BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

NOTICE AND AGENDA
SPECIAL MEETING OF THE BOARD OF DIRECTORS

This meeting is hereby noticed pursuant to California Government Code Section 54950 et. seq.

Thursday, May 16, 2024 - 6:00 p.m.
560 Magnolia Avenue, Beaumont, CA 92223

TELECONFERENCE NOTICE
The BCVWD Board of Directors will attend in person at the BCVWD Administrative Office and/or via Zoom video teleconference pursuant to Government Code 54953 et. seq.

To access the Zoom conference, use the link below:
https://us02web.zoom.us/j/84318559070?pwd=SXIzMFZCMGh0YTFIL2tnUGlpU3h0UT09

To telephone in, please dial: **(669) 900-9128**
Enter Meeting ID: **843 1855 9070** / *Enter Passcode*: **113552**

For Public Comment, use the ***"Raise Hand"*** *feature if on the video call when prompted, if dialing in, please* ***dial *9 to "Raise Hand"*** *when prompted*

BCVWD provides remote attendance options primarily as a matter of convenience to the public. Unless a Board member is attending remotely pursuant to provisions of GC 54953 et. seq., BCVWD will not stop or suspend its in-person public meeting should a technological interruption occur with respect to the Zoom teleconference or call-in line listed on the agenda. Members of the public are encouraged to attend BCVWD meetings in person at the above address, or remotely using the options listed.

Meeting materials are available on the BCVWD website:
https://bcvwd.org/document-category/regular-board-agendas/

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Call to Order: President Covington

Pledge of Allegiance: Director Slawson

Invocation: Director Ramirez

Announcement and Verification of Remote Meeting Participation Pursuant To AB 2449 or GC 54953(b)

Roll Call and Introduction of Staff Members Present

Roll Call - Board of Directors

	President John Covington
	Vice President Daniel Slawson
	Secretary Lona Williams
	Treasurer Andy Ramirez
	Member David Hoffman

Public Comment

PUBLIC COMMENT: RAISE HAND OR PRESS *9 to request to speak when prompted. If you are present in the Board Room, please fill out a Request to Speak card and deliver it to the Recording Secretary.
At this time, any person may address the Board of Directors on matters within its jurisdiction. However, state law prohibits the Board from discussing or taking action on any item not listed on the agenda. Any non-agenda matters that require action will be referred to Staff for a report and possible action at a subsequent meeting. **Please limit your comments to three minutes.** Sharing or passing time to another speaker is not permitted.

Action may be taken on any item on the agenda.
Information on the following items is included in the full Agenda Packet.

1. **Adjustments to the Agenda:** In accordance with Government Code Section 54954.2, additions to the agenda require a 2/3 vote of the legislative body, or if less than 2/3 of the members are present, a unanimous vote of those members present, which makes the determination that there is a need to take action, and the need to take action arose after the posting of the agenda.
   a. Item(s) to be removed or continued from the Agenda
   b. Emergency Item(s) to be added to the Agenda
   c. Changes to the order of the agenda

ACTION ITEMS
Action may be taken on any item on the agenda. Information on the following items is included in the full Agenda Packet.

2. **Reports / Presentations / Information Items**
   Reports from consultants, contractors, or staff. Presentations or handouts must be provided to the Board members in advance of the Board meeting. Any requested presentations should be limited to no longer than five (5) minutes.
   The Board may receive and file the following reports with one motion:
   a. Townsend Public Affairs, Inc. Monthly Update (pages 6 - 16)
   b. Chandler Asset Management Quarterly Economic Report (pages 17 - 74)
   c. Update: Electric Costs and Analysis (Quarterly) (pages 75 - 81)
   d. California Water Supply Conditions and Water Issues (pages 82 - 89)
   e. Legislative Action and Issues Report (pages 90 - 109)

3. **Consent Calendar:** All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and may be approved in one motion. There will be no discussion of these items prior to the time the Board considers the motion unless members of the Board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

   a) Review of the March 2024 Budget Variance Reports (pages 110 - 121)
   b) Review of the March 31, 2024 Cash/Investment Balance Report (pages 122 - 147)
   c) Review of Check Register for the Month of April 2024 (pages 148 - 166)
   d) Review of April 2024 Invoices Pending Approval (pages 167 - 168)
   e) Minutes of the Regular Meeting of March 28, 2024 (pages 169 - 180)
   f) Minutes of the Regular Meeting of April 10, 2024 (pages 181 - 188)
   g) Status of Declared Local Emergencies Related to Fires (page 189)
      i) Impact of the Apple Fire pursuant to Resolution 2020-17
      ii) Impact of the El Dorado Fire pursuant to Resolution 2020-20

4. **Rate Study Presentation and Work Session with Water Resources Economics, LLC** (pages 190 - 193)

5. **Approval of Amendment #2 to the Professional Services Agreement for Grant Writing Consulting Services with Townsend Public Affairs, Inc. Extending the Term of Performance through April 30, 2025 (one year)** (pages 194 - 223)

6. **Renewal of Lease Agreement with A-1 Properties for Engineering Office located at 851 E. 6th Street, Beaumont** (pages 224 - 241)

7. **Resolution 2024-__ Amending the District's Policies and Procedures Manual Part I** (pages 242 - 297)
   a. **Section 37 District Vehicle Usage**
   b. **Policy 3085 Sick Leave**
   c. **Section 20 Continuity of Service**
   d. **Section 50 Personnel Action Form (PAF)**
   e. **Section 32 (A) Uniforms and Protective Clothing (Dress Code)**

8. **Approval of Expenditures for Procurement of Materials and District Staff Labor for District Facility Relocation Activities on 6th Street in the City of Beaumont** (pages 298 - 301)

9. **Request for *Will-Serve Letter* for a Single-Family Residence located on Pennsylvania Avenue (APN 415-091-011) North of Antonell Court and South of Thirteenth Street** (pages 302 - 307)

10. **Acknowledge Receipt of the Operating Budget Excellence Award from the California Society of Municipal Finance Officers for BCVWD's FY 2024 Operating Budget and 2024-2028 Capital Improvement Budget** (pages 308 - 310)

11. **Consideration of Vote for Special District Member for the Riverside Local Agency Formation Commission** (pages 311 - 317)

12. **Award and Authorize the General Manager to Execute a Contract with MCC Equipment Rentals, Inc. for the 3040 Pressure Zone Cherry Avenue / International Park Road Transmission Pipeline Project** (pages 318 - 327)

13. **Approval of Expenditures for Procurement of Materials and District Staff Labor for District Facility Relocation Activities on Massachusetts Avenue** (pages 328 - 337)

14. **Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem** (pages 338 - 342)

15. **Reports For Discussion and Possible Action**
    a. Ad Hoc Committees
        i. Communications Quarterly Report (pages 343 - 344)
        ii. Sites Reservoir
        iii. Bogart Park
        iv. Water Re-Use 3x2
    b. Directors' Reports

    In compliance with Government Code § 53232.3(d), Water Code § 20201, and BCVWD Policies and Procedures Manual Part II Policies 4060 and 4065 directors claiming a per diem and/or expense reimbursement (regardless of pre-approval status) will provide a brief report following attendance.

    - ACWA California Data Collaborative Budget Based Water Rates Virtual Event on April 25, 2024 (Hoffman, Ramirez, Williams)
    - ACWA 2024 Spring Conference & Expo on May 7-9, 2024 (Covington, Slawson)
    - Beaumont Chamber Breakfast on May 10, 2024 (Hoffman, Slawson, Williams)
    - Building Industrial Association of Riverside and San Bernardino Countries on May 16, 2024 (Slawson, Williams)

    c. Directors' General Comments
    d. General Manager's Report
    e. Legal Counsel Report

16. **Topic List for Future Meetings**

- Update / presentation on the AMR / AMI project
- Presentation on the San Bernardino Valley Resource Conservation District
- Presentation on solar power opportunities
- Sites Reservoir update
- Engineering and Operations Center

17. **Announcements**
    Check the meeting agenda for location and potential teleconference information.

- Personnel Committee meeting: Tuesday, May 21 at 5:30 p.m.
- San Gorgonio Pass Regional Water Alliance: Wednesday, May 22 at 5 p.m.
- Engineering Workshop: Thursday, May 23 at 6 p.m.
- Beaumont Basin Watermaster Committee: Wednesday, June 5 at 11 a.m.
- Finance & Audit Committee meeting: Thursday, June 6 at 3 p.m.
- Regular Board meeting: Wednesday, June 12 at 6 p.m.

18. Closed Session

a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to California Government Code Section 54956.8
Property: APNs 408-080-009, 408-080-010, 408-080,011, 480-080-012
Agency Negotiator: Dan Jaggers, General Manager
Under Negotiation: Price and terms of payment

19. Report on Action Taken During Closed Session

20. Adjournment

NOTICES

AVAILABILITY OF AGENDA MATERIALS - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Beaumont-Cherry Valley Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 560 Magnolia Avenue, Beaumont, California ("District Office") during business hours, Monday through Thursday from 7:30 a.m. to 5 p.m. If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District Office at the same time or within 24 hours' time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during the meeting, they can be made available in the Board Room at the District Office. Materials may also be available on the District's website: www.bcvwd.gov.

REVISIONS TO THE AGENDA - In accordance with §54954.2(a) of the Government Code (Brown Act), revisions to this Agenda may be made up to 72 hours before the Board Meeting, if necessary, after mailings are completed. Interested persons wishing to receive a copy of the set Agenda may pick one up at the District's Main Office, located at 560 Magnolia Avenue, Beaumont, California, up to 72 hours prior to the Board Meeting.

REQUIREMENTS RE: DISABLED ACCESS - In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the District Office, at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. The District Office may be contacted by telephone at (951) 845-9581, email at info@bcvwd.gov or in writing at the Beaumont-Cherry Valley Water District, 560 Magnolia Avenue, Beaumont, California 92223.

CERTIFICATION OF POSTING

A copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Beaumont-Cherry Valley Water District and to its website at least 72 hours in advance of the meeting (Government Code §54954.2(a)).

TOWNSEND PUBLIC AFFAIRS EST TPA 1998

Item 2a

MEMORANDUM

To: **Beaumont Cherry-Valley Water District**

From: Townsend Public Affairs

Date: May 1, 2024

Subject: State and Federal Legislative Monthly Report

STATE LEGISLATIVE UPDATES

The month of April included the State Legislature's quick pace of considering and amending legislation to ensure bills progressed through their first house. April featured a major legislative deadline for policy committees to hear and report bills to the fiscal committees that have a cost to the State. Measures deemed to have a fiscal impact that did not meet this deadline have failed to progress for the remainder of the legislative session.

Looking forward to the month of May, Governor Newsom will release the May Revision of his proposed FY 2024-25 State Budget. The "May Revise" edition of the budget framework reflects revised revenue and expenditure estimates for both the current and budget years and allows the Administration and the Legislature to reconcile and reconfigure spending plans appropriately.

Below is an overview of pertinent actions from the month of April.

Most Legislative Priority Bills Pass Policy Committee Deadline

April 26 marked the critical deadline for fiscal bills to pass out of policy committees in their houses of origin. Most priority bills continue their legislative journey and await their hearing in the Appropriations Committees or Floor votes. Below are summaries of several important legislative efforts.

Partly due to the massive improvement in statewide water conditions from record setting rain and snow events, as well as the prevalence of influential legislation in recent years, water and sanitation policy areas have not been a major priority of the Legislature this year. Focus in the industry has largely been spent working with the State Water Resources Control Board on the drafting and implementation of the Making Water Conservation a California Way of Life regulations which implement indoor water use objective bills AB 1668 (Friedman)/SB 606 (Hertzberg) from 2018. However, there are several bills that are of interest this year, dealing with a variety of topics including impact fees, Proposition 218, and drought resiliency.

- **AB 2257 (Wilson)** restricts legal actions against local agencies for alleged noncompliance with constitutional provisions regarding fees or assessments and requires individuals or entities to submit written objections specifying noncompliance grounds before filing lawsuits. This measure limits judicial review to specific documents if agencies follow set

procedures and prohibits separate legal actions on the adequacy of agency responses. *This bill has passed its policy committees and is currently on the Assembly Floor.*

- **SB 903 (Skinner)** would prohibit a person from distributing, selling, or offering for sale in the state a product that contains intentionally added per- or poly-fluoroalkyl substances (PFAS) unless the use of PFAS is currently unavoidable. SB 903 would also authorize the Department of Toxic Substances Control (DTSC) to establish regulations to administer the prohibition, which includes a financial penalty per day that a manufacturer is out of compliance. *This bill has passed its policy committee and is currently on the Senate Appropriations Committee's Suspense File.*

- **SB 1072 (Padilla)** requires, if a property-related fee or charge creates revenues in excess of the local government's reasonable cost of providing the specific benefit or specific government service, that the excess revenues be used only to reduce the subsequently adopted and following property-related fee or charge. *This bill has passed its policy committee and is currently on the Senate Floor.*

- **SB 1210 (Skinner)** requires utilities, including water and sewer utilities or municipalities providing water and sewer services, to post information for new housing construction on their websites. Information required to be posted includes the amount of any charge issued for a connection, capacity charge, or other point of connection charge by housing unit's address; and the schedule of fees for a service connection, capacity charge, or other point of connection charge. Furthermore, SB 1210 requires that utilities allow applicants to track where the applicant is at in the queue for service connection; and receive a reasonable estimate regarding when the utility will complete the applicant's service connection. *This bill has passed its policy committees and is currently in the Senate Appropriations Committee.*

State Budget Update

On April 11, the Legislature passed AB 106 (Gabriel), the first of several expected budget bills in the coming months, representing the non-controversial budget solutions that the Legislature and the Governor agreed to the previous week. Governor Newsom signed AB 106 into law on April 15.

The measure, called the "Early Action Budget Agreement," includes much of the funding shifts, delays, and reductions that were included in the Governor's January budget. Including:

- $3.6 billion in reductions (largely to one-time spending);
- $5.2 billion in revenue and borrowing;
- $5.2 billion in delays and deferrals; and
- $3.4 billion in expenditure shifts from the General Fund to other state funds, including GGRF.

This Agreement addresses none of the more difficult decisions, such as what discretionary programs will be cut from the General Fund in the coming year. It is anticipated that those discussions will be advanced in yet-to-be released budget bills in the next few weeks. The Assembly Budget Committee posted a programmatic summary of the early actions here.

Tax Ballot Measure Headed to California Supreme Court on May 8

On April 18, the California State Supreme Court announced they would hear oral arguments on May 8 in the case to remove the Taxpayer Protection and Government Accountability Act (Act) from the November 2024 ballot. In November 2023 the California State Supreme Court granted a hearing request from Governor Gavin Newsom and Democratic legislators to remove the Act from the November 2024 ballot. While the request to have the measure immediately removed from the ballot was denied, the Court requested written arguments from election officials and measure sponsors proving why the measure should go before the voters, which was due in February 2024. The case has now been scheduled for oral arguments to begin on May 8.

The Act seeks to raise vote threshold requirements for the passage of state and local tax measures and imposes a stringent burden of proof standard that local governing bodies must meet when modifying or increasing all taxes and fees by justifying their use, need, and duration. The measure is sponsored by the California Business Round Table and its affiliates. If enacted by voters, it would make it more difficult for local governments to maintain existing tax revenues and the ability to modify them in the future.

State Water Project Increased Supply Allocation

On April 24, the California Department of Water Resources (DWR) announced a further increase in the State Water Project (SWP) water supply allocation forecast for 2024. The forecasted allocation has increased to 40 percent, up from 30 percent last month. This increase provides an additional 420,000 acre-feet of water; enough water to serve an estimated 1.5 million households for a year. Water supply allocations are updated monthly as snowpack, rainfall, and runoff information is assessed, with a final allocation typically determined in May or June.

The allocation increase is anticipated to deliver of 40 percent of requested supplies to contractors south of the Delta, which accounts for the majority of contractors; 65 percent of requested supplies to contractors north of the Delta; and 100 percent allocation to Feather River Settlement Contractors.

FEDERAL LEGISLATIVE UPDATES

LEGISLATIVE BRANCH ACTIVITY

House Republicans Select New Appropriations Committee Chair and Begin FY25 Appropriations Process

The Republican Steering Committee appointed House Appropriations Committee Vice Chairman Tom Cole to succeed Congresswoman Kay Granger as Chairman after she stepped down from the post. Chairman Cole was widely expected to receive the gavel with his experience and tenure on the committee. He resigned as Chairman of the House Rules Committee to accept this assignment. Chairman Cole represents the establishment wing of the Republican party and is an advocate for earmarks, officially known as community project funding in the House.

The House Appropriations Committee recently held multiple legislative hearings to discuss

President Biden's FY2025 budget requests. Committee Republicans questioned requests for national issues such as Homeland Security. Immigration—which falls under Homeland Security funding—has become the most discussed issue on Capitol Hill since a border reform deal was killed in the Senate earlier this year. While funding for programs is popular, topline spending and allocation traditionally is where there are stark differences. Appropriations funding packages are rarely standalone vehicles, therefore negotiations could affect FY2025 enactment. Additional discussions will occur as the process moves along toward the end of FY2024. It is common that if the Presidency or a chamber of Congress changes political parties, the party assuming power will want authority over setting the fiscal year budget.

Senator Padilla Introduces Bill to Expand Army Corps Efforts to Combat Western Drought

Senator Alex Padilla joined Senator Mark Kelly in introducing the *Drought Resilient Infrastructure Act* (S. 4172). The legislation enables the U.S. Army Corps of Engineers (USACE) to prioritize water conservation at facilities, establishes new emergency authorities that direct them to prioritize conservation at multi-benefit projects during times of drought, and enhances programs to help states, counties, and cities prevent worsening drought conditions. Currently, USACE lacks full authority to modify their water conservation operations for improvement.

The legislation would put plans in place to address and prevent drought in the state. California has below average precipitation that causes droughts and impacts water resources. There are 1,539 USACE dams in California.

EXECUTIVE BRANCH ACTIVITY

EPA Announces Greenhouse Gas Emissions Standards for Heavy-Duty Vehicles

The U.S. Environmental Protection Agency (EPA) announced *Greenhouse Gas Emissions Standards for Heavy-Duty Vehicles - Phase 3*. The rule updates national greenhouse gas pollution standards for heavy-duty vehicles of model years 2027-2032 to reduce pollution and climate change. Heavy-duty vehicles account for 25 percent of emissions from the transportation sector, the single largest source of greenhouse gas emissions. The new standards will be applicable to HD vocational vehicles such as delivery trucks, refuse haulers, and other public utility trucks; transit, shuttle, and school buses; and tractors.

According to the EPA, the new standards will avoid 1 billion tons of greenhouse gas emissions and provide $13 billion in annualized net benefits to society in public health, climate safety, and savings for truck owners and operators. The final standards will reduce air pollution for nearly 72 million people who live near truck freight routes. This rule is similar to the *Multi-Pollutant Emissions Standards for Model Years 2027 and Later Light-Duty and Medium-Duty Vehicles* that was finalized in March. President Biden is continuing to prioritize greenhouse gas emissions reduction during an election year.

The State of California enacted new greenhouse gas emissions standards last year. They are stricter than the newly released Phase 3. The state's standards are expected to supersede the federal regulations for large truck fleets operating within the state, whether they are registered in California or not.

Phase 3 is an expansion of Phase 2, enacted in 2016, which allowed manufacturers to discern which emissions control technologies were best for their company, from internal combustion engine vehicles to hybrid vehicles, plug-in hybrid electric vehicles, battery electric vehicles, and hydrogen fuel cell vehicles.

Additionally, the Joint Office of Energy and Transportation, along with the Departments of Energy and Transportation and the EPA, announced the National Zero Emission Freight Corridor Strategy, an action plan for deploying zero-emission freight by 2040.

Below are additional resources provided by the EPA.

- **Fact Sheet: Final Standards to Reduce Greenhouse Gas Emissions from Heavy-Duty Vehicles for Model Year 2027 and Beyond (pdf)**
- **Regulatory Impact Analysis: Control of Air Pollution from New Motor Vehicles: Heavy-Duty Engine and Vehicle Standards Regulatory Impact Analysis (pdf)**
- **Response to Comments: Greenhouse Gas Emissions Standards for Heavy-Duty Vehicles: Phase 3 (pdf)**

EPA Finalizes PFAS Pollution National Drinking Water Standards

The Environmental Protection Agency (EPA) finalized the National Primary Drinking Water Regulation (NPDWR) to protect public drinking water systems from per-and polyfluoroalkyl substances (PFAS) or "forever chemicals." PFAS has been linked to cancers, liver and heart issues, and other health issues. The EPA projects that the final rule will reduce PFAS exposure for nearly 100 million people.

NPDWR targets five compounds, including two of the most frequently detected ones—PFOS and PFOA—and caps their maximum contaminant level in public drinking water to 4 parts per trillion. It is the lowest level at which the substances can be reliably detected in the lab and is lower than the allowable amount from any enforceable state regulation currently in place.

Prior to its finalization, local governments and associations were critical of costs to upgrade their drinking water systems to meet the standards. EPA announced $1 billion in new funding to the Emerging Contaminants in Small or Disadvantaged Communities Grant—initially authorized at $5 billion in FY2022-2026—to assist communities and local governments with these costs. California received $82,961,000 from this grant in FY2024 appropriations. States are to use this funding to make grants to eligible emerging contaminant projects and/or activities in small or disadvantaged communities. The EPA provided a frequently asked question guide about how to access the grant and eligibility factors. They intend to update it periodically while new funds are administered. To access, please visit EPA FAQ guide.

$9 billion was previously allocated through the Bipartisan Infrastructure Law to help communities with drinking water impacted by PFAS and other emerging contaminants. All public water systems have three years to complete their initial monitoring for these chemicals. They must inform the public of the level of PFAS measured in their drinking water. Where PFAS is found at levels that exceed these standards, systems must implement solutions to reduce PFAS in their drinking

water within five years. EPA will be working closely with state co-regulators in supporting water systems and local officials to implement this rule.

Additional resources provided by the EPA:

- General Fact Sheet: EPA's Final Rule to Limit PFAS in Drinking Water (pdf)
- Frequently Asked Questions and Answers: Final PFAS National Primary Drinking Water Regulation (pdf)
- Fact Sheet: Reducing PFAS in Your Drinking Water with a Home Filter (pdf)
- Presentation: Overview EPA PFAS NPDWR (pdf)
- Press Release: Biden-Harris Administration Finalizes First-Ever National Drinking Water Standard to Protect 100M People from PFAS Pollution

Office of Management and Budget Releases Revised Federal Uniform Guidance

To make it easier to apply for federal grants, the White House Office of Management and Budget released final revisions to the Federal Uniform Guidance which sets requirements for cities, counties, and applicable entities that are applying for grants and other forms of federal financial assistance. The final Federal Uniform Guidance is intended to simplify and streamline the federal grant processes for eligible entities. The revisions aim to reduce the administrative burden on federal grant awarding agencies and grant recipients alike. The system will go into effect by October 1, 2024.

Significant changes in the Uniform Grants Guidance include:

- Revised Notices of Funding Opportunities (NOFOs) template to make it easier for non-experts and smaller organizations to apply for federal funding.
- Clarify plain language revision to specific terms and definitions for universal interpretation.
- Elimination of required English language in notices, applications, and reporting to make grants accessible to everyone.
- Modify numerous requirements to simplify compliance, such as an additional number of “prior approvals” which recipients must receive from federal agencies.
- Federal agencies must improve official descriptions of their programs with the Federal Program Inventory (FPI), a new comprehensive, searchable tool for all federal programs.

To view more information please visit whitehouse.gov.

Reclamation Increases 2024 Central Valley Project Water Supply Allocations Again

The Bureau of Reclamation announced an additional increase in the Central Valley Project 2024 water supply allocation for south-of-Delta contractors and those in the Friant Division. Reclamation last increased the water supply on March 22. North-of-Delta CVP contractors are currently at 100% of their supplies. South-of-Delta agricultural contractors are being increased from 35% to 40%.

California-Great Basin Regional Director Karl Stock said hydrologic conditions have improved enough that they were able to provide a gradual increase. California relies on rainfall and snowfall to replenish its water supply. When there is a drought, the federal government assists in increasing

allocation. Changes in hydrology, actions that impact operations, and opportunities to deliver additional water will influence future allocations.

Beaumont Cherry-Valley Water District
Grant Opportunities

Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
Community Project Funding / Congressional Directed Spending (Earmarks)	No Min Award No stated Max Award Recommend range of $750,000 to $2 million	20% Match for Water Projects	Planning/design and construction of drinking water infrastructure projects including: • treatment systems • distribution systems • interconnections • consolidations • water sources • water meters • water storages	Congressman Ruiz Deadline: May 1, 2024
Bureau of Reclamation **WaterSMART Water and Energy Efficiency Grant**	No Min Award Max Award: $5 million	50% Match Required	This Water and Energy Efficiency Grants Notice of Funding Opportunity (NOFO) provides funding for projects that result in quantifiable water savings, implement renewable energy components, and support broader sustainability benefits. These projects conserve and use water more efficiently; increase the production of renewable energy; mitigate conflict risk in areas at a high risk of future water conflict; and accomplish other benefits that contribute to sustainability in the Western United States.	October 2024 Determined that the SCADA project was undergoing changes and was not the right fit at the time. Did not apply for February 2024 deadline.
Bureau of Reclamation **WaterSMART Drought Response Program**	No Min Award Max Award: $5 million	50% Match	The Drought Response Program supports a proactive approach to drought. It provides assistance for drought contingency planning and to take actions that build long-term resiliency to drought. The Drought Response Program includes three programs: Drought Contingency Planning, Drought Resiliency Projects, and Emergency Response Actions. Reclamation also funds projects that help communities prepare for and respond to drought. Typically, these types of projects are referred to as "mitigation actions" in a drought contingency plan. Eligible project types include: Infrastructure improvements, modifying surface water intakes, and recharge, treatment, and storage facilities as well as decision support tools, including drought forecasting tools, and water measurement and monitoring equipment.	NOFO Expected Fall 2024

Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
Department of Homeland Security (DHS) **State and Local Cybersecurity Grant Program**	TBA	TBA	The goal of SLCGP is to assist SLT governments with managing and reducing systemic cyber risk. CalOES submitted their cybersecurity plan to FEMA/DHS by the end of September. CalOES intends to publish information on how local governments can apply for funding in the coming month.	TBD
Bureau of Reclamation **WaterSMART Environmental Water Resources Projects**	$160 million in funding annually TBD	TBD	Applicants are invited to leverage their money and resources by cost sharing with Reclamation on Environmental Water Resources Projects, including (1) water conservation and efficiency projects that result in quantifiable and sustained water savings and benefit ecological values or watershed health; (2) water management or infrastructure improvements with benefits to ecological values or watershed health; and restoration projects benefitting ecological values or watershed health that have a nexus to water resources or water resources management.	June 18, 2024 *Recycled Water Booster Station*
Bureau of Reclamation: Water Resources and Planning Office **WaterSMART Planning and Project Design Grants For FY 2023 and FY 2024**	No min award amount Max Award: $400,000	Match required	Through Planning and Project Design Grants, Reclamation provides funding for collaborative planning and design projects to support water management improvements. This includes funding for: (1) Water Strategy Grants to conduct planning activities to improve water supplies (e.g., water supplies to disadvantaged communities that do not have reliable access to water, water marketing, water conservation, drought resilience, and ecological resilience); (2) Project Design Grants to conduct project-specific design for projects to improve water management; and (3) comprehensive Drought Contingency Plans. Note that funding to develop a water marketing strategy is now available through (1) Water Strategy Grants.	Proposals received before April 2, 2024 will be considered for FY 2024 funding.
Department of Water Resources **Riverine Stewardship Program/Urban**	$6.5 million in available funding, $2 million DAC set-aside	Varies – for USP, 20% unless located in a DAC	Provides funding for planning and implementation of projects that restore streams, creeks, and rivers to enhance the environment for fish, wildlife, and people. This includes: • Fish-related improvements • Flood risk reduction • Riparian, floodplain, and stream channel restoration	Ongoing *Flood Mitigation*

Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
Streams Program (USP)			• Climate adaptation The Urban Streams Program provides funding for projects which accomplish the following goals: (1) Protecting, enhancing, and restoring the natural ecological value of streams; (2) Preventing future property damage caused by flooding and bank erosion; (3) Promoting community involvement, education, and riverine stewardship. Certain subgrant categories (under the RSP and San Joaquin Fish Population Enhancement Program) are geographically limited to water tributaries and sources fed by the Delta or that receive water from the State Water Project or Central Valley Project, either directly or by exchange, by means of diversion from the Delta – may not apply in our case. The USP is applicable statewide.	
California Water Board **Drinking Water State Revolving Fund (DWRSF)**	No maximum, minimum request amounts	Loan*	Planning/design and construction of drinking water infrastructure projects including: • treatment systems • distribution systems • interconnections • consolidations • pipeline extensions • water sources • water meters • water storages *This is a low-interest financing program, grants are conditionally made available depending on funding availability and applicant need. The DWRSF and the CWRSF are also where the water board is allocating much of the BIL water infrastructure funding, so grants may become more accessible.	Rolling *Pipeline Replacement/ Extension Project*

Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
California Water Board **Clean Water State Revolving Fund (CWRSF)**	No maximum, minimum request amounts	Loan*	Using a combination of federal and state funds, state CWSRF programs provide loans to eligible recipients to: • construct municipal wastewater facilities, • control nonpoint sources of pollution, • build decentralized wastewater treatment systems, • create green infrastructure projects, • protect estuaries, and • fund other water quality projects. *This is a low-interest financing program, grants are conditionally made available depending on funding availability and applicant need. The DWRSF and the CWRSF are also where the water board is allocating much of the BIL water infrastructure funding, so grants may become more accessible. These grants are often – though not always – allocated for DAC's.	Rolling *Raw Water Filtration System*

INVESTMENT REPORT

Item 2b

CHANDLER ASSET MANAGEMENT

Beaumont-Cherry Valley Water District

Period Ending March 31, 2024

CHANDLER ASSET MANAGEMENT, INC. | 800.317.4747 | www.chandlerasset.com

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As of March 31, 2024

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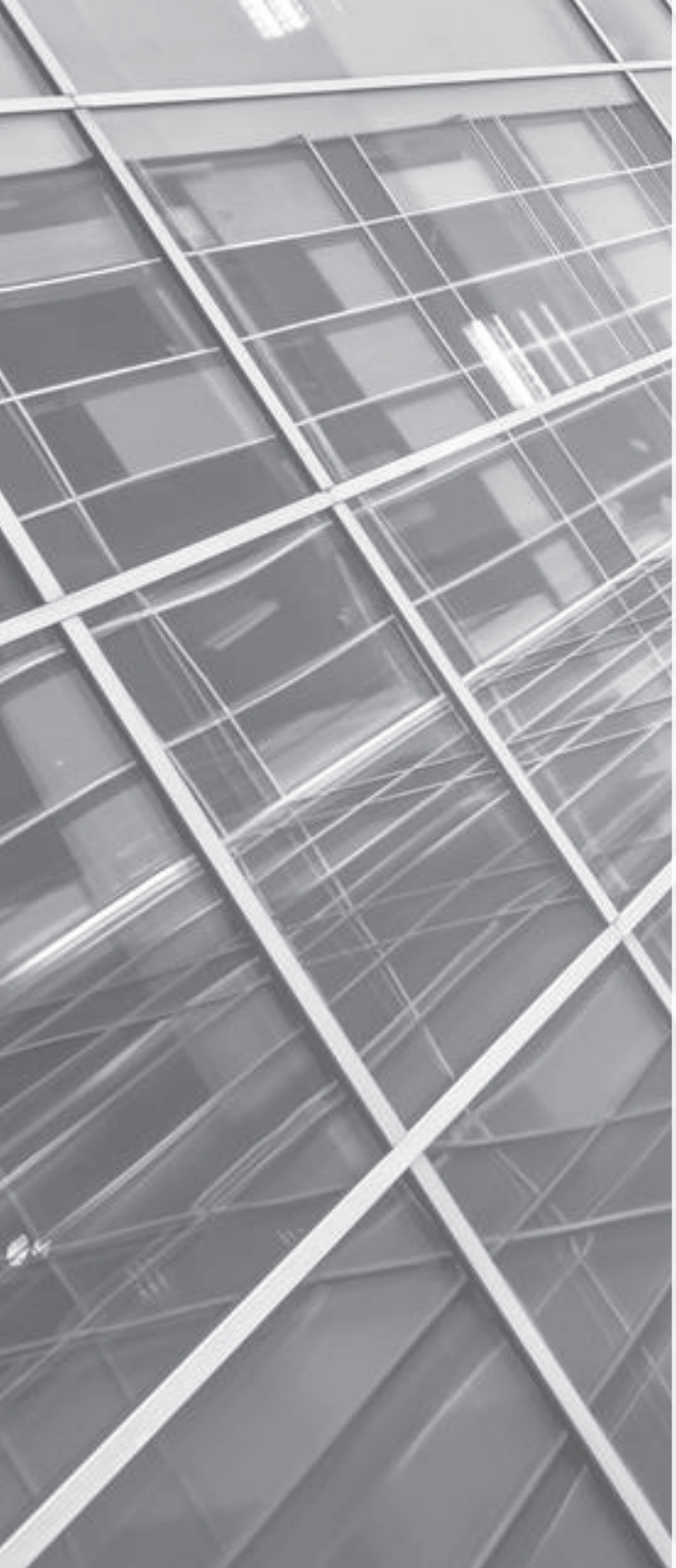


Section 1 | Economic Update

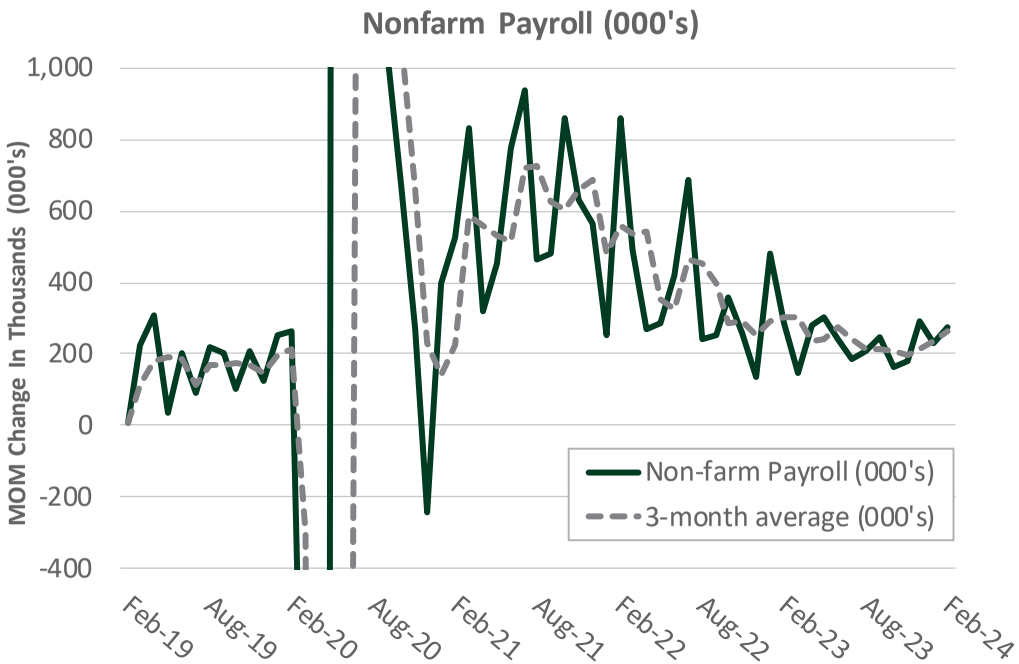
Economic Update

- Recent economic data has shown above trend growth fueled by a rise in consumer spending and a continuing healthy US job market. Inflationary trends are subsiding, but core levels remain above the Fed's target. Given the cumulative effects of restrictive monetary policy and tighter financial conditions, we believe the economy will gradually soften and the Fed will loosen monetary policy in 2024.

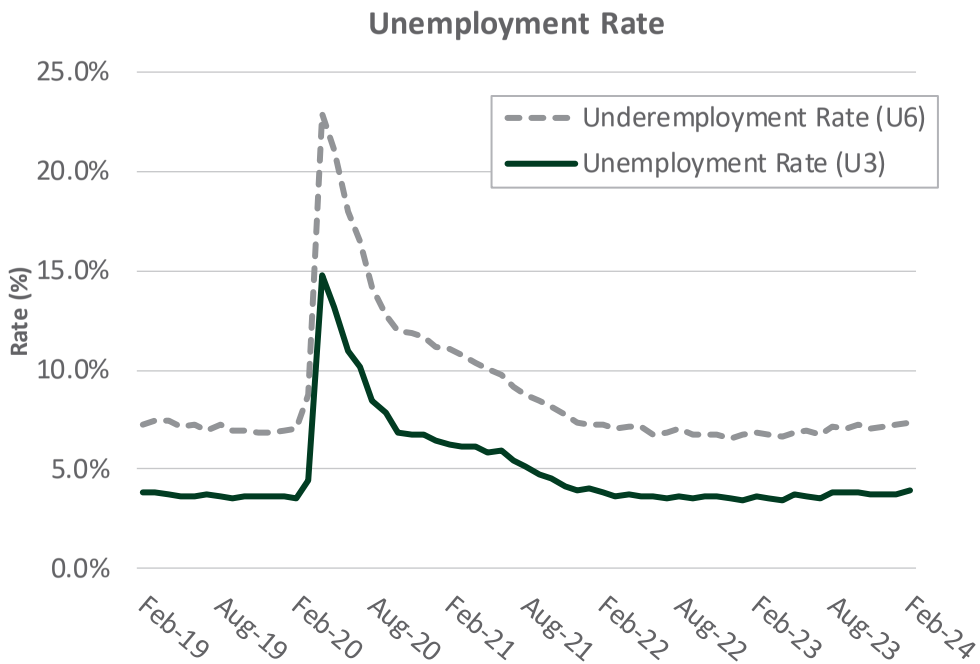
- As expected at the March meeting, the Federal Open Market Committee voted unanimously to leave the Federal Funds rate unchanged at a target range of 5.25 - 5.50%. The March Summary of Economic Projections (SEP) projected minimal material changes with median Fed Funds rate unchanged at year-end, despite an increase in real GDP growth outlook. We continue to believe the FOMC will loosen monetary policy in mid-2024 as inflation and economic growth continue to moderate.

- The US Treasury yield curve stabilized in March as the FOMC left the Federal Funds rate unchanged. The 2-year Treasury yield was unchanged at 4.62%, the 5-year Treasury fell 4 basis points to 4.21%, and the 10-year Treasury yield dropped 5 basis points to 4.20%. The inversion between the 2-year Treasury yield and 10-year Treasury yield widened to -42 basis points at March month-end versus -37 basis points at February month-end. The spread between the 2-year Treasury and 10-year Treasury yield one year ago was -56 basis points. The inversion between 3-month and 10-year Treasuries widened to -117 basis points in March from -113 basis points in February.

Employment



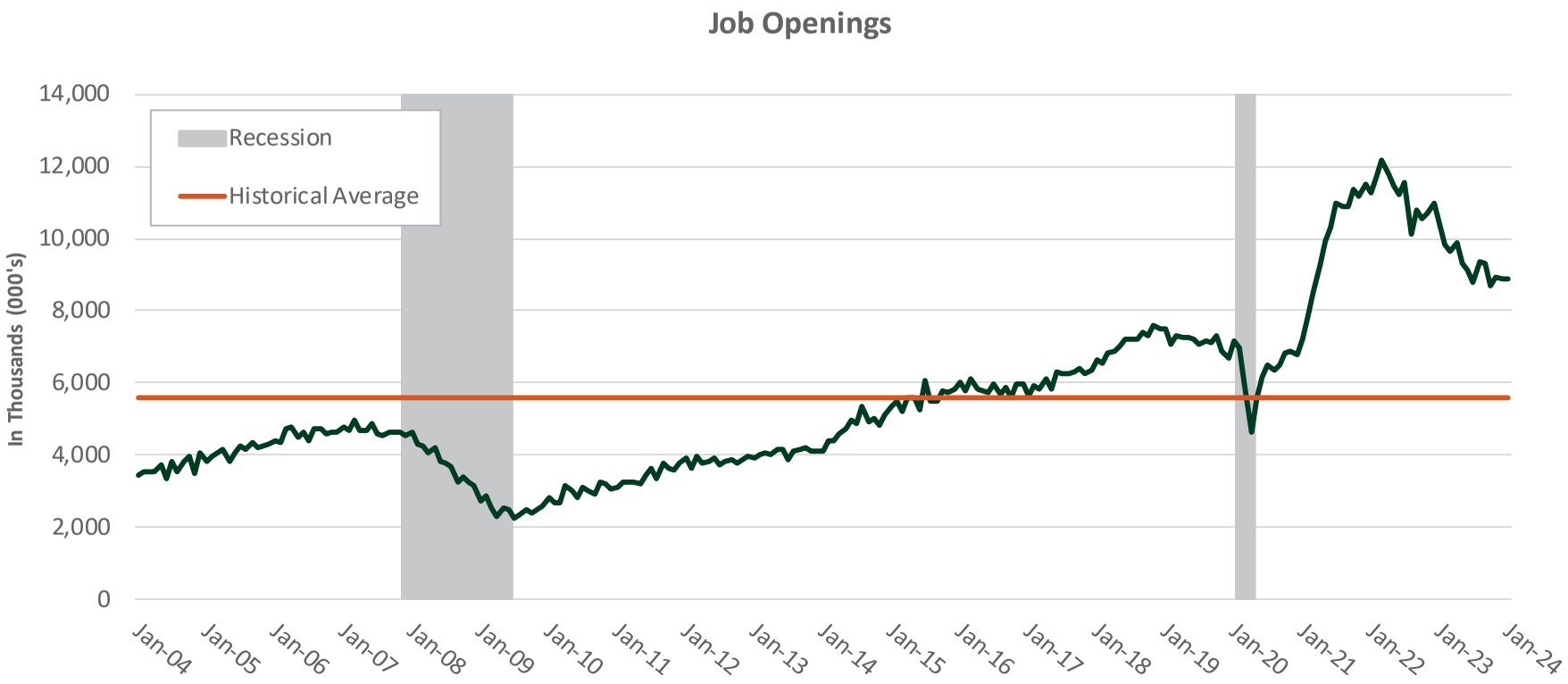
Source: US Department of Labor



Source: US Department of Labor

The U.S. economy added a better-than-expected 275,000 jobs in February, but the prior two months were revised down by 167,000. Leading sectors included healthcare and leisure and hospitality. Job creation remains healthy, with the three-month moving average payrolls at 265,000 and the six-month moving average at 231,000. The unemployment rate climbed 0.2% to a two-year high of 3.9% in February, signaling a resilient, yet cooling labor market. The labor participation rate was unchanged at 62.5%, remaining below the pre-pandemic level of 63.3%. The U-6 underemployment rate, which includes those who are marginally attached to the labor force and employed part time for economic reasons rose to 7.3% from 7.2% last month. Average hourly earnings rose 4.3% year-over-year in February, down from a 4.4% gain last month. Employment remains strong by historical standards, but recent data suggests a gradual downshift in the growth of the labor market.

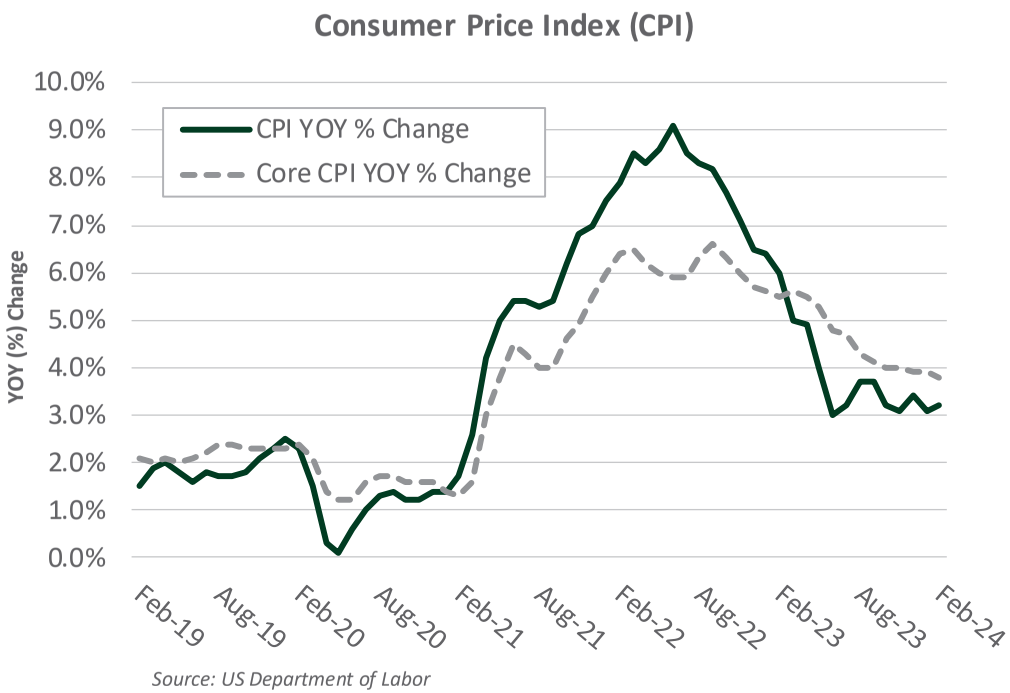
Job Openings & Labor Turnover Survey



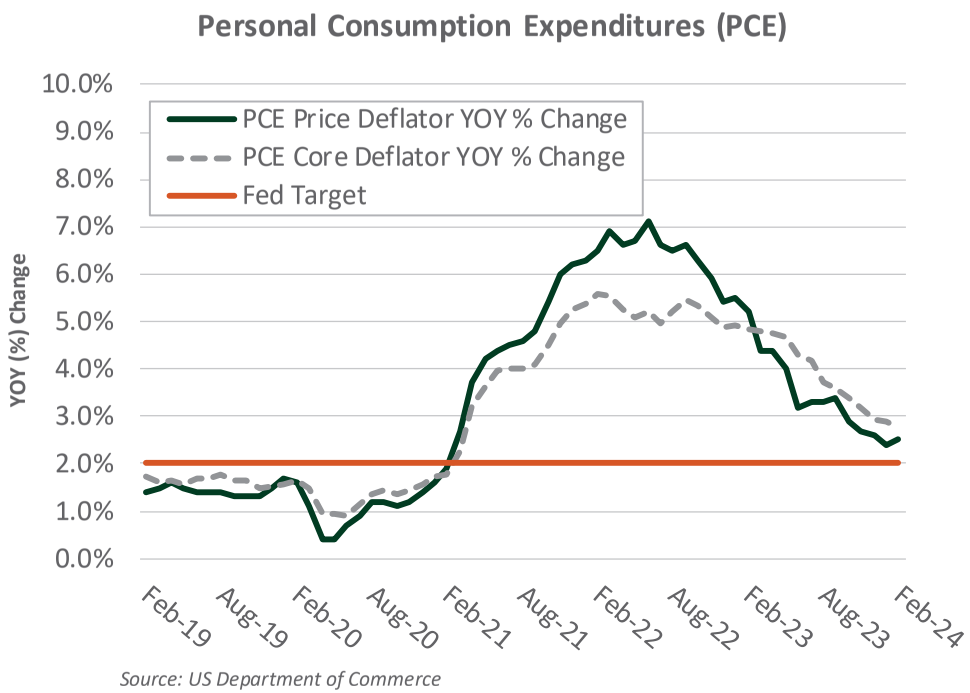
Source: US Department of Labor

The Labor Department's Job Openings and Labor Turnover Survey (JOLTS) declined to 8.86 million in January, compared to a downwardly revised 8.89 million in December. Job openings still represent a healthy ratio of around 1.4 jobs for each unemployed individual. Fewer people voluntarily quit their jobs in January, indicating lower confidence in finding better opportunities. While the current level of job openings remains elevated from a historical perspective, the trend is decelerating.

Inflation



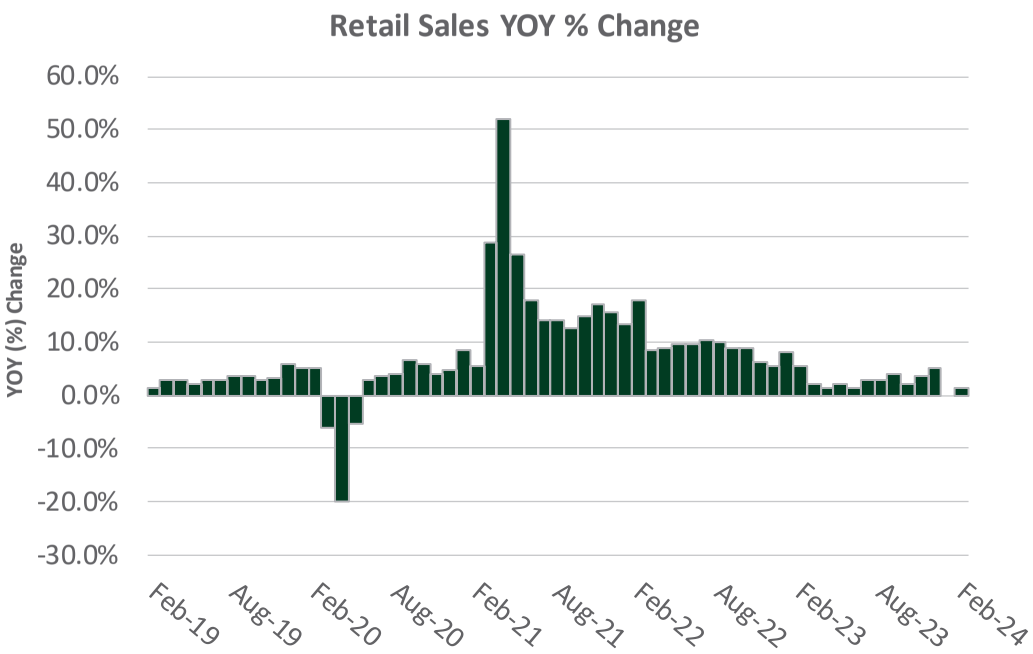
Source: US Department of Labor



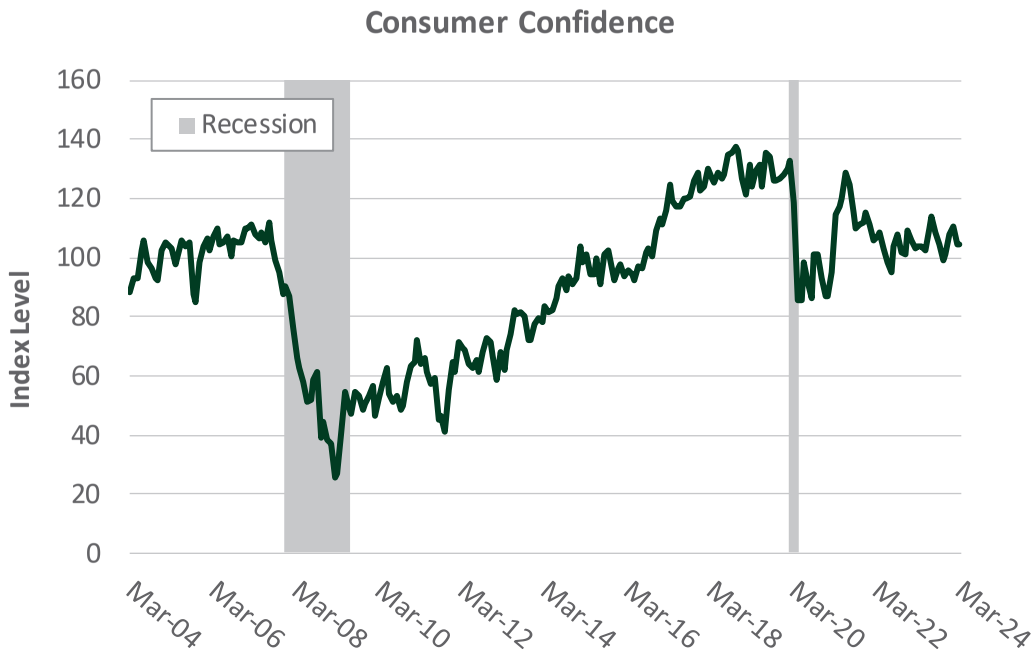
Source: US Department of Commerce

The Consumer Price Index (CPI) came in higher than expected in February, increasing 0.4% month-over-month and 3.2% year-over-year. The Core CPI, which excludes volatile food and energy components, was up 0.4% month-over-month and 3.8% year-over-year in February, falling from 3.9% last month. Shelter costs remain elevated, accounting for about two-thirds of the year-over-year increase. The Personal Consumption Expenditures (PCE) Index headline inflation increased 0.3% month-over-month and rose 2.5% year-over-year in February, in line with expectations. Core PCE, the Federal Reserve's preferred inflation gauge, increased 0.3% month-over-month and rose 2.8% year-over-year. While the trend is moderating, the path to the Fed's 2% inflation target remains uneven.

Consumer



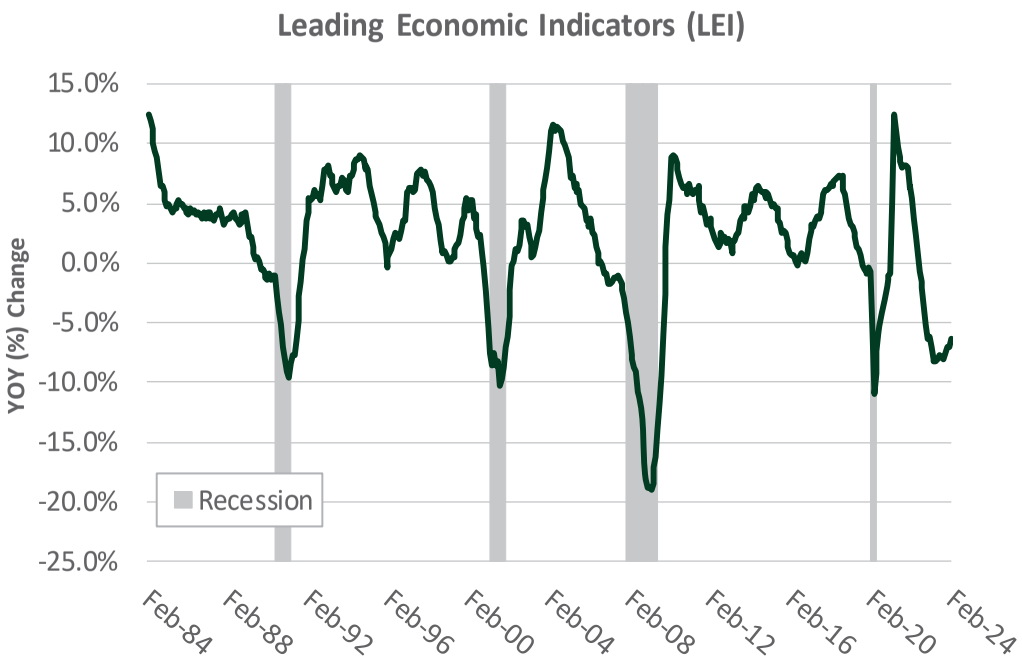
Source: US Department of Commerce



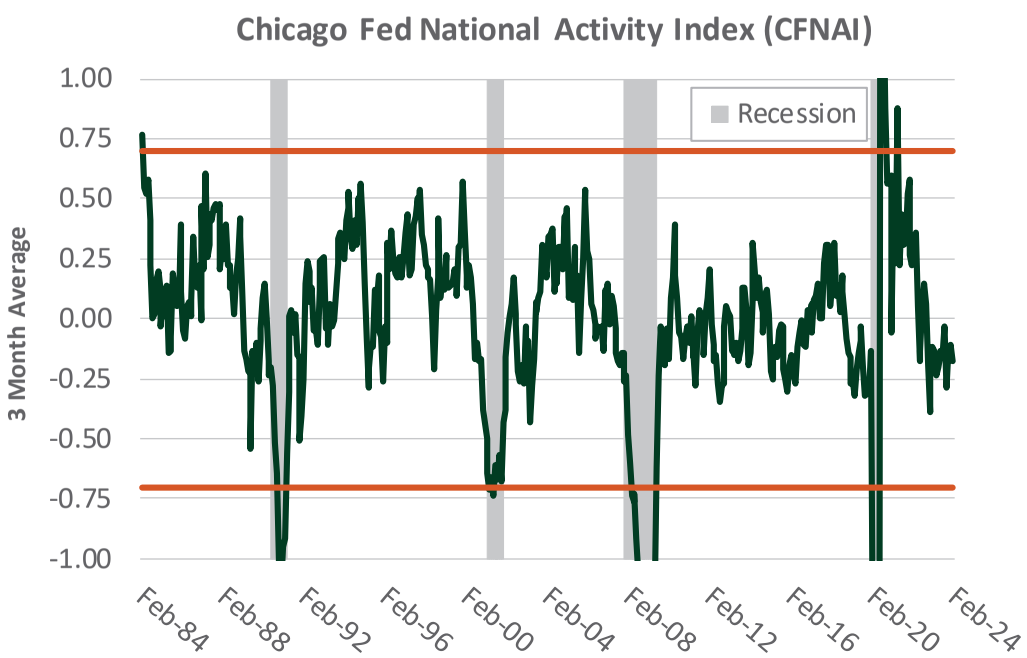
Source: The Conference Board
All time high is 144.70 (1/31/00); All time low is 25.30 (2/28/09)

February Retail Sales fell short of expectations but rebounded 0.6% month-over-month from a downwardly revised 1.1% decline last month. On a year-over-year basis, Retail Sales growth increased just 1.5% for February. Sales got a boost in the month from building materials and garden equipment stores, motor vehicles, and higher prices at the pump. Control-group sales, which are used to calculate gross domestic product, were unchanged in February after falling in the prior month, suggesting weaker economic activity in the first quarter. The Conference Board's Consumer Confidence Index edged down to 104.7 in March after a sizeable downward revision to 104.8 in February. The lower reading was largely due to a deteriorating view of the labor market and future business conditions, along with concerns about the highly polarized political environment. While the consumer has been resilient, dwindling excess savings, rising credit card balances, and the resumption of student loan payments pose potential headwinds to future economic growth.

Leading Indicators of Economic Activity



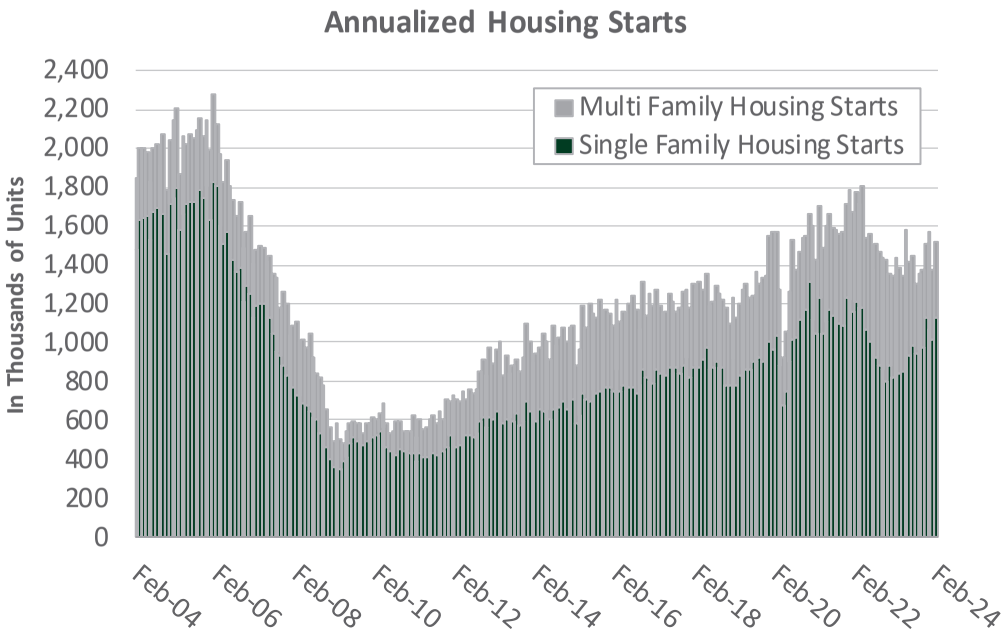
Source: The Conference Board



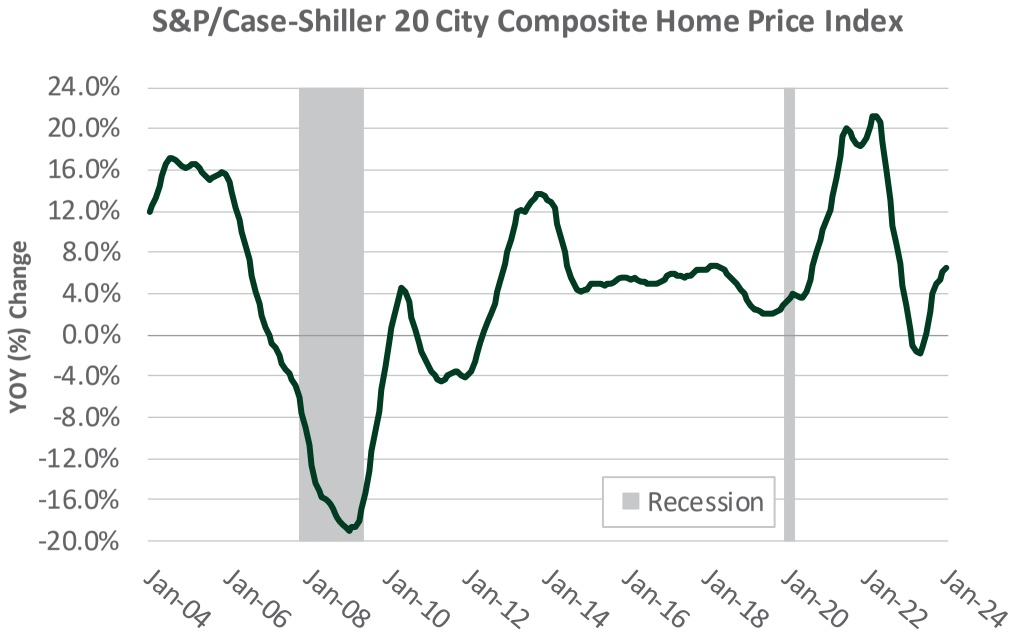
Source: Federal Reserve Bank of Chicago

The Conference Board's Leading Economic Index (LEI) rose to 0.1% month-over-month in February ending its 2-year uninterrupted contraction since February 2022. The index declined 6.3% year-over-year. The Conference Board is no longer calling for recession but expects GDP growth to slow to near zero this year. The Chicago Fed National Activity Index (CFNAI) increased +0.05 in February from a downwardly revised -0.54 in January. On a 3-month moving average basis, the CFNAI decreased to -0.18 in February from -0.11 in January, indicating moderating economic growth.

Housing



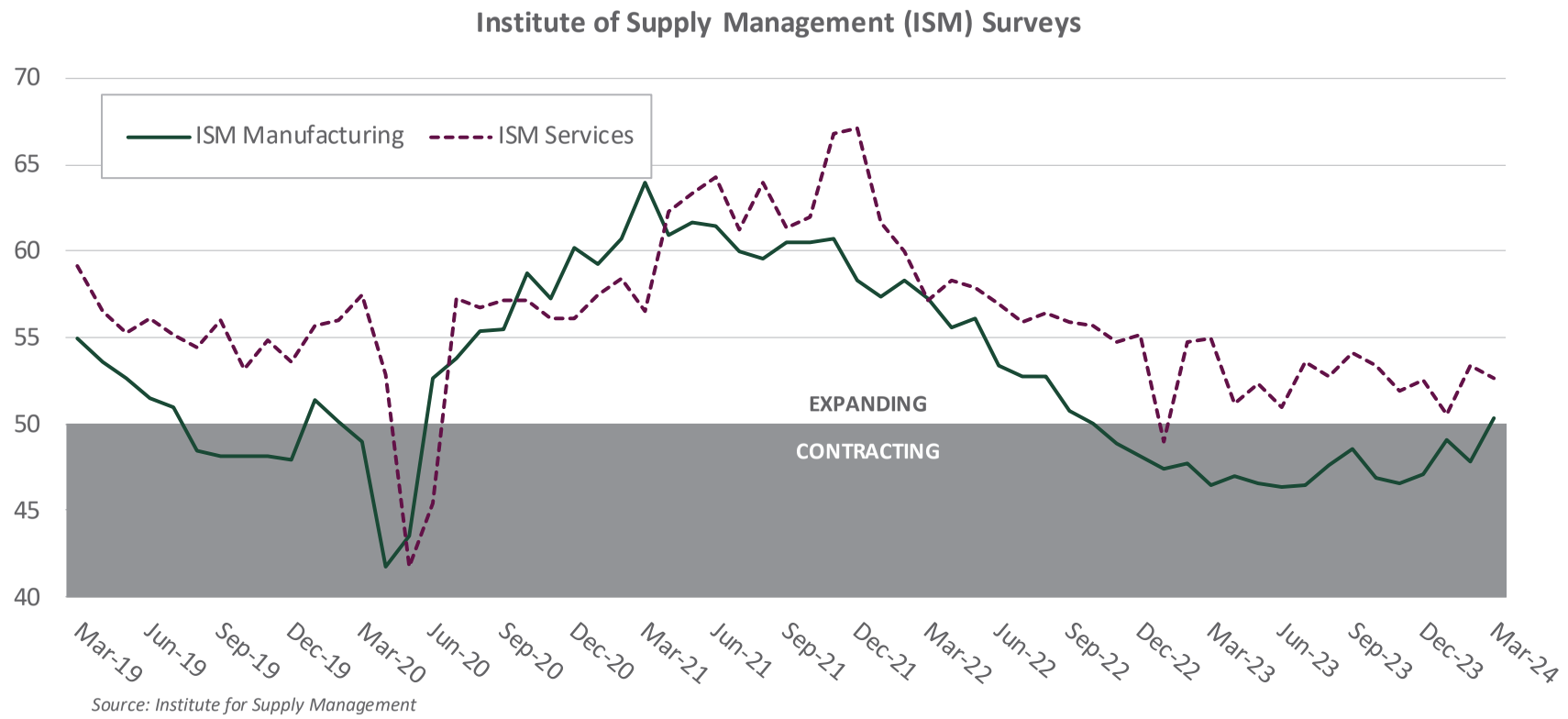
Source: US Department of Commerce



Source: S&P

Housing Starts increased 10.7% month-over-month in February to 1.521 million units, due to milder weather than seen in January and some rising confidence among homebuilders as mortgage rates fell below 7%. Starts for multi-family homes increased 8.6%, while single family homes increased 11.6% for the month. Total starts of new single-family homes are up 35.2% year-over-year. According to Freddie Mac, 30-year fixed mortgage rates averaged 6.79% as of March 31st. According to the Case-Shiller 20-City Home Price Index, housing prices rose 6.59% year-over-year in January, accelerating from a 6.15% year-over-year gain in December. Tight inventories and higher mortgage rates continue to impact affordability.

Survey Based Measures

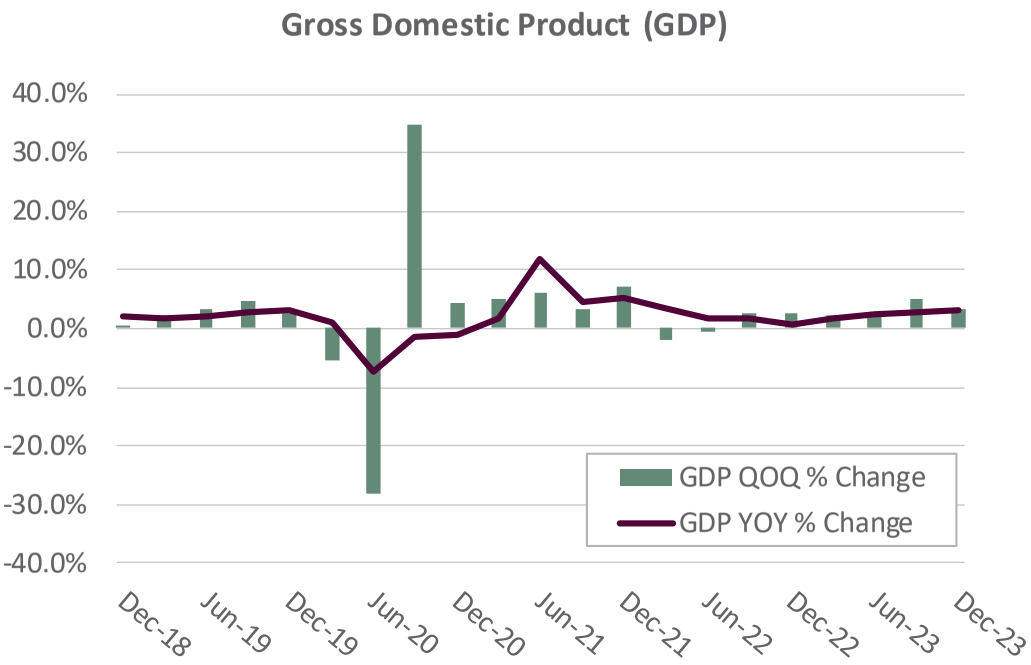


The Institute for Supply Management (ISM) Manufacturing index unexpectedly expanded to 50.3 in March from 47.8 in February, marking the first month of expansion in factory activity above a reading of 50 since 2022. Production and new orders surged, while employment improved and prices paid increased. The ISM Services Index fell to 52.6 in February from 53.4 in January but remained in expansion territory for the 14th consecutive month. Respondents were mostly positive about business conditions but remained concerned about inflation, employment and ongoing geopolitical conflicts.

Gross Domestic Product (GDP)

Components of GDP	3/23	6/23	9/23	12/23
Personal Consumption Expenditures	2.5%	0.6%	2.1%	2.2%
Gross Private Domestic Investment	-1.7%	0.9%	1.7%	0.2%
Net Exports and Imports	0.6%	0.0%	0.0%	0.3%
Federal Government Expenditures	0.3%	0.1%	0.5%	0.2%
State and Local (Consumption and Gross Investment)	0.5%	0.5%	0.5%	0.6%
Total	**2.3%**	**2.1%**	**4.9%**	**3.4%**

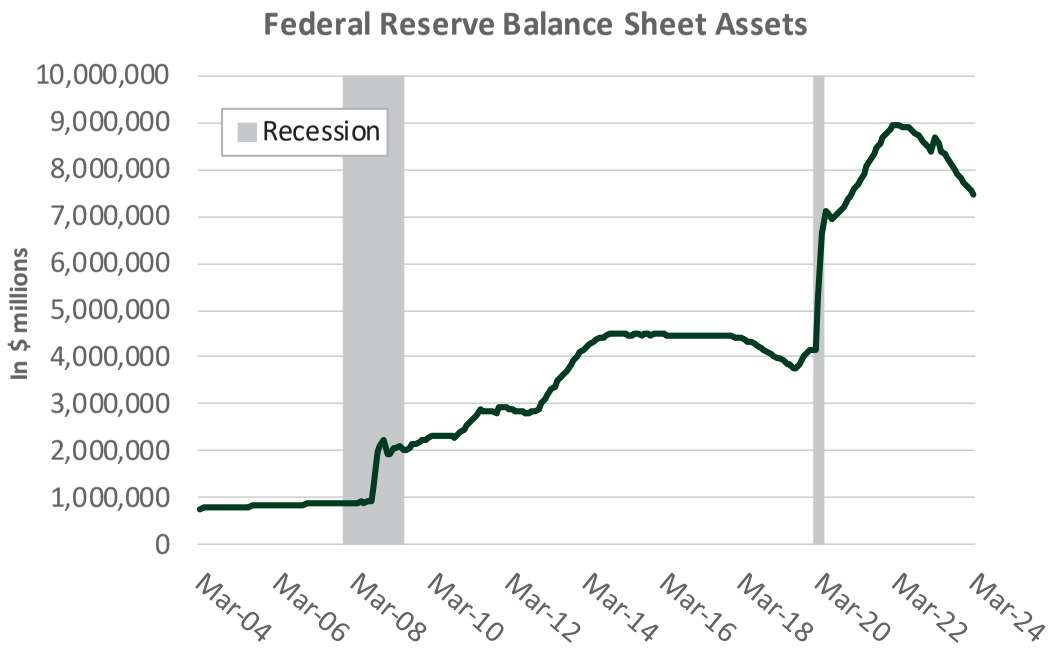
Source: US Department of Commerce



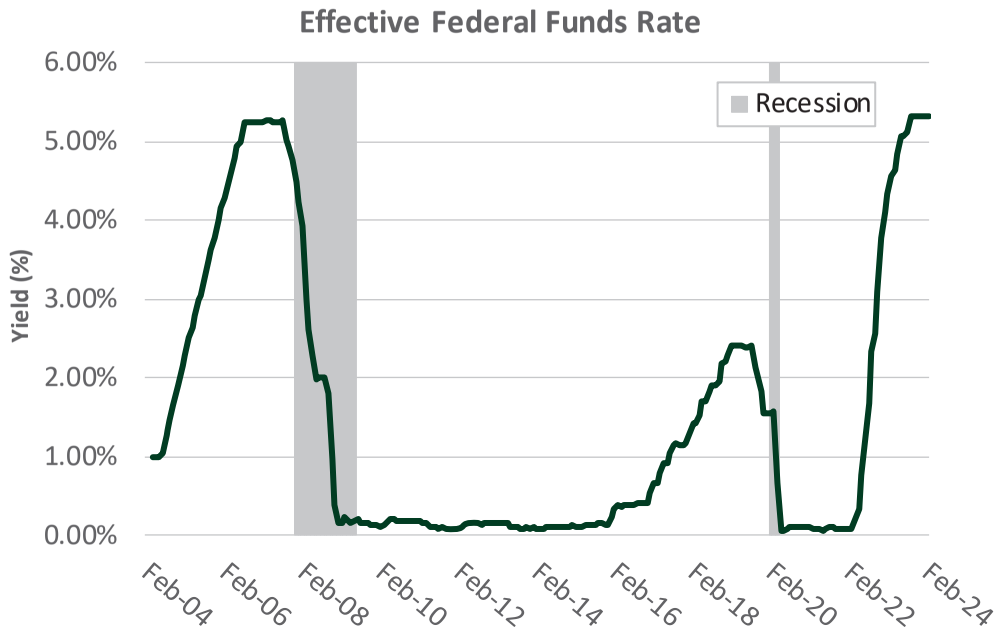
Source: US Department of Commerce

According to the third estimate, fourth quarter GDP increased at an annualized rate of 3.4%, revised up from the second estimate of 3.2%. The upward revision was due mainly to stronger personal consumption expenditures and nonresidential investment. GDP growth for the full year 2023 is estimated at 2.5%. The consensus projection calls for 2.0% growth in the first quarter and 2.2% growth for the full year 2024.

Federal Reserve



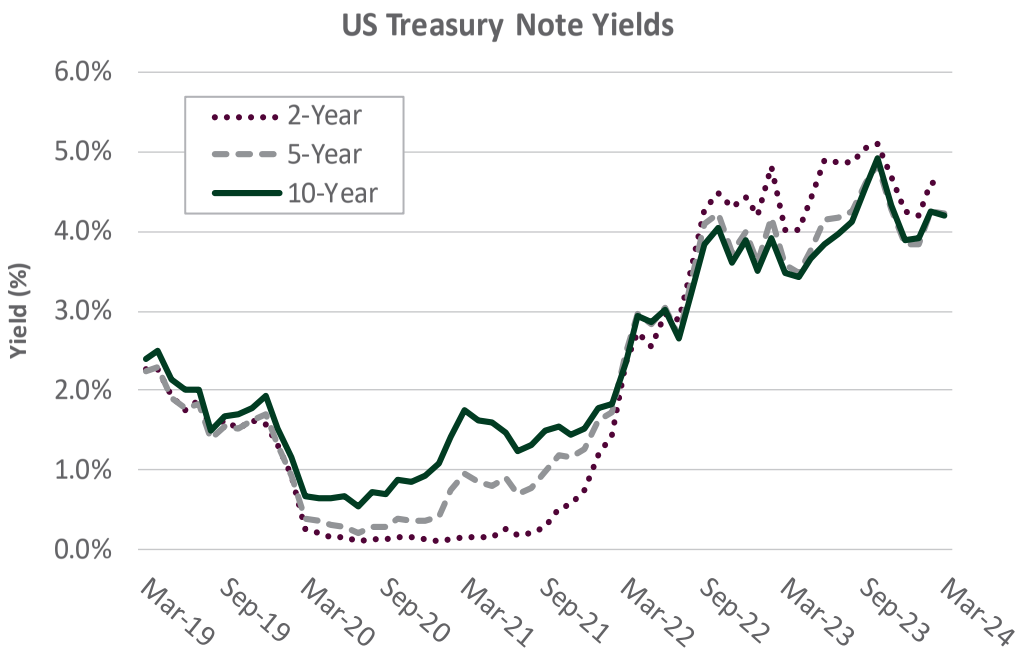
Source: Federal Reserve



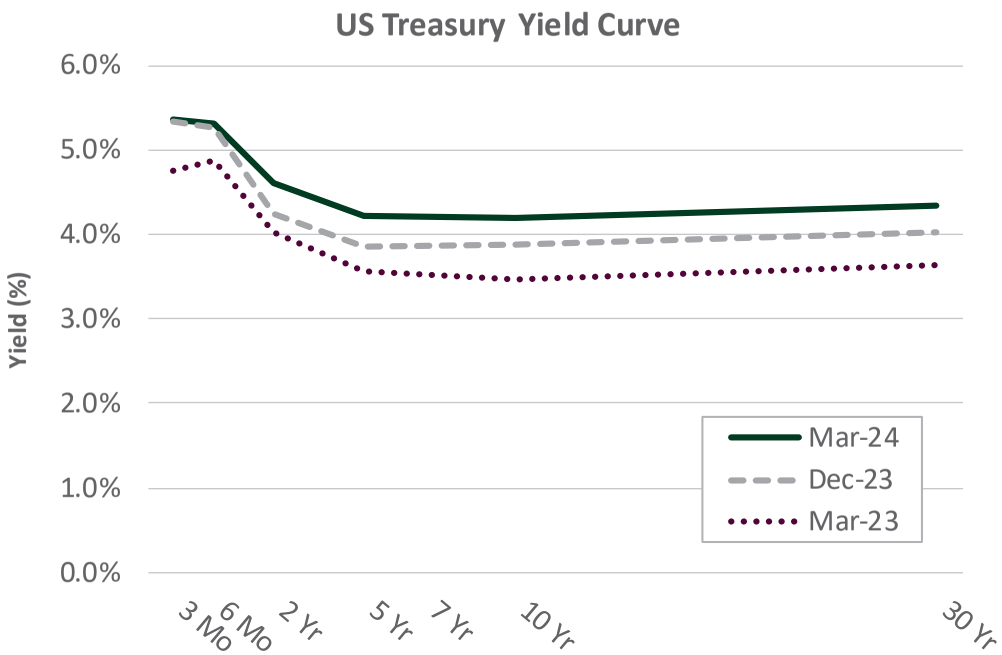
Source: Bloomberg

As expected at the March meeting, the Federal Open Market Committee voted unanimously to leave the federal funds rate unchanged at a target range of 5.25-5.50%. The FOMC Statement and Summary of Economic Projections (SEP) was minimally changed from January. The Fed assesses the progress to achieving its employment and inflation goals are moving into better balance, yet changes to monetary policy remain data dependent. For 2024, the March SEP showed stronger real GDP growth outlook of 2.1% from 1.4% in December as labor market and consumer data have been resilient. Core inflation projections nudged up from 2.4% to 2.6%. The median projection for the Federal Funds rate by the end of the year remained the same at 4.625%, implying three 0.25% cuts in 2024, three cuts in 2025 and three cuts in 2026. We believe the FOMC will loosen monetary policy in mid-2024 as inflation and economic growth continue to moderate. Since the Fed began its Quantitative Tightening campaign in June 2022, securities holdings have declined by over $1.5T to approximately $7.5T.

Bond Yields

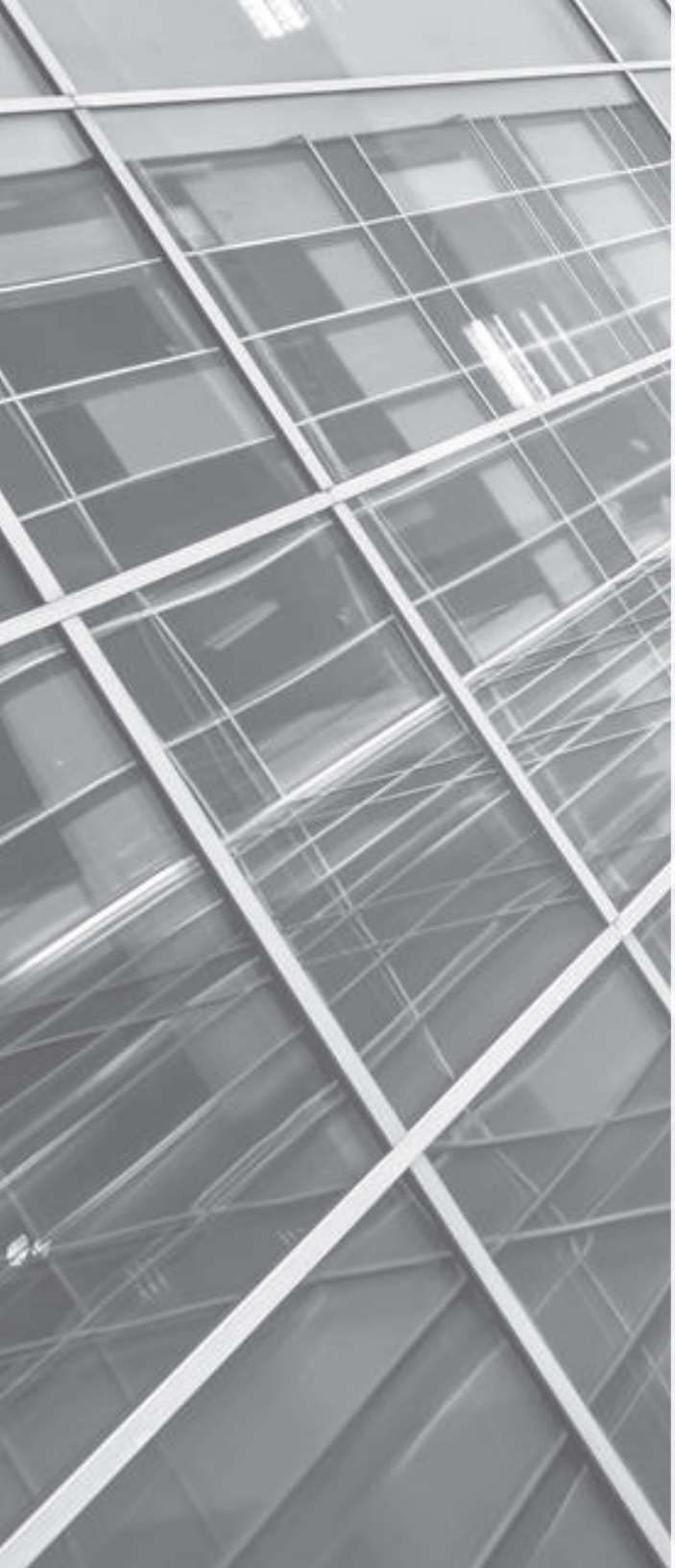


Source: Bloomberg



Source: Bloomberg

At the end of March, the 2-year Treasury yield was 59 basis point higher, and the 10-Year Treasury yield was 73 basis points higher, year-over-year. The inversion between the 2-year Treasury yield and 10-year Treasury yield widened to -42 basis points at March month-end versus -37 basis points at February month-end. The average historical spread (since 2003) is about +130 basis points. The inversion between 3-month and 10-year Treasuries widened to -117 basis points in March from -113 basis points in February.



Section 2 | Account Profile

Objectives

As of March 31, 2024

Investment Objectives

Beaumont-Cherry Valley Water District's investment objectives, in order of priority, are to provide safety to ensure the preservation of capital in the overall portfolio, provide sufficient liquidity for cash needs and a market rate of return consistent with the investment program.

Chandler Asset Management Performance Objective

The performance objective for the portfolio is to earn a total rate of return through a market cycle that is equal to or above the return on the benchmark index.

Strategy

In order to achieve this objective, the portfolio invests in high-quality fixed income securities that comply with the investment policy and all regulations governing the funds.

Compliance

As of March 31, 2024

BCVWD - Consolidated Portfolio

This portfolio is a consolidation of assets managed by Chandler Asset Management and assets managed internally by Client. Chandler relies on Client to provide accurate information for reporting assets and producing this compliance statement.

Category	Standard	Comment
U.S. Treasuries	No limitation; Full faith and credit of the U.S. are pledged for the payment of principal and interest	*Complies*
Federal Agencies	No limitation; Federal agencies or U.S. government-sponsored enterprise obligations, participations, or other instruments, including those issued or fully guaranteed as to principal and interest by federal agencies or U.S. government sponsored enterprises.	*Complies*
Supranational Obligations	"AA" rating category or higher by a NRSRO; 30% max; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by International Bank for Reconstruction & Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB)	*Complies*
Municipal Securities (CA, Other States)	5% max per issuer; Registered treasury notes or bonds of this state or any of the other 49 United States, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of this state or any of the other 49 United States. Bonds, notes, warrants, or other evidence of indebtedness of any local agency, including the District's own bonds, within this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.	*Complies*
Corporate Medium Term Notes	"A" rating category or better by a NRSRO; 30% max; 5% max per issuer; Issuer is a corporation organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S	*Complies*
Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, and Collateralized Mortgage Obligations	"AA" rating category or higher by a NRSRO; 20% max (combined ABS/MBS/CMO); 5% max per issuer that is not a U.S. Government Agency; Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, and Collateralized Mortgage Obligations limited to mortgage-backed pass-through securities issued by a US government agency or consumer receivable pass-through certificates or bonds	*Complies*
Negotiable Certificates of Deposit (NCD)	30% max; 5% max per issuer; Issued by a nationally or state-chartered bank, or a federal or state association, a state or federal credit union, or by a federally-licensed or state-licensed branch of a foreign bank.	*Complies*
Certificate of Deposit Placement Service (CDARS)	50% max (combined with Negotiable Certificates of Deposit)	*Complies*
Collateralized Bank Deposits	Deposits with financial institutions will be collateralized with pledged securities per California Government Code	*Complies*
Banker's Acceptances	"A-1" short-term rating or better by a NRSRO; 40% max; 30% max per commercial bank; 5% max per issuer; 180 days max maturity; Issued by domestic or foreign banks, which are eligible for purchase by the Federal Reserve System.	*Complies*

Compliance

As of March 31, 2024

BCVWD - Consolidated Portfolio

This portfolio is a consolidation of assets managed by Chandler Asset Management and assets managed internally by Client. Chandler relies on Client to provide accurate information for reporting assets and producing this compliance statement.

Category	Standard	Comment
Commercial Paper	"Prime" quality of the highest rating by a NRSRO; The entity that issues the commercial paper shall meet all conditions: (i) Organized and operating in the U.S. as a general corporation; (ii) Has total assets >$500 million; (iii) Has debt other than commercial paper, if any, that is "A" rating category or higher by a NRSRO; 25% max; 5% max per issuer; 10% max of the outstanding paper of an issuing corporation; 270 days max maturity	*Complies*
Money Market Mutual Funds	20% max; Registered with SEC under Investment Company Act of 1940 and issued by diversified management companies and meet either of the following criteria: (i) Highest rating by two NRSROs; or (ii) Retained an investment adviser registered or exempt from SEC registration with > 5 years experience managing money market mutual funds with AUM >$500 million	*Complies*
Local Agency Investment Fund (LAIF)	Maximum amount permitted by LAIF; Not used by investment adviser	*Complies*
Local Government Investment Pool (LGIP)	No limitation; However, the amount invested may not exceed the current maximum allowed by the pool; "AAm", or its equivalent, by a NRSRO; Shares of beneficial interest issued by a joint powers authority organized pursuant to Government Code Section; must meet the requirements of California Government Code Section 53601(p); the pool must seek to maintain a stable Net Asset Value ("NAV")	*Complies*
Repurchase Agreements	10% max; 102% Collateralized; 1 year max maturity; Not used by investment adviser	*Complies*
Max Per Issuer	5% max per issuer, except U.S. Treasuries, Federal Agency securities, LGIPs, and LAIF	*Complies*
Maximum Maturity	5 years maximum maturity	*Complies*

Portfolio Characteristics

As of March 31, 2024

Beaumont Cherry Valley Water District

	03/31/24		12/31/23
	Benchmark*	Portfolio	Portfolio
Average Maturity (yrs)	1.85	2.03	2.02
Average Modified Duration	1.76	1.76	1.72
Average Purchase Yield	n/a	3.85%	3.71%
Average Market Yield	4.72%	5.10%	4.68%
Average Quality**	AA+	AA	AA/Aa2
Total Market Value		38,528,987	38,306,306

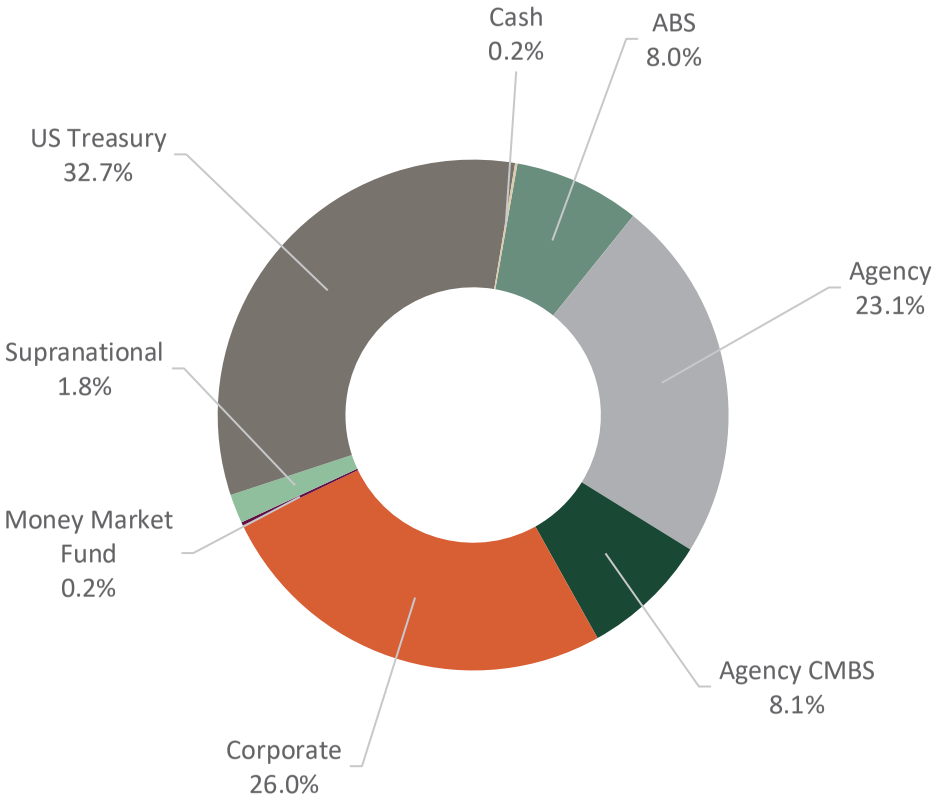
**ICE BofA 1-3 Yr US Treasury Index*
***Benchmark is a blended rating of S&P, Moody's, and Fitch. Portfolio is S&P and Moody's respectively.*

Sector Distribution

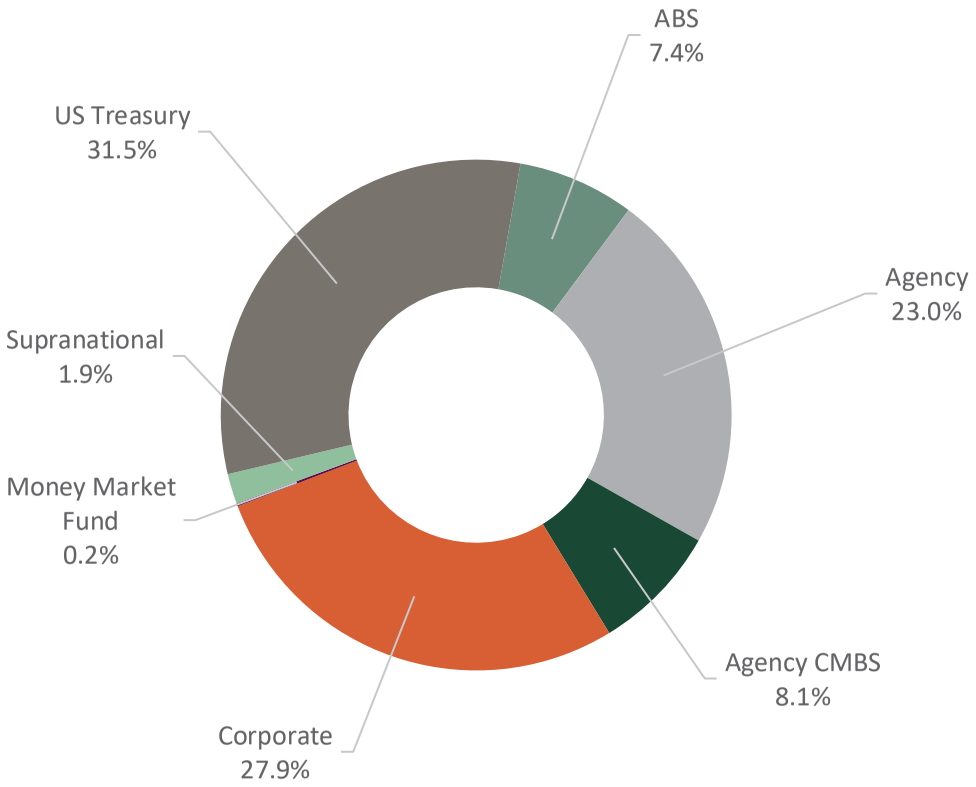
As of March 31, 2024

Beaumont Cherry Valley Water District

March 31, 2024



December 31, 2023



Issuers

As of March 31, 2024

Beaumont Cherry Valley Water District – [redacted]

Issue Name	Investment Type	% Portfolio
Government of United States	US Treasury	33.09%
Federal Farm Credit Bank	Agency	15.24%
Federal Home Loan Mortgage Corp	Agency CMBS	8.14%
Federal Home Loan Bank	Agency	6.85%
American Express ABS	ABS	1.59%
John Deere ABS	ABS	1.25%
Paccar Financial	Corporate	1.24%
Federal National Mortgage Association	Agency	1.23%
Cisco Systems	Corporate	1.20%
Apple Inc	Corporate	1.19%
Florida Power and Light	Corporate	1.19%
Charles Schwab Corp/The	Corporate	1.18%
Amazon.com Inc	Corporate	1.17%
Northern Trust Corp	Corporate	1.17%
Home Depot	Corporate	1.17%
State Street Bank	Corporate	1.16%
Chubb Corporation	Corporate	1.16%
Bank of Montreal Chicago	Corporate	1.10%
Honda ABS	ABS	1.09%
JP Morgan ABS	ABS	1.08%
Realty Income Corp	Corporate	1.06%
Qualcomm Inc	Corporate	1.06%
Morgan Stanley	Corporate	1.05%
Royal Bank of Canada	Corporate	1.05%
Bank of New York	Corporate	1.04%
JP Morgan Chase & Co	Corporate	1.04%
Truist Financial Corporation	Corporate	1.04%
Duke Energy Field Services	Corporate	1.03%
Caterpillar Inc	Corporate	0.98%
Salesforce.com Inc	Corporate	0.97%
Inter-American Dev Bank	Supranational	0.96%
Toyota ABS	ABS	0.92%
International Finance Corp	Supranational	0.91%
Toyota Motor Corp	Corporate	0.85%
Verizon Master Trust	ABS	0.78%
National Rural Utilities	Corporate	0.70%
Hyundai Auto Receivables	ABS	0.59%
Pepsico Inc	Corporate	0.40%

Issuers

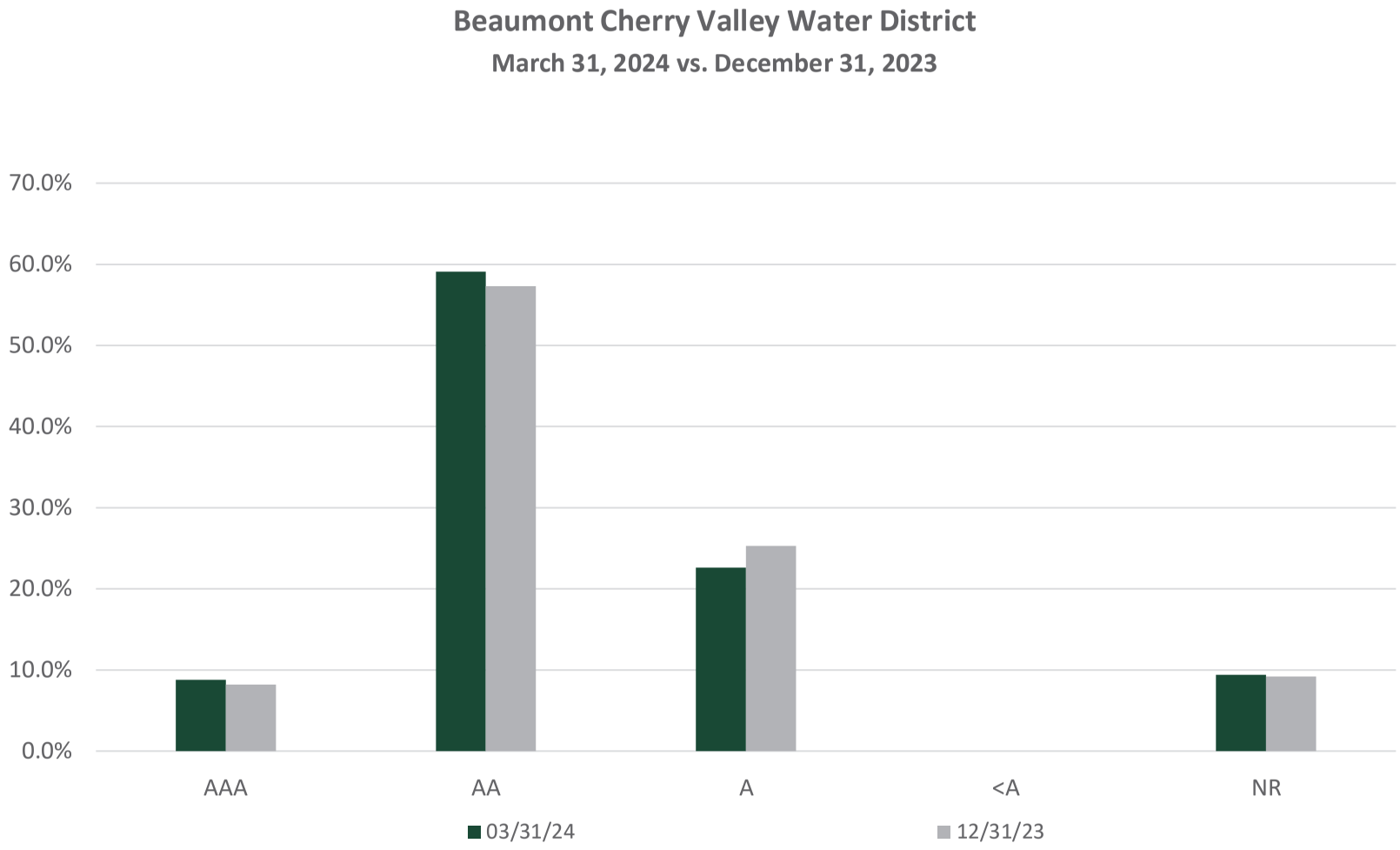
As of March 31, 2024

Beaumont Cherry Valley Water District – [redacted]

Issue Name	Investment Type	% Portfolio
PNC Financial Services Group	Corporate	0.39%
Mercedes-Benz	ABS	0.33%
United Health Group Inc	Corporate	0.30%
Merck & Company	Corporate	0.29%
Wal-Mart Stores	Corporate	0.26%
GM Financial Securitized Term Auto Trust	ABS	0.24%
GM Financial Automobile Leasing Trust	ABS	0.21%
BMW Vehicle Lease Trust	ABS	0.13%
First American Treasury MMF Class Y	Money Market Fund	-1.10%
TOTAL		**100.00%**

Quality Distribution

As of March 31, 2024

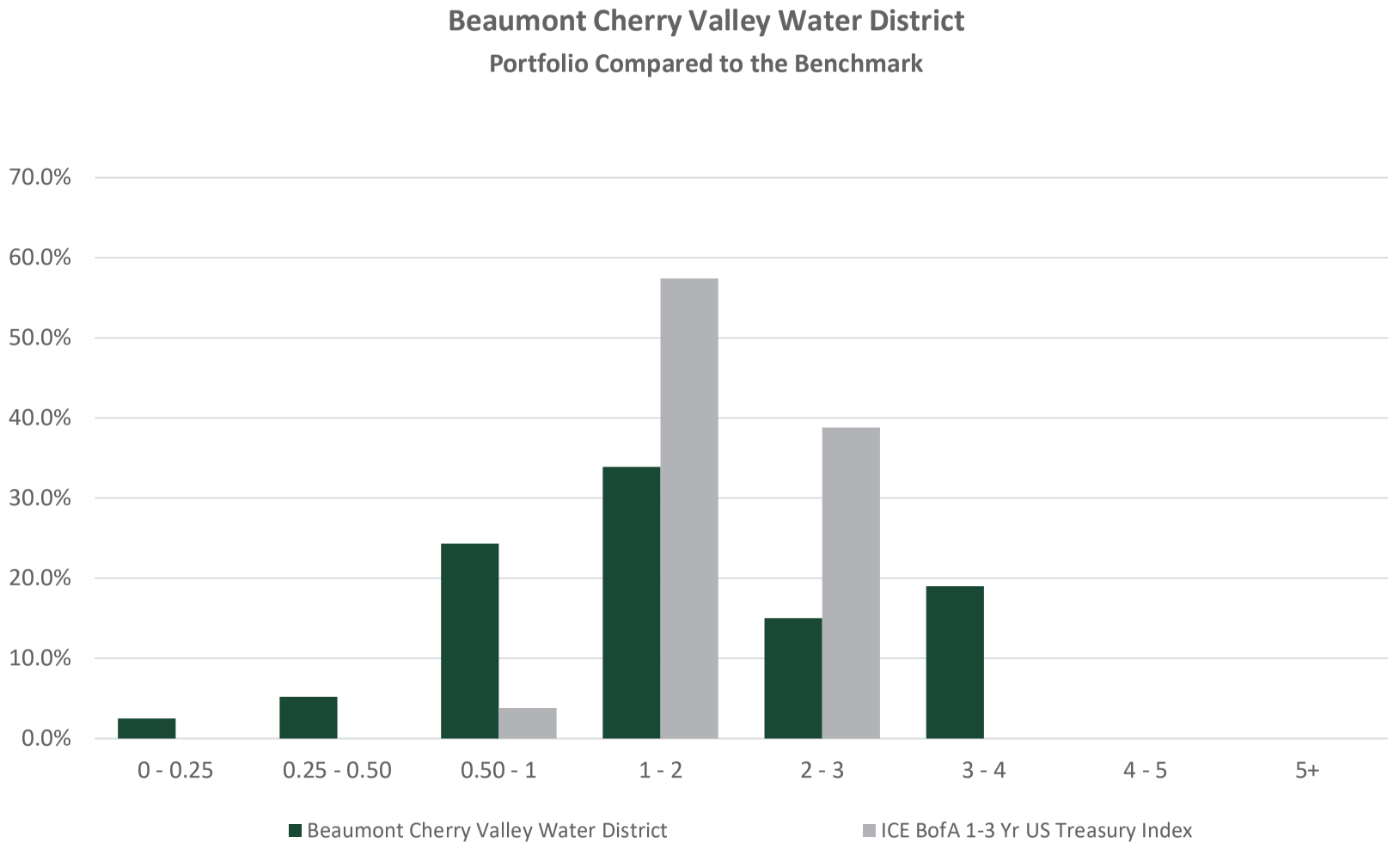


	AAA	AA	A	<A	NR
03/31/24	8.8%	59.1%	22.6%	0.0%	9.4%
12/31/23	8.2%	57.3%	25.3%	0.0%	9.2%

Source: S&P Ratings

Duration Distribution

As of March 31, 2024

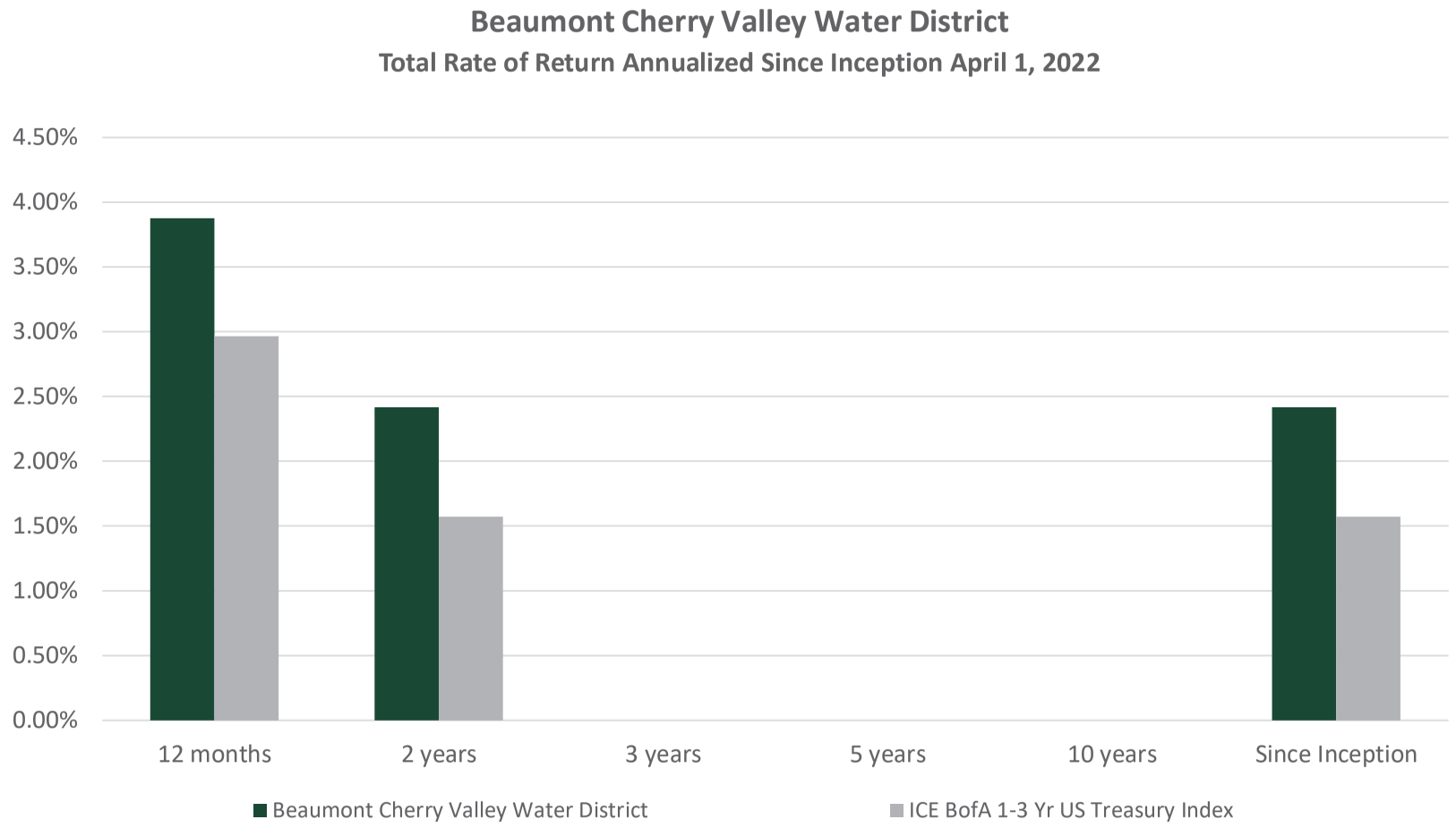


	0 - 0.25	0.25 - 0.50	0.50 - 1	1 - 2	2 - 3	3 - 4	4 - 5	5+
Portfolio	2.5%	5.2%	24.3%	33.9%	15.0%	19.0%	0.0%	0.0%
Benchmark*	0.0%	0.0%	3.8%	57.4%	38.8%	0.0%	0.0%	0.0%

**ICE BofA 1-3 Yr US Treasury Index*

Investment Performance

As of March 31, 2024



			Annualized				
TOTAL RATE OF RETURN	**3 months**	**12 months**	**2 years**	**3 years**	**5 years**	**10 years**	**Since Inception**
Beaumont Cherry Valley Water District	0.60%	3.92%	2.44%	N/A	N/A	N/A	2.44%
ICE BofA 1-3 Yr US Treasury Index	0.30%	2.97%	1.57%	N/A	N/A	N/A	1.57%

Total rate of return: A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains and losses in the portfolio.

Portfolio Characteristics

As of March 31, 2024

BCVWD - Reporting Portfolio

	03/31/24 Portfolio	12/31/23 Portfolio
Average Maturity (yrs)	0.00	0.00
Modified Duration	0.00	0.00
Average Purchase Yield	4.23%	3.95%
Average Market Yield	4.23%	3.95%
Average Quality*	AAA	NR/NR
Total Market Value	43,973,222	43,507,172

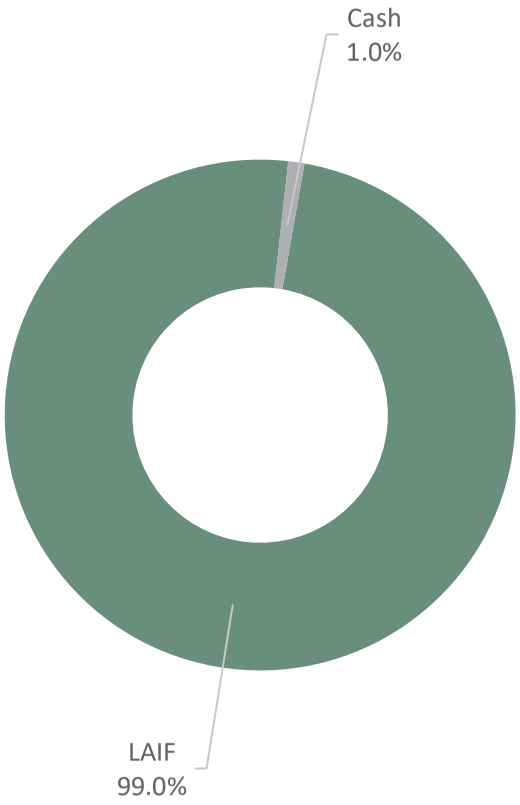
**Portfolio is S&P and Moody's, respectively.*

Sector Distribution

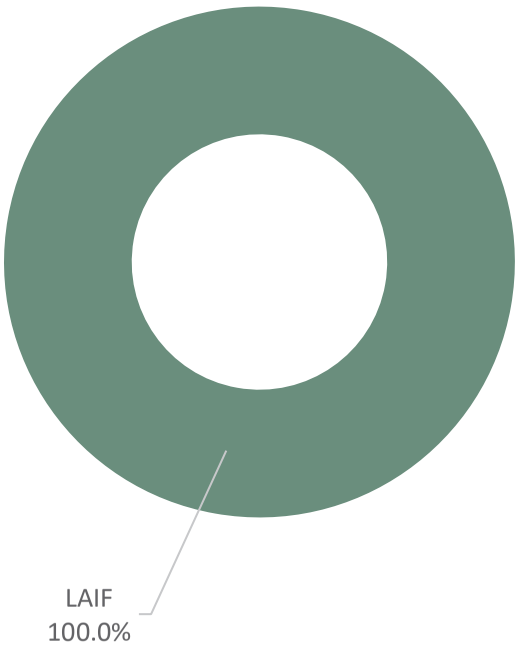
As of March 31, 2024

BCVWD - Reporting Portfolio

March 31, 2024



December 31, 2023



Section 3 | Consolidated Information

Portfolio Characteristics

As of March 31, 2024

BCVWD - Consolidated Portfolio

	03/31/24 Portfolio	12/31/23 Portfolio
Average Maturity (yrs)	0.95	0.95
Modified Duration	0.82	0.81
Average Purchase Yield	4.02%	3.84%
Average Market Yield	4.60%	4.29%
Average Quality*	AA	AA/Aa2
Total Market Value	82,502,210	81,813,477

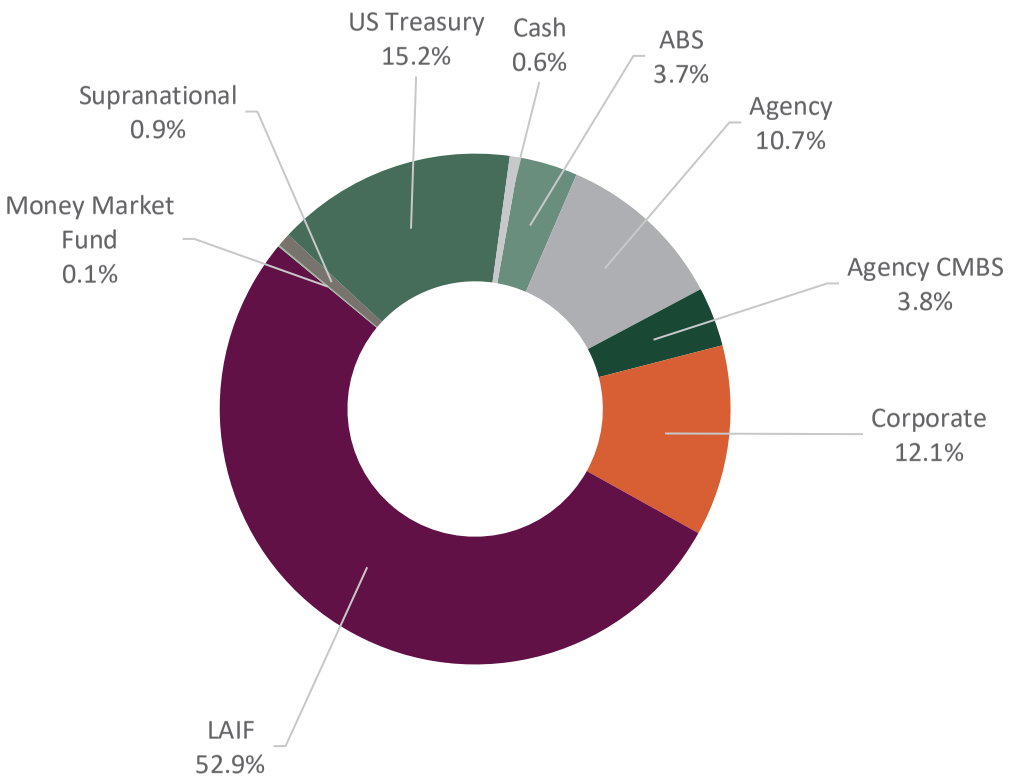
** Portfolio is S&P and Moody's respectively.*

Sector Distribution

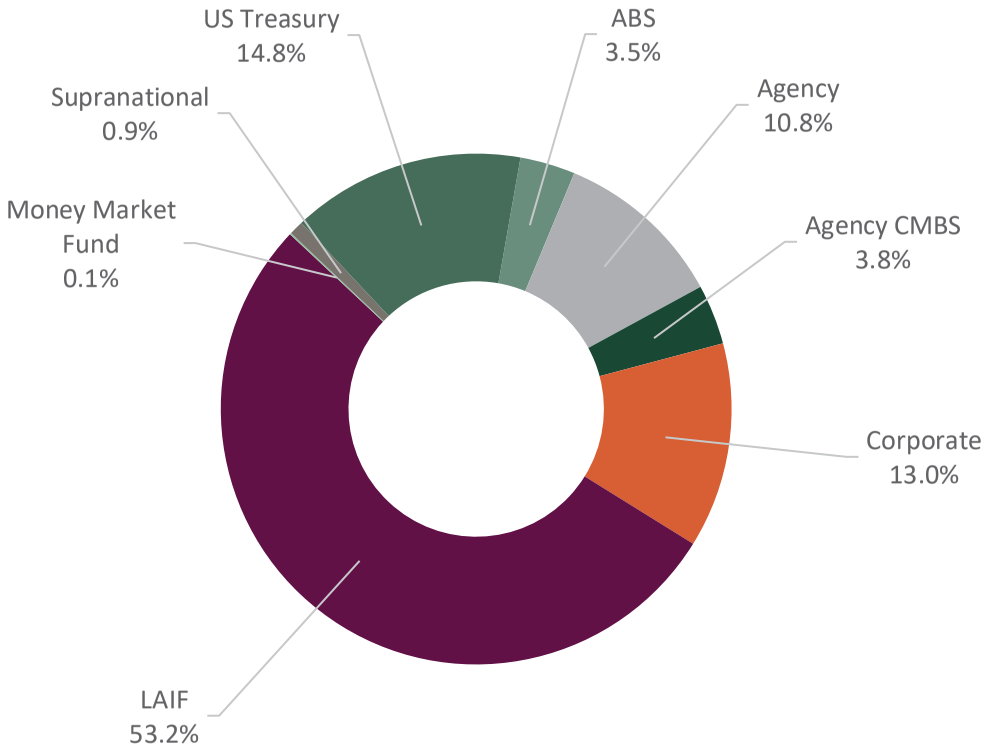
As of March 31, 2024

BCVWD - Consolidated Portfolio

March 31, 2024



December 31, 2023



Section 4 | Portfolio Holdings

HOLDINGS REPORT

CHANDLER ASSET MANAGEMENT

BCVWD - Cons Portfolio | [redacted] | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
ABS									
02582JJR2	AMXCA 2021-1 A 0.9 11/15/2024	386,000.00	-- 3.20%	364,484.53 376,177.35	97.08 5.69%	374,723.01 154.40	0.46% (1,454.34)	Aaa/NA AAA	0.63 1.15
43813GAC5	HAROT 2021-1 A3 0.27 04/21/2025	17,095.45	-- 2.53%	16,706.29 16,981.18	99.43 5.97%	16,997.69 1.28	0.02% 16.50	Aaa/NA AAA	1.06 0.15
02582JJT8	AMXCA 2022-2 A 05/17/2027	235,000.00	05/17/2022 3.42%	234,948.02 234,971.79	97.93 5.33%	230,145.09 354.07	0.28% (4,826.70)	NA/AAA AAA	1.12 1.60
36266FAC3	GMALT 2022-2 A3 3.42 06/20/2025	60,197.22	05/03/2022 3.45%	60,190.94 60,195.02	99.65 6.29%	59,987.87 62.91	0.07% (207.16)	NA/AAA AAA	1.22 0.17
44933LAC7	HART 2021-A A3 0.38 09/15/2025	43,363.56	04/25/2022 3.03%	42,130.41 42,920.30	99.18 4.94%	43,008.21 7.32	0.05% 87.90	NA/AAA AAA	1.46 0.24
05593AAC3	BMWLT 2023-1 A3 5.16 11/25/2025	50,000.00	02/07/2023 5.43%	49,998.81 49,999.29	99.76 5.63%	49,882.44 43.00	0.06% (116.85)	Aaa/AAA NA	1.65 0.64
44934KAC8	HART 2021-B A3 0.38 01/15/2026	12,700.37	05/19/2022 3.60%	12,214.18 12,489.42	98.47 0.38%	12,505.76 2.14	0.02% 16.34	NA/AAA AAA	1.79 0.46
47789QAC4	JDOT 2021-B A3 0.52 03/16/2026	52,858.56	05/02/2022 3.81%	50,091.75 51,561.98	97.64 5.45%	51,613.63 12.22	0.06% 51.65	Aaa/NA AAA	1.96 0.53
89238JAC9	TAOT 2021-D A3 0.71 04/15/2026	22,913.59	12/14/2022 5.27%	21,579.05 22,102.89	97.44 4.51%	22,327.00 7.23	0.03% 224.11	NA/AAA AAA	2.04 0.72
43815PAC3	HAROT 2022-2 A3 3.73 07/20/2026	50,000.00	08/15/2022 3.87%	49,997.02 49,998.45	98.60 5.23%	49,300.65 67.35	0.06% (697.80)	NA/AAA AAA	2.30 1.02
89238FAD5	TAOT 2022-B A3 2.93 09/15/2026	181,214.38	-- 3.31%	179,930.36 180,539.57	98.34 4.95%	178,198.12 235.98	0.22% (2,341.45)	Aaa/AAA NA	2.46 0.95
362585AC5	GMCAR 2022-2 A3 3.1 02/16/2027	36,409.04	04/05/2022 3.16%	36,401.44 36,405.48	98.21 4.82%	35,756.56 47.03	0.04% (648.92)	Aaa/AAA NA	2.88 1.12
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	115,000.00	07/12/2022 3.77%	114,989.02 114,993.97	98.54 5.32%	113,316.19 191.16	0.14% (1,677.78)	Aaa/NA AAA	2.88 1.04
89231CAD9	TAOT 2022-C A3 3.76 04/15/2027	140,000.00	08/08/2022 3.80%	139,976.61 139,985.30	98.31 5.04%	137,632.98 233.96	0.17% (2,352.33)	NA/AAA AAA	3.04 1.43
36265WAD5	GMCAR 2022-3 A3 3.64 04/16/2027	55,000.00	07/06/2022 3.93%	54,999.62 54,999.80	98.40 4.92%	54,119.15 83.42	0.07% (880.65)	Aaa/NA AAA	3.04 1.32
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	50,000.00	02/16/2023 5.09%	49,990.71 49,993.17	99.74 5.30%	49,870.62 70.00	0.06% (122.55)	Aaa/NA AAA	3.06 1.74
92348KAA1	VZMT 2021-1 A 0.5 05/20/2027	300,000.00	10/21/2022 5.37%	279,093.75 286,249.28	99.28 1.95%	297,838.98 45.83	0.36% 11,589.70	Aaa/AAA AAA	3.14 0.81

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	210,000.00	10/12/2022 3.29%	209,983.70 209,989.40	99.65 5.44%	209,259.37 475.07	0.25% (730.03)	Aaa/NA AAA	3.21 1.33
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	125,000.00	01/18/2023 4.56%	124,985.00 124,988.69	99.05 5.11%	123,809.36 250.56	0.15% (1,179.33)	NA/AAA AAA	3.63 1.84
437918AC9	HAROT 2024-1 A3 5.21 08/15/2028	290,000.00	02/13/2024 5.27%	289,987.39 289,987.70	100.42 5.32%	291,204.11 671.51	0.35% 1,216.41	Aaa/AAA NA	4.38 2.71
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	410,000.00	09/07/2023 5.17%	409,886.35 409,898.73	100.51 5.00%	412,089.73 940.27	0.50% 2,191.00	NR/AAA AAA	4.46 2.26
47800RAD5	JDOT 2024 A3 4.96 11/15/2028	95,000.00	03/11/2024 5.12%	94,994.68 94,994.72	99.98 5.45%	94,985.02 157.07	0.12% (9.70)	Aaa/NA AAA	4.63 2.28
448973AD9	HART 2024-A A3 4.99 02/15/2029	155,000.00	03/11/2024 5.05%	154,965.82 154,966.05	99.99 5.05%	154,990.47 236.33	0.19% 24.42	NA/AAA AAA	4.88 2.23
Total ABS		**3,092,752.17**	**4.27%**	**3,042,525.45** **3,065,389.53**	**99.07** **4.94%**	**3,063,562.00** **4,350.09**	**3.72%** **(1,827.53)**	**Aaa/AAA** **AAA**	**2.93** **1.52**
AGENCY									
3133EN4N7	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.25 12/20/2024	625,000.00	12/15/2022 4.40%	623,181.25 624,345.65	99.37 5.29%	621,042.91 7,452.26	0.76% (3,302.74)	Aaa/AA+ AA+	0.72 0.70
3130AQMR1	FEDERAL HOME LOAN BANKS 1.25 01/27/2025	150,000.00	04/18/2022 2.73%	144,043.95 148,231.98	96.96 5.54%	145,440.23 333.33	0.18% (2,791.75)	Aaa/AA+ AA+	0.83 0.80
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	500,000.00	06/22/2022 3.24%	456,750.00 480,931.19	93.93 5.17%	469,665.00 187.50	0.57% (11,266.19)	Aaa/AA+ AA+	1.40 1.37
3133EPW68	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 01/22/2026	600,000.00	01/24/2024 4.40%	596,940.00 597,221.62	98.97 4.74%	593,795.45 4,743.75	0.72% (3,426.17)	Aaa/AA+ AA+	1.81 1.71
3133EPBJ3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 02/23/2026	725,000.00	02/21/2023 4.50%	722,426.25 723,372.62	99.42 4.61%	720,771.64 3,348.09	0.88% (2,600.98)	Aaa/AA+ AA+	1.90 1.80
3130ALEM2	FEDERAL HOME LOAN BANKS 0.79 02/25/2026	400,000.00	05/12/2022 2.93%	369,200.00 384,533.24	92.51 4.96%	370,038.63 316.00	0.45% (14,494.60)	Aaa/AA+ AA+	1.91 1.85
3133EPCF0	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/02/2026	750,000.00	03/23/2023 3.97%	760,837.50 757,063.55	99.65 4.68%	747,362.50 2,718.75	0.91% (9,701.05)	Aaa/AA+ AA+	1.92 1.82
3130AXU63	FEDERAL HOME LOAN BANKS 4.625 11/17/2026	475,000.00	12/18/2023 4.23%	480,111.00 479,611.43	100.26 4.42%	476,221.54 8,177.26	0.58% (3,389.89)	Aaa/AA+ AA+	2.63 2.42
3133EPK79	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 12/07/2026	475,000.00	12/18/2023 4.22%	476,961.75 476,773.54	99.71 4.47%	473,626.53 6,580.73	0.58% (3,147.01)	Aaa/AA+ AA+	2.69 2.48
3130A9YY1	FEDERAL HOME LOAN BANKS 2.125 12/11/2026	900,000.00	11/28/2023 4.60%	837,477.00 844,474.16	93.96 4.60%	845,676.66 5,843.75	1.03% 1,202.50	Aaa/AA+ AA+	2.70 2.56

HOLDINGS REPORT

CHANDLER ASSET MANAGEMENT

BCVWD - Cons Portfolio | [redacted] | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
3133EP6K6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/26/2027	750,000.00	03/25/2024 4.45%	751,087.50 751,081.54	100.00 4.46%	750,000.00 468.75	0.91% (1,081.54)	Aaa/AA+ AA+	2.99 2.77
3133EPBM6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 08/23/2027	750,000.00	02/21/2023 4.26%	745,935.00 746,932.68	98.94 4.45%	742,048.72 3,265.62	0.90% (4,883.97)	Aaa/AA+ AA+	3.40 3.12
3133EPGW9	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.875 04/25/2028	800,000.00	04/24/2023 3.76%	804,016.00 803,264.24	98.21 4.43%	785,701.66 13,433.33	0.96% (17,562.57)	Aaa/AA+ AA+	4.07 3.66
3133EPUN3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/28/2028	325,000.00	08/28/2023 4.47%	325,289.25 325,255.03	100.78 4.41%	327,535.51 1,340.62	0.40% 2,280.48	Aaa/AA+ AA+	4.41 3.95
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	750,000.00	09/12/2023 4.49%	746,200.50 746,617.80	100.42 4.36%	753,120.04 2,096.35	0.92% 6,502.24	Aaa/AA+ AA+	4.44 3.99
Total Agency		**8,975,000.00**	**4.17%**	**8,840,456.95 8,889,710.27**	**98.36 4.64%**	**8,822,047.01 60,306.10**	**10.73% (67,663.26)**	**Aaa/AA+ AA+**	**2.65 2.45**
AGENCY CMBS									
3137BEVH4	FHMS K-040 A2 3.241 09/25/2024	150,000.00	04/21/2022 2.90%	150,726.56 150,130.85	98.96 6.27%	148,446.00 405.12	0.18% (1,684.85)	Aaa/AA+ AAA	0.49 0.36
3137BFE98	FHMS K-041 A2 3.171 10/25/2024	147,372.04	04/21/2022 2.93%	147,844.09 147,469.21	98.68 2.76%	145,420.22 389.43	0.18% (2,049.00)	Aaa/AA+ AAA	0.57 0.49
3137BFXT3	FHMS K-042 A2 2.67 12/25/2024	450,000.00	06/22/2022 3.47%	441,070.31 447,546.35	98.18 5.85%	441,813.06 1,001.25	0.54% (5,733.29)	Aaa/AA+ AA+	0.74 0.59
3137BHCY1	FHMS K-044 A2 2.811 01/25/2025	362,720.73	06/16/2022 3.71%	354,389.48 360,241.19	97.99 5.73%	355,436.03 849.67	0.43% (4,805.16)	Aaa/AA+ AAA	0.82 0.72
3137F4WZ1	FHMS K-731 A2 3.6 02/25/2025	344,191.36	05/03/2022 3.03%	348,117.28 345,390.29	98.54 5.52%	339,158.11 1,032.57	0.41% (6,232.18)	Aaa/AA+ AAA	0.91 0.69
3137BM7C4	FHMS K-051 A2 3.308 09/25/2025	400,000.00	05/18/2022 3.07%	402,031.25 400,879.02	97.51 5.23%	390,029.92 1,102.67	0.47% (10,849.10)	Aaa/AA+ AAA	1.49 1.29
3137BNGT5	FHMS K-054 A2 2.745 01/25/2026	350,000.00	12/15/2022 4.28%	334,742.19 341,186.83	96.31 5.14%	337,086.33 800.62	0.41% (4,100.50)	Aaa/AA+ AAA	1.82 1.61
3137FQXJ7	FHMS K-737 A2 2.525 10/25/2026	250,000.00	12/12/2023 4.77%	235,546.88 237,075.71	94.74 5.00%	236,845.58 526.04	0.29% (230.14)	Aaa/AA+ AAA	2.57 2.30
3137FBBX3	FHMS K-068 A2 3.244 08/25/2027	600,000.00	10/27/2023 5.24%	559,078.13 563,648.24	95.60 4.80%	573,576.60 1,622.00	0.70% 9,928.36	Aaa/AA+ AA+	3.40 3.08
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	130,000.00	07/10/2023 4.67%	123,083.59 124,197.50	95.63 4.80%	124,315.45 362.92	0.15% 117.95	Aaa/AA+ AAA	3.82 3.42
Total Agency CMBS		**3,184,284.13**	**3.91%**	**3,096,629.76 3,117,765.19**	**97.12 5.22%**	**3,092,127.29 8,092.30**	**3.76% (25,637.90)**	**Aaa/AA+ AAA**	**1.72 1.51**

HOLDINGS REPORT

CHANDLER ASSET MANAGEMENT

BCVWD - Cons Portfolio | [redacted] | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
CASH									
CCYUSD	Payable	(415,000.00)	-- 0.00%	(415,000.00) (415,000.00)	1.00 0.00%	(415,000.00) 0.00	(0.50%) 0.00	Aaa/AAA AAA	0.00 0.00
CCYUSD	Receivable	446,790.98	-- 0.00%	446,790.98 446,790.98	1.00 0.00%	446,790.98 0.00	0.54% 0.00	Aaa/AAA AAA	0.00 0.00
CCYUSD	Receivable	471,987.26	-- 0.00%	471,987.26 471,987.26	1.00 0.00%	471,987.26 0.00	0.57% 0.00	Aaa/AAA AAA	0.00 0.00
Total Cash		**503,778.24**	**0.00%**	**503,778.24** **503,778.24**	**1.00** **0.00%**	**503,778.24** **0.00**	**0.61%** **0.00**	**Aaa/AAA** **AAA**	**0.00** **0.00**
CORPORATE									
747525AT0	QUALCOMM INC 2.9 05/20/2024	400,000.00	-- 2.73%	401,320.00 400,000.00	99.63 6.95%	398,538.60 4,221.11	0.48% (1,461.40)	A2/A NA	0.14 0.14
06367TQW3	BANK OF MONTREAL 0.625 07/09/2024	425,000.00	04/27/2022 3.18%	401,846.00 422,141.84	98.64 6.77%	419,229.07 605.03	0.51% (2,912.76)	A2/A- AA-	0.27 0.27
79466LAG9	SALESFORCE INC 0.625 07/15/2024	375,000.00	-- 2.96%	356,177.25 372,550.39	98.61 6.93%	369,795.94 494.79	0.45% (2,754.45)	A1/A+ NA	0.29 0.29
05531FBH5	TRUIST FINANCIAL CORP 2.5 08/01/2024	400,000.00	-- 3.07%	395,039.00 399,266.95	98.94 6.58%	395,746.35 1,666.67	0.48% (3,520.61)	A3/A- A-	0.34 0.33
693475AY1	PNC FINANCIAL SERVICES GROUP INC 2.2 11/01/2024	150,000.00	04/11/2022 2.98%	147,117.00 149,338.73	97.99 6.14%	146,991.25 1,375.00	0.18% (2,347.48)	A3/A- A	0.59 0.57
89236TJT3	TOYOTA MOTOR CREDIT CORP 1.45 01/13/2025	150,000.00	04/18/2022 2.99%	143,931.00 148,256.45	97.05 5.70%	145,578.29 471.25	0.18% (2,678.17)	A1/A+ A+	0.79 0.76
00440EAS6	CHUBB INA HOLDINGS INC 3.15 03/15/2025	450,000.00	-- 3.67%	443,992.50 447,893.29	97.92 5.44%	440,632.69 630.00	0.54% (7,260.60)	A3/A A	0.96 0.93
69371RR73	PACCAR FINANCIAL CORP 2.85 04/07/2025	120,000.00	03/31/2022 2.86%	119,968.80 119,989.44	97.71 5.28%	117,254.35 1,653.00	0.14% (2,735.09)	A1/A+ NA	1.02 0.98
023135CE4	AMAZON.COM INC 3.0 04/13/2025	450,000.00	-- 3.21%	447,451.25 449,043.67	97.92 5.24%	440,630.48 6,300.00	0.54% (8,413.19)	A1/AA AA-	1.04 0.99
78016EZ59	ROYAL BANK OF CANADA 3.375 04/14/2025	400,000.00	-- 3.64%	397,033.20 398,957.06	98.04 5.44%	392,156.45 6,262.50	0.48% (6,800.61)	A1/A AA-	1.04 0.99
06406RBC0	BANK OF NEW YORK MELLON CORP 3.35 04/25/2025	400,000.00	-- 3.27%	400,918.40 400,309.02	97.99 5.54%	391,940.96 5,806.67	0.48% (8,368.05)	A1/A AA-	1.07 1.02
808513AX3	CHARLES SCHWAB CORP 3.85 05/21/2025	450,000.00	06/22/2022 3.80%	450,561.98 450,198.74	98.33 5.60%	442,484.30 6,256.25	0.54% (7,714.44)	A2/A- A	1.14 1.09

HOLDINGS REPORT

CHANDLER ASSET MANAGEMENT

BCVWD - Cons Portfolio | [redacted] | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
46647PCH7	JPMORGAN CHASE & CO 0.824 06/01/2025	400,000.00	-- 3.87%	378,688.50 398,034.76	99.13 6.36%	396,538.21 1,098.67	0.48% (1,496.55)	A1/A- AA-	1.17 0.17
63743HFE7	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 3.45 06/15/2025	60,000.00	04/27/2022 3.46%	59,983.80 59,993.73	97.87 5.46%	58,723.14 609.50	0.07% (1,270.60)	A2/A- A	1.21 1.15
26442UAA2	DUKE ENERGY PROGRESS LLC 3.25 08/15/2025	400,000.00	-- 3.26%	399,859.00 399,930.10	97.51 5.17%	390,034.97 1,661.11	0.47% (9,895.13)	Aa3/A WR	1.38 1.32
89236TKF1	TOYOTA MOTOR CREDIT CORP 3.65 08/18/2025	180,000.00	08/15/2022 3.68%	179,838.00 179,925.50	98.12 5.12%	176,608.10 784.75	0.21% (3,317.40)	A1/A+ A+	1.38 1.33
931142EW9	WALMART INC 3.9 09/09/2025	100,000.00	09/06/2022 3.92%	99,930.00 99,966.40	98.56 4.97%	98,563.83 238.33	0.12% (1,402.58)	Aa2/AA AA	1.44 1.38
437076CR1	HOME DEPOT INC 4.0 09/15/2025	450,000.00	09/14/2022 4.11%	448,560.00 449,298.46	98.62 5.04%	443,805.38 800.00	0.54% (5,493.08)	A2/A A	1.46 1.40
63743HFF4	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.45 10/30/2025	145,000.00	10/20/2022 5.50%	144,805.70 144,897.61	100.34 5.22%	145,487.14 3,314.66	0.18% 589.53	A2/A- A	1.58 1.47
637432NG6	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 3.25 11/01/2025	60,000.00	04/14/2022 3.31%	59,880.00 59,946.22	97.05 5.34%	58,232.94 812.50	0.07% (1,713.29)	A1/A- A+	1.59 1.50
756109BE3	REALTY INCOME CORP 4.625 11/01/2025	400,000.00	09/20/2022 4.64%	399,764.00 399,879.71	99.03 5.31%	396,122.28 7,708.33	0.48% (3,757.43)	A3/A- NA	1.59 1.48
14913R3B1	CATERPILLAR FINANCIAL SERVICES CORP 4.8 01/06/2026	370,000.00	01/20/2023 4.35%	374,554.70 372,725.21	99.82 4.96%	369,319.08 4,193.33	0.45% (3,406.14)	A2/A A+	1.77 1.66
61747YET8	MORGAN STANLEY 4.679 07/17/2026	400,000.00	09/20/2022 5.13%	395,440.00 397,848.73	98.92 6.15%	395,690.09 3,847.18	0.48% (2,158.64)	A1/A- A+	2.30 1.23
69371RS56	PACCAR FINANCIAL CORP 5.05 08/10/2026	350,000.00	12/18/2023 4.56%	354,242.00 353,788.76	100.36 4.87%	351,247.27 2,503.96	0.43% (2,541.49)	A1/A+ NA	2.36 2.19
713448FW3	PEPSICO INC 5.125 11/10/2026	150,000.00	11/08/2023 5.13%	149,959.50 149,964.78	100.79 4.84%	151,189.52 3,010.94	0.18% 1,224.74	A1/A+ NA	2.61 2.30
17275RBQ4	CISCO SYSTEMS INC 4.8 02/26/2027	455,000.00	-- 4.82%	454,803.50 454,809.71	100.16 4.80%	455,731.88 2,123.33	0.55% 922.17	A1/AA- NA	2.91 2.67
857477CL5	STATE STREET CORP 4.993 03/18/2027	440,000.00	03/13/2024 4.99%	440,000.00 440,000.00	100.19 4.99%	440,852.31 793.33	0.54% 852.31	NA/A AA-	2.96 2.72
89115A2W1	TORONTO-DOMINION BANK 4.98 04/05/2027	415,000.00	03/26/2024 4.98%	415,000.00 415,000.00	99.85 4.98%	414,383.43 0.00	0.50% (616.57)	A1/A NA	3.01 2.75

HOLDINGS REPORT

CHANDLER ASSET MANAGEMENT

BCVWD - Cons Portfolio | [redacted] | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	450,000.00	-- 3.99%	450,269.40 450,172.37	97.42 4.92%	438,407.28 7,050.00	0.53% (11,765.09)	A2/A+ A+	3.11 2.84
91324PEG3	UNITEDHEALTH GROUP INC 3.7 05/15/2027	115,000.00	05/17/2022 3.69%	115,055.80 115,035.62	96.96 4.74%	111,504.64 1,607.44	0.14% (3,530.98)	A2/A+ A	3.12 2.87
341081GN1	FLORIDA POWER & LIGHT CO 4.4 05/15/2028	450,000.00	05/23/2023 4.59%	446,175.00 446,831.80	98.92 4.77%	445,139.42 7,480.00	0.54% (1,692.37)	Aa2/A+ AA-	4.12 3.67
58933YBH7	MERCK & CO INC 4.05 05/17/2028	110,000.00	05/08/2023 4.07%	109,910.90 109,926.51	98.30 4.59%	108,131.39 1,658.25	0.13% (1,795.11)	A1/A+ NA	4.13 3.70
Total Corporate		**10,070,000.00**	**3.94%**	**9,982,076.18 10,055,921.60**	**98.78 5.50%**	**9,946,691.04 87,037.89**	**12.09% (109,230.57)**	**A2/A A+**	**1.67 1.48**
LAIF									
90LAIF$00	State Pool	43,526,431.95	-- 4.21%	43,526,431.95 43,526,431.95	1.00 4.21%	43,526,431.95 0.00	52.92% 0.00	NA/NA NA	0.00 0.00
Total LAIF		**43,526,431.95**	**4.21%**	**43,526,431.95 43,526,431.95**	**1.00 4.21%**	**43,526,431.95 0.00**	**52.92% 0.00**	**NA/NA NA**	**0.00 0.00**
MONEY MARKET FUND									
31846V203	FIRST AMER:GVT OBLG Y	75,092.70	-- 4.94%	75,092.70 75,092.70	1.00 4.94%	75,092.70 0.00	0.09% 0.00	Aaa/ AAAm AAA	0.00 0.00
Total Money Market Fund		**75,092.70**	**4.94%**	**75,092.70 75,092.70**	**1.00 4.94%**	**75,092.70 0.00**	**0.09% 0.00**	**Aaa/ AAAm AAA**	**0.00 0.00**
SUPRANATIONAL									
4581X0EE4	INTER-AMERICAN DEVELOPMENT BANK 3.25 07/01/2024	365,000.00	06/22/2022 3.26%	364,963.50 364,995.46	99.48 6.23%	363,092.05 2,965.62	0.44% (1,903.40)	Aaa/AAA NA	0.25 0.25
45950KDD9	INTERNATIONAL FINANCE CORP 4.5 07/13/2028	340,000.00	07/06/2023 4.53%	339,622.60 339,676.93	100.54 4.42%	341,831.41 3,315.00	0.42% 2,154.49	Aaa/AAA NA	4.28 3.83
Total Supranational		**705,000.00**	**3.87%**	**704,586.10 704,672.38**	**99.99 5.35%**	**704,923.47 6,280.62**	**0.86% 251.08**	**Aaa/AAA NA**	**2.21 1.99**
US TREASURY									

HOLDINGS REPORT

CHANDLER ASSET MANAGEMENT

BCVWD - Cons Portfolio | [redacted] | As of March 31, 2024

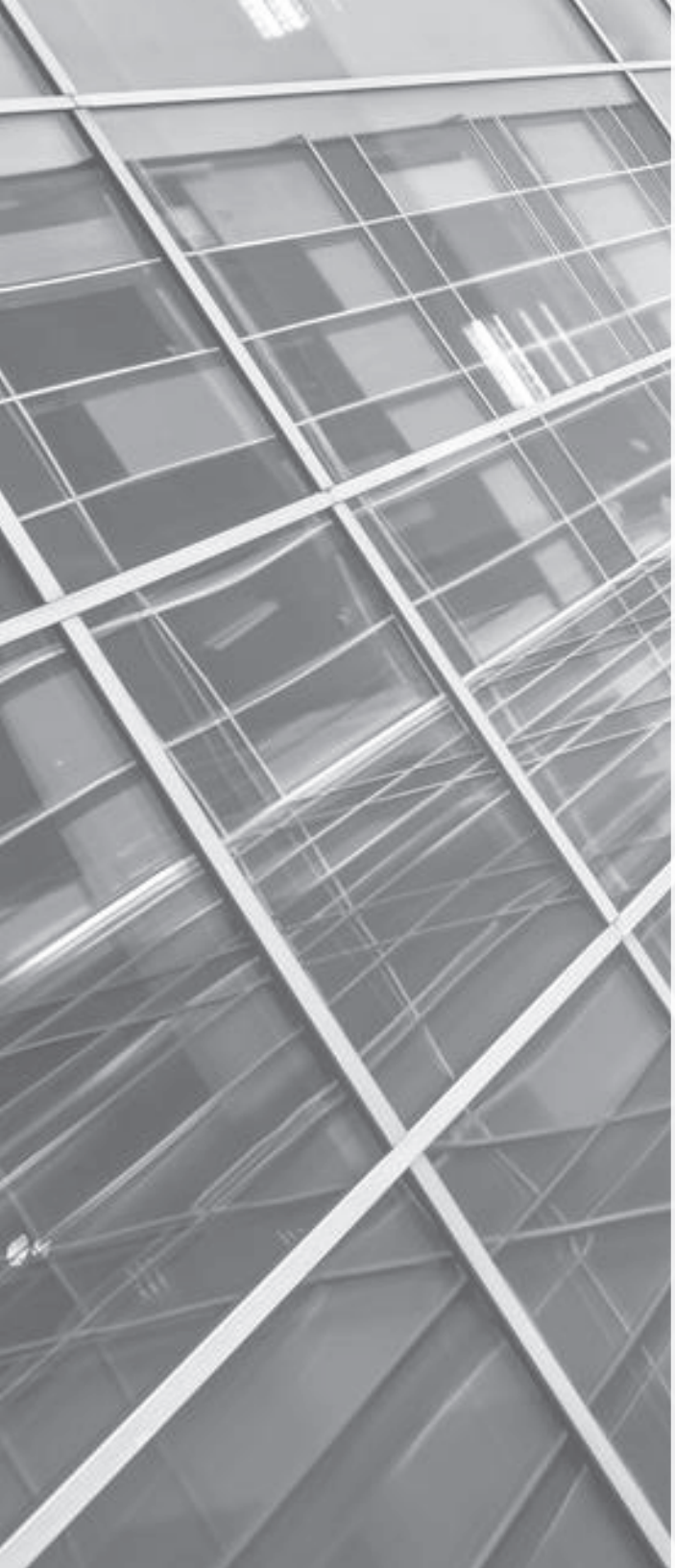
Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
91282CCX7	UNITED STATES TREASURY 0.375 09/15/2024	500,000.00	-- 2.81%	472,218.03 494,604.59	97.83 6.27%	489,130.86 86.62	0.59% (5,473.73)	Aaa/AA+ AA+	0.46 0.45
91282CDB4	UNITED STATES TREASURY 0.625 10/15/2024	750,000.00	-- 2.87%	711,455.08 741,236.09	97.58 6.00%	731,821.29 2,164.45	0.89% (9,414.80)	Aaa/AA+ AA+	0.54 0.53
91282CDH1	UNITED STATES TREASURY 0.75 11/15/2024	750,000.00	-- 2.91%	710,820.32 740,251.60	97.29 5.81%	729,646.00 2,132.55	0.89% (10,605.60)	Aaa/AA+ AA+	0.63 0.61
91282CDN8	UNITED STATES TREASURY 1.0 12/15/2024	750,000.00	-- 3.12%	711,869.14 739,210.46	97.12 5.65%	728,415.52 2,213.11	0.89% (10,794.94)	Aaa/AA+ AA+	0.71 0.69
91282CDS7	UNITED STATES TREASURY 1.125 01/15/2025	775,000.00	-- 3.00%	737,794.93 763,955.44	96.94 5.51%	751,250.49 1,844.35	0.91% (12,704.95)	Aaa/AA+ AA+	0.79 0.77
91282CDZ1	UNITED STATES TREASURY 1.5 02/15/2025	750,000.00	-- 2.87%	723,125.00 741,332.68	96.91 5.46%	726,848.14 1,421.70	0.88% (14,484.53)	Aaa/AA+ AA+	0.88 0.85
91282CED9	UNITED STATES TREASURY 1.75 03/15/2025	750,000.00	-- 2.92%	726,035.16 741,952.56	96.94 5.35%	727,017.70 606.32	0.88% (14,934.86)	Aaa/AA+ AA+	0.96 0.93
91282CEH0	UNITED STATES TREASURY 2.625 04/15/2025	500,000.00	06/28/2022 3.23%	491,933.59 497,005.71	97.59 5.17%	487,969.30 6,060.45	0.59% (9,036.41)	Aaa/AA+ AA+	1.04 1.00
912828XB1	UNITED STATES TREASURY 2.125 05/15/2025	750,000.00	-- 3.08%	729,971.68 742,319.78	96.91 5.15%	726,826.17 6,042.24	0.88% (15,493.61)	Aaa/AA+ AA+	1.12 1.09
91282CEU1	UNITED STATES TREASURY 2.875 06/15/2025	670,000.00	06/28/2022 3.22%	663,457.03 667,339.27	97.58 5.04%	653,773.44 5,684.02	0.79% (13,565.83)	Aaa/AA+ AA+	1.21 1.16
91282CAB7	UNITED STATES TREASURY 0.25 07/31/2025	800,000.00	-- 3.05%	732,058.59 771,502.74	94.08 5.17%	752,625.00 335.16	0.92% (18,877.74)	Aaa/AA+ AA+	1.33 1.31
91282CFP1	UNITED STATES TREASURY 4.25 10/15/2025	600,000.00	10/18/2022 4.45%	596,554.69 598,226.86	99.18 4.81%	595,054.69 11,774.59	0.72% (3,172.18)	Aaa/AA+ AA+	1.54 1.45
91282CFW6	UNITED STATES TREASURY 4.5 11/15/2025	750,000.00	11/09/2022 4.55%	748,945.31 749,429.35	99.55 4.78%	746,630.86 12,795.33	0.91% (2,798.49)	Aaa/AA+ AA+	1.63 1.53
91282CBT7	UNITED STATES TREASURY 0.75 03/31/2026	750,000.00	-- 2.95%	690,097.65 718,824.36	92.66 4.79%	694,921.88 15.37	0.84% (23,902.49)	Aaa/AA+ AA+	2.00 1.94
91282CFU0	UNITED STATES TREASURY 4.125 10/31/2027	1,000,000.00	09/15/2023 4.56%	983,867.19 985,969.60	99.21 4.40%	992,070.31 17,338.60	1.21% 6,100.71	Aaa/AA+ AA+	3.59 3.24
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	800,000.00	06/15/2023 3.96%	788,312.50 790,249.29	97.48 4.37%	779,875.00 79.24	0.95% (10,374.29)	Aaa/AA+ AA+	4.00 3.61
91282CHA2	UNITED STATES TREASURY 3.5 04/30/2028	475,000.00	-- 3.77%	469,363.29 470,198.15	97.00 4.37%	460,768.55 6,987.98	0.56% (9,429.59)	Aaa/AA+ AA+	4.08 3.70
91282CHK0	UNITED STATES TREASURY 4.0 06/30/2028	750,000.00	02/22/2024 4.37%	739,189.45 739,447.98	98.89 4.34%	741,679.69 7,582.42	0.90% 2,231.71	Aaa/AA+ AA+	4.25 3.83

HOLDINGS REPORT

CHANDLER ASSET MANAGEMENT

BCVWD - Cons Portfolio | [redacted] | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
				12,427,068.63	97.28	12,516,324.88	15.22%	Aaa/AA+	1.75
Total US Treasury		12,870,000.00	3.45%	12,693,056.51	5.12%	85,164.50	(176,731.63)	AA+	1.63
				82,198,645.96	46.03	82,250,978.58	100.00%	Aa2/AA-	0.95
Total Portfolio		83,002,339.18	4.02%	82,631,818.38	4.60%	251,231.51	(380,839.80)	AA	0.82
Total Market Value + Accrued						82,502,210.08			



Section 5 | Transactions

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Transaction Ledger

As of January 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	01/01/2024	31846V807	5,931.25	First American Treasury MMF Class Y	1.000	4.95%	5,931.25	0.00	5,931.25	0.00
Purchase	01/02/2024	31846V807	691.84	First American Treasury MMF Class Y	1.000	4.95%	691.84	0.00	691.84	0.00
Purchase	01/06/2024	31846V807	8,880.00	First American Treasury MMF Class Y	1.000	4.95%	8,880.00	0.00	8,880.00	0.00
Purchase	01/09/2024	31846V807	1,328.13	First American Treasury MMF Class Y	1.000	4.95%	1,328.13	0.00	1,328.13	0.00
Purchase	01/12/2024	31846V807	7,100.00	First American Treasury MMF Class Y	1.000	4.95%	7,100.00	0.00	7,100.00	0.00
Purchase	01/12/2024	31846V807	400,000.00	First American Treasury MMF Class Y	1.000	4.95%	400,000.00	0.00	400,000.00	0.00
Purchase	01/13/2024	31846V807	8,737.50	First American Treasury MMF Class Y	1.000	4.95%	8,737.50	0.00	8,737.50	0.00
Purchase	01/15/2024	31846V807	5,531.26	First American Treasury MMF Class Y	1.000	4.95%	5,531.26	0.00	5,531.26	0.00
Purchase	01/15/2024	90LAIF$00	418,882.19	Local Agency Investment Fund State Pool	1.000	3.95%	418,882.19	0.00	418,882.19	0.00
Purchase	01/16/2024	31846V807	289.50	First American Treasury MMF Class Y	1.000	4.95%	289.50	0.00	289.50	0.00
Purchase	01/16/2024	31846V807	663.88	First American Treasury MMF Class Y	1.000	4.95%	663.88	0.00	663.88	0.00
Purchase	01/16/2024	31846V807	103.33	First American Treasury MMF Class Y	1.000	4.95%	103.33	0.00	103.33	0.00
Purchase	01/16/2024	31846V807	438.67	First American Treasury MMF Class Y	1.000	4.95%	438.67	0.00	438.67	0.00
Purchase	01/16/2024	31846V807	1,763.00	First American Treasury MMF Class Y	1.000	4.95%	1,763.00	0.00	1,763.00	0.00
Purchase	01/16/2024	31846V807	166.83	First American Treasury MMF Class Y	1.000	4.95%	166.83	0.00	166.83	0.00
Purchase	01/16/2024	31846V807	358.42	First American Treasury MMF Class Y	1.000	4.95%	358.42	0.00	358.42	0.00
Purchase	01/16/2024	31846V807	890.75	First American Treasury MMF Class Y	1.000	4.95%	890.75	0.00	890.75	0.00
Purchase	01/16/2024	31846V807	469.79	First American Treasury MMF Class Y	1.000	4.95%	469.79	0.00	469.79	0.00
Purchase	01/16/2024	31846V807	12,323.39	First American Treasury MMF Class Y	1.000	4.95%	12,323.39	0.00	12,323.39	0.00
Purchase	01/16/2024	31846V807	1,996.62	First American Treasury MMF Class Y	1.000	4.95%	1,996.62	0.00	1,996.62	0.00
Purchase	01/16/2024	31846V807	6,120.74	First American Treasury MMF Class Y	1.000	4.95%	6,120.74	0.00	6,120.74	0.00
Purchase	01/16/2024	31846V807	4,477.20	First American Treasury MMF Class Y	1.000	4.95%	4,477.20	0.00	4,477.20	0.00
Purchase	01/16/2024	31846V807	1,999.91	First American Treasury MMF Class Y	1.000	4.95%	1,999.91	0.00	1,999.91	0.00
Purchase	01/17/2024	31846V807	10,258.00	First American Treasury MMF Class Y	1.000	4.95%	10,258.00	0.00	10,258.00	0.00
Purchase	01/17/2024	31846V807	400,000.00	First American Treasury MMF Class Y	1.000	4.95%	400,000.00	0.00	400,000.00	0.00
Purchase	01/18/2024	31846V807	155.42	First American Treasury MMF Class Y	1.000	4.95%	155.42	0.00	155.42	0.00

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Transaction Ledger

As of January 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	01/22/2024	31846V807	125.00	First American Treasury MMF Class Y	1.000	4.95%	125.00	0.00	125.00	0.00
Purchase	01/22/2024	31846V807	210.00	First American Treasury MMF Class Y	1.000	4.95%	210.00	0.00	210.00	0.00
Purchase	01/22/2024	31846V807	15,803.50	First American Treasury MMF Class Y	1.000	4.95%	15,803.50	0.00	15,803.50	0.00
Purchase	01/22/2024	31846V807	8,995.75	First American Treasury MMF Class Y	1.000	4.95%	8,995.75	0.00	8,995.75	0.00
Purchase	01/22/2024	31846V807	140,434.00	First American Treasury MMF Class Y	1.000	4.95%	140,434.00	0.00	140,434.00	0.00
Purchase	01/25/2024	3133EPW68	600,000.00	FFCB Note 4.125% Due 1/22/2026	99.490	4.40%	596,940.00	206.25	597,146.25	0.00
Purchase	01/25/2024	31846V807	215.00	First American Treasury MMF Class Y	1.000	4.95%	215.00	0.00	215.00	0.00
Purchase	01/25/2024	31846V807	526.04	First American Treasury MMF Class Y	1.000	4.95%	526.04	0.00	526.04	0.00
Purchase	01/25/2024	31846V807	362.92	First American Treasury MMF Class Y	1.000	4.95%	362.92	0.00	362.92	0.00
Purchase	01/25/2024	31846V807	1,622.00	First American Treasury MMF Class Y	1.000	4.95%	1,622.00	0.00	1,622.00	0.00
Purchase	01/25/2024	31846V807	405.12	First American Treasury MMF Class Y	1.000	4.95%	405.12	0.00	405.12	0.00
Purchase	01/25/2024	31846V807	1,001.25	First American Treasury MMF Class Y	1.000	4.95%	1,001.25	0.00	1,001.25	0.00
Purchase	01/25/2024	31846V807	1,102.67	First American Treasury MMF Class Y	1.000	4.95%	1,102.67	0.00	1,102.67	0.00
Purchase	01/25/2024	31846V807	800.63	First American Treasury MMF Class Y	1.000	4.95%	800.63	0.00	800.63	0.00
Purchase	01/25/2024	31846V807	721.02	First American Treasury MMF Class Y	1.000	4.95%	721.02	0.00	721.02	0.00
Purchase	01/25/2024	31846V807	1,531.31	First American Treasury MMF Class Y	1.000	4.95%	1,531.31	0.00	1,531.31	0.00
Purchase	01/25/2024	31846V807	1,639.10	First American Treasury MMF Class Y	1.000	4.95%	1,639.10	0.00	1,639.10	0.00
Purchase	01/27/2024	31846V807	937.50	First American Treasury MMF Class Y	1.000	4.95%	937.50	0.00	937.50	0.00
Purchase	01/31/2024	31846V807	1,000.00	First American Treasury MMF Class Y	1.000	4.95%	1,000.00	0.00	1,000.00	0.00
Subtotal			**2,076,990.43**				**2,073,930.43**	**206.25**	**2,074,136.68**	**0.00**
TOTAL ACQUISITIONS			**2,076,990.43**				**2,073,930.43**	**206.25**	**2,074,136.68**	**0.00**

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Transaction Ledger

As of January 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Sale	01/25/2024	31846V807	597,146.25	First American Treasury MMF Class Y	1.000	4.95%	597,146.25	0.00	597,146.25	0.00
Subtotal			**597,146.25**				**597,146.25**	**0.00**	**597,146.25**	**0.00**
Paydown	01/16/2024	02582JJR2	0.00	American Express 2021-1 A 0.9% Due 11/15/2026	100.000		0.00	289.50	289.50	0.00
Paydown	01/16/2024	02582JJT8	0.00	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	100.000		0.00	663.88	663.88	0.00
Paydown	01/16/2024	161571HT4	0.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	100.000		0.00	1,763.00	1,763.00	0.00
Paydown	01/16/2024	362585AC5	0.00	GM Financial Securitized ART 2022-2 A3 3.1% Due 2/16/2027	100.000		0.00	103.33	103.33	0.00
Paydown	01/16/2024	36265WAD5	0.00	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	100.000		0.00	166.83	166.83	0.00
Paydown	01/16/2024	44933LAC7	12,298.21	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	100.000		12,298.21	25.18	12,323.39	0.00
Paydown	01/16/2024	44934KAC8	1,990.76	Hyundai Auto Receivables Trust 2021-B A3 0.38% Due 1/15/2026	100.000		1,990.76	5.86	1,996.62	0.00
Paydown	01/16/2024	47789QAC4	6,089.58	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	100.000		6,089.58	31.16	6,120.74	0.00
Paydown	01/16/2024	47800AAC4	0.00	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	100.000		0.00	358.42	358.42	0.00
Paydown	01/16/2024	47800BAC2	0.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	100.000		0.00	890.75	890.75	0.00
Paydown	01/16/2024	58770AAC7	0.00	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	100.000		0.00	469.79	469.79	0.00
Paydown	01/16/2024	89231CAD9	0.00	Toyota Auto Receivables Owner 2022-C A3 3.76% Due 4/15/2027	100.000		0.00	438.67	438.67	0.00

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Transaction Ledger

As of January 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	01/16/2024	89238FAD5	3,966.89	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	100.000		3,966.89	510.31	4,477.20	0.00
Paydown	01/16/2024	89238JAC9	1,982.75	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	100.000		1,982.75	17.16	1,999.91	0.00
Paydown	01/18/2024	43815PAC3	0.00	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	100.000		0.00	155.42	155.42	0.00
Paydown	01/22/2024	36266FAC3	15,485.83	GM Financial Auto Lease Trust 2022-2 A3 3.42% Due 6/20/2025	100.000		15,485.83	317.67	15,803.50	0.00
Paydown	01/22/2024	43813GAC5	8,985.95	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	100.000		8,985.95	9.80	8,995.75	0.00
Paydown	01/22/2024	43815JAC7	0.00	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	100.000		0.00	210.00	210.00	0.00
Paydown	01/22/2024	92348KAA1	0.00	Verizon Master Trust 2021-1 A 0.5% Due 5/20/2027	100.000		0.00	125.00	125.00	0.00
Paydown	01/22/2024	92348KAV5	140,000.00	Verizon Master Trust 2022-5 A1A 3.72% Due 7/20/2027	100.000		140,000.00	434.00	140,434.00	0.00
Paydown	01/25/2024	05593AAC3	0.00	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	100.000		0.00	215.00	215.00	0.00
Paydown	01/25/2024	3137BEVH4	0.00	FHLMC K040 A2 3.241% Due 9/25/2024	100.000		0.00	405.12	405.12	0.00
Paydown	01/25/2024	3137BFE98	328.88	FHLMC K041 A2 3.171% Due 10/25/2024	100.000		328.88	392.14	721.02	0.00
Paydown	01/25/2024	3137BFXT3	0.00	FHLMC K042 A2 2.67% Due 12/25/2024	100.000		0.00	1,001.25	1,001.25	0.00
Paydown	01/25/2024	3137BHCY1	676.68	FHLMC K044 A2 2.811% Due 1/25/2025	100.000		676.68	854.63	1,531.31	0.00
Paydown	01/25/2024	3137BM7C4	0.00	FHLMC K051 A2 3.308% Due 9/25/2025	100.000		0.00	1,102.67	1,102.67	0.00

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Transaction Ledger

As of January 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	01/25/2024	3137BNGT5	0.00	FHLMC K054 A2 2.745% Due 1/25/2026	100.000		0.00	800.63	800.63	0.00
Paydown	01/25/2024	3137F4WZ1	600.72	FHLMC K731 A2 3.6% Due 2/25/2025	100.000		600.72	1,038.38	1,639.10	0.00
Paydown	01/25/2024	3137FBBX3	0.00	FHLMC K068 A2 3.244% Due 8/25/2027	100.000		0.00	1,622.00	1,622.00	0.00
Paydown	01/25/2024	3137FETN0	0.00	FHLMC K073 A2 3.35% Due 1/25/2028	100.000		0.00	362.92	362.92	0.00
Paydown	01/25/2024	3137FQXJ7	0.00	FHLMC K737 A2 2.525% Due 10/25/2026	100.000		0.00	526.04	526.04	0.00
Subtotal			**192,406.25**				**192,406.25**	**15,306.51**	**207,712.76**	**0.00**
Maturity	01/12/2024	02665WCT6	400,000.00	American Honda Finance Note 3.55% Due 1/12/2024	100.000		400,000.00	0.00	400,000.00	0.00
Maturity	01/17/2024	24422EVN6	400,000.00	John Deere Capital Corp Note 0.45% Due 1/17/2024	100.000		400,000.00	0.00	400,000.00	0.00
Subtotal			**800,000.00**				**800,000.00**	**0.00**	**800,000.00**	**0.00**
Security Withdrawal	01/08/2024	31846V807	2,956.41	First American Treasury MMF Class Y	1.000		2,956.41	0.00	2,956.41	0.00
Security Withdrawal	01/26/2024	31846V807	290.04	First American Treasury MMF Class Y	1.000		290.04	0.00	290.04	0.00
Subtotal			**3,246.45**				**3,246.45**	**0.00**	**3,246.45**	**0.00**
TOTAL DISPOSITIONS			**1,592,798.95**				**1,592,798.95**	**15,306.51**	**1,608,105.46**	**0.00**
OTHER TRANSACTIONS										
Interest	01/01/2024	4581X0EE4	365,000.00	Inter-American Dev Bank Note 3.25% Due 7/1/2024	0.000		5,931.25	0.00	5,931.25	0.00
Interest	01/06/2024	14913R3B1	370,000.00	Caterpillar Financial Service Note 4.8% Due 1/6/2026	0.000		8,880.00	0.00	8,880.00	0.00
Interest	01/09/2024	06367TQW3	425,000.00	Bank of Montreal Note 0.625% Due 7/9/2024	0.000		1,328.13	0.00	1,328.13	0.00

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Transaction Ledger

As of January 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Interest	01/12/2024	02665WCT6	400,000.00	American Honda Finance Note 3.55% Due 1/12/2024	0.000		7,100.00	0.00	7,100.00	0.00
Interest	01/13/2024	45950KDD9	340,000.00	International Finance Corp Note 4.5% Due 7/13/2028	0.000		7,650.00	0.00	7,650.00	0.00
Interest	01/13/2024	89236TJT3	150,000.00	Toyota Motor Credit Corp Note 1.45% Due 1/13/2025	0.000		1,087.50	0.00	1,087.50	0.00
Interest	01/15/2024	79466LAG9	375,000.00	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	0.000		1,171.88	0.00	1,171.88	0.00
Interest	01/15/2024	91282CDS7	775,000.00	US Treasury Note 1.125% Due 1/15/2025	0.000		4,359.38	0.00	4,359.38	0.00
Interest	01/17/2024	24422EVN6	400,000.00	John Deere Capital Corp Note 0.45% Due 1/17/2024	0.000		900.00	0.00	900.00	0.00
Interest	01/17/2024	61747YET8	400,000.00	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 7/17/2026	0.000		9,358.00	0.00	9,358.00	0.00
Interest	01/27/2024	3130AQMR1	150,000.00	FHLB Callable Note Annual 1/27/2023 1.25% Due 1/27/2025	0.000		937.50	0.00	937.50	0.00
Interest	01/31/2024	91282CAB7	800,000.00	US Treasury Note 0.25% Due 7/31/2025	0.000		1,000.00	0.00	1,000.00	0.00
Subtotal			**4,950,000.00**				**49,703.64**	**0.00**	**49,703.64**	**0.00**
Dividend	01/02/2024	31846V807	71,242.78	First American Treasury MMF Class Y	0.000		691.84	0.00	691.84	0.00
Dividend	01/15/2024	90LAIF$00	3,830,813,839.04	Local Agency Investment Fund State Pool	0.000		418,882.19	0.00	418,882.19	0.00
Subtotal			**3,830,885,081.82**				**419,574.03**	**0.00**	**419,574.03**	**0.00**
TOTAL OTHER TRANSACTIONS			**3,835,835,081.82**				**469,277.67**	**0.00**	**469,277.67**	**0.00**

TRANSACTION LEDGER

CHANDLER ASSET MANAGEMENT

BCVWD - Cons Portfolio | [redacted] | As of February 29, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	02/01/2024	31846V203	5,000.00	FIRST AMER:GVT OBLG Y	1.000	4.95%	(5,000.00)	0.00	(5,000.00)	0.00
Purchase	02/02/2024	31846V203	2,055.52	FIRST AMER:GVT OBLG Y	1.000	4.93%	(2,055.52)	0.00	(2,055.52)	0.00
Purchase	02/05/2024	31846V203	2,531.25	FIRST AMER:GVT OBLG Y	1.000	4.93%	(2,531.25)	0.00	(2,531.25)	0.00
Purchase	02/05/2024	31846V203	150,000.00	FIRST AMER:GVT OBLG Y	1.000	4.93%	(150,000.00)	0.00	(150,000.00)	0.00
Purchase	02/07/2024	31846V203	152,212.50	FIRST AMER:GVT OBLG Y	1.000	4.93%	(152,212.50)	0.00	(152,212.50)	0.00
Purchase	02/12/2024	31846V203	8,837.50	FIRST AMER:GVT OBLG Y	1.000	4.93%	(8,837.50)	0.00	(8,837.50)	0.00
Purchase	02/15/2024	31846V203	12,600.08	FIRST AMER:GVT OBLG Y	1.000	4.93%	(12,600.08)	0.00	(12,600.08)	0.00
Purchase	02/15/2024	31846V203	41,191.60	FIRST AMER:GVT OBLG Y	1.000	4.93%	(41,191.60)	0.00	(41,191.60)	0.00
Purchase	02/16/2024	31846V203	1,571.73	FIRST AMER:GVT OBLG Y	1.000	4.92%	(1,571.73)	0.00	(1,571.73)	0.00
Purchase	02/16/2024	31846V203	166.83	FIRST AMER:GVT OBLG Y	1.000	4.92%	(166.83)	0.00	(166.83)	0.00
Purchase	02/20/2024	31846V203	20,949.47	FIRST AMER:GVT OBLG Y	1.000	4.87%	(20,949.47)	0.00	(20,949.47)	0.00
Purchase	02/21/2024	31846V203	9,119.22	FIRST AMER:GVT OBLG Y	1.000	4.93%	(9,119.22)	0.00	(9,119.22)	0.00
Purchase	02/21/2024	437918AC9	290,000.00	HAROT 2024-1 A3 5.21 08/15/2028	99.996	5.27%	(289,987.39)	0.00	(289,987.39)	0.00
Purchase	02/23/2024	91282CHK0	750,000.00	UNITED STATES TREASURY 4.0 06/30/2028	98.559	4.37%	(739,189.45)	(4,450.55)	(743,640.00)	0.00
Purchase	02/23/2024	31846V203	17,108.51	FIRST AMER:GVT OBLG Y	1.000	4.92%	(17,108.51)	0.00	(17,108.51)	0.00
Purchase	02/26/2024	17275RBQ4	250,000.00	CISCO SYSTEMS INC 4.8 02/26/2027	100.028	4.79%	(250,070.00)	0.00	(250,070.00)	0.00
Purchase	02/26/2024	17275RBQ4	205,000.00	CISCO SYSTEMS INC 4.8 02/26/2027	99.870	4.85%	(204,733.50)	0.00	(204,733.50)	0.00
Purchase	02/28/2024	31846V203	7,312.50	FIRST AMER:GVT OBLG Y	1.000	4.93%	(7,312.50)	0.00	(7,312.50)	0.00
Total Purchase			**1,925,656.71**				**(1,914,637.05)**	**(4,450.55)**	**(1,919,087.60)**	**0.00**
TOTAL ACQUISITIONS			**1,925,656.71**				**(1,914,637.05)**	**(4,450.55)**	**(1,919,087.60)**	**0.00**
DISPOSITIONS										
Sale	02/07/2024	31846V203	(2,975.64)	FIRST AMER:GVT OBLG Y	1.000	4.93%	2,975.64	0.00	2,975.64	0.00
Sale	02/21/2024	31846V203	(289,987.39)	FIRST AMER:GVT OBLG Y	1.000	4.93%	289,987.39	0.00	289,987.39	0.00
Sale	02/23/2024	3133ENWP1	(270,000.00)	FEDERAL FARM CREDIT BANKS FUNDING CORP 2.625 05/16/2024	99.353	2.69%	268,253.10	(1,909.69)	270,162.79	(1,705.51)

TRANSACTION LEDGER

CHANDLER ASSET MANAGEMENT

BCVWD - Cons Portfolio | [redacted] | As of February 29, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Sale	02/23/2024	3133ENYX2	(460,000.00)	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.25 06/17/2024	99.306	3.39%	456,807.60	(2,740.83)	459,548.43	(2,989.05)
Sale	02/26/2024	31846V203	(436,962.04)	FIRST AMER:GVT OBLG Y	1.000	4.92%	436,962.04	0.00	436,962.04	0.00
Sale	02/26/2024	31846V203	(5,375.57)	FIRST AMER:GVT OBLG Y	1.000	4.92%	5,375.57	0.00	5,375.57	0.00
Total Sale			**(1,465,300.64)**				**1,460,361.34**	**(4,650.52)**	**1,465,011.86**	**(4,694.56)**
TOTAL DISPOSITIONS			**(1,465,300.64)**				**1,460,361.34**	**(4,650.52)**	**1,465,011.86**	**(4,694.56)**
OTHER TRANSACTIONS										
Coupon	02/01/2024	3137BEVH4	0.00	FHMS K-040 A2 3.241 09/25/2024		2.62%	405.12	0.00	405.12	0.00
Coupon	02/01/2024	3137BFE98	0.00	FHMS K-041 A2 3.171 10/25/2024		2.72%	391.27	0.00	391.27	0.00
Coupon	02/01/2024	3137BFXT3	0.00	FHMS K-042 A2 2.67 12/25/2024		3.35%	1,001.25	0.00	1,001.25	0.00
Coupon	02/01/2024	3137BHCY1	0.00	FHMS K-044 A2 2.811 01/25/2025		3.56%	853.04	0.00	853.04	0.00
Coupon	02/01/2024	3137BM7C4	0.00	FHMS K-051 A2 3.308 09/25/2025		3.01%	1,102.67	0.00	1,102.67	0.00
Coupon	02/01/2024	3137BNGT5	0.00	FHMS K-054 A2 2.745 01/25/2026		4.22%	800.63	0.00	800.63	0.00
Coupon	02/01/2024	3137FBBX3	0.00	FHMS K-068 A2 3.244 08/25/2027		5.22%	1,622.00	0.00	1,622.00	0.00
Coupon	02/01/2024	3137FETN0	0.00	FHMS K-073 A2 3.35 01/25/2028		4.64%	362.92	0.00	362.92	0.00
Coupon	02/01/2024	3137F4WZ1	0.00	FHMS K-731 A2 3.6 02/25/2025		2.86%	1,036.57	0.00	1,036.57	0.00
Coupon	02/01/2024	05531FBH5	0.00	TRUIST FINANCIAL CORP 2.5 08/01/2024		3.07%	5,000.00	0.00	5,000.00	0.00
Coupon	02/01/2024	3137FQXJ7	0.00	FHMS K-737 A2 2.525 10/25/2026		4.76%	526.04	0.00	526.04	0.00
Coupon	02/05/2024	91159HHV5	0.00	US BANCORP 3.375 02/05/2024		3.38%	2,531.25	0.00	2,531.25	0.00

TRANSACTION LEDGER

BCVWD - Cons Portfolio | [redacted] | As of February 29, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	02/07/2024	637432NL5	0.00	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 2.95 02/07/2024		2.95%	2,212.50	0.00	2,212.50	0.00
Coupon	02/10/2024	69371RS56	0.00	PACCAR FINANCIAL CORP 5.05 08/10/2026		4.56%	8,837.50	0.00	8,837.50	0.00
Coupon	02/15/2024	44933LAC7	0.00	HART 2021-A A3 0.38 09/15/2025		4.78%	21.29	0.00	21.29	0.00
Coupon	02/15/2024	47789QAC4	0.00	JDOT 2021-B A3 0.52 03/16/2026		5.28%	28.52	0.00	28.52	0.00
Coupon	02/15/2024	44934KAC8	0.00	HART 2021-B A3 0.38 01/15/2026		5.15%	5.23	0.00	5.23	0.00
Coupon	02/15/2024	89238JAC9	0.00	TAOT 2021-D A3 0.71 04/15/2026		7.20%	15.99	0.00	15.99	0.00
Coupon	02/15/2024	89238FAD5	0.00	TAOT 2022-B A3 2.93 09/15/2026		3.45%	500.62	0.00	500.62	0.00
Coupon	02/15/2024	47800AAC4	0.00	JDOT 2022-B A3 3.74 02/16/2027		3.77%	358.42	0.00	358.42	0.00
Coupon	02/15/2024	89231CAD9	0.00	TAOT 2022-C A3 3.76 04/15/2027		3.80%	438.67	0.00	438.67	0.00
Coupon	02/15/2024	47800BAC2	0.00	JDOT 2022-C A3 5.09 06/15/2027		5.15%	890.75	0.00	890.75	0.00
Coupon	02/15/2024	58770AAC7	0.00	MBART 2023-1 A3 4.51 11/15/2027		4.56%	469.79	0.00	469.79	0.00
Coupon	02/15/2024	161571HT4	0.00	CHAIT 2023-1 A 5.16 09/15/2028		5.23%	1,763.00	0.00	1,763.00	0.00
Coupon	02/15/2024	26442UAA2	0.00	DUKE ENERGY PROGRESS LLC 3.25 08/15/2025		3.26%	6,500.00	0.00	6,500.00	0.00
Coupon	02/15/2024	02582JJR2	0.00	AMXCA 2021-1 A 0.9 11/15/2024		4.95%	289.50	0.00	289.50	0.00
Coupon	02/15/2024	91282CDZ1	0.00	UNITED STATES TREASURY 1.5 02/15/2025		2.87%	5,625.00	0.00	5,625.00	0.00
Coupon	02/15/2024	02582JJT8	0.00	AMXCA 2022-2 A 05/17/2027		3.42%	663.88	0.00	663.88	0.00
Coupon	02/16/2024	362585AC5	0.00	GMCAR 2022-2 A3 3.1 02/16/2027		3.13%	103.33	0.00	103.33	0.00

TRANSACTION LEDGER

CHANDLER ASSET MANAGEMENT

BCVWD - Cons Portfolio | [redacted] As of February 29, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	02/16/2024	36265WAD5	0.00	GMCAR 2022-3 A3 3.64 04/16/2027		3.67%	166.83	0.00	166.83	0.00
Coupon	02/18/2024	43815PAC3	0.00	HAROT 2022-2 A3 3.73 07/20/2026		3.76%	155.42	0.00	155.42	0.00
Coupon	02/18/2024	89236TKF1	0.00	TOYOTA MOTOR CREDIT CORP 3.65 08/18/2025		3.68%	3,285.00	0.00	3,285.00	0.00
Coupon	02/20/2024	92348KAA1	0.00	VZMT 2021-1 A 0.5 05/20/2027		21.22%	125.00	0.00	125.00	0.00
Coupon	02/20/2024	36266FAC3	0.00	GMALT 2022-2 A3 3.42 06/20/2025		3.46%	273.53	0.00	273.53	0.00
Coupon	02/21/2024	43813GAC5	0.00	HAROT 2021-1 A3 0.27 04/21/2025		4.23%	7.79	0.00	7.79	0.00
Coupon	02/21/2024	43815JAC7	0.00	HAROT 2023-1 A3 5.04 04/21/2027		5.10%	210.00	0.00	210.00	0.00
Coupon	02/23/2024	3133EPBJ3	0.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 02/23/2026		4.50%	15,859.38	0.00	15,859.38	0.00
Coupon	02/23/2024	3133EPBM6	0.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 08/23/2027		4.26%	15,468.75	0.00	15,468.75	0.00
Coupon	02/25/2024	05593AAC3	0.00	BMWLT 2023-1 A3 5.16 11/25/2025		5.22%	215.00	0.00	215.00	0.00
Coupon	02/25/2024	3135G05X7	0.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025		3.24%	937.50	0.00	937.50	0.00
Coupon	02/25/2024	3130ALEM2	0.00	FEDERAL HOME LOAN BANKS 0.79 02/25/2026		2.93%	1,580.00	0.00	1,580.00	0.00
Coupon	02/28/2024	3133EPUN3	0.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/28/2028		4.47%	7,312.50	0.00	7,312.50	0.00
Total Coupon			**0.00**				**89,953.45**	**0.00**	**89,953.45**	**0.00**
Custody Fee	02/23/2024	CCYUSD	(290.84)	Cash		0.00%	(290.84)	0.00	(290.84)	0.00
Total Custody Fee			**(290.84)**				**(290.84)**	**0.00**	**(290.84)**	**0.00**
Dividend	02/29/2024	31846V203	0.00	FIRST AMER:GVT OBLG Y		4.93%	30.31	0.00	2,669.26	0.00
Total Dividend			**0.00**				**5,003.06**	**0.00**	**2,669.26**	**0.00**

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CHANDLER ASSET MANAGEMENT

BCVWD - Cons Portfolio | [redacted] | As of February 29, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Management Fee	02/07/2024	CCYUSD	(2,975.64)	Cash		0.00%	(2,975.64)	0.00	(2,975.64)	0.00
Total Management Fee			**(2,975.64)**				**(2,975.64)**	**0.00**	**(2,975.64)**	**0.00**
Maturity	02/05/2024	91159HHV5	(150,000.00)	US BANCORP 3.375 02/05/2024	100.000	3.38%	150,000.00	0.00	150,000.00	0.00
Maturity	02/07/2024	637432NL5	(150,000.00)	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 2.95 02/07/2024	100.000	2.95%	150,000.00	0.00	150,000.00	0.00
Total Maturity			**(300,000.00)**				**300,000.00**	**0.00**	**300,000.00**	**0.00**
Principal Paydown	02/01/2024	3137BFE98	330.02	FHMS K-041 A2 3.171 10/25/2024		2.72%	330.02	--	330.02	0.00
Principal Paydown	02/01/2024	3137F4WZ1	622.85	FHMS K-731 A2 3.6 02/25/2025		2.86%	622.85	--	622.85	0.00
Principal Paydown	02/01/2024	3137BHCY1	679.01	FHMS K-044 A2 2.811 01/25/2025		3.56%	679.01	--	679.01	0.00
Principal Paydown	02/15/2024	89238FAD5	12,320.27	TAOT 2022-B A3 2.93 09/15/2026		3.58%	12,320.27	--	12,320.27	0.00
Principal Paydown	02/15/2024	44933LAC7	12,179.42	HART 2021-A A3 0.38 09/15/2025		4.78%	12,179.42	--	12,179.42	(0.00)
Principal Paydown	02/15/2024	44934KAC8	1,934.12	HART 2021-B A3 0.38 01/15/2026		5.15%	1,934.12	--	1,934.12	0.00
Principal Paydown	02/15/2024	47789QAC4	7,671.22	JDOT 2021-B A3 0.52 03/16/2026		5.28%	7,671.22	--	7,671.22	0.00
Principal Paydown	02/15/2024	89238JAC9	2,115.99	TAOT 2021-D A3 0.71 04/15/2026		7.20%	2,115.99	--	2,115.99	(0.00)
Principal Paydown	02/16/2024	362585AC5	1,468.40	GMCAR 2022-2 A3 3.1 02/16/2027		3.13%	1,468.40	--	1,468.40	0.00
Principal Paydown	02/20/2024	36266FAC3	17,110.52	GMALT 2022-2 A3 3.42 06/20/2025		3.46%	17,110.52	--	17,110.52	(0.01)
Principal Paydown	02/21/2024	43813GAC5	8,901.43	HAROT 2021-1 A3 0.27 04/21/2025		4.63%	8,901.43	--	8,901.43	0.00
Total Principal Paydown			**65,333.25**				**65,333.25**	**--**	**65,333.25**	**0.01**
TOTAL OTHER TRANSACTIONS			**(237,933.23)**				**457,023.28**	**0.00**	**454,689.48**	**0.01**

TRANSACTION LEDGER

CHANDLER ASSET MANAGEMENT

BCVWD - Cons Portfolio | [redacted] | As of March 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	03/04/2024	31846V203	19,544.26	FIRST AMER:GVT OBLG Y	1.000	4.93%	(19,544.26)	0.00	(19,544.26)	0.00
Purchase	03/08/2024	31846V203	19,505.21	FIRST AMER:GVT OBLG Y	1.000	4.91%	(19,505.21)	0.00	(19,505.21)	0.00
Purchase	03/11/2024	31846V203	401,950.00	FIRST AMER:GVT OBLG Y	1.000	4.92%	(401,950.00)	0.00	(401,950.00)	0.00
Purchase	03/11/2024	31846V203	6,500.00	FIRST AMER:GVT OBLG Y	1.000	4.92%	(6,500.00)	0.00	(6,500.00)	0.00
Purchase	03/15/2024	31846V203	51,335.40	FIRST AMER:GVT OBLG Y	1.000	4.92%	(51,335.40)	0.00	(51,335.40)	0.00
Purchase	03/15/2024	31846V203	11,458.70	FIRST AMER:GVT OBLG Y	1.000	4.92%	(11,458.70)	0.00	(11,458.70)	0.00
Purchase	03/18/2024	857477CL5	440,000.00	STATE STREET CORP 4.993 03/18/2027	100.000	4.99%	(440,000.00)	0.00	(440,000.00)	0.00
Purchase	03/19/2024	47800RAD5	95,000.00	JDOT 2024 A3 4.96 11/15/2028	99.994	5.12%	(94,994.68)	0.00	(94,994.68)	0.00
Purchase	03/20/2024	448973AD9	155,000.00	HART 2024-A A3 4.99 02/15/2029	99.978	5.42%	(154,965.82)	0.00	(154,965.82)	0.00
Purchase	03/21/2024	31846V203	72,038.38	FIRST AMER:GVT OBLG Y	1.000	4.92%	(72,038.38)	0.00	(72,038.38)	0.00
Purchase	03/25/2024	31846V203	813.70	FIRST AMER:GVT OBLG Y	1.000	4.92%	(813.70)	0.00	(813.70)	0.00
Purchase	03/25/2024	31846V203	9,044.22	FIRST AMER:GVT OBLG Y	1.000	4.92%	(9,044.22)	0.00	(9,044.22)	0.00
Purchase	03/26/2024	3133EP6K6	750,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/26/2027	100.145	4.45%	(751,087.50)	0.00	(751,087.50)	0.00
Total Purchase			**2,032,189.87**				**(2,033,237.87)**	**0.00**	**(2,033,237.87)**	**0.00**
TOTAL ACQUISITIONS			**2,032,189.87**				**(2,033,237.87)**	**0.00**	**(2,033,237.87)**	**0.00**
DISPOSITIONS										
Maturity	03/11/2024	89114QCB2	(400,000.00)	TORONTO-DOMINION BANK 3.25 03/11/2024	100.000	3.25%	400,000.00	0.00	400,000.00	0.00
Total Maturity			**(400,000.00)**				**400,000.00**	**0.00**	**400,000.00**	**0.00**
Sale	03/18/2024	31846V203	(440,000.00)	FIRST AMER:GVT OBLG Y	1.000	4.92%	440,000.00	0.00	440,000.00	0.00
Sale	03/18/2024	31846V203	(433.59)	FIRST AMER:GVT OBLG Y	1.000	4.92%	433.59	0.00	433.59	0.00
Sale	03/19/2024	31846V203	(94,994.68)	FIRST AMER:GVT OBLG Y	1.000	4.92%	94,994.68	0.00	94,994.68	0.00
Sale	03/20/2024	31846V203	(135,947.58)	FIRST AMER:GVT OBLG Y	1.000	4.92%	135,947.58	0.00	135,947.58	0.00
Sale	03/21/2024	31846V203	(63,232.11)	FIRST AMER:GVT OBLG Y	1.000	4.92%	63,232.11	0.00	63,232.11	0.00
Sale	03/26/2024	91282CCX7	(250,000.00)	UNITED STATES TREASURY 0.375 09/15/2024	97.754	3.11%	244,384.77	(28.02)	244,412.79	(2,820.60)

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CHANDLER ASSET MANAGEMENT

BCVWD - Cons Portfolio | [redacted] | As of March 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Sale	03/26/2024	3130ASDS5	(500,000.00)	FEDERAL HOME LOAN BANKS 2.75 06/28/2024	99.302	3.21%	496,510.00	(3,361.11)	499,871.11	(2,913.12)
Sale	03/26/2024	31846V203	(6,803.60)	FIRST AMER:GVT OBLG Y	1.000	4.92%	6,803.60	0.00	6,803.60	0.00
Sale	04/01/2024	037833CU2	(450,000.00)	APPLE INC 2.85 05/11/2024	99.670	3.23%	448,515.00	(4,987.50)	453,502.50	(1,304.21)
Total Sale			**(1,941,411.56)**				**1,930,821.33**	**(8,376.63)**	**1,939,197.96**	**(7,037.94)**
TOTAL DISPOSITIONS			**(2,341,411.56)**				**2,330,821.33**	**(8,376.63)**	**2,339,197.96**	**(7,037.94)**
OTHER TRANSACTIONS										
Coupon	03/01/2024	3137BEVH4	0.00	FHMS K-040 A2 3.241 09/25/2024		2.54%	405.12	0.00	405.12	0.00
Coupon	03/01/2024	3137BFE98	0.00	FHMS K-041 A2 3.171 10/25/2024		2.68%	390.40	0.00	390.40	0.00
Coupon	03/01/2024	3137BFXT3	0.00	FHMS K-042 A2 2.67 12/25/2024		3.33%	1,001.25	0.00	1,001.25	0.00
Coupon	03/01/2024	3137BHCY1	0.00	FHMS K-044 A2 2.811 01/25/2025		3.55%	851.45	0.00	851.45	0.00
Coupon	03/01/2024	3137BM7C4	0.00	FHMS K-051 A2 3.308 09/25/2025		3.00%	1,102.67	0.00	1,102.67	0.00
Coupon	03/01/2024	3137BNGT5	0.00	FHMS K-054 A2 2.745 01/25/2026		4.22%	800.63	0.00	800.63	0.00
Coupon	03/01/2024	3137FBBX3	0.00	FHMS K-068 A2 3.244 08/25/2027		5.22%	1,622.00	0.00	1,622.00	0.00
Coupon	03/01/2024	3137FETN0	0.00	FHMS K-073 A2 3.35 01/25/2028		4.64%	362.92	0.00	362.92	0.00
Coupon	03/01/2024	3137F4WZ1	0.00	FHMS K-731 A2 3.6 02/25/2025		2.82%	1,034.70	0.00	1,034.70	0.00
Coupon	03/01/2024	3137FQXJ7	0.00	FHMS K-737 A2 2.525 10/25/2026		4.76%	526.04	0.00	526.04	0.00
Coupon	03/02/2024	3133EPCF0	0.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/02/2026		3.97%	16,875.00	0.00	16,875.00	0.00
Coupon	03/08/2024	3130AWTR1	0.00	FEDERAL HOME LOAN BANKS 4.375 09/08/2028		4.49%	19,505.21	0.00	19,505.21	0.00
Coupon	03/09/2024	931142EW9	0.00	WALMART INC 3.9 09/09/2025		3.92%	1,950.00	0.00	1,950.00	0.00

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CHANDLER ASSET MANAGEMENT

BCVWD - Cons Portfolio | [redacted] | As of March 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	03/11/2024	89114QCB2	0.00	TORONTO-DOMINION BANK 3.25 03/11/2024		3.25%	6,500.00	0.00	6,500.00	0.00
Coupon	03/15/2024	00440EAS6	0.00	CHUBB INA HOLDINGS INC 3.15 03/15/2025		3.67%	7,087.50	0.00	7,087.50	0.00
Coupon	03/15/2024	44933LAC7	0.00	HART 2021-A A3 0.38 09/15/2025		5.60%	17.43	0.00	17.43	0.00
Coupon	03/15/2024	47789QAC4	0.00	JDOT 2021-B A3 0.52 03/16/2026		5.39%	25.19	0.00	25.19	0.00
Coupon	03/15/2024	44934KAC8	0.00	HART 2021-B A3 0.38 01/15/2026		5.53%	4.61	0.00	4.61	0.00
Coupon	03/15/2024	91282CCX7	0.00	UNITED STATES TREASURY 0.375 09/15/2024		2.81%	1,406.25	0.00	1,406.25	0.00
Coupon	03/15/2024	89238JAC9	0.00	TAOT 2021-D A3 0.71 04/15/2026		7.35%	14.74	0.00	14.74	0.00
Coupon	03/15/2024	91282CED9	0.00	UNITED STATES TREASURY 1.75 03/15/2025		2.92%	6,562.50	0.00	6,562.50	0.00
Coupon	03/15/2024	89238FAD5	0.00	TAOT 2022-B A3 2.93 09/15/2026		3.45%	470.54	0.00	470.54	0.00
Coupon	03/15/2024	47800AAC4	0.00	JDOT 2022-B A3 3.74 02/16/2027		3.77%	358.42	0.00	358.42	0.00
Coupon	03/15/2024	89231CAD9	0.00	TAOT 2022-C A3 3.76 04/15/2027		3.80%	438.67	0.00	438.67	0.00
Coupon	03/15/2024	437076CR1	0.00	HOME DEPOT INC 4.0 09/15/2025		4.11%	9,000.00	0.00	9,000.00	0.00
Coupon	03/15/2024	47800BAC2	0.00	JDOT 2022-C A3 5.09 06/15/2027		5.15%	890.75	0.00	890.75	0.00
Coupon	03/15/2024	58770AAC7	0.00	MBART 2023-1 A3 4.51 11/15/2027		4.56%	469.79	0.00	469.79	0.00
Coupon	03/15/2024	161571HT4	0.00	CHAIT 2023-1 A 5.16 09/15/2028		5.23%	1,763.00	0.00	1,763.00	0.00
Coupon	03/15/2024	437918AC9	0.00	HAROT 2024-1 A3 5.21 08/15/2028		5.27%	1,007.27	0.00	1,007.27	0.00
Coupon	03/15/2024	02582JJR2	0.00	AMXCA 2021-1 A 0.9 11/15/2024		5.13%	289.50	0.00	289.50	0.00

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BCVWD - Cons Portfolio | [redacted] | As of March 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	03/15/2024	02582JJT8	0.00	AMXCA 2022-2 A 05/17/2027		3.42%	663.88	0.00	663.88	0.00
Coupon	03/16/2024	362585AC5	0.00	GMCAR 2022-2 A3 3.1 02/16/2027		3.13%	99.54	0.00	99.54	0.00
Coupon	03/16/2024	36265WAD5	0.00	GMCAR 2022-3 A3 3.64 04/16/2027		3.67%	166.83	0.00	166.83	0.00
Coupon	03/18/2024	43815PAC3	0.00	HAROT 2022-2 A3 3.73 07/20/2026		3.76%	155.42	0.00	155.42	0.00
Coupon	03/20/2024	92348KAA1	0.00	VZMT 2021-1 A 0.5 05/20/2027		31.69%	125.00	0.00	125.00	0.00
Coupon	03/20/2024	36266FAC3	0.00	GMALT 2022-2 A3 3.42 06/20/2025		3.47%	224.77	0.00	224.77	0.00
Coupon	03/21/2024	43813GAC5	0.00	HAROT 2021-1 A3 0.27 04/21/2025		4.98%	5.78	0.00	5.78	0.00
Coupon	03/21/2024	43815JAC7	0.00	HAROT 2023-1 A3 5.04 04/21/2027		5.10%	210.00	0.00	210.00	0.00
Coupon	03/25/2024	05593AAC3	0.00	BMWLT 2023-1 A3 5.16 11/25/2025		5.22%	215.00	0.00	215.00	0.00
Coupon	03/31/2024	91282CBT7	0.00	UNITED STATES TREASURY 0.75 03/31/2026		2.95%	2,812.50	0.00	2,812.50	0.00
Coupon	03/31/2024	91282CGT2	0.00	UNITED STATES TREASURY 3.625 03/31/2028		3.96%	14,500.00	0.00	14,500.00	0.00
Total Coupon			**0.00**				**101,912.27**	**0.00**	**101,912.27**	**0.00**
Custody Fee	03/25/2024	CCYUSD	(290.26)	Cash		0.00%	(290.26)	0.00	(290.26)	0.00
Total Custody Fee			**(290.26)**				**(290.26)**	**0.00**	**(290.26)**	**0.00**
Dividend	03/31/2024	31846V203	0.00	FIRST AMER:GVT OBLG Y		4.92%	10.13	0.00	1,172.26	0.00
Total Dividend			**0.00**				**5,102.13**	**0.00**	**1,172.26**	**0.00**
Management Fee	03/18/2024	CCYUSD	(2,977.94)	Cash		0.00%	(2,977.94)	0.00	(2,977.94)	0.00
Total Management Fee			**(2,977.94)**				**(2,977.94)**	**0.00**	**(2,977.94)**	**0.00**
Principal Paydown	03/01/2024	3137BFE98	366.92	FHMS K-041 A2 3.171 10/25/2024		2.68%	366.92	--	366.92	(0.00)
Principal Paydown	03/01/2024	3137F4WZ1	710.23	FHMS K-731 A2 3.6 02/25/2025		2.82%	710.23	--	710.23	0.00
Principal Paydown	03/01/2024	3137BHCY1	758.85	FHMS K-044 A2 2.811 01/25/2025		3.55%	758.85	--	758.85	(0.00)
Principal Paydown	03/15/2024	89238FAD5	11,498.47	TAOT 2022-B A3 2.93 09/15/2026		3.59%	11,498.47	--	11,498.47	(0.00)

TRANSACTION LEDGER

BCVWD - Cons Portfolio | [redacted] | As of March 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Principal Paydown	03/15/2024	47789QAC4	5,278.72	JDOT 2021-B A3 0.52 03/16/2026		5.39%	5,278.72	--	5,278.72	0.00
Principal Paydown	03/15/2024	44934KAC8	1,865.89	HART 2021-B A3 0.38 01/15/2026		5.53%	1,865.89	--	1,865.89	(0.00)
Principal Paydown	03/15/2024	44933LAC7	11,689.40	HART 2021-A A3 0.38 09/15/2025		5.60%	11,689.40	--	11,689.40	(0.00)
Principal Paydown	03/15/2024	89238JAC9	1,991.58	TAOT 2021-D A3 0.71 04/15/2026		7.35%	1,991.58	--	1,991.58	0.00
Principal Paydown	03/16/2024	362585AC5	2,122.56	GMCAR 2022-2 A3 3.1 02/16/2027		3.13%	2,122.56	--	2,122.56	0.00
Principal Paydown	03/20/2024	36266FAC3	18,668.47	GMALT 2022-2 A3 3.42 06/20/2025		3.47%	18,668.47	--	18,668.47	0.00
Principal Paydown	03/21/2024	43813GAC5	8,590.49	HAROT 2021-1 A3 0.27 04/21/2025		5.46%	8,590.49	--	8,590.49	0.01
Total Principal Paydown			**63,541.58**				**63,541.58**	**--**	**63,541.58**	**0.01**
TOTAL OTHER TRANSACTIONS			**60,273.38**				**167,287.78**	**0.00**	**163,357.91**	**0.01**

Important Disclosures

As of March 31, 2024

2024 Chandler Asset Management, Inc, An Independent Registered Investment Adviser.

Information contained herein is confidential. Prices are provided by ICE Data Services Inc ("IDS"), an independent pricing source. In the event IDS does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Source ICE Data Indices, LLC ("ICE"), used with permission. ICE permits use of the ICE indices and related data on an "as is" basis; ICE, its affiliates and their respective third party suppliers disclaim any and all warranties and representations, express and/or implied, including any warranties of merchantability or fitness for a particular purpose or use, including the indices, index data and any data included in, related to, or derived therefrom. Neither ICE data, its affiliates or their respective third party providers guarantee the quality, adequacy, accuracy, timeliness or completeness of the indices or the index data or any component thereof, and the indices and index data and all components thereof are provided on an "as is" basis and licensee's use it at licensee's own risk. ICE data, its affiliates and their respective third party do not sponsor, endorse, or recommend chandler asset management, or any of its products or services.

This report is provided for informational purposes only and should not be construed as a specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of publication, but may become outdated or superseded at any time without notice. Any opinions or views expressed are based on current market conditions and are subject to change. This report may contain forecasts and forward-looking statements which are inherently limited and should not be relied upon as indicator of future results. Past performance is not indicative of future results. This report is not intended to constitute an offer, solicitation, recommendation or advice regarding any securities or investment strategy and should not be regarded by recipients as a substitute for the exercise of their own judgment.

Fixed income investments are subject to interest, credit and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.

Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Benchmark Disclosures

As of March 31, 2024

ICE BofA 1-3 Yr US Treasury Index

The ICE BofA 1-3 Year US Treasury Index tracks the performance of US dollar-denominated sovereign debt publicly issued by the US government in its domestic market. Qualifying securities must have at least one year remaining term to final maturity and less than three years remaining term to final maturity, a fixed coupon schedule, and a minimum amount outstanding of $1 billion. Qualifying securities must have at least 18 months to final maturity at the time of issuance.

Beaumont-Cherry Valley Water District Special Board Meeting May 16, 2024	**Item 2c**

STAFF REPORT

TO: Board of Directors

FROM: Finance and Administration Department

SUBJECT: **Update: Electric Costs and Analysis (Quarterly)**

Staff Recommendation

No recommendation, informational only.

Executive Summary

Staff has prepared an analysis of the electrical cost of well pumping for the first quarter of 2024, January 1 through March 31, compared to the same period of time for the four years prior. Staff monitors this information monthly as the cost relates to the SCE pass-through charge applied to water consumption. An independent analysis is included in the cost-of-service study in progress with Water Resources Economics (WRE).

Background

At the November 7, 2019 meeting of the Finance and Audit Committee, staff presented an Analysis of Electric Cost to Pump Groundwater for the period of January through September 2019. It provided a well-by-well analysis of units of water produced and the associated electrical cost of pumping said units. The information formed the basis for the calculation and estimation of the SCE Power Charge pass-through rate, calculated as $0.32/ccf, which was approved in February 2020, following the 2019 Rate Study.

Over the period of January to June 2020, pumping rates for SCE showed an average of a 12% increase. Based on the total increases in 2020, the calculated pass-through rate that should have been charged was $0.37/ccf instead of the $0.32/ccf that customers were billed.

In February 2021, there was an approximate 6% rate increase on a system average across all rates. Based on the January through June SCE costs for 2021, and the consumption during the same period, the Board amended the pass-through Southern California Edison Power Charge to $0.42/ccf at the August 11, 2021 Regular Meeting to reflect the true cost of electricity to pump and deliver water to the consumer, and directed the General Manager to distribute the required 30-day notice to all District customers (Attachment 3).

Staff has continued to present the analysis on a quarterly basis to the Finance & Audit Committee. In the analysis for the first quarter of 2024, compared to the four years prior, staff noted that some of the higher costs reflected a misunderstanding of controllable costs, such as pumping during specific hours of the day. Staff has been working with Operations to identify, understand, and mitigate such costs and will be monitoring the impact and providing the results to WRE for consideration. Staff will continue to present this information to the Finance and Audit Committee, as well as the Board of Directors, on a quarterly basis.

Attachments

1. Year-To-Date Analysis of Electric Cost to Pump Groundwater

Report prepared by William Clayton, Finance Manager

Beaumont-Cherry Valley Water District
Year-To-Date Analysis of Electric Cost to Pump Groundwater
Through March
Year-Over-Year Comparison

	Total Electric Bill Per AF Produced				
WELL[1]	2024	2023	2022	2021	2020
CANYON WELLS					
WELL RR1	$ -	$ -	$ -	$ -	$ -
WELL 4A	$ 74.17	$ 111.14	$ 86.63	$ 67.06	$ -
WELL 5	$ 53.11	$ 55.32	$ 45.10	$ 38.99	$ 21.90
WELL 6	$ 71.39	$ 92.82	$ 50.96	$ 60.35	$ 68.98
WELL 9A	$ -	$ -	$ -	$ -	$ -
WELL 10	$ 69.66	$ 122.13	$ -	$ 272.44	$ 154.45
WELL 11	$ 77.34	$ 261.34	$ 373.81	$ 107.65	$ 128.62
WELL 12/13	$ 66.30	$ 66.95	$ 95.04	$ 59.85	$ 43.45
WELL 14	$ 98.27	$ 190.91	$ 163.03	$ -	$ 448.33
WELL 18	$ -	$ 13.42	$ -	$ 70.96	$ 47.06
WELL 19	$ 39.73	$ 40.30	$ 134.28	$ 313.81	$ 56.90
WELL 20	$ 50.22	$ 104.71	$ 74.45	$ 60.52	$ 37.14
TOTAL CANYON WELLS	*$ 67.85*	*$ 88.28*	*$ 86.65*	*$ 67.55*	*$ 69.30*
CITY WELLS					
WELL 3	$ -	$ 1,028.92	$ 154.58	$ 301.96	$ 244.92
WELL 16	$ 285.15	$ 348.02	$ 130.73	$ 593.27	$ 215.59
WELL 21	$ -	$ 174.30	$ 120.87	$ 107.66	$ 100.85
WELL 22	$ 186.86	$ 421.46	$ 151.69	$ 330.91	$ 240.17
WELL 23	$ 265.77	$ 237.50	$ -	$ 197.69	$ 141.50
WELL 24	$ 166.88	$ 174.10	$ 166.76	$ -	$ 96.88
WELL 25	$ 560.97	$ 279.85	$ 121.41	$ 161.98	$ 152.23
WELL 26	$ 552.45	$ 690.24	$ 150.72	$ 134.65	$ 105.41
WELL 29	$ -	$ -	$ -	$ 198.67	$ 330.18
TOTAL CITY WELLS	*$ 268.13*	*$ 248.13*	*$ 140.23*	*$ 172.49*	*$ 138.40*
BOOSTER STATIONS - NO ADDITIONAL PRODUCTION					
BOOSTERS 21A & B	$ -	$ -	$ -	$ -	$ -
HIGHLAND SPRINGS	$ -	$ -	$ -	$ -	$ -
NOBLE BOOSTER	$ -	$ -	$ -	$ -	$ -
UPPER EDGAR BOOSTER	$ -	$ -	$ -	$ -	$ -
12TH & PALM BOOSTERS	$ -	$ -	$ -	$ -	$ -
4A BOOSTER	$ -	$ -	$ -	$ -	$ -
TOTAL BOOSTER STATIONS	*$ 3.17*	*$ 9.92*	*$ 9.66*	*$ 7.50*	*$ 5.23*

[1] Data is still being aggregat Data is still being aggregated and consolidated - SCE billing for some facilities can be behind by a month or mor behind by a month or more

Year-To-Date Analysis of Electric Cost to Pump Groundwater
Through September
Year-Over-Year Comparison
BC
4/25/2024

Beaumont-Cherry Valley Water District
Year-To-Date Analysis of Electric Cost to Pump Groundwater
Through March 2024

WELL[1]	CCF Produced	AF Produced	Total Electric Bill	Total Electric Bill Per CCF Produced	Total Electric Bill Per AF Produced
CANYON WELLS					
WELL RR1	-	-	$ -	$ -	$ -
WELL 4A	38,818	89.1139	$ 6,609.61	$ 0.17	$ 74.17
WELL 5	20,118	46.1846	$ 2,452.64	$ 0.12	$ 53.11
WELL 6	18,927	43.4511	$ 3,101.78	$ 0.16	$ 71.39
WELL 9A	-	-	$ 61.68	$ -	$ -
WELL 10	14,616	33.5542	$ 2,337.55	$ 0.16	$ 69.66
WELL 11	8,219	18.8685	$ 1,459.20	$ 0.18	$ 77.34
WELL 12/13	43,092	98.9258	$ 6,559.17	$ 0.15	$ 66.30
WELL 14	33,751	77.4805	$ 7,614.24	$ 0.23	$ 98.27
WELL 18	-	-	$ 255.86	$ -	$ -
WELL 19	34,904	80.1288	$ 3,183.31	$ 0.09	$ 39.73
WELL 20	13,487	30.9621	$ 1,554.81	$ 0.12	$ 50.22
TOTAL CANYON WELLS	*225,932*	*518.6694*	*$ 35,189.85*	*$ 0.16*	*$ 67.85*
CITY WELLS					
WELL 3	-	-	$ 1,497.47	$ -	$ -
WELL 16	27,501	63.1336	$ 18,002.49	$ 0.65	$ 285.15
WELL 21	-	-	$ 1,497.38	$ -	$ -
WELL 22	97,160	223.0487	$ 41,677.90	$ 0.43	$ 186.86
WELL 23	164,462	377.5528	$ 100,341.01	$ 0.61	$ 265.77
WELL 24	165,308	379.4949	$ 63,329.88	$ 0.38	$ 166.88
WELL 25	54,521	125.1630	$ 70,212.10	$ 1.29	$ 560.97
WELL 26	16,128	37.0248	$ 20,454.42	$ 1.27	$ 552.45
WELL 29	-	-	$ 6,201.96	$ -	$ -
TOTAL CITY WELLS	*525,080*	*1,205.4178*	*$ 323,214.61*	*$ 0.62*	*$ 268.13*
BOOSTER STATIONS - NO ADDITIONAL PRODUCTION					
BOOSTERS 21A & B			$ 2,363.30		
HIGHLAND SPRINGS			$ 875.88		
NOBLE BOOSTER			$ 276.51		
UPPER EDGAR BOOSTER			$ 453.63		
12TH & PALM BOOSTERS			$ 1,232.83		
4A BOOSTER			$ 255.86		
TOTAL BOOSTER STATIONS	*751,012*	*1,724.0872*	*$ 5,458.01*	*$ 0.01*	*$ 3.17*

[1] Data is still being aggregated and consolidated - SCE billing for some facilities can be behind by a month or more

Beaumont-Cherry Valley Water District
Year-To-Date Analysis of Electric Cost to Pump Groundwater
Through March 2023

WELL[1]	CCF Produced	AF Produced	Total Electric Bill	Total Electric Bill Per CCF Produced	Total Electric Bill Per AF Produced
CANYON WELLS					
WELL RR1	-	-	$ -	$ -	$ -
WELL 4A	33,886	77.7916	$ 8,646.14	$ 0.26	$ 111.14
WELL 5	16,830	38.6371	$ 2,137.37	$ 0.13	$ 55.32
WELL 6	8,863	20.3466	$ 1,888.57	$ 0.21	$ 92.82
WELL 9A	-	-	$ (24.24)	$ -	$ -
WELL 10	7,524	17.2730	$ 2,109.51	$ 0.28	$ 122.13
WELL 11	1,408	3.2330	$ 844.92	$ 0.60	$ 261.34
WELL 12/13	33,262	76.3588	$ 5,112.56	$ 0.15	$ 66.95
WELL 14	6,937	15.9245	$ 3,040.18	$ 0.44	$ 190.91
WELL 18	4,671	10.7227	$ 143.92	$ 0.03	$ 13.42
WELL 19	9,683	22.2282	$ 895.78	$ 0.09	$ 40.30
WELL 20	3,859	8.8586	$ 927.55	$ 0.24	$ 104.71
TOTAL CANYON WELLS	*126,923*	*291.3740*	*$ 25,722.26*	*$ 0.20*	*$ 88.28*
CITY WELLS					
WELL 3	4,141	9.5064	$ 9,781.31	$ 2.36	$ 1,028.92
WELL 16	11,208	25.7300	$ 8,954.53	$ 0.80	$ 348.02
WELL 21	117,139	268.9141	$ 46,871.28	$ 0.40	$ 174.30
WELL 22	27,605	63.3724	$ 26,709.14	$ 0.97	$ 421.46
WELL 23	155,037	355.9160	$ 84,530.34	$ 0.55	$ 237.50
WELL 24	177,665	407.8627	$ 71,008.30	$ 0.40	$ 174.10
WELL 25	99,683	228.8411	$ 64,041.90	$ 0.64	$ 279.85
WELL 26	11,219	25.7553	$ 17,777.26	$ 1.58	$ 690.24
WELL 29	-	-	$ 14,202.14	$ -	$ -
TOTAL CITY WELLS	*603,697*	*1,385.8980*	*$ 343,876.20*	*$ 0.57*	*$ 248.13*
BOOSTER STATIONS - NO ADDITIONAL PRODUCTION					
BOOSTERS 21A & B			$ 10,182.48		
HIGHLAND SPRINGS			$ 743.77		
NOBLE BOOSTER			$ 2,357.56		
UPPER EDGAR BOOSTER			$ 328.06		
12TH & PALM BOOSTERS			$ 2,881.86		
4A BOOSTER			$ 143.66		
TOTAL BOOSTER STATIONS	*730,620*	*1,677.2720*	*$ 16,637.39*	*$ 0.02*	*$ 9.92*

[1] Data is still being aggregated and consolidated - SCE billing for some facilities can be behind by a month or more

Beaumont-Cherry Valley Water District
Year-To-Date Analysis of Electric Cost to Pump Groundwater
Through March 2022

WELL	CCF Produced	AF Produced	Total Electric Bill	Total Electric Bill Per CCF Produced	Total Electric Bill Per AF Produced
CANYON WELLS					
WELL RR1	-	-	$ -	$ -	$ -
WELL 4A	35,003	80.3558	$ 6,961.08	$ 0.20	$ 86.63
WELL 5	17,566	40.3264	$ 1,818.79	$ 0.10	$ 45.10
WELL 6	20,767	47.6745	$ 2,429.35	$ 0.12	$ 50.96
WELL 9A	-	-	$ 55.49	$ -	$ -
WELL 10	-	-	$ 210.62	$ -	$ -
WELL 11	1,365	3.1336	$ 1,171.37	$ 0.86	$ 373.81
WELL 12/13	18,331	42.0824	$ 3,999.41	$ 0.22	$ 95.04
WELL 14	7,788	17.8781	$ 2,914.61	$ 0.37	$ 163.03
WELL 18	-	-	$ 210.62	$ -	$ -
WELL 19	4,228	9.7050	$ 1,303.20	$ 0.31	$ 134.28
WELL 20	6,401	14.6949	$ 1,094.09	$ 0.17	$ 74.45
TOTAL CANYON WELLS	*111,449*	*255.8508*	*$ 22,168.63*	*$ 0.20*	*$ 86.65*
CITY WELLS					
WELL 3	48,920	112.3049	$ 17,360.17	$ 0.35	$ 154.58
WELL 16	48,449	111.2236	$ 14,539.92	$ 0.30	$ 130.73
WELL 21	185,939	426.8572	$ 51,595.44	$ 0.28	$ 120.87
WELL 22	114,261	262.3072	$ 39,789.48	$ 0.35	$ 151.69
WELL 23	-	-	$ 2,539.96	$ -	$ -
WELL 24	198,080	454.7291	$ 75,831.07	$ 0.38	$ 166.76
WELL 25	335,836	770.9730	$ 93,604.12	$ 0.28	$ 121.41
WELL 26	83,013	190.5716	$ 28,722.02	$ 0.35	$ 150.72
WELL 29	-	-	$ 2,605.85	$ -	$ -
TOTAL CITY WELLS	*1,014,498*	*2,328.9666*	*$ 326,588.03*	*$ 0.32*	*$ 140.23*
BOOSTER STATIONS - NO ADDITIONAL PRODUCTION					
BOOSTERS 21A & B			$ 15,249.14		
HIGHLAND SPRINGS			$ 822.47		
NOBLE BOOSTER			$ 3,236.43		
UPPER EDGAR BOOSTER			$ 394.09		
12TH & PALM BOOSTERS			$ 5,054.44		
4A BOOSTER			$ 218.01		
TOTAL BOOSTER STATIONS	*1,125,946*	*2,584.8174*	*$ 24,974.58*	*$ 0.02*	*$ 9.66*

Beaumont-Cherry Valley Water District
Year-To-Date Analysis of Electric Cost to Pump Groundwater
Through March 2021

WELL	CCF Produced	AF Produced	Total Electric Bill	Total Electric Bill Per CCF Produced	Total Electric Bill Per AF Produced
CANYON WELLS					
WELL RR1	-	-	$ -	$ -	$ -
WELL 4A	41,653	95.6221	$ 6,412.33	$ 0.15	$ 67.06
WELL 5	17,503	40.1807	$ 1,566.71	$ 0.09	$ 38.99
WELL 6	13,582	31.1798	$ 1,881.68	$ 0.14	$ 60.35
WELL 9A	-	-	$ 41.52	$ -	$ -
WELL 10	1,297	2.9782	$ 811.37	$ 0.63	$ 272.44
WELL 11	4,313	9.9006	$ 1,065.76	$ 0.25	$ 107.65
WELL 12/13	26,447	60.7142	$ 3,633.77	$ 0.14	$ 59.85
WELL 14	-	-	$ 179.74	$ -	$ -
WELL 18	6,038	13.8616	$ 983.64	$ 0.16	$ 70.96
WELL 19	1,252	2.8744	$ 902.01	$ 0.72	$ 313.81
WELL 20	6,080	13.9575	$ 844.69	$ 0.14	$ 60.52
TOTAL CANYON WELLS	*118,165*	*271.2691*	*$ 18,323.22*	*$ 0.16*	*$ 67.55*
CITY WELLS					
WELL 3	8,868	20.3581	$ 6,147.26	$ 0.69	$ 301.96
WELL 16	4,824	11.0744	$ 6,570.07	$ 1.36	$ 593.27
WELL 21	141,212	324.1781	$ 34,900.24	$ 0.25	$ 107.66
WELL 22	15,036	34.5179	$ 11,422.46	$ 0.76	$ 330.91
WELL 23	151,311	347.3623	$ 68,668.87	$ 0.45	$ 197.69
WELL 24	-	-	$ 1,937.91	$ -	$ -
WELL 25	263,056	603.8930	$ 97,815.92	$ 0.37	$ 161.98
WELL 26	92,322	211.9421	$ 28,537.61	$ 0.31	$ 134.65
WELL 29	198,421	455.5119	$ 90,495.22	$ 0.46	$ 198.67
TOTAL CITY WELLS	*875,050*	*2,008.8379*	*$ 346,495.56*	*$ 0.40*	*$ 172.49*
BOOSTER STATIONS - NO ADDITIONAL PRODUCTION					
BOOSTERS 21A & B			$ 11,684.86		
HIGHLAND SPRINGS			$ 637.74		
NOBLE BOOSTER			$ 2,066.28		
UPPER EDGAR BOOSTER			$ 290.31		
12TH & PALM BOOSTERS			$ 2,255.20		
4A BOOSTER			$ 167.94		
TOTAL BOOSTER STATIONS	*993,215*	*2,280.1069*	*$ 17,102.33*	*$ 0.02*	*$ 7.50*

Beaumont-Cherry Valley Water District
Year-To-Date Analysis of Electric Cost to Pump Groundwater
Through March 2020

WELL	CCF Produced	AF Produced	Total Electric Bill	Total Electric Bill Per CCF Produced	Total Electric Bill Per AF Produced
CANYON WELLS					
WELL RR1	-	-	$ 64.57	$ -	$ -
WELL 4A	-	-	$ 123.12	$ -	$ -
WELL 5	29,606	67.9667	$ 1,488.62	$ 0.05	$ 21.90
WELL 6	12,354	28.3607	$ 1,956.42	$ 0.16	$ 68.98
WELL 9A	-	-	$ 34.54	$ -	$ -
WELL 10	2,110	4.8444	$ 748.22	$ 0.35	$ 154.45
WELL 11	740	1.6977	$ 218.36	$ 0.30	$ 128.62
WELL 12/13	33,459	76.8101	$ 3,337.09	$ 0.10	$ 43.45
WELL 14	6,548	15.0326	$ 6,739.64	$ 1.03	$ 448.33
WELL 18	9,465	21.7282	$ 1,022.59	$ 0.11	$ 47.06
WELL 19	7,719	17.7208	$ 1,008.32	$ 0.13	$ 56.90
WELL 20	6,957	15.9706	$ 593.12	$ 0.09	$ 37.14
TOTAL CANYON WELLS	*108,957*	*250.1318*	*$ 17,334.61*	*$ 0.16*	*$ 69.30*
CITY WELLS					
WELL 3	12,750	29.2700	$ 7,168.87	$ 0.56	$ 244.92
WELL 16	12,229	28.0739	$ 6,052.48	$ 0.49	$ 215.59
WELL 21	133,513	306.5037	$ 30,910.58	$ 0.23	$ 100.85
WELL 22	10,018	22.9982	$ 5,523.48	$ 0.55	$ 240.17
WELL 23	203,419	466.9858	$ 66,077.81	$ 0.32	$ 141.50
WELL 24	186,965	429.2126	$ 41,580.82	$ 0.22	$ 96.88
WELL 25	144,341	331.3602	$ 50,444.57	$ 0.35	$ 152.23
WELL 26	71,260	163.5894	$ 17,243.70	$ 0.24	$ 105.41
WELL 29	47,846	109.8393	$ 36,266.95	$ 0.76	$ 330.18
TOTAL CITY WELLS	*822,340*	*1,887.8330*	*$ 261,269.26*	*$ 0.32*	*$ 138.40*
BOOSTER STATIONS - NO ADDITIONAL PRODUCTION					
BOOSTERS 21A & B			$ 7,830.88		
HIGHLAND SPRINGS			$ 623.70		
NOBLE BOOSTER			$ 969.36		
UPPER EDGAR BOOSTER			$ 223.14		
12TH & PALM BOOSTERS			$ 1,417.18		
4A BOOSTER			$ 123.29		
TOTAL BOOSTER STATIONS	*931,297*	*2,137.9647*	*$ 11,187.55*	*$ 0.01*	*$ 5.23*

Beaumont-Cherry Valley Water District
Special Board Meeting
May 16, 2024

Item 2d

STAFF REPORT

TO: Board of Directors

FROM: Dan Jaggers, General Manager

SUBJECT: **California Water Supply Conditions and Water Issues**

In the news

Study says California's 2023 snowy rescue from megadrought was a freak event. Don't get used to it
Phys.org 4/29/2024
https://phys.org/news/2024-04-california-snowy-megadrought-freak-event.html

Why no one won this year's water wars
Politico 5/1/ 2024
https://www.politico.com/newsletters/california-climate/2024/05/01/why-no-one-won-in-this-years-water-wars-00155628

With California's Rainy Season Wrapping Up, Will We See Water Restrictions?
LAist 4/1/2024
https://laist.com/news/climate-environment/with-californias-rainy-season-wrapping-up-will-we-see-water-restrictions

Sierra Nevada snowpack 'unusually normal' and reservoirs are brimming as winter season winds down
California water supplies are in good shape, as more snow heads for the Sierra this weekend
The Mercury News 3/30/2024
https://www.mercurynews.com/2024/03/30/sierra-nevada-snowpack-unusually-normal-and-reservoirs-are-brimming-as-winter-season-winds-down/?share=tadnnwiornuuabtreses

'Forever chemicals': Water supplies throughout California will exceed new national limits
CalMatters 4/10/2024
https://mavensnotebook.com/2024/04/10/cal-matters-forever-chemicals-water-supplies-throughout-california-will-exceed-new-national-limits/

Governor Newsom Unveils Water Plan to Capture More Water and Defend Against Extreme Weather (update to California Water Plan)
The Governor touted the need for the Delta Conveyance Project as a "foundational" component to the state Water Plan and "One of the most important projects this state can advance"
Press release 4/2/2024
https://www.gov.ca.gov/2024/04/02/governor-newsom-unveils-water-plan-to-capture-more-water-and-defend-against-extreme-weather/

"Innovation is the Cornerstone" of the California Water Plan
California will be operating with 10 percent less water in 2040 than what is currently available
AgNet West 5/2/2024
https://agnetwest.com/innovation-is-the-cornerstone-of-the-california-water-plan/

'Common Sense': Why is there a water rate hike in California?
MWD is raising rates by 17 percent
Fox News 4/12/2024
https://www.foxnews.com/video/6350825190112

Southern California to See Water Bills Double
Newsweek 4/10/2024
https://www.newsweek.com/california-water-bill-doubles-climate-change-drought-1889068

California Water Managers advise multipronged approach in face of climate change
A region as massive and diverse as the Golden State requires many hands and smart planning to manage its water system and prepare for climate change-driven disasters
Courthouse News Service 4/3/0/2024
https://mavensnotebook.com/2024/04/30/courthouse-news-california-water-managers-advise-multipronged-approach-in-face-of-climate-change/

May be of Interest

DWR Updates Delta Conveyance Project Schedule, Charts Permitting Pathway
DWR has updated the permitting schedule for the next several years for the Delta Conveyance Project planning process, creating a pathway for obtaining key permits by the end of 2026
DWR / Delta Conveyance Project 4/19/2024
https://www.deltaconveyanceproject.com/about-the-delta-conveyance-project/dwr-updates-delta-conveyance-project-schedule-charts-permitting-pathway

California water board starts effort to digitize its ancient water records
Sacramento Bee 3/18/24
https://www.sacbee.com/news/california/water-and-drought/article283412883.html

The Atmospheric Rivers of Water Year 2024
Center for Western Weather ad Water Extremes
https://cw3e.ucsd.edu/the-atmospheric-rivers-of-water-year-2024-april-summary/

GRACE studies determine groundwater storage in California
Studies have found that a third of Earth's largest groundwater basins are being rapidly depleted by human consumption, despite not having accurate data about how much water remains in them. That means significant segments of Earth's population are consuming groundwater without knowing when it might run out
https://gracefo.jpl.nasa.gov/science/water-storage/#:~:text=The%20gravity%20variations%20studied%20by,has%20been%20depleted%20or%20increased.

Colorado River Basin

Snowpack for Colorado River ends season 11% above normal
KLAS Las Vegas 4/1/2024
https://www.8newsnow.com/news/local-news/snowpack-for-colorado-river-ends-season-11-above-normal/

What does the future hold for the Colorado River?
Deseret News 3/29/2024
https://www.deseret.com/utah/2024/03/29/colorado-river-utah-arizona-envrionment-the-west/

Where does Colorado River water go? Scientists have finally found out
Las Vegas Review Journal 3/29/2024
https://www.reviewjournal.com/local/local-nevada/where-does-colorado-river-water-go-scientists-have-finally-found-out-3025845/

Resources

Report on 2023 Activities for the Drought Resilience Interagency and Partners (DRIP) Collaborative (first annual)
California Department of Water Resources
https://water.ca.gov/-/media/DWR-Website/Web-Pages/Water-Basics/Drought/Files/Drought-Resilience-Interagency-and-Partners-Collaborative/2023-Inaugural-Report.pdf

California's Groundwater Conditions: Semi-Annual Update (May 2024)
For the first time since 2019, there was an increase in groundwater storage during Water Year 2023, with a reported increase of 8.7 million acre-feet
California Department of Water Resources
https://data.cnra.ca.gov/dataset/california-s-groundwater-semi-annual-conditions-updates/resource/ba12c11f-b8b8-4d37-a9e4-13c2d7831285

Attachments

1. California Drought Monitor Map – April 30, 2024
2. Reservoir Conditions – May 5, 2024
3. Snowpack Conditions – May 6, 2024
4. DWR Press Release – Historic 2023 Water Year Delivered Big Boost (5/6/2024)

U.S. Drought Monitor

Attachment 1

California

April 30, 2024

(Released Thursday, May. 2, 2024)

Valid 8 a.m. EDT

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	97.32	2.68	0.00	0.00	0.00	0.00
Last Week *04-23-2024*	97.32	2.68	0.00	0.00	0.00	0.00
3 Months Ago *01-30-2024*	90.53	9.47	0.00	0.00	0.00	0.00
Start of Calendar Year *01-02-2024*	96.65	3.35	0.00	0.00	0.00	0.00
Start of Water Year *09-26-2023*	94.01	5.99	0.07	0.00	0.00	0.00
One Year Ago *05-02-2023*	68.04	31.96	7.98	0.00	0.00	0.00

Intensity:

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

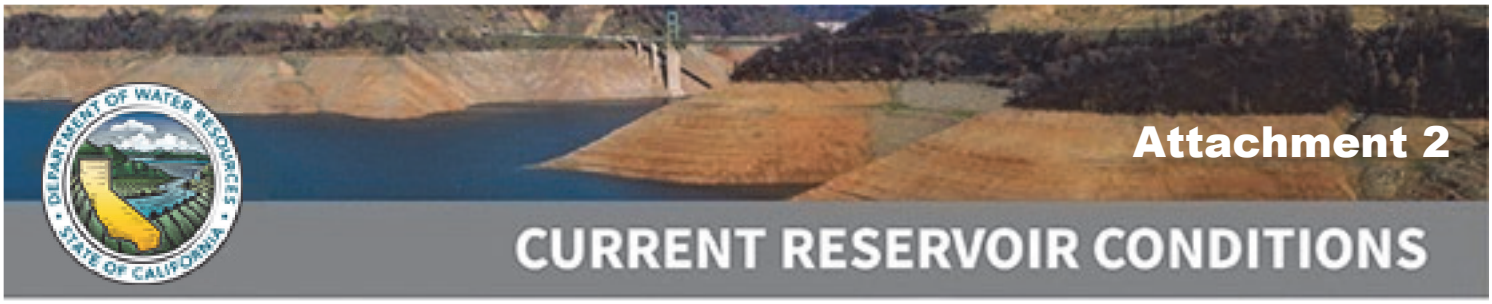
The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to https://droughtmonitor.unl.edu/About.aspx

Author:

Curtis Riganti

National Drought Mitigation Center

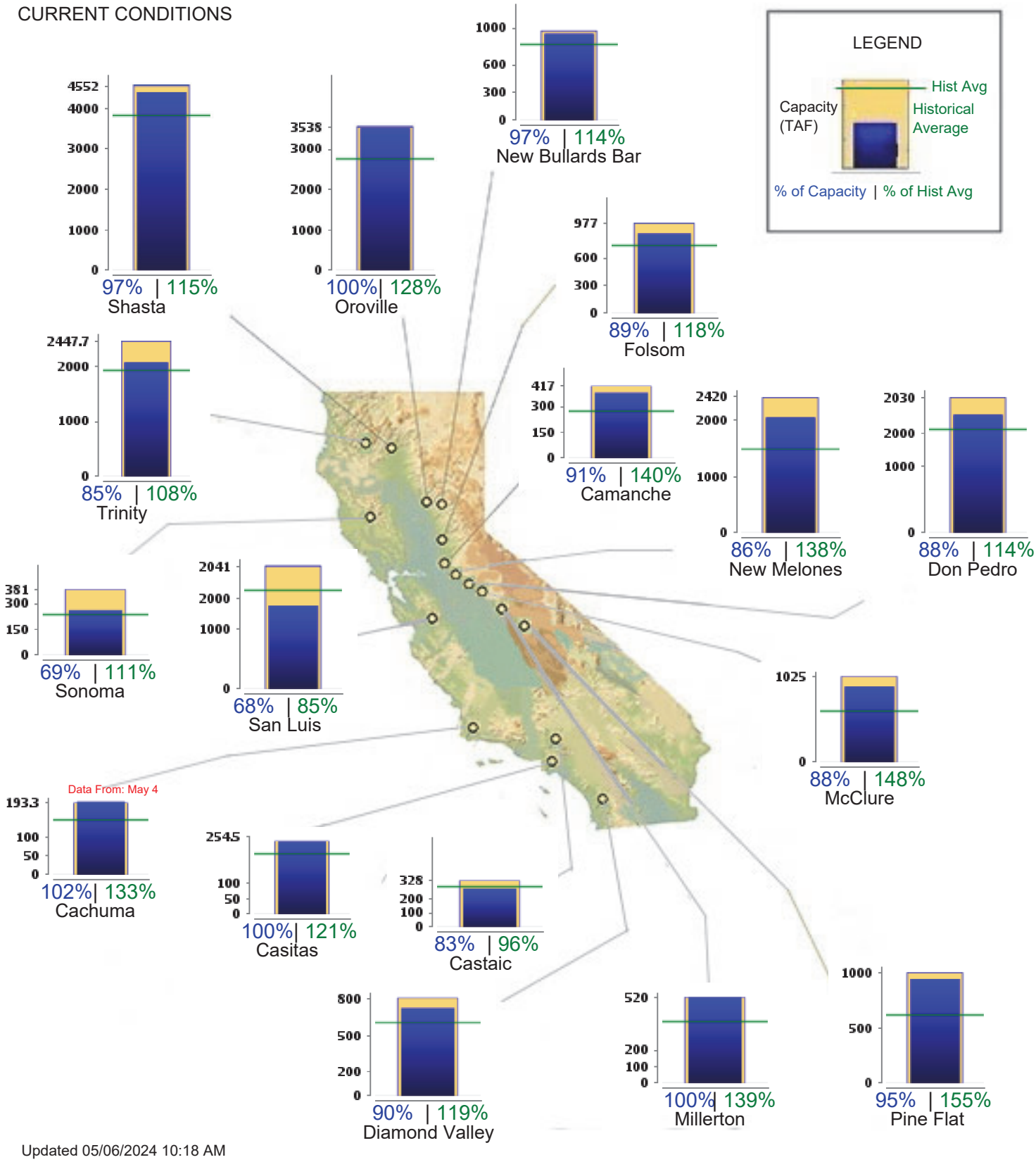
droughtmonitor.unl.edu



CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

CURRENT CONDITIONS

Midnight - May 5, 2024



Updated 05/06/2024 10:18 AM

CURRENT REGIONAL SNOWPACK FROM AUTOMATED SNOW SENSORS

% of April 1 Average / % of Normal for This Date

NORTH	
Data as of May 6, 2024	
Number of Stations Reporting	26
Average snow water equivalent (Inches)	21.7
Percent of April 1 Average (%)	76
Percent of normal for this date (%)	119

CENTRAL	
Data as of May 6, 2024	
Number of Stations Reporting	48
Average snow water equivalent (Inches)	17.6
Percent of April 1 Average (%)	66
Percent of normal for this date (%)	96

SOUTH	
Data as of May 6, 2024	
Number of Stations Reporting	26
Average snow water equivalent (Inches)	10.9
Percent of April 1 Average (%)	51
Percent of normal for this date (%)	79

STATE	
Data as of May 6, 2024	
Number of Stations Reporting	100
Average snow water equivalent (Inches)	16.9
Percent of April 1 Average (%)	66
Percent of normal for this date (%)	99

Statewide Average: 66% / 99%

Data as of May 6, 2024

Attachment 4

Historic 2023 Water Year Delivered Big Boost to California's Groundwater Supplies

Published: May 06, 2024

Sacramento, Calif. – The California Department of Water Resources (DWR) has released the latest Semi-Annual Groundwater Conditions report, and the data show that California achieved 4.1 million acre-feet of managed groundwater recharge during Water Year 2023, which is nearly the water storage capacity of Shasta Lake. The report also details an increase in groundwater storage of 8.7 million acre-feet.

Water Year 2023 is the first year since 2019 that there has been a reported increase in groundwater storage. A significant reduction in groundwater pumping in 2023 also led to favorable groundwater conditions, including a decrease in land subsidence, or sinking of the land. Some areas that had previously experienced subsidence actually saw a rebound (uplift) in ground surface elevation from reduced pumping in the deeper aquifers and refilling of groundwater storage.

The groundwater report released today includes, for the first time, groundwater sustainability plan Annual Report data reported by local groundwater sustainability agencies (GSAs) across 99 groundwater basins which make up over 90 percent of the groundwater use in the State.

Groundwater is one of California's most important natural resources and, more likely than not, groundwater is part of your life. Nearly 85 percent of Californians depend on groundwater for some portion of their water supply, and in dry years when surface water supplies are lacking, communities turn to groundwater to fulfill the needs of households, agriculture, and businesses. California's rich and abundant ecosystems also rely on groundwater to sustain the natural plant and animal communities that make California such an exceptional place to live, work and recreate.

While the last two rainy seasons have been good news for California's groundwater basins, there is still a lot of work to do. Long-term groundwater storage remains in a deficit of nearly 40 million acre-feet over the past two decades, due in part to years of pumping out more water than has been replenished. It would take nearly five consecutive above average, not just average, water years like 2023 to fill that gap. California needs to replenish what nature provides by expanding groundwater recharge projects, upgrading water infrastructure, and modernizing our water distribution system through projects like the Delta Conveyance Project, to be able to move water during high flows to maximize storage.

"California is invested in preparing for weather extremes by maximizing the wet years to store as much water as possible in preparation for the dry years," said Paul Gosselin, DWR Deputy Director of Sustainable Water Management. "The impressive recharge numbers in 2023 are the result of hard work by the local agencies combined with dedicated efforts from the state, but we must do more to be prepared to capture and store water when the wet years come."

During the 2023 Water Year, more than 1.2 million acre-feet of groundwater recharge was permitted by state agencies, more than 400,000 acre-feet of flood water was recharged using the Governor's Executive Orders, and millions more acre-feet of managed and naturally occurring recharge was achieved. Groundwater recharge projects have proved critical during flood response, as we saw in 2023 when thousands of acre-feet of water were diverted off of streams, away from flood-prone areas, and put onto available open lands to recharge groundwater basins. Learn more about water infrastructure projects in your community at build.ca.gov.

Since groundwater is out of sight, beneath our feet, we need data and information from the underground aquifers to make informed groundwater management decisions that are backed by the most current science. DWR's Semi-Annual Groundwater Conditions report provides current data to support the comprehensive California's Groundwater (Bulletin 118) publication which is updated every five years. This suite of reports provides the latest knowledge and understanding about California's groundwater system, helping state and local agencies manage groundwater resources for long-term water supply resiliency.

Ten years ago, the Sustainable Groundwater Management Act was signed into law to address ongoing impacts of groundwater declines throughout the state. As a result of this important legislation, we are collectively learning more than ever before about California's groundwater basins from data being collected and reported by local GSAs as well as from state investments in new technologies and expanded groundwater monitoring.

The Semi-Annual Groundwater Conditions report includes the latest data and discussion on statewide groundwater levels, groundwater storage, recharge, land subsidence, well infrastructure and the status of California's groundwater basins. These reports are not just for water managers, they are also important resources for anyone who wants to gain an understanding of their local water supply.

Groundwater is essential for human well-being, ecosystems, agriculture, and economies. Each year we're learning more about how to address the challenges of a changing climate, and the data and information contained in DWR's Semi-Annual Groundwater Conditions report provides the latest and best understanding of the vital water resource that lies beneath our feet.

For more information:

- DWR Semi-Annual Groundwater Conditions Updates
- California's Groundwater (Bulletin 118)
- California's Groundwater Live
- DWR Basin Characterization Program
- Sustainable Groundwater Management Act (SGMA)

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Contact:
Public Affairs, Department of Water Resources

916-820-8083 | media@water.ca.gov

Legislative Action and Issues Update

FEDERAL

CSDA News – 5/7/2024 – US House Passes Historic Legislation Defining Special Districts

On May 6, in a major victory for special districts and the National Special Districts Coalition (NSDC), the U.S. House of Representatives overwhelmingly passed the *Special District Grant Accessibility Act (H.R. 7525)*, legislation that would codify a first-ever definition of "special district" in federal law. Additionally, the bill would direct the White House Office of Management and Budget to require federal agencies to ensure that special districts are eligible for all appropriate forms of federal assistance.

The bipartisan legislation, which cleared the House on an overwhelming 352-27 vote, is authored by Representatives Pat Fallon (R-TX) and Brittany Pettersen (D-CO) and was cosponsored by 14 Members of the California Congressional Delegation from both sides of the aisle. Action now turns to the Senate, where NSDC is working with key Members in an effort to advance a companion measure.

For more info, the CSDA News story and link to the vote video is here: CSDA News

FEDERAL NEWS From ACWA News: The U.S. Environmental Protection Agency announced a new national maximum contaminant level (MCL) of 4.0 parts per trillion (ppt) for PFOA and PFOS as individual contaminants and a standard of 10 ppt for three other chemicals — PFNA, PFHxs, and HFPO-DA (commonly referred to as GenXChemicals). In addition, EPA will utilize a hazard index to regulate mixtures of PFHxS, PFNA, HFPO-DC and PFBS. This enforceable rule requires public water systems to monitor for these PFAS, notify the public of the levels of these PFAS and reduce the levels of these PFAS in drinking water if they exceed the MCL. Utilities will have five years to come into compliance with the rule. ACWA previously supported EPA's efforts to address PFAS contamination and protect public health through setting drinking water standards that are based on sound science and robust analysis. Unfortunately, the MCL is not feasible because the anticipated costs of complying are not adequately captured under EPA's cost assessment.

Biden-Harris Announcement: On May 2, the Biden-Harris Administration announced $3 billion for lead pipe replacement to advance safe drinking water as part of the Investing In America agenda. The investment will help every state and territory identify and replace lead service lines, preventing exposure to lead in drinking water. To protect children and families, President Biden has committed to replacing every lead pipe in the country. This announcement, funded by the Bipartisan Infrastructure Law and available through EPA's successful Drinking Water State Revolving Fund (DWSRF), takes another major step to advance this work and the Administration's commitment to environmental justice.

Working collaboratively, EPA and the State Revolving Funds are advancing the President's Justice40 Initiative to ensure that 40% of overall benefits from certain federal investments flow to disadvantaged communities that are marginalized by underinvestment and overburdened by pollution. Lead exposure disproportionately affects communities of color and low-income families. The $9 billion in total funding announced to date through EPA's Lead Service Line Replacement Drinking Water State Revolving Fund program is expected to replace up to 1.7 million lead pipes nationwide, securing clean drinking water for countless families.

CHANGES MADE	NO CHANGES MADE	NEW SINCE LAST UPDATE

Issue	Status	Description
HR 1 Lower Energy Costs Act	3/14/23 Introduced 3/30/23 Passed House 5/6/24: No change in status	Aims to lower energy costs by increasing American energy production, exports, infrastructure, and critical minerals processing, by promoting transparency, accountability, permitting and production of American resources, and by improving water quality certification and energy projects, and for other purposes.
HR 924 – Stop The Delta Tunnel Act	2/9/23 – Reintroduced 2/9: Ref to House Com on Transportation and Infrastructure 2/10: Ref to Subcommittee 5/6/24: No change in status	This bill prohibits the U.S. Army Corps of Engineers (USACE) from issuing a federal permit that would be necessary to build the proposed Delta Conveyance Project in California. Specifically, the USACE may not issue a Section 404 permit (i.e., a permit that allows for the discharge of dredged or fill material into navigable waters) for the project. Press release from Harder's office: Bill will prohibit the Army Corps of Engineers from advancing the project. Representative Josh Harder (CA-9) reintroduced his *Stop the Delta Tunnel Act* which prohibits the Army Corps of Engineers from issuing a federal permit necessary for the State of California to build the Delta Conveyance Project, commonly known as the Delta Tunnel. Rep. Harder is a longtime opponent of the Delta Tunnel project, first voicing his opposition in 2018. KCRA3 News has called Rep. Harder's *Stop the Delta Tunnel Act*, "the strongest step yet to stop the state's proposed giant water tunnel from gaining ground." Read the bill online here.
HR 1407 – Financing Lead Out of Water Act	3/7/23: Introduced, ref to Com on Ways and Means 5/6/24 No change in status	Allows bonds issued by public water utilities to finance the replacement of private lead service lines to bypass the IRS "private business use" test
HR 1520 – Reauthorization of the Energy and Efficiency Conservation Block Grant	3/7/23: Introduced 3/9 – Ref to House Com on Energy & Commerce 5/6/24: No change in status	Provides grants to state, local and tribal governments to support initiatives that will reduce fossil fuel emissions and conserve energy
HR 1721 /S 806 – Healthy H2O Act	3/22/23: Introduced and ref to Com on Agriculture 4/25: Ref to Subcom on Commodity Markets, Digital Assets, and Rural Development. 5/6 No change in status	Provides grants for water testing and treatment technology directly to individuals and nonprofits in rural communities. Water quality systems installed at the faucet or within a building can provide immediate and ongoing protections from known and emerging water contaminants, like PFAS, lead and nitrates
HR 1837 Investing in Our Communities Act	3/28/23: Introduced, ref to Com on Ways and Means 3/6: No change in status	Restores tax-exempt advance refunding for municipal bonds so state and local governments can more efficiently invest in projects throughout their communities.

	HR 4540 Water Infrastructure Enhancement Act of 2023	7/11/23: Introduced Ref to Com on Energy & Commerce 5/6 No change in status	Amends the Safe Drinking Water Act to establish a program to provide grants to suppliers of water for the purpose of making infrastructure improvements to public water systems, and for other purposes.
	HR 4584 National Wildland Fire Risk Reduction Program Act	7/12/23: Introduced Ref to Committees on Science, Space and Technology, and to Econ Development 5/6 No change in status	Improves the Federal effort to reduce wildland fire risks, and for other purposes. Zoe Lofgren press release: On 7/12, House Science, Space, and Technology Committee Ranking Member Zoe Lofgren (D-CA) was joined by Congresswoman Suzanne Bonamici (D-OR) to introduce the National Wildland Fire Risk Reduction Program Act, a comprehensive science authorization bill that will identify and invest in research and development, set up warning and forecast systems, develop observation and sensing technologies, and standardize data collection efforts to improve the nation's preparedness, resilience and response to wildfires. The bill will help to fill in knowledge gaps and strengthen coordination of wildfire science efforts across federal science agencies.
	HR 4592 Cumulative Impacts Act	7/12/23: Introduced. Ref to Energy & Commerce 7/13: Ref to Water Resources and Environment 5/6 No change in status	Establishes a Federal program of cumulative impact assessments under the Clean Water Act and Clean Air Act, and protections for environmental justice and frontline communities overburdened by air and water pollution.
	HR 5664: Water Infrastructure Finance and Innovation Act (WIFIA) Amendments 2023	9/21/23 Introduced; Referred to the Committee on Transportation and Infrastructure, and in addition to the Committee on Energy and Commerce 9/22 Referred to the Subcommittee on Water Resources and Environment. 5/6 No change in status	Reauthorizes the Water Infrastructure Finance and Innovation Act of 2014 and restore WIFIA funding and financing eligibility to state entities and non-federal cost shares in federally involved projects.
	HR 7023 Creating Confidence in Clean Water Permitting Act	1/17/24 Introduced, ref to Com on WR&E 1/31 Com on Transportation and Infrastructure, amended 2/6 Action in House 3/21 Passed House with amendments 3/22 Received in Senate, read twice, ref to Com on Env & Public Works	Modifies requirements under the Clean Water Act, including requirements concerning water quality criteria, the National Pollutant Discharge Elimination System (NPDES) program, the permit program for discharging dredged or fill material into waters of the United States, and the meaning of *waters of the United States*. First, the bill directs the Environmental Protection Agency (EPA) to develop any new or revised water quality criteria for states through a rule. Next, the bill modifies the NPDES program, including by providing statutory authority for provisions that shield NPDES permit holders from liability under certain circumstances. It also provides statutory authority for the EPA to issue general permits under the program. The EPA must also provide written notification two years before the expiration of a general permit. If notice is not provided by that deadline, then discharges under the expired permit may continue until a new permit is issued.

			Additionally, the bill modifies the permitting program of the EPA and the U.S. Corps of Engineers that regulates the discharge of dredged or fill material into waters of the United States. For example, the bill limits the EPA's veto authority to restrict, prohibit, deny, or withdraw the specification by the Corps of a site for the discharge of dredged or fill material into waters of the United States. The bill also modifies requirements for general permits to discharge dredge or fill material that are issued on a nationwide, regional, or state basis for particular categories of activities, including by extending the maximum term for a general permit from a period of 5 years to 10 years. It also exempts the Corps from certain consultation and environmental review requirements when reissuing nationwide general permits. Finally, the bill directs the EPA and the Corps to begin a process to issue guidance on the implementation of the 2023 final rule titled *Revised Definition of "Waters of the United States"; Conforming* and stipulates the guidance must comply with the decision of the Supreme Court in *Sackett v. EPA*
	HR 7294 Watershed Protection and Forest Recovery Act of 2024	2/7/2024 Introduced 2/7 Ref to House Com on Agriculture	Congressman Joe Neguse (D-CO) recently introduced legislation – the Watershed Protection and Forest Recovery Act (H.R. 7294) – that would help communities and water users protect their water supply after natural disasters on U.S. Forest Service (USFS) lands. Among other things, the legislation would create a new Emergency Forest Watershed Program (EFWP) within the Department of Agriculture (USDA) that would help streamline recovery efforts and protect water resources downstream of national forests. It also would allow local governments and water providers to enter into agreements with the Forest Service to implement watershed recovery protection measures.
	HR 7525 Special District Grant Availability Act	3/5 Introduced, ref to Com on Oversight and Accountability 3/7 Committee amendments	CSDA requests member action: Contact Congressional Rep with support News from CSDA (March 2024) In a major milestone for the nation's special districts, this month, the U.S. House Oversight and Accountability Committee approved the Special District Grant Accessibility Act. The bill (H.R. 7525), which is sponsored by Representatives Pat Fallon (R-TX) and Brittany Pettersen (D-CO), cleared the committee on an overwhelming 38-2 vote. To view the committee's action on H.R. 7525, please click here. The Special District Grant Accessibility Act embodies the National Special District Coalition's (NSDC's) longstanding legislative objective of codifying in federal law a first ever, formal definition of "special district." In addition to establishing such a definition, H.R. 7525 would direct federal agencies to recognize special districts as local governments for the purpose of ensuring that districts are eligible to receive appropriate forms of federal assistance, including funding and resources through key grant programs. Looking ahead, the legislation is expected to be considered by the full House following Congress' spring break. As of this writing, it remains unclear when House leadership will schedule the bill for a floor vote.
	HR 7916 Removing Nitrate and Arsenic in Drinking Water Act	4/9/2024 Introduced, ref to Com on Energy and Commerce	To amend the Safe Drinking Water Act to provide grants for nitrate and arsenic reduction projects, and for other purposes **with priority given to assisting disadvantaged communities.** Click here for Valadao **press release**

	HR 7944 Water Systems PFAS Liability Protection Act	4/11/2024 Introduced, ref to committees: Energy and Commerce, and Trans and Infrastructure	Bipartisan legislation was introduced in the U.S. House of Representatives that would provide a statutory shield for water systems under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) for PFAS, and help ensure that polluters, not the public, pay for PFAS cleanup. The bill, H.R. 7944 – the Water Systems PFAS Liability Protection Act – was introduced by Reps. John Curtis (R-Utah) and Marie Gluesenkamp Perez (D-Wash.) in April, and is a companion bill to Senate legislation introduced by Sen. Cynthia Lummis (R-WY) last year. The bill would provide statutory protection for water utilities in light of the designation of PFOA and PFOS as hazardous substances by the Environmental Protection Agency (EPA) under CERCLA. Water groups like NACWA have said a CERCLA designation for PFAS exposes drinking water and wastewater utilities to potential litigation from the manufacturers of PFAS.
	S 1449: Revitalizing the Economy by Simplifying Timelines and Assuring Regulatory Transparency	5/4/23: Read twice and referred to the Committee on Environment and Public Works 5/6 No change in status	RESTART Act. Reforms permitting and environmental review processes expediting the federal permitting process for important energy, infrastructure, and transportation projects.
	S.2161 Canal Conveyance Capacity Restoration Act	6/22/23 Introduced 7/19 Ref to Energy & Nat Resources 3/6 No change in status	Would authorize a one-third federal cost share for restoring canal capacity, including funding of $289.5 million for the California Aqueduct
	S. 2162: Support to Rehydrate the Environment, Agriculture and Municipalities (STREAM Act)	6/22/23 – Introduced 7/19 Ref to Energy & Nat Resources, hearings held 5/6/24 No change in status	Would authorize $750 million for storage, $300 million for water recycling, $150 mission for desalination, and $100 million for drinking water for disadvantaged communities. Would authorize grants for storage and conveyance projects that include environmental benefits, drinking water benefits for disadvantaged communities or other public benefits either as art of the project design or as part of a watershed restoration plan adopted together with the project.
	S. 2202 Restore Aging Infrastructure Now (RAIN) Act	6/22/23 Introduced 7/19 Ref to Energy & Nat Resources 5/6 No change in status	Would authorize Reclamation to upgrade its aging canals and other facilities when they are repaired to serve multiple purposes, including environmental benefits, and drinking water for disadvantaged communities. Also incentivize agricultural and municipal irrigation districts to participate in these projects to add benefits by providing a 15% discount on the amount owed for repairing the facilities.
	S.2250 Voluntary Groundwater Conservation Act	7/11/23: Introduced. Ref to Com on Agriculture, Nutrition and Forestry 5/6 No change in status	Creates a new voluntary groundwater easement program at the United States Department of Agriculture's (USDA) Natural Resource Conservation Service (NRCS) within the Agricultural Conservation Easements Program

	S.2286 Streamlining Federal Grants Act of 2023	7/12/23: Introduced. Ref to Com on Homeland Security and Govt Affairs 12/11 Amended 12/11 Placed on Sen Legislative Calendar 5/6 No change in status	Improves effectiveness and performance of certain Federal financial assistance programs, and for other purposes. Sen. Gary Peters press release 7/17/23: WASHINGTON, D.C. – introduced bipartisan legislation that would help streamline the administration of grant programs across the federal government. Governments and organizations in small and rural communities often struggle when applying for federal grants because they lack the necessary resources to navigate a complicated application process. The senators' bill would simplify and streamline this application process to increase access to federal grants for all communities. The legislation builds on a 2019 law led by Peters and Lankford that required federal grant programs to streamline data standards for applications and reporting.
	S. 3830 the Low Income Household Water Assistance Program Establishment Act	2/28 Introduced 5/6 No further action	Sen. Padilla press release: Bill would establish a permanent, nationwide water assistance program to help families afford their water bills. During the COVID-19 pandemic, Congress appropriated more than $1 billion in 2021 to the U.S. Department of Health and Human Services' Administration for Children and Families to help low-income households pay their drinking water and wastewater bills. From June 2021 through September 2023, LIHWAP served more than 1.4 million households, restored water and wastewater services 100,479 times, prevented disconnections 753,558 times, and reduced 679,030 water bills, supporting more than 16,000 water and wastewater systems in low-income, Tribal, rural, and urban communities. While LIHWAP funding is available in California through March 2024, the program needs congressional authorization to continue. Otherwise, families in need across the country will lose access to this critical lifeline.

CALIFORNIA

SPECIAL DISTRICTS WEEK IS MAY 19 – 25, 2024

Also, ACA 153 was Chaptered, and designates March 14 of each year as California Utility Workers Appreciation Day

ON THE NOVEMBER 2024 BALLOT:

Initiative to Limit the Ability of Voters and State and Local Governments to Raise Revenues for Government Services: Initiative 21-0042A1, "Taxpayer Protection and Government Accountability Act" **BCVWD – Oppose** / CSDA – Oppose / ACWA – Oppose ***Resolution 2023-16 adopted by the Board in opposition was transmitted to the CSDA advocacy team.***

The implications of this bill are dire. In June, there is a key deadline for the proponents to have an opportunity to withdraw the initiative before it makes the ballot. There may be a call to action from CSDA or ACWA in relation to this, and any information will be brought to the Board for consideration.

The Board approved a Resolution in opposition at the 6/14/2023 meeting. Initiative sponsored by the California Business Roundtable qualified for the Nov. 2024 ballot. This initiative is the most consequential proposal to limit the ability of state and local governments to enact, modify, or expand taxes, assessments, fees, and property-related charges (i.e. water rates and more) since the passage of Propositions 218 and 26. If enacted, public agencies would face a drastic rise in litigation that could severely restrict their ability to meet essential services and infrastructure needs. To learn more about Initiative 21-0042A1 visit csda.net/voterlimitations.

Results of CSDA Survey regarding impacts on special districts: https://www.csda.net/blogs/vanessa-gonzales/2024/04/08/hundreds-of-districts-report-billions-of-potential

Constitutional Amendment: Protect and Retain the Majority Vote Act: Voting Thresholds. Placed on the ballot via the passage of ACA 13. The Calif Constitution provides that a proposed constitutional amendment and a statewide initiative measure each take effect only if approved by a majority of the votes cast on the amendment or measure. This measure would further provide that an initiative measure that includes one or more provisions that would amend the Constitution to increase the voter approval requirement to adopt any state or local measure would be approved by the voters only if the proportion of votes cast in favor of the initiative measure is equal to or greater than the highest voter approval requirement that the initiative measure would impose. The California Constitution also permits initiative and referendum powers to be exercised by the voters of each city or county under procedures provided by the Legislature. This measure would expressly authorize a local governing body to hold an advisory vote concerning any issue of governance for the purpose of allowing voters within the jurisdiction to voice their opinions. Would specify that an advisory question is approved only if a majority of the votes cast on the question are in favor, would further declare that its provisions are severable and that if any provision is held invalid, the other provisions of the act remain valid, as specified.

Constitutional amendment: Local Government Financing: affordable housing and public infrastructure: voter approval. Placed on the ballot via the passage of ACA 1. Amending Sections 1 and 4 of Article XIII A thereof, by amending Section 2 of, and by adding Section 2.5 to, Article XIII C thereof, by amending Section 3 of Article XIII D thereof, and by amending Section 18 of Article XVI thereof, relating to local finance.
The bill would lower the threshold for voter approval to 55 percent. This measure is a reintroduction of the same bill from the 2019-20 and 2021-22 sessions. It provides for a new 55% voter threshold for local agencies to pass special taxes for certain infrastructure and housing projects. It also provides the same threshold for local governments to pass General Obligation bonds for the same infrastructure and housing projects. There are strict accountability measures attached to these new mechanisms

Increased requirements on government agencies when responding to Public Records Act request. CSDA opposed: Sponsored by California Watchdog, this initiative would likely cost public agencies in excess of $1 billion according to the Legislative Analyst's Office. It would place excessive records retention requirements on public agencies— all of which remain ineligible for reimbursement pursuant to the state mandate process. Furthermore, the initiative would dramatically increase a public agency's exposure to litigation and could stimulate a cottage industry dedicated to pursuing California Public Records Act litigation. CSDA analysis: click here

ACWA NEWS: Climate Resilience Bond There are at least three bonds being considered for the November 2024 ballot – housing, education, and climate resilience. Gov. Gavin Newsom recently indicated that the total cap on bonds in November should be $20 billion. The total cap — which is subject to change — is intended to limit the amount of debt that the state would take on as a result of the enactment of the bonds. ACWA met in early April with the Administration to discuss the importance of water infrastructure in the context of climate resilience. ACWA believes that the climate resilience bond needs to have significant funding for water infrastructure, and it needs to pass. The size of the bonds may be affected by updated state revenues which the Administration will share in May as part of the state budget process.

ACWA is requesting member agencies contact their legislators expressing support for the Climate Resilience bond. The California Legislature is currently considering placing a general obligation bond measure on the November ballot to fund investments that will support California's climate resilience, including infrastructure investments in water and drought preparedness, wildfire protection and forest resilience, coastal resilience, and other natural resources issues.

ACWA is advocating for a $7.85 billion investment in water infrastructure that focuses on several critical water issues, including recycled water, groundwater recharge and storage, flood protection, dam safety, conveyance, storage, safe drinking water, regional watershed resilience, State Water Project improvements, and water conservation.

For the last several years, ACWA has been meeting with partners in other industries and advocating for significant investments in water infrastructure and drought response. While recent years have yielded generous surpluses in the state's budget, the state is currently experiencing a significant budget deficit and expects to remain in a deficit for a period of time. ACWA has proactively begun discussions regarding the potential of a water/natural resources bond that, if passed by the Legislature and signed by the governor, would be placed on the November 2024 ballot.

If desired, BCVWD can sign onto the ACWA-led coalition, and / or could write a letter to local representatives.

State update: Last week was the deadline for passage of fiscal bills. Any bills with a fiscal impact will now go to the Appropriations Committee. The state budget deficit continues to be problematic – in February, the Legislative Analyst's Office indicated the deficit had grown by $15 billion. The LAO expects a budget hole of $73 billion on 2024-2025. In previous years, the State has addressed deficits with attempts to take property tax revenues that would otherwise have gone to local jurisdictions, and had dissolved redevelopment agencies. The State will likely dip into its $24 billion in reserves. Impacts are expected to climate and natural resources programs which are almost all general fund or bond funded. In addition, projected bonds for water and infrastructure projects may not move forward, as the legislature will have a hard time suggesting voters spend general fund money to pay debt service on bonds when there is sch financial strain. Any bonds will likely be pared back, and at this time, the Governor is more focused on Housing.

The Governor and Legislature are considering an Early Action Agreement to reduce the budget shortfall by $17 billion with a mix of solutions, which are primarily a subset of the Governor's Budget. The agreement avoids cuts to core health, human services, public safety, and education programs (which already received cuts in the Governor's budget). The Legislature can revisit, change, or expand upon early actions in the June budget. The agreement would use half of the State's reserves. If unable to come to agreement, Budget subcommittees will begin to identify alternative cuts in order to balance the 2024 budget. They will also begin considering cuts to ongoing programs to address the ingoing structural deficit of future years.

In the following At-A-Glance Table are bills that are still pending in this Legislative session on which the Board had taken an official position, or had indicated were of interest for tracking:

AT-A-GLANCE - Legislation	BCVWD Position	ACWA/CSDA position	Status
AB 460: State Water Resources Control Board: water rights and usage: interim relief procedures	OPPOSE	OPPOSE / WATCH	Failed deadline, now a 2-year bill. No current action
AB 627: Heavy duty trucks: grant program: operating requirements			**5/1/2024: Ref. to committees on EQ and Transportation**
AB 1337: State Water Resources Control Board: water diversion	OPPOSE	OPPOSE / OPPOSE	Failed deadline, now a 2-year bill. No current action.
AB 1573: Water conservation: landscape design: model ordinance			9/7/23 – Ordered to inactive by Sen. Stern 2/26/24 Confirmed inactive
SB 366: Calif Water Plan: long term supply targets			**5/5/24: In Assembly Water, Parks & Wildlife Committee**
SB 867: Drought, Flood, and Water Resilience, Wildfire and Forest Resilience, Coastal Resilience, Extreme Heat Mitigation, etc. Bond Act of 2023	**SUPPORT IF AMENDED***	SUPPORT IF AMENDED / WATCH	**5/5/24: In Assm Natural Resources Com** *Bill has been amended. ACWA worked with authors. CSDA position: Watch

CHANGES MADE	NO CHANGES MADE	NEW SINCE LAST UPDATE	OF INTEREST TO BOARD	BILL IS DEAD

Issue		Status	Description (Most of the following descriptions have been provided by the CSDA)
	ACR 163 Special Districts Week	4/1 Ref to Com on Rules	Would proclaim May 19 – May 25, 2024 as Special Districts Week
	AB 305 California Flood Protection Bond Act of 2024	5/31/23 Passed Assm, read first time in Senate 6/14/23 Com on NR&W 5/5/24: No change	If approved by voters, would authorize the issuance of bonds on the amount of $4.5 billion for flood protection projects. Would provide for submission of these provisions to the voters on the Nov. 2024 ballot.
	AB 460 State Water Resources Control Board: water rights and usage: interim relief procedures	2/6/23 Introduced 6/7/23 Ref to Com on NR&W and JUD 6/27/23 Hearing cancelled by author 7/14/23 2-year bill 5/5 No change in status	**BCVWD OPPOSED. CSDA: Watch.** Would grant the Board explicit authority to adopt and enforce "interim orders" designed to stop water scofflaws from thumbing their noses at state water conservation mandates and increases administrative penalties the Board can impose on those who exceed or disregard regulatory limits of their water rights. (Legal Planet 10/11/23) https://legal-planet.org/2023/10/11/california-enacts-major-water-law-reform-legislation-but-more-changes-are-needed/
	AB 627 Drayage trucks: voucher incentive	1/18/24 Passed committee w/ amendments 1/29 Passed Assm, read first time in Senate 5/1 Ref to committees on EQ and TRANS	Existing law establishes the State Air Resources Board as the state agency responsible for monitoring and regulating sources emitting greenhouse gases. The state board administers the California Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project under which the agency issues a limited number of vouchers to incentivize the purchase and use of zero-emission commercial vehicles. The Budget Act of 2023 appropriated funds from the Greenhouse Gas Reduction Fund to the state board for zero-emission drayage trucks to be administered through the project and, in expending those funds, requires the state board, before January 1, 2025, to limit the number and award amount levels under the project based on fleet size. This bill would require the state board to ensure that a voucher provided under the project for the purchase of a new, or the retrofit of a used, drayage truck is provided to an operator in an amount determined pursuant to a sliding scale, based on the number of trucks the operator owns. The bill would require the state board to prioritize the award of those vouchers to operators meeting certain criteria. The bill would also require the state board to ensure that these vouchers may be used to purchase a new drayage truck using, or to retrofit a used drayage truck to use, hydrogen fuel cell or battery electric technology as its source of propulsion. CSDA: Watch.
	AB 754: Water: management planning – water shortages	2/13/23 – Introduced 6/1: In Senate. Read 1st time, ref to RLS 7/3 Passed Com on NR&W, author's amendments 7/11 Ref to APPR 9/1/23: 2-year bill 5/5/24: No change in status	This bill would require a water shortage contingency plan to include, if based on a description and quantification of each source of water supply, a single reservoir constitutes at least 50% of the total water supply, an identification of the dam and description of existing reservoir management operations, as specified, and if the reservoir is owned and operated by the supplier, a description of operational practices and approaches, as specified. The bill would require a water shortage contingency plan to include reservoir shortage levels relative to the target water supply storage curve that will trigger specified shortage response actions. This bill would require, if based on specified findings related to water supply, a single reservoir constitutes at least 50% of the total water supply, the policies for declaring a water shortage to consider specified information related to that reservoir.

	AB 817 Open Meetings: Teleconferencing: subsidiary body	1/16/24: Bill resurrected. 1/25 Amended and passed Assembly, read first time in Senate 5/1 Ref to Coms on LGov and Jud 5/5 In Sen Rules Com	This bill would allow "subsidiary bodies" (i.e., a legislative body that serves exclusively in an advisory capacity and is not authorized to take final action on legislation, regulations, contracts, licenses, permits, or any other entitlements) to meet remotely without the Brown Act requirements traditionally associated with teleconferencing (e.g., that agenda meeting notices are posted at all teleconference locations) and without regard to any emergency situation. Each member of the subsidiary body would be required to participate through both audio and visual technology. This bill, until January 1, 2026, would authorize a subsidiary body, as defined, to use similar alternative teleconferencing provisions and would impose requirements for notice, agenda, and public participation, as prescribed. In order to use teleconferencing pursuant to this act, the bill would require the legislative body that established the subsidiary body by charter, ordinance, resolution, or other formal action to make specified findings by majority vote, before the subsidiary body uses teleconferencing for the first time and every 12 months thereafter. This bill contains other related provisions and other existing laws.
	AB 1205: Water rights: sale, transfer, or lease: agricultural lands	2/15/23 – Introduced 5/23: Read 1st time in Senate 5/31 Ref to NR&W 9/11 Ordered to inactive by author 5/1 No change in status	Would find and declare that speculation or profiteering by an investment fund in the sale, transfer, or lease of an interest in any surface water right or groundwater water right previously put to beneficial use on agricultural lands within the state is a waste or an unreasonable use of water. This bill would require the State Water Resources Control Board to, on or before January 1, 2027, conduct a study and report to the Legislature and appropriate policy committees on the existence of speculation or profiteering by an investment fund in the sale, transfer, or lease of an interest in any surface water right or groundwater right previously put to beneficial use on agricultural lands, as specified. The bill would repeal this provision on January 1, 2031.
	AB 1337 State Water Resources Control Board: water diversion	5/31/23 Passed Assembly. 6/7 Ref to Com on NR&W 7/10 Hearing canceled at request of author 7/14/23: 2-year bill 5/1 No change in status	**BCVWD OPPOSED.** (1) Under existing law, the diversion or use of water other than as authorized by specified provisions of law is a trespass, subject to specified civil liability. This bill would expand the instances when the diversion or use of water is considered a trespass. (2) Existing law establishes the State Water Resources Control Board in the California Environmental Protection Agency and vests the board with various powers and duties, including, among other things, to ascertain whether or not water heretofore filed upon or attempted to be appropriated is appropriated under the laws of this state. Existing law authorizes the board to adopt emergency regulations if, among other things, the regulations are adopted to prevent the waste, unreasonable use, unreasonable method of use, or unreasonable method of diversion, of water, to promote water recycling or water conservation, to require curtailment of diversions when water is not available under the diverter's priority of right, or in furtherance of any of the foregoing, to require reporting of diversion or use or the preparation of monitoring reports. This bill would authorize the board to issue a curtailment order for any diversion, regardless of basis of right, when water is not available under the diverter's priority of right. The bill would require the board to adopt regulations to implement this provision. (3) Existing law authorizes the board to issue a cease-and-desist order against a person who is violating, or threatening to violate, certain requirements relating to water use. This bill would additionally authorize the board to issue a cease-and-desist order when a water right holder fails to curtail diversions when water is unavailable under the water right holder's priority of right.
	AB 1563: Groundwater sustainability agency: groundwater extraction permit: verification	2/17/23 – Introduced 5/25: Passed Assm, read in Senate 6/7 NR&W and G&F 6/28 Passed w/ Author's amendments 7/12 Hearing canceled 5/1 (Inactive)	Existing law authorizes a groundwater sustainability agency to request of the county, and requires a county to consider, that the county forward permit requests for the construction of new groundwater wells, the enlarging of existing groundwater wells, and the reactivation of abandoned groundwater wells to the agency before permit approval. This bill would instead require a county to forward permit requests for the construction of new groundwater wells, the enlarging of existing groundwater wells, and the reactivation of abandoned groundwater wells to the groundwater sustainability agency before permit approval. This bill contains other related provisions and other existing laws.

	AB 1567: Safe Drinking Water, Wildfire Prevention, Drought Preparation, Flood Protection, Extreme Heat Mitigation, Clean Energy and Workforce Development Bond Act of 2023	2/17/23 – Introduced 5/10 APPR – Suspense File 5/31 Passed Assm 6/1 Read 1st time in Senate. Ref to RLS 6/14 Ref to com on NR&W, GOV&F 10/23 Missed deadline 5/5: In Senate Natural Resources & Water, and in Sen. Govt & Finance	The California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018, approved by the voters as Proposition 68 at the June 5, 2018, statewide primary election, authorizes the issuance of bonds in the amount of $4,100,000,000 pursuant to the State General Obligation Bond Law to finance a drought, water, parks, climate, coastal protection, and outdoor access for all programs. Article XVI of the California Constitution requires measures authorizing general obligation bonds to specify the single object or work to be funded by the bonds and further requires a bond act to be approved by a 2/3 vote of each house of the Legislature and a majority of the voters. This bill would enact the Safe Drinking Water, Wildfire Prevention, Drought Preparation, Flood Protection, Extreme Heat Mitigation, and Workforce Development Bond Act of 2023, which, if approved by the voters, would authorize the issuance of bonds in the amount of ~~$15,105,000,000~~ $15,995,000,000 pursuant to the State General Obligation Bond Law to finance projects for safe drinking water, wildfire prevention, drought preparation, flood protection, extreme heat mitigation, clean energy, and workforce development programs.
	AB 1573: Water conservation: landscape design: model ordinance	2/17/23 – Introduced 3/9: Ref to Com on Water, Parks & Wildlife 7/10 Read 2nd time and amended 9/7/23 Ordered to inactive 9/14/23: Failed deadline. 2-year bill 2/26 Confirmed inactive 5/1 No change in status	The Water Conservation in Landscaping Act provides for a model water efficient landscape ordinance that is adopted and updated at least every 3 years by DWR, unless the department makes a specified finding. Existing law requires a local agency to adopt the model ordinance or to adopt a water efficient landscape ordinance that is at least as effective in conserving water as the updated model ordinance, except as specified. Existing law specifies the provisions of the updated model ordinance, as provided. This bill would require the updated model ordinance to include provisions that require that plants included in a landscape design plan be selected based on their adaptability to climatic, geological, and topographical conditions of the project site, as specified. The bill would also exempt landscaping that is part of ecological restoration projects that do not require a permanent irrigation system, mined-land reclamation projects that do not require a permanent irrigation system, and existing plant collections, as part of botanical gardens and arboretums open to the public, from the model ordinance. The bill would require the updated model ordinance to include provisions that require that all new or renovated nonresidential areas install plants that meet specified criteria, and that prohibit the inclusion of nonfunctional turf in nonresidential landscape projects after January 1, 2026. The bill would also revise the legislative findings and declarations to state that the model ordinance furthers the state's goal to conserve biodiversity and provide for climate resilience consistent with state drought efforts to eliminate the use of irrigation of nonfunctional turf. BBK Analysis: This bill would enact a prohibition on watering nonfunctional turf with potable water. What is surprising about the amount of time spent debating this bill in association meetings and calls is that there is little opposition to the central purpose of the bill. Putting drinking water on median strips has become almost unthinkable, yet the other details of the bill are truly difficult. Who is responsible for enforcement? SWRCB or local agencies? How is nonfunctional turf defined? Despite little opposition to the core purpose of the bill, the details have been the focus of hours of debate, and it is unclear if there will be broad consensus on the bill.
	AB 1820 Housing Development Projects: applications: Fees and exactions	1/11/24 Introduced 4/24 Amended by Com on H,C&D 4/16 Amended by LGov 4/25 Ref to Appr 4/29 Read 2nd time and amended 4/20 Re-ref to Appr	This bill would allow applicants for new housing developments to request a preliminary estimate of the total amount of fees and exactions expected to be imposed when submitting preliminary applications for a housing development project. When a local agency determines an application for a housing development project is complete, the bill would require the agency to provide an itemized list and total sum amount of all fees and exactions. ACWA adopted an oppose-unless-amended position based on concerns that preliminary applications for new housing development projects lack the requisite information that allows water and sewer service providers to assess connection and capacity fees

	AB 1827: Local Govt: fees and charges: water: higher consumptive water parcels	1/12/24 Introduced 1/29 – Ref to Com on L Gov 4/4 From Com w/ author's amendments 4/25 Passed LGov 4/29 Ordered to third reading	Would provide that the fees or charges for property-related water service imposed or increased, as specified, may include the incrementally higher costs of water service due to specified factors, including the higher water usage demand of parcels, Would provide that the costs associated with higher water demands, the maximum potential water use, or a projected leak water usage demand may be allocated using any method that reasonably assessed the water service provider's cost of serving those parcels that are increasing potential water usage demand, maximum potential water use, or project peak water use demand. CSDA - SUPPORT
	AB 2079: Groundwater Extraction: large-diameter, high-capacity water wells: permits	2/5/24: Introduced 4/24 Author's amendments, passed Com on W,P&W, ref to APPR 4/25 Read second time and amended 4/29 Re-ref to APPR	Could affect BCVWD planned wells. Intended to address subsidence. ACWA opposed. Groundwater In early March, the Department of Water Resources released a report that summarizes various approaches local agencies took to comply with two Executive Orders and provides analysis in addition to policy recommendations that could be used to develop future solutions to align land use planning, well permitting, and groundwater management and use. On March 21, Assemblymember Steve Bennett (D-Ventura) amended a spot bill, AB 2079, to include many of the recommendations in the report. The major provisions of AB 2079 include: requiring public disclosures to increase collaboration and transparency; setting minimum standards for local enforcement agencies to permit new wells; exempting certain types of wells and procedures; and imposing a ban on approval of applications for all wells not intended for domestic and public water supply purposes in certain regions of the state. ACWA has adopted an oppose-unless amended position on the bill and it is scheduled to be heard in the Assembly Water, Parks, and Wildlife Committee on April 23.
	AB 2257 Local Govt: property-related water and sewer fees and assessments: remedies	2/8/24 Introduced 3/19 Passed JUD and LGov as amended 4/23 From Com w/ author's amendments, re-ref to LGov 5/2 Passed Com, read second time	ACWA-sponsored: Prop 218 procedures: Sponsored by ACWA and introduced by Assemblymember Lori Wilson (D-Suisun City), AB 2257 would aid public agencies in defending against Proposition 218 lawsuits by requiring litigants to participate and raise specific objections during the public administrative process. It would also limit the administrative record to evidence presented to the agency during the ratemaking process. ACWA is leading a coalition to support the legislation. A rise in Proposition 218 litigation is making it increasingly difficult to ensure agencies can pass fair and reasonable rates to cover the costs of operations and investments. Oftentimes, these suits are filed without litigants first having raised alleged violations with the public agency during the public notice-and-comment process leading up to the adoption of rates. If passed, AB 2257 would bolster the financial stability of public water and sewer agencies by creating a robust public process that facilitates dialogue, transparency, and the opportunity to resolve issues and avoid costly litigation. This bill is scheduled to be heard in the Assembly Local Government Committee on May 1.
	AB 2302 Open Meetings; Local agencies: teleconferences	2/12/24 Introduced 2/26 Ref to Com on LGov 4/11 Passed LGov 4/15 Read second time 5/5 On Assembly floor	CSDA Summary: This bill would revise the calculation in AB 2449 (Rubio, 2022) for determining the number of permissible teleconferenced meetings pursuant to the alternative teleconference meeting procedures established by that bill. Instead of an upper limit of a period of three consecutive months or 20 percent of the regular meetings for the local agency within a calendar year (or simply two meetings if the legislative body regularly meets fewer than 10 times per calendar year), this bill would limit the use of those alternative teleconference procedures pursuant to a new schedule: - two meetings per year, if the legislative body regularly meets once per month or less - five meetings per year, if the legislative body regularly meets twice per month - seven meetings per year, if the legislative body regularly meets three or more times per month This bill also clarifies that separate meetings occurring on the same calendar day are considered one meeting for the purposes of determining the number of times the alternative teleconferencing procedures are invoked by a board member

	AB 2557 Local agencies: contracts for special services and temporary help: performance reports	2/14/24 Introduced, ref to Com PE&R and JUD 4/24 Amended, passed committees, ref to APPR 4/25 Read second time and amended 4/29 Re-ref to APPR	CSDA analysis: Two similar bills that appear to impair, and functionally prevent, special districts from exercising statutory authority to enter into contracts for special services and advice in financial, economic, accounting, engineering, legal, or administrative matters, including payroll checks, pursuant to Government Code Section 50830. Both bills contain Public Records Act requirements for specific contractor records. As to both bills, the effect is clearly to disincentivize contracting.
	AB 2489 Local agencies: contracts for special services and temporary help	2/13 Introduced, ref to Com on PE&R and JUD 4/25 Amended, passed committees, ref to APPR 4/29 Read second time and amended 4/30 re-ref to APPR	
	AB 2614: Water policy: California tribal communities	2/14/2024 – Introduced 3/21 Ref to Coms on ES&TM and W,P&W 4/1 Author's amendments, re-ref to ES&TM 4/10 Coauthors revised 4/23 Passed com, ref to APPR	CalMatters Analysis: Defines "tribal water uses" and designates them as a beneficial use of water. Requires the State Water Resources Control Board (State Water Board) and the Regional Water Quality Control Boards (Regional Water Boards), when approving a project or regulatory program, to describe how that project or regulatory program would impact tribal water uses and to incorporate tribal uses of water into water quality control plans. According to the author: "California tribes have been fighting to preserve their way of life since the beginning of California's history. The state and tribes have been working hand in hand to correct injustices and heal historical trauma. Laws have been passed mandating consultation and preservation of tribal sacred sites and cultural resources. However, tribes cannot maintain their ways of life without access to the plants and animals sustained by healthy rivers and lakes. AB 2614 would establish statewide tribal beneficial water uses, which would ensure all California tribes can benefit from water quality management plans that would place cultural uses on equal footing with other uses."
	AB 2618 Surplus funds: investment	2/14/24 Introduced 3/21 Author's amendments, ref to Com on LGov 4/1 Ref to Com on B&F 5/1 Passed com, read second time, ordered to Consent Cal	CSDA Summary: Current law authorizes a local agency that has the authority under law to invest funds, at its discretion, to invest a portion of its surplus funds in deposits at a commercial bank, savings bank, savings and loan association, or credit union that uses a private sector entity that assists in the placement of deposits, subject to certain conditions. Current law, until January 1, 2026, prohibits deposits placed pursuant to that provision from exceeding 50% of the agency's funds that may be so invested and, on and after January 1, 2026, reduces that deposit limit to 30% of the agency's funds that may be so invested. This bill would repeal the reduction to a 30% deposit limit.
	AB 2626 Advanced Clean Fleets regulations: Local governments	2/14/2024 – Introduced 3/21 Passed Committees 4/10 Coauthors revised, re-ref to W,P&W 4/23 Killed in TRANS 4/25/24 Bill is DEAD	CSDA Summary: This bill would extend the compliance dates for local government set forth in the Advanced Clean Fleets Regulation by 10 years. The bill will prohibit the California Air Resources Board from taking enforcement action against a local government for violating the Advanced Clean Fleets Regulation if the alleged violation occurs before January 1, 2025.

	AB 2661 Water: storage capacity	2/14/24 Introduced May be heard in committee on 3/16 3/21 Author amended bill to apply only to Westlands Water District	**No longer applicable to BCVWD.** Current law requires the DWR to operate the State Water Resources Development System, known as the State Water Project, to supply water to persons and entities in the state. This bill would state the intent of the legislature to enact subsequent legislation to increase statewide water storage capacity.
	AB 2715 Brown Act: Closed sessions	2/14/24 Introduced, ref to LGov 4/24 Read second time, amended, re-ref to LGov 5/1 Passed Com 5/2 Read second time, ordered to third reading	The Ralph M. Brown Act requires that all meetings of a legislative body of a local agency be open and public and that all persons be permitted to attend and participate. Current law authorizes a legislative body to hold a closed session with specified individuals on, among other things, matters posing a threat to the security of essential public services, as specified. This bill would additionally authorize a legislative body to hold a closed session with other law enforcement or security personnel and to hold a closed session on a threat to critical infrastructure controls or critical infrastructure information, as defined, relating to cybersecurity.
	AB 2947 Water: turfgrass conversion	2/16/24 Introduced 3/11 Ref to Com on W,P&W 4/8 From Com w/ Author's amendments, read second time 4/23 Passed with amendments, ref to APPR 5/1 Suspense file	The Water Conservation in Landscaping Act provides for a model water efficient landscape ordinance that is adopted and updated at least every three years by the DWR. This bill would prohibit the DWR, when it allocates funding for the programs, from excluding urban water suppliers' turfgrass conversion rebate programs if the program requires the recipient to achieve a net water savings and to use the most efficient turfgrass irrigation equipment. Would require an urban water supplier to report annually on the number of conversions funded and estimated water savings.
	AB 3073 Water testing: illicit substances	2/16/24 Introduced. 3/11 Ref to Com on ES&TM, author's amendments 4/10 Ref to APPR 4/24 Suspense file	Would require the State Water Resources Control board to create a program to test for illicit substances, including, but not limited to, cocaine, fentanyl, methamphetamine, and morphine, in wastewater. Would require local agencies to collect samples for testing by the State Board. By imposing additional duties on local agencies, this would impose a state-mandated local program. Would require the posting of the results on the State Dept of Public Health website.
	AB 3084 Groundwater basin management	2/16/24 Introduced. 5/6 No further action	The SGMA states the intent of the Legislature to provide for the sustainable management of groundwater basins. This bill would express the intent of the legislature to enact future legislation to improve groundwater basin management.
	AB 3090 Drinking Water Standards: noncompliance: notification	2/16/24 Introduced. 3/11 Ref to Com on ES&TM, author's amendments 4/25 Read second time 4/29 Read first time in Sen, ref to Com Rules	Current law requires a public water system to notify the SWRCB and users of the system when any primary drinking water standard is not complied with, when a monitoring requirement is not performed, or on failure to comply with the conditions of any variance or exemption. Current law authorizes and encourages notice through foreign language media in addition to nonwritten notification per the system's emergency notification plan. This bill would further authorize and encourage public water systems to provide notification thought public safety communications technology, including the Federal Witness Emergency Alert System, that communicates with groups in the affected geographic area.

	AB 3121 Urban retail water suppliers: written notice: conservation order: dates	2/16/24 Introduced. 3/11 Ref to Com on W,P&W 4/24 Read second time 4/29 Read third time; read first time in Senate, ref to Com on Rules	Current law authorizes the SWRCB, on and after January 1, 2025, to issue a written notice to an urban water supplier that does not meet its urban water objective. After January 1, 2026, to issue a conservation order to an urban retail water supplier that does not meet the objective. This bill would instead provide that the date the Board is authorized to issue a written notice to January 1, 2026, and a conservation order to January 1, 2027.
	AB 3200 Master-metered mobilehome parks and mfd housing: transfer of water systems	2/16/24 Introduced. 4/25 – Failed deadline. Bill is DEAD	This bill would authorize the owner of a master-metered mobile home park or manufactured housing community that provides water service to residents to transfer ownership and operational responsibility to the water corporation providing service in the area in which the park or community is located, or as the park and water corporation mutually agree. Would impose specified duties in connection with the transfer. Would prohibit costs related to the transfer from being passed through to the residents but provide that they are recoverable in rates.
	AB 3219 Advanced Clean Fleets Regulation: local governments	2/16/24 Introduced 3/11 Ref to Committees on TRANS and NR 3/12 Author's amendments, re-ref to Trans	CSDA Analysis: Pursuant to its authority, the state board has adopted the Advanced Clean Fleets Regulation, which imposes various requirements for transitioning local, state, and federal government fleets of medium- and heavy-duty trucks, other high-priority fleets of medium- and heavy-duty trucks, and drayage trucks to zero-emission vehicles. The Advanced Clean Fleets Regulation authorizes entities subject to the regulation to apply for exemptions from its requirements under certain circumstances. This bill would provide that the requirements of the Advanced Clean Fleets Regulation do not apply to the purchase by a local government of vehicles with a gross vehicle weight rating greater than 8,500 pounds if the price of the zero-emission version of a vehicle is more than an unspecified percentage of the price of a comparable internal combustion engine version of that vehicle.
	AB 3276 Mitigation Fee Act: Reports	2/16/24 Introduced 3/21 Ref to committees on LGov and H&CD 3/21 Author's amendments, re-ref to LGov 4/18 Passed and re-ref to H&CD 4/24 Passed, ref to APPR with recommendation to Consent Calendar	The Mitigation Fee Act imposes certain requirements on a local agency that imposes a fee as a condition of approval of a development project that is imposed to provide for an improvement to be constructed to serve the development project, or a fee for public improvements, as specified. In this regard, the Mitigation Fee Act requires the local agency to deposit the fee in a separate capital facilities account or fund, and to make certain information about the account or fund for the fiscal year available to the public within 180 days after the last day of each fiscal year. The Mitigation Fee Act requires that information to include, among other things, a brief description of the type of fee in the account or fund, the identification of each public improvement on which fees were expended, and the amount of fee refunds, as specified. This bill, on or before the last day of the 2029–30 fiscal year and on or before the last day of every 5th fiscal year thereafter, would additionally require a local agency to post this information with respect to each separate account or fund, established as described above, for the preceding 5 years on the local agency's internet website.

	SB 231: Dept of Water Resources: Water Supply Forecasting	1/23/23 Introduced 5/25 Passed Senate 5/25 Read 1st time in Assembly, ref to WP&W 6/19 From Com on WP&W as amended, re-ref to APPR 7/12 Read 2nd time and amended 9/1 Two-year bill 5/5 No change in status	Existing law requires the Department of Water Resources, the State Water Resources Control Board, and the State Department of Public Health to coordinate the collection, management, and use of agricultural and urban water measurement information provided to each agency. Existing law requires the board, in collaboration with the DWR, the California Bay-Delta Authority or its successor agency, and the State Department of Public Health, to prepare and submit a report to the Legislature by January 1, 2009, evaluating the feasibility, estimated costs, and potential means of financing a coordinated water measurement database. Would require the board, in collaboration with the DWR and the Delta Stewardship Council, ~~the authority~~ or its successor agency, and the State Department of Public Health, to prepare and submit an update to the report to the Legislature by January 1, 2025, evaluating the feasibility, estimated costs, and potential means of financing a water measurement database, as specified. The bill would require the department to inventory its existing drought mitigation and response plans and submit a report to the Legislature identifying these plans and their purposes by December 31, 2025. The bill would require the report to include a recommendation on whether there is a need for a new comprehensive, long-term plan for mitigating and responding to the effects of drought at the state level.
	SB 366: Calif Water Plan: long term supply targets	2/8/23 Introduced 4/26 Passed as amended, ref to APPR 5/31 Passed Senate 6/1 Read 1st time in Assm, ref to WP&W 6/29 From Com w author's amendments 7/11 Hearing canceled 4/8/24 From Committee with amendments; read 2nd time and amended; ref to Com on W,P & W 5/5: In Asm W,P&W	Existing law requires DWR to update every 5 years the plan for the orderly and coordinated control, protection, conservation, development, and use of the water resources, known as the California Water Plan. This bill would require DWR to instead establish a stakeholder advisory committee, to expand the membership of the committee to include tribes and environmental justice interests, to prohibit a member of the committee from serving longer than the development of 2 updates, and to require the committee to meet a minimum of 4 times annually. The bill would require the department, to coordinate with the California Water Commission, the State Water Resources Control Board, other state and federal agencies as appropriate, and the stakeholder advisory committee to develop a comprehensive plan for addressing the state's water needs and meeting specified water supply targets established by the bill for purposes of "The California Water Plan." The bill would require the plan to provide recommendations and strategies to ensure enough water supply for all beneficial uses. The bill would require the plan to include specified components, including an economic analysis and a long-term financing plan. The bill would require the department to develop the long-term financing plan, as provided, to meet the water supply targets and include the final financing plan as part of each update. The bill would require the department to submit to the Legislature an annual report regarding the progress made toward meeting the water supply targets, once established. The bill would also require the department to conduct public workshops to give interested parties an opportunity to comment on the plan and to post the preliminary draft.
	SB 597: Building standards: rainwater catchment systems	2/9/23 Introduced 3/21: From RLS w/ author's amendments 5/1 Suspense File 5/24: Passed Senate 6/1: Ref to H&CD 6/21 Passed as amended 6/22 Read 2nd time and amended 7/12 Suspense file 5/5/24 No change in status	The Calif Building Standards Law requires a state agency that adopts or proposes adoption of a building standard to submit the standard to the California Building Standards Commission and makes the commission responsible for publication of an updated edition of the California Building Standards Code every 3 years. Existing law requires the Dept of Housing and Community Development to propose to the commission the adoption, amendment, or repeal of building standards for installation of recycled water systems for newly constructed single-family residential and multifamily residential buildings, as specified. This bill would require the department to conduct research, research and develop recommendations regarding building standards for the installation of rainwater catchment systems in newly constructed residential dwellings. And would authorize the department to propose related building standards to the commission for consideration, as specified The bill would also authorize the department to propose an amendment or repeal of these mandatory standards as necessary in subsequent code adoption cycles. The bill would authorize the department to expend moneys from the Building Standards Administration Special Revolving Fund for the above-described purposes, upon appropriation by the Legislature, as specified. The bill would require the department, on or before January 1, 2025, to provide a report to specified committees of the Legislature regarding the outcomes of its research and the recommendations developed.

	SB 638: Climate Resiliency and Flood Protection Bond Act of 2024	1/18/23: Introduced 6/1 Passed Senate, read in Assembly 6/28 Author's amendments 7/6 Hearing postponed by committee 5/5/24 No change in status	Would enact the Climate Resiliency and Flood Protection Bond Act of 2024 which, if approved by the voters, would authorize the issuance of bonds in the amount of $6,000,000,000 pursuant to the State General Obligation Bond Law, for flood protection and climate resiliency projects.
	SB 651: CEQA: groundwater recharge projects: Judicial Council rules of court	2/16/23 Introduced 5/24: Passed Senate 5/25: Read 1st time in Assembly 6/1 Ref to WP&W, and NR, amended 6/22 Read 2nd time and amended. Re-ref to Com on Nat Resources 5/5/24 No change in status	Would make it the policy of this state that, to help advance groundwater recharge projects, and to demonstrate the feasibility of projects that can use available high water flows to recharge local groundwater while minimizing flood risks, the state board and the regional water quality control boards prioritize water right permits, water quality certifications, waste discharge requirements, and conditional waivers of waste discharge requirements to accelerate approvals for projects that enhance the ability of a local or state agency to capture high precipitation events for local storage or recharge, consistent with water right priorities and protections for fish and wildlife. This bill contains other related provisions and other existing laws.
	SB 867 Drought, Flood, and Water Resilience, Wildfire and Forest Resilience, Coastal Resilience, Extreme Heat Mitigation, etc. Bond Act of 2023	2/17/23 Introduced 5/31 Passed Senate, read in Assembly 7/6 Hearing postponed by Com on Nat Resources 5/5/24: In Assm Natural Resources Com 5/5/24 No change in status	If approved by the voters, would authorize the issuance of bonds in the amount of $15,500,000,000 to fund projects for drought, flood, and water resilience, nature-based climate solutions, park creation, clean energy, and more.
	SB 903 Environmental Health: product safety: perfluoroalkyl and polyfluoroalkyl substances	1/4/24 Introduced 3/8 From Com on EQ and JUD w/ author's amendments 4/11 Read second time and amended 4/15 Ref to APPR 4/29 Suspense file	Cal Cities reports: This bill would reduce the cost of treating drinking water. The bill would ban the manufacturing, distribution, or sale of *any product* that intentionally adds PFAS — unless it is currently unavoidable to use — by Jan. 1, 2032. The Department of Toxic Substances Control would need to develop regulations, including penalties for violations, on or before Jan. 1, 2027. State law already prohibits the manufacturing, distribution, or sale of new textiles, youth products, and food packaging that contain regulated PFAS, starting Jan. 1, 2025. State law also bans cosmetic products that intentionally contain PFAS, starting Jan. 1, 2025.

	SB 937 Development projects: permits and other entitlements: fees and charges	1/17/24 Introduced 2/21 Ref to Committees on LGov and Housing 4/8 Read second time and amended. Re-ref to Housing 4/17 Passed, ref to APPR 4/29 Passed APPR 4/30 Read second time, set for third reading	This bill would prohibit local agencies from requiring payment of connection and capacity fees until the date the certificate of occupancy is issued. Agencies typically collect these fees at the time an application for a new service connection is submitted and approved. ACWA adopted an oppose-unless amended position based on concerns that the bill would significantly delay an agency's ability to recover the costs of services provided for new connections.
	SB 1034: California Public Records Act: state of emergency	2/6/24 Introduced 4/3 Passed JUD as amended 4/4 Read second time and amended, ref to APPR 4/23 Read third time and ordered to Assembly 4/25 Read first time in Assm and held at desk	This bill would add an additional circumstance to the list of "unusual circumstances" established within the California Public Records Act that allow for the extension of the typical 10-day time limit for making determinations concerning records in the agency's possession. This bill would include delays associated with a state of emergency proclaimed by the Governor when the state of emergency has affected the agency's ability to timely respond to requests due to decreased staffing or closure of the agency's facilities. The extension associated with this newly-added provision would not apply to records created during, or related to, the state of emergency, unless the request falls under one of the pre-existing "unusual circumstances" in statute.
	SB 1072 Local Govt: Proposition 218: remedies	2/12/24 Introduced. 4/24 Passed LGov, read second time and amended 5/1 Passed LGov 5/2 Ordered to third reading	Would require, if a property-related fee or charge creates revenues in excess of the local government's reasonable cost of providing the specific benefit or specific government service, that the excess revenues be used only to reduce the subsequently adopted and following property-related fee or charge. The bill would declare that this provision is declaratory of existing law.
	SB 1110: Urban Retail Water Suppliers: Conservation Order	2/13/24 Introduced 2/21: Ref to Com on N.R. & W 4/23 Passed as amended and re-ref to APPR 4/24 Read second time and amended. Re-ref to APPR	Existing law authorizes the State Water Resources Control Board, on and after January 1, 2024, to issue informational orders pertaining to water production, water use, and water conservation to an urban retail water supplier that does not meet its urban water use objective. Existing law requires the board to consider certain information in determining whether to issue an informational order. This bill would require the board to additionally consider lower cost actions the water supplier has implemented or will implement in order to help the water supplier achieve overall water supply resiliency in determining whether to issue an informational order. Existing law authorizes the board, on and after January 1, 2026, to issue a conservation order to an urban retail water supplier that does not meet its urban water use objective. This bill would authorize the board to consider the water supplier's overall water supply management portfolio, including lower cost actions the water supplier has implemented or will implement in order to help the water supplier achieve overall water supply resiliency in deciding whether to issue a conservation order.

	SB 1147 Drinking water: bottled water: Microplastics levels	2/14/24 Introduced 2/21 Ref to Com on Env Quality 4/17 Passed Com and ref to RULES 4/25 Passed Com on Health and ref to APPR	Would require the Office of Env Health Hazard Assessment (OEHHA) to study the health impacts of microplastics in drinking water, including bottled water, in order to evaluate and identify safe and unsafe levels of microplastics in those types of water, and on or before January 1, 2026, to develop and deliver to the SWRCB public health goals and a safe level of microplastics in those waters. Would require the SWRCB, on or before January 1, 2028, to adopt and implement those standards and provide them to local water agencies.
	SB 1185 Water conservation: Water use objectives ~~efficiency standards~~	2/14/24 Introduced 3/18 Passed RULES w/ author's amendments 4/3 Ref to Com on N,R&W 4/23 Failed passage in Committee 4/25 Bill is DEAD	*Existing law requires all water suppliers to increase the efficient use of water. Existing law establishes various water use objectives and restrictions, including urban water use objectives. Existing law requires the State Water Resources Control Board, in coordination with the Department of Water Resources, to adopt long-term standards for the efficient use of water, including standards for, among other things, a volume for water loss, and requires the board, when adopting the standards, to consider policies relating to urban water use objectives and proposed efficiency standards' effects on local wastewater management, developed and natural parklands, and urban tree health.* *This bill would delete the requirement that the board adopt standards, for purposes of urban water use objectives, for water loss and would instead require the board to consider the policies relating to urban water use objectives and proposed efficiency standards' effects on water loss. The bill would also set forth standards, policies, and procedures relating to water use objectives, generally, including, among other things, a prohibition against any water use objective established by the board that causes a reduction of more than 20% when compared to a water supplier's actual water use in 2023 or that exceeds a water use standard recommended by the department. The bill would also authorize any amount of water to be used for a variance from a water use objective and would prohibit any required minimum amount of water for a variance. The bill would impose additional duties on the board, including requiring the board to develop a self-certification process for water suppliers for purposes of validating the amount of water in a variance, as provided.* ~~Current law establishes a method to estimate the aggregate amount of water that would have been delivered the previous year by an urban retail water supplier if all that water had been used efficiently, based on water use efficiency standards, as specified. This bill would express the intent of the Legislature to enact future legislation relating to water use efficiency standards~~.
	SB 1210 New housing construction: electrical, gas, sewer, and water service: service connection information	2/15/24 Introduced 4/8 Passed LGov 4/9 Read second time and amended. Re-ref to LGov 4/18 Passed Com and ref to APPR 4/22 Read second time and amended. Re-ref to APPR Set for hearing on 5/6	– This bill would prohibit a connection or capacity fee assessed on new housing development from exceeding 1% of the reported building permit value of that housing unit. Additionally, the bill would require agencies to issue these fees over a period of at least 10 years commencing on the date when the housing unit is first occupied. ACWA adopted an oppose position based on significant concerns that the bill would result in revenue shortfalls by preventing agencies from recovering the costs of providing service to new housing developments

	SB 1218 Water: emergency water supplies	2/15/24 Introduced, ref to Com on RLS 4/23 Passed Com, ref to APPR. Set for hearing 5/6	Would declare that it is the established policy of the State to encourage and incentivize, but not mandate, the development of emergency water supplies, and to support their use during times of water shortage.
	SB 1255 Public water systems: needs analysis	2/15/24 Introduced, ref to Com on RLS 4/1 Passed Com w amendments, read second time and amended, re-ref to EQ 4/17 Passed Com and ref to APPR 4/29 Placed in suspense file	Would require the SWRCB to develop a needs analysis of the state's public water systems on or before May 1, 2025, and on or before May 1 of each year thereafter
	SB 1330 Urban retail water supplier: water use	2/16/24 Introduced, ref to Com of RKS 3/29 Passed Com NR&W, read second time and amended, re-ref to NR&W 4/24 Read second time and amended. Ref to APPR	Current law requires the DWR in coordination with the SWRCB, to conduct necessary studies and investigations, and recommend for adoption appropriate variances for unique uses that can have a material effect on an urban water retail supplier's urban water use objective. Requires, in recommending variances, to also recommend a threshold of significance for each recommended variance. Currently law requires an urban water retail supplier to request and receive approval for inclusion of a variance in calculating their water use objective. This bill would require the SWRCB to adopt variances recommended by the DWR for unique uses and would provide that variances adopted by the Board shall not be subject to a threshold of significance. Would require an urban retail water supplier to self-certify the amount of water included in its urban water use objective that is attributable to a variance. Would require the SWRCB to randomly audit a select number of variances per year.
	SB 1390 Groundwater recharge: floodflows: Diversion	2/16/24 Introduced, ref to Com on Rules 2/29 Ref to Com on N,R&W 4/23 Passed as amended, ref to APPR 4/24 Read second time and amended. Re-ref to APPR	Current law declares that all water within the state is the property of the people of the state, but the right to the use of the water may be acquired by appropriation in the manner provided by law. Current law requires the appropriation to be for some useful or beneficial purpose. Current law provides, however, that the diversion of floodflows for groundwater recharge does not require an appropriative water right if certain conditions are met, including that a local or regional agency that has adopted a local plan of flood control or has considered flood risks as part of its most recently adopted general plan has given notice, as provided, of imminent risk of flooding and inundation of lands, roads, or structures. Current law also requires the person or entity making the diversion for groundwater recharge purposes to file with the State Water Resources Control Board a final report 15 days after the diversions cease. These requirements apply to diversions commenced before January 1, 2029. This bill would extend the operation of these requirements to diversions commenced before June 1, 2032. The bill would revise, recast, and expand the conditions that are required to be met for the diversion of floodwaters for groundwater recharge that do not require an appropriative water right. The bill would require that a local or regional agency take specified actions, including making a declaration that diversion of floodflows for groundwater recharge from a delineated stretch of waterway within its jurisdiction is in accordance with one of certain enumerated plans relating to flood control or flood risk, as specified, or a county emergency operations plan. The bill would require diversions to cease no later than 90 days after commencing, unless they are renewed, and would authorize a local or regional agency to renew a diversion for an additional 30 days by notifying the board of its intention to continue diverting 15 days before its expiration.

END

General Ledger

Budget Variance Revenue

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Period 03 - 03
Fiscal Year 2024

Beaumont-Cherry Valley Water District
560 Magnolia Avenue
Beaumont CA 92223
(951) 845-9581
www.bcvwd.org

Account Number	Description	Budget	Period Amt	End Bal	Variance	% Avail/ Uncollect
50	**GENERAL**					
01-50-510-419051	Grant Revenue	$ 397,000.00	$ -	$ -	$ 397,000.00	100.00%
	Grant Rev	**$ 397,000.00**	**$ -**	**$ -**	**$ 397,000.00**	**100.00%**
01-50-510-490001	Interest Income - Bonita Vista	$ 1,000.00	$ -	$ 50.11	$ 949.89	94.99%
01-50-510-490011	Interest Income - Fairway Cnyn	$ 223,500.00	$ -	$ -	$ 223,500.00	100.00%
01-50-510-490021	Interest Income - General	$ 1,249,000.00	$ 544,308.08	$ 725,502.67	$ 523,497.33	41.91%
01-50-510-490041	Rlzd Gain/Loss on Investment	$ -	$ (7,037.93)	$ (11,732.49)	$ 11,732.49	0.00%
01-50-510-490051	Net Amort/Accret on Investment	$ 278,000.00	$ 25,179.40	$ 70,643.97	$ 207,356.03	74.59%
	Interest Income	**$ 1,751,500.00**	**$ 562,449.55**	**$ 784,464.26**	**$ 967,035.74**	**55.21%**
01-50-510-481001	Capacity Fees-Wells	$ 388,000.00	$ -	$ 5,808.00	$ 382,192.00	98.50%
01-50-510-481006	Cap Fees-Water Rights (SWP)	$ 245,000.00	$ -	$ 3,675.00	$ 241,325.00	98.50%
01-50-510-481012	Cap Fees-Water Treatment Plant	$ 185,000.00	$ -	$ 2,763.00	$ 182,237.00	98.51%
01-50-510-481018	Cap Fees-Local Water Resources	$ 97,000.00	$ -	$ 1,455.00	$ 95,545.00	98.50%
01-50-510-481024	Cap Fees-Recycled Water	$ 281,000.00	$ 11,636.60	$ 17,525.00	$ 263,475.00	93.76%
01-50-510-481030	Cap Fees-Transmission	$ 314,000.00	$ -	$ 4,704.00	$ 309,296.00	98.50%
01-50-510-481036	Cap Fees-Storage	$ 402,000.00	$ -	$ 6,024.00	$ 395,976.00	98.50%
01-50-510-481042	Cap Fees-Booster	$ 28,000.00	$ -	$ 417.00	$ 27,583.00	98.51%
01-50-510-481048	Cap Fees-Pressure Reducing Stn	$ 15,000.00	$ -	$ 213.00	$ 14,787.00	98.58%
01-50-510-481054	Cap Fees-Miscellaneous Project	$ 13,000.00	$ -	$ 186.00	$ 12,814.00	98.57%
01-50-510-481060	Cap Fees-Financing Costs	$ 61,000.00	$ 350.61	$ 1,316.30	$ 59,683.70	97.84%
01-50-510-485001	Front Footage Fees	$ 24,000.00	$ -	$ 15,865.20	$ 8,134.80	33.90%
	Non-Operating Revenue	**$ 2,053,000.00**	**$ 11,987.21**	**$ 59,951.50**	**$ 1,993,048.50**	**97.08%**
01-50-510-410100	Sales	$ 6,072,000.00	$ 330,911.13	$ 955,035.24	$ 5,116,964.76	84.27%
01-50-510-410151	Agricultural Irrigation Sales	$ 27,000.00	$ 874.20	$ 2,180.27	$ 24,819.73	91.92%
01-50-510-410171	Construction Sales	$ 93,500.00	$ 276.12	$ 3,883.95	$ 89,616.05	95.85%
01-50-510-413001	Backflow Administration Charge	$ 69,500.00	$ 4,097.52	$ 15,346.08	$ 54,153.92	77.92%
01-50-510-413011	Fixed Meter Charges	$ 5,630,500.00	$ 499,949.39	$ 1,434,698.78	$ 4,195,801.22	74.52%
01-50-510-413021	Meter Fees	$ 300,000.00	$ 784.00	$ 94,896.00	$ 205,104.00	68.37%
01-50-510-415001	SGPWA Importation Charges	$ 3,783,000.00	$ 211,474.80	$ 628,115.76	$ 3,154,884.24	83.40%
01-50-510-415011	SCE Power Charges	$ 2,207,000.00	$ 123,360.30	$ 366,400.86	$ 1,840,599.14	83.40%
01-50-510-417001	2nd Notice Charges	$ 82,000.00	$ 7,050.00	$ 20,580.00	$ 61,420.00	74.90%

Account Number	Description	Budget	Period Amt	End Bal	Variance	% Avail/ Uncollect
01-50-510-417011	3rd Notice Charges	$ 104,500.00	$ 45.00	$ 31,740.00	$ 72,760.00	69.63%
01-50-510-417021	Account Reinstatement Fees	$ 39,000.00	$ 50.00	$ 9,250.00	$ 29,750.00	76.28%
01-50-510-417031	Lien Processing Fees	$ 12,000.00	$ 680.00	$ 2,210.00	$ 9,790.00	81.58%
01-50-510-417041	Credit Check Processing Fees	$ 18,500.00	$ 1,800.00	$ 4,600.00	$ 13,900.00	75.14%
01-50-510-417051	Return Check Fees	$ 5,500.00	$ 850.00	$ 1,950.00	$ 3,550.00	64.55%
01-50-510-417061	Customer Damage/Upgrade Charge	$ 22,500.00	$ 140.00	$ 3,200.00	$ 19,300.00	85.78%
01-50-510-417071	After-Hours Call Out Charges	$ 3,000.00	$ 200.00	$ 700.00	$ 2,300.00	76.67%
01-50-510-417081	Bench Test Fees (Credits)	$ 500.00	$ -	$ -	$ 500.00	100.00%
01-50-510-417091	Credit Card Processing Fees	$ 125,000.00	$ 14,403.58	$ 30,936.46	$ 94,063.54	75.25%
01-50-510-419001	Rebates and Reimbursements	$ -	$ -	$ -	$ -	0.00%
01-50-510-419011	Development Income	$ 226,000.00	$ -	$ 24,463.75	$ 201,536.25	89.18%
01-50-510-419012	Development Income - GIS	$ 308,000.00	$ -	$ -	$ 308,000.00	100.00%
01-50-510-419031	Well Maintenance Reimbursement	$ 162,000.00	$ -	$ 1,032.20	$ 160,967.80	99.36%
01-50-510-419061	Miscellaneous Income	$ 1,000.00	$ -	$ 36,415.02	$ (35,415.02)	-3541.50%
	Operating Revenue	**$ 19,292,000.00**	**$ 1,196,946.04**	**$ 3,667,634.37**	**$ 15,624,365.63**	**0.00%**
01-50-510-471011	Maint Fees - 13695 Oak Glen Rd	$ 8,000.00	$ 584.08	$ 1,734.68	$ 6,265.32	78.32%
01-50-510-471021	Maint Fees - 13697 Oak Glen Rd	$ 9,000.00	$ 652.16	$ 1,936.94	$ 7,063.06	78.48%
01-50-510-471031	Maint Fees - 9781 AveMiravilla	$ 7,000.00	$ 542.58	$ 1,610.39	$ 5,389.61	76.99%
01-50-510-471111	Utilities - 13695 Oak Glen Rd	$ 6,000.00	$ 182.93	$ 1,158.77	$ 4,841.23	80.69%
01-50-510-471121	Utilities - 13697 Oak Glen Rd	$ 7,000.00	$ 216.47	$ 1,917.88	$ 5,082.12	72.60%
01-50-510-471131	Utilities - 9781 Ave Miravilla	$ 5,000.00	$ 111.59	$ 1,124.39	$ 3,875.61	77.51%
	Rent/Utilities	**$ 42,000.00**	**$ 2,289.81**	**$ 9,483.05**	**$ 32,516.95**	**77.42%**
Revenue Total		**$ 23,535,500.00**	**$ 1,773,672.61**	**$ 4,521,533.18**	**$ 19,013,966.82**	**80.79%**

General Ledger

Budget Variance Expense

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Period 03 - 03
Fiscal Year 2024

Beaumont-Cherry Valley Water District
560 Magnolia Avenue
Beaumont CA 92223
(951) 845-9581
www.bcvwd.org

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
10	**BOARD OF DIRECTORS**						
01-10-110-500101	Board of Directors Fees	$ 124,500.00	$ 11,685.00	$ 23,940.00	$ 100,560.00	$ -	80.77%
01-10-110-500115	Social Security	$ 8,000.00	$ 724.47	$ 1,484.28	$ 6,515.72	$ -	81.45%
01-10-110-500120	Medicare	$ 2,000.00	$ 169.46	$ 347.18	$ 1,652.82	$ -	82.64%
01-10-110-500125	Health Insurance	$ 81,500.00	$ 4,217.37	$ 10,402.04	$ 71,097.96	$ -	87.24%
01-10-110-500140	Life Insurance	$ 2,500.00	$ 9.71	$ 19.42	$ 2,480.58	$ -	99.22%
01-10-110-500143	EAP Program	$ 500.00	$ 9.55	$ 24.84	$ 475.16	$ -	95.03%
01-10-110-500145	Workers' Compensation	$ 1,000.00	$ 85.28	$ 174.72	$ 825.28	$ -	82.53%
01-10-110-500175	Training/Education/Mtgs/Travel	$ 47,000.00	$ 1,875.13	$ 7,896.69	$ 39,103.31	$ -	83.20%
	Board of Directors Personnel	**$ 267,000.00**	**$ 18,775.97**	**$ 44,289.17**	**$ 222,710.83**	**$ -**	**83.41%**
01-10-110-550043	Supplies-Other	$ 1,000.00	$ 178.70	$ 215.03	$ 784.97	$ -	78.50%
	Board of Directors Materials & Supplies	**$ 1,000.00**	**$ 178.70**	**$ 215.03**	**$ 784.97**	**$ -**	**78.50%**
01-10-110-550012	Election Expenses	$ 12,000.00	$ -	$ 6.00	$ 11,994.00	$ -	99.95%
01-10-110-550051	Advertising/Legal Notices	$ 2,500.00	$ -	$ -	$ 2,500.00	$ -	100.00%
	Board of Directors Services	**$ 14,500.00**	**$ -**	**$ 6.00**	**$ 14,494.00**	**$ -**	**99.96%**
Expense Total	**BOARD OF DIRECTORS**	**$ 282,500.00**	**$ 18,954.67**	**$ 44,510.20**	**$ 237,989.80**	**$ -**	**84.24%**
20	**ENGINEERING**						
210	**Engineering Personnel**						
01-20-210-500105	Labor	$ 516,000.00	$ 22,918.25	$ 67,625.81	$ 448,374.19	$ -	86.89%
01-20-210-500114	Incentive Pay	$ 2,500.00	$ -	$ -	$ 2,500.00	$ -	100.00%
01-20-210-500115	Social Security	$ 39,000.00	$ 1,847.69	$ 4,821.07	$ 34,178.93	$ -	87.64%
01-20-210-500120	Medicare	$ 9,500.00	$ 432.14	$ 1,127.48	$ 8,372.52	$ -	88.13%
01-20-210-500125	Health Insurance	$ 89,500.00	$ 3,445.56	$ 12,808.51	$ 76,691.49	$ -	85.69%
01-20-210-500140	Life Insurance	$ 1,000.00	$ 31.16	$ 108.59	$ 891.41	$ -	89.14%
01-20-210-500143	EAP Program	$ 500.00	$ 6.06	$ 18.96	$ 481.04	$ -	96.21%
01-20-210-500145	Workers' Compensation	$ 5,000.00	$ 204.97	$ 632.38	$ 4,367.62	$ -	87.35%
01-20-210-500150	Unemployment Insurance	$ 7,500.00	$ -	$ -	$ 7,500.00	$ -	100.00%
01-20-210-500155	Retirement/CalPERS	$ 54,500.00	$ 2,488.29	$ 6,557.25	$ 47,942.75	$ -	87.97%
01-20-210-500165	Uniforms and Employee Benefits	$ 500.00	$ 110.98	$ 110.98	$ 389.02	$ -	77.80%
01-20-210-500175	Training/Education/Mtgs/Travel	$ 8,000.00	$ 741.51	$ 741.51	$ 7,258.49	$ -	90.73%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-20-210-500180	Accrued Sick Leave Expense	$ 30,000.00	$ 57.06	$ 542.07	$ 29,457.93	$ -	98.19%
01-20-210-500185	Accrued Vacation Leave Expense	$ 25,000.00	$ -	$ 2,725.20	$ 22,274.80	$ -	89.10%
01-20-210-500187	Accrued Leave Payments	$ 18,500.00	$ 6,813.00	$ 6,813.00	$ 11,687.00	$ -	63.17%
01-20-210-500195	CIP Related Labor	$ (225,000.00)	$ (887.11)	$ (4,073.53)	$ (220,926.47)	$ -	98.19%
220	**Development Services Personnel**						
01-20-220-500105	Labor	$ 73,000.00	$ 9,796.78	$ 15,517.21	$ 57,482.79	$ -	78.74%
01-20-220-500115	Social Security	$ 5,500.00	$ 607.96	$ 962.96	$ 4,537.04	$ -	82.49%
01-20-220-500120	Medicare	$ 1,500.00	$ 142.18	$ 225.22	$ 1,274.78	$ -	84.99%
01-20-220-500125	Health Insurance	$ 19,000.00	$ 1,549.80	$ 2,177.57	$ 16,822.43	$ -	88.54%
01-20-220-500140	Life Insurance	$ 500.00	$ 13.00	$ 17.89	$ 482.11	$ -	96.42%
01-20-220-500143	EAP Program	$ 500.00	$ 1.58	$ 2.08	$ 497.92	$ -	99.58%
01-20-220-500145	Workers' Compensation	$ 1,000.00	$ 87.36	$ 138.40	$ 861.60	$ -	86.16%
01-20-220-500150	Unemployment Insurance	$ 1,500.00	$ -	$ -	$ 1,500.00	$ -	100.00%
01-20-220-500155	Retirement/CalPERS	$ 6,500.00	$ 830.79	$ 1,315.90	$ 5,184.10	$ -	79.76%
01-20-220-500180	Accrued Sick Leave Expense	$ 4,500.00	$ -	$ -	$ 4,500.00	$ -	100.00%
01-20-220-500185	Accrued Vacation Leave Expense	$ 5,000.00	$ -	$ -	$ 5,000.00	$ -	100.00%
	ENGINEERING Personnel	**$ 700,500.00**	**$ 51,239.01**	**$ 120,916.51**	**$ 579,583.49**	**$ -**	**82.74%**
01-20-210-540048	Permits, Fees & Licensing	$ 3,000.00	$ -	$ -	$ 3,000.00	$ -	100.00%
01-20-210-550029	Administrative Expenses	$ 5,000.00	$ -	$ 750.00	$ 4,250.00	$ -	85.00%
01-20-210-550046	Office Equipment	$ 6,000.00	$ 1,102.36	$ 1,102.36	$ 4,897.64	$ -	81.63%
	Engineering Materials & Supplies	**$ 14,000.00**	**$ 1,102.36**	**$ 1,852.36**	**$ 12,147.64**	**$ -**	**86.77%**
01-20-210-500190	Temporary Labor	$ 45,000.00	$ 4,778.40	$ 13,707.64	$ 31,292.36	$ -	69.54%
01-20-210-540014	Development Reimbursable GIS	$ 50,000.00	$ -	$ -	$ 50,000.00	$ -	100.00%
01-20-210-550030	Membership Dues	$ 2,000.00	$ -	$ -	$ 2,000.00	$ -	100.00%
01-20-210-550051	Advertising/Legal Notices	$ 5,000.00	$ -	$ -	$ 5,000.00	$ -	100.00%
01-20-210-580031	Outside Engineering	$ 120,000.00	$ -	$ 13,378.75	$ 106,621.25	$ -	88.85%
	Engineering Services	**$ 222,000.00**	**$ 4,778.40**	**$ 27,086.39**	**$ 194,913.61**	**$ -**	**87.80%**
Expense Total	**ENGINEERING**	**$ 936,500.00**	**$ 57,119.77**	**$ 149,855.26**	**$ 786,644.74**	**$ -**	**84.00%**
30	**FINANCE & ADMINISTRATION**						
310	**Finance & Administration Personnel**						
01-30-310-500105	Labor	$ 1,031,000.00	$ 59,877.86	$ 199,667.51	$ 831,332.49	$ -	80.63%
01-30-310-500109	FLSA Overtime	$ 500.00	$ -	$ -	$ 500.00	$ -	100.00%
01-30-310-500110	Overtime	$ 3,000.00	$ (597.19)	$ 27.31	$ 2,972.69	$ -	99.09%
01-30-310-500111	Double Time	$ 2,500.00	$ -	$ -	$ 2,500.00	$ -	100.00%
01-30-310-500114	Incentive Pay	$ 4,000.00	$ 50.00	$ 150.00	$ 3,850.00	$ -	96.25%
01-30-310-500115	Social Security	$ 82,500.00	$ 3,874.81	$ 12,973.16	$ 69,526.84	$ -	84.27%
01-30-310-500120	Medicare	$ 19,500.00	$ 906.19	$ 3,034.03	$ 16,465.97	$ -	84.44%
01-30-310-500125	Health Insurance	$ 216,500.00	$ 8,339.14	$ 37,997.72	$ 178,502.28	$ -	82.45%
01-30-310-500130	CalPERS Health Admin Costs	$ 3,000.00	$ 252.53	$ 748.17	$ 2,251.83	$ -	75.06%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-30-310-500140	Life Insurance	$ 2,000.00	$ 72.62	$ 289.73	$ 1,710.27	$ -	85.51%
01-30-310-500143	EAP Program	$ 500.00	$ 6.17	$ 36.83	$ 463.17	$ -	92.63%
01-30-310-500145	Workers' Compensation	$ 9,000.00	$ 478.74	$ 1,593.80	$ 7,406.20	$ -	82.29%
01-30-310-500150	Unemployment Insurance	$ 15,500.00	$ -	$ -	$ 15,500.00	$ -	100.00%
01-30-310-500155	Retirement/CalPERS	$ 222,000.00	$ 14,125.66	$ 45,053.01	$ 176,946.99	$ -	79.71%
01-30-310-500161	Estimated Current Year OPEB	$ 104,000.00	$ -	$ -	$ 104,000.00	$ -	100.00%
01-30-310-500165	Uniforms and Employee Benefits	$ 1,000.00	$ 286.61	$ 286.61	$ 713.39	$ -	71.34%
01-30-310-500175	Training/Education/Mtgs/Travel	$ 37,000.00	$ 1,009.55	$ 7,442.90	$ 29,557.10	$ -	79.88%
01-30-310-500180	Accrued Sick Leave Expense	$ 60,000.00	$ 2,013.46	$ 4,706.33	$ 55,293.67	$ -	92.16%
01-30-310-500185	Accrued Vacation Leave Expense	$ 98,000.00	$ 1,276.33	$ 4,579.50	$ 93,420.50	$ -	95.33%
01-30-310-500187	Accrued Leave Payments	$ 101,500.00	$ 3,598.00	$ 10,526.31	$ 90,973.69	$ -	89.63%
01-30-310-500195	CIP Related Labor	$ (8,000.00)	$ -	$ -	$ (8,000.00)	$ -	100.00%
01-30-310-560000	GASB 68 Pension Expense	$ 215,000.00	$ -	$ -	$ 215,000.00	$ -	100.00%
320	**Human Resources & Risk Management Personnel**						
01-30-320-500105	Labor	$ 101,000.00	$ 6,838.50	$ 21,427.30	$ 79,572.70	$ -	78.78%
01-30-320-500114	Incentive Pay	$ 1,000.00	$ -	$ -	$ 1,000.00	$ -	100.00%
01-30-320-500115	Social Security	$ 7,000.00	$ 452.50	$ 1,357.50	$ 5,642.50	$ -	80.61%
01-30-320-500120	Medicare	$ 2,000.00	$ 105.82	$ 317.46	$ 1,682.54	$ -	84.13%
01-30-320-500125	Health Insurance	$ 27,500.00	$ 841.13	$ 2,694.93	$ 24,805.07	$ -	90.20%
01-30-320-500140	Life Insurance	$ 500.00	$ 12.28	$ 34.84	$ 465.16	$ -	93.03%
01-30-320-500143	EAP Program	$ 500.00	$ 1.91	$ 5.74	$ 494.26	$ -	98.85%
01-30-320-500145	Workers' Compensation	$ 1,000.00	$ 53.24	$ 159.72	$ 840.28	$ -	84.03%
01-30-320-500150	Unemployment Insurance	$ 1,500.00	$ -	$ -	$ 1,500.00	$ -	100.00%
01-30-320-500155	Retirement/CalPERS	$ 9,000.00	$ 618.56	$ 1,855.68	$ 7,144.32	$ -	79.38%
01-30-320-500165	Uniforms and Employee Benefits	$ 200.00	$ 219.10	$ 219.10	$ (19.10)	$ -	-9.55%
01-30-320-500175	Training/Education/Mtgs/Travel	$ 7,000.00	$ -	$ -	$ 7,000.00	$ -	100.00%
01-30-320-500176	Dist Professional Development	$ 26,000.00	$ -	$ -	$ 26,000.00	$ -	100.00%
01-30-320-500177	General Safety Trng & Supplies	$ 26,900.00	$ 500.00	$ 1,500.00	$ 25,400.00	$ -	94.42%
01-30-320-500180	Accrued Sick Leave Expense	$ 6,000.00	$ 455.90	$ 455.90	$ 5,544.10	$ -	92.40%
01-30-320-500185	Accrued Vacation Leave Expense	$ 5,500.00	$ -	$ -	$ 5,500.00	$ -	100.00%
01-30-320-550024	Employment Testing	$ 4,500.00	$ 910.00	$ 2,189.11	$ 2,310.89	$ -	51.35%
330	**Customer Service Personnel**						
01-30-330-500105	Labor	$ 327,500.00	$ 29,289.49	$ 59,826.06	$ 267,673.94	$ -	81.73%
01-30-330-500109	FLSA Overtime	$ 500.00	$ -	$ -	$ 500.00	$ -	100.00%
01-30-330-500110	Overtime	$ 8,000.00	$ 1,177.32	$ 2,132.82	$ 5,867.18	$ -	73.34%
01-30-330-500111	Double Time	$ 1,000.00	$ -	$ -	$ 1,000.00	$ -	100.00%
01-30-330-500114	Incentive Pay	$ 3,000.00	$ -	$ -	$ 3,000.00	$ -	100.00%
01-30-330-500115	Social Security	$ 24,500.00	$ 2,052.68	$ 4,050.50	$ 20,449.50	$ -	83.47%
01-30-330-500120	Medicare	$ 6,000.00	$ 480.06	$ 947.28	$ 5,052.72	$ -	84.21%
01-30-330-500125	Health Insurance	$ 135,500.00	$ 11,153.88	$ 18,750.50	$ 116,749.50	$ -	86.16%
01-30-330-500140	Life Insurance	$ 1,000.00	$ 67.99	$ 99.99	$ 900.01	$ -	90.00%
01-30-330-500143	EAP Program	$ 500.00	$ 14.84	$ 22.48	$ 477.52	$ -	95.50%
01-30-330-500145	Workers' Compensation	$ 3,000.00	$ 238.63	$ 470.94	$ 2,529.06	$ -	84.30%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-30-330-500150	Unemployment Insurance	$ 5,000.00	$ -	$ -	$ 5,000.00	$ -	100.00%
01-30-330-500155	Retirement/CalPERS	$ 37,500.00	$ 3,690.97	$ 7,325.73	$ 30,174.27	$ -	80.46%
01-30-330-500165	Uniforms and Employee Benefits	$ 500.00	$ -	$ -	$ 500.00	$ -	100.00%
01-30-330-500175	Training/Education/Mtgs/Travel	$ 8,500.00	$ -	$ 1,361.57	$ 7,138.43	$ -	83.98%
01-30-330-500180	Accrued Sick Leave Expense	$ 15,500.00	$ 138.85	$ (705.05)	$ 16,205.05	$ -	104.55%
01-30-330-500185	Accrued Vacation Leave Expense	$ 21,000.00	$ 804.82	$ (123.79)	$ 21,123.79	$ -	100.59%
01-30-330-500187	Accrued Leave Payments	$ 20,500.00	$ -	$ -	$ 20,500.00	$ -	100.00%
	FINANCE & ADMINISTRATION Personnel	**$ 3,066,100.00**	**$ 155,688.95**	**$ 455,489.23**	**$ 2,610,610.77**	**$ -**	**85.14%**
310	**Finance & Administration Materials & Supplies**						
01-30-310-550006	Cashiering Shortages/Overages	$ -	$ -	$ -	$ -	$ -	0.00%
01-30-310-550042	Office Supplies	$ 11,000.00	$ 975.69	$ 2,811.11	$ 8,188.89	$ -	74.44%
01-30-310-550046	Office Equipment	$ 5,500.00	$ -	$ 284.40	$ 5,215.60	$ -	94.83%
01-30-310-550048	Postage	$ 60,000.00	$ 320.50	$ 777.38	$ 59,222.62	$ -	98.70%
01-30-310-550066	Subscriptions	$ 500.00	$ -	$ 195.00	$ 305.00	$ -	61.00%
01-30-310-550072	Miscellaneous Operating Exp	$ 500.00	$ -	$ -	$ 500.00	$ -	100.00%
01-30-310-550078	Bad Debt Expense	$ 25,000.00	$ -	$ -	$ 25,000.00	$ -	100.00%
01-30-310-550084	Depreciation	$ 3,417,000.00	$ 343,044.05	$ 882,751.63	$ 2,534,248.37	$ -	74.17%
320	**Human Resources & Risk Management Materials & Supplies**						
01-30-320-550028	District Certification	$ 6,000.00	$ 150.00	$ 150.00	$ 5,850.00	$ -	97.50%
01-30-320-550042	Office Supplies	$ 2,000.00	$ -	$ -	$ 2,000.00	$ -	100.00%
330	**Customer Service Materials & Supplies**						
01-30-330-550006	Cashiering Shortages/Overages	$ 100.00	$ (0.23)	$ (0.90)	$ 100.90	$ -	100.90%
	FINANCE & ADMINISTRATION Materials & Supplies	**$ 3,527,600.00**	**$ 344,490.01**	**$ 886,968.62**	**$ 2,640,631.38**	**$ -**	**74.86%**
310	**Finance & Administration Services**						
01-30-310-500190	Temporary Labor	$ 24,000.00	$ -	$ 22,887.55	$ 1,112.45	$ -	4.64%
01-30-310-550001	Bank/Financial Service Fees	$ 4,000.00	$ 190.15	$ 681.14	$ 3,318.86	$ -	82.97%
01-30-310-550008	Transaction/Return Fees	$ -	$ -	$ -	$ -	$ -	0.00%
01-30-310-550010	Transaction/Credit Card Fees	$ -	$ -	$ -	$ -	$ -	0.00%
01-30-310-550030	Membership Dues	$ 43,000.00	$ 2,116.25	$ 15,678.75	$ 27,321.25	$ -	63.54%
01-30-310-550036	Notary and Lien Fees	$ -	$ -	$ -	$ -	$ -	0.00%
01-30-310-550051	Advertising/Legal Notices	$ 5,000.00	$ -	$ 472.00	$ 4,528.00	$ -	90.56%
01-30-310-550054	Property, Auto, General Ins	$ 170,000.00	$ 20,340.20	$ 61,020.60	$ 108,979.40	$ -	64.11%
01-30-310-550061	Media Outreach	$ 10,000.00	$ -	$ -	$ 10,000.00	$ -	100.00%
01-30-310-580001	Accounting and Audit	$ 46,000.00	$ 2,712.50	$ 3,573.75	$ 42,426.25	$ -	92.23%
01-30-310-580011	General Legal	$ 79,000.00	$ 4,740.00	$ 9,580.00	$ 69,420.00	$ -	87.87%
01-30-310-580036	Other Professional Services	$ 341,000.00	$ 15,381.25	$ 36,250.00	$ 304,750.00	$ -	89.37%
320	**Human Resources & Risk Management Services**						
01-30-320-550025	Employee Retention	$ 6,000.00	$ -	$ -	$ 6,000.00	$ -	100.00%
01-30-320-550026	Recruitment Expense	$ 12,500.00	$ 473.11	$ 582.48	$ 11,917.52	$ -	95.34%
01-30-320-550030	Membership Dues	$ 2,000.00	$ -	$ 1,018.00	$ 982.00	$ -	49.10%
01-30-320-550051	Advertising/Legal Notices	$ 2,000.00	$ -	$ 243.95	$ 1,756.05	$ -	87.80%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-30-320-580036	Other Professional Services	$ 11,000.00	$ 1,443.75	$ 1,443.75	$ 9,556.25	$ -	86.88%
330	**Customer Service Services**						
01-30-330-500190	Temporary Labor	$ 14,500.00	$ 6,594.56	$ 20,183.48	$ (5,683.48)	$ -	-39.20%
01-30-330-550008	Transaction/Return Fees	$ 1,500.00	$ 134.40	$ 276.21	$ 1,223.79	$ -	81.59%
01-30-330-550010	Transaction/Credit Card Fees	$ 125,000.00	$ 11,858.97	$ 27,081.71	$ 97,918.29	$ -	78.33%
01-30-330-550014	Credit Check Fees	$ 6,500.00	$ 565.76	$ 1,466.40	$ 5,033.60	$ -	77.44%
01-30-330-550030	Membership Dues	$ 1,500.00	$ -	$ 135.00	$ 1,365.00	$ -	91.00%
01-30-330-550036	Notary and Lien Fees	$ 2,500.00	$ 60.00	$ 220.00	$ 2,280.00	$ -	91.20%
01-30-330-550050	Utility Billing Service	$ 90,000.00	$ 7,539.66	$ 22,602.39	$ 67,397.61	$ -	74.89%
	FINANCE & ADMINISTRATION Services	**$ 997,000.00**	**$ 74,150.56**	**$ 225,397.16**	**$ 771,602.84**	**$ -**	**77.39%**
Expense Total	**FINANCE & ADMINISTRATION**	**$ 7,590,700.00**	**$ 574,329.52**	**$ 1,567,855.01**	**$ 6,022,844.99**	**$ -**	**79.35%**
35	**INFORMATION TECHNOLOGY**						
01-35-315-500105	Labor	$ 169,000.00	$ 12,846.40	$ 38,539.20	$ 130,460.80	$ -	77.20%
01-35-315-500114	Incentive Pay	$ 1,000.00	$ -	$ -	$ 1,000.00	$ -	100.00%
01-35-315-500115	Social Security	$ 14,000.00	$ 797.14	$ 3,348.44	$ 10,651.56	$ -	76.08%
01-35-315-500120	Medicare	$ 3,500.00	$ 186.42	$ 783.08	$ 2,716.92	$ -	77.63%
01-35-315-500125	Health Insurance	$ 27,500.00	$ 1,967.29	$ 5,901.87	$ 21,598.13	$ -	78.54%
01-35-315-500140	Life Insurance	$ 500.00	$ 21.57	$ 61.75	$ 438.25	$ -	87.65%
01-35-315-500143	EAP Program	$ 500.00	$ 1.91	$ 5.74	$ 494.26	$ -	98.85%
01-35-315-500145	Workers' Compensation	$ 1,500.00	$ 93.78	$ 281.34	$ 1,218.66	$ -	81.24%
01-35-315-500150	Unemployment Insurance	$ 2,500.00	$ -	$ -	$ 2,500.00	$ -	100.00%
01-35-315-500155	Retirement/CalPERS	$ 15,000.00	$ 1,089.38	$ 2,742.92	$ 12,257.08	$ -	81.71%
01-35-315-500175	Training/Education/Mtgs/Travel	$ 5,000.00	$ -	$ -	$ 5,000.00	$ -	100.00%
01-35-315-500180	Accrued Sick Leave Expense	$ 10,000.00	$ -	$ -	$ 10,000.00	$ -	100.00%
01-35-315-500185	Accrued Vacation Leave Expense	$ 18,500.00	$ -	$ -	$ 18,500.00	$ -	100.00%
01-35-315-500187	Accrued Leave Payments	$ 20,500.00	$ -	$ 15,435.75	$ 5,064.25	$ -	24.70%
01-35-315-500195	CIP Related Labor	$ (33,000.00)	$ -	$ -	$ (33,000.00)	$ -	100.00%
	Information Technology Personnel	**$ 256,000.00**	**$ 17,003.89**	**$ 67,100.09**	**$ 188,899.91**	**$ -**	**73.79%**
01-35-315-550044	Printing/Toner and Maintenance	$ 30,000.00	$ 1,243.22	$ 3,899.18	$ 26,100.82	$ -	87.00%
01-35-315-580016	Computer Hardware	$ 30,000.00	$ 2,498.56	$ 3,138.22	$ 26,861.78	$ -	89.54%
01-35-315-580028	Cybersecurity Soft/Hardware	$ 58,000.00	$ 4,200.00	$ 16,726.00	$ 41,274.00	$ -	71.16%
01-35-315-580030	Repair/Purchase Radio Comm Eq	$ 10,000.00	$ -	$ 4,545.64	$ 5,454.36	$ -	54.54%
	Information Technology Materials & Supplies	**$ 128,000.00**	**$ 7,941.78**	**$ 28,309.04**	**$ 99,690.96**	**$ -**	**77.88%**
01-35-315-501511	Telephone/Internet Service	$ 73,000.00	$ 11,437.39	$ 25,353.68	$ 47,646.32	$ -	65.27%
01-35-315-501521	Building Alarms and Security	$ 34,000.00	$ 1,367.46	$ 5,356.09	$ 28,643.91	$ -	84.25%
01-35-315-540014	GIS Maintenance and Updates	$ 10,000.00	$ -	$ -	$ 10,000.00	$ -	100.00%
01-35-315-550030	Membership Dues	$ 3,000.00	$ 135.00	$ 135.00	$ 2,865.00	$ -	95.50%
01-35-315-550058	Cyber Security Liability Ins	$ 7,500.00	$ -	$ -	$ 7,500.00	$ -	100.00%
01-35-315-580021	IT/Software Support	$ 8,000.00	$ -	$ -	$ 8,000.00	$ -	100.00%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-35-315-580026	License/Maintenance/Support	$ 321,000.00	$ 19,486.58	$ 86,056.55	$ 234,943.45	$ -	73.19%
01-35-315-580027	AMR/AMI Annual Support	$ 163,000.00	$ -	$ -	$ 163,000.00	$ -	100.00%
	Information Technology Services	**$ 619,500.00**	**$ 32,426.43**	**$ 116,901.32**	**$ 502,598.68**	**$ -**	**81.13%**
Expense Total	**INFORMATION TECHNOLOGY**	**$ 1,003,500.00**	**$ 57,372.10**	**$ 212,310.45**	**$ 791,189.55**	**$ -**	**78.84%**
40	**OPERATIONS**						
410	**Source of Supply Personnel**						
01-40-410-500105	Labor	$ 441,500.00	$ 27,831.86	$ 87,719.46	$ 353,780.54	$ -	80.13%
01-40-410-500109	FLSA Overtime	$ 500.00	$ -	$ -	$ 500.00	$ -	100.00%
01-40-410-500110	Overtime	$ 20,500.00	$ 277.73	$ 834.39	$ 19,665.61	$ -	95.93%
01-40-410-500111	Double Time	$ 7,500.00	$ -	$ -	$ 7,500.00	$ -	100.00%
01-40-410-500113	Standby/On-Call	$ 11,000.00	$ 1,120.00	$ 3,360.00	$ 7,640.00	$ -	69.45%
01-40-410-500114	Incentive Pay	$ 3,000.00	$ 200.00	$ 500.00	$ 2,500.00	$ -	83.33%
01-40-410-500115	Social Security	$ 35,500.00	$ 1,921.84	$ 6,318.67	$ 29,181.33	$ -	82.20%
01-40-410-500120	Medicare	$ 8,500.00	$ 449.46	$ 1,477.77	$ 7,022.23	$ -	82.61%
01-40-410-500125	Health Insurance	$ 135,500.00	$ 8,796.49	$ 30,073.78	$ 105,426.22	$ -	77.81%
01-40-410-500140	Life Insurance	$ 1,000.00	$ 42.52	$ 156.86	$ 843.14	$ -	84.31%
01-40-410-500143	EAP Program	$ 500.00	$ 7.73	$ 28.80	$ 471.20	$ -	94.24%
01-40-410-500145	Workers' Compensation	$ 18,500.00	$ 1,180.01	$ 3,888.24	$ 14,611.76	$ -	78.98%
01-40-410-500150	Unemployment Insurance	$ 31,000.00	$ -	$ -	$ 31,000.00	$ -	100.00%
01-40-410-500155	Retirement/CalPERS	$ 140,500.00	$ 9,125.51	$ 29,621.63	$ 110,878.37	$ -	78.92%
01-40-410-500165	Uniforms and Employee Benefits	$ 4,000.00	$ 155.17	$ 155.17	$ 3,844.83	$ -	96.12%
01-40-410-500175	Training/Education/Mtgs/Travel	$ 4,500.00	$ -	$ 49.99	$ 4,450.01	$ -	98.89%
01-40-410-500180	Accrued Sick Leave Expense	$ 20,500.00	$ 1,712.58	$ 6,255.34	$ 14,244.66	$ -	69.49%
01-40-410-500185	Accrued Vacation Leave Expense	$ 37,000.00	$ 1,293.40	$ 7,955.98	$ 29,044.02	$ -	78.50%
01-40-410-500187	Accrued Leave Payments	$ 27,500.00	$ -	$ -	$ 27,500.00	$ -	100.00%
01-40-410-500195	CIP Related Labor	$ (20,000.00)	$ -	$ -	$ (20,000.00)	$ -	100.00%
430	**Cross-Connection/Non-Potable Water Personnel**						
01-40-430-500105	Labor	$ 103,500.00	$ 11,003.04	$ 20,298.72	$ 83,201.28	$ -	80.39%
01-40-430-500109	FLSA Overtime	$ 500.00	$ -	$ -	$ 500.00	$ -	100.00%
01-40-430-500110	Overtime	$ 6,000.00	$ -	$ -	$ 6,000.00	$ -	100.00%
01-40-430-500111	Double Time	$ 1,000.00	$ -	$ -	$ 1,000.00	$ -	100.00%
01-40-430-500114	Incentive Pay	$ 1,000.00	$ 50.00	$ 100.00	$ 900.00	$ -	90.00%
01-40-430-500115	Social Security	$ 8,500.00	$ 722.47	$ 1,437.67	$ 7,062.33	$ -	83.09%
01-40-430-500120	Medicare	$ 2,000.00	$ 168.97	$ 336.24	$ 1,663.76	$ -	83.19%
01-40-430-500125	Health Insurance	$ 27,500.00	$ 3,171.88	$ 5,320.62	$ 22,179.38	$ -	80.65%
01-40-430-500140	Life Insurance	$ 500.00	$ 24.68	$ 36.34	$ 463.66	$ -	92.73%
01-40-430-500143	EAP Program	$ 500.00	$ 3.73	$ 5.64	$ 494.36	$ -	98.87%
01-40-430-500145	Workers' Compensation	$ 4,500.00	$ 446.63	$ 888.76	$ 3,611.24	$ -	80.25%
01-40-430-500150	Unemployment Insurance	$ 1,500.00	$ -	$ -	$ 1,500.00	$ -	100.00%
01-40-430-500155	Retirement/CalPERS	$ 18,500.00	$ 2,043.17	$ 4,065.80	$ 14,434.20	$ -	78.02%
01-40-430-500165	Uniforms and Employee Benefits	$ 1,000.00	$ -	$ -	$ 1,000.00	$ -	100.00%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-40-430-500175	Training/Education/Mtgs/Travel	$ 1,500.00	$ -	$ -	$ 1,500.00	$ -	100.00%
01-40-430-500180	Accrued Sick Leave Expense	$ 5,000.00	$ (117.80)	$ 800.88	$ 4,199.12	$ -	83.98%
01-40-430-500185	Accrued Vacation Leave Expense	$ 7,500.00	$ (109.48)	$ (53.74)	$ 7,553.74	$ -	100.72%
01-40-430-500187	Accrued Leave Payments	$ 7,000.00	$ -	$ -	$ 7,000.00	$ -	100.00%
440	**Transmission & Distribution Personnel**						
01-40-440-500105	Labor	$ 1,248,500.00	$ 71,036.51	$ 222,768.79	$ 1,025,731.21	$ -	82.16%
01-40-440-500109	FLSA Overtime	$ 1,000.00	$ -	$ -	$ 1,000.00	$ -	100.00%
01-40-440-500110	Overtime	$ 56,000.00	$ 2,826.19	$ 8,984.41	$ 47,015.59	$ -	83.96%
01-40-440-500111	Double Time	$ 26,500.00	$ 1,784.50	$ 2,717.22	$ 23,782.78	$ -	89.75%
01-40-440-500113	Standby/On-Call	$ 23,000.00	$ 1,960.00	$ 5,880.00	$ 17,120.00	$ -	74.43%
01-40-440-500114	Incentive Pay	$ 7,000.00	$ -	$ 50.00	$ 6,950.00	$ -	99.29%
01-40-440-500115	Social Security	$ 99,000.00	$ 5,357.77	$ 16,176.46	$ 82,823.54	$ -	83.66%
01-40-440-500120	Medicare	$ 23,500.00	$ 1,253.02	$ 3,783.15	$ 19,716.85	$ -	83.90%
01-40-440-500125	Health Insurance	$ 427,000.00	$ 18,667.68	$ 57,263.68	$ 369,736.32	$ -	86.59%
01-40-440-500140	Life Insurance	$ 2,500.00	$ 130.59	$ 380.27	$ 2,119.73	$ -	84.79%
01-40-440-500143	EAP Program	$ 1,000.00	$ 26.89	$ 83.65	$ 916.35	$ -	91.64%
01-40-440-500145	Workers' Compensation	$ 42,500.00	$ 2,853.56	$ 8,668.82	$ 33,831.18	$ -	79.60%
01-40-440-500155	Retirement/CalPERS	$ 225,500.00	$ 15,308.74	$ 46,389.18	$ 179,110.82	$ -	79.43%
01-40-440-500165	Uniforms and Employee Benefits	$ 16,000.00	$ 951.94	$ 1,514.49	$ 14,485.51	$ -	90.53%
01-40-440-500175	Training/Education/Mtgs/Travel	$ 22,000.00	$ 1,983.35	$ 22,452.09	$ (452.09)	$ -	-2.05%
01-40-440-500180	Accrued Sick Leave Expense	$ 65,500.00	$ 3,870.69	$ 7,958.64	$ 57,541.36	$ -	87.85%
01-40-440-500185	Accrued Vacation Leave Expense	$ 92,000.00	$ 3,010.80	$ 7,370.51	$ 84,629.49	$ -	91.99%
01-40-440-500187	Accrued Leave Payments	$ 79,000.00	$ 1,040.40	$ 2,080.80	$ 76,919.20	$ -	97.37%
01-40-440-500195	CIP Related Labor	$ (40,000.00)	$ -	$ -	$ (40,000.00)	$ -	100.00%
450	**Inspections Personnel**						
01-40-450-500105	Labor	$ 71,000.00	$ 416.16	$ 996.52	$ 70,003.48	$ -	98.60%
01-40-450-500110	Overtime	$ 12,000.00	$ 312.12	$ 312.12	$ 11,687.88	$ -	97.40%
01-40-450-500111	Double Time	$ 4,500.00	$ -	$ -	$ 4,500.00	$ -	100.00%
01-40-450-500113	Standby/On-Call	$ 3,000.00	$ -	$ -	$ 3,000.00	$ -	100.00%
01-40-450-500115	Social Security	$ 6,000.00	$ 45.17	$ 81.19	$ 5,918.81	$ -	98.65%
01-40-450-500120	Medicare	$ 1,500.00	$ 10.57	$ 19.00	$ 1,481.00	$ -	98.73%
01-40-450-500125	Health Insurance	$ 23,500.00	$ 194.59	$ 562.77	$ 22,937.23	$ -	97.61%
01-40-450-500140	Life Insurance	$ 500.00	$ 1.89	$ 3.19	$ 496.81	$ -	99.36%
01-40-450-500143	EAP Program	$ 500.00	$ 0.38	$ 0.73	$ 499.27	$ -	99.85%
01-40-450-500145	Workers' Compensation	$ 3,000.00	$ 24.11	$ 46.04	$ 2,953.96	$ -	98.47%
01-40-450-500155	Retirement/CalPERS	$ 13,000.00	$ 77.19	$ 126.40	$ 12,873.60	$ -	99.03%
460	**Customer Svc & Meter Reading Personnel**						
01-40-460-500105	Labor	$ 157,500.00	$ 12,299.31	$ 40,546.87	$ 116,953.13	$ -	74.26%
01-40-460-500109	FLSA Overtime	$ 500.00	$ -	$ -	$ 500.00	$ -	100.00%
01-40-460-500110	Overtime	$ 1,000.00	$ 868.58	$ 996.85	$ 3.15	$ -	0.31%
01-40-460-500111	Double Time	$ 500.00	$ 284.80	$ 284.80	$ 215.20	$ -	43.04%
01-40-460-500113	Standby/On-Call	$ 4,000.00	$ -	$ -	$ 4,000.00	$ -	100.00%
01-40-460-500114	Incentive Pay	$ 1,500.00	$ -	$ -	$ 1,500.00	$ -	100.00%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-40-460-500115	Social Security	$ 12,500.00	$ 904.27	$ 2,809.21	$ 9,690.79	$ -	77.53%
01-40-460-500120	Medicare	$ 3,000.00	$ 211.46	$ 656.99	$ 2,343.01	$ -	78.10%
01-40-460-500125	Health Insurance	$ 54,500.00	$ 4,555.10	$ 14,036.47	$ 40,463.53	$ -	74.25%
01-40-460-500140	Life Insurance	$ 500.00	$ 22.48	$ 68.67	$ 431.33	$ -	86.27%
01-40-460-500143	EAP Program	$ 500.00	$ 4.72	$ 15.43	$ 484.57	$ -	96.91%
01-40-460-500145	Workers' Compensation	$ 7,000.00	$ 547.60	$ 1,721.76	$ 5,278.24	$ -	75.40%
01-40-460-500155	Retirement/CalPERS	$ 51,500.00	$ 4,466.30	$ 12,947.93	$ 38,552.07	$ -	74.86%
01-40-460-500165	Uniforms and Employee Benefits	$ 3,000.00	$ -	$ -	$ 3,000.00	$ -	100.00%
01-40-460-500175	Training/Education/Mtgs/Travel	$ 1,000.00	$ -	$ -	$ 1,000.00	$ -	100.00%
01-40-460-500180	Accrued Sick Leave Expense	$ 7,500.00	$ 741.70	$ 1,159.60	$ 6,340.40	$ -	84.54%
01-40-460-500185	Accrued Vacation Leave Expense	$ 11,500.00	$ 700.66	$ 1,861.15	$ 9,638.85	$ -	83.82%
01-40-460-500187	Accrued Leave Payments	$ 15,000.00	$ (346.80)	$ -	$ 15,000.00	$ -	100.00%
01-40-460-500195	CIP Related Labor	$ (41,000.00)	$ (2,579.46)	$ (11,090.38)	$ (29,909.62)	$ -	72.95%
470	**Maintenance & General Plant Personnel**						
01-40-470-500105	Labor	$ 163,000.00	$ 16,319.33	$ 40,105.43	$ 122,894.57	$ -	75.40%
01-40-470-500109	FLSA Overtime	$ 500.00	$ -	$ -	$ 500.00	$ -	100.00%
01-40-470-500110	Overtime	$ 3,000.00	$ -	$ -	$ 3,000.00	$ -	100.00%
01-40-470-500111	Double Time	$ 1,000.00	$ -	$ -	$ 1,000.00	$ -	100.00%
01-40-470-500113	Standby/On-Call	$ 3,000.00	$ -	$ -	$ 3,000.00	$ -	100.00%
01-40-470-500114	Incentive Pay	$ 1,500.00	$ -	$ -	$ 1,500.00	$ -	100.00%
01-40-470-500115	Social Security	$ 12,000.00	$ 1,130.85	$ 2,764.66	$ 9,235.34	$ -	76.96%
01-40-470-500120	Medicare	$ 3,000.00	$ 264.49	$ 646.59	$ 2,353.41	$ -	78.45%
01-40-470-500125	Health Insurance	$ 63,500.00	$ 5,072.31	$ 12,519.03	$ 50,980.97	$ -	80.28%
01-40-470-500140	Life Insurance	$ 500.00	$ 26.15	$ 58.54	$ 441.46	$ -	88.29%
01-40-470-500143	EAP Program	$ 500.00	$ 6.83	$ 15.61	$ 484.39	$ -	96.88%
01-40-470-500145	Workers' Compensation	$ 7,000.00	$ 689.85	$ 1,691.57	$ 5,308.43	$ -	75.83%
01-40-470-500155	Retirement/CalPERS	$ 15,000.00	$ 1,487.46	$ 3,811.67	$ 11,188.33	$ -	74.59%
01-40-470-500165	Uniforms and Employee Benefits	$ 1,000.00	$ 601.18	$ 601.18	$ 398.82	$ -	39.88%
01-40-470-500175	Training/Education/Mtgs/Travel	$ 2,000.00	$ -	$ -	$ 2,000.00	$ -	100.00%
01-40-470-500180	Accrued Sick Leave Expenses	$ 7,000.00	$ 173.28	$ 1,516.13	$ 5,483.87	$ -	78.34%
01-40-470-500185	Accrued Vacation Expenses	$ 7,500.00	$ 1,737.70	$ 2,948.66	$ 4,551.34	$ -	60.68%
01-40-470-500187	Accrued Leave Payments	$ 4,500.00	$ -	$ -	$ 4,500.00	$ -	100.00%
	OPERATIONS Personnel	**$ 4,269,000.00**	**$ 254,856.55**	**$ 760,997.55**	**$ 3,508,002.45**	**$ -**	**82.17%**
410	**Source of Supply Materials & Supplies**						
01-40-410-501101	Electricity - Wells	$ 2,750,000.00	$ 110,458.33	$ 370,925.57	$ 2,379,074.43	$ -	86.51%
01-40-410-501201	Gas - Wells	$ 1,000.00	$ 14.30	$ 44.38	$ 955.62	$ -	95.56%
01-40-410-510011	Treatment and Chemicals	$ 170,000.00	$ -	$ 18,480.00	$ 151,520.00	$ -	89.13%
01-40-410-510021	Lab Testing	$ 80,000.00	$ -	$ 14,464.40	$ 65,535.60	$ -	81.92%
01-40-410-510031	Small Tools, Parts, & Maint	$ 5,000.00	$ 238.91	$ 852.99	$ 4,147.01	$ -	82.94%
01-40-410-520021	Maint & Repair-Telemetry	$ 5,000.00	$ -	$ 109.60	$ 4,890.40	$ -	97.81%
01-40-410-520061	Maint & Repair-Pumping Equip	$ 200,000.00	$ 6,323.13	$ 7,303.67	$ 192,696.33	$ -	96.35%
01-40-410-550066	Subscriptions	$ 1,500.00	$ -	$ 362.00	$ 1,138.00	$ -	75.87%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
430	**Cross-Connection/Non-Potable Water Materials & Supplies**						
01-40-430-510031	Small Tools Parts & Maint	$ 2,000.00	$ -	$ 431.94	$ 1,568.06	$ -	78.40%
01-40-430-540001	Backflow Maintenance	$ 13,000.00	$ -	$ -	$ 13,000.00	$ -	100.00%
01-40-430-550066	Subscriptions	$ 2,000.00	$ -	$ 1,150.00	$ 850.00	$ -	42.50%
440	**Transmission & Distribution Materials & Supplies**						
01-40-440-500178	General Safety Supplies	$ 13,000.00	$ -	$ 761.08	$ 12,238.92	$ -	94.15%
01-40-440-510031	Small Tools, Parts, & Maint	$ 22,000.00	$ -	$ 1,997.39	$ 20,002.61	$ -	90.92%
01-40-440-520071	Maint & Repair-Pipeline/FireHy	$ 145,000.00	$ 1,631.37	$ 2,299.37	$ 142,700.63	$ -	98.41%
01-40-440-520081	Maint & Repair-Hydraulic Valve	$ 35,000.00	$ -	$ -	$ 35,000.00	$ -	100.00%
01-40-440-530001	Minor Capital Acquisitions	$ 30,000.00	$ -	$ -	$ 30,000.00	$ -	100.00%
01-40-440-540024	Inventory Adjustments	$ 64,000.00	$ (0.46)	$ 51,157.18	$ 12,842.82	$ -	20.07%
01-40-440-540036	Line Locates	$ 4,000.00	$ 136.00	$ 581.25	$ 3,418.75	$ -	85.47%
01-40-440-540042	Meters Maintenance & Services	$ 170,000.00	$ 1,630.87	$ 4,465.39	$ 165,534.61	$ -	97.37%
01-40-440-540078	Reservoir Maintenance	$ 52,000.00	$ -	$ 354.97	$ 51,645.03	$ -	99.32%
470	**Maintenance & General Plant Materials & Supplies**						
01-40-470-501111	Electricity -560 Magnolia Ave	$ 40,000.00	$ 1,803.01	$ 6,240.30	$ 33,759.70	$ -	84.40%
01-40-470-501121	Electricity -12303 Oak Glen Rd	$ 5,400.00	$ (49.50)	$ (10.97)	$ 5,410.97	$ -	100.20%
01-40-470-501131	Electricity -13695 Oak Glen Rd	$ 3,250.00	$ 294.71	$ 784.22	$ 2,465.78	$ -	75.87%
01-40-470-501141	Electricity -13697 Oak Glen Rd	$ 3,250.00	$ 377.43	$ 885.48	$ 2,364.52	$ -	72.75%
01-40-470-501151	Electricity -9781 AveMiravilla	$ 2,200.00	$ 111.57	$ 462.48	$ 1,737.52	$ -	78.98%
01-40-470-501161	Electricity -815 E 12th St	$ 14,000.00	$ 698.64	$ 1,860.54	$ 12,139.46	$ -	86.71%
01-40-470-501171	Electricity -851 E 6th St	$ 5,400.00	$ 214.32	$ 637.80	$ 4,762.20	$ -	88.19%
01-40-470-501321	Propane -12303 Oak Glen Rd	$ 2,000.00	$ -	$ -	$ 2,000.00	$ -	100.00%
01-40-470-501331	Propane -13695 Oak Glen Rd	$ 3,000.00	$ -	$ 486.33	$ 2,513.67	$ -	83.79%
01-40-470-501341	Propane -13697 Oak Glen Rd	$ 4,000.00	$ -	$ 1,193.36	$ 2,806.64	$ -	70.17%
01-40-470-501351	Propane -9781 AveMiravilla	$ 2,000.00	$ -	$ 661.89	$ 1,338.11	$ -	66.91%
01-40-470-501411	Sanitation -560 Magnolia Ave	$ 5,500.00	$ 233.72	$ 1,155.34	$ 4,344.66	$ -	78.99%
01-40-470-501461	Sanitation -815 E 12th Ave	$ 7,700.00	$ 512.99	$ 1,600.98	$ 6,099.02	$ -	79.21%
01-40-470-501471	Sanitation -11083 Cherry Ave	$ 8,500.00	$ 310.41	$ 931.23	$ 7,568.77	$ -	89.04%
01-40-470-501481	Sanitation - 39500 Brookside	$ 8,000.00	$ 408.87	$ 1,226.61	$ 6,773.39	$ -	84.67%
01-40-470-501600	Property Maintenance & Repairs	$ 5,000.00	$ -	$ -	$ 5,000.00	$ -	100.00%
01-40-470-501611	Maint & Repair-560 Magnolia	$ 66,000.00	$ 1,840.42	$ 6,845.36	$ 59,154.64	$ -	89.63%
01-40-470-501621	Maint & Repair-12303 Oak Glen	$ 30,000.00	$ -	$ 12.92	$ 29,987.08	$ -	99.96%
01-40-470-501631	Maint & Repair-13695 Oak Glen	$ 6,000.00	$ -	$ 987.18	$ 5,012.82	$ -	83.55%
01-40-470-501641	Maint & Repair-13697 Oak Glen	$ 7,000.00	$ -	$ -	$ 7,000.00	$ -	100.00%
01-40-470-501651	Maint & Repair-9781 Avenida	$ 7,000.00	$ -	$ 270.00	$ 6,730.00	$ -	96.14%
01-40-470-501661	Maint & Repair-815 E 12th St	$ 44,000.00	$ 596.10	$ 2,793.99	$ 41,206.01	$ -	93.65%
01-40-470-501671	Maint & Repair-851 E 6th St	$ 5,000.00	$ 367.58	$ 1,156.05	$ 3,843.95	$ -	76.88%
01-40-470-501681	Maint & Repair-39500 Brookside	$ 5,000.00	$ -	$ 212.54	$ 4,787.46	$ -	95.75%
01-40-470-501691	Maint & Repair-Buildings(Gen)	$ 80,000.00	$ -	$ 1,715.68	$ 78,284.32	$ -	97.86%
01-40-470-510001	Auto/Fuel	$ 160,000.00	$ 13,168.77	$ 30,638.15	$ 129,361.85	$ -	80.85%
01-40-470-510002	CIP Related Fuel	$ (10,000.00)	$ -	$ -	$ (10,000.00)	$ -	100.00%
01-40-470-520011	Maint & Repair-Safety Equip	$ 18,000.00	$ -	$ 1,305.00	$ 16,695.00	$ -	92.75%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-40-470-520031	Maint & Repair-General Equip	$ 60,000.00	$ 8,799.85	$ 16,387.48	$ 43,612.52	$ 23,432.47	33.63%
01-40-470-520041	Maintenance & Repair-Fleet	$ 80,000.00	$ 5,486.45	$ 16,644.17	$ 63,355.83	$ -	79.19%
01-40-470-520051	Maintenance & Repair-Paving	$ 120,000.00	$ 14,784.00	$ 33,999.01	$ 86,000.99	$ -	71.67%
01-40-470-520053	Maint & Repair-Paving-Beaumont	$ 400,000.00	$ 39,870.50	$ 39,870.50	$ 360,129.50	$ -	90.03%
01-40-470-540052	Encroachment Permits	$ 40,000.00	$ -	$ 2,168.60	$ 37,831.40	$ -	94.58%
	OPERATIONS Materials & Supplies	**$ 5,001,700.00**	**$ 210,262.29**	**$ 648,863.40**	**$ 4,352,836.60**	**$ 23,432.47**	**86.56%**
410	**Source of Supply Services**						
01-40-410-500501	State Project Water Purchases	$ 4,469,000.00	$ 539,049.00	$ 715,008.00	$ 3,753,992.00	$ -	84.00%
01-40-410-540084	Regulations Mandates & Tariffs	$ 150,000.00	$ 7,588.21	$ 40,489.57	$ 109,510.43	$ -	73.01%
430	**Cross-Connection/Non-Potable Water Services**						
01-40-430-550051	Advertising/Legal Notices	$ 500.00	$ -	$ -	$ 500.00	$ -	100.00%
440	**Transmission & Distribution Services**						
01-40-440-550051	Advertising/Legal Notices	$ 5,000.00	$ -	$ 701.20	$ 4,298.80	$ -	85.98%
470	**Maintenance & General Plant Services**						
01-40-470-540030	Landscape Maintenance	$ 82,000.00	$ 570.82	$ 1,004.13	$ 80,995.87	$ -	98.78%
01-40-470-540072	NCRF, Canyons, & Pond Maint	$ 185,000.00	$ 29,095.16	$ 33,142.63	$ 151,857.37	$ -	82.09%
	OPERATIONS Services	**$ 4,891,500.00**	**$ 576,303.19**	**$ 790,345.53**	**$ 4,101,154.47**	**$ -**	**83.84%**
Expense Total	**OPERATIONS**	**$ 14,162,200.00**	**$ 1,041,422.03**	**$ 2,200,206.48**	**$ 11,961,993.52**	**$ 23,432.47**	**84.30%**
50	**GENERAL**						
01-50-510-500112	Stipend-Association Mtg Attend	$ 1,000.00	$ 75.00	$ 225.00	$ 775.00	$ -	77.50%
	Personnel	**$ 1,000.00**	**$ 75.00**	**$ 225.00**	**$ 775.00**	**$ -**	**77.50%**
01-50-510-502001	Rents/Leases	$ 35,000.00	$ 2,480.00	$ 7,440.00	$ 27,560.00	$ -	78.74%
01-50-510-510031	Small Tools, Parts, & Maint	$ 1,000.00	$ -	$ 25.85	$ 974.15	$ -	97.42%
01-50-510-540066	Property Damage and Theft	$ 27,000.00	$ -	$ -	$ 27,000.00	$ -	100.00%
01-50-510-550040	General Supplies	$ 18,000.00	$ 67.85	$ 1,666.56	$ 16,333.44	$ -	90.74%
01-50-510-550060	Public Ed/Community Outreach	$ 12,500.00	$ 1,416.65	$ 1,970.02	$ 10,529.98	$ -	84.24%
01-50-510-550072	Miscellaneous Operating Exp	$ 1,000.00	$ -	$ -	$ 1,000.00	$ -	100.00%
01-50-510-550074	Disaster Prepared Ongoing Exp	$ 11,000.00	$ -	$ -	$ 11,000.00	$ -	100.00%
	General Materials & Supplies	**$ 105,500.00**	**$ 3,964.50**	**$ 11,102.43**	**$ 94,397.57**	**$ -**	**89.48%**
01-50-510-550096	Beaumont Basin Watermaster	$ 127,000.00	$ 2,063.50	$ 9,190.50	$ 117,809.50	$ -	92.76%
01-50-510-550097	SAWPA Basin Monitoring Program	$ 30,000.00	$ 2,422.58	$ 7,267.74	$ 22,732.26	$ -	75.77%
	General Services	**$ 157,000.00**	**$ 4,486.08**	**$ 16,458.24**	**$ 140,541.76**	**$ -**	**89.52%**
Expense Total	**GENERAL**	**$ 263,500.00**	**$ 8,525.58**	**$ 27,785.67**	**$ 235,714.33**	**$ -**	**89.46%**
Expense Total	**ALL EXPENSES**	**$ 24,238,900.00**	**$ 1,757,723.67**	**$ 4,202,523.07**	**$ 20,036,376.93**	**$ 23,432.47**	**82.57%**

Beaumont-Cherry Valley Water District
Board of Directors Special Meeting
May 16, 2024

Item 3b

STAFF REPORT

TO: Board of Directors

FROM: Dan Jaggers, General Manager

SUBJECT: **March 31, 2024 Cash Balance and Investment Report**

Approve the March 31, 2024, Cash Balance and Investment Report.

Summary
Attached is the Cash and Investment Report as of March 31, 2024. The District's total invested cash and marketable securities have a market value of $84,295,979.75.

Analysis
The attached reports include the following elements following 5045.17 Investment Reporting:

a. Listing of individual securities held at the end of the reporting period;
b. Cost and market value of all securities, including realized and unrealized market value gains or losses per GASB requirements;
c. Average weighted yield to maturity of the portfolio;
d. Listing of investment by maturity date;
e. Percentage of the total portfolio, which each type of investment represents;
f. Statement of compliance with Investment Policy, including an explanation of any compliance exceptions (CGC Section 53646); and
g. Certification of sufficient liquidity to meet budgeted expenditures over the ensuing six months (CGC Section 53646)

Investments, in type, maturity, and percentage of the total portfolio, follow the existing Board approved investment policy.

The weighted average maturity (WAM) of the portfolio is 434 days. The maximum WAM allowed by the Investment Policy is 1,825 days. The current portfolio and expected revenue cash flow will be sufficient to meet budgeted expenditure requirements for the next six months and the foreseeable future.

Attachment(s)

1. March 31, 2024, Cash Balance and Investment Report
2. Local Agency Investment Fund March 2024 Statement
3. Chandler Asset Management Portfolio Summary as of March 31, 2024
4. Chandler Asset Management Statement of Compliance as of March 31, 2024
5. Chandler Asset Management Holdings Report as of March 31, 2024
6. Chandler Asset Management Income Earned Report as of March 31, 2024

Staff Report prepared by William Clayton, Finance Manager

Beaumont-Cherry Valley Water District
Cash Balance & Investment Report (1)
As of March 31, 2024

Cash Balance Per Account

Account Name	Account Ending #	Balance	Prior Month Balance	Difference
Wells Fargo				
General	4152	$2,240,560.65	$1,831,492.67	$409,067.98
Total Cash		**$ 2,240,560.65**	**$ 1,831,492.67**	**$ 409,067.98**

Investment Summary

Account Name	Market Value	Prior Month Balance	Difference	Actual % of Total	Rate	Current Period Income	Income Year-to-Date (3)
Ca. State Treasurer's Office: Local Agency Investment Fund	$43,526,431.95	$43,526,431.95	$0.00	53%	4.22%	$465,087.28	$465,087.28
CalTRUST Short Term Fund	$0.00	$0.00	$0.00	0%	5.21%	$0.00	$0.00
Chandler Investment Services	$38,528,987.15 (2)	$38,375,143.64 (4)	$153,843.51	47%	5.10%	$104,400.20	$334,325.84
Total Investments	**$82,055,419.10**	**$81,901,575.59**	**$153,843.51**				**$799,413.12**
Total Cash & Investments	**$ 84,295,979.75**	**$ 83,733,068.26**	**$ 562,911.49**				

Account Name	Book Value	Prior Month Balance	Difference
Chandler Investment Services	$38,658,595.45 (2)	$38,532,261.01 (2)	$126,334.44
Book - MV	**$129,608.30**	**$157,117.37**	**$126,334.44**

The investments above are in accordance with the District's investment policy. _____ William Clayton, Finance Manager

BCVWD will be able to meet its cash flow obligations for the next 6 months. _____ Sylvia Molina, Assistant Director of Finance and Administration

The investments above have been reviewed by the General Manager _____ Daniel K. Jaggers, General Manager

(1) All investments held are compliance with the District's Investment Policy pertaining to maximum specified percentages of the District's portfolio, maturity, and par amount.
(2) Market Value is the value of the investment if sold at the end of the period. Book Value is the value of the investment is held until maturity.
(3) Income Year-to-Date is based on Income Earned for each reporting period in total prior to the application of bank fees.
(4) Redemption of full investment March 2022.

California State Treasurer
Fiona Ma, CPA

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

April 02, 2024

LAIF Home
PMIA Average Monthly Yields

BEAUMONT-CHERRY VALLEY WATER DISTRICT

TREASURER
P.O. BOX 2037
BEAUMONT, CA 92223

Tran Type Definitions

[redacted]

March 2024 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	43,526,431.95
Total Withdrawal:	0.00	Ending Balance:	43,526,431.95

PORTFOLIO SUMMARY

CHANDLER ASSET MANAGEMENT

Beaumont-Cherry Valley Water District | [redacted] | As of March 31, 2024

Portfolio Characteristics

Average Modified Duration	1.76
Average Coupon	3.10%
Average Purchase YTM	3.85%
Average Market YTM	5.10%
Average Quality	AA
Average Final Maturity	2.03
Average Life	1.90

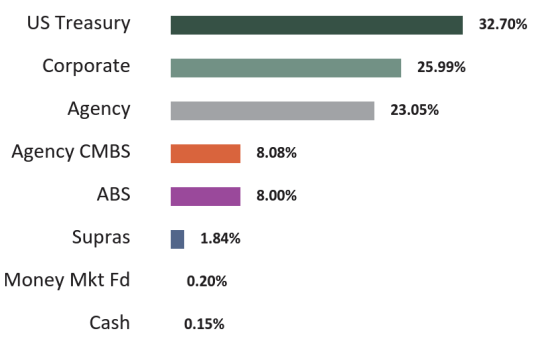
Account Summary

	Beg. Values as of 03/01/2024	End Values as of 03/31/2024
Market Value	38,110,755.46	38,277,755.65
Accrued Interest	264,388.18	251,231.51
Total Market Value	**38,375,143.64**	**38,528,987.15**
Income Earned	117,048.54	107,668.40
Cont/WD	0.00	0.00
Par	38,932,561.51	39,029,116.25
Book Value	38,532,261.01	38,658,595.45
Cost Value	38,106,991.54	38,225,423.03

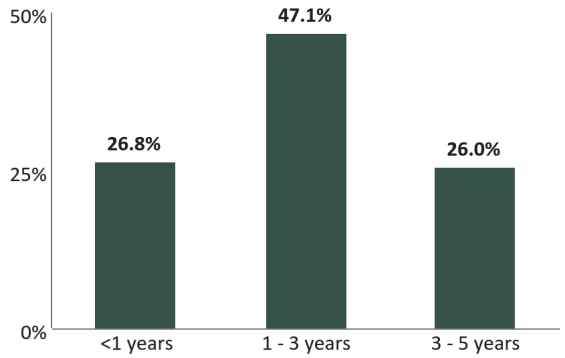
Top Issuers

United States	32.70%
Farm Credit System	15.05%
FHLMC	8.08%
Federal Home Loan Banks	6.77%
American Express Company	1.58%
FNMA	1.23%
PACCAR Inc	1.22%
Cisco Systems, Inc.	1.19%

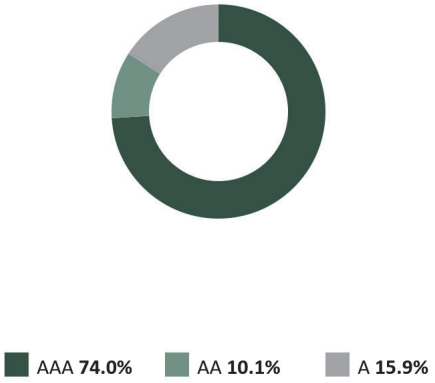
Sector Allocation



Maturity Distribution



Credit Quality



*See Footnote

Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (04/01/22)
Beaumont-Cherry Valley WD	0.41%	0.60%	0.60%	3.92%	2.44%	--	--	--	2.44%
Benchmark Return*	0.32%	0.30%	0.30%	2.97%	1.57%	--	--	--	1.57%

*Periods over 1 year are annualized.
Benchmark: ICE BofA 1-3 Year US Treasury Index Secondary Benchmark:
The credit quality is a weighted average calculation of the highest of S&P, Moody's' and Fitch

STATEMENT OF COMPLIANCE

CHANDLER ASSET MANAGEMENT

BCVWD - Cons Portfolio | [redacted] | As of March 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
AGENCY MORTGAGE SECURITIES (CMOS)				
Max % (MV; ABS, CMO, & MBS)	20.0	3.7	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
ASSET-BACKED SECURITIES (ABS)				
Max % (MV; ABS, CMO & MBS)	20.0	3.7	Compliant	
Max % Issuer (MV)	5.0	0.5	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
BANKERS' ACCEPTANCES				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A-1 by 1)	0.0	0.0	Compliant	
CERTIFICATE OF DEPOSIT PLACEMENT SERVICE (CDARS)				
Max % (MV)	50.0	0.0	Compliant	
COLLATERALIZED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)				
Max % Issuer (MV)	5.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	270	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
CORPORATE MEDIUM TERM NOTES				
Max % (MV)	30.0	12.2	Compliant	
Max % Issuer (MV)	5.0	0.6	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
FEDERAL AGENCIES				
Max % (MV)	100.0	10.8	Compliant	
Max Maturity (Years)	5	4	Compliant	
LOCAL GOVERNMENT INVESTMENT POOL (LGIP)				
Min Rating (AA- by 1)	0.0	0.0	Compliant	

STATEMENT OF COMPLIANCE

CHANDLER ASSET MANAGEMENT

BCVWD - Cons Portfolio | [redacted] | As of March 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	20.0	0.1	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
MORTGAGE-BACKED SECURITIES (NON-AGENCY)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
MUNICIPAL SECURITIES (CA, OTHER STATES)				
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
REPURCHASE AGREEMENTS				
Max % (MV)	10.0	0.0	Compliant	
Max Maturity (Years)	1.0	0.0	Compliant	
REVERSE REPURCHASE AGREEMENTS				
Max % (MV)	20.0	0.0	Compliant	
Max Maturity (Days)	92.0	0.0	Compliant	
SUPRANATIONAL OBLIGATIONS				
Max % (MV)	30.0	0.9	Compliant	
Max % Issuer (MV)	5.0	0.4	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	15.3	Compliant	
Max Maturity (Years)	5	4	Compliant	

HOLDINGS REPORT

CHANDLER ASSET MANAGEMENT

Beaumont-Cherry Valley Water District | [redacted] | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
ABS									
02582JJR2	AMXCA 2021-1 A 0.9 11/15/2024	386,000.00	-- 3.20%	364,484.53 376,177.35	97.08 5.69%	374,723.01 154.40	0.98% (1,454.34)	Aaa/NA AAA	0.63 1.15
43813GAC5	HAROT 2021-1 A3 0.27 04/21/2025	17,095.45	-- 2.53%	16,706.29 16,981.18	99.43 5.97%	16,997.69 1.28	0.04% 16.50	Aaa/NA AAA	1.06 0.15
02582JJT8	AMXCA 2022-2 A 05/17/2027	235,000.00	05/17/2022 3.42%	234,948.02 234,971.79	97.93 5.33%	230,145.09 354.07	0.60% (4,826.70)	NA/AAA AAA	1.12 1.60
36266FAC3	GMALT 2022-2 A3 3.42 06/20/2025	60,197.22	05/03/2022 3.45%	60,190.94 60,195.02	99.65 6.29%	59,987.87 62.91	0.16% (207.16)	NA/AAA AAA	1.22 0.17
44933LAC7	HART 2021-A A3 0.38 09/15/2025	43,363.56	04/25/2022 3.03%	42,130.41 42,920.30	99.18 4.94%	43,008.21 7.32	0.11% 87.90	NA/AAA AAA	1.46 0.24
05593AAC3	BMWLT 2023-1 A3 5.16 11/25/2025	50,000.00	02/07/2023 5.43%	49,998.81 49,999.29	99.76 5.63%	49,882.44 43.00	0.13% (116.85)	Aaa/AAA NA	1.65 0.64
44934KAC8	HART 2021-B A3 0.38 01/15/2026	12,700.37	05/19/2022 3.60%	12,214.18 12,489.42	98.47 0.38%	12,505.76 2.14	0.03% 16.34	NA/AAA AAA	1.79 0.46
47789QAC4	JDOT 2021-B A3 0.52 03/16/2026	52,858.56	05/02/2022 3.81%	50,091.75 51,561.98	97.64 5.45%	51,613.63 12.22	0.13% 51.65	Aaa/NA AAA	1.96 0.53
89238JAC9	TAOT 2021-D A3 0.71 04/15/2026	22,913.59	12/14/2022 5.27%	21,579.05 22,102.89	97.44 4.51%	22,327.00 7.23	0.06% 224.11	NA/AAA AAA	2.04 0.72
43815PAC3	HAROT 2022-2 A3 3.73 07/20/2026	50,000.00	08/15/2022 3.87%	49,997.02 49,998.45	98.60 5.23%	49,300.65 67.35	0.13% (697.80)	NA/AAA AAA	2.30 1.02
89238FAD5	TAOT 2022-B A3 2.93 09/15/2026	181,214.38	-- 3.31%	179,930.36 180,539.57	98.34 4.95%	178,198.12 235.98	0.47% (2,341.45)	Aaa/AAA NA	2.46 0.95
362585AC5	GMCAR 2022-2 A3 3.1 02/16/2027	36,409.04	04/05/2022 3.16%	36,401.44 36,405.48	98.21 4.82%	35,756.56 47.03	0.09% (648.92)	Aaa/AAA NA	2.88 1.12
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	115,000.00	07/12/2022 3.77%	114,989.02 114,993.97	98.54 5.32%	113,316.19 191.16	0.30% (1,677.78)	Aaa/NA AAA	2.88 1.04
89231CAD9	TAOT 2022-C A3 3.76 04/15/2027	140,000.00	08/08/2022 3.80%	139,976.61 139,985.30	98.31 5.04%	137,632.98 233.96	0.36% (2,352.33)	NA/AAA AAA	3.04 1.43
36265WAD5	GMCAR 2022-3 A3 3.64 04/16/2027	55,000.00	07/06/2022 3.93%	54,999.62 54,999.80	98.40 4.92%	54,119.15 83.42	0.14% (880.65)	Aaa/NA AAA	3.04 1.32
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	50,000.00	02/16/2023 5.09%	49,990.71 49,993.17	99.74 5.30%	49,870.62 70.00	0.13% (122.55)	Aaa/NA AAA	3.06 1.74
92348KAA1	VZMT 2021-1 A 0.5 05/20/2027	300,000.00	10/21/2022 5.37%	279,093.75 286,249.28	99.28 1.95%	297,838.98 45.83	0.78% 11,589.70	Aaa/AAA AAA	3.14 0.81

HOLDINGS REPORT

CHANDLER ASSET MANAGEMENT

Beaumont-Cherry Valley Water District | [redacted] | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	210,000.00	10/12/2022 3.29%	209,983.70 209,989.40	99.65 5.44%	209,259.37 475.07	0.55% (730.03)	Aaa/NA AAA	3.21 1.33
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	125,000.00	01/18/2023 4.56%	124,985.00 124,988.69	99.05 5.11%	123,809.36 250.56	0.32% (1,179.33)	NA/AAA AAA	3.63 1.84
437918AC9	HAROT 2024-1 A3 5.21 08/15/2028	290,000.00	02/13/2024 5.27%	289,987.39 289,987.70	100.42 5.32%	291,204.11 671.51	0.76% 1,216.41	Aaa/AAA NA	4.38 2.71
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	410,000.00	09/07/2023 5.17%	409,886.35 409,898.73	100.51 5.00%	412,089.73 940.27	1.08% 2,191.00	NR/AAA AAA	4.46 2.26
47800RAD5	JDOT 2024 A3 4.96 11/15/2028	95,000.00	03/11/2024 5.12%	94,994.68 94,994.72	99.98 5.45%	94,985.02 157.07	0.25% (9.70)	Aaa/NA AAA	4.63 2.28
448973AD9	HART 2024-A A3 4.99 02/15/2029	155,000.00	03/11/2024 5.05%	154,965.82 154,966.05	99.99 5.05%	154,990.47 236.33	0.40% 24.42	NA/AAA AAA	4.88 2.23
Total ABS		**3,092,752.17**	**4.27%**	**3,042,525.45** **3,065,389.53**	**99.07** **4.94%**	**3,063,562.00** **4,350.09**	**8.00%** **(1,827.53)**	**Aaa/AAA** **AAA**	**2.93** **1.52**
AGENCY									
3133EN4N7	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.25 12/20/2024	625,000.00	12/15/2022 4.40%	623,181.25 624,345.65	99.37 5.29%	621,042.91 7,452.26	1.62% (3,302.74)	Aaa/AA+ AA+	0.72 0.70
3130AQMR1	FEDERAL HOME LOAN BANKS 1.25 01/27/2025	150,000.00	04/18/2022 2.73%	144,043.95 148,231.98	96.96 5.54%	145,440.23 333.33	0.38% (2,791.75)	Aaa/AA+ AA+	0.83 0.80
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	500,000.00	06/22/2022 3.24%	456,750.00 480,931.19	93.93 5.17%	469,665.00 187.50	1.23% (11,266.19)	Aaa/AA+ AA+	1.40 1.37
3133EPW68	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 01/22/2026	600,000.00	01/24/2024 4.40%	596,940.00 597,221.62	98.97 4.74%	593,795.45 4,743.75	1.55% (3,426.17)	Aaa/AA+ AA+	1.81 1.71
3133EPBJ3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 02/23/2026	725,000.00	02/21/2023 4.50%	722,426.25 723,372.62	99.42 4.61%	720,771.64 3,348.09	1.88% (2,600.98)	Aaa/AA+ AA+	1.90 1.80
3130ALEM2	FEDERAL HOME LOAN BANKS 0.79 02/25/2026	400,000.00	05/12/2022 2.93%	369,200.00 384,533.24	92.51 4.96%	370,038.63 316.00	0.97% (14,494.60)	Aaa/AA+ AA+	1.91 1.85
3133EPCF0	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/02/2026	750,000.00	03/23/2023 3.97%	760,837.50 757,063.55	99.65 4.68%	747,362.50 2,718.75	1.95% (9,701.05)	Aaa/AA+ AA+	1.92 1.82
3130AXU63	FEDERAL HOME LOAN BANKS 4.625 11/17/2026	475,000.00	12/18/2023 4.23%	480,111.00 479,611.43	100.26 4.42%	476,221.54 8,177.26	1.24% (3,389.89)	Aaa/AA+ AA+	2.63 2.42
3133EPK79	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 12/07/2026	475,000.00	12/18/2023 4.22%	476,961.75 476,773.54	99.71 4.47%	473,626.53 6,580.73	1.24% (3,147.01)	Aaa/AA+ AA+	2.69 2.48
3130A9YY1	FEDERAL HOME LOAN BANKS 2.125 12/11/2026	900,000.00	11/28/2023 4.60%	837,477.00 844,474.16	93.96 4.60%	845,676.66 5,843.75	2.21% 1,202.50	Aaa/AA+ AA+	2.70 2.56

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
3133EP6K6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/26/2027	750,000.00	03/25/2024 4.45%	751,087.50 751,081.54	100.00 4.46%	750,000.00 468.75	1.96% (1,081.54)	Aaa/AA+ AA+	2.99 2.77
3133EPBM6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 08/23/2027	750,000.00	02/21/2023 4.26%	745,935.00 746,932.68	98.94 4.45%	742,048.72 3,265.62	1.94% (4,883.97)	Aaa/AA+ AA+	3.40 3.12
3133EPGW9	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.875 04/25/2028	800,000.00	04/24/2023 3.76%	804,016.00 803,264.24	98.21 4.43%	785,701.66 13,433.33	2.05% (17,562.57)	Aaa/AA+ AA+	4.07 3.66
3133EPUN3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/28/2028	325,000.00	08/28/2023 4.47%	325,289.25 325,255.03	100.78 4.41%	327,535.51 1,340.62	0.86% 2,280.48	Aaa/AA+ AA+	4.41 3.95
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	750,000.00	09/12/2023 4.49%	746,200.50 746,617.80	100.42 4.36%	753,120.04 2,096.35	1.97% 6,502.24	Aaa/AA+ AA+	4.44 3.99
Total Agency		**8,975,000.00**	**4.17%**	**8,840,456.95 8,889,710.27**	**98.36 4.64%**	**8,822,047.01 60,306.10**	**23.05% (67,663.26)**	**Aaa/AA+ AA+**	**2.65 2.45**
AGENCY CMBS									
3137BEVH4	FHMS K-040 A2 3.241 09/25/2024	150,000.00	04/21/2022 2.90%	150,726.56 150,130.85	98.96 6.27%	148,446.00 405.12	0.39% (1,684.85)	Aaa/AA+ AAA	0.49 0.36
3137BFE98	FHMS K-041 A2 3.171 10/25/2024	147,372.04	04/21/2022 2.93%	147,844.09 147,469.21	98.68 2.76%	145,420.22 389.43	0.38% (2,049.00)	Aaa/AA+ AAA	0.57 0.49
3137BFXT3	FHMS K-042 A2 2.67 12/25/2024	450,000.00	06/22/2022 3.47%	441,070.31 447,546.35	98.18 5.85%	441,813.06 1,001.25	1.15% (5,733.29)	Aaa/AA+ AA+	0.74 0.59
3137BHCY1	FHMS K-044 A2 2.811 01/25/2025	362,720.73	06/16/2022 3.71%	354,389.48 360,241.19	97.99 5.73%	355,436.03 849.67	0.93% (4,805.16)	Aaa/AA+ AAA	0.82 0.72
3137F4WZ1	FHMS K-731 A2 3.6 02/25/2025	344,191.36	05/03/2022 3.03%	348,117.28 345,390.29	98.54 5.52%	339,158.11 1,032.57	0.89% (6,232.18)	Aaa/AA+ AAA	0.91 0.69
3137BM7C4	FHMS K-051 A2 3.308 09/25/2025	400,000.00	05/18/2022 3.07%	402,031.25 400,879.02	97.51 5.23%	390,029.92 1,102.67	1.02% (10,849.10)	Aaa/AA+ AAA	1.49 1.29
3137BNGT5	FHMS K-054 A2 2.745 01/25/2026	350,000.00	12/15/2022 4.28%	334,742.19 341,186.83	96.31 5.14%	337,086.33 800.62	0.88% (4,100.50)	Aaa/AA+ AAA	1.82 1.61
3137FQXJ7	FHMS K-737 A2 2.525 10/25/2026	250,000.00	12/12/2023 4.77%	235,546.88 237,075.71	94.74 5.00%	236,845.58 526.04	0.62% (230.14)	Aaa/AA+ AAA	2.57 2.30
3137FBBX3	FHMS K-068 A2 3.244 08/25/2027	600,000.00	10/27/2023 5.24%	559,078.13 563,648.24	95.60 4.80%	573,576.60 1,622.00	1.50% 9,928.36	Aaa/AA+ AA+	3.40 3.08
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	130,000.00	07/10/2023 4.67%	123,083.59 124,197.50	95.63 4.80%	124,315.45 362.92	0.32% 117.95	Aaa/AA+ AAA	3.82 3.42
Total Agency CMBS		**3,184,284.13**	**3.91%**	**3,096,629.76 3,117,765.19**	**97.12 5.22%**	**3,092,127.29 8,092.30**	**8.08% (25,637.90)**	**Aaa/AA+ AAA**	**1.72 1.51**

HOLDINGS REPORT

CHANDLER ASSET MANAGEMENT

Beaumont-Cherry Valley Water District | [redacted] | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
CASH									
CCYUSD	Payable	(415,000.00)	-- 0.00%	(415,000.00) (415,000.00)	1.00 0.00%	(415,000.00) 0.00	(1.08%) 0.00	Aaa/AAA AAA	0.00 0.00
CCYUSD	Receivable	471,987.26	-- 0.00%	471,987.26 471,987.26	1.00 0.00%	471,987.26 0.00	1.23% 0.00	Aaa/AAA AAA	0.00 0.00
Total Cash		**56,987.26**	**0.00%**	**56,987.26** **56,987.26**	**1.00** **0.00%**	**56,987.26** **0.00**	**0.15%** **0.00**	**Aaa/AAA** **AAA**	**0.00** **0.00**
CORPORATE									
747525AT0	QUALCOMM INC 2.9 05/20/2024	400,000.00	-- 2.73%	401,320.00 400,000.00	99.63 6.95%	398,538.60 4,221.11	1.04% (1,461.40)	A2/A NA	0.14 0.14
06367TQW3	BANK OF MONTREAL 0.625 07/09/2024	425,000.00	04/27/2022 3.18%	401,846.00 422,141.84	98.64 6.77%	419,229.07 605.03	1.10% (2,912.76)	A2/A- AA-	0.27 0.27
79466LAG9	SALESFORCE INC 0.625 07/15/2024	375,000.00	-- 2.96%	356,177.25 372,550.39	98.61 6.93%	369,795.94 494.79	0.97% (2,754.45)	A1/A+ NA	0.29 0.29
05531FBH5	TRUIST FINANCIAL CORP 2.5 08/01/2024	400,000.00	-- 3.07%	395,039.00 399,266.95	98.94 6.58%	395,746.35 1,666.67	1.03% (3,520.61)	A3/A- A-	0.34 0.33
693475AY1	PNC FINANCIAL SERVICES GROUP INC 2.2 11/01/2024	150,000.00	04/11/2022 2.98%	147,117.00 149,338.73	97.99 6.14%	146,991.25 1,375.00	0.38% (2,347.48)	A3/A- A	0.59 0.57
89236TJT3	TOYOTA MOTOR CREDIT CORP 1.45 01/13/2025	150,000.00	04/18/2022 2.99%	143,931.00 148,256.45	97.05 5.70%	145,578.29 471.25	0.38% (2,678.17)	A1/A+ A+	0.79 0.76
00440EAS6	CHUBB INA HOLDINGS INC 3.15 03/15/2025	450,000.00	-- 3.67%	443,992.50 447,893.29	97.92 5.44%	440,632.69 630.00	1.15% (7,260.60)	A3/A A	0.96 0.93
69371RR73	PACCAR FINANCIAL CORP 2.85 04/07/2025	120,000.00	03/31/2022 2.86%	119,968.80 119,989.44	97.71 5.28%	117,254.35 1,653.00	0.31% (2,735.09)	A1/A+ NA	1.02 0.98
023135CE4	AMAZON.COM INC 3.0 04/13/2025	450,000.00	-- 3.21%	447,451.25 449,043.67	97.92 5.24%	440,630.48 6,300.00	1.15% (8,413.19)	A1/AA AA-	1.04 0.99
78016EZ59	ROYAL BANK OF CANADA 3.375 04/14/2025	400,000.00	-- 3.64%	397,033.20 398,957.06	98.04 5.44%	392,156.45 6,262.50	1.02% (6,800.61)	A1/A AA-	1.04 0.99
06406RBC0	BANK OF NEW YORK MELLON CORP 3.35 04/25/2025	400,000.00	-- 3.27%	400,918.40 400,309.02	97.99 5.54%	391,940.96 5,806.67	1.02% (8,368.05)	A1/A AA-	1.07 1.02
808513AX3	CHARLES SCHWAB CORP 3.85 05/21/2025	450,000.00	06/22/2022 3.80%	450,561.98 450,198.74	98.33 5.60%	442,484.30 6,256.25	1.16% (7,714.44)	A2/A- A	1.14 1.09
46647PCH7	JPMORGAN CHASE & CO 0.824 06/01/2025	400,000.00	-- 3.87%	378,688.50 398,034.76	99.13 6.36%	396,538.21 1,098.67	1.04% (1,496.55)	A1/A- AA-	1.17 0.17

HOLDINGS REPORT

CHANDLER ASSET MANAGEMENT

Beaumont-Cherry Valley Water District | [redacted] | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
63743HFE7	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 3.45 06/15/2025	60,000.00	04/27/2022 3.46%	59,983.80 59,993.73	97.87 5.46%	58,723.14 609.50	0.15% (1,270.60)	A2/A- A	1.21 1.15
26442UAA2	DUKE ENERGY PROGRESS LLC 3.25 08/15/2025	400,000.00	-- 3.26%	399,859.00 399,930.10	97.51 5.17%	390,034.97 1,661.11	1.02% (9,895.13)	Aa3/A WR	1.38 1.32
89236TKF1	TOYOTA MOTOR CREDIT CORP 3.65 08/18/2025	180,000.00	08/15/2022 3.68%	179,838.00 179,925.50	98.12 5.12%	176,608.10 784.75	0.46% (3,317.40)	A1/A+ A+	1.38 1.33
931142EW9	WALMART INC 3.9 09/09/2025	100,000.00	09/06/2022 3.92%	99,930.00 99,966.40	98.56 4.97%	98,563.83 238.33	0.26% (1,402.58)	Aa2/AA AA	1.44 1.38
437076CR1	HOME DEPOT INC 4.0 09/15/2025	450,000.00	09/14/2022 4.11%	448,560.00 449,298.46	98.62 5.04%	443,805.38 800.00	1.16% (5,493.08)	A2/A A	1.46 1.40
63743HFF4	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.45 10/30/2025	145,000.00	10/20/2022 5.50%	144,805.70 144,897.61	100.34 5.22%	145,487.14 3,314.66	0.38% 589.53	A2/A- A	1.58 1.47
637432NG6	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 3.25 11/01/2025	60,000.00	04/14/2022 3.31%	59,880.00 59,946.22	97.05 5.34%	58,232.94 812.50	0.15% (1,713.29)	A1/A- A+	1.59 1.50
756109BE3	REALTY INCOME CORP 4.625 11/01/2025	400,000.00	09/20/2022 4.64%	399,764.00 399,879.71	99.03 5.31%	396,122.28 7,708.33	1.03% (3,757.43)	A3/A- NA	1.59 1.48
14913R3B1	CATERPILLAR FINANCIAL SERVICES CORP 4.8 01/06/2026	370,000.00	01/20/2023 4.35%	374,554.70 372,725.21	99.82 4.96%	369,319.08 4,193.33	0.96% (3,406.14)	A2/A A+	1.77 1.66
61747YET8	MORGAN STANLEY 4.679 07/17/2026	400,000.00	09/20/2022 5.13%	395,440.00 397,848.73	98.92 6.15%	395,690.09 3,847.18	1.03% (2,158.64)	A1/A- A+	2.30 1.23
69371RS56	PACCAR FINANCIAL CORP 5.05 08/10/2026	350,000.00	12/18/2023 4.56%	354,242.00 353,788.76	100.36 4.87%	351,247.27 2,503.96	0.92% (2,541.49)	A1/A+ NA	2.36 2.19
713448FW3	PEPSICO INC 5.125 11/10/2026	150,000.00	11/08/2023 5.13%	149,959.50 149,964.78	100.79 4.84%	151,189.52 3,010.94	0.39% 1,224.74	A1/A+ NA	2.61 2.30
17275RBQ4	CISCO SYSTEMS INC 4.8 02/26/2027	455,000.00	-- 4.82%	454,803.50 454,809.71	100.16 4.80%	455,731.88 2,123.33	1.19% 922.17	A1/AA- NA	2.91 2.67
857477CL5	STATE STREET CORP 4.993 03/18/2027	440,000.00	03/13/2024 4.99%	440,000.00 440,000.00	100.19 4.99%	440,852.31 793.33	1.15% 852.31	NA/A AA-	2.96 2.72
89115A2W1	TORONTO-DOMINION BANK 4.98 04/05/2027	415,000.00	03/26/2024 4.98%	415,000.00 415,000.00	99.85 4.98%	414,383.43 0.00	1.08% (616.57)	A1/A NA	3.01 2.75
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	450,000.00	-- 3.99%	450,269.40 450,172.37	97.42 4.92%	438,407.28 7,050.00	1.15% (11,765.09)	A2/A+ A+	3.11 2.84

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
91324PEG3	UNITEDHEALTH GROUP INC 3.7 05/15/2027	115,000.00	05/17/2022 3.69%	115,055.80 115,035.62	96.96 4.74%	111,504.64 1,607.44	0.29% (3,530.98)	A2/A+ A	3.12 2.87
341081GN1	FLORIDA POWER & LIGHT CO 4.4 05/15/2028	450,000.00	05/23/2023 4.59%	446,175.00 446,831.80	98.92 4.77%	445,139.42 7,480.00	1.16% (1,692.37)	Aa2/A+ AA-	4.12 3.67
58933YBH7	MERCK & CO INC 4.05 05/17/2028	110,000.00	05/08/2023 4.07%	109,910.90 109,926.51	98.30 4.59%	108,131.39 1,658.25	0.28% (1,795.11)	A1/A+ NA	4.13 3.70
Total Corporate		**10,070,000.00**	**3.94%**	**9,982,076.18 10,055,921.60**	**98.78 5.50%**	**9,946,691.04 87,037.89**	**25.99% (109,230.57)**	**A2/A A+**	**1.67 1.48**
MONEY MARKET FUND									
31846V203	FIRST AMER:GVT OBLG Y	75,092.70	-- 4.94%	75,092.70 75,092.70	1.00 4.94%	75,092.70 0.00	0.20% 0.00	Aaa/ AAAm AAA	0.00 0.00
Total Money Market Fund		**75,092.70**	**4.94%**	**75,092.70 75,092.70**	**1.00 4.94%**	**75,092.70 0.00**	**0.20% 0.00**	**Aaa/ AAAm AAA**	**0.00 0.00**
SUPRANATIONAL									
4581X0EE4	INTER-AMERICAN DEVELOPMENT BANK 3.25 07/01/2024	365,000.00	06/22/2022 3.26%	364,963.50 364,995.46	99.48 6.23%	363,092.05 2,965.62	0.95% (1,903.40)	Aaa/AAA NA	0.25 0.25
45950KDD9	INTERNATIONAL FINANCE CORP 4.5 07/13/2028	340,000.00	07/06/2023 4.53%	339,622.60 339,676.93	100.54 4.42%	341,831.41 3,315.00	0.89% 2,154.49	Aaa/AAA NA	4.28 3.83
Total Supranational		**705,000.00**	**3.87%**	**704,586.10 704,672.38**	**99.99 5.35%**	**704,923.47 6,280.62**	**1.84% 251.08**	**Aaa/AAA NA**	**2.21 1.99**
US TREASURY									
91282CCX7	UNITED STATES TREASURY 0.375 09/15/2024	500,000.00	-- 2.81%	472,218.03 494,604.59	97.83 6.27%	489,130.86 86.62	1.28% (5,473.73)	Aaa/AA+ AA+	0.46 0.45
91282CDB4	UNITED STATES TREASURY 0.625 10/15/2024	750,000.00	-- 2.87%	711,455.08 741,236.09	97.58 6.00%	731,821.29 2,164.45	1.91% (9,414.80)	Aaa/AA+ AA+	0.54 0.53
91282CDH1	UNITED STATES TREASURY 0.75 11/15/2024	750,000.00	-- 2.91%	710,820.32 740,251.60	97.29 5.81%	729,646.00 2,132.55	1.91% (10,605.60)	Aaa/AA+ AA+	0.63 0.61
91282CDN8	UNITED STATES TREASURY 1.0 12/15/2024	750,000.00	-- 3.12%	711,869.14 739,210.46	97.12 5.65%	728,415.52 2,213.11	1.90% (10,794.94)	Aaa/AA+ AA+	0.71 0.69

HOLDINGS REPORT

CHANDLER ASSET MANAGEMENT

Beaumont-Cherry Valley Water District | [redacted] | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
91282CDS7	UNITED STATES TREASURY 1.125 01/15/2025	775,000.00	-- 3.00%	737,794.93 763,955.44	96.94 5.51%	751,250.49 1,844.35	1.96% (12,704.95)	Aaa/AA+ AA+	0.79 0.77
91282CDZ1	UNITED STATES TREASURY 1.5 02/15/2025	750,000.00	-- 2.87%	723,125.00 741,332.68	96.91 5.46%	726,848.14 1,421.70	1.90% (14,484.53)	Aaa/AA+ AA+	0.88 0.85
91282CED9	UNITED STATES TREASURY 1.75 03/15/2025	750,000.00	-- 2.92%	726,035.16 741,952.56	96.94 5.35%	727,017.70 606.32	1.90% (14,934.86)	Aaa/AA+ AA+	0.96 0.93
91282CEH0	UNITED STATES TREASURY 2.625 04/15/2025	500,000.00	06/28/2022 3.23%	491,933.59 497,005.71	97.59 5.17%	487,969.30 6,060.45	1.27% (9,036.41)	Aaa/AA+ AA+	1.04 1.00
912828XB1	UNITED STATES TREASURY 2.125 05/15/2025	750,000.00	-- 3.08%	729,971.68 742,319.78	96.91 5.15%	726,826.17 6,042.24	1.90% (15,493.61)	Aaa/AA+ AA+	1.12 1.09
91282CEU1	UNITED STATES TREASURY 2.875 06/15/2025	670,000.00	06/28/2022 3.22%	663,457.03 667,339.27	97.58 5.04%	653,773.44 5,684.02	1.71% (13,565.83)	Aaa/AA+ AA+	1.21 1.16
91282CAB7	UNITED STATES TREASURY 0.25 07/31/2025	800,000.00	-- 3.05%	732,058.59 771,502.74	94.08 5.17%	752,625.00 335.16	1.97% (18,877.74)	Aaa/AA+ AA+	1.33 1.31
91282CFP1	UNITED STATES TREASURY 4.25 10/15/2025	600,000.00	10/18/2022 4.45%	596,554.69 598,226.86	99.18 4.81%	595,054.69 11,774.59	1.55% (3,172.18)	Aaa/AA+ AA+	1.54 1.45
91282CFW6	UNITED STATES TREASURY 4.5 11/15/2025	750,000.00	11/09/2022 4.55%	748,945.31 749,429.35	99.55 4.78%	746,630.86 12,795.33	1.95% (2,798.49)	Aaa/AA+ AA+	1.63 1.53
91282CBT7	UNITED STATES TREASURY 0.75 03/31/2026	750,000.00	-- 2.95%	690,097.65 718,824.36	92.66 4.79%	694,921.88 15.37	1.82% (23,902.49)	Aaa/AA+ AA+	2.00 1.94
91282CFU0	UNITED STATES TREASURY 4.125 10/31/2027	1,000,000.00	09/15/2023 4.56%	983,867.19 985,969.60	99.21 4.40%	992,070.31 17,338.60	2.59% 6,100.71	Aaa/AA+ AA+	3.59 3.24
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	800,000.00	06/15/2023 3.96%	788,312.50 790,249.29	97.48 4.37%	779,875.00 79.24	2.04% (10,374.29)	Aaa/AA+ AA+	4.00 3.61
91282CHA2	UNITED STATES TREASURY 3.5 04/30/2028	475,000.00	-- 3.77%	469,363.29 470,198.15	97.00 4.37%	460,768.55 6,987.98	1.20% (9,429.59)	Aaa/AA+ AA+	4.08 3.70
91282CHK0	UNITED STATES TREASURY 4.0 06/30/2028	750,000.00	02/22/2024 4.37%	739,189.45 739,447.98	98.89 4.34%	741,679.69 7,582.42	1.94% 2,231.71	Aaa/AA+ AA+	4.25 3.83
Total US Treasury		**12,870,000.00**	**3.45%**	**12,427,068.63** **12,693,056.51**	**97.28** **5.12%**	**12,516,324.88** **85,164.50**	**32.70%** **(176,731.63)**	**Aaa/AA+** **AA+**	**1.75** **1.63**
Total Portfolio		**39,029,116.25**	**3.85%**	**38,225,423.03** **38,658,595.45**	**97.77** **5.10%**	**38,277,755.65** **251,231.51**	**100.00%** **(380,839.80)**	**Aa2/AA-** **AA**	**2.03** **1.76**
Total Market Value + Accrued						**38,528,987.15**			

INCOME EARNED

CHANDLER ASSET MANAGEMENT

Beaumont-Cherry Valley Water District | [redacted] | As of March 31, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
CASH & EQUIVALENTS						
31846V203	FIRST AMER:GVT OBLG Y	75,092.70	224,314.39 592,189.87 (741,411.56) 75,092.70	0.00 2,669.26 0.00 2,669.26	0.00 0.00 0.00 2,669.26	2,669.26
CCYUSD	Payable	(415,000.00)	0.00 0.00 0.00 (415,000.00)	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
CCYUSD	Receivable	471,987.26	2,669.26 0.00 0.00 471,987.26	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
Total Cash & Equivalents		**132,079.96**	**226,983.65** **592,189.87** **(741,411.56)** **132,079.96**	**0.00** **2,669.26** **0.00** **2,669.26**	**0.00** **0.00** **0.00** **2,669.26**	**2,669.26**
FIXED INCOME						
00440EAS6	CHUBB INA HOLDINGS INC 3.15 03/15/2025	450,000.00	447,705.63 0.00 0.00 447,893.29	6,536.25 7,087.50 630.00 1,181.25	187.67 0.00 187.67 1,368.92	1,368.92
023135CE4	AMAZON.COM INC 3.0 04/13/2025	450,000.00	448,965.03 0.00 0.00 449,043.67	5,175.00 0.00 6,300.00 1,125.00	95.40 (16.76) 78.64 1,203.64	1,203.64
02582JJR2	AMXCA 2021-1 A 0.9 11/15/2024	386,000.00	374,841.81 0.00 0.00 376,177.35	154.40 289.50 154.40 289.50	1,335.54 0.00 1,335.54 1,625.04	1,625.04
02582JJT8	AMXCA 2022-2 A 05/17/2027	05/17/2022 05/24/2022 235,000.00	234,969.65 0.00 0.00 234,971.79	354.07 663.88 354.07 663.88	2.14 0.00 2.14 666.02	666.02

INCOME EARNED

Beaumont-Cherry Valley Water District | [redacted] | As of March 31, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
037833CU2	APPLE INC 2.85 05/11/2024	06/22/2022 06/24/2022 0.00	449,679.10 0.00 (449,819.21) 0.00	3,918.75 4,987.50 0.00 1,068.75	140.11 0.00 140.11 1,208.86	1,208.86
05531FBH5	TRUIST FINANCIAL CORP 2.5 08/01/2024	400,000.00	399,080.69 0.00 0.00 399,266.95	833.33 0.00 1,666.67 833.33	186.27 0.00 186.27 1,019.60	1,019.60
05593AAC3	BMWLT 2023-1 A3 5.16 11/25/2025	02/07/2023 02/15/2023 50,000.00	49,999.26 0.00 0.00 49,999.29	43.00 215.00 43.00 215.00	0.04 0.00 0.04 215.04	215.04
06367TQW3	BANK OF MONTREAL 0.625 07/09/2024	04/27/2022 04/29/2022 425,000.00	421,246.86 0.00 0.00 422,141.84	383.68 0.00 605.03 221.35	894.98 0.00 894.98 1,116.33	1,116.33
06406RBC0	BANK OF NEW YORK MELLON CORP 3.35 04/25/2025	400,000.00	400,335.81 0.00 0.00 400,309.02	4,690.00 0.00 5,806.67 1,116.67	0.44 (27.23) (26.80) 1,089.87	1,089.87
14913R3B1	CATERPILLAR FINANCIAL SERVICES CORP 4.8 01/06/2026	01/20/2023 01/24/2023 370,000.00	372,856.19 0.00 0.00 372,725.21	2,713.33 0.00 4,193.33 1,480.00	0.00 (130.98) (130.98) 1,349.02	1,349.02
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	09/07/2023 09/15/2023 410,000.00	409,896.80 0.00 0.00 409,898.73	940.27 1,763.00 940.27 1,763.00	1.93 0.00 1.93 1,764.93	1,764.93
17275RBQ4	CISCO SYSTEMS INC 4.8 02/26/2027	02/26/2024 455,000.00	454,804.21 0.00 0.00 454,809.71	303.33 0.00 2,123.33 1,820.00	7.54 (2.04) 5.50 1,825.50	1,825.50
26442UAA2	DUKE ENERGY PROGRESS LLC 3.25 08/15/2025	400,000.00	399,926.70 0.00 0.00 399,930.10	577.78 0.00 1,661.11 1,083.33	8.42 (5.02) 3.40 1,086.74	1,086.74

INCOME EARNED

CHANDLER ASSET MANAGEMENT

Beaumont-Cherry Valley Water District | [redacted] | As of March 31, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3130A9YY1	FEDERAL HOME LOAN BANKS 2.125 12/11/2026	11/28/2023 11/29/2023 900,000.00	842,724.87 0.00 0.00 844,474.16	4,250.00 0.00 5,843.75 1,593.75	1,749.29 0.00 1,749.29 3,343.04	3,343.04
3130ALEM2	FEDERAL HOME LOAN BANKS 0.79 02/25/2026	05/12/2022 05/13/2022 400,000.00	383,843.35 0.00 0.00 384,533.24	52.67 0.00 316.00 263.33	689.88 0.00 689.88 953.22	953.22
3130AQMR1	FEDERAL HOME LOAN BANKS 1.25 01/27/2025	04/18/2022 04/19/2022 150,000.00	148,049.89 0.00 0.00 148,231.98	177.08 0.00 333.33 156.25	182.09 0.00 182.09 338.34	338.34
3130ASDS5	FEDERAL HOME LOAN BANKS 2.75 06/28/2024	06/28/2022 06/29/2022 0.00	499,269.70 0.00 (499,423.12) 0.00	2,406.25 3,361.11 0.00 954.86	153.42 0.00 153.42 1,108.28	1,108.28
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	09/12/2023 09/14/2023 750,000.00	746,553.12 0.00 0.00 746,617.80	18,867.19 19,505.21 2,096.35 2,734.38	64.68 0.00 64.68 2,799.06	2,799.06
3130AXU63	FEDERAL HOME LOAN BANKS 4.625 11/17/2026	12/18/2023 12/19/2023 475,000.00	479,760.34 0.00 0.00 479,611.43	6,346.53 0.00 8,177.26 1,830.73	0.00 (148.91) (148.91) 1,681.82	1,681.82
3133EN4N7	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.25 12/20/2024	12/15/2022 12/20/2022 625,000.00	624,268.52 0.00 0.00 624,345.65	5,238.72 0.00 7,452.26 2,213.54	77.13 0.00 77.13 2,290.67	2,290.67
3133EP6K6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/26/2027	03/25/2024 03/26/2024 750,000.00	0.00 751,087.50 0.00 751,081.54	0.00 0.00 468.75 468.75	0.00 (5.96) (5.96) 462.79	462.79
3133EPBJ3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 02/23/2026	02/21/2023 02/23/2023 725,000.00	723,299.82 0.00 0.00 723,372.62	704.86 0.00 3,348.09 2,643.23	72.80 0.00 72.80 2,716.03	2,716.03

INCOME EARNED

CHANDLER ASSET MANAGEMENT

Beaumont-Cherry Valley Water District | [redacted] | As of March 31, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3133EPBM6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 08/23/2027	02/21/2023 02/23/2023 750,000.00	746,855.94 0.00 0.00 746,932.68	687.50 0.00 3,265.62 2,578.12	76.74 0.00 76.74 2,654.87	2,654.87
3133EPCF0	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/02/2026	03/23/2023 03/24/2023 750,000.00	757,376.36 0.00 0.00 757,063.55	16,781.25 16,875.00 2,718.75 2,812.50	0.00 (312.81) (312.81) 2,499.69	2,499.69
3133EPGW9	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.875 04/25/2028	04/24/2023 04/25/2023 800,000.00	803,332.38 0.00 0.00 803,264.24	10,850.00 0.00 13,433.33 2,583.33	0.00 (68.14) (68.14) 2,515.19	2,515.19
3133EPK79	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 12/07/2026	12/18/2023 12/19/2023 475,000.00	476,829.64 0.00 0.00 476,773.54	4,848.96 0.00 6,580.73 1,731.77	0.00 (56.10) (56.10) 1,675.67	1,675.67
3133EPUN3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/28/2028	08/28/2023 08/29/2023 325,000.00	325,259.94 0.00 0.00 325,255.03	121.88 0.00 1,340.62 1,218.75	0.00 (4.91) (4.91) 1,213.84	1,213.84
3133EPW68	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 01/22/2026	01/24/2024 01/25/2024 600,000.00	597,091.32 0.00 0.00 597,221.62	2,681.25 0.00 4,743.75 2,062.50	130.30 0.00 130.30 2,192.80	2,192.80
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	06/22/2022 06/23/2022 500,000.00	479,774.38 0.00 0.00 480,931.19	31.25 0.00 187.50 156.25	1,156.82 0.00 1,156.82 1,313.07	1,313.07
3137BEVH4	FHMS K-040 A2 3.241 09/25/2024	04/21/2022 04/26/2022 150,000.00	150,157.37 0.00 0.00 150,130.85	405.12 405.12 405.12 405.12	0.00 (26.51) (26.51) 378.61	378.61
3137BFE98	FHMS K-041 A2 3.171 10/25/2024	04/21/2022 04/26/2022 147,372.04	147,852.88 0.00 (366.92) 147,469.21	390.40 390.40 389.43 389.43	0.00 (16.74) (16.74) 372.69	372.69

INCOME EARNED

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Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3137BFXT3	FHMS K-042 A2 2.67 12/25/2024	06/22/2022 06/27/2022 450,000.00	447,234.61 0.00 0.00 447,546.35	1,001.25 1,001.25 1,001.25 1,001.25	311.73 0.00 311.73 1,312.98	1,312.98
3137BHCY1	FHMS K-044 A2 2.811 01/25/2025	06/16/2022 06/22/2022 362,720.73	360,714.76 0.00 (758.85) 360,241.19	851.45 851.45 849.67 849.67	285.28 0.00 285.28 1,134.96	1,134.96
3137BM7C4	FHMS K-051 A2 3.308 09/25/2025	05/18/2022 05/23/2022 400,000.00	400,931.63 0.00 0.00 400,879.02	1,102.67 1,102.67 1,102.67 1,102.67	0.00 (52.61) (52.61) 1,050.06	1,050.06
3137BNGT5	FHMS K-054 A2 2.745 01/25/2026	12/15/2022 12/20/2022 350,000.00	340,759.94 0.00 0.00 341,186.83	800.62 800.63 800.62 800.63	426.89 0.00 426.89 1,227.52	1,227.52
3137F4WZ1	FHMS K-731 A2 3.6 02/25/2025	05/03/2022 05/06/2022 344,191.36	346,224.71 0.00 (710.23) 345,390.29	1,034.70 1,034.70 1,032.57 1,032.57	0.00 (124.19) (124.19) 908.38	908.38
3137FBBX3	FHMS K-068 A2 3.244 08/25/2027	10/27/2023 10/31/2023 600,000.00	562,722.27 0.00 0.00 563,648.24	1,622.00 1,622.00 1,622.00 1,622.00	925.97 0.00 925.97 2,547.97	2,547.97
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	07/10/2023 07/13/2023 130,000.00	124,066.20 0.00 0.00 124,197.50	362.92 362.92 362.92 362.92	131.30 0.00 131.30 494.22	494.22
3137FQXJ7	FHMS K-737 A2 2.525 10/25/2026	12/12/2023 12/15/2023 250,000.00	236,636.88 0.00 0.00 237,075.71	526.04 526.04 526.04 526.04	438.83 0.00 438.83 964.87	964.87
341081GN1	FLORIDA POWER & LIGHT CO 4.4 05/15/2028	05/23/2023 05/25/2023 450,000.00	446,766.54 0.00 0.00 446,831.80	5,830.00 0.00 7,480.00 1,650.00	65.26 0.00 65.26 1,715.26	1,715.26

INCOME EARNED

Beaumont-Cherry Valley Water District | [redacted] | As of March 31, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
362585AC5	GMCAR 2022-2 A3 3.1 02/16/2027	04/05/2022 04/13/2022 36,409.04	38,527.72 0.00 (2,122.56) 36,405.48	49.77 99.54 47.03 96.80	0.32 0.00 0.32 97.12	97.12
36265WAD5	GMCAR 2022-3 A3 3.64 04/16/2027	07/06/2022 07/13/2022 55,000.00	54,999.79 0.00 0.00 54,999.80	83.42 166.83 83.42 166.83	0.01 0.00 0.01 166.84	166.84
36266FAC3	GMALT 2022-2 A3 3.42 06/20/2025	05/03/2022 05/11/2022 60,197.22	78,862.61 0.00 (18,668.47) 60,195.02	82.41 224.77 62.91 205.26	0.88 0.00 0.88 206.14	206.14
437076CR1	HOME DEPOT INC 4.0 09/15/2025	09/14/2022 09/19/2022 450,000.00	449,257.58 0.00 0.00 449,298.46	8,300.00 9,000.00 800.00 1,500.00	40.88 0.00 40.88 1,540.88	1,540.88
437918AC9	HAROT 2024-1 A3 5.21 08/15/2028	02/13/2024 02/21/2024 290,000.00	289,987.46 0.00 0.00 289,987.70	419.69 1,007.27 671.51 1,259.09	0.24 0.00 0.24 1,259.33	1,259.33
43813GAC5	HAROT 2021-1 A3 0.27 04/21/2025	17,095.45	25,500.43 0.00 (8,590.48) 16,981.18	1.93 5.78 1.28 5.14	71.24 0.00 71.24 76.38	76.38
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	02/16/2023 02/24/2023 50,000.00	49,992.98 0.00 0.00 49,993.17	70.00 210.00 70.00 210.00	0.19 0.00 0.19 210.19	210.19
43815PAC3	HAROT 2022-2 A3 3.73 07/20/2026	08/15/2022 08/24/2022 50,000.00	49,998.39 0.00 0.00 49,998.45	67.35 155.42 67.35 155.42	0.06 0.00 0.06 155.48	155.48
448973AD9	HART 2024-A A3 4.99 02/15/2029	03/11/2024 03/20/2024 155,000.00	0.00 154,965.82 0.00 154,966.05	0.00 0.00 236.33 236.33	0.23 0.00 0.23 236.56	236.56

INCOME EARNED

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Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
44933LAC7	HART 2021-A A3 0.38 09/15/2025	04/25/2022 04/27/2022 43,363.56	54,457.42 0.00 (11,689.40) 42,920.30	9.30 17.43 7.32 15.46	152.28 0.00 152.28 167.74	167.74
44934KAC8	HART 2021-B A3 0.38 01/15/2026	05/19/2022 05/23/2022 12,700.37	14,312.85 0.00 (1,865.89) 12,489.42	2.46 4.61 2.14 4.29	42.46 0.00 42.46 46.75	46.75
4581X0EE4	INTER-AMERICAN DEVELOPMENT BANK 3.25 07/01/2024	06/22/2022 07/01/2022 365,000.00	364,993.91 0.00 0.00 364,995.46	1,977.08 0.00 2,965.62 988.54	1.55 0.00 1.55 990.09	990.09
45950KDD9	INTERNATIONAL FINANCE CORP 4.5 07/13/2028	07/06/2023 07/13/2023 340,000.00	339,670.52 0.00 0.00 339,676.93	2,040.00 0.00 3,315.00 1,275.00	6.40 0.00 6.40 1,281.40	1,281.40
46647PCH7	JPMORGAN CHASE & CO 0.824 06/01/2025	400,000.00	397,036.03 0.00 0.00 398,034.76	824.00 0.00 1,098.67 274.67	998.73 0.00 998.73 1,273.39	1,273.39
47789QAC4	JDOT 2021-B A3 0.52 03/16/2026	05/02/2022 05/03/2022 52,858.56	56,649.30 0.00 (5,278.72) 51,561.98	13.44 25.19 12.22 23.97	191.40 0.00 191.40 215.37	215.37
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	07/12/2022 07/20/2022 115,000.00	114,993.79 0.00 0.00 114,993.97	191.16 358.42 191.16 358.42	0.18 0.00 0.18 358.60	358.60
47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	10/12/2022 10/19/2022 210,000.00	209,989.12 0.00 0.00 209,989.40	475.07 890.75 475.07 890.75	0.28 0.00 0.28 891.03	891.03
47800RAD5	JDOT 2024 A3 4.96 11/15/2028	03/11/2024 03/19/2024 95,000.00	0.00 94,994.68 0.00 94,994.72	0.00 0.00 157.07 157.07	0.04 0.00 0.04 157.11	157.11

INCOME EARNED

Beaumont-Cherry Valley Water District | [redacted] | As of March 31, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	01/18/2023 01/25/2023 125,000.00	124,988.43 0.00 0.00 124,988.69	250.56 469.79 250.56 469.79	0.26 0.00 0.26 470.05	470.05
58933YBH7	MERCK & CO INC 4.05 05/17/2028	05/08/2023 05/17/2023 110,000.00	109,924.99 0.00 0.00 109,926.51	1,287.00 0.00 1,658.25 371.25	1.51 0.00 1.51 372.76	372.76
61747YET8	MORGAN STANLEY 4.679 07/17/2026	09/20/2022 09/22/2022 400,000.00	397,707.44 0.00 0.00 397,848.73	2,287.51 0.00 3,847.18 1,559.67	141.29 0.00 141.29 1,700.96	1,700.96
637432NG6	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 3.25 11/01/2025	04/14/2022 04/19/2022 60,000.00	59,943.34 0.00 0.00 59,946.22	650.00 0.00 812.50 162.50	2.88 0.00 2.88 165.38	165.38
63743HFE7	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 3.45 06/15/2025	04/27/2022 05/04/2022 60,000.00	59,993.29 0.00 0.00 59,993.73	437.00 0.00 609.50 172.50	0.44 0.00 0.44 172.94	172.94
63743HFF4	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.45 10/30/2025	10/20/2022 10/31/2022 145,000.00	144,892.11 0.00 0.00 144,897.61	2,656.12 0.00 3,314.66 658.54	5.50 0.00 5.50 664.04	664.04
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	450,000.00	450,177.31 0.00 0.00 450,172.37	5,550.00 0.00 7,050.00 1,500.00	3.58 (8.51) (4.94) 1,495.06	1,495.06
693475AY1	PNC FINANCIAL SERVICES GROUP INC 2.2 11/01/2024	04/11/2022 04/13/2022 150,000.00	149,242.94 0.00 0.00 149,338.73	1,100.00 0.00 1,375.00 275.00	95.79 0.00 95.79 370.79	370.79
69371RR73	PACCAR FINANCIAL CORP 2.85 04/07/2025	03/31/2022 04/07/2022 120,000.00	119,988.56 0.00 0.00 119,989.44	1,368.00 0.00 1,653.00 285.00	0.88 0.00 0.88 285.88	285.88

INCOME EARNED

CHANDLER ASSET MANAGEMENT

Beaumont-Cherry Valley Water District | [redacted] | As of March 31, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
69371RS56	PACCAR FINANCIAL CORP 5.05 08/10/2026	12/18/2023 12/20/2023 350,000.00	353,925.17 0.00 0.00 353,788.76	1,031.04 0.00 2,503.96 1,472.92	0.00 (136.41) (136.41) 1,336.50	1,336.50
713448FW3	PEPSICO INC 5.125 11/10/2026	11/08/2023 11/10/2023 150,000.00	149,963.64 0.00 0.00 149,964.78	2,370.31 0.00 3,010.94 640.62	1.15 0.00 1.15 641.77	641.77
747525AT0	QUALCOMM INC 2.9 05/20/2024	400,000.00	400,035.61 0.00 0.00 400,000.00	3,254.44 0.00 4,221.11 966.67	0.00 (35.61) (35.61) 931.06	931.06
756109BE3	REALTY INCOME CORP 4.625 11/01/2025	09/20/2022 09/22/2022 400,000.00	399,873.27 0.00 0.00 399,879.71	6,166.67 0.00 7,708.33 1,541.67	6.44 0.00 6.44 1,548.11	1,548.11
78016EZ59	ROYAL BANK OF CANADA 3.375 04/14/2025	400,000.00	398,871.53 0.00 0.00 398,957.06	5,137.50 0.00 6,262.50 1,125.00	85.53 0.00 85.53 1,210.53	1,210.53
79466LAG9	SALESFORCE INC 0.625 07/15/2024	375,000.00	371,827.18 0.00 0.00 372,550.39	299.48 0.00 494.79 195.31	723.22 0.00 723.22 918.53	918.53
808513AX3	CHARLES SCHWAB CORP 3.85 05/21/2025	06/22/2022 06/24/2022 450,000.00	450,216.14 0.00 0.00 450,198.74	4,812.50 0.00 6,256.25 1,443.75	0.00 (17.40) (17.40) 1,426.35	1,426.35
857477CL5	STATE STREET CORP 4.993 03/18/2027	03/13/2024 03/18/2024 440,000.00	0.00 440,000.00 0.00 440,000.00	0.00 0.00 793.33 793.33	0.00 0.00 0.00 793.33	793.33
89114QCB2	TORONTO-DOMINION BANK 3.25 03/11/2024	0.00	400,023.67 0.00 (400,000.00) 0.00	6,138.89 6,500.00 0.00 361.11	0.00 (23.67) (23.67) 337.44	337.44

INCOME EARNED

Beaumont-Cherry Valley Water District | [redacted] | As of March 31, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
89115A2W1	TORONTO-DOMINION BANK 4.98 04/05/2027	03/26/2024 04/05/2024 415,000.00	0.00 415,000.00 0.00 415,000.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
89231CAD9	TAOT 2022-C A3 3.76 04/15/2027	08/08/2022 08/16/2022 140,000.00	139,984.89 0.00 0.00 139,985.30	233.96 438.67 233.96 438.67	0.41 0.00 0.41 439.08	439.08
89236TJT3	TOYOTA MOTOR CREDIT CORP 1.45 01/13/2025	04/18/2022 04/20/2022 150,000.00	148,068.13 0.00 0.00 148,256.45	290.00 0.00 471.25 181.25	188.33 0.00 188.33 369.58	369.58
89236TKF1	TOYOTA MOTOR CREDIT CORP 3.65 08/18/2025	08/15/2022 08/18/2022 180,000.00	179,920.92 0.00 0.00 179,925.50	237.25 0.00 784.75 547.50	4.58 0.00 4.58 552.08	552.08
89238FAD5	TAOT 2022-B A3 2.93 09/15/2026	181,214.38	191,970.42 0.00 (11,498.47) 180,539.57	250.96 470.54 235.98 455.57	67.62 0.00 67.62 523.19	523.19
89238JAC9	TAOT 2021-D A3 0.71 04/15/2026	12/14/2022 12/16/2022 22,913.59	23,987.29 0.00 (1,991.58) 22,102.89	7.86 14.74 7.23 14.11	107.18 0.00 107.18 121.29	121.29
912828XB1	UNITED STATES TREASURY 2.125 05/15/2025	750,000.00	741,737.66 0.00 0.00 742,319.78	4,684.92 0.00 6,042.24 1,357.31	582.12 0.00 582.12 1,939.43	1,939.43
91282CAB7	UNITED STATES TREASURY 0.25 07/31/2025	800,000.00	769,685.01 0.00 0.00 771,502.74	164.84 0.00 335.16 170.33	1,817.73 0.00 1,817.73 1,988.06	1,988.06
91282CBT7	UNITED STATES TREASURY 0.75 03/31/2026	750,000.00	717,498.65 0.00 0.00 718,824.36	2,351.43 0.00 15.37 (2,336.07)	1,325.71 0.00 1,325.71 (1,010.35)	(1,010.35)

INCOME EARNED

Beaumont-Cherry Valley Water District | [redacted] | As of March 31, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CCX7	UNITED STATES TREASURY 0.375 09/15/2024	500,000.00	740,404.58 0.00 (247,205.37) 494,604.59	1,298.08 1,434.27 86.62 222.81	1,405.39 0.00 1,405.39 1,628.20	1,628.20
91282CDB4	UNITED STATES TREASURY 0.625 10/15/2024	750,000.00	739,857.00 0.00 0.00 741,236.09	1,767.42 0.00 2,164.45 397.03	1,379.09 0.00 1,379.09 1,776.12	1,776.12
91282CDH1	UNITED STATES TREASURY 0.75 11/15/2024	750,000.00	738,926.16 0.00 0.00 740,251.60	1,653.50 0.00 2,132.55 479.05	1,325.44 0.00 1,325.44 1,804.49	1,804.49
91282CDN8	UNITED STATES TREASURY 1.0 12/15/2024	750,000.00	737,914.04 0.00 0.00 739,210.46	1,577.87 0.00 2,213.11 635.25	1,296.42 0.00 1,296.42 1,931.66	1,931.66
91282CDS7	UNITED STATES TREASURY 1.125 01/15/2025	775,000.00	762,770.73 0.00 0.00 763,955.44	1,101.82 0.00 1,844.35 742.53	1,184.71 0.00 1,184.71 1,927.24	1,927.24
91282CDZ1	UNITED STATES TREASURY 1.5 02/15/2025	750,000.00	740,493.03 0.00 0.00 741,332.68	463.60 0.00 1,421.70 958.10	839.65 0.00 839.65 1,797.75	1,797.75
91282CED9	UNITED STATES TREASURY 1.75 03/15/2025	750,000.00	741,235.69 0.00 0.00 741,952.56	6,057.69 6,562.50 606.32 1,111.13	716.87 0.00 716.87 1,828.00	1,828.00
91282CEH0	UNITED STATES TREASURY 2.625 04/15/2025	06/28/2022 06/29/2022 500,000.00	496,760.79 0.00 0.00 497,005.71	4,948.77 0.00 6,060.45 1,111.68	244.92 0.00 244.92 1,356.60	1,356.60
91282CEU1	UNITED STATES TREASURY 2.875 06/15/2025	06/28/2022 06/29/2022 670,000.00	667,151.81 0.00 0.00 667,339.27	4,052.49 0.00 5,684.02 1,631.52	187.46 0.00 187.46 1,818.98	1,818.98

INCOME EARNED

CHANDLER ASSET MANAGEMENT

Beaumont-Cherry Valley Water District | [redacted] | As of March 31, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CFP1	UNITED STATES TREASURY 4.25 10/15/2025	10/18/2022 10/19/2022 600,000.00	598,129.06 0.00 0.00 598,226.86	9,614.75 0.00 11,774.59 2,159.84	97.81 0.00 97.81 2,257.64	2,257.64
91282CFU0	UNITED STATES TREASURY 4.125 10/31/2027	09/15/2023 09/18/2023 1,000,000.00	985,637.08 0.00 0.00 985,969.60	13,825.55 0.00 17,338.60 3,513.05	332.52 0.00 332.52 3,845.57	3,845.57
91282CFW6	UNITED STATES TREASURY 4.5 11/15/2025	11/09/2022 11/15/2022 750,000.00	749,399.52 0.00 0.00 749,429.35	9,921.02 0.00 12,795.33 2,874.31	29.83 0.00 29.83 2,904.14	2,904.14
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	06/15/2023 06/16/2023 800,000.00	790,042.25 0.00 0.00 790,249.29	12,122.95 0.00 79.24 (12,043.72)	207.04 0.00 207.04 (11,836.68)	(11,836.68)
91282CHA2	UNITED STATES TREASURY 3.5 04/30/2028	475,000.00	470,098.24 0.00 0.00 470,198.15	5,572.12 0.00 6,987.98 1,415.87	99.90 0.00 99.90 1,515.77	1,515.77
91282CHK0	UNITED STATES TREASURY 4.0 06/30/2028	02/22/2024 02/23/2024 750,000.00	739,237.07 0.00 0.00 739,447.98	5,027.47 0.00 7,582.42 2,554.95	210.90 0.00 210.90 2,765.85	2,765.85
91324PEG3	UNITEDHEALTH GROUP INC 3.7 05/15/2027	05/17/2022 05/20/2022 115,000.00	115,036.62 0.00 0.00 115,035.62	1,252.86 0.00 1,607.44 354.58	0.20 (1.20) (1.00) 353.58	353.58
92348KAA1	VZMT 2021-1 A 0.5 05/20/2027	10/21/2022 10/25/2022 300,000.00	285,876.66 0.00 0.00 286,249.28	45.83 125.00 45.83 125.00	372.62 0.00 372.62 497.62	497.62
931142EW9	WALMART INC 3.9 09/09/2025	09/06/2022 09/09/2022 100,000.00	99,964.42 0.00 0.00 99,966.40	1,863.33 1,950.00 238.33 325.00	1.98 0.00 1.98 326.98	326.98

INCOME EARNED

Beaumont-Cherry Valley Water District | [redacted] | As of March 31, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
			38,305,277.36	264,388.18	26,401.13	
			1,856,048.00	92,976.40	(1,221.73)	
			(1,659,989.28)	251,231.51	25,179.41	
Total Fixed Income		**38,897,036.29**	**38,526,515.49**	**79,819.73**	**104,999.14**	**104,999.14**
			38,532,261.01	264,388.18	26,401.13	
			2,448,237.87	95,645.66	(1,221.73)	
			(2,401,400.84)	251,231.51	25,179.41	
TOTAL PORTFOLIO		**39,029,116.25**	**38,658,595.45**	**82,488.99**	**107,668.40**	**107,668.40**

Accounts Payable

Checks by Date - Detail by Check Date

User: wclayton
Printed: 4/25/2024 3:24 PM

Beaumont-Cherry Valley Water District
560 Magnolia Avenue
Beaumont California 92223
(951) 845-9581
https://bcvwd.gov

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10138	ARCO Business Solutions	03/28/2024	
	HW201 Mar 2024	ARCO Fuel Charges 03/19-03/25/2024		1,999.98
Total for this ACH Check for Vendor 10138:				1,999.98
ACH	10085	CalPERS Retirement System	03/28/2024	
	1002607754	PR Batch 00002.03.2024 CalPERS 8% EE Paid		1,915.67
	1002607754	PR Batch 00002.03.2024 CalPERS EE Buyback		138.38
	1002607754	PR Batch 00002.03.2024 CalPERS ER Paid Classic		10,043.40
	1002607754	PR Batch 00002.03.2024 CalPERS 8.25% EE PEPRA		7,345.15
	1002607754	PR Batch 00002.03.2024 CalPERS 1% ER Paid		191.65
	1002607754	PR Batch 00002.03.2024 CalPERS 8% ER Paid		1,129.28
	1002607754	PR Batch 00002.03.2024 CalPERS ER PEPRA		7,549.93
	1002607754	PR Batch 00002.03.2024 CalPERS 7% EE Deduction		1,341.58
Total for this ACH Check for Vendor 10085:				29,655.04
ACH	10087	EDD	03/28/2024	
	0-232-691-984	PR Batch 00002.03.2024 State Income Tax		6,615.73
	0-232-691-984	PR Batch 00003.03.2024 CA SDI		74.94
	0-232-691-984	PR Batch 00003.03.2024 State Income Tax		696.97
	0-232-691-984	PR Batch 00002.03.2024 CA SDI		1,746.08
Total for this ACH Check for Vendor 10087:				9,133.72
ACH	10094	U.S. Treasury	03/28/2024	
	270448865098248	PR Batch 00002.03.2024 Medicare Employer Portion		2,405.26
	270448865098248	PR Batch 00002.03.2024 Medicare Employee Portion		2,405.26
	270448865098248	PR Batch 00002.03.2024 FICA Employer Portion		10,284.71
	270448865098248	PR Batch 00002.03.2024 FICA Employee Portion		10,284.71
	270448865098248	PR Batch 00003.03.2024 FICA Employee Portion		422.41
	270448865098248	PR Batch 00003.03.2024 FICA Employer Portion		422.41
	270448865098248	PR Batch 00003.03.2024 Federal Income Tax		1,498.86
	270448865098248	PR Batch 00003.03.2024 Medicare Employee Portion		98.79
	270448865098248	PR Batch 00002.03.2024 Federal Income Tax		15,371.80
	270448865098248	PR Batch 00003.03.2024 Medicare Employer Portion		98.79
Total for this ACH Check for Vendor 10094:				43,293.00
ACH	10141	Ca State Disbursement Unit	03/28/2024	
	47683845	PR Batch 00002.03.2024 Garnishment		288.46
	47683849	PR Batch 00002.03.2024 Garnishment		379.84
	47683850	PR Batch 00002.03.2024 Garnishment		308.07
Total for this ACH Check for Vendor 10141:				976.37
ACH	10203	Voya Financial	03/28/2024	
	VB1450PP07 2024	PR Batch 00002.03.2024 Deferred Comp		450.00
Total for this ACH Check for Vendor 10203:				450.00
ACH	10264	CalPERs Supplemental Income Plans	03/28/2024	
	1002607743	PR Batch 00002.03.2024 ROTH-Post-Tax		756.50
	1002607743	PR Batch 00002.03.2024 CalPERS 457		1,750.00
	1002607743	PR Batch 00002.03.2024 CalPERS 457 %		33.19
	1002607743	PR Batch 00002.03.2024 100% Contribution		1,842.38
Total for this ACH Check for Vendor 10264:				4,382.07

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10984	MidAmerica Administrative & Retirement Solutions	03/28/2024	
	1711492997809	PR Batch 00002.03.2024 401(a) Deferred Comp		1,176.28
Total for this ACH Check for Vendor 10984:				1,176.28
ACH	11152	Sterling Health Services, Inc	03/28/2024	
	767416	PR Batch 00002.03.2024 Flexible Spending Account (PT)		586.67
Total for this ACH Check for Vendor 11152:				586.67
2215	10387	Franchise Tax Board	03/28/2024	
	PP07 2024	PR Batch 00002.03.2024 Garnishment FTB		109.03
Total for Check Number 2215:				109.03
2216	11204	Luis Lomeli	03/28/2024	
	PP07 2024	PR Batch 00002.03.2024 Stipend		75.00
Total for Check Number 2216:				75.00
2217	10205	Riverside County Sheriff	03/28/2024	
	PP06 2024	PR Batch 00001.03.2024 Garnishment Riv Cnty Sheriff		55.57
	PP07 2024	PR Batch 00002.03.2024 Garnishment Riv Cnty Sheriff		38.19
Total for Check Number 2217:				93.76
15010	UB*05484	Julio Benavides	03/28/2024	
		Refund Check		88.51
Total for Check Number 15010:				88.51
15011	UB*05482	Alyssa Brader	03/28/2024	
		Refund Check		2.50
Total for Check Number 15011:				2.50
15012	UB*05486	Larry Cortez	03/28/2024	
		Refund Check		136.46
Total for Check Number 15012:				136.46
15013	UB*05478	Andrew & Heidi Felix	03/28/2024	
		Refund Check		300.57
Total for Check Number 15013:				300.57
15014	UB*05479	Carolina Gutierrez	03/28/2024	
		Refund Check		6.82
		Refund Check		56.77
		Refund Check		11.69
		Refund Check		10.88
Total for Check Number 15014:				86.16
15015	UB*05480	Daehan Harvey	03/28/2024	
		Refund Check		2.50
Total for Check Number 15015:				2.50
15016	UB*05476	Jazmyne Lopez	03/28/2024	
		Refund Check		95.01
Total for Check Number 15016:				95.01

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
15017	UB*05487	Lydia Moreno-Gutierrez	03/28/2024	
		Refund Check		43.85
		Refund Check		113.92
		Refund Check		22.46
		Refund Check		38.51
Total for Check Number 15017:				218.74
15018	UB*05481	Jessica Newquist	03/28/2024	
		Refund Check		91.49
Total for Check Number 15018:				91.49
15019	UB*05485	Joseph Owens	03/28/2024	
		Refund Check		15.96
Total for Check Number 15019:				15.96
15020	UB*05488	Jowar Castro & Stinala Pheap	03/28/2024	
		Refund Check		98.21
Total for Check Number 15020:				98.21
15021	UB*05483	Kevin Strong	03/28/2024	
		Refund Check		11.69
		Refund Check		35.49
		Refund Check		3.59
		Refund Check		110.14
		Refund Check		20.04
		Refund Check		2.59
Total for Check Number 15021:				183.54
15022	UB*05411	Tetra Tech Inc	03/28/2024	
		Refund Check		34.21
		Refund Check		48.90
		Refund Check		9.91
		Refund Check		16.98
Total for Check Number 15022:				110.00
15023	UB*05475	Manuel Uribe	03/28/2024	
		Refund Check		16.65
		Refund Check		28.55
		Refund Check		32.52
		Refund Check		40.53
Total for Check Number 15023:				118.25
15024	UB*05477	Wilson's Rentals	03/28/2024	
		Refund Check		22.36
		Refund Check		47.54
		Refund Check		19.63
		Refund Check		11.45
Total for Check Number 15024:				100.98
15025	10000	A C Propane Co	03/28/2024	
	244927	Propane Refill Feb 2024 - 9781 Avenida Miravilla		-388.80
	244927	Propane Refill Feb 2024 - 9781 Avenida Miravilla		388.80
	244927	Propane Refill Feb 2024 - 9781 Avenida Miravilla		388.80
	244928	Propane Refill Feb 2024 - 13697 Oak Glen Rd		-498.46
	244928	Propane Refill Feb 2024 - 13697 Oak Glen Rd		629.40
	244928	Propane Refill Feb 2024 - 13697 Oak Glen Rd		498.46
	244929	Propane Refill Feb 2024 - 13695 Oak Glen Rd		238.38
	244929	Propane Refill Feb 2024 - 13695 Oak Glen Rd		-238.38
	244929	Propane Refill Feb 2024 - 13695 Oak Glen Rd		238.38
Total for Check Number 15025:				1,256.58

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
15026	10420	Amazon Capital Services, Inc.	03/28/2024	
	1HV4-GWXJ-C4M3	iPad Charges for Trucks		64.50
	1VYH-9TXW-W71W	Irrigation Controller - Well 1/2		341.49
Total for Check Number 15026:				405.99
15027	10695	B-81 Paving Inc	03/28/2024	
	2418	1 Service Line Retrofit - City of Beaumont		13,062.00
	2419	1 Main Line Leak - City of Beaumont		14,098.00
	2420	1 Main Line Leak - City of Beaumont		12,710.50
Total for Check Number 15027:				39,870.50
15028	10382	Beaumont Power Equipment Inc	03/28/2024	
	4539	Oil - Gas Powered Tools		32.30
Total for Check Number 15028:				32.30
15029	10742	Andrew Becerra	03/28/2024	
	7468183	D2 Exam Fee Reimbursement - A Becerra		65.00
	868778	Distribution Class Reimbursement - A Becerra		50.00
Total for Check Number 15029:				115.00
15030	10822	Canon Financial Services, Inc	03/28/2024	
	32257907	Contract Charge - 03/01-03/31/2024 - 851 E 6th St		238.56
	32257907	Meter Usage - 02/01-02/29/2024 - 560 Magnolia Ave		372.29
	32257907	Contract Charge - 03/01-03/31/2024 - 560 Magnolia Ave		329.33
	32257907	Meter Usage - 02/01-02/29/2024 - 851 E 6th St		42.98
	32257908	Meter Usage - 02/01-02/29/2024 - 12th/Palm		24.28
	32257908	Contract Charge - 03/01-03/31/2024 - 12th/Palm		235.78
Total for Check Number 15030:				1,243.22
15031	10614	Cherry Valley Automotive	03/28/2024	
	46095	Labor - Freon/UV Dye/AC Repair - Unit 17/OD 97,014		195.00
	46095	Freon/UV Dye/AC Repair - Unit 17/OD 97,014		81.71
Total for Check Number 15031:				276.71
15032	10016	City of Beaumont	03/28/2024	
	261701 Jan-Feb	Monthly Sewer Charges 01/01-02/29/2024		454.18
Total for Check Number 15032:				454.18
15033	10244	Fiserv Inc	03/28/2024	
	053113000	Customer Returned Check Reimbursement		97.41
Total for Check Number 15033:				97.41
15034	10162	In Gear Technology	03/28/2024	
	01302024	Parts - Repair Starter on Vacuum Motor - Unit 8		140.02
	01302024	Labor - Repair Starter on Vacuum Motor - Unit 8		170.00
Total for Check Number 15034:				310.02
15035	10809	Inner-City Auto Repair & Tires	03/28/2024	
	5404	Brake Pads/Rotors/Air Hose/Window Crank - Unit 12/OD 77,101		848.06
	5404	Labor - Brake Pads/Rotors/Air Hose/Win Crank - Unit 12/OD 77,101		550.00
	5415	Mount Tire - John Deere Tractor		20.00
	5442	Labor - Oil/Filter - Unit 44/OD 16,816		30.00
	5442	Oil/Filter - Unit 44/OD 16,816		156.09
Total for Check Number 15035:				1,604.15

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
15036	11220	Pridestaff, Inc	03/28/2024	
	031746586	Customer Service Temp - 03/11-03/14/2024		1,648.64
	301747329	Customer Service Temp - 03/18-03/21/2024		1,648.64
Total for Check Number 15036:				3,297.28
15037	10527	Robert Half Talent Solutions	03/28/2024	
	63343531	Engineering Admin Temp - 03/11-03/14/2024		1,592.80
	63386951	Engineering Admin Temp - 03/18-03/21/2024		1,592.80
Total for Check Number 15037:				3,185.60
15038	10290	San Gorgonio Pass Water Agency	03/28/2024	
	24-00281	279 AF @ $399 for Jan 2024		111,321.00
	24-00281	162 AF @ $399 for Feb 2024		64,638.00
Total for Check Number 15038:				175,959.00
15039	10447	State Water Resources Control Board - DWOCP	03/28/2024	
	03262024	T1 Certification Fee - A Becerra		55.00
Total for Check Number 15039:				55.00
Total for 3/28/2024:				321,742.74
15040	10447	State Water Resources Control Board - DWOCP	04/03/2024	
	OP#30470	D2 Certificate Renewal - J Medina - Op# 30470		110.00
Total for Check Number 15040:				110.00
15041	10063	The Record Gazette	04/03/2024	
	01364024	Rate Study RFP - 02/02/2024 & 02/09/2024		472.00
Total for Check Number 15041:				472.00
15042	11190	Univar Solutions USA, Inc	04/03/2024	
	51922951	(3) 275-Gal Tote of Earthtec for Recharge Facility		18,320.75
Total for Check Number 15042:				18,320.75
15043	10447	State Water Resources Control Board - DWOCP	04/03/2024	
	OP#27716	T1 Certificate Renewal - J Medina - Op# 27716		105.00
Total for Check Number 15043:				105.00
Total for 4/3/2024:				19,007.75
ACH	10030	Southern California Edison	04/04/2024	
	700359906319Mar	Electricity 02/22-03/21/2024 - 13697 Oak Glen Rd		216.47
	700359906319Mar	Electricity 02/22-03/21/2024 - 12303 Oak Glen Rd		17.67
	700359906319Mar	Electricity 02/22-03/21/2024 - 13695 Oak Glen Rd		182.93
Total for this ACH Check for Vendor 10030:				417.07
ACH	10138	ARCO Business Solutions	04/04/2024	
	HW201 Apr2024	ARCO Fuel Charges 03/26-04/01/2024		1,918.19
Total for this ACH Check for Vendor 10138:				1,918.19

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10985	Eide Bailly LLP	04/04/2024	
	EI01655094	GASB 96 Implementation Guidance 2024		137.50
Total for this ACH Check for Vendor 10985:				137.50
Total for 4/4/2024:				2,472.76
ACH	10894	Liberty Dental Plan	04/10/2024	
	0001688918	Liberty Dental - Apr 2024		299.88
Total for this ACH Check for Vendor 10894:				299.88
ACH	10901	Ameritas Life Insurance Corp.	04/10/2024	
	251028	Ameritas Dental Apr 2024		2,510.28
	53996	Ameritas Vision Apr 2024		539.96
Total for this ACH Check for Vendor 10901:				3,050.24
ACH	10902	Colonial Life	04/10/2024	
	53743680313020	Col Life Premiums Mar 2024		5,819.00
Total for this ACH Check for Vendor 10902:				5,819.00
ACH	10903	The Lincoln National Life Insurance Company	04/10/2024	
	4683059030	Life & ADD EE/ER Insurance Apr 2024		713.20
Total for this ACH Check for Vendor 10903:				713.20
ACH	10288	CalPERS Health Fiscal Services Division	04/10/2024	
	153895742	Admin Fee for Retired Emp Health Ins Apr 2024		20.44
	153895742	Active Employees Health Ins Apr 2024		71,308.82
	153895742	Retired Employees Health Ins Apr 2024		2,545.58
	153895742	Admin Fee for Health Ins Apr 2024		228.19
	153895753	Admin Fee Non CalPers Member Health Ins Apr 2024		7.20
	153895753	Active Non CalPers Member Health Ins Apr 2024		2,250.07
Total for this ACH Check for Vendor 10288:				76,360.30
Total for 4/10/2024:				86,242.62
ACH	10085	CalPERS Retirement System	04/11/2024	
	1002618215	PR Batch 00001.04.2024 CalPERS ER PEPRA		7,321.96
	1002618215	PR Batch 00001.04.2024 CalPERS 1% ER Paid		194.22
	1002618215	PR Batch 00001.04.2024 CalPERS 7% EE Deduction		1,359.51
	1002618215	PR Batch 00001.04.2024 CalPERS 8% ER Paid		1,129.28
	1002618215	PR Batch 00001.04.2024 CalPERS EE Buyback		138.38
	1002618215	PR Batch 00001.04.2024 CalPERS 8% EE Paid		1,909.05
	1002618215	PR Batch 00001.04.2024 CalPERS ER Paid Classic		10,073.85
	1002618215	PR Batch 00001.04.2024 CalPERS 8.25% EE PEPRA		7,123.36
Total for this ACH Check for Vendor 10085:				29,249.61
ACH	10087	EDD	04/11/2024	
	0-912-295-184	PR Batch 00001.04.2024 State Income Tax		6,574.62
	0-912-295-184	PR Batch 00001.04.2024 CA SDI		1,739.99
	0-912-295-184	PR Batch 00002.04.2024 CA SDI		8.33
	0-912-295-184	PR Batch 00002.04.2024 State Income Tax		2.36
Total for this ACH Check for Vendor 10087:				8,325.30

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10094	U.S. Treasury	04/11/2024	
	270450231306307	PR Batch 00001.04.2024 Medicare Employee Portion		2,411.93
	270450231306307	PR Batch 00002.04.2024 Medicare Employee Portion		12.58
	270450231306307	PR Batch 00001.04.2024 Federal Income Tax		15,007.11
	270450231306307	PR Batch 00001.04.2024 Medicare Employer Portion		2,411.93
	270450231306307	PR Batch 00001.04.2024 FICA Employer Portion		10,313.12
	270450231306307	PR Batch 00001.04.2024 FICA Employee Portion		10,313.12
	270450231306307	PR Batch 00002.04.2024 FICA Employee Portion		53.81
	270450231306307	PR Batch 00002.04.2024 Medicare Employer Portion		12.58
	270450231306307	PR Batch 00002.04.2024 FICA Employer Portion		53.81
Total for this ACH Check for Vendor 10094:				40,589.99
ACH	10141	Ca State Disbursement Unit	04/11/2024	
	47858171	PR Batch 00001.04.2024 Garnishment		288.46
	47858183	PR Batch 00001.04.2024 Garnishment		379.84
	47858200	PR Batch 00001.04.2024 Garnishment		308.07
Total for this ACH Check for Vendor 10141:				976.37
ACH	10203	Voya Financial	04/11/2024	
	VB1450PP08 2024	PR Batch 00001.04.2024 Deferred Comp		450.00
Total for this ACH Check for Vendor 10203:				450.00
ACH	10264	CalPERs Supplemental Income Plans	04/11/2024	
	1002617996	PR Batch 00001.04.2024 CalPERS ER Paid- GM contract		5,000.00
	1002617996	PR Batch 00001.04.2024 CalPERS 457 %		35.20
	1002617996	PR Batch 00001.04.2024 ROTH-Post-Tax		756.50
	1002617996	PR Batch 00001.04.2024 100% Contribution		263.20
	1002617996	PR Batch 00001.04.2024 CalPERS 457		1,750.00
Total for this ACH Check for Vendor 10264:				7,804.90
ACH	10984	MidAmerica Administrative & Retirement Solutions	04/11/2024	
	1712769039661	PR Batch 00001.04.2024 401(a) Deferred Comp		1,176.28
Total for this ACH Check for Vendor 10984:				1,176.28
ACH	11152	Sterling Health Services, Inc	04/11/2024	
	772727	PR Batch 00001.04.2024 Flexible Spending Account (PT)		541.67
	772727	PR Batch 00001.04.2024 Flexible Spending Account (PT) - Pending		45.00
Total for this ACH Check for Vendor 11152:				586.67
ACH	10138	ARCO Business Solutions	04/11/2024	
	HW201 Apr 2024	ARCO Fuel Charges 04/02-04/08/2024		2,987.49
Total for this ACH Check for Vendor 10138:				2,987.49
2220	11155	CICCS	04/11/2024	
	2024-4	PR Batch 00001.04.2024 Emp Assistance Program		97.41
Total for Check Number 2220:				97.41
2221	10387	Franchise Tax Board	04/11/2024	
	PP08 2024	PR Batch 00001.04.2024 Garnishment FTB		109.03
Total for Check Number 2221:				109.03
15044	10792	A-1 Financial Services	04/11/2024	
	04012024	April 2024 Rent - 851 E. 6th St Eng Office		2,480.00
Total for Check Number 15044:				2,480.00
Total for 4/11/2024:				94,833.05

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10030	Southern California Edison	04/15/2024	
	700154530138Mar	Electricity 02/13-03/21/2024 - Wells		93,423.30
	700154530138Mar	Electricity 02/22-03/21/2024 - Well 25		17,035.03
	700154530138Mar	Electricity 02/13-03/13/2024 - 851 E 6th St		214.32
	700154530138Mar	Electricity 02/16-03/18/2024 - 815 E 12th Ave		698.64
	700154530138Mar	Electricity 02/22-03/21/2024 - 560 Magnolia Ave		1,803.01
	700154530138Mar	Electricity 02/22-03/21/2024 - 9781 Avenida Miravilla		111.57
Total for this ACH Check for Vendor 10030:				113,285.87
ACH	10031	Staples Business Advantage	04/15/2024	
	3561223874	Office Supplies		51.60
	3561223875	Office Supplies		72.77
	3561717135	Office Supplies		16.74
	3561717136	Office Supplies		47.60
	3561717137	IT Office Supplies		764.92
	3562181652	Office Supplies		32.08
	3562181653	Office Supplies		39.85
	3562181654	IT Office Supplies		35.36
	3562181655	Office Supplies		322.41
	3562181656	IT Office Supplies		252.10
	3562181657	IT Office Supplies		84.03
	3562181658	IT Office Supplies		84.03
	3562181659	IT Office Supplies		80.91
	3562610242	Office Supplies		48.26
	3562610243	Office Supplies		34.57
Total for this ACH Check for Vendor 10031:				1,967.23
ACH	10042	Southern California Gas Company	04/15/2024	
	07132135000Mar	Monthly Gas Charges 02/26-03/26/2024		14.30
Total for this ACH Check for Vendor 10042:				14.30
ACH	10052	Home Depot Credit Services	04/15/2024	
	03312024	Saw Blade/Pole Pruner - Landscape Maintenance		93.70
	03312024	Mounting Tape - Minor Wall Repairs		8.54
	03312024	Lumber - Trailer for Moving Large Equipment		14.11
	03312024	Lumber - Trailer for Moving Large Equipment		131.51
	03312024	Lumber - Trailer for Moving Large Equipment		300.21
	03312024	Trimmer Line - Weed Trimmers		83.95
	03312024	Tools - Unit 17		127.61
Total for this ACH Check for Vendor 10052:				759.63
ACH	10147	Online Information Services, Inc	04/15/2024	
	1247681	181 Credit Reports for Mar 2024		565.76
Total for this ACH Check for Vendor 10147:				565.76
ACH	10350	NAPA Auto Parts	04/15/2024	
	212407	Fuel Cap - Unit 17		28.54
	212446	Steering Wheel Cover/Floor Mats - Unit 32		99.11
	212921	Wiper Fluid - Unit 54		53.82
	212933	Tail Light - Unit 17		9.15
	213346	Coolant - John Deere Tractor		45.23
	213458	Wiper Blades - Unit 41		68.94
Total for this ACH Check for Vendor 10350:				304.79
ACH	10390	Dangelo Company	04/15/2024	
	U638820	Nuts and Bolts 4		227.78
Total for this ACH Check for Vendor 10390:				227.78

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10632	Quinn Company	04/15/2024	
	WOA00053977	Labor - Cat Dozer Repair		1,709.40
Total for this ACH Check for Vendor 10632:				1,709.40
ACH	10709	Core & Main LP	04/15/2024	
	U587760	Coupling Brass 1		1,896.40
Total for this ACH Check for Vendor 10709:				1,896.40
ACH	10743	Townsend Public Affairs, Inc	04/15/2024	
	21451	Consulting Services - April 2024		5,000.00
Total for this ACH Check for Vendor 10743:				5,000.00
Total for 4/15/2024:				125,731.16
ACH	10138	ARCO Business Solutions	04/18/2024	
	HW201 Apr 2024	ARCO Fuel Charges 04/09-04/15/2024		3,646.60
Total for this ACH Check for Vendor 10138:				3,646.60
ACH	10743	Townsend Public Affairs, Inc	04/18/2024	
	21165	Consulting Services - Feb 2024		5,000.00
Total for this ACH Check for Vendor 10743:				5,000.00
15045	UB*05502	Beullah Arends-Terrell	04/18/2024	
		Refund Check		23.63
		Refund Check		16.80
		Refund Check		23.96
		Refund Check		12.93
		Refund Check		13.98
Total for Check Number 15045:				91.30
15046	UB*05503	James Browning	04/18/2024	
		Refund Check		177.08
Total for Check Number 15046:				177.08
15047	UB*05490	Yolanda Estorga	04/18/2024	
		Refund Check		131.48
Total for Check Number 15047:				131.48
15048	UB*05493	Melissa Forey	04/18/2024	
		Refund Check		43.18
		Refund Check		45.31
		Refund Check		25.19
		Refund Check		95.52
		Refund Check		7.00
Total for Check Number 15048:				216.20
15049	UB*05495	Kellie Frankenberger	04/18/2024	
		Refund Check		24.72
Total for Check Number 15049:				24.72
15050	UB*05501	Rosanna Galvez	04/18/2024	
		Refund Check		13.23
Total for Check Number 15050:				13.23

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
15051	UB*05506	Daniel Gruner	04/18/2024	
		Refund Check		61.07
Total for Check Number 15051:				61.07
15052	UB*05500	Drew Hamann	04/18/2024	
		Refund Check		16.01
		Refund Check		52.24
		Refund Check		27.44
		Refund Check		17.26
		Refund Check		17.24
Total for Check Number 15052:				130.19
15053	UB*05491	Jie Huang	04/18/2024	
		Refund Check		48.30
		Refund Check		3.24
		Refund Check		4.91
		Refund Check		14.11
		Refund Check		24.18
		Refund Check		2.33
Total for Check Number 15053:				97.07
15054	UB*05505	Gene & Velta Kelley	04/18/2024	
		Refund Check		7.10
		Refund Check		4.14
		Refund Check		8.08
		Refund Check		10.92
Total for Check Number 15054:				30.24
15055	UB*05499	Debbie Lancaster	04/18/2024	
		Refund Check		360.88
		Refund Check		6.66
		Refund Check		3.41
		Refund Check		5.85
Total for Check Number 15055:				376.80
15056	UB*05504	Loretta McLaurin	04/18/2024	
		Refund Check		0.34
		Refund Check		0.30
		Refund Check		0.59
		Refund Check		0.43
		Refund Check		0.84
Total for Check Number 15056:				2.50
15057	UB*05497	Randall Nace	04/18/2024	
		Refund Check		7.50
		Refund Check		1.05
		Refund Check		3.90
		Refund Check		6.67
		Refund Check		70.62
		Refund Check		92.51
Total for Check Number 15057:				182.25
15058	UB*05492	Bradley Pensak	04/18/2024	
		Refund Check		126.94
Total for Check Number 15058:				126.94

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
15059	UB*05507	William Richardson	04/18/2024	
		Refund Check		7.89
		Refund Check		4.04
		Refund Check		6.94
		Refund Check		56.30
Total for Check Number 15059:				75.17
15060	UB*05498	RSI Communities LLC	04/18/2024	
		Refund Check		119.39
		Refund Check		70.17
		Refund Check		40.93
		Refund Check		643.06
		Refund Check		32.82
Total for Check Number 15060:				906.37
15061	UB*05496	Bradley Swillinger	04/18/2024	
		Refund Check		55.21
Total for Check Number 15061:				55.21
15062	UB*05494	Tetra Tech Inc	04/18/2024	
		Refund Check		2,633.60
Total for Check Number 15062:				2,633.60
15063	UB*05489	Tri Pointe Homes	04/18/2024	
		Refund Check		2,410.33
Total for Check Number 15063:				2,410.33
15064	10144	Alsco Inc	04/18/2024	
	LYUM1790505	Cleaning Mats/Air Fresheners 560 Magnolia March 2024		58.94
	LYUM1790831	Cleaning Mats/Shop Towels 12th/Palm March 2024		31.05
	LYUM1793810	Cleaning Mats/Air Fresheners 560 Magnolia March 2024		58.94
	LYUM1794134	Cleaning Mats/Shop Towels 12th/Palm March 2024		31.05
Total for Check Number 15064:				179.98
15065	10695	B-81 Paving Inc	04/18/2024	
	2415	2 New Service Lines - Cherry Valley		5,007.75
	2415	1 Main Line Repair - Cherry Valley		1,320.00
	2415	5 Service Line Repairs - Cherry Valley		8,456.25
Total for Check Number 15065:				14,784.00
15066	10382	Beaumont Power Equipment Inc	04/18/2024	
	4729	(4) Trimmer Heads - Weed Trimmers		142.19
	4803	Chain Oil - Chainsaw Maintenance		23.69
Total for Check Number 15066:				165.88
15067	11161	Boot Barn Holdings	04/18/2024	
	INV00354637	Boot Voucher Reimbursement - D Williams		200.00
	INV00360290	Boot Voucher Reimbursement - J Schuler		174.54
Total for Check Number 15067:				374.54
15068	10614	Cherry Valley Automotive	04/18/2024	
	46293	Labor - Oil/Filter - Unit 36/OD 57,934		26.00
	46293	Oil/Filter - Unit 36/OD 57,934		37.91
	46365	Labor - Oil/Filter - Unit 37/OD 69,903		24.00
	46365	Oil/Filter - Unit 37/OD 69,903		41.88
Total for Check Number 15068:				129.79

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
15069	10351	Cherry Valley Nursery & Landscape Supply	04/18/2024	
	T1-0323252	Deliver 3/4" Gray Rock - NCRF Ph II		6,896.00
	T1-0323363	Delivery - 2"-4" Grey Rock - NCRF Ph II		138.60
	T1-0323364	Delivery - 2"-4" Grey Rock - NCRF Ph II		64.65
	T1-0323366	Delivery - 2"-4" Grey Rock - NCRF Ph II		64.65
	T1-0323440	Delivery - 2"-4" Grey Rock - NCRF Ph II		129.30
	T1-0323466	Delivery - 1 1/2"-2" Grey Rock - NCRF Ph II		75.43
	T1-0323480	Delivery - 1 1/2"-2" Grey Rock - NCRF Ph II		75.43
Total for Check Number 15069:				7,444.06
15070	10853	Chr Services INC	04/18/2024	
	4009	CPR Training - 16 Employees		1,120.00
	4010	CPR Training - 16 Employees		1,120.00
Total for Check Number 15070:				2,240.00
15071	10772	CV Strategies	04/18/2024	
	7847	Strategic Communication Services - March 2024		5,381.25
Total for Check Number 15071:				5,381.25
15072	11228	D I Ready Cleaning Service, Inc	04/18/2024	
	105	April 2024 Janitorial Services for 851 E 6th St		288.00
	105	April 2024 Janitorial Services for 815 E 12th		534.00
	105	April 2024 Janitorial Services for 560 Magnolia		1,028.00
Total for Check Number 15072:				1,850.00
15073	10942	Diamond Environmental Services LP	04/18/2024	
	0005297309	Basin Handwash Station Rental - 39500 Brookside 04/01-04/28/2024		151.69
	0005332228	(2) Rental and Service Handicap Restrooms - 04/08-05/05/2024		301.55
	0005332229	(1) Rental and Service Portable Restroom - 04/08-05/05/2024		95.33
Total for Check Number 15073:				548.57
15074	11180	Foster & Foster Consulting Actuaries Inc	04/18/2024	
	30459	GASB 75 Reporting Guidance		2,575.00
Total for Check Number 15074:				2,575.00
15075	10600	Gaucho Pest Control Inc.	04/18/2024	
	04032024	NCR I Rodent Control April 2024		1,000.00
Total for Check Number 15075:				1,000.00
15076	10174	GFOA	04/18/2024	
	2487175	GAAFR Plus Membership - 05/01/2024-04/30/2025		149.00
Total for Check Number 15076:				149.00
15077	10303	Grainger Inc	04/18/2024	
	9079097854	(2) Pillow Block 3/4 Bearing for Well 23 Exhaust Fan Repairs		373.22
	9088169439	(2) Dayton 1/2 HP Chlorinator Pumps		1,425.58
Total for Check Number 15077:				1,798.80
15078	11230	Healthpointe Medical Group, Inc	04/18/2024	
	631530-4269873	Pre-Employment Testing		910.00
	631530-4280774	Employment Testing		160.00
Total for Check Number 15078:				1,070.00
15079	10995	Infinity Recycling & Materials Inc	04/18/2024	
	24366	Class II Base - Service Line Repairs		240.00
	24377	Class II Base - Main Line Repairs		240.00
Total for Check Number 15079:				480.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
15080	10398	Infosend, Inc	04/18/2024	
	259430	Mar 2024 Supply Charges for Utility Billing		761.03
	259430	Mar 2024 Processing Charges for Utility Billing		1,044.91
	259431	Mar 2024 Postage Charges for Utility Billing		5,733.72
Total for Check Number 15080:				7,539.66
15081	10809	Inner-City Auto Repair & Tires	04/18/2024	
	4614	Brake Pads/Rotors/Oil/Filter - Unit 10/OD 137,225		1,733.66
	4614	Labor - Brake Pads/Rotors/Oil/Filter - Unit 10/OD 137,225		537.50
	4617	Stable Bar Kit/Tie Rod/Steering Rod/Bushing - Unit 10/OD 133,491		312.12
	4617	Labor - Stable Bart/Tie Rod/Steering Rod/- Unit 10/OD 133,491		550.00
	5461	Labor - Mount 7 Tractor Tires		1,000.00
	5461	7 Tractor Tires		5,971.40
	5488	Tow Service - 5 Vehicles/2 Trailers		1,500.00
	5489	Tow Service - 5 Vehicles		1,400.00
	5490	5 Comprehensive Vehicle Inspections		1,500.00
	5491	Battery - Unit 11		258.59
	5491	Battery - Unit 13		258.59
Total for Check Number 15081:				15,021.86
15082	10429	Legend Pump & Well Service Inc	04/18/2024	
	58175	Well 21 Rehab Progress Payment		18,090.00
	58176	Well 18 Repair Progress Payment		5,725.00
Total for Check Number 15082:				23,815.00
15083	11100	Loomis Armored US, LLC	04/18/2024	
	13464214	Armored Truck Service - April 2024		322.09
Total for Check Number 15083:				322.09
15084	10148	MCC Equipment Rentals Inc.	04/18/2024	
	223-50-CO3	Retention - Contracted Labor - 5th St Pipeline Replacement Pro		-7,459.94
	223-50-CO3	Contracted Labor - 5th St Pipeline Replacement Project		149,198.80
Total for Check Number 15084:				141,738.86
15085	10026	McCrometer Inc	04/18/2024	
	602822	Flow Meter - Well 24		598.13
Total for Check Number 15085:				598.13
15086	11220	Pridestaff, Inc	04/18/2024	
	301743995	Customer Service Temp - 03/04-03/07/2024		1,648.64
	301749032	Customer Service Temp - 03/25-03/28/2024		1,648.64
Total for Check Number 15086:				3,297.28
15087	10233	Pro-Pipe & Supply	04/18/2024	
	055431	Parts - Chlorinator System		177.49
Total for Check Number 15087:				177.49
15088	11189	PSA Printing & Mailing Services	04/18/2024	
	32466	Printing - 18,000 Bill Inserts		1,041.23
Total for Check Number 15088:				1,041.23
15089	10990	Andy Ramirez	04/18/2024	
	03192024	Meal/Mileage/Parking Reimb - WELL - A Ramirez - 03/15-03/16/2024		234.51
	04132024	Meal/Mileage Reimbursement - WELL - A Ramirez - 04/12-04/13/2024		232.10
Total for Check Number 15089:				466.61

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
15090	10056	RDO Equipment Co. Trust# 80-5800	04/18/2024	
	W0014435	Labor - Repair John Deere Tractor		2,987.50
	W0014435	Parts - Repair John Deere Tractor		2,237.32
	W0121535	Labor - Service New Backhoe		577.50
	W0121535	Parts - Service New Backhoe		472.22
	W0121635	Labor - Service John Deere Disc Tractor		1,433.50
	W0121635	Parts - Service John Deere Disc Tractor		784.86
	W0121735	Labor - Service Old Backhoe		542.50
	W0121735	Parts - Service Old Backhoe		426.99
Total for Check Number 15090:				9,462.39
15091	10867	Recycled Aggregate Materials Co, Inc.	04/18/2024	
	ACCL1036126	Haul Away Used Asphalt		240.00
Total for Check Number 15091:				240.00
15092	11251	Reyes Transport, LLC	04/18/2024	
	1499	Shipping - Class II Base		1,040.00
	1499	Shipping - Class II Base		1,040.00
Total for Check Number 15092:				2,080.00
15093	10223	Richards, Watson & Gershon	04/18/2024	
	246805	Legal Services Feb 2024 Board Approval 04/10/2024		4,740.00
Total for Check Number 15093:				4,740.00
15094	10171	Riverside Assessor - County Recorder	04/18/2024	
	24-67132	Mar 2024 Lien Fees		60.00
Total for Check Number 15094:				60.00
15095	10527	Robert Half Talent Solutions	04/18/2024	
	63472738	Finance Temp - 04/11/2024		840.00
Total for Check Number 15095:				840.00
15096	10317	Robertson's Ready Mix	04/18/2024	
	424351	Sand for Main Line Repairs		351.37
	424351	Sand for Service Line Repairs		350.87
Total for Check Number 15096:				702.24
15097	10689	Safety Compliance Company	04/18/2024	
	233048	Safety Meeting - Safety Data Sheets - 03/19/2024		250.00
Total for Check Number 15097:				250.00
15098	10290	San Gorgonio Pass Water Agency	04/18/2024	
	24-00282	1,351 AF @ $399 for March 2024		539,049.00
Total for Check Number 15098:				539,049.00
15099	11127	Cenica Smith	04/18/2024	
	03302024	Mileage Reimbursement - C Smith Mar 2024		23.71
Total for Check Number 15099:				23.71
15100	10602	Dustin Smith	04/18/2024	
	102420437	Boot Reimbursement - D Smith		200.00
Total for Check Number 15100:				200.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
15101	10341	State Water Resources Control Board	04/18/2024	
	BA032924-01	Returned Check Fee - BA032924-01		25.00
	BA032924-02	Returned Check Fee - BA032924-02		25.00
Total for Check Number 15101:				50.00
15102	10447	State Water Resources Control Board - DWOCP	04/18/2024	
	OP# 45409	D3 Certificate Renewal - J McCue - OP# 45409		90.00
Total for Check Number 15102:				90.00
15103	10424	Top-Line Industrial Supply, LLC	04/18/2024	
	467417	Bull Whips - Compressors		184.41
	467656	Chain w/ Grab Hook - Unit 44		116.37
	467656	Sump Pump - Unit 51		258.74
Total for Check Number 15103:				559.52
15104	10934	USAFact, Inc	04/18/2024	
	4033048	Pre-Employment Background Checks		473.11
Total for Check Number 15104:				473.11
15105	10385	Waterline Technologies, Inc. - PSOC	04/18/2024	
	5678643	Chlorine - Well 25		2,846.25
Total for Check Number 15105:				2,846.25
15106	10651	Weldors Supply and Steel, Inc	04/18/2024	
	39497	Welder Parts - Unit 52		349.75
Total for Check Number 15106:				349.75
Total for 4/18/2024:				812,593.40
ACH	10781	Umpqua Bank	04/19/2024	
	10019	C R & R Incorporated		
		Monthly Charges 3 YD Commercial Bin - Cherry Yard - Mar 2024		310.41
		Monthly Charges 3 YD Locked Recycle - 39500 Brookside - Mar 2024		98.46
		Monthly Charges 3 YD Commercial Bin - 39500 Brookside - Mar 2024		310.41
	10034	US Postal Service		
		Registered Mail Postage		10.00
	10037	Waste Management Of Inland Empire		
		Yard Dumpsters - 815 E 12th Mar 2024		348.49
		Recycling Dumpster Charges - 815 E 12th Mar 2024		105.55
		Organics Cart Charges - 815 E 12th Mar 2024		58.95
		Recycling Dumpster Charges - 560 Magnolia Mar 2024		105.55
		Monthly Sanitation - 560 Magnolia Mar 2024		128.17
	10052	Home Depot Credit Services		
		Trash Box/Bags/Tote - Spring Fling		55.93
	10074	American Water Works Association		
		Training Materials - Engineering Office		741.51
	10116	Verizon Wireless Services LLC		
		Cell Phone/iPad Charges for Feb 2024		1,743.13
		4 iPads - Field Staff		4,481.40
	10135	Big Time Design		
		Uniforms - new Employees - Field Staff		596.78
		Uniforms - Human Resources		183.54
		Uniforms - Maintenance Staff		601.18
		BCVWD Shirts - Finance & Admin Staff		286.61
		BCVWD Shirts - Field Staff		155.17
		BCVWD Shirts - Engineering		110.98
		BCVWD Shirts - Human Resources Staff		35.56
		BCVWD Shirts - Field Staff		155.16
		Embroidery - BCVWD Shirts - Board of Directors		52.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	10224	Legal Shield		
		Monthly Prepaid Legal for Employees Mar 2024		308.00
	10274	Beaumont Chamber of Commerce		
		Chamber Breakfast - April 2024 - D Slawson		25.00
		Chamber Breakfast - April 2024 - D Hoffman		25.00
		Chamber Breakfast - April 2024 - L Williams		25.00
	10284	Underground Service Alert of Southern California		
		72 New Ticket Charges Feb 2024		126.00
		Monthly Maintenance Fee		10.00
	10292	Association of California Water Agencies		
		Conf Registration - A Ramirez - 03/08-03/09/2024		840.00
	10359	Hotels.com LP		
		Hotel - GFOA Conf - S Molina - 06/06-06/12/2024		985.84
	10397	Wal-Mart		
		Birthday Club Reimbursement		33.93
		2 Folding Chairs - Spring Fling		88.92
	10409	Stater Bros		
		Pending Reimbursement - Refreshments for ACWA Training		116.89
	10420	Amazon Capital Services, Inc.		
		Business Prime Membership - 03/15/2024-03/14/2025		149.77
	10495	Best Buy		
		Presentation Screen - Dir of Engineering Office		598.61
		Presentation Screen - Assistant Dir of Finance Office		598.60
	10541	Full Source, LLC		
		BCVWD Shirt - Board of Directors		36.69
		BCVWD Shirts - Board of Directors		114.99
		Credit for Returned BCVWD Shirt - Board of Directors		-24.98
	10544	Western Municipal Water District		
		Annual Notice Groundwater Extraction - All District Wells		900.00
	10546	Frontier Communications		
		02/25-03/24/2024 March 2024 FIOS/FAX 851 E 6th St		354.99
		02/10-03/09/2024 Feb 2024 FIOS/FAX 12th/Palm		581.33
		02/25-03/24/2024 March 2024 FIOS/FAX 560 Magnolia Ave		522.71
	10555	Vistaprint, Netherlands B.V.		
		Info Banner - Public Outreach		196.64
	10572	Southwest Airlines		
		Flight - ACWA Conf - A Ramirez - 05/08-05/09/2024		222.96
		Flight Adjustment - WELL Conf - A Ramirez - 03/15-03/16/2024		129.00
	10573	O'Reilly Auto Parts		
		Hazard Bulbs - Unit 17		79.71
	10596	Tractor Supply Co		
		Weed Killer - Edgar Canyon Weed Abatement		344.78
	10598	myfax		
		Annual Fax Subscription - HR		119.90
	10623	WP Engine		
		Web Host for BCVWD Website Mar 2024		115.00
	10692	MMSoft Design		
		Network Monitoring Software Mar 2024		808.86
		Network Monitoring Software Mar 2024		280.68
	10722	Hilton Hotel		
		Hotel - WELL Conf - A Ramirez - 03/15-03/16/2024		195.66
		Hotel - Water Reuse Conf - J Bean - 03/10-03/15/2024		1,270.69
	10747	Chick-fil-A		
		Birthday Club Reimbursement		198.96
	10784	Autodesk, Inc		
		Auto CAD Software 851 E 6th St - Mar 2024		255.00
		Auto CAD Software 851 E 6th St - Mar 2024		1,050.00
	10790	Microsoft		
		Monthly Microsoft Office License - Mar 2024		430.25
		Monthly Microsoft Office License - Mar 2024		16.40
		Monthly Microsoft Office License - Mar 2024		1,104.00
	10813	Ontario Airport Parking		
		Airport Parking - Visit to McWane Ductile Factory		48.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	10814	Uber Receipts		
		Airport to Hotel - Water Reuse Conf - J Bean 03/10/2024		30.54
		Hotel to Airport - Water Reuse Conf - J Bean 03/15/2024		62.43
	10815	BIA/Baldy View Chapter		
		BIA Midyear Economic Forecast - D Slawson - 05/16/2024		89.00
		BIA Midyear Economic Forecast - L Williams - 05/16/2024		89.00
	10832	Panera Bread		
		Pending Reimbursement - Lunch for ACWA Training		300.77
		Pending Reimbursement - Lunch for ACWA Training		357.26
	10840	Ready Fresh (Arrowhead)		
		Water - 02/23-03/22/2024 - 851 E 6th St		79.58
	10850	ISC		
		Annual Membership Fee - 09/01/2024-08/31/2025		135.00
	10858	Smart & Final		
		Birthday Club Reimbursement		51.59
	10892	Zoom Video Communications, Inc.		
		(10) Video Conference - April 2024		226.49
	10896	BlueBeam, Inc.		
		Annual Project Software Renewal - Eng Dept		476.00
	10918	Apple.com		
		Cloud Storage - iPads		9.99
	10926	SSD Alarm		
		System Installation Payment - 39500 Brookside Ave		1,289.46
		Alarm Equip/Rent/Service/Monitor - 39500 Brookside Ave		78.00
	10978	Nextiva, Inc.		
		Monthly Phone Service March 2024		3,003.83
	11055	United Airlines		
		Checked Bag Fee - Water Reuse Conf - J Bean 03/10-03/15/2024		35.00
	11145	Easi File, LLC		
		Easi File Cabinet/Hangers - Engineering Office		1,102.36
	11157	FRANCOTYP-POSTALIA INC		
		Postage - Postage Machine		310.50
	11167	Starbucks		
		Pending Reimbursement - Coffee for ACWA Training		40.00
		Pending Reimbursement - Coffee for ACWA Training		40.00
	11169	Space Exploration Technologies Corp		
		Back Up Internet - March 2024		750.00
	11176	Queens Driving School		
		Class A Training - A Becerra - 03/04-03/18/2024		69.00
		Class A Training - J Rogers - 03/05-03/19/2024		69.00
	11193	Mitsogo, Inc		
		Cyber Security - iPads - March 2024		67.50
	11214	One Time Conference Meal		
		Jimmy John's - Water Reuse Conf - J Bean - 03/10/2024		24.07
		Mint Indian - Water Reuse Conf - J Bean - 03/12/2024		34.65
		Pho-Natic - Water Reuse Conf - J Bean - 03/13/2024		27.00
		Menya Noodle - Water Reuse Conf - J Bean - 03/11/2024		26.93
		Snarf's Sandwiches - Water Reuse Conf - J Bean - 03/14/2024		16.04
	11216	DNS Filter		
		Monthly Spam Filter - Mar 2024		225.00
	11234	File Invite Limited		
		Monthly Secure Storage/Secure File Transfer - April 2024		1,145.83
	11240	Adobe		
		Acrobat Pro Subscription April 2024		719.70
	11250	Vons		
		Birthday Club Reimbursement		23.26
	11252	OpenAI, LLC		
		ChatGPT Subscription - April 2024		150.00
	11253	Ralphs		
		Birthday Club Reimbursement		90.00
	11254	Rite Aid		
		Birthday Club Reimbursement		60.00
Total for this ACH Check for Vendor 10781:				35,263.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for 4/19/2024:				35,263.50
ACH	10085	CalPERS Retirement System	04/25/2024	
	1002627628	PR Batch 00003.04.2024 CalPERS 7% EE Deduction		1,359.51
	1002627628	PR Batch 00003.04.2024 CalPERS 8.25% EE PEPRA		7,124.23
	1002627628	PR Batch 00003.04.2024 CalPERS 8% EE Paid		1,905.21
	1002627628	PR Batch 00003.04.2024 CalPERS ER Paid Classic		10,065.42
	1002627628	PR Batch 00003.04.2024 CalPERS 8% ER Paid		1,129.28
	1002627628	PR Batch 00003.04.2024 EE Buyback		138.38
	1002627628	PR Batch 00003.04.2024 CalPERS 1% ER Paid		194.22
	1002627628	PR Batch 00003.04.2024 CalPERS ER PEPRA		7,322.85
Total for this ACH Check for Vendor 10085:				29,239.10
ACH	10087	EDD	04/25/2024	
	0-159-102-224	PR Batch 00003.04.2024 CA SDI		1,711.38
	0-159-102-224	PR Batch 00003.04.2024 State Income Tax		6,314.06
Total for this ACH Check for Vendor 10087:				8,025.44
ACH	10094	U.S. Treasury	04/25/2024	
	270451600633582	PR Batch 00003.04.2024 FICA Employee Portion		9,923.45
	270451600633582	PR Batch 00003.04.2024 Medicare Employer Portion		2,320.78
	270451600633582	PR Batch 00003.04.2024 Medicare Employee Portion		2,320.78
	270451600633582	PR Batch 00003.04.2024 FICA Employer Portion		9,800.16
	270451600633582	PR Batch 00003.04.2024 Federal Income Tax		14,580.47
Total for this ACH Check for Vendor 10094:				38,945.64
ACH	10141	Ca State Disbursement Unit	04/25/2024	
	48010121	PR Batch 00003.04.2024 Garnishment		288.46
	48010136	PR Batch 00003.04.2024 Garnishment		379.84
	48010252	PR Batch 00003.04.2024 Garnishment		308.07
Total for this ACH Check for Vendor 10141:				976.37
ACH	10203	Voya Financial	04/25/2024	
	VB1450PP09 2024	PR Batch 00003.04.2024 Deferred Comp		450.00
Total for this ACH Check for Vendor 10203:				450.00
ACH	10264	CalPERs Supplemental Income Plans	04/25/2024	
	1002627608	PR Batch 00003.04.2024 ROTH-Post-Tax		225.00
	1002627608	PR Batch 00003.04.2024 CalPERS 457		2,281.50
	1002627608	PR Batch 00003.04.2024 100% Contribution		547.45
	1002627608	PR Batch 00003.04.2024 CalPERS 457 %		33.19
Total for this ACH Check for Vendor 10264:				3,087.14
ACH	10984	MidAmerica Administrative & Retirement Solutions	04/25/2024	
	1713976871320	PR Batch 00003.04.2024 401(a) Deferred Comp		1,176.28
Total for this ACH Check for Vendor 10984:				1,176.28
ACH	11152	Sterling Health Services, Inc	04/25/2024	
	773883	PR Batch 00003.04.2024 Flexible Spending Account (PT) - Pending		45.00
	773883	PR Batch 00003.04.2024 Flexible Spending Account (PT)		541.67
Total for this ACH Check for Vendor 11152:				586.67
ACH	11195	Taxation & Revenue New Mexico	04/25/2024	
	2411957	New Mexico Q1 Unemployment Insurance		31.62
Total for this ACH Check for Vendor 11195:				31.62

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10030	Southern California Edison	04/25/2024	
	700359906319Mar	Electricity 03/22-04/22/2024 - 13697 Oak Glen Rd		160.96
	700359906319Mar	Electricity 03/22-04/22/2024 - 13695 Oak Glen Rd		111.78
	700359906319Mar	Electricity 03/22-04/22/2024 - 12303 Oak Glen Rd		-67.17
Total for this ACH Check for Vendor 10030:				205.57
ACH	10138	ARCO Business Solutions	04/25/2024	
	HW201 Apr 2024	ARCO Fuel Charges 04/16-04/22/2024		3,451.95
Total for this ACH Check for Vendor 10138:				3,451.95
2225	10742	Andrew Becerra	04/25/2024	
	PP09 2024	PR Batch 00003.04.2024 Stipend		75.00
Total for Check Number 2225:				75.00
2226	10387	Franchise Tax Board	04/25/2024	
	PP09 2024	PR Batch 00003.04.2024 Garnishment FTB		109.03
Total for Check Number 2226:				109.03
Total for 4/25/2024:				86,359.81

Report Total (154 checks): 1,584,246.79

Beaumont-Cherry Valley Water District
Board of Directors Special Meeting
May 16, 2024

Item 3d

STAFF REPORT

TO: Board of Directors

FROM: Dan Jaggers, General Manager

SUBJECT: **Approval of Pending Invoices**

Staff Recommendation

Approve the pending invoice totaling $4,752.50

Background

Staff has reviewed the pending invoice and found the services rendered were acceptable to the District.

Fiscal Impact

There is a $4,752.50 impact to the District which will be paid from the 2024 budget.

Attachment(s)

1. Richards Watson Gershon Invoice #247265

Staff Report prepared by William Clayton, Finance Manager

T 213.626.8484
F 213.626.0078
Fed. I.D. No. 95-3292015

350 South Grand Avenue
37th Floor
Los Angeles, CA 90071

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DAN JAGGERS, GENERAL MANAGER
BEAUMONT- CHERRY VALLEY WATER DISTRICT
560 MAGNOLIA AVENUE
BEAUMONT, CA 92223-2258

Invoice Date:	April 15, 2024
Invoice Number:	247265
Matter Number:	12788-0001

Re: 12788-0001 GENERAL COUNSEL SERVICES

For professional services rendered through March 31, 2024

Fees	4,752.50
Costs	0.00
Total Amount Due	**$4,752.50**

TERMS: PAYMENT DUE UPON RECEIPT

PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE TO

RICHARDS, WATSON & GERSHON
350 South Grand Avenue, 37th Floor
Los Angeles, CA 90071

RICHARDS WATSON GERSHON

BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

MINUTES OF REGULAR MEETING – ENGINEERING WORKSHOP OF THE BOARD OF DIRECTORS
Thursday, March 28, 2024 at 6:00 p.m.

Meeting held in person at 560 Magnolia Ave., Beaumont, CA pursuant to California Government Code Section 54950 et. seq.

Call to Order: *President Covington opened the meeting at 6:05 p.m.*

Pledge of Allegiance was led by Director Hoffman.

Invocation was given by Director Slawson.

Announcement and Verification of Remote Meeting Participation
No Board members were attending via teleconference.

Roll Call:

Directors present:	Covington, Hoffman, Slawson, Williams
Directors absent:	Ramirez
Staff present:	General Manager Dan Jaggers Assistant Director of Finance and Administration Sylvia Molina Director of Engineering Mark Swanson Civil Engineering Assistant Evan Ward Civil Engineering Assistant Khalid Sebai Development Services Technician Lilian Tienda Field Superintendent Julian Herrera Executive Assistant Lynda Kerney
Legal Counsel	Tilden Kim

Members of the public who registered their attendance: Michael Canfield, David Hendryx, Mickey Valdivia of the San Gorgonio Pass Water Agency, and from the City of Beaumont: City Manager Elizabeth Gibbs, and Council members Lloyd White and Julio Martinez; and Nyles O'Harra of the Yucaipa Valley Water District.

Public Comment

City of Beaumont Councilmember Lloyd White posited that the 60,000 residents of the City are also BCVWD ratepayers and that officials on the Council and BCVWD Board make decisions in the best interests of the citizens and the respective agency. Almost everything the City and District do together is for the common interest, the City wants to get things done, and none of these issues are too big to work through. He recalled the 2014 lawsuit between the City and BCVWD: the legal expenses for both entities

were being paid by the same citizens. He stated that the City wants to work with the District, and both entities are spending the same peoples' money. "We will get this figured out, will get all of these issues addressed, and as soon as we can, we'll be getting recycled water, stop it from going down Cooper's Creek, and keep it in the Pass area," he advised.

1. **Adjustments to the Agenda**: General Manager Dan Jaggers advised that there is a handout available for Item 8.

2. **California Environmental Quality Act (CEQA) Statutory Exemption and Notice of Exemption for 11th Street Replacement Pipeline Project located within the City of Beaumont**

Civil Engineering Assistant Evan Ward reviewed the project as identified as part of the 2023 Water Pipelines Project. The process is currently in the early part of the design phase. Utility crossings have been potholed, and preliminary layouts have been provided. The pipeline spans from Elm Avenue to Beaumont Avenue (approximately 1,950 linear feet [lf]) of 4-inch steel for replacement.

The environmental subconsultant has determined that this pipeline will not have a significant impact on the environment and meets the criteria for a Class 1 Categorical Exemption. This is an existing street that is disturbed, Jaggers added.

In response to question from President Covington, Mr. Jaggers pointed to the project's inclusion in the Board-approved Capital Improvement Budget and in the 10-year Master Plan. Director Slawson asked about the increase in pipe size. Mr. Ward explained this is not proposing to increase the size of the system. Mr. Jaggers added that the District's minimum line standard size is now 8-inch which supports fire flows and alleviates the need to stock smaller diameter pipe.

The Board accepted the findings that the following Project is exempt from the California Environmental Quality Act (CEQA), and directed staff to file the Notice of Exemption with the Riverside County Clerk-Recorder for the following Project: 11th Street, Beaumont Avenue to Elm Avenue (P-2750-0056) – Abandon and replace 1,950 linear feet of 8-inch diameter pipeline from approximately 200 feet west of Beaumont Avenue to Elm Avenue by the following roll-call vote:

MOVED: Slawson	SECONDED: Hoffman	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

3. **California Environmental Quality Act (CEQA) Statutory Exemption and Notice of Exemption for American Avenue Replacement Pipeline Project located within the City of Beaumont**

Civil Engineering Assistant Evan Ward explained the project is similar to the 11th Street project and is also a replacement for a line currently within American Avenue. The line runs approximately 1,200 lf from 6th Street to 8th Street and will replace an aging 6-inch steel water line. The environmental subconsultant has determined that

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this pipeline will not have a significant impact on the environment and meets the criteria for a Class 1 Categorical Exemption.

In response to President Covington's question about water line diameter as specified in the Master Plan, General Manager Jaggers pointed out larger transmission mains and the smaller distribution components are sized to provide fire flow and redundancy.

The Board accepted the findings that the following Project is exempt from the California Environmental Quality Act (CEQA), and directed staff to file the Notice of Exemption with the Riverside County Clerk-Recorder for the following Project: American Avenue, 6th Street to 8th Street (P-2750-0095) – Abandon and replace approximately 1,200 lf of existing 6-inch steel pipeline with 8-inch ductile iron pipe (DIP), as well as the replacement of approximately 19 service laterals, the reconnection of two (2) existing fire hydrants to the proposed waterline, and one (1) new fire hydrant by the following roll-call vote:

MOVED: Hoffman	SECONDED: Williams	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

4. California Environmental Quality Act (CEQA) Statutory Exemption and Notice of Exemption for Elm Avenue Replacement Pipeline Project located within the City of Beaumont

Civil Engineering Assistant Evan Ward explained this pipeline is also part of the 2023 Water Pipelines Project and runs approximately 850 lf along Elm Avenue from 4th Street south to the end of the cul-de-sac. The environmental subconsultant has determined that this pipeline will not have a significant impact on the environment and meets the criteria for a Class 3 Categorical Exemption.

The Board accepted the findings that the following Project is exempt from the California Environmental Quality Act (CEQA), and directed staff to file the Notice of Exemption with the Riverside County Clerk-Recorder for the following Project: Elm Avenue: West 4th Street south to end of cul-de-sac (P-2750-0091) – Construction of approximately 850 linear feet (LF) of 8" ductile iron pipe (DIP), as well as the relocation of five (5) service laterals, and the installation of two (2) proposed fire hydrants by the following roll-call vote:

MOVED: Slawson	SECONDED: Hoffman	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

5. Will Serve Letters for Fairway Canyon Master Plan Development Tracts located northeast of Oak Valley Parkway, southwest of Tukwet Canyon Parkway, and south of Palmer Avenue in the City of Beaumont

a) Tract No. 31462-17	b) Tract No. 31462-19	c) Tract No. 31462-27
d) Tract No. 31462-28	e) Tract No. 31462-29	

Director of Engineering Mark Swanson reminded that the Fairway Canyon project has been ongoing since 2004 and has been awarded Will-Serve Letters (WSLs) for each tract as it progresses. He presented the last five tracts, Phase IVC of the Fairway Canyon project off Tukwet Canyon. The sixth remaining area is slated to be a school site and is not part of this action.

Mr. Swanson advised that each area has its own in-tract facilities and there is a non-potable component for landscaping and other uses, Swanson continued. The project is conditioned to oversize the line in Oak Valley Parkway with the District paying a cost share component. The improvements must be constructed and functional before the first meter is set.

Mr. Swanson reviewed the details of each tract, noting they are all conditioned in the same way. Mr. Jaggers added that conditions include that conversion of drought tolerant landscaping to turf is prohibited in residential, industrial, commercial, and institutional areas. New State conservation laws are coming forth, he explained, and the draft rules require new development to meet an approved landscape efficiency factor. President Covington requested that staff provide the comment letter sent by the District to the State Water Resources Control Board to the City Manager.

Mr. Swanson noted that construction grading water information would also be coming before the Board. Eight sets of plans have been submitted for plan check, he advised.

The following motions would establish WSLs for a total of 366 homes, Jaggers noted. That brings new community members, new water demand, and hopefully a return flow component for the use, he stated. Jaggers pointed to the San Gorgonio Pass Water Agency deal with Ventura for additional water supply and cautioned that when that agreement expires in 20 years, there will be need for additional water supply.

Developer representative Mr. David Hendryx explained that this is a continuation of Meritage Homes' acquisition of the approximately 800 home sites, of which 425 are currently in various stages of construction and completion. These 366 homes are the remaining area C of the project which will also include a 12.8-acre elementary school site. School water use will be determined based on school design.

Mr. Hendryx described the landscape design efforts in compliance with the State regulations per the project's Specific Plan and conditions of approval. When the homeowner moves in, the Certificate of Occupancy will include the inspection of the front yards for compliance with plant material and estimated water consumption. He noted that rear yards are small and sloped due to the hillside, and owners are discouraged from over-landscaping and are provided with typical landscape plans.

In response to President Covington, Mr. Hendryx confirmed that the homes are sold with no landscaping in the backyard. Following the close of escrow, the homeowners association is responsible for the compliance of the homeowner maintaining the front yard as it is designed. Any changes would need to be proposed to the architectural

design committee, which would ascertain the same water requirements. Public slopes are designed with efficient irrigation and use of reclaimed water.

Mr. Hendryx also said that it was anticipated that an experienced grading contractor would be used who is accustomed to the District's construction meter policies. All contractors have been briefed on what is considered water theft.

The developer will build facilities including three pipelines: a 24-inch, an 18-inch [potable, and an 18-inch non-potable in Oak Valley Parkway (total 4,100 lf). Connection will be where Tri Pointe is currently under construction and the loop will be completed, Mr. Hendryx explained. A 12-inch connection to non-potable will be added from the tank site location to Oak Valley Parkway through an easement through the golf course. Two oversized potable lines will be put in as part of master infrastructure. He said he was working with Mr. Swanson on minor modifications. Upon completion of the agreement with the District, the developer is ready to order pipe, which takes about four months, then construction is expected to be completed in 2025.

Mr. Hendryx indicated he would return with the final presentation on the requested Community Facilities District (CFD) within the next 60 days.

Mr. Jaggers reminded that this is part of an overall Specific Plan considered by the Board through four phases and has been moving through the process. It is the close-out of an existing project, seen in previous versions including originally as Sun-Cal Development.

a) Tract No. 31462-17: 59 single family residences (SFR) / 59 EDUs
The Board approved the request for Will Serve Letter for domestic water service for Tract 31462-17, a single-family residential tract project, (a portion of Assessor's Parcel Number 413-790-010) located west of Sorenstam Drive and south of Brewer Drive in the City of Beaumont for water service for 59 dwelling units for a term of one year by the following roll-call vote:

MOVED: Slawson	SECONDED: Williams	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

b) Tract No. 31462-19: 107 SFR / 107 EDUs
The Board approved the request for Will Serve Letter for domestic water service for Tract 31462-19, a single-family residential tract project, (a portion of Assessor's Parcel Number 413-790-010) located east of Brewer Drive and south of Aaron Avenue in the City of Beaumont for water service for 107 dwelling units for a term of one year by the following roll-call vote:

MOVED: Slawson	SECONDED: Williams	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

c) Tract No. 31462-27: 68 SFR / 68 EDUs
The Board approved the request for Will Serve Letter for domestic water service for Tract 31462-27, a single-family residential tract project, (a portion of Assessor's Parcel Number 413-790-010) located west of Brewer Drive and south of Roberts Place in the City of Beaumont for water service for 68 dwelling units for a term of one year by the following roll-call vote:

MOVED: Hoffman	SECONDED: Slawson	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

d) Tract No. 31462-28: 68 SFR / 68 EDUs
The Board approved the request for Will Serve Letter for domestic water service for Tract 31462-28, a single-family residential tract project, (a portion of Assessor's Parcel Number 413-790-010) located west of Sorenstam Drive and south of Brewer Drive in the City of Beaumont for water service for 68 dwelling units for a term of one year by the following roll-call vote:

MOVED: Williams	SECONDED: Hoffman	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

e) Tract No. 31462-29: 68 SFR / 64 EDUs
The Board approved the request for Will Serve Letter for domestic water service for Tract 31462-29, a single-family residential tract project, (a portion of Assessor's Parcel Number 413-790-010) located west of Sorenstam Drive and south of Brewer Drive in the City of Beaumont for water service for 64 dwelling units for a term of one year by the following roll-call vote:

MOVED: Williams	SECONDED: Slawson	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

6. Resolution 2024-04: Authorizing an Amendment to the 2024-2028 Capital Improvement Budget for the 5th Street and Michigan Avenue Replacement Pipeline

General Manager Jaggers provided background and summarized the budget amendment request. This project was initiated to get ahead of the City's anticipated

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paving of 5th Street and Michigan Avenue. Staff pre-ordered and stockpiled materials in for a number of other projects due to supply chain issues and to assure material supplies for an aggressive construction schedule to support and get ahead of the City's paving projects, and this is the last project for which that material was ordered. There is extra material in stock and the intent is to roll that out to other projects.

Change orders related to issues such as unanticipated utilities in the way, and storm drains to avoid resulted in consumption of the approved contingencies, and there was an error in the paving quantity which resulted in a higher cost to complete, Jaggers explained. The cost overage is currently estimated to be $75,000.

President Covington commented that the staff report numbers were difficult to understand and pointed to the summary in Table A, which calculates a $288,475 requested budget allocation. Mr. Swanson detailed some project stumbles, the budget items related to the projects, and the work remaining.

President Covington pointed out there will always be surprises when working in the older section of Beaumont. He asked for some clarification and Mr. Swanson noted that the $288,475 covers all ancillary costs.

Director Hoffman noted the mention of transfer of funds from a project that had been completed under budget. Mr. Swanson confirmed that cost savings was $260,978 (2022-2023 Service Replacement Project).

The intent, upon Board approval, is to get a change order approved immediately, schedule a meeting with Caltrans regarding installation of traffic loops, and work with the City regarding restriping.

The Board:

1. *approved Resolution 2024-04 Authorizing an Amendment to the 2024-2028 Capital Improvement Budget (CIB) in the amount of **$57,500.00** for the 5th Street and Michigan Avenue Replacement Pipeline Projects (P-2750-0097 & -0092)*
2. *authorized the General Manager to expend **$288,475.00** for additional Project costs (which includes the $57,500.00 identified above) necessary to cover material purchases both for the Project and currently in inventory, and actual Project construction costs*

by the following roll-call vote:

MOVED: Hoffman	SECONDED: Williams	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

7. Authorization of Funds for Soft Costs Related to the 2023-2024 Service Replacements Project (P-2750-0098)

Director of Engineering Mark Swanson explained that this project is compiled as a result of the City of Beaumont's 2023-2024 Citywide Street Rehabilitation and Maintenance Project, and targets galvanized steel and poly service lines.

Approximately 58 services have been identified. An on-call surveyor will do base mapping and staff has sent out utility letters. Design, which will be done in-house, must begin soon, as it is expected that by fall, there will be a contractor prepared to pave the streets.

Mr. Swanson described the project details and location along 9th Street , Barrio District in old town, and on California Street. Mr. Jaggers added that this project is in support of the City's paving activities and is indicative of the recent cooperation with the City. The poly lines and galvanized lines experience leaks and have reached the end of their service lives, he stated. He advised that between this project and last year's the District has reprogrammed $6.4 million to support these projects forgoing projects in the Cherry Valley area to get ahead of the City's paving work. The Board has been supportive of the partnership with the City, and this continues to express that, he noted.

Jaggers added that he suspects there are 5,000 to 6,000 service lines within the City that experience leaks and are at the end of their service lives, which is not unusual in an older part of the City, he noted.

In response to President Covington, Mr. Swanson indicated that staff rotates available work between the on-call engineering firms based on which ones handle what kind of work, price quotes, and availability.

President Covington asked if the City had already approved the paving projects. Mr. Swanson noted that the City had announced the plan on May 16, 2023 as the 2023-2024 project.

*The Board authorized the General Manager to execute a task order with Cozad & Fox, Inc. to provide land surveying services associated with the 2023-2024 Service Replacements Project (P-2750-0098) in the amount of $25,231 with 15 percent contingency and authorized the General Manger to expend funds related to the Project for soft costs related to the Project. The total authorization amount is **$79,000.00** with 15 percent contingencies in the amount of **$11,850.00** for a total authorized amount with contingencies of **$90,850.00** by the following roll-call vote:*

MOVED: Slawson	SECONDED: Hoffman	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

8. Discussion and Possible Action Regarding City Requests for Relocation of District Facilities

Director of Engineering Mark Swanson introduced the request from the City for the District to relocate facilities in two areas. He pointed out that facilities relocation is something that is not budgeted and listed other relocations recently performed.

Mr. Swanson described the first project between 6th Street and Edgar to relocate two bollards and a blow off valve due to ADA considerations. He estimated $10,000 of work to make the move, and pointed out the unknowns once the ground is opened. General Manager Jaggers provided additional details on the anticipated work.

Although staff is willing to accommodate and assist, Board direction is needed regarding allocation of funds and disposition of the requests, Swanson explained.

Mr. Jaggers pointed out that although the District retained its easements across the City, it seems reasonable to provide small actions as a civic partner. He suggested that staff inventory locations that may be affected by the City's ADA project and bring back a proposed project to the Board to find a path forward to eliminate surprise costs. Mr. Swanson indicated that he intends to reach out to the Public Works Director to obtain a map of the City's project areas and identify where there are conflicts.

President Covington acknowledged that the City is growing, these activities will be ongoing, and present a challenge for the City and a budget problem for the District. There is no funding mechanism, he noted. He requested a budget for the project and said he would like to see collaboration between the City Manager and General Manager, and some options / solutions for the City and some for the District.

Director Williams inquired about lines of communication and recommended development of a procedure for these requests via the Engineering Department, and obtaining a complete list of the ADA conflicts that need to be addressed. She said she would like to see an estimate on the cost of encroachment permits, paving costs, a map showing the location of facilities with the suggested relocation point, and related activity costs. Mr. Swanson described a recent example.

Director Slawson recommended a separate $100,000 budget line item for these projects. He said he would like to see better communication between the City and District, such as a list similar to the street repaving plan to offer a warning. Some activities will be inevitable due to ADA compliance, he noted.

Director Hoffman concurred.

Public Comment

Beaumont City Councilmember Lloyd White agreed and offered a commitment. In the recently approved Community Development Block Grant (CDBG), $.5 million was set aside for the ADA improvements, and a list is available.

The Pennsylvania grade separation project has been in the City's Capital Improvement Plan for a number of years, but it came up quickly due to potential funding, Councilman White explained. Approximately $70 million is needed for that project, and last year the project received $5 million from the Riverside County Transportation Commission (RCTC) which sent a message that the project is in progress. In a trip to Washington D.C., good discussions were held with Congressman Raul Ruiz and the federal Railroad Association regarding grade separation and the City representatives learned about previously unknown grant opportunities. The City hopes that the grant application submitted will do well, he said, but the project still may be short by $20 million. If the grant funding is awarded, it is important to do the grade separation before the grant reaches its deadline, White stated.

Councilman White suggested a regular technical advisory committee meeting including the General Manager, City Manager, and Public Works Director to bring these issues forward on a monthly basis. The City will commit to improved communication, he said.

Mr. Jaggers indicated that a resolution to add a general ledger budget line to accommodate a funding pool for this may be brought to the Board. District staff will be happy to meet, coordinate, and work with City staff to understand the exposure in the coming year.

7:55 p.m. President Covington called a recess
8:03 p.m. The Board reconvened

9. Resolution 2024-05: Acknowledging the Review, Receipt and Acceptance of Addendum No. 2 to the Water Supply Assessment for Water Service for the Proposed Beaumont Pointe Commercial and Industrial Project (formerly known as Jack Rabbit Trail) located South of State Highway 60 and West of Potrero Boulevard

This project has an existing Will-Serve Letter (WSL), Mr. Swanson advised. He described the project: a series of industrial buildings and commercial development area at the extension of 4th Street. It will be returning to the City Council shortly, he noted.

Due to the size of the project, a Water Supply Assessment (WSA) was performed and was adopted by the Board with Resolution 2021-10. An amendment was added with Resolution 2022-26, and with the advent of the SGPWA's Ventura water deal, the WSA requires amendment to incorporate that supply. The project's water demands are unchanged, he said. The project is moving forward an annexation is to occur.

Swanson reminded the Board about conversations regarding a Community Facilities District (CFD) to cover maintenance and operations over time. Mr. Jaggers noted it is important to have the water supply accurately represented in the process and in case of a later challenge to the project.

In response to Covington, Swanson further detailed the project history and particulars of the addendums. Mr. Jaggers clarified the Ventura Water Agreement executed by the SGPWA and relationship of the District's Urban Water Management Plan. The 20-year Ventura deal augments the supply of available water from the SGPWA, which was not previously available and was not accounted for in the original WSA.

Applicant representative Michael Canfield advised the Board that the developer has reviewed the staff report and reiterated the securing of the additional water supply by SGPWA was not related to this project whatsoever. Some of that water is available to this project but is not tied to it.

Director Williams inquired about the proposed CFD. Mr. Swanson noted that deposits from the developer have recently been paid, and he will be in touch with legal counsel and working with the developer on documents over the next few months.

Director Slawson asked about the duration of the WSA and potential sunset. Mr. Swanson said as long as the District's water supplies are valid and standing, the WSA will hold. The WSL would have to be re-evaluated if something changed. Mr. Jaggers added that the WSA states the development's water supply needs and reflects the District's urban planning documents, updated every five years, which look at planned and current water supplies and set the need to develop additional supplies through time. He pointed to the SGPWA's forward-thinking work on the Sites Reservoir and Delta Conveyance Project which continue to bolster supplies over time.

Director Slawson pointed to the development condition related to recycled water which would require development of an alternative source. Mr. Jaggers noted the possibility of well development, if necessary, but said there was no intent to create an unnecessary burden.

The Board adopted Resolution 2024-05 Acknowledging the Review, Receipt and Acceptance of Addendum No. 2 to the Water Supply Assessment for Water Service (adopted Resolution 2021-10 and Resolution 2022-26) for the Proposed Beaumont Pointe Commercial and Industrial Project located South of State Highway 60 and West of Potrero Boulevard by the following roll-call vote:

MOVED: Slawson	SECONDED: Williams	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

10. Reports for Discussion and Possible Action

a. Directors' Reports:

i. Sen. Rosilicie Ochoa Bogh Town Hall Meeting on March 14, 2024 (Covington, Slawson, Hoffman, Williams)

ii. San Gorgonio Pass Water Agency Board Meeting on March 18, 2024 (Slawson)

iii. CSDA Webinar: Understanding the Roles and Responsibilities of Public Employees on March 19, 2024 (Williams)

iv. San Gorgonio Pass Regional Water Alliance meeting on March 27, 2024 (Slawson)

b. Directors' General Comments: None.

c. General Manager's Report:

In addition to the written report, Mr. Jaggers reported:

- Sound barriers for well drilling have been erected at 12th and Palm
- (In response to recommendation from Director Williams) staff has communicated to neighbors about the activity and a letter / notice will be sent
- BCVWD sent a request letter for a meeting of the 3x2 Water Reuse Committee, and it is being scheduled, possibly for elected officials only
- Jaggers will work with the Committee members to understand the District's perspective

d. Legal Counsel Report: Mr. Tilden Kim reported that the District's usual counsel, Mr. Jim Markman, is making progress following his medical procedure.

11. Topic List for Future Meetings

- Update / presentation on the AMR / AMI project

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- Presentation on the San Bernardino Valley Resource Conservation District
- Presentation on solar power opportunities
- Sites Reservoir update
- Policy 5095 – District Residences and Facility Emergency Policy
- Engineering and Operations Center

12. Announcements

President Covington called attention to the following announcements:

- San Gorgonio Pass Regional Water Alliance: Wednesday, Mar. 27 at 5 p.m.
- Beaumont Basin Watermaster Committee: ~~Wednesday, Apr. 3 at 11 a.m.~~ Wednesday, April 17, 2024, at 11 a.m.
- Finance & Audit Committee meeting: Thursday, Apr. 4 at 3 p.m.
- Regular Board meeting: Wednesday, Apr. 10 at 6 p.m.
- Personnel Committee meeting: Tuesday, Apr. 16 at 5:30 p.m.
- Engineering Workshop: Thursday, Apr. 25 at 6 p.m.
- Collaborative Agencies Committee: Wednesday, May 1 at 5 p.m.

Executive Assistant Kerney noted that the Beaumont Basin Watermaster meeting of April 3 was cancelled, and a special meeting would be held April 17.

13. Recess to Closed Session

President Covington announced the following item and adjourned the meeting to Closed Session at 8:37 p.m.

a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to California Government Code Section 54956.8
Property: APNs 408-080-009, 408-080-010, 408-080,011, 480-080-012
Agency Negotiator: Dan Jaggers, General Manager
Under Negotiation: Price and terms of payment

Reconvened in Open Session at 9:12 p.m.

14. Report on Action Taken During Closed Session

President Covington announced that no reportable action was taken.

15. Adjournment

President Covington adjourned the meeting at 9:13 p.m.

ATTEST:

DRAFT UNTIL APPROVED

_____

Director John Covington, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

DRAFT UNTIL APPROVED

_____

Director Lona Williams, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District

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BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
Wednesday, April 10, 2024 at 6:00 p.m.

Meeting held in person at 560 Magnolia Ave., Beaumont, CA
pursuant to California Government Code Section 54950 et. seq.

Call to Order: *President Covington opened the meeting at 6:10 p.m.*

Pledge of Allegiance was led by Director Williams.

Invocation was given by Director Hoffman.

Announcement and Verification of Remote Meeting Participation Pursuant to AB 2449 or GC 54953(b)
No Board members were attending via teleconference.

Roll Call:

Directors present:	Covington, Hoffman, Ramirez, Slawson, Williams
Directors absent:	None
Staff present:	General Manager Dan Jaggers Director of Engineering Mark Swanson Director of Operations James Bean Director of Information Technology Robert Rasha Assistant Director of Finance and Administration Sylvia Molina Human Resources Manager Ren Berioso Finance Manager Bill Clayton Customer Service Supervisor Sandra Delgadillo Development Services Technician Lily Tienda Water Utility Superintendent Julian Herrera Water Utility Worker I Joshua Rogers Executive Assistant Lynda Kerney
Legal Counsel	James Markman

Members of the public who registered attendance: Nico; Robert Vestal of the City of Beaumont; Larry Smith of the San Gorgonio Pass Water Agency; and Nyles O'Harra of Yucaipa Valley Water District.

Public Comment: None.

1. **Adjustments to the Agenda:** None.

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2. Reports / Presentations / Information Items

Assistant Director of Finance and Administration Sylvia Molina provided an oral report on item 2a.

The Board received and filed the following report:
a. Townsend Public Affairs, Inc. Monthly Update
by the following roll-call vote:

MOVED: Slawson	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

3. Consent Calendar

Consent Calendar items 3a through 3g were approved with one motion by the following roll-call vote:
a. Review of the February 2024 Budget Variance Reports
b. Review of the February 29, 2024 Cash/Investment Balance Report
c. Review of Check Register for the Month of March 2024
d. Review of March 2024 Invoices Pending Approval
e. Minutes of the Special Meeting of February 28, 2024
f. Minutes of the Regular Meeting of March 13, 2024
g. Status of Declared Local Emergencies Related to Fires
i. Impact of the Apple Fire pursuant to Resolution 2020-17
ii. Impact of the El Dorado Fire pursuant to Resolution 2020-20

MOVED: Hoffman	SECONDED: Williams	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

4. Consideration of a Professional Services Agreement with Water Resources Economics, LLC for the Beaumont-Cherry Valley Water District's Multi-Year Cost of Service Study, and associated Proposition 218 costs

Assistant Director of Finance and Administration Sylvia Molina reminded that the last multi-year Cost of Services Study was performed in 2019 by Raftelis. Staff prepared a Request for Proposal and received only two responses. Water Resources Economics (WRE) was selected based on scoring, she noted, and emphasized the importance of partnering with a thorough and detail-oriented vendor due to the following challenges the District is facing:

- State mandated "Making Conservation a California Way of Life" with SB606 and AB1668

- State mandated electric fleet requirements under the California Air Resources Board Advanced Clean Fleet Rules
- State mandated Chromium 6 impacts, from Prop 65 and State Water Resources Control Board consideration of 10 MCLs next week
- State Mandated Water Service Inventory requirements from SB 1398, which was amended by SB427 in 2017
- Increased pavement rehabilitation costs within the City
- Recycled water implementation
- New replacement and/or relocation of District pipelines and/or facilities to support the City's CIP items such as the Pennsylvania Grade Separation and Widening project, ADA sidewalk project, and pavement moratorium
- Pass-through charges related to potential increased costs for imported water
- Pass-through charges related to changing Southern California Edison rates for electricity

President Covington added concerns with:

- Lead in the pipelines
- PFAS requirements

Ms. Molina summarized the scope of work and qualifications of WRE. General Manager Dan Jaggers acknowledged the unknowns such as the grade separation project and noted that the San Gorgonio Pass Water Agency is expecting an increase in imported water rates. The pass-through fees cannot be adjusted unless the rate study is in effect, he added, and the District's current rates expire at the beginning of 2025. He provided additional details on anticipated expenses.

In response to President Covington, Mr. Jaggers confirmed that the prior rate study included the cost of recycled water as required by the City.

In response to Director Ramirez, Ms. Molina indicated that Raftelis produced the previous study and is continuing to work on the District's Capacity Charges study. Staff considered the potential for consistency in consultants but based on the WRE proposal's inclusion of greater communication, public outreach, and the regional assistance with other agencies, WRE was chosen. Mr. Jaggers added that WRE is also working with SGPWA and one of the WRE principals is a past Raftelis employee, so there is some familiarity. As long as they are responsive and show performance, Ramirez said, he was in support.

Director Williams asked about the Prop. 218 compliance costs, and if it would be helpful if CV Strategies was used for some outreach. Ms. Molina indicated that this money was set aside in the budget specifically for the Prop. 218 notices.

The Board authorized the General Manager to execute a Professional Services Agreement with Water Resources Economics, LLC. (WRE) for the Beaumont-Cherry Valley Water District 2024 Multi-Year Cost of Service Study (Rate Study) in an amount not to exceed $107,340 with 10 percent contingency of $10,734 for a total not to exceed amount of $118,074, and authorized and appropriated funds in the amount of $118,074 for completion of the Rate Study by WRE, and appropriated additional budgeted funds of $25,000 for District costs associated with

Proposition 218 compliance for a total of $143,074 by the following roll-call vote:

MOVED: Slawson	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

5. Resolution 2024-06 Amending the District's Policies and Procedures Manual
   a. Policy 2015 Harassment
   b. Policy 3151 Personal Vehicle Usage
   c. Policy 3170 Smoke Free Workplace and Tobacco Use
   d. Policy 3220 Recruitment, Selection and Onboarding

Human Resources Manager Ren Berioso presented the policy revisions as recommended by the Personnel Committee. President Covington explained that the Personnel Committee had vetted the policies, and legal counsel had reviewed them.

a. Policy 2015 Harassment
Mr. Berioso explained that most changes to Policy 2015 were related to compliance with new law.

b. Policy 3151 Personal Vehicle Usage
This policy replaces Section 38. Mr. Berioso pointed to the added sections on safety and reimbursable expenses.

c. Policy 3170 Smoke Free Workplace and Tobacco Use
Part I Sections 40 and 41 are combined into a single policy to avoid redundancy, Mr. Berioso advised. It clarifies that the District will support smoking cessation.

d. Policy 3220 Recruitment, Selection, and Onboarding
Mr. Berioso identified the replacement of Section 51 with the revised policy, focused on improved processes, guidelines of the California Fair Chance Act, and Senate Bill 700 (cannabis use).

Director Williams expressed concern for BCVWD worker safety and asked for clarification on SB 700 requirements, and Mr. Berioso responded with additional detail and an example of reasonable suspicion. Director of Operations James Bean explained the District is concerned with the presence of cannabis in any form, as the District is under the federal Department of Transportation safety sensitive program, which dictates compliance and provides zero tolerance. Director Slawson commented on the process, and Mr. Berioso explained pre-employment testing. Mr. Jaggers added he believed the law would be further refined.

President Covington invited public comment. There was none.

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The Board adopted Resolution 2024-06: Amending the District's Policies and Procedures Manual Revising Policy 2015 Harassment, and Replacing Part I Section 38 Personal Vehicle Usage, Section 40 Tobacco Use, Section 41 Smoke Free Workplace, and Section 51 Recruitment / Selection and On-Boarding with Policy Nos. 3151, 3170 and 3220 by the following roll-call vote:

MOVED: Ramirez	SECONDED: Williams	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

6. Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem

Directors indicated interest in the following events:

- California Special Districts Association (CSDA) webinar: Initiative 1935 Could Retroactively Invalidate Your Revenue on Apr. 22 – Williams, Hoffman, Slawson, Ramirez
- Association of California Water Agencies / California Data Collaborative virtual event: Budget Based Water Rates on Apr. 25 – Williams
- Association of California Water Agencies Spring Conference May 7-9 – Williams (maybe), Ramirez (already registered), Covington, Slawson
- Beaumont Chamber of Commerce Breakfast on May 10 – Hoffman, Slawson, Williams
- Building Industry Association of Riverside and San Bernardino Counties – Inland Empire Economic Update on May 16, 2024 – Slawson, Williams
- CSDA Virtual Workshop: Overview of Special District Laws on June 5 and 6 – Williams (maybe), Ramirez
- CSDA webinar: Demystifying LAFCOs on Aug. 13 – Williams (already registered), Covington, Hoffman, Ramirez, Slawson

7. Reports For Discussion and Possible Action

a. Ad Hoc Committees:

Communications Committee: *No report*

Sites Reservoir: Mr. Jaggers reported there has been a lot of movement on the project. Metropolitan Water District is moving toward refining agreements.

Bogart Park: Mr. Jaggers advised that he met with the Beaumont Recreation and Park District General Manager at the Noble Tank site regarding planned work. He also looked at the kiosk area and asked for information. Park elements were discussed including the proposed equestrian trail. He advised the BCVRPD GM that project is not within the purview of the District at this time, but further discussion may be upcoming

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regarding the Bogart Park lease agreement. Covington recommended the lease agreement come back to a work session to refamiliarize the Board with milestones that were agreed upon in 2017-18, along with an update about what has been constructed. The 99-year park lease expires in approximately 2032, but the County exited the agreement more quickly than expected, Jaggers noted, and recommended a meeting of the Ad Hoc Bogart Park Committee.

Water Re-Use 3x2: Director Slawson reported that the meeting which included only elected officials was productive with understanding that all want what is best for Beaumont and its residents. Another meeting will take place on April 18, followed by a meeting to include staff. The City has hired a consultant as an expert on their side.

b. Directors' Reports:

- ACWA: Groundwater State Committee Meeting on March 14, 2024 (Williams)
- Ethics AB 1234 Training on March 21, 2024 (Covington)
- San Gorgonio Pass Water Alliance Meeting on March 27, 2024 (Slawson)
- Riverside County Water Task Force Meeting on March 29, 2024 (Slawson)
- San Gorgonio Pass Water Agency Meeting on April 1, 2024 (Slawson)

c. Directors' General Comments: None.

d. General Manager's Report:

Mr. Jaggers reported:

- The SGPWA 2024 water supply portfolio:
  - Available water supply anticipated for this year is 22,900 af
  - SGPWA is targeting delivery of 20,000 af this year
- By the end of 2024, BCVWD water supply in storage will probably be at a balance of three to four years
- Met with City Manager Elizabeth Gibbs and Director of Public Works Robert Vesal about the Well 1A and 2A flushing and encroachment project, indicating the application would be resubmitted. It appears there is a concept that allows for the agencies to mutually support each other but had been waiting for schedule information from the well drilling contractor. It appears that Well 1A can be done, but 2A will require some logistics to be refined
- The 3040 pressure zone pipeline (Noble Tank pipeline) project, an ARPA-funded project, is out to bid, but funding is of concern
- Draft documents for the B Line project are assembled, and the tank will be done next
- The City's blanket encroachment permit agreement is on the GM's desk. Legal counsel Markman has returned and will make sure that it is sent back with the best clarity to move it forward

- Notice was received from the City about an element of encroachment permits related to standard trench pavement drawing was not completed. Jaggers requested a meeting with the City. It sounds like it can be worked though during the blanket encroachment permit activity. The District is addressing the issue. There have been 182 encroachment permits over the last three years and the estimated repair totals approximately $1.1 billion
    - Mr. Vestal addressed the Board at the invitation of President Covington. He said the City is here to work with District staff and realizes that the previous requirements may be a little overbearing or could be overbearing on this scale
    - Mr. Jaggers noted that the District has been working with the City regarding the fire station and some near-term construction activities
    - Thanked Ms. Gibbs and Mr. Vestal for having a receptive mindset to the District's concerns
    - President Covington commented that all are serving the same customers and expectations are to find resolution at the staff level; moving forward recognizing and serving both parties' interests. Customers expect a working relationship between the public agencies. The resolution must be of benefit to the citizens of Beaumont

e. Legal Counsel Report: Mr. Markman indicated he is well and happy to be back.

8. Topic List for Future Meetings:

- Update / Presentation on the AMR/AMI project
- Presentation on the San Bernardino Valley Resource Conservation District
- Presentation on solar power opportunities
- Sites Reservoir update
- Revision of policies related to expenses and travel
- Engineering and Operations Center

9. Announcements

President Covington pointed out the announcements:

- Personnel Committee meeting: Tuesday, Apr. 16 at 5:30 p.m.
- Beaumont Basin Watermaster special meeting: Wednesday, Apr. 17 at 11 a.m.
- Engineering Workshop: Thursday, Apr. 25 at 6 p.m.
- Collaborative Agencies Committee: Wednesday, May 1 at 5 p.m.
- Finance & Audit Committee meeting: Thursday, May 2 at 3 p.m.
- Regular Board meeting: Wednesday, May 8 at 6 p.m.
- San Gorgonio Pass Regional Water Alliance: Wednesday, May 22 at 5 p.m.

President Covington advised he would not attend the April 25 Engineering Workshop.

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10. Recess to Closed Session

President Covington announced the following item and adjourned the meeting to Closed Session at 7:40 p.m.

a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to California Government Code Section 54956.8
Property: APNs 408-080-009, 408-080-010, 408-080,011, 480-080-012
Agency Negotiator: Dan Jaggers, General Manager
Under Negotiation: Price and terms of payment

Reconvened in Open Session at 7:58 p.m.

11. Report on Action Taken During Closed Session

President Covington announced that no reportable action was taken.

12. Adjournment

President Covington adjourned the meeting at 7:58 p.m.

ATTEST:

DRAFT UNTIL APPROVED

Director John Covington, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

DRAFT UNTIL APPROVED

Director Lona Williams, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District

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Beaumont-Cherry Valley Water District
Special Board Meeting
May 16, 2024

Item 3g

STAFF REPORT

TO: Board of Directors

FROM: Dan Jaggers, General Manager

SUBJECT: **Status of Declared Local Emergencies Related to Fires**
i) Impact of the Apple Fire pursuant to Resolution 2020-17
ii) Impact of the El Dorado Fire pursuant to Resolution 2020-20

Staff Recommendation

Extend the Declarations of Local Emergency pursuant to Resolutions 2020-17 and 2020-20.

Executive Summary / Status Update

Emergency conditions due to the results of the Apple Fire and El Dorado Fire in 2020 are continuing. Winter storm events continue to drive material off the burn scars. Operations staff are closely monitoring storm events and are ready to respond to significant mud and debris flows. Collaboration with Riverside County Flood Control and Water Conservation District (RCFC&WCD) and mitigation efforts on District owned property within portions of Noble Creek continue to capture mud and debris prior to making its way into the community during significant storm events. Larger storms require significant cleanup efforts in the areas adjacent to the burn scars. Additionally, collaboration with RCFC&WCD to protect District main line facilities on Noble Street at the Noble Creek Crossing have proven effective during recent storm events. Further efforts continue in Edgar Canyon to capture stormwater when available and of good quality while diverting larger storm flows that continue to produce mud and debris.

Staff recommends renewal of the resolutions to allow provision of extraordinary police powers; immunity for emergency actions; authorize issuance of orders and regulations; and activate pre-established emergency provisions. The declaration of emergency is a prerequisite for requesting state or federal assistance.

Background

Conditions of disaster or of extreme peril to the health and safety of persons and property have arisen during and resulting from two significant wildfires within and adjacent to the BCVWD serivce area. California Governor Gavin Newsom proclaimed a State of Emergency for California on September 3, 2020. The District exercised its authority to proclaim a local emergency with adoption of Resolution 2020-17 on August 12, 2020 related to the Apple Fire, and Resolution 2020-20 on September 9, 2020 related to the El Dorado Fire.

The Board of Directors has received updates and reviewed the status of the local emergencies at least every 60 days, continuing the emergency due to threats of mudslides, debris flows, and potential damage to District facilities and equipment.

Fiscal Impact

The fiscal impact to the District is substantial and ongoing. The District will process expenses and request California Disaster Assistance Act funding to assist with these costs.

Staff Report prepared by James Bean, Director of Operations and Lynda Kerney, Executive Assistant

Beaumont-Cherry Valley Water District Special Board Meeting May 16, 2024	**Item 4**

STAFF REPORT

TO: Board of Directors

FROM: Daniel Jaggers, General Manager

SUBJECT: **Rate Study Presentation and Work Session with Water Resources Economics, LLC**

Staff Recommendation

No recommendation, informational only.

Executive Summary

As staff begins work on the 2024 Cost of Service Study (Study) with Water Resources Economics, LLC (WRE) as the project consultant, WRE would like to get input directly from the Board of Directors on their policy objectives to ensure that the methodology aligns with the Board's vision for the Study.

Background

At the April 10, 2024 Regular Meeting of the Board of Directors, the Board authorized the General Manager to execute a Professional Services Agreement with Water Resources Economics, LLC (WRE) for the Beaumont-Cherry Valley Water District 2024 Multi-Year Cost of Service Study (Study) in an amount not to exceed $118,074.

On May 8, 2024, a Policy and Pricing Objectives Exercise (Exercise) was individually sent to each Board Member to complete. The Exercise was meant to serve as a survey for ranking nine pricing and policy objectives identified by WRE, with staff input. Each individual Board member reviewed the list of objectives and submitted their rankings to staff, who forwarded the results to WRE. The collected information is to be used to provide direction on the Board's policy-related priorities to inform the water rate study process. The Exercise, included as Attachment 1, includes a description of nine policy objectives that were provided to the Board of Directors.

Discussion

WRE will use the results of the ranking procedure to determine the values of each Board Member as it relates to the water rate structure, and plans to present said results, allowing for Board engagement and discussion, with the intent of gaining consensus and direction on which policy objectives are most important to the Board.

Attachments

1. Policy and Pricing Objectives Exercise

Report prepared by William Clayton, Finance Manager

Policy and Pricing Objectives Exercise

Background

Rates do more than recover costs. Water rate structures are often designed to support the values of each agency, and these values are defined by the policy objectives selected by the agency's decision-makers. The Beaumont-Cherry Valley Water District (District) is currently working with Water Resources Economics, LLC (WRE) on a Water Cost-of-Service Study. District staff requests the Board of Directors to provide direction on its policy-related priorities to inform the water rate study process.

This memorandum includes a description of the selected policy objectives and their corresponding pricing objectives and a ranking exercise, to be completed by the Board prior to the workshop on May 16, 2024. The results of the ranking exercise will be used to determine the most appropriate rate structure that supports the Board's policy objectives. Please note that while the policy and pricing objectives may differ based on the priorities of each agency, all water rates must comply with Proposition 218 requirements, align with industry standard cost-of-service principles, and fully fund the agency's financial obligations.

Descriptions of Policy and Pricing Objectives

Policy 1: Conservation

Policy Statement: The District's water rate structure should communicate to its customers that water is a limited natural resource that should be conserved. The rate structure can encourage outdoor water conservation, promote (and define) efficient water use, and help the District meet any future conservation-related regulations.

Corresponding Pricing Objectives:

- ***Water Use Efficiency*** – This pricing objective prioritizes efficient water use, which defines the appropriate amount of use for each customer based on indoor and outdoor needs. These definitions can be based on regulated indoor water use standards, average number of persons per household within the District, size of landscape area, etc.

- ***Reducing Outdoor Water Use*** – This pricing objective prioritizes the reduction of outdoor and irrigation-related water use.

- ***Meets Future Conservation Regulations*** – This pricing objective prioritizes the reduction in overall water use over time to allow the District to be responsive to any future conservation regulations.

- ***Drought Management Tool*** – This pricing objective prioritizes the ability of the rate structure to manage and readily respond to drought conditions and regulations. The rate structure should allow the District to manage the financial position of the utility and the customer response during drought.

Policy 2: Stability and Reliability

Policy Statement: The District's water rate structure should prioritize stability and reliability. The rates can encourage financial stability for the agency, maintain rate stability and affordability for its customers (especially lower water users), and support infrastructure reliability through capital replacement and improvement program funding.

Corresponding Pricing Objectives:

- ***Affordability for Essential Use*** – This pricing objective prioritizes affordability for essential use (indoor water use for health and safety) and seeks to maintain the lowest possible cost for this type of water use.

- ***Infrastructure Reliability*** – This pricing objective prioritizes maintaining and enhancing reliability of the District's water infrastructure, which can be achieved through adequately funding the annual capital replacement and improvement program.

- ***Revenue Stability*** – This pricing objective prioritizes the ability of the rate structure to generate stable revenues for the District. Revenue stability allows the District to reliably recover its costs, maintain a good credit rating, and to have predictable financial forecasts.

Policy 3: Administration

Policy Statement: The District's water rate structure should be easy to understand for its customers and easy to administer and implement for its staff. The rate structure can maintain administrative ease to minimize billing and staff costs and enhance customer understanding to encourage acceptance of the rate structure.

Corresponding Pricing Objectives:

- ***Administrative Ease*** – This pricing objective prioritizes the ease with which District staff can administer and implement the water rate structure, which can help reduce or maintain low costs for staff time and billing system requirements.

- ***Customer Understanding*** – This pricing objective prioritizes the ability for customers to easily understand the rate structure. Typically, the simpler a rate structure is, the easier it is to understand. This objective recognizes that customer understanding can often lead to greater acceptance of the rate structure.

Pricing Objectives Exercise

Please use the table below to assign the ranking for each pricing objective, from 1 to 9 (1 being the most important, 9 being the least important).

Participant's Name: _____

Policy Objective	Pricing Objective	Ranking
Conservation	Water Use Efficiency	
	Reducing Outdoor Water Use	
	Meets Future Conservation Regulations	
	Drought Management Tool	
Stability and Reliability	Affordability for Essential Use	
	Infrastructure Reliability	
	Revenue Stability	
Administration	Administrative Ease	
	Customer Understanding	

Beaumont-Cherry Valley Water District Special Board Meeting May 16, 2024	**Item 5**

STAFF REPORT

TO: Board of Directors

FROM: Dan Jaggers, General Manager

SUBJECT: **Approval of Amendment #2 to the Professional Services Agreement for Grant Writing Consulting Services with Townsend Public Affairs, Inc. Extending the Term of Performance through April 30, 2025 (one year)**

Staff Recommendation

Approve the term extension and scope addition and authorize the General Manager to execute the contract Amendment #2 for legislative advocacy and grant writing consulting services with Townsend Public Affairs, Inc. for a one-year term in an amount not-to-exceed $60,000.

Executive Summary

Since 2019, Townsend Public Affairs, Inc. (Townsend) identified and submitted grant proposals on behalf of BCVWD for a number of District infrastructure projects. Townsend continues to monitor grant opportunities, make recommendations, and submit applications for funding for District activities. Staff recommends continuing with these services. The updated Scope of Services includes the legislative advocacy that Townsend has been actively engaged in on behalf of the District for the last few months, due to limited grant opportunities for special districts.

Background

At its October 25, 2018 meeting, the Board approved a contract with Townsend Public Affairs, Inc. for grant writing consulting services. Since then, the consultant has met with staff on a biweekly basis and has become familiar with District operations and needs, and community opportunities.

Since 2019, Townsend has identified and submitted grant proposals on behalf of BCVWD for the following:

- AMR / AMI projects FY 2020, 2021
- AMR/AMI extension requests FY 2022, 2023
- Recycled Water Facility FY 2019, 2021
- DWR: SCADA Project FY 2022, 2023
- DWR: Wells 1A & 2A FY 2022, 2023
- Federal Earmark Request: SCADA Project FY 2024
- Federal Earmark Request: Wells 1A & 2A FY 2022, 2023

In addition to the submittals of the grant proposals on behalf of BCVWD, Townsend reviews potential funding opportunities for eligibility, has helped respond to inquiries regarding application clarification, prepares letters of support for legislative matters pertaining to water, and has prepared a monthly report that includes State and Federal legislative updates as well as State budget updates.

Townsend was instrumental to the submission process to the Bureau of Reclamation (BOR) WaterSMART: Water and Energy efficiency Grant for the Advanced Metering Infrastructure Project FY20, which awarded the District a matching grant in the amount of $1.5 million in 2020. Townsend not only prepared the draft of the application, but assisted staff with responses to additional information, and guidance on new registrations. Due to the impact of COVID-19 on the supply chain of various materials, Townsend also created the application for extension requests for the project in 2022 as well as 2023.

Discussion

Although only one submission has been successful in obtaining a grant, staff believes the District has benefited from the guidance that Townsend has provided in evaluations of grant opportunities as well as drafting grant related reports, and recommends continuance of the contract to pursue additional opportunities for funding for:

- SCADA upgrade
- IT updates including data storage and security
- Pipeline replacements
- Water conservation
- Emergency backup batteries
- Solar power for well electrical
- Recycled Water Distribution Facility

Additionally, for consideration, is the announcement on May 6, 2024, that the U.S. House of Representatives passed the Special District Grant Accessibility Act (H.R. 7525), which is legislation that would codify a definition of a “special district” into federal law and require federal agencies to ensure that special districts are eligible for all appropriate forms of federal assistance. The legislation still needs to be approved by the Senate, and signed into law by the President, but it was a major step for special districts to possibly access funding that was otherwise unavailable. Should additional programs or funding resources be available, having a service that provides legislative advocacy, grant research, and grant writing, like that of Townsend, will be key.

Fiscal Impact

The fiscal impact for a one-year term of service is $60,000.

Attachments

1. Original Agreement between Beaumont-Cherry Valley Water District and Consultant
2. Proposed Amendment #2 to the Professional Services Agreement between Beaumont-Cherry Valley Water District and Consultant

Staff Report prepared by Sylvia Molina, Assistant Director of Finance and Administration

Attachment 1

AGREEMENT BETWEEN
BEAUMONT-CHERRY VALLEY WATER DISTRICT
AND CONSULTANT
FOR
PROFESSIONAL SERVICES

This Agreement made and entered into this 1st day of November, 2018, by and between **BEAUMONT-CHERRY VALLEY WATER DISTRICT**, a California Irrigation (Special) District, hereinafter referred to as DISTRICT, and Townsend Public Affairs, Inc., hereinafter referred to as CONSULTANT.

DISTRICT:

Beaumont-Cherry Valley Water District
P.O. Box 2037
560 Magnolia Avenue
Beaumont, CA 92223

Fax: (951) 845 0159

Attention: Dan Jaggers, General Manager

CONSULTANT:

Townsend Public Affairs, Inc.
1401 Dove Street, Suite 330
Newport Beach, CA 92660

Email: ctownsend@townsendpa.com
Fax: _____

Attention: Christopher Townsend, President

Witnesseth that in consideration of the mutual promises as hereinafter contained, the parties do mutually agree as follows:

1. SCOPE OF SERVICES

CONSULTANT shall furnish all labor, materials, equipment, and supplies and shall perform all work necessary or incidental to performing project services for DISTRICT. The project services are generally described as Grant Writing Consulting Services, as described in Attachment I: "CONSULTANT PROPOSAL for Services and Fees". Such services shall be performed by CONSULTANT as an independent contractor.

2. GENERAL CONDITIONS

This Agreement contains the entire Agreement between DISTRICT and CONSULTANT relating to the project and the provision of services to the project. Any prior agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force or effect. Subsequent modifications to this Agreement shall be in writing and signed by both DISTRICT and CONSULTANT.

DISTRICT and CONSULTANT agree to cooperate with each other in order to fulfill their responsibilities and obligations under this Agreement. Both DISTRICT and CONSULTANT shall endeavor to maintain good working relationships among members of the project team.

3. TERM OF AGREEMENT

The term of this Agreement shall be from the date this Agreement is made and entered, as first written above, until terminated as provided herein. CONSULTANT recognizes that the services required by the DISTRICT are dependent upon the timely performance of CONSULTANT's services. Specific periods of time for rendering services or specific dates by which services are to be completed are outlined in "CONSULTANT PROPOSAL's Services and Fees", included in Attachment I.

This Agreement shall have an initial term of three (3) years from Effective Date, with the option of non-renewal after the first and second year. District will notify Consultant within sixty (60) days of non-renewal.

4. COMPENSATION

CONSULTANT shall be compensated for services performed under this Agreement in accordance with "CONSULTANT PROPOSAL's Services and Fees", included in Attachment I. Payment for services shall be computed upon the basis of the actual services provided. The amounts in Attachment I shall not be exceeded without DISTRICT's prior written authorization.

5. INVOICING AND PAYMENT

CONSULTANT shall invoice DISTRICT for services performed and DISTRICT will pay CONSULTANT within thirty (30) days of receipt of invoice.

6. OWNERSHIP OF PRODUCT

CONSULTANT agrees that all data and information generated in the performance of this Agreement and data and information which are specified to be delivered or which are, in fact, delivered pursuant to this Agreement shall be and remain the sole property of DISTRICT.

CONSULTANT shall deliver all data and information to DISTRICT upon request and in any event upon the completion of all services hereunder or the termination or expiration hereof, whichever shall first occur, and shall be fully responsible for the care and protection thereof until such delivery. Except as otherwise provided in this Agreement, said documents shall be delivered to DISTRICT without additional cost to DISTRICT.

7. STANDARDS AND LIABILITY

The services provided by CONSULTANT under this Agreement, including findings, recommendations, and professional advice, shall be based on practices and procedures customary in CONSULTANT'S profession. CONSULTANT asserts that it will employ the current standard of care in performing its services.

8. SUBCONTRACTING

Performance of this Agreement may not be subcontracted in whole or in part without the prior written consent of DISTRICT.

9. SUCCESSORS AND ASSIGNS

This Agreement is to be binding on the heirs, successors, and assignees of the parties hereto, but is not to be assigned by either party without first obtaining the written consent of the other party hereto.

10. CHANGES

DISTRICT, within the general scope of this Agreement may, at any time, by written notice to CONSULTANT, issue additional instructions, require additional services, or direct the omission of services covered by this Agreement. In such event, an equitable adjustment in fee and/or term will be made, provided any claim for such an adjustment is made within thirty (30) days of the receipt of said written notice.

11. TERMINATION

This Agreement may be terminated in whole or part in writing by either party in the event of substantial failure by the other party in fulfilling its obligations under this Agreement, through no fault of the terminating party: Provided, that no such termination may be effected unless the other party is given (1) at least fourteen (14) calendar days written notice (delivered by certified mail, return receipt requested) of intent to terminate, itemizing the reasons therefor, and (2) an opportunity to consult with the terminating party prior to termination to establish a reasonable period to fulfill its obligations.

If during the term of this Agreement, DISTRICT determines that the CONSULTANT is not faithfully abiding by any term or condition contained herein, DISTRICT may notify CONSULTANT in writing of such defect or failure to perform, giving CONSULTANT a fourteen (14) day notice thereafter in which to perform said specified services or cure specified deficiencies. If CONSULTANT has not performed specified services or cured specified deficiencies within the time specified, such shall constitute a breach of this Agreement, and DISTRICT may, by written notice to CONSULTANT, terminate immediately this Agreement. Thereafter, neither party shall have any further duties, obligations, responsibilities, or rights under this Agreement. In said event, CONSULTANT shall be entitled to the reasonable value of its services performed from the beginning of the period in which the breach occurs up to the day it received DISTRICT's notice of termination, less any amounts for damages to DISTRICT from such breach. In no event, however, shall CONSULTANT be entitled to receive in excess of the total compensation set forth in Attachment I. The District reserves the right not to renew contract after the first and second year.

12. INDEPENDENCE OF DISTRICT

CONSULTANT shall perform services in accordance with the terms and conditions of this Agreement as an independent contractor and shall be responsible for the means and methods used in performing services under this Agreement.

13. LEGAL REQUIREMENTS

CONSULTANT shall secure all licenses or permits required by law and shall comply with all ordinances, laws, orders, rules, and regulations pertaining to its services hereunder.

14. LAWS AND VENUE

This agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this agreement, the action shall be brought in a state or federal court situated in the County of Riverside, State of California.

15. INSURANCE

CONSULTANT agrees and shall submit evidence to DISTRICT before beginning services under this Agreement that CONSULTANT has procured and shall maintain Comprehensive General Liability, Comprehensive Automobile Liability, and Professional Liability insurance coverage, with limits at or above those described below; Workers' Compensation and Employer's Liability insurance will be procured and maintained as required by the laws of the State of California. Any insurance on a "claims made" basis shall be maintained for at least three (3) years after completion of the services.

Prior to commencement of services, CONSULTANT shall provide DISTRICT with certificates of insurance evidencing required insurance coverages. Such certificates shall be issued by insurance carrier(s) acceptable to DISTRICT and shall be endorsed to include: (1) DISTRICT as additional insured on the Comprehensive General Liability Policy; (2) waiver of subrogation against DISTRICT on the Workers Compensation Policy; and (3) thirty (30) days prior written notice of cancellation or material change in any of the coverages.

MINIMUM REQUIRED INSURANCE

1.	Workers Compensation	- Statutory
	Employer's Liability	- $1,000,000 each accident - $1,000,000 each employee - $1,000,000 policy limit
2.	Comprehensive General & Contractual Liability	
	Bodily Injury Property Damage }	- $1,000,000 per occurrence - $1,000,000 in the aggregate
	Personal Injury, with employment exclusion deleted	- $1,000,000 in the aggregate

3. Comprehensive Automobile Liability for all owned (private and others), hired and non-owned vehicles

Bodily Injury Property Damage	}	- $1,000,000 per occurrence - $1,000,000 in the aggregate

4. Professional Liability - $1,000,000 per claim
   - $1,000,000 in the aggregate

In the event CONSULTANT fails to obtain or maintain any insurance coverage required under this Agreement, DISTRICT may terminate this Agreement for cause.

16. INDEMNIFICATION AND HOLD HARMLESS

CONSULTANT agrees to indemnify and hold harmless DISTRICT, its officers, agents, and employees from claims attributed to CONSULTANT's negligent acts, errors, or omissions. DISTRICT agrees to indemnify and hold harmless CONSULTANT, its officers, agents, and employees from claims attributed to DISTRICT's negligent acts, errors, or omissions.

17. DISPUTE RESOLUTION

In an effort to resolve any conflicts that arise during the consulting services period or following completion of the project, DISTRICT and CONSULTANT agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

In the event the parties are unable to reach settlement, all claims, counterclaims, disputes, and other matters in question between the parties hereto arising out of or relating to this Agreement, or the breach thereof, shall be decided by arbitration in accordance with the rules of the American Arbitration Association. Notice of demand of arbitration must be filed in writing with the other parties to this Agreement and the American Arbitration Association. The demand must be made within a reasonable time after the parties conclude that they are unable to reach settlement. The award rendered by the arbitrator shall be final, judgment may be entered upon in any court having jurisdiction thereof, and shall not be subject to modification or appeal except to the extent permitted by Sections 10 and 11 of the Federal Arbitration Act (9 U.S.C. 10 & 11).

IN WITNESS WHEREOF, each of the parties has caused this Agreement to be executed on the day and year first above written.

Townsend Public Affairs, Inc.

(Consultant)

By

(Signature)

Name/Title

(Print Name/Title)

Date

ATTEST:

Secretary

BEAUMONT-CHERRY VALLEY WATER DISTRICT

By

Dan Jaggers
General Manager

Date 12/4/2012

6. NOT-TO-EXCEED COST ESTIMATE

Attachment 1 (part 2)

Proposal Form (Mandatory)

Submitted herewith is our proposal to perform the Grant Writing Services for the Beaumont-Cherry Valley Water District.

The undersigned agrees to perform the grant writing services specified at a total cost not to exceed the price quotation indicated below.

The Contract will be performed in accordance with requirements set forth in the Request for Proposal and the District's standard professional agreement. Services will be performed by the personnel identified in the "Statement of Qualifications".

	Not-to-Exceed
Initial Review of District Projects for grant opportunities:	$ Included
Initial Grant Funding Research:	$ Included
For 12 consecutive months from (November 2018 through November 2019) [redacted] (Include how that price is quoted (e.g. per month, per grant, on-call, etc.):	$ 4,000 per month
For 12 consecutive months from (November 2019 through November 2020) [redacted] (If renewed):	$ 4,000 per month
For 12 consecutive months from (November 2020 through November 2021) [redacted] (If renewed):	$ 4,000 per month

ITEMIZED COST ESTIMATE

DESCRIPTION OF SERVICES	FEE
Grant Writing Consulting Services	**$4,000 Per Month***
• Conduct Detailed Orientation	Included
• Craft Strategic Funding Plan	Included
• Identify, Research, and Monitor Grant Funding Opportunities	Included
• Monthly Reports	Included
• Establishment of Clear Accountabilities	Included
• Grant Application Development and Submittal	Included
• Post-Grant Submittal Advocacy	Included
• Post-Award Grant Administration and Compliance	Included
• Comprehensive Follow-Up on Unsuccessful Applications	Included
**The monthly fee includes time, material, travel, and other expenses which may be associated with the duties and obligations under this Request for Proposals.*	

CHARGE OUT RATES FOR KEY PERSONNEL

KEY PERSONNEL	HOURLY BILLING RATES*
Christopher Townsend, President	$200
Cori Williams, Southern California Director	$150
Sharon Gonsalves, Senior Associate	$125
Eric O'Donnell, Associate	$100
Johannus Reijnders, Associate	$100
Zac Commins, Associate	$100
**Billing rates for all key personnel assigned to the project, materials, etc. have been incorporated into the total not-to-exceed cost above*	

Attachment I (part 1)

Beaumont-Cherry Valley Water District

Request for Proposals
For
Grant Writing Consulting Services

Beaumont-Cherry Valley Water District
560 Magnolia Ave,
Beaumont, California 92223
(951) 845-9581

RFP Posting Date
July 3, 2018

RFP Due Date
July 31, 2018
At 4:00 P.M.

CONTENTS

A. BACKGROUND

B. SCOPE OF WORK

C. SPECIAL PROVISIONS

D. SAMPLE OF PROFESSIONAL SERVICE AGREEMENT

SECTION A
BACKGROUND

I. INTRODUCTION

Beaumont-Cherry Valley Water District (District or BCVWD) invites qualified firms/consultants to submit proposals for contractual grant writing services. The District is seeking to contract with an individual or firm that specializes in the management of the overall grant process and can assist the District to maximize the benefits of grant funding. The required services are herein described in the Scope of Work.

II. DISTRICT PROFILE

The District was formed in 1919 as the Beaumont Irrigation District under California Irrigation District Law, Water Code Section §20500 *et seq*. The name was changed to the Beaumont-Cherry Valley Water District in 1973. Beaumont-Cherry Valley Water District is a California Special District that provides potable and non-potable water service within its 28 square mile service area.

The District is located in the foothills of the San Bernardino Mountains, approximately 75 miles east of Los Angeles along interstate 10. With a service area encompassing approximately 28 square miles, the District provides potable water and non-potable water service to over 48,000 residents within the City of Beaumont and the unincorporated Community of Cherry Valley in Riverside and San Bernardino Counties in Southern California.

III. BACKGROUND AND OBJECTIVE (BCVWD)

The District is governed by a five-member Board of Directors elected at-large to four year terms by BCVWD's constituents. The General Manager administers the day-to-day operations of the District in accordance with policies and procedures established by the Board of Directors.

It is the intention of the District to apply for grants which address documented District needs associated with services delivery, necessary capital infrastructure improvements and water and non-potable water recharge and recovery project(s). In addition, it is the intent of the District to apply for grants which not only are consistent with identified District needs but those grants that can be properly and efficiently administered by staff taking into account existing duties and responsibilities. The goal of the District's grant program is to secure funding for services and projects which the District otherwise would be required to utilize Capital Replacement funds.

SECTION B
SCOPE OF WORK

I. SCOPE OF SERVICES

The District is seeking a Contractor/Consultant to provide grant writing services for Beaumont-Cherry Valley Water District. These services would include researching grants for which the District meets application criteria, preparing and submitting grant applications, and fulfilling administration requirements for successful grants. The proposal should provide pricing options for each Scope of Services component listed below together with a suggested budget for each component of the Scope. Specific services, although not all-inclusive, to be performed are as follows:

Funding needs analysis – Work with the District's departments to assess the validity of current funding priority areas and identify new priority areas for funding.

1. Review District projects for grant opportunities

2. Grant funding research – Conduct research to identify grant resources including, but not limited to, federal, state, foundation, agencies and organizations that support the District's funding needs and priorities in the following general areas by way of illustration and not by way of limitation:

    - Infrastructure Development and Maintenance
        - Recycled/Non-Potable Water
        - Storm Water
    - Water Conservation Initiatives
    - Watershed Restoration
    - GIS Geographic Information System
    - Raw Water and Recycled Water Recharge Projects
    - Storm Water Capture Projects

3. On-call grant research – In addition to the areas defined above, other areas may be also identified through the Funding needs analysis process and throughout the duration of the contract.

4. Grant proposal development – Provide grant proposal writing services associated with:

    - Grant application review and preparing a timeline and chart of tasks for grant submission.
    - Writing all sections of a grant applications and completing grant applications on behalf of the District, including the preparation of funding abstracts, production and submittal of applications to funding sources.
    - Ensuring that letter of support and other required certifications or documents are submitted with the grant timeline.
    - Completing tasks (including but not limited to reports and budgets) for post-award administration and accountability in accordance with the grant timeline.
    - A copy of each grant application submitted is to be provided to the Beaumont-Cherry Valley Water District.

5. Monthly reports – the successful contractor/consultant shall submit monthly reports to the District summarizing the amount of time expended and describe activities undertaken during the previous month.

Firms or individuals submitting a response to this RFP shall provide the District with a detailed description of the work that will be completed and other information as requested in this RFP.

II. PROPOSAL REQUIREMENTS

Proposer must submit a detailed proposal which includes, at a minimum, the following:

1. Define the methodology/approach to be used to identify the needs of the District which would be eligible for funding through grants, including whether costs will be hourly or per grant, written and submitted.

2. Generally, detail the involvement and role of District staff and District resources in the grant writing process. Describe, in detail, the process you would utilize to prepare the actual grant application.

3. List your experience in the identification and preparation of grants for special districts. Specifically, detail your experience with federal and state grants for infrastructure improvement and maintenance, storm water, water conservation initiatives, watershed restoration, GIS Geographic Information systems, technology community development and capital assets.

4. List up to five (5) funded grants which you developed detailing the funding source, amount requested and amount funded. As well as a list of grants for which the Beaumont-Cherry Valley Water District would qualify and that your organization would pursue on our behalf.

5. Example of Grant Application: Attach an example of a grant application that was written by you and successfully funded for an agency (preferably from a comparable California water district).

6. Describe the background, experience and qualifications of the person(s) who will act as the grant writer and the qualifications of any staff who will assist with the preparation of grant applications (include their role, education, relevant experience and related qualifications).

7. Attach a list of references. At least two of these should be from Water Districts/Cities in California. Include the name of contact, affiliation, address, direct telephone number and email address.

8. Describe in detail the fee structure you propose for providing grant writing services.

III. SELECTION

The District will make its selection based on its review of the proposal submitted. The criteria will include qualifications, experience, fee structure, and the ability to meet the needs of the District.

Firms/Consultants wishing to submit an RFP should meet the following minimum qualifications:

1. Excellent written and verbal communication skills.
2. Highly organized with the ability to manage prospect identification and evaluation.
3. Proficient in research, interpreting research, and analyzing data.
4. Must demonstrate a proven track record of successful grant writing results for federal, state, and local grant applications.
5. Must have a physical office location in California.

IV. PROPOSAL CONDITIONS AND FORMAT INFORMATION

So that competing proposals can be compared equally, firms/consultants must assemble their proposals in strict adherence to the layout requirements: (Failure to follow all proposal layout requirements may result in disqualification of your proposal for being non-responsive).

Proposal Form (Mandatory)

Submitted herewith is our proposal to perform the Grant Writing Services for the Beaumont-Cherry Valley Water District.

The undersigned agrees to perform the grant writing services specified at a total cost not to exceed the price quotation indicated below.

The Contract will be performed in accordance with requirements set forth in the Request for Proposal and the District's standard professional agreement. Services will be performed by the personnel identified in the "Statement of Qualifications".

	Not-to-Exceed
Initial Review of District Projects for grant opportunities:	$ Included
Initial Grant Funding Research:	$ Included
For 12 consecutive months from (*September* 2018 through *August* 2019) (Include how that price is quoted (e.g. per month, per grant, on-call, etc.):	$ 4,000. per month
For 12 consecutive months from (*September* 2019 through *August* 2020) (If renewed):	$ 4,000 per month
For 12 consecutive months from (*September* 2020 through *August* 2021) (If renewed):	$ 4,000 per month

All questions should be in writing and directed to Yolanda Rodriguez, Director of Finance and Administrative Services.

The signature of an authorized representative must appear on the cover sheet of the firm's/consultant's proposal. The signature shall be interpreted to indicate the firm's/consultant's willingness to comply with all the terms and conditions set forth in this solicitation, unless specific written exceptions are noted.

Proposals should be brief and concise, devoid of extraneous material and promotional information. They should be in sufficient detail to allow a thorough evaluation of the plan of work and its correlated costs.

Statement of Qualifications:
The proposal must be assembled in the following order, with tabs separating each section:

1. A description of the organization's/consultant's professional qualifications.

2. A statement indicating the number of employees, by level, which will perform the grant writing and related services.

3. A resume for each employee who will be assigned to the District's grant writing services, including:

    a. Name of individual
    b. Education/professional credentials
    c. Experience with grant writing services
    d. Hourly rates to be charged

4. A separate listing of current and prior clients indicating the following:

    a. Types of service performed; and
    b. Names, addresses and telephone numbers of persons who may be contacted by BCVWD staff as references.

5. Indicate availability to proceed with work on or about September 3, 2018 and include a tentative schedule for completing the grant availability research, grant applications and deliverables.

6. In a separate sealed envelope, provide a not-to-exceed cost estimate adequate to cover the scope of the service. The cost estimate should be itemized by task and include a list of charge out rates related to the names of key personnel to be used by the firm/consultant for this service. Include time, materials, travel, and other expenses, which may be associated with the duties and obligations under this Request for Proposals. All costs must be identified. This process is not considered a bid, nor will cost alone decide who is selected.

    Please note that BCVWD relies heavily on the not to exceed amount and is reluctant to grant further increases unless substantial reasons are made for overage. A requested payment schedule should accompany the work schedule.

V. CONTRACT AWARD

Issuance of the Request for Proposals (RFP) and receipt of proposals does not commit BCVWD to award a contract. BCVWD reserves the right to postpone the RFP process for its own convenience, to accept or reject any or all proposals received in response to this RFP, to negotiate with other than the selected company should negotiations with the selected company be terminated, or to cancel any section of this RFP. BCVWD also reserves the right to apportion the award among more than one company.

Any agreement resulting from this RFP will be signed only after successful negotiation of contract terms and conditions and all applicable procedural requirements have been met.

An award under this RFP will not be based solely on the lowest price. If an award is made, it will go to the respondent(s) with the best overall proposal. The successful proposal will be competitively priced and provide for adequate service to meet BCVWD's needs.

Staff will review and evaluate all qualified proposals utilizing a forced ranking system. BCVWD may conduct telephonic interviews with top ranked candidates as well as reference checks.

VI. EVALUATION PROCESS AND SELECTION CRITERIA

The District will review all submittals and make a recommendation based upon the established evaluation criteria. After the proposals have been evaluated, the highest ranked firm/consultant may be interviewed. All firms/consultants submitting a proposal will be notified in writing as to their status in the selection process.

The criteria for selection will be based on, but not limited to, the following:

- Experience and qualifications of personnel assigned to provide the grant writing services and their availability.
- References from clients with similar services provided.
- Price proposal (including expenses)

Final selection will be made based upon both the written proposals and the interview. Information contained in the cost envelope will be secondary and will be opened after the proposals have been reviewed; how that information is used is at the discretion of the District.

VII. DISCRETION AND LIABILITY WAIVER

The District reserves the right to reject all proposals or to request and obtain from one or more of the firms/consultants submitting proposals, supplementary information as may be necessary for District staff to analyze the proposals pursuant to the firm's/consultant's selection criteria.

The District is not liable for costs incurred by the firm/consultant for the cost of the proposal. The firm/consultant, by submitting a response to this RFP, waives all rights to protest or seek any legal remedies whatsoever regarding any aspect of this RFP.

All proposals shall be binding for a period of 90 days after the proposal due date. The District also reserves the following rights and options with respect to this RFP:

- To re-issue this RFP with or without change or modification, at any time prior to the District's execution of a Professional Services Agreement pursuant to this RFP;
- To cancel this RFP with or without issuing another request for proposals;
- To supplement, amend, substitute or otherwise modify this RFP at any time prior to the District's execution of a Professional Services Agreement pursuant to this RFP;
- To waive informality, defect, non-responsiveness and/or deviation from this RFP that is not, in the District's sole judgment, material to the proposal;
- To request modification of some or all of the proposals following evaluation by the District;
- To request clarifications of any proposals;

- To negotiate simultaneously, or otherwise, with one or more Respondents; and
- To discontinue and resume negotiations with one or more Respondents.

VIII. INSURANCE REQUIREMENTS

The chosen firm/consultant will be required to maintain insurance coverage throughout the course of the Professional Services Agreement, and shall provide BCVWD with evidence of said coverage as set forth in the Professional Services Agreement. The requirement is subject to change and modification pursuant to review by the District's Legal Counsel. Please review contract language and insurance requirements prior to submitting proposal and note any proposed exceptions to the Agreement tenets in your proposal. The Professional Services Agreement is attached.

IX. PROPOSAL SCHEDULE

**This is a tentative schedule and may be modified at the District's discretion.

Notice Inviting Proposals for Grant Writing Services	July 3, 2018
Proposals Due	July 31, 2018 at 4:00 p.m.
Evaluation & Possible Interview	August 1 – 2, 2018
Board of Directors Approval	August 23, 2018
Contract Award	August 28, 2018

X. DIRECTIONS FOR SUBMITTING PROPOSAL

Closing Date: All proposals must be received by 4:00 p.m. on Tuesday, July 31, 2018.

Proposals: Please submit one (1) original unbound copy, and three (3) copies in a sealed envelope marked – **Proposal for BCVWD Grant Writing Services**, and one (1) digital copy in PDF format to the to the address below.

Not to Exceed Cost Estimate: Please submit one (1) original unbound copy, and three (3) copies in a sealed envelope separate from the Technical Proposal marked **Cost Proposal for BCVWD Grant Writing Services** and one (1) digital copy in pdf format to the following:

Beaumont-Cherry Valley Water District
Attn: Yolanda Rodriguez
560 Magnolia Ave
Beaumont, CA 92223
yolanda.rodriguez@bcvwd.org

Each sealed envelope containing a bid proposal must have, on the outside:

- The name of the bidder

- The bidder's address
- The statement "GRANT WRITING SERVICES: DO NOT OPEN UNTIL THE TIME OF BID OPENING"

The proposal must be received at the specified address by the closing date and time indicated above. Firms/consultants mailing or shipping their proposals must allow sufficient delivery time to ensure timely receipt of their proposals. Late proposals will not be accepted.

Beaumont-Cherry Valley Water District reserves the right to reject any or all proposals, to waive any informality or irregularity in any proposal received, and to be the sole judge of the merits of the respective proposal received.

SECTION C
SPECIAL PROVISIONS

I. ACCURACY OF THIS SPECIFICATION. This specification is believed by the District to be accurate and to contain no affirmative misrepresentation or any concealment of fact. In preparing its bid, the bidder and all subcontractors named in its bid shall bear sole responsibility for bid preparation errors resulting from any misstatements or omissions in this specification which could easily have been ascertained. Although the effect of ambiguities or defects in this specification will be as determined by law, any patent ambiguity or defect shall give rise to a duty of the bidder to inquire prior to bid submittal. Failure to so inquire shall cause any such ambiguity or defect to be construed against the bidder. An ambiguity or defect shall be considered patent if it is of such a nature that the bidder, assuming reasonable skill, ability, and diligence on its part, knew or should have known of the existence of the ambiguity or defect. Furthermore, failure of the bidder or subcontractors to notify the District in writing of specification defects or ambiguities prior to bid submittal shall waive any right to assert said defects or ambiguities subsequent to submittal of the bid.

II. QUESTIONS AND INQUIRIES

Questions concerning this RFP may be submitted in writing or emailed no later than Wednesday, July 25, 2018:

Beaumont-Cherry Valley Water District
Attn: Yolanda Rodriguez, Director of Finance and Administrative Svc.
560 Magnolia Avenue
Beaumont, CA 92333
E-mail: yolanda.rodriguez@bcvwd.org

All questions and responses will be published with the RFP document on the BCVWD website. This information will be located on the Home Page, under "Our District" on the *Current Solicitations* Tab.

SECTION D
DISTRICT'S PROFESSIONAL SERVICES AGREEMENT

A **sample** of the District's Professional Services Agreement is provided for review (attached). Submission of a Proposal is the Contractor's willingness to accept the terms of the agreement.

Please specifically identify each and every term of the agreement that your firm/consultant is unwilling to accept and the reason therefore.

Attachment 2

PROFESSIONAL SERVICES AGREEMENT AMENDMENT #2
BETWEEN
BEAUMONT-CHERRY VALLEY WATER DISTRICT
AND TOWNSEND PUBLIC AFFAIRS, INC.
FOR PROFESSIONAL SERVICES

This Agreement Amendment #2 is made and entered into as of **_____, 2024** by and between **BEAUMONT-CHERRY VALLEY WATER DISTRICT**, a California Irrigation (Special) District, hereinafter referred to as DISTRICT, and Townsend Public Affairs, Inc., hereinafter referred to as CONSULTANT. District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties" in this Agreement.

This Amendment consists of the Schedule which is made a part of the Amendment for all purposes. Changes to the Term; Time of Performance, Except as modified above, all terms and conditions of the agreement shall remain unchanged and in full force and effect.

The Agreement now, therefore, it is agreed as Follows:

1. **Scope of Services**

   CONSULTANT shall furnish all labor, materials, equipment, and supplies and shall perform all work necessary or incidental to performing project services for DISTRICT. The project services are generally described as Grant Writing Consulting Services, as described in Attachment I: "Legislative Advocacy and Grant Writing Scope of Services". Such services shall be performed by CONSULTANT as an independent contractor.

5. **Term: Time of Performance**

   The term of this Agreement shall commence on the date first set forth above and shall expire at the end of business on **April 30, 2025**, unless extended or earlier terminated as provided herein. Consultant shall complete the Services within the term of this Agreement, and shall meet any other milestones, schedules and deadlines agreed upon in writing. **Consultant shall commence work within three (3) business days of receiving District's verbal or written notice to proceed.** Consultant represents that it has the professional and technical personnel required to satisfactorily perform the Services as required by this Agreement. All indemnification provisions of this Agreement shall survive and remain in effect following the termination of this Agreement. The Parties may agree in writing to extend the term of this Agreement if necessary to complete the Services, or when deemed to be in the District's best interest.

IN WITNESS WHEREOF, the Parties have executed this Amendment Agreement as of the date first written above.

BEAUMONT-CHERRY VALLEY WATER DISTRICT

By: _____

Daniel K Jaggers; General Manager

ATTEST:

By: _____

Lona Williams; Board Secretary

TOWNSEND PUBLIC AFFAIRS, INC.

By: _____

LEGISLATIVE ADVOCACY SCOPE OF SERVICES

TPA will utilize the following strategic and comprehensive approach to provide state and federal legislative advocacy services to the District:

- **Conduct Detailed Orientation:** TPA utilizes a comprehensive onboarding process that includes extensive meetings with various relevant members of District leadership and key District departments to help develop a strategic plan that is carefully tailored to satisfy the needs of the District and is designed for maximum success in the current political climate and funding environment.

- **Develop Legislative Strategy:** Utilizing the information gathered during the onboarding process, TPA will coordinate with the District to develop an official legislative platform and strategy that represents the District's priorities in Sacramento and Washington, DC. This blueprint will be shared with key stakeholders in the State Legislature and Governor's Administration as well as Congress and the Biden Administration.

- **Implement the Legislative Strategy:** TPA will advocate for the District's legislative agenda utilizing the following methods:

    - **Build and Strengthen Relevant Relationships:** TPA has cultivated a network of valuable relationships that will be leveraged to promote the District's legislative agenda.

    - **Leverage Relationships for Strategic Advocacy Plan:** TPA will engage various techniques to leverage our network of key relationships on behalf of the District:

        - Schedule meetings for the District to discuss relevant legislation
        - Prepare all briefing materials and talking points for the District
        - Brief legislative offices and stakeholders on the District's legislative agenda
        - Follow-up on meetings to ensure commitments and deliverables are being met

    - **Coordinate Advocacy Trips:** TPA will work with the District to coordinate advocacy trips to Sacramento and Washington, DC to meet with the District's legislative delegation, as well as legislators that serve on committees relevant to the District's agenda. Furthermore, whenever possible, TPA will also schedule site visits by legislators to the District.

    - **Track Legislation:** TPA will identify, analyze, and monitor all bill introductions and amendments relevant to the District's legislative platform and assess their potential impact on the District.

    - **Craft Testimony and Position Letters:** TPA will prepare and submit written and verbal testimony regarding legislation relevant to the District. TPA will also draft and deliver position letters to legislators and key officials on specific bill language.

    - **Draft Bill Language:** TPA will draft language and amendments for relevant legislation, as required to protect and promote the District's agenda.

- **State Budget Funding Opportunities:** To maximize state funding, TPA will work with the District to identify projects and other funding priorities that may be suitable for funding through the State Budget. TPA will coordinate with the District to develop supporting materials for the budget request. TPA will also work with members of the District's state legislative delegation, along with the Assembly and Senate Budget Committees, to gain support for the inclusion of the District's project in the final State Budget approved by the Legislature.

- **Federal Earmark Opportunities:** To maximize federal funding, TPA will work with the District to identify projects and other funding priorities that may be suitable for funding through the Federal Earmark process. TPA will coordinate with the District to develop supporting materials for the earmark request. TPA will also work with members of the District's federal legislative delegation to gain support for the inclusion of the District's project.

- **Provide Progress Reports:** TPA will confer regularly with the District on our activities. TPA will provide timely electronic reports on the status of all legislative activity, such as bill language, amendments, and committee analyses. In addition to written reports, TPA will be available to the District for conference calls, in-person briefings, and meetings.

- **Prepare and File Lobbying Disclosure Reports:** TPA will prepare and file, on behalf of the District, all applicable state and federal lobbying disclosure reports.

GRANT WRITING SCOPE OF SERVICES

TPA will utilize the following strategic and comprehensive approach to provide grant writing services to the District:

- **Conduct Detailed Orientation:** TPA utilizes a comprehensive onboarding process that includes extensive meetings with various relevant members of District leadership and key District departments to help develop a strategic plan that is carefully tailored to satisfy the needs of the District and is designed for maximum success in the current political climate and funding environment.

- **Craft Strategic Funding Plan:** Utilizing the information gathered during the onboarding process, TPA will coordinate with the District to develop a proactive and comprehensive strategic funding plan that serves the needs of the District's priorities. ***The plan will do more than simply identify District projects***; it will outline and prioritize multiple funding options for each project and develop a specific plan of work tailored for each project. It will also identify key "strings attached" to help assess the cost/benefit ratio for each grant opportunity.

- **Identify, Research, and Monitor Grant Funding Opportunities:** TPA will utilize list-serve subscription programs, funding workshops, agency canvassing, and other networking tactics to ensure every potential opportunity is identified and reviewed for relevance with the District's projects. TPA will then share these opportunities with the District for further assessment and determination if a grant application is warranted. The District will also receive a grant matrix of funding programs that is updated regularly as new opportunities arise.

- **Community Outreach:** TPA will assist the District with community outreach required for grant applications by ensuring the District is aware of specific requirements, helping develop materials that capture all elements required by the grant, and compiling the outreach data for inclusion in the application.

- **Grant Application Development and Submittal:** TPA will develop, draft, submit, and follow up on each District grant application through the following process:

    - **Establishment of Clear Accountabilities:** TPA will coordinate with the District to ensure the assignment of responsibilities and tasks are made clear so that confusion and inefficiency are avoided, and the District is burdened as little as possible while TPA pursues a grant opportunity**.**

    - **Provide Overview of Full Application Requirements:** For each grant application, TPA will provide the District with a detailed overview of the requirements for the grant program and corresponding application to ensure that the program is a strong fit for the District's project. This will include:

        - Application timeline
        - Eligible project types
        - Funding availability and award maximums and minimums
        - List of application components, including proposal questions and any required attachments

- **Assemble Project Background and Details**: TPA will conduct a detailed informational interview with District staff most involved with each project to gain a full understanding of the project background and scope details necessary for developing the grant proposal and addressing all application questions.

- **Coordinate Technical Project Details**: For technical application components such as site plans, detailed cost estimates, project timelines, engineering plans, and cost-benefit analyses, TPA will coordinate with District staff to compile all necessary attachments and ensure consistency across all elements of the application.

- **Draft Written Proposal**: TPA will fully draft all narrative components of the application and, when applicable, will indicate where additional input or project detail from the District could be provided during the proposal review process.

- **Incorporate Feedback to Finalize Proposal**: Well ahead of the application deadline, TPA will provide the District with a full draft for review and feedback. TPA will incorporate any additional details or revisions provided during this process to finalize the grant application and will obtain District approval for the final version of the application before submission.

- **Submit Completed Application**: TPA will ensure that applications are submitted before the deadline, whether the submission is electronic or through hard copies, in accordance with submission instructions for each individual program. For hard copy submissions, TPA will print and package applications according to submission instructions and will ship applications through a reliable courier service such as FedEx to provide the District with tracking and delivery confirmation for the application. TPA will also obtain a receipt for proof of submission and provide the District with a final copy of all submitted application documents.

- **Funding Advocacy:** Throughout the grant application process TPA will leverage relationships with relevant officials and program officers in various state and federal funding agencies to ensure that District grant applications are aligned with the goals of the specific grant program and that the applications are well-crafted and well-positioned for funding.

- **Post-Grant Submittal Advocacy:** TPA will frequently contact legislators and agency officials to follow up on the status of a grant application and promote its need and urgency. This will include drafting letters of support after grant submissions and distributing them to legislators for their consideration. In addition, TPA will work with legislators to reach out to individual granting agencies to provide background on District's projects and convey their support for those projects.

- **Post-Award Grant Administration and Compliance:** TPA will also assist, as needed, with post-award administration and compliance for all grant applications submitted by TPA on behalf of the District. This assistance will include interacting with granting agencies on behalf of the District, providing support for the drafting and submission of required reports and evaluations, and other tasks related to the successful monitoring of and compliance with the program requirements.

- **Post-Award Services—Above and Beyond Advocacy:** TPA has a track record of success with post-award grant administration and retention. TPA has worked on behalf of clients who, due to unforeseen circumstances, have needed to request an extension of the grant performance period to accomplish project deliverables. TPA is prepared to engage in the legislative process and work with legislators to get bills passed that would allow for the District to retain its grant funding after the performance period would have otherwise ended. Additionally, TPA is prepared to work directly with the District and agencies to secure scope of work changes to already awarded projects to ensure the District will not have to return any hard-won grant funding.

- **Comprehensive Follow-Up on Unsuccessful Applications:** Despite all best efforts, some grant applications are not selected for funding. When grant applications are unsuccessful, TPA will work with the relevant state and federal funding agencies to set up in-person or telephone debriefing sessions to discuss the grant applications and how to best revise the grant applications for the next funding round to ensure success.

- **Provide Monthly Progress Reports:** TPA will confer regularly with the District on our activities. TPA will provide timely electronic monthly reports on the status of all funding activity, such as current funding opportunities, current applications, submitted applications, and post-grant submittal advocacy. In addition to written reports, TPA will be available to the District for conference calls, in-person briefings, and meetings.

FEE SCHEDULE

ALL-INCLUSIVE RETAINER:

DESCRIPTION OF SERVICES	MONTHLY FEE
Legislative Advocacy and Grant Writing Services	**$5,000***
State and Federal Legislative Advocacy	
• Conduct Detailed Orientation	Included
• Develop Legislative Strategy	Included
• Implement the Legislative Strategy	Included
• Build and Strengthen Relevant Relationships	Included
• Leverage Relationships for Strategic Advocacy Plan	Included
• Coordinate Advocacy Trips	Included
• Track Legislation	Included
• Craft Testimony and Position Letters	Included
• Draft Bill Language	Included
• State Budget Funding Opportunities	Included
• Federal Earmark Opportunities	Included
• Provide Progress Reports	Included
• Prepare and File Lobbying Disclosure Reports	Included
Grant Writing	
• Craft Strategic Funding Plan	Included
• Identify, Research, and Monitor Grant Funding Opportunities	Included
• Grant Application Development and Submittal	Included
• Establishment of Clear Accountabilities	Included
• Provide Overview of Full Applications Requirements	Included
• Assemble Project Background and Details	Included
• Coordinate Technical Project Details	Included
• Draft Written Proposal	Included
• Incorporate Feedback to Finalize Proposal	Included
• Submit Completed Application	Included
• Funding Advocacy	Included
• Post-Grant Submittal Advocacy	Included
• Post-Award Grant Administration and Compliance	Included
• Post-Award Services—Above and Beyond Advocacy	Included
• Comprehensive Follow-Up on Unsuccessful Applications	Included
**The monthly fee includes all reasonable business and travel expenses.*	

Beaumont-Cherry Valley Water District Special Board Meeting May 16, 2024	**Item 6**

STAFF REPORT

TO: Board of Directors

FROM: Dan Jaggers, General Manager

SUBJECT: **Renewal of Lease Agreement with A-1 Properties for Engineering Office located at 851 E. 6th Street, Beaumont**

Staff Recommendation

Receive and file the six-month lease agreement for 851 E. 6th Street, Suite A-3, Beaumont, CA for the BCVWD Engineering Office.

Executive Summary

The lease agreement in place for the Engineering Office located at 851 E. 6th Street, Beaumont, was set to expire May 9, 2024. Staff negotiated a six-month renewal of the lease agreement to continue usage of the facility as the additional space is still needed and has been proven to meet the District's needs.

Background

In 2019, BCVWD executed a three-year lease agreement for commercial office space at 851 E. 6th Street for the location of the Engineering staff. As the location had proven adequate for the District's needs, staff activated the two-year option for renewal of the lease through May 9, 2024, which was received and filed by the Board of Directors at the May 26, 2022 meeting.

The existing business administration facility remains at capacity levels and there continues to be a need for additional facility space for Engineering staff. Various options are under consideration for a long-term solution for facility needs, however, as these options are under review, staff requested from the property management company an additional six-month extension on the existing lease agreement, keeping the same terms and conditions outlined in the current lease agreement.

Fiscal Impact

The fiscal impact of the agreement is estimated to be $16,776 for the six-month period. An estimated increase was included in the 2024 Operating Budget, which has an available balance of $25,080 as of April 30, 2024.

Attachments

1. Lease agreement for 2022-2024
2. Lease agreement for May - October 2024

Staff Report prepared by Sylvia Molina, Assistant Director of Finance and Administration

Attachment 1

COPY

CALIFORNIA ASSOCIATION OF REALTORS®

COMMERCIAL LEASE AGREEMENT
(C.A.R. Form CL, Revised 12/15)

Date (For reference only): April 7, 2022

A-1 Financial LLC ("Landlord") and

Beaumont-Cherry Valley Water District ("Tenant") agree as follows:

1. **PROPERTY:** Landlord rents to Tenant and Tenant rents from Landlord, the real property and improvements described as: 851 E. 6th. St Beaumont, Ca. 92223 Suite A-3 ("Premises"), which comprise approximately 14.000 % of the total square footage of rentable space in the entire property. See exhibit _____ for a further description of the Premises.

2. **TERM:** The term begins on (date) May 10, 2022 ("Commencement Date"), **(Check A or B):**
   - [X] **A. Lease:** and shall terminate on (date) May 9, 2024 at 12:00 [X] AM [ ] PM. Any holding over after the term of this agreement expires, with Landlord's consent, shall create a month-to-month tenancy that either party may terminate as specified in paragraph 2B. Rent shall be at a rate equal to the rent for the immediately preceding month, payable in advance. All other terms and conditions of this agreement shall remain in full force and effect.
   - [ ] **B. Month-to-month:** and continues as a month-to-month tenancy. Either party may terminate the tenancy by giving written notice to the other at least 30 days prior to the intended termination date, subject to any applicable laws. Such notice may be given on any date.
   - [X] **C. RENEWAL OR EXTENSION TERMS:** See attached addendum Addendum One dated May 10 2019.

3. **BASE RENT:**
   - **A.** Tenant agrees to pay Base Rent at the rate of (CHECK ONE ONLY:)
     - [ ] **(1)** $_____ per month, for the term of the agreement.
     - [X] **(2)** $2,317.96 per month, for the first 12 months of the agreement. Commencing with the 13th month, and upon expiration of each 12 months thereafter, rent shall be adjusted according to any increase in the U.S. Consumer Price Index of the Bureau of Labor Statistics of the Department of Labor for All Urban Consumers ("CPI") for Riverside County (the city nearest the location of the Premises), based on the following formula: Base Rent will be multiplied by the most current CPI preceding the first calendar month during which the adjustment is to take effect, and divided by the most recent CPI preceding the Commencement Date. In no event shall any adjusted Base Rent be less than the Base Rent for the month immediately preceding the adjustment. If the CPI is no longer published, then the adjustment to Base Rent shall be based on an alternate index that most closely reflects the CPI.
     - [ ] **(3)** $_____ per month for the period commencing _____ and ending _____ and
       $_____ per month for the period commencing _____ and ending _____ and
       $_____ per month for the period commencing _____ and ending _____.
     - [ ] **(4)** In accordance with the attached rent schedule.
     - [ ] **(5)** Other: _____.
   - **B.** Base Rent is payable in advance on the **1st (or** [ ] _____ **) day** of each calendar month, and is delinquent on the next day.
   - **C.** If the Commencement Date falls on any day other than the first day of the month, Base Rent for the first calendar month shall be prorated based on a 30-day period. If Tenant has paid one full month's Base Rent in advance of Commencement Date, Base Rent for the second calendar month shall be prorated based on a 30-day period.

4. **RENT:**
   - **A.** Definition: ("Rent") shall mean all monetary obligations of Tenant to Landlord under the terms of this agreement, except security deposit.
   - **B.** Payment: Rent shall be paid to (Name) A-1 Financial P.O. Box 890884, Temecula Ca. 92584 at (address) _____, or at any other location specified by Landlord in writing to Tenant.
   - **C.** Timing: Base Rent shall be paid as specified in paragraph 3. All other Rent shall be paid within 30 days after Tenant is billed by Landlord.

5. **EARLY POSSESSION:** Tenant is entitled to possession of the Premises on _____. If Tenant is in possession prior to the Commencement Date, during this time **(i)** Tenant is not obligated to pay Base Rent, and **(ii)** Tenant [ ] is [ ] is not obligated to pay Rent other than Base Rent. Whether or not Tenant is obligated to pay Rent prior to Commencement Date, Tenant is obligated to comply with all other terms of this agreement.

6. **SECURITY DEPOSIT:**
   - **A.** Tenant agrees to pay Landlord $_____ as a security deposit. Tenant agrees not to hold Broker responsible for its return. (IF CHECKED:) [ ] If Base Rent increases during the term of this agreement, Tenant agrees to increase security deposit by the same proportion as the increase in Base Rent.
   - **B.** All or any portion of the security deposit may be used, as reasonably necessary, to: **(i)** cure Tenant's default in payment of Rent, late charges, non-sufficient funds ("NSF") fees, or other sums due; **(ii)** repair damage, excluding ordinary wear and tear, caused by Tenant or by a guest or licensee of Tenant; **(iii)** broom clean the Premises, if necessary, upon termination of tenancy; and **(iv)** cover any other unfulfilled obligation of Tenant. **SECURITY DEPOSIT SHALL NOT BE USED BY TENANT IN LIEU OF PAYMENT OF LAST MONTH'S RENT.** If all or any portion of the security deposit is used during tenancy, Tenant agrees to reinstate the total security deposit within 5 days after written notice is delivered to Tenant. Within 30 days after Landlord receives possession of the Premises, Landlord shall: **(i)** furnish Tenant an itemized statement indicating the amount of any security deposit received and the basis for its disposition, and **(ii)** return any remaining portion of security deposit to Tenant. However, if the Landlord's only claim upon the security deposit is for unpaid Rent, then the remaining portion of the security deposit, after deduction of unpaid Rent, shall be returned within 14 days after the Landlord receives possession.
   - **C.** No interest will be paid on security deposit, unless required by local ordinance.

Landlord's Initials ( ) ( ) Tenant's Initials ( ) ( )

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First Team Real Estate, 29121 Overland DR. Temecula CA 92591 Phone: 9513942255 Fax Beaumont-Cherry
John Barker Produced with zipForm® by zipLogix 18070 Fifteen Mile Road, Fraser, Michigan 48026 www.zipLogix.com

Premises: *851 E. 6th. St Beaumont, Ca. 92223 Suite A-3* Date *April 7, 2022*

7. PAYMENTS:

		TOTAL DUE	PAYMENT RECEIVED	BALANCE DUE	DUE DATE
A.	Rent: From _____ (Date) To _____ (Date)	$	$	$	
B.	Security Deposit	$	$	$	
C.	Other: _____ (Category)	$	$	$	
D.	Other: _____ (Category)	$	$	$	
E.	**Total:**	$	$	$	

8. **PARKING:** Tenant is entitled to _____ unreserved and *3* reserved vehicle parking spaces. The right to parking [X] is [ ] is not included in the Base Rent charged pursuant to paragraph 3. If not included in the Base Rent, the parking rental fee shall be an additional $ _____ per month. Parking space(s) are to be used for parking operable motor vehicles, except for trailers, boats, campers, buses or trucks (other than pick-up trucks). Tenant shall park in assigned space(s) only. Parking space(s) are to be kept clean. Vehicles leaking oil, gas or other motor vehicle fluids shall not be parked in parking spaces or on the Premises. Mechanical work or storage of inoperable vehicles is not allowed in parking space(s) or elsewhere on the Premises. No overnight parking is permitted.

9. **ADDITIONAL STORAGE:** Storage is permitted as follows: *Interior of Suite A-3 only*. The right to additional storage space [ ] is [X] is not included in the Base Rent charged pursuant to paragraph 3. If not included in Base Rent, storage space shall be an additional $ _____ per month. Tenant shall store only personal property that Tenant owns, and shall not store property that is claimed by another, or in which another has any right, title, or interest. Tenant shall not store any improperly packaged food or perishable goods, flammable materials, explosives, or other dangerous or hazardous material. Tenant shall pay for, and be responsible for, the clean-up of any contamination caused by Tenant's use of the storage area.

10. **LATE CHARGE; INTEREST; NSF CHECKS:** Tenant acknowledges that either late payment of Rent or issuance of a NSF check may cause Landlord to incur costs and expenses, the exact amount of which are extremely difficult and impractical to determine. These costs may include, but are not limited to, processing, enforcement and accounting expenses, and late charges imposed on Landlord. If any installment of Rent due from Tenant is not received by Landlord within **5 calendar days** after date due, or if a check is returned NSF, Tenant shall pay to Landlord, respectively, *$20.00 per day* as late charge, plus 10% interest per annum on the delinquent amount and $25.00 as a NSF fee, any of which shall be deemed additional Rent. Landlord and Tenant agree that these charges represent a fair and reasonable estimate of the costs Landlord may incur by reason of Tenant's late or NSF payment. Any late charge, delinquent interest, or NSF fee due shall be paid with the current installment of Rent. Landlord's acceptance of any late charge or NSF fee shall not constitute a waiver as to any default of Tenant. Landlord's right to collect a Late Charge or NSF fee shall not be deemed an extension of the date Rent is due under paragraph 4, or prevent Landlord from exercising any other rights and remedies under this agreement, and as provided by law.

11. **CONDITION OF PREMISES:** Tenant has examined the Premises and acknowledges that Premise is clean and in operative condition, with the following exceptions: _____. Items listed as exceptions shall be dealt with in the following manner: _____.

12. **ZONING AND LAND USE:** Tenant accepts the Premises subject to all local, state and federal laws, regulations and ordinances ("Laws"). Landlord makes no representation or warranty that Premises are now or in the future will be suitable for Tenant's use. Tenant has made its own investigation regarding all applicable Laws.

13. **TENANT OPERATING EXPENSES:** Tenant agrees to pay for all utilities and services directly billed to Tenant. *Electricity, Cleaning, Alarm, Internet, telephone*

14. **PROPERTY OPERATING EXPENSES:**
    A. Tenant agrees to pay its proportionate share of Landlord's estimated monthly property operating expenses, including but not limited to, common area maintenance, consolidated utility and service bills, insurance, and real property taxes, based on the ratio of the square footage of the Premises to the total square footage of the rentable space in the entire property. _____

OR B. [X] **(If checked)** Paragraph 14 does not apply.

15. **USE:** The Premises are for the sole use as *Beaumont Cherry Valley Water District Offices*. No other use is permitted without Landlord's prior written consent. If any use by Tenant causes an increase in the premium on Landlord's existing property insurance, Tenant shall pay for the increased cost. Tenant will comply with all Laws affecting its use of the Premises.

16. **RULES/REGULATIONS:** Tenant agrees to comply with all rules and regulations of Landlord (and, if applicable, Owner's Association) that are at any time posted on the Premises or delivered to Tenant. Tenant shall not, and shall ensure that guests and licensees of Tenant do not, disturb, annoy, endanger, or interfere with other tenants of the building or neighbors, or use the Premises for any unlawful purposes, including, but not limited to, using, manufacturing, selling, storing, or transporting illicit drugs or other contraband, or violate any law or ordinance, or committing a waste or nuisance on or about the Premises.

17. **MAINTENANCE:**
    A. Tenant **OR** [ ] **(If checked, Landlord)** shall professionally maintain the Premises including ~~heating, air conditioning, electrical~~, plumbing ~~and water systems~~, if any, and keep glass, windows and doors in operable and safe condition. Unless Landlord is checked, if Tenant fails to maintain the Premises, Landlord may contract for or perform such maintenance, and charge Tenant for Landlord's cost. INTERIOR
    B. Landlord **OR** [ ] **(If checked, Tenant)** shall maintain the roof, foundation, exterior walls, common areas and *Air Conditioning (HVAC), Exterior, Electrical, Water Systems*.

Landlord's Initials (_____) (_____) Tenant's Initials (_____) (_____)

18. **ALTERATIONS:** Tenant shall not make any alterations in or about the Premises, including installation of trade fixtures and signs, without Landlord's prior written consent, which shall not be unreasonably withheld. Any alterations to the Premises shall be done according to Law and with required permits. Tenant shall give Landlord advance notice of the commencement date of any planned alteration, so that Landlord, at its option, may post a Notice of Non-Responsibility to prevent potential liens against Landlord's interest in the Premises. Landlord may also require Tenant to provide Landlord with lien releases from any contractor performing work on the Premises.

19. **GOVERNMENT IMPOSED ALTERATIONS:** Any alterations required by Law as a result of Tenant's use shall be Tenant's responsibility. Landlord shall be responsible for any other alterations required by Law.

20. **ENTRY:** Tenant shall make Premises available to Landlord or Landlord's agent for the purpose of entering to make inspections, necessary or agreed repairs, alterations, or improvements, or to supply necessary or agreed services, or to show Premises to prospective or actual purchasers, tenants, mortgagees, lenders, appraisers, or contractors. Landlord and Tenant agree that 24 hours notice (oral or written) shall be reasonable and sufficient notice. In an emergency, Landlord or Landlord's representative may enter Premises at any time without prior notice.

21. **SIGNS**: Tenant authorizes Landlord to place a FOR SALE sign on the Premises at any time, and a FOR LEASE sign on the Premises within the 90 (or ☒ ***Any time***) day period preceding the termination of the agreement.

22. **SUBLETTING/ASSIGNMENT:** Tenant shall not sublet or encumber all or any part of Premises, or assign or transfer this agreement or any interest in it, without the prior written consent of Landlord, which shall not be unreasonably withheld. Unless such consent is obtained, any subletting, assignment, transfer, or encumbrance of the Premises, agreement, or tenancy, by voluntary act of Tenant, operation of law, or otherwise, shall be null and void, and, at the option of Landlord, terminate this agreement. Any proposed sublessee, assignee, or transferee shall submit to Landlord an application and credit information for Landlord's approval, and, if approved, sign a separate written agreement with Landlord and Tenant. Landlord's consent to any one sublease, assignment, or transfer, shall not be construed as consent to any subsequent sublease, assignment, or transfer, and does not release Tenant of Tenant's obligation under this agreement.

23. **POSSESSION:** If Landlord is unable to deliver possession of Premises on Commencement Date, such date shall be extended to the date on which possession is made available to Tenant. However, the expiration date shall remain the same as specified in paragraph 2. If Landlord is unable to deliver possession within **60 (or ☐ _____) calendar days** after the agreed Commencement Date, Tenant may terminate this agreement by giving written notice to Landlord, and shall be refunded all Rent and security deposit paid.

24. **TENANT'S OBLIGATIONS UPON VACATING PREMISES:** Upon termination of agreement, Tenant shall: **(i)** give Landlord all copies of all keys or opening devices to Premises, including any common areas; **(ii)** vacate Premises and surrender it to Landlord empty of all persons and personal property; **(iii)** vacate all parking and storage spaces; **(iv)** deliver Premises to Landlord in the same condition as referenced in paragraph 11; **(v)** clean Premises; **(vi)** give written notice to Landlord of Tenant's forwarding address; and **(vii)** ***Contact person name and current phone numbers*** _____.

All improvements installed by Tenant, with or without Landlord's consent, become the property of Landlord upon termination. Landlord may nevertheless require Tenant to remove any such improvement that did not exist at the time possession was made available to Tenant.

25. **BREACH OF CONTRACT/EARLY TERMINATION:** In event Tenant, prior to expiration of this agreement, breaches any obligation in this agreement, abandons the premises, or gives notice of tenant's intent to terminate this tenancy prior to its expiration, in addition to any obligations established by paragraph 24, Tenant shall also be responsible for lost rent, rental commissions, advertising expenses, and painting costs necessary to ready Premises for re-rental. Landlord may also recover from Tenant: **(i)** the worth, at the time of award, of the unpaid Rent that had been earned at the time of termination; **(ii)** the worth, at the time of award, of the amount by which the unpaid Rent that would have been earned after expiration until the time of award exceeds the amount of such rental loss the Tenant proves could have been reasonably avoided; and **(iii)** the worth, at the time of award, of the amount by which the unpaid Rent for the balance of the term after the time of award exceeds the amount of such rental loss that Tenant proves could be reasonably avoided. Landlord may elect to continue the tenancy in effect for so long as Landlord does not terminate Tenant's right to possession, by either written notice of termination of possession or by reletting the Premises to another who takes possession, and Landlord may enforce all Landlord's rights and remedies under this agreement, including the right to recover the Rent as it becomes due.

26. **DAMAGE TO PREMISES:** If, by no fault of Tenant, Premises are totally or partially damaged or destroyed by fire, earthquake, accident or other casualty, Landlord shall have the right to restore the Premises by repair or rebuilding. If Landlord elects to repair or rebuild, and is able to complete such restoration within 90 days from the date of damage, subject to the terms of this paragraph, this agreement shall remain in full force and effect. If Landlord is unable to restore the Premises within this time, or if Landlord elects not to restore, then either Landlord or Tenant may terminate this agreement by giving the other written notice. Rent shall be abated as of the date of damage. The abated amount shall be the current monthly Base Rent prorated on a 30-day basis. If this agreement is not terminated, and the damage is not repaired, then Rent shall be reduced based on the extent to which the damage interferes with Tenant's reasonable use of the Premises. If total or partial destruction or damage occurs as a result of an act of Tenant or Tenant's guests, **(i)** only Landlord shall have the right, at Landlord's sole discretion, within 30 days after such total or partial destruction or damage to treat the lease as terminated by Tenant, and **(ii)** Landlord shall have the right to recover damages from Tenant.

27. **HAZARDOUS MATERIALS:** Tenant shall not use, store, generate, release or dispose of any hazardous material on the Premises or the property of which the Premises are part. However, Tenant is permitted to make use of such materials that are required to be used in the normal course of Tenant's business provided that Tenant complies with all applicable Laws related to the hazardous materials. Tenant is responsible for the cost of removal and remediation, or any clean-up of any contamination caused by Tenant.

28. **CONDEMNATION:** If all or part of the Premises is condemned for public use, either party may terminate this agreement as of the date possession is given to the condemner. All condemnation proceeds, exclusive of those allocated by the condemner to Tenant's relocation costs and trade fixtures, belong to Landlord.

29. **INSURANCE:** Tenant's personal property, fixtures, equipment, inventory and vehicles are not insured by Landlord against loss or damage due to fire, theft, vandalism, rain, water, criminal or negligent acts of others, or any other cause. Tenant is to carry Tenant's own property insurance to protect Tenant from any such loss. In addition, Tenant shall carry **(i)** liability insurance in an amount of not less than ***$Two Million*** and **(ii)** property insurance in an amount sufficient to cover the replacement cost of the property if Tenant is responsible for maintenance under paragraph 17B. Tenant's insurance shall name Landlord and Landlord's agent as additional insured. Tenant, upon Landlord's request, shall provide Landlord with a certificate of insurance establishing Tenant's compliance. Landlord shall maintain liability insurance insuring Landlord, but not Tenant, in an amount of at least ***$ Two Million***, plus property insurance in an amount sufficient to cover the replacement cost of the property unless Tenant is responsible for maintenance pursuant to paragraph 17B. Tenant is advised to carry business interruption insurance in an amount at least sufficient to cover Tenant's complete rental obligation to Landlord. Landlord is advised to obtain a policy of rental loss insurance. Both Landlord and Tenant release each other, and waive their respective rights to subrogation against each other, for loss or damage covered by insurance.

Landlord's Initials ( ) ( ) Tenant's Initials ( ) ( )

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30. **TENANCY STATEMENT (ESTOPPEL CERTIFICATE):** Tenant shall execute and return a tenancy statement (estoppel certificate), delivered to Tenant by Landlord or Landlord's agent, within 3 days after its receipt. The tenancy statement shall acknowledge that this agreement is unmodified and in full force, or in full force as modified, and state the modifications. Failure to comply with this requirement: **(i)** shall be deemed Tenant's acknowledgment that the tenancy statement is true and correct, and may be relied upon by a prospective lender or purchaser; and **(ii)** may be treated by Landlord as a material breach of this agreement. Tenant shall also prepare, execute, and deliver to Landlord any financial statement (which will be held in confidence) reasonably requested by a prospective lender or buyer.

31. **LANDLORD'S TRANSFER:** Tenant agrees that the transferee of Landlord's interest shall be substituted as Landlord under this agreement. Landlord will be released of any further obligation to Tenant regarding the security deposit, only if the security deposit is returned to Tenant upon such transfer, or if the security deposit is actually transferred to the transferee. For all other obligations under this agreement, Landlord is released of any further liability to Tenant, upon Landlord's transfer.

32. **SUBORDINATION:** This agreement shall be subordinate to all existing liens and, at Landlord's option, the lien of any first deed of trust or first mortgage subsequently placed upon the real property of which the Premises are a part, and to any advances made on the security of the Premises, and to all renewals, modifications, consolidations, replacements, and extensions. However, as to the lien of any deed of trust or mortgage entered into after execution of this agreement, Tenant's right to quiet possession of the Premises shall not be disturbed if Tenant is not in default and so long as Tenant pays the Rent and observes and performs all of the provisions of this agreement, unless this agreement is otherwise terminated pursuant to its terms. If any mortgagee, trustee, or ground lessor elects to have this agreement placed in a security position prior to the lien of a mortgage, deed of trust, or ground lease, and gives written notice to Tenant, this agreement shall be deemed prior to that mortgage, deed of trust, or ground lease, or the date of recording.

33. **TENANT REPRESENTATIONS; CREDIT:** Tenant warrants that all statements in Tenant's financial documents and rental application are accurate. Tenant authorizes Landlord and Broker(s) to obtain Tenant's credit report at time of application and periodically during tenancy in connection with approval, modification, or enforcement of this agreement. Landlord may cancel this agreement: **(i)** before occupancy begins, upon disapproval of the credit report(s); or **(ii)** at any time, upon discovering that information in Tenant's application is false. A negative credit report reflecting on Tenant's record may be submitted to a credit reporting agency, if Tenant fails to pay Rent or comply with any other obligation under this agreement.

34. **CONSTRUCTION-RELATED ACCESSIBILITY STANDARDS:** Landlord states that the Premises ☐ has, or ☒ has not been inspected by a Certified Access Specialist. If so, Landlord states that the Premises ☐ has, or ☒ has not been determined to meet all applicable construction-related accessibility standards pursuant to Civil Code Section 55.53.

35. **DISPUTE RESOLUTION:**

A. **MEDIATION:** Tenant and Landlord agree to mediate any dispute or claim arising between them out of this agreement, or any resulting transaction, before resorting to arbitration or court action, subject to paragraph 35B(2) below. Paragraphs 35B(2) and (3) apply whether or not the arbitration provision is initialed. Mediation fees, if any, shall be divided equally among the parties involved. If for any dispute or claim to which this paragraph applies, any party commences an action without first attempting to resolve the matter through mediation, or refuses to mediate after a request has been made, then that party shall not be entitled to recover attorney fees, even if they would otherwise be available to that party in any such action. THIS MEDIATION PROVISION APPLIES WHETHER OR NOT THE ARBITRATION PROVISION IS INITIALED.

B. **ARBITRATION OF DISPUTES: (1) Tenant and Landlord agree that any dispute or claim in Law or equity arising between them out of this agreement or any resulting transaction, which is not settled through mediation, shall be decided by neutral, binding arbitration, including and subject to paragraphs 35B(2) and (3) below. The arbitrator shall be a retired judge or justice, or an attorney with at least 5 years of real estate transactional law experience, unless the parties mutually agree to a different arbitrator, who shall render an award in accordance with substantive California Law. In all other respects, the arbitration shall be conducted in accordance with Part III, Title 9 of the California Code of Civil Procedure. Judgment upon the award of the arbitrator(s) may be entered in any court having jurisdiction. The parties shall have the right to discovery in accordance with Code of Civil Procedure §1283.05.**

(2) EXCLUSIONS FROM MEDIATION AND ARBITRATION: The following matters are excluded from Mediation and Arbitration hereunder: **(i)** a judicial or non-judicial foreclosure or other action or proceeding to enforce a deed of trust, mortgage, or installment land sale contract as defined in Civil Code §2985; **(ii)** an unlawful detainer action; **(iii)** the filing or enforcement of a mechanic's lien; **(iv)** any matter that is within the jurisdiction of a probate, small claims, or bankruptcy court; and **(v)** an action for bodily injury or wrongful death, or for latent or patent defects to which Code of Civil Procedure §337.1 or §337.15 applies. The filing of a court action to enable the recording of a notice of pending action, for order of attachment, receivership, injunction, or other provisional remedies, shall not constitute a violation of the mediation and arbitration provisions.

(3) BROKERS: Tenant and Landlord agree to mediate and arbitrate disputes or claims involving either or both Brokers, provided either or both Brokers shall have agreed to such mediation or arbitration, prior to, or within a reasonable time after the dispute or claim is presented to Brokers. Any election by either or both Brokers to participate in mediation or arbitration shall not result in Brokers being deemed parties to the agreement.

"NOTICE: BY INITIALING IN THE SPACE BELOW YOU ARE AGREEING TO HAVE ANY DISPUTE ARISING OUT OF THE MATTERS INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION DECIDED BY NEUTRAL ARBITRATION AS PROVIDED BY CALIFORNIA LAW AND YOU ARE GIVING UP ANY RIGHTS YOU MIGHT POSSESS TO HAVE THE DISPUTE LITIGATED IN A COURT OR JURY TRIAL. BY INITIALING IN THE SPACE BELOW YOU ARE GIVING UP YOUR JUDICIAL RIGHTS TO DISCOVERY AND APPEAL, UNLESS THOSE RIGHTS ARE SPECIFICALLY INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION. IF YOU REFUSE TO SUBMIT TO ARBITRATION AFTER AGREEING TO THIS PROVISION, YOU MAY BE COMPELLED TO ARBITRATE UNDER THE AUTHORITY OF THE CALIFORNIA CODE OF CIVIL PROCEDURE. YOUR AGREEMENT TO THIS ARBITRATION PROVISION IS VOLUNTARY."

"WE HAVE READ AND UNDERSTAND THE FOREGOING AND AGREE TO SUBMIT DISPUTES ARISING OUT OF THE MATTERS INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION TO NEUTRAL ARBITRATION."

Landlord's Initials (_____) (_____) **Tenant's Initials** (DLS) (_____)

36. **JOINT AND INDIVIDUAL OBLIGATIONS:** If there is more than one Tenant, each one shall be individually and completely responsible for the performance of all obligations of Tenant under this agreement, jointly with every other Tenant, and individually, whether or not in possession.

37. **NOTICE:** Notices may be served by mail, facsimile, or courier at the following address or location, or at any other location subsequently designated:

Landlord: ***A-1 Financial P.O. Box 890884, Temecula Ca. 92584***

Tenant: ***Beaumont-Cherry Valley Water District***

Notice is deemed effective upon the earliest of the following: **(i)** personal receipt by either party or their agent; **(ii)** written acknowledgement of notice; or **(iii)** 5 days after mailing notice to such location by first class mail, postage pre-paid.

38. **WAIVER:** The waiver of any breach shall not be construed as a continuing waiver of the same breach or a waiver of any subsequent breach.

39. **INDEMNIFICATION:** Tenant shall indemnify, defend and hold Landlord harmless from all claims, disputes, litigation, judgments and attorney fees arising out of Tenant's use of the Premises.

40. **OTHER TERMS AND CONDITIONS/SUPPLEMENTS:** ***1. Any structural alterations must be done by a licensed contractor and a plot plan submitted to the Landlord for approval prior to the commencement of work. 2. Anything permanently attached to walls and removed by the tenant shall be required to be patched and painted. 3. Tenant shall maintain interior items (Leasehold improvements) including plumbing, electrical, and pest control, except sewer. (see item 17-A) 4. Any needed repairs stemming from or caused by the tenant (As determined in writing by the vendor) shall be billed to Tenant and payable with the following month's rent. 5. A security deposit may be used to restore the unit to rentable condition if required. 6. Any re-key by Tenant shall be at Tenants expense and must be re-keyed to master and a copy provided to the Landlord. Call for our locksmith's number. 7. Signage is Tenants responsibility and must conform in size and color to all building signs. Black lettering on monument and Brown and Cream on all building markees. Any additional signage requires prior Landlords consent and City approval if applicable. 8. If suite alarm is desired and is strongly recommended, please contact Pacific Alarm at (951)-845-1666. Robert can meet with you for a free estimate of the cost. The building is alarmed only for HVAC units and each unit for fire. The general price is approximately $40.00 per month to give you an idea of the cost of individual alarms. 9. The contents of your suite are not covered by our insurance. It is recommended to add this coverage to the two million dollars of liability which is mandatory with A-1 Financial LLC to be an additional loss payee. The proof of insurance is due within 45 days of lease renewal or beginning of occupancy. 11. Plans for proposed Tenant build-out to be given to Landlord for approval prior to the start of any construction.***

The following ATTACHED supplements/exhibits are incorporated in this agreement: ☐ Option Agreement (C.A.R. Form OA)

41. **ATTORNEY FEES:** In any action or proceeding arising out of this agreement, the prevailing party between Landlord and Tenant shall be entitled to reasonable attorney fees and costs from the non-prevailing Landlord or Tenant, except as provided in paragraph 35A.

42. **ENTIRE CONTRACT:** Time is of the essence. All prior agreements between Landlord and Tenant are incorporated in this agreement, which constitutes the entire contract. It is intended as a final expression of the parties' agreement, and may not be contradicted by evidence of any prior agreement or contemporaneous oral agreement. The parties further intend that this agreement constitutes the complete and exclusive statement of its terms, and that no extrinsic evidence whatsoever may be introduced in any judicial or other proceeding, if any, involving this agreement. Any provision of this agreement that is held to be invalid shall not affect the validity or enforceability of any other provision in this agreement. This agreement shall be binding upon, and inure to the benefit of, the heirs, assignees and successors to the parties.

43. **BROKERAGE:** Landlord and Tenant shall each pay to Broker(s) the fee agreed to, if any, in a separate written agreement. Neither Tenant nor Landlord has utilized the services of, or for any other reason owes compensation to, a licensed real estate broker (individual or corporate), agent, finder, or other entity, other than as named in this agreement, in connection with any act relating to the Premises, including, but not limited to, inquiries, introductions, consultations, and negotiations leading to this agreement. Tenant and Landlord each agree to indemnify, defend and hold harmless the other, and the Brokers specified herein, and their agents, from and against any costs, expenses, or liability for compensation claimed inconsistent with the warranty and representation in this paragraph 43.

44. **AGENCY CONFIRMATION:** The following agency relationships are hereby confirmed for this transaction:
Listing Agent: ---------- (Print Firm Name) is the agent of (check one):
☐ the Landlord exclusively; or ☐ both the Tenant and Landlord.
Selling Agent: ---------- (Print Firm Name) (if not same as Listing Agent) is the agent of (check one):
☐ the Tenant exclusively; or ☐ the Landlord exclusively; or ☐ both the Tenant and Landlord.
Real Estate Brokers are not parties to the agreement between Tenant and Landlord.

Landlord's Initials (_____) (_____) Tenant's Initials (_____) (_____)

Premises: *851 E. 6th. St Beaumont, Ca. 92223 Suite A-3* Date *April 7, 2022*

Landlord and Tenant acknowledge and agree that Brokers: (i) do not guarantee the condition of the Premises; (ii) cannot verify representations made by others; (iii) will not verify zoning and land use restrictions; (iv) cannot provide legal or tax advice; (v) will not provide other advice or information that exceeds the knowledge, education or experience required to obtain a real estate license. Furthermore, if Brokers are not also acting as Landlord in this agreement, Brokers: (vi) do not decide what rental rate a Tenant should pay or Landlord should accept; and (vii) do not decide upon the length or other terms of tenancy. Landlord and Tenant agree that they will seek legal, tax, insurance, and other desired assistance from appropriate professionals.

Tenant _____ Date 5/2/2022

Beaumont-Cherry Valley Water District DANIEL K. JAGGERS
(Print name)

Address *560 Magnolia Ave.* City *Beaumont* State *Ca.* Zip *92223*

Tenant _____ Date _____

(Print name)

Address _____ City _____ State _____ Zip _____

☒ **GUARANTEE:** In consideration of the execution of this Agreement by and between Landlord and Tenant and for valuable consideration, receipt of which is hereby acknowledged, the undersigned ("Guarantor") does hereby: (i) guarantee unconditionally to Landlord and Landlord's agents, successors and assigns, the prompt payment of Rent or other sums that become due pursuant to this Agreement, including any and all court costs and attorney fees included in enforcing the Agreement; (ii) consent to any changes, modifications or alterations of any term in this Agreement agreed to by Landlord and Tenant; and (iii) waive any right to require Landlord and/or Landlord's agents to proceed against Tenant for any default occurring under this Agreement before seeking to enforce this Guarantee.

Guarantor (Print Name) *Beaumont-Cherry Valley Water District*

Guarantor _____ Date _____

Address *560 Magnolia Ave* City *Beaumont* State *Ca.* Zip *92223*

Telephone *(951)845-9581* Fax *(951)845-0159* E-mail *dan.jaggars@bcvwd.org*

Landlord agrees to rent the Premises on the above terms and conditions.

Landlord _____ Date _____
(owner or agent with authority to enter into this agreement) *A-1 Financial LLC*

Address PO BOX 890884 City TEMECULA State CA Zip 92589

Landlord _____ Date _____
(owner or agent with authority to enter into this agreement)

Address _____ City _____ State _____ Zip _____

Agency relationships are confirmed as above. Real estate brokers who are not also Landlord in this agreement are not a party to the agreement between Landlord and Tenant.

Real Estate Broker (Leasing Firm) _____ DRE Lic. # _____

By (Agent) _____ DRE Lic. # _____ Date _____

Address _____ City _____ State _____ Zip _____

Telephone _____ Fax _____ E-mail _____

Real Estate Broker (Listing Firm) _____ DRE Lic. # _____

By (Agent) _____ DRE Lic. # _____ Date _____

Address _____ City _____ State _____ Zip _____

Telephone _____ Fax _____ E-mail _____

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CALIFORNIA ASSOCIATION OF REALTORS®

COMMERCIAL LEASE CONSTRUCTION ACCESSIBILITY ADDENDUM

(C.A.R. Form CLCA 11/16)

This is an addendum to the Commercial Lease Agreement (lease) dated *April 7, 2022* in which *A-1 Financial LLC* is referred to as "Landlord" and *Beaumont-Cherry Valley Water District* is referred to as "Tenant".
Paragraph 34 of the lease is deleted in its entirety and replaced by the following:

Paragraph 34. CONSTRUCTION-RELATED ACCESSIBILITY STANDARDS:

A. Landlord states that the Premises ☐ have, or ☐ have not been inspected by a Certified Access Specialist (CASp).

B. If the Premises have been inspected by a CASp,

(1) Landlord states that the Premises ☐ have, or ☐ have not been determined to meet all applicable construction-related accessibility standards pursuant to Civil Code Section 55.53. Landlord shall provide Tenant a copy of the report prepared by the CASp (and, if applicable a copy of the disability access inspection certificate) as specified below.

(2) ☐ (i) Tenant has received a copy of the report at least 48 hours before executing this lease. Tenant has no right to rescind the lease based upon information contained in the report.

OR ☐ (ii) Tenant has received a copy of the report prior to, but no more than, 48 hours before, executing this lease. Based upon information contained in the report, Tenant has 72 hours after execution of this lease to rescind it.

OR ☐ (iii) Tenant has not received a copy of the report prepared by the CASp prior to execution of this lease. Landlord shall provide a copy of the report prepared by the CASp (and, if applicable a copy of the disability access inspection certificate) within 7 days after execution of this lease. Tenant shall have up to 3 days thereafter to rescind the lease based upon information in the report.

C. If the Premises have not been inspected by a CASp or a certificate was not issued by the CASp who conducted the inspection,

"A Certified Access Specialist (CASp) can inspect the subject premises and determine whether the subject premises comply with all of the applicable construction-related accessibility standards under state law. Although state law does not require a CASp inspection of the subject premises, the commercial property owner or lessor may not prohibit the lessee or tenant from obtaining a CASp inspection of the subject premises for the occupancy or potential occupancy of the lessee or tenant, if requested by the lessee or tenant. The parties shall mutually agree on the arrangements for the time and manner of the CASp inspection, the payment of the fee for the CASp inspection, and the cost of making any repairs necessary to correct violations of construction-related accessibility standards within the premises."

D. Notwithstanding anything to the contrary in paragraph 17, 18, 19 or elsewhere in the lease, any repairs or modifications necessary to correct violations of construction related accessibility standards are the responsibility of Tenant, ☒ Landlord, ☐ Other _____.

Tenant (Signature) _____ Date 5/2/2022

Tenant (Print name) *Beaumont-Cherry Valley Water District*

Tenant (Signature) _____ Date _____

Tenant (Print name) _____

Landlord (Signature) _____ Date 5/11/2022

Landlord (Print name) *A-1 Financial LLC*

Landlord (Signature) _____ Date _____

Landlord (Print name) _____

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CALIFORNIA ASSOCIATION OF REALTORS®

ADDENDUM

(C.A.R. Form ADM, Revised 12/15)

No. *One*

The following terms and conditions are hereby incorporated in and made a part of the: ☐ Purchase Agreement, ☐ Residential Lease or Month-to-Month Rental Agreement, ☐ Transfer Disclosure Statement (Note: An amendment to the TDS may give the Buyer a right to rescind), ☒ Other *Commercial Lease Agreement*, dated *May 10, 2022*, on property known as *851 E. 6th. Street, Suite A-3 Beaumont, CA 92223* in which *Beaumont-Cherry Valley Water District* is referred to as ("Buyer/Tenant") and *A-1 Financial LLC´* is referred to as ("Seller/Landlord").

1. Tenant (Beaumont-Cherry Valley Water District) as part of the initial Lease Agreement dated April 7th. 2022, reserve the right to a Two-year option to continue renting Suite A-3. .

The foregoing terms and conditions are hereby agreed to, and the undersigned acknowledge receipt of a copy of this document.

Date _____	Date 5/11/22
Buyer/Tenant _____ *Beaumont-Cherry Valley Water District*	Seller/Landlord _____ *A-1 Financial LLC*
Buyer/Tenant _____	Seller/Landlord _____

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COPY

Annual Rent Increase Letter

Date: 04/05/2022

Attn: Accounts Payable

RE: Change in Rent Notice per lease agreement

Tenant's name: Beaumont-Cherry Valley Water District

Please be advised that effective 05/01/2022 the monthly rent for the premises

Located at 851 E. Sixth St, Beaumont, Ca. 92223 Suite A-3 where you are currently a tenant will be increased to $2,317.96 per month, payable in advance on/or before the 1st of each month. This amount is calculated based on the 12 month increase of the CPI of 8% (eight percent)

This is a change of $183.32 from your previous rent of $2,134.64 per month. All other terms of your tenancy as outlined in your lease, and any addendums will remain in effect. I appreciate your consideration in this matter. Feel free to contact me with any questions or concerns.

Consumer price index print out attached.

Sincerely,

Landlord/Property manager : A-1 Financial (951)699-4556

Signature: Jeanne Gurley

Consumer Price Index, Riverside Area – January 2022

Area prices were up 1.5 percent over the past two months, up 8.6 percent from a year ago

Prices in the Riverside area, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), advanced 1.5 percent for the two months ending in January 2022, the U.S. Bureau of Labor Statistics reported today. (See table A.) Regional Commissioner Chris Rosenlund noted that the January increase was influenced by higher prices for household furnishings and operations and shelter. (Data in this report are not seasonally adjusted. Accordingly, bi-monthly changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U rose 8.6 percent. (See chart 1 and table A.) Food prices rose 5.8 percent. Energy prices jumped 35.3 percent, largely the result of an increase in the price of gasoline. The index for all items less food and energy rose 6.3 percent over the year. (See table 1.)

News Release Information

22-220-SAN

Thursday, February 10, 2022

Contacts

Technical information:

(415) 625-2270

BLSinfoSF@bls.gov

www.bls.gov/regions/west

Media contact:

(415) 625-2270

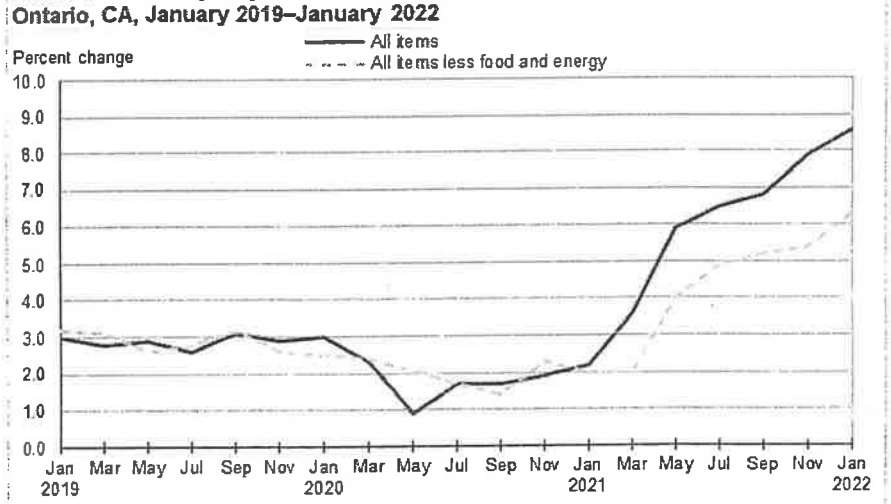
PDF

PDF version

$2,234.64 current
x 8.6% CPI
183.32

$2,134.64
183.32
$2,317.96
New Assessment

Chart 1. Over-the-year percent change in CPI-U, Riverside-San Bernardino-Ontario, CA, January 2019–January 2022



Source: U.S. Bureau of Labor Statistics.

View Chart Data

Food

Food prices advanced 1.2 percent for the two months ending in January. (See table 1.) Price changes for food at home sub-categories were mixed, with an overall increase of 1.5 percent. Prices for food away from home advanced 0.9 percent for the same period.

Over the year, food prices rose 5.8 percent. Prices for food at home rose 7.2 percent, influenced by higher prices for meats, poultry, fish, and eggs (11.7 percent) and other food at home (10.5 percent). Since a year ago, prices for food away from home increased 4.2 percent.

Energy

The energy index advanced 2.3 percent for the two months ending in January. The increase was mainly due to higher prices for natural gas service (12.0 percent). Prices for electricity advanced 2.6 percent, and prices for gasoline rose 0.8 percent for the same period.

Energy prices jumped 35.3 percent over the year, largely due to higher prices for gasoline (42.8 percent). Prices paid for natural gas service increased 31.3 percent, and prices for electricity increased 24.4 percent during the past year.

All items less food and energy

The index for all items less food and energy rose 1.4 percent in the latest two-month period. Higher prices for household furnishings and operations (8.3 percent) and shelter (0.8 percent) were partially offset by lower prices for education and communication (-1.3 percent) and new vehicles (-1.1 percent).

Over the year, the index for all items less food and energy rose 6.3 percent. Components contributing to the increase included used cars and trucks (38.6 percent), household furnishings and operations (11.4 percent), and shelter (5.5 percent). Partly offsetting the increases was a price decrease in recreation (-1.0 percent).

Table A. Riverside-San Bernardino-Ontario, CA, CPI-U 2-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2019		2020		2021		2022	
	2-month	12-month	2-month	12-month	2-month	12-month	2-month	12-month
January	0.4	3.0	0.5	3.0	0.9	2.2	1.5	8.6
March	0.7	2.8	0.0	2.3	1.3	3.6		
May	1.2	2.9	-0.2	0.9	2.0	5.9		
July	-0.1	2.6	0.7	1.7	1.3	6.5		

Attachment 2

CALIFORNIA ASSOCIATION OF REALTORS®

COMMERCIAL LEASE AGREEMENT

(C.A.R. Form CL, Revised 12/23)

Date (For reference only): *April 22, 2024*

A-1 Financial, LLC / Joanne Lively (Owner, Authorized Broker or Agent, or Property Manager, ("Landlord"))

and *Beaumont Cherry Valley Water District* ("Tenant") agree as follows:

1. **PROPERTY:** Landlord rents to Tenant and Tenant rents from Landlord, the real property and improvements described as *851 E. Sixth St. Suite A-3, Beaumont, CA 92223* ("Premises"), which comprise approximately *8.000* % of the total square footage of rentable space in the entire property. See exhibit *1,350 sf* for a further description of the Premises.
2. **TERM:** The term begins on (date) *May 1, 2024* ("Commencement Date"), **(Check A or B):**
   - **A.** ☒ **Lease:** and shall terminate on (date) *10/31/2024* at *12:00* ☒ AM ☐ PM. Any holding after the term of this agreement expires, with Landlord's consent, shall create a month-to-month tenancy that either party may terminate as specified in **paragraph 2B**. Rent shall be at a rate equal to the rent for the immediately preceding month, payable in advance. All other terms and conditions of this agreement shall remain in full force and effect.
   - **B.** ☐ **Month-to-month:** and continues as a month-to-month tenancy. Either party may terminate the tenancy by giving written notice to the other at least 30 days prior to the intended termination date, subject to any applicable laws. Such notice may be given on any date.
   - **C. RENEWAL OR EXTENSION TERMS:** *TBD* OR ☐ See attached addendum.
3. **BASE RENT:**
   - **A.** Tenant agrees to pay Base Rent at the rate of (CHECK ONE ONLY):
     - ☐ (1) $_____ per month, for the term of the agreement.
     - ☐ (2) $_____ per month, for the first 12 months of the agreement. Commencing with the 13th month, and upon expiration of each 12 months thereafter, rent shall be adjusted according to any increase in the U.S. Consumer Price Index of the Bureau of Labor Statistics of the Department of Labor for All Urban Consumers ("CPI") for *4.7%* (the city nearest the location of the Premises), based on the following formula: Base Rent will be multiplied by the most current CPI preceding the first calendar month during which the adjustment is to take effect, and divided by the most recent CPI preceding the Commencement Date. In no event shall any adjusted Base Rent be less than the Base Rent for the month immediately preceding the adjustment. If the CPI is no longer published, then the adjustment to Base Rent shall be based on an alternate index that most closely reflects the CPI.
     - ☒ (3) $*2,796.00* per month for the period commencing *05/01/2024* and ending *10/31/2024* and $_____ per month for the period commencing _____ and ending _____ and $_____ per month for the period commencing _____ and ending _____.
     - ☐ (4) In accordance with the attached rent schedule.
     - ☐ (5) Other: _____.
   - **B.** Base Rent is payable in advance on the 1st (or ☐ _____) day of each calendar month, and is delinquent on the next day.
   - **C.** If the Commencement Date falls on any day other than the first day of the month, Base Rent for the first calendar month shall be prorated based on a 30-day period. If Tenant has paid one full month's Base Rent in advance of Commencement Date, Base Rent for the second calendar month shall be prorated based on a 30-day period.
4. **RENT:**
   - **A. Definition:** ("Rent") shall mean all monetary obligations of Tenant to Landlord under the terms of this agreement, except security deposit.
   - **B. Payment:** Rent shall be paid to (Name) *A-1 Financial, LLC* at (address) *Post Office Box 890884, Temecula, CA 82589*, or at any other location specified by Landlord in writing to Tenant.
   - **C. Timing:** Base Rent shall be paid as specified in **paragraph 3**. All other Rent shall be paid within 30 days after Tenant is billed by Landlord.
5. **EARLY POSSESSION:** Tenant is entitled to possession of the Premises on _____. If Tenant is in possession prior to the Commencement Date, during this time **(i)** Tenant is not obligated to pay Base Rent, and **(ii)** Tenant ☐ is ☐ is not obligated to pay Rent other than Base Rent. Whether or not Tenant is obligated to pay Rent prior to Commencement Date, Tenant is obligated to comply with all other terms of this agreement.
6. **SECURITY DEPOSIT:**
   - **A.** Tenant agrees to pay Landlord $_____ as a security deposit. Tenant agrees not to hold Broker responsible for its return. (IF CHECKED:) ☐ If Base Rent increases during the term of this agreement, Tenant agrees to increase deposit by the same proportion as the increase in Base Rent.
   - **B.** All or any portion of the security deposit may be used, as reasonably necessary, to: **(i)** cure Tenant's default in payment of Rent, late charges, non-sufficient funds ("NSF") fees, or other sums due; **(ii)** repair damage, excluding ordinary wear and tear, caused by Tenant or by a guest or licensee of Tenant; **(iii)** broom clean the Premises, if necessary, upon termination of tenancy; and **(iv)** cover any other unfulfilled obligation of Tenant. **SECURITY DEPOSIT SHALL NOT BE USED BY TENANT IN LIEU OF PAYMENT OF LAST MONTH'S RENT.** If all or any portion of the security deposit is used during tenancy, Tenant agrees to reinstate the total security deposit within 5 days after written notice is delivered to Tenant. Within 30 days after Landlord receives possession of the Premises, Landlord shall: **(i)** furnish Tenant an itemized statement indicating the amount of any security deposit received and the basis for its disposition, and **(ii)** return any remaining portion of security deposit to Tenant. However, if the Landlord's only claim upon the security deposit is for unpaid Rent, then the remaining portion of the security deposit, after deduction of unpaid Rent, shall be returned within 14 days after the Landlord receives possession.
   - **C.** No interest will be paid on security deposit, unless required by local ordinance.

7. **PAYMENTS:**

	TOTAL DUE	PAYMENT RECEIVED	BALANCE DUE	DUE DATE
A. **Rent:** From *05/01/2024* To *10/31/2024*	$ *2,796.00*	$	$ *2,796.00*	*05/01/2024*
B. **Security Deposit**	$	$	$	
C. **Other:** _____ Category	$	$	$	
D. **Other:** _____ Category	$	$	$	
E. **Total:**	$ *2,796.00*	$	$ *2,796.00*	*10/31/2024*

8. **PARKING:** Tenant is entitled to _____ unreserved and *3* reserved vehicle parking spaces. The right to parking [X] is [ ] is not included in the Base Rent charged pursuant to **paragraph 3**. If not included in the Base Rent, the parking rental fee shall be an additional $_____ per month. Parking space(s) are to be used for parking operable motor vehicles, except for trailers, boats, campers, buses or trucks (other than pick-up trucks). Tenant shall park in assigned space(s) only. Parking space(s) are to be kept clean. Vehicles leaking oil, gas or other motor vehicle fluids shall not be parked in parking spaces or on the Premises. Mechanical work or storage of inoperable vehicles is not allowed in parking space(s) or elsewhere on the Premises. No overnight parking is permitted.

9. **ADDITIONAL STORAGE:** Storage is permitted as follows: *Interior of Suite A-3 only*. The right to additional storage space [ ] is [X] is not included in the Base Rent charged pursuant to **paragraph 3**. If not included in Base Rent, storage space shall be an additional $_____ per month. Tenant shall store only personal property that Tenant owns, and shall not store property that is claimed by another, or in which another has any right, title, or interest. Tenant shall not store any improperly packaged food or perishable goods, flammable materials, explosives, or other dangerous or hazardous material. Tenant shall pay for, and be responsible for, the clean-up of any contamination caused by Tenant's use of the storage area.

10. **LATE CHARGE; INTEREST; NSF CHECKS:** Tenant acknowledges that either late payment of Rent or issuance of a NSF check may cause Landlord to incur costs and expenses, the exact amount of which are extremely difficult and impractical to determine. These costs may include, but are not limited to, processing, enforcement and accounting expenses, and late charges imposed on Landlord. If any installment of Rent due from Tenant is not received by Landlord within 5 calendar days after date due, or if a check is returned NSF, Tenant shall pay to Landlord, respectively, $*20 per day* as late charge, plus 10% interest per annum on the delinquent amount and $25.00 as a NSF fee, any of which shall be deemed additional Rent. Landlord and Tenant agree that these charges represent a fair and reasonable estimate of the costs Landlord may incur by reason of Tenant's late or NSF payment. Any late charge, delinquent interest, or NSF fee due shall be paid with the current installment of Rent. Landlord's acceptance of any late charge or NSF fee shall not constitute a waiver as to any default of Tenant. Landlord's right to collect a Late Charge or NSF fee shall not be deemed an extension of the date Rent is due under **paragraph 4,** or prevent Landlord from exercising any other rights and remedies under this agreement, and as provided by law.

11. **CONDITION OF PREMISES:** Tenant has examined the Premises and acknowledges that Premises is clean and in operative condition, with the following exceptions: _____.
Items listed as exceptions shall be dealt with in the following manner: _____.

12. **ZONING AND LAND USE:** Tenant accepts the Premises subject to all local, state and federal laws, regulations and ordinances ("Laws"). Landlord makes no representation or warranty that Premises are now or in the future will be suitable for Tenant's use. Tenant has made its own investigation regarding all applicable Laws.

13. **TENANT OPERATING EXPENSES:** Tenant agrees to pay for all utilities and services directly billed to Tenant.

14. **PROPERTY OPERATING EXPENSES:**
    A. Tenant agrees to pay its proportionate share of Landlord's estimated monthly property operating expenses, including but not limited to, common area maintenance, consolidated utility and service bills, insurance, and real property taxes, based on the ratio of the square footage of the Premises to the total square footage of the rentable space in the entire property.
    B. [X] (If checked) **paragraph 14** does not apply.

15. **USE:** The Premises are for the sole use as *Beaumont Cherry Valley Water District Offices*.
No other use is permitted without Landlord's prior written consent. If any use by Tenant causes an increase in the premium on Landlord's existing property insurance, Tenant shall pay for the increased cost. Tenant will comply with all Laws affecting its use of the Premises.

16. **RULES/REGULATIONS:** Tenant agrees to comply with all rules and regulations of Landlord (and, if applicable, Owner's Association) that are at any time posted on the Premises or delivered to Tenant. Tenant shall not, and shall ensure that guests and licensees of Tenant do not, disturb, annoy, endanger, or interfere with other tenants of the building or neighbors, or use of the Premises for any unlawful purposes, including, but not limited to, using, manufacturing, selling, storing, or transporting illicit drugs or other contraband, or violate any law or ordinance, or committing a waste or nuisance on or about the Premises.

17. **MAINTENANCE:**
    A. Tenant **OR** [ ] (**If checked**, Landlord) shall professionally maintain the Premises including heating, air conditioning, electrical, plumbing and water systems, if any.
    B. Tenant **OR** [ ] (**If checked**, Landlord) shall keep glass, windows and doors in operable and safe condition.
    C. Landlord **OR** [ ] (**If checked**, Tenant) shall maintain the roof, foundation, exterior walls, common areas and _____ *Air Conditioning (HVAC), Exterior, Electrical, Water Systems*.
    D. Unless Landlord is indicated above, if Tenant fails to maintain the Premises, or keep it in operable and safe condition, as specified in 17 A-C, Landlord may contract for or perform such services to maintain the Premises, or keep it in operable and safe condition, as specified in 17 A-C, and charge Tenant for Landlord's cost.

18. **ALTERATIONS:** Tenant shall not make any alterations in or about the Premises, including installation of trade fixtures and signs, without Landlord's prior written consent, which shall not be unreasonably withheld. Any alterations to the Premises shall be done according to Law and with required permits. Tenant shall give Landlord advance notice of the commencement date of any planned alteration, so that Landlord, at its option, may post a Notice of Non-Responsibility to prevent potential liens against Landlord's interest in the Premises. Landlord may also require Tenant to provide Landlord with lien releases from any contractor performing work on the Premises.

19. **GOVERNMENT IMPOSED ALTERATIONS:** Any alterations required by Law as a result of Tenant's use shall be Tenant's responsibility. Landlord shall be responsible for any other alterations required by Law.

20. **ENTRY:** Tenant shall make Premises available to Landlord or Landlord's agent for the purpose of entering to make inspections, necessary or agreed repairs, alterations, or improvements, or to supply necessary or agreed services, or to show Premises to prospective or actual purchasers, tenants, mortgagees, lenders, appraisers, or contractors. Landlord and Tenant agree that 24 hours notice (oral or written) shall be reasonable and sufficient notice. In an emergency, Landlord or Landlord's representative may enter Premises at any time without prior notice.
21. **SIGNS:** Tenant authorizes Landlord to place a FOR SALE sign on the Premises at any time, and a FOR LEASE sign on the Premises within the **90 (or** [X] *Anytime* **) day** period preceding the termination of the agreement.
22. **SUBLETTING/ASSIGNMENT:** Tenant shall not sublet or encumber all or any part of Premises, or assign or transfer this agreement or any interest in it, without the prior written consent of Landlord, which shall not be unreasonably withheld. Unless such consent is obtained, any subletting, assignment, transfer, or encumbrance of the Premises, agreement, or tenancy, by voluntary act of Tenant, operation of law, or otherwise, shall be null and void, and, at the option of Landlord, terminate this agreement. Any proposed sublessee, assignee, or transferee shall submit to Landlord an application and credit information for Landlord's approval, and, if approved, sign a separate written agreement with Landlord and Tenant. Landlord's consent to any one sublease, assignment, or transfer, shall not be construed as consent to any subsequent sublease, assignment, or transfer, and does not release Tenant or Tenant's obligation under this agreement.
23. **POSSESSION:** If Landlord is unable to deliver possession of Premises on Commencement Date, such date shall be extended to the date on which possession is made available to Tenant. However, the expiration date shall remain the same as specified in **paragraph 2**. If Landlord is unable to deliver possession within **60 (or** [ ]) calendar days after the agreed Commencement Date, Tenant may terminate this agreement by giving written notice to Landlord, and shall be refunded all Rent and security deposit paid.
24. **TENANT'S OBLIGATIONS UPON VACATING PREMISES:** Upon termination of agreement, Tenant shall: **(i)** give Landlord all copies of all keys or opening devices to Premises, including any common areas; **(ii)** vacate Premises and surrender it to Landlord empty of all persons and personal property; **(iii)** vacate all parking and storage spaces; **(iv)** deliver Premises to Landlord in the same condition as referenced in paragraph 11; **(v)** clean Premises; **(vi)** give written notice to Landlord of Tenant's forwarding address; and **(vii)** _____ *Contact Information: names, current phone numbers, email addresses.* _____.
All improvements installed by Tenant, with or without Landlord's consent, become the property of Landlord upon termination. Landlord may nevertheless require Tenant to remove any such improvement that did not exist at the time possession was made available to Tenant.
25. **BREACH OF CONTRACT/EARLY TERMINATION:** In event Tenant, prior to expiration of this agreement, breaches any obligation in this agreement, abandons the premises, or gives notice of tenant's intent to terminate this tenancy prior to its expiration, in addition to any obligations established by **paragraph 24**, Tenant shall also be responsible for lost rent, rental commissions, advertising expenses, and painting costs necessary to ready Premises for re-rental. Landlord may also recover from Tenant: **(i)** the worth, at the time of award, of the unpaid Rent that would have been earned at the time of termination; **(ii)** the worth, at the time of award, of the amount by which the unpaid Rent that would have been earned after expiration until the time of award exceeds the amount of such rental loss the Tenant proves could have been reasonably avoided; and **(iii)** the worth, at the time of award, of the amount by which the unpaid Rent for the balance of the term after the time of award exceeds the amount of such rental loss that Tenant proves could be reasonably avoided. Landlord may elect to continue the tenancy in effect for so long as Landlord does not terminate Tenant's right to possession, by either written notice of termination of possession or by reletting the Premises to another who takes possession, and Landlord may enforce all Landlord's rights and remedies under this agreement, including the right to recover the Rent as it becomes due.
26. **DAMAGE TO PREMISES:** If, by no fault of Tenant, Premises are totally or partially damaged or destroyed by fire, earthquake, accident or other casualty, Landlord shall have the right to restore the Premises by repair or rebuilding. If Landlord elects to repair or rebuild, and is able to complete such restoration within 90 days from the date of damage, subject to the terms of this paragraph, this agreement shall remain in full force and effect. If Landlord is unable to restore the Premises within this time, or if Landlord elects not to restore, then either Landlord or Tenant may terminate this agreement by giving the other written notice. Rent shall be abated as of the date of damage. The abated amount shall be the current monthly Base Rent prorated on a 30-day basis. If this agreement is not terminated, and the damage is not repaired, then Rent shall be reduced based on the extent to which the damage interferes with Tenant's reasonable use of the Premises. If total or partial destruction or damage occurs as a result of an act of Tenant or Tenant's guest, **(i)** only Landlord shall have the right, at Landlord's sole discretion, within 30 days after such total or partial destruction or damage to treat the lease as terminated by Tenant, and (ii) Landlord shall have the right to recover damages from Tenant.
27. **HAZARDOUS MATERIALS:** Tenant shall not use, store, generate, release or dispose of any hazardous material on the Premises or the property of which the Premises are part. However, Tenant is permitted to make use of such materials that are required to be used in the normal course of Tenant's business provided that Tenant complies with all applicable Laws related to the hazardous materials. Tenant is responsible for the cost of removal and remediation, or any clean-up of any contamination caused by Tenant.
28. **CONDEMNATION:** If all or part of the Premises is condemned for public use, either party may terminate this agreement as of the date possession is given to the condemner. All condemnation proceeds, exclusive of those allocated by the condemner to Tenant's relocation costs and trade fixtures, belong to Landlord.
29. **INSURANCE:** Tenant's personal property, fixtures, equipment, inventory and vehicles are not insured by Landlord against loss or damage due to fire, theft, vandalism, rain, water, criminal or negligent acts of others, or any other cause. Tenant is to carry Tenant's own property insurance to protect Tenant from any such loss. In addition, Tenant shall carry (i) liability insurance in an amount of not less than $*2,000,000.0* and (ii) property insurance in an amount sufficient to cover the replacement cost of the property if Tenant is responsible for maintenance under **paragraph 17B**. Tenant's insurance shall name Landlord and Landlord's agent as additional insured. Tenant, upon Landlord's request, shall provide Landlord with a certificate of insurance establishing Tenant's compliance. Landlord shall maintain liability insurance insuring Landlord, but not Tenant, in an amount of at least $*2,000,000.00* , plus property insurance in an amount sufficient to cover the replacement cost of the property unless Tenant is responsible for maintenance pursuant to **paragraph 17B**. Tenant is advised to carry business interruption insurance in an amount at least sufficient to cover Tenant's complete rental obligation to Landlord. Landlord is advised to obtain a policy of rental loss insurance. Both Landlord and Tenant release each other, and waive their respective rights to subrogation against each other, for loss or damage covered by insurance.
30. **TENANCY STATEMENT (ESTOPPEL CERTIFICATE):** Tenant shall execute and return a tenancy statement (estoppel certificate), delivered to Tenant by Landlord or Landlord's agent, within 3 days after its receipt. The tenancy statement shall acknowledge that this agreement is unmodified and in full force, or in full force as modified, and state the modifications. Failure to comply with this requirement: **(i)** shall be deemed Tenant's acknowledgment that the tenancy statement is true and correct, and may be relied upon by a prospective lender or purchaser; and **(ii)** may be treated by Landlord as a material breach of this agreement. Tenant shall also prepare, execute, and deliver to Landlord any financial statement (which will be held in confidence) reasonably requested by a prospective lender or buyer.

31. **LANDLORD'S TRANSFER:** Tenant agrees that the transferee of Landlord's interest shall be substituted as Landlord under this agreement. Landlord will be released of any further obligation to Tenant regarding the security deposit, only if the security deposit is returned to Tenant upon such transfer, or if the security deposit is actually transferred to the transferee. For all other obligations under this agreement, Landlord is released of any further liability to Tenant, upon Landlord's transfer.

32. **SUBORDINATION:** This agreement shall be subordinate to all existing liens and, at Landlord's option, the lien of any first deed of trust or first mortgage subsequently placed upon the real property of which the Premises are a part, and to any advances made on the security of the Premises, and to all renewals, modifications, consolidations, replacements, and extensions. However, as to the lien of any deed of trust or mortgage entered into after execution of this agreement, Tenant's right to quiet possession of the Premises shall not be disturbed if Tenant is not in default and so long as Tenant pays the Rent and observes and performs all of the provisions of this agreement, unless this agreement is otherwise terminated pursuant to its terms. If any mortgagee, trustee, or ground lessor elects to have this agreement placed in a security position prior to the lien of a mortgage, deed of trust, or ground lease, and gives written notice to Tenant, this agreement shall be deemed prior to that mortgage, deed of trust, or ground lease, or the date of recording.

33. **TENANT REPRESENTATIONS; CREDIT:** Tenant warrants that all statements in Tenant's financial documents and rental application are accurate. Tenant authorizes Landlord and Broker(s) to obtain Tenant's credit report at time of application and periodically during tenancy in connection with approval, modification, or enforcement of this agreement. Landlord may cancel this agreement: **(i)** before occupancy begins, upon disapproval of credit report(s); or **(ii)** at any time, upon discovering that information in Tenant's application is false. A negative credit report reflecting on Tenant's record may be submitted to a credit reporting agency, if Tenant fails to pay Rent or comply with any other obligation under this agreement.

34. **CONSTRUCTION-RELATED ACCESSIBILITY STANDARDS:**

A. Landlord states that the Premises ☐ have, or ☒ have not been inspected by a Certified Access Specialist (CASp).

B. If the Premises have been inspected by a CASp,

(1) Landlord states that the Premises ☐ have, or ☒ have not been determined to meet all applicable construction-related accessibility standards pursuant to Civil Code Section 55.53. Landlord shall provide Tenant a copy of the report prepared by the CASp (and, if applicable a copy of the disability access inspection certificate) as specified below.

(2) ☐ **(i)** Tenant has received a copy of the report at least 48 hours before executing this lease. Tenant has no right to rescind the lease based upon information contained in the report.

OR ☐ **(ii)** Tenant has received a copy of the report prior to, but no more than, 48 hours before, executing this lease. Based upon information contained in the report, Tenant has 72 hours after execution of this lease to rescind it.

OR ☐ **(iii)** Tenant has not received a copy of the report prepared by the CASp prior to execution of this lease. Landlord shall provide a copy of the report prepared by the CASp (and, if applicable a copy of the disability access inspection certificate) within 7 days after execution of this lease. Tenant shall have up to 3 days thereafter to rescind the lease based upon information in the report.

C. If the Premises have not been inspected by a CASp or a certificate was not issued by the CASp who conducted the inspection, "A Certified Access Specialist (CASp) can inspect the subject premises and determine whether the subject premises comply with all of the applicable construction-related accessibility standards under state law. Although state law does not require a CASp inspection of the subject premises, the commercial property owner or lessor may not prohibit the lessee or tenant from obtaining a CASp inspection of the subject premises for the occupancy or potential occupancy of the lessee or tenant, if requested by the lessee or tenant. The parties shall mutually agree on the arrangements for the time and manner of the CASp inspection, the payment of the fee for the CASp inspection, and the cost of making any repairs necessary to correct violations of construction-related accessibility standards within the premises."

D. Notwithstanding anything to the contrary in **paragraph 17, 18, 19** or elsewhere in the lease, any repairs or modifications necessary to correct violations of construction related accessibility standards to the Premises are the responsibility of the ☐ Tenant, ☐ Landlord, ☐ Other _____.

35. **MEDIATION:** Tenant and Landlord agree to mediate any dispute or claim arising between them out of this agreement, or any resulting transaction, before resorting to arbitration or court action, subject to **paragraph 36** below. **Paragraphs 36B** and **C** apply whether or not the arbitration provision is initialed. Mediation fees, if any, shall be divided equally among the parties involved. If for any dispute or claim to which this paragraph applies, any party commences an action without first attempting to resolve the matter through mediation, or refuses to mediate after a request has been made, then that party shall not be entitled to recover attorney fees, even if they would otherwise be available to that party in any such action. THIS MEDIATION PROVISION APPLIES WHETHER OR NOT THE ARBITRATION PROVISION IS INITIALED.

36. ARBITRATION OF DISPUTES:

A. Tenant and Landlord agree that any dispute or claim in Law or equity arising between them out of this agreement or any resulting transaction, which is not settled through mediation, shall be decided by neutral, binding arbitration, including and subject to paragraphs 36B and C below. The arbitrator shall be a retired judge or justice, or an attorney with at least 5 years of real estate transactional law experience, unless the parties mutually agree to a different arbitrator, who shall render an award in accordance with substantive California Law. In all other respects, the arbitration shall be conducted in accordance with Part III, Title 9 of the California Code of Civil Procedure. Judgment upon the award of the arbitrator(s) may be entered in any court having jurisdiction. The parties shall have the right to discovery in accordance with Code of Civil Procedure §1283.05.

B. EXCLUSIONS FROM MEDIATION AND ARBITRATION: The following matters are excluded from Mediation and Arbitration hereunder: (i) a judicial or non-judicial foreclosure or other action or proceeding to enforce a deed of trust, mortgage, or installment land sale contract as defined in Civil Code §2985; (ii) an unlawful detainer action; (iii) the filing or enforcement of a mechanic's lien; (iv) any matter that is within the jurisdiction of a probate, small claims, or bankruptcy court; and (v) and action for bodily injury or wrongful death, or for latent or patent defects to which Code of Civil Procedure §337.1 or §337.15 applies. The filing of a court action to enable the recording of a notice of pending action, for order of attachment, receivership, injunction, or other provisional remedies, shall not constitute a violation of the mediation and arbitration provisions.

C. BROKERS: Tenant and Landlord agree to mediate and arbitrate disputes or claims involving either or both Brokers, provided either or both Brokers shall have agreed to such mediation or arbitration, prior to, or within a reasonable time after the dispute or claim is presented to Brokers. Any election by either or both Brokers to participate in mediation or arbitration shall not result in Brokers being deemed parties to the agreement.

"NOTICE: BY INITIALING IN THE SPACE BELOW YOU ARE AGREEING TO HAVE ANY DISPUTE ARISING OUT OF THE MATTERS INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION DECIDED BY NEUTRAL ARBITRATION AS PROVIDED BY CALIFORNIA LAW AND YOU ARE GIVING UP ANY RIGHTS YOU MIGHT POSSESS TO HAVE THE DISPUTE LITIGATED IN A COURT OR JURY TRIAL. BY INITIALING IN THE SPACE BELOW YOU ARE GIVING UP YOUR JUDICIAL RIGHTS TO DISCOVERY AND APPEAL, UNLESS THOSE RIGHTS ARE SPECIFICALLY INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION. IF YOU REFUSE TO SUBMIT TO ARBITRATION AFTER AGREEING TO THIS PROVISION, YOU MAY BE COMPELLED TO ARBITRATE UNDER THE AUTHORITY OF THE CALIFORNIA CODE OF CIVIL PROCEDURE. YOUR AGREEMENT TO THIS ARBITRATION PROVISION IS VOLUNTARY."

"WE HAVE READ AND UNDERSTAND THE FOREGOING AND AGREE TO SUBMIT DISPUTES ARISING OUT OF THE MATTERS INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION TO NEUTRAL ARBITRATION."

Landlord's Initials _____ / _____ Tenant's Initials DS / _____

37. JOINT AND INDIVIDUAL OBLIGATIONS: If there is more than one Tenant, each on shall be individually and completely responsible for the performance of all obligations of Tenant under this agreement, jointly with every other Tenant, and individually, whether or not in possession.

38. NOTICE: Notices may be served by mail, email, or courier at the contact information provided in the signature section for Landlord or Tenant, or at any other location subsequently designated and is deemed effective upon personal receipt by either party or their agent.

39. WAIVER: The waiver of any breach shall not be construed as a continuing waiver of the same breach or a waiver of any subsequent breach.

40. INDEMNIFICATION: Tenant shall indemnify, defend and hold Landlord harmless from all claims, disputes, litigation, judgments and attorney fees arising out of Tenant's use of the Premises.

41. OTHER TERMS AND CONDITIONS/SUPPLEMENTS:

1) All Terms and Conditions to remain the same as in previous Commercial Lease Agreement <DATED APRIL 7 2022> in regards to: Construction, Tenant Improvements, Maintenance, Keys, Signs, Alarm Systems, Paint Colors, HVAC Systems, Insurance Coverages, and Landlord Approvals of such.

2) Tenant (BCVWD / Beaumont Cherry Valley Water District) as part of the initial Lease Agreement, DATED APRIL 7, 2022, reserve the right to a two-year option to continue renting Suite A-3, OR reserve the right to a six-month option to continue renting Suite A-3, as part of this Lease Agreement, DATED April 22, 2024.

3) Tenant agrees to allow Real Estate showings of the property to potential Tenants during the Lease Terms stated herein during any six-month (aka: short-term) Lease Agreement period with a 24-hour prior notice of showing.

4) Tenant is required to have ONE annual Maintenance/Service Inspection on HVAC unit(s) by May 30th of each year and provide copy of receipt to Landlord.

The following ATTACHED supplements/exhibits are incorporated in this agreement: ☐ Option Agreement (C.A.R. Form OA) _____

42. ATTORNEY FEES: In any action or proceeding arising out of this agreement, the prevailing party between Landlord and Tenant shall be entitled to reasonable attorney fees and costs from the non-prevailing Landlord or Tenant, except as provided in paragraph 35A.

43. ENTIRE CONTRACT: Time is of the essence. All prior agreements between Landlord and Tenant are incorporated in this agreement, which constitutes the entire contract. It is intended as a final expression of the parties' agreement, and may not be contradicted by evidence of any prior agreement or contemporaneous oral agreement. The parties further intend that this agreement constitutes the complete and exclusive statement of its terms, and that no extrinsic evidence whatsoever may be introduced in any judicial or other proceeding, if any, involving this agreement. Any provision of this agreement that is held to be invalid shall not affect the validity or enforceability of any other provision in this agreement. This agreement shall be binding upon, and inure to the benefit of, the heirs, assignees and successors to the parties.

44. BROKERAGE: Landlord and Tenant shall each pay to Broker(s) the fee agreed to, if any, in a separate written agreement. Neither Tenant nor Landlord has utilized the services of, or for any other reason owes compensation to, a licensed real estate broker (individual or corporate), agent, finder, or other entity, other than as named in this agreement, in connection with any act relating to the Premises, including, but not limited to, inquiries, introductions, consultations, and negotiations leading to this agreement. Tenant and Landlord each agree to indemnify, defend and hold harmless the other, and the Brokers specified herein, and their agents, from and against any costs, expenses, or liability for compensation claimed inconsistent with the warranty and representation in this **paragraph 43**.

45. AGENCY CONFIRMATION: The following agency relationships are hereby confirmed for this transaction:
Listing Agent: *No Agency* (Print Firm Name) is the agent of (check one):
☐ the Landlord exclusively; or ☐ both the Tenant and Landlord.
Selling Agent: *No Agency* (Print Firm Name) (if not same as Listing Agent) is the agent of (check one):
☐ the Tenant exclusively; or ☐ the Landlord exclusively; or ☐ both the Tenant and Landlord.
Real Estate Brokers are not parties to the agreement between Tenant and Landlord.

Landlord and Tenant acknowledge and agree that Brokers: (i) do not guarantee the condition of the Premises; (ii) cannot verify representations made by other; (iii) will not verify zoning and land use restrictions; (iv) cannot provide legal or tax advice; (v) will not provide other advice or information that exceeds the knowledge, education or experience required to obtain a real estate license. Furthermore, if Brokers are not also acting as Landlord in this agreement, Brokers: (vi) do not decide what rental rate a Tenant should pay or Landlord should accept; and (vii) do not decide upon the length or other terms of tenancy. Landlord and Tenant agree that they will seek legal, tax, insurance, and other desired assistance from appropriate professionals.

46. LEGALLY AUTHORIZED SIGNER: Wherever the signature or initials of the Legally Authorized Signer identified in **paragraphs 47 or 48** appear on this Agreement or any related documents, it shall be deemed to be in a representative capacity for the entity described and not in an individual capacity, unless otherwise indicated. The Legally Authorized Signer **(i)** represents that the entity for which that person is acting already exists and is in good standing to do business in California and **(ii)** shall Deliver to the other Party, upon request, evidence of authority to act in that capacity (such as but not limited to: applicable portion of the trust or Certification Of Trust (Probate Code § 18100.5), letters testamentary, court order, power of attorney, corporate resolution, or formation documents of the business entity).

47. Tenant agrees to rent the Premises on the above terms and conditions.

A. ☒ **ENTITY TENANT:** (Note: If this paragraph is completed, a Representative Capacity Signature Disclosure (C.A.R. Form RCSD) is not required for the Legally Authorized Signers designated below.)

(1) One or more Tenant is a trust, corporation, LLC, probate estate, partnership, holding a power of attorney or other entity.
(2) This Agreement is being Signed by a Legally Authorized Signer in a representative capacity and not in an individual capacity. See **paragraph 46** for additional items.
(3) The name(s) of the Legally Authorized Signer(s) is: *Daniel Jaggers*, *General Manager*.
(4) If a trust, identify Tenant as trustee(s) of the trust or by simplified trust name (ex. John Doe, co-trustee, Jane Doe, co-trustee or Doe Revocable Family Trust).
(5) If the entity is a trust or under probate, the following is the full name of the trust or probate case, including case #: _____.

B. TENANT SIGNATURE(S):

(Signature) By, _____ Date: 5/6/2024
Printed name of Tenant: *Beaumont Cherry Valley Water District*
☒ Printed Name of Legally Authorized Signer: *Daniel Jaggers* Title, if applicable, *General Manager*
Address *560 Magnolia Ave.* City *Beaumont* State *CA* Zip *92223*
Telephone *(951)845-9581* Text _____ E-mail *dan.jaggars@bcvwd.org*

(Signature) By, _____ Date: _____
Printed name of Tenant: _____
☒ Printed Name of Legally Authorized Signer: *General Manager* Title, if applicable, _____
Address _____ City _____ State ____ Zip _____
Telephone _____ Text _____ E-mail _____

☐ IF MORE THAN TWO SIGNERS, USE Additional Signature Addendum (C.A.R. Form ASA).

☒ **GUARANTEE:** In consideration of the execution of this Agreement by and between Landlord and Tenant and for valuable consideration, receipt of which is hereby acknowledged, the undersigned ("Guarantor") does hereby: **(i)** guarantee unconditionally Landlord and Landlord's agents, successors and assigns, the prompt payment of Rent or other sums that become due pursuant to this Agreement, including any and all court costs and attorney fees included in enforcing the Agreement; **(ii)** consent to any changes, modifications or alterations of any term in this Agreement agreed to by Landlord and Tenant; and **(iii)** waive any right to require Landlord and/or Landlord's agents to proceed against Tenant for any default occurring under this Agreement before seeking to enforce this Guarantee.

Guarantor (Print Name) *Daniel Jaggars, BCVWD*
Guarantor _____ Date 5/6/2024
Address *560 Magnolia Ave.* City *Beaumont* State *CA* Zip *92223*
Telephone *(951)845-9581* E-mail *dan.jaggars@bcvwd.org*

48. Landlord agrees to rent the Premises on the above terms and conditions:

A. [X] **ENTITY LANDLORD:** (Note: If this paragraph is completed, a Representative Capacity Signature Disclosure (C.A.R. Form RCSD) is not required for the Legally Authorized Signers designated below.)

(1) One or more Landlord is a trust, corporation, LLC, probate estate, partnership, holding a power of attorney or other entity.

(2) This Agreement is being Signed by a Legally Authorized Signer in a representative capacity and not in an individual capacity. See **paragraph 46** for additional items.

(3) The name(s) of the Legally Authorized Signer(s) is: *Joanne Lively*, *Landlord, Owner*.

(4) If a trust, identify the Landlord as trustee(s) of the trust or by simplified trust name (ex. John Doe, co-trustee, Jane Doe, co-trustee or Doe Revocable Family Trust).

(5) If the entity is a trust or under probate, the following is the full name of the trust or probate case, including case #: _____.

B. LANDLORD SIGNATURE(S):

(Signature) By, _____ Date: _____

Printed name of Landlord: *A-1 Financial, LLC / Joanne Lively*

[X] Printed Name of Legally Authorized Signer: *Joanne Lively* Title, if applicable, *Owner*

Address *PO Box 890884* City *TEMECULA* State *CA* Zip *92589*

Telephone *(951)699-4556* Text *(951)541-6458* E-mail *jolively48@gmail.com*

(Signature) By, _____ Date: _____

Printed name of Landlord: _____

[X] Printed Name of Legally Authorized Signer: *Landlord, Owner* Title, if applicable, _____

Address _____ City _____ State ____ Zip _____

Telephone _____ Text _____ E-mail _____

[ ] IF MORE THAN TWO SIGNERS, USE Additional Signature Addendum (C.A.R. Form ASA).

Agency relationships are confirmed as above. Real estate brokers who are not also Landlords in this agreement are not a party to the agreement between Landlord and Tenant.

Real Estate Broker (Tenant Brokerage Firm) *No Agency* Lic. # _____

By (Agent) _____ Lic. # _____ Date _____

Address _____ City _____ State _____ Zip _____

Telephone _____ Fax _____ E-mail _____

Real Estate Broker (Landlord Brokerage Firm) *No Agency* Lic. # _____

By (Agent) _____ Lic. # _____ Date _____

Address _____ City _____ State _____ Zip _____

Telephone _____ Fax _____ E-mail _____

Landlord's Initials _____/_____ Tenant's Initials DKT/_____

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REAL ESTATE BUSINESS SERVICES, LLC.
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525 South Virgil Avenue, Los Angeles, California 90020

Beaumont-Cherry Valley Water District
Special Board Meeting
May 16, 2024

Item 7

STAFF REPORT

TO: Board of Directors

FROM: Ren Berioso, Human Resources Manager

SUBJECT: **Resolution 2024-__: Amending the District's Policies and Procedures Manual Part I:**

a. Section 37 District Vehicle Usage
b. Policy 3085 Sick Leave
c. Section 20 Continuity of Service
d. Section 50 Personnel Action Form (PAF)
e. Section 32 (A) Uniforms and Protective Clothing (Dress Code)

Staff Recommendation

Adopt Resolution 2024-__ Amending the District Policies and Procedures Manual Part I

Executive Summary

Staff requests consideration of the policy amendments as recommended by the Personnel Committee. The proposed draft policies have been reviewed by Legal Counsel. Staff reports on each policy item follow.

Background

On March 18, 2009, the Board of Directors adopted Resolution 2009-05, establishing a Policies and Procedures Manual applicable to the Board of Directors and District staff. The document has been updated periodically as needed over the years, and in 2018, the Personnel Committee directed staff to review, revise and update all polices in order of priority based on safety and legal standards. Staff has worked to address policies individually and has produced drafts based on advice of legal counsel and the human resources consultant, changes in state and federal law, and review of sample policies from the Association of California Water Agencies / Joint Powers Insurance Authority (ACWA-JPIA), the California Special Districts Association (CSDA), and other water districts and local agencies.

Discussion

Staff presents the listed policies for Board consideration. The following attachments herewith provide detailed information on proposed changes and / or new policy recommendations.

Action

Consider approval of the following changes to BCVWD Policies and Procedures Manual Part I:

	Replace or Revise Policy:	With the New or Revised Policy:
A	Section 37 District Vehicle Usage	3150 District Vehicle Usage
B	3085 Sick Leave	3085 Sick Leave
C	Section 20 Continuity of Service	3060 Continuity of Service

D	Section 50 Personnel Action Form (PAF)	3215 Personnel Action Form (PAF) Policy
E	Section 32, Section A Uniforms and Protective Clothing	3240 Dress Code and Personal Standards

Fiscal Impact: Determined by each staff report regarding the policy amended.

Attachments

1. Proposed Resolution 2024-__
    a. 3150 District Vehicle Usage (clean version)
    b. 3085 Sick Leave (clean version)
    c. 3060 Continuity of Service (clean version)
    d. 3215 Personnel Action Form (PAF) (clean version)
    e. 3240 Dress Code and Personal Standards (clean version)
2. 3150 District Vehicle Usage – Staff Report
    a. 3150 Redline
    b. 3150 Side-by-Side
3. 3085 Sick Leave – Staff Report
    a. 3085 Redline
    b. 3085 Side-by-Side
4. 3060 Continuity of Service – Staff Report
    a. 3060 Redline
    b. 3060 Side-by-Side
5. 3215 Personnel Action Form (PAF) – Staff Report
    a. 3215 Redline
    b. 3215 Side-by-Side
6. 3240 Dress Code and Personal Standards – Staff Report
    a. 3240 Redline
    b. 3240 Side-by-Side

Staff Report prepared by Ren Berioso, Human Resources Manager

ATTACHMENT 1	Resolution

RESOLUTION 2024-__

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT AMENDING PART 1 OF THE DISTRICT'S POLICIES AND PROCEDURES MANUAL REVISING SECTION 37 DISTRICT VEHICLE USAGE WITH POLICY 3150, POLICY 3085 SICK LEAVE, SECTION 20 CONTINUITY OF SERVICE WITH POLICY 3060, SECTION 50 PERSONNEL ACTION FORM WITH POLICY 3215, AND REPLACING SECTION 32 PART A UNIFORMS AND PROTECTIVE CLOTHING WITH POLICY 3240 DRESS CODE AND PERSONAL STANDARDS

WHEREAS, on March 18, 2009 the Board of Directors of the Beaumont-Cherry Valley Water District adopted Resolution 2009-05, establishing a Policy and Procedures Manual applicable to Board of Directors and District staff; and

WHEREAS, upon review and discussion, the Personnel Committee of the Board of Directors has recommended revisions to the Policy and Procedures Manual based on advice given by the District's legal counsel and human resources consultant; and

WHEREAS, the Board of Directors has reviewed and considered the revisions to the polices as listed below, finds the amended policies relevant and acceptable, and it to be in the best interests of the District that the following actions be taken,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District adopts the following revised policies superseding those in Part I as indicated:

	Replace or Revise Policy:	**With the New or Revised Policy:**
1	Section 37 District Vehicle Usage	3150 District Vehicle Usage
2	3085 Sick Leave	3085 Sick Leave
3	Section 20 Continuity of Service	3060 Continuity of Service
4	Section 50 Personnel Action Form (PAF)	3215 Personnel Action Form (PAF) Policy
5	Section 32, Section A Uniforms and Protective Clothing	3240 Dress Code and Personal Standards

ADOPTED this _____ day of _____, _____, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

DRAFT UNTIL APPROVED

DRAFT UNTIL APPROVED

Director John Covington, President of the Board of Directors of the Beaumont-Cherry Valley Water District

Director Lona Williams, Secretary to the Board of Directors of the Beaumont-Cherry Valley Water District

Attachments:

1	Exhibit A	3150 District Vehicle Usage
2	Exhibit B	3085 Sick Leave
3	Exhibit C	3060 Continuity of Service
4	Exhibit D	3215 Personnel Action Form (PAF) Policy
5	Exhibit E	3240 Dress Code and Personal Standards

EXHIBIT A

POLICY TITLE: DISTRICT VEHICLE USAGE
POLICY NUMBER: 3150

3150.1 – District Vehicle Usage Policy for Employees who Drive Assigned District Vehicles to and from Work

A. Application. This policy applies to all management, supervisory and field employees who drive an assigned District vehicle to and from work.

B. Exceptions. Other than de minimis use or emergency where there is a threat to life or property while commuting to and from work, the employee shall not use the District vehicle for any personal business and shall not transport non-District employees not conducting District business. No alcohol shall be purchased while driving a District vehicle.

C. Limitations. Other than the foregoing uses, District vehicles will not be used for any other personal purposes without prior written approval from the immediate supervisor or General Manager or his/her designee, or if it is stipulated in the employment agreement.

3150.2 – District Vehicle Usage Policy for Employees who Drive Assigned District Vehicles During their Assigned Work Shift

A. Application. This policy applies to all employees who drive a District vehicle during the course of their assigned duties and during their assigned work shift.

B. Exceptions. During working hours, District vehicles may not be used for personal purposes. Employees may use the assigned vehicle for the permitted meal period, or for rest breaks within close proximity of the assigned work location. District Vehicle may also be used for emergency situations where there is an imminent threat to life or property. No alcohol shall be purchased while driving a District vehicle.

C. Limitations. Other than the foregoing uses District vehicles will not be used for any other personal purposes without prior written approval from the immediate supervisor or General Manager or his/her designee, or if it is stipulated in the employment agreement.

3150.3 – Responsibility for Vehicle and Tickets. Employees who drive a vehicle on District business must exercise due diligence to drive safely and maintain the security of the vehicle and its contents. Employees are responsible for any driving infractions or fines as a result of their driving.

3150.4 – Reimbursement for Expenses. Employees driving on District business while driving a District vehicle may claim reimbursement for parking fees and tolls actually incurred.

3150.5 – Safety While Driving. Employees are not permitted, under any circumstances, to operate a District vehicle when any physical or mental impairment causes the employee to be unable to drive safely. This prohibition includes, but is not limited to, circumstances in which the employee is temporarily unable to operate a vehicle safely or legally because of illness,

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medication, or intoxication. Employees must follow all District rules and laws related to use of technology while driving a District vehicle.

3150.6 – Accidents and Theft. Employees must report any accident, theft, or damage involving a District vehicle to their supervisor and the Human Resources Manager, regardless of the extent of damage or lack of injuries. Employees are expected to cooperate fully with authorities in the event of an accident. However, they should not make any statements other than in reply to questions of investigating officers.

3150.7 – Insurance. All employees who are assigned or required to drive District-owned vehicles shall be insurable by the District's insurance carrier, as a condition of employment. Regular full, part-time and temporary employees who are assigned or required to drive District-owned vehicles and become uninsurable shall be reviewed accordingly by the General Manager, his/her designee, or Personnel Committee for possible termination. However, the General Manager or his/her designee may not be obligated to assign the uninsurable employee to a temporary assigned duties that do not require driving the District vehicle while the uninsurable employee's disposition is being reviewed. Refer to District policy on Driver Training and Record Review, Disciplinary Procedures for more information on this topic.

EXHIBIT B

POLICY TITLE: SICK LEAVE
POLICY NUMBER: 3085

3085.1 Application. This policy shall apply to employees in all classifications who work at least 30 days within a year in accordance with the Healthy Workplaces, Healthy Families Act.

3085.2 Definition. Sick leave is defined as absence from work due to mental or physical illness; non-industrial injury or health condition; or quarantine due to exposure to a contagious disease any of which prevents the employee from working; to obtain medical diagnoses, care, or treatment, as well as preventative medical, vision and dental care for the employee, employee's family member, or designated person, as defined by the Labor Code; or for specified purposes for victims of domestic violence, sexual abuse, or stalking, as defined by the Labor Code.

3085.3 Accrual for Regular, Full-Time Employees. Employees shall accumulate sick leave at the rate of one (1) day, or ten (10) hours per month. There are no established limits for sick leave accruals, and employees may carry over from one (1) year of employment to the next any unused balance.

3085.4 Accrual for Temporary and Part-Time Employees. A temporary or part- time employee will accrue sick leave at the rate of one (1) hour for every thirty (30) hours worked. The District shall provide a minimum of three (3) days, or twenty-four (24) hours of paid sick leave by the employee's 120th calendar day of employment, and a minimum of five (5) days, or forty (40) hours of paid sick leave by the employee's 200th calendar day of employment. A temporary or part-time employee may accrue a maximum of ten (10) days or eighty (80) hours. Part-time employees may carry over from one (1) year of employment to the next up to five (5) days or forty (40) hours.

3085.5. Payout. The District is not required to pay-out unused sick leaves upon separation from employment, with the exception of retirement. The sick leave accrual shall also reset at the time of rehire, unless the employee is rehired within one year of separation, in which case all previously accrued and unused sick leave will be restored to the employee upon rehire.

3085.6 Waiting Period. There is no waiting period before regular, full-time new hires are eligible to use accrued sick leave. Temporary and Part-time employees have a ninety (90) day waiting period.

3085.7 Use. Sick leave shall be used in hourly increments. Each employee may use up to fifty percent (50%) of their accrued sick leave as kin care leave. It is also provided for those circumstances where the employee must take time off to care for a family member, regardless of the seriousness of the illness. Employees should notify their supervisor in advance to the extent feasible, or as soon as practicable, in order to avoid disruptions in the work schedule as a result of the use of sick leave and kin care time. Family members covered include parents, children, spouses, registered domestic partners, grandparents, grandchildren, siblings, and designated persons for whom the employee provides care.

1. A "child" means a biological, adopted, or foster child, a stepchild, a legal ward, or a child for whom an employee stands in loco parentis, regardless of age or dependency status.
2. A "parent" means a biological, foster, or adoptive parent, a stepparent, legal

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guardian, or person who stood in loco parentis when the employee was a minor child. Mothers-in-law and fathers-in- law are also considered “parents” for the purposes of this definition.

3. The term “spouse” applies only to an individual to whom the employee is legally married.
4. A “registered domestic partnership” shall be established in California when both persons file a Declaration of Domestic Partnership and are registered with the Secretary of State.
5. A “sibling” includes any person with whom the employee shares a biological, foster, adoptive, or step parent.
6. Any other definition of “family member” that in the future the Legislature deems covered by paid sick leave law.
7. A “designated person” shall be the person for which the employee provides care. This is any individual related by blood or whose association with the employee is the equivalent of a family member.

3085.8 Designated Person. An employee can only designate one “designated person” in a 12-month period, with the roll-over commencing at the time a person was designated. Supervisors are not allowed to inquire as to the nature of the employee’s relationship to the designated person a paid sick leave is to be used for.

3085.9 Other Use. An employee may also use sick leave to seek relief or services as a victim of domestic violence, sexual assault, or stalking, as described under Labor Code sections 230(c) and 230.1(a).

3085.10 Notice. In order to receive compensation while on sick leave, the employee shall notify a supervisor prior to the time for beginning the regular workday, or as soon thereafter as practicable.

3085.11 Medical Certification. For absence in excess of three (3) workdays due to the employee’s physical or mental illness, the District shall require a medical certification from a licensed medical provider prior to returning to work and must be submitted to Human Resources Department and subject to review by the Management. The District may, in its discretion, require medical certification for absences of more than three (3) workdays if the District reasonably suspects abuse of sick leave.

3085.12 No Retaliation or Discrimination. Retaliation or discrimination against employees for use of sick leave is prohibited. The District shall not treat sick leave usage as an absence to support an employee’s discipline, discharge, demotion, or suspension, unless such use is found to have been an inappropriate use or abuse of the granted paid time off.

3085.13. Excused Absence. Excused absence occurs when all the following conditions are met:

1. The employee provides to his or her supervisor sufficient notice in advance of the absence.
2. The absence request is approved by the employee’s supervisor.
3. The employee has sufficient accrued sick leave to cover the absence.

3085.14 Unexcused Absence. Employees who are unable to report to work without prior approval from their supervisor and fail to communicate the circumstance of their absence within a reasonable time shall be deemed as unexcused absence. Employees who leave their post without prior notice and approval from their direct supervisor are considered an unexcused absence.

3085.15 Disciplinary Action. Excessive absenteeism is defined as two or more occurrences of unexcused absence in a 30-day period and may result in disciplinary action.

3085.16 Buy-Back.

1. Incentive Plan A. An employee not using any sick leave for twelve (12) consecutive months may convert his/her accrued sick hours to cash at a rate of half (.5) times his/her regular hourly rate. Sick hours may be “cashed out” at the employee’s request no more than two (2) times per calendar year. Employees must maintain a balance of at least forty (40) hours of sick leave.

2. Incentive Plan B. Upon retirement or death, an employee, or his/her beneficiary, shall be entitled to receive fifty percent (50%) of all accumulated sick leave not compensated for in Incentive Plan A above. The beneficiary shall be the individual indicated on the employee’s Life Insurance Beneficiary Form.

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EXHIBIT C

POLICY TITLE: CONTINUITY OF SERVICE
POLICY NUMBER: 3060

3060.1 **Application**. For regular, part-time, and temporary employees of all classifications, length of continuous service with the District will be used as the basis for determining benefits such as sick leave and vacation time. Length of continuous service will also be one of the considerations in promotions, demotions and when a reduction in the workforce is implemented.

3060.2 **Limitations.** Continuous service with the District will start with the date of employment and continue until one of the following occurs:

1. An employee is discharged,
2. An employee voluntarily terminates his/her employment; or,
3. An employee is otherwise separated from employment.

3060.3 **Accrual.** Continuity of an employee's service will not be broken by absence for the following reasons, and their length of service will accrue for the period of such absence:

1. Absence by reason of industrial or occupational disability,
2. Authorized absence without pay for less than 30 days in a calendar year; or
3. Absences governed by applicable state and/or federal laws such as military or National Guard service, jury or witness duty; or
4. Authorized leave of absence according to federal, state, or local law.

3060.4 **Temporary Employees.** Temporary employees who are hired for a position having regular status will have previously earned length-of-service maintained in their employment service records.

3060.5 **Rehiring.** Previous regular, part-time, and temporary employees who are rehired within twelve (12) months of their last date of employment shall have their employment service records restored to include previously earned length-of-service. Regular full-time employees who have passed probation status and are rehired within twelve (12) months from the date of separation shall restore their previous vacation accrual rate. Regular, part-time and temporary employees who are rehired within six (6) months from their separation date shall restore their previously accrued sick leave. Refer to Policy 3085 Sick Leave for more information.

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EXHIBIT D

POLICY TITLE: PERSONNEL ACTION FORM (PAF) POLICY
POLICY NUMBER: 3215

3215.1 **Purpose.** To define procedures for approving Personnel Action Forms (PAFs) and to ensure that all actions are consistent with District policy.

3215.2 **Policy.** The Personnel Action Form (PAF) is the official form that the District uses to initiate, document, approve and process actions related to an employee's employment history. PAFs are used for the following types of actions:

1. Appointment/Rehire
2. Promotion
3. Transfer
4. Merit Increases/Denial of Merit Increases
5. Leave of Absence/Return from Leave of Absence
6. Disciplinary action Involving Suspension or Reduction in Pay
7. Status Change
8. Separation/Layoff/Retirement
9. End of Temporary Work/End of Probation
10. Reclassification
11. Change of Budget Allocation Number
12. Other/Miscellaneous

3215.3 **Process**. PAFs shall be prepared by the Human Resources Department and submitted to the employee's Direct Supervisor for approval signature. The Human Resources Manager shall ensure that all fields are filled out necessary to identify the proposed changes to an employee's status and/or compensation. It is the responsibility of the Direct Supervisor, Director of Finance and Administration and the General Manager or his/her designee to ensure that proposed actions are consistent with District policy before signing the PAF. All proposed actions effecting an employee's status or compensation should first be discussed with Human Resources to ensure that the action is consistent with policy, past practices, and that non-routine items are discussed with the General Manager prior to initiating the action with an employee.

3215.4 **Appointments and Promotions.** PAFs involving an Appointment or Promotion shall be as a result of a recruitment/selection process, consistent with the District's Recruitment/Selection and On-Boarding Policy and Procedure. Compensation offers shall first be discussed with Human Resources Manager and approved by the General Manager or his/her designee in advance of initiating the PAF.

3215.5 **Transfers.** PAFs involving a Transfer shall be as a result of a recruitment/selection process, or an accommodation as a result of an employee injury following an Interactive Process in accordance with the Americans with Disabilities Act (ADA). Transfers shall be first discussed with Human Resources and approved by the General Manager or his/her designee in advance of initiating the PAF.

3215.6 **Merit Increases.** PAFs involving a Merit Increase shall be as a result of a satisfactory or

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higher performance evaluation. The completed performance evaluation shall be submitted by the Direct Supervisor and approved by the General Manager or his/her designee before Human Resources will initiate the PAF to be signed by the Direct Supervisor, Director of Finance and Administration, and approved by the General Manager or his designee. The PAF shall provide for a merit increase in an amount consistent with District policy. A PAF shall be submitted for the denial of a merit increase to make formal record within the employee's employment history of the action.

3215.7 **Leave of Absence.** PAFs involving a Leave of Absence shall be as a result of any leave requested by an employee to document the start and end date of such leave. These dates assist with tracking leave entitlements in accordance with policy and various State and Federal laws. Leaves of Absence without pay must be approved in accordance with District policy. Leaves are most often associated with protected leaves such as Family and Medical Leave and require coordination with Human Resources to ensure that additional leave forms are completed. Other leave types requiring a PAF include Military Leave. Leaves which are of short duration such as Jury Duty or Witness Appearance do not require a PAF.

3215.8 **Disciplinary Action.** PAFs involving a disciplinary action shall be as a result of a formal disciplinary process involving a Skelly hearing and post-Skelly determination. The PAF form shall indicate the type of discipline, e.g. Reduction in Pay, or Demotion and the length of the action, which can be for an established period of time or indeterminate. PAFs involving disciplinary action must be coordinated with Human Resources.

3215.9 **Status.** PAFs involving a status change shall be as a result of a change from temporary to regular status, or a change from part-time to full-time. Such changes should be discussed with and approved by Human Resources and the General Manager or his/her designee prior to initiating the action.

3215.10 **Other/Miscellaneous.** PAFs involving other miscellaneous actions may include the initiation of various pay types such as certificate pay, educational incentive pay, etc. Appropriate documentation to justify the proposed action should be submitted by the Direct Supervisor to Human Resources before PAF can be initiated.

3215.11 **Separation.** PAFs involving separation from employment shall be as a result of a voluntary resignation, termination, retirement, or death of an employee. PAFs shall be submitted reflecting the effective date as the last day worked. The PAF should be submitted along with the employee's resignation if the separation is voluntary. Any proposed separation of an employee as a result of discipline must be reviewed by Human Resources and approved by the General Manager or his/her designee in advance of any action taken and be the result of a Skelly hearing and post-Skelly determination.

EXHIBIT E

POLICY TITLE: DRESS CODE AND PERSONAL STANDARDS
POLICY NUMBER: 3240

3240.1 **Commitment**. A professional image is important and is maintained, in part, by the image that employees present to customers, visitors, vendors, co-workers and others. The District is a professional workplace and desires to maintain a professional image with the general public and co-workers. Employees of all classifications, including contractual, and are expected to use good judgment in determining their dress and appearance. Clothing and appearance should always be neat, clean, appropriate for their job site and not constitute a safety hazard when conducting District-related business or meeting with customers. Employees shall dress in accordance with general standards and guidelines designed to promote professionalism in the workplace internally and externally. Dress shall be suitable for both the work location and the job duties.

3240.2 **Non-Discrimination**. It is the intent of the District to comply with Government Code §12940 prohibiting discrimination.

3240.3 **Responsibilities**. Employees who are not provided with uniforms are expected to use good judgement and to choose appropriate work attire. Good judgment includes consideration of factors including tastefulness, anticipated requirement for public contact, the nature of the job and working conditions. Department Heads may exercise reasonable discretion to determine appropriateness in employee dress and appearance. Every situation involving attire and appearance cannot be addressed in a policy; therefore, the following is not to be considered a complete list of acceptable or unacceptable attire or appearance.

3240.4 **Clothing.**: Employees are expected to dress in a manner that is normally acceptable in similar business establishments. Dress worn by employees must comply with the following:

1. Attire should be aligned with the dignity and image of a professional office. Employees should always be neat and clean in appearance, dressed in reasonably professional attire.
2. Allow the employee to perform all duties within the job classification safely and without creating disruption or complaints by co-workers or supervisors. Any complaints must be reported to the Human Resources Department or General Manager or his/her designee for review.
3. Supervisors will assist employees to determine what is considered appropriate attire for any particular situation. The following is offered as general guidelines:

   Examples of Acceptable Clothing

   a. Slacks/pants – Wool and cotton or solid-colored slacks or pants are acceptable provided they are clean and wrinkle free. Slacks or pants with moderate design are acceptable.
   b. Shirts – Buttoned-up shirts and BCVWD approved logo attire are acceptable at the office. Casual shirts with collars, polo shirts, sweaters and turtlenecks can be worn on dress-down Thursdays. Shirts made of cotton and blends are appropriate.
   c. Dresses/Skirts – Casual dresses and skirts with modest hemlines are acceptable but should be at a length at which you can sit comfortably in public (generally,

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this is no shorter than 4 inches above the knee). Dresses that are sleeveless but do not have the shoulders bare are acceptable.

d. Field Work Attire (All Times): Field or facility work may require special uniforms. Employees shall consult with a supervisor on requirements in advance. Refer to Policy Number 3125 Uniforms and Protective Clothing for more information.

e. Participation in Board & Special Meetings - Business Attire. Generally, will include professional dresses, blouses, skirts of modest length, suits, sport coats, dress shirt and tie and dress slacks.

Examples of Unacceptable Clothing

a. Mini-skirts
b. Clothing which is discolored, worn-out, ripped, frayed, or stained
c. Bleached or faded jeans, or pants which are excessively worn-out or faded
d. Crop tops, tank tops, tops which show midriffs, halter tops, muscle shirts and spaghetti straps not covered by jacket or sweater
e. Casual t-shirts, gym or workout attire, shorts, sweatpants, sweatshirts or running/jogging suits
f. Leggings/spandex pants
g. Clothing that reveals too much cleavage, back, chest, or under garments
f. Overalls/coveralls except for field staff performing a specific task. Refer to Policy Number 3125 Uniforms and Protective Clothing.
h. Camouflage shirts and pants
i. Any clothing that has words, terms, or pictures that may be offensive to others
j. Sports team, university, and fashion brand names on clothing are generally unacceptable if the logo is large and dominates the article of clothing

3240.5 **Footwear**. Footwear is expected to be appropriate for professional attire. Shoes must be kept clean and in good condition.

1. Items such as loafers, boots, flats, leather, backless-heeled (slides) or canvas casual shoes are acceptable. Colored tennis or running shoes are acceptable on dress-down Thursdays. Thong sandals without a back strap, and slippers are considered unacceptable. For work-related footwear guidelines, refer to Policy Number 3125 Uniforms and Protective Clothing.

2. Beach type or casual flip flops, Birkenstock-type sandals and Crocs-type plastic shoes are unacceptable.

3240.6 **Tattoos.** No visible tattoos are allowed anywhere on the head, face or neck, unless for religious reasons or purposes that the employee professes or provides information of religious affiliation or association. Any visible tattoos cannot be violent, obscene, sexually explicit, controversial, hostile or otherwise violate the District's policy against unlawful harassment or discrimination. Extremist or gang-related tattoos are also not permitted. All non-conforming tattoos stated herein must be covered with clothing or a bandage while at work.

3240.7 **Jewelries and Piercings.** All jewelry worn by employees must be appropriate and not detract from the professional appearance. Visible piercings other than in the ears are prohibited. Exceptions may be authorized by the General Manager or his/her designee for extremely small, single nose studs except when an employee is facing a customer or an external stakeholder (vendors, contractors, etc.). Any non-conforming piercing shall be removed, covered with a bandage, or replaced with a clear, plastic spacer while the employee is working.

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3240.8 **Hair and Personal Hygiene**.

1. Hair styles must be professional and appropriate. Hair must be safely restrained when working conditions require, (e.g. wearing hard hats, working around machinery with moving parts, etc.). Hair coloring must be within the range of natural hair colors. Modest color varying from naturally acceptable are accepted as long as they are not distracting and do not reflect as non-professional.

2. Beards, sideburns, and mustaches must be kept clean and neatly groomed. Facial hair of extreme length must be restrained when working conditions require.

3. Personal hygiene is essential. All employees must maintain a clean, presentable appearance. Personal hygiene includes a regular bath or shower, use of deodorant and proper oral hygiene.

4. Strong odors caused by perfumes or colognes, scented hair sprays, and aftershave lotion can be offensive and/or cause allergic reactions for some and therefore must be used in moderation.

3240.9 **Exceptions**. The General Manager or his/her designee can make exceptions to this policy on a permanent or temporary basis due to the nature of the work, special events and/or departmental moves or clean up.

3240.10 **Reasonable Accommodation**. In compliance with the Americans with Disabilities Act (ADA) and California Fair Employment and Housing Act (FEHA), upon receiving notice from an employee, the District will review and reasonably accommodate:

1. The documented medical needs of employees
2. The religious beliefs or observances of employees regarding their religious dress practices and religious grooming practices in the workplace.

Religious dress practices may include wearing or carrying religious clothing, as well as head or face coverings, jewelry, artifacts and any other items that is part of an individual's observance of his or her religious creed.

Medical related accommodations may include working with the employee to determine acceptable clothes that the employee can wear as a **reasonable accommodation** that meet the medical needs of the employee, while still identifying the individual as an employee, and enabling the individual to present a professional appearance.

The District is not obligated to provide reasonable accommodation if it causes an undue hardship or if such accommodation would violate other laws that prohibit discrimination.

3240.11 **Non-Compliance.** Employees who are inappropriately dressed may be sent home and directed to return to work in the proper attire. Non-exempt employees will not be compensated for the time away from work. Supervisors, managers and Department Heads are responsible for explaining and enforcing this Dress Code and Personal Standards Policy and will counsel anyone whose attire and/or personal appearance is not consistent with this policy. Employees who repeatedly violate District dress code policy or grooming standards will be subject to corrective action and/or disciplinary action, up to and including termination of employment.

ATTACHMENT 2 – STAFF REPORT	3150 District Vehicle Usage

Executive Summary

At the March 19, and April 16, 2024 Personnel Committee meetings, Human Resources (HR) staff proposed changes to the District Vehicle Usage policy by adding sections providing guidance to District employees who are assigned District-owned vehicles during work and on-call shifts, safety while driving, and accident or theft reporting process. Additionally, HR staff was directed by the Personnel Committee to revise the section regarding remedial actions for uninsurable employees to mitigate potential legal risks to the District.

Background

At the March 19, 2024 Personnel Committee meeting, staff presented changes to the District Vehicle Usage by dividing the policy into two sections, including responsibility of the employee assigned with a District vehicle to and from work, and responsibility of the employee assigned with a District vehicle while during work hours. Staff also proposed additional sections pertaining to the employee's responsibility for incurring tickets, safety while driving, accident and theft reporting and employee insurability as a condition of employment. The Personnel Committee directed staff to revise the driver's insurability section adding language that if the employee driving a District vehicle becomes uninsurable the General Manager, or Personnel Committee may review his or her employment for possible termination or re-assignment of duties not involving driving. Staff was directed to check with legal counsel if said changes will have legal ramifications.

At the April 16, 2024 Personnel Committee meeting, HR staff presented the revised language in the section regarding remedial actions for uninsurable employees that was reviewed by legal counsel. All the proposed changes were approved by the Personnel Committee to move to the next Regular Board Meeting for discussion and approval.

Discussion

Table 1, Summary of Policy Changes, outlines the proposed changes to the current District Vehicle Usage policy that are in reference to the redline draft version attached herewith.

Table 1 – Summary of Policy Changes

Row Number	Policy Section	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
1	**Section 37, A**	**None**	District vehicle usage to and from work.	Added Section 3150.1.A District usage vehicle policy for employees who drive assigned vehicles to and from work.	No fiscal impact.

Row Number	Policy Section	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
2	**Section 37, B**	**None**	Personal use of District vehicle to and from work is not permitted. Occasional personal errands are permitted.	Added Section 3150.1.B Other than de minimis use of the District vehicle to and from work, use of District vehicle for personal business and shall not transport anyone not conducting District Business. (legal counsel recommends)	No fiscal impact.
3	**Section 37, C**	**None**	Limitations if pre-approved in writing.	Added Section 3150.1.C. Limitations if pre-approved by supervisor or General Manager in writing, or if stated in employment agreement.	No fiscal impact.
4	**No Section**	**None**	No written policy but the practice is that District vehicle is not to be used for personal business during work hours except if stopping-by to grab lunch in close proximity.	Added 3150.2.A. Use of District Vehicle during assigned work shift. Added 3150.2B District Vehicle will not be used for personal business within work hours except to stop by a restaurant during their meal period or rest breaks. Added 3150.2.C. Limitations if pre-approved by supervisor or General Manager in writing, or if stated in employment agreement.	No fiscal impact.
5	**No Section**	**None**	No written policy but the practice is that employees are responsible for the contents of the vehicle and if they incurred a ticket	Added 3150.3 Employees are required to practice due diligence and be responsible for the contents of the vehicle and if they incurred a ticket	No fiscal impact.

Row Number	Policy Section	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
6	**No Section**	**None**	No written policy but the practice is that employees may claim reimbursement for parking fees and toll fees incurred.	Added 3150.4 Employees may claim reimbursement for parking fees and toll fees incurred.	No fiscal impact.
7	**No Section**	**None**	No written policy but the practice is that employees are required to practice safety while driving District vehicle and ensure that they are not physically or mentally impaired.	Added 3150.5 Employees are required to practice safety while driving District vehicle and ensure that they are not physically or mentally impaired.	No fiscal impact.
8	**No Section**	**None**	No written policy but the practice is that employees are required to report any accident and theft occurred with the assigned District vehicle.	Added 3150.6 Employees are required to report any accident and theft with the assigned District vehicle to supervisor and HR. They are also expected to cooperate with the law enforcement.	No fiscal impact.

Row Number	Policy Section	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
9	**No Section**	**None**	No written policy. There has not been an instance in the past where an uninsurable employee was hired	Added 3150.7 Requiring “all” employees to be insurable as a condition of employment. Those that become uninsurable shall be reviewed by the General Manager or Personnel Committee for possible termination or assignment to a non-driving duty. Legal counsel states that there is no legal ramification especially if driving is a bona fide qualification.	No fiscal impact.

Fiscal Impact

There is no fiscal in the proposed changes to this policy.

Attachments

a) Redline draft version of 3150 District Vehicle Usage Policy
b) Side-by-side version of 3150 District Vehicle Usage Policy

Attachment 2a

POLICY TITLE: DISTRICT VEHICLE USAGE ~~AND DRIVER'S LICENSE~~
POLICY NUMBER: 3150

3150.1 –~~37.~~ District Vehicle Usage Policy for Employees who Drive Assigned District Vehicles to and from Work.

A. ~~A.~~ Application. This policy applies to all management, supervisory and field employees who drive an assigned District vehicle~~s~~ to and from work.

B. ~~B.~~ Exceptions. Other than de minimis use or emergency where there is a threat to life or property while commuting to and from work, the employee shall not use the District vehicle for any personal business and shall not transport non-District employees not conducting District business.
~~During working hours, trips for personal purposes will be avoided. Occasionally, stopping at a store en route to a business destination, or going to a restaurant (within close proximity of your work location) for lunch is permitted~~. ~~While going to or from work, occasionally stopping to buy groceries, pick up laundry, medications, etc., is also permitted.~~ No alcohol shall be purchased while driving a District vehicle. ~~Children (minors) shall not be transported in a District vehicle.~~

C. ~~C.~~ Limitations. Other than the foregoing uses, D~~d~~istrict vehicles will not be used for any other personal purposes without prior written approval from the immediate supervisor or General Manager or his/her designee, or if it is stipulated in the employment agreement.~~.~~ ~~This means that weekend or afterhours trips to the store (regardless of how close to home), trips back to the office to retrieve forgotten personal items, or any other non-business usage will not be permitted.~~

3150.2 – District Vehicle Usage Policy for Employees who Drive Assigned District Vehicles During their Assigned Work Shift.

A. Application. This policy applies to all employees who drive a District vehicle during the course of their assigned duties and during their assigned work shift.

B. Exceptions. During working hours, District vehicles may not be used for personal purposes. Employees may use the assigned vehicle for the permitted meal period, or for rest breaks within close proximity of the assigned work location. District Vehicle may also be used for emergency situations where there is an imminent threat to life or property. No alcohol shall be purchased while driving a District vehicle.

C. Limitations. Other than the foregoing uses District vehicles will not be used for any other personal purposes without prior written approval from the immediate supervisor or General Manager or his/her designee, or if it is stipulated in the employment agreement~~.~~

3150.3 XXXX.3 – Responsibility for Vehicle and Tickets. Employees who drive a vehicle on District business must exercise due diligence to drive safely and maintain the security of the vehicle and its contents. Employees are responsible for any driving infractions or fines as a result of their driving.

3150.4 –XXXX.4 – Reimbursement for Expenses. Employees driving on District business while driving a District vehicle may claim reimbursement for parking fees and tolls actually incurred.

3150XXXX.56 – Safety While Driving. Employees are not permitted, under any circumstances, to operate a District vehicle when any physical or mental impairment causes the employee to be unable to drive safely. This prohibition includes, but is not limited to, circumstances in which the employee is temporarily unable to operate a vehicle safely or legally because of illness, medication, or intoxication. Employees must follow all District rules and laws related to use of technology while driving a District vehicle.

3150.65 XXXX.9 – Accidents and Theft. Employees must report any accident, theft, or damage involving a District vehicle to their supervisor and the Human Resources Manager, regardless of the extent of damage or lack of injuries. Employees are expected to cooperate fully with authorities in the event of an accident. However, they should not make any statements other than in reply to questions of investigating officers.

3150.76 – Insurance. All new employees who are assigned or required to drive District-owned vehicles shall be insurable by the District's insurance carrier, as a condition of employment. Regular full, and part-time and temporary employees who are assigned or required to drive District-owned vehicle and become uninsurable may be terminated shall be reviewed accordingly by the General Manager, his/her designee, or Personnel Committee for possible termination. However, the General Manager or his/her designee may not be obligated to assign the uninsurable employee to a temporary assigned duties that do not require driving the District vehicle while the uninsurable employee's disposition is being reviewed., or may be temporarily assigned duties which do not require the operation of a vehicle with approval of the Department Head and Disrict Manager, or designee. Refer to District policy on Driver Training and Record Review, Disciplinary Procedures for more information on this topic.

CURRENT POLICY

37. DISTRICT VEHICLE USAGE

A. Application. This policy applies to employees who drive District vehicles to and from work.

B. Exceptions. During working hours, trips for personal purposes will be avoided. Occasionally, stopping at a store en route to a business destination, or going to a restaurant (within close proximity of your work location) for lunch is permitted. While going to or from work, occasionally stopping to buy groceries, pick up laundry, medications, etc., is also permitted. No alcohol shall be purchased while driving a District vehicle.

C. Limitation. Other than the foregoing uses, district vehicles will not be used for any other personal purposes without prior written approval. This means that weekend or after-hours trips to the store (regardless of how close to home), trips back to the office to retrieve forgotten personal items, or any other non-business usage will not be permitted.

PROPOSED POLICY

POLICY TITLE: DISTRICT **VEHICLE USAGE** ~~AND DRIVER'S LICENSE~~
POLICY NUMBER: 3150

3150.1 –~~37.~~ District Vehicle Usage Policy for Employees who Drive Assigned District Vehicles to and from Work.

A. ~~A.~~ Application. This policy applies to all management, supervisory and field employees who drive an assigned District vehicles to and from work.

B. ~~B.~~ Exceptions. Other than de minimis use or emergency where there is a threat to life or property while commuting to and from work, the employee shall not use the District vehicle for any personal business and shall not transport non-District employees not conducting District business.
~~During working hours, trips for personal purposes will be avoided. Occasionally, stopping at a store en route to a business destination, or going to a restaurant (within close proximity of your work location) for lunch is permitted. While going to or from work, occasionally stopping to buy groceries, pick up laundry, medications, etc., is also permitted.~~ No alcohol shall be purchased while driving a District vehicle. ~~Children (minors) shall not be transported in a District vehicle.~~

C. ~~C.~~ Limitations. Other than the foregoing uses, D~~d~~istrict vehicles will not be used for any other personal purposes without prior written approval from the immediate supervisor or General Manager or his/her designee, or if it is stipulated in the employment agreement. ~~This means that weekend or afterhours trips to the store (regardless of how close to home), trips back to the office to retrieve forgotten personal items, or any other non-business usage will not be permitted.~~

3150.2 – District Vehicle Usage Policy for Employees who Drive Assigned District Vehicles During their Assigned Work Shift.

A. Application. This policy applies to all employees who drive a District vehicle during the course of their assigned duties and during their assigned work shift.

B. Exceptions. During working hours, District vehicles may not be used for personal purposes. Employees may use the assigned vehicle for the permitted meal period, or for rest breaks within close proximity of the assigned work location. District Vehicle may also be used for emergency situations where there is an imminent threat to life or property. No alcohol shall be purchased while driving a District vehicle.

C. Limitations. Other than the foregoing uses District vehicles will not be used for any other personal purposes without prior written approval from the immediate supervisor or General Manager or his/her designee, or if it is stipulated in the employment agreement.

3150.3 ~~XXXX.3~~ – Responsibility for Vehicle and Tickets. Employees who drive a vehicle on District business must exercise due diligence to drive safely and maintain the security of the vehicle and its contents. Employees are responsible for any driving infractions or fines as a result of their driving.

3150.4 ~~–XXXX.4 –~~ Reimbursement for Expenses. Employees driving on District business while driving a District vehicle may claim reimbursement for parking fees and tolls actually incurred.

3150~~XXXX.5~~6 – Safety While Driving. Employees are not permitted, under any circumstances, to operate a District vehicle when any physical or mental impairment causes the employee to be unable to drive safely. This prohibition includes, but is not limited to, circumstances in which the employee is temporarily unable to operate a vehicle safely or legally because of illness, medication, or intoxication. Employees must follow all District rules and laws related to use of technology while driving a District vehicle.

3150.65 ~~XXXX.9~~ – Accidents and Theft. Employees must report any accident, theft, or damage involving a District vehicle to their supervisor and the Human Resources Manager, regardless of the extent of damage or lack of injuries. Employees are expected to cooperate fully with authorities in the event of an accident. However, they should not make any statements other than in reply to questions of investigating officers.

3150.7~~6~~ – Insurance. All ~~new~~ employees who are assigned or required to drive District-owned vehicles shall be insurable by the District's insurance carrier, as a condition of employment. Regular full, ~~and~~ part-time and temporary employees who are assigned or required to drive District-owned vehicle and become uninsurable ~~may be terminated~~ shall be reviewed accordingly by the General Manager, his/her designee, or Personnel Committee for possible termination. However, the General Manager or his/her designee may not be obligated to assign the uninsurable employee to a temporary assigned duties that do not require driving the District vehicle while the uninsurable employee's disposition is being reviewed., ~~or may be temporarily assigned duties which do not require the operation of a vehicle with approval of the Department Head and Disrict Manager, or designee~~. Refer to District policy on Driver Training and Record Review, Disciplinary Procedures for more information on this topic.

ATTACHMENT 3 – STAFF REPORT	3085 Sick Leave

Executive Summary

From January 16 to April 16, 2024 Personnel Committee meetings, Human Resources (HR) staff proposed updates to the current Sick Leave policy to align with the legal requirements of California AB 1041, and SB 616, and also added language to require employees provide a medical certification for absence beyond three (3) working days to mitigate any legal risks from workers compensation and to avoid abuse of sick leave by District personnel. The Personnel Committee also proposed adding sections to define excused and unexcused absences, and disciplinary action for excessive absenteeism.

Background

At the January 16, 2024 Personnel Committee meeting, HR staff proposed adding language which legally complies with the new California labor statutes namely: CA AB 1041, which took effect on January 1, 2023, adding "Designated Persons" to the list of the eligible reasons an employee can utilize paid sick leave; and SB 616, effective January 1, 2024, which provides "all CA employees with a minimum paid sick leave of 40 hours a year once they reached their 200th day of employment". HR staff also added a section that allows the District to ask for a doctor's note for an absence of three (3) workdays, or more, to prevent or mitigate potential risks to the District in lieu of workers' compensation. At the March 19, 2024 Personnel Committee meeting, all the proposed changes were approved by the Personnel Committee, however HR staff was directed to add sections that address excused and unexcused absences, and disciplinary action for excessive absenteeism resulting from two (2) or more occurrences of unexcused absences. The Personnel Committee approved the revisions at the April 16, 2024 meeting to be moved to the next Regular Board Meeting with their proposed changes for consideration.

The proposed redline draft version includes the revisions made by HR staff and the HR consult as well as the directions from the Personnel Committee, which was reviewed by Legal Counsel. Changes were made to ensure that legal risks were mitigated and to provide complete guidance to managers in the implementation of the proposed sick leave policy.

Discussion

Table 1, Summary of Policy Changes, outlines HR staff and HR consultant revisions, and the directions by the Personnel Committee as reviewed by the Legal Counsel, which are referenced by the redline draft version attached herewith.

Table 1 – Summary of Policy Changes

Row Number	Policy Section	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
1	**3085.2**	**SB 616 SEC 3. 246.5 (a) (1) Application of paid sick leave for existing health condition or preventative care.**	Paid sick leave application for preventative care.	Rewording of preventative care in the policy language. Legal counsel added victims of stalking and abuse for use of paid sick leave.	No fiscal impact.
2	**3085.4**	**SB 616, SEC 2., Sec. 246 (a)(3). Increase to a minimum of 40 hours a year for all employees reaching 200th day of employment, with an annual cap of not lower than 80 hours in a year.**	Provides a maximum of 24 hours for temporary and part-time employees, with an annual cap for part-time employees of 80 hours per year.	Provide a minimum of 24 hours for temp and part-time employees reaching 120th day of employment. Increase to a minimum of 40 hours if 200th day of employment is reached.	The hourly rate for 16 hours of accrued leave. As identified as a legal requirement, 40 hours was included for all temporary staff in the 2024 Operating Budget.
3	**3085.4**	**None**	Identified sick leave pay-out only for retirees. Rehired employees within 12 months may restore their previously accrued sick leaves.	No language changes. Moved to separate Section 3085.5 Direction from Personnel Committee to reduce the rehire time frame to 6 months to restore sick leave.	The staff's hourly rate to compute the previously accrued sick leave when prior to separation.

Row Number	Policy Section	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
4	**3085.7 and 3085.8**	**AB 1041, Sec 245.5 (a)(4)(c)(8). Addition of Designated Person.**	Designated Person is not listed in the current policy.	3085.7 (7) Addition of sick leave to care for "Designated Person" once every 12 months. 3085.8. Sick Leave for “Designated Person” used once in a 12 - month period, with the roll-over starting at the time it is used. Legal Counsel also reworded the section for clarity.	No fiscal Impact
5	**3085.11**	**None.**	No language in the current policy.	Added language requiring a doctor’s note for absence beyond 3 workdays for purposes of avoiding liability from workers compensation. HR staff added “subject to review by Management” as directed by the Personnel Committee. Legal counsel added language that the District may require certification if reasonable suspicion of abuse of sick leave.	No fiscal impact.

Row Number	Policy Section	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
6	**3085.12**	**None.**	No language in the current policy.	Added language to further define retaliation.	No fiscal impact.
7	**3085.13**	**None**	No language in the current policy.	Personnel Committee added a section that discusses "Excused Absence"	No fiscal Impact.
8	**3085.14**	**None.**	No language in the current policy.	Personnel Committee added a section that discusses "Unexcused Absence"	No fiscal impact.
9	**3085.15**	**None.**	No language in the current policy.	Personnel Committee added a section that provides disciplinary action for excessive absenteeism for 2 or more unexcused absence in a 30-day period.	No fiscal impact.

Fiscal Impact

The fiscal impact is based on the employee hourly rate for 16 hours of accrued sick leave. Identified as a legal requirement, 40 hours was included for all temporary staff in the 2024 Operating Budget.

Attachments

a) Redline draft version of 3085 Sick Leave with Legal Counsel notes
b) Side-by-Side version of 3085 Sick Leave

Attachment 3a

POLICY TITLE: SICK LEAVE
POLICY NUMBER: 3085

3085.1 Application. This policy shall apply to employees in all classifications who work at least 30 days within a year in accordance with the Healthy Workplaces, Healthy Families Act ~~of 2014 (AB 1522)~~

3085.2 Definition. Sick leave is defined as absence from work due to mental or physical illness; non-industrial injury or health condition; or quarantine due to exposure to a contagious disease any of which prevents the employee from working; or to obtain medical diagnoses, care, or treatment, as well as preventative medical, vision and dental care, for the employee, employee's family member, or designated person as defined by the Labor Code; or for specified purposes for victims of domestic violence, sexual abuse, or stalking, as defined by the Labor Code.~~. In addition, dentist and doctor appointments and prescribed sickness prevention measures shall be subject to sick leave when prior notice is provided to the supervisor~~.

3085.3 Accrual for Regular, Full-Time Employees. Employees shall accumulate sick leave at the rate of one (1) day, or ten (10) hours per month. There are no established limits for sick leave accruals, and employees may carry over from one (1) year of employment to the next any unused balance.

3085.4 Accrual for Temporary and Part-Time Employees. A temporary or part- time employee will accrue sick leave at the rate of one (1) hour for every thirty (30) hours worked. The District shall provide a minimum of three (3) days, or twenty-four (24) hours of paid sick leave by the employee's 120th calendar day of employment, and a minimum of five (5) days, or forty (40) hours of paid sick leave by the employee's 200th calendar day of employment. A temporary or part-time employee may accrue a maximum of ten (10) days or eighty (80) hours~~. and such~~ Part-time employees may carry over from one (1) year of employment to the next up to five (5) days or forty (40) hours. ~~The District is not required to pay out unused sick leave upon separation from employment if the temporary or part-time employee is rehired within one (1) year of separation, the prior unused sick leave balance will be reinstated at the time of rehire.~~

3085.5. Payout. The District is not required to pay-out unused sick leaves upon separation from employment, with the exception of retirement. The sick leave accrual shall also reset at the time of rehire, unless the employee is rehired within six (6) months from the date ~~one year~~ of separation, in which case all previously accrued and unused sick leave will be restored to the employee upon rehire.

3085.6 Waiting Period. There is no waiting period before regular, full-time new hires are eligible to use accrued sick leave. Temporary and Part-time employees have a ninety (90) day waiting period.

3085.7 Use. Sick leave shall be used in hourly increments. Each employee may use up to fifty percent (50%) of their accrued sick leave as kin care leave, ~~to care for sick family members~~. It is also provided for those circumstances where the employee must take time off to care for a ~~sick~~ family member, regardless of the seriousness of the illness. Employees should notify their supervisor in advance to the extent feasible, or as soon as practicable, in order to avoid disruptions in the work schedule as a result of use of sick leave and kin care time. Family members covered include parents, children, spouses, registered domestic partners, grandparents, grandchildren, ~~and~~ siblings, and designated persons for whom the employee provides care.

1. A “child” means a biological, adopted, or foster child, a stepchild, a legal ward, or a child for whom an employee stands in loco parentis, regardless of age or dependency status.
2. A “parent” means a biological, foster, or adoptive parent, a stepparent, legal guardian, or person who stood in loco parentis when the employee was a minor child. Mothers-in-law and fathers-in- law are also considered “parents” for the purposes of this definition.
3. The term “spouse” applies only to an individual to whom the employee is legally married.
4. A “registered domestic partnership” shall be established in California when both persons file a Declaration of Domestic Partnership and are registered with the Secretary of State.
5. A “sibling” includes any person with whom the employee shares a biological, foster, adoptive, or step parent.
6. Any other definition of “family member” that in the future the Legislature deems covered by paid sick leave law.
7. A “designated person” shall be the person for which the employee provides care. This is any individual related by blood or whose association with the employee is the equivalent of a family member.

3085.8 Designated Person. An employee can only utilize sick leave to care for a “designated person” once in a 12-month period, with the roll-over commencing at the time this was used. Supervisors are not allowed to inquire as to the nature of the employee’s relationship to the designated person a paid sick leave is to be used for.

3085.9~~87~~ Other Use. An employee may also use sick leave to seek relief or services as a victim of domestic violence, sexual assault, or stalking, as described under Labor Code sections 230(c) and 230.1(a).

3085.10~~89~~ Notice. In order to receive compensation while on sick leave, the employee shall notify a supervisor prior to the time for beginning the regular workday, or as soon thereafter as practicable~~l~~.

3085.11~~0~~ Medical Certification. For absence in excess of three (3) workdays due to the employee’s physical or mental illness, the District shall~~may~~ require a medical certification from a licensed medical provider prior to returning to work and must be submitted to Human Resources Department and subject to review by the Management. The District may, in its discretion, require medical certification for absences fewer than three (3) workdays if the District reasonably suspects abuse of sick leave.

~~3085.8 Evidence. If absence from duty by reason of illness occurs, satisfactory evidence may be required by the employer’s immediate supervisor or Human Resources. Such evidence may include but is not limited to a medical certification form a licensed physician.~~

3085.12~~19~~ No Retaliation or Discrimination. Retaliation or discrimination against employees for use of sick leave is prohibited. The District shall not treat sick leave usage as an absence to support an employee’s discipline, discharge, demotion, or suspension, unless such use is found to have been an inappropriate use or abuse of the granted paid time off.

3085.13. Excused Absence. Excused absence occurs when all the following conditions are met:

1. The employee provides to his or her supervisor sufficient notice in advance of the absence.
2. The absence request is approved by the employee's supervisor.
3. The employee has sufficient accrued sick leave to cover the absence.

3085.14 Unexcused Absence. Employees who are unable to report to work without prior approval from their supervisor and fail to communicate the circumstance of their absence within a reasonable time shall be deemed as unexcused absence. Employees who leave their post without prior notice and approval from their direct supervisor are considered an unexcused absence.

3085.15 Disciplinary Action. Excessive absenteeism is defined as two or more occurrences of unexcused absence in a 30-day period and may result in disciplinary action.

3085.16~~3~~ Buy-Back.

1. Incentive Plan A. An employee not using any sick leave for twelve (12) consecutive months may convert his/her accrued sick hours to cash at a rate of half (.5) times his/her regular hourly rate. Sick hours may be "cashed out" at the employee's request no more than two (2) times per calendar year. Employees must maintain a balance of at least forty (40) hours of sick leave.

2. Incentive Plan B. Upon retirement or death, an employee, or his/her beneficiary, shall be entitled to receive fifty percent (50%) of all accumulated sick leave not compensated for in Incentive Plan A above. The beneficiary shall be the individual indicated on the employee's Life Insurance Beneficiary Form.

CURRENT POLICY

POLICY TITLE: SICK LEAVE
POLICY NUMBER: 3085

3085.1 **Application.** This policy shall apply to employees in all classifications who work at least 30 days within a year in accordance with the Healthy Workplaces, Healthy Families Act of 2014 (AB 1522).

3085.2 **Definition.** Sick leave is defined as absence from work due to illness, non-industrial injury, or quarantine due to exposure to a contagious disease. In addition, dentist and doctor appointments and prescribed sickness prevention measures shall be subject to sick leave when prior notice is provided to the supervisor.

3085.3 **Accrual.** Employees shall accumulate sick leave at the rate of 1 day per month. A temporary or part-time employee will accrue sick leave at the rate of 1 hour for every 30 hours worked.

3085.4 There is no waiting period before new hires are eligible to use accrued sick leave.

3085.5 **Use.** Each employee may use accrued sick leave as kin care leave, to care for sick family members. It is provided for those circumstances where the employee must take time off to care or a sick family member, regardless of the seriousness of the illness. Employees should notify their supervisor to the extent feasible in order to avoid disruptions in work schedule as a result of use of kin care time. Family members covered include parents, children, spouses, registered domestic partners, grandparents, grandchildren, and siblings.

1. A "child" means a biological, adopted, or foster child, a stepchild, a legal ward, or a child for whom an employee stands *in loco parentis*, regardless of age or dependency status.
2. A "parent" means a biological, foster, or adoptive parent, a stepparent, legal guardian, or person who stood *in loco parentis* when the employee was a minor child. Mothers-in-law and fathers-in-law are also considered "parents" for the purposes of this definition.
3. The term "spouse" applies only to an individual to whom the employee is legally married.
4. A registered domestic partnership shall be established in California when both persons file a Declaration of Domestic Partnership and are registered with the Secretary of State.
5. A sibling includes any person with whom the employee shares a biological, foster, adoptive, or step parent.
6. Any other definition of "family member" that in the future the Legislature deems covered by paid sick leave law.

3085.6 An employee may also use sick leave to seek relief or services as a victim of domestic violence, sexual assault, or stalking, as described under Labor Code sections 230(c) and 230.1(a).

3085.7 **Notice.** In order to receive compensation while on sick leave, the employee shall notify a supervisor prior to the time for beginning the regular workday, or as soon thereafter as practical.

3085.8 **Evidence.** If absence from duty by reason of illness occurs, satisfactory evidence may be required by the employee's immediate supervisor or Human Resources. Such evidence may include but is not limited to a medical certification from a licensed physician.

3085.9 Retaliation against employees for use of sick leave is prohibited.

PROPOSED POLICY

POLICY TITLE: SICK LEAVE
POLICY NUMBER: 3085

3085.1 Application. This policy shall apply to employees in all classifications who work at least 30 days within a year in accordance with the Healthy Workplaces, Healthy Families Act ~~of 2014 (AB 1522)~~

3085.2 Definition. Sick leave is defined as absence from work due to mental or physical illness; non-industrial injury or health condition; or quarantine due to exposure to a contagious disease any of which prevents the employee from working; or to obtain medical diagnoses, care, or treatment, as well as preventative medical, vision and dental care, for the employee, employee's family member, or designated person as defined by the Labor Code; or for specified purposes for victims of domestic violence, sexual abuse, or stalking, as defined by the Labor Code. ~~In addition, dentist and doctor appointments and prescribed sickness prevention measures shall be subject to sick leave when prior notice is provided to the supervisor~~.

3085.3 Accrual for Regular, Full-Time Employees. Employees shall accumulate sick leave at the rate of one (1) day, or ten (10) hours per month. There are no established limits for sick leave accruals, and employees may carry over from one (1) year of employment to the next any unused balance.

3085.4 Accrual for Temporary and Part-Time Employees. A temporary or part- time employee will accrue sick leave at the rate of one (1) hour for every thirty (30) hours worked. The District shall provide a minimum of three (3) days, or twenty-four (24) hours of paid sick leave by the employee's 120th calendar day of employment, and a minimum of five (5) days, or forty (40) hours of paid sick leave by the employee's 200th calendar day of employment. A temporary or part-time employee may accrue a maximum of ten (10) days or eighty (80) hours~~, and such~~ Part-time employees may carry over from one (1) year of employment to the next up to five (5) days or forty (40) hours. ~~The District is not required to pay out unused sick leave upon separation from employment if the temporary or part time employee is rehired within one (1) year of separation, the prior unused sick leave balance will be reinstated at the time of rehire.~~

3085.5. Payout. The District is not required to pay-out unused sick leaves upon separation from employment, with the exception of retirement. The sick leave accrual shall also reset at the time of rehire, unless the employee is rehired within six (6) months from the date ~~one year~~ of separation, in which case all previously accrued and unused sick leave will be restored to the employee upon rehire.

3085.6 Waiting Period. There is no waiting period before regular, full-time new hires are eligible to use accrued sick leave. Temporary and Part-time employees have a ninety (90) day waiting period.

3085.7 Use. Sick leave shall be used in hourly increments. Each employee may use up to fifty percent (50%) of their accrued sick leave as kin care leave, ~~to care for sick family members~~. It is also provided for those circumstances where the employee must take time off to care for a ~~sick~~ family member, regardless of the seriousness of the illness. Employees should notify their supervisor in advance to the extent feasible, or as soon as practicable, in order to avoid disruptions in the work schedule as a result of use of sick leave and kin care time. Family members covered include parents, children, spouses, registered domestic partners, grandparents, grandchildren, ~~and~~ siblings, and designated persons for whom the employee provides care.

3085.10 **Buy-Back.**

1. **Incentive Plan A.** An employee not using any sick leave for 12 consecutive months may convert his/her accrued sick hours to cash at a rate of half (.5) timeshis/her regular hourly rate. Sick hours may be "cashed out" at the employee's request no more than 2 times per calendar year. Employees must maintain a balance of at least 40 hours of sick leave.
2. **Incentive Plan B.** Upon retirement or death, an employee, or his/her beneficiary, shall be entitled to receive 50% of all accumulated sick leave not compensated for in Incentive Plan A above. The beneficiary shall be the individual indicated on the employee's Life Insurance Beneficiary Form.

1. A "child" means a biological, adopted, or foster child, a stepchild, a legal ward, or a child for whom an employee stands in loco parentis, regardless of age or dependency status.
2. A "parent" means a biological, foster, or adoptive parent, a stepparent, legal guardian, or person who stood in loco parentis when the employee was a minor child. Mothers-in-law and fathers-in- law are also considered "parents" for the purposes of this definition.
3. The term "spouse" applies only to an individual to whom the employee is legally married.
4. A "registered domestic partnership" shall be established in California when both persons file a Declaration of Domestic Partnership and are registered with the Secretary of State.
5. A "sibling" includes any person with whom the employee shares a biological, foster, adoptive, or step parent.
6. Any other definition of "family member" that in the future the Legislature deems covered by paid sick leave law.
7. A "designated person" shall be the person for which the employee provides care. This is any individual related by blood or whose association with the employee is the equivalent of a family member.

3085.8 Designated Person. An employee can only utilize sick leave to care for a "designated person" once in a 12-month period, with the roll-over commencing at the time this was used. Supervisors are not allowed to inquire as to the nature of the employee's relationship to the designated person a paid sick leave is to be used for.

3085.9~~87~~ Other Use. An employee may also use sick leave to seek relief or services as a victim of domestic violence, sexual assault, or stalking, as described under Labor Code sections 230(c) and 230.1(a).

3085.10~~89~~ Notice. In order to receive compensation while on sick leave, the employee shall notify a supervisor prior to the time for beginning the regular workday, or as soon thereafter as practicable~~l~~.

3085.11~~0~~ Medical Certification. For absence in excess of three (3) workdays due to the employee's physical or mental illness, the District shall~~may~~ require a medical certification from a licensed medical provider prior to returning to work and must be submitted to Human Resources Department and subject to review by the Management. The District may, in its discretion, require medical certification for absences fewer than three (3) workdays if the District reasonable suspects abuse of sick leave.

~~3085.8 Evidence. If absence from duty by reason of illness occurs, satisfactory evidence may be required by the employer's immediate supervisor or Human Resources. Such evidence may include but is not limited to a medical certification form a licensed physician.~~

3085.12~~10~~ No Retaliation or Discrimination. Retaliation or discrimination against employees for use of sick leave is prohibited. The District shall not treat sick leave usage as an absence to support an employee's discipline, discharge, demotion, or suspension, unless such use is found to have been an inappropriate use or abuse of the granted paid time off.

3085.13. Excused Absence. Excused absence occurs when all the following conditions are met:

1. The employee provides to his or her supervisor sufficient notice in advance of the absence.
2. The absence request is approved by the employee's supervisor.
3. The employee has sufficient accrued sick leave to cover the absence.

3085.14 Unexcused Absence. Employees who are unable to report to work without prior approval from their supervisor and fail to communicate the circumstance of their absence within a reasonable time shall be deemed as unexcused absence. Employees who leave their post without prior notice and approval from their direct supervisor are considered an unexcused absence.

3085.15 Disciplinary Action. Excessive absenteeism is defined as two or more occurrences of unexcused absence in a 30-day period and may result in disciplinary action.

3085.16~~3~~ Buy-Back.

1. Incentive Plan A. An employee not using any sick leave for twelve (12) consecutive months may convert his/her accrued sick hours to cash at a rate of half (.5) times his/her regular hourly rate. Sick hours may be "cashed out" at the employee's request no more than two (2) times per calendar year. Employees must maintain a balance of at least forty (40) hours of sick leave.

2. Incentive Plan B. Upon retirement or death, an employee, or his/her beneficiary, shall be entitled to receive fifty percent (50%) of all accumulated sick leave not compensated for in Incentive Plan A above. The beneficiary shall be the individual indicated on the employee's Life Insurance Beneficiary Form.

ATTACHMENT 4 – STAFF REPORT	3060 Continuity of Service

Executive Summary

At the April 16, 2024 Personnel Committee meeting, Human Resources (HR) staff proposed changes to the Continuity of Service policy to include language regarding application of the policy to part-time and temporary employees in addition to regular, full-time employees and restoration of a rehired regular employee's seniority, including their accrued vacation rate within 12 months from separation date, and previously accrued sick leaves within 6 months from separation date.

Background

At the April 16, 2024 Personnel Committee meeting, staff presented a revised draft that includes application of the proposed policy to part-time and temporary employee classifications, and a language that includes application of this policy to rehired regular employees who already passed their probation status in restoring their seniority level at the District, including their previously accrued vacation rate at the time of resignation and their previously accrued sick leave, within twelve (12) months from the date of separation. The Personnel Committee approved to keep the 12 months of rehire to restore previously accrued vacation rate however, they decreased the rehire time frame to six (6) months to restore previously accrued sick leave to align with the language stated in Policy Number 3085 Sick Leave. All the proposed changes were approved by the Personnel Committee to be moved to the next Regular Board meeting with their proposed changes for consideration.

As part of the ongoing review process of all District policies, HR staff recommended revisions through a redline draft version that was also reviewed by Legal Counsel. Changes were made to ensure that legal risks are mitigated, to modernize the policy language, and to align with the industry standards.

Discussion

Table 1, Summary of Policy Changes, outlines the proposed changes to the current Continuity of Service policy that are in reference to the redline draft version attached herewith.

Table 1 – Summary of Policy Changes

Row Number	Policy Section	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
1	**Section 20, A**	**None**	Applies to probationary and regular employees.	**3060.1** Applied this policy to part-time and temporary employees as they also accrue sick leave.	Fiscal Impact is the hourly rate of the rehired employee's restored previous sick leave accruals.

2	**Section 20, C, subsections i and iii**	**None**	No language	**3060.3.1** Added occupational disability (workers compensation) **3060.3.3** Added Jury or Witness Duty as this is a protected leave. **3060.3.4** Add authorized leave per federal, state or local laws.	No fiscal impact.
3	**Section 20, D**	**None**	Language used is “Non-Permanent”	**3064.4** Changed the word to “Temporary” to provide exact definition.	No fiscal impact.
4	**Section 20, E**	**None**	The language used in the current policy just pertains to “length of service”	**3060.5** Added language that provides restoration of the accrued vacation rate to a rehired regular employee who has passed their probation period within 12 months from the date of separation. Revised the section to include restoration of previously accrued sick leaves to a rehired employee within 6 months from date of separation.	Fiscal Impact is the hourly rate of the rehired employee’s restored previous sick leave accruals.

Fiscal Impact

The fiscal impact will be based on the hourly rate of the rehired employee's previously accrued vacation rate and sick leave accruals as the default for any new position, in the Annual Operating Budget, is for those rates to be applied at the first-year tier.

Attachments

a) Redline draft version of 3060 Continuity of Service (policy)
b) Side-by-side version of 3060 Continuity of Service (policy)

POLICY TITLE: CONTINUITY OF SERVICE
POLICY NUMBER: 3060

Attachment 4a

3060.1 **Application**. For ~~probationary and~~ regular, part-time, and temporary employees of all classifications, length of continuous service with the District will be used as the basis for determining benefits such as sick leave and vacation time. Length of continuous service will also be one of the considerations in promotions, demotions and when a reduction in the workforce is implemented.

3060.2 **Limitations.** Continuous service with the District will start with the date of employment and continue until one of the following occurs:

1. An employee is discharged,
2. An employee voluntarily terminates his/her employment; or,
3. An employee is otherwise separated from employment.

3060.3 **Accrual.** Continuity of an employee's service will not be broken by absence for the following reasons, and their length of service will accrue for the period of such absence:

1. Absence by reason of industrial or occupational disability,
2. Authorized absence without pay for less than 30 days in a calendar year; or
3. Absences governed by applicable state and/or federal laws such as military or National Guard service, jury or witness duty; or
4. Authorized leave of absence according to federal, state, or local law.

3060.4 **Temporary ~~Non-Permanent~~ Employees.** Temporary employees who are hired for a position having regular status will have previously earned length-of-service maintained in their employment service records.

3060.5 **Rehiring.** Previous regular, part-time, and temporary employees who are rehired within twelve (12) months of their last date of employment shall have their employment service records restored to include previously earned length-of-service. Regular full-time employees who have passed probation status and are rehired within twelve (12) months from the date of separation shall restore ~~their level of seniority including~~ their previous vacation accrual rate. ~~and~~ Regular, part-time and temporary employees who are rehired within six (6) months from their separation date shall restore their previously accrued sick leaves. Refer to Policy 3085 Sick Leave for more information.

Attachment 4b

CURRENT POLICY

20. CONTINUITY OF SERVICE

A. For probationary and regular employees in all classifications, length of continuous service with the District will be used as the basis for determining benefits such as sick leave and vacation time. Length of continuous service will also be one of the considerations in promotions, demotions and when a reduction in the workforce is implemented.

B. **Limitation.** Continuous service with the District will start with the date of employment and continue until one of the following occurs:

i. An employee is discharged.

Ii. An employee voluntarily terminates his/her employment; or,

Iii. An employee is otherwise separated from employment.

C. **Accrual.** Continuity of an employee's service will not be broken by absence for the following reasons, and his/her length of service will accrue for the period of such absence:

i. Absence by reason of industrial disability;

ii. Authorized absence without pay for less than 30 days in a calendar year; or,

iii. Absences governed by applicable state and/or federal laws such as military or National Guard service.

D. **Non-Permanent Employees.** Part-time and temporary employees who are hired for a position having regular status will have previously earned length-of-service maintained in their employment service records.

E. **Rehiring.** Previous temporary employees who are rehired within twelve (12) months of their last date of employment shall have their employment service records restored to include previously earned length-of-service.

PROPOSED POLICY

POLICY TITLE: CONTINUITY OF SERVICE
POLICY NUMBER: 3060

3060.1 **Application**. For ~~probationary and~~ regular, part-time, and temporary employees of all classifications, length of continuous service with the District will be used as the basis for determining benefits such as sick leave and vacation time. Length of continuous service will also be one of the considerations in promotions, demotions and when a reduction in the workforce is implemented.

3060.2 **Limitations.** Continuous service with the District will start with the date of employment and continue until one of the following occurs:

1. An employee is discharged,
2. An employee voluntarily terminates his/her employment; or,
3. An employee is otherwise separated from employment.

3060.3 **Accrual.** Continuity of an employee's service will not be broken by absence for the following reasons, and their length of service will accrue for the period of such absence:

1. Absence by reason of industrial or occupational disability,
2. Authorized absence without pay for less than 30 days in a calendar year; or
3. Absences governed by applicable state and/or federal laws such as military or National Guard service, jury or witness duty; or
4. Authorized leave of absence according to federal, state, or local law.

3060.4 **Temporary ~~Non-Permanent~~ Employees.** Temporary employees who are hired for a position having regular status will have previously earned length-of-service maintained in their employment service records.

3060.5 **Rehiring.** Previous regular, part-time, and temporary employees who are rehired within twelve (12) months of their last date of employment shall have their employment service records restored to include previously earned length-of-service. Regular full-time employees who have passed probation status and are rehired within twelve (12) months from the date of separation shall restore ~~their level of seniority including~~ their previous vacation accrual rate. ~~and~~ Regular, part-time and temporary employees who are rehired within six (6) months from their separation date shall restore their previously accrued sick leaves. Refer to Policy 3085 Sick Leave for more information.

ATTACHMENT 5 – STAFF REPORT	3215 Personnel Action Form (PAF)

Executive Summary

At the April 16, 2024 Personnel Committee meeting, Human Resources (HR) staff proposed changes to Personnel Action Form (PAF) policy to include a section that provides additional types of actions in the PAF, and to align with the current processes of initiating a PAF from Human Resources to the General Manager. The new process included in the revised draft ensures completeness of the information stated in the PAF and promotes accountability of the each individual responsible for approving changes to an employee's status at the District.

Background

At the April 16, 2024 Personnel Committee meeting, HR staff proposed a revised draft version that includes additional types of actions in creating a PAF to ensure completeness and revised the "Process" section that aligns with the current District's process in creating a PAF, and getting approval signatures from the Direct Supervisor, the Director of Finance and Administration, and the General Manager, for any employee status changes. Staff is also proposing deleting the Procedure Section of the policy as procedure-based language should be under the General Manager's discretion and therefore should not be included in the Policy Manual. The Personnel Committee proposed adding the General Manager's designee for any matters that involves the General Manager's decision or discretion as a contingency measure in the event that the General Manager is unavailable. All the proposed changes were approved by the Personnel Committee to be moved to the next Regular Board meeting with their proposed changes for consideration.

As part of the ongoing review process of all District policies, staff recommended the proposed changes and were reviewed by Legal Counsel. Changes were made to ensure that legal risks are mitigated, to modernize the policy language, and to keep up with the industry standards.

Discussion

Table 1, Summary of Policy Changes, outlines the proposed changes to the current Personnel Action Form (PAF) policy that are in reference to the redline draft version attached herewith.

Table 1 – Summary of Policy Changes

Row Number	Policy Section	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
1	**Section 50, B, from subsections i to ix**	None	No language in the current policy.	**3215.1** Added Rehire, Return from Leave of Absence, Layoff, Retirement, End of Temporary Work/Probation, Reclassification, Change of Budget Allocation Number in the section.	No fiscal impact.
2	**Section 50, B**	None	Current process starts with Direct Supervisor and approved by Human Resources Department before going to the General Manager.	**3215.3** Changed the process to start with Human Resources and approved by Direct Supervisor, Director of Finance and Admin and General Manager to align with current process.	No fiscal impact.
3	**Section 50, E**	None	Current Merit Increase PAF process starts with Direct Supervisor before going through Human Resources Department.	**3215.6** Changed the Performance Evaluation to be submitted by the Direct Supervisor and approved by the General Manager before HR initiates the PAF for approval signatures.	No fiscal impact.
4	**Section 50, I**	None	No language in the policy to define the process.	**3215.10** Added language that the Direct Supervisor should submit the appropriate documentation to HR before PAF can be initiated.	No fiscal impact.

Row Number	Policy Section	State / Federal Law requirement	BCVWD current practice	Added/Revised Sections	Fiscal Impact of Option
5	**Section 50, J**	**None**	The current process is that HR and General Manager approves the separation recommendation before PAF can be initiated by Direct Supervisor.	**3215.11** Changed the language that HR will review the separation recommendation and must be approved by the General Manager before PAF can be initiated.	No fiscal impact.
6	**None**	**None**	The procedure for creating and processing PAF are listed in the current policy. The form is also attached in the policy.	Proposed to delete HR Dynamics Recommendation of adding Sections **3215.12** and **3215.13** as the procedure section and the form section are under the General Manager's discretion for any changes / revisions.	No fiscal impact.
7	**Section 50, A to J**	**None**	The General Manager has the final decision to approve or deny the PAF request.	**3215.3, 3215.4, 3215.6, 3215.7, 3215.8, 3215.9, 3215.10, 3215.11** Added "or his/her designee" to all sections that involve General Manager's approval or denial.	No fiscal impact.

Fiscal Impact

There is no fiscal impact in the proposed changes to this policy.

Attachments

a) Redline draft version of 3215 Personnel Action Form (PAF)
b) Side-by-side version of 3215 Personnel Action Form (PAF)

POLICY TITLE: PERSONNEL ACTION FORM (PAF) POLICY ~~AND PROCEDURE~~
POLICY NUMBER: 3215

Attachment 5a

3215.1 **Purpose.** To define procedures for approving Personnel Action Forms (PAFs) and to ensure that all actions are consistent with District policy.

3215.2 **Policy.** The Personnel Action Form (PAF) is the official form that the District uses to initiate, document, approve and process actions related to an employee's employment history. PAFs are used for the following types of actions:

1. Appointment/Rehire
2. Promotion
3. Transfer
4. Merit Increases/Denial of Merit Increases
5. Leave of Absence/Return from Leave of Absence
6. Disciplinary action Involving Suspension or Reduction in Pay
7. Status Change
8. Separation/Layoff/Retirement
9. End of Temporary Work/End of Probation
10. Reclassification
~~8.~~11. Change of Budget Allocation Number
~~9.~~12. Other/Miscellaneous

3215.3 **Process.** PAFs shall be prepared by the ~~department head, and submitted to~~ Human Resources Department and submitted to the employee's Direct Supervisor for approval signature. ~~Department heads~~The Human Resources Manager shall ensure that all fields are filled out necessary ~~for identifying~~to identify the proposed changes to an employee's status and/or compensation. It is ~~further~~ the responsibility of the ~~department head~~ Direct Supervisor, Director of Finance and Administration and the General Manager or his/her designee ~~-~~to ensure that proposed actions are consistent with District policy before signing the PAF. All proposed actions effecting an employee's status or compensation should first be discussed with Human Resources to ensure that the action is consistent with policy, past practices, and that non-routine items are discussed with the General Manager prior to initiating the action with an employee.

3215.4 **Appointments and Promotions.** PAFs involving an Appointment or Promotion shall be as a result of a recruitment/selection process, consistent with the District's Recruitment/Selection and On-Boarding Policy and Procedure. Compensation offers shall ~~be~~ first be discussed with Human Resources Manager and approved by the General Manager or his/her designee in advance of initiating the PAF.

3215.5 **Transfers.** PAFs involving a Transfer shall be as a result of a recruitment/selection process, or an accommodation as a result of an employee injury following an Interactive Process in accordance with the American's with Disabilities Act (ADA). Transfers shall be first discussed with Human Resources and approved by the General Manager or his/her designee in advance of initiating the PAF.

3215.6 **Merit Increases.** PAFs involving a Merit Increase shall be as a result of a satisfactory or higher performance evaluation. The completed performance evaluation shall be submitted by the Direct Supervisor and approved by the General Manager or his/her designee ~~along with the PAF~~before Human Resources will initiate the PAF to be signed by the Direct Supervisor, Director of Finance and Administration, and approved by the General Manager or his designee. The PAF shall provide for a merit increase in an amount consistent with District policy.

A PAF shall be submitted for the denial of a merit increase to make formal record within the employee's employment history of the action.

3215.7 **Leave of Absence.** PAFs involving a Leave of Absence shall be as a result of any leave requested by an employee to document the start and end date of such leave. These dates assist with tracking leave entitlements in accordance with policy and various State and Federal laws. Leaves of Absence without pay must be approved in accordance with District policy. Leaves ~~with Pay~~ are most often associated with protected leaves such as Family and Medical Leave and require coordination with Human Resources to ensure that additional leave forms are completed. Other leave types requiring a PAF include Military Leave. Leaves which are of short duration such as Jury Duty or Witness Appearance do not require a PAF.

3215.8 **Disciplinary Action.** PAFs involving a disciplinary action shall be as a result of a formal disciplinary process involving a Skelly hearing and post-Skelly determination. The PAF form shall indicate the type of discipline, e.g. Reduction in Pay, or Demotion and the length of the action, which can be for an established period of time or indeterminate. PAFs involving disciplinary action must be coordinated with Human Resources.

3215.9 **Status.** PAFs involving a status change shall be as a result of a change from temporary to regular status, or a change from part-time to full-time. Such changes should be discussed with and approved by Human Resources and the General Manager or his/her designee prior to initiating the action.

3215.10 **Other/Miscellaneous.** PAFs involving other miscellaneous actions may include the initiation of various pay types such as certificate pay, educational incentive pay, etc. ~~PAFs should be submitted with a~~Appropriate documentation to justify the proposed action should be submitted by the Direct Supervisor to Human Resources before PAF can be initiated.

~~1.~~ 3215.11 **Separation.** PAFs involving separation from employment shall be as a result of a voluntary resignation, termination, retirement, or death of an employee. PAFs shall be submitted reflecting the effective date as the last day worked. The PAF should be submitted along with the employee's resignation if the separation is voluntary. Any proposed separation of an employee as a result of discipline must be reviewed~~approved~~ by Human Resources and approved by the General Manager or his/her designee in advance of any action taken and be the result of a Skelly hearing and post-Skelly determination.

Attachment 5b

CURRENT POLICY

50. Personnel Action Form (PAF)

A. **Purpose.** To define procedures for approving Personnel Action Forms (PAFs) and to ensure that all actions are consistent with District policy.

B. **Policy.** The Personnel Action Form (PAF) is the official form that the District uses to initiate, document, approve and process actions related to an employee's employment history. PAFs are used for the following types of actions:

i. Appointment
ii. Promotion
iii. Transfer
iv. Merit Increases/Denial of Merit Increases
v. Leave of Absence
vi. Disciplinary Action Involving Suspension or Reduction in Pay
vii. Status
viii. Separation
ix. Other/Miscellaneous

PAFs shall be prepared by the department head, and submitted to Human Resources. Department heads shall ensure that all fields are filled out necessary for identifying the proposed changes to an employee's status and/or compensation. It is further the responsibility of the department head to ensure that proposed actions are consistent with District policy. All proposed actions effecting an employee's status or compensation should first be discussed with Human Resources to ensure that the action is consistent with policy, past practices, and that non-routine items are discussed with the General Manager prior to initiating the action with an employee.

PROPOSED POLICY

POLICY TITLE: PERSONNEL ACTION FORM (PAF) POLICY ~~AND PROCEDURE~~
POLICY NUMBER: 3215

3215.1 **Purpose.** To define procedures for approving Personnel Action Forms (PAFs) and to ensure that all actions are consistent with District policy.

3215.2 **Policy.** The Personnel Action Form (PAF) is the official form that the District uses to initiate, document, approve and process actions related to an employee's employment history. PAFs are used for the following types of actions:

1. Appointment/Rehire
2. Promotion
3. Transfer
4. Merit Increases/Denial of Merit Increases
5. Leave of Absence/Return from Leave of Absence
6. Disciplinary action Involving Suspension or Reduction in Pay
7. Status Change
8. Separation/Layoff/Retirement
9. End of Temporary Work/End of Probation
10. Reclassification
~~8.~~11. Change of Budget Allocation Number
~~9.~~12. Other/Miscellaneous

3215.3 **Process.** PAFs shall be prepared by the ~~department head, and submitted to~~ Human Resources Department and submitted to the employee's Direct Supervisor for approval signature. ~~Department heads~~ The Human Resources Manager shall ensure that all fields are filled out necessary ~~for identifying~~to identify the proposed changes to an employee's status and/or compensation. It is ~~further~~ the responsibility of the ~~department head~~ Direct Supervisor, Director of Finance and Administration and the General Manager or his/her designee to ensure that proposed actions are consistent with District policy before signing the PAF. All proposed actions effecting an employee's status or compensation should first be discussed with Human Resources to ensure that the action is consistent with policy, past practices, and that non-routine items are discussed with the General Manager prior to initiating the action with an employee.

3215.4 **Appointments and Promotions.** PAFs involving an Appointment or Promotion shall be as a result of a recruitment/selection process, consistent with the District's Recruitment/Selection and On-Boarding Policy and Procedure. Compensation offers shall ~~be~~ first be discussed with Human Resources Manager and approved by the General Manager or his/her designee in advance of initiating the PAF.

3215.5 **Transfers.** PAFs involving a Transfer shall be as a result of a recruitment/selection process, or an accommodation as a result of an employee injury following an Interactive Process in accordance with the American's with Disabilities Act (ADA). Transfers shall be first discussed with Human Resources and approved by the General Manager or his/her designee in advance of initiating the PAF.

3215.6 **Merit Increases.** PAFs involving a Merit Increase shall be as a result of a satisfactory or higher performance evaluation. The completed performance evaluation shall be submitted by the Direct Supervisor and approved by the General Manager or his/her designee ~~along with the PAF~~ before Human Resources will initiate the PAF to be signed by the Direct Supervisor, Director of Finance and Administration, and approved by the General Manager or his designee. The PAF shall provide for a merit increase in an amount consistent with District policy.

C. **Appointments and Promotions.** PAFs involving an Appointment or Promotion shall be as a result of a recruitment/selection process, consistent with the District's Recruitment/Selection and On-Boarding Policy and Procedure. Compensation offers shall be first discussed with Human Resources and approved by the General Manager in advance of initiating the PAF.

D. **Transfers.** PAFs involving a Transfer shall be as a result of a recruitment/selection process, or an accommodation as a result of an employee injury following an Interactive Process in accordance with the American's with Disabilities Act. Transfers shall be first discussed with Human Resources and approved by the General Manager in advance of initiating the PAF.

E. **Merit Increases**. PAFs involving a Merit Increase shall be as a result of a satisfactory or higher performance evaluation. The completed performance evaluation shall be submitted along with the PAF. The PAF shall provide for a merit increase in an amount consistent with District policy. A PAF shall be submitted for the denial of a merit increase to make formal record within the employee's employment history of the action.

F. **Leave of Absence.** PAFs involving a Leave of Absence shall be as a result of any leave requested by an employee to document the start and end date of such leave. These dates assist with tracking leave entitlements in accordance with policy and various State and Federal laws. Leaves of Absence without pay must be approved in accordance with District policy. Leaves with Pay are most often associated with protected leaves such as Family and Medical Leave and require coordination with Human Resources to ensure that additional leave forms are completed. Other leave types requiring a PAF include Military Leave. Leaves which are of short duration such as Jury Duty or Witness Appearance do not require a PAF.

G. **Disciplinary Action.** PAFs involving a disciplinary action shall be as a result of a formal disciplinary process involving a Skelly hearing and post-Skelly determination. The PAF form shall indicate the type of discipline E.g. Reduction in Pay, or Demotion and the length of the action, which can be for an established period of time or indeterminate. PAFs involving disciplinary action must be coordinated with Human Resources.

H. **Status.** PAFs involving a status change shall be as a result of a change from temporary to regular status, or a change from part-time to full-time. Such changes should be discussed with and approved by Human Resources and the General Manager prior to initiating the action.

I. **Other/Miscellaneous.** PAFs involving other miscellaneous actions may include the initiation of various pay types such as certificate pay, educational incentive pay, etc. PAFs should be submitted with appropriate documentation to justify the proposed action.

J. **Separation.** PAFs involving separation from employment shall be as a result of a voluntary resignation, termination, retirement, or death of an employee. PAFs shall be submitted reflecting the effective date as the last day worked. The PAF should be submitted along with the employee's resignation if the separation is voluntary. Any proposed separation of an employee as a result of discipline must be approved by Human Resources and the General Manager in advance of any action taken and be the result of a Skelly hearing and post-Skelly determination.

A PAF shall be submitted for the denial of a merit increase to make formal record within the employee's employment history of the action.

3215.7 **Leave of Absence.** PAFs involving a Leave of Absence shall be as a result of any leave requested by an employee to document the start and end date of such leave. These dates assist with tracking leave entitlements in accordance with policy and various State and Federal laws. Leaves of Absence without pay must be approved in accordance with District policy. Leaves with Pay are most often associated with protected leaves such as Family and Medical Leave and require coordination with Human Resources to ensure that additional leave forms are completed. Other leave types requiring a PAF include Military Leave. Leaves which are of short duration such as Jury Duty or Witness Appearance do not require a PAF.

3215.8 **Disciplinary Action.** PAFs involving a disciplinary action shall be as a result of a formal disciplinary process involving a Skelly hearing and post-Skelly determination. The PAF form shall indicate the type of discipline, e.g. Reduction in Pay, or Demotion and the length of the action, which can be for an established period of time or indeterminate. PAFs involving disciplinary action must be coordinated with Human Resources.

3215.9 **Status.** PAFs involving a status change shall be as a result of a change from temporary to regular status, or a change from part-time to full-time. Such changes should be discussed with and approved by Human Resources and the General Manager or his/her designee prior to initiating the action.

3215.10 **Other/Miscellaneous.** PAFs involving other miscellaneous actions may include the initiation of various pay types such as certificate pay, educational incentive pay, etc. PAFs should be submitted with appropriate documentation to justify the proposed action should be submitted by the Direct Supervisor to Human Resources before PAF can be initiated.

1. 3215.11 **Separation.** PAFs involving separation from employment shall be as a result of a voluntary resignation, termination, retirement, or death of an employee. PAFs shall be submitted reflecting the effective date as the last day worked. The PAF should be submitted along with the employee's resignation if the separation is voluntary. Any proposed separation of an employee as a result of discipline must be reviewed approved by Human Resources and approved by the General Manager or his/her designee in advance of any action taken and be the result of a Skelly hearing and post-Skelly determination.

ATTACHMENT 6 – STAFF REPORT	3240 Dress Code and Personal Standards

Executive Summary

At the April 16, 2024 Personnel Committee meeting, Human Resources (HR) staff proposed a new policy as Number 3240 Dress Code and Personal Standards which was a segment of Policy Section 32 Uniforms and Protective Clothing. The proposed draft contains pertinent feedback from both the Memorandum of Understanding (MOU) group and the exempt employees. The objective of this approach is to create a dress code policy that is accepting to all District staff, and to keep up with the industry trends across all public sector agencies that enforce the same dress code rules, while ensuring that staff are presenting themselves in an ethical and professional manner.

Background

At the March 19, 2024 Personnel Committee meeting, HR staff was given a directive by the Committee to create a dress code and personal standards policy draft that includes language that is more accepting and holistic for all District employees.

At the April 16, 2024 Personnel Committee meeting, HR staff proposed a new Policy Number 3240 Dress Code and Personal Standards that was taken from Section 32 Uniforms and Protective Clothing. The proposed draft includes sections regarding employee and supervisors' responsibility to assess appropriate dress standards, unacceptable and acceptable clothing, guidance pertaining to tattoos, jewelries and piercings, footwear, hair and beard, hygiene, and reasonable accommodation. When the Board of Directors adopted the new Policy 3125 Uniforms and Protective Clothing last May 10, 2023 to replace the former Policy Number 32 Uniforms and Protective Clothing, "Employee Appearance and Dress", as stated in Section A of the former policy was not included, leaving said section to still be in effect as the previous Dress Code and Personal Standards policy to date.

Several District staff members have provided feedback that the language of the current policy has not given any consideration for those employees having tattoos that are not vulgar or hostile, or for those wearing visible piercings, other than in the ears, that are not detracting from the District's professional appearance. Additionally, the current policy does not provide comprehensive guidelines regarding acceptable and unacceptable clothing, footwear, proper hygiene and grooming, or reasonable accommodation for medical and/or religious reasons.

Staff consulted several sources and these dress code considerations have been widely accepted in other public agencies that are in the same business as the District. While these suggestions are taken into consideration, the purpose and intent of this draft policy is to create a dress code and personal standards policy that is presentable and acceptable to the public, and to maintain professionalism in the District. As there is no legal statute that governs this type of policy, the employer may enforce a dress code and personal standards rules through its written policies and procedures, or negotiations with the MOU group. The Americans with Disabilities (ADA) and Fair Employment and Housing Act (FEHA) only require reasonable accommodations regarding dress code and personal standards for when an employee invokes medical needs or religious practices. Additionally, Cal/OSHA requires certain safety standards in the dress code when using moving equipment or working in the field for safety reasons.

The proposed redline draft includes recommendations from the District Management, HR staff that was reviewed by Legal Counsel. Changes were made to ensure that the policy draft aligned with current industry trends, attracting talent, and creating an inclusive environment while promoting professionalism and safety in the District. At the April 19, 2024 Meeting, the Personnel Committee approved the proposed draft to move to the next Regular Board meeting for consideration.

Discussion

Table 1, Summary of Policy Changes, outlines the proposed changes to the current Policy Number 32 Uniforms and Protective Clothing Policy, Section A that are in reference to the redline draft version attached herewith.

Table 1 – Summary of Policy Changes

Row Number	Policy Section	State / Federal Law requirement	BCVWD current practice	Option/s to Consider	Fiscal Impact of Option
1	**None**	**None**	Employees are expected to maintain a neat, clean, and well-groomed appearance.	**3240.1** Add District's commitment to maintain professional image through clothing and appearance.	No fiscal impact.
2	**None**	**CA Government Code 12940**	It is expected that the District enforces anti-discrimination laws though there's no language in the policy.	**3240.2** Add the section for Non-Discrimination to legally comply with the State law.	No fiscal impact.
3	**None**	**None**	It is in practice that employees are expected to have a good judgment when choosing attire though there's no language in the policy.	**3240.3** Add the section to remind employees of their responsibility to use good judgment in their attires and appearance.	No fiscal impact.

Row Number	Policy Section	State / Federal Law requirement	BCVWD current practice	Option/s to Consider	Fiscal Impact of Option
4	**Section 32, A, i**	**Cal/OSHA**	Hair, beard and mustache must be of style and length and must avoid contact with moving equipment	**3240.8 1 and 2** Moved this section and add language of hair color must be within range of natural hair colors.	No fiscal impact.
5	**Section 32, A, ii**	**None.**	Employees are expected to dress in a manner that is normally acceptable in similar business establishments. Wearing jeans, tennis shoes, western boots and t-shirts are prohibited.	**3240.4, 1 to 3** Add sections that provides attire should be professional and able to perform work, and "Acceptable Clothing", "Unacceptable Clothing" standards.	No fiscal impact.
6	**Section 32, A, ii**	**None**	Wearing jeans, tennis shoes, western boots and t-shirts are prohibited.	**3240.5** Add a section discussing footwear guidelines.	No fiscal impact.
7	**Section 32, A, iii**	**None**	Exception when approved by manager to wear non-professional clothing or days designated by the General Manager as "casual days".	**3240.9** Add the section that the General Manager can make exemptions temporarily or permanently on a case-to-case basis or special events.	No fiscal impact.
8	**Section 32, A, iv**	**None**	No visible piercings or gauges shall be worn while on duty.	**3240.7** Add a section that allows extremely small nose studs provided this should not be worn when facing customers or external stakeholders.	No fiscal impact.

Row Number	Policy Section	State / Federal Law requirement	BCVWD current practice	Option/s to Consider	Fiscal Impact of Option
9	**Section 32, A, v**	**None**	Any visible tattoos should be covered while on duty.	**3240.6** Add a section that tattoos on the head, face and neck must be covered. Any tattoos besides these parts may be allowed as long as they are not vulgar, sexually explicit, obscene or violent.	No fiscal impact.
10	**Section 32, A, vi** **and** **Section 32, C, i and ii**	**None**	Employees may be asked to leave the premises and non-exempt employees are not going to be compensated. There will be disciplinary actions for repeated offenses.	**3240.11** Moved this section and added that managers and Department Heads are responsible for explaining and enforcing this policy. Moved this section and added that supervisors, managers and Department Heads are responsible for explaining and enforcing the Dress Code policy.	No fiscal impact.
11	**None**	**Americans with Disabilities Act (ADA) and Fair Employment and Housing Act (FEHA)**	No language in the current policy.	**3240.10** Add a section that allows the District to provide "Reasonable Accommodations" in the event of a medical necessity or religious creed provided it does not pose an undue hardship to the District.	No fiscal impact.

Fiscal Impact

There is no fiscal impact in the implementation of the said policy changes.

Attachments

a) Redline draft version of 3240 Dress Code and Personal Standards
b) Side-by-side version of 3240 Dress Code and Personal Standards

POLICY TITLE: ~~**UNIFORMS AND PROTECTIVE CLOTHING**~~**DRESS CODE AND PERSONAL STANDARDS**

POLICY NUMBER: 3240

Attachment 6a

3240.1 ~~**Employee Appearance and Dress.**~~ **Commitment.**~~Employees are expected to maintain a neat, clean and well-groomed appearance~~. A professional image is important and is maintained, in part, by the image that employees present to customers, visitors, vendors, co-workers and others. The District is a professional workplace and desires to maintain a professional image with the general public and co-workers. Employees of all classifications, including contractual, and are expected to use good judgment in determining their dress and appearance. Clothing and appearance should always be neat, clean, appropriate for their job site~~,~~ and not constitute a safety hazard when conducting District-related business or meeting with customers. Employees shall dress in accordance with general standards and guidelines designed to promote professionalism in the workplace internally and externally. Dress shall be suitable for both the work location and the job duties.

3240.2 **Non-Discrimination**. It is the intent of the District to comply with Government Code §12940 prohibiting discrimination.

3240.3 **Responsibilities**. Employees who are not provided with uniforms are expected to use good judgement and to choose appropriate work attire. Good judgment includes consideration of factors including tastefulness, anticipated requirement for public contact, the nature of the job and working conditions. Department Heads may exercise reasonable discretion to determine appropriateness in employee dress and appearance. Every situation involving attire and appearance cannot be addressed in a policy; therefore, the following is not to be considered a complete list of acceptable or unacceptable attire or appearance.

3240.4 **Clothing.**: Employees are expected to dress in a manner that is normally acceptable in similar business establishments~~ The wearing of suggestive attire or of dungarees, jeans, shorts, sandals, tennis shoes, western boots, T-shirts and similar items of casual attire is not permitted as they do not present a businesslike appearance~~. Dress worn by employees must comply with the following:

1. Attire should be aligned with the dignity and image of a professional office. Employees should always be neat and clean in appearance, dressed in reasonably professional attire.
2. Allow the employee to perform all duties within the job classification safely and without creating disruption or complaints by co-workers or supervisors. Any complaints must be reported to the Human Resources Department or General Manager or his/her designee for review.
3. Supervisors will assist employees to determine what is considered appropriate attire for any particular situation. The following is offered as general guidelines:

Examples of Acceptable Clothing

a. Slacks/pants – Wool and cotton or solid-colored slacks or pants are acceptable provided they are clean and wrinkle free. Slacks or pants with moderate design are acceptable.
b. Shirts – Buttoned-up shirts and BCVWD approved logo attire are acceptable at the office. Casual shirts with collars, polo shirts, sweaters and turtlenecks can be worn on dress-down Thursdays. Shirts made of cotton and blends are appropriate.
c. Dresses/Skirts – Casual dresses and skirts with modest hemlines are acceptable but should be at a length at which you can sit comfortably in public (generally, this is no shorter than 4 inches above the knee). Dresses that are sleeveless but do not have the shoulders bare are acceptable.

d. Field Work Attire (All Times): Field or facility work may require special uniforms. Employees shall consult with a supervisor on requirements in advance. Refer to Policy Number 3125 Uniforms and Protective Clothing for more information.
e. Participation in Board & Special Meetings - Business Attire. Generally, will include professional dresses, blouses, skirts of modest length, suits, sport coats, dress shirt and tie and dress slacks.

Examples of Unacceptable Clothing

a. Mini-skirts
b. Clothing which is discolored, worn-out, ripped, frayed, or stained
c. Bleached or faded jeans, or pants which are excessively worn-out or faded
d. Crop tops, tank tops, tops which show midriffs, halter tops, muscle shirts and spaghetti straps not covered by jacket or sweater
e. Casual t-shirts, gym or workout attire, shorts, sweatpants, sweatshirts or running/jogging suits
f. Leggings/spandex pants
g. Clothing that reveals too much cleavage, back, chest, or under garments
f. Overalls/coveralls except for field staff performing a specific task. Refer to Policy Number 3125 Uniforms and Protective Clothing.
h. Camouflage shirts and pants
i. Any clothing that has words, terms, or pictures that may be offensive to others
j. Sports team, university, and fashion brand names on clothing are generally unacceptable if the logo is large and dominates the article of clothing

3240.5 **Footwear**. Footwear is expected to be appropriate for professional attire. Shoes must be kept clean and in good condition.

1. Items such as loafers, boots, flats, leather , backless-heeled (slides) or canvas casual shoes are acceptable. Colored tennis or running shoes are acceptable on dress-down Thursdays. Thong sandals without a back strap, and slippers are considered unacceptable. For work-related footwear guidelines, refer to Policy Number 3125 Uniforms and Protective Clothing.

2. Beach type or casual flip flops, Birkenstock-type sandals and Crocs-type plastic shoes are unacceptable.

3240.6 **Tattoos.** ~~Any visible tattoos should be covered while on duty.~~ No visible tattoos are allowed anywhere on the head, face or neck, unless for religious reasons or purposes that the employee professes or provides information of religious affiliation or association. Any visible tattoos cannot be violent, obscene, sexually explicit, controversial, hostile or otherwise violate the District's policy against unlawful harassment or discrimination. Extremist or gang-related tattoos are also not permitted. All non-conforming tattoos stated herein must be covered with clothing or a bandage while at work.

3240.7 **Jewelries and Piercings.** ~~No facial piercings or gauges shall be worn while on duty~~. All jewelry worn by employees must be appropriate and not detract from the professional appearance. Visible piercings other than in the ears are prohibited. Exceptions may be authorized by the General Manager or his/her designee for extremely small, single nose studs except when an employee is facing a customer or an external stakeholder (vendors, contractors, etc.). Any non-conforming piercing shall be removed, covered with a bandage, or replaced with a clear, plastic spacer while the employee is working.

3240.8 **Hair and Personal Hygiene**. ~~Hair, beard and mustache must be of length to avoid coming into contact with moving equipment. Loose clothing is not be work when operating equipment.~~

1. Hair styles must be professional and appropriate. Hair must be safely restrained when working conditions require, (e.g. wearing hard hats, working around machinery with moving parts, etc.). Hair coloring must be within the range of natural hair colors. Modest color varying from naturally acceptable are accepted as long as they are not distracting and do not reflect as non-professional.

2. Beards, sideburns, and mustaches must be kept clean and neatly groomed. Facial hair of extreme length must be restrained when working conditions require.

3. Personal hygiene is essential. All employees must maintain a clean, presentable appearance. Personal hygiene includes a regular bath or shower, use of deodorant and proper oral hygiene.

4. Strong odors caused by perfumes or colognes, scented hair sprays, and aftershave lotion can be offensive and/or cause allergic reactions for some and therefore must be used in moderation.

3240.9 **Exceptions**. ~~The exception occurs when prior approval has been given by the manager to wear non-professional clothing to complete a specific duty or special function or on day designated by the General Manager as 'casual days."~~ The General Manager or his/her designee can make exceptions to this policy on a permanent or temporary basis due to the nature of the work, special events and/or departmental moves or clean up.

3240.10 **Reasonable Accommodation**. In compliance with the Americans with Disabilities Act (ADA) and California Fair Employment and Housing Act (FEHA), upon receiving notice from an employee, the District will review and reasonably accommodate:

1. The documented medical needs of employees
2. ~~t~~The religious beliefs or observances of employees regarding their religious dress practices and religious grooming practices in the workplace.

Religious dress practices may include wearing or carrying religious clothing, as well as head or face coverings, jewelry, artifacts and any other items that is part of an individual's observance of his or her religious creed.

Medical related accommodations may include working with the employee to determine acceptable clothes that the employee can wear as a reasonable accommodation that meet the medical needs of the employee, while still identifying the individual as an employee, and enabling the individual to present a professional appearance.

The District is not obligated to provide reasonable accommodation if it causes an undue hardship or if such accommodation would violate other laws that prohibit discrimination.

3240.11 **Non-Compliance.** ~~Any work time missed because of failure to comply with the dress policy will not be compensated, and repeated (30 violations of this policy will be cause for disciplinary actions. Any field employee not wearing a complete uniform, while performing District functions, is subject to disciplinary action.~~Employees who are inappropriately dressed may be sent home and directed to return to work in the proper attire. Non-exempt employees will not be compensated for the time away from work. Supervisors, managers and Department Heads are responsible for explaining and enforcing this Dress Code and Personal Standards Policy and will counsel anyone whose attire and/or personal appearance is not consistent with this policy. Employees who repeatedly violate District dress code policy or grooming standards will be subject to corrective action and/or disciplinary action, up to and including termination of employment.

~~a. Any employee who does not meet the standards of this policy will be required to take corrective action, which may include leaving the premises~~.

~~b. Uniformed are not be worn for personal use.~~

Attachment 6b

CURRENT POLICY

32. UNIFORMS AND PROTECTIVE CLOTHING

A. **Employee Appearance and Dress.** Employees are expected to maintain a neat, clean and well-groomed appearance.

i. Hair, beard and mustaches must be of style and length to avoid coming into contact with moving equipment. Loose clothing is not to be work when operating equipment.

ii. Employees are expected to dress in a manner that is normally acceptable in similar business establishments. The wearing of suggestive attire or of dungarees, jeans, shorts, sandals, tennis shoes, western boots, T-Shirts and similar items of casual attire is not permitted as they do not present a businesslike appearance.

iii. The exception occurs when prior approval has been given by a manager to wear non-professional clothing to complete a specific duty or special function or on days designated by the General Manager as "casual days."

iv. No facial piercing or gauges shall be worn while on duty.

v. Any visible tattoos should be covered while on duty.

vi. Any work time missed because of failure to comply with the dress policy will not be compensated, and repeated (3) violations of this policy will be cause for disciplinary actions.

PROPOSED POLICY

POLICY TITLE: ~~UNIFORMS AND PROTECTIVE CLOTHING~~DRESS CODE AND PERSONAL STANDARDS

POLICY NUMBER: 3240

3240.1 **~~Employee Appearance and Dress~~ Commitment** ~~Employees are expected to maintain a neat, clean and well-groomed appearance~~. A professional image is important and is maintained, in part, by the image that employees present to customers, visitors, vendors, co-workers and others. The District is a professional workplace and desires to maintain a professional image with the general public and co-workers. Employees of all classifications, including contractual, and are expected to use good judgment in determining their dress and appearance. Clothing and appearance should always be neat, clean, appropriate for their job site, and not constitute a safety hazard when conducting District-related business or meeting with customers. Employees shall dress in accordance with general standards and guidelines designed to promote professionalism in the workplace internally and externally. Dress shall be suitable for both the work location and the job duties.

3240.2 **Non-Discrimination**. It is the intent of the District to comply with Government Code §12940 prohibiting discrimination.

3240.3 **Responsibilities**. Employees who are not provided with uniforms are expected to use good judgement and to choose appropriate work attire. Good judgment includes consideration of factors including tastefulness, anticipated requirement for public contact, the nature of the job and working conditions. Department Heads may exercise reasonable discretion to determine appropriateness in employee dress and appearance. Every situation involving attire and appearance cannot be addressed in a policy; therefore, the following is not to be considered a complete list of acceptable or unacceptable attire or appearance.

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3. Supervisors will assist employees to determine what is considered appropriate attire for any particular situation. The following is offered as general guidelines:

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c. Dresses/Skirts – Casual dresses and skirts with modest hemlines are acceptable but should be at a length at which you can sit comfortably in public (generally, this is no shorter than 4 inches above the knee). Dresses that are sleeveless but do not have the shoulders bare are acceptable.

C. **Compliance.** Any field employee not wearing the complete uniform, while performing District functions, is subject to disciplinary action.

i. Any employee who does not meet the standards of this policy will be required to take corrective action, which may include leaving the premises.

ii. Uniforms are not to be worn for personal use.

d. Field Work Attire (All Times): Field or facility work may require special uniforms. Employees shall consult with a supervisor on requirements in advance. Refer to Policy Number 3125 Uniforms and Protective Clothing for more information.

e. Participation in Board & Special Meetings - Business Attire. Generally, will include professional dresses, blouses, skirts of modest length, suits, sport coats, dress shirt and tie and dress slacks.

Examples of Unacceptable Clothing

a. Mini-skirts
b. Clothing which is discolored, worn-out, ripped, frayed, or stained
c. Bleached or faded jeans, or pants which are excessively worn-out or faded
d. Crop tops, tank tops, tops which show midriffs, halter tops, muscle shirts and spaghetti straps not covered by jacket or sweater
e. Casual t-shirts, gym or workout attire, shorts, sweatpants, sweatshirts or running/jogging suits
f. Leggings/spandex pants
g. Clothing that reveals too much cleavage, back, chest, or under garments
f. Overalls/coveralls except for field staff performing a specific task. Refer to Policy Number 3125 Uniforms and Protective Clothing.
h. Camouflage shirts and pants
i. Any clothing that has words, terms, or pictures that may be offensive to others
j. Sports team, university, and fashion brand names on clothing are generally unacceptable if the logo is large and dominates the article of clothing

3240.5 **Footwear**. Footwear is expected to be appropriate for professional attire. Shoes must be kept clean and in good condition.

1. Items such as loafers, boots, flats, leather, backless-heeled (slides) or canvas casual shoes are acceptable. Colored tennis or running shoes are acceptable on dress-down Thursdays. Thong sandals without a backstrap, and slippers are considered unacceptable. For work-related footwear guidelines, refer to Policy Number 3125 Uniforms and Protective Clothing.

2. Beach type or casual flip flops, Birkenstock-type sandals and Crocs-type plastic shoes are unacceptable.

3240.6 **Tattoos.** ~~Any visible tattoos should be covered while on duty.~~ No visible tattoos are allowed anywhere on the head, face or neck, unless for religious reasons or purposes that the employee professes or provides information of religious affiliation or association. Any visible tattoos cannot be violent, obscene, sexually explicit, controversial, hostile or otherwise violate the District's policy against unlawful harassment or discrimination. Extremist or gang-related tattoos are also not permitted. All non-conforming tattoos stated herein must be covered with clothing or a bandage while at work.

3240.7 **Jewelries and Piercings.** ~~No facial piercings or gauges shall be worn while on duty~~. All jewelry worn by employees must be appropriate and not detract from the professional appearance. Visible piercings other than in the ears are prohibited. Exceptions may be authorized by the General Manager or his/her designee for extremely small, single nose studs except when an employee is facing a customer or an external stakeholder (vendors, contractors, etc.). Any non-conforming piercing shall be removed, covered with a bandage, or replaced with a clear, plastic spacer while the employee is working.

3240.8 **Hair and Personal Hygiene**. ~~Hair, beard and mustache must be of length to avoid coming into contact with moving equipment. Loose clothing is not be work when operating equipment.~~

1. Hair styles must be professional and appropriate. Hair must be safely restrained when working conditions require, (e.g. wearing hard hats, working around machinery with moving parts, etc.). Hair coloring must be within the range of natural hair colors. Modest color varying from naturally acceptable are accepted as long as they are not distracting and do not reflect as non-professional.

2. Beards, sideburns, and mustaches must be kept clean and neatly groomed. Facial hair of extreme length must be restrained when working conditions require.

3. Personal hygiene is essential. All employees must maintain a clean, presentable appearance. Personal hygiene includes a regular bath or shower, use of deodorant and proper oral hygiene.

4. Strong odors caused by perfumes or colognes, scented hair sprays, and aftershave lotion can be offensive and/or cause allergic reactions for some and therefore must be used in moderation.

3240.9 **Exceptions**. ~~The exception occurs when prior approval has been given by the manager to wear non-professional clothing to complete a specific duty or special function or on day designated by the General Manager as "casual days."~~ The General Manager or his/her designee can make exceptions to this policy on a permanent or temporary basis due to the nature of the work, special events and/or departmental moves or clean up.

3240.10 **Reasonable Accommodation**. In compliance with the Americans with Disabilities Act (ADA) and California Fair Employment and Housing Act (FEHA), upon receiving notice from an employee, the District will review and reasonably accommodate:

1. The documented medical needs of employees
2. ~~t~~The religious beliefs or observances of employees regarding their religious dress practices and religious grooming practices in the workplace.

Religious dress practices may include wearing or carrying religious clothing, as well as head or face coverings, jewelry, artifacts and any other items that is part of an individual's observance of his or her religious creed.

Medical related accommodations may include working with the employee to determine acceptable clothes that the employee can wear as a reasonable accommodation that meet the medical needs of the employee, while still identifying the individual as an employee, and enabling the individual to present a professional appearance.

The District is not obligated to provide reasonable accommodation if it causes an undue hardship or if such accommodation would violate other laws that prohibit discrimination.

3240.11 **Non-Compliance.** ~~Any work time missed because of failure to comply with the dress policy will not be compensated, and repeated (3) violations of this policy will be cause for disciplinary actions. Any field employee not wearing a complete uniform, while performing District functions, is subject to disciplinary action.~~ Employees who are inappropriately dressed may be sent home and directed to return to work in the proper attire. Non-exempt employees will not be compensated for the time away from work. Supervisors, managers and Department Heads are responsible for explaining and enforcing this Dress Code and Personal Standards Policy and will counsel anyone whose attire and/or personal appearance is not consistent with this policy. -Employees who repeatedly violate District dress code policy or grooming standards will be subject to corrective action and/or disciplinary action, up to and including termination of employment.

~~a. Any employee who does not meet the standards of this policy will be required to take corrective action, which may include leaving the premises.~~

Beaumont-Cherry Valley Water District Special Board Meeting May 16, 2024	**Item 8**

STAFF REPORT

TO: Board of Directors

FROM: Dan Jaggers, General Manager

SUBJECT: **Approval of Expenditures for Procurement of Materials and District Staff Labor for District Facility Relocation Activities on 6th Street in the City of Beaumont**

Staff Recommendation

Approve expenditures in an amount not to exceed **$21,000.00** for procurement of materials and District staff labor for District facility relocation activities on 6th Street between Edgar Avenue and Euclid Avenue.

Executive Summary

District staff was contacted by the City of Beaumont (City) staff around mid-March 2024 requesting that the District relocate an existing water blowoff located on the south side of 6th Street between Edgar Avenue and Euclid Avenue (See Attachment 1) to accommodate a City proposed Americans with Disabilities Act (ADA) sidewalk project.

On April 17, 2024, District staff met in the field with City staff to further discuss the request, scope of the work, and to evaluate the possible options available to relocate the blowoff.

District staff has determined two (2) options for the relocation of the existing blowoff with the second option being more conservative. District staff recommends that the second option be considered due to this being the worst-case scenario.

Background

District staff has been contacted by the City of Beaumont (City) staff requesting that the District relocate existing water facilities to assist the needs of various City projects. The costs associated with relocating said water facilities are project specific but have recently varied in cost from approximately $15,000 to $35,000.

A blowoff is an above-ground device used by the District to flush low spots in the District system where debris and sediment can collect, thereby minimizing blockage of water lines over time.

Discussion

Based on the April 17th meeting with City staff, District staff has identified that the blowoff could be relocated to the east side of the existing pipeline (it is currently located on the west side) out of the way of the proposed City improvements.

Due to the age of the existing facilities believed to be serving this blowoff, District staff has determined two (2) alternative scope and cost options for the relocation of the blowoff and they are discussed further herein.

District staff has identified a conflict between the existing blowoff facility and the City's ADA sidewalk project and has determined a solution that will address the conflict. However, due to the age of the existing facilities serving the blowoff, District staff advises that the scope and cost could vary based on the existing conditions of the underground facilities once exposed. The cost variance between the two (2) alternatives would have labor and material implications. Below is the summarized scope for each option:

- **Option 1** (Assumes that existing underground materials are in good condition and no cutting of the main is necessary)
    - Isolate existing main line.
    - Remove blowoff assembly.
    - Unbolt existing tee.
    - Reuse existing tee and install branch facing east.
    - Install new blowoff assembly.
    - Disinfect, Test, and Re-energize existing main line.

- **Option 2** (Assumes that existing underground materials are in poor condition and the existing tee needs to be removed and replaced or reconstructed)
    - Isolate existing main line.
    - Determine that main, tee and/or assembly are in poor condition.
    - Cut existing tee and assembly out.
    - Flex in new tee and main with flexible couplings.
    - Install new blowoff assembly.
    - Disinfect, Test, and Re-energize existing main line.

Table 1 identifies an approximate cost for each option.

Table 1 – Estimated Cost For Relocation of The Existing Blowoff Near 251 E 6th Street

Description	Option 1	Option 2
District Field Labor	$2,400.00	$4,000.00
Engineering/GIS Costs	$1,000.00	$1,000.00
Materials	$6,000.00	$12,500.00
Subtotal	$9,400.00	$17,500.00
Contingency (20%)	$1,880.00	$3,500.00
Total	**$11,280.00**	**$21,000.00**

District staff has included a 20% contingency to cover unforeseen costs associated with the work and due to the availability of materials.

In order to remain ahead of the City's planned activities, District staff will need to procure certain materials should there be an issue with the existing facilities once exposed.

District staff identifies that this work will require an Encroachment Permit (EP) and has received confirmation from the City and that the EP for this work would be fee-free.

Summary

District staff requests the Board consider the approval of expenditures in an amount not to exceed **$21,000.00** for the procurement of materials and for District staff labor to complete the blowoff relocation near 251 E. 6th Street, ahead of the City's ADA sidewalk project.

Staff anticipates continued coordination with City staff to complete the proposed blowoff facility relocation.

Fiscal Impact

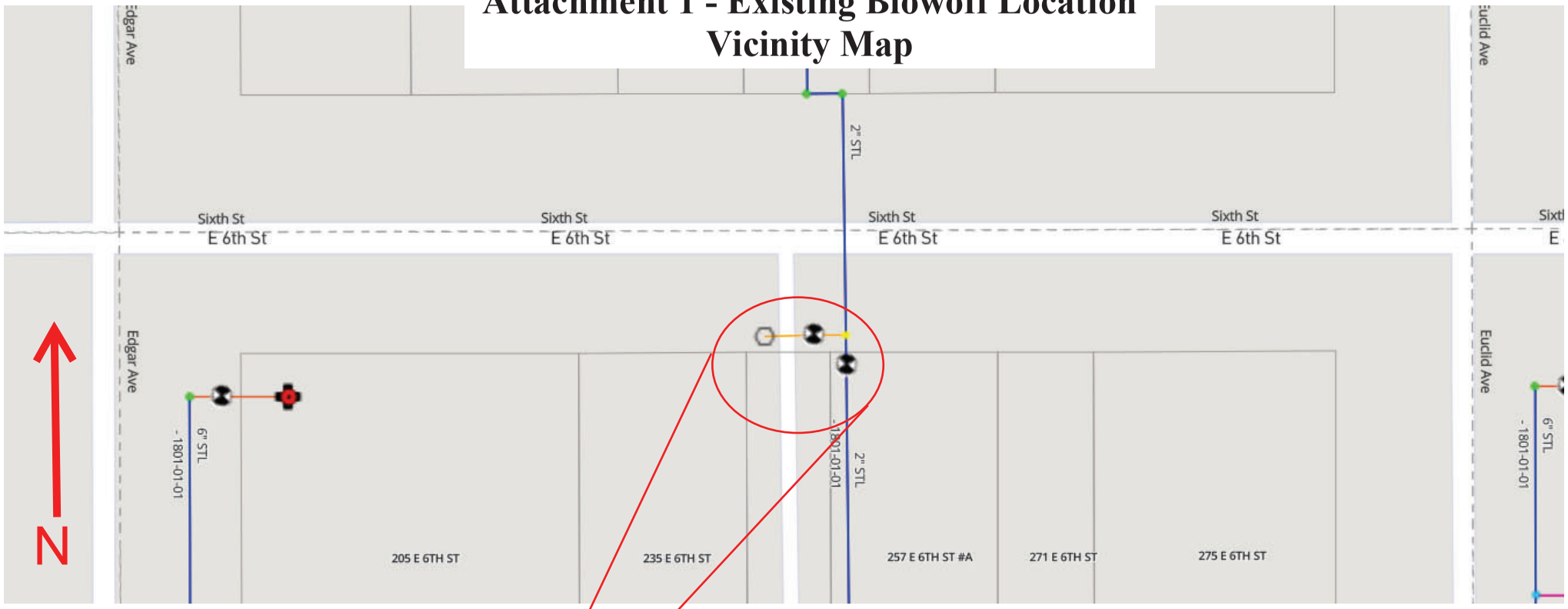
The fiscal impact to the District for the procurement of materials and District staff labor to complete the blowoff relocation activities near 251 E. 6th Street will be an amount not to exceed **$21,000.00**. Said activities are proposed to be funded through Capital Replacement Reserves.

Attachments

1. Existing Blowoff Location Vicinity Map

Staff Report prepared by Mark Swanson, Director of Engineering

Attachment 1 - Existing Blowoff Location Vicinity Map



LOOKING SOUTH

Beaumont-Cherry Valley Water District
Special Board Meeting
May 16, 2024

Item 9

STAFF REPORT

TO: Board of Directors

FROM: Dan Jaggers, General Manager

SUBJECT: **Request for *Will-Serve Letter* for a Single-Family Residence located on Pennsylvania Avenue (APN 415-091-011) North of Antonell Court and South of Thirteenth Street**

Staff Recommendation

Consider the request for the *Will-Serve Letter* for the proposed single-family residence at Riverside County Assessor's Parcel Number (APN) 415-091-011 within the City of Beaumont, subject to payment of all deposits and fees to the District and securing all approvals from the City of Beaumont and:

A. Approve the Application for Water Service and furnish a *Will-Serve Letter* with conditions as enumerated, or

B. Deny the Application for Water Service

Executive Summary

The Applicant, Richard Gordon, is requesting water service from the District for a proposed single-family residence to be constructed on an existing parcel of land located on the east side of Pennsylvania Avenue in the City of Beaumont. Currently, the subject property is within the District Service Boundary and there is an existing 10-inch steel potable waterline across the property frontage in Pennsylvania Avenue.

Table 1 – Project Summary

Applicant	Richard Gordon
Owner / Developer	Richard Gordon
Development Type	Single-Family Residential
Development Name	APN 415-091-011
Annexation Required (Yes/No)	No
Estimated Potable Consumption	1.0
Estimated Non-Potable Consumption	0.0
Total Estimated Water Consumption	1.0

Background

The single-family residence (Project) is located on the east side of Pennsylvania Avenue in the City of Beaumont (see Attachment 1 – APN 415-091-011 Location Map). There is currently an existing 10-inch steel potable distribution main within the District's 2750 Pressure Zone (PZ) across the property frontage of Pennsylvania Avenue, therefore, the Applicant will not be required to extend any mainline facilities.

Discussion

The Applicant plans to construct a single-story single-family residence with an attached garage and patio cover (see Attachment 2 – APN 415-091-011 Site Plan). The Applicant will need to secure all necessary approvals from the City of Beaumont. Based upon District research, the proposed Project will take service from the existing 10-inch steel potable distribution main within Pennsylvania Avenue which is within the District's 2750 PZ.

The impact of this residence on the District's water supply system is minimal. Upon approval and completion of the service process, the Applicant will be required to pay all applicable District Deposits and Fees prior to service, including water capacity charges, front footage fees (residential), water facilities deposits and fees and GIS deposits.

Final meter size will be determined by the Applicant. Fire flow requirements will be determined by the City of Beaumont Fire Department and will dictate actual required fire hydrant Fire Flows and residential fire sprinkler requirements for the proposed residence.

The Applicant will also be conditioned to secure final Project approvals from the City of Beaumont for the Project development prior to construction.

Conditions

1. The Applicant shall conform to all District requirements and/or all City of Beaumont requirements.
2. The Applicant shall execute a facilities agreement and pay all deposits, fees, and construction and inspection costs related to said facility improvements.
3. The Applicant will be required to pay residential front-footage fees along all property frontages where facilities are currently installed.
4. The Applicant shall conform to the current District Regulations Governing Water Service.
5. To minimize irrigation consumption, the District requires the Applicant to conform to the City of Beaumont Landscaping Ordinance pertaining to water efficient landscape requirements, and the following:
    a. Landscaped areas which have turf, shall have "smart irrigation controllers" which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall, automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes. Orchard areas, if any, shall have drip irrigation.
    b. Landscaping in non-turf areas should be drought-tolerant, consisting of planting materials which are native to the region. Irrigation systems for these areas should be drip or bubbler type.
    c. Per the Landscaping Ordinance, turf within the front yard of all residences shall not be modified by the property owner and/or tenant. The District will provide water service provided that no turf is installed within the front yard.

d. Conversion of drought tolerant landscaping to turf is prohibited.

Fiscal Impact

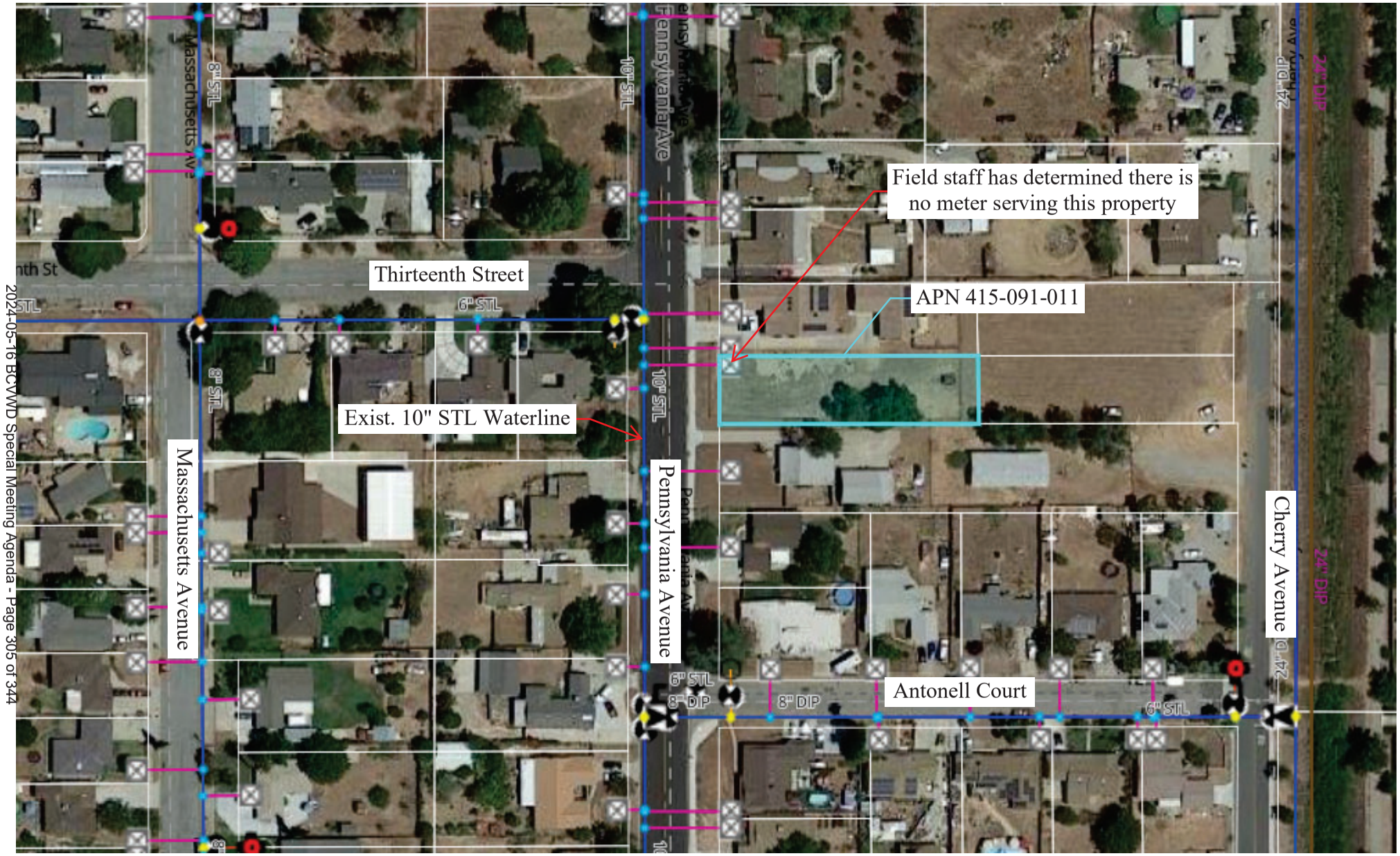
No negative impact to the District. All fees and deposits will be paid by the Applicant.

Attachments

1. Attachment 1 – APN 415-091-011 Location Map
2. Attachment 2 – APN 415-091-011 Site Plan
3. Attachment 3 – APN 415-091-011 Will Serve Letter Application

Staff Report prepared by Evan Ward, Civil Engineering Assistant

Attachment 1 - APN 415-091-011 Location Map



N.T.S.

Attachment 2 - APN 415-091-011 Site Plan

GENERAL NOTES:

DO NOT SCALE DRAWINGS. USE DIMENSIONS ONLY. IF A DISCREPANCY IS FOUND TO EXIST NOTIFY DESIGNER.

DETAILS ARE INTENDED TO SHOW METHOD AND MANNER OF ACCOMPLISHING WORK, MINOR MODIFICATIONS MAY BE REQUIRED TO SUIT THE JOB DIMENSIONS OR CONDITIONS AND IS TO BE INCLUDED AS PART OF THE WORK.

DIMENSIONS ARE TAKEN FROM THE FACE OF THE ACTUAL STUD. VERIFY ALL DIMENSIONS AND CONDITIONS AT THE SITE PRIOR TO STARTING ANY WORK.
VERIFY FINDINGS, DIFFERENCES AND SUGGESTED MODIFICATIONS WITH DESIGNER PRIOR TO BEGINNING PROJECT.

ALL WEATHER EXPOSED SURFACES SHALL HAVE A WEATHER-RESISTIVE BARRIER TO PROTECT THE INTERIOR WALL COVERING AND THAT EXTERIOR
OPENINGS ARE TO BE FLASHED IN SUCH A MANNER AS TO MAKE THEM WEATHER PROOF.

TEMPERED GLAZING IS REQUIRED, 2022 CBC, FOR:

A. WINDOW ADJACENT TO HOT TUBS, SWIMMING POOLS, WHIRLPOOLS, SAUNAS, STEAM ROOMS, BATHTUBS, SHOWERS, STAIR ENCLOSURES AND WITHIN 60" OF A STANDING SURFACE AND DRAIN INLET.
B. WINDOWS WITHIN A 24" ARC OF EITHER VERTICAL EDGE OF DOORS IN THE CLOSED POSITION AND WITHIN 60" OF FLOOR.
C. WINDOWS WITHIN 18" OF A WALKING SURFACE.

GFCI OUTLETS ARE REQUIRED OUTDOORS, BATHROOMS, IN KITCHENS, WET BARS, IN GARAGES, IN CRAWL SPACES AND IN UNFINISHED BASEMENTS. NEC 210.8.

INSULATION PER PLANS AND TITLE 24.

DOORS AND WINDOWS ARE TO BE FULLY WEATHER-STRIPPED AT ALL JOINTS AND ALL PENETRATIONS ARE TO BE CAULKED AND SEALED. ALL NEW GLAZING SHALL BE INSTALLED WITH CERTIFYING LABEL ATTACHED SHOWING THE U-VALUE AND FENESTRATION.

PROVIDE ALL NECESSARY BACKING AND FRAMING FOR ALL MOUNTED ITEMS, LIGHTS, FANS, AND OTHER ITEMS THAT REQUIRE SAME.

ALL NAILING SHALL BE INCOMPLIANCE WITH 2022 CBC,COMMON NAILS ONLY.

ALL RECEPTACLE OUTLET LOCATIONS SHALL COMPLY WITH 2022 CEC.

CONTRACTOR AND/OR SUBCONTRACTOR SHALL CAREFULLY STUDY AND COMPARE ALL DRAWINGS, DATA, DIMENSIONS, SPEC. & EXISTING SITE CONDITIONS BEFORE PROCEEDING WITH ANY WORK, AND REPORT TO THE DESIGNER AT ONCE ANY ERROR, INCONSISTANCY AND/OR OMISSION HE/SHE MAY DISCOVER.

REROUTE ALL EXISTING AC & WATER PIPING AS REQUIRED.

END JOINTS IN DOUBLE TOP PLATES SHALL BE LAPPED 48" MINIMUM.

ALL MEMBERS SHALL BE FRAMED, ANCHORED, TIED & BRACED SO AS TO DEVELOP THE STRENGTH & RIGIDITY NECESSARY FOR THE PURPOSES FOR WHICH THEY ARE TO BE USED.

ALL SPACING & EDGE AND END DISTANCES SHALL BE SUCH AS TO AVOID SPLITTING OF THE WOOD. HOLES FOR NAILS, WHEN NECESSARY TO PREVENT
SPLITTING, SHALL BE BORED TO A DIA. OF 70% OF THE NAIL DIA.

ALL OUTDOOR LIGHTING SHALL CONFORM TO THE GOVERNING CITY, COUNTY, OR STATE AUTHORITY.

PER 2022 CBC, THE APPROVAL AND/OR PERMITTING OF THE PLANS & SPECIFICATIONS CONTAINED HEREIN DOES NOT PERMIT THE VIOLATION OF ANY STATE, COUNTY OR CITY LAW.

PIPING WHETHER BURIED OR UNBURIED FOR RECIRCULATING SECTIONS OF DOMESTIC HOT WATER HEATING SYSTEMS SHALL BE INSULATED PER TITLE 24.

ALL WINDOWS SHALL BE RATED AND CERTIFIED FOR 20 LBS/SF OF WIND LOAD.

DESIGNER STATMENT

To the best of my knowledge these plans are drawn to comply with owner's and/ or builder's specifications. Any changes made on them after prints are made will be done at the owner's and / or builder's expense and responsibility. The contractor shall verify all dimensions, plans, and details on the enclosed drawing. Powell And Assoc, Inc. is not liable for errors once construction has begun. While every effort has been made in the preparation of this plan to avoid mistakes, the maker can not guarantee against human error. The contractor of the job must check all dimensions and other details prior to construction and be solely responsible thereafter.

PROJECT DATA:

OWNER: RICK GORDON
PHONE: (951)282-9625
ADDRESS: 1290 PENNSYLVANIA AVE
BEAUMONT, CA 92223

SQUARE FOOTAGE:
PROPOSED RESIDENCE: 2062 SQ FT
PROPOSED GARAGE: 534 SQ FT
PROPOSED PATIO: 630 SQ FT

BUILDING DATA:

OCCUPANCY: R-3/U
TYPE OF CONSTRUCTION: V-B
STORIES: 1
APN: 415-091-011
FIRE SPRINKLERS REQUIRED (UNDER SEPARATE PERMIT)
SOLAR/PV PLANS REQUIRED (DEFERRED)

INDEX OF SHEETS:

TITLE SHEET
PAGE 1 GENERAL NOTES/PROJECT DATA
ARCHITECTURAL SHEETS
PAGE 2 PROPOSED FLOOR PLAN
PAGE 3 PROPOSED ELECTRICAL PLAN
PAGE 4 PROPOSED ELEVATIONS
PAGE 5 PROPOSED ELEVATIONS
PAGE 6 SECTIONS
PAGE 7 FOUNDATION PLAN
PAGE 8 ROOF FRAMING PLAN
PAGE 9 DETAILS
PAGE 10 DETAILS
PAGE 11 NOTES
T-24-1 TITLE 24
T-24-2 TITLE 24
T-24-3 TITLE 24

APPLICABLE CODES:

THE CITY OF BEAUMONT NOW ENFORCES THE FOLLOWING EDITIONS OF THE MODEL CODES:
- 2022 CALIFORNIA BUILDING CODE
- 2022 CALIFORNIA RESIDENTIAL CODE
- 2022 CALIFORNIA ELECTRICAL CODE
- 2022 CALIFORNIA PLUMBING CODE
- 2022 CALIFORNIA MECHANICAL CODE
- 2022 CALIFORNIA EXISTING BUILDING CODE
- 2022 CALIFORNIA HISTORICAL CODE
- 2022 CALIFORNIA FIRE CODE
- 2022 CALIFORNIA GREEN BUILDING CODE
- 2022 CALIFORNIA ENERGY CODE
- 2022ALIFORNIA REFERENCE STANDARDS CODE

ALL NEW WORK SHALL COMPLY WITH THE ABOVE LISTED EDITIONS OF THESE MODEL CODES

SCOPE OF WORK:

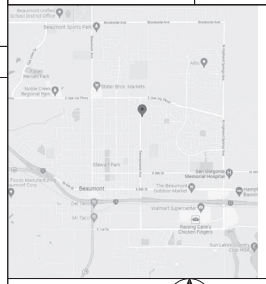
PROPOSED 2062 SQ. FT. RESIDENCE
PROPOSED 534 SQ. FT. GARAGE
PROPOSED 630 SQ. FT. PATIO COVER

DEFERRED SUBMITTAL:

SOLAR / PV PLANS

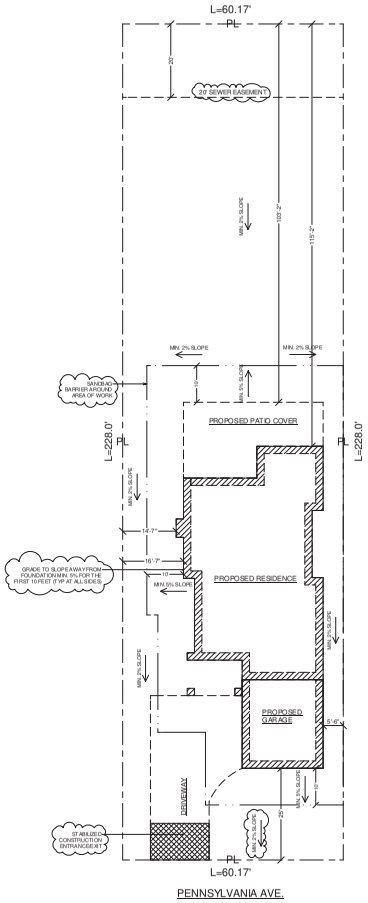
LOT COVERAGE

PROPOSED RESIDENCE	2062 SQ. FT.
PROPOSED GARAGE	534 SQ. FT.
PROPOSED ADDITION	630 SQ. FT.
TOTAL	3226 SQ. FT.
LOT SIZE	13,719 SQ. FT.
COVERAGE	23%



VICINITY MAP:

SCALE: N.T.S.



DIG ALERT (811) IS TO BE CONTACTED AND THAT COMPLIANCE WITH EXCAVATION SAFETY IN ACCORDANCE WITH GOVERNMENT CODE 4216 WILL BE FOLLOWED PRIOR TO ANY EXCAVATION TAKING PLACE.

OWNER/CONTRACTOR ACKNOWLEDGEMENT: _____

SITE PLAN:

SCALE:1/16" = 1'-0"

REGISTERED PROFESSIONAL ENGINEER
RAUL RIVERA
C 66864
EXP. 09/30/2024
CIVIL
STATE OF CALIFORNIA

NO.	DESCRIPTION	BY	DATE

SHEET TITLE: PROJECT DATA & SITE PLAN

PROJECT DESCRIPTION: NEW RESIDENCE
1290 PENNSYLVANIA AVE
BEAUMONT, CA 92223

DRAWINGS PROVIDED BY:
POWELL AND ASSOCIATES INC.
SOUTHERN CALIFORNIA
5908 JASMINE ST STE 360
RIVERSIDE, CA 92504
(951)352-3588
NORTHERN CALIFORNIA
4415 FORE ST STE B
EUREKA, CA 95501
(707) 745-4030

DATE: 3/21/2024

SCALE:

SHEET: 1

Attachment 3 - APN 415-091-011 Will Serve Letter Application

BEAUMONT CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue • PO Box 2037
Beaumont, CA 92223-2258
Phone (951) 845-9581
www.bcvwd.org

C.# 70221 AR# 807

☒ **Will Serve Request** ☐ **Water Supply Assessment (SB210)**

Applicant Name: Richard D. Gordon	Contact Phone #: [redacted]
Mailing Address: [redacted]	Fax #: [redacted]
City: [redacted]	E-mail: [redacted]
State & Zip: [redacted]	

Service Address:
1290 PENNSYLVANIA AVE BEAUMONT CA 92223

Assessor's Parcel Number (APN), Tract Map No. Parcel Map No.:
18393 APN# 415-091-011

Project Type: ☒ Single-Family ☐ Multi-Family ☐ Commercial/Industrial ☐ Minor Subdivision (5 lots or less) ☐ Major subdivision (6+ lots) ☐ Other

Site Map Attached: ☐ Yes ☒ No

The letter should be delivered to:

Recipient: [redacted] Rick Gordon - Owner
[redacted]

PLEASE CHOOSE ONE:

☐ **Mail (above address)** ☑ **E-mail**
☐ **Fax** ☐ **Will pick up**

The District reserves the right to impose terms and conditions in Will Serve Letters and/or Water Supply Assessment Reports that take into account water availability issues, conservation issues and the District's existing facilities, all of which impact the District's ability to provide service to the subject property and maintain the District's ability to meet existing water demands.

Applicant's Signature

2/15/2024
Date

Beaumont-Cherry Valley Water District
Special Board Meeting
May 16, 2024

Item 10

STAFF REPORT

TO: Board of Directors

FROM: Dan Jaggers, General Manager

SUBJECT: **Acknowledge Receipt of the Operating Budget Excellence Award from the California Society of Municipal Finance Officers for BCVWD's FY 2024 Operating Budget and 2024-2028 Capital Improvement Budget**

Staff Recommendation

Receive and file the Operating Budget Excellence Award from the California Society of Municipal Finance Officers (CSMFO) for BCVWD's FY 2024 Operating Budget and 2024 – 2028 Capital Improvement Budget (Budget).

Executive Summary

CSMFO established the Operating Budget Excellence Award to recognize agencies whose budget documents reflect commitment to specific statewide criteria as a policy document, financial plan, and communication tool. The District has received the award for the FY 2024 Operating Budget and 2024 – 2028 Capital Improvement Budget.

Background

At the December 13, 2023, Regular Board meeting, the Board of Directors reviewed and adopted the Fiscal Year 2024 Operating Budget and 2024-2028 Capital Improvement Budget. The Budget is prepared by the Finance staff of BCVWD in collaboration with all the departments and divisions of the District as well as the Finance and Audit Committee. The document was submitted to CSMFO for review and award consideration, and in April 2024, staff was informed that BCVWD had been awarded the Operating Budget Excellence Award.

The California Society of Municipal Finance Officers is a statewide organization serving all California municipal finance professionals, an affiliate of the Nationwide Government Finance Officers Association (GFOA). Its stated mission is to promote excellence in financial management through innovation, continuing education, and professional development. Recognizing that public servants are obligated to serve the public's interests, CSMFO helps to improve fiscal integrity actively, adhere to the highest standards of ethical conduct, and create better accountability by disseminating best practices.

CSMFO established the Operating Budget Excellence Award to recognize agencies whose budget documents reflect a commitment to specific statewide criteria of the highest quality, our comprehensive, transparent, and exhibit exceptional clarity and presentation effectiveness.

The award represents the continued commitment to following best practices in budget preparation. Attainment of the Operating Budget Excellence Award represents a significant accomplishment by BCVWD and its management. The receipt of the award was acknowledged by the Finance and Audit Committee at the May 2, 2024 meeting.

This is the fourth year that the District has received this distinction and, as a collaborative effort between all the departments and divisions, reflects the dedication and commitment to fiscal responsibility and transparency by District staff and the Finance and Audit Committee.

Fiscal Impact

No fiscal impact.

Attachments

1. Operating Budget Excellence Award Year 2024

Staff Report prepared by Sylvia Molina, Assistant Director of Finance and Administration

California Society of Municipal Finance Officers

Certificate of Award

Operating Budget Excellence Award
Fiscal Year 2024

Presented to the

Beaumont-Cherry Valley Water District

For meeting the criteria established to achieve a CSMFO Award in Budgeting.

April 1, 2024

Rich Lee
2023 CSMFO President

James Russell-Field, Chair
Recognition Committee

Dedicated to Excellence in Municipal Financial Reporting

Beaumont-Cherry Valley Water District
Special Board Meeting
May 16, 2024

Item 11

STAFF REPORT

TO: Board of Directors

FROM: Dan Jaggers, General Manager

SUBJECT: **Consideration of Vote for Special District Member for the Riverside Local Agency Formation Commission**

Staff Recommendation

If desired, select one (1) of the two (2) candidates for the position of Special District Member for Eastern Riverside County and direct staff to submit the ballot.

Executive Summary

At the meeting of March 13, 2024, the Board of Directors ranked the two candidates vying for the LAFCO Regular Special District Member (Eastern) as indicated below and on Attachment 1 (annotated in red), and submitted the ballot to LAFCO with the signature of President Covington. The instant run-off process used by LAFCO resulted in a tie between the two candidates, therefore a new ballot has been disseminated.

The Board is asked to **vote for one** of the two candidates:

Candidate	Affiliation	Board rank first vote	Board vote this ballot
Cástulo Estrada*	Coachella Valley Water District	**1**	
Bruce Underwood	Coachella Valley Public Cemetery District	**2**	

*Candidate Estrada is the incumbent, having been first elected to LAFCO in March 2023.

Background

Riverside LAFCO is a regulatory agency in California with county-wide jurisdiction, established by the State Legislature in 1963 and governed by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code Section 56000 et. seq.) LAFCO was established to coordinate logical and timely changes in local government boundaries, discourage urban sprawl and encourage orderly and efficient provision of services, such as water, sewer, and fire protection, while protecting agricultural lands. Riverside LAFCO is a state-mandated legislative agency and is independent of county government.

The Board of Supervisors chooses two of its members to serve on LAFCO. The Council of Mayors chooses two members of city councils to serve as LAFCO members. **The presiding officers of independent special districts in the County select two members**. The six county, city and special district LAFCO members choose the public member.

Summary

As in recent history, the LAFCO Special District Selection Committee (SDSC) has determined it is not feasible to hold a physical meeting at this time and, therefore, the vote will be conducted by electronic mail or regular mail.

The terms of LAFCO members are four years and until appointment of a successor or reappointment of the incumbent. The new term will run through May 1, 2028. The ballot must be returned via email by July 2, 2024.

Fiscal Impact: None.

Attachments

1. LAFCO 2024 election Results Letter dated 4/22/2024 (annotated)
2. LAFCO 2024 Ballot Instructions for the Special District Selection Committee Regular Member
3. Special District Selection Committee Regular Member 2024 Ballot

Staff Report prepared by Lynda Kerney, Executive Assistant

RIVERSIDE LAFCO

Attachment 1
At its March 13, 2024 meeting, the Board ranked candidates as shown hereon in red

Date: April 22, 2024 via Electronic Mail

To: Presiding Officers (c/o Clerks) and General Managers of Independent Special Districts in Riverside County

Re: Results of Special District Selection Committee Election (Eastern Region & Countywide Alternate)

As you are aware, over the past two months the Riverside Local Agency Formation Commission (LAFCO} has been conducting ballot proceedings on behalf of the Special District Selection Committee for election of the Regular Special District Commissioner for the Eastern Region and The Countywide Alternate Commissioner. This election was held by electronic mail balloting for purposes of filling the subject expiring Commission seats. The purpose of this notice is to announce the results of the election pursuant to Government Code Section 56332(f)(6).

Thirty-two (32) valid ballot package responses were returned, exceeding the quorum requirement of twenty-nine (29) ballot packages necessary, therefore validating the election as meeting quorum. However, in some cases, some districts only voted for one or the other Commission position, and not both, but most voted for each. Additionally, several districts did not rank more than one candidate for the Alternate Commissioner, which when applying the Instant Runoff Voting (IRV) process lowers the voting threshold to the vote total for the last two candidates after the IRV process is performed.

The 50% plus one threshold of first ranked votes for the Eastern Region Regular Special District Commissioner was sixteen (16) based on the thirty (30) ballots cast for this position. Note that two districts did not cast any votes for an Eastern Region nominee. The vote for the Regular Special District Commissioner for the Eastern Region resulted in a tie vote and is shown below.

The Special Districts Selection Committee will determine what process will be used to break the tie vote and advise.

LAFCO Regular Special District Member (Eastern):

Candidate	Initial First Place Votes
Bruce Underwood (Coachella Valley Cemetery District)	15
Cástulo Estrada (Coachella Valley Water District)	15

BCVWD rank:
1 - Estrada
2 - Underwood

RIVERSIDE LOCAL AGENCY FORMATION COMMISSION
6216 BROCKTON AVENUE, SUITE 111-B, RIVERSIDE, CA 92506 • PHONE (951) 369-0631 • www.lafco.org

The threshold of 50% plus one first ranked votes for the Countywide Alternate Commissioner position was not met on the initial balloting, therefore the Instant Runoff Voting (IRV) procedure was applied. The winning nominee for the Alternate Countywide Special District Commissioner is shown following in bold, after the instant runoff voting procedure was applied. The original first ranked vote tally for each nominee for the Countywide Alternate position for all nominees is shown below the final vote tally. Note that three (3) districts did not cast any votes for the Countywide Alternate Special District Commissioner nominees, and four (4) #1 rank votes for nominees that were eliminated through the IRV process were not included in the final tally due to lack of designation of additional nominee rankings by the four (4) districts. Upon conclusion of the IRV process, the nominee with the most #1 ranked votes of the last two remaining nominees is deemed selected.

The winning nominee for the Countywide Alternate Special District Commissioner is shown following in bold. The original first ranked vote tally for each nominee for the Countywide Alternate position for all nominees is shown below the final vote tally.

LAFCO Alternate Special District Member (Countywide):

Candidate	First Place Votes
Harvey Ryan (Elsinore Valley Municipal Water District)	**14**
Angela Little (Valley-Wide Recreation & Park District)	12

Candidate (Ballot Order)	Initial First Place Votes
Bernard Murphy (Rubidoux Community Services District)	3
Steve A. Pastor (Lake Hemet Municipal Water District)	4
Angela Little (Valley-Wide Recreation & Park District)	6
Harvey Ryan (Elsinore Valley Municipal Water District)	10
Richard Lawhead (Beaumont-Cherry Valley Recreation & Park District)	7

BCVWD rank:
1 Lawhead
2 Pastor
3 Ryan
4 Murphy
5 Little

Should you have any questions, please do not hesitate to contact me.

Sincerely,

Gary Thompson
Executive Officer

RIVERSIDE LAFCO

Attachment 2

May 3, 2024 via electronic mail

2024 BALLOT INSTRUCTIONS FOR THE SPECIAL DISTRICT SELECTION COMMITTEE RUN-OFF ELECTION FOR THE SPECIAL DISTRICT-EASTERN REGION REGULAR MEMBER OF THE RIVERSIDE LOCAL AGENCY FORMATION COMMISSION

To the Special District Selection Committee (Presiding Officers of Independent Special Districts of Riverside County c/o District Clerks):

Please read these instructions carefully before completing your ballots.

Recently, and as previously announced, an election process was completed for two Special District positions for the LAFCO Commission which was conducted by electronic mail, regular USPS mail, or hand delivered. As a result of the election process, a tie vote resulted for the Eastern Region Regular Special District member of the Commission. It has been determined by LAFCO and Riverside County legal counsel that a run-off election be held as the most appropriate method going forward. This election will also be conducted by electronic or regular USPS mail, or hand delivered.

Enclosed you will find an official election ballot for the position as follows:

One (1) LAFCO Regular Special District Member – Eastern Region: Although candidates were restricted to the Eastern Region area of the County, all members of the SDSC may cast ballots for this position.

General Instructions and Information:

- Completed ballots must be delivered via electronic mail to rholtzclaw@lafco.org, or by regular mail or hand delivered to the LAFCO office at 6216 Brockton Avenue, Suite 111-B, Riverside CA 92506 **no later than 5:00 p.m. on Tuesday, July 2, 2024**.

- Only the Presiding Officer, or another governing board member authorized by your board of directors/trustees to vote, may cast the ballots. Board members designated by their district board to vote in place of the Presiding Officer must provide that authorization (in the form of a resolution or minute order) to LAFCO no later than the time the ballots are cast. District managers or other staff members are not authorized to vote or sign the ballot.

- The voting member must print his or her name on the ballots as well as sign and date the certification indicating he or she is authorized to vote for the district.

- We must receive each ballot with an original signature. However, if you deliver your ballot via electronic mail, you may return a scanned copy of the signed ballot by email to rholtzclaw@lafco.org

- Failure to follow these instructions will invalidate the ballot not meeting these requirements.

Finally, these positions ensure special districts are appropriately represented on the LAFCO Commission. Appointments are only valid if ballots representing a quorum from 29 of the 55 independent special districts are returned. Please return your ballots in a timely manner.

If you have any questions, please contact our office at (951) 369-0631.

Sincerely,

Gary Thompson
Executive Officer

Attachments:

1) 2024 Special District Selection Committee – Official Run-Off Election Ballot- Eastern Region Regular Member

May 3, 2024 via electronic mail

SPECIAL DISTRICT SELECTION COMMITTEE
REGULAR MEMBER- RUN OFF ELECTION
2024 BALLOT

Name of District: _____
Print District Name Here (**required**)

Certification of voting member:

I, _____ hereby certify that I am (check one):
Print Name Here (**required**)

☐ The presiding officer of the above-named district.

☐ A member of the board of the above-named district authorized by the board to vote in place of the presiding officer. [Authorization ☐ previously transmitted ☐ attached]

_____ _____
Signature (required) **Date (required)**

Regular Special District Member of the
Local Agency Formation Commission – Eastern Region – Riverside County
(Term running through May 1, 2028)

Please mark only one candidate in the box opposite their name.

BRUCE UNDERWOOD, Coachella Valley Public Cemetery District	
CÁSTULO ESTRADA, Coachella Valley Water District	

Listed in random drawing order conducted on 2/14/2024 at 9:39 a.m.

Completed ballots must be delivered via electronic mail to rholtzclaw@lafco.org, or by regular mail or hand delivered to the LAFCO office at 6216 Brockton Avenue, Suite 111-B, Riverside CA 92506 **no later than 5:00 p.m. on Tuesday, July 2, 2024**.

Beaumont-Cherry Valley Water District Special Board Meeting May 16, 2024	**Item 12**

STAFF REPORT

TO: Board of Directors

FROM: Dan Jaggers, General Manager

SUBJECT: **Award and Authorize the General Manager to Execute a Contract with MCC Equipment Rentals, Inc. for the 3040 Pressure Zone Cherry Avenue / International Park Road Transmission Pipeline Project**

Staff Recommendation

1. Authorize General Manger to execute a contract with MCC Equipment Rentals, Inc. to provide all materials, labor, equipment, and testing necessary to complete construction of the 3040 Pressure Zone Cherry Avenue / International Park Road Transmission Pipeline Project in the amount of **$1,729,776.70** and authorize **$175,223.30 (~10% contingencies)** for a total not to exceed amount of **$1,905,000.00**.
2. Authorize the General Manager to expend additional funds for current and future anticipated soft costs associated with the Project in an amount not to exceed **$178,000.00**.

Total project cost of items 1 and 2 is **$2,083,000.00**.

Executive Summary

The 3040 Pressure Zone Cherry Avenue / International Park Road Transmission Pipeline Project (Project) has been identified in the District's Capital Improvement Budget (CIB) since 2017. District staff, along with the Project engineering consultant (Cozad & Fox, Inc.), have moved this project forward through the design phase and obtained all necessary Riverside County Transportation approvals. In 2022, the District was selected as a sub-recipient of the American Rescue Plan Act (ARPA) funding as disbursed by the County of Riverside. **This project is scheduled to receive approximately $1.28 million for the construction component.**

District staff, with assistance from the Project consulting team, has addressed the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA). On March 23, 2024, District staff solicited a Notice Inviting Bids for the construction of the project and received six (6) bids from interested contractors who attended the mandatory pre-bid meeting. District staff recommends awarding the contract to MCC Equipment Rentals, Inc. in an amount not to exceed **$1,729,776.70** and authorize an additional **$175,223.30** (10% contingency). District staff also requests that the Board authorize the General Manager to expend an additional **$178,000.00** for anticipated construction costs associated with the Project.

Background

At the November 8, 2017, Regular Board Meeting, the Board approved a contract with Cozad & Fox, Inc. to perform the design and bid phase services for the 3040 Pressure Zone Cherry Avenue / International Park Road Transmission Pipeline Project and for the Noble Tank No. 2 project. The project's design component was awarded to Cozad & Fox as a single project. On January 23, 2020, the District addressed the California Environmental Quality Act (CEQA) and the Board of

Directors held a public hearing and adopted Resolution 2020-03, adopting the Mitigated Negative Declaration (MND) and Mitigation Monitoring and Reporting Program (MMRP) for the Project.

In 2022, the District was selected as a sub-recipient of ARPA funding as disbursed by the County of Riverside. A portion of the original tank and pipeline project (the Noble Pipeline) is scheduled to receive approximately $1.28 million for the construction component. District staff has taken additional steps to address NEPA due to the pipeline project receiving federal funding. On July 27, 2023, the Board of Directors held a public hearing and adopted Resolution 2023-21, adopting the Environmental Assessment (EA) and Finding of No Significant Impact for the Project. On April 24, 2023, the Noble Water Storage Tank No. 2 and Transmission Pipeline obtained all necessary approvals from the District and from Riverside County Transportation. District staff split the original project into two components to separate the pipeline for the ARPA funding activity.

Discussion

On March 23, 2024, District staff solicited for construction bids for the 3040 Pressure Zone Cherry Avenue / International Park Road Transmission Pipeline Project, as described above.

On May 7, 2024, the District received bids for the construction of the Project from six (6) contractors. The results of the bids are indicated in Table 1, as follows:

Table 1 – 3040 Pressure Zone Cherry Avenue / International Park Road Transmission Pipeline project Bid Results

Bidder (Contractor)	3040 Pressure Zone Cherry Avenue / International Park Road Transmission Pipeline Project Base Bid Amount / Basis of Award	Comment
ARB, Inc.	$ 2,737,931.42	
Borden Excavating, Inc.	$ 2,185,777.00	
C.H.I. Construction	$ 2,758,334.60	
Hemet MFG DBA Genesis Construction	$ 2,438,127.00	
MCC Equipment Rentals	$ 1,729,776.70	**Recommended for Award**
TE Roberts, Inc.	$ 2,358,390.00	

Note: The contractors have been listed alphabetically.

Based on the above, the apparent low bidder for the Project is MCC Equipment Rentals, Inc. As such, District staff recommends the Board consider the authorization of the General Manager to execute a contract with MCC Equipment Rentals, Inc. to provide all labor, equipment, materials, and testing necessary to complete the construction of the 3040 Pressure Zone Cherry Avenue / International Park Road Transmission Pipeline Project in the amount of **$1,729,776.70** with authorization of **$175,223.30** for 10% contingencies.

District staff identifies that there are additional tasks needed to complete the Project. These tasks are generally identified under Table 2 and consist of the following (with estimated amounts):

Table 2 – Estimated Project Construction Phase Soft Costs

Description	Amount
Field Inspections (District Labor)	$ 20,000.00
District Engineering Support	$ 7,000.00
Administration and consultant support (ARPA Tracking, Project Management - estimated)	$ 75,000.00
Geotechnical (Compaction) Services	$ 35,000.00
Construction (Survey) Staking	$ 25,000.00
Contingency (10%)	$ 16,000.00
Total Estimated Construction Phase Soft Costs	**$ 178,000.00**

Fiscal Impact

A summary of the design phase, bid phase, and upcoming construction phase project costs are described in Table 3, below.

Table 3 – 3040 Pressure Zone Cherry Avenue / International Park Road Transmission Pipeline Project – Estimated Project Costs

Item	Description	Amount
1	**2024 Board Approved Budget (2024-2028 CIB)**	**$2,402,900.00**
2	***Design and Bid Phase Consultant Costs***	
	Contracted Consultant Costs(1)	**$28,164.36**
3	***Design and Bid Phase District Soft Costs***	
	District Labor Costs	$48,447.79
	Miscellaneous Costs(2)	$8,798.79
	District Soft Costs	**$57,246.58**
4	***Construction Phase Project Costs***	
	Recommended Contractor Construction Cost(3)	$1,729,776.70
	10% Construction Contingency (Rounded)	$175,223.30
	Future Soft Costs(4)	$178,000.00
	Construction Phase Project Cost and Contingencies	**$2,083,000.00**
5	**Anticipated Total Project Costs(5)**	**$2,168,410.94**

(1) Incurred costs associated with the District consultant which were approved at the November 8, 2017, Regular Board Meeting. These costs are project related, but already authorized by the Board.
(2) Includes costs for ordering Title Reports, filing Environmental Documents, Riverside County Plan Check fees, and publicizing documents.
(3) Includes all Contractor Related Costs (Including Materials).

(4) Identified in Table 2, above.
(5) Total estimated design, bid, and construction phase project cost. This does not account for ARPA funding reimbursement. Original project CIP cost 2024 approved budget $2,402,900.00.

The fiscal impact to the District for the 3040 Pressure Zone Cherry Avenue / International Park Road Transmission Pipeline Project (T-3040-0001 PZ Pipeline) is estimated to be approximately **$2,170,000.00** ($2,168,410.94 rounded from Table 3, above). ARPA funding reimbursement is anticipated to be $1,282,900.00.

Once the ARPA funding reimbursement has been received, the net impact to the District is estimated to be approximately **$885,510.94**.

Funds for the project are proposed to be expended from the Capital Expansion Funds (Capacity Charges).

Attachments

1. 3040 Pressure Zone Cherry Avenue / International Park Road Transmission Pipeline Project Location Map
2. Appendix C of the 2024-2028 Capital Improvement Budget

Staff Report prepared by Evan Ward, Civil Engineering Assistant and Mark Swanson, Director of Engineering

Attachment 1 - 3040 Pressure Zone Cherry Avenue / International Park Road Transmission Pipeline Project Location Map

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Attachment 2 - Appendix C of the 2024-2028 Capital Improvement Budget

Beaumont-Cherry Valley Water District
Appendix C
2024 - 2028 Capital Improvement Budget Detail

Engineering Project #	Footnotes	Project Begin Year	Capital Improvement Program	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	2028 Budget Request	5-Year Budget Total
			Potable Infrastructure Projects						
EOC-001	(1)	2020	BCVWD EOC Staffing and Space Requirements	$ 1,000,000	$ 760,000	$ -	$ -	$ -	$ 1,760,000
DPX-001	(2)	2020	Disaster Preparedness Equipment	466,100	233,100	233,100	-	-	932,300
WR-SITES-Reser	(2)	2017	Investment in Sites Reservoir Project	93,700	519,600	866,100	1,039,300	1,385,700	3,904,400
	(2)	2020	2023 Capacity Charge Study	29,000	-	-	-	-	29,000
	(2)	2019	Climate Control for High Horsepower Electrical Buildings	58,500	-	-	-	-	58,500
	(2)	2019	Arc Flash Study & Improvement Project	68,600	-	-	-	-	68,600
M-0000-0002	(2)	2017	Chlorination Retrofit At Misc. Wells (6 Well Sites)	52,600	-	-	-	-	52,600
W-2650-0001		2027	New 2650 Zone Well_0001	-	-	-	2,604,500	895,800	3,500,300
BP-2750-0001	(3)	2023	2750 Zone to 2850 Zone Booster Pump Station	409,000	762,300	3,183,300	-	-	4,354,600
M-2750-0001		2017	2850/2750 Pressure Reducing Station & Piping (Cherry Reservoir)	-	65,100	-	-	-	65,100
TM-2750-0001	(4)	2022	Cherry Reservoir 1 & 2 Exterior Recoat and Retrofit	717,800	-	-	-	-	717,800
W-2750-0001	(2)	2017	Replacement for Well 2	1,500,000	1,352,900	2,139,300	2,366,100	-	7,358,300
W-2750-0002	(2)	2017	2750 Zone Well in Noble Creek Regional Park	-	1,500,000	3,445,600	3,712,400	-	8,658,000
W-2750-0005	(2)	2017	Replace 2750 Zone Well 1	1,865,400	736,600	1,181,400	1,339,300	-	5,122,700
BP-2850-0001	(3)	2023	2850 Zone to 3040 Zone Booster Pump Station_0001	1,109,000	3,467,000	-	-	-	4,576,000
TM-2850-0001	(4)	2022	Vineland 1 Exterior Recoat and Retrofit	303,600	-	-	-	-	303,600
W-2850-0001	(2)	2023	New Beaumont Basin Well on Pardee Sundance Site	1,750,000	1,595,900	2,523,100	2,790,000	-	8,659,000
BP-3040-0001	(2)	2023	3040 to 3330 Booster Pump Station at Noble Tank_0001	2,518,400	-	-	-	336,000	2,854,400
M-3040-0002	(2)	2017	Noble Booster Pump and Motor(Spare Pump & Motor)	28,300	-	-	-	-	28,300
T-3040-0001 Tank	(2)	2017	2 MG 3040 Zone Tank_0001	1,650,200	2,606,500	-	-	-	4,256,700
T-3040-0001 PZ Pipeline	(2)	2017	Pressure Zone Pipeline	1,979,500	423,400	-	-	-	2,402,900
TM-3040-0001	(4)	2022	Highland Springs Reservoir Recoat & Retrofit	-	116,000	362,700	-	-	478,700
PR-3330-0001		2024	3330 to 3150 Lower Mesa, Noble Regulator	88,100	-	-	-	-	88,100
TM-3330-0001	(4)	2022	Lower Edgar Reservoir Recoat & Retrofit	817,800	-	-	-	-	817,800
PR-3620-0001	(2)	2022	3620 to 3330 Fisher Pressure Regulator_0001	-	-	199,400	-	-	199,400
BP-HS-0001		2026	Add 3rd Booster Pump and Fire Pump at HS Hydropneumatic	-	-	-	302,500	-	302,500
WR		2027	Improvements to Eighth St., Cherry and Starlight Basins	-	-	-	-	761,700	761,700
WR		2027	Marshall Creek Stormwater Capture	-	-	-	-	99,900	99,900
WR		2027	Beaumont Ave and Brookside Ave Stormwater Metering	-	-	-	-	99,900	99,900
WR	(5)	2017	Grand Avenue Storm Drain (MDP Line 16)	466,200	-	-	-	-	466,200
			Total Potable Infrastructure Projects	**16,971,800**	**14,138,400**	**14,134,000**	**14,154,100**	**3,579,000**	**62,977,300**

BC 11/16/2023
5-Year Capital Improvement Budget Setup 2024
FINAL

Beaumont-Cherry Valley Water District
Appendix C
2024 - 2028 Capital Improvement Budget Detail

Engineering Project #	Footnotes	Project Begin Year	Capital Improvement Program	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	2028 Budget Request	5-Year Budget Total
			Potable Pipeline Replacements						
P-2750-0025		2024	Maple Ave., 1st St to 3rd St	-	-	70,800	294,700	-	365,500
P-2750-0035		2025	Allegheny St., 6th to 8th	-	-	-	-	55,300	55,300
P-2750-0045		2025	7th St., California Ave. to Beaumont Ave.	-	-	-	-	117,900	117,900
P-2750-0049		2025	10th St., Palm Ave. to Michigan Ave.	-	53,400	222,300	-	-	275,700
P-2750-0056	(2)	2022	11th Street, Beaumont Avenue to Elm Avenue	1,466,500	-	-	-	-	1,466,500
P-2750-0066		2024	Egan Ave.-Wellwood Ave. Alley, 5th to 8th St	88,500	368,000	-	-	-	456,500
P-2750-0067		2024	Elm Ave.-Wellwood Ave. Alley, 7th St. to 5th St.	37,200	154,600	-	-	-	191,800
P-2750-0068		2024	Elm Ave., 6th to 7th	23,400	97,300	-	-	-	120,700
P-2750-0069	(2)	2017	Egan Ave-California Ave. Alley, 5th to 7th	-	173,500	-	-	-	173,500
P-2750-0070		2026	Twelfth St., Michigan Ave. to Pennsylvania Ave.	-	-	70,600	293,500	-	364,100
P-2750-0091	(4)	2023	Elm Avenue, W 4th Street south to end of cul-de-sac	306,800	-	-	-	-	306,800
P-2750-0092	(4)	2023	Michigan Avenue, 5th Street to 6th Street	361,000	-	-	-	-	361,000
P-2750-0095	(3)	2022	American Avenue, 6th Street to 8th Street	843,600	-	-	-	-	843,600
P-2750-0096	(4)	2022	2022-2023 Service Replacements	61,100	633,100	-	-	-	694,200
P-2750-0097	(4)	2022	5th Street, California Avenue to Michigan Avenue	1,147,100	-	-	-	-	1,147,100
P-2750-0058									
P-2750-0098	(6)	2024	2023-2024 Service Replacements/Wellwood Ave., B St north to end	111,400	463,400	-	-	-	574,800
P-2750-0099	(7)	2024	Orange Avenue, 6th Street to 8th Street	144,600	601,500	-	-	-	746,100
P-3040-0010		2025	Jonathan Ave., Brookside Ave. to Dutton St.	-	-	-	325,500	1,353,600	1,679,100
P-3040-0019	(4)	2022	Pipeline 6A (Portion of P-3040-0019)	47,700	-	-	-	-	47,700
P-3040-0019a	(4)	2022	Pipeline 8 (Noble St. to El Monte)	89,300	-	-	-	-	89,300
P-3040-0021		2025	Lincoln St., Noble St to West end	77,100	320,500	-	-	-	397,600
P-3040-0023,24,25,26									
P-3330-0003									
P-3620-0009	(3)	2020	2020-2021 Replacement Pipelines	1,463,400	-	-	-	-	1,463,400
P-3040-0027	(8)	2021	Grand Ave., Jonathon Ave. to Bellflower; Cherry Valley Blvd. Bellflower to HS Village 12 in	290,300	-	-	-	-	290,300
P-3040-0027	(8)	2022	Pipeline 7 (Portion of P-3040-0027)	-	-	-	-	-	-
P-3330-0007	(7)	2024	From Avenida Sonrisa, north to Avenida Miravilla through Alley	122,100	507,800	-	-	-	629,900
P-3620-0001	(3)	2021	"B" Line Upper Edgar to upper end of 20" DIP and from lower end 20" DIP to Balance line and Balance Line in Edgar Canyon	2,098,000	-	-	-	-	2,098,000
P-3620-0002		2024	"A" Line Upper Edgar to split at Apple Tree Lane Tract	-	502,500	2,089,900	-	-	2,592,400
P-3620-0012	(4)	2017	Ave Altejo Bella, Ave Miravilla to end of cul-de-sac	349,400	-	-	-	-	349,400
			Total Potable Pipeline Replacements	**9,128,500**	**3,875,600**	**2,453,600**	**913,700**	**1,526,800**	**17,898,200**

BC 11/16/2023
5-Year Capital Improvement Budget Setup 2024
FINAL

Beaumont-Cherry Valley Water District
Appendix C
2024 - 2028 Capital Improvement Budget Detail

Engineering Project #	Footnotes	Project Begin Year	Capital Improvement Program	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	2028 Budget Request	5-Year Budget Total
			IT Network Infrastructure Projects						
IT-NETW-0006	(2),(9)	Ongoing	Workstation Replacement project	21,700	21,700	21,700	21,700	21,700	108,500
IT-NETW-0011		Ongoing	Server Room Uninterrupted Power Source	50,900	-	-	-	-	50,900
IT-NETW-0013		Ongoing	Servers and Related Equipment (4 per year, 3 year life, $15K per server)	60,000	60,000	60,000	60,000	60,000	300,000
IT-NETW-0014		2025	Network Infrastructure and Equipment (Network Switches, Firewall Appliances, SAN Storage, Tape/Backup Storage, Power Capacity)	109,200	-	-	-	-	109,200
			Total IT Network Infrastructure Projects	**241,800**	**81,700**	**81,700**	**81,700**	**81,700**	**568,600**
			IT SCADA/AMR Infrastructure Projects						
IT-SCAD-0001	(9)	2023	SCADA Improvement Project	2,562,700	640,700	-	-	-	3,203,400
IT-SCAD-0002	(9)	N/A	Wonderware SCADA Phase 2 Project	-	-	-	-	-	-
IT-SCAD-0003	(9)	N/A	Wonderware SCADA Phase 3 Project	-	-	-	-	-	-
IT-SCAD-0007		2024	Back- End SCADA Software and Equipment	30,000	270,000	-	-	-	300,000
IT-AMR-0001		2019	AMR / AMI Deployment Project	1,691,800	-	-	-	-	1,691,800
IT-AMR-0002		Ongoing	New Development Meters	475,500	475,500	475,500	475,500	475,500	2,377,500
			Total IT SCADA/AMR Infrastructure Projects	**4,760,000**	**1,386,200**	**475,500**	**475,500**	**475,500**	**7,572,700**
			IT/Field Operations/Administation Projects						
IT-ADMN-0001		2017	Digitized Fileroom Project	66,500	-	-	-	-	66,500
			Total IT Field Operations/Administation Projects	**66,500**	**-**	**-**	**-**	**-**	**66,500**
			Vehicles & Equipment						
VE-TRUK-0002		2025	2018 Ford F150 Reg Cab (Oct, 2017) Unit #34 Replacement	-	28,100	-	-	-	28,100
VE-TRUK-0003		2026	2018 Ford F-150 Reg Cab (Sept, 2018) Unit #35 Replacement	-	-	33,400	-	-	33,400
VE-TRUK-0004		2025	2018 Ford F250 Reg Cab 4 X 4 (Aug, 2017) Unit #33 Replacement	-	42,600	-	-	-	42,600
VE-TRUK-0005		2025	2018 Ford F250 Reg Cab 4 X 4 (Aug, 2017) Unit #32 Replacement	-	49,100	-	-	-	49,100
VE-TRUK-0006		2026	2018 Ford F-150 Reg Cab (Sept, 2018) Unit #36 Replacement	-	-	33,400	-	-	33,400
VE-TRUK-0007		2026	2018 Ford F-150 Reg Cab (Sept, 2018) Unit #37 Replacement	-	-	33,400	-	-	33,400
VE-TRUK-0008		2027	2019 Ford F-250 Super Duty (Dec, 2019) Unit #41 Replacement	-	-	-	41,600	-	41,600
VE-TRUK-0009		2027	2019 Ford F-250 Super Duty (Dec, 2019) Unit #42 Replacement	-	-	-	41,400	-	41,400
VE-TRUK-0010		2026	2018 Ford F-250 Super Cab XL 4x4 (Oct, 2018) Unit #38 Replacement	-	-	56,000	-	-	56,000
VE-TRUK-0011		2027	2019 Ford F-150 Super Duty (Dec, 2019) Unit #40 Replacement	-	-	-	56,100	-	56,100
VE-TRUK-0015	(4)	2023	GIS / Muck Truck (Freightliner Diesel) (May, 2004) Unit #8 Replacement	207,300	-	-	-	-	207,300
VE-TRUK-0019		2027	2010 Ford Explorer (Jan, 2011) Unit #1 Replacement	-	-	-	47,700	-	47,700
VE-TRUK-0020		2025	2007 F-550 Dump Truck (Apr, 2009) Unit #12 Replacement	-	38,600	-	-	-	38,600
VE-TRUK-0021	(7)	2024	NEW 3/4 Ton Utility Truck	80,000	-	-	-	-	80,000
VE-TRUK-0022	(7)	2024	NEW 3/4 Ton Utility Truck	80,000	-	-	-	-	80,000

BC 11/16/2023
5-Year Capital Improvement Budget Setup 2024
FINAL

Beaumont-Cherry Valley Water District
Appendix C
2024 - 2028 Capital Improvement Budget Detail

Engineering Project #	Footnotes	Project Begin Year	Capital Improvement Program	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	2028 Budget Request	5-Year Budget Total
VE-TRUK-0023	(7)	2024	NEW 3/4 Ton Utility Truck	80,000	-	-	-	-	80,000
VE-TRUK-0024	(7)	2024	NEW 3/4 Ton Utility Truck	80,000	-	-	-	-	80,000
VE-TRUK-0025	(7)	2024	NEW 3/4 Ton Utility Truck	80,000	-	-	-	-	80,000
VE-HEAV-0003		2027	Loader 938G	-	-	-	400,900	-	400,900
VE-HEAV-0004		2027	Skip Loader with Box Gannon attachment	-	-	-	219,700	-	219,700
VE-HEAV-0005		2025	Water Truck	-	154,800	-	-	-	154,800
VE-HEAV-0006		2026	Skidsteer tractor with attachments	-	-	266,200	-	-	266,200
VE-HEAV-0007		2028	D-5 Dozer Dual Slope	-	-	-	-	547,400	547,400
VE-EQIP-0002		2026	Ingersoll Rand Air Compressor (Dec, 2008)	-	26,200	-	-	-	26,200
VE-EQIP-0003		2028	Water Buffalo (Feb, 2018)	-	-	-	-	8,500	8,500
VE-EQIP-0004		2027	400W Light Tower w/Generator (Dec, 2017)	-	-	-	27,400	-	27,400
VE-EQIP-0005		2024	NEW 400W Light Tower w/Generator	20,000	-	-	-	-	20,000
			Total Vehicles & Equipment	**627,300**	**339,400**	**422,400**	**834,800**	**555,900**	**2,779,800**
			Non-Potable Infrastructure Projects						
NEO-0000-0001		2019	Recycled Water Conversion and Implementation	-	736,500	-	-	-	736,500
NW-2400-0001		2028	San Timoteo Creek Non-Potable Water Extraction Well	-	-	-	-	1,142,500	1,142,500
NT-2400-0001		2023	100,000 Gallon 2400 PZ Non-Potable Tank	60,000	56,900	179,700	-	-	296,600
NR-2600-0001		2027	2600 Zone Non-Potable Regulation and Metering Station_0001	-	-	-	-	128,300	128,300
NR-2600-0002		2023	2600 Zone Non-Potable Regulation and Metering Station_0002	113,200	276,100	-	-	-	389,300
NBP-2600-0001		2024	Non-Potable Booster Pump Station at CoB Wastewater Treatment Plant	-	990,800	2,416,800	-	-	3,407,600
NBP-2600-0002		2024	Non-Potable Booster Pump Station at CoB Wastewater Treatment Plant Expansion	-	183,100	446,600	-	-	629,700
NR-2800-0001		2023	2800 Zone Non-Potable Regulation and Metering Station_0001	40,000	412,500	440,000	-	-	892,500
NR-2800-0002		2023	2800 Zone Non-Potable Regulation and Metering Station_0002	40,000	412,500	440,000	-	-	892,500
NT-2800-0001		2023	2 MG 2800 PZ Non-Potable Tank	250,000	1,951,000	520,800	1,698,500	-	4,420,300
NBP-2800-0001		2026	2800 Zone Non-potable Booster Pump Station at the Noble Creek Recharge Facilities	-	-	-	615,600	250,000	865,600
			Total Non-Potable Infrastructure Projects	**503,200**	**5,019,400**	**4,443,900**	**2,314,100**	**1,520,800**	**13,801,400**
			Non-Potable Pipeline Projects						
NP-2600-0001		2023	Oak Valley Parkway, from westerly end of existing 24" waterline, west to the existing City of Beaumont Lift station/ Tukwet Canyon Golf Course maintenance yard.	815,100	-	-	-	-	815,100
NP-2600-0002		2023	Oak Valley Parkway, from the west end of NP-2600-0001, west to the existing 16" waterline in Tukwet canyon Parkway.	1,715,900	-	-	-	-	1,715,900
NP-2600-0004		2025	In-Tract within a future Planning Area of the Fairway Canyon Development. In Sorenstam Drive, from the northwest end of NP-2600-0003 (future Park Site) to to NR-2600-0001 at the 2400 Zone Tank Site .	-	-	478,000	-	-	478,000
NP-2600-0005		2026	From the NR-2800-0004, along Cherry Valley Blvd west to I-10 freeway.	-	-	-	3,072,000	-	3,072,000

BC 11/16/2023
5-Year Capital Improvement Budget Setup 2024
FINAL

Beaumont-Cherry Valley Water District
Appendix C
2024 - 2028 Capital Improvement Budget Detail

Engineering Project #	Footnotes	Project Begin Year	Capital Improvement Program	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	2028 Budget Request	5-Year Budget Total
NP-2600-0006		2027	From the end of NP-2600-0005, west across the bridge along Cherry Valley Blvd crossing I-10 freeway	-	-	-	-	1,901,800	1,901,800
NP-2600-0009		2025	Along the future alignment of Potrero Blvd, from 4th Street south to NP-2600-0008.	-	-	1,369,600	-	-	1,369,600
NP-2800-0001		2024	In Beaumont Summit Station (Formerly Sunny Cal Egg Ranch), Cherry Valley Blvd to Brookside Ave	-	1,762,600	-	-	-	1,762,600
NP-2800-0002		2027	California Ave., 1st Street south to Hwy 79	-	-	-	-	1,518,100	1,518,100
NP-2800-0006		2024	In CoB WWTP site, from 2600 to 2800 Zone Booster Pump (NPB 2600-0001) to 4th St.	-	628,300	-	-	-	628,300
NP-2800-0007		2024	1st St, from Commerce Way east to Highland Springs Ave	-	801,500	-	-	-	801,500
NP-2800-0008		2024	Highland Springs Ave, 2nd St to 1st St.	-	375,000	-	-	-	375,000
NP-2800-0009		2027	Within Palm Ave, Crossing 6th Street to connect existing waterlines	-	-	-	-	146,500	146,500
NP-2800-0010		2027	Noble Cr. Meadows, Cougar Way to Oak Valley Pkwy	-	-	-	-	383,000	383,000
NP-2800-0012		2027	Oak Valley Pkwy, from Oak View Dr. east to 750 ft w/o Elm Ave.	-	-	-	-	807,500	807,500
NP-2800-0016		2025	7th Street from Veile Ave southwest to California Ave	-	-	515,700	-	-	515,700
NP-2800-0017		2025	Along Oak Valley Pkwy from Palm Ave to Cherry Ave	-	-	697,800	-	-	697,800
NP-2800-0020		2025	Along 4th Street from Veile Ave to Rangel Park	-	-	298,000	-	-	298,000
NP-3000-0001		2025	At the NCRF Phase II Site, from NT-2800-0001 south to Lincoln Street.	-	-	318,600	-	-	318,600
NP-3000-0002		2026	In Lincoln Street, from NCRF Phase II Site east to Bellflower Avenue.	-	-	-	2,066,000	-	2,066,000
			Total Non-Potable Pipeline Projects	**2,531,000**	**3,567,400**	**3,677,700**	**5,138,000**	**4,756,900**	**19,671,000**
			Total Capital Improvement Program	**$ 34,830,100**	**$ 28,408,100**	**$ 25,688,800**	**$ 23,911,900**	**$ 12,496,600**	**$ 125,335,500**
			Capacity Charges	7,461,900	14,242,400	13,746,700	17,933,200	7,787,600	61,171,800
			Cap. Repl. Res.	22,012,400	12,516,200	9,961,400	5,503,200	2,332,400	52,325,600
			Developer	2,373,600	1,356,800	1,980,700	475,500	2,376,600	8,563,200
			Other	2,982,200	292,700	-	-	-	3,274,900
			Total Capital Improvement Program by Funding Source	**$ 34,830,100**	**$ 28,408,100**	**$ 25,688,800**	**$ 23,911,900**	**$ 12,496,600**	**$ 125,335,500**

Footnotes

(1) Additional funding for converting the Equipment Storage Builing to an Inventory Warehouse for $135,000 approved by Board on 10/27/22 and completed in 2023.

(2) Project was begun in prior year(s) or approved by Board to begin, ongoing, with inflationary costs added

(3) Initial staff planning costs incurred in 2023, project mostly carried over into future year(s), with inflationary costs added

(4) Ongoing project. Contract for either design, engineering, or construction has been or is anticipated to be signed by end of 2023, or project may be completed (or purchase made) by end of 2023. Project not complete as of September 30, 2023

(5) 10% of project remaining for monitoring equipment and pond slide gates

(6) P2750-0058 has been merged with P-2750-0098

(7) New project (purchase) identified for 2024

(8) Includes Capital Replacement Reserve funded portion of MDP Line 16 Replacement Pipelines

(9) Project is ongoing, all have been reconciled as one project

BC 11/16/2023
5-Year Capital Improvement Budget Setup 2024
FINAL

Beaumont-Cherry Valley Water District
Special Board Meeting
May 16, 2024

Item 13

STAFF REPORT

TO: Board of Directors

FROM: Dan Jaggers, General Manager

SUBJECT: **Approval of Expenditures for Procurement of Materials and District Staff Labor for District Facility Relocation Activities on Massachusetts Avenue**

Staff Recommendation

Provide direction to staff and/or consider the approval of expenditures in an amount not to exceed **$169,000.00** for procurement of materials and District staff labor for District Facility Relocation Activities on Massachusetts Avenue between 6th Street and 9th Street.

Executive Summary

City of Beaumont (City) staff contacted District staff regarding an upcoming City project that will encompass sidewalk improvements throughout various streets in the City. City staff is requesting the District relocate existing water facilities that conflict with the proposed sidewalk improvements.

Upon receiving notification of the City's proposed project, District staff promptly investigated all existing District facilities within the City's proposed project area. District staff informed the City that there are approximately 70 water utility conflicts throughout the entire project. City staff then informed District staff that the immediate sidewalk improvements will only encompass Massachusetts Avenue from 6th Street to 9th Street due to the City's available funds. District staff has identified the water facility conflicts within Massachusetts Avenue and has estimated the costs associated with relocating these facilities. District staff requests the Board consider authorizing an amount not to exceed **$169,000.00** for the relocation of existing District facilities within Massachusetts Avenue between 6th Street and 9th Street.

Background

On April 2, 2024, District staff was contacted by City staff requesting that the District relocate existing water facilities within the proximity of the City's Sidewalk Improvement Project (see Attachment 1 for the City Sidewalk Improvement Plan [Massachusetts Avenue]). City staff identified to District staff that bids were to be received and opened on April 4, 2024. Given the information above, District staff located all facilities that will be directly affected due to the City's project.

On April 26, 2024, District staff inquired about the magnitude and scope of the project and informed City staff that there are approximately 70 water utility conflicts with the proposed sidewalk improvements. In response to the District staff inquisition, City staff identified that the immediate scope of work will only encompass Massachusetts Avenue from 6th Street to 9th Street.

On May 7, 2024, the City Council awarded the project to CT&T Concrete Paving, Inc. for the construction of the sidewalk improvements along Massachusetts Avenue. City staff has not indicated the estimated start date for the sidewalk improvements at this time.

Discussion

Upon further research of the District affected utilities within the City's immediate project area (Massachusetts Avenue), District staff has identified eleven (11) services and one (1) wharf head fire hydrant that will need to be relocated due to the City's Sidewalk Improvement project (see Attachment 2 – District Facilities To Be Relocated). District staff has also estimated the costs for potential pavement improvements due to the City's existing pavement moratorium.

District staff has briefly discussed the pavement implications due to the relocations with the City. The City has not provided a formal response regarding the limits of pavement repairs, so District staff has estimated pavement costs based on a standard roadway patch with grind and overlay. Should the City require additional areas to be paved, District staff will bring the pavement portion back for discussion and direction.

Table 1, below, describes the District's cost estimate to relocate the District facilities which currently conflict with the City's Sidewalk Improvement design.

Table 1 – District Facility Relocation Cost Estimate

Description	Estimated Cost	Contingency (20%)	Total Cost (with Contingencies)
Relocation of Existing District services	$ 112,000.00	$ 23,000.00	$ 135,000.00
Relocation of Existing Wharf Head Fire Hydrant	$ 20,000.00	$ 4,000.00	$ 24,000.00
Street Paving	$ 8,000.00	$ 2,000.00	$ 10,000.00
TOTAL	**$ 140,000.00**	**$ 29,000.00**	**$ 169,000.00**

In order to remain ahead of the City's planned sidewalk improvements, District staff will need to procure materials and obtain an Encroachment Permit (EP) from the City. City staff has identified that the EP fees would be waived.

Fiscal Impact

The fiscal impact to the District for the procurement of materials and for the District labor associated with the relocation of existing District facilities will be an amount not to exceed **$169,000.00**. Said relocation activities are proposed to be funded through Capital Replacement Reserves.

Attachments

1. City of Beaumont Sidewalk Improvement Plan (Massachusetts Avenue)
2. District Facilities To Be Relocated

Staff Report prepared by Evan Ward, Civil Engineering Assistant

Attachment 1 - City of Beaumont Sidewalk Improvement Plan (Massachusetts Avenue)

CITY OF BEAUMONT, CALIFORNIA

CITYWIDE SIDEWALK IMPROVEMENT PROJECT

GENERAL NOTES

1. ALL WORK SHALL CONFORM TO THE REQUIREMENTS OF THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION, GREENBOOK, LATEST EDITION AND THE RIVERSIDE COUNTY TRANSPORTATION DEPARTMENT IMPROVEMENT STANDARDS AND SPECIFICATIONS, "LATEST EDITION," COUNTY ORDINANCE NO. 461 AND SUBSEQUENT AMENDMENTS.
2. CONTRACTOR SHALL COMPLY WITH THE STATE AND LOCAL SAFETY CODES DURING THE PROGRESS OF WORK.
3. CONTRACTOR SHALL MAINTAIN ADJACENT STREETS IN A NEAT, SAFE, CLEAN AND SANITARY CONDITION AT ALL TIMES AND TO THE SATISFACTION OF THE COUNTY'S OR DISTRICT'S INSPECTOR. THE ADJACENT STREETS SHALL BE KEPT CLEAN OF DEBRIS, WITH DUST AND OTHER NUISANCE BEING CONTROLLED AT ALL TIMES. THE DEVELOPER SHALL BE RESPONSIBLE FOR ANY CLEAN UP ON ADJACENT STREETS AFFECTED BY HIS CONSTRUCTION. METHOD OF STREET CLEANING SHALL BE DRY SWEEPING OF ALL PAVED AREAS.
4. CONTRACTOR SHALL BE RESPONSIBLE TO INSTALL AND MAINTAIN DURING CONSTRUCTION, REGULATORY GUIDE AND WARNING SIGNS WITHIN THE PROJECT LIMITS AND ITS SURROUNDINGS TO PROVIDE SAFE PASSAGE FOR THE TRAVELING PUBLIC AND WORKERS UNTIL THE FINAL COMPLETION AND ACCEPTANCE OF THE PROJECT BY THE CITY OF BEAUMONT.
5. CONTRACTOR AGREES THAT HE/SHE SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR THE JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT. INCLUDING SAFETY OF ALL PERSONS AND PROPERTY, THAT THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS AND THAT THE CONTRACTOR SHALL DEFEND, INDEMNIFY, AND HOLD THE OWNER, CITY OF BEAUMONT, AND THE DEVELOPER'S ENGINEER, HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT EXCEPTING FOR LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE OWNERS OR THE DEVELOPER'S ENGINEER.
6. CONTRACTOR SHALL BE THE RESPONSIBLE TO OBTAIN AN ENCROACHMENT PERMIT FOR ALL WORK PERFORMED WITHIN PUBLIC RIGHT-OF-WAY, DEDICATED AND ACCEPTED FOR PUBLIC USE; AND TO BE RESPONSIBLE FOR SATISFACTORY COMPLIANCE FOR ALL CURRENT ENVIRONMENTAL REGULATIONS DURING THE LIFE OF CONSTRUCTION ACTIVITIES FOR THIS PROJECT.
7. CONTRACTOR MUST PROVIDE CONSTRUCTION SCHEDULE TO THE CITY OF BEAUMONT AT LEAST 48 HOURS PRIOR TO BEGINNING CONSTRUCTION.
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11. FOR ALL DRIVEWAY RECONSTRUCTION BEYOND RIGHT-OF-WAY, PROOF OF DRIVEWAY OWNER NOTIFICATION IS REQUIRED PRIOR TO CONSTRUCTION.

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ELEV. 2559.03, TBM

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BEAUMONT CALIFORNIA
PUBLIC WORKS DEPARTMENT
550 E. 6TH ST, BEAUMONT, CA 92223

REVIEWED BY: STAFF ENGINEER DATE:
RECOMMENDED BY: PRINCIPAL ENGINEER DATE: 2-7-2024
APPROVED BY: CITY ENGINEER DATE: 02/09/2024

CITY OF BEAUMONT, CALIFORNIA
IMPROVEMENT PLANS FOR:
CITYWIDE SIDEWALK IMPROVEMENTS
CIP R-24
TITLE SHEET

SHEET 1 OF 26 SHEETS
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MASSACHUSETTS AVENUE 1

SHEET 24 OF 26 SHEETS
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MASSACHUSETTS AVENUE 3

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FILE NO:

Attachment 2 - District Facilities To Be Relocated

CITY OF BEAUMONT, CALIFORNIA

CITYWIDE SIDEWALK IMPROVEMENT PROJECT

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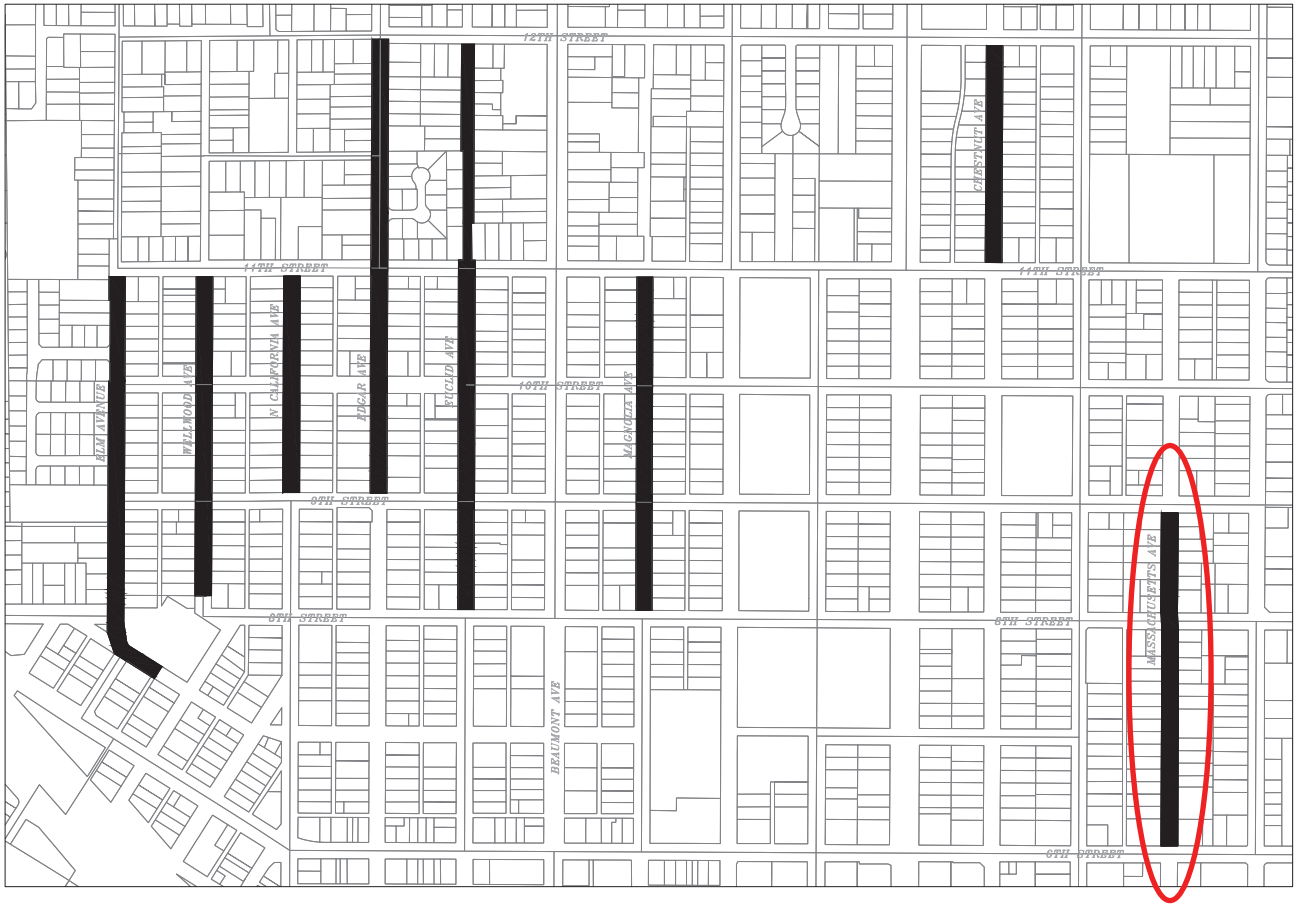

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ENGINEER		REVISIONS	CITY	

DESIGN BY: DC
DRAWN BY: DC
CHECKED BY: RLV
SCALE: 1"=20'
DATE: 2/6/2024
JOB NUMBER:

BEAUMONT CALIFORNIA
PUBLIC WORKS DEPARTMENT
550 E. 6TH ST, BEAUMONT, CA 92223

REVIEWED BY: _____ STAFF ENGINEER DATE: _____
RECOMMENDED BY: _____ PRINCIPAL ENGINEER DATE: 2-7-2024
APPROVED BY: _____ CITY ENGINEER DATE: 02/09/2024

CITY OF BEAUMONT, CALIFORNIA
IMPROVEMENT PLANS FOR:
CITYWIDE SIDEWALK IMPROVEMENTS
CIP R-24
MASSACHUSETTS AVENUE 2

SHEET 25 OF 26 SHEETS
FILE NO:

DIGALERT
Call 2 Working Days Before You Dig! 811

BENCHMARK:
THE TOP OF CURB AT THE POINT OF CURVATURE AT THE NORTHEAST CORNER OF THE NORTHWEST CURB RETURN AT THE INTERSECTION OF HIGHLAND SPRINGS AVENUE AND 2ND STREET.

ELEV. 2559.03, TBM

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MASSACHUSETTS AVENUE 3

SHEET 26 OF 26 SHEETS
FILE NO:

Beaumont-Cherry Valley Water District Special Board Meeting May 16, 2024	**Item 14**

STAFF REPORT

TO: Board of Directors

FROM: Dan Jaggers, General Manager

SUBJECT: **Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem**

Staff Recommendation

Evaluate director attendance at upcoming events for possible pre-approval or approval after attendance for compensation and / or expense reimbursement pursuant to Policies 4060 and 4065 and vote to pre-approve any selected activities.

SAMPLE MOTION:

I move that the Board pre-approve the attendance of all directors at these events for purposes of per diem and reimbursement of associated reasonable and necessary expenses per District policy: ____ (list events)

Background

Event attendance is governed by BCVWD Policies and Procedures Manual Part II Policy 4060 Training, Education and Conferences, and Part II Policy 4065 Remuneration / Director Per Diem Fees. Per Government Code 53232.3(d), Directors will either prepare a written report for distribution to the Board or make a verbal report during the next regular meeting of the Board. Directors desiring to attend events not specifically enumerated and preauthorized by BCVWD policy should obtain pre-approval via vote of the Board in order to receive a per diem and/or expense reimbursement.

Upcoming Events

For registration of attendance at any event, Board members should contact the Administrative Assistant.

Activities and events that are, may already be, or can be voted as preapproved for per diem and/or expense reimbursement for attendance:

1 - SAVE THE DATE

- ACWA Region 9 event: Aug. 13, 2024 in Temecula
- CSDA / SDLA Governance Foundations Workshop: Sept. 9 in Indian Wells
- ACWA Fall Conference: Dec. 3-5 in Palm Desert

2 - NEW EVENTS

DATE / TIME	EVENT A	DIRECTOR INTEREST	
May 30 to June 2	**104th Annual Cherry Festival** at Noble Creek Park More information: https://www.beaumontcherryfestival.org/	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ	SLAWSON
Requires Vote		WILLIAMS	

DATE / TIME	EVENT B	DIRECTOR INTEREST	
June 10-13 7:30 – 9 am	**American Water Works Association Annual Conference** **Transforming Our Water Future** Anaheim Convention Center $1,050 per person / Conference will sell out quickly Public Officials Caucus on 6/12/24 8 a.m. to 11 a.m. Water is the world's most vital resource. There is no replacement. At ACE, we come together to discuss and plan for the serious issues that will transform the future of water. Together, we will make an impact that will determine the trajectory of our planet. Attend ACE and collectively, we will transform the future of water. More information: https://www.awwa.org/ace	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ	SLAWSON
Requires Vote		WILLIAMS	

DATE / TIME	EVENT C	DIRECTOR INTEREST	
Fri. Jun 14 7:30 – 9 am	**Beaumont Chamber of Commerce Breakfast** Speaker: Riverside County Transportation Commission **Noble Creek Community Center – Copper Room** 390 W. Oak Valley Parkway, Beaumont $25 per person / Reservation deadline: June 6 Please advise the Administrative Assistant 8 days in advance if you would like to attend. The breakfasts are the second Friday of each month. Speakers vary, but information is not generally available in a timely manner.	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ	SLAWSON
Preapproved (Table A, 6)		WILLIAMS	

DATE / TIME	EVENT D – Conflicts with Eng Workshop on 8/22	DIRECTOR INTEREST	
Aug. 21 - 23 Wed-Friday	**Urban Water Institute Annual Water Conference** **Paradise Point Resort, San Diego** $795 Early Bird Registration (before 7/15) No conference details available yet https://www.urbanwater.com/events/uwi-2024-annual-conference	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ	SLAWSON
Preapproved (Table A, 19)		WILLIAMS	

Estimated cost per conference attendee:		
Conference **registration** with meal package (Early bird before 7/15/24)	$	795.00
Hotel [check in 8/21, check out 8/23 (2 nights @ $239 +tax and fees) est.]*	$	1,130.40
Hotel parking ($44 per day @ 3 days)	$	132.00

Meals and incidentals (3 days: 3 dinners (those not included with conference meal package) (US GSA Riv Co per diem $17 breakfast, $18 lunch, $34 per dinner)	$	136.00
Transportation (driving personal vehicle 226 miles RT @ .67 cents mile - IRS rate)	$	151.42
Director **per diem** (3 days @ $296.40 per day)	$	1,185.60
Estimated cost per conference attendee:	**$**	**3,530.42**

3 - ON CALENDAR

DATE / TIME	EVENT E	DIRECTOR INTEREST	
Thu., May 16 2 to 4:30 p.m.	**Building Industry Association of Riverside and San Bernardino Counties** **Inland Empire Economic Update** Cost: $89 (before 3/15) or $119 (after 3/15) Keynote Speaker: Scott Wild, Senior Vice President John Burns Research and Consulting, Inc.	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ	**SLAWSON YES**
Approved by Vote at 3/13/24 meeting		**WILLIAMS YES**	

DATE / TIME	EVENT F	DIRECTOR INTEREST	
Two Days Wed 6/5 and Thu 6/6 9 to Noon	**CSDA Virtual Workshop** **Overview of Special District Laws** Cost: $230 Day 1: Board Governance: Brown Act, Ethics, Elections and Vacancies Day 2: Transparency: Public Records, ADA requirements, Audits	COVINGTON	HOFFMAN
APPROVAL		**RAMIREZ YES**	SLAWSON
Preapproved (Table A Line 10)		**WILLIAMS MAYBE**	

DATE / TIME	EVENT G	DIRECTOR INTEREST	
Tue 8/13 10 a.m. to noon	**CSDA Webinar: Demystifying LAFCOs: Boundaries, Latent Powers, Consolidations, Municipal Service Reviews, More**	**COVINGTON YES**	**HOFFMAN YES**
APPROVAL	Cost: $0 FREE	**RAMIREZ YES**	**SLAWSON YES**
Preapproved (Table A Line 10)	Practical, informative discussion of the key provisions of the Cortese-Knox-Hertzberg Act, how LAFCOs work on the ground, and how and why special districts benefit from being informed and active participants. This webinar provides attendees an overview of the LAFCO process and why it is important for special districts. Topics include: LAFCO role and laws governing agency formations, consolidations, dissolutions, and boundary changes, e.g. annexations, detachments; LAFCOs' power over services, such as when a special district seeks to expand or activate a latent service power; and municipal service reviews and how districts can turn MSRs to their advantage. Board Members, General Managers, and staff will benefit and will learn how special districts can ensure their voice is heard by serving as special district representatives on LAFCO Boards	**WILLIAMS YES**	

Fiscal Impact

The fiscal impact will depend on the number of directors attending an event and the event costs.

Budget Tracking 2024	Training, Education and Travel		FY 2024 Approved Budget: $47,000
As of this date	Expenditures	Budget Remaining	Percent expended
04/30/2024	$8,694.53	$38,305.47	18.50%

Attachments

1. Beaumont Chamber of Commerce events list (below)
2. Beaumont Fire Station 106 Open House on Saturday, May 18 from 10 to 2

Attachment 1

Beaumont-Cherry Valley Water District
Special Board Meeting
May 16, 2024

Item 15ai

STAFF REPORT

TO: Board of Directors

FROM: Dan Jaggers, General Manager

SUBJECT: **Ad Hoc Communications Committee Quarterly Report**

Executive Summary

As re-established by President Covington for the 2024 Fiscal Year, the Communications Committee has met bi-monthly to monitor activities related to the CV Strategies contract scope of work, keep abreast of District communications efforts, and provide recommendations to the Board and staff for public outreach.

Summary

As of April 30, 2024, the following actions activities have taken place:

Table 1-Summary of Activity From January to April 2024

Items	Outreach	Activity	Status	Timeframe
1	Facebook Growth	79 new followers	Ongoing	January to April 2024
2	Twitter/X	145 impressions	Ongoing	Average of January to April 2024
3	Press Release	Board Rotation	Completed	January 2024
4	Bill Inserts	Water Purchase	Completed	February 2024
5	Bill Messaging	Payment Options	Ongoing	Monthly
6	Website Development	Update to Website: Pay Bill Online	Completed	March 2024
7	Drought Conservation Messaging	Social media, website, media	Ongoing	Monthly
8	Media Coverage	WaterWorld	Completed	January 2024
9	Media Coverage	BNN	Completed	January 2024
10	Media Coverage	ACWA (4 Articles)	Completed	January 2024
11	Media Coverage	ACWA	Completed	March 2024

Table 2-Upcoming 2024 Activity

Items	Outreach	Activity	Status	Timeframe
1	Bill Messaging	Payment Options	Ongoing	Monthly
2	Drought Conservation Messaging	Social media, website, media	Ongoing	Monthly
3	Press Release	Finance Award	In progress	May 2024
4	Press Release	Stormwater Solutions	In progress	May 2024
5	Website Development	Online Start and Ending application	In progress	Goal: June 2024
6	Video	Final Interview May 17	In progress	Goal: July 2024
7	Consumer Quality Report	Annual quality report	In progress	Goal: July 2024
8	Press Release	AMR/AMI Project	In Progress	Goal: August 2024
9	2025 Cost of Study	Mini social media inserts	Initiated	Goal: September 2024

District staff, with help from CV Strategies, has achieved a BCVWD brand look and feel for communications, and it is easy for customers to identify items from the District. The Committee is evaluating the effectiveness of the District's social media presence and staff continues to identify cost saving measures by creating various outreach items in-house.

Fiscal Impact

The CV Strategies contract was approved by the Board of Directors for $100,000 for the fiscal year 2024. The contract does not include printing and mailing costs associated with printed media.

As of March 31, 2024, the total expenses related to activity by CV Strategies have totaled $18,505, leaving $81,495 remaining on the FY 2024 contract.

Staff Report prepared by Sandra Delgadillo, Customer Service Supervisor and Sylvia Molina, Assistant Director of Finance and Administration