

BEAUMONT-CHERRY VALLEY WATER DISTRICT CONFLICT OF INTEREST CODE

The Political Reform Act (Government Code Section 81000. et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **Beaumont-Cherry Valley Water District (District)**.

~~Individuals holding designated positions shall file their statements of economic interests with the **District**, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) All statements will be retained by the **District**.~~

Filing of Statements of Economic Interests

- Individuals holding designated positions shall file Statements of Economic Interests (Form 700) in accordance with Government Code section 87500.
 - (a) Designated positions for which the Fair Political Practices Commission ("FPPC") is the filing officer shall file their Statements of Economic Interests electronically and directly with the FPPC, using the FPPC's electronic filing system.
 - a. Board members
 - b. General Manager
 - c. Director of Finance and Administration
 - d. Finance Manager
 - e. Consultants who manage public investments
 - (b) All other designated positions shall file their Statements of Economic Interests with the Beaumont-Cherry Valley Water District, which shall retain the filings and make them available for public inspection in accordance with Government Code section 81008.
 - (c) The District shall not receive or retain Statements of Economic Interests for positions required by law to file directly with the FPPC.

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**APPENDIX A
DESIGNATED POSITIONS**

Designated Position	Assigned Disclosure Category
Board of Directors	1, 2, 4
General Manager	1, 2, 4
Legal Counsel	2, 4
Director of Operations	1, 2, 4
Water Utility Superintendent	3
Water Utility Supervisor	3
Water Production Supervisor	3
Cross Connection / Non-Potable Water Supervisor	2, 3, 4
Director of Engineering	1, 2
Senior Civil Engineer	1, 2
Director of Finance and Administration /Treasurer	2, 3, 4
Assistant Director of Finance and Administration	2, 3, 4
Finance Manager	3
Human Resources and Risk Manager	2, 3, 4
Senior Management Analyst	2, 4
Customer Service and Utility Billing Supervisor/Manager	2, 4
Director of Information Technology and Cybersecurity	3
Executive Assistant	2, 3, 4
Management Analyst II	2, 3, 4

Note: The Legal Counsel position is filled by an outside consultant who acts in a staff capacity.

Consultants/New Positions*

*Consultants/New Positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The General Manager may determine in writing that a particular consultant/new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant/new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code (Gov. Code Section 81008).

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**APPENDIX B
DISCLOSURE CATEGORIES**

Individuals holding designated positions must report financial interests in accordance with the assigned disclosure categories.

Category 1: Interests in real property located within the jurisdiction or within two miles of the boundaries of the jurisdiction or within two miles of any land owned or used by the District as well as investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources, that provide real estate services (e.g. consulting, appraisal, development, construction) of the type used by the District.

Category 2: Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized or funded by the District.

Category 3: Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized or funded by the employee's division or department.

Category 4: Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources, that filed a claim, or have a claim pending, against the District during the previous two years.

Sources of the type utilized or funded by the district include:

- Engineering and environmental consulting firms
- Transportation equipment and parts
- Water and soil testing products and services
- Services for energy pricing/demand, legal and labor relations
- Mapping and educational water services

(Non-inclusive list)