



**BEAUMONT-CHERRY VALLEY WATER DISTRICT**  
560 Magnolia Avenue, Beaumont, CA 92223

**SPECIAL MEETING  
OF THE BOARD OF DIRECTORS  
NOTICE AND AGENDA**

*The President of the Board of Directors has called a Special Meeting.  
This meeting is hereby noticed pursuant to  
California Government Code Section 54950 et. seq.*

**Thursday, September 11, 2025 - 6:00 p.m.**  
**560 Magnolia Avenue, Beaumont, CA 92223**

**TELECONFERENCE NOTICE**

*The BCVWD Board of Directors will attend in person at the BCVWD  
Administrative Office and/or via Zoom video teleconference pursuant to  
Government Code 54953 et. seq.*

*To access the Zoom conference, use the link below:*  
<https://us02web.zoom.us/j/84318559070?pwd=SXlzMFEZCMGhOYTFlL2tnUGlpU3h0UT09>

*To telephone in, please dial: **(669) 900-9128**  
Enter Meeting ID: **843 1855 9070** / Enter Passcode: **113552***

*For Public Comment, use the **“Raise Hand”** feature on the video call  
when prompted. If dialing in, **dial \*9 to “Raise Hand”** when prompted*

*BCVWD provides remote attendance options primarily as a matter of convenience to the public. Unless a Board member is attending remotely pursuant to provisions of GC 54953 et. seq., BCVWD will not stop or suspend its in-person public meeting should a technological interruption occur with respect to the Zoom teleconference or call-in line listed on the agenda. Members of the public are encouraged to attend BCVWD meetings in person at the above address, or remotely using the options listed. Members of the public are not required to provide identifying information in order to attend public meetings. Through the link above, the Zoom platform requests entry of a name and email address, and BCVWD is unable to modify this requirement.*

*Meeting materials are available on the BCVWD website:*  
<https://bcvwd.gov/document-category/regular-board-agendas/>

## BCVWD SPECIAL MEETING – SEPTEMBER 11, 2025

**Call to Order: President Slawson**

**Pledge of Allegiance: Director Williams**

**Invocation: President Slawson**

**Announcement and Verification of Remote Meeting Participation Pursuant To AB 2449, AB 2302, or GC 54953(b)**

**Roll Call  
and Introduction of Staff Members Present**

Roll Call - Board of Directors

	President Daniel Slawson
	Vice President Lona Williams
	Secretary Andy Ramirez
	Treasurer David Hoffman
	Member John Covington

**Public Comment**

**PUBLIC COMMENT: RAISE HAND OR PRESS \*9 to request to speak when prompted. If you are present in the Board Room, please fill out a Request to Speak card and deliver it to the Recording Secretary.**

At this time, any person may address the Board of Directors on matters within its jurisdiction. However, state law prohibits the Board from discussing or taking action on any item not listed on the agenda. Any non-agenda matters that require action will be referred to Staff for a report and possible action at a subsequent meeting.

**Please limit your comments to three minutes.** Sharing or passing time to another speaker is not permitted.

### **ACTION ITEMS**

*Action may be taken on any item on the agenda. Information on the following items is included in the full Agenda Packet.*

- 1. Adjustments to the Agenda:** In accordance with Government Code Section 54954.2, additions to the agenda require a 2/3 vote of the legislative body, or if less than 2/3 of the members are present, a unanimous vote of those members present, which makes the determination that there is a need to take action, and the need to take action arose after the posting of the agenda.

- a. Item(s) to be removed or continued from the Agenda
- b. Emergency Item(s) to be added to the Agenda
- c. Changes to the order of the agenda

- 2. Reports / Presentations / Information Items**

Receive and file reports from consultants, contractors, or staff. Presentations may be made upon request of the Board. Requested presentations should be limited to no longer than five (5) minutes.

The Board may receive and file the following reports with one motion:

- a. California Water Supply Conditions and Water Issues (pages 6 - 11)
- b. California Special Districts Association Opportunities for Involvement: Committees and Expert Teams (pages 12 - 20)
- c. Association of California Water Agencies Opportunities for Involvement: Committee Interest for 2026-2027 (pages 21 - 26)
- d. 2025 Great Place to Work Certification (pages 27 - 35)



3. **Consent Calendar:** All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and may be approved in one motion. There will be no discussion of these items prior to the time the Board considers the motion unless members of the Board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.
  - a) Review of the June 2025 Budget Variance Reports (pages 36 - 49)
  - b) Review of the June 30, 2025 Cash/Investment Balance Report (pages 50 - 77)
  - c) Review of Check Register for the Month of July 2025 (pages 78 - 102)
  - d) Approval of July 2025 Invoices (pages 103 - 105)
  - e) SB 394 Support Letter (pages 106 - 110)
  - f) ACWA Coalition Budget Letter (pages 111 - 113)
  - g) Update: Revenues and Expenses Related to District Residences (pages 114 - 115)
  - h) Minutes of the Regular Meeting of July 9, 2025 (pages 116 - 129)
4. **Presentation: California Special Districts Association Excellence in Technology Award** (no staff report)
5. **District Participation with San Geronio Pass Water Agency for the Preparation of the 2025 Urban Water Management Plan and Funding Authorization** (pages 130 - 143)
6. **Update: Status of Water Reuse Plans and Recycled Water Partnership with the City of Beaumont: City Adaptive Management and Mitigation Plan** (pages 144 - 169)
7. **Resolution 2025-\_\_:** Amending the District's Policies and Procedures Manual (pages 170 -211)
  - a. Policy 2020 Sexual Harassment
  - b. Policy 2025 Whistleblower Protection
  - c. Policy 3005 Compensation
  - d. Policy 5042 Petty Cash
8. **Request for Continuation of Service for Proposed Restaurant to be located on Riverside County Assessor's Parcel Number (APN) 418-091-001 at the southwest corner of 6th Street and Edgar Avenue** (pages 212 - 218)
9. **Issuance of Grading Water for Upcoming Commercial Development (APNs 414-090-019, 414-070-007, -008, and 414-080-001 through 414-080-006) Located at the southeast corner of the I-10 Freeway and Oak Valley Parkway Interchange within the City of Beaumont** (pages 219 - 222)
10. **Authorize the General Manager to expend Funds in an Amount Not-to-Exceed \$11,000 for Necessary Work to Extract Groundwater Samples from an Existing Trammel Crow Well at the Former Dowling Orchard Property** (pages 223 - 227)
11. **Set Public Hearing for October 28, 2025 in Compliance with California Assembly Bill 2561 – Annual Public Hearing Requirement on Job Vacancies, Recruitment, and Retention** (pages 228 - 231)

**12. Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem (pages 232 - 245)**

**13. Reports For Discussion and Possible Action**

a. Ad Hoc Committees

- i. Communications
- ii. Sites Reservoir
- iii. Bogart Park
- iv. Water Re-Use 3x2
- v. Board Policies

b. Standing Committees (written report only - pages 246 - 247)

- i. Finance & Audit Committee
- ii. Personnel Committee

c. Directors' Reports

*In compliance with Government Code § 53232.3(d), Water Code § 20201, and BCVWD Policies and Procedures Manual Part II Policies 4060 and 4065 directors claiming a per diem and/or expense reimbursement (regardless of pre-approval status) will provide a brief report following attendance.*

- Urban Water Institute Annual Water Conference on August 20-22, 2025 (Ramirez, Slawson, Williams)
- CSDA Annual Conference and Exhibitor Showcase on August 25-28, 2025 (Williams)
- Beaumont Chamber of Commerce Breakfast on September 3, 2025 (Hoffman, Slawson)
- Orange County Water Summit on September 5, 2025 (Ramirez)
- State of the City event on September 10, 2025 (Hoffman, Slawson, Williams)

d. Directors' General Comments

e. General Manager's Report

f. Legal Counsel Report

**14. Topic List for Future Meetings**

*A Board Member may request that a matter directly related to District business be placed on the agenda of a regularly scheduled meeting of the Board of Directors (Policy 4030.5)*

**15. Announcements**

*Check the meeting agenda for location and potential teleconference information.*

- ~~Personnel Committee: Tuesday, Sept. 16 at 4:30 p.m.~~ - CANCELED
- San Geronio Pass Regional Water Alliance: Wednesday, Sept. 24 at 5 p.m.
- Engineering Workshop: Thursday, Sept. 25 at 6 p.m.
- Beaumont Basin Watermaster Committee: Wednesday, Oct. 1 at 11 a.m.

- a) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
Pursuant to Government Code Section 54947  
Title: General Manager
- b) **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:  
One case.
- c) **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**  
Pursuant to California Government Code Section 54956.8  
Property: APNs 408-080-009, 408-080-010, 408-080,011, 480-080-012  
Agency Negotiator: Dan Jagers, General Manager  
Under Negotiation: Price and terms of payment

## **17. Report on Action Taken During Closed Session**

## **18. Adjournment**

### **NOTICES**

**AVAILABILITY OF AGENDA MATERIALS** - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Beaumont-Cherry Valley Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 560 Magnolia Avenue, Beaumont, California ("District Office") during business hours, Monday through Thursday from 7:30 a.m. to 5 p.m. If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District Office at the same time or within 24 hours' time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during the meeting, they can be made available in the Board Room at the District Office. Materials may also be available on the District's website: <https://bcvwd.gov/>. (GC 54957.5)

**REVISIONS TO THE AGENDA** - In accordance with §54954.2(a) of the Government Code (Brown Act), revisions to this Agenda may be made up to 72 hours before the Board Meeting, if necessary, after mailings are completed. Interested persons wishing to receive a copy of the set Agenda may pick one up at the District's Main Office, located at 560 Magnolia Avenue, Beaumont, California, up to 72 hours prior to the Board Regular Meeting.

**REQUIREMENTS RE: DISABLED ACCESS** - In accordance with Government Code §54954.2(a), and the Americans with Disabilities Act (ADA), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the District Office. Notification of at least 48 hours in advance of the meeting will generally enable staff to make reasonable arrangements to ensure accessibility. The Office may be contacted by telephone at (951) 845-9581, email at [info@bcvwd.gov](mailto:info@bcvwd.gov) or in writing at the Beaumont-Cherry Valley Water District, 560 Magnolia Avenue, Beaumont, California 92223.

**CERTIFICATION OF POSTING:** A copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Beaumont-Cherry Valley Water District and to its website at least 72 hours in advance of the meeting (Government Code §54954.2(a)).



**Beaumont-Cherry Valley Water District  
Special Board Meeting  
September 11, 2025**

**Item 2a**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** California Water Supply Conditions and Water Issues

---

**In the news**

**Toilets and showers make up the vast majority of household water use**

*Homes in California use less water than other states, according to a new study of a subset of US cities*

American Geophysical Union | 9/4/2025

<https://mavensnotebook.com/2025/09/04/agu-toilets-and-showers-make-up-the-vast-majority-of-household-water-use/>

**Heat wave gives way to late-summer thunderstorms as California's extreme weather continues**

Los Angeles Times | 9/2/2025

<https://www.latimes.com/california/story/2025-09-02/la-me-thunderstorms-danger>

**California's Snowpack Is the State's Biggest Reservoir—and It's Declining**

*Most of the state's annual rainfall arrives in a narrow window between October 1st and April 1st; twelve large reservoirs and over a hundred smaller reservoirs (scattered throughout the state) capture and store this water to control floods and keep our taps running in the dry season. But another natural reservoir is also essential to the state: snowpack.*

Public Policy Institute of California | 9/2/2025

[https://www.ppic.org/blog/californias-snowpack-is-the-states-biggest-reservoir-and-its-declining/?utm\\_source=rss&utm\\_medium=rss&utm\\_campaign=californias-snowpack-is-the-states-biggest-reservoir-and-its-declining](https://www.ppic.org/blog/californias-snowpack-is-the-states-biggest-reservoir-and-its-declining/?utm_source=rss&utm_medium=rss&utm_campaign=californias-snowpack-is-the-states-biggest-reservoir-and-its-declining)

**Colorado River**

**Interior Department and Bureau of Reclamation announce new funding for water projects in Colorado**

*The U.S. Department of the Interior and the Bureau of Reclamation are announcing nearly \$12 million in funding to support the long-term health and sustainability of the Colorado River system through projects in Colorado.*

US Bureau of Reclamation press release | 6/11/2025

<https://www.usbr.gov/newsroom/news-release/5179>

**Colorado River deadline approaches, states consider 'supply-driven' framework**

*Meanwhile, water declines are projected to continue at Lake Mead.*

KTNV Las Vegas | 9/4/2025

<https://www.ktnv.com/news/colorado-river-deadline-approaches-states-consider-supply-driven-framework>



## **Delta Conveyance Project / Sites Reservoir**

### **Department of Water Resources: DCP: Securing Statewide Water Supplies Part 6: Fact over Fiction**

*Modernizing the infrastructure that delivers clean, affordable water to 27 million Californians and 750,000 acres of farmland across the state is no small feat.*

Maven's Notebook | 9/4/2025

<https://mavensnotebook.com/2025/09/04/delta-conveyance-project-securing-statewide-water-supplies-part-6-fact-over-fiction/>

### **Newsom's controversial California delta tunnel project endorsed by nation's largest irrigation system**

CBS News 9/4/2025

<https://www.cbsnews.com/sacramento/news/newsom-controversial-california-delta-tunnel-project-endorsed-iid/>

### **Will the Sites Reservoir ever get built?**

*This reservoir, approved by voters in 2014, could have been built by now.*

Edward Ring, Director of Water and Energy Policy at the California Policy Center | 9/4/2025

<https://mavensnotebook.com/2025/09/04/edward-ring-will-the-sites-reservoir-ever-get-built/>

### **New Report Highlights the Delta Conveyance Project as the Single Most Effective Action for a Sustainable Water Future for California**

*The Findings are Part of a New Strategy from the Department of Water Resources to Modernize the State Water Project to Adapt to a Changing Climate*

Department of Water Resources 8/19/2025

<https://water.ca.gov/News/News-Releases/2025/Aug-25/New-Report-Highlights-DCP-as-Single-Most-Effective-Action-for-Sustainable-Water-Future>

## **Resources**

### **The Geography of California's Water**

*We take a map-based tour of California's elaborate water management systems, and look at where the water comes from, who uses it, and how it gets to them*

The Lookout – You Tube video | Host Zeke Lunder has 30 years of experience in wildland fire management and California water issues

<https://www.youtube.com/watch?v=W42WB4gO6j0>

## **Attachments**

- 1 California Drought Monitor Map – Sept. 4, 2025
- 2 Reservoir Conditions – Sept. 2, 2025
- 3 SGPWA Press Release

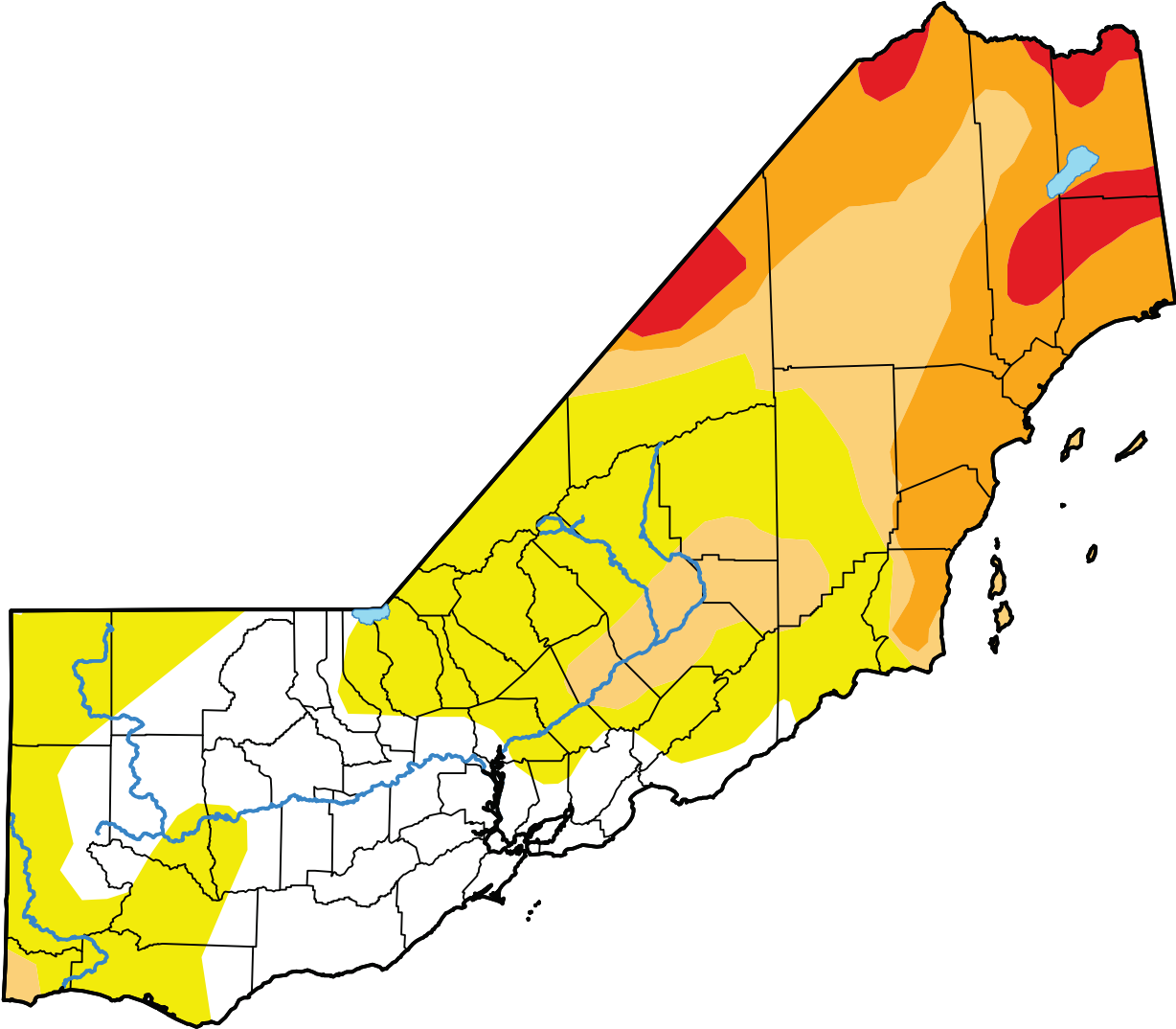
U.S. Drought Monitor

California

September 2, 2025

(Released Thursday, Sep. 4, 2025)

Valid 8 a.m. EDT



Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	23.99	76.01	39.56	23.01	4.70	0.00
Last Week 08-26-2025	23.99	76.01	39.56	23.01	5.90	0.10
3 Months Ago 06-03-2025	39.01	60.99	39.81	24.73	7.11	0.10
Start of Calendar Year 01-07-2025	39.11	60.89	35.93	10.43	1.06	0.00
Start of Water Year 10-01-2024	28.40	71.60	10.67	0.08	0.00	0.00
One Year Ago 09-03-2024	45.59	54.41	8.36	0.00	0.00	0.00

**Intensity:**

None

D0 Abnormally Dry

D1 Moderate Drought

D2 Severe Drought

D3 Extreme Drought

D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

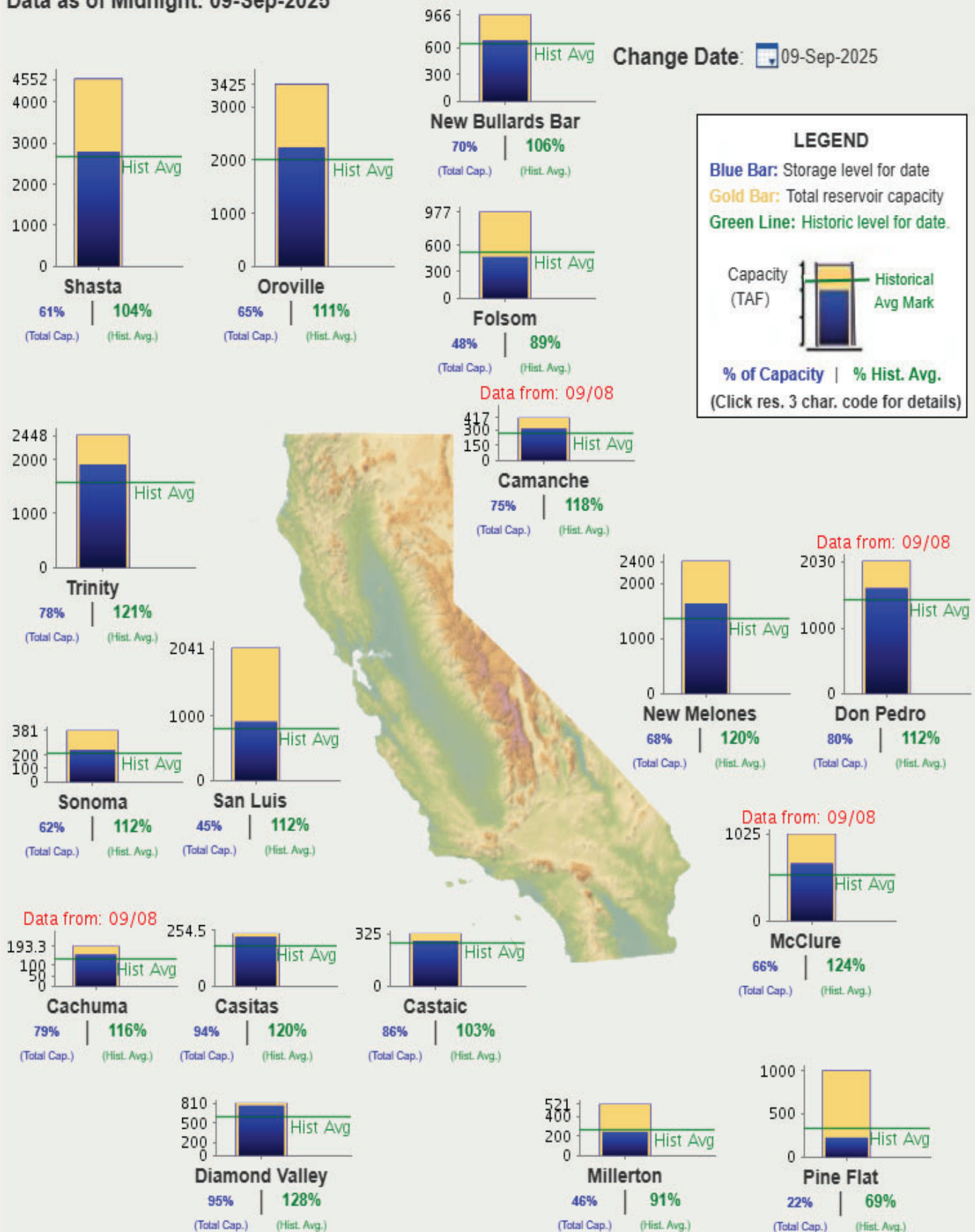
**Author:**  
David Simeral  
Western Regional Climate Center





# CURRENT CONDITIONS: MAJOR WATER SUPPLY RESERVOIRS:09-SEP-2025

Data as of Midnight: 09-Sep-2025



[Click to download printable version of current data.](#)

Report Generated: 10-Sep-2025 8:39 AM

The CSI link has been disabled to zoom in, for the lack of historical data.



SAN GORGONIO PASS  
WATER AGENCY  
*A California State Water Project Contractor*

FOR IMMEDIATE RELEASE

CONTACT: Tara Mulally

[tara@cvstrat.com](mailto:tara@cvstrat.com), 510-300-5843

## Pass Area Dives into Unprecedented Water Alliance

BEAUMONT, CA (August 22, 2025) – In a historic move to secure reliable water supplies for the Pass area, the San Geronio Pass Water Agency (SGPWA) Board of Directors approved a Memorandum of Understanding (MOU) with the Metropolitan Water District of Southern California (Metropolitan) on June 16, 2025.

The expansive MOU enables SGPWA and Metropolitan to share technical expertise, conduct feasibility studies for high-impact projects and programs, model potential infrastructure, implement water exchange programs and pilot projects, and coordinate water management facility development.

"This groundbreaking partnership opens the door to powerful storage and exchange projects that will protect our shared water future," said SGPWA Board President Mickey Valdivia. "We are proud to join forces with MWD to lead the way toward long-term water sustainability for everyone."

The MOU explores resilient infrastructure development and diversified supply sources. SGPWA is working with Metropolitan to expand its water portfolio to maintain stable water rates.

"We are excited to work with SGPWA to leverage combined resources, expertise and infrastructure," said Metropolitan Board Chair Adán Ortega, Jr. "Together, we will forge powerful, cost-effective solutions to the San Geronio Pass region's water needs while supporting our mission to ensure water reliability for Southern California."

The MOU advances specific goals within SGPWA's Strategic Plan, including aligning with the current and future water landscape; supporting the region's long-term needs by diversifying the local supply portfolio; advancing water sustainability; and ensuring a reliable delivery system that advances efficiency and resiliency.

Outside of the MOU, SGPWA and Metropolitan have both made investments in the Delta Conveyance Project (DCP) planning process to modernize and increase the long-term reliability of the State Water Project (SWP). The agencies will use information gathered during this process to make a future decision on whether to fund the project's construction. President Valdivia and Director Larry Smith recently visited the State Capitol to advocate for the DCP budget trailer bill. As a significant investor in the Sites Reservoir Project, SGPWA shared its first-hand experience in permit streamlining and acceleration.

1210 Beaumont Avenue | Beaumont | CA 92223

P: 951.845.2577 | F: 951.845.0281 | [www.sgpwa.com](http://www.sgpwa.com)

2025-09-11 BCVWD Special Meeting Agenda - Page 10 of 247

### President

Mickey Valdivia

### Vice President

Chander Letulle

### Treasurer

Robert Ybarra

### Secretary

Kevin Walton

### Directors

Dr. Blair M Ball

Sarah Wargo

Larry Smith

### General Manager

Lance Eckhart,

PG, CHG

### Legal Counsel

Jeffrey Ferre

Metropolitan is a regional water wholesaler and the largest supplier of treated water in the United States. It serves 26 member agencies that deliver supplies directly or indirectly to 19 million people in Los Angeles, Orange, Riverside, San Bernardino, San Diego and Ventura counties. Metropolitan owns and operates the Colorado River Aqueduct system and is the largest single contractor of the SWP.

Learn more about SGPWA's sustainability efforts at [sgpwa.com](http://sgpwa.com).

###

**About San Geronio Pass Water Agency**

Formed in 1961, SGPWA is a State Water Contractor that serves a 225-square-mile area of western Riverside County. The service area includes the cities of Calimesa, Beaumont, and Banning, and the communities of Cherry Valley, Cabazon, and the Banning Bench. In addition to importing State Water Project (SWP) water from Northern California to augment local groundwater sources, the Agency builds local system infrastructure, participates in water transfers, partners in statewide water projects and collaborates on regional water reliability and conservation efforts.



**Beaumont-Cherry Valley Water District  
Special Board Meeting  
September 11, 2025**

**Item 2b**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** California Special Districts Association Opportunities for Involvement: Committees and Expert Teams

---

**Staff Recommendation**

None. Information only.

**Background**

The Beaumont-Cherry Valley Water District is a member of the California Special Districts Association (CSDA), a non-profit organization formed to promote good governance and improved core local services through professional development, advocacy and other services for all types of independent special districts. The CSDA is governed by an 18-member Board of Directors elected from the membership in six geographic networks. BCVWD is part of the Southern Network.

The Board of Directors has previously indicated interest in providing representation for the Beaumont area to the organization.

An interested member of the BCVWD Board may consider attendance at CSDA events, joining a committee, volunteering for one of the Expert Feedback Teams, and/or taking CSDA training courses. This is the time of year when CSDA seeks new volunteers for the committees and Expert Feedback teams.

**Summary**

The CSDA has announced its annual request for volunteers to serve on committees and Expert Feedback Teams.

Committees need dedicated participants who can expend the time to provide expertise in directing the activities and policies of CSDA. Committee participation requires certain time commitments and attendance. Committees are:

- Legislative Committee: Develops CSDA's legislative agenda.
- Professional Development Committee: Provides direction for professional development and events.
- Member Services Committee: Supports member recruitment and retention efforts.
- Audit Committee: Maintains and updates internal controls.
- Elections & Bylaws Committee: Conducts annual elections and occasional bylaws reviews.
- Fiscal Committee: Oversees the financial direction of the organization.



Expert Feedback Teams provide input to CSDA advocacy staff on specific areas of public policy facing special districts. Team members need only reply to periodic emails with their thoughts, opinions, and experiences. Expert feedback team members will not be required to travel; they should expect to receive a handful of e-mails each month and, on rare occasions, they may be contacted by phone. Expert Feedback Teams are:

- Environment
- Revenue
- Legal
- Formation and Reorganization
- Governance, Human Resources and Personnel
- Public Works and Facilities

Directors interested in serving may obtain more information including requirements and time commitments and submit an interest form online here:

<https://www.csda.net/about-csda/get-involved>

Interest forms must be submitted by 5 p.m. on October 3, 2025.

### **Fiscal Impact**

If a BCVWD Board member or staffer were selected to serve on a Committee, some expenses would be incurred to fulfill the duties of the office or commitment. If approved by the Board\*, the fiscal impact to the District would include travel, accommodations and meals, transportation expenses to / from CSDA meetings, conferences and trainings, any registration fees, and potential additional expenses incurred that are not reimbursed to the Committee member by CSDA. In addition, some Board member attendance is likely compensable under BCVWD policy, and/or the Board may approve per diem compensation for a director's participation.

*\* Currently, CSDA events are preapproved via the annual 2025 BCVWD Preapproved Events List, Table A, Line 10*

### **Attachments**

1. 2025 CSDA Committee & Expert Feedback Team Participation article
2. CSDA Committees webpage

Report prepared by Lynda Kerney, Executive Assistant





## 2026 committee interest forms can be submitted ONLINE at CSDA.net!

CSDA's strength and effectiveness as an organization is directly related to our ability to involve members in the work of the association. Special districts board members and staff, as well as business affiliates bring tremendous talents and energy to CSDA and to the issues that concern special districts in California.

With this in mind, we are asking for volunteers to participate and contribute on one or more of our committees and/or expert feedback teams to assist in shaping CSDA. **If you or any others from your district or company would like to get involved with CSDA, please go to our [Get Involved page at CSDA.net](#) to view a complete list of committees and expectations for committee member service.**

**Committees** need dedicated participants who can expend the time to provide their expertise in directing the activities and policies of CSDA. CSDA does not reimburse for committee related travel expenses.

**Expert Feedback Teams** provide input to CSDA advocacy staff on specific areas of public policy facing special districts. Team members need only reply to periodic emails with their thoughts, opinions, and experiences. Expert feedback team members will not be required to travel; they should expect to receive a handful of e-mails each month and, on rare occasions, they may be contacted by phone.

### How to Submit Your 2026 CSDA Committee Selections:

- Please login to the CSDA website to view a complete list of committees, expectations for serving and to submit your committee interest form online.
- **Committee interest forms must be filled out by 5:00 PM on October 3, 2025.**



Thank you for your continued support of CSDA!

#AdvocacyNews  
#FeatureNews

0 comments

35 views

# Related Content

2025 CSDA Committee & Expert Feedback Team Interest Forms are Now Available!

UPLOAD A PHOTO

Vanessa Gonzales

Added 08-06-2024

Blog Entry

2023 CSDA Committee & Expert Feedback Team

UPLOAD A PHOTO

Vanessa Gonzales

Added 08-02-2022

Blog Entry

Last Call! 2025 CSDA Committee & Expert Feedback Team Interest Forms Available Now

UPLOAD A PHOTO

Vanessa Gonzales

Added 09-24-2024

Blog Entry

2022 CSDA Committee & Expert Feedback Team Participation

UPLOAD A PHOTO

Vanessa Gonzales

Added 09-14-2021

Blog Entry

2022 CSDA Committee & Expert Feedback Team Participation

UPLOAD A PHOTO

Vanessa Gonzales

Added 08-02-2021

Blog Entry

# Permalink

https://www.csdanet/blogs/morgan-leskody/2025/08/01/2026-csda-committee-expert-feedba...

Copy



**California Special  
Districts Association**  
*Districts Stronger Together*



# Get Involved

Get more out of membership by becoming more involved. Below are some ways you can support the strength and effectiveness of CSDA while growing relationships within the association. We encourage the participation from member agencies as well as Business Affiliates.

**CSDA Committees** play a key role in establishing the direction and priorities of the association. Committee involvement is crucial to the success of activities and the development of CSDA. Each committee requires certain [time commitments and attendance](#).

- Legislative Committee: Develops CSDA's legislative agenda.
- Professional Development Committee: Provides direction for professional development and events.
- Member Services Committee: Supports member recruitment and retention efforts.
- Audit Committee: Maintains and updates internal controls.
- Elections & Bylaws Committee: Conducts annual elections and occasional bylaws reviews.
- Fiscal Committee: Oversees the financial direction of the organization.

**Expert Feedback Teams** allow CSDA to quickly and effectively gauge the impact new laws may have on special districts. If you have firsthand experience in one or more of the areas below, please join a CSDA's Expert Feedback Team. Teams include: Environment, Revenue, Formation and Reorganization, Governance, Human Resources and Personnel, Public Works and Facilities, and Legal.

**Legislative Distribution List:** email correspondence sent to individuals

## Join the CSDA Board of Directors!

Our Board of Directors is crucial to the operation of the association and to the representation of the common interests of all California's special districts before the Legislature and the state administration. Represent your network and nominate your candidate!

**More Information**

Chat-How Can We Help?



to provide participants the opportunity to give feedback on issues before the Legislative Committee meets. This is a great way to stay informed of CSDA's legislative efforts without the time and travel commitment of serving as a member of the committee.

**California Special Districts magazine & CSDA eNews article ideas** are always welcome from our members. Please send to Member Services at [membership@csda.net](mailto:membership@csda.net).

**Interested in presenting a workshop, webinar, or conference session?** Contact [Megan Hemming](#) for details and deadlines.

**CSDA Chapters** provide opportunities to get involved locally in [affiliated chapters](#).

---

# Get Involved

There are many ways to participate in CSDA. Please take a moment to fill out this form to let us know how you'd like to get involved. You must be a CSDA member to participate in any of these opportunities.

Name \*

FirstLast

Title \*

District \*

Phone Number \*

--

##########

Email \*

I would like to learn more about participation in the following committee(s):  
Please select three and rank according to preference.

	1st	2nd	3rd
Audit	<div><input type="radio"/></div> <div>1</div>	<div><input type="radio"/></div> <div>2</div>	<div><input type="radio"/></div> <div>3</div>
Elections & Bylaws	<div><input type="radio"/></div> <div>1</div>	<div><input type="radio"/></div> <div>2</div>	<div><input type="radio"/></div> <div>3</div>
Fiscal	<div><input type="radio"/></div> <div>1</div>	<div><input type="radio"/></div> <div>2</div>	<div><input type="radio"/></div> <div>3</div>
Legislative	<div><input type="radio"/></div> <div>1</div>	<div><input type="radio"/></div> <div>2</div>	<div><input type="radio"/></div> <div>3</div>
Member Services	<div><input type="radio"/></div> <div>1</div>	<div><input type="radio"/></div> <div>2</div>	<div><input type="radio"/></div> <div>3</div>
Professional Development	<div><input type="radio"/></div> <div>1</div>	<div><input type="radio"/></div> <div>2</div>	<div><input type="radio"/></div> <div>3</div>

Would you be interested in serving as a vice-chair of a CSDA Committee? \*

- ☒ Yes
- ☐ No

What would make you a good vice-chair of a CSDA Committee?

Because I am interested in participating on the legislative committee, I understand that I will be assigned to a working group. Please rank according to preference.

	1st	2nd	3rd	4th	5th	6th
<b>Environment &amp; Disaster Preparedness</b>	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5	<input type="radio"/> 6
<b>Governance</b>	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5	<input type="radio"/> 6
<b>Human Resources &amp; Personnel</b>	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5	<input type="radio"/> 6
<b>Public Works, Facilities, and State Infrastructure Investment &amp; Partnership</b>	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5	<input type="radio"/> 6
<b>Local Revenue</b>	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5	<input type="radio"/> 6

I am interested in joining a committee because: \*

I would like to learn more about the following Expert Feedback Team(s):

- ☐ Environment & Disaster Preparedness
- ☐ Governance
- ☐ Public Works, Facilities, and State Infrastructure Investment & Partnership
- ☐ Human Resources and Personnel
- ☐ Local Revenue
- ☐ Legal

I would like to participate in the Legislative Distribution List!

- ☐ Sign me up today

I would like to get involved or form a chapter.

☐ Please contact me regarding chapters.

I would like to submit an article about:

#### Authorization/Confirmation

☐ I have been authorized by the General Manager/Board President or Company CEO/President to participate in a CSDA committee or expert feedback team.

This site is protected by reCAPTCHA Enterprise and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

## California Special Districts Alliance

### Partners

DISTRICTS  
CONFERENCE

NSDA  
NATIONAL SPECIAL DISTRICTS ASSOCIATION



1112 "I" Street, Suite 200,  
Sacramento, CA 95814

[877.924.2732](tel:877.924.2732) | [916.442.7887](tel:916.442.7887)

### Find it Fast

Contact Us  
SDLF Scholarships  
Register for an Event  
Take Action  
Bill Tracking  
Knowledge Base

### Community Links

Career Center  
Membership Information  
All Communities  
My Communities  
Privacy Policy





**Beaumont-Cherry Valley Water District  
Special Board Meeting  
September 11, 2025**

**Item 2c**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** Association of California Water Agencies Opportunities for Involvement:  
Committee Interest for 2026-2027

---

**Staff Recommendation:** None. Information only.

**Executive Summary**

BCVWD is a member of the Association of California Water Agencies (ACWA) and regularly participates in conferences and in the voting process. The committee appointment process for the ACWA's 2026-'27 term is underway. A call for committee consideration forms has been made available. Consideration forms must be submitted by Sept. 19.

**Background**

ACWA is a statewide coalition of public water agencies with a mission to provide comprehensive leadership, advocacy, and resources for California public water agencies to ensure a high quality and reliable water supply in an environmentally stable and fiscally responsible manner. ACWA is governed by a 37-member board of directors that includes representation from public member agencies across the state.

An interested member of the BCVWD Board may consider attendance at ACWA events, joining a committee, and/or taking ACWA training courses.

**Summary**

ACWA has announced the availability of applications to serve on its committees. ACWA states that "committees need active, involved individuals who are able to expend their time and expertise, if appointed. Please also keep in mind that the district is responsible for all costs associated with the participation of its representatives on ACWA Committees." Committee participation requires certain time commitments and attendance. The list of ACWA Committees and descriptions is herewith as Attachment 1.

Directors interested in serving may obtain more information including requirements and time commitments and submit an interest form available here:

<https://www.acwa.com/about/board-committees/committee-information/how-to-get-involved/>

Interest forms must be submitted by 5 p.m. on September 19, 2025.



### **Fiscal Impact**

If a BCVWD Board member or staffer were selected to serve on a Committee, expenses would be incurred to fulfill the duties of the office or commitment. If approved by the Board\*, the fiscal impact to the District would include travel, accommodations and meals, transportation expenses to / from ACWA meetings, conferences and trainings, any registration fees, and potential additional expenses incurred that are not reimbursed to the Committee member by CSDA. In addition, some Board member attendance is likely compensable under BCVWD policy, and/or the Board may approve per diem compensation for a director's participation.

*\* Currently, ACWA events are preapproved via the annual 2025 BCVWD Preapproved Events List, Table A, Line 1*

### **Attachments**

1. 2025 ACWA Committee Composition
2. ACWA Blog: Apply to Serve on an ACWA Committee

Report prepared by Lynda Kerney, Executive Assistant

# COMMITTEE COMPOSITION

Committee members are appointed for two-year terms that begin on Jan. 1 of even-numbered years. You can learn more about ACWA's 13 standing committees below. For more information and bylaws, visit [www.acwa.com](http://www.acwa.com). If you have any questions, please contact Region and Member Engagement Specialist Ana Javid at [anaj@acwa.com](mailto:anaj@acwa.com).

Committee	Description	Composition	Meetings Per Year	Liaison
Agriculture	<ul style="list-style-type: none"> <li>Makes recommendations to the Board of Directors, State Legislative Committee, Federal Affairs Committee or other committees, as appropriate, regarding agricultural issues affecting the interests of ACWA and its members.</li> </ul>	Unlimited	4	<b>Stephen Pang</b> State Relations Advocate <a href="mailto:stephenp@acwa.com">stephenp@acwa.com</a>
Business Development	<ul style="list-style-type: none"> <li>Develops and recommends to the Board of Directors programs and activities to be provided or administered by the association that generate non-dues revenue and provide a service or benefit to association members.</li> </ul>	Unlimited	2	<b>Joseph Ramos</b> Business Development Representative <a href="mailto:josephr@acwa.com">josephr@acwa.com</a>
Communications	<ul style="list-style-type: none"> <li>Develops and recommends to the Board of Directors and ACWA staff regarding communications and public affairs programs.</li> <li>Promotes sound public information and education programs and practices among member agencies.</li> <li>Prepares and distributes materials for use by member agencies in their local outreach efforts.</li> <li>Provides input and guidance to ACWA's Communications Department.</li> </ul>	Limited to 40	4	<b>Heather Engel</b> Director of Communications <a href="mailto:heathere@acwa.com">heathere@acwa.com</a>
Energy	<ul style="list-style-type: none"> <li>Recommends policies and programs to the Board of Directors, the State Legislative Committee and the Federal Affairs Committee as appropriate.</li> </ul>	Unlimited	4	<b>Nick Blair</b> Senior State Relations Advocate <a href="mailto:nickb@acwa.com">nickb@acwa.com</a>
Federal Affairs	<ul style="list-style-type: none"> <li>Coordinates with other ACWA committees regarding input on federal issues before both Congress and the federal administrative branches.</li> </ul>	Limited to 5 per Region	4	<b>Ian Lyle</b> Director of Federal Relations <a href="mailto:ianl@acwa.com">ianl@acwa.com</a>
Finance	<ul style="list-style-type: none"> <li>Makes recommendations to the Board of Directors regarding annual budgets, investment strategies, annual audits and auditor selection, dues formula and schedule, and other financial matters.</li> </ul>	Limited to 2 per Region (1 Region Chair/ Vice Chair and 1 with financial experience)	4 - 5	<b>Dan Gumpert</b> Controller <a href="mailto:dang@acwa.com">dang@acwa.com</a>
Groundwater	<ul style="list-style-type: none"> <li>Makes recommendations to the Board of Directors on groundwater policy issues.</li> <li>Monitors state and federal regulations and legislation affecting the quality and management of groundwater.</li> <li>Conducts studies and gathers data on groundwater issues.</li> <li>Develops policies regarding groundwater management.</li> <li>Coordinates with other committees on groundwater issues.</li> </ul>	Unlimited	4	<b>Soren Nelson</b> Senior State Relations Advocate <a href="mailto:sorenn@acwa.com">sorenn@acwa.com</a>

Committee	Description	Composition	Meetings Per Year	Liaison
Legal Affairs	<ul style="list-style-type: none"> <li>Acts on requests for assistance on legal matters of significance to ACWA member agencies.</li> <li>Reviews proposed ACWA bylaw revisions and works with staff to produce publications to assist member agencies in complying with state and federal laws.</li> <li>Files amicus curiae filing on important cases, comments on proposed regulations and guidelines of state agencies such as the Fair Political Practices Commission and monitors and engages in water rights matters of interest to member agencies.</li> </ul>	Limited to 45	2 - 3	<b>Caleb Raspler</b> Federal Affairs Representative <a href="mailto:calebr@acwa.com">calebr@acwa.com</a>
Local Government	<ul style="list-style-type: none"> <li>Makes recommendations to the Board of Directors and the State Legislative Committee on local government matters affecting water agencies, including planning issues, local government organization, and finance.</li> <li>Gathers and disseminates information on the value of special districts, and shares information promoting excellence in local government service delivery.</li> </ul>	Limited to 3 per Region	2	<b>Kylie Wright</b> State Relations Advocate <a href="mailto:kyliew@acwa.com">kyliew@acwa.com</a>
Membership	<ul style="list-style-type: none"> <li>Makes recommendations to the Board of Directors regarding membership policies, eligibility and applications for membership.</li> <li>Assists staff in developing membership recruitment and retention programs and reviews and makes recommendations to the Finance Committee regarding an equitable dues structure.</li> </ul>	Unlimited	2	<b>Katie Dahl</b> Member Services Manager <a href="mailto:katied@acwa.com">katied@acwa.com</a>
State Legislative	<ul style="list-style-type: none"> <li>Reviews relevant introduced and amended legislation, and develops positions and provides recommendations to the Board of Directors on ballot measures and other major statewide policy issues.</li> <li>Works with staff amendments to bills and provides direction for staff on legislative matters.</li> </ul>	Limited to 4 per Region	10 - 12	<b>Julia Hall</b> Director of State Legislative Relations <a href="mailto:juliah@acwa.com">juliah@acwa.com</a>
Water Management	<ul style="list-style-type: none"> <li>Makes recommendations to the Board of Directors on policy and programs related to water management.</li> <li>Reviews and recommends positions on legislation and regulations as requested by other committees.</li> <li>Assists in gathering and disseminating information regarding agricultural and urban water management, water conservation and water use efficiency, development and use of water resources, wastewater treatment and water recycling and reuse.</li> </ul>	Limited to 4 per Region	4	<b>Chelsea Haines</b> Director of State Regulatory Relations <a href="mailto:chelseah@acwa.com">chelseah@acwa.com</a>
Water Quality	<ul style="list-style-type: none"> <li>Makes recommendations to the Board of Directors, the State Legislative Committee and the Federal Affairs Committee on policy and programs regarding water quality issues.</li> <li>Promotes cost-effective state and federal water quality regulations and provides a forum for members to work together to develop and present unified comments on water quality regulations.</li> <li>Develops and recommends positions and testimony on water quality regulatory issues.</li> </ul>	Unlimited	4	<b>Nick Blair</b> Senior State Relations Advocate <a href="mailto:nickb@acwa.com">nickb@acwa.com</a>



# HELP BUILD CALIFORNIA WATER'S FUTURE, APPLY TO SERVE ON AN ACWA COMMITTEE

BY MARWAN KHALIFA JUL 25, 2025 VOICES ON WATER



Now is the time to apply for an ACWA committee, where collaboration leads to real impact across California's water sector. Serving on a committee offers a unique opportunity to build professional networks, gain deeper insights into water policy and strengthen your leadership skills. It's also a great chance to collaborate with peers, contribute to meaningful work, and help shape solutions that support your fellow agencies across California.

I speak from personal experience, having recently served on and chaired ACWA's Finance Committee while working as Chief Financial Officer for Mesa Water District. Our committee's accomplishments included crafting strategies to reduce the association's pension liability. Perhaps not the most riveting topic for non-finance professionals, but you know what was exciting? Seeing solutions take shape in real time, interacting with the ACWA Board of Directors and building lasting working relationships with other financial professionals within the ACWA community.

To use a popular financial term, the experience represented a significant return on investment, and that's a value anyone in any professional sector of our association can appreciate.

ACWA recently launched the application process for those interested in serving on ACWA's 13 standing committees for the 2026-'27 term. See the accompanying list of committees and use the QR code to learn more.

ACWA committees meet throughout the year, providing key technical, policy and organizational input to the ACWA Board of Directors. Each committee has a specific mission, and together they function as a powerful network of knowledge and influence — a think tank grounded in real-world experience.

But these committees only work because of the dedicated people who serve on them.

In applying for a committee, please consider your availability. Committee work requires active, engaged participants who are ready to devote time and energy to advancing the work of the association.

[Privacy](#) - [Terms](#)

For young professionals in particular, joining a committee presents an unparalleled opportunity to contribute while learning alongside seasoned leaders from across the state. There is a real need for fresh ideas, diverse voices and committed professionals who want to be part of shaping California's water future.

In short, committees are where ACWA's work begins and where lasting contributions are made.

I encourage you to step up, serve and make a difference. Whatever your focus, our committees have a place for your expertise in water.

Check out the application information and committee descriptions today and help your agency — and ACWA — lead the way forward.

© 2025 Association of California Water Agencies





**Beaumont-Cherry Valley Water District  
Special Board Meeting  
September 11, 2025**

**Item 2d**

**STAFF REPORT**

**TO:** Board of Directors  
**FROM:** Dan Jagers, General Manager  
**SUBJECT:** 2025 Great Place to Work Certification

---

**Staff Recommendation**

Receive and file the 2025 Great Place to Work Certification.

**Executive Summary**

BCVWD has been awarded the Great Place to Work® Certification for 2025. At the August 19, 2025 Personnel Committee meeting, Human Resources (HR) staff presented the survey results that led to this recognition, which the Committee subsequently approved forwarding the item for presentation to the Board of Directors.

**Background**

The District's Human Resources and Risk Management conducts an annual employee engagement survey to measure staff engagement and guide discussions on HR goals and objectives. In 2021, BCVWD partnered with Great Place to Work, earning its first accreditation—a recognition that employees view the District as a great workplace and a desirable employer with a strong culture.

Certification is based on anonymous employee feedback benchmarked against similar-sized organizations, providing a competitive recruiting edge and validating a positive employee experience. The results offer a detailed view of workplace culture and reflect BCVWD's commitment to its mission, vision, and values.

In 2025, an anonymous survey was conducted by Human Resources for a period of 35 days with 47 eligible participants. Questions were carefully designed, touching on the key areas that drive the District's action plan towards maintaining employee engagement and positive branding in the public sector industry. The data collected was reported in aggregate and objectively interpreted to benchmark against the best workplaces in the country in a particular category. This year, the District received the distinction as a Great Place to Work for the fifth consecutive time.

**Discussion**

This year's employee engagement survey, administered by Great Place to Work, provided valuable insights into the strengths and areas for growth at BCVWD:

**Survey Participation and Results:**

- **Participants:** 47 employees were eligible to take the survey, with a total of 40 responses, yielding an **86% participation rate**, a slight decrease from 91% in 2024.





- **Engagement Score:** The survey results highlight substantial progress in employee engagement, with a notable increase in both the Engagement Score (**88%**, up 6 points from 2024) and the Great Place to Work Statement score (**95%**, up 15 points from 2024)

#### **Key Strengths:**

BCVWD's employees indicated positive experiences in several key areas:

- **Organizational Pride** – Employees take pride in their work and the mission of the District.
- **Trust in Leadership** – Strong confidence in the decisions and integrity of District leadership.
- **Work-Life Balance** – High satisfaction with the ability to balance professional and personal life.
- **Leadership Action** – Leaders are viewed as proactive and supportive in addressing concerns and fostering improvements.
- **Job Stability** – Employees feel secure in their positions within the District.

These areas demonstrate the District's continued success in fostering a supportive, reliable, and mission-driven workplace.

#### **Growth Opportunities:**

The survey also identified areas for improvement that present opportunities to further enhance employee engagement and workplace satisfaction:

- **Internal Customer Service** – Strengthening communication and support between departments to enhance collaboration and efficiency.
- **Employee Recognition** – Expanding initiatives to acknowledge and reward employee contributions.
- **Office Politics** – Reducing perceived internal politics to improve collaboration and trust.
- **Perceived Unfairness** – Addressing concerns related to equity in treatment, opportunities, and policies.
- **Total Compensation** – Reviewing and improving overall compensation to remain competitive and fair.

Focusing on these areas will help BCVWD continue its upward engagement trend and sustain its standing as a certified Great Place to Work.

The 2025 Employee Engagement Survey affirms BCVWD's success in fostering a positive workplace, with high ratings in organizational pride, trust in leadership, work-life balance, leadership action, and job stability. These strengths, along with opportunities to improve transparency, recognition, fairness, and compensation, position the District to further strengthen its culture, sustain high engagement, and maintain its standing as a certified Great Place to Work.


**Fiscal Impact:** None

#### **Attachment:**


1. PowerPoint Presentation of Great Place to Work 2025 results

Staff Report prepared by Ren Berioso, Human Resources and Risk Manager





# BCVWD 2025 Engagement Survey Results



[BCVWD Human Resources](#)

1



**Great Place To Work<sup>®</sup>**

**Certified**


**AUG 2025-AUG 2026**

**USA** <sup>TM</sup>



## 5TH YEAR CERTIFIED AS A GREAT PLACE TO WORK!

2



## The Purpose

- 


Engagement Surveys are a great way to understand if your employees feel connected with the organization, and to gauge satisfaction and retention.


- 

The results of the data analysis will be utilized to identify the District's strengths and growth opportunities for the next year.


- 

Survey results are benchmarked with other surveys to discover our potential for growth and development in key areas.

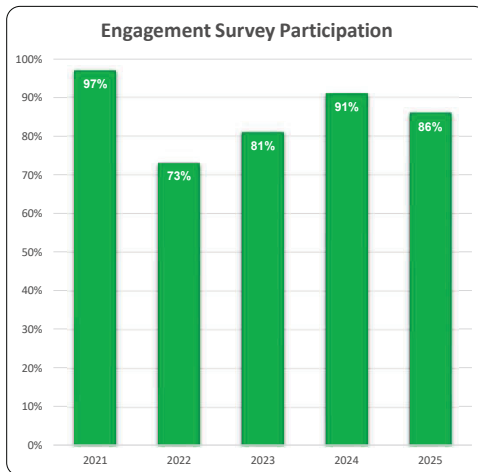


3



## Overview

4



## Survey participation

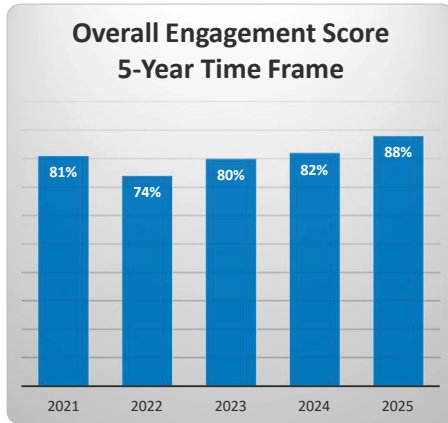
- 47 employees, including part-time and full-time staff were eligible to participate
- 40 survey responses (86% participation rate)
- Survey was administered online through Great Place to Work.
- Responses were collected anonymously and reported in the aggregate. District staff had no access to individual responses.
- Response window was 35 days

5

## Data Collection and Analysis

- Survey Results for BCVWD were benchmarked from the 3,132 US Small and Medium Companies in 2024.
- The benchmarked data represents year 2024 percentage of the top 10% best US small and medium companies and the percentage of the typical US companies of the same size regarded as 57%.
- A Positive Score represents the responses “Often True” and “Almost Always True”
- A Negative Score represents the responses “Often Untrue” and “Almost Always Untrue”
- A Neutral Score represents the response “Sometimes Untrue / Sometimes True”.

6



## 2025 OVERALL EMPLOYEE ENGAGEMENT AVERAGE: 88%

Engagement measures an employee's connection with the work, including pride in the work, level of cooperation from colleagues, psychological and emotional safety, intent to stay, and view of management.

Engaged employees tend to yield higher productivity and outperform disengaged employees. Engagement leads to lower absenteeism, higher quality of work, and a higher level of customer satisfaction.

BCVWD year 2025 Engagement Score is higher by 6 points than year 2024.

7



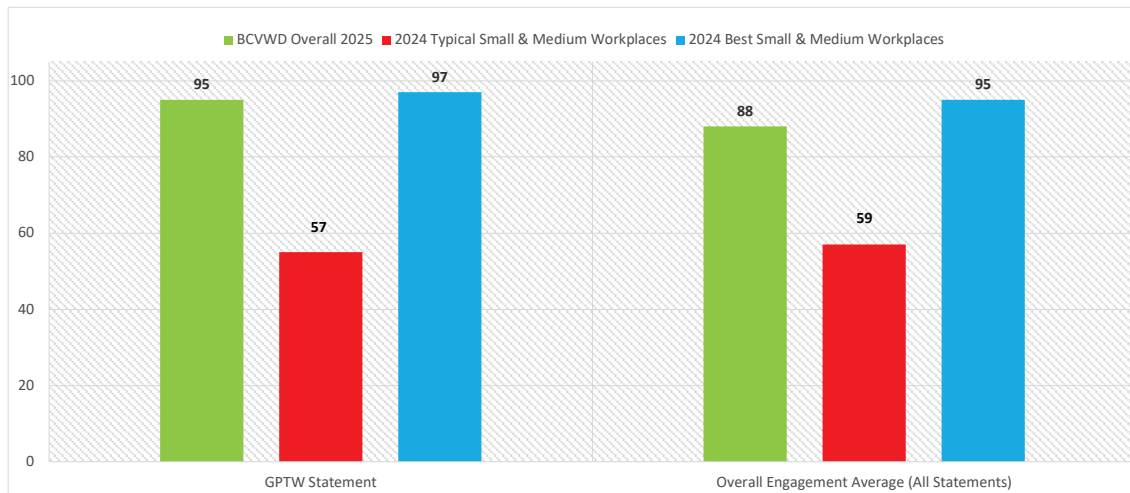
## 2025 OVERALL GREAT PLACE TO WORK STATEMENT: 95%

To gauge employees' overall outlook of the District as a great place to work, the annual survey includes an open-ended question covering Leadership, Compensation, Work Environment, Peer Relationships, and Culture. This approach provides valuable insight into both operational strengths and the intangible elements that shape employee satisfaction.

In 2025, BCVWD's *Great Place to Work Statement* score reached 95%, a 15-point increase from 2024. This improvement reflects the District's commitment to fostering a collaborative, supportive workplace where employees feel valued and engaged.

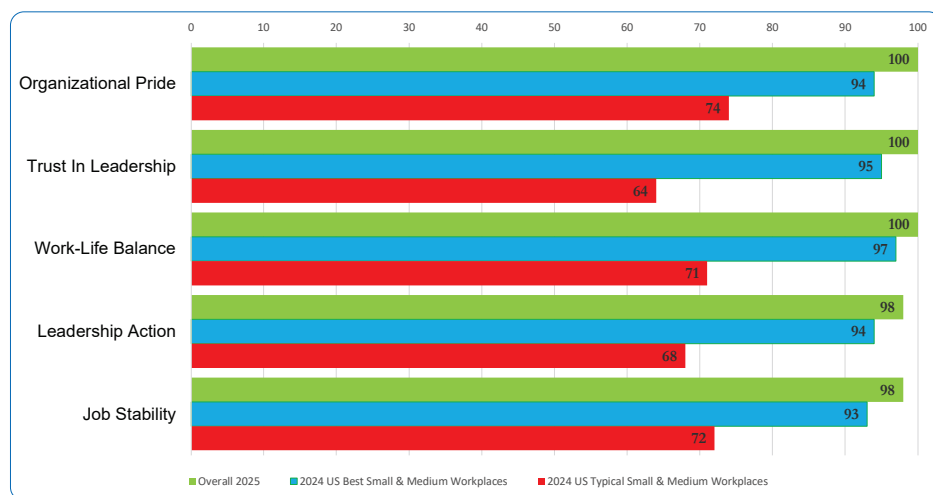
8

## Comparison to Best and Typical Companies



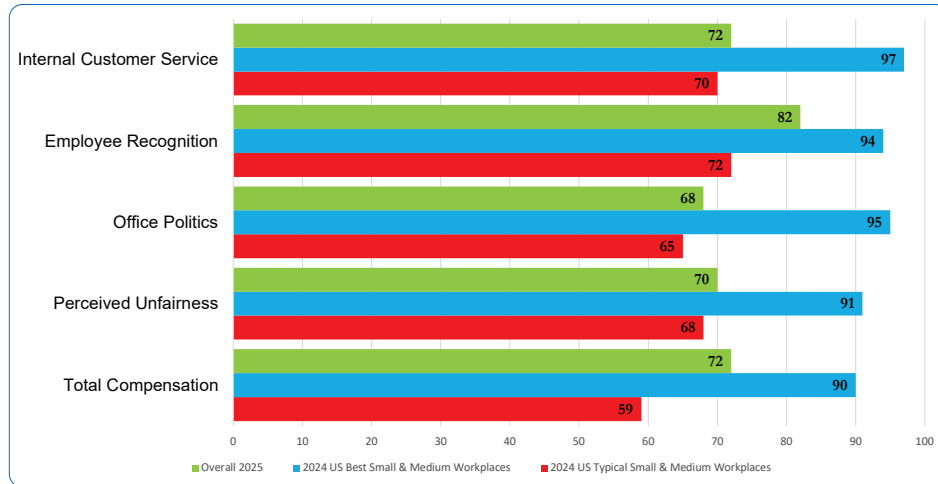
9

## BCVWD's Strengths



10

## BCVWD's Growth Opportunities



11

## Areas to Leverage



The following are presented as potential key leverage areas that can be utilized to design and implement action to strengthen BCVWD employee experiences. They are selected based on the key drivers of your employees' experiences as well as your performance relative to the Best Company benchmark.

12

Category	Positive	Inconsistent Responses	Potential Percent Positive	Negative
Office Politics	68%	20%	88%	12%
Perceived Unfairness	70%	20%	90%	10%
Total Compensation	72%	22%	94%	6%
Internal Customer Service	72%	25%	97%	3%
Employee Recognition	82%	18%	100%	0%

14

[illegible]

7





**Beaumont-Cherry Valley Water District  
Board of Directors Special Meeting  
September 11, 2025**

**Item 3a**

**STAFF REPORT**

**TO:** Board of Directors  
**FROM:** Dan Jagers, General Manager  
**SUBJECT:** Review of the Budget Variance Reports

---

**Staff Recommendation**

Information only.

**Executive Summary**

This report provides highlights based on the Budget Variance reports for Revenues and Expenses as of July 31, 2025. Year-to-date revenues total \$15,492,205.95, representing 64.3% of the total adopted budget of \$24,097,000.00. Expenditures for the same period total \$13,644,840.71 out of a budgeted \$26,096,600.00, or 52.4%. The District remains in a strong financial position with most revenue and expense categories trending within or above expectations.

**Analysis**

**Revenue Summary**

Total revenue collections reached \$15,492,205.95, which is 64.3% of the annual revenue budget of \$24,097,000.00. This is well ahead of the prorated target for this point in the fiscal year. Performance is strongest in interest income and capacity-related revenue categories.

**Notable highlights:**

- Grant revenue: \$663,473.02 (77.1%) – reimbursements coming in on schedule.
- Interest income: \$1,949,080.73 (123.8%) – significantly exceeding projections due to strong returns.
- Non-operating revenue: \$1,347,210.75 (70.6%) – driven by capacity fees and front footage revenue.
- Operating revenue: \$11,512,263.11 (58.4%) – includes water sales, fixed charges, and SGPWA/SCE passthroughs; reflects seasonal billing patterns.
- Rent and utility revenue: \$20,178.34 (56.1%) – in line with expectations.

**Expense Summary**

Total expenses through July 2025 are \$13,644,840.71, or 52.4% of the annual budget of \$26,096,600. Departmental spending remains within expectations, with most areas tracking under 58.33% of their full-year budgets.

**Notable highlights:**

- Board of Directors: \$267,735.42 (61.1%) – driven by election expenses.
- Engineering: \$366,370.14 (39.8%) – increasing with project activity; mainly labor and insurance.
- Finance & Administration: \$4,180,763.16 (51.4%) – includes depreciation, payroll, and professional services.

- Information Technology: \$652,867.43 (42.9%) – ongoing investment in AML, licensing, and systems support.
- Operations: \$8,250,435.26 (54.6%) – seasonal and pass-through costs in water, power, and maintenance.
- General (Non-Departmental): \$99,095.84 (32.1%) – community relations and basin monitoring activity.

#### Conclusion

The financial position of the District at just beyond mid-year shows strong revenue realization, particularly from interest income and capacity fees. Expenditures across all departments are in line with targets, with no significant overages observed. Staff will continue to monitor budget performance closely and provide updates in subsequent financial reports.

#### Attachment(s)

1. Budget Variance Revenue Report
2. Budget Variance Expense Report

Staff Report prepared by William Clayton, Finance Manager

## General Ledger

Budget Variance Revenue

User: wclayton

Printed: 8/21/2025 2:30:16 PM

Period 07 - 07

Fiscal Year 2025

## Beaumont-Cherry Valley Water District

560 Magnolia Avenue  
Beaumont CA 92223

(951) 845-9581

www.bcvwd.org



Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
<b>50</b>	<b>GENERAL</b>						
01-50-510-419051	Grant Revenue	\$ 861,000.00	\$ 244,436.67	\$ 663,473.02	\$ 197,526.98	\$ -	22.94%
	<b>Grant Rev</b>	<b>\$ 861,000.00</b>	<b>\$ 244,436.67</b>	<b>\$ 663,473.02</b>	<b>\$ 197,526.98</b>	<b>\$ -</b>	<b>22.94%</b>
01-50-510-490001	Interest Income - Bonita Vista	\$ 300.00	\$ -	\$ 96.48	\$ 203.52	\$ -	67.84%
01-50-510-490011	Interest Income - Fairway Cnyn	\$ 192,000.00	\$ -	\$ -	\$ 192,000.00	\$ -	100.00%
01-50-510-490021	Interest Income - General	\$ 1,131,500.00	\$ 159,610.47	\$ 1,860,990.77	\$ (729,490.77)	\$ -	-64.47%
01-50-510-490041	Rlzd Gain/Loss on Investment	\$ -	\$ -	\$ (29.49)	\$ 29.49	\$ -	0.00%
01-50-510-490051	Net Amort/Accret on Investment	\$ 250,000.00	\$ 11,482.60	\$ 88,022.97	\$ 161,977.03	\$ -	64.79%
	<b>Interest Income</b>	<b>\$ 1,573,800.00</b>	<b>\$ 171,093.07</b>	<b>\$ 1,949,080.73</b>	<b>\$ (375,280.73)</b>	<b>\$ -</b>	<b>-23.85%</b>
01-50-510-481001	Capacity Fees-Wells	\$ 360,000.00	\$ -	\$ 269,878.40	\$ 90,121.60	\$ -	25.03%
01-50-510-481006	Cap Fees-Water Rights (SWP)	\$ 227,800.00	\$ -	\$ 15,190.00	\$ 212,610.00	\$ -	93.33%
01-50-510-481012	Cap Fees-Water Treatment Plant	\$ 171,300.00	\$ -	\$ 128,387.40	\$ 42,912.60	\$ -	25.05%
01-50-510-481018	Cap Fees-Local Water Resources	\$ 90,200.00	\$ -	\$ 6,014.00	\$ 84,186.00	\$ -	93.33%
01-50-510-481024	Cap Fees-Recycled Water	\$ 260,800.00	\$ 78,792.40	\$ 277,596.00	\$ (16,796.00)	\$ -	-6.44%
01-50-510-481030	Cap Fees-Transmission	\$ 291,600.00	\$ -	\$ 218,579.20	\$ 73,020.80	\$ -	25.04%
01-50-510-481036	Cap Fees-Storage	\$ 373,400.00	\$ -	\$ 285,915.20	\$ 87,484.80	\$ -	23.43%
01-50-510-481042	Cap Fees-Booster	\$ 25,900.00	\$ -	\$ 19,376.60	\$ 6,523.40	\$ -	25.19%
01-50-510-481048	Cap Fees-Pressure Reducing Stn	\$ 13,300.00	\$ -	\$ 9,897.40	\$ 3,402.60	\$ -	25.58%
01-50-510-481054	Cap Fees-Miscellaneous Project	\$ 11,600.00	\$ -	\$ 8,642.80	\$ 2,957.20	\$ -	25.49%
01-50-510-481060	Cap Fees-Financing Costs	\$ 56,800.00	\$ 2,374.45	\$ 44,992.85	\$ 11,807.15	\$ -	20.79%
01-50-510-485001	Front Footage Fees	\$ 26,200.00	\$ -	\$ 62,740.90	\$ (36,540.90)	\$ -	-139.47%
	<b>Non-Operating Revenue</b>	<b>\$ 1,908,900.00</b>	<b>\$ 81,166.85</b>	<b>\$ 1,347,210.75</b>	<b>\$ 561,689.25</b>	<b>\$ -</b>	<b>29.42%</b>
01-50-510-410100	Sales	\$ 6,158,300.00	\$ 852,995.01	\$ 3,562,841.94	\$ 2,595,458.06	\$ -	42.15%
01-50-510-410151	Agricultural Irrigation Sales	\$ 22,600.00	\$ 7,625.14	\$ 15,103.78	\$ 7,496.22	\$ -	33.17%
01-50-510-410171	Construction Sales	\$ 73,600.00	\$ 11,235.96	\$ 51,090.48	\$ 22,509.52	\$ -	30.58%
01-50-510-413001	Backflow Administration Charge	\$ 91,000.00	\$ 6,235.32	\$ 58,423.92	\$ 32,576.08	\$ -	35.80%
01-50-510-413011	Fixed Meter Charges	\$ 6,123,200.00	\$ 617,584.57	\$ 3,732,479.37	\$ 2,390,720.63	\$ -	39.04%
01-50-510-413021	Meter Fees	\$ 537,300.00	\$ 29,500.00	\$ 229,226.00	\$ 308,074.00	\$ -	57.34%
01-50-510-415001	SGPWA Importation Charges	\$ 3,793,300.00	\$ 476,882.26	\$ 2,134,506.97	\$ 1,658,793.03	\$ -	43.73%
01-50-510-415011	SCE Power Charges	\$ 2,212,800.00	\$ 329,689.04	\$ 1,327,529.47	\$ 885,270.53	\$ -	40.01%
01-50-510-417001	2nd Notice Charges	\$ 82,700.00	\$ 18,815.00	\$ 62,780.00	\$ 19,920.00	\$ -	24.09%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect			
01-50-510-417011	3rd Notice Charges	\$	115,100.00	\$	13,665.00	\$	15,125.00	\$	-	13.14%
01-50-510-417021	Account Reinstatement Fees	\$	37,500.00	\$	4,250.00	\$	35,450.00	\$	-	5.47%
01-50-510-417031	Lien Processing Fees	\$	7,200.00	\$	-	\$	3,400.00	\$	-	52.78%
01-50-510-417041	Credit Check Processing Fees	\$	18,500.00	\$	1,915.55	\$	10,425.55	\$	-	43.65%
01-50-510-417051	Return Check Fees	\$	5,500.00	\$	850.00	\$	7,425.00	\$	-	-35.00%
01-50-510-417061	Customer Damages	\$	30,000.00	\$	60.00	\$	590.00	\$	-	98.03%
01-50-510-417071	After-Hours Call Out Charges	\$	2,800.00	\$	600.00	\$	2,500.00	\$	-	10.71%
01-50-510-417081	Bench Test Fees (Credits)	\$	100.00	\$	-	\$	-	\$	-	100.00%
01-50-510-417091	Credit Card Processing Fees	\$	-	\$	-	\$	14,487.00	\$	-	0.00%
01-50-510-417101	Customer Upgrade Charges	\$	-	\$	-	\$	100.00	\$	-	0.00%
01-50-510-419011	Development Income	\$	241,900.00	\$	35,509.07	\$	113,947.08	\$	-	52.89%
01-50-510-419012	Development Income - GIS	\$	51,200.00	\$	-	\$	-	\$	-	100.00%
01-50-510-419031	Well Maintenance Reimbursement	\$	107,700.00	\$	6,699.84	\$	16,573.14	\$	-	84.61%
01-50-510-419061	Miscellaneous Income	\$	5,000.00	\$	4,954.10	\$	33,408.41	\$	-	-568.17%
	Operating Revenue	\$	19,717,300.00	\$	2,419,065.86	\$	11,512,263.11	\$	-	41.61%
							8,205,036.89	\$		
01-50-510-471011	Maint Fees - 13695 Oak Glen Rd	\$	7,500.00	\$	597.92	\$	4,171.60	\$	-	44.38%
01-50-510-471021	Maint Fees - 13697 Oak Glen Rd	\$	8,000.00	\$	667.70	\$	4,658.36	\$	-	41.77%
01-50-510-471031	Maint Fees - 9781 AveMiravilla	\$	7,000.00	\$	555.36	\$	3,874.74	\$	-	44.65%
01-50-510-471111	Utilities - 13695 Oak Glen Rd	\$	3,500.00	\$	313.32	\$	1,930.73	\$	-	44.84%
01-50-510-471121	Utilities - 13697 Oak Glen Rd	\$	6,000.00	\$	428.06	\$	3,516.43	\$	-	41.39%
01-50-510-471131	Utilities - 9781 Ave Miravilla	\$	4,000.00	\$	630.28	\$	2,026.48	\$	-	49.34%
	Rent/Utilities	\$	36,000.00	\$	3,192.64	\$	20,178.34	\$	-	43.95%
							15,821.66	\$		
Revenue Total		\$	24,097,000.00	\$	2,918,955.09	\$	15,492,205.95	\$	-	35.71%
							8,604,794.05	\$		

# General Ledger

Budget Variance Expense

User: wclayton

Printed: 8/21/2025 2:30:34 PM

Period 07 - 07

Fiscal Year 2025

## Beaumont-Cherry Valley Water District

560 Magnolia Avenue  
Beaumont CA 92223  
(951) 845-9581  
www.bcvwd.org



Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail
<b>10</b>	<b>BOARD OF DIRECTORS</b>						
01-10-110-500101	Board of Directors Fees	\$ 128,000.00	\$ 11,856.00	\$ 66,394.30	\$ 61,605.70	\$ -	48.13%
01-10-110-500115	Social Security	\$ 8,000.00	\$ 735.07	\$ 4,116.38	\$ 3,883.62	\$ -	48.55%
01-10-110-500120	Medicare	\$ 2,000.00	\$ 171.93	\$ 962.78	\$ 1,037.22	\$ -	51.86%
01-10-110-500125	Health Insurance	\$ 94,500.00	\$ 4,563.00	\$ 31,941.00	\$ 62,559.00	\$ -	66.20%
01-10-110-500140	Life Insurance	\$ 2,500.00	\$ 8.91	\$ 62.97	\$ 2,437.03	\$ -	97.48%
01-10-110-500143	EAP Program	\$ 500.00	\$ 9.85	\$ 68.95	\$ 431.05	\$ -	86.21%
01-10-110-500145	Workers' Compensation	\$ 1,000.00	\$ 70.79	\$ 457.04	\$ 542.96	\$ -	54.30%
01-10-110-500175	Training/Education/Mtgs/Travel	\$ 55,000.00	\$ 12,588.29	\$ 21,173.79	\$ 33,826.21	\$ -	61.50%
	<b>Board of Directors Personnel</b>	<b>\$ 291,500.00</b>	<b>\$ 30,003.84</b>	<b>\$ 125,177.21</b>	<b>\$ 166,322.79</b>	<b>\$ -</b>	<b>57.06%</b>
	<b>Supplies-Other</b>	<b>\$ 1,700.00</b>	<b>\$ 36.11</b>	<b>\$ 139.81</b>	<b>\$ 1,560.19</b>	<b>\$ -</b>	<b>91.78%</b>
	<b>Board of Directors Materials &amp; Supplies</b>	<b>\$ 1,700.00</b>	<b>\$ 36.11</b>	<b>\$ 139.81</b>	<b>\$ 1,560.19</b>	<b>\$ -</b>	<b>91.78%</b>
01-10-110-550012	Election Expenses	\$ 143,000.00	\$ -	\$ 142,418.40	\$ 581.60	\$ -	0.41%
01-10-110-550051	Advertising/Legal Notices	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
	<b>Board of Directors Services</b>	<b>\$ 145,000.00</b>	<b>\$ -</b>	<b>\$ 142,418.40</b>	<b>\$ 2,581.60</b>	<b>\$ -</b>	<b>1.78%</b>
	<b>Expense Total</b>	<b>\$ 438,200.00</b>	<b>\$ 30,039.95</b>	<b>\$ 267,735.42</b>	<b>\$ 170,464.58</b>	<b>\$ -</b>	<b>38.90%</b>
<b>20</b>	<b>ENGINEERING</b>						
<b>210</b>	<b>Engineering Personnel</b>						
01-20-210-500105	Labor	\$ 539,500.00	\$ 41,010.89	\$ 205,984.84	\$ 333,515.16	\$ -	61.82%
01-20-210-500114	Incentive Pay	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ -	100.00%
01-20-210-500115	Social Security	\$ 42,000.00	\$ 2,911.33	\$ 14,833.95	\$ 27,166.05	\$ -	64.68%
01-20-210-500120	Medicare	\$ 10,000.00	\$ 680.84	\$ 3,392.36	\$ 6,607.64	\$ -	66.08%
01-20-210-500125	Health Insurance	\$ 97,000.00	\$ 7,752.21	\$ 53,778.41	\$ 43,221.59	\$ -	44.56%
01-20-210-500140	Life Insurance	\$ 1,000.00	\$ 48.02	\$ 353.25	\$ 646.75	\$ -	64.68%
01-20-210-500143	EAP Program	\$ 500.00	\$ 6.74	\$ 46.58	\$ 453.42	\$ -	90.68%
01-20-210-500145	Workers' Compensation	\$ 5,500.00	\$ 345.31	\$ 1,781.66	\$ 3,718.34	\$ -	67.61%
01-20-210-500150	Unemployment Insurance	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	\$ -	100.00%
01-20-210-500155	Retirement/CalPERS	\$ 55,500.00	\$ 4,245.67	\$ 20,693.89	\$ 34,806.11	\$ -	62.71%
01-20-210-500165	Uniforms and Employee Benefits	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-20-210-500175	Training/Education/Mtgs/Travel	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	\$ -	100.00%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail
01-20-210-500180	Accrued Sick Leave Expense	\$ 35,500.00	\$ 1,948.60	\$ 3,460.82	\$ 32,039.18	\$ -	90.25%
01-20-210-500185	Accrued Vacation Leave Expense	\$ 31,500.00	\$ 3,960.76	\$ 15,239.87	\$ 16,260.13	\$ -	51.62%
01-20-210-500187	Accrued Leave Payments	\$ 27,500.00	\$ -	\$ 9,093.96	\$ 18,406.04	\$ -	66.93%
01-20-210-500195	CIP Related Labor	\$ (225,000.00)	\$ (3,165.17)	\$ (36,561.42)	\$ (188,438.58)	\$ -	83.75%
<b>220</b>	<b>Development Services Personnel</b>						
01-20-220-500105	Labor	\$ 77,000.00	\$ 7,346.16	\$ 41,017.71	\$ 35,982.29	\$ -	46.73%
01-20-220-500115	Social Security	\$ 5,000.00	\$ 455.84	\$ 2,556.52	\$ 2,443.48	\$ -	48.87%
01-20-220-500120	Medicare	\$ 1,500.00	\$ 106.63	\$ 595.24	\$ 904.76	\$ -	60.32%
01-20-220-500125	Health Insurance	\$ 19,500.00	\$ 1,013.37	\$ 7,580.65	\$ 11,919.35	\$ -	61.12%
01-20-220-500140	Life Insurance	\$ 500.00	\$ 10.51	\$ 54.00	\$ 446.00	\$ -	89.20%
01-20-220-500143	EAP Program	\$ 500.00	\$ 1.14	\$ 6.67	\$ 493.33	\$ -	98.67%
01-20-220-500145	Workers' Compensation	\$ 1,000.00	\$ 56.13	\$ 338.04	\$ 661.96	\$ -	66.20%
01-20-220-500150	Unemployment Insurance	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	\$ -	100.00%
01-20-220-500155	Retirement/CalPERS	\$ 7,000.00	\$ 637.67	\$ 3,543.63	\$ 3,456.37	\$ -	49.38%
	<b>ENGINEERING Personnel</b>	<b>\$ 753,000.00</b>	<b>\$ 69,372.65</b>	<b>\$ 347,790.63</b>	<b>\$ 405,209.37</b>	<b>\$ -</b>	<b>53.81%</b>
01-20-210-540048	Permits, Fees & Licensing	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-20-210-550029	Administrative Expenses	\$ 11,000.00	\$ 3,075.00	\$ 3,210.03	\$ 7,789.97	\$ -	70.82%
01-20-210-550042	Office Supplies	\$ 1,000.00	\$ 187.44	\$ 505.43	\$ 494.57	\$ -	49.46%
01-20-210-550046	Office Equipment	\$ 5,000.00	\$ (129.61)	\$ -	\$ 5,000.00	\$ -	100.00%
	<b>Engineering Materials &amp; Supplies</b>	<b>\$ 20,000.00</b>	<b>\$ 3,132.83</b>	<b>\$ 3,715.46</b>	<b>\$ 16,284.54</b>	<b>\$ -</b>	<b>81.42%</b>
01-20-210-500190	Temporary Labor	\$ 21,100.00	\$ 1,296.94	\$ 10,486.70	\$ 10,613.30	\$ -	50.30%
01-20-210-550030	Membership Dues	\$ 2,100.00	\$ -	\$ 501.00	\$ 1,599.00	\$ -	76.14%
01-20-210-550051	Advertising/Legal Notices	\$ 5,000.00	\$ -	\$ 1,156.35	\$ 3,843.65	\$ -	76.87%
01-20-210-580031	Outside Engineering	\$ 120,000.00	\$ -	\$ 2,720.00	\$ 117,280.00	\$ -	97.73%
	<b>Engineering Services</b>	<b>\$ 148,200.00</b>	<b>\$ 1,296.94</b>	<b>\$ 14,864.05</b>	<b>\$ 133,335.95</b>	<b>\$ -</b>	<b>89.97%</b>
<b>Expense Total</b>	<b>ENGINEERING</b>	<b>\$ 921,200.00</b>	<b>\$ 73,802.42</b>	<b>\$ 366,370.14</b>	<b>\$ 554,829.86</b>	<b>\$ -</b>	<b>60.23%</b>
<b>310</b>	<b>FINANCE &amp; ADMINISTRATION</b>						
<b>310</b>	<b>Finance &amp; Administration Personnel</b>						
01-30-310-500105	Labor	\$ 1,114,000.00	\$ 120,497.34	\$ 602,405.25	\$ 511,594.75	\$ -	45.92%
01-30-310-500109	FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-30-310-500110	Overtime	\$ 3,500.00	\$ -	\$ 244.12	\$ 3,255.88	\$ -	93.03%
01-30-310-500111	Double Time	\$ 2,500.00	\$ -	\$ 76.58	\$ 2,423.42	\$ -	96.94%
01-30-310-500114	Incentive Pay	\$ 4,500.00	\$ 50.00	\$ 350.00	\$ 4,150.00	\$ -	92.22%
01-30-310-500115	Social Security	\$ 89,000.00	\$ 7,891.69	\$ 40,218.83	\$ 48,781.17	\$ -	54.81%
01-30-310-500120	Medicare	\$ 21,000.00	\$ 1,845.67	\$ 7,580.59	\$ 13,419.41	\$ -	63.90%
01-30-310-500125	Health Insurance	\$ 190,500.00	\$ 14,953.36	\$ 104,673.52	\$ 85,826.48	\$ -	45.05%
01-30-310-500130	CalPERS Health Admin Costs	\$ 3,000.00	\$ 226.15	\$ 1,546.99	\$ 1,453.01	\$ -	48.43%
01-30-310-500140	Life Insurance	\$ 2,000.00	\$ 136.77	\$ 954.89	\$ 1,045.11	\$ -	52.26%
01-30-310-500143	EAP Program	\$ 500.00	\$ 15.76	\$ 110.32	\$ 389.68	\$ -	77.94%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail
01-30-310-500145	Workers' Compensation	\$ 9,500.00	\$ 812.47	\$ 4,301.12	\$ 5,198.88	\$ -	54.73%
01-30-310-500150	Unemployment Insurance	\$ 16,500.00	\$ 5,400.00	\$ 5,850.00	\$ 10,650.00	\$ -	64.55%
01-30-310-500155	Retirement/CalPERS	\$ 236,000.00	\$ 25,946.32	\$ 132,200.64	\$ 103,799.36	\$ -	43.98%
01-30-310-500161	Estimated Current Year OPEB	\$ 111,300.00	\$ 9,275.00	\$ 64,925.00	\$ 46,375.00	\$ -	41.67%
01-30-310-500165	Uniforms and Employee Benefits	\$ 1,000.00	\$ 270.71	\$ 270.71	\$ 729.29	\$ -	72.93%
01-30-310-500175	Training/Education/Mtgs/Travel	\$ 35,000.00	\$ 2,940.61	\$ 4,738.55	\$ 30,261.45	\$ -	86.46%
01-30-310-500180	Accrued Sick Leave Expense	\$ 63,500.00	\$ 1,558.30	\$ 14,028.75	\$ 49,471.25	\$ -	77.91%
01-30-310-500185	Accrued Vacation Leave Expense	\$ 100,500.00	\$ 4,782.00	\$ 15,035.24	\$ 85,464.76	\$ -	85.04%
01-30-310-500187	Accrued Leave Payments	\$ 138,000.00	\$ -	\$ 21,958.38	\$ 116,041.62	\$ -	84.09%
01-30-310-560000	GASB 68 Pension Expense	\$ 215,000.00	\$ 6,128.33	\$ 42,898.31	\$ 172,101.69	\$ -	80.05%
320	Human Resources & Risk Management Personnel						
01-30-320-500105	Labor	\$ 119,000.00	\$ 13,049.58	\$ 59,316.38	\$ 59,683.62	\$ -	50.15%
01-30-320-500114	Incentive Pay	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-30-320-500115	Social Security	\$ 8,500.00	\$ 824.11	\$ 3,756.79	\$ 4,743.21	\$ -	55.80%
01-30-320-500120	Medicare	\$ 2,000.00	\$ 192.74	\$ 878.59	\$ 1,121.41	\$ -	56.07%
01-30-320-500125	Health Insurance	\$ 30,500.00	\$ 2,527.46	\$ 17,692.22	\$ 12,807.78	\$ -	41.99%
01-30-320-500140	Life Insurance	\$ 500.00	\$ 13.02	\$ 91.14	\$ 408.86	\$ -	81.77%
01-30-320-500143	EAP Program	\$ 500.00	\$ 1.97	\$ 13.79	\$ 486.21	\$ -	97.24%
01-30-320-500145	Workers' Compensation	\$ 1,000.00	\$ 79.97	\$ 394.52	\$ 605.48	\$ -	60.55%
01-30-320-500150	Unemployment Insurance	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-30-320-500155	Retirement/CalPERS	\$ 11,000.00	\$ 1,186.07	\$ 5,334.86	\$ 5,665.14	\$ -	51.50%
01-30-320-500165	Uniforms and Employee Benefits	\$ 300.00	\$ 26.54	\$ 26.54	\$ 273.46	\$ -	91.15%
01-30-320-500175	Training/Education/Mtgs/Travel	\$ 3,800.00	\$ 75.00	\$ 75.00	\$ 3,725.00	\$ -	98.03%
01-30-320-500176	Dist Professional Development	\$ 18,800.00	\$ -	\$ 500.00	\$ 18,300.00	\$ -	97.34%
01-30-320-500177	General Safety Trng & Supplies	\$ 24,200.00	\$ 500.00	\$ 7,110.00	\$ 17,090.00	\$ -	70.62%
01-30-320-500180	Accrued Sick Leave Expense	\$ 7,500.00	\$ -	\$ 502.90	\$ 6,997.10	\$ -	93.29%
01-30-320-500185	Accrued Vacation Leave Expense	\$ 6,500.00	\$ 233.52	\$ 736.42	\$ 5,763.58	\$ -	88.67%
01-30-320-550024	Employment Testing	\$ 4,500.00	\$ 845.00	\$ 2,960.00	\$ 1,540.00	\$ -	34.22%
330	Customer Service Personnel						
01-30-330-500105	Labor	\$ 396,800.00	\$ 43,099.70	\$ 195,117.73	\$ 201,682.27	\$ -	50.83%
01-30-330-500109	FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-30-330-500110	Overtime	\$ 3,000.00	\$ 121.71	\$ 1,822.91	\$ 1,177.09	\$ -	39.24%
01-30-330-500111	Double Time	\$ 700.00	\$ -	\$ 324.54	\$ 375.46	\$ -	53.64%
01-30-330-500114	Incentive Pay	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-30-330-500115	Social Security	\$ 29,000.00	\$ 2,788.73	\$ 13,026.71	\$ 15,973.29	\$ -	55.08%
01-30-330-500120	Medicare	\$ 7,000.00	\$ 652.18	\$ 3,046.48	\$ 3,953.52	\$ -	56.48%
01-30-330-500125	Health Insurance	\$ 133,000.00	\$ 10,822.71	\$ 73,326.26	\$ 59,673.74	\$ -	44.87%
01-30-330-500140	Life Insurance	\$ 1,000.00	\$ 47.73	\$ 316.17	\$ 683.83	\$ -	68.38%
01-30-330-500143	EAP Program	\$ 500.00	\$ 9.85	\$ 63.04	\$ 436.96	\$ -	87.39%
01-30-330-500145	Workers' Compensation	\$ 3,500.00	\$ 272.55	\$ 1,359.26	\$ 2,140.74	\$ -	61.16%
01-30-330-500150	Unemployment Insurance	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00	\$ -	100.00%
01-30-330-500155	Retirement/CalPERS	\$ 46,500.00	\$ 6,885.04	\$ 33,887.95	\$ 12,612.05	\$ -	27.12%
01-30-330-500165	Uniforms and Employee Benefits	\$ 500.00	\$ 306.91	\$ 306.91	\$ 193.09	\$ -	38.62%



Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-30-330-500175	Training/Education/Mtgs/Travel	\$ 8,000.00	\$ 30.00	\$ 105.00	\$ 7,895.00	\$ -	98.69%
01-30-330-500180	Accrued Sick Leave Expense	\$ 18,500.00	\$ (57.10)	\$ 3,718.01	\$ 14,781.99	\$ -	79.90%
01-30-330-500185	Accrued Vacation Leave Expense	\$ 25,500.00	\$ 1,796.90	\$ 6,850.95	\$ 18,649.05	\$ -	73.13%
01-30-330-500187	Accrued Leave Payments	\$ 19,500.00	\$ -	\$ 2,126.98	\$ 17,373.02	\$ -	89.09%
	<b>FINANCE &amp; ADMINISTRATION Personnel</b>	<b>\$ 3,301,400.00</b>	<b>\$ 289,062.37</b>	<b>\$ 1,499,155.84</b>	<b>\$ 1,802,244.16</b>	<b>\$ -</b>	<b>54.59%</b>
<b>310</b>	<b>Finance &amp; Administration Materials &amp; Supplies</b>						
01-30-310-550042	Office Supplies	\$ 11,200.00	\$ 816.42	\$ 6,045.90	\$ 5,154.10	\$ -	46.02%
01-30-310-550046	Office Equipment	\$ 5,500.00	\$ -	\$ 94.70	\$ 5,405.30	\$ -	98.28%
01-30-310-550048	Postage	\$ 62,200.00	\$ 1,176.84	\$ 17,690.39	\$ 44,509.61	\$ -	71.56%
01-30-310-550066	Subscriptions	\$ 500.00	\$ 134.25	\$ 134.25	\$ 365.75	\$ -	73.15%
01-30-310-550072	Miscellaneous Operating Exp	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-30-310-550078	Bad Debt Expense	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	100.00%
01-30-310-550084	Depreciation	\$ 3,616,300.00	\$ 304,833.59	\$ 2,131,472.12	\$ 1,484,827.88	\$ -	41.06%
<b>320</b>	<b>Human Resources &amp; Risk Management Materials &amp; Supplies</b>						
01-30-320-550028	District Certification	\$ 4,500.00	\$ -	\$ 4,004.00	\$ 496.00	\$ -	11.02%
01-30-320-550042	Office Supplies	\$ 1,400.00	\$ 13.09	\$ 215.31	\$ 1,184.69	\$ -	84.62%
<b>330</b>	<b>Customer Service Materials &amp; Supplies</b>						
01-30-330-550006	Cashiering Shortages/Overages	\$ 100.00	\$ (0.15)	\$ 101.44	\$ (1.44)	\$ -	-1.44%
	<b>FINANCE &amp; ADMINISTRATION Materials &amp; Supplies</b>	<b>\$ 3,727,200.00</b>	<b>\$ 306,974.04</b>	<b>\$ 2,159,758.11</b>	<b>\$ 1,567,441.89</b>	<b>\$ -</b>	<b>42.05%</b>
<b>310</b>	<b>Finance &amp; Administration Services</b>						
01-30-310-550001	Bank/Financial Service Fees	\$ 4,500.00	\$ 671.22	\$ 2,570.61	\$ 1,929.39	\$ -	42.88%
01-30-310-550030	Membership Dues	\$ 46,200.00	\$ 2,524.17	\$ 30,896.15	\$ 15,303.85	\$ -	33.13%
01-30-310-550051	Advertising/Legal Notices	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	\$ -	100.00%
01-30-310-550054	Property, Auto, General Ins	\$ 378,000.00	\$ 17,621.05	\$ 132,022.27	\$ 245,977.73	\$ -	65.07%
01-30-310-550061	Media Outreach	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-30-310-580001	Accounting and Audit	\$ 48,400.00	\$ 4,225.00	\$ 47,245.00	\$ 1,155.00	\$ -	2.39%
01-30-310-580011	General Legal	\$ 219,500.00	\$ 24,022.49	\$ 104,543.45	\$ 114,956.55	\$ -	52.37%
01-30-310-580036	Other Professional Services	\$ 204,700.00	\$ 4,393.75	\$ 79,436.73	\$ 125,263.27	\$ -	61.19%
<b>320</b>	<b>Human Resources &amp; Risk Management Services</b>						
01-30-320-550025	Employee Retention	\$ 6,000.00	\$ -	\$ 666.60	\$ 5,333.40	\$ -	88.89%
01-30-320-550026	Recruitment Expense	\$ 9,000.00	\$ 147.25	\$ 1,294.96	\$ 7,705.04	\$ -	85.61%
01-30-320-550030	Membership Dues	\$ 1,100.00	\$ -	\$ 932.00	\$ 168.00	\$ -	15.27%
01-30-320-550051	Advertising/Legal Notices	\$ 1,600.00	\$ -	\$ -	\$ 1,600.00	\$ -	100.00%
01-30-320-580036	Other Professional Services	\$ 7,000.00	\$ -	\$ 1,311.98	\$ 5,688.02	\$ -	81.26%
<b>330</b>	<b>Customer Service Services</b>						
01-30-330-500190	Temporary Labor	\$ 15,600.00	\$ -	\$ 9,884.20	\$ 5,715.80	\$ -	36.64%
01-30-330-550008	Transaction/Return Fees	\$ 1,500.00	\$ 59.18	\$ 331.16	\$ 1,168.84	\$ -	77.92%
01-30-330-550010	Transaction/Credit Card Fees	\$ -	\$ 31.90	\$ 17,456.27	\$ (17,456.27)	\$ -	0.00%
01-30-330-550014	Credit Check Fees	\$ 6,500.00	\$ -	\$ 2,704.88	\$ 3,795.12	\$ -	58.39%
01-30-330-550030	Membership Dues	\$ 1,100.00	\$ -	\$ -	\$ 1,100.00	\$ -	100.00%
01-30-330-550036	Notary and Lien Fees	\$ 2,500.00	\$ -	\$ 260.00	\$ 2,240.00	\$ -	89.60%

2025-09-11

BCVWD

Special Meeting

Agenda

Page 43

247

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-30-330-550050	Utility Billing Service	\$ 144,000.00	\$ 10,180.28	\$ 90,292.95	\$ 53,707.05	\$ -	37.30%
01-30-330-550051	Advertising/Legal Notices	\$ 900.00	\$ -	\$ -	\$ 900.00	\$ -	100.00%
	<b>FINANCE &amp; ADMINISTRATION Services</b>	<b>\$ 1,104,600.00</b>	<b>\$ 63,876.29</b>	<b>\$ 521,849.21</b>	<b>\$ 582,750.79</b>	<b>\$ -</b>	<b>52.76%</b>
<b>Expense Total</b>	<b>FINANCE &amp; ADMINISTRATION</b>	<b>\$ 8,133,200.00</b>	<b>\$ 659,912.70</b>	<b>\$ 4,180,763.16</b>	<b>\$ 3,952,436.84</b>	<b>\$ -</b>	<b>48.60%</b>
<b>35</b>	<b>INFORMATION TECHNOLOGY</b>						
01-35-315-500105	Labor	\$ 196,000.00	\$ 22,348.80	\$ 109,881.60	\$ 86,118.40	\$ -	43.94%
01-35-315-500114	Incentive Pay	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-35-315-500115	Social Security	\$ 16,500.00	\$ 1,387.47	\$ 8,607.94	\$ 7,892.06	\$ -	47.83%
01-35-315-500120	Medicare	\$ 4,000.00	\$ 324.48	\$ 1,940.67	\$ 2,059.33	\$ -	51.48%
01-35-315-500125	Health Insurance	\$ 26,000.00	\$ 2,154.05	\$ 15,078.35	\$ 10,921.65	\$ -	42.01%
01-35-315-500140	Life Insurance	\$ 500.00	\$ 24.06	\$ 168.42	\$ 331.58	\$ -	66.32%
01-35-315-500143	EAP Program	\$ 500.00	\$ 1.97	\$ 13.79	\$ 486.21	\$ -	97.24%
01-35-315-500145	Workers' Compensation	\$ 2,000.00	\$ 135.75	\$ 723.05	\$ 1,276.95	\$ -	63.85%
01-35-315-500150	Unemployment Insurance	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-35-315-500155	Retirement/CalPERS	\$ 34,500.00	\$ 2,000.20	\$ 9,724.38	\$ 24,775.62	\$ -	71.81%
01-35-315-500175	Training/Education/Mtgs/Travel	\$ 5,300.00	\$ -	\$ 4,800.00	\$ 500.00	\$ -	9.43%
01-35-315-500180	Accrued Sick Leave Expense	\$ 11,500.00	\$ -	\$ -	\$ 11,500.00	\$ -	100.00%
01-35-315-500185	Accrued Vacation Leave Expense	\$ 21,500.00	\$ -	\$ -	\$ 21,500.00	\$ -	100.00%
01-35-315-500187	Accrued Leave Payments	\$ 32,500.00	\$ -	\$ 23,804.27	\$ 8,695.73	\$ -	26.76%
	<b>Information Technology Personnel</b>	<b>\$ 354,800.00</b>	<b>\$ 28,376.78</b>	<b>\$ 174,742.47</b>	<b>\$ 180,057.53</b>	<b>\$ -</b>	<b>50.75%</b>
01-35-315-550044	Printing/Toner and Maintenance	\$ 30,000.00	\$ 1,165.92	\$ 6,622.99	\$ 23,377.01	\$ -	77.92%
01-35-315-580016	Computer Hardware	\$ 30,000.00	\$ 1,274.33	\$ 9,642.97	\$ 20,357.03	\$ -	67.86%
01-35-315-580028	Cybersecurity Soft/Hardware	\$ 60,900.00	\$ 4,706.52	\$ 31,932.60	\$ 28,967.40	\$ -	47.57%
01-35-315-580030	Repair/Purchase Radio Comm Eq	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	100.00%
	<b>Information Technology Materials &amp; Supplies</b>	<b>\$ 130,900.00</b>	<b>\$ 7,146.77</b>	<b>\$ 48,198.56</b>	<b>\$ 82,701.44</b>	<b>\$ -</b>	<b>63.18%</b>
01-35-315-501511	Telephone/Internet Service	\$ 93,000.00	\$ 17,137.43	\$ 59,793.01	\$ 33,206.99	\$ -	35.71%
01-35-315-501521	Building Alarms and Security	\$ 34,000.00	\$ 2,700.50	\$ 11,792.47	\$ 22,207.53	\$ -	65.32%
01-35-315-540014	GIS Maintenance and Updates	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	100.00%
01-35-315-550030	Membership Dues	\$ 3,000.00	\$ 770.00	\$ 1,349.88	\$ 1,650.12	\$ -	55.00%
01-35-315-550058	Cyber Security Liability Ins	\$ 7,500.00	\$ 5,585.00	\$ 5,585.00	\$ 1,915.00	\$ -	25.53%
01-35-315-580021	IT/Software Support	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	\$ -	100.00%
01-35-315-580026	License/Maintenance/Support	\$ 321,000.00	\$ 19,804.41	\$ 149,766.31	\$ 171,233.69	\$ -	53.34%
01-35-315-580027	AMR/AMI Annual Support	\$ 171,200.00	\$ 4,186.41	\$ 29,304.87	\$ 141,895.13	\$ 5,509.77	79.66%
	<b>Information Technology Services</b>	<b>\$ 647,700.00</b>	<b>\$ 50,183.75</b>	<b>\$ 257,591.54</b>	<b>\$ 390,108.46</b>	<b>\$ 5,509.77</b>	<b>59.38%</b>
<b>Expense Total</b>	<b>INFORMATION TECHNOLOGY</b>	<b>\$ 1,133,400.00</b>	<b>\$ 85,707.30</b>	<b>\$ 480,532.57</b>	<b>\$ 652,867.43</b>	<b>\$ 5,509.77</b>	<b>57.12%</b>
<b>40</b>	<b>OPERATIONS</b>						
<b>410</b>	<b>Source of Supply Personnel</b>						

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-40-410-500105	Labor	\$ 511,000.00	\$ 54,801.83	\$ 266,496.62	\$ 244,503.38	\$ -	47.85%
01-40-410-500109	FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-410-500110	Overtime	\$ 25,500.00	\$ 1,049.91	\$ 4,979.28	\$ 20,520.72	\$ -	80.47%
01-40-410-500111	Double Time	\$ 12,000.00	\$ -	\$ 1,158.46	\$ 10,841.54	\$ -	90.35%
01-40-410-500113	Standby/On-Call	\$ 14,000.00	\$ 1,640.00	\$ 8,900.00	\$ 5,100.00	\$ -	36.43%
01-40-410-500114	Incentive Pay	\$ 3,000.00	\$ 200.00	\$ 1,400.00	\$ 1,600.00	\$ -	53.33%
01-40-410-500115	Social Security	\$ 41,500.00	\$ 3,943.92	\$ 19,337.48	\$ 22,162.52	\$ -	53.40%
01-40-410-500120	Medicare	\$ 10,000.00	\$ 922.36	\$ 4,522.46	\$ 5,477.54	\$ -	54.78%
01-40-410-500125	Health Insurance	\$ 130,000.00	\$ 10,687.98	\$ 75,069.05	\$ 54,930.95	\$ -	42.25%
01-40-410-500140	Life Insurance	\$ 1,000.00	\$ 64.09	\$ 448.93	\$ 551.07	\$ -	55.11%
01-40-410-500143	EAP Program	\$ 500.00	\$ 9.83	\$ 69.40	\$ 430.60	\$ -	86.12%
01-40-410-500145	Workers' Compensation	\$ 22,000.00	\$ 1,987.33	\$ 10,612.11	\$ 11,387.89	\$ -	51.76%
01-40-410-500150	Unemployment Insurance	\$ 36,500.00	\$ -	\$ -	\$ 36,500.00	\$ -	100.00%
01-40-410-500155	Retirement/CalPERS	\$ 125,500.00	\$ 12,611.19	\$ 65,350.24	\$ 60,149.76	\$ -	47.93%
01-40-410-500165	Uniforms and Employee Benefits	\$ 3,500.00	\$ 167.63	\$ 1,809.85	\$ 1,690.15	\$ -	48.29%
01-40-410-500175	Training/Education/Mtgs/Travel	\$ 3,000.00	\$ 3,040.00	\$ 3,857.00	\$ (857.00)	\$ -	-28.57%
01-40-410-500180	Accrued Sick Leave Expense	\$ 24,000.00	\$ 1,845.65	\$ 13,112.48	\$ 10,887.52	\$ -	45.36%
01-40-410-500185	Accrued Vacation Leave Expense	\$ 42,000.00	\$ 5,188.85	\$ 21,062.58	\$ 20,937.42	\$ -	49.85%
01-40-410-500187	Accrued Leave Payments	\$ 30,000.00	\$ -	\$ 1,757.40	\$ 28,242.60	\$ -	94.14%
01-40-410-500195	CIP Related Labor	\$ (22,800.00)	\$ -	\$ -	\$ (22,800.00)	\$ -	100.00%
<b>Cross-Connection/Non-Potable Water Personnel</b>							
01-40-430-500105	Labor	\$ 111,000.00	\$ 9,775.40	\$ 56,015.12	\$ 54,984.88	\$ -	49.54%
01-40-430-500109	FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-430-500110	Overtime	\$ 6,500.00	\$ -	\$ -	\$ 6,500.00	\$ -	100.00%
01-40-430-500111	Double Time	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-40-430-500114	Incentive Pay	\$ 1,000.00	\$ 50.00	\$ 350.00	\$ 650.00	\$ -	65.00%
01-40-430-500115	Social Security	\$ 9,000.00	\$ 790.12	\$ 3,858.35	\$ 5,141.65	\$ -	57.13%
01-40-430-500120	Medicare	\$ 2,500.00	\$ 184.78	\$ 902.34	\$ 1,597.66	\$ -	63.91%
01-40-430-500125	Health Insurance	\$ 26,000.00	\$ 2,154.05	\$ 15,078.35	\$ 10,921.65	\$ -	42.01%
01-40-430-500140	Life Insurance	\$ 500.00	\$ 13.64	\$ 94.24	\$ 405.76	\$ -	81.15%
01-40-430-500143	EAP Program	\$ 500.00	\$ 1.97	\$ 13.79	\$ 486.21	\$ -	97.24%
01-40-430-500145	Workers' Compensation	\$ 5,000.00	\$ 407.43	\$ 2,134.34	\$ 2,865.66	\$ -	57.31%
01-40-430-500150	Unemployment Insurance	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-40-430-500155	Retirement/CalPERS	\$ 37,500.00	\$ 3,987.38	\$ 21,322.43	\$ 16,177.57	\$ -	43.14%
01-40-430-500165	Uniforms and Employee Benefits	\$ 1,000.00	\$ 65.93	\$ 422.38	\$ 577.62	\$ -	57.76%
01-40-430-500175	Training/Education/Mtgs/Travel	\$ 3,500.00	\$ 461.38	\$ 1,091.38	\$ 2,408.62	\$ -	68.82%
01-40-430-500180	Accrued Sick Leave Expense	\$ 5,500.00	\$ 1,321.00	\$ 2,245.70	\$ 3,254.30	\$ -	59.17%
01-40-430-500185	Accrued Vacation Leave Expense	\$ 8,000.00	\$ 1,585.20	\$ 3,595.56	\$ 4,404.44	\$ -	55.06%
01-40-430-500187	Accrued Leave Payments	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	\$ -	100.00%
<b>Transmission &amp; Distribution Personnel</b>							
01-40-440-500105	Labor	\$ 1,412,500.00	\$ 136,561.28	\$ 709,005.59	\$ 703,494.41	\$ -	49.80%
01-40-440-500109	FLSA Overtime	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-40-440-500110	Overtime	\$ 63,500.00	\$ 8,856.06	\$ 36,691.74	\$ 26,808.26	\$ -	42.22%

Account Number		Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-40-440-500111		Double Time	\$ 27,000.00	\$ 1,832.13	\$ 12,913.20	\$ 14,086.80	\$ -	52.17%
01-40-440-500113		Standby/On-Call	\$ 23,000.00	\$ 2,980.00	\$ 13,760.00	\$ 9,240.00	\$ -	40.17%
01-40-440-500114		Incentive Pay	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00	\$ -	100.00%
01-40-440-500115		Social Security	\$ 112,000.00	\$ 10,323.02	\$ 52,253.44	\$ 59,746.56	\$ -	53.35%
01-40-440-500120		Medicare	\$ 26,500.00	\$ 2,414.24	\$ 12,146.16	\$ 14,353.84	\$ -	54.17%
01-40-440-500125		Health Insurance	\$ 349,500.00	\$ 20,234.23	\$ 137,907.33	\$ 211,592.67	\$ -	60.54%
01-40-440-500140		Life Insurance	\$ 2,500.00	\$ 157.87	\$ 1,161.43	\$ 1,338.57	\$ -	53.54%
01-40-440-500143		EAP Program	\$ 1,000.00	\$ 28.27	\$ 211.76	\$ 788.24	\$ -	78.82%
01-40-440-500145		Workers' Compensation	\$ 48,500.00	\$ 4,582.85	\$ 25,605.45	\$ 22,894.55	\$ -	47.21%
01-40-440-500155		Retirement/CalPERS	\$ 282,500.00	\$ 28,125.22	\$ 150,155.20	\$ 132,344.80	\$ -	46.85%
01-40-440-500165		Uniforms and Employee Benefits	\$ 18,600.00	\$ 1,454.95	\$ 11,346.05	\$ 7,253.95	\$ -	39.00%
01-40-440-500175		Training/Education/Mtgs/Travel	\$ 20,000.00	\$ (2,985.20)	\$ 10,050.42	\$ 9,949.58	\$ -	49.75%
01-40-440-500180		Accrued Sick Leave Expense	\$ 74,000.00	\$ 4,566.80	\$ 20,206.48	\$ 53,793.52	\$ -	72.69%
01-40-440-500185		Accrued Vacation Leave Expense	\$ 100,000.00	\$ 8,046.19	\$ 33,997.42	\$ 66,002.58	\$ -	66.00%
01-40-440-500187		Accrued Leave Payments	\$ 80,500.00	\$ 3,315.30	\$ 8,593.70	\$ 71,906.30	\$ -	89.32%
01-40-440-500195		CIP Related Labor	\$ (40,000.00)	\$ (1,151.26)	\$ (7,644.40)	\$ (32,355.60)	\$ -	80.89%
Inspections Personnel								
01-40-450-500105		Labor	\$ 74,000.00	\$ 10,572.85	\$ 18,196.24	\$ 55,803.76	\$ -	75.41%
01-40-450-500110		Overtime	\$ 12,000.00	\$ 925.50	\$ 2,426.08	\$ 9,573.92	\$ -	79.78%
01-40-450-500111		Double Time	\$ 4,500.00	\$ -	\$ -	\$ 4,500.00	\$ -	100.00%
01-40-450-500113		Standby/On-Call	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-40-450-500115		Social Security	\$ 6,000.00	\$ 713.54	\$ 1,280.48	\$ 4,719.52	\$ -	78.66%
01-40-450-500120		Medicare	\$ 1,500.00	\$ 166.88	\$ 299.50	\$ 1,200.50	\$ -	80.03%
01-40-450-500125		Health Insurance	\$ 13,200.00	\$ 421.27	\$ 2,742.35	\$ 10,457.65	\$ -	79.22%
01-40-450-500140		Life Insurance	\$ 500.00	\$ 0.33	\$ 20.15	\$ 479.85	\$ -	95.97%
01-40-450-500143		EAP Program	\$ 500.00	\$ 0.12	\$ 4.43	\$ 495.57	\$ -	99.11%
01-40-450-500145		Workers' Compensation	\$ 3,500.00	\$ 313.99	\$ 626.30	\$ 2,873.70	\$ -	82.11%
01-40-450-500155		Retirement/CalPERS	\$ 10,000.00	\$ 884.74	\$ 1,542.62	\$ 8,457.38	\$ -	84.57%
Customer Svc & Meter Reading Personnel								
01-40-460-500105		Labor	\$ 242,000.00	\$ 22,154.61	\$ 117,414.25	\$ 124,585.75	\$ -	51.48%
01-40-460-500109		FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-460-500110		Overtime	\$ 6,000.00	\$ 65.00	\$ 443.98	\$ 5,556.02	\$ -	92.60%
01-40-460-500111		Double Time	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-40-460-500113		Standby/On-Call	\$ 6,500.00	\$ -	\$ -	\$ 6,500.00	\$ -	100.00%
01-40-460-500114		Incentive Pay	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	\$ -	100.00%
01-40-460-500115		Social Security	\$ 19,000.00	\$ 1,761.80	\$ 8,254.51	\$ 10,745.49	\$ -	56.56%
01-40-460-500120		Medicare	\$ 4,500.00	\$ 412.02	\$ 1,930.44	\$ 2,569.56	\$ -	57.10%
01-40-460-500125		Health Insurance	\$ 65,500.00	\$ 5,300.98	\$ 36,896.42	\$ 28,603.58	\$ -	43.67%
01-40-460-500140		Life Insurance	\$ 500.00	\$ 28.31	\$ 194.13	\$ 305.87	\$ -	61.17%
01-40-460-500143		EAP Program	\$ 500.00	\$ 5.08	\$ 34.78	\$ 465.22	\$ -	93.04%
01-40-460-500145		Workers' Compensation	\$ 10,500.00	\$ 895.63	\$ 4,561.72	\$ 5,938.28	\$ -	56.56%
01-40-460-500155		Retirement/CalPERS	\$ 75,000.00	\$ 8,180.15	\$ 41,880.59	\$ 33,119.41	\$ -	44.16%
01-40-460-500165		Uniforms and Employee Benefits	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ -	100.00%

Account Number		Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-40-460-500175		Training/Education/Mtgs/Travel	\$ 2,000.00	\$ (124.80)	\$ -	\$ 2,000.00	\$ -	100.00%
01-40-460-500180		Accrued Sick Leave Expense	\$ 9,000.00	\$ 623.99	\$ 939.37	\$ 8,060.63	\$ -	89.56%
01-40-460-500185		Accrued Vacation Leave Expense	\$ 17,000.00	\$ 4,247.39	\$ 7,176.09	\$ 9,823.91	\$ -	57.79%
01-40-460-500187		Accrued Leave Payments	\$ 14,500.00	\$ -	\$ -	\$ 14,500.00	\$ -	100.00%
01-40-460-500195		CIP Related Labor	\$ (41,000.00)	\$ -	\$ (1,154.49)	\$ (39,845.51)	\$ -	97.18%
<b>Maintenance &amp; General Plant Personnel</b>								
01-40-470-500105		Labor	\$ 206,000.00	\$ 24,426.98	\$ 121,292.32	\$ 84,707.68	\$ -	41.12%
01-40-470-500109		FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-470-500110		Overtime	\$ 4,000.00	\$ 48.41	\$ 72.62	\$ 3,927.38	\$ -	98.18%
01-40-470-500111		Double Time	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-40-470-500113		Standby/On-Call	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-40-470-500114		Incentive Pay	\$ 1,500.00	\$ 100.00	\$ 600.00	\$ 900.00	\$ -	60.00%
01-40-470-500115		Social Security	\$ 13,500.00	\$ 1,627.03	\$ 8,023.50	\$ 5,476.50	\$ -	40.57%
01-40-470-500120		Medicare	\$ 3,500.00	\$ 380.53	\$ 1,876.49	\$ 1,623.51	\$ -	46.39%
01-40-470-500125		Health Insurance	\$ 52,800.00	\$ 5,727.32	\$ 31,399.20	\$ 21,400.80	\$ -	40.53%
01-40-470-500140		Life Insurance	\$ 500.00	\$ 45.73	\$ 213.95	\$ 286.05	\$ -	57.21%
01-40-470-500143		EAP Program	\$ 500.00	\$ 9.89	\$ 46.05	\$ 453.95	\$ -	90.79%
01-40-470-500145		Workers' Compensation	\$ 8,000.00	\$ 888.71	\$ 4,580.07	\$ 3,419.93	\$ -	42.75%
01-40-470-500155		Retirement/CalPERS	\$ 17,500.00	\$ 2,312.59	\$ 10,724.21	\$ 6,775.79	\$ -	38.72%
01-40-470-500165		Uniforms and Employee Benefits	\$ 2,000.00	\$ 71.52	\$ 271.52	\$ 1,728.48	\$ -	86.42%
01-40-470-500175		Training/Education/Mtgs/Travel	\$ 2,000.00	\$ 100.00	\$ 245.00	\$ 1,755.00	\$ -	87.75%
01-40-470-500180		Accrued Sick Leave Expenses	\$ 7,500.00	\$ 499.42	\$ 3,655.39	\$ 3,844.61	\$ -	51.26%
01-40-470-500185		Accrued Vacation Expenses	\$ 8,500.00	\$ 1,140.37	\$ 3,711.68	\$ 4,788.32	\$ -	56.33%
01-40-470-500187		Accrued Leave Payments	\$ 3,500.00	\$ -	\$ -	\$ 3,500.00	\$ -	100.00%
01-40-470-500195		CIP Related Labor	\$ -	\$ (5,577.48)	\$ (9,927.44)	\$ 9,927.44	\$ -	0.00%
		<b>OPERATIONS Personnel</b>	<b>\$ 4,753,800.00</b>	<b>\$ 437,651.20</b>	<b>\$ 2,257,922.79</b>	<b>\$ 2,495,877.21</b>	<b>\$ -</b>	<b>52.50%</b>
<b>Source of Supply Materials &amp; Supplies</b>								
01-40-410-501101		Electricity - Wells	\$ 3,100,000.00	\$ 592,151.79	\$ 1,467,712.37	\$ 1,632,287.63	\$ -	52.65%
01-40-410-501201		Gas - Wells	\$ 500.00	\$ 29.09	\$ 103.55	\$ 396.45	\$ -	79.29%
01-40-410-510011		Treatment and Chemicals	\$ 219,400.00	\$ 7,864.88	\$ 64,999.98	\$ 154,400.02	\$ 14,212.80	63.90%
01-40-410-510021		Lab Testing	\$ 94,500.00	\$ 10,246.69	\$ 40,942.74	\$ 53,557.26	\$ -	56.67%
01-40-410-510031		Small Tools, Parts, & Maint	\$ 7,000.00	\$ 237.59	\$ 3,521.22	\$ 3,478.78	\$ -	49.70%
01-40-410-520021		Maint & Repair-Telemetry	\$ 5,000.00	\$ 10.09	\$ 868.59	\$ 4,131.41	\$ -	82.63%
01-40-410-520061		Maint & Repair-Pumping Equip	\$ 118,000.00	\$ 2,239.21	\$ 52,365.26	\$ 65,634.74	\$ -	55.62%
01-40-410-530001		Minor Capital Acquisitions	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	100.00%
01-40-410-550042		Office Supplies	\$ 1,600.00	\$ -	\$ 759.83	\$ 840.17	\$ -	52.51%
01-40-410-550066		Subscriptions	\$ 2,000.00	\$ -	\$ 1,633.26	\$ 366.74	\$ -	18.34%
<b>Cross-Connection/Non-Potable Water Materials &amp; Supplies</b>								
01-40-430-510031		Small Tools Parts & Maint	\$ 3,000.00	\$ 232.63	\$ 625.08	\$ 2,374.92	\$ -	79.16%
01-40-430-540001		Backflow Maintenance	\$ 14,800.00	\$ 2,515.05	\$ 7,632.88	\$ 7,167.12	\$ -	48.43%
01-40-430-550042		Office Supplies	\$ 200.00	\$ -	\$ 60.07	\$ 139.93	\$ -	69.97%
01-40-430-550066		Subscriptions	\$ 3,700.00	\$ -	\$ -	\$ 3,700.00	\$ -	100.00%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail
440	Transmission & Distribution Materials & Supplies						
01-40-440-500178	General Safety Supplies	\$ 12,000.00	\$ 631.72	\$ 9,463.20	\$ 2,536.80	\$ -	21.14%
01-40-440-510031	Small Tools, Parts, & Maint	\$ 21,000.00	\$ 600.03	\$ 13,183.23	\$ 7,816.77	\$ -	37.22%
01-40-440-520071	Maint & Repair-Pipeline/FireHy	\$ 145,000.00	\$ 7,153.36	\$ 37,665.27	\$ 107,334.73	\$ -	74.02%
01-40-440-520081	Maint & Repair-Hydraulic Valve	\$ 42,000.00	\$ -	\$ 17,849.87	\$ 24,150.13	\$ -	57.50%
01-40-440-530001	Minor Capital Acquisitions	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-40-440-540024	Inventory Adjustments	\$ 50,000.00	\$ -	\$ 178.95	\$ 49,821.05	\$ -	99.64%
01-40-440-540036	Line Locates	\$ 3,800.00	\$ 1,169.20	\$ 2,324.67	\$ 1,475.33	\$ -	38.82%
01-40-440-540042	Meters Maintenance & Services	\$ 230,000.00	\$ 1,963.11	\$ 135,122.10	\$ 94,877.90	\$ 422.46	41.07%
01-40-440-540078	Reservoir Maintenance	\$ 89,400.00	\$ 94.73	\$ 24,576.28	\$ 64,823.72	\$ -	72.51%
470	Maintenance & General Plant Materials & Supplies						
01-40-470-501111	Electricity -560 Magnolia Ave	\$ 44,000.00	\$ 10,406.07	\$ 21,181.32	\$ 22,818.68	\$ -	51.86%
01-40-470-501121	Electricity -12303 Oak Glen Rd	\$ 4,000.00	\$ 12.11	\$ 76.28	\$ 3,923.72	\$ -	98.09%
01-40-470-501131	Electricity -13695 Oak Glen Rd	\$ 3,600.00	\$ 313.32	\$ 1,032.47	\$ 2,567.53	\$ -	71.32%
01-40-470-501141	Electricity -13697 Oak Glen Rd	\$ 3,600.00	\$ 428.06	\$ 1,851.26	\$ 1,748.74	\$ -	48.58%
01-40-470-501151	Electricity -9781 AveMiravilla	\$ 2,500.00	\$ 630.28	\$ 1,083.38	\$ 1,416.62	\$ -	56.66%
01-40-470-501161	Electricity -815 E 12th St	\$ 15,400.00	\$ 2,154.97	\$ 5,207.18	\$ 10,192.82	\$ -	66.19%
01-40-470-501171	Electricity -851 E 6th St	\$ 5,400.00	\$ 833.79	\$ 2,271.70	\$ 3,128.30	\$ -	57.93%
01-40-470-501321	Propane -12303 Oak Glen Rd	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-40-470-501331	Propane -13695 Oak Glen Rd	\$ 4,000.00	\$ -	\$ 898.26	\$ 3,101.74	\$ -	77.54%
01-40-470-501341	Propane -13697 Oak Glen Rd	\$ 5,500.00	\$ -	\$ 1,665.17	\$ 3,834.83	\$ -	69.72%
01-40-470-501351	Propane -9781 AveMiravilla	\$ 2,300.00	\$ (115.00)	\$ 943.10	\$ 1,356.90	\$ -	59.00%
01-40-470-501411	Sanitation -560 Magnolia Ave	\$ 7,500.00	\$ 275.70	\$ 2,121.56	\$ 5,378.44	\$ -	71.71%
01-40-470-501461	Sanitation -815 E 12th Ave	\$ 6,500.00	\$ 554.16	\$ 3,755.22	\$ 2,744.78	\$ -	42.23%
01-40-470-501471	Sanitation -11083 Cherry Ave	\$ 7,000.00	\$ 743.37	\$ 2,574.97	\$ 4,425.03	\$ -	63.21%
01-40-470-501481	Sanitation - 39500 Brookside	\$ 8,000.00	\$ 1,558.69	\$ 3,616.85	\$ 4,383.15	\$ -	54.79%
01-40-470-501600	Property Maintenance & Repairs	\$ 4,000.00	\$ -	\$ 768.97	\$ 3,231.03	\$ -	80.78%
01-40-470-501611	Maint & Repair-560 Magnolia	\$ 83,600.00	\$ 3,551.04	\$ 12,818.31	\$ 70,781.69	\$ -	84.67%
01-40-470-501621	Maint & Repair-12303 Oak Glen	\$ 31,000.00	\$ -	\$ 52.86	\$ 30,947.14	\$ -	99.83%
01-40-470-501631	Maint & Repair-13695 Oak Glen	\$ 6,000.00	\$ 435.85	\$ 3,775.27	\$ 2,224.73	\$ -	37.08%
01-40-470-501641	Maint & Repair-13697 Oak Glen	\$ 9,000.00	\$ -	\$ 7,883.81	\$ 1,116.19	\$ -	12.40%
01-40-470-501651	Maint & Repair-9781 Avenida	\$ 4,500.00	\$ 393.69	\$ 693.60	\$ 3,806.40	\$ -	84.59%
01-40-470-501661	Maint & Repair-815 E 12th St	\$ 83,000.00	\$ 1,547.96	\$ 8,970.35	\$ 74,029.65	\$ -	89.19%
01-40-470-501671	Maint & Repair-851 E 6th St	\$ 4,200.00	\$ 665.19	\$ 3,135.01	\$ 1,064.99	\$ -	25.36%
01-40-470-501681	Maint & Repair-39500 Brookside	\$ 5,000.00	\$ 73.00	\$ 682.40	\$ 4,317.60	\$ -	86.35%
01-40-470-501691	Maint & Repair-Buildings(Gen)	\$ 78,000.00	\$ 9.64	\$ 3,882.67	\$ 74,117.33	\$ -	95.02%
01-40-470-510001	Auto/Fuel	\$ 179,300.00	\$ 9,662.16	\$ 72,036.23	\$ 107,263.77	\$ -	59.82%
01-40-470-510002	CIP Related Fuel	\$ (10,000.00)	\$ -	\$ -	\$ (10,000.00)	\$ -	100.00%
01-40-470-520011	Maint & Repair-Safety Equip	\$ 20,000.00	\$ 82.90	\$ 141.03	\$ 19,858.97	\$ -	99.29%
01-40-470-520031	Maint & Repair-General Equip	\$ 80,000.00	\$ 884.15	\$ 40,777.71	\$ 39,222.29	\$ -	49.03%
01-40-470-520041	Maintenance & Repair-Fleet	\$ 80,000.00	\$ 13,368.78	\$ 74,140.40	\$ 5,859.60	\$ -	7.32%
01-40-470-520051	Maintenance & Repair-Paving	\$ 120,000.00	\$ 5,687.25	\$ 11,292.15	\$ 108,707.85	\$ -	90.59%
01-40-470-520053	Maint & Repair-Paving-Beaumont	\$ 270,000.00	\$ 32,175.20	\$ 146,751.15	\$ 123,248.85	\$ -	45.65%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-40-470-530001	Minor Capital Acquisitions	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-40-470-540052	Encroachment Permits	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	100.00%
	<b>OPERATIONS Materials &amp; Supplies</b>	<b>\$ 5,368,800.00</b>	<b>\$ 713,471.50</b>	<b>\$ 2,317,669.04</b>	<b>\$ 3,051,130.96</b>	<b>\$ 14,635.26</b>	<b>56.56%</b>
<b>410</b>	<b>Source of Supply Services</b>						
01-40-410-500501	State Project Water Purchases	\$ 4,468,800.00	\$ 1,949,115.00	\$ 3,410,652.00	\$ 1,058,148.00	\$ -	23.68%
01-40-410-540084	Regulations Mandates & Tariffs	\$ 160,000.00	\$ 4,388.05	\$ 95,731.88	\$ 64,268.12	\$ -	40.17%
<b>430</b>	<b>Cross-Connection/Non-Potable Water Services</b>						
01-40-430-550051	Advertising/Legal Notices	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
<b>440</b>	<b>Transmission &amp; Distribution Services</b>						
01-40-440-550051	Advertising/Legal Notices	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-40-440-500190	Temporary Labor	\$ 63,300.00	\$ 3,890.77	\$ 31,459.95	\$ 31,840.05	\$ -	50.30%
<b>470</b>	<b>Maintenance &amp; General Plant Services</b>						
01-40-470-540030	Landscape Maintenance	\$ 82,000.00	\$ 12,495.38	\$ 44,872.28	\$ 37,127.72	\$ -	45.28%
01-40-470-540072	NCRF, Canyons, & Pond Maint	\$ 260,300.00	\$ 6,558.49	\$ 92,127.32	\$ 168,172.68	\$ 20,000.00	56.92%
	<b>OPERATIONS Services</b>	<b>\$ 5,039,900.00</b>	<b>\$ 1,976,447.69</b>	<b>\$ 3,674,843.43</b>	<b>\$ 1,365,056.57</b>	<b>\$ 20,000.00</b>	<b>26.69%</b>
<b>Expense Total</b>	<b>OPERATIONS</b>	<b>\$ 15,162,500.00</b>	<b>\$ 3,127,570.39</b>	<b>\$ 8,250,435.26</b>	<b>\$ 6,912,064.74</b>	<b>\$ 34,635.26</b>	<b>45.36%</b>
<b>50</b>	<b>GENERAL</b>						
01-50-510-500112	Stipend-Association Mtg Attend	\$ 1,300.00	\$ 75.00	\$ 450.00	\$ 850.00	\$ -	65.38%
	<b>Personnel</b>	<b>\$ 1,300.00</b>	<b>\$ 75.00</b>	<b>\$ 450.00</b>	<b>\$ 850.00</b>	<b>\$ -</b>	<b>65.38%</b>
01-50-510-502001	Rents/Leases	\$ 35,000.00	\$ 2,896.00	\$ 20,272.00	\$ 14,728.00	\$ -	42.08%
01-50-510-510031	Small Tools, Parts, & Maint	\$ 1,000.00	\$ -	\$ 302.20	\$ 697.80	\$ -	69.78%
01-50-510-540066	Property Damage and Theft	\$ 60,000.00	\$ -	\$ 11,142.84	\$ 48,857.16	\$ -	81.43%
01-50-510-550040	General Supplies	\$ 19,800.00	\$ 491.07	\$ 2,055.68	\$ 17,744.32	\$ -	89.62%
01-50-510-550060	Public Ed/Community Outreach	\$ 14,000.00	\$ -	\$ 5,104.95	\$ 8,895.05	\$ -	63.54%
01-50-510-550072	Miscellaneous Operating Exp	\$ 1,000.00	\$ -	\$ 78.20	\$ 921.80	\$ -	92.18%
01-50-510-550074	Disaster Prepared Ongoing Exp	\$ 11,000.00	\$ 99.99	\$ 869.91	\$ 10,130.09	\$ -	92.09%
	<b>General Materials &amp; Supplies</b>	<b>\$ 141,800.00</b>	<b>\$ 3,487.06</b>	<b>\$ 39,825.78</b>	<b>\$ 101,974.22</b>	<b>\$ -</b>	<b>71.91%</b>
01-50-510-550096	Beaumont Basin Watermaster	\$ 135,000.00	\$ 4,132.46	\$ 44,486.30	\$ 90,513.70	\$ -	67.05%
01-50-510-550097	SAWPA Basin Monitoring Program	\$ 30,000.00	\$ -	\$ 14,242.08	\$ 15,757.92	\$ -	52.53%
	<b>General Services</b>	<b>\$ 165,000.00</b>	<b>\$ 4,132.46</b>	<b>\$ 58,728.38</b>	<b>\$ 106,271.62</b>	<b>\$ -</b>	<b>64.41%</b>
<b>Expense Total</b>	<b>GENERAL</b>	<b>\$ 308,100.00</b>	<b>\$ 7,694.52</b>	<b>\$ 99,004.16</b>	<b>\$ 209,095.84</b>	<b>\$ -</b>	<b>67.87%</b>
<b>Expense Total</b>	<b>ALL EXPENSES</b>	<b>\$ 26,096,600.00</b>	<b>\$ 3,984,727.28</b>	<b>\$ 13,644,840.71</b>	<b>\$ 12,451,759.29</b>	<b>\$ 40,145.03</b>	<b>47.56%</b>





**Beaumont-Cherry Valley Water District  
Board of Directors Special Meeting  
September 11, 2025**

**Item 3b**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** July 31, 2025 Cash Balance and Investment Report

---

**Staff Recommendation**

Approve the July 31, 2025, Cash Balance and Investment Report.

**Summary**

Attached is the Cash and Investment Report as of July 31, 2025. The District's total invested cash and marketable securities have a market value of \$87,270,902.23.

**Analysis**

The attached reports include the following elements following 5045.17 Investment Reporting:

- a. Listing of individual securities held at the end of the reporting period;
- b. Cost and market value of all securities, including realized and unrealized market value gains or losses per GASB requirements;
- c. Average weighted yield to maturity of the portfolio;
- d. Listing of investment by maturity date;
- e. Percentage of the total portfolio, which each type of investment represents;
- f. Statement of compliance with Investment Policy, including an explanation of any compliance exceptions (CGC Section 53646); and
- g. Certification of sufficient liquidity to meet budgeted expenditures over the ensuing six months (CGC Section 53646)

Investments, in type, maturity, and percentage of the total portfolio, follow the existing Board approved investment policy.

The weighted average maturity (WAM) of the portfolio is 489 days. The maximum WAM allowed by the Investment Policy is 1,825 days. The current portfolio and expected revenue cash flow will be sufficient to meet budgeted expenditure requirements for the next six months and the foreseeable future.

**Attachment(s)**

1. July 31, 2025, Cash Balance and Investment Report
2. Local Agency Investment Fund July 2025 Statement
3. CalTRUST July 2025 Statement
4. Chandler Asset Management Portfolio Summary as of July 31, 2025
5. Chandler Asset Management Statement of Compliance as of July 31, 2025
6. Chandler Asset Management Holdings Report as of July 31, 2025
7. Chandler Asset Management Income Earned Report as of July 31, 2025

Staff Report prepared by Erica Gonzales, Management Analyst II



Beaumont-Cherry Valley Water District  
Cash Balance & Investment Report <sup>(1)</sup>  
As of July 31, 2025

Cash Balance Per Account

Account Name	Account Ending #	Balance	Prior Month Balance	Difference	Rate	Current Period Income	Income Year-to-Date
Wells Fargo	4152	\$2,333,638.88	\$2,632,638.80	(\$298,999.92)	0.05%	\$1,235.01	\$6,291.54 <sup>(2)</sup>
General		\$2,333,638.88	\$2,632,638.80	(\$298,999.92)		\$1,235.01	\$6,291.54
Total Cash		\$2,333,638.88	\$2,632,638.80	(\$298,999.92)		\$1,235.01	\$6,291.54

Investment Summary

Account Name	Market Value	Prior Month Balance	Difference	Actual % of Total	Rate	Current Period Income	Income Year-to-Date
Ca. State Treasurer's Office: Local Agency Investment Fund	\$36,386,861.48	\$35,920,189.72	\$466,671.76	43%	4.26%	\$0.00	\$942,312.27
CalTRUST Short Term Fund	\$7,353,299.77 <sup>(5)</sup>	\$7,326,121.75	\$27,178.02	0%	4.37%	\$27,178.02	\$33,299.77
Chandler Investment Services	\$41,197,102.10 <sup>(4)</sup>	\$41,189,737.63	\$7,364.47	49%	4.20%	\$142,626.72	\$969,605.87
Total Investments	\$84,937,263.35	\$84,436,049.10	\$501,214.25			\$142,626.72	\$1,945,217.91
Total Cash & Investments	\$87,270,902.23	\$87,068,687.90	\$202,214.33				

Account Name	Book Value	Prior Month Balance	Difference
Chandler Investment Services	\$40,668,212.85	\$40,522,687.91	\$145,524.94
Book - MV	\$ (528,889.25)	\$ (667,049.72)	\$145,524.94

The investments above are in accordance with the District's investment policy, Will C. Clate William Clayton, Finance Manager

BCVWD will be able to meet its cash flow obligations for the next 6 months. Sylvia Molina Sylvia Molina, Director of Finance and Administration

The investments above have been reviewed by the General Manager, Daniel K. Jaggers Daniel K. Jaggers, General Manager

(1) All investments held are in compliance with the District's Investment Policy pertaining to maximum specified percentages of the District's portfolio, maturity, and par amount.  
(2) Under the newest Wells Fargo Banking contract, BCVWD's Checking account earns interest monthly. The first earnings are reported on the March 31, 2025 Statement.  
(3) Income Year-to-Date is based on Income Earned for each reporting period in total prior to the application of bank fees.  
(4) Market Value is the value of the investment if sold at the end of the period. Book Value is the value of the investment is held until maturity.  
(5) A transfer of \$7.32M was made into the CalTRUST account from LAIF on June 24, 2025.

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

August 04, 2025

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

---

BEAUMONT-CHERRY VALLEY WATER DISTRICT

TREASURER  
P.O. BOX 2037  
BEAUMONT, CA 92223

[Tran Type Definitions](#)

Account Number: [REDACTED]

July 2025 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
7/15/2025	7/14/2025	QRD	1779513	N/A	SYSTEM	466,671.76

**Account Summary**

Total Deposit:	466,671.76	Beginning Balance:	35,920,189.72
Total Withdrawal:	0.00	Ending Balance:	36,386,861.48



CalTRUST  
PO Box 2709  
Granite Bay, CA 95746  
www.caltrust.org  
Email: admin@caltrust.org  
Fax: 402-963-9094  
Phone: 833-CALTRUST (225-8787)

## Investment Account Summary

07/01/2025 through 07/31/2025

### SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Jul 31 (\$)	Value on Jul 31 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
BEAUMONT-CHERRY VALLEY WATER DISTRICT						
CalTRUST Liquidity Fund		7,353,299.770	1.00	7,353,299.77	7,353,299.77	0.00
Portfolios Total value as of 07/31/2025				7,353,299.77		

### DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
CalTRUST Liquidity Fund		BEAUMONT-CHERRY VALLEY WATER DISTRICT			Account Number			
Beginning Balance	07/01/2025			7,326,121.750	1.00	7,326,121.75		
Accrual Income Div Reinvestment	07/31/2025	27,178.02	27,178.020	7,353,299.770	1.00	7,353,299.77	0.00	0.00
Change in Value						0.00		
Closing Balance as of	Jul 31			7,353,299.770	1.00	7,353,299.77		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.

PORTFOLIO SUMMARY

BCVWD Consolidated | Account [REDACTED]

| As of July 31, 2025



Portfolio Characteristics

Average Modified Duration	0.88
Average Coupon	4.16%
Average Purchase YTM	4.31%
Average Market YTM	4.23%
Average Credit Quality*	AA+
Average Final Maturity	1.06
Average Life	0.90

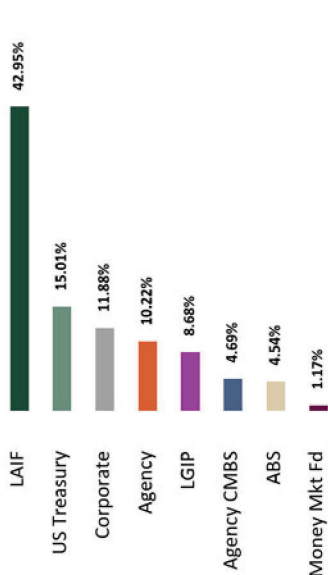
Account Summary

	End Values as of 06/30/2025	End Values as of 07/31/2025
Market Value	84,532,700.50	84,714,363.93
Accrued Interest	356,632.48	353,787.54
<b>Total Market Value</b>	<b>84,889,332.98</b>	<b>85,068,151.48</b>
Income Earned	168,918.82	639,937.61
Cont/WD	0.00	0.00
Par	84,421,029.32	84,726,525.71
Book Value	84,222,283.26	84,539,262.23
Cost Value	83,933,442.30	84,306,862.04

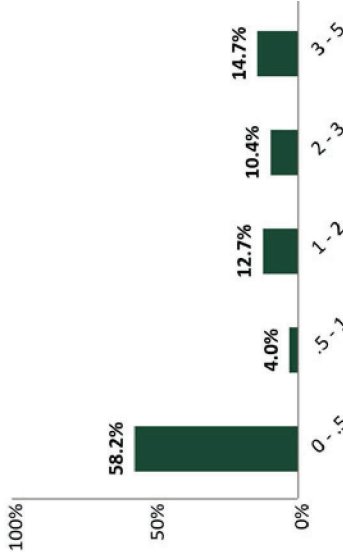
Top Issuers

LAIF	42.95%
Government of The United States	15.01%
CalTrust	8.68%
Farm Credit System	6.12%
FHLMC	4.69%
Federal Home Loan Banks	3.52%
First American Govt Oblig fund	1.17%
Walmart Inc.	0.71%

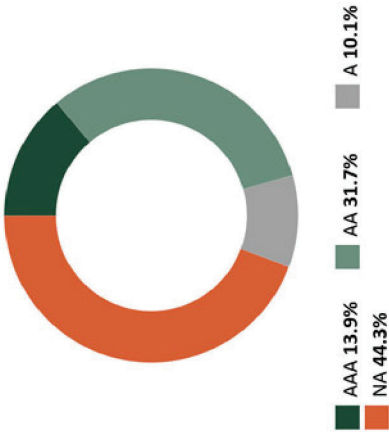
Sector Allocation



Maturity Distribution



Credit Quality (S&P)



\*The average credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch.  
Execution Time: 08/07/2025 03:08:04 PM

# STATEMENT OF COMPLIANCE



BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Rules Name	Limit	Actual	Compliance Status	Notes
<b>AGENCY MORTGAGE SECURITIES (CMOS)</b>				
Max % (MV; ABS, CMO, & MBS)	20.0	9.2	Compliant	
Max Maturity (Years)	5.0	3.9	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
<b>ASSET-BACKED SECURITIES (ABS)</b>				
Max % (MV; ABS, CMO & MBS)	20.0	9.2	Compliant	
Max % Issuer (MV)	5.0	0.5	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
<b>BANKERS' ACCEPTANCES</b>				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A-1 by 1)	0.0	0.0	Compliant	
<b>CERTIFICATE OF DEPOSIT PLACEMENT SERVICE (CDARS)</b>				
Max % (MV)	50.0	0.0	Compliant	
<b>COLLATERALIZED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)</b>				
Max % Issuer (MV)	5.0	0.0	Compliant	
<b>COMMERCIAL PAPER</b>				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	270	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
<b>CORPORATE MEDIUM TERM NOTES</b>				
Max % (MV)	30.0	11.9	Compliant	
Max % Issuer (MV)	5.0	0.7	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
<b>FEDERAL AGENCIES</b>				
Max % (MV)	100.0	10.2	Compliant	
Max Maturity (Years)	5	3	Compliant	
<b>LOCAL GOVERNMENT INVESTMENT POOL (LGIP)</b>				
Min Rating (AA- by 1)	0.0	0.0	Compliant	



# STATEMENT OF COMPLIANCE



BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Rules Name	Limit	Actual	Compliance Status	Notes
<b>MONEY MARKET MUTUAL FUNDS</b>				
Max % (MV)	20.0	1.2	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
<b>MORTGAGE-BACKED SECURITIES (NON-AGENCY)</b>				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
<b>MUNICIPAL SECURITIES (CA, LOCAL AGENCY)</b>				
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
<b>MUNICIPAL SECURITIES (CA, OTHER STATES)</b>				
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
<b>NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)</b>				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
<b>REPURCHASE AGREEMENTS</b>				
Max % (MV)	10.0	0.0	Compliant	
Max Maturity (Years)	1.0	0.0	Compliant	
<b>REVERSE REPURCHASE AGREEMENTS</b>				
Max % (MV)	20.0	0.0	Compliant	
Max Maturity (Days)	92.0	0.0	Compliant	
<b>SUPRANATIONAL OBLIGATIONS</b>				
Max % (MV)	30.0	0.7	Compliant	
Max % Issuer (MV)	5.0	0.4	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
<b>U.S. TREASURIES</b>				
Max % (MV)	100.0	15.0	Compliant	
Max Maturity (Years)	5	4	Compliant	



# HOLDINGS REPORT

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
<b>ABS</b>									
43815PAC3	HAROT 2022-2 A3 3.73 07/20/2026	7,315.59	08/15/2022 3.87%	7,315.15 7,315.49	99.87 4.70%	7,305.76 9.85	0.01% (9.74)	NA/AAA AAA	0.97 0.14
89238FAD5	TAOT 2022-B A3 2.93 09/15/2026	22,663.37	-- 3.31%	22,502.79 22,624.79	99.79 4.78%	22,615.32 29.51	0.03% (9.47)	Aaa/AAA NA	1.13 0.12
362585AC5	GMCAR 2022-2 A3 3.1 02/16/2027	6,490.97	04/05/2022 3.16%	6,489.61 6,490.63	99.73 4.73%	6,473.59 8.38	0.01% (17.04)	Aaa/AAA NA	1.55 0.17
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	30,799.48	07/12/2022 3.77%	30,796.54 30,798.61	99.69 4.62%	30,703.26 51.20	0.04% (95.35)	Aaa/NA AAA	1.55 0.36
05611UAD5	BMWLT 2024-1 A3 4.98 03/25/2027	300,000.00	06/20/2024 5.40%	298,406.25 299,048.81	100.24 4.54%	300,719.46 249.00	0.35% 1,670.65	Aaa/AAA NA	1.65 0.49
89231CAD9	TAOT 2022-C A3 3.76 04/15/2027	50,164.40	08/08/2022 3.80%	50,156.02 50,161.45	99.71 4.64%	50,020.42 83.83	0.06% (141.03)	NA/AAA AAA	1.71 0.33
36265WAD5	GMCAR 2022-3 A3 3.64 04/16/2027	12,221.96	07/06/2022 3.93%	12,221.88 12,221.94	99.81 4.69%	12,198.41 18.54	0.01% (23.53)	Aaa/NA AAA	1.71 0.19
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	24,913.98	02/16/2023 5.09%	24,909.36 24,912.07	100.19 4.61%	24,961.98 34.88	0.03% 49.91	Aaa/NA AAA	1.72 0.40
47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	86,237.77	10/12/2022 3.29%	86,231.07 86,235.23	100.22 4.72%	86,423.70 195.09	0.10% 188.47	Aaa/NA AAA	1.87 0.50
36269WAD1	GMALT 2024-2 A3 5.39 07/20/2027	140,000.00	05/07/2024 5.85%	139,991.87 139,994.97	100.65 4.51%	140,915.14 230.57	0.17% 920.17	NA/AAA AAA	1.97 0.69
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	57,271.81	01/18/2023 4.56%	57,264.93 57,268.53	100.01 4.53%	57,278.03 114.80	0.07% 9.49	NA/AAA AAA	2.29 0.47
362962AD4	GMALT 2025-2 A3 4.58 05/22/2028	185,000.00	05/20/2025 4.84%	184,996.93 184,997.11	100.38 4.39%	185,693.82 258.90	0.22% 696.71	NA/AAA AAA	2.81 1.57
096912AD2	BMWLT 2025-1 A3 4.43 06/26/2028	105,000.00	06/03/2025 4.82%	104,997.69 104,997.80	100.20 4.36%	105,208.81 77.53	0.12% 211.02	NA/AAA AAA	2.91 1.73
437918AC9	HAROT 2024-1 A3 5.21 08/15/2028	290,000.00	02/13/2024 5.27%	289,987.39 289,991.45	100.71 4.45%	292,068.57 671.51	0.34% 2,077.12	Aaa/AAA NA	3.04 0.87
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	410,000.00	09/07/2023 5.23%	409,886.35 409,929.02	100.91 4.36%	413,744.49 940.27	0.49% 3,815.47	NA/AAA AAA	3.13 1.07
47800RAD5	JDOT 2024 A3 4.96 11/15/2028	95,000.00	03/11/2024 5.12%	94,994.68 94,996.24	100.68 4.50%	95,648.79 209.42	0.11% 652.55	Aaa/NA AAA	3.29 1.33
437930AC4	HAROT 2024-2 A3 5.27 11/20/2028	105,000.00	05/14/2024 5.27%	104,987.24 104,990.63	101.06 4.35%	106,116.19 199.82	0.13% 1,125.56	NA/AAA AAA	3.31 1.08

# HOLDINGS REPORT

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
448973AD9	HART 2024-A A3 4.99 02/15/2029	155,000.00	03/11/2024 5.05%	154,965.82 154,975.33	100.70 4.39%	156,086.35 343.76	0.18% 1,111.02	NA/AAA AAA	3.54 1.08
096919AD7	BMWOT 2024-A A3 5.18 02/26/2029	375,000.00	-- 4.92%	377,153.11 376,707.52	100.93 4.40%	378,474.71 323.75	0.45% 1,767.19	Aaa/AAA NA	3.57 1.10
47786WAD2	JDOT 2024-B A3 5.2 03/15/2029	100,000.00	06/11/2024 5.81%	99,980.45 99,985.07	101.23 4.48%	101,231.04 231.11	0.12% 1,245.97	Aaa/NA AAA	3.62 1.56
05522RDJ4	BACCT 2024-1 A 4.93 05/15/2029	195,000.00	06/06/2024 4.93%	194,989.06 194,991.61	101.20 4.27%	197,331.09 427.27	0.23% 2,339.48	Aaa/AAA NA	3.79 1.68
89239TAD4	TAOT 2024-D A3 4.4 06/15/2029	125,000.00	10/10/2024 4.51%	124,993.03 124,994.21	100.07 4.39%	125,092.55 244.44	0.15% 98.34	Aaa/AAA NA	3.87 1.45
34535VAD6	FORDO 2024-D A3 4.61 08/15/2029	235,000.00	11/19/2024 4.66%	234,992.46 234,993.56	100.59 4.31%	236,397.85 481.49	0.28% 1,404.29	Aaa/NA AAA	4.04 1.73
89240JAD3	TAOT 25A A3 4.64 08/15/2029	240,000.00	01/22/2025 4.69%	239,990.38 239,991.45	100.70 4.25%	241,691.69 494.93	0.29% 1,700.24	Aaa/NA AAA	4.04 1.62
47800DAD6	JDOT 2025 A3 4.23 09/17/2029	195,000.00	03/04/2025 5.09%	194,987.73 194,988.79	99.82 4.34%	194,644.38 366.60	0.23% (344.41)	Aaa/NA AAA	4.13 2.39
437921AD1	HAROT 25Z A3 4.15 10/15/2029	125,000.00	04/29/2025 4.15%	124,986.04 124,986.77	99.84 4.26%	124,804.53 230.56	0.15% (182.25)	Aaa/NA AAA	4.21 2.00
44935XAD7	HART 2025-B A3 4.36 12/17/2029	155,000.00	06/03/2025 4.36%	154,986.00 154,986.43	100.24 4.28%	155,370.82 300.36	0.18% 384.39	NA/AAA AAA	4.38 2.00
<b>Total ABS</b>		<b>3,828,079.33</b>	<b>4.92%</b>	<b>3,828,159.83</b> <b>3,828,575.53</b>	<b>100.55</b> <b>4.40%</b>	<b>3,849,220.73</b> <b>6,827.36</b>	<b>4.54%</b> <b>20,645.20</b>		<b>3.23</b> <b>1.26</b>

AGENCY									
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	500,000.00	06/22/2022 3.24%	456,750.00 499,104.40	99.73 4.43%	498,648.58 812.50	0.59% (455.83)	Aa1/AA+ AA+	0.07 0.07
3133EPW68	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 01/22/2026	600,000.00	01/24/2024 4.40%	596,940.00 599,268.63	99.90 4.34%	599,383.47 618.75	0.71% 114.84	Aa1/AA+ AA+	0.48 0.47
3133EPBJ3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 02/23/2026	725,000.00	02/21/2023 4.50%	722,426.25 724,516.25	100.02 4.33%	725,160.86 13,921.01	0.86% 644.61	Aa1/AA+ AA+	0.57 0.54
3130ALEM2	FEDERAL HOME LOAN BANKS 0.79 02/25/2026	400,000.00	05/12/2022 2.93%	369,200.00 395,371.10	97.99 4.42%	391,963.19 1,369.33	0.46% (3,407.91)	Aa1/AA+ AA+	0.57 0.55
3133EPCF0	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/02/2026	750,000.00	03/23/2023 3.97%	760,837.50 752,149.34	100.14 4.25%	751,037.99 13,968.75	0.89% (1,111.34)	Aa1/AA+ AA+	0.59 0.56

# HOLDINGS REPORT

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
3130AXU63	FEDERAL HOME LOAN BANKS 4.625 11/17/2026	475,000.00	12/18/2023 4.23%	480,111.00 477,272.09	100.65 4.10%	478,076.60 4,515.80	0.56% 804.51	Aa1/AA+ AA+	1.30 1.24
3133EPK79	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 12/07/2026	475,000.00	12/18/2023 4.22%	476,961.75 475,892.20	100.25 4.18%	476,196.16 3,117.19	0.56% 303.96	Aa1/AA+ AA+	1.35 1.29
3130A9YY1	FEDERAL HOME LOAN BANKS 2.125 12/11/2026	900,000.00	11/28/2023 4.60%	837,477.00 871,954.94	97.45 4.07%	877,081.95 2,656.25	1.04% 5,127.01	Aa1/AA+ AA+	1.36 1.32
3133EP6K6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/26/2027	750,000.00	03/25/2024 4.45%	751,087.50 750,597.88	100.72 4.04%	755,389.04 11,718.75	0.89% 4,791.16	Aa1/AA+ AA+	1.65 1.56
3130B0TY5	FEDERAL HOME LOAN BANKS 4.75 04/09/2027	465,000.00	04/10/2024 4.85%	463,772.40 464,308.14	101.29 3.95%	471,012.19 6,871.67	0.56% 6,704.05	Aa1/AA+ AA+	1.69 1.59
3133EPBM6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 08/23/2027	750,000.00	02/21/2023 4.26%	745,935.00 748,138.32	100.13 4.06%	750,995.69 13,578.13	0.89% 2,857.37	Aa1/AA+ AA+	2.06 1.92
3133EPGW9	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.875 04/25/2028	800,000.00	04/24/2023 3.76%	804,016.00 802,193.74	99.61 4.03%	796,867.10 8,266.67	0.94% (5,326.64)	Aa1/AA+ AA+	2.74 2.54
3133EPUN3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/28/2028	325,000.00	08/28/2023 4.47%	325,289.25 325,177.89	101.37 4.02%	329,464.72 6,215.63	0.39% 4,286.83	Aa1/AA+ AA+	3.08 2.80
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	750,000.00	09/12/2023 4.49%	746,200.50 747,633.92	101.35 3.91%	760,133.61 13,033.85	0.90% 12,499.69	Aa1/AA+ AA+	3.11 2.83
<b>Total Agency</b>		<b>8,665,000.00</b>	<b>4.21%</b>	<b>8,537,004.15</b> <b>8,633,578.82</b>	<b>99.97</b> <b>4.14%</b>	<b>8,661,411.14</b> <b>100,664.26</b>	<b>10.22%</b> <b>27,832.32</b>		<b>1.50</b> <b>1.41</b>
<b>AGENCY CMBS</b>									
3137BM7C4	FHMS K-051 A2 3.308 09/25/2025	221,876.80	05/18/2022 3.07%	223,003.51 221,905.98	99.60 4.57%	220,985.49 611.64	0.26% (920.48)	Aa1/AA+ AAA	0.15 0.15
3137BNGT5	FHMS K-054 A2 2.745 01/25/2026	307,168.52	12/15/2022 4.28%	293,777.89 305,319.45	99.04 4.57%	304,214.35 702.65	0.36% (1,105.10)	Aa1/AA+ AAA	0.49 0.43
3137FOXJ7	FHMS K-737 A2 2.525 10/25/2026	250,000.00	12/12/2023 4.77%	235,546.88 243,969.61	97.90 4.38%	244,739.28 526.04	0.29% 769.67	Aa1/AA+ AAA	1.24 1.06
3137BTUM1	FHMS K-061 A2 3.347 11/25/2026	528,431.10	04/23/2024 5.17%	505,952.14 517,252.78	98.40 4.54%	519,977.31 1,473.88	0.61% 2,724.54	Aa1/AA+ AAA	1.32 1.18
3137F2LJ3	FHMS K-066 A2 3.117 06/25/2027	350,000.00	04/18/2024 5.06%	330,654.30 338,587.06	97.92 4.27%	342,728.72 909.13	0.40% 4,141.65	Aa1/AA+ AAA	1.90 1.66

# HOLDINGS REPORT

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
3137FBBX3	FHMS K-068 A2 3.244 08/25/2027	600,000.00	10/27/2023 5.33%	559,078.13 578,194.92	97.97 4.23%	587,828.46 1,622.00	0.69% 9,633.54	Aaa/AA+ AA+	2.07 1.90
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	130,000.00	07/10/2023 4.75%	123,083.59 126,260.14	97.91 4.22%	127,280.50 362.92	0.15% 1,020.36	Aa1/AA+ AAA	2.49 2.24
3137FG6X8	FHMS K-077 A2 3.85 05/25/2028	450,000.00	12/11/2024 4.40%	441,720.70 443,252.91	98.95 4.20%	445,262.81 1,443.75	0.53% 2,009.90	Aa1/AA+ AAA	2.82 2.54
3137H5YC5	FHMS K-748 A2 2.26 01/25/2029	450,000.00	09/24/2024 3.79%	422,912.11 428,270.54	93.71 4.24%	421,676.64 847.50	0.50% (6,593.90)	Aa1/AA+ AAA	3.49 3.20
3137FLVY0	FHMS K-092 A2 3.298 04/25/2029	486,000.00	04/23/2025 4.29%	468,192.66 469,372.37	96.78 4.22%	470,327.33 1,335.69	0.56% 954.96	Aa1/AA+ AAA	3.73 3.38
3137FNAEO	FHMS K-095 A2 2.785 06/25/2029	300,000.00	03/13/2025 4.39%	281,648.44 283,273.32	94.91 4.23%	284,738.97 696.25	0.34% 1,465.65	Aa1/AA+ AAA	3.90 3.52
<b>Total Agency CMBS</b>		<b>4,073,476.41</b>	<b>4.57%</b>	<b>3,885,570.36</b> <b>3,955,659.05</b>	<b>97.48</b> <b>4.32%</b>	<b>3,969,759.86</b> <b>10,531.44</b>	<b>4.69%</b> <b>14,100.80</b>		<b>2.25</b> <b>2.04</b>
<b>CASH</b>									
CCYUSD	Receivable	1,039.05	--	1,039.05 1,039.05	1.00 0.00%	1,039.05 0.00	0.00% 0.00	Aaa/AAA AAA	0.00 0.00
CCYUSD	Receivable	130,888.13	--	130,888.13 130,888.13	1.00 0.00%	130,888.13 0.00	0.15% 0.00	Aaa/AAA AAA	0.00 0.00
<b>Total Cash</b>		<b>131,927.18</b>		<b>131,927.18</b> <b>131,927.18</b>	<b>1.00</b> <b>0.00%</b>	<b>131,927.18</b> <b>0.00</b>	<b>0.16%</b> <b>0.00</b>		<b>0.00</b> <b>0.00</b>
<b>CORPORATE</b>									
26442UAA2	DUKE ENERGY PROGRESS LLC 3.25 08/15/2025	400,000.00	-- 3.26%	399,859.00 399,996.20	99.95 4.37%	399,815.68 5,994.44	0.47% (180.51)	Aa3/A NA	0.04 0.04
89236TKF1	TOYOTA MOTOR CREDIT CORP 3.65 08/18/2025	180,000.00	08/15/2022 3.68%	179,838.00 179,997.49	99.95 4.69%	179,905.32 2,974.75	0.21% (92.17)	A1/A+ A+	0.05 0.05
931142EW9	WALMART INC 3.9 09/09/2025	100,000.00	09/06/2022 3.92%	99,930.00 99,997.51	99.92 4.56%	99,923.74 1,538.33	0.12% (73.77)	Aa2/AA AA	0.11 0.11
437076CR1	HOME DEPOT INC 4.0 09/15/2025	450,000.00	09/14/2022 4.11%	448,560.00 449,940.66	99.92 4.57%	449,650.38 6,800.00	0.53% (290.28)	A2/A A	0.13 0.12
63743HFF4	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.45 10/30/2025	145,000.00	10/20/2022 5.50%	144,805.70 144,984.03	100.22 4.49%	145,319.69 1,997.58	0.17% 335.66	A2/A- A	0.25 0.24

# HOLDINGS REPORT

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
756109BE3	REALTY INCOME CORP 4.625 11/01/2025	400,000.00	09/20/2022 4.64%	399,764.00 399,980.89	99.95 4.78%	399,796.35 4,625.00	0.47% (184.54)	A3/A- NA	0.25 0.25
637432NG6	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 3.25 11/01/2025	60,000.00	04/14/2022 3.31%	59,880.00 59,991.46	99.64 4.67%	59,783.54 487.50	0.07% (207.91)	A1/A- A+	0.25 0.25
14913R3B1	CATERPILLAR FINANCIAL SERVICES CORP 4.8 01/06/2026	370,000.00	01/20/2023 4.35%	374,554.70 370,667.57	100.10 4.54%	370,375.23 1,233.33	0.44% (292.34)	A2/A A+	0.44 0.42
69371RS56	PACCAR FINANCIAL CORP 5.05 08/10/2026	350,000.00	12/18/2023 4.56%	354,242.00 351,645.76	100.74 4.30%	352,584.81 8,395.63	0.42% 939.05	A1/A+ NA	1.03 0.97
713448FW3	PEPSICO INC 5.125 11/10/2026	150,000.00	11/08/2023 5.13%	149,959.50 149,982.78	101.03 4.28%	151,547.30 1,729.69	0.18% 1,564.52	A1/A+ NA	1.28 1.13
17275RBQ4	CISCO SYSTEMS INC 4.8 02/26/2027	455,000.00	-- 4.82%	454,803.50 454,896.12	100.96 4.16%	459,353.14 9,403.33	0.54% 4,457.03	A1/AA- NA	1.57 1.39
857477CL5	STATE STREET CORP 4.993 03/18/2027	440,000.00	03/13/2024 4.99%	440,000.00 440,000.00	101.14 4.26%	445,010.05 8,116.40	0.53% 5,010.05	Aa3/A AA-	1.63 1.45
89115A2W1	TORONTO-DOMINION BANK 4.98 04/05/2027	415,000.00	03/26/2024 4.98%	415,000.00 415,000.00	100.90 4.41%	418,750.10 6,659.37	0.49% 3,750.10	A2/A- AA-	1.68 1.57
931142FL2	WALMART INC 4.1 04/28/2027	500,000.00	04/24/2025 4.00%	500,940.00 500,817.67	100.07 4.06%	500,336.27 5,295.83	0.59% (481.40)	Aa2/AA AA	1.74 1.65
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	450,000.00	-- 3.99%	450,269.40 450,094.81	99.63 4.21%	448,355.84 4,050.00	0.53% (1,738.97)	A2/A+ A+	1.77 1.68
91324PEG3	UNITEDHEALTH GROUP INC 3.7 05/15/2027	115,000.00	05/17/2022 3.69%	115,055.80 115,019.89	98.90 4.34%	113,735.72 898.28	0.13% (1,284.17)	A2/A+ A	1.79 1.70
09290DAH4	BLACKROCK INC 4.6 07/26/2027	450,000.00	07/18/2024 4.57%	450,387.00 450,252.19	100.78 4.19%	453,497.38 287.50	0.54% 3,245.20	Aa3/AA- NA	1.99 1.80
24422EXZ7	JOHN DEERE CAPITAL CORP 4.65 01/07/2028	340,000.00	01/06/2025 4.66%	339,898.00 339,917.04	101.18 4.14%	344,002.55 1,054.00	0.41% 4,085.51	A1/A A+	2.44 2.28
00287YDY2	ABBVIE INC 4.65 03/15/2028	250,000.00	02/18/2025 4.70%	249,667.50 249,714.10	100.91 4.28%	252,285.46 5,005.21	0.30% 2,571.35	A3/A- NA	2.62 2.33
341081GN1	FLORIDA POWER & LIGHT CO 4.4 05/15/2028	450,000.00	05/23/2023 4.59%	446,175.00 447,856.99	100.39 4.25%	451,742.54 4,180.00	0.53% 3,885.55	Aa2/A+ AA-	2.79 2.43
90331HPS6	US BANK NA 4.73 05/15/2028	355,000.00	05/12/2025 4.88%	355,000.00 355,000.00	100.43 4.74%	356,521.11 3,544.87	0.42% 1,521.11	A2/A+ A+	2.79 1.68
58933YBH7	MERCK & CO INC 4.05 05/17/2028	110,000.00	05/08/2023 4.07%	109,910.90 109,950.26	99.88 4.10%	109,865.07 915.75	0.13% (85.19)	Aa3/A+ NA	2.80 2.60

# HOLDINGS REPORT

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
87612EBU9	TARGET CORP 4.35 06/15/2028	450,000.00	-- 4.29%	450,757.50 450,725.44	100.29 4.24%	451,288.89 2,773.13	0.53% 563.45	A2/A A	2.88 2.59
61690U8E3	MORGAN STANLEY BANK NA 4.968 07/14/2028	450,000.00	07/17/2024 4.97%	450,000.00 450,000.00	100.99 4.70%	454,462.94 1,055.70	0.54% 4,462.94	Aa3/A+ AA-	2.96 1.84
46647PEU6	JPMORGAN CHASE & CO 4.915 01/24/2029	230,000.00	01/16/2025 4.92%	230,000.00 230,000.00	101.09 4.64%	232,501.72 219.81	0.27% 2,501.72	A1/A AA-	3.48 2.31
06051GMMK2	BANK OF AMERICA CORP 4.979 01/24/2029	495,000.00	01/17/2025 4.98%	495,000.00 495,000.00	101.24 4.64%	501,145.28 479.23	0.59% 6,145.28	A1/A- AA-	3.48 2.31
713448FX1	PEPSICO INC 4.5 07/17/2029	300,000.00	07/16/2024 4.52%	299,694.00 299,757.68	101.08 4.20%	303,228.63 525.00	0.36% 3,470.95	A1/A+ NA	3.96 3.52
025816EJ4	AMERICAN EXPRESS CO 4.351 07/20/2029	340,000.00	07/21/2025 4.35%	340,000.00 340,000.00	99.80 4.60%	339,329.91 246.56	0.40% (670.09)	A2/A- A	3.97 2.75
532457CQ9	ELI LILLY AND CO 4.2 08/14/2029	475,000.00	08/12/2024 4.22%	474,534.50 474,624.23	99.96 4.21%	474,828.88 9,254.58	0.56% 204.64	Aa3/A+ NA	4.04 3.61
89236TNA9	TOYOTA MOTOR CREDIT CORP 4.95 01/09/2030	340,000.00	01/06/2025 5.00%	339,272.40 339,353.69	102.06 4.43%	346,993.19 1,028.50	0.41% 7,639.51	A1/A+ A+	4.44 3.95
<b>Total Corporate</b>		<b>10,015,000.00</b>	<b>4.50%</b>	<b>10,017,758.40</b> <b>10,015,164.44</b>	<b>100.51</b> <b>4.39%</b>	<b>10,065,936.71</b> <b>100,769.29</b>	<b>11.88%</b> <b>50,772.27</b>		<b>2.10</b> <b>1.75</b>

<b>LAIF</b>									
90LAIF500	Local Agency Investment Fund State Pool	36,386,861.48	-- 4.26%	36,386,861.48 36,386,861.48	1.00 4.26%	36,386,861.48 0.00	42.95% 0.00	NA/NA NA	0.00 0.00
<b>Total LAIF</b>		<b>36,386,861.48</b>	<b>4.26%</b>	<b>36,386,861.48</b>	<b>1.00</b> <b>4.26%</b>	<b>36,386,861.48</b> <b>0.00</b>	<b>42.95%</b> <b>0.00</b>		<b>0.00</b> <b>0.00</b>

<b>LOCAL GOV INVESTMENT POOL</b>									
09CATR\$01	CalTrust MMF	7,353,299.77	-- 4.37%	7,353,299.77 7,353,299.77	1.00 4.37%	7,353,299.77 0.00	8.68% 0.00	NA/AAAm NA	0.00 0.00
<b>Total Local Gov Investment Pool</b>		<b>7,353,299.77</b>	<b>4.37%</b>	<b>7,353,299.77</b>	<b>1.00</b> <b>4.37%</b>	<b>7,353,299.77</b> <b>0.00</b>	<b>8.68%</b> <b>0.00</b>		<b>0.00</b> <b>0.00</b>

<b>MONEY MARKET FUND</b>									
--------------------------	--	--	--	--	--	--	--	--	--



# HOLDINGS REPORT

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
31846V203	FIRST AMER:GVT OBLG Y	987,881.54	-- 3.92%	987,881.54 987,881.54	1.00 3.92%	987,881.54 0.00	1.17% 0.00	Aaa/ AAAm AAA	0.00 0.00
<b>Total Money</b>		<b>987,881.54</b>	<b>3.92%</b>	<b>987,881.54</b>	<b>1.00</b>	<b>987,881.54</b>	<b>1.17%</b>		<b>0.00</b>
<b>Market Fund</b>		<b>987,881.54</b>	<b>3.92%</b>	<b>987,881.54</b>	<b>3.92%</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>
<b>SUPRANATIONAL</b>									
45950KDD9	INTERNATIONAL FINANCE CORP 4.5 07/13/2028	340,000.00	07/06/2023 4.53%	339,622.60 339,777.53	101.55 3.94%	345,282.26 765.00	0.41% 5,504.74	Aaa/AAA NA	2.95 2.74
459058LR2	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.125 03/20/2030	245,000.00	03/14/2025 4.20%	244,125.35 244,189.54	100.64 3.97%	246,572.90 3,677.55	0.29% 2,383.36	Aaa/AAA NA	4.64 4.13
<b>Total</b>		<b>585,000.00</b>	<b>4.39%</b>	<b>583,747.95</b>	<b>101.17</b>	<b>591,855.16</b>	<b>0.70%</b>		<b>3.65</b>
<b>Supranational</b>				<b>583,967.06</b>	<b>3.95%</b>	<b>4,442.55</b>	<b>7,888.10</b>		<b>3.32</b>
<b>US TREASURY</b>									
91282CFW6	UNITED STATES TREASURY 4.5 11/15/2025	750,000.00	11/09/2022 4.55%	748,945.31 749,898.00	100.02 4.38%	750,164.06 7,153.53	0.89% 266.07	Aa1/AA+ AA+	0.29 0.28
91282CK86	UNITED STATES TREASURY 4.625 02/28/2026	750,000.00	04/17/2025 4.05%	753,574.22 752,409.46	100.16 4.34%	751,189.46 14,515.96	0.89% (1,220.00)	Aa1/AA+ AA+	0.58 0.56
91282CBT7	UNITED STATES TREASURY 0.75 03/31/2026	750,000.00	-- 2.95%	690,097.65 739,650.89	97.71 4.28%	732,846.68 1,890.37	0.87% (6,804.20)	Aa1/AA+ AA+	0.67 0.65
91282CLH2	UNITED STATES TREASURY 3.75 08/31/2026	750,000.00	04/17/2025 3.87%	748,769.53 749,022.06	99.56 4.17%	746,689.46 11,769.70	0.88% (2,332.61)	Aa1/AA+ AA+	1.08 1.03
91282CMP3	UNITED STATES TREASURY 4.125 02/28/2027	1,000,000.00	05/28/2025 4.04%	1,001,406.25 1,001,265.63	100.15 4.02%	1,001,523.44 17,262.23	1.18% 257.82	Aa1/AA+ AA+	1.58 1.49
91282CKZ3	UNITED STATES TREASURY 4.375 07/15/2027	800,000.00	05/28/2025 3.99%	806,187.50 805,677.85	100.78 3.95%	806,250.40 1,616.85	0.95% 572.55	Aa1/AA+ AA+	1.96 1.85
91282CFU0	UNITED STATES TREASURY 4.125 10/31/2027	1,000,000.00	09/15/2023 4.56%	983,867.19 991,193.46	100.43 3.92%	1,004,257.81 10,424.59	1.19% 13,064.35	Aa1/AA+ AA+	2.25 2.11
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	800,000.00	06/15/2023 3.96%	788,312.50 793,501.75	99.34 3.89%	794,718.75 9,745.90	0.94% 1,217.00	Aa1/AA+ AA+	2.67 2.48
91282CHA2	UNITED STATES TREASURY 3.5 04/30/2028	475,000.00	-- 3.77%	469,363.29 471,767.61	98.98 3.89%	470,138.67 4,201.43	0.55% (1,628.94)	Aa1/AA+ AA+	2.75 2.57
91282CHK0	UNITED STATES TREASURY 4.0 06/30/2028	750,000.00	02/22/2024 4.37%	739,189.45 742,761.22	100.32 3.88%	752,431.64 2,608.70	0.89% 9,670.42	Aa1/AA+ AA+	2.92 2.72



# HOLDINGS REPORT

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
91282CJR3	UNITED STATES TREASURY 3.75 12/31/2028	650,000.00	06/16/2025 3.95%	645,810.55 645,956.35	99.51 3.90%	646,826.17 2,119.57	0.76% 869.82	Aa1/AA+ AA+	3.42 3.16
91282CKD2	UNITED STATES TREASURY 4.25 02/28/2029	600,000.00	-- 4.35%	597,252.93 598,204.16	101.14 3.90%	606,843.75 10,671.20	0.72% 8,639.60	Aa1/AA+ AA+	3.58 3.24
91282CKP5	UNITED STATES TREASURY 4.625 04/30/2029	725,000.00	05/22/2024 4.45%	730,437.50 729,125.62	102.45 3.91%	742,785.16 8,473.93	0.88% 13,659.53	Aa1/AA+ AA+	3.75 3.38
91282CKT7	UNITED STATES TREASURY 4.5 05/31/2029	700,000.00	-- 4.11%	711,972.66 709,508.02	102.05 3.92%	714,355.47 5,336.07	0.84% 4,847.45	Aa1/AA+ AA+	3.83 3.47
91282CLK5	UNITED STATES TREASURY 3.625 08/31/2029	450,000.00	09/25/2024 3.51%	452,267.58 451,878.31	98.88 3.92%	444,955.08 6,826.43	0.53% (6,923.24)	Aa1/AA+ AA+	4.08 3.70
91282CLN9	UNITED STATES TREASURY 3.5 09/30/2029	750,000.00	10/25/2024 4.02%	732,685.55 735,353.02	98.37 3.93%	737,753.91 8,821.72	0.87% 2,400.89	Aa1/AA+ AA+	4.17 3.79
91282CLR0	UNITED STATES TREASURY 4.125 10/31/2029	500,000.00	12/30/2024 4.38%	494,531.25 495,191.22	100.74 3.93%	503,710.94 5,212.30	0.59% 8,519.72	Aa1/AA+ AA+	4.25 3.83
91282CMD0	UNITED STATES TREASURY 4.375 12/31/2029	500,000.00	12/30/2024 4.38%	499,980.47 499,982.75	101.75 3.94%	508,769.53 1,902.17	0.60% 8,786.78	Aa1/AA+ AA+	4.42 3.97
<b>Total US Treasury</b>		<b>12,700,000.00</b>	<b>4.09%</b>	<b>12,594,651.38</b> <b>12,662,347.36</b>	<b>100.14</b> <b>4.01%</b>	<b>12,716,210.37</b> <b>130,552.63</b>	<b>15.01%</b> <b>53,863.01</b>		<b>2.53</b> <b>2.33</b>
<b>Total Portfolio</b>		<b>84,726,525.71</b>	<b>4.31%</b>	<b>84,306,862.04</b>	<b>47.57</b>	<b>84,714,363.93</b>	<b>100.00%</b>		<b>1.06</b>
<b>Total Market Value + Accrued</b>				<b>84,539,262.23</b>	<b>4.23%</b>	<b>353,787.54</b>	<b>175,101.70</b>		<b>0.88</b>
				<b>85,068,151.48</b>					

## INCOME EARNED

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
CASH & EQUIVALENTS						
31846V203	FIRST AMER:GVT OBLG Y	987,881.54	259,842.61 978,735.15 (250,696.22) 987,881.54	0.00 985.80 0.00 985.80	0.00 0.00 0.00 985.80	985.80
CCYUSD	Receivable	131,927.18	454,269.65 0.00 0.00 131,927.18	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
Total Cash & Equivalents			714,112.26 978,735.15 (250,696.22) 1,119,808.72	0.00 985.80 0.00 985.80	0.00 0.00 0.00 985.80	985.80
FIXED INCOME						
00287YDY2	ABBVIE INC 4.65 03/15/2028	02/18/2025 02/26/2025 250,000.00	249,704.84 0.00 0.00 249,714.10	4,036.46 0.00 5,005.21 968.75	9.26 0.00 9.26 978.01	978.01
025816EJ4	AMERICAN EXPRESS CO 4.351 07/20/2029	07/21/2025 07/25/2025 340,000.00	0.00 340,000.00 0.00 340,000.00	0.00 0.00 246.56 246.56	0.00 0.00 0.00 246.56	246.56
05522RDJ4	BACCT 2024-1 A 4.93 05/15/2029	06/06/2024 06/13/2024 195,000.00	194,991.42 0.00 0.00 194,991.61	427.27 801.12 427.27 801.12	0.19 0.00 0.19 801.31	801.31
05611UAD5	BMWLT 2024-1 A3 4.98 03/25/2027	06/20/2024 06/21/2024 300,000.00	298,999.75 0.00 0.00 299,048.81	249.00 1,245.00 249.00 1,245.00	49.06 0.00 49.06 1,294.06	1,294.06
06051GMK2	BANK OF AMERICA CORP 4.979 01/24/2029	01/17/2025 01/24/2025 495,000.00	495,000.00 0.00 0.00 495,000.00	10,748.42 12,323.03 479.23 2,053.84	0.00 0.00 0.00 2,053.84	2,053.84

## INCOME EARNED

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
09290DAH4	BLACKROCK INC 4.6 07/26/2027	07/18/2024	450,263.45	8,912.50	0.00	1,713.74
		07/26/2024	0.00	10,350.00	(11.26)	
		450,000.00	0.00	287.50	(11.26)	
096912AD2	BMWLT 2025-1 A3 4.43 06/26/2028	06/03/2025	450,252.19	1,725.00	1,713.74	387.69
		06/10/2025	104,997.73	271.34	0.06	
		105,000.00	0.00	581.44	0.00	
096919AD7	BMWOT 2024-A A3 5.18 02/26/2029	06/10/2025	0.00	77.53	0.06	1,563.84
		375,000.00	104,997.80	387.63	387.69	
			376,762.42	323.75	0.48	
14913R3B1	CATERPILLAR FINANCIAL SERVICES CORP 4.8 01/06/2026	01/20/2023	0.00	1,618.75	(55.39)	1,349.02
		01/24/2023	0.00	323.75	(54.91)	
		370,000.00	376,707.52	1,618.75	1,563.84	
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	01/20/2023	370,798.55	8,633.33	0.00	1,825.50
		01/24/2023	0.00	8,880.00	(130.98)	
		370,000.00	0.00	1,233.33	(130.98)	
17275RBQ4	CISCO SYSTEMS INC 4.8 02/26/2027	01/06/2026	370,667.57	1,480.00	1,349.02	1,091.76
		09/07/2023	409,927.10	940.27	1.93	
		09/15/2023	0.00	1,763.00	0.00	
24422EXZ7	JOHN DEERE CAPITAL CORP 4.65 01/07/2028	09/15/2028	0.00	940.27	1.93	1,320.40
		410,000.00	409,929.02	1,763.00	1,764.93	
			454,890.62	7,583.33	7.54	
26442UAA2	DUKE ENERGY PROGRESS LLC 3.25 08/15/2025	02/26/2024	0.00	0.00	(2.04)	3,343.04
		455,000.00	0.00	9,403.33	5.50	
			454,896.12	1,820.00	1,825.50	
3130A9YV1	FEDERAL HOME LOAN BANKS 2.125 12/11/2026	01/06/2025	339,914.14	7,553.67	2.89	1,749.29
		01/09/2025	0.00	7,817.17	0.00	
		340,000.00	0.00	1,054.00	2.89	
26442UAA2	DUKE ENERGY PROGRESS LLC 3.25 08/15/2025	01/06/2025	339,917.04	1,317.50	1,320.40	1,091.76
		01/09/2025	399,987.77	4,911.11	8.42	
		400,000.00	0.00	0.00	0.00	
3130A9YV1	FEDERAL HOME LOAN BANKS 2.125 12/11/2026	01/06/2025	0.00	5,994.44	8.42	3,343.04
		01/09/2025	0.00	1,083.33	1,091.76	
		340,000.00	399,996.20	1,083.33	1,091.76	
26442UAA2	DUKE ENERGY PROGRESS LLC 3.25 08/15/2025	01/06/2025	339,914.14	7,553.67	2.89	1,749.29
		01/09/2025	0.00	7,817.17	0.00	
		340,000.00	0.00	1,054.00	2.89	
3130A9YV1	FEDERAL HOME LOAN BANKS 2.125 12/11/2026	01/06/2025	339,917.04	1,317.50	1,320.40	1,091.76
		01/09/2025	399,987.77	4,911.11	8.42	
		400,000.00	0.00	0.00	0.00	
26442UAA2	DUKE ENERGY PROGRESS LLC 3.25 08/15/2025	01/06/2025	0.00	5,994.44	8.42	3,343.04
		01/09/2025	0.00	1,083.33	1,091.76	
		340,000.00	399,996.20	1,083.33	1,091.76	
3130A9YV1	FEDERAL HOME LOAN BANKS 2.125 12/11/2026	01/06/2025	339,914.14	7,553.67	2.89	1,749.29
		01/09/2025	0.00	7,817.17	0.00	
		340,000.00	0.00	1,054.00	2.89	
26442UAA2	DUKE ENERGY PROGRESS LLC 3.25 08/15/2025	01/06/2025	339,917.04	1,317.50	1,320.40	1,091.76
		01/09/2025	399,987.77	4,911.11	8.42	
		400,000.00	0.00	0.00	0.00	
3130A9YV1	FEDERAL HOME LOAN BANKS 2.125 12/11/2026	01/06/2025	0.00	5,994.44	8.42	3,343.04
		01/09/2025	0.00	1,083.33	1,091.76	
		340,000.00	399,996.20	1,083.33	1,091.76	

# INCOME EARNED

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3130ALEM2	FEDERAL HOME LOAN BANKS 0.79 02/25/2026	05/12/2022	394,681.21	1,106.00	689.88	953.22
		05/13/2022	0.00	0.00	0.00	
		400,000.00	0.00	1,369.33	689.88	
			395,371.10	263.33	953.22	
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	09/12/2023	747,569.24	10,299.48	64.68	2,799.06
		09/14/2023	0.00	0.00	0.00	
		750,000.00	0.00	13,033.85	64.68	
			747,633.92	2,734.38	2,799.06	
3130AXU63	FEDERAL HOME LOAN BANKS 4.625 11/17/2026	12/18/2023	477,421.00	2,685.07	0.00	1,681.82
		12/19/2023	0.00	0.00	(148.91)	
		475,000.00	0.00	4,515.80	(148.91)	
			477,272.09	1,830.73	1,681.82	
3130B0TY5	FEDERAL HOME LOAN BANKS 4.75 04/09/2027	04/10/2024	464,273.32	5,031.04	34.82	1,875.44
		04/11/2024	0.00	0.00	0.00	
		465,000.00	0.00	6,871.67	34.82	
			464,308.14	1,840.63	1,875.44	
3133EP6K6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/26/2027	03/25/2024	750,628.66	8,906.25	0.00	2,781.71
		03/26/2024	0.00	0.00	(30.79)	
		750,000.00	0.00	11,718.75	(30.79)	
			750,597.88	2,812.50	2,781.71	
3133EPBJ3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 02/23/2026	02/21/2023	724,443.45	11,277.78	72.80	2,716.03
		02/23/2023	0.00	0.00	0.00	
		725,000.00	0.00	13,921.01	72.80	
			724,516.25	2,643.23	2,716.03	
3133EPBM6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 08/23/2027	02/21/2023	748,061.57	11,000.00	76.74	2,654.87
		02/23/2023	0.00	0.00	0.00	
		750,000.00	0.00	13,578.13	76.74	
			748,138.32	2,578.13	2,654.87	
3133EPCF0	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/02/2026	03/23/2023	752,462.15	11,156.25	0.00	2,499.69
		03/24/2023	0.00	0.00	(312.81)	
		750,000.00	0.00	13,968.75	(312.81)	
			752,149.34	2,812.50	2,499.69	
3133EPGW9	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.875 04/25/2028	04/24/2023	802,261.89	5,683.33	0.00	2,515.19
		04/25/2023	0.00	0.00	(68.14)	
		800,000.00	0.00	8,266.67	(68.14)	
			802,193.74	2,583.33	2,515.19	

## INCOME EARNED

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3133EPK79	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 12/07/2026	12/18/2023	475,948.30	1,385.42	0.00	1,675.67
		12/19/2023	0.00	0.00	(56.10)	
		475,000.00	0.00	3,117.19	(56.10)	
			475,892.20	1,731.77	1,675.67	
3133EPUN3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/28/2028	08/28/2023	325,182.80	4,996.88	0.00	1,213.84
		08/29/2023	0.00	0.00	(4.91)	
		325,000.00	0.00	6,215.63	(4.91)	
			325,177.89	1,218.75	1,213.84	
3133EPW68	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 01/22/2026	01/24/2024	599,138.32	10,931.25	130.30	2,192.80
		01/25/2024	0.00	12,375.00	0.00	
		600,000.00	0.00	618.75	130.30	
			599,268.63	2,062.50	2,192.80	
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	06/22/2022	497,947.58	656.25	1,156.82	1,313.07
		06/23/2022	0.00	0.00	0.00	
		500,000.00	0.00	812.50	1,156.82	
			499,104.40	156.25	1,313.07	
3137BM7C4	FHMS K-051 A2 3.308 09/25/2025	05/18/2022	307,598.99	847.72	0.00	559.93
		05/23/2022	0.00	847.72	(51.71)	
		221,876.80	(85,641.30)	611.64	(51.71)	
			221,905.98	611.64	559.93	
3137BNGT5	FHMS K-054 A2 2.745 01/25/2026	12/15/2022	311,949.68	718.79	425.73	1,128.38
		12/20/2022	0.00	718.79	0.00	
		307,168.52	(7,055.96)	702.65	425.73	
			305,319.45	702.65	1,128.38	
3137BTUM1	FHMS K-061 A2 3.347 11/25/2026	04/23/2024	517,616.95	1,477.09	784.21	2,258.09
		04/26/2024	0.00	1,477.09	0.00	
		528,431.10	(1,148.38)	1,473.88	784.21	
			517,252.78	1,473.89	2,258.09	
3137F2LJ3	FHMS K-066 A2 3.117 06/25/2027	04/18/2024	338,058.21	909.13	528.85	1,437.98
		04/23/2024	0.00	909.13	0.00	
		350,000.00	0.00	909.13	528.85	
			338,587.06	909.13	1,437.98	
3137FBX3	FHMS K-068 A2 3.244 08/25/2027	10/27/2023	577,268.95	1,622.00	925.97	2,547.97
		10/31/2023	0.00	1,622.00	0.00	
		600,000.00	0.00	1,622.00	925.97	
			578,194.92	1,622.00	2,547.97	

## INCOME EARNED

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	07/10/2023	126,128.84	362.92	131.30	
		07/13/2023	0.00	362.92	0.00	494.22
		130,000.00	0.00	362.92	131.30	
3137FG6X8	FHMS K-077 A2 3.85 05/25/2028	12/11/2024	126,260.14	362.92	494.22	
		12/16/2024	443,044.58	1,443.75	208.33	
		450,000.00	0.00	1,443.75	0.00	1,652.08
3137FLYV0	FHMS K-092 A2 3.298 04/25/2029	04/23/2025	443,252.91	1,443.75	208.33	
		04/28/2025	468,987.41	1,335.69	384.96	
		486,000.00	0.00	1,335.69	0.00	1,720.65
3137FNAE0	FHMS K-095 A2 2.785 06/25/2029	03/13/2025	469,372.37	1,335.69	1,720.65	
		03/18/2025	282,902.94	696.25	370.38	
		300,000.00	0.00	696.25	0.00	1,066.63
3137FOXJ7	FHMS K-737 A2 2.525 10/25/2026	12/12/2023	283,273.32	696.25	1,066.63	
		12/15/2023	243,530.78	526.04	438.83	
		250,000.00	0.00	526.04	0.00	964.87
3137H5YC5	FHMS K-748 A2 2.26 01/25/2029	09/24/2024	243,969.61	526.04	964.87	
		09/27/2024	427,731.21	847.50	539.32	
		450,000.00	0.00	847.50	0.00	1,386.82
341081GN1	FLORIDA POWER & LIGHT CO 4.4 05/15/2028	05/23/2023	428,270.54	847.50	1,386.82	
		05/25/2023	447,791.73	2,530.00	65.26	
		450,000.00	0.00	0.00	0.00	1,715.26
34535VAD6	FORDO 2024-D A3 4.61 08/15/2029	11/19/2024	0.00	4,180.00	65.26	
		11/22/2024	447,856.99	1,650.00	1,715.26	
		235,000.00	234,993.43	481.49	0.14	902.93
362585AC5	GMCAR 2022-2 A3 3.1 02/16/2027	04/05/2022	234,993.56	902.79	902.93	
		04/13/2022	8,069.12	10.42	0.11	
		6,490.97	0.00	20.85	0.00	18.92

## INCOME EARNED

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
36265WAD5	GMCAR 2022-3 A3 3.64 04/16/2027	07/06/2022	14,889.30	22.58	0.01	
		07/13/2022	0.00	45.16	0.00	41.12
		12,221.96	(2,667.37) 12,221.94	18.54 41.11	0.01 41.12	
36269WAD1	GMALT 2024-2 A3 5.39 07/20/2027	05/07/2024	139,994.75	230.57	0.22	
		05/16/2024	0.00	628.83	0.00	
		140,000.00	0.00	230.57	0.22	629.05
362962AD4	GMALT 2025-2 A3 4.58 05/22/2028	05/20/2025	184,997.02	258.90	0.09	
		05/29/2025	0.00	706.08	0.00	706.17
		185,000.00	0.00	258.90	0.09	
437076CR1	HOME DEPOT INC 4.0 09/15/2025	09/14/2022	184,997.11	706.08	706.17	
		09/19/2022	449,899.78	5,300.00	40.88	
		450,000.00	0.00	6,800.00	40.88	1,540.88
437918AC9	HAROT 2024-1 A3 5.21 08/15/2028	09/14/2022	449,940.66	1,500.00	1,540.88	
		02/13/2024	289,991.21	671.51	0.24	
		02/21/2024	0.00	1,259.08	0.00	1,259.32
437921AD1	HAROT 252 A3 4.15 10/15/2029	08/15/2028	0.00	671.51	0.24	
		04/29/2025	289,991.45	1,259.08	1,259.32	
		05/08/2025	124,986.51	230.56	0.27	
437930AC4	HAROT 2024-2 A3 5.27 11/20/2028	125,000.00	0.00	432.29	0.00	432.56
		05/14/2024	124,986.77	230.56	0.27	
		05/21/2024	104,990.39	432.29	432.56	
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	105,000.00	0.00	199.82	0.24	461.37
		02/16/2023	104,990.63	461.13	461.37	
		02/24/2023	27,831.21	38.97	0.33	113.14
43815PAC3	HAROT 2022-2 A3 3.73 07/20/2026	24,913.98	0.00	116.90	0.00	
		08/15/2022	(2,919.48) 24,912.07	34.88	0.33	
		7,315.59	9,699.51	112.81	113.14	26.98



## INCOME EARNED

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
448973AD9	HART 2024-A A3 4.99 02/15/2029	03/11/2024	154,974.74	343.76	0.59	
		03/20/2024	0.00	644.54	0.00	645.13
		155,000.00	0.00	343.76	0.59	
44935XAD7	HART 2025-B A3 4.36 12/17/2029		154,975.33	644.54	645.13	
		06/03/2025	154,986.17	375.44	0.26	
		06/11/2025	0.00	638.26	0.00	563.43
459058LR2	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.125 03/20/2030	03/14/2025	154,986.43	300.36	0.26	
		03/20/2025	0.00	563.17	563.43	
		245,000.00	244,174.69	2,835.36	14.85	857.04
45950KDD9	INTERNATIONAL FINANCE CORP 4.5 07/13/2028	03/20/2025	0.00	0.00	0.00	
		07/06/2023	0.00	3,677.55	14.85	
		07/13/2023	244,189.54	842.19	857.04	
46647PEU6	JPMORGAN CHASE & CO 4.915 01/24/2029	07/06/2023	244,189.54	842.19	857.04	
		07/13/2023	339,771.12	7,140.00	6.40	1,281.40
		340,000.00	0.00	7,650.00	6.40	
47786WAD2	JDOT 2024-B A3 5.2 03/15/2029	07/13/2023	339,777.53	1,275.00	1,281.40	
		01/16/2025	230,000.00	4,930.02	0.00	
		01/24/2025	0.00	5,652.25	0.00	942.04
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	01/24/2025	0.00	219.81	0.00	
		230,000.00	230,000.00	942.04	942.04	
		06/11/2024	99,984.72	231.11	0.35	433.68
47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	06/18/2024	0.00	433.33	0.00	
		100,000.00	0.00	231.11	0.35	
		07/12/2022	99,985.07	433.33	433.68	
47800DAD6	JDOT 2025 A3 4.23 09/17/2029	07/20/2022	33,791.89	56.17	0.14	100.48
		07/20/2022	0.00	105.32	0.00	
		30,799.48	(2,993.41)	51.20	0.14	
47800DAD6	JDOT 2022-C A3 5.09 06/15/2027	10/12/2022	30,798.61	100.34	100.48	
		10/19/2022	93,906.55	212.44	0.35	381.33
		86,237.77	0.00	398.33	0.00	
47800DAD6	JDOT 2025 A3 4.23 09/17/2029	10/19/2022	(7,671.68)	195.09	0.35	
		03/04/2025	86,235.23	380.98	381.33	
		03/11/2025	194,988.56	366.60	0.23	687.61
47800DAD6	JDOT 2025 A3 4.23 09/17/2029	195,000.00	0.00	687.38	0.00	
			0.00	366.60	0.23	
			194,988.79	687.38	687.61	

## INCOME EARNED

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
47800RAD5	JDOT 2024 A3 4.96 11/15/2028	03/11/2024 03/19/2024 95,000.00	94,996.15 0.00 0.00 94,996.24	209.42 392.67 209.42 392.67	0.10 0.00 0.10 392.77	392.77
532457CQ9	ELI LILLY AND CO 4.2 08/14/2029	08/12/2024 08/14/2024 475,000.00	474,616.33 0.00 0.00 474,624.23	7,592.08 0.00 9,254.58 1,662.50	7.90 0.00 7.90 1,670.40	1,670.40
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	01/18/2023 01/25/2023 57,271.81	62,828.78 0.00 (5,560.70) 57,268.53	125.94 236.15 114.80 225.00	0.45 0.00 0.45 225.45	225.45
58933YBH7	MERCK & CO INC 4.05 05/17/2028	05/08/2023 05/17/2023 110,000.00	109,948.74 0.00 0.00 109,950.26	544.50 0.00 915.75 371.25	1.51 0.00 1.51 372.76	372.76
61690U8E3	MORGAN STANLEY BANK NA 4.968 07/14/2028	07/17/2024 07/19/2024 450,000.00	450,000.00 0.00 0.00 450,000.00	10,370.70 11,178.00 1,055.70 1,863.00	0.00 0.00 0.00 1,863.00	1,863.00
637432NG6	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 3.25 11/01/2025	04/14/2022 04/19/2022 60,000.00	59,988.58 0.00 0.00 59,991.46	325.00 0.00 487.50 162.50	2.88 0.00 2.88 165.38	165.38
63743HFF4	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.45 10/30/2025	10/20/2022 10/31/2022 145,000.00	144,978.53 0.00 0.00 144,984.03	1,339.03 0.00 1,997.58 658.54	5.50 0.00 5.50 664.04	664.04
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	450,000.00	450,099.75 0.00 0.00 450,094.81	2,550.00 0.00 4,050.00 1,500.00	3.58 (8.51) (4.94) 1,495.06	1,495.06
69371RS56	PACCAR FINANCIAL CORP 5.05 08/10/2026	12/18/2023 12/20/2023 350,000.00	351,782.17 0.00 0.00 351,645.76	6,922.71 0.00 8,395.63 1,472.92	0.00 (136.41) (136.41) 1,336.50	1,336.50

# INCOME EARNED

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
713448FW3	PEPSICO INC 5.125 11/10/2026	11/08/2023	149,981.63	1,089.06	1.15	
		11/10/2023	0.00	0.00	0.00	641.77
		150,000.00	0.00	1,729.69	1.15	
			149,982.78	640.63	641.77	
713448FX1	PEPSICO INC 4.5 07/17/2029	07/16/2024	299,752.49	6,150.00	5.20	
		07/17/2024	0.00	6,750.00	0.00	1,130.20
		300,000.00	0.00	525.00	5.20	
			299,757.68	1,125.00	1,130.20	
756109BE3	REALTY INCOME CORP 4.625 11/01/2025	09/20/2022	399,974.45	3,083.33	6.44	
		09/22/2022	0.00	0.00	0.00	1,548.11
		400,000.00	0.00	4,625.00	6.44	
			399,980.89	1,541.67	1,548.11	
857477CL5	STATE STREET CORP 4.993 03/18/2027	03/13/2024	440,000.00	6,285.63	0.00	
		03/18/2024	0.00	0.00	0.00	1,830.77
		440,000.00	0.00	8,116.40	0.00	
			440,000.00	1,830.77	1,830.77	
87612EBU9	TARGET CORP 4.35 06/15/2028		450,747.53	1,141.88	0.04	
			0.00	0.00	(22.13)	1,609.16
		450,000.00	0.00	2,773.13	(22.09)	
			450,725.44	1,631.25	1,609.16	
89115A2W1	TORONTO-DOMINION BANK 4.98 04/05/2027	03/26/2024	415,000.00	4,937.12	0.00	
		04/05/2024	0.00	0.00	0.00	1,722.25
		415,000.00	0.00	6,659.37	0.00	
			415,000.00	1,722.25	1,722.25	
89231CAD9	TAOT 2022-C A3 3.76 04/15/2027	08/08/2022	56,582.62	94.56	0.54	
		08/16/2022	0.00	177.30	0.00	167.11
		50,164.40	(6,421.72)	83.83	0.54	
			50,161.45	166.57	167.11	
89236TKF1	TOYOTA MOTOR CREDIT CORP 3.65 08/18/2025	08/15/2022	179,992.91	2,427.25	4.58	
		08/18/2022	0.00	0.00	0.00	552.08
		180,000.00	0.00	2,974.75	4.58	
			179,997.49	547.50	552.08	
89236TNA9	TOYOTA MOTOR CREDIT CORP 4.95 01/09/2030	01/06/2025	339,341.33	8,041.00	12.35	
		01/09/2025	0.00	8,415.00	0.00	1,414.85
		340,000.00	0.00	1,028.50	12.35	
			339,353.69	1,402.50	1,414.85	

## INCOME EARNED

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
89238FAD5	TAOT 2022-B A3 2.93 09/15/2026	22,663.37	30,614.42 0.00 (8,007.20) 22,624.79	39.94 74.88 29.51 64.45	17.58 0.00 17.58 82.03	82.03
89239TAD4	TAOT 2024-D A3 4.4 06/15/2029	10/10/2024 10/17/2024 125,000.00	124,994.08 0.00 0.00 124,994.21	244.44 458.33 244.44 458.33	0.13 0.00 0.13 458.46	458.46
89240JAD3	TAOT 25A A3 4.64 08/15/2029	01/22/2025 01/29/2025 240,000.00	239,991.27 0.00 0.00 239,991.45	494.93 928.00 494.93 928.00	0.18 0.00 0.18 928.18	928.18
90331HPS6	US BANK NA 4.73 05/15/2028	05/12/2025 05/15/2025 355,000.00	355,000.00 0.00 0.00 355,000.00	2,145.58 0.00 3,544.87 1,399.29	0.00 0.00 0.00 1,399.29	1,399.29
91282CAB7	UNITED STATES TREASURY 0.25 07/31/2025	0.00	798,240.91 0.00 (800,000.00) 0.00	834.25 1,000.00 0.00 165.75	1,759.09 0.00 1,759.09 1,924.84	1,924.84
91282CBT7	UNITED STATES TREASURY 0.75 03/31/2026	750,000.00	738,325.17 0.00 0.00 739,650.89	1,413.93 0.00 1,890.37 476.43	1,325.71 0.00 1,325.71 1,802.15	1,802.15
91282CFU0	UNITED STATES TREASURY 4.125 10/31/2027	09/15/2023 09/18/2023 1,000,000.00	990,860.93 0.00 0.00 991,193.46	6,949.73 0.00 10,424.59 3,474.86	332.52 0.00 332.52 3,807.39	3,807.39
91282CFW6	UNITED STATES TREASURY 4.5 11/15/2025	11/09/2022 11/15/2022 750,000.00	749,868.16 0.00 0.00 749,898.00	4,310.46 0.00 7,153.53 2,843.07	29.83 0.00 29.83 2,872.90	2,872.90
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	06/15/2023 06/16/2023 800,000.00	793,294.71 0.00 0.00 793,501.75	7,289.62 0.00 9,745.90 2,456.28	207.04 0.00 207.04 2,663.32	2,663.32

## INCOME EARNED

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CHA2	UNITED STATES TREASURY 3.5 04/30/2028	475,000.00	471,667.71 0.00 0.00 471,767.61	2,800.95 0.00 4,201.43 1,400.48	99.90 0.00 99.90 1,500.38	1,500.38
91282CHK0	UNITED STATES TREASURY 4.0 06/30/2028	02/22/2024 02/23/2024 750,000.00	742,550.31 0.00 0.00 742,761.22	81.52 0.00 2,608.70 2,527.17	210.90 0.00 210.90 2,738.08	2,738.08
91282CJR3	UNITED STATES TREASURY 3.75 12/31/2028	06/16/2025 06/17/2025 650,000.00	645,855.91 0.00 0.00 645,956.35	66.24 0.00 2,119.57 2,053.33	100.44 0.00 100.44 2,153.77	2,153.77
91282CKB6	UNITED STATES TREASURY 4.625 02/28/2026	04/17/2025 04/21/2025 750,000.00	752,763.45 0.00 0.00 752,409.46	11,593.92 0.00 14,515.96 2,922.04	0.00 (354.00) (354.00) 2,568.05	2,568.05
91282CKD2	UNITED STATES TREASURY 4.25 02/28/2029	600,000.00	598,161.56 0.00 0.00 598,204.16	8,523.10 0.00 10,671.20 2,148.10	118.56 (75.97) 42.59 2,190.69	2,190.69
91282CKP5	UNITED STATES TREASURY 4.625 04/30/2029	05/22/2024 05/23/2024 725,000.00	729,219.11 0.00 0.00 729,125.62	5,649.29 0.00 8,473.93 2,824.64	0.00 (93.49) (93.49) 2,731.15	2,731.15
91282CKT7	UNITED STATES TREASURY 4.5 05/31/2029	700,000.00	709,718.70 0.00 0.00 709,508.02	2,668.03 0.00 5,336.07 2,668.03	0.00 (210.69) (210.69) 2,457.35	2,457.35
91282CKZ3	UNITED STATES TREASURY 4.375 07/15/2027	05/28/2025 05/29/2025 800,000.00	805,924.71 0.00 0.00 805,677.85	16,146.41 17,500.00 1,616.85 2,970.44	0.00 (246.86) (246.86) 2,723.58	2,723.58
91282CLH2	UNITED STATES TREASURY 3.75 08/31/2026	04/17/2025 04/21/2025 750,000.00	748,945.31 0.00 0.00 749,022.06	9,400.48 0.00 11,769.70 2,369.23	76.75 0.00 76.75 2,445.98	2,445.98

## INCOME EARNED

BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CLK5	UNITED STATES TREASURY 3.625 08/31/2029	09/25/2024 09/26/2024 450,000.00	451,917.36 0.00 0.00 451,878.31	5,452.28 0.00 6,826.43 1,374.15	0.00 (39.05) (39.05) 1,335.10	1,335.10
91282CLN9	UNITED STATES TREASURY 3.5 09/30/2029	10/25/2024 10/28/2024 750,000.00	735,054.49 0.00 0.00 735,353.02	6,598.36 0.00 8,821.72 2,223.36	298.53 0.00 298.53 2,521.89	2,521.89
91282CLR0	UNITED STATES TREASURY 4.125 10/31/2029	12/30/2024 12/31/2024 500,000.00	495,095.17 0.00 0.00 495,191.22	3,474.86 0.00 5,212.30 1,737.43	96.05 0.00 96.05 1,833.48	1,833.48
91282CMD0	UNITED STATES TREASURY 4.375 12/31/2029	12/30/2024 12/31/2024 500,000.00	499,982.42 0.00 0.00 499,982.75	59.44 0.00 1,902.17 1,842.73	0.33 0.00 0.33 1,843.06	1,843.06
91282CMP3	UNITED STATES TREASURY 4.125 02/28/2027	05/28/2025 05/29/2025 1,000,000.00	1,001,333.74 0.00 0.00 1,001,265.63	13,787.36 0.00 17,262.23 3,474.86	0.00 (68.12) (68.12) 3,406.75	3,406.75
91324PEG3	UNITEDHEALTH GROUP INC 3.7 05/15/2027	05/17/2022 05/20/2022 115,000.00	115,020.89 0.00 0.00 115,019.89	543.69 0.00 898.28 354.58	0.20 (1.20) (1.00) 353.58	353.58
931142EW9	WALMART INC 3.9 09/09/2025	09/06/2022 09/09/2022 100,000.00	99,995.53 0.00 0.00 99,997.51	1,213.33 0.00 1,538.33 325.00	1.98 0.00 1.98 326.98	326.98
931142FL2	WALMART INC 4.1 04/28/2027	04/24/2025 04/28/2025 500,000.00	500,857.59 0.00 0.00 500,817.67	3,587.50 0.00 5,295.83 1,708.33	0.00 (39.92) (39.92) 1,668.42	1,668.42
<b>Total Fixed Income</b>		<b>39,866,555.74</b>	<b>40,261,859.53</b> <b>340,000.00</b> <b>(934,049.85)</b> <b>39,679,292.26</b>	<b>356,632.48</b> <b>136,464.39</b> <b>353,787.54</b> <b>133,619.45</b>	<b>13,651.97</b> <b>(2,169.39)</b> <b>11,482.58</b> <b>145,102.03</b>	<b>145,102.03</b>

LAIF

# INCOME EARNED



BCVWD Consolidated | Account [REDACTED] | As of July 31, 2025

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
90LAIF\$00	Local Agency Investment Fund State Pool	36,386,861.48	35,920,189.72 466,671.76 0.00 36,386,861.48	0.00 466,671.76 0.00 466,671.76	0.00 0.00 0.00 466,671.76	466,671.76
<b>Total LAIF</b>		<b>36,386,861.48</b>	<b>35,920,189.72 466,671.76 0.00 36,386,861.48</b>	<b>0.00 466,671.76 0.00 466,671.76</b>	<b>0.00 0.00 0.00 466,671.76</b>	<b>466,671.76</b>
<b>LOCAL GOV INVESTMENT POOL</b>						
09CATR\$01	CalTrust MIMF	7,353,299.77	7,326,121.75 27,178.02 0.00 7,353,299.77	0.00 27,178.02 0.00 27,178.02	0.00 0.00 0.00 27,178.02	27,178.02
<b>Total Local Gov Investment Pool</b>		<b>7,353,299.77</b>	<b>7,326,121.75 27,178.02 0.00 7,353,299.77</b>	<b>0.00 27,178.02 0.00 27,178.02</b>	<b>0.00 0.00 0.00 27,178.02</b>	<b>27,178.02</b>
<b>TOTAL PORTFOLIO</b>		<b>84,726,525.71</b>	<b>84,222,283.26 1,812,584.93 (1,184,746.07) 84,539,262.23</b>	<b>356,632.48 631,299.97 353,787.54 628,455.03</b>	<b>13,651.97 (2,169.39) 11,482.58 639,937.61</b>	<b>639,937.61</b>



## Accounts Payable

## Checks by Date - Detail by Check Date

User: wclayton  
 Printed: 8/21/2025 5:44 PM

Beaumont-Cherry Valley Water District

560 Magnolia Avenue  
 Beaumont California 92223  
 (951) 845-9581  
<https://bcvwd.gov>



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
16569	10695	B-81 Paving Inc	07/30/2025	
	2535	Reissue 1 Service Line Repairs - Cherry Valley		2,232.00
	2535	Reissue 2 Main Line Repairs - Cherry Valley		3,455.25
	2535	Reissue 3 Service Line Repairs - City of Beaumont		9,623.30
Total for Check Number 16569:				15,310.55
16570	11311	Marlon Jones	07/30/2025	
	04032025	Reissue Reimbursement - Ancillary Benefits		161.84
	04032025	Reissue Reimbursement - Dental Insurance		91.44
Total for Check Number 16570:				253.28
Total for 7/30/2025:				15,563.83
ACH	10085	CalPERS Retirement System	07/31/2025	
	1002967432	PR Batch 00005.07.2025 CalPERS ER Paid Classic		11,937.56
	1002967432	PR Batch 00005.07.2025 CalPERS 1% ER Paid		204.79
	1002967432	PR Batch 00005.07.2025 CalPERS 8% ER Paid		1,308.93
	1002967432	PR Batch 00005.07.2025 CalPERS 8% EE Paid		2,448.20
	1002967432	PR Batch 00005.07.2025 CalPERS ER PEPRA		9,912.84
	1002967432	PR Batch 00005.07.2025 CalPERS 8.25% EE PEPRA		9,378.51
	1002967432	PR Batch 00005.07.2025 CalPERS 7% EE Deduction		1,433.60
Total for this ACH Check for Vendor 10085:				36,624.43
ACH	10087	EDD	07/31/2025	
	1-314-738-064	PR Batch 00005.07.2025 State Income Tax		8,429.76
	1-314-738-064	PR Batch 00005.07.2025 CA SDI		2,268.15
	1-314-738-064	PR Batch 00005.07.2025 State Income Tax Correction		0.01
Total for this ACH Check for Vendor 10087:				10,697.92
ACH	10094	U.S. Treasury	07/31/2025	
	270561265349678	PR Batch 00005.07.2025 FICA Employer Portion		12,079.58
	270561265349678	PR Batch 00005.07.2025 Medicare Employee Portion		2,825.05
	270561265349678	PR Batch 00005.07.2025 FICA Employee Portion		12,079.58
	270561265349678	PR Batch 00005.07.2025 Medicare Employer Portion		2,825.05
	270561265349678	PR Batch 00005.07.2025 Federal Income Tax		22,335.39
	270561265349678	PR Batch 00005.07.2025 Medicare Employee Portion Corr		0.18
	270561265349678	PR Batch 00005.07.2025 FICA Employer Portion		1.15
	270561265349678	PR Batch 00005.07.2025 FICA Employee Portion correction		1.15
Total for this ACH Check for Vendor 10094:				52,147.13
ACH	10141	Ca State Disbursement Unit	07/31/2025	
	53251889	PR Batch 00005.07.2025 Garnishment		379.84
Total for this ACH Check for Vendor 10141:				379.84

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10203 VB1450PP16 2025	Voya Financial PR Batch 00005.07.2025 Deferred Comp	07/31/2025	375.00
Total for this ACH Check for Vendor 10203:				375.00
ACH	10264 1002967598 1002967598 1002967598 1002967598	CalPERS Supplemental Income Plans PR Batch 00005.07.2025 CalPERS 457 PR Batch 00005.07.2025 457 Loan Repayment PR Batch 00005.07.2025 ROTH-Post-Tax PR Batch 00005.07.2025 100% Contribution	07/31/2025	2,321.92 131.88 750.00 547.45
Total for this ACH Check for Vendor 10264:				3,751.25
ACH	10984 1753812291715	MidAmerica Administrative & Retirement Solutions PR Batch 00005.07.2025 401(a) Deferred Comp	07/31/2025	463.03
Total for this ACH Check for Vendor 10984:				463.03
2337	10205 PP14 2025 PP16 2025	Riverside County Sheriff PR Batch 00001.07.2025 Garnishment Riv Cnty Sheriff PR Batch 00005.07.2025 Garnishment Riv Cnty Sheriff	07/31/2025	95.77 203.92
Total for Check Number 2337:				299.69
2338	10987 07312025	Vehicle Registration Collections PR Batch 00005.07.2025 Garnishment Veh Reg FTB	07/31/2025	755.00
Total for Check Number 2338:				755.00
16571	UB*05866	Allan Arriaza Refund Check Refund Check Refund Check Refund Check	07/31/2025	9.47 46.08 6.55 11.94
Total for Check Number 16571:				74.04
16572	UB*05870	Silma or John Duarte Refund Check Refund Check Refund Check Refund Check	07/31/2025	6.24 7.86 4.31 46.69
Total for Check Number 16572:				65.10
16573	UB*05826	Sherry Anderegg Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	07/31/2025	56.08 74.64 119.97 82.94 53.72 74.94
Total for Check Number 16573:				462.29
16574	UB*05836	Fran Bates Refund Check Refund Check Refund Check Refund Check Refund Check	07/31/2025	9.79 14.08 9.74 9.82 16.34
Total for Check Number 16574:				59.77

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
16575	UB*05841	Joe Capote Refund Check	07/31/2025	2,371.74
Total for Check Number 16575:				2,371.74
16577	UB*05846	Jean Cohn Refund Check Refund Check Refund Check Refund Check	07/31/2025	22.70 2.42 1.51 3.00
Total for Check Number 16577:				29.63
16578	UB*05867	Rafael Contreras Refund Check Refund Check Refund Check Refund Check	07/31/2025	36.77 25.43 46.31 82.57
Total for Check Number 16578:				191.08
16579	UB*05856	Lucio Dorado Refund Check	07/31/2025	29.63
Total for Check Number 16579:				29.63
16580	UB*05842	Brenda Etheridge Refund Check Refund Check Refund Check Refund Check	07/31/2025	11.44 223.81 19.90 24.26
Total for Check Number 16580:				279.41
16581	UB*05863	Silvia Fortunic Refund Check	07/31/2025	43.10
Total for Check Number 16581:				43.10
16582	UB*05854	MaryAnn Garibay Refund Check Refund Check Refund Check Refund Check	07/31/2025	119.00 13.61 11.24 6.16
Total for Check Number 16582:				150.01
16583	UB*05857	Nydia Hall Refund Check	07/31/2025	63.25
Total for Check Number 16583:				63.25
16584	UB*05869	Daudi Husbands Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	07/31/2025	7.40 4.75 3.41 7.17 3.92 4.76
Total for Check Number 16584:				31.41

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
16585	UB*05860	Kabir Properties LLC	07/31/2025	
		Refund Check		1.51
		Refund Check		17.39
		Refund Check		2.18
		Refund Check		3.96
		Refund Check		47.40
Total for Check Number 16585:				72.44
16586	UB*05865	Kana Pipeline, Inc.	07/31/2025	
		Refund Check		2,558.33
Total for Check Number 16586:				2,558.33
16587	UB*05861	Josephine King	07/31/2025	
		Refund Check		0.46
		Refund Check		0.91
		Refund Check		13.64
		Refund Check		1.07
Total for Check Number 16587:				16.08
16588	UB*05834	Elizabeth Kruzich	07/31/2025	
		Refund Check		9.52
		Refund Check		20.15
		Refund Check		13.92
		Refund Check		39.31
		Refund Check		17.66
Total for Check Number 16588:				100.56
16589	UB*05829	Marie Larson	07/31/2025	
		Refund Check		7.74
		Refund Check		28.94
		Refund Check		5.35
		Refund Check		9.74
Total for Check Number 16589:				51.77
16590	UB*05833	Gloria Mendez	07/31/2025	
		Refund Check		9.92
		Refund Check		21.46
		Refund Check		15.45
		Refund Check		10.23
		Refund Check		11.08
Total for Check Number 16590:				68.14
16591	UB*05844	Meritage Homes	07/31/2025	
		Refund Check		4.73
		Refund Check		3.82
		Refund Check		2.40
		Refund Check		52.30
Total for Check Number 16591:				63.25
16592	UB*05847	Meritage Homes	07/31/2025	
		Refund Check		4.36
		Refund Check		53.14
		Refund Check		3.53
		Refund Check		2.22
Total for Check Number 16592:				63.25

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
16593	UB*05848	Meritage Homes Refund Check Refund Check Refund Check Refund Check	07/31/2025	2.56 4.07 51.59 5.03
Total for Check Number 16593:				63.25
16594	UB*05852	Meritage Homes Refund Check	07/31/2025	63.25
Total for Check Number 16594:				63.25
16595	UB*05853	Meritage Homes Refund Check Refund Check Refund Check Refund Check	07/31/2025	3.23 3.99 2.03 54.00
Total for Check Number 16595:				63.25
16596	UB*05855	Meritage Homes Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	07/31/2025	34.24 9.08 4.50 3.44 5.72 6.27
Total for Check Number 16596:				63.25
16597	UB*05827	Meritage Homes of California Inc Refund Check	07/31/2025	500.00
Total for Check Number 16597:				500.00
16598	UB*05864	Sara Morkos Refund Check	07/31/2025	2.53
Total for Check Number 16598:				2.53
16599	UB*05831	Jason Muck Refund Check Refund Check Refund Check Refund Check Refund Check	07/31/2025	0.16 0.31 0.09 0.11 0.23
Total for Check Number 16599:				0.90
16600	UB*05849	Leone Norton Refund Check Refund Check Refund Check Refund Check	07/31/2025	1.88 25.27 0.96 1.52
Total for Check Number 16600:				29.63
16601	UB*05859	Christopher Owen Refund Check	07/31/2025	37.81
Total for Check Number 16601:				37.81

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
16602	UB*05843	Timothy Pavlian	07/31/2025	
		Refund Check		5.08
		Refund Check		2.73
		Refund Check		4.37
		Refund Check		17.06
		Refund Check		0.39
Total for Check Number 16602:				29.63
16603	UB*05858	Kyle Pollock	07/31/2025	
		Refund Check		42.44
Total for Check Number 16603:				42.44
16604	UB*05862	Edward Rivera	07/31/2025	
		Refund Check		23.17
		Refund Check		0.36
		Refund Check		0.55
		Refund Check		0.69
Total for Check Number 16604:				24.77
16605	UB*05837	RSI Communities LLC	07/31/2025	
		Refund Check		21.22
		Refund Check		4.86
Total for Check Number 16605:				26.08
16606	UB*05838	RSI Communities LLC	07/31/2025	
		Refund Check		78.76
Total for Check Number 16606:				78.76
16607	UB*05839	RSI Communities LLC	07/31/2025	
		Refund Check		16.16
Total for Check Number 16607:				16.16
16608	UB*05840	RSI Communities LLC	07/31/2025	
		Refund Check		2.02
Total for Check Number 16608:				2.02
16609	UB*05828	Saints Park Estates	07/31/2025	
		Refund Check		150.00
Total for Check Number 16609:				150.00
16610	UB*05850	Edward & Patricia Scanlan	07/31/2025	
		Refund Check		0.53
		Refund Check		39.61
		Refund Check		0.42
		Refund Check		0.27
Total for Check Number 16610:				40.83
16611	UB*05830	Stephanie Schlott	07/31/2025	
		Refund Check		22.24
		Refund Check		29.94
		Refund Check		16.44
		Refund Check		23.78
Total for Check Number 16611:				92.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
16612	UB*05851	Taylor Morrison Refund Check Refund Check Refund Check Refund Check	07/31/2025	0.98 56.73 1.55 1.92
Total for Check Number 16612:				61.18
16613	UB*05845	Tri Pointe Homes Refund Check Refund Check Refund Check Refund Check	07/31/2025	0.62 1.18 49.30 0.95
Total for Check Number 16613:				52.05
16614	UB*05868	Jose Villasenor Refund Check	07/31/2025	48.27
Total for Check Number 16614:				48.27
16615	UB*05835	Melissa Zagaceta Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	07/31/2025	24.32 37.67 13.44 28.19 37.90 18.73
Total for Check Number 16615:				160.25
16616	10420 11YD-JVM7-9RTV 1DV6-VYWC-7QQP 1XGD-WNFM-GTRD 1XGD-WNFM-GTRD	Amazon Capital Services, Inc. Office Supplies - Main Office Office Supplies - Main Office Office Supplies - Main Office Meeting Supplies	07/31/2025	40.78 75.68 6.45 32.31
Total for Check Number 16616:				155.22
16617	10272 07252025 07252025 07252025 07252025 07252025 07252025	Babcock Laboratories Inc 4 Nitrate Samples 1 504-EDB/DBCP 54 Coliform Water Samples 1 Iron By ICP 17 Hexavalent Chromium By IC 15 General Physical Analysis Samples	07/31/2025	79.24 111.49 2,809.62 19.81 2,210.85 594.60
Total for Check Number 16617:				5,825.61
16618	10614 50731 50731	Cherry Valley Automotive Oil/Filter - Unit 49/OD 21,861 Labor - Oil/Filter - Unit 49/OD 21,861	07/31/2025	78.97 41.60
Total for Check Number 16618:				120.57



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
16619	10266	Cozad & Fox Inc.	07/31/2025	
	19142	Design & Engineering Services - 2020-2021 Replacement Pipelines		4,712.40
	19148	Design & Engineering Services - 2024 Replacement Pipelines		847.74
	19148	Design & Engineering Services - 2024 Replacement Pipelines		1,871.68
	19148	Design & Engineering Services - 2024 Replacement Pipelines		1,654.63
	19148	Design & Engineering Services - 2024 Replacement Pipelines		483.74
	19148	Design & Engineering Services - 2024 Replacement Pipelines		2,757.39
	19148	Design & Engineering Services - 2024 Replacement Pipelines		2,117.92
	19156	Design & Engineering Services - 2024 Replacement Pipelines		2,221.07
	19156	Design & Engineering Services - 2024 Replacement Pipelines		574.03
	19156	Design & Engineering Services - 2024 Replacement Pipelines		3,272.11
	19156	Design & Engineering Services - 2024 Replacement Pipelines		1,963.50
	19156	Design & Engineering Services - 2024 Replacement Pipelines		2,513.28
	19156	Design & Engineering Services - 2024 Replacement Pipelines		1,006.01
	19157	Design & Engineering Services - 2020-2021 Replacement Pipelines		2,533.00
	19187	Design & Engineering Services - 2024 Replacement Pipelines		1,638.18
	19187	Design & Engineering Services - 2024 Replacement Pipelines		287.39
	19187	Design & Engineering Services - 2024 Replacement Pipelines		983.03
	19187	Design & Engineering Services - 2024 Replacement Pipelines		503.66
	19187	Design & Engineering Services - 2024 Replacement Pipelines		1,111.97
	19187	Design & Engineering Services - 2024 Replacement Pipelines		1,258.27
	19189	Design & Engineering Services - 2600-2400 NPW PRV Station		4,407.30
	19190	Design & Engineering Services - 2600-2400 NPW PRV Station		2,202.00
Total for Check Number 16619:				40,920.30
16620	10772	CV Strategies	07/31/2025	
	8437	Strategic Communication Services - June 2025		1,243.75
Total for Check Number 16620:				1,243.75
16621	11337	General Pump Company, Inc	07/31/2025	
	58677	Pump Panel Inspection - Well 1		1,776.00
Total for Check Number 16621:				1,776.00
16622	11230	Healthpointe Medical Group, Inc	07/31/2025	
	631530-4635456	Pre-Employment Testing		65.00
Total for Check Number 16622:				65.00
16623	10398	Infosend, Inc	07/31/2025	
	289392	Jun 2025 Supply Charges for Utility Billing		869.55
	289392	Jun 2025 Processing Charges for Utility Billing		1,240.56
	289393	Jun 2025 Postage Charges for Utility Billing		6,533.53
	290730	Jul 2025 Processing Charges for Utility Billing		246.87
	290730	Jul 2025 Supply Charges for Utility Billing		153.68
	290731	Jul 2025 Postage Charges for Utility Billing		1,136.09
Total for Check Number 16623:				10,180.28
16624	10809	Inner-City Auto Repair & Tires	07/31/2025	
	7669	Labor - 2 Tires/1 Hub Cap/Oil - Unit 32/OD 106,470		515.00
	7669	2 Tires/1 Hub Cap/Oil - Unit 32/OD 106,470		972.29
Total for Check Number 16624:				1,487.29
16625	11334	J&K Welding Co Inc	07/31/2025	
	80519	Main Relocation - Stewart Park		3,410.00
Total for Check Number 16625:				3,410.00
16626	10678	Lawyers Title Company	07/31/2025	
	LT6256500425-1	Title Report APN 419-222-008 + Lot C		825.00
Total for Check Number 16626:				825.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
16627	11302	McAvoy & Markham Engineering and Sales Co.	07/31/2025	
	17334	(4) Itron 900 MHz Radio		33,170.40
	17334	(4) Itron Power Cables		595.43
	17334	(4) Universal Mounting Kit		772.70
Total for Check Number 16627:				34,538.53
16628	10674	Michael Baker International	07/31/2025	
	1254113	Engineering & Design Services - 2850 Booster Station		36,347.72
Total for Check Number 16628:				36,347.72
16629	10797	Raftelis Financial Consultants, Inc	07/31/2025	
	40471	Capacity Fee Study - June 2025		3,150.00
Total for Check Number 16629:				3,150.00
16630	10689	Safety Compliance Company	07/31/2025	
	250655	Safety Meeting - Heat Illness Prevention Outdoor - 07/02/2025		250.00
	250710	Safety Meeting - Near Misses - 07/15/2025		250.00
Total for Check Number 16630:				500.00
16631	10290	San Geronio Pass Water Agency	07/31/2025	
	25-00306	1,389 AF @ \$399 for May 2025		554,211.00
Total for Check Number 16631:				554,211.00
16632	10385	Waterline Technologies, Inc. - PSOC	07/31/2025	
	5752838	Chlorine - Well 29		2,242.50
Total for Check Number 16632:				2,242.50
Total for 7/31/2025:				810,985.05
ACH	10030	Southern California Edison	08/07/2025	
	700154530138Jul	Electricity 06/23/25 to 07/23/25 - Well 25 / WO 31030		82,997.65
	700154530138Jul	Electricity 06/23/25 to 07/31/25 - Wells		245,472.76
	700154530138Jul	Electricity 06/13/25 to 07/15/25 - 851 E 6th St		448.42
	700154530138Jul	Electricity 06/18/25 to 07/20/25 - 815 E 12th Ave		1,441.07
	700154530138Jul	Electricity 06/23/25 to 07/23/25 - 560 Magnolia Ave		5,656.81
	700154530138Jul	Electricity 06/23/25 to 07/23/25 - 9781 Avenida Miravilla		353.07
	700154530138Jun	Electricity 05/22/25 to 06/22/25 - 9781 Avenida Miravilla		277.21
	700154530138Jun	Electricity 05/14/25 to 06/12/25 - 851 E 6th St		385.37
	700154530138Jun	Electricity 05/22/25 to 06/22/25 - Well 25 / WO 31030		67,953.44
	700154530138Jun	Electricity 05/22/25 to 06/22/25 - 560 Magnolia Ave		4,749.26
	700154530138Jun	Electricity 05/20/25 to 06/22/25 - Wells		195,727.94
	700154530138Jun	Electricity 05/19/25 to 06/17/25 - 815 E 12th Ave		713.90
	700359906319Jul	Electricity 06/23/25 to 07/23/25 - 13695 Oak Glen Rd		313.32
	700359906319Jul	Electricity 06/23/25 to 07/23/25 - 12303 Oak Glen Rd		12.11
	700359906319Jul	Electricity 06/23/25 to 07/23/25 - 13697 Oak Glen Rd		428.06
Total for this ACH Check for Vendor 10030:				606,930.39
ACH	10037	Waste Management Of Inland Empire	08/07/2025	
	2579138-2371-8	Yard Dumpsters - 815 E 12th Aug 2025		376.46
	2579138-2371-8	Recycling Dumpster Charges - 815 E 12th Aug 2025		114.02
	2579138-2371-8	Organics Cart Charges - 815 E 12th Aug 2025		63.68
	2579144-2371-6	Monthly Sanitation - 560 Magnolia Aug 2025		138.46
	2579144-2371-6	Recycling Dumpster Charges - 560 Magnolia Aug 2025		114.02
Total for this ACH Check for Vendor 10037:				806.64

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10042 07132135000Jun 07132135000Jun	Southern California Gas Company Monthly Gas Charges 05/27-06/25/2025 Monthly Gas Charges 06/25-07/25/2025	08/07/2025	14.30 14.79
Total for this ACH Check for Vendor 10042:				29.09
ACH	10138 HW201 Aug 2025	ARCO Business Solutions ARCO Fuel Charges 07/29-08/04/2025	08/07/2025	1,939.04
Total for this ACH Check for Vendor 10138:				1,939.04
ACH	10284 25-260004 720250068 720250068	Underground Service Alert of Southern California 2024 Annual State Fee for Regulatory Cost - Dig Safe Board 100 New Ticket Charges July 2025 Monthly Maintenance Fee	08/07/2025	959.20 200.00 10.00
Total for this ACH Check for Vendor 10284:				1,169.20
ACH	10350 232106 232684	NAPA Auto Parts Antifreeze - New VAC Truck Motor Oil - Unit 10	08/07/2025	18.30 20.96
Total for this ACH Check for Vendor 10350:				39.26
ACH	11038 37836645	Clark Pest Control Pest Control - 815 E 12th St	08/07/2025	136.00
Total for this ACH Check for Vendor 11038:				136.00
ACH	11072 165816385	CalPERS CERBT CERBT Trust OPEB Contribution Aug 2025	08/07/2025	9,275.00
Total for this ACH Check for Vendor 11072:				9,275.00
ACH	11221 165816391	CalPERS CEPPT CEPPT Pension Payment Aug 2025	08/07/2025	6,128.33
Total for this ACH Check for Vendor 11221:				6,128.33
ACH	10894 0001829127	Liberty Dental Plan Liberty Dental - Aug 2025	08/07/2025	374.18
Total for this ACH Check for Vendor 10894:				374.18
ACH	10901 230456 62512	Ameritas Life Insurance Corp. Ameritas Dental August 2025 Ameritas Vision August 2025	08/07/2025	2,304.56 625.12
Total for this ACH Check for Vendor 10901:				2,929.68
ACH	10902 53743680713046	Colonial Life Col Life Premiums July 2025	08/07/2025	4,278.96
Total for this ACH Check for Vendor 10902:				4,278.96
ACH	10903 4863385022	The Lincoln National Life Insurance Company Life & ADD EE/ER Insurance August 2025	08/07/2025	837.35
Total for this ACH Check for Vendor 10903:				837.35

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10288	CalPERS Health Fiscal Services Division	08/07/2025	
	165287776	Retired Employees Health Ins Aug 2025		2,239.08
	165287776	Active Employees Health Ins Aug 2025		85,903.06
	165287776	Admin Fee for Retired Emp Health Ins Aug 2025		4.73
	165287776	Admin Fee for Health Ins Aug 2025		68.72
	165287780	Admin Fee Non CalPERS Member Health Ins Aug 2025		1.93
	165287780	Active Non CalPERS Member Health Ins Aug 2025		2,408.95
Total for this ACH Check for Vendor 10288:				90,626.47
ACH	10087	EDD	08/07/2025	
	L0914985936	2nd Quarter UI Claim		5,400.00
Total for this ACH Check for Vendor 10087:				5,400.00
16633	UB*05874	W ERIC ANDERSON CURB DESIGN, INC	08/07/2025	
		Refund Check		95.99
Total for Check Number 16633:				95.99
16634	AR-Alle	Allegheny Apartments/BCVWD	08/07/2025	
	08052025	AR Refund to Repost to AR 502/620		15,000.00
Total for Check Number 16634:				15,000.00
16635	UB*05871	BLBT Enterprises LLC	08/07/2025	
		Refund Check		312.80
		Refund Check		61.89
		Refund Check		695.10
		Refund Check		216.25
		Refund Check		1,089.20
Total for Check Number 16635:				2,375.24
16636	UB*05873	Henkels & McCoy West LLC	08/07/2025	
		Refund Check		2,016.15
Total for Check Number 16636:				2,016.15
16637	UB*05872	Tetra Tech Inc	08/07/2025	
		Refund Check		359.31
		Refund Check		111.79
		Refund Check		161.69
		Refund Check		1,829.83
Total for Check Number 16637:				2,462.62
16638	10319	ACWA Joint Powers Insurance Authority	08/07/2025	
	327	Prepaid Property Insurance - Aug 2025 - July 2026		86,754.03
	327	Property Insurance - July 2025		7,886.79
Total for Check Number 16638:				94,640.82
16639	10144	Alsco Inc	08/07/2025	
	LYUM1896747	Cleaning Mats/Shop Towels 12th/Palm July 2025		37.30
	LYUM1899502	Cleaning Mats/Air Fresheners 560 Magnolia July 2025		48.45
	LYUM1899503	Cleaning Mats/Shop Towels 12th/Palm July 2025		37.31
Total for Check Number 16639:				123.06
16640	10867	Arcosa Crushed Concrete	08/07/2025	
	INV-106-12745	Haul Away Used Asphalt - 97 Beaumont Ave		55.00
Total for Check Number 16640:				55.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
16641	10695	B-81 Paving Inc	08/07/2025	
	2543	6 Service Line Repairs - City of Beaumont		15,231.65
	2543	2 Main Line Repairs - City of Beaumont		7,320.25
Total for Check Number 16641:				22,551.90
16642	10855	Badger Meter, Inc	08/07/2025	
	1745943	(100) MLP 5/8" HRE8 Encoder Register Only		12,417.11
	1746240	(100) M55 1" HRE8 Encoder Register Only		12,417.11
	1746528	(300) 1" Encoder W/ITRON ILC		94,431.03
Total for Check Number 16642:				119,265.25
16643	10774	Jesus Camacho	08/07/2025	
	0910734	(25) Truck Washes - July 2025		310.00
	0910735	(25) Truck Washes - July 2025		310.00
	0910738	(25) Truck Washes - July 2025		310.00
	0910740	(25) Truck Washes - July 2025		310.00
Total for Check Number 16643:				1,240.00
16644	10016	City of Beaumont	08/07/2025	
	INV-00029463	Encroachment Permit Application - 2600 Zone Non-Potable PRV		191.09
Total for Check Number 16644:				191.09
16646	10942	Diamond Environmental Services LP	08/07/2025	
	0006346682	Basin Handwash Station Rental - 39500 Brookside 07/21-08/17/2025		155.65
	0006353232	(1) Rental and Service Portable Restroom 07/28-08/24/2025		97.70
	0006353233	(2) Rental and Service Handicap Portable Restroom 07/28-08/24/25		341.55
Total for Check Number 16646:				594.90
16647	10600	Gaucho Pest Control Inc.	08/07/2025	
	08012025	NCR I Rodent Control Aug 2025		1,000.00
Total for Check Number 16647:				1,000.00
16648	11315	H&E Equipment Services, Inc	08/07/2025	
	900389205	Water Truck 2000 Gallon Rental - Well 1A - 04/30-05/27/2025		3,892.02
Total for Check Number 16648:				3,892.02
16649	10809	Inner-City Auto Repair & Tires	08/07/2025	
	7647	4 Tires - Unit 48/OD 16,657		1,117.87
	7647	Labor - 4 Tires - Unit 48/OD 16,657		340.00
	7652	Oil/Filters - Unit 47/OD 37,021		96.88
	7652	Labor - Oil/Filters - Unit 47/OD 37,021		30.00
Total for Check Number 16649:				1,584.75
16650	10678	Lawyers Title Company	08/07/2025	
	LT6256500423-1	Title Report APN 419-020-074 - Well 26 Site		750.00
	LT6256500424-1	Title Report APN 408-110-042 - Well 25 Site		750.00
Total for Check Number 16650:				1,500.00
16651	10148	MCC Equipment Rentals Inc.	08/07/2025	
	224-68-3	Retention - Noble Pipeline Replacement Project		-12,865.09
	224-68-3	Contracted Labor - Noble Pipeline Replacement Project		233,346.20
	224-68-3	Contracted Labor - Change Order Noble Pipeline Replacement Proj		23,955.56
Total for Check Number 16651:				244,436.67

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
16652	11191 BCVWD 072925	Noel Goetz Bee Removal from Shutoff Valve - Highland Tank	08/07/2025	481.50
Total for Check Number 16652:				481.50
16653	10693 INV-001318 INV-001318 INV-001318 INV-001318 INV-001318 INV-001318 INV-001318 INV-001318 INV-001318 INV-001318 INV-001318 INV-001318	Pres-Tech Equipment Company Hydro 48" PW Complete Kit Pressure Washer Nozzle Set Glass Bubble Replacement - For Sight Glass Pintle Hatch Seal - D Style 4" Hose Gasket Large Vacuum Filter Fresh Water Filter Hatch Hardware Set (For Vacuum Tank Hatch) Glass Bubble Round Holding Plate Glass Bubble Gasket Tongue Box	08/07/2025	511.81 102.91 52.79 61.03 387.90 19.39 482.72 102.36 183.18 31.98 14.00 642.19
Total for Check Number 16653:				2,592.26
16654	10527 65187470 65187470 65200346 65200346	Robert Half Talent Solutions Engineering Admin Temp - 07/07-07/10/2025 Admin Assistant Temp - 07/07-07/10/2025 Admin Assistant Temp - 07/14-07/17/2025 Engineering Admin Temp - 07/14-07/17/2025	08/07/2025	404.50 1,213.50 250.28 83.43
Total for Check Number 16654:				1,951.71
16655	10317 679901 679901	Robertson's Ready Mix Sand for Service Line Repairs Sand for Main Line Repairs	08/07/2025	709.51 709.50
Total for Check Number 16655:				1,419.01
16656	10447 07302025	State Water Resources Control Board - DWOCP D3 Application - OP# 54932 - J Smith	08/07/2025	90.00
Total for Check Number 16656:				90.00
16657	10770 INV_00015031	Sulzer Electro-Mechanical Services, Inc New Motor - Well 24 Emergency - Board Ratified 07/09/2025	08/07/2025	60,797.94
Total for Check Number 16657:				60,797.94
16658	10424 476186 476205	Top-Line Industrial Supply, LLC Double Jacket/Nipple Adapter/Cam Lock - VAC Trailer 3/8 Automotive Plugs - Unit 52	08/07/2025	384.24 4.87
Total for Check Number 16658:				389.11
16659	11276 126	Universal Green, LLC Landscape Contract Services - July 2025	08/07/2025	5,040.00
Total for Check Number 16659:				5,040.00
Total for 8/7/2025:				1,316,686.58
ACH	10031 6038853679	Staples Business Advantage Office Supplies - Main Office	08/14/2025	254.97
Total for this ACH Check for Vendor 10031:				254.97

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10138 HW201 Aug 2025	ARCO Business Solutions ARCO Fuel Charges 08/05-08/11/2025	08/14/2025	2,448.19
Total for this ACH Check for Vendor 10138:				2,448.19
ACH	10350 232850 232865	NAPA Auto Parts Battery - Unit 51 Diesel Exhaust Fluid/Grease - Tractor Maintenance	08/14/2025	152.05 115.12
Total for this ACH Check for Vendor 10350:				267.17
ACH	10709 X247347 X255014 X255014	Core & Main LP (1) 14" DI Spool FLGXPE (42) 1 MIL. UP509 Brass Swing Check Valve (54) Curb Stop Lockwing FIP X FIP 1 Style (Lock-On)	08/14/2025	3,570.84 5,135.53 8,610.22
Total for this ACH Check for Vendor 10709:				17,316.59
ACH	11038 37836644 37836675	Clark Pest Control Pest Control - 39500 Brookside Ave Pest Control - 9781 Avenida Miravilla	08/14/2025	73.00 115.00
Total for this ACH Check for Vendor 11038:				188.00
ACH	11202 175254.01 175254.02 175254.02 175254.03 176556.01	Orange County Winwater Works (4) 12 Elbow - 45 MJ (4) 12 Elbow - 22 1/2 MJ (4) 12 Elbow - 11 1/4 MJ (24) Megalug 12 (250) 100W+3Port ERT's Encoder w/Integral Connector	08/14/2025	2,144.61 1,821.97 1,727.10 3,953.22 42,033.28
Total for this ACH Check for Vendor 11202:				51,680.18
ACH	10085 1002978754 1002978754 1002978754 1002978754 1002978754 1002978754 1002978754	CalPERS Retirement System PR Batch 00001.08.2025 CalPERS 7% EE Deduction PR Batch 00001.08.2025 CalPERS 8% EE Paid PR Batch 00001.08.2025 CalPERS ER PEPRA PR Batch 00001.08.2025 CalPERS ER Paid Classic PR Batch 00001.08.2025 CalPERS 8% ER Paid PR Batch 00001.08.2025 CalPERS 1% ER Paid PR Batch 00001.08.2025 CalPERS 8.25% EE PEPRA	08/14/2025	1,433.60 2,453.67 9,953.00 11,949.67 1,308.93 204.79 9,416.52
Total for this ACH Check for Vendor 10085:				36,720.18
ACH	10087 1-428-799-376 1-428-799-376	EDD PR Batch 00001.08.2025 CA SDI PR Batch 00001.08.2025 State Income Tax	08/14/2025	2,302.53 8,587.93
Total for this ACH Check for Vendor 10087:				10,890.46
ACH	10094 270562643548940 270562643548940 270562643548940 270562643548940 270562643548940	U.S. Treasury PR Batch 00001.08.2025 Medicare Employer Portion PR Batch 00001.08.2025 Medicare Employee Portion PR Batch 00001.08.2025 FICA Employer Portion PR Batch 00001.08.2025 FICA Employee Portion PR Batch 00001.08.2025 Federal Income Tax	08/14/2025	2,853.68 2,853.68 11,886.86 11,886.86 22,166.57
Total for this ACH Check for Vendor 10094:				51,647.65
ACH	10141 53419242	Ca State Disbursement Unit PR Batch 00001.08.2025 Garnishment	08/14/2025	379.84
Total for this ACH Check for Vendor 10141:				379.84



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10203 VB1450PP17 2025	Voya Financial PR Batch 00001.08.2025 Deferred Comp	08/14/2025	375.00
Total for this ACH Check for Vendor 10203:				375.00
ACH	10264 1002978768 1002978768 1002978768 1002978768	CalPERS Supplemental Income Plans PR Batch 00001.08.2025 CalPERS 457 PR Batch 00001.08.2025 457 Loan Repayment PR Batch 00001.08.2025 ROTH-Post-Tax PR Batch 00001.08.2025 100% Contribution	08/14/2025	2,321.92 131.88 850.00 1,094.90
Total for this ACH Check for Vendor 10264:				4,398.70
ACH	10984 1755024717406	MidAmerica Administrative & Retirement Solutions PR Batch 00001.08.2025 401(a) Deferred Comp	08/14/2025	463.03
Total for this ACH Check for Vendor 10984:				463.03
ACH	11152 880971	Sterling Health Services, Inc PR Batch 00001.08.2025 Flexible Spending Account (PT)	08/14/2025	863.20
Total for this ACH Check for Vendor 11152:				863.20
2340	11155 2025-8	CICCS PR Batch 00001.08.2025 Emp Assistance Program	08/14/2025	104.41
Total for Check Number 2340:				104.41
16660	UB*05891	703 Allegheny Inc Refund Check	08/14/2025	20.29
Total for Check Number 16660:				20.29
16661	UB*05881	Amy Barrington Refund Check	08/14/2025	3.46
Total for Check Number 16661:				3.46
16662	UB*05886	Beador Construction Inc Refund Check Refund Check Refund Check Refund Check Refund Check	08/14/2025	11.86 17.15 2,329.02 132.33 38.11
Total for Check Number 16662:				2,528.47
16663	UB*05875	Yanosy Bermudez Refund Check	08/14/2025	124.15
Total for Check Number 16663:				124.15
16664	UB*05892	Big Lots Stores Inc Refund Check	08/14/2025	145.48
Total for Check Number 16664:				145.48
16665	UB*05894	Veronica Brey Refund Check Refund Check Refund Check	08/14/2025	21.00 381.48 0.22
Total for Check Number 16665:				402.70

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
16666	UB*05876	Darlene Burnett Refund Check Refund Check Refund Check Refund Check	08/14/2025	18.73 22.89 197.45 10.93
Total for Check Number 16666:				250.00
16667	UB*05879	Susan Culton Refund Check Refund Check Refund Check Refund Check	08/14/2025	23.70 10.56 8.64 5.04
Total for Check Number 16667:				47.94
16668	UB*05890	Alice Dexter Refund Check	08/14/2025	29.63
Total for Check Number 16668:				29.63
16669	UB*05880	Thomas Dixon Refund Check	08/14/2025	0.02
Total for Check Number 16669:				0.02
16670	AR-Duff 08132025	Brian Duffy or Tri County Fire AR Refund - AR 695 Fire Flow APN 401-190-048	08/14/2025	256.03
Total for Check Number 16670:				256.03
16671	UB*05889	Haskell Real Estate Inc Refund Check	08/14/2025	26.31
Total for Check Number 16671:				26.31
16672	UB*05888	Home Expo Financial Inc Refund Check	08/14/2025	65.69
Total for Check Number 16672:				65.69
16673	UB*05885	Stephanie King Refund Check Refund Check Refund Check Refund Check Refund Check	08/14/2025	5.73 5.12 0.89 3.54 5.99
Total for Check Number 16673:				21.27
16674	UB*05877	Jian Li Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	08/14/2025	8.23 68.77 5.92 22.04 37.79 7.25
Total for Check Number 16674:				150.00
16675	AR-LINC 08132025	LINC Housing Corporation AR Refund - AR 502/620/714 PEI Refund APN 419-150-050	08/14/2025	4,061.40
Total for Check Number 16675:				4,061.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
16676	UB*05883	Kurt Meidinger Refund Check	08/14/2025	69.65
Total for Check Number 16676:				69.65
16677	UB*05895	Elizabeth Rodriguez Refund Check Refund Check Refund Check Refund Check Refund Check	08/14/2025	10.22 6.31 45.55 1.58 9.13
Total for Check Number 16677:				72.79
16678	UB*05887	Alex Rodriquez Refund Check	08/14/2025	169.26
Total for Check Number 16678:				169.26
16679	UB*05878	Maria Soto Refund Check	08/14/2025	2.65
Total for Check Number 16679:				2.65
16680	UB*05882	Jacob Sureewong Refund Check	08/14/2025	70.87
Total for Check Number 16680:				70.87
16681	UB*05884	Donald Walker Refund Check Refund Check Refund Check Refund Check	08/14/2025	5.68 4.64 2.71 17.75
Total for Check Number 16681:				30.78
16682	UB*05893	Donald Walker Refund Check Refund Check Refund Check Refund Check	08/14/2025	2.76 3.37 14.75 1.61
Total for Check Number 16682:				22.49
16683	11228 08142025 08142025 08142025	D I Ready Cleaning Service, Inc Reissue - Aug 2025 Janitorial Services for 815 E 12th Reissue - Aug 2025 Janitorial Services for 560 Magnolia Reissue - Aug 2025 Janitorial Services for 851 E 6th St	08/14/2025	534.00 1,028.00 288.00
Total for Check Number 16683:				1,850.00
16684	10792 08132025	A-1 Financial Services September 2025 Rent - 851 E. 6th St Eng Office	08/14/2025	2,896.00
Total for Check Number 16684:				2,896.00
16685	10001 07312025 07312025 07312025 07312025 07312025 07312025 07312025	Action True Value Hardware Production Small Tools Supplies Maint & Repair - 560 Magnolia Ave Supplies Maintenance and Repair - 13695 Oak Glen Rd Transmission & Distribution Small Tools Supplies Maint & Repair - Pumping Equip Supplies Meter Maint & Service Supplies Maint & Repair - 12th/Palm Supplies	08/14/2025	16.74 42.07 2.14 46.32 17.43 16.36 24.75
Total for Check Number 16685:				165.81

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
16686	10420 1L1G-V6JH-MJWJ 1ND7-MNGH-NHCH	Amazon Capital Services, Inc. Floor Mat Set - New Fleet Vehicle (2) Seat Cover Set - New Fleet Vehicles	08/14/2025	149.77 632.56
Total for Check Number 16686:				782.33
16687	10867 INV-106-11366 INV-106-12522	Arcosa Crushed Concrete Haul Away Used Asphalt - Service Line Leaks Haul Away Used Asphalt - Main Line Leaks	08/14/2025	160.00 45.00
Total for Check Number 16687:				205.00
16688	10272 06262025 08112025 08112025	Babcock Laboratories Inc 2 Nitrate Samples 32 Coliform Water Samples 1 Hexavalent Chromium By IC	08/14/2025	39.62 1,664.96 130.05
Total for Check Number 16688:				1,834.63
16689	10855 1749342	Badger Meter, Inc (300) MLP 5/8" Meter HRE 8 Encoder W/ITRON ILC	08/14/2025	60,030.76
Total for Check Number 16689:				60,030.76
16690	10271 07312025 07312025 07312025 07312025 07312025 07312025 07312025 07312025 07312025 07312025 07312025 07312025 07312025 07312025 07312025 07312025 07312025	Beaumont Ace Home Center Landscape Maint Supplies Maint & Repair - General Building Supplies Transmission & Distribution Small Tools Supplies Reservoir Maint Supplies Maint & Repair - 560 Magnolia Ave Supplies General Supplies Maint & Repair - 9781 Avenida Miravilla Maintenance and Repair - 13695 Oak Glen Rd Maint & Repair - Telemetry Equip Supplies Maint & Repair - Pipeline & Hydrants Supplies Meter Maint & Service Supplies Maint & Repair - Pumping Equip Supplies Production Small Tools Supplies NCRF/Canyon Pond Maintenance Supplies Maint & Repair - General Equip Supplies Maint & Repair - Safety Equip Supplies	08/14/2025	55.38 9.64 291.40 94.73 77.91 227.76 24.69 433.71 10.09 12.36 390.47 445.78 220.85 44.83 36.64 82.90
Total for Check Number 16690:				2,459.14
16691	10929 1521	Brent Billingsley (ICS) (72) 60lb Buckets of Accu-Tab Chlorine Tablets	08/14/2025	14,212.80
Total for Check Number 16691:				14,212.80
16692	10112 924556 924556 924557 924557 924558 924558 924562 924562 924567 924567 924568 924568	Cla-Val Labor - Cla Val Maintenance - 4th Street PRV Station Cla Val Maintenance - 4th Street PRV Station Labor - Cla Val Maintenance - ECP Flow Valve Cla Val Maintenance - ECP Flow Valve Cla Val Maintenance - Lower Edgar PRV Station and Relief Valve Labor - Cla Val Maint - Lower Edgar PRV Station and Relief Valve Labor - Cla Val Maintenance - Well 26 Waste Valve Cla Val Maintenance - Well 26 Waste Valve Labor - Cla Val Maintenance - Oak Glen Rd Pressure Sus. Valve Cla Val Maintenance - Oak Glen Rd Pressure Sus. Valve Cla Val Maintenance - Highland Springs Tank Altitude and By-Pass Labor - Cla Val Maintenance - Highland Springs Tank Altitude and	08/14/2025	2,872.00 2,716.36 1,077.00 1,821.60 2,093.79 1,795.00 2,872.00 2,149.16 2,872.00 8,528.31 14,647.10 3,949.00
Total for Check Number 16692:				47,393.32

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
16693	10802	John Covington	08/14/2025	
	08072025	Reim - Parking - J Covington - Tri State Semina - 08/04-08/07/25		60.00
	08072025	Reim - Mileage - J Covington - Tri State Semina - 08/04-08/07/25		55.86
	08072025	Reim - Lyft - J Covington - Tri State Seminar - 08/04-08/07/25		67.45
	08072025	Reim - Meals - J Covington - Tri State Seminar - 08/04-08/07/25		107.81
Total for Check Number 16693:				291.12
16694	11172	Daniels Tire Service, Inc	08/14/2025	
	200543385	2 Tires - CAT Loader		16.30
	200543385	Labor - 2 Tires - CAT Loader		327.50
Total for Check Number 16694:				343.80
16695	11333	Enterprise FM Trust	08/14/2025	
	626642-080525	Delivery, Transport, & Incentive Tax Unit #55 - 295M4X		305.00
	626642-080525	Lease Payment Unit #55 - 295M4X - July 2025		262.78
	626642-080525	DMV Fee Unit #56 - 295M4T		114.00
	626642-080525	Maintenance Charges Unit #56 - 295M4T - Aug 2025		58.21
	626642-080525	Maintenance Charges Unit #54 - 295FCX - Aug 2025		61.35
	626642-080525	Maintenance Charges Unit #53 - 295FCD - Aug 2025		61.35
	626642-080525	Lease Payment Unit #56 - 295M4T - July 2025		240.92
	626642-080525	Lease Payment Unit #56 - 295M4T - Aug 2025		804.74
	626642-080525	Maintenance Charges Unit #55 - 295M4X - July 2025		18.78
	626642-080525	Lease Payment Unit #55 - 295M4X - Aug 2025		814.61
	626642-080525	Lease Payment Unit #54 - 295FCX - Aug 2025		891.61
	626642-080525	Delivery and Tire Fee Unit #53 - 295FCD		228.75
	626642-080525	Maintenance Charges Unit #56 - 295M4T - July 2025		18.78
	626642-080525	Lease Payment Unit #53 - 295FCD - Aug 2025		889.98
	626642-080525	DMV Fee Unit #55 - 295M4X		114.00
	626642-080525	Maintenance Charges Unit #55 - 295M4X - Aug 2025		58.21
	626642-080525	Delivery and Tire Fee Unit #54 - 295FCX		228.75
	626642-080525	Delivery, Transport, & Incentive Tax Unit #56 - 295M4T		305.00
Total for Check Number 16695:				5,476.82
16696	11315	H&E Equipment Services, Inc	08/14/2025	
	900561835	Water Truck 2000 Gallon Rental - Well 1A - 07/23-08/29/2025		3,714.23
Total for Check Number 16696:				3,714.23
16697	11230	Healthpointe Medical Group, Inc	08/14/2025	
	631530-4646813	Employment Testing		65.00
Total for Check Number 16697:				65.00
16698	10337	Hilltop Geotechnical, Inc	08/14/2025	
	20981	Soil Compaction/Testing - B Line		8,192.00
	21056	Soil Compaction/Testing - B Line		595.00
Total for Check Number 16698:				8,787.00
16699	10809	Inner-City Auto Repair & Tires	08/14/2025	
	7624	Labor - Ball Joints/Oil/Filters - Unit 41/OD 48,308		1,130.00
	7624	Ball Joints/Oil/Filters - Unit 41/OD 48,308		769.08
Total for Check Number 16699:				1,899.08
16700	10545	Itron, Inc	08/14/2025	
	711444	Annual Hardware Maintenance 08/01/2025-07/31/2026		3,871.18
	711599	Temetra Portal 10,001-25,000 Endpoints Subscription - Aug 2025		1,638.62
	711599	Temetra Portal 10,001-25,000 Endpoints Sub - Sep 2025- July 2026		18,024.38
Total for Check Number 16700:				23,534.18

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
16701	10025	Lee's Auto Body	08/14/2025	
	23709945	Labor - Body Damage Repairs - Unit 51		1,045.20
	23709945	Body Damage Repairs - Unit 51		1,846.13
Total for Check Number 16701:				2,891.33
16702	11324	Legacy Excavating, Inc	08/14/2025	
	1501	Retention - B Line Upper Edgar Excavation - CO #1		-2,868.15
	1501	B Line Upper Edgar Excavation - CO #4		2,925.00
	1501	B Line Upper Edgar Excavation - CO #5		2,656.55
	1501	Retention - B Line Upper Edgar Excavation		-15,157.36
	1501	B Line Upper Edgar Excavation - CO #3		2,727.65
	1501	Retention - B Line Upper Edgar Excavation - CO #4		-146.25
	1501	B Line Upper Edgar Excavation - CO #1		57,362.90
	1501	B Line Upper Edgar Excavation		303,147.15
	1501	Retention - B Line Upper Edgar Excavation - CO #3		-136.38
	1501	Retention - B Line Upper Edgar Excavation - CO #5		-132.83
Total for Check Number 16702:				350,378.28
16703	10990	Andy Ramirez	08/14/2025	
	08072025	Reim - Mileage - A Ramirez - Tri State Seminar - 08/04-08/07/25		23.52
	08072025	Reim - Meals - A Ramirez - Tri State Seminar - 08/04-08/07/25		153.64
	08072025	Reim - Car Ren/Fuel - A Ramirez - Tri State Sem - 08/04-08/07/25		333.20
Total for Check Number 16703:				510.36
16704	10223	Richards, Watson & Gershon	08/14/2025	
	254110	Legal Services June 2025 Board Approval 08/13/2025		10,700.00
	254111	Legal Services June 2025 Board Approval 08/13/2025		2,393.35
Total for Check Number 16704:				13,093.35
16705	10491	Rogers, Anderson, Malody & Scott, LLP	08/14/2025	
	78403	Single Audit Services FY 2024 - July 2025		4,225.00
Total for Check Number 16705:				4,225.00
16706	11131	Sherwin-Williams Company	08/14/2025	
	5177-9	Filter for Paint Sprayer		27.05
Total for Check Number 16706:				27.05
16707	11127	Cenica Smith	08/14/2025	
	07312025	Mileage Reimbursement - C Smith July 2025		20.65
Total for Check Number 16707:				20.65
16708	11119	Statewide Traffic Safety and Signs, Inc	08/14/2025	
	13013259	Message Board - Well 1A		4,350.00
Total for Check Number 16708:				4,350.00
16709	11190	Univar Solutions USA, Inc	08/14/2025	
	53234833	(826 Gallons) Earthtec for Recharge Ponds		17,871.54
Total for Check Number 16709:				17,871.54
16710	10651	Weldors Supply and Steel, Inc	08/14/2025	
	45582	Oxygen and Torch Parts - Unit 51		140.48
	45767	Tubbing and Flat Strips - AMR/AMI Project Sleds		349.84
Total for Check Number 16710:				490.32
Total for 8/14/2025:				756,367.80

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10138 HW201 Aug 2025	ARCO Business Solutions ARCO Fuel Charges 08/12-08/18/2025	08/21/2025	2,434.65
Total for this ACH Check for Vendor 10138:				2,434.65
ACH	10350 233197 233468	NAPA Auto Parts Motor Oil - Storage Bin Radiator Fluid - CAT Loader	08/21/2025	33.55 66.33
Total for this ACH Check for Vendor 10350:				99.88
16711	10003 63128	All Purpose Rental Broom - Unit 41	08/21/2025	74.35
Total for Check Number 16711:				74.35
16712	10420 146G-D3J7-Q9MQ	Amazon Capital Services, Inc. Frames - Staff Certificates	08/21/2025	40.93
Total for Check Number 16712:				40.93
16713	11303 18890601	Angel Morales & Sons, Inc AC Maintenance - 815 6th Street	08/21/2025	183.00
Total for Check Number 16713:				183.00
16714	11205 08212025	Ren Berioso Fire Extinguisher Training Hospitality Reimbursement	08/21/2025	157.87
Total for Check Number 16714:				157.87
16715	11140 08202025 08202025A	Ericka Enriquez Great Place To Work Certification Event Reimbursement Great Place To Work Certification Event Reimbursement	08/21/2025	100.00 550.00
Total for Check Number 16715:				650.00
16716	10174 3189400	GFOA Overview of Public Procurement Course - E Garcia	08/21/2025	350.00
Total for Check Number 16716:				350.00
16717	10337 20970	Hilltop Geotechnical, Inc Soil Compaction/Testing - B Line	08/21/2025	7,174.00
Total for Check Number 16717:				7,174.00
16718	10937 0003709 0003709	Industrial Fire Protection 15 Fire Extinguisher - New Vehicles 4 Fire Extinguisher - Stock	08/21/2025	1,640.75 651.93
Total for Check Number 16718:				2,292.68
16719	10678 LT6256500287-1	Lawyers Title Company Title Report APN 417-220-018 - 4th St Parcel	08/21/2025	750.00
Total for Check Number 16719:				750.00
16720	11324 1511 1511	Legacy Excavating, Inc Retention - B Line Upper Edgar Excavation - CO #2 B Line Upper Edgar Excavation - CO #2	08/21/2025	-1,002.77 20,055.44
Total for Check Number 16720:				19,052.67



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
16721	11100 13784650	Loomis Armored US, LLC Armored Truck Services - July 2025	08/21/2025	366.50
Total for Check Number 16721:				366.50
16722	10297 2164891 2176977	Rain For Rent Well 1A - Equipment Rental 06/17-07/14/2025 Well 1A - Equipment Rental 07/15-08/11/2025	08/21/2025	5,573.44 5,573.44
Total for Check Number 16722:				11,146.88
16723	10527 65276350 65276350 65294447 65294447	Robert Half Talent Solutions Admin Assistant Temp - 08/04-08/07/2025 Engineering Admin Temp - 08/04-08/07/2025 Correction - Engineering Admin Temp - 08/04-08/07/2025 Correction - Admin Assistant Temp - 08/04-08/07/2025	08/21/2025	1,312.12 437.38 -37.93 -113.79
Total for Check Number 16723:				1,597.78
16724	10946 9008509995	Safeguard (5,000) Window Envelopes	08/21/2025	659.53
Total for Check Number 16724:				659.53
16725	10424 477044 477080	Top-Line Industrial Supply, LLC 2 Industrial Wrenches Rubber and Service Glandhands - Kenworth	08/21/2025	113.98 30.44
Total for Check Number 16725:				144.42
16726	10934 20250838	USAFact, Inc Pre-Employment Background Check	08/21/2025	120.81
Total for Check Number 16726:				120.81
16727	10385 5756540 5756781	Waterline Technologies, Inc. - PSOC Chlorine - Well 25 Chlorine - Well 24	08/21/2025	3,105.00 2,973.90
Total for Check Number 16727:				6,078.90
16728	10158 131994	Wienhoff Drug Testing Random Drug Testing - Emp #259, #103, & #111	08/21/2025	150.00
Total for Check Number 16728:				150.00
Total for 8/21/2025:				53,524.85
ACH	10781 10019  10025  10116  10135	Umpqua Bank C R & R Incorporated Monthly Charges 3 YD Commercial Bin - Cherry Yard - Jul 2025 Monthly Charges 3 YD Locked Recycle - 39500 Brookside - Jul 25 Monthly Charges 3 YD Commercial Bin - 39500 Brookside - Jul 2025 Lee's Auto Body Labor - Door Window Repair - Unit 44/OD 27,498 Door Window Repair - Unit 44/OD 27,498 Verizon Wireless Services LLC Cell Phone/iPad Charges for Jun 2025 Big Time Design Embroidery Services - Finance Staff Embroidery Services - Customer Service Staff Embroidery Services - Customer Service Staff Embroidery Services - Board of Directors Embroidery Services - Human Resources Staff Uniforms - Transmission and Distribution Staff Uniforms - Production Staff	08/22/2025	377.05 152.56 377.05 88.40 484.88  2,122.33  107.00 118.90 12.00 11.90 11.90 1,254.95 167.63

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	10174	GFOA		
		Putting AI to Work in Local Government - S Molina		95.00
	10224	Legal Shield		
		Monthly Prepaid Legal for Employees Jul 2025		101.70
	10233	Pro-Pipe & Supply		
		PVC Pipe and Green Pipe Tape - Meter Assemblies		263.31
	10274	Beaumont Chamber of Commerce		
		Refund - Chamber Breakfast - July 2025 - D Hoffman		-25.00
		2025 State of the City - D Hoffman		77.17
		2025 State of the City - D Slawson		77.18
		Chamber Breakfast - July 2025 - D Hoffman		25.00
		Chamber Breakfast - Aug 2025 - D Hoffman		25.00
		Chamber Breakfast - Aug 2025 - D Slawson		25.00
	10338	California Special Districts Association		
		CSDA Conference Registration - A Ramirez 08/25-08/28/2025		890.00
	10409	Stater Bros		
		Ice - Heat Stress Safety		51.63
		Water for Meetings		22.42
		Hospitality - Chandler Meeting		57.38
	10420	Amazon Capital Services, Inc.		
		Cable - Field SCADA Pak		13.57
		Cable - Board Room Audio		21.12
		(2) Floor Mat Sets - New F-150 Trucks		107.72
		(5) Canopy and Sand Bag Weight Sets		562.34
		Splitter - Board Room TVs		17.23
		Cable - Field SCADA Pak		10.23
	10532	Go Daddy.com		
		Domain Registration - BCVWD.INFO		38.19
	10541	Full Source, LLC		
		Uniforms - Customer Service Staff		188.01
		Uniforms - Human Resources Staff		14.64
		Uniforms - Customer Service Staff		18.12
		Uniforms - Finance Staff		163.71
		BCVWD Shirt - Board of Directors		20.68
	10546	Frontier Communications		
		06/25-07/24/2025 Jul FIOS/FAX 851 E 6th Street		379.99
		06/10-07/09/2025 Jul FIOS/FAX 12th/Palm		629.68
		06/25-07/24/2025 Jul FIOS/FAX 560 Magnolia Ave		565.56
	10572	Southwest Airlines		
		Flight - WEF Summit - L Williams 09/30-10/02/2025		217.95
	10573	O'Reilly Auto Parts		
		2 Batteries - Edgar Canyon Gate Opener		152.06
		Truck Bedliner - Unit 56		175.62
	10623	WP Engine		
		Web Host for BCVWD Website Jul 2025		290.00
	10680	Hobby Lobby		
		Vinyl - Safety Sign Supplies		17.75
	10692	MMSoft Design		
		Network Monitoring Software Aug 2025		1,389.41
		Network Monitoring Software Aug 2025		176.72
	10716	South Point Hotel		
		Hotel - Tri State Seminar - A Ramirez - 08/04-08/07/2025		249.92
	10745	Hyatt Hotels		
		Hotel - GFOA Conference - S Molina - 06/27-07/02/2025		1,172.25
	10767	Alliance Trailer Corp		
		Drawbar Lock Housing - VAC Trailer		27.69
		4 Locks - Trailer		122.09
	10784	Autodesk, Inc		
		Auto CAD Software 851 E 6th St - Jul 2025		1,080.00
		Auto CAD Software 851 E 6th St - Jul 2025		620.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	10790	Microsoft		
		Monthly Microsoft Office License - Jul 2025		16.40
		Monthly Microsoft Office License - Jul 2025		1,173.00
		Monthly Microsoft Office License - Jul 2025		15.00
		Monthly Microsoft Office License - Jul 2025		450.00
	10804	Water Education Foundation		
		Water Summit - L Williams - 10/01/2025		375.00
	10815	BIA/Baldy View Chapter		
		BIA Conference Registration - A Ramirez 08/08/2025		125.00
	10817	AutoZone		
		Truck Bed Coating Kit & Spray - Unit 53		219.78
		Truck Bed Coating Spray - Unit 54		23.69
		Truck Bed Coating Kit - Unit 54		172.39
		Truck Bed Coating Spray - Unit 54		47.39
	10840	Ready Fresh (Arrowhead)		
		Water - 06/23-07/22/2025 - 851 E 6th St		104.93
	10845	Harbor Freight Tools		
		Cup Brushes for Truck Bed Liner - Unit 53		10.75
	10892	Zoom Video Communications, Inc.		
		(10) Video Conference - Aug 2025		226.49
	10918	Apple.com		
		Cloud Storage - iPads		9.99
	10926	SSD Alarm		
		Access Control Services - 39500 Brookside Ave		82.60
		Alarm Equip/Rent/Service/Monitor - 815 12th Street		63.15
		Alarm Equip/Rent/Service/Monitor - 851 E. 6th St		100.13
		Alarm Equip/Rent/Service/Monitor - 39500 Brookside Ave		161.73
		Alarm Equip/Rent/Service/Monitor - 560 Magnolia Ave		256.48
		Alarm Equip/Rent/Service/Monitor - 560 Magnolia Ave		190.74
		Alarm Equip/Rent/Service/Monitor - 39500 Brookside		138.80
		Alarm Equip/Rent/Service/Monitor - 11083 Cherry Ave		76.68
		Alarm Equip/Rent/Service/Monitor - 815 12th Street		129.63
		Alarm Equip/Rent/Service/Monitor - 560 Magnolia Ave		150.31
	10940	Mike's Tree and Landscape Service		
		Tree Removal - Well Drilling		4,900.00
	10978	Nextiva, Inc.		
		Monthly Phone Service Jul 2025		3,397.32
	11027	Urban Water Institute, Inc		
		Conference Registration - A Ramirez - 08/20-08/22/2025		921.85
	11157	Francotyp-Postalia Inc		
		Quarterly Rental - Postage Machine		112.98
	11162	American Institute of Certified Public Accountants		
		2026 Membership Dues - W Clayton		355.00
	11169	Space Exploration Technologies Corp		
		Back Up Internet - Aug 2025		830.00
		Back Up Internet - Aug 2025		165.00
	11193	Mitsogo, Inc		
		Cyber Security - iPads - Jul 2025		108.00
	11214	One Time Conference Meal		
		Capitol City Brewery - GFOA Conf - S Molina - 6/29/2025		24.69
	11216	DNS Filter		
		Monthly Spam Filter - Jul 2025		225.00
	11218	Kimpton Sawyer Hotel		
		Hotel - Water Education Summit - L Williams 09/30-10/02/2025		479.43
	11235	Thompson Information Services		
		Grants 101 eLearning Course		296.25
	11240	Adobe		
		Acrobat Pro Subscription August 2025		757.69
	11252	OpenAI, LLC		
		ChatGPT Subscription - Aug 2025		300.00
	11261	HJ Daniels Overhead Door Inc		
		Edgar Canyon Gate Repair		525.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	11267	Enova Creative Business Solutions		
		Business Cards Fee - R Berrios		13.09
		Business Cards Fee - R Rasha & S Flores		26.16
		Business Cards - R Berrios		50.59
		Business Cards - R Rasha & S Flores		101.18
	11271	Paradise Point Resort & Spa		
		Hotel - UWI Conf - A Ramirez 08/19-08/22/2025		921.72
	11280	Constant Contact		
		Communication Subscription 06/06-07/05/2025		325.00
	11331	Lyft, Inc		
		Hotel to Conference - GFOA Conf - S Molina - 06/30/2025		6.87
		Conference to Hotel - GFOA Conf - S Molina - 06/30/2025		6.98
		Conference to Hotel - GFOA Conf - S Molina - 07/01/2025		10.13
		Hotel to End Stay - GFOA Conf - S Molina - 07/01/2025		9.74
		Hotel to Conference - GFOA Conf - S Molina - 07/02/2025		10.12
	11335	Sherwood Forestry Service, Inc		
	164983	Watch Duty - Fire Notification App 07/10/2025-07/10/2026		99.99
	11336	WPBakery		
		BCVWD.GOV Plugin License for Website		70.38
	11338	CAPIO		
		CAPIO Combating Misinformation Webinar Registration - S Flores		30.00
		Refund - CAPIO Combating Misinformation Webinar Reg - A Ramirez		-15.00
		Refund - CAPIO Combating Misinformation Webinar Reg - L Williams		-15.00
		Refund - CAPIO Combating Misinformation Webinar Reg - D Hoffman		-15.00
		CAPIO Combating Misinformation Webinar Registration - S Molina		30.00
		CAPIO Combating Misinformation Webinar Registration - L Williams		45.00
Total for this ACH Check for Vendor 10781:				34,844.81
Total for 8/22/2025:				34,844.81
Report Total (199 checks):				2,987,972.92



**Beaumont-Cherry Valley Water District  
Board of Directors Special Meeting  
September 11, 2025**

**Item 3d**

**STAFF REPORT**

**TO:** Board of Directors  
**FROM:** Dan Jagers, General Manager  
**SUBJECT:** Approval of Pending Invoices

---

**Staff Recommendation**

Approve the pending invoices totaling \$10,442.20.

**Background**

Staff has reviewed the pending invoices and found the services rendered were acceptable to the District.

**Fiscal Impact**

There is a \$10,442.20 impact to the District which will be paid from the 2025 budget.

**Attachment(s)**

1. Richards Watson Gershon Invoice #254544
2. Richards Watson Gershon Invoice #254545

Staff Report prepared by William Clayton, Finance Manager



T 213.626.8484  
F 213.626.0078  
Fed. I.D. No. 95-3292015

350 South Grand Avenue  
37th Floor  
Los Angeles, CA 90071

**CONFIDENTIAL**

This material is subject to the attorney-client privilege and/or attorney work product protection, or otherwise is privileged or confidential. Do not disclose the contents hereof. Do not file with publicly-accessible records.

DAN JAGGERS, GENERAL MANAGER  
BEAUMONT- CHERRY VALLEY WATER DISTRICT  
560 MAGNOLIA AVENUE  
BEAUMONT, CA 92223-2258

Invoice Date: August 22, 2025  
Invoice Number: 254544  
Matter Number: [REDACTED]

[REDACTED] GENERAL COUNSEL SERVICES

*For professional services rendered through July 31, 2025*

Fees	10,305.00
Costs	0.00
<b>Total Amount Due</b>	<b>\$10,305.00</b>

TERMS: PAYMENT DUE UPON RECEIPT

PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE TO

RICHARDS, WATSON & GERSHON  
350 South Grand Avenue, 37th Floor  
Los Angeles, CA 90071

RICHARDS WATSON GERSHON



T 213.626.8484  
F 213.626.0078  
Fed. I.D. No. 95-3292015

350 South Grand Avenue  
37th Floor  
Los Angeles, CA 90071

**CONFIDENTIAL**

This material is subject to the attorney-client privilege and/or attorney work product protection, or otherwise is privileged or confidential. Do not disclose the contents hereof. Do not file with publicly-accessible records.

BEAUMONT-CHERRY VALLEY WATER DISTRICT  
DAN JAGGERS, GENERAL MANAGER  
560 MAGNOLIA AVENUE  
BEAUMONT, CA 92223-2258

Invoice Date: August 22, 2025  
Invoice Number: 254545  
Matter Number: [REDACTED]

[REDACTED] ADV. DRAPER 26, LLC

*For professional services rendered through July 31, 2025*

---

Fees	127.20
Costs	10.00
<b>Total Amount Due</b>	<b>\$137.20</b>

TERMS: PAYMENT DUE UPON RECEIPT

PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE TO

RICHARDS, WATSON & GERSHON  
350 South Grand Avenue, 37th Floor  
Los Angeles, CA 90071

RICHARDS WATSON GERSHON





SB 427 of 2021 carried by Senator Eggman established authority for public water agencies to adopt an ordinance that prohibits water theft and makes a violation of that ordinance subject to an administrative fine or penalty. The existing authority breaks theft into two categories: meter tampering and all other forms of water theft. Fines for meter tampering range from \$130 for the first violation up to \$1,300 for the third and additional violations within one year. All other forms of water theft, which currently includes theft from a fire hydrant, can be fined up to \$1,000 for the first violation, up to \$3,000 for the third and additional violations within a year.

At the time these fines were established, the impact to residential customers was a strong consideration that led to the final fine amounts. SB 394 is targeting commercial operators that are illegally diverting water from hydrants for profit.

**Water theft from fire hydrants poses serious risks to public health and safety, water affordability, and water efficiency.** During water theft from hydrants, contamination can occur when non-potable sources are illegally connected to a drinking water system and anti-backflow devices are not used. This cross-contamination between the water system and non-potable source connections poses a serious health risk to everyone in the system.

Further, unauthorized use of a hydrant can lead to water pressure in the system dropping which can jeopardize response to emergency situations such as fires. This potential issue is especially timely given the devastating fires in Southern California.

Illegal connections also often result in costly damage to the fire hydrant and system infrastructure that can impair the hydrant's function. The revenue lost from water theft and the cost of damage to infrastructure as a result of theft is ultimately borne by law-abiding paying customers, having a negative impact on water affordability. Water theft also works against efforts by water districts to comply with State water use efficiency goals under the State's newly adopted Making Conservation a California Way of Life framework.

The current penalties for water theft are an insufficient deterrent and fail to prevent this criminal activity from occurring. SB 394 recognizes and addresses these inefficiencies in existing penalties by authorizing local agencies that provide water services to adopt an ordinance with enhanced penalties specifically for water theft from a fire hydrant. The intent of this bill is to specifically deter commercial water theft, rather than residential water theft. Under SB 394, local agencies could adopt an ordinance allowing them to set fines not to exceed \$2,500 for the first violation and up to \$10,000 for the third and any additional violations.

This bill would also remove the one-year reset on existing penalties for the third and additional violations for water theft committed via meter tampering and other forms of water theft. Further, this bill would help agencies recover damages as a result of water theft from a fire hydrant by authorizing a utility to bring a civil action for damages against any person who, without authorization, tampers with or diverts water from a fire hydrant. These provisions on civil action would be available to both public agencies and other types of retail water agencies that face these same challenges.

For the reasons above, ACWA and the undersigned organizations strongly support SB 394 and respectfully request your signature. If you have any questions about our position, please contact Julia Hall at [JuliaH@acwa.com](mailto:JuliaH@acwa.com).

Sincerely,

Julia Bishop Hall  
State Legislative Director  
Association of California Water Agencies

Krista Bernasconi  
Mayor  
City of Roseville

David Pedersen  
General Manager  
Las Virgenes Municipal Water District

Albert C Lau, P.E.  
General Manager  
Santa Fe Irrigation District

Jennifer M. Capitolo  
Executive Director  
California Water Association

Kristine McCaffrey, P.E.  
General Manager  
Calleguas Municipal Water District

Melissa Sparks-Kranz  
Legislative Advocate  
League of California Cities

Steve Johnson  
General Manager  
Desert Water Agency

Andrea Abergel  
Director of Water  
California Municipal Utilities Association

Anthony L. Firenzi  
Director of Strategic Affairs  
Placer County Water Agency

Eric Will  
Policy Advocate  
Rural County Representatives of California

Joe Mouawad, P.E.  
General Manager  
Eastern Municipal Water District

Aaron Avery  
Director of State Legislative Affairs  
California Special Districts Association

Matt Stone  
General Manager  
Santa Clarita Valley Water Agency

Kristopher Anderson  
Policy Advocate  
California Chamber of Commerce

Justin Scott-Coe  
General Manager  
Monte Vista Water District

Deven Upadhyay  
General Manager  
Metropolitan Water District of Southern California

Jennifer A. Spindler  
General Manager  
Crestline-Lake Arrowhead Water Agency

Kyle Swanson  
CEO/General Manager  
Padre Dam Municipal Water District

David Coxey  
General Manager  
Bella Vista Water District

Kat Wuelfing  
General Manager  
Mid-Peninsula Water District

Emily Long  
Administrative and External Affairs Specialist  
Tuolumne Utilities District

Bruce Kamilos  
General Manager  
Elk Grove Water District

Paul E. Shoenberger, P.E.  
General Manager  
Mesa Water District

Brian Olney  
General Manager  
Helix Water District

Kevin Phillips  
District Manager  
Paradise Irrigation District

Jason Martin  
General Manager  
Rancho California Water District

Michael J. Hether, P.E.  
Assistant Public Works Director-Utilities  
City of Fairfield

John Bosler  
General Manager/CEO  
Cucamonga Valley Water District

Tom Majich  
General Manager  
Kinneloa Irrigation District

Brett Sanders  
General Manager  
Lakeside Water District

James Lee  
General Manager  
Crescenta Valley Water District

Elizabeth Salomone  
General Manager  
Mendocino County Russian River Flood Control  
& Water Conservation Improvement

Kim Domingo  
General Manager  
Rosamond Community Services District

Paul Helliker  
General Manager  
San Juan Water District

Edward A. Castaneda  
General Manager  
Orchard Dale Water District

Matthew Litchfield  
General Manager  
Three Valleys Municipal Water District

Craig D. Miller, P.E.  
General Manager  
Western Municipal Water District

Joel Metzger  
General Manager  
Utica Water and Power Authority

Gary Arant  
General Manager  
Valley Center Municipal Water District

John Thiel  
General Manager  
West Valley Water District

Tim Worley  
Managing Director  
Community Water Systems Alliance

Thomas Love  
General Manager  
Upper San Gabriel Valley Municipal Water  
District

David McNair  
General Manager  
Scotts Valley Water District

Nina Jazmadarian  
General Manager  
Foothill Municipal Water District

Jim Abercrombie  
General Manager  
El Dorado Irrigation District

Robert Grantham  
General Manager  
Santa Margarita Water District

J.M. Barrett  
General Manager  
Coachella Valley Water District

David J. Stoldt  
General Manager  
Monterey Peninsula Water Management  
District

Sue Mosburg  
Executive Director  
American Water Works Association - California-  
Nevada Section

Michael Moore  
General Manager/CEO  
East Valley Water District

Marion Champion  
Assistant General Manager  
Mission Springs Water District

Daniel Slawson  
President  
Beaumont-Cherry Valley Water District

Shivaji Deshmukh, P.E.  
General Manager  
Inland Empire Utilities Agency

Timothy R. Shaw  
General Manager  
Rio Linda Elverta Community Water District

Robert Johnson  
General Manager  
Aromas Water District

Anjanette Shadley  
Assistant General Manager  
Western Canal Water District

Thomas Huss  
General Manager  
Pinyon Pines County Water District





## Item 3f - Per the Board's expressed support, BCVWD was a signatory

September 4, 2025

President pro Tempore Mike McGuire  
California State Senate  
1021 O Street, Suite 8518  
Sacramento, CA 95814

Honorable Scott Wiener  
California State Senate  
1021 O Street, Suite 8630  
Sacramento, CA 95814

Honorable Benjamin Allen  
California State Senate  
1021 O Street, Suite 6610  
Sacramento, CA 95814

Speaker Robert Rivas  
California State Assembly  
1021 O Street, Suite 8330  
Sacramento, CA 95814

Honorable Jesse Gabriel  
California State Assembly  
1021 O Street, Suite 8230  
Sacramento, CA 95814

Honorable Steve Bennett  
California State Assembly  
1021 O Street, Suite 4710  
Sacramento, CA 95814

**RE: 2025-26 State Budget: Water Quality Control Plan – CEQA Exemption**

Dear President pro Tempore McGuire, Speaker Rivas, Budget Chairs Wiener and Gabriel, and Subcommittee Chairs Allen and Bennett:

We write to express our support for advancing the Governor's proposed [Water Quality Control Plans – CEQA Exemption](#) trailer bill during the remainder of this legislative session, **with the inclusion of a narrowing amendment that adds a two-year sunset.**

The Governor's trailer bill proposes exempting water quality control plans from CEQA provisions. This would apply to the Bay-Delta Water Quality Control Plan, as well as updates to regional water quality control plans, on a permanent basis. We appreciate the administration's ongoing efforts over the past several years to streamline and expedite regulatory processes to advance water infrastructure, cut green tape, and modernize water management across California.

**While we appreciate the above-mentioned efforts, we strongly urge that the proposed language be amended to include a two-year sunset provision.** A near-term exemption will allow a backlog of current processes that have already been well-studied and subject to significant public input to proceed without further delay; however the potential consequences of this bill on future processes are difficult to discern. This sunset provision will provide the Legislature with an opportunity to revisit this mechanism for advancing environmentally focused water quality control plan revisions once the broader impacts of a CEQA exemption to regional water quality control plans are better understood. With a two-year sunset provision included, **we can fully support advancing the Administration's proposed trailer bill as a pilot program.**

If you have any questions, please do not hesitate to contact ACWA's State Regulatory Director, Chelsea Haines at [ChelseaH@acwa.com](mailto:ChelseaH@acwa.com) or at (916) 206-4078.

Sincerely,

Chelsea Haines  
State Regulatory Director  
Association of California Water Agencies

Tricia Geringer  
Vice President of Government Affairs  
Agricultural Council of California

Kam Bezdek  
Legislative Affairs Director  
Northern California Water Association

Gregory Cramer  
Director of Government Affairs  
California Alliance for Jobs

Kristopher Anderson  
Policy Advocate  
California Chamber of Commerce

Esther M. Saenz  
General Manager  
Desert Water Agency

Jennifer Capitolo  
Executive Director  
California Water Association

Sean Barclay  
General Manager  
Tahoe City Public Utility District

Andrea Abergel  
Director of Water  
California Municipal Utilities Association

Brad Koehn  
General Manager  
Turlock Irrigation District

Grant Davis  
General Manager  
Sonoma Water

Ted Trimble  
General Manager  
Western Canal Water District

David Coxey  
General Manager  
Bella Vista Water District

Mary Rogren  
General Manager  
Coastside County Water District

Tom Coleman  
General Manager  
Rowland Water District

Greg Thomas  
General Manager  
Elsinore Valley Municipal Water District

Edwin Pattison  
General Manager  
Byron-Bethany Irrigation District

Adam Larsen  
General Manager  
San Juan Water District

Dennis D. LaMoreaux  
General Manager  
Palmdale Water District

Sheryl Shaw  
General Manager  
Walnut Valley Water District

Jason Martin  
General Manager  
Rancho California Water District

Cary Keaten  
General Manager  
Solano Irrigation District

Hilary Straus  
General Manager  
Citrus Heights Water District

James Derbin  
General Manager  
Castroville Community Services District

Joe Mouawad, P.E.  
General Manager  
Eastern Municipal Water District

Craig D. Miller, P.E.  
General Manager  
Western Municipal Water District

Matthew Hurley  
General Manager  
McMullin Area Groundwater Sustainability  
Agency

Matthew Litchfield  
General Manager  
Three Valleys Municipal Water District

Gary Arant  
General Manager  
Valley Center Municipal Water District

Daniel Slawson  
Board President  
Beaumont-Cherry Valley Water District





**Beaumont-Cherry Valley Water District  
Special Board Meeting  
September 11, 2025**

**Item 3g**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** Update: Revenues and Expenses Related to District Residences

---

**Staff Recommendation**

No recommendation, informational only.

**Executive Summary**

The Finance and Administration Department tracks revenue and expenses related to the District-owned residences and has been requested to provide the information on a semi-annual basis to the Board. This report includes said information through the period of June 30, 2025.

**Background**

As the Beaumont-Cherry Valley Water District (BCVWD) boundaries grew to encompass the more rural areas of Cherry Valley and the Bonita Vista Water Company, it acquired various properties in Edgar Canyon, such as well sites and other facilities, three of which included four residential dwelling structures.

Over time, BCVWD employees have been housed at these four residences to provide security, maintenance, and respond to any emergency needs that may arise at the District's wells and transmission facilities.

The Personnel Committee set a goal of assuring that the monthly maintenance fees charged are fair and equitable, comport with legal considerations, and account for the work provided by the Employee-Occupants. After significant analysis, detailed discussion and careful consideration, the Personnel Committee made findings that a calculation of monthly maintenance fees based on the real estate rule of thumb for determining annual residential maintenance costs would be appropriate and show a proper nexus to the intent of the fee. The Personnel Committee also recommended that monies collected as monthly maintenance fees accrue as restricted funds.

On October 28, 2021, the Board adopted Policy 5095 District Residences and Facility Emergency Policy providing for a Monthly Maintenance Fee for the four District residences. This Monthly Maintenance Fee activity was last presented and discussed at the February 12, 2025 Regular Meeting of the Board of Directors.

**Summary**

For Fiscal Year-to-Date through June 30, 2025, \$10,883.72 has been collected in Monthly Maintenance Fees for the three of the four District residences, while \$16,123.47 has been spent. Tables 1 through 3 reflect the activity related to the District residences, including those associated with Property D, which been vacant since early April 2023.



**Table 1 – Revenue and Expenses related to District Residences as of 12/31/2024**

Residence	Maintenance Fees Collected as of 12/31/2024 <sup>(1)</sup>	District Expenses Incurred as of 12/31/2024 <sup>(1)</sup>	Totals Maintenance Budget as of 12/31/2024 <sup>(1)</sup> (Collected - Expenses)
A	\$ 47,946.15	\$ 25,715.38	\$ 22,230.77
B	51,791.44	22,057.35	29,734.09
C	49,479.44	45,166.07	4,313.37
D	42,331.12	38,392.68	3,938.44
	<b>\$ 170,256.76</b>	<b>\$ 122,965.19</b>	<b>\$ 60,216.66</b>

(1) From inception (~2008) through the end of 2024

**Table 2 – Actual Revenues for 2025 (Through June 30)**

Residence	2025 Monthly Maintenance Fee	2025 Actual Maintenance Fee Collection as of June 30
A	\$ 555.36	\$ 3,319.38
B	667.69	3,990.66
C	597.91	3,573.68
D	933.71	0.00
	<b>\$ 2,754.67</b>	<b>\$ 10,883.72</b>

**Table 3 – Combined Table 1 and 2 with Actual Expenses for 2025 (Through June 30)**

Residence	2025 Available Maintenance Fee Budget (12/31/2024 Budget + YTD)	2025 Actual Expenses through June 30	Remaining Balance (Deficit)
A	\$ 25,550.15	\$ 299.91	\$ 25,250.24
B	33,724.75	12,233.77	21,490.98
C	7,887.05	3,536.93	4,350.12
D	3,938.44	52.86	3,885.58
	<b>\$ 71,100.39</b>	<b>\$ 16,123.47</b>	<b>\$ 54,976.92</b>

### **Fiscal Impact**

The fiscal impact to the District should be net zero over time as the collected fees are calculated to cover all ongoing housing maintenance activities.



## BEAUMONT-CHERRY VALLEY WATER DISTRICT

560 Magnolia Avenue, Beaumont, CA 92223

### MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS Wednesday, July 9, 2025 at 6:00 p.m.

*Meeting held in person at 560 Magnolia Ave., Beaumont, CA  
pursuant to California Government Code Section 54950 et. seq.*

**Call to Order:** *President Slawson opened the meeting at 6:00 p.m.*

*Pledge of Allegiance was led by Director Williams.  
Invocation was given by President Slawson.*

#### **Announcement and Verification of Remote Meeting Participation Pursuant to AB 2449 or GC 54953(b)**

*No directors were attending via teleconference.*

#### **Roll Call:**

Directors present:	Covington, Hoffman, Ramirez (6:11 p.m.), Slawson, Williams
Directors absent:	None
Staff present:	General Manager Dan Jagers Director of Finance and Administration Sylvia Molina Director of Information Technology and Cybersecurity Robert Rasha Director of Operations James Bean Human Resources and Risk Manager Ren Berioso Water Utility Superintendent Julian Herrera Associate Civil Engineer I Evan Ward Engineering Assistant Khalid Sebai Development Services Technician Lilian Tienda Executive Assistant Lynda Kerney
Legal Counsel	James Markman

Members of the public who registered attendance: Dr. Blair Ball; David Hendryx, Meritage Homes; Sarah Wargo; and from the Beaumont-Cherry Valley Recreation and Park District were Dan Hughes, Janet Covington, Aaron Morris, and Mickey Valdivia.

#### **Public Comment:**

From the Beaumont-Cherry Valley Recreation and Park District (BCVRPD):  
Dan Hughes, BCVRPD Vice Chair, advised the Board that they support what needs to be done and want to be involved in making Bogart Park a destination. He suggested reconvening of the ad hoc Bogart Park 2x2 Committee.

Aaron Morris, BCVRPD Assistant Maintenance Superintendent, assured that steps are being taken to advise the public regarding fire safety including permanent signage,

social media, the booking website, and camp hosts. He offered to collaborate with BCVWD staff to create a safer space for the public.

BCVWD General Manager Dan Jagers added that there had been communication with BCVRPD to talk about needs and assure all was being done to minimize exposure to camper or visitor activities. He suggested partnering with the community to provide the best opportunities for the land and work is continuing.

#### **1. Adjustments to the Agenda**

*Staff requested Item 14 Closed Session to be tabled.*

*Pursuant to Government Code Section 54954.2 the Board made a determination that there is an immediate need to take action and that the need arose after the posting of the agenda, and authorized placement of an urgency item on the agenda:*

**Ratification of the General Manager's Declaration of a District  
Emergency regarding Necessary Immediate Repairs to Well 24**  
*by the following roll-call vote:*

MOVED: Williams	SECONDED: Covington	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

*6:11 p.m. Director Ramirez arrived at the meeting*

#### **Emergency Item: Ratification of the General Manager's Declaration of a District Emergency regarding Necessary Immediate Repairs to Well 24**

General Manager Dan Jagers advised the Board that after conferring with President Slawson on Sunday, July 6, he had declared an emergency regarding repairs to Well 24. The estimated repair cost for the motor failure may be more than the General Manager's limit of \$250,000. Jagers described the damage and the importance of Well 24 to the District's ability to serve water. He reminded that the Well 24 motor was replaced about five years ago, and two spare motors were purchased. One of the spares was adapted to fit and is currently in use and Well 24 is back online.

Motor repair is close to completion, Jagers continued. He recommended purchase of a new motor while retaining the damaged motor's parts for future use and setting aside the spare motor for future emergency needs.

During discussion, Director Hoffman emphasized the importance of rebuilding the damaged motor to retain it as a backup, while Director Covington stressed the prudence of maintaining a spare motor in inventory. Directors Ramirez and Williams commended staff for their quick response and supported both the repair and acquisition strategies. By consensus, the Board directed staff to proceed with purchasing a new replacement motor, while also completing the rebuild of the failed motor so that both units would be available for future emergency use, thereby ensuring redundancy in the District's operations.

*The Board ratified the General Manager's declaration of emergency of Well 24 by the following roll-call vote:*

MOVED: Ramirez	SECONDED: Williams	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

## **2. Reports / Presentations / Information Items**

*Director Williams requested oral reports on items a and c, and Director Covington requested a report on item b.*

a. California Water Supply Conditions and Water Issues. Jagers reviewed the current water portfolio, and he and Director of Operations James Bean responded to a question from Director Williams about the depiction of drought conditions in the state.

b. 2025 Mid-Year Budget review: Director of Finance and Administration Sylvia Molina explained the mid-year review process and highlighted key points:

1. The district has already met its budgeted interest income for the entire year by the end of May, potentially doubling the original projection.
2. The election expense was considerably higher than anticipated, with the original budget around \$60-65,000, but the actual invoice was over \$140,000.
3. The District maintains a conservative approach to budgeting by focusing on expenses and ensuring sufficient funds for the current year.
4. Transparency is maintained by documenting all transfers and potential budget adjustments.

In response to Director questions, Molina described best practices in budget transfers. Jagers added that over the last few years, the District has been under budget. Director Hoffman pointed out that interest income is above budget but was offset by the increase in the cost billed for the 2024 election.

c. California Special Districts Association (CSDA) Cybersecurity Award: Molina highlighted the commitment of the IT Department and explained the award to the Board. She noted that it would be accepted in person by Director Williams at the CSDA annual conference.

Director of information Technology and Cybersecurity Robert Rasha thanked the Board for their support of the resources necessary to provide a robust cybersecurity and modern technology program. He noted the critical importance of cybersecurity to the operation and its relationship to every element of the organization

*The Board received and filed the following reports:*

*a. California Water Supply Conditions and Water Issues*

- b. 2025 Mid-Year Budget Review
  - c. CSDA Cybersecurity Award
  - d. Legislative Action and Issues Update
- by the following roll-call vote:

MOVED: Williams	SECONDED: Ramirez	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

### 3. Consent Calendar

*Consent Calendar items 3a through 3e were approved with one motion by the following roll-call vote:*

- a. Review of the May 2025 Budget Variance Reports
- b. Review of the May 31, 2025 Cash/Investment Balance Report
- c. Review of Check Register for the Month of June 2025
- d. Approval of June 2025 Invoices
- e. Minutes of the Regular Meeting of May 22 , 2025

MOVED: Covington	SECONDED: Williams	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

### 4. Resolution 2025-25: Adopting a Joint Communities Facilities Agreement with the Beaumont Unified School District and Meritage Homes of California, Inc., with Respect to Community Facilities District No. 2025-1 of the Beaumont Unified School District

Associate Civil Engineer Evan Ward presented the proposed adoption of a Joint Communities Facilities Agreement (JCFA) with the Beaumont Unified School District (BUSD) and Meritage Homes of California, Inc. He explained that the agreement related to water facilities within Oak Valley Parkway and phases IVB and IVC of the Fairway Canyon development. Ward outlined the history of the proposal, noting that an earlier JCFA had been considered with the City of Beaumont but was not pursued by the City Council. Instead, Meritage Homes requested that BCVWD and BUSD proceed with a JCFA. BUSD approved a resolution of intention in June 2025, with additional formation actions scheduled for July and August.

The Board had previously discussed the concept of a JCFA, beginning with an October 2023 presentation of a proposed agreement with the City of Beaumont and subsequent direction at the August 2024 Engineering Workshop to proceed with the City. Following the City Council's lack of action, the matter was revisited at the District's May 14, 2025 meeting, leading to the current proposal with BUSD.

General Manager Jagers emphasized that the JCFA would not provide any advantage to the District but would serve primarily as a mechanism to assist the



developer in financing required backbone facilities. BUSD would administer the financing, with the District's responsibilities for facilities continuing to be funded through capacity charges. Jagers noted that while this approach does not directly benefit the District, it offers the developer access to lower-cost financing. He acknowledged that CFDs are widely used across the state and that the arrangement would support the delivery of infrastructure in a growing community. He confirmed that legal counsel had reviewed the documents and found them to be in order.

Director Covington raised questions regarding the resolution previously approved by BUSD, particularly the \$20 million cap on indebtedness. Meritage Homes' representative, David Hendryx, clarified that the amount covered both school facilities and approximately \$5 million in District infrastructure improvements, with no in-tract improvements included. He explained that the financing structure was designed to keep CFD tax obligations below 2% of home values, preserving affordability. Covington further commented that he found the agreement well-structured overall but expressed concern about ambiguous language in Section 6, where "General Manager" was used without consistently specifying the Water District.

Responding to Covington's concern, Hendryx explained that the resolution defined the General Manager as the District's General Manager. Covington and Jagers agreed that staff and legal counsel would review and revise the language for clarity to avoid future ambiguity. Covington emphasized that precise terminology was important in a three-party agreement to ensure responsibilities were clear.

Director Williams asked about the lack of action by the City of Beaumont on the JCFA process. Both Jagers and Hendryx indicated that the lack of action appeared to reflect procedural challenges.

Director Ramirez inquired whether any of the infrastructure had already been built. Ward and Jagers noted that some improvements along Oak Valley Parkway were under construction, with other backbone facilities just beginning. Hendryx provided additional detail, stating that the Sorenstam Drive facilities were completed and that three major pipelines forming the final loop for the community were underway, with completion expected by late 2025. He also explained that Meritage would fund all improvements up front, with reimbursement only after acceptance and review by the District, bond counsel, and a third-party administrator.

President Slawson noted that CFDs would likely be used in future developments and moved to adopt Resolution 2025-25 approving the JCFA with BUSD and Meritage Homes, with the stipulation that Section 6 be revised to replace "General Manager" with "Water District General Manager."

*The Board adopted Resolution 2025-25 Adopting a Joint Communities Facilities Agreement with the Beaumont Unified School District and Meritage Homes of California, Inc., with Respect to Community Facilities District No. 2025-1 of the Beaumont Unified School District for water facilities located within Oak Valley Parkway, and within the Fairway Canyon development Phases IVB and IVC, with non-substantive corrections identifying the water district's general manager by the following roll-call vote:*

MOVED: Slawson	SECONDED: Williams	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

7:30 p.m. President Slawson called a short recess.

7:38 p.m. The Board reconvened from recess.

**5. Resolution 2025-26: Amending the District's Policies and Procedures Manual:**

- a. 7009 Drone Usage
- b. 7010 Electronic Signature
- c. 7012 Accessibility

Human Resources and Risk Manager Ren Berioso introduced three Information Technology policies for inclusion in the District's Policies and Procedures.

Policy 7009 – Drone Usage: The District employs both aerial and underwater drones for facility maintenance and monitoring, and the new policy establishes clear standards to ensure safe, legal, and responsible use. It applies to District employees as well as contractors.

Policy 7010 – Electronic Signature: The policy addresses the District's increasing reliance on electronic signatures for contracts and official documents, emphasizing the importance of ensuring signatures are secure, legally binding, and compliant with state and federal law.

Policy 7012 – Accessibility: The District is committed to ensuring that all digital resources—including websites, applications, and documents—are accessible to individuals with disabilities in compliance with federal and state laws such as the Americans with Disabilities Act (ADA). The policy requires that employees receive training and remain accountable for creating content that meets accessibility standards.

*The Board adopted Resolution 2025-26 Amending the District's Policies and Procedures Manual adding the following policies:*

*7009 Drone Usage*

*7010 Electronic Signature*

*7012 Accessibility*

*by the following roll-call vote:*



MOVED: Covington	SECONDED: Williams	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

**6. Resolution 2025-27 Authorizing an Amendment to the BCVWD Fiscal Year 2025 Operating Budget for 01-30-310-580011 General Legal**

Director of Finance and Administration Sylvia Molina presented a request for a mid-year amendment to the Fiscal Year 2025 Operating Budget for General Legal expenses. She explained that the original budget allocation of \$83,500 had been nearly expended by May due to increased legal activity and advisement needs, with projected expenditures requiring an additional \$136,000 to cover anticipated costs through year-end. Molina noted that while potential savings in other accounts could offset some expenses, the adjustment was necessary to ensure transparency and continued legal support. General Manager Dan Jagers added that legal expenses, though elevated this year, remained relatively low compared to other agencies and that staff supported the amendment as prudent financial planning. Board members acknowledged the explanation and offered no objections.

*The Board adopted Resolution 2025-27 authorizing a mid-year adjustment to the Fiscal Year 2025 Operating Budget for 01-30-310-580011 General Legal, in an amount not to exceed \$136,000 by the following roll-call vote:*

MOVED: Hoffman	SECONDED: Williams	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

**7. Resolution 2025-\_\_: Authorizing an Amendment to the 2025-2029 Capital Improvement Budget for the Elm and Wellwood Alley Service Replacements Project (NOT ADOPTED)**

Associate Civil Engineer Evan Ward requested an amendment to the 2025–2029 Capital Improvement Budget for the Elm and Wellwood Alley Service Replacements Project. He explained that the proposal expanded the project scope from 31 to 47 service replacements, added relocations of three fire hydrants, a blow-off valve, a sampling station, and a meter, and increased the budget by \$235,900 to a total of \$535,600. Ward also requested authorization of \$113,300 for preliminary engineering and Phase 1 construction to meet the City of Beaumont’s schedule for sidewalk improvements. Jagers added that the project would allow abandonment of aging alley pipelines and improve long-term operational reliability.

Director Covington questioned the allocation for engineering and soft costs, which totaled \$140,600. He expressed skepticism about spending such a sum for design and survey work on service line and hydrant replacements, arguing that District standards already specify installation methods and that survey-level engineering might not be warranted for this scope of work. Covington stated that while engineering is essential for pipeline projects, he did not see justification for such extensive costs in this case and cautioned against what he viewed as unnecessary spending.

Jaggers responded that part of the engineering budget was intended to address complex grade issues and coordination with City improvements, particularly along Elm Avenue near Eighth Street. He also clarified that staff included funds for surveying and potential outside engineering support to minimize change orders and delays. Directors recommended reassessment of the engineering estimate. Director Ramirez supported proceeding with critical Phase 1 relocations but agreed the larger engineering allocation should be revisited to ensure efficient use of funds.

Directors suggested that some of the engineering work might be handled by District staff rather than consultants, reducing the need for extensive outside services. Jaggers and Field Superintendent Julian Herrera noted that while the preference is to complete work in house, workload demands, and time-sensitive City coordination may require contracting portions of the work.

In response to these concerns, Jaggers recommended tabling the broader budget amendment and returning with refined cost estimates and clearer determination of whether work would be performed in-house or by contractors. Directors acknowledged the urgency of Phase 1 work tied to the City's sidewalk project but expressed consensus to authorize only existing funds for immediate needs while staff re-examined the engineering component.

*President Slawson tabled the item.*

## **8. Authorize Additional Funds for Hydrogeological Support Services for the Drilling and Construction of Wells 30 and 31**

General Manager Jaggers presented a request for authorization of additional funds to support hydrogeological services for the drilling and construction of Well 30. He explained that Wells 30 and 31 had originally been approved as a combined project in 2017, but staff now recommended separating them due to siting challenges and the District's Chromium VI (CrVI) compliance strategy. Well 30, originally planned near Noble Creek Park, would instead be relocated to the northwest corner of the Noble Creek Recharge Facility, a site offering more reliable groundwater conditions and reduced risk of CrVI. Jaggers emphasized the urgency of moving forward given the State's October 2026 CrVI compliance deadline and noted that drillers were currently available.

Jaggers further explained that the relocation and project split required updated costs and a revised scope of work from consultant Thomas Harder & Co. The request before the Board was to reallocate and expend funds not to exceed \$178,568 for Well 30, with a future, separate request anticipated for Well 31 once a new site was finalized. He acknowledged that the total cost of separating the projects would exceed the

original 2017 allocation of \$261,000 by approximately \$118,000, but he also noted that interest earnings on unspent funds had partially offset this increase. Both wells would be funded by capacity charges and capital reserves, not customer rates.

Director Covington asked detailed questions about the financial history of the project, including how much of the original \$261,000 had already been spent and how the revised allocation compared to prior approvals. Jagers clarified that approximately \$21,841 had been expended on surveying of now-unused sites and that the current request reset the budget for Well 30 based on the revised scope. He emphasized that the reallocation was intended to provide a transparent accounting of expenditures and to set a clear path for completion of Well 30. Covington stated that his questions were intended to track the financial details carefully in anticipation of the subsequent request.

*The Board approved the reallocation and expenditure of funds in an amount not to exceed \$178,568 for updated design engineering and construction services for Well 30, in accordance with the revised scope of work provided by Thomas Harder & Co. dated June 30, 2025, and approved the final budget adjustments reflecting prior expenditures related to site surveying of the now-unused locations by the following roll-call vote:*

MOVED: Covington	SECONDED: Williams	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

**9. Authorize the General Manager to Expend an Amount Not to Exceed \$15,800.00 for Revisions to Existing Noble Water Storage Tank No. 2 and Transmission Pipeline Plans (T-3040-0001 and T-3040-0001 PZ Pipeline Projects)**

General Manager Daniel Jagers explained that revisions were needed to the existing Noble Water Storage Tank No. 2 and Transmission Pipeline plans. While the District had sufficient funds available from prior allocations, staff preferred to bring the matter forward separately for transparency. He emphasized that incorporating a booster station pad and piping adjustments at this stage would avoid more costly pavement repairs later. Jagers also described preliminary design work he had undertaken, which included siting the booster station, generator, and associated equipment, and noted that the consultant Cozad & Fox would formalize the design revisions.

Associate Civil Engineer Evan Ward presented the request to authorize an amount not to exceed \$15,800 for plan revisions. He explained that Cozad & Fox had prepared the original Noble Tank and pipeline plans, which were completed in 2023, and that the District had since separated the projects because the pipeline component qualified for federal American Rescue Plan Act (ARPA) funding. Ward reported that the pipeline project was nearly complete, pending delivery of butterfly valves. He added that the proposed Noble Booster Station would improve water supply redundancy in the upper pressure zones and that funding for the revision work would come from capital expansion funds (capacity charges).

Director Covington asked clarifying questions about the relationship between the existing Noble Booster Station and the proposed improvements. He confirmed with Jagers that the project involved relocating and upsizing the booster station to coordinate with the new two-million-gallon storage tank, which would be paired with the existing one-million-gallon tank to bring total storage to three million gallons at the site. Covington commented on the proactive planning and commented that this forward-looking approach would improve reliability in the system.

*The Board authorized the General Manager to execute a Change Order with Cozad & Fox, Inc. for a revision to the existing Noble Water Storage Tank No. 2 and Transmission Pipeline Plans in the amount of \$14,312 and authorized \$1,488 (~10% rounded contingency) for a total not to exceed amount of \$15,800 by the following roll-call vote:*

MOVED: Williams	SECONDED: Ramirez	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

#### 10. Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem

The Board discussed the following events and a request for reimbursement under Policy 4070.3 which provides for submittal of a request after the event has occurred.

DAY	EVENT	Estimated Cost	Vote?	COVINGTON	HOFFMAN	RAMIREZ	SLAWSON	WILLIAMS
15-Jul	ACWA webinar: Combating Misinformation	\$ 30.00				YES		YES
22-Jul	CSDA Webinar: Mastering Capital Financing	\$ -				YES		YES
4-Aug	Tri-State Seminar	\$ 2,445.00	APR	YES		YES	NO	NO
6-Aug	Beaumont Chamber Breakfast	\$ 25.00						
8-Aug	BIA Southern CA Water Conference	\$ 125.00				Pending	YES	YES
20-Aug	Urban Water Institute San Diego	\$ 3,549.00				Pending	YES	YES
25-Aug	CSDA Annual Conference - Monterey	\$ 3,709.00						YES
10-Sep	State of the City (Chamber) dinner	\$ 75.00						
17-Sep	CSDA Workshop: Finance & Fiscal Responsibility	\$ 265.00						
22-Sep	CA-NV Drought and Climate Outlook	\$ -	REQ					
26-Sep	CSDA webinar: Leadership Lessons	\$ -						
1-Oct	WEF Annual Water Summit	\$ 2,800.00		YES			YES	NO
22-Oct	WEF Northern Cal Water Tour	\$ 2,798.00	APR			NO	YES	YES
2-Dec	ACWA Fall Conference (San Diego)	\$ 3,500.00				YES		YES

*The Board approved reimbursement of associated reasonable and necessary expenses and per diem not to exceed \$694.51 for the attendance of Director Andy Ramirez at the following event:*

- *Metropolitan Water District of Orange County 2025 Water Policy Forum and Dinner on June 26, 2025*

*by the following roll-call vote:*

MOVED: Slawson	SECONDED: Williams	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

*The Board rescinded approval of and disallowed per diem compensation and expenses related to the ACWA / JPIA Leadership Essentials program by the following roll-call vote:*

MOVED: Williams	SECONDED: Covington	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

*The Board preapproved attendance of all directors at the following events for purposes of per diem and reimbursement of associated reasonable and necessary expenses per District policy:*

- *California-Nevada Drought and Climate Outlook webinar on Sept. 22, 2025*

*by the following roll-call vote:*

MOVED: Williams	SECONDED: Ramirez	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

## **11. Reports For Discussion and Possible Action**

### **a. Ad Hoc Committees**

- Communications: Director Ramirez reported that the Committee's efforts have significantly improved public outreach, citing new social media content, articles in the *Record Gazette*, and expanded coverage of capital projects and water quality reporting. He noted the committee's role in promoting the Consumer Confidence Report and highlighted recent community events, such as participation in the heli-hydrant opening with Cal Fire
- Sites Reservoir: Jagers stated that staff is still working through elements related to the Sites Reservoir project, with no new substantive updates at this time



- iii. Bogart Park: Jagers described recent communications with the Beaumont-Cherry Valley Recreation and Park District regarding fire risks at Bogart Park, particularly over the July 4th holiday. He and multiple directors expressed concern about open campfires amid dry conditions, the park's lease obligations, and overall fire safety. Directors recommended a joint site visit and reconvening the ad hoc committee to evaluate improvements, while Jagers cautioned against the District assuming maintenance responsibilities due to liability risks
  - iv. Water Re-Use 3x2: Jagers reported on a recent meeting with City of Beaumont staff and consultants, explaining that the city's adaptive management plan would keep 1.7 million gallons per day in San Timoteo Creek rather than pursuing more extensive reductions. He noted that further studies would require years of monitoring and higher costs, and that the matter remains in the City's consultants' hands
  - v. Board Policies: Director Williams reported that the committee met on June 10 to review ethics policies and other items, with the next meeting scheduled for July 21.
- b. Standing Committees (President Slawson referred to the written report)
- i. Finance & Audit Committee
  - ii. Personnel Committee
- c. Directors' Reports
- o CSDA Award Nominating Committee May 17, 2025 (Ramirez)
  - o Riverside County Water Task Force May 30, 2025 (Slawson)
  - o San Geronio Pass Water Agency Meeting on June 16, 2025 (Slawson, Ramirez)
  - o Water Education for Latino Leaders Webinar: Recycled Water: A Key to a Resilient Water Future on June 18, 2025 (Ramirez)
  - o Metropolitan Water District of Orange County 2025 Water Policy Forum on June 26, 2025 (Ramirez – *report given earlier*)
- d. Directors' General Comments
- o Director Williams encouraged involvement in the Association of California Water Agencies.
- e. General Manager's Report. Mr. Jagers reported:
- **Chromium VI Compliance Plan:**
    - o Submitted to the State on July 1, in line with regulatory deadlines.
    - o Emphasized avoidance strategies first (new well siting, non-potable supplies), with treatment as a secondary option.
    - o Jagers cautioned that overlapping State mandates on conservation and treatment could lead to stranded assets if long-term water use decreases significantly

- **Well Development:**
  - Staff is working quickly to advance new wells and related facilities.
  - These efforts are critical to meeting compliance timelines and ensuring future supply reliability
- **Operational Update:**
  - Non-potable water supplies have been integrated into the system where possible to support avoidance measures.
  - Staff continues to manage multiple projects to align with State requirements
- **Equipment Acquisition:**
  - The District recently received its first of two potholing/vactor trailer units approved earlier in the year.
  - The new equipment will be showcased at an upcoming engineering workshop if not already deployed
- **Workload and Planning:**
  - Acknowledged the intensity of recent workloads and the need for careful long-term planning.
  - Emphasized that staff is focused on maintaining cost-effectiveness and compliance while advancing multiple initiatives

f. Legal Counsel Report: None.

## 12. Topic List for Future Meetings

	Item requested	Date of request	Requester
A	Report on alternative energy sources and storage (Agendize in August per Dan Jagers 2/27/25)	1/23/25 and 2/12/25	Ramirez

## 13. Announcements

*President Slawson pointed out the announcements:*

- Personnel Committee: Tuesday, July 15 at 4:30 p.m.
- San Geronio Pass Regional Water Alliance: Wednesday, July 23 at 5 p.m.
- Engineering Workshop: Thursday, July 24 at 6 p.m.
- Beaumont Basin Watermaster Committee: Wednesday, Aug. 6 at 11 a.m.
- Finance & Audit Committee meeting: Wednesday, Aug. 7 at 3 p.m.
- District office will be closed Monday, Sept. 1 in observance of Labor Day
- Regular Board Meeting: Wednesday, Sept. 10 at 6 p.m.

## 14. Closed Session

*President Slawson tabled the Closed Session item:*

CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Pursuant to California Government Code Section 54956.8  
Property: Sites Reservoir and water rights associated therewith  
Agency Negotiator: Dan Jagers, General Manager  
Under Negotiations: Continued participation in financial support of the Project

**15. Report on Action Taken During Closed Session**

*There was no Closed Session.*

**16. Adjournment:** *President Slawson adjourned the meeting at 9:23 p.m.*

ATTEST:

*DRAFT UNTIL APPROVED*

*DRAFT UNTIL APPROVED*

---

Director Daniel Slawson, President  
to the Board of Directors of the  
Beaumont-Cherry Valley Water District

---

Director Andy Ramirez, Secretary  
to the Board of Directors of the  
Beaumont-Cherry Valley Water District





**Beaumont-Cherry Valley Water District  
Special Board Meeting  
September 11, 2025**

**Item 5**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** District Participation with San Geronio Pass Water Agency for the Preparation of the 2025 Urban Water Management Plan and Funding Authorization

---

**Staff Recommendation**

Authorize the General Manager to execute the Funding Agreement with the San Geronio Pass Water Agency for the 2025 Urban Water Management Plan in an amount not to exceed **\$56,100.00 (\$50,940.00 for engineering services plus a rounded 10% contingency of \$5,160.00).**

**Executive Summary**

BCVWD is preparing for the 2025 Urban Water Management Plan (UWMP), which is due by July 1, 2026. In preparation for this state-mandated update, District staff recommends the Board consider collaborative participation with the San Geronio Pass Water Agency (SGPWA). SGPWA, the District's wholesale supplier, has proposed a joint preparation effort with all retail agencies in their Sphere of Influence. South Mesa Water Company and Yucaipa Valley Water District are joining San Bernardino Valley Municipal Water District in their regional plan. The SGPWA plans to engage a shared consultant, Zanjero Group, to assist in preparing the UWMP.

A coordinated approach between SGPWA and BCVWD would improve regional planning consistency and ensure shared assumptions regarding imported supplies, reliability assessments, and water shortage contingency planning. Cost savings often occur when multiple agencies work in joint planning as opposed to preparing individual UWMPs. District staff is requesting the Board consider authorizing the General Manager to execute the Funding Agreement with San Geronio Pass Water Agency in the not to exceed amount of **\$56,100.00.**

**Background**

California Water Code (§10610–10656 and §10608) requires UWMPs to be submitted every five years by suppliers providing over 3,000 acre-feet annually or serving more than 3,000 connections. The UWMP serves several purposes:

1. Forecasting water supply and demand over a 20-year horizon
2. Describing water shortage contingency strategies
3. Outlining demand management measures
4. Discussing recycled water use and planning

California State Department of Water Resources (DWR) provides support to agencies through guidebooks and workshops. Following submittal, DWR reviews each UWMP and compiles a legislative report summarizing compliance statewide.

BCVWD has previously prepared the 2010, 2015, and 2020 UWMPs in-house. For 2005 and prior, consultant assistance (Parsons) was utilized. For 2025, District staff is exploring cost-effective alternatives for consultant support, with an emphasis on regional collaboration.



## **Discussion**

SGPWA and BCVWD share significant planning overlap, particularly regarding State Water Project supplies, regional supply reliability, and drought contingency planning. Joint development of the 2025 UWMP presents an opportunity to:

1. Improve alignment of assumptions and projections
2. Reduce duplication of consultant efforts
3. Leverage regional planning tools and data
4. Create consistent messaging and data
5. Offset consultant fees
6. Strengthen the region's competitiveness for securing future grant funding

SGPWA has proposed retaining a consultant for plan development, with shared cost participation from interested retail agencies and plans to consider a Professional Services Agreement at their Board Meeting on Monday, September 8, 2025. BCVWD, as the largest SGPWA retailer, would be a key participant in this effort.

Participation could also include:

1. Joint stakeholder engagement efforts
2. Consolidated water shortage contingency planning
3. Regional planning scenarios reflecting inter-agency coordination

The preparation of a UWMP by the regional wholesale entity with participation by the retail agencies is currently in practice in both the high desert (Mojave) and at San Bernardino Valley Water District, as well as other areas.

Staff recommends that the Board consider this opportunity for regional collaboration and provide direction regarding the District's desired level of participation.

## **Fiscal Impact**

SGPWA has indicated that the total estimated cost of the regional UWMP preparation is approximately \$152,820. The cost-sharing proposal includes a 1/3 contribution by BCVWD (approximately **\$50,940.00**) and a 2/3 contribution by SGPWA (approximately **\$101,880.00**).

BCVWD's anticipated costs would be approximately **\$56,100.00** (**\$50,940.00** for engineering services plus a rounded 10% contingency of **\$5,160.00**) for consultant services, in addition to District staff time for data compilation, review, and coordination. These efforts have traditionally been supported through the District's existing operating budget. These project costs are proposed to be funded from Outside Engineering which is part of the Operating Budget.

## **Attachments**

1. Draft Funding Agreement Between SGPWA and BCVWD for the 2025 UWMP
2. Zanjero Group Scope of Work
3. Zanjero Group Task and Budget

Staff Report prepared by Evan Ward, Associate Civil Engineer I and Mark Swanson, Director of Engineering

**FUNDING AGREEMENT BETWEEN THE  
BEAUMONT-CHERRY VALLEY WATER DISTRICT AND THE SAN GORGONIO  
PASS WATER AGENCY FOR THE  
2025 URBAN WATER MANAGEMENT PLAN**

This Funding Agreement ("AGREEMENT") dated as of September \_\_, 2025, is entered into by and between the BEAUMONT-CHERRY VALLEY WATER DISTRICT, a California irrigation district ("DISTRICT"), and the SAN GORGONIO PASS WATER AGENCY, a California special act water agency ("SGPWA"). DISTRICT and SGPWA are collectively referred to herein as the "PARTIES" and individually as a "PARTY." The PARTIES hereby agree as follows:

**RECITALS**

- A. WHEREAS, the Urban Water Management Planning Act (Water Code sections 10610 *et seq.*) requires urban water suppliers to develop and update an Urban Water Management Plan ("UWMP") every five years to analyze supply reliability over a 20-year planning horizon; and
- B. WHEREAS, SGPWA's 2025 UWMP (the "PROJECT") represents the next phase of water supply planning for SGPWA's service area, incorporating an integrated approach of synthesizing information from the regional water purveyors to assess water demand, water supply, water reuse, and sustainability initiatives through 2075; and
- C. WHEREAS, the PROJECT will demonstrate both existing water supply reliability through the statutorily-required planning period through 2050 and planned regional supply reliability through 2075; and
- D. WHEREAS, the PARTIES have agreed on the scope of work, which is described in *Exhibit A* attached hereto; and
- E. WHEREAS, SGPWA will bear the initial cost for the PROJECT and DISTRICT will reimburse SGPWA for its one-third share of the total cost, not to exceed \$50,940, after completion and approval of the UWMP; and
- F. WHEREAS, the PROJECT will be completed by Zanjero, LLC, a Delaware limited liability company ("ZANJERO"), at the total cost of \$152,820 as described in the task and budget spreadsheet attached hereto as *Exhibit B*; and
- G. WHEREAS, DISTRICT wishes to support the preparation of the UWMP by providing a financial contribution equal to one-third of the total cost of the PROJECT, which amount not to exceed \$50,940 (the "DISTRICT CONTRIBUTION"); and
- H. WHEREAS, the purpose of this AGREEMENT is to memorialize the mutual understanding by and between SGPWA and DISTRICT with respect to the DISTRICT CONTRIBUTION to the PROJECT.

NOW, THEREFORE, the PARTIES hereto mutually agree that the above recitals are true and correct and incorporated into the terms of this AGREEMENT as follows:

## **1. PROJECT DESCRIPTION AND OBJECTIVES**

The PARTIES will develop the UWMP to assess current water supply conditions, forecast future needs, propose water-saving measures, and provide recommendations to enhance the overall water sustainability for the region. It will involve multiple regional retailers, public agencies, and stakeholders.

The PROJECT will include the following tasks:

- Task 1: Information and Data Collection, and Project Kick-Off Meeting
- Task 2: Service Area, Water Demand, and Conservation
- Task 3: Water Supply Projections
- Task 4: Prepare and Submit Draft and Final 2025 UWMP
- Task 5: Support Public Outreach
- Task 6: Project Management

The full Scope of Work is provided in *Exhibit A*, which is attached hereto and incorporated by reference, with an anticipated completion date of May 15, 2026.

## **2. COST SHARING AND PAYMENT TERMS**

### **2.1 Cost Sharing Arrangement**

The PROJECT'S total cost is currently estimated at \$152,820. The PARTIES agree, in principle, to SGPWA bearing two-thirds (2/3) of the total project cost and DISTRICT bearing one-third (1/3) of the total project cost. However, notwithstanding the one-third cost share structure, the DISTRICT CONTRIBUTION will not exceed Fifty Thousand Nine-Hundred Forty Dollars (\$50,940.00), regardless of the final PROJECT cost.

### **2.2 Payment**

SGPWA will pay the full PROJECT cost and submit an invoice to DISTRICT for reimbursement within 30 days of the PROJECT'S completion and delivery to the PARTIES. DISTRICT agrees to reimburse SGPWA for the lesser of (a) one-third (1/3) of the total PROJECT cost or (b) \$50,940 within thirty (30) days of invoicing by SGPWA once the PROJECT is completed.

## **3. MISCELLANEOUS TERMS**

- ### **3.1**
- The PARTIES agree to maintain the confidentiality of any proprietary or sensitive information disclosed during the course of the PROJECT, including but not limited to financial data, stakeholder information, and specific water usage data.

- 3.2** Nothing in this section will restrict the PARTIES' ability to comply with the California Public Records Act (Gov. Code § 6250 *et seq.*), provided that each PARTY will make reasonable efforts to notify the other prior to releasing any confidential or sensitive information pursuant to a public records request.
- 3.3** Each PARTY will indemnify, defend, and hold harmless the other PARTY, its officers, officials, employees, and agents from and against any claims, liabilities, damages, losses, or expenses, including reasonable attorneys' fees, to the extent arising from the negligent or wrongful acts or omissions of the indemnifying PARTY in the performance of this AGREEMENT.
- 3.4** The data generated during the development of the UWMP, including findings, reports, and analyses, will be jointly owned by SGPWA and DISTRICT. Each PARTY will have the right to use the UWMP and its contents for their respective purposes. Any data shared by regional retailers or other stakeholders will remain the property of the contributor, unless otherwise agreed in writing.
- 3.5** The PARTIES acknowledge that ZANJERO will be retained by SGPWA to assist in preparing the UWMP. The PARTIES agree that ZANJERO will have access to all data and information provided by either PARTY for the sole purpose of preparing the UWMP.
- 3.6** If any provision in this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.
- 3.7** This AGREEMENT is to be construed in accordance with the laws of the State of California. Any action at law or in equity brought by any of PARTIES hereto for the purpose of enforcing a right or rights provided for by this Agreement will be tried in a court of competent jurisdiction in the County of Riverside, State of California, and PARTIES hereto waive all provisions of law providing for a change of venue in such proceedings to any other county. Neither SGPWA nor DISTRICT will assign this AGREEMENT without the written consent of the other PARTY.
- 3.8** This AGREEMENT is made and entered into for the sole protection and benefit of PARTIES hereto. No other person or entity will have any right of action based upon the provisions of this AGREEMENT.
- 3.9** Any and all notices sent or required to be sent to PARTIES of this AGREEMENT will be mailed by first class mail, postage prepaid, to the following addresses:

BEAUMONT-CHERRY VALLEY  
DISTRICT

560 Magnolia Avenue  
Beaumont, CA 92223  
Attn: General Manager

SAN GORGONIO PASS WATER  
AGENCY

1210 Beaumont Avenue  
Beaumont, CA 92223  
Attn: General Manager

- 3.10** In the event of a dispute arising out of or relating to this AGREEMENT, the PARTIES agree to attempt to resolve the issue through informal negotiation and, if necessary, mediation before an impartial neutral. The PARTIES agree to share the cost of such mediation equally.
- 3.11** This AGREEMENT is intended by the PARTIES hereto as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the terms and conditions thereof and supersedes any and all prior and contemporaneous agreements and understandings, oral or written, in connection therewith. This AGREEMENT may be changed or modified only upon the written consent of the PARTIES hereto.
- 3.12** This AGREEMENT may be executed in one or more counterparts, each of which will be deemed an original, but all of which taken together will constitute one and the same instrument.

**[Signatures on the following page]**

**SIGNATURE PAGE TO THE FUNDING AGREEMENT BETWEEN THE  
BEAUMONT-CHERRY VALLEY WATER DISTRICT AND THE SAN GORGONIO  
PASS WATER AGENCY FOR THE  
2025 URBAN WATER REGIONAL MANAGEMENT PLAN**

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on September \_\_\_\_\_, 2025.

**BEAUMONT-CHERRY VALLEY WATER  
DISTRICT**

By: \_\_\_\_\_  
DANIEL K. JAGGERS  
General Manager

**APPROVED AS TO FORM:  
RICHARDS WATSON & GERSHON APC**

By: \_\_\_\_\_  
JAMES MARKMAN  
Legal Counsel

**ATTEST:**

By: \_\_\_\_\_  
Lynda Kerney  
Executive Assistant

**SAN GORGONIO PASS WATER AGENCY**

By: \_\_\_\_\_  
LANCE ECKHART  
General Manager /Chief Hydrogeologist

**BEST BEST & KRIEGER LLP**

By: \_\_\_\_\_  
HOLLAND STEWART  
Legal Counsel

**ATTEST:**

By: \_\_\_\_\_  
MARICELA V. CABRAL  
Board Secretary



***San Geronio Pass Water Agency  
Regional UWMP Tasks***

***July 14, 2025***

The purpose of this document is to provide San Geronio Pass Water Agency (“SGPWA” or “Agency”) with a Scope of Work for the 2025 Regional Urban Water Management Plan (UWMP). A regional urban water management plan requires integrating the water supply and demands for all water purveyors in a defined geographic area. In this case, it is all of the the water purveyors in SGPWA’s service area – including those that are not necessarily required to prepare an UWMP. The integrated analysis creates scaled cost efficiencies and eliminates planning inconsistencies that may arise in multiple water supply and demand assumptions characterized in various UWMP documents. The dry climatological factors in the SGPWA region, the unique characteristics of the available surface water and groundwater supplies, and the regulatory issues that affect the water purveyors – like the Delta Reform Act – necessitate preparing a Regional Urban Water Management Plan in the SGPWA service area.

**Background and Key Issues**

In 2020, SGPWA embarked on its first foray into synthesizing regional demands with regional supplies to support a 25-year water planning horizon in its Urban Water Management Plan (UWMP). SGPWA worked closely with the Regional Urban Water Purveyors (Purveyors) to accurately capture each agency’s water demands and water supplies. SGPWA and the Purveyors recognized the need to integrate long-term water plans to preserve and protect the regions valuable water supplies and ensure its economic growth. The 2020 UWMP also uncovered the changing landscape of regulatory structures that affect the regional water supply reliability – like the Delta Reform Act and the Bay-Delta Water Quality Control Plan.

Since the development of the UWMP, SGPWA secured an additional water supply – a State Water Project (SWP) lease from the City of Ventura to improve regional reliability. In addition, new regulations, like the Urban Water Use Objectives reporting, created additional obligations on local urban water purveyors to reduce water demands and create system efficiencies. SGPWA and the Purveyors continue their quest to improve regional long-term water supply reliability by developing a Groundwater Sustainability Plans to complement the Beaumont Basin Adjudication, investing in Sites Reservoir and the Delta Conveyance Project, and developing water banking and reuse programs. All of these activities demonstrate the regional commitment to improving water supply reliability to meet the long-term objectives for urban and economic growth.

This 2025 Regional UWMP represents the next phase in the regional water supply planning investigations. This project will integrate regional water demand, water supply, water banking, and water reuse activities through a fifty year planning period to (1) demonstrate existing supply reliability through the statutorily required 2050 UWMP planning period; and (2) explain the regional planned supply reliability through 2075.



## Proposed Scope of Work for Regional UWMP

Water Code sections 10610 *et seq.* (UWMP Act) requires every urban water purveyor serving over 3,000 connections to prepare an Urban Water Management Plan every five years. The statutes require the urban purveyors to analyze supply reliability over a 20 year planning horizon and determine if the supplies are sufficient in normal, single dry, and multiple dry years. Each agency's UWMP must be formally adopted through a public hearing and then delivered to the California Department of Water Resources with completed tables that meet DWR's regulatory requirements.

More recently, the UWMP has taken on more meaning far beyond the "check-the-box" statutory requirements in the UWMP Act. For example, the UWMPs are used to satisfy the water supply requirements for Specific Plan developments and demonstrate compliance with appropriate water right permits. Moreover, the State Board used the urban purveyors' UWMP's to assess the water supply impacts in the Bay-Delta Water Quality Control Plan model and the Delta Protection Commission is using the plans to assess compliance with the Delta Reform Act. Regulators and litigators now point to the UWMPs to support their regulatory and litigation objectives since the documents are vetted at a noticed public hearing and formally adopted by each water purveyor's governing body and deemed "accurate." Thus, precision in analysis and drafting is critical to avoid the growing list of pitfalls linked to UWMPs.

This proposed 2025 Regional UWMP will synthesize information from the regional water purveyors located in the SGPWA service area, including: the City of Banning, Banning Heights Mutual Water Company, Beaumont Cherry Valley Water District, the City of Beaumont, High Valleys Water District, South Mesa Water Company, Yucaipa Valley Water District, Cabazon Water District, and Morongo Band of Mission Indians. Zanjero will integrate data and analysis developed by the individual purveyors for inclusion in the 2025 Regional UWMP, and will develop individual UWMP chapters for one Purveyor as shown in Attachment A, and as directed by SGPWA, in addition to the 2025 Regional UWMP. The tasks listed below address Zanjero's approach to gathering information, analyzing the data, and preparing the 2025 Regional UWMP that will (a) meet the requirements of the UWMP Act, (b) demonstrate regional long-term supply reliability, and (c) forestall adversarial use of the Regional UWMP by regulatory agencies and other interested parties.

### ***Task 1 – Information and Data Collection, and Project Kick-off Meeting***

This fundamental starting point will organize and categorize SGPWA's and the urban water purveyors' project objectives, inform and solicit input from all participants on key issues, and review relevant information pertinent to 2025 Regional UWMP. This task will involve the following five subtasks.

#### ***1.1 Gather Reference Materials***

#### ***1.2 Data Request to SGPWA and all Retailers***

#### ***1.3 Project Kick-off Meeting (Virtual)***

#### ***1.4 Support UWMP Notice for Retailers***

#### ***1.5 UWMP Notice for SGPWA***

**Deliverables:** Zanjero will develop a data request document for all participants to review relevant documents and gather water supply and demand data, prepare a project kick-off meeting agenda and meeting notes, and develop the SGPWA UWMP notice that meets all statutory requirements. Zanjero will support retailer notice obligations as directed by SGPWA.

### ***Task 2 – Service Area, Water Demand, and Conservation***

Zanjero will draft an overall water system description for the SGPWA service area that incorporates appropriate characterizations of each urban water purveyor, Beaumont Adjudication, and Groundwater Sustainability Agencies. Zanjero will use population data provided by SGPWA and conduct a demand analysis that incorporates the information and data provided by all agencies within the SGPWA service area. Zanjero will analyze the data and create synergies that appropriately reflect growth projections among participating agencies. Zanjero will hold a demand workshop with participating agencies and evaluate water conservation and demand management measures in line with the UWMP Act and regulations. All work in Task 2 tiers from the information gathered in Task 1 and develops additional information gathered from the participants that is relevant to characterizing water demand and conservation. Task 2 will involve the following 10 subtasks:

- 2.1 Water System and Service Area Descriptions***
- 2.2 Incorporate Water Demand Projections for Purveyors***
- 2.3 Update Water Demand Projections for SGPWA***
- 2.4 Water Demand Projection Workshop (Virtual)***
- 2.5 Incorporate Conservation and DMMs for Purveyors***
- 2.6 Evaluation of Conservation and DMMs for SGPWA***
- 2.7 Support UWMP Statutory Elements for Purveyors***
- 2.8 Prepare UWMP Statutory Elements for SGPWA***
- 2.9 Incorporate Water Shortage Contingency Plans for Purveyors***
- 2.10 Water Shortage Contingency Plan Update for SGPWA***

**Deliverables:** Zanjero will provide written service area descriptions for SGPWA as well as current and future demand analysis in spreadsheet form (using Microsoft Excel) based on data and analysis provided by retail agencies. Zanjero will prepare an agenda and meeting notes for an in-person workshop to discuss current and future water demands, water conservation and demand management measures, and water shortage contingency plans.

### ***Task 3 – Water Supply Projections***

Zanjero will gather information and develop a water supply analysis for the water supplies available to the regional purveyors in the SGPWA service area. Zanjero will analyze all aspects of the SGPWA water supplies and prepare a detailed assessment of supply origination, management, and availability. Zanjero will incorporate water supply representations prepared by retail water purveyors. Zanjero will also assess water quality data and prepare descriptions of water transfers and exchanges occurring and available to the SGPWA regional purveyors. Last, Zanjero will integrate its demand analysis developed in Task 2 with the supply analysis to determine supply reliability for a 25 year planning horizon. Zanjero will also prepare information showing the planned regional water supply efforts that extend an additional 25

years beyond those needed to satisfy the UWMP requirements. Zanjero will conduct a second workshop that will explain the water supply analysis and demonstrate the water supply reliability findings for the regional water purveyors. As such, Task 3 will include the following 6 subtasks:

***3.1 Update Water Supply Characterizations and Forecast***

***3.2 Water Supply Workshop (Virtual)***

***3.3 Update Water Quality Data***

***3.4 Update Water Transfers and Exchanges***

***3.5 Climate Change Considerations***

***3.6 Prepare Required Supply vs Demand Assessment for SGPWA Service Area***

***Deliverables:*** Zanjero will provide an inclusive water supply characterization that incorporates each water asset available to SGPWA and those provided by the retail urban purveyors, along with individualized water supply characterizations and forecasts for one Purveyor. Zanjero will conduct a workshop that will provide information to the participating Purveyor about the regional water supplies and other water supply information developed in the course of the UWMP analysis. Zanjero will prepare the water reliability analysis for the SGPWA for normal, single dry, and five consecutive dry years per the UWMP statutes.

***Task 4: Prepare and Submit Draft and Final 2025 UWMP***

Zanjero will prepare and submit the 2025 Regional UWMP by synthesizing all information gathered in the other tasks from SGPWA and the retail agencies into the final written document and DWR submittal tables for SGPWA and one Purveyor. Preparation of the final documents will be a significant task in this entire effort and include hearings for both SGPWA and a retail Purveyor.

***4.1 Incorporate Draft 2025 UWMP Retail Chapters with WSCP***

***4.2 Prepare SGPWA Regional UWMP Admin Draft and WSCP***

***4.3 Public Review Draft 2025 Regional UWMP***

***4.4 Final 2025 Regional UWMP and Board Hearing for SGPWA (in-person)***

***4.5 Hearing Support for One Purveyor (virtual)***

***4.6 Submittal and Distribution of Final Regional UWMP for SGPWA and One Purveyor***

***4.7 DWR Table Submittal Support for Retailers***

***Deliverable:*** Zanjero will provide an Administrative Draft 2025 Regional UWMP that will include the SGPWA Water Shortage Contingency Plan (WSCP) along with specific chapters and WSCP for one Purveyor as shown in Attachment A. Zanjero will conduct one in person public hearing with SGPWA and support public hearings with retail agency governing bodies via virtual participation. Upon completion of the SGPWA hearing, Zanjero will prepare the final 2025 Regional UWMP with the accompanying retail chapters for submittal. Zanjero will also prepare the final DWR tables for submittal for SGPWA and, as directed, for the one Purveyor.

### ***Task 5 – Support Public Outreach***

Public outreach is an important component of the UWMP process. Zanjero will work with SGPWA staff and the retail agencies staffs to develop the appropriate public outreach protocols to meet each agency's needs. The public outreach components will include at least one meeting with SGPWA and one meeting with the participating Purveyor. Zanjero will work to coordinate public outreach efforts to reduce travel and cut expenses.

#### ***5.1 Prepare Notices & Support Public Outreach***

#### ***5.2 Present UWMP to SGPWA, Purveyor, and Stakeholders (2 In-Person)***

**Deliverable:** Zanjero will provide necessary information to support public outreach, including meeting agendas and short presentation materials (e.g. handouts and powerpoint presentations) and will be available to direct public meetings or provide necessary support as requested. Zanjero will work with appropriate staff on desired outcomes of each public engagement activity.

### ***Task 6 – Project Management***

Zanjero will provide Project Management activities for the duration of the project. Project Management will include coordinating meetings with SGPWA and retail purveyors (including those purveyors submitting UWMP's through San Bernadino Valley Municipal Water District and those purveyors that do not have reporting obligations under the UWMP Act). Zanjero will also coordinate meetings with SGPWA Staff to make sure the project remains on time and on budget.

#### ***6.1 Coordination Meetings***

#### ***6.2 Invoicing and Project Accounting***

#### ***6.3 Progress Report Updates***

**Deliverable:** Zanjero will conduct by monthly coordination meetings with SGPWA Staff for the duration of the project once Zanjero receives notice to proceed. Zanjero will incorporate other purveyor coordination into these meetings as directed by SGPWA Staff. Zanjero will provide written progress report updates via email to the SGPWA staff as well as the two retail agencies' staffs to encourage cooperative activities.

## **Proposed Project Completion**

All draft documents will be completed under this Scope of Work by May 15, 2026 in order to formally notice the public hearings for SGPWA and the other water purveyor that will discuss and adopt the final 2025 Regional UWMP. The Public Hearings for both agencies will be completed by June 15, 2026 so that all documents may be submitted by the July 1, 2026 DWR UWMP deadline.

## **Time and Materials Cost Proposal**

Zanjero will work on this project on a time and materials basis at our standard 2025 billable rates. Costs to complete Tasks 1 through 6 of the proposed project will not exceed \$152,820 per the hours and rates in the accompanying Task and Budget spreadsheet.

## Attachment A – Individual Purveyor Chapters

- Introduction and Overview
- Plan Preparation
- System Description
- Water Use Characterization
- SB X7-7 Baseline Targets
- Water Supply Characterization
- Water Service Reliability and Drought Risk Assessment
- Water Shortage Contingency Plan
- Demand Management Measures
- Plan Adoption, Submittal, and Implementation

## Attachment 3 - Zanjero Group Task and Budget

### Zanjero Detailed Cost Proposal for Regional UWMP to Cover SGPWA Wholesale and One Purveyor

Task	Principal	Sr Resource Planner/ Engineer	Resource Planner/ Engineer	Admin Analyst	Totals
<b>Task 1: Information and Data Collection and Project Kick-off Meeting</b>					
1.1 Gather Reference Materials	2	4	6	1	13
1.2 Data Request to SGPWA and all Purveyors	2	4	6	1	13
1.3 Project Kick-off Meeting (Virtual)	2	4	6	2	14
1.4 Support UWMP Notice for Purveyors	1	2	2	2	7
1.5 UWMP Notice for SGPWA	1	2	2	1	6
Subtotal (hours)	8	16	22	7	53
<b>Task 2: Water Demand and Conservation</b>					
2.1 Water System and Service Area Description	2	4	8	2	16
2.2 Incorporate Water Demand Projections for Purveyors	2	4	16		22
2.3 Update Water Demand Projections for SGPWA	2	6	20		28
2.4 Water Demand Projection Workshop (Virtual)	2	2	4	2	10
2.5 Incorporate Conservation and DMMs for Purveyors	2	6	6		14
2.6 Evaluation of Conservation and DMMs for SGPWA	2	2	6		10
2.7 Support UWMP Statutory Elements for Purveyors	2	4	6		12
2.8 Prepare UWMP Statutory Elements for SGPWA	4	4	12		20
2.9 Incorporate Water Shortage Contingency Plans for Purveyors	2	4	4		10
2.10 Water Shortage Contingency Plan Update for SGPWA	2	4	8		14
Subtotal (hours)	22	40	90	4	156
<b>Task 3 - Water Supply Projections</b>					
3.1 Update Water Supply Characterizations and Forecast	4	6	16		26
3.2 Water Supply Workshop (Virtual)	2	4	4		10
3.3 Update Water Quality Data	1		4		5
3.4 Update Water Transfers and Exchanges	6		6		12
3.5 Climate Change Considerations	2	6	8		16
3.6 Prepare Required Supply vs Demand Assessment for SGPWA Service Area	4	12	24		40
Subtotal (hours)	19	28	62	0	109
<b>Task 4 - Prepare and Submit Draft and Final 2025 UWMP</b>					
4.1 Incorporate Draft 2025 UWMP Retail Chapters	2	6	8	6	22
4.2 Prepare Regional UWMP Admin Draft	6	8	60		74
4.3 Public Review Draft 2025 UWMP	4	4	8	4	20
4.4 Final 2025 UWMP and Board Hearing for SGPWA (in-person)	10	10			20
4.5 Hearing Support for Retailers (virtual)	4	6		4	14
4.6 Submittal and Distribution for SGPWA	1	4	6	2	13
4.7 DWR Table Submittal Support for Retailers	2	4	10	10	26
Subtotal (hours)	29	42	92	26	189
<b>Task 5 - Retail Coordination and Public Outreach Support</b>					
5.1 Prepare Notices & Support Public Outreach	4	8	12	4	28
5.2 Present UWMP to SGPWA, Retailers, and Stakeholders (2 In-Person)	12	10	16	4	42
Subtotal (hours)	16	18	28	8	70
<b>Task 6 - Project Management and Communications</b>					
6.1 Coordination Meetings	6	8	8	6	28
6.2 Invoicing and Project Accounting	6			8	14
6.3 Progress Report Updates	4	4	8		16
Subtotal (hours)	16	12	16	14	58
<b>Total Labor Hours</b>	<b>110</b>	<b>156</b>	<b>310</b>	<b>59</b>	<b>635</b>
<b>Project Cost Proposal</b>					
Labor Rates (\$/hr)	\$310	\$240	\$220	\$120	--
<b>Total Labor Costs</b>	<b>\$34,100</b>	<b>\$37,440</b>	<b>\$68,200</b>	<b>\$7,080</b>	<b>\$146,820</b>
Travel Expenses					\$6,000
<b>Project Total</b>					<b>\$152,820</b>



**Beaumont-Cherry Valley Water District  
Special Board Meeting  
September 11, 2025**

**Item 6**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** Update: Status of Water Reuse Plans and Recycled Water Partnership with the City of Beaumont: City Adaptive Management and Mitigation Plan

---

**Staff Recommendation**

1. Direct staff to continue coordination with the City of Beaumont regarding recycled water program development.
2. Direct staff to integrate planning for recycled water distribution into BCVWD's Capital Improvement Program (CIP) beginning in the 2030 horizon.
3. Receive and file this report.

**Executive Summary**

The City of Beaumont's July 2025 discussions with the State Water Resources Control Board (SWRCB) staff confirmed that a 1211 Change Petition will require both a Draft Adaptive Management and Mitigation Plan (AMMP) and a Focused Environmental Impact Report (EIR) under California Environmental Quality Act (CEQA).

On September 2, 2025, the City of Beaumont City Council approved the First Amendment to the Professional Services Agreement with Tom Dodson & Associates to advance the City's AMMP, comply with the CEQA, and support filing of a 1211 Change Petition with the SWRCB.

This amendment expands the consultant's scope of work, increases consultant compensation by \$914,559, and extends the project schedule to Q1 2028. Based on the anticipated regulatory review process, recycled water distribution is not expected until late 2029 to early 2030.

This update is important for BCVWD's planning, as it directly relates to the District's future access to recycled water supplies.

**Background**

The City of Beaumont entered into a Professional Services Agreement in August 2023 with Tom Dodson & Associates for preparation of the AMMP. Phase 1 (completed in early 2025) evaluated discharge reduction scenarios at the Beaumont WWTP. In June 2025, the City Council directed pursuit of Scenario 1 (reducing discharge to 1.7 MGD).

Beaumont-Cherry Valley Water District (BCVWD) has long recognized the importance of recycled water as a sustainable, drought-resilient resource. Since the early 2000s, the District has proactively invested more than \$40 million in a non-potable water system, including pipelines, reservoirs, and control infrastructure. This system was envisioned to serve recycled water from the City of Beaumont's wastewater treatment plant (WWTP) to large landscape customers and other non-potable demands, offsetting potable and imported supplies.





In June 2019, BCVWD and the City entered into a Memorandum of Understanding (MOU) to pursue cooperative recycled water planning. Since then, District and City staff, along with consultants and legal counsel, have participated in numerous technical and policy-level discussions. Progress accelerated with the City's completion of Phase 1 of its AMMP in early 2025. That analysis determined that a minimum discharge of 1.7 million gallons per day (MGD) to Cooper's Creek is required to protect riparian habitat. The remaining flow—approximately 2.1 MGD from the WWTP's current 3.8 MGD average discharge—could be available for beneficial reuse, such as landscape irrigation and groundwater recharge.

BCVWD continues to engage with the City and the San Geronio Pass Water Agency (SGPWA) on a strategy that ensures environmental compliance, regulatory certainty, and fair cost allocation. Per Board direction, District staff has paused capital expenditures on recycled water delivery infrastructure pending execution of a formal agreement with the City and confirmation of supply availability and quality.

The BCVWD Board most recently received a comprehensive update on the Status of Water Reuse Plans and Recycled Water Partnership at the July 24, 2025 meeting, and previously at the March 13, 2025 meeting.

## **Discussion**

### **City Council action**

At its meeting of September 2, 2025, the City of Beaumont took the following action:

- **Scope of Work Expansion:**
  - Full AMMP development (moved from Phase 3 to Phase 2).
  - CEQA Focused EIR preparation.
  - Two years of baseline environmental monitoring.
  - Drafting and filing of the 1211 Change Petition.
  - Optional Stream Gaging task, funded by a **\$108,000 grant**.
- **Financial Impact:**
  - Original Agreement: **\$997,160**.
  - Amendment Increase: **\$914,559**.
  - New Total: **\$1,911,719**.
  - Contingency: **\$95,586 (5%)**.
  - **Total Authorized Budget: \$2,007,305.**
- **Schedule:**
  - Phase 2 completion by **Q1 2028** (Baseline Monitoring Report or filing of Change Petition).
  - SWRCB review anticipated to take **12–18 months**.
  - **Earliest recycled water distribution: Late 2029 – Early 2030.**

### **Implications for BCVWD**

- Recycled water distribution is not feasible until ~2030.
- Coordination with the City is critical for aligning infrastructure investment and distribution planning.



- BCVWD should include recycled water facilities in its long-range CIP once regulatory approvals are secured.

### **Fiscal Impact**

There is no immediate fiscal impact to the District from the City's contract amendment. However, staff recommends continued planning and future CIP alignment to prepare for eventual integration of recycled water supplies.

### **Attachments**

1. City of Beaumont 9/2/2025 Staff Report
2. Tom Dodson and Associates Scope of Work

Staff Report prepared by Dan Jagers, General Manager



## Staff Report

**TO:** City Council

**FROM:** Thaxton Van Belle, Director of Water Reclamation

**DATE:** September 2, 2025

**SUBJECT:** Approve a First Amendment to the Professional Service Agreement with Tom Dodson & Associates to prepare an Adaptive Management and Mitigation Plan, with CEQA and Change Petition Support, Increasing the Agreement by \$914,559 – Capital Improvement Project (

---

**Description:** *Strategic Plan Target 4 – Finances/Resources – Goal 1 – Obtain a Recycled Water Permit to enhance water sustainability, support long-term resource management, and ensure a reliable, environmentally responsible water supply for the community.*

### Background and Analysis:

On August 15, 2023, the City awarded a Professional Service Agreement to Tom Dodson & Associates for the preparation of an Adaptive Management and Mitigation Plan (AMMP). Phase one of the AMMP, completed in February of 2025, presented the options of pursuing the study-supported reduced discharge value of 1.7 MGD or pursuing a more aggressive reduction through modeling with increased time and cost.

On June 17, 2025, staff received direction from the City Council to pursue a reduced discharge to 1.7 MGD as supported by the AMMP Phase 1 report.

On July 30, 2025, staff, along with Tom Dodson & Associates, and legal counsel from Somach, Simmons, and Dunn, met with the State Water Resources Control Board (SWRCB), Division of Water Rights staff, presented the AMMP and findings, and inquired about filing a 1211 Change Petition. Based on discussions with the SWRCB staff, the completed application for a 1211 Change Petition will require both compliance with the California Environmental Quality Act (CEQA) through a Focused Environmental Impact Report (EIR) and the draft AMMP.

Tom Dodson & Associates has presented a proposed amendment to the original agreement to account for the additional scope of work related to CEQA and support for processing the 1211 Change Petition. Additionally, there is an option for CIP WW26-10 Stream Gaging, which includes the installation and maintenance of monitoring

equipment at four locations along the creek outflow path (Task 17). The City was awarded a grant for \$108,000 for Stream Gaging and is recommending that this additional task be performed by Tom Dodson & Associates.

Payment under this amended agreement shall be made only for services performed and deliverables provided to the City's satisfaction. If any services or tasks outlined in the scope of work are not completed, the corresponding portion of the compensation shall not be paid.

**Fiscal Impact:**

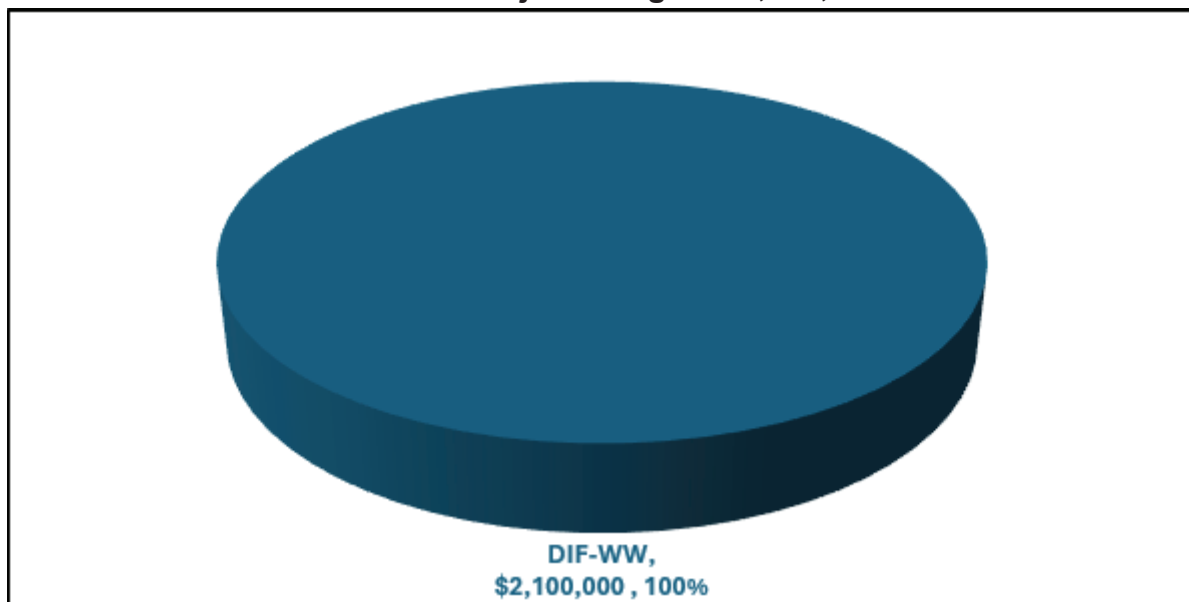
This amendment increases the original agreement amount by \$914,559 for a revised total not-to-exceed amount of \$1,911,719. Additionally, a Stream Gage grant of \$108,000 will be utilized to fund the optional Task 17 and satisfy WW26-10. There are sufficient funds in the project balances to accommodate the amended amount.

The estimated cost to prepare this staff report is \$750.

**CIP WW-14 Adaptive Management and Mitigation Plan Project Funding  
Summary**

**Estimated Total Project Budget= \$2,100,000**

**Current Project Budget= \$2,100,000**



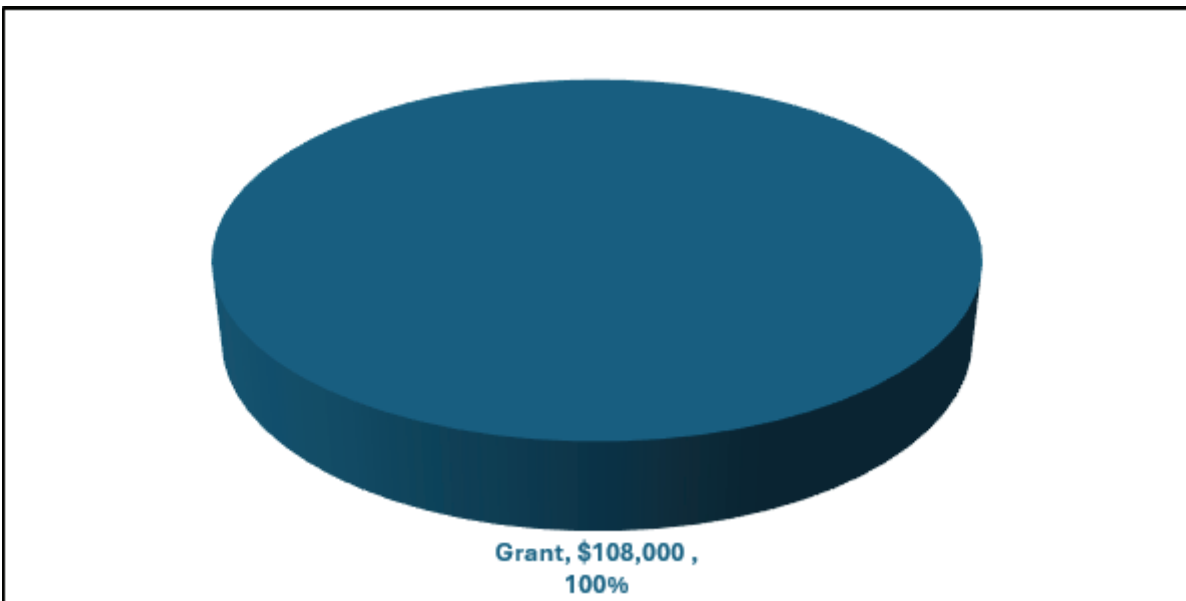
**CIP WW-14 Adaptive Management and Mitigation Plan Project Budget Summary**

Project Component	Est. Total Budget	Current Budget	Paid to Date	Remaining Budget
Project Management	\$1,950,000	\$1,950,000	\$(365,425)	\$1,584,575
Preliminary Services	\$150,000	\$150,000	\$(74,818)	\$75,183
Environmental				
Design				
Permits				
Right-of-Way				
Construction				
Construction Management				
Equipment				
<b>Total</b>	<b>\$2,100,000</b>	<b>\$2,100,000</b>	<b>\$(440,242)</b>	<b>\$1,659,758</b>

**CIP WW26-10 Streambed Gaging Project Funding Summary**

**Estimated Total Project Budget= \$108,000**

**Current Project Budget= \$108,000**



### CIP WW26-10 Streambed Gaging Project Budget Summary

Project Component	Est. Total Budget	Current Budget	Paid to Date	Remaining Budget
Project Management				
Preliminary Services				
Environmental				
Design				
Permits				
Right-of-Way				
Construction	\$108,000	\$108,000	\$(0)	\$108,000
Construction Management				
Equipment				
<b>Total</b>	<b>\$108,000</b>	<b>\$108,000</b>	<b>\$(0)</b>	<b>\$108,000</b>

In summary, the total budget of WW-14 and WW26-10 combined is \$2,208,000.

#### Recommended Action:

Approve the First Amendment to the Professional Services Agreement with Tom Dodson & Associates to increase the contract amount by \$914,559, resulting in a total compensation under the agreement not to exceed \$1,911,719.00;

Authorize the Mayor to execute the First Amendment; and

Approve a five percent (5%) contingency of \$95,586 for contract change orders and authorize the City Manager to approve contract change orders up to \$95,586 for a total budget of \$2,007,305.

#### Attachments:

- A. Professional Services Agreement – C23-84
- B. Proposal
- C. Detailed Scope of Work Cost Table
- D. First Amendment

## TOM DODSON & ASSOCIATES

*Mailing Address:* PO Box 2307, San Bernardino, CA 92406

*Physical Address:* 2150 N. Arrowhead Avenue, San Bernardino, CA 92405

*Tel:* (909) 882-3612 ♦ *Email:* [tda@tdaenv.com](mailto:tda@tdaenv.com) ♦ *Website:* [tdaenvironmental.com](http://tdaenvironmental.com)



August 14, 2025

FROM: Tom Dodson & Kaitlyn Dodson-Hamilton, Tom Dodson & Associates  
Clay Sorensen & Veva Weamer, West Yost  
Lisa Patterson & Daniel Smith, HDR

TO: Mr. Thaxton Van Belle, Director of Water Reclamation  
City of Beaumont

Dear Mr. VanBelle,

On behalf of Tom Dodson & Associates (TDA), in partnership with West Yost Associates (West Yost) and HDR (henceforth "Project Team"), I am submitting this amendment to our 2023 Proposal to Provide Consulting Services to Prepare an Adaptive Management and Mitigation Plan (AMMP) for the City of Beaumont (2023 Proposal) to address the evolution of the project in the years since our contract was awarded.

The Project Team has completed Phase I of our work efforts, concluding with the completion of the Phase 1 Report as a deliverable, which was provided to the City earlier this year (January 2025). At the City's request, in February 2025, the Project Team provided a Technical Memorandum (TM or Memo) to assist in evaluating and selecting the reduced discharge scenario to pursue for the Beaumont Wastewater Treatment Plant (WWTP) to Cooper's Creek. The TM described the scope of work for each discharge reduction scenario (one reducing the discharge to 1.7 million gallons per day [MGD] and another exploring a lower reduction in discharge). The TM provided conclusions and recommendations, and roughly outlined the scope of work for the monitoring and modeling necessary to proceed with either scenario. In June of 2025, the City Council directed the Director of Water Reclamation to pursue Scenario 1, which consists of reducing the WWTP discharge to Cooper's Creek to an average of 1.7 MGD.

This amendment to our 2023 Proposal addresses the Phase 2 scope of work necessary to advance implementation of Scenario 1. This amendment also addresses the expanded scope of work related to requirements for Wastewater Change Petition under California Water Code Section 1211 (1211 Permit or Change Petition) that the City must obtain in order to facilitate enable the reduction in order to reduce the current discharge to 1.7 MGD.



The overall goal of Phase 2 is to generate the data required to file a Change Petition with the State Water Resources Control Board (SWRCB) to reduce the WWTP discharge to 1.7 MGD. Based on discussions with the SWRCB in July 2025, the completed application for the Change Petition will require both compliance with the California Environmental Quality Act (CEQA) through a draft Environmental Impact Report (EIR) and the draft AMMP. These substantial updates to our original 2023 scope of work have been precipitated by the above referenced discussions with the SWRCB, and this proposal outlines the updated scope, costs and estimated timelines to generate the necessary information and documentation for the 1211 Change Petition. Based on these discussions with the SWRCB, the major updates to the Phase 2 scope of work from the 2023 Proposal are the timing of the preparation of the AMMP and the necessary CEQA documentation:

- **AMMP.** The 2023 Proposal assumed the AMMP would be drafted in Phase 3. Based on the amount of work completed in Phase 1 and discussions with the SWRCB, the City is in a position to expedite this process and therefore the Project Team plans to complete a draft AMMP in Phase 2 to support the Change Petition process.
- **CEQA.** The proposal assumed that the CEQA document would cover the implementation of the AMMP, but did not address compliance with CEQA for the whole of the actions needed to file a Change Petition with the SWRCB, which includes analyzing the impacts related to reducing the discharge from the City's WWTP to 1.7 MGD, the implementation of the physical projects that would utilize the recycled water over 1.7 MGD, and finally, address the implementation of the AMMP as mitigation to address impacts thereof.

Another integral component of Phase 2 is the initiation and implementation of the Baseline Monitoring Program necessary to characterize existing conditions within the Study Area prior to any reduction in discharge from the WWTP. This Phase 2 scope of work has been refined to incorporate the Baseline Monitoring Program as described in the Phase 1 Report. While the 2023 Proposal originally anticipated a second year of baseline monitoring to occur in Phase 3, adjustments to the schedule and scope now place both the first and second years of baseline monitoring within Phase 2.

As a result of the above noted factors, the scope of Phase 2 has expanded beyond what was outlined in the 2023 Proposal. The need for a Phase 3 scope of work and the scope itself is yet to be determined.

The revised Phase 2 scope of work is broken out into nine tasks and the number convention begins following the tasks completed in Phase 1:

- Task 9. Project Management, Phase 2 Scoping, and Meetings
- Task 10. Initiate and Implement Baseline Monitoring Program
- Task 11. Develop Conceptual Project Mitigations for Biologic Resources
- Task 12. CEQA Checklist Evaluation of 1211 Permit Change of Use, Facilities Proposed

- for Change of Use and AMMP
- Task 13. Prepare the AMMP
- Task 14. Change Petition Support
- Task 15. Prepare Scope of Work and Cost Estimate for Phase 3
- Task 16. As-Needed Support
- Task 17. Stream Gaging

Each task is described in more detail below.

## Task 9: Project Management, Phase 2 Scoping, and Meetings

This task includes all meetings, project coordination, and administration required for Phase 2. This includes conducting monthly check-in meetings with the City on project progress; conducting up to four check in meetings with the regulators including the SWRCB, the California Department of Fish and Wildlife (CDFW), and/or United States Fish and Wildlife (USFW); Project Team coordination meetings; and performing routine project management activities (staffing, tracking project schedule and budget, and managing subcontractors). The task also assumes the work performed to prepare the detailed scope of work for Phase 2. We estimate Phase 2 to take place over two and a half years.

Assumptions:

1. Phase 2 is two and a half years in duration
2. Monthly and quarterly meetings will be virtual and up to 1-hour in length

Deliverables:

1. Meeting agendas for the monthly check-in meetings with the City will be sent prior to each meeting, and meeting notes will be sent following each meeting.

## Task 10: Initiate and Implement Baseline Monitoring Program

The objective of this task is to perform the Baseline Monitoring Program described in detail in the Phase 1 Report. Baseline monitoring will be performed for about 2 years during Phase 2 and will occur between approximately October 2025 and September 2027. The Baseline Monitoring Program includes the following:

- Groundwater equipment installation activities
- Biologic baseline monitoring activities
- Hydrologic baseline monitoring activities
- Supplemental stream gaging activities (supplemental to grant funded work in Task 17)
- Reporting

Below is a brief description of the Baseline Monitoring Program activities to be completed under Task 10 and described in more detail in the Phase 1 Report.

## Subtask 10a. Groundwater equipment installation activities

Installation activities include all activities required to install groundwater level transducers with conductivity sensors at up to 10 wells. This work includes:

- purchasing and preparing equipment,
- canvassing sites and coordinating with well owners for inclusion in the program,
- preparation for all installation activities, and
- installing transducers, and set up of well information in the project database

Assumptions:

1. No permits will be required for installations.
2. Stream gaging installations are included in Task 17.
3. Up to ten groundwater pressure transducers with specific conductivity sensors and direct read cables will be installed where well owners allow access to their wells.

## Subtask 10b. Biologic Baseline Monitoring Activities

Biologic baseline monitoring activities includes:

- Collection, processing, QA/QC, and analysis of normalized difference vegetation index (NDVI) data for WY 2024 through WY 2027,
- Performing two annual drone surveys (2026, and 2027), and
- Conducting one ground survey (2027).

## Subtask 10c. Hydrologic Baseline Monitoring Activities

Hydrologic baseline monitoring activities encompass the recommended baseline monitoring for groundwater and surface water. This work includes:

- Quarterly site visits to download up to ten groundwater pressure transducers,
- One reference point and thalweg survey with a professional land surveyor,
- Collection and processing of climate data,
- Collection of maximum benefit data from the city's consultant, and
- Processing, qa/qc, and uploading all hydrologic data to hydrodave.

Assumptions:

1. Stream gaging and surface water monitoring is not included in this subtask and are included in Task 17.

## Subtask 10d. Stream Gaging Contingency

Task 17 describes the scope of work to install, maintain, and monitor four stream gages using grant funding from DWR. The draft agreement with DWR includes additional task requirements for stakeholder outreach, permitting, and reporting to DWR that were not initially planned for,

and this work is not fully covered by the grant funding. Task 10d covers the cost of the supplemental work that is not grant funded. Task 17 is a standalone task for grant reporting purposes.

Assumptions:

1. Permits may be required for stream gage installation, the extent of which would be defined following Phase 2 initiation. Permitting fees are included here in task 10d.

### Subtask 10e. Reporting

We will prepare one Baseline Monitoring Report documenting the baseline monitoring program setup, data collection, analysis, and results. The reporting period will include data from the end of the Phase 1 Report (DATE) through September 2027. This reporting period will cover about two years of data from the Baseline Monitoring Program. This subtask includes the preparation of a Report in draft and final form.

Deliverables:

1. One draft Baseline Monitoring Report will be prepared for the City's review. One round of comments will be incorporated into a final draft.

## Task 11: Develop Conceptual Project Mitigations to Biologic Resources

The objective of this task will be to articulate and define potential mitigation actions for biologic resources impacted by the reduction in discharge to Cooper's Creek for inclusion in CEQA and the AMMP. The Project Team will develop conceptual mitigations and descriptions that may be selected as mitigation measures during the implementation of the AMMP.

Assumptions:

1. Mitigation actions/projects only need to be defined at a conceptual level and feasibility analyses are not required.

Deliverables:

1. Deliverables for this task will be incorporated into Tasks 12 and 13.

## Task 12: CEQA Checklist Evaluation of 1211 Permit Change of Use, Facilities Proposed for Change of Use, and AMMP

The objective of this task is to prepare a draft Environmental Impact Report (EIR) in compliance with the California Environmental Quality Act (CEQA). The draft EIR is necessary to meet the provisions of the Change Petition, and would cover the facilities necessary to utilize the excess discharge resulting from the proposed reduction in discharge to Cooper's Creek, and finally,

address the AMMP. TDA proposes an approach that we believe will cover the whole of these activities, that can be used in a programmatic manner as the City becomes ready to implement/construct future facilities. Thus, we propose preparation of a “program” EIR (PEIR) that will begin with the preparation of an Initial Study Checklist to eliminate issues that would be less than significant or that are less controversial (such as Mineral Resources, Population and Housing, Recreation, etc.) and follow this effort with the publication of a Notice of Preparation (NOP) announcing preparation of a Focused Program EIR that would address the remaining issues not covered in the Initial Study. This letter contains TDA’s proposal to carry-out the compliance with CEQA through preparation of a Program EIR, and to move the City closer to obtaining its 1211 Permit.

## Subtask 12a

### *Meetings to go over the CEQA Process, Discuss Revisions, and Determine Scope*

TDA Staff will be available for progress meetings (up to 20 one hour meetings focused on CEQA) by phone/virtually as needed. This task may be used for conference calls and, where necessary, up to two in-person meetings. TDA will provide optional services to draft necessary presentations or collaborate with VWD staff to draft any required presentations for meetings. This will ensure adequate communication between the Project Team, City Staff, and Legal Team as we work together to prepare a comprehensive CEQA Documentation.

### *Project Management and Administration (specific to CEQA)*

TDA Staff will coordinate closely with the Project Team to ensure that the EIR and associated technical documents delivered to the City are legally defensible, accurate, and useful to decision makers when considering approval of the project. TDA will be responsible for (1) managing task scheduling and assignment, management of resources, monitoring of costs, and schedule adherence; (2) consultation and coordination with local and state agencies relative to the environmental document and the environmental review process; (3) coordination and communications with City staff to ensure that State and local policies, procedures, and any applicable codes are complied with and, where applicable, are incorporated into the IS/MND; (4) ensuring that the environmental review process and the IS/MND satisfy the statute and guidelines of CEQA’s adopted Environmental Review Guidelines; and (5) representing the consultant team in public meetings and conference calls as requested by the City.

The project management task is based on the duration of the estimated schedule, which is presented below under Proposed Schedule. We assume three hours per month for up to twelve months by the Project Manager, with additional hours dedicated to additional TDA team members. If the schedule or the project is extended for reasons beyond TDA’s control, a contract amendment may be required for additional fees for project management and coordination efforts.

### *Drafting and Finalizing the Project Description*

TDA, in partnership with the Project Team, will develop a comprehensive project description that will be utilized to forecast the potential environmental impacts of the project. The project description will include a detailed summary of the overall project and its potential effects on the environment. Construction and operation scenarios will be compiled in coordination with the Project Team and City staff for this specific recycled water conversion project to allow detailed impact forecasts. Once the project description is completed, a draft will be forwarded to Project Team staff for review and comment. The end product of this effort will be a detailed project description that will be utilized by TDA in the Initial Study, and later the Focused EIR, to forecast environmental effects of implementing the project. This same project description with minor editing will be used as a basis for TDA, on behalf of the City, to write the initial consultation letters pursuant to AB 52. TDA will draft letters to the Tribes who have requested consultation from the City under AB 52, and will include the Project Description and related graphics as attachments to the initial AB 52 consultation letters.

## **Subtask 12b: Technical Analyses and Modeling**

### *Air Quality, Greenhouse Gas and Energy Impact Analysis*

TDA will oversee preparation a technical analysis to evaluate potential air quality and greenhouse gas (GHG) emissions impacts associated with the proposed project. This technical analysis will be prepared by Urban Crossroads. Impacts will be based on the current methodology of the South Coast Air Quality Management District (SCAQMD) for projects within the South Coast Air Basin. Modeling will be conducted using the most current version of California Emissions Estimator Model (CalEEMod) and will be included as an appendix to the environmental document. Model data will be compiled for the following project activities: construction, operation, local significance thresholds, health, and GHG.

TDA will oversee preparation of a technical analysis to evaluate potential energy impacts associated with the proposed project that would meet CEQA requirements. This technical analysis will be prepared by Urban Crossroads.

### *Phase I Cultural Resources Report*

TDA will oversee preparation of a technical analysis to evaluate potential impacts the cultural resources (archaeological and historical resources) along the pipeline alignments. CRM TECH staff are extremely adept at preparing cultural resources reports, and have conducted several studies for similar well development projects. Where applicable, CRM TECH staff will facilitate compliance with compliance with Section 106 of the National Historic Preservation Act. CRM TECH will also conduct a field study of the project area, as well as a records search of the footprint to ultimately compile a Historical/Archaeological Resources Survey Report that will meet CEQA. CRM TECH will also reach out to area tribes to invite them to attend the site survey, as we have found this to be a useful tool in consulting under AB 52.

### *Biological Resources Report & Jurisdictional Delineation*

TDA believes that a biological resources assessment must be developed for this project. While much of the data from the Phase 1 Report can be utilized, this report will be geared towards CEQA compliance, and will also cover the areas that the City identifies for facilities to be installed as part of the project. This is therefore presented as an optional task. TDA will oversee preparation of a technical analysis to evaluate potential impacts the biological resources that may occur near or within the project footprint, which includes each of the well sites and along the pipeline alignment. HDR staff are incredibly familiar with the project area, and have conducted several studies for similar project. Because the project footprint may include areas that have not been completely developed, this assessment is crucial to determining what species may be impacted by the proposed project, and HDR will determine the appropriate treatment of any potential species that may exist within the footprint, in most cases through implementation of mitigation that complies with California Department of Fish and Wildlife standards and requirements. Additionally, as part of the biologist's field assessment, HDR will determine whether any jurisdictional features would be impacted by the proposed project, and if jurisdictional features are determined to be present within the construction footprint, HDR will prepare a Preliminary Jurisdictional Delineation. This is a task for which a fee is provided in this proposal, but is dependent on the determination made as a result of the biological field survey. Additionally, HDR biologists will prepare a Western Riverside MSHCP Consistency Analysis. This does not include conducting any new individual focused species surveys. If necessary because of the MSHCP, additional surveys will be at an additional cost at the recommendation of the biologist.

### *Refine Hydrological Analysis (Condense Phase I Report, and Expand on Hydrological impacts related to new recycled water use facilities)*

While much of the data from the Phase 1 Report can be utilized to support the hydrological impacts that will be analyzed in the Focused EIR, West Yost will work with the Project Team and the City to analyze the potential impacts to water quality, surface water hydrology, and groundwater levels as a result of implementation of the proposed project. The analysis will focus on impacts to surface water and groundwater based on location(s) of the proposed project and articulate the perceived impacts to the parameters described above, if any.

### *Noise Impact Analysis*

TDA will oversee preparation of a technical analysis to evaluate potential noise and vibration impacts for the construction and operational phases proposed project. Urban Crossroads and TDA will utilize previous experience and knowledge of similar noise environments to characterize the existing conditions for the project area. The ambient noise environment around the project site is expected to be relatively low, based on the residential location of the well development site. Urban Crossroads will conduct 24-hour noise monitoring at the project site to establish noise baseline. Urban Crossroads will assess temporary noise and vibration impacts during project construction activities using industry-standard analysis techniques and using scheduling, equipment mix, hauling, and truck trip information as provided developed in coordination with the City and Project Team. Additionally, construction-related vibration will be



analyzed with respect to the adjacent residences located adjacent to the project footprint. Construction related noise and vibration impacts will be analyzed in terms of the surrounding non-sensitive and sensitive receptors. The findings of the noise and vibration analyses and impact assessment will be provided in the Focused EIR and pertinent calculations and technical information will be provided in an Appendix.

Note that it is possible that comments on the Notice of Preparation/IS/MND may indicate that additional technical studies should be considered as part of the CEQA process to ensure full substantiation of each issue. These topics include but are not limited to Wildfire (Wildfire Protection Plan/Evacuation Plan), Transportation (Vehicle Miles Traveled/Trip Generation), Agricultural Resources (Land Evaluation Site Assessment), Hazards and Hazardous Materials (Phase 1 Environmental Site Assessment) and Geology and Soils (Geotechnical Report). This will be assessed as an addition to our scope of work.

### Subtask 12c: Draft Initial Study (ruling out any topics that may be potential significant to focus on in a Focused EIR and Notice of Preparation)

#### *Draft Initial Study*

The draft IS/MND will follow the CEQA Guidelines Appendix G Initial Study format and will clearly identify and address all potential issues facing the proposed project. It will be clearly written and will avoid the use of technical jargon, to the extent possible, so that the document is easily understood, whilst meeting all of the requirements set forth in CEQA and the State CEQA Guidelines. The completed draft IS/MND will be submitted to the City and Project Team for initial review and comment. We assume two rounds of review of the draft IS/MND. Modification to the scope of work, budget, and time frame may be necessary if additional reviews are required.

Note that the IS/MND will be utilized in support of the Notice of Preparation (NOP) of the Focused Environmental Impact Report (EIR)

#### *Finalize Initial Study*

TDA will edit the IS/MND upon receipt of the comments from the City and Project Team. TDA will reproduce and distribute the public draft IS/MND and NOI to responsible agencies, trustee agencies, and other special interest groups and individuals identified on a distribution list to be developed in consultation with WMWD. It is assumed that TDA will file the NOI with the Riverside County Clerk-Recorder and a Notice of Completion with the State Clearinghouse. TDA will draft a Notice of Availability (NOA), which will provide notice to the public pursuant to CEQA Guidelines Section 15072(b). TDA will provide copies of the draft report and notices to public agencies and interested parties, as required.

#### *Draft Notice of Preparation (NOP)*

TDA will prepare a Notice of Preparation (NOP) based on the Project Description prepared to

address the scope and facilities proposed by the project, and will include the Draft Initial Study as part of this posting. The NOP will announce the City's intent to prepare a Focused Program EIR for compliance with CEQA. TDA anticipated expending approximately 10 hours of Project Manager time, in addition to a few hours of other TDA Staff time in preparation of the NOP. The end product of this effort will be a final decision on the scope of the EIR and a set of responses that will identify the concerns of the various member agencies and other interested parties in the Project as a program.

#### *Publish NOP in Newspaper, File NOP with County and State Clearinghouse*

TDA will assist the City with noticing the NOP in the newspaper of local circulation, and will file the NOP Notice with both the County and State Clearinghouse. This effort includes drafting the Notice, time expended filing the notice, and the cost of the newspaper notice as a direct cost.

#### *Distribute NOP via Signature Service Priority Mail to up to 30 recipients*

TDA will reproduce and distribute notice of the public draft IS/MND and NOP to responsible agencies, trustee agencies, and other special interest groups and individuals identified on a distribution list to be developed in consultation with the Project Team and the City. This shall include Priority Mail Signature Service mailings to up to 30 recipients. Additional recipients will be assessed at an additional direct cost (about \$13 per mailing). This approach allows us to maintain a list of recipients' receipt of the mailings to be maintained as part of the project file in the event an entity claims that it did not receive said mailer. TDA will also email any recipients that the City identifies as part of our efforts.

#### *Accessibility Remediation (making the document accessible per State Clearinghouse Requirements) (Assume up to 500 pages at \$5 pp)*

TDA is including Accessibility Compliance as part of our new scope of work because, in order to submit documents to the State Clearinghouse, Accessibility is a newer requirement that must be met. TDA has researched a number of options for Accessibility compliance, and it would appear that outsourcing the documents to experts in this field is the most cost effective approach for meeting this requirement. TDA is presently working from an assumption that the cost per page to make a document accessible (including all technical studies) is an average of 5 dollars per page, with a potential for upwards of 6 dollars per page due to the complexity of the documents we produce (primarily the number of tables used). Thus, TDA is providing a scope of work that assumes that this Initial Study/NOP package will not exceed 500 pages, and the budget allocated to this task reflects this assumption. Additional pages will be charged at cost by the selected PDF remediation team. TDA expects to utilize Allyant for this project.

#### *Hold a Scoping Meeting during 30 day Notice of Preparation Comment Period*

A Scoping Meeting is held during the Notice of Preparation circulation as part of preparation of an EIR. TDA has also held community meetings during the public review process for an EIR with the aim of communicating the project impacts to stakeholders and the public, or to obtain comments on the EIR from the public after explaining the project purpose, objectives, and impacts. TDA would work with the City and Project Team to determine the appropriate

audience for the scoping meeting, and would send out notification to these persons or entities via mail, with publication of the notice for the scoping meeting in the local newspaper. TDA will prepare the presentation, provide scoping meeting materials, and would put forth the best of our team address the scale of the scoping meeting necessary to meet the needs of this project. TDA anticipates that up to two members of each Project Team would be available in person or virtually to attend the scoping meeting.

## Subtask 12d: Draft Focused EIR

### *Executive Summary, Introduction, and Project Description (Chapters 1-3)*

An EIR typically begins with an Executive Summary and an Introduction. The Executive Summary typically summarizes the impacts of implementing the project, and summarizes mitigation measures that support the environmental impact determination. The Executive Summary also summarizes the alternatives to the proposed project. The Introduction discusses the purpose and use of the EIR, and also incorporates comments received during the NOP comment period and directs the reader to where their comments are answered in the document and briefly responds to each comment. In addition to the above, the EIR must discuss alternatives and topical issues such as growth inducement. TDA Staff will draft these chapters, and has included refinement as part of collaboration with the Project Team, Legal Team, and City.

### *Focused EIR Environmental Topics (expected to be up to 8 of the 21 Initial Study Checklist Topics; excluding Bio & Hydrology)*

As the scope of the Focused EIR has not yet been narrowed, TDA anticipates that up to 8 subchapters may be analyzed in the Focused EIR, excluding Biological Resources and Hydrology and Water Quality, which are discussed in more detail below. These 8 topics are likely, though not “surely” to include topics such as Air Quality, Cultural Resources, Energy, Greenhouse Gas, Noise, Tribal Cultural Resources, and Utilities and Service Systems. TDA Staff will draft these chapters, and has included refinement as part of collaboration with the Project Team, Legal Team, and City.

### *Biological Resources EIR Subchapter*

This subchapter shall be evaluated in coordination with HDR as this is their area of expertise. Close attention to impacts to biological resources and mitigation required to minimize impacts to biological resources shall be evaluated herein. TDA Staff will draft this chapter. HDR Staff, in coordination with West Yost and TDA, will work on development of a mitigation measure that outlines the proposed components of the AMMP. This will be utilized as a mitigation measure to address potential impacts from the proposed reduction in discharge by the City as part of this project.

### *Hydrology & Water Quality EIR Subchapter*

This subchapter shall be evaluated in coordination with West Yost as this is their area of expertise. The impacts to surface water and groundwater quality, and surface water flow and

groundwater levels will be articulated along with any mitigation measures to minimize impacts. TDA is including up to 45 hours of our staff time in developing this subchapter. West Yost Staff, in coordination with HDR and TDA, will work on development of a mitigation measure that outlines the proposed components of the AMMP. This will be utilized as a mitigation measure to address potential impacts from the proposed reduction in discharge by the City as part of this project.

#### *Alternatives*

TDA will work with the City, Legal, and Project Team to develop Alternatives that shall be evaluated as part of the Alternatives Analysis in the PEIR. TDA Staff will draft this chapter. Input from West Yost and HDR on how the alternatives would cause different or lesser impacts on Biological Resources and Hydrology and Water Quality will be provided. TDA expects that this analysis will evaluate a No Project Alternative and a singular Alternative to the proposed project. Analysis of additional alternatives falls outside of this scope of work and may require an amendment to this cost proposal.

#### *Growth Inducing Topics*

TDA will work with the City, Legal, and Project Team to provide an analysis of growth inducing impacts that may result from the proposed project. This analysis will include cumulative impact analyses for each of the topics analyzed in the Focused EIR.

#### *Mitigation Monitoring and Reporting Program*

TDA will prepare a Mitigation Monitoring and Reporting Program (MMRP) based on mitigation measures identified in the IS/MND and pursuant to Section 21081.6 of the CEQA Public Resources Code. The MMRP will be defined through working with City staff to identify appropriate monitoring steps/procedures in order to provide a basis for monitoring such measures during and upon project implementation. It will identify the significant impacts that would result from the proposed project; proposed mitigation measures for each impact; the timing at which the measures will need to be conducted; the entity responsible for implementing the mitigation measure; and City or other agency responsible for monitoring the mitigation effort and ensuring its success.

#### *Collaboration with Legal Team and City to refine the Draft EIR (Expect up to 2 rounds of review with modest changes per Legal)*

In our experience, collaborating with the City's Legal Team can make the end result of an EIR better, but it can require a good amount of time dedicated to ensuring that the whole team understands the revisions, why such revisions are needed, and revising the document correctly.

### *Subtask 12e: Final Focused EIR*

#### *Compile Final EIR as PDF in two volumes (Volume 1: EIR; Volume 2: Technical Appendices)*

TDA will compile two PDF documents that will make up two volumes of the EIR. This effort is

mainly organizational in nature, but as the EIR is a legal document, it requires attention to detail.

*Prepare and Publish Notice of Completion and Notice of Availability in Newspaper, File Notices with County and State Clearinghouse*

TDA will assist the City with noticing the DEIR through a Notice of Availability (NOA) in the newspaper of local circulation, and will file the NOA and Notice of Completion (NOC) with both the County and State Clearinghouse. This effort includes drafting the Notices, time expended filing the notice, and the cost of the newspaper notice as a direct cost.

*Distribute PEIR Notices via Signature Service Priority Mail to up to 30 recipients*

TDA will reproduce and distribute notice of the public draft PEIR to responsible agencies, trustee agencies, and other special interest groups and individuals identified on a distribution list to be developed in consultation with the Project Team and the City. This shall include Priority Mail Signature Service mailings to up to 30 recipients. Additional recipients will be assessed at an additional direct cost (about \$13 per mailing). This approach allows us to maintain a list of recipients' receipt of the mailings to be maintained as part of the project file in the event an entity claims that it did not receive said mailer. TDA will also email any recipients that the City identifies as part of our efforts.

*Accessibility Remediation (making the document accessible per State Clearinghouse Requirements) (Assume up to 2000 Pages at \$5 pp)*

TDA is including Accessibility Compliance as part of our new scope of work because, in order to submit documents to the State Clearinghouse, Accessibility is a newer requirement that must be met. TDA is presently working from an assumption that the cost per page to make a document accessible (including all technical studies) is an average of 5 dollars per page, with a potential for upwards of 6 dollars per page due to the complexity of the documents we produce (primarily the number of tables used). Thus, TDA is providing a scope of work that assumes that this Initial Study/NOP package will not exceed 2,000 pages, and the budget allocated to this task reflects this assumption. Additional pages will be charged at cost by the selected PDF remediation team. TDA expects to utilize Allyant for this project.

*Option to Hold a Scoping Meeting during 45 day EIR public review period*

A Scoping Meeting is not required to be held during the public comment period of the Draft PEIR. TDA has also held community meetings during the public review process for an EIR with the aim of communicating the project impacts to stakeholders and the public, or to obtain comments on the EIR from the public after explaining the project purpose, objectives, and impacts. TDA would work with the City and Project Team to determine the appropriate audience for the scoping meeting, and would send out notification to these persons or entities via mail, with publication of the notice for the scoping meeting in the local newspaper. TDA will prepare the presentation, provide scoping meeting materials, and would put forth the best of our team address the scale of the scoping meeting necessary to meet the needs of this project. TDA anticipates that up to two members of each Project Team would be available in person or virtually to attend the scoping meeting.

## Subtask 12f: Findings of Fact and Statement of Overriding Considerations

### *Prepare Findings of Fact and Statement of Overriding Considerations (FoF and SOOC) (Assume in conjunction with Legal)*

An SOOC is prepared when a project has unavoidable significant impacts. When this occurs the lead agency must identify the socioeconomic, technical or logistical reasons that balance the unavoidable significant adverse impacts. TDA will aid the City and Project Team in identifying the overriding considerations, and will aid the Legal team in drafting the Findings of Fact that must be adopted in conjunction with the EIR if any individually or cumulatively significant impacts are identified. Note that the FoF and SOOC are effectively a copy of the determinations made in the EIR, as a result, they can be quite lengthy and require a great deal of effort to compile. If TDA is to prepare the whole of this document without Legal, it will require about 60 hours to prepare the first draft of the document.

### *Collaboration with Legal Team and City to refine the FoF and SOOC (Expect up to 2 rounds of review with modest changes per Legal)*

This task is dedicated to refining the FoF and SOOC in collaboration with the City's Legal Team. The end result will be a final document. TDA is including up to 35 hours of TDA Staff time dedicated to this effort.

## Subtask 12g: Finalize Focused EIR

### *Finalize Focused EIR*

TDA will compile two PDF documents that will make up two volumes of the Final PEIR. This effort is mainly organizational in nature, but as the PEIR is a legal document, it requires attention to detail.

### *Respond to Comments*

If any comments are received during the 45-day Draft PEIR public review period, TDA will work with the City and Project Team and Legal to address comments. It is expected that the number of comments received would be no more than 60 discreet comments will be made on the project (more than one comment can be included in one comment letter), and if greater comments on received, our scope of work may need to be amended. Responses can be handled through a memorandum and included in the staff report to the City Council/Planning Commission.

### *Accessibility Remediation (making the document accessible per State Clearinghouse Requirements) (Assume up to 200 pages at \$5 pp)*

TDA is including Accessibility Compliance as part of our new scope of work because, in order to submit documents to the State Clearinghouse, Accessibility is a newer requirement that must be met. TDA is presently working from an assumption that the cost per page to make a document accessible (including all technical studies) is an average of 5 dollars per page, with a potential for upwards of 6 dollars per page due to the complexity of the documents we produce



(primarily the number of tables used). Thus, TDA is providing a scope of work that assumes that this Initial Study/NOP package will not exceed 200 pages, and the budget allocated to this task reflects this assumption. Additional pages will be charged at cost by the selected PDF remediation team. TDA expects to utilize Allyant for this project.

#### *Attend up to two City Public Hearings on Project*

TDA will attend public hearings at which the Final PEIR is up for consideration by the Board. TDA may include up to two staff members, in addition to up to two HDR and West Yost staff at these hearings. TDA will present the Final PEIR to the City and has included preparation of a presentation to the City as part of this scope of services. The Project Team will be available to answer questions made by the City and also to respond to any comments made by the public at the hearings.

#### *Prepare and File Notice of Determination*

TDA prepare the NOD for the project and will file it with the Riverside County Clerk-Recorder & State Clearinghouse within five days of project approval by the City. This task assumes that TDA will pay the appropriate CDFW filing fees on the City's behalf. TDA has dedicated time to preparing the NOD, as well as filing the NOD with the County and State.

### **Task 13: Prepare the AMMP**

The objective of this task is to prepare the AMMP. Based on the July 2025 meeting with the SWRCB, submission of a draft AMMP alongside CEQA will aid regulators with their review of the Change Petition. We envision a draft AMMP be submitted with the final filing of the change of use petition, which will be reviewed by the regulators (e.g., CDFW and SWRCB) during the Change Petition Review and CEQA process. A final draft will be submitted to the SWRCB addressing comments from the regulators. The AMMP outline, based on the current understanding of the project, is as follows:

1. **Background** – including project description and regulatory requirements, description of the study area and hydrology/habitat, and objectives of the AMMP.
2. **Predicted changes in Cooper's Creek and San Timoteo Creek hydrology and habitat** – this section will summarize any predicted changes in hydrology and habitat based on reductions in discharges at the Beaumont WWTP. Information summarized in the Phase 1 Report as well as any new data from the baseline monitoring program (if available at the time of drafting the AMMP) will be incorporated and used for preparation of this section.
3. **Preliminary metrics for habitat sustainability** – this section will be based on the information in the Phase 1 Report and any refined information developed in Phase 2. This section will also define specific and measurable criteria for determining ecological success of mitigation and to determine if Project impacts are offset.



4. **AMMP monitoring program** – this section will describe the monitoring program to track the extent/health of the Cooper’s Creek riparian habitat and the factors that could affect it. The monitoring program will consider outcomes of the initial year of baseline monitoring performed pursuant to the *Cooper’s Creek Habitat Characterization and Sustainability Report*. The monitoring program will be designed to compare the monitoring data versus the preliminary metrics for habitat sustainability, which could trigger mitigation measures.
5. **Potential mitigation measures** – this section will provide a list of potential strategies to mitigate adverse impacts to the riparian habitat in the event that such impacts are identified by the monitoring program and attributed to Project implementation. [taken from *Cooper’s Creek Discharge Hydrogeologic and Operational Feasibility Report*]
6. **Annual reporting** – this section will describe the commitment to prepare annual reports that document the monitoring program and data analysis. The AMMP will include an annotated table of contents for the Annual Report.
7. **Process to update the AMMP** – this section will describe the process to revise the AMMP in the future based on the results and conclusions of the monitoring program. Revisions could include modifications to the monitoring program, metrics for habitat sustainability, and need for mitigation actions.

Other sections may be added as needed or as directed by the City. An Administrative Draft AMMP will be provided to the City for review and comment. We will incorporate one round of comments from the City into a Draft AMMP for submission with the Change Petition. A draft final AMMP will be prepared based on comments from the SWRCB and CDFW, including an appendix documenting responses to regulator comments. A final AMMP will be prepared to address one round of comments from the City on the draft final AMMP.

Assumptions:

1. A draft AMMP can be filed prior to the final filing of the Change Petition.
2. The draft AMMP will continue to be reviewed during the Change Petition review and CEQA process.
3. The final draft will include a response to regulator comments as an appendix.

Deliverables:

1. One Administrative draft AMMP to the City
2. One Draft AMMP incorporating City comments to the SWRCB
3. One Draft Final AMMP incorporating SWRCB and CDFW comments to the City
4. One Final AMMP incorporating City comments to the SWRCB

## Task 14: Change Petition Support

At the request of the City, the Project Team will assist the water rights attorneys from Somach, Simmons, & Dunn (Somach) with the preparation and submission of the Change Petition.

Subtasks include:

1. Compilation of supporting documentation
2. Preparation of a project description
3. Meetings between Somach and the Project Team

Assumptions:

1. Somach will lead the completion and filing of the Change Petition and the Project Team will support.
2. Meetings are virtual, bi-monthly, and 1-hour in length

Deliverables:

1. Agendas and meeting notes for each meeting
2. Project description for the Change Petition
3. Other as-needed deliverables to support Somach in the submission of the Change Petition

## Task 15: Prepare Scope of Work and Cost Estimate for Phase 3

As described above, much of the work scoped to be completed in Phase 2 and Phase 3 are now being proposed to be completed in Phase 2. We have included budget in Phase 2 to assess the status of the overall AMMP project and recommend and prepare a scope and costs to complete the project under Phase 3. We foresee Phase 3 addressing any remaining issues following the final filing of the Change Petition and continued implementation of the monitoring program. At the end of Phase 2, we will prepare a scope of work and cost estimate for project completion in Phase 3.

Assumptions:

1. A total of 99 hours is assumed to prepare the scope and costs for Phase 3.

Deliverables:

1. Letter proposal with scope of work, schedule, and costs.

## Task 16: As-Needed Support

Task 16 provides budget for any out-of-scope items requested by the City during Phase 2. It is our understanding that the City would like to approve any utilization of out-of-scope work, so the Project Team will seek approval from the City prior to billing any time to this task.

Assumptions:

1. Any work performed under this task will be approved first by the City.
2. 140 hours are assumed in this task.

Deliverables:

1. To be defined based on the requests.

## Optional Inclusion of Task 17: Stream Gaging (DWR Grant Funded)

The City secured a DWR grant to install, manage, and monitor four stream gages in the Cooper's Creek and San Timoteo Creek. These four stream gages are part of the Baseline Monitoring Program described in the Phase I Report. DWR indicated that the work would need to be procured via a request for proposal. Based on this requirement, the Project Team has prepared this scope as an optional task within Phase 2. Task 17 would be fully funded through the DWR grant. Additional technical details are provided in the Phase 1 Report. The scope is as follows:

1. Site selection - this includes working with the City to outreach to private landowners in the vicinity of the proposed locations of each stream gage. West Yost will visit the sites and may move the locations slightly based on based on the observed hydrology and geomorphology and give preference to those with favorable access.
2. Installation of stream gaging equipment - this includes all work necessary to purchase equipment and install/construct each stream gage.
3. Operations and maintenance - this includes routine maintenance, upkeep, and stream gage measurements.
4. Development of rating curves - this includes data compilation and calculations of rating curves at each of the four stream gages. The rating curve will equate the stream stage to estimate stream flow.
5. Reporting - a report will be prepared summarizing the work completed in the above subtasks

Assumptions:

1. Permit fees are included above in Task 10d.
2. A maximum of four stream gages will be installed, maintained, and operated during the Phase 2 period, assuming hydrological and access conditions are met.
3. Based on the addition of scope by the DWR requirements (including the reporting component), a contingency budget to the stream gaging effort was added to Task 10d so Task 17 can be used to exclusively track grant funded activity.
4. Five total flow measurements will occur during Phase 2.

Deliverables:

1. One draft Stream Gage Installation and Surface Water Monitoring Report (as requested by DWR) to the City of Beaumont.
2. One final Stream Gage Installation and Surface Water Monitoring Report incorporating City of Beaumont comments will be submitted to DWR.

## Schedule and Cost

We anticipate Phase 2 to be completed by the first quarter of 2028. Baseline monitoring activities and stream gaging activities will begin as soon as the Project Team receives authorization. The other tasks will commence at various times. Phase 2 will foreseeably finish when the Baseline Monitoring Report is submitted or by the final filing of the Change Petition, whichever occurs last.

The total cost to complete Phase 2 is \$1,395,559 without the stream gaging task (Task 17), and \$1,503,559 with the stream gaging task. This would supersede the approved Phase 2 Budget of \$589,000 and all future billings against this project will be, depending on whether the City desires to approve the stream gaging task, against a total budget as follows:

**Table 1: Total Budget Proposed**

	Phase I Budget	New Phase II Budget	Phase III Budget <sup>1</sup>	Total Budget
<b>Without Stream Gaging</b>	\$267,160	\$1,395,559	\$141,000	<b>\$1,803,719</b>
<b>With Stream Gaging</b>	\$267,160	\$1,503,559	\$141,000	<b>\$1,911,719</b>

<sup>1</sup>Note that much of the work scoped to be completed in Phase 2 and Phase 3 are now being proposed to be completed in Phase 2; we foresee Phase 3 addressing any remaining issues following the final filing of the Change Petition and continued implementation of the monitoring program

Beaumont will be charged on a time and materials basis not to exceed the Phase 2 total approved by the City. Anything over the approved amount will be requested and approved of by the City in writing.

For comparison purposes, TDA, offers a breakdown of costs that compares the Scope of Work for Phase 2 (Original) and Phase 2 (Proposed) in Tables 2 and 3, below, respectively. As previously stated, the scope of work for the overall task at hand has expanded since our original proposal as described throughout this budget amendment, with the main tasks to be included in Phase 2 henceforth are:

1. Expanded scope of CEQA Analysis (an EIR was not originally forecast to be necessary to be prepared, and an EIR is now being proposed to accommodate looking at the Change Petition, Facilities Proposed for Change of Use and AMMP)
2. Preparation of the full AMMP has been brought forth from Phase 3 to be prepared and addressed in Phase 2
3. The Project Team will be responsible for drafting the Change Petition itself in coordination with the City's Legal Team
4. Implementation of the Baseline Monitoring Program presented in the TM to address Scenario



**Beaumont-Cherry Valley Water District  
Special Board Meeting  
September 11, 2025**

**Item 7**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** **Resolution 2025-\_\_:** **Amending the District's Policies and Procedures Manual:**

- a. Policy 2020 Sexual Harassment
- b. Policy 2025 Whistleblower Protection
- c. Policy 3005 Compensation
- d. Policy 5042 Petty Cash

**Staff Recommendation**

Adopt Resolution 2025-\_\_ Amending the District's Policies and Procedures Manual.

**Executive Summary**

Staff recommends updating three personnel policies and one financial policy to strengthen the District's procedures and standards, align with current practices, and ensure compliance with current laws. The policy revisions were reviewed by District Legal Counsel and reviewed and recommended to the Board by the Personnel Committee or the Finance & Audit Committee. Adoption will integrate these new policies into the District's Policies and Procedures Manual. Following this staff report are individual summaries of the proposed policies.

**Background**

As part of the ongoing updates to the District's Policies and Procedures Manual, various administrative and personnel policies have been considered by the Personnel Committee and the Finance & Audit Committee.

At the August 19, 2025 Personnel Committee meeting, HR staff presented proposed revisions and the Committee recommended forwarding the draft policies to the Board of Directors for discussion and consideration. At the August 7, 2025 F&A Committee meeting, the Committee reviewed the proposed Petty Cash policy and recommended it for consideration by the Board.

**Fiscal Impact**

There is no fiscal impact in the establishment of these policies. The use of external investigators, when required by the Board, is already accounted for in the annual operating budget.

**Attachments**

1. Resolution 2025-\_\_ Amending the District's Policies and Procedures Manual
  - a. Clean versions of proposed policies
2. Proposed policy revisions:



	Policy No.	Policy Title
<b>2A</b>	<b>2020</b>	<b>Sexual Harassment</b>
	2A1	2020 Redline
	2A2	2020 Side by Side
<b>2B</b>	<b>2025</b>	<b>Whistleblower Protection</b>
	2B1	2025 Redline
	2B2	2025 Side by Side
<b>2C</b>	<b>3005</b>	<b>Compensation</b>
	2C1	3005 Redline
	2C2	3005 Side by Side
<b>2D</b>	<b>5042</b>	<b>Petty Cash</b>
	2D1	5042 Redline
	2D2	5042 Side by Side

Staff Report prepared by Ren Berioso, Human Resources and Risk Manager

**RESOLUTION 2025-\_\_**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE BEAUMONT - CHERRY VALLEY WATER DISTRICT  
AMENDING THE DISTRICT'S POLICIES AND  
PROCEDURES MANUAL**

**WHEREAS**, on March 18, 2009 the Board of Directors of the Beaumont-Cherry Valley Water District adopted Resolution 2009-05, establishing a Policy and Procedures Manual applicable to Board of Directors and District staff; and

**WHEREAS**, upon review and discussion, the Personnel Committee, the ad hoc Board Policies Committee, and the Finance and Audit Committee of the Board of Directors recommended revisions to the Policy and Procedures Manual; and

**WHEREAS**, the Board of Directors has reviewed and considered the revisions to the subject policies attached hereto and listed below, finds the revised policies relevant and acceptable, and it to be in the best interests of the District that the following actions be taken,

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Beaumont-Cherry Valley Water District as follows:

The BCVWD Policies and Procedures Manual is revised per the attached exhibits as indicated below:

a.	Policy 2020	Sexual Harassment
b.	Policy 2025	Whistleblower Protection
c.	Policy 3005	Compensation
d.	Policy 5042	Petty Cash

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

DRAFT UNTIL ADOPTED

\_\_\_\_\_  
Director Daniel Slawson, President of the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

DRAFT UNTIL ADOPTED

\_\_\_\_\_  
Director Andy Ramirez, Secretary to the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

Attachments: Exhibits A - D



## EXHIBIT A

### POLICY TITLE: SEXUAL HARASSMENT

POLICY NUMBER: 2020

2020.1 **Purpose and Applicability.** Acts of sexual harassment by employees, supervisors, or managers, are prohibited and are subject to sanctions and disciplinary measures, up to and including termination of employment. The District is committed to providing a workplace that is free of unlawful discrimination and harassment. The District is committed to providing a workplace that is free of sexual harassment (including harassment based on gender, pregnancy, childbirth or related medical conditions). The District strictly prohibits and will not tolerate harassment of employees by officers, managers, supervisors, or co-workers. Similarly, the District will not tolerate harassment by its employees or non-employees with whom District employees have a business, service, or professional relationship. The District will seek to protect employees from harassment by external individuals in the workplace or in work-related situations.

2020.2 **Definition.** Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

- a. Submission to such conduct by an individual is used as a term or condition of employment; or
- b. Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such an individual; or
- c. Such conduct has the purpose or effect of substantially interfering with a person's work performance or creating an intimidating, hostile, or offensive work environment.

2020.2.1 Prohibited conduct may include, but is not limited to:

- a. Verbal conduct such as epithets, derogatory jokes or comments, slurs, unwanted sexual advances, invitations, comments, or graphic commentaries on the person's body; sexually degrading words to describe the person, or propositions of a sexual nature.
- b. Visual conduct such as derogatory and/or sexually oriented posters, photography, cartoons, drawings, or gestures.
- c. Physical conduct such as assault, unwanted touching, blocking normal movement or interfering with work because of sex, race, or any other protected basis, sexually suggestive objects or pictures placed in the work area that may embarrass or offend the person.
- d. Direct or indirect threats or suggestions of sexual relations or sexual contact are made.
- e. Retaliation for having reported or threatened to report harassment.

2020.3 All employees shall be informed of the District's sexual harassment policy and complaint process again when any complaint is filed. Also, the policy and the complaint process set forth herein shall be readily available to all employees and members of the general public utilizing the District's facilities and services.

- a. All new employees shall be given a copy of the sexual harassment policy at the time of hiring and said policy's contents shall be discussed with said employee at that time by Human Resources during new hire orientation.
- b. An annual bulletin shall be prepared distributed and signed by all employees informing them of the District's sexual harassment policy. The Human Resources department is responsible for the communication and tracking of the annual bulletin.
- c. Within 14 working days after any complaint has been filed in accordance with this policy, a bulletin shall be prepared and distributed to all employees re-informing them of the District's sexual harassment policy.

**2020.4 Training.** All supervisory classifications shall attend two hours of sexual harassment prevention training every two years. All other employees shall attend one hour of sexual harassment prevention training every two years. The training shall be conducted in accordance with the California Civil Rights Department regulations and shall include a component on harassment based on gender, gender identity, gender expression, and sexual orientation, as well as abusive conduct.

**2020.5 Complaint Process.** Any employee who believes they have experienced sexual harassment should notify the other employee that such behavior is offensive and ask them to immediately stop the behavior. It is important to let fellow employees know when behavior is offensive because the District hires people from a variety of backgrounds. However, employees are not required to confront the offending employee directly if they feel uncomfortable, and may go directly to a supervisor, manager, Human Resources or the General Manager or designee. Complaints of workplace harassment should be reported in writing as soon as possible to any supervisory employee, and/or Human Resources.

- a. An employee is never required to make a complaint to a supervisor or manager who is alleged to be responsible for the harassment. The complaint may be made to an uninvolved supervisor or manager, Human Resources or General Manager or designee.
- b. The complaint should include details of the incident, names of individuals involved, and names of any witnesses.
- c. A complaint should be made in writing. Said form should be submitted by the employee to any supervisory employee, preferably the immediate supervisor. While written complaints are strongly encouraged, the District will investigate all complaints, including verbal complaints.
- d. An employee may file a complaint without fear of reprisal. While the District will make reasonable efforts to keep complaints confidential, there may be circumstances under which the District cannot maintain complete confidentiality, in order to investigate or remedy the situation.
- e. The investigation will be conducted in as confidential a manner as possible, consistent with a full, fair, and proper investigation.
- f. An employee who has experienced sexual harassment is entitled to report the incident(s) directly to the California Civil Rights Department or the Equal Employment Opportunity Commission, regardless of whether the employee has filed a complaint with the District. Contact Information are as follows:

California Civil Rights Department: (800) 884-1684  
<https://calcivilrights.ca.gov/contactus/>

Equal Employment Opportunity Commission: (213) 785-3090  
<https://www.eeoc.gov/filing-charge-discrimination>

**2020.6 Complaint Response Process.** Any supervisory employee who receives a sexual harassment complaint shall at all times maintain strict confidentiality and shall personally deliver said complaint immediately and directly to Human Resources, the General Manager, or the General Manager's designee.

- a. Within thirty (30) hours of the filing of a complaint, an investigation shall commence and be conducted by Human Resources, the General Manager, or the General Manager's designee, regarding the alleged harassment.
- b. The District shall aim to complete the investigation within thirty (30) working days, unless extenuating circumstances exist. All investigations shall be conducted in compliance with the Fair Employment and Housing Act and applicable regulations.
- c. The investigation may include a written statement from the alleged harasser.
- d. A written record of any investigation of an alleged sexual harassment shall be maintained by Human Resources. Findings will be sent to the General Manager, or designee. The General Manager, or designee, shall immediately inform, in total confidentiality, the Personnel Committee of the Board of Directors.
- e. All discussions resulting from said investigation shall be kept confidential by all informed of said investigation.
- f. The person initiating the complaint has the right to be accompanied by an advocate when discussing alleged incidents. Said person shall be advised of this right prior to the commencement of such discussions.
- g. All parties concerned will be advised of the results of the investigation to the extent permitted by District policy and applicable law.

**2020.7 Disciplinary Procedures and Sanctions.** Upon conclusion of the investigation of an alleged sexual harassment, appropriate action shall be taken by the General Manager against the harasser where sexual harassment is found, including mandatory sexual harassment training to prevent future incidents. The complainant will be advised once the investigation is complete and will be provided with a summary of the findings of the investigation. The complainant will not be entitled to a copy of the confidential investigation report or the specific details of corrective action, consistent with employee privacy and confidential personnel matters. Others involved in the investigation may also be advised once the investigation is complete and provided with a summary of other information appropriate to their involvement.

- a. Action taken to remedy a sexual harassment situation shall be done in a manner to protect potential future victims. Where appropriate, an employee who experiences sexual harassment shall be removed from supervision of a person verified to have engaged in sexual harassment against that employee.

- b. Disciplinary action, up to and including termination, may be taken against an employee found to have committed sexual harassment.

**2020.8 Allegations Involving the General Manager.** If the General Manager is alleged to be the subject of the complaint, the matter shall be referred directly to the Personnel Committee of the Board of Directors. The Human Resources Department shall forward the complaint to the Personnel Committee within thirty (30) working hours from the time the complaint is received.

- a. The Personnel Committee shall then be responsible for initiating the investigation process in accordance with the procedures set forth in this policy and ensuring the matter is handled promptly, fairly, and confidentially. The Personnel Committee shall conduct the investigation through a qualified external investigator or legal counsel, independent of the District's internal chain of command, to ensure impartiality and integrity in the process.
- b. The complainant shall not be required to report the conduct to the General Manager at any time.
- c. The complainant has the right to be accompanied by an advocate when discussing alleged incidents. Said person shall be advised of this right prior to the commencement of such discussions.
- d. If the allegations are substantiated, any disciplinary action shall be determined by the full Board of Directors in accordance with applicable laws and procedures, and such determination shall occur in a manner consistent with the Brown Act and other relevant public agency requirements.

**2020.9 Third-Party Sexual Harassment.** Consistent with California law, the District prohibits sexual harassment against employees by third parties, including vendors, customers, contractors, volunteers, and members of the public. Employees who experience or witness such harassment should report the conduct to Human Resources. The District will take steps to address and prevent further misconduct, including terminating relationships or restricting access as appropriate.

**2020.10 False or Malicious Complaints.** The District encourages good-faith reporting of all incidents covered under this policy. Employees who knowingly make false allegations or provide knowingly false statements during an investigation may be subject to disciplinary action. However, no adverse action will be taken against individuals whose complaints are made in good faith.

**2020.11 No Retaliation.** The District strictly prohibits retaliation in any form against any applicant, employee, intern, volunteer, or contractor who engages in any of the following protected activities:

- a. Reporting sexual harassment or any violation of this policy;
- b. Participating in any investigation, proceeding, or hearing conducted by the District or a state or federal agency;
- c. Assisting others in asserting rights protected by the California Fair Employment and Housing Act (FEHA), Title VII of the Civil Rights Act, or other applicable law.

Prohibited retaliation includes but is not limited to: adverse employment actions such as termination, demotion, denial of benefits, negative performance evaluations, threats, intimidation, harassment, or other conduct that could reasonably deter a person from engaging in protected activity. These actions are not considered retaliation if the reason for the action was unrelated to the employee's engagement in protected activity.

Any employee who believes he/she has been retaliated against should promptly report the conduct to Human Resources, General Manager or an uninvolved manager or supervisor. The District will investigate all claims of retaliation and take remedial action if appropriate. Violators may be subject to disciplinary action, up to and including termination of employment.

DRAFT

## EXHIBIT B

### POLICY TITLE: WHISTLEBLOWER PROTECTION

POLICY NUMBER: 2025

2025.1 **Policy Statement.** The District is committed to the highest standards of financial reporting and lawful and ethical behavior. Protecting the integrity of the District is of paramount importance. Additionally, the District is committed to full compliance with all state and federal statutes, rules, and regulations by all employees and members of the Board of Directors. This policy is intended to be consistent with California Labor Code Section 1102.5.

2025.2 **Purpose.** The purpose of this policy is to encourage and enable Board members, employees, temporary employees, consultants, vendors, and others affiliated with the District to report any action or suspected action taken within the District that is illegal, fraudulent, or in violation of any adopted policy of the District, to a source within the District before turning to outside parties for resolution.

2025.3 **Definition.** A "Whistleblower" is an employee who discloses information to a government or law enforcement agency, person with authority over the employee, or to another employee with authority to investigate, discover, or correct the violation or noncompliance, or who provides information to or testifies before a public body conducting an investigation, hearing, or inquiry, where the employee has reasonable cause to believe that the information discloses violations of state or federal statute, violation or noncompliance with a local, state, or federal rule or regulation, or unsafe working conditions or work practices in the employee's employment or place of employment. A whistleblower can also be an employee who refuses to participate in an activity that would result in a violation of a state or federal statute, or a violation of or noncompliance with a local, state, or federal rule or regulation.

2025.4 **Scope.** This policy applies to any matter which is related to the District's business and does not relate to private acts of an individual not connected to the business of the District. This policy is intended to supplement but not replace the District's other related policies such as harassment and discrimination (Policies 2000, 2005, 2015, and 2020), any grievance procedure, or to any applicable state and federal laws governing whistleblowing. This policy is also designed to support employee awareness through training and posting requirements under applicable California law.

2025.5 Board members and employees are prohibited from taking adverse action against another employee who has engaged in protected activity.

2025.6 **Protected employees.** An employee, or a person acting on behalf of the employee, who reports or is about to report, or is perceived to have reported or be about to report, verbally or in writing, a violation or suspected violation of this policy, unless the employee knows the report is false. Additionally, employees are protected when the employee is requested by the District or any agency or officer thereof, to participate in an investigation, hearing, or inquiry held by the District, agency, or official, are protected under this policy. Employees who submit false or malicious reports may be subject to disciplinary action. However, employees shall not be disciplined solely because a report made in good faith is later found to be incorrect.

2025.7 **Retaliation Prohibited.** No District Board member or employee may take the following actions against any other employee or Board member because the latter employee or Board member in good faith engaged in certain kinds of protected activity:

- a. Terminate, demote, suspend, or take other similar adverse employment action.
- b. Threaten, or otherwise discriminate against an employee regarding the employee's



compensation, terms, conditions of employment, work location assignment, or privileges.

- c. Subject to coercion or disciplinary action.

2025.8 To protect the District's integrity and the public's trust, the District may take official action to enforce and punish violations of standards of this policy.

2025.9 **Protected Activity.**

- a. Disclosure of information to a government or law enforcement agency, person with authority over the employee, or to another employee with authority to investigate.
- b. Refusal to participate in an activity that would result in violation of a state or federal statute, or a violation of noncompliance with local, state, or federal rule or regulation.
- c. Filing a complaint for investigation with the California Office of the Controller's Whistleblower Program, the District Attorney, the Grand Jury, Cal/OSHA, or any other agency or District department or person with authority to receive or process whistleblower complaints alleging:
  - i. Improper governmental activity
  - ii. Misuse of funds
  - iii. Deficiencies in quality and delivery of services
  - iv. Wasteful or inefficient practices
  - v. Unlawful activity in connection with a District contract
  - vi. Abuse of authority
  - vii. Specified or substantial danger to public health or safety
  - viii. Use of a District office, position, or resource for personal gain
  - ix. Any other similar type of complaint
- d. This protection extends to those whose allegations that are made in good faith but prove to be mistaken.
- e. The District reserves the right to discipline employees who make bad faith, knowingly false, or vexatious complaints, reports, or inquiries or who otherwise abuse this policy.
- f. Complaints or concerns expressed to co-workers who do not have the authority to act on whistleblower complaints are not protected activity under this policy.

2028.10 **Reporting.**

- a. All employees who witness or experience improper activity of the type enumerated by this policy shall report the activity in order to facilitate early, effective, and impartial investigation and intervention by the District.
- b. Any whistleblower who believes they are being retaliated against must contact the Human Resources department, the General Manager, or the General Manager's designee immediately.
- c. Matters reported internally will be investigated by Human Resources, the General Manager or his/her designee. An investigation shall commence within twenty (20) calendar days of the filing of informal or formal complaint and be completed within sixty (60) calendar days unless circumstances reasonably require more time.
- d. If the complaint involves the General Manager, the matter shall be forwarded by Human Resources to the Board of Directors who shall consider engaging an external entity to conduct the investigation. The external investigation should also be completed within sixty (60) calendar days, unless circumstances reasonably require more time.
- e. Complaints, reports, or inquiries may be made under this policy on a confidential or anonymous basis. The report should provide sufficient information and specific facts. The District will conduct a prompt and objective review and investigation of the allegation.
- f. Upon completion of the investigation, the whistleblower will receive a general summary



of findings within seven (7) calendar days, to the extent permissible by law and confidentiality standards. If dissatisfied, the whistleblower may submit a written appeal to the President of the Board of Directors within fifteen (15) calendar days of receiving notice of findings.

- g. Employees may report violations of this policy to the Labor Commissioner, regardless of whether they have filed an internal complaint. The contact information is as follows:  
Labor Commissioner's Office: (833) 526-4636  
<https://www.dir.ca.gov/dlse/HowToFileRetaliationComplaint.htm>

DRAFT

## EXHIBIT C

### POLICY TITLE: COMPENSATION

### POLICY NUMBER: 3005

3005.1 **Applicability.** This policy shall apply to all District employees.

3005.2 **New Employees.** All newly appointed employees shall be paid at the first step of the salary range for the position to which the employee is appointed except as provided in this policy. Changes to the salary schedule must be approved by the Board of Directors. Employees may request a copy of the salary schedule from Human Resources or from their supervisor, and the salary schedule shall be made available on the District website.

- A. The General Manager, or his/her designee, may authorize a starting rate for a new employee at a higher step within the classification range based on a candidate's experience and eligibility, which should be:
  - a. Written justification from the Department Head
  - b. Concurrence by Human Resources for policy compliance, and
  - c. Confirmation of budget availability by the Director of Finance and Administration

This action shall be noted in the employment agreement or conditional offer letter, to be maintained in the employee's personnel file.

3005.3 **Step Increases Based on Performance Evaluation.** Employees who are below Step 5 within their classification salary range shall be eligible for advancement to the next step based on the results of their annual individual performance evaluation (See Policy 3010). Individual performance evaluations shall be conducted at 12-month intervals for all employees, based on anniversary date of either hire, transition to "Regular" status, transfer, position reclassification or promotion to their current position. Employees are not eligible for increases upon completing a 6-month probationary period.

3005.4 **Promotion.** When the District has an opening in a classification above the entry level, notice shall be posted in the break room(s), or similar employee notice areas for all work locations, prior to filling the position. The District may give preference to internal candidates, if desired. All candidates, whether internal or external, shall be evaluated equally with the most qualified candidate being selected for the position. Regular employees elevated in classification shall serve a 6-month probationary period in their newly acquired position. Regular status will be dependent on the job performance evaluation which will occur at the end of the probationary period (see Policy 3000 for more information).

3005.5 **Performing Work Out of Classification.** Employees required to work a normal shift in a temporary classification higher than their current classification will be paid a shift differential equivalent to 5% of their base pay rate. Should an employee be required to work temporarily in a classification paying less than their established rate, he/she will be paid at his/her regular rate. Employees may not perform work out of classification for longer than six (6) months.

3005.6 **Overtime.** See Policy 3055 for more information

3005.7 **Authority for Compensation Approval.** The General Manager or his/her designee has the sole authority to approve compensation, including salary adjustments or differential pay. Such approval must be supported by:

- a. A written justification from the Department Head
- b. Concurrence by Human Resources to ensure policy compliance and equity, and
- c. Confirmation of budget availability by the Director of Finance and Administration

No compensation shall be granted without the final approval by the General Manager or his/her designee. The General Manager or his/her designee may also authorize advancement by more than one step within the salary range under certain circumstances, including but not limited to exceptional work performance, organizational need, market-related factors, or other justifiable reasons. While such decisions should generally be supported by performance evaluations and justification from the Department Head, the General Manager or his/her designee retains discretion to consider broader or extenuating factors. Consideration should include concurrence by Human Resources for policy compliance and equity, and the Director of Finance and Administration for budget availability.

DRAFT

## EXHIBIT D

**POLICY TITLE: PETTY CASH**  
**POLICY NUMBER: 5042**

5042.1 **Purpose.** The purpose of this policy is to establish clear procedures and internal controls governing the use, management, and replenishment of petty cash funds for minor and incidental expenses. This ensures transparency, accountability, and compliance with generally accepted accounting principles and public agency best practices.

5042.2 **Scope.** This policy applies to all departments and employees of Beaumont-Cherry Valley Water District who request or manage petty cash.

5042.3 **Definition.** Petty Cash is a small amount of readily accessible cash maintained for minor purchases such as emergency office supply needs, or reimbursement of employee expenses where issuing a check or using a purchasing card is impractical.

### 5042.4 **Establishment of Funds.**

1. The General Manager or designee shall authorize the creation of one or more petty cash funds.
2. The General Manager shall designate a Custodian or a designee for each petty cash fund.

### 5042.5 **Authorized Uses:**

Petty Cash may be used for:

1. Office supplies under \$50
2. Local transportation fares
3. Emergency repairs or materials under \$50
4. Reimbursement of minor, non-recurring employee purchases

Petty Cash shall not be used for:

1. Payroll advances
2. Travel advances (unless authorized)
3. Personal loans
4. Alcohol or entertainment expenses
5. Split purchases to circumvent dollar limits

### 5042.6 **Fund Limits.**

The following limits over Petty Cash are in place:

1. Individual petty cash purchases must not exceed \$50 per transaction.
2. The maximum balance of any petty cash fund shall not exceed \$300, unless otherwise approved by the General Manager.
3. Receipts for purchase reimbursements must be submitted within two (2) business days of expenditure.

#### 5042.7 **Custodian Responsibilities.**

The Custodian shall:

1. Securely maintain the petty cash fund.
2. Maintain a log of all disbursements and receipts.
3. Ensure the total of cash on hand plus receipts equals the authorized fund amount.
4. Report any discrepancies immediately to the Director of Finance and Administration.

#### 5042.8 **Auditing and Monitoring.**

1. The Finance and Administration Department shall perform unannounced audits at least semi-annually.
2. Any misuse or discrepancies may result in disciplinary action and possible legal recourse.

5042.9 **Policy Review and Updates.** This policy shall be reviewed every two years by the Finance Manager and updated as necessary with Board approval.

DRAFT



<b>ATTACHMENT 2A</b>	<b>Policy 2020 Sexual Harassment</b>
----------------------	--------------------------------------

### **Executive Summary**

At the August 19, 2025 Personnel Committee meeting, HR presented revisions to Policy 2020 to clarify procedures for preventing, reporting, and resolving sexual harassment. The draft strengthens disciplinary and complaint-response protocols and adds sections covering allegations involving the General Manager, third-party harassment, false or malicious complaints, and anti-retaliation protections. District Legal Counsel reviewed the draft for compliance with Title VII and California FEHA. The updates enhance accountability, ensure clear reporting avenues, and better protect employees. No fiscal impact is anticipated; if used, third-party investigations are already budgeted. The Committee approved forwarding the draft to the Board for consideration.

### **Background**

At the April 14, 2021 Regular Board Meeting, the Board of Directors adopted Resolution 2021-06 replacing Part I Section 7 with Policy 2020 Sexual Harassment. A recent HR review found targeted clarifications were needed in the complaint-response and disciplinary sections.

### **Discussion**

The policy codifies the District's commitment to a harassment-free workplace, including definitions, reporting procedures, and training; the update clarifies steps in the complaint response and disciplinary processes and adds provisions for allegations involving the General Manager, third-party harassment, false or malicious complaints, and anti-retaliation. These revisions strengthen internal accountability and ensure employees have clear avenues to report concerns and receive support while complaints are addressed appropriately. District Legal Counsel reviewed the draft to confirm alignment with Title VII and FEHA; where a complaint involves the General Manager, the policy provides for a third-party investigation (Board-determined cost).

Table A, Summary of Policy Changes, outlines the proposed changes to the current Sexual Harassment policy that are in reference to the redlined draft version attached herewith.

Table A – Summary of Policy Changes

<b>TABLE A</b>	<b>Policy Section</b>	<b>State / Federal Law requirement</b>	<b>BCVWD current practice</b>	<b>Added/Revised Sections</b>	<b>Fiscal Impact of Section</b>
<b>1</b>	<b>Entire Policy Sections</b>	<b>None</b>	Not Applicable	Refined the policy language.	No fiscal impact.
<b>2</b>	<b>Section 2020.2</b>	<b>Title VII Civil Rights Act CA FEHA</b>	The District follows the law.	Legal Counsel improved the section.	No fiscal impact.



<b>TABLE A</b>	<b>Policy Section</b>	<b>State / Federal Law requirement</b>	<b>BCVWD current practice</b>	<b>Added/Revised Sections</b>	<b>Fiscal Impact of Section</b>
<b>3</b>	<b>Section 2020.5</b>	<b>Title VII Civil Rights Act</b> <b>CA FEHA</b>	The District follows the law.	Added protections to better safeguard employees and the District.	No fiscal impact.
<b>4</b>	<b>Section 2020.6</b>	<b>Title VII Civil Rights Act</b> <b>CA FEHA</b>	The District follows the law.	Modified language to ensure legal compliance.	No fiscal impact.
<b>5</b>	<b>No Section</b>	<b>Title VII Civil Rights Act</b> <b>CA FEHA</b>	The District follows the law.	Procedures when a complaint involves the General Manager	Cost of possible third-party investigator determined by Board.
<b>6</b>	<b>No Section</b>	<b>Title VII Civil Rights Act</b> <b>CA FEHA</b>	The District follows the law.	Proposed adding Section 2020.9 if the harasser is a third-party towards the employee.	No fiscal impact.
<b>7</b>	<b>No Section</b>	<b>Title VII Civil Rights Act</b> <b>CA FEHA</b>	The District follows the law.	Proposed adding Section 2020.10 for those employees who knowingly make false allegations or provide false statements during investigation.	No fiscal impact.
<b>8</b>	<b>No Section</b>	<b>Title VII Civil Rights Act</b> <b>CA FEHA</b>	The District follows the law.	Proposed adding Section 2020.11 that provides a no retaliation for employees reporting sexual harassment claims.	No fiscal impact.

### **Fiscal Impact**

None. Costs for any external investigation, if needed, are included in the operating budget.

### **Attachments**

1. Redlined version Policy 2020 Sexual Harassment
2. Side-by-Side version Policy 2020 Sexual Harassment



BEAUMONT-CHERRY VALLEY WATER DISTRICT

**POLICY TITLE: SEXUAL HARASSMENT**

**POLICY NUMBER: 2020**

2020.1 **Purpose and Applicability.** Acts of sexual harassment by employees, supervisors, or managers, are prohibited and are subject to sanctions and disciplinary measures, up to and including termination of employment. The District is committed to providing a workplace that is free of unlawful discrimination and harassment. ~~The In keeping with this policy, the~~ District is committed to providing a workplace that is free of sexual harassment (including harassment based on gender, pregnancy, childbirth or related medical conditions). The District strictly prohibits and will not tolerate harassment of employees by officers, managers, supervisors, or co-workers. Similarly, the District will not tolerate harassment by its employees or non-employees with whom District employees have a business, service, or professional relationship. The District will seek to protect employees from harassment by non-employees in the workplace or in work related situations.

2020.2 **Definition.** Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

1. Submission to such conduct by an individual is used as a term or condition of employment; ~~or:~~
2. Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such an individual; ~~or:~~
3. Such conduct has the purpose or effect of substantially interfering with a person's work performance or creating an intimidating, hostile, or offensive work environment.

~~3.A.~~ **Prohibited conduct may include, but is not limited to:**

- ~~4.1.~~ Verbal conduct such as epithets, derogatory jokes or comments, slurs, unwanted sexual advances, invitations, comments, or graphic commentaries on the person's body; sexually degrading words to describe the person, or propositions of a sexual nature.
- ~~5.2.~~ Visual conduct such as derogatory and/or sexually oriented posters, photography, cartoons, drawings, or gestures.
- ~~6.3.~~ Physical conduct such as assault, unwanted touching, blocking normal movement or interfering with work because of sex, race, or any other protected basis, sexually suggestive objects or pictures placed in the work area that may embarrass or offend the person.
- ~~7.4.~~ Direct or indirect threats or suggestions of sexual relations or sexual contact are made.
- ~~58.~~ Retaliation for having reported or threatened to report harassment.

2020.3 All employees shall be informed of the District's sexual harassment policy and complaint process again when any complaint is filed. Also, the policy and the complaint process set forth herein shall be readily available to all employees and members of the general public utilizing the District's facilities and services.

## BEAUMONT-CHERRY VALLEY WATER DISTRICT

1. All new employees shall be given a copy of the sexual harassment policy at the time of hiring and said policy's contents shall be discussed with said employee at that time by Human Resources during new hire orientation.
2. An annual bulletin shall be prepared distributed and signed by all employees informing them of the District's sexual harassment policy. The Human Resources department is responsible for the communication and tracking of the annual bulletin.
3. Within 14 working days after any complaint has been filed in accordance with this policy, a bulletin shall be prepared and distributed to all employees re-informing them of the District's sexual harassment policy.

2020.4 **Training.** All supervisors ~~sy classifications and Directors~~ shall attend two hours of sexual harassment prevention training every two years. All other employees shall attend one hour of sexual harassment prevention training every two years. The training shall be conducted in accordance with the ~~California Department of Fair Employment and Housing~~ Civil Rights Department regulations and shall include a component on harassment based on gender, gender identity, gender expression, and sexual orientation, as well as abusive conduct.

2020.5 **Complaint Process.** Any employee who believes they ~~are the victim of~~ have experienced sexual harassment should notify the other employee that such behavior is offensive and ask them to immediately stop the behavior. It is important to let fellow employees know when behavior is offensive because the District hires people from a variety of ~~cultural and ethnic~~ backgrounds. However, employees are not required to confront the offending employee directly if they feel uncomfortable, and may go directly to a supervisor, manager, or Human Resources or the General Manager or designee. Complaints of workplace harassment ~~in employment~~ should be reported in writing as soon as possible to any supervisory employee, and/or Human Resources, ~~Personnel. If the complaint is directed against the General Manager, the complaint shall be filed with the Personnel Committee of the Board of Directors.~~

1. An employee is never required to make a complaint to a supervisor or manager who is alleged to be responsible for the harassment. The complaint may be made to an uninvolved supervisor or manager, Human Resources or General Manager or designee.
2. The complaint should include details of the incident, names of individuals involved, and names of any witnesses.
3. A ~~formal~~ complaint ~~is should be~~ made in writing. Said form should be submitted by the employee to any supervisory employee, preferably the immediate supervisor. While written complaints are strongly encouraged, the District will investigate all complaints, including ~~those that are not written or that are anonymous~~ verbal complaints. ~~However, the ability to investigate and remedy unwritten or anonymous complaints may be compromised if insufficient information is available for the investigation.~~
4. An employee may file a ~~formal or informal confidential~~ complaint without fear of reprisal. While the District will make reasonable efforts to keep complaints confidential, there may be circumstances under which the District cannot maintain complete confidentiality, in order to investigate or remedy the situation.

## BEAUMONT-CHERRY VALLEY WATER DISTRICT

5. The investigation will be conducted in as confidential a manner as possible, consistent with a full, fair, and proper investigation.

6. An employee who has experienced sexual harassment is entitled to report the incident(s) directly to the California Civil Rights Department or the Equal Employment Opportunity Commission, regardless of whether the employee has filed a complaint with the District.

California Civil Rights Department: (800) 884-1684  
<https://calcivilrights.ca.gov/contactus/>

5. Equal Employment Opportunity Commission: (213) 785-3090  
<https://www.eeoc.gov/filing-charge-discrimination>

2020.6 **Complaint Response Process.** Any supervisory employee who receives a ~~formal~~ sexual harassment complaint shall at all times maintain strict confidentiality and shall personally deliver said complaint immediately and directly to Human Resources, the General Manager, or the General Manager's designee.

1. Within 72 hours of the filing of a ~~formal or informal~~ complaint, ~~even if it is withdrawn~~, an investigation shall commence and be conducted by Human Resources, the General Manager, or the General Manager's designee, regarding the alleged harassment.

4.2. The District shall aim to complete the investigation within thirty (30) working days, unless extenuating circumstances exist. All investigations shall be conducted in compliance with ~~California Government Code § 12940 and the Fair Employment and Housing Regulations~~the Fair Employment and Housing Act and applicable regulations.

2.3. The investigation ~~may~~ shall include a written statement from the alleged harasser.

3.4. A written record of any investigation of an alleged sexual harassment shall be maintained by Human Resources. Findings will be sent to the General Manager, or ~~their~~ designee. The General Manager, or ~~their~~ designee, shall immediately inform, in total confidentiality, the Personnel Committee of the Board of Directors.

4.5. All discussions resulting from said investigation shall be kept confidential by all informed of said investigation.

5.6. The person initiating the complaint has the right to be accompanied by an advocate when discussing alleged incidents. Said person shall be advised of this right prior to the commencement of such discussions.

6.7. All parties concerned will be advised of the results of the investigation to the extent permitted by District policy and applicable law.

2020.7 **Disciplinary Procedures and Sanctions.** Upon conclusion of the investigation of an alleged sexual harassment, appropriate action shall be taken by the General Manager against the harasser where sexual harassment is found, including mandatory sexual harassment training to prevent future incidents. The complainant will be advised once the investigation is complete and will be provided with a summary of the ~~results~~ findings of the investigation, ~~including whether~~

**Commented [RTG1]:** I don't think you can force the alleged harasser to write anything. I would remove this.

**Commented [BR(2R1)]:** This is now changed to "may" instead of "shall"

## BEAUMONT-CHERRY VALLEY WATER DISTRICT

~~corrective action was taken and the general nature of that action.~~ The complainant will not be entitled to a copy of the confidential investigation report or the specific details of corrective action, consistent with employee privacy and confidential personnel matters. Others involved in the investigation may also be advised once the investigation is complete and provided with a summary of other information appropriate to their involvement.

~~1. Appropriate action shall be taken to remedy the victim's loss, if any, resulting from the harassment. Making the employee whole may involve reinstatement, back pay, etc.~~

1. Action taken to remedy a sexual harassment situation shall be done in a manner to protect potential future victims. Where appropriate, aAn employee involved in a confirmed incident who experiences sexual harassment shall be removed from supervision of a person verified to have committed a harassment activityengaged in sexual harassment against that employee.

2. Disciplinary action, up to and including termination, may be taken against an employee found to have committed sexual harassment.

Employees complaining of sexual harassment shall be protected thereafter from any form of reprisal and/or retaliation.

**2020.8 Allegations Involving the General Manager.** If the General Manager is alleged to be the subject of the complaint, the matter shall be referred directly to the Personnel Committee of the Board of Directors. The Human Resources Department shall forward the formal or informal complaint to the Personnel Committee within thirty (30) working hours from the time the complaint is received.

1. The Personnel Committee shall then be responsible for initiating the investigation process in accordance with the procedures set forth in this policy and ensuring the matter is handled promptly, fairly, and confidentially. The Personnel Committee shall conduct the investigation through a qualified external investigator or legal counsel, independent of the District's internal chain of command, to ensure impartiality and integrity in the process.
2. The complainant shall not be required to report the conduct to the General Manager at any time.
3. The complainant has the right to be accompanied by an advocate when discussing alleged incidents. Said person shall be advised of this right prior to the commencement of such discussions.
4. If the allegations are substantiated, any disciplinary action shall be determined by the full Board of Directors in accordance with applicable laws and procedures, and such determination shall occur in a closed session meetingmanner consistent with the Brown Act and other relevant public agency requirements.

**2020.9 Third-Party Sexual Harassment.** Consistent with California law, the District prohibits sexual harassment against employees by third parties, including vendors, customers, contractors, volunteers, and members of the public. Employees who experience or witness such harassment should report the conduct to Human Resources. The District will take steps to address and prevent further misconduct, including terminating relationships or restricting access as appropriate.

**Commented [RTG3]:** I am not sure what this means. Reinstatement and back pay would be appropriate if someone was wrongfully terminated, but how would it come into play with someone who complained about harassment?

**Commented [BR(4R3)]:** This will be stricken out. I agree that this does not make sense.

BEAUMONT-CHERRY VALLEY WATER DISTRICT

2020.10 **False or Malicious Complaints.** The District encourages good-faith reporting of all incidents covered under this policy. Employees who knowingly make false allegations or provide knowingly false statements during an investigation may be subject to disciplinary action. However, no adverse action will be taken against individuals whose complaints are made in good faith ~~but are unsubstantiated.~~

2020.11 **No Retaliation.** The District strictly prohibits retaliation in any form against any applicant, employee, intern, volunteer, or contractor who engages in any of the following protected activities:

1. Reporting sexual harassment or any violation of this policy;
2. Participating in any investigation, proceeding, or hearing conducted by the District or a state or federal agency;
3. Assisting others in asserting rights protected by the California Fair Employment and Housing Act (FEHA), Title VII of the Civil Rights Act, or other applicable law.

Prohibited retaliation includes but is not limited to: adverse employment actions such as termination, demotion, denial of benefits, negative performance evaluations, threats, intimidation, harassment, or other conduct that could reasonably deter a person from engaging in protected activity. These actions are not considered retaliation if the reason for the action was unrelated to the employee's engagement in protected activity.

Any employee who believes he/she has been retaliated against should promptly report the conduct to Human Resources, General Manager or an uninvolved manager or supervisor. The District will investigate all claims of retaliation and take remedial action if appropriate. Violators may be subject to disciplinary action, up to and including termination of employment.

3.



## CURRENT POLICY

POLICY TITLE: SEXUAL HARASSMENT  
POLICY NUMBER: 2020

2020.1 Acts of sexual harassment by employees, supervisors, or managers, are prohibited and are subject to sanctions and disciplinary measures, up to and including termination of employment. The District is committed to providing a workplace that is free of unlawful discrimination and harassment. In keeping with this policy, the District is committed to providing a workplace that is free of sexual harassment (including harassment based on gender, pregnancy, childbirth or related medical conditions). The District strictly prohibits and will not tolerate harassment of employees by officers, managers, supervisors, or co-workers. Similarly, the District will not tolerate harassment by its employees or non-employees with whom District employees have a business, service, or professional relationship. The District will seek to protect employees from harassment by non-employees in the workplace or in work related situations.

2020.2 **Definition.** Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

1. Submission to such conduct by an individual is used as a term or condition of employment.
2. Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such an individual.
3. Such conduct has the purpose or effect of substantially interfering with a person's work performance or creating an intimidating, hostile, or offensive work environment.
4. Verbal conduct such as epithets, derogatory jokes or comments, slurs, unwanted sexual advances, invitations, comments, or graphic commentaries on the person's body; sexually degrading works to describe the person, or propositions of a sexual nature.
5. Visual conduct such as derogatory and/or sexually oriented posters, photography, cartoons, drawings, or gestures.
6. Physical conduct such as assault, unwanted touching, blocking normal movement or interfering with work because of sex, race, or any other protected basis, sexually suggestive objects or pictures placed in the work area that may embarrass or offend the person.
7. Direct or indirect threats or suggestions of sexual relations or sexual contact are made.
8. Retaliation for having reported or threatened to report harassment.

2020.3 All employees shall be informed of the District's sexual harassment policy and complaint process again when any complaint is filed. Also, the policy and the complaint process set forth herein shall be readily available to all employees and members of the general public utilizing the District's facilities and services.

1. All new employees shall be given a copy of the sexual harassment policy at the time of hiring and said policy's contents shall be discussed with said employee at that time by Human Resources during new hire orientation.

## PROPOSED POLICY

POLICY TITLE: SEXUAL HARASSMENT  
POLICY NUMBER: 2020

2020.1 **Purpose and Applicability.** Acts of sexual harassment by employees, supervisors, or managers, are prohibited and are subject to sanctions and disciplinary measures, up to and including termination of employment. The District is committed to providing a workplace that is free of unlawful discrimination and harassment. ~~The District is committed to providing a workplace that is free of sexual harassment (including harassment based on gender, pregnancy, childbirth or related medical conditions). The District strictly prohibits and will not tolerate harassment of employees by officers, managers, supervisors, or co-workers. Similarly, the District will not tolerate harassment by its employees or non-employees with whom District employees have a business, service, or professional relationship. The District will seek to protect employees from harassment by non-employees in the workplace or in work related situations.~~

2020.2 **Definition.** Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

1. Submission to such conduct by an individual is used as a term or condition of employment or.
2. Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such an individual or.

3. Such conduct has the purpose or effect of substantially interfering with a person's work performance or creating an intimidating, hostile, or offensive work environment.

~~3-A.~~ Prohibited conduct may include, but is not limited to:

4-1. Verbal conduct such as epithets, derogatory jokes or comments, slurs, unwanted sexual advances, invitations, comments, or graphic commentaries on the person's body; sexually degrading works to describe the person, or propositions of a sexual nature.

5-2. Visual conduct such as derogatory and/or sexually oriented posters, photography, cartoons, drawings, or gestures.

6-3. Physical conduct such as assault, unwanted touching, blocking normal movement or interfering with work because of sex, race, or any other protected basis; sexually suggestive objects or pictures placed in the work area that may embarrass or offend the person.

7-4. Direct or indirect threats or suggestions of sexual relations or sexual contact are made.

58. Retaliation for having reported or threatened to report harassment.

2020.3 All employees shall be informed of the District's sexual harassment policy and complaint process again when any complaint is filed. Also, the policy and the complaint process set forth herein shall be readily available to all employees and members of the general public utilizing the District's facilities and services.



2. An annual bulletin shall be prepared distributed and signed by all employees informing them of the District's sexual harassment policy. The Human Resources department is responsible for the communication and tracking of the annual bulletin.

3. Within 14 working days after any complaint has been filed in accordance with this policy, a bulletin shall be prepared and distributed to all employees re-informing them of the District's sexual harassment policy.

**2020.4 Training.** All supervisors and Directors shall attend two hours of sexual harassment prevention training every two years. All other employees shall attend one hour of sexual harassment prevention training every two years. The training shall be conducted in accordance with the Department of Fair Employment and Housing regulations and shall include a component on harassment based on gender, gender identity, gender expression, and sexual orientation, as well as abusive conduct.

**2020.5 Complaint Process.** Any employee who believes they are the victim of sexual harassment should notify the other employee that such behavior is offensive and ask them to immediately stop the behavior. It is important to let fellow employees know when behavior is offensive because the District hires people from a variety of cultural and ethnic backgrounds. Complaints of harassment in employment should be reported in writing as soon as possible to any supervisory employee, and/or Human Resources Personnel. If the complaint is directed against the General Manager, the complaint shall be filed with the Personnel Committee of the Board of Directors.

1. An employee is never required to make a complaint to a supervisor or manager who is alleged to be responsible for the harassment. The complaint may be made to an uninvolved supervisor or manager.

2. The complaint should include details of the incident, names of individuals involved, and names of any witnesses.

3. A formal complaint is made in writing. Said form should be submitted by the employee to any supervisory employee, preferably the immediate supervisor. While written complaints are strongly encouraged, the District will investigate all complaints, including those that are not written or that are anonymous. However, the ability to investigate and remedy unwritten or anonymous complaints may be compromised if insufficient information is available for the investigation.

4. An employee may file a formal or informal confidential complaint without fear of reprisal.

5. The investigation will be conducted in as confidential a manner as possible, consistent with a full, fair, and proper investigation.

**2020.6 Complaint Response Process.** Any supervisory employee who receives a formal sexual harassment complaint shall at all times maintain strict confidentiality and shall personally deliver said complaint immediately and directly to Human Resources, the General Manager, or the General Manager's designee.

1. Within 72 hours of the filing of a formal or informal complaint, even if it is withdrawn, an investigation shall commence and be conducted by Human Resources, the General Manager, or the General Manager's designee, regarding the alleged harassment.

1. All new employees shall be given a copy of the sexual harassment policy at the time of hiring and said policy's contents shall be discussed with said employee at that time by Human Resources during new hire orientation.

2. An annual bulletin shall be prepared distributed and signed by all employees informing them of the District's sexual harassment policy. The Human Resources department is responsible for the communication and tracking of the annual bulletin.

3. Within 14 working days after any complaint has been filed in accordance with this policy, a bulletin shall be prepared and distributed to all employees re-informing them of the District's sexual harassment policy.

**2020.4 Training.** All supervisors, ~~classifications~~ ~~and Directors~~ shall attend two hours of sexual harassment prevention training every two years. All other employees shall attend one hour of sexual harassment prevention training every two years. The training shall be conducted in accordance with the ~~California Department of Fair Employment and Housing~~ Civil Rights Department regulations and shall include a component on harassment based on gender, gender identity, gender expression, and sexual orientation, as well as abusive conduct.

**2020.5 Complaint Process.** Any employee who believes they ~~are the victim of~~ have experienced sexual harassment should notify the other employee that such behavior is offensive and ask them to immediately stop the behavior. It is important to let fellow employees know when behavior is offensive because the District hires people from a variety of cultural and ethnic backgrounds. However, employees are not required to confront the offending employee directly if they ~~feel uncomfortable, and may go directly to a supervisor, manager, or Human Resources or the General Manager or designee.~~ Complaints of workplace harassment in employment should be reported in writing as soon as possible to any supervisory employee, and/or Human Resources. Personnel. If the complaint is directed against the General Manager, the complaint shall be filed with the Personnel Committee of the Board of Directors.

1. An employee is never required to make a complaint to a supervisor or manager who is alleged to be responsible for the harassment. The complaint may be made to an uninvolved supervisor or manager, Human Resources or General Manager or designee.

2. The complaint should include details of the incident, names of individuals involved, and names of any witnesses.

3. A ~~formal~~ complaint is ~~should be~~ made in writing. Said form should be submitted by the employee to any supervisory employee, preferably the immediate supervisor. While written complaints are strongly encouraged, the District will investigate all complaints, including those that are not written or that are ~~anonymous~~ anonymous ~~verbal~~ complaints. However, the ability to investigate and remedy unwritten or anonymous complaints may be compromised if insufficient information is available for the investigation.

4. An employee may file a ~~formal or informal~~ confidential complaint without fear of reprisal. While the District will make reasonable efforts to keep complaints confidential, there may be circumstances under which the District cannot maintain complete confidentiality, in order to investigate or remedy the situation.



2. The investigation shall include a written statement from the alleged harasser.
3. A written record of any investigation of an alleged sexual harassment shall be maintained. Findings will be sent to the General Manager, or their designee. The General Manager, or their designee, shall immediately inform, in total confidentiality, the Personnel Committee of the Board of Directors.
4. All discussions resulting from said investigation shall be kept confidential by all informed of said investigation.
5. The person initiating the complaint has the right to be accompanied by an advocate when discussing alleged incidents. Said person shall be advised of this right prior to the commencement of such discussions.
6. All parties concerned will be advised of the results of the investigation to the extent permitted by District policy and applicable law.

**2020.7 Disciplinary Procedures and Sanctions.** Upon conclusion of the investigation of an alleged sexual harassment, appropriate action shall be taken by the General Manager against the harasser where sexual harassment is found, including mandatory sexual harassment training to prevent future incidents. The complainant will be advised once the investigation is complete and will be provided with a summary of the results of the investigation, including whether corrective action was taken and the general nature of that action. The complainant will not be entitled to a copy of the confidential investigation report or the specific details of corrective action, consistent with employee privacy and confidential personnel matters. Others involved in the investigation may also be advised once the investigation is complete and provided with a summary of other information appropriate to their involvement.

1. Appropriate action shall be taken to remedy the victim's loss, if any, resulting from the harassment. Making the employee whole may involve reinstatement, back pay, etc.
2. Action taken to remedy a sexual harassment situation shall be done in a manner to protect potential future victims. An employee involved in a confirmed incident shall be removed from supervision of a person verified to have committed a harassment activity.
3. Employees complaining of sexual harassment shall be protected thereafter from any form of reprisal and/or retaliation.

5. The investigation will be conducted in as confidential a manner as possible, consistent with a full, fair, and proper investigation.

6. An employee who has experienced sexual harassment is entitled to report the incident(s) directly to the California Civil Rights Department or the Equal Employment Opportunity Commission, regardless of whether the employee has filed a complaint with the District.

California Civil Rights Department: (800) 884-1894  
<https://calcivilrights.ca.gov/contactus/>

6. Equal Employment Opportunity Commission: (213) 785-3090  
<https://www.eeoc.gov/filing-charge-discrimination>

**2020.6 Complaint Response Process.** Any supervisory employee who receives a formal sexual harassment complaint shall at all times maintain strict confidentiality and shall personally deliver said complaint immediately and directly to Human Resources, the General Manager, or the General Manager's designee.

1. Within 72 hours of the filing of a ~~formal or if formal~~ complaint, ~~even if it is withdrawn,~~ an investigation shall commence and be conducted by Human Resources, the General Manager, or the General Manager's designee, regarding the alleged harassment.

4-2. ~~The District shall aim to complete the investigation within thirty (30) working days, unless extenuating circumstances exist. All investigations shall be conducted in compliance with California Government Code § 12940 and the Fair Employment and Housing Regulations.~~

2-3. The investigation ~~may~~ ~~shall~~ include a written statement from the alleged harasser.

3-4. A written record of any investigation of an alleged sexual harassment shall be maintained ~~by Human Resources~~. Findings will be sent to the General Manager, or ~~their~~ designee. The General Manager, or ~~their~~ designee, shall immediately inform, in total confidentiality, the Personnel Committee of the Board of Directors.

4-5. All discussions resulting from said investigation shall be kept confidential by all informed of said investigation.

5-6. The person initiating the complaint has the right to be accompanied by an advocate when discussing alleged incidents. Said person shall be advised of this right prior to the commencement of such discussions.

6-7. All parties concerned will be advised of the results of the investigation to the extent permitted by District policy and applicable law.

**2020.7 Disciplinary Procedures and Sanctions.** Upon conclusion of the investigation of an alleged sexual harassment, appropriate action shall be taken by the General Manager against the harasser where sexual harassment is found, including mandatory sexual harassment training to prevent future incidents. The complainant will be advised once the investigation is complete and will be provided with a summary of the results ~~findings~~ of the investigation, ~~including whether~~

corrective action was taken and the general nature of that action. The complainant will not be entitled to a copy of the confidential investigation report or the specific details of corrective action, consistent with employee privacy and confidential personnel matters. Others involved in the investigation may also be advised once the investigation is complete and provided with a summary of other information appropriate to their involvement.

4. ~~Appropriate action shall be taken to remedy the victim's loss, if any, resulting from the harassment. Making the employee whole may involve reinstatement, back pay, etc.~~

1. Action taken to remedy a sexual harassment situation shall be done in a manner to protect potential future victims. ~~Where appropriate, an employee involved in a confirmed incident who experiences sexual harassment shall be removed from supervision of a person verified to have committed a harassment activity engaged in sexual harassment against that employee.~~

2. ~~Disciplinary action, up to and including termination, may be taken against an employee found to have committed sexual harassment.~~

~~Employees complaining of sexual harassment shall be protected thereafter from any form of reprisal and/or retaliation.~~

2020.8. **Allegations Involving the General Manager.** If the General Manager is alleged to be the subject of the complaint, the matter shall be referred directly to the Personnel Committee of the Board of Directors. The Human Resources Department shall forward the ~~formal or informal~~ complaint to the Personnel Committee within thirty (30) working hours from the time the complaint is received.

1. The Personnel Committee shall then be responsible for initiating the investigation process in accordance with the procedures set forth in this policy and ensuring the matter is handled promptly, fairly, and confidentially. The Personnel Committee shall conduct the investigation through a qualified external investigator or legal counsel, independent of the District's internal chain of command, to ensure impartiality and integrity in the process.

2. The complainant shall not be required to report the conduct to the General Manager at any time.

3. The complainant has the right to be accompanied by an advocate when discussing alleged incidents. Said person shall be advised of this right prior to the commencement of such discussions.

4. If the allegations are substantiated, any disciplinary action shall be determined by the full Board of Directors in accordance with applicable laws and procedures, and such determination shall occur in a ~~closed session meeting~~ manner consistent with the Brown Act and other relevant public agency requirements.

2020.9. **Third-Party Sexual Harassment.** Consistent with California law, the District prohibits sexual harassment ~~against employees~~ by third parties, including vendors, customers, contractors, volunteers, and members of the public. Employees who experience or witness such harassment should report the conduct to Human Resources. The District will take steps to address and prevent further misconduct, including terminating relationships or restricting access as appropriate.

**2020.10 False or Malicious Complaints.** The District encourages good-faith reporting of all incidents covered under this policy. Employees who knowingly make false allegations or provide knowingly false statements during an investigation may be subject to disciplinary action. However, no adverse action will be taken against individuals whose complaints are made in good faith ~~but are unsubstantiated.~~

**2020.11 No Retaliation.** The District strictly prohibits retaliation in any form against any applicant, employee, intern, volunteer, or contractor who engages in any of the following protected activities:

1. Reporting sexual harassment or any violation of this policy;
2. Participating in any investigation, proceeding, or hearing conducted by the District or a state or federal agency;
3. Assisting others in asserting rights protected by the California Fair Employment and Housing Act (FEHA), Title VII of the Civil Rights Act, or other applicable law.

Prohibited retaliation includes but is not limited to: adverse employment actions such as termination, demotion, denial of benefits, negative performance evaluations, threats, intimidation, harassment, or other conduct that could reasonably deter a person from engaging in protected activity. These actions are not considered retaliation if the reason for the action was unrelated to the employee's engagement in protected activity.

Any employee who believes he/she has been retaliated against should promptly report the conduct to Human Resources, General Manager or an uninvolved manager or supervisor. The District will investigate all claims of retaliation and take remedial action if appropriate. Violators may be subject to disciplinary action, up to and including termination of employment.





**ATTACHMENT 2B****Policy 2025 Whistleblower Protection****Executive Summary**

At the August 19, 2025 Personnel Committee meeting, HR proposed updates to Policy 2025 to align with California Labor Code §1102.5 and strengthen reporting and protection standards. Revisions add training and posting requirements, clarify investigation timelines, and establish procedures when allegations involve staff or the General Manager, including use of an external investigator. The draft also addresses knowingly false or malicious reports and affirms employees' right to report directly to the Labor Commissioner. District Legal Counsel reviewed the draft to ensure legal compliance and risk mitigation. No fiscal impact is anticipated. The Committee approved advancing the draft to the Board.

**Background**

The Board adopted Policy 2025 on April 14, 2021 (Resolution 2021-06). In July 2025, HR reviewed the policy for continuing compliance with Labor Code §1102.5 and identified modernization needs.

**Discussion**

The revisions add employee-awareness measures (training and postings), address knowingly false or malicious reports, and specify procedures when allegations involve staff or the General Manager, including engaging an external investigator to ensure impartiality and fairness. These changes are designed to boost employee confidence in reporting, protect good-faith reporters, and set clear consequences for abuse, with Legal Counsel review to mitigate risk and reinforce integrity and transparency. The draft also clarifies timelines and memorializes the right to report directly to the Labor Commissioner.

Table A, Summary of Policy Changes, outlines the proposed changes to the current Whistleblower Protection policy in reference to the redlined draft version attached herewith.

Table A – Summary of Policy Changes

<b>TABLE A</b>	<b>Policy Section</b>	<b>State / Federal Law requirement</b>	<b>BCVWD current practice</b>	<b>Added/Revised Sections</b>
<b>1</b>	<b>Entire Policy Sections</b>	<b>None</b>	Not Applicable	Refined the policy language.
<b>2</b>	<b>Section 2025.4</b>	<b>California Labor Code Section 1102.5</b>	The District follows the law.	Proposed adding a section for training and posting requirements per law.



TABLE A	Policy Section	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections
3	Section 2025.6	California Labor Code Section 1102.5	The District follows the law.	Added that false or malicious reports may result in discipline.
4	Section 2025.10	California Labor Code Section 1102.5	The District follows the law.	Added investigation timeframe; procedures if the GM is implicated; appeal process; and right to report directly to the Labor Commissioner

**Fiscal Impact** : None.

**Attachments**

1. Redlined version Policy 2025 Whistleblower Protection
2. Side-by-Side version Policy 2025 Whistleblower Protection
3. California Labor Code Section 1102.5

**POLICY TITLE: WHISTLEBLOWER PROTECTION**

**POLICY NUMBER: 2025**

2025.1 **Policy Statement.** The District is committed to the highest standards of financial reporting and lawful and ethical behavior. Protecting the integrity of the District is of paramount importance. Additionally, the District is committed to full compliance with all state and federal statutes, rules, and regulations by all employees and members of the Board of Directors. This policy is intended to be consistent with California Labor Code Section 1102.5.

2025.2 **Purpose.** The purpose of this policy is to encourage and enable Board members, employees, temporary employees, consultants, vendors, and others affiliated with the District to report any action or suspected action taken within the District that is illegal, fraudulent, or in violation of any adopted policy of the District, to a source within the District before turning to outside parties for resolution.

2025.3 **Definition.** A “Whistleblower” is an employee who discloses information to a government or law enforcement agency, person with authority over the employee, or to another employee with authority to investigate, discover, or correct the violation or noncompliance, or who provides information to or testifies before a public body conducting an investigation, hearing, or inquiry, where the employee has reasonable cause to believe that the information discloses violations of state or federal statute, violation or noncompliance with a local, state, or federal rule or regulation, or unsafe working conditions or work practices in the employee’s employment or place of employment. A whistleblower can also be an employee who refuses to participate in an activity that would result in a violation of a state or federal statute, or a violation of or noncompliance with a local, state, or federal rule or regulation.

2025.4 **Scope.** This policy applies to any matter which is related to the District’s business and does not relate to private acts of an individual not connected to the business of the District. This policy is intended to supplement but not replace the District’s other related policies such as harassment and discrimination (Policies 2000, 2005, 2015, and 2020), any grievance procedure, or to any applicable state and federal laws governing whistleblowing. This policy is also designed to support employee awareness through training and posting requirements under applicable California law.

2025.5 Board members and employees are prohibited from taking an adverse action against another employee who has engaged in protected activity.

2025.6 **Protected employees.** An employee, or a person acting on behalf of the employee, who reports or is about to report, or is perceived to have reported or be about to report, verbally or in writing, a violation or suspected violation of this policy, unless the employee knows the report is false. Additionally, employees are protected when the employee is requested by the District or any agency or officer thereof, to participate in an investigation, hearing, or inquiry held by the District, agency, or official, are protected under this policy. Employees who submit false or malicious reports may be subject to disciplinary action. However, employees shall not be disciplined solely because a report made in good faith is later found to be incorrect.

2025.7 **Retaliation Prohibited.** No District Board member or employee may take the following actions against any other employee or Board member because the latter employee or Board member in good faith engaged in certain kinds of protected activity:

1. Terminate, demote, suspend, or take other similar adverse employment action.
2. Threaten, or otherwise discriminate against an employee regarding the employee’s

## BEAUMONT-CHERRY VALLEY WATER DISTRICT

compensation, terms, conditions of employment, work location assignment, or privileges.

3. Subject to coercion or disciplinary action.

2025.8 To protect the District's integrity and the public's trust, the District may take official action to enforce and punish violations of standards of this policy.

### 2025.9 **Protected Activity.**

1. Disclosure of information to a government or law enforcement agency, person with authority over the employee, or to another employee with authority to investigate.
2. Refusal to participate in an activity that would result in violation of a state or federal statute, or a violation of noncompliance with local, state, or federal rule or regulation.
3. Filing a complaint for investigation with the California Office of the Controller's Whistleblower Program, the District Attorney, the Grand Jury, Cal/OSHA, or any other agency or District department or person with authority to receive or process whistleblower complaints alleging:
  - a. Improper governmental activity
  - b. Misuse of funds
  - c. Deficiencies in quality and delivery of services
  - d. Wasteful or inefficient practices
  - e. Unlawful activity in connection with a District contract
  - f. Abuse of authority
  - g. Specified or substantial danger to public health or safety
  - h. Use of a District office, position, or resource for personal gain
  - i. Any other similar type of complaint
4. This protection extends to those whose allegations that are made in good faith but prove to be mistaken.
5. The District reserves the right to discipline employees who make bad faith, knowingly false, or vexatious complaints, reports, or inquiries or who otherwise abuse this policy.
6. Complaints or concerns expressed to co-workers who do not have the authority to act on whistleblower complaints are not protected activity under this policy.

### 2028.10 **Reporting.**

1. All persons who witness or experience improper activity of the type enumerated by this policy shall report the activity in order to facilitate early, effective, and impartial investigation and intervention by the District.
2. Any whistleblower who believes they are being retaliated against must contact the Human Resources department, the General Manager, or the General Manager's designee immediately.
3. Matters reported internally will be investigated by Human Resources, the General Manager or ~~their~~ designee. An investigation shall commence within twenty (20) calendar days of the filing of informal or formal complaint, and be completed within sixty (60)



calendar days unless circumstances reasonably require more time. The District will provide a full report on matters raised under this policy to the Board of Directors.

- 3.4. If the complaint involves the General Manager, the matter shall be forwarded by Human Resources to the Board of Directors who shall consider engaging an external entity to conduct the investigation. The external investigation should also be completed within sixty (60) calendar days, unless circumstances reasonably require more time.
5. Complaints, reports, or inquiries may be made under this policy on a confidential or anonymous basis. The report should provide sufficient information and specific facts. The District will conduct a prompt and objective review and investigation of the allegation.
6. Upon completion of the investigation, the whistleblower will receive a general summary of findings within seven (7) calendar days, to the extent permissible by law and confidentiality standards. If dissatisfied, the whistleblower may submit a written appeal to the President of the Board of Directors within fifteen (15) calendar days of receiving notice of findings.
7. Employees may report violations of this policy to the Labor Commissioner, regardless of whether they have filed an internal complaint.

Labor Commissioner's Office: (833) 526-4636

4. <https://www.dir.ca.gov/dlse/HowToFileRetaliationComplaint.htm>

## CURRENT POLICY

POLICY TITLE: WHISTLEBLOWER PROTECTION  
POLICY NUMBER: 2025

2025.1 The District is committed to the highest standards of financial reporting and lawful and ethical behavior. Protecting the integrity of the District is of paramount importance. Additionally, the District is committed to full compliance with all state and federal statutes, rules, and regulations by all employees and members of the Board of Directors.

2025.2 The purpose of this policy is to encourage and enable Board members, employees, temporary employees, consultants, vendors, and others affiliated with the District to report any action or suspected action taken within the District that is illegal, fraudulent, or in violation of any adopted policy of the District, to a source within the District before turning to outside parties for resolution.

2025.3 **Definition.** A "Whistleblower" is an employee who discloses information to a government or law enforcement agency, person with authority over the employee, or to another employee with authority to investigate, discover, or correct the violation or noncompliance, or who provides information to or testifies before a public body conducting an investigation, hearing, or inquiry, where the employee has reasonable cause to believe that the information discloses violations of state or federal statute, violation or noncompliance with a local, state, or federal rule or regulation, or unsafe working conditions or work practices in the employee's employment or place of employment. A whistleblower can also be an employee who refuses to participate in an activity that would result in a violation of a state or federal statute, or a violation of or noncompliance with a local, state, or federal rule or regulation.

2025.4 This policy applies to any matter which is related to the District's business and does not relate to private acts of an individual not connected to the business of the District. This policy is intended to supplement but not replace the District's other related policies such as harassment and discrimination (Policies 2000, 2005, 2015, and 2020), any grievance procedure, or to any applicable state and federal laws governing whistleblowing.

2025.5 Board members and employees are prohibited from taking an adverse action against another employee who has engaged in protected activity.

2025.6 **Protected employees.** An employee, or a person acting on behalf of the employee, who reports or is about to report, or is perceived to have reported or be about to report, verbally or in writing, a violation or suspected violation of this policy, unless the employee knows the report is false. Additionally, employees are protected when the employee is requested by the District or any agency or officer thereof, to participate in an investigation, hearing, or inquiry held by the District, agency, or official, are protected under this policy.

2025.7 **Retaliation Prohibited.** No District Board member or employee may take the following actions against any other employee or Board member because the latter employee or Board member in good faith engaged in certain kinds of protected activity:

1. Terminate, demote, suspend, or take other similar adverse employment action.
2. Threaten, or otherwise discriminate against an employee regarding the employee's compensation, terms, conditions of employment, work location assignment, or privileges.
3. Subject to coercion or disciplinary action.

## PROPOSED POLICY

POLICY TITLE: WHISTLEBLOWER PROTECTION  
POLICY NUMBER: 2025

2025.1 **Policy Statement.** The District is committed to the highest standards of financial reporting and lawful and ethical behavior. Protecting the integrity of the District is of paramount importance. Additionally, the District is committed to full compliance with all state and federal statutes, rules, and regulations by all employees and members of the Board of Directors. This policy is intended to be consistent with California Labor Code Section 1102.5.

2025.2 **Purpose.** The purpose of this policy is to encourage and enable Board members, employees, temporary employees, consultants, vendors, and others affiliated with the District to report any action or suspected action taken within the District that is illegal, fraudulent, or in violation of any adopted policy of the District, to a source within the District before turning to outside parties for resolution.

2025.3 **Definition.** A "Whistleblower" is an employee who discloses information to a government or law enforcement agency, person with authority over the employee, or to another employee with authority to investigate, discover, or correct the violation or noncompliance, or who provides information to or testifies before a public body conducting an investigation, hearing, or inquiry, where the employee has reasonable cause to believe that the information discloses violations of state or federal statute, violation or noncompliance with a local, state, or federal rule or regulation, or unsafe working conditions or work practices in the employee's employment or place of employment. A whistleblower can also be an employee who refuses to participate in an activity that would result in a violation of a state or federal statute, or a violation of or noncompliance with a local, state, or federal rule or regulation.

2025.4 **Scope.** This policy applies to any matter which is related to the District's business and does not relate to private acts of an individual not connected to the business of the District. This policy is intended to supplement but not replace the District's other related policies such as harassment and discrimination (Policies 2000, 2005, 2015, and 2020), any grievance procedure, or to any applicable state and federal laws governing whistleblowing. This policy is also designed to support employee awareness through training and posting requirements under applicable California law.

2025.5 Board members and employees are prohibited from taking an adverse action against another employee who has engaged in protected activity.

2025.6 **Protected employees.** An employee, or a person acting on behalf of the employee, who reports or is about to report, or is perceived to have reported or be about to report, verbally or in writing, a violation or suspected violation of this policy, unless the employee knows the report is false. Additionally, employees are protected when the employee is requested by the District or any agency or officer thereof, to participate in an investigation, hearing, or inquiry held by the District, agency, or official, are protected under this policy. Employees who submit false or malicious reports may be subject to disciplinary action. However, employees shall not be disciplined solely because a report made in good faith is later found to be incorrect.

2025.7 **Retaliation Prohibited.** No District Board member or employee may take the following actions against any other employee or Board member because the latter employee or Board member in good faith engaged in certain kinds of protected activity:

1. Terminate, demote, suspend, or take other similar adverse employment action.
2. Threaten, or otherwise discriminate against an employee regarding the employee's



2025.8 To protect the District's integrity and the public's trust, the District may take official action to enforce and punish violations of standards of this policy.

#### 2025.9 Protected Activity.

1. Disclosure of information to a government or law enforcement agency, person with authority over the employee, or to another employee with authority to investigate.
2. Refusal to participate in an activity that would result in violation of a state or federal statute, or a violation of noncompliance with local, state, or federal rule or regulation.
3. Filing a complaint for investigation with the California Office of the Controller's Whistleblower Program, the District Attorney, the Grand Jury, Cal/OSHA, or any other agency or District department or person with authority to receive or process whistleblower complaints alleging:
  - a. Improper governmental activity
  - b. Misuse of funds
  - c. Deficiencies in quality and delivery of services
  - d. Wasteful or inefficient practices
  - e. Unlawful activity in connection with a District contract
  - f. Abuse of authority
  - g. Specified or substantial danger to public health or safety
  - h. Use of a District office, position, or resource for personal gain
  - i. Any other similar type of complaint
4. This protection extends to those whose allegations that are made in good faith but prove to be mistaken.
5. The District reserves the right to discipline employees who make bad faith, knowingly false, or vexatious complaints, reports, or inquiries or who otherwise abuse this policy.
6. Complaints or concerns expressed to co-workers who do not have the authority to act on whistleblower complaints are not protected activity under this policy.

#### 2028.10 Reporting.

1. All persons who witness or experience improper activity of the type enumerated by this policy shall report the activity in order to facilitate early, effective, and impartial investigation and intervention by the District.
2. Any whistleblower who believes they are being retaliated against must contact the Human Resources department, the General Manager, or the General Manager's designee immediately.
3. Matters reported internally will be investigated by the General Manager or their designee. The District will provide a full report on matters raised under this policy to the Board of Directors.
4. Complaints, reports, or inquiries may be made under this policy on a confidential or anonymous basis. The report should provide sufficient information and specific facts. The District will conduct a prompt and objective review and investigation of the allegation.

compensation, terms, conditions of employment, work location assignment, or privileges.

3. Subject to coercion or disciplinary action.

2025.8 To protect the District's integrity and the public's trust, the District may take official action to enforce and punish violations of standards of this policy.

#### 2025.9 Protected A activity.

1. Disclosure of information to a government or law enforcement agency, person with authority over the employee, or to another employee with authority to investigate.
2. Refusal to participate in an activity that would result in violation of a state or federal statute, or a violation of noncompliance with local, state, or federal rule or regulation.
3. Filing a complaint for investigation with the California Office of the Controller's Whistleblower Program, the District Attorney, the Grand Jury, Cal/OSHA, or any other agency or District department or person with authority to receive or process whistleblower complaints alleging:
  - a. Improper governmental activity
  - b. Misuse of funds
  - c. Deficiencies in quality and delivery of services
  - d. Wasteful or inefficient practices
  - e. Unlawful activity in connection with a District contract
  - f. Abuse of authority
  - g. Specified or substantial danger to public health or safety
  - h. Use of a District office, position, or resource for personal gain
  - i. Any other similar type of complaint
4. This protection extends to those whose allegations that are made in good faith but prove to be mistaken.
5. The District reserves the right to discipline employees who make bad faith, knowingly false, or vexatious complaints, reports, or inquiries or who otherwise abuse this policy.
6. Complaints or concerns expressed to co-workers who do not have the authority to act on whistleblower complaints are not protected activity under this policy.

#### 2028.10 Reporting.

1. All persons who witness or experience improper activity of the type enumerated by this policy shall report the activity in order to facilitate early, effective, and impartial investigation and intervention by the District.
2. Any whistleblower who believes they are being retaliated against must contact the Human Resources department, the General Manager, or the General Manager's designee immediately.
3. Matters reported internally will be investigated by Human Resources, the General Manager or ~~their~~ designee. An investigation shall commence within twenty (20) calendar days of the filing of informal or formal complaint, and be completed within sixty (60)

calendar days unless circumstances reasonably require more time. ~~The District will provide a full report on matters raised under this policy to the Board of Directors.~~

~~3.4~~ If the complaint involves the General Manager, the matter shall be forwarded by Human Resources to the Board of Directors who shall consider engaging an external entity to conduct the investigation. The external investigation should also be completed within sixty (60) calendar days, unless circumstances reasonably require more time.

5. Complaints, reports, or inquiries may be made under this policy on a confidential or anonymous basis. The report should provide sufficient information and specific facts. The District will conduct a prompt and objective review and investigation of the allegation.

6. Upon completion of the investigation, the whistleblower will receive a general summary of findings within seven (7) calendar days, to the extent permissible by law and confidentiality standards. If dissatisfied, the whistleblower may submit a written appeal to the President of the Board of Directors within fifteen (15) calendar days of receiving notice of findings.

7. Employees may report violations of this policy to the Labor Commissioner, regardless of whether they have filed an internal complaint.

Labor Commissioner's Office: (833) 526-4836

4. <https://www.dir.ca.gov/dlse/HowToFileRetaliationComplaint.htm>



<b>ATTACHMENT 2C</b>	<b>Policy 3005 Compensation</b>
----------------------	---------------------------------

### **Executive Summary**

On August 13, 2025, HR presented revisions to Policy 3005 to improve clarity, align with current practices, and formalize the General Manager's approval role with required concurrence from HR (equity/compliance) and Finance (budget). The Board supported the revisions but sought clarification to avoid any perception of absolute authority in Section 3005.7, referring the item to the Personnel Committee.

At its meeting of August 19, 2025, the Committee recommended language that sets clear parameters for approvals and reinforces transparency and oversight. Final draft language confirms GM approvals must be supported by (a) a written department-head justification, (b) HR concurrence, and (c) Finance budget verification, and must remain within the Board-approved budget and salary schedule. This process preserves operational efficiency while maintaining checks and balances.

### **Background**

The Board adopted Policy 2025 on April 14, 2021 via Resolution 2021-06. In July 2025, HR completed a compliance review against Labor Code §1102.5 and identified targeted updates to modernize language, bolster awareness requirements, and clarify handling of allegations involving leadership.

During the August 13, 2025 Regular Board meeting, a Board member flagged Section 3005.7 regarding GM authority; the Board tabled the item and referred it to the Personnel Committee for refinements. On August 19, 2025, the Committee discussed parameters to ensure approvals occur with required concurrence and appropriate oversight.

### **Discussion**

Following a thorough review by the General Manager, Human Resources, and the Director of Finance and Administration, it was confirmed that Section 3005.7 does not grant absolute authority to the General Manager, as salary approvals remain subject to concurrence from HR for equity and compliance and verification by Finance for budget alignment.

Personnel salaries are budgeted each year with built-in flexibility for merit increases and potential promotions, with all new or unfilled positions vetted through the Personnel Committee, Finance and Audit Committee, and ultimately the Board during the annual budget process. To address the Board's concerns about perceived unchecked authority, HR staff, in partnership with the General Manager and the Personnel Committee refined Section 3005.7 to clarify that while the General Manager may approve salary advancements under certain circumstances, such actions must remain within the approved budget or follow the required process for Board-approved amendment.



**Table A – Summary of Key Change**

<b>Policy Section</b>	<b>Prior Concern</b>	<b>Final Clarification</b>
3005.7	Wording implied sole/absolute approval authority by the GM or designee.	GM may approve compensation within the Board-approved budget and salary schedule <b>with</b> (a) written department-head justification, (b) HR concurrence for compliance and equity, and (c) Finance confirmation of budget availability.

*Added/Revised Language (redlined and highlighted):*

**3005.7 Authority for Compensation Approval.** *The General Manager or his/her designee has the sole authority to approve ~~any form of~~ compensation ~~as set forth in the Board approved budget and Salary Schedule~~ **at any time**, including salary adjustments or differential pay. Such approval must be supported by:*

- a. A written justification from the Department Head*
- b. Concurrence by Human Resources to ensure policy compliance and equity, and*
- c. Confirmation of budget availability by the Director of Finance and Administration.*

**Fiscal Impact** : None.

**Attachments**

1. Redlined version Policy Number 3010 Employee Performance Evaluation
2. Side-by-Side version Policy Number 3010 Employee Performance Evaluation

Staff Report prepared by Ren Berioso, Human Resources and Risk Manager



**POLICY TITLE: COMPENSATION**

**POLICY NUMBER: 3005**

3005.1 **Applicability.** This policy shall apply to all District employees.

3005.2 **New Employees.** All newly appointed employees shall be paid at the first step of the salary range for the position to which the employee is appointed except as provided in this policy. Changes to the salary schedule must be approved by the Board of Directors. Employees may request a copy of the salary schedule from Human Resources or from their supervisor, and the salary schedule shall be made available on the District website.

- A. The General Manager, or his/her designee, may authorize a starting rate for a new employee at a higher step within the classification range based on a candidate's experience and eligibility, which should be:
- a. Written justification from the Department Head
  - b. Concurrence by Human Resources for policy compliance, and
  - c. Confirmation of budget availability by the Director of Finance and Administration

This action shall be noted in the employment agreement or conditional offer letter, to be maintained in the employee's personnel file.

3005.3 **Step Increases Based on Performance Evaluation.** Employees who are below Step 5 within their classification salary range shall be eligible for advancement to the next step based on the results of their annual individual performance evaluation (See Policy 3010). Individual performance evaluations shall be conducted at 12-month intervals for all employees, based on anniversary date of either hire, transition to "Regular" status, transfer, position reclassification or promotion to their current position. Employees are not eligible for increases upon completing a 6-month probationary period.

3005.4 **Promotion.** When the District has an opening in a classification above the entry level, notice shall be posted in the break room(s), or similar employee notice areas for all work locations, prior to filling the position. The District may give preference to internal candidates, if desired. All candidates, whether internal or external, shall be evaluated equally with the most qualified candidate being selected for the position. Regular employees elevated in classification shall serve a 6-month probationary period in their newly acquired position. Regular status will be dependent on the job performance evaluation which will occur at the end of the probationary period (see Policy 3000 for more information).

3005.5 **Performing Work Out of Classification.** Employees required to work a normal shift in a temporary classification higher than their current classification will be paid a shift differential equivalent to 5% of their base pay rate. Should an employee be required to work temporarily in a classification paying less than their established rate, he/she will be paid at his/her regular rate. Employees may not perform work out of classification for longer than six (6) months.

3005.6 **Overtime.** See Policy 3055 for more information

3005.7 **Authority for Compensation Approval.** The General Manager or his/her designee has the sole authority to approve ~~any form of~~ compensation as set forth in the Board approved budget and Salary Schedule at any time, including salary adjustments or differential pay. Such approval must be supported by:

- a. A written justification from the Department Head
- b. Concurrence by Human Resources to ensure policy compliance and equity, and
- c. Confirmation of budget availability by the Director of Finance and Administration



## BEAUMONT-CHERRY VALLEY WATER DISTRICT

No compensation shall be granted without the final approval by the General Manager or his/her designee. The General Manager or his/her designee may also authorize advancement by more than one step within the salary range under certain circumstances, including but not limited to exceptional work performance, organizational need, market-related factors, or other justifiable reasons. While such decisions should generally be supported by performance evaluations and justification from the Department Head, the General Manager or his/her designee retains discretion to consider broader or extenuating factors. Consideration should include concurrence by Human Resources for policy compliance and equity, and the Director of Finance and Administration for budget availability.

## CURRENT POLICY

POLICY TITLE: COMPENSATION  
POLICY NUMBER: 3005

3005.1 **Applicability.** This policy shall apply to all District employees.

3005.2 **New Employees.** All newly appointed employees shall be paid at the first step of the salary range for the position to which the employee is appointed, except as provided in this policy. Changes to the salary schedule must be approved by the Board of Directors. Employees may request a copy of the salary schedule from Human Resources or from their supervisor, and the salary schedule shall be made available on the District website.

- A. The General Manager, or his/her designee, may authorize a starting rate for a new employee at a higher step within the classification range based on a candidate's experience and eligibility, which should be:
- Written justification from the Department Head
  - Concurrence by Human Resources for policy compliance, and
  - Confirmation of budget availability by the Director of Finance and Administration

This action shall be noted in the employment agreement or conditional offer letter, to be maintained in the employee's personnel file.

3005.3 **Step Increases Based on Performance Evaluation.** Employees who are below Step 5 within their classification salary range shall be eligible for advancement to the next step based on the results of their annual individual performance evaluation (See Policy 3010). Individual performance evaluations shall be conducted at 12-month intervals for all employees, based on anniversary date of either hire, transition to "Regular" status, transfer, position reclassification or promotion to their current position. Employees are not eligible for increases upon completing a 6-month probationary period.

3005.4 **Promotion.** When the District has an opening in a classification above the entry level, notice shall be posted in the break room(s), or similar employee notice areas for all work locations, prior to filling the position. The District may give preference to internal candidates, if desired. All candidates, whether internal or external, shall be evaluated equally with the most qualified candidate being selected for the position. Regular employees elevated in classification shall serve a 6-month probationary period in their newly acquired position. Regular status will be dependent on the job performance evaluation which will occur at the end of the probationary period (see Policy 3000 for more information).

3005.5 **Performing Work Out of Classification.** Employees required to work a normal shift in a temporary classification higher than their current classification will be paid a shift differential equivalent to 5% of their base pay rate. Should an employee be required to work temporarily in a classification paying less than their established rate, he/she will be paid at his/her regular rate. Employees may not perform work out of classification for longer than six (6) months.

3005.6 **Overtime.** See Policy 3055 for more information

3005.7 **Authority for Compensation Approval.** The General Manager or his/her designee has the sole authority to approve any form of compensation at any time, including salary adjustments or differential pay. Such approval must be supported by:

- A written justification from the Department Head
- Concurrence by Human Resources to ensure policy compliance and equity, and
- Confirmation of budget availability by the Director of Finance and Administration

No compensation shall be granted without the final approval by the General Manager or his/her designee. The General Manager or his/her designee may also authorize advancement by more than one step within the salary range under certain circumstances, including but not limited to: exceptional work performance, organizational need, market-related factors, or other justifiable reasons. While such decisions should generally be supported by performance evaluations and justification from the Department Head, the General Manager or his/her designee retains discretion to consider broader or extenuating factors. Consideration should include concurrence by Human Resources for policy compliance and equity, and the Director of Finance and Administration for budget availability.

## PROPOSED POLICY

POLICY TITLE: COMPENSATION  
POLICY NUMBER: 3005

3005.1 **Applicability.** This policy shall apply to all District employees.

3005.2 **New Employees.** All newly appointed employees shall be paid at the first step of the salary range for the position to which the employee is appointed except as provided in this policy. Changes to the salary schedule must be approved by the Board of Directors. Employees may request a copy of the salary schedule from Human Resources or from their supervisor, and the salary schedule shall be made available on the District website.

- A. The General Manager, or his/her designee, may authorize a starting rate for a new employee at a higher step within the classification range based on a candidate's experience and eligibility, which should be:
- Written justification from the Department Head
  - Concurrence by Human Resources for policy compliance, and
  - Confirmation of budget availability by the Director of Finance and Administration

This action shall be noted in the employment agreement or conditional offer letter, to be maintained in the employee's personnel file.

3005.3 **Step Increases Based on Performance Evaluation.** Employees who are below Step 5 within their classification salary range shall be eligible for advancement to the next step based on the results of their annual individual performance evaluation (See Policy 3010). Individual performance evaluations shall be conducted at 12-month intervals for all employees, based on anniversary date of either hire, transition to "Regular" status, transfer, position reclassification or promotion to their current position. Employees are not eligible for increases upon completing a 6-month probationary period.

3005.4 **Promotion.** When the District has an opening in a classification above the entry level, notice shall be posted in the break room(s), or similar employee notice areas for all work locations, prior to filling the position. The District may give preference to internal candidates, if desired. All candidates, whether internal or external, shall be evaluated equally with the most qualified candidate being selected for the position. Regular employees elevated in classification shall serve a 6-month probationary period in their newly acquired position. Regular status will be dependent on the job performance evaluation which will occur at the end of the probationary period (see Policy 3000 for more information).

3005.5 **Performing Work Out of Classification.** Employees required to work a normal shift in a temporary classification higher than their current classification will be paid a shift differential equivalent to 5% of their base pay rate. Should an employee be required to work temporarily in a classification paying less than their established rate, he/she will be paid at his/her regular rate. Employees may not perform work out of classification for longer than six (6) months.

3005.6 **Overtime.** See Policy 3055 for more information

3005.7 **Authority for Compensation Approval.** The General Manager or his/her designee has the sole authority to approve ~~any form of~~ compensation ~~as set forth in the Board approved budget and Salary Schedule at any time~~, including salary adjustments or differential pay. Such approval must be supported by:

- A written justification from the Department Head
- Concurrence by Human Resources to ensure policy compliance and equity, and
- Confirmation of budget availability by the Director of Finance and Administration

No compensation shall be granted without the final approval by the General Manager or his/her designee. The General Manager or his/her designee may also authorize advancement by more than one step within the salary range under certain circumstances, including but not limited to: exceptional work performance, organizational need, market-related factors, or other justifiable reasons. While such decisions should generally be supported by performance evaluations and justification from the Department Head, the General Manager or his/her designee retains discretion to consider broader or extenuating factors. Consideration should include concurrence by Human Resources for policy compliance and equity, and the Director of Finance and Administration for budget availability.

<b>ATTACHMENT D</b>	<b>Staff Report 5042 Petty Cash</b>
---------------------	-------------------------------------

### **Executive Summary**

Staff proposes Policy 5042 Petty Cash to formalize procedures for handling small cash transactions. This policy establishes clear controls and responsibilities related to the use, custodianship, and replenishment of petty cash funds. It ensures transparency, accountability, and alignment with best practices for internal control and financial integrity in local government operations. The policy was presented to the Finance and Audit Committee at the August 7, 2025 meeting and was approved to be presented to the Board of Directors.

### **Background**

The Policies and Procedures Manual was adopted by the Board in 2009 (Resolution 2009-05) and has been revised as needed, and as recommended by legal counsel. The addition of Policy 5042 represents a proactive effort to tighten financial oversight and provide detailed guidance for small cash purchases and reimbursements.

At its meeting on June 5, 2025, the Finance and Audit Committee proactively recognized the importance of establishing comprehensive financial governance policies by adding the creation of a formal Petty Cash Policy to the Policy Update Matrix. While the District has previously handled petty cash on an informal or departmental basis, the absence of a formally adopted policy created risk exposure related to inconsistent practices and insufficient internal control. The introduction of this policy promotes consistency, documentation, and accountability, especially in decentralized environments where multiple departments may access or request petty cash.

Policy 5042 outlines the specific uses for petty cash, limits per transaction and fund, custodian duties, reconciliation and replenishment procedures, as well as audit requirements. This structure mirrors practices observed in peer agencies and reflects Government Finance Officers Association (GFOA) recommendations for safeguarding public funds at the transactional level.

Table 1, Summary of Policy Changes, outlines the proposed Policy 5042 Petty Cash that refers to the clean draft attached herewith. The policy language was compared to similar policies of other local public agencies and pertinent laws were reviewed.

Table 1 – Summary of Policy Changes

<b>Row</b>	<b>Policy Section</b>	<b>State / Federal Law requirement</b>	<b>BCVWD current practice</b>	<b>Policy Section and Language to Consider</b>	<b>Fiscal Impact of Section</b>
<b>1</b>	<b>Purpose (Section 5042.1)</b>	<b>None</b>	Informal guidance	Establish procedures and controls for petty cash management.	No fiscal impact.
<b>2</b>	<b>Scope (Section 5042.2)</b>	<b>None</b>	Consistent with current practice.	Applies to all employees and departments managing petty cash.	No fiscal impact.



Row	Policy Section	State / Federal Law requirement	BCVWD current practice	Policy Section and Language to Consider	Fiscal Impact of Section
3	<b>Definition (Section 5042.3)</b>	None	Consistent with current practice.	Clarifies that petty cash is for minor, incidental purchases.	No fiscal impact.
4	<b>Establishment of Funds (Section 5042.4)</b>	None	Fund previously established.	Requires GM authorization and Custodian designation.	No fiscal impact.
5	<b>Authorized Uses (Section 5042.5)</b>	None	Consistent with current practice.	Restricts use to eligible low-dollar transactions.	No fiscal impact.
6	<b>Fund Limits (5042.6)</b>	None	Consistent with current practice.	Max \$50/transaction; \$300 fund limit; receipt deadline.	No fiscal impact.
7	<b>Custodian Responsibilities (5042.7)</b>	None	Consistent with current practice.	Custodian maintains log, balances fund, and reports discrepancies.	No fiscal impact.
8	<b>Auditing and Monitoring (5042.8)</b>	None	Consistent with current practice.	Requires semi-annual unannounced audits.	No fiscal impact.
9	<b>Policy Review and Updates (5042.9)</b>	None	N/A	Reviewed every 2 years by Finance Manager.	No fiscal impact.
10	<b>Internal Controls (Section 5048.9)</b>	None	Consistent with current practice.	Compliance with disclosure requirements, bond proceeds management, regular audits, documentation standards.	No fiscal impact.

### **Fiscal Impact**

There is no direct fiscal impact associated with the adoption of this policy. Improved oversight may reduce the risk of misuse or loss of funds and enhance financial reporting accuracy.

Staff Report prepared by William Clayton, Finance Manager



**Beaumont-Cherry Valley Water District  
Special Board Meeting  
September 11, 2025**

**Item 8**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** Request for Continuation of Service for Proposed Restaurant to be located on Riverside County Assessor's Parcel Number (APN) 418-091-001 at the southwest corner of 6th Street and Edgar Avenue

**Staff Recommendation**

Consider the request for Continuation of Service for the proposed restaurant development within the City of Beaumont, subject to payment of all fees to the District and securing all approvals from the City of Beaumont and:

- A. Approve the Request for Continuation of Water Service, or
- B. Deny the Request for Continuation of Water Service

**Executive Summary**

The Applicant, Straus Design Build (Applicant), has requested water service from the District for the construction of a restaurant to be built and operated on an existing parcel which previously operated as a tire shop located at the southwest corner of E. 6th Street and Edgar Avenue and further identified as the 195 E 6th Street in the City of Beaumont.

**Table 1 – Project Summary**

Applicant	Straus Design Build
Owner / Developer	Diablo Restaurant
Development Type	Commercial
Development Name	195 E. 6th Street
Annexation Required (Yes/No)	No
Estimated Domestic Water Consumption	2.2 EDUs
Estimated Irrigation Water Consumption	0.4 EDUs
Existing Consumption	1.0 EDU
Total Increase in Water Consumption	1.6 EDUs

**Background**

The subject property (Riverside County Assessor's Parcel Number 418-091-001) has frontage along Edgar Avenue and 6th Street in the City of Beaumont (see Attachment 1 – 195 E 6th Street Location Map). This parcel is currently located within the District's Service Boundary and is currently served from an existing 8-inch steel (STL) water main located within the alley south of 6th Street from the District's 2750 Pressure Zone (PZ).



## **Discussion**

The Applicant plans to construct a 2,952 square foot (sf) restaurant with a 1,621 sf attached building and 1,004 sf patio on the existing tire shop site, as identified in the site plan provided by the Applicant (see Attachment 2 – 195 E 6th Street Site Plan). District staff has coordinated with the Applicant and its design consultants to determine the proposed domestic and irrigation consumptions. After further review of the project and information provided by the Applicant, District staff has determined the approximate difference between the existing and proposed water consumptions. The findings are provided in Table 2, below.

**Table 2 – Existing Versus Proposed Water Consumption for 195 E 6th Street**

Description	Est. Consumption (GPD)	Est. Consumption (EDUs) <sup>1</sup>
Proposed Water Consumption <sup>2</sup>	1,266	2.6
Existing Water Consumption <sup>3</sup>	487	1.0
Net Difference	779	1.6

1. Assumes 1 EDU = 487 GPD
2. Accounts for potable and non-potable use.
3. Based upon actual metered consumption from 2020 – 2024

The estimated total water usage for domestic and irrigation demand is approximately 1,256 gallons per day (gpd). District staff has analyzed the water consumption observed from the existing site and has provided a “credit” to the Applicant for the existing water consumption. The total estimated increase in water consumption is approximately 779 gpd or 1.6 EDUs. The Applicant will need to secure necessary approvals from the City of Beaumont prior to receiving service. The Applicant may be required to acquire an encroachment permit from the City of Beaumont for the installation of water facilities. District staff will install the service and meters. The impact of the additional water consumption on the District’s system is minimal. The Applicant will be required to pay all applicable District deposits and fees.

The final meter size will be determined by the Applicant. Fire flow requirements will be determined by the City of Beaumont Fire Department and said requirements will dictate actual required fire hydrant fire flows and fire sprinkler requirements for the project site.

## **Conditions**

The Applicant shall conform to all District requirements for water service and all City of Beaumont requirements.

1. The Applicant shall conform to all District requirements and/or all City of Beaumont requirements.
2. The Applicant will be required to install appropriate fire service connection(s) to support the City of Beaumont Fire Department’s requirement for off-site and/or on-site fire suppression (if applicable).
3. The District reserves the right to review annual consumption data (water consumption audit) and adjust the applicant capacity charges (facilities fees) (at final buildout of the project and when project facilities are fully utilized) for any amount greater than 2.6 EDUs for the combined potable and non-potable demand. Should future reconfiguration of the



restaurant occur, the overall baseline consumption considered by the District shall be 1,266 gallons per day.

4. The Applicant shall pay all deposits, fees, and construction and inspection fees related to said service.
5. The Applicant shall conform to the current District Regulations Governing Water Service.
6. To minimize irrigation consumption, the District requires the Applicant to conform to the City of Beaumont Landscaping Ordinance pertaining to water efficient landscape requirements and the following:
  - a. Landscaped areas which have turf, shall have “smart irrigation controllers” which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall, automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes. Orchard areas, if any, shall have drip irrigation.
  - b. Landscaping in non-turf areas should be drought-tolerant, consisting of planting materials which are native to the region. Irrigation systems for these areas should be drip or bubbler type.
  - c. The Landscaping Ordinance prohibiting turf within the front yards of all residences shall not be modified by the property owner and/or tenant. Specifically, the District will provide water service provided that no turf is installed within the front yard.
  - d. Conversion of drought tolerant landscaping to turf is prohibited.

### **Fiscal Impact**

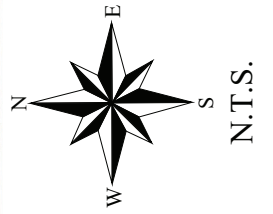
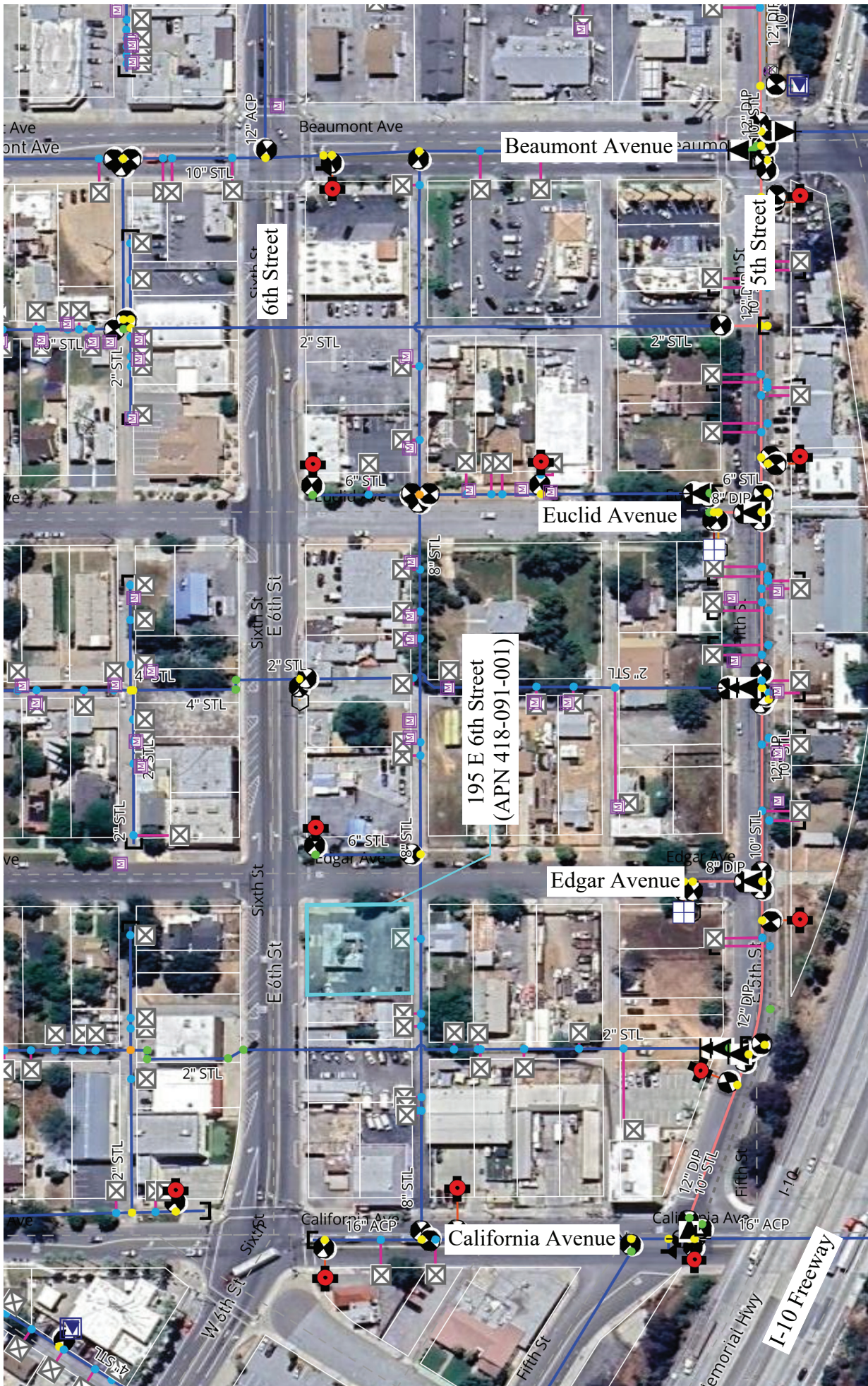
No negative fiscal impact to the District. All fees and deposits will be paid by the Applicant prior to providing service.

### **Attachments**

1. 195 E 6th Street Location Map
2. 195 E 6th Street Site Plan
3. 195 E 6th Street Elevations
4. 195 E 6th Street Will Serve Application

Staff Report prepared by Evan Ward, Associate Civil Engineer I

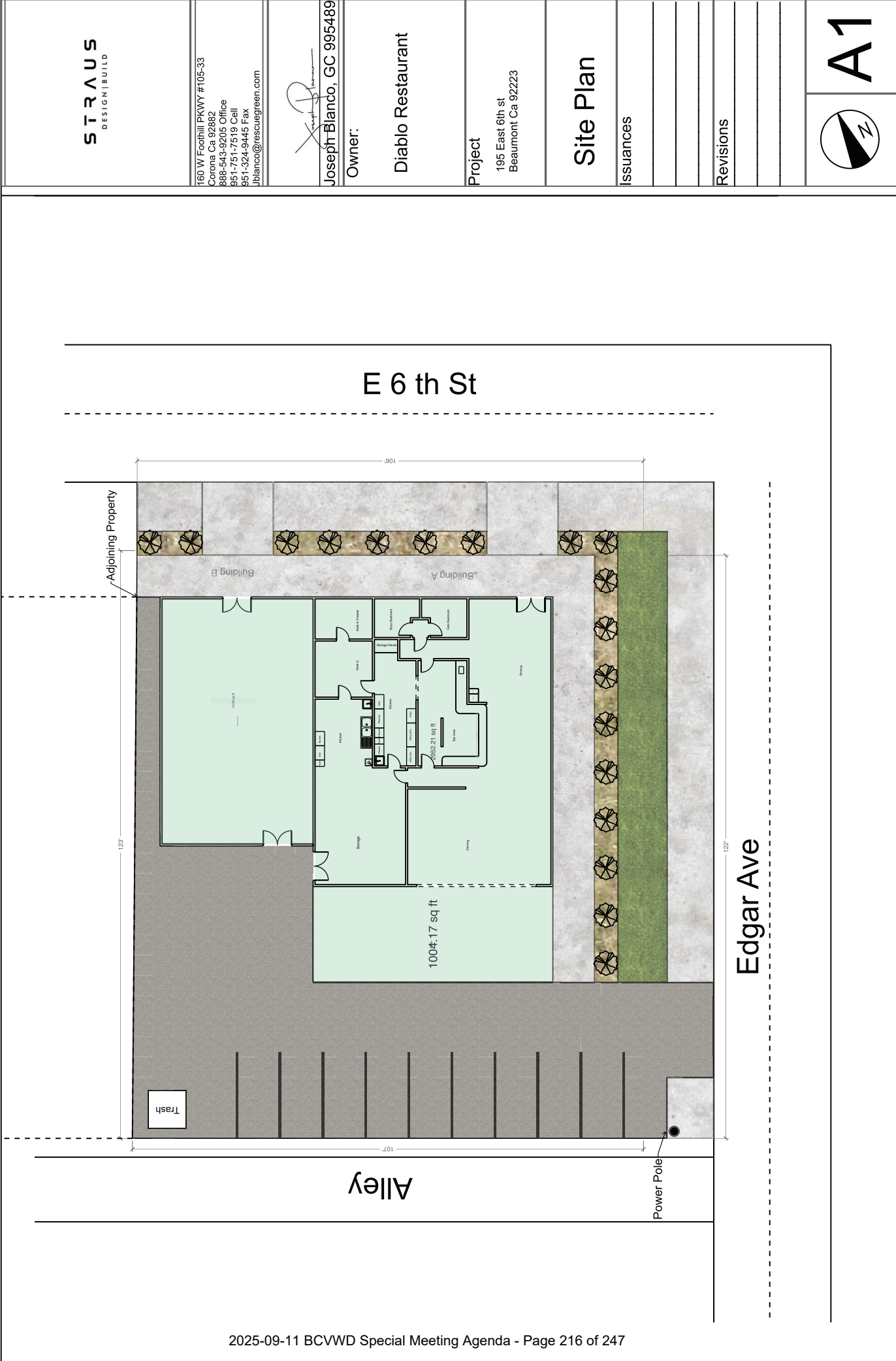




N.T.S.



Attachment 2 - 195 E 6th Street Site Plan



**STRAUS**  
DESIGN|BUILD

160 W Foothill PKWY #105-33  
Corona Ca 92882  
888-543-9205 Office  
951-751-7519 Cell  
951-324-9445 Fax  
jblanco@rescuegreen.com

*Joseph Blanco*  
Joseph Blanco, GC 995489

Owner:

Diablo Restaurant

Project

195 East 6th st  
Beaumont Ca 92223

Site Plan

Issuances

Revisions



A1



South Elevation



Top Elevation

Landscaping Legend

- Grass Area: 1000sqft on East Side
- DG Area: 2000sqft on East/North Side
- Drought resistant Shrubs: 20



North Elevation

STRAUS  
DESIGN | BUILD

160 W Foothill PKWY #105-33  
Corona Ca 92882  
888-543-9205 Office  
951-751-7519 Cell  
951-324-9445 Fax  
jblanco@rescuegreen.com

Joseph Blanco, GC 995489

Owner:

Diablo Restaurant

Project

195 East 6th st  
Beaumont Ca 92223

Elevations

Issuances

Revisions



A2

## Attachment 4 - 195 E 6th Street Will Serve Letter Application



## BEAUMONT CHERRY VALLEY WATER DISTRICT

560 Magnolia Avenue • PO Box 2037

Beaumont, CA 92223-2258

Phone (951) 845-9581

www.bcvwd.org

☒ Will Serve Request      ☐ Water Supply Assessment (SB210)

Applicant Name: <u>Straus Design Build</u>		Contact Phone #: <u>[REDACTED]</u>
Mailing Address: <u>[REDACTED]</u>		Fax #: <u>[REDACTED]</u>
City: <u>[REDACTED]</u>		E-mail: <u>[REDACTED]</u>
State & Zip: <u>[REDACTED]</u>		
Service Address: <u>195 E 6th St</u>		
Assessor's Parcel Number (APN), Tract Map No. Parcel Map No.: <u>418 091 001</u>		
Project Type: <input type="checkbox"/> Single-Family <input type="checkbox"/> Multi-Family <input checked="" type="checkbox"/> Commercial/Industrial <input type="checkbox"/> Minor Subdivision (5 lots or less) <input type="checkbox"/> Major subdivision (6+ lots) <input type="checkbox"/> Other		
Site Map Attached: <input type="checkbox"/> Yes <input type="checkbox"/> No <u>email</u>		

The letter should be delivered to:

Recipient: _____ _____ _____	
PLEASE CHOOSE ONE:	
<input type="checkbox"/> Mail (above address)	<input checked="" type="checkbox"/> E-mail <u>[REDACTED]</u>
<input type="checkbox"/> Fax	<input type="checkbox"/> Will pick up

The District reserves the right to impose terms and conditions in Will Serve Letters and/or Water Supply Assessment Reports that take into account water availability issues, conservation issues and the District's existing facilities, all of which impact the District's ability to provide service to the subject property and maintain the District's ability to meet existing water demands.

[Signature]  
Applicant's Signature

7/16/25  
Date

Reset Form

Print Form



**Beaumont-Cherry Valley Water District  
Special Board Meeting  
September 11, 2025**

**Item 9**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** Issuance of Grading Water for Upcoming Commercial Development (APNs 414-090-019, 414-070-007, -008, and 414-080-001 through 414-080-006) located at the southeast corner of the I-10 Freeway and Oak Valley Parkway Interchange within the City of Beaumont

---

**Staff Recommendation**

No recommendation. Information only.

**Executive Summary**

The developer (Regency Centers) of the Oak Valley Village project has communicated with District staff regarding their need for grading water for their proposed commercial development along the south side of Oak Valley Parkway just east of the I-10 Freeway (APNs 414-090-019, 414-070-007, -008, and 414-080-001 through 414-080-006). This development proposes multiple buildings of varying sizes and tenants with an estimated potable water demand of approximately 72.7 EDUs (35,419 gpd). The Project vicinity map is provided as Attachment 1. Staff is bringing this item to the Board as an informational item and to provide an update.

**Background**

The Proposed project received an approval for a Will Serve Letter and Annexation from the Board of Directors on February 12, 2025.

Around mid-July 2025, District staff received a request for grading water from Regency Centers for their proposed commercial development. This request was for grading activities associated properties located on the south side of Oak Valley Parkway, east of I-10. See Attachment 1 for the Project Vicinity Map.

In prior years, District staff has identified grading operations such as this to the Board of Directors to inform the Board of relatively large grading activities within the District. When drought restrictions were in effect, Resolutions 2022-12, 2022-18, and 2022-23 were enacted to require Board approval prior to issuance of temporary construction meter when the grading activities occurred on land greater than or equal to 5 acres. Resolution 2023-11 rescinded these Resolutions; therefore, Board approval is not required for the issuance of a temporary construction meter for this project.

**Discussion**

The Developer contacted District staff requesting grading water for the Oak Valley Village Project (APNs 414-090-019, 414-070-007, -008, and 414-080-001 through 414-080-006). The Project is located south of Oak Valley Parkway, east of I-10.



The Developer has identified to Staff the grading duration and approximate quantity of water for the Project. The Applicant has provided the following information to District staff:

- Grading anticipated to begin mid-October 2025.
- Grading anticipated to be completed around early February 2026.
- Approximate amount of material to be moved is 200,000 CY.
- Total estimated quantity of water needed is approximately 2 million gallons.

Upon Board approval, Staff will prepare a letter which would conditionally provide grading water to the developer for grading activities for proposed Project, which would be interruptible in case of emergency. This letter would also condition that the provision of water may begin October 2025, and the letter would expire around mid-February 2026.

Staff will require project schedule updates via schedule submittal together with monthly or biweekly conference calls with the developer to confirm ongoing developer grading water needs and any system impacts or outages.

District staff anticipates issuing a hydrant construction meter which will provide for a maximum flow of 500 gallons per minute (gpm) so long as the District's ability to service existing rate payers was not affected.

### **Fiscal Impact**

None.

The developer will pay all rates and fees related to metered water use in accordance with District Rules and Regulations, Part 5.

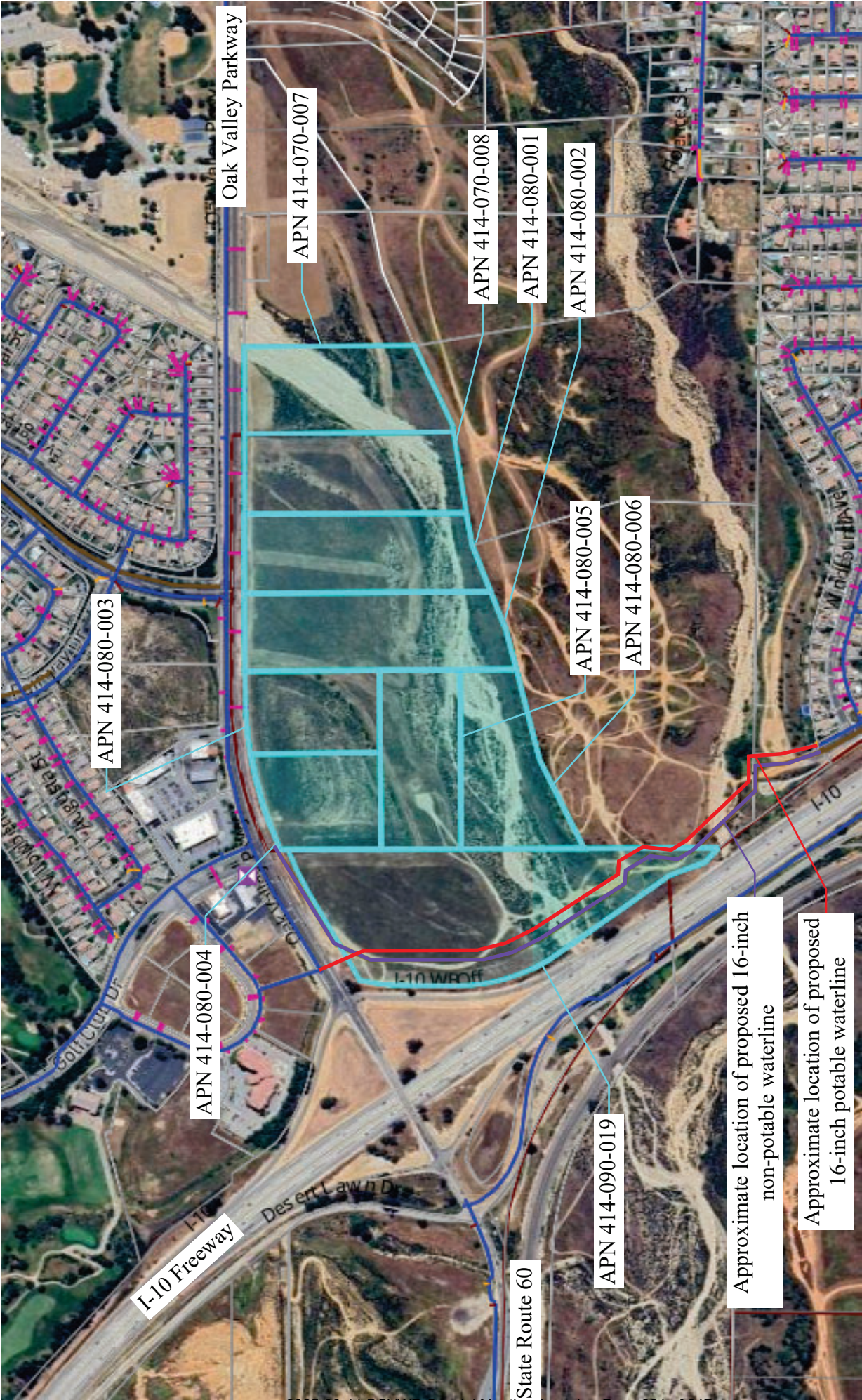
### **Attachments**

1. Oak Valley Village – Vicinity Map
2. Oak Valley Village – Site Plan

Staff Report prepared by Mark Swanson, Director of Engineering

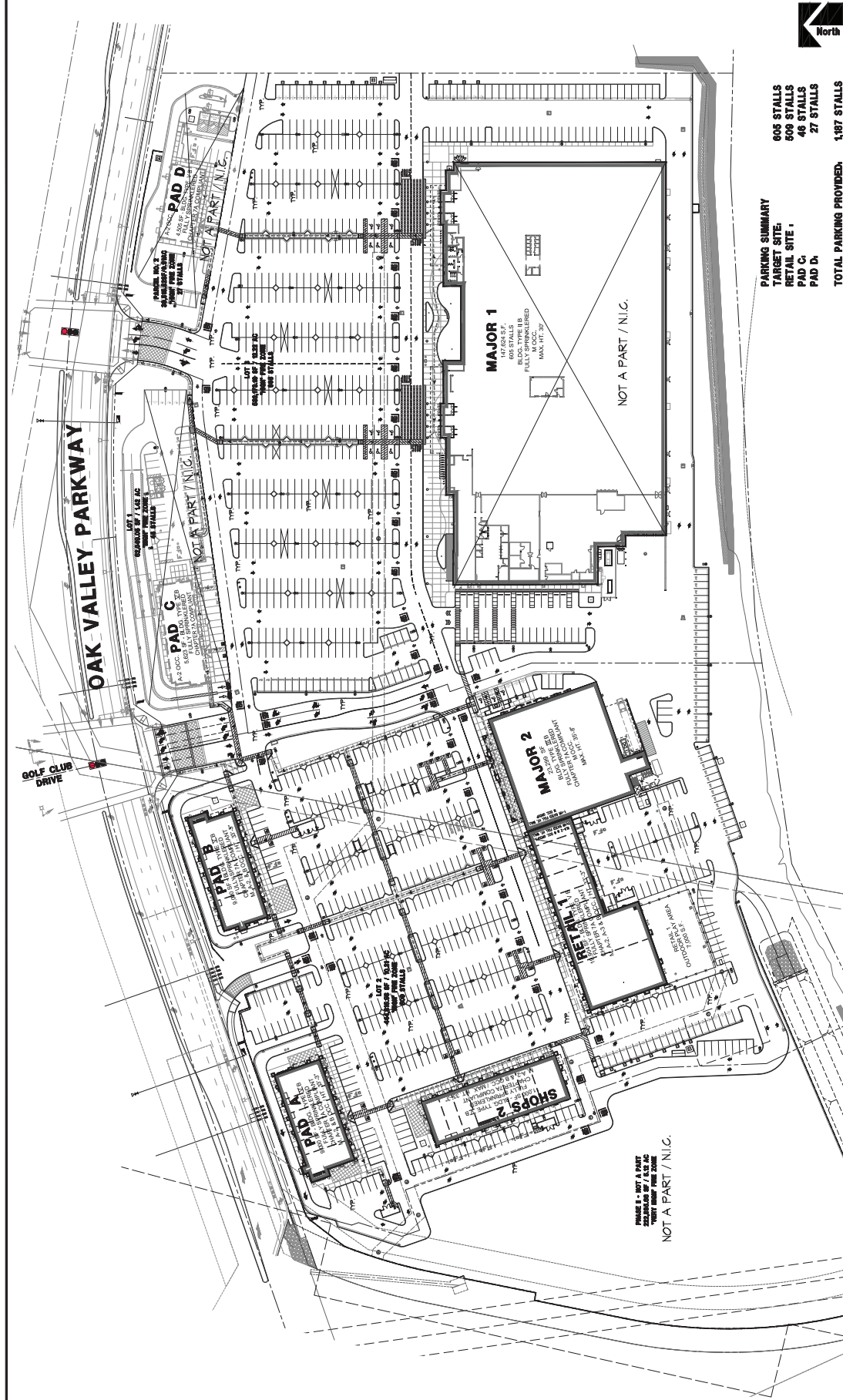


Attachment 1 - Oak Valley Village Location Map





# Attachment 2 - Oak Valley Village - Site Plan



PARKING SUMMARY	
TARGET SITE,	605 STALLS
RETAIL SITE ,	509 STALLS
PAD C,	46 STALLS
PAD D,	27 STALLS
TOTAL PARKING PROVIDED,	1,187 STALLS

### KEY NOTES

## KEY NOTES

[illegible][illegible][illegible][illegible][illegible][illegible]

SCALE	1
1" = 10'-0"	

--	--

---

---

## PLAN

**SITE**

LEGAL NOTICE

--	--

--	--

---

---

---

---

©2001 ONE INC. ALL RIGHTS RESERVED.

may not be applicable. Used or disclosed without the written consent of the architect. Copyright © 2015, NAEF, STU

ALL RIGHTS IN MATERIAL APPEARING HEREIN CONSTITUTE THE ORIGINAL AND UNPUBLISHED WORK OF THE ARCHITECT AND THE SAME



**Beaumont-Cherry Valley Water District  
Special Board Meeting  
September 11, 2025**

**Item 10**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** Authorize the General Manager to expend funds in an amount not-to-exceed \$11,000 for necessary work to extract groundwater samples from an existing Trammel Crow well at the former Dowling Orchard Property

---

**Staff Recommendation**

Authorize the General Manager to expend funding in an amount not-to-exceed **\$11,000.00** to support the inspection, sampling, and temporary pumping of the existing well located on the Orchard Logistics Center (Dowling Orchard) property. Approval of this funding will allow the District to engage General Pump Company, Inc. to complete the necessary work, including removal of the existing pump equipment and conducting a six-hour pump to collect water quality samples for analysis.

This action will provide the District with essential information on the viability of a well site dedicated to the District by the developer as part of the conditional Will Serve Letter, ensuring that the District can evaluate the resource for potential long-term use and integration into the District's supply portfolio.

**Executive Summary**

A project identified as the Orchard Logistics Center (previously Dowling Orchard) was provided a Will-Serve Letter by the Board of Directors under the condition that the Developer dedicate a well site in favor of the District. The project site has two (2) existing well sites on the property. District staff would like to sample the existing wells to better understand the water quality within the project area. The existing wells will require some work and funds to acquire the appropriate samples. District staff is requesting the Board consider authorizing the General Manager to expend funds in an amount not to exceed **\$11,000.00** for the District to obtain the water samples.

**Background**

The Developer (Trammel Crow) requested water service from the District in November 2021 and was approved with a conditional Will Serve Letter in September 2023. The Will Serve Letter request was later extended in August 2025. As part of the conditions of the Will Serve, the Project was required to annex into the District through LAFCO and also dedicate a well site to the District. The Developer has finished the annexation process through Riverside LAFCO.

The Project Parcel is located on the northeast corner of Prosperity Way and Distribution Way (on the existing parcel known as the Dowling Orchard Property), north of the CJ Foods and Rudolph Foods buildings (See Attachment 1 – Orchard Logistics Center Vicinity Map). The existing parcel has never received service from the District as the property has two existing wells on-site. Each of these wells are proposed to be abandoned and destroyed due to conflicting locations with the proposed site plan layout.



One of the wells is able to be accessed and sampled to better understand the water quality, however, will require some work and funds to acquire the appropriate samples.

### **Discussion**

In early June 2025, the District executed a release of liability and entered into a facility use agreement with Trammel Crow to allow investigation of existing wells on the former Dowling Orchard property. Of the two wells located on-site, one was identified as having a submersible pumping unit still in place with motor leads cut at the surface.

To evaluate the condition of the well and collect groundwater samples, staff contacted General Pump Company to assess the feasibility of reconnecting the motor leads to a generator in order to operate the pump. The objective was to flush the well and collect a full Title 22 suite of water quality samples, providing the District with a comprehensive understanding of groundwater conditions in this area of the Beaumont Basin. This information is especially valuable, as the District does not currently operate production wells in the immediate vicinity and has no existing data on groundwater quality in this part of the basin.

Initial review by General Pump Company confirmed that sufficient wire length was present for connection to a generator. However, during a meg-ohm test of the pumping unit, a direct short to ground was identified, indicating a fault within either the subsurface wiring or the pump itself. As a result, the existing pumping unit cannot be used.

Staff subsequently obtained a proposal from General Pump Company to remove the existing equipment, install a temporary pump and generator, and operate the unit for a six-hour pumping period. District staff would collect Title 22 samples following this flushing period. Upon completion, General Pump would remove all temporary equipment and secure the well. District staff identifies that the Video Survey (as identified in the General Pump Company scope for \$1,000.00) would not be required with this work. Therefore, the District request is for \$11,000 at this time.

### **Fiscal Impact**

The fiscal impact is not-to-exceed **\$11,000**. This is based on the cost proposal of \$11,930 from General Pump Company, Inc. for the removal of the existing well equipment, installation of a temporary pump and generator, and completion of a six-hour pumping period. Staff identified potential cost savings, reducing the not-to-exceed amount from the provided estimate.

The project will be funded through the District's Capital Replacement Reserves, recorded through the Maintenance and Repair (Pumping Equipment) account of the Operating Budget. A subsequent transfer from the Capital Replacement Reserves will be issued to ensure accurate accounting of project costs while preserving the integrity of the operating budget.

### **Attachments**

1. Orchard Logistics Center Vicinity Map
2. General Pump Company Quote

Staff Report prepared by James Bean, Director of Operations



Attachment 1 - ORCHARD LOGISTICS CENTER  
VICINITY MAP



## Attachment 2 - General Pump Company Estimate



159 N. Acacia Street, San Dimas, CA 91773  
PHONE: (909) 599-9606

1324 W Rialto Ave, San Bernardino, CA 92410  
PHONE: (909) 384-1000

934 W. Verdulera Street Camarillo, CA 93010  
PHONE: (805) 482-1215

[www.genpump.com](http://www.genpump.com)

**WELL & PUMP SERVICE SINCE 1952**

Lic. #496765

*Serving Southern California and Central Coast*

June 19<sup>th</sup>, 2025

***Job # Cross Dock Dowling Well***

Beaumont-Cherry Valley Water District  
560 Magnolia Ave.  
Beaumont, CA 92223  
Attn: James Bean

***Subject: Cross Dock Dowling Well - Pull Equipment and F, I, R Test Pump Equipment***

General Pump Company is pleased to provide our proposal to Beaumont Cherry Valley Water District for the Furnish, Install, and Removal of the Test Pump at Cross Dock in Beaumont, CA. The following is an itemized breakdown of the labor and material costs associated with this scope of work.

***Note:*** All labor rates per based on *State of California* Prevailing Wage Rates

### **Cost Proposal**

#### **Field Labor**

##### ***Pull estimated 400' of Submersible Pump Equipment for Inspection***

- Mobilize Crews, Crane, & Support Vehicle to site.
- Rig up Crane, Stage support vehicles, & tooling.
- Extract existing Submersible Well Pump and Motor.
- Load all equipment and bring back to shop for Inspection
- Run Sounder and note current Water Level
- Secure Well with a lockable Well Cover
- Rig down crane, clean up tooling & site, Demobilize to yard.

***2 men, Crane, & support vehicle 10hrs. PTP @ \$285/Hr.      \$ 2,850.00***

#### **Outside Services**

##### ***\* Video Survey***

- Perform Video Survey of well casing to inspect current condition of casing and perforations.
- Create a Digital copy of Video & Still Screenshots of Well Casing.
- Submit copies of Video Survey to PM & Customer.

***Lump Sum      \$ 1,000.00***





***Rental Equipment***

- |   |             |
|---|-------------|
| • Generator 50KW- Daily (Includes pickup/delivery/fuel) | \$ 1,500.00 |
| • Test Pump Rental- Daily                               | \$ 1,450.00 |

**Field Labor**

***Furnish, Install Estimated 400' of Test Pump, & Removal of Well Pump Equipment***

- Mobilize to site. Install Well Equipment w/ Conditions Of 100GPM.
- Set up Starter Panel and Generator. Hook up all connections to Test Pump motor.
- Perform 6 Hr. Pump Test on Well. Record GPM, & Sand Content.  
\* ***Discharged Water to be pumped on to open field onsite***
- Remove all Well Equipment and related materials from Well Site.
- Clean & secure site and demobilize.

***2 Men Crew, Crane, and Support Vehicle – 18 Hrs. PTP @ \$285/Hr.                      \$ 5,130.00***

***Estimated Grand Total                      \$ 11,930.00***

Should you have any questions or need additional information regarding the above summary and associated costs, please do not hesitate to contact us. Thank you for the opportunity to provide a quote for our services and we look forward to working with you on this important project.

**GENERAL PUMP COMPANY, INC.**

***Sergio “Ernie” Mendivil***

Sergio “Ernie” Mendivil  
Project Manager



**Beaumont-Cherry Valley Water District  
Special Board Meeting  
September 11, 2025**

**Item 11**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** Set Public Hearing for October 28, 2025 in Compliance with California Assembly Bill 2561 – Annual Public Hearing Requirement on Job Vacancies, Recruitment, and Retention

---

**Staff Recommendation**

Set a public hearing on workforce vacancies, recruitment, and retention in compliance with AB 2561 requirements for the October 28, 2025, Regular Board Meeting.

**Executive Summary**

Assembly Bill (AB) 2561 which was signed into effect January 1, 2025, codified as Government Code Section 3502.3, requires California public agencies to conduct annual public hearings prior to budget adoption. The purpose is to increase transparency around job vacancies, recruitment, and retention efforts, and to provide a structured forum for employee organizations and the public to provide input on workforce challenges.

The District will prepare the report for presentation at the required public hearing recommended for the October 28, 2025 Regular Board Meeting in advance of the Annual Fiscal Budget adoption scheduled for December 2025. The posting will follow the 72-hour Brown Act requirement, as no 90-day posting requirement applies.

**Background**

Persistent job vacancies within public agencies have created operational challenges, impacting service delivery, employee morale, and labor relations. Recognizing these impacts, the California Legislature passed AB 2561 and signed into effect January 1, 2025 to establish a standardized reporting process and ensure public accountability.

The law mandates public hearings before budget adoption to review agency workforce status, recruitment, and retention data. Employee organizations are provided with the opportunity to participate in the hearings, creating space for collaborative discussion on solutions.

**Discussion**

**Key Provisions of AB 2561:**

- *Annual Public Hearings* – Agencies must hold a public hearing prior to adopting their annual budget to present workforce vacancy and staffing information.
- *Required Data* – Reports must include total job vacancies, applicant numbers, average time-to-fill positions, and policies impacting recruitment and retention.
- *Employee Organization Participation* – Recognized employee organizations must be provided the opportunity to present.





- *Enhanced Reporting* – Additional reporting is required when vacancies within a bargaining unit exceed 20% of authorized positions.
- *Legislative Findings* – The Legislature found that public sector vacancies are a statewide issue affecting service delivery and labor relations.

**Purpose and Impact:**

- *Transparency* – Provides visibility into workforce challenges.
- *Accountability* – Establishes a structured reporting process for agencies.
- *Problem-Solving* – Fosters public and employee input to address understaffing, burnout, and turnover.

**District Implementation:**

The District's Department of Finance and Administration in behalf of the Human Resources and Risk Management Division will prepare the required data presentation and facilitate the hearing recommended for October 28, 2025. This ensures compliance with AB 2561 prior to the December 2025 adoption of the Annual Fiscal Budget.

**Fiscal Impact:** None

**Attachment(s)**

1. AB-2561 California Legislature Information

Staff Report prepared by Ren Berioso, Human Resources and Risk Manager


[Home](#)
[Bill Information](#)
[California Law](#)
[Publications](#)
[Other Resources](#)
[My Subscriptions](#)
[My Favorites](#)

## AB-2561 Local public employees: vacant positions. (2023-2024)

SHARE THIS:



Date Published: 09/23/2024 09:00 PM

### Assembly Bill No. 2561

#### CHAPTER 409

An act to add Section 3502.3 to the Government Code, relating to public employment.

[ Approved by Governor September 22, 2024. Filed with Secretary of State September 22, 2024. ]

#### LEGISLATIVE COUNSEL'S DIGEST

AB 2561, McKinnor. Local public employees: vacant positions.

Existing law, the Meyers-Milias-Brown Act (act), authorizes local public employees, as defined, to form, join, and participate in the activities of employee organizations of their own choosing for the purpose of representation on matters of labor relations. The act requires the governing body of a public agency to meet and confer in good faith regarding wages, hours, and other terms and conditions of employment with representatives of recognized employee organizations and to consider fully presentations that are made by the employee organization on behalf of its members before arriving at a determination of policy or course of action.

This bill would, as specified, require a public agency to present the status of vacancies and recruitment and retention efforts at a public hearing at least once per fiscal year, and would entitle the recognized employee organization to present at the hearing. If the number of job vacancies within a single bargaining unit meets or exceeds 20% of the total number of authorized full-time positions, the bill would require the public agency, upon request of the recognized employee organization, to include specified information during the public hearing. By imposing new duties on local public agencies, the bill would impose a state-mandated local program. The bill would also include related legislative findings.

The California Constitution requires local agencies, for the purpose of ensuring public access to the meetings of public bodies and the writings of public officials and agencies, to comply with a statutory enactment that amends or enacts laws relating to public records or open meetings and contains findings demonstrating that the enactment furthers the constitutional requirements relating to this purpose.

This bill would make legislative findings to that effect.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement shall be made pursuant to these statutory provisions for costs mandated by the state pursuant to this act, but would recognize that a local agency or school district may pursue any available remedies to seek reimbursement for these costs.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

## THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

### **SECTION 1.** The Legislature finds and declares as follows:

- (a) Job vacancies in local government are a widespread and significant problem for the public sector affecting occupations across wage levels and educational requirements.
- (b) High job vacancies impact public service delivery and the workers who are forced to handle heavier workloads, with understaffing leading to burnout and increased turnover that further exacerbate staffing challenges.
- (c) There is a statewide interest in ensuring that public agency operations are appropriately staffed and that high vacancy rates do not undermine public employee labor relations.

### **SEC. 2.** Section 3502.3 is added to the Government Code, to read:

**3502.3.** (a) (1) A public agency shall present the status of vacancies and recruitment and retention efforts during a public hearing before the governing board at least once per fiscal year.

(2) If the governing board will be adopting an annual or multiyear budget during the fiscal year, the presentation shall be made prior to the adoption of the final budget.

(3) During the hearing, the public agency shall identify any necessary changes to policies, procedures, and recruitment activities that may lead to obstacles in the hiring process.

(b) The recognized employee organization for a bargaining unit shall be entitled to make a presentation at the public hearing at which the public agency presents the status of vacancies and recruitment and retention efforts for positions within that bargaining unit.

(c) If the number of job vacancies within a single bargaining unit meets or exceeds 20 percent of the total number of authorized full-time positions, the public agency shall, upon request of the recognized employee organization, include all of the following information during the public hearing:

- (1) The total number of job vacancies within the bargaining unit.
- (2) The total number of applicants for vacant positions within the bargaining unit.
- (3) The average number of days to complete the hiring process from when a position is posted.
- (4) Opportunities to improve compensation and other working conditions.

(d) This section shall not prevent the governing board from holding additional public hearings about vacancies.

(e) The provisions of this section are severable. If any provision of this section or its application is held invalid, the invalidity shall not affect other provisions or applications that can be given effect without the invalid provision or application.

(f) For purposes of this section, "recognized employee organization" has the same meaning as defined in subdivision (a) of Section 3501.

**SEC. 3.** The Legislature finds and declares that Section 2 of this act, which adds Section 3502.3 to the Government Code, furthers, within the meaning of paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the purposes of that constitutional section as it relates to the right of public access to the meetings of local public bodies or the writings of local public officials and local agencies. Pursuant to paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the Legislature makes the following findings:

It is in the public interest, and it furthers the purposes of paragraph (7) of subdivision (b) of Section (3) of Article I of the California Constitution, to ensure that information concerning public agency employment is available to the public.

**SEC. 4.** No reimbursement shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code for costs mandated by the state pursuant to this act. It is recognized, however, that a local agency or school district may pursue any remedies to obtain reimbursement available to it under Part 7 (commencing with Section 17500) and any other law.



**Beaumont-Cherry Valley Water District  
Special Board Meeting  
September 11, 2025**

**Item 12**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem

---

**Staff Recommendation**

If desired, offer a motion to approve:

*I move that the Board pre-approve the attendance of all directors at these events for purposes of per diem and reimbursement of associated reasonable and necessary expenses per District policy:  
(List specific events for approval and any conditions such as cap on expenses)*

**Executive Summary**

Event attendance is governed by BCVWD Policies and Procedures Manual Policy 4060 Training, Education and Conferences, and Policy 4065 Remuneration / Director Per Diem Fees. Cost control is provided by Policies 4070 Payment or Reimbursement of Expenses Incurred on District Business and Policy 4075 Expenditure / Reimbursement Procedure. The Board is responsible for evaluating director attendance at upcoming events for possible pre-approval or approval after attendance for compensation and / or expense reimbursement pursuant to these policies.

Directors desiring to attend events not specifically enumerated and preauthorized by BCVWD policy should obtain pre-approval via vote of the Board in order to receive a per diem and/or expense reimbursement. The Board may vote to pre-approve any selected activities that are not preapproved. Estimated expenses for travel are provided but may vary. The Board may set any cap or limitations as deemed appropriate to comport with the "reasonable and necessary" doctrine. Expenses listed in the Travel / Event Plan as enumerated below will be assumed by staff to be authorized / preapproved. Expenses beyond those in the Travel / Event Plan will be presented to the Board for approval.

Per Government Code 53232.3(d), Directors will either prepare a written report for distribution to the Board or make a verbal report during the next regular meeting of the Board.

**Upcoming Events**

*For registration of attendance at any event, Board members should contact the Administrative Assistant.*

Following are activities and events that are, may already be, or can be voted to be preapproved for per diem and/or expense reimbursement for attendance. The Board may set any limitations or caps on authorized expenses as desired.

**1 - SAVE THE DATE**

- CSDA webinar: General Manager Evaluations: A Strategic Approach – Dec. 2 10 a.m. - noon

## 2 - NEW EVENTS

DATE / TIME	EVENT A	DIRECTOR INTEREST	
Wed. Oct. 1 7:30 – 9 am	<b>Beaumont Chamber of Commerce Breakfast</b> Speaker: Mays Kakish, Superintendent, Beaumont Unified School District <b>Morongo Golf Club at Tukwet Canyon</b> \$25 per person Please advise the Administrative Assistant 8 days in advance if you would like to attend. The breakfasts are the first Wednesday of each month. Speakers vary, but information is not generally available in a timely manner.	COVINGTON	HOFFMAN
<b>APPROVAL</b>		RAMIREZ	SLAWSON
<b>Preapproved</b> (Table A, 6)		WILLIAMS	

DATE / TIME	EVENT B	DIRECTOR INTEREST	
Wed & Thu Nov. 5 & 6 9 to noon	<b>CSDA Virtual Workshop – Financial Management for Special Districts</b> Two days: Wednesday, Nov. 5 AND Thursday, Nov. 6, 2025 \$265 (for both days) Presenters: Justin Williams, MUN CPAs Paula Hansen, Southgate Recreation & Park District Rick Wood, CSDA Money, money, money...it's on everyone's mind and on your job description. Make sure you understand the full scope of financial information affecting special districts today. From budgeting and internal controls to long term planning and capital improvement plans. Attendees will get the information they need to begin to assess the overall financial health of their district and steps needed to make positive changes.	COVINGTON	HOFFMAN
<b>APPROVAL</b>		RAMIREZ	SLAWSON NO
<b>Preapproved</b> (Table A, 10)		WILLIAMS	

DATE / TIME	EVENT C	DIRECTOR INTEREST	
Thu & Fri Nov. 13 & 14 8:30 am to 2:45 pm	<b>Association of California Water Agencies – Regions 8, 0, and 10 event at the Irvine Marriott</b> <b>Southern California Water Forum: Shared Challenges, Strategic Action</b> \$150 per person   Registration deadline: 10/31 <a href="https://www.acwa.com/events/acwa-regions-8-9-10-event-2025/">https://www.acwa.com/events/acwa-regions-8-9-10-event-2025/</a> <b>Reception:</b> Thursday, November 13, 2025   5:30 – 7:30 p.m. <b>Event:</b> Friday, November 14, 2025   8:30 a.m. – 2:45 p.m. Join ACWA Regions 8, 9, and 10 for the Southern California Water Forum bringing together water leaders, policymakers, and experts to explore strategies for addressing Southern California's most critical water challenges. The Forum features a robust program of panels, discussions, and networking opportunities on the issues shaping the region's water future. Program highlights include: <ul style="list-style-type: none"> <li>• Colorado River panel featuring state and regional perspectives</li> <li>• <i>Flowing Conversations</i> networking lunch</li> <li>• Fireside chat on Federal priorities and regional impacts</li> <li>• Panel discussion on emerging Southern California water issues</li> <li>• Updates on ACWA's advocacy priorities</li> </ul> <i>Information continues on next page →</i>	COVINGTON	HOFFMAN
<b>APPROVAL</b>		RAMIREZ	SLAWSON
<b>Preapproved</b> (Table A, 1)		WILLIAMS	

	This is your chance to collaborate on shared challenges and strategic solutions to ensure a reliable and sustainable water future for Southern California.		
<b>TRAVEL PLAN: ACWA Regions 8, 9, &amp; 10 Water Summit at the Irvine Marriott</b>			
Event registration (event starts Thu 11/13 at 5:30 p.m., ends Fri 11/14 at 2:45 p.m.)		\$	150.00
<b>Hotel 1 Night</b> [check in Thu 11/13, check out Fri 11/14 (1 night +tax and fees) est.]		\$	496.25
Hotel self parking (2 days at \$45 per day)		\$	90.00
<b>Meals</b> and incidentals (1.5 days: 1 dinner Thu 11/13   Breakfast and Lunch on Fri 11/14 unless provided at the Summit) (US GSA LA/Orange/Ventura per diem \$22 breakfast, \$23 lunch, \$36 dinner)		\$	81.00
<b>Transportation</b> (driving personal vehicle 140 miles RT @ 70.0 cents mile - IRS rate)		\$	98.00
Director <b>per diem</b> (2 days @ \$296.4 per day)		\$	592.80
Estimated cost per meeting attendee		\$	<b>1,508.05</b>

DATE / TIME	EVENT D - Registration is OPEN - See attachment	DIRECTOR INTEREST	
Dec 2 - 4 Tuesday- Thursday	<b>ACWA 2025 Fall Conference &amp; Exhibition</b> At Sheraton San Diego Resort (Harbor Island) \$ 999 Deadline for Early Bird Pricing 10/30/25 Option: \$250.00 On-Demand Conference Recordings only after live conference.  ACWA conference includes statewide issues forums, roundtable talks, and region discussion along with session covering a wide range of topics including water management, innovation, public communication, affordable drinking water, energy, and finance. <a href="https://acwa.eventsair.com/acwafc25/">https://acwa.eventsair.com/acwafc25/</a>	COVINGTON	HOFFMAN
<b>APPROVAL</b>		RAMIREZ <b>YES</b>	SLAWSON
Preapproved (Table A, 1)		WILLIAMS <b>YES</b>	
<b>Travel Plan: ACWA 2025 Fall Conference Estimated cost per conference attendee</b>			
Conference <b>registration</b> with meal package (registration cutoff date 11/3)		\$	999.00
<b>Hotel</b> [check in 12/1, check out 12/4 (3 nights @ \$199 +tax, resort fees of \$26 per day, and other fees) est.]		\$	701.00
<b>Meals</b> and incidentals = 3.5 days: 3 dinners, 1 breakfast, 1 lunch (those not included with conference meal package) (US GSA San Diego per diem \$36 per dinner, \$23 per lunch, \$22 per breakfast)		\$	153.00
<b>Transportation</b> (driving personal vehicle 224 miles RT @ 70 cents mile - IRS rate)		\$	156.80
<b>Transportation</b> Sheraton parking @\$49 per night x 3 nights		\$	147.00
Director <b>per diem</b> (4 days @ \$296.40 per day)		\$	1,185.60
Estimated cost per conference attendee:		\$	<b>3,342.40</b>



### 3 - ON CALENDAR

*These events will not be reviewed at the meeting  
unless a change in director interest / attendance / RSVP is made known*

DATE / TIME	EVENT E	DIRECTOR INTEREST	
Wed & Thu Sep 17 & 18 9 to noon	<b>CSDA Virtual Workshop – The Board’s Role in Finance and Fiscal Accountability</b> Two days: Wednesday, Sept 17 AND Thursday, Sept 18, 2025 \$265 (for both days) Presenter: Justin Williams, MUN CPAs This session will provide a review and insight of important financial concepts, reports, and policies specific to public agencies including special districts. Attendees will learn: <ul style="list-style-type: none"> <li>• How to ask the right questions.</li> <li>• How to link the finance process to the district mission and goals.</li> <li>• Budget process, budget assessment, and communicating budget information to the public.</li> <li>• How to develop and analyze capital improvement plans and reserve guidelines</li> </ul>	COVINGTON	HOFFMAN
<b>APPROVAL</b>		<b>RAMIREZ YES</b>	SLAWSON NO
<b>Preapproved</b> (Table A, 10)		WILLIAMS	

DATE / TIME	EVENT F	DIRECTOR INTEREST	
Mon Sept 22 11 - Noon	<b>California-Nevada Drought and Climate Outlook Webinar (Calif-Nev Drought Early Warning System)</b> \$0 FREE The Webinar is part of a series of regular drought and climate outlook webinars designed to provide stakeholders and other interested parties in the region with timely information on current drought status and impacts, as well as a preview of current and developing climatic events (i.e., El Niño and La Niña). <a href="https://www.drought.gov/events/california-nevada-september-2025-drought-climate-outlook-webinar-2025-09-22">https://www.drought.gov/events/california-nevada-september-2025-drought-climate-outlook-webinar-2025-09-22</a>	COVINGTON	HOFFMAN YES
<b>APPROVAL</b>		<b>RAMIREZ YES</b>	<b>SLAWSON YES</b>
<b>Approved by vote</b> <b>7/9/25</b>		WILLIAMS	

DATE / TIME	EVENT G	DIRECTOR INTEREST	
Fri Sep 26 2 to 3 p.m.	<b>CSDA Webinar – Leadership Lessons with Finance Professionals</b> Friday, Sept. 26, 2025   Cost: \$0 FREE Presenters: Rick Wood, CSDA and Paula Hansen, Southgate Recreation & Park District Leadership is not just for those at the top – it’s a skill that can elevate individuals across all job levels. Join us for engaging sessions where we’ll explore essential leadership principles tailored to a variety of District roles. Hear insights on cultivating leadership qualities that foster collaboration, drive results, and empower growth at each stage of your career. No matter your current position, these sessions will provide actionable strategies to strengthen your leadership presence. Topics include communication techniques, decision-making, team motivation, and adapting leadership style to different situations.	COVINGTON	HOFFMAN
<b>APPROVAL</b>		<b>RAMIREZ YES</b>	<b>SLAWSON YES</b>
<b>Preapproved</b> (Table A, 10)		WILLIAMS	

DATE / TIME	EVENT H	DIRECTOR INTEREST	
Wed, Oct 1 9 am to 6 pm	<b>Water Education Foundation (WEF) Annual Water Summit</b> At the Sawyer Hotel, Sacramento Program and information will be available in the future Cost: \$375 / Registration is open and will sell out fast  The Water Summit is WEF’s premier event of the year, with leading policymakers and experts addressing critical water issues in California and across the West  <a href="https://www.watereducation.org/foundation-event/water-summit-2025">https://www.watereducation.org/foundation-event/water-summit-2025</a>  Now in its 41st year, the Water Summit is an ideal event for water district managers and board members, state and federal agency officials, city and county government leaders, farmers, environmentalists, attorneys, consultants, engineers, business executives and public interest groups.	<b>COVINGTON YES</b>	HOFFMAN
<b>APPROVAL</b>		RAMIREZ	<b>SLAWSON YES</b>
<b>Preapproved</b> (Table A, 20)		<b>WILLIAMS YES</b>	
<b>TWO NIGHT STAY (Approved 7/24/25) Estimated cost per conference attendee</b>			
Conference <b>registration</b>		\$	375.00
<b>Option 1 Sawyer Hotel</b> [check in 9/30, check out 10/2 (2 nights @ \$420 +tax and fees) est.]		\$	1,066.40
<b>Option 2 Marriott Courtyard</b> [check in 9/30, check out 10/2 (2 nights @ \$188 +tax and fees) est.]		\$	470.00
<b>Transportation: Airfare</b> to/from ONT to Sacramento Airport, taxi fare		\$	250.00
<b>Transportation: Mileage</b> to/from ONT (78 miles RT / \$0.70 per mile)		\$	54.60
<b>ONT Airport Parking - Lot 6 @ \$20 per day (3 days)</b>		\$	60.00
<b>Meals</b> and incidentals (3 days: 2 dinners, 1 lunch, 2 breakfasts (those not included with summit registration) (US GSA Sacramento per diem \$22 breakfast / \$23 lunch / \$36 per dinner)		\$	139.00
<b>Director per diem</b> (3 days @ \$296.40 per day)		\$	889.20
Estimated cost per conference attendee:		<b>\$</b>	<b>2,834.20</b>

DATE / TIME	EVENT I – Requested by a Board Member Conflicts with Engineering Workshop on Oct. 23 ACTION REQUIRED	DIRECTOR INTEREST	
Oct 22-24 Wed-Friday	<b>Water Education Foundation Northern California Water <u>Tour</u></b> Tour Begins in Sacramento on 10/22 at 7:30 a.m. and ends on 10/24 at 6:30 p.m.   Tour registration = \$ 989  Explore the Sacramento River and its tributaries through a scenic landscape while learning about the issues associated with a key source for the state's water supply. All together, the river and its tributaries supply 35 percent of California's water and feed into two major projects: the State Water Project and the federal Central Valley Project. This 3-day, 2-night excursion travels across the Sacramento Valley and follows the river north from Sacramento through Oroville to Redding and Shasta Lake, where participants will take a houseboat tour. Tour participants will also get an up-close view of Oroville Dam's repaired main spillway that suffered major damage during a power 2017 storm. Experts will talk about the history of the Sacramento River as the tour winds through riparian woodland, rice fields, wildlife refuges	COVINGTON	HOFFMAN
<b>APPROVAL</b>		RAMIREZ	<b>SLAWSON YES</b>
<b>Approved by vote</b> <b>6/11/2025</b>		<b>WILLIAMS YES</b>	

	and nut orchards. The tour will track important water issues for farming and environmental uses, visit the location of the Sites Reservoir and discuss innovations for flood management, groundwater management and salmon restoration.		
--	---	--	--

UPDATED WEF Northern California Water Tour 2025

Travel Plan: Estimated cost per conference attendee based on policy	
Tour <b>registration</b> (incl. all meals, accommodations, and transportation during the Tour)	\$ 989.00
<b>Transportation: Airfare to/from ONT to Sacramento Airport (SMF)</b>	\$ 220.00
<b>Transportation: ONT Airport Parking</b> (Lot 6 long term = \$20 per day)	\$ 80.00
<b>Transportation: Mileage to/from ONT</b> (78 miles RT / \$0.70 per mile)	\$ 54.60
<b>Transportation: Rideshare from SMF to hotel</b> (\$0 hotel has shuttle)	\$ -
<b>Hotel Night 1: Courtyard Sacramento Airport Natomas</b> [check in 10/21, check out 10/22 (1 night @ \$169 +tax and fees) est.] (Airport shuttle available)	\$ 211.25
<b>Meals</b> and incidentals not included with Tour (1 breakfast, 1 dinner) (US GSA Sacramento per diem \$36 per dinner / \$23 lunch / \$22 breakfast)	\$ 58.00
Director <b>per diem</b> (4 days @ \$296.40 per day)	\$ 1,185.60
Estimated cost per conference attendee:	<b>\$ 2,798.45</b>
<b>Not included in Travel Plan / Requires additional preapproval:</b>	
There is a flight returning to ONT at 8:35 p.m. on 10/24, but the Board may choose to preapprove a second hotel night if desired to return on 10/25	
<b>Hotel Night 2: Courtyard Sacramento Airport Natomas</b> [check in 10/24, check out 10/25 (1 night @ \$169 +tax and fees) est.] (Airport shuttle available)	\$ 211.25
Director <b>per diem</b> (1 days @ \$296.40 per day)	\$ 296.40
Meals: 1 extra breakfast	\$ 22.00
<b>ONT Airport Parking - Lot 6</b> @ \$20 per day (1 extra days)	\$ 20.00
<b>Total for 1 extra day</b>	<b>\$ 549.65</b>

DATE / TIME	EVENT J	DIRECTOR INTEREST	
Sun – Wed Nov. 16 - 19	<b>CSDA 2025 Special District <u>Leadership Academy</u> Monterey - Embassy Suites</b> Sunday, Nov. 16 – Wednesday, Nov. 19, 2025 \$825 Early Bird (before Oct. 16)  <i>CSDA's Special District Leadership Academy offers curriculum-based training built around the essential partnership between board members and general managers. Designed for both new and seasoned board members, our groundbreaking curriculum equips attendees with the knowledge and skills necessary to lead effectively and uphold vital governance responsibilities. This conference fosters collaborative leadership and sets a strong foundation for achieving shared goals within your special district. <a href="https://sdla.csdanet/home">https://sdla.csdanet/home</a></i>  <i>Estimated expenses on next page →</i>	COVINGTON	HOFFMAN
<b>APPROVAL</b>		RAMIREZ	SLAWSON
<b>Preapproved</b> (Table A, 15)		WILLIAMS	

<b>TRAVEL PLAN: Estimated cost per conference attendee (Monterey Nov. 16 - 19)</b>	
Conference <b>registration</b> with meal package (early bird - prior to 9/4/25)	\$ 825.00
<b>Hotel</b> [check in 11/16/25, check out 11/19 (3 nights @ \$179 +tax and fees) est.]	\$ 644.40
<b>Hotel Parking</b> (\$20 per day x 4 days)	\$ 80.00
<b>Meals</b> and incidentals (3.5 days: 2 dinners, 2 lunches (those not included with conference meal package) (US GSA Monterey per diem \$38 per dinner / \$26 lunch / \$23 breakfast)	\$ 128.00
<b>Transportation Plan: Air Travel</b>	
<b>Transportation:</b> Airfare to/from ONT to SJC (San Jose) (\$225 - Southwest) est.	\$ 225.00
<b>Transportation: ONT Airport Parking</b> (Lot 6 long term = \$20 per day x 4 days)	\$ 80.00
<b>Transportation: Mileage</b> to/from Beaumont ONT (78 miles RT / \$0.70 per mile)	\$ 54.60
<b>Transportation: Rental car</b> (4 days) and fuel (drive to/from San Jose Airport to Monterey) (72 miles / 1.25 hours drive)	\$ 395.00
Director <b>per diem</b> (4 days @ \$296.40 per day)	\$ 1,185.60
<b>Estimated total cost per conference attendee:</b>	<b>\$ 3,617.60</b>
Total est. transportation cost - flying	<b>\$ 834.60</b>
<b>Transportation Alternative</b> (driving personal vehicle 800 miles RT @ 70.0 cents mile - IRS rate) (6.5 hour drive)	\$ 560.00

#### 4 – MISCELLANEOUS COMMUNITY EVENTS

Listed per request of the Communications Committee

*May or may not be water-related | None of these events are pre-approved*

- a) **Lucha Libre – Hispanic Heritage Celebration**  
Saturday, Sept. 20 | Chatigny Community Center
- b) **King Ludwig's Oktoberfest**  
Friday, Oct. 2 – Sunday, Oct. 4 | Noble Creek Park
- c) **Water Professionals Appreciation Week**  
October 4 -12, 2025  
In 2017, the California Legislature officially designated the first week in October California Water Professionals Appreciation Week. It's intended to highlight the important role of water and wastewater professionals in ensuring safe and reliable water, wastewater, and recycled water in California.
- d) **Pumpkinfest**  
**Beaumont-Cherry Valley Recreation and Park District**  
Saturday, Oct. 25



## 5 – At-a-Glance

Items in ORANGE require vote for approval					UPDATED		9/4/2025	
DAY	EVENT	Estimated Cost	Vote?	COVIN GTON	HOFF MAN	RAM IREZ	SLAW SON	WILL IAMS
17-Sep	CSDA Workshop: Finance & Fiscal Responsibility	\$ 265.00				YES	NO	
22-Sep	CA-NV Drought and Climate Outlook	\$ -	APR		YES	YES	YES	
26-Sep	CSDA webinar: Leadership Lessons	\$ -				YES	YES	
1-Oct	WEF Annual Water Summit	\$ 2,834.20	APR	YES			YES	YES
1-Oct	Beaumont Chamber Breakfast	\$ 25.00						
22-Oct	WEF Northern Cal Water Tour	\$ 2,798.00	APR			NO	YES	YES
5-Nov	CSDA Workshop: Financial Management	\$ 265.00						
13-Nov	ACWA Region 8,9,10 Water Summit (Irvine)	\$ 1,508.00						
16-Nov	CSDA Special District Leadership Academy Monterey	\$ 3,617.60				NO		
2-Dec	CSDA webinar: GM Evaluations	\$ -						
2-Dec	ACWA Fall Conference (San Diego)	\$ 3,342.40				YES		YES

### Fiscal Impact

The fiscal impact will depend on the number of directors attending an event and the event costs.

<b>Budget Tracking 2025</b>	Training, Education and Travel		FY 2025 Approved Budget: \$55,000	
As of this date	Expenditures	Budget Remaining	Percent expended	
<b>8/31/2025</b>	<b>\$25,534.61</b>	<b>\$29,465.39</b>	<b>46.4%</b>	

*The Fiscal Impact table represents all items received by AP as of August 31, 2025. It does not include all items paid as not all receipts have been turned in.*

### Attachments

1. October Chamber Breakfast flyer
2. ACWA Fall Conference flyer
3. Three-month Look-Ahead: September, October, November 2025





**Beaumont Chamber  
OF COMMERCE**



FEATURING

**MAYS KAKISH**

SUPERINTENDENT BEAUMONT UNIFIED SCHOOL DISTRICT



31555 Avenue E

Yucaipa, Ca

909-500-7629

christophermarkarian@yahoo.com

www.markarianlg.com

Limited seating.  
\$25 members; \$30 non-members.  
\$30 at the door.

Prepaid reservations required by  
Tuesday, September 30 at 1 pm.

Pay through the QR code,  
[www.beaumontcachamber.com](http://www.beaumontcachamber.com),  
or call 951-845-9541.



*"Building a Better Community,  
One Business at a Time."*

THANK YOU TO OUR SUSTAINING MEMBERS  
BEAUMONT CHERRY VALLEY RECREATION & PARK DISTRICT \* BEAUMONT POINTE \* CITY OF BEAUMONT  
DESERT EDGE VETERANS OF FOREIGN WARS, POST 233 \* DESERT LAWN MEMORIAL PARK & FUNERAL HOME  
KODIAK PAINTING, INC. \* MARKARIAN LAW GROUP \* ORBIS REAL ESTATE PARTNERS \* RUDOLPH'S \* TIMBERLINE BENEFITS  
TIM MORAN AUTO GROUP \* UNITED LEGWEAR & APPAREL DISTRIBUTION \* WASTE MANAGEMENT





# ACWA 2025 Fall Conference + EXPO

Dec. 2–4 • San Diego

Join us in San Diego for the ACWA 2025 Fall Conference & Expo – the premier gathering for water industry professionals to learn, connect, and shape the future of water.

As the water industry evolves, the ACWA Conference & Expo will help you stay ahead of the changing landscape. Join experts as they share their insights on trending water issues.

Registration includes up to three days of conference sessions, committee meetings, networking opportunities, meals, speaker handouts and resources, plus on-demand access for full conference registrants.

Register at [acwa.com/events/acwaconf-fall25](https://acwa.com/events/acwaconf-fall25).



I was so impressed with the diversity of panel topics and diversity of opinions across the water industry that were represented.”

– Maya, ACWA 2024 Spring Conference Attendee

## Register for ACWA Conference

ADVANTAGE	Early (ends Nov. 3)	Regular	STANDARD	Early (ends Nov. 3)	Regular
<b>Full Registration</b> <i>Buy 5 and receive 1 free*</i>	\$999	\$1,029	<b>Full Registration</b> <i>Buy 5 and receive 1 free*</i>	\$1,475	\$1,495
<b>One-Day: Tues / Thurs</b>	\$495	\$525	<b>One-Day: Tues / Thurs</b>	\$775	\$830
<b>One-Day: Wed</b>	\$595	\$625	<b>One-Day: Wed</b>	\$885	\$930

For full pricing details, visit the ACWA website. \*Cannot combine with other discounted registrations.

**Advantage rate** - Special pricing for our Public Agency Members, Affiliates & Associates.

**Standard rate** - Open to all water professionals and interested attendees.

# Preliminary Agenda At-A-Glance

## Day 1 | Tuesday

 May qualify for continued education credits.

- 9:30 AM Policy Updates  
Groundwater Committee
- 10:45 AM Policy Updates  
Energy Committee | Water Management Committee
- 11:45 AM Networking Lunch
- 11:45 AM Taskforce Meetings  
Outreach Taskforce | Headwater Taskforce
- 1:00 PM Policy Updates, Committee Meetings & Education Sessions  
Agriculture Committee | Local Government Committee
- 2:15 PM Policy Updates, Committee Meetings & Education Sessions  
Water Quality Committee | Communications Committee | Finance Committee
- 3:30 PM Committee Meetings  
Legal Affairs Committee | Federal Affairs Committee | Membership Committee
- 4:00 PM New Member Mixer
- 5:00 PM Welcome Reception in Exhibit Hall

## Day 2 | Wednesday

- 7:30 AM Continental Breakfast
- 8:30 AM Welcome Keynote & Opening Address
- 10:30 AM Program  & Spotlight Sessions
- 11:45 AM Networking Lunch
- 1:30 PM Water Talk & Spotlight Session
- 2:30 PM Program  & Spotlight Sessions
- 3:45 PM Region Meetings
- 5:00 PM Networking Reception in Exhibit Hall

### Hotel Information


#### Sheraton San Diego Resort & Marina

1380 Harbor Island Dr.  
San Diego, CA 92101

**Room Rate:** \$199/night  
+ taxes & fees

**Note:** Conference registration is required to book at the ACWA group rate. A reservation link will be provided in your registration confirmation email.

## Day 3 | Thursday

- 8:00 AM Rise & Shine Donut Breakfast
- 8:30 AM Grand Prize Drawing at Exhibit Hall
- 9:00 AM Program Sessions 
- 10:30 AM Closing Keynote, Awards & Gavel Ceremony
- 12:30 PM Lunch & Learn Program Sessions

Visit [acwa.com/events/acwaconf-fall25](https://acwa.com/events/acwaconf-fall25) for full agenda and to register.

# September

# 2025

Note: Items in Orange require vote for approval

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>31</b>	<b>01</b> HOLIDAY - Office Closed	<b>02</b> 6 p.m. City Council	<b>03</b> 7:30 a.m. Beaumont Chamber Breakfast 5 pm Collaborative Agencies	<b>04</b> 10 a.m. Finance & Audit Committee	<b>05</b>	<b>06</b>
<b>07</b>	<b>08</b>	<b>09</b>	<b>10</b> 6 pm State of the City 6 p.m. Board Meeting - XLD	<b>11</b> 6 p.m. Special Board Meeting	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b> 6 p.m. SGPWA	<b>16</b> <del>4:30 p.m. Personnel</del> <del>6:00 XLD</del> 6 p.m. City Council	<b>17</b>	<b>18</b> 4:30 p.m. ad hoc Communications Committee	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b> 11 a.m. Cal-Nev Drought & Climate Outlook webinar	<b>23</b>	CSDA: Finance & Accountability		<b>26</b> 2-3 pm CSDA: Leadership Lessons with Finance Professionals	<b>27</b>
<b>28</b>	<b>29</b> 4:30 p.m. ad hoc Board Policies Committee	<b>30</b>	<b>01</b>	<b>02</b>	<b>03</b>	<b>04</b>
			<b>24</b> 5 p.m. SGPRRegional Water Alliance	<b>25</b> 6 p.m. Engineering Workshop		

# October

# 2025

Note: Items in Orange require vote for approval

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	01 7:30 a.m. Beaumont Chamber Breakfast 11 a.m. Beaumont Basin Watermaster 9-6 WEF Water Summit (Sacto)	02 3 p.m. Finance & Audit Committee	03	04
05	06 1:30 p.m. SGPWA	07 6 p.m. City Council	08 6 p.m. Board Meeting	09	10	11
12	13	14	15	16 3 p.m. Finance & Audit Committee Special Mtg	17	18
19	20 6 p.m. SGPWA	21 4:30 p.m. Personnel Com 6 p.m. City Council	22	23 6 p.m. Engineering Workshop	24	25
26	27	28	Oct. 22-24 WEF Northern California Water Tour			01
			29	30	31	

# November

# 2025

Note: Items in Orange require vote for approval

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	01
02	03 1:30 p.m. SGPWA	04 6 p.m. City Council	05 7:30 a.m. Beaumont Chamber Breakfast	06 3 p.m. Finance & Audit Committee	07	08
09	10	11 HOLIDAY - Office Closed	12 6 p.m. Board Meeting	13	14	15
16	17 6 p.m. SGPWA	18 4:30 p.m. Personnel Com 6 p.m. City Council	19	20 6 p.m. Engineering Workshop	21	22
23	24	25	26	27 HOLIDAY - Office Closed	28	29





**Beaumont-Cherry Valley Water District  
Special Board Meeting  
September 11, 2025**

**Item 13b**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT: Reports from BCVWD Standing Committees:**

- i. **Finance & Audit Committee**
- ii. **Personnel Committee**

---

**Staff Recommendation:** None. Information only

**Executive Summary**

BCVWD's two Standing Committees meet monthly. Complete approved minutes of the meetings are available on the District's website. Summaries below were generated by artificial intelligence.

**Finance & Audit Committee – August 7, 2025**

*Chairperson David Hoffman*

The June 2025 Budget Variance Report indicated revenues at 52.2% of the annual budget, supported by strong investment returns and grant reimbursements. Notably, front footage fees exceeded projections due to limited but impactful development activity. Interest income was also higher than anticipated, achieving 113% of the budgeted estimate by mid-year. Expenses were reported at 37% of the annual budget, with the largest increases linked to election costs.

Staff advised that Southern California Edison had overbilled the District by several million dollars due to metering and estimation errors, which required lengthy correction. This irregularity explained why the electricity cost line appeared underreported at mid-year. Gas billing irregularities were also noted. Staff explained the process by which these errors were discovered and corrected, emphasizing the oversight provided by finance staff in identifying anomalies.

Staff reported that the District's cash and investment portfolio remained within policy limits, with a weighted average maturity well below the maximum. Short-term investments in CalTrust were generating returns exceeding 4%, outperforming other holdings. Interest income for the first six months exceeded \$1.7 million, and projections indicated that annual income could surpass \$3 million. The committee acknowledged the positive financial performance relative to conservative budgeting.

Review of the July 2025 check register included discussion of significant expenditures. These included payments to contractors for the B-Line Upper Edgar pipeline replacement project, which was substantially funded through ARPA grants, and settlement of a \$1,500 property damage claim related to contractor activity. Staff noted that cost savings from the B-Line project would be redirected to the Noble pipeline project. Additional discussion addressed vendor payments, contract extensions, and fire suppression system testing requirements imposed by the local fire marshal, which will result in recurring semiannual expenses.

Other agenda items included review of invoices pending approval, expense and per diem claims, and reports on director event attendance. The committee also considered updates to policies and procedures, including policies on petty cash. Additional reports covered electric costs for





groundwater pumping, contract expenditures, grants, the proposed miscellaneous fee schedule, and the 2024 Single Audit Report on federal awards.

### **Personnel Committee – August 19, 2025**

*Chairperson John Covington*

The HR July 2025 report noted the District had 48 employees: 46 full-time, one part-time, and one intern. A new engineering intern was hired during the month. Milestone anniversaries included 11 years of service for Robert Rasha, and 5 years for Evan Ward. The year-to-date turnover rate was 8.15%, reflecting four separations since January, lower than the previous year's 8.99% rate.

The Committee reviewed several policy updates. **Policy 2020 – Sexual Harassment** was revised to clarify complaint procedures, add language regarding confidentiality, outline a 30-day investigation timeframe, and specify procedures if allegations involve the General Manager. The policy also now covers harassment by third parties, includes provisions against retaliation, and imposes discipline for malicious complaints.

**Policy 2025 – Whistleblower Protection** was updated to align with legal standards, clarify complaint procedures, and specify that complaints involving the General Manager must be directed to the Board of Directors. Discussion addressed distinctions between reporting retaliation to the Labor Commissioner and reporting fraud or embezzlement to prosecuting authorities.

Five Information Technology-related policies were introduced. Each formalized existing practices, restricted unauthorized use of sensitive systems or software, and emphasized safeguards to prevent cybersecurity risks. Staff provided clarifications, particularly on AI use and IoT device connections. The Committee forwarded all five policies for Board consideration.

The Committee revisited **Policy 3050 – Compensation**, which had been remanded at the August 13 Board meeting due to concerns about overly broad authority granted to the General Manager. Language was revised to specify that compensation approvals must remain within the Board-approved budget and salary schedule, addressing prior concerns about potential misuse. With this adjustment, the Committee approved the policy unanimously for resubmission to the Board.

The policy tracking matrix and the annual employee engagement survey were presented. The survey resulted in the District's fifth consecutive certification as a "Great Place to Work." The overall engagement score rose to 80%, with 95% of employees affirming BCVWD as a great workplace. Strengths included organizational pride, trust in leadership, and job stability. Opportunities for improvement were identified in compensation, office politics, and internal customer service.

*Staff Report prepared by Lynda Kerney, Executive Assistant and Chat GPT*