



BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

NOTICE AND AGENDA
MEETING OF THE FINANCE AND AUDIT COMMITTEE
of the Board of Directors

*This meeting is hereby noticed pursuant to
California Government Code Section 54950 et. seq.*

Thursday, February 5, 2026 – 3:00 p.m.
560 Magnolia Avenue, Beaumont, CA 92223

TELECONFERENCE NOTICE

*The BCVWD F&A Committee members will attend in person
at the BCVWD Administrative Office.*

*The meeting is available to the public via Zoom video teleconference
To access the Zoom conference, use the link below:*

<https://us02web.zoom.us/j/81357113079?pwd=QTZYV2RZTVBNQ1lqQ2FkTEpXNFdUUT09>

To telephone in, please dial: (669) 900-9128
Enter Meeting ID: 813 5711 3079
Enter Passcode: 346756

*For Public Comment, use the “Raise Hand” feature if on the video call when
prompted. If dialing in, please dial *9 to “Raise Hand” when prompted*

*BCVWD provides remote attendance options primarily as a matter of
convenience to the public. BCVWD will not stop or suspend its in-
person public meeting should a technological interruption occur with
respect to the Zoom teleconference or call-in line listed on the agenda.
Members of the public are encouraged to attend BCVWD meetings in
person at the above address, or remotely using the options listed.*

Meeting materials will be available on the BCVWD’s website:
<https://bcvwd.gov/document-category/fa-committee-agendas/>

FINANCE & AUDIT COMMITTEE MEETING – FEBRUARY 5, 2026

CALL TO ORDER

ROLL CALL

	David Hoffman, Chair
	Lona Williams

	John Covington (alternate)
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PUBLIC COMMENT

PUBLIC COMMENT: RAISE HAND OR PRESS *9 for Public Comment or to request to speak when prompted. At this time, any person may address the Finance and Audit Committee on matters within its jurisdiction which are not on the agenda. However, any non-agenda matters that require action will be referred to staff for a report and possible action at a subsequent meeting. Please limit your comments to three minutes. Sharing or passing time to another speaker is not permitted.

ACTION ITEMS

1. **Adjustments to the Agenda:** In accordance with Government Code Section 54954.2, additions to the agenda require a 2/3 vote of the legislative body, or if less than 2/3 of the members are present, a unanimous vote of those members present, which makes the determination that there is a need to take action, and the need to take action arose after the posting of the agenda.
 - a. Item(s) to be removed or continued from the Agenda
 - b. Emergency Item(s) to be added to the Agenda
 - c. Changes to the order of the agenda
2. **Review and Acceptance of the Minutes of the Finance and Audit Committee**
Minutes may be accepted by consensus
 - a. January 8, 2026 Regular Meeting (pages 5 - 9)
3. **Receive and File the Check Register for the Month of December 2025** (pages 10 - 31)
4. **Financial Reports/Recommendations**
 - a. Review of the Preliminary December 2025 Budget Variance Reports (pages 32 - 45)
 - b. Review of the December 31, 2025 Cash and Investment Balance Report (pages 46 - 73)
 - c. Review of Check Register for the Month of January 2026 (pages 74 - 92)
 - d. Review of January 2026 Invoices Pending Approval (pages 93 – 95)
5. **Expense and Per Diem Compensation Claims Submitted for Approval** (pages 96 - 130)
6. **Report on Director Event Attendance** (page 131)

7. **BCVWD Fiscal Year 2025 Operating Budget Carryovers** (page 132)
8. **Policies and Procedures Manual Updates/Revisions** (pages 133 - 167)
 - a. Rescinding Policy 11 Employment of Consultants
 - b. Rescinding Policy 12 Employment of Outside Contractors
 - c. Proposed Revisions to Policy 17 Purchasing
9. **Quarterly Report: Policy Tracking Matrix Progress Dashboard** (pages 168 – 169)
10. **Quarterly Report: Year-To-Date Analysis of Electric Cost to Pump Groundwater** (pages 170 - 175)
11. **Quarterly Report: Review of District Contract Expenditures in Fiscal Year 2025** (pages 176 - 180)
12. **Quarterly Report: 2025 Year to Date Title Report Requests** (page 181)
13. **Quarterly Report: Grant Activity** (pages 182 - 185)

ANNOUNCEMENTS

- Regular Board Meeting: Wednesday, Feb. 11 at 6:00 p.m.
- District Offices closed Monday, Feb. 16 in observance of Presidents Day
- Personnel Committee: Tuesday, Feb. 17 at 5:30 p.m.
- Engineering Workshop: Thursday, Feb. 26 at 6:00 p.m.
- Beaumont Basin Watermaster Committee: Wednesday, Mar. 5 at 11 a.m.
- Collaborative Agencies Committee: Wednesday, Mar. 5 at 5 p.m.
- Finance & Audit Committee meeting: Thursday, Mar. 5 at 3:00 p.m.

ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Beaumont-Cherry Valley Water District Finance and Audit Committee in connection with a matter subject to discussion or consideration at a meeting of the Finance and Audit Committee are available for public inspection in the District's office, at 560 Magnolia Avenue, Beaumont, California ("District Office") during business hours, Monday through Thursday from 7:30 a.m. to 5 p.m. If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District Office at the same time or within 24 hours' time as they are distributed to all or a majority of the Board of Directors, except that if such writings are distributed one hour prior to, or during the meeting, they can be made available in the Board Room at the District Office. Materials may also be available on the District's website: www.bcvwd.gov.

REVISIONS TO THE AGENDA - In accordance with §54954.2(a) of the Government Code (Brown Act), revisions to this Agenda may be made up to 72 hours before the Finance and Audit Committee Meeting, if necessary, after mailings are completed. Interested persons wishing to receive a copy of the set Agenda may pick one up at the District Office, located at 560 Magnolia Avenue, Beaumont, California, up to 72 hours prior to the Finance and Audit Committee Meeting.

REQUIREMENTS RE: DISABLED ACCESS - In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the District Office, at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. The District Office may be contacted by telephone at (951) 845-9581, email at info@bcvwd.gov or in writing at the Beaumont-Cherry Valley Water District, 560 Magnolia Avenue, Beaumont, California 92223.

CERTIFICATION OF POSTING: A copy of the foregoing notice was posted near the regular meeting place of the Finance and Audit Committee of the Beaumont-Cherry Valley Water District and to its website at least 72 hours in advance of the meeting (Government Code §54954.2(a)).



BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

MINUTES OF THE FINANCE AND AUDIT COMMITTEE MEETING
Thursday, January 8, 2026 at 3:00 p.m.

CALL TO ORDER

Chair Hoffman called the meeting to order at 3:13 p.m.

Attendance

Directors present:	Director David Hoffman and Director Lona Williams
Directors absent:	None
Staff present:	General Manager Dan Jagers Director of Information Technology & Cybersecurity Robert Rasha Director of Finance and Administration Sylvia Molina Human Resources and Risk Manager Ren Berioso Finance Manager William Clayton Management Analyst II Erica Gonzales Management Analyst I Edith Garcia Customer Service & Utility Billing Manager Sandra Flores Field Superintendent Julian Herrera Utility Worker II Jordan Smith Administrative Assistant Cenica Smith
Members of the public:	None

PUBLIC COMMENT: None.

ACTION ITEMS

1. **Adjustments to the Agenda:** Ms. Molina advised that a revised agenda adding item 4d had been posted prior to the 72-hour deadline.
2. **Review and Acceptance of the Minutes of the Finance and Audit Committee**
 - a. December 4, 2025 Regular Meeting

The Committee accepted the minutes as presented by the following vote:

MOVED: Hoffman	SECONDED: Williams	APPROVED 2-0
AYES:	Williams, Hoffman	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

3. Receive and file the Check Register for the Month of November 2025

The Committee received and filed the Check Register as presented by the following vote:

MOVED: Hoffman	SECONDED: Williams	APPROVED 2-0
AYES:	Hoffman, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

4. Financial Reports/Recommendations

- a. Review of the November 2025 Budget Variance Reports
- b. Review of the November 30, 2025 Cash and Investment Balance Report
- c. Review of Check Register for the Month of December 2025
- d. Review of December 2025 Invoices Pending Approval

The Committee reviewed the November 2025 Budget Variance Reports and noted that year-to-date revenues totaled approximately \$27.1 million, exceeding the adopted annual budget, while expenditures remained below budget with approximately 19.6% available entering the final month of the fiscal year. Staff explained that higher-than-budgeted grant revenue reflected earlier-than-anticipated project completion, interest income exceeded conservative budget assumptions, and operating revenues were higher due to increased water sales and the implementation of the rate increase due to the rate study.

Staff noted that revenues may fluctuate in future years due to conservation and water sales trends, and highlighted the Board's planned mid-cycle review of the adopted multi-year rate structure to allow for adjustment if financial conditions differ from projections.

State Water Project Purchases: Approximately 16,200 acre-feet of water was purchased during the year, exceeding the budgeted amount, resulting in a strong storage position. Staff discussed monitoring future water availability, potential coordination with San Geronio Pass Water Agency (SGPWA) storage capacity, and the intent to keep the Board informed if financial or policy decisions are needed to avoid loss of available water supplies.

Cash and Investment Report (Item 4b): The District maintained a conservative and diversified investment portfolio, including LAIF, CalTRUST, Chandler Asset Management, and local bank deposits, with a primary focus on capital preservation and liquidity. Investment earnings continued to perform strongly, with portfolio returns averaging close to 4% and exceeding budgeted interest revenue, despite gradually declining interest rates during 2025. Director Williams asked clarifying questions regarding the timing and variability of interest income, including earnings from the interest-bearing checking account, which staff explained began generating income in early 2025 and fluctuates based on account balances. Staff also noted that LAIF interest is credited quarterly and that all investments comply with California Government Code and District investment policy.

Staff highlighted and/or responded to committee inquiries about the following items:

- Palm Avenue Mainline Leak: The purchase of sod reflected surface restoration following repair of a mainline leak at the Palm location.
- Vehicle Repair – Lee's Auto Body: Rear bumper repairs to a District vehicle resulted from another vehicle striking it while parked, and that the responsible party's insurance covered the damage.

- Customer Service Training: The payment to consultant Sophia Brooks covered a series of customer service training sessions attended by all current customer service representatives and the training was included in the budget.
- Southwest Pump and Drilling: The payment related to previously approved well work and reflected ongoing drilling and pump-related services.
- West Coast Electric: Electrical work associated with District facilities and infrastructure for the new vehicle charging station and new main distribution panel.
- Michael Baker International: For Engineering and design services related to the Vineland tank and booster station project.
- During December, five hydrants were stolen at a value of \$6,000 each

The Committee recommended presenting the financial reports 4a to 4d to the Board of Directors for approval by the following vote:

MOVED: Hoffman	SECONDED: Williams	APPROVED 2-0
AYES:	Hoffman, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

5. Expense and Per Diem Compensation Claims Submitted for Approval

The Committee reviewed the Expense and Per Diem Compensation Claims.

The claims were approved by the following vote:

MOVED: Williams	SECONDED: Hoffman	APPROVED 2-0
AYES:	Hoffman, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

6. Report on Director Event Attendance

The Committee reviewed the report without comment.

The Report on Director Event Attendance was approved by the following vote:

MOVED: Williams	SECONDED: Hoffman	APPROVED 2-0
AYES:	Hoffman, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

7. Policies and Procedures Manual Updates/Revisions amending Policy Section 16 Credit Card Usage

The Committee considered proposed updates to the Policies and Procedures Manual related to Policy Section 16, Credit Card Usage, renumbered as Policy 5075. Staff explained that the revisions were intended to resolve prior conflicts between the credit card

policy and Policy 4070 (Payment of Expenses), align the policy with current practices, and formalize internal controls that had already been implemented administratively.

Mr. Clayton and Ms. Molina summarized the key changes, including aligning credit card purchases with the District's purchasing policy, limiting issuance of credit cards based on demonstrated business need, introducing a required credit card user agreement, clarifying allowable and prohibited uses, identifying potential civil and criminal penalties for misuse, and formalizing spending limits and review responsibilities. Staff noted that credit cards would not be issued to Board members and emphasized that the revisions improved clarity, accountability, and transparency without creating a fiscal impact.

Committee members commented that the proposed revisions clarified and tightened the policy and that many of the provisions reflected existing best practices already in place. Staff confirmed that the revisions were intended to formally document those practices and ensure transparency to the Board.

In response to questions, Ms. Garcia described the District's internal review process for credit card expenditures. She explained that individual card statements are issued monthly, original receipts are collected and reviewed line by line, supervisors review and sign their respective statements, and a consolidated statement is reviewed and approved by management. General Manager Jagers confirmed that he reviews all statements and supporting documentation, and any unusual transactions are discussed with finance staff.

Committee members asked about unauthorized or fraudulent credit card charges. Staff reported that such incidents occur infrequently, typically involving small dollar amounts, and are promptly reported and resolved. Overall monthly credit card usage is significant (\$20,000 to \$30,000) and includes recurring operational expenses such as utilities, subscriptions, and technology-related services.

Mr. Rasha further explained that credit cards are used primarily for efficiency, particularly for subscription-based services and technology expenses. Detailed transaction information is included in Finance and Audit Committee reports for transparency. He provided an overview of how technology investments, supported by credit card purchasing, have improved operational efficiency, customer service response times, and internal workflows. An estimated 7,000 customer inquiries have been handled over the past few months by the new chatbot, the subscription for which is paid for with a District credit card.

In response to Director Hoffman, Ms. Molina confirmed that annual card rebates are received based on usage throughout the year. She also clarified that District credit cards are used as physical cards only, that mobile or contactless payment methods are not permitted, and that access to online credit card account management is restricted to a limited number of finance staff who are not issued credit cards as part of internal controls.

The Committee recommended the proposed revisions to Section 16 (Policy 5075) Credit Card Usage be presented to the full Board for consideration by the following vote:

MOVED: Williams	SECONDED: Hoffman	APPROVED 2-0
(AYES:	Hoffman, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

ANNOUNCEMENTS

Chair Hoffman pointed out the following announcements:

- Regular Board Meeting: Wednesday, Jan. 14, 2026 at 6 p.m.
- District Offices closed Monday, Jan. 19, 2026 in observance of Martin Luther King Jr. Day
- Personnel Committee: Tuesday, Jan. 20, 2026 at 5:30 p.m.
- Engineering Workshop: Thursday, Jan. 22, 2026 at 6 p.m.
- San Geronio Pass Regional Water Alliance: Wednesday, Jan. 28, 2026 at 5 p.m.
- Beaumont Basin Watermaster Committee: Wednesday, Feb. 4, 2026 at 11 a.m.

ADJOURNMENT: 3:58 P.M.

DRAFT UNTIL APPROVED

David Hoffman, Chairman
to the Finance and Audit Committee of the Beaumont-Cherry Valley Water District

DRAFT

Accounts Payable

Checks by Date - Detail by Check Date

User: wclayton
 Printed: 12/31/2025 12:28 PM

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
 Beaumont California 92223
 (951) 845-9581
<https://bcvwd.gov>



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10138 HW201 Nov 2025	ARCO Business Solutions ARCO Fuel Charges 11/18-11/24/2025	11/26/2025	2,445.41
Total for this ACH Check for Vendor 10138:				2,445.41
17026	UB*05950	Yanosy Bermudez Refund Check	11/26/2025	216.65
Total for Check Number 17026:				216.65
17027	AR-Pach 11252025	Luis Pacheco Carino/BCVWD AR Refund - 1251 Euclid Fireflow - Apply to Meter Fee/UB Account	11/26/2025	282.22
Total for Check Number 17027:				282.22
17028	10001 10312025 10312025 10312025 10312025 10312025 10312025	Action True Value Hardware Reservoir Maint Supplies Transmission & Distribution Small Tools Supplies General Supplies Construction in Progress - Well 1 Re-Drill - WO 7129 Maint & Repair - General Equip Supplies Maint & Repair - Pipeline & Hydrants Supplies	11/26/2025	41.66 94.12 42.74 28.41 1.47 179.41
Total for Check Number 17028:				387.81
17029	10272 11202025 11202025 11202025 11202025 11202025 11202025 11202025 11202025 11202025 11202025 11202025 11202025	Babcock Laboratories Inc 10 Trichloropropane 1, 2, 3 by Isotope Dilution GC 1 548 - Endothall 1 524-Volatiles by GC/MS 1 525 - SOCs 67 Coliform Water Samples 1 504 - EDB/DBCP 1 505 - Chlorinated Pesticides 1 General Physical Analysis Samples 1 515 - Chlorinated Acid Herbicides 2 Hexavalent Chromium By IC2 1 Gen Min & Inorg Chem	11/26/2025	1,300.50 227.91 260.13 423.62 3,486.01 111.49 195.71 39.64 227.91 260.10 644.10
Total for Check Number 17029:				7,177.12
17030	10382 311	Beaumont Power Equipment Inc Trimmer Line/Handle/Degreaser - Edgar Canyon Weed Abatement	11/26/2025	86.15
Total for Check Number 17030:				86.15
17031	10351 T1-0408258	Cherry Valley Nursery & Landscape Supply Sod - Main Line Leak Palm Islands	11/26/2025	37.71
Total for Check Number 17031:				37.71

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17032	10942 0006592920 0006592921	Diamond Environmental Services LP (1) Rental and Service Portable Restroom 11/17-12/14/2025 (2) Rental and Service Handicap Portable Restroom 11/17-12/14/25	11/26/2025	97.70 341.55
Total for Check Number 17032:				439.25
17033	10025 25013424 25013424	Lee's Auto Body Labor - Rear Bumper Repair - Unit 54 Rear Bumper Repair - Unit 54	11/26/2025	391.00 625.11
Total for Check Number 17033:				1,016.11
17034	10527 65552260 65552260	Robert Half Talent Solutions Admin Assistant Temp - 10/20-10/23/2025 Engineering Admin Temp - 10/20-10/23/2025	11/26/2025	1,125.22 375.07
Total for Check Number 17034:				1,500.29
17035	11076 41089	Sophia Brooks Henson Customer Service Training	11/26/2025	3,450.00
Total for Check Number 17035:				3,450.00
17036	10424 478759	Top-Line Industrial Supply, LLC Fuel Cap for Ponytank - Unit 51	11/26/2025	24.24
Total for Check Number 17036:				24.24
Total for 11/26/2025:				17,062.96
ACH	10030 700359906319Nov 700359906319Nov 700359906319Nov	Southern California Edison Electricity 10/22/25 to 11/20/25 - 13695 Oak Glen Rd Electricity 10/22/25 to 11/20/25 - 12303 Oak Glen Rd Electricity 10/22/25 to 11/20/25 - 13697 Oak Glen Rd	12/04/2025	106.63 20.88 221.43
Total for this ACH Check for Vendor 10030:				348.94
ACH	10031 6048010225 6048010226 6048513567	Staples Business Advantage Office Supplies - Field Staff Office Supplies - Field Staff Office Supplies - Main Office	12/04/2025	173.25 89.03 353.24
Total for this ACH Check for Vendor 10031:				615.52
ACH	10037 2621992-2371-6 2621992-2371-6 2621992-2371-6 2621998-2371-3 2621998-2371-3	Waste Management Of Inland Empire Recycling Dumpster Charges - 815 E 12th Dec 2025 Organics Cart Charges - 815 E 12th Dec 2025 Yard Dumpsters - 815 E 12th Dec 2025 Recycling Dumpster Charges - 560 Magnolia Dec 2025 Monthly Sanitation - 560 Magnolia Dec 2025	12/04/2025	114.02 63.68 376.46 114.02 138.46
Total for this ACH Check for Vendor 10037:				806.64
ACH	10042 07132135000Nov	Southern California Gas Company Monthly Gas Charges 10/27-11/26/2025	12/04/2025	14.79
Total for this ACH Check for Vendor 10042:				14.79

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10052	Home Depot Credit Services	12/04/2025	
	11272025	Maint & Repair - Pumping Equip Supplies		98.47
	11272025	Maint & Repair - General Building Supplies		363.12
	11272025	Small Tools, Parts & Maint		166.35
	11272025	Construction in Progress - Well 3 Landscape		1,638.80
	11272025	Transmission & Distribution Small Tools Supplies		1,666.91
	11272025	Maint & Repair - 560 Magnolia Ave Supplies		299.07
	11272025	Maint & Repair - 851 E 6th St Supplies		108.69
	11272025	Computer Hardware - Cable Pulling Tool		145.46
	11272025	Disaster Preparedness Supplies		160.17
	11272025	Maint & Repair - 12th/Palm Supplies		398.65
Total for this ACH Check for Vendor 10052:				5,045.69
ACH	10132	South Coast AQMD	12/04/2025	
	4625138	ICE (50-500 HP) EM Elec Gen- Nat Gas - Fac ID 26688 - Well 21		565.63
	4626397	Flat Fee for Last Fiscal Year Emissions - Fac ID 26688 - Well 21		170.94
Total for this ACH Check for Vendor 10132:				736.57
ACH	10138	ARCO Business Solutions	12/04/2025	
	HW201 Nov 2025	ARCO Fuel Charges 11/25-12/01/2025		1,960.40
Total for this ACH Check for Vendor 10138:				1,960.40
ACH	10284	Underground Service Alert of Southern California	12/04/2025	
	1120250069	88 New Ticket Charges Nov 2025		176.00
	1120250069	Monthly Maintenance Fee		10.00
Total for this ACH Check for Vendor 10284:				186.00
ACH	11038	Clark Pest Control	12/04/2025	
	38616307	Pest Control - 39500 Brookside Ave		73.00
	38616308	Pest Control - 815 E 12th St		136.00
	38616333	Pest Control - 9781 Avenida Miravilla		115.00
Total for this ACH Check for Vendor 11038:				324.00
ACH	10085	CalPERS Retirement System	12/04/2025	
	1003061229	PR Batch 00001.12.2025 CalPERS 7% EE Deduction		1,433.60
	1003061229	PR Batch 00001.12.2025 CalPERS 8% EE Paid		2,570.00
	1003061229	PR Batch 00001.12.2025 CalPERS 8.25% EE PEPRA		7,812.33
	1003061229	PR Batch 00001.12.2025 CalPERS ER Paid Classic		12,207.05
	1003061229	PR Batch 00001.12.2025 CalPERS 8% ER Paid		1,308.93
	1003061229	PR Batch 00001.12.2025 CalPERS ER PEPRA		8,257.41
	1003061229	PR Batch 00001.12.2025 CalPERS 1% ER Paid		204.79
Total for this ACH Check for Vendor 10085:				33,794.11
ACH	10087	EDD	12/04/2025	
	0-754-754-128	PR Batch 00001.12.2025 CA SDI		2,271.09
	0-754-754-128	PR Batch 00001.12.2025 State Income Tax		8,649.83
	0-754-754-128	PR Batch 00002.12.2025 State Income Tax		907.29
	0-754-754-128	PR Batch 00002.12.2025 CA SDI		140.25
Total for this ACH Check for Vendor 10087:				11,968.46

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10094	U.S. Treasury	12/04/2025	
	270573871883984	PR Batch 00002.12.2025 Medicare Employer Portion		169.69
	270573871883984	PR Batch 00002.12.2025 Medicare Employee Portion		169.69
	270573871883984	PR Batch 00001.12.2025 Medicare Employee Portion		2,986.62
	270573871883984	PR Batch 00001.12.2025 FICA Employee Portion		9,458.28
	270573871883984	PR Batch 00002.12.2025 Federal Income Tax		1,682.01
	270573871883984	PR Batch 00001.12.2025 Federal Income Tax		21,698.67
	270573871883984	PR Batch 00001.12.2025 Medicare Employer Portion		2,802.83
	270573871883984	PR Batch 00001.12.2025 Medicare Employee Over 250K		96.26
	270573871883984	PR Batch 00002.12.2025 FICA Employer Portion		251.55
	270573871883984	PR Batch 00002.12.2025 FICA Employee Portion		251.55
	270573871883984	PR Batch 00001.12.2025 FICA Employer Portion		9,458.28
	270573871883984	PR Batch 00001.12.2025 Medicare Employee Portion Corr		-183.79
Total for this ACH Check for Vendor 10094:				48,841.64
ACH	10141	Ca State Disbursement Unit	12/04/2025	
	54708420	PR Batch 00001.12.2025 Garnishment		379.84
Total for this ACH Check for Vendor 10141:				379.84
ACH	10203	Voya Financial	12/04/2025	
	VB1450PP25 2025	PR Batch 00001.12.2025 Deferred Comp		375.00
Total for this ACH Check for Vendor 10203:				375.00
ACH	10264	CalPERS Supplemental Income Plans	12/04/2025	
	1003061286	PR Batch 00001.12.2025 ROTH-Post-Tax		800.00
	1003061286	PR Batch 00001.12.2025 100% Contribution		528.35
	1003061286	PR Batch 00001.12.2025 457 Loan Repayment		154.04
	1003061286	PR Batch 00001.12.2025 CalPERS 457		2,196.92
Total for this ACH Check for Vendor 10264:				3,679.31
ACH	10984	MidAmerica Administrative & Retirement Solutions	12/04/2025	
	1764694487852	PR Batch 00001.12.2025 401(a) Deferred Comp		463.03
Total for this ACH Check for Vendor 10984:				463.03
ACH	11152	Sterling Health Services, Inc	12/04/2025	
	906503	PR Batch 00001.12.2025 Flexible Spending Account (PT)		835.42
Total for this ACH Check for Vendor 11152:				835.42
2362	11155	CICCS	12/04/2025	
	2025-12	PR Batch 00001.12.2025 Emp Assistance Program		100.47
Total for Check Number 2362:				100.47
17037	UB*05956	Joy Agpawa	12/04/2025	
		Refund Check		29.12
		Refund Check		42.12
		Refund Check		32.64
		Refund Check		145.48
		Refund Check		25.20
Total for Check Number 17037:				274.56
17038	UB*05952	Maria Bueno	12/04/2025	
		Refund Check		180.19
Total for Check Number 17038:				180.19

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17039	UB*05953	Krista Glasser Refund Check Refund Check Refund Check Refund Check	12/04/2025	17.83 22.45 54.66 12.32
Total for Check Number 17039:				107.26
17040	UB*05957	Miles Hokuf Refund Check Refund Check Refund Check Refund Check	12/04/2025	15.68 68.16 28.56 22.68
Total for Check Number 17040:				135.08
17041	UB*05954	Joseph Kim Refund Check Refund Check Refund Check	12/04/2025	3.15 7.56 14.28
Total for Check Number 17041:				24.99
17042	UB*05958	Craig Korotko Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	12/04/2025	45.36 145.48 53.76 32.64 77.76 57.96
Total for Check Number 17042:				412.96
17043	UB*05955	Mary Moreno Refund Check Refund Check Refund Check Refund Check	12/04/2025	156.12 15.39 22.27 28.03
Total for Check Number 17043:				221.81
17044	UB*05951	Pardee Homes/ Tri Pointe Homes Refund Check	12/04/2025	2,908.29
Total for Check Number 17044:				2,908.29
17045	UB*05959	Marc Thomas Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	12/04/2025	76.14 52.64 53.82 45.36 32.64 68.16
Total for Check Number 17045:				328.76
17046	AR-Wood1 12022025 12022025 12022025	Woodside Homes 05S LP AR Refund - Close Out Tract 31462-7 AR Refund - Close Out Tract 31462-7 AR Refund - Close Out Tract 31462-7	12/04/2025	9,962.30 17,116.15 16,500.00
Total for Check Number 17046:				43,578.45

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17047	10144	Alsco Inc	12/04/2025	
	LYUM1922402	Cleaning Mats/Shop Towels 12th/Palm Nov 2025		39.09
	LYUM1925430	Cleaning Mats/Air Fresheners 560 Magnolia Dec 2025		50.61
	LYUM1925432	Cleaning Mats/Shop Towels 12th/Palm Dec 2025		39.09
Total for Check Number 17047:				128.79
17048	10420	Amazon Capital Services, Inc.	12/04/2025	
	13TK-MXYX-CMXW	Water Treatment Practice Exams - District Library Study Material		149.88
	19XL-DFN7-DX77	Backup Camera - Water Truck		377.11
Total for Check Number 17048:				526.99
17049	10272	Babcock Laboratories Inc	12/04/2025	
	11262025	13 Nitrate Samples		257.53
	12012025	16 Coliform Water Samples		832.48
	12012025	3 General Physical Analysis Samples		118.92
	12012025	3 Gen Min & Inorg Chem		1,932.30
Total for Check Number 17049:				3,141.23
17050	10475	James Bean	12/04/2025	
	10022025	Reimbursement - Backflow Certification Test - J Bean 10/18/2025		340.00
Total for Check Number 17050:				340.00
17051	11161	Boot Barn Holdings	12/04/2025	
	INV00546719	Boot Voucher Reimbursement - M Madrigal		189.96
Total for Check Number 17051:				189.96
17052	10822	Canon Financial Services, Inc	12/04/2025	
	11062025	Contract Charge - Close Out of 2021 Lease		239.39
	42132126	Contract Charge - 11/01-11/30/2025 - 851 E 6th St		238.56
	42132126	Meter Usage - 10/01-10/31/2025		160.93
	42132127	Contract Charge - 11/01-11/30/2025 - 560 Magnolia Ave		450.03
	42132127	Meter Usage - 10/01-10/31/2025		421.68
Total for Check Number 17052:				1,510.59
17053	10228	Consolidated Electrical Distributors Inc	12/04/2025	
	0954-1052525	Materials for Installing New Motor Wires - Well 12		22.77
Total for Check Number 17053:				22.77
17054	10266	Cozad & Fox Inc.	12/04/2025	
	19291	Design & Engineering Services - 2024 Replacement Pipelines		631.38
	19291	Design & Engineering Services - 2024 Replacement Pipelines		1,052.18
	19291	Design & Engineering Services - 2024 Replacement Pipelines		184.59
	19291	Design & Engineering Services - 2024 Replacement Pipelines		323.48
	19291	Design & Engineering Services - 2024 Replacement Pipelines		714.20
	19291	Design & Engineering Services - 2024 Replacement Pipelines		808.17
Total for Check Number 17054:				3,714.00
17055	10547	Culver Company	12/04/2025	
	INV66694	100 Stress Balls - Community Outreach		394.22
Total for Check Number 17055:				394.22

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17056	11228 287 287 287	D I Ready Cleaning Service, Inc Dec 2025 Janitorial Services for 851 E 6th St Dec 2025 Janitorial Services for 815 E 12th Dec 2025 Janitorial Services for 560 Magnolia	12/04/2025	288.00 534.00 1,028.00
Total for Check Number 17056:				1,850.00
17057	11140 12022025	Ericka Enriquez Raffle Gifts - Holiday Club Reimbursement	12/04/2025	1,218.31
Total for Check Number 17057:				1,218.31
17058	10600 12012025	Gaucho Pest Control Inc. NCR I Rodent Control Dec 2025	12/04/2025	1,000.00
Total for Check Number 17058:				1,000.00
17059	11230 631530-4731036	Healthpointe Medical Group, Inc Pre-Employment Testing	12/04/2025	215.00
Total for Check Number 17059:				215.00
17060	10398 298983	Infosend, Inc (20,427) Supply and Processing Charges for Chromium Notice	12/04/2025	13,314.25
Total for Check Number 17060:				13,314.25
17061	10674 1267220	Michael Baker International Engineering & Design Services - 2850-3040 Booster Station	12/04/2025	7,398.78
Total for Check Number 17061:				7,398.78
17062	11142 IN-406443 IN-411135	Pro-Vigil Inc Monitoring Program - 39500 Brookside - 10/17-11/13/2025 Finance Charge - 39500 Brookside - 11/1-11/30/2025	12/04/2025	3,753.76 56.31
Total for Check Number 17062:				3,810.07
17063	10689 255822 256314	Safety Compliance Company Safety Meeting - Holiday Accidents - 11/05/2025 Safety Meeting - Silica Training - 11/18/2025	12/04/2025	250.00 250.00
Total for Check Number 17063:				500.00
17064	11127 11302025	Cenica Smith Mileage Reimbursement - C Smith Oct/Nov 2025	12/04/2025	10.50
Total for Check Number 17064:				10.50
17065	10341 WD-0310685 WS-1054589 WS-1054589	State Water Resources Control Board Annual Permit Fee - Fac 4DW0527 - 07/01/2025-06/30/2026 Title 22 Water System Annual Fee 07/01/2025-12/31/2025 Prepaid - Title 22 Water System Annual Fee 01/01/2026-06/30/2026	12/04/2025	3,630.00 46,249.12 46,249.12
Total for Check Number 17065:				96,128.24
17066	10668 25 25-116-102.2	Thomas Harder & Co Hydrogeological Consulting Services - Well 1A Hydrogeological Consulting Services - Well 30	12/04/2025	6,805.00 1,670.00
Total for Check Number 17066:				8,475.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17067	11276 150	Universal Green, LLC Landscape Contract Services - Nov 2025	12/04/2025	5,040.00
Total for Check Number 17067:				5,040.00
17068	10934 2025110040	USAFact, Inc Pre-Employment Background Check	12/04/2025	53.53
Total for Check Number 17068:				53.53
17069	10158 135482 135483	Wienhoff Drug Testing Prepaid - Annual DOT Consortium Fee 2026 Prepaid - Annual Non-DOT Consortium Fee 2026	12/04/2025	595.00 100.00
Total for Check Number 17069:				695.00
Total for 12/4/2025:				308,325.41
ACH	10894 0001857302	Liberty Dental Plan Liberty Dental - Dec 2025	12/10/2025	398.06
Total for this ACH Check for Vendor 10894:				398.06
ACH	10901 220984 60388	Ameritas Life Insurance Corp. Ameritas Dental December 2025 Ameritas Vision December 2025	12/10/2025	2,209.84 603.88
Total for this ACH Check for Vendor 10901:				2,813.72
ACH	10902 53743681113918	Colonial Life Col Life Premiums Nov 2025	12/10/2025	4,223.78
Total for this ACH Check for Vendor 10902:				4,223.78
ACH	10903 4904825514	The Lincoln National Life Insurance Company Life & ADD EE/ER Insurance Dec 2025	12/10/2025	840.81
Total for this ACH Check for Vendor 10903:				840.81
ACH	10288 169455911 169455911 169455911 169455911 169455914 169455914	CalPERS Health Fiscal Services Division Admin Fee for Health Ins Dec 2025 Admin Fee for Retired Emp Health Ins Dec 2025 Active Employees Health Ins Dec 2025 Retired Employees Health Ins Dec 2025 Active Non CalPers Member Health Ins Dec 2025 Admin Fee Non CalPers Member Health Ins Dec 2025	12/10/2025	67.74 4.73 84,672.73 2,239.08 2,408.95 1.93
Total for this ACH Check for Vendor 10288:				89,395.16
ACH	11072 169753926	CalPERS CERBT CERBT Trust OPEB Contribution Dec 2025	12/10/2025	9,275.00
Total for this ACH Check for Vendor 11072:				9,275.00
ACH	11221 169753945	CalPERS CEPPT CEPPT Pension Payment Dec 2025	12/10/2025	6,128.37
Total for this ACH Check for Vendor 11221:				6,128.37
Total for 12/10/2025:				113,074.90

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10019 000128939 000129078 000129078	C R & R Incorporated Monthly Charges 3 YD Commercial Bin - Cherry Yard - Dec 2025 Monthly Charges 3 YD Locked Recycle - 39500 Brookside - Dec 2025 Monthly Charges 3 YD Commercial Bin - 39500 Brookside - Dec 2025	12/11/2025	377.05 152.56 377.05
Total for this ACH Check for Vendor 10019:				906.66
ACH	10030 700154530138Nov 700154530138Nov 700154530138Nov 700154530138Nov 700154530138Nov 700154530138Nov	Southern California Edison Electricity 10/22/25 to 11/20/25 - 9781 Avenida Miravilla Electricity 10/22/25 to 11/20/25 - 560 Magnolia Ave Electricity 10/22/25 to 11/20/25 - Wells Electricity 10/14/25 to 11/12/25 - 851 E 6th St Electricity 10/17/25 to 11/17/25 - 815 E 12th Ave Electricity 10/22/25 to 11/20/25 - Well 25 / WO 31030	12/11/2025	124.95 2,438.74 217,781.99 413.17 506.15 22,196.24
Total for this ACH Check for Vendor 10030:				243,461.24
ACH	10138 HW201 Dec 2025	ARCO Business Solutions ARCO Fuel Charges 12/02-12/08/2025	12/11/2025	1,419.23
Total for this ACH Check for Vendor 10138:				1,419.23
ACH	10350 237529 237840 238427	NAPA Auto Parts Hydraulic Oil 5 Gal for Heavy Equipment Grease for Heavy Equipment Coolant - Unit 21/OD 37,763	12/11/2025	54.34 101.07 15.40
Total for this ACH Check for Vendor 10350:				170.81
ACH	11202 179682.02 179682.13	Orange County Winwater Works (2) 10x8 FLG Con Reducer (5) 06 Bury 36 MJ 6 Hole	12/11/2025	1,580.48 4,780.71
Total for this ACH Check for Vendor 11202:				6,361.19
17071	UB*05964	John Hinkle Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	12/11/2025	68.16 4.14 56.70 39.20 45.36 32.64
Total for Check Number 17071:				246.20
17072	AR-K B 12112025 12112025	K B Home Inc/BCVWD AR Refund - Apply to AR 279 AR Refund - Apply to AR 279	12/11/2025	500.00 275.00
Total for Check Number 17072:				775.00
17073	UB*05963	Jamie A McVicker Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	12/11/2025	78.40 113.40 45.36 145.48 149.04 32.64
Total for Check Number 17073:				564.32

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17074	UB*05962	Laura Olivares Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	12/11/2025	22.68 62.37 34.08 16.32 89.01 43.12
Total for Check Number 17074:				267.58
17075	AR-Pard9 12102025 12102025 12102025	Pardee Homes/BCVWD AR 170 Refund to Repost to AR 168 Tri Pointe Phase III Close Out AR 170 Refund to Repost to AR 168 Tri Pointe Phase III Close Out AR 170 Refund to Repost to AR 168 Tri Pointe Phase III Close Out	12/11/2025	20,200.00 12,243.66 32.12
Total for Check Number 17075:				32,475.78
17076	UB*05961	David Prescott Refund Check Refund Check Refund Check Refund Check Refund Check	12/11/2025	34.08 16.32 18.48 21.42 26.73
Total for Check Number 17076:				117.03
17077	UB*05960	Patricia C Rudell Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	12/11/2025	25.76 24.84 37.26 34.08 22.68 16.32
Total for Check Number 17077:				160.94
17078	AR-SDC 2 12112025	SDC Fairway Canyon LLC/BCVWD AR Refund - Apply to AR 279	12/11/2025	480.80
Total for Check Number 17078:				480.80
17079	10792 12092025	A-1 Financial Services Prepaid - January 2026 Rent - 851 E 6th St Eng Office	12/11/2025	2,996.00
Total for Check Number 17079:				2,996.00
17080	10001 11262025 11262025 11262025 11262025	Action True Value Hardware Transmission & Distribution Small Tools Supplies General Safety Supplies Maint & Repair - Pumping Equip Supplies Production Small Tools Supplies	12/11/2025	101.05 32.31 29.35 81.87
Total for Check Number 17080:				244.58
17081	10420 17VR-1RKQ-T6PR 1NPC-CHWD-LD3C 1NPC-CHWD-LD3C	Amazon Capital Services, Inc. Work Pants - Field Staff Water for Board Meetings Office Supplies - Main Office	12/11/2025	241.36 30.95 16.13
Total for Check Number 17081:				288.44

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17082	10271	Beaumont Ace Home Center	12/11/2025	
	11302025	Maint & Repair - Pumping Equip Supplies		154.30
	11302025	Construction in Progress - Well 2A Re-Drilling		63.47
	11302025	NCRF/Canyon Pond Maintenance Supplies		37.32
	11302025	Construction in Progress - Well 3 Landscape		88.87
	11302025	General Supplies		81.02
	11302025	Landscape Maint Supplies		26.87
	11302025	Maint & Repair - Fleet Supplies		67.79
	11302025	Meter Maint & Service Supplies		6.45
	11302025	Maint & Repair - Paving - PRN002		30.07
	11302025	Transmission & Distribution Small Tools Supplies		252.15
	11302025	Maintenance Small Tools Supplies		35.54
	11302025	Maint & Repair - General Building Supplies		28.62
Total for Check Number 17082:				872.47
17083	10510 25K0452	Clinical Lab of San Bernardino Samples to Lab for Title 22 and PFAS Testing - Well 2	12/11/2025	3,100.00
Total for Check Number 17083:				3,100.00
17084	10942 0006645276	Diamond Environmental Services LP Basin Handwash Station Rental - 39500 Brookside 12/08-01/04/2026	12/11/2025	155.65
Total for Check Number 17084:				155.65
17085	11333	Enterprise FM Trust	12/11/2025	
	626642-120325	Lease Payment Unit #54 - 295FCX - Dec 2025		889.98
	626642-120325	Lease Payment Unit #62 - 294SWG - Dec 2025		1,119.77
	626642-120325	Maintenance Charges Unit #54 - 295FCX - Dec 2025		61.35
	626642-120325	Lease Payment Unit #55 - 295M4X - Dec 2025		814.61
	626642-120325	Maintenance Charges Unit #56 - 295M4T - Dec 2025		58.21
	626642-120325	Maintenance Charges Unit #58 - 295M4Z - Dec 2025		58.21
	626642-120325	Lease Payment Unit #59 - 294SWJ - Dec 2025		1,110.55
	626642-120325	Lease Payment Unit #61 - 294SWM - Dec 2025		1,169.62
	626642-120325	Lease Payment Unit #53 - 295FCD - Dec 2025		891.61
	626642-120325	Maintenance Charges and Tire Fee Unit #61 - 294SWM - Dec 2025		79.56
	626642-120325	Maintenance Charges Unit #60 - 294SWN - Dec 2025		70.81
	626642-120325	Lease Payment Unit #57 - 294SVQ - Dec 2025		1,393.41
	626642-120325	Lease Payment Unit #60 - 294SWN - Dec 2025		1,204.10
	626642-120325	Lease Payment Unit #56 - 295M4T - Dec 2025		804.74
	626642-120325	Maintenance Charges and Tire Fee Unit #62 - 294SWG - Dec 2025		76.01
	626642-120325	Maintenance Charges Unit #59 - 294SWJ - Dec 2025		67.26
	626642-120325	Maintenance Charges Unit #55 - 295M4X - Dec 2025		58.21
	626642-120325	Lease Payment Unit #58 - 295M4Z - Dec 2025		801.49
	626642-120325	Maintenance Charges Unit #53 - 295FCD - Dec 2025		61.35
	626642-120325	Maintenance Charges Unit #57 - 294SVQ - Dec 2025		60.80
Total for Check Number 17085:				10,851.65
17086	11337 58837	General Pump Company, Inc Well 12 Rehabilitation	12/11/2025	7,030.00
Total for Check Number 17086:				7,030.00
17087	10303 9727302086	Grainger Inc (1) 2"x2" Weld Fitting Coupling for Well 6 Air Vac	12/11/2025	29.63
Total for Check Number 17087:				29.63

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17088	11315 35881112-002 35881112-003	H&E Equipment Services, Inc Water Truck 2000 Gallon - Well 1 10/15-11/22/2025 Water Truck 2000 Gallon - Well 1 11/12-11/18/2025	12/11/2025	3,834.94 2,058.62
Total for Check Number 17088:				5,893.56
17089	10678 LT6256500643-1 LT6256500644-1 LT6256500645-1 LT6256500646-1 LT6256500647-1	Lawyers Title Company Title Report APN 401-080-001, 401-060-002 - 9300/9385 Oak Glen Title Report APN 401-060-003, 401-050-026 - Cherry Valley Title Report APN 401-271-032 - Lot 56 Track 12461 Title Report APN 401-080-003 - Bonita Vista Rancho Title Report APN 401-071-037, 401-071-036, - A, 3 PM 5773	12/11/2025	825.00 825.00 750.00 750.00 925.00
Total for Check Number 17089:				4,075.00
17090	10233 119157	Pro-Pipe & Supply 2 Gate Valves and 2 Galvanized Nipples	12/11/2025	366.56
Total for Check Number 17090:				366.56
17091	10797 43018	Raftelis Financial Consultants, Inc Capacity Fee Study - September and October 2025	12/11/2025	1,020.78
Total for Check Number 17091:				1,020.78
17092	10990 11142025 12042025	Andy Ramirez Meal Reimb - ACWA Water Forum - A Ramirez 11/13-11/14/2025 Mileage Reim - ACWA Fall Conference - A Ramirez 12/03-12/14/2025	12/11/2025	6.47 161.00
Total for Check Number 17092:				167.47
17093	10223 255806 255807	Richards, Watson & Gershon Legal Services October Board Approval 12/10/2025 Legal Services October Board Approval 12/10/2025	12/11/2025	9,158.00 3,576.00
Total for Check Number 17093:				12,734.00
17094	10568 12042025 12042025	Daniel Slawson Meal Reimb - ACWA Fall Conf - D Slawson - 12/01-12/04/2025 Mileage Reimb - ACWA Fall Conf - D Slawson - 12/01-12/04/2025	12/11/2025	43.51 158.20
Total for Check Number 17094:				201.71
17095	10193 3 3	South West Pump & Drilling, Inc Construction of Well 2A Retention - Construction of Well 2A	12/11/2025	347,510.00 -17,375.50
Total for Check Number 17095:				330,134.50
17096	10431 54285	Southern California West Coast Electric (4) Tesla Level-2 Charging Stations - 50% Install	12/11/2025	14,450.00
Total for Check Number 17096:				14,450.00
17097	11119 13013509 13013509	Statewide Traffic Safety and Signs, Inc Message Board - Well 1 - 09/29-10/27/2025 Message Board - Well 1 - 09/29-10/27/2025	12/11/2025	1,750.00 2,600.00
Total for Check Number 17097:				4,350.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17098	10035 INV00875326 INV00888803	USA Blue Book (3) 3" Dual Check RPZ Hydrant Meter with Stand (1) 1" Injection Quill for Earthtec	12/11/2025	11,794.39 1,402.93
Total for Check Number 17098:				13,197.32
17099	11236 340527	VelocityEHS Safety Data Sheet Software Renewal - 12/31/2025-12/30/2026	12/11/2025	5,926.11
Total for Check Number 17099:				5,926.11
17100	11256 1431	Water Resources Economics Capacity Fee Study - November 2025	12/11/2025	520.00
Total for Check Number 17100:				520.00
17101	10385 5772968 5773559	Waterline Technologies, Inc. - PSOC Chlorine - Well 23 Chlorine - Well 24	12/11/2025	2,587.50 2,501.25
Total for Check Number 17101:				5,088.75
Total for 12/11/2025:				711,100.96
17102	AR-Pard10 12162025	Tri Pointe Homes AR Refund - Tri Pointe Phase III Final Close Out Tr 31469/31470	12/17/2025	29,142.36
Total for Check Number 17102:				29,142.36
Total for 12/17/2025:				29,142.36
ACH	10031 6049946799	Staples Business Advantage Office Supplies - Engineering	12/18/2025	168.08
Total for this ACH Check for Vendor 10031:				168.08
ACH	10138 HW201 Dec 2025	ARCO Business Solutions ARCO Fuel Charges 12/09-12/15/2025	12/18/2025	3,344.54
Total for this ACH Check for Vendor 10138:				3,344.54
ACH	10147 1358886	Online Information Services, Inc 64 Credit Reports for Nov 2025	12/18/2025	219.44
Total for this ACH Check for Vendor 10147:				219.44
ACH	10350 237032 237033	NAPA Auto Parts Battery - Unit 52 Socket and Socket Adapter - Unit 52	12/18/2025	213.96 15.65
Total for this ACH Check for Vendor 10350:				229.61
ACH	10085 1003072576 1003072576 1003072576 1003072576 1003072576 1003072576 1003072576	CalPERS Retirement System PR Batch 00003.12.2025 CalPERS 8% ER Paid PR Batch 00003.12.2025 CalPERS 8% EE Paid PR Batch 00003.12.2025 CalPERS ER Paid Classic PR Batch 00003.12.2025 CalPERS 8.25% EE PEPRA PR Batch 00003.12.2025 CalPERS 1% ER Paid PR Batch 00003.12.2025 CalPERS ER PEPRA PR Batch 00003.12.2025 CalPERS 7% EE Deduction	12/18/2025	1,308.93 2,466.79 11,978.70 7,916.96 204.79 8,368.00 1,433.60
Total for this ACH Check for Vendor 10085:				33,677.77

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10087 0-573-403-728 0-573-403-728	EDD PR Batch 00003.12.2025 CA SDI PR Batch 00003.12.2025 State Income Tax	12/18/2025	2,296.84 8,156.55
Total for this ACH Check for Vendor 10087:				10,453.39
ACH	10094 270575214403582 270575214403582 270575214403582 270575214403582 270575214403582 270575214403582 270575214403582 270575214403582 270575214403582 270575325475023 270575325475023 270575325475023 270575325475023 270575325475023	U.S. Treasury PR Batch 00003.12.2025 Medicare Employee Portion PR Batch 00003.12.2025 Medicare Employee Portion Corr PR Batch 00003.12.2025 FICA Employer Portion PR Batch 00003.12.2025 Medicare Employer Portion PR Batch 00003.12.2025 FICA Employer Portion PR Batch 00003.12.2025 Medicare Employee Over 250K PR Batch 00003.12.2025 FICA Employee Portion correcti PR Batch 00003.12.2025 FICA Employee Portion PR Batch 00003.12.2025 Federal Income Tax PR Batch 00004.12.2025 Medicare Employee Portion PR Batch 00004.12.2025 Medicare Employer Portion PR Batch 00004.12.2025 FICA Employer Portion PR Batch 00004.12.2025 Federal Income Tax PR Batch 00004.12.2025 FICA Employee Portion	12/18/2025	3,159.21 -299.45 0.01 2,859.76 9,702.45 96.26 0.01 9,702.45 20,696.82 12.89 12.89 55.13 31.23 55.13
Total for this ACH Check for Vendor 10094:				46,084.79
ACH	10141 54869622	Ca State Disbursement Unit PR Batch 00003.12.2025 Garnishment	12/18/2025	379.84
Total for this ACH Check for Vendor 10141:				379.84
ACH	10203 VB1450PP26 2025	Voya Financial PR Batch 00003.12.2025 Deferred Comp	12/18/2025	125.00
Total for this ACH Check for Vendor 10203:				125.00
ACH	10264 1003072606 1003072606 1003072606 1003072606	CalPERS Supplemental Income Plans PR Batch 00003.12.2025 CalPERS 457 PR Batch 00003.12.2025 457 Loan Repayment PR Batch 00003.12.2025 ROTH-Post-Tax PR Batch 00003.12.2025 100% Contribution	12/18/2025	2,446.92 154.04 800.00 273.72
Total for this ACH Check for Vendor 10264:				3,674.68
ACH	10984 1765921234556	MidAmerica Administrative & Retirement Solutions PR Batch 00003.12.2025 401(a) Deferred Comp	12/18/2025	463.03
Total for this ACH Check for Vendor 10984:				463.03
ACH	11152 907924	Sterling Health Services, Inc PR Batch 00003.12.2025 Flexible Spending Account (PT)	12/18/2025	835.42
Total for this ACH Check for Vendor 11152:				835.42
17103	UB*05970	Tammie Carlson Refund Check Refund Check Refund Check Refund Check	12/18/2025	6.83 8.60 4.72 47.90
Total for Check Number 17103:				68.05

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17104	UB*05967	Fiserv Refund Check	12/18/2025	129.98
Total for Check Number 17104:				129.98
17105	UB*05973	Neal Grabowski Refund Check Refund Check Refund Check Refund Check	12/18/2025	415.24 287.08 372.41 922.75
Total for Check Number 17105:				1,997.48
17106	UB*05972	Georgia Hankins Refund Check Refund Check Refund Check	12/18/2025	20.72 74.17 29.97
Total for Check Number 17106:				124.86
17107	UB*05966	Martin Michael Kaminski Refund Check Refund Check Refund Check Refund Check Refund Check	12/18/2025	25.76 32.64 37.26 17.64 68.16
Total for Check Number 17107:				181.46
17108	UB*05968	Angela Lewis Refund Check Refund Check Refund Check Refund Check	12/18/2025	17.86 32.53 25.82 96.61
Total for Check Number 17108:				172.82
17109	UB*05969	Gordon & Patricia Shepard Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	12/18/2025	140.76 68.16 76.16 110.16 32.64 45.36
Total for Check Number 17109:				473.24
17110	UB*05971	Juan Carlos Trejo Refund Check	12/18/2025	83.54
Total for Check Number 17110:				83.54
17111	10144 LYUM1928414	AlSCO Inc Cleaning Mats/Air Fresheners 560 Magnolia Dec 2025	12/18/2025	50.61
Total for Check Number 17111:				50.61
17112	10420 17VR-1RKQ-97L7 17VR-1RKQ-97L7 17VR-1RKQ-97L7 1CHR-HCP7-DTQQ 1YNC-GMQ1-4DK9	Amazon Capital Services, Inc. Office Supplies - HR Department Office Supplies - Main Office Water for Board Meetings Upright Vacuum - Main Office 10 Conference Chairs - Engineering Office	12/18/2025	4.57 28.33 12.38 269.36 448.70
Total for Check Number 17112:				763.34

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17113	10305 B-314 B-314	Beaumont Basin Watermaster Beaumont Basin Watermaster - Jan 2026 Prepaid - Beaumont Basin Watermaster - Feb 2026- Dec 2026	12/18/2025	3,885.16 42,736.10
Total for Check Number 17113:				46,621.26
17114	11075 305892 305892 306009 306009 306216	Bonafide Enterprises INC 90 Day BIT Inspection and Clutch Replacement - Kenworth Truck Labor - 90 Day BIT Insp and Clutch Replacement - Kenworth Truck Labor - 90 Day BIT Inspection and PM Lube - Econoline Trailer 90 Day BIT Inspection and PM Lube - Econoline Trailer Left Turn Signal Repair - Econoline Trailer	12/18/2025	2,777.91 907.50 248.01 10.84 165.00
Total for Check Number 17114:				4,109.26
17115	10614 051563 051563	Cherry Valley Automotive Labor - Oil/Filter - Unit 33/OD 107,312 Oil/Filter - Unit 33/OD 107,312	12/18/2025	41.60 78.06
Total for Check Number 17115:				119.66
17116	10351 T1-0409442	Cherry Valley Nursery & Landscape Supply Rosemary Prostratus - PRV Station	12/18/2025	188.49
Total for Check Number 17116:				188.49
17117	10510 25K2270 25L1626 25L1627	Clinical Lab of San Bernardino Samples to Lab for Testing - Well 2 Samples to Lab for Testing - Well 2 Samples to Lab for Testing - Well 2	12/18/2025	1,202.50 30.00 30.00
Total for Check Number 17117:				1,262.50
17118	10360 0108097	Cutting Edge Supply Center/End Blade and Plow Bolt - Cat Loader	12/18/2025	909.00
Total for Check Number 17118:				909.00
17119	10942 0006651639 0006651640	Diamond Environmental Services LP (1) Rental and Service Portable Restroom 12/15/2025-01/11/2026 (2) Rental and Service Handicap Portable Restr 12/15/25-01/11/26	12/18/2025	97.70 341.55
Total for Check Number 17119:				439.25
17120	11230 631530-4740445	Healthpointe Medical Group, Inc Pre-Employment Testing	12/18/2025	215.00
Total for Check Number 17120:				215.00
17121	10398 299421 299421 299422	Infosend, Inc Nov 2025 Supply Charges for Utility Billing Nov 2025 Processing Charges for Utility Billing Nov 2025 Postage Charges for Utility Billing	12/18/2025	1,515.23 2,050.14 12,752.81
Total for Check Number 17121:				16,318.18
17122	10809 008282 008282	Inner-City Auto Repair & Tires Oil/Filter - Unit 3/OD 94,704 Labor - Oil/Filter - Unit 3/OD 94,704	12/18/2025	75.35 30.00
Total for Check Number 17122:				105.35

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17123	11100 13869050	Loomis Armored US, LLC Armored Truck Services - Dec 2025	12/18/2025	367.80
Total for Check Number 17123:				367.80
17124	11356 12152025	Gregory McAnally Prescription Saftey Eyewear	12/18/2025	100.00
Total for Check Number 17124:				100.00
17125	10674 1270114	Michael Baker International Engineering & Design Services - 2850 Booster Station	12/18/2025	52,963.51
Total for Check Number 17125:				52,963.51
17127	11142 IN-412493	Pro-Vigil Inc Monitoring Program - 39500 Brookside - 12/12/2025-01/08/2026	12/18/2025	3,978.98
Total for Check Number 17127:				3,978.98
17128	10095 202510000339	Riverside County Dept of Waste Resources Trash Removal - 13695 Oak Glen Rd	12/18/2025	42.00
Total for Check Number 17128:				42.00
17129	10431 54284	Southern California West Coast Electric Power Cords - Well 24	12/18/2025	3,960.00
Total for Check Number 17129:				3,960.00
17130	10668 26	Thomas Harder & Co Hydrogeological Consulting Services - Well 1A	12/18/2025	54,832.05
Total for Check Number 17130:				54,832.05
17131	10424 478909	Top-Line Industrial Supply, LLC Replacement Hose for Water Buffalo	12/18/2025	116.37
Total for Check Number 17131:				116.37
17132	11325 12152025	Andrew Vara Prescription Saftey Eyewear	12/18/2025	100.00
Total for Check Number 17132:				100.00
17133	10158 135642	Wienhoff Drug Testing Random Drug Testing - Emp #208	12/18/2025	280.00
Total for Check Number 17133:				280.00
17134	11297 12152025	Dontae Williams Prescription Saftey Eyewear	12/18/2025	100.00
Total for Check Number 17134:				100.00
17135	10753 11142025 12042025 12042025 12042025	Lona Williams Mileage - ACWA Reg 9 Meeting - L Williams 11/13-11/14/2025 Meals - ACWA Fall Conference - L Williams 12/01-12/04/25 Parking - ACWA Fall Conference - L Williams 12/01-12/04/25 Mileage - ACWA Fall Conference - L Williams 12/01-12/04/25	12/18/2025	75.60 184.23 55.00 147.00
Total for Check Number 17135:				461.83

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17136	UB*05974	Onyemauche Garcia Refund Check	12/18/2025	183.64
Total for Check Number 17136:				183.64
Total for 12/18/2025:				291,475.10
ACH	10781 10034	Umpqua Bank US Postal Service Certified Postage - Tri Pointe Wind Down Agreement Grant Deed Certified Postage - Tri Pointe Quitclaim Deeds for Wind Down	12/19/2025	33.40 11.90
	10052	Home Depot Credit Services Tools for Toning & Fixing Cables - Board Room Improvements Return - Cordless Circular Saw - Unit 62 Angle Grinder, 6 Tool Combo, and Batteries - Unit 62 Shovels, Utility Knife, and Hammer - Unit 62		151.81 -149.78 321.10 472.89
	10063	The Record Gazette Notice - Annual Unclaimed Funds		341.00
	10116	Verizon Wireless Services LLC Cell Phone/iPad Charges for Oct 2025		2,128.97
	10135	Big Time Design Uniforms - Operations Staff Uniforms - Operations Staff		1,421.09 160.92
	10173	California Society of Municipal Finance Officers 2026 Membership Dues - W Clayton		155.00
	10174	GFOA Preparing an Annual Comprehensive Financial Report - E Gonzales Tools for Policies and Procedure in Treasury Dept. - E Garcia		525.00 95.00
	10224	Legal Shield Monthly Prepaid Legal for Employees Nov 2025 Monthly Prepaid Legal for Employees Oct 2025		135.60 135.60
	10274	Beaumont Chamber of Commerce Chamber Breakfast - Dec 2025 - D Hoffman		25.00
	10292	Association of California Water Agencies ACWA So CA Water Forum Registration - A Ramirez 11/13-11/14/2025 Refund - ACWA Fall Conf - A Ramirez - 12/02-12/04/2025		150.00 -499.50
	10409	Stater Bros Drinks - Employee Retention		84.66
	10420	Amazon Capital Services, Inc. Approval Plan Stamps - Backflow Connections (4) EVO 2 Batteries - Drone Batteries Bond Paper - Large Format Printer (15) Gate Openers for Vehicles		50.64 943.88 127.09 533.85
	10546	Frontier Communications 10/25-11/24/2025 Nov FIOS/FAX 851 E 6th Street 10/10-11/09/2025 Nov FIOS/FAX 12th/Palm 10/25-11/24/2025 Nov FIOS/FAX 560 Magnolia Ave		384.99 636.20 571.26
	10588	Marriott Hotels Hotel - ACWA So CA Water Forum - L Williams 11/13-11/14/2025		345.35
	10596	Tractor Supply Co Boot Scrubber - 560 Magnolia Ave		49.54
	10623	WP Engine Web Host for BCVWD Website Nov 2025		290.00
	10692	MMSoft Design Network Monitoring Software Nov 2025 Network Monitoring Software Nov 2025		1,491.41 184.75
	10696	Innovative Document Solutions Canon Image Runner 10/01-10/31/2025 Overage Charge		189.93
	10718	Airwave Communication ENT 2 Radio Repairs		652.61
	10722	Hilton Hotel Hotel - ACWA So CA Water Forum - A Ramirez 11/13-11/14/2025		201.31
	10766	Sam's Club Raffle Gifts - Holiday Club		2,277.19

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		Annual District Membership Renewal		119.63
	10784	Autodesk, Inc		
		Auto CAD Software 851 E 6th St - Nov 2025		620.00
		Auto CAD Software 851 E 6th St - Nov 2025		1,080.00
	10790	Microsoft		
		Monthly Microsoft Office License - Nov 2025		15.00
		Monthly Microsoft Office License - Nov 2025		16.40
		Monthly Microsoft Office License - Nov 2025		450.00
		Monthly Microsoft Office License - Nov 2025		1,196.00
	10840	Primo Brands Ready Fresh (Arrowhead)		
		Water - 10/23-11/22/2025 - 851 E 6th St		82.03
	10892	Zoom Video Communications, Inc.		
		(10) Video Conference - Dec 2025		226.49
	10918	Apple.com		
		Cloud Storage - iPads		9.99
	10926	SSD Alarm		
		Access Control Services - 39500 Brookside Ave		82.60
		Alarm Equip/Rent/Service/Monitor - 815 12th Stre		129.63
		Alarm Equip/Rent/Service/Monitor - 560 Magnolia		256.48
		Alarm Equip/Rent/Service/Monitor - 11083 Cherry		76.68
		Alarm Equip/Rent/Service/Monitor - 560 Magnolia		190.74
		Alarm Equip/Rent/Service/Monitor - 560 Magnolia		150.31
		Alarm Equip/Rent/Service/Monitor - 39500 Brookside Ave		138.80
		Alarm Equip/Rent/Service/Monitor - 39500 Brookside Ave		161.73
		Alarm Equip/Rent/Service/Monitor - 851 E. 6th St		100.13
		Alarm Equip/Rent/Service/Monitor - 815 12th Stre		63.15
		Service Call - 39500 Brookside Ave		192.77
	10978	Nextiva, Inc.		
		Monthly Phone Service Nov 2025		3,400.91
	11117	Water Education Group		
		(300) Lawn Irrigation Tip Book - Outreach Materials		864.77
		(300) Ducks Guide to Water Quality - Outreach Materials		881.52
	11157	Francotyp-Postalia Inc		
		Postage - Postage Machine		112.98
	11169	Space Exploration Technologies Corp		
		Back Up Internet - Dec 2025		830.00
		Back Up Internet - Dec 2025		165.00
	11193	Mitsogo, Inc		
		Cyber Security - iPads - Nov 2025		108.00
	11216	DNS Filter		
		Monthly Spam Filter - Nov 2025		225.00
	11217	Family Dollar		
		Table Covers - Employee Retention		17.78
	11227	Windy.com		
		Weather Forecasting App Subscription - 1 Year		24.99
	11233	Canva US, Inc		
		Graphic Design Software Subscription - Public Outreach Nov 2025		450.00
	11240	Adobe		
		Acrobat Pro Subscription December 2025		757.69
	11252	OpenAI, LLC		
		ChatGPT Subscription - Dec 2025		360.00
	11261	HJ Daniels Overhead Door Inc		
		Lower Edgar Canyon Gate Repair		525.00
	11280	Constant Contact		
		Communication Subscription 10/05-11/05/2025		325.00
	11354	Denser Ai		
		AI Chatbox Framework - 11/10/2025-11/10/2026		1,152.00
	11355	MaintainX		
		Inventory Control & License Software - Development Kit		6,195.00
Total for this ACH Check for Vendor 10781:				36,383.86
Total for 12/19/2025:				36,383.86

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10132 4640015 4640016 4642529 4642531	South Coast AQMD ICE (50-500 HP) EM Elec Gen Diesel - Fac ID 129302 ICE (50-500 HP) EM Elec Gen Diesel - Fac ID 129305 Flat Fee for Last Year Emissions - Fac ID 129302 Flat Fee for Last Year Emissions - Fac ID 129305	12/24/2025	565.63 565.63 170.94 170.94
Total for this ACH Check for Vendor 10132:				1,473.14
ACH	10138 HW201 DEC 2025	ARCO Business Solutions ARCO Fuel Charges 12/16/2025-12/22/2025	12/24/2025	2,921.89
Total for this ACH Check for Vendor 10138:				2,921.89
ACH	10350 239178	NAPA Auto Parts Wiper Blades/Washer Fluid - Unit 52	12/24/2025	35.73
Total for this ACH Check for Vendor 10350:				35.73
ACH	10709 130507 X195513	Core & Main LP Angle Meter Stop 1 CTS COMP 6X48 MJ Bury 6 Hole	12/24/2025	8,548.89 6,243.90
Total for this ACH Check for Vendor 10709:				14,792.79
ACH	11202 179682.12 181270.01 181756.01 182360.01 182360.01 182360.01	Orange County Winwater Works Gate Cap Water 8 M/ Reclaimed Water Flare Copper Washer Full Circle 25.80-27.00 X 12 30" HDPE Tee 30" Non Perforated Pipe 30" HDPE 90	12/24/2025	2,657.12 102.36 2,293.87 6,704.12 1,640.39 1,851.38
Total for this ACH Check for Vendor 11202:				15,249.24
17137	UB*05965 12232025 12232025 12232025 12232025 12232025	Justine Fantom Reissue Refund Check Reissue Refund Check Reissue Refund Check Reissue Refund Check Reissue Refund Check	12/24/2025	145.48 27.54 2.52 32.64 19.04
Total for Check Number 17137:				227.22
17138	UB*05975	K Hovnanian Homes Refund Check	12/24/2025	1,823.61
Total for Check Number 17138:				1,823.61
17139	UB*05977	Richmond American Homes Refund Check	12/24/2025	1,405.59
Total for Check Number 17139:				1,405.59
17140	UB*05976	RSI - Taylor Morrison Refund Check	12/24/2025	19,119.65
Total for Check Number 17140:				19,119.65
17141	11241 1722 1722	Allan Arriaza Class B License Training - G McAnally Class B License Training - A Powell	12/24/2025	2,000.00 2,000.00
Total for Check Number 17141:				4,000.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17142	10144 LYUM1928416	Alsco Inc Cleaning Mats/Shop Towels 12th/Palm Dec 2025	12/24/2025	39.09
Total for Check Number 17142:				39.09
17143	10929 1565	Alan Billingsley (ICS) (72) 60lb Buckets of Accu-Tab Chlorine Tablets	12/24/2025	15,178.80
Total for Check Number 17143:				15,178.80
17144	10774 082125 082128 082130 082133	Jesus Camacho (25) Truck Washes - Nov 2025 (22) Truck Washes - New Vehicles - Nov 2025 (25) Truck Washes - Nov 2025 (25) Truck Washes - Nov 2025	12/24/2025	310.00 264.00 310.00 310.00
Total for Check Number 17144:				1,194.00
17145	10614 051643 051643	Cherry Valley Automotive Oil/Filter/Rear Brakes - Unit 45/OD 33,197 Labor - Oil/Filter/Rear Brakes - Unit 45/OD 33,197	12/24/2025	513.30 260.00
Total for Check Number 17145:				773.30
17146	10510 25L0722	Clinical Lab of San Bernardino Water Samples - Well 2A	12/24/2025	1,177.50
Total for Check Number 17146:				1,177.50
17147	10303 9735588155	Grainger Inc (40) Single Use Eyewash Bottles	12/24/2025	465.48
Total for Check Number 17147:				465.48
17148	11315 35934259-002 36098400-001	H&E Equipment Services, Inc Excavator to Repair Diversion 1 and Upper Canyon Ponds Sheepfoot Roller - NCRF Phase I Pond Repair	12/24/2025	4,266.80 1,190.34
Total for Check Number 17148:				5,457.14
17149	10581 013189	H2O Solutions, LLC Reservoir Cleaning - 4 Tanks - Board Approved 11/12/2025	12/24/2025	14,580.00
Total for Check Number 17149:				14,580.00
17150	UB*02377 12232025	Inc Henkles & Mccoy Reissue Refund Check for Construction Meter	12/24/2025	2,016.15
Total for Check Number 17150:				2,016.15
17151	11122 35947277-002	Herc Rentals Inc. Dozer Rental - NCRF Maintenance	12/24/2025	7,301.43
Total for Check Number 17151:				7,301.43
17152	10937 FF31072 FF31072	Industrial Fire Protection Annual Extinguisher Maintenance Performed Annual Extinguisher Stored Pressure	12/24/2025	4,282.00 608.79
Total for Check Number 17152:				4,890.79

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17153	11302 17420 17420	McAvoy & Markham Engineering and Sales Co. 100W+3Port ERT's Encoder w/Integral Connector 100W+3Port ERT Mounting Bracket	12/24/2025	32,186.74 620.43
Total for Check Number 17153:				32,807.17
17154	10693 INV-001422 INV-001422 INV-001422	Pres-Tech Equipment Company 8" Macro HP Gasket 8.00-8.40 6" Macro HP Gasket 6.00-6.30 4" Macro HP Gasket 3.50-4.30	12/24/2025	870.86 3,076.13 3,496.53
Total for Check Number 17154:				7,443.52
17155	10095 202511000339	Riverside County Dept of Waste Resources Weeds/Trash Removal NCRF I Nov 2025	12/24/2025	84.00
Total for Check Number 17155:				84.00
17156	10290 25-00316 25-00316	San Gorgonio Pass Water Agency 1,004 AF @ \$399 for November 2025 1,503 AF @ \$399 for November 2025 Transferred from SGPWA Storage	12/24/2025	400,596.00 599,697.00
Total for Check Number 17156:				1,000,293.00
17157	11119 13013550	Statewide Traffic Safety and Signs, Inc Message Board Rental - Well 1A Redrill	12/24/2025	4,350.00
Total for Check Number 17157:				4,350.00
17158	10421 5048494 5048494	Vulcan Materials Company Temp Asphalt - Service Line Leaks Temp Asphalt - Main Line Leaks	12/24/2025	1,545.19 1,545.18
Total for Check Number 17158:				3,090.37
Total for 12/24/2025:				1,162,190.60
Report Total (180 checks):				2,668,756.15

AP Checks by Date - Detail by Check Date (12/31/2025 12:28 PM)



**Beaumont-Cherry Valley Water District
Finance and Audit Committee Meeting
February 5, 2026**

Item 4a

STAFF REPORT

TO: Finance and Audit Committee
FROM: Finance and Administration
SUBJECT: Review of the Preliminary December 2025 Budget Variance Reports

Staff Recommendation

Information only.

Executive Summary

As of the end of fiscal year 2025, prior to year-end and audit-related adjustments, the Beaumont-Cherry Valley Water District collected \$30,766,652.57 in total revenues, or 127.7% of the adopted budget of \$24,097,000.00. This result represents a positive variance of over \$6.6 million, largely driven by strong grant reimbursements, investment income, and operating revenue linked to higher consumption and increased rates.

Year-end expenditures totaled \$24,279,529.95, which is 86.5% of the District's adopted expense budget of \$28,091,600.00. All departments closed the year within their appropriations, with notable savings in Engineering, IT, and General categories due to the timing of projects and effective utilization of contracted services.

Overall, the District ended 2025 in a very favorable financial position — outperforming revenue expectations and maintaining disciplined expense management across all operating units.

Analysis

Revenue Summary

Through December 31, 2025, total revenues earned reached \$30.77 million, exceeding the full-year revenue budget. Performance remains strongest in interest income and operating revenues, with all major revenue sources at or above expected levels.

Notable highlights:

1. Grant revenue: \$2,021,916.87 (234.8%) – Significantly above budget due to project reimbursements due to unanticipated early completion of ARPA funded projects.
2. Interest income: \$3,782,527.34 (240.4%) – Exceptional investment earnings across general and restricted funds.
3. Non-operating revenue: \$2,170,375.59 (113.7%) – Capacity and frontage fees exceed their respective budgets, especially Recycled Water and Storage categories.
4. Operating revenue: \$22,757,690.63 (115.4%) – Primary source of District income; reflects water usage, fixed charges, and passthroughs aligned with seasonal billing and rate adjustments.
5. Rent and utility revenue: \$34,142.14 (94.8%) – Actual amounts are based on utility invoices received and paid by the District for District-owned residences and subsequently billed to the employees residing in those units.



Expense Summary

Through December 31, 2025, total expenditures amount to \$24.28 million, or 86.5% of the total adopted budget. Departmental activity remains within expectations. Higher percentages in larger departments reflect known seasonal and structural costs.

Notable highlights:

1. Board of Directors: \$352,315.98 (80.4%) – Mostly from early-year election-related expenses;
2. Engineering: \$652,566.38 (70.8%) – Largely driven by personnel costs.
3. Finance & Administration: \$7,093,071.21 (87.3%) – Driven by depreciation, payroll, insurance, and legal services. Department includes the General Manager, Finance, Human Resources, and Customer Service.
4. Information Technology: \$821,996.84 (72.5%) – Licensing, AMI support, and cybersecurity driving costs.
5. Operations: \$15,165,484.32 (88.3%) – Main cost center for water purchases, power, treatment, and maintenance; aligned with seasonal operations.
6. General (Non-Departmental): \$194,095.22 (65.6%) – Includes community outreach for the supplemental notice regarding the 2024 rate study and notification regarding the new payment platform, as well as public education and basin monitoring.

Conclusion

The Beaumont-Cherry Valley Water District ended the 2025 fiscal year with revenue performance significantly exceeding projections and well-managed expenditures across all departments. The District realized over \$6.6 million in surplus revenues and saved more than \$3.8 million in operating costs. These results position the District well for future infrastructure investment, financial planning, and rate stabilization efforts.

Attachment(s)

1. Budget Variance Revenue Report
2. Budget Variance Expense Report

Staff Report prepared by William Clayton, Finance Manager

General Ledger
Budget Variance Revenue

Beaumont-Cherry Valley Water District
560 Magnolia Avenue
Beaumont CA 92223
(951) 845-9581
www.bcvwd.org



User: wclayton
Printed: 1/29/2026 5:46:10 PM
Period 12 - 12
Fiscal Year 2025

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
50	GENERAL						
01-50-510-419051	Grant Revenue	\$ 861,000.00	\$ 610,000.00	\$ 2,021,916.87	\$ (1,160,916.87)	\$ -	-134.83%
	Grant Rev	\$ 861,000.00	\$ 610,000.00	\$ 2,021,916.87	\$ (1,160,916.87)	\$ -	-134.83%
01-50-510-490001	Interest Income - Bonita Vista	\$ 300.00	\$ 23.53	\$ 173.47	\$ 126.53	\$ -	42.18%
01-50-510-490011	Interest Income - Fairway Cnyn	\$ 192,000.00	\$ 182,908.71	\$ 189,425.30	\$ 2,574.70	\$ -	1.34%
01-50-510-490021	Interest Income - General	\$ 1,131,500.00	\$ 550,862.01	\$ 3,446,793.56	\$ (2,315,293.56)	\$ -	-204.62%
01-50-510-490041	Rlzd Gain/Loss on Investment	\$ -	\$ 377.34	\$ 1,883.05	\$ (1,883.05)	\$ -	0.00%
01-50-510-490051	Net Amort/Accret on Investment	\$ 250,000.00	\$ 9,093.30	\$ 144,251.96	\$ 105,748.04	\$ -	42.30%
	Interest Income	\$ 1,573,800.00	\$ 743,264.89	\$ 3,782,527.34	\$ (2,208,727.34)	\$ -	-140.34%
01-50-510-481001	Capacity Fees-Wells	\$ 360,000.00	\$ 129,712.00	\$ 491,593.63	\$ (131,593.63)	\$ -	-36.55%
01-50-510-481006	Cap Fees-Water Rights (SWP)	\$ 227,800.00	\$ 3,675.00	\$ 19,355.00	\$ 208,445.00	\$ -	91.50%
01-50-510-481012	Cap Fees-Water Treatment Plant	\$ 171,300.00	\$ 61,707.00	\$ 233,862.47	\$ (62,562.47)	\$ -	-36.52%
01-50-510-481018	Cap Fees-Local Water Resources	\$ 90,200.00	\$ 1,455.00	\$ 7,663.00	\$ 82,537.00	\$ -	91.50%
01-50-510-481024	Cap Fees-Recycled Water	\$ 260,800.00	\$ 93,934.00	\$ 438,156.31	\$ (177,356.31)	\$ -	-68.00%
01-50-510-481030	Cap Fees-Transmission	\$ 291,600.00	\$ 105,056.00	\$ 398,150.21	\$ (106,550.21)	\$ -	-36.54%
01-50-510-481036	Cap Fees-Storage	\$ 373,400.00	\$ 134,536.00	\$ 543,626.04	\$ (170,226.04)	\$ -	-45.59%
01-50-510-481042	Cap Fees-Booster	\$ 25,900.00	\$ 9,313.00	\$ 35,295.20	\$ (9,395.20)	\$ -	-36.27%
01-50-510-481048	Cap Fees-Pressure Reducing Stn	\$ 13,300.00	\$ 4,757.00	\$ 18,028.49	\$ (4,728.49)	\$ -	-35.55%
01-50-510-481054	Cap Fees-Miscellaneous Project	\$ 11,600.00	\$ 4,154.00	\$ 15,743.18	\$ (4,143.18)	\$ -	-35.72%
01-50-510-481060	Cap Fees-Financing Costs	\$ 56,800.00	\$ 20,435.00	\$ 79,922.16	\$ (23,122.16)	\$ -	-40.71%
01-50-510-485001	Front Footage Fees	\$ 26,200.00	\$ -	\$ 62,740.90	\$ (36,540.90)	\$ -	-139.47%
01-50-510-488001	Contributed Capital	\$ -	\$ -	\$ (173,761.00)	\$ 173,761.00	\$ -	0.00%
	Non-Operating Revenue	\$ 1,908,900.00	\$ 568,734.00	\$ 2,170,375.59	\$ (261,475.59)	\$ -	-13.70%
01-50-510-410100	Sales	\$ 6,158,300.00	\$ 534,957.54	\$ 7,579,450.68	\$ (1,421,150.68)	\$ -	-23.08%
01-50-510-410151	Agricultural Irrigation Sales	\$ 22,600.00	\$ -	\$ 33,050.08	\$ (10,450.08)	\$ -	-46.24%
01-50-510-410171	Construction Sales	\$ 73,600.00	\$ 6,323.40	\$ 97,339.00	\$ (23,739.00)	\$ -	-32.25%
01-50-510-413001	Backflow Administration Charge	\$ 91,000.00	\$ 11,297.27	\$ 104,696.73	\$ (13,696.73)	\$ -	-15.05%
01-50-510-413011	Fixed Meter Charges	\$ 6,123,200.00	\$ 568,354.69	\$ 6,664,250.19	\$ (541,050.19)	\$ -	-8.84%
01-50-510-413021	Meter Fees	\$ 537,300.00	\$ 13,040.00	\$ 274,578.50	\$ 262,721.50	\$ -	48.90%
01-50-510-415001	SGPWA Importation Charges	\$ 3,793,300.00	\$ 314,593.38	\$ 4,367,734.51	\$ (574,434.51)	\$ -	-15.14%
01-50-510-415011	SCE Power Charges	\$ 2,212,800.00	\$ 217,483.28	\$ 2,871,483.52	\$ (658,683.52)	\$ -	-29.77%

Attachment 1
PRELIMINARY
**% Avail/
Uncollect**

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-50-510-417001	2nd Notice Charges	\$ 82,700.00	\$ 19,355.00	\$ 110,990.00	\$ (28,290.00)	\$ -	-34.21%
01-50-510-417011	3rd Notice Charges	\$ 115,100.00	\$ 16,095.00	\$ 174,780.00	\$ (59,680.00)	\$ -	-51.85%
01-50-510-417021	Account Reinstatement Fees	\$ 37,500.00	\$ 6,900.00	\$ 61,750.00	\$ (24,250.00)	\$ -	-64.67%
01-50-510-417030	WaterRestrictn Noncomp10-50%	\$ -	\$ -	\$ 162.51	\$ (162.51)	\$ -	0.00%
01-50-510-417031	Lien Processing Fees	\$ 7,200.00	\$ 170.00	\$ 4,590.00	\$ 2,610.00	\$ -	36.25%
01-50-510-417041	Credit Check Processing Fees	\$ 18,500.00	\$ 1,350.00	\$ 16,265.55	\$ 2,234.45	\$ -	12.08%
01-50-510-417051	Return Check Fees	\$ 5,500.00	\$ 1,250.00	\$ 13,125.00	\$ (7,625.00)	\$ -	-138.64%
01-50-510-417061	Customer Damages	\$ 30,000.00	\$ 60.00	\$ 6,105.03	\$ 23,894.97	\$ -	79.65%
01-50-510-417071	After-Hours Call Out Charges	\$ 2,800.00	\$ 900.00	\$ 4,700.00	\$ (1,900.00)	\$ -	-67.86%
01-50-510-417081	Bench Test Fees (Credits)	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ -	0.00%
01-50-510-417091	Credit Card Processing Fees	\$ -	\$ -	\$ 14,487.00	\$ (14,487.00)	\$ -	0.00%
01-50-510-417101	Customer Upgrade Charges	\$ -	\$ 100.00	\$ 400.00	\$ (400.00)	\$ -	0.00%
01-50-510-419011	Development Income	\$ 241,900.00	\$ 30,907.92	\$ 257,407.31	\$ (15,507.31)	\$ -	-6.41%
01-50-510-419012	Development Income - GIS	\$ 51,200.00	\$ -	\$ -	\$ 51,200.00	\$ -	100.00%
01-50-510-419031	Well Maintenance Reimbursement	\$ 107,700.00	\$ 1,915.61	\$ 45,169.88	\$ 62,530.12	\$ -	58.06%
01-50-510-419061	Miscellaneous Income	\$ 5,000.00	\$ 5,414.88	\$ 55,075.14	\$ (50,075.14)	\$ -	-1001.50%
	Operating Revenue	\$ 19,717,300.00	\$ 1,750,467.97	\$ 22,757,690.63	\$ (3,040,390.63)	\$ -	-15.42%
01-50-510-471011	Maint Fees - 13695 Oak Glen Rd	\$ 7,500.00	\$ 597.92	\$ 7,161.20	\$ 338.80	\$ -	4.52%
01-50-510-471021	Maint Fees - 13697 Oak Glen Rd	\$ 8,000.00	\$ 667.70	\$ 7,996.86	\$ 3.14	\$ -	0.04%
01-50-510-471031	Maint Fees - 9781 AveMiravilla	\$ 7,000.00	\$ 555.36	\$ 6,651.54	\$ 348.46	\$ -	4.98%
01-50-510-471111	Utilities - 13695 Oak Glen Rd	\$ 3,500.00	\$ 368.15	\$ 3,046.56	\$ 453.44	\$ -	12.96%
01-50-510-471121	Utilities - 13697 Oak Glen Rd	\$ 6,000.00	\$ 753.87	\$ 5,814.76	\$ 185.24	\$ -	3.09%
01-50-510-471131	Utilities - 9781 Ave Miravilla	\$ 4,000.00	\$ 294.70	\$ 3,471.22	\$ 528.78	\$ -	13.22%
	Rent/Utilities	\$ 36,000.00	\$ 3,237.70	\$ 34,142.14	\$ 1,857.86	\$ -	5.16%
Revenue Total		\$ 24,097,000.00	\$ 3,675,704.56	\$ 30,766,652.57	\$ (6,669,652.57)		-27.68%

General Ledger
Budget Variance Expense

User: wclayton
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Period 12 - 12
Fiscal Year 2025

Beaumont-Cherry Valley Water District
560 Magnolia Avenue
Beaumont CA 92223
(951) 845-9581
www.bcvwd.org



Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
10	BOARD OF DIRECTORS						
01-10-110-500101	Board of Directors Fees	\$ 128,000.00	\$ 11,559.60	\$ 112,039.90	\$ 15,960.10	\$ -	12.47%
01-10-110-500115	Social Security	\$ 8,000.00	\$ 716.69	\$ 6,946.38	\$ 1,053.62	\$ -	13.17%
01-10-110-500120	Medicare	\$ 2,000.00	\$ 167.63	\$ 1,624.70	\$ 375.30	\$ -	18.77%
01-10-110-500125	Health Insurance	\$ 94,500.00	\$ 4,563.00	\$ 54,756.00	\$ 39,744.00	\$ -	42.06%
01-10-110-500140	Life Insurance	\$ 2,500.00	\$ 8.91	\$ 107.52	\$ 2,392.48	\$ -	95.70%
01-10-110-500143	EAP Program	\$ 500.00	\$ 9.85	\$ 118.20	\$ 381.80	\$ -	76.36%
01-10-110-500145	Workers' Compensation	\$ 1,000.00	\$ 63.52	\$ 702.04	\$ 297.96	\$ -	29.80%
01-10-110-500175	Training/Education/Mtgs/Travel	\$ 55,000.00	\$ 1,780.19	\$ 33,431.89	\$ 21,568.11	\$ -	39.21%
	Board of Directors Personnel	\$ 291,500.00	\$ 18,869.39	\$ 209,726.63	\$ 81,773.37	\$ -	28.05%
01-10-110-550043	Supplies-Other	\$ 1,700.00	\$ 12.38	\$ 170.95	\$ 1,529.05	\$ -	89.94%
	Board of Directors Materials & Supplies	\$ 1,700.00	\$ 12.38	\$ 170.95	\$ 1,529.05	\$ -	89.94%
01-10-110-550012	Election Expenses	\$ 143,000.00	\$ -	\$ 142,418.40	\$ 581.60	\$ -	0.41%
01-10-110-550051	Advertising/Legal Notices	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
	Board of Directors Services	\$ 145,000.00	\$ -	\$ 142,418.40	\$ 2,581.60	\$ -	1.78%
Expense Total	BOARD OF DIRECTORS	\$ 438,200.00	\$ 18,881.77	\$ 352,315.98	\$ 85,884.02	\$ -	19.60%
20	ENGINEERING						
210	Engineering Personnel						
01-20-210-500105	Labor	\$ 539,500.00	\$ 44,098.23	\$ 371,400.11	\$ 168,099.89	\$ -	31.16%
01-20-210-500114	Incentive Pay	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ -	100.00%
01-20-210-500115	Social Security	\$ 42,000.00	\$ 1,950.70	\$ 24,173.37	\$ 17,826.63	\$ -	42.44%
01-20-210-500120	Medicare	\$ 10,000.00	\$ 831.40	\$ 6,092.45	\$ 3,907.55	\$ -	39.08%
01-20-210-500125	Health Insurance	\$ 97,000.00	\$ 7,727.40	\$ 91,568.58	\$ 5,431.42	\$ -	5.60%
01-20-210-500140	Life Insurance	\$ 1,000.00	\$ 51.43	\$ 599.57	\$ 400.43	\$ -	40.04%
01-20-210-500143	EAP Program	\$ 500.00	\$ 14.83	\$ 114.73	\$ 385.27	\$ -	77.05%
01-20-210-500145	Workers' Compensation	\$ 5,500.00	\$ 323.41	\$ 2,934.79	\$ 2,565.21	\$ -	46.64%
01-20-210-500150	Unemployment Insurance	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	\$ -	100.00%
01-20-210-500155	Retirement/CalPERS	\$ 55,500.00	\$ 2,778.58	\$ 33,667.10	\$ 21,832.90	\$ -	39.34%
01-20-210-500165	Uniforms and Employee Benefits	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-20-210-500175	Training/Education/Mtgs/Travel	\$ 8,000.00	\$ 1,450.00	\$ 1,960.45	\$ 6,039.55	\$ -	75.49%

**Attachment 2
PRELIMINARY**

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-20-210-500180	Accrued Sick Leave Expense	\$ 35,500.00	\$ 1,952.07	\$ 7,847.62	\$ 27,652.38	\$ -	77.89%
01-20-210-500185	Accrued Vacation Leave Expense	\$ 31,500.00	\$ 2,779.27	\$ 23,050.31	\$ 8,449.69	\$ -	26.82%
01-20-210-500187	Accrued Leave Payments	\$ 27,500.00	\$ 8,463.14	\$ 17,557.10	\$ 9,942.90	\$ -	36.16%
01-20-210-500195	CIP Related Labor	\$ (225,000.00)	\$ (451.19)	\$ (63,830.67)	\$ (161,169.33)	\$ -	71.63%
220	Development Services Personnel						
01-20-220-500105	Labor	\$ 77,000.00	\$ 8,121.30	\$ 71,424.87	\$ 5,575.13	\$ -	7.24%
01-20-220-500115	Social Security	\$ 5,000.00	\$ 212.19	\$ 3,997.54	\$ 1,002.46	\$ -	20.05%
01-20-220-500120	Medicare	\$ 1,500.00	\$ 117.87	\$ 1,036.54	\$ 463.46	\$ -	30.90%
01-20-220-500125	Health Insurance	\$ 19,500.00	\$ 1,038.18	\$ 13,618.38	\$ 5,881.62	\$ -	30.16%
01-20-220-500140	Life Insurance	\$ 500.00	\$ 7.10	\$ 100.33	\$ 399.67	\$ -	79.93%
01-20-220-500143	EAP Program	\$ 500.00	\$ 0.93	\$ 13.32	\$ 486.68	\$ -	97.34%
01-20-220-500145	Workers' Compensation	\$ 1,000.00	\$ 54.32	\$ 535.42	\$ 464.58	\$ -	46.46%
01-20-220-500150	Unemployment Insurance	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	\$ -	100.00%
01-20-220-500155	Retirement/CalPERS	\$ 7,000.00	\$ 289.13	\$ 5,471.59	\$ 1,528.41	\$ -	21.83%
	ENGINEERING Personnel	\$ 753,000.00	\$ 81,810.29	\$ 613,333.50	\$ 139,666.50	\$ -	18.55%
01-20-210-540048	Permits, Fees & Licensing	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-20-210-550029	Administrative Expenses	\$ 11,000.00	\$ 4,575.00	\$ 7,785.03	\$ 3,214.97	\$ -	29.23%
01-20-210-550042	Office Supplies	\$ 1,000.00	\$ -	\$ 851.12	\$ 148.88	\$ -	14.89%
01-20-210-550046	Office Equipment	\$ 5,000.00	\$ 448.70	\$ 2,837.02	\$ 2,162.98	\$ -	43.26%
	Engineering Materials & Supplies	\$ 20,000.00	\$ 5,023.70	\$ 11,473.17	\$ 8,526.83	\$ -	42.63%
01-20-210-500190	Temporary Labor	\$ 21,100.00	\$ -	\$ 15,452.86	\$ 5,647.14	\$ -	26.76%
01-20-210-540014	Development Reimbursable GIS	\$ 8,000.00	\$ -	\$ 7,680.00	\$ 320.00	\$ -	4.00%
01-20-210-550030	Membership Dues	\$ 2,100.00	\$ 149.51	\$ 750.50	\$ 1,349.50	\$ -	64.26%
01-20-210-550051	Advertising/Legal Notices	\$ 5,000.00	\$ -	\$ 1,156.35	\$ 3,843.65	\$ -	76.87%
01-20-210-580031	Outside Engineering	\$ 112,000.00	\$ -	\$ 2,720.00	\$ 109,280.00	\$ -	97.57%
	Engineering Services	\$ 148,200.00	\$ 149.51	\$ 27,759.71	\$ 120,440.29	\$ -	81.27%
Expense Total	ENGINEERING	\$ 921,200.00	\$ 86,983.50	\$ 652,566.38	\$ 268,633.62	\$ -	29.16%
30	FINANCE & ADMINISTRATION						
310	Finance & Administration Personnel						
01-30-310-500105	Labor	\$ 1,114,000.00	\$ 109,849.10	\$ 1,032,231.82	\$ 81,768.18	\$ -	7.34%
01-30-310-500109	FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-30-310-500110	Overtime	\$ 3,500.00	\$ -	\$ 330.28	\$ 3,169.72	\$ -	90.56%
01-30-310-500111	Double Time	\$ 2,500.00	\$ -	\$ 76.58	\$ 2,423.42	\$ -	96.94%
01-30-310-500114	Incentive Pay	\$ 4,500.00	\$ 50.00	\$ 600.00	\$ 3,900.00	\$ -	86.67%
01-30-310-500115	Social Security	\$ 89,000.00	\$ 4,545.56	\$ 60,760.10	\$ 28,239.90	\$ -	31.73%
01-30-310-500120	Medicare	\$ 21,000.00	\$ 1,894.83	\$ 14,624.97	\$ 6,375.03	\$ -	30.36%
01-30-310-500125	Health Insurance	\$ 184,500.00	\$ 14,953.36	\$ 179,440.32	\$ 5,059.68	\$ -	2.74%
01-30-310-500130	CalPERS Health Admin Costs	\$ 3,000.00	\$ 74.40	\$ 1,925.94	\$ 1,074.06	\$ -	35.80%
01-30-310-500140	Life Insurance	\$ 2,000.00	\$ 137.39	\$ 1,641.22	\$ 358.78	\$ -	17.94%

**Attachment 2
PRELIMINARY**

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-30-310-500143	EAP Program	\$ 500.00	\$ 15.76	\$ 189.12	\$ 310.88	\$ -	62.18%
01-30-310-500145	Workers' Compensation	\$ 9,500.00	\$ 738.52	\$ 6,929.05	\$ 2,570.95	\$ -	27.06%
01-30-310-500150	Unemployment Insurance	\$ 16,500.00	\$ -	\$ 11,642.00	\$ 4,858.00	\$ -	29.44%
01-30-310-500155	Retirement/CalPERS	\$ 242,000.00	\$ 26,079.03	\$ 239,859.11	\$ 2,140.89	\$ -	0.88%
01-30-310-500161	Estimated Current Year OPEB	\$ 111,300.00	\$ 9,275.00	\$ 111,300.00	\$ -	\$ -	0.00%
01-30-310-500165	Uniforms and Employee Benefits	\$ 1,000.00	\$ 253.57	\$ 524.28	\$ 475.72	\$ -	47.57%
01-30-310-500175	Training/Education/Mtgs/Travel	\$ 35,000.00	\$ 641.00	\$ 11,352.68	\$ 23,647.32	\$ -	67.56%
01-30-310-500180	Accrued Sick Leave Expense	\$ 63,500.00	\$ 4,072.97	\$ 24,066.01	\$ 39,433.99	\$ -	62.10%
01-30-310-500185	Accrued Vacation Leave Expense	\$ 100,500.00	\$ 13,649.30	\$ 42,824.22	\$ 57,675.78	\$ -	57.39%
01-30-310-500187	Accrued Leave Payments	\$ 138,000.00	\$ 2,653.53	\$ 38,310.96	\$ 99,689.04	\$ -	72.24%
01-30-310-560000	GASB 68 Pension Expense	\$ 215,000.00	\$ 6,128.37	\$ 73,540.00	\$ 141,460.00	\$ -	65.80%
320	Human Resources & Risk Management Personnel						
01-30-320-500105	Labor	\$ 119,000.00	\$ 16,219.20	\$ 116,345.26	\$ 2,654.74	\$ -	2.23%
01-30-320-500114	Incentive Pay	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-30-320-500115	Social Security	\$ 8,500.00	\$ 1,006.38	\$ 7,309.81	\$ 1,190.19	\$ -	14.00%
01-30-320-500120	Medicare	\$ 2,000.00	\$ 235.35	\$ 1,709.51	\$ 290.49	\$ -	14.52%
01-30-320-500125	Health Insurance	\$ 30,500.00	\$ 2,527.46	\$ 30,329.52	\$ 170.48	\$ -	0.56%
01-30-320-500140	Life Insurance	\$ 500.00	\$ 17.48	\$ 177.44	\$ 322.56	\$ -	64.51%
01-30-320-500143	EAP Program	\$ 500.00	\$ 1.97	\$ 23.64	\$ 476.36	\$ -	95.27%
01-30-320-500145	Workers' Compensation	\$ 1,000.00	\$ 89.14	\$ 702.02	\$ 297.98	\$ -	29.80%
01-30-320-500150	Unemployment Insurance	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-30-320-500155	Retirement/CalPERS	\$ 11,000.00	\$ 1,445.73	\$ 10,485.21	\$ 514.79	\$ -	4.68%
01-30-320-500165	Uniforms and Employee Benefits	\$ 300.00	\$ -	\$ 26.54	\$ 273.46	\$ -	91.15%
01-30-320-500175	Training/Education/Mtgs/Travel	\$ 3,800.00	\$ -	\$ 285.00	\$ 3,515.00	\$ -	92.50%
01-30-320-500176	Dist Professional Development	\$ 18,800.00	\$ -	\$ 500.00	\$ 18,300.00	\$ -	97.34%
01-30-320-500177	General Safety Trng & Supplies	\$ 24,068.76	\$ 800.00	\$ 10,160.00	\$ 13,908.76	\$ -	57.79%
01-30-320-500180	Accrued Sick Leave Expense	\$ 7,500.00	\$ -	\$ 736.42	\$ 6,763.58	\$ -	90.18%
01-30-320-500185	Accrued Vacation Leave Expense	\$ 6,500.00	\$ -	\$ 736.42	\$ 5,763.58	\$ -	88.67%
01-30-320-550024	Employment Testing	\$ 4,631.24	\$ 175.00	\$ 4,806.24	\$ (175.00)	\$ -	-3.78%
330	Customer Service Personnel						
01-30-330-500105	Labor	\$ 381,500.00	\$ 33,651.46	\$ 344,033.25	\$ 37,466.75	\$ -	9.82%
01-30-330-500109	FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-30-330-500110	Overtime	\$ 3,000.00	\$ 57.44	\$ 1,901.24	\$ 1,098.76	\$ -	36.63%
01-30-330-500111	Double Time	\$ 700.00	\$ -	\$ 324.54	\$ 375.46	\$ -	53.64%
01-30-330-500114	Incentive Pay	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-30-330-500115	Social Security	\$ 29,000.00	\$ 2,520.27	\$ 23,115.80	\$ 5,884.20	\$ -	20.29%
01-30-330-500120	Medicare	\$ 7,000.00	\$ 589.41	\$ 5,405.97	\$ 1,594.03	\$ -	22.77%
01-30-330-500125	Health Insurance	\$ 133,000.00	\$ 8,413.78	\$ 127,439.91	\$ 5,560.09	\$ -	4.18%
01-30-330-500140	Life Insurance	\$ 1,000.00	\$ 41.66	\$ 554.35	\$ 445.65	\$ -	44.57%
01-30-330-500143	EAP Program	\$ 500.00	\$ 7.88	\$ 110.32	\$ 389.68	\$ -	77.94%
01-30-330-500145	Workers' Compensation	\$ 3,500.00	\$ 212.02	\$ 2,207.70	\$ 1,292.30	\$ -	36.92%
01-30-330-500150	Unemployment Insurance	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00	\$ -	100.00%
01-30-330-500155	Retirement/CalPERS	\$ 61,800.00	\$ 6,382.10	\$ 61,197.09	\$ 602.91	\$ -	0.98%

**Attachment 2
PRELIMINARY**

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-30-330-500165	Uniforms and Employee Benefits	\$ 545.01	\$ 238.10	\$ 545.01	\$ -	\$ -	0.00%
01-30-330-500175	Training/Education/Mtgs/Travel	\$ 7,954.99	\$ -	\$ 5,559.90	\$ 2,395.09	\$ -	30.11%
01-30-330-500180	Accrued Sick Leave Expense	\$ 18,500.00	\$ 2,032.34	\$ 7,994.67	\$ 10,505.33	\$ -	56.79%
01-30-330-500185	Accrued Vacation Leave Expense	\$ 25,500.00	\$ 2,850.60	\$ 12,775.60	\$ 12,724.40	\$ -	49.90%
01-30-330-500187	Accrued Leave Payments	\$ 19,500.00	\$ 2,040.50	\$ 5,516.82	\$ 13,983.18	\$ -	71.71%
	FINANCE & ADMINISTRATION Personnel	\$ 3,301,400.00	\$ 276,566.96	\$ 2,635,183.86	\$ 666,216.14	\$ -	20.18%
310	Finance & Administration Materials & Supplies						
01-30-310-550042	Office Supplies	\$ 11,200.00	\$ 973.92	\$ 10,029.46	\$ 1,170.54	\$ -	10.45%
01-30-310-550046	Office Equipment	\$ 5,500.00	\$ 269.36	\$ 364.06	\$ 5,135.94	\$ -	93.38%
01-30-310-550048	Postage	\$ 54,900.00	\$ 158.28	\$ 22,729.09	\$ 32,170.91	\$ -	58.60%
01-30-310-550066	Subscriptions	\$ 500.00	\$ -	\$ 134.25	\$ 365.75	\$ -	73.15%
01-30-310-550072	Miscellaneous Operating Exp	\$ 500.00	\$ 160.75	\$ 318.73	\$ 181.27	\$ -	36.25%
01-30-310-550078	Bad Debt Expense	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	100.00%
01-30-310-550084	Depreciation	\$ 3,616,300.00	\$ 301,440.94	\$ 3,651,741.78	\$ (35,441.78)	\$ -	-0.98%
320	Human Resources & Risk Management Materials & Supplies						
01-30-320-550028	District Certification	\$ 4,500.00	\$ -	\$ 4,179.19	\$ 320.81	\$ -	7.13%
01-30-320-550042	Office Supplies	\$ 1,400.00	\$ 4.57	\$ 272.41	\$ 1,127.59	\$ -	80.54%
330	Customer Service Materials & Supplies						
01-30-330-550006	Cashiering Shortages/Overages	\$ 151.98	\$ 0.44	\$ 151.98	\$ -	\$ -	0.00%
	FINANCE & ADMINISTRATION Materials & Supplies	\$ 3,719,951.98	\$ 303,008.26	\$ 3,689,920.95	\$ 30,031.03	\$ -	0.81%
310	Finance & Administration Services						
01-30-310-550001	Bank/Financial Service Fees	\$ 4,448.02	\$ 310.04	\$ 3,755.03	\$ 692.99	\$ -	15.58%
01-30-310-550030	Membership Dues	\$ 46,200.00	\$ 2,169.17	\$ 42,332.00	\$ 3,868.00	\$ -	8.37%
01-30-310-550051	Advertising/Legal Notices	\$ 1,500.00	\$ 341.00	\$ 861.98	\$ 638.02	\$ -	42.53%
01-30-310-550054	Property, Auto, General Ins	\$ 378,000.00	\$ 21,070.94	\$ 230,477.13	\$ 147,522.87	\$ -	39.03%
01-30-310-550061	Media Outreach	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-30-310-580001	Accounting and Audit	\$ 48,400.00	\$ -	\$ 47,755.00	\$ 645.00	\$ -	1.33%
01-30-310-580011	General Legal	\$ 219,500.00	\$ 9,613.00	\$ 160,336.65	\$ 59,163.35	\$ -	26.95%
01-30-310-580036	Other Professional Services	\$ 194,000.00	\$ -	\$ 89,327.51	\$ 104,672.49	\$ -	53.95%
320	Human Resources & Risk Management Services						
01-30-320-550025	Employee Retention	\$ 6,000.00	\$ 201.55	\$ 2,664.65	\$ 3,335.35	\$ -	55.59%
01-30-320-550026	Recruitment Expense	\$ 9,000.00	\$ -	\$ 1,348.49	\$ 7,651.51	\$ -	85.02%
01-30-320-550030	Membership Dues	\$ 1,100.00	\$ -	\$ 932.00	\$ 168.00	\$ -	15.27%
01-30-320-550051	Advertising/Legal Notices	\$ 1,600.00	\$ -	\$ -	\$ 1,600.00	\$ -	100.00%
01-30-320-580036	Other Professional Services	\$ 7,000.00	\$ -	\$ 3,130.84	\$ 3,869.16	\$ -	55.27%
330	Customer Service Services						
01-30-330-500190	Temporary Labor	\$ 15,600.00	\$ -	\$ 9,884.20	\$ 5,715.80	\$ -	36.64%
01-30-330-550008	Transaction/Return Fees	\$ 1,500.00	\$ 57.76	\$ 613.76	\$ 886.24	\$ -	59.08%
01-30-330-550010	Transaction/Credit Card Fees	\$ -	\$ -	\$ 17,520.07	\$ (17,520.07)	\$ -	0.00%
01-30-330-550014	Credit Check Fees	\$ 6,500.00	\$ 420.72	\$ 5,208.61	\$ 1,291.39	\$ -	19.87%
01-30-330-550030	Membership Dues	\$ 1,100.00	\$ -	\$ -	\$ 1,100.00	\$ -	100.00%

**Attachment 2
PRELIMINARY**

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-30-330-550036	Notary and Lien Fees	\$ 2,500.00	\$ 160.00	\$ 600.00	\$ 1,900.00	\$ -	76.00%
01-30-330-550050	Utility Billing Service	\$ 151,300.00	\$ 9,496.70	\$ 151,218.48	\$ 81.52	\$ -	0.05%
01-30-330-550051	Advertising/Legal Notices	\$ 900.00	\$ -	\$ -	\$ 900.00	\$ -	100.00%
	FINANCE & ADMINISTRATION Services	\$ 1,101,148.02	\$ 43,840.88	\$ 767,966.40	\$ 333,181.62	\$ -	30.26%
Expense Total	FINANCE & ADMINISTRATION	\$ 8,122,500.00	\$ 623,416.10	\$ 7,093,071.21	\$ 1,029,428.79	\$ -	12.67%
35	INFORMATION TECHNOLOGY						
01-35-315-500105	Labor	\$ 196,000.00	\$ 22,348.80	\$ 191,827.20	\$ 4,172.80	\$ -	2.13%
01-35-315-500114	Incentive Pay	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-35-315-500115	Social Security	\$ 16,500.00	\$ (0.17)	\$ 10,729.48	\$ 5,770.52	\$ -	34.97%
01-35-315-500120	Medicare	\$ 4,000.00	\$ 324.48	\$ 3,130.43	\$ 869.57	\$ -	21.74%
01-35-315-500125	Health Insurance	\$ 26,000.00	\$ 2,154.05	\$ 25,848.60	\$ 151.40	\$ -	0.58%
01-35-315-500140	Life Insurance	\$ 500.00	\$ 24.06	\$ 288.72	\$ 211.28	\$ -	42.26%
01-35-315-500143	EAP Program	\$ 500.00	\$ 1.97	\$ 23.64	\$ 476.36	\$ -	95.27%
01-35-315-500145	Workers' Compensation	\$ 2,000.00	\$ 122.83	\$ 1,160.16	\$ 839.84	\$ -	41.99%
01-35-315-500150	Unemployment Insurance	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-35-315-500155	Retirement/CalPERS	\$ 34,500.00	\$ (28.81)	\$ 13,816.17	\$ 20,683.83	\$ -	59.95%
01-35-315-500175	Training/Education/Mtgs/Travel	\$ 5,300.00	\$ -	\$ 4,800.00	\$ 500.00	\$ -	9.43%
01-35-315-500180	Accrued Sick Leave Expense	\$ 11,500.00	\$ -	\$ -	\$ 11,500.00	\$ -	100.00%
01-35-315-500185	Accrued Vacation Leave Expense	\$ 21,500.00	\$ -	\$ -	\$ 21,500.00	\$ -	100.00%
01-35-315-500187	Accrued Leave Payments	\$ 32,500.00	\$ -	\$ 23,804.27	\$ 8,695.73	\$ -	26.76%
	Information Technology Personnel	\$ 354,800.00	\$ 24,947.21	\$ 275,428.67	\$ 79,371.33	\$ -	22.37%
01-35-315-550044	Printing/Toner and Maintenance	\$ 30,000.00	\$ 1,829.37	\$ 20,765.27	\$ 9,234.73	\$ -	30.78%
01-35-315-580016	Computer Hardware	\$ 30,000.00	\$ 6,751.81	\$ 25,777.98	\$ 4,222.02	\$ -	14.07%
01-35-315-580028	Cybersecurity Soft/Hardware	\$ 60,900.00	\$ 4,706.52	\$ 55,465.20	\$ 5,434.80	\$ -	8.92%
01-35-315-580030	Repair/Purchase Radio Comm Eq	\$ 10,000.00	\$ 652.61	\$ 7,385.56	\$ 2,614.44	\$ -	26.14%
	Information Technology Materials & Supplies	\$ 130,900.00	\$ 13,940.31	\$ 109,394.01	\$ 21,505.99	\$ -	16.43%
01-35-315-501511	Telephone/Internet Service	\$ 99,237.30	\$ 15,255.76	\$ 99,237.30	\$ -	\$ -	0.00%
01-35-315-501521	Building Alarms and Security	\$ 27,762.70	\$ 1,543.02	\$ 17,728.67	\$ 10,034.03	\$ -	36.14%
01-35-315-540016	GIS Maintenance and Updates	\$ 10,000.00	\$ -	\$ 4,480.00	\$ 5,520.00	\$ -	55.20%
01-35-315-550030	Membership Dues	\$ 3,000.00	\$ -	\$ 1,709.88	\$ 1,290.12	\$ -	43.00%
01-35-315-550058	Cyber Security Liability Ins	\$ 7,500.00	\$ -	\$ 5,585.00	\$ 1,915.00	\$ -	25.53%
01-35-315-580021	IT/Software Support	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	\$ -	100.00%
01-35-315-580026	License/Maintenance/Support	\$ 321,000.00	\$ 33,866.07	\$ 244,868.06	\$ 76,131.94	\$ -	23.72%
01-35-315-580027	AMR/AMI Annual Support	\$ 171,200.00	\$ 6,076.18	\$ 63,565.25	\$ 107,634.75	\$ -	62.87%
	Information Technology Services	\$ 647,700.00	\$ 56,741.03	\$ 437,174.16	\$ 210,525.84	\$ -	32.50%
Expense Total	INFORMATION TECHNOLOGY	\$ 1,133,400.00	\$ 95,628.55	\$ 821,996.84	\$ 311,403.16	\$ -	27.48%
40	OPERATIONS						

**Attachment 2
PRELIMINARY**

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
410	Source of Supply Personnel						
01-40-410-500105	Labor	\$ 511,000.00	\$ 55,865.44	\$ 465,168.76	\$ 45,831.24	\$ -	8.97%
01-40-410-500109	FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-410-500110	Overtime	\$ 25,500.00	\$ 1,609.08	\$ 13,601.12	\$ 11,898.88	\$ -	46.66%
01-40-410-500111	Double Time	\$ 10,500.00	\$ 186.56	\$ 4,863.92	\$ 5,636.08	\$ -	53.68%
01-40-410-500113	Standby/On-Call	\$ 15,500.00	\$ 1,680.00	\$ 15,060.00	\$ 440.00	\$ -	2.84%
01-40-410-500114	Incentive Pay	\$ 3,000.00	\$ 200.00	\$ 2,400.00	\$ 600.00	\$ -	20.00%
01-40-410-500115	Social Security	\$ 41,500.00	\$ 3,960.26	\$ 34,270.61	\$ 7,229.39	\$ -	17.42%
01-40-410-500120	Medicare	\$ 10,000.00	\$ 926.19	\$ 8,014.85	\$ 1,985.15	\$ -	19.85%
01-40-410-500125	Health Insurance	\$ 130,000.00	\$ 10,699.08	\$ 128,344.47	\$ 1,655.53	\$ -	1.27%
01-40-410-500140	Life Insurance	\$ 1,000.00	\$ 64.22	\$ 769.42	\$ 230.58	\$ -	23.06%
01-40-410-500143	EAP Program	\$ 500.00	\$ 9.85	\$ 118.53	\$ 381.47	\$ -	76.29%
01-40-410-500145	Workers' Compensation	\$ 22,000.00	\$ 1,826.72	\$ 17,182.06	\$ 4,817.94	\$ -	21.90%
01-40-410-500150	Unemployment Insurance	\$ 36,500.00	\$ -	\$ -	\$ 36,500.00	\$ -	100.00%
01-40-410-500155	Retirement/CalPERS	\$ 125,500.00	\$ 12,595.53	\$ 116,499.98	\$ 9,000.02	\$ -	7.17%
01-40-410-500165	Uniforms and Employee Benefits	\$ 3,500.00	\$ -	\$ 3,140.76	\$ 359.24	\$ -	10.26%
01-40-410-500175	Training/Education/Mtgs/Travel	\$ 4,500.00	\$ 149.88	\$ 4,096.88	\$ 403.12	\$ -	8.96%
01-40-410-500180	Accrued Sick Leave Expense	\$ 24,000.00	\$ 1,253.44	\$ 21,140.62	\$ 2,859.38	\$ -	11.91%
01-40-410-500185	Accrued Vacation Leave Expense	\$ 43,600.00	\$ 5,324.56	\$ 39,216.18	\$ 4,383.82	\$ -	10.05%
01-40-410-500187	Accrued Leave Payments	\$ 30,000.00	\$ -	\$ 3,514.80	\$ 26,485.20	\$ -	88.28%
01-40-410-500195	CIP Related Labor	\$ (22,800.00)	\$ -	\$ (1,736.17)	\$ (21,063.83)	\$ -	92.39%
430	Cross-Connection/Non-Potable Water Personnel						
01-40-430-500105	Labor	\$ 111,000.00	\$ 11,019.20	\$ 98,342.02	\$ 12,657.98	\$ -	11.40%
01-40-430-500109	FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-430-500110	Overtime	\$ 6,500.00	\$ -	\$ -	\$ 6,500.00	\$ -	100.00%
01-40-430-500111	Double Time	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-40-430-500114	Incentive Pay	\$ 1,000.00	\$ 50.00	\$ 600.00	\$ 400.00	\$ -	40.00%
01-40-430-500115	Social Security	\$ 9,000.00	\$ 1,057.26	\$ 7,025.09	\$ 1,974.91	\$ -	21.94%
01-40-430-500120	Medicare	\$ 2,500.00	\$ 247.25	\$ 1,642.93	\$ 857.07	\$ -	34.28%
01-40-430-500125	Health Insurance	\$ 26,000.00	\$ 2,154.05	\$ 25,841.87	\$ 158.13	\$ -	0.61%
01-40-430-500140	Life Insurance	\$ 500.00	\$ 13.64	\$ 162.35	\$ 337.65	\$ -	67.53%
01-40-430-500143	EAP Program	\$ 500.00	\$ 1.97	\$ 23.63	\$ 476.37	\$ -	95.27%
01-40-430-500145	Workers' Compensation	\$ 5,000.00	\$ 373.59	\$ 3,450.25	\$ 1,549.75	\$ -	31.00%
01-40-430-500150	Unemployment Insurance	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-40-430-500155	Retirement/CalPERS	\$ 38,600.00	\$ 4,007.07	\$ 38,295.02	\$ 304.98	\$ -	0.79%
01-40-430-500165	Uniforms and Employee Benefits	\$ 1,000.00	\$ -	\$ 578.83	\$ 421.17	\$ -	42.12%
01-40-430-500175	Training/Education/Mtgs/Travel	\$ 3,500.00	\$ -	\$ 1,226.38	\$ 2,273.62	\$ -	64.96%
01-40-430-500180	Accrued Sick Leave Expense	\$ 5,500.00	\$ 898.28	\$ 3,883.74	\$ 1,616.26	\$ -	29.39%
01-40-430-500185	Accrued Vacation Leave Expense	\$ 8,000.00	\$ 951.12	\$ 6,290.40	\$ 1,709.60	\$ -	21.37%
01-40-430-500187	Accrued Leave Payments	\$ 8,000.00	\$ 4,121.52	\$ 4,121.52	\$ 3,878.48	\$ -	48.48%
440	Transmission & Distribution Personnel						
01-40-440-500105	Labor	\$ 1,392,500.00	\$ 137,926.96	\$ 1,195,384.27	\$ 197,115.73	\$ -	14.16%
01-40-440-500109	FLSA Overtime	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%

**Attachment 2
PRELIMINARY**

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-40-440-500110	Overtime	\$ 63,500.00	\$ 3,007.78	\$ 62,126.09	\$ 1,373.91	\$ -	2.16%
01-40-440-500111	Double Time	\$ 25,500.00	\$ -	\$ 17,470.83	\$ 8,029.17	\$ -	31.49%
01-40-440-500113	Standby/On-Call	\$ 25,150.00	\$ 2,970.00	\$ 24,570.00	\$ 580.00	\$ -	2.31%
01-40-440-500114	Incentive Pay	\$ 7,000.00	\$ 300.00	\$ 1,500.00	\$ 5,500.00	\$ -	78.57%
01-40-440-500115	Social Security	\$ 112,000.00	\$ 8,537.20	\$ 86,712.89	\$ 25,287.11	\$ -	22.58%
01-40-440-500120	Medicare	\$ 26,500.00	\$ 2,280.09	\$ 20,488.67	\$ 6,011.33	\$ -	22.68%
01-40-440-500125	Health Insurance	\$ 344,500.00	\$ 19,334.08	\$ 243,653.84	\$ 100,846.16	\$ -	29.27%
01-40-440-500140	Life Insurance	\$ 2,500.00	\$ 152.45	\$ 1,937.54	\$ 562.46	\$ -	22.50%
01-40-440-500143	EAP Program	\$ 1,000.00	\$ 28.77	\$ 350.82	\$ 649.18	\$ -	64.92%
01-40-440-500145	Workers' Compensation	\$ 48,500.00	\$ 3,905.66	\$ 39,580.57	\$ 8,919.43	\$ -	18.39%
01-40-440-500155	Retirement/CalPERS	\$ 280,730.00	\$ 28,513.49	\$ 266,040.65	\$ 14,689.35	\$ -	5.23%
01-40-440-500165	Uniforms and Employee Benefits	\$ 18,600.00	\$ 1,582.01	\$ 16,540.59	\$ 2,059.41	\$ -	11.07%
01-40-440-500175	Training/Education/Mtgs/Travel	\$ 18,500.00	\$ 5,985.47	\$ 17,378.06	\$ 1,121.94	\$ -	6.06%
01-40-440-500180	Accrued Sick Leave Expense	\$ 74,000.00	\$ 4,557.40	\$ 35,555.46	\$ 38,444.54	\$ -	51.95%
01-40-440-500185	Accrued Vacation Leave Expense	\$ 98,400.00	\$ 3,048.49	\$ 57,161.88	\$ 41,238.12	\$ -	41.91%
01-40-440-500187	Accrued Leave Payments	\$ 80,500.00	\$ 4,052.88	\$ 14,536.28	\$ 65,963.72	\$ -	81.94%
01-40-440-500195	CIP Related Labor	\$ (40,000.00)	\$ -	\$ (11,702.60)	\$ (28,297.40)	\$ -	70.74%
450	Inspections Personnel						
01-40-450-500105	Labor	\$ 74,000.00	\$ 7,987.72	\$ 57,341.62	\$ 16,658.38	\$ -	22.51%
01-40-450-500110	Overtime	\$ 12,000.00	\$ 1,397.08	\$ 9,342.05	\$ 2,657.95	\$ -	22.15%
01-40-450-500111	Double Time	\$ 4,500.00	\$ 460.55	\$ 497.95	\$ 4,002.05	\$ -	88.93%
01-40-450-500113	Standby/On-Call	\$ 2,350.00	\$ -	\$ -	\$ 2,350.00	\$ -	100.00%
01-40-450-500115	Social Security	\$ 6,000.00	\$ 610.68	\$ 4,172.14	\$ 1,827.86	\$ -	30.46%
01-40-450-500120	Medicare	\$ 1,500.00	\$ 142.83	\$ 975.76	\$ 524.24	\$ -	34.95%
01-40-450-500125	Health Insurance	\$ 13,200.00	\$ 1,112.58	\$ 9,541.15	\$ 3,658.85	\$ -	27.72%
01-40-450-500140	Life Insurance	\$ 500.00	\$ 6.80	\$ 76.61	\$ 423.39	\$ -	84.68%
01-40-450-500143	EAP Program	\$ 500.00	\$ 1.38	\$ 16.41	\$ 483.59	\$ -	96.72%
01-40-450-500145	Workers' Compensation	\$ 3,500.00	\$ 270.06	\$ 1,869.69	\$ 1,630.31	\$ -	46.58%
01-40-450-500155	Retirement/CalPERS	\$ 10,000.00	\$ 670.44	\$ 5,002.37	\$ 4,997.63	\$ -	49.98%
460	Customer Svc & Meter Reading Personnel						
01-40-460-500105	Labor	\$ 242,000.00	\$ 20,906.05	\$ 196,055.49	\$ 45,944.51	\$ -	18.99%
01-40-460-500109	FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-460-500110	Overtime	\$ 6,000.00	\$ 243.41	\$ 1,208.53	\$ 4,791.47	\$ -	79.86%
01-40-460-500111	Double Time	\$ 2,000.00	\$ -	\$ 1,126.58	\$ 873.42	\$ -	43.67%
01-40-460-500113	Standby/On-Call	\$ 6,500.00	\$ -	\$ -	\$ 6,500.00	\$ -	100.00%
01-40-460-500114	Incentive Pay	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	\$ -	100.00%
01-40-460-500115	Social Security	\$ 19,000.00	\$ 1,516.89	\$ 13,983.36	\$ 5,016.64	\$ -	26.40%
01-40-460-500120	Medicare	\$ 4,500.00	\$ 354.77	\$ 3,270.26	\$ 1,229.74	\$ -	27.33%
01-40-460-500125	Health Insurance	\$ 65,500.00	\$ 4,490.57	\$ 60,782.85	\$ 4,717.15	\$ -	7.20%
01-40-460-500140	Life Insurance	\$ 500.00	\$ 26.05	\$ 325.80	\$ 174.20	\$ -	34.84%
01-40-460-500143	EAP Program	\$ 500.00	\$ 4.54	\$ 57.92	\$ 442.08	\$ -	88.42%
01-40-460-500145	Workers' Compensation	\$ 10,500.00	\$ 706.02	\$ 7,135.81	\$ 3,364.19	\$ -	32.04%
01-40-460-500155	Retirement/CalPERS	\$ 75,000.00	\$ 7,866.53	\$ 74,480.64	\$ 519.36	\$ -	0.69%

**Attachment 2
PRELIMINARY**

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-40-460-500165	Uniforms and Employee Benefits	\$ 2,500.00	\$ -	\$ 460.41	\$ 2,039.59	\$ -	81.58%
01-40-460-500175	Training/Education/Mtgs/Travel	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-40-460-500180	Accrued Sick Leave Expense	\$ 9,000.00	\$ 1,263.15	\$ 6,119.88	\$ 2,880.12	\$ -	32.00%
01-40-460-500185	Accrued Vacation Leave Expense	\$ 17,000.00	\$ 722.82	\$ 9,013.52	\$ 7,986.48	\$ -	46.98%
01-40-460-500187	Accrued Leave Payments	\$ 14,500.00	\$ -	\$ -	\$ 14,500.00	\$ -	100.00%
01-40-460-500195	CIP Related Labor	\$ (41,000.00)	\$ -	\$ (1,742.23)	\$ (39,257.77)	\$ -	95.75%
470	Maintenance & General Plant Personnel						
01-40-470-500105	Labor	\$ 226,000.00	\$ 26,950.53	\$ 216,630.07	\$ 9,369.93	\$ -	4.15%
01-40-470-500109	FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-470-500110	Overtime	\$ 4,000.00	\$ 30.93	\$ 1,456.23	\$ 2,543.77	\$ -	63.59%
01-40-470-500111	Double Time	\$ 1,000.00	\$ -	\$ 64.54	\$ 935.46	\$ -	93.55%
01-40-470-500114	Incentive Pay	\$ 1,500.00	\$ 100.00	\$ 1,100.00	\$ 400.00	\$ -	26.67%
01-40-470-500115	Social Security	\$ 14,500.00	\$ 1,806.42	\$ 14,401.58	\$ 98.42	\$ -	0.68%
01-40-470-500120	Medicare	\$ 3,500.00	\$ 422.45	\$ 3,368.11	\$ 131.89	\$ -	3.77%
01-40-470-500125	Health Insurance	\$ 57,800.00	\$ 5,505.14	\$ 56,100.20	\$ 1,699.80	\$ -	2.94%
01-40-470-500140	Life Insurance	\$ 500.00	\$ 31.81	\$ 352.46	\$ 147.54	\$ -	29.51%
01-40-470-500143	EAP Program	\$ 500.00	\$ 6.68	\$ 74.91	\$ 425.09	\$ -	85.02%
01-40-470-500145	Workers' Compensation	\$ 8,000.00	\$ 838.96	\$ 7,411.63	\$ 588.37	\$ -	7.35%
01-40-470-500155	Retirement/CalPERS	\$ 20,170.00	\$ 2,579.95	\$ 19,866.15	\$ 303.85	\$ -	1.51%
01-40-470-500165	Uniforms and Employee Benefits	\$ 2,000.00	\$ 241.36	\$ 1,185.09	\$ 814.91	\$ -	40.75%
01-40-470-500175	Training/Education/Mtgs/Travel	\$ 2,000.00	\$ -	\$ 245.00	\$ 1,755.00	\$ -	87.75%
01-40-470-500180	Accrued Sick Leave Expenses	\$ 7,500.00	\$ 322.70	\$ 6,102.11	\$ 1,397.89	\$ -	18.64%
01-40-470-500185	Accrued Vacation Expenses	\$ 8,500.00	\$ 1,708.42	\$ 6,780.90	\$ 1,719.10	\$ -	20.22%
01-40-470-500187	Accrued Leave Payments	\$ 3,500.00	\$ -	\$ -	\$ 3,500.00	\$ -	100.00%
01-40-470-500195	CIP Related Labor	\$ -	\$ -	\$ (12,566.27)	\$ 12,566.27	\$ -	0.00%
	OPERATIONS Personnel	\$ 4,753,800.00	\$ 438,734.76	\$ 3,940,123.94	\$ 813,676.06	\$ -	17.12%
410	Source of Supply Materials & Supplies						
01-40-410-501101	Electricity - Wells	\$ 3,100,000.00	\$ 213,750.88	\$ 2,798,788.30	\$ 301,211.70	\$ -	9.72%
01-40-410-501201	Gas - Wells	\$ 500.00	\$ 16.27	\$ 180.96	\$ 319.04	\$ -	63.81%
01-40-410-510011	Treatment and Chemicals	\$ 219,400.00	\$ 20,267.55	\$ 143,643.97	\$ 75,756.03	\$ -	34.53%
01-40-410-510021	Lab Testing	\$ 94,500.00	\$ 11,945.71	\$ 81,979.48	\$ 12,520.52	\$ -	13.25%
01-40-410-510031	Small Tools, Parts, & Maint	\$ 6,960.00	\$ 55.96	\$ 6,072.19	\$ 887.81	\$ -	12.76%
01-40-410-520021	Maint & Repair-Telemetry	\$ 5,000.00	\$ 102.72	\$ 1,196.51	\$ 3,803.49	\$ -	76.07%
01-40-410-520061	Maint & Repair-Pumping Equip	\$ 118,000.00	\$ 2,859.45	\$ 83,906.59	\$ 34,093.41	\$ 1,257.57	27.83%
01-40-410-530001	Minor Capital Acquisitions	\$ 10,000.00	\$ 9,100.00	\$ 9,100.00	\$ 900.00	\$ -	9.00%
01-40-410-550042	Office Supplies	\$ 1,600.00	\$ -	\$ 1,022.11	\$ 577.89	\$ -	36.12%
01-40-410-550066	Subscriptions	\$ 2,000.00	\$ -	\$ 1,633.26	\$ 366.74	\$ -	18.34%
430	Cross-Connection/Non-Potable Water Materials & Supplies						
01-40-430-510031	Small Tools Parts & Maint	\$ 3,020.00	\$ 883.30	\$ 3,005.46	\$ 14.54	\$ -	0.48%
01-40-430-540001	Backflow Maintenance	\$ 14,800.00	\$ 1,841.63	\$ 11,490.54	\$ 3,309.46	\$ -	22.36%
01-40-430-550042	Office Supplies	\$ 300.00	\$ -	\$ 238.18	\$ 61.82	\$ -	20.61%
01-40-430-550066	Subscriptions	\$ 3,700.00	\$ -	\$ 1,000.00	\$ 2,700.00	\$ -	72.97%

**Attachment 2
PRELIMINARY**

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
440	Transmission & Distribution Materials & Supplies						
01-40-440-500178	General Safety Supplies	\$ 15,000.00	\$ 1,065.94	\$ 13,179.23	\$ 1,820.77	\$ -	12.14%
01-40-440-510031	Small Tools, Parts, & Maint	\$ 21,000.00	\$ 2,599.24	\$ 20,243.60	\$ 756.40	\$ -	3.60%
01-40-440-520071	Maint & Repair-Pipeline/FireHy	\$ 145,000.00	\$ 2,104.74	\$ 77,325.58	\$ 67,674.42	\$ -	46.67%
01-40-440-520081	Maint & Repair-Hydraulic Valve	\$ 42,000.00	\$ -	\$ 41,625.93	\$ 374.07	\$ -	0.89%
01-40-440-530001	Minor Capital Acquisitions	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-40-440-540024	Inventory Adjustments	\$ 50,000.00	\$ -	\$ 178.95	\$ 49,821.05	\$ -	99.64%
01-40-440-540036	Line Locates	\$ 3,800.00	\$ 216.00	\$ 3,602.67	\$ 197.33	\$ -	5.19%
01-40-440-540042	Meters Maintenance & Services	\$ 230,000.00	\$ 2,172.37	\$ 191,114.86	\$ 38,885.14	\$ 167.46	16.83%
01-40-440-540078	Reservoir Maintenance	\$ 89,400.00	\$ 14,580.00	\$ 70,837.28	\$ 18,562.72	\$ -	20.76%
470	Maintenance & General Plant Materials & Supplies						
01-40-470-501111	Electricity -560 Magnolia Ave	\$ 44,000.00	\$ 2,333.82	\$ 40,185.77	\$ 3,814.23	\$ -	8.67%
01-40-470-501121	Electricity -12303 Oak Glen Rd	\$ 4,000.00	\$ 42.97	\$ 122.94	\$ 3,877.06	\$ -	96.93%
01-40-470-501131	Electricity -13695 Oak Glen Rd	\$ 3,600.00	\$ 131.45	\$ 1,807.71	\$ 1,792.29	\$ -	49.79%
01-40-470-501141	Electricity -13697 Oak Glen Rd	\$ 3,600.00	\$ 240.81	\$ 3,296.13	\$ 303.87	\$ -	8.44%
01-40-470-501151	Electricity -9781 AveMiravilla	\$ 2,500.00	\$ 125.35	\$ 2,159.97	\$ 340.03	\$ -	13.60%
01-40-470-501161	Electricity -815 E 12th St	\$ 15,400.00	\$ 472.45	\$ 8,866.43	\$ 6,533.57	\$ -	42.43%
01-40-470-501171	Electricity -851 E 6th St	\$ 5,400.00	\$ 360.80	\$ 4,462.82	\$ 937.18	\$ -	17.36%
01-40-470-501321	Propane -12303 Oak Glen Rd	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-40-470-501331	Propane -13695 Oak Glen Rd	\$ 4,000.00	\$ -	\$ 1,002.15	\$ 2,997.85	\$ -	74.95%
01-40-470-501341	Propane -13697 Oak Glen Rd	\$ 5,500.00	\$ 532.44	\$ 2,538.01	\$ 2,961.99	\$ -	53.85%
01-40-470-501351	Propane -9781 AveMiravilla	\$ 2,300.00	\$ 169.35	\$ 1,311.25	\$ 988.75	\$ -	42.99%
01-40-470-501411	Sanitation -560 Magnolia Ave	\$ 6,500.00	\$ 325.92	\$ 3,505.20	\$ 2,994.80	\$ -	46.07%
01-40-470-501461	Sanitation -815 E 12th Ave	\$ 7,500.00	\$ 554.16	\$ 6,526.02	\$ 973.98	\$ -	12.99%
01-40-470-501471	Sanitation -11083 Cherry Ave	\$ 7,000.00	\$ 377.05	\$ 4,460.22	\$ 2,539.78	\$ -	36.28%
01-40-470-501481	Sanitation - 39500 Brookside	\$ 8,000.00	\$ 529.61	\$ 6,264.90	\$ 1,735.10	\$ -	21.69%
01-40-470-501600	Property Maintenance & Repairs	\$ 4,000.00	\$ -	\$ 768.97	\$ 3,231.03	\$ -	80.78%
01-40-470-501611	Maint & Repair-560 Magnolia	\$ 83,600.00	\$ 3,134.34	\$ 52,024.58	\$ 31,575.42	\$ -	37.77%
01-40-470-501621	Maint & Repair-12303 Oak Glen	\$ 31,000.00	\$ -	\$ 52.86	\$ 30,947.14	\$ -	99.83%
01-40-470-501631	Maint & Repair-13695 Oak Glen	\$ 6,000.00	\$ -	\$ 3,691.08	\$ 2,308.92	\$ -	38.48%
01-40-470-501641	Maint & Repair-13697 Oak Glen	\$ 9,000.00	\$ -	\$ 7,883.81	\$ 1,116.19	\$ -	12.40%
01-40-470-501651	Maint & Repair-9781 Avenida	\$ 4,500.00	\$ -	\$ 991.46	\$ 3,508.54	\$ -	77.97%
01-40-470-501661	Maint & Repair-815 E 12th St	\$ 83,000.00	\$ 2,206.56	\$ 15,446.57	\$ 67,553.43	\$ -	81.39%
01-40-470-501671	Maint & Repair-851 E 6th St	\$ 6,200.00	\$ 483.33	\$ 5,481.63	\$ 718.37	\$ -	11.59%
01-40-470-501681	Maint & Repair-39500 Brookside	\$ 3,000.00	\$ 105.40	\$ 1,079.80	\$ 1,920.20	\$ -	64.01%
01-40-470-501691	Maint & Repair-Buildings(Gen)	\$ 68,000.00	\$ 614.43	\$ 13,541.30	\$ 54,458.70	\$ -	80.09%
01-40-470-510001	Auto/Fuel	\$ 179,300.00	\$ 9,428.51	\$ 128,797.99	\$ 50,502.01	\$ -	28.17%
01-40-470-510002	CIP Related Fuel	\$ (10,000.00)	\$ -	\$ -	\$ (10,000.00)	\$ -	100.00%
01-40-470-520011	Maint & Repair-Safety Equip	\$ 20,000.00	\$ 5,356.27	\$ 6,773.13	\$ 13,226.87	\$ -	66.13%
01-40-470-520031	Maint & Repair-General Equip	\$ 80,000.00	\$ 1,249.79	\$ 72,335.78	\$ 7,664.22	\$ -	9.58%
01-40-470-520041	Maintenance & Repair-Fleet	\$ 110,000.00	\$ 5,200.12	\$ 98,890.99	\$ 11,109.01	\$ -	10.10%
01-40-470-520051	Maintenance & Repair-Paving	\$ 120,000.00	\$ 14,156.80	\$ 25,479.02	\$ 94,520.98	\$ -	78.77%
01-40-470-520053	Maint & Repair-Paving-Beaumont	\$ 270,000.00	\$ 14,933.75	\$ 175,420.90	\$ 94,579.10	\$ -	35.03%

**Attachment 2
PRELIMINARY**

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-40-470-530001	Minor Capital Acquisitions	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-40-470-540052	Encroachment Permits	\$ 20,000.00	\$ -	\$ 3,660.00	\$ 16,340.00	\$ -	81.70%
	OPERATIONS Materials & Supplies	\$ 5,391,880.00	\$ 346,627.24	\$ 4,260,195.04	\$ 1,131,684.96	\$ 1,425.03	20.96%
410	Source of Supply Services						
01-40-410-500501	State Project Water Purchases	\$ 6,463,800.00	\$ -	\$ 6,463,800.00	\$ -	\$ -	0.00%
01-40-410-540084	Regulations Mandates & Tariffs	\$ 160,000.00	\$ 57,062.78	\$ 157,504.37	\$ 2,495.63	\$ -	1.56%
430	Cross-Connection/Non-Potable Water Services						
01-40-430-550051	Advertising/Legal Notices	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
440	Transmission & Distribution Services						
01-40-440-550051	Advertising/Legal Notices	\$ 5,000.00	\$ -	\$ 775.48	\$ 4,224.52	\$ -	84.49%
01-40-440-500190	Temporary Labor	\$ 63,300.00	\$ -	\$ 46,358.39	\$ 16,941.61	\$ -	26.76%
470	Maintenance & General Plant Services						
01-40-470-540030	Landscape Maintenance	\$ 82,000.00	\$ 5,040.00	\$ 72,117.29	\$ 9,882.71	\$ -	12.05%
01-40-470-540072	NCRF, Canyons, & Pond Maint	\$ 260,300.00	\$ 27,948.23	\$ 224,609.81	\$ 35,690.19	\$ 6,950.37	11.04%
	OPERATIONS Services	\$ 7,034,900.00	\$ 90,051.01	\$ 6,965,165.34	\$ 69,734.66	\$ 6,950.37	0.89%
Expense Total	OPERATIONS	\$ 17,180,580.00	\$ 875,413.01	\$ 15,165,484.32	\$ 2,015,095.68	\$ 8,375.40	11.68%
50	GENERAL						
01-50-510-500112	Stipend-Association Mtg Attend	\$ 1,300.00	\$ -	\$ 525.00	\$ 775.00	\$ -	59.62%
	Personnel	\$ 1,300.00	\$ -	\$ 525.00	\$ 775.00	\$ -	59.62%
01-50-510-502001	Rents/Leases	\$ 35,000.00	\$ 2,996.00	\$ 34,952.00	\$ 48.00	\$ -	0.14%
01-50-510-510031	Small Tools, Parts, & Maint	\$ 1,020.00	\$ 499.13	\$ 1,003.22	\$ 16.78	\$ -	1.65%
01-50-510-540066	Property Damage and Theft	\$ 40,000.00	\$ -	\$ 15,761.10	\$ 24,238.90	\$ -	60.60%
01-50-510-550040	General Supplies	\$ 6,200.00	\$ 103.35	\$ 3,772.39	\$ 2,427.61	\$ -	39.16%
01-50-510-550060	Public Ed/Community Outreach	\$ 35,200.00	\$ 1,746.29	\$ 34,762.46	\$ 437.54	\$ -	1.24%
01-50-510-550072	Miscellaneous Operating Exp	\$ 1,000.00	\$ -	\$ 472.42	\$ 527.58	\$ -	52.76%
01-50-510-550074	Disaster Prepared Ongoing Exp	\$ 11,000.00	\$ 24.99	\$ 8,086.95	\$ 2,913.05	\$ -	26.48%
	General Materials & Supplies	\$ 129,420.00	\$ 5,369.76	\$ 98,810.54	\$ 30,609.46	\$ -	23.65%
01-50-510-550096	Beaumont Basin Watermaster	\$ 135,000.00	\$ 4,132.46	\$ 70,628.60	\$ 64,371.40	\$ -	47.68%
01-50-510-550097	SAWPA Basin Monitoring Program	\$ 30,000.00	\$ -	\$ 24,131.08	\$ 5,868.92	\$ -	19.56%
	General Services	\$ 165,000.00	\$ 4,132.46	\$ 94,759.68	\$ 70,240.32	\$ -	42.57%
Expense Total	GENERAL	\$ 295,720.00	\$ 9,502.22	\$ 194,095.22	\$ 101,624.78	\$ -	34.37%
Expense Total	ALL EXPENSES	\$ 28,091,600.00	\$ 1,709,825.15	\$ 24,279,529.95	\$ 3,812,070.05	\$ 8,375.40	13.54%



**Beaumont-Cherry Valley Water District
Finance and Audit Committee Special Meeting
February 5, 2026**

Item 4b

STAFF REPORT

TO: Finance and Audit Committee
FROM: William Clayton, Finance Manager
SUBJECT: **December 31, 2025, Cash Balance and Investment Report**

Staff Recommendation

Approve the December 31, 2025, Cash Balance and Investment Report.

Summary

Attached is the Cash and Investment Report as of December 31, 2025. The District's total invested cash and marketable securities have a market value of \$89,901,544.70.

Analysis

The attached reports include the following elements following 5045.17 Investment Reporting:

- a. Listing of individual securities held at the end of the reporting period;
- b. Cost and market value of all securities, including realized and unrealized market value gains or losses per GASB requirements;
- c. Average weighted yield to maturity of the portfolio;
- d. Listing of investment by maturity date;
- e. Percentage of the total portfolio, which each type of investment represents;
- f. Statement of compliance with Investment Policy, including an explanation of any compliance exceptions (CGC Section 53646); and
- g. Certification of sufficient liquidity to meet budgeted expenditures over the ensuing six months (CGC Section 53646)

Investments, in type, maturity, and percentage of the total portfolio, follow the existing Board approved investment policy.

The weighted average maturity (WAM) of the portfolio is 483 days. The maximum WAM allowed by the Investment Policy is 1,825 days. The current portfolio and expected revenue cash flow will be sufficient to meet budgeted expenditure requirements for the next six months and the foreseeable future.

Attachment(s)

1. December 31, 2025, Cash Balance and Investment Report
2. Local Agency Investment Fund December 2025 Statement
3. CalTRUST December 2025 Statement
4. Chandler Asset Management Portfolio Summary as of December 31, 2025
5. Chandler Asset Management Statement of Compliance as of December 31, 2025
6. Chandler Asset Management Holdings Report as of December 31, 2025
7. Chandler Asset Management Income Earned Report as of December 31, 2025

Staff Report prepared by Erica Gonzales, Management Analyst II



Beaumont-Cherry Valley Water District
Cash Balance & Investment Report ⁽¹⁾
As of December 31, 2025

Cash Balance Per Account

Account Name	Account Ending #	Balance	Prior Month Balance	Difference	Rate	Current Period Income	Income Year-to-Date	
Wells Fargo	General	4152	\$3,487,171.57	\$2,357,282.71	\$1,129,888.86 ⁽²⁾	0.026%	\$761.88	\$10,970.77 ⁽³⁾
	Total Cash		\$ 3,487,171.57	\$ 2,357,282.71	\$ 1,129,888.86		\$ 761.88	\$ 10,970.77

Investment Summary

Account Name	Market Value	Prior Month Balance	Difference	Actual % of Total	Rate	Current Period Income	Income Year-to-Date ⁽⁴⁾
Ca. State Treasurer's Office: Local Agency Investment Fund	\$36,784,224.62	\$36,784,224.62	\$0.00	43%	3.97%	\$0.00	\$1,339,675.41
CalTRUST Short Term Fund	\$7,482,688.07 ⁽⁵⁾	\$7,457,966.74	\$24,721.33	9%	3.81%	\$24,721.33	\$162,688.07
Chandler Investment Services	\$42,147,460.44 ⁽⁶⁾	\$42,019,227.91	\$128,232.53	49%	3.72%	\$161,735.48	\$1,472,871.10
Total Investments	\$86,414,373.13	\$86,261,419.27	\$152,953.86				\$2,975,234.58
Total Cash & Investments	\$ 89,901,544.70	\$88,618,701.98	\$1,282,842.72				

Account Name	Book Value	Prior Month Balance	Difference
Chandler Investment Services	\$41,375,802.57	\$41,288,940.36	\$106,862.21
Book - MV	\$ (771,657.87)	\$ (760,287.66)	\$106,862.21

The investments above are in accordance with the District's investment policy. William Clayton William Clayton, Finance Manager

BCVWD will be able to meet its cash flow obligations for the next 6 months. Sylvia Molina Sylvia Molina, Director of Finance and Administration

The investments above have been reviewed by the General Manager Daniel K. Jagers Daniel K. Jagers, General Manager

(1) All investments held are in compliance with the District's Investment Policy pertaining to maximum specified percentages of the District's portfolio, maturity, and par amount.
 (2) Large reimbursement for ARPA Grant for Noble Pipeline received.
 (3) Under the newest Wells Fargo Banking contract, BCVWD's Checking account earns interest monthly. The first earnings are reported on the March 31, 2025 Statement for period ended February 28, 2025.
 (4) Income Year-to-Date is based on Income Earned for each reporting period in total prior to the application of bank fees.
 (5) A transfer of \$7.32M was made into the CalTRUST account from LAIF on June 24, 2025
 (6) Market Value is the value of the investment if sold at the end of the period. Book Value is the value of the investment is held until maturity.

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

January 05, 2026

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

BEAUMONT-CHERRY VALLEY WATER DISTRICT

TREASURER
P.O. BOX 2037
BEAUMONT, CA 92223

[Tran Type Definitions](#)

Account Number [REDACTED]

December 2025 Statement

Account Summary.

Total Deposit:	0.00	Beginning Balance:	36,784,224.62
Total Withdrawal:	0.00	Ending Balance:	36,784,224.62



CaITRUST
 PO Box 2709
 Granite Bay, CA 95746
 www.caltrust.org
 Email: admin@caltrust.org
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

12/01/2025 through 12/31/2025

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Dec 31 (\$)	Value on Dec 31 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
BEAUMONT-CHERRY VALLEY WATER DISTRICT						
CalTRUST Liquidity Fund		7,482,688.070	1.00	7,482,688.07	7,482,688.07	0.00
Portfolios Total value as of 12/31/2025				7,482,688.07		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
CalTRUST Liquidity Fund		BEAUMONT-CHERRY VALLEY WATER DISTRICT			Account Number: [REDACTED]			
Beginning Balance	12/01/2025			7,457,966.740	1.00	7,457,966.74		
Accrual Income Div Reinvestment	12/31/2025	24,721.33	24,721.330	7,482,688.070	1.00	7,482,688.07	0.00	0.00
Change in Value						0.00		
Closing Balance as of	Dec 31			7,482,688.070	1.00	7,482,688.07		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.



PORTFOLIO SUMMARY

BCVWD Consolidated | Account [REDACTED] | As of December 31, 2025

Portfolio Characteristics

Average Modified Duration	0.88
Average Coupon	3.99%
Average Purchase YTM	4.13%
Average Market YTM	3.85%
Average Credit Quality*	AA+
Average Final Maturity	1.07
Average Life	0.95

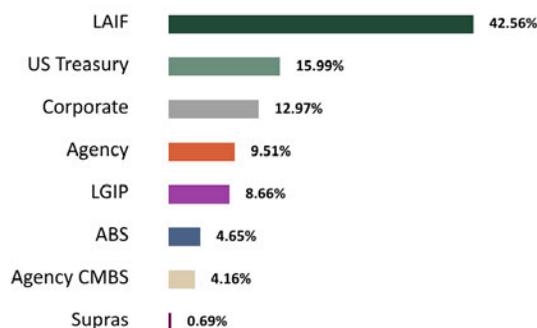
Account Summary

	End Values as of 11/30/2025	End Values as of 12/31/2025
Market Value	86,183,659.53	86,423,381.41
Accrued Interest	330,724.24	369,768.35
Total Market Value	86,514,383.77	86,793,149.76
Income Earned	157,121.00	189,980.76
Cont/WD	0.00	0.00
Par	85,912,033.86	86,153,339.99
Book Value	85,764,096.22	86,021,491.89
Cost Value	85,536,750.73	85,799,130.71

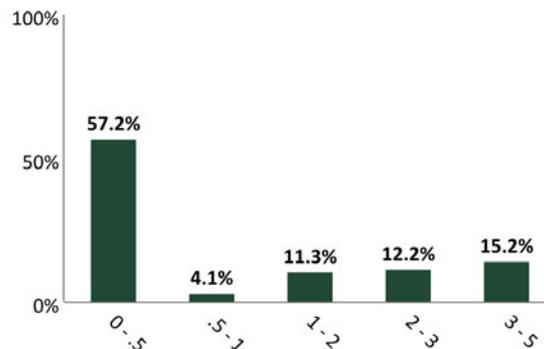
Top Issuers

LAIF	42.56%
United States	15.99%
CalTrust	8.66%
Farm Credit System	6.03%
FHLMC	4.16%
Federal Home Loan Banks	3.48%
JPMorgan Chase & Co.	0.74%
Bank of America Corporation	0.58%

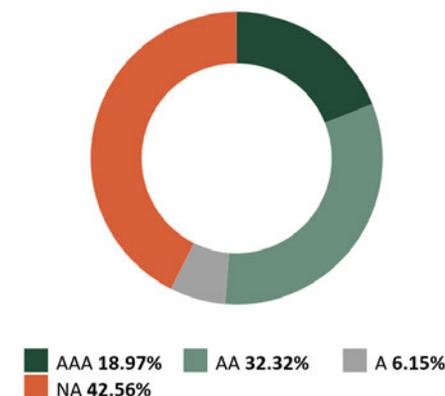
Sector Allocation



Maturity Distribution



Credit Quality*



*The average credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch.

STATEMENT OF COMPLIANCE

BCVWD Consolidated | Account [REDACTED] | As of December 31, 2025

Rules Name	Limit	Actual	Compliance Status	Notes
AGENCY MORTGAGE SECURITIES				
Max % (MV; ABS, CMO, & MBS)	20.0	8.8	Compliant	
Max Maturity (Years)	5.0	3.5	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
ASSET-BACKED SECURITIES (ABS)				
Max % (MV; ABS, CMO & MBS)	20.0	8.8	Compliant	
Max % Issuer (MV)	5.0	0.5	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
BANKERS' ACCEPTANCES				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A-1 by 1)	0.0	0.0	Compliant	
CERTIFICATE OF DEPOSIT PLACEMENT SERVICE (CDARS)				
Max % (MV)	50.0	0.0	Compliant	
COLLATERALIZED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)				
Max % Issuer (MV)	5.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	270	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
CORPORATE MEDIUM TERM NOTES				
Max % (MV)	30.0	13.0	Compliant	
Max % Issuer (MV)	5.0	0.7	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
FEDERAL AGENCIES				
Max % (MV)	100.0	9.5	Compliant	
Max Maturity (Years)	5	2	Compliant	
LOCAL GOVERNMENT INVESTMENT POOL (LGIP)				
Min Rating (AA- by 1)	0.0	0.0	Compliant	

STATEMENT OF COMPLIANCE



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Rules Name	Limit	Actual	Compliance Status	Notes
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	20.0	0.4	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
MORTGAGE-BACKED SECURITIES (NON-AGENCY)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
MUNICIPAL SECURITIES (CA, OTHER STATES)				
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
REPURCHASE AGREEMENTS				
Max % (MV)	10.0	0.0	Compliant	
Max Maturity (Years)	1.0	0.0	Compliant	
REVERSE REPURCHASE AGREEMENTS				
Max % (MV)	20.0	0.0	Compliant	
Max Maturity (Days)	92.0	0.0	Compliant	
SUPRANATIONAL OBLIGATIONS				
Max % (MV)	30.0	0.7	Compliant	
Max % Issuer (MV)	5.0	0.4	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	16.0	Compliant	
Max Maturity (Years)	5	4	Compliant	

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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
ABS									
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	12,933.43	07/12/2022 3.77%	12,932.19 12,933.16	99.96 4.07%	12,928.64 21.50	0.01% (4.52)	Aaa/NA AAA	1.13 0.12
05611UAD5	BMWLT 2024-1 A3 4.98 03/25/2027	165,447.74	06/20/2024 5.40%	164,568.80 165,056.71	100.24 3.75%	165,840.85 137.32	0.19% 784.13	Aaa/AAA NA	1.23 0.19
89231CAD9	TAOT 2022-C A3 3.76 04/15/2027	20,825.67	08/08/2022 3.80%	20,822.19 20,824.75	99.98 3.90%	20,821.82 34.80	0.02% (2.93)	NA/AAA AAA	1.29 0.17
36265WAD5	GMCAR 2022-3 A3 3.64 04/16/2027	151.35	07/06/2022 3.93%	151.35 151.35	99.98 4.11%	151.32 0.23	0.00% (0.03)	Aaa/NA AAA	1.29 0.04
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	11,656.92	02/16/2023 5.09%	11,654.76 11,656.25	100.23 4.16%	11,683.69 16.32	0.01% 27.44	Aaa/NA AAA	1.30 0.25
47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	46,232.38	10/12/2022 3.29%	46,228.79 46,231.33	100.24 4.16%	46,344.96 104.59	0.05% 113.63	Aaa/NA AAA	1.45 0.24
36269WAD1	GMALT 2024-2 A3 5.39 07/20/2027	127,898.04	05/07/2024 5.85%	127,890.61 127,894.42	100.42 4.24%	128,430.22 210.64	0.15% 535.80	NA/AAA AAA	1.55 0.34
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	31,937.35	01/18/2023 4.56%	31,933.52 31,935.86	100.17 4.05%	31,990.69 64.02	0.04% 54.83	NA/AAA AAA	1.87 0.33
362962AD4	GMALT 2025-2 A3 4.58 05/22/2028	185,000.00	05/20/2025 4.84%	184,996.93 184,997.54	100.90 3.87%	186,660.19 258.90	0.22% 1,662.65	NA/AAA AAA	2.39 1.18
096912AD2	BMWLT 2025-1 A3 4.43 06/26/2028	105,000.00	06/03/2025 4.82%	104,997.69 104,998.12	100.86 3.79%	105,907.41 77.53	0.12% 909.29	NA/AAA AAA	2.49 1.27
437918AC9	HAROT 2024-1 A3 5.21 08/15/2028	236,541.98	02/13/2024 5.27%	236,531.69 236,535.97	100.87 4.07%	238,598.00 547.73	0.28% 2,062.03	Aaa/AAA NA	2.62 0.72
379965AD8	GMALT 2025-3 A3 4.17 08/21/2028	180,000.00	08/05/2025 4.18%	179,972.64 179,976.13	100.52 3.85%	180,939.06 229.35	0.21% 962.93	NA/AAA AAA	2.64 1.45
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	410,000.00	09/07/2023 5.23%	409,886.35 409,938.54	100.94 3.83%	413,858.51 940.27	0.48% 3,919.97	NA/AAA AAA	2.71 0.68
47800RAD5	JDOT 2024 A3 4.96 11/15/2028	95,000.00	03/11/2024 5.12%	94,994.68 94,996.72	100.88 3.98%	95,832.49 209.42	0.11% 835.76	Aaa/NA AAA	2.88 0.85
437930AC4	HAROT 2024-2 A3 5.27 11/20/2028	101,884.83	05/14/2024 5.27%	101,872.45 101,876.89	101.21 3.84%	103,117.13 193.89	0.12% 1,240.24	NA/AAA AAA	2.89 0.81
448973AD9	HART 2024-A A3 4.99 02/15/2029	154,598.97	03/11/2024 5.05%	154,564.88 154,577.28	100.86 3.96%	155,922.18 342.87	0.18% 1,344.91	NA/AAA AAA	3.13 0.79
096919AD7	BMWOT 2024-A A3 5.18 02/26/2029	369,604.96	-- 4.92%	371,727.09 371,020.82	100.91 3.98%	372,978.34 319.09	0.43% 1,957.53	Aaa/AAA NA	3.16 0.73

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47786WAD2	JDOT 2024-B A3 5.2 03/15/2029	100,000.00	06/11/2024 5.81%	99,980.45 99,986.80	101.43 4.01%	101,425.30 231.11	0.12% 1,438.50	Aaa/NA AAA	3.20 1.14
05522RDJ4	BACCT 2024-1 A 4.93 05/15/2029	195,000.00	06/06/2024 4.93%	194,989.06 194,992.54	101.57 3.78%	198,054.87 427.27	0.23% 3,062.33	Aaa/AAA NA	3.37 1.30
89239TAD4	TAOT 2024-D A3 4.4 06/15/2029	125,000.00	10/10/2024 4.51%	124,993.03 124,994.84	100.70 3.86%	125,869.38 244.44	0.15% 874.54	Aaa/AAA NA	3.45 1.19
89240JAD3	TAOT 2025-A A3 4.64 08/15/2029	240,000.00	01/22/2025 4.69%	239,990.38 239,992.34	101.07 3.95%	242,568.96 494.93	0.28% 2,576.63	Aaa/NA AAA	3.62 1.46
34535VAD6	FORDO 2024-D A3 4.61 08/15/2029	235,000.00	11/19/2024 4.66%	234,992.46 234,994.23	101.10 3.89%	237,584.77 481.49	0.27% 2,590.54	Aaa/NA AAA	3.62 1.43
47800DAD6	JDOT 2025 A3 4.23 09/17/2029	195,000.00	03/04/2025 5.09%	194,987.73 194,989.93	100.75 3.85%	196,454.70 366.60	0.23% 1,464.77	Aaa/NA AAA	3.71 1.77
437921AD1	HAROT 252 A3 4.15 10/15/2029	125,000.00	04/29/2025 4.15%	124,986.04 124,988.09	100.61 3.84%	125,764.63 230.56	0.15% 776.54	Aaa/NA AAA	3.79 1.77
44935XAD7	HART 2025-B A3 4.36 12/17/2029	155,000.00	06/03/2025 4.36%	154,986.00 154,987.73	100.95 3.87%	156,479.79 300.36	0.18% 1,492.05	NA/AAA AAA	3.96 1.79
92970QAJ4	WFCIT 2025-1 A 4.34 05/15/2030	360,000.00	09/04/2025 3.87%	364,570.31 364,021.69	101.33 3.78%	364,779.00 694.40	0.42% 757.31	NA/AAA AAA	4.37 2.21
Total ABS		3,984,713.63	4.82%	3,990,202.08 3,989,550.01	100.91 3.90%	4,020,986.88 7,179.61	4.65% 31,436.87		3.07 1.15

AGENCY									
3133EPW68	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 01/22/2026	600,000.00	01/24/2024 4.40%	596,940.00 599,911.73	100.03 3.60%	600,152.40 10,931.25	0.69% 240.67	Aa1/AA+ AA+	0.06 0.06
3133EPBJ3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 02/23/2026	725,000.00	02/21/2023 4.50%	722,426.25 724,875.54	100.08 3.73%	725,594.50 11,277.78	0.84% 718.96	Aa1/AA+ AA+	0.15 0.14
3130ALEM2	FEDERAL HOME LOAN BANKS 0.79 02/25/2026	400,000.00	05/12/2022 2.93%	369,200.00 398,776.01	99.58 3.67%	398,307.60 1,106.00	0.46% (468.41)	Aa1/AA+ AA+	0.15 0.15
3133EPCFO	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/02/2026	750,000.00	03/23/2023 3.97%	760,837.50 750,605.45	100.15 3.54%	751,125.75 11,156.25	0.87% 520.30	Aa1/AA+ AA+	0.17 0.17
3130AXU63	FEDERAL HOME LOAN BANKS 4.625 11/17/2026	475,000.00	12/18/2023 4.23%	480,111.00 476,537.14	100.85 3.62%	479,056.98 2,685.07	0.55% 2,519.83	Aa1/AA+ AA+	0.88 0.85

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3133EPK79	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 12/07/2026	475,000.00	12/18/2023 4.22%	476,961.75 475,615.31	100.71 3.59%	478,357.78 1,385.42	0.55% 2,742.47	Aa1/AA+ AA+	0.93 0.90
3130A9YY1	FEDERAL HOME LOAN BANKS 2.125 12/11/2026	900,000.00	11/28/2023 4.60%	837,477.00 880,588.53	98.70 3.54%	888,320.70 1,062.50	1.03% 7,732.17	Aa1/AA+ AA+	0.94 0.92
3133EP6K6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/26/2027	750,000.00	03/25/2024 4.45%	751,087.50 750,445.92	101.18 3.51%	758,839.50 8,906.25	0.88% 8,393.58	Aa1/AA+ AA+	1.23 1.18
3130B0TY5	FEDERAL HOME LOAN BANKS 4.75 04/09/2027	465,000.00	04/10/2024 4.85%	463,772.40 464,479.98	101.68 3.38%	472,825.49 5,031.04	0.55% 8,345.50	Aa1/AA+ AA+	1.27 1.21
3133EPBM6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 08/23/2027	750,000.00	02/21/2023 4.26%	745,935.00 748,517.09	100.98 3.50%	757,380.00 11,000.00	0.88% 8,862.91	Aa1/AA+ AA+	1.64 1.56
3133EPGW9	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.875 04/25/2028	800,000.00	04/24/2023 3.76%	804,016.00 801,857.43	100.80 3.51%	806,416.00 5,683.33	0.93% 4,558.57	Aa1/AA+ AA+	2.32 2.18
3133EPUN3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/28/2028	325,000.00	08/28/2023 4.47%	325,289.25 325,153.65	102.20 3.62%	332,152.28 4,996.88	0.38% 6,998.62	Aa1/AA+ AA+	2.66 2.45
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	750,000.00	09/12/2023 4.49%	746,200.50 747,953.15	102.14 3.53%	766,042.50 10,299.48	0.89% 18,089.35	Aa1/AA+ AA+	2.69 2.49
Total Agency		8,165,000.00	4.27%	8,080,254.15 8,145,316.94	100.62 3.56%	8,214,571.46 85,521.24	9.51% 69,254.52		1.17 1.11

AGENCY CMBS									
3137BNGT5	FHMS K-054 A2 2.745 01/25/2026	108,383.55	12/15/2022 4.28%	103,658.71 108,383.55	99.74 3.75%	108,102.40 247.93	0.13% (281.15)	Aa1/AA+ AAA	0.07 0.07
3137FQXJ7	FHMS K-737 A2 2.525 10/25/2026	250,000.00	12/12/2023 4.77%	235,546.88 246,135.45	99.01 3.79%	247,522.50 526.04	0.29% 1,387.05	Aa1/AA+ AAA	0.82 0.66
3137BTUM1	FHMS K-061 A2 3.347 11/25/2026	524,014.15	04/23/2024 5.17%	501,723.09 516,640.40	99.44 3.79%	521,092.25 1,461.56	0.60% 4,451.85	Aa1/AA+ AAA	0.90 0.80
3137F2LJ3	FHMS K-066 A2 3.117 06/25/2027	350,000.00	04/18/2024 5.06%	330,654.30 341,197.19	99.07 3.71%	346,749.55 909.13	0.40% 5,552.36	Aa1/AA+ AAA	1.48 1.27
3137FBBX3	FHMS K-068 A2 3.244 08/25/2027	600,000.00	10/27/2023 5.33%	559,078.13 582,765.02	99.12 3.71%	594,731.40 1,622.00	0.69% 11,966.38	Aaa/AA+ AA+	1.65 1.51
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	130,000.00	07/10/2023 4.75%	123,083.59 126,908.16	99.07 3.75%	128,796.59 362.92	0.15% 1,888.43	Aa1/AA+ AAA	2.07 1.86

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3137FG6X8	FHMS K-077 A2 3.85 05/25/2028	450,000.00	12/11/2024 4.40%	441,720.70 444,281.10	100.00 3.76%	450,009.45 1,443.75	0.52% 5,728.35	Aa1/AA+ AAA	2.40 2.17
3137H5YC5	FHMS K-748 A2 2.26 01/25/2029	450,000.00	09/24/2024 3.79%	422,912.11 430,932.35	95.51 3.84%	429,801.75 847.50	0.50% (1,130.60)	Aa1/AA+ AAA	3.07 2.83
3137FLYV0	FHMS K-092 A2 3.298 04/25/2029	486,000.00	04/23/2025 4.29%	468,192.66 471,272.31	98.20 3.85%	477,241.31 1,335.69	0.55% 5,969.00	Aa1/AA+ AAA	3.31 3.02
3137FNAE0	FHMS K-095 A2 2.785 06/25/2029	300,000.00	03/13/2025 4.39%	281,648.44 285,101.31	96.49 3.87%	289,483.50 696.25	0.33% 4,382.19	Aa1/AA+ AAA	3.48 3.15
Total Agency CMBS		3,648,397.70	4.68%	3,468,218.60 3,553,616.84	98.52 3.78%	3,593,530.70 9,452.76	4.16% 39,913.86		2.07 1.87
CASH									
CCYUSD	Receivable	378,776.63	--	378,776.63 378,776.63	1.00	378,776.63 0.00	0.44% 0.00	Aaa/AAA AAA	0.00 0.00
CCYUSD	Receivable	480.32	--	480.32 480.32	1.00	480.32 0.00	0.00% 0.00	Aaa/AAA AAA	0.00 0.00
Total Cash		379,256.95		379,256.95 379,256.95	1.00	379,256.95 0.00	0.44% 0.00		0.00 0.00
CORPORATE									
14913R3B1	CATERPILLAR FINANCIAL SERVICES CORP 4.8 01/06/2026	370,000.00	01/20/2023 4.35%	374,554.70 370,021.13	100.01 3.90%	370,033.30 8,633.33	0.43% 12.17	A2/A A+	0.02 0.01
713448FW3	PEPSICO INC 5.125 11/10/2026	150,000.00	11/08/2023 5.13%	149,959.50 149,988.43	101.05 3.87%	151,568.10 1,089.06	0.18% 1,579.67	A1/A+ NA	0.86 0.75
17275RBQ4	CISCO SYSTEMS INC 4.8 02/26/2027	455,000.00	-- 4.82%	454,803.50 454,923.26	101.12 3.79%	460,101.01 7,583.33	0.53% 5,177.74	A1/AA- NA	1.16 1.02
857477CL5	STATE STREET CORP 4.993 03/18/2027	440,000.00	03/13/2024 4.99%	440,000.00 440,000.00	101.34 3.85%	445,891.60 6,285.63	0.52% 5,891.60	Aa3/A AA-	1.21 1.08
89115A2W1	TORONTO-DOMINION BANK 4.98 04/05/2027	415,000.00	03/26/2024 4.98%	415,000.00 415,000.00	101.27 3.93%	420,263.03 4,937.12	0.49% 5,263.03	A2/A- AA-	1.26 1.20
931142FL2	WALMART INC 4.1 04/28/2027	500,000.00	04/24/2025 4.00%	500,940.00 500,620.66	100.68 3.56%	503,424.50 3,587.50	0.58% 2,803.84	Aa2/AA AA	1.32 1.27
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	450,000.00	-- 3.99%	450,269.40 450,070.44	100.33 3.75%	451,467.90 2,550.00	0.52% 1,397.46	A2/A+ A+	1.36 1.22
91324PEG3	UNITEDHEALTH GROUP INC 3.7 05/15/2027	115,000.00	05/17/2022 3.69%	115,055.80 115,014.95	99.82 3.84%	114,788.40 543.69	0.13% (226.55)	A2/A+ A	1.37 1.32

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09290DAH4	BLACKROCK INC 4.6 07/26/2027	450,000.00	07/18/2024 4.57%	450,387.00 450,196.59	101.32 3.73%	455,919.30 8,912.50	0.53% 5,722.71	Aa3/AA- NA	1.57 1.40
24422EXZ7	JOHN DEERE CAPITAL CORP 4.65 01/07/2028	340,000.00	01/06/2025 4.66%	339,898.00 339,931.32	101.72 3.75%	345,848.68 7,641.50	0.40% 5,917.36	A1/A A+	2.02 1.87
00287YDY2	ABBVIE INC 4.65 03/15/2028	250,000.00	02/18/2025 4.70%	249,667.50 249,759.81	101.68 3.85%	254,192.00 3,422.92	0.29% 4,432.19	A3/A- NA	2.21 1.98
90331HPS6	US BANK NA 4.73 05/15/2028	355,000.00	05/12/2025 4.88%	355,000.00 355,000.00	101.01 4.24%	358,584.44 2,145.58	0.41% 3,584.44	A2/A+ A+	2.37 1.31
341081GN1	FLORIDA POWER & LIGHT CO 4.4 05/15/2028	450,000.00	05/23/2023 4.59%	446,175.00 448,179.07	101.25 3.84%	455,604.30 2,530.00	0.53% 7,425.23	Aa2/A+ AA-	2.37 2.07
58933YBH7	MERCK & CO INC 4.05 05/17/2028	110,000.00	05/08/2023 4.07%	109,910.90 109,957.72	100.72 3.73%	110,792.55 544.50	0.13% 834.83	Aa3/A+ NA	2.38 2.16
87612EBU9	TARGET CORP 4.35 06/15/2028	450,000.00	-- 4.29%	450,757.50 450,616.40	101.17 3.85%	455,262.75 870.00	0.53% 4,646.35	A2/A A	2.46 2.23
61690U8E3	MORGAN STANLEY BANK NA 4.968 07/14/2028	450,000.00	07/17/2024 4.97%	450,000.00 450,000.00	101.39 4.27%	456,274.80 10,370.70	0.53% 6,274.80	Aa3/A+ AA-	2.54 1.43
69371RT97	PACCAR FINANCIAL CORP 4.0 08/08/2028	370,000.00	08/04/2025 4.02%	369,781.70 369,810.78	100.61 3.75%	372,261.81 5,878.89	0.43% 2,451.03	A1/A+ NA	2.61 2.41
437076DH2	HOME DEPOT INC 3.75 09/15/2028	255,000.00	09/08/2025 3.77%	254,834.25 254,850.58	100.03 3.74%	255,071.66 2,815.63	0.30% 221.07	A2/A A	2.71 2.52
02079KAV9	ALPHABET INC 3.875 11/15/2028	165,000.00	11/03/2025 3.91%	164,858.10 164,865.29	100.49 3.69%	165,804.87 976.82	0.19% 939.58	Aa2/AA+ NA	2.88 2.60
023135CS3	AMAZON.COM INC 3.9 11/20/2028	500,000.00	11/24/2025 3.79%	501,575.00 501,520.02	100.31 3.79%	501,530.00 2,220.83	0.58% 9.98	A1/AA AA-	2.89 2.62
46647PEU6	JPMORGAN CHASE & CO 4.915 01/24/2029	230,000.00	01/16/2025 4.92%	230,000.00 230,000.00	101.86 4.14%	234,275.70 4,930.02	0.27% 4,275.70	A1/A AA-	3.07 1.91
06051GMK2	BANK OF AMERICA CORP 4.979 01/24/2029	495,000.00	01/17/2025 4.98%	495,000.00 495,000.00	101.87 4.19%	504,263.43 10,748.42	0.58% 9,263.43	A1/A- AA-	3.07 1.91
756109CW2	REALTY INCOME CORP 3.95 02/01/2029	485,000.00	09/25/2025 4.14%	482,148.20 482,352.57	99.65 4.07%	483,322.87 4,523.30	0.56% 970.30	A3/A- NA	3.09 2.85
713448FX1	PEPSICO INC 4.5 07/17/2029	300,000.00	07/16/2024 4.52%	299,694.00 299,783.32	101.96 3.90%	305,872.80 6,150.00	0.35% 6,089.48	A1/A+ NA	3.54 3.12
025816EJ4	AMERICAN EXPRESS CO 4.351 07/20/2029	340,000.00	07/21/2025 4.35%	340,000.00 340,000.00	100.73 4.18%	342,480.64 6,410.47	0.40% 2,480.64	A2/A- A	3.55 2.35
532457CQ9	ELI LILLY AND CO 4.2 08/14/2029	475,000.00	08/12/2024 4.22%	474,534.50 474,663.24	100.97 3.91%	479,603.70 7,592.08	0.55% 4,940.46	Aa3/A+ NA	3.62 3.21

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38141GD27	GOLDMAN SACHS GROUP INC 4.153 10/21/2029	400,000.00	10/15/2025 4.14%	400,144.00 400,134.54	99.98 4.27%	399,910.40 3,230.11	0.46% (224.14)	A2/BBB+ A	3.80 2.60
89236TNA9	TOYOTA MOTOR CREDIT CORP 4.95 01/09/2030	340,000.00	01/06/2025 5.00%	339,272.40 339,414.65	102.97 4.14%	350,086.10 8,041.00	0.41% 10,671.45	A1/A+ A+	4.02 3.54
46647PDF0	JPMORGAN CHASE & CO 4.565 06/14/2030	400,000.00	09/18/2025 4.15%	405,668.00 405,235.84	101.16 4.47%	404,654.00 862.28	0.47% (581.84)	A1/A AA-	4.45 3.16
74464AAC5	PUBLIC STORAGE OPERATING CO 4.375 07/01/2030	300,000.00	09/04/2025 4.18%	302,445.00 302,278.23	100.82 4.17%	302,448.30 6,598.96	0.35% 170.07	A2/A NA	4.50 3.98
02079KAW7	ALPHABET INC 4.1 11/15/2030	300,000.00	11/13/2025 4.04%	300,783.00 300,763.35	100.31 4.03%	300,920.70 1,879.17	0.35% 157.35	Aa2/AA+ NA	4.87 4.28
Total Corporate		11,105,000.00	4.43%	11,113,116.95 11,109,952.20	100.97 3.95%	11,212,523.63 144,505.34	12.97% 102,571.42		2.55 2.09
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	36,784,224.62	-- 3.98%	36,784,224.62 36,784,224.62	1.00 3.98%	36,784,224.62 0.00	42.56% 0.00	NA/NA NA	0.00 0.00
Total LAIF		36,784,224.62	3.98%	36,784,224.62 36,784,224.62	1.00 3.98%	36,784,224.62 0.00	42.56% 0.00		0.00 0.00
LOCAL GOV INVESTMENT POOL									
09CATR\$01	CalTrust MMF	7,482,688.07	-- 3.90%	7,482,688.07 7,482,688.07	1.00 3.90%	7,482,688.07 0.00	8.66% 0.00	NA/AAAm NA	0.00 0.00
Total Local Gov Investment Pool		7,482,688.07	3.90%	7,482,688.07 7,482,688.07	1.00 3.90%	7,482,688.07 0.00	8.66% 0.00		0.00 0.00
MONEY MARKET FUND									
31846V203	FIRST AMER:GVT OBLG Y	319,059.02	-- 3.38%	319,059.02 319,059.02	1.00 3.38%	319,059.02 0.00	0.37% 0.00	Aaa/ AAAm AAA	0.00 0.00
Total Money Market Fund		319,059.02	3.38%	319,059.02 319,059.02	1.00 3.38%	319,059.02 0.00	0.37% 0.00		0.00 0.00
SUPRANATIONAL									

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45950KDD9	INTERNATIONAL FINANCE CORP 4.5 07/13/2028	340,000.00	07/06/2023 4.53%	339,622.60 339,809.13	102.19 3.59%	347,445.32 7,140.00	0.40% 7,636.19	Aaa/AAA NA	2.53 2.33
459058LR2	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.125 03/20/2030	245,000.00	03/14/2025 4.20%	244,125.35 244,262.82	101.49 3.74%	248,645.85 2,835.36	0.29% 4,383.02	Aaa/AAA NA	4.22 3.80
Total				583,747.95	101.90	596,091.17	0.69%		3.24
Supranational		585,000.00	4.39%	584,071.95	3.65%	9,975.36	12,019.21		2.94

US TREASURY									
91282CKB6	UNITED STATES TREASURY 4.625 02/28/2026	750,000.00	04/17/2025 4.05%	753,574.22 750,662.32	100.13 3.74%	750,975.00 11,786.08	0.87% 312.68	Aa1/AA+ AA+	0.16 0.16
91282CBT7	UNITED STATES TREASURY 0.75 03/31/2026	750,000.00	-- 2.95%	690,097.65 746,193.92	99.34 3.49%	745,062.00 1,437.16	0.86% (1,131.92)	Aa1/AA+ AA+	0.25 0.24
91282CLH2	UNITED STATES TREASURY 3.75 08/31/2026	750,000.00	04/17/2025 3.87%	748,769.53 749,400.86	100.11 3.58%	750,807.00 9,556.28	0.87% 1,406.14	Aa1/AA+ AA+	0.67 0.64
91282CMP3	UNITED STATES TREASURY 4.125 02/28/2027	1,000,000.00	05/28/2025 4.04%	1,001,406.25 1,000,929.44	100.67 3.52%	1,006,719.00 14,015.88	1.16% 5,789.56	Aa1/AA+ AA+	1.16 1.11
91282CMY4	UNITED STATES TREASURY 3.75 04/30/2027	750,000.00	08/27/2025 3.71%	750,468.75 750,371.93	100.31 3.50%	752,343.75 4,816.99	0.87% 1,971.82	Aa1/AA+ AA+	1.33 1.28
91282CKZ3	UNITED STATES TREASURY 4.375 07/15/2027	800,000.00	05/28/2025 3.99%	806,187.50 804,459.46	101.33 3.48%	810,624.80 16,168.48	0.94% 6,165.34	Aa1/AA+ AA+	1.54 1.45
91282CFU0	UNITED STATES TREASURY 4.125 10/31/2027	1,000,000.00	09/15/2023 4.56%	983,867.19 992,834.63	101.11 3.49%	1,011,094.00 7,064.92	1.17% 18,259.37	Aa1/AA+ AA+	1.83 1.74
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	800,000.00	06/15/2023 3.96%	788,312.50 794,523.57	100.27 3.50%	802,124.80 7,409.34	0.93% 7,601.23	Aa1/AA+ AA+	2.25 2.12
91282CHA2	UNITED STATES TREASURY 3.5 04/30/2028	475,000.00	-- 3.77%	469,363.29 472,260.69	99.98 3.51%	474,925.90 2,847.38	0.55% 2,665.21	Aa1/AA+ AA+	2.33 2.20
91282CHK0	UNITED STATES TREASURY 4.0 06/30/2028	750,000.00	02/22/2024 4.37%	739,189.45 743,802.13	101.17 3.51%	758,789.25 82.87	0.88% 14,987.12	Aa1/AA+ AA+	2.50 2.36
91282CJR3	UNITED STATES TREASURY 3.75 12/31/2028	650,000.00	06/16/2025 3.95%	645,810.55 646,452.09	100.57 3.55%	653,681.60 67.33	0.76% 7,229.51	Aa1/AA+ AA+	3.00 2.81
91282CKD2	UNITED STATES TREASURY 4.25 02/28/2029	600,000.00	-- 4.35%	597,252.93 598,414.38	102.02 3.57%	612,140.40 8,664.36	0.71% 13,726.02	Aa1/AA+ AA+	3.16 2.90
91282CKP5	UNITED STATES TREASURY 4.625 04/30/2029	725,000.00	05/22/2024 4.45%	730,437.50 728,664.21	103.23 3.58%	748,421.13 5,742.92	0.87% 19,756.92	Aa1/AA+ AA+	3.33 3.05

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91282CKT7	UNITED STATES TREASURY 4.5 05/31/2029	700,000.00	-- 4.11%	711,972.66 708,468.19	102.88 3.60%	720,125.00 2,769.23	0.83% 11,656.81	Aa1/AA+ AA+	3.41 3.13
91282CLK5	UNITED STATES TREASURY 3.625 08/31/2029	450,000.00	09/25/2024 3.51%	452,267.58 451,685.57	99.98 3.63%	449,929.80 5,542.65	0.52% (1,755.77)	Aa1/AA+ AA+	3.67 3.36
91282CLN9	UNITED STATES TREASURY 3.5 09/30/2029	750,000.00	10/25/2024 4.02%	732,685.55 736,826.38	99.54 3.63%	746,514.00 6,706.73	0.86% 9,687.62	Aa1/AA+ AA+	3.75 3.45
91282CLRO	UNITED STATES TREASURY 4.125 10/31/2029	500,000.00	12/30/2024 4.38%	494,531.25 495,665.28	101.71 3.64%	508,554.50 3,532.46	0.59% 12,889.22	Aa1/AA+ AA+	3.83 3.49
91282CMD0	UNITED STATES TREASURY 4.375 12/31/2029	500,000.00	12/30/2024 4.38%	499,980.47 499,984.38	102.67 3.65%	513,359.50 60.43	0.59% 13,375.12	Aa1/AA+ AA+	4.00 3.65
91282CNG2	UNITED STATES TREASURY 4.0 05/31/2030	500,000.00	12/10/2025 3.74%	505,351.56 505,282.70	101.27 3.68%	506,367.00 1,758.24	0.59% 1,084.30	Aa1/AA+ AA+	4.41 4.00
91282CPD7	UNITED STATES TREASURY 3.625 10/31/2030	500,000.00	12/10/2025 3.77%	496,835.94 496,873.16	99.58 3.72%	497,890.50 3,104.28	0.58% 1,017.34	Aa1/AA+ AA+	4.83 4.36
Total US Treasury		13,700,000.00	4.01%	13,598,362.32 13,673,755.28	100.89 3.57%	13,820,448.93 113,134.02	15.99% 146,693.64		2.37 2.20
Total Portfolio		86,153,339.99	4.13%	85,799,130.71 86,021,491.89	48.81 3.85%	86,423,381.41 369,768.35	100.00% 401,889.52		1.07 0.88
Total Market Value + Accrued						86,793,149.76			

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CASH & EQUIVALENTS						
31846V203	FIRST AMER:GVT OBLG Y	319,059.02	142,606.99 279,689.65 (103,237.62) 319,059.02	0.00 936.83 0.00 936.83	0.00 0.00 0.00 936.83	936.83
CCYUSD	Receivable	379,256.95	269,651.33 0.00 0.00 379,256.95	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
Total Cash & Equivalents		698,315.97	412,258.32 279,689.65 (103,237.62) 698,315.97	0.00 936.83 0.00 936.83	0.00 0.00 0.00 936.83	936.83
FIXED INCOME						
00287YDY2	ABBVIE INC 4.65 03/15/2028	02/18/2025 02/26/2025 250,000.00	249,750.55 0.00 0.00 249,759.81	2,454.17 0.00 3,422.92 968.75	9.26 0.00 9.26 978.01	978.01
02079KAV9	ALPHABET INC 3.875 11/15/2028	11/03/2025 11/06/2025 165,000.00	164,861.31 0.00 0.00 164,865.29	444.01 0.00 976.82 532.81	3.98 0.00 3.98 536.79	536.79
02079KAW7	ALPHABET INC 4.1 11/15/2030	11/13/2025 11/17/2025 300,000.00	300,776.89 0.00 0.00 300,763.35	854.17 0.00 1,879.17 1,025.00	0.00 (13.54) (13.54) 1,011.46	1,011.46
023135CS3	AMAZON.COM INC 3.9 11/20/2028	11/24/2025 11/25/2025 500,000.00	501,566.08 0.00 0.00 501,520.02	595.83 0.00 2,220.83 1,625.00	0.00 (46.06) (46.06) 1,578.94	1,578.94
025816EJ4	AMERICAN EXPRESS CO 4.351 07/20/2029	07/21/2025 07/25/2025 340,000.00	340,000.00 0.00 0.00 340,000.00	5,177.69 0.00 6,410.47 1,232.78	0.00 0.00 0.00 1,232.78	1,232.78

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05522RDJ4	BACCT 2024-1 A 4.93 05/15/2029	06/06/2024 06/13/2024 195,000.00	194,992.35 0.00 0.00 194,992.54	427.27 801.12 427.27 801.12	0.19 0.00 0.19 801.31	801.31
05611UAD5	BMWLT 2024-1 A3 4.98 03/25/2027	06/20/2024 06/21/2024 165,447.74	193,593.52 0.00 (28,636.23) 165,056.71	161.09 805.45 137.32 781.68	99.42 0.00 99.42 881.10	881.10
06051GMK2	BANK OF AMERICA CORP 4.979 01/24/2029	01/17/2025 01/24/2025 495,000.00	495,000.00 0.00 0.00 495,000.00	8,694.58 0.00 10,748.42 2,053.84	0.00 0.00 0.00 2,053.84	2,053.84
09290DAH4	BLACKROCK INC 4.6 07/26/2027	07/18/2024 07/26/2024 450,000.00	450,207.85 0.00 0.00 450,196.59	7,187.50 0.00 8,912.50 1,725.00	0.00 (11.26) (11.26) 1,713.74	1,713.74
096912AD2	BMWLT 2025-1 A3 4.43 06/26/2028	06/03/2025 06/10/2025 105,000.00	104,998.05 0.00 0.00 104,998.12	77.53 387.63 77.53 387.63	0.06 0.00 0.06 387.69	387.69
096919AD7	BMWOT 2024-A A3 5.18 02/26/2029	369,604.96	376,491.43 0.00 (5,395.04) 371,020.82	323.75 1,618.75 319.09 1,614.09	0.73 (76.31) (75.57) 1,538.52	1,538.52
14913R3B1	CATERPILLAR FINANCIAL SERVICES CORP 4.8 01/06/2026	01/20/2023 01/24/2023 370,000.00	370,152.11 0.00 0.00 370,021.13	7,153.33 0.00 8,633.33 1,480.00	0.00 (130.98) (130.98) 1,349.02	1,349.02
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	09/07/2023 09/15/2023 410,000.00	409,936.61 0.00 0.00 409,938.54	940.27 1,763.00 940.27 1,763.00	1.93 0.00 1.93 1,764.93	1,764.93
17275RBQ4	CISCO SYSTEMS INC 4.8 02/26/2027	02/26/2024 455,000.00	454,917.76 0.00 0.00 454,923.26	5,763.33 0.00 7,583.33 1,820.00	7.54 (2.04) 5.50 1,825.50	1,825.50

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24422EXZ7	JOHN DEERE CAPITAL CORP 4.65 01/07/2028	01/06/2025 01/09/2025 340,000.00	339,928.42 0.00 0.00 339,931.32	6,324.00 0.00 7,641.50 1,317.50	2.89 0.00 2.89 1,320.39	1,320.39
3130A9YY1	FEDERAL HOME LOAN BANKS 2.125 12/11/2026	11/28/2023 11/29/2023 900,000.00	878,839.24 0.00 0.00 880,588.53	9,031.25 9,562.50 1,062.50 1,593.75	1,749.29 0.00 1,749.29 3,343.04	3,343.04
3130ALEM2	FEDERAL HOME LOAN BANKS 0.79 02/25/2026	05/12/2022 05/13/2022 400,000.00	398,086.13 0.00 0.00 398,776.01	842.67 0.00 1,106.00 263.33	689.88 0.00 689.88 953.22	953.22
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	09/12/2023 09/14/2023 750,000.00	747,888.47 0.00 0.00 747,953.15	7,565.10 0.00 10,299.48 2,734.37	64.68 0.00 64.68 2,799.06	2,799.06
3130AXU63	FEDERAL HOME LOAN BANKS 4.625 11/17/2026	12/18/2023 12/19/2023 475,000.00	476,686.05 0.00 0.00 476,537.14	854.34 0.00 2,685.07 1,830.73	0.00 (148.91) (148.91) 1,681.82	1,681.82
3130B0TY5	FEDERAL HOME LOAN BANKS 4.75 04/09/2027	04/10/2024 04/11/2024 465,000.00	464,445.17 0.00 0.00 464,479.98	3,190.42 0.00 5,031.04 1,840.63	34.82 0.00 34.82 1,875.44	1,875.44
3133EP6K6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/26/2027	03/25/2024 03/26/2024 750,000.00	750,476.71 0.00 0.00 750,445.92	6,093.75 0.00 8,906.25 2,812.50	0.00 (30.79) (30.79) 2,781.71	2,781.71
3133EPBJ3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 02/23/2026	02/21/2023 02/23/2023 725,000.00	724,802.74 0.00 0.00 724,875.54	8,634.55 0.00 11,277.78 2,643.23	72.80 0.00 72.80 2,716.03	2,716.03
3133EPBM6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 08/23/2027	02/21/2023 02/23/2023 750,000.00	748,440.35 0.00 0.00 748,517.09	8,421.88 0.00 11,000.00 2,578.13	76.74 0.00 76.74 2,654.87	2,654.87

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3133EPCF0	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/02/2026	03/23/2023	750,918.26	8,343.75	0.00	2,499.69
		03/24/2023	0.00	0.00	(312.81)	
		750,000.00	0.00	11,156.25	(312.81)	
			750,605.45	2,812.50	2,499.69	
3133EPGW9	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.875 04/25/2028	04/24/2023	801,925.57	3,100.00	0.00	2,515.19
		04/25/2023	0.00	0.00	(68.14)	
		800,000.00	0.00	5,683.33	(68.14)	
			801,857.43	2,583.33	2,515.19	
3133EPK79	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 12/07/2026	12/18/2023	475,671.41	10,044.27	0.00	1,675.67
		12/19/2023	0.00	10,390.63	(56.10)	
		475,000.00	0.00	1,385.42	(56.10)	
			475,615.31	1,731.78	1,675.67	
3133EPUN3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/28/2028	08/28/2023	325,158.56	3,778.13	0.00	1,213.84
		08/29/2023	0.00	0.00	(4.91)	
		325,000.00	0.00	4,996.88	(4.91)	
			325,153.65	1,218.75	1,213.84	
3133EPW68	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 01/22/2026	01/24/2024	599,781.43	8,868.75	130.30	2,192.80
		01/25/2024	0.00	0.00	0.00	
		600,000.00	0.00	10,931.25	130.30	
			599,911.73	2,062.50	2,192.80	
3137BNGT5	FHMS K-054 A2 2.745 01/25/2026	12/15/2022	190,686.90	436.73	232.86	480.79
		12/20/2022	0.00	436.73	0.00	
		108,383.55	(82,536.21)	247.93	232.86	
			108,383.55	247.93	480.79	
3137BTUM1	FHMS K-061 A2 3.347 11/25/2026	04/23/2024	517,036.92	1,464.82	770.02	2,231.58
		04/26/2024	0.00	1,464.82	0.00	
		524,014.15	(1,166.54)	1,461.56	770.02	
			516,640.40	1,461.57	2,231.58	
3137F2LJ3	FHMS K-066 A2 3.117 06/25/2027	04/18/2024	340,668.34	909.13	528.85	1,437.98
		04/23/2024	0.00	909.13	0.00	
		350,000.00	0.00	909.13	528.85	
			341,197.19	909.13	1,437.98	
3137FBBX3	FHMS K-068 A2 3.244 08/25/2027	10/27/2023	581,839.05	1,622.00	925.97	2,547.97
		10/31/2023	0.00	1,622.00	0.00	
		600,000.00	0.00	1,622.00	925.97	
			582,765.02	1,622.00	2,547.97	

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3137FETNO	FHMS K-073 A2 3.35 01/25/2028	07/10/2023 07/13/2023 130,000.00	126,776.86 0.00 0.00 126,908.16	362.92 362.92 362.92 362.92	131.30 0.00 131.30 494.22	494.22
3137FG6X8	FHMS K-077 A2 3.85 05/25/2028	12/11/2024 12/16/2024 450,000.00	444,072.77 0.00 0.00 444,281.10	1,443.75 1,443.75 1,443.75 1,443.75	208.33 0.00 208.33 1,652.08	1,652.08
3137FLYV0	FHMS K-092 A2 3.298 04/25/2029	04/23/2025 04/28/2025 486,000.00	470,887.36 0.00 0.00 471,272.31	1,335.69 1,335.69 1,335.69 1,335.69	384.96 0.00 384.96 1,720.65	1,720.65
3137FNAEO	FHMS K-095 A2 2.785 06/25/2029	03/13/2025 03/18/2025 300,000.00	284,730.93 0.00 0.00 285,101.31	696.25 696.25 696.25 696.25	370.38 0.00 370.38 1,066.63	1,066.63
3137FQXJ7	FHMS K-737 A2 2.525 10/25/2026	12/12/2023 12/15/2023 250,000.00	245,696.62 0.00 0.00 246,135.45	526.04 526.04 526.04 526.04	438.83 0.00 438.83 964.87	964.87
3137H5YC5	FHMS K-748 A2 2.26 01/25/2029	09/24/2024 09/27/2024 450,000.00	430,393.03 0.00 0.00 430,932.35	847.50 847.50 847.50 847.50	539.32 0.00 539.32 1,386.82	1,386.82
341081GN1	FLORIDA POWER & LIGHT CO 4.4 05/15/2028	05/23/2023 05/25/2023 450,000.00	448,113.81 0.00 0.00 448,179.07	880.00 0.00 2,530.00 1,650.00	65.26 0.00 65.26 1,715.26	1,715.26
34535VAD6	FORDO 2024-D A3 4.61 08/15/2029	11/19/2024 11/22/2024 235,000.00	234,994.09 0.00 0.00 234,994.23	481.49 902.79 481.49 902.79	0.14 0.00 0.14 902.93	902.93
362585AC5	GMCAR 2022-2 A3 3.1 02/16/2027	04/05/2022 04/13/2022 0.00	715.45 0.00 (715.48) 0.00	0.92 1.85 0.00 0.93	0.03 0.00 0.03 0.96	0.96

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36265WAD5	GMCAR 2022-3 A3 3.64 04/16/2027	07/06/2022 07/13/2022 151.35	2,297.49 0.00 (2,146.15) 151.35	3.48 6.97 0.23 3.72	0.00 0.00 0.00 3.72	3.72
36269WAD1	GMALT 2024-2 A3 5.39 07/20/2027	05/07/2024 05/16/2024 127,898.04	138,736.29 0.00 (10,842.39) 127,894.42	228.50 623.18 210.64 605.32	0.52 0.00 0.52 605.85	605.85
362962AD4	GMALT 2025-2 A3 4.58 05/22/2028	05/20/2025 05/29/2025 185,000.00	184,997.45 0.00 0.00 184,997.54	258.90 706.08 258.90 706.08	0.09 0.00 0.09 706.17	706.17
379965AD8	GMALT 2025-3 A3 4.17 08/21/2028	08/05/2025 08/13/2025 180,000.00	179,975.37 0.00 0.00 179,976.13	229.35 625.50 229.35 625.50	0.77 0.00 0.77 626.27	626.27
38141GD27	GOLDMAN SACHS GROUP INC 4.153 10/21/2029	10/15/2025 10/21/2025 400,000.00	400,138.61 0.00 0.00 400,134.54	1,845.78 0.00 3,230.11 1,384.33	0.00 (4.07) (4.07) 1,380.26	1,380.26
437076DH2	HOME DEPOT INC 3.75 09/15/2028	09/08/2025 09/15/2025 255,000.00	254,845.89 0.00 0.00 254,850.58	2,018.75 0.00 2,815.63 796.88	4.69 0.00 4.69 801.56	801.56
437918AC9	HAROT 2024-1 A3 5.21 08/15/2028	02/13/2024 02/21/2024 236,541.98	252,006.28 0.00 (15,470.91) 236,535.97	583.55 1,094.16 547.73 1,058.34	0.60 0.00 0.60 1,058.94	1,058.94
437921AD1	HAROT 252 A3 4.15 10/15/2029	04/29/2025 05/08/2025 125,000.00	124,987.82 0.00 0.00 124,988.09	230.56 432.29 230.56 432.29	0.27 0.00 0.27 432.56	432.56
437930AC4	HAROT 2024-2 A3 5.27 11/20/2028	05/14/2024 05/21/2024 101,884.83	104,991.58 0.00 (3,115.17) 101,876.89	199.82 461.13 193.89 455.20	0.48 0.00 0.48 455.69	455.69

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43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	02/16/2023 02/24/2023 11,656.92	13,920.69 0.00 (2,264.63) 11,656.25	19.49 58.47 16.32 55.30	0.18 0.00 0.18 55.48	55.48
448973AD9	HART 2024-A A3 4.99 02/15/2029	03/11/2024 03/20/2024 154,598.97	154,977.66 0.00 (401.03) 154,577.28	343.76 644.54 342.87 643.65	0.65 0.00 0.65 644.30	644.30
44935XAD7	HART 2025-B A3 4.36 12/17/2029	06/03/2025 06/11/2025 155,000.00	154,987.47 0.00 0.00 154,987.73	300.36 563.17 300.36 563.17	0.26 0.00 0.26 563.43	563.43
459058LR2	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.125 03/20/2030	03/14/2025 03/20/2025 245,000.00	244,247.97 0.00 0.00 244,262.82	1,993.18 0.00 2,835.36 842.19	14.85 0.00 14.85 857.04	857.04
45950KDD9	INTERNATIONAL FINANCE CORP 4.5 07/13/2028	07/06/2023 07/13/2023 340,000.00	339,802.73 0.00 0.00 339,809.13	5,865.00 0.00 7,140.00 1,275.00	6.40 0.00 6.40 1,281.40	1,281.40
46647PDF0	JPMORGAN CHASE & CO 4.565 06/14/2030	09/18/2025 09/19/2025 400,000.00	405,364.65 0.00 0.00 405,235.84	8,470.61 9,130.00 862.28 1,521.67	0.00 (128.82) (128.82) 1,392.85	1,392.85
46647PEU6	JPMORGAN CHASE & CO 4.915 01/24/2029	01/16/2025 01/24/2025 230,000.00	230,000.00 0.00 0.00 230,000.00	3,987.98 0.00 4,930.02 942.04	0.00 0.00 0.00 942.04	942.04
47786WAD2	JDOT 2024-B A3 5.2 03/15/2029	06/11/2024 06/18/2024 100,000.00	99,986.45 0.00 0.00 99,986.80	231.11 433.33 231.11 433.33	0.35 0.00 0.35 433.68	433.68
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	07/12/2022 07/20/2022 12,933.43	15,561.62 0.00 (2,628.54) 12,933.16	25.87 48.50 21.50 44.13	0.08 0.00 0.08 44.21	44.21

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47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	10/12/2022 10/19/2022 46,232.38	51,108.48 0.00 (4,877.34) 46,231.33	115.62 216.79 104.59 205.76	0.18 0.00 0.18 205.94	205.94
47800DAD6	JDOT 2025 A3 4.23 09/17/2029	03/04/2025 03/11/2025 195,000.00	194,989.70 0.00 0.00 194,989.93	366.60 687.38 366.60 687.38	0.23 0.00 0.23 687.61	687.61
47800RAD5	JDOT 2024 A3 4.96 11/15/2028	03/11/2024 03/19/2024 95,000.00	94,996.62 0.00 0.00 94,996.72	209.42 392.67 209.42 392.67	0.10 0.00 0.10 392.77	392.77
532457CQ9	ELI LILLY AND CO 4.2 08/14/2029	08/12/2024 08/14/2024 475,000.00	474,655.34 0.00 0.00 474,663.24	5,929.58 0.00 7,592.08 1,662.50	7.90 0.00 7.90 1,670.40	1,670.40
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	01/18/2023 01/25/2023 31,937.35	36,181.79 0.00 (4,246.21) 31,935.86	72.53 135.99 64.02 127.48	0.28 0.00 0.28 127.75	127.75
58933YBH7	MERCK & CO INC 4.05 05/17/2028	05/08/2023 05/17/2023 110,000.00	109,956.21 0.00 0.00 109,957.72	173.25 0.00 544.50 371.25	1.51 0.00 1.51 372.76	372.76
61690U8E3	MORGAN STANLEY BANK NA 4.968 07/14/2028	07/17/2024 07/19/2024 450,000.00	450,000.00 0.00 0.00 450,000.00	8,507.70 0.00 10,370.70 1,863.00	0.00 0.00 0.00 1,863.00	1,863.00
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	450,000.00	450,075.38 0.00 0.00 450,070.44	1,050.00 0.00 2,550.00 1,500.00	3.58 (8.51) (4.94) 1,495.06	1,495.06
69371RT97	PACCAR FINANCIAL CORP 4.0 08/08/2028	08/04/2025 08/08/2025 370,000.00	369,804.61 0.00 0.00 369,810.78	4,645.56 0.00 5,878.89 1,233.33	6.17 0.00 6.17 1,239.51	1,239.51

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713448FW3	PEPSICO INC 5.125 11/10/2026	11/08/2023 11/10/2023 150,000.00	149,987.29 0.00 0.00 149,988.43	448.44 0.00 1,089.06 640.63	1.15 0.00 1.15 641.77	641.77
713448FX1	PEPSICO INC 4.5 07/17/2029	07/16/2024 07/17/2024 300,000.00	299,778.12 0.00 0.00 299,783.32	5,025.00 0.00 6,150.00 1,125.00	5.19 0.00 5.19 1,130.19	1,130.19
74464AAC5	PUBLIC STORAGE OPERATING CO 4.375 07/01/2030	09/04/2025 09/05/2025 300,000.00	302,322.04 0.00 0.00 302,278.23	5,505.21 0.00 6,598.96 1,093.75	0.00 (43.81) (43.81) 1,049.94	1,049.94
756109CW2	REALTY INCOME CORP 3.95 02/01/2029	09/25/2025 10/06/2025 485,000.00	482,279.75 0.00 0.00 482,352.57	2,926.84 0.00 4,523.30 1,596.46	72.82 0.00 72.82 1,669.28	1,669.28
857477CL5	STATE STREET CORP 4.993 03/18/2027	03/13/2024 03/18/2024 440,000.00	440,000.00 0.00 0.00 440,000.00	4,454.87 0.00 6,285.63 1,830.77	0.00 0.00 0.00 1,830.77	1,830.77
87612EBU9	TARGET CORP 4.35 06/15/2028	450,000.00	450,638.50 0.00 0.00 450,616.40	9,298.13 10,059.38 870.00 1,631.26	0.04 (22.13) (22.09) 1,609.16	1,609.16
89115A2W1	TORONTO-DOMINION BANK 4.98 04/05/2027	03/26/2024 04/05/2024 415,000.00	415,000.00 0.00 0.00 415,000.00	3,214.87 0.00 4,937.12 1,722.25	0.00 0.00 0.00 1,722.25	1,722.25
89231CAD9	TAOT 2022-C A3 3.76 04/15/2027	08/08/2022 08/16/2022 20,825.67	25,855.45 0.00 (5,031.00) 20,824.75	43.21 81.02 34.80 72.61	0.30 0.00 0.30 72.91	72.91
89236TNA9	TOYOTA MOTOR CREDIT CORP 4.95 01/09/2030	01/06/2025 01/09/2025 340,000.00	339,402.30 0.00 0.00 339,414.65	6,638.50 0.00 8,041.00 1,402.50	12.35 0.00 12.35 1,414.85	1,414.85

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89239TAD4	TAOT 2024-D A3 4.4 06/15/2029	10/10/2024 10/17/2024 125,000.00	124,994.71 0.00 0.00 124,994.84	244.44 458.33 244.44 458.33	0.13 0.00 0.13 458.46	458.46
89240JAD3	TAOT 2025-A A3 4.64 08/15/2029	01/22/2025 01/29/2025 240,000.00	239,992.16 0.00 0.00 239,992.34	494.93 928.00 494.93 928.00	0.18 0.00 0.18 928.18	928.18
90331HPS6	US BANK NA 4.73 05/15/2028	05/12/2025 05/15/2025 355,000.00	355,000.00 0.00 0.00 355,000.00	746.29 0.00 2,145.58 1,399.29	0.00 0.00 0.00 1,399.29	1,399.29
912797RK5	UNITED STATES TREASURY 01/29/2026	08/27/2025 08/28/2025 0.00	894,209.89 0.00 (895,191.26) 0.00	0.00 0.00 0.00 0.00	981.38 0.00 981.38 981.38	981.38
91282CBT7	UNITED STATES TREASURY 0.75 03/31/2026	750,000.00	744,868.21 0.00 0.00 746,193.92	958.10 0.00 1,437.16 479.05	1,325.71 0.00 1,325.71 1,804.77	1,804.77
91282CFU0	UNITED STATES TREASURY 4.125 10/31/2027	09/15/2023 09/18/2023 1,000,000.00	992,502.10 0.00 0.00 992,834.63	3,532.46 0.00 7,064.92 3,532.46	332.52 0.00 332.52 3,864.98	3,864.98
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	06/15/2023 06/16/2023 800,000.00	794,316.54 0.00 0.00 794,523.57	4,939.56 0.00 7,409.34 2,469.78	207.04 0.00 207.04 2,676.82	2,676.82
91282CHA2	UNITED STATES TREASURY 3.5 04/30/2028	475,000.00	472,160.78 0.00 0.00 472,260.69	1,423.69 0.00 2,847.38 1,423.69	99.90 0.00 99.90 1,523.59	1,523.59
91282CHK0	UNITED STATES TREASURY 4.0 06/30/2028	02/22/2024 02/23/2024 750,000.00	743,591.23 0.00 0.00 743,802.13	12,554.35 15,000.00 82.87 2,528.53	210.90 0.00 210.90 2,739.43	2,739.43

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91282CJR3	UNITED STATES TREASURY 3.75 12/31/2028	06/16/2025 06/17/2025 650,000.00	646,351.65 0.00 0.00 646,452.09	10,200.41 12,187.50 67.33 2,054.43	100.44 0.00 100.44 2,154.87	2,154.87
91282CKB6	UNITED STATES TREASURY 4.625 02/28/2026	04/17/2025 04/21/2025 750,000.00	751,016.31 0.00 0.00 750,662.32	8,815.61 0.00 11,786.08 2,970.48	0.00 (354.00) (354.00) 2,616.48	2,616.48
91282CKD2	UNITED STATES TREASURY 4.25 02/28/2029	600,000.00	598,371.79 0.00 0.00 598,414.38	6,480.66 0.00 8,664.36 2,183.70	118.56 (75.97) 42.59 2,226.30	2,226.30
91282CKP5	UNITED STATES TREASURY 4.625 04/30/2029	05/22/2024 05/23/2024 725,000.00	728,757.70 0.00 0.00 728,664.21	2,871.46 0.00 5,742.92 2,871.46	0.00 (93.49) (93.49) 2,777.97	2,777.97
91282CKT7	UNITED STATES TREASURY 4.5 05/31/2029	700,000.00	708,678.87 0.00 0.00 708,468.19	86.54 15,750.00 2,769.23 18,432.69	0.00 (210.69) (210.69) 18,222.01	18,222.01
91282CKZ3	UNITED STATES TREASURY 4.375 07/15/2027	05/28/2025 05/29/2025 800,000.00	804,706.32 0.00 0.00 804,459.46	13,220.11 0.00 16,168.48 2,948.37	0.00 (246.86) (246.86) 2,701.51	2,701.51
91282CLH2	UNITED STATES TREASURY 3.75 08/31/2026	04/17/2025 04/21/2025 750,000.00	749,324.11 0.00 0.00 749,400.86	7,147.79 0.00 9,556.28 2,408.49	76.75 0.00 76.75 2,485.24	2,485.24
91282CLK5	UNITED STATES TREASURY 3.625 08/31/2029	09/25/2024 09/26/2024 450,000.00	451,724.62 0.00 0.00 451,685.57	4,145.72 0.00 5,542.65 1,396.93	0.00 (39.05) (39.05) 1,357.87	1,357.87
91282CLN9	UNITED STATES TREASURY 3.5 09/30/2029	10/25/2024 10/28/2024 750,000.00	736,527.86 0.00 0.00 736,826.38	4,471.15 0.00 6,706.73 2,235.58	298.53 0.00 298.53 2,534.10	2,534.10

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91282CLR0	UNITED STATES TREASURY 4.125 10/31/2029	12/30/2024 12/31/2024 500,000.00	495,569.23 0.00 0.00 495,665.28	1,766.23 0.00 3,532.46 1,766.23	96.05 0.00 96.05 1,862.28	1,862.28
91282CMD0	UNITED STATES TREASURY 4.375 12/31/2029	12/30/2024 12/31/2024 500,000.00	499,984.05 0.00 0.00 499,984.38	9,154.21 10,937.50 60.43 1,843.72	0.33 0.00 0.33 1,844.05	1,844.05
91282CMP3	UNITED STATES TREASURY 4.125 02/28/2027	05/28/2025 05/29/2025 1,000,000.00	1,000,997.56 0.00 0.00 1,000,929.44	10,483.43 0.00 14,015.88 3,532.46	0.00 (68.12) (68.12) 3,464.34	3,464.34
91282CMY4	UNITED STATES TREASURY 3.75 04/30/2027	08/27/2025 08/28/2025 750,000.00	750,395.75 0.00 0.00 750,371.93	2,408.49 0.00 4,816.99 2,408.49	0.00 (23.82) (23.82) 2,384.67	2,384.67
91282CNG2	UNITED STATES TREASURY 4.0 05/31/2030	12/10/2025 12/11/2025 500,000.00	0.00 505,351.56 0.00 505,282.70	0.00 (604.40) 1,758.24 1,153.84	0.00 (68.86) (68.86) 1,084.98	1,084.98
91282CPD7	UNITED STATES TREASURY 3.625 10/31/2030	12/10/2025 12/11/2025 500,000.00	0.00 496,835.94 0.00 496,873.16	0.00 (2,052.83) 3,104.28 1,051.45	37.22 0.00 37.22 1,088.68	1,088.68
91324PEG3	UNITEDHEALTH GROUP INC 3.7 05/15/2027	05/17/2022 05/20/2022 115,000.00	115,015.95 0.00 0.00 115,014.95	189.11 0.00 543.69 354.58	0.20 (1.20) (1.00) 353.58	353.58
92970QAJ4	WFCIT 2025-1 A 4.34 05/15/2030	09/04/2025 09/05/2025 360,000.00	364,165.82 0.00 0.00 364,021.69	694.40 1,302.00 694.40 1,302.00	0.00 (144.13) (144.13) 1,157.87	1,157.87
931142FL2	WALMART INC 4.1 04/28/2027	04/24/2025 04/28/2025 500,000.00	500,660.58 0.00 0.00 500,620.66	1,879.17 0.00 3,587.50 1,708.33	0.00 (39.92) (39.92) 1,668.42	1,668.42

INCOME EARNED



BCVWD Consolidated | Account [REDACTED] | As of December 31, 2025

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
			41,109,646.54	330,724.24	11,568.61	
			1,002,187.50	116,185.20	(2,475.31)	
			(1,064,664.11)	369,768.35	9,093.30	
Total Fixed Income		41,188,111.33	41,056,263.23	155,229.30	164,322.60	164,322.60
LAIF						
			36,784,224.62	0.00	0.00	
90LAIF\$00	Local Agency Investment Fund State Pool		0.00	0.00	0.00	0.00
		36,784,224.62	0.00	0.00	0.00	
			36,784,224.62	0.00	0.00	
			36,784,224.62	0.00	0.00	
			0.00	0.00	0.00	
			0.00	0.00	0.00	
Total LAIF		36,784,224.62	36,784,224.62	0.00	0.00	0.00
LOCAL GOV INVESTMENT POOL						
			7,457,966.74	0.00	0.00	
09CATR\$01	CalTrust MMF		24,721.33	24,721.33	0.00	24,721.33
		7,482,688.07	0.00	0.00	0.00	
			7,482,688.07	24,721.33	24,721.33	
			7,457,966.74	0.00	0.00	
			24,721.33	24,721.33	0.00	
Total Local Gov Investment Pool		7,482,688.07	7,482,688.07	24,721.33	24,721.33	24,721.33
			85,764,096.22	330,724.24	11,568.61	
			1,306,598.48	141,843.36	(2,475.31)	
			(1,167,901.73)	369,768.35	9,093.30	
TOTAL PORTFOLIO		86,153,339.99	86,021,491.89	180,887.46	189,980.76	189,980.76

Accounts Payable

Checks by Date - Detail by Check Date

User: wclayton
Printed: 1/29/2026 4:53 PM

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
Beaumont California 92223
(951) 845-9581
<https://bcvwd.gov>



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10031 6050927948 6050927949 6051426625 6051426626	Staples Business Advantage IT Office Supplies - (10) Keyboard & Mouse Combo Office Supplies - 560 Magnolia Ave Office Supplies - 560 Magnolia Ave IT Office Supplies - (10) Keyboard & Mouse Combo	12/31/2025	1,497.62 57.42 407.74 1,497.62
Total for this ACH Check for Vendor 10031:				3,460.40
ACH	10138 HW201 Dec 2025	ARCO Business Solutions ARCO Fuel Charges 12/23/2025-12/29/2025	12/31/2025	1,742.85
Total for this ACH Check for Vendor 10138:				1,742.85
ACH	10085 100000018114721 100000018114721 100000018114721 100000018114721 100000018114721 100000018114721 100000018114721 100000018114721 100000018164177	CalPERS Retirement System PR Batch 00005.12.2025 CalPERS 8% EE Paid PR Batch 00005.12.2025 CalPERS ER PEPRA PR Batch 00005.12.2025 CalPERS 8.25% EE PEPRA PR Batch 00005.12.2025 CalPERS 1% ER Paid PR Batch 00005.12.2025 CalPERS ER Paid Classic PR Batch 00005.12.2025 CalPERS 7% EE Deduction PR Batch 00005.12.2025 CalPERS 8% ER Paid Delinquent Reporting Fee	12/31/2025	2,462.79 8,326.79 7,877.95 204.79 11,969.85 1,433.60 1,308.93 200.00
Total for this ACH Check for Vendor 10085:				33,784.70
ACH	10087 0-082-659-920 0-082-659-920 0-082-659-920	EDD PR Batch 00005.12.2025 CA SDI PR Batch 00005.12.2025 CA SDI Adjustment PR Batch 00005.12.2025 State Income Tax	12/31/2025	2,209.22 -0.17 8,400.19
Total for this ACH Check for Vendor 10087:				10,609.24
ACH	10094 270576534937836 270576534937836 270576534937836 270576534937836 270576534937836 270576534937836 270576534937836 270576534937836	U.S. Treasury PR Batch 00005.12.2025 Federal Income Tax PR Batch 00005.12.2025 Medicare Employee Portion Corr PR Batch 00005.12.2025 Medicare Employee Over 250K PR Batch 00005.12.2025 Medicare Employee Portion Corr PR Batch 00005.12.2025 Medicare Employee Portion PR Batch 00005.12.2025 Medicare Employer Portion PR Batch 00005.12.2025 FICA Employer Portion PR Batch 00005.12.2025 FICA Employee Portion	12/31/2025	21,147.86 0.18 96.26 -299.63 2,988.83 2,689.38 8,974.06 8,974.06
Total for this ACH Check for Vendor 10094:				44,571.00
ACH	10141 55012182	Ca State Disbursement Unit PR Batch 00005.12.2025 Garnishment	12/31/2025	379.84
Total for this ACH Check for Vendor 10141:				379.84
ACH	10203 VB1450PP27 2025	Voya Financial PR Batch 00005.12.2025 Deferred Comp	12/31/2025	125.00
Total for this ACH Check for Vendor 10203:				125.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10264 100000018163182 100000018163182 100000018163182 100000018163182	CalPERS Supplemental Income Plans PR Batch 00005.12.2025 CalPERS 457 PR Batch 00005.12.2025 457 Loan Repayment PR Batch 00005.12.2025 100% Contribution PR Batch 00005.12.2025 ROTH-Post-Tax	12/31/2025	2,446.81 154.04 273.72 800.00
Total for this ACH Check for Vendor 10264:				3,674.57
ACH	10984 1767113761401	MidAmerica Administrative & Retirement Solutions PR Batch 00005.12.2025 401(a) Deferred Comp	12/31/2025	463.02
Total for this ACH Check for Vendor 10984:				463.02
17159	UB*05979	Steve Fregoso Refund Check	12/31/2025	150.00
Total for Check Number 17159:				150.00
17160	UB*05978	Chris Robertson Refund Check	12/31/2025	2,367.29
Total for Check Number 17160:				2,367.29
17161	10144 LYUM1931393 LYUM1931395	Alsco Inc Cleaning Mats/Air Fresheners 560 Magnolia Dec 2025 Cleaning Mats/Shop Towels 12th/Palm Dec 2025	12/31/2025	55.15 42.54
Total for Check Number 17161:				97.69
17162	10420 1CY3-DR3H-N4MF 1JKD-1399-7RXM 1JKD-1399-9D3R 1RK6-WL69-G7CW 1XNL-TG3C-CV4H	Amazon Capital Services, Inc. Office Supplies - 560 Magnolia Ave Office Supplies Refund - 560 Magnolia Ave Office Supplies - 560 Magnolia Ave Office Supplies Refund - 560 Magnolia Ave Office Supplies - 560 Magnolia Ave	12/31/2025	42.34 -13.02 29.85 -33.66 67.86
Total for Check Number 17162:				93.37
17163	10822 42306376 42306376 42306377 42306377	Canon Financial Services, Inc Meter Usage - 11/01/2025-11/30/2025 Contract Charge - 12/01/2025-12/31/2025 - 851 E 6th St Meter Usage - 11/01/2025-11/30/2025 Contract Charge - 12/01/2025-12/31/2025 - 560 Magnolia	12/31/2025	130.15 238.56 450.82 450.03
Total for Check Number 17163:				1,269.56
17164	10614 051698 051708 051708	Cherry Valley Automotive Diagnose Check Engine Lt/Replace Evap Hose - Unit 1/OD 109,822 Labor - Diagnose Check Engine Lt/O2 Sensors - Unit 1/OD 109,981 O2 Sensors - Unit 1/OD 109,981	12/31/2025	405.60 305.76 261.81
Total for Check Number 17164:				973.17
17165	11358 20873 20873	Eagle Aerial Photography, Inc WaterView Software Subscription - UWUO - Prepaid WaterView Software Subscription - UWUO - Jan 2026	12/31/2025	56,466.63 5,133.37
Total for Check Number 17165:				61,600.00
17166	10678 LT6256500661-1	Lawyers Title Company Title Report - 37612 Cherry Valley Blvd	12/31/2025	500.00
Total for Check Number 17166:				500.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17167	10233 123702	Pro-Pipe & Supply Chlorine Pump Parts - Well 3	12/31/2025	983.31
Total for Check Number 17167:				983.31
17168	10990 12042025	Andy Ramirez Meal Reim - ACWA Fall Conference - A Ramirez 12/03-12/04/2025	12/31/2025	44.17
Total for Check Number 17168:				44.17
17169	10171 25-349813 25-376029	Riverside Assessor - County Recorder Nov 2025 Lien Fees Mar Recording Fee - Beaumont Pointe CFD (AR 624)	12/31/2025	140.00 29.00
Total for Check Number 17169:				169.00
17170	10668 25-116-102.3	Thomas Harder & Co Hydrogeological Consulting - Well 30	12/31/2025	10,985.15
Total for Check Number 17170:				10,985.15
Total for 12/31/2025:				178,043.33
ACH	10030 700359906319Dec 700359906319Dec 700359906319Dec	Southern California Edison Electricity 11/21/25 to 12/22/25 - 13695 Oak Glen Rd Electricity 11/21/25 to 12/22/25 - 13697 Oak Glen Rd Electricity 11/21/25 to 12/22/25 - 12303 Oak Glen Rd	01/08/2026	131.45 240.81 42.97
Total for this ACH Check for Vendor 10030:				415.23
ACH	10042 07132135000Dec	Southern California Gas Company Monthly Gas Charges 11/26-12/19/2025	01/08/2026	16.27
Total for this ACH Check for Vendor 10042:				16.27
ACH	10098 IN1068131 IN1068159 IN1068192 IN1068263 IN1068320 IN1068359 IN1068405 IN1068413 IN1068541	County of Riverside Dept of Environmental Health Annual Env Health Level II Permit - Well 29 Annual Env Health Level I Permit - Well 4A Annual Env Health Level II Permit - Well 16 Annual Env Health Level II Permit - Well 25 Annual Env Health Level I Permit - Well 23 Annual Env Health Level II Permit - Well 1 Annual Env Health Level II Permit - Highland Springs Reservoir Annual Env Health Level II Permit - Well 24 Annual Env Health Level II Permit - Well 26	01/08/2026	1,374.00 1,052.00 1,374.00 1,374.00 1,052.00 1,948.00 693.00 1,374.00 1,374.00
Total for this ACH Check for Vendor 10098:				11,615.00
ACH	10138 HW201 Jan 2026	ARCO Business Solutions ARCO Fuel Charges 12/30/2025-01/05/2026	01/08/2026	1,719.23
Total for this ACH Check for Vendor 10138:				1,719.23
ACH	10284 1220250071 1220250071	Underground Service Alert of Southern California 103 New Ticket Charges Dec 2025 Monthly Maintenance Fee	01/08/2026	206.00 10.00
Total for this ACH Check for Vendor 10284:				216.00
ACH	10350 239124 239194 239672 239681	NAPA Auto Parts Cart Flex for Dozer Maintenance Coolant for Deere Disc Coolant for Loader and Heavy Equipment Coolant for Loader and Heavy Equipment	01/08/2026	104.87 10.44 33.17 137.39
Total for this ACH Check for Vendor 10350:				285.87

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10894 0001864105	Liberty Dental Plan Liberty Dental - Jan 2026	01/08/2026	341.75
Total for this ACH Check for Vendor 10894:				341.75
ACH	10901 236544 65684	Ameritas Life Insurance Corp. Ameritas Dental Jan 2026 Ameritas Vision Jan 2026	01/08/2026	2,365.44 656.84
Total for this ACH Check for Vendor 10901:				3,022.28
ACH	10902 53743681213895	Colonial Life Col Life Premiums Dec 2025	01/08/2026	4,223.78
Total for this ACH Check for Vendor 10902:				4,223.78
ACH	10903 4917308876	The Lincoln National Life Insurance Company Life & ADD EE/ER Insurance Jan 2026	01/08/2026	955.46
Total for this ACH Check for Vendor 10903:				955.46
ACH	10288 170039513 170039513 170039513 170039513 170039517 170039517	CalPERS Health Fiscal Services Division Active Employees Health Ins Jan 2026 Admin Fee for Health Ins Jan 2026 Admin Fee for Retired Emp Health Ins Jan 2026 Retired Employees Health Ins Jan 2026 Admin Fee Non CalPERS Member Health Ins Jan 2026 Active Non CalPERS Member Health Ins Jan 2026	01/08/2026	90,468.44 72.37 5.17 2,252.83 2.02 2,519.53
Total for this ACH Check for Vendor 10288:				95,320.36
17171	10000 249097 249098 249101	A C Propane Co Propane Refill Dec 2025 - 13697 Oak Glen Rd Propane Refill Dec 2025 - 13695 Oak Glen Rd Propane Refill Dec 2025 - 9781 Avenida Miravilla	01/08/2026	532.44 261.52 169.35
Total for Check Number 17171:				963.31
17172	11357 INV39478	AlertMedia, Inc Emergency Alert Subscription 12/29/2025-12/28/2026	01/08/2026	8,000.00
Total for Check Number 17172:				8,000.00
17173	10695 2585 2585 2596	B-81 Paving Inc 1 Service Line Repairs - City of Beaumont 3 Service Line Repairs - Cherry Valley 1 Main Line Repair - City of Beaumont	01/08/2026	2,098.50 12,058.30 14,933.75
Total for Check Number 17173:				29,090.55
17174	10272 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025	Babcock Laboratories Inc 30 General Physical Analysis Samples 8 524-Volatiles by GC/MS 1 525 - SOCs 5 524 -Total Trihalomethane Samples 5 6251B - Haloacetic Acid Samples 1 548 - Endothall 46 Coliform Water Sample 1 515 - Chlorinated Acid Herbicides 1 504 - EDB/DBCP 5 Nitrate Samples Finance Charge 1 505 - Chlorinated Pesticides	01/08/2026	1,189.20 2,081.04 423.62 489.30 780.35 227.91 2,393.38 227.91 111.49 99.05 12.97 195.71
Total for Check Number 17174:				8,231.93

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17175	11228	D I Ready Cleaning Service, Inc	01/08/2026	
	294	Jan 2026 Janitorial Services for 851 E 6th St		288.00
	294	Jan 2026 Janitorial Services for 815 E 12th		534.00
	294	Jan 2026 Janitorial Services for 560 Magnolia		1,028.00
Total for Check Number 17175:				1,850.00
17176	10600 01032026	Gaucha Pest Control Inc. NCR I Rodent Control Jan 2026	01/08/2026	1,000.00
Total for Check Number 17176:				1,000.00
17177	10665 13401	ATTN: Michaela Houghton Lautzenhisner's Stationary, LLC Archive Paper - Board Documents	01/08/2026	218.98
Total for Check Number 17177:				218.98
17178	10143	Nobel Systems Inc	01/08/2026	
	16284	AR 543 - Plan No. BCVWD 2019-0014 - Tract 27971-7		1,280.00
	16285	AR 625 - Plan No. BCVWD 2021-0010 - Tract 27971-9		1,920.00
	16286	AR 626 - Plan No. BCVWD 2021-0011 - Tract 27971-10		640.00
	16287	AR 842 - Service Connection APN 402-240-005		320.00
	16288	AR 820 - Service Connection APN 415-122-019		320.00
	16289	AR 755 - Plan No. 2024-012 APN 415-210-003		320.00
	16290	AR 756 - Plan No. 2024-009 417-110-012, 417-130-012, 417-130-005		320.00
	16291	AR 756 - Plan No. 2024-010 417-110-012, 417-130-012, 417-130-005		320.00
	16292	AR 481 - Service Connection 405-120-005		320.00
	16293	AR 764 - Plan No. 2024-7 APN 419-222-011		320.00
	16294	AR 717 - Plan No. 2023-9 APN 418-122-028		320.00
	16295	AR 753 - Plan No 2022-0017 - Tract 31462-26		1,280.00
	16296	AR 746 - Plan No 2022-0016 - Tract 31462-16		1,600.00
	16297	AR 247 - Plan No. 2022-0011 - Tract 31462-25		960.00
	16298	AR 246 - Plan No. 2022-0010 - Tract 31462-24		640.00
	16299	AR 245 - Plan No. 2022-0008 - Tract 31462-23		640.00
	16300	AR 244 - Plan No. 2022-0007 - Tract 31462-20		1,280.00
	16301	AR 689 - Plan No. 2022-0018 - APN 418-190-003		320.00
	16302	AR 608 - Plan No. 2022-0001 - Tract 37696		1,280.00
	16303	AR 665 - Plan No. 2023-0002 - APN 419-150-026, -027, & -045		640.00
	16304	AR 603 - Plan No. 2021-0002 - APN 419-150-034/PM 37938		320.00
	16305	AR 605 - Plan No. 2020-0001 Tract 31462-21		1,920.00
	16306	APN 417-110-015,-008,-013		320.00
	16307	1540 E 6th St		320.00
	16308	Tract 31288 Easement		320.00
Total for Check Number 17178:				18,240.00
17179	10170 01062025	Secretary of State Filing New Officers of the BCVWD Water Board 2026	01/08/2026	6.00
Total for Check Number 17179:				6.00
17180	11276 162	Universal Green, LLC Landscape Contract Services - Dec 2025	01/08/2026	5,040.00
Total for Check Number 17180:				5,040.00
Total for 1/8/2026:				190,772.00
ACH	10019	C R & R Incorporated	01/15/2026	
	000129390	Monthly Charges 3 YD Commercial Bin - Cherry Yard - Jan 2026		377.05
	000129529	Monthly Charges 3 YD Locked Recycle - 39500 Brookside - Jan 2026		152.56
	000129529	Monthly Charges 3 YD Commercial Bin - 39500 Brookside - Jan 2026		377.05
Total for this ACH Check for Vendor 10019:				906.66

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10030	Southern California Edison	01/15/2026	
	700154530138Dec	Electricity 05/14/24 to 09/22/25 - Wells (Prior Months)		-3,584.00
	700154530138Dec	Electricity 11/13/25 to 12/14/25 - 851 E 6th St		360.80
	700154530138Dec	Electricity 11/21/25 to 12/22/25 - Well 25 / WO 31030		19,765.70
	700154530138Dec	Electricity 11/21/25 to 12/22/25 - 560 Magnolia Ave		2,333.82
	700154530138Dec	Electricity 11/18/25 to 12/17/25 - 815 E 12th Ave		472.45
	700154530138Dec	Electricity 10/22/25 to 11/20/25 - Wells		197,569.18
	700154530138Dec	Electricity 11/21/25 to 12/22/25 - 9781 Avenida Miravilla		125.35
Total for this ACH Check for Vendor 10030:				217,043.30
ACH	10037	Waste Management Of Inland Empire	01/15/2026	
	2624044-2371-3	Organics Cart Charges - 815 E 12th Jan 2026		63.68
	2624044-2371-3	Recycling Dumpster Charges - 815 E 12th Jan 2026		114.02
	2624044-2371-3	Yard Dumpsters - 815 E 12th Jan 2026		376.46
	2624050-2371-0	Recycling Dumpster Charges - 560 Magnolia Jan 2026		114.02
	2624050-2371-0	Monthly Sanitation - 560 Magnolia Jan 2026		138.46
Total for this ACH Check for Vendor 10037:				806.64
ACH	10052	Home Depot Credit Services	01/15/2026	
	12282025	Transmission & Distribution Small Tools Supplies		1,852.50
	12282025	Production Small Tools Supplies		55.96
	12282025	Maint & Repair - General Building Supplies		68.18
	12282025	Construction in Progress - Well 3 Landscape		2,761.09
	12282025	Fleet Maintenance Supplies		25.66
	12282025	Maint & Repair - Pumping Equip Supplies		11.62
Total for this ACH Check for Vendor 10052:				4,775.01
ACH	10138	ARCO Business Solutions	01/15/2026	
	HW201 Jan 2026	ARCO Fuel Charges 01/06-01/12/2026		2,751.60
Total for this ACH Check for Vendor 10138:				2,751.60
ACH	10147	Online Information Services, Inc	01/15/2026	
	1363888	132 Credit Reports for Dec 2025		420.72
Total for this ACH Check for Vendor 10147:				420.72
ACH	10350	NAPA Auto Parts	01/15/2026	
	240002	Cleaning Supplies - Unit 51		23.80
	240272	Hydraulic Oil - CAT Backhoe		108.68
Total for this ACH Check for Vendor 10350:				132.48
ACH	11038	Clark Pest Control	01/15/2026	
	38773623	Pest Control - 560 Magnolia Ave		220.00
	38773807	Pest Control - 39500 Brookside Ave		73.00
	38773808	Pest Control - 815 E 12th St		136.00
Total for this ACH Check for Vendor 11038:				429.00
ACH	11202	Orange County Winwater Works	01/15/2026	
	179682.11	(2) 10x8 FLG Tee		3,178.52
	197682.14	(5) 6X48 MJ Bury 6 Hole		6,243.84
Total for this ACH Check for Vendor 11202:				9,422.36
ACH	10085	CalPERS Retirement System	01/15/2026	
	1003147381	PR Batch 00001.01.2026 CalPERS 1% ER Paid		208.52
	1003147381	PR Batch 00001.01.2026 CalPERS 7% EE Deduction		1,459.67
	1003147381	PR Batch 00001.01.2026 CalPERS 8% EE Paid		2,554.55
	1003147381	PR Batch 00001.01.2026 CalPERS ER Paid Classic		12,291.48
	1003147381	PR Batch 00001.01.2026 CalPERS 8% ER Paid		1,332.73
	1003147381	PR Batch 00001.01.2026 CalPERS 8.25% EE PEPRA		9,311.31
	1003147381	PR Batch 00001.01.2026 CalPERS ER PEPRA		9,841.73
Total for this ACH Check for Vendor 10085:				36,999.99

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10087 0-658-700-880 0-658-700-880 0-658-700-880	EDD PR Batch 00001.01.2026 State Income Tax PR Batch 00002.01.2026 CA SDI PR Batch 00001.01.2026 CA SDI	01/15/2026	6,385.60 261.40 2,670.54
Total for this ACH Check for Vendor 10087:				9,317.54
ACH	10094 270641550544153 270641550544153 270641550544153 270641550544153 270641550544153 270641550544153 270641550544153 270641550544153 270641550544153	U.S. Treasury PR Batch 00002.01.2026 FICA Employee Portion PR Batch 00001.01.2026 Medicare Employee Portion PR Batch 00001.01.2026 FICA Employee Portion PR Batch 00002.01.2026 Medicare Employer Portion PR Batch 00002.01.2026 Medicare Employee Portion PR Batch 00001.01.2026 Medicare Employer Portion PR Batch 00001.01.2026 FICA Employer Portion PR Batch 00002.01.2026 FICA Employer Portion PR Batch 00001.01.2026 Federal Income Tax	01/15/2026	310.64 2,873.00 12,284.50 72.65 72.65 2,873.00 12,284.50 310.64 16,339.40
Total for this ACH Check for Vendor 10094:				47,420.98
ACH	10141 55183788	Ca State Disbursement Unit PR Batch 00001.01.2026 Garnishment	01/15/2026	379.84
Total for this ACH Check for Vendor 10141:				379.84
ACH	10203 VB1450PP01 2026	Voya Financial PR Batch 00001.01.2026 Deferred Comp	01/15/2026	125.00
Total for this ACH Check for Vendor 10203:				125.00
ACH	10264 1003147415 1003147415 1003147415 1003147415 1003147415 1003147415	CalPERS Supplemental Income Plans PR Batch 00001.01.2026 ROTH-Post-Tax PR Batch 00001.01.2026 CalPERS ER Paid-Staff PR Batch 00002.01.2026 CalPERS ER Paid-Staff PR Batch 00001.01.2026 CalPERS 457 PR Batch 00002.01.2026 CalPERS 457 PR Batch 00001.01.2026 457 Loan Repayment	01/15/2026	800.00 9,053.40 5,000.00 13,289.64 19,436.72 154.04
Total for this ACH Check for Vendor 10264:				47,733.80
ACH	10984 1768331829303 1768331829303 1768331829303	MidAmerica Administrative & Retirement Solutions PR Batch 00001.01.2026 401(a) Deferred Comp PR Batch 00001.01.2026 401(a) ER Paid-GM Contract PR Batch 00001.01.2026 401(a) ER Paid-Staff	01/15/2026	7,267.26 1,974.36 271.10
Total for this ACH Check for Vendor 10984:				9,512.72
ACH	11152 914386	Sterling Health Services, Inc PR Batch 00001.01.2026 Flexible Spending Account (PT)	01/15/2026	1,116.66
Total for this ACH Check for Vendor 11152:				1,116.66
2365	11155 2026-1	CICCS PR Batch 00001.01.2026 Emp Assistance Program	01/15/2026	107.01
Total for Check Number 2365:				107.01
17182	UB*05980	Nydia Hall Refund Check Refund Check Refund Check Refund Check	01/15/2026	4.83 90.68 8.81 6.99
Total for Check Number 17182:				111.31

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17185	10792 01122026	A-1 Financial Services February 2026 Rent - 851 E. 6th St Eng Office	01/15/2026	2,996.00
Total for Check Number 17185:				2,996.00
17186	10001 12312025 12312025 12312025 12312025 12312025	Action True Value Hardware Transmission & Distribution Small Tools Supplies General Safety Supplies Maint & Repair - Pumping Equip Supplies Maint & Repair - Pipeline & Hydrants Supplies Meter Maint & Service Supplies	01/15/2026	48.96 34.44 27.97 28.00 60.71
Total for Check Number 17186:				200.08
17187	10420 1DR7-DFLV-H7XC 1DR7-DFLV-H7XC 1DR7-DFLV-H7XC 1GMV-DFDC-DVM9	Amazon Capital Services, Inc. Air Filters - 560 Magnolia Ave Wall Charger SDS Stickers (80) "No Trespassing Authorized Personnel Only" Signs	01/15/2026	97.55 27.63 8.58 1,400.40
Total for Check Number 17187:				1,534.16
17188	10272 11042025	Babcock Laboratories Inc 2 Nitrate Samples	01/15/2026	39.62
Total for Check Number 17188:				39.62
17189	10271 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025	Beaumont Ace Home Center Maint & Repair - Fleet Supplies Maint & Repair - 560 Magnolia Ave Supplies Construction in Progress - PRV Station Maint & Repair - Pumping Equip Supplies Maint & Repair - General Equip Supplies General Supplies Computer Hardware Transmission & Distribution Small Tools Supplies Meter Maint & Service Supplies Construction in Progress - Well 3 Landscape Maint & Repair - Pipeline & Hydrants Supplies Maint & Repair - 39500 Brookside Ave Supplies General Safety Supplies Maint & Repair - General Building Supplies Maintenance Small Tools Supplies	01/15/2026	51.98 67.98 15.42 334.04 54.92 103.35 8.07 697.78 79.69 453.51 44.78 32.40 36.61 330.94 208.43
Total for Check Number 17189:				2,519.90
17190	10011 311807	Big Tex Trailers 2026 Dump Trailer	01/15/2026	13,209.94
Total for Check Number 17190:				13,209.94
17191	11161 INV00556705 INV00556706	Boot Barn Holdings Boot Voucher Reimbursement - T Lamont Boot Voucher Reimbursement - L Lomeli	01/15/2026	200.00 200.00
Total for Check Number 17191:				400.00
17192	10774 082108 082109 082112 082113 082116 082118 082131	Jesus Camacho (30) Truck Washes - Dec 2025 (25) Truck Washes - Nov 2025	01/15/2026	360.00 310.00 310.00 310.00 310.00 310.00 310.00
Total for Check Number 17192:				2,220.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17201	11302 17494	McAvoy & Markham Engineering and Sales Co. 100W+3Port ERT Mounting Bracket	01/15/2026	189.64
Total for Check Number 17201:				189.64
17202	10233 124653	Pro-Pipe & Supply Brass Nipple & Coupling - Well 3 Chlorinator	01/15/2026	43.82
Total for Check Number 17202:				43.82
17203	11142 IN-415454	Pro-Vigil Inc Monitoring Program - 39500 Brookside - 01/09-02/05/2026	01/15/2026	3,978.98
Total for Check Number 17203:				3,978.98
17204	11251 1625 1625	Reyes Transport, LLC Backfill Base for Main Line Repairs Backfill Base for Service Line Repairs	01/15/2026	1,105.00 1,105.00
Total for Check Number 17204:				2,210.00
17205	10223 256418 256419	Richards, Watson & Gershon Legal Services November Board Approval 01/14/2026 Legal Services November Board Approval 01/14/2026	01/15/2026	8,205.00 1,408.00
Total for Check Number 17205:				9,613.00
17206	10171 26-5558	Riverside Assessor - County Recorder Dec 2026 Lien Fees	01/15/2026	20.00
Total for Check Number 17206:				20.00
17207	10689 257174 257688	Safety Compliance Company Safety Meeting - Electrical Safety - 12/03/2025 Safety Meeting - Fall Protection - 12/16/2025	01/15/2026	250.00 250.00
Total for Check Number 17207:				500.00
17208	11353 98888933 98889288	Safety-Kleen of California, Inc Hazardous Waste Disposal Used Oil Disposal	01/15/2026	5,504.02 206.50
Total for Check Number 17208:				5,710.52
17209	11119 13013625 13013632	Statewide Traffic Safety and Signs, Inc Message Board - Well 1 - 11/24-12/22/2025 Message Board - Well 1 - 12/22/2025-01/19/2026	01/15/2026	4,350.00 4,350.00
Total for Check Number 17209:				8,700.00
17210	10035 INV00921475 INV00921504	USA Blue Book Roytronic Tubing Connection Kits & Tubing (10) 3/8" Roytronic Tube Ferrule Pack	01/15/2026	1,262.88 210.00
Total for Check Number 17210:				1,472.88
Total for 1/15/2026:				474,696.20
ACH	10031 6052634896 6052634897 6052634898 6052634899	Staples Business Advantage Office Supplies - Main Office Office Supplies - IT Office Supplies - Main Office Office Supplies - Main Office	01/22/2026	107.16 2,396.19 88.47 60.43
Total for this ACH Check for Vendor 10031:				2,652.25

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10138 HW201 Jan 2026	ARCO Business Solutions ARCO Fuel Charges 01/13-01/19/2026	01/22/2026	1,515.34
Total for this ACH Check for Vendor 10138:				1,515.34
ACH	10350 240270 250362	NAPA Auto Parts Antifreeze - Unit 58 Oil - Unit 47	01/22/2026	15.90 12.46
Total for this ACH Check for Vendor 10350:				28.36
17211	UB*05989	Connie Abdin Refund Check Refund Check Refund Check Refund Check Refund Check	01/22/2026	6.63 8.06 6.91 418.20 4.77
Total for Check Number 17211:				444.57
17212	AR-Adka 01142026 01142026	Adkan Engineers/BCVWD Reissue AR Refund to Reconcile AR Accounts - Post to AR 671 Reissue AR Refund to Reconcile AR Accounts - Post to AR 671	01/22/2026	111.32 281.68
Total for Check Number 17212:				393.00
17213	UB*05985	B & F Commercial Properties LLC Refund Check	01/22/2026	120.18
Total for Check Number 17213:				120.18
17214	UB*05992	BLBT Enterprises LLC Refund Check Refund Check	01/22/2026	12.93 226.95
Total for Check Number 17214:				239.88
17215	UB*05990	Borden Excavating Inc Refund Check Refund Check	01/22/2026	155.42 2,381.31
Total for Check Number 17215:				2,536.73
17216	UB*05983	Jessica Galvan Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	01/22/2026	11.17 8.02 5.76 25.72 3.66 7.72
Total for Check Number 17216:				62.05
17217	UB*05991	Holiday Inn Express Refund Check Refund Check Refund Check Refund Check	01/22/2026	33.21 527.28 36.20 18.66
Total for Check Number 17217:				615.35

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17218	UB*05987	Michele Idera Refund Check Refund Check Refund Check Refund Check	01/22/2026	318.92 50.30 41.65 22.56
Total for Check Number 17218:				433.43
17219	AR-Pepp 01142026	Pepper Corner Developers LLC/BCVWD Reissue AR Refund to Reconcile AR Accounts - Post to AR 730	01/22/2026	500.00
Total for Check Number 17219:				500.00
17220	AR-Ranc 01142026	Rancho Pacific Global/BCVWD Reissue AR Refund to Reconcile AR Accounts - Post to AR 671	01/22/2026	199.95
Total for Check Number 17220:				199.95
17221	UB*05984	Erik Selvaggio Refund Check	01/22/2026	83.58
Total for Check Number 17221:				83.58
17222	UB*05981	TNT Blanchard General Eng Inc. Refund Check Refund Check Refund Check Refund Check Refund Check	01/22/2026	17.53 12.12 3.39 0.19 38.96
Total for Check Number 17222:				72.19
17223	UB*05982	TNT Blanchard General Eng Inc. Refund Check	01/22/2026	111.74
Total for Check Number 17223:				111.74
17224	UB*05988	Vance Corporation Refund Check Refund Check Refund Check Refund Check	01/22/2026	1,093.92 233.08 749.19 337.14
Total for Check Number 17224:				2,413.33
17225	UB*05986	Lorena Velazco Refund Check	01/22/2026	12.32
Total for Check Number 17225:				12.32
17226	10319 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025 12312025	ACWA Joint Powers Insurance Authority 2025/2026 2nd Qtr Workers Comp 2025/2026 2nd Qtr Operations WC Calculation Adj 2025/2026 2nd Qtr Engineering WC Calculation Adj 2025/2026 2nd Qtr Finance WC Calculation Adj 2025/2026 2nd Qtr Operations WC Calculation Adj 2025/2026 2nd Qtr HR WC Calculation Adj 2025/2026 2nd Qtr Customer Service WC Calculation Adj 2025/2026 2nd Qtr Board WC Calculation Adj 2025/2026 2nd Qtr Operations WC Calculation Adj 2025/2026 2nd Qtr IT WC Calculation Adj	01/22/2026	22,282.30 0.08 0.83 1.03 0.11 0.13 1.27 0.10 0.25 0.07 0.39 0.13
Total for Check Number 17226:				22,286.69

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17227	11241	Allan Arriaza	01/22/2026	
	1751	Class A License Training - L Lomeli		3,000.00
	1751	Class B License Training - A Vara		2,000.00
Total for Check Number 17227:				5,000.00
17228	10420	Amazon Capital Services, Inc.	01/22/2026	
	1179-RLDR-9DWL	Office Supplies - HR and Risk Management		26.50
	1776-CMMV-F7DV	Office Supplies - Main Office		38.63
Total for Check Number 17228:				65.13
17229	10016	City of Beaumont	01/22/2026	
	261701 Nov-Dec	Monthly Sewer Charges 11/01/2025-01/01/2026		23.90
Total for Check Number 17229:				23.90
17230	10809	Inner-City Auto Repair & Tires	01/22/2026	
	008409	Transmission Service and Crankshaft Seal - Unit 12/OD 83,718		769.30
	008409	Labor -Transmission Service and Crankshaft - Unit 12/OD 83,718		2,855.00
Total for Check Number 17230:				3,624.30
17231	10095	Riverside County Dept of Waste Resources	01/22/2026	
	202512000339	Trash Removal - Well 3		456.34
	202512000339	Trash Removal - Well 18 & 20		215.31
Total for Check Number 17231:				671.65
17232	10830	SC Fuels	01/22/2026	
	IN-0000273302	(12) 5 Gallon AW 68 Hydraulic Oil for District Wells		1,257.57
Total for Check Number 17232:				1,257.57
17233	10431	Southern California West Coast Electric	01/22/2026	
	54628	(4) Tesla Level-2 Charging Stations - 100% Install		14,450.00
Total for Check Number 17233:				14,450.00
17234	10035	USA Blue Book	01/22/2026	
	INV00925052	(5) Replacement Glass Sample Tubes (Water Samples)		203.02
	INV00925052	(4) DPD Dispenser 10mL Sample Tests (Water Samples)		1,107.12
	INV00925052	(1) Acoustic Couplant Grease for Flow Meters		73.28
Total for Check Number 17234:				1,383.42
Total for 1/22/2026:				61,196.91
ACH	10781	Umpqua Bank	01/23/2026	
	10052	Home Depot Credit Services		
		Wrenches, Pliers, Charger - Unit 62		239.09
		Wrenches, Pliers, Screw Driver Set - Main Office		290.70
		Metal Shelving for Conex Storage		1,415.84
	10074	American Water Works Association		
		Manuals and Reference Guides - Resource Library		1,087.00
		Training Materials - Finance		21.00
		Bill Stuffers - Public Outreach Materials		648.87
	10116	Verizon Wireless Services LLC		
		Cell Phone/iPad Charges for Nov 2025		2,145.07
	10135	Big Time Design		
		Embroidery Services - Finance Staff		74.88
		Embroidery Services - Customer Service Staff		87.36

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	10173	California Society of Municipal Finance Officers		
		2026 Conference Registration - S Molina - 02/24-02/27/2026		900.00
		2026 Conference Registration - E Gonzales - 02/24-02/27/2026		625.00
		2026 Conference Registration - M Elizondo - 02/25/2026		400.00
		2026 Conference Registration - S Flores - 02/24-02/27/2026		625.00
		2026 Membership Dues - S Molina		155.00
		2026 Membership Dues - E Gonzales		60.00
		2026 Membership Dues - M Elizondo		60.00
		2026 Membership Dues - S Flores		155.00
	10224	Legal Shield		
		Monthly Prepaid Legal for Employees Jan 2026		135.60
	10271	Beaumont Ace Home Center		
		Flat Washers - Board Room		4.62
		Screws - Board Room		17.24
	10274	Beaumont Chamber of Commerce		
		Chamber Breakfast - Jan 2026 - D Slawson		25.00
		Chamber Breakfast - Jan 2026 - D Hoffman		25.00
		Chamber Breakfast - Jan 2026 - L Williams		25.00
	10359	Hotels.com LP		
		Hotel - 2026 CSMFO Conf - 02/24-02/26/2026 - S Molina		653.88
	10409	Stater Bros		
		Drinks - Employee Retention		99.11
	10420	Amazon Capital Services, Inc.		
		(3) Monitors, HDMI Cord, and Power Cord		222.06
		(3) Monitors		198.93
		(3) Monitors		198.93
		(10) HDMI Cables		75.35
		Rechargeable Batteries		116.34
		Money Counter Machine and Receipt Paper		814.56
		Machine Screws - Board Room Monitors		7.53
		(8) HDMI Cord, and 8 Power Cord		185.04
	10495	Best Buy		
		Monitor - Main Office		275.36
	10516	Department of Motor Vehicles		
		Registration Card - Unit 4		27.57
		Registration Card - Unit 17		27.57
	10541	Full Source, LLC		
		Uniforms - Finance Staff		178.69
		Uniforms - Customer Service Staff		150.74
	10546	Frontier Communications		
		11/25-12/24/2025 Dec FIOS/FAX 851 E 6th Street		384.99
		11/10-12/09/2025 Nov FIOS/FAX 12th/Palm		636.20
		11/25-12/24/2025 Dec FIOS/FAX 560 Magnolia Ave		571.26
	10573	O'Reilly Auto Parts		
		Carpet Cleaner - 560 Magnolia Ave		18.30
	10591	Lowe's Home Centers, LLC		
		Raffle Gifts - Holiday Club Reimbursement		325.16
	10623	WP Engine		
		Web Host for BCVWD Website Dec 2025		290.00
	10692	MMSoft Design		
		Network Monitoring Software Dec 2025		1,491.41
		Network Monitoring Software Dec 2025		184.75
	10696	Innovative Document Solutions		
		Canon Image Runner 11/1-11/30/2025 Overage Charge		242.79
	10722	Hilton Hotel		
		Hotel - ACWA Fall Conf - L Williams - 12/01-12/04/2025		811.92
		Parking - ACWA Fall Conf - L Williams - 12/01-12/04/2025		105.00
	10766	Sam's Club		
		Annual District Membership Renewal - Refund		-119.63
	10784	Autodesk, Inc		
		Auto CAD Software 851 E 6th St - Dec 2025		1,080.00
		Auto CAD Software 851 E 6th St - Dec 2025		620.00
	10787	Backflow Parts USA		
		Test Gauge, Filters, Sight Tube, and Valve		1,455.53

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	10790	Microsoft		
		Monthly Microsoft Office License - Dec 2025		15.00
		Monthly Microsoft Office License - Dec 2025		1,196.00
		Monthly Microsoft Office License - Dec 2025		16.40
		Monthly Microsoft Office License - Dec 2025		450.00
10840		Primo Brands Ready Fresh (Arrowhead)		
		Water - 11/23-12/22/2025 - 851 E 6th		113.30
10871		International Code Council		
		Governmental Membership - 3 Years		1,450.00
10892		Zoom Video Communications, Inc.		
		(10) Video Conference - Jan 2026		226.49
10918		Apple.com		
		Cloud Storage - iPads		9.99
10926		SSD Alarm		
		Access Control Services - 39500 Brookside Ave		82.60
		Alarm Equip/Rent/Service/Monitor - 560 Magnolia		150.31
		Alarm Equip/Rent/Service/Monitor - 815 12th Street		63.15
		Alarm Equip/Rent/Service/Monitor - 560 Magnolia		190.74
		Alarm Equip/Rent/Service/Monitor - 851 E. 6th St		100.13
		Alarm Equip/Rent/Service/Monitor - 39500 Brookside Ave		138.80
		Alarm Equip/Rent/Service/Monitor - 815 12th Street		129.63
		Alarm Equip/Rent/Service/Monitor - 11083 Cherry		76.68
		Alarm Equip/Rent/Service/Monitor - 560 Magnolia		256.48
		Alarm Equip/Rent/Service/Monitor - 39500 Brookside Ave		161.73
10953		LinkedIn Corporation		
		Annual Subscription Renewal - 12/09-2025-12/09/2026		479.88
10957		Hampton Inn		
		Hotel - ACWA Fall Conf - A Ramirez - 12/01-12/02/2025		158.63
10978		Nextiva, Inc.		
		Monthly Phone Service Dec 2025		3,400.91
11002		Postal Annex		
		Shipping - Fatpipe Unit		3.00
11024		Grammarly, Inc.		
		Pending Refund - Writing Assistance Software - 1 Yr Subscription		540.00
11027		Urban Water Institute, Inc		
		Conference Registration - D Slawson 02/25-02/27/2026		818.85
		Conference Registration - L Williams 02/25-02/27/2026		818.85
		Conference Registration - J Covington 02/25-02/27/2026		818.85
11041		KnowBe4, Inc.		
		Cyber Security Training Subscription		1,751.34
11054		MyMedic		
		7 First Aid Kits and Replenishments		994.89
11079		DOT Physicals on the Go		
		DOT Physical - Emp #264		124.80
		DOT Physical - Emp #273		124.80
11086		Cal Valve		
		Repair Kits for NCRF Backflow		335.46
11169		Space Exploration Technologies Corp		
		Back Up Internet - Jan 2026		830.00
		Back Up Internet - Jan 2026		165.00
11193		Mitsogo, Inc		
		Cyber Security - iPads - Dec 2025		108.00
11216		DNS Filter		
		Monthly Spam Filter - Dec 2025		225.00
11240		Adobe		
		Acrobat Pro Subscription January 2026		757.69
11246		Mouser Electronics		
		Relays - District Telemetry System		102.72
11252		OpenAI, LLC		
		ChatGPT Subscription - Dec 2025		360.00
11280		Constant Contact		
		Communication Subscription 11/05-12/05/2025		325.00
11294		Iris Group Holdings		
		Semi Annual FM-200 Inspection - 560 Magnolia Ave		1,016.58

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	11319	Pacific Aggregates, Inc Concrete Replacement for Non-Potable PRV Station		607.72
		Concrete for Conduit Install for Charging Stations		627.11
	11359	American Trucks Rear Bumper - Unit 42		140.66
	11360	CASQA - California Stormwater Quality Association QSD/QSP Reinstatement - M Swanson		149.51
	11361	Express Smog Check & Auto Registration Smog Check - Unit 32/OD 110,543		68.31
		Smog Check - Unit 32/OD 110,861		69.34
	11362	Instruments Direct Portable Ultrasonic Flow Meter		9,100.00
	11363	Yeti Raffle Gifts - Holiday Club Reimbursement		489.38
Total for this ACH Check for Vendor 10781:				50,891.32
Total for 1/23/2026:				50,891.32
ACH	10030 700359906319Jan 700359906319Jan 700359906319Jan	Southern California Edison Electricity 12/23/25 to 01/22/26 - 12303 Oak Glen Rd Electricity 12/23/25 to 01/22/26 - 13697 Oak Glen Rd Electricity 12/23/25 to 01/22/26 - 13695 Oak Glen Rd	01/29/2026	40.42 227.89 117.84
Total for this ACH Check for Vendor 10030:				386.15
ACH	10031 6053660223	Staples Business Advantage Office Supplies - Operations	01/29/2026	180.28
Total for this ACH Check for Vendor 10031:				180.28
ACH	10138 HW201 Jan 2026	ARCO Business Solutions ARCO Fuel Charges 01/20-01/26/2026	01/29/2026	2,509.54
Total for this ACH Check for Vendor 10138:				2,509.54
ACH	10350 241072 241074	NAPA Auto Parts Battery - Unit 47 Core Deposit - Unit 47	01/29/2026	233.34 -19.40
Total for this ACH Check for Vendor 10350:				213.94
ACH	10085 1003170740 1003170740 1003170740 1003170740 1003170740 1003170740 1003170740	CalPERS Retirement System PR Batch 00003.01.2026 CalPERS 8% ER Paid PR Batch 00003.01.2026 CalPERS 7% EE Deduction PR Batch 00003.01.2026 CalPERS 8% EE Paid PR Batch 00003.01.2026 CalPERS 8.25% EE PEPRA PR Batch 00003.01.2026 CalPERS 1% ER Paid PR Batch 00003.01.2026 CalPERS ER Paid Classic PR Batch 00003.01.2026 CalPERS ER PEPRA	01/29/2026	1,347.01 1,476.88 2,613.59 9,512.28 210.98 12,497.23 10,054.21
Total for this ACH Check for Vendor 10085:				37,712.18
ACH	10087 1-724-937-808 1-724-937-808	EDD PR Batch 00003.01.2026 CA SDI PR Batch 00003.01.2026 State Income Tax	01/29/2026	2,591.64 8,368.98
Total for this ACH Check for Vendor 10087:				10,960.62
ACH	10094 270642980301671 270642980301671 270642980301671 270642980301671 270642980301671	U.S. Treasury PR Batch 00003.01.2026 Federal Income Tax PR Batch 00003.01.2026 FICA Employee Portion PR Batch 00003.01.2026 Medicare Employee Portion PR Batch 00003.01.2026 Medicare Employer Portion PR Batch 00003.01.2026 FICA Employer Portion	01/29/2026	21,496.43 12,452.16 2,912.20 2,912.20 12,452.16
Total for this ACH Check for Vendor 10094:				52,225.15

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10141 55324988	Ca State Disbursement Unit PR Batch 00003.01.2026 Garnishment	01/29/2026	379.84
Total for this ACH Check for Vendor 10141:				379.84
ACH	10203 VB1450PP02 2026	Voya Financial PR Batch 00003.01.2026 Deferred Comp	01/29/2026	125.00
Total for this ACH Check for Vendor 10203:				125.00
ACH	10264 1003170797 1003170797 1003170797 1003170797	CalPERS Supplemental Income Plans PR Batch 00003.01.2026 CalPERS 457 PR Batch 00003.01.2026 457 Loan Repayment PR Batch 00003.01.2026 ROTH-Post-Tax PR Batch 00003.01.2026 100% Contribution	01/29/2026	3,057.31 277.84 800.00 1,094.90
Total for this ACH Check for Vendor 10264:				5,230.05
ACH	10984 1769548632793 1769548632793 1769548632793	MidAmerica Administrative & Retirement Solutions PR Batch 00003.01.2026 401(a) Deferred Comp PR Batch 00003.01.2026 401(a) ER Paid-Staff PR Batch 00003.01.2026 401(a) ER Paid-GM Contract	01/29/2026	3,433.07 271.10 1,973.65
Total for this ACH Check for Vendor 10984:				5,677.82
ACH	11152 915761	Sterling Health Services, Inc PR Batch 00003.01.2026 Flexible Spending Account (PT)	01/29/2026	1,116.66
Total for this ACH Check for Vendor 11152:				1,116.66
2367	10205 PP01 2026	Riverside County Sheriff PR Batch 00001.01.206 Garnishment Riv Cnty Sheriff	01/29/2026	163.18
Total for Check Number 2367:				163.18
17235	AR-Orum 01292026	Draper 26, LLC DBA Orum Capital AR 689 Refund - 4th St Starbucks Project Closeout	01/29/2026	1,707.73
Total for Check Number 17235:				1,707.73
17236	AR-Pard11 01292026 01292026	Tri Pointe Homes AR Refund - TR 31470-4 Project Closeout AR Refund - TR 31470-4 Project Closeout	01/29/2026	48,243.22 18,741.82
Total for Check Number 17236:				66,985.04
17237	10144 LYUM1937251	AlSCO Inc Cleaning Mats/Shop Towels 12th/Palm Jan 2026	01/29/2026	42.54
Total for Check Number 17237:				42.54
17238	10695 2600	B-81 Paving Inc Eighth St and Maple Ave - City of Beaumont	01/29/2026	14,006.00
Total for Check Number 17238:				14,006.00
17239	10272 01272026 01272026 01272026 01272026 12262025 12262025	Babcock Laboratories Inc 60 Coliform Water Samples Title 22 Samples Well 1 Study Samples 4 Nitrate Samples 15 Coliform Water Samples Finance Charge	01/29/2026	3,121.80 1,367.48 2,467.42 79.24 780.45 10.01
Total for Check Number 17239:				7,826.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17240	10822 42467953 42467953 42467954 42467954	Canon Financial Services, Inc Meter Usage - 12/01-12/31/2025 Contract Charge - 01/01-01/31/2026 - 851 E 6th St Contract Charge - 01/01-01/31/2026 - 560 Magnolia Meter Usage - 12/01-12/31/2025	01/29/2026	129.24 238.56 450.03 453.43
Total for Check Number 17240:				1,271.26
17241	10614 051851 051851	Cherry Valley Automotive Brake Repair and Oil Change - Unit 48/OD 19,589 Labor - Brake Repair and Oil Change - Unit 48/OD 19,589	01/29/2026	937.66 384.80
Total for Check Number 17241:				1,322.46
17242	10351 T1-0413960	Cherry Valley Nursery & Landscape Supply Rock - 8940 Avenida Miravilla	01/29/2026	37.71
Total for Check Number 17242:				37.71
17243	11230 631530-4762167	Healthpointe Medical Group, Inc Employment Testing	01/29/2026	175.00
Total for Check Number 17243:				175.00
17244	10995 28678 28678	Infinity Recycling & Materials Inc Base Backfill for Main Lines Base Backfill for Service Lines	01/29/2026	215.50 215.50
Total for Check Number 17244:				431.00
17245	10809 008464 008464	Inner-City Auto Repair & Tires Labor - Speed Sensor Replacement - Unit 12/OD 82,750 Speed Sensor Replacement - Unit 12/OD 82,750	01/29/2026	437.50 73.59
Total for Check Number 17245:				511.09
17246	10317 757924 757924	Robertson's Ready Mix Backfill Sand for Main Line Repairs Backfill Sand for Service Line Repairs	01/29/2026	711.46 711.47
Total for Check Number 17246:				1,422.93
17247	10689 258669	Safety Compliance Company Safety Meeting - Cold and Flu Season - 01/07/2026	01/29/2026	250.00
Total for Check Number 17247:				250.00
17248	10447 01272026	State Water Resources Control Board - DWOCP Treatment Certificate Replacement - J Smith - T1	01/29/2026	25.00
Total for Check Number 17248:				25.00
17249	10668 25-116-102.4 27	Thomas Harder & Co Hydrogeological Consulting Services - Well 30 Hydrogeological Consulting Services - Well 2A	01/29/2026	2,552.50 13,494.56
Total for Check Number 17249:				16,047.06
17250	10424 479917	Top-Line Industrial Supply, LLC (6) Fire Hose and Hex Nipple Adapter - Water Buffalo/ Water Truc	01/29/2026	738.23
Total for Check Number 17250:				738.23

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
17251	11276 171	Universal Green, LLC Landscape Contract Services - Jan 2026	01/29/2026	5,040.00
Total for Check Number 17251:				5,040.00
17252	10385 5777947 5777948	Waterline Technologies, Inc. - PSOC Chlorine - Well 24 Chlorine - Well 23	01/29/2026	2,846.25 2,846.25
Total for Check Number 17252:				5,692.50
17253	10651 47841	Weldors Supply and Steel, Inc Safety Welding Jacket	01/29/2026	31.23
Total for Check Number 17253:				31.23
17254	10447 26931	State Water Resources Control Board - DWOCP Treatment Certificate Replacement - M Morales - T1	01/29/2026	25.00
Total for Check Number 17254:				25.00
17255	10447 46679	State Water Resources Control Board - DWOCP Treatment Certificate Replacement - J Rogers - T1	01/29/2026	25.00
Total for Check Number 17255:				25.00
Total for 1/29/2026:				240,493.59
Report Total (148 checks):				1,196,093.35

AP Checks by Date - Detail by Check Date (1/29/2026 4:53 PM)



**Beaumont-Cherry Valley Water District
Finance and Audit Committee Meeting
February 5, 2026**

Item 4d

STAFF REPORT

TO: Finance and Audit Committee
FROM: William Clayton, Finance Manager
SUBJECT: January 2026 Invoices Pending Approval

Staff Recommendation

Approve the pending invoices totaling \$11,268.80.

Background

Staff has reviewed the pending invoices and found the services rendered were acceptable to the District.

Fiscal Impact

There is a \$11,268.80 impact to the District which will be paid from the 2025 budget.

Attachment(s)

1. Richards Watson Gershon Invoice #256753
2. Richards Watson Gershon Invoice #256754

Staff Report prepared by William Clayton, Finance Manager



T 213.626.8484
F 213.626.0078
Fed. I.D. No. 95-3292015

350 South Grand Avenue
37th Floor
Los Angeles, CA 90071

CONFIDENTIAL

This material is subject to the attorney-client privilege and/or attorney work product protection, or otherwise is privileged or confidential. Do not disclose the contents hereof. Do not file with publicly-accessible records.

DAN JAGGERS, GENERAL MANAGER
BEAUMONT- CHERRY VALLEY WATER DISTRICT
560 MAGNOLIA AVENUE
BEAUMONT, CA 92223-2258

Invoice Date: January 15, 2026
Invoice Number: 256753
Matter Number: [REDACTED]

[REDACTED] GENERAL COUNSEL SERVICES

For professional services rendered through December 31, 2025

Fees	4,280.00
Costs	0.00
Total Amount Due	\$4,280.00

TERMS: PAYMENT DUE UPON RECEIPT

PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE TO

RICHARDS, WATSON & GERSHON
350 South Grand Avenue, 37th Floor
Los Angeles, CA 90071

RICHARDS WATSON GERSHON



T 213.626.8484
F 213.626.0078
Fed. I.D. No. 95-3292015

350 South Grand Avenue
37th Floor
Los Angeles, CA 90071

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BEAUMONT-CHERRY VALLEY WATER DISTRICT
DAN JAGGERS, GENERAL MANAGER
560 MAGNOLIA AVENUE
BEAUMONT, CA 92223-2258

Invoice Date: January 15, 2026
Invoice Number: 256754
Matter Number: [REDACTED]

[REDACTED] [REDACTED]

For professional services rendered through December 31, 2025

Fees	6,988.80
Costs	0.00
Total Amount Due	\$6,988.80

TERMS: PAYMENT DUE UPON RECEIPT

PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE TO

RICHARDS, WATSON & GERSON
350 South Grand Avenue, 37th Floor
Los Angeles, CA 90071

RICHARDS WATSON GERSON

Payroll

Timecard Proof List

Date Range: 12/01/2025 to 12/31/2025

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
Beaumont CA 92223
(951) 845-9581
www.bcvwd.org



Pay	Date	Per Diem	Reimbursement Cost	# of Meetings YTD	
Employee No: 170 Slawson, Daniel					
ACWA Fall Conference	12/1/2025	\$296.40			
ACWA Fall Conference	12/2/2025	\$296.40			
ACWA Fall Conference	12/3/2025	\$296.40			
ACWA Fall Conference	12/4/2025	\$296.40	\$201.71		
Recycled Water 3x2 Committee	12/8/2025	\$296.40			
Regular Board Meeting	12/10/2025	\$296.40			
Employee No: 170	Total Meetings for December	6	\$1,778.40 Total Reimbursements	\$201.71	86
Employee No: 178 Hoffman, David					
Chamber Breakfast	12/3/2025	\$296.40			
Finance & Audit Committee	12/4/2025	\$296.40			
Recycled Water 3x2 Committee	12/8/2025	\$296.40			
Regular Board Meeting	12/10/2025	\$296.40			
Employee No: 178	Total Meetings for December	4	\$1,185.60 Total Reimbursements	\$0.00	54
Employee No: 179 Covington, John					
Regular Board Meeting	12/10/2025	\$296.40			
San Gorgonio Pass Water Agency Meeting	12/15/2025	\$296.40			
Employee No: 179	Total Meetings for December	2	\$592.80 Total Reimbursements	\$0.00	42
Employee No: 193 Ramirez, Andy					
CSDA Webinar - General Manager Evaluations: A Strategic Approach	12/2/2025	\$296.40			
CSDA Webinar - The Board's Role in HR	12/3/2025	\$296.40			
ACWA Fall Conference	12/4/2025	\$296.40	\$205.17		
Ad Hoc Communications Committee	12/8/2025	\$296.40			
Regular Board Meeting	12/10/2025	\$296.40			
CSDA On Demand - AI in 2025: Legal Landscape and Strategic Imperatives	12/23/2025	\$296.40			
CSDA On Demand Webinar - Special Districts Resilience Summit	12/24/2025	\$296.40			
CSDA On Demand Webinar - Demystifying LAFCO	12/27/2025	\$296.40			
CSDA on Demand Webinar - 2025 Annual Employment Law Update	12/29/2025	\$296.40			
Employee No: 193	Total Meetings for December	9	\$2,667.60 Total Reimbursements	\$205.17	106
Employee No: 214 Williams, Lona					
ACWA Fall Conference	12/1/2025	\$296.40			
ACWA Fall Conference	12/2/2025	\$296.40			
ACWA Fall Conference	12/3/2025	\$296.40			
ACWA Fall Conference	12/4/2025	\$296.40	\$386.23		
Finance & Audit Committee ⁽¹⁾	12/4/2025	\$0.00			
Ad Hoc Communications Committee	12/8/2025	\$296.40			
Regular Board Meeting	12/10/2025	\$296.40			
Employee No: 214	Total Meetings for December	7	\$1,778.40 Total Reimbursements	\$386.23	98

(1) Two meetings attended on the same day will only be paid one (1) Per Diem disbursement per Water Code Section 20201-20203



Beaumont-Cherry Valley Water District
Finance & Audit Committee Meeting
December 4, 2025
Sign-In Sheet

By signing this document, I am verifying that I have attended the meeting and am authorized to receive per diem for my attendance in accordance with District Policy.

Name

Signature

Member David Hoffman Employee #178	
Secretary Lona Williams Employee #214	
Alternate Covington (Alternate) Employee #179	

The stipend for this meeting will be paid on 12/18/2025



Beaumont-Cherry Valley Water District
Ad Hoc Communications Committee Meeting
December 8, 2025
Sign-In Sheet

By signing this document I am verifying that I have attended the meeting and am authorized to receive per diem for my attendance in accordance with District Policy.

Name

Signature

Secretary Andy Ramirez Employee #193	Remote
Vice President Lona Williams Employee #214	Remote
David Hoffman (alternate) Employee #178	

The stipend for this meeting will be paid on 12/18/2025

SM 12/8/2025



Beaumont-Cherry Valley Water District
Regular Board Meeting
December 10, 2025
Sign-In Sheet

By signing this document, I am verifying that I have attended the meeting and am authorized to receive per diem for my attendance in accordance with District Policy.

Name

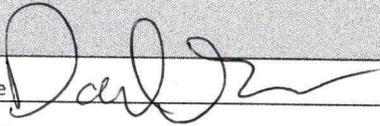
Signature

President Daniel Slawson Employee #170	
Vice-President Lona Williams Employee #214	
Secretary Andy Ramirez Employee #193	
Treasurer David Hoffman Employee #178	
Director John Covington Employee #179	

The stipend for this meeting will be paid on 12/18/2025

Beaumont-Cherry Valley Water District

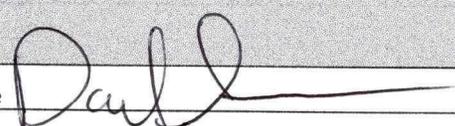
Record of Board Member Expenses/Claim Form for Reimbursement
(Conferences, Meetings, Travels)

Name	Director Daniel Slawson			Division	3	Member ID- Director #	170
Email (optional)				Department- Board of Directors (110)			
BCVWD Meeting Type	Attended	Date	Location of Meeting	Amount			
Regular Board Meeting (including Engineering Workshop)	<input type="checkbox"/>			\$296.40 per diem per day			
Finance & Audit Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Personnel Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Ad Hoc Communications Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Collaborative Agency Meeting (BCV-Parks Admin)	<input type="checkbox"/>			\$296.40 per diem per day			
San Gorgonio Pass Water Alliance Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Special Board Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Director Training: _____	<input type="checkbox"/>			\$296.40 per diem per day			
Other: travel to ACWA	<input checked="" type="checkbox"/>	12-1-25	1960 Harbor Island Dr. San Diego	\$296.40 per diem per day			
Other: _____	<input type="checkbox"/>			\$296.40 per diem per day			
Is this request to be paid on a meeting not listed under the current Policy? <input type="checkbox"/> Yes <input type="checkbox"/> No							
Expenses	Dates	Details				Amount	
Transportation		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other			
		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other			
Own Car	12-1-25	Mileage at \$0.70 per mile (2025) 113 miles				\$ 79.10	
Lodging		Location:				\$	
		Location:				\$	
Meals		Not to exceed U.S. Dept of General Services, Policy No. 4070.7 / attached receipts for each				\$	
Conference fees		Purpose				\$	
		Purpose				\$	
Other		Purpose				\$	
		Purpose				\$	
Subtotal						\$	
Less amount paid by company						\$	
Director Signature						Date 12-5-25	
Approver Signature						Date	

Please attach original receipts for all listed expenses, sign the form and send to the Accounting Department. See information at the back of this form for approved Per Diems and Expenses for Board Members

Beaumont-Cherry Valley Water District

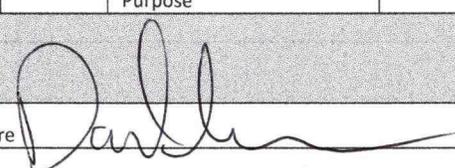
Record of Board Member Expenses/Claim Form for Reimbursement
(Conferences, Meetings, Travels)

Name	Director Daniel Slawson			Division	3		Member ID- Director #	170	
Email (optional)				Department- Board of Directors (110)					
BCVWD Meeting Type	Attended	Date	Location of Meeting	Amount					
Regular Board Meeting (including Engineering Workshop)	<input type="checkbox"/>			\$296.40 per diem per day					
Finance & Audit Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day					
Personnel Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day					
Ad Hoc Communications Meeting	<input type="checkbox"/>			\$296.40 per diem per day					
Collaborative Agency Meeting (BCV-Parks Admin)	<input type="checkbox"/>			\$296.40 per diem per day					
San Gorgonio Pass Water Alliance Meeting	<input type="checkbox"/>			\$296.40 per diem per day					
Special Board Meeting	<input type="checkbox"/>			\$296.40 per diem per day					
Director Training: _____	<input type="checkbox"/>			\$296.40 per diem per day					
Other: ACWA	<input checked="" type="checkbox"/>	12-2-25	1380 Harbor Island Dr; San Diego	\$296.40 per diem per day					
Other: _____	<input type="checkbox"/>			\$296.40 per diem per day					
Is this request to be paid on a meeting not listed under the current Policy? <input type="checkbox"/> Yes <input type="checkbox"/> No									
Expenses	Dates	Details					Amount		
Transportation		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other		\$			
		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other		\$			
Own Car		Mileage at \$0.70 per mile (2025) _____ miles				\$			
Lodging		Location: _____				\$			
		Location: _____				\$			
Meals		Not to exceed U.S. Dept of General Services, Policy No. 4070.7 / attached receipts for each				\$			
Conference fees		Purpose _____				\$			
		Purpose _____				\$			
Other		Purpose _____				\$			
		Purpose _____				\$			
Subtotal						\$			
Less amount paid by company						\$			
Director Signature						Date 12-5-25			
Approver Signature						Date			

Please attach original receipts for all listed expenses, sign the form and send to the Accounting Department. See information at the back of this form for approved Per Diems and Expenses for Board Members

Beaumont-Cherry Valley Water District

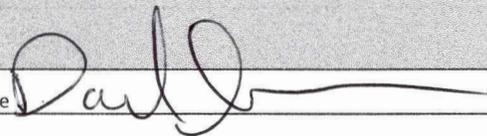
Record of Board Member Expenses/Claim Form for Reimbursement
(Conferences, Meetings, Travels)

Name	Director Daniel Slawson			Division 3	Member ID- Director # 170
Email (optional)				Department- Board of Directors (110)	
BCVWD Meeting Type	Attended	Date	Location of Meeting	Amount	
Regular Board Meeting (including Engineering Workshop)	<input type="checkbox"/>			\$296.40 per diem per day	
Finance & Audit Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day	
Personnel Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day	
Ad Hoc Communications Meeting	<input type="checkbox"/>			\$296.40 per diem per day	
Collaborative Agency Meeting (BCV-Parks Admin)	<input type="checkbox"/>			\$296.40 per diem per day	
San Gorgonio Pass Water Alliance Meeting	<input type="checkbox"/>			\$296.40 per diem per day	
Special Board Meeting	<input type="checkbox"/>			\$296.40 per diem per day	
Director Training:	<input type="checkbox"/>			\$296.40 per diem per day	
Other: ACWA	<input checked="" type="checkbox"/>	12-3-25	1380 Harbor Island Dr; San Diego	\$296.40 per diem per day	
Other:	<input type="checkbox"/>			\$296.40 per diem per day	
Is this request to be paid on a meeting not listed under the current Policy? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Expenses	Dates	Details			Amount
Transportation		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other	\$
		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other	\$
Own Car		Mileage at \$0.70 per mile (2025) _____ miles			\$
Lodging		Location: _____			\$
		Location: _____			\$
Meals	12-3-25	Not to exceed U.S. Dept of General Services, Policy No. 4070.7 / attached receipts for each			\$ 43.51
Conference fees		Purpose _____			\$
		Purpose _____			\$
Other		Purpose _____			\$
		Purpose _____			\$
Subtotal					\$
Less amount paid by company					\$
Director Signature					Date 12-5-25
Approver Signature					Date

Please attach original receipts for all listed expenses, sign the form and send to the Accounting Department. See information at the back of this form for approved Per Diems and Expenses for Board Members

Beaumont-Cherry Valley Water District

Record of Board Member Expenses/Claim Form for Reimbursement
(Conferences, Meetings, Travels)

Name	Director Daniel Slawson			Division	3	Member ID- Director #	170
Email (optional)				Department-	Board of Directors (110)		
BCVWD Meeting Type	Attended	Date	Location of Meeting	Amount			
Regular Board Meeting (including Engineering Workshop)	<input type="checkbox"/>			\$296.40 per diem per day			
Finance & Audit Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Personnel Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Ad Hoc Communications Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Collaborative Agency Meeting (BCV-Parks Admin)	<input type="checkbox"/>			\$296.40 per diem per day			
San Gorgonio Pass Water Alliance Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Special Board Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Director Training:	<input type="checkbox"/>			\$296.40 per diem per day			
Other: ACWA and travel home	<input checked="" type="checkbox"/>	12-4-25	1960 Harbor Island Dr. San Diego	\$296.40 per diem per day			
Other:	<input type="checkbox"/>			\$296.40 per diem per day			
Is this request to be paid on a meeting not listed under the current Policy? <input type="checkbox"/> Yes <input type="checkbox"/> No							
Expenses	Dates	Details					Amount
Transportation		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other			\$
		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other			\$
Own Car	12-4-25	Mileage at \$0.70 per mile (2025) 113 miles					\$ 79.10
Lodging		Location:					\$
		Location:					\$
Meals		Not to exceed U.S. Dept of General Services, Policy No. 4070.7 / attached receipts for each					\$
Conference fees		Purpose					\$
		Purpose					\$
Other		Purpose					\$
		Purpose					\$
Subtotal						\$	
Less amount paid by company						\$	
Director Signature						Date 12-5-25	
Approver Signature						Date	

Please attach original receipts for all listed expenses, sign the form and send to the Accounting Department. See information at the back of this form for approved Per Diems and Expenses for Board Members

BEAUMONT-CHERRY VALLEY WATER DISTRICT
 EXPENSE REIMBURSEMENT CLAIM for travel expenses

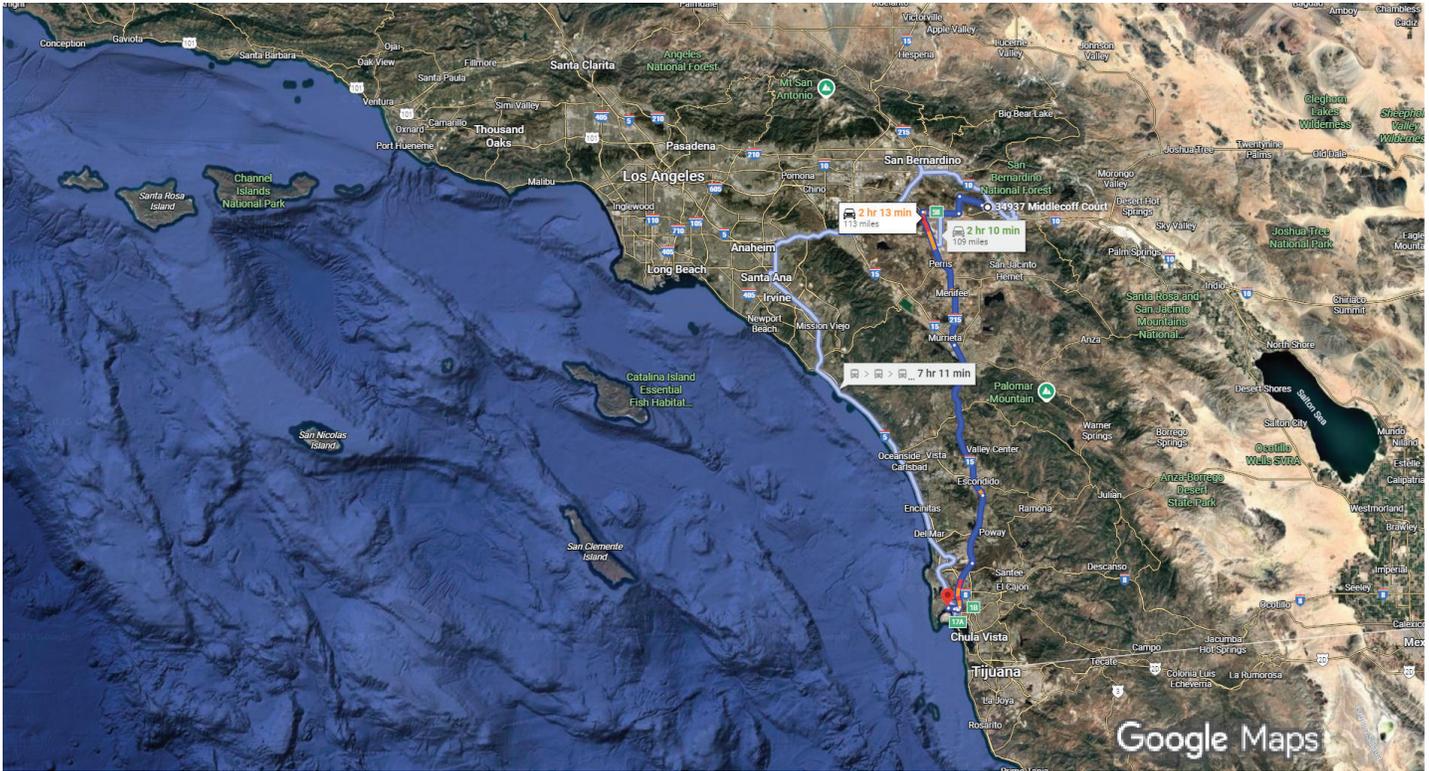
Payable To: Daniel Slawson
 Vendor No: 10568
 Destination and Purpose of Trip/Meeting: ACWA Fall Conference
12/01-12/04/2025
 GL Account: 01-10-110-500175

Date	Transportation Expenses				Meals			Other		Due to Employee
	Airfare and/or Airport Expenses	Car Rental and/or Parking	Mileage or Fuel	Lodging	Breakfast	Lunch	Dinner	Snacks	Description	
12/1/2025			\$79.10						Mileage to Hotel	\$79.10
12/3/2025			\$79.10			\$43.51			Lunch	\$43.51
12/4/2025			\$158.20						Mileage from Hotel	\$79.10
Total		\$0.00		\$0.00	\$0.00	\$43.51	\$0.00	\$0.00	\$0.00	\$201.71

Employee Signature: _____ Date Requesting: _____
 Supervisor Signature: [Signature] Date Approved: 12/01/2025

Mileage calculation	
Rate as of 2025	\$0.700
Total miles driven	226
	<u>\$158.20</u>

Mileage to Meeting	113.00
Mileage from Meeting	113.00
Total	<u>226.00</u>



Imagery ©2025 NASA, Map data ©2025 Google, INEGI 10 mi

Get on CA-60 W in Moreno Valley from San Timoteo Canyon Rd and Redlands Blvd

- 16 min (10.7 mi)
- ↑ 1. Head west on Middlecoff Ct toward Jones Way
358 ft
- ↷ 2. Turn right at the 1st cross street onto Jones Way
200 ft
- ↶ 3. Turn left at the 1st cross street onto Palmer Ave
0.8 mi
- ↷ 4. Turn right onto Oak Valley Pkwy/W Oak Vly Pkwy
0.5 mi
- ↑ 5. Continue onto San Timoteo Canyon Rd
5.4 mi
- ↶ 6. Turn left onto Redlands Blvd
3.6 mi
- ↗ 7. Turn left to merge onto CA-60 W toward Riverside
0.3 mi

SheratonSanDiego Hotel&Marina
Brewery x
1380 Harbor Island Dr
San Diego, CA
Contact Us: 619-291-2900

901270983 Jordan H 2

CHK 34040 TBL 14/1
12/3/2025 11:16 AM

1 SHRIMP & GRITS	34.00
Subtotal	\$34.00
Sales Tax	\$2.64
CA Tourism Tax	\$0.07
Total Due	\$36.71

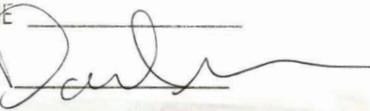
FOR ROOM CHARGES ONLY

GRATUITY: 6.80

TOTAL: 43.51

ROOM # _____

PRINT NAME _____

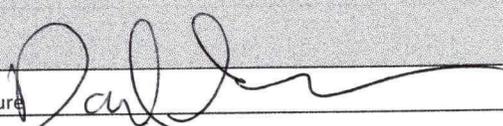
SIGNATURE 

For your convenience we are
providing the following
gratuity calculations:

18% is \$6.12
20% is \$6.80
22% is \$7.48

Beaumont-Cherry Valley Water District

Record of Board Member Expenses/Claim Form for Reimbursement
(Conferences, Meetings, Travels)

Name	Director Daniel Slawson			Division	3	Member ID- Director #	170
Email (optional)				Department- Board of Directors (110)			
BCVWD Meeting Type	Attended	Date	Location of Meeting	Amount			
Regular Board Meeting (including Engineering Workshop)	<input type="checkbox"/>			\$296.40 per diem per day			
Finance & Audit Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Personnel Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Ad Hoc Communications Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Collaborative Agency Meeting (BCV-Parks Admin)	<input type="checkbox"/>			\$296.40 per diem per day			
San Gorgonio Pass Water Alliance Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Special Board Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Director Training: _____	<input type="checkbox"/>			\$296.40 per diem per day			
Other: Recycled water 3x2	<input checked="" type="checkbox"/>	12-8-25	Beaumont City Hall	\$296.40 per diem per day			
Other: _____	<input type="checkbox"/>			\$296.40 per diem per day			
Is this request to be paid on a meeting not listed under the current Policy? <input type="checkbox"/> Yes <input type="checkbox"/> No							
Expenses	Dates	Details					Amount
Transportation		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other			\$
		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other			\$
Own Car		Mileage at \$0.70 per mile (2025) _____ miles				\$	
Lodging		Location: _____					\$
		Location: _____					\$
Meals		Not to exceed U.S. Dept of General Services, Policy No. 4070.7 / attached receipts for each					\$
Conference fees		Purpose _____					\$
		Purpose _____					\$
Other		Purpose _____					\$
		Purpose _____					\$
Subtotal						\$	
Less amount paid by company						\$	
Director Signature						Date	12-9-25
Approver Signature						Date	

Please attach original receipts for all listed expenses, sign the form and send to the Accounting Department. See information at the back of this form for approved Per Diems and Expenses for Board Members

Beaumont-Cherry Valley Water District

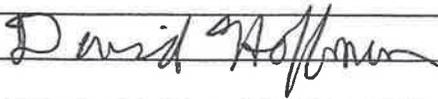
Record of Board Member Expenses/Claim Form for Reimbursement
(Conferences, Meetings, Travels)

Name	Director David Hoffman			Division	5	Member ID- Director #	178
Email (optional)				Department- Board of Directors (110)			
BCVWD Meeting Type	Attended	Date	Location of Meeting	Amount			
Regular Board Meeting (including Engineering Workshop)	<input type="checkbox"/>			\$296.40 per diem per day			
Finance & Audit Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Personnel Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Ad Hoc Communications Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Collaborative Agency Meeting (BCV-Parks Admin)	<input type="checkbox"/>			\$296.40 per diem per day			
San Geronio Pass Water Alliance Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Special Board Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Director Training:	<input type="checkbox"/>			\$296.40 per diem per day			
Other: <u>Beaumont Chamber Breakfast</u>	<input checked="" type="checkbox"/>	<u>12-3-25</u>	<u>club house golf course</u>	\$296.40 per diem per day			
Other:	<input type="checkbox"/>			\$296.40 per diem per day			
Is this request to be paid on a meeting not listed under the current Policy? <input type="checkbox"/> Yes <input type="checkbox"/> No							
Expenses	Dates	Details					Amount
Transportation		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other			\$
		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other			\$
Own Car		Mileage at \$0.70 per mile (2025) _____ miles					\$
Lodging		Location: _____					\$
		Location: _____					\$
Meals		Not to exceed U.S. Dept of General Services, Policy No. 4070.7 / attached receipts for each					\$
Conference fees		Purpose _____					\$
		Purpose _____					\$
Other		Purpose _____					\$
		Purpose _____					\$
Subtotal							\$
Less amount paid by company							\$
Director Signature						Date	<u>12-3-25</u>
Approver Signature						Date	

Please attach original receipts for all listed expenses, sign the form and send to the Accounting Department. See information at the back of this form for approved Per Diems and Expenses for Board Members

Beaumont-Cherry Valley Water District

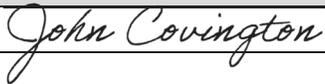
Record of Board Member Expenses/Claim Form for Reimbursement
(Conferences, Meetings, Travels)

Name	Director David Hoffman			Division	5	Member ID- Director #	178
Email (optional)				Department-	Board of Directors (110)		
BCVWD Meeting Type	Attended	Date	Location of Meeting	Amount			
Regular Board Meeting (including Engineering Workshop)	<input type="checkbox"/>			\$296.40 per diem per day			
Finance & Audit Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Personnel Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Ad Hoc Communications Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Collaborative Agency Meeting (BCV-Parks Admin)	<input type="checkbox"/>			\$296.40 per diem per day			
San Geronio Pass Water Alliance Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Special Board Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Director Training:	<input type="checkbox"/>			\$296.40 per diem per day			
Other: <u>3x2 recycled water comm.</u>	<input checked="" type="checkbox"/>	12-8-25	City Hall room 4	\$296.40 per diem per day			
Other:	<input type="checkbox"/>			\$296.40 per diem per day			
Is this request to be paid on a meeting not listed under the current Policy? <input type="checkbox"/> Yes <input type="checkbox"/> No							
Expenses	Dates	Details					Amount
Transportation		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other			\$
		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other			\$
Own Car		Mileage at \$0.70 per mile (2025) _____ miles					\$
Lodging		Location: _____					\$
		Location: _____					\$
Meals		Not to exceed U.S. Dept of General Services, Policy No. 4070.7 / attached receipts for each					\$
Conference fees		Purpose _____					\$
		Purpose _____					\$
Other		Purpose _____					\$
		Purpose _____					\$
Subtotal						\$	
Less amount paid by company						\$	
Director Signature						Date	12-9-25
Approver Signature						Date	

Please attach original receipts for all listed expenses, sign the form and send to the Accounting Department. See information at the back of this form for approved Per Diems and Expenses for Board Members

Beaumont-Cherry Valley Water District

Record of Board Member Expenses/Claim Form for Reimbursement
(Conferences, Meetings, Travels)

Name	Director John Covington			Division	4	Member ID- Director #	179
Email (optional)				Department-	Board of Directors (110)		
BCVWD Meeting Type	Attended	Date	Location of Meeting	Amount			
Regular Board Meeting (including Engineering Workshop)	<input type="checkbox"/>			\$296.40 per diem per day			
Finance & Audit Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Personnel Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Ad Hoc Communications Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Collaborative Agency Meeting (BCV-Parks Admin)	<input type="checkbox"/>			\$296.40 per diem per day			
San Gorgonio Pass Water Alliance Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Special Board Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Director Training: _____	<input type="checkbox"/>			\$296.40 per diem per day			
Other: San Gorgonio Pass Water	<input checked="" type="checkbox"/>	12/15/2025	SGPWA	\$296.40 per diem per day			
Other: _____	<input type="checkbox"/>			\$296.40 per diem per day			
Is this request to be paid on a meeting not listed under the current Policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
Expenses	Dates	Details				Amount	
Transportation		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other	\$		
		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other	\$		
Own Car		Mileage at \$0.70 per mile (2025) _____ miles				\$	
Lodging		Location: _____				\$	
		Location: _____				\$	
Meals		Not to exceed U.S. Dept of General Services, Policy No. 4070.7 / attached receipts for each				\$	
Conference fees		Purpose				\$	
		Purpose				\$	
Other		Purpose				\$	
		Purpose				\$	
Subtotal						\$ 296.4	
Less amount paid by company						\$ 0	
Director Signature						Date 12/29/2025	
Approver Signature						Date	

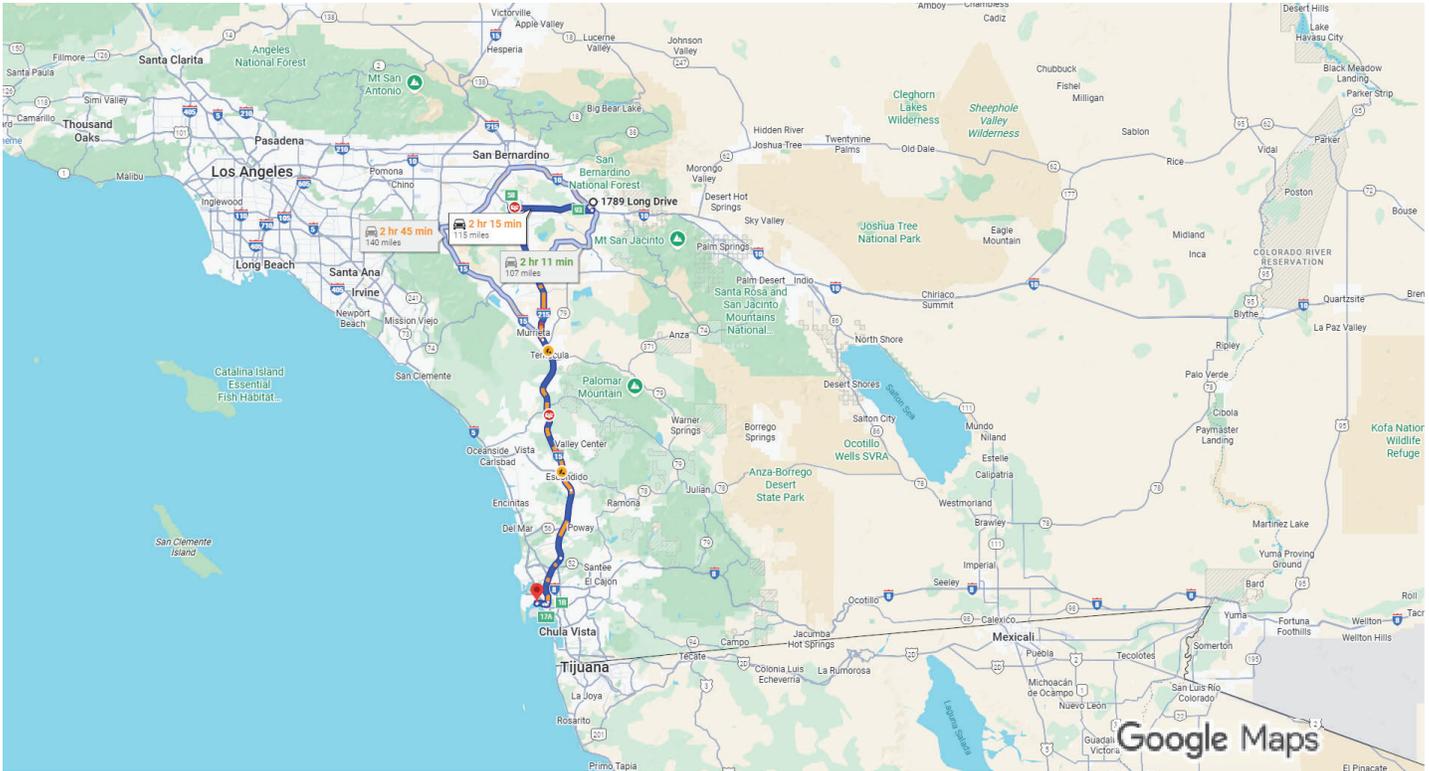
Please attach original receipts for all listed expenses, sign the form and send to the Accounting Department. See information at the back of this form for approved Per Diems and Expenses for Board Members

Beaumont-Cherry Valley Water District

Record of Board Member Expenses/Claim Form for Reimbursement
(Conferences, Meetings, Travels)

Name	Director Andy Ramirez			Division	1 Member ID- Director # 193	
Email (optional)				Department- Board of Directors (110)		
BCVWD Meeting Type	Attended	Date	Location of Meeting	Amount		
Regular Board Meeting (including Engineering Workshop)	<input type="checkbox"/>			\$296.40 per diem per day		
Finance & Audit Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day		
Personnel Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day		
Ad Hoc Communications Meeting	<input type="checkbox"/>			\$296.40 per diem per day		
Collaborative Agency Meeting (BCV-Parks Admin)	<input type="checkbox"/>			\$296.40 per diem per day		
San Gorgonio Pass Water Alliance Meeting	<input type="checkbox"/>			\$296.40 per diem per day		
Special Board Meeting	<input type="checkbox"/>			\$296.40 per diem per day		
Director Training: <u>CSDA GM Evals</u>	<input checked="" type="checkbox"/>	12/2	Online	\$296.40 per diem per day		
Other: <u>CSDA/SDLA - Board role in HR</u>	<input checked="" type="checkbox"/>	12/3	Online	\$296.40 per diem per day		
Other: <u>ACWA</u>	<input checked="" type="checkbox"/>	12/4	San Diego	\$296.40 per diem per day		
Is this request to be paid on a meeting not listed under the current Policy? <input type="checkbox"/> Yes <input type="checkbox"/> No						
Expenses	Dates	Details			Amount	
Transportation		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other	\$	
		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other	\$	
Own Car		Mileage at \$0.70 per mile (2025) 230 miles			\$ 161	
Lodging		Location: 230			\$ 161	
		Location:			\$	
Meals		Not to exceed U.S. Dept of General Services, Policy No. 4070.7 / attached receipts for each			\$	
Conference fees		Purpose			\$	
		Purpose			\$	
Other		Purpose			\$	
		Purpose			\$	
Subtotal					\$	
Less amount paid by company					\$	
Director Signature				Date 12/4		
Approver Signature				Date		

Please attach original receipts for all listed expenses, sign the form and send to the Accounting Department. See information at the back of this form for approved Per Diems and Expenses for Board Members



Imagery ©2025 , Map data ©2025 Google, INEGI 10 mi

Get on I-10 E from Oak View Dr and Oak Valley Pkwy/W Oak Vly Pkwy

- 6 min (1.8 mi)
- ↑ 1. Head southwest on Long Dr toward Golf Ave
404 ft
- ↶ 2. Turn left onto Golf Ave
413 ft
- ↷ 3. Turn right onto Oak View Dr
0.9 mi
- ↷ 4. Turn right onto Oak Valley Pkwy/W Oak Vly Pkwy
0.5 mi
- ⤴ 5. Turn left to merge onto I-10 E toward Banning
0.2 mi

Take CA-60 W/Moreno Valley Fwy, I-215 S, I-15 S and CA-163 S to W Hawthorn St in San Diego. Take exit 17A from I-5 N

- 1 hr 40 min (111 mi)
- ⤴ 6. Merge onto I-10 E

SheratonSanDiego Hotel&Marina
Rumorosa Bar
1380 Harbor Island Dr
San Diego, CA
Contact Us: 619-291-2900

901270923 Lorena 2

CHK 77980 TBL 15/1 GST 1

12/4/2025 7:31 AM

***** REPRINT 2 *****

1 Open Food* 22.00
Build your own omelette
1 Coffee 5.50
1 Orange Juice 6.00

Subtotal \$33.50
Service Charge \$5.00
Sales Tax \$2.60
CA Tourism Tax \$0.07
Payment \$41.17
Charged Tips Only \$5.00
Mastercard \$41.17
XXXXXXXXXXXX9682

----- Check Closed -----
12/4/2025 8:49 AM

Thank you for joining us
at Sheraton San Diego Hotel & Marina by
Marriott

Beaumont-Cherry Valley Water District

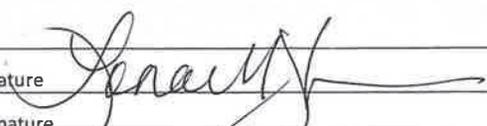
Record of Board Member Expenses/Claim Form for Reimbursement
(Conferences, Meetings, Travels)

Name	Director Andy Ramirez			Division	1	Member ID- Director #	193
Email (optional)				Department-	Board of Directors (110)		
BCVWD Meeting Type	Attended	Date	Location of Meeting	Amount			
Regular Board Meeting (including Engineering Workshop)	<input type="checkbox"/>			\$296.40 per diem per day			
Finance & Audit Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Personnel Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Ad Hoc Communications Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Collaborative Agency Meeting (BCV-Parks Admin)	<input type="checkbox"/>			\$296.40 per diem per day			
San Gorgonio Pass Water Alliance Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Special Board Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Director Training: <u>CSDA:AI 2025</u>	<input checked="" type="checkbox"/>	12/23	Webinar	\$296.40 per diem per day			
Other: <u>CSDA:Special Districts Resilience Summit</u>	<input checked="" type="checkbox"/>	12/24	Webinar	\$296.40 per diem per day			
Other: <u>CSDA: 2025 Annual Employment Law Update</u>	<input checked="" type="checkbox"/>	12/29	Webinar	\$296.40 per diem per day			
Is this request to be paid on a meeting not listed under the current Policy? <input type="checkbox"/> Yes <input type="checkbox"/> No							
Expenses	Dates	Details				Amount	
Transportation		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other	\$		
		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other	\$		
Own Car		Mileage at \$0.70 per mile (2025) _____ miles				\$	
Lodging		Location: _____				\$	
		Location: _____				\$	
Meals	12/4	Not to exceed U.S. Dept of General Services, Policy No. 4070.7 / attached receipts for each				\$	
Conference fees		Purpose	ACWA Conference			\$ 41.17	
		Purpose				\$	
Other	12/27	Purpose	CSDA: Demystifying LAFCOs Webinar			\$ 296.4	
		Purpose				\$	
Subtotal						\$	
Less amount paid by company						\$	
Director Signature						Date 12/29/25	
Approver Signature						Date	

Please attach original receipts for all listed expenses, sign the form and send to the Accounting Department. See information at the back of this form for approved Per Diems and Expenses for Board Members

Beaumont-Cherry Valley Water District

Record of Board Member Expenses/Claim Form for Reimbursement
(Conferences, Meetings, Travels)

Name	Director Lona Williams			Division 2	Member ID- Director # 214
Email (optional)				Department- Board of Directors (110)	
BCVWD Meeting Type	Attended	Date	Location of Meeting	Amount	
Regular Board Meeting (including Engineering Workshop)	<input type="checkbox"/>			\$296.40 per diem per day	
Finance & Audit Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day	
Personnel Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day	
Ad Hoc Communications Meeting	<input type="checkbox"/>			\$296.40 per diem per day	
Collaborative Agency Meeting (BCV-Parks Admin)	<input type="checkbox"/>			\$296.40 per diem per day	
San Geronio Pass Water Alliance Meeting	<input type="checkbox"/>			\$296.40 per diem per day	
Special Board Meeting	<input type="checkbox"/>			\$296.40 per diem per day	
Director Training: <i>ACWA Conference</i>	<input checked="" type="checkbox"/>	<i>12/1 - 12/4</i>	<i>San Diego, CA</i>	\$296.40 per diem per day	
Other: _____	<input type="checkbox"/>			\$296.40 per diem per day	
Other: _____	<input type="checkbox"/>			\$296.40 per diem per day	
Is this request to be paid on a meeting not listed under the current Policy? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Expenses	Dates	Details			Amount
Transportation		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other	\$
		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other	\$
Own Car		Mileage at \$0.70 per mile (2025) _____ miles			\$
Lodging		Location: _____			\$
		Location: _____			\$
Meals		Not to exceed U.S. Dept of General Services, Policy No. 4070.7 / attached receipts for each			\$
Conference fees		Purpose			\$
		Purpose			\$
Other		Purpose			\$
		Purpose			\$
Subtotal					\$ <i>1185.60</i>
Less amount paid by company					\$
Director Signature					Date <i>12/14/2025</i>
Approver Signature					Date

Please attach original receipts for all listed expenses, sign the form and send to the Accounting Department. See information at the back of this form for approved Per Diems and Expenses for Board Members

BEAUMONT-CHERRY VALLEY WATER DISTRICT
EXPENSE REIMBURSEMENT CLAIM for travel expenses

Payable To: Lona Williams
 Vendor No: 10753
 Destination and Purpose of Trip/Meeting: ACWA Fall Conference
12/1-12/4/2025

GL Account: 01-10-110-500175

Date	Transportation Expenses				Meals			Other	Cost	Due to Employee
	Airfare and/or Airport Expenses	Car Rental and/or Parking	Mileage or Fuel	Lodging	Breakfast	Lunch	Dinner			
12/1/2025			\$73.50						Mileage to Conference	\$73.50
12/1/2025							\$79.13		Meals	\$79.13
12/2/2025							\$33.16		Meals	\$33.16
12/3/2025							\$44.35		Meals	\$44.35
12/4/2025					\$17.35	\$10.24			Meals	\$27.59
12/4/2025			\$55.00						Parking	\$55.00
12/4/2025			\$73.50						Mileage from Conference	\$73.50
Total		\$0.00	\$202.00	\$0.00	\$17.35	\$10.24	\$156.64	\$0.00	\$10.24	\$386.23

Employee Signature: _____ Date Requesting: _____

Supervisor Signature: *[Signature]* Date Approved: 12/10/2025

Mileage calculation	
Rate as of 2025	\$0.700
Total miles driven	210.00
	<u>\$147.00</u>

Mileage to Meeting	105.00
Mileage from Meeting	105.00
	<u>210.00</u>

** Attach Mapquest directions for backup

Beaumont-Cherry Valley Water District

Record of Board Member Expenses/Claim Form for Reimbursement
(Conferences, Meetings, Travels)

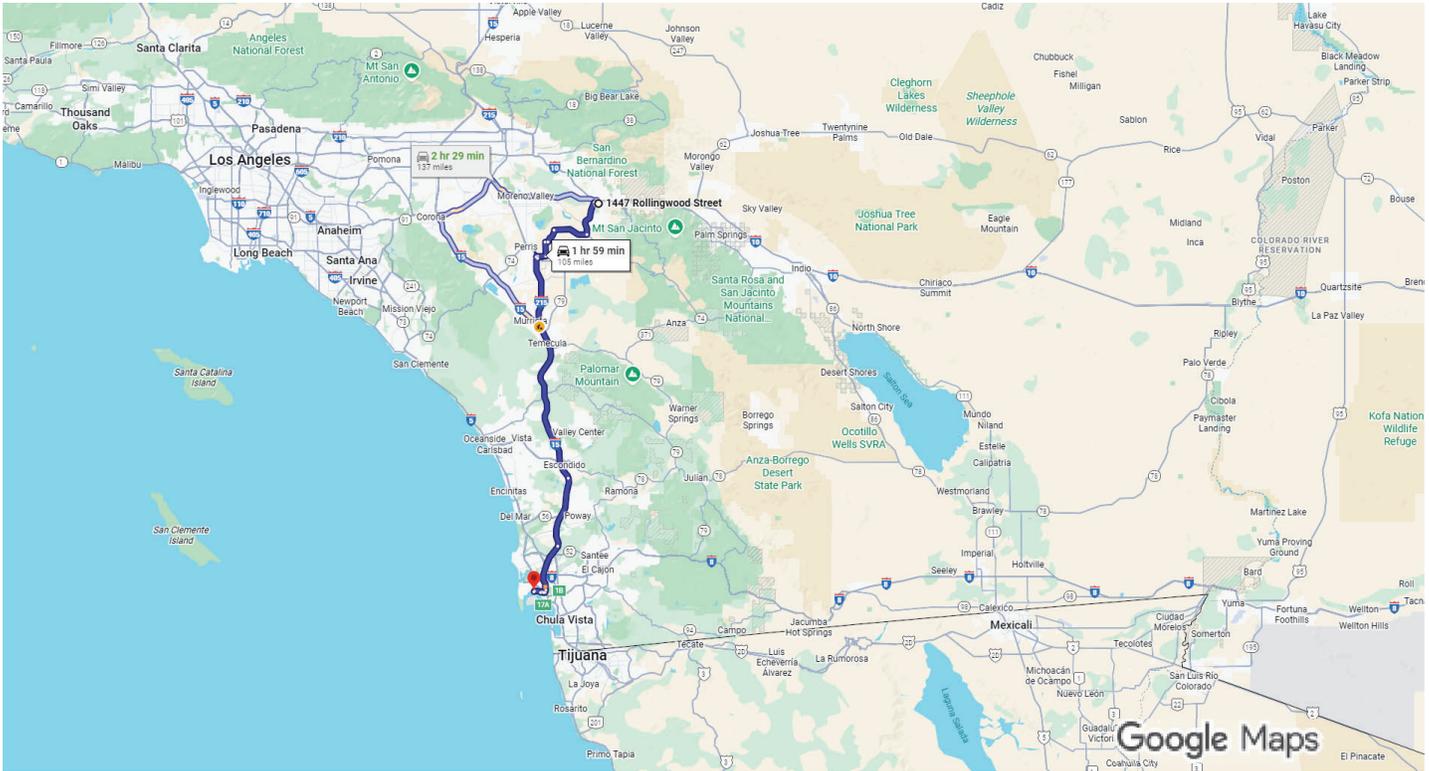
Name	Director Lona Williams	Division	2	Member ID- Director #	214
Email (optional)		Department- Board of Directors (110)			
BCVWD Meeting Type	Attended	Date	Location of Meeting	Amount	
Regular Board Meeting (including Engineering Workshop)	<input type="checkbox"/>			\$296.40 per diem per day	
Finance & Audit Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day	
Personnel Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day	
Ad Hoc Communications Meeting	<input type="checkbox"/>			\$296.40 per diem per day	
Collaborative Agency Meeting (BCV-Parks Admin)	<input type="checkbox"/>			\$296.40 per diem per day	
San Geronio Pass Water Alliance Meeting	<input type="checkbox"/>			\$296.40 per diem per day	
Special Board Meeting	<input type="checkbox"/>			\$296.40 per diem per day	
Director Training: <i>ACWA Conference</i>	<input checked="" type="checkbox"/>	<i>12/1 - 12/4/25</i>	<i>San Diego, CA</i>	\$296.40 per diem per day	
Other:	<input type="checkbox"/>			\$296.40 per diem per day	
Other:	<input type="checkbox"/>			\$296.40 per diem per day	

Is this request to be paid on a meeting not listed under the current Policy? Yes No

Expenses	Dates	Details	Amount
Transportation		<input type="checkbox"/> Taxi/Rental <input type="checkbox"/> Air <input type="checkbox"/> Other <input type="checkbox"/> Taxi/Rental <input type="checkbox"/> Air <input type="checkbox"/> Other	\$
Own Car	<i>12/1 - 12/4</i>	Mileage at \$0.70 per mile (2025) <i>Round Trip</i> miles <i>214</i>	\$ <i>149.80</i>
Lodging		Location:	\$
Meals		Not to exceed U.S. Dept of General Services, Policy No. 4070.7 / attached receipts for each	\$ <i>184.23</i>
Conference fees		Purpose	\$
Other	<i>12/4</i>	Purpose <i>Parking last day - different hotel</i>	\$ <i>\$55.00</i>
		Purpose <i>self parking 2 hours</i>	\$
		<i>Receipt wouldnt print out of machine</i>	\$
		Subtotal	\$
		Less amount paid by company	\$

Director Signature <i>Lona Williams</i>	Date <i>12/14/2025</i>
Approver Signature	Date

Please attach original receipts for all listed expenses, sign the form and send to the Accounting Department. See information at the back of this form for approved Per Diems and Expenses for Board Members



Imagery ©2025, Map data ©2025 Google, INEGI 10 mi

1447 Rollingwood St
Beaumont, CA 92223

Get on I-215 S in Perris from CA-79 S, Mid County Pkwy/Ramona Expy, Lakeview Ave and Menifee Rd

- 37 min (25.6 mi)
- ↑ 1. Head northwest toward Rollingwood St
118 ft
- ↷ 2. Turn right onto Newburn Ct
374 ft
- ↷ 3. Turn right onto Beth St
157 ft
- ↶ 4. Turn left at the 1st cross street onto Seneca Springs Pkwy
0.1 mi
- ↶ 5. Turn left onto E 1st St
1.1 mi
- ↶ 6. Turn left onto CA-79 S/Beaumont Ave
i Continue to follow CA-79 S
7.6 mi
- ↷ 7. Turn right onto Mid County Pkwy/Ramona Expy
7.3 mi

Parking → \$55.00
 Welcome to
 Sheraton San Diego Resort
 Ticket ID: 475fd921986b
 Entry: 12/04/2025 08:51 AM
 Marina North Entry

 Take ticket with you.
 000024332

SHERATON

San Diego Resort

Self-Parking Rates

Proceed to Front Drive

Restaurant Guests	2 Hours Complimentary
Hour (15-Minute Grace Period)	\$25
Each Additional Hour	\$10
Daily Maximum	\$55
Overnight Hotel Guest	\$55

All rates are subject to change daily.

In & out privileges for overnight guests only.

RV, U-Haul, trailer, camper, bus and boat parking not permitted.



Hilton San Diego Airport-Harbor Island
 1960 Harbor Island Drive, San Diego 92101
 CA US
 (619) 291-6700
 SANAH_FO@hilton.com

Date Range: 2025-12-01 - 2025-12-04
 Tax#/ID# :

Guest Folio

Confirmation Number - 3316563686

Primary Guest

Guest Name
 Address
 City, State, Zip Code
 Country

Williams, Lona
 1447 Rollingwood St
 Beaumont CA 92223
 US

ADDN GUESTS

Hilton Honors

Member
 1530043528

Stay Details

Check In Date
 Check Out Date
 Room
 Source
 Guests

Dec 01, 2025
 Dec 04, 2025
 Q2 - 216
 OTHER
 2/0

Company Details

Name
 Tax#/ID#
 PO Number
 Account Name

Other Details

Tax Invoice
 Tax/Fee
 Exemption
 Tax/Fee
 Exempt Date
Travel Agent
 IATA
 Name

Date	Type	Description	Amount
Dec 01, 2025	Charge	GUEST ROOM	\$205.00
Dec 01, 2025	Tax	SAN DIEGO TOURISM ASSESSMENT	\$4.10
Dec 01, 2025	Tax	RM TOT TAX	\$26.14
Dec 01, 2025	Tax	CA TOURISM ASSESSMENT	\$0.40
Dec 01, 2025	Charge	ADD-ON SELF-PARKING	\$35.00
Dec 02, 2025	Charge	GUEST ROOM	\$205.00
Dec 02, 2025	Tax	SAN DIEGO TOURISM ASSESSMENT	\$4.10
Dec 02, 2025	Tax	RM TOT TAX	\$26.14
Dec 02, 2025	Tax	CA TOURISM ASSESSMENT	\$0.40
Dec 02, 2025	Charge	ADD-ON SELF-PARKING	\$35.00
Dec 03, 2025	Charge	GUEST ROOM	\$205.00
Dec 03, 2025	Tax	SAN DIEGO TOURISM ASSESSMENT	\$4.10
Dec 03, 2025	Tax	RM TOT TAX	\$26.14
Dec 03, 2025	Tax	CA TOURISM ASSESSMENT	\$0.40
Dec 03, 2025	Charge	ADD-ON SELF-PARKING	\$35.00

Summary	
Type	Amount
GUEST ROOM	\$615.00
SAN DIEGO TOURISM ASSESSMENT	\$12.30
RM TOT TAX	\$78.42
CA TOURISM ASSESSMENT	\$1.20
ADD-ON SELF-PARKING	\$105.00
Folio Balance	\$811.92

Harbor Island
in Diego 92101

Date Range: 2025-12-01 - 2025-12-04
Tax#/ID# :

Room Service
1960 Harbor Island Drive
San Diego, Ca 92101
619-291-6700

12/1/2025 20:36

Guest Folio

Confirmation Number - 3316563686

Room Service Rev Cen
Check: 36727 Table: 216



Server: Alin Guests: 1
Terminal: 3

ADDN GUESTS

Williams, Lona
1447 Rollingwood St
Beaumont CA 92223
US

Hilton Honors

M Member
1530043528

Company Details

Dec 01, 2025 Name
Dec 04, 2025 Tax#/ID#
Q2 - 216 PO Number
OTHER Account Name
2/0

Other Details

Tax Invoice
Tax/Fee NO
Exemption
Tax/Fee
Exempt Date
Travel Agent
IATA
Name

ROOM SERVICE*
1 Pepperoni Pizza 22.00
1 Garlic truffle f 15.00
1 NY cheesecake 14.00
1 Aqua Panna 500ML 7.00

Subtotal 58.00
IRD 18% 10.44
Del. Charge 5.00
Tax 5.69
Total **79.13**

*****ROOM CHARGE ONLY*****
NOT A CREDIT CARD RECEIPT

TIP GUIDE-----
18%:10.44
20%:11.60
22%:12.76

1500
TIP **94.13**
TOTAL **214**

ROOM Lona Williams

PRINT NAME
SIGNATURE

Thank You !!
Come Back and visit us again
www.sandiegoairport.hilton.com

Description	Amount
RM SERV TIPS - POS #36727	\$15.00
RM SERV SVC CHG - POS #36727	\$15.44
FB TAX	\$1.20
RM SERV DINNER - POS #36727	\$51.00
FB TAX	\$3.95
RM SERV BEV - POS #36727	\$7.00
FB TAX	\$0.54

Summary	Amount
RM SERV TIPS	\$15.00
RM SERV SVC CHG	\$15.44
B TAX	\$5.69
RM SERV DINNER	\$51.00
RM SERV BEV	\$7.00
Folio Balance	\$94.13



Hilton San Diego Airport-Harbor Island
 1960 Harbor Island Drive, San Diego 92101
 CA US
 (619) 291-6700
 SANAH_FO@hilton.com

Date Range: 2025-12-01 - 2025-12-04
 Tax#/ID# :

Guest Folio

Confirmation Number - 3316563686

Primary Guest

Guest Name
 Address
 City, State, Zip Code
 Country

Williams, Lona
 1447 Rollingwood St
 Beaumont CA 92223
 US

ADDN GUESTS

Hilton Honors

Member
 1530043528

Stay Details

Check In Date
 Check Out Date
 Room
 Source
 Guests

Dec 01, 2025
 Dec 04, 2025
 Q2 - 216
 OTHER
 2/0

Company Details

Name
 Tax#/ID#
 PO Number
 Account Name

Other Details

Tax Invoice
 Tax/Fee NO
 Exemption
 Tax/Fee
 Exempt Date
Travel Agent
 IATA
 Name

Date	Type	Description	Amount
Dec 01, 2025	Charge	RM SERV TIPS - POS #36727	\$15.00
Dec 01, 2025	Charge	RM SERV SVC CHG - POS #36727	\$15.44
Dec 01, 2025	Tax	FB TAX	\$1.20
Dec 01, 2025	Charge	RM SERV DINNER - POS #36727	\$51.00
Dec 01, 2025	Tax	FB TAX	\$3.95
Dec 01, 2025	Charge	RM SERV BEV - POS #36727	\$7.00
Dec 01, 2025	Tax	FB TAX	\$0.54

Summary	
Type	Amount
RM SERV TIPS	\$15.00
RM SERV SVC CHG	\$15.44
FB TAX	\$5.69
RM SERV DINNER	\$51.00
RM SERV BEV	\$7.00
Folio Balance	\$94.13

Check In Time 07:07 PM Reservations [hiltonhotels.com](https://www.hiltonhotels.com) or +1-800-HILTONS

Check Out Time

Page1 / 1

----- DUPLICATE RECEIPT -----

hang's

STARBUCKS Store #13559
2556 Laning Road
San Diego, CA (619) 226-2514

CHK 662837

12/04/2025 08:34 AM

XXX8925 Drawer: 2 Reg: 2

Cafe

Order

Sugar Plum Danish	4.45
Gr Sugcookie L	6.45
110 Degrees	
Add Whip	
Warm	
Os Bacon Sandwich	6.45

Subtotal	17.35
Discounts	0.00
Tax	0.00
Total	17.35
Change Due	0.00

Payments

Sbux Card	17.35
XXXXXXXXXXXX3904	

----- Check Closed -----
12/04/2025 08:34 AM

UX Card x3904 New Balance: 13.75
rd is registered.

Join our loyalty program
Starbucks Rewards®
Sign up for promotional emails
Visit Starbucks.com/rewards
Or download our app
At participating stores
Some restrictions apply

1 × Mongolian Beef
Medium · Extra Spicy · White
Rice · Extra Sauce on Side
\$24.29

1 × Fortune Cookies
\$0.00

5 × Soy Sauce
\$0.00

1 × Plates
\$0.00

1 × Plasticware
\$0.00

I	\$24.29
r Fee	\$5.99 \$0.00
Fee ⓘ	\$3.64 \$1.99
ed Tax ⓘ	\$1.88
Tip	\$5.00
	\$33.16

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nt

...ay...6098 · 12/2/25,
8:26 PM

\$33.16



Address

1960 Harbor Island Dr, San Diego, CA

92101 USA

175

hang's

IN-N-OUT BURGER KEARNY MESA
071 6 2694 4117

Cashier: STEPHANIE PE
Cashier: ORDERTAKER 1
Check : 175
TRANS #: 4117

NOTE

make 1g wter LARGE CUP OF ICE!!!!

1 Cheesebrgr	4.40
- Lettuce	
+ Grilled O	
+ Pickle	
Cut in 1/2	
1 Fry	2.40
1 Med Dr Pepper	2.45
Lemon	
1 Lg Water	.25
Extra Ice	
DRIVE-Eat In	9.50
TAX 7.75%	.74
Amount Due	\$10.24
Tender Visa	\$10.24
Change	\$.00

1 x Mongolian Beef
Medium · Extra Spicy · White
Rice · Extra Sauce on Side
\$24.29

1 x Fortune Cookies
\$0.00

5 x Soy Sauce
\$0.00

1 x Plates
\$0.00

1 x Plasticware
\$0.00

	\$24.29
Service Fee	\$5.99 \$0.00
Tip	\$3.64 \$1.99
Sales Tax	\$1.88
Tip	\$5.00
	\$33.16

CHARGE DETAIL

Name: CARDHOLDER/VISA
Card Type: Visa
Account: *****3214
Capture: Contactless
PIN: Not verified
Auth Code: 156363
Auth Ref: 229f779e-9979-4595-bd98-8d0d39
4c9c7f
Trans #: 4117
AID: A0000000031010
AUTH AMT: \$10.24

THANK YOU!

Questions/Comments: Call 800-786-1000

2025-12-04

L1 T6

12:35 PM

rt

Apple Pay...6098 · 12/2/25,
8:26 PM

\$33.16



Address

1960 Harbor Island Dr, San Diego, CA

92101 USA

P.F. Chang's

1 item



1 × Mongolian Beef
Medium · Extra Spicy · White
Rice · Extra Sauce on Side
\$24.29



1 × Fortune Cookies
\$0.00



5 × Soy Sauce
\$0.00



1 × Plates
\$0.00



1 × Plasticware
\$0.00

Winner

Subtotal		\$24.29
Delivery Fee	\$5.99	\$0.00
Service Fee ⓘ	\$3.64	\$1.99
Estimated Tax ⓘ		\$1.88
Dasher Tip		\$5.00
Total		\$33.16

Payment



Apple Pay...6098 • 12/2/25, \$33.16
8:26 PM

Address



1960 Harbor Island Dr, San Diego, CA
92101, USA

If you are having trouble finding your order, message your Dasher or tap Help.



Abdula **Top Dasher**
5.0 ★ · 952 deliveries

Add tip



Seniore's Pizza
2 items

Rate store



1 × Small - Create Your Own
(Cheese Pizza)
Beef Salami (2) · Beef Pepperoni
\$19.54



1 × Greek Salad
\$12.36

Subtotal		\$31.90
Delivery Fee	\$8.99	\$0.00
Long Distance Fee		\$1.99
Service Fee	\$4.79	\$1.99
Estimated Tax		\$2.47
Dasher Tip		\$6.00
Total		\$44.35

lunch

Payment



Apple Pay...6098 · 12/3/25,
6:36 PM **\$44.35**



Address

1960 Harbor Island Dr, San Diego, CA
92101, USA

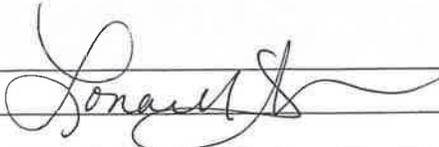
FY 2026 per diem rates for ZIP Code 92101

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
San Diego	San Diego	\$86	\$22	\$23	\$36	\$5	\$64.50

Beaumont-Cherry Valley Water District

Record of Board Member Expenses/Claim Form for Reimbursement
(Conferences, Meetings, Travels)

Name	Director Lona Williams			Division	2	Member ID- Director #	214
Email (optional)				Department- Board of Directors (110)			
BCVWD Meeting Type	Attended	Date	Location of Meeting	Amount			
Regular Board Meeting (including Engineering Workshop)	<input type="checkbox"/>			\$296.40 per diem per day			
Finance & Audit Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Personnel Committee Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Ad Hoc Communications Meeting	<input checked="" type="checkbox"/>	12/8/25	Zoom	\$296.40 per diem per day			
Collaborative Agency Meeting (BCV-Parks Admin)	<input type="checkbox"/>			\$296.40 per diem per day			
San Geronio Pass Water Alliance Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Special Board Meeting	<input type="checkbox"/>			\$296.40 per diem per day			
Director Training: _____	<input type="checkbox"/>			\$296.40 per diem per day			
Other: _____	<input type="checkbox"/>			\$296.40 per diem per day			
Other: _____	<input type="checkbox"/>			\$296.40 per diem per day			
Is this request to be paid on a meeting not listed under the current Policy? <input type="checkbox"/> Yes <input type="checkbox"/> No							
Expenses	Dates	Details					Amount
Transportation		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other			\$
		<input type="checkbox"/> Taxi/Rental	<input type="checkbox"/> Air	<input type="checkbox"/> Other			\$
Own Car		Mileage at \$0.70 per mile (2025) _____ miles					\$
Lodging		Location: _____					\$
		Location: _____					\$
Meals		Not to exceed U.S. Dept of General Services, Policy No. 4070.7 / attached receipts for each					\$
Conference fees		Purpose _____					\$
		Purpose _____					\$
Other		Purpose _____					\$
		Purpose _____					\$
Subtotal						\$	296.40
Less amount paid by company						\$	
Director Signature 						Date	12/14/25
Approver Signature						Date	

Please attach original receipts for all listed expenses, sign the form and send to the Accounting Department. See information at the back of this form for approved Per Diems and Expenses for Board Members



**Beaumont-Cherry Valley Water District
Finance & Audit Committee Meeting
February 5, 2026**

Item 6

STAFF REPORT

TO: Finance and Audit Committee
FROM: Dan Jagers, General Manager
SUBJECT: Report on Director Event Attendance

Staff Recommendation

Receive and file

Executive Summary

This report serves to document the responses of Board members to opportunities for attendance at various events.

DAY	EVENT	Estimated Cost	Vote?	COVIN GTON	HOFF MAN	RAM IREZ	SLAW SON	WILL IAMS
20-Jan	CSDA webinar: Brown Act	\$ -			YES	YES	YES	YES
26-Jan	Calif-Nevada Drought Outlook webinar	\$ -	NOT					YES
26-Jan	MWDOC Water Policy Forum and Dinner	\$ 1,370.25	NOT					
4-Feb	Beaumont Chamber Breakfast	\$ 25.00			YES			YES
10-Feb	CSDA webinar: Fiscal Sustainability	\$ -			YES	YES	YES	YES
11-Feb	CSDA Workshop: Governance Foundations	\$ 265.00						MAYBE
18-Feb	CSDA Workshop: Budget Preparation	\$ 265.00						YES
25-Feb	Urban Water Institute (Indian Wells)	\$ 2,729.00		YES		MAYBE	YES	YES
4-Mar	CSDA Webinar: SB 827 Financial Training	\$ -			YES			YES
4-Mar	CSDA Workshop: Setting direction / outreach	\$ 265.00						MAYBE
11-Mar	WEF Lower Colorado River Tour	\$ 2,614.20						
26-Mar	Chamber Installation and Citizen of the Year		REQ					

APR = Approved by the Board
 REQ = Requested
 NOT = Not approved (vote failed)

The items in orange required a vote for approval of payment of expenses and per diem.

Staff Report prepared by Lynda Kerney, Executive Assistant



**Beaumont-Cherry Valley Water District
Finance and Audit Committee Meeting
February 5, 2026**

Item 7

STAFF REPORT

TO: Finance and Audit Committee
FROM: Finance and Administration
SUBJECT: BCVWD Fiscal Year 2025 Operating Budget Carryovers

Staff Recommendation

Receive and file the report on the Fiscal Year (FY) 2025 Operating Budget Carryover review, noting that no operating budget carryovers are being requested from FY 2025 to FY 2026.

Executive Summary

Staff conducted a year-end review of the FY 2025 Operating Budget to identify any unspent, obligated operating funds requiring carryover into FY 2026 to complete ongoing activities. Based on this review, staff determined that there are no operating budget items meeting the criteria for carryover. Accordingly, no operating budget amendments are requested.

This item is presented to the Finance and Audit Committee for informational purposes and transparency regarding the District's annual budget close-out process.

Background

At the conclusion of each fiscal year, staff performs a comprehensive review of the operating budget to identify Board-approved projects and expenditures that remain incomplete and require funding to be carried forward into the subsequent fiscal year. The review focuses on encumbered or known individual operating expenses of \$5,000 or more anticipated to be spent under an existing contract or purchase order.

For FY 2025, Finance and Administration reviewed departmental expenditures, open contracts, purchase orders, and known obligations. As a result of this review, staff determined that all applicable operating expenditures were either completed within FY 2025 or do not meet the criteria for operating budget carryover.

This annual review process supports fiscal accountability, ensures budgetary compliance, and confirms that operating expenditures are appropriately recognized in the fiscal year incurred.

Fiscal Impact

There is no fiscal impact associated with this item. No operating budget carryovers are proposed from FY 2025 to FY 2026.

Staff Report prepared by William Clayton, Finance Manager



**Beaumont-Cherry Valley Water District
Finance and Audit Committee Meeting
February 5, 2026**

Item 8

STAFF REPORT

TO: Finance & Audit Committee

FROM: William Clayton, Finance Manager

SUBJECT: Policies and Procedures Manual Updates / Revisions

- a. Rescinding Policy 11 Employment of Consultants
- b. Rescinding Policy 12 Employment of Outside Contractors
- c. Proposed Revisions to Policy 17 Purchasing

Staff Recommendation

Recommend the rescission of Policy 11 Employment of Consultants, Policy 12 Employment of Outside Contractors, and the amendment of Policy 17 Purchasing, as consolidated Policy 5080 Purchasing, to the Board of Directors for adoption.

Executive Summary

As part of the ongoing updates to the District’s Policies and Procedures Manual, staff identified various administrative policies that require revision. Staff recommends the rescission of Policy Manual Part III, 11 Employment of Consultants, Policy 12 Employment of Outside Contractors, and revisions of Policy 17 Purchasing, as consolidated Policy 5080 Purchasing. The proposed revisions consolidate the policies, while preserving existing procurement principles and strengthening internal controls, clarification of roles and responsibilities, competitive procurement requirements, and approval thresholds.

The proposed consolidated policy modifies purchasing approval limits authorized for the General Manager as follows:

Table 1 – Purchasing Authorization Table Comparison

Purchase Level	Purchase Amount - Proposed	Purchase Amount - Current	Solicitation	Minimum Purchase Approval
1	\$0.00-\$5,000.00	\$0.00-\$500.00	Not Required ¹	Supervisors ²
2	\$5,000.01-\$20,000.00	\$500.01-\$1,500.00	Informal Quotes	Supervisors ^{2,4}
3	\$20,000.01-\$75,000.00	\$1,500.01-\$3,000.00	Three Informal Bids	Supervisors ^{2,4}
4	75,000.01+	\$3,000.01-\$25,000.00	Three Qualifying Bids/Proposals	Board of Directors
5⁵	N/A	\$25,000.01+	Three Qualifying Bids/Proposals	Board of Directors



NOTES TO TABLE 1:

1. Although not required, employees are encouraged to use competitive procurement methods whenever possible, such as by obtaining informal quotes with the appropriate level of approval
2. Purchasing employee's supervisor (see 5080.5 Authorized positions) approval/signature on invoice is required prior to submitting to Accounts Payable for payment processing
3. Blanket Purchase Orders are permitted, not to exceed two (2) years
4. Purchasing employee's supervisor (see 5080.5 Authorized positions) approval/signature on Purchase Order is required prior to making the purchase
5. Level 5 eliminated under proposed revisions

The revised policy is intended to improve operational efficiency, enhance fiscal oversight, align procurement practices with current legal and industry standards, and clearly document the District's purchasing authority, approval levels, and exceptions to competitive solicitation.

Background

The Policies and Procedures Manual was adopted by the Board in 2009 (Resolution 2009-05) and has been amended periodically as operational needs, best practices, and legal requirements evolve. Policy 17 Purchasing has served as the District's primary guidance document governing procurement activities, competitive bidding, authorization thresholds, and purchasing methods.

As part of a broader reorganization and renumbering of the Policy Manual, Policy 17 Purchasing is being renumbered as Policy 5080 Purchasing to align with the District's current policy numbering structure. In addition to renumbering, staff has conducted a comprehensive review of the policy language to ensure clarity, consistency, and alignment with current District practices.

Policies 11 (Employment of Consultants) and 12 (Employment of Outside Contractors) are being consolidated into the revised Purchasing Policy (Policy 5080) to eliminate duplication and improve clarity. These policies govern procurement activities that function as extensions of the District's purchasing and contracting processes and contain overlapping requirements related to solicitation, approval authority, and Board oversight.

As part of this consolidation, the revised policy expands the scope of Policy 5080 to apply to all services, rather than only non-professional services. This provides a single, consistent framework for procurement processes and guidelines across all types of purchases, including professional services, construction, and other contracted services. Centralizing these requirements improves consistency in application, reduces the risk of conflicting guidance, and strengthens internal controls by ensuring all procurement activities are governed under one comprehensive policy.

Discussion

Table 2, Summary of Policy Changes, outlines the proposed changes to the current Policy 17 Purchasing, which are referenced by the redline draft version attached herewith. These revisions, which have been reviewed by Legal Counsel, include updates to purchasing approval thresholds informed by a review of peer water districts and generally accepted public-sector best practices. The adjustments are intended to improve operational efficiency while maintaining appropriate oversight. In addition, the revisions formalize and clarify existing practices, address documentation gaps, and strengthen internal controls by clearly defining authority, approval levels, competitive requirements, and applicable exceptions. Collectively, these changes improve consistency, reduce risk, and enhance the District's overall procurement governance framework.



Table 2 – Summary of Policy Changes

	Policy Section	State / Federal Law requirement	BCVWD Current Practice	Policy Section and Language to Consider	Internal Control Impact
1	5080.1 (17.A.)	Public contracting laws require fair and competitive procurement.	Consistent with current practice.	Clarifies procurement objectives emphasizing value, economy, ethical standards, and fiscal accountability.	Reinforces tone at the top and establishes clear procurement control objectives.
2	5080.2 (17.B.)	Governing body retains ultimate contracting authority.	Consistent with current practice.	Explicitly documents delegation of authority from the Board to the General Manager and from the General Manager to designated staff.	Strengthens segregation of duties and reduces risk of unauthorized commitments.
3	5080.3 (17.C.)	None.	Roles applied in practice but dispersed across procedures.	Clearly defines responsibilities related to procurement and contract oversight.	Enhances accountability and reduces ambiguity in procurement decision-making.
4	5080.4 5080.5 (17.D.) (17.E.)	Competitive thresholds required by law.	Consistent with current practice.	Refines purchasing levels, dollar thresholds, solicitation requirements, documentation, and approval authority.	Improves consistency, auditability, and compliance with approval limits.
5	5080.6 (17.F.)	None.	Consistent with current practice.	Standardizes use of requisitions, purchase orders, payment requests, cooperative purchasing, and purchasing cards.	Reduces procedural risk and enforces standardized fiscal controls.
6	5080.7 (17.G.)	Required under public contracting principles.	Applied informally.	Formally defines “responsive” and “responsible” bidders and evaluation criteria.	Reduces protest risk and strengthens procurement documentation.
7	5080.8 (17.H.)	Required for public agency procurement.	Consistent with current practice.	Clarifies informal quotes, informal bids, formal bids, and professional services selection criteria.	Improves transparency and defensibility of vendor selection decisions.



	Policy Section	State / Federal Law requirement	BCVWD Current Practice	Policy Section and Language to Consider	Internal Control Impact
8	5080.9 (17.I.)	Permitted under defined circumstances.	Exceptions handled case-by-case.	Clearly documents allowable exceptions including non-discretionary, cooperative, piggyback, sole source, and inventory purchases.	Ensures exceptions are controlled, documented, and consistently applied.
9	5080.9 (17.I.)	Allowed with justification.	Used but justification not standardized.	Requires written justification and defined approval thresholds for sole source purchases.	Mitigates risk of favoritism and strengthens procurement oversight.
10	5080.10 (17.J.)	No requirement to apply CA VPP for special districts.	Bid evaluation preference for vendors participating in the CA VPP.	Removes CA VPP bid preference; bids are evaluated based on responsiveness, responsibility, and best overall value to the District.	Strengthens procurement neutrality and audit defensibility.
11	5080.12 (17.K.)	None.	Managed operationally.	Defines limits, approval authority, and escalation requirements for change orders.	Prevents unauthorized scope expansion and cost overruns.

Fiscal Impact

There is no fiscal impact associated with the adoption of the proposed revisions to Policy 5080 Purchasing. The revisions primarily clarify existing practices and strengthen internal controls without creating new spending authority.

Attachments

1. Redline draft version of Policy 17 Purchasing
2. Side-by-Side version of Policy 17 Purchasing
3. Clean draft version of Policy 5075 Credit Card Usage
4. Policy 11 Employment of Consultants and 12 Employment of Outside Contractors

Report prepared by William Clayton, Finance Manager

- C. **Implementation.** A credit card shall be issued to the General Manager and the Finance Division Manager. District credit cards will not be issued or used by members of the Board of Directors.
- i. **Timely Payment.** All credit card bills shall be paid in a timely manner to avoid late fees and finance charges.
 - ii. **Reasonable Expenses.** All credit card expenses shall be reasonable and necessary to the furtherance of District business. No personal expenses shall be charged on a District credit card. If there is an overlap on a transaction between personal and District business, the employee shall pay for the transaction personally and then request reimbursement by the District.
 - iii. **Receipts.** All credit-card transactions shall have third-party documents (receipts) attached and the District purpose annotated by the cardholder.
 - iv. **Review and Approval.** The Director of Finance and Administration shall review and approve credit card transactions by the General Manager cardholder. The General Manager shall review and approve credit card transactions by the Director of Finance and Administration.

17. PURCHASING

- A. **Goal.** The purpose of this purchasing policy is to establish policies and procedures for the Beaumont Cherry Valley Water District (District) that provide for:
- i. The promotion of maximum value and economy for the District's ratepayers through fair and competitive processes that minimize opportunities for favoritism; Competitive bidding in the open market therefore creating the greatest possible advantage to the District.
 - ii. A cost effective purchasing process that incorporates high ethical standards;
 - iii. Obtaining quality materials, supplies, equipment, and ~~non-professional~~ services (non-professional, professional, public works construction projects, etc.) at the lowest ultimate cost and in a timely manner;
 - iv. A process to purchase, using effective fiscal controls that assure adherence to budgeted expenses and for obtaining appropriate levels of approval as established herein.
- B. Authorization and Delegation. By adoption of this policy, the Board of Directors (Board) is authorizing the General Manager, or his/her designee to exercise certain duties and responsibilities that are essential for the day-to-day operation of the District. The General Manager may delegate:
- i. The procurement of services and materials, and the provision of public works construction contracts to those staff members given specific authority within this policy;
 - ii. Authority to procure engineering, consulting and design, and construction services for public works construction projects to Departmental Directors, or his/her designees;
 - iii. Authority to Departmental Managers and Supervisors to determine specifications of goods or services needed, to solicit proper bids, and to obtain proper approvals according to the Authorization Table below.

C. Responsibilities

- i. Departmental Directors – Responsibilities for Departmental Directors may include:
 - a. Recommending revisions to purchasing procedures with respect to public contracting;
 - b. Reviewing all public works construction contracts;
 - c. Supporting the General Manager in entering into contractual obligations on behalf of the District;
 - d. Ensuring all technology purchases are coordinated and approved by the Information Technology and Cybersecurity Department to ensure system compatibility and that cybersecurity best practices are followed.
- ii. Departmental Managers and Supervisors - the responsibilities of managers and supervisors may include:
 - a. Obtaining full and open competition in accordance with prescribed policies and procedures in a manner that presents the best overall value to the District;
 - b. Identifying requirements sufficiently in advance to allow adequate time to obtain goods in accordance with the best purchasing practices;
 - c. Identifying, evaluating, and utilizing purchasing methods which best meet the needs of the District (e.g. cooperative purchases, blanket purchase orders, contractual agreements, purchasing cards, etc.);
 - d. Providing for the fair and equitable treatment of vendors, suppliers, and contractors;
 - e. Supervising the receipt and inspection of all materials, supplies, equipment, and services purchased to ensure conformance with specifications;
 - f. Notifying vendors of purchase award;
 - g. Obtaining approvals according to Table 1 (17.D).

B-D. Table 1 – Purchasing Requirements and Authorization Table

Purchase Level	Purchase Amount	Solicitation	Contract Required <u>Required Documentation</u>	Minimum Purchase Approval Levels
1	\$0.00 - \$500.00 <u>\$5,000.00</u>	Not Required ¹	Not Applicable <u>Invoice or Receipt</u>	All Employees <u>Supervisors</u> ²
2	\$500.01 – \$1,500.00 <u>\$5,000.01 - \$20,000.00</u>	Not Required ⁴ <u>Informal Quotes</u>	Purchase Orders ³ <u>Not Applicable</u>	Supervisors ^{2,4}
3	\$1,500.01 – \$3,000.00 <u>\$20,000.01 - \$75,000.00</u>	Informal Quotes <u>Three Informal Bids</u>	Purchase Orders ³	Supervisors ^{2,4}
4	\$3,000.01 – \$25,000.00 <u>\$75,000.01+</u>	Three Qualifying Bids / Proposals <u>Three Informal Bids</u>	Service Agreement, Purchase Orders ³ <u>or Contract</u>	Board of Directors <u>Supervisors</u> ^{2,4}
5	\$25,001+	Three Qualifying Bids / Proposals	Service Agreement, Purchase Order ³ <u>or Contract</u>	Board of Directors

NOTES TO TABLE:

- 1 Although not required, employees are encouraged to use competitive procurement methods whenever possible, such as by obtaining informal quotes with the appropriate level of approval
- 2 Purchasing employee's supervisor (see 17.C.17.E. Authorized positions) approval / signature on invoice is required prior to submitting to Accounts Payable for check-payment processing
- 3 Blanket Purchase Orders are permitted, not to exceed two (2) years
- 4 Purchasing employee's supervisor (see 17.E. 17.C. Authorized positions) approval / signature on Purchase Order is required prior to making the purchase

~~C. Authorized positions: The following are considered supervisory personnel for the purposes of approving purchases per Table 1:~~

- | | |
|---|--|
| D. Supervisors | E. Department Directors / GM General Manager |
| F. G. Production Supervisor | H. I. Director of Operations |
| J. K. Transmission and Distribution Supervisor | L. M. Director of Engineering |
| N. P. Recycled Water Supervisor | R. S. Director of Finance and Administrative Services |
| Q. Assistant Director of Operations | T. General Manager |
| U. V. Field Superintendent | W. X. General Manager |
| Y. Z. Information Systems Manager | AA. BB. |

~~E. Authorized positions: Refer to the Organization Chart and Salary Schedule in the most recent annually adopted budget document for the purposes of approving purchases according to Table 1 (17.D.)~~

~~F. Methods of Purchase~~

- ~~i. Requisition/Purchase Order - Requisitions provide a mechanism for obtaining the approvals necessary for issuance of a purchase order. With few exceptions, a~~

purchase order must be issued prior to ordering goods or signing contracts for public works construction projects or services.

- a. In general, purchase orders will be closed at the end of each fiscal year. Purchases are expensed from the fiscal year budget in which goods are received, not the fiscal year in which purchase orders are issued;
- b. Purchase orders representing multiple year contracts will remain open until projects are completed and Finance is notified to close the purchase order;
- c. Procurements that require approval by the Board do not require electronic requisitions. The purchase order will be created after the Board of Directors has approved and signed the contract. The purchase order will then be delivered to the related Department;
- d. In no case shall a contract be signed and purchase order issued unless sufficient funds have been budgeted and appropriated, or identified in the Capital Improvement Plan reviewed with the Board during the annual budget process.

ii. Payment Request

- a. A payment request can be used to initiate payment for purchases not requiring a purchase order, such as for purchases of less than that identified in Table 1 (17.D.) as a Level 1 purchase, including purchases made by credit card, and non-discretionary purchases/payments. Credit card payments are not to be made for purchases higher than Level 1 unless approved by the General Manager in writing on a case-by-case basis.

G. Competitive Selection Process

- i. General - All procurements for materials, supplies, equipment, services, and public works construction projects shall employ a competitive selection process whenever practicable.
- ii. Bids shall be awarded to the “responsive” and “responsible” bidder who submits the lowest bid that is most advantageous to the District:
 - a. Responsive shall mean a bidder whose bid is in conformance with the requirements of the bid solicitation, including specifications and the District’s terms and conditions. Bidders who substitute terms and conditions or who qualify their bids in such a manner as to limit their liability may be considered non-responsive;
 - b. Responsible refers to the ability of the bidder to successfully fulfill a contract. Prospective bidders may be requested to provide proof of financial resources, a list of current or previous customers, and other pertinent data. Such action may be taken after receipt of bids.
- iii. In determining the lowest “responsible” bidder, the following elements shall be considered in addition to price:
 - a. That the products offered provide the quality, fitness, and capacity for the required usage;
 - b. That the bidder has the ability, capacity and skill to perform the contract

- satisfactorily and within the time required;
- c. The bidder's experience(s) regarding past purchases by the District or other public agencies demonstrates the reliability of the bidder to perform the contract.
- iv. When a bid is recommended to be awarded to someone other than the low bidder, written justification is required. The written statement, signed by the appropriate supervisor or manager, department director or the General Manager shall be attached to the purchase requisition or Board report.

CC.H. Definitions

- i. **Informal Quotes.** For purchases at or less than that identified in Table 1 (17.D.) as a Level 2 purchase ~~For purchases less than \$3,000 (Levels 1 through 3),~~ quotes may be obtained through an informal process (e.g., solicitation of pricing via internet search, email or telephone inquiry). Documentation of the quotes is required.
- ii. **Informal Bids.**
 - a. For procurement of materials, supplies, equipment, and ~~non-professional~~ services of an amount identified in Table 1 (17.D.) as a Level 3 purchase, at least three vendors must be contacted for bids/price quotations via one of the following solicitation methods: written request, email, telephone, legal advertising, or public notice (including District website) ~~in excess of \$3,000 but less than \$25,000 (Level 4), at least three vendors must be contacted for bids / price quotations via written request, email, telephone, legal advertising, or public notice (including District website).~~
 - b. Regardless of solicitation method, all vendors must receive the same information about specifications and requirements of the product or ~~non-professional~~ service, and all bids submitted must be kept in confidence until the bid is awarded. Vendors will be advised that they will be notified only if they submitted the successful bid.
 - c. All bids received must be documented and retained by the requesting department for two years or in accordance with the District's records retention requirements as identified in District Policy 5090 Records Retention.
 - d. When a qualified vendor, who has been requested to submit a bid, has not responded by the bid date provided in the request, the bidder is deemed non-responsive. As long as two other vendors have submitted qualifying bids, the non-responsive bidder is considered one of the three bids.
- iii. **Qualifying bids / proposals – Supplies, Equipment, Non-Professional Services, and Public Works Construction Projects:** For all procurement of materials, supplies, equipment ~~and non-professional services,~~ and public works construction projects in excess of an amount identified in Table 1 (17.D.) as a Level 3 purchase ~~\$25,000 (Level 5),~~ formal bidding procedures will be used, in conjunction with the Competitive Selection Processes described above. Non-Professional Services do not require professional certifications. Non-exhaustive examples include: landscape maintenance, janitorial, and uniform cleaning. ~~as outlined in the District Policy and Procedure Manual, Part III Operations, Sections 11 and 12,~~ will be used. Formal bidding procedures are as follows:

- a. Advertisement for bid in at least one (1) local newspaper of general circulation and the local contractors bidding news if available;
- b. The bid opening is open to the public and will be specified in the bid documents;
- c. The General Manager and/or Board of Directors shall make their selection on the basis of the lowest responsible bidder after a thorough evaluation of bids.

iii.iv. **Qualifying bids/proposals – Professional Services.** Professional service providers are those persons or firms specially trained to provide services in connection with financial, economic, accounting, engineering, administrative, or other matters involving specialized expertise or unique skills. When selecting a vendor for professional services, cost will not be the prominent criterion in evaluating proposals. Proposals for these services will be evaluated based on a combination of factors that result in the best overall value to the District. For all procurement of professional services in excess of an amount identified in Table 1 (17.D.) as a Level 2 purchase, Request for Proposal procedures will be followed.

DD-I. **Exceptions to Competitive Solicitation Requirements.** ~~Exemptions from Solicitation:~~ The competitive solicitation process and approval levels

will not be required for the procurement of materials, supplies, equipment, and ~~non-~~
~~professional~~ services under the following circumstances:

- i. **Non-Discretionary Purchases:** These purchases / payments are not readily adaptable to the open market and competitive selection process. Non-discretionary purchases are generally included in the District's operating budget and do not require the issuance of a purchase order. Payments in excess of the General Manager's authorization limit do not require separate Board approval. Examples of non-discretionary purchases include, but are not limited to:
 - a. Utilities
 - b. Insurance premiums (worker's compensation, general liability, etc.)
 - c. Bank charges and fees
 - d. Payroll disbursements, payroll checks, deductions, deposits and tax payments that are supported by a payroll report
 - e. Software license maintenance
 - f. Memberships, dues and subscriptions
 - g. Permitting and other regulatory fees
 - h. Water purchases and related expenses
 - i. Debt service payments

~~EE~~.ii. **Cooperative Procurement:** The District may participate in or reference purchases and contracts established by other political jurisdictions, provided the referenced cooperative purchase agreement is established following a competitive bid process. The District's subsequent cooperative purchase agreement may be authorized according to Table 1 (17.D.).

iii. **Inventory Replenishment:** Purchases to replenish the District's warehouse inventory within established inventory re-order levels require no prior authorization provided that the vendor being utilized has been selected via procedures set forth herein within the last twenty-four months as the designated vendor for the items, or class of items, to be purchased.

~~FF~~.iv. **Piggyback.** "Piggyback" purchases or leases, when the General Manager determines it is in District's best interest to utilize the contracts of other governmental agencies or non-profit governmental entities.

~~GG~~.v. **Sole Source.** The General Manager has the final responsibility for determining whether a sole source requisition meets the requirements of this policy for all purchases lower than that identified in Table 1 (17.D.) as a Level 3 purchase. When a request is made for a purchase and the specifications limit the bidding to one source and/or brand or trade name, the requesting department must complete the appropriate form, which shall be authorized by the requesting department's Director and approved by the General Manager or his/her designee. Instances when sole source purchasing may be applicable include the following:

- i.a. Property or services can be obtained only from a specific vendor (i.e. materials or equipment; one-of-a-kind items, etc.);

- ~~ii.b.~~ Competitive sourcing is precluded because of the existence of patents, copyrights, and special processes, control of raw materials by vendors or similar circumstances;
- ~~c.~~ Procurement of utility service such as telephone, power or other such item where the rates or prices therefore are fixed by legislation, government regulation or contract;
- ~~iii.~~ Procurement of water or other utility services where it would not be practical or feasible to allow other vendors to provide such services
 - ~~iv.d.~~ Procurement of support services in connection with the assembly, installation or servicing of equipment ~~or software of a highly technical or specialized nature~~ manufactured by a particular supplier;
 - ~~v.e.~~ Procurement of parts or components to be used as replacements in support of equipment manufactured by a particular supplier;
 - ~~vi.f.~~ Procurement involving construction where a contractor is already at work on the site and it would not be practical to engage another contractor;
 - ~~vii.g.~~ Procurement where only a single supplier in a market is licensed or authorized to service or sell a specific product line;

- viii.h. Procurement of compatible additions to existing equipment where a different manufacturer's equipment would be impractical for the specific need;
- ix.i. The supplier or products are specified and required by the funding agency of a grant or Federal / State contract

A Sole Source form shall be completed and signed by the General Manager one time per calendar year per vendor for recurring purchases from said vendor or when increments of purchase exceed \$20,000.

~~HH.J.~~ **Vehicles.** Vehicles may be purchased in accordance with Table 1 (D.), in conjunction with the District's Capital Improvement Plan approved by the Board of Directors. Consideration of all relevant logistical and economic factors shall be given to assure the most reasonable and cost effective purchase. ~~Preference will be given to use of the State of California Vehicle Procurement Program, but at the discretion of the General Manager, vehicles may be obtained from an alternative local source if the cost difference does not exceed \$1,500.~~ Consideration ~~may~~ shall also be given to delivery schedules and availability of inventory.

K. Emergency Purchases. The procedures and guidelines for emergency purchases are as follows:

~~ii.~~ i. Emergency purchases may be made without competitive bidding when unforeseen circumstances present an immediate risk of:

- ~~i.a.~~ a. Harm or hazard to the public health, safety and welfare;
- ~~ii.b.~~ b. Damage to District property; or
- ~~iii.c.~~ c. Serious interruption of District essential services.

~~ii.~~ ii. Since emergency purchases do not normally provide the District an opportunity to obtain competitive quotes, sound judgment shall be used in keeping such orders to an absolute minimum. In addition, the following requirements shall apply:

- ~~i.a.~~ a. The Finance Department shall be contacted as soon as possible to obtain a purchase order number
 - ~~a.~~ a. Documentation explaining the circumstances and nature of the purchase shall be maintained by the Supervisor, General Manager or Department Director;

~~a.~~ a. Emergency purchases at Level 4 of Table 1 (17.D.) require notification of the General Manager within 24 hours.

~~b.~~ b.

~~ii.~~ ii. ~~Emergency purchases at Level 5 require notification of the General Manager within 24 hours.~~ The General Manager will notify the President and/or Vice President of the Board of Directors within an additional 24 hours.

~~iii.~~ iii. If the emergency purchase causes any budget line item to exceed the approved budget, it shall be the responsibility of the department requesting the purchase to obtain subsequent Board of Directors approval

of reserve funding or to make a budget transfer to cover the purchase.

iv. Approvals for a budget transfer must be given by the appropriate Supervisor or Manager as determined by ~~the Authorization Table~~ Table 1 (17.D.).

v. All emergency purchases shall be reported to the Board of Directors.

JJ.L. Change Orders. Any change to the scope, price, or material terms of a purchase order or contract shall be documented by a written change order, except as provided below~~Any substantial change to a purchase order or contract shall be documented as a change order.~~

- ~~i. Increases attributable solely to taxes, shipping, or handling charges required by law or standard commercial practice do not require a change order, provided such increases are reasonable and documented. Taxes, shipping and handling may cause the purchase order or contract to exceed the authorized amount. These items do not require a change order, even if they exceed 10% of the original purchase order or contract amount.~~
- ~~i.~~
- ii. The General Manager may approve change orders for the procurement of materials, supplies, and equipment, services, and public works construction projects provided that all of the following conditions are met~~The General Manager may approve change orders to purchase orders or contracts for the procurement of materials, supplies, and equipment, provided:~~
 - a. The change order is within the original scope of the purchase order or contract and does not cause expenditures to exceed the adopted budget~~;the cost of the changed work does not exceed the adopted budget;~~
 - b. The cumulative total of all change orders not exceed 10%~~is within 10%~~ of the original purchase order or contract amount; and
 - c. The total purchase order or contract amount, including all change orders, does not exceed the applicable approval threshold in Table 1 (17.D.)
- ~~b.iii.~~ Any change order that causes the total purchase order or contract amount to exceed the applicable Table 1 approval threshold shall require approval at the higher authorization level specified in Table 1, including Board of Directors approval where applicable.

18. DISPOSAL OF SURPLUS PROPERTY OR EQUIPMENT

- A. Sale of Surplus Equipment.
 - i. For items with a salvage value of greater than \$500, the Board of Directors shall take action to declare equipment surplus.
 - ii. Item is advertised for sale with notation of location/hours/days it can be seen and deadline date for submission of sealed bids. (Advertisement also notes that the District reserves the right to reject any or all bids, equipment sold AS IS.)
 - iii. Sealed bids are opened at the next Regular Board Meeting and action is taken by the Board to accept or reject highest bid.
 - iv. Bidders are notified of Board's action.
 - v. Junked Certificates are obtained for vehicles that are sold to protect the District from liability.
 - vi. Employees and Board of Directors and their immediate families are prohibited from bidding surplus District equipment and assets.

B. Sale of Real Estate.

- i. Board takes action to declare property surplus and authorizes District staff to obtain appraisal.
- ii. Property is offered to public agencies at the appraised price. (State law requires that public agencies have the opportunity to purchase property prior to advertisement to the general public.)
- iii. If property is not purchased by a public agency, it is advertised in the newspaper with a request that sealed bids be submitted to the District.
- iv. Board takes action at the next regular Board Meeting to accept or reject highest bid.
- v. Bidders are notified of the Board's action. 19.

CURRENT POLICY

17. PURCHASING

- A. Goal. The purpose of this purchasing policy is to establish policies and procedures for the Beaumont Cherry Valley Water District (District) that provide for:
 - i. Competitive bidding in the open market therefore creating the greatest possible advantage to the District.
 - ii. A cost effective purchasing process that incorporates high ethical standards.
 - iii. Obtaining quality materials, supplies, equipment, and non-professional services at the lowest ultimate cost and in a timely manner.
 - iv. A process to purchase, using effective fiscal controls that assure adherence to budgeted expenses and for obtaining appropriate levels of approval as established herein.

B. Table 1 – Purchasing Requirements and Authorization Table

Purchase Level	Purchase Amount	Solicitation	Contract Required	Minimum Purchase Approval Levels
1	\$0.00 - \$500.00	Not Required ¹	Not Applicable	All Employees ²
2	\$500.01 - \$1,500.00	Not Required ¹	Not Applicable	Supervisors ²
3	\$1,500.01 - \$3,000.00	Informal Quotes	Purchase Orders ³	Supervisors ^{2,4}
4	\$3,000.01 - \$25,000.00	Three Informal Bids	Purchase Orders ³	Supervisors ^{2,4}
5	\$25,001 +	Three Qualifying Bids / Proposals	Service Agreement, Purchase Order ³ , or Contract	Board of Directors

NOTES TO TABLE:

- 1 Although not required, employees are encouraged to use competitive procurement methods whenever possible, such as by obtaining informal quotes

PROPOSED POLICY

17. PURCHASING

- A. Goal. The purpose of this purchasing policy is to establish policies and procedures for the Beaumont Cherry Valley Water District (District) that provide for:
 - i. ~~The promotion of maximum value and economy for the District's ratepayers through fair and competitive processes that minimize opportunities for favoritism; Competitive bidding in the open market therefore creating the greatest possible advantage to the District.~~
 - ii. A cost effective purchasing process that incorporates high ethical standards;
 - iii. Obtaining quality materials, supplies, equipment, and ~~non-professional~~ services, (non-professional, professional, public works construction projects, etc.) at the lowest ultimate cost and in a timely manner;
 - iv. A process to purchase, using effective fiscal controls that assure adherence to budgeted expenses and for obtaining appropriate levels of approval as established herein.

B. Authorization and Delegation. By adoption of this policy, the Board of Directors (Board) is authorizing the General Manager, or his/her designee to exercise certain duties and responsibilities that are essential for the day-to-day operation of the District. The General Manager may delegate:

- i. The procurement of services and materials, and the provision of public works construction contracts to those staff members given specific authority within this policy;
- ii. Authority to procure engineering, consulting and design, and construction services for public works construction projects to Departmental Directors, or his/her designees;
- iii. Authority to Departmental Managers and Supervisors to determine specifications of goods or services needed, to solicit proper bids, and to obtain proper approvals according to the Authorization Table below.

C. Responsibilities

- i. Departmental Directors – Responsibilities for Departmental Directors may include:
 - a. Recommending revisions to purchasing procedures with respect to public contracting;
 - b. Reviewing all public works construction contracts;
 - c. Supporting the General Manager in entering into contractual obligations on behalf of the District;
 - d. Ensuring all technology purchases are coordinated and approved by the Information Technology and Cybersecurity Department to ensure system compatibility and that cybersecurity best practices are followed.
- ii. Departmental Managers and Supervisors - the responsibilities of managers and supervisors may include:
 - a. Obtaining full and open competition in accordance with prescribed policies and procedures in a manner that presents the best overall value to the District;
 - b. Identifying requirements sufficiently in advance to allow adequate time to obtain goods in accordance with the best purchasing practices;
 - c. Identifying, evaluating, and utilizing purchasing methods which best meet the needs of the District (e.g. cooperative purchases, blanket purchase orders, contractual agreements, purchasing cards, etc.);
 - d. Providing for the fair and equitable treatment of vendors, suppliers, and contractors;
 - e. Supervising the receipt and inspection of all materials, supplies, equipment, and services purchased to ensure conformance with specifications;
 - f. Notifying vendors of purchase award;
 - g. Obtaining approvals according to Table 1 (17.D).

- 2 Purchasing employee’s supervisor (see 17.C. Authorized positions) approval / signature on invoice is required prior to submitting to Accounts Payable for check processing
- 3 Blanket Purchase Orders are permitted, not to exceed two (2) years
- 4 Purchasing employee’s supervisor (see 17.C. Authorized positions) approval / signature on Purchase Order is required prior to making the purchase

C. **Authorized positions:** The following are considered supervisory personnel for the purposes of approving purchases per Table 1:

<u>Supervisors</u>	<u>Department Directors / GM</u>
1 Production Supervisor	7 Director of Operations
2 Transmission and Distribution Supervisor	8 Director of Engineering
3 Recycled Water Supervisor	9 Director of Finance and Administrative Services
4 Assistant Director of Operations	10 General Manager
5 Field Superintendent	
6 Information Systems Manager	

B-D. Table 1 – Purchasing Requirements and Authorization Table

Purchase Level	Purchase Amount	Solicitation	Contract Required Required Documentation	Minimum Purchase Approval Levels
1	\$0.00 - \$500.00 \$5,000.00	Not Required ¹	Not Applicable Invoice or Receipt	All Employees Supervisors ²
2	\$500.01 - \$1,500.00 \$5,000.01 - \$20,000.00	Not Required ¹ Informal Quotes	Purchase Orders ³ Not Applicable	Supervisors ^{2,4}
3	\$1,500.01 - \$3,000.00 \$20,000.01 - \$75,000.00	Informal Quotes ³ Three Informal Bids	Purchase Orders ³	Supervisors ^{2,4}
4	\$3,000.01 - \$25,000.00 \$75,000.01+	Three Qualifying Bids / Proposals ³ Three Informal Bids	Service Agreement, Purchase Orders ³ or Contract	Board of Directors Supervisors ^{2,4}
5	\$25,001+	Three Qualifying Bids / Proposals	Service Agreement, Purchase Order ³ or Contract	Board of Directors

NOTES TO TABLE:	
1	Although not required, employees are encouraged to use competitive procurement methods whenever possible, such as by obtaining informal quotes <u>with the appropriate level of approval</u>
2	Purchasing employee's supervisor (see <u>17.C, 17.E</u> . Authorized positions) approval / signature on invoice is required prior to submitting to Accounts Payable for <u>check-payment</u> processing
3	Blanket Purchase Orders are permitted, not to exceed two (2) years
4	Purchasing employee's supervisor (see <u>17.E, 17.C</u> . Authorized positions) approval / signature on Purchase Order is required prior to making the purchase

C. Authorized positions: The following are considered supervisory personnel for the purposes of approving purchases per Table 1:

D. Supervisors	E. Department Directors / GM General Manager
F. G. Production Supervisor	H. I. Director of Operations
J. K. Transmission and Distribution Supervisor	L. M. Director of Engineering
N. P. Recycled Water Supervisor	R. S. Director of Finance and Administrative
Q. Assistant Director of Operations	T. Services
U. V. Field Superintendent	W. X. General Manager
Y. Z. Information Systems Manager	AA. BB.

E. Authorized positions: Refer to the Organization Chart and Salary Schedule in the most recent annually adopted budget document for the purposes of approving purchases according to Table 1 (17.D.)

F. Methods of Purchase

- i. Requisition/Purchase Order - Requisitions provide a mechanism for obtaining the approvals necessary for issuance of a purchase order. With few exceptions, a

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purchase order must be issued prior to ordering goods or signing contracts for public works construction projects or services.

a. In general, purchase orders will be closed at the end of each fiscal year.

Purchases are expensed from the fiscal year budget in which goods are received, not the fiscal year in which purchase orders are issued;

b. Purchase orders representing multiple year contracts will remain open until projects are completed and Finance is notified to close the purchase order;

c. Procurements that require approval by the Board do not require electronic requisitions. The purchase order will be created after the Board of Directors has approved and signed the contract. The purchase order will then be delivered to the related Department;

d. In no case shall a contract be signed and purchase order issued unless sufficient funds have been budgeted and appropriated, or identified in the Capital Improvement Plan reviewed with the Board during the annual budget process.

ii. Payment Request

a. A payment request can be used to initiate payment for purchases not requiring a purchase order, such as for purchases of less than that identified in Table 1 (17.D.) as a Level 1 purchase, including purchases made by credit card, and non-discretionary purchases/payments. Credit card payments are not to be made for purchases higher than Level 1 unless approved by the General Manager in writing on a case-by-case basis.

G. Competitive Selection Process

- i. General - All procurements for materials, supplies, equipment, services, and public works construction projects shall employ a competitive selection process whenever practicable.
- ii. Bids shall be awarded to the "responsive" and "responsible" bidder who submits the lowest bid that is most advantageous to the District:
 - a. Responsive shall mean a bidder whose bid is in conformance with the requirements of the bid solicitation, including specifications and the District's terms and conditions. Bidders who substitute terms and conditions or who qualify their bids in such a manner as to limit their liability may be considered non-responsive;
 - b. Responsible refers to the ability of the bidder to successfully fulfill a contract. Prospective bidders may be requested to provide proof of financial resources, a list of current or previous customers, and other pertinent data. Such action may be taken after receipt of bids.
- iii. In determining the lowest "responsible" bidder, the following elements shall be considered in addition to price:
 - a. That the products offered provide the quality, fitness, and capacity for the required usage;
 - b. That the bidder has the ability, capacity and skill to perform the contract

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satisfactorily and within the time required;

- c. The bidder's experience(s) regarding past purchases by the District or other public agencies demonstrates the reliability of the bidder to perform the contract.
- iv. When a bid is recommended to be awarded to someone other than the low bidder, written justification is required. The written statement, signed by the appropriate supervisor or manager, department director or the General Manager shall be attached to the purchase requisition or Board report.

D. **Definitions**

- i. **Informal Quotes.** For purchases less than \$3,000 (Levels 1 through 3), quotes may be obtained through an informal process (e.g. solicitation of pricing via internet search, email or telephone inquiry). Documentation of the quotes is required.
- ii. **Informal Bids.**
 - a. For procurement of materials, supplies, equipment, and non-professional services in excess of \$3,000 but less than \$25,000 (Level 4), at least three vendors must be contacted for bids / price quotations via written request, email, telephone, legal advertising, or public notice (including District website).
 - b. Regardless of solicitation method, all vendors must receive the same information about specifications and requirements of the product or non-professional service, and all bids submitted must be kept in confidence until the bid is awarded. Vendors will be advised that they will be notified only if they submitted the successful bid.
 - c. All bids received must be documented and retained by the requesting department for two years.
 - d. When a qualified vendor, who has been requested to submit a bid, has not responded by the bid date provided in the request, the bidder is deemed non-responsive. As long as two other vendors have submitted qualifying bids, the non-responsive bidder is considered one of the three bids.
- iii. **Qualifying bids / proposals:** For all procurement of materials, supplies, equipment and non-professional services in excess of \$25,000 (Level 5), formal bidding procedures, as outlined in the District Policy and Procedure Manual, Part III Operations, Sections 11 and 12, will be used.

E. **Exemptions from Solicitation:** The competitive solicitation process and approval levels

H. **Definitions**

- i. **Informal Quotes.** ~~For purchases less than \$3,000 (Levels 1 through 3),~~ quotes may be obtained through an informal process (e.g., solicitation of pricing via internet search, email or telephone inquiry). Documentation of the quotes is required.
- ii. **Informal Bids.**
 - a. For procurement of materials, supplies, equipment, and ~~non-professional services~~ of an amount identified in Table 1 (17.D.) as a Level 3 purchase, at least three vendors must be contacted for bids/price quotations via one of the following solicitation methods: written request, email, telephone, legal advertising, or public notice (including District website) in excess of \$3,000 but less than \$25,000 (Level 4), at least three vendors must be contacted for bids / price quotations via written request, email, telephone, legal advertising, or public notice (including District website).
 - b. Regardless of solicitation method, all vendors must receive the same information about specifications and requirements of the product or ~~non-professional service~~, and all bids submitted must be kept in confidence until the bid is awarded. Vendors will be advised that they will be notified only if they submitted the successful bid.
 - c. All bids received must be documented and retained by the requesting department for two years or in accordance with the District's records retention requirements as identified in District Policy 5090 Records Retention.
 - d. When a qualified vendor, who has been requested to submit a bid, has not responded by the bid date provided in the request, the bidder is deemed non-responsive. As long as two other vendors have submitted qualifying bids, the non-responsive bidder is considered one of the three bids.
- iii. **Qualifying bids / proposals – Supplies, Equipment, Non-Professional Services, and Public Works Construction Projects:** For all procurement of materials, supplies, equipment ~~and non-professional services,~~ and public works construction projects in excess of an amount identified in Table 1 (17.D.) as a Level 3 purchase ~~\$25,000 (Level 5),~~ formal bidding procedures will be used, in conjunction with the Competitive Selection Processes described above. Non-Professional Services do not require professional certifications. Non-exhaustive examples include: landscape maintenance, janitorial, and uniform cleaning, – as outlined in the District Policy and Procedure Manual, Part III Operations, Sections 11 and 12, will be used. Formal bidding procedures are as follows:

- a. Advertisement for bid in at least one (1) local newspaper of general circulation and the local contractors bidding news if available;
- b. The bid opening is open to the public and will be specified in the bid documents;
- c. The General Manager and/or Board of Directors shall make their selection on the basis of the lowest responsible bidder after a thorough evaluation of bids.

iii.iv. Qualifying bids/proposals – Professional Services. Professional service providers are those persons or firms specially trained to provide services in connection with financial, economic, accounting, engineering, administrative, or other matters involving specialized expertise or unique skills. When selecting a vendor for professional services, cost will not be the prominent criterion in evaluating proposals. Proposals for these services will be evaluated based on a combination of factors that result in the best overall value to the District. For all procurement of professional services in excess of an amount identified in Table 1 (17.D.) as a Level 2 purchase, Request for Proposal procedures will be followed.

DD-I. ~~Exemptions to Competitive Solicitation Requirements.~~ Exemptions from Solicitation: The competitive solicitation process and approval levels

will not be required for the procurement of materials, supplies, equipment, and non-professional services under the following circumstances:

- i. **Non-Discretionary Purchases:** These purchases / payments are not readily adaptable to the open market and competitive selection process. Non-discretionary purchases are generally included in the District's operating budget and do not require the issuance of a purchase order. Payments in excess of the General Manager's authorization limit do not require separate Board approval. Examples of non-discretionary purchases include, but are not limited to:
 - a. Utilities
 - b. Insurance premiums (worker's compensation, general liability, etc.)
 - c. Bank charges and fees
 - d. Payroll disbursements, payroll checks, deductions, deposits and tax payments that are supported by a payroll report
 - e. Software license maintenance
 - f. Memberships, dues and subscriptions
 - g. Permitting and other regulatory fees
 - h. Water purchases and related expenses
 - i. Debt service payments

F. **Cooperative Procurement:** The District may participate in or reference purchases and contracts established by other political jurisdictions, provided the referenced cooperative purchase agreement is established following a competitive bid process. The District's subsequent cooperative purchase agreement may be authorized according to Table 1.

G. **Inventory Replenishment:** Purchases to replenish the District's warehouse inventory within established inventory re-order levels require no prior authorization provided that the vendor being utilized has been selected via procedures set forth herein within the last twenty-four months as the designated vendor for the items, or class of items, to be purchased.

H. **Sole Source.** The General Manager has the final responsibility for determining whether a sole source requisition meets the requirements of this policy. Instances when sole source purchasing may be applicable include the following:

- i. Property or services can be obtained only from a specific vendor (i.e. materials or equipment; one-of-a-kind items, etc.)
- ii. Competitive sourcing is precluded because of the existence of patents, copyrights, and special processes, control of raw materials by vendors or similar circumstances
- iii. Procurement of water or other utility services where it would not be practical or feasible to allow other vendors to provide such services
- iv. Procurement of support services in connection with the assembly, installation or servicing of equipment or software of a highly technical or specialized nature
- v. Procurement of parts or components to be used as replacements in support of equipment manufactured by a particular supplier
- vi. Procurement involving construction where a contractor is already at work on the site and it would not be practical to engage another contractor
- vii. Procurement where only a single supplier in a market is licensed or authorized to service or sell a specific product line

will not be required for the procurement of materials, supplies, equipment, and ~~non-~~professional services under the following circumstances:

- i. **Non-Discretionary Purchases:** These purchases / payments are not readily adaptable to the open market and competitive selection process. Non-discretionary purchases are generally included in the District's operating budget and do not require the issuance of a purchase order. Payments in excess of the General Manager's authorization limit do not require separate Board approval. Examples of non-discretionary purchases include, but are not limited to:
 - a. Utilities
 - b. Insurance premiums (worker's compensation, general liability, etc.)
 - c. Bank charges and fees
 - d. Payroll disbursements, payroll checks, deductions, deposits and tax payments that are supported by a payroll report
 - e. Software license maintenance
 - f. Memberships, dues and subscriptions
 - g. Permitting and other regulatory fees
 - h. Water purchases and related expenses
 - i. Debt service payments

~~EE-ii.~~ **Cooperative Procurement:** The District may participate in or reference purchases and contracts established by other political jurisdictions, provided the referenced cooperative purchase agreement is established following a competitive bid process. The District's subsequent cooperative purchase agreement may be authorized according to Table 1 (17.D.).

~~iii.~~ **Inventory Replenishment:** Purchases to replenish the District's warehouse inventory within established inventory re-order levels require no prior authorization provided that the vendor being utilized has been selected via procedures set forth herein within the last twenty-four months as the designated vendor for the items, or class of items, to be purchased.

~~FF-iv.~~ **Piggyback.** "Piggyback" purchases or leases, when the General Manager determines it is in District's best interest to utilize the contracts of other governmental agencies or non-profit governmental entities,

~~GG-v.~~ **Sole Source.** The General Manager has the final responsibility for determining whether a sole source requisition meets the requirements of this policy for all purchases lower than that identified in Table 1 (17.D.) as a Level 3 purchase. When a request is made for a purchase and the specifications limit the bidding to one source and/or brand or trade name, the requesting department must complete the appropriate form, which shall be authorized by the requesting department's Director and approved by the General Manager or his/her designee. Instances when sole source purchasing may be applicable include the following:

- ~~i.a.~~ Property or services can be obtained only from a specific vendor (i.e. materials or equipment; one-of-a-kind items, etc.);

~~ii.b.~~ Competitive sourcing is precluded because of the existence of patents, copyrights, and special processes, control of raw materials by vendors or similar circumstances;

~~c.~~ Procurement of utility service such as telephone, power or other such item where the rates or prices therefore are fixed by legislation, government regulation or contract;

~~iii.~~ Procurement of water or other utility services where it would not be practical or feasible to allow other vendors to provide such services

~~iv.d.~~ Procurement of support services in connection with the assembly, installation or servicing of equipment ~~or software of a highly technical or specialized nature~~ manufactured by a particular supplier;

~~v.e.~~ Procurement of parts or components to be used as replacements in support of equipment manufactured by a particular supplier;

~~vi.f.~~ Procurement involving construction where a contractor is already at work on the site and it would not be practical to engage another contractor;

~~vii.g.~~ Procurement where only a single supplier in a market is licensed or authorized to service or sell a specific product line;

- viii. Procurement of compatible additions to existing equipment where a different manufacturer's equipment would be impractical for the specific need
- ix. The supplier or products are specified and required by the funding agency of a grant or Federal / State contract

- ~~iii.h.~~ Procurement of compatible additions to existing equipment where a different manufacturer's equipment would be impractical for the specific need;
- ~~ix.i.~~ The supplier or products are specified and required by the funding agency of a grant or Federal / State contract

I. **Vehicles.** Vehicles may be purchased in accordance with Table 1, in conjunction with the District's Capital Improvement Plan approved by the Board of Directors. Preference will be given to use of the State of California Vehicle Procurement Program, but at the discretion of the General Manager, vehicles may be obtained from an alternative local source if the cost difference does not exceed \$1,500. Consideration may also be given to delivery schedules and availability of inventory.

~~HH.j.~~ **Vehicles.** Vehicles may be purchased in accordance with Table 1 (~~D.~~), in conjunction with the District's Capital Improvement Plan approved by the Board of Directors. Consideration of all relevant logistical and economic factors shall be given to assure the most reasonable and cost effective purchase. Preference will be given to use of the State of California Vehicle Procurement Program, but at the discretion of the General Manager, vehicles may be obtained from an alternative local source if the cost difference does not exceed ~~\$1,500.~~ Consideration ~~may shall~~ also be given to delivery schedules and availability of inventory.

J. **Emergency Purchases.** Emergency purchases may be made without competitive bidding when unforeseen circumstances present an immediate risk of:

- i. Harm or hazard to the public health, safety and welfare;
- ii. Damage to District property; or
- iii. Serious interruption of District essential services

~~K.~~ **Emergency Purchases.** The procedures and guidelines for emergency purchases are as follows:

Since emergency purchases do not normally provide the District an opportunity to obtain competitive quotes, sound judgment shall be used in keeping such orders to an absolute minimum. In addition, the following requirements shall apply:

~~ii.j.~~ Emergency purchases may be made without competitive bidding when unforeseen circumstances present an immediate risk of:

- i. The Finance Department shall be contacted as soon as possible to obtain a purchase order number
 - a. Documentation explaining the circumstances and nature of the purchase shall be maintained by the Supervisor, General Manager or Department Director
- ii. Emergency purchases at Level 4 require notification of the General Manager within 24 hours
- iii. Emergency purchases at Level 5 require notification of the General Manager within 24 hours. The General Manager will notify the President and/or Vice President of the Board of Directors within an additional 24 hours

- ~~i.a.~~ Harm or hazard to the public health, safety and welfare;
- ~~ii.b.~~ Damage to District property; or
- ~~iii.c.~~ Serious interruption of District essential services,

~~ii.~~ Since emergency purchases do not normally provide the District an opportunity to obtain competitive quotes, sound judgment shall be used in keeping such orders to an absolute minimum. In addition, the following requirements shall apply:

If the emergency purchase causes any budget line item to exceed the approved budget, it shall be the responsibility of the department requesting the purchase to obtain subsequent Board of Directors approval of reserve funding or to make a budget transfer to cover the purchase.

- ~~i.a.~~ The Finance Department shall be contacted as soon as possible to obtain a purchase order number
 - ~~a.~~ Documentation explaining the circumstances and nature of the purchase shall be maintained by the Supervisor, General Manager or Department Director;
- ~~a.~~ Emergency purchases at Level 4 of Table 1 (17.D.) require notification of the General Manager within 24 hours,

Approvals for a budget transfer must be given by the appropriate Supervisor or Manager as determined by the Authorization Table.

~~b.~~
~~ii.~~ ~~Emergency purchases at Level 5 require notification of the General Manager within 24 hours.~~ The General Manager will notify the President and/or Vice President of the Board of Directors within an additional 24 hours,

All emergency purchases shall be reported to the Board of Directors.

K. **Change Orders.** Any substantial change to a purchase order or contract shall be documented as a change order.

~~iii.~~ If the emergency purchase causes any budget line item to exceed the approved budget, it shall be the responsibility of the department requesting the purchase to obtain subsequent Board of Directors approval

of reserve funding or to make a budget transfer to cover the purchase.

- i. Taxes, shipping and handling may cause the purchase order or contract to exceed the authorized amount. These items do not require a change order, even if they exceed 10% of the original purchase order or contract amount.
- ii. The General Manager may approve change orders to purchase orders or contracts for the procurement of materials, supplies, and equipment, provided:
 - a. The change order is within the scope of the purchase order or contract and the cost of the changed work does not exceed the adopted budget;
 - b. The cumulative total of all change orders is within 10% of the original purchase order or contract amount

iv. Approvals for a budget transfer must be given by the appropriate Supervisor or Manager as determined by the Authorization Table Table 1 (17.D).

v. All emergency purchases shall be reported to the Board of Directors.

17.D. Change Orders. Any change to the scope, price, or material terms of a purchase order or contract shall be documented by a written change order, except as provided below. Any substantial change to a purchase order or contract shall be documented as a change order.

i. Increases attributable solely to taxes, shipping, or handling charges required by law or standard commercial practice do not require a change order, provided such increases are reasonable and documented. Taxes, shipping and handling may cause the purchase order or contract to exceed the authorized amount. These items do not require a change order, even if they exceed 10% of the original purchase order or contract amount.

i.

ii. The General Manager may approve change orders for the procurement of materials, supplies, and equipment, services, and public works construction projects provided that all of the following conditions are met. The General Manager may approve change orders to purchase orders or contracts for the procurement of materials, supplies, and equipment, provided:

- a. The change order is within the original scope of the purchase order or contract and does not cause expenditures to exceed the adopted budget; the cost of the changed work does not exceed the adopted budget;
- b. The cumulative total of all change orders not exceed 10% is within 10% of the original purchase order or contract amount; and
- c. The total purchase order or contract amount, including all change orders, does not exceed the applicable approval threshold in Table 1 (17.D).

b.iii. Any change order that causes the total purchase order or contract amount to exceed the applicable Table 1 approval threshold shall require approval at the higher authorization level specified in Table 1, including Board of Directors approval where applicable.

POLICY TITLE: PURCHASING**POLICY NUMBER: 5080**

5080.1 **Goal.** The purpose of this purchasing policy is to establish policies and procedures for the Beaumont-Cherry Valley Water District (District) that provide for:

1. The promotion of maximum value and economy for the District's ratepayers through fair and competitive processes that minimize opportunities for favoritism;
2. A cost-effective purchasing process that incorporates high ethical standards;
3. Obtaining quality materials, supplies, equipment, and services (non-professional, professional, public works construction projects, etc.) at the lowest ultimate cost and in a timely manner;
4. A process to purchase, using effective fiscal controls that assure adherence to budgeted expenses and for obtaining appropriate levels of approval as established herein.

5080.2 **Authorization and Delegation.** By adoption of this policy, the Board of Directors (Board) is authorizing the General Manager, or his/her designee to exercise certain duties and responsibilities that are essential for the day-to-day operation of the District. The General Manager may delegate:

1. The procurement of services and materials, and the provision of public works construction contracts to those staff members given specific authority within this policy;
2. Authority to procure engineering, consulting and design, and construction services for public works construction projects to Departmental Directors, or his/her designees;
3. Authority to Departmental Managers and Supervisors to determine specifications of goods or services needed, to solicit proper bids, and to obtain proper approvals according to the Authorization Table below.

5080.3 **Responsibilities**

1. Departmental Directors – Responsibilities for Departmental Directors may include:
 - a. Recommending revisions to purchasing procedures with respect to public contracting;
 - b. Reviewing all public works construction contracts;
 - c. Supporting the General Manager in entering into contractual obligations on behalf of the District;
 - d. Ensuring all technology purchases are coordinated and approved by the Information Technology and Cybersecurity Department to ensure system compatibility and that cybersecurity best practices are followed.
2. Departmental Managers and Supervisors - the responsibilities of managers and supervisors may include:
 - a. Obtaining full and open competition in accordance with prescribed policies and procedures in a manner that presents the best overall value to the District;
 - b. Identifying requirements sufficiently in advance to allow adequate time to obtain goods in accordance with the best purchasing practices;
 - c. Identifying, evaluating, and utilizing purchasing methods which best meet the needs of the District (e.g., cooperative purchases, blanket purchase orders, contractual agreements, purchasing cards, etc.);
 - d. Providing for the fair and equitable treatment of vendors, suppliers, and contractors;
 - e. Supervising the receipt and inspection of all materials, supplies, equipment, and services purchased to ensure conformance with specifications;
 - f. Notifying vendors of purchase award;
 - g. Obtaining approvals according to Table 1 (5080.4).

5080.4 **Table 1-Purchasing Requirements and Authorization Table**

Purchase Level	Purchase Amount	Solicitation	Required tion	Documenta-	Minimum Purchase Approval Levels
1	\$0.00-\$5,000.00	Not Required ¹	Invoice or Receipt		Supervisors ²
2	\$5,000.01-\$20,000.00	Informal Quotes	Purchase Orders ³		Supervisors ^{2,4}
3	\$20,000.01-\$75,000.00	Three Informal Bids	Purchase Orders ³		Supervisors ^{2,4}
4	75,000.01 +	Three Qualifying Bids/Proposals	Service Agreement, Purchase Order ³ , or Contract		Board of Directors

NOTES TO TABLE:

1. Although not required, employees are encouraged to use competitive procurement methods whenever possible, such as by obtaining informal quotes with the appropriate level of approval
2. Purchasing employee’s supervisor (see 5080.5 Authorized positions) approval/signature on invoice is required prior to submitting to Accounts Payable for payment processing
3. Blanket Purchase Orders are permitted, not to exceed two (2) years
4. Purchasing employee’s supervisor (see 5080.5 Authorized positions) approval/signature on Purchase Order is required prior to making the purchase

5080.5 **Authorized Positions.** Refer to the Organization Chart and Salary Schedule in the most recent annually adopted budget document for the purposes of approving purchases according to Table 1 (5080.4).

5080.6 **Methods of Purchase**

1. Requisition/Purchase Order - Requisitions provide a mechanism for obtaining the approvals necessary for issuance of a purchase order. With few exceptions, a purchase order must be issued prior to ordering goods or signing contracts for public works construction projects or services.
 - a. In general, purchase orders will be closed at the end of each fiscal year. Purchases are expensed from the fiscal year budget in which goods are received, not the fiscal year in which purchase orders are issued;
 - b. Purchase orders representing multiple year contracts will remain open until projects are completed and Finance is notified to close the purchase order;
 - c. Procurements that require approval by the Board do not require electronic requisitions. The purchase order will be created after the Board of Directors has approved and signed the contract. The purchase order will then be delivered to the related Department;
 - d. In no case shall a contract be signed and purchase order issued unless sufficient funds have been budgeted and appropriated, or identified in the Capital Improvement Plan reviewed with the Board during the annual budget process;
2. Payment Request
 - a. A payment request can be used to initiate payment for purchases not requiring a purchase order, such as for purchases of less than that identified in Table 1 (5080.4) as a Level 1 purchase, including purchases made by credit card, and non-discretionary purchases/payments. Credit card payments are not to be made for purchases higher than Level 1 unless approved by the General Manager in writing on a case-by-case basis.

5080.7 Competitive Selection Process

1. General - All procurements for materials, supplies, equipment, services, and public works construction projects shall employ a competitive selection process whenever practicable.
2. Bids shall be awarded to the "responsive" and "responsible" bidder who submits the lowest bid that is most advantageous to the District:
 - a. Responsive shall mean a bidder whose bid is in conformance with the requirements of the bid solicitation, including specifications and the District's terms and conditions. Bidders who substitute terms and conditions or who qualify their bids in such a manner as to limit their liability may be considered non-responsive;
 - b. Responsible refers to the ability of the bidder to successfully fulfill a contract. Prospective bidders may be requested to provide proof of financial resources, a list of current or previous customers, and other pertinent data. Such action may be taken after receipt of bids.
3. In determining the lowest "responsible" bidder, the following elements shall be considered in addition to price:
 - a. That the products offered provide the quality, fitness, and capacity for the required usage;
 - b. That the bidder has the ability, capacity and skill to perform the contract satisfactorily and within the time required;
 - c. The bidder's experience(s) regarding past purchases by the District or other public agencies demonstrates the reliability of the bidder to perform the contract.
4. When a bid is recommended to be awarded to someone other than the low bidder, written justification is required. The written statement, signed by the appropriate Supervisor or Manager, Department Director or the General Manager shall be attached to the purchase requisition or Board report.

5080.8 Definitions.

1. **Informal Quotes.** For purchases at or less than that identified in Table 1 (5080.4) as a Level 2 purchase, quotes may be obtained through an informal process (e.g., solicitation of pricing via internet search, email or telephone inquiry). Documentation of the quotes is required.
2. **Informal Bids.**
 - a. For procurement of materials, supplies, equipment, and services of an amount identified in Table 1 (5080.4) as a Level 3 purchase, at least three vendors must be contacted for bids/price quotations via one of the following solicitation methods: written request, email, telephone, legal advertising, or public notice (including District website).
 - b. Regardless of solicitation method, all vendors must receive the same information about specifications and requirements of the product or service, and all bids submitted must be kept in confidence until the bid is awarded. Vendors will be advised that they will be notified only if they submitted the successful bid.
 - c. All bids received must be documented and retained by the requesting department for two years or in accordance with the District's records retention requirements as identified in District Policy 5090 Records Retention.
 - d. When a qualified vendor, who has been requested to submit a bid, has not responded by the bid date provided in the request, the bidder is deemed non-responsive. As long as two other vendors have submitted qualifying bids, the non-responsive bidder is considered one of the three bids.
3. **Qualifying bids/proposals – Supplies, Equipment, Non-Professional Services, and Public Works Construction Projects.** For all procurement of materials, supplies, equipment, non-professional services, and public works construction projects in excess of an amount identified in Table 1 (5080.4) as a Level 3 purchase, formal bidding procedures will be used, in conjunction with the Competitive Selection Processes described above. Non-Professional Services do not

require professional certifications. Non-exhaustive examples include: construction, landscape maintenance, janitorial, and uniform cleaning. Formal bidding procedures are as follows:

- a. Advertisement for bid in at least one (1) local newspaper of general circulation and the local contractors bidding news if available;
 - b. The bid opening is open to the public and will be specified in the bid documents;
 - c. The General Manager and/or Board of Directors shall make their selection on the basis of the lowest responsible bidder after a thorough evaluation of bids.
4. **Qualifying bids/proposals – Professional Services.** Professional service providers are those persons or firms specially trained to provide services in connection with financial, economic, accounting, engineering, administrative, or other matters involving specialized expertise or unique skills. When selecting a vendor for professional services, cost will not be the prominent criterion in evaluating proposals. Proposals for these services will be evaluated based on a combination of factors that result in the best overall value to the District. For all procurement of professional services in excess of an amount identified in Table 1 (5080.4) as a Level 2 purchase, Request for Proposal procedures will be followed.

5080.9 **Exceptions to Competitive Solicitation Requirements.** The competitive solicitation process and approval levels will not be required for the procurement of materials, supplies, equipment, and services under the following circumstances:

1. **Non-Discretionary Purchases.** These purchases/payments are not readily adaptable to the open market and competitive selection process. Non-discretionary purchases are generally included in the District's operating budget and do not require the issuance of a purchase order. Payments in excess of the General Manager's authorization limit do not require separate Board approval. Examples of non-discretionary purchases include, but are not limited to:
 - a. Utilities
 - b. Insurance premiums (worker's compensation, general liability, etc.)
 - c. Bank charges and fees
 - d. Payroll disbursements, payroll checks, deductions, deposits and tax payments that are supported by a payroll report
 - e. Software license maintenance
 - f. Memberships, dues and subscriptions
 - g. Permitting and other regulatory fees
 - h. Water purchases and related expenses
 - i. Debt service payments
2. **Cooperative Procurement.** The District may participate in, or reference purchases and contracts established by other political jurisdictions, provided the referenced cooperative purchase agreement is established following a competitive bid process. The District's subsequent cooperative purchase agreement may be authorized according to Table 1 (5080.4).
3. **Inventory Replenishment.** Purchases to replenish the District's warehouse inventory within established inventory re-order levels require no prior authorization provided that the vendor being utilized has been selected via procedures set forth herein within the last twenty-four months as the designated vendor for the items, or class of items, to be purchased.
4. **Piggyback.** "Piggyback" purchases or leases, when the General Manager determines it is in District's best interest to utilize the contracts of other governmental agencies or non-profit governmental entities.
5. **Sole Source.** The General Manager has the final responsibility for determining whether a sole source requisition meets the requirements of this policy for all purchases lower than that identified in Table 1 (5080.4) as a Level 3 purchase. When a request is made for a purchase and the

specifications limit the bidding to one source and/or brand or trade name, the requesting department must complete the appropriate form, which shall be authorized by the requesting department's Director and approved by the General Manager or his/her designee. Instances when sole source purchasing may be applicable include the following:

- a. Property or services can be obtained only from a specific vendor (i.e., materials or equipment; one-of-a-kind items, etc.);
- b. Competitive sourcing is precluded because of the existence of patents, copyrights, and special processes, control of raw materials by vendors or similar circumstances;
- c. Procurement of utility service such as telephone, power or other such item where the rates or prices therefore are fixed by legislation, government regulation or contract;
- d. Procurement of support services in connection with the assembly, installation or servicing of equipment manufactured by a particular supplier;
- e. Procurement of parts or components to be used as replacements in support of equipment manufactured by a particular supplier;
- f. Procurement involving construction where a contractor is already at work on the site, and it would not be practical to engage another contractor;
- g. Procurement where only a single supplier in a market is licensed or authorized to service or sell a specific product line;
- h. Procurement of compatible additions to existing equipment where a different manufacturer's equipment would be impractical for the specific need;
- i. The supplier or products are specified and required by the funding agency of a grant or Federal/State contract.

A Sole Source form shall be completed and signed by the General Manager one time per calendar year per vendor for recurring purchases from said vendor or when increments of purchase exceed \$20,000.

5080.10 Vehicles. Vehicles may be purchased in accordance with Table 1 of subsection 5080.4, in conjunction with the District's Capital Improvement Plan approved by the Board of Directors. Consideration of all relevant logistical and economic factors shall be given to assure the most reasonable and cost effective purchase. Consideration shall also be given to delivery schedules and availability of inventory.

5080.11 Emergency Purchases. The procedures and guidelines for emergency purchases are as follows:

1. Emergency purchases may be made without competitive bidding when unforeseen circumstances present an immediate risk of:
 - a. Harm or hazard to the public health, safety and welfare;
 - b. Damage to District property; or
 - c. Serious interruption of District essential services.
2. Since emergency purchases do not normally provide the District with an opportunity to obtain competitive quotes, sound judgement shall be used in keeping such orders to an absolute minimum. In addition, the following requirements shall apply:
 - a. The Finance Department shall be contacted as soon as possible to obtain a purchase order number.
 - i. Documentation explaining the circumstances and nature of the purchase shall be maintained by the Supervisor, General Manager or Department Director.
 - b. Emergency purchases at Level 4 of Table 1 (5080.4) require notification of the General Manager within 24 hours.

3. The General Manager will notify the President and/or Vice President of the Board of Directors within an additional 24 hours. If the emergency purchase causes any budget line item to exceed the approved budget, it shall be the responsibility of the department requesting the purchase to obtain subsequent Board of Directors approval of reserve funding or to make a budget transfer to cover the purchase.
4. Approvals for a budget transfer must be given by the appropriate Supervisor or Manager as determined by Table 1 (5080.4).
5. All emergency purchases shall be reported to the Board of Directors.

5080.12 **Change Orders.** Any change to the scope, price, or material terms of a purchase order or contract shall be documented by a written change order, except as provided below.

1. Increases attributable solely to taxes, shipping, or handling charges required by law or standard commercial practice do not require a change order, provided such increases are reasonable and documented.
2. The General Manager may approve change orders to purchase orders or contracts for the procurement of materials, supplies, equipment, services, and public works construction projects provided:
 - a. The change order is within the original scope of the purchase order or contract and does not cause expenditures to exceed the adopted budget;
 - b. The cumulative total of all change orders not exceed 10% of the original purchase order or contract amount; and
 - c. The total purchase order or contract amount, including all change orders, does not exceed the applicable approval threshold in Table 1 (5080.4).
3. Any change order that causes the total purchase order or contract amount to exceed the applicable Table 1 approval threshold shall require approval at the higher authorization level specified in Table 1, including Board of Directors approval where applicable.

ASSET DEPRECIATION LIFE

Fixed Asset	Useful Life (years)
General Plant/Structures	50
Reservoirs, Dams, etc.	50
Vehicles	5
Heavy Equipment (normal – light use)	7 – 10
Light Equipment (normal – light use)	5 – 7
Office Equipment	5 – 10
Office Furniture	10 – 15
Computer Equipment	5 – 7

9. INVESTMENT OF DISTRICT FUNDS

Refer to the current resolution as approved by the Board of Directors.

10. CUSTOMER PAYMENT ARRANGEMENTS

- A. **Policy.** Upon request, the General Manager may grant approval of special arrangements to be made for payment of the following fees when an extreme hardship exists:
- i. Regular water service.
 - ii. Reasonable payment schedule following receipt of delinquency “shut-off” notice.
- B. **Scope.** Monthly payments over a period not to exceed twelve (12) payments. When payments are to be made at the close of escrow but property is not sold, arrangements must be made for payments to continue on a regular basis. If payment arrangement is broken then no other payment arrangements will be granted for the year.

11. EMPLOYMENT OF CONSULTANTS

- A. **Policy.** The District employs outside contractors or consultants for construction, engineering, planning, and environmental review projects, or for auditing purposes. The District’s procedure is as follows:
- i. Procedure. Consultation Contracts will be advertised for bid in at least one local newspaper of general circulation. The bid opening is open to the public and will be specified in the bid documents.
- B. Board Approval. Consultants will be selected by the General Manager and approved by the Board of Directors. The General Manager and/or Board of Directors will make their selection based on the consultant’s experience and qualifications. The consultant will also be required to provide an explanation of scope of work, hours to complete and applicable cost estimate for their services that will be used in their evaluation in the selection process. Consultants

for engineering and architectural services shall be evaluated based upon qualification and not necessarily on cost of services.

12. EMPLOYMENT OF OUTSIDE CONTRACTORS

- A. **Policy.** The District employs outside contractors or consultants for construction, engineering, planning, and environmental review projects, or for auditing purposes. The District's procedure is as follows:

Construction projects will be advertised for bid in at least one (1) local newspaper of general circulation and the local contractors bidding news if available. The bid opening is open to the public and will be specified in the bid documents.

- B. **Board Approval.** Contractors for construction and other similar activities (not professional services) will be selected by the General Manager and approved by the Board of Directors. The General Manager and/or Board of Directors shall make their selection on the basis of the lowest responsible bidder after a thorough evaluation of bids.

13. EASEMENT ABANDONMENT

- A. **Policy.** Abandonment by the District of its interest in public utility easements and other easements dedicated to the District for installation, maintenance, repair, etc., of its facilities, shall require approval of the Board of Directors.
- B. **Board Approval.** Commitments to abandon easements or assurances that easements will be abandoned may be provided by staff only after approval of same by the Board of Directors.

14. EASEMENT ACCEPTANCE

- A. **Policy.** Acceptance by the District of any interest in public utility easements or other easements dedicated to the District for installation, maintenance, repair, etc., of its facilities, shall require approval of the Board of Directors.
- B. **Board Approval.** Commitments to accept easements or assurances that easements will be accepted may be provided by staff only after approval of same by the Board of Directors. Acceptance of easements shall be accomplished by the Board of Directors by adoption of a resolution. Said resolution shall be in the following format:

RESOLUTION NO. _____

[DISTRICT NAME]

ACCEPTING [SPECIFY TYPE OF SERVICE] EASEMENT

WHEREAS, a permanent easement is needed for the purpose of constructing, maintaining, servicing and/or replacing [specify type of service] facilities for the parcel listed below.



**Beaumont-Cherry Valley Water District
Finance and Audit Committee Meeting
February 5, 2026**

Item 9

STAFF REPORT

TO: Finance and Audit Committee

FROM: Finance and Administration

SUBJECT: Quarterly Report: Policy Tracking Matrix Progress Dashboard

Staff Recommendation

Approve the policies pending review in the next one to two months as identified on Table 3, Policies to Work on for Subsequent Meetings, or direct staff as desired.

Background

At the June 6, 2024 meeting, staff recommended the approval of adding the Policy Tracking Matrix Dashboard to the Finance and Audit Committee agenda. The dashboard highlights the summary of policies approved and drafted, and those policies that staff are working on for subsequent meetings. The Committee approved said dashboard and reporting updates.

Discussion

Table 1-Summary of Policy Approval Tracking (All Policies)

Department	On Matrix	Draft Created	Committee / Board Reviewed Drafts	Board Adopted	% Complete
Board Administration	26	26	26	26	100.00%
Engineering	8	8	1	1	12.50%
Finance	16	16	12	11	68.75%
Human Resources	69	69	69	67 ¹	97.10%
Information Technology (Personnel-Related)	18	18	18	18	100.00%
TOTALS	137	137	126	123	89.78%

Table 2-Recommended Policies to be added to the Policy Matrix

Item	Policy Subject	Policy Contents

¹ Human Resources identified Personnel policies that are outdated based on current District practices and applicable laws.



Table 3-Policies To Work on for Subsequent Meetings

Item	Policy No.	Priorities Listed	Draft Size	Selected for Processing	Estimated Committee Presentation
1		Reserves		November 2025	March 2026

Fiscal Impact

There is no fiscal impact.

Attachments

None.

Staff Report prepared by William Clayton, Finance Manager

Beaumont-Cherry Valley Water District
Year-To-Date Analysis of Electric Cost to Pump Groundwater
Through December
Year-Over-Year Comparison

Total Electric Bill Per AF Produced					
WELL ⁽¹⁾	2025	2024	2023	2022	2021
<i>CANYON WELLS</i>					
WELL RR1	\$ -	\$ -	\$ -	\$ -	\$ -
WELL 4A	\$ 108.86	\$ 112.50	\$ 108.83	\$ 99.39	\$ 143.62
WELL 5	\$ 47.49	\$ 52.13	\$ 59.47	\$ 47.35	\$ 44.33
WELL 6	\$ 39.30	\$ 52.54	\$ 84.12	\$ 61.68	\$ 56.86
WELL 9A	\$ -	\$ -	\$ -	\$ -	\$ -
WELL 10	\$ 105.99	\$ 89.50	\$ 86.80	\$ 170.82	\$ 488.52
WELL 11	\$ 81.11	\$ 84.97	\$ 178.65	\$ 301.73	\$ 111.19
WELL 12/13	\$ 63.16	\$ 68.96	\$ 71.71	\$ 99.91	\$ 75.04
WELL 14	\$ 109.88	\$ 100.35	\$ 120.97	\$ 191.37	\$ 113.99
WELL 18	\$ 66.39	\$ 61.58	\$ 75.35	\$ 186.98	\$ 88.49
WELL 19	\$ 37.84	\$ 37.16	\$ 48.58	\$ 148.68	\$ 374.77
WELL 20	\$ 78.22	\$ 53.63	\$ 61.56	\$ 71.32	\$ 67.35
TOTAL CANYON WELLS	\$ 68.18	\$ 71.78	\$ 84.13	\$ 96.13	\$ 97.87
<i>CITY WELLS</i>					
WELL 3	\$ -	\$ -	\$ 186.49	\$ 151.31	\$ 131.85
WELL 16	\$ 266.32	\$ 269.39	\$ 277.90	\$ 203.30	\$ 199.14
WELL 21	\$ 145.21	\$ 149.10	\$ 178.02	\$ 148.09	\$ 126.03
WELL 22	\$ 178.18	\$ 183.36	\$ 197.22	\$ 149.22	\$ 150.24
WELL 23	\$ 265.54	\$ 230.26	\$ 255.93	\$ 215.95	\$ 190.28
WELL 24	\$ 166.76	\$ 157.33	\$ 161.63	\$ 146.39	\$ 133.67
WELL 25	\$ 276.55	\$ 278.00	\$ 282.33	\$ 141.09	\$ 163.43
WELL 26	\$ 222.93	\$ 191.45	\$ 201.01	\$ 149.81	\$ 138.48
WELL 29	\$ 381.42	\$ 364.34	\$ -	\$ -	\$ 223.56
TOTAL CITY WELLS	\$ 229.00	\$ 218.97	\$ 224.65	\$ 160.21	\$ 164.42
<i>BOOSTER STATIONS - NO ADDITIONAL PRODUCTION</i>					
BOOSTERS 21A & B		\$ -	\$ -	\$ -	\$ -
HIGHLAND SPRINGS		\$ -	\$ -	\$ -	\$ -
NOBLE BOOSTER		\$ -	\$ -	\$ -	\$ -
UPPER EDGAR BOOSTER		\$ -	\$ -	\$ -	\$ -
12TH & PALM BOOSTERS		\$ -	\$ -	\$ -	\$ -
4A BOOSTER		\$ -	\$ -	\$ -	\$ -
TOTAL BOOSTER STATIONS	\$ 6.80	\$ 6.93	\$ 8.10	\$ 13.11	\$ 10.49

⁽¹⁾ Data is still being aggregated and consolidated - SCE billing for some facilities can be behind by a month or more

Beaumont-Cherry Valley Water District
Year-To-Date Analysis of Electric Cost to Pump Groundwater
Through December 2025

WELL⁽¹⁾	CCF Produced	AF Produced	Total Electric Bill	Total Electric Bill Per CCF Produced	Total Electric Bill Per AF Produced
<i>CANYON WELLS</i>					
WELL RR1	-	-	\$ -	\$ -	\$ -
WELL 4A	155,951	358.0142	\$ 38,973.78	\$ 0.25	\$ 108.86
WELL 5	90,947	208.7865	\$ 9,915.69	\$ 0.11	\$ 47.49
WELL 6	191,719	440.1251	\$ 17,296.69	\$ 0.09	\$ 39.30
WELL 9A	-	-	\$ 77.17	-	-
WELL 10	17,769	40.7925	\$ 4,323.69	\$ 0.24	\$ 105.99
WELL 11	38,199	87.6935	\$ 7,113.16	\$ 0.19	\$ 81.11
WELL 12/13	137,777	316.2932	\$ 19,976.69	\$ 0.14	\$ 63.16
WELL 14	118,806	272.7415	\$ 29,969.09	\$ 0.25	\$ 109.88
WELL 18	45,964	105.5184	\$ 7,005.03	\$ 0.15	\$ 66.39
WELL 19	149,917	344.1614	\$ 13,023.87	\$ 0.09	\$ 37.84
WELL 20	24,060	55.2342	\$ 4,320.48	\$ 0.18	\$ 78.22
TOTAL CANYON WELLS	971,109	2,229.3604	\$ 151,995.34	\$ 0.16	\$ 68.18
<i>CITY WELLS</i>					
WELL 3	-	-	\$ 1,041.71	-	-
WELL 16	226,721	520.4798	\$ 138,615.43	\$ 0.61	\$ 266.32
WELL 21	635,995	1,460.0436	\$ 212,005.68	\$ 0.33	\$ 145.21
WELL 22	532,866	1,223.2920	\$ 217,966.11	\$ 0.41	\$ 178.18
WELL 23	1,122,407	2,576.6919	\$ 684,222.66	\$ 0.61	\$ 265.54
WELL 24	986,973	2,265.7782	\$ 377,838.68	\$ 0.38	\$ 166.76
WELL 25	808,879	1,856.9307	\$ 513,542.20	\$ 0.63	\$ 276.55
WELL 26	193,262	443.6685	\$ 98,907.05	\$ 0.51	\$ 222.93
WELL 29	358,097	822.0776	\$ 313,559.01	\$ 0.88	\$ 381.42
TOTAL CITY WELLS	4,865,200	11,168.9624	\$ 2,557,698.53	\$ 0.53	\$ 229.00
<i>BOOSTER STATIONS - NO ADDITIONAL PRODUCTION</i>					
BOOSTERS 21A & B			\$ 68,553.77		
HIGHLAND SPRINGS			\$ 7,058.03		
NOBLE BOOSTER			\$ 3,942.27		
UPPER EDGAR BOOSTER			\$ 3,139.25		
12TH & PALM BOOSTERS			\$ 7,502.13		
4A BOOSTER			\$ 901.45		
TOTAL BOOSTER STATIONS	5,836,309	13,398.3228	\$ 91,096.90	\$ 0.02	\$ 6.80

(1) Data is still being aggregated and consolidated - SCE billing for some facilities can be behind by a month or more

Beaumont-Cherry Valley Water District
Year-To-Date Analysis of Electric Cost to Pump Groundwater
Through December 2024

WELL ⁽¹⁾	CCF Produced	AF Produced	Total Electric Bill	Total Electric Bill Per CCF Produced	Total Electric Bill Per AF Produced
<i>CANYON WELLS</i>					
WELL RR1	-	-	\$ -	\$ -	\$ -
WELL 4A	153,943	353.4045	\$ 39,756.49	\$ 0.26	\$ 112.50
WELL 5	85,290	195.7980	\$ 10,207.67	\$ 0.12	\$ 52.13
WELL 6	129,471	297.2238	\$ 15,615.94	\$ 0.12	\$ 52.54
WELL 9A	-	-	\$ 41.71	\$ -	\$ -
WELL 10	31,969	73.3903	\$ 6,568.61	\$ 0.21	\$ 89.50
WELL 11	29,028	66.6391	\$ 5,662.16	\$ 0.20	\$ 84.97
WELL 12/13	171,937	394.7140	\$ 27,218.59	\$ 0.16	\$ 68.96
WELL 14	136,071	312.3758	\$ 31,347.99	\$ 0.23	\$ 100.35
WELL 18	35,352	81.1573	\$ 4,997.83	\$ 0.14	\$ 61.58
WELL 19	152,872	350.9465	\$ 13,041.71	\$ 0.09	\$ 37.16
WELL 20	45,081	103.4927	\$ 5,550.24	\$ 0.12	\$ 53.63
TOTAL CANYON WELLS	971,014	2,229.1419	\$ 160,008.94	\$ 0.16	\$ 71.78
<i>CITY WELLS</i>					
WELL 3	-	-	\$ 6,222.11	\$ -	\$ -
WELL 16	141,442	324.7062	\$ 87,471.56	\$ 0.62	\$ 269.39
WELL 21	415,634	954.1644	\$ 142,261.38	\$ 0.34	\$ 149.10
WELL 22	427,602	981.6391	\$ 179,997.33	\$ 0.42	\$ 183.36
WELL 23	1,091,697	2,506.1915	\$ 577,070.29	\$ 0.53	\$ 230.26
WELL 24	1,038,309	2,383.6295	\$ 375,020.52	\$ 0.36	\$ 157.33
WELL 25	874,664	2,007.9522	\$ 558,207.46	\$ 0.64	\$ 278.00
WELL 26	446,640	1,025.3444	\$ 196,301.81	\$ 0.44	\$ 191.45
WELL 29	321,571	738.2254	\$ 268,966.64	\$ 0.84	\$ 364.34
TOTAL CITY WELLS	4,757,559	10,921.8526	\$ 2,391,519.10	\$ 0.50	\$ 218.97
<i>BOOSTER STATIONS - NO ADDITIONAL PRODUCTION</i>					
BOOSTERS 21A & B			\$ 68,553.77		
HIGHLAND SPRINGS			\$ 7,058.03		
NOBLE BOOSTER			\$ 3,942.27		
UPPER EDGAR BOOSTER			\$ 3,139.25		
12TH & PALM BOOSTERS			\$ 7,502.13		
4A BOOSTER			\$ 901.45		
TOTAL BOOSTER STATIONS	5,728,573	13,150.9945	\$ 91,096.90	\$ 0.02	\$ 6.93

(1) Data is still being aggregated and consolidated - SCE billing for some facilities can be behind by a month or more

Beaumont-Cherry Valley Water District
Year-To-Date Analysis of Electric Cost to Pump Groundwater
Through December 2023

WELL ⁽¹⁾	CCF Produced	AF Produced	Total Electric Bill	Total Electric Bill Per CCF Produced	Total Electric Bill Per AF Produced
<i>CANYON WELLS</i>					
WELL RR1	-	-	\$ -	\$ -	\$ -
WELL 4A	146,527	336.3797	\$ 36,607.13	\$ 0.25	\$ 108.83
WELL 5	71,039	163.0833	\$ 9,698.73	\$ 0.14	\$ 59.47
WELL 6	64,537	148.1561	\$ 12,462.52	\$ 0.19	\$ 84.12
WELL 9A	-	-	\$ 384.54	\$ -	\$ -
WELL 10	45,050	103.4197	\$ 8,976.70	\$ 0.20	\$ 86.80
WELL 11	8,009	18.3854	\$ 3,284.55	\$ 0.41	\$ 178.65
WELL 12/13	159,661	366.5308	\$ 26,282.13	\$ 0.16	\$ 71.71
WELL 14	95,107	218.3359	\$ 26,411.79	\$ 0.28	\$ 120.97
WELL 18	19,106	43.8623	\$ 3,305.00	\$ 0.17	\$ 75.35
WELL 19	96,016	220.4213	\$ 10,707.96	\$ 0.11	\$ 48.58
WELL 20	37,488	86.0597	\$ 5,297.47	\$ 0.14	\$ 61.56
TOTAL CANYON WELLS	742,539	1,704.6341	\$ 143,418.52	\$ 0.19	\$ 84.13
<i>CITY WELLS</i>					
WELL 3	211,541	485.6313	\$ 90,564.15	\$ 0.43	\$ 186.49
WELL 16	152,292	349.6143	\$ 97,158.88	\$ 0.64	\$ 277.90
WELL 21	511,065	1,173.2438	\$ 208,864.94	\$ 0.41	\$ 178.02
WELL 22	443,736	1,018.6777	\$ 200,906.49	\$ 0.45	\$ 197.22
WELL 23	1,010,343	2,319.4284	\$ 593,617.15	\$ 0.59	\$ 255.93
WELL 24	866,437	1,989.0657	\$ 321,492.67	\$ 0.37	\$ 161.63
WELL 25	778,419	1,787.0035	\$ 504,522.36	\$ 0.65	\$ 282.33
WELL 26	435,904	1,000.6979	\$ 201,145.28	\$ 0.46	\$ 201.01
WELL 29	-	-	\$ 55,901.64	\$ -	\$ -
TOTAL CITY WELLS	4,409,737	10,123.3625	\$ 2,274,173.56	\$ 0.52	\$ 224.65
<i>BOOSTER STATIONS - NO ADDITIONAL PRODUCTION</i>					
BOOSTERS 21A & B			\$ 58,034.46		
HIGHLAND SPRINGS			\$ 5,845.65		
NOBLE BOOSTER			\$ 5,494.38		
UPPER EDGAR BOOSTER			\$ 2,097.45		
12TH & PALM BOOSTERS			\$ 23,651.81		
4A BOOSTER			\$ 722.67		
TOTAL BOOSTER STATIONS	5,152,275	11,827.9966	\$ 95,846.42	\$ 0.02	\$ 8.10

(1) Data is still being aggregated and consolidated - SCE billing for some facilities can be behind by a month or more

Beaumont-Cherry Valley Water District
Year-To-Date Analysis of Electric Cost to Pump Groundwater
Through December 2022

WELL	CCF Produced	AF Produced	Total Electric Bill	Total Electric Bill Per CCF Produced	Total Electric Bill Per AF Produced
<i>CANYON WELLS</i>					
WELL RR1	-	-	\$ -	\$ -	\$ -
WELL 4A	140,640	322.8650	\$ 32,088.69	\$ 0.23	\$ 99.39
WELL 5	74,608	171.2755	\$ 8,110.71	\$ 0.11	\$ 47.35
WELL 6	77,600	178.1446	\$ 10,988.36	\$ 0.14	\$ 61.68
WELL 9A	-	-	\$ 99.21	\$ -	\$ -
WELL 10	8,750	20.0872	\$ 3,431.26	\$ 0.39	\$ 170.82
WELL 11	7,518	17.2592	\$ 5,207.62	\$ 0.69	\$ 301.73
WELL 12/13	79,462	182.4185	\$ 18,224.85	\$ 0.23	\$ 99.91
WELL 14	29,566	67.8737	\$ 12,989.11	\$ 0.44	\$ 191.37
WELL 18	4,195	9.6297	\$ 1,800.59	\$ 0.43	\$ 186.98
WELL 19	15,108	34.6820	\$ 5,156.58	\$ 0.34	\$ 148.68
WELL 20	27,388	62.8747	\$ 4,484.36	\$ 0.16	\$ 71.32
TOTAL CANYON WELLS	464,833	1,067.1102	\$ 102,581.34	\$ 0.22	\$ 96.13
<i>CITY WELLS</i>					
WELL 3	421,977	968.7259	\$ 146,581.51	\$ 0.35	\$ 151.31
WELL 16	278,819	640.0803	\$ 130,126.42	\$ 0.47	\$ 203.30
WELL 21	787,043	1,806.8021	\$ 267,569.23	\$ 0.34	\$ 148.09
WELL 22	588,858	1,351.8320	\$ 201,716.04	\$ 0.34	\$ 149.22
WELL 23	591,031	1,356.8205	\$ 292,999.68	\$ 0.50	\$ 215.95
WELL 24	1,190,303	2,732.5597	\$ 400,026.75	\$ 0.34	\$ 146.39
WELL 25	1,383,835	3,176.8486	\$ 448,224.86	\$ 0.32	\$ 141.09
WELL 26	549,877	1,262.3439	\$ 189,112.55	\$ 0.34	\$ 149.81
WELL 29	199	0.4568	\$ 53,865.55	\$ 270.68	\$ -
TOTAL CITY WELLS	5,791,942	13,296.4698	\$ 2,130,222.59	\$ 0.37	\$ 160.21
<i>BOOSTER STATIONS - NO ADDITIONAL PRODUCTION</i>					
BOOSTERS 21A & B			\$ 122,032.15		
HIGHLAND SPRINGS			\$ 6,157.71		
NOBLE BOOSTER			\$ 23,197.81		
UPPER EDGAR BOOSTER			\$ 1,922.95		
12TH & PALM BOOSTERS			\$ 32,543.17		
4A BOOSTER			\$ 2,406.15		
TOTAL BOOSTER STATIONS	6,256,775	14,363.5800	\$ 188,259.94	\$ 0.03	\$ 13.11

Beaumont-Cherry Valley Water District
Year-To-Date Analysis of Electric Cost to Pump Groundwater
Through December 2021

WELL	CCF Produced	AF Produced	Total Electric Bill	Total Electric Bill Per CCF Produced	Total Electric Bill Per AF Produced
<i>CANYON WELLS</i>					
WELL RR1	-	-	\$ -	\$ -	\$ -
WELL 4A	148,951	341.9444	\$ 49,111.05	\$ 0.33	\$ 143.62
WELL 5	68,937	158.2569	\$ 7,015.79	\$ 0.10	\$ 44.33
WELL 6	73,914	169.6825	\$ 9,648.87	\$ 0.13	\$ 56.86
WELL 9A	-	-	\$ 183.28	\$ -	\$ -
WELL 10	1,304	2.9924	\$ 1,461.87	\$ 1.12	\$ 488.52
WELL 11	18,395	42.2289	\$ 4,695.63	\$ 0.26	\$ 111.19
WELL 12/13	91,857	210.8753	\$ 15,824.05	\$ 0.17	\$ 75.04
WELL 14	22,438	51.5115	\$ 5,872.00	\$ 0.26	\$ 113.99
WELL 18	17,086	39.2236	\$ 3,470.98	\$ 0.20	\$ 88.49
WELL 19	6,343	14.5620	\$ 5,457.40	\$ 0.86	\$ 374.77
WELL 20	25,820	59.2736	\$ 3,991.84	\$ 0.15	\$ 67.35
TOTAL CANYON WELLS	475,044	1,090.5512	\$ 106,732.76	\$ 0.22	\$ 97.87
<i>CITY WELLS</i>					
WELL 3	431,570	990.7484	\$ 130,629.31	\$ 0.30	\$ 131.85
WELL 16	249,384	572.5069	\$ 114,008.34	\$ 0.46	\$ 199.14
WELL 21	821,188	1,885.1882	\$ 237,592.19	\$ 0.29	\$ 126.03
WELL 22	479,934	1,101.7769	\$ 165,536.02	\$ 0.34	\$ 150.24
WELL 23	1,003,660	2,304.0863	\$ 438,415.22	\$ 0.44	\$ 190.28
WELL 24	285,405	655.1997	\$ 87,579.42	\$ 0.31	\$ 133.67
WELL 25	1,092,798	2,508.7190	\$ 410,012.01	\$ 0.38	\$ 163.43
WELL 26	591,243	1,357.3072	\$ 187,964.76	\$ 0.32	\$ 138.48
WELL 29	726,594	1,668.0303	\$ 372,903.21	\$ 0.51	\$ 223.56
TOTAL CITY WELLS	5,681,776	13,043.5629	\$ 2,144,640.48	\$ 0.38	\$ 164.42
<i>BOOSTER STATIONS - NO ADDITIONAL PRODUCTION</i>					
BOOSTERS 21A & B			\$ 109,302.56		
HIGHLAND SPRINGS			\$ 5,265.54		
NOBLE BOOSTER			\$ 20,984.97		
UPPER EDGAR BOOSTER			\$ 1,768.57		
12TH & PALM BOOSTERS			\$ 10,145.30		
4A BOOSTER			\$ 729.64		
TOTAL BOOSTER STATIONS	6,156,820	14,134.1140	\$ 148,196.58	\$ 0.02	\$ 10.49



**Beaumont-Cherry Valley Water District
Finance and Audit Committee Meeting
February 5, 2026**

Item 11

STAFF REPORT

TO: Finance and Audit Committee

FROM: Finance and Administration Department

SUBJECT: Quarterly Report: Review of District Contract Expenditures in Fiscal Year 2025

Staff Recommendation

None. Direct staff as desired.

Executive Summary

The District holds contracts with various vendors to provide ongoing services to the District for the 2025 Fiscal Year. The tables detailing the vendor information, the Board of Directors date of approval, total contract costs to date, contract costs not to exceed, and contract costs remaining are provided as attachments 1 and 2 for review. Attachment 1 is for service-oriented contracts, or projects, not in the District's Capital Improvement Budget. Attachment 2 is for Capital Improvement Budget projects.

Background

At the meeting of the Finance and Audit Committee on January 7, 2021, Chair Hoffman and Member Covington requested detail on long-term contract vendor activities. Since that time, this detail has been presented on a quarterly basis to the Finance and Audit Committee. At the August 24, 2023 Regular Meeting of the Board, Director Covington requested said detail be presented at the next Regular Meeting.

District Policy Part II Section 11, Employment of Consultants, outlines the requirements for executing contracts with outside contractors or consultants for construction, engineering, planning, and environmental review projects, or for auditing purposes. Consultants are selected by the General Manager and approved by the Board of Directors, based on the consultant's experience and qualifications. The consultants are also required to provide an explanation of scope of work, hours to complete and applicable cost estimate for their services that is used in their evaluation in the selection process. Upon Board approval of the contract specifics, District staff works with Legal Counsel to draft and execute an agreement with the outside contractor or consultant selected. Attachment 1 - Table 1 displays contracts that are executed within the parameters of said Policy.

District Policy Part II Section 12, Employment of Outside Contractors, outlines the requirements for executing contracts with outside contractors or consultants for construction, engineering, planning, and environmental review projects, or for auditing purposes. Contractors are selected by the General Manager and approved by the Board of Directors, on the basis of the lowest responsible bidder, after a thorough evaluation of bids. Upon Board approval of the contract specifics, District staff works with Legal Counsel to draft and execute an agreement with the

outside contractor selected. Attachment 2 – Table 2 displays contracts that are executed within the parameters of said Policy.

The Vendor Number and Vendor Name columns of both Tables are created in the District's financial system, Springbrook, upon receipt of the first invoice for services rendered to the District. Wells Fargo Bank, N.A. and Chandler Asset Management are not entered in Springbrook because the charges assessed by those vendors are deducted from the balance and portfolio managed by each of those respective entities. Total Contract Costs to Date reflect invoices for services rendered up through December 31, 2025.

Fiscal Impact

The total remaining contract balances, as reflected by the combined totals of Tables 1 and 2, are \$11,383,656.50.

Attachments

1. Table 1 – Non – Capital Improvement Budget Contracts
2. Table 2 – Capital Improvement Budget Related Contracts

Staff Report prepared by William Clayton, Finance Manager

Beaumont-Cherry Valley Water District
Review of District Contract Expenditures in Fiscal Year 2025
Table 1
Non-Capital Improvement Budget Contracts

Vendor Number	Vendor Name	Contract Services	Status	Board Approval of Contract or Contract Extension Date	Contract Costs Not To Exceed	FY 2024 and Prior Costs	FY 2025 Costs To Date	Total Contract Costs to Date	Remaining Contract Balance as of 12/31/2025
11333	Enterprise Fleet Management, Inc.	2025 Annual Fleet Management Services	Ongoing; 10 vehicles received in 2025	4/9/2025	\$ 170,604.64	\$ -	\$ 99,720.00	\$ 99,720.00	\$ 70,884.64
10881	T.R. Holliman Associates	Consulting Services to Update the District's Cross-Connection Control Plan (CCCCP)	Complete	4/9/2025	\$ 29,580.00	\$ -	\$ 29,580.00	\$ 29,580.00	\$ -
10910	Advanced Diving Services	Reservoir cleaning, inspection and minor repair of four (4) domestic drinking water reservoirs	Complete	1/8/2025	\$ 24,400.00	\$ -	\$ 24,400.00	\$ 24,400.00	\$ -
N/A	Chandler Asset Management	Investment Management/Advisory Svcs	Ongoing; Final of 5 year contract	12/10/2025	Fees Charged on assets under management	\$ -	\$ 41,446.76	\$ 41,446.76	\$ -
N/A	Wells Fargo Bank, N.A.	Banking Services	Ongoing; Year 1	8/14/2024	\$ 25,000.00	\$ -	\$ 17,835.48	\$ 17,835.48	\$ 7,164.52
11276	Universal Green, LLC	Landscape Maintenance Services	Ongoing; Year 1	7/25/2024	\$ 66,600.00		\$ 60,480.00	\$ 60,480.00	\$ 6,120.00
10743	Townsend Public Affairs	Grant Writing Consulting Services	Complete	5/16/2024	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -
10792	A-1 Financial Services	Engineering Office Rental	Ongoing	11/13/2024	\$ 34,752.00	\$ 5,792.00	\$ 34,952.00	\$ 40,744.00	\$ (5,992.00)
11256	Water Resources Economics	Cost-of-Service Study	Phase I complete; Phase II to come	4/10/2024	\$ 73,751.32	\$ 44,322.68	\$ 28,832.23	\$ 73,154.91	\$ 596.41
10772	CV Strategies	Social Media and Public Relations Services	Complete	11/21/2024	\$ 59,000.00	\$ -	\$ 17,432.50	\$ 17,432.50	\$ 41,567.50
10797	Raftelis Financial Consultants	Capacity Charge Study	Ongoing	4/12/2023	\$ 51,750.00	\$ 22,560.00	\$ 22,148.28	\$ 44,708.28	\$ 7,041.72
11180	Foster & Foster Consulting Actuaries, Inc.	Actuarial Services to Value OPEB in Compliance with GASB 75	Year 3 Complete	1/26/2023	\$ 11,650.00	\$ -	\$ 11,650.00	\$ 11,650.00	\$ -
10491	Rogers, Anderson, Malody & Scott, LLP	Annual Independent Audit	Year 3 Complete	1/11/2023	\$ 35,025.00	\$ -	\$ 35,025.00	\$ 35,025.00	\$ -
10016	T.R. Holliman c/o City of Beaumont	Recycled Water Program Implementation Facilitator	Ongoing	9/29/2022	\$ 58,000.00	\$ 33,936.70	\$ -	\$ 33,936.70	\$ 24,063.30
10305	Thomas Harder & Co. via Beaumont Basin Watermaster	District's Share of the 2025 On-Call Professional Engineering Services and Groundwater Level Monitoring Services Agreement for BBW	Complete	N/A	\$ 5,624.00	\$ -	\$ 5,624.00	\$ 5,624.00	\$ -
	Dudek via Beaumont Basin Watermaster	District's Share of an Agreement for Dudek to Develop a Policy to Account for Return Flows in the Beaumont Basin	Complete	N/A	\$ 5,480.00		\$ 5,480.00	\$ 5,480.00	\$ -
11228	Zanjero Group via San Gorgonio Pass Water Agency	District's share of an Agreement for Zanjero Group to develop the Urban Water Management Plan		N/A	\$ 56,100.00		\$ -	\$ -	\$ 56,100.00
11228	D.I. Ready Cleaning Service, Inc.	Commercial Cleaning Services	1st Extension	N/A	\$ 18,500.00	\$ -	\$ 22,200.00	\$ 22,200.00	\$ (3,700.00)
TOTAL CONTRACT COSTS REMAINING					\$ 745,816.96			\$ 583,417.63	\$ 203,846.09

**Beaumont-Cherry Valley Water District
Review of District Contract Expenditures in Fiscal Year 2025**

**Table 2
Capital Improvement Budget Contracts**

Vendor Number	Vendor Name	Contract Services	Status	Board Approval of Contract or Contract Extension Date	Contract Costs Not To Exceed	FY 2024 and Prior Costs	FY 2025 Costs To Date	Total Contract Costs to Date	Remaining Contract Balance as of 12/31/2025
11337	General Pump Company	Well 12 Pumping Unit Repair and Rehabilitation		11/12/2025	\$ 48,000.00		\$ 7,030.00	\$ 7,030.00	\$ 40,970.00
	TKE Engineering	One Year On-Call Plan Check Services		12/10/2025	\$ 180,000.00		\$ -	\$ -	\$ 180,000.00
10431	So Cal West Coast Electric	Installation of Four Level 2 Electric Charging Stations at Main Office		11/12/2025	\$ 35,000.00	\$ -	\$ 28,900.00	\$ 28,900.00	\$ 6,100.00
10581	H2O Solutions	Cleaning, Inspection, Minor Repair of 4 Domestic Drinking Water Reservoirs		11/12/2025	\$ 22,500.00	\$ -	\$ 14,580.00	\$ 14,580.00	\$ 7,920.00
11337	General Pump Company	Well 24 Emergency Repair - Board Ratified Emergency Giving GM Authorization to expend funds up to \$250,000		7/9/2025	\$ 250,000.00		\$ 60,703.82	\$ 60,703.82	\$ 189,296.18
10668	Thomas Harder & Co.	Hydrogeological Support Services - Well No. 30 - Reallocation of October 2017 Contract	On call/as needed	7/9/2025	\$ 189,488.50	\$ 10,920.50	\$ 26,456.40	\$ 37,376.90	\$ 152,111.60
10178	Converse Consultants	On-call geotechnical services related to District projects	On call/as needed	4/9/2025	\$ 450,000.00	\$ -	\$ -	\$ -	\$ 450,000.00
10337	Hilltop Geotechnical, Inc.	On-call geotechnical services related to District projects	On call/as needed	4/9/2025	\$ 450,000.00	\$ -	\$ 20,482.00	\$ 20,482.00	\$ 429,518.00
	TGR Geotechnical, Inc.	On-call geotechnical services related to District projects	On call/as needed	4/9/2025	\$ 450,000.00	\$ -	\$ -	\$ -	\$ 450,000.00
10509	Albert A. Webb Associates	On-call environmental services related to District projects	On call/as needed	4/9/2025	\$ 600,000.00	\$ -	\$ -	\$ -	\$ 600,000.00
11153	CASC Engineering & Consulting, Inc.	On-call environmental services related to District projects	On call/as needed	4/9/2025	\$ 600,000.00	\$ -	\$ -	\$ -	\$ 600,000.00
10674	Michael Baker International	On-call environmental services related to District projects	On call/as needed	4/9/2025	\$ 600,000.00	\$ -	\$ -	\$ -	\$ 600,000.00
10266	Cozad & Fox	On-call engineering services related to District projects and development plan check activities	On call/as needed	4/9/2025	\$ 1,500,000.00	\$ -	\$ -	\$ -	\$ 1,500,000.00
10674	Michael Baker International	On-call engineering services related to District projects and development plan check activities	On call/as needed	4/9/2025	\$ 1,500,000.00	\$ -	\$ -	\$ -	\$ 1,500,000.00
	TKE Engineering	On-call engineering services related to District projects and development plan check activities	On call/as needed	4/9/2025	\$ 1,500,000.00	\$ -	\$ -	\$ -	\$ 1,500,000.00
10266	Cozad & Fox	2024 Replacement Pipelines Project Design and Engineering Services		2/12/2025	\$ 180,015.00	\$ -	\$ 90,762.52	\$ 90,762.52	\$ 89,252.48
10266	Cozad & Fox	Surveying Services for the 2600 – 2400 Non-Potable Water Pressure Reducing Station		1/23/2025	\$ 8,800.00	\$ -	\$ 20,523.30	\$ 20,523.30	\$ (11,723.30)
11324	Legacy Excavating, Inc.	B Line Replacement Pipeline Project		10/24/2024	\$ 835,000.00	\$ -	\$ 829,965.59	\$ 829,965.59	\$ 5,034.41

**Beaumont-Cherry Valley Water District
Review of District Contract Expenditures in Fiscal Year 2025**

**Table 2
Capital Improvement Budget Contracts**

Vendor Number	Vendor Name	Contract Services	Status	Board Approval of Contract or Contract Extension Date	Contract Costs Not To Exceed	FY 2024 and Prior Costs	FY 2025 Costs To Date	Total Contract Costs to Date	Remaining Contract Balance as of 12/31/2025
10148	MCC Equipment Rentals, Inc.	3040 Pressure Zone Cherry Avenue / International Park Road Transmission Pipeline Project		5/16/2024	\$ 1,905,000.00	\$ 542,196.78	\$ 1,259,296.50	\$ 1,801,493.28	\$ 103,506.72
10266	Cozad & Fox	2023-2024 Service Replacement Project (P-2750-0098)		3/28/2024	\$ 90,850.00	\$ -	\$ 25,231.00	\$ 25,231.00	\$ 65,619.00
10674	Michael Baker International	Design Consulting for 2850 Pressure Zone Booster Pump Station and Transmission Pipeline Project		12/13/2023	\$ 550,000.00	\$ 33,687.23	\$ 192,801.07	\$ 226,488.30	\$ 323,511.70
10193	South West Pump and Drilling, Inc	Drill Well Nos 1A & 2A		10/11/2023	\$ 4,230,000.00	\$ 417,097.50	\$ 1,721,393.46	\$ 2,138,490.96	\$ 2,091,509.04
11222	Ludwig Engineering Associates, Inc.	Design and Engineering Services for the 2023 Water Pipelines Projects (P-2750-0056, P-2750-0091 and P-2750-0095)		7/27/2023	\$ 115,269.00	\$ 115,224.00	\$ -	\$ 115,224.00	\$ 45.00
11194	Dudek	District Well Feasibility and Siting Study		3/23/2023	\$ 79,970.00	\$ 56,962.50	\$ -	\$ 56,962.50	\$ 23,007.50
10266	Cozad & Fox	B Line Replacement Pipeline Project Engineering Services		11/9/2022	\$ 132,000.00	\$ 109,415.00	\$ 20,912.00	\$ 130,327.00	\$ 1,673.00
11153	CASC Engineering & Consulting, Inc.	On-Call Land Surveying Services		7/28/2022		\$ 25,360.10	\$ -	\$ 25,360.10	\$ (25,360.10)
10266	Cozad & Fox	On-Call Land Surveying Services		7/28/2022		\$ -	\$ -	\$ -	\$ -
10911	Prizm Group	On-Call Land Surveying Services		7/28/2022		\$ 9,516.25	\$ -	\$ 9,516.25	\$ (9,516.25)
11098	Harper and Associates Engineering	2022/2023 Water Storage Tank Recoating, Painting, and Rehabilitation		6/23/2022	\$ 198,000.00	\$ 19,870.00	\$ -	\$ 19,870.00	\$ 178,130.00
10266	Cozad & Fox	2020-2021 Replacement Pipeline Project Engineering Services		6/24/2021	\$ 188,000.00	\$ 160,121.95	\$ 19,599.30	\$ 179,721.25	\$ 8,278.75
10668	Thomas Harder & Co.	Engineering Svcs - Well Nos. 1A and 2A		10/11/2017, with additional funding on 09/18/2024	\$ 371,400.00	\$ 121,660.18	\$ 107,399.54	\$ 229,059.72	\$ 142,340.28
10266	Cozad & Fox	Engineering Svcs - Noble Tank and Pipeline		11/8/2017	\$ 234,100.00	\$ 224,227.10	\$ 21,286.50	\$ 245,513.60	\$ (11,413.60)
TOTAL CONTRACT COSTS REMAINING					\$ 17,493,392.50			\$ 6,313,582.09	\$ 11,179,810.41

**Beaumont-Cherry Valley Water District
2025 Year to Date Title Report Requests**

Date	Property/APN	Cost	Reason for Inquiry
6/10/2025	APN 417-220-018	\$750.00	4th St Parcel owned by BCVWD
7/22/2025	APN 419-222-008	\$825.00	BCVWD Easement Research
7/22/2025	APN 408-110-042 - Well 25	\$750.00	To ensure no encuberance before dedication
7/22/2025	APN 419-020-074 - Well 26	\$750.00	To ensure no encuberance before dedication
12/3/2025	9300 & 9385 Oak Glen Rd (APN 401-080-001, 401-040-002)	\$825.00	Water Rights Clarification
12/3/2025	APN 401-080-003	\$750.00	Water Rights Clarification
12/3/2025	APN 401-060-003, 401-050-026	\$825.00	Water Rights Clarification
12/3/2025	APN 401-271-032	\$750.00	Water Rights Clarification
12/3/2025	APN 401-071-037, -036	\$925.00	Water Rights Clarification
12/24/2025	APN 407-150-016	\$500.00	BCVWD interested in potentially purchasing parcel west of Hannon Tank



**Beaumont-Cherry Valley Water District
Finance and Audit Committee Meeting
February 5, 2026**

Item 13

STAFF REPORT

TO: Finance and Audit Committee
FROM: Finance and Administration Department
SUBJECT: Quarterly Report: Grant Activity

Staff Recommendation

Approve the Grant Activity Quarterly Update to move forward to the Reports section of the agenda for the next Board of Directors meeting or direct staff as desired.

Executive Summary

The Board of Directors has directed District staff to pursue grant funding opportunities from all sources and using various resources, including District staff and contracted grant writing services. Tables 1 through 4 reflect the grant activity until December 31, 2025 for the Finance and Audit Committee to preview before being submitted to the Board of Directors to receive and file.

Background

At the October 25, 2018, Engineering Workshop, the Board of Directors approved a contract with Townsend Public Affairs, Inc. (Townsend) for grant writing services. District staff worked with Townsend for three years evaluating grant eligibility requirements, submitting applications for grant funding, providing legislative updates related to COVID-19 during the pandemic, and lobbying for additional funding opportunities in the State and Federal budget. After the contract ended, at the October 28, 2021, Regular Board meeting, the Board of Directors instructed staff to implement the RFP process to attain a grant writing consultant.

At the District's April 13, 2022, Regular Board meeting, the Board of Directors authorized the General Manager to enter into a contract with Townsend for grant writing services. The approval was for an initial one-year agreement with three optional one-year extensions based on annual Board approval. The agreement ended April 30, 2025.

Table 1, Summary of received funding and/or grant agreements (attached), summarizes the awarded funding and/or agreements related to efforts made by Townsend and District staff.

Attachments

1. Table 1 – Summary of received funding and/or grant agreements

Staff Report prepared by William Clayton, Finance Manager

TABLE 1 - Summary of received funding and/or grant agreements

Funding Program	Procured by	Project	Award	Estimated Original Project Cost	Project Timeframe	Summary	12/31/2025
1 American Rescue Plan Act (ARPA) funding through the County of Riverside	General Manager May 2022	24" 3040 Pressure Zone Cherry Avenue/International Park Road Transmission Pipeline	\$ 1,784,219	\$ 5,163,000	May 2022-December 2025	24" diameter pipeline to increase the capacity of the water and transmission system.	CEQA/NEPA, Design Plans, and Engineer's Pipeline estimated complete; Construction started 10/2024; construction-related activities completed, NOC filed 12/1/2025, with five reimbursement requests totaling \$1,784,219 made and received

Table 1 - Summary of received funding and/or grant agreements

BC

01.29.2026

Table 1- List of grants (2025-Q4)

Funding Program	Procured by	Project	Award	Estimated Original Project Cost	Project Timeframe	Summary	12/31/2025
2 American Rescue Plan Act (ARPA) funding through the County of Riverside	General Manager May 2022	"B" Line Upper Edgar Transmission Pipeline and Facilities Project	\$ 798,681	\$ 2,104,900	May 2022-August 2025	Replaces a 10" diameter pipeline with frequent leaks.	Preliminary Design plans and CEQA/NEPA approved; Notice of Award and Notice to Proceed awaiting contractor approval; materials ordered for construction; Construction started 04/2025; construction-related activities completed, NOC filed 9/17/2025, with five reimbursement requests totaling \$798,681 made and received
3 California Water and Wastewater Arrearage Payment Program, funded by the State Water Resources Control Board using federal ARPA funds	Finance/ Customer Service Staff - February 2024	Outstanding Utility Billing charges from March 3, 2020 to December 31, 2022	\$ 1,548	None to District	2020-2022	Provided funds for 10 residential and commercial customers with arrearages during the COVID-19 pandemic relief period from March 3, 2020, to December 31, 2022.	Completed (July 2024)

Table 1 - Summary of received funding and/or grant agreements

BC

01.29.2026

Table 1- List of grants (2025-Q4)

	Funding Program	Procured by	Project	Award	Estimated Original Project Cost	Project Timeframe	Summary	12/31/2025
4	County of Riverside: Low-Income Household Water Assistance Program (LIHWAP)	Finance Staff April 2022	Outstanding Utility Billing charges (general application)	Total of \$46,698.48 awarded; applied to 150 accounts	None to District	July 2022- March 2024	Provided qualifying low-income residents one-time payment of up to \$2,000 toward their utility bill.	Completed (June 2024)
5	BOR WaterSMART: Water and Energy Efficiency Grant for Fiscal Years 2020 and 2021	Townsend Public Affairs February 2022	Automatic Meter Read/Advanced Metering Infrastructure Deployment Program (AMR/AMI)	\$1.5 million; cost-sharing grant of at least 50%	\$ 4,109,425	September 2019 – April 2024	Implementation of conversion from manual to radio read meters, and infrastructure investments for electronic reading	Completed (April 2024)
6	County of Riverside: Lift to Rise	Finance Staff May 2021	Outstanding Utility Billing charges (general application)	Total of \$16,574.79 awarded; applied to 23 accounts	None to District	May 2021- August 2022	Emergency rental assistance, including utilities, for past due balances.	Completed (November 2022)
7	JPIA Risk Control Program	Operations staff March 2021	Communication Upgrade Project (general application)	\$ 10,000	\$ 32,618	2021- 2022	For the purchase of handheld radios deployed to all field staff, HR, management, and the District's main office.	Completed (May 2022)
8	California Water and Wastewater Arrearage Payment Program, funded by the State Water Resources Control Board using federal ARPA funds	Finance Staff December 2021	Outstanding Utility Billing charges from March 3, 2020 to December 31, 2021	\$ 165,761	\$ 123,244	2020-2022	Provided funds for community water systems that have accrued residential and commercial customer arrearages during the COVID-19 pandemic relief period from March 3, 2020, to June 15, 2021.	Completed (April 2022)

Table 1 - Summary of received funding and/or grant agreements

BC

01.29.2026

Table 1- List of grants (2025-Q4)