



BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

**NOTICE AND AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS**

*This meeting is hereby noticed pursuant to
California Government Code Section 54950 et. seq.*

Wednesday, February 14, 2024 - 6:00 p.m.
560 Magnolia Avenue, Beaumont, CA 92223

TELECONFERENCE NOTICE

*The BCVWD Board of Directors will attend in person at the BCVWD
Administrative Office and/or via Zoom video teleconference pursuant to
Government Code 54953 et. seq.*

To access the Zoom conference, use the link below:
<https://us02web.zoom.us/j/84318559070?pwd=SXlzMkZCMGh0YTFlL2tnUGlpU3h0UT09>

*To telephone in, please dial: (669) 900-9128
Enter Meeting ID: 843 1855 9070 / Enter Passcode: 113552*

*For Public Comment, use the “Raise Hand” feature if on the
video call when prompted, if dialing in, please dial *9 to “Raise Hand”
when prompted*

*BCVWD provides remote attendance options primarily as a matter of
convenience to the public. Unless a Board member is attending remotely
pursuant to provisions of GC 54953 et. seq., BCVWD will not stop or
suspend its in-person public meeting should a technological interruption
occur with respect to the Zoom teleconference or call-in line listed on the
agenda. Members of the public are encouraged to attend BCVWD meetings
in person at the above address. or remotely using the options listed.*

Meeting materials are available on the BCVWD website:
<https://bcvwd.org/document-category/regular-board-agendas/>

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BCVWD REGULAR MEETING – FEBRUARY 14, 2024

Call to Order: President Covington

Pledge of Allegiance: Director Williams

Invocation: Director Slawson

Announcement and Verification of Remote Meeting Participation Pursuant To AB 2449 or GC 54953(b)

**Roll Call
and Introduction of Staff Members Present**

Roll Call - Board of Directors

	President John Covington
	Vice President Daniel Slawson
	Secretary Lona Williams
	Treasurer Andy Ramirez
	Member David Hoffman

Public Comment

PUBLIC COMMENT: RAISE HAND OR PRESS *9 to request to speak when prompted. If you are present in the Board Room, please fill out a Request to Speak card and deliver it to the Recording Secretary.

At this time, any person may address the Board of Directors on matters within its jurisdiction. However, state law prohibits the Board from discussing or taking action on any item not listed on the agenda. Any non-agenda matters that require action will be referred to Staff for a report and possible action at a subsequent meeting. **Please limit your comments to three minutes.** Sharing or passing time to another speaker is not permitted.

***Action may be taken on any item on the agenda.
Information on the following items is included in the full Agenda Packet.***

- 1. Adjustments to the Agenda:** In accordance with Government Code Section 54954.2, additions to the agenda require a 2/3 vote of the legislative body, or if less than 2/3 of the members are present, a unanimous vote of those members present, which makes the determination that there is a need to take action, and the need to take action arose after the posting of the agenda.
 - a. Item(s) to be removed or continued from the Agenda
 - b. Emergency Item(s) to be added to the Agenda
 - c. Changes to the order of the agenda

ACTION ITEMS

Action may be taken on any item on the agenda. Information on the following items is included in the full Agenda Packet.

2. Reports / Presentations / Information Items

Reports from consultants, contractors, or staff. Presentations or handouts must be provided to the Board members in advance of the Board meeting. Any requested presentations should be limited to no longer than five (5) minutes.

The Board may receive and file the following reports with one motion:

- a. Chandler Asset Management Quarterly Economic Report (pages 6 - 49)
- b. Townsend Public Affairs, Inc. Monthly Update (pages 50 - 59)

- c. Acknowledge Receipt of the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for BCVWD's 2022 Annual Comprehensive Financial Report (pages 60 - 61)
- 3. **Consent Calendar:** All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and may be approved in one motion. There will be no discussion of these items prior to the time the Board considers the motion unless members of the Board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.
 - a) Review of the December 2023 Budget Variance Reports (pages 62 - 67)
 - b) Review of the December 31, 2023 Cash/Investment Balance Report (pages 68 - 93)
 - c) Review of Check Register for the Month of January 2024 (pages 94 - 113)
 - d) Review of January 2024 Invoices Pending Approval (pages 114 - 115)
 - e) Minutes of the Regular Meeting of January 10, 2024 (pages 116 - 126)
 - f) Status of Declared Local Emergencies Related to Fires (page 127)
 - i) Impact of the Apple Fire pursuant to Resolution 2020-17
 - ii) Impact of the El Dorado Fire pursuant to Resolution 2020-20
- 4. **Request for Extension of *Will-Serve Letter* for a Previously Approved Industrial Development (APN 417-150-015) "McClure Industrial Building"– located on West 1st Street East of Veile Avenue and West of Grace Avenue in the City of Beaumont** (pages 128 - 134)
- 5. **Resolution 2024-__ Amending the District's Policies and Procedures Manual** (pages 135 - 177)
 - a. **Policy 3070 Holidays**
 - b. **Policy 3122 Workplace Violence**
- 6. **Award of Contract to Legend Pump and Well Services, Inc. for Well 18 and Well 21 – Well and Well Pumping Unit Rehabilitation and Repair** (pages 178 - 180)
- 7. **Consider Letter of Support for the San Geronio Pass Water Agency's WaterSMART Water and Energy Efficiency Grant for Fiscal Year 2024-2025** (pages 181 - 187)
- 8. **Revision of Schedule of Miscellaneous Fees (Administrative Cost Recoveries) and Setting of Date for Public Hearing** (Tabled from January 10, 2024) (pages 188 - 197)
- 9. **Update on Making Conservation a California Way of Life (AB 1668 and SB 606)** (Continued from January 25, 2024) (no written report)
- 10. **Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem** (pages 198 - 210)
- 11. **Reports For Discussion and Possible Action**
 - a. Ad Hoc Committees
 - i. Communications
 - ii. Sites Reservoir
 - iii. Bogart Park
 - iv. Water Re-Use 3x2

b. Directors' Reports

In compliance with Government Code § 53232.3(d), Water Code § 20201, and BCVWD Policies and Procedures Manual Part II Policies 4060 and 4065 directors claiming a per diem and/or expense reimbursement (regardless of pre-approval status) will provide a brief report following attendance.

- ACWA Region 9 Tour on Tuesday January 30, 2024 (Slawson, Williams)
- CSDA Virtual Workshop: ChatGPT on Wednesday January 31 & February 7, 2024 (Hoffman, Ramirez, Slawson)
- Beaumont Chamber of Commerce Breakfast on February 9, 2024 (Hoffman, Slawson, Williams)

c. Directors' General Comments

d. General Manager's Report

e. Legal Counsel Report

12. Topic List for Future Meetings

- Update / presentation on the AMR / AMI project
- Presentation on the San Bernardino Valley Resource Conservation District
- Presentation on solar power opportunities
- Sites Reservoir update
- Policy 5095 – District Residences and Facility Emergency Policy

13. Announcements

Check the meeting agenda for location and potential teleconference information.

- District Offices closed Monday, Feb. 19 in observance of Presidents' Day
- Personnel Committee meeting: Tuesday, Feb. 20 at 5:30 p.m.
- Engineering Workshop: Thursday, Feb. 22 at 6 p.m.
- Beaumont Basin Watermaster Committee: Wednesday, Mar. 6 at 11 a.m.
- Collaborative Agencies meeting: Wednesday, Mar. 6 at 5 p.m.
- Finance & Audit Committee meeting: Thursday, Mar. 7 at 3 p.m.
- Regular Board Meeting: Wednesday, Mar. 13 at 6 p.m.
- San Geronio Pass Regional Water Alliance: Wednesday, Mar. 27 at 5 p.m.

14. Adjournment

NOTICES

AVAILABILITY OF AGENDA MATERIALS - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Beaumont-Cherry Valley Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 560 Magnolia Avenue, Beaumont, California ("District Office") during business hours, Monday through Thursday from 7:30 a.m. to 5 p.m. If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District Office at the same time or within 24 hours' time as they are distributed to Board Members, except that if such writings are distributed

one hour prior to, or during the meeting, they can be made available in the Board Room at the District Office. Materials may also be available on the District's website: www.bcvwd.org.

REVISIONS TO THE AGENDA - In accordance with §54954.2(a) of the Government Code (Brown Act), revisions to this Agenda may be made up to 72 hours before the Board Meeting, if necessary, after mailings are completed. Interested persons wishing to receive a copy of the set Agenda may pick one up at the District's Main Office, located at 560 Magnolia Avenue, Beaumont, California, up to 72 hours prior to the Board Meeting.

REQUIREMENTS RE: DISABLED ACCESS - In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the District Office, at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. The District Office may be contacted by telephone at (951) 845-9581, email at info@bcvwd.org or in writing at the Beaumont-Cherry Valley Water District, 560 Magnolia Avenue, Beaumont, California 92223.

CERTIFICATION OF POSTING

A copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Beaumont-Cherry Valley Water District and to its website at least 72 hours in advance of the meeting (Government Code §54954.2(a)).

Beaumont-Cherry Valley Water District

Period Ending December 31, 2023

CHANDLER ASSET MANAGEMENT, INC. | 800.317.4747 | www.chandlerasset.com

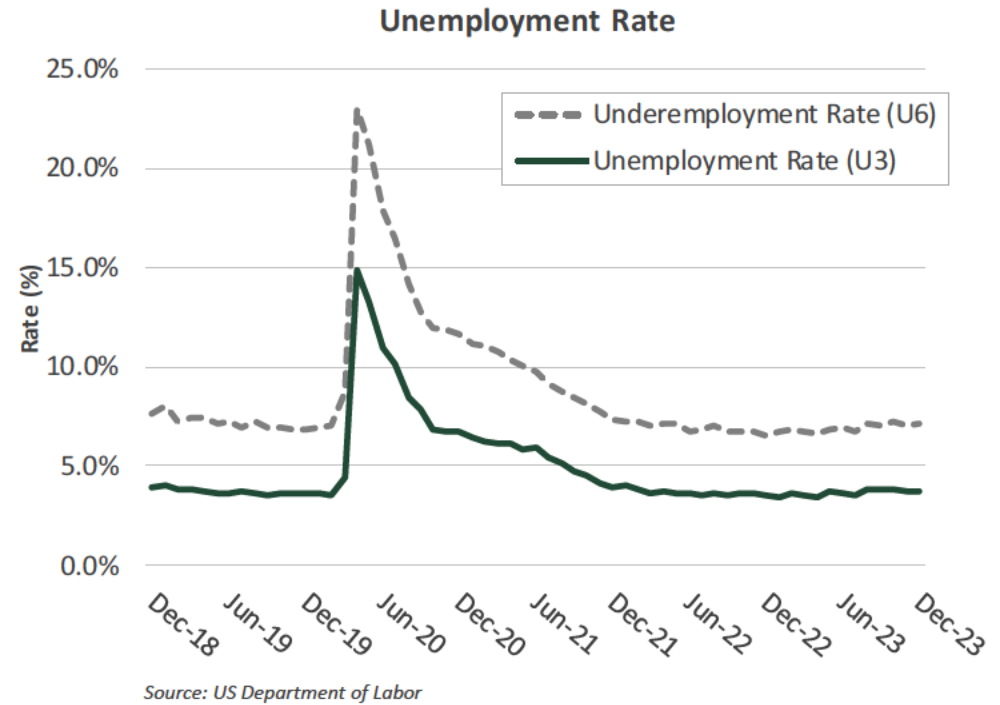
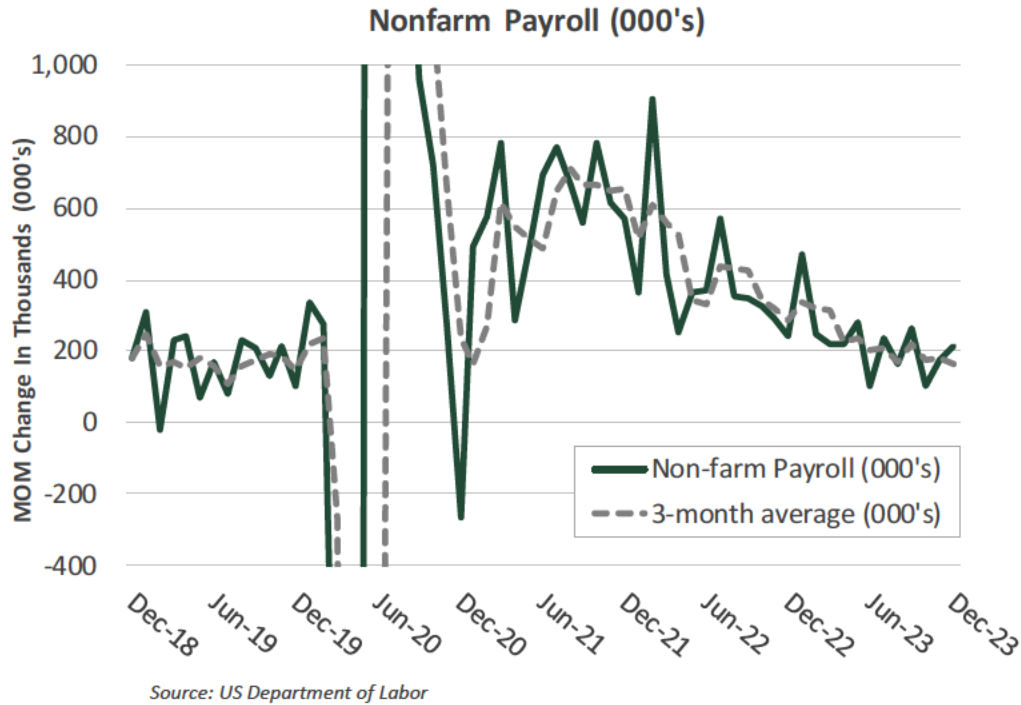
SECTION 1	Economic Update
SECTION 2	Account Profile
SECTION 3	Consolidated Information
SECTION 4	Portfolio Holdings
SECTION 5	Transactions

Section 1 | Economic Update

Economic Update

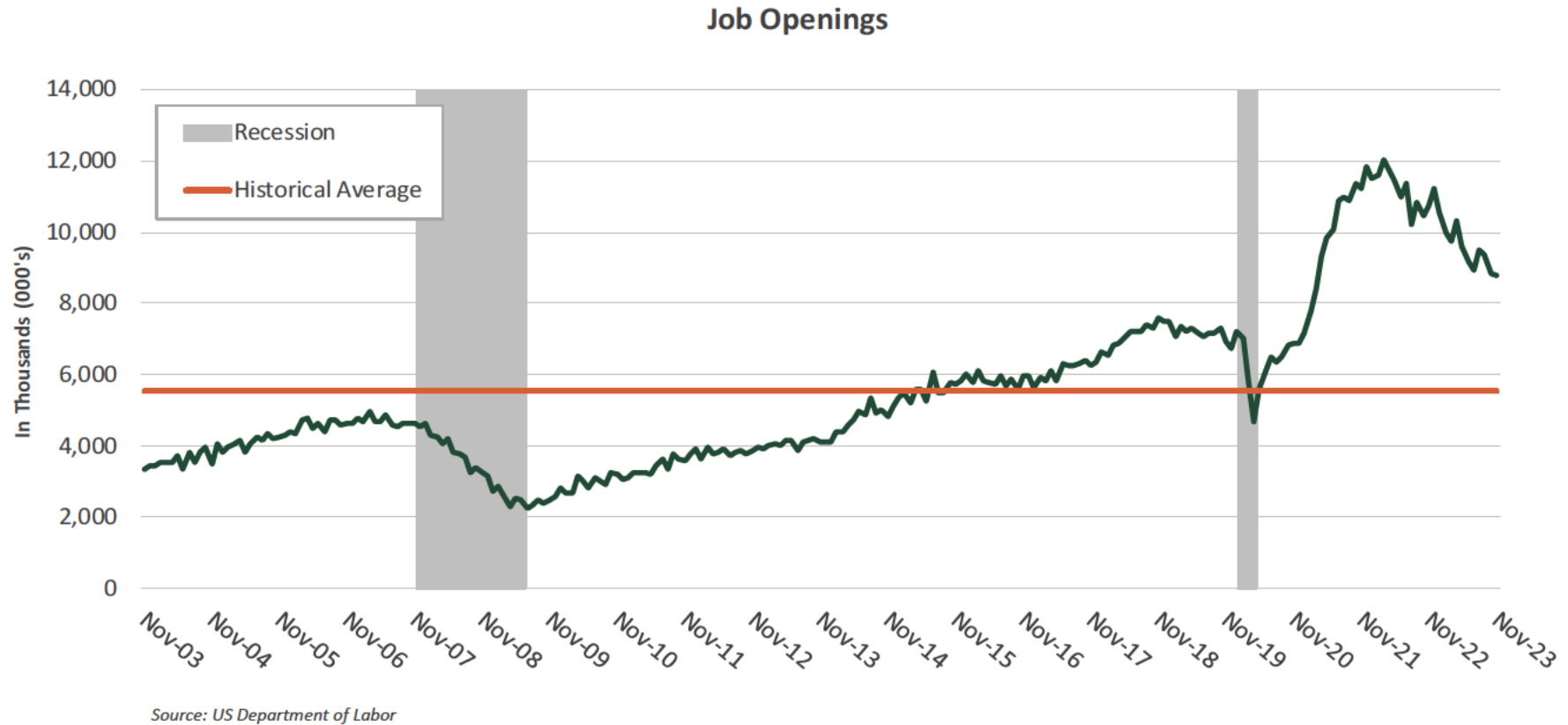
- Recent economic data has shown above trend growth fueled by a rise in consumer spending and a continuing healthy US job market. Inflationary trends are subsiding, but core levels remain above the Fed's target. Given the cumulative effects of restrictive monetary policy and tighter financial conditions, we believe the economy will gradually soften and the Fed will loosen monetary policy in 2024.
- As expected at the December meeting, the Federal Open Market Committee voted unanimously to leave the Federal Funds rate unchanged at a target range of 5.25 - 5.50%. Fed Chair Powell signaled that the federal funds rate is likely at or near its peak. The new Summary of Economic Projections reflected Core PCE inflation reaching the target 2% level in 2026 without a significant increase in unemployment. We believe the FOMC will loosen monetary policy in mid-2024 as inflation and economic growth continue to moderate.
- US Treasury rates fell steeply across the yield curve in December on decelerating inflation readings and a more dovish Federal Reserve outlook. The 2-year Treasury yield declined 43 basis points to 4.25%, the 5-year Treasury yield dropped 42 basis points to 3.85%, and the 10-year Treasury yield decreased 45 basis points to 3.88%. The inversion between the 2-year Treasury yield and 10-year Treasury yield widened to -37 basis points at December month-end versus -35 basis points at November month-end. The spread between the 2-year Treasury and 10-year Treasury yield one year ago was -55 basis points. The inversion between 3-month and 10-year Treasuries widened to -146 basis points in December from -107 basis points in November. Interest rates peaked in 2023 followed by the Fed's dovish pivot late in the year, resulting in a decline in yields across the curve and signaling less restrictive monetary policy in 2024. The shape of the yield curve indicates that the probability of recession persists.

Employment



The U.S. economy added 216,000 jobs in December, exceeding consensus expectations of 175,000, and the last two months were revised down by 71,000 jobs. Leading sectors included government, leisure, hospitality, and healthcare. The trajectory of job creation is gradually moderating, with the three-month moving average payrolls at 165,000 and the six-month moving average at 193,000. The unemployment rate remained unchanged at 3.7%, and the labor participation rate decreased to 62.5% from 62.8%, falling well below the pre-pandemic level of 63.3%. The U-6 underemployment rate, which includes those who are marginally attached to the labor force and employed part time for economic reasons rose to 7.1% from 7.0% last month. Average hourly earnings rose 4.1% year-over-year in December, increasing from a 4.0% gain last month. Employment remains strong by historical standards, but data are trending toward a less robust labor market outlook.

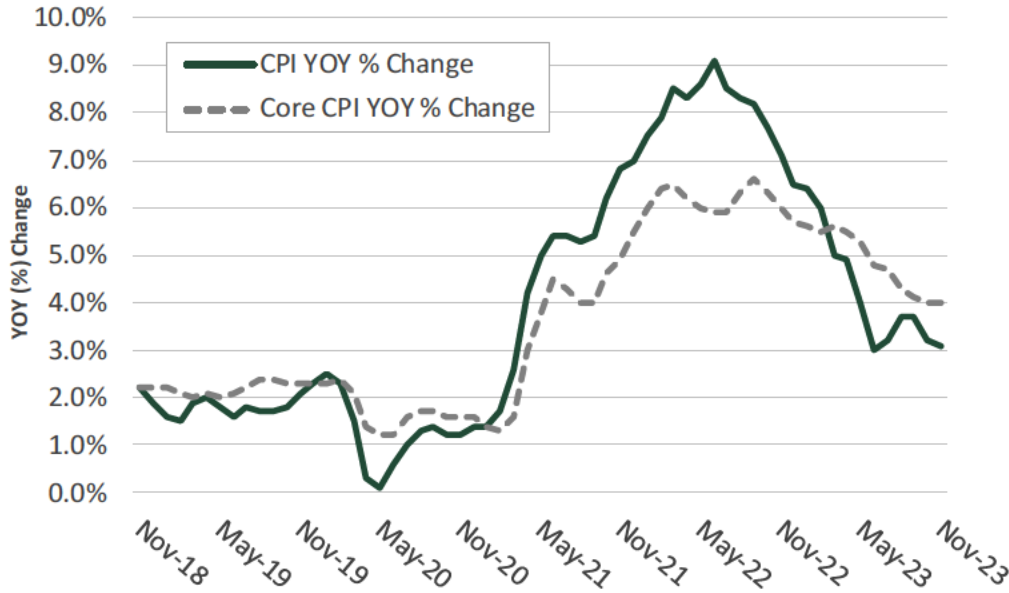
Job Openings & Labor Turnover Survey



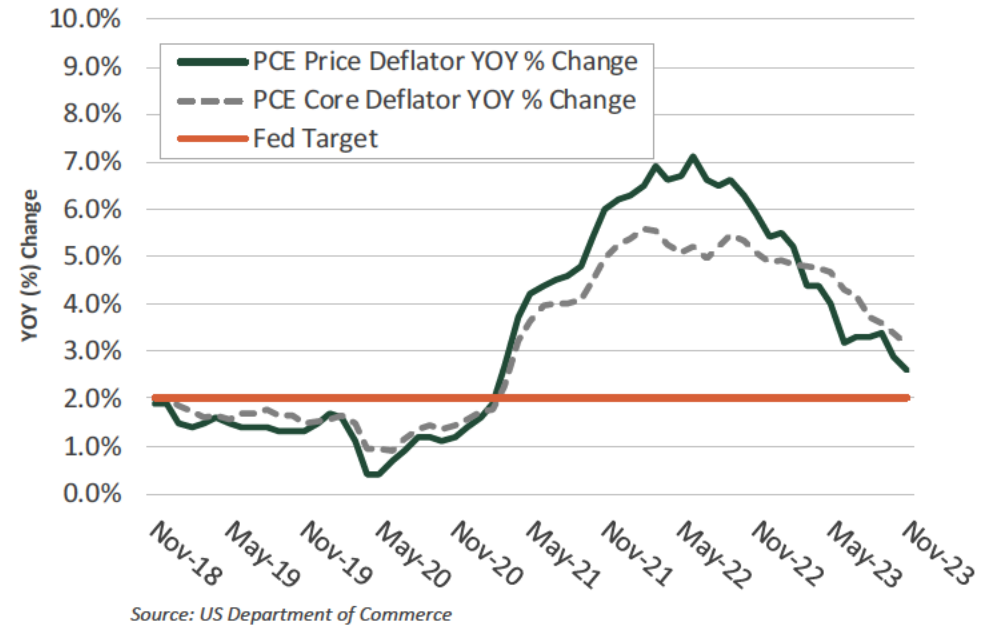
The Labor Department's Job Openings and Labor Turnover Survey (JOLTS) dipped to 8.79 million in November, compared to an upwardly revised 8.85 million for October. While on a downward trend, job openings still represent a healthy ratio of around 1.4 jobs for each unemployed individual. The quits rate declined to 2.2%, hovering around pre-pandemic levels, down from its high of 3.0% in mid-2022 when labor demand far outstripped supply. While the current level of job openings remains elevated from a historical perspective, the trend is decelerating.

Inflation

Consumer Price Index (CPI)



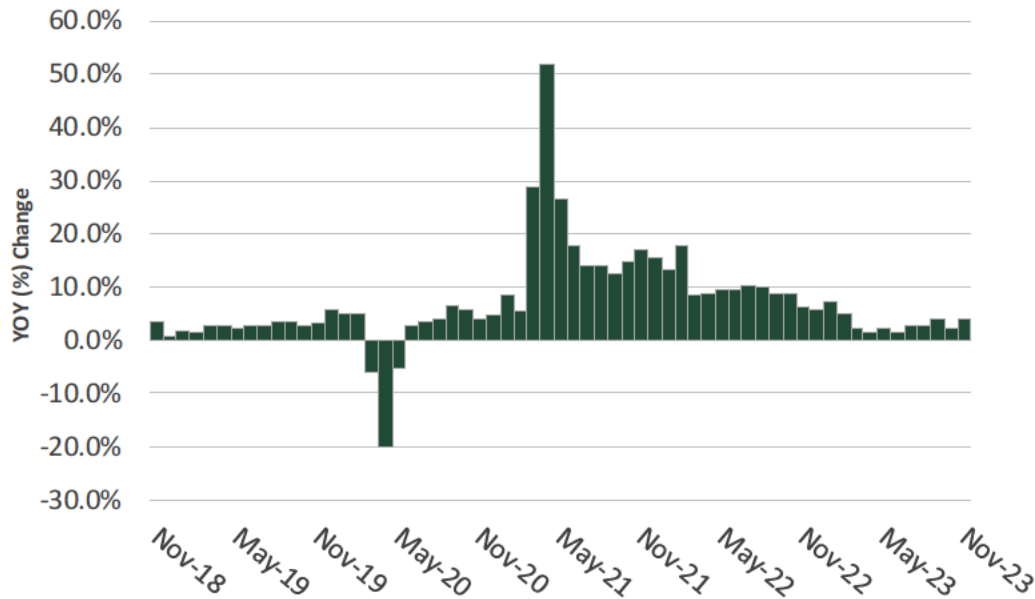
Personal Consumption Expenditures (PCE)



The Consumer Price Index (CPI) increased 0.1% month-over-month and 3.1% year-over-year in November, edging down from 3.2% year-over-year in October. The Core CPI, which excludes volatile food and energy components, was up 0.3% month-over-month and 4.0% year-over-year, unchanged from October as expected. Shelter was the largest contributor to November's Core CPI monthly advance, accounting for 70% of the increase. The Personal Consumption Expenditures (PCE) Index eased more than expected in November, as headline inflation fell 0.1% month-over-month and rose 2.6% year-over-year, down from a 2.9% increase in October. Core PCE, the Federal Reserve's preferred inflation gauge, increased 0.1% month-over-month and decelerated to 3.2% year-over-year in November from a 3.4% year-over-year increase in October. The trend is moderating, but inflation remains above the Fed's 2% target.

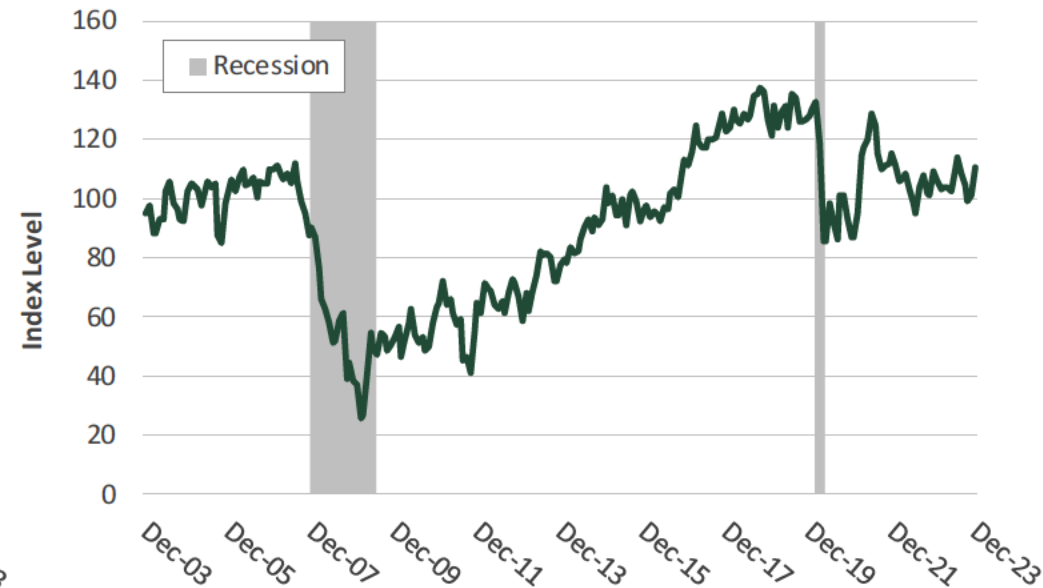
Consumer

Retail Sales YOY % Change



Source: US Department of Commerce

Consumer Confidence

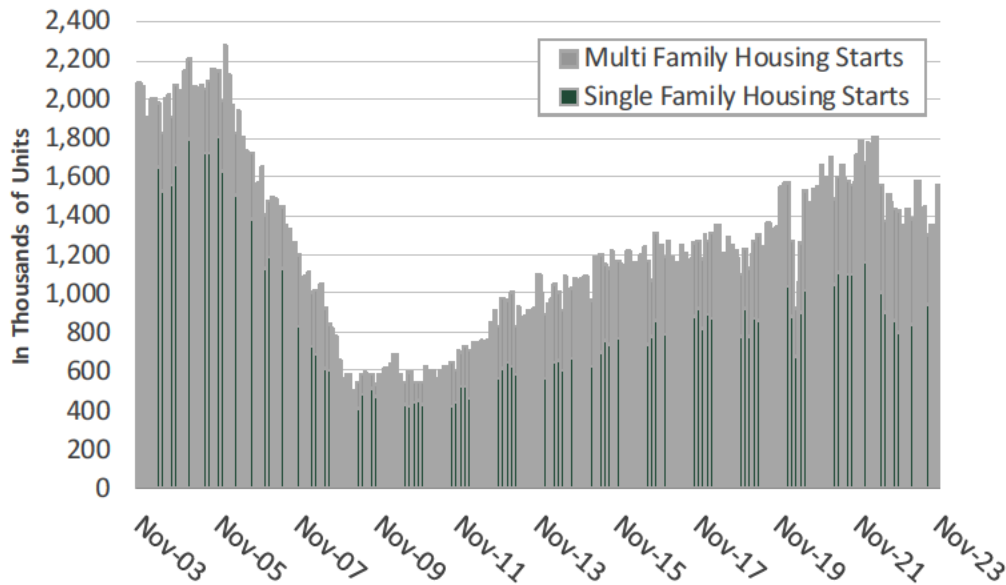


Source: The Conference Board
All time high is 144.70 (1/31/00); All time low is 25.30 (2/28/09)

Retail Sales rose 0.3% in November after a downwards revision to -0.2% in October, exceeding the -0.1% consensus forecast. On a year-over-year basis, Retail Sales growth accelerated to 4.1% in November from 2.2% in October buoyed by non-store retailers up 10.6%, as well as food services and drinking places up 11.3%. The Conference Board's Consumer Confidence Index surged to 110.7 in December from 101.0 in November, far surpassing consensus expectations. Positive ratings of job availability and increased confidence in personal income prospects contributed to the substantial increase. While the consumer has been resilient, dwindling excess savings, rising credit card balances, and the resumption of student loan payments pose potential headwinds to future economic growth.

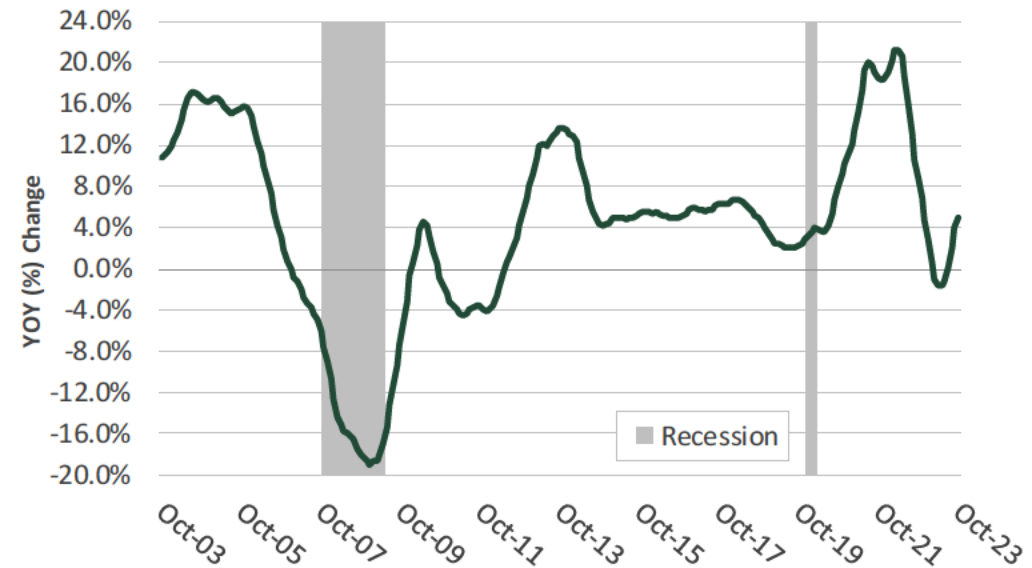
Housing

Annualized Housing Starts



Source: US Department of Commerce

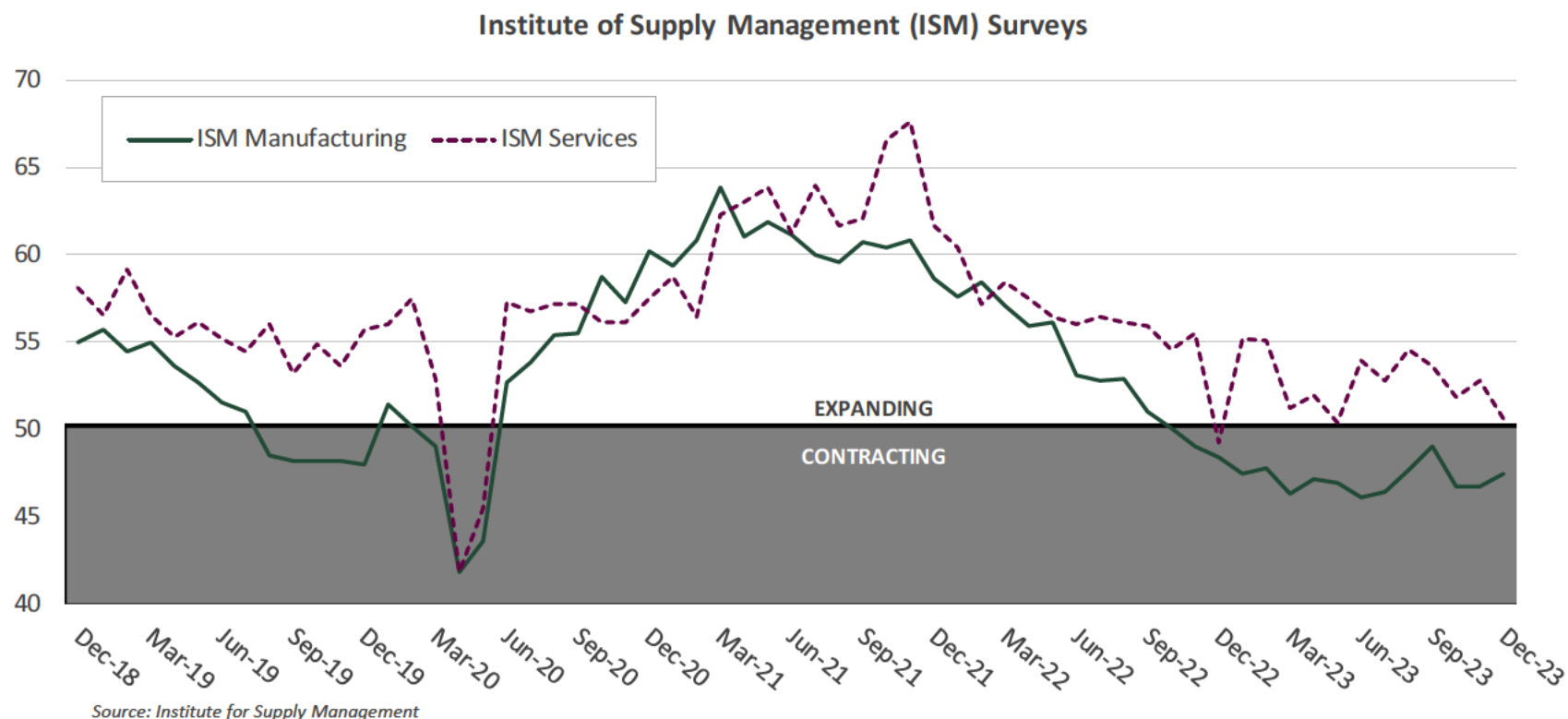
S&P/Case-Shiller 20 City Composite Home Price Index



Source: S&P

Housing Starts increased sharply month-over-month in November by 14.8% to an annual rate of 1.560 million units. Starts were up 18% for single-family units and up 6.9% for multi-family. Total starts of new homes are up 9.3% year-over-year. The pick-up in growth can be partially attributed to lower costs of construction materials and homebuilders adjusting projects to accommodate the higher interest rate environment. According to Freddie Mac, average 30-year fixed rate mortgage rates declined to 6.49% as of December 21st, paralleling the drop in the 10-year US Treasury yield. According to the Case-Shiller 20-City Home Price Index, housing prices rose 4.9% year-over-year in October, accelerating from a 3.9% year-over-year gain in September. Tight inventories and higher mortgage rates continue to impact affordability.

Survey Based Measures

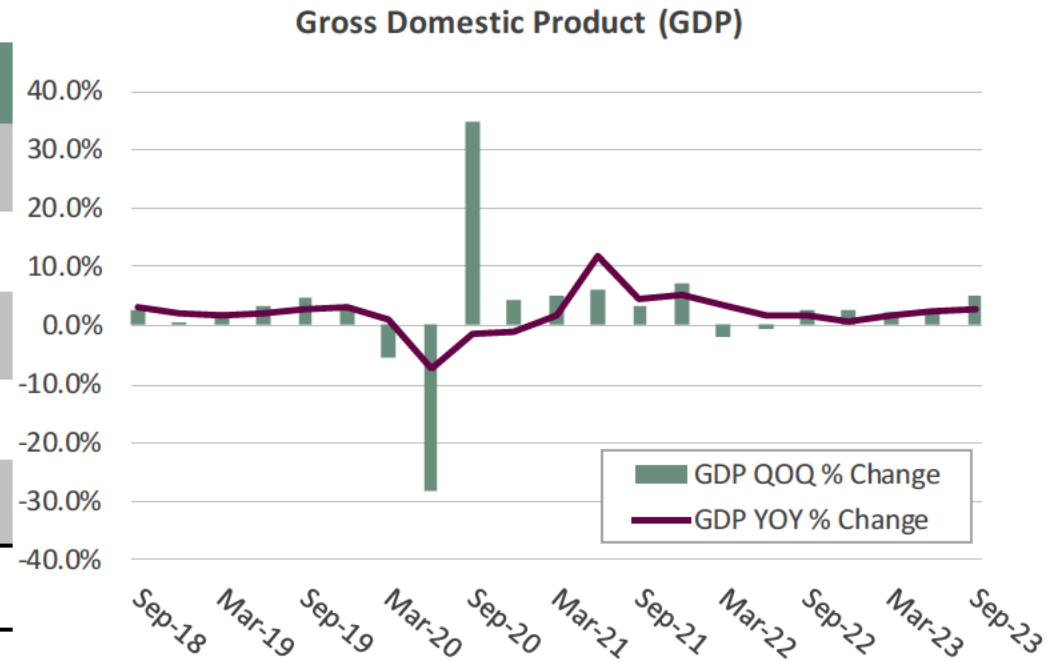


The Institute for Supply Management (ISM) Manufacturing index moved higher to 47.4 in December from 46.7 in November due to improved performance as suppliers are better able to meet lower demand levels. However, this marks the 14th consecutive month of contraction in factory activity below a reading of 50. The ISM Services Index unexpectedly declined to 50.6 in December from 52.7 in November, narrowly remaining in the expansion zone above 50. Notably, the employment component of the index plummeted by 7.4 points to 43.3, entering contractionary territory. This decline was primarily driven by increased layoffs and a softening in consumer demand.

Gross Domestic Product (GDP)

Components of GDP	12/22	3/23	6/23	9/23
Personal Consumption Expenditures	0.8%	2.5%	0.6%	2.1%
Gross Private Domestic Investment	0.6%	-1.7%	0.9%	1.7%
Net Exports and Imports	0.3%	0.6%	0.0%	0.0%
Federal Government Expenditures	0.6%	0.3%	0.1%	0.5%
State and Local (Consumption and Gross Investment)	0.3%	0.5%	0.5%	0.5%
Total	2.6%	2.3%	2.1%	4.9%

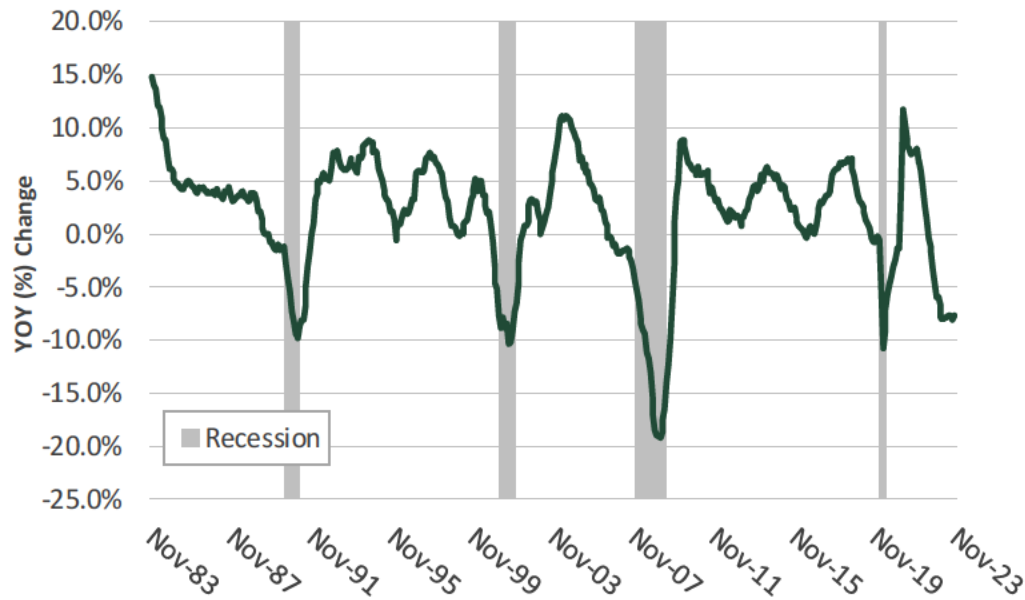
Source: US Department of Commerce



According to the third estimate, third quarter GDP grew at an annualized rate of 4.9%, revised down from the second estimate of 5.2%, with the downward revisions driven primarily by personal consumption expenditures. The consensus estimate calls for a marked slowing to 1.2% in the fourth quarter and 2.4% for full year 2023.

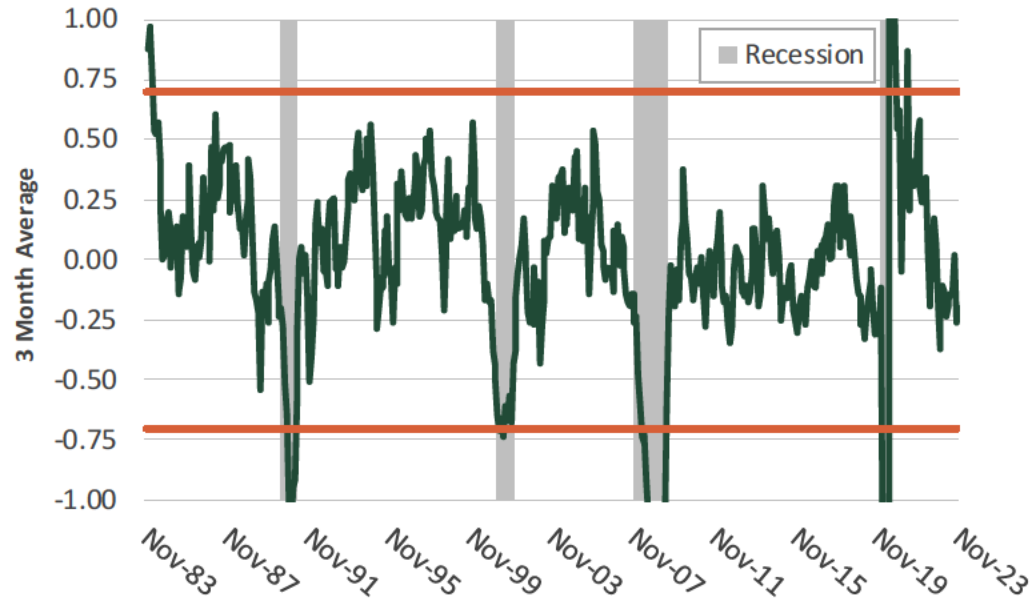
Leading Indicators of Economic Activity

Leading Economic Indicators (LEI)



Source: The Conference Board

Chicago Fed National Activity Index (CFNAI)

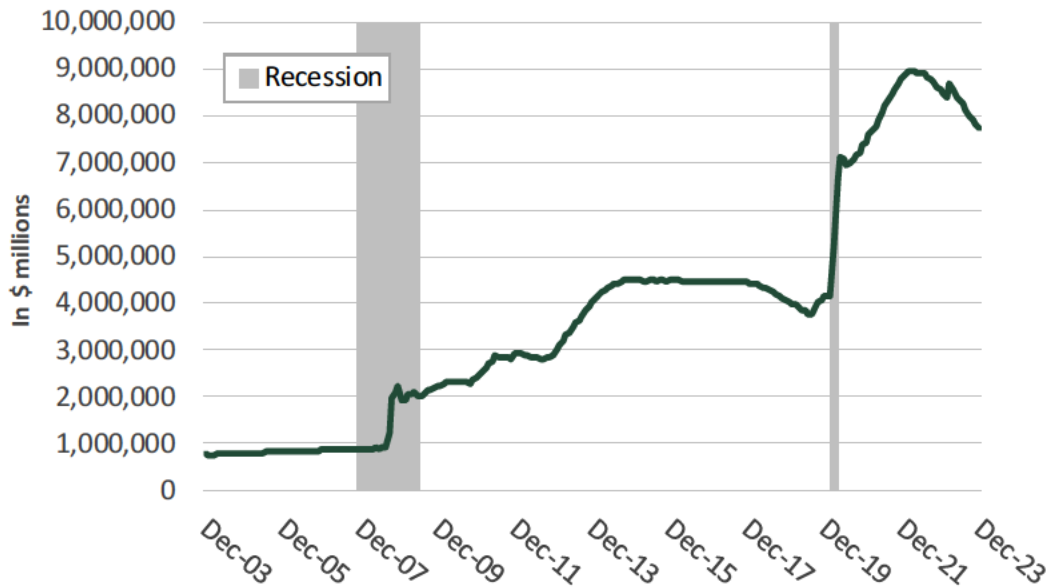


Source: Federal Reserve Bank of Chicago

The Conference Board's Leading Economic Index (LEI) fell 0.5% in November, marking the twentieth consecutive month-over-month decline. The index dropped 7.6% year-over-year. The Conference Board expects the consistent decline month-over-month to result in a slowdown in economic activity. The Chicago Fed National Activity Index (CFNAI) improved in November to 0.03 from a downwardly revised -0.66 in October. On a 3-month moving average basis, the CFNAI rose slightly to -0.20 in November from -0.26 in October, indicating a rate of growth below the historical average trend.

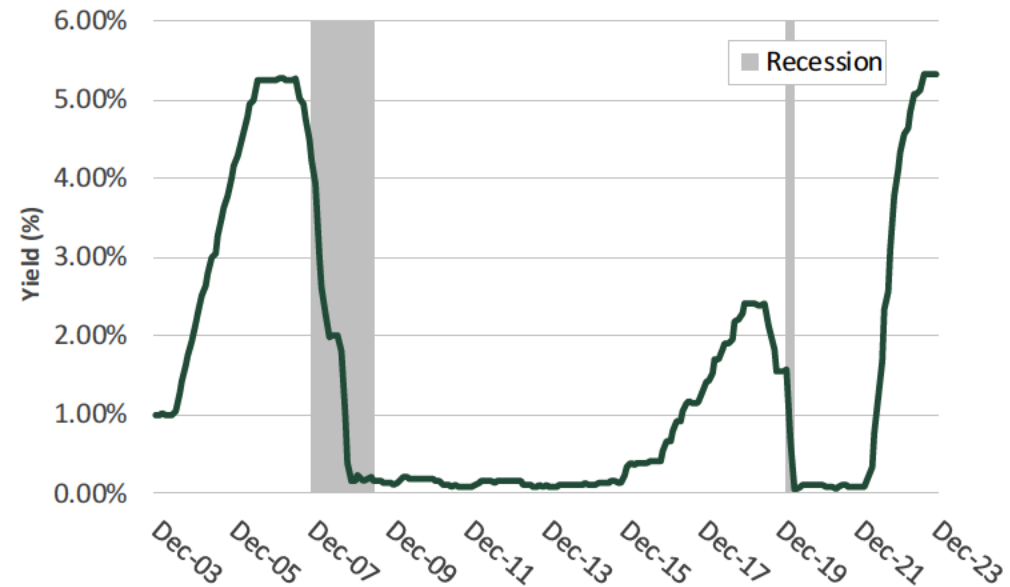
Federal Reserve

Federal Reserve Balance Sheet Assets



Source: Federal Reserve

Effective Federal Funds Rate

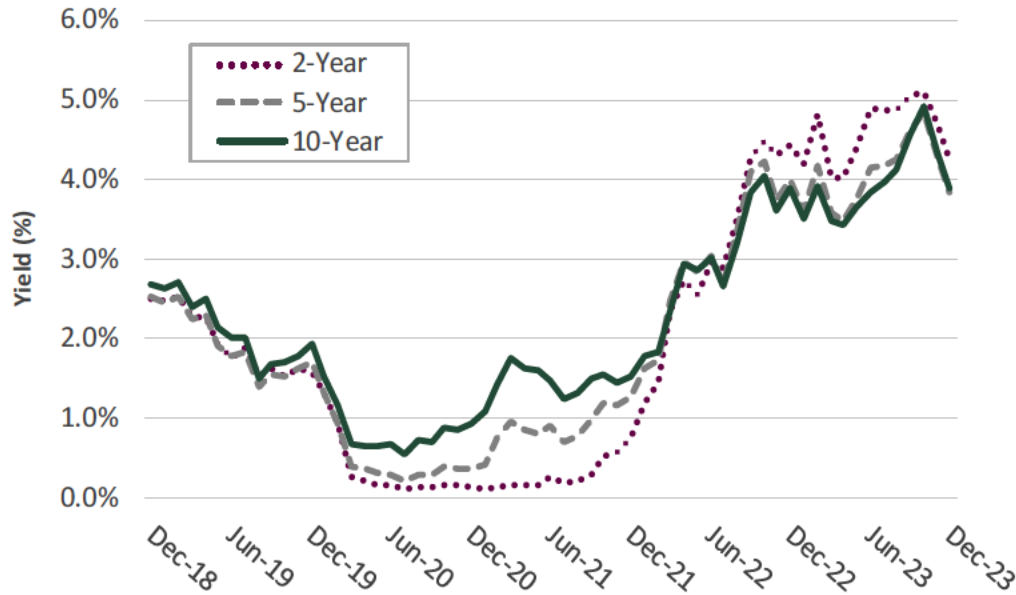


Source: Bloomberg

As expected at the December meeting, the Federal Open Market Committee voted unanimously to leave the federal funds rate unchanged at a target range of 5.25-5.50%. The Fed acknowledged inflation eased over the past year while remaining elevated. Fed Chair Powell signaled that the federal funds rate is likely at or near its peak. The Summary of Economic Projections reflected Core PCE inflation reaching the target 2% level in 2026 without a significant increase in unemployment. The median forecast for the federal funds rate declined to 4.6%, implying three quarter-point cuts next year, four in 2025 and three in 2026, placing the federal funds target rate around 2.9% at the end of the forecast horizon. The market interpreted the statement as dovish, with futures contracts pricing in rate cuts sooner and more aggressively than the Fed's forecasts next year. We believe the FOMC will loosen monetary policy in mid-2024 as inflation and economic growth continue to moderate. Since the Fed began its Quantitative Tightening campaign in June 2022, securities holdings have declined by over \$1.2T to approximately \$7.8T.

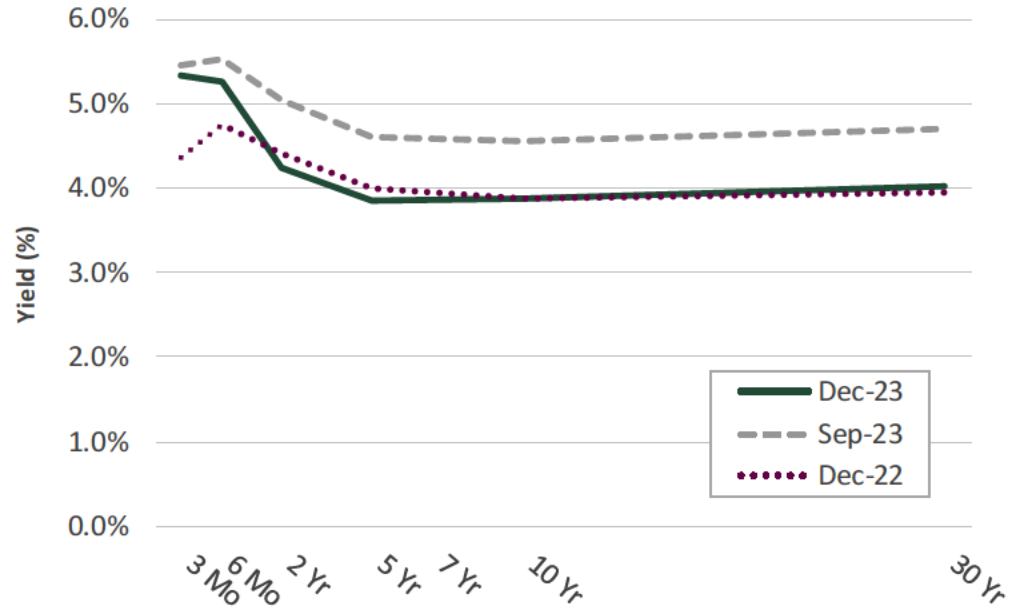
Bond Yields

US Treasury Note Yields



Source: Bloomberg

US Treasury Yield Curve



Source: Bloomberg

At the end of December, the 2-year Treasury yield was 18 basis points lower, and the 10-Year Treasury yield was flat, year-over-year. The inversion between the 2-year Treasury yield and 10-year Treasury yield widened to -37 basis points at December month-end versus -35 basis points at November month-end. The average historical spread (since 2003) is about +130 basis points. The inversion between 3-month and 10-year Treasuries widened to -146 basis points in December from -107 basis points in November. The shape of the yield curve indicates that the probability of recession persists.

Section 2 | Account Profile

Investment Objectives

Beaumont-Cherry Valley Water District's investment objectives, in order of priority, are to provide safety to ensure the preservation of capital in the overall portfolio, provide sufficient liquidity for cash needs and a market rate of return consistent with the investment program.

Chandler Asset Management Performance Objective

The performance objective for the portfolio is to earn a total rate of return through a market cycle that is equal to or above the return on the benchmark index.

Strategy

In order to achieve this objective, the portfolio invests in high-quality fixed income securities that comply with the investment policy and all regulations governing the funds.

BCVWD - Consolidated Portfolio

This portfolio is a consolidation of assets managed by Chandler Asset Management and assets managed internally by Client. Chandler relies on Client to provide accurate information for reporting assets and producing this compliance statement.

Category	Standard	Comment
U.S. Treasuries	No limitation; Full faith and credit of the U.S. are pledged for the payment of principal and interest	<i>Complies</i>
Federal Agencies	No limitation; Federal agencies or U.S. government-sponsored enterprise obligations, participations, or other instruments, including those issued or fully guaranteed as to principal and interest by federal agencies or U.S. government sponsored enterprises.	<i>Complies</i>
Supranational Obligations	"AA" rating category or higher by a NRSRO; 30% max; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by International Bank for Reconstruction & Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB)	<i>Complies</i>
Municipal Securities (CA, Other States)	5% max per issuer; Registered treasury notes or bonds of this state or any of the other 49 United States, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of this state or any of the other 49 United States. Bonds, notes, warrants, or other evidence of indebtedness of any local agency, including the District's own bonds, within this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.	<i>Complies</i>
Corporate Medium Term Notes	"A" rating category or better by a NRSRO; 30% max; 5% max per issuer; Issuer is a corporation organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S	<i>Complies</i>
Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, and Collateralized Mortgage Obligations	"AA" rating category or higher by a NRSRO; 20% max (combined ABS/MBS/CMO); 5% max per issuer that is not a U.S. Government Agency; Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, and Collateralized Mortgage Obligations limited to mortgage-backed pass-through securities issued by a US government agency or consumer receivable pass-through certificates or bonds	<i>Complies</i>
Negotiable Certificates of Deposit (NCD)	30% max; 5% max per issuer; Issued by a nationally or state-chartered bank, or a federal or state association, a state or federal credit union, or by a federally-licensed or state-licensed branch of a foreign bank.	<i>Complies</i>
Certificate of Deposit Placement Service (CDARS)	50% max (combined with Negotiable Certificates of Deposit)	<i>Complies</i>
Collateralized Bank Deposits	Deposits with financial institutions will be collateralized with pledged securities per California Government Code	<i>Complies</i>
Banker's Acceptances	"A-1" short-term rating or better by a NRSRO; 40% max; 30% max per commercial bank; 5% max per issuer; 180 days max maturity; Issued by domestic or foreign banks, which are eligible for purchase by the Federal Reserve System.	<i>Complies</i>

BCVWD - Consolidated Portfolio

This portfolio is a consolidation of assets managed by Chandler Asset Management and assets managed internally by Client. Chandler relies on Client to provide accurate information for reporting assets and producing this compliance statement.

Category	Standard	Comment
Commercial Paper	"Prime" quality of the highest rating by a NRSRO; The entity that issues the commercial paper shall meet all conditions: (i) Organized and operating in the U.S. as a general corporation; (ii) Has total assets >\$500 million; (iii) Has debt other than commercial paper, if any, that is "A" rating category or higher by a NRSRO; 25% max; 5% max per issuer; 10% max of the outstanding paper of an issuing corporation; 270 days max maturity	<i>Complies</i>
Money Market Mutual Funds	20% max; Registered with SEC under Investment Company Act of 1940 and issued by diversified management companies and meet either of the following criteria: (i) Highest rating by two NRSROs; or (ii) Retained an investment adviser registered or exempt from SEC registration with > 5 years experience managing money market mutual funds with AUM >\$500 million	<i>Complies</i>
Local Agency Investment Fund (LAIF)	Maximum amount permitted by LAIF; Not used by investment adviser	<i>Complies</i>
Local Government Investment Pool (LGIP)	No limitation; However, the amount invested may not exceed the current maximum allowed by the pool; "AAm", or its equivalent, by a NRSRO; Shares of beneficial interest issued by a joint powers authority organized pursuant to Government Code Section; must meet the requirements of California Government Code Section 53601(p); the pool must seek to maintain a stable Net Asset Value ("NAV")	<i>Complies</i>
Repurchase Agreements	10% max; 102% Collateralized; 1 year max maturity; Not used by investment adviser	<i>Complies</i>
Max Per Issuer	5% max per issuer, except U.S. Treasuries, Federal Agency securities, LGIPs, and LAIF	<i>Complies</i>
Maximum Maturity	5 years maximum maturity	<i>Complies</i>

Portfolio Characteristics

As of December 31, 2023

Beaumont Cherry Valley Water District

	12/31/23		09/30/23
	Benchmark*	Portfolio	Portfolio
Average Maturity (yrs)	1.85	2.02	2.05
Average Modified Duration	1.77	1.72	1.74
Average Purchase Yield	n/a	3.71%	3.59%
Average Market Yield	4.37%	4.68%	5.34%
Average Quality**	AA+	AA/Aa2	AA/Aa2
Total Market Value		38,306,306	37,379,427

*ICE BofA 1-3 Yr US Treasury Index

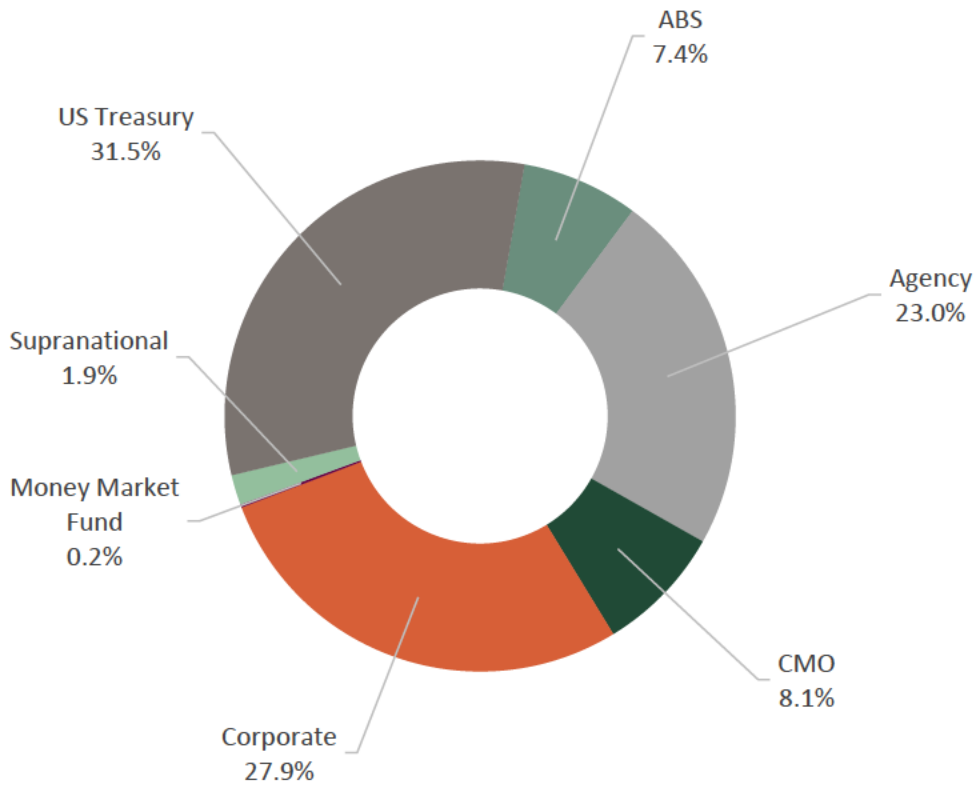
**Benchmark is a blended rating of S&P, Moody's, and Fitch. Portfolio is S&P and Moody's respectively.

Sector Distribution

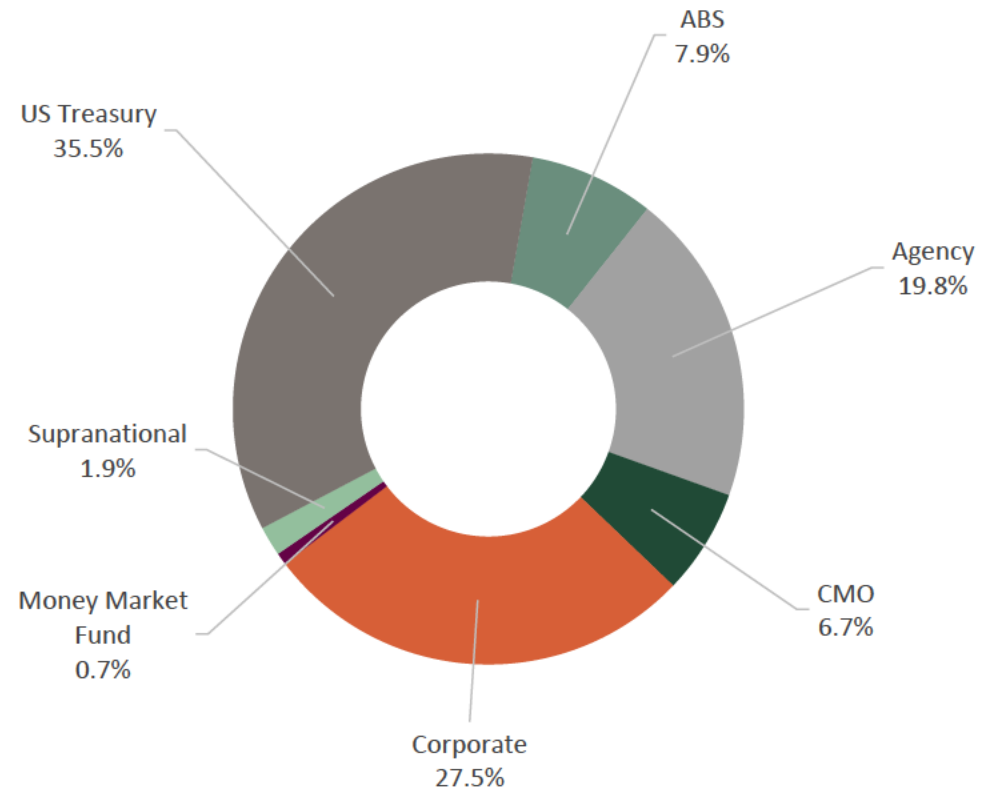
As of December 31, 2023

Beaumont Cherry Valley Water District

December 31, 2023



September 30, 2023



Beaumont Cherry Valley Water District – Account #10920

Issue Name	Investment Type	% Portfolio
Government of United States	US Treasury	31.52%
Federal Farm Credit Bank	Agency	13.66%
Federal Home Loan Bank	Agency	8.16%
Federal Home Loan Mortgage Corp	CMO	8.10%
American Express ABS	ABS	1.57%
Paccar Financial	Corporate	1.25%
Federal National Mortgage Association	Agency	1.22%
Florida Power and Light	Corporate	1.18%
Home Depot	Corporate	1.18%
Apple Inc	Corporate	1.17%
Northern Trust Corp	Corporate	1.17%
Chubb Corporation	Corporate	1.16%
Charles Schwab Corp/The	Corporate	1.16%
Amazon.com Inc	Corporate	1.16%
Verizon Master Trust	ABS	1.13%
JP Morgan ABS	ABS	1.09%
National Rural Utilities	Corporate	1.09%
Bank of Montreal Chicago	Corporate	1.09%
Honda Motor Corporation	Corporate	1.06%
Morgan Stanley	Corporate	1.06%
Toronto Dominion Holdings	Corporate	1.05%
Realty Income Corp	Corporate	1.05%
Deere & Company	Corporate	1.04%
Qualcomm Inc	Corporate	1.04%
Truist Financial Corporation	Corporate	1.04%
Duke Energy Field Services	Corporate	1.03%
Royal Bank of Canada	Corporate	1.03%
John Deere ABS	ABS	1.03%
Bank of New York	Corporate	1.03%
JP Morgan Chase & Co	Corporate	1.02%
Caterpillar Inc	Corporate	0.99%
Toyota ABS	ABS	0.97%
Inter-American Dev Bank	Supranational	0.96%
Salesforce.com Inc	Corporate	0.96%
International Finance Corp	Supranational	0.92%
Toyota Motor Corp	Corporate	0.85%
Pepsico Inc	Corporate	0.40%
US Bancorp	Corporate	0.40%

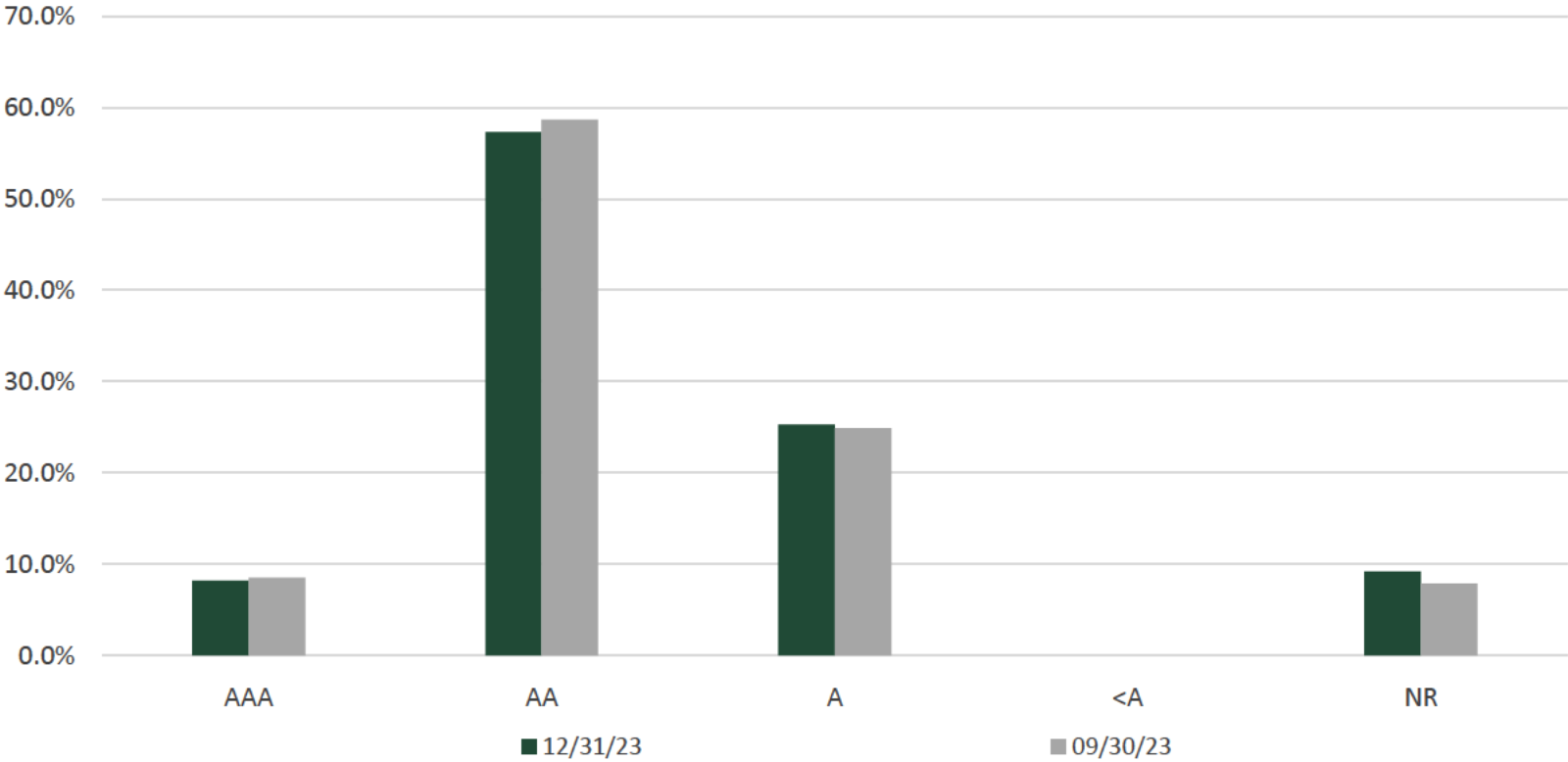
Beaumont Cherry Valley Water District – Account #10920

Issue Name	Investment Type	% Portfolio
PNC Financial Services Group	Corporate	0.38%
Honda ABS	ABS	0.37%
Mercedes-Benz	ABS	0.32%
United Health Group Inc	Corporate	0.30%
GM Financial Automobile Leasing Trust	ABS	0.29%
Merck & Company	Corporate	0.29%
Wal-Mart Stores	Corporate	0.26%
Hyundai Auto Receivables	ABS	0.25%
GM Financial Securitized Term Auto Trust	ABS	0.24%
First American Treasury MMF Class Y	Money Market Fund	0.19%
BMW Vehicle Lease Trust	ABS	0.13%
TOTAL		100.00%

Quality Distribution

As of December 31, 2023

Beaumont Cherry Valley Water District
December 31, 2023 vs. September 30, 2023



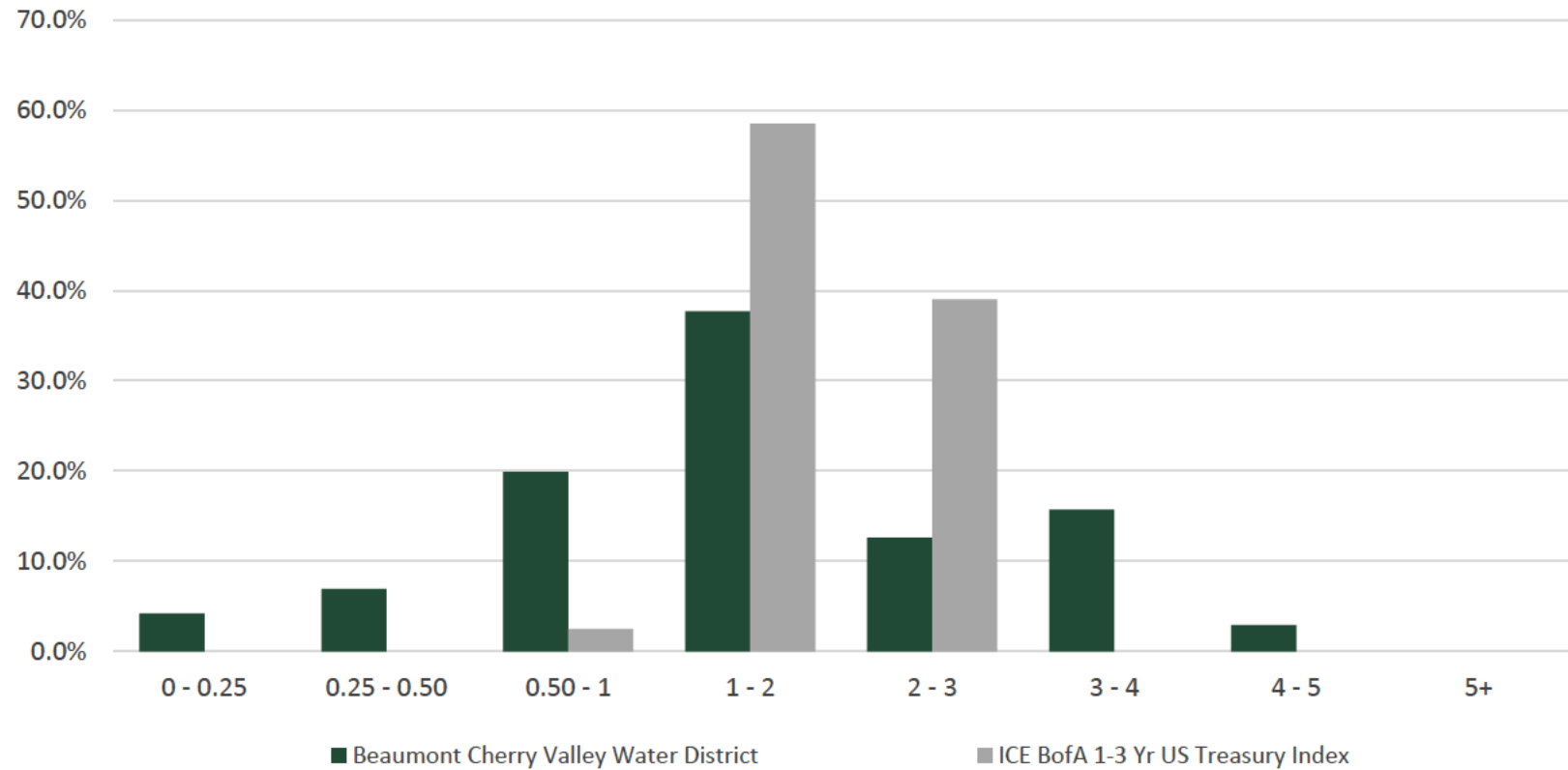
	AAA	AA	A	<A	NR
12/31/23	8.2%	57.3%	25.3%	0.0%	9.2%
09/30/23	8.5%	58.7%	24.9%	0.0%	7.9%

Source: S&P Ratings

Duration Distribution

As of December 31, 2023

Beaumont Cherry Valley Water District Portfolio Compared to the Benchmark



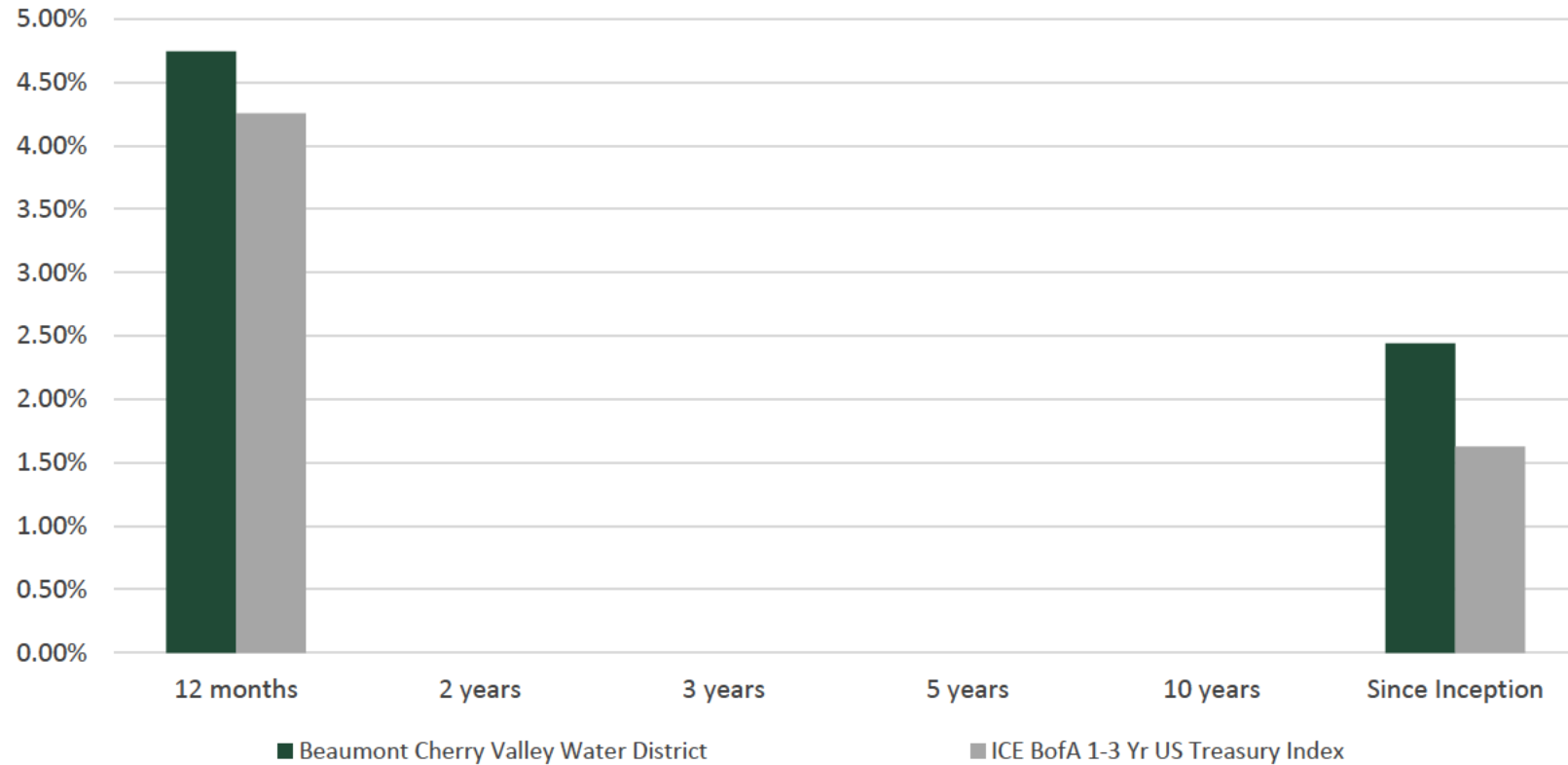
	0 - 0.25	0.25 - 0.50	0.50 - 1	1 - 2	2 - 3	3 - 4	4 - 5	5+
Portfolio	4.2%	6.9%	19.9%	37.7%	12.6%	15.7%	2.9%	0.0%
Benchmark*	0.0%	0.0%	2.5%	58.5%	39.0%	0.0%	0.0%	0.0%

*ICE BofA 1-3 Yr US Treasury Index

Investment Performance

As of December 31, 2023

Beaumont Cherry Valley Water District Total Rate of Return Annualized Since Inception March 31, 2022



TOTAL RATE OF RETURN	Annualized						Since Inception
	3 months	12 months	2 years	3 years	5 years	10 years	
Beaumont Cherry Valley Water District	2.51%	4.74%	N/A	N/A	N/A	N/A	2.44%
ICE BofA 1-3 Yr US Treasury Index	2.49%	4.26%	N/A	N/A	N/A	N/A	1.63%

Total rate of return: A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains and losses in the portfolio.

Portfolio Characteristics

As of December 31, 2023

BCVWD - Reporting Portfolio

	12/31/23 Portfolio	09/30/23 Portfolio
Average Maturity (yrs)	0.00	0.00
Modified Duration	0.00	0.00
Average Purchase Yield	3.95%	3.61%
Average Market Yield	3.95%	3.61%
Average Quality*	NR/NR	NR/NR
Total Market Value	43,507,172	40,584,528

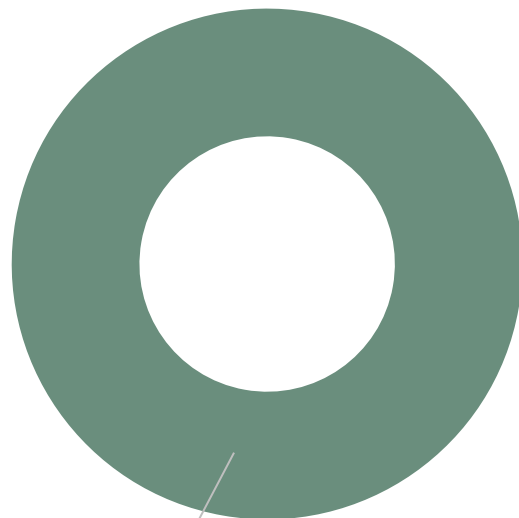
**Portfolio is S&P and Moody's, respectively.*

Sector Distribution

As of December 31, 2023

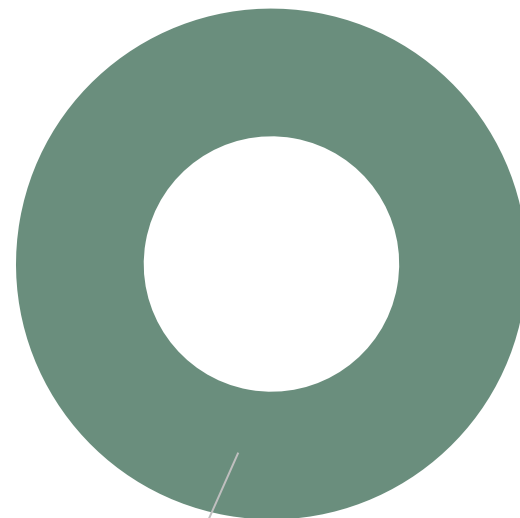
BCVWD - Reporting Portfolio

December 31, 2023



LAIF
100.0%

September 30, 2023



LAIF
100.0%



Section 3 | Consolidated Information

Portfolio Characteristics

As of December 31, 2023

BCVWD - Consolidated Portfolio

	12/31/23 Portfolio	09/30/23 Portfolio
Average Maturity (yrs)	0.95	0.98
Modified Duration	0.81	0.83
Average Purchase Yield	3.84%	3.60%
Average Market Yield	4.29%	4.44%
Average Quality*	AA/Aa2	AA/Aa2
Total Market Value	81,813,477	77,963,955

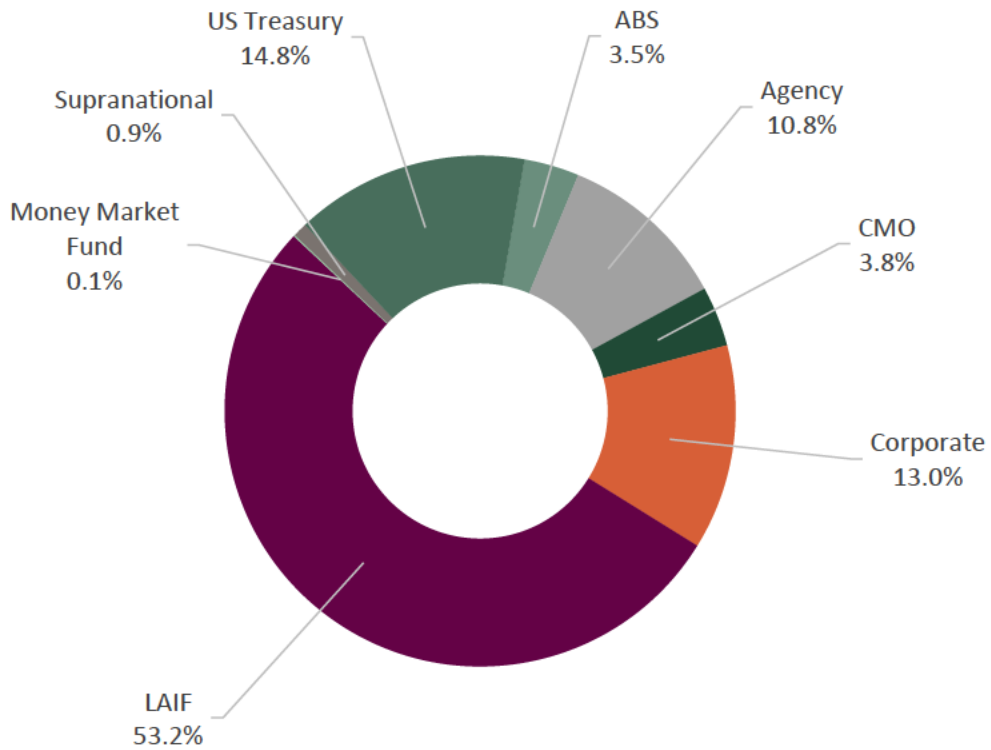
** Portfolio is S&P and Moody's respectively.*

Sector Distribution

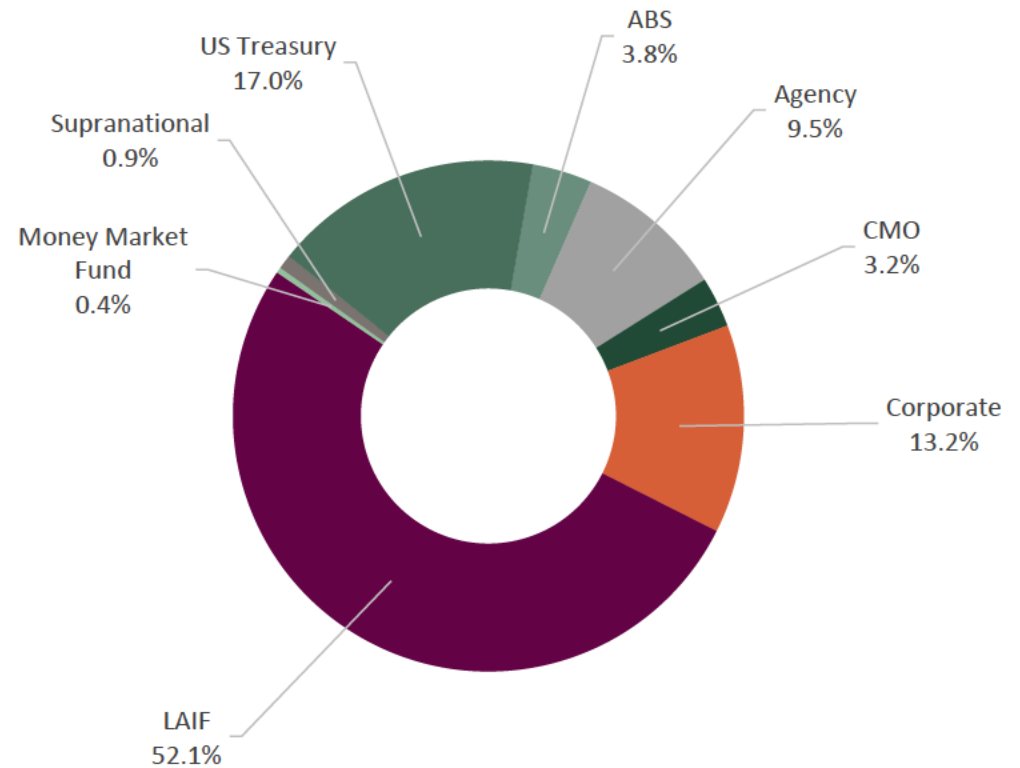
As of December 31, 2023

BCVWD - Consolidated Portfolio

December 31, 2023



September 30, 2023





Section 4 | Portfolio Holdings

Holdings Report

As of December 31, 2023

Beaumont Cherry Valley Water District

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
43813GAC5	Honda Auto Receivables Trust 2021-1 A3 0.270% Due 04/21/2025	43,573.28	Various 2.37%	42,581.39 43,458.91	98.79 6.20%	43,044.21 3.27	0.11% (414.70)	Aaa / NR AAA	1.31 0.20
36266FAC3	GM Financial Auto Lease Trust 2022-2 A3 3.420% Due 06/20/2025	111,462.04	05/03/2022 3.45%	111,450.42 111,459.12	99.38 5.86%	110,773.98 116.48	0.29% (685.14)	NR / AAA AAA	1.47 0.25
44933LAC7	Hyundai Auto Receivables Trust 2021-A A3 0.380% Due 09/15/2025	79,530.60	04/25/2022 2.62%	77,268.95 79,122.96	98.59 5.75%	78,405.32 13.43	0.20% (717.64)	NR / AAA AAA	1.71 0.26
05593AAC3	BMW Vehicle Lease Trust 2023-1 A3 5.160% Due 11/25/2025	50,000.00	02/07/2023 5.22%	49,998.81 49,999.31	99.87 5.37%	49,936.85 43.00	0.13% (62.46)	Aaa / AAA NR	1.90 0.80
44934KAC8	Hyundai Auto Receivables Trust 2021-B A3 0.380% Due 01/15/2026	18,491.13	05/19/2022 2.98%	17,783.27 18,275.26	97.82 5.84%	18,088.74 3.12	0.05% (186.52)	NR / AAA AAA	2.04 0.40
47789QAC4	John Deere Owner Trust 2021-B A3 0.520% Due 03/16/2026	71,898.07	05/02/2022 3.32%	68,134.65 70,320.09	97.29 5.63%	69,950.85 16.62	0.18% (369.24)	Aaa / NR AAA	2.21 0.53
89238JAC9	Toyota Auto Receivables Trust 2021-D A3 0.710% Due 04/15/2026	29,003.90	12/14/2022 5.48%	27,314.64 28,127.28	97.03 5.67%	28,142.77 9.15	0.07% 15.49	NR / AAA AAA	2.29 0.60
43815PAC3	Honda Auto Receivables 2022-2 A3 3.730% Due 07/20/2026	50,000.00	08/15/2022 3.76%	49,997.02 49,998.34	98.46 5.28%	49,229.35 67.35	0.13% (768.99)	NR / AAA AAA	2.55 1.02
89238FAD5	Toyota Auto Receivables OT 2022-B A3 2.930% Due 09/15/2026	209,000.00	Various 3.26%	207,519.11 208,288.72	98.01 5.47%	204,832.34 272.16	0.54% (3,456.38)	Aaa / AAA NR	2.71 0.79
02582JIR2	American Express 2021-1 A 0.900% Due 11/15/2026	386,000.00	Various 3.23%	364,484.53 378,562.11	96.40 5.22%	372,091.27 154.40	0.97% (6,470.84)	Aaa / NR AAA	2.88 0.84
362585AC5	GM Financial Securitized ART 2022-2 A3 3.100% Due 02/16/2027	40,000.00	04/05/2022 3.13%	39,991.64 39,995.83	98.06 5.34%	39,223.24 51.67	0.10% (772.59)	Aaa / AAA NR	3.13 0.88
47800AAC4	John Deere Owner Trust 2022-B A3 3.740% Due 02/16/2027	115,000.00	07/12/2022 3.77%	114,989.02 114,993.48	98.38 5.27%	113,139.88 191.16	0.30% (1,853.60)	Aaa / NR AAA	3.13 1.08
89231CAD9	Toyota Auto Receivables Owner 2022-C A3 3.760% Due 04/15/2027	140,000.00	08/08/2022 3.80%	139,976.61 139,986.28	98.33 5.14%	137,656.12 233.96	0.36% (2,330.16)	NR / AAA AAA	3.29 1.24
36265WAD5	GM Financial Securitized Auto 2022-3 A3 3.640% Due 04/16/2027	55,000.00	07/06/2022 3.67%	54,999.62 54,999.80	98.38 5.18%	54,111.53 83.42	0.14% (888.27)	Aaa / NR AAA	3.29 1.07
43815JAC7	Honda Auto Receivables Owner 2023-1 A3 5.040% Due 04/21/2027	50,000.00	02/16/2023 5.10%	49,990.71 49,993.22	100.13 5.01%	50,062.50 70.00	0.13% 69.28	Aaa / NR AAA	3.31 1.53
02582JIT8	American Express Credit Trust 2022-2 A 3.390% Due 05/17/2027	235,000.00	05/17/2022 3.42%	234,948.02 234,976.09	97.95 4.99%	230,191.67 354.07	0.60% (4,784.42)	NR / AAA AAA	3.38 1.30
92348KAA1	Verizon Master Trust 2021-1 A 0.500% Due 05/20/2027	300,000.00	10/21/2022 4.28%	279,093.75 289,756.18	98.02 2.82%	294,058.20 45.83	0.77% 4,302.02	Aaa / AAA AAA	3.39 0.86

Holdings Report

As of December 31, 2023

Beaumont Cherry Valley Water District

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
47800BAC2	John Deere Owner Trust 2022-C A3 5.090% Due 06/15/2027	210,000.00	10/12/2022 5.15%	209,983.70 209,989.06	99.99 5.15%	209,983.62 475.07	0.55% (5.44)	Aaa / NR AAA	3.46 1.30
92348KAV5	Verizon Master Trust 2022-5 A1A 3.720% Due 07/20/2027	140,000.00	08/02/2022 3.75%	139,993.84 139,996.93	99.90 4.58%	139,863.22 159.13	0.37% (133.71)	NR / AAA AAA	3.55 0.62
58770AAC7	Mercedes-Benz Auto Receivable 2023-1 A3 4.510% Due 11/15/2027	125,000.00	01/18/2023 4.56%	124,985.00 124,989.04	99.36 5.02%	124,201.13 250.56	0.32% (787.91)	NR / AAA AAA	3.88 1.38
161571HT4	Chase Issuance Trust 23-A1 A 5.160% Due 09/15/2028	410,000.00	09/07/2023 5.23%	409,886.35 409,897.55	101.55 4.59%	416,341.06 940.27	1.09% 6,443.51	NR / AAA AAA	4.71 2.46
TOTAL ABS		2,868,959.02	4.00%	2,815,371.05 2,847,185.56	4.90%	2,833,327.85 3,554.12	7.41% (13,857.71)	Aaa / AAA AAA	3.24 1.15

Agency									
3133ENWP1	FFCB Note 2.625% Due 05/16/2024	270,000.00	05/10/2022 2.69%	269,635.50 269,932.19	99.00 5.32%	267,309.18 885.94	0.70% (2,623.01)	Aaa / AA+ AA+	0.38 0.37
3133ENYX2	FFCB Note 3.250% Due 06/17/2024	460,000.00	06/15/2022 3.40%	458,707.40 459,702.93	99.30 4.79%	456,796.56 581.39	1.19% (2,906.37)	Aaa / AA+ AA+	0.46 0.45
3130ASDS5	FHLB Note 2.750% Due 06/28/2024	500,000.00	06/28/2022 3.22%	495,520.00 498,901.48	98.82 5.21%	494,090.00 114.58	1.29% (4,811.48)	Aaa / AA+ NR	0.49 0.48
3133EN4N7	FFCB Note 4.250% Due 12/20/2024	625,000.00	12/15/2022 4.40%	623,181.25 624,119.24	99.42 4.86%	621,395.63 811.63	1.62% (2,723.61)	Aaa / AA+ AA+	0.97 0.94
3130AQMR1	FHLB Callable Note Annual 1/27/2023 1.250% Due 01/27/2025	150,000.00	04/18/2022 2.75%	144,043.95 147,697.46	96.80 4.34%	145,192.50 802.08	0.38% (2,504.96)	Aaa / AA+ NR	1.08 1.04
3135G05X7	FNMA Note 0.375% Due 08/25/2025	500,000.00	06/22/2022 3.27%	456,750.00 477,535.38	93.49 4.51%	467,458.50 656.25	1.22% (10,076.88)	Aaa / AA+ AA+	1.65 1.61
3133EPBJ3	FFCB Note 4.375% Due 02/23/2026	725,000.00	02/21/2023 4.50%	722,426.25 723,158.92	100.33 4.21%	727,414.98 11,277.78	1.93% 4,256.06	Aaa / AA+ AA+	2.15 2.00
3130ALEM2	FHLB Callable Note Qtrly 11/25/2025 0.790% Due 02/25/2026	400,000.00	05/12/2022 2.96%	369,200.00 382,508.09	92.73 4.37%	370,918.00 1,106.00	0.97% (11,590.09)	Aaa / AA+ NR	2.16 2.08
3133EPCF0	FFCB Note 4.500% Due 03/02/2026	750,000.00	03/23/2023 3.97%	760,837.50 757,981.81	100.37 4.32%	752,780.25 11,156.25	1.99% (5,201.56)	Aaa / AA+ AA+	2.17 2.02
3130AXU63	Federal Home Loan Banks Note 4.625% Due 11/17/2026	475,000.00	12/18/2023 4.23%	480,111.00 480,048.55	101.41 4.10%	481,706.53 2,685.07	1.26% 1,657.98	Aaa / AA+ NR	2.88 2.66
3133EPK79	FFCB Note 4.375% Due 12/07/2026	475,000.00	12/18/2023 4.22%	476,961.75 476,938.22	100.90 4.04%	479,294.48 1,385.42	1.25% 2,356.26	Aaa / AA+ NR	2.94 2.72
3130A9YY1	FHLB Note 2.125% Due 12/11/2026	900,000.00	11/28/2023 4.60%	837,477.00 839,339.15	94.52 4.12%	850,701.60 1,062.50	2.22% 11,362.45	Aaa / AA+ NR	2.95 2.81

Holdings Report

As of December 31, 2023

Beaumont Cherry Valley Water District

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
3133EPBM6	FFCB Note 4.125% Due 08/23/2027	750,000.00	02/21/2023 4.26%	745,935.00 746,707.40	100.26 4.05%	751,971.75 11,000.00	1.99% 5,264.35	Aaa / AA+ AA+	3.65 3.31
3133EPGW9	FFCB Note 3.875% Due 04/25/2028	800,000.00	04/24/2023 3.76%	804,016.00 803,464.27	99.40 4.03%	795,167.20 5,683.33	2.09% (8,297.07)	Aaa / AA+ AA+	4.32 3.91
3133EPUN3	FFCB Note 4.500% Due 08/28/2028	325,000.00	08/28/2023 4.48%	325,289.25 325,269.45	101.97 4.03%	331,389.50 4,996.88	0.88% 6,120.05	Aaa / AA+ AA+	4.66 4.11
3130AWTR1	FHLB Note 4.375% Due 09/08/2028	750,000.00	09/12/2023 4.49%	746,200.50 746,427.93	101.84 3.94%	763,830.76 13,398.44	2.03% 17,402.83	Aaa / AA+ NR	4.69 4.14
TOTAL Agency		8,855,000.00	3.99%	8,716,292.35 8,759,732.47	4.32%	8,757,417.42 67,603.54	23.04% (2,315.05)	Aaa / AA+ AA+	2.60 2.39
CMO									
3137BEVH4	FHLMC K040 A2 3.241% Due 09/25/2024	150,000.00	04/21/2022 2.94%	150,726.56 150,220.52	98.49 5.47%	147,737.70 405.13	0.39% (2,482.82)	NR / NR AAA	0.74 0.59
3137BFE98	FHLMC K041 A2 3.171% Due 10/25/2024	148,397.87	04/21/2022 2.96%	148,873.20 148,544.37	98.31 5.31%	145,885.35 392.14	0.38% (2,659.02)	Aaa / AAA AAA	0.82 0.70
3137BFXT3	FHLMC K042 A2 2.670% Due 12/25/2024	450,000.00	06/22/2022 3.52%	441,070.31 446,631.25	97.76 5.21%	439,909.65 200.25	1.15% (6,721.60)	Aaa / NR NR	0.99 0.82
3137BHCY1	FHLMC K044 A2 2.811% Due 01/25/2025	364,835.26	06/16/2022 4.46%	356,455.45 361,515.98	97.69 5.10%	356,394.79 854.63	0.93% (5,121.19)	NR / NR AAA	1.07 0.94
3137F4WZ1	FHLMC K731 A2 3.600% Due 02/25/2025	346,125.16	05/03/2022 2.67%	350,073.16 347,689.39	98.38 5.16%	340,520.70 1,038.38	0.89% (7,168.69)	NR / NR AAA	1.16 0.90
3137BM7C4	FHLMC K051 A2 3.308% Due 09/25/2025	400,000.00	05/18/2022 3.06%	402,031.25 401,033.44	97.54 4.82%	390,166.00 1,102.67	1.02% (10,867.44)	NR / NR AAA	1.74 1.51
3137BNGT5	FHLMC K054 A2 2.745% Due 01/25/2026	350,000.00	12/15/2022 4.49%	334,742.19 339,933.70	96.37 4.66%	337,284.85 800.63	0.88% (2,648.85)	NR / AAA NR	2.07 1.84
3137FQXJ7	FHLMC K737 A2 2.525% Due 10/25/2026	250,000.00	12/12/2023 4.80%	235,546.88 235,787.53	95.01 4.49%	237,514.77 526.04	0.62% 1,727.24	NR / NR AAA	2.82 2.53
3137FBBX3	FHLMC K068 A2 3.244% Due 08/25/2027	600,000.00	10/27/2023 5.33%	559,078.13 560,930.07	96.15 4.39%	576,880.20 1,622.00	1.51% 15,950.13	Aaa / NR NR	3.65 3.31
3137FETN0	FHLMC K073 A2 3.350% Due 01/25/2028	130,000.00	07/10/2023 4.75%	123,083.59 123,801.53	96.17 4.38%	125,023.60 72.58	0.33% 1,222.07	NR / NR AAA	4.07 3.64
TOTAL CMO		3,189,358.29	4.00%	3,101,680.72 3,116,087.78	4.86%	3,097,317.61 7,014.45	8.10% (18,770.17)	Aaa / AAA AAA	1.97 1.73

Holdings Report

As of December 31, 2023

Beaumont Cherry Valley Water District

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
Corporate									
02665WCT6	American Honda Finance Note 3.550% Due 01/12/2024	400,000.00	Various 2.77%	405,283.50 400,091.17	99.95 5.24%	399,782.80 6,666.11	1.06% (308.37)	A3 / A- A	0.03 0.03
24422EVN6	John Deere Capital Corp Note 0.450% Due 01/17/2024	400,000.00	Various 2.68%	385,011.00 399,621.37	99.79 5.10%	399,172.80 820.00	1.04% (448.57)	A2 / A A+	0.05 0.04
91159HHV5	US Bancorp Callable Note Cont 1/5/2024 3.375% Due 02/05/2024	150,000.00	04/20/2022 2.95%	151,047.00 150,006.72	99.76 5.82%	149,644.50 2,053.13	0.40% (362.22)	A3 / A A	0.10 0.09
637432NL5	National Rural Utilities Callable Note Cont 12/7/2023 2.950% Due 02/07/2024	150,000.00	04/06/2022 2.95%	150,441.00 150,000.00	99.70 5.91%	149,548.65 1,770.00	0.40% (451.35)	A1 / A- A+	0.10 0.10
89114QCB2	Toronto Dominion Bank Note 3.250% Due 03/11/2024	400,000.00	Various 3.02%	401,620.50 400,165.67	99.56 5.51%	398,222.00 3,972.22	1.05% (1,943.67)	A1 / A AA-	0.19 0.19
037833CU2	Apple Inc Callable Note Cont 3/11/2024 2.850% Due 05/11/2024	450,000.00	06/22/2022 3.23%	446,895.00 449,407.93	99.06 5.47%	445,792.05 1,781.25	1.17% (3,615.88)	Aaa / AA+ NR	0.36 0.35
747525AT0	Qualcomm Inc Callable Note Cont 3/20/2024 2.900% Due 05/20/2024	400,000.00	Various 2.72%	401,320.00 400,148.06	99.04 5.41%	396,174.80 1,321.11	1.04% (3,973.26)	A2 / A NR	0.39 0.38
06367TQW3	Bank of Montreal Note 0.625% Due 07/09/2024	425,000.00	04/27/2022 3.22%	401,846.00 419,514.64	97.56 5.44%	414,611.73 1,269.10	1.09% (4,902.91)	A2 / A- AA-	0.52 0.51
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 07/15/2024	375,000.00	Various 2.99%	356,177.25 370,427.40	97.48 5.43%	365,547.00 1,080.73	0.96% (4,880.40)	A2 / A+ NR	0.54 0.52
05531FBH5	Truist Financial Corporation Callable Note Cont 7/1/2024 2.500% Due 08/01/2024	400,000.00	Various 3.07%	395,039.00 398,720.18	98.11 5.84%	392,436.40 4,166.67	1.04% (6,283.78)	A3 / A- A	0.59 0.56
693475AY1	PNC Financial Services Callable Note Cont 10/2/2024 2.200% Due 11/01/2024	150,000.00	04/11/2022 2.99%	147,117.00 149,057.54	97.22 5.65%	145,834.65 550.00	0.38% (3,222.89)	A3 / A- A	0.84 0.81
89236TJT3	Toyota Motor Credit Corp Note 1.450% Due 01/13/2025	150,000.00	04/18/2022 3.00%	143,931.00 147,703.62	96.50 4.96%	144,754.95 1,015.00	0.38% (2,948.67)	A1 / A+ A+	1.04 1.00
00440EAS6	Chubb INA Holdings Inc Note 3.150% Due 03/15/2025	450,000.00	Various 3.67%	443,992.50 447,341.65	97.79 5.06%	440,043.75 4,173.75	1.16% (7,297.90)	A3 / A A	1.21 1.15
69371RR73	Paccar Financial Corp Note 2.850% Due 04/07/2025	120,000.00	03/31/2022 2.86%	119,968.80 119,986.85	97.72 4.72%	117,264.24 798.00	0.31% (2,722.61)	A1 / A+ NR	1.27 1.22
023135CE4	Amazon.com Inc Note 3.000% Due 04/13/2025	450,000.00	Various 3.22%	447,451.25 448,812.83	97.84 4.75%	440,289.46 2,925.00	1.16% (8,523.37)	A1 / AA AA-	1.28 1.23

Holdings Report

As of December 31, 2023

Beaumont Cherry Valley Water District

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
78016EZ59	Royal Bank of Canada Note 3.375% Due 04/14/2025	400,000.00	Various 3.64%	397,033.20 398,705.98	97.96 5.02%	391,858.80 2,887.50	1.03% (6,847.18)	A1 / A AA-	1.29 1.23
06406RBC0	Bank of NY Mellon Corp Callable Note Cont 3/25/2025 3.350% Due 04/25/2025	400,000.00	Various 3.27%	400,918.40 400,387.68	97.68 5.19%	390,710.00 2,456.66	1.03% (9,677.68)	A1 / A AA-	1.32 1.26
808513AX3	Charles Schwab Corp Callable Note Cont 3/21/2025 3.850% Due 05/21/2025	450,000.00	06/22/2022 3.80%	450,561.98 450,249.83	98.08 5.30%	441,362.26 1,925.00	1.16% (8,887.57)	A2 / A- A	1.39 1.33
46647PCH7	JP Morgan Chase & Co Callable Note Cont 6/1/2024 0.824% Due 06/01/2025	400,000.00	Various 4.30%	378,688.50 390,236.67	97.86 6.00%	391,435.20 274.67	1.02% 1,198.53	A1 / A- AA-	1.42 1.28
63743HFE7	National Rural Utilities Note 3.450% Due 06/15/2025	60,000.00	04/27/2022 3.46%	59,983.80 59,992.44	97.92 4.95%	58,749.18 92.00	0.15% (1,243.26)	A2 / A- A	1.46 1.40
26442UAA2	Duke Energy Progress LLC Callable Note Cont 5/15/25 3.250% Due 08/15/2025	400,000.00	Various 3.26%	399,859.00 399,920.11	97.72 4.73%	390,869.20 4,911.11	1.03% (9,050.91)	Aa3 / A NR	1.62 1.54
89236TKF1	Toyota Motor Credit Corp Note 3.650% Due 08/18/2025	180,000.00	08/15/2022 3.68%	179,838.00 179,912.05	98.36 4.71%	177,044.04 2,427.25	0.47% (2,868.01)	A1 / A+ A+	1.63 1.54
931142EW9	Wal-Mart Stores Note 3.900% Due 09/09/2025	100,000.00	09/06/2022 3.92%	99,930.00 99,960.59	99.01 4.51%	99,006.20 1,213.33	0.26% (954.39)	Aa2 / AA AA	1.69 1.60
437076CR1	Home Depot Callable Note Cont 8/15/2025 4.000% Due 09/15/2025	450,000.00	09/14/2022 4.12%	448,560.00 449,178.46	99.07 4.57%	445,832.10 5,300.00	1.18% (3,346.36)	A2 / A A	1.71 1.61
63743HFF4	National Rural Utilities Note 5.450% Due 10/30/2025	145,000.00	10/20/2022 5.50%	144,805.70 144,881.47	101.00 4.87%	146,451.60 1,339.03	0.39% 1,570.13	A2 / A- A	1.83 1.71
637432NG6	National Rural Utilities Callable Note Cont 8/1/2025 3.250% Due 11/01/2025	60,000.00	04/14/2022 3.31%	59,880.00 59,937.77	97.14 4.90%	58,284.12 325.00	0.15% (1,653.65)	A1 / A- A+	1.84 1.74
756109BE3	Realty Income Corp Callable Note Cont 9/1/2025 4.625% Due 11/01/2025	400,000.00	09/20/2022 4.64%	399,764.00 399,860.81	99.35 5.00%	397,407.20 3,083.33	1.05% (2,453.61)	A3 / A- NR	1.84 1.72
14913R3B1	Caterpillar Financial Service Note 4.800% Due 01/06/2026	370,000.00	01/20/2023 4.35%	374,554.70 373,109.70	100.57 4.50%	372,113.81 8,633.33	0.99% (995.89)	A2 / A A+	2.02 1.86
61747YET8	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 07/17/2026	400,000.00	09/20/2022 5.62%	395,440.00 396,964.36	99.04 5.32%	396,161.20 8,526.18	1.06% (803.16)	A1 / A- A+	2.55 1.44
69371RS56	Paccar Financial Corp Note 5.050% Due 08/10/2026	350,000.00	12/18/2023 4.56%	354,242.00 354,189.20	101.40 4.47%	354,915.40 6,922.71	0.94% 726.20	A1 / A+ NR	2.61 2.38

Holdings Report

As of December 31, 2023

Beaumont Cherry Valley Water District

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
713448FW3	Pepsico Inc. Callable Note Cont 10/10/2026 5.125% Due 11/10/2026	150,000.00	11/08/2023 5.13%	149,959.50 149,961.42	102.11 4.30%	153,170.55 1,089.06	0.40% 3,209.13	A1 / A+ NR	2.86 2.55
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4.000% Due 05/10/2027	450,000.00	Various 3.99%	450,269.40 450,186.87	98.65 4.44%	443,910.60 2,550.00	1.17% (6,276.27)	A2 / A+ A+	3.36 3.09
91324PEG3	United Health Group Inc Callable Note Cont 4/15/2027 3.700% Due 05/15/2027	115,000.00	05/17/2022 3.69%	115,055.80 115,037.68	97.93 4.37%	112,616.18 543.69	0.30% (2,421.50)	A2 / A+ A	3.37 3.12
341081GN1	Florida Power and Light Callable Note Cont 3/15/2028 4.400% Due 05/15/2028	450,000.00	05/23/2023 4.59%	446,175.00 446,640.23	100.16 4.35%	450,719.55 2,530.00	1.18% 4,079.32	Aa2 / A+ AA-	4.38 3.78
58933YBH7	Merck & Co Callable Note Cont 4/17/2028 4.050% Due 05/17/2028	110,000.00	05/08/2023 4.07%	109,910.90 109,922.07	99.56 4.16%	109,516.55 544.50	0.29% (405.52)	A1 / A+ NR	4.38 3.89
TOTAL Corporate		10,710,000.00	3.67%	10,612,570.68 10,680,241.02	5.07%	10,581,253.52 91,936.42	27.86% (98,987.50)	A1 / A A+	1.45 1.30
Money Market Fund									
31846V807	First American Treasury MMF Class Y	71,242.78	Various 4.95%	71,242.78 71,242.78	1.00 4.95%	71,242.78 0.00	0.19% 0.00	Aaa / AA+ AAA	0.00 0.00
TOTAL Money Market Fund		71,242.78	4.95%	71,242.78 71,242.78	4.95%	71,242.78 0.00	0.19% 0.00	Aaa / AA+ AAA	0.00 0.00
Supranational									
4581X0EE4	Inter-American Dev Bank Note 3.250% Due 07/01/2024	365,000.00	06/22/2022 3.26%	364,963.50 364,990.91	99.02 5.26%	361,433.59 5,931.25	0.96% (3,557.32)	Aaa / AAA AAA	0.50 0.48
45950KDD9	International Finance Corp Note 4.500% Due 07/13/2028	340,000.00	07/06/2023 4.53%	339,622.60 339,658.13	102.09 3.99%	347,111.10 7,140.00	0.92% 7,452.97	Aaa / AAA NR	4.54 3.99
TOTAL Supranational		705,000.00	3.87%	704,586.10 704,649.04	4.63%	708,544.69 13,071.25	1.88% 3,895.65	Aaa / AAA AAA	2.48 2.20
US Treasury									
91282CCX7	US Treasury Note 0.375% Due 09/15/2024	750,000.00	Various 2.84%	708,437.50 737,496.87	96.84 4.98%	726,328.50 834.48	1.90% (11,168.37)	Aaa / AA+ AA+	0.71 0.69
91282CDB4	US Treasury Note 0.625% Due 10/15/2024	750,000.00	Various 2.88%	711,455.08 737,187.79	96.72 4.91%	725,391.00 998.97	1.90% (11,796.79)	Aaa / AA+ AA+	0.79 0.77

Holdings Report

As of December 31, 2023

Beaumont Cherry Valley Water District

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
91282CDH1	US Treasury Note 0.750% Due 11/15/2024	750,000.00	Various 2.93%	710,820.32 736,360.78	96.50 4.89%	723,779.25 726.30	1.89% (12,581.53)	Aaa / AA+ AA+	0.88 0.85
91282CDN8	US Treasury Note 1.000% Due 12/15/2024	750,000.00	Various 3.13%	711,869.14 735,404.85	96.43 4.86%	723,252.00 348.36	1.89% (12,152.85)	Aaa / AA+ AA+	0.96 0.93
91282CDS7	US Treasury Note 1.125% Due 01/15/2025	775,000.00	Various 3.02%	737,794.93 760,477.74	96.33 4.78%	746,560.60 4,027.68	1.96% (13,917.14)	Aaa / AA+ AA+	1.04 1.01
91282CDZ1	US Treasury Note 1.500% Due 02/15/2025	750,000.00	Various 2.88%	723,125.00 738,867.90	96.50 4.73%	723,779.25 4,249.32	1.90% (15,088.65)	Aaa / AA+ AA+	1.13 1.09
91282CED9	US Treasury Note 1.750% Due 03/15/2025	750,000.00	Various 2.93%	726,035.16 739,848.20	96.63 4.65%	724,716.75 3,894.24	1.90% (15,131.45)	Aaa / AA+ AA+	1.21 1.17
91282CEH0	US Treasury Note 2.625% Due 04/15/2025	500,000.00	06/28/2022 3.23%	491,933.59 496,286.77	97.55 4.60%	487,754.00 2,797.13	1.28% (8,532.77)	Aaa / AA+ AA+	1.29 1.24
912828XB1	US Treasury Note 2.125% Due 05/15/2025	750,000.00	Various 3.09%	729,971.68 740,610.98	96.81 4.55%	726,064.50 2,057.87	1.90% (14,546.48)	Aaa / AA+ AA+	1.37 1.33
91282CEU1	US Treasury Note 2.875% Due 06/15/2025	670,000.00	06/28/2022 3.22%	663,457.03 666,788.99	97.73 4.50%	654,820.48 894.71	1.71% (11,968.51)	Aaa / AA+ AA+	1.46 1.40
91282CAB7	US Treasury Note 0.250% Due 07/31/2025	800,000.00	Various 3.08%	732,058.59 766,166.83	93.65 4.44%	749,218.40 836.96	1.96% (16,948.43)	Aaa / AA+ AA+	1.58 1.55
91282CFP1	US Treasury Note 4.250% Due 10/15/2025	600,000.00	10/18/2022 4.46%	596,554.69 597,939.76	99.81 4.36%	598,875.00 5,434.43	1.58% 935.24	Aaa / AA+ AA+	1.79 1.69
91282CFW6	US Treasury Note 4.500% Due 11/15/2025	750,000.00	11/09/2022 4.55%	748,945.31 749,341.78	100.34 4.31%	752,519.25 4,357.83	1.98% 3,177.47	Aaa / AA+ AA+	1.88 1.77
91282CBT7	US Treasury Note 0.750% Due 03/31/2026	750,000.00	Various 2.97%	690,097.65 714,932.75	92.78 4.15%	695,829.75 1,429.30	1.82% (19,103.00)	Aaa / AA+ AA+	2.25 2.18
91282CFU0	US Treasury Note 4.125% Due 10/31/2027	1,000,000.00	09/15/2023 4.56%	983,867.19 984,993.48	100.63 3.95%	1,006,289.00 7,026.10	2.65% 21,295.52	Aaa / AA+ AA+	3.84 3.49
91282CGT2	US Treasury Note 3.625% Due 03/31/2028	800,000.00	06/15/2023 3.96%	788,312.50 789,641.54	98.91 3.90%	791,281.60 7,368.85	2.08% 1,640.06	Aaa / AA+ AA+	4.25 3.86
91282CHA2	US Treasury Note 3.500% Due 04/30/2028	475,000.00	Various 3.77%	469,363.29 469,904.88	98.41 3.90%	467,448.45 2,831.74	1.23% (2,456.43)	Aaa / AA+ AA+	4.33 3.95
TOTAL US Treasury		12,370,000.00	3.39%	11,924,098.65 12,162,251.89	4.49%	12,023,907.78 50,114.27	31.52% (138,344.11)	Aaa / AA+ AA+	1.83 1.72
TOTAL PORTFOLIO		38,769,560.09	3.71%	37,945,842.33 38,341,390.54	4.68%	38,073,011.65 233,294.05	100.00% (268,378.89)	Aa2 / AA AA+	2.02 1.72
TOTAL MARKET VALUE PLUS ACCRUALS						38,306,305.70			

Holdings Report

As of December 31, 2023

BCVWD - Reporting Portfolio

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	43,107,549.76	Various 3.95%	43,107,549.76 43,107,549.76	1.00 3.95%	43,107,549.76 399,621.96	100.00% 0.00	NR / NR NR	0.00 0.00
TOTAL LAIF		43,107,549.76	3.95%	43,107,549.76	3.95%	43,107,549.76 399,621.96	100.00% 0.00	NR / NR NR	0.00 0.00
TOTAL PORTFOLIO		43,107,549.76	3.95%	43,107,549.76	3.95%	43,107,549.76 399,621.96	100.00% 0.00	NR / NR NR	0.00 0.00
TOTAL MARKET VALUE PLUS ACCRUALS						43,507,171.72			



Section 5 | Transactions

Transaction Ledger

As of December 31, 2023

Beaumont Cherry Valley Water District

September 30, 2023 through December 31, 2023

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/31/2023	3137FBBX3	600,000.00	FHLMC K068 A2 3.244% Due: 08/25/2027	93.180	5.33%	559,078.13	1,622.00	560,700.13	0.00
Purchase	11/10/2023	713448FW3	150,000.00	Pepsico Inc. Callable Note Cont 10/10/2026 5.125% Due: 11/10/2026	99.973	5.13%	149,959.50	0.00	149,959.50	0.00
Purchase	11/29/2023	3130A9YY1	900,000.00	FHLB Note 2.125% Due: 12/11/2026	93.053	4.60%	837,477.00	8,925.00	846,402.00	0.00
Purchase	12/15/2023	3137FQXJ7	250,000.00	FHLMC K737 A2 2.525% Due: 10/25/2026	94.219	4.80%	235,546.88	245.49	235,792.37	0.00
Purchase	12/19/2023	3130AXU63	475,000.00	Federal Home Loan Banks Note 4.625% Due: 11/17/2026	101.076	4.23%	480,111.00	1,952.78	482,063.78	0.00
Purchase	12/19/2023	3133EPK79	475,000.00	FFCB Note 4.375% Due: 12/07/2026	100.413	4.22%	476,961.75	692.71	477,654.46	0.00
Purchase	12/20/2023	69371RS56	350,000.00	Paccar Financial Corp Note 5.05% Due: 08/10/2026	101.212	4.56%	354,242.00	6,382.64	360,624.64	0.00
Purchase	12/26/2023	91282CHA2	75,000.00	US Treasury Note 3.5% Due: 04/30/2028	98.297	3.93%	73,722.66	403.85	74,126.51	0.00
Subtotal			3,275,000.00				3,167,098.92	20,224.47	3,187,323.39	0.00
TOTAL ACQUISITIONS			3,275,000.00				3,167,098.92	20,224.47	3,187,323.39	0.00
DISPOSITIONS										
Sale	11/28/2023	91282CCG4	460,000.00	US Treasury Note 0.25% Due: 06/15/2024	97.289	3.01%	447,529.69	521.58	448,051.27	-6,001.75
Sale	12/18/2023	91282CCG4	315,000.00	US Treasury Note 0.25% Due: 06/15/2024	97.617	3.01%	307,494.14	6.45	307,500.59	-3,519.26
Sale	12/18/2023	91282CCT6	750,000.00	US Treasury Note 0.375% Due: 08/15/2024	96.926	2.86%	726,943.36	955.33	727,898.69	-11,579.76

Transaction Ledger

As of December 31, 2023

Beaumont Cherry Valley Water District

September 30, 2023 through December 31, 2023

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Sale	12/20/2023	69371RR81	290,000.00	Paccar Financial Corp Note 3.15% Due: 06/13/2024	98.862	3.16%	286,699.80	177.63	286,877.43	-3,284.14
Subtotal			1,815,000.00				1,768,666.99	1,660.99	1,770,327.98	-24,384.91
Maturity	11/09/2023	3130APU29	400,000.00	FHLB Note 0.5% Due: 11/09/2023	100.000		400,000.00	0.00	400,000.00	0.00
Maturity	12/08/2023	3130AAHE1	150,000.00	FHLB Note 2.5% Due: 12/08/2023	100.000		150,000.00	0.00	150,000.00	0.00
Subtotal			550,000.00				550,000.00	0.00	550,000.00	0.00
TOTAL DISPOSITIONS			2,365,000.00				2,318,666.99	1,660.99	2,320,327.98	-24,384.91

Important Disclosures

As of December 31, 2023

2023 Chandler Asset Management, Inc, An Independent Registered Investment Adviser.

Information contained herein is confidential. Prices are provided by ICE Data Services Inc ("IDS"), an independent pricing source. In the event IDS does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

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Fixed income investments are subject to interest, credit and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.

Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Benchmark Disclosures

As of December 31, 2023

ICE BofA 1-3 Yr US Treasury Index

The ICE BofA 1-3 Year US Treasury Index tracks the performance of US dollar-denominated sovereign debt publicly issued by the US government in its domestic market. Qualifying securities must have at least one year remaining term to final maturity and less than three years remaining term to final maturity, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion. Qualifying securities must have at least 18 months to final maturity at the time of issuance.

MEMORANDUM

To: Beaumont Cherry-Valley Water District
From: Townsend Public Affairs
Date: February 7, 2024
Subject: State and Federal Legislative Monthly Report

STATE LEGISLATIVE UPDATES

The State Legislature returned from interim recess on January 3 to begin the second year of the 2023-24 legislative session. As it is the second year of a two-year session, those bills that did not progress in the previous session and were marked as “2-Year Bills” had the opportunity to progress at the behest of their authors by the end of January. Critical issues on the forefront of Member’s minds include matters such as housing affordability, climate change initiatives, disaster preparedness, and education reforms.

Legislative trends that have emerged for 2024 include governing the deployment of artificial intelligence, Proposition 47 reform and theft prevention, and electric bicycle and firearm safety. New bills will continue to trickle in until the February 16 bill introduction deadline, which marks the final day for new bill vehicles. As always, Members will have the opportunity to amend or “gut and amend” existing bills into entirely new policies throughout the session, so long as their progress adheres to the 72-hour in print rule.

Additionally, the month of January also included the release of the Governor Newsom’s Proposed Budget for the 2024-25 fiscal year. The Proposed Budget, released on January 10, includes an estimated \$37.9 billion budget shortfall. The Governor stated that the shortfall can be attributed to two main factors; the substantial decline in the stock market that drove down revenues in 2022 and the unprecedented delay in critical income tax collections.

Below is an overview of pertinent legislative actions taken during the month of January.

Governor Newsom Announces 2024-24 Proposed Budget

On January 10, Governor Newsom [released his 2024-25 State Budget](#). The Proposed Budget includes an estimated \$37.9 billion budget shortfall. According to the Governor, the shortfall can be attributed to two main factors; the substantial decline in the stock market that drove down revenues in 2022 and the unprecedented delay in critical income tax collections. (NOTE: The Governor’s shortfall estimate is significantly lower than the Legislative Analyst’s estimate of \$68 billion primarily due to differing accounting measures and more optimistic revenue estimates.)

Last year, due to the unprecedented tax deadline delays, the majority of the State’s revenues did not arrive until October and November of 2023. This means that the revision of the State’s spending plan that typically would come as part of last year’s May Revision is instead being made in the January 2024 proposed budget release.

In June 2023, the State passed a budget that planned accordingly, setting aside record reserves of just under \$38 billion. Now, the State faces a budget that must solve last year's shortfall while adjusting State spending to ensure continued fiscal stability for years to come.

Following the budget surpluses in 2021 and 2022, the State Budget approved \$8.7 billion over multiple years to mitigate impacts from extreme drought and flood as well as protect fish and wildlife. The Governor's 2024-2025 January Budget proposes to maintain \$7.3 billion of the previously allocated \$8.7 billion over multiple years, but also proposes to cut or delay approximately \$900 million in previously allocated or budgeted funds. Major cuts and retractions in the budget include water recycling, PFAS remediation, and watershed climate resiliency.

While the budget proposal includes various spending reductions and deferrals, it is important to note that the budget situation will continue to evolve over the next few months before its enactment. The Governor's proposal will be updated in May to reflect changes to tax returns, inflationary pressures, and federal monetary policy that could result in additional spending cuts or the restoration of spending programs.

Looking forward, in late January, the Legislature's budget subcommittees will begin their hearings, reviewing and recommending changes to the proposed budget. After a few months of the Legislature's budget hearings, the Governor must present a revised budget by May 14 based on updated revenue estimates. After negotiations between the Governor and the Legislature, the Legislature's deadline to pass a balanced budget is June 15 and the Governor needs to approve a final 2024-25 spending plan before the new budget year beginning July 1.

Assembly and Senate Hold Budget Committee Hearings

On January 23, both the Assembly and Senate held their respective Budget Committee hearings. In both hearings Chief Deputy Director of the Department of Finance Erika Li and Legislative Analyst Gabriel Patek presented to the Committee members their perspectives and recommendations on the upcoming budget. Ms. Li laid out the basis for the Administration's deficit estimate and discussed broadly the Governor's solutions to the budget problem. Mr. Patek commented that, while the Governor's budget estimates are potentially accurate, his office believes that the revenue assumptions are quite optimistic and therefore the Legislature may need to find more solutions than the Governor has thus far outlined.

Both presenters agreed on two points. First, that the State has done a relatively good job in building its reserve funds to address what may be a minor recession in the State's economy. Second, that it is likely that there will be budget deficits in the out years beyond this coming fiscal year and the Legislature must keep in mind that ongoing solutions could be in order.

Most members of each Committee took time to ask clarifying questions from the presenters, as well as to discuss their priorities for the upcoming budget. Each Committee Chair spoke of the many upcoming budget subcommittee hearings at which the work of compiling the balanced budget will take place.

Legislative Analyst's Office (LAO) Report on Urban Water Use Efficiency Requirements

In 2018, the Legislature passed legislation that worked to establish a long-term urban water use efficiency framework to “Make Conservation a California Way of Life.” This framework creates new requirements for about 405 urban retail water suppliers that supply water to nearly 95 percent of state residents and requires these suppliers to evaluate their actual water use against a Water Use Objective. This framework was stringent in its development and established objectives and targets for urban water suppliers that are difficult to reach, even with appropriate investment into drinking water systems.

The LAO, a nonpartisan office within the state government that gives fiscal and policy advice to the Legislature, released a report in January on the effectiveness of the legislation and subsequent regulations from the State Water Resources Control Board and the Department of Water Resources. The report found that the proposed regulations create significant implementation challenges for urban water suppliers and go beyond what the 2018 legislation requires or what DWR recommended. Furthermore, the report outlined that the urban water efficiency targets will be difficult to achieve in the aggressive time period given in the regulations, will be far most costly than originally assumed, and could disproportionate effect low-income customers.

The LAO report concluded with a list of recommendations for the Legislature to consider adopting to improve the current goals set in statute and the ongoing regulation process. Such recommendations include enhanced technical assistance to urban water suppliers, reduce complexity and improve variances, and re-evaluate the framework’s key milestones set out in the 2018 legislation.

The Make Conservation a California Way of Life regulations are expected to be adopted in Summer/Fall 2024, giving the Legislature a narrow window to make improvements to the statute this year.

Assembly Members Introduce Healthy Environment Constitutional Amendment

On January 25, Assembly Members Bryan, Kalra and Muratsuchi introduced [ACA 16](#), a resolution to amend the California Constitution that would enshrine the people’s right to clean air and water and a healthy environment. The measure is coauthored by Assembly Members Friedman, Jackson, Lee, McKinnor, and Valencia as well as Senators Limon and Stern. If enacted, this measure could have significant impacts on all levels of government as it could essentially become a legal guarantee that all residents of California never be exposed to anything but a healthy environment – and if a resident is exposed to anything unhealthy, the government(s) with jurisdiction could be found liable for that exposure. This could open substantial courses of litigation and costs a variety of governmental entities.

As with all proposed Constitutional amendments it must pass both houses of the Legislature with two-thirds votes and then is placed on the statewide ballot. The Governor has no involvement and therefore cannot veto if passed by the Legislature. It is unclear whether the authors of the measure intend to move forward with it or if it has the support of leadership in either house.

Supreme Court Hears Case on Impact Fees

Earlier this month, a dispute arising from a resident of Placerville over El Dorado County's imposition of \$23,420 in impact fees rose to the highest court in the state. The legal saga began in 2016 when George Sheetz built a small, manufactured home on a vacant tract in the city of Placerville. The County imposed a development impact fee of over \$20,000 which Mr. Sheetz paid before launching a lawsuit against the County for violation of property rights.

Specifically, the lawsuit alleged that the county failed to prove that the impact fee accurately reflected the impact his project would have on the surrounding local infrastructure. Instead, the County should have completed a thorough, property-specific inspection and analysis of the local impacts to justify the fee.

The State courts ultimately ruled against him, citing the decades-old California law that permits local governments to charge fees to builders for "costs attributable to the increased demand for public facilities reasonably related to the development project." Justice Elena Duarte, who presided over the initial case, iterated that the fee leveraged by the County was "imposed pursuant to a legislatively authorized fee program that generally applies to all new development projects within the County."

However, upon appeal, the case rose to the ranks of the U.S. Supreme Court, which took up the issue on January 9. The plaintiff has since received support from various organizations and housing affordability advocates, including the California Building Industry Association and the National Association of Homebuilders.

Ultimately, the outcome of the case will be incredibly consequential to how local governments can apply – and the steps they must take to justify – development impact fees. Local government advocates cite the potential for a dangerous decline in critical local revenues in a world with dwindling property taxes to subsidize infrastructure development, alongside the potential for permitting approval delays associated with the administratively burdensome fee justification process. Housing advocates, on the other hand, argue that impact fee reductions and transparency would eliminate cost barriers to build.

A ruling is anticipated in February 2024.

FEDERAL LEGISLATIVE UPDATES

Congress was busy in January, first averting a government shutdown, continuing work on an ongoing border reform and immigration policy negotiations, and finally negotiating a bipartisan tax deal. The White House and executive agencies took crucial steps for electrical vehicles, aiming to accelerate charging station permits and provide tax incentives.

Below is an overview of pertinent actions taken during the month of January.

Lawmakers Agree to Temporarily Extend Government Funding

On January 18, federal lawmakers avoided a government shutdown by passing a third continuing resolution (CR) to extend the previous fiscal year's funding for six more weeks. The CR continues to use House Speaker Mike Johnson's novel two-step funding approach, setting two new funding deadlines for different segments of the federal government. Under the newly passed CR a first wave of shutdowns would occur on March 1 and a second wave on March 8.

Congressional leaders believe the six-week extension buys them more time to iron out the details of their previously announced topline spending agreement, and for Speaker Johnson to coalesce the House Republican Conference around full Fiscal year 2024 appropriations bills.

A funding topline agreement was announced for each of the 12 spending measures on January 29. Appropriations subcommittee leaders can now negotiate the details of their annual government-funding bills. As lawmakers continue to move ahead on FY24 appropriations, the Fiscal Year 2025 budget and appropriations process is approaching with an anticipated release of the President's budget in early March to coincide with his State of the Union Address scheduled for March 7.

Low-Income Water Assistance

Senate Environment and Public Works Subcommittee on Fisheries, Water and Wildlife Chairman Senator Alex Padilla (D-CA) led 24 of his Senate colleagues in calling on the Senate Appropriations Committee to restore funding for the Low-Income Household Water Assistance Program (LIHWAP) for Fiscal Year 2024. The request has large national support as over 150 organizations wrote a similar letter to Congress. Full text of the letter is [here](#). Furthermore, Senator Padilla is anticipated to re-introduce his "LIHWAP Establishment Act", to establish a national, low-income water assistance program.

Department Of Treasury and IRS Releases Clean Vehicle Charging Guidance

The Biden Administration and the IRS released additional guidance providing clarity on eligibility for tax incentives to install electric vehicle charging stations and other alternative fuel refueling stations. The Alternative Fuel Vehicle Refueling Property Credit (30C) is an incentive that provides a credit for up to 30% of the cost of a qualified alternative fuel vehicle refueling facility placed in service by the taxpayer. The credit is limited to \$100,000 for business property, and \$1,000 for personal property, and can be claimed for home electric vehicle charging and other refueling equipment and by businesses.

EPA To Publish Plan for EV Charging Station Permits

The Environmental Protection Agency (EPA) published their plan to accelerate the permitting of electrical vehicle charging stations. The EPA will use the Department of Energy's categorical exclusions to quickly permit new charging stations, modifications, operations, and removals if needed. Categorical exclusions are decisions made for projects that do not harm the environment and can be used by other agencies. Although the announcement aims to accelerate the process,

the EPA will ensure that a proposed charging station will not threaten the environment, release hazardous substances, or require major expansions of waste storage or disposal.

Relevant Legislation

Below is relevant legislation that advanced out of the House Committee on Natural Resources and the House Committee on Transportation and Infrastructure in the month of January.

- [H.R. 2950 Coastal Habitat Conservation Act of 2023](#) aims to preserve coastal areas along the Atlantic and Pacific Oceans, Gulf of Mexico, Great Chesapeake Lakes, and the Caribbean. Sponsor Rep. Jared Huffman (CA-02) successfully passed the bill through the House Committee on Natural Resources with intention to preserve the “health and resilience of coastal habitats in benefit of the wildlife, communities, and economies that depend on them.”
- [H.R. 5770 Water Data Improvement Act](#) aims to address water scarcity across the West in order to “bolster drought resiliency and improve water quality.” Sponsor Rep. Joe Neguse (CO-02) successfully passed the bipartisan bill through the House Committee on Natural Resources heading to the House Floor for consideration.
- [H.R. 7013 The Confidence in Clean Water Permits Act](#) introduced by Rep. John Duarte (CA-13) proposes the EPA policy to create “clear, objective, concrete limits on pollutants” listed within the permits.
- [H.R. 7023 The Nationwide Permitting Improvement Act](#), a proposition among five bills under the initiative of clean water, is publicly endorsed by Water Resources and Environment Subcommittee Chairman David Rouzer (NC-07). It significantly improves “U.S. energy production, transportation, infrastructure, and other commercial activities” through clarifying the Federal Water Pollution Control Act, also known as section 404.
- [H.R. 7026 The Reducing Permitting Uncertainty Act](#) seeks to prevent the Environmental Protection Agency (EPA) from vetoing a dredge and fill permit prior to its filing or after the issuing of a permit by the Corps. The EPA is authorized to veto if the permit is determined to have adverse effects on the environment, however, the veto has been utilized beyond its original grounds, with employment before and after the pending of a permit.
- [H.R. 7021 The Water Quality Criteria Development and Transparency Act](#) seeks to establish transparent water quality criteria and testing. The bill aims to limit judicial review and allow public participation for a collaborative approach regarding water quality management.
- [H.R. 7008 The Judicial Review Timeline Clarity Act](#) specifies lawsuits seeking judicial review filing within a duration of sixty days following the date it was issued. To “facilitate speedy authorizations, spur infrastructure development, and safeguard against lawsuits” to infrastructure projects.

Beaumont Cherry-Valley Water District Grant Opportunities

Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
Bureau of Reclamation WaterSMART Water and Energy Efficiency Grant	No Min Award Max Award: \$5 million	50% Match Required	This Water and Energy Efficiency Grants Notice of Funding Opportunity (NOFO) provides funding for projects that result in quantifiable water savings, implement renewable energy components, and support broader sustainability benefits. These projects conserve and use water more efficiently; increase the production of renewable energy; mitigate conflict risk in areas at a high risk of future water conflict; and accomplish other benefits that contribute to sustainability in the Western United States.	February 22, 2024
Bureau of Reclamation WaterSMART Drought Response Program	No Min Award Max Award: \$5 million	50% Match	The Drought Response Program supports a proactive approach to drought. It provides assistance for drought contingency planning and to take actions that build long-term resiliency to drought. The Drought Response Program includes three programs: Drought Contingency Planning, Drought Resiliency Projects, and Emergency Response Actions. Reclamation also funds projects that help communities prepare for and respond to drought. Typically, these types of projects are referred to as "mitigation actions" in a drought contingency plan. Eligible project types include: Infrastructure improvements, modifying surface water intakes, and recharge, treatment, and storage facilities as well as decision support tools, including drought forecasting tools, and water measurement and monitoring equipment.	NOFO Expected Fall 2024
Department of Homeland Security (DHS) State and Local Cybersecurity Grant Program	TBA	TBA	The goal of SLCGP is to assist SLT governments with managing and reducing systemic cyber risk. CalOES submitted their cybersecurity plan to FEMA/DHS by the end of September. CalOES intends to publish information on how local governments can apply for funding in the coming month.	TBD

Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
Bureau of Reclamation WaterSMART Environmental Water Resources Projects	\$160 million in funding annually TBD	TBD	WaterSMART Environmental Water Resources Projects is a new category of funding to support projects focused on environmental benefits and that have been developed as part of a collaborative process to help carry out an established strategy to increase the reliability of water resources.	NOFO Expected Early 2024 <i>Recycled Water Booster Station</i>
Bureau of Reclamation: Water Resources and Planning Office WaterSMART Planning and Project Design Grants For FY 2023 and FY 2024	No min award amount Max Award: \$400,000	Match required	Through Planning and Project Design Grants, Reclamation provides funding for collaborative planning and design projects to support water management improvements. This includes funding for: (1) Water Strategy Grants to conduct planning activities to improve water supplies (e.g., water supplies to disadvantaged communities that do not have reliable access to water, water marketing, water conservation, drought resilience, and ecological resilience); (2) Project Design Grants to conduct project-specific design for projects to improve water management; and (3) comprehensive Drought Contingency Plans. Note that funding to develop a water marketing strategy is now available through (1) Water Strategy Grants.	Proposals received before April 2, 2024 will be considered for FY 2024 funding.
Department of Water Resources Riverine Stewardship Program/Urban Streams Program (USP)	\$6.5 million in available funding, \$2 million DAC set-aside	Varies – for USP, 20% unless located in a DAC	Provides funding for planning and implementation of projects that restore streams, creeks, and rivers to enhance the environment for fish, wildlife, and people. This includes: <ul style="list-style-type: none"> • Fish-related improvements • Flood risk reduction • Riparian, floodplain, and stream channel restoration • Climate adaptation <p>The Urban Streams Program provides funding for projects which accomplish the following goals:</p> <p>(1) Protecting, enhancing, and restoring the natural ecological value of streams;</p> <p>(2) Preventing future property damage caused by flooding and bank erosion;</p> <p>(3) Promoting community involvement, education, and riverine stewardship.</p>	Ongoing <i>Flood Mitigation</i>



Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
			Certain subgrant categories (under the RSP and San Joaquin Fish Population Enhancement Program) are geographically limited to water tributaries and sources fed by the Delta or that receive water from the State Water Project or Central Valley Project, either directly or by exchange, by means of diversion from the Delta – may not apply in our case. The USP is applicable statewide.	
California Water Board Drinking Water State Revolving Fund (DWRSF)	No maximum, minimum request amounts	Loan*	<p>Planning/design and construction of drinking water infrastructure projects including:</p> <ul style="list-style-type: none"> • treatment systems • distribution systems • interconnections • consolidations • pipeline extensions • water sources • water meters • water storages <p>*This is a low-interest financing program, grants are conditionally made available depending on funding availability and applicant need. The DWRSF and the CWSRF are also where the water board is allocating much of the BIL water infrastructure funding, so grants may become more accessible.</p>	<p>Rolling</p> <p><i>Pipeline Replacement/ Extension Project</i></p>
California Water Board Clean Water State Revolving Fund (CWSRF)	No maximum, minimum request amounts	Loan*	<p>Using a combination of federal and state funds, state CWSRF programs provide loans to eligible recipients to:</p> <ul style="list-style-type: none"> • construct municipal wastewater facilities, • control nonpoint sources of pollution, • build decentralized wastewater treatment systems, • create green infrastructure projects, • protect estuaries, and • fund other water quality projects. <p>*This is a low-interest financing program, grants are conditionally made available depending on funding availability and applicant need. The</p>	<p>Rolling</p> <p><i>Raw Water Filtration System</i></p>



Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
			DWRSF and the CWRSF are also where the water board is allocating much of the BIL water infrastructure funding, so grants may become more accessible. These grants are often – though not always – allocated for DAC's.	





**Beaumont-Cherry Valley Water District
Regular Board Meeting
February 14, 2024**

Item 2c

STAFF REPORT

TO: Board of Directors

FROM: Finance and Administration Department

SUBJECT: Acknowledge Receipt of the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for BCVWD's 2022 Annual Comprehensive Financial Report

Staff Recommendation

Acknowledge Beaumont-Cherry Valley Water District's (BCVWD) receipt of the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada (GFOA) for the 2022 Annual Comprehensive Financial Report.

Background

In early 2023, the Accounting and Finance staff of BCVWD prepared the District's fifth Annual Comprehensive Finance Report (ACFR) and submitted it to the GFOA for review and in April 2023, District staff was informed that BCVWD had been awarded the Certificate of Achievement for Excellence in Financial Reporting for the 2022 ACFR. This is the fifth year in a row that BCVWD has earned this award.

The GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program (Program) in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal. The Certificate is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Reports submitted to the Program are reviewed by selected members of the GFOA professional staff and the GFOA Special Review Committee, which is comprised of individuals with expertise in public sector financial reporting and includes financial statement preparers, independent auditors, academics, and other finance professionals.

Fiscal Impact

No fiscal impact.

Attachment

1. Certificate of Achievement for Excellence in Financial Reporting for the Fiscal Year Ended December 31, 2022



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**Beaumont Cherry Valley Water District
California**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

December 31, 2022

Christopher P. Morill

Executive Director/CEO

Item 3a

General Ledger

Budget Variance Revenue

User: wclayton

Printed: 1/25/2024 4:31:15 PM

Period 12 - 12

Fiscal Year 2023

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
Beaumont CA 92223
(951) 845-9581
www.bcvwd.org



Account Number	Description	Budget	Period Amt	End Bal	Variance	% Avail/ Uncollect
50	GENERAL					
01-50-510-419051	Grant Revenue	\$ 784,000.00	\$ 27,327.60	\$ 82,943.86	\$ 701,056.14	89.42%
	Grant Rev	\$ 784,000.00	\$ 27,327.60	\$ 82,943.86	\$ 701,056.14	89.42%
01-50-510-490001	Interest Income - Bonita Vista	\$ 1,000.00	\$ (104.82)	\$ 130.79	\$ 869.21	86.92%
01-50-510-490011	Interest Income - Fairway Cnyn	\$ 252,000.00	\$ 250,791.27	\$ 250,791.27	\$ 1,208.73	0.48%
01-50-510-490021	Interest Income - General	\$ 231,000.00	\$ 88,753.71	\$ 1,809,447.50	\$ (1,578,447.50)	-683.31%
01-50-510-490041	Rlzd Gain/Loss on Investment	\$ -	\$ (18,383.16)	\$ (57,445.61)	\$ 57,445.61	0.00%
01-50-510-490051	Net Amort/Accret on Investment	\$ -	\$ 25,976.83	\$ 351,443.34	\$ (351,443.34)	0.00%
	Interest Income	\$ 484,000.00	\$ 347,033.83	\$ 2,354,367.29	\$ (1,870,367.29)	-386.44%
01-50-510-481001	Capacity Fees-Wells	\$ 279,000.00	\$ -	\$ 312,567.20	\$ (33,567.20)	-12.03%
01-50-510-481006	Cap Fees-Water Rights (SWP)	\$ 177,000.00	\$ -	\$ 197,776.25	\$ (20,776.25)	-11.74%
01-50-510-481012	Cap Fees-Water Treatment Plant	\$ 133,000.00	\$ -	\$ 148,695.45	\$ (15,695.45)	-11.80%
01-50-510-481018	Cap Fees-Local Water Resources	\$ 70,000.00	\$ -	\$ 78,303.25	\$ (8,303.25)	-11.86%
01-50-510-481024	Cap Fees-Recycled Water	\$ 202,000.00	\$ -	\$ 324,934.00	\$ (122,934.00)	-60.86%
01-50-510-481030	Cap Fees-Transmission	\$ 226,000.00	\$ -	\$ 253,153.60	\$ (27,153.60)	-12.01%
01-50-510-481036	Cap Fees-Storage	\$ 289,000.00	\$ -	\$ 324,191.60	\$ (35,191.60)	-12.18%
01-50-510-481042	Cap Fees-Booster	\$ 20,000.00	\$ -	\$ 22,441.55	\$ (2,441.55)	-12.21%
01-50-510-481048	Cap Fees-Pressure Reducing Stn	\$ 11,000.00	\$ -	\$ 11,462.95	\$ (462.95)	-4.21%
01-50-510-481054	Cap Fees-Miscellaneous Project	\$ 9,000.00	\$ -	\$ 10,009.90	\$ (1,009.90)	-11.22%
01-50-510-481060	Cap Fees-Financing Costs	\$ 44,000.00	\$ -	\$ 51,324.68	\$ (7,324.68)	-16.65%
01-50-510-485001	Front Footage Fees	\$ 24,000.00	\$ -	\$ 27,219.70	\$ (3,219.70)	-13.42%
	Non-Operating Revenue	\$ 1,484,000.00	\$ -	\$ 1,762,080.13	\$ (278,080.13)	-18.74%
01-50-510-410100	Sales	\$ 6,510,500.00	\$ 389,097.67	\$ 5,565,744.51	\$ 944,755.49	14.51%
01-50-510-410151	Agricultural Irrigation Sales	\$ 20,000.00	\$ -	\$ 22,818.87	\$ (2,818.87)	-14.09%
01-50-510-410171	Construction Sales	\$ 201,000.00	\$ 15.95	\$ 56,617.72	\$ 144,382.28	71.83%
01-50-510-413001	Backflow Administration Charge	\$ 64,000.00	\$ 7,230.63	\$ 65,076.36	\$ (1,076.36)	-1.68%
01-50-510-413011	Fixed Meter Charges	\$ 4,958,500.00	\$ 452,237.28	\$ 5,257,795.99	\$ (299,295.99)	-6.04%
01-50-510-413021	Meter Fees	\$ 300,000.00	\$ 53,970.00	\$ 805,936.00	\$ (505,936.00)	-168.65%
01-50-510-415001	SGPWA Importation Charges	\$ 4,072,500.00	\$ 256,955.76	\$ 3,544,697.00	\$ 527,803.00	12.96%
01-50-510-415011	SCE Power Charges	\$ 2,227,500.00	\$ 149,890.86	\$ 2,067,708.99	\$ 159,791.01	7.17%
01-50-510-417001	2nd Notice Charges	\$ 49,000.00	\$ 7,345.00	\$ 83,145.00	\$ (34,145.00)	-69.68%
01-50-510-417011	3rd Notice Charges	\$ 63,000.00	\$ 12,285.00	\$ 107,845.00	\$ (44,845.00)	-71.18%
01-50-510-417021	Account Reinstatement Fees	\$ 50,000.00	\$ 450.00	\$ 38,250.00	\$ 11,750.00	23.50%
01-50-510-417031	Lien Processing Fees	\$ 8,000.00	\$ 510.00	\$ 9,590.00	\$ (1,590.00)	-19.88%
01-50-510-417041	Credit Check Processing Fees	\$ 23,000.00	\$ 1,910.00	\$ 18,680.00	\$ 4,320.00	18.78%
01-50-510-417051	Return Check Fees	\$ 5,000.00	\$ 600.00	\$ 5,675.00	\$ (675.00)	-13.50%
01-50-510-417061	Customer Damage/Upgrade Charge	\$ 22,000.00	\$ 2,320.00	\$ 79,891.33	\$ (57,891.33)	-263.14%
01-50-510-417071	After-Hours Call Out Charges	\$ 4,000.00	\$ 500.00	\$ 3,300.00	\$ 700.00	17.50%
01-50-510-417081	Bench Test Fees (Credits)	\$ -	\$ -	\$ 300.00	\$ (300.00)	0.00%
01-50-510-417091	Credit Card Processing Fees	\$ 93,000.00	\$ 11,036.95	\$ 117,238.16	\$ (24,238.16)	-26.06%
01-50-510-419001	Rebates and Reimbursements	\$ -	\$ -	\$ -	\$ -	0.00%
01-50-510-419011	Development Income	\$ 226,000.00	\$ 15,981.69	\$ 188,211.81	\$ 37,788.19	16.72%
01-50-510-419012	Development Income - GIS	\$ 308,000.00	\$ -	\$ -	\$ 308,000.00	100.00%
01-50-510-419031	Well Maintenance Reimbursement	\$ 85,000.00	\$ 2,588.01	\$ 180,296.88	\$ (95,296.88)	-112.11%
01-50-510-419061	Miscellaneous Income	\$ 1,000.00	\$ 3,709.65	\$ 18,243.59	\$ (17,243.59)	-1724.36%
	Operating Revenue	\$ 19,291,000.00	\$ 1,368,634.45	\$ 18,237,062.21	\$ 1,053,937.79	5.46%
01-50-510-471001	Maint Fees - 12303 Oak Glen Rd	\$ 10,000.00	\$ -	\$ 2,599.36	\$ 7,400.64	74.01%
01-50-510-471011	Maint Fees - 13695 Oak Glen Rd	\$ 7,000.00	\$ 566.52	\$ 6,753.08	\$ 246.92	3.53%
01-50-510-471021	Maint Fees - 13697 Oak Glen Rd	\$ 8,000.00	\$ 632.62	\$ 7,544.34	\$ 455.66	5.70%
01-50-510-471031	Maint Fees - 9781 AveMiravilla	\$ 6,000.00	\$ 525.22	\$ 6,258.68	\$ (258.68)	-4.31%
01-50-510-471101	Utilities - 12303 Oak Glen Rd	\$ 5,000.00	\$ (230.05)	\$ 808.12	\$ 4,191.88	83.84%
01-50-510-471111	Utilities - 13695 Oak Glen Rd	\$ 5,000.00	\$ 112.24	\$ 4,090.46	\$ 909.54	18.19%
01-50-510-471121	Utilities - 13697 Oak Glen Rd	\$ 5,000.00	\$ 193.62	\$ 5,680.49	\$ (680.49)	-13.61%
01-50-510-471131	Utilities - 9781 Ave Miravilla	\$ 4,000.00	\$ 140.79	\$ 3,844.53	\$ 155.47	3.89%
	Rent/Utilities	\$ 50,000.00	\$ 1,940.96	\$ 37,579.06	\$ 12,420.94	24.84%
Revenue Total		\$ 22,093,000.00	\$ 1,744,936.84	\$ 22,474,032.55	\$ (381,032.55)	-1.72%

General Ledger
Budget Variance Expense

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Period 12 - 12
Fiscal Year 2023

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
Beaumont CA 92223
(951) 845-9581
www.bcvwd.org



Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
10	BOARD OF DIRECTORS						
01-10-110-500101	Board of Directors Fees	\$ 95,500.00	\$ 5,415.00	\$ 85,320.00	\$ 10,180.00	\$ -	10.66%
01-10-110-500115	Social Security	\$ 6,000.00	\$ 335.73	\$ 5,289.84	\$ 710.16	\$ -	11.84%
01-10-110-500120	Medicare	\$ 1,500.00	\$ 78.53	\$ 1,237.28	\$ 262.72	\$ -	17.51%
01-10-110-500125	Health Insurance	\$ 75,500.00	\$ 1,919.55	\$ 44,617.26	\$ 30,882.74	\$ -	40.90%
01-10-110-500140	Life Insurance	\$ 2,000.00	\$ 5.94	\$ 112.75	\$ 1,887.25	\$ -	94.36%
01-10-110-500143	EAP Program	\$ 500.00	\$ 5.58	\$ 106.02	\$ 393.98	\$ -	78.80%
01-10-110-500145	Workers' Compensation	\$ 1,000.00	\$ 39.52	\$ 578.62	\$ 421.38	\$ -	42.14%
01-10-110-500175	Training/Education/Mtgs/Travel	\$ 34,500.00	\$ 608.87	\$ 27,202.02	\$ 7,297.98	\$ -	21.15%
	Board of Directors Personnel	\$ 216,500.00	\$ 8,408.72	\$ 164,463.79	\$ 52,036.21	\$ -	24.04%
01-10-110-550043	Supplies-Other	\$ 1,000.00	\$ 18.76	\$ 137.41	\$ 862.59	\$ -	86.26%
	Board of Directors Materials & Supplies	\$ 1,000.00	\$ 18.76	\$ 137.41	\$ 862.59	\$ -	86.26%
01-10-110-550012	Election Expenses	\$ 79,000.00	\$ -	\$ 3,638.90	\$ 75,361.10	\$ -	95.39%
01-10-110-550051	Advertising/Legal Notices	\$ 2,500.00	\$ -	\$ 244.00	\$ 2,256.00	\$ -	90.24%
	Board of Directors Services	\$ 81,500.00	\$ -	\$ 3,882.90	\$ 77,617.10	\$ -	95.24%
Expense Total	BOARD OF DIRECTORS	\$ 299,000.00	\$ 8,427.48	\$ 168,484.10	\$ 130,515.90	\$ -	43.65%
20	ENGINEERING						
01-20-210-500105	Labor	\$ 576,050.00	\$ 29,215.66	\$ 376,340.54	\$ 199,709.46	\$ -	34.67%
01-20-210-500114	Incentive Pay	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00	\$ -	100.00%
01-20-210-500115	Social Security	\$ 43,000.00	\$ 1,320.31	\$ 23,618.84	\$ 19,381.16	\$ -	45.07%
01-20-210-500120	Medicare	\$ 10,500.00	\$ 512.15	\$ 5,833.53	\$ 4,666.47	\$ -	44.44%
01-20-210-500125	Health Insurance	\$ 101,000.00	\$ 4,354.56	\$ 60,583.11	\$ 40,416.89	\$ -	40.02%
01-20-210-500140	Life Insurance	\$ 1,000.00	\$ 44.39	\$ 570.50	\$ 429.50	\$ -	42.95%
01-20-210-500143	EAP Program	\$ 500.00	\$ 5.58	\$ 97.55	\$ 402.45	\$ -	80.49%
01-20-210-500145	Workers' Compensation	\$ 5,500.00	\$ 292.60	\$ 3,233.54	\$ 2,266.46	\$ -	41.21%
01-20-210-500150	Unemployment Insurance	\$ 8,500.00	\$ -	\$ -	\$ 8,500.00	\$ -	100.00%
01-20-210-500155	Retirement/CalPERS	\$ 80,500.00	\$ 2,453.21	\$ 42,563.30	\$ 37,936.70	\$ -	47.13%
01-20-210-500165	Uniforms and Employee Benefits	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-20-210-500175	Training/Education/Mtgs/Travel	\$ 8,000.00	\$ -	\$ 1,002.50	\$ 6,997.50	\$ -	87.47%
01-20-210-500180	Accrued Sick Leave Expense	\$ 31,000.00	\$ 2,270.88	\$ 5,970.38	\$ 25,029.62	\$ -	80.74%
01-20-210-500185	Accrued Vacation Leave Expense	\$ 28,500.00	\$ 1,317.60	\$ 9,347.62	\$ 19,152.38	\$ -	67.20%
01-20-210-500187	Accrued Leave Payments	\$ 42,000.00	\$ 2,499.16	\$ 12,078.79	\$ 29,921.21	\$ -	71.24%
01-20-210-500195	CIP Related Labor	\$ (225,000.00)	\$ (7,258.20)	\$ (41,042.44)	\$ (183,957.56)	\$ -	81.76%
	Engineering Personnel	\$ 717,550.00	\$ 37,027.90	\$ 500,197.76	\$ 217,352.24	\$ -	30.29%
01-20-210-540048	Permits, Fees & Licensing	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-20-210-550029	Administrative Expenses	\$ 5,000.00	\$ -	\$ 4,443.40	\$ 556.60	\$ -	11.13%
01-20-210-550046	Office Equipment	\$ 6,000.00	\$ 2,672.98	\$ 3,030.77	\$ 2,969.23	\$ -	49.49%
	Engineering Materials & Supplies	\$ 14,000.00	\$ 2,672.98	\$ 7,474.17	\$ 6,525.83	\$ -	46.61%
01-20-210-500190	Temporary Labor	\$ 5,950.00	\$ -	\$ 5,903.65	\$ 46.35	\$ -	0.78%
01-20-210-540014	Development Reimbursable GIS	\$ 30,000.00	\$ -	\$ 13,860.00	\$ 16,140.00	\$ -	53.80%
01-20-210-550030	Membership Dues	\$ 2,000.00	\$ -	\$ 751.00	\$ 1,249.00	\$ -	62.45%
01-20-210-550051	Advertising/Legal Notices	\$ 5,000.00	\$ -	\$ 1,008.22	\$ 3,991.78	\$ -	79.84%
01-20-210-580031	Outside Engineering	\$ 80,000.00	\$ 17,023.75	\$ 78,787.54	\$ 1,212.46	\$ -	1.52%
01-20-210-580032	CIP Related Outside Engineering	\$ (42,000.00)	\$ -	\$ -	\$ (42,000.00)	\$ -	100.00%
	Engineering Services	\$ 80,950.00	\$ 17,023.75	\$ 100,310.41	\$ (19,360.41)	\$ -	-23.92%
Expense Total	ENGINEERING	\$ 812,500.00	\$ 56,724.63	\$ 607,982.34	\$ 204,517.66	\$ -	25.17%
30	FINANCE & ADMIN SERVICES						
01-30-310-500105	Labor	\$ 1,347,500.00	\$ 80,367.54	\$ 1,164,228.24	\$ 183,271.76	\$ -	13.60%
01-30-310-500109	FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-30-310-500110	Overtime	\$ 16,000.00	\$ 1,414.10	\$ 13,388.98	\$ 2,611.02	\$ -	16.32%
01-30-310-500111	Double Time	\$ 2,500.00	\$ -	\$ 960.57	\$ 1,539.43	\$ -	61.58%
01-30-310-500114	Incentive Pay	\$ 17,500.00	\$ 50.00	\$ 450.00	\$ 17,050.00	\$ -	97.43%
01-30-310-500115	Social Security	\$ 102,500.00	\$ 4,658.03	\$ 74,321.82	\$ 28,178.18	\$ -	27.49%
01-30-310-500120	Medicare	\$ 24,000.00	\$ 1,407.25	\$ 18,825.96	\$ 5,174.04	\$ -	21.56%
01-30-310-500125	Health Insurance	\$ 333,000.00	\$ 15,888.74	\$ 251,849.13	\$ 81,150.87	\$ -	24.37%
01-30-310-500130	CalPERS Health Admin Costs	\$ 3,000.00	\$ 240.36	\$ 2,848.60	\$ 151.40	\$ -	5.05%
01-30-310-500140	Life Insurance	\$ 2,500.00	\$ 146.69	\$ 1,976.26	\$ 523.74	\$ -	20.95%
01-30-310-500143	EAP Program	\$ 1,000.00	\$ 20.46	\$ 294.38	\$ 705.62	\$ -	70.56%
01-30-310-500145	Workers' Compensation	\$ 11,000.00	\$ 679.13	\$ 8,850.26	\$ 2,149.74	\$ -	19.54%
01-30-310-500150	Unemployment Insurance	\$ 20,000.00	\$ 379.01	\$ 4,358.01	\$ 15,641.99	\$ -	78.21%
01-30-310-500155	Retirement/CalPERS	\$ 255,500.00	\$ 16,788.40	\$ 230,876.11	\$ 24,623.89	\$ -	9.64%
01-30-310-500161	Estimated Current Year OPEB	\$ 215,000.00	\$ -	\$ -	\$ 215,000.00	\$ -	100.00%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-30-310-500165	Uniforms and Employee Benefits	\$ 1,000.00	\$ -	\$ 823.22	\$ 176.78	\$ -	17.68%
01-30-310-500175	Training/Education/Mtgs/Travel	\$ 40,500.00	\$ 324.63	\$ 22,152.36	\$ 18,347.64	\$ -	45.30%
01-30-310-500180	Accrued Sick Leave Expense	\$ 71,500.00	\$ 5,074.84	\$ 29,881.27	\$ 41,618.73	\$ -	58.21%
01-30-310-500185	Accrued Vacation Leave Expense	\$ 106,500.00	\$ 1,402.26	\$ 44,248.93	\$ 62,251.07	\$ -	58.45%
01-30-310-500187	Accrued Leave Payments	\$ 111,500.00	\$ 10,636.66	\$ 63,820.44	\$ 47,679.56	\$ -	42.76%
01-30-310-500195	CIP Related Labor	\$ (16,000.00)	\$ -	\$ -	\$ (16,000.00)	\$ -	100.00%
01-30-310-560000	GASB 68 Pension Expense	\$ 222,000.00	\$ -	\$ -	\$ 222,000.00	\$ -	100.00%
01-30-320-500105	Labor	\$ 61,800.00	\$ 7,032.00	\$ 37,313.55	\$ 24,486.45	\$ -	39.62%
01-30-320-500114	Incentive Pay	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-30-320-500115	Social Security	\$ 5,300.00	\$ 436.22	\$ 2,763.73	\$ 2,536.27	\$ -	47.85%
01-30-320-500120	Medicare	\$ 1,500.00	\$ 102.02	\$ 646.37	\$ 853.63	\$ -	56.91%
01-30-320-500125	Health Insurance	\$ 19,000.00	\$ 2,295.10	\$ 9,674.20	\$ 9,325.80	\$ -	49.08%
01-30-320-500140	Life Insurance	\$ 500.00	\$ -	\$ 32.73	\$ 467.27	\$ -	93.45%
01-30-320-500143	EAP Program	\$ 500.00	\$ 1.86	\$ 11.16	\$ 488.84	\$ -	97.77%
01-30-320-500145	Workers' Compensation	\$ 1,000.00	\$ 51.34	\$ 263.39	\$ 736.61	\$ -	73.66%
01-30-320-500150	Unemployment Insurance	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	\$ -	100.00%
01-30-320-500155	Retirement/CalPERS	\$ 7,800.00	\$ 596.32	\$ 4,766.80	\$ 3,033.20	\$ -	38.89%
01-30-320-500165	Uniforms and Employee Benefits	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ -	100.00%
01-30-320-500175	Training/Education/Mtgs/Travel	\$ 5,500.00	\$ -	\$ 3,297.27	\$ 2,202.73	\$ -	40.05%
01-30-320-500176	Dist Professional Development	\$ 20,000.00	\$ -	\$ 81.00	\$ 19,919.00	\$ -	99.60%
01-30-320-500177	General Safety Trng & Supplies	\$ 32,000.00	\$ 937.92	\$ 13,638.29	\$ 18,361.71	\$ -	57.38%
01-30-320-500180	Accrued Sick Leave Expense	\$ 1,700.00	\$ -	\$ 263.70	\$ 1,436.30	\$ -	84.49%
01-30-320-500185	Accrued Vacation Leave Expense	\$ 2,600.00	\$ -	\$ 1,098.75	\$ 1,501.25	\$ -	57.74%
01-30-320-500187	Accrued Leave Payments	\$ 5,900.00	\$ -	\$ 5,878.75	\$ 21.25	\$ -	0.36%
01-30-320-550024	Employment Testing	\$ 6,000.00	\$ 360.00	\$ 2,050.43	\$ 3,949.57	\$ -	65.83%
	Finance & Admin Services Personnel	\$ 3,061,800.00	\$ 151,290.88	\$ 2,015,934.66	\$ 1,045,865.34	\$ -	34.16%
01-30-310-550006	Cashiering Shortages/Overages	\$ 100.00	\$ (0.28)	\$ 60.90	\$ 39.10	\$ -	39.10%
01-30-310-550042	Office Supplies	\$ 12,000.00	\$ 535.23	\$ 11,339.56	\$ 660.44	\$ -	5.50%
01-30-310-550046	Office Equipment	\$ 5,500.00	\$ -	\$ 240.32	\$ 5,259.68	\$ -	95.63%
01-30-310-550048	Postage	\$ 34,000.00	\$ 18.45	\$ 8,020.87	\$ 25,979.13	\$ -	76.41%
01-30-310-550072	Miscellaneous Operating Exp	\$ 1,000.00	\$ 345.76	\$ 596.62	\$ 403.38	\$ -	40.34%
01-30-310-550078	Bad Debt Expense	\$ 16,500.00	\$ -	\$ -	\$ 16,500.00	\$ -	100.00%
01-30-310-550084	Depreciation	\$ 3,025,000.00	\$ 269,978.58	\$ 3,318,365.63	\$ (293,365.63)	\$ -	-9.70%
01-30-320-550028	District Certification	\$ 6,000.00	\$ -	\$ 4,330.00	\$ 1,670.00	\$ -	27.83%
01-30-320-550042	Office Supplies	\$ 3,000.00	\$ -	\$ 489.18	\$ 2,510.82	\$ -	83.69%
	Finance & Admin Services Materials & Supplies	\$ 3,103,100.00	\$ 270,877.74	\$ 3,343,443.08	\$ (240,343.08)	\$ -	-7.75%
01-30-310-500190	Temporary Labor	\$ 18,000.00	\$ 12,359.75	\$ 23,961.61	\$ (5,961.61)	\$ -	-33.12%
01-30-310-550001	Bank/Financial Service Fees	\$ 5,000.00	\$ 239.88	\$ 2,117.94	\$ 2,882.06	\$ -	57.64%
01-30-310-550008	Transaction/Return Fees	\$ 3,000.00	\$ 37.78	\$ 1,003.39	\$ 1,996.61	\$ -	66.55%
01-30-310-550010	Transaction/Credit Card Fees	\$ 138,700.00	\$ 10,811.38	\$ 138,229.06	\$ 470.94	\$ -	0.34%
01-30-310-550014	Credit Check Fees	\$ 7,500.00	\$ 592.40	\$ 5,984.00	\$ 1,516.00	\$ -	20.21%
01-30-310-550030	Membership Dues	\$ 42,000.00	\$ 1,936.66	\$ 40,230.38	\$ 1,769.62	\$ -	4.21%
01-30-310-550036	Notary and Lien Fees	\$ 3,000.00	\$ 172.00	\$ 1,587.00	\$ 1,413.00	\$ -	47.10%
01-30-310-550050	Utility Billing Service	\$ 90,000.00	\$ 7,895.84	\$ 85,557.54	\$ 4,442.46	\$ -	4.94%
01-30-310-550051	Advertising/Legal Notices	\$ 3,500.00	\$ -	\$ 448.00	\$ 3,052.00	\$ -	87.20%
01-30-310-550054	Property, Auto, General Ins	\$ 198,000.00	\$ 20,340.20	\$ 197,683.23	\$ 316.77	\$ -	0.16%
01-30-310-550061	Media Outreach	\$ 25,500.00	\$ -	\$ 2,271.08	\$ 23,228.92	\$ -	91.09%
01-30-310-580001	Accounting and Audit	\$ 47,300.00	\$ -	\$ 45,355.00	\$ 1,945.00	\$ -	4.11%
01-30-310-580011	General Legal	\$ 64,500.00	\$ 3,277.50	\$ 54,584.83	\$ 9,915.17	\$ -	15.37%
01-30-310-580036	Other Professional Services	\$ 208,455.00	\$ 17,430.00	\$ 207,490.00	\$ 965.00	\$ -	0.46%
01-30-320-500190	Temporary Labor	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-30-320-550025	Employee Retention	\$ 5,500.00	\$ -	\$ 1,427.60	\$ 4,072.40	\$ -	74.04%
01-30-320-550026	Recruitment Expense	\$ 11,000.00	\$ 18.33	\$ 723.33	\$ 10,276.67	\$ -	93.42%
01-30-320-550030	Membership Dues	\$ 2,500.00	\$ -	\$ 1,739.00	\$ 761.00	\$ -	30.44%
01-30-320-550051	Advertising/Legal Notices	\$ 4,000.00	\$ -	\$ 234.06	\$ 3,765.94	\$ -	94.15%
01-30-320-580036	Other Professional Services	\$ 69,400.00	\$ -	\$ 64,985.00	\$ 4,415.00	\$ -	6.36%
	Finance & Admin Services Services	\$ 951,855.00	\$ 75,111.72	\$ 875,612.05	\$ 76,242.95	\$ -	8.01%
Expense Total	FINANCE & ADMIN SERVICES	\$ 7,116,755.00	\$ 497,280.34	\$ 6,234,989.79	\$ 881,765.21	\$ -	12.39%
35	INFORMATION TECHNOLOGY						
01-35-315-500105	Labor	\$ 163,000.00	\$ 12,387.20	\$ 154,840.00	\$ 8,160.00	\$ -	5.01%
01-35-315-500114	Incentive Pay	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	\$ -	100.00%
01-35-315-500115	Social Security	\$ 13,000.00	\$ -	\$ 9,566.39	\$ 3,433.61	\$ -	26.41%
01-35-315-500120	Medicare	\$ 3,500.00	\$ 179.76	\$ 2,449.89	\$ 1,050.11	\$ -	30.00%
01-35-315-500125	Health Insurance	\$ 25,500.00	\$ 1,919.55	\$ 23,034.60	\$ 2,465.40	\$ -	9.67%
01-35-315-500140	Life Insurance	\$ 500.00	\$ 20.09	\$ 237.12	\$ 262.88	\$ -	52.58%
01-35-315-500143	EAP Program	\$ 500.00	\$ 1.86	\$ 22.32	\$ 477.68	\$ -	95.54%
01-35-315-500145	Workers' Compensation	\$ 1,500.00	\$ 90.42	\$ 1,051.34	\$ 448.66	\$ -	29.91%
01-35-315-500150	Unemployment Insurance	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ -	100.00%
01-35-315-500155	Retirement/CalPERS	\$ 20,000.00	\$ 500.18	\$ 15,045.28	\$ 4,954.72	\$ -	24.77%
01-35-315-500175	Training/Education/Mtgs/Travel	\$ 5,500.00	\$ -	\$ 5,236.01	\$ 263.99	\$ -	4.80%
01-35-315-500180	Accrued Sick Leave Expense	\$ 9,500.00	\$ -	\$ -	\$ 9,500.00	\$ -	100.00%
01-35-315-500185	Accrued Vacation Leave Expense	\$ 18,000.00	\$ -	\$ -	\$ 18,000.00	\$ -	100.00%
01-35-315-500187	Accrued Leave Payments	\$ 18,500.00	\$ -	\$ 13,992.12	\$ 4,507.88	\$ -	24.37%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-35-315-500195	CIP Related Labor	\$ (33,000.00)	\$ -	\$ -	\$ (33,000.00)	\$ -	100.00%
	Information Technology Personnel	\$ 250,000.00	\$ 15,099.06	\$ 225,475.07	\$ 24,524.93	\$ -	9.81%
01-35-315-550044	Printing/Toner and Maintenance	\$ 28,000.00	\$ 1,311.64	\$ 21,710.56	\$ 6,289.44	\$ -	22.46%
01-35-315-580016	Computer Hardware	\$ 25,000.00	\$ 991.80	\$ 15,826.41	\$ 9,173.59	\$ -	36.69%
01-35-315-580028	Cybersecurity Soft/Hardware	\$ 50,000.00	\$ 4,310.00	\$ 43,100.00	\$ 6,900.00	\$ -	13.80%
01-35-315-580030	Repair/Purchase Radio Comm Eq	\$ 10,000.00	\$ -	\$ 9,919.83	\$ 80.17	\$ -	0.80%
	Information Technology Materials & Supplies	\$ 113,000.00	\$ 6,613.44	\$ 90,556.80	\$ 22,443.20	\$ -	19.86%
01-35-315-501511	Telephone/Internet Service	\$ 78,000.00	\$ 6,965.66	\$ 77,884.90	\$ 115.10	\$ -	0.15%
01-35-315-501521	Building Alarms and Security	\$ 17,500.00	\$ 1,104.56	\$ 12,701.15	\$ 4,798.85	\$ -	27.42%
01-35-315-540014	GIS Maintenance and Updates	\$ 10,000.00	\$ -	\$ 7,420.00	\$ 2,580.00	\$ -	25.80%
01-35-315-550030	Membership Dues	\$ 2,500.00	\$ 477.51	\$ 2,289.76	\$ 210.24	\$ -	8.41%
01-35-315-550058	Cyber Security Liability Ins	\$ 7,000.00	\$ -	\$ 5,311.00	\$ 1,689.00	\$ -	24.13%
01-35-315-580021	IT/Software Support	\$ 8,000.00	\$ -	\$ 8,000.00	\$ -	\$ -	100.00%
01-35-315-580026	License/Maintenance/Support	\$ 250,000.00	\$ 29,567.45	\$ 207,446.14	\$ 42,553.86	\$ 2,719.44	15.93%
01-35-315-580027	AMR/AMI Annual Support	\$ 163,000.00	\$ -	\$ -	\$ 163,000.00	\$ -	100.00%
	Information Technology Services	\$ 536,000.00	\$ 38,115.18	\$ 313,052.95	\$ 222,947.05	\$ 2,719.44	41.09%
Expense Total	INFORMATION TECHNOLOGY	\$ 899,000.00	\$ 59,827.68	\$ 629,084.82	\$ 269,915.18	\$ 2,719.44	29.72%
40	OPERATIONS						
410	Source of Supply Personnel						
01-40-410-500105	Labor	\$ 509,000.00	\$ 35,171.47	\$ 359,481.32	\$ 149,518.68	\$ -	29.37%
01-40-410-500109	FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-410-500110	Overtime	\$ 7,500.00	\$ 663.24	\$ 4,141.56	\$ 3,358.44	\$ -	44.78%
01-40-410-500111	Double Time	\$ 3,500.00	\$ 38.78	\$ 38.78	\$ 3,461.22	\$ -	98.89%
01-40-410-500113	Standby/On-Call	\$ 16,000.00	\$ 1,120.00	\$ 13,560.00	\$ 2,440.00	\$ -	15.25%
01-40-410-500114	Incentive Pay	\$ 7,500.00	\$ 200.00	\$ 1,900.00	\$ 5,600.00	\$ -	74.67%
01-40-410-500115	Social Security	\$ 38,500.00	\$ 2,605.32	\$ 27,045.16	\$ 11,454.84	\$ -	29.75%
01-40-410-500120	Medicare	\$ 9,500.00	\$ 609.34	\$ 6,325.17	\$ 3,174.83	\$ -	33.42%
01-40-410-500125	Health Insurance	\$ 138,500.00	\$ 11,564.37	\$ 111,931.25	\$ 26,568.75	\$ -	19.18%
01-40-410-500140	Life Insurance	\$ 1,000.00	\$ 63.00	\$ 616.63	\$ 383.37	\$ -	38.34%
01-40-410-500143	EAP Program	\$ 500.00	\$ 11.16	\$ 106.21	\$ 393.79	\$ -	78.76%
01-40-410-500145	Workers' Compensation	\$ 21,500.00	\$ 1,566.32	\$ 15,166.62	\$ 6,333.38	\$ -	29.46%
01-40-410-500150	Unemployment Insurance	\$ 31,500.00	\$ -	\$ -	\$ 31,500.00	\$ -	100.00%
01-40-410-500155	Retirement/CalPERS	\$ 113,500.00	\$ 11,382.40	\$ 112,629.32	\$ 870.68	\$ -	0.77%
01-40-410-500165	Uniforms and Employee Benefits	\$ 5,000.00	\$ 200.00	\$ 3,831.12	\$ 1,168.88	\$ -	23.38%
01-40-410-500175	Training/Education/Mtgs/Travel	\$ 6,000.00	\$ 44.33	\$ 2,405.06	\$ 3,594.94	\$ -	59.92%
01-40-410-500180	Accrued Sick Leave Expense	\$ 24,500.00	\$ 2,013.58	\$ 16,951.55	\$ 7,548.45	\$ -	30.81%
01-40-410-500185	Accrued Vacation Leave Expense	\$ 37,500.00	\$ 2,720.68	\$ 25,727.90	\$ 11,772.10	\$ -	31.39%
01-40-410-500187	Accrued Leave Payments	\$ 16,500.00	\$ 775.60	\$ 9,399.70	\$ 7,100.30	\$ -	43.03%
01-40-410-500195	CIP Related Labor	\$ (20,000.00)	\$ -	\$ -	\$ (20,000.00)	\$ -	100.00%
440	Transmission & Distribution Personnel						
01-40-440-500105	Labor	\$ 1,242,000.00	\$ 73,965.66	\$ 868,672.49	\$ 373,327.51	\$ -	30.06%
01-40-440-500109	FLSA Overtime	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-40-440-500110	Overtime	\$ 70,500.00	\$ 3,686.93	\$ 48,147.00	\$ 22,353.00	\$ -	31.71%
01-40-440-500111	Double Time	\$ 34,500.00	\$ 475.03	\$ 17,571.60	\$ 16,928.40	\$ -	49.07%
01-40-440-500113	Standby/On-Call	\$ 26,500.00	\$ 1,960.00	\$ 24,810.00	\$ 1,690.00	\$ -	6.38%
01-40-440-500114	Incentive Pay	\$ 16,000.00	\$ -	\$ -	\$ 16,000.00	\$ -	100.00%
01-40-440-500115	Social Security	\$ 98,000.00	\$ 5,132.94	\$ 65,559.11	\$ 32,440.89	\$ -	33.10%
01-40-440-500120	Medicare	\$ 23,000.00	\$ 1,293.72	\$ 15,503.04	\$ 7,496.96	\$ -	32.60%
01-40-440-500125	Health Insurance	\$ 346,000.00	\$ 15,823.90	\$ 191,755.63	\$ 154,244.37	\$ -	44.58%
01-40-440-500140	Life Insurance	\$ 2,500.00	\$ 109.77	\$ 1,483.04	\$ 1,016.96	\$ -	40.68%
01-40-440-500143	EAP Program	\$ 1,000.00	\$ 28.75	\$ 323.11	\$ 676.89	\$ -	67.69%
01-40-440-500145	Workers' Compensation	\$ 42,500.00	\$ 2,835.73	\$ 31,263.82	\$ 11,236.18	\$ -	26.44%
01-40-440-500155	Retirement/CalPERS	\$ 237,500.00	\$ 13,906.92	\$ 180,139.46	\$ 57,360.54	\$ -	24.15%
01-40-440-500165	Uniforms and Employee Benefits	\$ 15,500.00	\$ 608.78	\$ 10,180.26	\$ 5,319.74	\$ -	34.32%
01-40-440-500175	Training/Education/Mtgs/Travel	\$ 5,500.00	\$ 349.99	\$ 5,451.85	\$ 48.15	\$ -	0.88%
01-40-440-500180	Accrued Sick Leave Expense	\$ 58,500.00	\$ 1,561.87	\$ 24,501.77	\$ 33,998.23	\$ -	58.12%
01-40-440-500185	Accrued Vacation Leave Expense	\$ 75,000.00	\$ 1,922.23	\$ 52,958.10	\$ 22,041.90	\$ -	29.39%
01-40-440-500187	Accrued Leave Payments	\$ 71,000.00	\$ 4,675.35	\$ 32,064.09	\$ 38,935.91	\$ -	54.84%
01-40-440-500195	CIP Related Labor	\$ (40,000.00)	\$ -	\$ (4,583.94)	\$ (35,416.06)	\$ -	88.54%
450	Inspections Personnel						
01-40-450-500105	Labor	\$ 40,500.00	\$ 4,009.44	\$ 40,030.91	\$ 469.09	\$ -	1.16%
01-40-460-500109	FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-450-500110	Overtime	\$ 11,500.00	\$ 433.34	\$ 11,124.70	\$ 375.30	\$ -	3.26%
01-40-450-500111	Double Time	\$ 1,500.00	\$ -	\$ 1,162.94	\$ 337.06	\$ -	22.47%
01-40-450-500113	Standby/On-Call	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-450-500115	Social Security	\$ 3,000.00	\$ 275.69	\$ 3,250.67	\$ (250.67)	\$ -	-8.36%
01-40-450-500120	Medicare	\$ 1,000.00	\$ 64.47	\$ 760.25	\$ 239.75	\$ -	23.98%
01-40-450-500125	Health Insurance	\$ 13,000.00	\$ 1,467.26	\$ 11,904.48	\$ 1,095.52	\$ -	8.43%
01-40-450-500140	Life Insurance	\$ 500.00	\$ 7.00	\$ 67.24	\$ 432.76	\$ -	86.55%
01-40-450-500143	EAP Program	\$ 500.00	\$ 2.16	\$ 15.61	\$ 484.39	\$ -	96.88%
01-40-450-500145	Workers' Compensation	\$ 2,000.00	\$ 163.29	\$ 1,622.96	\$ 377.04	\$ -	18.85%
01-40-450-500155	Retirement/CalPERS	\$ 10,500.00	\$ 339.99	\$ 6,870.14	\$ 3,629.86	\$ -	34.57%
460	Customer Svc & Meter Reading Personnel						
01-40-460-500105	Labor	\$ 220,000.00	\$ 13,830.85	\$ 196,872.90	\$ 23,127.10	\$ -	10.51%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-40-460-500110	Overtime	\$ 20,500.00	\$ 1,254.49	\$ 8,027.30	\$ 12,472.70	\$ -	60.84%
01-40-460-500111	Double Time	\$ 5,000.00	\$ -	\$ 2,558.16	\$ 2,441.84	\$ -	48.84%
01-40-460-500113	Standby/On-Call	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	100.00%
01-40-460-500114	Incentive Pay	\$ 4,000.00	\$ -	\$ 300.00	\$ 3,700.00	\$ -	92.50%
01-40-460-500115	Social Security	\$ 18,500.00	\$ 1,009.17	\$ 14,872.85	\$ 3,627.15	\$ -	19.61%
01-40-460-500120	Medicare	\$ 4,500.00	\$ 236.03	\$ 3,509.43	\$ 990.57	\$ -	22.01%
01-40-460-500125	Health Insurance	\$ 75,500.00	\$ 4,739.38	\$ 65,601.59	\$ 9,898.41	\$ -	13.11%
01-40-460-500140	Life Insurance	\$ 500.00	\$ 19.49	\$ 314.69	\$ 185.31	\$ -	37.06%
01-40-460-500143	EAP Program	\$ 500.00	\$ 4.60	\$ 72.34	\$ 427.66	\$ -	85.53%
01-40-460-500145	Workers' Compensation	\$ 9,500.00	\$ 601.29	\$ 8,327.41	\$ 1,172.59	\$ -	12.34%
01-40-460-500155	Retirement/CalPERS	\$ 68,000.00	\$ 4,377.86	\$ 58,844.39	\$ 9,155.61	\$ -	13.46%
01-40-460-500165	Uniforms and Employee Benefits	\$ 3,000.00	\$ 197.15	\$ 2,500.08	\$ 499.92	\$ -	16.66%
01-40-460-500175	Training/Education/Mtgs/Travel	\$ 1,000.00	\$ 90.00	\$ 235.00	\$ 765.00	\$ -	76.50%
01-40-460-500180	Accrued Sick Leave Expense	\$ 10,500.00	\$ -	\$ 7,922.01	\$ 2,577.99	\$ -	24.55%
01-40-460-500185	Accrued Vacation Leave Expense	\$ 20,000.00	\$ 823.68	\$ 19,861.69	\$ 138.31	\$ -	0.69%
01-40-460-500187	Accrued Leave Payments	\$ 14,000.00	\$ 334.40	\$ 6,776.00	\$ 7,224.00	\$ -	51.60%
01-40-460-500195	CIP Related Labor	\$ (41,000.00)	\$ (1,410.53)	\$ (31,091.08)	\$ (9,908.92)	\$ -	24.17%
470	Maintenance & General Plant Personnel						
01-40-470-500105	Labor	\$ 117,500.00	\$ 8,407.29	\$ 117,083.59	\$ 416.41	\$ -	0.35%
01-40-470-500109	FLSA Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-470-500110	Overtime	\$ 6,500.00	\$ -	\$ 326.63	\$ 6,173.37	\$ -	94.97%
01-40-470-500111	Double Time	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-40-470-500113	Standby/On-Call	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-40-470-500114	Incentive Pay	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	\$ -	100.00%
01-40-470-500115	Social Security	\$ 8,000.00	\$ 576.98	\$ 7,756.75	\$ 243.25	\$ -	3.04%
01-40-470-500120	Medicare	\$ 2,000.00	\$ 134.96	\$ 1,814.13	\$ 185.87	\$ -	9.29%
01-40-470-500125	Health Insurance	\$ 38,000.00	\$ 3,153.57	\$ 32,505.62	\$ 5,494.38	\$ -	14.46%
01-40-470-500140	Life Insurance	\$ 500.00	\$ 15.64	\$ 183.09	\$ 316.91	\$ -	63.38%
01-40-470-500143	EAP Program	\$ 500.00	\$ 3.55	\$ 46.84	\$ 453.16	\$ -	90.63%
01-40-470-500145	Workers' Compensation	\$ 5,000.00	\$ 346.52	\$ 4,351.20	\$ 648.80	\$ -	12.98%
01-40-470-500155	Retirement/CalPERS	\$ 15,500.00	\$ 800.69	\$ 10,283.04	\$ 5,216.96	\$ -	33.66%
01-40-470-500165	Uniforms and Employee Benefits	\$ 1,000.00	\$ 430.58	\$ 430.58	\$ 569.42	\$ -	56.94%
01-40-470-500175	Training/Education/Mtgs/Travel	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-40-470-500180	Accrued Sick Leave Expenses	\$ 3,500.00	\$ -	\$ 3,048.50	\$ 451.50	\$ -	12.90%
01-40-470-500185	Accrued Vacation Expenses	\$ 5,000.00	\$ 808.91	\$ 4,426.86	\$ 573.14	\$ -	11.46%
01-40-470-500187	Accrual Leave Payments	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
	Operations Personnel	\$ 4,031,000.00	\$ 246,636.35	\$ 2,901,629.27	\$ 1,129,370.73	\$ -	28.02%
410	Source of Supply Materials & Supplies						
01-40-410-501101	Electricity - Wells	\$ 2,701,000.00	\$ 199,662.12	\$ 2,699,944.94	\$ 1,055.06	\$ -	0.04%
01-40-410-501201	Gas - Wells	\$ 1,000.00	\$ 14.79	\$ 260.48	\$ 739.52	\$ -	73.95%
01-40-410-510011	Treatment and Chemicals	\$ 160,000.00	\$ 18,480.00	\$ 159,662.14	\$ 337.86	\$ -	0.21%
01-40-410-510021	Lab Testing	\$ 85,000.00	\$ 5,035.07	\$ 77,330.15	\$ 7,669.85	\$ -	9.02%
01-40-410-510031	Small Tools, Parts, & Maint	\$ 6,000.00	\$ 1,857.64	\$ 6,265.91	\$ (265.91)	\$ -	-4.43%
01-40-410-520021	Maint & Repair-Telemetry	\$ 5,000.00	\$ -	\$ 1,540.61	\$ 3,459.39	\$ -	69.19%
01-40-410-520061	Maint & Repair-Pumping Equip	\$ 201,202.00	\$ 10,303.06	\$ 107,840.25	\$ 93,361.75	\$ 4,982.12	43.93%
01-40-410-550066	Subscriptions	\$ 1,500.00	\$ -	\$ 1,342.49	\$ 157.51	\$ -	10.50%
440	Transmission & Distribution Materials & Supplies						
01-40-440-500178	General Safety Supplies	\$ 11,000.00	\$ 129.03	\$ 7,132.25	\$ 3,867.75	\$ -	35.16%
01-40-440-510031	Small Tools, Parts, & Maint	\$ 29,000.00	\$ 647.94	\$ 27,056.55	\$ 1,943.45	\$ -	6.70%
01-40-440-520071	Maint & Repair-Pipeline/FireHy	\$ 107,000.00	\$ 1,955.18	\$ 75,175.78	\$ 31,824.22	\$ -	29.74%
01-40-440-520081	Maint & Repair-Hydraulic Valve	\$ 25,000.00	\$ -	\$ 7,297.18	\$ 17,702.82	\$ -	70.81%
01-40-440-530001	Minor Capital Acquisitions	\$ 39,000.00	\$ 3,942.39	\$ 37,347.14	\$ 1,652.86	\$ -	4.24%
01-40-440-540001	Backflow Maintenance	\$ 10,000.00	\$ 1,238.07	\$ 4,677.96	\$ 5,322.04	\$ -	53.22%
01-40-440-540024	Inventory Adjustments	\$ 47,000.00	\$ -	\$ -	\$ 47,000.00	\$ -	100.00%
01-40-440-540036	Line Locates	\$ 4,000.00	\$ -	\$ 2,835.11	\$ 1,164.89	\$ -	29.12%
01-40-440-540042	Meters Maintenance & Services	\$ 125,000.00	\$ 3,561.31	\$ 77,996.23	\$ 47,003.77	\$ 3,744.31	34.61%
01-40-440-540078	Reservoir Maintenance	\$ 52,000.00	\$ -	\$ 27,595.48	\$ 24,404.52	\$ -	46.93%
470	Maintenance & General Plant Materials & Supplies						
01-40-470-501111	Electricity -560 Magnolia Ave	\$ 37,000.00	\$ 2,054.69	\$ 35,320.94	\$ 1,679.06	\$ -	4.54%
01-40-470-501121	Electricity -12303 Oak Glen Rd	\$ 5,000.00	\$ 22.44	\$ 1,569.38	\$ 3,430.62	\$ -	68.61%
01-40-470-501131	Electricity -13695 Oak Glen Rd	\$ 3,000.00	\$ 112.24	\$ 2,280.87	\$ 719.13	\$ -	23.97%
01-40-470-501141	Electricity -13697 Oak Glen Rd	\$ 3,000.00	\$ 193.62	\$ 2,935.87	\$ 64.13	\$ -	2.14%
01-40-470-501151	Electricity -9781 AveMiravilla	\$ 2,500.00	\$ 140.79	\$ 2,399.06	\$ 100.94	\$ -	4.04%
01-40-470-501161	Electricity -815 E 12th St	\$ 12,500.00	\$ 505.43	\$ 8,610.91	\$ 3,889.09	\$ -	31.11%
01-40-470-501171	Electricity -851 E 6th St	\$ 5,000.00	\$ 210.08	\$ 3,017.76	\$ 1,982.24	\$ -	39.64%
01-40-470-501321	Propane -12303 Oak Glen Rd	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-40-470-501331	Propane -13695 Oak Glen Rd	\$ 3,000.00	\$ -	\$ 1,764.67	\$ 1,235.33	\$ -	41.18%
01-40-470-501341	Propane -13697 Oak Glen Rd	\$ 3,000.00	\$ -	\$ 2,744.62	\$ 255.38	\$ -	8.51%
01-40-470-501351	Propane -9781 AveMiravilla	\$ 2,000.00	\$ -	\$ 1,445.47	\$ 554.53	\$ -	27.73%
01-40-470-501411	Sanitation -560 Magnolia Ave	\$ 7,800.00	\$ 831.72	\$ 8,068.43	\$ (268.43)	\$ -	-3.44%
01-40-470-501461	Sanitation -815 E 12th Ave	\$ 6,700.00	\$ -	\$ 6,438.10	\$ 261.90	\$ -	3.91%
01-40-470-501471	Sanitation -11083 Cherry Ave	\$ 6,200.00	\$ 719.28	\$ 5,873.83	\$ 326.17	\$ -	5.26%
01-40-470-501611	Maint & Repair-560 Magnolia	\$ 32,000.00	\$ 2,242.87	\$ 31,617.13	\$ 382.87	\$ -	1.20%
01-40-470-501621	Maint & Repair-12303 Oak Glen	\$ 7,500.00	\$ -	\$ 616.15	\$ 6,883.85	\$ -	91.78%
01-40-470-501631	Maint & Repair-13695 Oak Glen	\$ 6,000.00	\$ 49.55	\$ 3,565.96	\$ 2,434.04	\$ -	40.57%
01-40-470-501641	Maint & Repair-13697 Oak Glen	\$ 10,000.00	\$ -	\$ 869.73	\$ 9,130.27	\$ -	91.30%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-40-470-501651	Maint & Repair-9781 Avenida	\$ 5,500.00	\$ 32.03	\$ 4,736.96	\$ 763.04	\$ -	13.87%
01-40-470-501661	Maint & Repair-815 E 12th St	\$ 30,000.00	\$ 3,529.10	\$ 28,471.11	\$ 1,528.89	\$ 1,500.00	0.10%
01-40-470-501671	Maint & Repair-851 E 6th St	\$ 3,200.00	\$ 355.95	\$ 2,961.77	\$ 238.23	\$ -	7.44%
01-40-470-501691	Maint & Repair-Buildings(Gen)	\$ 60,000.00	\$ 6,945.47	\$ 26,261.35	\$ 33,738.65	\$ -	56.23%
01-40-470-510001	Auto/Fuel	\$ 145,000.00	\$ 12,390.70	\$ 125,289.14	\$ 19,710.86	\$ -	13.59%
01-40-470-510002	CIP Related Fuel	\$ (10,000.00)	\$ -	\$ -	\$ (10,000.00)	\$ -	100.00%
01-40-470-520011	Maint & Repair-Safety Equip	\$ 18,000.00	\$ 2,509.57	\$ 14,105.12	\$ 3,894.88	\$ -	21.64%
01-40-470-520031	Maint & Repair-General Equip	\$ 104,500.00	\$ 46.41	\$ 104,466.92	\$ 33.08	\$ -	0.03%
01-40-470-520041	Maintenance & Repair-Fleet	\$ 65,500.00	\$ 5,854.60	\$ 64,634.52	\$ 865.48	\$ -	1.32%
01-40-470-520051	Maintenance & Repair-Paving	\$ 97,000.00	\$ -	\$ 95,839.89	\$ 1,160.11	\$ -	1.20%
01-40-470-520053	Maint & Repair-Paving-Beaumont	\$ 498,000.00	\$ -	\$ 467,013.01	\$ 30,986.99	\$ -	6.22%
01-40-470-530001	Minor Capital Acquisitions	\$ 10,000.00	\$ 9,450.00	\$ 9,450.00	\$ (9,450.00)	\$ -	0.00%
01-40-470-540052	Encroachment Permits	\$ 40,000.00	\$ 3,434.39	\$ 25,093.83	\$ 14,906.17	\$ -	37.27%
	Operations Materials & Supplies	\$ 4,829,602.00	\$ 298,457.53	\$ 4,408,763.15	\$ 410,838.85	\$ 10,226.43	8.29%
410	Source of Supply Services						
01-40-410-500501	State Project Water Purchases	\$ 7,182,000.00	\$ 1,535,751.00	\$ 7,182,000.00	\$ -	\$ -	0.00%
01-40-410-540084	Regulations Mandates & Tariffs	\$ 145,000.00	\$ 45,287.28	\$ 103,995.59	\$ 41,004.41	\$ -	28.28%
440	Transmission & Distribution Services						
01-40-440-500190	Temporary Labor	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-40-440-550051	Advertising/Legal Notices	\$ 5,000.00	\$ -	\$ 5.11	\$ 4,994.89	\$ -	99.90%
470	Maintenance & General Plant Services						
01-40-470-540030	Landscape Maintenance	\$ 80,000.00	\$ 1,485.99	\$ 38,724.64	\$ 41,275.36	\$ -	51.59%
01-40-470-540072	NCRF, Canyons, & Pond Maint	\$ 148,300.00	\$ 8,720.48	\$ 133,509.09	\$ 14,790.91	\$ -	9.97%
	Operations Services	\$ 7,561,300.00	\$ 1,591,244.75	\$ 7,458,234.43	\$ 103,065.57	\$ -	1.36%
Expense Total	OPERATIONS	\$ 16,421,902.00	\$ 2,136,338.63	\$ 14,768,626.85	\$ 1,643,275.15	\$ 10,226.43	9.94%
50	GENERAL						
01-50-510-500112	Stipend-Association Mtg Attend	\$ 1,000.00	\$ 150.00	\$ 750.00	\$ 250.00	\$ -	25.00%
	Personnel	\$ 1,000.00	\$ 150.00	\$ 750.00	\$ 250.00	\$ -	25.00%
01-50-510-502001	Rents/Leases	\$ 29,500.00	\$ 2,480.00	\$ 29,111.84	\$ 388.16	\$ -	1.32%
01-50-510-510031	Small Tools, Parts, & Maint	\$ 1,000.00	\$ -	\$ 170.96	\$ 829.04	\$ -	82.90%
01-50-510-540066	Property Damage and Theft	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ -	100.00%
01-50-510-550040	General Supplies	\$ 17,000.00	\$ 351.09	\$ 15,896.29	\$ 1,103.71	\$ -	6.49%
01-50-510-550060	Public Ed/Community Outreach	\$ 12,500.00	\$ -	\$ 11,082.77	\$ 1,417.23	\$ -	11.34%
01-50-510-550072	Miscellaneous Operating Exp	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-50-510-550074	Disaster Prepared Ongoing Exp	\$ 23,000.00	\$ 12,130.36	\$ 22,777.78	\$ 222.22	\$ -	0.97%
	General Materials & Supplies	\$ 99,000.00	\$ 14,961.45	\$ 79,039.64	\$ 19,960.36	\$ -	20.16%
01-50-510-550096	Beaumont Basin Watermaster	\$ 85,000.00	\$ 5,263.42	\$ 80,865.70	\$ 4,134.30	\$ -	4.86%
01-50-510-550097	SAWPA Basin Monitoring Program	\$ 31,500.00	\$ 2,422.58	\$ 26,827.05	\$ 4,672.95	\$ -	14.83%
	General Services	\$ 116,500.00	\$ 7,686.00	\$ 107,692.75	\$ 8,807.25	\$ -	7.56%
Expense Total	GENERAL	\$ 216,500.00	\$ 22,797.45	\$ 187,482.39	\$ 29,017.61	\$ -	13.40%
Expense Total	ALL EXPENSES	\$ 25,765,657.00	\$ 2,781,396.21	\$ 22,596,650.29	\$ 3,159,006.71	\$ 12,945.87	12.21%



**Beaumont-Cherry Valley Water District
Board of Directors Regular Meeting
February 14, 2024**

Item 3b

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: December 31, 2023 Cash Balance and Investment Report

Staff Recommendation

Approve the December 31, 2023, Cash Balance and Investment Report.

Summary

Attached is the Cash and Investment Report as of December 31, 2023. The District's total invested cash and marketable securities have a market value of \$84,979,604.72.

Analysis

The attached reports include the following elements following 5045.17 Investment Reporting:

- a. Listing of individual securities held at the end of the reporting period;
- b. Cost and market value of all securities, including realized and unrealized market value gains or losses per GASB requirements;
- c. Average weighted yield to maturity of the portfolio;
- d. Listing of investment by maturity date;
- e. Percentage of the total portfolio, which each type of investment represents;
- f. Statement of compliance with Investment Policy, including an explanation of any compliance exceptions (CGC Section 53646); and
- g. Certification of sufficient liquidity to meet budgeted expenditures over the ensuing six months (CGC Section 53646)

Investments, in type, maturity, and percentage of the total portfolio, follow the existing Board approved investment policy.

The weighted average maturity (WAM) of the portfolio is 449 days. The maximum WAM allowed by the Investment Policy is 1,825 days. The current portfolio and expected revenue cash flow will be sufficient to meet budgeted expenditure requirements for the next six months and the foreseeable future.

Attachment(s)

1. December 31, 2023, Cash Balance and Investment Report
2. Local Agency Investment Fund December 2023 Statement
3. Chandler Asset Management Portfolio Summary as of December 31, 2023
4. Chandler Asset Management Statement of Compliance as of December 31, 2023
5. Chandler Asset Management Holdings Report as of December 31, 2023
6. Chandler Asset Management Income Earned Report as of December 31, 2023

Staff Report prepared by William Clayton, Finance Manager



**Beaumont-Cherry Valley Water District
Cash Balance & Investment Report ⁽¹⁾
As of December 31, 2023**

Account Name	Account Ending #	<u>Cash Balance Per Account</u>		Difference
		Balance	Prior Month Balance	
Wells Fargo				
	General 4152	\$3,565,748.96	\$3,801,434.23	(\$235,685.27)
	Total Cash	\$ 3,565,748.96	\$ 3,801,434.23	\$ (235,685.27)

Investment Summary

Account Name	Market Value	Prior Month Balance	Difference	Actual % of Total	Rate	Current Period Income	Income Year-to-Date ⁽³⁾
Ca. State Treasurer's Office: Local Agency Investment Fund	\$43,107,549.76	\$43,107,549.76	\$0.00	53%	3.96%	\$0.00	\$899,174.59 ⁽⁴⁾
CalTRUST Short Term Fund	\$0.00	\$0.00	\$0.00	0%	5.43%	\$0.00	\$0.00 ⁽⁵⁾
Chandler Investment Services	\$38,306,306.00 ⁽²⁾	\$37,885,841.00	\$420,465.00	47%	4.68%	\$117,946.07	\$1,284,044.29
Total Investments	\$81,413,855.76	\$80,993,390.76	\$420,465.00				\$2,183,218.88
Total Cash & Investments	\$ 84,979,604.72	\$ 84,794,824.99	\$ 184,779.73				

Account Name	Book Value	Prior Month Balance	Difference
Chandler Investment Services	\$38,341,390.54 ⁽²⁾	\$38,269,208.33	\$72,182.21
Book - MV	\$35,084.54	\$383,367.33	\$72,182.21

The investments above are in accordance with the District's investment policy. William C. Clayton William Clayton, Finance Manager

BCVWD will be able to meet its cash flow obligations for the next 6 months. Sylvia Molina Sylvia Molina, Assistant Director of Finance and Administration

The investments above have been reviewed by the General Manager Daniel K. Jaggers 1/24/24 Daniel K. Jaggers, General Manager

⁽¹⁾ All investments held are compliance with the District's Investment Policy pertaining to maximum specified percentages of the District's portfolio, maturity, and par amount.

⁽²⁾ Market Value is the value of the investment if sold at the end of the period. Book Value is the value of the investment is held until maturity.

⁽³⁾ Income Year-to-Date is based on Income Earned for each reporting period in total prior to the application of bank fees.

⁽⁴⁾ 2023 Q4 Interest Income of 418,882.19 received in January 2024 is not included in this amount.

⁽⁵⁾ Redemption of full investment March 2022.

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

January 02, 2024

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

BEAUMONT-CHERRY VALLEY WATER DISTRICT

TREASURER
P.O. BOX 2037
BEAUMONT, CA 92223

[Tran Type Definitions](#)



December 2023 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	43,107,549.76
Total Withdrawal:	0.00	Ending Balance:	43,107,549.76



Beaumont Cherry Valley Water District

Portfolio Summary

As of December 31, 2023

PORTFOLIO CHARACTERISTICS

Average Modified Duration	1.72
Average Coupon	2.88%
Average Purchase YTM	3.71%
Average Market YTM	4.68%
Average S&P/Moody Rating	AA/Aa2
Average Final Maturity	2.02 yrs
Average Life	1.85 yrs

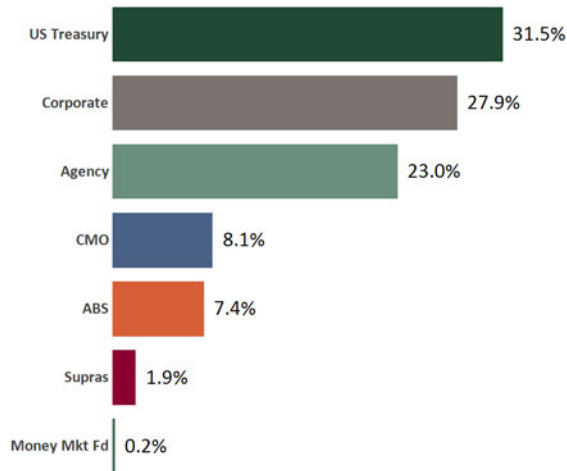
ACCOUNT SUMMARY

	Beg. Values as of 11/30/23	End Values as of 12/31/23
Market Value	37,676,712	38,073,012
Accrued Interest	209,129	233,294
Total Market Value	37,885,841	38,306,306
Income Earned	113,881	117,946
Cont/WD		-3,216
Par	38,734,419	38,769,560
Book Value	38,269,208	38,341,391
Cost Value	37,858,425	37,945,842

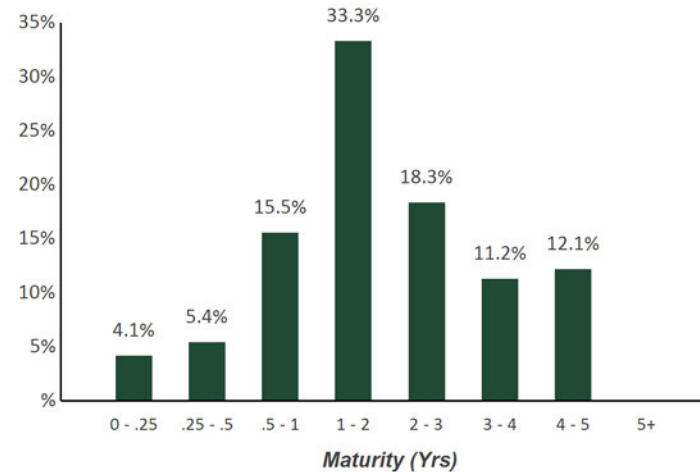
TOP ISSUERS

Government of United States	31.5%
Federal Farm Credit Bank	13.7%
Federal Home Loan Bank	8.2%
Federal Home Loan Mortgage Corp	8.1%
American Express ABS	1.6%
Paccar Financial	1.3%
Federal National Mortgage Assoc	1.2%
Florida Power and Light	1.2%
Total	66.7%

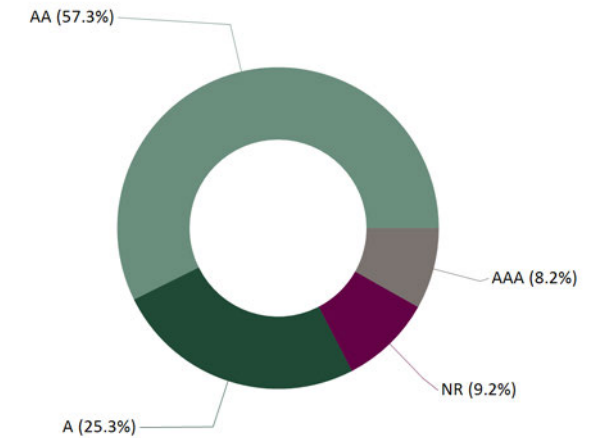
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	3/31/2022
Beaumont Cherry Valley Water District	1.12%	2.51%	4.75%	4.75%	N/A	N/A	N/A	N/A	2.45%
ICE BofA 1-3 Yr US Treasury Index	1.12%	2.49%	4.26%	4.26%	N/A	N/A	N/A	N/A	1.63%



Statement of Compliance

As of December 31, 2023

BCVWD - Consolidated Portfolio

This portfolio is a consolidation of assets managed by Chandler Asset Management and assets managed internally by Client. Chandler relies on Client to provide accurate information for reporting assets and producing this compliance statement.

Category	Standard	Comment
U.S. Treasuries	No limitation; Full faith and credit of the U.S. are pledged for the payment of principal and interest	<i>Complies</i>
Federal Agencies	No limitation; Federal agencies or U.S. government-sponsored enterprise obligations, participations, or other instruments, including those issued or fully guaranteed as to principal and interest by federal agencies or U.S. government sponsored enterprises.	<i>Complies</i>
Supranational Obligations	"AA" rating category or higher by a NRSRO; 30% max; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by International Bank for Reconstruction & Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB)	<i>Complies</i>
Municipal Securities (CA, Other States)	5% max per issuer; Registered treasury notes or bonds of this state or any of the other 49 United States, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of this state or any of the other 49 United States. Bonds, notes, warrants, or other evidence of indebtedness of any local agency, including the District's own bonds, within this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.	<i>Complies</i>
Corporate Medium Term Notes	"A" rating category or better by a NRSRO; 30% max; 5% max per issuer; Issuer is a corporation organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S.	<i>Complies</i>
Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, and Collateralized Mortgage Obligations	"AA" rating category or higher by a NRSRO; 20% max (combined ABS/MBS/CMO); 5% max per issuer that is not a U.S. Government Agency; Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, and Collateralized Mortgage Obligations limited to mortgage-backed pass-through securities issued by a US government agency or consumer receivable pass-through certificates or bonds	<i>Complies</i>
Negotiable Certificates of Deposit (NCD)	30% max; 5% max per issuer; Issued by a nationally or state-chartered bank, or a federal or state association, a state or federal credit union, or by a federally-licensed or state-licensed branch of a foreign bank.	<i>Complies</i>
Certificate of Deposit Placement Service (CDARS)	50% max (combined with Negotiable Certificates of Deposit)	<i>Complies</i>
Collateralized Bank Deposits	Deposits with financial institutions will be collateralized with pledged securities per California Government Code	<i>Complies</i>
Banker's Acceptances	"A-1" short-term rating or better by a NRSRO; 40% max; 30% max per commercial bank; 5% max per issuer; 180 days max maturity; Issued by domestic or foreign banks, which are eligible for purchase by the Federal Reserve System.	<i>Complies</i>
Commercial Paper	"Prime" quality of the highest rating by a NRSRO; The entity that issues the commercial paper shall meet all conditions: (i) Organized and operating in the U.S. as a general corporation; (ii) Has total assets >\$500 million; (iii) Has debt other than commercial paper, if any, that is "A" rating category or higher by a NRSRO; 25% max; 5% max per issuer; 10% max of the outstanding paper of an issuing corporation; 270 days max maturity	<i>Complies</i>
Money Market Mutual Funds	20% max; Registered with SEC under Investment Company Act of 1940 and issued by diversified management companies and meet either of the following criteria: (i) Highest rating by two NRSROs; or (ii) Retained an investment adviser registered or exempt from SEC registration with > 5 years experience managing money market mutual funds with AUM >\$500 million	<i>Complies</i>
Local Agency Investment Fund (LAIF)	Maximum amount permitted by LAIF; Not used by investment adviser	<i>Complies</i>

Local Government Investment Pool (LGIP)	No limitation; However, the amount invested may not exceed the current maximum allowed by the pool; "AAm", or its equivalent, by a NRSRO; Shares of beneficial interest issued by a joint powers authority organized pursuant to Government Code Section; must meet the requirements of California Government Code Section 53601(p); the pool must seek to maintain a stable Net Asset Value ("NAV")	<i>Complies</i>
Repurchase Agreements	10% max; 102% Collateralized; 1 year max maturity; Not used by investment adviser	<i>Complies</i>
Max Per Issuer	5% max per issuer, except U.S. Treasuries, Federal Agency securities, LGIPs, and LAIF	<i>Complies</i>
Maximum Maturity	5 years maximum maturity	<i>Complies</i>

Beaumont Cherry Valley Water District

Holdings Report

As of November 30, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
36262XAC8	GM Financial Auto Lease Trust 2021-3 A2 0.39% Due 10/21/2024	13,431.75	05/04/2022 2.99%	12,994.17 13,396.69	99.71 5.71%	13,392.69 1.60	0.04% (4.00)	NR / AAA AAA	0.89 0.05
43813GAC5	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	52,863.94	Various 2.37%	51,660.56 52,671.42	98.64 5.70%	52,145.52 3.96	0.14% (525.90)	Aaa / NR AAA	1.39 0.25
36266FAC3	GM Financial Auto Lease Trust 2022-2 A3 3.42% Due 6/20/2025	127,635.50	05/03/2022 3.45%	127,622.19 127,631.64	99.26 5.89%	126,688.83 133.38	0.33% (942.81)	NR / AAA AAA	1.56 0.30
44933LAC7	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	92,211.17	04/25/2022 2.62%	89,588.92 91,630.00	98.41 5.51%	90,748.05 15.57	0.24% (881.95)	NR / AAA AAA	1.79 0.31
05593AAC3	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	50,000.00	02/07/2023 5.22%	49,998.81 49,999.26	99.59 5.68%	49,794.30 43.00	0.13% (204.96)	Aaa / AAA NR	1.99 0.89
44934KAC8	Hyundai Auto Receivables Trust 2021-B A3 0.38% Due 1/15/2026	20,447.94	05/19/2022 2.98%	19,665.17 20,180.54	97.59 5.96%	19,954.39 3.45	0.05% (226.15)	NR / AAA AAA	2.13 0.43
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	76,106.65	05/02/2022 3.32%	72,122.94 74,318.36	96.69 6.22%	73,590.94 17.59	0.19% (727.42)	Aaa / NR AAA	2.29 0.58
89238JAC9	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	31,082.13	12/14/2022 5.48%	29,271.83 30,071.84	96.73 5.85%	30,067.27 9.81	0.08% (4.57)	NR / AAA AAA	2.38 0.63
43815PAC3	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	50,000.00	08/15/2022 3.76%	49,997.02 49,998.25	97.96 5.61%	48,981.50 67.35	0.13% (1,016.75)	NR / AAA AAA	2.64 1.10
89238FAD5	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	209,000.00	Various 3.26%	207,519.11 208,249.42	97.61 5.69%	204,014.31 272.16	0.54% (4,235.11)	Aaa / AAA NR	2.79 0.87
02582JJR2	American Express 2021-1 A 0.9% Due 11/15/2026	386,000.00	Various 3.23%	364,484.53 377,839.30	95.71 5.58%	369,421.70 154.40	0.98% (8,417.60)	Aaa / NR AAA	2.96 0.93
362585AC5	GM Financial Securitized ART 2022-2 A3 3.1% Due 2/16/2027	40,000.00	04/05/2022 3.13%	39,991.64 39,995.63	97.73 5.52%	39,092.20 51.67	0.10% (903.43)	Aaa / AAA NR	3.22 0.95
47800AAC4	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	115,000.00	07/12/2022 3.77%	114,989.02 114,993.22	97.59 5.88%	112,227.93 191.16	0.30% (2,765.29)	Aaa / NR AAA	3.22 1.15
89231CAD9	Toyota Auto Receivables Owner 2022-C A3 3.76% Due 4/15/2027	140,000.00	08/08/2022 3.80%	139,976.61 139,985.68	97.71 5.54%	136,791.48 233.96	0.36% (3,194.20)	NR / AAA AAA	3.38 1.31



Holdings Report
As of November 30, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
36265WAD5	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	55,000.00	07/06/2022 3.67%	54,999.62 54,999.79	97.75 5.64%	53,762.17 83.42	0.14% (1,237.62)	Aaa / NR AAA	3.38 1.14
43815JAC7	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 4/21/2027	50,000.00	02/16/2023 5.10%	49,990.71 49,992.97	99.41 5.47%	49,702.90 70.00	0.13% (290.07)	Aaa / NR AAA	3.39 1.60
02582JIT8	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	235,000.00	05/17/2022 3.42%	234,948.02 234,974.61	97.24 5.43%	228,505.54 354.07	0.60% (6,469.07)	NR / AAA AAA	3.46 1.38
92348KAA1	Verizon Master Trust 2021-1 A 0.5% Due 5/20/2027	300,000.00	10/21/2022 4.28%	279,093.75 288,992.82	97.56 3.13%	292,668.31 45.83	0.77% 3,675.49	Aaa / AAA AAA	3.47 0.93
47800BAC2	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	210,000.00	10/12/2022 5.15%	209,983.70 209,988.68	99.20 5.72%	208,326.93 475.07	0.55% (1,661.75)	Aaa / NR AAA	3.54 1.39
92348KAV5	Verizon Master Trust 2022-5 A1A 3.72% Due 7/20/2027	140,000.00	08/02/2022 3.75%	139,993.84 139,996.74	99.71 4.74%	139,596.52 159.13	0.37% (400.22)	NR / AAA AAA	3.64 0.71
58770AAC7	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	125,000.00	01/18/2023 4.56%	124,985.00 124,988.67	98.56 5.58%	123,198.75 250.56	0.33% (1,789.92)	NR / AAA AAA	3.96 1.41
161571HT4	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	410,000.00	09/07/2023 5.23%	409,886.35 409,894.33	100.42 5.05%	411,703.55 940.27	1.09% 1,809.22	NR / AAA AAA	4.80 2.54
Total ABS		2,928,779.08	3.98%	2,873,763.51 2,904,789.86	5.27%	2,874,375.78 3,577.41	7.60% (30,414.08)	Aaa / AAA AAA	3.28 1.20

AGENCY									
3130AAHE1	FHLB Note 2.5% Due 12/8/2023	150,000.00	04/07/2022 2.43%	150,159.30 150,001.83	99.94 5.03%	149,913.90 1,802.08	0.40% (87.93)	Aaa / AA+ NR	0.02 0.02
3133ENWP1	FFCB Note 2.625% Due 5/16/2024	270,000.00	05/10/2022 2.69%	269,635.50 269,916.73	98.75 5.40%	266,616.90 295.31	0.70% (3,299.83)	Aaa / AA+ AA+	0.46 0.45
3133ENYX2	FFCB Note 3.25% Due 6/17/2024	460,000.00	06/15/2022 3.40%	458,707.40 459,648.12	99.07 4.99%	455,719.70 6,810.56	1.22% (3,928.42)	Aaa / AA+ AA+	0.55 0.53
3130ASDS5	FHLB Note 2.75% Due 6/28/2024	500,000.00	06/28/2022 3.22%	495,520.00 498,711.23	98.52 5.38%	492,612.50 5,843.75	1.32% (6,098.73)	Aaa / AA+ NR	0.58 0.56
3133EN4N7	FFCB Note 4.25% Due 12/20/2024	625,000.00	12/15/2022 4.40%	623,181.25 624,042.11	98.97 5.26%	618,562.50 11,879.34	1.66% (5,479.61)	Aaa / AA+ AA+	1.06 1.00



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3130AQM1	FHLB Callable Note Annual 1/27/2023 1.25% Due 1/27/2025	150,000.00	04/18/2022 2.75%	144,043.95 147,515.38	95.50 5.30%	143,253.15 645.83	0.38% (4,262.23)	Aaa / AA+ NR	1.16 1.12
3135G05X7	FNMA Note 0.375% Due 8/25/2025	500,000.00	06/22/2022 3.27%	456,750.00 476,378.56	92.66 4.83%	463,307.50 500.00	1.22% (13,071.06)	Aaa / AA+ AA+	1.74 1.69
3133EPBJ3	FFCB Note 4.375% Due 2/23/2026	725,000.00	02/21/2023 4.50%	722,426.25 723,086.13	99.45 4.64%	720,978.43 8,634.55	1.93% (2,107.70)	Aaa / AA+ AA+	2.24 2.08
3130ALEM2	FHLB Callable Note Qtrly 11/25/2025 0.79% Due 2/25/2026	400,000.00	05/12/2022 2.96%	369,200.00 381,818.21	91.45 4.87%	365,794.80 842.67	0.97% (16,023.41)	Aaa / AA+ NR	2.24 2.16
3133EPCF0	FFCB Note 4.5% Due 3/2/2026	750,000.00	03/23/2023 3.97%	760,837.50 758,294.62	99.71 4.63%	747,849.75 8,343.75	2.00% (10,444.87)	Aaa / AA+ AA+	2.25 2.10
3130A9YY1	FHLB Note 2.125% Due 12/11/2026	900,000.00	11/28/2023 4.60%	837,477.00 837,589.86	93.34 4.50%	840,086.10 9,031.25	2.24% 2,496.24	Aaa / AA+ NR	3.03 2.85
3133EPBM6	FFCB Note 4.125% Due 8/23/2027	750,000.00	02/21/2023 4.26%	745,935.00 746,630.65	98.74 4.49%	740,535.75 8,421.88	1.98% (6,094.90)	Aaa / AA+ AA+	3.73 3.38
3133EPGW9	FFCB Note 3.875% Due 4/25/2028	800,000.00	04/24/2023 3.76%	804,016.00 803,532.41	97.54 4.50%	780,301.60 3,100.00	2.07% (23,230.81)	Aaa / AA+ AA+	4.41 3.98
3133EPUN3	FFCB Note 4.5% Due 8/28/2028	325,000.00	08/28/2023 4.48%	325,289.25 325,274.36	99.95 4.51%	324,849.20 3,778.13	0.87% (425.16)	Aaa / AA+ AA+	4.75 4.18
3130AWTR1	FHLB Note 4.375% Due 9/8/2028	750,000.00	09/12/2023 4.49%	746,200.50 746,363.24	99.73 4.44%	747,999.00 10,664.06	2.00% 1,635.76	Aaa / AA+ NR	4.78 4.21
Total Agency		8,055,000.00	3.93%	7,909,378.90 7,948,803.44	4.75%	7,858,380.78 80,593.16	20.95% (90,422.66)	Aaa / AA+ AA+	2.58 2.36
CMO									
3137BEVH4	FHLMC K040 A2 3.241% Due 9/25/2024	150,000.00	04/21/2022 2.94%	150,726.56 150,246.03	98.23 5.62%	147,341.25 405.13	0.39% (2,904.78)	NR / NR AAA	0.82 0.66
3137BFE98	FHLMC K041 A2 3.171% Due 10/25/2024	148,743.54	04/21/2022 2.96%	149,219.98 148,907.00	97.97 5.54%	145,724.19 393.05	0.39% (3,182.81)	Aaa / AAA AAA	0.90 0.78
3137BFXT3	FHLMC K042 A2 2.67% Due 12/25/2024	450,000.00	06/22/2022 3.52%	441,070.31 446,319.52	97.29 5.53%	437,820.30 200.25	1.16% (8,499.22)	Aaa / NR NR	1.07 0.90
3137BHCY1	FHLMC K044 A2 2.811% Due 1/25/2025	365,548.46	06/16/2022 4.46%	357,152.27 361,941.01	97.15 5.48%	355,117.91 856.30	0.94% (6,823.10)	NR / NR AAA	1.16 1.01



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CMO									
3137F4WZ1	FHLMC K731 A2 3.6% Due 2/25/2025	346,764.96	05/03/2022 2.67%	350,720.26 348,454.45	97.96 5.49%	339,681.24 1,040.29	0.90% (8,773.21)	NR / NR AAA	1.24 0.98
3137BM7C4	FHLMC K051 A2 3.308% Due 9/25/2025	400,000.00	05/18/2022 3.06%	402,031.25 401,086.05	96.79 5.24%	387,151.60 1,102.67	1.02% (13,934.45)	NR / NR AAA	1.82 1.59
3137BNGT5	FHLMC K054 A2 2.745% Due 1/25/2026	350,000.00	12/15/2022 4.49%	334,742.19 339,506.81	95.37 5.13%	333,799.20 800.63	0.88% (5,707.61)	NR / AAA NR	2.16 1.91
3137FBBX3	FHLMC K068 A2 3.244% Due 8/25/2027	600,000.00	10/27/2023 5.33%	559,078.13 560,004.10	94.53 4.87%	567,184.20 1,622.00	1.50% 7,180.10	Aaa / NR NR	3.74 3.37
3137FETN0	FHLMC K073 A2 3.35% Due 1/25/2028	130,000.00	07/10/2023 4.75%	123,083.59 123,672.13	94.42 4.86%	122,747.95 72.58	0.32% (924.18)	NR / NR AAA	4.16 3.69
Total CMO		2,941,056.96	3.93%	2,867,824.54 2,880,137.10	5.27%	2,836,567.84 6,492.90	7.50% (43,569.26)	Aaa / AAA AAA	1.98 1.73
CORPORATE									
02665WCT6	American Honda Finance Note 3.55% Due 1/12/2024	400,000.00	Various 2.77%	405,283.50 400,348.12	99.76 5.51%	399,055.20 5,482.78	1.07% (1,292.92)	A3 / A- A	0.12 0.12
24422EVN6	John Deere Capital Corp Note 0.45% Due 1/17/2024	400,000.00	Various 2.68%	385,011.00 398,887.78	99.37 5.31%	397,476.40 670.00	1.05% (1,411.38)	A2 / A A+	0.13 0.13
91159HHV5	US Bancorp Callable Note Cont 1/5/2024 3.375% Due 2/5/2024	150,000.00	04/20/2022 2.95%	151,047.00 150,058.82	99.55 5.83%	149,325.15 1,631.25	0.40% (733.67)	A3 / A A	0.18 0.18
637432NL5	National Rural Utilities Callable Note Cont 12/7/2023 2.95% Due 2/7/2024	150,000.00	04/06/2022 2.77%	150,441.00 150,004.35	99.49 5.69%	149,228.70 1,401.25	0.40% (775.65)	A1 / A- A+	0.19 0.18
89114QCB2	Toronto Dominion Bank Note 3.25% Due 3/11/2024	400,000.00	Various 3.02%	401,620.50 400,239.05	99.36 5.52%	397,452.80 2,888.89	1.06% (2,786.25)	A1 / A AA-	0.28 0.28
037833CU2	Apple Inc Callable Note Cont 3/11/2024 2.85% Due 5/11/2024	450,000.00	06/22/2022 3.23%	446,895.00 449,267.82	98.97 5.20%	445,362.30 712.50	1.18% (3,905.52)	Aaa / AA+ NR	0.45 0.44
747525AT0	Qualcomm Inc Callable Note Cont 3/20/2024 2.9% Due 5/20/2024	400,000.00	Various 2.72%	401,320.00 400,206.17	98.75 5.61%	394,996.00 354.45	1.04% (5,210.17)	A2 / A NR	0.47 0.46
69371RR81	Paccar Financial Corp Note 3.15% Due 6/13/2024	290,000.00	06/06/2022 3.16%	289,933.30 289,982.21	98.74 5.56%	286,350.93 4,263.00	0.77% (3,631.28)	A1 / A+ NR	0.54 0.51



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
06367TQW3	Bank of Montreal Note 0.625% Due 7/9/2024	425,000.00	04/27/2022 3.22%	401,846.00 418,619.66	97.01 5.70%	412,282.73 1,047.74	1.09% (6,336.93)	A2 / A- AA-	0.61 0.59
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	375,000.00	Various 2.99%	356,177.25 369,704.18	97.07 5.46%	364,003.88 885.42	0.96% (5,700.30)	A2 / A+ NR	0.62 0.61
05531FBH5	Truist Financial Corporation Callable Note Cont 7/1/2024 2.5% Due 8/1/2024	400,000.00	Various 3.07%	395,039.00 398,533.91	97.73 6.01%	390,905.20 3,333.33	1.04% (7,628.71)	A3 / A- A	0.67 0.64
693475AY1	PNC Financial Services Callable Note Cont 10/2/2024 2.2% Due 11/1/2024	150,000.00	04/11/2022 2.99%	147,117.00 148,961.75	96.90 5.71%	145,349.40 275.00	0.38% (3,612.35)	A3 / A- A	0.92 0.89
89236TJT3	Toyota Motor Credit Corp Note 1.45% Due 1/13/2025	150,000.00	04/18/2022 3.00%	143,931.00 147,515.29	95.95 5.22%	143,920.35 833.75	0.38% (3,594.94)	A1 / A+ A+	1.12 1.08
00440EAS6	Chubb INA Holdings Inc Note 3.15% Due 3/15/2025	450,000.00	Various 3.67%	443,992.50 447,153.93	97.21 5.41%	437,434.65 2,992.50	1.16% (9,719.28)	A3 / A A	1.29 1.23
69371RR73	Paccar Financial Corp Note 2.85% Due 4/7/2025	120,000.00	03/31/2022 2.86%	119,968.80 119,985.97	97.01 5.17%	116,406.84 513.00	0.31% (3,579.13)	A1 / A+ NR	1.35 1.30
023135CE4	Amazon.com Inc Note 3% Due 4/13/2025	450,000.00	Various 3.22%	447,451.25 448,734.18	97.38 5.00%	438,218.10 1,800.00	1.16% (10,516.08)	A1 / AA AA-	1.37 1.31
78016EZ59	Royal Bank of Canada Note 3.375% Due 4/14/2025	400,000.00	Various 3.64%	397,033.20 398,620.45	97.23 5.49%	388,923.60 1,762.50	1.03% (9,696.85)	A1 / A AA-	1.37 1.31
06406RBC0	Bank of NY Mellon Corp Callable Note Cont 3/25/2025 3.35% Due 4/25/2025	400,000.00	Various 3.27%	400,918.40 400,414.47	97.24 5.42%	388,954.80 1,340.00	1.03% (11,459.67)	A1 / A AA-	1.40 1.34
808513AX3	Charles Schwab Corp Callable Note Cont 3/21/2025 3.85% Due 5/21/2025	450,000.00	06/22/2022 3.80%	450,561.98 450,267.24	97.40 5.72%	438,279.30 481.25	1.16% (11,987.94)	A2 / A- A	1.47 1.41
46647PCH7	JP Morgan Chase & Co Callable Note Cont 6/1/2024 0.824% Due 6/1/2025	400,000.00	Various 4.27%	378,688.50 389,651.25	97.29 6.11%	389,170.40 1,648.00	1.03% (480.85)	A1 / A- AA-	1.50 1.43
63743HFE7	National Rural Utilities Note 3.45% Due 6/15/2025	60,000.00	04/27/2022 3.46%	59,983.80 59,992.00	97.16 5.40%	58,293.12 954.50	0.16% (1,698.88)	A2 / A- A	1.54 1.45
26442UAA2	Duke Energy Progress LLC Callable Note Cont 5/15/25 3.25% Due 8/15/2025	400,000.00	Various 3.26%	399,859.00 399,916.71	96.85 5.20%	387,382.00 3,827.78	1.03% (12,534.71)	Aa3 / A NR	1.71 1.62



Holdings Report
As of November 30, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
89236TKF1	Toyota Motor Credit Corp Note 3.65% Due 8/18/2025	180,000.00	08/15/2022 3.68%	179,838.00 179,907.47	97.47 5.21%	175,440.78 1,879.75	0.47% (4,466.69)	A1 / A+ A+	1.72 1.62
931142EW9	Wal-Mart Stores Note 3.9% Due 9/9/2025	100,000.00	09/06/2022 3.92%	99,930.00 99,958.61	98.42 4.84%	98,420.40 888.33	0.26% (1,538.21)	Aa2 / AA AA	1.78 1.68
437076CR1	Home Depot Callable Note Cont 8/15/2025 4% Due 9/15/2025	450,000.00	09/14/2022 4.12%	448,560.00 449,137.58	98.32 4.99%	442,453.95 3,800.00	1.18% (6,683.63)	A2 / A A	1.79 1.69
63743HFF4	National Rural Utilities Note 5.45% Due 10/30/2025	145,000.00	10/20/2022 5.50%	144,805.70 144,875.97	100.35 5.25%	145,510.69 680.49	0.39% 634.72	A2 / A- A	1.92 1.79
637432NG6	National Rural Utilities Callable Note Cont 8/1/2025 3.25% Due 11/1/2025	60,000.00	04/14/2022 3.31%	59,880.00 59,934.89	96.25 5.33%	57,748.62 162.50	0.15% (2,186.27)	A1 / A- A+	1.92 1.82
756109BE3	Realty Income Corp Callable Note Cont 9/1/2025 4.625% Due 11/1/2025	400,000.00	09/20/2022 4.64%	399,764.00 399,854.37	98.38 5.52%	393,536.80 1,541.67	1.04% (6,317.57)	A3 / A- NR	1.92 1.80
14913R3B1	Caterpillar Financial Service Note 4.8% Due 1/6/2026	370,000.00	01/20/2023 4.35%	374,554.70 373,240.68	99.82 4.89%	369,318.83 7,153.33	0.99% (3,921.85)	A2 / A A+	2.10 1.94
61747YET8	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 7/17/2026	400,000.00	09/20/2022 5.60%	395,440.00 396,862.96	98.28 5.79%	393,131.20 6,966.51	1.06% (3,731.76)	A1 / A- A+	2.63 1.52
713448FW3	Pepsico Inc. Callable Note Cont 10/10/2026 5.125% Due 11/10/2026	150,000.00	11/08/2023 5.13%	149,959.50 149,960.28	100.96 4.76%	151,434.30 448.44	0.40% 1,474.02	A1 / A+ NR	2.95 2.63
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	450,000.00	Various 3.99%	450,269.40 450,191.80	97.11 4.92%	437,013.45 1,050.00	1.16% (13,178.35)	A2 / A+ A+	3.44 3.16
91324PEG3	United Health Group Inc Callable Note Cont 4/15/2027 3.7% Due 5/15/2027	115,000.00	05/17/2022 3.69%	115,055.80 115,038.63	96.39 4.85%	110,844.59 189.11	0.29% (4,194.04)	A2 / A+ A	3.46 3.19
341081GN1	Florida Power and Light Callable Note Cont 3/15/2028 4.4% Due 5/15/2028	450,000.00	05/23/2023 4.59%	446,175.00 446,574.97	97.59 5.01%	439,154.55 880.00	1.16% (7,420.42)	Aa2 / A+ AA-	4.46 3.98
58933YBH7	Merck & Co Callable Note Cont 4/17/2028 4.05% Due 5/17/2028	110,000.00	05/08/2023 4.07%	109,910.90 109,920.56	97.66 4.64%	107,422.04 173.25	0.28% (2,498.52)	A1 / A+ NR	4.47 4.02



Holdings Report
As of November 30, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
Total Corporate		10,650,000.00	3.62%	10,548,261.98 10,612,524.08	5.39%	10,440,202.05 64,912.27	27.73% (172,322.03)	A1 / A A+	1.46 1.33
MONEY MARKET FUND									
31846V807	First American Treasury MMF Class Y	94,582.50	Various 4.95%	94,582.50 94,582.50	1.00 4.95%	94,582.50 0.00	0.25% 0.00	Aaa / AA+ AAA	0.00 0.00
Total Money Market Fund		94,582.50	4.95%	94,582.50	4.95%	94,582.50 0.00	0.25% 0.00	Aaa / AA+ AAA	0.00 0.00
SUPRANATIONAL									
4581X0EE4	Inter-American Dev Bank Note 3.25% Due 7/1/2024	365,000.00	06/22/2022 3.26%	364,963.50 364,989.36	98.76 5.43%	360,464.51 4,942.71	0.96% (4,524.85)	Aaa / AAA AAA	0.59 0.56
45950KDD9	International Finance Corp Note 4.5% Due 7/13/2028	340,000.00	07/06/2023 4.53%	339,622.60 339,651.73	100.21 4.45%	340,699.38 5,865.00	0.91% 1,047.65	Aaa / AAA NR	4.62 4.06
Total Supranational		705,000.00	3.87%	704,586.10 704,641.09	4.95%	701,163.89 10,807.71	1.88% (3,477.20)	Aaa / AAA AAA	2.55 2.27
US TREASURY									
91282CCG4	US Treasury Note 0.25% Due 6/15/2024	315,000.00	Various 2.92%	298,205.69 310,636.89	97.35 5.29%	306,645.25 363.63	0.81% (3,991.64)	Aaa / AA+ AA+	0.54 0.53
91282CCT6	US Treasury Note 0.375% Due 8/15/2024	750,000.00	Various 2.78%	711,445.31 737,713.55	96.62 5.29%	724,658.25 825.41	1.91% (13,055.30)	Aaa / AA+ AA+	0.71 0.69
91282CCX7	US Treasury Note 0.375% Due 9/15/2024	750,000.00	Various 2.84%	708,437.50 735,994.56	96.25 5.28%	721,845.75 594.96	1.91% (14,148.81)	Aaa / AA+ AA+	0.79 0.77
91282CDB4	US Treasury Note 0.625% Due 10/15/2024	750,000.00	Various 2.88%	711,455.08 735,808.70	96.09 5.25%	720,703.50 601.95	1.90% (15,105.20)	Aaa / AA+ AA+	0.88 0.85
91282CDH1	US Treasury Note 0.75% Due 11/15/2024	750,000.00	Various 2.93%	710,820.32 735,035.34	95.85 5.24%	718,887.00 247.26	1.90% (16,148.34)	Aaa / AA+ AA+	0.96 0.93
91282CDN8	US Treasury Note 1% Due 12/15/2024	750,000.00	Various 3.13%	711,869.14 734,108.43	95.80 5.20%	718,506.00 3,463.11	1.91% (15,602.43)	Aaa / AA+ AA+	1.04 1.01
91282CDS7	US Treasury Note 1.125% Due 1/15/2025	775,000.00	Various 3.02%	737,794.93 759,293.02	95.66 5.14%	741,396.78 3,293.22	1.97% (17,896.24)	Aaa / AA+ AA+	1.13 1.09



Holdings Report
As of November 30, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
91282CDZ1	US Treasury Note 1.5% Due 2/15/2025	750,000.00	Various 2.88%	723,125.00	95.84	718,828.50	1.91%	Aaa / AA+ AA+	1.21
				738,028.26	5.09%	3,301.63	(19,199.76)		1.17
91282CED9	US Treasury Note 1.75% Due 3/15/2025	750,000.00	Various 2.93%	726,035.16	95.95	719,619.00	1.91%	Aaa / AA+ AA+	1.29
				739,131.32	5.03%	2,776.44	(19,512.32)		1.25
91282CEH0	US Treasury Note 2.625% Due 4/15/2025	500,000.00	06/28/2022 3.23%	491,933.59	96.90	484,492.00	1.28%	Aaa / AA+ AA+	1.38
				496,041.85	4.99%	1,685.45	(11,549.85)		1.32
912828XB1	US Treasury Note 2.125% Due 5/15/2025	750,000.00	Various 3.09%	729,971.68	96.06	720,439.50	1.90%	Aaa / AA+ AA+	1.46
				740,028.86	4.96%	700.55	(19,589.36)		1.41
91282CEU1	US Treasury Note 2.875% Due 6/15/2025	670,000.00	06/28/2022 3.22%	663,457.03	97.02	650,030.65	1.74%	Aaa / AA+ AA+	1.54
				666,601.53	4.91%	8,894.43	(16,570.88)		1.46
91282CAB7	US Treasury Note 0.25% Due 7/31/2025	800,000.00	Various 3.08%	732,058.59	92.72	741,781.60	1.96%	Aaa / AA+ AA+	1.67
				764,349.11	4.84%	668.48	(22,567.51)		1.63
91282CFP1	US Treasury Note 4.25% Due 10/15/2025	600,000.00	10/18/2022 4.46%	596,554.69	99.09	594,538.80	1.58%	Aaa / AA+ AA+	1.88
				597,841.95	4.76%	3,274.59	(3,303.15)		1.77
91282CFW6	US Treasury Note 4.5% Due 11/15/2025	750,000.00	11/09/2022 4.55%	748,945.31	99.59	746,894.25	1.98%	Aaa / AA+ AA+	1.96
				749,311.95	4.72%	1,483.52	(2,417.70)		1.85
91282CBT7	US Treasury Note 0.75% Due 3/31/2026	750,000.00	Various 2.97%	690,097.65	91.67	687,539.25	1.82%	Aaa / AA+ AA+	2.33
				713,607.04	4.55%	952.87	(26,067.79)		2.26
91282CFU0	US Treasury Note 4.125% Due 10/31/2027	1,000,000.00	09/15/2023 4.56%	983,867.19	99.07	990,742.00	2.62%	Aaa / AA+ AA+	3.92
				984,660.96	4.38%	3,513.05	6,081.04		3.57
91282CGT2	US Treasury Note 3.625% Due 3/31/2028	800,000.00	06/15/2023 3.96%	788,312.50	97.16	777,312.80	2.06%	Aaa / AA+ AA+	4.34
				789,434.50	4.35%	4,912.57	(12,121.70)		3.93
91282CHA2	US Treasury Note 3.5% Due 4/30/2028	400,000.00	05/23/2023 3.74%	395,640.63	96.64	386,578.00	1.02%	Aaa / AA+ AA+	4.42
				396,102.44	4.34%	1,192.31	(9,524.44)		4.03
Total US Treasury		13,360,000.00	3.34%	12,860,026.99 13,123,730.26	4.92%	12,871,438.88 42,745.43	34.09% (252,291.38)	Aaa / AA+ AA+	1.79 1.69
TOTAL PORTFOLIO		38,734,418.54	3.65%	37,858,424.52 38,269,208.33	5.07%	37,676,711.72 209,128.88	100.00% (592,496.61)	Aa2 / AA AA+	2.00 1.70
TOTAL MARKET VALUE PLUS ACCRUED						37,885,840.60			



Beaumont Cherry Valley Water District

Income Earned

As of November 30, 2023

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
FIXED INCOME						
00440EAS6	Chubb INA Holdings Inc Note 3.15% Due 03/15/2025	Various Various 450,000.00	446,972.27 0.00 0.00 447,153.93	1,811.25 0.00 2,992.50 1,181.25	181.66 0.00 181.66 1,362.91	1,362.91
023135CE4	Amazon.com Inc Note 3% Due 04/13/2025	Various Various 450,000.00	448,658.09 0.00 0.00 448,734.18	675.00 0.00 1,800.00 1,125.00	92.32 16.23 76.09 1,201.09	1,201.09
02582JJR2	American Express 2021-1 A 0.9% Due 11/15/2026	Various Various 386,000.00	377,139.82 0.00 0.00 377,839.30	154.40 289.50 154.40 289.50	699.48 0.00 699.48 988.98	988.98
02582JIT8	American Express Credit Trust 2022-2 A 3.39% Due 05/17/2027	05/17/2022 05/24/2022 235,000.00	234,973.17 0.00 0.00 234,974.61	354.07 663.88 354.07 663.88	1.44 0.00 1.44 665.32	665.32
02665WCT6	American Honda Finance Note 3.55% Due 01/12/2024	Various Various 400,000.00	400,596.78 0.00 0.00 400,348.12	4,299.44 0.00 5,482.78 1,183.34	0.00 248.66 (248.66) 934.68	934.68
037833CU2	Apple Inc Callable Note Cont 3/11/2024 2.85% Due 05/11/2024	06/22/2022 06/24/2022 450,000.00	449,132.23 0.00 0.00 449,267.82	6,056.25 6,412.50 712.50 1,068.75	135.59 0.00 135.59 1,204.34	1,204.34
05531FBH5	Truist Financial Corporation Callable Note Cont 7/1/2024 2.5% Due 08/01/2024	Various Various 400,000.00	398,353.65 0.00 0.00 398,533.91	2,500.00 0.00 3,333.33 833.33	180.26 0.00 180.26 1,013.59	1,013.59
05593AAC3	BMW Vehicle Lease Trust 2023-1 A3 5.16% Due 11/25/2025	02/07/2023 02/15/2023 50,000.00	49,999.21 0.00 0.00 49,999.26	43.00 215.00 43.00 215.00	0.05 0.00 0.05 215.05	215.05
06367TQW3	Bank of Montreal Note 0.625% Due 07/09/2024	04/27/2022 04/29/2022 425,000.00	417,753.55 0.00 0.00 418,619.66	826.39 0.00 1,047.74 221.35	866.11 0.00 866.11 1,087.46	1,087.46



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06406RBC0	Bank of NY Mellon Corp Callable Note Cont 3/25/2025 3.35% Due 04/25/2025	Various Various 400,000.00	400,440.40 0.00 0.00 400,414.47	223.34 0.00 1,340.00 1,116.66	0.42 26.35 (25.93) 1,090.73	1,090.73
14913R3B1	Caterpillar Financial Service Note 4.8% Due 01/06/2026	01/20/2023 01/24/2023 370,000.00	373,367.44 0.00 0.00 373,240.68	5,673.33 0.00 7,153.33 1,480.00	0.00 126.76 (126.76) 1,353.24	1,353.24
161571HT4	Chase Issuance Trust 23-A1 A 5.16% Due 09/15/2028	09/07/2023 09/15/2023 410,000.00	409,891.22 0.00 0.00 409,894.33	940.27 1,763.00 940.27 1,763.00	3.11 0.00 3.11 1,766.11	1,766.11
24422EVN6	John Deere Capital Corp Note 0.45% Due 01/17/2024	Various Various 400,000.00	398,177.84 0.00 0.00 398,887.78	520.00 0.00 670.00 150.00	709.94 0.00 709.94 859.94	859.94
26442UAA2	Duke Energy Progress LLC Callable Note Cont 5/15/25 3.25% Due 08/15/2025	Various Various 400,000.00	399,913.41 0.00 0.00 399,916.71	2,744.45 0.00 3,827.78 1,083.33	8.16 4.86 3.30 1,086.63	1,086.63
3130A9YY1	FHLB Note 2.125% Due 12/11/2026	11/28/2023 11/29/2023 900,000.00	0.00 837,477.00 0.00 837,589.86	0.00 (8,925.00) 9,031.25 106.25	112.86 0.00 112.86 219.11	219.11
3130AAHE1	FHLB Note 2.5% Due 12/08/2023	04/07/2022 04/08/2022 150,000.00	150,009.68 0.00 0.00 150,001.83	1,489.58 0.00 1,802.08 312.50	0.00 7.85 (7.85) 304.65	304.65
3130ALEM2	FHLB Callable Note Qtrly 11/25/2025 0.79% Due 02/25/2026	05/12/2022 05/13/2022 400,000.00	381,150.58 0.00 0.00 381,818.21	579.33 0.00 842.67 263.34	667.63 0.00 667.63 930.97	930.97
3130APU29	FHLB Note Due 11/09/2023	06/28/2022 06/29/2022 0.00	399,781.91 0.00 400,000.00 0.00	955.56 1,000.00 0.00 44.44	218.09 0.00 218.09 262.53	262.53



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3130AQMR1	FHLB Callable Note Annual 1/27/2023 1.25% Due 01/27/2025	04/18/2022 04/19/2022 150,000.00	147,339.16 0.00 0.00 147,515.38	489.58 0.00 645.83 156.25	176.22 0.00 176.22 332.47	332.47
3130ASDS5	FHLB Note 2.75% Due 06/28/2024	06/28/2022 06/29/2022 500,000.00	498,527.12 0.00 0.00 498,711.23	4,697.92 0.00 5,843.75 1,145.83	184.11 0.00 184.11 1,329.94	1,329.94
3130AWTR1	FHLB Note 4.375% Due 09/08/2028	09/12/2023 09/14/2023 750,000.00	746,300.65 0.00 0.00 746,363.24	7,929.69 0.00 10,664.06 2,734.37	62.59 0.00 62.59 2,796.96	2,796.96
3133EN4N7	FFCB Note 4.25% Due 12/20/2024	12/15/2022 12/20/2022 625,000.00	623,967.47 0.00 0.00 624,042.11	9,665.80 0.00 11,879.34 2,213.54	74.64 0.00 74.64 2,288.18	2,288.18
3133ENWP1	FFCB Note 2.625% Due 05/16/2024	05/10/2022 05/16/2022 270,000.00	269,901.77 0.00 0.00 269,916.73	3,248.44 3,543.75 295.31 590.62	14.96 0.00 14.96 605.58	605.58
3133ENYX2	FFCB Note 3.25% Due 06/17/2024	06/15/2022 06/17/2022 460,000.00	459,595.07 0.00 0.00 459,648.12	5,564.72 0.00 6,810.56 1,245.84	53.05 0.00 53.05 1,298.89	1,298.89
3133EPBJ3	FFCB Note 4.375% Due 02/23/2026	02/21/2023 02/23/2023 725,000.00	723,015.68 0.00 0.00 723,086.13	5,991.32 0.00 8,634.55 2,643.23	70.45 0.00 70.45 2,713.68	2,713.68
3133EPBM6	FFCB Note 4.125% Due 08/23/2027	02/21/2023 02/23/2023 750,000.00	746,556.39 0.00 0.00 746,630.65	5,843.75 0.00 8,421.88 2,578.13	74.26 0.00 74.26 2,652.39	2,652.39
3133EPCF0	FFCB Note 4.5% Due 03/02/2026	03/23/2023 03/24/2023 750,000.00	758,597.35 0.00 0.00 758,294.62	5,531.25 0.00 8,343.75 2,812.50	0.00 302.73 (302.73) 2,509.77	2,509.77

Income Earned

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3133EPGW9	FFCB Note 3.875% Due 04/25/2028	04/24/2023 04/25/2023 800,000.00	803,598.35 0.00 0.00 803,532.41	516.67 0.00 3,100.00 2,583.33	0.00 65.94 (65.94) 2,517.39	2,517.39
3133EPUN3	FFCB Note 4.5% Due 08/28/2028	08/28/2023 08/29/2023 325,000.00	325,279.11 0.00 0.00 325,274.36	2,559.38 0.00 3,778.13 1,218.75	0.00 4.75 (4.75) 1,214.00	1,214.00
3135G05X7	FNMA Note 0.375% Due 08/25/2025	06/22/2022 06/23/2022 500,000.00	475,259.06 0.00 0.00 476,378.56	343.75 0.00 500.00 156.25	1,119.50 0.00 1,119.50 1,275.75	1,275.75
3137BEVH4	FHLMC K040 A2 3.241% Due 09/25/2024	04/21/2022 04/26/2022 150,000.00	150,270.71 0.00 0.00 150,246.03	405.13 405.12 405.13 405.12	0.00 24.68 (24.68) 380.44	380.44
3137BFE98	FHLMC K041 A2 3.171% Due 10/25/2024	04/21/2022 04/26/2022 148,743.54	149,250.02 0.00 326.55 148,907.00	393.92 393.92 393.05 393.05	0.00 16.47 (16.47) 376.58	376.58
3137BFXT3	FHLMC K042 A2 2.67% Due 12/25/2024	06/22/2022 06/27/2022 450,000.00	446,017.84 0.00 0.00 446,319.52	200.25 1,001.25 200.25 1,001.25	301.68 0.00 301.68 1,302.93	1,302.93
3137BHCY1	FHLMC K044 A2 2.811% Due 01/25/2025	06/16/2022 06/22/2022 365,548.46	362,333.17 0.00 671.90 361,941.01	857.87 857.87 856.30 856.30	279.74 0.00 279.74 1,136.04	1,136.04
3137BM7C4	FHLMC K051 A2 3.308% Due 09/25/2025	05/18/2022 05/23/2022 400,000.00	401,136.96 0.00 0.00 401,086.05	1,102.67 1,102.67 1,102.67 1,102.67	0.00 50.91 (50.91) 1,051.76	1,051.76
3137BNGT5	FHLMC K054 A2 2.745% Due 01/25/2026	12/15/2022 12/20/2022 350,000.00	339,093.70 0.00 0.00 339,506.81	800.63 800.63 800.63 800.63	413.11 0.00 413.11 1,213.74	1,213.74



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3137F4WZ1	FHLMC K731 A2 3.6% Due 02/25/2025	05/03/2022 05/06/2022 346,764.96	349,172.36 0.00 596.38 348,454.45	1,042.08 1,042.08 1,040.29 1,040.29	0.00 121.53 (121.53) 918.76	918.76
3137FBBX3	FHLMC K068 A2 3.244% Due 08/25/2027	10/27/2023 10/31/2023 600,000.00	559,108.00 0.00 0.00 560,004.10	1,622.00 1,622.00 1,622.00 1,622.00	896.10 0.00 896.10 2,518.10	2,518.10
3137FETN0	FHLMC K073 A2 3.35% Due 01/25/2028	07/10/2023 07/13/2023 130,000.00	123,546.91 0.00 0.00 123,672.13	72.58 362.92 72.58 362.92	125.22 0.00 125.22 488.14	488.14
341081GN1	Florida Power and Light Callable Note Cont 3/15/2028 4.4% Due 05/15/2028	05/23/2023 05/25/2023 450,000.00	446,511.82 0.00 0.00 446,574.97	8,965.00 9,735.00 880.00 1,650.00	63.15 0.00 63.15 1,713.15	1,713.15
362585AC5	GM Financial Securitized ART 2022-2 A3 3.1% Due 02/16/2027	04/05/2022 04/13/2022 40,000.00	39,995.43 0.00 0.00 39,995.63	51.67 103.33 51.67 103.33	0.20 0.00 0.20 103.53	103.53
36262XAC8	GM Financial Auto Lease Trust 2021-3 A2 0.39% Due 10/21/2024	05/04/2022 05/06/2022 13,431.75	29,036.65 0.00 15,726.69 13,396.69	3.47 9.48 1.60 7.61	86.73 0.00 86.73 94.34	94.34
36265WAD5	GM Financial Securitized Auto 2022-3 A3 3.64% Due 04/16/2027	07/06/2022 07/13/2022 55,000.00	54,999.78 0.00 0.00 54,999.79	83.42 166.83 83.42 166.83	0.01 0.00 0.01 166.84	166.84
36266FAC3	GM Financial Auto Lease Trust 2022-2 A3 3.42% Due 06/20/2025	05/03/2022 05/11/2022 127,635.50	129,995.56 0.00 2,364.50 127,631.64	135.85 370.50 133.38 368.03	0.58 0.00 0.58 368.61	368.61
437076CR1	Home Depot Callable Note Cont 8/15/2025 4% Due 09/15/2025	09/14/2022 09/19/2022 450,000.00	449,098.02 0.00 0.00 449,137.58	2,300.00 0.00 3,800.00 1,500.00	39.56 0.00 39.56 1,539.56	1,539.56



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43813GAC5	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 04/21/2025	05/02/2022 05/03/2022 52,863.94	62,464.37 0.00 9,890.74 52,671.42	4.70 14.12 3.96 13.38	97.79 0.00 97.79 111.17	111.17
43815JAC7	Honda Auto Receivables Owner 2023-1 A3 5.04% Due 04/21/2027	02/16/2023 02/24/2023 50,000.00	49,992.73 0.00 0.00 49,992.97	70.00 210.00 70.00 210.00	0.24 0.00 0.24 210.24	210.24
43815PAC3	Honda Auto Receivables 2022-2 A3 3.73% Due 07/20/2026	08/15/2022 08/24/2022 50,000.00	49,998.17 0.00 0.00 49,998.25	67.35 155.42 67.35 155.42	0.08 0.00 0.08 155.50	155.50
44933LAC7	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 09/15/2025	04/25/2022 04/27/2022 92,211.17	104,712.10 0.00 13,286.00 91,630.00	17.82 33.41 15.57 31.16	203.90 0.00 203.90 235.06	235.06
44934KAC8	Hyundai Auto Receivables Trust 2021-B A3 0.38% Due 01/15/2026	05/19/2022 05/23/2022 20,447.94	22,182.85 0.00 2,059.80 20,180.54	3.80 7.13 3.45 6.78	57.49 0.00 57.49 64.27	64.27
4581X0EE4	Inter-American Dev Bank Note 3.25% Due 07/01/2024	06/22/2022 07/01/2022 365,000.00	364,987.87 0.00 0.00 364,989.36	3,954.17 0.00 4,942.71 988.54	1.49 0.00 1.49 990.03	990.03
45950KDD9	International Finance Corp Note 4.5% Due 07/13/2028	07/06/2023 07/13/2023 340,000.00	339,645.53 0.00 0.00 339,651.73	4,590.00 0.00 5,865.00 1,275.00	6.20 0.00 6.20 1,281.20	1,281.20
46647PCH7	JP Morgan Chase & Co Callable Note Cont 6/1/2024 0.824% Due 06/01/2025	Various Various 400,000.00	389,084.72 0.00 0.00 389,651.25	1,373.33 0.00 1,648.00 274.67	566.53 0.00 566.53 841.20	841.20
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 03/16/2026	05/02/2022 05/03/2022 76,106.65	80,459.95 0.00 6,416.12 74,318.36	19.07 35.76 17.59 34.28	274.53 0.00 274.53 308.81	308.81

Income Earned

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47800AAC4	John Deere Owner Trust 2022-B A3 3.74% Due 02/16/2027	07/12/2022 07/20/2022 115,000.00	114,992.96 0.00 0.00 114,993.22	191.16 358.42 191.16 358.42	0.26 0.00 0.26 358.68	358.68
47800BAC2	John Deere Owner Trust 2022-C A3 5.09% Due 06/15/2027	10/12/2022 10/19/2022 210,000.00	209,988.32 0.00 0.00 209,988.68	475.07 890.75 475.07 890.75	0.36 0.00 0.36 891.11	891.11
58770AAC7	Mercedes-Benz Auto Receivable 2023-1 A3 4.51% Due 11/15/2027	01/18/2023 01/25/2023 125,000.00	124,988.31 0.00 0.00 124,988.67	250.56 469.79 250.56 469.79	0.36 0.00 0.36 470.15	470.15
58933YBH7	Merck & Co Callable Note Cont 4/17/2028 4.05% Due 05/17/2028	05/08/2023 05/17/2023 110,000.00	109,919.09 0.00 0.00 109,920.56	2,029.50 2,227.50 173.25 371.25	1.47 0.00 1.47 372.72	372.72
61747YET8	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 07/17/2026	09/20/2022 09/22/2022 400,000.00	396,764.82 0.00 0.00 396,862.96	5,406.84 0.00 6,966.51 1,559.67	98.14 0.00 98.14 1,657.81	1,657.81
637432NG6	National Rural Utilities Callable Note Cont 8/1/2025 3.25% Due 11/01/2025	04/14/2022 04/19/2022 60,000.00	59,932.11 0.00 0.00 59,934.89	975.00 975.00 162.50 162.50	2.78 0.00 2.78 165.28	165.28
637432NL5	National Rural Utilities Callable Note Cont 12/7/2023 2.95% Due 02/07/2024	04/06/2022 04/08/2022 150,000.00	150,026.11 0.00 0.00 150,004.35	1,032.50 0.00 1,401.25 368.75	0.00 21.76 (21.76) 346.99	346.99
63743HFE7	National Rural Utilities Note 3.45% Due 06/15/2025	04/27/2022 05/04/2022 60,000.00	59,991.57 0.00 0.00 59,992.00	782.00 0.00 954.50 172.50	0.43 0.00 0.43 172.93	172.93
63743HFF4	National Rural Utilities Note 5.45% Due 10/30/2025	10/20/2022 10/31/2022 145,000.00	144,870.64 0.00 0.00 144,875.97	21.95 0.00 680.49 658.54	5.33 0.00 5.33 663.87	663.87

Income Earned

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665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 05/10/2027	Various Various 450,000.00	450,196.58 0.00 0.00 450,191.80	8,550.00 9,000.00 1,050.00 1,500.00	3.46 8.24 (4.78) 1,495.22	1,495.22
693475AY1	PNC Financial Services Callable Note Cont 10/2/2024 2.2% Due 11/01/2024	04/11/2022 04/13/2022 150,000.00	148,869.05 0.00 0.00 148,961.75	1,650.00 1,650.00 275.00 275.00	92.70 0.00 92.70 367.70	367.70
69371RR73	Paccar Financial Corp Note 2.85% Due 04/07/2025	03/31/2022 04/07/2022 120,000.00	119,985.11 0.00 0.00 119,985.97	228.00 0.00 513.00 285.00	0.86 0.00 0.86 285.86	285.86
69371RR81	Paccar Financial Corp Note 3.15% Due 06/13/2024	06/06/2022 06/13/2022 290,000.00	289,979.47 0.00 0.00 289,982.21	3,501.75 0.00 4,263.00 761.25	2.74 0.00 2.74 763.99	763.99
713448FW3	Pepsico Inc. Callable Note Cont 10/10/2026 5.125% Due 11/10/2026	11/08/2023 11/10/2023 150,000.00	0.00 149,959.50 0.00 149,960.28	0.00 0.00 448.44 448.44	0.78 0.00 0.78 449.22	449.22
747525AT0	Qualcomm Inc Callable Note Cont 3/20/2024 2.9% Due 05/20/2024	Various Various 400,000.00	400,262.40 0.00 0.00 400,206.17	5,187.78 5,800.00 354.45 966.67	0.00 56.23 (56.23) 910.44	910.44
756109BE3	Realty Income Corp Callable Note Cont 9/1/2025 4.625% Due 11/01/2025	09/20/2022 09/22/2022 400,000.00	399,848.14 0.00 0.00 399,854.37	9,250.00 9,250.00 1,541.67 1,541.67	6.23 0.00 6.23 1,547.90	1,547.90
78016EZ59	Royal Bank of Canada Note 3.375% Due 04/14/2025	Various Various 400,000.00	398,537.68 0.00 0.00 398,620.45	637.50 0.00 1,762.50 1,125.00	82.77 0.00 82.77 1,207.77	1,207.77
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 07/15/2024	Various Various 375,000.00	369,004.30 0.00 0.00 369,704.18	690.10 0.00 885.42 195.32	699.88 0.00 699.88 895.20	895.20

Income Earned

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808513AX3	Charles Schwab Corp Callable Note Cont 3/21/2025 3.85% Due 05/21/2025	06/22/2022 06/24/2022 450,000.00	450,284.08 0.00 0.00 450,267.24	7,700.00 8,662.50 481.25 1,443.75	0.00 16.84 (16.84) 1,426.91	1,426.91
89114QCB2	Toronto Dominion Bank Note 3.25% Due 03/11/2024	Various Various 400,000.00	400,310.05 0.00 0.00 400,239.05	1,805.55 0.00 2,888.89 1,083.34	0.00 71.00 (71.00) 1,012.34	1,012.34
89231CAD9	Toyota Auto Receivables Owner 2022-C A3 3.76% Due 04/15/2027	08/08/2022 08/16/2022 140,000.00	139,985.10 0.00 0.00 139,985.68	233.96 438.67 233.96 438.67	0.58 0.00 0.58 439.25	439.25
89236JTT3	Toyota Motor Credit Corp Note 1.45% Due 01/13/2025	04/18/2022 04/20/2022 150,000.00	147,333.04 0.00 0.00 147,515.29	652.50 0.00 833.75 181.25	182.25 0.00 182.25 363.50	363.50
89236TKF1	Toyota Motor Credit Corp Note 3.65% Due 08/18/2025	08/15/2022 08/18/2022 180,000.00	179,903.04 0.00 0.00 179,907.47	1,332.25 0.00 1,879.75 547.50	4.43 0.00 4.43 551.93	551.93
89238FAD5	Toyota Auto Receivables OT 2022-B A3 2.93% Due 09/15/2026	Various Various 209,000.00	208,211.38 0.00 0.00 208,249.42	272.16 510.31 272.16 510.31	38.04 0.00 38.04 548.35	548.35
89238JAC9	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 04/15/2026	12/14/2022 12/16/2022 31,082.13	32,113.01 0.00 2,185.61 30,071.84	10.50 19.68 9.81 18.99	144.44 0.00 144.44 163.43	163.43
91159HHV5	US Bancorp Callable Note Cont 1/5/2024 3.375% Due 02/05/2024	04/20/2022 04/22/2022 150,000.00	150,109.24 0.00 0.00 150,058.82	1,209.38 0.00 1,631.25 421.87	0.00 50.42 (50.42) 371.45	371.45
912828XB1	US Treasury Note 2.125% Due 05/15/2025	Various Various 750,000.00	739,465.52 0.00 0.00 740,028.86	7,362.43 7,968.75 700.55 1,306.87	563.34 0.00 563.34 1,870.21	1,870.21



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CAB7	US Treasury Note 0.25% Due 07/31/2025	Various Various 800,000.00	762,590.02 0.00 0.00 764,349.11	505.44 0.00 668.48 163.04	1,759.09 0.00 1,759.09 1,922.13	1,922.13
91282CBT7	US Treasury Note 0.75% Due 03/31/2026	Various Various 750,000.00	712,324.09 0.00 0.00 713,607.04	491.80 0.00 952.87 461.07	1,282.95 0.00 1,282.95 1,744.02	1,744.02
91282CCG4	US Treasury Note 0.25% Due 06/15/2024	Various Various 315,000.00	762,630.63 0.00 453,531.44 310,636.89	735.83 521.58 363.63 149.38	1,537.70 0.00 1,537.70 1,687.08	1,687.08
91282CCT6	US Treasury Note 0.375% Due 08/15/2024	Various Various 750,000.00	736,284.89 0.00 0.00 737,713.55	596.13 0.00 825.41 229.28	1,428.66 0.00 1,428.66 1,657.94	1,657.94
91282CCX7	US Treasury Note 0.375% Due 09/15/2024	Various Various 750,000.00	734,540.71 0.00 0.00 735,994.56	363.15 0.00 594.96 231.81	1,453.85 0.00 1,453.85 1,685.66	1,685.66
91282CDB4	US Treasury Note 0.625% Due 10/15/2024	Various Various 750,000.00	734,474.09 0.00 0.00 735,808.70	217.73 0.00 601.95 384.22	1,334.61 0.00 1,334.61 1,718.83	1,718.83
91282CDH1	US Treasury Note 0.75% Due 11/15/2024	Various Various 750,000.00	733,752.67 0.00 0.00 735,035.34	2,598.51 2,812.50 247.26 461.25	1,282.67 0.00 1,282.67 1,743.92	1,743.92
91282CDN8	US Treasury Note 1% Due 12/15/2024	Various Various 750,000.00	732,853.83 0.00 0.00 734,108.43	2,848.36 0.00 3,463.11 614.75	1,254.60 0.00 1,254.60 1,869.35	1,869.35
91282CDS7	US Treasury Note 1.125% Due 01/15/2025	Various Various 775,000.00	758,146.53 0.00 0.00 759,293.02	2,582.46 0.00 3,293.22 710.76	1,146.49 0.00 1,146.49 1,857.25	1,857.25

Income Earned

As of November 30, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CDZ1	US Treasury Note 1.5% Due 02/15/2025	Various Various 750,000.00	737,215.70 0.00 0.00 738,028.26	2,384.51 0.00 3,301.63 917.12	812.56 0.00 812.56 1,729.68	1,729.68
91282CED9	US Treasury Note 1.75% Due 03/15/2025	Various Various 750,000.00	738,437.59 0.00 0.00 739,131.32	1,694.70 0.00 2,776.44 1,081.74	693.73 0.00 693.73 1,775.47	1,775.47
91282CEH0	US Treasury Note 2.625% Due 04/15/2025	06/28/2022 06/29/2022 500,000.00	495,804.83 0.00 0.00 496,041.85	609.63 0.00 1,685.45 1,075.82	237.02 0.00 237.02 1,312.84	1,312.84
91282CEU1	US Treasury Note 2.875% Due 06/15/2025	06/28/2022 06/29/2022 670,000.00	666,420.11 0.00 0.00 666,601.53	7,315.54 0.00 8,894.43 1,578.89	181.42 0.00 181.42 1,760.31	1,760.31
91282CFP1	US Treasury Note 4.25% Due 10/15/2025	10/18/2022 10/19/2022 600,000.00	597,747.30 0.00 0.00 597,841.95	1,184.43 0.00 3,274.59 2,090.16	94.65 0.00 94.65 2,184.81	2,184.81
91282CFU0	US Treasury Note 4.125% Due 10/31/2027	09/15/2023 09/18/2023 1,000,000.00	984,339.16 0.00 0.00 984,660.96	113.32 0.00 3,513.05 3,399.73	321.80 0.00 321.80 3,721.53	3,721.53
91282CFW6	US Treasury Note 4.5% Due 11/15/2025	11/09/2022 11/15/2022 750,000.00	749,283.08 0.00 0.00 749,311.95	15,591.03 16,875.00 1,483.52 2,767.49	28.87 0.00 28.87 2,796.36	2,796.36
91282CGT2	US Treasury Note 3.625% Due 03/31/2028	06/15/2023 06/16/2023 800,000.00	789,234.14 0.00 0.00 789,434.50	2,535.52 0.00 4,912.57 2,377.05	200.36 0.00 200.36 2,577.41	2,577.41
91282CHA2	US Treasury Note 3.5% Due 04/30/2028	05/23/2023 05/24/2023 400,000.00	396,029.90 0.00 0.00 396,102.44	38.46 0.00 1,192.31 1,153.85	72.54 0.00 72.54 1,226.39	1,226.39



Income Earned
As of November 30, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91324PEG3	United Health Group Inc Callable Note Cont 4/15/2027 3.7% Due 05/15/2027	05/17/2022 05/20/2022 115,000.00	115,039.57 0.00 0.00 115,038.63	1,962.03 2,127.50 189.11 354.58	0.22 1.16 (0.94) 353.64	353.64
92348KAA1	Verizon Master Trust 2021-1 A 0.5% Due 05/20/2027	10/21/2022 10/25/2022 300,000.00	288,254.09 0.00 0.00 288,992.82	45.83 125.00 45.83 125.00	738.73 0.00 738.73 863.73	863.73
92348KAV5	Verizon Master Trust 2022-5 A1A 3.72% Due 07/20/2027	08/02/2022 08/11/2022 140,000.00	139,996.56 0.00 0.00 139,996.74	159.13 434.00 159.13 434.00	0.18 0.00 0.18 434.18	434.18
931142EW9	Wal-Mart Stores Note 3.9% Due 09/09/2025	09/06/2022 09/09/2022 100,000.00	99,956.70 0.00 0.00 99,958.61	563.33 0.00 888.33 325.00	1.91 0.00 1.91 326.91	326.91
			38,068,570.96 987,436.50 907,055.73	216,940.02 94,509.02 209,128.88	26,917.47 1,243.37 25,674.10	
Total Fixed Income		38,639,836.04	38,174,625.83	86,697.88	112,371.98	112,371.98
CASH & EQUIVALENT						
31846V807	First American Treasury MMF Class Y	Various Various 94,582.50	88,143.03 856,037.37 849,597.90 94,582.50	0.00 1,508.87 0.00 1,508.87	0.00 0.00 0.00 1,508.87	1,508.87
			88,143.03 856,037.37 849,597.90	0.00 1,508.87 0.00	0.00 0.00 0.00	
Total Cash & Equivalent		94,582.50	94,582.50	1,508.87	1,508.87	1,508.87
			38,156,713.99 1,843,473.87 1,756,653.63	216,940.02 96,017.89 209,128.88	26,917.47 1,243.37 25,674.10	
TOTAL PORTFOLIO		38,734,418.54	38,269,208.33	88,206.75	113,880.85	113,880.85

Account
Check

User:
Printed:

Beaumont-Cherry Valley Water District
560 Magnolia Avenue
Beaumont CA 92223
(951) 845-9581
www.bcvwd.org



Item 3c

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10030	Southern California Edison	12/28/2023	
	700359906319Dec	Electricity 11/21-12/20/2023 - 12303 Oak Glen Rd		22.44
	700359906319Dec	Electricity 11/21-12/20/2023 - 13695 Oak Glen Rd		112.24
	700359906319Dec	Electricity 11/21-12/20/2023 - 13697 Oak Glen Rd		193.62
Total for this ACH Check for Vendor 10030:				328.30
ACH	10098	County of Riverside Dept of Environmental Health	12/28/2023	
	IN0498628	Annual Env Health Level II Permit - 560 Magnolia Ave		628.00
	IN0498629	Annual Env Health Level II Permit - 10102 Bellflower Ave		628.00
	IN0498630	Annual Env Health Level II Permit - Well 24		628.00
	IN0498667	Annual Env Health Level II Permit - Well 4A		943.00
	IN0498668	Annual Env Health Level II Permit - Well 16		943.00
	IN0498669	Annual Env Health Level II Permit - Well 23		943.00
	IN0498749	Annual Env Health Level II Permit - Well 26		1,224.00
	IN0498752	Annual Env Health Level II Permit - Well 1		1,735.00
	IN0498753	Annual Env Health Level II Permit - Well 29		1,224.00
	IN0498754	Annual Env Health Level II Permit - Well 25		1,224.00
Total for this ACH Check for Vendor 10098:				10,120.00
ACH	10132	South Coast AQMD	12/28/2023	
	4275592	ICE (50-500 HP) Em Elec Gen - Diesel - Fec ID 129302 Well 16		504.91
	4275593	ICE (50-500 HP) Em Elec Gen - Diesel - Fec ID 129305 Well 21		504.91
	4278113	Flat Fee for Last Fiscal Year Emissions - Fac ID 129302 Well 16		160.35
	4278115	Flat Fee for Last Fiscal Year Emissions - Fac ID 129305 Well 21		160.35
Total for this ACH Check for Vendor 10132:				1,330.52
ACH	10138	ARCO Business Solutions	12/28/2023	
	HW201 Dec 2023	ARCO Fuel Charges 12/19-12/25/2023		1,821.51
Total for this ACH Check for Vendor 10138:				1,821.51
ACH	10709	Core & Main LP	12/28/2023	
	S791562	Field Lok 6		875.58
	S791562	Field Lok 4		308.38
	S791562	4 Steel Pipe		380.36
	S791562	DIP 6 PC 350		5,498.48
	S791562	SDR 35 - 8		538.75
	S791562	6 Steel Pipe		633.79
	S791562	DIP 4 PC 350		8,043.11
	T525274	Elbow Galv 75 X 1 - 90		135.23
	U028094	Adapter MIP X CTS COMP 2		1,069.96
	U064100	13.14-14.58 Bronze Dbl. Strap Saddle X 1 Out		1,189.98
	U070600	4 Comp Flange		268.92
	U070600	4 Megalug		665.22
	U073029	Materials - 5th St Pipeline Replacement Project		3,153.53
	U095677	Materials - 5th St Pipeline Replacement Project		357.57
Total for this ACH Check for Vendor 10709:				23,118.86
ACH	11202	Orange County Winwater Works	12/28/2023	
	153785.03	Air Vac Bug Screen 1		23.49
	153785.03	Curb Stop Lockwing FIP X FIP 1 Style (Lock-On)		13,043.14
Total for this ACH Check for Vendor 11202:				13,066.63

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10087	EDD	12/28/2023	
	1-517-275-664	PR Batch 00005.12.2023 CA SDI		28.68
	1-517-275-664	PR Batch 00005.12.2023 State Income Tax		389.44
Total for this ACH Check for Vendor 10087:				418.12
ACH	10094	U.S. Treasury	12/28/2023	
	270376302227733	PR Batch 00005.12.2023 FICA Employee Portion		352.64
	270376302227733	PR Batch 00005.12.2023 FICA Employer Portion		352.64
	270376302227733	PR Batch 00005.12.2023 Medicare Employee Portion		82.47
	270376302227733	PR Batch 00005.12.2023 Medicare Employer Portion		82.47
	270376302227733	PR Batch 00005.12.2023 Federal Income Tax		920.26
Total for this ACH Check for Vendor 10094:				1,790.48
14725	UB*05423	Dru Bazant	12/28/2023	
		Refund Check		114.81
Total for Check Number 14725:				114.81
14726	UB*05413	Dominique Bazonos	12/28/2023	
		Refund Check		192.52
Total for Check Number 14726:				192.52
14727	UB*05419	Buddy Cochran	12/28/2023	
		Refund Check		347.86
Total for Check Number 14727:				347.86
14728	UB*05422	Janette Dickens	12/28/2023	
		Refund Check		4.32
		Refund Check		4.92
		Refund Check		118.62
		Refund Check		2.52
		Refund Check		
Total for Check Number 14728:				130.38
14729	UB*05420	Fullmer Construction	12/28/2023	
		Refund Check		1,994.33
Total for Check Number 14729:				1,994.33
14730	UB*05415	Griffith Company	12/28/2023	
		Refund Check		2,512.67
Total for Check Number 14730:				2,512.67
14731	UB*05418	McDonald Property Group	12/28/2023	
		Refund Check		54.27
		Refund Check		15.72
		Refund Check		26.94
		Refund Check		1,380.33
Total for Check Number 14731:				1,477.26
14732	UB*05414	Hector Mendoza	12/28/2023	
		Refund Check		0.08
		Refund Check		0.60
		Refund Check		0.06
		Refund Check		0.04
Total for Check Number 14732:				0.78

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14733	UB*05410	Robert E. Langston and Colleen B. Langston Revocable Trust dated April 12/28/2023		
		Refund Check		212.94
		Refund Check		14.40
		Refund Check		10.33
		Refund Check		30.03
Total for Check Number 14733:				267.70
14734	UB*05417	Ronald Romo	12/28/2023	
		Refund Check		103.63
Total for Check Number 14734:				103.63
14735	UB*05421	RSVC Company	12/28/2023	
		Refund Check		1,906.33
Total for Check Number 14735:				1,906.33
14736	UB*05411	Tetra Tech Inc	12/28/2023	
		Refund Check		2,432.76
Total for Check Number 14736:				2,432.76
14737	UB*05416	Gabino Tirado	12/28/2023	
		Refund Check		193.94
Total for Check Number 14737:				193.94
14738	UB*05412	Vance Corporation	12/28/2023	
		Refund Check		2,604.05
Total for Check Number 14738:				2,604.05
14739	UB*05424	Rodolfo Vergara	12/28/2023	
		Refund Check		56.20
Total for Check Number 14739:				56.20
14740	10792 01012023	A-1 Financial Services Jan 2024 Rent - 851 E. 6th St Eng Office	12/28/2023	
				2,480.00
Total for Check Number 14740:				2,480.00
14741	10001	Action True Value Hardware	12/28/2023	
	11302023	Pins - John Deere Tractor		46.41
	11302023	Parts - Service Repair		3.93
	11302023	Pins - Valve Keys		10.31
	11302023	Drill Bits - Unit 40		8.07
	11302023	Supplies - Inventory Warehouse		17.74
	11302023	Materials - AMR/AMI Repeater/Collector Mounting		58.06
	11302023	Small Tools Supplies - 12th/Palm		242.34
	11302023	Parts - Service Repair		3.53
	11302023	Materials - AMR/AMI Repeater/Collector Mounting		87.60
Total for Check Number 14741:				477.99
14742	10144	Alsco Inc	12/28/2023	
	LYUM1767046	Cleaning Mats/Air Fresheners 560 Magnolia Dec 2023		56.87
	LYUM1767377	Cleaning Mats/Shop Towels 12th/Palm Dec 2023		30.05
	LYUM1770505	Cleaning Mats/Air Fresheners 560 Magnolia Dec 2023		56.87
	LYUM1770836	Cleaning Mats/Shop Towels 12th/Palm Dec 2023		30.05
Total for Check Number 14742:				173.84

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14743	11207	American Backflow Products Co.	12/28/2023	
	751660	HD-975TOOL Wilkins Heavy Duty Seat Removal Tool		81.71
	751660	Wilkins 8 - 12 Check Valve Rebuild Kit		490.95
	751660	Febco 3/4 -1 1/4 Complete Rubber Kit		107.21
	751660	950TLF-12 Wilkins 1 1/4 Double Check Backflow Preventer		573.00
	751660	Wilkins 3/4 1 975 XL Total Rebuild Kit		242.95
	751660	Wilkins 2 1/2- 4 Sensing Line (6 Long) 375		73.39
	751660	Wilkins 1 1/4 - 2 975 XL Total Rebuild Kit		369.47
	751660	950TLF-15 Wilkins 1 1/2 Double Check Backflow Preventer		2,578.54
	751660	Wilkins 1 1/4 -2 950 XLT Total Rebuild Kit		284.70
	751660	BFCAT Access Backflow Preventer Parts/Repair Manual		44.33
	751660	Wilkins 8 - 10 Relief Valve Rebuild Kit		164.49
	751660	Wilkins 8 - 10 Sensing Tube (12 Long)		146.78
	751660	Wilkins 3/4 -1 975 XL Rubbber Silicone Kit		87.31
	751660	Wilkins 2 1/2 -3 Check Valve Rebuild Kit 350/375		36.06
	751660	Wilkins 1 1/4 -2 975 XL Rubber Silicone Kit		163.22
	751660	Sales/Use Tax		-400.54
	751660	Wilkins 4 Check Valve Rebuild Kit 350/375		124.63
Total for Check Number 14743:				5,168.20
14744	10855	Badger Meter, Inc	12/28/2023	
	1624673	12 Badger Meter		60,758.23
Total for Check Number 14744:				60,758.23
14745	10271	Beaumont Ace Home Center	12/28/2023	
	11302023	Landscape Maint Supplies		57.55
	11302023	Maint & Repair - Safety Equip Supplies		29.08
	11302023	Maint & Repair - 13965 Oak Glen Rd Supplies		49.55
	11302023	Materials - 5th St Pipeline Replacement Project		242.51
	11302023	Maint & Repair - 560 Magnolia Ave Supplies		1.83
	11302023	Production Small Tools Supplies		445.74
	11302023	Maintenance & Repair - Pumping Equip		108.85
	11302023	Maint & Repair - General Building Supplies		85.47
	11302023	Meters Maintenance and Services Supplies		136.25
	11302023	Materials - AMR/AMI Repeater/Collector Mounting		175.69
	11302023	General Safety Supplies		94.30
	11302023	Backflow Maintenance Supplies		101.38
	11302023	Transmission & Distribution Small Tools Supplies		179.84
	11302023	General Supplies		150.95
	11302023	Maint & Repair - Pipeline & Hydrants Supplies		289.46
Total for Check Number 14745:				2,148.45
14746	10338	California Special Districts Association	12/28/2023	
	1366-2024	2024 Membership Dues		9,125.00
Total for Check Number 14746:				9,125.00
14747	10390	Dangelo Company	12/28/2023	
	S1542706.001	Materials - 5th St Pipeline Replacement Project		0.06
	S1543893.001	Materials - 5th St Pipeline Replacement Project		571.51
	S1543933.001	Materials - 5th St Pipeline Replacement Project		442.97
	S1544201.001	Copper Tubing 1		4,345.02
	S1544201.001	Nipple Brass 1 X Close		224.71
	S1544201.001	Copper Tubing 1		2,607.01
	S1544217.001	Materials - 5th St Pipeline Replacement Project		74.90
Total for Check Number 14747:				8,266.18
14748	11145	Easi File, LLC	12/28/2023	
	86095	Hanging File Cabinet for Mylar Plans		2,672.98
Total for Check Number 14748:				2,672.98

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14749	10244	Fiserv Inc	12/28/2023	
	11022023	Customer Returned Check Reimbursement		20.00
	12272023	Customer Returned Check Reimbursement		25.00
Total for Check Number 14749:				45.00
14750	10562	Lorena Lopez	12/28/2023	
	12272023	FSA Correction		50.00
Total for Check Number 14750:				50.00
14751	11222	Ludwig Engineering Associates, Inc.	12/28/2023	
	0031541	Engineering & Design - American Ave Pipeline Replacement Project		4,918.69
	0031541	Engineering & Design - Elm Ave Pipeline Project		3,731.42
	0031541	Engineering & Design - 11th St Pipeline Replacement Project		8,310.89
Total for Check Number 14751:				16,961.00
14752	10143	Nobel Systems Inc	12/28/2023	
	15819	GeoViewer Annual Subscription Renewal 01/01-12/31/2024		11,500.00
Total for Check Number 14752:				11,500.00
14753	11220	Pridestaff, Inc	12/28/2023	
	301721769	Customer Service Temp - 12/04-12/07/2023		1,648.64
	301724340	Customer Service Temp - 12/11-12/14/2023		1,648.64
Total for Check Number 14753:				3,297.28
14754	10565	Joseph Reichenberger	12/28/2023	
	12272023	SDI Correction		6.20
Total for Check Number 14754:				6.20
14755	10689	Safety Compliance Company	12/28/2023	
	229448	Safety Meeting - Electrical Safety - 12/06/2023		250.00
Total for Check Number 14755:				250.00
14756	10290	San Gorgonio Pass Water Agency	12/28/2023	
	23-00279	1,109 AF @ \$399 for Nov 2023		442,491.00
Total for Check Number 14756:				442,491.00
14757	10170	Secretary of State	12/28/2023	
	01042024	Filing New Officers of the BCVWD Water Board 2024		6.00
Total for Check Number 14757:				6.00
14758	11119	Statewide Traffic Safety and Signs, Inc	12/28/2023	
	13011780	Cone Sign Horizontal Arrow		46.85
	13011780	JBC 48 Crossbrace W/3N1 Clamp		205.54
	13011780	18 Stop & Slow Paddle High Reflective		181.46
	13011780	3 X 1000 Yellow Caution Tape		128.01
	13011780	Cone Sign Sidewalk Closed		45.41
	13011780	Cone Sign Keep Right w/Arrow		34.21
	13011780	48 Flagger/Paddle Symbol Reflective Sign		485.95
	13011780	48 Be Prepared to Stop Reflective Sign		232.96
	13011780	48 Road Work Ahead Reflective Sign		698.84
	13011780	Cone Sign Keep Left w/Arrow		45.48
	13011780	48 Road Work Ahead Reflective Sign		233.37
	13011780	48 Mesh Be Prepared To Stop Sign		84.01
	13011780	12 X18 Temp No Parking		58.40
Total for Check Number 14758:				2,480.49

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14759	11236 300348	VelocityEHS Safety Data Sheet Software for Field Staff	12/28/2023	7,313.75
Total for Check Number 14759:				7,313.75
14760	10793 D51849	WateReuse Association 2024 Membership Dues	12/28/2023	1,150.00
Total for Check Number 14760:				1,150.00
14761	10383 23-1222	Weaver Grading Inc Emergency Grading - Edgar Cnyn - El Dorado/Apple Fire Emergency	12/28/2023	12,000.00
Total for Check Number 14761:				12,000.00
Total for 12/28/2023:				655,151.23
ACH	10087 0-702-618-128	EDD PR Batch 00003.01.2024 CA SDI	01/03/2024	37.65
Total for this ACH Check for Vendor 10087:				37.65
ACH	10094 270440300625988 270440300625988 270440300625988 270440300625988 270440300625988	U.S. Treasury PR Batch 00003.01.2024 FICA Employer Portion PR Batch 00003.01.2024 Medicare Employer Portion PR Batch 00003.01.2024 Medicare Employee Portion PR Batch 00003.01.2024 Federal Income Tax PR Batch 00003.01.2024 FICA Employee Portion	01/03/2024	212.74 49.75 49.75 200.52 212.74
Total for this ACH Check for Vendor 10094:				725.50
ACH	11195 1-029-430-048	Taxation & Revenue New Mexico PR Batch 00003.01.2024 New Mexico State Tax	01/03/2024	117.80
Total for this ACH Check for Vendor 11195:				117.80
Total for 1/3/2024:				880.95
ACH	10085 1002540221 1002540221 1002540221 1002540221 1002540221 1002540221 1002540221 1002540221 1002540221	CalPERS Retirement System PR Batch 00005.12.2023 CalPERS ER PEPRA PR Batch 00002.01.2024 CalPERS 8.25% EE PEPRA PR Batch 00002.01.2024 CalPERS 8% EE Paid PR Batch 00002.01.2024 CalPERS 8% ER Paid PR Batch 00002.01.2024 CalPERS ER Paid Classic PR Batch 00002.01.2024 CalPERS ER PEPRA PR Batch 00002.01.2024 CalPERS 7% EE Deduction PR Batch 00002.01.2024 CalPERS 1% ER Paid PR Batch 00005.12.2023 CalPERS 8.25% EE PEPRA	01/04/2024	270.27 4,895.32 1,777.22 1,088.84 9,550.14 5,031.80 1,301.38 185.90 262.94
Total for this ACH Check for Vendor 10085:				24,363.81
ACH	10087 1-566-849-552 1-566-849-552	EDD PR Batch 00002.01.2024 State Income Tax PR Batch 00002.01.2024 CA SDI	01/04/2024	5,966.03 1,538.91
Total for this ACH Check for Vendor 10087:				7,504.94
ACH	10094 270440440027769 270440440027769 270440440027769 270440440027769 270440440027769	U.S. Treasury PR Batch 00002.01.2024 FICA Employee Portion PR Batch 00002.01.2024 FICA Employer Portion PR Batch 00002.01.2024 Medicare Employer Portion PR Batch 00002.01.2024 Federal Income Tax PR Batch 00002.01.2024 Medicare Employee Portion	01/04/2024	8,656.39 8,656.39 2,024.50 13,276.35 2,024.50
Total for this ACH Check for Vendor 10094:				34,638.13

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10141	Ca State Disbursement Unit	01/04/2024	
	46740471	PR Batch 00002.01.2024 Garnishment		288.46
	46740474	PR Batch 00002.01.2024 Garnishment		379.84
	46740481	PR Batch 00002.01.2024 Garnishment		308.07
Total for this ACH Check for Vendor 10141:				976.37
ACH	10203	Voya Financial	01/04/2024	
	VB1450PP01 2024	PR Batch 00002.01.2024 Deferred Comp		450.00
Total for this ACH Check for Vendor 10203:				450.00
ACH	10264	CalPERs Supplemental Income Plans	01/04/2024	
	1002540227	PR Batch 00002.01.2024 CalPERS 457		730.00
	1002540227	PR Batch 00002.01.2024 ROTH-Post-Tax		225.00
	1002540227	PR Batch 00002.01.2024 CalPERS 457 %		29.56
Total for this ACH Check for Vendor 10264:				984.56
ACH	10984	MidAmerica Administrative & Retirement Solutions	01/04/2024	
	1704332314042	PR Batch 00002.01.2024 401(a) Deferred Comp		1,085.41
Total for this ACH Check for Vendor 10984:				1,085.41
ACH	11152	Sterling Health Services, Inc	01/04/2024	
	751119	PR Batch 00002.01.2024 Flexible Spending Account (PT)		541.67
Total for this ACH Check for Vendor 11152:				541.67
ACH	10138	ARCO Business Solutions	01/04/2024	
	HW201 Dec 2023	ARCO Fuel Charges 12/26/2023-01/01/2024		2,643.07
Total for this ACH Check for Vendor 10138:				2,643.07
2190	11155	CICCS	01/04/2024	
	2024-01	PR Batch 00002.01.2024 Emp Assistance Program		90.24
Total for Check Number 2190:				90.24
2191	10387	Franchise Tax Board	01/04/2024	
	PP01 2024	PR Batch 00002.01.2024 Garnishment FTB		109.03
Total for Check Number 2191:				109.03
Total for 1/4/2024:				73,387.23
ACH	10894	Liberty Dental Plan	01/10/2024	
	0001664143	Liberty Dental - Jan 2024		299.88
Total for this ACH Check for Vendor 10894:				299.88
ACH	10901	Ameritas Life Insurance Corp.	01/10/2024	
	242244	Ameritas Dental January 2024		2,422.44
	51740	Ameritas Vision January 2024		517.40
Total for this ACH Check for Vendor 10901:				2,939.84
ACH	10902	Colonial Life	01/10/2024	
	53743681213339	Col Life Premiums Dec 2023		5,146.20
Total for this ACH Check for Vendor 10902:				5,146.20

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10903 4644656006	The Lincoln National Life Insurance Company Life & ADD EE/ER Insurance Jan 2024	01/10/2024	749.90
Total for this ACH Check for Vendor 10903:				749.90
ACH	10288 151466469 151466469 151466469 151466469 151466482 151466482	CalPERS Health Fiscal Services Division Admin Fee for Retired Emp Health Ins Jan 2024 Admin Fee for Health Ins Jan 2024 Active Employees Health Ins Jan 2024 Retired Employees Health Ins Jan 2024 Admin Fee Non CalPers Member Health Ins Jan 2024 Active Non CalPers Member Health Ins Jan 2024	01/10/2024	20.44 225.72 70,537.48 2,545.58 7.20 2,250.07
Total for this ACH Check for Vendor 10288:				75,586.49
Total for 1/10/2024:				84,722.31
ACH	10138 HW201 Jan 2024	ARCO Business Solutions ARCO Fuel Charges 01/02-01/08/2024	01/11/2024	2,562.60
Total for this ACH Check for Vendor 10138:				2,562.60
14762	10003 56653	All Purpose Rental Propane/Tank - Inv Warehouse	01/11/2024	151.73
Total for Check Number 14762:				151.73
14763	10292 10042023 10042023	Association of California Water Agencies Prepaid 2024 Annual Membership Dues 2024 Annual Membership Dues - Jan 2024	01/11/2024	23,278.75 2,116.25
Total for Check Number 14763:				25,395.00
14764	10382 4239	Beaumont Power Equipment Inc Parts - Landscape Maintenance Tools	01/11/2024	26.92
Total for Check Number 14764:				26.92
14765	10774 388612 388614 388617	Jesus Camacho (25) Truck Washes Dec 2023 (25) Truck Washes Dec 2023 (25) Truck Washes Dec 2023	01/11/2024	310.00 310.00 310.00
Total for Check Number 14765:				930.00
14766	10614 45251	Cherry Valley Automotive Oil/Filter - Unit 32/OD 81,309	01/11/2024	54.35
Total for Check Number 14766:				54.35
14767	10772 7717	CV Strategies Strategic Communication Services - Dec 2023	01/11/2024	12,430.00
Total for Check Number 14767:				12,430.00
14768	11228 82 82 82	D I Ready Cleaning Service, Inc Jan 2024 Janitorial Services for 851 E 6th St Jan 2024 Janitorial Services for 815 E 12th Jan 2024 Janitorial Services for 560 Magnolia Ave	01/11/2024	288.00 534.00 1,028.00
Total for Check Number 14768:				1,850.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14769	10516 02282024	Department of Motor Vehicles Trailer Registration Fee - Unit 39	01/11/2024	10.00
Total for Check Number 14769:				10.00
14770	10600 010222024	Gaucha Pest Control Inc. NCR I Rodent Control Jan 2024	01/11/2024	1,000.00
Total for Check Number 14770:				1,000.00
14771	10398 253456 253456 253457	Infosend, Inc Dec 2023 Supply Charges for Utility Billing Mar 2023 Processing Charges for Utility Billing Dec 2023 Postage Charges for Utility Billing	01/11/2024	823.35 1,148.73 5,923.76
Total for Check Number 14771:				7,895.84
14772	10400 01032024	Sylvia Molina Birthday Club Reimbursement	01/11/2024	150.00
Total for Check Number 14772:				150.00
14773	11220 301727942	Pridestaff, Inc Customer Service Temp - 12/25-12/28/2023	01/11/2024	1,236.48
Total for Check Number 14773:				1,236.48
14774	10233 042979 043754 044030 046293 046324	Pro-Pipe & Supply Credit - Parts Not Delivered Parts - Hydrant Backflow Meters Parts - Hydrant Backflow Meters Parts - Hydrant Backflow Meters Parts - Hydrant Backflow Meters	01/11/2024	-85.55 394.84 41.44 1,184.53 44.91
Total for Check Number 14774:				1,580.17
14775	10223 245522	Richards, Watson & Gershon Legal Services Nov 2023 Board Approval 01/10/2024	01/11/2024	3,277.50
Total for Check Number 14775:				3,277.50
14776	10171 07182019 23-348596	Riverside Assessor - County Recorder July 2019 Lien Fees Dec 2023 Lien Fees	01/11/2024	32.00 140.00
Total for Check Number 14776:				172.00
14777	10527 63037521 63062405	Robert Half Talent Solutions Finance Temp - 12/25-12/28/2023 Finance Temp - 01/01-01/04/2024	01/11/2024	1,472.20 2,208.30
Total for Check Number 14777:				3,680.50
14778	10689 230001 230107	Safety Compliance Company Safety Meeting - Eye Protection - 12/19/2023 On Site Inspection 12/18/2023	01/11/2024	250.00 300.00
Total for Check Number 14778:				550.00
14779	10193 12202023_1 12202023_1 12212023_1 12212023_1	South West Pump & Drilling, Inc Contract Labor - Well 2A Retention - Contract Labor - Well 2A Retention - Contract Labor - Well 1A Contract Labor - Well 1A	01/11/2024	100,000.00 -5,000.00 -5,000.00 100,000.00
Total for Check Number 14779:				190,000.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14780	10447 OP# 46694	State Water Resources Control Board - DWOCF D2 Certification Fee - R Chavez OP# 46694	01/11/2024	60.00
Total for Check Number 14780:				60.00
14781	10934 3123044	USAFact, Inc Pre-Employment Testing	01/11/2024	18.33
Total for Check Number 14781:				18.33
14782	11237 2023-53	Water Education for Latino Leaders Water Education for Latino Leaders - A Ramirez	01/11/2024	4,000.00
Total for Check Number 14782:				4,000.00
Total for 1/11/2024:				257,031.42
ACH	10030	Southern California Edison	01/16/2024	
	700154530138Dec	Electricity 11/21-12/20/2023 - Well 25		40,554.76
	700154530138Dec	Electricity 11/16-12/17/2023 - 815 E 12th St		505.43
	700154530138Dec	Electricity 11/21-12/20/2023 - Wells		141,297.87
	700154530138Dec	Electricity 10/20-11/20/2023 - Wells (Prior Month)		17,809.49
	700154530138Dec	Electricity 11/21-12/20/2023 - 560 Magnolia Ave		2,054.69
	700154530138Dec	Electricity 11/13-12/12/2023 - 851 E 6th St		210.08
	700154530138Dec	Electricity 11/21-12/20/2023 - 9781 Avenida Miravilla		140.79
Total for this ACH Check for Vendor 10030:				202,573.11
ACH	10031	Staples Business Advantage	01/16/2024	
	3554004877	Office Supplies		21.43
	3554485313	Office Supplies		77.24
	3554485314	Office Supplies		21.43
	3555389193	Office Supplies		70.62
	3555389195	Office Supplies		58.70
	3555389196	Office Supplies		64.32
	3555389197	Office Supplies		37.13
	3555826961	Office Supplies		47.28
Total for this ACH Check for Vendor 10031:				398.15
ACH	10042	Southern California Gas Company	01/16/2024	
	07132135000Dec	Monthly Gas Charges 11/27-12/27/2023		14.79
Total for this ACH Check for Vendor 10042:				14.79
ACH	10052	Home Depot Credit Services	01/16/2024	
	12312023	Lumber - Well Buildings 14/18/20		290.46
	12312023	Conduit Pipe - Districtwide		96.94
	12312023	Roofing Material - Well Buildings 14/18/20		269.01
	12312023	Lumber/Roofing Material - Well Buildings 14/18/20		1,397.76
	12312023	Parts - Installation of Solar Panels - AMR/AMI Project		107.94
	12312023	Parts - Installation of Solar Panels - AMR/AMI Project		11.83
	12312023	Landscape Tools - Landscape Maintenance		80.73
	12312023	Socket Set - Unit 17		106.67
	12312023	Replacement Light Bulb - Multiple Buildings		164.38
	12312023	Lumber/Roofing Material - Well Buildings 14/18/20		1,216.48
	12312023	Screens - Well Discharge Pipes/Heads		51.03
	12312023	Lights - 560 Magnolia Ave		53.82
	12312023	Parts - Installation of Solar Panels - AMR/AMI Project		21.30
	12312023	Materials - 5th St Pipeline Replacement Project		124.66
	12312023	Parts - Installation of Solar Panels - AMR/AMI Project		49.31
	12312023	Parts - Installation of Solar Panels - AMR/AMI Project		49.31
	12312023	Materials - Well Buildings 14/18/20		886.16
Total for this ACH Check for Vendor 10052:				4,977.79

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10147 1230995	Online Information Services, Inc 190 Credit Reports for Dec 2023	01/16/2024	592.40
Total for this ACH Check for Vendor 10147:				592.40
ACH	10350 208723 208864 209300	NAPA Auto Parts Air Filter - Unit 33 Battery/Anti-Freeze - Unit 17 Material - Gaskets	01/16/2024	39.31 252.27 77.01
Total for this ACH Check for Vendor 10350:				368.59
Total for 1/16/2024:				208,924.83
ACH	10085 1002549453 1002549453 1002549453 1002549453 1002549453 1002549453 1002549453	CalPERS Retirement System PR Batch 00005.01.2024 CalPERS 8.25% EE PEPRA PR Batch 00005.01.2024 CalPERS 1% ER Paid PR Batch 00005.01.2024 CalPERS 8% ER Paid PR Batch 00005.01.2024 CalPERS 7% EE Deduction PR Batch 00005.01.2024 CalPERS ER Paid Classic PR Batch 00005.01.2024 CalPERS 8% EE Paid PR Batch 00005.01.2024 CalPERS ER PEPRA	01/18/2024	6,247.88 196.09 1,129.28 1,372.57 10,015.47 1,867.52 6,422.08
Total for this ACH Check for Vendor 10085:				27,250.89
ACH	10087 1-156-949-520 1-156-949-520	EDD PR Batch 00005.01.2024 CA SDI PR Batch 00005.01.2024 State Income Tax	01/18/2024	1,740.11 7,815.79
Total for this ACH Check for Vendor 10087:				9,555.90
ACH	10094 270441850055819 270441850055819 270441850055819 270441850055819 270441850055819	U.S. Treasury PR Batch 00005.01.2024 Medicare Employer Portion PR Batch 00005.01.2024 FICA Employee Portion PR Batch 00005.01.2024 Medicare Employee Portion PR Batch 00005.01.2024 FICA Employer Portion PR Batch 00005.01.2024 Federal Income Tax	01/18/2024	2,317.74 9,910.19 2,317.74 9,910.19 19,697.41
Total for this ACH Check for Vendor 10094:				44,153.27
ACH	10141 46899795 46899803	Ca State Disbursement Unit PR Batch 00005.01.2024 Garnishment PR Batch 00005.01.2024 Garnishment	01/18/2024	288.46 308.07
Total for this ACH Check for Vendor 10141:				596.53
ACH	10203 VB1450PP02 2024	Voya Financial PR Batch 00005.01.2024 Deferred Comp	01/18/2024	450.00
Total for this ACH Check for Vendor 10203:				450.00
ACH	10264 1002549456 1002549456 1002549456 1002549456	CalPERs Supplemental Income Plans PR Batch 00005.01.2024 CalPERS 457 % PR Batch 00005.01.2024 CalPERS 457 PR Batch 00005.01.2024 100% Contribution PR Batch 00005.01.2024 ROTH-Post-Tax	01/18/2024	34.45 1,750.00 526.39 7,983.03
Total for this ACH Check for Vendor 10264:				10,293.87
ACH	10984 1705519969893	MidAmerica Administrative & Retirement Solutions PR Batch 00005.01.2024 401(a) Deferred Comp	01/18/2024	1,176.28
Total for this ACH Check for Vendor 10984:				1,176.28

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	11152 752562	Sterling Health Services, Inc PR Batch 00005.01.2024 Flexible Spending Account (PT)	01/18/2024	541.67
Total for this ACH Check for Vendor 11152:				541.67
ACH	10138 HW201 Jan 2024	ARCO Business Solutions ARCO Fuel Charges 01/09-01/15/2024	01/18/2024	1,501.08
Total for this ACH Check for Vendor 10138:				1,501.08
ACH	10709	Core & Main LP	01/18/2024	
	T938387	Materials - 5th St Pipeline Replacement Project		16,248.42
	T973515	(4) Collector 100 Verizon DC Power w/Internal GPS		35,126.25
	U130901	Materials - 5th St Pipeline Replacement Project		2,328.29
	U155593	Angle Meter Stop 1 CTS COMP		5,810.74
	U155593	Meter Coupling 1 X 2		1,023.02
	U155593	Coupling Brass 1		6,978.75
	U155593	Adapter FIP X CTS COMP 1		833.79
	U155593	Gasket Drop In FLG 6 Rubber		161.62
	U155593	Meter Coupling JJ 1 X 1 1/2		641.11
	U155593	Corp Stop 1 CTS Comp		2,104.63
	U155593	Gasket Drop In FLG 6		80.81
	U155593	6 Full Face Gasket Rubber Thick		134.69
	U155593	Coupling CTS COMP 2		765.07
Total for this ACH Check for Vendor 10709:				72,237.19
ACH	11202	Orange County Winwater Works	01/18/2024	
	152476.03	Ball Valve Brass 1 FIP X FIP		8,991.74
	152476.03	Ball Valve Brass 1 FIP X FIP		8,991.74
	155580.01	Materials - Well 1A		935.25
	155648.01	Materials - Well 1A		862.00
Total for this ACH Check for Vendor 11202:				19,780.73
2194	10387 PP02 2024	Franchise Tax Board PR Batch 00005.01.2024 Garnishment FTB	01/18/2024	109.03
Total for Check Number 2194:				109.03
Total for 1/18/2024:				187,646.44
ACH	10781 10019	Umpqua Bank C R & R Incorporated	01/19/2024	
		Monthly Charges 3 YD Commercial Bin - Cherry Yard - Dec 2023		310.41
		Monthly Charges 3 YD Recycle Bin -39500 Brookside - Dec 2023		98.46
		Monthly Charges 3 YD Commercial Bin -39500 Brookside - Dec 2023		310.41
	10034	US Postal Service		
		Certified Postage - HR Mailing		9.65
		Certified Postage - Grant Application		8.80
	10037	Waste Management Of Inland Empire		
		Monthly Sanitation - 560 Magnolia Ave Dec 2023		128.17
		Recycling Dumpster Charges - 560 Magnolia Ave Dec 2023		105.55
		Overage Charges - 560 Magnolia Ave Dec 2023		149.66
		Credit for overpayment toward next invoice		-5.84
	10074	American Water Works Association		
		2024 Webinar Subscription		195.00
	10116	Verizon Wireless Services LLC		
		Cell Phone/iPad Charges for Nov 2023		1,768.29
	10135	Big Time Design		
		Work Jackets - Field Staff		608.78
	10224	Legal Shield		
		Monthly Prepaid Legal for Employees Dec 2023		222.30

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	10233	Pro-Pipe & Supply Backflow Devices - Meter Relocates - 5th St Pipeline Replacement		2,690.11
		Parts - 5th St Pipeline Replacement Project		880.87
		2 Backflow Cages - Meter Relocates - 5th St Pipeline Replacement		1,066.73
	10274	Beaumont Chamber of Commerce Chamber Breakfast - Jan 2024 - L Williams		25.00
		Chamber Breakfast - Jan 2024 - D Slawson		25.00
		Chamber Breakfast - Jan 2024 - D Hoffman		25.00
	10284	Underground Service Alert of Southern California 138 New Ticket Charges Nov 2023		241.50
		Monthly Maintenance Fee		10.00
	10338	California Special Districts Association Board Member Best Practices Trng - A Ramirez - 01/24-01/25/2024		230.00
		ChatGPT Training - D Slawson - 01/31-02/07/2024		230.00
	10409	Stater Bros Water - Board Meetings		18.76
	10420	Amazon Capital Services, Inc. (3) USB-C Hub - Management Laptops		77.04
		Parts - Field Office Charging Deck		54.93
		Printer - Customer Service		430.98
	10457	Jon's Flags & Poles Inc (2) USA Flags		206.63
		(2) CA Flags		337.13
	10477	Walgreens Cleaning Supplies		35.31
	10546	Frontier Communications 11/25-12/24/2023 Dec FIOS/FAX 851 E 5th Street		354.99
		11/10-12/09/2023 Nov FIOS/FAX 12th/Palm		580.88
		11/25-12/24/2023 Dec FIOS/FAX 560 Magnolia Ave		522.19
	10547	Culver Company Public Outreach Supplies		353.72
	10573	O'Reilly Auto Parts Wiper Blades - Unit 45		89.40
		Trickle Charger/Inverter - Grab & Go Repeater		130.36
	10588	Marriott Hotels Credit Voucher-Hotel - ACWA Conf - L Williams		-0.01
	10591	Lowe's Home Centers, LLC Framing Nailer - Districtwide		172.91
	10623	WP Engine Web Host for BCVWD Website Dec 2023		115.00
	10627	ISACA Refund on Sales Order #004683171		-2.37
	10692	MMSoft Design Network Backup Software Dec 2023		808.86
		Network Monitoring Software Dec 2023		280.68
	10734	SonicWall Services IT Security Annual Subscription		6,130.81
	10766	Sam's Club Supplies		35.84
	10767	Alliance Trailer Corp Tool Bin Keys - Unit 17		44.34
	10784	Autodesk, Inc Auto CAD Software 851 E 6th St - Dec 2023		1,020.00
		Auto CAD Software - 851 E 6th St - Dec 2023		245.00
	10787	Backflow Parts USA Parts - Repair Backflow at 560 Magnolia Ave		1,054.98
	10789	Target Table/Chairs - Inv Warehouse		59.24
	10790	Microsoft Monthly Microsoft Office License - Dec 2023		16.40
		Monthly Microsoft Office License - Dec 2023		417.10
		Monthly Microsoft Office License - Dec 2023		1,104.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	10840	Ready Fresh (Arrowhead) Water - Dec 2023 - 851 E 6th St		67.95
	10848	DLR-Anaheim Credit Cancelled Hotel Reservation - CSMFO Conf		-384.93
	10892	Zoom Video Communications, Inc. (10) Video Conference - Jan 2024		226.49
	10918	Apple.com Cloud Storage - iPads		9.99
		USB Cables - iPads		429.92
	10926	SSD Alarm Alarm Equip/Rent/Service/Monitor - 39500 Brookside Ave		78.00
		Alarm Equip/Rent/Service/Monitor - 39500 Brookside Ave		284.17
		Alarm Equip/Rent/Service/Monitor - 11083 Cherry Ave		71.73
		Alarm Equip/Rent/Service/Monitor - 851 E. 6th St		93.67
		Alarm Equip/Rent/Service/Monitor - 815 12th St		150.70
		Alarm Equip/Rent/Service/Monitor - 560 Magnolia Ave		426.29
	10953	LinkedIn Corporation Annual Subscription Renewal - 12/09/2023-12/09/2024		479.88
	10978	Nextiva, Inc. Monthly Phone Service Dec 2023		2,989.31
	11024	Grammarly, Inc. Writing Assistance Software - 1 Yr Subscription		540.00
	11094	Al's Kubota Tractor Backpack Blower - Landscape Maintenance		600.25
		Leaf Mulcher/Weed Sprayer - Landscape Maintenance		565.47
	11124	Office Sign Company Name Tag - W Clayton		20.83
		Name Tag - S Molina		20.81
		2 Name Tags - D Jagers		41.64
		Name Tag - R Berioso		20.83
		Name Tag - L Kerney		20.82
		Name Tag - S Delgadillo		20.83
	11137	Rolon Smog & Auto Registration Smog Check - Unit 1/OD 86,737		57.20
		Smog Check - Unit 10/OD 138,147		57.20
	11169	Space Exploration Technologies Corp 2 WiFi Routers		428.85
		Back Up Internet - Jan 2024		750.00
		Repeater Mount Kit - AMR/AMI Project		1,077.50
	11193	Mitsogo, Inc Cyber Security - iPads Dec 2023		67.80
	11215	White Cap Supply Holdings II, LLC Tools - Transmission and Distribution Department		436.80
	11216	DNS Filter Monthly Spam Filter - Dec 2023		225.00
	11234	File Invite Limited Monthly Secure Storage/Secure File Transfer - Jan 2024		1,145.83
	11238	McDonald's Birthday Club Reimbursement		126.19
	11239	NetZealous LLC ChatGPT Training - S Delgadillo - 12/06/2023		150.00
		Business Bank Accounts Training - S Molina - 01/16/2024		150.00
	11240	Adobe Acrobat Pro Subscription Jan 2024		719.70
Total for this ACH Check for Vendor 10781:				36,195.67
Total for 1/19/2024:				36,195.67

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10030	Southern California Edison	01/25/2024	
	700359906319Jan	Electricity 12/21/2023-01/22/2024 - 13695 Oak Glen Rd		252.57
	700359906319Jan	Electricity 12/21/2023-01/22/2024 - 13697 Oak Glen Rd		269.91
	700359906319Jan	Electricity 12/21/2023-01/22/2024 - 12303 Oak Glen Rd		20.78
Total for this ACH Check for Vendor 10030:				543.26
ACH	10138	ARCO Business Solutions	01/25/2024	
	HW201 Jan 2024	ARCO Fuel Charges 01/16-01/22/2024		2,663.83
Total for this ACH Check for Vendor 10138:				2,663.83
ACH	10709	Core & Main LP	01/25/2024	
	U094145	Field Lok 4		378.49
Total for this ACH Check for Vendor 10709:				378.49
ACH	11202	Orange County Winwater Works	01/25/2024	
	152476.04	Curb Stop Lockwing FIP X FIP 1 Style (Lock-On)		13,043.14
Total for this ACH Check for Vendor 11202:				13,043.14
14783	UB*05432	Pedro Cervantes	01/25/2024	
		Refund Check		1.21
		Refund Check		0.62
		Refund Check		1.06
		Refund Check		6.46
Total for Check Number 14783:				9.35
14784	UB*05428	Kymberlee Duchateau	01/25/2024	
		Refund Check		112.97
Total for Check Number 14784:				112.97
14785	UB*05430	Aurelia Espinoza	01/25/2024	
		Refund Check		17.76
		Refund Check		32.63
		Refund Check		2.52
		Refund Check		30.44
		Refund Check		68.87
Total for Check Number 14785:				152.22
14786	UB*05429	Pavement Coating Co	01/25/2024	
		Refund Check		1,456.22
		Refund Check		460.70
		Refund Check		133.44
		Refund Check		228.76
Total for Check Number 14786:				2,279.12
14787	UB*05427	Stephanie Potenciano	01/25/2024	
		Refund Check		9.63
		Refund Check		83.84
		Refund Check		16.51
Total for Check Number 14787:				109.98
14788	UB*05177	Richmond American Homes	01/25/2024	
		Refund Check		44.92
Total for Check Number 14788:				44.92

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14789	UB*05426	RSI Communities LLC Refund Check	01/25/2024	19.39
Total for Check Number 14789:				19.39
14790	UB*05425	Taylor Morrison Refund Check	01/25/2024	1,283.75
Total for Check Number 14790:				1,283.75
14791	UB*05392	Michael Thiebaud/BCVWD	01/25/2024	
	01252024	Refund Check		25.72
	01252024	Refund Check		3.63
	01252024	Refund Check		1.30
	01252024	Refund Check		2.22
	01252024	Refund Check		85.39
Total for Check Number 14791:				118.26
14792	UB*05431	Chin-Huei Wang Refund Check	01/25/2024	170.04
Total for Check Number 14792:				170.04
14793	10000	A C Propane Co	01/25/2024	
	243632	Propane Refill Jan 2024 - 13697 Oak Glen Rd		563.96
	243633	Propane Refill Jan 2024 - 13695 Oak Glen Rd		247.95
	243634	Propane Refill Jan 2024 - 9781 Avenida Miravilla		273.09
Total for Check Number 14793:				1,085.00
14794	10792	A-1 Financial Services	01/25/2024	
	02012024	Feb 2024 Rent - 851 E. 6th St Eng Office		2,480.00
Total for Check Number 14794:				2,480.00
14795	10001	Action True Value Hardware	01/25/2024	
	12312023	Hitch/Wire Lock Pins - Dump Trailer		5.90
	12312023	Chain Saw Chain		19.38
	12312023	Materials - Mounting Repeaters - AMR/AMI Project		18.80
	12312023	Chain Saw Oil		11.85
	12312023	Materials - Mounting Repeaters - AMR/AMI Project		12.90
	12312023	Tools - Unit 17		21.32
	12312023	Red Spray Paint - Meter Assemblies		15.71
	12312023	100 ft Rope - Production		19.38
	12312023	Tarp/Bungee Cord - Unit 12		47.39
	12312023	Propane - Heater at Inv Warehouse		13.24
	12312023	Funnel - Unit 12		1.93
	12312023	Parts - Meter Assemblies		436.10
	12312023	Measuring Tape		12.92
	12312023	Materials - Mounting Repeaters - AMR/AMI Project		40.65
Total for Check Number 14795:				677.47
14796	10319	ACWA Joint Powers Insurance Authority	01/25/2024	
	12312023	2023/2024 2nd Qtr Finance WC Calculation Adj		7.10
	12312023	2023/2024 2nd Qtr Workers Comp		22,810.11
Total for Check Number 14796:				22,817.21
14797	11241	Allan Arriaza	01/25/2024	
	1031	Class A License Training - A Becerra		3,200.00
	1031	Class A License Training - E Clark		3,200.00
	1031	Class A License Training - M Morales		3,200.00
	1031	Class A License Training - J Smith		3,200.00
	1031	Class A License Training - J Petruescu		3,200.00
Total for Check Number 14797:				16,000.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14798	10144	AlSCO Inc	01/25/2024	
	LYUM1773818	Cleaning Mats/Air Fresheners 560 Magnolia Ave Jan 2024		56.87
	LYUM1774195	Cleaning Mats/Shop Towels 12th/Palm Jan 2024		30.05
	LYUM1777184	Cleaning Mats/Air Fresheners 560 Magnolia Ave Jan 2024		56.87
	LYUM1777505	Cleaning Mats/Shop Towels 12th/Palm Jan 2024		30.05
Total for Check Number 14798:				173.84
14799	10420	Amazon Capital Services, Inc.	01/25/2024	
	1YKT-KPWP-D7FN	Door Hangars - Customer Service		42.50
Total for Check Number 14799:				42.50
14800	10272	Babcock Laboratories Inc	01/25/2024	
	12312023	77 Coliform Water Samples		3,914.45
	12312023	16 Nitrate Samples		301.92
	12312023	Title 22 Samples		743.22
	12312023	4 Turbidity Samples		75.48
Total for Check Number 14800:				5,035.07
14801	10271	Beaumont Ace Home Center	01/25/2024	
	12312023	Production Small Tools Supplies		223.84
	12312023	General Safety Supplies		34.73
	12312023	Meter Maint & Service Supplies		76.52
	12312023	NCRF/Canyon Pond Maintenance Supplies		20.82
	12312023	General Supplies		155.63
	12312023	Maint & Repair - 560 Magnolia Ave Supplies		290.72
	12312023	Maint & Repair - 9781 Ave Miravilla Supplies Supplies		32.03
	12312023	Maint & Repair - Fleet Supplies		50.46
	12312023	Maint & Repair - General Building Supplies		550.84
	12312023	Landscape Maint Supplies		74.26
	12312023	Materials - 5th St Pipeline Replacement Proj		931.77
	12312023	Materials - Mounting Repeaters - AMR/AMI Pro		869.08
	12312023	Maint & Repair - Pumping Equip Supplies		23.89
Total for Check Number 14801:				3,334.59
14802	10382	Beaumont Power Equipment Inc	01/25/2024	
	4276	Maintenance - Cut Off Saw		128.37
Total for Check Number 14802:				128.37
14803	11161	Boot Barn Holdings	01/25/2024	
	INV00333392	Boot Voucher Reimbursement - A Cove		197.15
Total for Check Number 14803:				197.15
14804	11242	Ruben Chavez	01/25/2024	
	01032024	Reimburse - Employee used Personal Card for Fuel - R Chavez		91.45
	214703	Reimbursement - Distribution Basics - R Chavez		349.99
Total for Check Number 14804:				441.44
14805	10614	Cherry Valley Automotive	01/25/2024	
	45213	4 Tires - Unit 47/OD 18,982		778.94
	45213	Labor - 4 Tires - Unit 47/OD 18,982		80.00
	45289	Labor - Oil/Filter/Belt/Filter Kit - Unit 32/OD 81,337		468.00
	45289	Oil/Filter/Belt/Filter Kit - Unit 32/OD 81,337		383.76
	45314	Labor - Oil/Filter/Drain Plug - Unit 37/OD 66,563		24.00
	45314	Oil/Filter/Drain Plug - Unit 37/OD 66,563		50.28
Total for Check Number 14805:				1,784.98

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14806	10016	City of Beaumont	01/25/2024	
	EP2023-0583	EP0583 - 886 Wellwood Ave		655.89
	EP2023-0584	EP0584 - 1262 California Ave		655.89
	EP2023-0620	EP0620 - 12th St and Pennsylvania Ave		655.89
	EP2023-0621	EP0621 - 880 E 9th St		655.89
	EP2023-0622	EP0622 - 1136 E 12th St		810.83
Total for Check Number 14806:				3,434.39
14807	10266	Cozad & Fox Inc.	01/25/2024	
	18673	Design & Engineering Services - 2020 & 2021 Pipeline Replacement		3,298.75
Total for Check Number 14807:				3,298.75
14808	10390	Dangelo Company	01/25/2024	
	S1544081.001	Materials - 5th St Pipeline Replacement Project		1,527.03
	S1545177.001	Materials - 5th St Pipeline Replacement Project		417.65
Total for Check Number 14808:				1,944.68
14809	11037	Darktrace Holdings Limited	01/25/2024	
	184759	2024 Cybersecurity - Tax Not Paid on Previous Invoice		3,906.00
Total for Check Number 14809:				3,906.00
14810	10942	Diamond Environmental Services LP	01/25/2024	
	0005156652	(2) Rental and Service Handicap Restroom - 01/15-02/11/2024		301.55
	0005156653	(1) Rental and Service Portable Restroom - 01/15-02/11/2024		100.28
Total for Check Number 14810:				401.83
14811	11194	Dudek	01/25/2024	
	202311259	Well Siting & Feasibility Study - Dec 2023		17,023.75
Total for Check Number 14811:				17,023.75
14812	10244	Fiserv Inc	01/25/2024	
	01172024	Customer Returned Check Reimbursement		68.91
Total for Check Number 14812:				68.91
14813	10174	GFOA	01/25/2024	
	2487175	2024 Membership Dues - W Clayton		150.00
Total for Check Number 14813:				150.00
14814	11196	Global Customer Services, Inc	01/25/2024	
	A04528	Traffic Control Plan - 5th St Pipeline Replacement Project		1,670.00
Total for Check Number 14814:				1,670.00
14815	10966	Hazardous Disposal Specialists, Inc	01/25/2024	
	17404	16% Energy, Insurance and Recovery Fee		1,135.83
	17404	Supplies		888.94
	17404	Transportation & Recycle Fluorescent Light Bulbs		100.00
	17404	Transportation & Recycle Tires		20.00
	17404	Transportation & Recycle Waste Oil		420.00
	17404	Transportation & Recycle Aerosols		475.00
	17404	Transportation & Recycle Electronic Waste		2,600.00
	17404	Transportation & Recycle Calibration Gas		550.00
	17404	Transportation & Recycle Alkaline Batteries		55.00
	17404	Transportation & Recycle Lithium Batteries		80.00
	17404	Transportation & Recycle Latex Paint		575.00
	17404	OSHA Certified Labor		400.00
	17404	Transportation & Recycle Mapp Gas		560.00
	17404	Transportation & Incineration Oil Based Paint		375.00
Total for Check Number 14815:				8,234.77

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14816	11230 631530-4200347	Healthpointe Medical Group, Inc Pre-Employment Testing	01/25/2024	360.00
Total for Check Number 14816:				360.00
14817	10678 623650579	Lawyers Title Company Title Report - 38239 Orchard St., Beaumont, CA 92223	01/25/2024	500.00
Total for Check Number 14817:				500.00
14818	11100 13397512	Loomis Armored US, LLC Armored Truck Service - Jan 2024	01/25/2024	312.97
Total for Check Number 14818:				312.97
14819	10148 223-44-1R	MCC Equipment Rentals Inc. Retention - Grand Ave Pavement Project	01/25/2024	12,952.22
Total for Check Number 14819:				12,952.22
14820	10055 12312023	Nino's Auto Fuel Invoices 01/01/2023-12/31/2023	01/25/2024	535.04
Total for Check Number 14820:				535.04
14821	11065 01032024 02022023	Justin Petruescu Reimbursement - Class A Permit - J Petruescu Reimbursement - DOT Physical - J Petruescu	01/25/2024	98.00 104.00
Total for Check Number 14821:				202.00
14822	11220 301725509 301728675 301730254	Pridestaff, Inc Customer Service Temp - 12/18-12/21/2023 Customer Service Temp - 01/01-01/04/2024 Customer Service Temp - 01/08-01/11/2024	01/25/2024	1,648.64 1,236.48 1,648.64
Total for Check Number 14822:				4,533.76
14823	10233 046825	Pro-Pipe & Supply Backflow Parts/Cages - Stock	01/25/2024	1,881.57
Total for Check Number 14823:				1,881.57
14824	10527 62980170 63011268 63085311 63109208	Robert Half Talent Solutions Finance Temp - 12/11-12/14/2023 Finance Temp - 12/18-12/21/2023 Finance Temp - 01/08-01/11/2024 Finance Temp - 01/15-01/18/2024	01/25/2024	1,760.75 2,944.40 2,208.30 2,208.30
Total for Check Number 14824:				9,121.75
14825	10317 398011 398011	Robertson's Ready Mix Sand Backfill - Main Lines Sand Backfill - Service Lines	01/25/2024	357.41 357.41
Total for Check Number 14825:				714.82
14826	10689 230331	Safety Compliance Company Safety Meeting - Electrical Safety - 01/03/2024	01/25/2024	250.00
Total for Check Number 14826:				250.00
14827	10290 24-00280	San Gorgonio Pass Water Agency 2,740 AF @ \$399 for Dec 2023	01/25/2024	1,093,260.00
Total for Check Number 14827:				1,093,260.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
14828	11127 01022024	Cenica Smith Mileage Reimbursement - Dec 2023 - C Smith	01/25/2024	24.63
Total for Check Number 14828:				24.63
14829	10341 LW-1044600 LW-1044600	State Water Resources Control Board Prepaid Title 22 Water System Annual Fee 01/01/2024-06/30/2024 Title 22 System Annual Fee 07/01/2023-12/31/2023	01/25/2024	40,129.26 40,129.26
Total for Check Number 14829:				80,258.52
14830	11235 11471	Thompson Information Services Thompson Grants Virtual Conf Reg - W Clayton - 02/21-02/22/2024	01/25/2024	795.00
Total for Check Number 14830:				795.00
14831	10424 465210	Top-Line Industrial Supply, LLC Gaskets - Crew Truck	01/25/2024	16.18
Total for Check Number 14831:				16.18
14832	10421 73895926 73895926	Vulcan Materials Company Temporary Asphalt - Main Lines Temporary Asphalt - Service Lines	01/25/2024	1,341.01 1,341.00
Total for Check Number 14832:				2,682.01
14833	10385 5665545 5665545 5668575 5668575 5668575	Waterline Technologies, Inc. - PSOC (2) LMI Injection Valves (2) LMI Rebuild Kit (2) LMI MFV Retrofit Kit (2) LMI 1/2 inch Connection Kit (2) LMI Rebuild Kit	01/25/2024	186.91 229.08 290.92 58.62 229.07
Total for Check Number 14833:				994.60
14834	10753 11302023	Lona Williams Mileage Reimb - ACWA Conf - L Williams - 11/27-11/30/2023	01/25/2024	73.88
Total for Check Number 14834:				73.88
14835	10016 261701 Nov-Dec	City of Beaumont Monthly Sewer Charges 11/01-12/31/2023	01/25/2024	454.18
Total for Check Number 14835:				454.18
Total for 1/25/2024:				1,325,182.55
Report Total (162 checks):				2,829,122.63
AP Checks by Date - Detail by Check Date (1/25/2024 5:02 PM)				Page 24



**Beaumont-Cherry Valley Water District
Board of Directors Regular Meeting
February 14, 2024**

Item 3d

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: Approval of Pending Invoices

Staff Recommendation

Approve the pending invoice totaling \$5,370.50.

Background

Staff has reviewed the pending invoice and found the services rendered were acceptable to the District.

Fiscal Impact

There is a \$5,370.50 impact to the District which will be paid from the 2023 budget.

Attachment(s)

- Richards Watson Gershon Invoice #245987

Staff Report prepared by William Clayton, Finance Manager



T 213.626.8484
F 213.626.0078
Fed. I.D. No. 95-3292015

350 South Grand Avenue
37th Floor
Los Angeles, CA 90071

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DAN JAGGERS, GENERAL MANAGER
BEAUMONT- CHERRY VALLEY WATER DISTRICT
560 MAGNOLIA AVENUE
BEAUMONT, CA 92223-2258

Invoice Date: January 12, 2024
Invoice Number: 245987
Matter Number: [REDACTED]

[REDACTED] GENERAL COUNSEL SERVICES

For professional services rendered through December 31, 2023

Fees	5,082.50
Costs	288.00
Total Amount Due	\$5,370.50

TERMS: PAYMENT DUE UPON RECEIPT

PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE TO

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Los Angeles, CA 90071

RICHARDS WATSON GERSHON



BEAUMONT-CHERRY VALLEY WATER DISTRICT

560 Magnolia Avenue, Beaumont, CA 92223

**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS**

Wednesday, January 10, 2024 at 6:00 p.m.

*Meeting held in person at 560 Magnolia Ave., Beaumont, CA
pursuant to California Government Code Section 54950 et. seq.*

Call to Order: *President Covington opened the meeting at 6:03 p.m.*

Pledge of Allegiance was led by President Covington.

Invocation was given by Director Williams.

**Announcement and Verification of Remote Meeting Participation Pursuant to
AB 2449 or GC 54953(b)**

No Board members were attending via teleconference.

Roll Call:

Directors present:	Covington, Hoffman, Slawson, Williams
Directors absent:	Ramirez
Staff present:	General Manager Dan Jagers Director of Engineering Mark Swanson Director of Information Technology Robert Rasha Assistant Director of Finance and Administration Sylvia Molina Human Resources Manager Ren Berioso Finance Manager Bill Clayton Management Analyst II Erica Gonzales Water Utility Superintendent Julian Herrera Engineering Assistant Evan Ward Executive Assistant Lynda Kerney
Legal Counsel	James Markman

Members of the public who registered attendance: Kevin Walton and Larry Smith of the San Geronio Pass Water Agency, Brian Hall, Reinhard Stenzel, and Blaine Wilmer.

Public Comment: None.

1. Adjustments to the Agenda: None.

2. Reports / Presentations / Information Items

The Board received and filed the following reports:

- a. *Townsend Public Affairs, Inc. Monthly Update*
- b. *Legislative Action and Issues Report*
- c. *California Water Supply Conditions*
- d. *2024 Adopted Meeting Schedule*
- e. *Board Officers and President's Appointees for Calendar Year 2024*
- f. *Update: Revenues and Expenses Related to District Residences*
- g. *Grant Activity Quarterly Update*

by the following roll-call vote:

MOVED: Williams	SECONDED: Slawson	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

3. Consent Calendar

Consent Calendar items 3a through 3j were approved with one motion by the following roll-call vote:

- a. *Review of the November 2023 Budget Variance Reports*
- b. *Review of the November 30, 2023 Cash/Investment Balance Report*
- c. *Review of Check Register for the Month of December 2023*
- d. *Review of December 2023 Invoices Pending Approval*
- e. *Minutes of the Regular Meeting of November 16, 2023*
- f. *Minutes of the Regular Meeting of December 13, 2023*
- g. *Status of Declared Local Emergencies Related to Fires*
 - i. *Impact of the Apple Fire pursuant to Resolution 2020-17*
 - ii. *Impact of the El Dorado Fire pursuant to Resolution 2020-20*
- h. *Receive and File 2024 Annual List of Preapproved Events*
- i. *Resolution 2023-32: Amending the District's Policies and Procedures Manual adding Policy 3235 - Military Leave*
- j. *Resolution 2023-31: Amending the District's Policies and Procedures Manual Revising Section 29 to add Policy 3110 Jury and Witness Duty*

MOVED: Hoffman	SECONDED: Slawson	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

4. Request for Will-Serve Letter for Riverside County Assessor's Parcel No. (APN) 415-210-003, located west of Cherry Avenue and north of 11th Street

Director of Engineering Mark Swanson introduced the single-family residence project at 1175 Cherry Avenue. There is no District facility from which the residence could take service, so the project would require a 300-ft., 8-in. mainline

extension at the developer's cost. An improvement plan has been submitted, and plan check will begin if the Board approves the WSL. This will be a single connection, likely a one-inch meter.

Mr. Swanson identified the conditions of approval in the staff report and said he spoke with the applicant, who was present in the Board room. He reminded that the District had done some work on Antonell Court within the last couple of years, and noted that line could be extended by property owners as time moves forward.

President Covington pointed to the facilities on the map exhibit and asked about the blue line to the east. Mr. Swanson noted that is a 24-inch transmission main but service is not available off that line.

In response to Director Slawson, Mr. Swanson detailed the 12-in. line in the Master Plan and 8-in. requirement in lieu of extending the 12-in. line. There is not a lot of demand north of this lot, he explained. It would be preferred not to do a dead end, he noted.

In response to Director Hoffman, Swanson noted that the applicant will have to obtain fire or hydrant requirements from the fire department. Mr. Jagers posited that the extension will likely include a hydrant requirement.

President Covington invited public comment. There was none.

The Board approved the request for Will-Serve Letter for the property located at APN 415-210-003 (1175 Cherry Avenue) within the City of Beaumont, subject to payment of all deposits and fees to the District and securing all approvals from the City of Beaumont by the following roll-call vote:

MOVED: Slawson	SECONDED: Hoffman	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

5. Request for Will-Serve Letter and Approval of Annexation for Lilac Logistics Center Building (Riverside County Assessor's Parcel No. 424-010-019) in the City of Beaumont

Director of Engineering Mark Swanson described the project location at the extension of 4th Street west of Potrero Boulevard in the area of the warehouse developments. The project is within the District's sphere of influence and requires annexation, he explained. The proposed building is a 158,112 square-foot industrial building. The property is set back from 4th Street.

Staff completed the exercise to determine the water consumption and estimated 3.3 EDUs of potable and 15.9 EDUs for nonpotable, Swanson explained. The project will need a Plan of Service but not a Water Supply Assessment. Fire flow

requirements will likely be greater than standard baseline and will trigger an additional capacity charge component for storage, he advised.

General Manager Jagers explained that channelized flow is taking a lot of rainfall out of the Beaumont area that used to replenish the groundwater basins, and moving it toward these areas. As a result, the District is looking for sites in this area for small extraction wells, and staff would be looking for that with this developer during the Plan of Service phase. Mr. Swanson added that the developer has offered the contact information for the owner of the parcel to the south where there may be an existing well. President Covington asked if the extraction well would be domestic or nonpotable, and Mr. Jagers said he suspected it would probably be a nonpotable well.

President Covington commented on the use of irrigation water for this type of project, and pointed to the irrigation standards of the City and County. He reminded that there is potable water in the District's nonpotable system, and in the absence of recycled water becoming available, it is difficult to embrace these projects. The inaction on recycled water gives pause on these projects that have potable or non-potable demand, he stated. WSLs continue to be approved but what about when the Basin storage account runs dry, he asked. He called for balance and said the Board must be realistic. Recycled water has been discussed for the nine years he has served on the Board, and it is not yet available, which makes it challenging.

Director Williams asked about access to the freeway via Potrero Boulevard. Project representative Brian Hall explained this is a City matter: access is being negotiated as the parcel's access was cut off with the Potrero interchange development. The plan is to gain access via 4th Street.

Mr. Hall said the property has been in his family for 40 years and it was the Lilac Farm. He noted that the well is in the area between 4th Street and the family's parcel. It provided the water used for the mass grading for the nearby large project.

Director Williams asked about piecemeal annexation, and Mr. Swanson discussed surrounding projects, parcels, and terrain. Jagers pointed to other annexations and those in process to fill the holes without leaving remainder parcels. If there is no project on a parcel, the District cannot request LAFCO bring it in, there must be a project requiring demand.

Director Hoffman agreed with President Covington with ongoing concern over continued development. The unusual rain and snow this past year tend to erase the shortfall years in the past, but the District has been trying to recover and store as much water as possible. Based on current circumstances, there is no grounds for denial on this, he noted. He said he hopes that recycled water will move forward to bring relief and will be gladly received, but it will take work to accomplish. The District must be fair to everyone, he added.

President Covington invited public comment. Mr. Hall added this parcel is the last developable piece north of Potrero. The family does not intend to develop, just to entitle it.

Mr. Swanson indicated that by the time the process is concluded, this WSL will likely come back for extension. Mr. Jagers added that the Riverside County Transportation Commission (RCTC) has taken over the design of the Potrero

interchange and Swanson provided some further detail. Jaggars noted that the City rezoned the area from housing to industrial in approximately 2020, and the truck traffic had not been anticipated in the District's water design plan. The facilities would have been deeper, he stated.

The Board approved the request for water service and annexation for the Lilac Logistics Center Building, a 158,112 square-foot (sf) warehouse building located south of the Route 60 Freeway and west of Potrero Boulevard in the City of Beaumont (Riverside County Assessor's Parcel No. [APN] 424-010-019) subject to payment of all fees to the District and securing all approvals from the City/County by the following roll-call vote:

MOVED: Slawson	SECONDED: Williams	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

6. Request for Will-Serve Letter for Tentative Tract Map No. 38879 (existing Assessor's Parcel No. 415-200-031) located at the northwest corner of 11th Street and Pennsylvania Avenue in the City of Beaumont

Director of Engineering Mark Swanson described the project location, an old orchard site which has been split into several parcels. There is an existing meter / service located in the northeast corner of the property which at one time had consumption, and staff looked at historic use to apply the credit it to this project, Swanson stated.

The TTM proposes 10 large (approximately 9,300 square feet) single family residential lots, Swanson continued. Using the existing credit of 3.3 EDUs, and applying the 10 EDUs estimated consumption, the net differential / total increased water consumption is 6.7 EDUs, he explained.

There are existing facilities in Pennsylvania Avenue, and in 11th Street, Swanson continued. Front footage fees would be applicable, but staff does not envision at this time the need for an upgrade to facilities unless there is an increased fire flow requirement. A mid-block fire hydrant may be dictated by the Fire Department, he noted.

The existing service will be used, and the other nine lots will need to be installed at the developer's cost, Swanson stated. He again noted the lot size and reminded that the City's ordinance would disallow front yard turf but does not address backyards.

General Manager Jaggars explained that as part of the mainline extension agreement, the condition of the main will need to be assessed. Leaks are common on old mains and Pennsylvania is a bit of a leaker. As the particulars of the improvements are determined, this may be an area that has some additional work that will be required, he advised.

President Covington invited public comment. Project representative and civil engineer Blaine Wilmer introduced himself.

Director Slawson noted that Lot 1 on 11th Street will still make use of the existing service. Mr. Swanson indicated that it would be Lot 10 at the far north end where the existing meter is located. Although the map shows a service at 11th Street, staff will remove that from the map as nothing has been found at that location.

Director Hoffman expressed concern and requested additional feedback on the existing pipeline condition to assure the facility will not be further burdened and the crews making additional repairs as time goes forward.

The Board approved the request for Will-Serve Letter for domestic water service for Tentative Tract Map (TTM) 38879, a single-family residential tract project (existing Assessor's Parcel No. [APN] 415-200-031) located at the northwest corner of 11th Street and Pennsylvania Avenue in the City of Beaumont by the following roll-call vote:

MOVED: Hoffman	SECONDED: Slawson	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

7. Resolution 2024-01: Amendment to the Fiscal Year 2023 Operating Budget for Electricity – Wells

Assistant Director of Finance and Administration Sylvia Molina explained budgeting based on average expenditures for the previous year. Trends showed that this item had sufficient funds to the end of the year, however in comparison during the last quarter, the funds spent in October-November almost matched the previous three months, she noted, resulting in a budget shortfall for the December amount.

Staff has estimated a cost of \$185,000 for December and there is \$49,000 currently available in the expense account for wells / pumping, Molina said. She requested an amendment to the budget of \$136,000.

The Fiscal Year 2024 budget includes an estimate for 2023, Molina continued, and it is understood those estimates are below what is now expected. Staff will more closely scrutinize the bills at mid-year, she noted.

General Manager Jagers added that staff is working to ensure the District is operating as efficiently as possible. There are additional wells being drilled and will come online next year, and the hope is to equip at least one of them to continue to maximize off-peak pumping and minimize any encroachments into peak periods.

Jagers noted that the District is adversely affected by public safety power shutoffs (PSPS) and a conservative approach has been taken to filling all reservoirs when those may occur. There are some costs to that which show up as unanticipated

bills due to peak pumping, he advised. Efficient use of electricity is a continuing issue, and staff is learning the new system and change of peak use which affects historic operations.

President Covington invited public comment. There was none.

President Covington noted this is a large expense for the District, and this was not the first increase adopted this year for power. He asked if analysis had been done to determine if costs were contributed by Southern California Edison (SCE) rate increases and demand fees or other impact out of the District's control.

In response to questions and concerns voiced by Director Williams and President Covington, Ms. Molina and Mr. Jagers discussed the analysis of operational activities and noted there were several factors contributing to pumping costs. Budget transfers will be made to this item from other accounts where there had been savings, Molina noted.

Director Hoffman noted the account is running 7 percent short of what was budgeted and acknowledged the variables including the sporadic rain in November and requirement for more water. He recommended vigilance regarding the FY 2024 budget and bringing adjustments to the Board for further discussion. Ms. Molina acknowledged the increasing SCE rates and noted that a more prudent budgeting approach may be based on higher amounts rather than averages.

The Board adopted Resolution 2024-01 Amending the Fiscal Year 2023 Operating Budget for Electricity - Wells in the amount of \$136,000 by the following roll-call vote:

MOVED: Hoffman	SECONDED: Williams	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

8. BCVWD Fiscal Year 2023 Preliminary Operating Budget Carryovers

Ms. Molina explained that the intention each year is to complete Board-approved contracts within the year. Services approved in the 2023 operating budget but not completed by the end of the year are:

- Capacity Charge Study with Raftelis
- CV Strategies – video production for \$5,550

The total would be amendments to the budget and listed separately when totaling out the budget for the end of the year, Molina noted.

President Covington asked if the carryover would be moved to the same accounts; Ms. Molina said it would.

President Covington invited public comment. There was none.

The Board approved the Fiscal Year 2023 Preliminary Operating Budget Carryovers by the following roll-call vote:

MOVED: Slawson	SECONDED: Hoffman	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

9. Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem

Directors indicated interest in the following events:

- Beaumont Chamber of Commerce Breakfast on Feb. 9 – Hoffman, Slawson, Williams
- California Special Districts Association (CSDA) webinar: Form 700 filers – A Guide to SEI Disclosure – Hoffman, Slawson, Williams
- CSDA webinar: Keeping up with the Brown Act – Hoffman, Slawson, Ramirez, Williams
- CSDA virtual workshop: Board Member Best Practices – Slawson, Ramirez, Williams

10. Revision of Schedule of Miscellaneous Fees (Administrative Cost Recoveries) and Setting of Date for Public Hearing

Finance Manager Bill Clayton indicated this would be Board authorization to set a public hearing for February 22, 2024 to review and discuss proposed updates to the Miscellaneous Fees. Previous updates were adopted by Resolution 2022-38 and staff proposes to make this an annual exercise if updates are warranted.

President Covington reminded that these are fees for shut offs / turn ons and others. Mr. Clayton noted that there may not be as many proposed revisions as one year ago, as the previous revision had been quite a long time before.

President Covington requested staff provide further information on the fees for potential modifications prior to setting a public hearing. The Board would then decide if it would be worthwhile to hold a public hearing. He indicated it would have been helpful for the staff report to include what needs to be modified.

Director Williams agreed and requested a basic list. She asked if there was a timeline for review, and Mr. Clayton explained staff has reviewed all fees over the past year.

Clayton indicated that staff will be proposing only non-customer facing fees, such as developer deposits, backflow, or meter installations. Mr. Jagers reminded that these represent actual cost recoveries and would reflect increases in costs such as for materials.

Director Slawson asked if the fees had been reviewed by a consultant. Mr. Clayton said the consultant last year had provided a model to look at the fees comprehensively and update the figures.

Director Slawson acknowledged the transparency and said he was certain the numbers were close, but said he would not mind seeing some more information.

Director Hoffman agreed and requested more detail.

President Covington tabled the item to a future meeting.

11. Reports For Discussion and Possible Action

a. Ad Hoc Committees:

Communications Committee: Director Williams reported the Committee has not met.

Sites Reservoir Committee: Mr. Jagers said it is worth dialogue with the SGPWA and working with the General Manager to add ad hoc committee members in order to get onto the same page.

Bogart Park: Mr. Jagers said he had discussion with retiring Beaumont-Cherry Valley Recreation and Park District General Manager Duane Burk who is available for consultation on the Bogart Park activity.

Water Re-Use 3x2: Mr. Jagers said he expected a meeting with the City last month. City Manager Elizabeth Gibbs indicated that their consultant has been ready to meet but has been impacted by jury service. In the next week or two, Ms. Gibbs would like to have a staff level meeting with the consultant and then will set a future meeting. A statement was made that the adaptive management plan request is being submitted on January 31, which is part of the change of use permit. It is believed that is a three- to four-year process. The City is making some movement forward, he noted. In the next couple of weeks, it is hoped to set up an electeds meeting.

b. Directors' Reports:

Directors provided reports on the following meetings and events:

- Riverside County Water Task Force Annual Year End Forum and Diamond Valley Lake Tour December 15, 2023 (Slawson)
- San Geronio Pass Water Agency meeting on January 8 (Slawson)

c. Directors' General Comments: None.

d. General Manager's Report:

Mr. Jagers reported:

- Met with City Manager Gibbs regarding ongoing pavement repair concerns and made positive progress with a concept agreement at staff level. May provide some relief from the large patch work

- SGPWA recharged 20,350 acre-feet of imported water supply, a record for the area
- SGPWA noted it is an El Nino year and the modeling at the State level shows the rainfall pattern later in the year (April)
- Drier than average so far this year
- Deposited funds with the SGPWA several years ago for the Noble Creek turnout upgrade including \$60,000 for the Department of Water Resources plan check review and inspection. Due to the efforts of Finance and Administration staff and SGPWA, this week received \$36,000 in recovered deposit
- In the last rain cycle, operated the stormwater recharge system and caught at least a pond's worth of clean and clear water. This also lessened the stormwater impacts at Brookside, east of Cherry. In response to Covington, Jagers said it is not currently metered but a metering system will be installed
- The Beaumont Basin Watermaster will be looking at updating Rules and Regulations to account for recovery of these waters. President Covington indicated that the Watermaster will seek specifics and asked when the meter would be installed to legitimately be able to claim that water, and whether there is a policy for stormwater recharge to be credited back to the District's storage account. Jagers said it is identified in the judgment.
- Nearing completion of 5th Street pipeline improvements. The City will put the paving of 5th out to bid with their next paving cycle.

e. Legal Counsel Report: No report.

12. Topic List for Future Meetings:

- Update / Presentation on the AMR/AMI project
- Presentation on the San Bernardino Valley Resource Conservation District
- Presentation on solar power opportunities
- Sites Reservoir update
- Policy 5095 – District Residences and Facility Emergency Policy
- Revision of policies related to expenses and travel
- SCE rates and impact on pumping costs

13. Announcements

President Covington pointed out the announcements:

- Beaumont Basin Watermaster Committee: Wednesday, Jan. 10 at 11 a.m.
- District Offices closed Monday, Jan. 15 in observance of Martin Luther King Jr. Day
- Personnel Committee: Tuesday, Jan. 16 at 5:30 p.m.
- Collaborative Agencies meeting: Wednesday, Jan. 17 at 5 p.m.
- San Geronio Pass Regional Water Alliance: Wednesday, Jan. 24 at 5 p.m.
- Engineering Workshop: Thursday, Jan. 25 at 6 p.m.
- Finance & Audit Committee meeting: Thursday, Feb. 1 at 3 p.m.
- Regular Board Meeting: Wednesday, Feb. 14 at 6 p.m.

President Covington advised that he will not attend the January 25 Engineering Workshop and requested Vice Chair Slawson preside. Director Hoffman will not be attending on January 25.

14. Adjournment

President Covington adjourned the meeting at 7:45 p.m.

ATTEST:

DRAFT UNTIL APPROVED

Director John Covington, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

DRAFT UNTIL APPROVED

Director Lona Williams, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District



**Beaumont-Cherry Valley Water District
Regular Board Meeting
February 14, 2024**

Item 3f

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Status of Declared Local Emergencies related to Fires

- i) Impact of the Apple Fire pursuant to Resolution 2020-17
- ii) Impact of the El Dorado Fire pursuant to Resolution 2020-20

Staff Recommendation

Extend the Declarations of Local Emergency pursuant to Resolutions 2020-17 and 2020-20.

Executive Summary / Status Update

Emergency conditions due to the results of the Apple Fire and El Dorado Fire in 2020 are continuing. Recent atmospheric river conditions continue to drive material off the burn scars. Operations staff are closely monitoring storm events and are ready to respond to significant mud and debris flows. Collaboration with Riverside County Flood Control and Water Conservation District and mitigation efforts on District owned property within portions of Noble Creek continue to capture mud and debris prior to making its way into the community. Additionally, collaboration with Flood Control to protect District main line facilities on Noble Street at the Noble Creek Crossing have proven effective during recent storm events. Further efforts continue in Edgar Canyon as Operations staff prepare for an anticipated El Nino winter that could bring heavy rain.

Staff recommends renewal of the resolutions to allow provision of extraordinary police powers; immunity for emergency actions; authorize issuance of orders and regulations; and activate pre-established emergency provisions. The declaration of emergency is a prerequisite for requesting state or federal assistance.

Background

Conditions of disaster or of extreme peril to the health and safety of persons and property have arisen during and resulting from two significant wildfires within and adjacent to the BCVWD service area. California Governor Gavin Newsom proclaimed a State of Emergency for California on September 3, 2020. The District exercised its authority to proclaim a local emergency with adoption of Resolution 2020-17 on August 12, 2020 related to the Apple Fire, and Resolution 2020-20 on September 9, 2020 related to the El Dorado Fire.

The Board of Directors has received updates and reviewed the status of the local emergencies at least every 60 days, continuing the emergency due to threats of mudslides, debris flows, and potential damage to District facilities and equipment due to heavy rains in the area of the burn scars. At the August 9, 2023 meeting, the Board requested to have these required updates placed on the Consent Calendar rather than receiving an oral report.

Fiscal Impact

The fiscal impact to the District is substantial and ongoing. The District will process expenses and request California Disaster Assistance Act funding to assist with these costs.

Staff Report prepared by James Bean, Director of Operations and Lynda Kerney, Executive Assistant



**Beaumont-Cherry Valley Water District
Regular Board Meeting
February 14, 2024**

Item 4

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Request for Extension of *Will-Serve Letter* for a Previously Approved Industrial Development (APN 417-150-015) “McClure Industrial Building”– located on West 1st Street East of Veile Avenue and West of Grace Avenue in the City of Beaumont

Staff Recommendation

Consider the request for extension of the *Will-Serve Letter* for the proposed McClure Industrial Building development at Riverside County Assessor’s Parcel Number **(APN) 417-150-015** within the City of Beaumont, subject to payment of all deposits and fees to the District and securing all approvals from the City of Beaumont and:

- A. Approve the request for extension of the *Will-Serve Letter* for a term of one year , or
- B. Deny the request for extension of *Will-Serve Letter* for water service

Executive Summary

At its meeting of January 12, 2022, the Board approved annexation of the property and the issuance of a *Will-Serve Letter* (WSL) for domestic and landscape irrigation water service, and fire service for a proposed industrial development composed of a 16,823 square foot building consisting of one (1) owner suite and two (2) tenant suites and proposed landscaping across the west and south sides of the 1.02-acre property. The Applicant, John McClure, is working through the annexation process with the Riverside Local Agency Formation Commission (LAFCO) and is now returning to the Board for a *WSL* extension.

Table 1 – Project Summary

Applicant	John McClure
Owner / Developer	John and Larissa McClure
Development Type	Commercial/Industrial
Development Name	McClure Industrial Building
Annexation Required (Yes/No)	Yes – Requires Annexation
Estimated Potable Consumption	2.9 EDUs
Estimated Irrigation (Non-Potable) Consumption	1.0 EDUs
Total Water Consumption (EDUs)	3.9 EDUs



Background

The Applicant, John McClure, originally requested water service from the District on November 11, 2021, for a project located at APN 417-150-015 and was granted a *WSL* on January 12, 2022. The project's *WSL* has since expired and the Applicant is requesting an extension from the Board of Directors.

The District has confirmed that the project is consistent with the City of Beaumont's land use designations for the property location. The owner suite is proposed as a machine shop to mill raw materials. Landscaping is also proposed along the west and south sides of the property. The Project has frontage on West 1st Street and is located within the District's potable 2750 Pressure Zone (PZ) and non-potable 2800 PZ. The District has an existing 12" potable asbestos cement pipe (ACP) distribution main (2750 PZ) and a 24" non-potable Ductile Iron pipe (DIP) transmission main (2800 PZ) that could service the Project (see Attachment 1 – APN 417-150-015 Vicinity Map).

Discussion

The Applicant identified a need for domestic and landscape irrigation water service, and fire service. The Applicant provided an estimated average daily domestic demand along with annual estimated total water usage (ETWU) for the on-site landscaping. The Applicant plans to install two (2) meters to comply with the District's policy of separate potable and landscape irrigation meters for commercial/industrial development.

TABLE 2: Estimated Water Consumption

Demand	Est. Consumption (GPD)	Est. Consumption (EDUs)
Domestic (Potable) Water	1,420	2.9
Irrigation (Non-Potable) Water ⁽¹⁾	192	1.0 ⁽²⁾
Total Water Demand	1,612	3.9 ⁽²⁾

⁽¹⁾ District minimum charge for development shall be based on 1 EDU.

⁽²⁾ Rounded.

The Project's irrigation water demand will have minimal impact on the District's available water supply and shall be required to take its irrigation water service from the potable system. The property is located within the District's Sphere of Influence but not within the District's Service Area Boundary, therefore, the Project will require annexation. District Staff informed the Applicant that the preparation of the LAFCO application package and fees associated with annexation activity into the District will be the responsibility of the Applicant. The Applicant's engineering consultant drafted a Plan of Service for LAFCO requirements and submitted a copy to the District, but it does not fully address District requirements and will need to be revised.

Upon approval of service and annexation, the Applicant shall prepare water improvement plans detailing connections to the existing potable infrastructure and pay all applicable District deposits and fees including, but not limited to, water capacity charges (facilities fees), a non-tract water service(s) installation charge, property front-footage fees, inspection deposits, and GIS deposits.



Final domestic and irrigation meter sizes will be determined by the Applicant. Fire Flow requirements will be determined by the City of Beaumont Fire Department and will dictate actual required Fire Suppression needs of the Project.

Prior to construction, the Applicant will be conditioned to secure final project approvals from the City of Beaumont.

Conditions of Development

Prior to final project development, the following conditions must be met:

1. The Applicant shall conform to all District requirements (including the Regulations Governing Water Service) and/or all City of Beaumont requirements.
2. The Applicant shall complete a Plan of Service to determine water facilities requirements for the Project and annex the Project into the District Service Area Boundary through Riverside LAFCO.
3. The Applicant shall install a fire service connection(s) to support the City of Beaumont Fire Department's requirement for off-site and/or on-site fire suppression. The Applicant shall also execute a facilities agreement and pay all deposits, fees, and construction and inspection costs related to said facility improvements.
4. The District reserves the right to review annual consumption data (water consumption audit) and adjust the Applicant's capacity charges (facilities fees) at final buildout of the project and when project facilities are utilized for any amount greater than 3.9 EDUs (2.9 EDUs [1,420 gpd] for the domestic demand and 1.0 EDU [192 gpd] for the irrigation demand) as identified in Table 2. Irrigation is charged a minimum of 1.0 EDU.
5. The Applicant will be required to pay for additional storage relating to the Project's volumetric quantity of water greater than the baseline fire flow demand (1,000 gpm for 2 hours).
6. In the event the Applicant constructs facilities which require additional water (i.e., expansion or change of use), the Applicant will be required to upgrade the service to facilitate the increased consumption requirements and pay additional capacity charges (facilities fees) related to these upgrades.
7. The Applicant will be required to pay commercial front-footage fees along all property frontages where facilities are currently installed.
8. To minimize irrigation consumption, the District requires the applicant to conform to the City of Beaumont Amended Chapter 17.06 "Landscape Standards" Ordinance pertaining to water efficient landscape requirements, and the following:
 - a. Landscaped areas which have turf, shall have "smart irrigation controllers" which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall, automatically



determine watering schedule based on weather conditions, and not require seasonal monitoring changes. Orchard areas, if any, shall have drip irrigation.

- b. Landscaping in non-turf areas should be drought-tolerant, consisting of planting materials which are native to the region. Irrigation systems for these areas should be drip or bubbler type.
- c. Conversion of drought tolerant landscaping to turf is prohibited.

Fiscal Impact

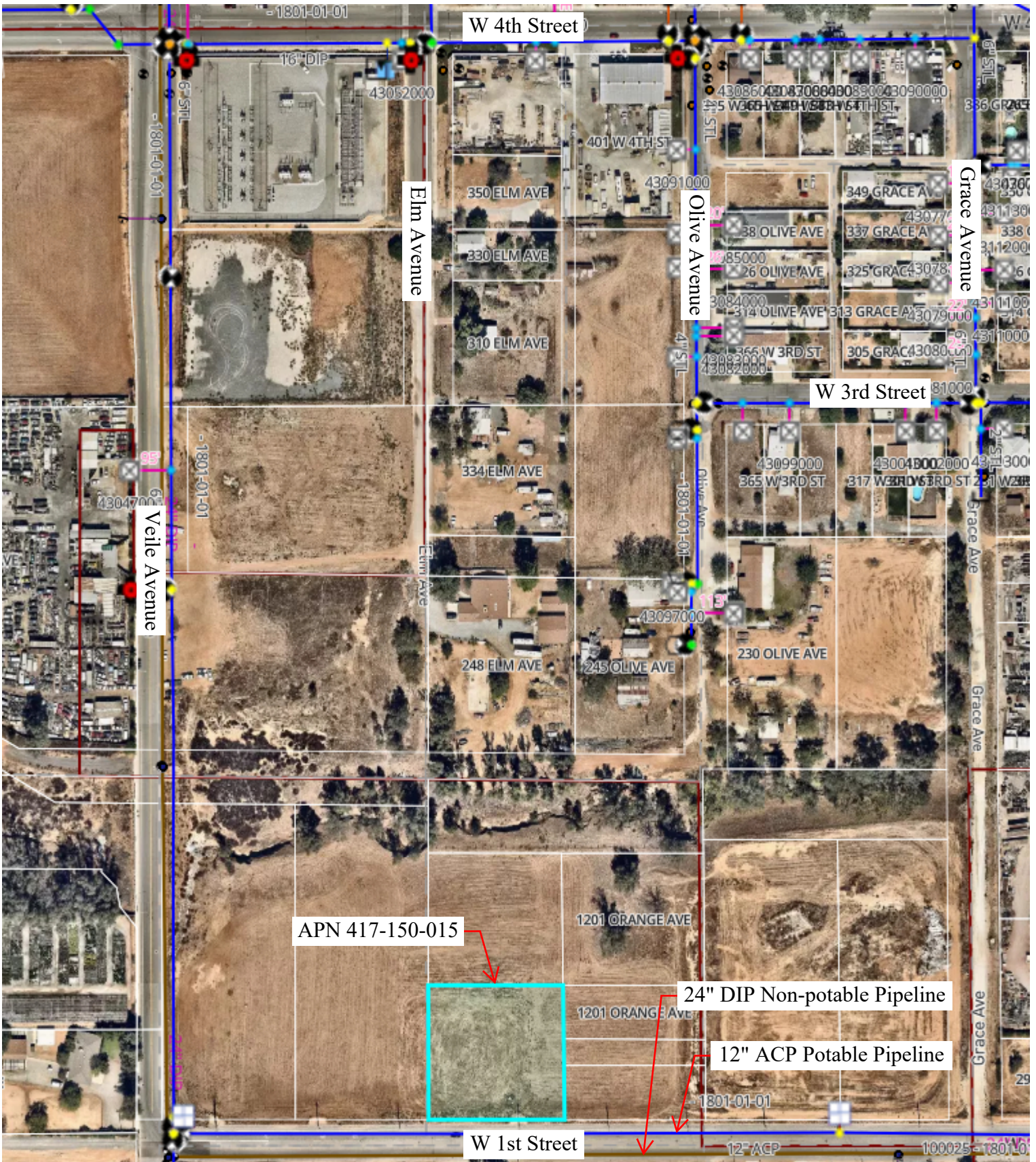
No negative fiscal impact to the District. All fees and deposits will be paid by the Applicant.

Attachments

- 1. APN 417-150-015 Vicinity Map
- 2. McClure Industrial Building Site Plan
- 3. Will Serve Request Application

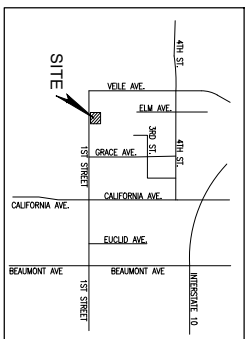
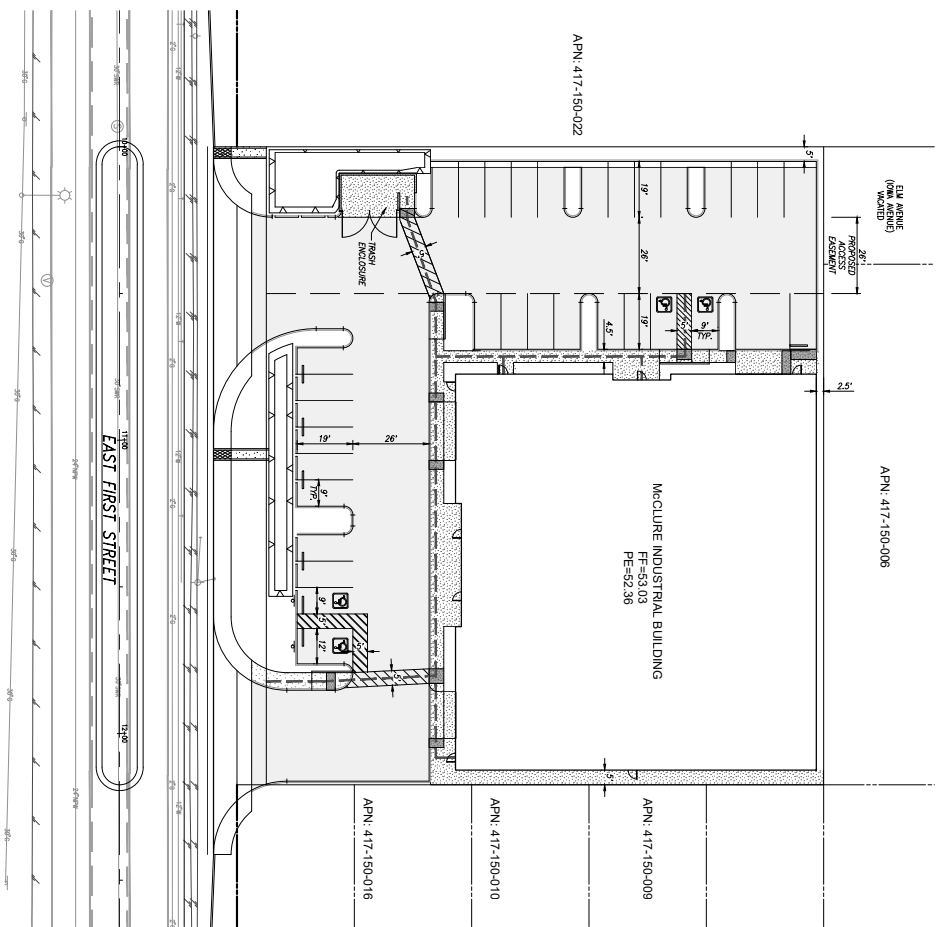
Staff Report prepared by Evan Ward, Civil Engineering Assistant

Attachment 1
APN 417-150-015 Vicinity Map



Attachment 2 - McClure Industrial Building Site Plan

CITY OF BEAUMONT, CALIFORNIA
SITE PLAN FOR
MCCLURE INDUSTRIAL BUILDING



NOTES:

SITE ACREAGE: 1.02 ACRES (44,431.2 SF,
APN: 417-150-015

ZONING: M (MANUFACTURING)

PANEL # : 06065C0811G

DESCRIPTION:

BUILDING WITH ONE OWNER SUITE AND TWO TENANT SUITES.

LEGAL DESCRIPTION

COUNTY OF RIVERSIDE, STATE OF CALIFORNIA PER MB 10/57, RIV. CO. REC'D TOGETHER WITH THAT PORTION OF JOHN AUSTIN'S (NOW KNOWN AS CLM) AND

ACCOUNTING AND LAW ON THE WEST, NO WARRANT BY RESOLUTION RECORDS
28, 1940 IN BOOK 467, PAGE 434, O.R.

SOURCE OF TOPOGRAPHY

DATED OCTOBER 1, 2021

OWNER/APPLICANT:

102 MESA COURT
CALIMESA, CA 92320
(951) 747-0774

JOHN@HILLCHAMPAININC.COM

HUNSAKER & ASSOCIATES IRVINE, INC.

IRVINE, CA 92618
PHONE: (949) 557-1010

COLE ENGINEER

JOHN FREY, ENGINEER SC

MUKKIELA, CA 92562
PHONE: (951) 239-3008

LAURENCE AND JEFFREY

DAVID NEAULT ASSOCIATES, INC.

TEMECULA, CA 92590
PHONE: (951) 296-3430

UTILITIES AND SERVICES

POWER SOUTHERN CALIFORNIA EDISON

WATER: BEAUMONT CHERRY VALLEY WATER
SEWER: CITY OF BEAUMONT

WATER: EASTERN MUNICIPAL WATER DIST.

CITIZENSHIP, CULTURE, AND THE STATE

INDOLENE INDUSTRIAL BO
OUTER ANI

2024-03-14 BCVWD REGULAR BOARD MEETING AGENDA - PAGE 133 OF 210

Attachment 3 - Will Serve Request Application



BEAUMONT CHERRY VALLEY WATER DISTRICT

560 Magnolia Avenue • PO Box 2037

Beaumont, CA 92223-2258

Phone (951) 845-9581

www.bcvwd.org

☒ Will Serve Request ☐ Water Supply Assessment (SB210)

Applicant Name: John McClure	Contact Phone # [REDACTED]
Mailing Address: [REDACTED]	Fax #: [REDACTED]
City: [REDACTED]	E-mail: [REDACTED]
State & Zip: [REDACTED]	
Service Address: TBD	
Assessor's Parcel Number (APN), Tract Map No. Parcel Map No.: 417-150-015	
Project Type: <input type="checkbox"/> Single-Family <input type="checkbox"/> Multi-Family <input checked="" type="checkbox"/> Commercial/Industrial <input type="checkbox"/> Minor Subdivision (5 lots or less) <input type="checkbox"/> Major subdivision (6+ lots) <input type="checkbox"/> Other	
Site Map Attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

The letter should be delivered to:

Recipient: [REDACTED]
[REDACTED]
[REDACTED]

PLEASE CHOOSE ONE:

☐ Mail (above address) ☒ E-mail
☐ Fax ☐ Will pick up

The District reserves the right to impose terms and conditions in Will Serve Letters and/or Water Supply Assessment Reports that take into account water availability issues, conservation issues and the District's existing facilities, all of which impact the District's ability to provide service to the subject property and maintain the District's ability to meet existing water demands.


Applicant's Signature

01/18/2024

Date



**Beaumont-Cherry Valley Water District
Regular Board Meeting
February 14, 2024**

Item 5a

STAFF REPORT

TO: Board of Directors

FROM: Ren Berioso, Human Resources Manager

SUBJECT: **Resolution 2024-__:** Amending the District's Policies and Procedures Manual - Holidays

Staff Recommendation

Adopt Resolution 2024-__ Amending the District Policies and Procedures Manual for the following:

1. Adopting Policy 3070, superseding Part I Section 21 Holidays (see this Staff Report 5a)
2. Adopting revisions to Policy 3122 Workplace Violence, superseding Policy 3122 (see Staff Report 5b)

Executive Summary

At the January 16, 2024 meeting, the Personnel Committee reviewed the revised Holidays (Policy) and recommended said policy be presented to the Board of Directors for consideration for approval. Staff proposed changes to the said policy to align with the language that is written in Article 26 of the Memorandum of Understanding (MOU), to address the concerns brought by field staff about overtime while working on a holiday, and to define the list of exceptions to be eligible for said holiday pay.

Background

In December 2023, Human Resources received feedback from field personnel about the way to which overtime was paid when unscheduled to work during holidays, and questioned if the policy was consistent with the MOU under Article 26. Staff confirmed the District was following the MOU guidelines but noted the language was not included in the established policy. Said policy was revised to include language that was aligned with Article 26 of the MOU, to address those concerns and for consistency. Staff also proposed a list of valid exceptions for when an employee was still eligible for holiday pay even if they were unable to complete a full shift before or after a holiday, provided this is pre-approved by their supervisor. During the discussion, staff also stated that sources confirmed the determination to provide a holiday pay, how it is given, and its exceptions, is a voluntary action by the employer through its policies or negotiations with the Employee Association.

The proposed redline draft version was a collaboration of staff and HR Dynamics insights, based on industry standards and a review of the MOU, that were subsequently reviewed by Legal Counsel. Although sources confirmed that there is no Federal or State law that requires employers to give holiday pay or paid holidays, the policy reflects the same holiday schedule negotiated through the MOU. The proposed redline draft was reviewed and discussed with the Personnel Committee at the January 16, 2024 Personnel Committee Meeting.



Discussion

Table 1 outlines the proposed changes to the current Holidays policy that is in reference to the redline draft version attached:

Table 1 – Summary of Policy Changes

	Section	State /Federal Law requirement	BCVWD current practice	Option to Consider	Fiscal Impact of Option
1	3070.1	None	Defined employment application.	Moved clarifier to section 3070.3	None.
2	3070.2	None	Listed pre-approved holidays.	Added language to clarify the dates	None.
3	3070.4	None	Follows MOU Article 26: If an unscheduled employee works overtime, they are entitled to pay overtime rate of 1/2 times his/her rate of pay.	Add language from MOU Article 26.	The overtime rate of work on a holiday that is not part of the employee's rotation. (An estimate is included in the annual budget based on the MOU.)
4	3070.5	None.	Employees are not eligible for holiday pay if they did not work a full shift before and after the holiday.	Add: Exceptions include pre-approved vacation, jury/witness duty, hospitalization scheduled preventative care or death of an immediate family member.	No fiscal impact.

Fiscal Impact

The fiscal impact of compensation for unscheduled employees who work on a holiday that is not part of their rotation will vary based on his/her overtime rate of pay. An estimate of overtime, including potential holidays, is included in the annual budget.

Attachments

1. Proposed Policy 3070 Holidays (Clean Draft)
2. Proposed Policy 3070 Holidays (side-by-side version)
3. Proposed Resolution 2024-__ Amending the District's Policies and Procedures Manual

Staff Report prepared by Ren Berioso, Human Resources Manager

5a - Attachment 1**POLICY TITLE: HOLIDAYS****POLICY NUMBER: 3070**

3070.1 Applicability. The District is closed for operations during Public Holidays listed herein.

3070.2 Holidays. The following days shall be recognized and observed as paid holidays:

1. January 1 (New Year's Day);
2. Third Monday in January (Martin Luther King, Jr.'s Day);
3. Third Monday in February (President's Day);
4. Last Monday in May (Memorial Day);
5. July 4 (Independence Day);
6. First Monday in September (Labor Day);
7. November 11 (Veteran's Day);
8. Thanksgiving Day;
9. Friday After Thanksgiving Day;
10. December 25 (Christmas Day);
11. Employee's Birthday (Floating Holiday); or
12. Other holidays provided to employees, subject to the discretion of the Board.

3070.3 Holiday Pay. Holiday pay shall be provided to all full-time, regular employees of the District. Employees that do not work the holiday shall be credited with Holiday pay in the amount of their regularly scheduled workday hours. Such hours shall not be counted as a day worked for the purposes of the computation of overtime. Refer to the District's policy on overtime. Part-time and temporary employees are not eligible to receive holiday pay.

3070.4 Compensation in Lieu of Holiday. Unless required as part of the District required rotation schedule set forth in the MOU, an employee required to work the holiday shall be paid one and one-half (1.5) times his/her rate of pay. An employee required to work the holiday would bank their appointed Holiday hours as a Floating Holiday and take them at a later date with approval of their Supervisor.

3070.5 Exceptions.

A holiday that occurs on a Saturday shall be granted the preceding Friday. A holiday that occurs on a Sunday shall be granted the following Monday. If the District has enacted an Alternate Working Schedule (AWS) such as a 4/10 workweek (four days of 10 work hours each, Monday through Thursday), and a holiday occurs on a Friday when the District is closed, the holiday shall be granted the preceding Thursday.

- A. Unless excused due to pre-approved vacation, jury or witness duty, hospitalization, scheduled preventative care, or the death of an immediate family member, employees must work a full shift on the regular scheduled business day before and after the holiday to qualify for Holiday Pay. Human Resources or the designated appointee may request documentation of these exceptions in order for Holiday Pay to be

Adopted by Resolution 20-XX, Date

approved.

3070.6 Authorized Leave. When an employee is taking an authorized leave with pay when a holiday occurs, said holiday shall not be charged against said leave with pay.

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DRAFT

Adopted by Resolution 20-XX, Date

CURRENT POLICY

21. HOLIDAYS

- A. Full Time Employees that do not work the holiday shall be credited with eight (8) hours pay. Such eight (8) hours shall be counted as a day worked for the purposes of the computation of overtime.
- B. **Holidays.** The following days shall be recognized and observed as paid holidays:
 - i. New Years Day;
 - ii. Martin Luther King, Jr.'s Birthday;
 - iii. President's Day;
 - iv. Memorial Day;
 - v. Independence Day;
 - vi. Labor Day;
 - vii. Veteran's Day;
 - viii. Thanksgiving Day;
 - ix. Day After Thanksgiving;
 - x. Christmas Day;
 - xi. Employee's Birthday; or
 - xii. Other holidays provided to employees subject to the discretion of the Board.
- C. **Compensation.** An employee required to work the holiday would bank his/her 8 hours and take them at a later date with approval of the Supervisor and General Manager.
- D. **Exception.** A holiday that occurs on a Saturday shall be granted the preceding Friday. A holiday that occurs on a Sunday shall be granted the following Monday.
- E. **Authorized Leave.** When an employee is taking an authorized leave with pay when a holiday occurs, said holiday shall not be charged against said leave with pay.
- F. Employees must work the regular business day before and after the holiday to qualify for this benefit, unless a preapproved vacation exists.

PROPOSED POLICY

BEAUMONT-CHERRY VALLEY WATER DISTRICT

PERSONNEL

POLICY TITLE: HOLIDAYS

POLICY NUMBER: 3070 (~~Revised 12/21/23~~)

3070.1 Applicability. ~~The District is closed for operations during Holidays listed herein. Holiday pay shall be provided to all full-time, regular employees of the District. Holiday pay is not provided to temporary or part-time employees.~~

3070.2 Holiday Pay. ~~Holiday pay shall be provided to all full-time, regular employees of the District. Full Time, Regular Employees that do not work the holiday shall be credited with Holiday pay in the amount of their average regularly scheduled workday hours. Such hours shall not be counted as a day worked for the purposes of the computation of overtime. Refer to the District's policy on overtime. (Policy 3055.5). Holiday pay is not provided to temporary or part-time employees.~~

3070.2 Holidays. The following days shall be recognized and observed as paid holidays:

1. January 1 (New Year's Day);
2. Third Monday in January (Martin Luther King, Jr.'s Day Birthday);
3. Third Monday in February (PPresident's Day);
4. Last Monday in May (Memorial Day);
5. July 4 (Independence Day);
6. First Monday in September (Labor Day);
7. November 11 (Veteran's Day);
8. Thanksgiving Day;
9. Friday Day After Thanksgiving Day.*
10. December 25 (Christmas Day);
11. Employee's Birthday (Floating Holiday); or
12. Other holidays provided to employees, subject to the discretion of the Board.

~~42.~~

3070.3 Holiday Pay. ~~Holiday pay shall be provided to all full-time, regular employees of the District. Employees that do not work the holiday shall be credited with Holiday pay in the amount of their regularly scheduled workday hours. Such hours shall not be counted as a day worked for the purposes of the computation of overtime. Refer to the District's policy on overtime. Part-time and temporary employees are not eligible to receive holiday pay.~~

3070.34 Compensation in Lieu of Holiday. ~~Unless required as part of the District required rotation schedule set forth under Article 13 of the MOU, an employee required to work the holiday shall be paid one and one-half (1.5) times his/her rate of pay. An employee required to work the holiday would bank their appointed Holiday hours as a Floating Holiday and take them at a later date with approval of their Supervisor.~~

3070.45 Exceptions.

A holiday that occurs on a Saturday shall be granted the preceding Friday. A holiday that occurs on a Sunday Adopted by Resolution 20-XX, Date

shall be granted the following Monday. If the District has enacted an Alternate Working Schedule (AWS) such as a 4/10 workweek (four days of 10 work hours each, Monday through Thursday), and a holiday occurs on a Friday when the District is closed, the holiday shall be credited to the employee as a paid floating holiday to be used later in the fiscal year or granted the preceding Thursday.

A. Unless excused due to pre-approved vacation, jury or witness duty, hospitalization, scheduled preventive care, or the death of an immediate family member, employees must work a full shift on the regular scheduled business day before and after the holiday to qualify for this benefit. Human Resources or the designated appointee may request documentation of these exceptions in order for Holiday Pay to be approved.

3070.56 Authorized Leave. When an employee is taking an authorized leave with pay when a holiday occurs, said holiday shall not be charged against said leave with pay.

~~3070.6 — Employees must work the regular business day before and after the holiday to qualify for this benefit, unless a preapproved vacation exists.~~

RESOLUTION 2024-__

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE BEAUMONT-CHERRY VALLEY WATER DISTRICT
AMENDING THE DISTRICT'S POLICIES AND
PROCEDURES MANUAL REPLACING PART I, SECTION
21 WITH POLICY 3070: HOLIDAYS AND REVISING
POLICY 3122 WORKPLACE VIOLENCE**

WHEREAS, on March 18, 2009 the Board of Directors of the Beaumont-Cherry Valley Water District adopted Resolution 2009-05, establishing a Policy and Procedures Manual applicable to Board of Directors and District staff; and

WHEREAS, upon review and discussion, the Personnel Committee of the Board of Directors has recommended revisions to the Policy and Procedures Manual based on advice given by the District's legal counsel and human resources consultant; and

WHEREAS, the Board of Directors has reviewed and considered the policies attached hereto as Exhibit A Exhibit B, finds the policies relevant and acceptable, and deems it to be in the best interests of the District that the following actions be taken,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District amends the BCVWD Policies and Procedures Manual as follows:

1. Part I, Section 21 Holidays is hereby superseded by new Policy 3070 Holidays attached hereto as Exhibit A
2. Policy 3122 Workplace Violence is hereby superseded by the revised Policy 3122 Workplace Violence attached hereto as Exhibit B

ADOPTED this _____ day of _____, _____, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

DRAFT UNTIL APPROVED

DRAFT UNTIL APPROVED

Director John Covington, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

Director Lona Williams, Secretary to the
Board of Directors of the
Beaumont-Cherry Valley Water District

Attachments

- Exhibit A: Policy 3070 Holidays
- Exhibit B: Policy 3122 Workplace Violence

3070.1 Applicability. The District is closed for operations during Public Holidays listed herein.

3070.2 Holidays. The following days shall be recognized and observed as paid holidays:

1. January 1 (New Year's Day);
2. Third Monday in January (Martin Luther King, Jr.'s Day);
3. Third Monday in February (President's Day);
4. Last Monday in May (Memorial Day);
5. July 4 (Independence Day);
6. First Monday in September (Labor Day);
7. November 11 (Veteran's Day);
8. Thanksgiving Day;
9. Friday After Thanksgiving Day;
10. December 25 (Christmas Day);
11. Employee's Birthday (Floating Holiday); or
12. Other holidays provided to employees, subject to the discretion of the Board.

3070.3 Holiday Pay. Holiday pay shall be provided to all full-time, regular employees of the District. Employees that do not work the holiday shall be credited with Holiday pay in the amount of their regularly scheduled workday hours. Such hours shall not be counted as a day worked for the purposes of the computation of overtime. Refer to the District's policy on overtime. Part-time and temporary employees are not eligible to receive holiday pay.

3070.4 Compensation in Lieu of Holiday. Unless required as part of the District required rotation schedule set forth in the MOU, an employee required to work the holiday shall be paid one and one-half (1.5) times his/her rate of pay. An employee required to work the holiday would bank their appointed Holiday hours as a Floating Holiday and take them at a later date with approval of their Supervisor.

3070.5 Exceptions.

A holiday that occurs on a Saturday shall be granted the preceding Friday. A holiday that occurs on a Sunday shall be granted the following Monday. If the District has enacted an Alternate Working Schedule (AWS) such as a 4/10 workweek (four days of 10 work hours each, Monday through Thursday), and a holiday occurs on a Friday when the District is closed, the holiday shall be granted the preceding Thursday.

- A. Unless excused due to pre-approved vacation, jury or witness duty, hospitalization, scheduled preventative care, or the death of an immediate family member, employees must work a full shift on the regular scheduled business day before and after the holiday to qualify for Holiday Pay. Human Resources or the designated appointee may request documentation of these exceptions in order for Holiday Pay to be approved.

3070.6 Authorized Leave. When an employee is taking an authorized leave with pay when a holiday occurs, said holiday shall not be charged against said leave with pay.

3122.1 The District is committed to creating and maintaining an environment that is safe and secure for its personnel, contractors, and customers, prioritizing their protection and well-being. Intimidation, harassment, threats and violent acts which create a hostile, or unsafe working environment will not be ignored, condoned or tolerated. These actions will result in disciplinary action, up to and including termination of employment. Violent threats or actions by an employee or non-employee may result in criminal prosecution.

3122.2 **Application.** This policy applies to all full-time and part-time employees, including volunteers, temporary or seasonal employees, as well as contracted employees. This policy also applies to all vendors, consultants, and customers on District premises or in communication with District employees. This policy applies to written and verbal communications, as well as physical behaviors such as intimidation or brandishing of weapons. The District prohibits violent behavior of any kind or threats of violence, either implied or direct, on District premises or during District-paid work hours, as well as at District-sponsored events.

3122.3 **Background.** The potential for hostile or violent incidents on District facilities or operational locations always exists. Often, the perpetrator is a person who is a former employee, customer, or person known to the agency involved. However, individuals who commit workplace violence can be any person. Threats, intimidation, and workplace violence are considered extreme emergencies, and the safety and well-being of employees and customers are the highest priority thus, the District has developed a comprehensive Injury and Illness Prevention Plan (IIPP) which includes a Workplace Violence Prevention Plan

3122.4 **Reporting.** Employees who experience or become aware of violent workplace behavior, including threats or intimidation, should report the incident to their direct supervisor or to Human Resources as soon as possible. To the extent possible, the District will maintain the confidentiality of the reporting employee and any subsequent investigation, but may need to disclose results in appropriate circumstances; for example, in order to protect individual safety. The District shall also provide evacuation and sheltering plans that are appropriate to the nature of the workplace violence that occurred. The Human Resources Department will report all serious incidents of workplace violence to the nearest Cal/OSHA District Office.

3122.5 **Suspicious Behavior.** Employees should be alert to their surroundings and report warning signs to his or her supervisor. If the employee perceives an immediate threat to his or her safety, or the safety of others, they should call 911. Warning signs of workplace violence may include:

1. Making direct or implied threats of violence
2. Aggressive outbursts, comments, or excessive displays of anger
3. Verbal abuse
4. Harboring grudges, an inability to handle criticism, or blaming others
5. Chronic, unsubstantiated complaints about persecution or injustice
6. Obsessive intrusion upon others or a persistent unwanted romantic pursuit
7. Erratic, impulsive, or bizarre behavior that generates fear
8. Homicidal or suicidal ideation
9. A high degree of emotional distress
10. Apparent impulsivity and/or low tolerance of frustration
11. Expressing unusual fascination with firearms or asserting ownership of firearms
12. Preoccupation with violence or unusual interest in publicized violent events
13. Identification with criminal individuals, acts, and/or philosophy

14. Any behavior or collection of behaviors that instill fear or generate concern that a person might act out violently

3122.6 Management and supervisory personnel who receive a report of workplace violence will notify Human Resources and the General Manager or his/her appointed designee. Reports of workplace violence will be investigated and if necessary, action will be taken to prevent further occurrence. A Threat Assessment will be conducted to evaluate and investigate the incident.

3122.7 **Zero Tolerance.** This is a "Zero Tolerance" policy for actual or threatened violence against employees, contract workers, vendors, customers, visitors, and any other persons who are on District property or come into contact with District personnel in the course of District business.

1. "Zero Tolerance" means that every act or threat or violence elicits an immediate and firm response.
2. Every individual within the organization has a role in ensuring the success of this policy.
3. Supervisors and managers shall respond to inappropriate behavior by employees or others and will assure effective security measures are in place.
4. Compliance with this policy is a condition of employment. An employee who violates the District's prohibition against violence is subject to disciplinary action, up to and including termination.
5. If the source of violent behavior is a member of the public, the response may include barring the person(s) from BCVWD property, termination of business relationships with the individual, and/or prosecution of the person(s).

3122.8 The following is a non-exclusive list of behaviors that will not be tolerated under this policy:

1. Threats or physical intimidation
2. Implications or suggestions of violence
3. Threats or harm to District property
4. Threatening behavior
5. Assault
6. Physical restraint or confinement
7. Acts of violence
8. Intimidation
9. Harassment
10. Stalking, including following to and from work
11. Possession of weapons of any kind on District premises or at a District sponsored event, excluding District-owned residential homes as permitted by law, and traveling to and from home.
12. Dangerous or threatening horseplay
13. Loud, disruptive, or angry behavior which is clearly not part of the typical work environment
14. Blatant or intentional disregard for the safety and well-being of others
15. Commission of a violent felony or misdemeanor on District premises
16. Any related conduct which disrupts another's work performance or the District's ability to execute its daily business
17. Any other act that a reasonable person would perceive as constituting a threat of violence

3122.9 Any person who makes threats, exhibits threatening behavior, or engages in violent acts on District property may be removed from the premises pending the outcome of an investigation.

3122.10 Threats, threatening behavior, or other acts of violence off District property, but directed at BCVWD employees or directed at the public while conducting business for the District, is a violation of this policy.

1. Off-site threats include but are not limited to threats made via telephone, fax, electronic or conventional mail, or any other communication medium.

3122.11 Workplace Violence Response Plan. Please refer to Appendix A.

3122.12 **Employee Schedules.** No employee of BCVWD will share the work schedule or work location of a District employee with members of the general public. In the event of an emergency, family members who are listed as emergency contacts and/or dependents on health benefits may contact Human Resources to relay a message to an employee. Requests for employment verification will be submitted to Human Resources.

3122.13 **Domestic Violence.** Domestic violence, while often originating in the home, can significantly impact workplace safety and the productivity of victims as well as coworkers. The District recognizes that domestic violence may directly impact employee safety and will take all reasonable measures to ensure employee safety.

3122.14 **Court Orders.** Any employee who receives a protective or restraining court order that lists BCVWD premises as a protected area is required to provide Human Resources with a copy of such order. Court orders may be issued in matters involving domestic violence, stalking or harassment, and include Temporary Restraining Orders.

3122.15 **Post-Incident.** Injuries incurred as a result of workplace violence may be eligible for Workers' Compensation. Following a threatening or violent incident, the District may contact the Employee Assistance Program (EAP) for recommendations. Human Resources may recommend employees receive counseling services through the EAP.

3122.16 **Training.** Human Resources Department is responsible for implementing this policy and will assure that all Employees, and, as appropriate, Employees of other employers working with the District, will receive Violence Prevention Plan training upon hire and annually thereafter about recognizing and preventing workplace violence. The District will also require the employees' active involvement and commitment to ensure the workplace is free from violence. The Violence Prevention Training Program shall be evaluated and revised annually or as needed to ensure its effectiveness. The District will seek the input and involvement of employees and employee representatives in the annual review of the training program, and this policy.

3122.17 **Incident Investigation.** Acts of violence or threats will be investigated immediately in order to protect employees from danger, unnecessary anxiety concerning their welfare, and the loss of productivity. The General Manager or his/her designee will cause to be initiated an investigation into potential violation of rules/policies. The General Manager or his/her designee may refer the matter to local police for their review of potential violation of civil and/or criminal law. Any employee who experiences or is aware of workplace violence or the threat of violence may report the incident or concern to law enforcement, without fear of reprisal. In appropriate circumstances, the District will inform the reporting individual of the results of any investigation, and corrective actions taken.

3122.18 **Retaliation.** Employees should bring to the immediate attention of management any threat or unsafe condition within the workplace without concern about retaliation or harassment. Retaliation against a person who makes a good faith complaint regarding violent behavior or threats of violence is against this policy and will not be tolerated.

3122.19 **Recording.** The Human Resources Department will record information in a workplace violence incident log for every workplace violence incident, as required by Labor Code section 6401.9 and shall keep records for a minimum of 5 years.

APPENDIX A

WORKPLACE VIOLENCE RESPONSE PLAN	
<p><u>Non-Emergency (threatening) Response Procedure</u></p> <p><i>A threatening situation is defined as a situation where: One person, through intimidating words or gestures has induced fear and apprehension of verbal or physical harm in another person but there is no immediate danger of such harm being inflicted.</i></p>	<p><u>Emergency Response Procedure</u></p> <p><i>A situation is an emergency if:</i> 1) an injury has occurred, OR 2) there is an immediate threat of physical harm</p> <p><i>You should consider your personal safety first in all emergency situations. If possible, you should use the following response procedure</i></p>
<p>Step 1 Employee immediately notifies supervisor.</p>	<p>Step 1 First person on the scene quickly assesses the situation and risk.</p>
<p>Step 2 Supervisor conducts preliminary inquiry and makes prompt report to Department Head or General Manager.</p>	<p>Step 2 First person on the scene calls for law enforcement or medical assistance and ensures needs of injured are met. Employee must also notify supervisor of the situation immediately. Leave the scene whenever possible, go to nearest shelter and remain calm while waiting for your supervisor.</p>
<p>Step 3-a If there has been a serious misconduct or criminal behavior by a District employee, the Department Head or General Manager will contact Law Enforcement and take no further action.</p>	<p>Step 3 Supervisor will immediately assess whether there is an emergency situation and make prompt report to Department Head or General Manager.</p>
<p>OR Step 3-b If there is no immediate threat of violence and no serious misconduct or criminal behavior by a District employee, the Department Head or General Manager will continue investigation, resolve/mediate matter, initiate disciplinary action, if appropriate and make referrals to EAP and/or HR, as appropriate.</p>	<p>Step 4 The Department Head or General Manager, in an emergency situation where there is an immediate threat of violence, will ensure that law enforcement have been notified if not done by the first person. He or she will also alert the District employees present at the site of a possible imminent threat danger, and evacuate employees to a nearest shelter whenever possible until law enforcement arrives.</p>
<p>Step 4 Department Head or General Manager ensures that a written summary report of the incident and all actions taken are prepared and submitted within three business days to Human Resources Department and Law Enforcement.</p>	<p>Step 5 Proceed with Non-Emergency Response Procedures, Steps 3-5 as appropriate. For serious injuries or death resulting from workplace violence, HR will report the incident to CalOSHA within 8 hours.</p>
<p>Step 5 If an emergency situation develops, follow steps for emergency response procedure.</p>	



**Beaumont-Cherry Valley Water District
Regular Board Meeting
February 14, 2024**

Item 5b

STAFF REPORT

TO: Board of Directors

FROM: Ren Berioso, Human Resources Manager

SUBJECT: **Resolution 2024-__:** Amending the District's Policies and Procedures Manual – Workplace Violence

Staff Recommendation

Adopt Resolution 2024-__ Amending the District Policies and Procedures Manual for the following:

1. Adopting Policy 3070, superseding Part I Section 21 Holidays (see this Staff Report 5a)
2. Adopting revisions to Policy 3122 Workplace Violence, superseding Policy 3122 (see Staff Report 5b)

Executive Summary

At the January 16, 2024 meeting, the Personnel Committee reviewed the revised Workplace Violence (Policy) and recommended said policy be presented to the Board of Directors for consideration. Staff proposed changes to said policy in legal compliance with CA SB 553 effective July 1, 2024. The revision includes adding a section within the policy titled "Workplace Violence Response Plan" and adding the Human Resources (HR) Department as the body that will oversee Workplace Violence Prevention Program.

Background

At the February 21, 2023 Personnel Meeting, former Human Resources staff proposed to the Committee a new policy titled Policy No. 3122 Workplace Violence in compliance with California Occupational Safety and Health Act (CalOSHA) and California Workplace Violence Safety Act (CWVS Act). This policy was designed to define workplace violence, application of the policy, reporting and investigation procedures, and staff training. At the March 15, 2023 Regular Board Meeting, the new policy was adopted by the Board of Directors.

At the January 16, 2024 Personnel Committee meeting, staff presented a revised Policy draft that provided additional language in legal compliance with CA SB 553 effective July 1, 2024. The requirements in the new California law include the creation and management of a "Workplace Violence Response Plan" as well as adding staff to oversee and maintain a Workplace Violence Prevention Program and annual staff training. The new law also requires an incident log to record all workplace violence events to be kept for a minimum of five (5) years. Staff recommended the Human Resources department as the managing staff for the requirements of the new law and discussed the details with the Personnel Committee.

As part of the discussion, the Personnel Committee inquired as to whether injuries resulting from workplace violence must be reported to CalOSHA, as this was a new provision added to the existing policy. Upon consultation with the legal counsel, it was confirmed that the reporting provision is a requirement by law as injuries that happened within the workplace are reportable.



Staff prepared the draft updates to the approved policy and consulted the California Chamber of Commerce and the District's HR Consultant, HR Dynamics, to ensure that the draft policy aligns with CA SB 533. The proposed policy changes were approved, and the draft was subsequently reviewed by Legal Counsel.

Discussion

Table 1 outlines the proposed changes to the current Workplace Violence policy that is in reference to the redline draft version attached:

Table 1 – Summary of Policy Changes

	Policy Section	State / Federal Law requirement	BCVWD current practice	Options to Consider	Fiscal Impact of Option
1	3122.1	SB 553 Workplace Violence Prevention Act	District's commitment against workplace violence.	Improved the language of workplace violence and the District's commitment.	No fiscal impact.
2	3122.4	OSHA 29 CFR 1904.8	No language of reporting serious incidents resulting from Workplace Violence to OSHA.	Added said language to the policy.	No fiscal impact.
3	3122.7	SB 553, SEC 3. Section 6401.7 (7)(c) Workplace Prevention Program Maintenance and Training	No language as which Department will handle Violence Prevention Training Program for new and incumbent employees.	Moved to section 3122.16 Added language to allow Human Resources Department to maintain the training program. HR to oversee the annual evaluation of said program to align with industry standards.	No fiscal impact.



	Policy Section	State / Federal Law requirement	BCVWD current practice	Options to Consider	Fiscal Impact of Option
4	3122.11	SB 553, SEC 3. Section 6401.7 (7) Creating Violence Response Procedures / Plan	No language in the current policy.	Added Attachment 3122.11.A "Workplace Violence Response Plan" to comply with SB 553 (See attachment)	No fiscal impact.
5	3122.18	SB 553, SEC 3. Section 6401.7 (a)(5) Reporting of Violence and Hazards at the Workplace by Employee.	No language that employees can report any workplace violence to law enforcement without fear of reprisal.	Added language to comply with legal requirement under SB 553.	No fiscal impact.
6	3122.19	SB 553, SEC 3. Section 6401.9 Incident Logs and Recordkeeping	No provision in the current policy that the District will use a workplace violence incident log and retain records for a minimum of 5 years.	Added language to comply with legal requirement under SB 553.	No fiscal impact.

Fiscal Impact

There is no fiscal impact to the District in adding the proposed changes to the current policy.

Attachments

1. Proposed Policy 3122 Workplace Violence (Clean Draft)
2. Proposed Policy 3122 Workplace Violence (side-by-side version)
3. Senate Bill No. 553, Chapter 289 (State of California Authenticated Electronic Legal Material)
4. CalOSHA Reportable Incidents

Staff Report prepared by Ren Berioso, Human Resources Manager

Attachment 1

POLICY TITLE: WORKPLACE VIOLENCE
POLICY NUMBER: 3122

3122.1 The District is committed to creating and maintaining an environment that is safe and secure for its personnel, contractors, and customers, prioritizing their protection and well-being. Intimidation, harassment, threats and violent acts which create a hostile, or unsafe working environment will not be ignored, condoned or tolerated. These actions will result in disciplinary action, up to and including termination of employment. Violent threats or actions by an employee or non-employee may result in criminal prosecution.

3122.2 **Application.** This policy applies to all full-time and part-time employees, including volunteers, temporary or seasonal employees, as well as contracted employees. This policy also applies to all vendors, consultants, and customers on District premises or in communication with District employees. This policy applies to written and verbal communications, as well as physical behaviors such as intimidation or brandishing of weapons. The District prohibits violent behavior of any kind or threats of violence, either implied or direct, on District premises or during District-paid work hours, as well as at District-sponsored events.

3122.3 **Background.** The potential for hostile or violent incidents on District facilities or operational locations always exists. Often, the perpetrator is a person who is a former employee, customer, or person known to the agency involved. However, individuals who commit workplace violence can be any person. Threats, intimidation, and workplace violence are considered extreme emergencies, and the safety and well-being of employees and customers are the highest priority thus, the District has developed a comprehensive Injury and Illness Prevention Plan (IIPP) which includes a Workplace Violence Prevention Plan

3122.4 **Reporting.** Employees who experience or become aware of violent workplace behavior, including threats or intimidation, should report the incident to their direct supervisor or to Human Resources as soon as possible. To the extent possible, the District will maintain the confidentiality of the reporting employee and any subsequent investigation, but may need to disclose results in appropriate circumstances; for example, in order to protect individual safety. The District shall also provide evacuation and sheltering plans that are appropriate to the nature of the workplace violence that occurred. The Human Resources Department will report all serious incidents of workplace violence to the nearest Cal/OSHA District Office.

3122.5 **Suspicious Behavior.** Employees should be alert to their surroundings and report warning signs to his or her supervisor. If the employee perceives an immediate threat to his or her safety, or the safety of others, they should call 911. Warning signs of workplace violence may include:

1. Making direct or implied threats of violence
2. Aggressive outbursts, comments, or excessive displays of anger
3. Verbal abuse
4. Harboring grudges, an inability to handle criticism, or blaming others
5. Chronic, unsubstantiated complaints about persecution or injustice
6. Obsessive intrusion upon others or a persistent unwanted romantic pursuit
7. Erratic, impulsive, or bizarre behavior that generates fear
8. Homicidal or suicidal ideation
9. A high degree of emotional distress
10. Apparent impulsivity and/or low tolerance of frustration
11. Expressing unusual fascination with firearms or asserting ownership of firearms
12. Preoccupation with violence or unusual interest in publicized violent events
13. Identification with criminal individuals, acts, and/or philosophy

14. Any behavior or collection of behaviors that instill fear or generate concern that a person might act out violently

3122.6 Management and supervisory personnel who receive a report of workplace violence will notify Human Resources and the General Manager or his/her appointed designee. Reports of workplace violence will be investigated and if necessary, action will be taken to prevent further occurrence. A Threat Assessment will be conducted to evaluate and investigate the incident.

3122.7 **Zero Tolerance.** This is a “Zero Tolerance” policy for actual or threatened violence against employees, contract workers, vendors, customers, visitors, and any other persons who are on District property or come into contact with District personnel in the course of District business.

1. “Zero Tolerance” means that every act or threat or violence elicits an immediate and firm response.
2. Every individual within the organization has a role in ensuring the success of this policy.
3. Supervisors and managers shall respond to inappropriate behavior by employees or others and will assure effective security measures are in place.
4. Compliance with this policy is a condition of employment. An employee who violates the District’s prohibition against violence is subject to disciplinary action, up to and including termination.
5. If the source of violent behavior is a member of the public, the response may include barring the person(s) from BCVWD property, termination of business relationships with the individual, and/or prosecution of the person(s).

3122.8 The following is a non-exclusive list of behaviors that will not be tolerated under this policy:

1. Threats or physical intimidation
2. Implications or suggestions of violence
3. Threats or harm to District property
4. Threatening behavior
5. Assault
6. Physical restraint or confinement
7. Acts of violence
8. Intimidation
9. Harassment
10. Stalking, including following to and from work
11. Possession of weapons of any kind on District premises or at a District sponsored event, excluding District-owned residential homes as permitted by law, and traveling to and from home.
12. Dangerous or threatening horseplay
13. Loud, disruptive, or angry behavior which is clearly not part of the typical work environment
14. Blatant or intentional disregard for the safety and well-being of others
15. Commission of a violent felony or misdemeanor on District premises
16. Any related conduct which disrupts another’s work performance or the District’s ability to execute its daily business
17. Any other act that a reasonable person would perceive as constituting a threat of violence

3122.9 Any person who makes threats, exhibits threatening behavior, or engages in violent acts on District property may be removed from the premises pending the outcome of an investigation.

3122.10 Threats, threatening behavior, or other acts of violence off District property, but directed at BCVWD employees or directed at the public while conducting business for the District, is a violation of this policy.

1. Off-site threats include but are not limited to threats made via telephone, fax, electronic or conventional mail, or any other communication medium.

3122.11 Workplace Violence Response Plan. Please refer to Appendix A.

3122.12 **Employee Schedules.** No employee of BCVWD will share the work schedule or work location of a District employee with members of the general public. In the event of an emergency, family members who are listed as emergency contacts and/or dependents on health benefits may contact Human Resources to relay a message to an employee. Requests for employment verification will be submitted to Human Resources.

3122.13 **Domestic Violence.** Domestic violence, while often originating in the home, can significantly impact workplace safety and the productivity of victims as well as coworkers. The District recognizes that domestic violence may directly impact employee safety and will take all reasonable measures to ensure employee safety.

3122.14 **Court Orders.** Any employee who receives a protective or restraining court order that lists BCVWD premises as a protected area is required to provide Human Resources with a copy of such order. Court orders may be issued in matters involving domestic violence, stalking or harassment, and include Temporary Restraining Orders.

3122.15 **Post-Incident.** Injuries incurred as a result of workplace violence may be eligible for Workers' Compensation. Following a threatening or violent incident, the District may contact the Employee Assistance Program (EAP) for recommendations. Human Resources may recommend employees receive counseling services through the EAP.

3122.16 **Training.** Human Resources Department is responsible for implementing this policy and will assure that all Employees, and, as appropriate, Employees of other employers working with the District, will receive Violence Prevention Plan training upon hire and annually thereafter about recognizing and preventing workplace violence. The District will also require the employees' active involvement and commitment to ensure the workplace is free from violence. The Violence Prevention Training Program shall be evaluated and revised annually or as needed to ensure its effectiveness. The District will seek the input and involvement of employees and employee representatives in the annual review of the training program, and this policy.

3122.17 **Incident Investigation.** Acts of violence or threats will be investigated immediately in order to protect employees from danger, unnecessary anxiety concerning their welfare, and the loss of productivity. The General Manager or his/her designee will cause to be initiated an investigation into potential violation of rules/policies. The General Manager or his/her designee may refer the matter to local police for their review of potential violation of civil and/or criminal law. Any employee who experiences or is aware of workplace violence or the threat of violence may report the incident or concern to law enforcement, without fear of reprisal. In appropriate circumstances, the District will inform the reporting individual of the results of any investigation, and corrective actions taken.

3122.18 **Retaliation.** Employees should bring to the immediate attention of management any threat or unsafe condition within the workplace without concern about retaliation or harassment. Retaliation against a person who makes a good faith complaint regarding violent behavior or threats of violence is against this policy and will not be tolerated.

3122.19 **Recording.** The Human Resources Department will record information in a workplace violence incident log for every workplace violence incident, as required by Labor Code section 6401.9 and shall keep records for a minimum of 5 years.

APPENDIX A

WORKPLACE VIOLENCE RESPONSE PLAN	
<u>Non-Emergency (threatening) Response Procedure</u>	<u>Emergency Response Procedure</u>
<p><i>A threatening situation is defined as a situation where: One person, through intimidating words or gestures has induced fear and apprehension of verbal or physical harm in another person but there is no immediate danger of such harm being inflicted.</i></p>	<p><i>A situation is an emergency if:</i> 1) an injury has occurred, OR 2) there is an immediate threat of physical harm</p> <p><i>You should consider your personal safety first in all emergency situations. If possible, you should use the following response procedure</i></p>
<p>Step 1 Employee immediately notifies supervisor.</p>	<p>Step 1 First person on the scene quickly assesses the situation and risk.</p>
<p>Step 2 Supervisor conducts preliminary inquiry and makes prompt report to Department Head or General Manager.</p>	<p>Step 2 First person on the scene calls for law enforcement or medical assistance and ensures needs of injured are met. Employee must also notify supervisor of the situation immediately. Leave the scene whenever possible, go to nearest shelter and remain calm while waiting for your supervisor.</p>
<p>Step 3-a If there has been a serious misconduct or criminal behavior by a District employee, the Department Head or General Manager will contact Law Enforcement and take no further action.</p>	<p>Step 3 Supervisor will immediately assess whether there is an emergency situation and make prompt report to Department Head or General Manager.</p>
<p>OR Step 3-b If there is no immediate threat of violence and no serious misconduct or criminal behavior by a District employee, the Department Head or General Manager will continue investigation, resolve/mediate matter, initiate disciplinary action, if appropriate and make referrals to EAP and/or HR, as appropriate.</p>	<p>Step 4 The Department Head or General Manager, in an emergency situation where there is an immediate threat of violence, will ensure that law enforcement have been notified if not done by the first person. He or she will also alert the District employees present at the site of a possible imminent threat danger, and evacuate employees to a nearest shelter whenever possible until law enforcement arrives.</p>
<p>Step 4 Department Head or General Manager ensures that a written summary report of the incident and all actions taken are prepared and submitted within three business days to Human Resources Department and Law Enforcement.</p>	<p>Step 5 Proceed with Non-Emergency Response Procedures, Steps 3-5 as appropriate. For serious injuries or death resulting from workplace violence, HR will report the incident to CalOSHA within 8 hours.</p>
<p>Step 5 If an emergency situation develops, follow steps for emergency response procedure.</p>	

5b - Attachment 2

CURRENT POLICY

POLICY TITLE: WORKPLACE VIOLENCE
POLICY NUMBER: 3122

3122.1 The District is committed to creating and maintaining an environment that is free of intimidation, harassment, threats, and violent acts. These actions will not be ignored, condoned, or tolerated. Intimidation, harassment, and other inappropriate behavior that threatens, frightens, or otherwise makes the workplace unsafe are prohibited. Actions that create a threatening, hostile, or unsafe working environment for others will result in disciplinary action, up to and including termination of employment. Violent threats or actions by an employee or non-employee may result in criminal prosecution.

3122.2 This policy applies to all full-time and part-time employees, including volunteers, temporary or seasonal employees, as well as contracted employees. This policy also applies to all vendors, consultants, and customers on District premises or in communication with District employees. This policy applies to written and verbal communications, as well as physical behaviors such as intimidation or brandishing of weapons. The District prohibits violent behavior of any kind or threats of violence, either implied or direct, on District premises as well as at District-sponsored events.

3122.3 **Background.** The potential for hostile or violent incidents on District facilities or operational locations always exists. Often, the perpetrator is a person who is a former employee, customer, or person known to the agency involved. However, individuals who commit workplace violence can be any person. Threats, intimidation, and workplace violence are considered extreme emergencies and the safety and well-being of employees and customers are the highest priority.

3122.4 **Reporting.** Employees who experience or become aware of violent workplace behavior, including threats or intimidation, should report the incident to their direct supervisor or to Human Resources as soon as possible. To the extent possible, the District will maintain the confidentiality of the reporting employee and any subsequent investigation, but may need to disclose results in appropriate circumstances; for example, in order to protect individual safety.

3122.5 **Retaliation.** Employees should bring to the immediate attention of management any threat or unsafe condition within the workplace without concern about retaliation or harassment. Retaliation against a person who makes a good faith complaint regarding violent behavior or threats of violence made is against this policy and will not be tolerated.

3122.6 **Suspicious Behavior.** Employees should be alert to their surroundings and report warning signs to his or her supervisor. If the employee perceives an immediate threat to his or her safety, or the safety of others, they should call 911. Warning signs of workplace violence may include:

1. Making direct or implied threats of violence
2. Aggressive outbursts, comments, or excessive displays of anger
3. Verbal abuse
4. Harboring grudges, an inability to handle criticism, or blaming others
5. Chronic, unsubstantiated complaints about persecution or injustice
6. Obsessive intrusion upon others or a persistent unwanted romantic pursuit
7. Erratic, impulsive, or bizarre behavior that generates fear
8. Homicidal or suicidal ideation
9. A high degree of emotional distress

Adopted by Resolution 2023-09, 02/02/2023.

PROPOSED POLICY

POLICY TITLE: WORKPLACE VIOLENCE
POLICY NUMBER: 3122

3122.1 The District is committed to creating and maintaining an environment that is safe and secure for its personnel, contractors, and customers, prioritizing their protection and well-being. ~~Intimidation, harassment, threats, and violent acts which create a hostile, or unsafe working environment will not be ignored, condoned or tolerated. free of intimidation, harassment, threats, and violent acts. These actions are prohibited and will not be ignored, condoned, or tolerated.~~ Intimidation, harassment, and other inappropriate behavior that threatens, frightens, or otherwise makes the workplace unsafe are prohibited. ~~Actions. These actions that create a threatening, hostile, or unsafe working environment for others~~ will result in disciplinary action, up to and including termination of employment. Violent threats or actions by an employee or non-employee may result in criminal prosecution.

3122.2 **Application.** This policy applies to all full-time and part-time employees, including volunteers, temporary or seasonal employees, as well as contracted employees. This policy also applies to all vendors, consultants, and customers on District premises or in communication with District employees. This policy applies to written and verbal communications, as well as physical behaviors such as intimidation or brandishing of weapons. The District prohibits violent behavior of any kind or threats of violence, either implied or direct, on District premises or during District-paid work hours, as well as at District-sponsored events.

3122.3 **Background.** The potential for hostile or violent incidents on District facilities or operational locations always exists. Often, the perpetrator is a person who is a former employee, customer, or person known to the agency involved. However, individuals who commit workplace violence can be any person. Threats, intimidation, and workplace violence are considered extreme emergencies, and the safety and well-being of employees and customers are the highest priority thus, The District has developed a comprehensive Injury and Illness Prevention Plan (IIPP) which includes a Workplace Violence Prevention Plan.

3122.4 **Reporting.** Employees who experience or become aware of violent workplace behavior, including threats or intimidation, should report the incident to their direct supervisor or to Human Resources as soon as possible. To the extent possible, the District will maintain the confidentiality of the reporting employee and any subsequent investigation, but may need to disclose results in appropriate circumstances; for example, in order to protect individual safety. The District shall also provide evacuation and sheltering plans that are appropriate to the nature of the workplace violence that occurred. The Human Resources Department. The District will report all serious incidents of workplace violence to the nearest Cal/OSHA District Office.

~~3122.5 **Retaliation.** Employees should bring to the immediate attention of management any threat or unsafe condition within the workplace without concern about retaliation or harassment. Retaliation against a person who makes a good faith complaint regarding violent behavior or threats of violence made is against this policy and will not be tolerated.~~

3122.56 **Suspicious Behavior.** Employees should be alert to their surroundings and report warning signs to his or her supervisor. If the employee perceives an immediate threat to his or her safety, or the safety of others, they should call 911. Warning signs of workplace violence may include:

1. Making direct or implied threats of violence
2. Aggressive outbursts, comments, or excessive displays of anger

10. Apparent impulsivity and/or low tolerance of frustration
11. Expressing unusual fascination with firearms or asserting ownership of firearms
12. Preoccupation with violence or unusual interest in publicized violent events
13. Identification with criminal individuals, acts, and/or philosophy
14. Any behavior or collection of behaviors that instill fear or generate concern that a person might act out violently

3122.7 Management and supervisory personnel who receive a report of workplace violence will notify Human Resources and the General Manager or his/her designee. Reports of workplace violence will be investigated and if necessary, action will be taken to prevent further occurrence. A Threat Assessment will be conducted to evaluate and investigate the incident.

3122.8 **Training.** Human Resources will assure that all Employees will receive training upon hire and annually thereafter about recognizing and preventing workplace violence.

3122.9 **Zero Tolerance.** This is a "Zero Tolerance" policy for actual or threatened violence against employees, contract workers, vendors, customers, visitors, and any other persons who are on District property or come into contact with District personnel in the course of District business.

1. "Zero Tolerance" means that every act or threat of violence elicits an immediate and firm response.
2. Every individual within the organization has a role in ensuring the success of this policy.
3. Supervisors and managers shall respond to inappropriate behavior by employees or others and will assure effective security measures are in place.
4. Compliance with this policy is a condition of employment. An employee who violates the District's prohibition against violence is subject to disciplinary action, up to and including termination.
5. If the source of violent behavior is a member of the public, the response may include barring the person(s) from BCVWD property, termination of business relationships with the individual, and/or prosecution of the person(s).

3122.10 The following is a non-exclusive list of behaviors that will not be tolerated under this policy:

1. Threats or physical intimidation
2. Implications or suggestions of violence
3. Threats or harm to District property
4. Threatening behavior
5. Assault
6. Physical restraint or confinement
7. Acts of violence
8. Intimidation
9. Harassment
10. Stalking, including following to and from work
11. Possession of weapons of any kind on District premises or at a District sponsored event
12. Dangerous or threatening horseplay
13. Loud, disruptive, or angry behavior which is clearly not part of the typical work environment
14. Blatant or intentional disregard for the safety and well-being of others
15. Commission of a violent felony or misdemeanor on District premises
16. Any related conduct which disrupts another's work performance or the District's ability to execute its daily business

Adopted by Resolution 2023-09, 02/02/2023.

3. Verbal abuse
4. Harboring grudges, an inability to handle criticism, or blaming others
5. Chronic, unsubstantiated complaints about persecution or injustice
6. Obsessive intrusion upon others or a persistent unwanted romantic pursuit
7. Erratic, impulsive, or bizarre behavior that generates fear
8. Homicidal or suicidal ideation
9. A high degree of emotional distress
10. Apparent impulsivity and/or low tolerance of frustration
11. Expressing unusual fascination with firearms or asserting ownership of firearms
12. Preoccupation with violence or unusual interest in publicized violent events
13. Identification with criminal individuals, acts, and/or philosophy
14. Any behavior or collection of behaviors that instill fear or generate concern that a person might act out violently

3122.67 Management and supervisory personnel who receive a report of workplace violence will notify Human Resources and the General Manager or his/her appointed designee. Reports of workplace violence will be investigated and if necessary, action will be taken to prevent further occurrence. A Threat Assessment will be conducted to evaluate and investigate the incident.

3122.78 Training. Human Resources Department is responsible for implementing this policy and will assure that all Employees, and as appropriate, Employees of other employers working with the District, will receive Violence Prevention Plan training upon hire and annually thereafter about recognizing and preventing workplace violence. The District will also require the employees' active involvement and commitment to ensure the workplace is free from violence. The Violence Prevention Training Program shall be evaluated and revised regularly annually or as needed to ensure its effectiveness. The District will seek the input and involvement of employees and employee representatives in the annual review of the training program, and this policy.

3122.799 **Zero Tolerance.** This is a "Zero Tolerance" policy for actual or threatened violence against employees, contract workers, vendors, customers, visitors, and any other persons who are on District property or come into contact with District personnel in the course of District business.

1. "Zero Tolerance" means that every act or threat of violence elicits an immediate and firm response.
2. Every individual within the organization has a role in ensuring the success of this policy.
3. Supervisors and managers shall respond to inappropriate behavior by employees or others and will assure effective security measures are in place.
4. Compliance with this policy is a condition of employment. An employee who violates the District's prohibition against violence is subject to disciplinary action, up to and including termination.
5. If the source of violent behavior is a member of the public, the response may include barring the person(s) from BCVWD property, termination of business relationships with the individual, and/or prosecution of the person(s).

3122.8940 The following is a non-exclusive list of behaviors that will not be tolerated under this policy:

1. Threats or physical intimidation
2. Implications or suggestions of violence
3. Threats or harm to District property
4. Threatening behavior
5. Assault

16. Any related conduct which disrupts another's work performance or the District's ability to execute its daily business
17. Any other act that a reasonable person would perceive as constituting a threat of violence

3122.11 Any person who makes threats, exhibits threatening behavior, or engages in violent acts on District property may be removed from the premises pending the outcome of an investigation.

3122.12 Threats, threatening behavior, or other acts of violence off District property, but directed at BCVWD employees or directed at the public while conducting business for the District, is a violation of this policy.

1. Off-site threats include but are not limited to threats made via telephone, fax, electronic or conventional mail, or any other communication medium.

3122.13 **Employee Schedules.** No employee of BCVWD will share the work schedule or work location of a District employee with members of the general public. In the event of an emergency, family members who are listed as emergency contacts and/or dependents on health benefits may contact Human Resources to relay a message to an employee. Requests for employment verification will be submitted to Human Resources.

3122.14 **Domestic Violence.** Domestic violence, while often originating in the home, can significantly impact workplace safety and the productivity of victims as well as coworkers. The District recognizes that domestic violence may directly impact employee safety and will take all reasonable measures to ensure employee safety.

3122.15 **Court Orders.** Any employee who receives a protective or restraining court order that lists BCVWD premises as a protected area is required to provide Human Resources with a copy of such order. Employees are encouraged, but not required, to share information with their supervisor about court order(s). Court orders may be issued in matters involving domestic violence, stalking or harassment, and include Temporary Restraining Orders.

3122.16 Post-Incident

1. Injuries incurred as a result of workplace violence may be eligible for Workers' Compensation.
2. Following a threatening or violent incident, the District may contact the Employee Assistance Program (EAP) for recommendations. Human Resources may recommend employees receive counseling services through the EAP.

3122.17 **Incident Investigation.** Acts of violence or threats will be investigated immediately in order to protect employees from danger, unnecessary anxiety concerning their welfare, and the loss of productivity. The General Manager or his/her designee will cause to be initiated an investigation into potential violation of rules/policies. The General Manager or his/her designee may refer the matter to local police for their review of potential violation of civil and/or criminal law. In appropriate circumstances, the District will inform the reporting individual of the results of the investigation.

6. Physical restraint or confinement
7. Acts of violence
8. Intimidation
9. Harassment
10. Stalking, including following to and from work
11. Possession of weapons of any kind on District premises or at a District sponsored event, excluding District-owned residential homes as permitted by law, and traveling to and from home.
12. Dangerous or threatening horseplay
13. Loud, disruptive, or angry behavior which is clearly not part of the typical work environment
14. Blatant or intentional disregard for the safety and well-being of others
15. Commission of a violent felony or misdemeanor on District premises
16. Any related conduct which disrupts another's work performance or the District's ability to execute its daily business
17. Any other act that a reasonable person would perceive as constituting a threat of violence

3122.11 Any person who makes threats, exhibits threatening behavior, or engages in violent acts on District property may be removed from the premises pending the outcome of an investigation.

3122.12 Threats, threatening behavior, or other acts of violence off District property, but directed at BCVWD employees or directed at the public while conducting business for the District, is a violation of this policy.

1. Off-site threats include but are not limited to threats made via telephone, fax, electronic or conventional mail, or any other communication medium.

3122.11. Workplace Violence Response Plan. Please see attachment Number 3122.11.A under this policy.

3122.13 **Employee Schedules.** No employee of BCVWD will share the work schedule or work location of a District employee with members of the general public. In the event of an emergency, family members who are listed as emergency contacts and/or dependents on health benefits may contact Human Resources to relay a message to an employee. Requests for employment verification will be submitted to Human Resources.

3122.14 **Domestic Violence.** Domestic violence, while often originating in the home, can significantly impact workplace safety and the productivity of victims as well as coworkers. The District recognizes that domestic violence may directly impact employee safety and will take all reasonable measures to ensure employee safety.

3122.15 **Court Orders.** Any employee who receives a protective or restraining court order that lists BCVWD premises as a protected area is required to provide Human Resources and Department Head with a copy of such order. Employees are encouraged, but not required, to share information with their supervisor about court order(s). Court orders may be issued in matters involving domestic violence, stalking or harassment, and include Temporary Restraining Orders. The District can also seek a temporary restraining order on behalf of the employee and any number of employees who has suffered unlawful violence or a credible threat of violence from any individual that can reasonably be construed to be carried out or have been carried out at the workplace or at other workplaces of the District

3122.16 **Post-Incident** Injuries incurred as a result of workplace violence may be eligible for Workers' Compensation. Following a threatening or violent incident, the District may contact the Employee Assistance Program (EAP) for recommendations. Human Resources may recommend employees receive counseling services through the EAP.

3122.16 **Training.** Human Resources Department is responsible for implementing this policy and will assure that all Employees, and, as appropriate, Employees of other employers working with the District, will receive Violence Prevention Plan training upon hire and annually thereafter about recognizing and preventing workplace violence. The District will also require the employees' active involvement and commitment to ensure the workplace is free from violence. The Violence Prevention Training Program shall be evaluated and revised annually or as needed to ensure its effectiveness. The District will seek the input and involvement of employees and employee representatives in the annual review of the training program, and this policy.

3122.167 **Incident Investigation.** Acts of violence or threats will be investigated immediately in order to protect employees from danger, unnecessary anxiety concerning their welfare, and the loss of productivity. The General Manager or his/her designee will cause to be initiated an investigation into potential violation of rules/policies. The General Manager or his/her designee may refer the matter to local police for their review of potential violation of civil and/or criminal law. Any employee who experiences or is aware of workplace violence or the threat of violence may report the incident or concern to law enforcement, without fear of reprisal. In appropriate circumstances, the District will inform the reporting individual of the results of the any investigation, and corrective actions taken.

3122.18 **Retaliation.** Employees should bring to the immediate attention of management any threat or unsafe condition within the workplace without concern about retaliation or harassment. Retaliation against a person who makes a good faith complaint regarding violent behavior or threats of violence is against this policy and will not be tolerated.

3122.19 **Recording.** The Human Resources Department District will record information in a workplace violence incident log for every workplace violence incident, as required by Labor Code section 6401.9 and shall keep records for a minimum of 5 years.;

~~3122.20 Reporting. The District will report all serious incidents of workplace violence to the nearest Cal/OSHA District Office.~~

~~[Note: Under the new workplace violence law, the following information also needs to be included in this policy: how the District will alert employees to the presence, location, and nature of workplace violence emergencies; identification of evacuation or sheltering plans; procedures to identify and evaluate workplace violence hazards.]~~

APPENDIX A

WORKPLACE VIOLENCE RESPONSE PLAN	
<u>Non-Emergency (threatening) Response Procedure</u>	<u>Emergency Response Procedure</u>
<p><u>A threatening situation is defined as a situation where:</u> One person, through intimidating words or gestures has induced fear and apprehension of verbal or physical harm in another person but there is no immediate danger of such harm being inflicted.</p>	<p><u>A situation is an emergency if:</u> 1) an injury has occurred, OR 2) there is an immediate threat of physical harm</p> <p><u>You should consider your personal safety first in all emergency situations. If possible, you should use the following response procedure</u></p>
<p><u>Step 1</u> Employee immediately notifies supervisor.</p>	<p><u>Step 1</u> First person on the scene quickly assesses the situation and risk.</p>
<p><u>Step 2</u> Supervisor conducts preliminary inquiry and makes prompt report to Department Head or General Manager.</p>	<p><u>Step 2</u> First person on the scene calls for law enforcement or medical assistance and ensures needs of injured are met. Employee must also notify supervisor of the situation immediately. Leave the scene whenever possible, go to nearest shelter and remain calm while waiting for your supervisor.</p>
<p><u>Step 3-a</u> If there has been a serious misconduct or criminal behavior by a District employee, the Department Head or General Manager will contact Law Enforcement and take no further action.</p>	<p><u>Step 3</u> Supervisor will immediately assess whether there is an emergency situation and make prompt report to Department Head or General Manager.</p>
<p><u>OR Step 3-b</u> If there is no immediate threat of violence and no serious misconduct or criminal behavior by a District employee, the Department Head or General Manager will continue investigation, resolve/mediate matter, initiate disciplinary action, if appropriate and make referrals to EAP and/or HR, as appropriate.</p>	<p><u>Step 4</u> The Department Head or General Manager, in an emergency situation where there is an immediate threat of violence, will ensure that law enforcement have been notified if not done by the first person. He or she will also alert the District employees present at the site of a possible imminent threat danger, and evacuate employees to a nearest shelter whenever possible until law enforcement arrives.</p>
<p><u>Step 4</u> Department Head or General Manager ensures that a written summary report of the incident and all actions taken are prepared and submitted within three business days to Human Resources Department and Law Enforcement.</p>	<p><u>Step 5</u> Proceed with Non-Emergency Response Procedures, Steps 3-5 as appropriate. For serious injuries or death resulting from workplace violence, HR will report the incident to CalOSHA within 8 hours.</p>
<p><u>Step 5</u> If an emergency situation develops, follow steps for emergency response procedure.</p>	



Attachment 3

Ch. 289

— 2 —

Senate Bill No. 553

CHAPTER 289

An act to amend, repeal, and add Section 527.8 of the Code of Civil Procedure, and to amend Section 6401.7 of, and to add Section 6401.9 to, the Labor Code, relating to occupational safety.

[Approved by Governor September 30, 2023. Filed with Secretary of State September 30, 2023.]

LEGISLATIVE COUNSEL'S DIGEST

SB 553, Cortese. Occupational safety: workplace violence: restraining orders and workplace violence prevention plan.

Existing law authorizes any employer, whose employee has suffered unlawful violence or a credible threat of violence from any individual that can reasonably be construed to be carried out or to have been carried out at the workplace, to seek a temporary restraining order and an order after hearing on behalf of the employee and other employees at the workplace, as described.

This bill, commencing January 1, 2025, would also authorize a collective bargaining representative of an employee, as described, to seek a temporary restraining order and an order after hearing on behalf of the employee and other employees at the workplace, as described. The bill would require an employer or collective bargaining representative of an employee, before filing such a petition, to provide the employee who has suffered unlawful violence or a credible threat of violence from any individual an opportunity to decline to be named in the temporary restraining order. Under the bill, an employee's request to not be named in the temporary restraining order would not prohibit an employer or collective bargaining representative from seeking a temporary restraining order on behalf of other employees at the workplace; and, if appropriate, other employees at other workplaces of the employer. The bill would make various conforming changes.

Existing law, the California Occupational Safety and Health Act of 1973, imposes safety responsibilities on employers and employees, including the requirement that an employer establish, implement, and maintain an effective injury prevention program, and makes specified violations of these provisions a crime. The act is enforced by the Division of Occupational Safety and Health (division) within the Department of Industrial Relations, including the enforcement of standards adopted by the Occupational Safety and Health Standards board (standards board).

This bill would require an employer, as specified, to also establish, implement, and maintain, at all times in all work areas, an effective workplace violence prevention plan containing specified information. The bill would require the employer to record information in a violent incident

log for every workplace violence incident, as specified. The bill would require the employer to provide effective training to employees on the workplace violence prevention plan, among other things, and provide additional training when a new or previously unrecognized workplace violence hazard has been identified and when changes are made to the plan. The bill would require records of workplace violence hazard identification, evaluation, and correction and training records to be created and maintained, and violent incident logs and workplace incident investigation records to be maintained, as specified. The bill would require certain records to be made available to the division, employees, and employee representatives, as specified. The bill would make these requirements operative on and after July 1, 2024.

Existing law requires the division to issue, with reasonable promptness, a citation to an employer if, upon inspection or investigation, the division believes the employer has violated any standard, rule, order, or regulation established pursuant to specified provisions of law. Existing law specifies procedures for issuance of the citation and provides there is a rebuttable presumption that a violation is enterprise-wide if an employer has multiple worksites and the division has evidence of a pattern or practice of the same violation or violations committed by the employer involving more than one of their worksites, or if the employer has a written policy or procedure that violates specified provisions of law, except as provided. Existing law also authorizes the division to impose certain civil penalties pursuant to specified law, including when any employer violates any occupational safety or health standard, order, or special order, depending on whether the violation is serious.

This bill would require the division to enforce the workplace violence prevention plan and related requirements by issuance of a citation and a notice of civil penalty, as specified. The bill would authorize the appeal of a citation and penalty, as specified. The bill would require the division to propose, no later than December 1, 2025, and the standards board to adopt, no later than December 31, 2026, standards regarding the plan required by the bill, as specified.

This bill would also require every employer to include the workplace violence prevention plan as part of their effective injury prevention program, a violation of which is a misdemeanor in specified circumstances. By expanding the scope of a crime, the bill would impose a state-mandated local program.

This bill would incorporate additional changes to Section 527.8 of the Code of Civil Procedure added by SB 428 to be operative only if this bill and SB 428 are enacted and this bill is enacted last.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

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The people of the State of California do enact as follows:

SECTION 1. Section 527.8 of the Code of Civil Procedure is amended to read:

527.8. (a) Any employer, whose employee has suffered unlawful violence or a credible threat of violence from any individual, that can reasonably be construed to be carried out or to have been carried out at the workplace, may seek a temporary restraining order and an order after hearing on behalf of the employee and, at the discretion of the court, any number of other employees at the workplace, and, if appropriate, other employees at other workplaces of the employer.

(b) For purposes of this section:

(1) "Course of conduct" is a pattern of conduct composed of a series of acts over a period of time, however short, evidencing a continuity of purpose, including following or stalking an employee to or from the place of work; entering the workplace; following an employee during hours of employment; making telephone calls to an employee; or sending correspondence to an employee by any means, including, but not limited to, the use of the public or private mails, interoffice mail, facsimile, or computer email.

(2) "Credible threat of violence" is a knowing and willful statement or course of conduct that would place a reasonable person in fear for their safety, or the safety of their immediate family, and that serves no legitimate purpose.

(3) "Employer" and "employee" mean persons defined in Section 350 of the Labor Code. "Employer" also includes a federal agency, the state, a state agency, a city, county, or district, and a private, public, or quasi-public corporation, or any public agency thereof or therein. "Employee" also includes the members of boards of directors of private, public, and quasi-public corporations and elected and appointed public officers. For purposes of this section only, "employee" also includes a volunteer or independent contractor who performs services for the employer at the employer's worksite.

(4) "Petitioner" means the employer that petitions under subdivision (a) for a temporary restraining order and order after hearing.

(5) "Respondent" means the person against whom the temporary restraining order and order after hearing are sought and, if the petition is granted, the restrained person.

(6) "Temporary restraining order" and "order after hearing" mean orders that include any of the following restraining orders, whether issued ex parte or after notice and hearing:

(A) An order enjoining a party from harassing, intimidating, molesting, attacking, striking, stalking, threatening, sexually assaulting, battering, abusing, telephoning, including, but not limited to, making annoying telephone calls as described in Section 653m of the Penal Code, destroying personal property, contacting, either directly or indirectly, by mail or otherwise, or coming within a specified distance of, or disturbing the peace of, the employee.

(B) An order enjoining a party from specified behavior that the court determines is necessary to effectuate orders described in subparagraph (A).

(7) "Unlawful violence" is any assault or battery, or stalking as prohibited in Section 646.9 of the Penal Code, but shall not include lawful acts of self-defense or defense of others.

(c) This section does not permit a court to issue a temporary restraining order or order after hearing prohibiting speech or other activities that are constitutionally protected, or otherwise protected by Section 527.3 or any other provision of law.

(d) In the discretion of the court, on a showing of good cause, a temporary restraining order or order after hearing issued under this section may include other named family or household members, or other persons employed at the employee's workplace or workplaces.

(e) Upon filing a petition under this section, the petitioner may obtain a temporary restraining order in accordance with subdivision (a) of Section 527, if the petitioner also files a declaration that, to the satisfaction of the court, shows reasonable proof that an employee has suffered unlawful violence or a credible threat of violence by the respondent, and that great or irreparable harm would result to an employee. The temporary restraining order may include any of the protective orders described in paragraph (6) of subdivision (b).

(f) A request for the issuance of a temporary restraining order without notice under this section shall be granted or denied on the same day that the petition is submitted to the court, unless the petition is filed too late in the day to permit effective review, in which case the order shall be granted or denied on the next day of judicial business in sufficient time for the order to be filed that day with the clerk of the court.

(g) A temporary restraining order granted under this section shall remain in effect, at the court's discretion, for a period not to exceed 21 days, or if the court extends the time for hearing under subdivision (h), not to exceed 25 days, unless otherwise modified or terminated by the court.

(h) Within 21 days, or if good cause appears to the court, 25 days from the date that a petition for a temporary order is granted or denied, a hearing shall be held on the petition. If no request for temporary orders is made, the hearing shall be held within 21 days, or, if good cause appears to the court, 25 days, from the date that the petition is filed.

(i) The respondent may file a response that explains, excuses, justifies, or denies the alleged unlawful violence or credible threats of violence.

(j) At the hearing, the judge shall receive any testimony that is relevant and may make an independent inquiry. Moreover, if the respondent is a current employee of the entity requesting the order, the judge shall receive evidence concerning the employer's decision to retain, terminate, or otherwise discipline the respondent. If the judge finds by clear and convincing evidence that the respondent engaged in unlawful violence or made a credible threat of violence, an order shall issue prohibiting further unlawful violence or threats of violence.

(k) (1) In the discretion of the court, an order issued after notice and hearing under this section may have a duration of not more than three years, subject to termination or modification by further order of the court either on written stipulation filed with the court or on the motion of a party. These orders may be renewed, upon the request of a party, for a duration of not more than three years, without a showing of any further violence or threats of violence since the issuance of the original order, subject to termination or modification by further order of the court either on written stipulation filed with the court or on the motion of a party. The request for renewal may be brought at any time within the three months before the expiration of the order.

(2) The failure to state the expiration date on the face of the form creates an order with a duration of three years from the date of issuance.

(3) If an action is filed for the purpose of terminating or modifying a protective order prior to the expiration date specified in the order by a party other than the protected party, the party who is protected by the order shall be given notice, pursuant to subdivision (b) of Section 10065, of the proceeding by personal service or, if the protected party has satisfied the requirements of Chapter 3.1 (commencing with Section 6205) of Division 7 of Title 1 of the Government Code, by service on the Secretary of State. If the party who is protected by the order cannot be notified prior to the hearing for modification or termination of the protective order, the court shall deny the motion to modify or terminate the order without prejudice or continue the hearing until the party who is protected can be properly noticed and may, upon a showing of good cause, specify another method for service of process that is reasonably designed to afford actual notice to the protected party. The protected party may waive their right to notice if they are physically present in court and does not challenge the sufficiency of the notice.

(l) This section does not preclude either party from representation by private counsel or from appearing on the party's own behalf.

(m) Upon filing of a petition under this section, the respondent shall be personally served with a copy of the petition, temporary restraining order, if any, and notice of hearing of the petition. Service shall be made at least five days before the hearing. The court may, for good cause, on motion of the petitioner or on its own motion, shorten the time for service on the respondent.

(n) A notice of hearing under this section shall notify the respondent that, if they do not attend the hearing, the court may make orders against them that could last up to three years.

(o) The respondent shall be entitled, as a matter of course, to one continuance, for a reasonable period, to respond to the petition.

(p) (1) Either party may request a continuance of the hearing, which the court shall grant on a showing of good cause. The request may be made in writing before or at the hearing or orally at the hearing. The court may also grant a continuance on its own motion.

(2) If the court grants a continuance, any temporary restraining order that has been granted shall remain in effect until the end of the continued hearing, unless otherwise ordered by the court. In granting a continuance, the court may modify or terminate a temporary restraining order.

(g) (1) If a respondent, named in a restraining order issued under this section after a hearing, has not been served personally with the order but has received actual notice of the existence and substance of the order through personal appearance in court to hear the terms of the order from the court, no additional proof of service is required for enforcement of the order.

(2) If the respondent named in a temporary restraining order is personally served with the order and notice of hearing with respect to a restraining order or protective order based on the temporary restraining order, but the person does not appear at the hearing, either personally or by an attorney, and the terms and conditions of the restraining order or protective order issued at the hearing are identical to the temporary restraining order, except for the duration of the order, then the restraining order or protective order issued at the hearing may be served on the person by first-class mail sent to that person at the most current address for the person available to the court.

(3) The Judicial Council form for temporary orders issued pursuant to this subdivision shall contain a statement in substantially the following form:

"If you have been personally served with this temporary restraining order and notice of hearing, but you do not appear at the hearing either in person or by a lawyer, and a restraining order that is the same as this restraining order except for the expiration date is issued at the hearing, a copy of the order will be served on you by mail at the following address: _____.

If that address is not correct or you wish to verify that the temporary restraining order was converted to a restraining order at the hearing without substantive change and to find out the duration of that order, contact the clerk of the court."

(r) (1) Information on a temporary restraining order or order after hearing relating to workplace violence issued by a court pursuant to this section shall be transmitted to the Department of Justice in accordance with either paragraph (2) or (3).

(2) The court shall order the petitioner or the attorney for the petitioner to deliver a copy of any order issued under this section, or a reissuance, extension, modification, or termination of the order, and any subsequent proof of service by the close of the business day on which the order, reissuance, extension, modification, or termination was made, to each law enforcement agency having jurisdiction over the residence of the petitioner and to any additional law enforcement agencies within the court's discretion as are requested by the petitioner.

(3) Alternatively, the court or its designee shall transmit, within one business day, to law enforcement personnel all information required under

subdivision (b) of Section 6380 of the Family Code regarding any order issued under this section, or a reissuance, extension, modification, or termination of the order, and any subsequent proof of service, by either one of the following methods:

(A) Transmitting a physical copy of the order or proof of service to a local law enforcement agency authorized by the Department of Justice to enter orders into the California Law Enforcement Telecommunications System (CLETS).

(B) With the approval of the Department of Justice, entering the order or proof of service into CLETS directly.

(4) Each appropriate law enforcement agency shall make available information as to the existence and current status of these orders to law enforcement officers responding to the scene of reported unlawful violence or a credible threat of violence.

(5) At the request of the petitioner, an order issued under this section shall be served on the respondent, regardless of whether the respondent has been taken into custody, by any law enforcement officer who is present at the scene of reported unlawful violence or a credible threat of violence involving the parties to the proceedings. The petitioner shall provide the officer with an endorsed copy of the order and proof of service that the officer shall complete and send to the issuing court.

(6) Upon receiving information at the scene of an incident of unlawful violence or a credible threat of violence that a protective order has been issued under this section, or that a person who has been taken into custody is the subject of an order, if the petitioner or the protected person cannot produce an endorsed copy of the order, a law enforcement officer shall immediately attempt to verify the existence of the order.

(7) If the law enforcement officer determines that a protective order has been issued but not served, the officer shall immediately notify the respondent of the terms of the order and obtain the respondent's address. The law enforcement officer shall at that time also enforce the order, but may not arrest or take the respondent into custody for acts in violation of the order that were committed prior to the verbal notice of the terms and conditions of the order. The law enforcement officer's verbal notice of the terms of the order shall constitute service of the order and constitutes sufficient notice for the purposes of this section and for the purposes of Section 29825 of the Penal Code. The petitioner shall mail an endorsed copy of the order to the respondent's mailing address provided to the law enforcement officer within one business day of the reported incident of unlawful violence or a credible threat of violence at which a verbal notice of the terms of the order was provided by a law enforcement officer.

(8) (1) A person subject to a protective order issued under this section shall not own, possess, purchase, receive, or attempt to purchase or receive a firearm or ammunition while the protective order is in effect.

(2) The court shall order a person subject to a protective order issued under this section to relinquish any firearms they own or possess pursuant to Section 527.9.

(3) Every person who owns, possesses, purchases or receives, or attempts to purchase or receive a firearm or ammunition while the protective order is in effect is punishable pursuant to Section 29825 of the Penal Code.

(i) Any intentional disobedience of any temporary restraining order or order after hearing granted under this section is punishable pursuant to Section 273.6 of the Penal Code.

(u) This section shall not be construed as expanding, diminishing, altering, or modifying the duty, if any, of an employer to provide a safe workplace for employees and other persons.

(v) (1) The Judicial Council shall develop forms, instructions, and rules for relating to matters governed by this section. The forms for the petition and response shall be simple and concise, and their use by parties in actions brought pursuant to this section shall be mandatory.

(2) A temporary restraining order or order after hearing relating to unlawful violence or a credible threat of violence issued by a court pursuant to this section shall be issued on forms adopted by the Judicial Council and that have been approved by the Department of Justice pursuant to subdivision (i) of Section 6380 of the Family Code. However, the fact that an order issued by a court pursuant to this section was not issued on forms adopted by the Judicial Council and approved by the Department of Justice shall not, in and of itself, make the order unenforceable.

(w) There is no filing fee for a petition that alleges that a person has stalked or threatened violence against an employee of the petitioner, or inflicted or threatened violence against an employee of the petitioner, or the employee in reasonable fear of violence, and that seeks a protective or restraining order restraining stalking or future violence or threats of violence, in any action brought pursuant to this section. A fee shall not be paid for a subpoena filed in connection with a petition alleging these acts. A fee shall not be paid for filing a response to a petition alleging these acts.

(x) (1) Subject to paragraph (4) of subdivision (b) of Section 6103.2 of the Government Code, there shall be no fee for the service of process by a sheriff or marshal of a temporary restraining order or order after hearing to be issued pursuant to this section if either of the following conditions applies:

(A) The temporary restraining order or order after hearing issued pursuant to this section is based upon stalking, as prohibited by Section 646.9 of the Penal Code.

(B) The temporary restraining order or order after hearing issued pursuant to this section is based on unlawful violence or a credible threat of violence.

(2) The Judicial Council shall prepare and develop forms for persons who wish to avail themselves of the services described in this subdivision.

(y) This section shall remain in effect only until January 1, 2025, and as of that date is repealed.

SEC. 2. Section 527.8 is added to the Code of Civil Procedure, to read:

527.8. (a) Any employer or collective bargaining representative of an employee who has suffered unlawful violence or a credible threat of violence from any individual, that can reasonably be construed to be carried out or to have been carried out at the workplace, may seek a temporary restraining

order and an order after hearing on behalf of the employee and, at the discretion of the court, any number of other employees at the workplace, and, if appropriate, other employees at other workplaces of the employer. For purposes of this section only, a person may bring a petition for a temporary restraining order and an order after hearing on behalf of an employee as their collective bargaining representative only if the person serves as a collective bargaining representative for that employee in employment or labor matters at the employee's workplace.

(b) For purposes of this section:

(1) "Course of conduct" is a pattern of conduct composed of a series of acts over a period of time, however short, evidencing a continuity of purpose, including following or stalking an employee to or from the place of work; entering the workplace; following an employee during hours of employment; making telephone calls to an employee; or sending correspondence to an employee by any means, including, but not limited to, the use of the public or private mails, interoffice mail, facsimile, or computer email.

(2) "Credible threat of violence" is a knowing and willful statement or course of conduct that would place a reasonable person in fear for their safety, or the safety of their immediate family, and that serves no legitimate purpose.

(3) "Employer" and "employee" mean persons defined in Section 350 of the Labor Code. "Employer" also includes a federal agency, the state, a state agency, a city, county, or district, and a private, public, or quasi-public corporation, or any public agency thereof or therein. "Employee" also includes the members of boards of directors of private, public, and quasi-public corporations and elected and appointed public officers. For purposes of this section only, "employee" also includes a volunteer or independent contractor who performs services for the employer at the employer's worksite.

(4) "Petitioner" means the employer or collective bargaining representative that petitions under subdivision (a) for a temporary restraining order and order after hearing.

(5) "Respondent" means the person against whom the temporary restraining order and order after hearing are sought and, if the petition is granted, the restrained person.

(6) "Temporary restraining order" and "order after hearing" mean orders that include any of the following restraining orders, whether issued ex parte or after notice and hearing:

(A) An order enjoining a party from harassing, intimidating, molesting, attacking, striking, stalking, threatening, sexually assaulting, battering, abusing, telephoning, including, but not limited to, making annoying telephone calls as described in Section 653m of the Penal Code, destroying personal property, contacting, either directly or indirectly, by mail or otherwise, or coming within a specified distance of, or disturbing the peace of, the employee.

(B) An order enjoining a party from specified behavior that the court determines is necessary to effectuate orders described in subparagraph (A).

(7) "Unlawful violence" is any assault or battery, or stalking as prohibited in Section 646.9 of the Penal Code, but shall not include lawful acts of self-defense or defense of others.

(c) This section does not permit a court to issue a temporary restraining order or order after hearing prohibiting speech or other activities that are constitutionally protected, protected by the National Labor Relations Act (29 U.S.C. Sec. 151 et seq.), protected by Chapter 11.5 (commencing with Section 3555) of Division 4 of Title 1 of the Government Code, or otherwise protected by Section 527.3 or any other provision of law.

(d) In the discretion of the court, on a showing of good cause, a temporary restraining order or order after hearing issued under this section may include other named family or household members, or other persons employed at the employee's workplace or workplaces.

(e) Before filing a petition under this section, an employer or collective bargaining representative of an employee shall provide the employee who has suffered unlawful violence or a credible threat of violence from any individual an opportunity to decline to be named in the temporary restraining order. An employee's request to not be named in the temporary restraining order shall not prohibit an employer or collective bargaining representative from seeking a temporary restraining order on behalf of other employees at the workplace, and, if appropriate, other employees at other workplaces of the employer.

(f) Upon filing a petition under this section, the petitioner may obtain a temporary restraining order in accordance with subdivision (a) of Section 527, if the petitioner also files a declaration that, to the satisfaction of the court, shows reasonable proof that an employee has suffered unlawful violence or a credible threat of violence by the respondent, and that great or irreparable harm would result to an employee. The temporary restraining order may include any of the protective orders described in paragraph (6) of subdivision (b).

(g) A request for the issuance of a temporary restraining order without notice under this section shall be granted or denied on the same day that the petition is submitted to the court, unless the petition is filed too late in the day to permit effective review, in which case the order shall be granted or denied on the next day of judicial business in sufficient time for the order to be filed that day with the clerk of the court.

(h) A temporary restraining order granted under this section shall remain in effect, at the court's discretion, for a period not to exceed 21 days, or if the court extends the time for hearing under subdivision (i), not to exceed 25 days, unless otherwise modified or terminated by the court.

(i) Within 21 days, or if good cause appears to the court, 25 days from the date that a petition for a temporary order is granted or denied, a hearing shall be held on the petition. If no request for temporary orders is made, the hearing shall be held within 21 days, or, if good cause appears to the court, 25 days, from the date that the petition is filed.

(j) The respondent may file a response that explains, excuses, justifies, or denies the alleged unlawful violence or credible threats of violence.

(k) At the hearing, the judge shall receive any testimony that is relevant and may make an independent inquiry. Moreover, if the respondent is currently employed by the employer of the employee, as described in subdivision (a), the judge shall receive evidence concerning the employer's decision to retain, terminate, or otherwise discipline the respondent. If the judge finds by clear and convincing evidence that the respondent engaged in unlawful violence or made a credible threat of violence, an order shall issue prohibiting further unlawful violence or threats of violence.

(l) (1) In the discretion of the court, an order issued after notice and hearing under this section may have a duration of not more than three years, subject to termination or modification by further order of the court either on written stipulation filed with the court or on the motion of a party. These orders may be renewed, upon the request of a party, for a duration of not more than three years, without a showing of any further violence or threats of violence since the issuance of the original order, subject to termination or modification by further order of the court either on written stipulation filed with the court or on the motion of a party. The request for renewal may be brought at any time within the three months before the expiration of the order.

(2) The failure to state the expiration date on the face of the form creates an order with a duration of three years from the date of issuance.

(3) If an action is filed for the purpose of terminating or modifying a protective order prior to the expiration date specified in the order by a party other than the protected party, the party who is protected by the order shall be given notice, pursuant to subdivision (b) of Section 1005, of the proceeding by personal service or, if the protected party has satisfied the requirements of Chapter 3.1 (commencing with Section 6205) of Division 7 of Title 1 of the Government Code, by service on the Secretary of State. If the party who is protected by the order cannot be notified prior to the hearing for modification or termination of the protective order, the court shall deny the motion to modify or terminate the order without prejudice or continue the hearing until the party who is protected can be properly noticed and may, upon a showing of good cause, specify another method for service of process that is reasonably designed to afford actual notice to the protected party. The protected party may waive their right to notice if they are physically present in court and does not challenge the sufficiency of the notice.

(m) This section does not preclude any party from representation by private counsel or from appearing on the party's own behalf.

(n) Upon filing of a petition under this section, the respondent shall be personally served with a copy of the petition, temporary restraining order, if any, and notice of hearing of the petition. Service shall be made at least five days before the hearing. The court may, for good cause, on motion of the petitioner or on its own motion, shorten the time for service on the respondent.

(o) A notice of hearing under this section shall notify the respondent that, if they do not attend the hearing, the court may make orders against them that could last up to three years.

(p) The respondent shall be entitled, as a matter of course, to one continuance, for a reasonable period, to respond to the petition.

(q) (1) Any party may request a continuance of the hearing, which the court shall grant on a showing of good cause. The request may be made in writing before or at the hearing or orally at the hearing. The court may also grant a continuance on its own motion.

(2) If the court grants a continuance, any temporary restraining order that has been granted shall remain in effect until the end of the continued hearing, unless otherwise ordered by the court. In granting a continuance, the court may modify or terminate a temporary restraining order.

(r) (1) If a respondent, named in a restraining order issued under this section after a hearing, has not been served personally with the order but has received actual notice of the existence and substance of the order through personal appearance in court to hear the terms of the order from the court, no additional proof of service is required for enforcement of the order.

(2) If the respondent named in a temporary restraining order is personally served with the order and notice of hearing with respect to a restraining order or protective order based on the temporary restraining order, but the person does not appear at the hearing, either personally or by an attorney, and the terms and conditions of the restraining order or protective order issued at the hearing are identical to the temporary restraining order, except for the duration of the order, then the restraining order or protective order issued at the hearing may be served on the person by first-class mail sent to that person at the most current address for the person available to the court.

(3) The Judicial Council form for temporary orders issued pursuant to this subdivision shall contain a statement in substantially the following form:

"If you have been personally served with this temporary restraining order and notice of hearing, but you do not appear at the hearing either in person or by a lawyer, and a restraining order that is the same as this restraining order except for the expiration date is issued at the hearing, a copy of the order will be served on you by mail at the following address: _____."

If that address is not correct or you wish to verify that the temporary restraining order was converted to a restraining order at the hearing without substantive change and to find out the duration of that order, contact the clerk of the court."

(s) (1) Information on a temporary restraining order or order after hearing relating to workplace violence issued by a court pursuant to this section shall be transmitted to the Department of Justice in accordance with either paragraph (2) or (3).

(2) The court shall order the petitioner or the attorney for the petitioner to deliver a copy of any order issued under this section, or a reissuance, extension, modification, or termination of the order, and any subsequent proof of service, by the close of the business day on which the order, reissuance, extension, modification, or termination was made, to each law enforcement agency having jurisdiction over the residence of the petitioner and to any additional law enforcement agencies within the court's discretion as are requested by the petitioner.

(3) Alternatively, the court or its designee shall transmit, within one business day, to law enforcement personnel all information required under subdivision (b) of Section 6380 of the Family Code regarding any order issued under this section, or a reissuance, extension, modification, or termination of the order, and any subsequent proof of service, by either one of the following methods:

(A) Transmitting a physical copy of the order or proof of service to a local law enforcement agency authorized by the Department of Justice to enter orders into the California Law Enforcement Telecommunications System (CLETS).

(B) With the approval of the Department of Justice, entering the order or proof of service into CLETS directly.

(4) Each appropriate law enforcement agency shall make available information as to the existence and current status of these orders to law enforcement officers responding to the scene of reported unlawful violence or a credible threat of violence.

(5) At the request of the petitioner, an order issued under this section shall be served on the respondent, regardless of whether the respondent has been taken into custody, by any law enforcement officer who is present at the scene of reported unlawful violence or a credible threat of violence involving the parties to the proceedings. The petitioner shall provide the officer with an endorsed copy of the order and proof of service that the officer shall complete and send to the issuing court.

(6) Upon receiving information at the scene of an incident of unlawful violence or a credible threat of violence that a protective order has been issued under this section, or that a person who has been taken into custody is the subject of an order, if the petitioner or the protected person cannot produce an endorsed copy of the order, a law enforcement officer shall immediately attempt to verify the existence of the order.

(7) If the law enforcement officer determines that a protective order has been issued but not served, the officer shall immediately notify the respondent of the terms of the order and obtain the respondent's address. The law enforcement officer shall at that time also enforce the order, but may not arrest or take the respondent into custody for acts in violation of the order that were committed prior to the verbal notice of the terms and conditions of the order. The law enforcement officer's verbal notice of the terms of the order shall constitute service of the order and constitutes sufficient notice for the purposes of this section and for the purposes of Section 29825 of the Penal Code. The petitioner shall mail an endorsed

copy of the order to the respondent's mailing address provided to the law enforcement officer within one business day of the reported incident of unlawful violence or a credible threat of violence at which a verbal notice of the terms of the order was provided by a law enforcement officer.

(i) (1) A person subject to a protective order issued under this section shall not own, possess, purchase, receive, or attempt to purchase or receive a firearm or ammunition while the protective order is in effect.

(2) The court shall order a person subject to a protective order issued under this section to relinquish any firearms they own or possess pursuant to Section 527.9.

(3) Every person who owns, possesses, purchases or receives, or attempts to purchase or receive a firearm or ammunition while the protective order is in effect is punishable pursuant to Section 29825 of the Penal Code.

(u) Any intentional disobedience of any temporary restraining order or order after hearing granted under this section is punishable pursuant to Section 273.6 of the Penal Code.

(v) This section shall not be construed as expanding, diminishing, altering, or modifying the duty, if any, of an employer to provide a safe workplace for employees and other persons.

(w) (1) The Judicial Council shall develop forms, instructions, and rules for relating to matters governed by this section. The forms for the petition and response shall be simple and concise, and their use by parties in actions brought pursuant to this section shall be mandatory.

(2) A temporary restraining order or order after hearing relating to unlawful violence or a credible threat of violence issued by a court pursuant to this section shall be issued on forms adopted by the Judicial Council and that have been approved by the Department of Justice pursuant to subdivision (i) of Section 6380 of the Family Code. However, the fact that an order issued by a court pursuant to this section was not issued on forms adopted by the Judicial Council and approved by the Department of Justice shall not, in and of itself, make the order unenforceable.

(3) There is no filing fee for a petition that alleges that a person has inflicted or threatened violence against an employee employed or represented by the petitioner, or stalked the employee, or acted or spoken in any other manner that has placed the employee in reasonable fear of violence, and that seeks a protective or restraining order restraining stalking or future violence or threats of violence, in any action brought pursuant to this section. A fee shall not be paid for a subpoena filed in connection with a petition alleging these acts. A fee shall not be paid for filing a response to a petition alleging these acts.

(y) (1) Subject to paragraph (d) of subdivision (b) of Section 6103.2 of the Government Code, there shall be no fee for the service of process by a sheriff or marshal of a temporary restraining order or order after hearing to be issued pursuant to this section if either of the following conditions applies:

(A) The temporary restraining order or order after hearing issued pursuant to this section is based upon stalking, as prohibited by Section 646.9 of the Penal Code.

- (B) The temporary restraining order or order after hearing issued pursuant to this section is based on unlawful violence or a credible threat of violence.
- (2) The Judicial Council shall prepare and develop forms for persons who wish to avail themselves of the services described in this subdivision.
- (z) This section shall become operative on January 1, 2025.
- SFC. 2.5. Section 527.8 is added to the Code of Civil Procedure, to read:
- 527.8. (a) Any employer or collective bargaining representative of an employee who has suffered harassment, unlawful violence, or a credible threat of violence from any individual, that can reasonably be construed to be carried out or to have been carried out at the workplace, may seek a temporary restraining order and an order after hearing on behalf of the employee and, at the discretion of the court, any number of other employees at the workplace, and, if appropriate, other employees at other workplaces of the employer. For purposes of this section only, a person may bring a petition for a temporary restraining order and an order after hearing on behalf of an employee as their collective bargaining representative only if the person serves as a collective bargaining representative for that employee in employment or labor matters at the employee's workplace.
- (b) For purposes of this section:

- (1) "Course of conduct" is a pattern of conduct composed of a series of acts over a period of time, however short, evidencing a continuity of purpose, including following or stalking an employee to or from the place of work; entering the workplace; following an employee during hours of employment; making telephone calls to an employee; or sending correspondence to an employee by any means, including, but not limited to, the use of the public or private mails, interoffice mail, facsimile, or computer email.
- (2) "Credible threat of violence" is a knowing and willful statement or course of conduct that would place a reasonable person in fear for their safety, or the safety of their immediate family, and that serves no legitimate purpose.
- (3) "Employer" and "employee" mean persons defined in Section 350 of the Labor Code. "Employer" also includes a federal agency, the state, a state agency, a city, county, or district, and a private, public, or quasi-public corporation, or any public agency thereof or therein. "Employee" also includes the members of boards of directors of private, public, and quasi-public corporations and elected and appointed public officers. For purposes of this section only, "employee" also includes a volunteer or independent contractor who performs services for the employer at the employer's worksite.
- (4) "Harassment" is a knowing and willful course of conduct directed at a specific person that seriously alarms, annoys, or harasses the person, and that serves no legitimate purpose. The course of conduct must be that which would cause a reasonable person to suffer substantial emotional distress, and must actually cause substantial emotional distress.
- (5) "Petitioner" means the employer or collective bargaining representative that petitions under subdivision (a) for a temporary restraining order and order after hearing.

- (6) "Respondent" means the person against whom the temporary restraining order and order after hearing are sought and, if the petition is granted, the restrained person.
- (7) "Temporary restraining order" and "order after hearing" mean orders that include any of the following restraining orders, whether issued ex parte or after notice and hearing:
- (A) An order enjoining a party from harassing, intimidating, molesting, attacking, striking, stalking, threatening, sexually assaulting, battering, abusing, telephoning, including, but not limited to, making annoying telephone calls as described in Section 653m of the Penal Code, destroying personal property, contacting, either directly or indirectly, by mail or otherwise, or coming within a specified distance of, or disturbing the peace of, the employee.
- (B) An order enjoining a party from specified behavior that the court determines is necessary to effectuate orders described in subparagraph (A).
- (8) "Unlawful violence" is any assault or battery, or stalking as prohibited in Section 646.9 of the Penal Code, but shall not include lawful acts of self-defense or defense of others.
- (c) This section does not permit a court to issue a temporary restraining order or order after hearing prohibiting speech or other activities that are constitutionally protected, protected by the National Labor Relations Act (29 U.S.C. Sec. 151 et seq.), protected by Chapter 11.5 (commencing with Section 3555) of Division 4 of Title 1 of the Government Code, or otherwise protected by Section 527.3 or any other provision of law.
- (d) In the discretion of the court, on a showing of good cause, a temporary restraining order or order after hearing issued under this section may include other named family or household members, or other persons employed at the employee's workplace or workplaces.
- (e) Before filing a petition under this section, an employer or collective bargaining representative of an employee shall provide the employee who has suffered harassment, unlawful violence, or a credible threat of violence from any individual an opportunity to decline to be named in the temporary restraining order. An employee's request to not be named in the temporary restraining order shall not prohibit an employer or collective bargaining representative from seeking a temporary restraining order on behalf of other employees at the workplace, and, if appropriate, other employees at other workplaces of the employer.
- (f) (1) Upon filing a petition under this section, the petitioner may obtain a temporary restraining order in accordance with subdivision (a) of Section 527, if the petitioner also files a declaration that, to the satisfaction of the court, shows one of the following:
- (A) Reasonable proof that an employee has suffered unlawful violence or a credible threat of violence by the respondent, and that great or irreparable harm would result to an employee.
- (B) Clear and convincing evidence of all of the following:
- (i) That an employee has suffered harassment by the respondent.
- (ii) That great or irreparable harm would result to an employee.

- (iii) That the course of conduct at issue served no legitimate purpose.
- (iv) That the issuance of the order is not prohibited by subdivision (c).
- (2) The temporary restraining order may include any of the protective orders described in paragraph (7) of subdivision (b).
- (g) A request for the issuance of a temporary restraining order without notice under this section shall be granted or denied on the same day that the petition is submitted to the court, unless the petition is filed too late in the day to permit effective review, in which case the order shall be granted or denied on the next day of judicial business in sufficient time for the order to be filed that day with the clerk of the court.
- (h) A temporary restraining order granted under this section shall remain in effect, at the court's discretion, for a period not to exceed 21 days, or if the court extends the time for hearing under subdivision (i), not to exceed 25 days, unless otherwise modified or terminated by the court.
 - (i) Within 21 days, or if good cause appears to the court, 25 days from the date that a petition for a temporary order is granted or denied, a hearing shall be held on the petition. If no request for temporary orders is made, the hearing shall be held within 21 days, or, if good cause appears to the court, 25 days, from the date that the petition is filed.
 - (j) The respondent may file a response that explains, excuses, justifies, or denies the alleged harassment, unlawful violence, or credible threats of violence.
 - (k) At the hearing, the judge shall receive any testimony that is relevant and may make an independent inquiry. Moreover, if the respondent is currently employed by the employer of the employee, as described in subdivision (a), the judge shall receive evidence concerning the employer's decision to retain, terminate, or otherwise discipline the respondent. If the judge finds by clear and convincing evidence that the respondent engaged in harassment, engaged in unlawful violence, or made a credible threat of violence, an order shall issue prohibiting further harassment, unlawful violence, or threats of violence.
 - (l) (1) In the discretion of the court, an order issued after notice and hearing under this section may have a duration of not more than three years, subject to termination or modification by further order of the court either on written stipulation filed with the court or on the motion of a party. These orders may be renewed, upon the request of a party, for a duration of not more than three years, without a showing of any further harassment, unlawful violence, or credible threats of violence since the issuance of the original order, subject to termination or modification by further order of the court either on written stipulation filed with the court or on the motion of a party. The request for renewal may be brought at any time within the three months before the expiration of the order.
 - (2) The failure to state the expiration date on the face of the form creates an order with a duration of three years from the date of issuance.
 - (3) If an action is filed for the purpose of terminating or modifying a protective order prior to the expiration date specified in the order by a party other than the protected party, the party who is protected by the order shall

- be given notice, pursuant to subdivision (b) of Section 1005, of the proceeding by personal service or, if the protected party has satisfied the requirements of Chapter 3.1 (commencing with Section 6205) of Division 7 of Title 1 of the Government Code, by service on the Secretary of State. If the party who is protected by the order cannot be notified prior to the hearing for modification or termination of the protective order, the court shall deny the motion to modify or terminate the order without prejudice or continue the hearing until the party who is protected can be properly notified and may, upon a showing of good cause, specify another method for service of process that is reasonably designed to afford actual notice to the protected party. The protected party may waive their right to notice if they are physically present in court and does not challenge the sufficiency of the notice.
 - (m) This section does not preclude any party from representation by private counsel or from appearing on the party's own behalf.
 - (n) Upon filing of a petition under this section, the respondent shall be personally served with a copy of the petition, temporary restraining order, if any, and notice of hearing of the petition. Service shall be made at least five days before the hearing. The court may, for good cause, on motion of the petitioner or on its own motion, shorten the time for service on the respondent.
 - (o) A notice of hearing under this section shall notify the respondent that, if they do not attend the hearing, the court may make orders against them that could last up to three years.
 - (p) The respondent shall be entitled, as a matter of course, to one continuance, for a reasonable period, to respond to the petition.
 - (q) (1) Any party may request a continuance of the hearing, which the court shall grant on a showing of good cause. The request may be made in writing before or at the hearing or orally at the hearing. The court may also grant a continuance on its own motion.
 - (2) If the court grants a continuance, any temporary restraining order that has been granted shall remain in effect until the end of the continued hearing, unless otherwise ordered by the court. In granting a continuance, the court may modify or terminate a temporary restraining order.
 - (r) (1) If a respondent, named in a restraining order issued under this section after a hearing, has not been served personally with the order but has received actual notice of the existence and substance of the order through personal appearance in court to hear the terms of the order from the court, no additional proof of service is required for enforcement of the order.
 - (2) If the respondent named in a temporary restraining order is personally served with the order and notice of hearing with respect to a restraining order or protective order based on the temporary restraining order, but the person does not appear at the hearing, either personally or by an attorney, and the terms and conditions of the restraining order or protective order issued at the hearing are identical to the temporary restraining order, except for the duration of the order, then the restraining order or protective order issued at the hearing may be served on the person by first-class mail sent

to that person at the most current address for the person available to the court.

(3) The Judicial Council form for temporary orders issued pursuant to this subdivision shall contain a statement in substantially the following form:

"If you have been personally served with this temporary restraining order and notice of hearing, but you do not appear at the hearing either in person or by a lawyer, and a restraining order that is the same as this restraining order except for the expiration date is issued at the hearing, a copy of the order will be served on you by mail at the following address: _____."

If that address is not correct or you wish to verify that the temporary restraining order was converted to a restraining order at the hearing without substantive change and to find out the duration of that order, contact the clerk of the court."

(s) (1) Information on a temporary restraining order or order after hearing relating to workplace violence issued by a court pursuant to this section shall be transmitted to the Department of Justice in accordance with either paragraph (2) or (3).

(2) The court shall order the petitioner or the attorney for the petitioner to deliver a copy of any order issued under this section, or a reissuance, extension, modification, or termination of the order, and any subsequent proof of service, by the close of the business day on which the order, reissuance, extension, modification, or termination was made, to each law enforcement agency having jurisdiction over the residence of the petitioner and to any additional law enforcement agencies within the court's discretion as are requested by the petitioner.

(3) Alternatively, the court or its designee shall transmit, within one business day, to law enforcement personnel all information required under subdivision (b) of Section 6380 of the Family Code regarding any order issued under this section, or a reissuance, extension, modification, or termination of the order, and any subsequent proof of service, by either one of the following methods:

(A) Transmitting a physical copy of the order or proof of service to a local law enforcement agency authorized by the Department of Justice to enter orders into the California Law Enforcement Telecommunications System (CLETS).

(B) With the approval of the Department of Justice, entering the order or proof of service into CLETS directly.

(4) Each appropriate law enforcement agency shall make available information as to the existence and current status of these orders to law enforcement officers responding to the scene of reported harassment, unlawful violence, or a credible threat of violence.

(5) At the request of the petitioner, an order issued under this section shall be served on the respondent, regardless of whether the respondent has been taken into custody, by any law enforcement officer who is present at the scene of reported harassment, unlawful violence, or a credible threat of violence involving the parties to the proceedings. The petitioner shall provide

the officer with an endorsed copy of the order and proof of service that the officer shall complete and send to the issuing court.

(6) Upon receiving information at the scene of an incident of harassment, unlawful violence, or a credible threat of violence that a protective order has been issued under this section, or that a person who has been taken into custody is the subject of an order, if the petitioner or the protected person cannot produce an endorsed copy of the order, a law enforcement officer shall immediately attempt to verify the existence of the order.

(7) If the law enforcement officer determines that a protective order has been issued but not served, the officer shall immediately notify the respondent of the terms of the order and obtain the respondent's address. The law enforcement officer shall at that time also enforce the order, but may not arrest or take the respondent into custody for acts in violation of the order that were committed prior to the verbal notice of the terms and conditions of the order. The law enforcement officer's verbal notice of the terms of the order shall constitute service of the order and constitutes sufficient notice for the purposes of this section and for the purposes of Section 29825 of the Penal Code. The petitioner shall mail an endorsed copy of the order to the respondent's mailing address provided to the law enforcement officer within one business day of the reported incident of harassment, unlawful violence, or a credible threat of violence at which a verbal notice of the terms of the order was provided by a law enforcement officer.

(i) (1) A person subject to a protective order issued under this section shall not own, possess, purchase, receive, or attempt to purchase or receive a firearm or ammunition while the protective order is in effect.

(2) The court shall order a person subject to a protective order issued under this section to relinquish any firearms they own or possess pursuant to Section 527.9.

(3) Every person who owns, possesses, purchases or receives, or attempts to purchase or receive a firearm or ammunition while the protective order is in effect is punishable pursuant to Section 29825 of the Penal Code.

(ii) Any intentional disobedience of any temporary restraining order or order after hearing granted under this section is punishable pursuant to Section 273.6 of the Penal Code.

(v) This section shall not be construed as expanding, diminishing, altering, or modifying the duty, if any, of an employer to provide a safe workplace for employees and other persons.

(w) (1) The Judicial Council shall develop forms, instructions, and rules for relating to matters governed by this section. The forms for the petition and response shall be simple and concise, and their use by parties in actions brought pursuant to this section shall be mandatory.

(2) A temporary restraining order or order after hearing relating to harassment, unlawful violence, or a credible threat of violence issued by a court pursuant to this section shall be issued on forms adopted by the Judicial Council and that have been approved by the Department of Justice pursuant to subdivision (i) of Section 6380 of the Family Code. However, the fact

that an order issued by a court pursuant to this section was not issued on forms adopted by the Judicial Council and approved by the Department of Justice shall not, in and of itself, make the order unenforceable.

(x) There is no filing fee for a petition that alleges that a person has inflicted or threatened violence against an employee employed or represented by the petitioner, or stalked the employee, or acted or spoken in any other manner that has placed the employee in reasonable fear of violence, and that seeks a protective or restraining order restraining stalking or future violence or threats of violence, in any action brought pursuant to this section. A fee shall not be paid for a subpoena filed in connection with a petition alleging these acts. A fee shall not be paid for filing a response to a petition alleging these acts.

(y) (1) Subject to paragraph (4) of subdivision (b) of Section 6103.2 of the Government Code, there shall be no fee for the service of process by a sheriff or marshal of a temporary restraining order or order after hearing to be issued pursuant to this section if either of the following conditions applies:

(A) The temporary restraining order or order after hearing issued pursuant to this section is based upon stalking, as prohibited by Section 646.9 of the Penal Code.

(B) The temporary restraining order or order after hearing issued pursuant to this section is based on unlawful violence or a credible threat of violence.

(2) The Judicial Council shall prepare and develop forms for persons who wish to avail themselves of the services described in this subdivision.

(z) This section shall become operative on January 1, 2025.

SFC. 3. Section 6401.7 of the Labor Code is amended to read:

6401.7. (a) Every employer shall establish, implement, and maintain an effective injury prevention program. The program shall be written, except as provided in subdivision (e), and shall include, but not be limited to, the following elements:

(1) Identification of the person or persons responsible for implementing the program.

(2) The employer's system for identifying and evaluating workplace hazards, including scheduled periodic inspections to identify unsafe conditions and work practices.

(3) The employer's methods and procedures for correcting unsafe or unhealthy conditions and work practices in a timely manner.

(4) An occupational health and safety training program designed to instruct employees in general safe and healthy work practices and to provide specific instruction with respect to hazards specific to each employee's job assignment.

(5) The employer's system for communicating with employees on occupational health and safety matters, including provisions designed to encourage employees to inform the employer of hazards at the worksite without fear of reprisal.

(6) The employer's system for ensuring that employees comply with safe and healthy work practices, which may include disciplinary action.

(7) A workplace violence prevention plan conforming to the requirements of Section 6401.9.

(b) The employer shall correct unsafe and unhealthy conditions and work practices in a timely manner based on the severity of the hazard.

(c) The employer shall train all employees when the training program is first established, all new employees, and all employees given a new job assignment, and shall train employees whenever new substances, processes, procedures, or equipment are introduced to the workplace and represent a new hazard, and whenever the employer receives notification of a new or previously unrecognized hazard. An employer in the construction industry who is required to be licensed under Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code may use employee training provided to the employer's employees under a construction industry occupational safety and health training program approved by the division to comply with the requirements of subdivision (a) relating to employee training, and shall only be required to provide training on hazards specific to an employee's job duties.

(d) The employer shall keep appropriate records of steps taken to implement and maintain the program. An employer in the construction industry who is required to be licensed under Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code may use records relating to employee training provided to the employer in connection with an occupational safety and health training program approved by the division to comply with this subdivision, and shall only be required to keep records of those steps taken to implement and maintain the program with respect to hazards specific to an employee's job duties.

(e) (1) The standards board shall adopt a standard setting forth the employer's duties under this section, on or before January 1, 1991, consistent with the requirements specified in subdivisions (a), (b), (c), and (d). The standards board, in adopting the standard, shall include substantial compliance criteria for use in evaluating an employer's injury prevention program. The board may adopt less stringent criteria for employers with few employees and for employers in industries with insignificant occupational safety or health hazards.

(2) Notwithstanding subdivision (a), for employers with fewer than 20 employees who are in industries that are not on a designated list of high hazard industries and who have a workers' compensation experience modification rate of 1.1 or less, and for any employers with fewer than 20 employees who are in industries that are on a designated list of low hazard industries, the board shall adopt a standard setting forth the employer's duties under this section consistent with the requirements specified in subdivisions (a), (b), and (c), except that the standard shall only require written documentation to the extent of documenting the person or persons responsible for implementing the program pursuant to paragraph (1) of subdivision (a), keeping a record of periodic inspections pursuant to paragraph (2) of subdivision (a), and keeping a record of employee training pursuant to paragraph (4) of subdivision (a). To any extent beyond the

specifications of this subdivision, the standard shall not require the employer to keep the records specified in subdivision (d).

(5) (A) The division shall establish a list of high hazard industries using the methods prescribed in Section 6314.1 for identifying and targeting employers in high hazard industries. For purposes of this subdivision, the "designated list of high hazard industries" shall be the list established pursuant to this paragraph.

(B) For the purpose of implementing this subdivision, the Department of Industrial Relations shall periodically review, and as necessary revise, the list.

(4) For the purpose of implementing this subdivision, the Department of Industrial Relations shall also establish a list of low hazard industries, and shall periodically review, and as necessary revise, that list.

(f) The standard adopted pursuant to subdivision (e) shall specifically permit employer and employee occupational safety and health committees to be included in the employer's injury prevention program. The board shall establish criteria for use in evaluating employer and employee occupational safety and health committees. The criteria shall include minimum duties, including the following:

(1) Review of the employer's periodic, scheduled worksite inspections; investigation of causes of incidents resulting in injury, illness, or exposure to hazardous substances; and investigation of any alleged hazardous condition brought to the attention of any committee member. When determined necessary by the committee, the committee may conduct its own inspections and investigations.

(2) (A) Upon request from the division, verification of abatement action taken by the employer as specified in division citations.

(B) If an employer's occupational safety and health committee meets the criteria established by the board, it shall be presumed to be in substantial compliance with paragraph (5) of subdivisions (a).

(g) The division shall adopt regulations specifying the procedures for selecting employee representatives for employer-employee occupational health and safety committees when these procedures are not specified in an applicable collective bargaining agreement. No employee or employee organization shall be held liable for any act or omission in connection with a health and safety committee.

(h) The employer's injury prevention program, as required by this section, shall cover all of the employer's employees and all other workers who the employer controls or directs and directly supervises on the job to the extent these workers are exposed to worksite and job assignment specific hazards. Nothing in this subdivision shall affect the obligations of a contractor or other employer that controls or directs and directly supervises its own employees on the job.

(i) When a contractor supplies its employee to a state agency employer on a temporary basis, the state agency employer may assess a fee upon the contractor to reimburse the state agency for the additional costs, if any, of

including the contract employee within the state agency's injury prevention program.

(3) (1) The division shall prepare a Model Injury and Illness Prevention Program for Non-High-Hazard Employment, and shall make copies of the model program prepared pursuant to this subdivision available to employers, upon request, for posting in the workplace. An employer who adopts and implements the model program prepared by the division pursuant to this paragraph in good faith shall not be assessed a civil penalty for the first citation for a violation of this section issued after the employer's adoption and implementation of the model program.

(2) For purposes of this subdivision, the division shall establish a list of non-high-hazard industries in California. These industries, identified by their Standard Industrial Classification Codes, as published by the United States Office of Management and Budget in the Manual of Standard Industrial Classification Codes, 1987 Edition, are apparel and accessory stores (Code 56), eating and drinking places (Code 58), miscellaneous retail stores (Code 59), finance, insurance, and real estate (Codes 60-67), personal services (Code 72), business services (Code 73), motion pictures (Code 78) except motion picture production and allied services (Code 781), legal services (Code 81), educational services (Code 82), social services (Code 83), museums, art galleries, and botanical and zoological gardens (Code 84), membership organizations (Code 86), engineering, accounting, research, management, and related services (Code 87), private households (Code 88), and miscellaneous services (Code 89). To further identify industries that may be included on the list, the division shall also consider data from a rating organization, as defined in Section 11750.1 of the Insurance Code, and all other appropriate information. The list shall be established by June 30, 1994, and shall be reviewed, and as necessary revised, biennially.

(3) The division shall prepare a Model Injury and Illness Prevention Program for Employers in Industries with Intermittent Employment, and shall determine which industries have historically utilized seasonal or intermittent employees. An employer in an industry determined by the division to have historically utilized seasonal or intermittent employees shall be deemed to have complied with the requirements of subdivision (a) with respect to a written injury prevention program if the employer adopts the model program prepared by the division pursuant to this paragraph and complies with any instructions relating thereto.

(k) With respect to any county, city, or district, or any public or quasi-public corporation or public agency therein, including any public entity, other than a state agency, that is a member of, or created by, a joint powers agreement, subdivision (d) shall not apply.

(l) Every workers' compensation insurer shall conduct a review, including a written report as specified below, of the injury and illness prevention program (IIPP) of each of its insureds with an experience modification of 2.0 or greater within six months of the commencement of the initial insurance policy term. The review shall determine whether the insured has implemented all of the required components of the IIPP, and evaluate their effectiveness.

The training component of the IIPP shall be evaluated to determine whether training is provided to line employees, supervisors, and upper level management, and effectively imparts the information and skills each of these groups needs to ensure that all of the insured's specific health and safety issues are fully addressed by the insured. The reviewer shall prepare a detailed written report specifying the findings of the review and all recommended changes deemed necessary to make the IIPP effective. The reviewer shall be or work under the direction of a licensed California professional engineer, certified safety professional, or a certified industrial hygienist.

SFC. 4. Section 6401.9 is added to the Labor Code, to read:

6401.9. (a) For purposes of this section, the following definitions apply:

(1) "Emergency" means unanticipated circumstances that can be life threatening or pose a risk of significant injuries to employees or other persons.

(2) "Engineering controls" mean an aspect of the built space or a device that removes a hazard from the workplace or creates a barrier between the worker and the hazard.

(3) "Log" means the violent incident log required by this section.

(4) "Plan" means the workplace violence prevention plan required by this section.

(5) "Threat of violence" means any verbal or written statement, including, but not limited to, texts, electronic messages, social media messages, or other online posts, or any behavioral or physical conduct, that conveys an intent, or that is reasonably perceived to convey an intent, to cause physical harm or to place someone in fear of physical harm, and that serves no legitimate purpose.

(6) (A) "Workplace violence" means any act of violence or threat of violence that occurs in a place of employment.

(B) "Workplace violence" includes, but is not limited to, the following:

(i) The threat or use of physical force against an employee that results in, or has a high likelihood of resulting in, injury, psychological trauma, or stress, regardless of whether the employee sustains an injury;

(ii) An incident involving a threat or use of a firearm or other dangerous weapon, including the use of common objects as weapons, regardless of whether the employee sustains an injury.

(iii) The following four workplace violence types:

(I) "Type 1 violence," which means workplace violence committed by a person who has no legitimate business at the worksite, and includes violent acts by anyone who enters the workplace or approaches workers with the intent to commit a crime.

(II) "Type 2 violence," which means workplace violence directed at employees by customers, clients, patients, students, inmates, or visitors.

(III) "Type 3 violence," which means workplace violence against an employee by a present or former employee, supervisor, or manager.

(IV) "Type 4 violence," which means workplace violence committed in the workplace by a person who does not work there, but has or is known to have had a personal relationship with an employee.

(C) "Workplace violence" does not include lawful acts of self-defense or defense of others.

(7) "Work practice controls" means procedures and rules which are used to effectively reduce workplace violence hazards.

(b) (1) Except as provided in paragraph (2), this section applies to all employers, employees, places of employment, and employer-provided housing.

(2) Subject to paragraph (3), the following employers, employees, and places of employment are exempt from this section:

(A) Health care facilities, service categories, and operations covered by Section 3342 of Title 8 of the California Code of Regulations.

(B) Employers that comply with Section 3342 of Title 8 of the California Code of Regulations.

(C) Facilities operated by the Department of Corrections and Rehabilitation, if the facilities are in compliance with Section 3203 of Title 8 of the California Code of Regulations.

(D) Employers that are law enforcement agencies that are a "department or participating department," as defined in Section 1001 of Title 11 of the California Code of Regulations and that have received confirmation of compliance with the Commission on Peace Officer Standards and Training (POST) Program from the POST Executive Director in accordance with Section 1010 of Title 11 of the California Code of Regulations. However, an employer shall be exempt pursuant to this subparagraph only if all facilities operated by the agency are in compliance with Section 3203 of Title 8 of the California Code of Regulations.

(E) Employees teleworking from a location of the employee's choice, which is not under the control of the employer.

(F) Places of employment where there are less than 10 employees working at the place at any given time and that are not accessible to the public, if the places are in compliance with Section 3203 of Title 8 of the California Code of Regulations.

(3) Notwithstanding paragraph (1), the division may, by issuance of an order to take special action, require an employer that is exempt pursuant to paragraph (1) to comply with this section or require an employer to include employees or places of employment that are exempt pursuant to paragraph (1) in their compliance with this section.

(c) (1) (A) An employer shall establish, implement, and maintain an effective workplace violence prevention plan.

(B) The plan shall be in writing and shall be available and easily accessible to employees, authorized employee representatives, and representatives of the division at all times. The plan shall be in effect at all times and in all work areas and be specific to the hazards and corrective measures for each work area and operation. The written plan may be incorporated as a stand-alone section in the written injury and illness

prevention program required by Section 3203 of Title 8 of the California Code of Regulations or maintained as a separate document.

(2) The plan shall include all of the following:

- (A) Names or job titles of the persons responsible for implementing the plan. If there are multiple persons responsible for the plan, their roles shall be clearly described.

(B) Effective procedures to obtain the active involvement of employees and authorized employee representatives in developing and implementing the plan, including, but not limited to, through their participation in identifying, evaluating, and correcting workplace violence hazards, in designing and implementing training, and in reporting and investigating workplace violence incidents.

(C) Methods the employer will use to coordinate implementation of the plan with other employers, when applicable, to ensure that those employers and employees understand their respective roles, as provided in the plan. These methods shall ensure that all employees are provided the training required by subdivision (c) and that workplace violence incidents involving any employee are reported, investigated, and recorded.

(D) Effective procedures for the employer to accept and respond to reports of workplace violence, and to prohibit retaliation against an employee who makes such a report.

(E) Effective procedures to ensure that supervisory and nonsupervisory employees comply with the plan in a manner consistent with paragraph (2) of subdivision (a) of Section 3203 of Title 8 of the California Code of Regulations.

(F) Effective procedures to communicate with employees regarding workplace violence matters, including, but not limited to, both of the following:

- (i) How an employee can report a violent incident, threat, or other workplace violence concern to the employer or law enforcement without fear of reprisal.

- (ii) How employee concerns will be investigated as part of the employer's responsibility in complying with subparagraph (I), and how employees will be informed of the results of the investigation and any corrective actions to be taken as part of the employer's responsibility in complying with subparagraph (J).

(G) Effective procedures to respond to actual or potential workplace violence emergencies, including, but not limited to, all of the following:

- (i) Effective means to alert employees of the presence, location, and nature of workplace violence emergencies.
- (ii) Evacuation or sheltering plans that are appropriate and feasible for the worksite.

- (iii) How to obtain help from staff assigned to respond to workplace violence emergencies, if any, security personnel, if any, and law enforcement.

(H) Procedures to develop and provide the training required in subdivision (e).

(I) Procedures to identify and evaluate workplace violence hazards, including, but not limited to, scheduled periodic inspections to identify unsafe conditions and work practices and employee reports and concerns. Inspections shall be conducted when the plan is first established, after each workplace violence incident, and whenever the employer is made aware of a new or previously unrecognized hazard.

(J) Procedures to correct workplace violence hazards identified and evaluated in subparagraph (I) in a timely manner consistent with paragraph (6) of subdivision (a) of Section 3203 of Title 8 of the California Code of Regulations.

(K) Procedures for postincident response and investigation.

(L) Procedures to review the effectiveness of the plan and revise the plan as needed, including, but not limited to, procedures to obtain the active involvement of employees and authorized employee representatives in reviewing the plan. The plan shall be reviewed at least annually, when a deficiency is observed or becomes apparent, and after a workplace violence incident.

(M) Procedures or other information required by the division and standards board as being necessary and appropriate to protect the health and safety of employees, pursuant to subdivision (h).

(d) (1) (A) The employer shall record information in a violent incident log for every workplace violence incident.

(B) Information that is recorded in the log for each incident shall be based on information solicited from the employees who experienced the workplace violence, on witness statements, and on investigation findings. The employer shall omit any element of personal identifying information sufficient to allow identification of any person involved in a violent incident, such as the person's name, address, electronic mail address, telephone number, social security number, or other information that, alone or in combination with other publicly available information, reveals the person's identity. The log shall be reviewed during the periodic reviews of the plan required in subparagraph (L) of paragraph (2) of subdivision (c).

(C) For purposes of this section, at a multiemployer worksite, the employer or employers whose employees experienced the workplace violence incident shall record the information in a violent incident log pursuant to subparagraph (A) and shall also provide a copy of that log to the controlling employer.

(2) The information recorded in the log shall include all of the following:

- (A) The date, time, and location of the incident.

- (B) The workplace violence type or types, as described in clause (iii) of subparagraph (B) of paragraph (c) of subdivision (a), involved in the incident.

- (C) A detailed description of the incident.

- (D) A classification of who committed the violence, including whether the perpetrator was a client or customer, family or friend of a client or customer, stranger with criminal intent, coworker, supervisor or manager, partner or spouse, parent or relative, or other perpetrator.

- (E) A classification of circumstances at the time of the incident, including, but not limited to, whether the employee was completing usual job duties, working in poorly lit areas, rushed, working during a low staffing level, isolated or alone, unable to get help or assistance, working in a community setting, or working in an unfamiliar or new location.
- (F) A classification of where the incident occurred, such as in the workplace, parking lot or other area outside the workplace, or other area.
- (G) The type of incident, including, but not limited to, whether it involved any of the following:
 - (i) Physical attack without a weapon, including, but not limited to, biting, choking, grabbing, hair pulling, kicking, punching, slapping, pushing, pulling, scratching, or spitting;
 - (ii) Attack with a weapon or object, including, but not limited to, a firearm, knife, or other object;
 - (iii) Threat of physical force or threat of the use of a weapon or other object.
 - (iv) Sexual assault or threat, including, but not limited to, rape, attempted rape, physical display, or unwanted verbal or physical sexual contact.
 - (v) Animal attack.
 - (vi) Other.
- (H) Consequences of the incident, including, but not limited to:
 - (i) Whether security or law enforcement was contacted and their response.
 - (ii) Actions taken to protect employees from a continuing threat or from any other hazards identified as a result of the incident.
- (I) Information about the person completing the log, including their name, job title, and the date completed.
- (e) (1) The employer shall provide effective training to employees, as specified in paragraphs (2) and (3). Training material appropriate in content and vocabulary to the educational level, literacy, and language of employees shall be used.
- (2) The employer shall provide employees with initial training when the plan is first established, and annually thereafter, on all of the following:
 - (A) The employer's plan, how to obtain a copy of the employer's plan at no cost, and how to participate in development and implementation of the employer's plan.
 - (B) The definitions and requirements of this section.
 - (C) How to report workplace violence incidents or concerns to the employer or law enforcement without fear of reprisal.
 - (D) Workplace violence hazards specific to the employees' jobs, the corrective measures the employer has implemented, how to seek assistance to prevent or respond to violence, and strategies to avoid physical harm.
 - (E) The violent incident log required by subdivision (d) and how to obtain copies of records required by paragraphs (1) to (3), inclusive, of subdivision (f).
 - (F) An opportunity for interactive questions and answers with a person knowledgeable about the employer's plan.

- (3) Additional training shall be provided when a new or previously unrecognized workplace violence hazard has been identified and when changes are made to the plan. The additional training may be limited to addressing the new workplace violence hazard or changes to the plan.
 - (f) (1) Records of workplace violence hazard identification, evaluation, and correction shall be created and maintained for a minimum of five years.
 - (2) Training records shall be created and maintained for a minimum of one year and include training dates, contents or a summary of the training sessions, names and qualifications of persons conducting the training, and names and job titles of all persons attending the training sessions.
 - (3) Violent incident logs required by subdivision (d) shall be maintained for a minimum of five years.
 - (4) Records of workplace violence incident investigations conducted pursuant to subparagraph (K) of paragraph (2) of subdivision (c) shall be maintained for a minimum of five years. These records shall not contain "medical information," as defined in subdivision (j) of Section 56.05 of the Civil Code.
 - (5) All records required by this subdivision shall be made available to the division upon request for examination and copying.
 - (6) All records required by paragraphs (1) to (3), inclusive, shall be made available to employees and their representatives, upon request and without cost, for examination and copying within 15 calendar days of a request.
 - (g) The division shall enforce this section by the issuance of a citation alleging a violation of this section and a notice of civil penalty in a manner consistent with Section 6317. Any person who receives a citation and penalty may appeal the citation and penalty to the appeals board in a manner consistent with Section 6319.
 - (h) The division shall propose, no later than December 31, 2025, and the standards board shall adopt, no later than December 31, 2026, standards regarding the plan required by this section. The standards shall include, at a minimum, the requirements of this section and any additional requirements the division deems necessary and appropriate to protect the health and safety of employees.
 - (i) Subdivisions (b) to (g), inclusive, shall be operative on and after July 1, 2024.
- SEC. 5. Section 2.5 of this bill incorporates Section 527.8 of the Code of Civil Procedure proposed to be added by both this bill and Senate Bill 428. That section of this bill shall only become operative if (1) both bills are enacted and become effective on or before January 1, 2024, (2) each bill adds Section 527.8 to the Code of Civil Procedure, and (3) this bill is enacted after Senate Bill 428, in which case Section 2 of this bill shall not become operative.
- SEC. 6. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because the only costs that may be incurred by a local agency or school district will be incurred because this act creates a new crime or infraction, eliminates a crime or infraction, or changes the penalty for a crime or infraction, within the meaning of Section 17556 of the Government Code, or changes the definition of a crime within the meaning of Section 6 of Article XIII B of the California Constitution.



Attachment 4

Occupational Safety and Health Administration

Standard

- **Number:** 1904.2 , 1904.6

OSHA ARCHIVE

NOTICE: This is an OSHA Archive Document, and may no longer represent OSHA Policy. It is presented here as historical content, for research and review purposes only.

OSHA requirements are set by statute, standards and regulations. Our interpretation letters explain these requirements and how they apply to particular circumstances, but they cannot create additional employer obligations. This letter constitutes OSHA's interpretation of the requirements discussed. Note that our enforcement guidance may be affected by changes to OSHA rules. Also, from time to time we update our guidance in response to new information. To keep apprised of such developments, you can consult OSHA's website at <https://www.osha.gov>.

September 16, 1994

MEMORANDUM FOR: RAY DONNELLY

Office of General Industry Compliance Assistance

JIMMY ROBERTS Office of Field Operations

FROM: BOB WHITMORE Division of Recordkeeping Requirements

SUBJECT: Recording and Reporting Deaths, Injuries and Illnesses Resulting From Acts of Workplace Violence; and Cases Involving Employees on Travel Status

Recently we have had a number of inquiries concerning the referenced subject. The following material addresses several issues regarding the **recordability** of deaths, injuries and illnesses under 29 CFR 1904.2, and their **reportability** under 29 CFR 1904.8:

The first decision that needs to be made regarding the recordability/reportability of any case is whether or not it is work related. As contained in the attached memo of April 26 of this year, the work relatedness of cases resulting from workplace violence is to be determined in the same manner as any other case. Once a case is deemed to be work related it's recordability depends on whether it is an injury that involves loss of consciousness, job transfer, restriction of work or motion, or medical treatment beyond first aid; or is an occupational illness. In addition, all work related fatalities are recordable and reportable; and work related cases involving days away from work and/or days of restricted work activity are recordable.

The first paragraph of the answer to Question C-19 from the Recordkeeping Guidelines (attached) sets out more specific criteria to determine the work relatedness of cases involving employees who are on travel status.

To illustrate this guidance, the following cases are both **recordable** on the OSHA Log, as well as **reportable** under the 1904.8 FATCAT requirements:

1) Employee shot and killed at work by fellow employee; 2) Employee in convenience store killed during attempted robbery; 3) Employee returning home from business trip is killed when commercial airliner crashes; and 4) Employee is killed in auto crash while driving to train station on business trip.

If you should have any additional questions please contact the Division of Recordkeeping Requirements on 219-6466. In addition, please insure that this information is transmitted to the field.

Attachment

April 26, 1994

MEMORANDUM FOR: REGIONAL ADMINISTRATORS

AREA DIRECTORS STATE PLAN DESIGNEES CONSULTATION PROJECT MANAGERS

FROM: STEPHEN A. NEWELL OFFICE OF STATISTICS

THROUGH: JIMMY ROBERTS OFFICE OF FIELD PROGRAMS

ZOLTON BAGDY DIRECTORATE OF FEDERAL-STATE OPERATIONS

SUBJECT: Recording and Reporting Death, Injuries and Illnesses Resulting From Acts of Workplace Violence

Recent discussions concerning the issue of workplace violence have resulted in some questions about the recording and reporting of deaths, injuries and illnesses resulting from violence in the workplace.

Recording of cases on the OSHA 200 Log

Injuries or illnesses that occur as a result of workplace violence may be recordable on the OSHA 200 log. These cases should be evaluated for recordability just like any other case. If an injury/illness is caused by an event on the employers premises, work relationship is presumed. If the injury/illness occurs off the premises, work relationship is established if the worker was engaged in work related activities, or was present as a condition of employment.

All work related deaths and illnesses are recordable. Work related injuries are recordable if they result in medical treatment, loss of consciousness, transfer to another job, or restriction of work or motion (restricted work activity or days away from work).

Reporting of Fatalities and Multiple Hospitalization Incidents

Fatalities or incidents that result in the hospitalization of 3 or more employees are reportable to OSHA under 29 CFR 1904.8, including those resulting from workplace violence. Under existing Agency policy, the Area Director is responsible for deciding whether or not to investigate any workplace fatality/catastrophe.

Q. How are employees in travel status handled differently?

A. Employees who travel on company business shall be considered to be engaged in work-related activities all the time they spend in the interest of the company, including, but not limited to, travel to and from customer contacts, and entertaining or being entertained for the purpose of transacting, discussing, or promoting business, etc. However, an injury/illness would not be recordable if it occurred during normal living activities (eating, sleeping, recreation); or if the employee deviates from a reasonably direct route of travel (side trip for vacation or other personal reasons). He would again be in the course of employment when he returned to the normal route of travel.

When a traveling employee checks into a hotel or motel, he establishes a "home away from home." Thereafter, his activities are evaluated in the same manner as for non-traveling employees. For example, if an employee on travel status is to report each day to a fixed worksite, then injuries sustained when traveling to this worksite would be considered off the job. The rationale is that an employee's normal commute from home to office would not be considered work related. However,

there are situations where employees in travel status report to, or rotate among several different worksites after they establish their "home away from home" (such as a salesperson traveling to and from different customer contacts). In these situations, the injuries sustained when traveling to and from the sales locations would be considered job related.

Traveling sales personnel may establish only one base of operations (home or company office). A salesperson with his home as an office is considered at work when he is in that office and when he leaves his premises in the interest of the company.

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U.S. DEPARTMENT OF LABOR

Occupational Safety and Health Administration

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**Beaumont-Cherry Valley Water District
Regular Board Meeting
February 14, 2024**

Item 6

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Award a Contract to Legend Pump and Well Services, Inc. for Well 18 and Well 21 – Well and Well Pumping Unit Rehabilitation and Repair

Staff Recommendation

Authorize the General Manager to execute a contract not to exceed \$350,000.00 With Legend Pump and Well Services, Inc. to perform the work necessary to remove, inspect, and repair the District's existing Well 18 and Well 21 pumping unit and to rehabilitate the wells.

Executive Summary

In December 2023 District Staff identified a failure at Well 18 that has caused the pumping unit to become inoperable. Staff performed Megohm (Megger) testing of the subsurface equipment and identified an apparent short to ground. Staff subsequently removed Well 18 from Service. Additionally, District staff identified a sudden loss of production and observed excessive vibration and noise emanating from Well 21's subsurface equipment. Well 21 was also removed from service and staff began the public solicitation process for immediate repair of both Well 18 and Well 21 equipment.

Background

Well 18

Well 18 is located in the County of San Bernardino approximately 7,700 feet north of the Riverside/San Bernardino County line within Edgar Canyon near the District's northern most diversion and well structures.

Well 18 is a submersible electrical motor pumping unit in Edgar Canyon's Upper Well Field within a wood building with a removable wood roof. Well 18 was constructed (drilled) in 1967 to a total depth of 168 feet and supplies water to the District's 3620 (Upper Mesa) pressure zone. The pumping unit and associated equipment for Well 18 are set at approximately 130 feet below ground surface. Well 18 is equipped with a 5-horsepower motor/pumping unit submersible assembly which recently produced 80 gallons per minute (gpm). District staff has identified an apparent direct short to ground in the electric motor or subsurface wiring of Well 18 that has caused the well to be inoperable and therefore the submersible motor/pumping unit assembly requires servicing at this time.

Generally, Well 18 operates on a 24-hour per day, 7-day per week basis and has historically been a reliable source of water supply in Edgar Canyon. Staff identifies that well maintenance and rehabilitation activities for Well 18 were last performed in March of 2022. Staff anticipates issues related to the motor may be related to varying capacity through drought years or low-quality power supplies in the well pumping unit location due to being at the end of aging service lines, therefore some repairs may be necessary but all base bid work items may not be required. Staff has recently



upgraded the electrical motor saver in the pump cabinet and anticipates selection of a pumping unit for varying capacity through wet and dry years. Staff anticipates these efforts will improve the service life of the equipment at Well 18. Once the pumping unit is removed and the well is inspected, Staff will assess the actual required work activities necessary to return Well 18 to service.

This scope of work will require removal, inspection, and possibly repair or replacement of the electric motor/pumping unit submersible assembly, column, and/or power feed conductors. Staff also proposes to video inspect, possibly bail clean the well, and possibly mechanically develop the well.

Well 21

Well 21 is a deep well vertical turbine pumping unit with a 400-horsepower electric motor within a block building with removable roof located at the District Cherry Yard (11083 Cherry Avenue) in Cherry Valley. Well 21 was constructed (drilled) in 1970 to a total depth of 1,000 feet and supplies water to the District's 2750 pressure zone. The pumping unit and associated equipment for Well 21 are set at approximately 780 feet below ground surface. Generally, Well 21 operates daily during the most energy efficient time (Off-Peak) and has historically been a reliable source of water supply with recent production rates of 1,500 gpm.

In December 2023, District staff identified a sudden loss of production and observed excessive vibration and noise emanating from Well 21's subsurface equipment. Staff further identifies that Well 21's subsurface equipment has not been serviced since 2003 while the 400-horsepower electric motor was replaced in 2019. Due to the age of subsurface equipment, Staff anticipates the possible replacement of Column Pipe and Couplings (Tube and Shaft were included in the base bid, Item 107).

Staff identifies that all base bid work may not be required to repair Well 21. Once the pumping unit is removed and the well is video inspected, Staff will assess the serviceability of the existing pumping unit and the condition of the well to identify the actual required work activities necessary to return Well 21 to service.

This scope of work will require removal, inspection, and possibly repair or replacement of the pumping unit, replacement or refurbishment of the column, tube, and shaft and possible chemical rehabilitation of the well.

Discussion

Staff solicited bids for Well 18 and 21 – Well and Well Pumping Unit Rehabilitation and Repair in the local newspaper, on the District's Website, through Public Purchase (e-Procurement system for Private and Government Agencies), and by email notification of entities that have selected to be included in the District's bid solicitation email notification. Staff identifies that four (4) different pump and well service vendors expressed interest in the project via telephone and email conversations and two (2) different pump and well service vendors responded with a bid on the project. Sealed bids were received from two (2) pump and well service companies and publicly opened on February 1, 2024. The bid results are set forth in Table 1 hereafter, and include the Base Bid Schedule, and the possible Additive Bid Items for Chemical Well Rehabilitation (if



needed) for both Well 18 (Bid Schedule I) and Well 21 (Bid Schedule II). Additionally, a cost was included for the possible replacement of Well 21 Column Pipe and Couplings. Staff anticipates chemical well rehabilitation, and the replacement of subsurface equipment may not be required but Staff requests the Board approve expenditures for these items in the event the well inspection video and physical equipment inspection present evidence that the additive work and replacement of equipment are necessary.

District Staff has completed a review of the submitted bid and has determined that Legend Pump and Well Services has provided a bid that is commensurate with past work activities of a similar nature. The bid amounts set forth in Table 1 below include Base Bid Amounts which establish the Basis of Award and are based on the Scope of Work-Fee Schedule I and Scope of Work Fee Schedule II included in the bid packet. Said Scope of Work – Base Bid, sets forth the minimum probable work with pumping unit, pump column, tube, and shaft refurbishment (but not replacement) together with costs for chemical well rehabilitation and bowl assembly replacement (if needed).

Table 1
WELL 18 and 21 PUMP REPAIR AND WELL REHABILITATION
SUMMARY OF BID RESULT

Bidder	Base Bid Amount Fee Schedule I and Schedule II	Full Replacement of Well 21 Column Pipe and Couplings	Chemical Well Rehabilitation Schedule I and Schedule II	Base Bid Amount (Schedule I and II, Replacement of Well 21 Column Pipe and Couplings, and Chemical Well Rehabilitation)
Southwest Pump & Drilling, Inc	\$ 310,345.00	\$ 61,798.00	\$ 176,000.00	\$ 548,143.00
Legend Pump & Well Services, Inc	\$ 213,841.00	\$ 60,260.00	\$ 75,880.00	\$ 349,981.00

Fiscal Impact

The fiscal impact to the District will be an amount not to exceed \$350,000.00 (rounded), as set forth in Table 1 above. This not to exceed amount includes additional funds over the base bid amount to cover additive bid items (Chemical Well Rehabilitation) and to provide approximately 10% contingencies for replacement of other unidentified rehabilitation and/or repair items.

While the Well 18 and Well 21 repair and rehabilitation activities are not part of the District's 2024 Operating/Capital Budget, funds are available from Capital Replacement Reserve funds for completion of this work.

Staff Report prepared by James Bean, Director of Operations



**Beaumont-Cherry Valley Water District
Regular Board Meeting
February 14, 2024**

Item 7

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Consider Letter of Support for the San Geronio Pass Water Agency's WaterSMART Water and Energy Efficiency Grant for Fiscal Year 2024-2025

Staff Recommendation

Approve the Letter of Support for the San Geronio Pass Water Agency's WaterSMART Water and Energy Efficiency Grant for Fiscal Year 2024-2025 and direct staff to transmit the letter to the Bureau of Reclamation.

Executive Summary

The San Geronio Pass Water Agency (SGPWA) is in the process of applying for a WaterSMART Water and Energy Efficiency Grant for Fiscal Year 2024-2025 to provide a turf replacement pilot project for the Solera Oak Valley Greens HOA. Support of such programs is consistent with the District's Urban Water Management Plan Section 9: Demand Management Measures, and staff recommends approval of the letter to assist SGPWA in obtaining the grant.

Background

During the height of the drought, representatives of the Solera homeowners association (HOA) approached the BCVWD Board at the June 23, 2022 meeting and spoke about a turf replacement program. The SGPWA stepped up and has been working with this HOA to develop a pilot program.

Fiscal Impact

None.

Attachments

1. Draft Letter to the US Bureau of Reclamation
2. SGPWA 2024-02-05 Staff report regarding the grant application
3. Excerpt of 6/23/2022 Regular Board meeting minutes

Staff Report prepared by Lynda Kerney, Executive Assistant

Attachment 1



Beaumont-Cherry Valley Water District
560 Magnolia Avenue, Beaumont, CA 92223
www.bcvwd.org

February 8, 2024

Board of Directors

Andy Ramirez
Division 1

Lona Williams
Division 2

Daniel Slawson
Division 3

John Covington
Division 4

David Hoffman
Division 5

US Department of the Interior
Bureau of Reclamation
1849 C Street NW
Washington DC 20240-0001

RE: Letter of Support for San Geronio Pass Water Agency's WaterSMART Water and Energy Efficiency Grant for Fiscal Year 2024-2025

This letter serves as Beaumont-Cherry Valley Water District's commitment to support San Geronio Pass Water Agency's (SGPWA) WaterSMART Water and Energy Efficiency Grant project for fiscal year 2024-2025.

SGPWA is requesting funding through the WaterSMART Water and Energy Efficiency Grant to support replacement of overhead spray-irrigated turf located at the Solera Oak Valley Greens housing development in Beaumont, California, with native flora capable of thriving with water efficient slow-drip irrigation. The project is expected to result in water savings of roughly 28 acre-feet per year.

As the region's State Water Project wholesaler, the SGPWA has taken on the challenging responsibility of demand reduction and plans, with the cooperation of its retail agencies, to provide programs to help achieve the State's *Making Conservation a California Way of Life* goals. These activities are appropriately addressed by a regional coalition led by SGPWA, and BCVWD wholeheartedly supports these efforts and will participate in demand reduction efforts.

The communities served by BCVWD will benefit by the availability this program and others, and the plan for the Solera development turf replacement will free up water currently used for irrigation to be instead available for drinking water uses to help meet the State's targets.

The Board of Directors of the BCVWD respectfully asks for your support of SGPWA's WaterSMART Water and Energy Efficiency Grant application. Thank you.

John Covington, President
Board of Directors

Beaumont-Cherry Valley Water District

☎ Tel: (951) 845-9581 | Fax: (951) 845-0159

✉ Email: info@bcvwd.org

San Geronio Pass Water Agency

DATE: February 5, 2024

TO: Board of Directors

FROM: Lance Eckhart, General Manager

SUBJECT: Adopt Resolution 2024-01 to Authorize the Turf Replacement Application for the WaterSMART Water and Energy Efficiency Grant through the Bureau of Reclamation

RECOMMENDATION

Adopt Resolution #2024-01, authorizing the General Manager to apply for this grant funding and, if awarded, execute all related agreements and documents on behalf of the Agency.

BACKGROUND

As the State's hydrology has become more volatile, the need for additional conservation efforts has become even more important. In much of Southern California, replacing turf with drought-tolerant landscape has been crucial to long-term sustainability. No formal turf replacement program has been developed in the Pass region, leaving a substantial amount of turf that could be replaced with drought-tolerant landscaping.

Pass staff has been working with Solara Oak Valley Green HOA, a local HOA, to develop a turf replacement pilot project to replace ornamental turf with drought-tolerant landscaping.

The Bureau of Reclamation is offering a WaterSMART Water and Energy Efficiency Grant (NOFO No. R24AS00052) that would provide funding for various projects that save water and/or energy. The San Geronio Pass Water Agency is proposing to submit an application to move forward with the San Geronio Pass Water Agency Turf Replacement Project. As a part of this, Solara would replace approximately 7 acres of ornamental turf with drought-tolerant landscaping. It is estimated that this would provide approximately 28 acre-feet per year of water savings. Preliminary estimates for the cost of this project are upwards of \$1,000,000.00. It is expected that the grant would provide a 50% funding match. Solara would provide the local match for this project. The application is due to the Bureau of Reclamation by February 22, 2024.

FISCAL IMPACT

Expenditures for this project will come from the General Fund and will be limited to the expenses related to preparing the grant. The grant application may cost between \$5,000 to \$9,000, and would be included in Grant Support Services. Currently about \$30,500 has been used of \$75,000 budgeted.

ACTION

Adopt Resolution #2024-01, authorizing the General Manager to apply for this grant funding and, if awarded, execute all related agreements and documents on behalf of the Agency.

ATTACHMENTS

- Resolution No. 2024-01
- Notice of Funding Opportunity No. R24AS00052 Synopsis

Jaggers stressed the importance of working with community partners to achieve a goal best for the region while ensuring there are supplies for the future.

Covington emphasized the importance of conservation messaging and the Board's action to store water in wet years. Mr. Jaggers explained the rate smoothing technique to balance the pass-through charges.

President Williams thanked staff for the information and transparency. She said she hoped the conservation messaging was going to be received well by the public.

President Williams invited public comment. There was none.

The Board adopted Resolution 2022-21: BCVWD's 2022-2023 Annual Water Supply and Demand Assessment by the following roll-call vote:

MOVED: Covington	SECONDED: Hoffman	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

President Williams called Item 14 out of order.

14. Continued Review of California Drought Conditions, District Urban Water Management Plan and Water Shortage Contingency Plan, BCVWD Resolution 2022-12 (as amended) Implementing Water Use Restrictions, and Other Drought Response

Things are looking dire with the snowpack, Mr. Jaggers cautioned, and explained the hydrology normally filling the state's reservoirs. There are state-level projects (Bay-Delta, Sites Reservoir) that would help with water supply problems if they could get done; but they meet with some resistance, Jaggers explained. He encouraged support of such projects and said more needs to be done to be proactive for the region.

Jaggers indicated that the District would like to partner with owners of large turf areas for turf replacement with drought-tolerant landscaping. He reported on a meeting with the Solera homeowners association (HOA) which included Lance Eckhart from the San Geronio Pass Water Agency (SGPWA) and Elizabeth Gibbs from the City of Beaumont.

The SGPWA has taken action on drought messaging and public outreach in the community and is meeting with retail water agency partners, Jaggers stated.

Jaggers reminded that there have been two consecutive years of 5 percent State Water Project (SWP) allocations. The Water Shortage Contingency Plan includes actions when drought is predicted and water supply percentages are changed based on the predictions, he explained. This is a significant drought, and although it is hoped for wet weather in the fall and winter, this will be known in the fall and recommendations will be made to the Board on whether more action is needed and if the efforts have been successful.

It must be communicated to the public that conservation efforts must be done now, Jagers continued.

President Williams invited public comment.

Mr. Merle Chapman indicated that he was one of the first residents of Solera to recognize the drought, and this will be a long-term one. He explained that a large commercial / industrial complex can survive deferred maintenance on landscaping as they are not in the business of selling their property; whereas all 1,400 homeowners at Solera are affected. Brown grass appears to be deferred maintenance, which causes prices to go down, he stated, and estimated a loss in valuation of \$100,000 per home over a 10-year period. Solera is taking steps to alleviate irrigation, he said. He emphasized the importance of working with the residents over time.

Director Covington acknowledged Mr. Chapman's point and said the concern is likely shared by every customer.

Ms. Pat King, HOA board member at Solera acknowledged the work of BCVWD and SGPWA as a best kept secret. She pointed out that Solera has a 26-acre green belt that was billed as a community park, but in fact belonged to the City of Beaumont; the City did not want to water it, so sold it to the community for \$1. Irrigation costs were more than \$60,000 last year, she advised. The landscaper has developed a plan, but the community does not want the grass to die as it is implemented, she said, and requested special attention. The green belt is used for recreation and is of great value to the homes, she explained.

Mr. Eric Zarr, general manager of the Four Seasons at Beaumont reported on the community's landscaping and noted that in response to the District's new regulations had drained all decorative fountains and ponds and is working to educate the homeowners about the drought. He requested that the Board direct staff to continue to work with the HOA, as it desires to reduce the amount of water used to an acceptable level and assure that landscaping does not die.

Mr. Danny Smith, director of water management with Park West Landscape explained that it is his responsibility to work with more than 400 communities in California toward sustainable water management. He said he understood the impetus for the water restrictions originating from the State plus the District's level 2 addition and requested the Board entertain a plan for volume reduction through a variance based on desired reduction. He explained prior efforts through water conservation planning, and detailed the current irrigation methods at the Four Seasons and Solera developments and contrasted them with the regulations.

Director Hoffman asked about irrigation effectiveness, and Mr. Smith elaborated. The best time to irrigate is 10 p.m. to 6 a.m., he noted. With water restrictions, irrigation must be more creative. They will still try to amplify as much water as possible through the system in the given period of time, but that is more dangerous given pipe velocity and hydraulic issues, he explained. The older systems experience equipment failures, he noted. With a target volumetric reduction, the community can provide effective watering without overburdening the system and causing more water waste, he explained. He asked how close a level 4 water shortage is, and assured that the community was looking to reduce the overall water footprint including installation of drip systems.

Mr. Jagers acknowledged the plan of Solera, noted that there was a lot of interest from the HOAs, and encouraged seeking grant funding and partnering to achieve the projects more quickly. There is real interest in the communities in finding solutions to overall water demands, he reported, and partnering to get to a lower water footprint. Working with the large water users, once demonstrated, may promote conservation interest throughout the communities. The State requires public outreach, and the District is working proactively to achieve those opportunities, he said.

In response to Director Hoffman, Jagers indicated that staff had reached out to the grant writing consultant for potential opportunities.

Director Slawson asked about detailed requirements on irrigation, and Mr. Jagers explained that it would be good to work with partners and understand their approaches including volumetric reductions. He deterred a one-size-fits-all approach. The District can work with the communities and either amend the resolution or make case-by-case exceptions. Initially, the idea would be to protect investments in landscaping at some version of barely alive in order to avoid secondary burden on the ratepayers, but at the same time reach conservation goals. Slawson offered support, acknowledged that staff is working on the issue, and said the effort should move forward.

Jagers said he leaned toward working on a case-by-case basis. He said partner with the large water users first, but each homeowner should have an opportunity.

Director Covington said he was impressed to see the HOAs working on ways to conserve water and agreed with the work with large water users. President Williams supported the potential for variance.

Directors thanked the representatives for attending.

Mr. Jagers recommended discussion with the communities soon and finding solutions.

Director Slawson asked about irrigation at schools and parks at night, and Mr. Jagers noted that he had supplied the resolution to the City. The District is working hard to message, but an instant response was not expected, Jagers advised. He reminded that the State was late in its drought response.

By consensus, the Board directed staff to bring back the drought resolution and the Water Shortage Contingency Plan for discussion and possible modification. President Williams suggested concurrently meeting with Park West on ideas on how to amend it to cover all issues.

Ms. King suggested involving all the HOAs and educating the people about the efforts. President Williams expressed appreciation for the solutions offered.

7. Approve Additional Spending in the Amount of \$1,955 for the 2021 Audit Services Contract with Rogers, Anderson, Malody & Scott

Director of Finance and Administration Kirene Manini, PhD, reminded that the audit report was presented at the last Board meeting. The additional \$1,955 requested for approval was incurred due to services to determine financial reporting needs for inventory related to the District's accounting software, Springbrook. General Manager Jagers commented on the need for transparency. Dr. Manini added that a staff



**Beaumont-Cherry Valley Water District
Regular Board Meeting
February 14, 2024**

Item 8

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Revision of Schedule of Miscellaneous Fees (Administrative Cost Recoveries) and Setting of Date for Public Hearing

Staff Recommendation

Set a Public Hearing for the Regular Meeting for March 13, 2024, at 6 p.m. to consider the adoption of revisions to the Schedule of Miscellaneous Fees.

Executive Summary

Staff has prepared the annual analysis of the District's Miscellaneous Fees and will present recommended revisions for Board consideration. At the regular meeting of January 10, 2024, the Board requested additional information and tabled this item. This staff report serves as the Board's authorization to set the March 13, 2024 regular Board meeting for the public hearing on the proposed fee revisions.

Background

From time to time, the Board adopts resolutions that revise existing fees, rates, or charges, adopt new fees or charges, or modify headings or descriptive language for existing fees. The last revision of the miscellaneous fees (administrative cost recoveries) was December 14, 2022 with Resolution 2022-38 (Attachment 1), following an analysis by Raftelis Financial Consultants. The Board also adopted Policy 5031 User Fee Cost Recovery (Attachment 2), which provides for the Board's annual review of fees to ensure they are set at appropriate amounts to keep pace with the costs and levels of service delivery.

Although Policy 5031 provides that adoption of the annual budget with fee assumptions therein, may constitute such a review, the 2024 budget process did not highlight Miscellaneous Fees, nor did it propose revisions, as the analysis by staff resulting in recommendations for amendments was not completed until after the beginning of the fiscal year. It is the responsibility of staff to present the Board with information relevant to the fiduciary responsibility to the District, hence the recommendation to set a date for a public hearing, during which the staff analysis can be considered.

The Miscellaneous Fees Schedule lists charges for all District departments. It is designed to reflect current costs of providing services, bring fees closer to full cost recovery based on direction from the Board, add new fees when applicable for new services, and/or eliminate fees for discontinued services.

Identifying the cost components of services is essential to establishing fees and cost recoveries. Staff has prepared an analysis of the District's fees following the adoption of Resolution 2022-38 which set updated fees.



Fiscal Impact

Adoption of updated miscellaneous fees and charges would ensure that the cost of those services is incurred by those utilizing the services.

Attachments

1. Summary of Proposed Revisions to Miscellaneous Fees for 2024
2. Resolution 2022-38
3. Resolution 2022-39 – Policy 5031
4. Resolution 2023-01 Adopting Miscellaneous Fees

Staff Report prepared by Lynda Kerney, Executive Assistant, and William Clayton, Finance Manager

Figure 1-1: Legend for Per Unit

Unit Abbreviation	Unit
EO	Each Occurrence
SB	Senate Bill
UB	Utility Billing
SF	Square Foot
LS	Lump Sum
LF	Linear Foot
CII	Commercial/Industrial/Institutional
WM	Water Meter
DS	Design Sheet

Table 1-1: Current and Proposed Customer Account-Related User Fees

Fee Description	Per	Existing Fee	Calculated Fee	Proposed Fee
Customer Account-Related Fees				
Backflow Administration Fee	EO	\$50.00	\$180.00	\$75.00
Footnotes:				

Table 1-2: Current and Proposed Engineering-Related User Fees

Fee Description	Per	Existing Fee	Calculated Fee	Proposed Fee
Engineering-Related Fees				
Service Connection Fee (Meter Assembly only) - 5/8" In-Tract	LS	\$1,120.00	\$1,530.00	\$1,530.00
Service Connection Fee (Meter Assembly only) - 3/4" In-Tract	LS	\$1,140.00	\$1,560.00	\$1,560.00
Service Connection Fee (Meter Assembly only) - 1.0" In-Tract	LS	\$1,210.00	\$1,630.00	\$1,630.00
Service Connection Fee (Meter Assembly only) - 1.5" In-Tract	LS	\$730.00	\$740.00	\$740.00
Service Connection Fee (Meter Assembly only) - 2.0" In-Tract	LS	\$980.00	\$990.00	\$990.00
Encroachment Permit Fee (City of Beaumont Non-Moratorium Area)	EO	\$510.00	\$640.00	\$640.00
Encroachment Permit Fee (City of Beaumont Moratorium Area)	EO	\$650.00	\$660.00	\$660.00

Table 1-3: Current and Proposed Engineering-Related Deposits

Fee Description	Per	Existing Deposit	Calculated Deposit	Proposed Deposit
Engineering-Related Deposit				
Fire Flow Deposit	EO	\$700.00	\$800.00	\$800.00
GIS Deposit - Commercial/Institutional/Industrial	DS	\$710.00	\$940.00	\$940.00
GIS Deposit – Residential	DS	\$210.00	\$520.00	\$520.00
City of Beaumont Moratorium Area Additional Paving Deposit (Short Side)	EO	\$6,560.00	\$10,030.00	\$10,030.00
City of Beaumont Moratorium Area Additional Paving Deposit (Long Side)	EO	\$12,500.00	\$19,430.00	\$19,430.00

Table 1-4: Current and Proposed Penalties

Penalty Description	Per	Existing Penalty	Calculated Penalty	Proposed Penalty
Engineering-Related Penalty				
Water Theft Prevention - Illegal Jumper and/or Connection (Unauthorized Connection Charge)	EO	\$1,150.00	\$0.00	\$0.00
Water Theft Prevention - Illegal Jumper and/or Connection (Unauthorized Connection Charge) - 1st CY Offense	EO	\$0.00	\$0.00	\$1,500.00
Water Theft Prevention - Illegal Jumper and/or Connection (Unauthorized Connection Charge) - 2nd CY Offense	EO	\$0.00	\$0.00	\$3,000.00
Water Theft Prevention - Illegal Jumper and/or Connection (Unauthorized Connection Charge) - 3rd CY Offense	EO	\$0.00	\$0.00	\$4,500.00
Water Theft Prevention - Illegal Jumper and/or Connection (Unauthorized Connection Charge) - 4th+ CY Offense	EO	\$0.00	\$0.00	\$7,500.00

RESOLUTION 2022-38

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
BEAUMONT - CHERRY VALLEY WATER DISTRICT
ACCEPTING THE MISCELLANEOUS FEES UPDATE
REPORT DATED OCTOBER 27, 2022 AND ADOPTING A
REVISED SCHEDULE OF MISCELLANEOUS FEES
(ADMINISTRATIVE COST RECOVERIES) EFFECTIVE
DECEMBER 14, 2022 AND SUPERSEDING
RESOLUTIONS 2010-09, 2012-08, 2015-06, AND 2018-04**

WHEREAS, the Beaumont-Cherry Valley Water District (District) is authorized, pursuant to California Water Code 31007, to fix, prescribe, revise and collect fees and charges so as to yield an amount sufficient to pay the operating expenses of the District, provide for repairs and depreciation of works owned and / or operated by the District, pay the interest on any bonded debt, and provide a fund for payment of the principal of the bonded debt as it becomes due; and

WHEREAS, the Board of Directors has determined that District staff provides many types of services involving requests by customers and the District imposes service fees and deposits upon customers to recover the costs of staff time and other administrative expenses related to providing these services; and

WHEREAS, current fees and charges do not adequately recoup the District's costs of providing certain services and thus, a significant amount of those costs are currently paid from the District's general fund, and therefore are borne by the ratepayers; and

WHEREAS, the District finds that providing these services is of special benefit to those customers both separate and apart from the general benefits to the public, and therefore, in the interest of fairness, the District desires to better recover the costs of providing those services from customers who have sought said services by revising its Schedule of Miscellaneous Fees (Administrative Cost Recoveries); and

WHEREAS, the Board of Directors of the Beaumont-Cherry Valley Water District has carefully reviewed the 2022 Miscellaneous Fees Update Report prepared and submitted by Raftelis Financial Consultants dated October 27, 2022 which is attached hereto marked Exhibit "A"; and

WHEREAS, the Board of Directors finds the proposed fee schedules as set forth in the Report to be necessary for the District's continued recovery of costs of service, are in compliance with State law, and are in the best interests of the District and its customers with exceptions as noted below; and

WHEREAS, Beaumont-Cherry Valley Water District provided notice of a public hearing and written notice was provided to interested parties who filed written requests for mailed notice of meetings on new or increased development-related fees or service charges; and

WHEREAS, on December 14, 2022, the Board of Directors conducted a public hearing for the purpose of considering the adoption of a revised schedule of miscellaneous fees and charges,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District that:

1. The recommendations set forth in the 2022 Miscellaneous Fees Update Report prepared and submitted by Raftelis Financial Consultants dated October 27, 2022 which is attached hereto and marked as Exhibit "A" and made a part of this Resolution are hereby approved and accepted by the Board of Directors
2. The Miscellaneous Fees (Administrative Cost Recoveries) within the Miscellaneous Fees Update Report and made a part of this Resolution are hereby adopted and shall become effective December 14, 2022 with the following exceptions:
 - a. Those fees and charges that the Board may designate for less than 100 percent cost recovery:

i.	After Hours Call Out	
ii.	After Hours Call Out (SB 998)	
iii.	Bench Test Credit	
iv.	Meter Testing done in-house	5/8" to 1" meters
v.	Meter Testing done in-house	1.5" to 2" meters
vi.	Testing done by outside contractor	5/8" to 1" meters
vii.	Testing done by outside contractor	1.5" to 2" meters
viii.	Backflow Administration	

3. To the extent that the terms and provisions of this Resolution may be inconsistent or in conflict with the terms and conditions of any prior ordinance, resolution, rule, or regulation the terms of this Resolution shall prevail, and any such inconsistent and conflicting provisions of prior ordinance, resolution, rule, or regulation are hereby superseded
4. If any provision of this Resolution or application thereof to any person or circumstance is held invalid, no other provision of this Resolution shall be affected thereby
5. The Miscellaneous Fees and Charges as set forth in Exhibit A are not discriminatory or excessive, will comply with Government Code Sections 54340 et. seq., and will otherwise comply with law.

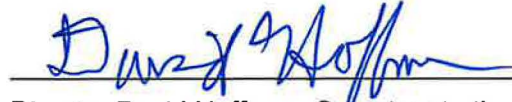
ADOPTED this 14th day of December, 2022 by the following vote:

AYES: Covington, Hoffman, Ramirez, Slawson, Williams
NOES:
ABSTAIN:
ABSENT:



Director Lona Williams, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

ATTEST:



Director David Hoffman, Secretary to the
Board of Directors of the
Beaumont-Cherry Valley Water District

Attachments: Exhibit A: Miscellaneous Fee Update Report dated 10/27/2022 (36 pages)

RESOLUTION 2022-39

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE BEAUMONT-CHERRY VALLEY WATER DISTRICT
AMENDING THE DISTRICT'S POLICIES AND
PROCEDURES MANUAL TO ADD POLICY 5031: USER
FEE COST RECOVERY**

WHEREAS, on March 18, 2009 the Board of Directors of the Beaumont-Cherry Valley Water District adopted Resolution 2009-05, establishing a Policies and Procedures Manual applicable to Board of Directors and District staff; and

WHEREAS, on December 14, 2022 the Board accepted the Miscellaneous Fees Update report compiled by Raftelis Financial Consultants dated October 27, 2022; and

WHEREAS, the Board of Directors has determined that full cost recovery is not always appropriate and desires to set some fees below 100 percent cost recovery; and

WHEREAS, the Board of Directors has reviewed and considered the addition of Policy 5031 to the BCVWD Policies and Procedures Manual attached as Exhibit A and finds the policy relevant, acceptable, and accomplishes the goal of the Board,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District that the BCVWD Policies and Procedures Manual is amended to include Policy 5031 as attached hereto as Exhibit A.

ADOPTED this 14th day of December, 2022 by the following vote:

AYES: Covington, Hoffman, Ramirez, Slawson, Williams

NOES:

ABSTAIN:

ABSENT:

ATTEST:



Director Lona Williams, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District



Director David Hoffman, Secretary to the
Board of Directors of the
Beaumont-Cherry Valley Water District

Attachment – Exhibit A: Policy 5031 User Fee Cost Recovery

POLICY TITLE: USER FEE COST RECOVERY
POLICY NUMBER: 5031

5031.1 **General.** The User Fee Cost Recovery Policy allows an ongoing, sound basis for setting fees that are periodically reviewed and updated based on predetermined, researched and supportable criteria.

User fee services are those performed by the District on behalf of a private citizen or group with the assumption that the costs of services benefiting individuals, and not society as a whole, should be borne by the individual receiving the benefit. However, in some circumstances it is reasonable to set fees at a level that does not reflect the full cost of providing service but to subsidize the service.

5031.2 **Establishment of Fees.** The Board shall establish fees and charges sufficient to recover the cost of operating and maintaining service, current operational needs of the District, including the financing of capital improvements in accordance with the Capital Improvement Program, or as determined in accordance with recovery targets as established by the Board.

5031.3 Fees shall not exceed the reasonable cost of the service.

5031.4 The Board has determined that full cost recovery is not always appropriate.

5031.5 **Collection of Fees and Charges.** The District shall strive to collect all fees and charges imposed, and shall actively pursue and settle delinquent accounts.

5031.5 **Review of Fees.** At least annually, the Board shall review the rates, fees and charges for service to ensure they are set at appropriate amounts to keep pace with the costs and levels of service delivery. Adoption of the annual budget, with the fee assumptions included therein, may constitute such a review.

A comprehensive analysis of the District's costs and fees should be performed at least every five years.

5031.6 **Standards.** The Rates, fees and charges for water service and related fees are set forth in the District's Rules Governing Water Service, Part 5: Charges – Appendix A.

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
BEAUMONT - CHERRY VALLEY WATER DISTRICT
ADOPTING MISCELLANEOUS FEES (ADMINISTRATIVE
COST RECOVERIES) EFFECTIVE JANUARY 12, 2023**

WHEREAS, the Beaumont-Cherry Valley Water District (District) is authorized, pursuant to California Water Code 31007, to fix, prescribe, revise and collect fees and charges so as to yield an amount sufficient to pay the operating expenses of the District, provide for repairs and depreciation of works owned and / or operated by the District, pay the interest on any bonded debt, and provide a fund for payment of the principal of the bonded debt as it becomes due; and

WHEREAS, the Board of Directors has determined that District staff provides many types of services involving requests by customers and the District imposes service fees and deposits upon customers to recover the costs of staff time and other administrative expenses related to providing these services; and

WHEREAS, current fees and charges do not adequately recoup the District's costs of providing certain services and thus, a significant amount of those costs are currently paid from the District's general fund, and therefore are borne by the ratepayers; and

WHEREAS, the District finds that providing these services is of special benefit to those customers both separate and apart from the general benefits to the public, and therefore, in the interest of fairness, the District desires to better recover the costs of providing those services from customers who have sought said services by revising its Schedule of Miscellaneous Fees (Administrative Cost Recoveries); and

WHEREAS, the Board of Directors of the Beaumont-Cherry Valley Water District adopted at its meeting of December 14, 2022 the 2022 Miscellaneous Fees Update Report prepared and submitted by Raffetis Financial Consultants dated October 27, 2022 as its guideline for maximum fee recovery; and

WHEREAS, the Board of Directors of the Beaumont-Cherry Valley Water District adopted at its meeting of December 14, 2022 Policy 5031 User Fee Cost Recovery, indicating that full cost recovery is not always appropriate; and

WHEREAS, Beaumont-Cherry Valley Water District provided notice of a public hearing and written notice was provided to interested parties who filed written requests for mailed notice of meetings on new or increased development-related fees or service charges; and

WHEREAS, the Board of Directors conducted a public hearing for the purpose of considering the adoption of a revised schedule of miscellaneous fees and charges,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District that:

1. The following Miscellaneous Fees (Administrative Cost Recoveries) are hereby adopted and shall become effective January 12, 2023:

	Description of Fee		Amount
A	After Hours Call Out		\$ 100. ⁰⁰
B	After Hours Call Out (SB 998)		\$ 100. ⁰⁰
C	Bench Test Credit		\$ 100. ⁰⁰
D	Backflow Administration		\$ 50. ⁰⁰
E	Meter Testing done in-house	5/8" to 1" meters	\$ 100. ⁰⁰
F	Meter Testing done in-house	1.5" to 2" meters	\$ 100. ⁰⁰
G	Testing done by outside contractor	5/8" to 1" meters	\$ 100. ⁰⁰
H	Testing done by outside contractor	1.5" to 2" meters	\$ 100. ⁰⁰

2. To the extent that the terms and provisions of this Resolution may be inconsistent or in conflict with the terms and conditions of any prior ordinance, resolution, rule, or regulation the terms of this Resolution shall prevail, and any such inconsistent and conflicting provisions of prior ordinance, resolution, rule, or regulation are hereby superseded
3. If any provision of this Resolution or application thereof to any person or circumstance is held invalid, no other provision of this Resolution shall be affected thereby
4. The Miscellaneous Fees above are not discriminatory or excessive, will comply with Government Code Sections 54340 et. seq., and will otherwise comply with law.

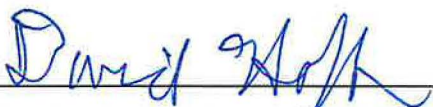
ADOPTED this 11 day of January, 2023, by the following vote:

AYES: Williams, Slawson, Covington, Hoffman

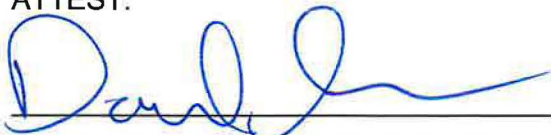
NOES:

ABSTAIN:

ABSENT: Ramirez


Director David Hoffman, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

ATTEST:


Director Daniel Slawson, Secretary to the
Board of Directors of the
Beaumont-Cherry Valley Water District



**Beaumont-Cherry Valley Water District
Regular Board Meeting
February 14, 2024**

Item 10

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem

Staff Recommendation

Evaluate director attendance at upcoming events for possible pre-approval or approval after attendance for compensation and / or expense reimbursement pursuant to Policies 4060 and 4065 and vote to pre-approve any selected activities.

SAMPLE MOTION:

I move that the Board pre-approve the attendance of all directors at these events for purposes of per diem and reimbursement of associated reasonable and necessary expenses per District policy: ____ (list events)

Background

Event attendance is governed by BCVWD Policies and Procedures Manual Part II Policy 4060 Training, Education and Conferences, and Part II Policy 4065 Remuneration / Director Per Diem Fees. Per Government Code 53232.3(d), Directors will either prepare a written report for distribution to the Board or make a verbal report during the next regular meeting of the Board. Directors desiring to attend events not specifically enumerated and preauthorized by BCVWD policy should obtain pre-approval via vote of the Board in order to receive a per diem and/or expense reimbursement.

Upcoming Events

For registration of attendance at any event, Board members should contact the Administrative Assistant.

Activities and events that are, may already be, or can be voted as preapproved for per diem and/or expense reimbursement for attendance:

1 - SAVE THE DATE

- Water Education Foundation Water 101 in Sacramento: April 5
- Water Education Foundation Bay-Delta Tour: May 15-17
- Beaumont Cherry Festival: May 30 and 31, June 1 and 2, 2024
- American Water Works Association Annual Conference and Exhibition: June 10 to 13, 2024 in Anaheim, CA

2 - NEW EVENTS

DATE / TIME	EVENT A – Conflicts with Eng Workshop on 2/22	DIRECTOR INTEREST	
Feb. 21 - 23 Wed-Friday	Urban Water Institute Spring Water Conference Palm Springs Hilton \$795 Early Bird Registration See attached programme	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ	SLAWSON
Preapproved (Table A, 19)		WILLIAMS	
Urban Water Institute Conference - Feb. 21 to 23, 2024			
Estimated cost per conference attendee (in-person):			
Conference registration with meal package		\$	795.00
Hotel [check in 2/21, check out 2/23 (2 nights @ \$185 +tax and fees) est.]*		\$	474.00
Hotel parking (\$30 per day @ 3 days)		\$	90.00
Meals and incidentals (3 days: 2 dinners, 2 lunches (those not included with conference meal package) (US GSA Riv Co per diem \$17 breakfast, \$18 lunch, \$34 per dinner)		\$	102.00
Transportation (driving personal vehicle 80 miles RT @ .67 cents mile - IRS rate)		\$	134.00
Director per diem (3 days @ \$285 per day)		\$	855.00
Estimated cost per conference attendee:		\$	2,450.00

DATE / TIME	EVENT B	DIRECTOR INTEREST	
Fri. Mar. 8 7:30 – 9 am	Beaumont Chamber of Commerce Breakfast Speaker: Mays Kakish, Superintendent, Beaumont Unified School District Noble Creek Community Center – Copper Room 390 W. Oak Valley Parkway, Beaumont \$25 per person / Reservation deadline: Feb. 29 Please advise the Administrative Assistant 8 days in advance if you would like to attend. The breakfasts are the second Friday of each month. Speakers vary, but information is not generally available in a timely manner.	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ	SLAWSON
Preapproved (Table A, 6)		WILLIAMS	

DATE / TIME	EVENT C	DIRECTOR INTEREST	
Fri. Mar. 8 5 p.m.	Riverside County Supervisor Yxstian Gutierrez State of the 5th District <i>Hosted by the Beaumont Chamber of Commerce</i> Morongo Ballroom at the Morongo Casino - Resort \$100 per person Please advise the Administrative Assistant ASAP if you would like to attend (deadline 2/26/24)	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ	SLAWSON
Requires vote		WILLIAMS	

DATE / TIME	EVENT D	DIRECTOR INTEREST	
Tue. Mar. 12 10 to 11 a.m.	CSDA Webinar: Creating a Successful Communications Strategy for Your District Cost: \$0 FREE	COVINGTON	HOFFMAN
APPROVAL	Running a special district is a big job, and letting your community know about what you are doing, inspiring them to become and stay engaged, and garnering support can sometimes be difficult to manage with the everyday work. His training will provide theoretical and practical knowledge districts need to easily create successful communications.	RAMIREZ	SLAWSON
Preapproved (Table A Line 10)		WILLIAMS	

DATE / TIME	EVENT E	DIRECTOR INTEREST	
Tue., Mar. 19 10 a.m. to noon	CSDA Webinar: Understanding the Roles and Responsibilities of Public Employees Cost: \$0 FREE	COVINGTON	HOFFMAN
APPROVAL	This presentation is designed to provide an overview of what it means to be a public employee, the important role of a public servant and how to success in public service. The presentation will cover the following issues: <ul style="list-style-type: none"> • Difference between public vs private sector employment • Responsibilities and role of a public employee • Common labor laws for public employees • Ethical obligations of public servants • Efficient use of public resources • Providing customer service • Creating and maintaining a work environment of respect 	RAMIREZ	SLAWSON
Preapproved (Table A Line 10)		WILLIAMS	

3 - ON CALENDAR

DATE / TIME	EVENT F	DIRECTOR INTEREST	
Thu. Feb 15 10 – 11:30 a.m.	CSDA Webinar: Form 700 Filers – A Guide to SEI Disclosure Cost: \$0 - FREE	COVINGTON	HOFFMAN YES
APPROVAL	This training will cover the basics of the Form 700, understanding the Conflict of Interest Code,, disclosure obligations, and more. Annual filing obligation is April 1, 2024.	RAMIREZ	SLAWSON YES
Preapproved (Table A Line 10)		WILLIAMS YES	

4 – MISCELLANEOUS COMMUNITY EVENTS

- a) **Beaumont-Cherry Valley Recreation and Park District events (list attached)**
- b) **Groundwater Awareness Week**
March 10 - 16, 2024
[Groundwater Awareness Week 2024](#)
- c) **Welcome Home Vietnam Veterans Day**
Friday, March 29 at 4 p.m.

Fiscal Impact

The fiscal impact will depend on the number of directors attending an event and the event costs.

Budget Tracking 2024	Training, Education and Travel		FY 2024 Approved Budget: \$47,000
As of this date	Expenditures	Budget Remaining	Percent expended
1/31/2024	\$4,535	\$42,465	9.6%

Attachments

1. Urban Water Institute Spring Water Conference preliminary agenda
2. Beaumont Chamber Breakfast
3. Riverside County Supervisor Yxstian Gutierrez State of the 5th District
4. Beaumont-Cherry Valley Recreation and Park District events
5. Welcome Home Vietnam Veterans

PROGRAM SCHEDULE

Wednesday, February 21, 2024



Attachment 1 Urban Water Institute

TIME	ACTIVITIES
12:00 - 1:00PM	REGISTRATION, NETWORKING & EXHIBITS
1:00 - 1:15PM	WELCOME TO THE CONFERENCE Andree Lee, UWI Board Chair, EKI Water & Environment
1:15-1:30PM	WELCOME TO PALM SPRINGS Mayor of Palm Springs (Invited)
1:30 - 2:45PM 	SYSTEM CHANGES Panel Moderator Darcy M. Burke, Elsinore Valley Municipal Water District, US EPA Local Government Advisory Committee Our Legal System - Water in the Courts Justice Ronald Robie, California Court of Appeal, 3rd Appellate Dist. Introduction by Greg Newmark, Meyers Nave Riback Silver & Wilson Regulations – PFAS – Risk vs. Regulatory Risk Conversation with Darcy M. Burke and Dr. Bruce Macler, U.S. Environmental Protection Agency (Retired) 15 minute audience Q&A
2:45 - 3:15PM	30 MINUTE BREAK: MEET THE SPEAKERS, Q&A
3:15 - 4:45PM 	LOAVES & FISHES The Importance of CA Agriculture, Panel Moderator Karen Ross, Secretary of the CA Dept. of Food & Agriculture (Invited) Groundwater Overdrafting in the San Joaquin Valley Chris White, Central California Irrigation District Water Blueprint for the San Joaquin Valley Jason Phillips, Friant Water Authority 15 minute audience Q&A
4:45 - 5:15PM	30 MINUTE BREAK: MEET THE SPEAKERS, Q&A
5:30 -6:30PM	OPENING RECEPTION

Thursday, February 22, 2024



TIME	ACTIVITIES
7:45 - 8:15AM	REGISTRATION, NETWORKING & BUFFET BREAKFAST
8:15 - 9:30AM 	SCIENCE MATTERS Panel Moderator Steve Erie, University of California, San Diego Global Solutions for Climate Change Dr. David Sedlak, University of California, Berkeley Affordability of Water Dr. Mehdi Nemati, University of California, Riverside 15 minute audience Q&A
9:30 -10:00AM	30 MINUTE BREAK: MEET THE SPEAKERS, Q&A
10:00 - 11:45AM 	WATER COMMUNICATIONS Panel Moderator Adan Ortega, Metropolitan Water District of Southern California (Invited) Value of Water Greg Kail, American Water Works Association Communicating Tough Messages Dr. Anthony Fellow, California State University, Fullerton Neighborhood Communications – It Started with a Water Dispenser Program Marice DePasquale, Mesa Water District 15 minute audience Q&A
11:45AM - 12:15PM	30 MINUTE BREAK: MEET THE SPEAKERS, Q&A

PROGRAM SCHEDULE

Thursday, February 22, 2024



TIME	ACTIVITIES
12:15 - 1:15PM	PLATED LUNCH
1:30 - 2:45PM 	FACING THE UNKNOWN Panel Moderator Dave Pedersen, Las Virgenes Municipal Water District Disruptive Technologies – AI Guest Speaker, Nike (Invited) On-the-Ground AI Demonstration Andy Salvesson, WaterReuse Association & Carollo Engineers Workforce Challenges – Needed AI Skills & Talents Anona Dutton, EKI Environment & Water: Board Chair, Director of Water Resources & Engineering 15 minute audience Q&A
2:45 - 3:15PM	30 MINUTE BREAK: MEET THE SPEAKERS, Q&A
3:15 - 4:30PM 	SIZE, LOCATION MATTERS California Small Water Systems, Panel Moderator Dan DeMoss, California Rural Water Association Smaller Agency Challenges Fernando Paludi, Trabuco Canyon Water District State Water Project Dependent Agencies' Challenges Christiana Daisy, Inland Empire Utilities Agency 15 minute audience Q&A
4:30 - 5:00PM	30 MINUTE BREAK: MEET THE SPEAKERS, Q&A
5:30 - 6:30PM	BOARD CHAIR'S RECEPTION



Friday, February 23, 2024

TIME	ACTIVITIES
7:30 - 8:15AM	REGISTRATION, NETWORKING & BUFFET BREAKFAST
8:15 - 9:30AM 	BUILDING CALIFORNIA'S BIGGEST CITY Keynote Speaker Jan Sramek, California Forever Project (Invited) 15 minute audience Q&A
9:30 - 10:00AM	30 MINUTE BREAK: MEET THE SPEAKERS, Q&A
10:00 - 11:00AM 	GROUP ACTIVITY: NAME THAT TUNE! with Prizes



**Beaumont Chamber
OF COMMERCE**

Good Morning Beaumont Breakfast

Friday, March 8, 2024 @ 7:30 am

Venue provided by Beaumont-Cherry Valley Recreation & Park District
Noble Creek Community Center
390 W. Oak Valley Parkway, Beaumont

Featuring...

Mays Kakish,

Superintendent, Beaumont Unified School District

"District Initiatives & Student Achievement"

\$25 members; \$30 non-members.

Limited seating.

Prepaid reservations required by Wed., March 6, 2024 at 4:00 pm

Unfortunately we cannot accomodate walk-ins.

Pay through our website at beaumontcachamber.com,
call 951-845-9541, or scan the QR code.



Sustaining Members



*"Building a Better Community,
One Business at a Time."*



Attachment 3

**STATE OF
THE
DISTRICT**

WWW.RIVCODISTRICT5.ORG



*Save
The
Date*

**SUPERVISOR
YXSTIAN
GUTIERREZ**



Riverside County
Supervisor - 5th District
Yxstian Gutierrez

FRIDAY
MARCH

8TH
2024

5PM MORONGO
BALLROOM

49500 SEMINOLE DR.
CABAZON, CA 92230



Riverside County
Supervisor - 5th District
Yxstian Gutierrez



STATE OF THE DISTRICT SPONSORSHIPS AND TICKETS

Platinum Sponsor - \$5,000

Includes Reserved Table, Dinner for 10, Centerpiece Sponsorship, all Advertising, Recognition, & Front Row Experience.

\$ _____

Rising Sponsor - \$3,500

Includes Dinner for 8, Centerpiece Sponsorship, all Advertising, & Recognitions.

\$ _____

Silver Sponsor - \$2,500

Includes Dinner for 6, Centerpiece Sponsorship, all Advertising, & Recognitions.

\$ _____

Uplifted Sponsor - \$1,250

Includes Dinner for 4, all Advertising, & Recognitions.

\$ _____

Foundation Sponsor - \$500

Includes Dinner for 2, all Advertising, & Recognitions.

\$ _____

Single Tickets - \$100

Includes Dinner. _____ (Number of Attendees) **Total:** \$ _____

All Sponsors will be recognized in the event program, announced at the event and listed in the District 5 Website, Instagram, and Facebook Page.

Guest Names:

_____	_____
_____	_____
_____	_____
_____	_____

Company/ Business Name: _____

Contact name: _____

Address: _____

Email Address: _____ Phone: _____

Event Updates will be sent via email.

Payment Information: Check Enclosed: ☐ Credit Card: ☐ *Fill out form below.*

Credit Card Number: _____



Exp. Date: _____ CVV: _____ Billing Zip Code: _____

HOSTED BY:

RESERVATIONS MUST BE MADE BY MARCH 1ST. (LIMITED SEATING)

Pre-paid reservations only, NO walk-ins.



Mail completed forms to 726 Beaumont Ave., Beaumont, CA 92223
Registration can be completed online at BeaumontCAChamber.com
Call: (951) 845-9541 Email: marketing@beaumontcachamber.com



Attachment 4

Beaumont - Cherry Valley Recreation & Park District

2024 Schedule of Events

March 29	<i>Welcome Home Vietnam Vets</i>
March 30	<i>Spring Fling</i>
April 13 & 14	<i>Bogart Fishing Derby</i>
April 26	<i>Arbor Day</i>
May 3 & 4	<i>Cinco de Mayo Fest</i>
May 18	<i>Memorial Wall Dedication</i>
May 31	<i>Foundation Golf Tournament</i>
June 21	<i>Market Night - Movie Night</i>
July 19	<i>Market Night - Movie Night</i>
August 2	<i>National Night Out</i>
August 31	<i>Bogart Boots Brews & BBQ</i>
October 3 - 6	<i>Oktoberfest</i>
October 25	<i>Pumpkin Carve</i>
December 6 & 7	<i>Winterfest</i>

Follow us at @bcvparks on Facebook and Instagram

bcvparks.com 951-845-9555

Attachment 5



WELCOME HOME VIETNAM VETERANS DAY



FRIDAY MARCH 29 2024

WHAT IS
WELCOME HOME
VIETNAM
VETERANS DAY?

More than 8 million U.S. troops served in Vietnam. The last combat troops were withdrawn from Vietnam at the end of March, 1973. These veterans came home to a country divided on their feelings about the war and many who returned home did not receive recognition for their service. This is our annual opportunity to give them a proper warm welcome home.

CEREMONY BEGINS AT 4 P.M.
NOBLE CREEK REGIONAL PARK
BEAUMONT, CALIFORNIA



CONTACT US TO
RECOGNIZE A LOCAL VETERAN

951-845-9555
DAMON@BCVPARKS.COM