



BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

**NOTICE AND AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS**

*This meeting is hereby noticed pursuant to
California Government Code Section 54950 et. seq.*

Wednesday, January 8, 2025 - 6:00 p.m.
560 Magnolia Avenue, Beaumont, CA 92223

TELECONFERENCE NOTICE

*The BCVWD Board of Directors will attend in person at the BCVWD
Administrative Office and/or via Zoom video teleconference pursuant to
Government Code 54953 et. seq.*

To access the Zoom conference, use the link below:
<https://us02web.zoom.us/j/84318559070?pwd=SXlzMFZCMGh0YTFlL2tnUGlpU3h0UT09>

*To telephone in, please dial: **(669) 900-9128**
Enter Meeting ID: **843 1855 9070** / Enter Passcode: **113552***

*For Public Comment, use the “**Raise Hand**” feature on the video call
when prompted. If dialing in, dial ***9 to “Raise Hand”** when prompted*

*BCVWD provides remote attendance options primarily as a matter of
convenience to the public. Unless a Board member is attending remotely
pursuant to provisions of GC 54953 et. seq., BCVWD will not stop or
suspend its in-person public meeting should a technological interruption
occur with respect to the Zoom teleconference or call-in line listed on the
agenda. Members of the public are encouraged to attend BCVWD meetings
in person at the above address, or remotely using the options listed.
Members of the public are not required to provide identifying information in
order to attend public meetings. Through the link above, the Zoom platform
requests entry of a name and email address, and BCVWD is unable to
modify this requirement.*

Meeting materials are available on the BCVWD website:
<https://bcvwd.gov/document-category/regular-board-agendas/>

BCVWD REGULAR MEETING – JANUARY 8, 2025

Call to Order: President Slawson

Pledge of Allegiance: Director Covington

Invocation: Director Ramirez

Announcement and Verification of Remote Meeting Participation Pursuant To AB 2449, AB 2302, or GC 54953(b)

Roll Call and Introduction of Staff Members Present

Roll Call - Board of Directors

	President Daniel Slawson
	Vice President Lona Williams
	Secretary Andy Ramirez
	Treasurer David Hoffman
	Member John Covington

Public Comment

PUBLIC COMMENT: RAISE HAND OR PRESS *9 to request to speak when prompted. If you are present in the Board Room, please fill out a Request to Speak card and deliver it to the Recording Secretary.

At this time, any person may address the Board of Directors on matters within its jurisdiction. However, state law prohibits the Board from discussing or taking action on any item not listed on the agenda. Any non-agenda matters that require action will be referred to Staff for a report and possible action at a subsequent meeting.

Please limit your comments to three minutes. Sharing or passing time to another speaker is not permitted.

ACTION ITEMS

Action may be taken on any item on the agenda. Information on the following items is included in the full Agenda Packet.

1. Adjustments to the Agenda: In accordance with Government Code Section 54954.2, additions to the agenda require a 2/3 vote of the legislative body, or if less than 2/3 of the members are present, a unanimous vote of those members present, which makes the determination that there is a need to take action, and the need to take action arose after the posting of the agenda.

- a. Item(s) to be removed or continued from the Agenda
- b. Emergency Item(s) to be added to the Agenda
- c. Changes to the order of the agenda

2. Reports / Presentations / Information Items

Reports from consultants, contractors, or staff. Presentations may be made upon request of the Board. Any requested presentations should be limited to no longer than five (5) minutes.

The Board may receive and file the following reports with one motion:

- a. Townsend Public Affairs, Inc. Monthly Update (pages 6 - 15)
- b. 2024 Year-End Communications and Outreach Report (pages 16 - 20)
- c. California Water Supply Conditions and Water Issues (page 21)
- d. Legislative Action and Issues Update (pages 22 - 28)

- e. Board Officers and President’s Appointees for Calendar Year 2025 (page 29)
- f. 2025 Regular Meeting Schedule (page 30)
- g. ACWA/JPIA President’s Special Recognition Award (pages 31 - 32)

3. Consent Calendar: All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and may be approved in one motion. There will be no discussion of these items prior to the time the Board considers the motion unless members of the Board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- a) Review of the November 2024 Budget Variance Reports (pages 33 - 44)
- b) Review of the November 30, 2024 Cash/Investment Balance Report (pages 45 - 71)
- c) Review of Check Register for the Month of December 2024 (pages 72 - 85)
- d) Review of December 2024 Invoices Pending Approval (pages 86 - 88)
- e) Minutes of the Regular Meeting of November 13 , 2024 (pages 89 - 98)
- f) Minutes of the Regular Meeting of November 21, 2024 (pages 99 - 104)
- g) Receive and File 2025 Preapproved Events and Director Appointments List (pages 105 - 107)

4. Authorization of General Manager to Execute a Contract with Advanced Diving Services for Reservoir Cleaning, Inspection and Minor Repair (pages 108 - 109)

5. Water Cost of Service Study – Presentation and Selection of Financial Plan Scenarios (pages 110 - 142)

6. Request for *Will-Serve Letter* for a Single-Family Residence located on the north side of Lincoln Street within the community of Cherry Valley (APN 402-240-005) west of Bellflower Avenue (pages 143 - 148)

7. Request for *Will-Serve Letter* for a Single-Family Residence located on the northeast corner of 13th Street & Beaumont Avenue (APN 415-043-026) (pages 149 - 154)

8. Resolution 2025-__ Amending the District’s Policies and Procedures Manual Parts I, III, and IV (pages 155 - 214)

A	1010 Policy Manual
B	3045 Executive Officer
C	3090 Family and Medical Leave
D	5050 Alternative Payment Plans
E	5085 Disposal of Surplus Property or Equipment
F	5110 Claims Against the District
G	6015 Public Complaints

9. Request for *Will-Serve Letter* for Tentative Tract Map No. 38914 (existing Assessor’s Parcel Nos. 415-200-022 & -029) located between 11th Street and 12th Street east of Michigan Avenue (pages 215 - 221)

10. Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem (pages 222 - 232)

11. Reports For Discussion and Possible Action

- a. Ad Hoc Committees

BCVWD REGULAR MEETING – JANUARY 8, 2025

- i. Communications
- ii. Sites Reservoir
- iii. Bogart Park
- iv. Water Re-Use 3x3
- v. Board Policies
- b. Standing Committees (written report page 233)
 - i. Finance & Audit Committee
 - ii. Personnel Committee (no meeting in December)
- c. Directors' Reports

In compliance with Government Code § 53232.3(d), Water Code § 20201, and BCVWD Policies and Procedures Manual Part II Policies 4060 and 4065 directors claiming a per diem and/or expense reimbursement (regardless of pre-approval status) will provide a brief report following attendance.

 - o Pass Economic Development Alliance: Regional City Managers Forum on December 12, 2024 (Ramirez, Slawson, Williams)
 - o Beaumont Chamber of Commerce Breakfast on December 13, 2024 (Hoffman, Slawson, Williams)
 - o San Gorgonio Pass Water Agency on December 16, 2024 (Slawson)
 - o San Gorgonio Pass Water Agency on January 7, 2025 (Slawson)
- d. Directors' General Comments
- e. General Manager's Report
- f. Legal Counsel Report

12. Topic List for Future Meetings

Any Director may request that a matter directly related to District business be placed on the agenda of a regularly scheduled meeting of the Board of Directors

	Item requested	Date of request	Requester
A	Presentation on the San Bernardino Valley Resource Conservation District	7/13/22	
B	Presentation on solar power opportunities	12/14/22	Ramirez
C	Sites Reservoir update	2/23/23	
D	Primer on AB 2302 (legal counsel)	10/24/24	Covington
E	Update on the Sustainable Groundwater Management Act (SGMA)	11/13/24	Covington
F	Update on SGMA from Legal Counsel	11/13/24	Covington

13. Announcements

Subject to the adoption of the 2025 Meeting Schedule. Check the meeting agenda for location and potential teleconference information.

- ~~Collaborative Agencies Committee: Wednesday, Jan. 8 at 5 p.m. CANCELED~~
- ~~Beaumont Basin Watermaster: Wednesday, Jan. 15 at 11 a.m. - CANCELED~~
- District Offices closed Monday, Jan. 20 in observance of Martin Luther King Jr. Day
- Personnel Committee: Tuesday, Jan. 21 at 5:30 p.m.
- San Gorgonio Pass Regional Water Alliance: Wednesday, Jan. 22 at 5 p.m.
- Engineering Workshop: Thursday, Jan. 23 at 6 p.m.
- Beaumont Basin Watermaster Committee: Wednesday, Feb. 5 at 11 a.m.
- Finance & Audit Committee meeting: Thursday, Feb. 6, 2025 at 3 p.m.
- Regular Board Meeting: Wednesday, Feb. 12 at 6 p.m.

14. Closed Session

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to California Government Code Section 54956.8

Property: Recycled water generated by the City of Beaumont Wastewater Treatment Plant

Agency Negotiator: Dan Jagers, General Manager

Under Negotiation: Price and terms of payment

15. Report on Action Taken During Closed Session

16. Adjournment

NOTICES

AVAILABILITY OF AGENDA MATERIALS - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Beaumont-Cherry Valley Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 560 Magnolia Avenue, Beaumont, California ("District Office") during business hours, Monday through Thursday from 7:30 a.m. to 5 p.m. If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District Office at the same time or within 24 hours' time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during the meeting, they can be made available in the Board Room at the District Office. Materials may also be available on the District's website: <https://bcvwd.gov/>. (GC 54957.5)

REVISIONS TO THE AGENDA - In accordance with §54954.2(a) of the Government Code (Brown Act), revisions to this Agenda may be made up to 72 hours before the Board Meeting, if necessary, after mailings are completed. Interested persons wishing to receive a copy of the set Agenda may pick one up at the District's Main Office, located at 560 Magnolia Avenue, Beaumont, California, up to 72 hours prior to the Board Regular Meeting.

REQUIREMENTS RE: DISABLED ACCESS - In accordance with Government Code §54954.2(a), and the Americans with Disabilities Act (ADA), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the District Office. Notification of at least 48 hours in advance of the meeting will generally enable staff to make reasonable arrangements to ensure accessibility. The Office may be contacted by telephone at (951) 845-9581, email at info@bcvwd.gov or in writing at the Beaumont-Cherry Valley Water District, 560 Magnolia Avenue, Beaumont, California 92223.

CERTIFICATION OF POSTING

A copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Beaumont-Cherry Valley Water District and to its website at least 72 hours in advance of the meeting (Government Code §54954.2(a)).

MEMORANDUM

To: Beaumont-Cherry Valley Water District
From: Townsend Public Affairs
Date: December 30, 2024
Subject: December 2024 Legislative Monthly Report

STATE UPDATES

December marked the beginning of the 2025-26 legislative session with freshman and incumbent members being sworn in during the Organizational Session on December 2. Legislators hit the ground running introducing approximately 140 new bills, angling for committee membership, and building up their Capitol and District Office staff. Priorities have begun to emerge from both the Legislature and Governor's office, setting the stage for another active year.

Below is an overview of pertinent state actions from the month of December.

STATE LEGISLATURE

Legislature Commences 2025-26 Session

In early December, the California State Assembly and Senate reconvened for Organizational Session to welcome new legislators, adopt house rules, and elect their respective leadership teams. One notable change to the Standing Rules in each house is a reduction in how many bills legislators may introduce during the two-year Session. Assembly Members and Senators are now only permitted to introduce 35 bills, a change from 50 in the Assembly and 40 in the Senate, in order to allow more time for consideration of measures and improve the deliberative process. So far, approximately 140 bills, resolutions, and constitutional amendments have been introduced since December 2nd.

Assembly Member Robert Rivas and Senator Mike McGuire were re-elected as Assembly Speaker and Senate pro Tempore, respectively, and both addressed their chambers kicking off their Regular and Special Sessions. Members from both houses introduced bills in the Special Session related to shoring up resources for the Department of Justice (DOJ) to pay for federal litigation expenses, one of which appropriates \$500,000 to the Department. More details on the Special Session and funding to DOJ are anticipated to coincide with the Governor's January Budget. Next, we can expect changes to committee chairs and membership as members and staff get settled in.

Wildfire Insurance Legislation Introduced

Assembly Member Connolly kicked off the legislative session with the introduction of [AB 1](#) (a re-run of 2024's AB 2416) which requires the Department of Insurance to include additional building hardening measures for property-level mitigation efforts and communitywide wildfire mitigation

programs. The measure is co-authored by Assembly Speaker Rivas and aims to provide some relief to homeowners throughout the state who have been seeing cancellations and significant increases in insurance premiums based on updated modeling for climate intensified wildfire risk. Amidst California's insurance crisis, AB 1 offers a practical solution that enables consumers to lower their insurance costs while also enhancing disaster preparedness for vulnerable communities.

EXECUTIVE BRANCH ACTIVITY

Insurer Promises to Write More Policies in California

With the Department of Insurance set to implement new regulatory reforms to the state's insurance market, Farmers Insurance has committed to writing 9,500 new homeowner's policies each month (up from 7,000) and starting December 14, it plans to insure additional condos and renters which it had previously paused. In 2023, Farmers instituted the 7,000 policy cap and paused condo and renters insurance, and the Department of Insurance has been working since last September on its Sustainable Insurance Strategy to stabilize insurance market conditions. Farmers' decision to once again expand in the California market is a key indicator that the Department's pending regulations could bring other insurers back to California.

The new catastrophe modeling and ratemaking regulations have been posted by the Department and filed with the Secretary of State, officially concluding the rulemaking process. Members of the Legislature are already active introducing legislation geared toward home hardening and vegetation management as tools to prevent wildfires and make home insurance more available across the state and in high wildfire severity zones.

November Income Tax Withholdings Come in Below Projections

Overall, for fiscal year 2024-25 Personal Income Tax (PIT) withholdings have run about even with projections, but November withholdings came in \$806 million, or about 10%, below projections. Most withholding payments are for wages and salaries, but income tax withholding payments are also due on bonuses and stock options received by employees. With a later Thanksgiving holiday week, end-of-month and holiday bonuses were remitted to the state in December as opposed to November, which contributed to the lackluster collection.

The drop in withholdings could drive the state's General Fund revenues down, but other revenue sources are still pending. Also, the Legislative Analyst's Office notes the collection during the week after Thanksgiving came in approximately 20% higher than the same period last year, which would in turn be reflected in this year's December collection. The Department of Finance's next state budget projections will coincide with the Governor's January Budget Proposal early next month.

State of Emergency Declared Over Bird Flu

In response to the rapid spread of H5N1 avian influenza virus, Governor Gavin Newsom declared a state of emergency in California. Since March, the virus has spread through dairy cattle herds across the country raising concerns amongst virologists. No person-to-person spread of the Bird Flu has been detected in California, but there have been 34 human cases linked to infected birds or cows, and considering the state's dairy sector's susceptibility to H5N1 there is already a strong testing and monitoring network established. Declaring a state of emergency will provide local

entities with additional flexibility around staffing, contracting, and other rules to support any necessary response.

The Department of Public Health, Department of Food and Agriculture, and Office of Emergency Services have joined other agencies to provide outreach to all Californians and seasonal flu vaccines to agriculture workers to reduce concurrent flu risks. The Food and Drug Administration has advertised that grocery shelf beef and dairy are safe to consume, but they recommend against consuming raw unpasteurized milk. Moving forward, more personal protective equipment will be delivered to dairy-farm workers, and the state will continue to monitor and investigate the spread of the virus.

FEDERAL UPDATES

Congress Passes Stopgap Funding Bill to Avoid a Government Shutdown

After a week of rollercoaster negotiations Congress has approved a legislative package to avert a government shutdown and extend current government funding levels until March 14, 2025. The bill, H.R.10545 also includes provisions providing more than \$100 billion in disaster relief and several extensions of health care and agriculture programs.

This final package comes after two previous attempts failed earlier in the week. The first proposal, which Republicans negotiated with Democrats, included measures to regulate pharmacy benefit managers, limit trade with China, and allow year-round sales of certain ethanol-blended fuels. However, this proposal was withdrawn after President-elect Donald Trump opposed it, urging Republican leaders to address the debt limit first.

A second plan, which removed most of the provisions from the first, aimed to suspend the debt limit until January 2027. This plan was rejected on December 19, with a vote of 174-235, as 38 Republicans opposed it and only two Democrats supported it.

The latest plan resembled the second but excluded the debt limit suspension and extensions for the Stephanie Tubbs Jones Child Welfare Services Program and the MaryLee Allen Promoting Safe and Stable Families Program. The House approved this plan by a vote of 366-34 with one member not voting.

Below are provisions and extensions included in the package:

Spending Provisions

- The legislative package included a continuing resolution (CR) extending current funding from Fiscal Year 2024 appropriations through March 14, 2025.
- Anomalies (adjustments to funding that differ from FY24 appropriations) include:
 - Allocate an annualized \$625 million to the National Oceanic and Atmospheric Administration to maintain the acquisition schedule for the Geostationary Earth Orbit weather satellite program.
 - Permit the Federal Aviation Administration to use funds necessary for air traffic operations, aviation safety oversight, and the hiring and training of air traffic controllers.
 - Authorize the Energy Department to utilize funds required for specialized security activities.

- Grant the Education Department the flexibility to allocate funds needed to administer federal student loan and aid programs.
- The bill blocks an automatic cost of living pay increase for Members of Congress, the Vice President, and other executive and senior-level government officials.

Extensions

- Several programs that were set to expire are extended through March 14, 2025, these include:
 - The CFTC Whistleblower Program
 - The Domestic Trafficking Victims Fund
 - Temporary Assistance for Needy Families program.
 - Federal Emergency Management Agency's National Flood Insurance Program.
 - DHS' and the Justice Department's authority to counter uncrewed aircraft systems that pose a credible threat.
 - The Homeland Security Department's National Cybersecurity Protection System.
 - US Agency for International Development's Food for Peace program.

Incoming Senate Majority Leader John Thune Previews Legislative Agenda

After the Republican sweep in the federal elections, incoming Senate Majority Leader John Thune is pitching a two-pronged approach to enacting their agenda, starting with a reconciliation bill focused on border security, defense, and energy within 30 days of President-elect Donald Trump's inauguration. Under Senator Thune's plan, a second reconciliation package focused on tax policy would come later in the year. That would give tax writers more time to come up with a bill and to bridge the intraparty divides that separate them from a deal.

Budget reconciliation is a Senate rule that allows one party to pass fiscal legislation without help from the other party. However, it comes with limitations enforced by the Senate Parliamentarian. The Congressional Budget Office estimates that extending all of the 2017 Tax Cuts and Jobs Act would add \$4.6 trillion to deficits over about a decade. This is a concern for members of the Republican conference who have campaigned on being fiscal hawks. Discussions over total costs and what programs receive funding have begun, but finding a consensus will be a challenge over the course of next year.

Another reason for potentially delaying action on a tax bill until later in 2025 is that President-elect Trump has selected three members of the House to join his administration, leaving the Republican majority at one vote for the first quarter of 2025. The special elections to fill those vacancies are not likely to occur until spring at the earliest. With an effective House majority of one for the first few months of the year, more contentious aspects of the Republican agenda may be delayed until special elections can increase their majority.

Congress Approves Water Resources Development Act, Sends to President for Signature

The bipartisan Water Resources Development Act (S. 4367) is now on its way to President Joe Biden after the Senate approved it on Wednesday. The bill, which authorizes civil works and water resources projects for the U.S. Army Corps of Engineers across the U.S. is passed by Congress every two years. The 2024 version was overwhelmingly approved by the Senate with a 97-1 vote, following its passage in the House last week.

The legislation will allow the Army Corps of Engineers to begin 21 projects related to navigation, flood management, ecosystem restoration, and other water infrastructure, with an estimated cost of about \$17 billion. Additionally, it will authorize over 200 feasibility studies for new projects and modifications to existing ones.

EPA Announces Latest Actions to Ban Trichloroethylene and Perchloroethylene

On December 9, the Environmental Protection Agency (EPA) finalized the latest risk management rules for trichloroethylene (TCE) and perchloroethylene (PCE) under the bipartisan Toxic Substances Control Act of 2016. The final rule will ban manufacturing and processing of both substances within one year in an effort to protect public health.

TCE is known to cause liver cancer, kidney cancer, and non-Hodgkin's lymphoma. It also causes damage to the central nervous system, liver, kidneys, immune system, reproductive organs, and causes fetal heart defects. PCE is known to cause liver, kidney, brain and testicular cancer, as well as damage to the kidney, liver and immune system, neurotoxicity, and reproductive toxicity.

Both TCE and PCE are found in consumer and commercial products such as cleaning and furniture care products, degreasers, brake cleaners, sealants, lubricants, adhesives, paints and coatings, arts and crafts spray coatings, and are also used in the manufacture of some refrigerants. Safer alternatives are readily available for the majority of these uses.

EPA Grants Waiver for California's Advanced Clean Cars II Regulations

The Environmental Protection Agency (EPA) is granting two requests from the California Air Resources Board (CARB) for waivers to implement and enforce its Advanced Clean Cars II (ACC II) regulations for light-duty vehicles, and its "Omnibus" low-NOx regulation for heavy-duty highway and off-road vehicles and engines. Under the Clean Air Act, California is afforded the ability to adopt emissions requirements independent from EPA's regulations to meet its significant air quality challenges. The state must seek a waiver from EPA for new motor vehicle emission standards.

The ACC II program is a single coordinated package of requirements for model year 2026 through 2035 and beyond for on-road light- and medium-duty engines and vehicles. The ACC II regulations include revisions to both California's Low Emission Vehicle and Zero Emission Vehicle regulations. After reviewing the information provided by California, the EPA determined in each case that it would be appropriate to grant both waiver requests. The records, included in the waiver decisions, contain public comments on the programs' feasibility, including costs to manufacturers and the lead time provided. EPA's review found that opponents of the waivers did not meet their burden to show how either program is inconsistent with the Clean Air Act.

EPA Launches New Efforts to Protect Communities from PFAS

On December 16, the Environmental Protection Agency published for public comment its plan for studying and developing technology-based PFAS limits on industrial wastewater discharges. The plan falls under the agency's PFAS Strategic Roadmap as it considers rulemaking efforts to protect communities from forever chemicals in local waterways. The goal of these studies is to enable the agency to make informed decisions on revised limitations and guidelines.

Any future rulemakings developed as a result of these studies would be based on the best available science and designed to stop PFAS contamination at the source, safeguarding community and environmental health. The EPA opened a 30-day public comment period. To submit a written comment, visit [EPA's Preliminary Effluent Guidelines Program Plan webpage](#) for more information.

EPA Report Highlights Water Affordability Challenges

On December 17, the EPA released the Water Affordability Needs Assessment report detailing water affordability across the U.S. among households and utilities. They estimated that between 12.1 million and 19.2 million households throughout the U.S. lack access to affordable water services. Nationally, the cost of unaffordable water service bills ranges from \$5.1 billion to \$8.8 billion. To further learn about the assessment, findings, and next steps register for [the webinar](#) that will be held on January 9, 2025.

The [Water Affordability Needs Assessment](#) summarizes decades of research by utilities, academics, and associations, and includes recommendations. Large-scale, sustainable change requires addressing how water utilities are funded, how rates are set, and how assistance programs are established to support all rate payers, the report states. It also requires continued investment in the nation's aging infrastructure. A national water assistance program could serve as a critical tool for alleviating some of the financial stress faced by households and utilities around the country.

Reclamation Approves Central Valley Project and State Water Project

On December 20, The Bureau of Reclamation approved a new plan for the Long-Term Operation of the Central Valley Project and Delta facilities of the State Water Project. The plan presents a path forward with more predictable actions for endangered fish species and a more reliable CVP response to multi-year droughts. The plan includes a new framework for Shasta Reservoir operations to benefit winter-run Chinook salmon, revised operational criteria for Delta exports, and supports early implementation of components of the [Healthy Rivers and Landscapes Program](#) to provide more Delta outflow and habitat restoration in the Sacramento-San Joaquin Bay-Delta.

The plan was completed in coordination with partners from the California Department of Water Resources, U.S. Fish and Wildlife Service, National Marine Fisheries Service, and California Department of Fish and Wildlife. Efforts to complete the updated operating plan spanned three years and included regular engagement and feedback from interested parties.

Beaumont Cherry-Valley Water District Grant Opportunities

Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
Community Project Funding / Congressional Directed Spending (Earmarks)	No Min Award No stated Max Award Recommend range of \$750,000 to \$2 million	20% Match for Water Projects	<p>Planning/design and construction of drinking water infrastructure projects including:</p> <ul style="list-style-type: none"> • treatment systems • distribution systems • interconnections • consolidations • water sources • water meters • water storages 	Future opportunities in Q1 2025
Bureau of Reclamation WaterSMART Water and Energy Efficiency Grant	No Min Award Max Award: \$5 million	50% Match Required	This Water and Energy Efficiency Grants Notice of Funding Opportunity (NOFO) provides funding for projects that result in quantifiable water savings, implement renewable energy components, and support broader sustainability benefits. These projects conserve and use water more efficiently; increase the production of renewable energy; mitigate conflict risk in areas at a high risk of future water conflict; and accomplish other benefits that contribute to sustainability in the Western United States.	Applications were due November 13, 2024 Determined that the SCADA project was undergoing changes and was not the right fit at the time.
Bureau of Reclamation WaterSMART Drought Response Program	No Min Award Max Award: \$5 million	50% Match	The Drought Response Program supports a proactive approach to drought. It provides assistance for drought contingency planning and to take actions that build long-term resiliency to drought. The Drought Response Program includes three programs: Drought Contingency Planning, Drought Resiliency Projects, and Emergency Response Actions. Reclamation also funds projects that help communities prepare for and respond to drought. Typically, these types of projects are referred to as "mitigation actions" in a drought contingency plan. Eligible project types include: Infrastructure improvements, modifying surface water intakes, and recharge, treatment, and storage facilities as well as decision support tools, including drought forecasting tools, and water measurement and monitoring equipment.	Applied for Well 30 for up to \$3 million in funding.

Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
Department of Homeland Security (DHS) State and Local Cybersecurity Grant Program	TBA	TBA	<p>The goal of SLCGP is to assist SLT governments with managing and reducing systemic cyber risk.</p> <p>CalOES submitted their cybersecurity plan to FEMA/DHS by the end of September. CalOES intends to publish information on how local governments can apply for funding in the coming month.</p>	BCVWD staff applied before the deadline. Project not awarded.
Bureau of Reclamation WaterSMART Environmental Water Resources Projects	\$160 million in funding annually TBD	TBD	Applicants are invited to leverage their money and resources by cost sharing with Reclamation on Environmental Water Resources Projects, including (1) water conservation and efficiency projects that result in quantifiable and sustained water savings and benefit ecological values or watershed health; (2) water management or infrastructure improvements with benefits to ecological values or watershed health; and restoration projects benefitting ecological values or watershed health that have a nexus to water resources or water resources management.	Previous deadline was June 18, 2024 <i>Recycled Water Booster Station</i>
Bureau of Reclamation: Water Resources and Planning Office WaterSMART Planning and Project Design Grants For FY 2023 and FY 2024	No min award amount Max Award: \$400,000	Match required	Through Planning and Project Design Grants, Reclamation provides funding for collaborative planning and design projects to support water management improvements. This includes funding for: (1) Water Strategy Grants to conduct planning activities to improve water supplies (e.g., water supplies to disadvantaged communities that do not have reliable access to water, water marketing, water conservation, drought resilience, and ecological resilience); (2) Project Design Grants to conduct project-specific design for projects to improve water management; and (3) comprehensive Drought Contingency Plans. Note that funding to develop a water marketing strategy is now available through (1) Water Strategy Grants.	Previous deadline was May 23, 2024
Department of Water Resources Riverine Stewardship Program/Urban	\$6.5 million in available funding, \$2 million DAC set-aside	Varies – for USP, 20% unless located in a DAC	Provides funding for planning and implementation of projects that restore streams, creeks, and rivers to enhance the environment for fish, wildlife, and people. This includes: <ul style="list-style-type: none"> • Fish-related improvements • Flood risk reduction • Riparian, floodplain, and stream channel restoration 	Ongoing <i>Flood Mitigation</i>

Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
Streams Program (USP)			<ul style="list-style-type: none"> Climate adaptation <p>The Urban Streams Program provides funding for projects which accomplish the following goals:</p> <ol style="list-style-type: none"> Protecting, enhancing, and restoring the natural ecological value of streams; Preventing future property damage caused by flooding and bank erosion; Promoting community involvement, education, and riverine stewardship. <p>Certain subgrant categories (under the RSP and San Joaquin Fish Population Enhancement Program) are geographically limited to water tributaries and sources fed by the Delta or that receive water from the State Water Project or Central Valley Project, either directly or by exchange, by means of diversion from the Delta – may not apply in our case. The USP is applicable statewide.</p>	
U.S. Environmental Protection Agency Clean Heavy-Duty Vehicles Grant Program (CHDV)	Min. Award: \$500,000 Max. Award: \$60,000,000	Match dependent on existing and replacement vehicle types.	The Clean Heavy-Duty Vehicles (CHDV) Grants incentivize and accelerate the replacement of existing non-ZE Class 6 and 7 heavy-duty vehicles with ZE vehicles. This NOFO includes two sub-programs: the School Bus Sub-Program and the Vocational Vehicles Sub-Program. The School Bus Sub-Program is for applicants replacing school buses; the Vocational Vehicles Sub-Program is for applicants replacing non-school bus Class 6/7 vehicles.	Previous deadline was July 25, 2024. Did not qualify for funding.
California Water Board Drinking Water State Revolving Fund (DWRSF)	No maximum, minimum request amounts	Loan*	<p>Planning/design and construction of drinking water infrastructure projects including:</p> <ul style="list-style-type: none"> treatment systems distribution systems interconnections consolidations pipeline extensions water sources water meters water storages 	Rolling <i>Pipeline Replacement/ Extension Project</i>

Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
California Water Board Clean Water State Revolving Fund (CWRSF)	No maximum, minimum request amounts	Loan*	<p>*This is a low-interest financing program, grants are conditionally made available depending on funding availability and applicant need. The DWRSF and the CWRSF are also where the water board is allocating much of the BIL water infrastructure funding, so grants may become more accessible.</p> <p>Using a combination of federal and state funds, state CWSRF programs provide loans to eligible recipients to:</p> <ul style="list-style-type: none"> • construct municipal wastewater facilities, • control nonpoint sources of pollution, • build decentralized wastewater treatment systems, • create green infrastructure projects, • protect estuaries, and • fund other water quality projects. <p>*This is a low-interest financing program, grants are conditionally made available depending on funding availability and applicant need. The DWRSF and the CWRSF are also where the water board is allocating much of the BIL water infrastructure funding, so grants may become more accessible. These grants are often – though not always – allocated for DAC’s.</p>	Rolling <i>Raw Water Filtration System</i>



Item 2b

Beaumont-Cherry Valley Water District 2024 Year-End Communications & Outreach Report

Introduction: Reflecting on a Year of Progress

2024 has been a transformative year for Beaumont-Cherry Valley Water District (BCVWD), marked by significant strides in customer engagement, community outreach, and internal innovation. This report highlights the accomplishments and milestones achieved across various communication channels, showcasing the district's commitment to informing and engaging the community while streamlining processes and enhancing collaboration.

Social Media: Expanding Engagement Across Platforms

This year, BCVWD focused on enhancing its social media presence and transitioning from consultant-created posts to in-house content creation. By tailoring posts to community interests and ensuring regular updates, staff fostered meaningful engagement with customers.

Highlights:

- Increased Facebook followers from 268 in January to 282 by September, reflecting steady growth and strengthened community connections.
- Staff prepared an average of 11 posts per month, with CV Strategies contributing 2-3 posts highlighting regional activities, demonstrating the district's self-reliance and dedication to customer-focused content.
- Expanded content variety by integrating quotes from Board members into posts, enhancing transparency and leadership visibility.
- Incorporated creative strategies to boost community engagement, including targeted posts and seasonal messaging, ensuring relevance and customer interest.

Digital Outreach: Innovating Online Services

Our website underwent substantial updates, with staff taking the lead to implement user-friendly processes and keep the community informed about essential services and conservation efforts.

Highlights:

- Fully online backflow certification submission and service applications.
- Introduced a streamlined application process for construction meters, simplifying submissions and enhancing user experience.
- Streamlined "Start and End Service" processes for customer convenience.
- Enhanced conservation messaging through the "California Way of Life" initiative.

Construction Meter Rental Application

Water Conservation

Online Start / End Water Service

We're excited to assist you in starting or ending your water service with BCVWD. To streamline the process, please select the appropriate application form below based on your specific situation.

How it Works:

1. **Collect all documents before getting started.** Each application requires certain documents to be submitted. It is critical that you **collect all documents before starting the process**. If we do not have all documents required, you will be required to submit the application again.
2. **Select Your Application.** Choose the application form that corresponds to your particular situation.
3. **Complete the Application and submit all required documents.** When completing the application, required fields **MUST BE** completed. We are unable to process the application if all supporting documents are not submitted with your application. If you still need to submit documents, **DO NOT** attempt to submit the documents without them. Collect the documents and submit them at the time of your submission.

Collateral Development (Creative Materials): Informing Our Community

The District leveraged print and digital materials to educate and engage customers. Staff took ownership of creating impactful materials, reducing reliance on consultants.

Highlights:

- CV Strategies created a billing insert in January to inform customers about water order requests for 2024, demonstrating targeted external support where needed.
- Produced the Water Quality Report entirely in-house.
- Designed a career fair brochure to inspire interest in water industry careers.
- Consistently managed billing messages and customer newsletters.

STRENGTHENING WATER RELIABILITY FOR CUSTOMERS

IMPORTANT INFORMATION ABOUT YOUR WATER SUPPLY

It's a great season for recharge! Beaumont-Cherry Valley Water District (BCVWD) is taking advantage of the 2023 wet year by securing extra water to store for later use.

Water Orders Requested (pending availability)	Basin Recharge for Future Needs
2023 18,000 acre-feet	Up to approximately 36,000 acre-feet, dependent on 2024 weather and other conditions.
2024 11,200 acre-feet	7,000 acre-feet

One acre-foot of water is enough to serve about three families for a year.

Beaumont-Cherry Valley Water District, 560 Magnolia Avenue, Beaumont, CA 92223 | (951) 845-9581 | bcvwd.org
Hours of Operation: Monday-Thursday 8 a.m. - 5 p.m. (Closed on Friday)



Your Annual Water Quality Report will be available **JULY 1, 2024**

BCVWD's 2023 Annual Water Quality Report consists of water quality testing results submitted to, and approved by the California State Water Resources Control Board Division of Drinking Water.

Find the report online at: <https://bcvwd.gov/documents/plans-studies-reports/>

If you have questions about the report or would like a paper copy, please call (951) 845-9581 or email info@bcvwd.gov

FORTALECIENDO LA CONFIABILIDAD DEL AGUA PARA LOS CLIENTES

INFORMACION IMPORTANTE ACERCA DE SU SUMINISTRO DE AGUA

¡Es una gran temporada para recargar! El Beaumont-Cherry Valley Water District (BCVWD) aprovechando del año húmedo de 2023 al asegurar agua adicional almacenándola para uso después.

Órdenes de agua solicitadas (pendiente de disponibilidad)	Recarga de cuenca para necesidades futuras
2023 18,000 acres-pies	Hasta aproximadamente 36,000 acres-pies dependiendo del clima y otras condiciones del 2024.
2024 11,200 acres-pies	7,000 acres-pies

Un acre-pie de agua es suficiente para abastecer a unas tres familias durante un año.

Beaumont-Cherry Valley Water District, 560 Magnolia Avenue, Beaumont, CA 92223 | (951) 845-9581 | bcvwd.org
Horario de atención: Lunes a Jueves de 8 a.m. a 5 p.m. (cerrado los Viernes)



2023 ANNUAL Water Quality Report

& Consumer Confidence Report
Published July 2024

A Message from the General Manager

At Beaumont-Cherry Valley Water District (BCVWD), our mission is to deliver clean, dependable drinking water at the most affordable rates possible. Our entire team, from the Board of Directors to our field and office staff, works tirelessly to ensure you receive the highest quality water around the clock, every day of the week.

In this Water Quality Report, you'll find comprehensive details about BCVWD's rigorous sampling and the outcomes of hundreds of tests for bacteria and contaminants. This ensures your tap water meets or exceeds all state and federal standards, guaranteeing its safety.

We are pleased to share that the winter storms of 2023/2024 brought significant relief from drought. Working with our State Water Project wholesaler, the San Geronimo Pass Water Agency (SGPWA), we've utilized recharge ponds to bring additional water into our area. This water is stored in the Beaumont Basin, just for you, to ensure a consistent and reliable water supply.

While this year has been positive water supply developments, conservation remains critical. BCVWD continues to encourage customers to conserve water, safeguarding this vital resource for the future.

In our ongoing commitment to enhancing water supply reliability, BCVWD is actively working with SGWPA on initiatives like the Sites Reservoir project and the Siphon Dam project. These projects are vital for ensuring a consistent water supply for our customers.

Supporting such projects is an investment in our community's water supply resilience, providing protection against future droughts and emergencies. Additionally, through strategic use of recharge ponds in partnership with SGWPA, we have achieved new benchmarks in maximizing water availability from storms while minimizing State Water Project deliveries to our region.

BCVWD completed the Beaumont Water Drainage Plan (MDP) Line 10, a stormwater capture project in collaboration with the Riverside County Flood Control and Water Conservation District. This initiative will reduce flooding in Cherry Valley while conserving local water supplies. By directing runoff to recharge ponds via an underground storm drain, we anticipate capturing and storing 150 to 500 acre-feet of stormwater annually, sufficient to supply up to 900 families for a year.

Water quality is essential to our community's well-being, and BCVWD remains steadfast in delivering safe, reliable drinking water. Our ongoing efforts ensure a sustainable water future, from conserving local resources to embracing innovative projects.

Together, we can protect our water supply, safeguard our community, and uphold the highest standards of water quality that our customers deserve.

Daniel K. Jiggins
General Manager

KEEPING THE TAPS RUNNING

The Annual Workday Water District Operations

Water Quality and Safety - BCVWD employees pull hundreds of water samples each year to make sure your water is safe. This includes daily and weekly samples to test for bacteria and contaminants.

System Maintenance and Upgrades - The complete maintenance of existing system components, including pipes, pumps, wells and reservoirs, and construction of new projects to guarantee we can meet the water needs of our community today and in the future.

Emergency Response - Whether it's responding to a water leak in the street or protecting the community and our water resources from natural disasters, the BCVWD team works around the clock to ensure a continuous, dependable supply.

Sustainability and Stewardship - We are dedicated to managing our region's water resources in a sustainable manner while also keeping up with demand. Our team evaluates water challenges and opportunities, and makes strategic decisions such as purchasing and storing extra imported water for later use.

Leadable - Our locally elected Board of Directors provides guidance and, and the General Manager makes decisions on matters ranging from investment projects and rate setting to drought response and long-term planning.

Water Quality - Staff members need your water meter to collect water use data. The information collected through Analysis is not only used to generate your bill, it can also signal if there's a leak. Stay tuned for information to come on our smart meter upgrade project, also known as Advanced Metering Infrastructure (AMI).

Customer Service - We pride ourselves on providing exceptional customer service, and our team is always happy to help! Contact us Monday-Thursday, 8 a.m. to 5 p.m., at (951) 845-9581 or info@bcvwd.gov.

Community Education - From conservation tips to how to pay your bill, BCVWD is dedicated to keeping our customers updated and informed.

Water System Information

Water system & sources of drinking water

- 1 GROUNDWATER BASIN
- 1919 WATER DISTRICT ESTABLISHED
- 64,000 POPULATION SERVED
- 20,877 SERVICE CONNECTIONS
- 28 SQUARE MILE SERVICE AREA
- 4.1 billion GALLON DELIVER PER YEAR
- 13 WATER STORAGE TANKS
- 35-million-GALLON STORAGE CAPACITY
- 24 WELLS
- 15 RESERVOIRS
- 11 PRESSURE ZONES

Comments that may be present in source water include:

- Organic chemical contaminants, including herbicides and pesticides, can be found in surface water.
- Organic chemical contaminants, including herbicides and pesticides, can be found in surface water.
- Organic chemical contaminants, including herbicides and pesticides, can be found in surface water.
- Organic chemical contaminants, including herbicides and pesticides, can be found in surface water.

Video Development: Bringing Our Mission to Life

A significant effort was dedicated to creating an engaging video for the District's website. This initiative aims to foster a deeper understanding of BCVWD's mission and services.

Highlights:

- Staff organized interviews and coordinated production with consultants.
- The video is in final stages and set to launch by January 2025.

Media Coverage: Sharing Our Story

This year, BCVWD continued to expand its media presence by sharing important milestones, achievements, and initiatives through various platforms. Our efforts included a mix of staff-generated content and consultant-prepared releases to keep the community and industry informed.

Highlights:

- **ACWA News** featured an announcement about the District's newly elected officers, underscoring BCVWD's leadership within the industry.
- **WaterWorld** published an article on the District's surplus water purchase to replenish groundwater, emphasizing long-term reliability.
- **BNN** highlighted BCVWD's proactive water purchase initiatives to ensure sustainable supply for the community.
- **Storm Water Solutions** included two articles: one detailing regional collaboration with SGWPA to enhance water quality and safety, and another showcasing innovative stormwater capture solutions that align flood management with sustainability goals.
- CV Strategies issued press releases celebrating the District's achievements, including the Board rotation and financial awards like the GFOA Certificate of Achievement for Excellence in Financial Reporting and the CSMFO Operating Budget Excellence Award.
- Staff generated a press release for BCVWD's recognition as a "Great Place to Work," further solidifying its reputation as an outstanding organization.
- Upcoming releases include articles on AMR/AMI updates, additional payment options for customers, election results, and the ARPA funding awarded to support well projects.

Member Agencies Announce Officers
Beaumont-Cherry Valley Water District Board of Directors has named John Covington as President, Daniel Slavom as Vice President, Lena Williams as Secretary and Andy Ramirez as Treasurer. Covington succeeds David Hoffman as President. Covington's experience includes managing the Water and Wastewater Departments for the Morongo Band of Mission Indians since 2005 and he also serves as the Tribal Government Administrator.

Beaumont-Cherry Valley V purchasing surplus water groundwater
Up to 18,200 acre-feet of water ordered from the S replenish local groundwater through BCVWD's No Brookside Recharge Facility.

California project safety
A San Gorgonio Pass Water Agen Sept. 17, 2024

Stormwater capture drain reimagines flood management and sustainability
The capture project collects 150 to 500 acre-feet of stormwater annually — enough water to supply as many as 900 local families for a year. Daniel Jagers Oct. 11, 2024

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Engaging Spanish-speaking Communities

BCVWD continued its efforts to reach and serve Spanish-speaking customers through bilingual communications and media partnerships.

Highlights:

- Website translation options remain in place.
- Translated handouts, postcards, and press releases for accessibility.
- Staff independently managed Spanish translations for outreach materials, ensuring timely and accurate delivery of information without relying on external support.

Strategic Partnerships: Strengthening Connections

Collaborations with regional agencies and community outreach programs played a key role in advancing shared goals and building lasting relationships.

Highlights:

- Continued coordination with Riverside County Flood Control on water quality projects.
- Supported the San Geronio Pass Water Agency with cost-saving equipment installations.
- Participated in a successful high school college and career fair to engage students.

Beaumont-Cherry Valley Water District
Build your career, make a difference!

Why Choose BCVWD?
At BCVWD, we are committed to providing comprehensive benefits that support the well-being and growth of our employees, ensuring they have the resources they need for both personal and professional success.

EMPLOYEE BENEFITS

- HEALTH INSURANCE
- RETIREMENT PLAN
- LIFE INSURANCE
- PAID TIME OFF
- DISABILITY BENEFITS
- WEEKLY SALARY
- EMPLOYEE ASSISTANCE PROGRAM
- EMPLOYEE DEVELOPMENT
- PROFESSIONAL DEVELOPMENT

BCVWD's Backbone
Our Different Departments

OPERATIONS

- Water Production
- Water Distribution
- Field Operations
- Facility Maintenance
- System Integrity
- Preventive Maintenance
- Regulatory Compliance

ENGINEERING

- Capital Improvement Planning
- Project Management
- Hydraulic Modeling
- System Analysis
- GIS Mapping
- Water Supply Management

INFORMATION TECHNOLOGY

- Help Desk
- Customer Support
- Application Support
- Networking
- Infrastructure
- Telecommunications
- Cyber Security

FINANCE & ADMINISTRATION

- Accounting
- Budget Administration
- Payables & Receivables
- Payroll
- Customer Service
- Billing
- Public Outreach
- Human Resources

We're Great Place to Work-Certified™!
92%
of our employees said that when you join the company, you are made to feel welcome.
Source: 2024 Great Place to Work Trust Index Survey

Great Place To Work Certified
Beaumont-Cherry Valley Water District

SERVING YOU SINCE 1919

About Us
Beaumont-Cherry Valley Water District (BCVWD) water services to over 64,000 residents in Beaumont-Cherry Valley. It ensures a reliable water supply advanced infrastructure and innovative solutions in conservation and telemetry.

www.bcvwd.gov

Streamlined Communications Support

2024 marked a turning point in the District's approach to communications, with staff taking on greater responsibilities and reducing reliance on external consultants. While CV Strategies provided significant support at the beginning of the year, staff proactively transitioned many tasks mid-year, showcasing their growing capabilities and efficiency.

Highlights:

- Transitioned from weekly to monthly or bi-monthly meetings with CV Strategies, reflecting the District's ability to manage communications independently while maintaining consultant support for strategic initiatives.
- Staff took over key tasks such as preparing statistics for Ad Hoc Communications agendas and leading outreach efforts, ensuring seamless operations.
- Strengthened collaboration with IT, whose single team member not only provides critical data for reporting but also manages the District's website updates and social media platforms, enabling timely and impactful communication.
- Achieved greater efficiency through partnership with IT, ensuring all website changes, statistics, and social media posts were handled with accuracy and professionalism.

Conclusion: Building Momentum for the Future

As BCVWD reflects on this year's accomplishments, we look forward to building on our successes in 2025. By strengthening customer relationships, innovating our outreach strategies, and fostering community partnerships, we are poised to continue delivering exceptional service and communication to our valued customers.



**Beaumont-Cherry Valley Water District
Regular Board Meeting
January 8, 2025**

Item 2c

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: California Water Supply Conditions and Water Issues

In the news

You're not crazy. We're in a drought and it's pouring rain

Weather explained

Los Angeles Times 12/20/2024

<https://www.latimes.com/environment/story/2024-12-20/california-drought-and-pouring-rain>

California's Second-Largest Reservoir Sees Sudden Change in Water Level

Bomb cyclone caused a sudden rise at Lake Oroville

Newsweek 12/03/2024

<https://www.newsweek.com/california-reservoir-lake-oroville-sudden-change-water-levels-1994804>

California officials plan for a dry 2025 with grim water supply guesswork

CalMatters 12/5/2024

<https://calmatters.org/commentary/2024/12/california-water-supply-guesswork/>

Lake Oroville Update – December 20, 2024

DWR Press release

<https://water.ca.gov/News/Blog/2024/Dec-24/Oroville-Update-12-20-2024>

Delta Conveyance Project / Sites Reservoir

'No way, not possible': California has a plan for new water rules. Will it save salmon from extinction?

Dubbed [Healthy Rivers and Landscapes](#) but better known as "[the voluntary agreements](#)," the proposal is one of two pathways for state officials

CalMatters 12/16/2024

<https://calmatters.org/environment/water/2024/12/california-new-delta-water-plan-salmon/>

Resources

California Groundwater Live: Storymap by the Department of Water Resources

<https://storymaps.arcgis.com/stories/b3886b33b49c4fa8adf2ae8bdd8f16c3>

California Department of Water Resources YouTube channel:

<https://www.youtube.com/user/calwater>



**Beaumont-Cherry Valley Water District
Regular Board Meeting
January 8, 2025**

Item 2d

Legislative Action and Issues Update

FEDERAL

In the 2024 presidential election, Republicans retained a narrow majority control of the House, and gained four seats in the Senate, wresting control with 53 seats. This creates a Republican trifecta with both chambers and the presidency. Eleven of the past 13 federal elections have resulted in a shift of control of the presidency, House, and/or Senate. Following a lame duck session from November 12, the 118th Congress ended on January 3, 2025. Legislative business was concluded as of December 21. During the session, Congress acted on appropriations bills, legislative priorities such as the 2024 Water Resources Development Act (WRDA), and passed a Continuing Resolution to avoid a government shutdown.

In regulatory news, the EPA issued a proposed rule on PFAS adding 16 substances to the Toxics Release Inventory list of toxic chemicals that are subject to reporting.

Maven's Notebook reports:

Huffman topples panel leader as Trump battles loom

"In his new position as ranking Democrat on the House Committee on Natural Resources, Rep. Jared Huffman expects to clash early and often with the incoming Trump administration. Huffman, a Marin County resident, was elected to the position this week after challenging Rep. Raúl Grijalva, a Democrat from Arizona. Grijalva had led the committee's Democrats for 10 years. "This is a big development," said David McCuan, a political science professor at Sonoma State University. "It's a big development for him personally and a big development for his North Coast district. This makes Jared hugely influential." Huffman, 60, is one of three Democrats who recently ousted more senior members of their party from positions of leadership. The changing of the guard has led some to speculate that the party is embarking on a youth movement in response to their election losses in November. ... [Read more from the Marin Independent Journal.](#)

At the time of update to this Report (12/26), Congress.gov did not appear to have updated the status of bills following the end of business on Dec. 21. It appears that none of these bills have passed.

CHANGES MADE		NO CHANGES MADE	NEW SINCE LAST UPDATE	OF INTEREST TO BOARD	BILL IS DEAD
Issue	Status	Description			
HR 1 Lower Energy Costs Act	3/14/23 Introduced	Aims to lower energy costs by increasing American energy production, exports, infrastructure, and critical minerals processing, by promoting transparency, accountability, permitting and production of American resources, and by improving water quality certification and energy projects, and for other purposes.			
	3/30/23 Passed House 12/26/24: No change in status				

<p>HR 924 – Stop The Delta Tunnel Act</p>	<p>2/9/23 – Reintroduced 2/9: Ref to House Com on Transportation and Infrastructure 2/10: Ref to Subcommittee 12/26/24: No change in status</p>	<p>This bill prohibits the U.S. Army Corps of Engineers (USACE) from issuing a federal permit that would be necessary to build the proposed Delta Conveyance Project in California. Specifically, the USACE may not issue a Section 404 permit (i.e., a permit that allows for the discharge of dredged or fill material into navigable waters) for the project.</p>
<p>HR 1407 – Financing Lead Out of Water Act</p>	<p>3/7/23: Introduced, ref to Com on Ways and Means 12/26/24: No change in status</p>	<p>Allows bonds issued by public water utilities to finance the replacement of private lead service lines to bypass the IRS “private business use” test</p>
<p>HR 1520 – Reauthorization of the Energy and Efficiency Conservation Block Grant</p>	<p>3/7/23: Introduced 3/9 – Ref to House Com on Energy & Commerce 12/3/24: No change in status</p>	<p>Provides grants to state, local and tribal governments to support initiatives that will reduce fossil fuel emissions and conserve energy</p>
<p>HR 1721 /S 806 – Healthy H2O Act</p>	<p>3/22/23: Introduced and ref to Com on Agriculture 4/25: Ref to Subcom 12/26/24: No change in status</p>	<p>Provides grants for water testing and treatment technology directly to individuals and nonprofits in rural communities. Water quality systems installed at the faucet or within a building can provide immediate and ongoing protections from known and emerging water contaminants, like PFAS, lead and nitrates</p>
<p>HR 1837 Investing in Our Communities Act</p>	<p>3/28/23: Introduced, ref to Com on Ways and Means 12/26/24: No change in status</p>	<p>Restores tax-exempt advance refunding for municipal bonds so state and local governments can more efficiently invest in projects throughout their communities.</p>
<p>HR 4540 Water Infrastructure Enhancement Act of 2023</p>	<p>7/11/23: Introduced Ref to Com on Energy 12/26/24: No change in status</p>	<p>Amends the Safe Drinking Water Act to establish a program to provide grants to suppliers of water for the purpose of making infrastructure improvements to public water systems, and for other purposes.</p>
<p>HR 4584 National Wildland Fire Risk Reduction Program Act</p>	<p>7/12/23: Introduced Ref to Committees on Science, Space and Technology, and to Econ Development 12/26/24: No change in status</p>	<p>Improves the Federal effort to reduce wildland fire risks, and for other purposes. Zoe Lofgren press release: On 7/12, House Science, Space, and Technology Committee Ranking Member Zoe Lofgren (D-CA) was joined by Congresswoman Suzanne Bonamici (D-OR) to introduce the <u>National Wildland Fire Risk Reduction Program Act</u>, a comprehensive science authorization bill that will identify and invest in research and development, set up warning and forecast systems, develop observation and sensing technologies, and standardize data collection efforts to improve the nation’s preparedness, resilience and response to wildfires. The bill will help to fill in knowledge gaps and strengthen coordination of wildfire science efforts across federal science agencies.</p>

<p>HR 4592 Cumulative Impacts Act</p>	<p>7/12/23: Introduced. Ref to Energy & Commerce 7/13: Ref to Water Resources and Environment 12/26/24: No change in status</p>	<p>Establishes a Federal program of cumulative impact assessments under the Clean Water Act and Clean Air Act, and protections for environmental justice and frontline communities overburdened by air and water pollution.</p>
<p>HR 5664: Water Infrastructure Finance and Innovation Act (WIFIA) Amendments 2023</p>	<p>9/21/23 Introduced; Referred to the Committee on Transportation and Infrastructure, and in addition to the Committee on Energy and Commerce 9/22 Referred to the Subcommittee on Water Resources and Environment. 12/26/24: No change in status</p>	<p>Reauthorizes the Water Infrastructure Finance and Innovation Act of 2014 and restore WIFIA funding and financing eligibility to state entities and non-federal cost shares in federally involved projects.</p>
<p>HR 7023 Creating Confidence in Clean Water Permitting Act</p>	<p>1/17/24 Introduced, ref to Com on WR&E 3/22 Received in Senate, read twice, ref to Com on Env & Public Works 12/26/24: No change in status</p>	<p>Modifies requirements under the Clean Water Act, including requirements concerning water quality criteria, the National Pollutant Discharge Elimination System (NPDES) program, the permit program for discharging dredged or fill material into waters of the United States, and the meaning of <i>waters of the United States</i>.</p>
<p>HR 7294 Watershed Protection and Forest Recovery Act of 2024</p>	<p>2/7/2024 introduced 2/7 Ref to House Com on Agriculture 12/26/24: No change in status</p>	<p>Congressman Joe Neguse (D-CO) recently introduced legislation – the Watershed Protection and Forest Recovery Act (H.R. 7294) – that would help communities and water users protect their water supply after natural disasters on U.S. Forest Service (USFS) lands. Among other things, the legislation would create a new Emergency Forest Watershed Program (EFWP) within the Department of Agriculture (USDA) that would help streamline recovery efforts and protect water resources downstream of national forests. It also would allow local governments and water providers to enter into agreements with the Forest Service to implement watershed recovery protection measures.</p>

<p>HR 7525 Special District Grant Availability Act</p>	<p>3/5 Introduced, ref to Com on Oversight and Accountability 3/7 Committee amendments 5/6/24 40 minutes of debate in House, bill passed; motion to reconsider 5/7/24 Read twice in Senate and ref to Com on Homeland Sec and Govt Affairs 7/31 Approved by Com on Homeland Sec and Govt Affairs on a 10-1 vote 12/26/24 Bill failed</p>	<p>CSDA requests member action: Contact Congressional Rep with support News from CSDA (March 2024) In a major milestone for the nation's special districts, this month, the U.S. House Oversight and Accountability Committee approved the Special District Grant Accessibility Act. The bill (H.R. 7525), which is sponsored by Representatives Pat Fallon (R-TX) and Brittany Pettersen (D-CO), cleared the committee on an overwhelming 38-2 vote. To view the committee's action on H.R. 7525, please click here. The Special District Grant Accessibility Act embodies the National Special District Coalition's (NSDC's) longstanding legislative objective of codifying in federal law a first ever, formal definition of "special district." In addition to establishing such a definition, H.R. 7525 would direct federal agencies to recognize special districts as local governments for the purpose of ensuring that districts are eligible to receive appropriate forms of federal assistance, including funding and resources through key grant programs. Looking ahead, the legislation is expected to be considered by the full House following Congress' spring break. As of this writing, it remains unclear when House leadership will schedule the bill for a floor vote. By: National Special Districts Coalition 12/26/24: The 118th Congress drew to a close in the early morning hours of Saturday, December 21, as members of the House and Senate concluded their legislative business for the year. In the Senate, lawmakers failed to act on the Special District Grant Accessibility Act (SDGAA; H.R. 7525), which means the bill will need to be reintroduced in the new 119th Congress. Despite broad bipartisan support for the legislation, a combination of politics, timing, and process considerations prevented H.R. 7525 from moving off the floor of the Senate. In short, with very few bills moving through "regular order" in the upper chamber this year, the champions of SDGAA – Senators Kyrsten Sinema (I-AZ) and John Cornyn (R-TX) – had to rely on achieving full consensus among their Senate colleagues in order to advance the legislation by what's known as a "Unanimous Consent" agreement. Those efforts fell just short of the mark in the waning hours of the legislative session. To amend the Safe Drinking Water Act to provide grants for nitrate and arsenic reduction projects, and for other purposes with priority given to assisting disadvantaged communities. Click here for Valadao press release</p>
<p>HR 7916 Removing Nitrate and Arsenic in Drinking Water Act</p>	<p>4/9/2024 introduced, ref to Com on Energy and Commerce 12/26/24: No change in status</p>	<p>Bipartisan legislation was introduced in the U.S. House of Representatives that would provide a statutory shield for water systems under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) for PFAS, and help ensure that polluters, not the public, pay for PFAS cleanup. The bill, H.R. 7944 – the Water Systems PFAS Liability Protection Act – was introduced by Reps. John Curtis (R-Utah) and Marie Gluesenkamp Perez (D-Wash.) in April, and is a companion bill to Senate legislation introduced by Sen. Cynthia Lummis (R-WY) last year. The bill would provide statutory protection for water utilities in light of the designation of PFOA and PFOS as hazardous substances by the Environmental Protection Agency (EPA) under CERCLA. Water groups like NACWA have said a CERCLA designation for PFAS exposes drinking water and wastewater utilities to potential litigation from the manufacturers of PFAS.</p>
<p>HR 7944 Water Systems PFAS Liability Protection Act</p>	<p>4/11/2024 Introduced, ref to committees: Energy and Commerce, and Trans and Infrastructure 12/26/24: No change in status</p>	<p>Bipartisan legislation was introduced in the U.S. House of Representatives that would provide a statutory shield for water systems under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) for PFAS, and help ensure that polluters, not the public, pay for PFAS cleanup. The bill, H.R. 7944 – the Water Systems PFAS Liability Protection Act – was introduced by Reps. John Curtis (R-Utah) and Marie Gluesenkamp Perez (D-Wash.) in April, and is a companion bill to Senate legislation introduced by Sen. Cynthia Lummis (R-WY) last year. The bill would provide statutory protection for water utilities in light of the designation of PFOA and PFOS as hazardous substances by the Environmental Protection Agency (EPA) under CERCLA. Water groups like NACWA have said a CERCLA designation for PFAS exposes drinking water and wastewater utilities to potential litigation from the manufacturers of PFAS.</p>

<p>S 1449: Revitalizing the Economy by Simplifying Timelines and Assuring Regulatory Transparency</p>	<p>5/4/23: Read twice and referred to the Committee on Environment and Public Works 12/26/24: No change in status</p>	<p>RESTART Act. Reforms permitting and environmental review processes expediting the federal permitting process for important energy, infrastructure, and transportation projects.</p>
<p>S.2161 Canal Conveyance Capacity Restoration Act</p>	<p>6/22/23 Introduced 7/19 Ref to Energy & Nat Resources 12/26/24: No change in status</p>	<p>Would authorize a one-third federal cost share for restoring canal capacity, including funding of \$289.5 million for the California Aqueduct</p>
<p>S. 2162: Support to Rehydrate the Environment, Agriculture and Municipalities (STREAM Act)</p>	<p>6/22/23 – Introduced 7/19 Ref to Energy & Nat Resources, hearings held 12/26/24: No change in status</p>	<p>Would authorize \$750 million for storage, \$300 million for water recycling, \$150 million for desalination, and \$100 million for drinking water for disadvantaged communities. Would authorize grants for storage and conveyance projects that include environmental benefits, drinking water benefits for disadvantaged communities or other public benefits either as part of the project design or as part of a watershed restoration plan adopted together with the project.</p>
<p>S. 2202 Restore Aging Infrastructure Now (RAIN) Act</p>	<p>6/22/23 Introduced 7/19 Ref to Energy & Nat Resources 12/26/24: No change in status</p>	<p>Would authorize Reclamation to upgrade its aging canals and other facilities when they are repaired to serve multiple purposes, including environmental benefits, and drinking water for disadvantaged communities. Also incentivize agricultural and municipal irrigation districts to participate in these projects to add benefits by providing a 15% discount on the amount owed for repairing the facilities.</p>
<p>S.2250 Voluntary Groundwater Conservation Act</p>	<p>7/11/23: Introduced. Ref to Com on Agriculture, Nutrition and Forestry 12/26/24: No change in status</p>	<p>Creates a new voluntary groundwater easement program at the United States Department of Agriculture's (USDA) Natural Resource Conservation Service (NRCS) within the Agricultural Conservation Easements Program</p>
<p>S.2286 Streamlining Federal Grants Act of 2023</p>	<p>7/12/23: Introduced. Ref to Com on Homeland Security and Govt Affairs 12/11 Amended 12/11 Placed on Sen Legislative Calendar 12/26/24: No change in status</p>	<p>Improves effectiveness and performance of certain Federal financial assistance programs, and for other purposes. Sen. Gary Peters press release 7/17/23: WASHINGTON, D.C. – introduced bipartisan legislation that would help streamline the administration of grant programs across the federal government. Governments and organizations in small and rural communities often struggle when applying for federal grants because they lack the necessary resources to navigate a complicated application process. The senators' bill would simplify and streamline this application process to increase access to federal grants for all communities. The legislation builds on a 2019 law led by Peters and Lankford that required federal grant programs to streamline data standards for applications and reporting.</p>

<p>S. 3830 the Low Income Household Water Assistance Program Establishment Act</p>	<p>2/28 Introduced 10/31/24; No change in status</p>	<p>Sen. Padilla press release: Bill would establish a permanent, nationwide water assistance program to help families afford their water bills. During the COVID-19 pandemic, Congress appropriated more than \$1 billion in 2021 to the U.S. Department of Health and Human Services' Administration for Children and Families to help low-income households pay their drinking water and wastewater bills. From June 2021 through September 2023, LHWAP served more than 1.4 million households, restored water and wastewater services 100,479 times, prevented disconnections 753,558 times, and reduced 679,030 water bills, supporting more than 16,000 water and wastewater systems in low-income, Tribal, rural, and urban communities. While LHWAP funding is available in California through March 2024, the program needs congressional authorization to continue. Otherwise, families in need across the country will lose access to this critical lifeline.</p>
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CALIFORNIA

<p>FROM THE NOVEMBER 2024 BALLOT:</p>	<p>Passed by the voters and Chaptered: Constitutional Amendment: Protect and Retain the Majority Vote Act: Voting Thresholds. Placed on the ballot via the passage of ACA 13. The Calif Constitution provides that a proposed constitutional amendment and a statewide initiative measure each take effect only if approved by a majority of the votes cast on the amendment or measure. This measure would further provide that an initiative measure that includes one or more provisions that would amend the Constitution to increase the voter approval requirement to adopt any state or local measure would be approved by the voters only if the proportion of votes cast in favor of the initiative measure is equal to or greater than the highest voter approval requirement that the initiative measure would impose. The California Constitution also permits initiative and referendum powers to be exercised by the voters of each city or county under procedures provided by the Legislature. This measure would expressly authorize a local governing body to hold an advisory vote concerning any issue of governance for the purpose of allowing voters within the jurisdiction to voice their opinions. Would specify that an advisory question is approved only if a majority of the votes cast on the question are in favor, would further declare that its provisions are severable and that if any provision is held invalid, the other provisions of the act remain valid, as specified.</p>
<p>Passed by the voters: Proposition 4: Bonds for Water , Wildfire, and climate Risks</p>	<p>Rejected by the voters: Proposition 5: Bonds for Affordable Housing and Infrastructure. Amending Sections 1 and 4 of Article XIII A thereof, by amending Section 2 of, and by adding Section 2.5 to, Article XIII C thereof, by amending Section 3 of Article XIII D thereof, and by amending Section 18 of Article XVI thereof, relating to local finance. The bill would lower the threshold for voter approval to 55 percent. This measure is a reintroduction of the same bill from the 2019-20 and 2021-22 sessions. It provides for a new 55% voter threshold for local agencies to pass special taxes for certain infrastructure and housing projects. It also provides the same threshold for local governments to pass General Obligation bonds for the same infrastructure and housing projects. There are strict accountability measures attached to these new mechanisms</p>

Constitutional Amendment: Protect and Retain the Majority Vote Act: Voting Thresholds. UPDATE: The Legislature adopted AB 440, which pushes this amendment to the Ballot on November 3, 2026.

Will be on a future ballot via the passage of ACA 13. The Calif Constitution provides that a proposed constitutional amendment and a statewide initiative measure each take effect only if approved by a majority of the votes cast on the amendment or measure. This measure would further provide that an initiative measure that includes one or more provisions that would amend the Constitution to increase the voter approval requirement to adopt any state or local measure would be approved by the voters only if the proportion of votes cast in favor of the initiative measure is equal to or greater than the highest voter approval requirement that the initiative measure would impose. The California Constitution also permits initiative and referendum powers to be exercised by the voters of each city or county under procedures provided by the Legislature. This measure would expressly authorize a local governing body to hold an advisory vote concerning any issue of governance for the purpose of allowing voters within the jurisdiction to voice their opinions. Would specify that an advisory question is approved only if a majority of the votes cast on the question are in favor, would further declare that its provisions are severable and that if any provision is held invalid, the other provisions of the act remain valid, as specified.

Initiative Failed: Campaign did not submit the required number of signatures before the deadline. Increased requirements on government agencies when responding to Public Records Act request. CSDA opposed: Sponsored by California Watchdog, this initiative would likely cost public agencies in excess of \$1 billion according to the Legislative Analyst's Office. It would place excessive records retention requirements on public agencies—all of which remain ineligible for reimbursement pursuant to the state mandate process. Furthermore, the initiative would dramatically increase a public agency's exposure to litigation and could stimulate a cottage industry dedicated to pursuing California Public Records Act litigation.

CalMatters reports: Of the 2,403 bills that died in the California legislature in the recent two-year session, just 25 failed because a majority voted "no." Instead, more than 2,300 bills died without a vote after being shelved, without lawmakers having to take tough votes. See the full article here: <https://calmatters.org/politics/2024/12/failed-bills-california/>

The Legislature reconvenes on January 6. The last day for bills to be introduced is Feb. 21.

END

BCVWD OFFICERS AND PRESIDENT’S APPOINTEES 2025

2e

Position	2025
President	Slawson
Vice President	Williams
Secretary	Ramirez
Treasurer	Hoffman
Director	Covington
Recording Secretary	Kerney
Internal Standing Committees	2025
Personnel Committee member	Covington
Personnel Committee member	Williams
Personnel Committee (alternate)	Ramirez
Finance & Audit Committee member	Hoffman
Finance & Audit Committee member	Williams
Finance & Audit Committee (alternate)	Covington
External Representative Appointments	2025
San Gorgonio Pass Regional Water Alliance	Slawson
San Gorgonio Pass Regional Water Alliance (alternate)	Williams
Collaborative Agencies Committee	Ramirez
Collaborative Agencies Committee (alternate)	Williams
San Gorgonio Pass Water Agency	Slawson
San Gorgonio Pass Water Agency (alternate)	Covington
Ad Hoc Committees	2025
Bogart Park Ad Hoc Committee member	Hoffman
Bogart Park Ad Hoc Committee member	Covington
Bogart Park Ad Hoc Committee (alternate)	Williams
Ad Hoc Communications Committee member	Ramirez
Ad Hoc Communications Committee member	Williams
Ad Hoc Communications Committee (alternate)	Hoffman
Ad Hoc Sites Reservoir member	Covington
Ad Hoc Sites Reservoir member	Hoffman
Ad Hoc Sites Reservoir (alternate)	Williams
Ad Hoc 3x3 Water Re-use member	Hoffman
Ad Hoc 3x3 Water Re-use member	Slawson
Ad Hoc 3x3 Water Re-use (alternate)	Ramirez
Ad Hoc Board Policies Committee (member)	Williams
Ad Hoc Board Policies Committee (member)	Covington
Ad Hoc Board Policies Committee (alternate)	Hoffman



**BEAUMONT-CHERRY VALLEY WATER DISTRICT
BOARD OF DIRECTORS AND STANDING COMMITTEES
2025 REGULAR MEETING SCHEDULE**

Regular Meetings Second Wednesday of every month Meeting time is 6:00 p.m. unless otherwise noted on posted agendas.
January 8
February 12
March 12
April 9
May 14
June 11
July 9
August 13
September 10
October 8
November 12
December 10

Engineering Workshop Fourth Thursday of every month Meeting time is 6:00 p.m. unless otherwise noted on posted agendas.
January 23
February 27
March 27
April 24
May 22
June 26
July 24
August 28
September 25
October 23
November 20 (3 rd Thurs due to Holiday)

Finance and Audit Committee First Thursday of the month Meeting time is 3:00 p.m. unless otherwise noted on posted agendas.
January 2
February 6
March 6
April 3
May 1
June 5
July 2 (Wednesday due to 7/3 holiday)
August 7
September 4
October 2
November 6
December 4

Personnel Committee Third Tuesday of the month Meeting time is 5:30 p.m. unless otherwise noted on posted agendas.
January 21
February 18
March 18
April 15
May 20
June 17
July 15
August 19
September 16
October 21
November 18

District Holidays 2025	
Jan. 1	New Year's Day
Jan. 20	Martin Luther King Day
Feb. 17	President's Day
May 26	Memorial Day
July 3	Independence Day (observed)
Sept. 1	Labor Day
Nov. 11	Veterans Day
Nov. 27	Thanksgiving Day
Dec. 25	Christmas Day

Agendas are posted 72 hours in advance of a regular meeting and 24 hours in advance of a special meeting, and are available at bcvwd.gov. Members of the public may address the Board of Directors on any item within the jurisdiction of the Board; however no action may be taken on any item not appearing on the agenda, unless the action is otherwise authorized by Govt Code 54954.2(b). Meetings are held at the BCVWD office at 560 Magnolia Avenue, Beaumont, CA 92223 unless otherwise noted on the agenda. For information, please contact the Executive Assistant at (951) 845-9581.



**Beaumont-Cherry Valley Water District
Regular Board Meeting
January 8, 2025**

Item 2g

STAFF REPORT

TO: Board of Directors
FROM: Finance and Administration Department
SUBJECT: Receive and File the ACWA JPIA President's Special Recognition Award

Staff Recommendation

Receive and file the President's Special Recognition Award from the Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA) for the Liability category.

Executive Summary

BCVWD has been honored with the ACWA/JPIA President's Special Recognition Award in the Liability category. This award, based on maintaining a low loss ratio over a three-year period, reflects BCVWD's commitment to safety and effective risk management. It marks the District's first recognition in this category, highlighting its dedication to operational excellence.

Background

ACWA/JPIA is a partnership of water agencies that collectively share risks associated with water purveyance. Established in 1979, the JPIA provides risk-sharing pools to its members. To join, agencies must demonstrate a strong commitment to effective safety and risk management programs.

Each year, ACWA/JPIA recognizes member agencies that achieve a Loss Ratio of 20% or less, comparing paid insurance claims and case reserves to deposit premiums. This evaluation spans three years and applies to the Liability, Property, or Workers' Compensation Programs. BCVWD previously received awards for the Property and Workers' Compensation Programs in 2020, based on its performance from 2017 to 2020. The District joined ACWA/JPIA in 1987 for the General Liability and Property Programs and in 1994 for the Workers' Compensation Program.

Discussion

BCVWD received this award for the period of October 2020 to September 2023. This achievement highlights the District's ongoing dedication to maintaining a safe work environment and reducing liability risks through proactive measures. BCVWD's commitment to employee safety is demonstrated through regular training, adherence to risk management best practices, and prioritizing safety in daily operations. Recognition in the Liability category underscores the District's success in minimizing claims and promoting long-term operational reliability.

Fiscal Impact: None.

Attachments

1. President's Special Recognition Award

Staff Report prepared by Sylvia Molina, Assistant Director of Finance and Administration

President's Special Recognition Award

*The President of the
ACWA JPIA
hereby gives Special Recognition to*

Beaumont-Cherry Valley Water District

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Liability Program for the period 10/01/2020 - 09/30/2023
announced at the Board of Directors' Meeting in Palm Desert.*



Melody McDonald, President



December 02, 2024

Item 3a

General Ledger

Budget Variance Revenue

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Fiscal Year 2024

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
Beaumont CA 92223

(951) 845-9581

www.bcvwd.org



Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
50	GENERAL						
01-50-510-419051	Grant Revenue	\$ 397,000.00	\$ -	\$ 465,351.65	\$ (68,351.65)	\$ -	-17.22%
	Grant Rev	\$ 397,000.00	\$ -	\$ 465,351.65	\$ (68,351.65)	\$ -	-17.22%
01-50-510-490001	Interest Income - Bonita Vista	\$ 1,000.00	\$ 0.65	\$ 224.81	\$ 775.19	\$ -	77.52%
01-50-510-490011	Interest Income - Fairway Cnyn	\$ 223,500.00	\$ -	\$ -	\$ 223,500.00	\$ -	100.00%
01-50-510-490021	Interest Income - General	\$ 1,249,000.00	\$ 114,449.74	\$ 2,595,207.94	\$ (1,346,207.94)	\$ -	-107.78%
01-50-510-490041	Rlzd Gain/Loss on Investment	\$ -	\$ (0.01)	\$ (33,342.72)	\$ 33,342.72	\$ -	0.00%
01-50-510-490051	Net Amort/Accret on Investment	\$ 278,000.00	\$ 16,249.31	\$ 246,227.04	\$ 31,772.96	\$ -	11.43%
	Interest Income	\$ 1,751,500.00	\$ 130,699.69	\$ 2,808,317.07	\$ (1,056,817.07)	\$ -	-60.34%
01-50-510-481001	Capacity Fees-Wells	\$ 388,000.00	\$ -	\$ 55,756.80	\$ 332,243.20	\$ -	85.63%
01-50-510-481006	Cap Fees-Water Rights (SWP)	\$ 245,000.00	\$ -	\$ 35,280.00	\$ 209,720.00	\$ -	85.60%
01-50-510-481012	Cap Fees-Water Treatment Plant	\$ 185,000.00	\$ -	\$ 26,524.80	\$ 158,475.20	\$ -	85.66%
01-50-510-481018	Cap Fees-Local Water Resources	\$ 97,000.00	\$ -	\$ 13,968.00	\$ 83,032.00	\$ -	85.60%
01-50-510-481024	Cap Fees-Recycled Water	\$ 281,000.00	\$ -	\$ 55,098.60	\$ 225,901.40	\$ -	80.39%
01-50-510-481030	Cap Fees-Transmission	\$ 314,000.00	\$ -	\$ 45,158.40	\$ 268,841.60	\$ -	85.62%
01-50-510-481036	Cap Fees-Storage	\$ 402,000.00	\$ -	\$ 57,830.40	\$ 344,169.60	\$ -	85.61%
01-50-510-481042	Cap Fees-Booster	\$ 28,000.00	\$ -	\$ 4,003.20	\$ 23,996.80	\$ -	85.70%
01-50-510-481048	Cap Fees-Pressure Reducing Stn	\$ 15,000.00	\$ -	\$ 2,044.80	\$ 12,955.20	\$ -	86.37%
01-50-510-481054	Cap Fees-Miscellaneous Project	\$ 13,000.00	\$ -	\$ 1,785.60	\$ 11,214.40	\$ -	86.26%
01-50-510-481060	Cap Fees-Financing Costs	\$ 61,000.00	\$ -	\$ 9,227.55	\$ 51,772.45	\$ -	84.87%
01-50-510-485001	Front Footage Fees	\$ 24,000.00	\$ -	\$ 19,316.70	\$ 4,683.30	\$ -	19.51%
	Non-Operating Revenue	\$ 2,053,000.00	\$ -	\$ 325,994.85	\$ 1,727,005.15	\$ -	84.12%
01-50-510-410100	Sales	\$ 6,072,000.00	\$ 831,796.84	\$ 5,899,728.76	\$ 172,271.24	\$ -	2.84%
01-50-510-410151	Agricultural Irrigation Sales	\$ 27,000.00	\$ 8,382.45	\$ 23,826.59	\$ 3,173.41	\$ -	11.75%
01-50-510-410171	Construction Sales	\$ 93,500.00	\$ 7,246.20	\$ 25,032.87	\$ 68,467.13	\$ -	73.23%
01-50-510-413001	Backflow Administration Charge	\$ 69,500.00	\$ 5,975.54	\$ 81,090.43	\$ (11,590.43)	\$ -	-16.68%
01-50-510-413011	Fixed Meter Charges	\$ 5,630,500.00	\$ 519,619.58	\$ 5,430,422.34	\$ 200,077.66	\$ -	3.55%
01-50-510-413021	Meter Fees	\$ 300,000.00	\$ 58,260.00	\$ 657,374.00	\$ (357,374.00)	\$ -	-119.12%
01-50-510-415001	SGPWA Importation Charges	\$ 3,783,000.00	\$ 459,882.00	\$ 3,436,368.06	\$ 346,631.94	\$ -	9.16%
01-50-510-415011	SCE Power Charges	\$ 2,207,000.00	\$ 268,264.50	\$ 2,004,564.66	\$ 202,435.34	\$ -	9.17%
01-50-510-417001	2nd Notice Charges	\$ 82,000.00	\$ 9,785.00	\$ 78,300.00	\$ 3,700.00	\$ -	4.51%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-50-510-417011	3rd Notice Charges	\$ 104,500.00	\$ 345.00	\$ 115,410.00	\$ (10,910.00)	\$ -	-10.44%
01-50-510-417021	Account Restatement Fees	\$ 39,000.00	\$ 2,650.00	\$ 32,250.00	\$ 6,750.00	\$ -	17.31%
01-50-510-417031	Lien Processing Fees	\$ 12,000.00	\$ -	\$ 3,570.00	\$ 8,430.00	\$ -	70.25%
01-50-510-417041	Credit Check Processing Fees	\$ 18,500.00	\$ 1,430.00	\$ 19,540.00	\$ (1,040.00)	\$ -	-5.62%
01-50-510-417051	Return Check Fees	\$ 5,500.00	\$ 975.00	\$ 6,325.00	\$ (825.00)	\$ -	-15.00%
01-50-510-417061	Customer Damages	\$ 22,500.00	\$ (136.22)	\$ 51,360.22	\$ (28,860.22)	\$ -	-128.27%
01-50-510-417071	After-Hours Call Out Charges	\$ 3,000.00	\$ 600.00	\$ 2,700.00	\$ 300.00	\$ -	10.00%
01-50-510-417081	Bench Test Fees (Credits)	\$ 500.00	\$ -	\$ 100.00	\$ 400.00	\$ -	80.00%
01-50-510-417091	Credit Card Processing Fees	\$ 125,000.00	\$ 15,396.93	\$ 115,782.83	\$ 9,217.17	\$ -	7.37%
01-50-510-419001	Rebates and Reimbursements	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
01-50-510-419011	Development Income	\$ 226,000.00	\$ 14,268.21	\$ 174,795.81	\$ 51,204.19	\$ -	22.66%
01-50-510-419012	Development Income - GIS	\$ 308,000.00	\$ -	\$ -	\$ 308,000.00	\$ -	100.00%
01-50-510-419031	Well Maintenance Reimbursement	\$ 162,000.00	\$ 3,702.27	\$ 11,532.24	\$ 150,467.76	\$ -	92.88%
01-50-510-419061	Miscellaneous Income	\$ 1,000.00	\$ 1.00	\$ 48,031.96	\$ (47,031.96)	\$ -	-4703.20%
	Operating Revenue	\$ 19,292,000.00	\$ 2,208,444.30	\$ 18,218,105.77	\$ 1,073,894.23	\$ -	5.57%
01-50-510-471011	Maint Fees - 13695 Oak Glen Rd	\$ 8,000.00	\$ 584.08	\$ 6,407.32	\$ 1,592.68	\$ -	19.91%
01-50-510-471021	Maint Fees - 13697 Oak Glen Rd	\$ 9,000.00	\$ 652.16	\$ 7,154.22	\$ 1,845.78	\$ -	20.51%
01-50-510-471031	Maint Fees - 9781 AveMiravilla	\$ 7,000.00	\$ 542.58	\$ 5,951.03	\$ 1,048.97	\$ -	14.99%
01-50-510-471111	Utilities - 13695 Oak Glen Rd	\$ 6,000.00	\$ 806.07	\$ 3,756.70	\$ 2,243.30	\$ -	37.39%
01-50-510-471121	Utilities - 13697 Oak Glen Rd	\$ 7,000.00	\$ (254.15)	\$ 5,007.05	\$ 1,992.95	\$ -	28.47%
01-50-510-471131	Utilities - 9781 Ave Miravilla	\$ 5,000.00	\$ 287.00	\$ 3,743.79	\$ 1,256.21	\$ -	25.12%
	Rent/Utilities	\$ 42,000.00	\$ 2,617.74	\$ 32,020.11	\$ 9,979.89	\$ -	23.76%
	Revenue Total	\$ 23,535,500.00	\$ 2,341,761.73	\$ 21,849,789.45	\$ 1,685,710.55	\$ -	7.16%

General Ledger

Budget Variance Expense

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Fiscal Year 2024

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
Beaumont CA 92223
(951) 845-9581
www.bcvwd.org



Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail
10	BOARD OF DIRECTORS						
01-10-110-500101	Board of Directors Fees	\$ 124,500.00	\$ 6,520.80	\$ 90,253.80	\$ 34,246.20	\$ -	27.51%
01-10-110-500115	Social Security	\$ 8,000.00	\$ 404.29	\$ 5,595.70	\$ 2,404.30	\$ -	30.05%
01-10-110-500120	Medicare	\$ 2,000.00	\$ 94.57	\$ 1,308.81	\$ 691.19	\$ -	34.56%
01-10-110-500125	Health Insurance	\$ 81,500.00	\$ 4,217.36	\$ 48,353.02	\$ 33,146.98	\$ -	40.67%
01-10-110-500140	Life Insurance	\$ 2,500.00	\$ 9.71	\$ 109.87	\$ 2,390.13	\$ -	95.61%
01-10-110-500143	EAP Program	\$ 500.00	\$ 9.55	\$ 105.10	\$ 394.90	\$ -	78.98%
01-10-110-500145	Workers' Compensation	\$ 1,000.00	\$ 47.23	\$ 656.89	\$ 343.11	\$ -	34.31%
01-10-110-500175	Training/Education/Mtgs/Travel	\$ 47,000.00	\$ 1,477.26	\$ 32,850.61	\$ 14,149.39	\$ -	30.11%
	Board of Directors Personnel	\$ 267,000.00	\$ 12,780.77	\$ 179,233.80	\$ 87,766.20	\$ -	32.87%
	Supplies-Other	\$ 1,500.00	\$ 269.68	\$ 1,354.81	\$ 145.19	\$ -	9.68%
	Board of Directors Materials & Supplies	\$ 1,500.00	\$ 269.68	\$ 1,354.81	\$ 145.19	\$ -	9.68%
	Election Expenses	\$ 12,000.00	\$ -	\$ 6.00	\$ 11,994.00	\$ -	99.95%
	Advertising/Legal Notices	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
	Board of Directors Services	\$ 14,000.00	\$ -	\$ 6.00	\$ 13,994.00	\$ -	99.96%
	Expense Total	\$ 282,500.00	\$ 13,050.45	\$ 180,594.61	\$ 101,905.39	\$ -	36.07%
20	ENGINEERING						
210	Engineering Personnel						
01-20-210-500105	Labor	\$ 516,000.00	\$ 25,203.92	\$ 289,851.07	\$ 226,148.93	\$ -	43.83%
01-20-210-500114	Incentive Pay	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ -	100.00%
01-20-210-500115	Social Security	\$ 39,000.00	\$ 1,026.04	\$ 18,519.01	\$ 20,480.99	\$ -	52.52%
01-20-210-500120	Medicare	\$ 9,500.00	\$ 376.46	\$ 4,467.24	\$ 5,032.76	\$ -	52.98%
01-20-210-500125	Health Insurance	\$ 89,500.00	\$ 5,729.37	\$ 58,667.36	\$ 30,832.64	\$ -	34.45%
01-20-210-500140	Life Insurance	\$ 1,000.00	\$ 47.01	\$ 458.64	\$ 541.36	\$ -	54.14%
01-20-210-500143	EAP Program	\$ 500.00	\$ 6.83	\$ 80.29	\$ 419.71	\$ -	83.94%
01-20-210-500145	Workers' Compensation	\$ 5,000.00	\$ 229.08	\$ 2,675.80	\$ 2,324.20	\$ -	46.48%
01-20-210-500150	Unemployment Insurance	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	\$ -	100.00%
01-20-210-500155	Retirement/CalPERS	\$ 54,500.00	\$ 1,902.99	\$ 27,162.90	\$ 27,337.10	\$ -	50.16%
01-20-210-500165	Uniforms and Employee Benefits	\$ 500.00	\$ 421.73	\$ 532.71	\$ (32.71)	\$ -	-6.54%
01-20-210-500175	Training/Education/Mtgs/Travel	\$ 8,000.00	\$ -	\$ 1,260.51	\$ 6,739.49	\$ -	84.24%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-20-210-500180	Accrued Sick Leave Expense	\$ 30,000.00	\$ 741.78	\$ 2,715.57	\$ 27,284.43	\$ -	90.95%
01-20-210-500185	Accrued Vacation Leave Expense	\$ 25,000.00	\$ -	\$ 8,509.30	\$ 16,490.70	\$ -	65.96%
01-20-210-500187	Accrued Leave Payments	\$ 18,500.00	\$ -	\$ 6,813.00	\$ 11,687.00	\$ -	63.17%
01-20-210-500195	CIP Related Labor	\$ (225,000.00)	\$ (5,914.47)	\$ (27,861.81)	\$ (197,138.19)	\$ -	87.62%
220	Development Services Personnel						
01-20-220-500105	Labor	\$ 73,000.00	\$ 7,419.10	\$ 70,005.34	\$ 2,994.66	\$ -	4.10%
01-20-220-500115	Social Security	\$ 5,500.00	\$ 263.18	\$ 4,147.07	\$ 1,352.93	\$ -	24.60%
01-20-220-500120	Medicare	\$ 1,500.00	\$ 107.68	\$ 1,016.18	\$ 483.82	\$ -	32.25%
01-20-220-500125	Health Insurance	\$ 19,000.00	\$ 1,516.06	\$ 11,828.94	\$ 7,171.06	\$ -	37.74%
01-20-220-500140	Life Insurance	\$ 500.00	\$ 6.93	\$ 101.65	\$ 398.35	\$ -	79.67%
01-20-220-500143	EAP Program	\$ 500.00	\$ 0.81	\$ 13.34	\$ 486.66	\$ -	97.33%
01-20-220-500145	Workers' Compensation	\$ 1,000.00	\$ 65.52	\$ 623.94	\$ 376.06	\$ -	37.61%
01-20-220-500150	Unemployment Insurance	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	\$ -	100.00%
01-20-220-500155	Retirement/CalPERS	\$ 6,500.00	\$ 433.28	\$ 5,648.51	\$ 851.49	\$ -	13.10%
01-20-220-500180	Accrued Sick Leave Expense	\$ 4,500.00	\$ -	\$ -	\$ 4,500.00	\$ -	100.00%
01-20-220-500185	Accrued Vacation Leave Expense	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
	ENGINEERING Personnel	\$ 694,500.00	\$ 39,583.30	\$ 487,236.56	\$ 207,263.44	\$ -	29.84%
01-20-210-540048	Permits, Fees & Licensing	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-20-210-550029	Administrative Expenses	\$ 11,000.00	\$ -	\$ 7,800.00	\$ 3,200.00	\$ -	29.09%
01-20-210-550046	Office Equipment	\$ 6,000.00	\$ -	\$ 4,356.22	\$ 1,643.78	\$ -	27.40%
	Engineering Materials & Supplies	\$ 20,000.00	\$ -	\$ 12,156.22	\$ 7,843.78	\$ -	39.22%
01-20-210-500190	Temporary Labor	\$ 45,000.00	\$ -	\$ 42,776.24	\$ 2,223.76	\$ -	4.94%
01-20-210-540014	Development Reimbursable GIS	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	100.00%
01-20-210-550030	Membership Dues	\$ 2,000.00	\$ -	\$ 279.99	\$ 1,720.01	\$ -	86.00%
01-20-210-550051	Advertising/Legal Notices	\$ 5,000.00	\$ -	\$ 102.28	\$ 4,897.72	\$ -	97.95%
01-20-210-580031	Outside Engineering	\$ 120,000.00	\$ -	\$ 43,905.00	\$ 76,095.00	\$ -	63.41%
	Engineering Services	\$ 222,000.00	\$ -	\$ 87,063.51	\$ 134,936.49	\$ -	60.78%
	ENGINEERING	\$ 936,500.00	\$ 39,583.30	\$ 586,456.29	\$ 350,043.71	\$ -	37.38%
30	FINANCE & ADMINISTRATION						
310	Finance & Administration Personnel						
01-30-310-500105	Labor	\$ 1,011,000.00	\$ 75,102.52	\$ 784,127.55	\$ 226,872.45	\$ -	22.44%
01-30-310-500109	FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-30-310-500110	Overtime	\$ 3,000.00	\$ -	\$ 521.50	\$ 2,478.50	\$ -	82.62%
01-30-310-500111	Double Time	\$ 2,500.00	\$ -	\$ 277.44	\$ 2,222.56	\$ -	88.90%
01-30-310-500114	Incentive Pay	\$ 4,000.00	\$ 50.00	\$ 550.00	\$ 3,450.00	\$ -	86.25%
01-30-310-500115	Social Security	\$ 80,500.00	\$ 4,086.52	\$ 48,734.05	\$ 31,765.95	\$ -	39.46%
01-30-310-500120	Medicare	\$ 18,500.00	\$ 1,145.05	\$ 12,581.70	\$ 5,918.30	\$ -	31.99%
01-30-310-500125	Health Insurance	\$ 210,650.00	\$ 13,554.34	\$ 139,578.88	\$ 71,071.12	\$ -	33.74%
01-30-310-500130	CalPERS Health Admin Costs	\$ 3,000.00	\$ 199.42	\$ 2,622.17	\$ 377.83	\$ -	12.59%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-30-310-500140	Life Insurance	\$ 2,000.00	\$ 121.75	\$ 1,247.02	\$ 752.98	\$ -	37.65%
01-30-310-500143	EAP Program	\$ 500.00	\$ 15.28	\$ 149.52	\$ 350.48	\$ -	70.10%
01-30-310-500145	Workers' Compensation	\$ 9,000.00	\$ 601.64	\$ 6,375.60	\$ 2,624.40	\$ -	29.16%
01-30-310-500150	Unemployment Insurance	\$ 7,500.00	\$ -	\$ 4,262.19	\$ 3,237.81	\$ -	43.17%
01-30-310-500155	Retirement/CalPERS	\$ 222,000.00	\$ 17,132.54	\$ 183,179.76	\$ 38,820.24	\$ -	17.49%
01-30-310-500161	Estimated Current Year OPEB	\$ 104,000.00	\$ -	\$ -	\$ 104,000.00	\$ -	100.00%
01-30-310-500165	Uniforms and Employee Benefits	\$ 1,000.00	\$ 605.26	\$ 757.87	\$ 242.13	\$ -	24.21%
01-30-310-500175	Training/Education/Mtgs/Travel	\$ 37,000.00	\$ 379.05	\$ 13,668.91	\$ 23,331.09	\$ 135.00	62.69%
01-30-310-500180	Accrued Sick Leave Expense	\$ 60,000.00	\$ 312.12	\$ 11,319.64	\$ 48,680.36	\$ -	81.13%
01-30-310-500185	Accrued Vacation Leave Expense	\$ 98,000.00	\$ 3,254.16	\$ 38,546.85	\$ 59,453.15	\$ -	60.67%
01-30-310-500187	Accrued Leave Payments	\$ 101,500.00	\$ 2,352.56	\$ 51,690.06	\$ 49,809.94	\$ -	49.07%
01-30-310-500195	CIP Related Labor	\$ (8,000.00)	\$ -	\$ -	\$ (8,000.00)	\$ -	100.00%
01-30-310-560000	GASB 68 Pension Expense	\$ 215,000.00	\$ -	\$ 135,000.00	\$ 80,000.00	\$ -	37.21%
Human Resources & Risk Management Personnel							
01-30-320-500105	Labor	\$ 101,000.00	\$ 7,659.20	\$ 80,808.40	\$ 20,191.60	\$ -	19.99%
01-30-320-500114	Incentive Pay	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-30-320-500115	Social Security	\$ 7,000.00	\$ 475.12	\$ 5,239.10	\$ 1,760.90	\$ -	25.16%
01-30-320-500120	Medicare	\$ 2,000.00	\$ 111.12	\$ 1,225.22	\$ 774.78	\$ -	38.74%
01-30-320-500125	Health Insurance	\$ 27,500.00	\$ 2,025.34	\$ 22,278.74	\$ 5,221.26	\$ -	18.99%
01-30-320-500140	Life Insurance	\$ 500.00	\$ 11.78	\$ 152.40	\$ 347.60	\$ -	69.52%
01-30-320-500143	EAP Program	\$ 500.00	\$ 1.91	\$ 21.02	\$ 478.98	\$ -	95.80%
01-30-320-500145	Workers' Compensation	\$ 1,000.00	\$ 55.46	\$ 614.68	\$ 385.32	\$ -	38.53%
01-30-320-500150	Unemployment Insurance	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	\$ -	100.00%
01-30-320-500155	Retirement/CalPERS	\$ 9,000.00	\$ 672.51	\$ 7,274.98	\$ 1,725.02	\$ -	19.17%
01-30-320-500165	Uniforms and Employee Benefits	\$ 220.00	\$ -	\$ 219.10	\$ 0.90	\$ -	0.41%
01-30-320-500175	Training/Education/Mtgs/Travel	\$ 7,000.00	\$ 210.00	\$ 2,250.00	\$ 4,750.00	\$ -	67.86%
01-30-320-500176	Dist Professional Development	\$ 26,000.00	\$ -	\$ 8,388.00	\$ 17,612.00	\$ -	67.74%
01-30-320-500177	General Safety Trng & Supplies	\$ 26,900.00	\$ 250.00	\$ 9,620.71	\$ 17,279.29	\$ -	64.24%
01-30-320-500180	Accrued Sick Leave Expense	\$ 6,000.00	\$ -	\$ 2,279.50	\$ 3,720.50	\$ -	62.01%
01-30-320-500185	Accrued Vacation Leave Expense	\$ 5,500.00	\$ -	\$ 1,367.70	\$ 4,132.30	\$ -	75.13%
01-30-320-550024	Employment Testing	\$ 4,500.00	\$ 140.00	\$ 3,094.11	\$ 1,405.89	\$ -	31.24%
Customer Service Personnel							
01-30-330-500105	Labor	\$ 321,800.00	\$ 21,814.81	\$ 241,992.40	\$ 79,807.60	\$ -	24.80%
01-30-330-500109	FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-30-330-500110	Overtime	\$ 8,000.00	\$ 136.50	\$ 4,887.95	\$ 3,112.05	\$ -	38.90%
01-30-330-500111	Double Time	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-30-330-500114	Incentive Pay	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-30-330-500115	Social Security	\$ 24,500.00	\$ 1,483.64	\$ 16,543.30	\$ 7,956.70	\$ -	32.48%
01-30-330-500120	Medicare	\$ 6,000.00	\$ 347.00	\$ 3,869.10	\$ 2,130.90	\$ -	35.52%
01-30-330-500125	Health Insurance	\$ 135,500.00	\$ 9,783.56	\$ 93,649.43	\$ 41,850.57	\$ -	30.89%
01-30-330-500140	Life Insurance	\$ 1,000.00	\$ 38.07	\$ 402.91	\$ 597.09	\$ -	59.71%
01-30-330-500143	EAP Program	\$ 500.00	\$ 9.55	\$ 96.97	\$ 403.03	\$ -	80.61%
01-30-330-500145	Workers' Compensation	\$ 3,000.00	\$ 172.89	\$ 1,927.79	\$ 1,072.21	\$ -	35.74%

Human Resources & Risk Management Personnel

Customer Service Personnel

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-30-330-500150	Unemployment Insurance	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-30-330-500155	Retirement/CalPERS	\$ 37,500.00	\$ 4,128.82	\$ 37,220.53	\$ 279.47	\$ -	0.75%
01-30-330-500165	Uniforms and Employee Benefits	\$ 900.00	\$ 515.13	\$ 649.13	\$ 250.87	\$ -	27.87%
01-30-330-500175	Training/Education/Mtgs/Travel	\$ 8,100.00	\$ -	\$ 1,361.57	\$ 6,738.43	\$ -	83.19%
01-30-330-500180	Accrued Sick Leave Expense	\$ 15,500.00	\$ 613.26	\$ 5,801.98	\$ 9,698.02	\$ -	62.57%
01-30-330-500185	Accrued Vacation Leave Expense	\$ 21,000.00	\$ 1,359.15	\$ 13,848.09	\$ 7,151.91	\$ -	34.06%
01-30-330-500187	Accrued Leave Payments	\$ 20,500.00	\$ -	\$ -	\$ 20,500.00	\$ -	100.00%
	FINANCE & ADMINISTRATION Personnel	\$ 3,023,570.00	\$ 170,927.03	\$ 2,002,275.52	\$ 1,021,294.48	\$ 135.00	33.77%
310	Finance & Administration Materials & Supplies						
01-30-310-550042	Office Supplies	\$ 12,500.00	\$ 1,859.45	\$ 10,482.28	\$ 2,017.72	\$ -	16.14%
01-30-310-550046	Office Equipment	\$ 5,500.00	\$ 769.48	\$ 1,378.21	\$ 4,121.79	\$ -	74.94%
01-30-310-550048	Postage	\$ 51,000.00	\$ 414.00	\$ 6,820.65	\$ 44,179.35	\$ -	86.63%
01-30-310-550066	Subscriptions	\$ 500.00	\$ -	\$ 195.00	\$ 305.00	\$ -	61.00%
01-30-310-550072	Miscellaneous Operating Exp	\$ 2,000.00	\$ 200.02	\$ 1,880.37	\$ 119.63	\$ -	5.98%
01-30-310-550078	Bad Debt Expense	\$ 23,500.00	\$ -	\$ -	\$ 23,500.00	\$ -	100.00%
01-30-310-550084	Depreciation	\$ 3,417,000.00	\$ 287,848.97	\$ 3,182,026.62	\$ 234,973.38	\$ -	6.88%
320	Human Resources & Risk Management Materials & Supplies						
01-30-320-550028	District Certification	\$ 6,000.00	\$ 327.26	\$ 4,147.26	\$ 1,852.74	\$ -	30.88%
01-30-320-550042	Office Supplies	\$ 480.00	\$ -	\$ -	\$ 480.00	\$ -	100.00%
330	Customer Service Materials & Supplies						
01-30-330-550006	Cashiering Shortages/Overages	\$ 100.00	\$ (0.14)	\$ 33.61	\$ 66.39	\$ -	66.39%
	FINANCE & ADMINISTRATION Materials & Supplies	\$ 3,518,580.00	\$ 291,419.04	\$ 3,206,964.00	\$ 311,616.00	\$ -	8.86%
310	Finance & Administration Services						
01-30-310-500190	Temporary Labor	\$ 60,850.00	\$ -	\$ 60,097.15	\$ 752.85	\$ -	1.24%
01-30-310-550001	Bank/Financial Service Fees	\$ 4,000.00	\$ 1,722.41	\$ 4,418.11	\$ (418.11)	\$ -	-10.45%
01-30-310-550030	Membership Dues	\$ 43,000.00	\$ 2,856.25	\$ 39,094.75	\$ 3,905.25	\$ -	9.08%
01-30-310-550051	Advertising/Legal Notices	\$ 5,000.00	\$ 565.47	\$ 1,673.29	\$ 3,326.71	\$ -	66.53%
01-30-310-550054	Property, Auto, General Ins	\$ 250,000.00	\$ 19,066.84	\$ 226,597.53	\$ 23,402.47	\$ -	9.36%
01-30-310-550061	Media Outreach	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	100.00%
01-30-310-580001	Accounting and Audit	\$ 46,000.00	\$ -	\$ 34,303.75	\$ 11,696.25	\$ -	25.43%
01-30-310-580011	General Legal	\$ 79,000.00	\$ 14,008.20	\$ 74,691.00	\$ 4,309.00	\$ -	5.45%
01-30-310-580036	Other Professional Services	\$ 341,000.00	\$ 21,231.25	\$ 162,512.84	\$ 178,487.16	\$ -	52.34%
320	Human Resources & Risk Management Services						
01-30-320-550025	Employee Retention	\$ 6,000.00	\$ 1,446.27	\$ 1,970.65	\$ 4,029.35	\$ -	67.16%
01-30-320-550026	Recruitment Expense	\$ 12,500.00	\$ -	\$ 1,921.59	\$ 10,578.41	\$ -	84.63%
01-30-320-550030	Membership Dues	\$ 2,000.00	\$ -	\$ 1,018.00	\$ 982.00	\$ -	49.10%
01-30-320-550051	Advertising/Legal Notices	\$ 2,000.00	\$ -	\$ 243.95	\$ 1,756.05	\$ -	87.80%
01-30-320-580036	Other Professional Services	\$ 11,000.00	\$ -	\$ 3,111.59	\$ 7,888.41	\$ -	71.71%
330	Customer Service Services						
01-30-330-500190	Temporary Labor	\$ 20,200.00	\$ -	\$ 20,183.48	\$ 16.52	\$ -	0.08%
01-30-330-550008	Transaction/Return Fees	\$ 1,500.00	\$ 81.68	\$ 834.38	\$ 665.62	\$ -	44.37%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-30-330-550010	Transaction/Credit Card Fees	\$ 125,000.00	\$ 17,750.68	\$ 114,194.31	\$ 10,805.69	\$ -	8.64%
01-30-330-550014	Credit Check Fees	\$ 6,500.00	\$ -	\$ 5,716.80	\$ 783.20	\$ -	12.05%
01-30-330-550030	Membership Dues	\$ 1,500.00	\$ -	\$ 135.00	\$ 1,365.00	\$ -	91.00%
01-30-330-550036	Notary and Lien Fees	\$ 2,500.00	\$ -	\$ 560.00	\$ 1,940.00	\$ -	77.60%
01-30-330-550050	Utility Billing Service	\$ 99,000.00	\$ -	\$ 77,969.41	\$ 21,030.59	\$ -	21.24%
	FINANCE & ADMINISTRATION Services	\$ 1,128,550.00	\$ 78,729.05	\$ 831,247.58	\$ 297,302.42	\$ -	26.34%
	FINANCE & ADMINISTRATION	\$ 7,670,700.00	\$ 541,075.12	\$ 6,040,487.10	\$ 1,630,212.90	\$ 135.00	21.25%
35	INFORMATION TECHNOLOGY						
2001-35-315-500105	Labor	\$ 169,000.00	\$ 12,846.40	\$ 145,324.90	\$ 23,675.10	\$ -	14.01%
2001-35-315-500114	Incentive Pay	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-35-315-500115	Social Security	\$ 14,000.00	\$ 741.82	\$ 10,068.81	\$ 3,931.19	\$ -	28.08%
01-35-315-500120	Medicare	\$ 3,500.00	\$ 186.42	\$ 2,367.65	\$ 1,132.35	\$ -	32.35%
01-35-315-500125	Health Insurance	\$ 27,500.00	\$ 1,967.29	\$ 21,640.19	\$ 5,859.81	\$ -	21.31%
01-35-315-500140	Life Insurance	\$ 500.00	\$ 20.83	\$ 229.13	\$ 270.87	\$ -	54.17%
01-35-315-500143	EAP Program	\$ 500.00	\$ 1.91	\$ 21.02	\$ 478.98	\$ -	95.80%
2001-35-315-500145	Workers' Compensation	\$ 1,500.00	\$ 93.00	\$ 1,075.38	\$ 424.62	\$ -	28.31%
01-35-315-500150	Unemployment Insurance	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ -	100.00%
01-35-315-500155	Retirement/CalPERS	\$ 15,000.00	\$ 1,136.98	\$ 12,240.69	\$ 2,759.31	\$ -	18.40%
01-35-315-500175	Training/Education/Mtgs/Travel	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-35-315-500180	Accrued Sick Leave Expense	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	100.00%
01-35-315-500185	Accrued Vacation Leave Expense	\$ 18,500.00	\$ -	\$ 2,408.70	\$ 16,091.30	\$ -	86.98%
01-35-315-500187	Accrued Leave Payments	\$ 20,500.00	\$ -	\$ 15,435.75	\$ 5,064.25	\$ -	24.70%
01-35-315-500195	CIP Related Labor	\$ (33,000.00)	\$ -	\$ -	\$ (33,000.00)	\$ -	100.00%
	Information Technology Personnel	\$ 256,000.00	\$ 16,994.65	\$ 210,812.22	\$ 45,187.78	\$ -	17.65%
01-35-315-550044	Printing/Toner and Maintenance	\$ 30,000.00	\$ 1,850.33	\$ 13,430.94	\$ 16,569.06	\$ 1,168.54	51.34%
01-35-315-580016	Computer Hardware	\$ 30,000.00	\$ 1,543.91	\$ 22,012.49	\$ 7,987.51	\$ -	26.63%
01-35-315-580028	Cybersecurity Soft/Hardware	\$ 58,000.00	\$ 4,200.00	\$ 50,326.00	\$ 7,674.00	\$ -	13.23%
01-35-315-580030	Repair/Purchase Radio Comm Eq	\$ 10,000.00	\$ -	\$ 4,545.64	\$ 5,454.36	\$ -	54.54%
	Information Technology Materials & Supplies	\$ 128,000.00	\$ 7,594.24	\$ 90,315.07	\$ 37,684.93	\$ 1,168.54	28.53%
01-35-315-501511	Telephone/Internet Service	\$ 97,000.00	\$ 16,436.20	\$ 88,098.54	\$ 8,901.46	\$ -	9.18%
01-35-315-501521	Building Alarms and Security	\$ 34,000.00	\$ 3,246.27	\$ 17,472.21	\$ 16,527.79	\$ -	48.61%
01-35-315-540014	GIS Maintenance and Updates	\$ 10,000.00	\$ -	\$ 6,700.00	\$ 3,300.00	\$ -	33.00%
01-35-315-550030	Membership Dues	\$ 3,000.00	\$ 225.00	\$ 1,476.00	\$ 1,524.00	\$ -	50.80%
01-35-315-550058	Cyber Security Liability Ins	\$ 7,500.00	\$ -	\$ 5,582.78	\$ 1,917.22	\$ -	25.56%
01-35-315-580021	IT/Software Support	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	\$ -	100.00%
01-35-315-580026	License/Maintenance/Support	\$ 297,000.00	\$ 23,746.83	\$ 199,450.21	\$ 97,549.79	\$ -	32.85%
01-35-315-580027	AMR/AMI Annual Support	\$ 163,000.00	\$ 4,186.41	\$ 29,924.94	\$ 133,075.06	\$ -	81.64%
	Information Technology Services	\$ 619,500.00	\$ 47,840.71	\$ 348,704.68	\$ 270,795.32	\$ -	43.71%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
Expense Total	INFORMATION TECHNOLOGY	\$ 1,003,500.00	\$ 72,429.60	\$ 649,831.97	\$ 353,668.03	\$ 1,168.54	35.13%
40	OPERATIONS						
410	Source of Supply Personnel						
01-40-410-500105	Labor	437,900.00	30,364.57	335,935.97	101,964.03	-	23.28%
01-40-410-500109	FLSA Overtime	500.00	-	-	500.00	-	100.00%
01-40-410-500110	Overtime	20,500.00	-	12,142.92	8,357.08	-	40.77%
01-40-410-500111	Double Time	7,500.00	-	1,186.85	6,313.15	-	84.18%
01-40-410-500113	Standby/On-Call	14,600.00	1,120.00	12,880.00	1,720.00	-	11.78%
01-40-410-500114	Incentive Pay	3,000.00	200.00	2,100.00	900.00	-	30.00%
01-40-410-500115	Social Security	35,500.00	2,185.80	25,585.55	9,914.45	-	27.93%
01-40-410-500120	Medicare	8,500.00	511.20	5,983.75	2,516.25	-	29.60%
01-40-410-500125	Health Insurance	135,500.00	9,748.27	108,328.70	27,171.30	-	20.05%
01-40-410-500140	Life Insurance	1,000.00	52.95	581.66	418.34	-	41.83%
01-40-410-500143	EAP Program	500.00	9.55	104.96	395.04	-	79.01%
01-40-410-500145	Workers' Compensation	18,500.00	1,335.75	15,459.40	3,040.60	-	16.44%
01-40-410-500150	Unemployment Insurance	15,500.00	-	-	15,500.00	-	100.00%
01-40-410-500155	Retirement/CalPERS	140,500.00	8,064.03	101,878.43	38,621.57	-	27.49%
01-40-410-500165	Uniforms and Employee Benefits	4,000.00	612.32	2,588.71	1,411.29	-	35.28%
01-40-410-500175	Training/Education/Mtgs/Travel	1,500.00	-	209.99	1,290.01	-	86.00%
01-40-410-500180	Accrued Sick Leave Expense	20,500.00	2,230.42	19,970.18	529.82	-	2.58%
01-40-410-500185	Accrued Vacation Leave Expense	37,000.00	1,949.73	28,053.09	8,946.91	-	24.18%
01-40-410-500187	Accrued Leave Payments	27,500.00	-	2,707.20	24,792.80	-	90.16%
01-40-410-500195	CIP Related Labor	(20,000.00)	-	-	(20,000.00)	-	100.00%
430	Cross-Connection/Non-Potable Water Personnel						
01-40-430-500105	Labor	95,500.00	6,674.88	81,354.24	14,145.76	-	14.81%
01-40-430-500109	FLSA Overtime	500.00	-	-	500.00	-	100.00%
01-40-430-500110	Overtime	6,000.00	-	-	6,000.00	-	100.00%
01-40-430-500111	Double Time	1,000.00	-	-	1,000.00	-	100.00%
01-40-430-500114	Incentive Pay	1,000.00	50.00	500.00	500.00	-	50.00%
01-40-430-500115	Social Security	8,500.00	490.42	5,604.69	2,895.31	-	34.06%
01-40-430-500120	Medicare	2,000.00	114.70	1,310.83	689.17	-	34.46%
01-40-430-500125	Health Insurance	27,500.00	2,148.74	22,510.54	4,989.46	-	18.14%
01-40-430-500140	Life Insurance	500.00	12.15	134.01	365.99	-	73.20%
01-40-430-500143	EAP Program	500.00	1.91	20.92	479.08	-	95.82%
01-40-430-500145	Workers' Compensation	4,500.00	300.60	3,452.75	1,047.25	-	23.27%
01-40-430-500150	Unemployment Insurance	1,500.00	-	-	1,500.00	-	100.00%
01-40-430-500155	Retirement/CalPERS	26,500.00	2,829.75	23,064.45	3,435.55	-	12.96%
01-40-430-500165	Uniforms and Employee Benefits	1,000.00	103.08	433.86	566.14	-	56.61%
01-40-430-500175	Training/Education/Mtgs/Travel	1,500.00	-	574.00	926.00	-	61.73%
01-40-430-500180	Accrued Sick Leave Expense	5,000.00	981.60	4,031.52	968.48	-	19.37%
01-40-430-500185	Accrued Vacation Leave Expense	7,500.00	196.32	4,430.04	3,069.96	-	40.93%
01-40-430-500187	Accrued Leave Payments	7,000.00	-	-	7,000.00	-	100.00%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
440	Transmission & Distribution Personnel						
01-40-440-500105	Labor	\$ 1,233,500.00	\$ 78,839.47	\$ 868,477.69	\$ 365,022.31	\$ -	29.59%
01-40-440-500109	FLSA Overtime	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-40-440-500110	Overtime	\$ 56,000.00	\$ 3,867.15	\$ 49,271.74	\$ 6,728.26	\$ -	12.01%
01-40-440-500111	Double Time	\$ 26,500.00	\$ 287.10	\$ 15,001.71	\$ 11,498.29	\$ -	43.39%
01-40-440-500113	Standby/On-Call	\$ 23,000.00	\$ 1,960.00	\$ 22,210.00	\$ 790.00	\$ -	3.43%
01-40-440-500114	Incentive Pay	\$ 7,000.00	\$ -	\$ 50.00	\$ 6,950.00	\$ -	99.29%
01-40-440-500115	Social Security	\$ 96,000.00	\$ 6,055.58	\$ 66,174.47	\$ 29,825.53	\$ -	31.07%
01-40-440-500120	Medicare	\$ 22,500.00	\$ 1,416.23	\$ 15,468.28	\$ 7,031.72	\$ -	31.25%
01-40-440-500125	Health Insurance	\$ 411,500.00	\$ 17,509.24	\$ 205,377.90	\$ 206,122.10	\$ -	50.09%
2001-40-440-500140	Life Insurance	\$ 2,500.00	\$ 132.28	\$ 1,444.13	\$ 1,055.87	\$ -	42.23%
2001-40-440-500143	EAP Program	\$ 1,000.00	\$ 28.72	\$ 312.21	\$ 687.79	\$ -	68.78%
01-40-440-500145	Workers' Compensation	\$ 42,500.00	\$ 3,101.06	\$ 34,104.04	\$ 8,395.96	\$ -	19.76%
01-40-440-500155	Retirement/CalPERS	\$ 225,500.00	\$ 19,328.95	\$ 194,157.25	\$ 31,342.75	\$ -	13.90%
01-40-440-500165	Uniforms and Employee Benefits	\$ 16,000.00	\$ 2,199.55	\$ 14,830.62	\$ 1,169.38	\$ -	7.31%
01-40-440-500175	Training/Education/Mtgs/Travel	\$ 25,000.00	\$ 150.00	\$ 24,496.79	\$ 503.21	\$ -	2.01%
01-40-440-500180	Accrued Sick Leave Expense	\$ 65,500.00	\$ 2,345.36	\$ 38,550.61	\$ 26,949.39	\$ -	41.14%
2001-40-440-500185	Accrued Vacation Leave Expense	\$ 90,000.00	\$ 5,439.45	\$ 46,252.16	\$ 43,747.84	\$ -	48.61%
01-40-440-500187	Accrued Leave Payments	\$ 79,000.00	\$ 4,786.92	\$ 23,887.30	\$ 55,112.70	\$ -	69.76%
01-40-440-500195	CIP Related Labor	\$ (40,000.00)	\$ (1,380.95)	\$ (50,635.43)	\$ 10,635.43	\$ -	-26.59%
450	Inspections Personnel						
01-40-450-500105	Labor	\$ 71,000.00	\$ (513.89)	\$ 10,004.05	\$ 60,995.95	\$ -	85.91%
01-40-450-500110	Overtime	\$ 12,000.00	\$ 234.90	\$ 2,310.82	\$ 9,689.18	\$ -	80.74%
01-40-450-500111	Double Time	\$ 4,500.00	\$ -	\$ 232.28	\$ 4,267.72	\$ -	94.84%
01-40-450-500113	Standby/On-Call	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-40-450-500115	Social Security	\$ 6,000.00	\$ (17.30)	\$ 778.38	\$ 5,221.62	\$ -	87.03%
01-40-450-500120	Medicare	\$ 1,500.00	\$ (4.05)	\$ 182.06	\$ 1,317.94	\$ -	87.86%
01-40-450-500125	Health Insurance	\$ 23,500.00	\$ (294.06)	\$ 2,946.11	\$ 20,553.89	\$ -	87.46%
01-40-450-500140	Life Insurance	\$ 500.00	\$ (2.22)	\$ 16.50	\$ 483.50	\$ -	96.70%
01-40-450-500143	EAP Program	\$ 500.00	\$ (0.58)	\$ 3.64	\$ 496.36	\$ -	99.27%
01-40-450-500145	Workers' Compensation	\$ 3,000.00	\$ (9.11)	\$ 515.28	\$ 2,484.72	\$ -	82.82%
2001-40-450-500155	Retirement/CalPERS	\$ 13,000.00	\$ (24.08)	\$ 1,186.00	\$ 11,814.00	\$ -	90.88%
460	Customer Svc & Meter Reading Personnel						
01-40-460-500105	Labor	\$ 164,500.00	\$ 13,050.82	\$ 163,421.76	\$ 1,078.24	\$ -	0.66%
01-40-460-500109	FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-460-500110	Overtime	\$ 3,000.00	\$ 29.44	\$ 2,906.30	\$ 93.70	\$ -	3.12%
01-40-460-500111	Double Time	\$ 2,500.00	\$ -	\$ 1,549.36	\$ 950.64	\$ -	38.03%
01-40-460-500113	Standby/On-Call	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-40-460-500114	Incentive Pay	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	\$ -	100.00%
01-40-460-500115	Social Security	\$ 12,500.00	\$ 846.49	\$ 11,562.06	\$ 937.94	\$ -	7.50%
01-40-460-500120	Medicare	\$ 3,000.00	\$ 197.95	\$ 2,704.05	\$ 295.95	\$ -	9.86%
01-40-460-500125	Health Insurance	\$ 54,500.00	\$ 4,596.51	\$ 55,766.56	\$ (1,266.56)	\$ -	-2.32%
01-40-460-500140	Life Insurance	\$ 500.00	\$ 21.70	\$ 261.29	\$ 238.71	\$ -	47.74%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-40-460-500143	EAP Program	\$ 500.00	\$ 4.56	\$ 57.29	\$ 442.71	\$ -	88.54%
01-40-460-500145	Workers' Compensation	\$ 7,000.00	\$ 520.28	\$ 7,018.52	\$ (18.52)	\$ -	-0.26%
01-40-460-500155	Retirement/CalPERS	\$ 51,500.00	\$ 5,039.97	\$ 55,217.37	\$ (3,717.37)	\$ -	-7.22%
01-40-460-500165	Uniforms and Employee Benefits	\$ 3,000.00	\$ 309.24	\$ 1,048.41	\$ 1,951.59	\$ -	65.05%
01-40-460-500175	Training/Education/Mtgs/Travel	\$ 1,000.00	\$ 55.00	\$ 55.00	\$ 945.00	\$ -	94.50%
01-40-460-500180	Accrued Sick Leave Expense	\$ 7,500.00	\$ (103.24)	\$ 4,324.78	\$ 3,175.22	\$ -	42.34%
01-40-460-500185	Accrued Vacation Leave Expense	\$ 13,500.00	\$ (46.10)	\$ 11,508.54	\$ 1,991.46	\$ -	14.75%
01-40-460-500187	Accrued Leave Payments	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ -	100.00%
01-40-460-500195	CIP Related Labor	\$ (41,000.00)	\$ (1,176.42)	\$ (27,666.61)	\$ (13,333.39)	\$ -	32.52%
470	Maintenance & General Plant Personnel						
2001-40-470-500105	Labor	\$ 163,000.00	\$ 11,443.97	\$ 169,604.56	\$ (6,604.56)	\$ -	-4.05%
2001-40-470-500109	FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-470-500110	Overtime	\$ 3,000.00	\$ -	\$ 1,528.66	\$ 1,471.34	\$ -	49.04%
01-40-470-500111	Double Time	\$ 1,000.00	\$ -	\$ 220.26	\$ 779.74	\$ -	77.97%
01-40-470-500113	Standby/On-Call	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-40-470-500114	Incentive Pay	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	\$ -	100.00%
2001-40-470-500115	Social Security	\$ 12,000.00	\$ 836.17	\$ 11,330.51	\$ 669.49	\$ -	5.58%
2001-40-470-500120	Medicare	\$ 3,000.00	\$ 195.55	\$ 2,657.73	\$ 342.27	\$ -	11.41%
01-40-470-500125	Health Insurance	\$ 63,500.00	\$ 3,517.14	\$ 47,058.70	\$ 16,441.30	\$ -	25.89%
01-40-470-500140	Life Insurance	\$ 500.00	\$ 22.92	\$ 276.73	\$ 223.27	\$ -	44.65%
01-40-470-500143	EAP Program	\$ 500.00	\$ 5.50	\$ 63.40	\$ 436.60	\$ -	87.32%
01-40-470-500145	Workers' Compensation	\$ 7,000.00	\$ 515.57	\$ 6,896.62	\$ 103.38	\$ -	1.48%
01-40-470-500155	Retirement/CalPERS	\$ 15,000.00	\$ 1,163.11	\$ 14,641.70	\$ 358.30	\$ -	2.39%
01-40-470-500165	Uniforms and Employee Benefits	\$ 2,000.00	\$ 206.16	\$ 1,309.44	\$ 690.56	\$ -	34.53%
01-40-470-500175	Training/Education/Mtgs/Travel	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-40-470-500180	Accrued Sick Leave Expenses	\$ 7,000.00	\$ 795.07	\$ 5,654.45	\$ 1,345.55	\$ -	19.22%
01-40-470-500185	Accrued Vacation Expenses	\$ 7,500.00	\$ 1,244.27	\$ 6,182.45	\$ 1,317.55	\$ -	17.57%
01-40-470-500187	Accrued Leave Payments	\$ 4,500.00	\$ -	\$ -	\$ 4,500.00	\$ -	100.00%
	OPERATIONS Personnel	\$ 4,230,000.00	\$ 261,016.09	\$ 2,967,885.69	\$ 1,262,114.31	\$ -	29.84%
410	Source of Supply Materials & Supplies						
2001-40-410-501101	Electricity - Wells	\$ 2,750,000.00	\$ -	\$ 2,239,009.17	\$ 510,990.83	\$ -	18.58%
01-40-410-501201	Gas - Wells	\$ 1,000.00	\$ 15.78	\$ 165.18	\$ 834.82	\$ -	83.48%
01-40-410-510011	Treatment and Chemicals	\$ 170,000.00	\$ 2,587.50	\$ 139,102.05	\$ 30,897.95	\$ -	18.18%
01-40-410-510021	Lab Testing	\$ 80,000.00	\$ 4,400.35	\$ 71,246.12	\$ 8,753.88	\$ -	10.94%
01-40-410-510031	Small Tools, Parts, & Maint	\$ 5,000.00	\$ 119.60	\$ 4,540.00	\$ 460.00	\$ -	9.20%
01-40-410-520021	Maint & Repair-Telemetry	\$ 5,000.00	\$ 1,168.78	\$ 1,278.38	\$ 3,721.62	\$ -	74.43%
01-40-410-520061	Maint & Repair-Pumping Equip	\$ 200,000.00	\$ 17,674.22	\$ 103,568.16	\$ 96,431.84	\$ -	48.22%
01-40-410-550066	Subscriptions	\$ 500.00	\$ -	\$ 362.00	\$ 138.00	\$ -	27.60%
430	Cross-Connection/Non-Potable Water Materials & Supplies						
01-40-430-510031	Small Tools Parts & Maint	\$ 2,000.00	\$ 452.51	\$ 1,227.36	\$ 772.64	\$ -	38.63%
01-40-430-540001	Backflow Maintenance	\$ 13,000.00	\$ 2,158.65	\$ 4,643.59	\$ 8,356.41	\$ -	64.28%
01-40-430-550066	Subscriptions	\$ 3,000.00	\$ -	\$ 1,150.00	\$ 1,850.00	\$ -	61.67%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
440	Transmission & Distribution Materials & Supplies						
01-40-440-500178	General Safety Supplies	\$ 13,000.00	\$ 4,401.62	\$ 13,757.31	\$ (757.31)	\$ -	-5.83%
01-40-440-510031	Small Tools, Parts, & Maint	\$ 22,000.00	\$ 1,021.95	\$ 22,304.30	\$ (304.30)	\$ -	-1.38%
01-40-440-520071	Maint & Repair-Pipeline/FireHy	\$ 145,000.00	\$ 4,759.05	\$ 60,513.46	\$ 84,486.54	\$ -	58.27%
01-40-440-520081	Maint & Repair-Hydraulic Valve	\$ 35,000.00	\$ 7,320.12	\$ 7,367.41	\$ 27,632.59	\$ -	78.95%
01-40-440-530001	Minor Capital Acquisitions	\$ 30,000.00	\$ 12,952.61	\$ 19,801.13	\$ 10,198.87	\$ -	34.00%
01-40-440-540024	Inventory Adjustments	\$ 64,000.00	\$ 113.34	\$ 53,091.66	\$ 10,908.34	\$ -	17.04%
01-40-440-540036	Line Locates	\$ 4,000.00	\$ 226.45	\$ 2,611.50	\$ 1,388.50	\$ -	34.71%
01-40-440-540042	Meters Maintenance & Services	\$ 170,000.00	\$ 12,732.46	\$ 111,499.27	\$ 58,500.73	\$ 3,168.58	32.55%
01-40-440-540078	Reservoir Maintenance	\$ 52,000.00	\$ 565.47	\$ 1,535.65	\$ 50,464.35	\$ -	97.05%
20470	Maintenance & General Plant Materials & Supplies						
01-40-470-501111	Electricity -560 Magnolia Ave	\$ 40,000.00	\$ -	\$ 37,757.96	\$ 2,242.04	\$ -	5.61%
01-40-470-501121	Electricity -12303 Oak Glen Rd	\$ 3,400.00	\$ 16.25	\$ (5.97)	\$ 3,405.97	\$ -	100.18%
01-40-470-501131	Electricity -13695 Oak Glen Rd	\$ 3,250.00	\$ 101.93	\$ 2,211.46	\$ 1,038.54	\$ -	31.96%
01-40-470-501141	Electricity -13697 Oak Glen Rd	\$ 4,250.00	\$ 241.85	\$ 3,414.34	\$ 835.66	\$ -	19.66%
01-40-470-501151	Electricity -9781 AveMiravilla	\$ 3,200.00	\$ -	\$ 2,342.33	\$ 857.67	\$ -	26.80%
01-40-470-501161	Electricity -815 E 12th St	\$ 14,000.00	\$ -	\$ 7,313.71	\$ 6,686.29	\$ -	47.76%
01-40-470-501171	Electricity -851 E 6th St	\$ 5,400.00	\$ -	\$ 3,263.20	\$ 2,136.80	\$ -	39.57%
01-40-470-501321	Propane -12303 Oak Glen Rd	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-40-470-501331	Propane -13695 Oak Glen Rd	\$ 3,000.00	\$ 208.14	\$ 1,049.24	\$ 1,950.76	\$ -	65.03%
01-40-470-501341	Propane -13697 Oak Glen Rd	\$ 4,000.00	\$ -	\$ 2,088.71	\$ 1,911.29	\$ -	47.78%
01-40-470-501351	Propane -9781 AveMiravilla	\$ 2,000.00	\$ 192.97	\$ 1,307.41	\$ 692.59	\$ -	34.63%
01-40-470-501411	Sanitation -560 Magnolia Ave	\$ 5,500.00	\$ 574.87	\$ 4,190.21	\$ 1,309.79	\$ -	23.81%
01-40-470-501461	Sanitation -815 E 12th Ave	\$ 7,700.00	\$ 1,077.01	\$ 5,817.49	\$ 1,882.51	\$ -	24.45%
01-40-470-501471	Sanitation -11083 Cherry Ave	\$ 8,500.00	\$ 732.64	\$ 3,526.33	\$ 4,973.67	\$ -	58.51%
01-40-470-501481	Sanitation - 39500 Brookside	\$ 8,000.00	\$ 1,029.08	\$ 4,860.60	\$ 3,139.40	\$ -	39.24%
01-40-470-501600	Property Maintenance & Repairs	\$ 4,000.00	\$ 101.09	\$ 101.09	\$ 3,898.91	\$ -	97.47%
01-40-470-501611	Maint & Repair-560 Magnolia	\$ 66,000.00	\$ 1,482.40	\$ 24,884.66	\$ 41,115.34	\$ -	62.30%
01-40-470-501621	Maint & Repair-12303 Oak Glen	\$ 30,000.00	\$ -	\$ 69.52	\$ 29,930.48	\$ -	99.77%
01-40-470-501631	Maint & Repair-13695 Oak Glen	\$ 6,000.00	\$ 1,620.00	\$ 3,337.18	\$ 2,662.82	\$ -	44.38%
01-40-470-501641	Maint & Repair-13697 Oak Glen	\$ 7,000.00	\$ 407.00	\$ 2,920.47	\$ 4,079.53	\$ -	58.28%
01-40-470-501651	Maint & Repair-9781 Avenida	\$ 7,000.00	\$ 110.00	\$ 1,430.94	\$ 5,569.06	\$ -	79.56%
01-40-470-501661	Maint & Repair-815 E 12th St	\$ 44,000.00	\$ 143.99	\$ 13,027.49	\$ 30,972.51	\$ 4,273.38	60.68%
01-40-470-501671	Maint & Repair-851 E 6th St	\$ 5,000.00	\$ 469.90	\$ 4,484.31	\$ 515.69	\$ -	10.31%
01-40-470-501681	Maint & Repair-39500 Brookside	\$ 5,000.00	\$ 1,167.77	\$ 2,676.30	\$ 2,323.70	\$ -	46.47%
01-40-470-501691	Maint & Repair-Buildings(Gen)	\$ 80,000.00	\$ 2,362.52	\$ 7,977.86	\$ 72,022.14	\$ -	90.03%
01-40-470-510001	Auto/Fuel	\$ 160,000.00	\$ 7,808.21	\$ 120,060.66	\$ 39,939.34	\$ -	24.96%
01-40-470-510002	CIP Related Fuel	\$ (10,000.00)	\$ -	\$ -	\$ (10,000.00)	\$ -	100.00%
01-40-470-520011	Maint & Repair-Safety Equip	\$ 18,000.00	\$ 7,021.89	\$ 8,499.61	\$ 9,500.39	\$ -	52.78%
01-40-470-520031	Maint & Repair-General Equip	\$ 68,000.00	\$ 418.82	\$ 62,873.84	\$ 5,126.16	\$ -	7.54%
01-40-470-520041	Maintenance & Repair-Fleet	\$ 72,000.00	\$ 5,249.28	\$ 71,745.35	\$ 254.65	\$ -	0.35%
01-40-470-520051	Maintenance & Repair-Paving	\$ 120,000.00	\$ -	\$ 77,709.76	\$ 42,290.24	\$ -	35.24%
01-40-470-520053	Maint & Repair-Paving-Beaumont	\$ 400,000.00	\$ 61,083.45	\$ 130,668.25	\$ 269,331.75	\$ -	67.33%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-40-470-540052	Encroachment Permits	\$ 40,000.00	\$ -	\$ 8,488.33	\$ 31,511.67	\$ -	78.78%
	OPERATIONS Materials & Supplies	\$ 5,000,700.00	\$ 166,291.52	\$ 3,478,866.34	\$ 1,521,833.66	\$ 7,441.96	30.28%
410	Source of Supply Services						
01-40-410-500501	State Project Water Purchases	\$ 5,586,299.00	\$ 257,754.00	\$ 3,238,284.00	\$ 2,348,015.00	\$ -	42.03%
01-40-410-540084	Regulations Mandates & Tariffs	\$ 150,000.00	\$ 707.00	\$ 74,135.73	\$ 75,864.27	\$ -	50.58%
430	Cross-Connection/Non-Potable Water Services						
01-40-430-550051	Advertising/Legal Notices	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
440	Transmission & Distribution Services						
01-40-440-550051	Advertising/Legal Notices	\$ 5,000.00	\$ -	\$ 1,139.20	\$ 3,860.80	\$ -	77.22%
01-40-440-500190	Temporary Labor	\$ 40,000.00	\$ 4,380.20	\$ 24,250.38	\$ 15,749.62	\$ -	39.37%
470	Maintenance & General Plant Services						
01-40-470-540030	Landscape Maintenance	\$ 82,000.00	\$ 5,040.00	\$ 23,777.95	\$ 58,222.05	\$ -	71.00%
01-40-470-540072	NCRF, Canyons, & Pond Maint	\$ 185,000.00	\$ 6,791.89	\$ 150,179.17	\$ 34,820.83	\$ -	18.82%
	OPERATIONS Services	\$ 6,048,799.00	\$ 274,673.09	\$ 3,511,766.43	\$ 2,537,032.57	\$ -	41.94%
Expense Total	OPERATIONS	\$ 15,279,499.00	\$ 701,980.70	\$ 9,958,518.46	\$ 5,320,980.54	\$ 7,441.96	34.78%
50	GENERAL						
01-50-510-500112	Stipend-Association Mtg Attend	\$ 1,000.00	\$ -	\$ 525.00	\$ 475.00	\$ -	47.50%
	Personnel	\$ 1,000.00	\$ -	\$ 525.00	\$ 475.00	\$ -	47.50%
01-50-510-502001	Rents/Leases	\$ 35,000.00	\$ 2,896.00	\$ 29,592.00	\$ 5,408.00	\$ -	15.45%
01-50-510-510031	Small Tools, Parts, & Maint	\$ 1,000.00	\$ -	\$ 536.24	\$ 463.76	\$ -	46.38%
01-50-510-540066	Property Damage and Theft	\$ 27,000.00	\$ 344.50	\$ 5,985.41	\$ 21,014.59	\$ -	77.83%
01-50-510-550040	General Supplies	\$ 18,000.00	\$ 375.39	\$ 8,104.19	\$ 9,895.81	\$ -	54.98%
01-50-510-550060	Public Ed/Community Outreach	\$ 12,500.00	\$ 800.85	\$ 6,070.79	\$ 6,429.21	\$ -	51.43%
01-50-510-550072	Miscellaneous Operating Exp	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	0.00%
01-50-510-550074	Disaster Prepared Ongoing Exp	\$ 11,000.00	\$ -	\$ 1,445.00	\$ 9,555.00	\$ -	86.86%
	General Materials & Supplies	\$ 105,500.00	\$ 4,416.74	\$ 51,733.63	\$ 52,766.37	\$ -	50.02%
01-50-510-550096	Beaumont Basin Watermaster	\$ 127,000.00	\$ 2,063.50	\$ 45,290.39	\$ 81,709.61	\$ -	64.34%
01-50-510-550097	SAW/PA Basin Monitoring Program	\$ 30,000.00	\$ 2,373.68	\$ 26,403.93	\$ 3,596.07	\$ -	11.99%
	General Services	\$ 157,000.00	\$ 4,437.18	\$ 71,694.32	\$ 85,305.68	\$ -	54.33%
Expense Total	GENERAL	\$ 263,500.00	\$ 8,853.92	\$ 123,952.95	\$ 138,547.05	\$ -	52.58%
Expense Total	ALL EXPENSES	\$ 25,436,199.00	\$ 1,376,973.09	\$ 17,539,841.38	\$ 7,895,357.62	\$ 8,745.50	31.01%



**Beaumont-Cherry Valley Water District
Board of Directors Regular Meeting
January 8, 2025**

Item 3b

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: November 30, 2024 Cash Balance and Investment Report

Staff Recommendation

Approve the November 30, 2024, Cash Balance and Investment Report.

Summary

Attached is the Cash and Investment Report as of November 30, 2024. The District's total invested cash and marketable securities have a market value of \$86,128,367.23.

Analysis

The attached reports include the following elements following 5045.17 Investment Reporting:

- a. Listing of individual securities held at the end of the reporting period;
- b. Cost and market value of all securities, including realized and unrealized market value gains or losses per GASB requirements;
- c. Average weighted yield to maturity of the portfolio;
- d. Listing of investment by maturity date;
- e. Percentage of the total portfolio, which each type of investment represents;
- f. Statement of compliance with Investment Policy, including an explanation of any compliance exceptions (CGC Section 53646); and
- g. Certification of sufficient liquidity to meet budgeted expenditures over the ensuing six months (CGC Section 53646)

Investments, in type, maturity, and percentage of the total portfolio, follow the existing Board approved investment policy.

The weighted average maturity (WAM) of the portfolio is 486 days. The maximum WAM allowed by the Investment Policy is 1,825 days. The current portfolio and expected revenue cash flow will be sufficient to meet budgeted expenditure requirements for the next six months and the foreseeable future.

Attachment(s)

1. November 30, 2024, Cash Balance and Investment Report
2. Local Agency Investment Fund November 2024 Statement
3. Chandler Asset Management Portfolio Summary as of November 30, 2024
4. Chandler Asset Management Statement of Compliance as of November 30, 2024
5. Chandler Asset Management Holdings Report as of November 30, 2024
6. Chandler Asset Management Income Earned Report as of November 30, 2024

Staff Report prepared by Melissa Rodriguez-Elizondo, Management Analyst II

3b - Attachment 1



**Beaumont-Cherry Valley Water District
Cash Balance & Investment Report ⁽¹⁾
As of November 30, 2024**

Account Name	Account Ending #	Balance	Cash Balance Per Account Prior Month Balance	Difference
Wells Fargo	4152	\$2,318,416.46	\$1,448,402.22	\$870,014.24
General		\$2,318,416.46	\$1,448,402.22	\$870,014.24
Total Cash		\$ 2,318,416.46	\$ 1,448,402.22	\$ 870,014.24

Investment Summary

Account Name	Market Value	Prior Month Balance	Difference	Actual % of Total	Rate	Current Period Income	Income Year-to- Date ⁽³⁾
Ca. State Treasurer's Office: Local Agency Investment Fund	\$43,889,106.89	\$43,889,106.89 ⁽⁴⁾	\$0.00	52%	4.43%	\$0.00	\$1,472,674.94
CalTRUST Short Term Fund	\$0.00	\$0.00	\$0.00	0%	4.68%	\$0.00	\$0.00
Chandler Investment Services	\$39,920,843.88 ⁽²⁾	\$39,769,499.94	\$151,343.94	48%	4.39%	\$112,692.81	\$1,383,721.30
Total Investments	\$83,809,950.77	\$83,658,606.83	\$151,343.94				\$2,856,396.24

Total Cash & Investments \$ 86,128,367.23 \$ 85,107,009.05 \$ 1,021,358.18

Account Name	Book Value	Prior Month Balance	Difference
Chandler Investment Services	\$39,675,008.69 ⁽²⁾	\$39,537,371.64	\$137,637.05
Book - MV	\$ (245,835.19)	\$ (232,128.30)	\$137,637.05

The investments above are in accordance with the District's investment policy. William Clayton, Finance Manager

BCVWD will be able to meet its cash flow obligations for the next 6 months. Sylvia Molina, Assistant Director of Finance and Administration

The investments above have been reviewed by the General Manager. Daniel K. Jagers, General Manager

(1) All investments held are compliance with the District's Investment Policy pertaining to maximum specified percentages of the District's portfolio, maturity, and par amount.
 (2) Market Value is the value of the investment if sold at the end of the period. Book Value is the value of the investment is held until maturity.
 (3) Income Year-to-Date is based on Income Earned for each reporting period in total prior to the application of bank fees.
 (4) Redemption of full investment March 2022.

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

December 04, 2024

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

BEAUMONT-CHERRY VALLEY WATER DISTRICT

TREASURER
P.O. BOX 2037
BEAUMONT, CA 92223

[Tran Type Definitions](#)

████████████████████
November 2024 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	43,889,106.89
Total Withdrawal:	0.00	Ending Balance:	43,889,106.89

PORTFOLIO SUMMARY



Beaumont-Cherry Valley Water District | [REDACTED] | As of November 30, 2024

Portfolio Characteristics

Average Modified Duration	1.77
Average Coupon	3.62%
Average Purchase YTM	4.10%
Average Market YTM	4.39%
Average Quality	AA
Average Final Maturity	2.10
Average Life	1.82

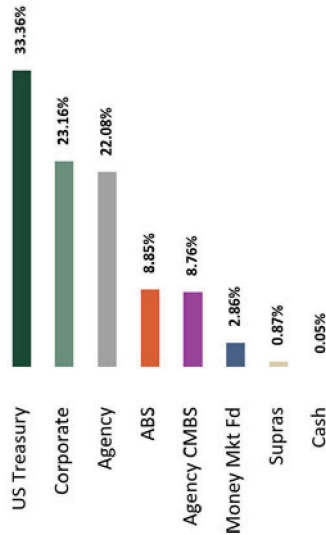
Account Summary

	Beg. Values as of 11/01/2024	End Values as of 11/30/2024
Market Value	39,515,672.88	39,673,954.82
Accrued Interest	253,827.06	246,889.06
Total Market Value	39,769,499.94	39,920,843.88
Income Earned	133,818.23	116,067.41
Cont/WD	0.00	0.00
Par	39,803,525.53	39,922,741.13
Book Value	39,537,371.64	39,675,008.69
Cost Value	39,171,952.19	39,323,672.14

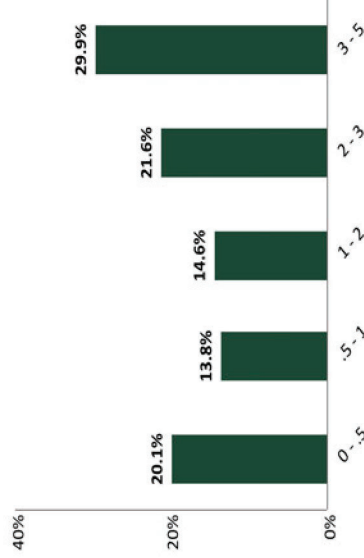
Top Issuers

United States	33.36%
Farm Credit System	13.05%
FHLMC	8.76%
Federal Home Loan Banks	7.81%
First American Govt Oblig fund	2.86%
FNMA	1.22%
Honda Auto Receivables Owner Trust	1.21%
PACCAR Inc	1.19%

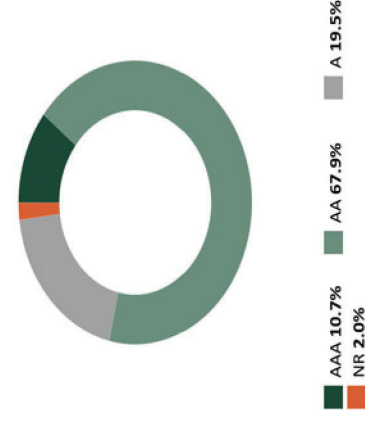
Sector Allocation



Maturity Distribution



Credit Quality



*See Footnote

Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (04/01/22)
Beaumont-Cherry Valley WD	0.39%	0.60%	4.31%	5.48%	4.65%	--	--	--	3.21%
Benchmark Return*	0.29%	0.51%	3.84%	5.00%	4.15%	--	--	--	2.50%

*Periods over 1 year are annualized.

Benchmark: ICE BofA 1-3 Year US Treasury Index Secondary Benchmark:

The credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch

Execution Time: 12/06/2024 04:03:52 PM

Chandler Asset Management | info@chandlerasset.com | www.chandlerasset.com | 800.317.4747

CONFIDENTIAL | 2

STATEMENT OF COMPLIANCE



BCVWD Consolidated | [REDACTED] | As of November 30, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
AGENCY MORTGAGE SECURITIES (CMOS)				
Max % (MV; ABS, CMO, & MBS)	20.0	8.3	Compliant	
Max Maturity (Years)	5.0	4.2	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
ASSET-BACKED SECURITIES (ABS)				
Max % (MV; ABS, CMO & MBS)	20.0	8.3	Compliant	
Max % Issuer (MV)	5.0	0.5	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
BANKERS' ACCEPTANCES				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A-1 by 1)	0.0	0.0	Compliant	
CERTIFICATE OF DEPOSIT PLACEMENT SERVICE (CDARS)				
Max % (MV)	50.0	0.0	Compliant	
COLLATERALIZED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)				
Max % Issuer (MV)	5.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	270	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
CORPORATE MEDIUM TERM NOTES				
Max % (MV)	30.0	11.0	Compliant	
Max % Issuer (MV)	5.0	0.6	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
FEDERAL AGENCIES				
Max % (MV)	100.0	10.4	Compliant	
Max Maturity (Years)	5	3	Compliant	
LOCAL GOVERNMENT INVESTMENT POOL (LGIP)				
Min Rating (AA- by 1)	0.0	0.0	Compliant	

STATEMENT OF COMPLIANCE



BCVWD Consolidated | [REDACTED] | As of November 30, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	20.0	1.4	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
MORTGAGE-BACKED SECURITIES (NON-AGENCY)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
MUNICIPAL SECURITIES (CA, OTHER STATES)				
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
REPURCHASE AGREEMENTS				
Max % (MV)	10.0	0.0	Compliant	
Max Maturity (Years)	1.0	0.0	Compliant	
REVERSE REPURCHASE AGREEMENTS				
Max % (MV)	20.0	0.0	Compliant	
Max Maturity (Days)	92.0	0.0	Compliant	
SUPRANATIONAL OBLIGATIONS				
Max % (MV)	30.0	0.4	Compliant	
Max % Issuer (MV)	5.0	0.4	Compliant	
Max Maturity (Years)	5	3	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	15.8	Compliant	
Max Maturity (Years)	5	4	Compliant	

HOLDINGS REPORT



Beaumont-Cherry Valley Water District | [REDACTED] | As of November 30, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
ABS									
05593AAC3	BMWLT 2023-1 A3 5.16 11/25/2025	18,197.47	02/07/2023 5.43%	18,197.03 18,197.31	100.08 4.63%	18,212.02 15.65	0.05% 14.71	Aaa/AAA NA	0.99 0.14
47789QAC4	JDOT 2021-B A3 0.52 03/16/2026	17,934.06	05/02/2022 3.81%	16,995.33 17,644.49	99.24 5.06%	17,797.39 4.14	0.04% 152.91	Aaa/NA AAA	1.29 0.17
89238JAC9	TAOT 2021-D A3 0.71 04/15/2026	8,475.38	12/14/2022 5.27%	7,981.76 8,273.86	99.07 5.14%	8,396.80 2.67	0.02% 122.94	NA/AAA AAA	1.37 0.21
43815PAC3	HAROT 2022-2 A3 3.73 07/20/2026	28,805.18	08/15/2022 3.87%	28,803.47 28,804.55	99.56 4.75%	28,678.77 38.80	0.07% (125.78)	NA/AAA AAA	1.64 0.44
89238FAD5	TAOT 2022-B A3 2.93 09/15/2026	93,906.03	-- 3.31%	93,240.65 93,651.47	99.27 4.84%	93,224.65 122.29	0.23% (426.82)	Aaa/AAA NA	1.79 0.38
362585AC5	GMCAR 2022-2 A3 3.1 02/16/2027	20,207.69	04/05/2022 3.16%	20,203.46 20,206.17	99.27 4.79%	20,060.32 26.10	0.05% (145.85)	Aaa/AAA NA	2.21 0.43
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	74,612.59	07/12/2022 3.77%	74,605.47 74,609.59	99.39 4.94%	74,154.77 124.02	0.19% (454.82)	Aaa/NA AAA	2.21 0.52
05611UAD5	BMWLT 2024-1 A3 4.98 03/25/2027	300,000.00	06/20/2024 5.40%	298,406.25 298,664.23	100.55 4.55%	301,657.77 249.00	0.76% 2,993.54	Aaa/AAA NA	2.31 1.15
89231CAD9	TAOT 2022-C A3 3.76 04/15/2027	106,509.99	08/08/2022 3.80%	106,492.20 106,501.27	99.48 4.72%	105,950.91 177.99	0.27% (550.36)	NA/AAA AAA	2.37 0.57
36265WAD5	GMCAR 2022-3 A3 3.64 04/16/2027	35,899.43	07/06/2022 3.93%	35,899.18 35,899.33	99.48 4.87%	35,712.60 54.45	0.09% (186.73)	Aaa/NA AAA	2.38 0.43
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	50,000.00	02/16/2023 5.09%	49,990.71 49,994.67	100.26 4.71%	50,131.61 70.00	0.13% 136.94	Aaa/NA AAA	2.39 0.69
02582JIT8	AMXCA 2022-2 A 3.39 05/17/2027	235,000.00	05/17/2022 3.42%	234,948.02 234,988.62	99.44 4.69%	233,683.65 354.07	0.59% (1,304.97)	NA/AAA AAA	0.45 0.44
47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	168,226.51	10/12/2022 3.29%	168,213.45 168,219.79	100.23 4.79%	168,607.44 380.57	0.42% 387.65	Aaa/NA AAA	2.54 0.63
36269WAD1	GMALT 2024-2 A3 5.39 07/20/2027	140,000.00	05/07/2024 5.85%	139,991.87 139,993.27	101.09 4.63%	141,523.77 230.57	0.36% 1,530.51	NA/AAA AAA	2.64 1.33
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	108,747.80	01/18/2023 4.56%	108,734.75 108,739.78	99.89 4.71%	108,628.19 217.98	0.27% (111.59)	NA/AAA AAA	2.96 0.71
437918AC9	HAROT 2024-1 A3 5.21 08/15/2028	290,000.00	02/13/2024 5.27%	289,987.39 289,989.58	101.05 4.55%	293,045.81 671.51	0.74% 3,056.23	Aaa/AAA NA	3.71 1.46
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	410,000.00	09/07/2023 5.17%	409,886.35 409,913.91	101.24 4.48%	415,084.45 940.27	1.05% 5,170.54	NR/AAA AAA	3.79 1.67

HOLDINGS REPORT



Beaumont-Cherry Valley Water District | As of November 30, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
47800RAD5	JDOT 2024 A3 4.96 11/15/2028	95,000.00	03/11/2024 5.12%	94,994.68 94,995.48	100.91 4.40%	95,864.02 209.42	0.24% 868.53	Aaa/NA AAA	3.96 1.48
437930AC4	HONDO-242-A3 5.27 11/20/2028	105,000.00	05/14/2024 5.27%	104,987.24 104,988.75	101.34 4.53%	106,402.21 199.82	0.27% 1,413.47	NA/AAA AAA	3.97 1.66
448973AD9	HART 2024-A A3 4.99 02/15/2029	155,000.00	03/11/2024 5.05%	154,965.82 154,970.70	100.79 4.58%	156,231.58 343.76	0.39% 1,260.88	NA/AAA AAA	4.21 1.72
096919AD7	BMWOT 2024-A A3 5.18 02/26/2029	375,000.00	-- 5.24%	377,153.11 377,137.92	101.30 4.44%	379,877.59 323.75	0.96% 2,739.67	Aaa/AAA NA	4.24 1.62
47786WAD2	JDOT 2024-B A3 5.2 03/15/2029	100,000.00	06/11/2024 5.26%	99,980.45 99,982.32	101.53 4.43%	101,532.46 231.11	0.26% 1,550.14	Aaa/NA AAA	4.29 1.84
05522RDJ4	BACCT 2024-1 A 4.93 05/15/2029	195,000.00	06/06/2024 4.93%	194,989.06 194,990.14	101.18 4.46%	197,296.24 427.27	0.50% 2,306.10	Aaa/AAA NA	4.45 2.26
89239TAD4	TAOT 2024-D A3 4.4 06/15/2029	125,000.00	10/10/2024 4.44%	124,993.03 124,993.21	99.96 4.46%	124,945.94 244.44	0.31% (47.28)	Aaa/AAA NA	4.54 2.20
34535VAD6	FORDO 2024-D 4.61 08/15/2029	235,000.00	11/19/2024 4.66%	234,992.46 234,992.50	100.33 4.51%	235,764.97 270.84	0.59% 772.47	Aaa/NA AAA	4.71 2.21
Total ABS		3,491,522.14	4.77%	3,489,633.19 3,491,342.88	100.60 4.57%	3,512,465.93 5,930.49	8.85% 21,123.05	Aaa/AAA AAA	3.30 1.36
AGENCY									
3130AQM1	FEDERAL HOME LOAN BANKS 1.25 01/27/2025	150,000.00	04/18/2022 2.73%	144,043.95 149,665.19	99.48 4.66%	149,218.70 645.83	0.38% (446.49)	Aaa/AA+ AA+	0.16 0.15
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	500,000.00	06/22/2022 3.24%	456,750.00 490,036.45	97.14 4.40%	485,696.57 500.00	1.22% (4,339.89)	Aaa/AA+ AA+	0.73 0.71
3133EPW68	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 01/22/2026	600,000.00	01/24/2024 4.40%	596,940.00 598,247.23	99.79 4.31%	598,753.11 8,868.75	1.51% 505.88	Aaa/AA+ AA+	1.15 1.09
3133EPB13	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 02/23/2026	725,000.00	02/21/2023 4.50%	722,426.25 723,945.61	100.08 4.30%	725,590.99 8,634.55	1.83% 1,645.38	Aaa/AA+ AA+	1.23 1.17
3130ALEM2	FEDERAL HOME LOAN BANKS 0.79 02/25/2026	400,000.00	05/12/2022 2.93%	369,200.00 389,963.29	95.72 4.40%	382,869.59 842.67	0.97% (7,093.70)	Aaa/AA+ AA+	1.24 1.20
3133EPCF0	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/02/2026	750,000.00	03/23/2023 3.97%	760,837.50 754,601.40	100.24 4.30%	751,766.04 8,343.75	1.89% (2,835.36)	Aaa/AA+ AA+	1.25 1.19
3130AXU63	FEDERAL HOME LOAN BANKS 4.625 11/17/2026	475,000.00	12/18/2023 4.23%	480,111.00 478,439.36	101.01 4.08%	479,777.14 854.34	1.21% 1,337.78	Aaa/AA+ AA+	1.96 1.85

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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
3133EPK79	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 12/07/2026	475,000.00	12/18/2023 4.22%	476,961.75 476,331.96	100.22 4.26%	476,059.86 10,044.27	1.20% (272.10)	Aaa/AA+ AA+	2.02 1.87
3130A9YY1	FEDERAL HOME LOAN BANKS 2.125 12/11/2026	900,000.00	11/28/2023 4.60%	837,477.00 858,242.76	95.43 4.51%	858,857.01 9,031.25	2.16% 614.25	Aaa/AA+ AA+	2.03 1.93
3133EP6K6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/26/2027	750,000.00	03/25/2024 4.45%	751,087.50 750,839.21	100.62 4.21%	754,633.22 6,093.75	1.90% 3,794.00	Aaa/AA+ AA+	2.32 2.16
3130B0TY5	FEDERAL HOME LOAN BANKS 4.75 04/09/2027	465,000.00	04/10/2024 4.85%	463,772.40 464,035.22	101.47 4.08%	471,852.51 3,190.42	1.19% 7,817.30	Aaa/AA+ AA+	2.36 2.20
3133EPBM6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 08/23/2027	750,000.00	02/21/2023 4.26%	745,935.00 747,536.74	99.80 4.20%	748,477.87 8,421.88	1.89% 941.13	Aaa/AA+ AA+	2.73 2.52
3133EPGW9	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.875 04/25/2028	800,000.00	04/24/2023 3.76%	804,016.00 802,727.89	99.01 4.19%	792,062.73 3,100.00	2.00% (10,665.16)	Aaa/AA+ AA+	3.40 3.14
3133EPUN3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/28/2028	325,000.00	08/28/2023 4.47%	325,289.25 325,216.38	101.09 4.18%	328,536.48 3,778.13	0.83% 3,320.09	Aaa/AA+ AA+	3.74 3.38
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	750,000.00	09/12/2023 4.49%	746,200.50 747,126.90	100.76 4.15%	755,730.14 7,565.10	1.90% 8,603.24	Aaa/AA+ AA+	3.77 3.41
Total Agency		8,815,000.00	4.18%	8,681,048.10 8,756,955.60	99.41 4.27%	8,759,881.96 79,914.68	22.08% 2,926.37	Aaa/AA+ AA+	2.14 1.98
AGENCY CMBS									
3137BFXT3	FHMS K-042 A2 2.67 12/25/2024	36,420.11	06/22/2022 3.47%	35,697.40 36,420.11	99.67 4.87%	36,299.01 81.03	0.09% (121.10)	Aaa/AA+ AA+	0.07 0.07
3137BHXY1	FHMS K-044 A2 2.811 01/25/2025	268,208.04	06/16/2022 3.71%	262,047.63 268,001.36	99.57 4.49%	267,062.65 628.28	0.67% (938.70)	Aaa/AA+ AAA	0.15 0.14
3137F4WZ1	FHMS K-731 A2 3.6 02/25/2025	220,966.70	05/03/2022 3.03%	223,487.10 221,112.79	99.58 4.90%	220,033.80 662.90	0.55% (1,078.99)	Aaa/AA+ AAA	0.24 0.14
3137BM7C4	FHMS K-051 A2 3.308 09/25/2025	387,659.65	05/18/2022 3.07%	389,628.24 388,110.27	98.90 4.62%	383,393.69 1,068.65	0.97% (4,716.58)	Aaa/AA+ AAA	0.82 0.69
3137BNGT5	FHMS K-054 A2 2.745 01/25/2026	350,000.00	12/15/2022 4.28%	334,742.19 344,546.85	98.03 4.59%	343,106.54 800.63	0.86% (1,440.31)	Aaa/AA+ AAA	1.15 0.99
3137FOXJ7	FHMS K-737 A2 2.525 10/25/2026	250,000.00	12/12/2023 4.77%	235,546.88 240,529.74	96.56 4.50%	241,405.68 526.04	0.61% 875.94	Aaa/AA+ AAA	1.90 1.69

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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
3137BTUM1	FHMS K-061 A2 3.347 11/25/2026	537,388.68	04/23/2024 5.17%	514,528.68 519,976.27	97.72 4.54%	525,147.50 1,498.87	1.32% 5,171.23	Aaa/AA+ AAA	1.99 1.78
3137F2LJ3	FHMS K-066 A2 3.117 06/25/2027	350,000.00	04/18/2024 5.06%	330,654.30 334,441.55	96.83 4.45%	338,893.21 909.13	0.85% 4,451.65	Aaa/AA+ AAA	2.57 2.29
3137FBX3	FHMS K-068 A2 3.244 08/25/2027	600,000.00	10/27/2023 5.24%	559,078.13 570,936.51	96.90 4.44%	581,392.14 1,622.00	1.47% 10,455.63	Aaa/AA+ AA+	2.73 2.50
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	130,000.00	07/10/2023 4.67%	123,083.59 125,230.94	96.82 4.43%	125,861.62 362.92	0.32% 630.68	Aaa/AA+ AAA	3.15 2.83
3137H5YC5	FHMS K-748 A2 2.26 01/25/2029	450,000.00	09/24/2024 3.79%	422,912.11 424,042.95	91.82 4.47%	413,177.00 847.50	1.04% (10,865.95)	Aaa/AA+ AAA	4.15 3.79
Total Agency CMBS		3,580,643.19	4.38%	3,431,406.24 3,473,349.34	97.12 4.53%	3,475,772.84 9,007.94	8.76% 2,423.50	Aaa/AA+ AAA	1.98 1.77
CASH									
CCYUSD	Receivable	19,019.61	-- 0.00%	19,019.61 19,019.61	1.00 0.00%	19,019.61 0.00	0.05% 0.00	Aaa/AAA AAA	0.00 0.00
Total Cash		19,019.61	0.00%	19,019.61 19,019.61	1.00 0.00%	19,019.61 0.00	0.05% 0.00	Aaa/AAA AAA	0.00 0.00
CORPORATE									
89236TJT3	TOYOTA MOTOR CREDIT CORP 1.45 01/13/2025	150,000.00	04/18/2022 2.99%	143,931.00 149,738.77	99.62 4.82%	149,423.38 833.75	0.38% (315.39)	A1/A+ A+	0.12 0.11
00440EAS6	CHUBB INA HOLDINGS LLC 3.15 03/15/2025	450,000.00	-- 3.67%	443,992.50 449,370.41	99.50 4.88%	447,757.49 2,992.50	1.13% (1,612.92)	A2/A A	0.29 0.28
69371RR73	PACCAR FINANCIAL CORP 2.85 04/07/2025	120,000.00	03/31/2022 2.86%	119,968.80 119,996.39	99.36 4.71%	119,228.37 513.00	0.30% (768.02)	A1/A+ NA	0.35 0.34
023135CE4	AMAZON.COM INC 3.0 04/13/2025	450,000.00	-- 3.21%	447,451.25 449,662.62	99.40 4.66%	447,295.46 1,800.00	1.13% (2,367.16)	A1/AA AA-	0.37 0.36
78016EZ59	ROYAL BANK OF CANADA 3.375 04/14/2025	400,000.00	-- 3.64%	397,033.20 399,630.28	99.52 4.68%	398,085.38 1,762.50	1.00% (1,544.90)	A1/A AA-	0.37 0.36
06406RBC0	BANK OF NEW YORK MELLON CORP 3.35 04/25/2025	400,000.00	-- 3.27%	400,918.40 400,098.10	99.41 4.84%	397,644.38 1,340.00	1.00% (2,453.73)	Aa3/A AA-	0.40 0.39
808513AX3	CHARLES SCHWAB CORP 3.85 05/21/2025	450,000.00	06/22/2022 3.80%	450,561.98 450,061.75	99.54 4.85%	447,922.69 481.25	1.13% (2,139.06)	A2/A- A	0.47 0.46

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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
63743HFE7	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 3.45 06/15/2025	60,000.00	04/27/2022 3.46%	59,983.80 59,997.21	99.28 4.83%	59,566.90 954.50	0.15% (430.31)	A2/A- A	0.54 0.52
26442UAA2	DUKE ENERGY PROGRESS LLC 3.25 08/15/2025	400,000.00	-- 3.26%	399,859.00 399,956.89	99.02 4.68%	396,084.14 3,827.78	1.00% (3,872.75)	Aa3/A WR	0.71 0.68
89236TKF1	TOYOTA MOTOR CREDIT CORP 3.65 08/18/2025	180,000.00	08/15/2022 3.68%	179,838.00 179,961.57	99.38 4.54%	178,881.35 1,879.75	0.45% (1,080.22)	A1/A+ A+	0.71 0.69
931142EW9	WALMART INC 3.9 09/09/2025	100,000.00	09/06/2022 3.92%	99,930.00 99,981.99	99.61 4.42%	99,607.63 888.33	0.25% (374.36)	Aa2/AA AA	0.77 0.74
437076CR1	HOME DEPOT INC 4.0 09/15/2025	450,000.00	09/14/2022 4.11%	448,560.00 449,620.22	99.60 4.51%	448,221.63 3,800.00	1.13% (1,398.59)	A2/A A	0.79 0.76
63743HFF4	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.45 10/30/2025	145,000.00	10/20/2022 5.50%	144,805.70 144,940.91	100.82 4.52%	146,183.50 680.49	0.37% 1,242.59	A2/A- A	0.91 0.88
756109BE3	REALTY INCOME CORP 4.625 11/01/2025	400,000.00	09/20/2022 4.64%	399,764.00 399,930.40	99.89 4.75%	399,543.77 1,541.67	1.01% (386.63)	A3/A- NA	0.92 0.88
637432NG6	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 3.25 11/01/2025	60,000.00	04/14/2022 3.31%	59,880.00 59,968.89	98.80 4.60%	59,279.68 162.50	0.15% (689.20)	A1/A- A+	0.92 0.89
14913R3B1	CATERPILLAR FINANCIAL SERVICES CORP 4.8 01/06/2026	370,000.00	01/20/2023 4.35%	374,554.70 371,694.28	100.38 4.44%	371,389.25 7,153.33	0.94% (305.03)	A2/A A+	1.10 1.04
69371RS56	PACCAR FINANCIAL CORP 5.05 08/10/2026	350,000.00	12/18/2023 4.56%	354,242.00 352,715.06	100.98 4.44%	353,431.04 5,449.79	0.89% 715.99	A1/A+ NA	1.69 1.58
713448FW3	PEPSICO INC 5.125 11/10/2026	150,000.00	11/08/2023 5.13%	149,959.50 149,973.80	101.39 4.37%	152,087.96 448.44	0.38% 2,114.16	A1/A+ NA	1.94 1.75
17275RBQ4	CISCO SYSTEMS INC 4.8 02/26/2027	455,000.00	-- 4.82%	454,803.50 454,853.00	100.94 4.35%	459,266.84 5,763.33	1.16% 4,413.84	A1/AA- NA	2.24 2.00
857477CL5	STATE STREET CORP 4.993 03/18/2027	440,000.00	03/13/2024 4.99%	440,000.00 440,000.00	101.08 4.49%	444,762.67 4,454.87	1.12% 4,762.67	Aa3/A AA-	2.30 2.05
89115A2W1	TORONTO-DOMINION BANK 4.98 04/05/2027	415,000.00	03/26/2024 4.98%	415,000.00 415,000.00	100.78 4.62%	418,229.22 3,214.87	1.05% 3,229.22	A2/A- AA-	2.34 2.17
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	450,000.00	-- 3.99%	450,269.40 450,133.51	99.02 4.43%	445,607.12 1,050.00	1.12% (4,526.39)	A2/A+ A+	2.44 2.29
91324PEG3	UNITEDHEALTH GROUP INC 3.7 05/15/2027	115,000.00	05/17/2022 3.69%	115,055.80 115,027.74	98.39 4.40%	113,148.17 189.11	0.29% (1,879.57)	A2/A+ A	2.45 2.31

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09290DAH4	BLACKROCK INC 4.6 07/26/2027	450,000.00	07/18/2024 4.57%	450,387.00 450,340.49	100.70 4.32%	453,143.33 7,187.50	1.14% 2,802.84	Aa3/AA- NA	2.65 2.36
341081GN1	FLORIDA POWER & LIGHT CO 4.4 05/15/2028	450,000.00	05/23/2023 4.59%	446,175.00 447,345.45	99.80 4.46%	449,095.44 880.00	1.13% 1,750.00	Aa2/A+ AA-	3.46 3.16
58933YBH7	MERCK & CO INC 4.05 05/17/2028	110,000.00	05/08/2023 4.07%	109,910.90 109,938.41	99.41 4.24%	109,345.86 173.25	0.28% (592.55)	A1/A+ NA	3.46 3.19
61690U8E3	MORGAN STANLEY BANK NA 4.968 07/14/2028	450,000.00	07/17/2024 4.97%	450,000.00 450,000.00	100.54 4.95%	452,434.13 8,197.20	1.14% 2,434.13	Aa3/A+ AA-	3.62 2.39
713448FX1	PEPSICO INC 4.5 07/17/2029	300,000.00	07/16/2024 4.52%	299,694.00 299,716.96	100.71 4.33%	302,131.37 5,025.00	0.76% 2,414.41	A1/A+ NA	4.63 4.01
532457CQ9	ELI LILLY AND CO 4.2 08/14/2029	475,000.00	08/12/2024 4.22%	474,534.50 474,562.29	99.11 4.41%	470,790.71 5,929.58	1.19% (3,771.58)	A1/A+ NA	4.70 4.17
Total Corporate		9,195,000.00	4.18%	9,181,063.93 9,194,217.38	99.95 4.58%	9,189,588.86 78,574.29	23.16% (4,628.52)	A1/A A+	1.78 1.58

MONEY MARKET FUND

31846V203	FIRST AMER:GVT OBLG Y	1,136,556.19	-- 4.26%	1,136,556.19 1,136,556.19	1.00 4.26%	1,136,556.19 0.00	2.86% 0.00	Aaa/ AAAmm AAA	0.00 0.00
Total Money Market Fund		1,136,556.19	4.26%	1,136,556.19 1,136,556.19	1.00 4.26%	1,136,556.19 0.00	2.86% 0.00	Aaa/ AAAmm AAA	0.00 0.00

SUPRANATIONAL

45950KDD9	INTERNATIONAL FINANCE CORP 4.5 07/13/2028	340,000.00	07/06/2023 4.53%	339,622.60 339,727.33	101.13 4.16%	343,857.78 5,865.00	0.87% 4,130.45	Aaa/AAA NA	3.62 3.25
Total Supranational		340,000.00	4.53%	339,622.60 339,727.33	101.13 4.16%	343,857.78 5,865.00	0.87% 4,130.45	Aaa/AAA NA	3.62 3.25

US TREASURY

91282CDS7	UNITED STATES TREASURY 1.125 01/15/2025	775,000.00	-- 3.00%	737,794.93 773,280.26	99.59 4.59%	771,784.96 3,293.22	1.95% (1,495.30)	Aaa/AA+ AA+	0.13 0.12
91282CDZ1	UNITED STATES TREASURY 1.5 02/15/2025	750,000.00	-- 2.87%	723,125.00 747,941.51	99.39 4.51%	745,415.04 3,301.63	1.88% (2,526.47)	Aaa/AA+ AA+	0.21 0.20

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91282CED9	UNITED STATES TREASURY 1.75 03/15/2025	750,000.00	-- 2.92%	726,035.16 747,595.02	99.23 4.46%	744,246.09 2,791.78	1.88% (3,348.93)	Aaa/AA+ AA+	0.29 0.28
91282CEH0	UNITED STATES TREASURY 2.625 04/15/2025	500,000.00	06/28/2022 3.23%	491,933.59 498,933.43	99.35 4.39%	496,773.44 1,694.71	1.25% (2,160.00)	Aaa/AA+ AA+	0.37 0.36
91282XB1	UNITED STATES TREASURY 2.125 05/15/2025	750,000.00	-- 3.08%	729,971.68 746,901.62	98.97 4.44%	742,287.60 704.42	1.87% (4,614.02)	Aaa/AA+ AA+	0.45 0.44
91282CEU1	UNITED STATES TREASURY 2.875 06/15/2025	670,000.00	06/28/2022 3.22%	663,457.03 668,814.77	99.21 4.37%	664,734.22 8,894.43	1.68% (4,080.55)	Aaa/AA+ AA+	0.54 0.52
91282CAB7	UNITED STATES TREASURY 0.25 07/31/2025	800,000.00	-- 3.05%	732,058.59 785,810.01	97.30 4.43%	778,406.25 668.48	1.96% (7,403.76)	Aaa/AA+ AA+	0.67 0.65
91282CFP1	UNITED STATES TREASURY 4.25 10/15/2025	600,000.00	10/18/2022 4.45%	596,554.69 598,996.69	99.88 4.39%	599,273.44 3,292.58	1.51% 276.74	Aaa/AA+ AA+	0.87 0.84
91282CFW6	UNITED STATES TREASURY 4.5 11/15/2025	750,000.00	11/09/2022 4.55%	748,945.31 749,664.15	100.11 4.38%	750,837.89 1,491.71	1.89% 1,173.74	Aaa/AA+ AA+	0.96 0.92
91282CBT7	UNITED STATES TREASURY 0.75 03/31/2026	750,000.00	-- 2.95%	690,097.65 729,259.01	95.46 4.31%	715,957.04 958.10	1.80% (13,301.97)	Aaa/AA+ AA+	1.33 1.29
91282CFU0	UNITED STATES TREASURY 4.125 10/31/2027	1,000,000.00	09/15/2023 4.56%	983,867.19 988,586.90	100.04 4.11%	1,000,390.62 3,532.46	2.52% 11,803.72	Aaa/AA+ AA+	2.92 2.71
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	800,000.00	06/15/2023 3.96%	788,312.50 791,878.86	98.46 4.12%	787,718.75 4,939.56	1.99% (4,160.11)	Aaa/AA+ AA+	3.33 3.08
91282CHA2	UNITED STATES TREASURY 3.5 04/30/2028	475,000.00	-- 3.77%	469,363.29 470,984.49	98.04 4.12%	465,666.99 1,423.69	1.17% (5,317.50)	Aaa/AA+ AA+	3.42 3.17
91282CHK0	UNITED STATES TREASURY 4.0 06/30/2028	750,000.00	02/22/2024 4.37%	739,189.45 741,108.00	99.61 4.12%	747,099.61 12,554.35	1.88% 5,991.61	Aaa/AA+ AA+	3.58 3.25
91282CKD2	UNITED STATES TREASURY 4.25 02/28/2029	600,000.00	-- 4.35%	597,252.93 597,870.27	100.52 4.11%	603,140.63 6,480.66	1.52% 5,270.36	Aaa/AA+ AA+	4.25 3.81
91282CKP5	UNITED STATES TREASURY 4.625 04/30/2029	725,000.00	05/22/2024 4.45%	730,437.50 729,858.47	102.07 4.11%	739,981.44 2,871.46	1.87% 10,122.98	Aaa/AA+ AA+	4.41 3.95
91282CKT7	UNITED STATES TREASURY 4.5 05/31/2029	700,000.00	-- 4.11%	711,972.66 711,159.52	101.64 4.10%	711,457.03 86.54	1.79% 297.51	Aaa/AA+ AA+	4.50 4.04
91282CLK5	UNITED STATES TREASURY 3.625 08/31/2029	450,000.00	09/25/2024 3.51%	452,267.58 452,184.44	98.01 4.09%	441,035.15 4,145.72	1.11% (11,149.28)	Aaa/AA+ AA+	4.75 4.27
91282CLN9	UNITED STATES TREASURY 3.5 09/30/2029	750,000.00	10/25/2024 4.02%	732,685.55 733,012.96	97.41 4.09%	730,605.47 4,471.15	1.84% (2,407.50)	Aaa/AA+ AA+	4.83 4.36
Total US Treasury		13,345,000.00	3.72%	13,045,322.28 13,263,840.37	99.21 4.28%	13,236,811.64 67,596.67	33.36% (27,028.72)	Aaa/AA+ AA+	2.16 1.97

HOLDINGS REPORT



Beaumont-Cherry Valley Water District | [REDACTED] | As of November 30, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
		39,922,741.13	4.10%	39,323,672.14 39,675,008.69	96.52 4.39%	39,673,954.82 246,889.06	100.00% (1,053.87)	Aa2/AA AA	2.10 1.77
Total Portfolio									
Total Market Value + Accrued						39,920,843.88			

INCOME EARNED



Beaumont-Cherry Valley Water District | [REDACTED] | As of November 30, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret./Amort Income Earned	Total Income
CASH & EQUIVALENTS						
31846V203	FIRST AMER:GVT OBLG Y	1,136,556.19	560,668.57 1,008,221.05 (432,333.43) 1,136,556.19	0.00 1,013.37 0.00 1,013.37	0.00 0.00 0.00 1,013.37	1,013.37
CCYUSD	Receivable	19,019.61	1,013.37 0.00 0.00 19,019.61	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
Total Cash & Equivalents		1,155,575.80	561,681.94 1,008,221.05 (432,333.43) 1,155,575.80	0.00 1,013.37 0.00 1,013.37	0.00 0.00 0.00 1,013.37	1,013.37
FIXED INCOME						
0040EAS6	CHUBB INA HOLDINGS LLC 3.15 03/15/2025	450,000.00	449,188.80 0.00 0.00 449,370.41	1,811.25 0.00 2,992.50 1,181.25	181.61 0.00 181.61 1,362.86	1,362.86
023135CE4	AMAZON.COM INC 3.0 04/13/2025	450,000.00	449,586.52 0.00 0.00 449,662.62	675.00 0.00 1,800.00 1,125.00	92.32 (16.22) 76.10 1,201.10	1,201.10
02582JIR2	AMXCA 2021-1 A 0.9 11/15/2024	0.00	385,396.85 0.00 (386,000.00) 0.00	154.40 289.50 0.00 135.10	603.15 0.00 603.15 738.25	738.25
02582JIT8	AMXCA 2022-2 A 3.39 05/17/2027	235,000.00	234,986.55 0.00 0.00 234,988.62	354.07 663.88 354.07 663.88	2.07 0.00 2.07 665.95	665.95
05522RDJ4	BACCT 2024-1 A 4.93 05/15/2029	195,000.00	194,989.95 0.00 0.00 194,990.14	427.27 801.12 427.27 801.12	0.19 0.00 0.19 801.31	801.31

INCOME EARNED



Beaumont-Cherry Valley Water District | [REDACTED] | As of November 30, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret./Amort Income Earned	Total Income
05593AAC3	BMWILT 2023-1 A3 5.16 11/25/2025	02/07/2023 02/15/2023 18,197.47	24,460.13 0.00 (6,262.89) 18,197.31	21.04 105.18 15.65 99.79	0.07 0.00 0.07 99.86	99.86
05611UAD5	BMWILT 2024-1 A3 4.98 03/25/2027	06/20/2024 06/21/2024 300,000.00	298,616.75 0.00 0.00 298,664.23	249.00 1,245.00 249.00 1,245.00	47.48 0.00 47.48 1,292.48	1,292.48
06406RBC0	BANK OF NEW YORK MELLON CORP 3.35 04/25/2025	400,000.00	400,124.04 0.00 0.00 400,098.10	223.33 0.00 1,340.00 1,116.67	0.42 (26.35) (25.93) 1,090.73	1,090.73
09290DAH4	BLACKROCK INC 4.6 07/26/2027	07/18/2024 07/26/2024 450,000.00	450,351.39 0.00 0.00 450,340.49	5,462.50 0.00 7,187.50 1,725.00	0.00 (10.90) (10.90) 1,714.10	1,714.10
096919AD7	BMWOT 2024-A A3 5.18 02/26/2029	375,000.00	174,975.63 202,179.69 0.00 377,137.92	151.08 870.53 323.75 1,043.20	0.46 (17.87) (17.40) 1,025.79	1,025.79
14913R3B1	CATERPILLAR FINANCIAL SERVICES CORP 4.8 01/06/2026	01/20/2023 01/24/2023 370,000.00	371,821.04 0.00 0.00 371,694.28	5,673.33 0.00 7,153.33 1,480.00	0.00 (126.75) (126.75) 1,353.25	1,353.25
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	09/07/2023 09/15/2023 410,000.00	409,912.04 0.00 0.00 409,913.91	940.27 1,763.00 940.27 1,763.00	1.87 0.00 1.87 1,764.87	1,764.87
17275RBQ4	CISCO SYSTEMS INC 4.8 02/26/2027	02/26/2024 455,000.00	454,847.68 0.00 0.00 454,853.00	3,943.33 0.00 5,763.33 1,820.00	7.29 (1.97) 5.32 1,825.32	1,825.32
26442JAA2	DUKE ENERGY PROGRESS LLC 3.25 08/15/2025	400,000.00	399,953.60 0.00 0.00 399,956.89	2,744.44 0.00 3,827.78 1,083.33	8.15 (4.86) 3.29 1,086.63	1,086.63

INCOME EARNED



Beaumont-Cherry Valley Water District | As of November 30, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret./Amort Income Earned	Total Income
3130A9YY1	FEDERAL HOME LOAN BANKS 2.125 12/11/2026	11/28/2023 11/29/2023 900,000.00	856,549.90 0.00 0.00 858,242.76	7,437.50 0.00 9,031.25 1,593.75	1,692.86 0.00 1,692.86 3,286.61	3,286.61
3130ALEM2	FEDERAL HOME LOAN BANKS 0.79 02/25/2026	05/12/2022 05/13/2022 400,000.00	389,295.66 0.00 0.00 389,963.29	579.33 0.00 842.67 263.33	667.63 0.00 667.63 930.96	930.96
3130AQMR1	FEDERAL HOME LOAN BANKS 1.25 01/27/2025	04/18/2022 04/19/2022 150,000.00	149,488.98 0.00 0.00 149,665.19	489.58 0.00 645.83 156.25	176.21 0.00 176.21 332.46	332.46
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	09/12/2023 09/14/2023 750,000.00	747,064.31 0.00 0.00 747,126.90	4,830.73 0.00 7,565.10 2,734.38	62.59 0.00 62.59 2,796.97	2,796.97
3130AXU63	FEDERAL HOME LOAN BANKS 4.625 11/17/2026	12/18/2023 12/19/2023 475,000.00	478,583.46 0.00 0.00 478,439.36	10,007.99 10,984.38 854.34 1,830.73	0.00 (144.11) (144.11) 1,686.63	1,686.63
3130B0TY5	FEDERAL HOME LOAN BANKS 4.75 04/09/2027	04/10/2024 04/11/2024 465,000.00	464,001.52 0.00 0.00 464,035.22	1,349.79 0.00 3,190.42 1,840.63	33.69 0.00 33.69 1,874.32	1,874.32
3133EP6K6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/26/2027	03/25/2024 03/26/2024 750,000.00	750,869.01 0.00 0.00 750,839.21	3,281.25 0.00 6,093.75 2,812.50	0.00 (29.79) (29.79) 2,782.71	2,782.71
3133EPBJ3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 02/23/2026	02/21/2023 02/23/2023 725,000.00	723,875.16 0.00 0.00 723,945.61	5,991.32 0.00 8,634.55 2,643.23	70.45 0.00 70.45 2,713.68	2,713.68
3133EPBM6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 08/23/2027	02/21/2023 02/23/2023 750,000.00	747,462.47 0.00 0.00 747,536.74	5,843.75 0.00 8,421.88 2,578.13	74.27 0.00 74.27 2,652.39	2,652.39

INCOME EARNED



Beaumont-Cherry Valley Water District | [REDACTED] | As of November 30, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret./Amort Income Earned	Total Income
3133EPCF0	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/02/2026	03/23/2023 03/24/2023 750,000.00	754,904.12 0.00 0.00 754,601.40	5,531.25 0.00 8,343.75 2,812.50	0.00 (302.72) (302.72) 2,509.78	2,509.78
3133EPGW9	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.875 04/25/2028	04/24/2023 04/25/2023 800,000.00	802,793.83 0.00 0.00 802,727.89	516.67 0.00 3,100.00 2,583.33	0.00 (65.94) (65.94) 2,517.39	2,517.39
3133EPK79	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 12/07/2026	12/18/2023 12/19/2023 475,000.00	476,386.26 0.00 0.00 476,331.96	8,312.50 0.00 10,044.27 1,731.77	0.00 (54.29) (54.29) 1,677.48	1,677.48
3133EPUN3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/28/2028	08/28/2023 08/29/2023 325,000.00	325,221.14 0.00 0.00 325,216.38	2,559.38 0.00 3,778.13 1,218.75	0.00 (4.75) (4.75) 1,214.00	1,214.00
3133EPW68	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 01/22/2026	01/24/2024 01/25/2024 600,000.00	598,121.13 0.00 0.00 598,247.23	6,806.25 0.00 8,868.75 2,062.50	126.10 0.00 126.10 2,188.60	2,188.60
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	06/22/2022 06/23/2022 500,000.00	488,916.96 0.00 0.00 490,036.45	343.75 0.00 500.00 156.25	1,119.50 0.00 1,119.50 1,275.75	1,275.75
3137BFTX3	FHMS K-042 A2 2.67 12/25/2024	06/22/2022 06/27/2022 36,420.11	234,369.71 0.00 (198,106.83) 36,420.11	521.82 521.82 81.03 81.03	157.23 0.00 157.23 238.26	238.26
3137BHCY1	FHMS K-044 A2 2.811 01/25/2025	06/16/2022 06/22/2022 268,208.04	348,204.24 0.00 (80,525.00) 268,001.36	816.91 816.91 628.28 628.28	322.12 0.00 322.12 950.40	950.40
3137BM7C4	FHMS K-051 A2 3.308 09/25/2025	05/18/2022 05/23/2022 387,659.65	388,958.83 0.00 (798.19) 388,110.27	1,070.85 1,070.85 1,068.65 1,068.65	0.00 (50.37) (50.37) 1,018.28	1,018.28

INCOME EARNED



Beaumont-Cherry Valley Water District | [REDACTED] | As of November 30, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret./Amort Income Earned	Total Income
3137BNGT5	FHMS K-054 A2 2.745 01/25/2026	12/15/2022 12/20/2022 350,000.00	344,133.73 0.00 0.00 344,546.85	800.63 800.63 800.63 800.63	413.12 0.00 413.12 1,213.75	1,213.75
3137BTUM1	FHMS K-061 A2 3.347 11/25/2026	04/23/2024 04/26/2024 537,388.68	520,249.49 0.00 (1,055.11) 519,976.27	1,501.81 1,501.81 1,498.87 1,498.87	781.90 0.00 781.90 2,280.77	2,280.77
3137F2LJ3	FHMS K-066 A2 3.117 06/25/2027	04/18/2024 04/23/2024 350,000.00	333,929.76 0.00 0.00 334,441.55	909.13 909.13 909.13 909.13	511.79 0.00 511.79 1,420.92	1,420.92
3137F4WZ1	FHMS K-731 A2 3.6 02/25/2025	05/03/2022 05/06/2022 220,966.70	249,314.23 0.00 (28,103.19) 221,112.79	747.21 747.21 662.90 662.90	0.00 (98.26) (98.26) 564.64	564.64
3137FBX3	FHMS K-068 A2 3.244 08/25/2027	10/27/2023 10/31/2023 600,000.00	570,040.41 0.00 0.00 570,936.51	1,622.00 1,622.00 1,622.00 1,622.00	896.10 0.00 896.10 2,518.10	2,518.10
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	07/10/2023 07/13/2023 130,000.00	125,103.88 0.00 0.00 125,230.94	362.92 362.92 362.92 362.92	127.06 0.00 127.06 489.98	489.98
3137FOXJ7	FHMS K-737 A2 2.525 10/25/2026	12/12/2023 12/15/2023 250,000.00	240,105.06 0.00 0.00 240,529.74	526.04 526.04 526.04 526.04	424.68 0.00 424.68 950.72	950.72
3137H5YC5	FHMS K-748 A2 2.26 01/25/2029	09/24/2024 09/27/2024 450,000.00	423,521.02 0.00 0.00 424,042.95	847.50 847.50 847.50 847.50	521.92 0.00 521.92 1,369.42	1,369.42
341081GN1	FLORIDA POWER & LIGHT CO 4.4 05/15/2028	05/23/2023 05/25/2023 450,000.00	447,282.29 0.00 0.00 447,345.45	9,130.00 9,900.00 880.00 1,650.00	63.15 0.00 63.15 1,713.15	1,713.15

INCOME EARNED



Beaumont-Cherry Valley Water District | [REDACTED] | As of November 30, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret./Amort Income Earned	Total Income
34535VAD6	FORDO 2024-D 4.61 08/15/2029	11/19/2024 11/22/2024 235,000.00	0.00 234,992.46 0.00 234,992.50	0.00 0.00 270.84 270.84	0.04 0.00 0.04 270.88	270.88
362585AC5	GMCAR 2022-2 A3 3.1 02/16/2027	04/05/2022 04/13/2022 20,207.69	22,163.75 0.00 (1,957.79) 20,206.17	28.63 57.26 26.10 54.73	0.21 0.00 0.21 54.94	54.94
36265WAD5	GMCAR 2022-3 A3 3.64 04/16/2027	07/06/2022 07/13/2022 35,899.43	39,404.83 0.00 (3,505.51) 35,899.33	59.76 119.53 54.45 114.21	0.01 0.00 0.01 114.23	114.23
36269WAD1	GMALT 2024-2 A3 5.39 07/20/2027	05/07/2024 05/16/2024 140,000.00	139,993.06 0.00 0.00 139,993.27	230.57 628.83 230.57 628.83	0.21 0.00 0.21 629.04	629.04
437076CR1	HOME DEPOT INC 4.0 09/15/2025	09/14/2022 09/19/2022 450,000.00	449,580.66 0.00 0.00 449,620.22	2,300.00 0.00 3,800.00 1,500.00	39.56 0.00 39.56 1,539.56	1,539.56
437918AC9	HAROT 2024-1 A3 5.21 08/15/2028	02/13/2024 02/21/2024 290,000.00	289,989.35 0.00 0.00 289,989.58	671.51 1,259.08 671.51 1,259.08	0.23 0.00 0.23 1,259.31	1,259.31
437930AC4	HONDO-242-A3 5.27 11/20/2028	05/14/2024 05/21/2024 105,000.00	104,988.51 0.00 0.00 104,988.75	199.82 461.13 199.82 461.13	0.23 0.00 0.23 461.36	461.36
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	02/16/2023 02/24/2023 50,000.00	49,994.48 0.00 0.00 49,994.67	70.00 210.00 70.00 210.00	0.18 0.00 0.18 210.18	210.18
43815PAC3	HAROT 2022-2 A3 3.73 07/20/2026	08/15/2022 08/24/2022 28,805.18	31,847.24 0.00 (3,042.79) 28,804.55	42.90 98.99 38.80 94.89	0.10 0.00 0.10 94.99	94.99

INCOME EARNED



Beaumont-Cherry Valley Water District | As of November 30, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret./Amort Income Earned	Total Income
448973AD9	HART 2024-A A3 4.99 02/15/2029	03/11/2024 03/20/2024 155,000.00	154,970.13 0.00 0.00 154,970.70	343.76 644.54 343.76 644.54	0.57 0.00 0.57 645.11	645.11
44934KAC8	HART 2021-B A3 0.38 01/15/2026	05/19/2022 05/23/2022 0.00	620.39 0.00 (627.41) 0.00	0.11 0.20 0.00 0.09	7.01 0.00 7.01 7.11	7.11
45950KDD9	INTERNATIONAL FINANCE CORP 4.5 07/13/2028	07/06/2023 07/13/2023 340,000.00	339,721.13 0.00 0.00 339,727.33	4,590.00 0.00 5,865.00 1,275.00	6.20 0.00 6.20 1,281.20	1,281.20
47786WAD2	JDOT 2024-B A3 5.2 03/15/2029	06/11/2024 06/18/2024 100,000.00	99,981.99 0.00 0.00 99,982.32	231.11 433.33 231.11 433.33	0.34 0.00 0.34 433.67	433.67
47789QAC4	JDOT 2021-B A3 0.52 03/16/2026	05/02/2022 05/03/2022 17,934.06	22,013.54 0.00 (4,464.22) 17,644.49	5.18 9.71 4.14 8.68	95.17 0.00 95.17 103.85	103.85
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	07/12/2022 07/20/2022 74,612.59	81,343.83 0.00 (6,734.64) 74,609.59	135.22 253.53 124.02 242.34	0.39 0.00 0.39 242.73	242.73
47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	10/12/2022 10/19/2022 168,226.51	179,655.72 0.00 (11,436.62) 168,219.79	406.44 762.07 380.57 736.20	0.69 0.00 0.69 736.89	736.89
47800RAD5	JDOT 2024 A3 4.96 11/15/2028	03/11/2024 03/19/2024 95,000.00	94,995.39 0.00 0.00 94,995.48	209.42 392.67 209.42 392.67	0.09 0.00 0.09 392.76	392.76
532457CQ9	ELI LILLY AND CO 4.2 08/14/2029	08/12/2024 08/14/2024 475,000.00	474,554.64 0.00 0.00 474,562.29	4,267.08 0.00 5,929.58 1,662.50	7.65 0.00 7.65 1,670.15	1,670.15

INCOME EARNED



Beaumont-Cherry Valley Water District | [REDACTED] | As of November 30, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret./Amort Income Earned	Total Income
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	01/18/2023 01/25/2023 108,747.80	115,934.11 0.00 (7,195.10) 108,739.78	232.40 435.75 217.98 421.33	0.77 0.00 0.77 422.10	422.10
58933YBH7	MERCK & CO INC 4.05 05/17/2028	05/08/2023 05/17/2023 110,000.00	109,936.94 0.00 0.00 109,938.41	2,029.50 2,227.50 173.25 371.25	1.46 0.00 1.46 372.71	372.71
61690U8E3	MORGAN STANLEY BANK NA 4.968 07/14/2028	07/17/2024 07/19/2024 450,000.00	450,000.00 0.00 0.00 450,000.00	6,334.20 0.00 8,197.20 1,863.00	0.00 0.00 0.00 1,863.00	1,863.00
637432NG6	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 3.25 11/01/2025	04/14/2022 04/19/2022 60,000.00	59,966.10 0.00 0.00 59,968.89	975.00 975.00 162.50 162.50	2.79 0.00 2.79 165.29	165.29
63743HFE7	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 3.45 06/15/2025	04/27/2022 05/04/2022 60,000.00	59,996.78 0.00 0.00 59,997.21	782.00 0.00 954.50 172.50	0.43 0.00 0.43 172.93	172.93
63743HFF4	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.45 10/30/2025	10/20/2022 10/31/2022 145,000.00	144,935.59 0.00 0.00 144,940.91	21.95 0.00 680.49 658.54	5.32 0.00 5.32 663.87	663.87
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	450,000.00	450,138.29 0.00 0.00 450,133.51	8,550.00 9,000.00 1,050.00 1,500.00	3.46 (8.24) (4.78) 1,495.22	1,495.22
693475AY1	PNC FINANCIAL SERVICES GROUP INC 2.2 11/01/2024	04/11/2022 04/13/2022 0.00	150,000.00 0.00 (150,000.00) 0.00	1,650.00 1,650.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
69371RR73	PACCAR FINANCIAL CORP 2.85 04/07/2025	03/31/2022 04/07/2022 120,000.00	119,995.53 0.00 0.00 119,996.39	228.00 0.00 513.00 285.00	0.85 0.00 0.85 285.85	285.85

INCOME EARNED



Beaumont-Cherry Valley Water District | [REDACTED] | As of November 30, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret./Amort Income Earned	Total Income
69371RS56	PACCAR FINANCIAL CORP 5.05 08/10/2026	12/18/2023 12/20/2023 350,000.00	352,847.07 0.00 0.00 352,715.06	3,976.88 0.00 5,449.79 1,472.92	0.00 (132.01) (132.01) 1,340.90	1,340.90
713448FW3	PEPSICO INC 5.125 11/10/2026	11/08/2023 11/10/2023 150,000.00	149,972.69 0.00 0.00 149,973.80	3,651.56 3,843.75 448.44 640.63	1.11 0.00 1.11 641.73	641.73
713448FX1	PEPSICO INC 4.5 07/17/2029	07/16/2024 07/17/2024 300,000.00	299,711.93 0.00 0.00 299,716.96	3,900.00 0.00 5,025.00 1,125.00	5.03 0.00 5.03 1,130.03	1,130.03
756109BE3	REALTY INCOME CORP 4.625 11/01/2025	09/20/2022 09/22/2022 400,000.00	399,924.17 0.00 0.00 399,930.40	9,250.00 9,250.00 1,541.67 1,541.67	6.23 0.00 6.23 1,547.90	1,547.90
78016EZ59	ROYAL BANK OF CANADA 3.375 04/14/2025	400,000.00	399,547.51 0.00 0.00 399,630.28	637.50 0.00 1,762.50 1,125.00	82.77 0.00 82.77 1,207.77	1,207.77
808513AX3	CHARLES SCHWAB CORP 3.85 05/21/2025	06/22/2022 06/24/2022 450,000.00	450,078.60 0.00 0.00 450,061.75	7,700.00 8,662.50 481.25 1,443.75	0.00 (16.84) (16.84) 1,426.91	1,426.91
857477CL5	STATE STREET CORP 4.993 03/18/2027	03/13/2024 03/18/2024 440,000.00	440,000.00 0.00 0.00 440,000.00	2,624.10 0.00 4,454.87 1,830.77	0.00 0.00 0.00 1,830.77	1,830.77
89115A2W1	TORONTO-DOMINION BANK 4.98 04/05/2027	03/26/2024 04/05/2024 415,000.00	415,000.00 0.00 0.00 415,000.00	1,492.62 0.00 3,214.87 1,722.25	0.00 0.00 0.00 1,722.25	1,722.25
89231CAD9	TAOT 2022-C A3 3.76 04/15/2027	08/08/2022 08/16/2022 106,509.99	114,464.13 0.00 (7,963.84) 106,501.27	191.30 358.68 177.99 345.37	0.98 0.00 0.98 346.35	346.35

INCOME EARNED



Beaumont-Cherry Valley Water District | [REDACTED] | As of November 30, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret./Amort Income Earned	Total Income
89236TJT3	TOYOTA MOTOR CREDIT CORP 1.45 01/13/2025	04/18/2022 04/20/2022 150,000.00	149,556.52 0.00 0.00 149,738.77	652.50 0.00 833.75 181.25	182.25 0.00 182.25 363.50	363.50
89236TKF1	TOYOTA MOTOR CREDIT CORP 3.65 08/18/2025	08/15/2022 08/18/2022 180,000.00	179,957.13 0.00 0.00 179,961.57	1,332.25 0.00 1,879.75 547.50	4.43 0.00 4.43 551.93	551.93
89238FAD5	TAOT 2022-B A3 2.93 09/15/2026	93,906.03	103,824.63 0.00 (10,213.82) 93,651.47	135.59 254.23 122.29 240.93	40.66 0.00 40.66 281.58	281.58
89238JAC9	TAOT 2021-D A3 0.71 04/15/2026	12/14/2022 12/16/2022 8,475.38	9,904.62 0.00 (1,685.33) 8,273.86	3.21 6.01 2.67 5.48	54.57 0.00 54.57 60.05	60.05
89239TAD4	TAOT 2024-D A3 4.4 06/15/2029	10/10/2024 10/17/2024 125,000.00	124,993.09 0.00 0.00 124,993.21	213.89 427.78 244.44 458.34	0.12 0.00 0.12 458.46	458.46
912828XB1	UNITED STATES TREASURY 2.125 05/15/2025	750,000.00	746,338.28 0.00 0.00 746,901.62	7,362.43 7,968.75 704.42 1,310.74	563.34 0.00 563.34 1,874.08	1,874.08
91282CAB7	UNITED STATES TREASURY 0.25 07/31/2025	800,000.00	784,050.92 0.00 0.00 785,810.01	505.43 0.00 668.48 163.04	1,759.09 0.00 1,759.09 1,922.13	1,922.13
91282CBT7	UNITED STATES TREASURY 0.75 03/31/2026	750,000.00	727,976.06 0.00 0.00 729,259.01	494.51 0.00 958.10 463.60	1,282.95 0.00 1,282.95 1,746.55	1,746.55
91282CDS7	UNITED STATES TREASURY 1.125 01/15/2025	775,000.00	772,133.76 0.00 0.00 773,280.26	2,582.46 0.00 3,293.22 710.77	1,146.49 0.00 1,146.49 1,857.26	1,857.26

INCOME EARNED



Beaumont-Cherry Valley Water District | As of November 30, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret./Amort Income Earned	Total Income
91282CDZ1	UNITED STATES TREASURY 1.5 02/15/2025	750,000.00	747,128.95 0.00 0.00 747,941.51	2,384.51 0.00 3,301.63 917.12	812.56 0.00 812.56 1,729.68	1,729.68
91282CED9	UNITED STATES TREASURY 1.75 03/15/2025	750,000.00	746,901.27 0.00 0.00 747,595.02	1,704.07 0.00 2,791.78 1,087.71	693.74 0.00 693.74 1,781.45	1,781.45
91282CEH0	UNITED STATES TREASURY 2.625 04/15/2025	500,000.00	498,696.42 0.00 0.00 498,933.43	612.98 0.00 1,694.71 1,081.73	237.02 0.00 237.02 1,318.75	1,318.75
91282CEU1	UNITED STATES TREASURY 2.875 06/15/2025	670,000.00	668,633.35 0.00 0.00 668,814.77	7,315.54 0.00 8,894.43 1,578.89	181.41 0.00 181.41 1,760.31	1,760.31
91282CFP1	UNITED STATES TREASURY 4.25 10/15/2025	600,000.00	598,902.04 0.00 0.00 598,996.69	1,190.93 0.00 3,292.58 2,101.65	94.65 0.00 94.65 2,196.30	2,196.30
91282CFU0	UNITED STATES TREASURY 4.125 10/31/2027	1,000,000.00	988,265.10 0.00 0.00 988,586.90	113.95 0.00 3,532.46 3,418.51	321.80 0.00 321.80 3,740.31	3,740.31
91282CFW6	UNITED STATES TREASURY 4.5 11/15/2025	750,000.00	749,635.29 0.00 0.00 749,664.15	15,591.03 16,875.00 1,491.71 2,775.68	28.87 0.00 28.87 2,804.55	2,804.55
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	800,000.00	791,678.50 0.00 0.00 791,878.86	2,549.45 0.00 4,939.56 2,390.11	200.36 0.00 200.36 2,590.47	2,590.47
91282CHA2	UNITED STATES TREASURY 3.5 04/30/2028	475,000.00	470,887.81 0.00 0.00 470,984.49	45.93 0.00 1,423.69 1,377.76	96.68 0.00 96.68 1,474.44	1,474.44

INCOME EARNED



Beaumont-Cherry Valley Water District | [REDACTED] | As of November 30, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret./Amort Income Earned	Total Income
91282CHK0	UNITED STATES TREASURY 4.0 06/30/2028	02/22/2024 02/23/2024 750,000.00	740,903.90 0.00 0.00 741,108.00	10,108.70 0.00 12,554.35 2,445.65	204.10 0.00 204.10 2,649.75	2,649.75
91282CKD2	UNITED STATES TREASURY 4.25 02/28/2029	600,000.00	597,829.05 0.00 0.00 597,870.27	4,367.40 0.00 6,480.66 2,113.26	114.74 (73.52) 41.22 2,154.48	2,154.48
91282CKP5	UNITED STATES TREASURY 4.625 04/30/2029	05/22/2024 05/23/2024 725,000.00	729,948.94 0.00 0.00 729,858.47	92.63 0.00 2,871.46 2,778.83	0.00 (90.47) (90.47) 2,688.36	2,688.36
91282CKT7	UNITED STATES TREASURY 4.5 05/31/2029	700,000.00	711,363.41 0.00 0.00 711,159.52	13,254.10 0.00 86.54 (13,167.56)	0.00 (203.89) (203.89) (13,371.45)	(13,371.45)
91282CLK5	UNITED STATES TREASURY 3.625 08/31/2029	09/25/2024 09/26/2024 450,000.00	452,222.23 0.00 0.00 452,184.44	2,793.85 0.00 4,145.72 1,351.86	0.00 (37.79) (37.79) 1,314.07	1,314.07
91282CLN9	UNITED STATES TREASURY 3.5 09/30/2029	10/25/2024 10/28/2024 750,000.00	732,724.07 0.00 0.00 733,012.96	2,307.69 0.00 4,471.15 2,163.46	288.90 0.00 288.90 2,452.36	2,452.36
91324PEG3	UNITEDHEALTH GROUP INC 3.7 05/15/2027	05/17/2022 05/20/2022 115,000.00	115,028.71 0.00 0.00 115,027.74	1,962.03 2,127.50 189.11 354.58	0.19 (1.16) (0.97) 353.61	353.61
931142EW9	WALMART INC 3.9 09/09/2025	09/06/2022 09/09/2022 100,000.00	99,980.07 0.00 0.00 99,981.99	563.33 0.00 888.33 325.00	1.92 0.00 1.92 326.92	326.92
Total Fixed Income		38,767,165.33	38,975,689.70 437,172.15 (909,678.27) 38,519,432.89	253,827.06 105,742.73 246,889.06 98,804.74	17,768.40 (1,519.10) 16,249.31 115,054.04	115,054.04

INCOME EARNED



Beaumont-Cherry Valley Water District | [REDACTED] | As of November 30, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret./Amort Income Earned	Total Income
			39,537,371.64	253,827.06	17,768.40	
			1,445,393.20	106,756.10	(1,519.10)	
			(1,342,011.70)	246,889.06	16,249.31	
		39,922,741.13	39,675,008.69	99,818.11	116,067.41	116,067.41
TOTAL PORTFOLIO						

Accounts Payable

3c

Checks by Date - Detail by Check Date

User: welayton
 Printed: 12/26/2024 11:24 AM

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
 Beaumont California 92223
 (951) 845-9581
<https://bcvwd.gov>



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10894 0001756382	Liberty Dental Plan Prepaid Liberty Dental - Dec 2024	12/02/2024	26.54
Total for this ACH Check for Vendor 10894:				26.54
Total for 12/2/2024:				26.54
ACH	10030 700359906319Nov 700359906319Nov 700359906319Nov	Southern California Edison Electricity 10/22/24 to 11/20/24 - 13695 Oak Glen Rd Electricity 10/22/24 to 11/20/24 - 12303 Oak Glen Rd Electricity 10/22/24 to 11/20/24 - 13697 Oak Glen Rd	12/05/2024	101.93 16.25 241.85
Total for this ACH Check for Vendor 10030:				360.03
ACH	10031 6017533279 6017533280 6017533282 6017533283 6018125232	Staples Business Advantage Office Supplies Office Supplies Office Supplies Office Supplies IT Office Supplies	12/05/2024	33.18 22.19 5.38 33.37 523.49
Total for this ACH Check for Vendor 10031:				617.61
ACH	10037 2494582-2371-9 2494582-2371-9 2494582-2371-9 2494582-2371-9 2494588-2371-6 2494588-2371-6	Waste Management Of Inland Empire Overage Charges - 815 E 12th Dec 2024 Recycling Dumpster Charges - 815 E 12th Dec 2024 Organics Cart Charges - 815 E 12th Dec 2024 Yard Dumpsters - 815 E 12th Dec 2024 Monthly Sanitation - 560 Magnolia Dec 2024 Recycling Dumpster Charges - 560 Magnolia Dec 2024	12/05/2024	77.82 109.77 61.31 362.43 133.30 109.77
Total for this ACH Check for Vendor 10037:				854.40
ACH	10042 07132135000Dec	Southern California Gas Company Monthly Gas Charges 11/25-12/29/21	12/05/2024	15.78
Total for this ACH Check for Vendor 10042:				15.78
ACH	10138 HW201 Nov 2024	ARCO Business Solutions ARCO Fuel Charges 11/26-12/02/2024	12/05/2024	1,585.15
Total for this ACH Check for Vendor 10138:				1,585.15
ACH	10284 1120240061 1120240061	Underground Service Alert of Southern California Monthly Maintenance Fee 117 New Ticket Charges Nov 2024	12/05/2024	10.00 216.45
Total for this ACH Check for Vendor 10284:				226.45
ACH	10632 PRA00053893 WOG00021350 WOG00021350 WOG00021350	Quinn Company Credit - ORFS O-Ring Well 16 Generator Maintenance (Parts) Well 16 Generator Maintenance (Labor) Well 16 Generator Maintenance (Misc)	12/05/2024	-1.24 1,625.03 1,744.00 50.00
Total for this ACH Check for Vendor 10632:				3,417.79
ACH	10743 22604	Townsend Public Affairs, Inc Consulting Services - Dec 2024	12/05/2024	5,000.00
Total for this ACH Check for Vendor 10743:				5,000.00
ACH	11038	Clark Pest Control	12/05/2024	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	36427074	Pest Control - 39500 Brookside Ave		70.00
	36427075	Pest Control - 815 E 12th St		130.00
	36427111	Pest Control - 9781 Avenida Miravilla		110.00
Total for this ACH Check for Vendor 11038:				310.00
ACH	10085	CalPERS Retirement System	12/05/2024	
	1002790267	PR Batch 00001.12.2024 CalPERS 1% ER Paid		170.37
	1002790267	PR Batch 00001.12.2024 CalPERS 8.25% EE PEPRA		6,963.54
	1002790267	PR Batch 00001.12.2024 CalPERS ER Paid Classic		10,389.88
	1002790267	PR Batch 00001.12.2024 CalPERS 8% ER Paid		1,155.01
	1002790267	PR Batch 00001.12.2024 CalPERS 8% EE Paid		2,199.29
	1002790267	PR Batch 00001.12.2024 CalPERS ER PEPRA		7,284.28
	1002790267	PR Batch 00001.12.2024 CalPERS 7% EE Deduction		1,192.63
Total for this ACH Check for Vendor 10085:				29,355.00
ACH	10087	EDD	12/05/2024	
	1-175-458-448	PR Batch 00002.12.2024 CA SDI		74.27
	1-175-458-448	PR Batch 00001.12.2024 State Income Tax		8,179.55
	1-175-458-448	PR Batch 00001.12.2024 CA SDI		1,922.59
	1-175-458-448	PR Batch 00002.12.2024 State Income Tax		691.56
Total for this ACH Check for Vendor 10087:				10,867.97
ACH	10094	U.S. Treasury	12/05/2024	
	270474033058896	PR Batch 00001.12.2024 FICA Employee Portion		8,703.79
	270474033058896	PR Batch 00001.12.2024 Medicare Employer Portion		2,572.01
	270474033058896	PR Batch 00001.12.2024 Medicare Employee Portion		2,663.75
	270474033058896	PR Batch 00002.12.2024 Medicare Employer Portion		98.02
	270474033058896	PR Batch 00001.12.2024 Federal Income Tax		19,964.90
	270474033058896	PR Batch 00002.12.2024 Federal Income Tax		1,487.22
	270474033058896	PR Batch 00002.12.2024 Medicare Employee Portion		98.02
	270474033058896	PR Batch 00001.12.2024 FICA Employer Portion		8,703.79
Total for this ACH Check for Vendor 10094:				44,291.50
ACH	10141	Ca State Disbursement Unit	12/05/2024	
	50562946	PR Batch 00001.12.2024 Garnishment		379.84
Total for this ACH Check for Vendor 10141:				379.84
ACH	10203	Voya Financial	12/05/2024	
	VB1450PP25 2024	PR Batch 00001.12.2024 Deferred Comp		450.00
Total for this ACH Check for Vendor 10203:				450.00
ACH	10264	CalPERS Supplemental Income Plans	12/05/2024	
	1002790103	PR Batch 00001.12.2024 CalPERS 457		2,109.51
	1002790103	PR Batch 00001.12.2024 100% Contribution		821.18
	1002790103	PR Batch 00001.12.2024 ROTH-Post-Tax		225.00
	1002790103	PR Batch 00001.12.2024 457 Loan Repayment		117.15
	1002790103	PR Batch 00001.12.2024 CalPERS 457 %		160.94
Total for this ACH Check for Vendor 10264:				3,433.78
ACH	10984	MidAmerica Administrative & Retirement Solutions	12/05/2024	
	1733256993366	PR Batch 00001.12.2024 401(a) Deferred Comp		1,176.28
Total for this ACH Check for Vendor 10984:				1,176.28
ACH	11152	Sterling Health Services, Inc	12/05/2024	
	827360	PR Batch 00001.12.2024 Flexible Spending Account (PT)		541.67
Total for this ACH Check for Vendor 11152:				541.67
2282	11155	CICCS	12/05/2024	
	2024-12	PR Batch 00001.12.2024 Emp Assistance Program		95.50
Total for Check Number 2282:				95.50
2283	10387	Franchise Tax Board	12/05/2024	
	PP25 2024	PR Batch 00001.12.2024 Garnishment FTB		98.90
Total for Check Number 2283:				98.90

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
2284	11204 PP25 2024	Luis Lomeli PR Batch 00001.12.2024 Stipend	12/05/2024	75.00
Total for Check Number 2284:				75.00
15819	UB*05698	Michael Bettis Refund Check Refund Check Refund Check Refund Check Refund Check	12/05/2024	569.27 78.48 126.72 155.53 90.72
Total for Check Number 15819:				1,020.72
15820	UB*05702	Juan Cortez Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	12/05/2024	4.96 2.85 4.30 2.04 5.53 3.23
Total for Check Number 15820:				22.91
15821	UB*05700	Alejandro Garcia Refund Check Refund Check Refund Check Refund Check	12/05/2024	12.72 26.64 99.68 21.80
Total for Check Number 15821:				160.84
15822	UB*05699	Bryce Mittman Refund Check	12/05/2024	134.60
Total for Check Number 15822:				134.60
15823	UB*05701	Janak Patel Refund Check	12/05/2024	12.20
Total for Check Number 15823:				12.20
15824	10003 60409	All Purpose Rental Core Drill & Bit - Inv Warehouse Block wall Repairs	12/05/2024	93.60
Total for Check Number 15824:				93.60
15825	10144 LYUM1849630	Alsco Inc Cleaning Mats/Air Fresheners 560 Magnolia Dec 2024	12/05/2024	48.45
Total for Check Number 15825:				48.45
15826	10420 1LYG-H17H-4WGR 1LYG-H17H-4WGR 1MKG-PDFG-YDMV 1MKG-PDFG-YDMV 1MKG-PDFG-YDMV 1XCW-QQMY-3634	Amazon Capital Services, Inc. Wall Hooks Office Supplies Emergency Thermal Blankets Disposable Foam Earplugs Security Lights Door Hangers	12/05/2024	11.90 31.55 28.00 123.36 118.91 169.93
Total for Check Number 15826:				483.65
15827	10822 36195608 36197370 36197370 36197372	Canon Financial Services, Inc Contract Charge - 11/01-11/30/2024 - 12th/Palm Meter Usage - 10/01-10/31/2024 Contract Charge - 11/01-11/30/2024 - 851 E 6th St Contract Charge - 11/01-11/30/2024 - 560 Magnolia Ave	12/05/2024	235.78 164.71 238.56 450.03
Total for Check Number 15827:				1,089.08
15828	10249 AB5144U	CDW Government LLC 2025 Annual Renewal - AD/Audit Tool - Cybersecurity	12/05/2024	4,794.00
Total for Check Number 15828:				4,794.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
15829	10614 48793 48793	Cherry Valley Automotive Labor - Oil/Filters - Unit 42/OD 55,671 Oil/Filters - Unit 42/OD 55,671	12/05/2024	40.00 100.57
Total for Check Number 15829:				140.57
15830	10112 906519 906519 906520 906520 906522 906522	Cla-Val Cla Val Maintenance - Well 29 Labor - Cla Val Maintenance - Well 29 Labor - Cla Val Maintenance - Champions PRV Cla Val Maintenance - Champions PRV Cla Val Maintenance - Highland Springs Boosters Labor - Cla Val Maintenance - Highland Springs Boosters	12/05/2024	3,027.54 2,872.00 2,872.00 4,448.12 5,193.75 2,872.00
Total for Check Number 15830:				21,285.41
15831	10772 8139	CV Strategies Strategic Communication Services - October 2024	12/05/2024	711.25
Total for Check Number 15831:				711.25
15832	11140 12042024	Ericka Enriquez Birthday Club Reimbursement - E Enriquez - Dec 2024	12/05/2024	460.00
Total for Check Number 15832:				460.00
15833	10303 9324595371	Grainger Inc (1) Eyewash Station for the Inv Warehouse (Safety)	12/05/2024	396.90
Total for Check Number 15833:				396.90
15834	10995 26224 26224	Infinity Recycling & Materials Inc Dumping of Asphalt and Concrete Dumping of Asphalt and Concrete	12/05/2024	222.74 222.74
Total for Check Number 15834:				445.48
15835	11294 156977031	Iris Group Holdings Fire Suppression Alarm System - 560 Magnolia Ave	12/05/2024	1,974.00
Total for Check Number 15835:				1,974.00
15836	11100 13604172	Loomis Armored US, LLC Armored Truck Service - Nov 2024	12/05/2024	316.44
Total for Check Number 15836:				316.44
15837	10233 076747	Pro-Pipe & Supply Thread Seal Tape and Towels	12/05/2024	244.88
Total for Check Number 15837:				244.88
15838	10282 11112024	Rancho Paseo Medical Group Random Employee Testing	12/05/2024	140.00
Total for Check Number 15838:				140.00
15839	11251 1550 1550	Reyes Transport, LLC Shipping - Class II Base Shipping - Class II Base	12/05/2024	1,105.00 1,105.00
Total for Check Number 15839:				2,210.00
15840	10527 64344975	Robert Half Talent Solutions Engineering Admin Temp - 11/18-11/21/2024	12/05/2024	1,592.80
Total for Check Number 15840:				1,592.80
15841	10317 554847 554847	Robertson's Ready Mix Sand for Service Line Repairs Sand for Main Line Repairs	12/05/2024	721.04 721.04
Total for Check Number 15841:				1,442.08
15842	10689 241949	Safety Compliance Company Safety Meeting - Holiday Accidents - 11/06/2024	12/05/2024	250.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 15842:				250.00
15843	11131 5216-5	Sherwin-Williams Company Touch Up Paint - 12th & Palm	12/05/2024	206.29
Total for Check Number 15843:				206.29
15844	10568 11302024	Daniel Slawson Meal/Mileage Reimb - WEF Summit - D Slawson - 10/29-10/31/2024	12/05/2024	181.03
Total for Check Number 15844:				181.03
15845	10302 176220 176220	So Cal. Sandbags, Inc Sandbags - Flushing Well 1A Sandbags - Flushing Well 2A	12/05/2024	717.75 717.75
Total for Check Number 15845:				1,435.50
15846	10447 10212024	State Water Resources Control Board - DWOCP T1 Certification Fee - A Powell	12/05/2024	70.00
Total for Check Number 15846:				70.00
15847	11276 68	Universal Green, LLC Landscape Contract Services - Nov 2024	12/05/2024	5,040.00
Total for Check Number 15847:				5,040.00
15848	10035 INV00541119	USA Blue Book (8) DPD Dispensers for Checking Chlorine Residual for Water Sam.	12/05/2024	245.56
Total for Check Number 15848:				245.56
15849	10793 D55362	WateReuse Association Prepaid Membership Renewal - 01/01-12/31/2025	12/05/2024	1,633.26
Total for Check Number 15849:				1,633.26
15850	10651 42133	Weldors Supply and Steel, Inc Acetylene 3 Flammable Gas	12/05/2024	92.99
Total for Check Number 15850:				92.99
15851	10633 W17212	West Coast Telcom Products Metal Detector	12/05/2024	6,480.21
Total for Check Number 15851:				6,480.21
15852	10158 125369 125370	Wienhoff Drug Testing Prepaid - Annual Non-DOT Consortium Fee 2025 Prepaid - Annual DOT Consortium Fee 2025	12/05/2024	255.00 100.00
Total for Check Number 15852:				355.00
15853	10447 10282024	State Water Resources Control Board - DWOCP D2 Certification Fee - A Powell	12/05/2024	80.00
Total for Check Number 15853:				80.00
Total for 12/5/2024:				158,442.35
ACH	10894 0001766181 0001766181	Liberty Dental Plan Liberty Dental - Dec 2024 Liberty Dental - Dec 2024	12/10/2024	329.07 -26.54
Total for this ACH Check for Vendor 10894:				302.53
ACH	10901 229520 57168	Ameritas Life Insurance Corp. Ameritas Dental Dec 2024 Ameritas Vision Dec 2024	12/10/2024	2,295.20 571.68
Total for this ACH Check for Vendor 10901:				2,866.88
ACH	10902 53743681113636	Colonial Life Col Life Premiums Nov 2024	12/10/2024	5,527.30

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor 10902:				5,527.30
ACH	10903 4770770332	The Lincoln National Life Insurance Company Life & ADD EE/ER Insurance Dec 2024	12/10/2024	662.73
Total for this ACH Check for Vendor 10903:				662.73
ACH	10288 160068297 160068297 160068297 160068297 160068307 160068307	CalPERS Health Fiscal Services Division Admin Fee for Retired Emp Health Ins Dec 2024 Active Employees Health Ins Dec 2024 Retired Employees Health Ins Dec 2024 Admin Fee for Health Ins Dec 2024 Active Non CalPERS Member Health Ins Dec 2024 Admin Fee Non CalPERS Member Health Ins Dec 2024	12/10/2024	10.53 76,019.15 1,246.42 182.45 2,250.07 5.40
Total for this ACH Check for Vendor 10288:				79,714.02
Total for 12/10/2024:				89,073.46
15854	11267 1120	Enova Creative Business Solutions Downpayment - Business Cards	12/11/2024	39.81
Total for Check Number 15854:				39.81
15855	11140 12102024	Ericka Enriquez Birthday Club Reimbursement - Gift Cards	12/11/2024	780.00
Total for Check Number 15855:				780.00
15856	10193 2 2	South West Pump & Drilling, Inc Construction of Well 1A Retention - Construction of Well 1A	12/11/2024	217,550.00 -10,877.50
Total for Check Number 15856:				206,672.50
15857	11277 29597 29597 29597	Surplus Office Sales, Inc (3) 36"x12"x6' Bookcase Delivery & Set Up (6) 2-Drawer Lateral File	12/11/2024	880.71 326.25 3,066.43
Total for Check Number 15857:				4,273.39
15858	10668 19	Thomas Harder & Co Hydrogeological Consulting Services – Well 1A	12/11/2024	1,148.75
Total for Check Number 15858:				1,148.75
Total for 12/11/2024:				212,914.45
ACH	10052 11302024 11302024 11302024 11302024 11302024 11302024	Home Depot Credit Services Maint & Repair - 12th/Palm Supplies Maint & Repair - 39500 Brookside Ave Supplies Maint & Repair - Pipeline & Hydrants Supplies Maint & Repair - General Building Supplies General Safety Supplies Materials -12th & Palm Refurbishment	12/12/2024	13.99 946.05 328.64 828.51 30.40 1,899.48
Total for this ACH Check for Vendor 10052:				4,047.07
ACH	10138 HW201 Dec 2024	ARCO Business Solutions ARCO Fuel Charges 12/03-12/09/2024	12/12/2024	2,222.76
Total for this ACH Check for Vendor 10138:				2,222.76
Total for 12/12/2024:				6,269.83
ACH	10030 700154530138Nov 700154530138Nov 700154530138Nov	Southern California Edison Electricity 10/22/24 to 11/20/24 - Well 25 / WO 31030 Electricity 10/17/24 to 11/17/24 - 815 E 12th Ave Electricity 10/18/24 to 11/18/24 - Wells	12/19/2024	40,841.33 524.50 149,511.34

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	700154530138Nov	Electricity 10/22/24 to 11/20/24 - 560 Magnolia Ave		2,234.79
	700154530138Nov	Electricity 10/14/24 to 11/12/24 - 851 E 6th St		311.89
	700154530138Nov	Electricity 10/22/24 to 11/20/24 - 9781 Avenida Miravilla		94.03
Total for this ACH Check for Vendor 10030:				193,517.88
ACH	10031	Staples Business Advantage	12/19/2024	
	6018938426	Office Supplies		43.30
	6018938427	Office Supplies		43.30
Total for this ACH Check for Vendor 10031:				86.60
ACH	10132	South Coast AQMD	12/19/2024	
	4442251	ICE (50-500 HP) EM Elec Gen- Nat Gas - Fac ID 26688 - Well 21		541.04
	4443507	Flat Fee for Last Fiscal Year Emissions - Fac ID 26688 - Well 21		165.96
Total for this ACH Check for Vendor 10132:				707.00
ACH	10138	ARCO Business Solutions	12/19/2024	
	HW201 Dec 2024	ARCO Fuel Charges 12/10-12/16/2024		2,349.18
Total for this ACH Check for Vendor 10138:				2,349.18
ACH	11038	Clark Pest Control	12/19/2024	
	36610919	Pest Control - 560 Magnolia Ave		211.00
	36611165	Pest Control - 39500 Brookside Ave		70.00
Total for this ACH Check for Vendor 11038:				281.00
ACH	10085	CalPERS Retirement System	12/19/2024	
	1002800496	PR Batch 00003.12.2024 CalPERS 8% EE Paid		2,307.88
	1002800496	PR Batch 00003.12.2024 CalPERS 8.25% EE PEPRA		6,690.54
	1002800496	PR Batch 00003.12.2024 CalPERS 1% ER Paid		170.37
	1002800496	PR Batch 00003.12.2024 CalPERS ER Paid Classic		10,629.05
	1002800496	PR Batch 00003.12.2024 CalPERS ER PEPRA		6,998.70
	1002800496	PR Batch 00003.12.2024 CalPERS 7% EE Deduction		1,192.63
	1002800496	PR Batch 00003.12.2024 CalPERS 8% ER Paid		1,155.01
Total for this ACH Check for Vendor 10085:				29,144.18
ACH	10087	EDD	12/19/2024	
	0-930-384-528	PR Batch 00003.12.2024 State Income Tax		6,679.58
	0-930-384-528	PR Batch 00003.12.2024 CA SDI		1,794.26
	1-412-352-656	PR Batch 00004.12.2024 State Income Tax		22.40
	1-412-352-656	PR Batch 00004.12.2024 CA SDI		11.15
Total for this ACH Check for Vendor 10087:				8,507.39
ACH	10094	U.S. Treasury	12/19/2024	
	270475415971526	PR Batch 00003.12.2024 Federal Income Tax		16,821.21
	270475415971526	PR Batch 00003.12.2024 Medicare Employee Portion		2,571.38
	270475415971526	PR Batch 00003.12.2024 Medicare Employer Portion		2,436.13
	270475415971526	PR Batch 00003.12.2024 FICA Employee Portion		8,126.59
	270475415971526	PR Batch 00003.12.2024 FICA Employer Portion		8,126.59
	270475533594480	PR Batch 00004.12.2024 Federal Income Tax		91.92
	270475533594480	PR Batch 00004.12.2024 Medicare Employee Portion		16.93
	270475533594480	PR Batch 00004.12.2024 Medicare Employer Portion		16.93
	270475533594480	PR Batch 00004.12.2024 FICA Employer Portion		72.39
	270475533594480	PR Batch 00004.12.2024 FICA Employee Portion		72.39
Total for this ACH Check for Vendor 10094:				38,352.46
ACH	10141	Ca State Disbursement Unit	12/19/2024	
	50728856	PR Batch 00003.12.2024 Garnishment		379.84
Total for this ACH Check for Vendor 10141:				379.84
ACH	10203	Voya Financial	12/19/2024	
	VB1450PP26 2024	PR Batch 00003.12.2024 Deferred Comp		450.00
Total for this ACH Check for Vendor 10203:				450.00
ACH	10264	CalPERS Supplemental Income Plans	12/19/2024	
	1002800522	PR Batch 00003.12.2024 ROTH-Post-Tax		475.00
	1002800522	PR Batch 00003.12.2024 457 Loan Repayment		117.15

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	1002800522	PR Batch 00003.12.2024 100% Contribution		547.45
	1002800522	PR Batch 00003.12.2024 CalPERS 457		2,109.51
Total for this ACH Check for Vendor 10264:				3,249.11
ACH	10984 1734471883883	MidAmerica Administrative & Retirement Solutions PR Batch 00003.12.2024 401(a) Deferred Comp	12/19/2024	1,176.28
Total for this ACH Check for Vendor 10984:				1,176.28
ACH	11152 828747	Sterling Health Services, Inc PR Batch 00003.12.2024 Flexible Spending Account (PT)	12/19/2024	541.67
Total for this ACH Check for Vendor 11152:				541.67
2287	10387 PP26 2024	Franchise Tax Board PR Batch 00003.12.2024 Garnishment FTB	12/19/2024	98.90
Total for Check Number 2287:				98.90
15859	UB*05715	Veronica Brey Refund Check Refund Check Refund Check Refund Check	12/19/2024	35.78 19.62 14.08 28.80
Total for Check Number 15859:				98.28
15860	UB*05705	Marylen Cabrera Refund Check Refund Check	12/19/2024	0.52 61.52
Total for Check Number 15860:				62.04
15861	UB*05713	Diane Hartwell Refund Check	12/19/2024	109.33
Total for Check Number 15861:				109.33
15862	UB*05703	Roland Hayes Refund Check Refund Check Refund Check Refund Check Refund Check	12/19/2024	191.96 137.75 136.77 1,177.29 234.46
Total for Check Number 15862:				1,878.23
15863	UB*05714	Meritage Homes of California Inc Refund Check	12/19/2024	335.89
Total for Check Number 15863:				335.89
15864	UB*05717	Mortenson Refund Check Refund Check Refund Check Refund Check	12/19/2024	24.84 1,301.36 42.59 92.28
Total for Check Number 15864:				1,461.07
15865	UB*05709	NPG Asphalt Refund Check Refund Check Refund Check Refund Check	12/19/2024	184.47 2,167.86 49.66 85.14
Total for Check Number 15865:				2,487.13
15866	UB*05712	Richmond American Homes Refund Check Refund Check Refund Check Refund Check Refund Check	12/19/2024	126.32 29.10 2,223.15 16.98 63.05

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 15866:				2,458.60
15867	UB*05708	RSI Communities LLC Refund Check	12/19/2024	11.59
Total for Check Number 15867:				11.59
15868	UB*05711	RSI Communities LLC Refund Check	12/19/2024	3.82
Total for Check Number 15868:				3.82
15869	UB*05704	Kevin Sartin Refund Check Refund Check Refund Check Refund Check	12/19/2024	91.21 4.43 2.59 5.42
Total for Check Number 15869:				103.65
15870	UB*05707	Taylor Morrison Refund Check Refund Check Refund Check Refund Check Refund Check	12/19/2024	1,621.27 92.12 401.84 108.19 185.46
Total for Check Number 15870:				2,408.88
15871	UB*05716	Tri Pointe Homes Refund Check Refund Check	12/19/2024	28.16 12.88
Total for Check Number 15871:				41.04
15872	UB*05718	Brittany Turner Refund Check	12/19/2024	64.97
Total for Check Number 15872:				64.97
15873	UB*05706	Alice Wang Refund Check	12/19/2024	84.03
Total for Check Number 15873:				84.03
15874	10000 238393 247477 247477 247477 247478 247478 247478 247479 247479 247479	A C Propane Co Service Call - 13697 Oak Glen Rd Propane Refill Nov 2024 - 9781 Avenida Miravilla Propane Refill Nov 2024 - 9781 Avenida Miravilla Propane Refill Nov 2024 - 9781 Avenida Miravilla Propane Refill Nov 2024 - 13697 Oak Glen Rd Propane Refill Nov 2024 - 13697 Oak Glen Rd Propane Refill Nov 2024 - 13697 Oak Glen Rd Propane Refill Nov 2024 - 13695 Oak Glen Rd Propane Refill Nov 2024 - 13695 Oak Glen Rd Propane Refill Nov 2024 - 13695 Oak Glen Rd	12/19/2024	407.00 192.97 192.97 -192.97 496.00 -496.00 496.00 208.14 -208.14 208.14
Total for Check Number 15874:				1,304.11
15875	10792 12192024	A-1 Financial Services Prepaid - January 2025 Rent - 851 E. 6th St Eng Office	12/19/2024	2,896.00
Total for Check Number 15875:				2,896.00
15876	10003 60414	All Purpose Rental Chop saw Blade - 12th/Palm	12/19/2024	169.17
Total for Check Number 15876:				169.17
15877	10144 LYUM1851158 LYUM1852696 LYUM1852697	AlSCO Inc Cleaning Mats/Shop Towels 12th/Palm Dec 2024 Cleaning Mats/Air Fresheners 560 Magnolia Dec 2024 Cleaning Mats/Shop Towels 12th/Palm Dec 2024	12/19/2024	31.05 48.54 31.05

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 15877:				110.64
15878	10420 1J6C-LK1G-DXDY	Amazon Capital Services, Inc. Office Supplies	12/19/2024	43.93
Total for Check Number 15878:				43.93
15879	10695 2481 2492 2492	B-81 Paving Inc Paving - Elm Ave Pipeline Project 10 Service Line Repair - City of Beaumont 7 Main Line Repair - City of Beaumont	12/19/2024	17,020.00 18,155.15 10,028.60
Total for Check Number 15879:				45,203.75
15880	10305 B-294 B-294 B-294 B-294	Beaumont Basin Watermaster Dudek WM No 24-38 Thomas Harder Administrative Services WM No 24-34 Thomas Harder Administrative Services WM No 24-36 Thomas Harder Engineering Services WM No 24-39	12/19/2024	16,327.60 260.00 12,876.00 20,386.00
Total for Check Number 15880:				49,849.60
15881	10382 5696	Beaumont Power Equipment Inc Labor - Cut Off Saw Maintenance	12/19/2024	25.99
Total for Check Number 15881:				25.99
15882	10173 300016720	California Society of Municipal Finance Officers 2025 Membership Dues - W Clayton	12/19/2024	150.00
Total for Check Number 15882:				150.00
15883	10351 T1-0360739 T1-0360788	Cherry Valley Nursery & Landscape Supply Sod - Service Repair at 12th/Palm Rose Bushes - 560 Magnolia Ave	12/19/2024	60.34 450.24
Total for Check Number 15883:				510.58
15884	10266 18971	Cozad & Fox Inc. Design & Engineering Services - B Line Replacement Proj	12/19/2024	1,532.10
Total for Check Number 15884:				1,532.10
15885	10772 8148	CV Strategies Strategic Communication Services - November 2024	12/19/2024	3,865.00
Total for Check Number 15885:				3,865.00
15886	11228 188 188 188	D I Ready Cleaning Service, Inc Dec 2024 Janitorial Services for 815 E 12th Dec 2024 Janitorial Services for 560 Magnolia Dec 2024 Janitorial Services for 851 E 6th St	12/19/2024	534.00 1,028.00 288.00
Total for Check Number 15886:				1,850.00
15887	10600 12032024	Gaucha Pest Control Inc. NCR I Rodent Control Dec 2024	12/19/2024	1,000.00
Total for Check Number 15887:				1,000.00
15888	10337 20547 20591	Hilltop Geotechnical, Inc Soil Compaction/Testing - Noble Pipeline Soil Compaction/Testing - Noble Pipeline	12/19/2024	7,810.00 5,424.00
Total for Check Number 15888:				13,234.00
15889	10800 1429 1447	Kyle Irwin Service Call - 13695 Oak Glen Rd Install New Thermostat - 13095 Oak Glen Rd	12/19/2024	1,620.00 145.00
Total for Check Number 15889:				1,765.00
15890	10674 1230797	Michael Baker International Engineering & Design Services - 2850 Booster Station	12/19/2024	7,587.75
Total for Check Number 15890:				7,587.75

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
15891	10143 16034	Nobel Systems Inc GeoViewer Annual Subscription Renewal 01/01-12/31/2025	12/19/2024	11,500.00
Total for Check Number 15891:				11,500.00
15892	10223 250346 250347	Richards, Watson & Gershon Legal Services Oct Board Approval 12/11/2024 Legal Services Oct Board Approval 12/11/2024	12/19/2024	10,065.00 3,943.20
Total for Check Number 15892:				14,008.20
15893	11295 1061-8649 11302024	Melissa Rodriguez-Elizondo Reimbursement - Year End Payroll Training - M Rodriguez-Elizondo Mileage Reimbursement - M Rodriguez-Elizondo Nov 2024	12/19/2024	134.00 60.84
Total for Check Number 15893:				194.84
15894	10568 12052024	Daniel Slawson Mileage - ACWA Conf - D Slawson 12/4-12/5/2024	12/19/2024	65.26
Total for Check Number 15894:				65.26
15895	10424 471849	Top-Line Industrial Supply, LLC Clamp & Hoses	12/19/2024	130.16
Total for Check Number 15895:				130.16
15896	11256 1180	Water Resources Economics Rate Study - November 2024	12/19/2024	11,655.00
Total for Check Number 15896:				11,655.00
15897	11297 12052024	Dontae Williams Reimb - AWC Distribution System Basics Training - D Williams	12/19/2024	349.99
Total for Check Number 15897:				349.99
Total for 12/19/2024:				459,451.11
ACH	10031 6019374382 6019374383 6019826933	Staples Business Advantage Office Supplies Office Supplies IT Office Supplies	12/26/2024	16.15 13.94 442.17
Total for this ACH Check for Vendor 10031:				472.26
ACH	10138 HW201 Dec 2024	ARCO Business Solutions ARCO Fuel Charges 12/17-12/23/2024	12/26/2024	2,117.32
Total for this ACH Check for Vendor 10138:				2,117.32
15898	UB*05710	Splash Car Spa Refund Check Refund Check Refund Check Refund Check	12/26/2024	193.28 2,271.48 52.04 89.20
Total for Check Number 15898:				2,606.00
15899	UB*05602	Tyna Tybor Reissue - Refund Check	12/26/2024	150.00
Total for Check Number 15899:				150.00
15900	10001 11302024 11302024 11302024 11302024 11302024	Action True Value Hardware General Supplies Maint & Repair - Pumping Equip Supplies Transmission & Distribution Small Tools Supplies Maint & Repair - Safety Equip Supplies Meter Maint & Service Supplies	12/26/2024	36.93 17.32 75.21 16.15 13.33
Total for Check Number 15900:				158.94
15901	10420 1W3G-WDWJ-3LT4	Amazon Capital Services, Inc. Office Supplies	12/26/2024	22.62

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 15901:				22.62
15902	10695 2472-Revised 2472-Revised	B-81 Paving Inc 4 Service Line Repairs 3 Main Line Repairs	12/26/2024	8,750.50 9,139.00
Total for Check Number 15902:				17,889.50
15903	10272 11302024 11302024 11302024	Babcock Laboratories Inc 4 Nitrate Samples 60 Coliform Water Samples 15 General Physical Analysis Samples	12/26/2024	79.24 3,121.80 594.60
Total for Check Number 15903:				3,795.64
15904	10271 11302024 11302024 11302024 11302024 11302024 11302024 11302024 11302024 11302024 11302024 11302024 11302024 11302024 11302024	Beaumont Ace Home Center Transmission & Distribution Small Tools Supplies Property Maintenance & Repairs Materials - 12th & Palm Refurbishment Maint & Repair - 39500 Brookside Ave Supplies General Supplies Well 25 - Property Maintenance & Repairs Maint & Repair - 560 Magnolia Ave Supplies Production Small Tools Supplies Maint & Repair - 851 E 6th St Supplies Maint & Repair - General Building Supplies Maint & Repair - Pumping Equip Supplies General Safety Supplies Backflow Maintenance	12/26/2024	545.30 38.10 600.56 58.12 37.52 62.99 6.34 93.61 6.02 42.44 214.45 97.83 102.48
Total for Check Number 15904:				1,905.76
15905	10774 0592073 0592077 0592079 0592083 0592105 0592108 0592110 0592111 0592114	Jesus Camacho (25) Truck Washes - Oct 2024 (25) Truck Washes - Nov 2024 (25) Truck Washes - Nov 2024 (25) Truck Washes - Nov 2024 (25) Truck Washes - Sep 2024 (25) Truck Washes - Sep 2024 (25) Truck Washes - Sep 2024 (25) Truck Washes - Sep 2024 (25) Truck Washes - Sep 2024 (25) Truck Washes - Sep 2024	12/26/2024	310.00 310.00 310.00 310.00 310.00 310.00 310.00 310.00 310.00 310.00
Total for Check Number 15905:				2,790.00
15906	10112 907482 907482 907486 907486 907489 907489	Cla-Val Cla Val Maintenance - Well 21 Labor - Cla Val Maintenance - Well 21 Cla Val Maintenance - Palmer PRV Labor - Cla Val Maintenance - Palmer PRV Labor - Cla Val Maintenance - Lower Oak Glen PRV Cla Val Maintenance - Lower Oak Glen PRV	12/26/2024	2,038.13 2,872.00 1,687.29 2,872.00 2,333.50 1,072.70
Total for Check Number 15906:				12,875.62
15907	10942 0005894333 0005900804 0005900805	Diamond Environmental Services LP Basin Handwash Station Rental - 39500 Brookside 12/09-01/05/25 (1) Rental and Service Portable Restroom 12/16-01/12/25 (2) Rental and Service Handicap Portable Restroom 12/16-01/12/25	12/26/2024	155.65 97.70 341.55
Total for Check Number 15907:				594.90
15908	11142 IN-372862	Pro-Vigil Inc Monitoring Program - 39500 Brookside - 12/13-01/09/2025	12/26/2024	3,753.76
Total for Check Number 15908:				3,753.76
15909	10341 WD-0284241	State Water Resources Control Board Annual Permit Fee - Fac 4DW0527 - 07/01/2024-06/30/2025	12/26/2024	3,630.00
Total for Check Number 15909:				3,630.00
15910	10424	Top-Line Industrial Supply, LLC	12/26/2024	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	472433	Hex Nipple Adapter - Unit 49		114.46
	472456	Hex Nipple Adapter - Unit 49		114.46
Total for Check Number 15910:				228.92
15911	10035 INV00554636	USA Blue Book 0.5 LPM Regulator & CalGas 58L	12/26/2024	393.56
Total for Check Number 15911:				393.56
Total for 12/26/2024:				53,384.80
ACH	10781 10019	Umpqua Bank C R & R Incorporated	12/27/2024	
		Monthly Charges 3 YD Commercial Bin - Cherry Yard - Nov 2024		366.32
		Monthly Charges 3 YD Locked Recycle - 39500 Brookside - Nov 2024		148.22
		Monthly Charges 3 YD Commercial Bin - 39500 Brookside - Nov 2024		366.32
	10037	Waste Management Of Inland Empire		
		Recycling Dumpster Charges - 815 E 12th Nov 2024		111.82
		Organics Cart Charges - 815 E 12th Nov 2024		62.46
		Yard Dumpsters - 815 E 12th Nov 2024		369.22
		Recycling Dumpster Charges - 560 Magnolia Nov 2024		114.28
		Monthly Sanitation - 560 Magnolia Nov 2024		138.78
	10052	Home Depot Credit Services		
		Employee Retention - Holiday Decorations		163.06
		Employee Retention - Holiday Decorations		207.06
	10063	The Record Gazette		
		Notice Inviting Bids - Reservoir Cleaning Inspection & Minor Rep		565.47
	10116	Verizon Wireless Services LLC		
		Cell Phone/iPad Charges for Oct 2024		2,015.49
	10135	Big Time Design		
		Uniforms - Distribution Field Staff		618.49
	10224	Legal Shield		
		Monthly Prepaid Legal for Employees Nov 2024		101.70
	10274	Beaumont Chamber of Commerce		
		Chamber Breakfast - Dec 2024 - D Hoffman		25.00
		Chamber Breakfast - Dec 2024 - L Williams		25.00
		Chamber Breakfast - Dec 2024 - D Slawson		25.00
	10397	Wal-Mart		
		Side Table - 12th & Palm Refurbishment		128.22
	10409	Stater Bros		
		Birthday Club Reimbursement		15.18
	10477	Walgreens		
		Birthday Club Reimbursement		325.00
	10546	Frontier Communications		
		10/25-11/24/2024 Nov FIOS/FAX 851 E 6th Street		369.99
		10/10-11/09/2024 Oct FIOS/FAX 12th/Palm		628.46
		10/25-11/24/2024 Nov FIOS/FAX 560 Magnolia Ave		544.68
	10623	WP Engine		
		Web Host for BCVWD Website Nov 2024		290.00
	10692	MMSoft Design		
		Network Monitoring Software Nov 2024		155.83
	10747	Chick-fil-A		
		Birthday Club Reimbursement		172.06
	10766	Sam's Club		
		Employee Retention - Holiday Decorations		403.29
		Annual District Membership Renewal		119.63
	10784	Autodesk, Inc		
		Auto CAD Software 851 E 6th St - Nov 2024		250.00
		Auto CAD Software 851 E 6th St - Nov 2024		1,050.00
	10790	Microsoft		
		Monthly Microsoft Office License - Nov 2024		1,150.00
		Monthly Microsoft Office License - Nov 2024		16.40
		Monthly Microsoft Office License - Nov 2024		15.00
		Monthly Microsoft Office License - Nov 2024		450.00
	10840	Ready Fresh (Arrowhead)		
		Water - 10/23-11/22/2024 - 851 E 6th St		86.94
	10859	Party City		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		Employee Retention - Thanksgiving		88.74
10892		Zoom Video Communications, Inc. (10) Video Conference - Nov 2024		226.49
10918		Apple.com Cloud Storage - iPads		9.99
10921		FlaggerJoe (2) Covered Flagging Stations - Heat Stress Safety		1,990.00
10926		SSD Alarm Service Request - 815 12th Street		797.00
		Alarm Equip/Rent/Service/Monitor - 851 E. 6th Street		72.12
		Alarm Equip/Rent/Service/Monitor - 815 12th Street		145.29
		Alarm Equip/Rent/Service/Monitor - 39500 Brookside Ave		231.39
		Alarm Equip/Rent/Service/Monitor - 560 Magnolia Ave		336.49
		Alarm Equip/Rent/Service/Monitor - 11083 Cherry Ave		55.23
		Service Request - 815 12th Street		94.50
10968		Great Place to Work Institute, Inc 2023 Great Place to Work Award Plaque		140.09
10978		Nextiva, Inc. Monthly Phone Service Nov 2024		3,301.74
11120		Best, Best & Kreiger, LLP Form 700 Training - L Kerney		75.00
11143		Ferguson US Holdings, Inc Dechlorinator and Fire Hose		2,381.63
11157		Francotyp-Postalia Inc Postage - Postage Machine		414.00
11169		Space Exploration Technologies Corp Back Up Internet - Dec 2024		750.00
11193		Mitsogo, Inc Cyber Security - iPads - Nov 2024		81.00
11216		DNS Filter Monthly Spam Filter - Nov 2024		225.00
11218		Kimpton Sawyer Hotel Hotel - Water Education Summit - L Williams - 10/29-10/30/2024 Hotel - Water Education Summit - D Slawson - 10/29-10/31/2024		473.65 822.34
11233		Canva US, Inc Graphic Design Software Subscription - Public Outreach Nov 2024		450.00
11240		Adobe Acrobat Pro Subscription December 2024		719.70
11252		OpenAI, LLC ChatGPT Subscription - Dec 2024		310.25
11263		CBPELSG Biennial Renewal - Civil Engineer - D Jagers		180.00
11280		Constant Contact Communication Subscription 11/29-11/05/2024		80.00
11296		ATTN: John Lindsay Snap-On Tools Ratchets - Unit 51		495.11
Total for this ACH Check for Vendor 10781:				26,541.12
Total for 12/27/2024:				26,541.12
Report Total (177 checks):				1,006,103.66



**Beaumont-Cherry Valley Water District
Board of Directors Regular Meeting
January 8, 2025**

Item 3d

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: Approval of Pending Invoices

Staff Recommendation

Approve the pending invoices totaling \$8,286.71

Background

Staff has reviewed the pending invoices and found the services rendered were acceptable to the District.

Fiscal Impact

There is a \$8,286.71 impact to the District which will be paid from the 2024 budget.

Attachment(s)

1. Richards Watson Gershon Invoice #250910
2. Richards Watson Gershon Invoice #250911

Staff Report prepared by William Clayton, Finance Manager



3d Attachment 1

T 213.626.8484
F 213.626.0078
Fed. I.D. No. 95-3292015

350 South Grand Avenue
37th Floor
Los Angeles, CA 90071

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DAN JAGGERS, GENERAL MANAGER
BEAUMONT- CHERRY VALLEY WATER DISTRICT
560 MAGNOLIA AVENUE
BEAUMONT, CA 92223-2258

Invoice Date: December 10, 2024
Invoice Number: 250910
Matter Number: [REDACTED]

[REDACTED] GENERAL COUNSEL SERVICES

For professional services rendered through November 30, 2024

Table with 2 columns: Description, Amount. Rows include Fees (7,390.00), Costs (0.00), and Total Amount Due (\$7,390.00).

TERMS: PAYMENT DUE UPON RECEIPT

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Los Angeles, CA 90071

RICHARDS WATSON GERSHON



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Fed. I.D. No. 95-3292015

350 South Grand Avenue
37th Floor
Los Angeles, CA 90071

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BEAUMONT-CHERRY VALLEY WATER DISTRICT
DAN JAGGERS, GENERAL MANAGER
560 MAGNOLIA AVENUE
BEAUMONT, CA 92223-2258

Invoice Date: December 10, 2024
Invoice Number: 250911
Matter Number: [REDACTED]

[REDACTED] ADV. CAL OSHA

For professional services rendered through November 30, 2024

Fees	848.00
Costs	48.71
Total Amount Due	\$896.71

TERMS: PAYMENT DUE UPON RECEIPT

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Los Angeles, CA 90071

RICHARDS WATSON GERSHON



BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
Wednesday, November 13, 2024 at 6:00 p.m.**

*Meeting held in person at 560 Magnolia Ave., Beaumont, CA
pursuant to California Government Code Section 54950 et. seq.*

Call to Order: *President Covington opened the meeting at 6:07 p.m.*

*Pledge of Allegiance was led by Director Williams.
Invocation was given by Director Hoffman.*

**Announcement and Verification of Remote Meeting Participation Pursuant to
AB 2449 or GC 54953(b)**

No directors were attending via teleconference.

Roll Call:

Directors present:	Covington, Hoffman, Williams
Directors absent:	Ramirez, Slawson
Staff present:	General Manager Dan Jagers Director of Engineering Mark Swanson Director of Information Technology Robert Rasha Assistant Director of Finance and Administration Sylvia Molina Human Resources Manager Ren Berioso Customer Service Supervisor Sandra Delgadillo Finance Manager William Clayton Management Analyst II Erica Gonzales Management Analyst II Melissa Elizondo Management Analyst I Edith Garcia Water Utility Superintendent Julian Herrera Engineering Assistant Evan Ward Engineering Assistant Khalid Sebai Executive Assistant Lynda Kerney
Legal Counsel	James Markman

Members of the public who registered attendance: Dr. Blair Ball, and Norma Medina.

Public Comment:

General Manager Dan Jagers announced that Engineering Assistant Evan Ward had passed his professional engineering exam.

Ms. Norma Medina thanked the Board for the District’s work on the new pipeline along Elm Avenue.

1. Adjustments to the Agenda: None.

2. Reports / Presentations / Information Items

Director Lona Williams pointed out that the Communications Committee has assured that the communication costs are under budget.

The Board received and filed the following reports:

- a. Townsend Public Affairs, Inc. Monthly Update*
- b. Quarterly Report: Ad Hoc Communications Committee*
- c. Quarterly Report: Year-To-Date Analysis of Electric Cost to Pump Groundwater*
- d. Chandler Asset Management Quarterly Investment Report*
- e. Quarterly Report: Grant Activity Update*
- f. Quarterly Report: Review of District Contract Expenditures in Fiscal Year 2024*
- g. California Water Supply Conditions and Water Issues*
- h. Legislative Action and Issues Update*

by the following roll-call vote:

MOVED: Hoffman	SECONDED: Williams	APPROVED 3-0
AYES:	Covington, Hoffman, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez, Slawson	

3. Consent Calendar

Consent Calendar items 3a through 3e were approved with one motion by the following roll-call vote:

- a. Review of the September 2024 Budget Variance Reports (pages 107 - 118)*
- b. Review of the September 30, 2024 Cash/Investment Balance Report (pages 119 - 145)*
- c. Review of Check Register for the Month of October 2024 (pages 146 - 163)*
- d. Review of October 2024 Invoices Pending Approval (pages 164 - 166)*
- e. Minutes of the Regular Meeting of August 14, 2024 (pages 167 - 176)*
- f. Minutes of the Special Meeting of August 29, 2024 (pages 177 - 182)*
- g. Minutes of the Special Meeting of September 18, 2024 (pages 183 - 189)*
- h. Minutes of the Regular Meeting of September 26, 2024 (pages 190 - 192)*

MOVED: Williams	SECONDED: Hoffman	APPROVED 3-0
AYES:	Covington, Hoffman, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez, Slawson	

4. Resolution 2024-19: Authorizing an Amendment to the BCVWD Fiscal Year 2024 Operating Budget for 01-30-310-550054 Property, Auto, General Insurance

Finance Manager William Clayton explained that budget modifications over \$50,000 must be approved by the Board. The FY 2024 adopted budget was \$170,000 and expenses as of August 31 total \$166,322.96, leaving a balance of only \$3,677.04. Staff estimates an additional \$79,900 will be needed to cover insurance expenses for the remainder of the year.

Director Williams noted this was discussed and recommended by the Finance and Audit Committee. Director Hoffman noted this should come as no surprise, with the common increases in insurance costs over the year.

General Manager Jaggars assured that staff is always monitoring to better insurance coverage and rates.

The Board adopted Resolution 2024-19 authorizing a mid-year amendment to the Fiscal Year 2024 Operating Budget for unanticipated additional property insurance and general and automobile liability insurance costs in an amount not to exceed \$80,000 by the following roll-call vote:

MOVED: Hoffman	SECONDED: Williams	APPROVED 3-0
AYES:	Covington, Hoffman, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez, Slawson	

5. Presentation of Fiscal Year 2025 Operating Budget and 2025-2029 Capital Improvement Budget - Draft

Assistant Director of Finance and Administration Sylvia Molina presented details of the proposed budget, noting the following:

1. Overview:
 - o Streamlined Format: The 2025 budget document has been reformatted for clarity and accessibility.
 - o Staffing: No changes in staffing levels; maintaining 48.5 full-time equivalents.
 - o Compensation Adjustments: A 2.5% cost-of-living adjustment (COLA) was applied, with some roles adjusted to align with the market median. Increases varied by role, with some seeing as much as a 16% adjustment.
2. District Achievements:
 - o Highlighted multiple awards received for budget excellence, investment policies, and IT practices.
3. Financial Summary:
 - o Projected a balanced budget with \$307,700 in net positive revenues.
 - o Main expense drivers include salaries and benefits, electricity, and property and auto insurance costs.

4. Capital Improvement Budget (2025-2029):
 - Focused on \$45.8 million in projects, with \$28.6 million carried over from 2024.
 - Acknowledged challenges with project prioritization to manage costs and funding needs effectively.
5. Transparency Initiatives:
 - Enhanced multi-year financial reporting and itemized breakdowns for historical context.
 - Incorporated departmental details, including significant changes and justifications.

General Manager Dan Jagers added some detail to the discussion:

1. Operational Challenges:
 - Emphasized the importance of competitive salaries for employee retention and market alignment.
 - Noted California's legislative mandates as a significant cost driver.
2. Project Prioritization:
 - Stressed judicious expenditure to maintain ratepayer affordability.
 - Highlighted ongoing efforts to pursue grant funding for key projects.
3. Budget Evolution:
 - Discussed a phased approach to addressing upcoming unfunded state mandates, with impacts expected in future budgets (2026 onward).

The Board members commented on the budget document and emphasized the following:

President John Covington:

- Raised concerns about escalating costs and the potential impact on ratepayers.
- Suggested exploring innovative revenue-generating investments beyond traditional avenues.

Director Lona Williams:

- Praised the streamlined budget format and the emphasis on staff accomplishments.
- Recommended showcasing achievements prominently to highlight the District's excellence.

Director David Hoffman:

- Commended staff for their accurate budget forecasting and efficient adjustments.
- Emphasized the importance of monitoring the transition to third-party credit card processing services to ensure compliance and efficiency.

Mr. Jagers further advised the Board about impacts of State unfunded mandates:

1. Operational and Financial Pressures:
 - Jagers highlighted that unfunded mandates from the state of California are a significant challenge, particularly those tied to environmental regulations and water quality standards (e.g., chromium-6 treatment).

- These mandates increase operational costs significantly, placing additional burdens on the District's budget and requiring long-term strategic planning to meet compliance requirements.
2. Phased Planning Approach:
- The District is adopting a cautious and phased strategy:
 - The 2025 budget reflects a balanced approach without accounting for the full financial impact of these mandates.
 - Projections suggest that these costs will escalate starting in 2026, requiring rate increases and other adjustments.
 - Jagers supported a "3-2 approach" for the water rate study, which allows flexibility to reassess funding needs in two years based on clearer insights into the mandates' implementation timelines and costs.
3. Prioritization of Projects:
- He acknowledged the need to delay or stagger lower-priority projects to allocate resources toward meeting state-imposed requirements.
 - This approach ensures that the District remains compliant while minimizing immediate impacts on ratepayers.
4. Creative Cost-Management Solutions:
- Jagers cited recent cost-saving measures, such as using internal teams for facility renovations and project management, to stretch resources.
 - He emphasized that continued innovation and efficiency are essential to balance rising costs with affordability for residents.
5. Outlook and Challenges:
- Jagers stressed that while grants and external funding opportunities are being pursued to offset costs, unfunded mandates remain a looming financial burden.
 - He warned that these requirements could lead to noticeable increases in rates, especially in combination with other cost pressures like inflation and legislative changes.

President Covington expressed concern over the growing financial burden unfunded mandates impose on ratepayers, describing the situation as a "worst-case scenario." He noted that mandates often require the District to absorb costs without corresponding support or funding from the state, directly impacting residents' water bills. He said he foresees a scenario in which water rates will rise significantly in the coming years, driven by:

- Compliance costs for state mandates.
- Reduced water sales due to conservation requirements ("Making Conservation a California Way of Life").
- The need to maintain fixed infrastructure costs despite declining water consumption.

President Covington speculated that in five years, the District might look back and see a drastic shift in rate structures due to these factors. He urged the District to explore non-traditional revenue sources, potentially including investments in real estate or agriculture, and creative financial strategies to generate steady income outside of water sales. While acknowledging the unconventional nature of these ideas, he emphasized the importance of proactive planning to safeguard the District's financial health.

President Covington called for transparency and engagement with the public to help them understand the drivers behind potential rate increases. He also emphasized the need for the District’s financial team to "think outside the box" to address challenges before they escalate further.

6. Two-year Lease Agreement Renewal with A-1 Properties for Engineering Office located at 851 E. 6th Street, Beaumont

Ms. Molina advised the Board that following a six-month extension, A-1 Properties had required a two-year lease to continue use of the office space for Engineering. The property continues to meet the needs of the District, and no alternatives had been found. Mr. Jagers added that he believes that another temporary solution or ultimately a permanent site is at least two years away.

The Board received and filed the two-year lease agreement renewal for 851 E. 6th Street, Suite A-3, Beaumont, CA for the BCVWD Engineering Office by the following roll-call vote:

MOVED: Williams	SECONDED: Hoffman	APPROVED 3-0
AYES:	Covington, Hoffman, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez, Slawson	

7. Technical Memorandum for Stewart Park located on Riverside County Assessor’s Parcel Nos. 415-243-002, 415-273-002, and 415-323-002

Director of Engineering Mark Swanson described the historic water consumption of Stewart Park, and it has been determined that the proposed park usage will be less than in the past by approximately 7,000 gallons per day; therefore, this falls under the Continuation of Service.

There are currently five meters at Stewart Park, Swanson continued. Two along 10th Street will be abandoned and credit given, and two new ones added. The Technical Memorandum is documentation for memorializing the record. It has been circulated internally and to the City of Beaumont, and the City understands the limitations.

The easement for the existing 10-inch steel water line will be preserved where it is (25-ft wide) and the District retains blanket easements across Stewart Park as the successor to the Beaumont Land and Water Company. The City is processing a map to marry up all the park parcels, Swanson advised. In response to President Covington, Mr. Swanson indicated that the planned playground will be within the easement but there will be no structures over it.

Director Williams asked how far back research is done to determine historical usage. Mr. Jagers indicated that would be a good topic for future discussion. He added that this action is providing a clear tracking mechanism.

The Board received and filed the Technical Memorandum for the Stewart Park project site proposed improvements by the following roll-call vote:

MOVED: Hoffman	SECONDED: Williams	APPROVED 3-0
AYES:	Covington, Hoffman, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez, Slawson	

8. Technical Memorandum for Glen View High School located on Riverside County Assessor’s Parcel No. 415-283-002

Mr. Swanson introduced the Memorandum for the school located between Chestnut / Michigan / 9th / 10th Streets. It was difficult to research the history of water use on this parcel, but staff was able to determine it had been a park in the early 1970s. Extrapolating data, staff determined historic water consumption. Now that the use is a school, it is using more indoor water than outdoor.

The school district is replacing existing portables by adding a building to the northwest corner of the westside of the site and requires water service; a new meter for which the school district will have to pay. It looks like about a 2,000 gallon-per-day reduction in historical consumption, Swanson stated.

Mr. Jagers added that this is to memorialize the action and be transparent, so as not to inadvertently apply capacity charges (facilities fees).

The Board received and filed the Technical Memorandum for the Glen View High School Project site proposed improvements by the following roll-call vote:

MOVED: Hoffman	SECONDED: Williams	APPROVED 3-0
AYES:	Covington, Hoffman, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez, Slawson	

9. Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem

Directors indicated interest in the following events:

DAY	EVENT	COVIN GTON	HOFF MAN	RAM IREZ	SLAW SON	WILL IAMS
3-Dec	ACWA Fall Conference (Palm Desert)	NO		MAYBE	YES	YES
4-Dec	CSDA Virtual Workshop: Board's Role in HR			NO	NO	NO
5-Dec	Riv Co Economic Forum	NO	NO	MAYBE		NO
12-Dec	Pass Econ Dev Alliance CM's Forum	YES	NO	YES		YES
13-Dec	Beaumont Chamber Breakfast	NO	YES			YES

The Board preapproved attendance of all directors at the following events for purposes of per diem and reimbursement of associated reasonable and necessary transportation expenses per District policy:

- Riverside County Economic Summit on Dec. 5
- Pass Economic Development Alliance City Managers Forum on Dec. 12

by the following roll-call vote:

MOVED: Covington	SECONDED: Williams	APPROVED 3-0
AYES:	Covington, Hoffman, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez, Slawson	

10. Reports For Discussion and Possible Action

a. Ad Hoc Committees:

- i. Communications Committee: Director Williams reported that only \$34,191 of the communications budget had been expended. The next meeting is scheduled on December 16.
- ii. Sites Reservoir: General Manager Jagers reported that a committee meeting with the SGPWA has been scheduled for December 9.
- iii. Bogart Park No report.
- iv. Water Re-Use 3x3: Jagers advised that things are beginning to move again. He received communication from the City Manager. Their consultant has prepared a matrix. He responded with some transmittals today. He believes it has been in front of the City's ad hoc committee and the City is looking to make an agreement with the District. He does not think the SGPWA is involved in this part.

b. Standing Committees

A written report was provided.

c. Directors' Reports:

Reports were provided as follows:

- Water Education Foundation Annual Water Summit on October 30, 2024 (Williams)
- Beaumont Chamber of Commerce Breakfast on November 8, 2024 (Williams)

d. Directors' General Comments:

President Covington recapped his term, noting the workload of the District, its challenges, and its accomplishments. It has been a dynamic year, just getting back to normal after COVID. He offered encouragement for the coming year.

e. General Manager's Report:

Mr. Jagers reported:

- Well Drilling (Projects 1A and 2A):
 - Mobilization and commencement of drilling scheduled for next week.
 - Coordination with city staff regarding drainage issues and avoiding impact on parks.
 - Testing alternative approaches to ensure project success and cost efficiency.
 - Pavement Patching:
 - Completed 50 pavement patches from last year, spending \$72,000.
 - Estimated cost under the city moratorium agreement would have been \$10,000-\$15,000 each for 39 patches, indicating cost efficiency of the new agreement.
 - City has delegated oversight to the District; the District provides documentation for tracking purposes.
 - Expressed satisfaction with the one-year trial agreement and intent to pursue its extension.
 - Noble Pipeline Project:
 - Addressing valve supply issues that might delay completion.
 - Progressing with pipe installation based on finalized approaches.
 - B-Line Project:
 - In the process of awarding contracts after Board approval.
 - Contractual obligations are being finalized.
 - ARPA-Funded Projects:
 - Progressing as planned, with significant developments anticipated in 2025.
 - Noble Tank Project is ready for bidding, expected to begin soon, pending completion of pipeline-related activities.
- f. Legal Counsel Report: No report.

President Covington requested Counsel Markman provide an update on the Sustainable Groundwater Management Act at a later meeting.

11. Topic List for Future Meetings

	Item requested	Date of request	Requester
A	Update / presentation on the AMR / AMI project	12/14/22	
B	Presentation on the San Bernardino Valley Resource Conservation District	7/13/22	
C	Presentation on solar power opportunities	12/14/22	Ramirez
D	Sites Reservoir update	2/23/23	
E	Operations Center update (before year end, with photos)		Williams
F	Update on SGMA from Legal Counsel	11/13/24	Covington

12. Announcements

President Covington pointed out the announcements:

- Personnel Committee meeting: Tuesday, Nov. 19 at 5:30 p.m.
- Engineering Workshop: Thursday, Nov. 21 at 6 p.m. (note date change due to holiday)

- District offices will be closed Thursday, Nov. 28 in observation of Thanksgiving
- Beaumont Basin Watermaster Committee: Wednesday, Dec. 4 at 11 a.m.
- Finance & Audit Committee meeting: Thursday, Dec. 5 at 3 p.m.
- Regular Board meeting: Wednesday, Dec. 11 at 6 p.m.

13. Closed Session: 7:55 p.m.

President Covington announced the following Closed Session items:

- a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to California Government Code Section 54956.8
Property: APNs 408-080-009, 408-080-010, 408-080,011, 480-080-012
Agency Negotiator: Dan Jagers, General Manager
Under Negotiation: Price and terms of payment
- b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54947
Title: General Manager

Reconvene in Open Session: 8:10 p.m.

14. Report on Action Taken During Closed Session

President Covington stated that there was no reportable action on Item 13 a.

President Covington stated that the Board, upon motion by Director Williams and second by Director Hoffman, approved the following items in Closed Session for Item 13b:

- Increase of the General Manager’s salary to an annual rate of \$132.53 per hour with an annual base salary of \$275,662
- Amendment no. 2 to the General Manager’s contract, section 6.12: The District will match the employee’s contribution, dollar for dollar, up to a maximum of \$10,000 per year toward the employee’s deferred compensation savings (457 plan).
- The amendment is available in the room as well as on the District’s website.

15. Consideration and Possible Action Regarding Proposed Changes to Contract, Salary, and / or Fringe Benefits of General Manager

No action was taken.

16. Adjournment: *President Covington adjourned the meeting at 8:15 p.m.*

ATTEST:

DRAFT UNTIL APPROVED

DRAFT UNTIL APPROVED

Director John Covington, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

Director Lona Williams, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District



BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

**MINUTES OF SPECIAL MEETING – ENGINEERING WORKSHOP
OF THE BOARD OF DIRECTORS**
Thursday, November 21, 2024 at 6:00 p.m.

*Meeting held at 560 Magnolia Ave., Beaumont, CA
pursuant to California Government Code Section 54950 et. seq.*

Call to Order: *President Covington opened the meeting at 6:07 p.m.
Pledge of Allegiance was led by Director Ramirez.
Invocation was given by Director Hoffman.*

Announcement and Verification of Remote Meeting Participation
No directors were attending via teleconference.

Roll Call:

Directors present:	Covington, Hoffman, Ramirez, Slawson, Williams (6:16 p.m.)
Directors absent:	None
Staff present:	General Manager Dan Jagers Director of Engineering Mark Swanson Director of Information Technology Robert Rasha Director of Operations James Bean Assistant Director of Finance and Administration Sylvia Molina Engineering Assistant Evan Ward Engineering Assistant Khalid Sebai Development Services Technician Lilian Tienda Water Utility Superintendent Julian Herrera Executive Assistant Lynda Kerney
Legal Counsel	James Markman

Members of the public who registered their attendance: None.

Public Comment: None.

- Adjustments to the Agenda:** General Manager Jagers requested President Covington table Item 9, Closed Session.
- Presentation: Completion of the Automated Meter Reading / Advanced Meter Infrastructure (AMR/ AMI) project**

Director of Operations James Bean presented a review of the AMR-AMI project, which spanned five years and successfully replaced 21,805 meters with modern automated meter reading (AMR) and advanced metering infrastructure (AMI) technology, along with the installation of 2,651 additional meters for new developments. These upgrades improved data collection speed, accuracy, and operational efficiency by reducing the

number of staff required for meter readings from eight to one. The new system also enables near real-time data transmission, offers potential for AI-driven analysis, and supports proactive identification of leaks before they escalate into major issues.

Despite challenges, including supply chain disruptions caused by COVID-19 and complications with older, non-standard meters, the project was successfully implemented, Mr. Bean explained.

The project came in under the \$5.7 million budget at approximately \$4.7 million, with \$1.5 million offset by grant funding. It also achieved significant water loss reduction, saving approximately 927 acre-feet annually, which translates to \$370,000 in cost savings for water purchases. Currently, 70 percent of the meters are fully integrated into the system, with ongoing efforts to expand coverage through additional collectors and repeaters. The long-term benefits of the project include enhanced meter accuracy, improved data availability, proactive maintenance capabilities, and tools to support water conservation. These advancements position the District to meet future regulatory and operational challenges effectively.

President Covington's questions focused on the project's financial implications. He asked about the return on investment (ROI) and the projected financial outlook over a 10-year period and requested an analysis of annual operational and maintenance costs compared to labor savings, as well as the lifespan of AMI system components, such as collectors and meters, to ensure proactive planning for replacements. Staff acknowledged that while a detailed ROI assessment has not been finalized, the savings in labor and water losses already demonstrate significant benefits. A more comprehensive financial analysis will be complete once the system is fully operational.

Director Williams asked about the accuracy of AMR-AMI readings compared to manual meter readings and the potential for discrepancies. General Manager Jagers explained that the meters themselves are 100% accurate, though occasional coding issues in data translation have occurred and are being addressed. To ensure system reliability, District staff conducts periodic manual audits, inspecting meters to verify electronic readings and maintain system integrity. Williams also asked about the 147 manually read meters and was informed that these are primarily large fire-flow meters at commercial sites, which present unique challenges due to non-standard configurations.

In response to President Covington, Mr. Bean confirmed that AMI-compatible meters are being installed in all new residential and commercial projects, and adhere to updated standards, ensuring compatibility with the District's system.

Overall, the Board expressed satisfaction with the project's progress and outcomes. Director Slawson highlighted the importance of these advancements for the District's long-term sustainability. Covington reiterated the need for ongoing monitoring and financial analysis to address remaining system nuances and optimize benefits for the District and its customers.

3. Proposed Amendments to Bylaws of the Association of California Water Agencies (ACWA)

General Manager Jagers briefly reviewed the bylaws revisions submitted by ACWA.

The Board supported the proposed ACWA bylaws amendments and directed the Authorized Voting Representative, Vice President Daniel Slawson, to cast a vote at the ACWA Fall Conference by the following roll-call vote:

MOVED: Slawson	SECONDED: Ramirez	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

4. Authorization for the General Manager to enter a Six-Month Contract Extension for Social Media and Public Relations Services with Consultant CV Strategies

Assistant Director of Finance and Administration Sylvia Molina outlined the achievements of the District in handling public relations in-house in 2024, such as generating the Water Quality Report, managing the majority of social media content, and enhancing website functionality, which has resulted in savings of more than \$59,000 from the original 2024 contract budget.

Ms. Molina explained that CV Strategies' continued expertise is necessary to support upcoming water rate study education and outreach efforts, which had been delayed. She recommended extending the contract by six months, utilizing the remaining balance of approximately \$59,000 from the 2024 budget. The extension would cover critical public relations activities, particularly focusing on the water rate education campaign scheduled for early 2025.

The Board authorized the General Manager to enter into a six-month contract extension to utilize an existing estimated remaining budget for Social Media and Public Relations Services with consultant CV Strategies in an amount not to exceed \$59,000 by the following roll-call vote:

MOVED: Williams	SECONDED: Ramirez	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

5. Resolution 2024-20: Acknowledging the Review, Receipt and Acceptance of the Water Supply Assessment and Consideration of Will-Serve Letter for the Proposed 14201 California Avenue Industrial Project located south of 1st Street and west of Highway 79

Engineering Assistant Evan Ward presented details of the proposed 14201 California Avenue industrial project. The project covers approximately 129.1 acres across multiple parcels and involves the development of 2.5 million square feet of industrial warehouse space spread across seven buildings. While the project lies within the District's Sphere of Influence, it is outside the current service boundary. The Water Supply Assessment (WSA), discussed in a prior October Engineering Workshop,

confirmed that the District can meet the estimated annual water demand of 63 acre-feet (115 Equivalent Dwelling Units [EDUs]). Infrastructure needs include connections to existing domestic and non-potable water mains, which will be further addressed in a forthcoming Plan of Service.

Ward outlined three key requests for Board consideration: adopting a resolution acknowledging the review, receipt, and acceptance of the WSA; approving a Will-Serve Letter to provide water service; and annexing the project into the District's service boundary. He emphasized that developers would bear all infrastructure costs, including mainline extensions and fire flow requirements, with any cost-sharing for upsized infrastructure funded through development impact fees, ensuring no financial impact on ratepayers.

Director Ramirez sought clarification on the developer's financial responsibility for infrastructure costs. Ward, with General Manager Jagers, confirmed that the developer would bear 100 percent of the costs, with potential reimbursement agreements if neighboring developments later utilize the infrastructure. Jagers provided additional context, explaining that cost-sharing for oversized infrastructure might occur, funded through development impact fees, and clarified the historical use of reimbursement agreements for projects in similar situations.

Director Ramirez emphasized the importance of ensuring clear language in any agreements to formalize these conditions. President Covington reiterated that any potential financial impact on the District would be limited to oversizing costs, which are funded by development impact fees rather than ratepayer contributions.

The Board adopted Resolution 2024-20, Acknowledging the Review, Receipt and Acceptance of the Water Supply Assessment for the Proposed 14201 California Avenue Industrial Project, approved the request for "Will Serve Letter" for water service for a term of one year, and approved the request for annexation of the 14201 California Avenue Industrial Project to the District by the following roll-call vote:

MOVED: Slawson	SECONDED: Williams	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

6. Reports for Discussion and Possible Action

a. Directors' Reports:

The following reports were provided:

- i. Water Education Foundation Summit on October 30 (Slawson)
- ii. San Geronio Pass Water Agency meeting on November 18, 2024 (Slawson, Ramirez)
- iii. Beaumont Chamber of Commerce Good Morning Breakfast on November 8 (Slawson, Ramirez)
- iv. Riverside County Water Task Force on October 4 (Ramirez, Williams)

b. Directors' General Comments: None.

c. General Manager's Report:

In addition to the written report, Mr. Jagers reported:

- 12th and Palm Facility Update: Work on the facility, including the Well 1A and 2A drilling project, is progressing. The well drilling rig setup is scheduled to begin next week, with opportunities for Board members to visit the site in mid to late December or early January. A presentation on the facility's progress will be provided at the December Board meeting.
- Building Rehab Project: Improvements at the building rehab site include a new sunshade for staff use, which will be cleaned and prepared for photographs to accompany the December presentation.
- Pipeline Work on Cherry Avenue: The pipeline installation along Cherry Avenue is nearing completion, with most work finished except for valve acquisition, which has caused minor delays. The mainline is expected to be in place within a week.
- Golden Mussel Concerns: The invasive golden mussel, believed to have entered the Bay Area via ships from Asia, is a potential environmental issue requiring monitoring.

d. Legal Counsel Report: None.

7. Topic List for Future Meetings

	Item requested	Date of request	Requester
A	Presentation on the San Bernardino Valley Resource Conservation District	7/13/22	
B	Presentation on solar power opportunities	12/14/22	Ramirez
C	Sites Reservoir update	2/23/23	
D	Operations Center update (before the end of 2024)		Williams
E	Update on the Sustainable Groundwater Management Act (SGMA)	11/13/24	Covington

8. Announcements

President Covington called attention to the following announcements:

- District offices will be closed Thursday, Nov. 28 in observance of Thanksgiving Day
- Beaumont Basin Watermaster Committee: Wednesday, Dec. 4 at 11 a.m.
- Finance & Audit Committee meeting: Thursday, Dec. 5 at 3 p.m.
- Regular Board meeting: Wednesday, Dec. 11 at 6 p.m.
- District Offices will be closed on the following holidays:
 - Wednesday, Dec. 25 for Christmas Day
 - Wednesday, Jan. 1, 2025 for New Year's Day

9. Closed Session

There was no Closed Session.

- a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 Pursuant to California Government Code Section 54956.8
 Property: APNs 408-080-009, 408-080-010, 408-080,011, 480-080-012
 Agency Negotiator: Dan Jagers, General Manager
 Under Negotiation: Price and terms of payment

10. Report on Action Taken During Closed Session

None. There was no closed session.

11. Adjournment

President Covington adjourned the meeting at 7:00 p.m.

ATTEST:

DRAFT UNTIL APPROVED

DRAFT UNTIL APPROVED

Director John Covington, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

Director Lona Williams, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District

2025 BCVWD PREAPPROVED EVENTS AND DIRECTOR APPOINTMENTS
Adopted 12/11/2024

Reference: BCVWD Policies and Procedures Manual Part II Sections 14, 15, 4060 and 4065
For the purposes of satisfying the above policies, the following items are preapproved for Director claims for per diem compensation, and reimbursement of expenses

TABLE A	
Conferences, Workshops, Webinars, Training, Meetings and Tours	
1	ACWA and ACWA/JPIA sponsored events
2	ACWA Region 9 meetings and events
3	ACWA Committee meetings
4	Events listed on the ACWA Online Events Calendar: any water-related event listed
5	Beaumont Basin Watermaster
6	Beaumont Chamber of Commerce Breakfasts and Luncheons
7	Beaumont Chamber of Commerce State of the City event
8	BIA of Southern California Water Conference
9	Brown Act training
10	California Special Districts Association
11	New Board member orientation (see policy specifics)
12	Riverside County Water Task Force
13	SGPWA Regular and Special Board Meetings
14	Special Districts Association of Riverside County
15	Special Districts Leadership Academy
16	State-mandated ethics training (one day of service)
17	State-mandated sexual harassment training (one day of service)
18	Tours of BCVWD facilities
19	Urban Water Institute
20	WEF annual Water Summit and Water 101 Workshop
<i>The following meetings are preapproved for attendance when there are items agendaized that are related to BCVWD interests and operations</i>	
21	Beaumont Unified School District meetings or events
22	Cabazon Water District – any official district meeting
23	City of Beaumont – any official city meeting
24	City of Banning – any official city meeting
25	City of Calimesa – any official city meeting
26	Riverside LAFCO meetings

All directors are preapproved to attend these functions

TABLE B	
Meetings compensable as designated by the President	
1	Meetings with members of the legislative, executive, or judicial branch of the state or federal government when attendance is directed by the President
2	Meetings or official events of legislative bodies of other governmental agencies as assigned by the President to represent the District
3	Meetings with the General Manager, District Counsel, or Board President on matters of District business
4	Other meetings or events for Board members appointed by the President to attend such meeting or event on behalf of the District

TABLE C			
Voting Delegates		Primary	Alternate
1	ACWA conferences	President	Vice President
2	ACWA Region 9	President	Vice President
3	ACWA / JPIA	President	Vice President

For the purposes of satisfying the above policies, the following items require separate, individual Board pre-approval for Director claims for per diem compensation, and reimbursement of expenses.

Decision-making guidance: BCVWD Policies and Procedures Manual Part II, Section 4060: *Public resources should only be used when there is a substantial benefit to the District*

TABLE D	
Activities / Events requiring separate Board pre-approval	
1	Beaumont Chamber of Commerce – other events (not listed in Table A or E)
2	Other civic or community functions (festivals, recreation activities, sports, lectures, etc.)
3	Water Education Foundation conferences, tours, seminars (not listed in Table A)
4	Dedication ceremonies, open houses, groundbreaking ceremonies, ribbon-cutting ceremonies, anniversary celebrations
5	Receptions, or retirement or anniversary celebrations for other agency officials
6	Legislative roundtables, public hearings, project update meetings
7	Other agency or association dinner or luncheon functions
8	Tri-State Seminar annual conference
9	Any other events not specifically pre-authorized

The Board has determined that these events do not comport with BCVWD policy for reimbursement or compensation:

TABLE E	
Activities / Events not eligible for per diem or expense claims (non-compensable)	
1	Beaumont Chamber of Commerce – social events, mixers, etc.
2	Retirement receptions for BCVWD employees or Board members
3	BCVWD picnics or other social functions

TABLE F Acronyms			
1	ACWA	Association of California Water Agencies	https://www.acwa.com/
2	ACWA	ACWA Committees	https://www.acwa.com/about/board-committees/committee-information/
3	ACWA / JPIA	ACWA Joint Powers Insurance Authority	https://www.acwajpia.com/training-2/
4	BIA	Building Industry Association	https://riversidebia.org/
5	CSDA	California Special Districts Association	http://csda.net/home
6	LAFCO	Riverside Local Agency Formation Commission	https://lafco.org/
7	SDARC	Special Districts Association of Riverside County	https://www.csda.net/about-csda/chapters-networks/chapter-riverside-county
8	SDLA	Special District Leadership Foundation	https://sdla.csda.net/home
9	SGPWA	San Gorgonio Pass Water Agency	https://www.sgpwa.com/
10	SGPRWA	San Gorgonio Pass Regional Water Alliance	http://www.passwateralliance.com/
11	Tri-State	Tri-State Seminar, LLC	https://tristateseminar.com/
12	WEF	Water Education Foundation	https://www.watereducation.org/tours-events
13	UWI	Urban Water Institute	www.urbanwater.com



**Beaumont-Cherry Valley Water District
Regular Board Meeting
January 8, 2025**

Item 4

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: **Authorization of General Manager to Execute a Contract with Advanced Diving Services for Reservoir Cleaning, Inspection and Minor Repair**

Staff Recommendation

Authorize the General Manager to execute a contract for an amount not to exceed \$36,000 with Advanced Diving Services to provide reservoir cleaning, inspection and minor repair of four (4) domestic drinking water reservoirs currently owned by the Beaumont-Cherry Valley Water District (District).

Background

In order to maintain water quality in the water distribution system and extend the life of a storage facility, storage reservoirs must be inspected and cleaned on a regular basis. Regular inspections of storage reservoirs help to identify small problems that may be corrected before they become more severe and create water quality issues, lead to more expensive repairs, and cause premature reservoir coating failures.

The District owns and operates a total of fourteen (14) domestic drinking water storage reservoirs and one (1) non-potable storage reservoir which are professionally cleaned and inspected every two (2) to four (4) years on a rotating schedule of three (3) to five (5) reservoirs per year. Reservoirs are scheduled for cleaning based on conditions that are identified during routine inspections conducted by District staff.

Staff issued a Request for Quotations (RFQ) for reservoir cleaning, inspection and minor repair on November 22, 2024, and received quotations on December 5, 2024, at 3:00 p.m. Four (4) bid packages were received and reviewed by District staff. The results of the bid opening are reflected in Table 1 below (next page):



Table 1

	BID SCHEDULES				REPORT	BID TOTAL
	I	II	III	IV		
Advanced Diving Services, Inc	\$10,082	\$7,732	\$6,102	\$4,862	\$1,200	\$32,376.24
H2O Solutions	\$12,500	\$8,750	\$8,500	\$8,500	\$500	\$41,850.00
Rubicon Applied Diving	\$11,480	\$12,180	\$6,690	\$6,690	\$3,850	\$44,161.20
*Blue Locker Diving	\$18,000	\$13,500	\$8,000	\$8,000	\$3,000	\$59,940.00

*Blue Locker Diving submitted a quotation for a previous project titled "RFQ No: BCVWD-S-2018-004" with a due date identified as 10/25/2018 and was disqualified as a result.

The lowest responsive bidder was Advanced Diving Services, Inc with a total project bid of \$32,376.24. With a 10 percent (rounded) contingency of \$3,237.63, the total project cost is \$36,000 (rounded).

Fiscal Impact

There will be a fiscal impact to the District in an amount not to exceed \$36,000 for the completion of this project. This amount includes 10 percent (rounded) contingency of \$3,237.63 to cover the cost of any additional work that may be required. Funds were allocated in the District's 2024 Operating Budget and are anticipated to be carried over to the 2025 calendar year for these activities.

Report prepared by James Bean, Director of Operations



**Beaumont-Cherry Valley Water District
Regular Board Meeting
January 8, 2025**

Item 5

STAFF REPORT

TO: Board of Directors
FROM: Finance and Administration Department
SUBJECT: **Water Cost of Service Study – Presentation and Selection of Financial Plan Scenarios**

Staff Recommendation

Provide direction to staff and Water Resources Economics in regard to the selection of one of the financial plan scenarios presented by Water Resources Economics or direct staff as desired.

Executive Summary

At its meeting of April 10, 2024, the Board approved a professional services agreement with Water Resources Economics, LLC (WRE) for the production of a cost of service study (rate study). The rate study will address upcoming financial challenges faced by the District using a two-phased approach, with the first phase to focus on developing a financial plan that ensures immediate financial stability through an across-the-board rate increase effective in early 2025. WRE is presenting financial plan scenarios for the Board to consider and discuss.

Background

The District's current rate structure, established in 2019, expired as of December 31, 2024, necessitating a new cost-of-service study to ensure financial sustainability through 2029. At its meeting of April 10, 2024, the Board approved a professional services agreement with WRE for the production of a cost of service study (rate study). During discussion, the Board acknowledged upcoming financial challenges faced by the District. Details and cost implications of these challenges, many of which are mandated by the State, remain largely unknown.

At its meeting of August 14, 2024, upon recommendation by WRE, the Board approved a two-phase approach to the rate study, with the first phase to focus on developing a financial plan that ensures immediate financial stability through an across-the-board rate increase effective in early 2025. The second phase would be based on the direct impacts of the challenges the District is facing that could have profound impacts on its financial outlook. Among these challenges are a series of unfunded state mandates that the District must comply with, including but not limited to:

1. **Chromium 6 Compliance:** The State Water Resources Control Board has introduced stringent requirements for Chromium 6 under Proposition 65. Compliance with these regulations may require significant investments in water treatment infrastructure, which could substantially increase operational costs.
2. **PFAS Regulations:** Per- and polyfluoroalkyl substances (PFAS) requirements may require the District to implement an advanced filtration systems or other mitigation measures to meet emerging standards, which could impose additional financial burdens on the District.
3. **Making Conservation a California Way of Life (SB 606 and AB 1668):** These mandates enforce long-term water conservation efforts, potentially requiring the District to adopt



budget-based rates or other measures that align with state conservation goals, further complicating rate structure planning.

4. **State-Mandated Electric Fleet Requirements:** Compliance with the California Air Resources Board's Advanced Clean Fleet Rules could necessitate significant capital expenditures for the transition to electric vehicles within the District's fleet.
5. **Infrastructure Investments:** The District is also facing increased pavement rehabilitation costs and potential relocation or replacement of pipelines and facilities to support local infrastructure projects, such as the Pennsylvania Grade Separation and Widening project and the ADA Sidewalk project within the City of Beaumont.

Discussion

Given the challenges that the District is facing, and the unknown costs in materials, personnel, and technology, that may be required, WRE has recommended a two-phase approach to the rate study. The first phase will develop a financial plan that provides short-term stability by addressing immediate financial needs through an across-the-board rate increase.

The financial plan analysis has determined that the current rate structure is not sufficient to maintain funding levels required by state law. Operating and capital expenses have increased as indicated in the 2025 Operating Budget and 2025-2029 Capital Improvement Budget, with additional staffing costs for market adjustments, increases in insurance rates, increases in utilities, and general inflation and cost increases since COVID-19. Those increased operating costs, combined with critical infrastructure replacements and improvements, increased regulatory requirements, and an overall reduction in water use would cause a negative net operating revenue under the current rate structure. Without additional revenue, BCVWD will not have sufficient resources to sustain operations, fund debt, perform preventative maintenance, and produce capital improvements necessary to ensure reliable, secure and adequate water supply to its customers.

WRE is proposing financial plan scenarios with different revenue adjustments, along with the amount of Capital Improvements investments that can be made, for Board consideration for the first phase of the rate study. The second phase will delay the cost-of-service analysis until more comprehensive data is available, ensuring that the rate structure adopted is both equitable and sustainable over the long term.

Fiscal Impact

The fiscal impact will vary depending on the financial plan scenario that is selected by the Board, which are outlined in Attachment 1.

The proposed two-phase rate study has been executed within the existing budget for the rate study project. The first phase has utilized funds already allocated for the financial plan and related tasks, while the second phase will continue as planned without additional costs.

Attachments

1. Slide deck for Board Meeting – Financial Plan Scenarios

Staff Report prepared by William Clayton, Finance Manager

Beaumont-Cherry Valley Water District

Water Cost-of-Service Study

Board Meeting – Financial Plan Scenarios

January 8, 2025



**Water Resources
Economics**

PROMOTING THE VALUE AND PRICE OF
WATER SERVICE

1

1

Agenda

- Summary
- Financial Plan Overview
- Financial Plan Scenarios
- Proposed Rates
- Customer Impacts
- Rate Survey
- Discussion and Next Steps

2

2

Financial Plan Overview

- Prior rate study adopted rate increases up to CY 2024
- Operating and capital expenses have increased
 - Additional staffing costs
- Additional Capital Improvement
 - Engineering and Operations Center (EOC) project costs
 - Well replacement projects
 - Non-potable infrastructure projects
- Increased regulatory requirements
- Overall reduction in water use

Net Operating Revenue

- Net operating revenue is negative
- Revenues at existing rates are not sufficient to meet operating expenses

	CY 2024	CY 2025	CY 2026	CY 2027	CY 2028	CY 2029
Net Revenues (\$M)						
Revenues						
Rate Revenues at Existing Rates	\$11.8	\$12.1	\$12.5	\$12.5	\$12.5	\$12.5
Pass-Thru Surcharges	\$6.0	\$7.6	\$7.9	\$8.3	\$8.8	\$9.2
Other Revenues	\$2.4	\$2.4	\$0.9	\$0.9	\$0.9	\$0.9
Total - Revenues	\$20.3	\$22.1	\$21.3	\$21.7	\$22.2	\$22.6
Expenses						
Administrative and Staffing	\$6.3	\$6.7	\$7.0	\$7.3	\$7.6	\$8.0
Water Operations	\$7.0	\$7.7	\$8.0	\$8.4	\$8.8	\$9.2
SGPWA and SCE Expenses	\$7.2	\$7.6	\$7.9	\$8.3	\$8.8	\$9.2
Additional Staffing Expenses	\$0.0	\$0.0	\$0.2	\$0.7	\$0.8	\$0.8
Total - Expenses	\$20.6	\$22.0	\$23.2	\$24.8	\$25.9	\$27.2
Net Operating Revenue	(\$0.4)	\$0.1	(\$1.9)	(\$3.0)	(\$3.8)	(\$4.5)

Capital Improvement Plan

CIP Summary	CY 2024	CY 2025	CY 2026	CY 2027	CY 2028	CY 2029
CIP (Grant and Rate Funded)						
Potable Infrastructure Projects	\$26,191	\$17,342,457	\$12,911,106	\$12,372,435	\$7,620,610	\$6,656,810
Potable Pipeline Replacements	\$113,824	\$10,842,100	\$5,496,600	\$8,167,650	\$8,501,850	\$8,291,320
IT Network Infrastructure Projects	\$0	\$109,900	\$113,400	\$308,700	\$120,800	\$124,500
IT SCADA/AMR Infrastructure Projects	\$0	\$2,499,200	\$393,800	\$212,500	\$219,200	\$226,100
IT/Field Operations/Administration Projects	\$0	\$160,100	\$42,000	\$54,100	\$52,300	\$0
Vehicles & Equipment	\$45,236	\$881,900	\$422,400	\$834,800	\$555,900	\$0
Non-Potable Infrastructure Projects	\$0	\$0	\$0	\$0	\$0	\$0
Non-Potable Pipeline Projects	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$185,251	\$31,835,657	\$19,379,306	\$21,950,185	\$17,070,660	\$15,298,730
CIP by Funding Source						
Grant	\$11,799	\$1,483,159	\$0	\$0	\$0	\$0
Rates / Reserves / New Debt	\$173,452	\$30,352,498	\$19,379,306	\$21,950,185	\$17,070,660	\$15,298,730
Total	\$185,251	\$31,835,657	\$19,379,306	\$21,950,185	\$17,070,660	\$15,298,730

Financial Plan Scenarios

Scenario*	Description
Scenario 0	“Do nothing” / “status quo” scenario, no revenue adjustments, full CIP as planned
Scenario 1A	Recommended CIP to proactively maintain system and construct Engineering and Operations Center (EOC)
Scenario 1B	Recommended CIP to proactively maintain system without constructing EOC
Scenario 2	Reduced CIP to repair/replace infrastructure when needed
Scenario 3	Significantly reduced CIP to repair/replace infrastructure when critically needed

*All scenarios assume that costs from SGPWA (purchased water) and SCE (electricity) are passthroughs

Financial Plan Scenario 0



Year	Revenue Adjustment	New Debt (\$M)
CY 2025	0%	\$0
CY 2026	0%	\$0
CY 2027	0%	\$0
CY 2028	0%	\$0
CY 2029	0%	\$0
Total		\$0

Year	CIP Execution %	CIP (\$M)
CY 2025	100%	\$30.4
CY 2026	100%	\$19.4
CY 2027	100%	\$22.0
CY 2028	100%	\$17.1
CY 2029	100%	\$15.3
Total		\$104.1

Financial Plan Scenario 1A (w/ EOC)



Financial Plan Scenario 1B (NO EOC)



Financial Plan Scenario 2



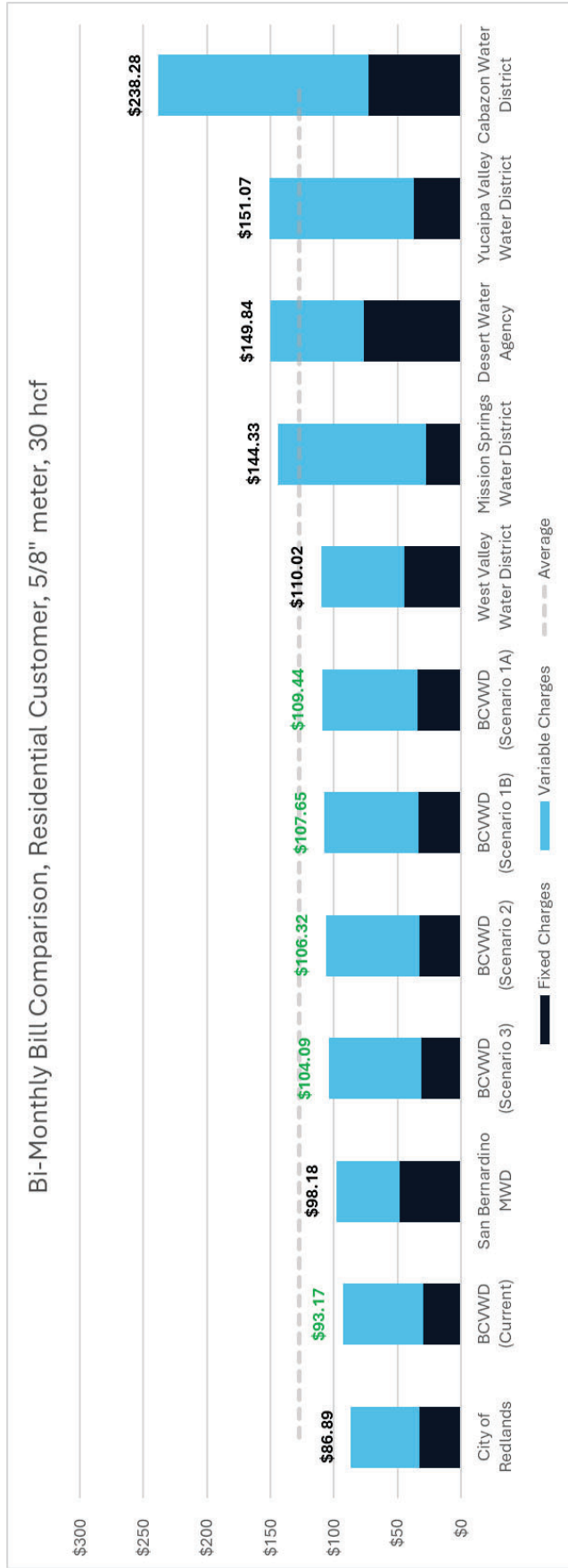
Financial Plan Scenario 3



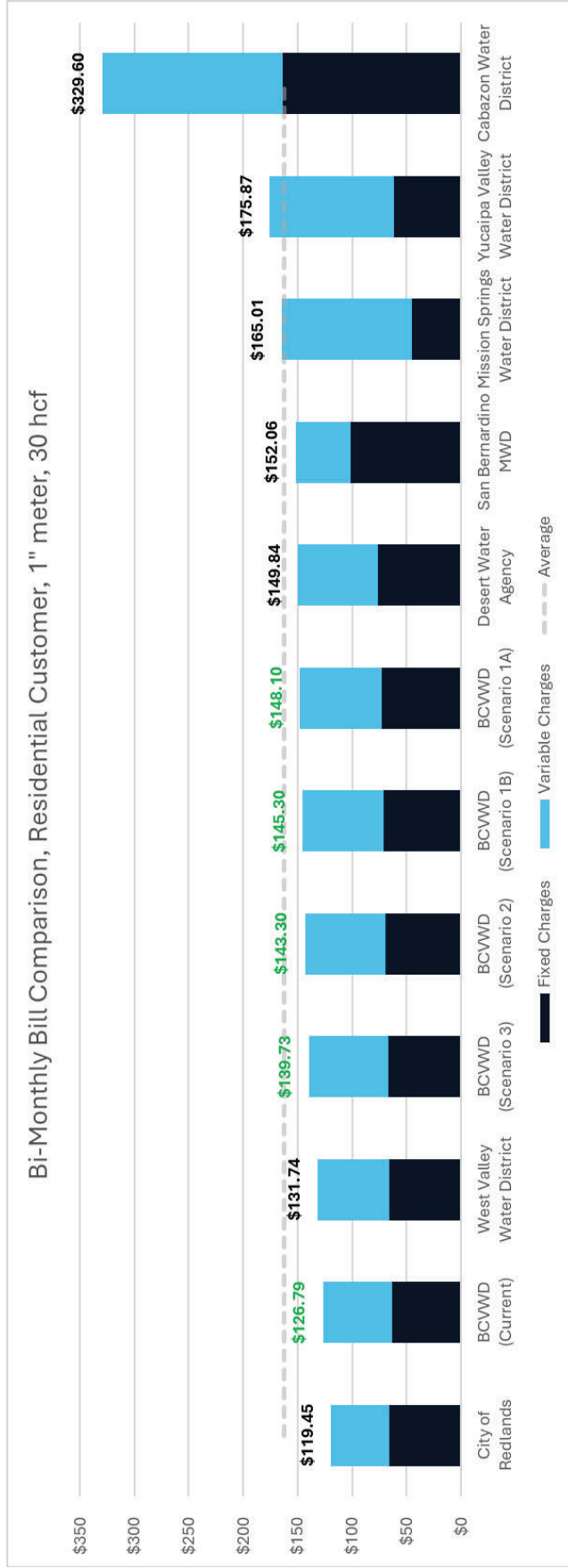
Financial Plan Scenario Summary

Financial Plan Scenarios	Scenario 1A	Scenario 1B	Scenario 2	Scenario 3
Revenue Adjustments				
Annual Revenue Adjustments	15%	12%	10%	6%
Cumulative Revenue Adjustments (3 Yrs)	52%	40%	33%	19%
Capital Projects				
CIP Execution Rate	65%	65%	30%	14%
New Debt Proceeds for CIP (\$M)	\$55	\$36	\$16	\$0
CIP Costs (\$M)	\$68	\$49	\$31	\$15

Rate Survey (Residential, 5/8" meter, 30 hcf)



Rate Survey (Residential, 1" meter, 30 hcf)



Discussion and Next Steps

- Discussion:
 - How much CIP should be funded?
 - What projects can be funded for each scenario?
- Next steps:
 - Receive direction on financial scenario to proceed with for Prop 218 notice
 - Finalize financial plan
 - Proposed water rates for three-year period

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Water Resources Economics

PROMOTING THE VALUE AND PRICE OF
WATER SERVICE

Contact Information

Sanjay Gaur
Founder / President
sgaur@water-economics.com

Nancy Phan
Principal Consultant
nphan@water-economics.com

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Customer Impacts Summary

- Residential, 5/8" meter, 30 hcf
- Residential, 1" meter, 30 hcf
- Commercial, 2" meter, 500 hcf
- Commercial, 2" meter, 3200 hcf

Proposed Rates (Residential, 5/8" meter, 30 hcf)

Proposed Water Rates (CY 2025)	Scenario 0 (Current)	Scenario 1A (Proposed)	Scenario 1B (Proposed)	Scenario 2 (Proposed)	Scenario 3 (Proposed)
Revenue Adjustment	0%	15%	12%	10%	6%
Bi-Monthly Meter Service Charge (5/8" meter)	\$29.63	\$34.08	\$33.19	\$32.60	\$31.41
Quantitative Use Charge - Tier 1	\$0.88	\$1.02	\$0.99	\$0.97	\$0.94
Quantitative Use Charge - Tier 2	\$1.09	\$1.26	\$1.23	\$1.20	\$1.16
Quantitative Use Charge - Tier 3	\$1.80	\$2.07	\$2.02	\$1.98	\$1.91
SGPWA Importation Charges	\$0.72	\$0.81	\$0.81	\$0.81	\$0.81
SCE Power Charges	\$0.42	\$0.57	\$0.57	\$0.57	\$0.57
Difference (\$)					
Bi-Monthly Meter Service Charge (5/8" meter)		\$4.45	\$3.56	\$2.97	\$1.78
Quantitative Use Charge - Tier 1		\$0.14	\$0.11	\$0.09	\$0.06
Quantitative Use Charge - Tier 2		\$0.17	\$0.14	\$0.11	\$0.07
Quantitative Use Charge - Tier 3		\$0.27	\$0.22	\$0.18	\$0.11
SGPWA Importation Charges		\$0.09	\$0.09	\$0.09	\$0.09
SCE Power Charges		\$0.15	\$0.15	\$0.15	\$0.15

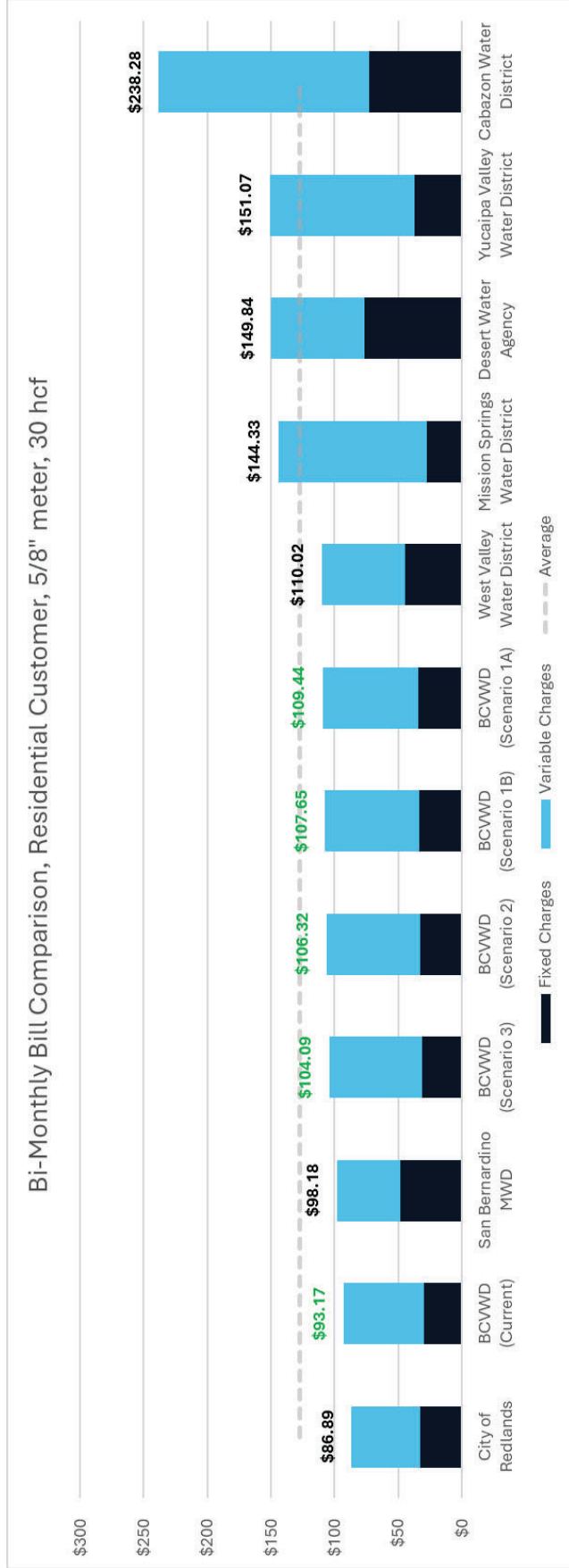
Proposed Rates (Residential, 5/8" meter, 30 hcf)

Proposed Water Rates (CY 2025)	Scenario 0 (Current)	Scenario 1A (Proposed)	Scenario 1B (Proposed)	Scenario 2 (Proposed)	Scenario 3 (Proposed)
Revenue Adjustment	0%	15%	12%	10%	6%
Bi-Monthly Meter Service Charge (5/8" meter)	\$29.63	\$34.08	\$33.19	\$32.60	\$31.41
Quantitative Use Charge - Tier 1	\$0.88	\$1.02	\$0.99	\$0.97	\$0.94
Quantitative Use Charge - Tier 2	\$1.09	\$1.26	\$1.23	\$1.20	\$1.16
Quantitative Use Charge - Tier 3	\$1.80	\$2.07	\$2.02	\$1.98	\$1.91
SGPWA Importation Charges	\$0.72	\$0.81	\$0.81	\$0.81	\$0.81
SCE Power Charges	\$0.42	\$0.57	\$0.57	\$0.57	\$0.57
Difference (%)					
Bi-Monthly Meter Service Charge (5/8" meter)		15.0%	12.0%	10.0%	6.0%
Quantitative Use Charge - Tier 1		15.9%	12.5%	10.2%	6.8%
Quantitative Use Charge - Tier 2		15.6%	12.8%	10.1%	6.4%
Quantitative Use Charge - Tier 3		15.0%	12.2%	10.0%	6.1%
SGPWA Importation Charges		12.5%	12.5%	12.5%	12.5%
SCE Power Charges		35.7%	35.7%	35.7%	35.7%

Bill Impacts (Residential, 5/8" meter, 30 hcf)

Proposed Water Rates (CY 2025)	Scenario 0 (Current)	Scenario 1A (Proposed)	Scenario 1B (Proposed)	Scenario 2 (Proposed)	Scenario 3 (Proposed)
Revenue Adjustment	0%	15%	12%	10%	6%
Fixed Charges	\$29.63	\$34.08	\$33.19	\$32.60	\$31.41
Commodity Charges	\$29.34	\$33.96	\$33.06	\$32.32	\$31.28
Pass-Thru Surcharges	\$34.20	\$41.40	\$41.40	\$41.40	\$41.40
Current Bi-Monthly Bill, 30 hcf	\$93.17	\$93.17	\$93.17	\$93.17	\$93.17
Proposed Bi-Monthly Bill, 30 hcf		\$109.44	\$107.65	\$106.32	\$104.09
<i>Difference (\$)</i>		\$16.27	\$14.48	\$13.15	\$10.92
<i>Difference (%)</i>		17%	16%	14%	12%

Rate Survey (Residential, 5/8" meter, 30 hcf)



Proposed Rates (Residential, 1" meter, 30 hcf)

Proposed Water Rates (CY 2025)	Scenario 0 (Current)	Scenario 1A (Proposed)	Scenario 1B (Proposed)	Scenario 2 (Proposed)	Scenario 3 (Proposed)
Revenue Adjustment	0%	15%	12%	10%	6%
Bi-Monthly Meter Service Charge (1" meter)	\$63.25	\$72.74	\$70.84	\$69.58	\$67.05
Quantitative Use Charge - Tier 1	\$0.88	\$1.02	\$0.99	\$0.97	\$0.94
Quantitative Use Charge - Tier 2	\$1.09	\$1.26	\$1.23	\$1.20	\$1.16
Quantitative Use Charge - Tier 3	\$1.80	\$2.07	\$2.02	\$1.98	\$1.91
SGPWA Importation Charges	\$0.72	\$0.81	\$0.81	\$0.81	\$0.81
SCE Power Charges	\$0.42	\$0.57	\$0.57	\$0.57	\$0.57
Difference (\$)					
Bi-Monthly Meter Service Charge (1" meter)		\$9.49	\$7.59	\$6.33	\$3.80
Quantitative Use Charge - Tier 1		\$0.14	\$0.11	\$0.09	\$0.06
Quantitative Use Charge - Tier 2		\$0.17	\$0.14	\$0.11	\$0.07
Quantitative Use Charge - Tier 3		\$0.27	\$0.22	\$0.18	\$0.11
SGPWA Importation Charges		\$0.09	\$0.09	\$0.09	\$0.09
SCE Power Charges		\$0.15	\$0.15	\$0.15	\$0.15

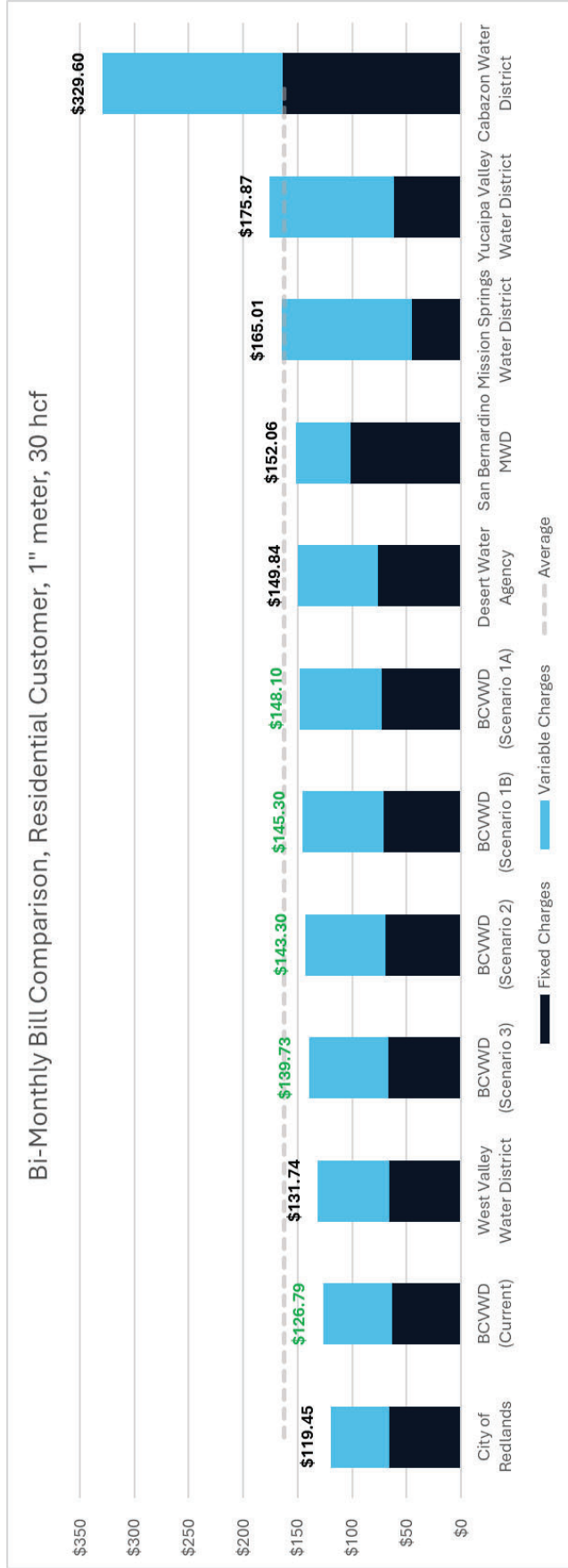
Proposed Rates (Residential, 1" meter, 30 hcf)

Proposed Water Rates (CY 2025)	Scenario 0 (Current)	Scenario 1A (Proposed)	Scenario 1B (Proposed)	Scenario 2 (Proposed)	Scenario 3 (Proposed)
Revenue Adjustment	0%	15%	12%	10%	6%
Bi-Monthly Meter Service Charge (1" meter)	\$63.25	\$72.74	\$70.84	\$69.58	\$67.05
Quantitative Use Charge - Tier 1	\$0.88	\$1.02	\$0.99	\$0.97	\$0.94
Quantitative Use Charge - Tier 2	\$1.09	\$1.26	\$1.23	\$1.20	\$1.16
Quantitative Use Charge - Tier 3	\$1.80	\$2.07	\$2.02	\$1.98	\$1.91
SGPWA Importation Charges	\$0.72	\$0.81	\$0.81	\$0.81	\$0.81
SCE Power Charges	\$0.42	\$0.57	\$0.57	\$0.57	\$0.57
Difference (%)					
Bi-Monthly Meter Service Charge (1" meter)		15.0%	12.0%	10.0%	6.0%
Quantitative Use Charge - Tier 1		15.9%	12.5%	10.2%	6.8%
Quantitative Use Charge - Tier 2		15.6%	12.8%	10.1%	6.4%
Quantitative Use Charge - Tier 3		15.0%	12.2%	10.0%	6.1%
SGPWA Importation Charges		12.5%	12.5%	12.5%	12.5%
SCE Power Charges		35.7%	35.7%	35.7%	35.7%

Bill Impacts (Residential, 1" meter, 30 hcf)

Proposed Water Rates (CY 2025)	Scenario 0 (Current)	Scenario 1A (Proposed)	Scenario 1B (Proposed)	Scenario 2 (Proposed)	Scenario 3 (Proposed)
Revenue Adjustment	0%	15%	12%	10%	6%
Fixed Charges	\$63.25	\$72.74	\$70.84	\$69.58	\$67.05
Commodity Charges	\$29.34	\$33.96	\$33.06	\$32.32	\$31.28
Pass-Thru Surcharges	\$34.20	\$41.40	\$41.40	\$41.40	\$41.40
Current Bi-Monthly Bill, 30 hcf	\$126.79	\$126.79	\$126.79	\$126.79	\$126.79
Proposed Bi-Monthly Bill, 30 hcf		\$148.10	\$145.30	\$143.30	\$139.73
<i>Difference (\$)</i>		\$21.31	\$18.51	\$16.51	\$12.94
<i>Difference (%)</i>		17%	15%	13%	10%

Rate Survey (Residential, 1" meter, 30 hcf)



Proposed Rates (Commercial, 2" meter, 500 hcf)

Proposed Water Rates (CY 2025)	Scenario 0 (Current)	Scenario 1A (Proposed)	Scenario 1B (Proposed)	Scenario 2 (Proposed)	Scenario 3 (Proposed)
Revenue Adjustment	0%	15%	12%	10%	6%
Bi-Monthly Meter Service Charge (2" meter)	\$186.59	\$214.58	\$208.99	\$205.25	\$197.79
Quantitative Use Charge	\$1.27	\$1.47	\$1.43	\$1.40	\$1.35
SGPWA Importation Charges	\$0.72	\$0.81	\$0.81	\$0.81	\$0.81
SCE Power Charges	\$0.42	\$0.57	\$0.57	\$0.57	\$0.57
Difference (\$)					
Bi-Monthly Meter Service Charge (2" meter)		\$27.99	\$22.40	\$18.66	\$11.20
Quantitative Use Charge		\$0.20	\$0.16	\$0.13	\$0.08
SGPWA Importation Charges		\$0.09	\$0.09	\$0.09	\$0.09
SCE Power Charges		\$0.15	\$0.15	\$0.15	\$0.15

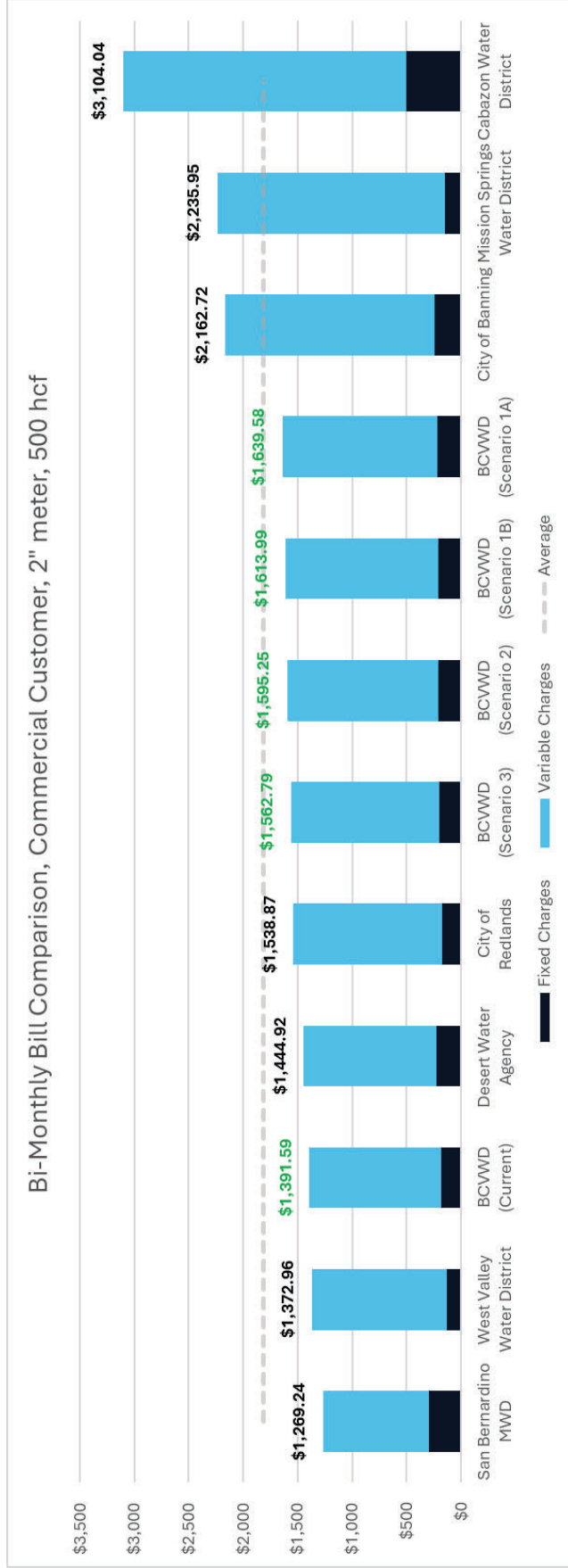
Proposed Rates (Commercial, 2" meter, 500 hcf)

Proposed Water Rates (CY 2025)	Scenario 0 (Current)	Scenario 1A (Proposed)	Scenario 1B (Proposed)	Scenario 2 (Proposed)	Scenario 3 (Proposed)
Revenue Adjustment	0%	15%	12%	10%	6%
Bi-Monthly Meter Service Charge (2" meter)	\$186.59	\$214.58	\$208.99	\$205.25	\$197.79
Quantitative Use Charge	\$1.27	\$1.47	\$1.43	\$1.40	\$1.35
SGPWA Importation Charges	\$0.72	\$0.81	\$0.81	\$0.81	\$0.81
SCE Power Charges	\$0.42	\$0.57	\$0.57	\$0.57	\$0.57
Difference (%)					
Bi-Monthly Meter Service Charge (2" meter)		15.0%	12.0%	10.0%	6.0%
Quantitative Use Charge		15.7%	12.6%	10.2%	6.3%
SGPWA Importation Charges		12.5%	12.5%	12.5%	12.5%
SCE Power Charges		35.7%	35.7%	35.7%	35.7%

Bill Impacts (Commercial, 2" meter, 500 hcf)

Proposed Water Rates (CY 2025)	Scenario 0 (Current)	Scenario 1A (Proposed)	Scenario 1B (Proposed)	Scenario 2 (Proposed)	Scenario 3 (Proposed)
Revenue Adjustment	0%	15%	12%	10%	6%
Fixed Charges	\$186.59	\$214.58	\$208.99	\$205.25	\$197.79
Commodity Charges	\$635.00	\$735.00	\$715.00	\$700.00	\$675.00
Pass-Thru Surcharges	\$570.00	\$690.00	\$690.00	\$690.00	\$690.00
Current Bi-Monthly Bill, 500 hcf	\$1,391.59	\$1,391.59	\$1,391.59	\$1,391.59	\$1,391.59
Proposed Bi-Monthly Bill, 500 hcf		\$1,639.58	\$1,613.99	\$1,595.25	\$1,562.79
Difference (\$)		\$247.99	\$222.40	\$203.66	\$171.20
Difference (%)		18%	16%	15%	12%

Rate Survey (Commercial, 2" meter, 500 hcf)



Proposed Rates (Commercial, 2" meter, 3200 hcf)

Proposed Water Rates (CY 2025)	Scenario 0 (Current)	Scenario 1A (Proposed)	Scenario 1B (Proposed)	Scenario 2 (Proposed)	Scenario 3 (Proposed)
Revenue Adjustment	0%	15%	12%	10%	6%
Bi-Monthly Meter Service Charge (2" meter)	\$186.59	\$214.58	\$208.99	\$205.25	\$197.79
Quantitative Use Charge	\$1.27	\$1.47	\$1.43	\$1.40	\$1.35
SGPWA Importation Charges	\$0.72	\$0.81	\$0.81	\$0.81	\$0.81
SCE Power Charges	\$0.42	\$0.57	\$0.57	\$0.57	\$0.57
Difference (\$)					
Bi-Monthly Meter Service Charge (2" meter)		\$27.99	\$22.40	\$18.66	\$11.20
Quantitative Use Charge		\$0.20	\$0.16	\$0.13	\$0.08
SGPWA Importation Charges		\$0.09	\$0.09	\$0.09	\$0.09
SCE Power Charges		\$0.15	\$0.15	\$0.15	\$0.15

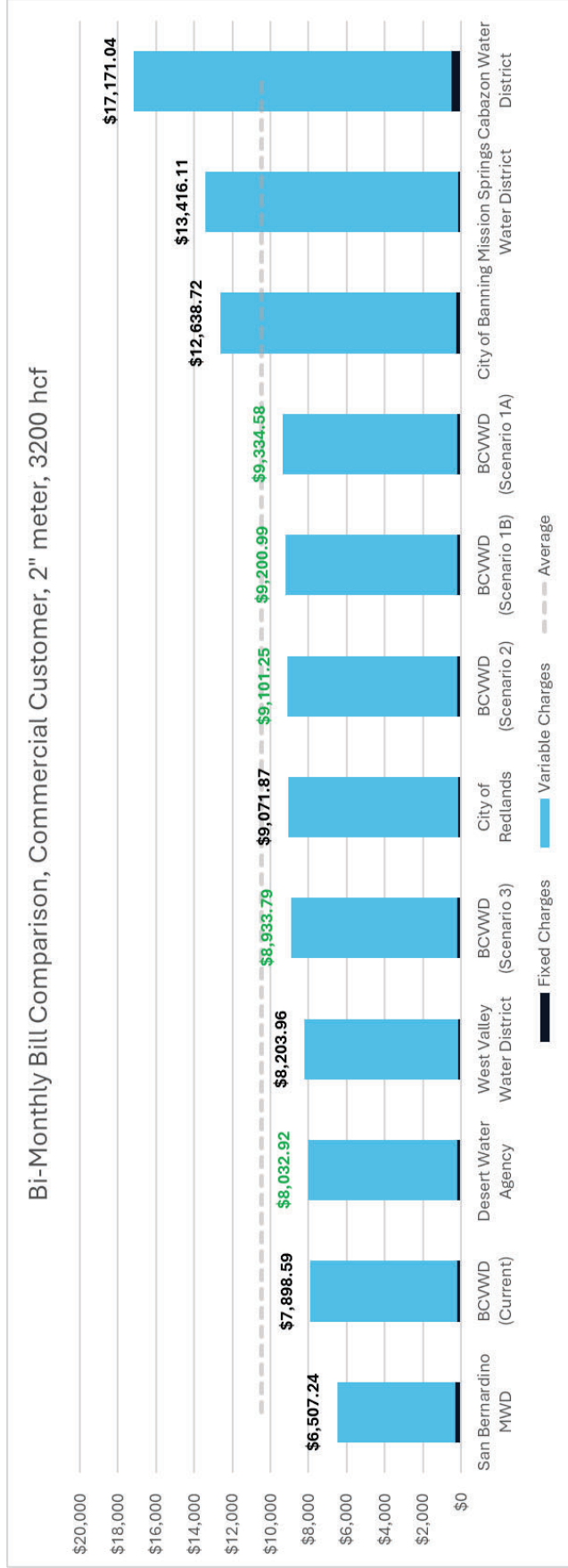
Proposed Rates (Commercial, 2" meter, 3200 hcf)

Proposed Water Rates (CY 2025)	Scenario 0 (Current)	Scenario 1A (Proposed)	Scenario 1B (Proposed)	Scenario 2 (Proposed)	Scenario 3 (Proposed)
Revenue Adjustment	0%	15%	12%	10%	6%
Bi-Monthly Meter Service Charge (2" meter)	\$186.59	\$214.58	\$208.99	\$205.25	\$197.79
Quantitative Use Charge	\$1.27	\$1.47	\$1.43	\$1.40	\$1.35
SGPWA Importation Charges	\$0.72	\$0.81	\$0.81	\$0.81	\$0.81
SCE Power Charges	\$0.42	\$0.57	\$0.57	\$0.57	\$0.57
Difference (%)					
Bi-Monthly Meter Service Charge (2" meter)		15.0%	12.0%	10.0%	6.0%
Quantitative Use Charge		15.7%	12.6%	10.2%	6.3%
SGPWA Importation Charges		12.5%	12.5%	12.5%	12.5%
SCE Power Charges		35.7%	35.7%	35.7%	35.7%

Bill Impacts (Commercial, 2" meter, 3200 hcf)

Proposed Water Rates (CY 2025)	Scenario 0 (Current)	Scenario 1A (Proposed)	Scenario 1B (Proposed)	Scenario 2 (Proposed)	Scenario 3 (Proposed)
Revenue Adjustment	0%	15%	12%	10%	6%
Fixed Charges	\$186.59	\$214.58	\$208.99	\$205.25	\$197.79
Commodity Charges	\$4,064.00	\$4,704.00	\$4,576.00	\$4,480.00	\$4,320.00
Pass-Thru Surcharges	\$3,648.00	\$4,416.00	\$4,416.00	\$4,416.00	\$4,416.00
Current Bi-Monthly Bill, 3200 hcf	\$7,898.59	\$7,898.59	\$7,898.59	\$7,898.59	\$7,898.59
Proposed Bi-Monthly Bill, 3200 hcf		\$9,334.58	\$9,200.99	\$9,101.25	\$8,933.79
Difference (\$)		\$1,435.99	\$1,302.40	\$1,202.66	\$1,035.20
Difference (%)		18%	16%	15%	13%

Rate Survey (Commercial, 2" meter, 3200 hcf)





**Beaumont-Cherry Valley Water District
Regular Board Meeting
January 8, 2025**

Item 6

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Request for *Will-Serve Letter* for a Single-Family Residence located on the north side of Lincoln Street within the community of Cherry Valley (APN 402-240-005) west of Bellflower Avenue.

Staff Recommendation

Consider the request for the *Will-Serve Letter* for the proposed single-family residence at Riverside County Assessor's Parcel Number (APN) 402-240-005 within the Community of Cherry Valley, subject to payment of all deposits and fees to the District and securing all approvals from the County of Riverside and:

- A. Approve the Application for Water Service and furnish a *Will-Serve Letter* with conditions as enumerated, or
- B. Deny the Application for Water Service

Executive Summary

The Applicant (Duane Burk) is requesting water service from the District for a proposed single family residence to be constructed on an existing parcel of land located on north side of Lincoln Street in the Community of Cherry Valley. Currently, the subject property is within the District Service Boundary and there is an existing 6-inch steel (STL) pipeline across the property frontage within Lincoln Street.

Table 1 – Project Summary

Applicant	Duane Burk
Owner / Developer	Jose Gutierrez
Development Type	Single-Family Residential
Development Name	APN 402-240-005
Annexation Required (Yes/No)	No
Estimated Potable Consumption	1.0
Estimated Non-Potable Consumption	0.0
Total Estimated Water Consumption	1.0

Background

The proposed single-family residence (Project) is located on the north side of Lincoln Street in the Community of Cherry Valley (see Attachment 1 – APN 402-240-005 Location Map). There is currently an existing 6-inch STL distribution main within the District's 3040 Pressure Zone (PZ) across the property frontage of Lincoln Street, which serves other residences along Lincoln Street.



Discussion

The Applicant plans to construct a single-story single-family residence (See Attachment 2- APN 402-240-005 site plan). Based upon District research, the proposed Project could take service from the existing 6-inch STL potable distribution main within Lincoln Street, which is within the District's 3040 PZ, unless the project Fire Flow demands and exceed the capabilities of the main, in which case the developer may be required to constructed a new main sized to accommodate the projects flows.

The impact of this residence on the District's water supply system is minimal and this parcel is considered an infill project. Infill projects are generally defined and accounted for in the District's urban water management plan (UWMP). Upon approval and completion of the service process, the Applicant will be required to pay all applicable District Deposits and Fees prior to service, including water capacity charges, front footage fees (residential), water facilities deposits and fees, and GIS deposits.

Final meter size will be determined by the Applicant. Fire flow requirements will be determined by the Riverside County Fire Department and will dictate actual required fire suppression needs of the Project and residential fire sprinkler requirements for the proposed residence. Riverside County Fire Department fire hydrant specific requirements shall be established by the Riverside County Fire Department and if additional fire hydrant(s) are required shall be installed at the applicant's cost.

The Applicant will also be conditioned to secure final Project approvals from the County of Riverside for the Project development prior to construction.

Conditions

Prior to final project development, the following conditions must be met:

1. The Applicant shall conform to all District requirements and/or all County of Riverside requirements.
2. The Applicant shall execute a service letter pay all deposits, fees, and construction and inspection costs related to said service.
3. The Applicant will be required to pay residential front-footage fees along all property frontages (approximately 145 LF) where facilities are currently installed.
4. The Applicant shall conform to the current District Regulations Governing Water Service.
5. To minimize irrigation consumption, the District requires the Applicant to conform to the County of Riverside Landscaping Ordinance pertaining to water-efficient landscape requirements, including but not limited to:
 - a. Landscaped areas with turf (i.e. backyard) shall have "smart irrigation controllers" which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall, automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes.



- b. Landscaping in non-turf areas should be drought-tolerant, consisting of planting materials native to the region. Irrigation systems for these areas should be drip or bubbler type.
- c. Per the Landscaping Ordinance, drought tolerant landscaping within the front yard of the residence shall not be modified by the property owner and/or tenant.
- d. Conversion of drought-tolerant landscaping to turf is prohibited.

Fiscal Impact

No negative impact to the District. All fees and deposits will be paid by the Applicant prior to providing service.

Attachments

1. APN 402-240-005 Location Map
2. APN 402-240-005 Site Plan
3. APN 402-240-005 Will Serve Letter Application

Staff Report prepared by Lilian Tienda, Development Service Technician

Attachment 1

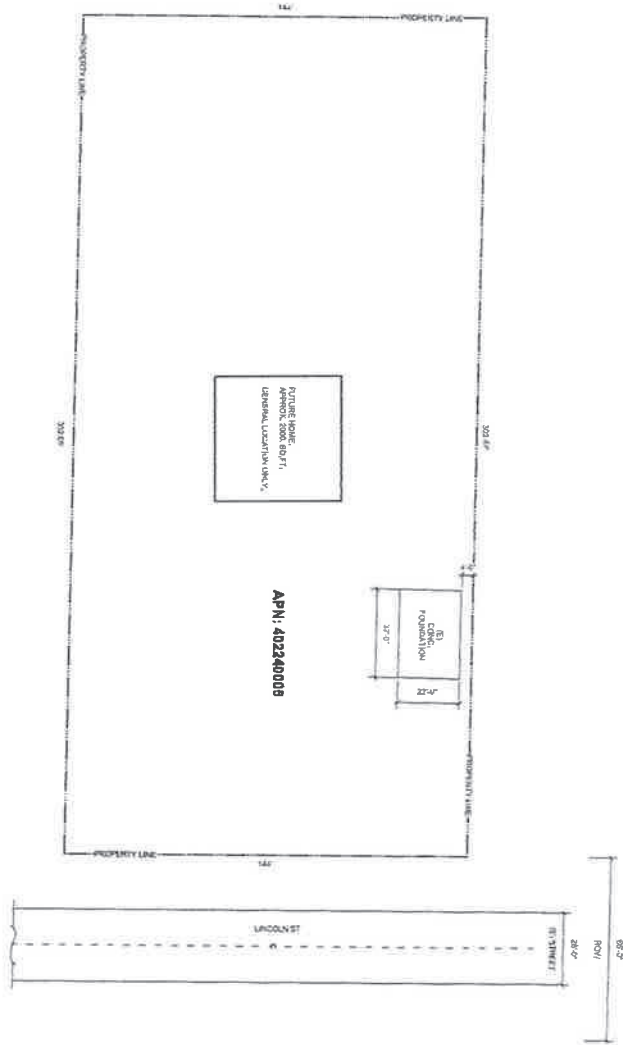




ASSESSOR MAP



SITE LOCATION



SITE PLAN
SCALE: 1" = 20'



A1

SITE PLAN
SHEET

REVISIONS

SITE ADDRESS:
40720 LINCOLN ST
CHERRY VALLEY, CA 92223

PROPERTY OWNER:
JOSE GUTIERREZ
951-489-9562

Date Drawn: 9-14-24
Drawn by:
Richard Gestral
402 N. 49th Street
Beverly, Ca 92220
951-318-8978
NOT A LICENSED ARCHITECT



BEAUMONT CHERRY VALLEY WATER DISTRICT

560 Magnolia Avenue • PO Box 2037
Beaumont, CA 92223-2258
Phone (951) 845-9581
www.bcvwd.org


Will Serve Request Water Supply Assessment (SB210)

Applicant Name: <i>JOSE Gutierrez</i>	Contact Phone # [REDACTED]
Mailing Address: [REDACTED]	Fax #: [REDACTED]
City: [REDACTED]	E-mail: [REDACTED]
State & Zip: [REDACTED]	
Service Address: [REDACTED]	
Assessor's Parcel Number (APN), Tract Map No. Parcel Map No.:	
Project Type: <input checked="" type="checkbox"/> Single-Family <input type="checkbox"/> Multi-Family <input type="checkbox"/> Commercial/Industrial <input type="checkbox"/> Minor Subdivision (5 lots or less) <input type="checkbox"/> Major subdivision (6+ lots) <input type="checkbox"/> Other	
Site Map Attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

The letter should be delivered to:

Recipient: [REDACTED] [REDACTED] [REDACTED]
PLEASE CHOOSE ONE: <input type="checkbox"/> Mail (above address) <input type="checkbox"/> E-mail <input type="checkbox"/> Fax <input checked="" type="checkbox"/> Will pick up

The District reserves the right to impose terms and conditions in Will Serve Letters and/or Water Supply Assessment Reports that take into account water availability issues, conservation issues and the District's existing facilities, all of which impact the District's ability to provide service to the subject property and maintain the District's ability to meet existing water demands.


Applicant's Signature

9-13-2024
Date



**Beaumont-Cherry Valley Water District
Regular Board Meeting
January 8, 2025**

Item 7

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: Request for *Will-Serve Letter* for a Single-Family Residence located on the northeast corner of 13th Street & Beaumont Avenue (APN 415-043-026)

Staff Recommendation

Consider the request for the *Will-Serve Letter* for the proposed single-family residence at Riverside County Assessor's Parcel Number (APN) 415-043-026 within the City of Beaumont, subject to payment of all deposits and fees to the District and securing all approvals from the City of Beaumont and:

- A. Approve the Application for Water Service and furnish a *Will-Serve Letter* with conditions as enumerated, or
- B. Deny the Application for Water Service

Executive Summary

The Applicant (Wilmer Campos) is requesting water service from the District for a proposed single-family residence to be constructed on an existing parcel of land located at the northeast corner of 13th Street and Beaumont Avenue in the City of Beaumont. Currently, the subject property is within the District Service Boundary and there is an existing 8-inch steel (STL) pipeline property within 13th Street.

Table 1 – Project Summary

Applicant	Wilmer Campos
Owner / Developer	Wilmer Campos
Development Type	Single-Family Residential
Development Name	APN 415-043-026
Annexation Required (Yes/No)	No
Estimated Potable Consumption	1.0
Estimated Non-Potable Consumption	0.0
Total Estimated Water Consumption	1.0

Background

The proposed single-family residence (Project) is located on the northeast corner of 13th Street and Beaumont Avenue in the City of Beaumont (see Attachment 1 - APN 415-043-026 Location Map). There is currently an existing 8-inch STL distribution main within the District's 2750 Pressure Zone (PZ) across the property frontage of 13th Street, and an existing 10-inch STL distribution main across the property frontage of Beaumont Avenue. Both pipelines are located within the District's 2750 Pressure Zone (PZ).



Discussion

The Applicant plans to construct a single-story single-family residence on the subject parcel. The proposed Project could take service from the existing 8-inch STL potable distribution main within 13th Street.

The impact of this residence on the District's water supply system is minimal and this parcel is considered an infill project. Infill projects are generally defined and accounted for in the District's urban water management plan (UWMP). Upon approval and completion of the service process, the Applicant will be required to pay all applicable District Deposits and Fees prior to service, including water capacity charges, front footage fees (residential corner lot), water facilities deposits and fees, and GIS deposits.

Final meter size will be determined by the Applicant. Fire flow requirements will be determined by the City of Beaumont Fire Department and will dictate actual required fire suppression needs of the Project and residential fire sprinkler requirements for the proposed residence.

The Applicant will also be conditioned to secure final Project approvals from the City of Beaumont for the Project development prior to construction.

Conditions

Prior to final project development, the following conditions must be met:

1. The Applicant shall conform to all District requirements and/or all City of Beaumont requirements.
2. The Applicant shall execute a service letter pay all deposits, fees, and construction and inspection costs related to said service.
3. The Applicant will be required to pay residential front-footage fees along all property frontages (approximately 200 LF) where facilities are currently installed.
4. The Applicant shall conform to the current District Regulations Governing Water Service.
5. To minimize irrigation consumption, the District requires the Applicant to conform to the City of Beaumont Landscaping Ordinance pertaining to water-efficient landscape requirements, including but not limited to:
 - a. Landscaped areas with turf (i.e. backyard) shall have "smart irrigation controllers" which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall, automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes.
 - b. Landscaping in non-turf areas should be drought-tolerant, consisting of planting materials native to the region. Irrigation systems for these areas should be drip or bubbler type.
 - c. Per the City of Beaumont Landscaping Ordinance, drought tolerant landscaping within the front yard of the residence shall not be modified by the property owner and/or tenant.
 - d. Conversion of drought-tolerant landscaping to turf is prohibited.



Fiscal Impact

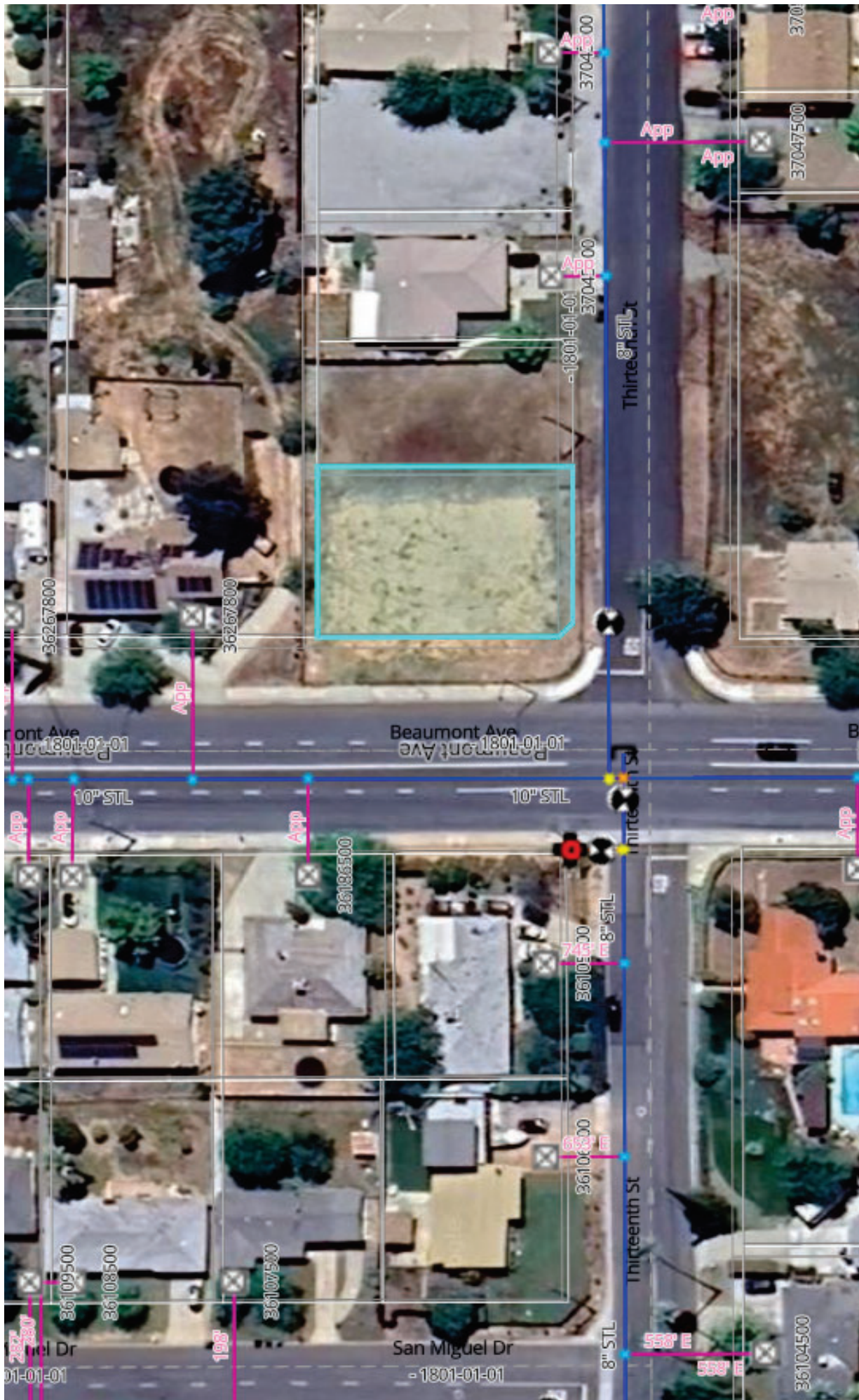
No negative impact to the District. All fees and deposits will be paid by the Applicant prior to providing service.

Attachments

1. APN 415-043-026 Location Map
2. APN 415-043-026 Site Plan
3. APN 415-043-026 Will Serve Letter Application

Staff Report prepared by Lilian Tienda, Development Service Technician

Attachment 1



	<p>12/18/2024</p>	<p>Location Map</p>	<p>1" = 65 ft</p>
<p>This map may represent a visual display of related geographic information. Data provided here on is not guarantee of actual field conditions. To be sure of complete accuracy, please contact the responsible staff for most up-to-date information.</p>			



VICINITY MAP

WILMER CAMPOS OUIEPS
 1345 S. 13TH STREET
 BEAUMONT, CA 92226
 MARCH 25, 2024

LEGAL DESCRIPTION: AEN 41504026
 0.22 ACRES NET IN PAR 1 PM 137 / 022 PM 21274

SITE PLAN
 SHEET INDEX
 T-1

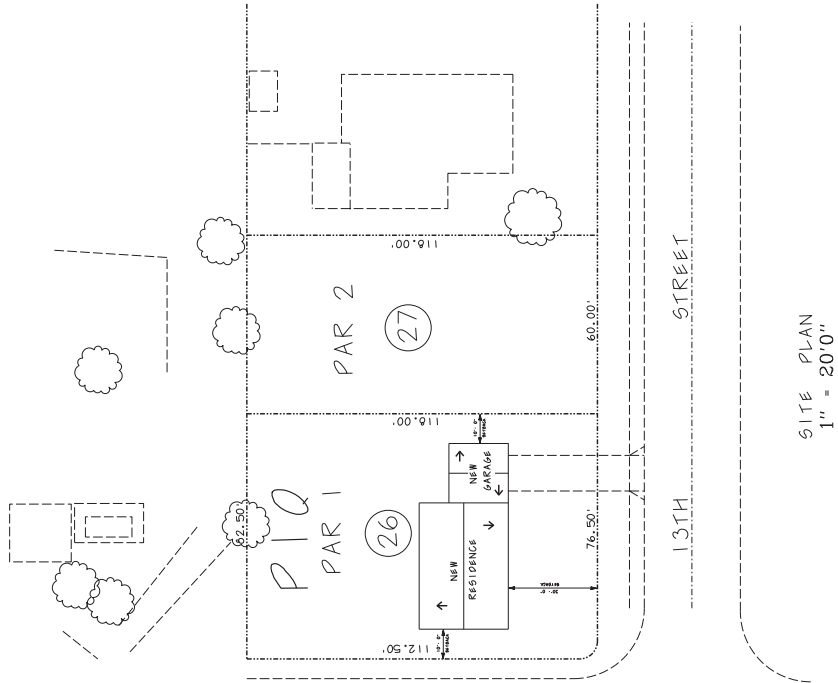
OCCUPANCY GROUP: R1
 TYPE OF CONSTRUCTION: V-0
 # OF STOREYS: 1

DRAWN	RD
CHECKED	RD
JOB	
SHEET	T-1

WILMER CAMPOS OUIEPS RESIDENCE
 400 EAST 13TH STREET
 BEAUMONT, CA 92223



REFUGIO DOMINGUEZ
 254 COTTONWOOD STREET
 ONTARIO, CA 91761
 PHONE: 909 472-9609



SITE PLAN
 1" = 20'0"



BEAUMONT CHERRY VALLEY WATER DISTRICT

560 Magnolia Avenue • PO Box 2037

Beaumont, CA 92223-2258

Phone (951) 845-9581

www.bcvwd.org

Will Serve Request **Water Supply Assessment (SB210)**

Applicant Name: Wilmer Campos Quispe		Contact Phone #
Mailing Address:		Fax #:
City:		E-mail:
State & Zip:		
Service Address: The land is between 13 th st and Beaumont Ave		92223
Assessor's Parcel Number (APN), Tract Map No. Parcel Map No.:		415043026
Project Type: <input checked="" type="checkbox"/> Single-Family <input type="checkbox"/> Multi-Family <input type="checkbox"/> Commercial/Industrial <input type="checkbox"/> Minor Subdivision (5 lots or less) <input type="checkbox"/> Major subdivision (6+ lots) <input type="checkbox"/> Other		
Site Map Attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

The letter should be delivered to:

Recipient:	
PLEASE CHOOSE ONE:	
<input checked="" type="checkbox"/> Mail (above address)	<input checked="" type="checkbox"/> E-mail
<input type="checkbox"/> Fax	<input type="checkbox"/> Will pick up

The District reserves the right to impose terms and conditions in Will Serve Letters and/or Water Supply Assessment Reports that take into account water availability issues, conservation issues and the District's existing facilities, all of which impact the District's ability to provide service to the subject property and maintain the District's ability to meet existing water demands.

Will Campos Quispe
Applicant's Signature

11/12/24
Date



**Beaumont-Cherry Valley Water District
Regular Board Meeting
January 8, 2025**

Item 8

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Resolution 2025-__: Amending the District's Policies and Procedures Manual Part I, Part III, and Part IV:

- | | |
|---|---------|
| a. Policy 1010 Policy Manual | Page 18 |
| b. Policy 3045 Executive Officer | Page 24 |
| c. Policy 3090 Family and Medical Leave | Page 29 |
| d. Policy 5050 Alternative Payment Plans | Page 38 |
| e. Policy 5085 Disposal of Surplus Property | Page 42 |
| f. Policy 5110 Claims Against the District | Page 47 |
| g. Policy 6015 Public Complaints | Page 55 |
-

Staff Recommendation

Adopt Resolution 2025-__ Amending the District's Policies and Procedures Manual Part I, Part III, and Part IV.

Executive Summary

As part of the ongoing updates to the District's Policies and Procedures Manual, staff identified various administrative policies that require revision. Staff requests consideration of the policy amendments as recommended. Following this staff report are individual summaries of proposed changes to each policy.

Note: Administrative policies do not fall within the purview of the Finance and Audit Committee, nor the Personnel Committee, and therefore come directly to the Board for consideration.

Background

On March 18, 2009, the Board of Directors adopted Resolution 2009-05, establishing a Policies and Procedures Manual applicable to the Board of Directors and District staff. The document has been updated periodically as needed over the years, and in 2018, the Personnel Committee directed staff to review, revise and update all policies in order of priority based on safety and legal standards. Staff has worked to address policies individually and has produced drafts based on advice of legal counsel, changes in state and federal law, and review of sample policies from the Association of California Water Agencies / Joint Powers Insurance Authority (ACWA/JPIA), the California Special Districts Association (CSDA), and other water districts and local agencies.

Summary / Action

Approve the following new and revised policies to the BCVWD Policies and Procedures Manual:



	Replace or Revise Policy:	With the New or Revised Policy:
	Manual Part I:	
A	Policy 1010 Policy Manual	1010 Policy Manual
B	Section 17 Executive Officer	3045 Executive Officer
C	Policy 3090 Family and Medical Leave	3090 Family and Medical Leave
	Manual Part III:	
D	Section 10 Customer Payment Arrangements	5050 Alternative Payment Plans
E	Section 18 Disposal of Surplus Property or Equipment	5085 Disposal of Surplus Property or Equipment
	Manual Part IV:	
F	Section 4 Claims Against the District	5110 Claims Against the District
G	Section 3 Public Complaints	6015 Public Complaints

Fiscal Impact: There is no fiscal impact related to any of these policy revisions.

Attachments

1. Proposed Resolution 2025-__ with attachments:
 - a. Policy 1010 Policy Manual
 - b. Policy 3045 Executive Officer
 - c. Policy 3090 Family and Medical Leave
 - d. Policy 5050 Alternative Payment Plans
 - e. Policy 5085 Disposal of Surplus Property or Equipment
 - f. Policy 5110 Claims Against the District
 - g. Policy 6015 Public Complaints
2. 1010 Policy Manual – Staff Report
 - a. 1010 Redline
 - b. 1010 Side-by-Side
3. 3045 Executive Officer
 - a. 3045 Redline
 - b. 3045 Side-by-Side
4. 3090 Family and Medical Leave
 - a. 3045 Redline
 - b. 3090 Side-by-Side
5. 5050 Alternative Payment Plans
 - a. 5050 Redline
 - b. 5050 Side-by-Side
6. 5085 Disposal of Surplus Property or Equipment
 - a. 5085 Redline
 - b. 5085 Side-by-Side
7. 5110 Claims Against the District – Staff Report
 - a. 5110 Redline
 - b. 5110 Side-by-Side
8. 6015 Public Complaints – Staff Report
 - a. 6015 Redline
 - b. 6015 Side-by-Side



ATTACHMENT 1	DRAFT Resolution
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RESOLUTION 2025-__

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE BEAUMONT-CHERRY VALLEY WATER DISTRICT
AMENDING THE DISTRICT'S POLICIES AND
PROCEDURES MANUAL**

WHEREAS, on March 18, 2009 the Board of Directors of the Beaumont-Cherry Valley Water District adopted Resolution 2009-05, establishing a Policy and Procedures Manual applicable to Board of Directors and District staff; and

WHEREAS, upon review and discussion, the Personnel Committee, and the Finance and Audit Committee of the Board of Directors recommended revisions to the Policy and Procedures Manual based on advice given by the District's legal counsel; and

WHEREAS, the Board of Directors has reviewed and considered the revisions to the subject policies attached hereto and listed below, finds the new or revised policies relevant and acceptable, and it to be in the best interests of the District that the following actions be taken,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District as follows:

The BCVWD Policies and Procedures Manual sections are revised or replaced per the attached exhibits as indicated below:

	Replace or Revise Policy:	With the New or Revised Policy:
	Manual Part I:	
A	Policy 1010 Policy Manual	1010 Policy Manual
B	Section 17 Executive Officer	3045 Executive Officer
C	Policy 3090 Family and Medical Leave	3090 Family and Medical Leave
	Manual Part III:	
D	Section 10 Customer Payment Arrangements	5050 Alternative Payment Plans
E	Section 18 Disposal of Surplus Property or Equipment	5085 Disposal of Surplus Property or Equipment
	Manual Part IV:	
F	Section 4 Claims Against the District	5110 Claims Against the District
G	Section 3 Public Complaints	6015 Public Complaints

ADOPTED this _____ day of _____, _____, by the following vote:



AYES:
NOES:
ABSTAIN:
ABSENT:

//
//

ATTEST:

DRAFT UNTIL APPROVED

Director Daniel Slawson, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

DRAFT UNTIL APPROVED

Director Andy Ramirez, Secretary to the
Board of Directors of the
Beaumont-Cherry Valley Water District



POLICY TITLE: POLICY MANUAL
POLICY NUMBER: 1010

1010.1 **Purpose.** It is the intent of the Board of Directors of the District to maintain a Manual of District Policies. Contained therein shall be a comprehensive listing of the Board's current policies, being the rules and regulations enacted by the Board from time to time. A Manual of District policies shall be maintained by the Human Resources Department.

1010.2 The Policy Manual will be available to all employees and members of the public in accordance with the Public Records Act and under applicable law.

1010.3 Adoption / Amendment of Policies

1. Revisions to the Policy Manual are subject to approval by the Board of Directors.

- a. The Table of Contents, Title Pages, Page Numbering, and Dividers are exempt from Board approval.
- b. Changes of format, font, spacing, and corrections of typographical (typo) errors are exempt from board approval.

- A. **Policy.** Consideration by the Board of Directors to adopt a new policy or to amend an existing policy may be initiated by any Board Director or the General Manager or his/her designee.
- B. **New Policy Procedure.** Adoption of a new policy or amendment of an existing policy shall be accomplished at a regular or special meeting of the Board of Directors.

1010.4 Upon hire, employees will receive a copy of the District's Policy Manual and sign an acknowledgement of receipt. This acknowledgement shall be retained in his/her personnel file.

1010.5 Individual District departments and employees may maintain additional department or desk manuals separately from the Policy Manual. Adoption or revision of these internal documents are not subject to Board approval.

1010.6 The Policy Manual will be written with clarity, precision, and inclusion. The Policy Manual will be written using APA (American Psychological Association) style and grammar guidelines to increase the ease of reading comprehension.

1. The Policy Manual will use a standardized format and numbering system.
2. The Policy Manual will use the serial comma, also known as the Oxford comma.
3. Law, Government Code, etc. will be cited via parenthetical citations.
4. Policies may cite other policies within the text to provide context via parenthetical citations.
5. Abbreviations must be defined upon first use for each individual policy. Terms defined under the Definitions policy (Policy 1000) need not be defined in subsequent policies. For example, "District" is always defined as "Beaumont-Cherry Valley Water District" (Policy 1000.1).
6. Numbers will be listed as numerals only, not spelled alphabetically. For example, "5," "\$5,000," and "120" are all acceptable.



- 1010.7 **Reservation of Rights.** As circumstances change, the District may revise, supplement, or rescind policies or portions of this Manual. Employees will be notified in writing of such changes as they occur. Only written changes adopted by the Board of Directors are recognized or binding.
- 1010.8 **Supremacy.** If any policy or portion of a policy contained within the Policy Manual is in conflict with rules, regulations or legislation having authority over District, said rules, regulations or legislation shall prevail.
- 1010.9 **Severability.** It is hereby declared to be the intention of the Board that the sections, paragraphs, sentences, clauses, and phrases of this Policy Manual are severable; and if any phrase, clause, sentence, paragraph, or section of this Policy Manual shall be declared unconstitutional or otherwise invalid by a court, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Policy Manual.



POLICY TITLE: EXECUTIVE OFFICER
POLICY NUMBER: 3045

3045.1 Executive Officer. The General Manager shall be the Executive Officer and the Administrative Head of the District, serving at the pleasure of the Board. The General Manager shall serve as the Executive Officer and Administrative Head of the District, reporting directly to and serving at the discretion of the Board. The Executive Officer is responsible for overseeing the District's strategic direction, implementing Board-directed policies and procedures, and ensuring accountability for District performance. Acting as the primary liaison for media relations, public relations, and external communications, the Executive Officer represents the District professionally in interactions with cities, counties, public agencies, private organizations, and other stakeholders in both the public and private sectors, unless otherwise directed by the Board. Additionally, the Executive Officer monitors operations, addresses challenges, and implements solutions to align with the Board's objectives.

3045.2 Employment Agreement. The terms and conditions of the General Manager's employment shall be specified in the agreement of employment established between the General Manager and the Board of Directors. Any amendments to the agreement shall be made in writing, voted by the Board and signed by both the General Manager and the President of the Board of Directors

3045.3 Conflict. Whenever the agreement of employment established between the General Manager and the Board of Directors is in conflict with any District policy, said agreement of employment shall prevail.

3045.4 Duties and Responsibilities. The General Manager shall perform the duties and responsibilities as outlined in the job description and as assigned by the Board of Directors. The General Manager shall adhere to the District's policies and procedures and act in the best interest of the organization. The following is a non-exhaustive list of the General Manager's duties and responsibilities:

- a. Oversees the District's financial planning, rate setting, and cost control measures to ensure fiscal responsibility and sustainability
- b. Has charge and control of the construction, maintenance and operation of the water system and other facilities of the District upon approval of the Board of Directors.
- c. Has power and authority to employ, discipline and discharge employees of all classifications, consistent with the District policy, Memorandum of Understanding (MOU) and other provisions of law,
- d. Establishes performance standards and duties for all employees in alignment with District policies,
- e. Fixes and alters the compensation of employees, subject to approval of the Board, and
- f. Ensures compliance with the District's Personnel Manual and prevents employees from engaging in improper activities

3045.5 Performance Evaluation. The General Manager's performance shall be evaluated annually by the Board of Directors.

3045.6 Nepotism and conflict of Interest. The General Manager shall avoid any conflict of interest and shall disclose any potential conflicts to the Board of Directors immediately. Please refer to Policy 3180 Nepotism / Employment of Relatives and Fraternization



POLICY TITLE: FAMILY AND MEDICAL LEAVE
POLICY NUMBER: 3090

3090.1 **Policy.** The District complies with the Family and Medical Leave Act (FMLA) and California Family Rights Act (CFRA) and will grant up to 12 weeks of leave during a 12-month period to eligible employees. The provisions of an employment agreement or MOU with union and/or employee association shall prevail, notwithstanding the contents of this policy, unless said provisions are in conflict with FMLA and/or CFRA. In the event of any conflict between policy and the applicable law, employees will be afforded all rights required by law.

3090.2 **Eligibility.** To be eligible for leave under the CFRA, an employee must have:

1. Been employed by the District for at least 12 months (the 12 months of employment do not have to be consecutive); and
2. Worked for the District at least 1,250 hours during the 12 months immediately preceding the commencement of leave.

3090.3 **Leave Benefit.**

1. Eligible employees will be provided with up to 12 weeks of unpaid leave each year for the following reasons:
 - a. The birth of a child or to care for the newborn child within one year of birth.
 - b. The placement of a child with the employee for adoption or foster care, and to care for the newly placed child within one year of employment.
 - c. To care for a spouse or domestic partner, child, grandchild, grandparent, sibling, parent, parent-in-law, or designated person who has a serious health condition.
 - d. For a serious health condition that makes the employee unable to perform the essential functions of his or her job, including leave taken for disability related to pregnancy, childbirth, or related medical conditions.
 - e. For any qualifying exigency arising out of the fact that a spouse, domestic partner, child, or parent is a military member on covered active duty or on call to covered active-duty status.
2. The District will measure the 12-month period as a rolling 12-month period measured backward from the date an employee uses any leave under this policy. Each time an employee takes leave, the District will compute the amount of leave the employee has taken under this policy and subtract it from the 12 weeks of available leave, and the balance remaining is the amount the employee is entitled to take at that time.
3. If both parents of a child are employed by the District, each parent may take 12 weeks of leave (if otherwise eligible) for the birth, adoption, or foster placement of a child. Both parents can file for leave at the same time for CFRA that runs concurrently with FMLA.
4. Employees taking FMLA and/or CFRA will be required to use all available paid time off (e.g. vacation, administrative, floating holidays, etc.) during any FMLA and/or CFRA leave as permitted by law. Sick leave will run concurrently with FMLA and CFRA leave for employee's own serious condition. However, employees are not required to use sick leave to cover FMLA and/or CFRA leave in connection with the birth, adoption, or placement of a foster child, or to care for a sick family member. Vacation and sick time



off do not accrue during FMLA and/or CFRA leave of absence. If a holiday falls during a FMLA and/or CFRA leave of absence, the employee will not receive holiday pay (See Policy 3070).

5. Employees on leave who were previously covered by the District's health benefit shall continue to be covered at the level and under the conditions that coverage would have been provided if the employee were continuing to work. While on paid leave, the District will continue to make payroll deductions as necessary to collect the employee's share of insurance premiums. While on unpaid leave, the employee must continue to make this payment, either in person or by mail.

At the end of the leave the District will reinstate the employee to his/her previous position (unless the position no longer exists due to layoff or reduction in force, or has been eliminated or modified due to reasons unrelated to the employee's FMLA and/or CFRA leave) or to an equivalent job with equivalent pay, benefits, and working conditions. The employee will be reinstated at the same level of seniority as when the leave commenced. For employees who take leave for their own serious health condition, District will also require the employee to obtain medical certification from a health care provider stating that they are able to resume work.

3090.4 Designated Person. All eligible full-time and part-time employees may take up to 12 weeks of unpaid, job-protected leave in a 12-month period to care for a Designated Person with a serious health condition. A Designated Person is defined as any individual related by blood or whose association with the employee is equivalent to a family relationship. No additional proof of the relationship between the employee and the Designated Person is required beyond meeting the statutory definition of a family relationship equivalent. Eligible employees may designate one person per 12-month period when requesting leave, and this person does not need to be a legally recognized family member. Leave taken for a Designated Person under CFRA is distinct and does not run concurrently with FMLA unless the leave is for a family member covered under both laws.

3090.5 Leave Interactions. As a general rule, FMLA leave runs concurrently with CFRA leave when the reason for leave qualifies under both statutes. If an employee is on leave due to a worker's compensation injury, any leave will run concurrently with FMLA and CFRA, if the leave is for a qualifying reason. CFRA can also be taken after Pregnancy Disability Leave (see Policy 3095) providing up to 12 additional weeks of leave for baby bonding with a new child.

30906 Employee Obligations

1. If the event necessitating the leave is foreseeable, the employee must provide his or her supervisor or Human Resources with at least thirty (30) days prior written notice. If 30 days' advance notice for leave is not practicable, the employee must provide his or her supervisor with as much notice as possible.
2. Employees seeking leave on account of a serious health condition must provide Human Resources with a medical certification regarding their need to take leave. If the District has reason to doubt the validity of the medical certification, the General Manager, or his/her designee, may require employees to obtain, at the District's expense, a second opinion. If the second opinion differs from the first, the General Manager or his/her designee may require a third opinion from a mutually agreed upon health care provider.



3. FMLA and/or CFRA may be taken intermittently if required by a medical certification. Leave for a serious illness may be taken intermittently when medically necessary or if the employee is unable to perform his/her job intermittently due to a medical condition. When leave is needed for planned medical treatment, the employee must make a reasonable effort to schedule treatment so as not to unduly disrupt the District's operations.
4. Employees on unpaid leave must make regular and timely payments for the employee-share of insurance premiums. If the employee does not continue these payments, the District may discontinue coverage during the leave, as permitted by law.
5. The District may require an employee on FMLA and/or CFRA leave to report periodically on his/her status and intent to return to work through Human Resources

3090.7 **Designation of FMLA and/or CFRA Leave**

1. Human Resources will complete and provide employees with a Notice of Eligibility within 5 business days of receipt of notice of the need for leave. Human Resources shall request a medical certification or other supporting documentation as necessary.
2. Human Resources will complete and provide the employee with a written response to the employee's request for CFRA leave using the CFRA Designation Notice within 5 business days of receipt of the requested medical certification or other supporting documentation.

3090.8 **Definitions**

1. Serious health condition: an illness, injury, impairment, or physical or mental condition that involves inpatient care or continuing treatment by a health care provider. This can include conditions with short-term, chronic, long-term, or permanent periods of incapacity.
2. Child: a biological, adopted, or foster child, a stepchild, a legal ward, the child of a domestic partner, or a child of a person standing *in loco parentis*.
3. Parent: a biological, adoptive, step or foster parent, parent-in-law, or a legal guardian or any individual who stood *in loco parentis* to the employee when the employee was a child.
4. Qualifying exigency: events related to the covered active duty or call to covered active duty of an employee's spouse, domestic partner, child, or parent in the Armed Forces of the United States, as specified by Section 3302.2 of the Unemployment Insurance Code.

3090.9 Retaliation and Discrimination Prohibited. It is unlawful for the District to interfere with, restrain, or deny the exercise of any right provided under FMLA or CFRA. The District is also prohibited from retaliating against an employee for exercising their rights under FMLA or CFRA. This provision does not prevent the District from denying FMLA or CFRA leave if the employee does not have a legally qualifying reason for leave.



POLICY TITLE: ALTERNATIVE PAYMENT PLANS
POLICY NUMBER: 5050

5050.1 **Purpose.** The purpose of this policy is to uphold Beaumont-Cherry Valley Water District's commitment to balancing fiscal responsibility by ensuring the collection of all incurred charges while providing excellent customer service and supporting customers facing financial hardships. In compliance with SB 998, the District offers payment plan options to customers experiencing financial hardship to ensure continued access to water service while maintaining compliance with the District's fiscal and operational responsibilities.

5050.2 **Policy.** Upon request, the General Manager or his/her designee may grant approval of special arrangements for payment of fees when an extreme hardship exists, in accordance with Part 6-2.14 of the District's Regulations Governing Water Service. These arrangements include regular water service and a payment schedule following receipt of a delinquency "shut-off" notice. Payment plans must align with the terms and conditions established in the District's rules, including maintaining compliance with subsequent billing periods.

5050.3 **Scope.** Monthly payments may be established over a period not to exceed twelve (12) months, as determined by the District under the guidelines of Part 6-2.14. Payments will not be combined with the customer's regular bill, and customers must remain current on charges that accrue in subsequent billing periods. If a payment arrangement is broken, no further payment arrangements will be granted for a period of one year, consistent with the rules outlined in Part 6-2.14.

5050.4 **Term.** Customers must adhere to the terms of their payment plans and remain current on all subsequent charges as they accrue. Noncompliance with the payment plan will result in a ten-day notice of termination, pursuant to Part 6-2.13 of the District's Regulations Governing Water Service.



POLICY TITLE: DISPOSAL OF SURPLUS PROPERTY OR EQUIPMENT
POLICY NUMBER: 5085

5085.1 Sale of Surplus Equipment.

1. For items with a salvage value greater than \$500, the Board of Directors shall take action to declare equipment surplus.
2. Item is advertised for sale with notation of location/hours/days it can be seen and deadline date for submission of sealed bids. (Advertisement also notes that the District reserves the right to reject any or all bids, equipment sold AS IS.)
3. Sealed bids are opened at the next regular Board Meeting and action is taken by the Board to accept or reject the highest bid.
4. Bidders are notified of Board's action.
5. Alternatively, the Board may authorize the General Manager to utilize a third party auction service to sell the surplus equipment. The service would take possession of the equipment and subsequently auction said equipment to the highest bidder. The residual value recovered by the service would be returned to the District minus the auction fees.
6. Junked Certificates are obtained for vehicles that are sold to protect the District from liability.

5085.2 Sale of Real Estate.

1. Board takes action, at a regular board meeting, supported by written findings, that the land is either "exempt surplus land" as defined by Government Code Section 54221(f) or "surplus land" as defined by Government Code Section 54221(b) and authorizes District staff to obtain appraisal.
2. Property is offered to public agencies at the appraised price. (State law requires that public agencies have the opportunity to purchase property prior to advertisement to the general public.)
3. If property is not purchased by a public agency, it is advertised in the newspaper with a request that sealed bids be submitted to the District.
4. Board takes action at the next regular Board Meeting to accept or reject highest bid.
5. Bidders are notified of the Board's action.

5085.3 Conflicts of Interest.

As required by Government Code section 1090, no officer or employee of the District who plays any role in declaring District property surplus may bid on that property.



POLICY TITLE: CLAIMS AGAINST THE DISTRICT
POLICY NUMBER: 5110

5110.1 Policy. All claims against the District must comply with the California Government Claims Act, Government Code Section 810, et seq. The failure of a claimant to comply with all provisions of the Government Claims Act shall be grounds for denial of the claim. All claims must contain the information required by Government Code Sections 910 and 910.2.

5110.2 Authority. This policy is enacted pursuant to Section 935 of the California Government Code.

5110.3 Claims Required. All claims against the district for money or damages not otherwise governed by the Government Claims Act, or another state law, or a contract, (hereinafter "claims") shall be presented within the time, and in the manner, prescribed by Part 3 of Division 3.6 of Title 1 of the California Government Code (commencing with Section 900 thereof) as those provisions now exist or shall hereafter be amended, and as further provided by this chapter.

5110.4 Form of Claim. All claims shall be made in writing, on a Claim Form provided by the District, and verified by the claimant or by his or her guardian, conservator, executor or administrator. No claim may be filed on behalf of a class of persons unless verified by every member of that class as required by this policy. In addition, all claims shall contain the information required by California Government Code Section 910.

5110.5 Delivery of Claims and Administration. All documents setting forth claims or demands against the District must be delivered to the District Administrative Office, located at 560 Magnolia Avenue, Beaumont, CA 92223 to the attention of Human Resources. The General Manager, or designee, shall audit each demand and investigate each claim for damages and determine any recommendation as to any action to be taken. Notwithstanding the foregoing, the General Manager may delegate to a third-party administrator the general administration of claims under the continued supervision of the General Manager.

5110.5.1 Investigations shall be done in a timely fashion and documented with a written report, including photographs and/or interviews, when appropriate.

5110.6 Responsibility. Human Resources has the responsibility to receive claim documentation and respond to the claimant pursuant to the provisions of the law. Claims in excess of the District's insurance deductible shall be forwarded to the insurance company.

- A. Claims of \$5,000 or less. The General Manager may appoint a designee as an authorized representative to investigate and / or settle such a claim, if the action is approved by the General Manager.
- B. Claims of more than \$5,000 but less than \$25,000: As to claims in this amount the General Manager may appoint a designee as an authorized representative to investigate, analyze, consult with District legal counsel and/or insurance carrier, and make a recommendation to the General Manager. The designee may settle the claim after approval of the General Manager. The General Manager shall promptly report to the Board of Directors on each claim that is processed by staff under this policy.



- C. Claims of \$25,000 or more: The General Manager may appoint a designee as an authorized representative to investigate, analyze, consult with District legal counsel and/or insurance carrier, and make a recommendation to the General Manager, who shall cause the same to be promptly presented to the Board of Directors with recommendation as to any action to be taken. The Board of Directors shall have final authority to settle and pay, or to deny any claim in this amount.

5110.7 Claim Prerequisite to Suit. In accordance with California Government Code Section 935(b), all claims shall be presented as provided in this policy and acted upon by the General Manager and/or Board of Directors of the District prior to the filing of any action on such claims and no such action may be maintained by a person who has not complied with the requirements of California Government Code Section 900 et seq.

5110.8 Suit. No civil suit for money or damages may be brought against the District until a claim has been filed and the District has acted on it, or it is deemed to have been denied under operation of law in accordance with this policy. Any action brought against the District upon any claim or demand shall conform to the requirements of Sections 940 through 949 of the California Government Code. Any action brought against any employee of the District shall conform to the requirements of Sections 950 and 951 of the California Government Code.

5110.9 Shorter Statutes of Limitation Apply. Any action brought against the District upon any claim or action governed by a shorter statute of limitations under any laws of the State of California than those prescribed by California Government Code Sections 900 et seq. shall be governed by the shorter statute of limitations that applies to that particular claim or action. All claimants shall be required to satisfy the shorter statute of limitations in pursuing any action against the District.

5110.10 Assistance. District staff shall provide no assistance to the claimant in filling out the claim form. Claimant must fill out the claim form in its entirety and submit it via postal mail, fax, email, or personal delivery to the District office. Upon receipt, staff will date stamp the document.

5110.11 Account Adjustment Requests. The General Manager is authorized to adjust a customer's water service account when their bill reflects usage that is significantly greater than normal, due to accidental loss of water through broken pipes or when faucets are turned on in the owner's absence, etc. [or other type of abnormal account cost], subject to the following conditions:

- A. No greater than 50% percent of the water bill;
- B. The customer requests the account adjustment in writing;
- C. A similar request has not been made within the past twelve (12) months; and,
- D. The account shows no record of being delinquent for more than sixty (60) days during the past twenty-four (24) months.

5110.12 Employee Claims. Notwithstanding the exceptions contained in Section 905 of the California Government Code, all claims by public officers or employees for fees, salaries, wages, overtime pay, holiday pay, sick leave pay, and any other expenses or allowances claimed due from the District, when a procedure for processing such claims is not otherwise provided by state or local laws shall be presented within the time limitations and in the manner prescribed by



Sections 910 through 915.4 of the California Government Code relating to the prohibition of suit in the absence of presentation of claims and action thereon by the Board of Directors.

5110.13 Contract and other claims. In addition to the requirements of this resolution, and notwithstanding the exemptions set forth in Section 905 of the California Government Code, all claims against the District for damages or money, when a procedure for processing such claims is not otherwise provided by state or local laws, or by contract, shall be presented within the time limitations and in the manner prescribed by Sections 910 through 915.4 of the California Government Code relating to the prohibition of suit in the absence of presentation of claims and action thereon by the Board of Directors.



POLICY TITLE: PUBLIC COMPLAINTS
POLICY NUMBER: 6015

6015. 1 Definition. A public complaint is

- A. An assertion by a member of the public of a violation or misinterpretation of a District policy, state or federal statute
- B. An assertion by a member of the public that the District has intentionally or unintentionally created a condition where the individual has been adversely affected
- C. An assertion by a member of the public regarding District service, and/or employee misconduct

6015.2 Goal. The Board of Directors desires that public complaints be resolved at the lowest possible administrative level in an informal manner, and that the method for resolution of complaints be logical and systematic.

6015.3 Process.

- A. The individual with a complaint shall first discuss the matter with appropriate supervisory personnel.
 - a. The supervisor will report the complaint to the department head.
 - b. The department head will provide a resolution to the matter if possible; or will discuss the complaint with the General Manager or his/her designee with the objective of resolving the matter informally.
 - c. If the complaint is against the General Manager then the complaint will be heard by the Human Resources Manager, or the Personnel Committee.
- B. The General Manager is under no obligation to meet in person and may choose to communicate via phone, letter, email, or via a designee to attempt to reach a resolution of the matter. At the option of the General Manager, or the Personnel Committee, he/she may conduct conferences and take testimony or written documentation in the resolution of the complaint. The General Manager's, his/her designee's or the Personnel Committee's decision shall be memorialized in writing with a copy being provided to the complainant.
- C. If the complaint involves allegations of harassment, discrimination, breach of confidentiality, or other similar issues, the matter shall be escalated to Human Resources, the General Manager, or his/her designee for investigation and potential remedial action. Investigations shall be conducted promptly, objectively and in accordance with applicable policies and legal requirements to ensure fairness, confidentiality, and appropriate resolution
- D. A complaint will be dismissed if:
 - a. It raises a matter that is not properly the subject of or dealt with using the complaints process (i.e., if it is about a Board decision or order)
 - b. The complainant has failed to respond to requests for additional information and there is insufficient information to proceed
 - c. It is frivolous, vexatious, made in bad faith, or an abuse of process
 - d. The department head or Human Resources concludes that no investigation or action is warranted



6015.4 Board of Directors Consideration. If the complainant is not satisfied with the disposition of the matter by the General Manager or his/her designee, he or she may request consideration by the Board of Directors by filing said request in writing within ten (10) days of receiving the General Manager's or his/her designee's decision. The Board may consider the matter at the next regular meeting, or call a special meeting. In making the final decision, the Board may conduct conferences, hear testimony, as well as utilize transcripts or other written documentation. The Board's final decision shall be memorialized in writing with the complainant being provided a copy.

6015.5 Dissatisfaction with the outcome of a Board decision does not constitute a complaint under this policy.

6015.6 No Deterrence. This policy in no way prohibits or is intended to deter a member of the community or staff from appearing before the Board to present verbal testimony, a complaint, or statement in regard to actions of the Board, District programs and services, or impending considerations of the Board.



ATTACHMENT 2 – STAFF REPORT	Item A: 1010 Policy Manual
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Executive Summary

Staff proposes minor changes to Policy 1010 including consolidation of Policies and Procedures Manual Part IV Sections 1 and 2 with Policy 1010 as adopted in 2022, along with some updates to the section.

Administrative policies do not fall within the purview of the Finance and Audit Committee, nor the Personnel Committee, and therefore come directly to the Board for consideration. Since the content of this policy is not constrained by legal requirements and is mostly procedural, it has not been submitted to legal counsel for review.

Background

As part of the ongoing updates to the District’s Policies and Procedures Manual, staff identified various administrative policies that require revision.

As staff began to review Part IV of the Policy Manual it was noted there was some overlap / duplication or parallel of Part IV Sections 1 and 2 with existing Policy 1010. The sections are recommended to be combined in order to streamline and allow logical progression in the Manual.

Policy 1010 was adopted by the Board in 2021 (Resolution 2021-06) and had a minor revision in 2022 (Resolution 2022-06). Part IV Sections 1 and 2 are original to the Policy Manual as previously adopted.

Table A – Summary of Proposed Policy 1010

Row	Policy	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
1	1010.1	Various laws require the District to have certain specific policies.	Policies developed as needed and submitted to the Board for consideration in the existing policy manual (2019). Language moved from Part IV Section 1	Moved from part IV Section 1	None



Row	Policy	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
2	1010.3	None	The added language reflects current practice	<p>Moved from Part IV Section 2 A.</p> <p>Clarifies that policies can be initiated by the GM or a Board member (in addition to staff), and that policies are to adopt at a Board meeting</p> <p>Deleted reference to submittal of a written draft.</p>	None
3	1010.8 and 1010.9	None	<p>Staff has always considered policies and segments as standalone.</p> <p>Language moved from Part IV Section 1 and 2</p>	The language clarifies that policies are subordinate to the law, and policies within the Manual are severable. Deletes duplicative process related to the Brown Act (the District will comply with the Brown Act; it does not need to be repeated in policy)	None

Adoption of the revisions to Policy 1010 will eliminate Part IV Sections 1 and 2 from the Manual.

Fiscal Impact: None.

Attachments

- a. Redline draft version of proposed Policy 1010
- b. Side-by-Side version of proposed Policy 1010

Redline – incorporation of Part IV Sections 1 and 2

POLICY TITLE: POLICY MANUAL

POLICY NUMBER: 1010

1010.1 **Purpose.** It is the intent of the Board of Directors of the District to maintain a Manual of District Policies. Contained therein shall be a comprehensive listing of the Board's current policies, being the rules and regulations enacted by the Board from time to time. A Manual of District policies shall be maintained by the Human Resources Department.

1010.2 The Policy Manual will be available to all employees and members of the public in accordance with the Public Records Act and under applicable law.

1010.3 **Adoption / Amendment of Policies**

1. Revisions to the Policy Manual are subject to approval by the Board of Directors.

- a. The Table of Contents, Title Pages, Page Numbering, and Dividers are exempt from Board approval.
- b. Changes of format, font, spacing, and corrections of typographical (typo) errors are exempt from board approval.

A. **Policy.** Consideration by the Board of Directors to adopt a new policy or to amend an existing policy may be initiated by any Board Director or the General Manager or his/her designee.

B. **New Policy Procedure.** Adoption of a new policy or amendment of an existing policy shall be accomplished at a regular or special meeting of the Board of Directors.

1015.4 Upon hire, employees will receive a copy of the District's Policy Manual and sign an acknowledgement of receipt. This acknowledgement shall be retained in his/her personnel file.

1015.5 Individual District departments and employees may maintain additional department or desk manuals separately from the Policy Manual. Adoption or revision of these internal documents are not subject to Board approval.

1015.6 The Policy Manual will be written with clarity, precision, and inclusion. The Policy Manual will be written using APA (American Psychological Association) style and grammar guidelines to increase the ease of reading comprehension.

1. The Policy Manual will use a standardized format and numbering system.
2. The Policy Manual will use the serial comma, also known as the Oxford comma.
3. Law, Government Code, etc. will be cited via parenthetical citations.
4. Policies may cite other policies within the text to provide context via parenthetical citations.
5. Abbreviations must be defined upon first use for each individual policy. Terms defined under the Definitions policy (Policy 1000) need not be defined in subsequent policies. For example, "District" is always defined as "Beaumont-Cherry Valley Water District" (Policy 1000.1).
6. Numbers will be listed as numerals only, not spelled alphabetically. For example, "5," "\$5,000," and "120" are all acceptable.

1015.7 **Reservation of Rights.** As circumstances change, the District may revise, supplement, or rescind policies or portions of this Manual. Employees will be notified in writing of such changes as they occur. Only written changes adopted by the Board of Directors are recognized or binding.

1015.8 **Supremacy.** If any policy or portion of a policy contained within the Policy Manual is in conflict with rules, regulations or legislation having authority over District, said rules, regulations or legislation shall prevail.

1015.9 **Severability.** It is hereby declared to be the intention of the Board that the sections, paragraphs, sentences, clauses, and phrases of this Policy Manual are severable; and if any phrase, clause, sentence, paragraph, or section of this Policy Manual shall be declared unconstitutional or otherwise invalid by a court, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Policy Manual.

~~Redline~~ – incorporation of Part IV Sections 1 and 2

POLICY TITLE: POLICY MANUAL
POLICY NUMBER: 1010

Part IV Section 1

1. PURPOSE OF BOARD POLICIES

1010.1 Purpose. It is the intent of the Board of Directors of the District to maintain a Manual of District Policies. Contained therein shall be a comprehensive listing of the Board's current policies, being the rules and regulations enacted by the Board from time to time. A Manual of District policies shall be maintained by the Human Resources Department.

1010.2 The Policy Manual will be available to all employees and members of the public in accordance with the Public Records Act and under applicable law.

1010.3 Adoption / Amendment of Policies

1. Revisions to the Policy Manual are subject to approval by the Board of Directors.
a. The Table of Contents, Title Pages, Page Numbering, and Dividers are exempt from Board approval.
b. Changes of format, font, spacing, and corrections of typographical (typo) errors are exempt from board approval.

A. Policy. Consideration by the Board of Directors to adopt a new policy or to amend an existing policy may be initiated by any Board Director or the General Manager or his/her designee.

B. New Policy Procedure. Adoption of a new policy or amendment of an existing policy shall be accomplished at a regular or special meeting of the Board of Directors.

1010.4 Upon hire, employees will receive a copy of the District's Policy Manual and sign an acknowledgement of receipt. This acknowledgement shall be retained in his/her personnel file.

1010.5 Individual District departments and employees may maintain additional department or desk manuals separately from the Policy Manual. Adoption or revision of these internal documents are not subject to Board approval.

A. Purpose. It is the intent of the Board of Directors of the District to maintain a Manual of Policies. Contained therein shall be a comprehensive listing of the Board's current policies, being the rules and regulations enacted by the Board from time to time. The Manual of Policies will serve as a resource for Directors, staff and members of the public in determining the manner in which matters of District business are to be conducted.

B. Supremacy. If any policy or portion of a policy contained within the Manual of Policies is in conflict with rules, regulations or legislation having authority over District, said rules, regulations or legislation shall prevail.

Part IV Section 2

See Section 1010.8

2. ADOPTION, AMENDMENT OF POLICIES

A. Policy. Consideration by the Board of Directors to adopt a new policy or to amend an existing policy may be initiated by any Director or the General Manager. The proposed adoption or amendment shall be initiated by a Director or the General Manager submitting a written draft of the proposed new or amended policy to the Board President and the General Manager by way of the District office, and requesting that the item be included for consideration on the agenda of the next appropriate regular meeting of the Board of Directors.

B. New Policy Procedure. Adoption of a new policy or amendment of an existing policy shall be accomplished at a regular meeting of the Board of Directors.

C. Brown Act. Copies of the proposed new or amended policy shall be included in the agenda information packet for any meeting in which they are scheduled for consideration (listed on the agenda). A copy of the proposed new or amended policy(ies) shall be made available to each Director for review at least seventy-two (72) hours, per the Brown Act, prior to any meeting at which the policy(ies) are to be considered.

Proposed Revision, page 2

1010.6 The Policy Manual will be written with clarity, precision, and inclusion. The Policy Manual will be written using APA (American Psychological Association) style and grammar guidelines to increase the ease of reading comprehension.

1. The Policy Manual will use a standardized format and numbering system.
2. The Policy Manual will use the serial comma, also known as the Oxford comma.
3. Law, Government Code, etc. will be cited via parenthetical citations.
4. Policies may cite other policies within the text to provide context via parenthetical citations.
5. Abbreviations must be defined upon first use for each individual policy. Terms defined under the Definitions policy (Policy 1000) need not be defined in subsequent policies. For example, "District" is always defined as "Beaumont-Cherry Valley Water District" (Policy 1000.1).
6. Numbers will be listed as numerals only, not spelled alphabetically. For example, "5," "\$5,000," and "120" are all acceptable.

1010.7 **Reservation of Rights.** As circumstances change, the District may revise, supplement, or rescind policies or portions of this Manual. Employees will be notified in writing of such changes as they occur. Only written changes adopted by the Board of Directors are recognized or binding.

1010.8. Supremacy. If any policy or portion of a policy contained within the Policy Manual is in conflict with rules, regulations or legislation having authority over District, said rules, regulations or legislation shall prevail.

1010.9. Severability. It is hereby declared to be the intention of the Board that the sections, paragraphs, sentences, clauses, and phrases of this Policy Manual are severable; and if any phrase, clause, sentence, paragraph, or section of this Policy Manual shall be declared unconstitutional or otherwise invalid by a court, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Policy Manual.

Existing policy

As Adopted by Reso 2021-06 and amended by Reso 2022-06

POLICY TITLE: POLICY MANUAL
POLICY NUMBER: 1010

- 1010.1 A manual of District policies shall be maintained by the Human Resources Department.
- 1010.2 The Policy Manual will be available to all employees and members of the public in accordance with the Public Records Act and under applicable law.
- 1010.3 Revisions to the Policy Manual are subject to approval by the Board of Directors.
1. The Table of Contents, Title Pages, Page Numbering, and Dividers are exempt from Board approval.
 2. Changes of format, font, spacing, and corrections of typographical (typo) errors are exempt from board approval.
- 1010.4 Upon hire, employees will receive a copy of the Policy Manual and sign an acknowledgement of receipt.
- 1010.5 Individual District departments and employees may maintain additional department or desk manuals separately from the Policy Manual. Adoption or revision of these internal documents are not subject to Board approval.
- 1010.6 The Policy Manual will be written with clarity, precision, and inclusion. The Policy Manual will be written using APA (American Psychological Association) style and grammar guidelines to increase the ease of reading comprehension.
1. The Policy Manual will use a standardized format and numbering system.
 2. The Policy Manual will use the serial comma, also known as the Oxford comma.
 3. Law, Government Code, etc. will be cited via parenthetical citations.
 4. Policies may cite other policies within the text to provide context via parenthetical citations.
 5. Abbreviations must be defined upon first use for each individual policy. Terms defined under the Definitions policy (Policy 1000) need not be defined in subsequent policies. For example, "District" is always defined as "Beaumont-Cherry Valley Water District" (Policy 1000.1).
 6. Numbers will be listed as numerals only, not spelled alphabetically. For example, "5," "\$5,000," and "120" are all acceptable.

1010.7 **Reservation of Rights.** As circumstances change, the District may revise, supplement, or rescind policies or portions of this Manual. Employees will be notified in writing of such changes as they occur. Only written changes adopted by the Board of Directors are recognized or binding.



ATTACHMENT 3 – STAFF REPORT	Item B: 3045 Executive Officer
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Executive Summary

At the November 19, 2024 Personnel Committee meeting, Human Resources (HR) staff proposed a revision of Policy 3045, Executive Officer, to clarify the General Manager's duties and responsibilities as the Executive Officer of the District, specify performance evaluation standards, and emphasize the importance of avoiding conflicts of interest. The revisions outline key responsibilities such as financial oversight, employee management, and adherence to District policies to ensure the General Manager's alignment with District goals. The committee instructed HR staff to include a review of the General Manager's job description on the agenda for the next Personnel Committee meeting. Following the review and minor changes, the Personnel Committee approved the policy draft to be moved forward to the next Board of Directors meeting for further discussion.

Background

At the August 20, 2024 meeting, staff presented a draft of Policy 3045 Executive Officer, to the Personnel Committee. The committee tabled the draft to ensure alignment with existing Policy Part II, Section 19: Ethics, Subsection I, Director-General Manager-Financial Officer Relationship. On November 19, 2024, HR staff presented a revised draft of Policy 3045 to the Personnel Committee for consideration, in preparation for the subsequent review of the General Manager's job description at the next Personnel Committee meeting. The revised draft includes streamlined language that clearly differentiates Policy 3045, Executive Officer, from Part II, Section 19: *Ethics*, Subsection I, Director-General Manager-Financial Officer Relationship. The Personnel Committee also directed staff to include the review of the General Manager's job description on the agenda for the next meeting. With minor revisions, the Committee approved the policy draft and recommended to be moved forward to the next Regular Board meeting for discussion.

As part of the ongoing review of District policies, HR staff conducted a thorough consultation with legal counsel to ensure the policy language aligns with current labor laws. This comprehensive review process helps safeguard the District against potential legal risks while providing clear and lawful guidelines for both the Board of Directors and the General Manager.

Discussion

Upon review, it was noted that, while the two policies share similarities, they serve distinct purposes.

Proposed Policy 3045

- Focuses specifically on the General Manager's role as the Executive Officer
- Emphasizes the General Manager's executive duties
- Outlines key responsibilities
- Dictates employment terms
- Lays out performance evaluation criteria, and
- Establishes conflict of interest standards.

In contrast, Part II, Section 19 Ethics, Subsection I:



- Is broader in scope
- Highlights operational boundaries
- Addresses governance relationships
- Explains the roles of the Financial Officer and Board in sustaining oversight and transparency
- Defines Board interaction expectations with the General Manager and other District employees
- Clarifies the Financial Officer’s responsibilities for financial oversight
- Establishes accountability to the Board via independent audits.

Table B, Summary of Policy Changes, outlines the proposed Executive Officer (policy) that are in reference to the redline draft version attached herewith.

Table B – Summary of Proposed Policy 3045

Row Number	Policy Section	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
1	Part I, Section 17, A	None	The General Manager also serves as the Administrative Head at the District.	3045.1 Added the language “Administrative Head” in this section.	No fiscal impact.
2	Part I, Section 17, B	None	Amendments to the written agreement are in writing, voted by the Board and signed by both the General Manager and the Board President.	3045.3 Added this statement in this section.	No fiscal impact.
3	None	None	The General Manager performs within his or her job description and shall adhere to the policies and procedures of the District. Duties and Responsibilities are also outlined in Part II, Section 19, I.	3045.4 Added this section to the policy.	No fiscal impact.



Row Number	Policy Section	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
4	None	None	The General Manager is evaluated annually by the Board of Directors.	3045.5 Added this section to the policy.	No fiscal impact.
5	None	None	The General Manager avoids conflicts of interest.	3045.8 Added this section to the policy.	No fiscal impact.

Fiscal Impact

There is no fiscal impact in the revision of this policy.

Attachments

1. Redline draft version of 3045 Executive Officer
2. Side-by-side version of 3045 Executive Officer

Staff Report prepared by Ren Berioso, Human Resources Manager

POLICY TITLE: EXECUTIVE OFFICER
POLICY NUMBER: 3045

3045.1 **Executive Officer.** The General Manager shall be the Executive Officer and the Administrative Head of the District, serving at the pleasure of the Board. The General Manager shall serve as the Executive Officer and Administrative Head of the District, reporting directly to and serving at the discretion of the Board. The Executive Officer is responsible for overseeing the District's strategic direction, implementing Board-directed policies and procedures, and ensuring accountability for District performance. Acting as the primary liaison for media relations, public relations, and external communications, the Executive Officer represents the District professionally in interactions with cities, counties, public agencies, private organizations, and other stakeholders in both the public and private sectors, unless otherwise directed by the Board. Additionally, the Executive Officer monitors operations, addresses challenges, and implements solutions to align with the Board's objectives.

3045.2 **Employment Agreement.** The terms and conditions of the General Manager's employment shall be specified in the agreement of employment established between the General Manager and the Board of Directors. Any amendments to the agreement shall be made in writing, voted by the Board and signed by both the General Manager and the President of the Board of Directors

3045.3 **Conflict.** Whenever the agreement of employment established between the General Manager and the Board of Directors is in conflict with any District policy, said agreement of employment shall prevail.

3045.4 **Duties and Responsibilities.** The General Manager shall perform the duties and responsibilities as outlined in the job description and as assigned by the Board of Directors. The General Manager shall adhere to the District's policies and procedures and act in the best interest of the organization. The following is a non-exhaustive list of the General Manager's duties and responsibilities:

- a. Oversees the District's financial planning, rate setting, and cost control measures to ensure fiscal responsibility and sustainability
- b. Has charge and control of the construction, maintenance and operation of the water system and other facilities of the District upon approval of the Board of Directors.
- c. Has power and authority to employ, discipline and discharge employees of all classifications, consistent with the District policy, Memorandum of Understanding (MOU) and other provisions of law,
- d. Establishes performance standards and duties for all employees in alignment with District policies,
- e. Fixes and alters the compensation of employees, subject to approval of the Board, and
- f. Ensures compliance with the District's Personnel Manual and prevents employees from engaging in improper activities

3045.5 **Performance Evaluation.** The General Manager's performance shall be evaluated annually by the Board of Directors.

3045.6 **Nepotism and conflict of Interest.** The General Manager shall avoid any conflict of interest and shall disclose any potential conflicts to the Board of Directors immediately. Please refer to Policy 3180 Nepotism / Employment of Relatives and Fraternalization

Adopted by Resolution XXX

CURRENT POLICY

17. EXECUTIVE OFFICER

A. Executive Officer. The General Manager shall be the Executive Officer of the District and serve at the pleasure of the Board.

B. Employment Agreement. The terms and conditions of the General Manager's employment shall be specified in the agreement of employment established between the General Manager and the Board of Directors.

C. Conflict. Whenever the agreement of employment established between the General Manager and the Board of Directors is in conflict with any District policy, said agreement of employment shall prevail.

PROPOSED POLICY

POLICY TITLE: EXECUTIVE OFFICER
POLICY NUMBER: 3045

3045.1 Executive Officer. The General Manager shall be the Executive Officer and the Administrative Head of the District, serving at the pleasure of the Board. The General Manager shall serve as the Executive Officer and Administrative Head of the District, reporting directly to and serving at the discretion of the Board. The Executive Officer is responsible for overseeing the District's strategic direction, implementing Board-directed policies and procedures, and ensuring accountability for District performance. Acting as the primary liaison for media relations, public relations, and external communications, the Executive Officer represents the District professionally in interactions with cities, counties, public agencies, private organizations, and other stakeholders in both the public and private sectors, unless otherwise directed by the Board. Additionally, the Executive Officer monitors operations, addresses challenges, and implements solutions to align with the Board's objectives.

3045.2 Employment Agreement. The terms and conditions of the General Manager's employment shall be specified in the agreement of employment established between the General Manager and the Board of Directors. Any amendments to the agreement shall be made in writing, voted by the Board and signed by both the General Manager and the President of the Board of Directors.

3045.3 Conflict. Whenever the agreement of employment established between the General Manager and the Board of Directors is in conflict with any District policy, said agreement of employment shall prevail.

3045.4 Duties and Responsibilities. The General Manager shall perform the duties and responsibilities as outlined in the job description and as assigned by the Board of Directors. The General Manager shall adhere to the District's policies and procedures and act in the best interest of the organization. The following is a non-exhaustive list of the General Manager's duties and responsibilities:

- a. Oversees the District's financial planning, rate setting, and cost control measures to ensure fiscal responsibility and sustainability
- b. Has charge and control of the construction, maintenance and operation of the water system and other facilities of the District upon approval of the Board of Directors.
- c. Has power and authority to employ, discipline and discharge employees of all classifications, consistent with the District policy, Memorandum of Understanding (MOU) and other provisions of law.
- d. Establishes performance standards and duties for all employees in alignment with District policies.
- e. Fixes and alters the compensation of employees, subject to approval of the Board, and
- f. Ensures compliance with the District's Personnel Manual and prevents employees from engaging in improper activities

3045.5 Performance Evaluation. The General Manager's performance shall be evaluated annually by the Board of Directors.

3045.6 Nepotism and conflict of interest. The General Manager shall avoid any conflict of interest and shall disclose any potential conflicts to the Board of Directors immediately. Please refer to Policy 3180 Nepotism / Employment of Relatives and Fraternalization



ATTACHMENT 4 – STAFF REPORT	Item C: 3090 Family and Medical Leave
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Executive Summary

At the November 19, 2024 Personnel Committee meeting, Human resources (HR) staff proposed a revision of Policy Number 3090, *Family and Medical Leave*, to align with the requirements of the Family and Medical Leave Act (FMLA), as mandated by the U.S. Department of Labor, and the California Family Rights Act (CFRA). The proposed amendment includes the addition of FMLA provisions, ensuring compliance with federal legal requirements. It also includes sections addressing the coordination of leave between FMLA and CFRA, specifically related to the "Designated Person" provision introduced by AB 1041, which took effect on January 1, 2023. These updates are intended to ensure full compliance with both federal and state law. After a careful review, the Personnel Committee approved the advancement of the policy draft to the upcoming Board of Directors meeting.

Background

At the November 19, 2024 Personnel Committee meeting, staff presented the policy draft adding language that includes the provisions of FMLA after this was recommended to be removed last December 14, 2022 through a Board resolution by the previous HR staff. It was noted that previous HR staff incorrectly believed that FMLA did not apply to the District due to its workforce size. Upon further review and consultation with legal sources, current HR staff has determined that FMLA applies to all public agencies, regardless of the size of an agency. This contrasts with private and non-profit organizations, which are only required to offer FMLA if they have at least 50 employees. To ensure compliance with federal legal requirements, HR staff is now proposing to reinstate FMLA provisions in the revised policy.

Additionally, HR staff also highlighted that AB 1041, effective January 1, 2023, expands the definition of family members under the California Family Rights Act (CFRA) to include a "Designated Person," allowing employees to use CFRA leave to care for individuals outside their immediate family who have a significant role in their lives. This new law provides employees with greater flexibility in managing family care responsibilities. To ensure compliance with state law, staff proposed to incorporate this key provision into the revised policy. While FMLA and CFRA generally run concurrently, the inclusion of the "Designated Person" under CFRA creates an exception. Therefore, staff also proposed an additional section to clarify the distinction between FMLA and CFRA in cases involving a designated person. After a thorough review, the Personnel Committee approved the policy draft and recommended advancing it to the next Regular Board meeting for discussion.

As part of the ongoing review of District policies, HR staff conducted a thorough consultation with multiple legal sources to ensure the policy language aligns with current labor laws. Additionally, the proposed redline version was submitted to Legal Counsel for further review, ensuring the policy meets all legal standards and is fully compliant with state and federal regulations. This comprehensive review process helps safeguard the District against potential legal risks while providing clear and lawful guidelines for both employees and management.



Discussion

Table C, Summary of Policy Changes, outlines the proposed Family and Medical Leave (policy) that are in reference to the redline draft version attached herewith.

Table C – Summary of Proposed Policy 3090

Row Number	Policy Section	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
1	All Sections	FMLA	The District currently follows only CFRA.	3090.1 Added FMLA in all sections of the policy and modernize the language.	No fiscal impact.
2	Section 3090.3.1, a to e	FMLA	The District follows just the CFRA leave benefits.	3090.3 Added leave benefits that are under FMLA such as care for new/adopted child within one year of birth, and any disability arising from pregnancy. Legal counsel also added some more leave benefits.	No fiscal impact.
3	Section 3090.3.3	None	The District requires employees on leave under this policy to use their paid leaves.	3090.3.5 This section was deleted as this is already stated in 3090.5.3. This is therefore redundant.	No fiscal impact
4	Section 3090.3.4	FMLA	The District follows CFRA where both parents can use up to 12 weeks of leave.	3090.3 Added a statement that both parents can take the leave at the same time and will run concurrently with FMLA.	No fiscal impact.



Row Number	Policy Section	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
5	No Section	AB 1041	The District follows the law.	3090.4 Added Designated Persons as to whom an employee can their CFRA leave for as required by AB 1041 effective 1/1/2023. Rules were proposed to add if this leave is taken for said reason.	The District will still pay for the medical benefits while on CFRA leave with this reason. This is already accounted for in the annual budget.
6	Section 3090.7	FMLA and CFRA	The District currently follows the CFRA standards.	3090.5 Moved and revise this section providing that FMLA and CFRA runs concurrently except if employee's reason for leave is for a designated person.	No fiscal impact.
7	No Section	FMLA and CFRA CA Fair Employment and Housing Act (FEHA)	The District follows these laws.	3090.9 Added section that prevents retaliation for taking this protected leave of absence under FMLA, CFRA and FEHA.	No fiscal impact

Fiscal Impact

Fiscal Impact is the District's coverage of the employee's medical benefits while on a CFRA leave for a designated person, which is accounted for in the annual operating budget.

Attachments

- a. Redline draft version of Policy 3090 Family and Medical Leave
- b. Side-by-side version of Policy 3090 Family and Medical Leave

Staff Report prepared by Ren Berioso, Human Resources Manager

POLICY TITLE: FAMILY AND MEDICAL LEAVE
POLICY NUMBER: 3090

3090.1 **Policy.** The District complies with the Family and Medical Leave Act (FMLA) and California Family Rights Act (CFRA) and will grant up to 12 weeks of leave during a 12-month period to eligible employees. The provisions of an employment agreement or MOU with union and/or employee association shall prevail, notwithstanding the contents of this policy, unless said provisions are in conflict with FMLA and/or the CFRA. In the event of any conflict between policy and the applicable law, employees will be afforded all rights required by law.

3090.2 **Eligibility.** To be eligible for leave under the CFRA, an employee must have:

1. Been employed by the District for at least 12 months (the 12 months of employment do not have to be consecutive); and
2. Worked for the District at least 1,250 hours during the 12 months immediately preceding the commencement of leave.

3090.3 **Leave Benefit.**

1. Eligible employees will be provided with up to 12 weeks of unpaid leave each year for the following reasons:
 - a. The birth of a child or to care for the newborn child within one year of birth.
 - a.b. The placement of a child with the employee for adoption or foster care, and to care for the newly placed child within one year of employment.
 - b.c. To care for a spouse or domestic partner, child, grandchild, grandparent, sibling, or parent, parent in law, or designated person who has a serious health condition.
 - e.d. For a serious health condition that makes the employee unable to perform the essential functions of his or her job, except including for leave taken for disability related to pregnancy, childbirth, or related medical conditions.
 - e.e. For any qualifying exigency arising out of the fact that a spouse, domestic partner, child, or parent is a military member on covered active duty or on call to covered active duty status.
2. The District will measure the 12-month period as a rolling 12-month period measured backward from the date an employee uses any leave under this policy. Each time an employee takes leave, the District will compute the amount of leave the employee has taken under this policy and subtract it from the 12 weeks of available leave, and the balance remaining is the amount the employee is entitled to take at that time.
3. ~~To be eligible for leave under the CFRA, the employee will first be required to use applicable accrued paid leaves permitted by the District, including vacation leave and sick leave, as permitted by law.~~
- 4.3. If both parents of a child are employed by the District, each parent may take 12 weeks of leave (if

Commented [RTG1]: If you are offering FMLA leave, you must include pregnancy-related disability. The CFRA does not cover pregnancy-related conditions but the FMLA does.



otherwise eligible) for the birth, adoption, or foster placement of a child. Both parents can file for leave at the same time for CFRA that runs concurrently with FMLA.

~~5.4.~~ Employees taking FMLA and/or CFRA will be required to use all available paid time off (e.g. vacation, administrative, floating holidays, etc.) during any FMLA and/or CFRA leave as permitted by law. Sick leave will may run concurrently with FMLA and CFRA leave for employee's own serious condition. However, employees are not required to use sick leave to cover ~~a~~ FMLA and/or CFRA leave in connection with the birth, adoption, or placement of a foster child, or to care for a sick family member. Vacation and sick time off do not accrue during ~~a~~ FMLA and/or CFRA leave of absence. If a holiday falls during a FMLA and/or CFRA leave of absence, the employee will not receive holiday pay (See Policy 3070).

~~6.5.~~ Employees on leave who were previously covered by the District's health benefit shall continue to be covered at the level and under the conditions that coverage would have been provided if the employee were continuing to work. While on paid leave, the District will continue to make payroll deductions as necessary to collect the employee's share of insurance premiums. While on unpaid leave, the employee must continue to make this payment, either in person or by mail.

~~7.~~ At the end of the leave the District will reinstate the employee to his/her previous position (unless the position no longer exists due to layoff or reduction in force, or has been eliminated or modified due to reasons unrelated to the employee's FMLA and/or CFRA leave) or to an equivalent job with equivalent pay, benefits, and working conditions. The employee will be reinstated at the same level of seniority as when the leave commenced. For employees who take leave for their own serious health condition, District will also require the employee to obtain medical certification from a health care provider stating that they are able to resume work.

3090.4 Designated Person. All eligible full-time and part-time employees may take up to 12 weeks of unpaid, job-protected leave in a 12-month period to care for a Designated Person with a serious health condition. A Designated Person is defined as any individual related by blood or whose association with the employee is equivalent to a family relationship. No additional proof of the relationship between the employee and the Designated Person is required beyond meeting the statutory definition of a family relationship equivalent. Eligible employees may designate one person per 12-month period when requesting leave, and this person does not need to be a legally recognized family member. Leave taken for a Designated Person under CFRA is distinct and does not run concurrently with FMLA unless the leave is for a family member covered under both laws.

3090.5 Leave Interactions. As a general rule, FMLA leave runs concurrently with CFRA leave unless a leave taken under this policy is to care for a Designated Person under section 3090.4 when the reason for leave qualifies under both statutes. If an employee is on leave due to a worker's compensation injury, the any leave shall be counted against will may run concurrently with FMLA, and/or CFRA or both, if the leave is for a qualifying reason. CFRA can also be taken after Pregnancy Disability Leave (see Policy 3095) providing up to 12 additional weeks of leave for baby bonding with a new child.

~~3090.64~~ **Employee Obligations**

1. If the event necessitating the leave is foreseeable, the employee must provide his or her supervisor or Human Resources with at least thirty (30) days prior written notice. If 30 days' advance notice for leave is not practicable, the employee must provide his or her supervisor with as much notice as possible.



- 2. Employees seeking leave on account of a serious health condition must provide Human Resources with a medical certification regarding their ~~condition~~need to take leave. If the District has reason to doubt the validity of the medical certification, the General Manager, or his/her designee, may require employees to obtain, at the District's expense, a second opinion. If the second opinion differs from the first, the General Manager or his/her designee may require a third opinion from a mutually agreed upon health care provider.
- 3. FMLA and/or CFRA may be taken intermittently if required by a medical certification. Leave for a serious illness may be taken intermittently when medically necessary or if the employee is unable to perform his/her job intermittently due to a medical condition. When leave is needed for planned medical treatment, the employee must make a reasonable effort to schedule treatment so as not to unduly disrupt the District's operations.
- 4. Employees on unpaid leave must make regular and timely payments for ~~their~~the employee- share of insurance premiums. If the employee does not continue these payments, the District may discontinue coverage during the leave, as permitted by law.
- 5. The District may require an employee on FMLA and/or CFRA leave to report periodically on his/her status and intent to return to work through Human Resources.

3090.75 **Designation of FMLA and/or CFRA Leave**

- 1. Human Resources will complete and provide employees with a Notice of Eligibility within 5 business days of receipt of notice of the need for leave. Human Resources ~~shall~~will request a medical certification or other supporting documentation as necessary.
- 2. Human Resources will complete and provide the employee with a written response to the employee's request for CFRA leave using the CFRA Designation Notice within 5 business days of receipt of the requested medical certification or other supporting documentation.

3090.86 **Definitions**

- 1. Serious health condition: an illness, injury, impairment, or physical or mental condition that involves inpatient care or continuing treatment by a health care provider. This can include conditions with short-term, chronic, long-term, or permanent periods of incapacity.
- 2. Child: a biological, adopted, or foster child, a stepchild, a legal ward, the child of a domestic partner, or a child of a person standing *in loco parentis*.
- 3. Parent: a biological, adoptive, step or foster parent, parent in law, or a legal guardian or any individual who stood *in loco parentis* to the employee when the employee was a child.
- 4. Qualifying exigency: events related to the covered active duty or call to covered active duty of an employee's spouse, domestic partner, child, or parent in the Armed Forces of the United States, as specified by Section 3302.2 of the Unemployment Insurance Code.

~~3090.7 — **Leave Interactions.** Should the District offer FMLA leave at a future date, FMLA leave will in many instances run concurrently with CFRA leave.~~

3090.9 **Retaliation and Discrimination Prohibited.** It is unlawful for the District to interfere with, restrain, or



deny the exercise of any right provided under FMLA or CFRA. The District is also prohibited from retaliating against an employee for exercising their rights under FMLA or CFRA. This provision does not prevent the District from denying FMLA or CFRA leave if the employee does not have a legally qualifying reason for leave.

CURRENT POLICY

POLICY TITLE: FAMILY AND MEDICAL LEAVE
POLICY NUMBER: 3090

3090.1 The District complies with the California Family Rights Act (CFRA) and will grant up to 12 weeks of leave during a 12-month period to eligible employees. The provisions of an employment agreement or MOU with union and/or employee association shall prevail, notwithstanding the contents of this policy, unless said provisions are in conflict with the CFRA. In the event of any conflict between policy and the applicable law, employees will be afforded all rights required by law.

3090.2 **Eligibility.** To be eligible for leave under the CFRA, an employee must have:

1. Been employed by the District for at least 12 months (the 12 months of employment do not have to be consecutive), and
2. Worked for the District at least 1,250 hours during the 12 months immediately preceding the commencement of leave.

3090.3 Leave Benefit

1. Eligible employees will be provided with up to 12 weeks of unpaid leave each year for the following reasons:

- a. The birth of a child or placement of a child with the employee for adoption or foster care.
- b. To care for a spouse or domestic partner, child, grandchild, grandparent, sibling, or parent who has a serious health condition.
- c. For a serious health condition that makes the employee unable to perform the essential functions of his or her job, except for leave taken for disability related to pregnancy, childbirth, or related medical conditions.
- d. For any qualifying exigency arising out of the fact that a spouse, domestic partner, child, or parent is a military member on covered active duty or on call to covered active duty status.

2. The District will measure the 12-month period as a rolling 12-month period measured backward from the date an employee uses any leave under this policy. Each time an employee takes leave, the District will compute the amount of leave the employee has taken under this policy and subtract it from the 12 weeks of available leave, and the balance remaining is the amount the employee is entitled to take at that time.

3. To be eligible for leave under the CFRA, the employee will first be required to use applicable accrued paid leaves permitted by the District, including vacation leave and sick leave, as permitted by law.

4. If both parents of a child are employed by the District, each parent may take 12 weeks of leave (if otherwise eligible) for the birth, adoption, or foster placement of a child.

5. Employees taking CFRA will be required to use all available paid time off (e.g. vacation, floating holidays, etc.) during any CFRA leave as permitted by law. Sick leave may run concurrently with CFRA leave, however employees are not required to use sick leave to cover a CFRA leave in

PROPOSED POLICY

POLICY TITLE: FAMILY AND MEDICAL LEAVE
POLICY NUMBER: 3090

3090.1 **Policy.** The District complies with the Family and Medical Leave Act (FMLA) and California Family Rights Act (CFRA) and will grant up to 12 weeks of leave during a 12-month period to eligible employees. The provisions of an employment agreement or MOU with union and/or employee association shall prevail, notwithstanding the contents of this policy, unless said provisions are in conflict with FMLA and/or the CFRA. In the event of any conflict between policy and the applicable law, employees will be afforded all rights required by law.

3090.2 **Eligibility.** To be eligible for leave under the CFRA, an employee must have:

1. Been employed by the District for at least 12 months (the 12 months of employment do not have to be consecutive), and
2. Worked for the District at least 1,250 hours during the 12 months immediately preceding the commencement of leave.

3090.3 Leave Benefit

1. Eligible employees will be provided with up to 12 weeks of unpaid leave each year for the following reasons:

- a. The birth of a child or to care for the newborn child within one year of birth.
- a-b. The placement of a child with the employee for adoption or foster care, and to care for the newly placed child within one year of employment.
- b-c. To care for a spouse or domestic partner, child, grandchild, grandparent, sibling, or parent - parent in law, or designated person who has a serious health condition.
- d. For a serious health condition that makes the employee unable to perform the essential functions of his or her job, ~~except~~ including for leave taken for disability related to pregnancy, childbirth, or related medical conditions.
- d-e. For any qualifying exigency arising out of the fact that a spouse, domestic partner, child, or parent is a military member on covered active duty or on call to covered active duty status.

2. The District will measure the 12-month period as a rolling 12-month period measured backward from the date an employee uses any leave under this policy. Each time an employee takes leave, the District will compute the amount of leave the employee has taken under this policy and subtract it from the 12 weeks of available leave, and the balance remaining is the amount the employee is entitled to take at that time.

3. ~~To be eligible for leave under the CFRA, the employee will first be required to use applicable accrued paid leaves permitted by the District, including vacation leave and sick leave, as permitted by law.~~

4. ~~If both parents of a child are employed by the District, each parent may take 12 weeks of leave (if~~

otherwise eligible) for the birth, adoption, or foster placement of a child. Both parents can file for leave at the same time for CFRA that runs concurrently with FMLA.

5-4. Employees taking FMLA and/or CFRA will be required to use all available paid time off (e.g. vacation, administrative, floating holidays, etc.) during any FMLA and/or CFRA leave as permitted by law. Sick leave will never run concurrently with FMLA and CFRA leave for employee's own serious condition. However, employees are not required to use sick leave to cover FMLA and/or CFRA leave in connection with the birth, adoption, or placement of a foster child, or to care for a sick family member. Vacation and sick time off do not accrue during FMLA and/or CFRA leave of absence. If a holiday falls during a FMLA and/or CFRA leave of absence, the employee will not receive holiday pay (See Policy 3070).

5-5. Employees on leave who were previously covered by the District's health benefit shall continue to be covered at the level and under the conditions that coverage would have been provided if the employee were continuing to work. While on paid leave, the District will continue to make payroll deductions as necessary to collect the employee's share of insurance premiums. While on unpaid leave, the employee must continue to make this payment, either in person or by mail.

7. At the end of the leave the District will reinstate the employee to his/her previous position (unless the position no longer exists due to layoff or reduction in force, or has been eliminated or modified due to reasons unrelated to the employee's FMLA and/or CFRA leave) or to an equivalent job with equivalent pay, benefits, and working conditions. The employee will be reinstated at the same level of seniority when the leave commenced. For employees who take leave for their own serious health condition, District will also require the employee to obtain medical certification from a health care provider stating that they are able to resume work.

3090.4 **Designated Person.** All eligible full-time and part-time employees may take up to 12 weeks of unpaid, job-protected leave in a 12-month period to care for a Designated Person with a serious health condition. A Designated Person is defined as any individual related by blood or whose association with the employee is equivalent to a family relationship. No additional proof of the relationship between the employee and the Designated Person is required beyond meeting the statutory definition of a family relationship equivalent. Eligible employees may designate one person per 12-month period when requesting leave, and this person does not need to be a legally recognized family member. Leave taken for a Designated Person under CFRA is distinct and does not run concurrently with FMLA unless the leave is for a family member covered under both laws.

3090.5 **Leave Interactions.** As a general rule, FMLA leave runs concurrently with CFRA leave unless a leave is taken under the rules to care for a Designated Person under section 3090.4 when the reason for leave qualifies under both statutes. If an employee is on leave due to a worker's compensation injury, the leave shall be counted against the employee's FMLA and/or CFRA leave. If the leave is for a qualifying reason, CFRA can also be taken after Pregnancy Disability Leave (See Policy 3095) providing up to 12 additional weeks of leave for baby bonding with a newborn.

3090-64 Employee Obligations

1. If the event necessitating the leave is foreseeable, the employee must provide his or her supervisor or Human Resources with at least thirty (30) days prior written notice. If 30 days' advance notice for leave is not practicable, the employee must provide his or her supervisor with as much notice as possible.

connection with the birth, adoption, or placement of a foster child, or to care for a sick family member. Vacation and sick time off do not accrue during a CFRA leave of absence. If a holiday falls during a CFRA leave of absence, the employee will not receive holiday pay (Policy 3070).

6. Employees on leave who were previously covered by the District's health benefit shall continue to be covered at the level and under the conditions that coverage would have been provided if the employee were continuing to work. While on paid leave, the District will continue to make payroll deductions as necessary to collect the employee's share of insurance premiums. While on unpaid leave, the employee must continue to make this payment, either in person or by mail.

7. At the end of the leave the District will reinstate the employee to his/her previous position (unless the position no longer exists due to layoff or reduction in force, or has been eliminated or modified due to reasons unrelated to the employee's CFRA leave) or to an equivalent job with equivalent pay, benefits, and working conditions. The employee will be reinstated at the same level of seniority when the leave commenced. For employees who take leave for their own serious health condition, District will also require the employee to obtain medical certification from a health care provider stating that they are able to resume work.

3090.4 Employee Obligations

1. If the event necessitating the leave is foreseeable, the employee must provide his or her supervisor or Human Resources with at least 30 days prior written notice. If 30 days' advance notice for leave is not practicable, the employee must provide his or her supervisor with as much notice as possible.
2. Employees seeking leave on account of a serious health condition must provide Human Resources with a medical certification regarding their condition. If the District has reason to doubt the validity of the medical certification, the General Manager, or his/her designee, may require employees to obtain, at the District's expense, a second opinion. If the second opinion differs from the first, the General Manager or his/her designee may require a third opinion from a mutually agreed upon health care provider.
3. CFRA may be taken intermittently if required by a medical certification. Leave for a serious illness may be taken intermittently when medically necessary or if the employee is unable to perform his/her job intermittently due to a medical condition. When leave is needed for planned medical treatment, the employee must make a reasonable effort to schedule treatment so as not to unduly disrupt the District's operations.
4. Employees on unpaid leave must make regular and timely payments for their share of insurance premiums. If the employee does not continue these payments, the District may discontinue coverage during the leave, as permitted by law.
5. The District may require an employee on CFRA leave to report periodically on his/her status and intent to return to work.

3090.5 Designation of CFRA Leave

1. Human Resources will complete and provide employees with a Notice of Eligibility within 5 business days of receipt of notice of the need for leave. Human Resources will request a medical certification or other supporting documentation as necessary.
2. Human Resources will complete and provide the employee with a written response to the

employee's request for CFRA leave using the CFRA Designation Notice within 5 business days of receipt of the requested medical certification or other supporting documentation.

3090.6 **Definitions**

1. Serious health condition: an illness, injury, impairment, or physical or mental condition that involves inpatient care or continuing treatment by a health care provider. This can include conditions with short-term, chronic, long-term, or permanent periods of incapacity.
2. Child: a biological, adopted, or foster child, a stepchild, a legal ward, the child of a domestic partner, or a child of a person standing in loco parentis.
3. Parent: a biological, adoptive, step or foster parent, a legal guardian or any individual who stood in loco parentis to the employee when the employee was a child.
4. Qualifying exigency: events related to the covered active duty or call to covered active duty of an employee's spouse, domestic partner, child, or parent in the Armed Forces of the United States, as specified by Section 3302.2 of the Unemployment Insurance Code.

3090.7 **Leave Interactions.** Should the District offer FMLA leave at a future date, FMLA leave will in many instances run concurrently with CFRA leave.

2. Employees seeking leave on account of a serious health condition must provide Human Resources with a medical certification regarding their ~~condition~~ condition to take leave. If the District has reason to doubt the validity of the medical certification, the General Manager, or his/her designee, may require employees to obtain, at the District's expense, a second opinion. If the second opinion differs from the first, the General Manager or his/her designee may require a third opinion from a mutually agreed-upon health care provider.

3. FMLA and/or CFRA may be taken intermittently if required by a medical certification. Leave for a serious illness may be taken intermittently when medically necessary or if the employee is unable to perform his/her job intermittently due to a medical condition. When leave is needed for planned medical treatment, the employee must make a reasonable effort to schedule treatment so as not to unduly disrupt the District's operations.

4. Employees on unpaid leave must make regular and timely payments for ~~the~~ the employee's share of insurance premiums. If the employee does not continue these payments, the District may discontinue coverage during the leave, as permitted by law.

5. The District may require an employee on FMLA and/or CFRA leave to report periodically on his/her status and intent to return to work through Human Resources.

3090.75 **Designation of FMLA and/or CFRA Leave**

1. Human Resources will complete and provide employees with a Notice of Eligibility within 5 business days of receipt of notice of the need for leave. Human Resources ~~shall~~ may request a medical certification or other supporting documentation as necessary.

2. Human Resources will complete and provide the employee with a written response to the employee's request for CFRA leave using the CFRA Designation Notice within 5 business days of receipt of the requested medical certification or other supporting documentation.

3090.85 **Definitions**

1. Serious health condition: an illness, injury, impairment, or physical or mental condition that involves inpatient care or continuing treatment by a health care provider. This can include conditions with short-term, chronic, long-term, or permanent periods of incapacity.

2. Child: a biological, adopted, or foster child, a stepchild, a legal ward, the child of a domestic partner, or a child of a person standing in loco parentis.

3. Parent: a biological, adoptive, step or foster parent, parent in law, or a legal guardian or any individual who stood in loco parentis to the employee when the employee was a child.

4. Qualifying exigency: events related to the covered active duty or call to covered active duty of an employee's spouse, domestic partner, child, or parent in the Armed Forces of the United States, as specified by Section 3302.2 of the Unemployment Insurance Code.

3090.7 Leave Interactions. Should the District offer FMLA leave at a future date, FMLA leave will in many instances run concurrently with CFRA leave.

3090.9 Retaliation and Discrimination Prohibited. It is unlawful for the District to interfere with, restrain, or deny the exercise of any right provided under FMLA or CFRA. The District is also prohibited from retaliating against an employee for exercising their rights under FMLA or CFRA. This provision does not prevent the District from denying FMLA or CFRA leave if the employee does not have a legally qualified reason for leave.



ATTACHMENT 5 – STAFF REPORT	Item D: 5050 Alternative Payment Plans
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Executive Summary

At the December 5, 2024, Finance and Audit Committee meeting, finance staff proposed to replace Part III Section 10 Customer Payment Arrangements with Policy 5050 Alternative Payment Plans, which aligns the policy with the District Regulations, updated in 2020 due to State mandated requirements under the Senate Bill 998 (SB998), known as the Water Shutoff Protection Act. After review, the Finance and Audit Committee approved the policy draft to move forward to the next Board of Directors meeting.

Background

In 2024, the Beaumont-Cherry Valley Water District initiated a comprehensive review of its policies to identify opportunities for improvement, enhance clarity, and ensure they align with operational needs and legal requirements. This district-wide effort reflects a commitment to providing clear guidance for staff and customers while maintaining compliance with state regulations.

One of the policies under review is manual Part III Section 10 Customer Payment Arrangements. In 2020, Senate Bill 998 (SB 998), the Water Shutoff Protection Act, took effect, prompting the District to update its Rules and Regulations to comply with new state requirements. These updates included provisions for alternative payment plans, deferred or reduced payments, and procedural safeguards to prevent service discontinuation for customers experiencing financial hardship.

The proposed revisions to Policy 5050, now retitled "Alternative Payment Plans," are intended to align the policy with the updates already made to the District's Rules and Regulations Part 6, entitled Customer Account Billing and Collections. This ensures consistency and reinforces the District's commitment to balancing regulatory compliance with excellent customer service.

As part of the District's ongoing policy review process, staff submitted the proposed redlined version to legal counsel to ensure clarity and completeness. The changes were reviewed and discussed with the Finance and Audit Committee at the December 5, 2024 meeting and were approved to move forward to the Board of Directors for consideration.

Discussion

Table D, Summary of Proposed Policy outlines the proposed establishment of Succession and Workforce Planning policy that are in reference to the redline draft version attached herewith.

Table D – Summary of Proposed Policy 5050

Row Number	Policy Section	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
1	Title	None	Referred to as Payment Plans	Changed to Alternative Payment Plans	No fiscal impact



Row Number	Policy Section	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
2	5050.1	SB998	Follow Rules and Regulations Part 6-2.14 and comply with SB998	Define the purpose of the policy	No fiscal impact.
3	5050.2	SB998	General Manager designated Customer Service Staff to approve alternate payment arrangements	Adding designee option and language alignment to Rules and Regulations Part 6-2.14	No fiscal impact.
4	5050.3	SB998	Follow monthly payment maximum of 12 months per SB998	Clarifies language to align with Rules and Regulations Part 6-2.14	No fiscal impact.
5	5050.4	SB998	Following 10 day notification per SB998	Clarifies language to align with Rules and Regulations Part 6-2.13	No fiscal impact.

Fiscal Impact

There is no fiscal impact in the revision of this policy.

Attachments

- a. Redline draft version of Policy 5050 Alternative Payment Plans
- b. Side-by-side version of Policy 5050 Alternative Payment Plans

Staff Report prepared by Sylvia Molina, Assistant Director of Finance and Administration

POLICY TITLE: CUSTOMER PAYMENT ARRANGEMENTS/ALTERNATIVE PAYMENT PLANS
POLICY NUMBER: 5050

5050.1 Purpose. The purpose of this policy is to uphold Beaumont-Cherry Valley Water District's commitment to balancing fiscal responsibility by ensuring the collection of all incurred charges while providing excellent customer service and supporting customers facing financial hardships. In compliance with SB 998, the District offers payment plan options to customers experiencing financial hardship to ensure continued access to water service while maintaining compliance with the District's fiscal and operational responsibilities.

5050.12 Policy. Upon request, the General Manager or his/her designee may grant approval of special arrangements for payment of fees when an extreme hardship exists, in accordance with Part 6-2.14 of the District's Regulations Governing Water Service. These arrangements include regular water service and a payment schedule following receipt of a delinquency "shut-off" notice. Payment plans must align with the terms and conditions established in the District's rules, including maintaining compliance with subsequent billing periods. ~~to be made for payment of the following fees when an extreme hardship exists:~~

~~Regular water service.~~

~~Reasonable payment schedule following receipt of delinquency "shut-off" notice.~~

5050.23 Scope. Monthly payments may be established over a period not to exceed twelve (12) months, as determined by the District under the guidelines of Part 6-2.14. Payments will not be combined with the customer's regular bill, and customers must remain current on charges that accrue in subsequent billing periods. If a payment arrangement is broken, no further payment arrangements will be granted for a period of one year, consistent with the rules outlined in Part 6-2.14. ~~over a period not to exceed twelve (12) payments. When payments are to be made at the close of escrow, but property is not sold, arrangements must be made for payments to continue on a regular basis. If payment arrangement is broken, then no other payment arrangements will be granted for a year.~~

5050.4 Term. Customers must adhere to the terms of their payment plans and remain current on all subsequent charges as they accrue. Noncompliance with the payment plan will result in a ten-day notice of termination, pursuant to Part 6-2.13 of the District's Regulations Governing Water Service.

POLICY TITLE: CUSTOMER PAYMENT ARRANGEMENTS/ALTERNATIVE PAYMENT PLANS
POLICY NUMBER: 5050

Molina, Sylvia (BCVWD)
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5050.1 Purpose. The purpose of this policy is to uphold Beaumont-Cherry Valley Water District's commitment to balancing fiscal responsibility by ensuring the collection of all incurred charges while providing excellent customer service and supporting customers facing financial hardships. In compliance with SB 999, the District offers payment plan options to customers experiencing financial hardship to ensure continued access to water service while maintaining compliance with the District's fiscal and operational responsibilities.

5050.42 Policy. Upon request, the General Manager or his/her designee may grant approval of special arrangements for payment of fees when an extreme hardship exists, in accordance with Part 6-2.14 of the District's Regulations Governing Water Service. These arrangements include regular water service and a payment schedule following receipt of a delinquency "shut-off" notice. Payment plans must align with the terms and conditions established in the District's rules, including maintaining compliance with subsequent billing periods, to be made for payment of the following fees when an extreme hardship exists:
Regular water services

Reasonable payment schedule following receipt of delinquency "shut-off" notice.

5050.23 Scope. Monthly payments may be established over a period not to exceed twelve (12) months, as determined by the District under the guidelines of Part 6-2.14. Payments will not be combined with the customer's regular bill, and customers must remain current on charges that accrue in subsequent billing periods. If a payment arrangement is broken, no further payment arrangements will be granted for a period of one year, consistent with the rules outlined in Part 6-2.14, over a period not to exceed twelve (12) payments. When payments are to be made at the close of escrow, but property is not sold, arrangements must be made for payments to continue on a regular basis. If payment arrangement is broken, then no other payment arrangements will be granted for a year.

5050.4 Term. Customers must adhere to the terms of their payment plans and remain current on all subsequent charges as they accrue. Noncompliance with the payment plan will result in a ten-day notice of termination, pursuant to Part 6-2.13 of the District's Regulations Governing Water Service.

POLICY TITLE: CUSTOMER PAYMENT ARRANGEMENTS
POLICY NUMBER: 5050

5050.1 Policy. Upon request, the General Manager may grant approval of special arrangements to be made for payment of the following fees when an extreme hardship exists:

- 1. Regular water service.
- 2. Reasonable payment schedule following receipt of delinquency "shut-off" notice.

5050.2 Scope. Monthly payments over a period not to exceed twelve (12) payments. When payments are to be made at the close of escrow, but property is not sold, arrangements must be made for payments to continue on a regular basis. If payment arrangement is broken, then no other payment arrangements will be granted for a year.



ATTACHMENT 6 – STAFF REPORT	Item E: 5085 Disposal of Surplus Property or Equipment
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Executive Summary

Staff recommends minor revision of Policy Manual Part III Section 18 Disposal of Surplus Property or Equipment as Policy 5085 Disposal of Surplus Property or Equipment. The revisions include language to authorize the utilization of a third party auction and clarify language defining surplus property. The changes were reviewed by the Finance and Audit Committee at the December 5, 2024 meeting.

Background

The Policies and Procedures Manual was adopted by the Board in 2009 (Resolution 2009-05) and has been revised as needed, and as recommended by legal counsel. At the Board of Directors meetings of February 28, 2019, and February 23, 2023, the Board of Directors approved and declared surplus various fleet vehicles and machinery. The approval from the Board differed from Policy Manual Part III Section 18 Disposal of Surplus Property or Equipment in authorizing staff to utilize a third party auction service to auction said vehicles and machinery.

The Board approved the policy variance to allow a third party auction service to offer broader exposure and to maximize the use of staff time. As the need to maximize exposure and minimize staff resources remained, the main recommended change to the Disposal of Surplus Property or Equipment (policy) is an allowance for the Board of Directors to authorize the General Manager to utilize a third party auction service to sell equipment declared surplus.

Discussion

Table E, Summary of Policy Changes, below and continued on the following page, outlines the proposed Disposal of Surplus Property or Equipment (policy) that refers to the redline draft version attached herewith.

Table E – Summary of Proposed Policy Changes Policy 5085

Row	Policy Section	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
1	Section 5085.1.5	None.	The Board has historically approved a variance to the policy in authorizing staff to utilize a third party auction company.	Language added to allow Board to authorize staff to utilize a third party auction company for the sale of surplus equipment. No variance from policy required.	No fiscal impact.



Row	Policy Section	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
2	Section 5085.2.1	GC Secs. 54221(b), 54221(f)	BCVWD follows the law in its procedures regarding the sale of real property.	Language added to identify Government Code Section definitions of “exempt surplus land” and “surplus land”	No fiscal impact.
3	Section 5085.3	GC Sec. 1090	Consistent with current practice.	Language moved from subsection 5085.1.6 (A.vi.) to 5085.3	No fiscal impact.

Fiscal Impact

There is no fiscal impact in the revision of this policy.

Attachments

1. Redline draft version of Policy 18 (5085) Disposal of Surplus Policy
2. Side-by-side version of Policy (5085) Disposal of Surplus Policy

Staff Report prepared by Bill Clayton, Finance Manager

18. DISPOSAL OF SURPLUS PROPERTY OR EQUIPMENT

A. Sale of Surplus Equipment.

- i. For items with a salvage value ~~of~~ greater than \$500, the Board of Directors shall take action to declare equipment surplus.
- ii. Item is advertised for sale with notation of location/hours/days it can be seen and deadline date for submission of sealed bids. (Advertisement also notes that the District reserves the right to reject any or all bids, equipment sold AS IS.)
- iii. Sealed bids are opened at the next Regular Board Meeting and action is taken by the Board to accept or reject highest bid.
- iv. Bidders are notified of Board's action.
- v. Alternatively, the Board may authorize the General Manager to utilize a third party auction service to sell the surplus equipment. The service would take possession of the equipment and subsequently auction said equipment to the highest bidder. The residual value recovered by the service would be returned to the District minus the auction fees.
- v.vi. Junked Certificates are obtained for vehicles that are sold to protect the District from liability.
- ~~vi. — Employees and Board of Directors and their immediate families are prohibited from bidding surplus District equipment and assets.~~

B. Sale of Real Estate.

- i. Board takes action, at a regular board meeting, supported by written findings, that the land is either "exempt surplus land" as defined by Government Code Section 54221(f) or "surplus land" as defined by Government Code Section 54221(b) ~~to declare property surplus~~ and authorizes District staff to obtain appraisal.
- ii. Property is offered to public agencies at the appraised price. (State law requires that public agencies have the opportunity to purchase property prior to advertisement to the general public.)
- iii. If property is not purchased by a public agency, it is advertised in the newspaper with a request that sealed bids be submitted to the District.
- iv. Board takes action at the next regular Board Meeting to accept or reject highest bid.
- v. Bidders are notified of the Board's action.

C. Conflicts of Interest.

v.i. As required by Government Code section 1090, no officer or employee of the District who plays any role in declaring District property surplus may bid on that property.

18. DISPOSAL OF SURPLUS PROPERTY OR EQUIPMENT

- A. Sale of Surplus Equipment.
 - i. For items with a salvage value of greater than \$500, the Board of Directors shall take action to declare equipment surplus.
 - ii. Item is advertised for sale with notation of location/hours/days it can be seen and deadline date for submission of sealed bids. (Advertisement also notes that the District reserves the right to reject any or all bids, equipment sold AS IS.)
 - iii. Sealed bids are opened at the next Regular Board Meeting and action is taken by the Board to accept or reject highest bid.
 - iv. Bidders are notified of Board's action.
 - v. Junked Certificates are obtained for vehicles that are sold to protect the District from liability.
 - vi. Employees and Board of Directors and their immediate families are prohibited from bidding surplus District equipment and assets.
- B. Sale of Real Estate.
 - i. Board takes action to declare property surplus and authorizes District staff to obtain appraisal.
 - ii. Property is offered to public agencies at the appraised price. (State law requires that public agencies have the opportunity to purchase property prior to advertisement to the general public.)
 - iii. If property is not purchased by a public agency, it is advertised in the newspaper with a request that sealed bids be submitted to the District.
 - iv. Board takes action at the next regular Board Meeting to accept or reject highest bid.
 - v. Bidders are notified of the Board's action. 19.

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18. DISPOSAL OF SURPLUS PROPERTY OR EQUIPMENT

- A. Sale of Surplus Equipment.
 - i. For items with a salvage value of greater than \$500, the Board of Directors shall take action to declare equipment surplus.
 - ii. Item is advertised for sale with notation of location/hours/days it can be seen and deadline date for submission of sealed bids. (Advertisement also notes that the District reserves the right to reject any or all bids, equipment sold AS IS.)
 - iii. Sealed bids are opened at the next Regular Board Meeting and action is taken by the Board to accept or reject highest bid.
 - iv. Bidders are notified of Board's action.
 - v. ~~Alternatively, the Board may authorize the General Manager to utilize a third party auction service to sell the surplus equipment. The service would take possession of the equipment and subsequently auction said equipment to the highest bidder. The residual value recovered by the service would be returned to the District minus the auction fees.~~
 - ~~v.i. Junked Certificates are obtained for vehicles that are sold to protect the District from liability.~~
 - ~~v.ii. Employees and Board of Directors and their immediate families are prohibited from bidding surplus District equipment and assets.~~
- B. Sale of Real Estate.
 - i. Board takes action at a regular board meeting, supported by written findings, that the land is either "exempt surplus land" as defined by Government Code Section 54221(f) or "surplus land" as defined by Government Code Section 54221(b) to declare property surplus and authorizes District staff to obtain appraisal.
 - ii. Property is offered to public agencies at the appraised price. (State law requires that public agencies have the opportunity to purchase property prior to advertisement to the general public.)
 - iii. If property is not purchased by a public agency, it is advertised in the newspaper with a request that sealed bids be submitted to the District.
 - iv. Board takes action at the next regular Board Meeting to accept or reject highest bid.
 - v. Bidders are notified of the Board's action.

~~C. Conflicts of Interest.~~
~~v.i. As required by Government Code section 10950, no officer or employee of the District who plays any role in declining District property surplus may bid on that property.~~



ATTACHMENT 7 – STAFF REPORT	Item F: 5110 Claims Against the District
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Executive Summary

The proposed minor to revisions to Part IV Section 4 Claims Against the District ensure compliance with applicable laws, and promote clarity and completeness. Changes were also made to modernize the policy language, and to keep up with the industry standards. The changes were reviewed by the Finance and Audit Committee at the November 7, 2024 meeting.

Background

References to the Government Tort Claims Act, Gov. Code, § 810 et seq., have been changed to reflect the updated language of Government Claims Act. Language was added throughout the policy to clarify the claims administration process and provide guidelines. Additional revisions modernize the language and align the policy with current industry standards, such responsibility of the General Manager to allow for smoother administrative options and timely claim resolution.

Legal counsel has reviewed to ensure clarity, comprehensiveness, and completeness. Part IV Section 4 is original to the Policy Manual as initially adopted. Adoption of the revisions to Policy 5110 will eliminate Part IV Section 4 from the Manual.

Discussion

Table F outlines the proposed revisions.

Table F – Summary of Proposed Policy Changes

Row	Policy	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
1	5110.1	GC 810	BCVWD follows the law in its procedures	The Code section title was updated	None
2	5110.2 and 5110.3	GC 935	N/A	Language updated	None
3	5110.4	None	Claims in any written form are accepted as a matter of practice	Updated to require use of a claim form, as allowable by law	None
4	5110.5	None	Consistent with current practice, but changes recipient to HR	Adds the Delivery section to provide guidance to staff on acceptance of claims	None



Row	Policy	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
5	5110.6	None	Current practice is to take everything to the GM, then the Board regardless of amount of claim	Provides a guideline for consideration of claims. As the area population increases, the likelihood of claims increases. Handling of smaller denominations at staff level is conducive to smoother administrative operations. *	Possible administrative or legal services expense. Any potential claim expense to the District is unknown.
6	5110.7	None	Current policy states that all claims will come to the Board	Addition of some responsibility by the GM will allow for smoother administrative operations and more timely resolution of claims as deemed under the responsibility of the GM	None
7	5110.8	GC 940-951	Claims processed in accordance with the law	This section merely reiterates the law related to claims presented	None
8	5110.9		General process	Deleted by legal. Consistent with proposed 5110.6	None
9	5110.12 and 5110.13	GC 905	HR process	Section added to reflect Employee Claims, and Contract and other claims as found in the policies of other local agencies	None

Fiscal Impact: None.

Attachments

- a. Redline draft version of Part IV Section 4 (5110) Claims Against the District
- b. Side-by-side version of Part IV Section 4 (5110) Claims Against the District
- c. Clean version of Part IV Section 4 (5110) Claims Against the District

Staff Report prepared by Bill Clayton, Finance Manager

POLICY TITLE: Part IV, Section 4**CLAIMS AGAINST THE DISTRICT** (As Amended by Resolution 2013-02)**POLICY NUMBER:** 5110

- A. **5110.1 Policy.** All claims against the District must comply with the California Government Claims Tort Claim Act, Government Code Section 810, et seq. The failure of a claimant to comply with all provisions of the Government Tort Claims Act shall be grounds for denial of the claim. All claims must contain the information required by Government Code Sections 910 and 910.2.
- B. **5110.2 Authority.** This policy chapter is enacted pursuant to Section 935 of the California Government Code.
- C. **5110.3 Claims Required.** All claims against the district for money or damages not otherwise governed by the Government Claims Act, or another state law, or a contract, (hereinafter "claims") shall be presented within the time, and in the manner, prescribed by Part 3 of Division 3.6 of Title 1 of the California Government Code (commencing with Section 900 thereof) for the claims to ~~which that Part applies by its own terms,~~ as those provisions now exist or shall hereafter be amended, and as further provided by this chapter.
- D. **5110.4 Form of Claim.** All claims shall be made in writing, on a Claim Form provided by the District, and verified by the claimant or by his or her guardian, conservator, executor or administrator. No claim may be filed on behalf of a class of persons unless verified by every member of that class as required by this policy section. In addition, all claims shall contain the information required by California Government Code Section 910.
- 5110.5 Delivery of Claims and Administration.** All documents setting forth claims or demands against the District must be delivered to the District Administrative Office, located at 560 Magnolia Avenue, Beaumont, CA 92223 to the attention of Human Resources. The General Manager, or designee, shall audit each demand and investigate each claim for damages and determine any recommendation as to any action to be taken. Notwithstanding the foregoing, the General Manager may delegate to a third-party administrator the general administration of claims under the continued supervision of the General Manager.

5110.5.1 Investigations shall be done in a timely fashion and documented with a written report, including photographs and/or interviews, when appropriate.

5110.6 Responsibility. Human Resources has the responsibility to receive claim documentation and respond to the claimant pursuant to the provisions of the law. Claims in excess of the District's insurance deductible shall be forwarded to the insurance company.

A. Claims of \$5,000 or less. The General Manager may appoint a designee as an

authorized representative to investigate and / or settle such a claim, if the action is approved by the General Manager.

B. Claims of more than \$5,000 but less than \$25,000: As to claims in this amount the General Manager may appoint a designee as an authorized representative to investigate, analyze, consult with District legal counsel and/or insurance carrier, and make a recommendation to the General Manager. The designee may settle the claim after approval of the General Manager. The General Manager shall promptly report to the Board of Directors on each claim that is processed by staff under this policy.

C. Claims of \$25,000 or more: The General Manager may appoint a designee as an authorized representative to investigate, analyze, consult with District legal counsel and/or insurance carrier, and make a recommendation to the General Manager, who shall cause the same to be promptly presented to the Board of Directors with recommendation as to any action to be taken. The Board of Directors shall have final authority to settle and pay, or to deny any claim in this amount.

~~E.~~ **6020.4 Claim Prerequisite to Suit.** In accordance with California Government Code Section 935(b), all claims shall be presented as provided in this ~~policy~~chapter and acted upon by the General Manager and/or Board of Directors of the District prior to the filing of any action on such claims and no such action may be maintained by a person who has not complied with the requirements of California Government Code Section 900 et seq.

~~F.~~ **6020.5 Suit.** No civil suit for money or damages may be brought against the District until a claim has been filed and the District has acted on it, or it is deemed to have been denied under operation of law in accordance with this policy. Any action brought against the District~~Any action brought against the district~~ upon any claim or demand shall conform to the requirements of Sections 940 through 949 of the California Government Code. Any action brought against any employee of the ~~District~~district shall conform to the requirements of Sections 950 and 951 of the California Government Code.

~~G.~~ **6020.6 Shorter Statutes of Limitation Apply.** Any action brought against the District upon any claim or action governed by a shorter statute of limitations under any laws of the State of California than those prescribed by California Government Code Sections 900 et seq. shall be governed by the shorter statute of limitations that applies to that particular claim or action. All claimants shall be required to satisfy the shorter statute of limitations in pursuing any action against the District.

~~H.~~ **General Process.** ~~Upon receipt of a claim, copies shall be sent to the District's General Manager who will forward copies to the District's General Counsel and other individuals as appropriate. After proper examination and investigation, the claim and pertinent information shall be submitted to the Board of Directors for action on the claim. The Board of Directors may approve payment of the claim, compromise all or part of the claim, defer action to a later time or date, request additional information, deny the claim, and/or refer the claim to the District's legal counsel or insurance carrier for further action.~~

~~I.~~ **6020.7 Assistance.** District staff shall provide no assistance to the claimant in filling out the claim form. Claimant must fill out the claim form in its entirety and submit it via postal mail, fax, email~~FAX~~, or personal delivery to the District office. Upon receipt, staff will date stamp the

document.

6020.8 Account Adjustment Requests. The General Manager, is authorized to adjust a customer's water service account when their bill reflects usage that is significantly greater than normal, due to accidental loss of water through broken pipes or when faucets are turned on in the owner's absence, etc. [or other type of abnormal account cost], subject to the following conditions:

- i.a) No greater than 50% percent of the water bill;
- ii.b) The customer requests the account adjustment in writing;
- iii.c) _____ A similar request has not been made within the past twelve (12) months; and,
- iv.d) _____ The account shows no record of being delinquent for more than sixty (60) days during the past twenty-four (24) months.

6020.9 Employee Claims. Notwithstanding the exceptions contained in Section 905 of the California Government Code, all claims by public officers or employees for fees, salaries, wages, overtime pay, holiday pay, sick leave pay, and any other expenses or allowances claimed due from the District, when a procedure for processing such claims is not otherwise provided by state or local laws shall be presented within the time limitations and in the manner prescribed by Sections 910 through 915.4 of the California Government Code relating to the prohibition of suit in the absence of presentation of claims and action thereon by the Board of Directors.

6020.10 Contract and other claims. In addition to the requirements of this resolution, and notwithstanding the exemptions set forth in Section 905 of the California Government Code, all claims against the District for damages or money, when a procedure for processing such claims is not otherwise provided by state or local laws, or by contract, shall be presented within the time limitations and in the manner prescribed by Sections 910 through 915.4 of the California Government Code relating to the prohibition of suit in the absence of presentation of claims and action thereon by the Board of Directors.

Proposed Policy

CLAIMS AGAINST THE DISTRICT ~~(As Amended by Resolution 2013-02)~~
POLICY NUMBER: 5110

~~5110.1~~ **Policy.** All claims against the District must comply with the California Government Claims Act, Government Code Section 810, et seq. The failure of a claimant to comply with all provisions of the ~~Government~~ Claims Act shall be grounds for denial of the claim. All claims must contain the information required by Government Code Sections 910 and 910.2.

~~B.~~ **5110.2 Authority.** This ~~policy~~ chapter is enacted pursuant to Section 935 of the California Government Code.

~~C.~~ **5110.3 Claims Required.** All claims against the district for money or damages not otherwise governed by the ~~Government Claims Act~~, or another state law, ~~or a contract~~, (hereinafter "claims") shall be presented within the time, and in the manner, prescribed by Part 3 of Division 3.6 of Title 1 of the California Government Code (commencing with Section 900 thereof) ~~for the claims to which that Part applies by its own terms~~, as those provisions now exist or shall hereafter be amended, and as further provided by this chapter.

~~D.~~ **5110.4 Form of Claim.** All claims shall be made in writing, ~~on a Claim Form provided by the District~~, and verified by the claimant or by his or her guardian, conservator, executor or administrator. No claim may be filed on behalf of a class of persons unless verified by every member of that class as required by this ~~policy~~ section. In addition, all claims shall contain the information required by California Government Code Section 910.

~~5110.5~~ **Delivery of Claims and Administration.** All documents setting forth claims or demands against the District must be delivered to the District Administrative Office, located at 560 Magnolia Avenue, Beaumont, CA 92223 to the attention of ~~Human Resources~~. The General Manager or designee shall audit each demand and investigate each claim for damages and determine any recommendation as to any action to be taken. Notwithstanding the foregoing, the General Manager may delegate to a third-party administrator the general administration of claims under the continued supervision of the General Manager.

~~5110.5.1~~ Investigations shall be done in a timely fashion and documented with a written report, including photographs and/or interviews, when appropriate.

~~5110.6~~ **Responsibility.** Human Resources has the responsibility to receive claim documentation and respond to the claimant pursuant to the provisions of the law. Claims in excess of the District's insurance deductible shall be forwarded to the insurance company.

Existing Policy

Part IV, Section 4 – Existing Policy

CLAIMS AGAINST THE DISTRICT (As Amended by Resolution 2013-02)

Policy. All claims against the District must comply with the California Tort Claim Act, Government Code Section 810, et seq. The failure of a claimant to comply with all provisions of the Tort Claims Act shall be grounds for denial of the claim. All claims must contain the information required by Government Code Sections 910 and 910.2.

B. This chapter is enacted pursuant to Section 935 of the California Government Code.

C. **Claims Required.** All claims against the district for money or damages not otherwise governed by the Act or another state law (hereinafter "claims") shall be presented within the time, and in the manner, prescribed by Part 3 of Division 3.6 of Title 1 of the California Government Code (commencing with Section 900 thereof) for the claims to which that Part applies by its own terms, as those provisions now exist or shall hereafter be amended, and as further provided by this chapter.

D. **Form of Claim.** All claims shall be made in writing and verified by the claimant or by his or her guardian, conservator, executor or administrator. No claim may be filed on behalf of a class of persons unless verified by every member of that class as required by this section. In addition, all claims shall contain the information required by California Government Code Section 910.

- A. Claims of \$5,000 or less. The General Manager may appoint a designee as an authorized representative to investigate and / or settle such a claim, if the action is approved by the General Manager.
- B. Claims of more than \$5,000 but less than \$25,000: As to claims in this amount the General Manager may appoint a designee as an authorized representative to investigate, analyze, consult with District legal counsel and/or insurance carrier, and make a recommendation to the General Manager. The designee may settle the claim after approval of the General Manager. The General Manager shall promptly report to the Board of Directors on each claim that is processed by staff under this policy.
- C. Claims of \$25,000 or more: The General Manager may appoint a designee as an authorized representative to investigate, analyze, consult with District legal counsel and/or insurance carrier, and make a recommendation to the General Manager, who shall cause the same to be promptly presented to the Board of Directors with recommendation as to any action to be taken. The Board of Directors shall have final authority to settle and pay, or to deny any claim in this amount.

~~F-5110.7~~ **Claim Prerequisite to Suit.** In accordance with California Government Code Section 935(b), all claims shall be presented as provided in this ~~policy chapter~~ and acted upon by the General Manager and/or Board of Directors of the District prior to the filing of any action on such claims and no such action may be maintained by a person who has not complied with the requirements of California Government Code Section 900 et seq.

~~F-5110.8~~ **Suit.** No civil suit for money or damages may be brought against the District until a claim has been filed and the District has acted on it, or it is deemed to have been denied under operation of law in accordance with this policy. Any action brought against the District Any action brought against the district upon any claim or demand shall conform to the requirements of Sections 940 through 949 of the California Government Code. Any action brought against any employee of the District district shall conform to the requirements of Sections 950 and 951 of the California Government Code.

~~F-5110.9~~ **Shorter Statutes of Limitation Apply.** Any action brought against the District upon any claim or action governed by a shorter statute of limitations under any laws of the State of California than those prescribed by California Government Code Sections 900 et seq. shall be governed by the shorter statute of limitations that applies to that particular claim or action. All claimants shall be required to satisfy the shorter statute of limitations in pursuing any action against the District.

~~H-~~ General Process: Upon receipt of a claim, copies shall be sent to the District's General Manager who will forward copies to the District's General Counsel and other individuals as appropriate. After proper examination and investigation, the claim and pertinent information shall be submitted to the Board of Directors for action on the claim. The Board of Directors may approve payment of the claim, compromise all or part of the claim, defer action to a later time or date, request additional information, deny the claim, and/or refer the claim to the District's legal counsel or insurance carrier for further action.

E. **Claim Prerequisite to Suit.** In accordance with California Government Code Section 935(b), all claims shall be presented as provided in this chapter and acted upon by the Board of Directors of the District prior to the filing of any action on such claims and no such action may be maintained by a person who has not complied with the requirements of California Government Code Section 900 et seq.

F. **Suit.** Any action brought against the district upon any claim or demand shall conform to the requirements of Sections 940 through 949 of the California Government Code. Any action brought against any employee of the district shall conform to the requirements of Sections 950 and 951 of the California Government Code.

G. **Shorter Statutes of Limitation Apply.** Any action brought against the District upon any claim or action governed by a shorter statute of limitations under any laws of the State of California than those prescribed by California Government Code Sections 900 et seq. shall be governed by the shorter statute of limitations that applies to that particular claim or action. All claimants shall be required to satisfy the shorter statute of limitations in pursuing any action against the District.

H. **General Process.** Upon receipt of a claim, copies shall be sent to the District's General Manager who will forward copies to the District's General Counsel and other individuals as appropriate. After proper examination and investigation, the claim and pertinent information shall be submitted to the Board of Directors for action on the claim. The Board of Directors may approve payment of the claim, compromise all or part of the claim, defer action to a later time or date, request additional information, deny the claim, and/or refer the claim to the District's legal counsel or insurance carrier for further action.

~~5110.10~~ Assistance. District staff shall provide no assistance to the claimant in filling out the claim form. Claimant must fill out the claim form in its entirety and submit it via postal mail, fax, email, or personal delivery to the District office. Upon receipt, staff will date stamp the document.

~~5110.11~~ Account Adjustment Requests. The General Manager, is authorized to adjust a customer's water service account when their bill reflects usage that is significantly greater than normal, due to accidental loss of water through broken pipes or when faucets are turned on in the owner's absence, etc. [or other type of abnormal account cost], subject to the following conditions:

- ~~i.~~ No greater than 50% percent of the water bill;
- ~~ii.~~ The customer requests the account adjustment in writing;
- ~~iii.~~ A similar request has not been made within the past twelve (12) months; and,
- ~~iv.~~ The account shows no record of being delinquent for more than sixty (60) days during the past twenty-four (24) months.

5110.12 Employee Claims. Notwithstanding the exceptions contained in Section 905 of the California Government Code, all claims by public officers or employees for fees, salaries, wages, overtime pay, holiday pay, sick leave pay, and any other expenses or allowances claimed due from the District, when a procedure for processing such claims is not otherwise provided by state or local laws shall be presented within the time limitations and in the manner prescribed by Sections 910 through 915.4 of the California Government Code relating to the prohibition of suit in the absence of presentation of claims and action thereon by the Board of Directors.

5110.13 Contract and other claims. In addition to the requirements of this resolution, and notwithstanding the exemptions set forth in Section 905 of the California Government Code, all claims against the District for damages or money, when a procedure for processing such claims is not otherwise provided by state or local laws, or by contract, shall be presented within the time limitations and in the manner prescribed by Sections 910 through 915.4 of the California Government Code relating to the prohibition of suit in the absence of presentation of claims and action thereon by the Board of Directors.

I. Assistance. District staff shall provide no assistance to the claimant in filling out the claim form. Claimant must fill out the claim form in its entirety and submit it via mail, FAX, or personal delivery to the District office.

J. Account Adjustment Requests. The General Manager, is authorized to adjust a customer's water service account when their bill reflects usage that is significantly greater than normal, due to accidental loss of water through broken pipes or when faucets are turned on in the owner's absence, etc. [or other type of abnormal account cost], subject to the following conditions:

- i. No greater than 50% percent of the water bill;
- ii. The customer requests the account adjustment in writing;
- iii. A similar request has not been made within the past twelve (12) months; and,
- iv. The account shows no record of being delinquent for more than sixty (60) days during the past twenty-four (24) months.



ATTACHMENT 8 – STAFF REPORT	Item G: 6015 Public Complaints
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Executive Summary

Staff proposes minor revision of Policy Manual Part IV Section 3 Public Complaints as Policy 6015 Public Complaints.

Administrative policies do not fall within the purview of the Finance and Audit Committee, nor the Personnel Committee, and therefore come directly to the Board for consideration. Since the content of this policy is not constrained by legal requirements and is mostly procedural, it has not been submitted to legal counsel for review.

Background

Review of Part IV of the Policy Manual identified some unclear processes in the procedures for handling public complaints. Recommendations are made in order to streamline and allow logical progression in the Manual.

Table G – Summary of Proposed Policy 6015

Row	Policy	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
1	6015.1	None	N/A	Clarification of definitions were adapted from other agencies’ polices and provide better clarity between Complaint and Claim	None
2	6015.2	None	The added language reflects current practice	The District operates informally to retain flexibility in resolving complaints smoothly while adhering to Board desire for resolution at the lowest level. The duplicative info was deleted.	None
3	6015.3	None	The language mirrors current practice	Some detail was added to the procedure and the line of communication was clarified. Dismissal criteria was added to assist staff in resolution or determination of continued action	None



4	6015.4	None	Consistent with current practice	Cleans up language and adds a disclaimer in the event of Board action	None
5	6015.5	None		Non-substantive corrections	None

Adoption of the revisions to Policy 6015 will eliminate Part IV Section 3 from the Manual.

Fiscal Impact: None.

Attachments

1. Redline draft version of 6015 Public Complaints
2. Side-by-Side version of 6015 Public Complaints

Redline 08/06/2024 and 12/5/2024

Part IV Section 3 / Policy 6015

~~4.~~ 6015. PUBLIC COMPLAINTS

6015. 1 Policy Definition. A public complaint is

- ~~i.~~ Aan allegation-assertion by a member of the public of a violation or misinterpretation of a District policy, state or federal statute
- ~~ii.~~ An assertion by a member of the public that the District has intentionally or unintentionally created a condition where by which the individual has been adversely affected
- ~~A.iii.~~ An assertion by a member of the public regarding District service, and/or employee misconduct.

~~i.~~ The Board of Directors of the District desires that public complaints be resolved logically and systematically.

~~ii.~~ The process for resolving complaints shall be as follows:

~~B.~~ **6015.2 Goal.** The Board of Directors desires that public complaints be resolved at the lowest possible administrative level in an informal manner, and that the method for resolution of complaints be logical and systematic.

~~i.~~ A public complaint is an allegation by a member of the public of a violation or misinterpretation of a District policy, state, or federal statute of which the individual has been adversely affected.

6015. 3 Policy Process.

- ~~i.~~ The individual with a complaint shall first discuss the matter with appropriate supervisory personnel. The supervisor will report the complaint to the department head.
- ~~ii.~~ The department head will provide a resolution to the matter if possible; or will discuss the complaint with the General Manager or his/her designee with the objective of resolving the matter informally.
- ~~c.~~ iii. If the complaint is against the General ~~Manager~~Manager then the complaint will be heard by the Human Resources Manager, or the Personnel Committee.
- ~~iii.~~ The General Manager is under no obligation to meet in person and may choose to communicate via phone, letter, email, or via a designee to attempt to reach a resolution of the matter. At the option of the General Manager or the Personnel Committee he/she may conduct conferences and take testimony or written documentation in the resolution of the complaint. The General Manager's, his/her designee's -or the Personnel Committee's decision shall be memorialized in writing with a copy being provided to the ~~plaintiff~~complainant.
- ~~iv.~~ If the complaint involves allegations of harassment, discrimination, breach of confidentiality, or other similar issues, the matter shall be escalated to Human Resources, the General Manager, or his/her designee for investigation and potential remedial action. Investigations

shall be conducted promptly, objectively and in accordance with applicable policies and legal requirements to ensure fairness, confidentiality, and appropriate resolution

- a. A complaint will be dismissed if:
 - i. It raises a matter that is not properly the subject of or dealt with using the complaints process (i.e., if it is about a Board decision or order)
 - ii. The complainant has failed to respond to requests for additional information and there is insufficient information to proceed
 - iii. It is frivolous, vexatious, made in bad faith, or an abuse of process
 - iv. The department head or Human Resources concludes that no investigation or action is warranted

6015.4 Board of Directors Consideration. If the ~~citizen filing the complaint~~complainant is not satisfied with the disposition of the matter by the General Manager or his/her designee, ~~they~~he or she may request consideration by the Board of Directors by filing said request in writing within ten (10) days of receiving the General Manager's or his/her designee's decision. The Board may consider the matter at the next regular meeting, or call a special meeting. In making the final decision, the Board may conduct conferences, hear testimony, as well as utilize the transcripts of written documentation. The Board's final decision shall be memorialized in writing with the plaintiff-complainant being provided a copy.

- b. D. Dissatisfaction with the outcome of a Board decision does not constitute a complaint under this policy.

E.C. 6015.5 No Deterrence. This policy in no way prohibits or is intended to deter a member of the community or staff from appearing before the Board to ~~verbally~~verbally present verbala testimony, a complaint, or statement in regard to actions of the Board, District programs and services, or impending considerations of the Board.

Proposed Policy 6015

Existing Policy (8/6/2024)

Part IV Section 3

1. PUBLIC COMPLAINTS

- A. Policy. A public complaint is an allegation by a member of the public of a violation or misinterpretation of a District policy, state or federal statute by which the individual has been adversely affected.
 - i. The Board of Directors of the District desires that public complaints be resolved logically and systematically.
 - ii. The process for resolving complaints shall be as follows:
- B. Goal. The Board of Directors desires that public complaints be resolved at the lowest possible administrative level, and that the method for resolution of complaints be logical and systematic.
- C. Policy. The individual with a complaint shall first discuss the matter with the General Manager with the objective of resolving the matter informally. If the complaint is against the General Manager then the complaint will be heard by the Personnel Committee.

At the option of the General Manager or the Personnel Committee he/she may conduct conferences and take testimony or written documentation in the resolution of the complaint. The General Manager's or the Personnel Committee's decision shall be memorialized in writing with a copy being provided to the plaintiff.
- D. Board of Directors Consideration. If the citizen filing the complaint is not satisfied with the disposition of the matter by the General Manager, they may request consideration by the Board of Directors by filing said request in writing within ten (10) days of receiving the General Manager's decision. The Board may consider the matter at the next regular meeting, or call a special meeting. In making the final decision, the Board may conduct conferences, hear testimony, as well as utilize the transcripts of written documentation. The Board's final decision shall be memorialized in writing with the plaintiff being provided a copy.
- E. No Deterrence. This policy in no way prohibits or is intended to deter a member of the community or staff from appearing before the Board to verbally present a testimony, complaint, or statement in regard to actions of the Board, District programs and services, or impending considerations of the Board.

Redline 08/06/2024 and 12/5/2024

Part IV Section 3 / Policy 6015

6015. PUBLIC COMPLAINTS

- 6015. 1 Policy Definition. A public complaint is
 - i. ~~An allegation assertion~~ by a member of the public of a violation or misinterpretation of a District policy, state or federal statute
 - ii. ~~An assertion by a member of the public that the District has intentionally or unintentionally created a condition where~~ ~~by which~~ the individual has been adversely affected
- iii. ~~An assertion by a member of the public regarding District service and/or employee misconduct.~~
- ~~The Board of Directors of the District desires that public complaints be resolved logically and systematically.~~
- ii. ~~The process for resolving complaints shall be as follows:~~
 - 6015.2 Goal. The Board of Directors desires that public complaints be resolved at the lowest possible administrative level in an informal manner, and that the method for resolution of complaints be logical and systematic.
 - ~~A public complaint is an allegation by a member of the public of a violation or misinterpretation of a District policy, state, or federal statute of which the individual has been adversely affected.~~
- 6015. 3 Policy Process.
 - i. ~~The individual with a complaint shall first discuss the matter with appropriate supervisory personnel. The supervisor will report the complaint to the department head.~~
 - ii. ~~The department head will provide a resolution to the matter if possible; or will discuss the complaint with the General Manager or his/her designee with the objective of resolving the matter informally.~~
 - iii. ~~If the complaint is against the General Manager then the complaint will be heard by the Human Resources Manager, or the Personnel Committee.~~
 - iii. ~~The General Manager is under no obligation to meet in person and may choose to communicate via phone, letter, email, or via a designee, to attempt to reach a resolution of the matter. At the option of the General Manager or the Personnel Committee he/she may conduct conferences and take testimony or written documentation in the resolution of the complaint. The General Manager's, his/her designee's, or the Personnel Committee's decision shall be memorialized in writing with a copy being provided to the plaintiff/complainant.~~
 - iv. ~~If the complaint involves allegations of harassment, discrimination, breach of confidentiality, or other similar issues, the matter shall be escalated to Human Resources, the General Manager, or his/her designee for investigation and potential remedial action. Investigations~~

shall be conducted promptly, objectively and in accordance with applicable policies and legal requirements to ensure fairness, confidentiality, and appropriate resolution.

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the General Manager or his/her designee, ~~they~~ he or she may request consideration by the Board of Directors by filing said request in writing within ten (10) days of receiving the General Manager's or his/her designee's decision. The Board may consider the matter at the next regular meeting, or call a special meeting. In making the final decision, the Board may conduct conferences, hear testimony, as well as utilize the transcripts of written documentation. The Board's final decision shall be memorialized in writing with the ~~plaintiff~~ complainant being provided a copy.

- b. ~~φ~~ Dissatisfaction with the outcome of a Board decision does not constitute a complaint under this policy.

6015.5 No Deterrence. This policy in no way prohibits or is intended to deter a member of the community or staff from appearing before the Board to verbally present ~~verbal~~ testimony, a complaint, or statement in regard to actions of the Board, District programs and services, or impending considerations of the Board.



**Beaumont-Cherry Valley Water District
Regular Board Meeting
January 8, 2025**

Item 9

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Request for *Will-Serve Letter* for Tentative Tract Map No. 38914 (existing Assessor’s Parcel Nos. 415-200-022 & -029) located between 11th Street and 12th Street east of Michigan Avenue

Staff Recommendation

Consider the request for Will-Serve Letter for Tentative Tract Map (TTM) 38914, a single-family residential tract project located between 11th Street and 12th Street east of Michigan Avenue in the City of Beaumont and:

- A. Approve the Request for Water Service, or
- B. Deny the Request for Water Service

Executive Summary

The Applicant, Penn St. Development, LLC, has requested potable water service from the District to develop the existing 4.56-acre site (APNs 415-200-022 & -029) by subdividing two existing parcels into nineteen (19) proposed parcels and construct new single-family residences on the said proposed parcels.

Table 1 – Project Summary

Applicant	Penn St Development LLC
Owner / Developer	Penn St Development LLC
Development Type	Single-Family Residential
Development Name	Tentative Tract Map 38914
Annexation Required (Yes/No)	No
Historical Water Consumption ¹	To be determined
Proposed Domestic Water Consumption	19.0 EDUs
Proposed Irrigation Water Consumption	0.0 EDUs
Total Increased Water Consumption	Up to 19.0 EDUs

1. The historical water consumption has been sporadic and last significant usage in the mid 1980s for an orchard

Background

The Applicant requested water service from the District in July 2024 for TTM 38914 but staff requested that the Applicant resolve the site plan layout with the City of Beaumont (City) to confirm the number of EDUs associated with the Project. The proposed project, located on APNs 415-200-022 and -029, is proposed to consist of nineteen (19) single-family residential homes (see Attachment 2 – Tentative Tract Map 38914).

District staff has confirmed that the existing properties have two existing 2-inch meters:

- 1. Meter 1 located on the south side of 12th Street serving APN 415-200-022, and
- 2. Meter 2 located on the east side of Michigan Avenue serving APN 415-200-029.



The average historic consumption of these meters is 12,815 gallons per day (gpd) or 26.3 EDUs. The existing water consumption data was for orchard usage as scheduled irrigation for these properties. District staff understands that these properties were historically operated as orchards.

Discussion

The District has an existing 8-inch (2750 PZ) asbestos-cement pipe (ACP) within Michigan Avenue that could serve ten (10) of the proposed single-family residences. The existing waterline within 12th Street is a 4-inch (2750 PZ) steel waterline. The District's 2016 Potable Water Master Plan (Master Plan) identifies that the 4-inch steel water main within 12th Street be enlarged to a 12-inch waterline from Michigan Avenue to Pennsylvania Avenue. District staff has performed a preliminary hydraulic analysis for the Project and has concluded that the 12-inch waterline will generally satisfy the demands of a single-family development such as this. The Project's fire flow requirements are still needed to determine the Project's complete demands. The Applicant would be required to execute a water main extension agreement and construct the 12-inch waterline, as identified in the District Master Plan.

Upon approval and completion of the service process, the Applicant shall pay all applicable District deposits and fees in effect at the time of application for service, including (but not limited to) water capacity charges, meter fees, front footage fees, and GIS deposits.

The proposed meter sizes will be determined by the Applicant. The project will be provided with a credit for the two existing meters that are currently on site per District policy and the existing meters credits will be credited and said credit may be applied to some (~ 2+) new project meter(s). The Applicant shall be responsible for the difference in cost, if any, between the existing exchanged two meters and for credited new meters. Fire flow requirements will be determined by the City of Beaumont Fire Department and will dictate actual required fire suppression needs for the Project.

The Applicant will also be conditioned to secure final project approvals from the City of Beaumont for the Project development prior to construction.

Conditions of Development

Prior to service being provided, the Applicant shall conform to all District requirements for water service and all City of Beaumont requirements.

1. The Applicant conform to all District requirements and/or City of Beaumont requirements.
2. The Applicant will be required to prepare water improvement plans and execute a water facilities and mainline extension agreement for facilities along 12th Street between Montana and Pennsylvania and pay all deposits, fees and construction and inspection costs related to said facilities.
3. The Applicant shall prepare plans in accordance with District standards showing all required potable water system improvements including the proposed service connections (and meters) along Michigan Avenue. Said plans shall be approved by the District prior to construction.



4. The Applicant shall be required to extend all master plan or otherwise required potable water facilities to serve the project.
5. To minimize the use of potable water, the District requires the Applicant to conform to the City of Beaumont Landscaping Ordinance which pertains to water efficient landscape requirements and the following:
 - a. Landscaped areas which have turf (i.e. rear yard), shall have “smart irrigation controllers” which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall, automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes.
 - b. Landscaping in non-turf areas should be drought-tolerant, consisting of planting materials which are native to the region. Irrigation systems for these areas should be drip or bubbler type.
 - c. The District will provide service so long as landscape areas are not installed with, converted to, or modified to non-functional turf as set forth in the City of Beaumont’s Landscape Ordinance.
 - d. Conversion of drought tolerant landscaping to turf is prohibited.

Fiscal Impact

No negative fiscal impact to the District. All fees and deposits will be paid by the Applicant prior to providing service.

Attachments

1. TTM 38914 Location Map
2. TTM 38914 Tract Map
3. TTM 38914 Will-Serve Letter Application

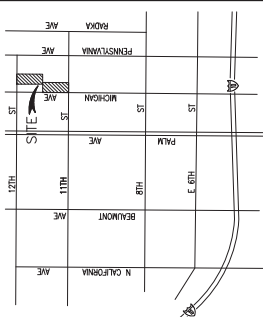
Staff Report prepared by Evan Ward, Civil Engineering Assistant

Attachment 1 - TTM 38914 Location Map



Attachment 2 - TTM 38914 Tract Map

CITY OF BEAUMONT TENTATIVE TRACT MAP NO. 38914



EXISTING / PROPOSED ZONING
RESIDENTIAL, SINGLE FAMILY (R-5)

EXISTING / PROPOSED GENERAL PLAN
SINGLE FAMILY RESIDENTIAL

SOURCE OF TOPOGRAPHY
AN AERIAL SURVEY PERFORMED BY BLAINE CIVIL ENGINEERING AND DATED JANUARY 31, 2024.

BENCHMARK
THE NEAREST ADJACENT TO THE WESTERLY CORNER OF PENNSYLVANIA AVENUE AND 12TH STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND 12TH STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND 11TH STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND 10TH STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND 9TH STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND 8TH STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND 7TH STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND 6TH STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND 5TH STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND 4TH STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND 3RD STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND 2ND STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND 1ST STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND THE SOUTHWEST CORNER OF 12TH STREET AND 1ST STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND THE SOUTHWEST CORNER OF 11TH STREET AND 1ST STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND THE SOUTHWEST CORNER OF 10TH STREET AND 1ST STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND THE SOUTHWEST CORNER OF 9TH STREET AND 1ST STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND THE SOUTHWEST CORNER OF 8TH STREET AND 1ST STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND THE SOUTHWEST CORNER OF 7TH STREET AND 1ST STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND THE SOUTHWEST CORNER OF 6TH STREET AND 1ST STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND THE SOUTHWEST CORNER OF 5TH STREET AND 1ST STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND THE SOUTHWEST CORNER OF 4TH STREET AND 1ST STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND THE SOUTHWEST CORNER OF 3RD STREET AND 1ST STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND THE SOUTHWEST CORNER OF 2ND STREET AND 1ST STREET, AS WELL AS THE INTERSECTION OF PENNSYLVANIA AVENUE AND THE SOUTHWEST CORNER OF 1ST STREET AND 1ST STREET.

CONTIGUOUS OWNERSHIP
THE PROPERTY WITHIN THE BOUNDARY LINE SHOWN ON THIS MAP IS THE ENTIRE OWNERSHIP OF THE SUBDIVISION.

PROPOSED LOT INFORMATION
MINIMUM LOT SIZE: 7,117 SF
MINIMUM LOT AREA: 44.3 P.E.
AVERAGE LOT SIZE: 9,032 SF

FLOOD PLAIN INFORMATION
ZONE X PER FEMA FIRM PANELS 0606020202 AND 0606020102, BOTH DATED 8/29/2008.

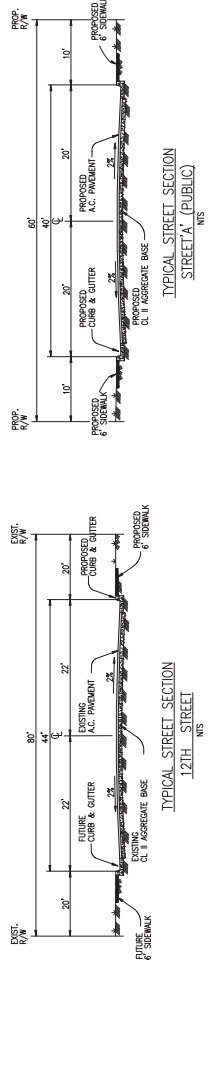
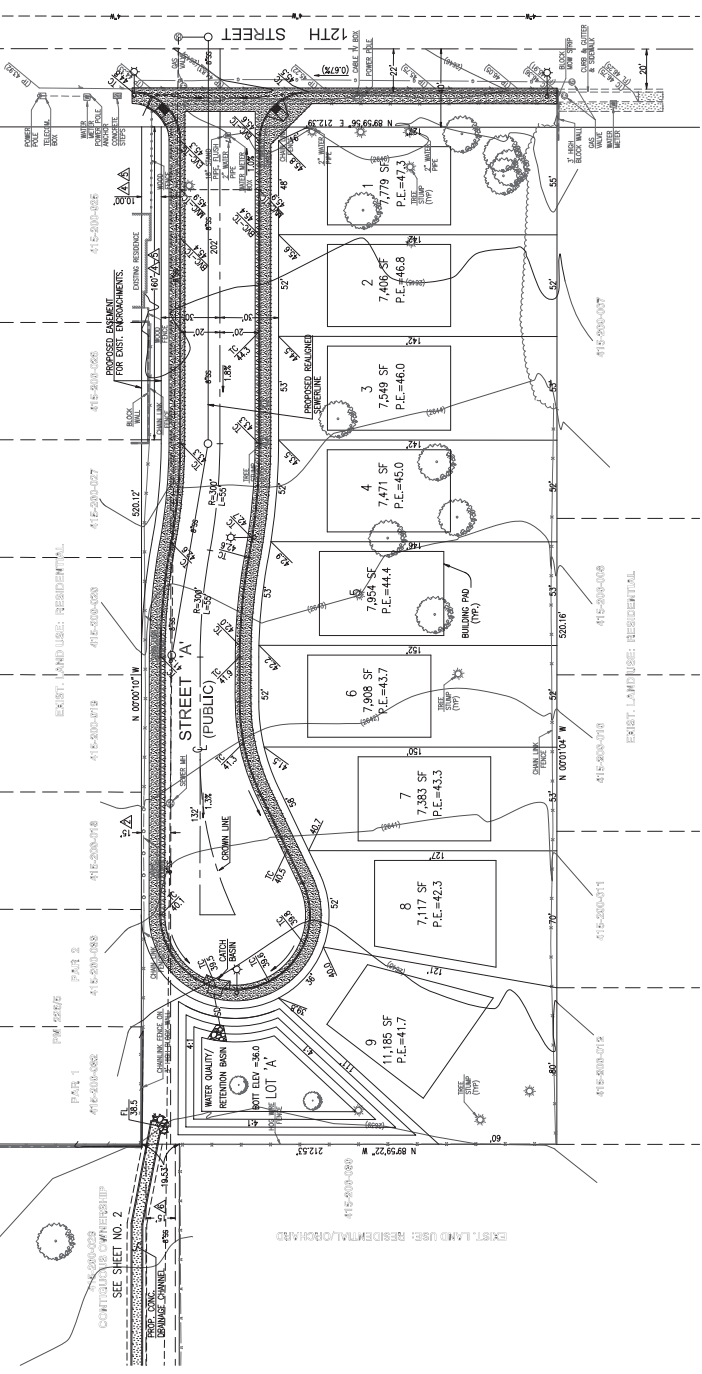
OWNER / APPLICANT
FRAN ST. DEVELOPMENT, LLC
1774 SYPHOK CIRCLE, SUITE 205
DALLAS, TEXAS 75244
FRANSTDEV.COM
714-594-5295

ASSESSOR'S PARCEL NO.
415-200-022 & 029

AREA
5.72 ACRES APPROX
4.83 ACRES NET

PROPERTY DESCRIPTION
SOUTH PROPERTY AS SHOWN BY AMENDED MAP OF THE TOWN OF BEAUMONT, CALIFORNIA, COUNTY OF INVERNO, COUNTY OF INVERNO, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:
PARCEL 1:
LOT 2 IN BLOCK 181 AS SHOWN BY AMENDED MAP OF THE TOWN OF BEAUMONT, CALIFORNIA, COUNTY OF INVERNO, COUNTY OF INVERNO, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:
PARCEL 2:
SOUTH PROPERTY AS SHOWN BY AMENDED MAP OF THE TOWN OF BEAUMONT, CALIFORNIA, COUNTY OF INVERNO, COUNTY OF INVERNO, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:
THE WESTERLY 192.00 FEET OF LOT 4 OF BLOCK 181 OF THE CITY OF BEAUMONT AS SHOWN BY THE AMENDED MAP OF THE TOWN, NOW CITY OF SAN BERNARDINO COUNTY, CALIFORNIA, ALSO DESCRIBED AS:
BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 4;
THENCE NORTH 02° 01' 30" WEST ALONG THE WEST LINE OF SAID LOT 4 A DISTANCE OF 520.12 FEET TO THE NORTHWEST CORNER OF SAID LOT 4;
THENCE NORTH 89° 58' 51" EAST ALONG THE NORTH LINE OF SAID LOT 4 A DISTANCE OF 192.00 FEET;
THENCE SOUTH 02° 01' 30" WEST ALONG THE SOUTHERLY LINE OF SAID LOT 4 A DISTANCE OF 192.00 FEET TO THE POINT OF BEGINNING.

PUBLIC UTILITIES
SEWER - CITY OF BEAUMONT - (951)789-8000
WATER - CITY OF BEAUMONT - (951)789-8000
GAS - SOUTHERN CALIFORNIA GAS COMPANY - 811
ELECTRIC - SOUTHERN CALIFORNIA EDISON COMPANY - 811
TELEPHONE - FRONTIER - 811
CABLE - FRONTIER - 811



SCALE
1" = 30'

REVISIONS

NO.	DATE	DESCRIPTION

APPROVED BY: _____ DATE: _____
RECOMMENDED BY: _____ DATE: _____
APPROVED BY: _____ DATE: _____

REGISTERED PROFESSIONAL ENGINEER
 No. 44524
 STATE OF CALIFORNIA

BLAINE A. WOMER
 CIVIL ENGINEERING
 15050 BAYVIEW AVENUE, SUITE 200
 BEAUMONT, CALIFORNIA 92605
 (951) 789-8000

BENCHMARK: ELEV. 0000.00, NGVD 29
 City of Beaumont Logo

BEAUMONT - CALIFORNIA

EASEMENT NOTES

- THE PROPERTY WITHIN THE BOUNDARY LINE SHOWN ON THIS MAP IS THE ENTIRE OWNERSHIP OF THE SUBDIVISION. THE PROPERTY WITHIN THE BOUNDARY LINE SHOWN ON THIS MAP IS THE ENTIRE OWNERSHIP OF THE SUBDIVISION.
- AN EASEMENT FOR SEWER LINE AND INCIDENTAL PURPOSES IN THE DOCUMENT RECORDED JUNE 13, 1958 AS INSTRUMENT NO. 1499 AND 4266, BOTH OF OFFICIAL RECORDS, THE EXACT LOCATION NOT BEING DISCLOSED FROM RECORD.
- AN EASEMENT FOR SANITARY SEWER AND APARTMENT AND INCIDENTAL PURPOSES IN THE DOCUMENT RECORDED NOVEMBER 7, 1955 AS INSTRUMENT NO. 7086 OF OFFICIAL RECORDS.
- A RESERVATION TO IVA GLEN WOMER, A WIDOW, OF THE USE OF THE WESTERLY 100 FEET OF THE HEREIN DESCRIBED PROPERTY UNTIL SUCH TIME WHEN THE HOUSE NOW LOCATED HEREON IS REMOVED, BY AND FOR HERSELF, HER HEIRS, ASSIGNS, SUCCESSORS, AND WIFE, WELLSHELD, HUSBAND AND WIFE, RECORDED AS INSTRUMENT NO. 1958, OFFICIAL RECORDS.
- THE TERMS, PROVISIONS AND ELEMENTS CONTAINED IN THE DOCUMENT ENTITLED "EASEMENT GRANT DEED" RECORDED JULY 7, 1987 AS INSTRUMENT NO. 15420 OF OFFICIAL RECORDS.
- AN EASEMENT FOR RIGHT OF WAY AND INCIDENTAL PURPOSES IN THE DOCUMENT RECORDED MARCH 08, 1984 AS INSTRUMENT NO. 17947 OF OFFICIAL RECORDS.

CITY OF BEAUMONT, CALIFORNIA

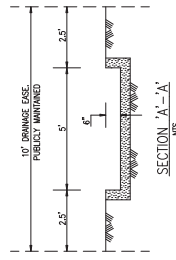
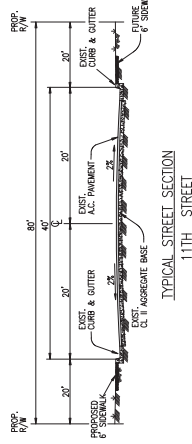
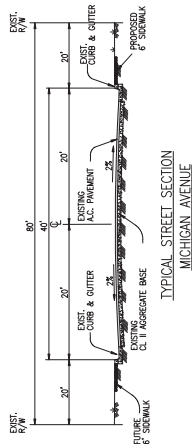
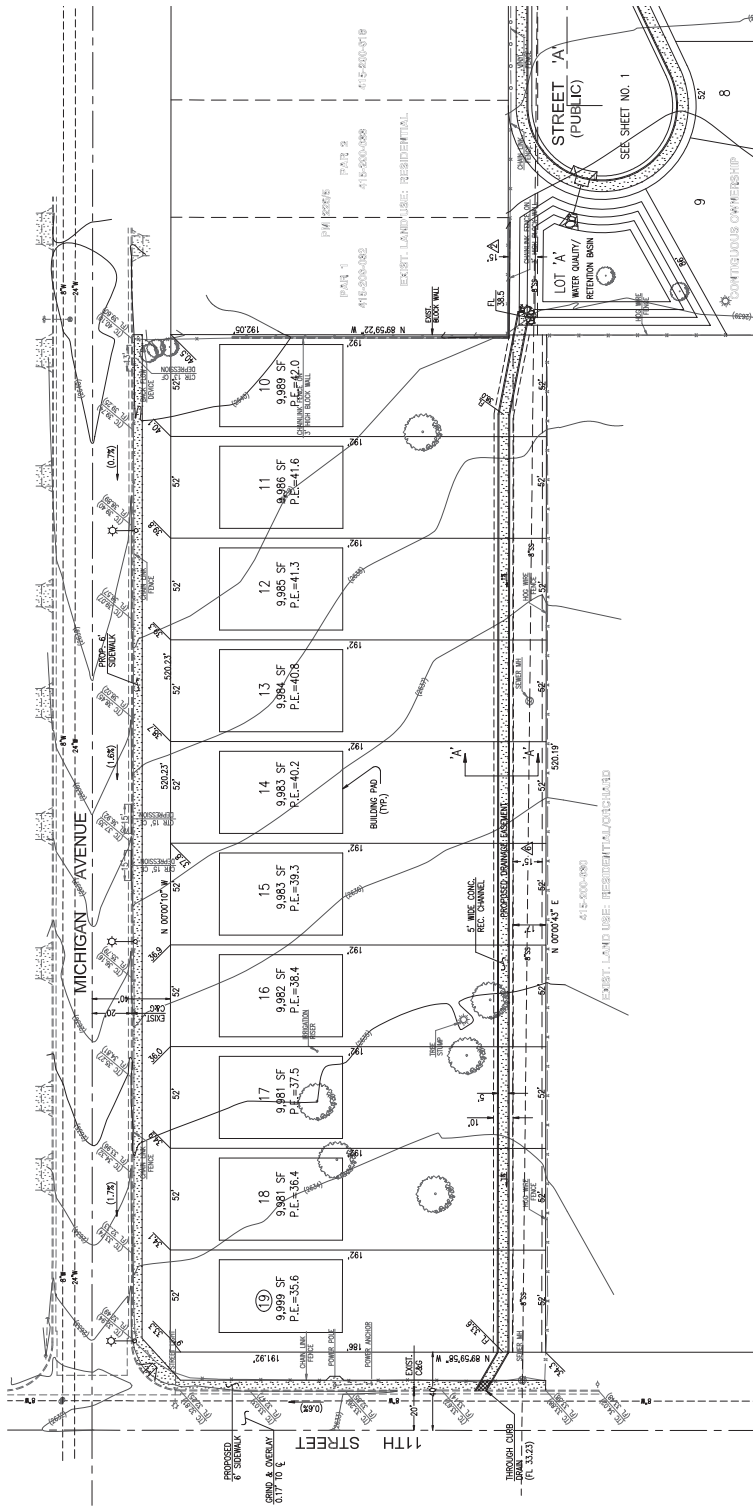
TENTATIVE TRACT MAP NO. 38914
 NORTHEAST CORNER OF ELEVENTH STREET AND MICHIGAN AVENUE

SHEET 1
 OF 2 SHEETS

DATE PREPARED: FEBRUARY 8, 2024

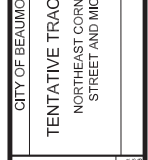
FILE NO. _____

CITY OF BEAUMONT TENTATIVE TRACT MAP NO. 38914



SEE SHEET 1 FOR PROJECT AND EASEMENT NOTES.
DATE PREPARED: FEBRUARY 8, 2024
CITY OF BEAUMONT, CALIFORNIA
TENTATIVE TRACT MAP NO. 38914
NORTHEAST CORNER OF ELEVENTH STREET AND MICHIGAN AVENUE

DESIGNED BY:	DATE:	SHEET
DRAWN BY:	DATE:	2
CHECKED BY:	DATE:	OF 2 SHEETS
DATE:	DATE:	FILE NO.:



RECOMMENDED FOR APPROVAL BY: _____ DATE: _____
APPROVED BY: _____ DATE: _____
CITY OF BEAUMONT PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION

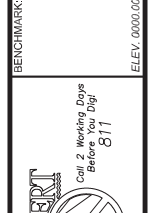


BENCHMARK:	DATE
ELEV. 0000.00, MGV D 29	

BLAINE A. WOMER
CIVIL ENGINEERING
1000 W. 11TH STREET, SUITE 100
BEAUMONT, CA 94701
TEL: (925) 762-1111
FAX: (925) 762-1112
WWW.BAWOMER.COM

BY:	DATE
DATE	DATE
REVISIONS	

City of Beaumont
City of Beaumont
811
Before You Dig



Attachment 3 - TTM 38914 Will-Serve Letter Application



BEAUMONT CHERRY VALLEY WATER DISTRICT

560 Magnolia Avenue • PO Box 2037

Beaumont, CA 92223-2258

Phone (951) 845-9581

www.bcvwd.org

Will Serve Request Water Supply Assessment (SB210)

Applicant Name: Penn St Development LLC	Contact Phone # [REDACTED]
Mailing Address: [REDACTED]	Fax #: [REDACTED]
City: [REDACTED]	E-mail: [REDACTED]
State & Zip: [REDACTED]	
Service Address: Northeast Block of 11th Street and Michigan Avenue	
Assessor's Parcel Number (APN), Tract Map No. Parcel Map No.: 415-200-022 and 029	
Project Type: <input type="checkbox"/> Single-Family <input type="checkbox"/> Multi-Family <input type="checkbox"/> Commercial/Industrial <input type="checkbox"/> Minor Subdivision (5 lots or less) <input checked="" type="checkbox"/> Major subdivision (6+ lots) <input type="checkbox"/> Other	
Site Map Attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

The letter should be delivered to:

Recipient: [REDACTED]
[REDACTED]
[REDACTED]

PLEASE CHOOSE ONE:

Mail (above address) E-mail
 Fax Will pick up

The District reserves the right to impose terms and conditions in Will Serve Letters and/or Water Supply Assessment Reports that take into account water availability issues, conservation issues and the District's existing facilities, all of which impact the District's ability to provide service to the subject property and maintain the District's ability to meet existing water demands.

Applicant's Signature

Date

Reset Form

Print Form



**Beaumont-Cherry Valley Water District
Regular Board Meeting
January 8, 2025**

Item 10

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem

Staff Recommendation

Evaluate director attendance at upcoming events for possible pre-approval or approval after attendance for compensation and / or expense reimbursement pursuant to Policies 4060 and 4065 and vote to pre-approve any selected activities.

If desired, offer a motion to approve:

I move that the Board pre-approve the attendance of all directors at these events for purposes of per diem and reimbursement of associated reasonable and necessary expenses per District policy:

1. Water Education Foundation Lower Colorado River Tour

Background

Event attendance is governed by BCVWD Policies and Procedures Manual Part II Policy 4060 Training, Education and Conferences, and Part II Policy 4065 Remuneration / Director Per Diem Fees. Per Government Code 53232.3(d), Directors will either prepare a written report for distribution to the Board or make a verbal report during the next regular meeting of the Board. Directors desiring to attend events not specifically enumerated and preauthorized by BCVWD policy should obtain pre-approval via vote of the Board in order to receive a per diem and/or expense reimbursement.

Upcoming Events

For registration of attendance at any event, Board members should contact the Administrative Assistant.

Activities and events that are, may already be, or can be voted as preapproved for per diem and/or expense reimbursement for attendance:

1 - SAVE THE DATE

- Mar. 11: CSDA Webinar: AI in 2025: Legal Landscape and Strategic Imperatives
- Mar. 11: California Water Association Women in Water Leadership Seminar (Downey, CA) <https://calwaterassn.com/event/women-in-water-leadership-seminar-2025/>
- Mar. 24: California-Nevada March 2025 Drought and Climate Outlook Webinar (Calif-Nev Drought Early Warning System) <https://www.drought.gov/events/california-nevada-march-2025-drought-climate-outlook-webinar-2025-03-24>
- April 10: Water Education Foundation Water 101 Workshop
- April 21 – 24: Special Districts Leadership Academy in La Quinta

2 - NEW EVENTS

DATE / TIME	EVENT A – Email sent to Directors on 12/23	DIRECTOR INTEREST	
Fri Jan 17 9:30 – 1:30	ACWA Region 9 Board Meeting and Tour Mission Springs Water District, Desert Hot Springs Nancy Wright Regional Water Reclamation Facility NWC Little Morongo Rd / 20 th Ave, DHS Cost: \$0 FREE Tour the new 1.5 million gpd facility. Includes an operations and administration area, biosolids processing area, separate chemical storage area, electrical and maintenance areas, and blower room. It can be upgraded in the future to produce recycled water. The facility was almost 100% grant-funded through a \$68 million Clean Water State Revolving Fund grant. See how these advancements are securing a cleaner, more sustainable future. Following the tour, the Region 9 Board will be discussing Region activities and planning the calendar of events for the year. MSWD hosts the meeting and has arranged lunch. Preliminary agenda coming soon https://www.acwa.com/events/region-9-board-meeting-and-tour-2/	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ YES	SLAWSON
Preapproved (Table A Line 2)		WILLIAMS	

DATE / TIME	EVENT B	DIRECTOR INTEREST	
Fri. Feb. 14 7:30 – 9 am	Beaumont Chamber of Commerce Breakfast No program info available yet Noble Creek Community Center – Copper Room 390 W. Oak Valley Parkway, Beaumont \$25 per person / Reservation deadline: Feb. 6 Please advise the Administrative Assistant 8 days in advance if you would like to attend. The breakfasts are the second Friday of each month. Speakers vary, but information is not generally available in a timely manner.	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ	SLAWSON
Preapproved (Table A, 6)		WILLIAMS	

DATE / TIME	EVENT C	DIRECTOR INTEREST	
Fri Feb 21 2 to 3 p.m.	CSDA Webinar: Leadership Lessons with Board Members FREE \$0 for CSDA members Presenter: David Aranda, CSDM, Kensington Police Protection and CSD Leadership is a skill that can elevate individuals across all job levels. Join us for engaging sessions where we'll explore essential leadership principles tailored to a variety of District roles. Hear insights on cultivating leadership qualities that foster collaboration, drive results, and empower growth at each stage of your career. Strengthen your leadership presence. Topics include communication techniques, decision-making, team motivation, and adapting leadership style to different situations.	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ	SLAWSON
Preapproved (Table A, 10)		WILLIAMS	

DATE / TIME	EVENT D	DIRECTOR INTEREST	
Mon Feb 24 10 -10:30 am	CSDA Webinar: Maximize Your Membership: Resources for Board Members FREE \$0 for CSDA members Presenter: Michael Meyer, CSDA As a member of the governing body of a special district, you play an integral role in shaping your district and community - and CSDA has the resources and information to help. Join us as we explore how to quickly access the top resources included in your CSDA membership, such as director/trustee specific trainings, best practices, cost-saving programs for your district, and more!	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ	SLAWSON
Preapproved (Table A, 10)		WILLIAMS	

DATE / TIME	EVENT E	DIRECTOR INTEREST	
Tue Feb 25 10 -11:30 am	CSDA Webinar: Board Member and District Liability Issues 2025 FREE \$0 for CSDA members Presenters: Nick Clair and Rebecca Wilson, Lozano Smith, Attorneys at Law Get a comprehensive overview of liability concerns affecting special districts and their board members. This presentation provides essential guidance on understanding, managing, and mitigating liability risks while serving your community effectively.	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ	SLAWSON
Preapproved (Table A, 10)		WILLIAMS	

DATE / TIME	EVENT F – Conflicts with 2/27 Engineering Workshop	DIRECTOR INTEREST	
Feb 26 - 28 Wed-Thu-Fri	Urban Water Institute at the Riviera Resort Palm Springs \$595 (Cost breakout below) Leading experts will deliver presentations on today’s most pressing water management issues, representing a broad range of expertise and non-partisan perspectives. Conference highlights include enhanced networking opportunities, access to keynote speakers, meals and happy hours included with your Conference registration. UWI Conferences bring together elite water leaders from throughout California representing public, private, nonprofit and academic organizations. This conference is sure to be one of the best water conferences of the year!	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ	SLAWSON
Preapproved (Table A Line 19)		WILLIAMS	
Urban Water Institute Conference - Feb. 26 - 28, 2025 - Palm Springs			
Estimated cost per conference attendee (in-person):			
Conference registration with meal package		\$	795.00
Hotel [check in 2/26, check out 2/28 (2 nights @ \$246 +tax and fees) est.]*		\$	620.40
Hotel parking (\$15 per day @ 3 days)		\$	45.00
Meals and incidentals (3 days: 2 dinners, 2 lunches (those not included with conference meal package) (US GSA Riv Co per diem \$22 breakfast, \$23 lunch, \$36 per dinner)		\$	116.00
Transportation (driving personal vehicle 55 miles RT @ .70 cents mile - IRS rate)		\$	38.50
Director per diem (3 days @ \$296.4 per day)		\$	889.20
Estimated cost per conference attendee:		\$	2,504.10

DATE / TIME	EVENT G – Likely some overlap with Event F	DIRECTOR INTEREST	
2 DAYS Wed Feb 26 Thu Feb 27 9 - Noon	CSDA Virtual Workshop: Budget Preparations for Special Districts \$265 for CSDA members Presenters: Rick Wood, CSDA; Paula Hansen, Southgate Recreation & Park District	COVINGTON	HOFFMAN
APPROVAL	<p>Developing a budget is one of the most important functions for a local government. It is also one of the most difficult. Identifying priorities, forecasting revenue, addressing competing interests, determining the correct strategies, estimating cost of service, and ultimately allocating a limited pool of resources involves careful planning and effective decision making across an entire organization.</p> <p>This workshop will address these budgetary concerns:</p> <ul style="list-style-type: none"> • What is the best way to budget for my local government? • Why is budgeting important beyond the finance office? • How can governments best allocate resources during challenging times? • Which budget practices improve equitable provision of services? • How can the budget process encourage decision making aligned with community priorities? • How do we overcome the most significant technical challenges in budgeting? • How can governments survive, adjust, and thrive during an economic crisis? 	RAMIREZ	SLAWSON
Preapproved (Table A, 10)		WILLIAMS	

DATE / TIME	EVENT H – May Conflict with Engineering Workshop*	DIRECTOR INTEREST	
Thu. Feb. 27 No Time Yet	Beaumont Chamber of Commerce Citizen of the Year and Installation of Officers Morongo Golf Club at Tukwet Canyon	COVINGTON	HOFFMAN
APPROVAL	\$75 per person / Reservation deadline: Feb. 13 Please advise the Administrative Assistant ASAP if you would like to attend.	RAMIREZ	SLAWSON
Preapproved (Table A, 6)	<i>*Last year, this event was a luncheon, but there is no time listed for this year's event on the Save the Date flyer or the calendar</i>	WILLIAMS	

DATE / TIME	EVENT I – Conflicts with March 12 Regular Board Meeting This will sell out quickly – RSVP ASAP	DIRECTOR INTEREST	
Mar. 12-14 Wed-Friday	Water Education Foundation Lower Colorado River Tour \$1,199 plus transportation, meals, etc. https://www.watereducation.org/tour/lower-colorado-river-tour-2025	COVINGTON	HOFFMAN
APPROVAL	<p>Takes you from Hoover Dam to the U.S.-Mexico border and through the Imperial and Coachella valleys to learn about the challenges and opportunities facing the “Lifeline of the Southwest.” Experts discuss river issues such as water needs, drought management, endangered species and habitat restoration <i>Cost breakdown on next page</i></p>	RAMIREZ	SLAWSON
Requires Vote		WILLIAMS	

Estimated cost per conference attendee – WEF Lower Colorado River Tour	
Tour registration (General option)	\$ 999.00
Tour registration (California Option - incl. transportation from ONT and 1 hotel night)	\$ 1,199.00
Transportation: Mileage to/from ONT (78 miles RT / \$0.70 per mile)	\$ 54.60
ONT Airport Parking (Lot 6 long term = \$18 per day)	\$ 72.00
Meals and incidentals not included with Tour (2 dinners, 1 lunch) (US GSA Las Vegas and Ontario per diem \$36 per dinner / \$23 lunch / \$22 breakfast)	\$ 95.00
Director per diem (4 days @ \$296.40 per day)	\$ 1,185.60
Estimated cost per conference attendee (California Option):	\$ 2,606.20

3 - ON CALENDAR

These events will not be reviewed at the meeting unless a change in director interest / attendance / RSVP is made known

DATE / TIME	EVENT J	DIRECTOR INTEREST	
Tue Jan 21 10 to noon	CSDA Webinar: Transparency in Action: Unlocking the Brown Act FREE \$0 for CSDA members Presenters: Jeff Hoskinson and Jeff Frey, Atkinson, Andelson, Loya, Ruud & Romo This presentation on the Ralph M. Brown Act is tailored for board members and agency heads, delving into the essential obligations of public agencies to conduct open and transparent meetings consistent with the requirements of the California Constitution	COVINGTON YES	HOFFMAN
APPROVAL		RAMIREZ YES	SLAWSON
Preapproved (Table A, 10)		WILLIAMS YES	

DATE / TIME	EVENT K	DIRECTOR INTEREST	
2 DAYS Wed Jan 22 and Thu Jan 23 from 9 a.m. - Noon	CSDA Virtual Workshop: Board Member Best Practices \$265 This fast-paced and informative session covers all of the essential best practices of serving as a board member or trustee of a special district: the roles of board members and staff, policies and procedures your district should consider to ensure effective governance, and general ethics principles related to special districts including an overview of the laws affecting special districts.	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ MAYBE	SLAWSON
Preapproved (Table A, 10)		WILLIAMS MAYBE	

DATE / TIME	EVENT L	DIRECTOR INTEREST	
Tue Feb 18 from 10 – 11 a.m.	CSDA Webinar: Exploring Financial Strategies: Funding Options for Special Districts Presenter: Lozano Smith, Attorneys at Law FREE \$0 Special districts, local government entities established for specific purposes like fire protection or water management, have several available funding options. Funding options allow special districts to finance their operations, infrastructure projects, and services while meeting the specific needs of their communities.	COVINGTON	HOFFMAN YES
APPROVAL		RAMIREZ YES	SLAWSON
Preapproved (Table A, 10)		WILLIAMS YES	

DATE / TIME	EVENT M	DIRECTOR INTEREST	
2 DAYS Wed Feb 19 and Thu Feb 20 from 9 a.m. - Noon	CSDA Virtual Workshop: Governance Foundations \$265 In this informational session, the instructor will lay the ground work for good governance in your district. Attendees will discover: <ul style="list-style-type: none"> Why good governance is so important to the overall well-being of the district. The traits of effective board members. What good governance means and how to effectively put it into practice. How to move your board from “I” to “we,” including how to become an effective team, establish team standards, and essential conditions for team building. 	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ YES	SLAWSON YES
Preapproved (Table A, 10)		WILLIAMS MAYBE	

4 – MISCELLANEOUS COMMUNITY EVENTS
Listed per request of the Communications Committee
May or may not be water-related | None of these events are pre-approved

- a) National Groundwater Awareness Week: March 9 to 15
- b) Welcome Home Vietnam Veterans event: March 28

5 – At-a-Glance

5 - AT-A-
GLANCE

Items in ORANGE require vote for approval

UPDATED 1/2/2025

DAY	EVENT	Vote?	COVIN GTON	HOFF MAN	RAM IREZ	SLAW SON	WILL IAMS
10-Jan	Beaumont Chamber Breakfast			YES	YES	YES	YES
17-Jan	ACWA Region 9 event at MSWD						
21-Jan	CSDA Webinar: Transparency in Action		YES	NO	YES	NO	YES
22-Jan	CSDA Workshop: Board Best Practices				MAYBE		MAYBE
14-Feb	Beaumont Chamber Breakfast						
18-Feb	CSDA Webinar: Financial Strategies			YES	YES		YES
19-Feb	CSDA: Governance Foundations				YES	YES	MAYBE
21-Feb	CSDA Webinar: Leadership Lessons						
24-Feb	CSDA Webinar: Maximize Your Membership						
25-Feb	CSDA Webinar: Liability Issues						
26-Feb	Urban Water Institute						
26-Feb	CSDA Workshop: Budget Preparations						
27-Feb	Beaumont Chamber Installation						
12-Mar	WEF Colorado River Tour	V					

Fiscal Impact

The fiscal impact will depend on the number of directors attending an event and the event costs.

Budget Tracking 2024	Training, Education and Travel	FY 2024 Approved Budget: \$47,000	
As of this date	Expenditures	Budget Remaining	Percent expended
11/30/2024	\$33,015.87	\$13,984.13	70.2%
Budget Tracking 2025	Training, Education and Travel	FY 2025 Approved Budget: \$55,000	
As of this date	Expenditures	Budget Remaining	Percent expended
1/1/2025	0.00	\$55,000	0%

Attachments

1. Three-month Look-Ahead
 - a. January 2025
 - b. February 2025
 - c. March 2025
2. Beaumont Chamber of Commerce Citizen of the Year and Installation Save the Date

Note: Items in Orange require vote for approval

January

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	01 HOLIDAY - Office closed	02 3 p.m. Finance & Audit Committee	03	04
Additional CSDA webinars and events can be found at csda.net						
05	06 1:30 p.m. SGPWA	07 6 p.m. City Council	08 6 p.m. Board Meeting	09	10 7:30 a.m. Chamber of Commerce Breakfast	11
12	13 6 p.m. Communications Committee	14	15 11 a.m. BBWM Committee XLD	16	17 9:30 ACWA Region 9	18
19	20 HOLIDAY - Office closed	21 10 a.m. CSDA webinar Brown Act 5:30 p.m. Personnel Com 6 p.m. City Council	22 9 a.m. CSDA Workshop - BPs (1) 5 p.m. SGP Regional Water Alliance	23 9 a.m. CSDA Workshop - BPs (2) 6 p.m. Engineering Workshop	24	25 10 a.m. Pass Area Veterans Expo
26	27	28	29	30	31	01

February 2025

Note: Items in Orange require vote for approval

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	01
			Additional CSDA webinars and events can be found at csda.net			
02	03 1:30 p.m. SGPWA	04 6 p.m. City Council	05 11 a.m. BBWM Committee	06 3 p.m. Finance & Audit Committee	07	08
09	10	11	12 6 p.m. Board Meeting	13	14 7:30 a.m. Chamber of Commerce Breakfast	15
16	17 HOLIDAY - Office Closed	18 10 a.m. CSDA Funding 5:30 p.m. Personnel Com 6 pm. City Council	19 CSDA Workshop: Governance (1)	20 CSDA Workshop: Governance (2)	21 2 p.m. CSDA Leadership Lessons	22
23	24 10 a.m. CSDA Maximize Your Membership	25 10 a.m. CSDA Board Member and District Liability	26	27 Time? Beaumont Chamber Installation 6 p.m. Eng Workshop	28	01

March

Note: Items in Orange require vote for approval

2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
23	24	25	26	27	28	01
02	03 1:30 p.m. SGPWA	04 6 p.m. City Council	05 11 a.m. Special BBWM Committee 5 p.m. Collaborative Agencies	06 3 p.m. Finance & Audit Committee	07	08
09	10	11 10 a.m. CSDA webinar AI Legal Landscape Day: CWA Women in Water Leadership	12 6 p.m. Board Meeting	13	14 7:30 a.m. Chamber of Commerce Breakfast	15
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> WEF Lower Colorado River Tour </div> <div style="border: 1px solid black; padding: 5px;"> MARCH 9 - 15 National Groundwater Awareness Week National Ground Water Association ngwa.org </div>						
16	17 6 p.m. SGPWA	18 5:30 p.m. Personnel Committee 6 p.m. City Council	19	20	21	22
23	24 11 a.m. Cal-Nev Mar 2025 Drought Outlook webinar	25	26 5 p.m. SGPRegional Water Alliance	27 6 p.m. Engineering Workshop	28	29



**Beaumont Chamber
OF COMMERCE**

SAVE THE DATE

2025 INSTALLATION OF OFFICERS
AND
CITIZEN OF THE YEAR



THURSDAY,
FEBRUARY 27, 2025
AT
TUKWET CANYON
GOLF CLUB

CELEBRATING
SUSAN AGUILAR-MARTINEZ

*"Building a Better Community,
One Business at a Time."*



**Beaumont-Cherry Valley Water District
Regular Board Meeting
January 8, 2025**

Item 11b

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Reports from BCVWD Standing Committees:

- i. **Finance & Audit Committee**
- ii. **Personnel Committee (no meeting in December 2024)**

Staff Recommendation

None. Information only

Executive Summary

BCVWD's two Standing Committees meet monthly. Complete approved minutes of the meetings are available on the District's website.

The summaries below were generated by artificial intelligence.

Finance & Audit Committee – December 5, 2024

Chairperson David Hoffman

The Finance and Audit Committee meeting provided a comprehensive review of financial and operational updates. Key discussions included the October 2024 Budget Variance Report, highlighting discrepancies such as exceeded CIP labor budgets due to project expenses and unused funds for reservoir maintenance projects, which are scheduled to continue in January. The committee also reviewed the cash investment and balance report, noting fluctuations in market value and interest income, while emphasizing the district's positive overall financial trajectory.

Further discussions centered on updates to the 2025 fiscal year operating and capital improvement budgets. The committee reviewed and approved refinements, such as revised salary schedules for maintenance technicians and newly developed comparative tables showcasing operating costs, cost recovery, and investment benchmarks relative to other agencies. These comparisons demonstrated the district's balanced fiscal health while identifying areas for improvement, such as cost recovery measures linked to ongoing water rate studies.

Policy updates were another focus of the meeting, including revisions to investment and surplus property policies to align with legal requirements and enhance operational flexibility. An update on the district's transition to a new payment system was also provided, showcasing improvements such as reduced transaction fees, enhanced customer access, and streamlined processes. These advancements aim to improve customer service and operational efficiency.

Staff Report prepared by Lynda Kerney, Executive Assistant and Chat GPT