



**BEAUMONT-CHERRY VALLEY WATER DISTRICT**  
560 Magnolia Avenue, Beaumont, CA 92223

**NOTICE AND AGENDA  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

*This meeting is hereby noticed pursuant to  
California Government Code Section 54950 et. seq.*

**Wednesday, January 10, 2024 - 6:00 p.m.**  
**560 Magnolia Avenue, Beaumont, CA 92223**

**TELECONFERENCE NOTICE**

*The BCVWD Board of Directors will attend in person at the BCVWD  
Administrative Office and/or via Zoom video teleconference pursuant to  
Government Code 54953 et. seq.*

*To access the Zoom conference, use the link below:*  
<https://us02web.zoom.us/j/84318559070?pwd=SXlzMFMZCMGhOYTFlL2tnUGlpU3h0UT09>

*To telephone in, please dial: **(669) 900-9128**  
Enter Meeting ID: **843 1855 9070** / Enter Passcode: **113552***

*For Public Comment, use the **“Raise Hand”** feature if on the  
video call when prompted, if dialing in, please **dial \*9 to “Raise Hand”**  
when prompted*

*BCVWD provides remote attendance options primarily as a matter of convenience to the public. Unless a Board member is attending remotely pursuant to provisions of GC 54953 et. seq., BCVWD will not stop or suspend its in-person public meeting should a technological interruption occur with respect to the Zoom teleconference or call-in line listed on the agenda. Members of the public are encouraged to attend BCVWD meetings in person at the above address, or remotely using the options listed.*

*Meeting materials are available on the BCVWD website:*  
<https://bcvwd.org/document-category/regular-board-agendas/>

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## BCVWD REGULAR MEETING – JANUARY 10, 2024

### Roll Call - Board of Directors

**Call to Order: President Covington**

**Pledge of Allegiance: President Covington**

**Invocation: Director Williams**

**Announcement and Verification of Remote Meeting Participation Pursuant To AB 2449 or GC 54953(b)**

|  |                               |
|--|-------------------------------|
|  | President John Covington      |
|  | Vice President Daniel Slawson |
|  | Secretary Lona Williams       |
|  | Treasurer Andy Ramirez        |
|  | Member David Hoffman          |

**Roll Call  
and Introduction of Staff Members Present**

**Public Comment**

**PUBLIC COMMENT: RAISE HAND OR PRESS \*9 to request to speak when prompted. If you are present in the Board Room, please fill out a Request to Speak card and deliver it to the Recording Secretary.**

At this time, any person may address the Board of Directors on matters within its jurisdiction. However, state law prohibits the Board from discussing or taking action on any item not listed on the agenda. Any non-agenda matters that require action will be referred to Staff for a report and possible action at a subsequent meeting. **Please limit your comments to three minutes.** Sharing or passing time to another speaker is not permitted.

***Action may be taken on any item on the agenda.  
Information on the following items is included in the full Agenda Packet.***

- 1. Adjustments to the Agenda:** In accordance with Government Code Section 54954.2, additions to the agenda require a 2/3 vote of the legislative body, or if less than 2/3 of the members are present, a unanimous vote of those members present, which makes the determination that there is a need to take action, and the need to take action arose after the posting of the agenda.
  - a. Item(s) to be removed or continued from the Agenda
  - b. Emergency Item(s) to be added to the Agenda
  - c. Changes to the order of the agenda

### **ACTION ITEMS**

***Action may be taken on any item on the agenda. Information on the following items is included in the full Agenda Packet.***

#### **2. Reports / Presentations / Information Items**

Reports from consultants, contractors, or staff. Presentations or handouts must be provided to the Board members in advance of the Board meeting. Any requested presentations should be limited to no longer than five (5) minutes.

The Board may receive and file the following reports with one motion:

- a. Townsend Public Affairs, Inc. December 2023 Monthly Report (pages 6 - 12)
- b. Legislative Action and Issues Update Report (pages 13 - 17)
- c. California Water Supply Conditions and Water Issues (pages 18 - 21)
- d. 2024 Adopted Regular Meeting Schedule (page 22)
- e. Board Officers and President's Appointees for Calendar Year 2024 (page 23)

- f. Grant Activity Quarterly Update (pages 24 - 29)
- 3. Consent Calendar:** All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and may be approved in one motion. There will be no discussion of these items prior to the time the Board considers the motion unless members of the Board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.
- a) Review of November 2023 Budget Variance Reports (pages 30 - 35)
  - b) Review of November 30, 2023 Cash Balance and Investment Report (pages 36 - 61)
  - c) Review of Check Register for the Month of December 2023 (pages 62 - 74)
  - d) Review of December 2023 Approval of Pending Invoices (pages 75 - 76)
  - e) Minutes of the Regular Meeting of November 16, 2023 (pages 77 - 82)
  - f) Minutes of the Regular Meeting of December 13, 2023 (pages 83 - 96)
  - g) Status of Declared Local Emergencies Related to Fires (page 97)
    - i) Impact of the Apple Fire pursuant to Resolution 2020-17
    - ii) Impact of the El Dorado Fire pursuant to Resolution 2020-20
  - h) Receive and File 2024 Annual List of Preapproved Events (pages 98 - 100)
  - i) Resolution 2024-\_\_: Amending the District's Policies and Procedures Manual adding Policy 3235 - Military Leave (pages 101 - 109)
  - j) Resolution 2024-\_\_: Amending the District's Policies and Procedures Manual Revising Section 29 to add Policy 3110 Jury and Witness Duty (pages 110 - 112)
- 4. Request for Will-Serve Letter for Riverside County Assessor's Parcel No. (APN) 415-210-003, located west of Cherry Avenue and north of 11th Street (pages 113 -118)**
- 5. Request for Will-Serve Letter and Approval of Annexation for Lilac Logistics Center Building (Riverside County Assessor's Parcel No. 424-010-019) in the City of Beaumont (pages 119 - 127)**
- 6. Request for Will-Serve Letter for Tentative Tract Map No. 38879 (existing Assessor's Parcel No. 415-200-031) located at the northwest corner of 11th Street and Pennsylvania Avenue in the City of Beaumont (pages 128 - 133)**
- 7. Resolution 2024-\_\_: Amendment to the Fiscal Year 2023 Operating Budget for Electricity – Wells (pages 134 - 137)**
- 8. BCVWD Fiscal Year 2023 Preliminary Operating Budget Carryovers (pages 138 -139)**
- 9. Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem (pages 140 - 152)**
- 10. Revision of Schedule of Miscellaneous Fees (Administrative Cost Recoveries) and Setting of Date for Public Hearing (page 153)**
- 11. Reports For Discussion and Possible Action**
- a. Ad Hoc Committees
    - i. Communications
    - ii. Sites Reservoir
    - iii. Bogart Park
    - iv. Water Re-Use 3x2

b. Directors' Reports

*In compliance with Government Code § 53232.3(d), Water Code § 20201, and BCVWD Policies and Procedures Manual Part II Policies 4060 and 4065 directors claiming a per diem and/or expense reimbursement (regardless of pre-approval status) will provide a brief report following attendance.*

- San Gorgonio Pass Water Agency Board Meeting on December 4, 2023 (Ramirez)
- Riverside County Water Task Force Annual Year End Forum and Diamond Valley Lake Tour December 15, 2023 (Slawson)

c. Directors' General Comments

d. General Manager's Report

e. Legal Counsel Report

**12. Topic List for Future Meetings**

- Update / presentation on the AMR / AMI project
- Presentation on the San Bernardino Valley Resource Conservation District
- Presentation on solar power opportunities
- Sites Reservoir update
- Policy 5095 – District Residences and Facility Emergency Policy

**13. Announcements**

*Check the meeting agenda for location and potential teleconference information.*

- Beaumont Basin Watermaster Committee: Wednesday, Jan. 10 at 11 a.m.
- District Offices closed Monday, Jan. 15 in observance of Martin Luther King Jr. Day
- Personnel Committee: Tuesday, Jan. 16 at 5:30 p.m.
- Collaborative Agencies meeting: Wednesday, Jan. 17 at 5 p.m.
- San Gorgonio Pass Regional Water Alliance: Wednesday, Jan. 24 at 5 p.m.
- Engineering Workshop: Thursday, Jan. 25 at 6 p.m.
- Finance & Audit Committee meeting: Thursday, Feb. 1 at 3 p.m.
- Regular Board Meeting: Wednesday, Feb. 14 at 6 p.m.

**14. Adjournment**



## NOTICES

**AVAILABILITY OF AGENDA MATERIALS** - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Beaumont-Cherry Valley Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 560 Magnolia Avenue, Beaumont, California ("District Office") during business hours, Monday through Thursday from 7:30 a.m. to 5 p.m. If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District Office at the same time or within 24 hours' time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during the meeting, they can be made available in the Board Room at the District Office. Materials may also be available on the District's website: [www.bcvwd.org](http://www.bcvwd.org).

**REVISIONS TO THE AGENDA** - In accordance with §54954.2(a) of the Government Code (Brown Act), revisions to this Agenda may be made up to 72 hours before the Board Meeting, if necessary, after mailings are completed. Interested persons wishing to receive a copy of the set Agenda may pick one up at the District's Main Office, located at 560 Magnolia Avenue, Beaumont, California, up to 72 hours prior to the Board Meeting.

**REQUIREMENTS RE: DISABLED ACCESS** - In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the District Office, at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. The District Office may be contacted by telephone at (951) 845-9581, email at [info@bcvwd.org](mailto:info@bcvwd.org) or in writing at the Beaumont-Cherry Valley Water District, 560 Magnolia Avenue, Beaumont, California 92223.

## CERTIFICATION OF POSTING

A copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Beaumont-Cherry Valley Water District and to its website at least 72 hours in advance of the meeting (Government Code §54954.2(a)).

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MEMORANDUM

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To: Beaumont Cherry Valley Water District  
From: Townsend Public Affairs  
Date: January 3, 2024  
Subject: December 2023 Monthly Report

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### STATE LEGISLATIVE UPDATES

As expected, the month of December was quieter on the Legislative front as policy makers and the capitol community retired from work to celebrate the holidays. However, December featured a number of notable events in preparation for the Legislature's return in January, including insight into the 2024-25 State Budget.

Below is an overview of pertinent actions from the month of December.

#### LAO Budget Report Released

In early December, the Legislative Analyst's Office (LAO) released its [Fiscal Outlook Report](#) for the State's 2024-25 upcoming budget cycle. The LAO's annual Fiscal Outlook publication provides an independent assessment of the California state budget condition for the upcoming fiscal year, along with a forecast of the state's longer-term fiscal condition. The key takeaway from the outlook report is a **projected \$68 billion budget shortfall in the 2024-25 fiscal year**, due mostly to the net effect of unexpected revenue changes in the 2022-23 and 2024-25 fiscal years.

In November, LAO [announced](#) that it was lowering its revenue estimates by \$58 billion over the 2024 Budget window – inclusive of fiscal years 2022-23 through 2024-25 – however, the comprehensive Fiscal Outlook report released yesterday takes a new revenue estimate, which now includes estimates of lowered 2021-22 revenues.

The conditions surrounding the 2024-25 fiscal year outlook are atypical compared to recent years' versions, which can largely be attributed to the unprecedented delay in tax return filings generated by the severe winter storms in early January. The delay caused most high-earners – who contribute close to half of California's personal tax income revenue – to delay tax return filings until the last minute. This meant that the Administration and the Legislature had an incomplete picture of 2023-24 revenues when they passed the budget in June. The LAO approximates that the state overallocated close to \$26 billion in the enacted 2023-24 budget.

Recently, California's economy has been tempered by several factors, including that total income tax returns fell by 25% in 2022-23, and, due to the Federal Reserve's increases in interest rates to temper inflation, home sales declined by half, and the state's unemployment rates rose from

3.8% to 4.8% in 2022. In particular, Silicon Valley has seen an 80% drop in new California companies going public in 2022 and 2023 compared to 2021.

While the budget outlook recommends fiscal prudence over the next few years, the LAO reports that the Legislature has a number of tools at its disposal to address the scope of the deficit, including \$24 billion in reserves, cost shifts, reductions in one-time spending, and reducing spending on schools and community colleges. The State's Legislative Analyst, Gabe Petek, recommended Governor Newsom declare a fiscal emergency, a procedure that would allow the state to tap into some of its rainy-day funds, though he advised lawmakers to preserve up to half of the \$24 billion available in budget reserves for future downturns.

Looking ahead, the Governor and the Department of Finance will continue to make their own assessments of the state's fiscal condition in preparation for the release of the January budget framework proposal. As is the case with most years, the status of the state's spending plan is subject to fluctuations and could change throughout 2024 once additional (and hopefully timely) tax return filings are collected and accounted for.

### **Department Of Finance Letter Directs to Immediate Budget Reduction Actions**

On December 12, the California Department of Finance released a [budget letter](#) to California State Agency Secretaries regarding a current year expenditure freeze to reduce current-year General Fund expenditures. The letter cites ways to limit expenditures including: limiting new goods and services contracts, reducing information technology costs, limiting vehicle replacements, limiting office supply purchases, reducing non-essential travel, cancelling some leave buy-back programs, and deferring funding requests to the state's [Architecture Revolving Fund](#). The budget letter was released about a week after the [2024-25 Fiscal Outlook Report](#) by the Legislative Analyst's Office (LAO) was published; which forecasts the State's upcoming budget cycle and projected \$68 billion budget shortfall in the 2024-25 fiscal year.

However, the letter does include exemptions for emergency and essential spending by authorizing agency secretaries and cabinet-level directors to make exemptions in limited instances. Which include addressing a declared emergency, providing 24-hour medical care, avoiding significant revenue losses, or achieving significant net cost savings.

## **FEDERAL LEGISLATIVE UPDATES**

December was a busy month for the White House and other Administration officials as they announced new grants opportunities and recipients to close out the year. While Congress is in a stalemate with disagreements on Immigration Reform and Ukraine aid funding, they were able to renew critical funding such as FAA and NDAA reauthorization, as both were set to expire on December 31. Below is an overview of pertinent actions from the month of December.

### **The Biden Administration Announces \$600 Million to Fund Environmental Justice Projects**

In late December, eleven Grantmakers were awarded \$600 million to assist in distributing federal funds and issue thousands of environmental justice grants over the next three years under a "Invest in America" EPA program.

The Environmental Justice Thriving Communities Grantmaking program aims to make it easier for small community-based organizations to access federal environmental justice funding. The Grantmakers will partner with EPA's Office of Environmental Justice and External Civil Rights to issue subgrants to nonprofits and other eligible organizations. The two California awardees are the Climate Justice Alliance, California and Social and Environmental Entrepreneurs (SEE), Inc., California.

### **Unfinished Business as Congress Entered Holiday Recess**

In December, top Ukraine officials were in Washington to hold classified briefings with House and Senate leadership to discuss additional aid amidst Russia's continued aggression. President Biden requested an additional \$105 Billion of federal aid to be sent to Ukraine, however GOP Senators insist that any further Ukraine aid is contingent on addressing U.S.-Mexico border issues.

In the week leading up to the Holiday Recess, Senators from both sides of the aisle signaled that Ukraine and Israel funding was the top priority. However, there are other important issues that are in danger of being left unfinished prior to the holiday recess such as border security, government funding, NDAA reauthorization, and FAA reauthorization.

One notable bill moved out of its respective Committee in the end of December which is highlighted below:

[H.R. 4045 Hydropower Clean Energy Future Act](#) modernizes the hydropower licensing process and promotes next-generation hydropower projects. This measure passed the House Energy and Commerce Committee and is awaiting a vote on the House Floor. Currently, there are no members from the California delegation as cosponsors, however, hydropower and other energy alternatives are becoming an area of interest for coastal Representatives.

### **More Turnover in Congress**

On December 1, Representative George Santos (New York, District 3) was expelled from the House after allegations of inappropriately handling campaign funds to pay for personal luxuries. Representative Santos is the sixth Congressman in the Nation's history to be expelled. Actions on government funding and other legislative priorities will be more difficult for Speaker Johnson to move forward with one less Republican vote.

Additionally, Former Speaker Kevin McCarthy announced his retirement from Congress at the end of the year. After earlier this year, a long ideological battle with House Conservatives led to his ousting as House Speaker. Lastly, House Financial Services Committee Chairman Patrick McHenry also announced that he will be retiring at the end of his term.

## Beaumont Cherry Valley Water District Grant Opportunities

| Administrator & Grant Name   | Application Info                                | Matching Funds     | Eligible Projects / Updates   | Application Deadline/Potential Eligible Project                                 |
|--|---|--------------------|---|---|
| Bureau of Reclamation<br><br><b>WaterSMART Water and Energy Efficiency Grant</b>                         | No Min Award<br><br>Max Award: \$5 million      | 50% Match Required | This Water and Energy Efficiency Grants Notice of Funding Opportunity (NOFO) provides funding for projects that result in quantifiable water savings, implement renewable energy components, and support broader sustainability benefits. These projects conserve and use water more efficiently; increase the production of renewable energy; mitigate conflict risk in areas at a high risk of future water conflict; and accomplish other benefits that contribute to sustainability in the Western United States. | February 22, 2024   |
| Department of Homeland Security (DHS)<br><br><b>State and Local Cybersecurity Grant Program</b>          | TBA   | TBA                | The goal of SLCGP is to assist SLT governments with managing and reducing systemic cyber risk.<br><br>CalOES submitted their cybersecurity plan to FEMA/DHS by the end of September. CalOES intends to publish information on how local governments can apply for funding in the coming month.  | TBD   |
| Bureau of Reclamation<br><br><b>WaterSMART Environmental Water Resources Projects</b>                    | \$160 million in funding annually<br><br>TBD    | TBD                | WaterSMART Environmental Water Resources Projects is a new category of funding to support projects focused on environmental benefits and that have been developed as part of a collaborative process to help carry out an established strategy to increase the reliability of water resources.  | NOFO Expected Early 2024<br><br><i>Recycled Water Booster Station</i>           |
| Bureau of Reclamation: Water Resources and Planning Office<br><br><b>WaterSMART Planning and Project</b> | No min award amount<br><br>Max Award: \$400,000 | Match required     | Through Planning and Project Design Grants, Reclamation provides funding for collaborative planning and design projects to support water management improvements. This includes funding for: (1) Water Strategy Grants to conduct planning activities to improve water supplies (e.g., water supplies to disadvantaged communities that do not have reliable access to water, water marketing, water conservation, drought resilience, and ecological resilience); (2) Project Design Grants to                       | Proposals received before April 2, 2024 will be considered for FY 2024 funding. |



| Administrator & Grant Name   | Application Info  | Matching Funds                                | Eligible Projects / Updates  | Application Deadline/Potential Eligible Project               |
|--|---|---|--|---|
| <b>Design Grants For FY 2023 and FY 2024</b>   |   |   | conduct project-specific design for projects to improve water management; and (3) comprehensive Drought Contingency Plans. Note that funding to develop a water marketing strategy is now available through (1) Water Strategy Grants.   |   |
| Department of Water Resources<br><br><b>Riverine Stewardship Program/Urban Streams Program (USP)</b> | \$6.5 million in available funding, \$2 million DAC set-aside | Varies – for USP, 20% unless located in a DAC | <p>Provides funding for planning and implementation of projects that restore streams, creeks, and rivers to enhance the environment for fish, wildlife, and people. This includes:</p> <ul style="list-style-type: none"> <li>• Fish-related improvements</li> <li>• Flood risk reduction</li> <li>• Riparian, floodplain, and stream channel restoration</li> <li>• Climate adaptation</li> </ul> <p>The Urban Streams Program provides funding for projects which accomplish the following goals:</p> <p>(1) Protecting, enhancing, and restoring the natural ecological value of streams;</p> <p>(2) Preventing future property damage caused by flooding and bank erosion;</p> <p>(3) Promoting community involvement, education, and riverine stewardship.</p> <p>Certain subgrant categories (under the RSP and San Joaquin Fish Population Enhancement Program) are geographically limited to water tributaries and sources fed by the Delta or that receive water from the State Water Project or Central Valley Project, either directly or by exchange, by means of diversion from the Delta – may not apply in our case. The USP is applicable statewide.</p> | Ongoing<br><br><i>Flood Mitigation</i>                        |
| California Water Board<br><br><b>Drinking Water State Revolving Fund (DWRSF)</b>                     | No maximum, minimum request amounts                           | Loan*   | <p>Planning/design and construction of drinking water infrastructure projects including:</p> <ul style="list-style-type: none"> <li>• treatment systems</li> <li>• distribution systems</li> <li>• interconnections</li> <li>• consolidations</li> </ul>   | Rolling<br><br><i>Pipeline Replacement/ Extension Project</i> |



| Administrator & Grant Name  | Application Info                     | Matching Funds  | Eligible Projects / Updates  | Application Deadline/Potential Eligible Project   |
|---|--------------------------------------|-----------------|--|---|
|   |                                      |                 | <ul style="list-style-type: none"> <li>• pipeline extensions</li> <li>• water sources</li> <li>• water meters</li> <li>• water storages</li> </ul> <p>*This is a low-interest financing program, grants are conditionally made available depending on funding availability and applicant need. The DWRSF and the CWRSF are also where the water board is allocating much of the BIL water infrastructure funding, so grants may become more accessible.</p>  |   |
| California Water Board<br><br><b>Clean Water State Revolving Fund (CWRSF)</b>                                 | No maximum, minimum request amounts  | Loan*           | <p>Using a combination of federal and state funds, state CWSRF programs provide loans to eligible recipients to:</p> <ul style="list-style-type: none"> <li>• construct municipal wastewater facilities,</li> <li>• control nonpoint sources of pollution,</li> <li>• build decentralized wastewater treatment systems,</li> <li>• create green infrastructure projects,</li> <li>• protect estuaries, and</li> <li>• fund other water quality projects.</li> </ul> <p>*This is a low-interest financing program, grants are conditionally made available depending on funding availability and applicant need. The DWRSF and the CWRSF are also where the water board is allocating much of the BIL water infrastructure funding, so grants may become more accessible. These grants are often – though not always – allocated for DAC's.</p> | Rolling<br><br><i>Raw Water Filtration System</i> |
| State Water Resources Control Board<br><br><b>Clean Water Act Section 319 Nonpoint Source Pollution Grant</b> | TBD, estimated \$500,000 - \$800,000 | 25% (tentative) | <p>This grant program would be contingent on the State Water Board receiving additional funding from the EPA in Summer 2022 to continue this program into the current fiscal year – this is likely, but not certain.</p> <p>The program primarily funds implementation projects, but occasionally offers grants for planning projects. Examples of projects include livestock fencing to reduce sediment and nutrient discharges, agricultural best management practices to reduce pesticide and nutrient discharges, dredging contaminated sediment from pesticide-impaired</p>   | TBD if program is renewed                         |



| Administrator & Grant Name | Application Info | Matching Funds | Eligible Projects / Updates  | Application Deadline/Potential Eligible Project |
|----------------------------|------------------|----------------|--|---|
|                            |                  |                | waters, habitat restoration such as installation of large woody debris and riparian revegetation, and rural road inventories and repairs to reduce sedimentation and erosion. Most awards go to projects that improve impaired waters, but a small amount of funding goes to projects that protect high-quality waters, or that address a nonpoint source pollution problem created by wildfire. |   |







**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 10, 2024**

**Item 2b**

**Legislative Action and Issues Update**

**FEDERAL**

**1/02/2024 FEDERAL NEWS:** New House Speaker Mike Johnson revamped the House calendar. This has made the dates of the ACWA conference fall at a time when House of Representatives members will not be present in WADC.

Congress reconvened on January 3.

| CHANGES MADE                       |   | NO CHANGES MADE   | NEW SINCE LAST UPDATE |
|------------------------------------|---|---|-----------------------|
| Issue                              | Status  | Description   |                       |
| HR 1 Lower Energy Costs Act        | 3/14/23 Introduced<br>3/30/23 Passed House<br>12/19: No change in status  | Aims to lower energy costs by increasing American energy production, exports, infrastructure, and critical minerals processing, by promoting transparency, accountability, permitting and production of American resources, and by improving water quality certification and energy projects, and for other purposes.   |                       |
| HR 924 – Stop The Delta Tunnel Act | 2/9/23 – Reintroduced<br>2/9: Ref to House Com on Transportation and Infrastructure<br>2/10: Ref to Subcommittee<br>12/19/23: No change in status | <p>This bill prohibits the U.S. Army Corps of Engineers (USACE) from issuing a federal permit that would be necessary to build the proposed Delta Conveyance Project in California. Specifically, the USACE may not issue a Section 404 permit (i.e., a permit that allows for the discharge of dredged or fill material into navigable waters) for the project.</p> <p>Press release from Harder's office: Bill will prohibit the Army Corps of Engineers from advancing the project.</p> <p>Representative Josh Harder (CA-9) reintroduced his <i>Stop the Delta Tunnel Act</i> which prohibits the Army Corps of Engineers from issuing a federal permit necessary for the State of California to build the Delta Conveyance Project, commonly known as the Delta Tunnel. Rep. Harder is a longtime opponent of the Delta Tunnel project, first <a href="#">voicing</a> his opposition in 2018. KCRA3 News has <a href="#">called</a> Rep. Harder's <i>Stop the Delta Tunnel Act</i>, "the strongest step yet to stop the state's proposed giant water tunnel from gaining ground." Read the bill <a href="#">online here</a>.</p> |                       |

|   |  |  |
|---|--|--|
| HR 1407 – Financing Lead Out of Water Act                                       | 3/7/23: Introduced, ref to Com on Ways and Means<br>12/19 No change in status  | Allows bonds issued by public water utilities to finance the replacement of private lead service lines to bypass the IRS “private business use” test   |
| HR 1520 – Reauthorization of the Energy and Efficiency Conservation Block Grant | 3/7/23: Introduced<br>3/9 – Ref to House Com on Energy & Commerce<br>12/19/23: No change in status   | Provides grants to state, local and tribal governments to support initiatives that will reduce fossil fuel emissions and conserve energy   |
| HR 1721 /S 806 – Healthy H2O Act  | 3/22/23: Introduced and ref to Com on Agriculture<br>4/25: Ref to Subcom on Commodity Markets, Digital Assets, and Rural Development.<br>12/19 No change in status | Provides grants for water testing and treatment technology directly to individuals and nonprofits in rural communities. Water quality systems installed at the faucet or within a building can provide immediate and ongoing protections from known and emerging water contaminants, like PFAS, lead and nitrates  |
| HR 1837 Investing in Our Communities Act  | 3/28/23: Introduced, ref to Com on Ways and Means<br>12/19: No change in status  | Restores tax-exempt advance refunding for municipal bonds so state and local governments can more efficiently invest in projects throughout their communities.   |
| HR 4540 Water Infrastructure Enhancement Act of 2023                            | 7/11/23: Introduced<br>Ref to Com on Energy & Commerce<br>12/19 No change in status  | Amends the Safe Drinking Water Act to establish a program to provide grants to suppliers of water for the purpose of making infrastructure improvements to public water systems, and for other purposes.   |
| HR 4584 National Wildland Fire Risk Reduction Program Act                       | 7/12/23: Introduced<br>Ref to Committees on Science, Space and Technology, and to Econ Development<br>12/19 No change in status                                    | Improves the Federal effort to reduce wildland fire risks, and for other purposes.<br><br>Zoe Lofgren press release: On 7/12, House Science, Space, and Technology Committee Ranking Member Zoe Lofgren (D-CA) was joined by Congresswoman Suzanne Bonamici (D-OR) to introduce the <a href="#">National Wildland Fire Risk Reduction Program Act</a> , a comprehensive science authorization bill that will identify and invest in research and development, set up warning and forecast systems, develop observation and sensing technologies, and standardize data collection efforts to improve the nation’s preparedness, resilience and response to wildfires. The bill will help to fill in knowledge gaps and strengthen coordination of wildfire science efforts across federal science agencies. |

|   |   |  |
|---|---|--|
| <b>HR 4592<br/>Cumulative<br/>Impacts Act</b>   | 7/12/23: Introduced. Ref to Energy & Commerce<br>7/13: Ref to Water Resources and Environment<br>12/19 No change in status  | Establishes a Federal program of cumulative impact assessments under the Clean Water Act and Clean Air Act, and protections for environmental justice and frontline communities overburdened by air and water pollution.   |
| <b>HR 5664: Water Infrastructure Finance and Innovation Act (WIFIA) Amendments 2023</b>               | 9/21/23 Introduced; Referred to the Committee on Transportation and Infrastructure, and in addition to the Committee on Energy and Commerce<br>9/22 Referred to the Subcommittee on Water Resources and Environment.<br>12/19 No change in status | Reauthorizes the Water Infrastructure Finance and Innovation Act of 2014 and restore WIFIA funding and financing eligibility to state entities and non-federal cost shares in federally involved projects.   |
| <b>S 1449: Revitalizing the Economy by Simplifying Timelines and Assuring Regulatory Transparency</b> | 5/4/23: Read twice and referred to the Committee on Environment and Public Works<br>12/19 No change in status   | RESTART Act. Reforms permitting and environmental review processes expediting the federal permitting process for important energy, infrastructure and transportation projects.   |
| <b>S.2250 Voluntary Groundwater Conservation Act</b>  | 7/11/23: Introduced. Ref to Com on Agriculture, Nutrition and Forestry<br>12/19 No change in status   | Creates a new voluntary groundwater easement program at the United States Department of Agriculture's (USDA) Natural Resource Conservation Service (NRCS) within the Agricultural Conservation Easements Program (ACEP).<br><div></div>  |
| <b>S. 2162: Support to Rehydrate the Environment, Agriculture and Municipalities (STREAM Act)</b>     | 6/22/23 – Introduced<br>7/19 Ref to Energy & Nat Resources, hearings held<br>12/19 No change in status  | Would authorize \$750 million for storage, \$300 million for water recycling, \$150 mission for desalination, and \$100 million for drinking water for disadvantaged communities. Would authorize grants for storage and conveyance projects that include environmental benefits, drinking water benefits for disadvantaged communities or other public benefits either as art of the project design or as part of a watershed restoration plan adopted together with the project. |

|   |   |   |
|---|---|---|
| S. 2202 Restore Aging Infrastructure Now (RAIN) Act | 6/22/23 Introduced<br>7/19 Ref to Energy & Nat Resources<br>12/19 No change in status   | Would authorize Reclamation to upgrade its aging canals and other facilities when they are repaired to serve multiple purposes, including environmental benefits, and drinking water for disadvantaged communities. Also incentivize agricultural and municipal irrigation districts to participate in these projects to add benefits by providing a 15% discount on the amount owed for repairing the facilities.  |
| S.2161 Canal Conveyance Capacity Restoration Act    | 6/22/23 Introduced<br>7/19 Ref to Energy & Nat Resources<br>12/19 No change in status   | Would authorize a one-third federal cost share for restoring canal capacity, including funding of \$289.5 million for the California Aqueduct   |
| S.2286 Streamlining Federal Grants Act of 2023      | 7/12/23: Introduced. Ref to Com on Homeland Security and Govt Affairs<br>7/26 Committee ordered an amendment<br>12/11 Amended by Sen Peters (Homeland Security Committee) | Improves effectiveness and performance of certain Federal financial assistance programs, and for other purposes. Sen. Gary Peters press release 7/17/23: WASHINGTON, D.C. – introduced bipartisan legislation that would help streamline the administration of grant programs across the federal government. Governments and organizations in small and rural communities often struggle when applying for federal grants because they lack the necessary resources to navigate a complicated application process. The senators' bill would simplify and streamline this application process to increase access to federal grants for all communities. The legislation builds on a <u>2019 law</u> led by Peters and Lankford that required federal grant programs to streamline data standards for applications and reporting. |

## CALIFORNIA

Initiative to Limit the Ability of Voters and State and Local Governments to Raise Revenues for Government Services: [Initiative 21-0042A1](#), "Taxpayer Protection and Government Accountability Act" **BCVWD – Oppose** / CSDA – Oppose / ACWA – Oppose

*Resolution 2023-16 adopted by the Board in opposition was transmitted to the CSDA advocacy team.*

*The Board approved a Resolution in opposition at the 6/14/2023 meeting.* Initiative sponsored by the California Business Roundtable qualified for the Nov. 2024 ballot. This initiative is the most consequential proposal to limit the ability of state and local governments to enact, modify, or expand taxes, assessments, fees, and property-related charges (i.e. water rates and more) since the passage of Propositions 218 and 26. If enacted, public agencies would face a drastic rise in litigation that could severely restrict their ability to meet essential services and infrastructure needs. To learn more about Initiative 21-0042A1 visit [csda.net/voterlimitations](https://csda.net/voterlimitations).

More and more cities and agencies are voting to oppose the initiative: <https://www.calcities.org/news/post/2023/08/09/an-existential-threat-to-cities-is-on-the-2024-ballot>

CalMatters recent analysis: <https://calmatters.org/politics/2023/08/california-taxes-ambulance-fees/>

Dec 2023: CSDA News: The California Legislative Analyst's Office (LAO) released their independent analysis of updated budget projections from 2022-23 and its implications for 2024-2025 fiscal year. The LAO estimates that the legislature will need to address a \$68 billion budgetary challenge which may necessitate revenue increases and/or reduction in ongoing spending. The complete updated budget analysis can be reviewed [here](#).

The Legislature returned to session on January 3, so this Update does not include any new action. The deadline for introduction of new bills is February 16, and the March edition of this Legislative Update will include any remaining 2-year bills from the 2023 session, plus new bills.

In the following At-A-Glance Table are bills on which the Board had taken an official position, or had indicated were of interest for tracking:

| AT-A-GLANCE - Legislation   | BCVWD Position            | ACWA/CSDA position         | Status   |
|---|---------------------------|----------------------------|--|
| <b>AB 62: Statewide Water Storage: expansion</b>  |                           |                            | Failed deadline, now a 2-year bill.<br>May be acted on in Jan 2024 |
| <b>AB 460: State Water Resources Control Board: water rights and usage: interim relief procedures</b>   | OPPOSE                    | OPPOSE / WATCH             | Failed deadline, now a 2-year bill.<br>May be acted on in Jan 2024 |
| <b>AB 627: Heavy duty trucks: grant program: operating requirements</b>   |                           |                            | Failed deadline, now a 2-year bill.<br>May be acted on in Jan 2024 |
| <b>AB 1072: Water use conservation and efficiency: low income residential customers</b>   |                           |                            | Failed deadline, now a 2-year bill.<br>May be acted on in Jan 2024 |
| <b>AB 1337: State Water Resources Control Board: water diversion</b>  | OPPOSE                    | OPPOSE / OPPOSE            | Failed deadline, now a 2-year bill.<br>May be acted on in Jan 2024 |
| <b>AB 1573: Water conservation: landscape design: model ordinance</b>   |                           |                            | 9/7/23 – Ordered to inactive by Sen. Stern                         |
| <b>SB 23: Water supply and flood risk reduction projects: expedited permitting</b>  | SUPPORT                   | SPONSORED / SUPPORT        | Failed deadline, now a 2-year bill.<br>May be acted on in Jan 2024 |
| <b>SB 366: Calif Water Plan: long term supply targets</b>   |                           |                            | Failed deadline, now a 2-year bill.<br>May be acted on in Jan 2024 |
| <b>SB 867: Drought, Flood, and Water Resilience, Wildfire and Forest Resilience, Coastal Resilience, Extreme Heat Mitigation, etc. Bond Act of 2023</b> | <b>SUPPORT IF AMENDED</b> | SUPPORT IF AMENDED / WATCH | Failed deadline, now a 2-year bill.<br>May be acted on in Jan 2024 |



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 10, 2024**

**Item 2c**

**STAFF REPORT**

**TO:** Board of Directors  
**FROM:** Dan Jagers, General Manager  
**SUBJECT:** California Water Supply Conditions and Water Issues

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**In the news**

**Below-Average Snowpack in Sierras Raises Concerns**

California Water News Daily 1/3/2024

<https://californiawaternewsdaily.com/drought/below-average-snowpack-in-sierras-raises-concerns/>

**AWWA releases think tank report, sustainability recommendations**

WaterWorld 12/2/2023

<https://www.waterworld.com/water-utility-management/press-release/14286486/awwa-releases-think-tank-report-sustainability-recommendations>

AWWA's Water 2050 Reports: <https://www.awwa.org/Resources-Tools/Water-2050/Water-2050-Reports>

**Dramatic before-and-after images show how much water California reservoirs have accumulated**

Los Angeles Times 12/29/2023

<https://www.latimes.com/california/story/2023-12-29/drone-photos-show-californias-reservoirs-filling-up-but-not-yet-at-capacity>

**DWR Approves Delta Conveyance Project**

California Department of Water Resources – Press Release – 12/21/2023

<https://water.ca.gov/News/News-Releases/2023/Dec-23/Department-of-Water-Resources-Approves-Delta-Conveyance-Project>

**DWR Releases EIR for Delta Conveyance Project**

<https://water.ca.gov/News/News-Releases/2023/Dec-23/DWR-Releases-Final-Environmental-Impact-Report-for-Delta-Conveyance-Project>

**California approves Delta tunnel project, pitting water agencies against environmentalists**

Sacramento Bee – 12/20/2023

<https://www.sacbee.com/news/politics-government/capitol-alert/article283409313.html>

**California approves rules for converting sewage waste to drinking water**

Reuters – 12/22/2023

<https://www.reuters.com/business/environment/california-approves-rules-converting-sewage-waste-drinking-water-2023-12-20/>

**Who Gets the Water in California? Whoever Gets There First**

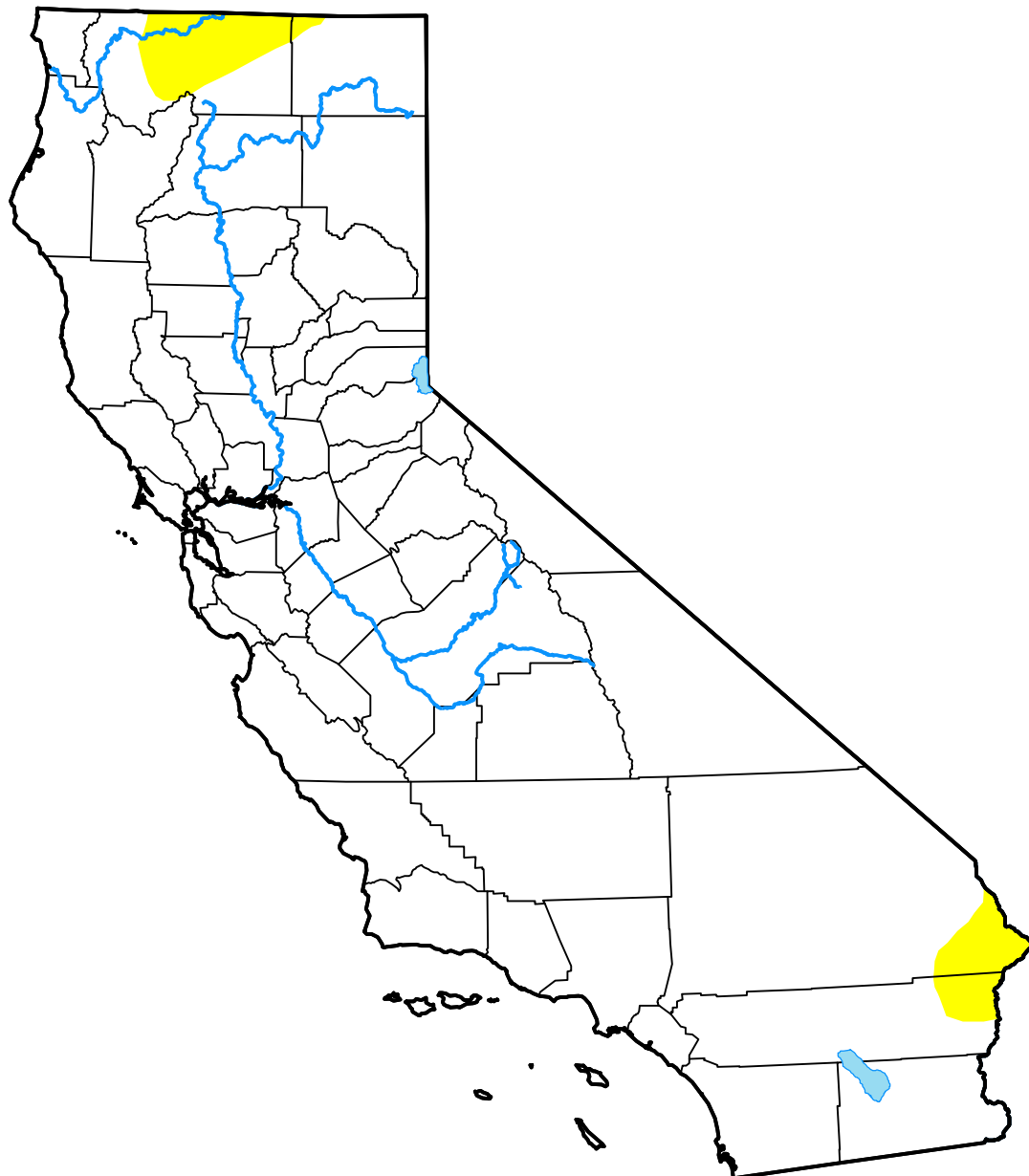
New York Times – 12/14/2023

<https://www.nytimes.com/interactive/2023/12/14/climate/california-water-crisis-drought.html>



# U.S. Drought Monitor California

**December 26, 2023**  
(Released Thursday, Dec. 28, 2023)  
Valid 7 a.m. EST



*Drought Conditions (Percent Area)*

|   | None  | D0-D4  | D1-D4 | D2-D4 | D3-D4 | D4   |
|---|-------|--------|-------|-------|-------|------|
| <b>Current</b>                              | 96.65 | 3.35   | 0.00  | 0.00  | 0.00  | 0.00 |
| <b>Last Week</b><br>12-19-2023              | 96.33 | 3.67   | 0.00  | 0.00  | 0.00  | 0.00 |
| <b>3 Months Ago</b><br>09-26-2023           | 94.01 | 5.99   | 0.07  | 0.00  | 0.00  | 0.00 |
| <b>Start of Calendar Year</b><br>01-03-2023 | 0.00  | 100.00 | 97.93 | 71.14 | 27.10 | 0.00 |
| <b>Start of Water Year</b><br>09-26-2023    | 94.01 | 5.99   | 0.07  | 0.00  | 0.00  | 0.00 |
| <b>One Year Ago</b><br>12-27-2022           | 0.00  | 100.00 | 97.94 | 80.56 | 35.50 | 7.16 |

**Intensity:**

|                     |                        |
|---------------------|------------------------|
| None                | D2 Severe Drought      |
| D0 Abnormally Dry   | D3 Extreme Drought     |
| D1 Moderate Drought | D4 Exceptional Drought |

*The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>*

**Author:**

Rocky Bilotta  
NCEI/NOAA



**droughtmonitor.unl.edu**



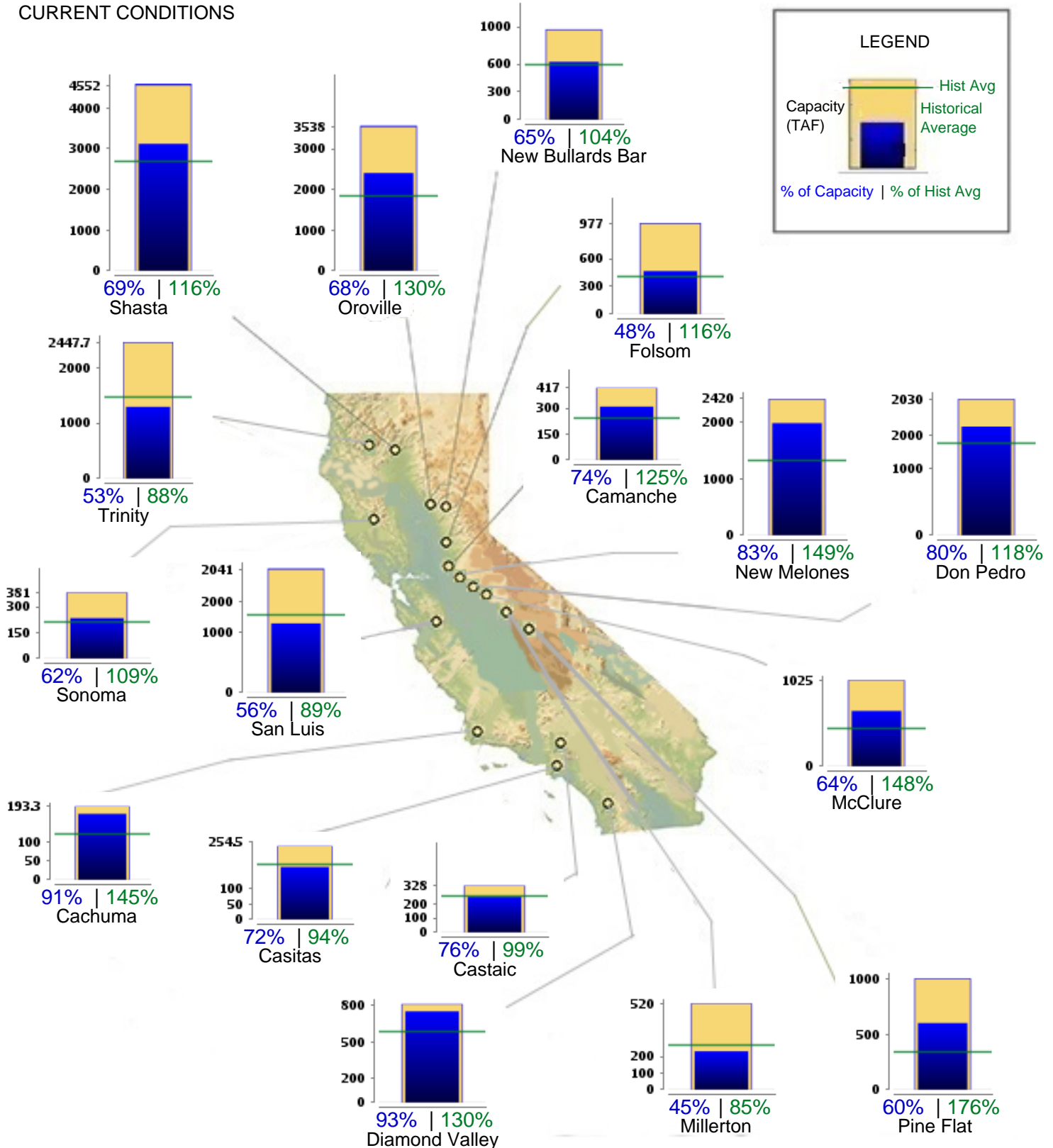


# CURRENT RESERVOIR CONDITIONS

## CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - January 1, 2024

### CURRENT CONDITIONS



Updated 01/02/2024 11:48 AM



**BEAUMONT-CHERRY VALLEY WATER DISTRICT  
BOARD OF DIRECTORS AND COMMITTEES  
2024 REGULAR MEETING SCHEDULE**

ADOPTED 12/13/2023

**Item 2d**

**Regular Meetings**

**Second Wednesday of every month**

Meeting time is 6:00 p.m. unless otherwise noted on posted agendas.

January 10

February 14

March 13

April 10

May 8

June 12

July 10

August 14

September 11

October 9

November 13

December 11

**Engineering Workshop**

**Fourth Thursday of every month**

Meeting time is 6:00 p.m. unless otherwise noted on posted agendas.

January 25

February 22

March 28

April 25

May 23

June 27

July 25

August 22

September 26

October 24

November 21 (3<sup>rd</sup> Thurs due to Holiday)

**Finance and Audit Committee**

**First Thursday of the month**

Meeting time is 3:00 p.m. unless otherwise noted on posted agendas.

January 4

February 1

March 7

April 4

May 2

June 6

July 3 (Wednesday due to holiday)

August 1

September 5

October 3

November 7

December 5

**Personnel Committee**

**Third Tuesday of the month**

Meeting time is 5:30 p.m. unless otherwise noted on posted agendas.

January 16

February 20

March 19

April 16

May 21

June 18

July 16

August 20

September 17

October 15

November 19

**District Holidays 2024**

|         |                        |
|---------|------------------------|
| Jan. 1  | New Year's Day         |
| Jan. 15 | Martin Luther King Day |
| Feb. 19 | President's Day        |
| May 27  | Memorial Day           |
| July 4  | Independence Day       |
| Sept. 2 | Labor Day              |
| Nov. 11 | Veterans Day           |
| Nov. 28 | Thanksgiving Day       |
| Dec. 25 | Christmas Day          |

Agendas are posted 72 hours in advance of a regular meeting and 24 hours in advance of a special meeting, and are available at [www.bcvwd.org](http://www.bcvwd.org). Members of the public may address the Board of Directors on any item within the jurisdiction of the Board; however no action may be taken on any item not appearing on the agenda, unless the action is otherwise authorized by Govt Code 54954.2(b). Meetings are held at the BCVWD office at 560 Magnolia Avenue, Beaumont, CA 92223 unless otherwise noted on the agenda. For information, please contact the Director of Finance and Administration at (951) 845-9581.

## BCVWD OFFICERS AND PRESIDENT'S APPOINTEES 2024

| <b>Position</b>                                       | <b>2024</b> |
|---|-------------|
| President   | Covington   |
| Vice President  | Slawson     |
| Secretary   | Williams    |
| Treasurer   | Ramirez     |
| Director  | Hoffman     |
| Recording Secretary                                   | Kerney      |
| <b>Internal Standing Committees</b>                   | <b>2024</b> |
| Personnel Committee member                            | Covington   |
| Personnel Committee member                            | Ramirez     |
| Personnel Committee (alternate)                       | Williams    |
| Finance & Audit Committee member                      | Hoffman     |
| Finance & Audit Committee member                      | Williams    |
| Finance & Audit Committee (alternate)                 | Covington   |
| <b>Ad Hoc Committees</b>                              | <b>2024</b> |
| Bogart Park Ad Hoc Committee member                   | Hoffman     |
| Bogart Park Ad Hoc Committee member                   | Covington   |
| Bogart Park Ad Hoc Committee (alternate)              | Williams    |
| Ad Hoc Communications Committee member                | Ramirez     |
| Ad Hoc Communications Committee member                | Williams    |
| Ad Hoc Communications Committee (alternate)           | Hoffman     |
| Ad Hoc Sites Reservoir member                         | Covington   |
| Ad Hoc Sites Reservoir member                         | Hoffman     |
| Ad Hoc Sites Reservoir (alternate)                    | Williams    |
| Ad Hoc 3x2 Water Re-use member                        | Hoffman     |
| Ad Hoc 3x2 Water Re-use member                        | Slawson     |
| Ad Hoc 3x2 Water Re-use (alternate)                   | Ramirez     |
| <b>External Representative Appointments</b>           | <b>2024</b> |
| San Gorgonio Pass Regional Water Alliance             | Slawson     |
| San Gorgonio Pass Regional Water Alliance (alternate) | Williams    |
| Collaborative Agencies Committee                      | Ramirez     |
| Collaborative Agencies Committee (alternate)          | Williams    |
| San Gorgonio Pass Water Agency                        | Slawson     |
| San Gorgonio Pass Water Agency (alternate)            | Covington   |



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 10, 2024**

**Item 2f**

**STAFF REPORT**

**TO:** Board of Directors  
**FROM:** Dan Jagers, General Manager  
**SUBJECT:** Grant Activity Quarterly Update

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**Staff Recommendation**

Direct staff as desired.

**Executive Summary**

The Board of Directors has directed District staff to pursue grant funding opportunities from all sources and using various resources, including District staff and contracted grant writing services. Tables 1 thru 4 reflect the grant activity until September 30, 2023.

**Background**

At the October 25, 2018, Engineering Workshop, the Board of Directors approved a contract with Townsend Public Affairs, Inc. (Townsend) for grant writing services. District staff worked with Townsend for three years evaluating grant eligibility requirements, submitting applications for grant funding, providing legislative updates related to COVID-19 during the pandemic, and lobbying for additional funding opportunities in the State and Federal budget. After the contract ended, at the October 28, 2021, Regular Board meeting, the Board of Directors instructed staff to implement the RFP process to attain a grant writing consultant.

At the District's April 13, 2022, Regular Board meeting, the Board of Directors authorized the General Manager to enter into a contract with Townsend for grant writing services. The approval is for an initial one-year agreement with three optional one-year extensions based on annual Board approval.

Tables 1-3 provide details on the Automatic Meter Read/Advanced Metering Infrastructure Deployment Program (AMR/AMI). Table 4 (attached) summarizes the awarded funding and/or agreements related to efforts made by Townsend and District staff.

Table 1 - Current Anticipated Cost Allocation

| Item                                | Description  | Cost                |
|-------------------------------------|--|---------------------|
| 1                                   | BOR WaterSMART Grant Funds                           | \$ 1,500,000        |
| 2                                   | BCVWD Matching Funds                                 | \$ 1,500,000        |
| 3                                   | Additional BCVWD Funds or Future Grant Opportunities | \$ 2,510,000        |
| <b>Total Estimated Project Cost</b> |  | <b>\$ 5,510,000</b> |



Table 2 - Status of Meters upgraded to be AMI compatible

| Period                    | Total number of installed meters <sup>(1)</sup> | New Installs <sup>(2)</sup> | Replaced: Maintenance <sup>(2)</sup> | Replaced: AMR/AMI Project <sup>(2)</sup> | Total AMI capable meters <sup>(1)</sup> | % converted to AMI <sup>(1)</sup> |
|---------------------------|---|-----------------------------|--------------------------------------|--|---|-----------------------------------|
| Beginning Count Sept 2019 | 19,154  |                             |                                      |  | 4,957                                   | 26%                               |
| Oct 2019-Dec 2019         | 19,349  | 195                         | 176                                  | 55                                       | 5,383                                   | 28%                               |
| Jan 2020-Mar 2020         | 19,456  | 107                         | 104                                  | 54                                       | 5,648                                   | 29%                               |
| Apr 2020-Jun 2020         | 19,548  | 92                          | 149                                  | 0  | 5,889                                   | 30%                               |
| Jul 2020-Sept 2020        | 19,660  | 112                         | 51                                   | 190                                      | 6,242                                   | 32%                               |
| Oct 2020-Dec 2020         | 19,690  | 30                          | 10                                   | 898                                      | 7,180                                   | 36%                               |
| Jan 2021-Mar 2021         | 19,743  | 53                          | 4                                    | 1,994                                    | 9,231                                   | 47%                               |
| Apr 2021-Jun 2021         | 19,840  | 97                          | 15                                   | 1,597                                    | 10,940                                  | 55%                               |
| Jul 2021-Sept 2021        | 19,995  | 155                         | 8                                    | 1,870                                    | 12,973                                  | 65%                               |
| Oct 2021- Dec 2021        | 20,095  | 100                         | 18                                   | 876                                      | 13,967                                  | 70%                               |
| Jan 2022-Mar 2022         | 20,291  | 196                         | 0                                    | 1,829                                    | 15,990                                  | 79%                               |
| Apr 2022-Jun 2022         | 20,445  | 154                         | 13                                   | 1,660                                    | 17,458                                  | 85%                               |
| Jul 2022-Sept 2022        | 20,709  | 264                         | 0                                    | 832                                      | 18,808                                  | 91%                               |
| Oct-Dec 2022              | 20,819  | 110                         | 5                                    | 1,244                                    | 19,952                                  | 96%                               |
| Jan-Mar 2023              | 20,922  | 103                         | 5                                    | 661                                      | 20,731                                  | 99%                               |
| Apr 2023-Jun 2023         | 21,049  | 127                         | 0                                    | 47                                       | 20,905                                  | 99%                               |
| Jul 2023-Sept 2023        | 21,154  | 105                         | 0                                    | 0 <sup>(3)</sup>                         | 21,011                                  | 99%                               |

(1) Cumulative total from start of project to end of reporting period

(2) Total is only for current period reported on

(3) Shortage in materials led to focus on meter installs, additional materials received October 2023



Table 3 - Submitted expenses to BOR for 50% Matching reimbursement

| Period                 | Expenditures specific to project | BOR 50% cost share | Allowable administrative costs <sup>(1)</sup> | Total Maximum Federal contribution <sup>(2)</sup> |
|------------------------|----------------------------------|--------------------|---|---|
| Oct 2019-Sept 2020     | \$71,811                         | \$35,905           | \$46  | \$35,951  |
| Oct 2020-Dec 2020      | \$302,439                        | \$151,219          | \$21  | \$151,240   |
| Jan 2021-Mar 2021      | \$528,665                        | \$264,332          | \$96  | \$264,428   |
| Apr 2021-Jun 2021      | \$427,098                        | \$213,549          | \$35  | \$213,584   |
| Jul 2021-Sept 2021     | \$564,757                        | \$282,378          | \$10  | \$282,388   |
| Oct 2021- Dec 2021     | \$247,968                        | \$123,984          | \$1   | \$123,985   |
| Jan 2022-Mar 2022      | \$475,108                        | \$237,554          | \$2   | \$237,556   |
| Apr 2022-Jun 2022      | \$469,220                        | \$234,609          | \$17  | \$234,626   |
| Jul 2022-Sept 2022     | \$276,197                        | \$138,098          | \$0   | \$138,098   |
| Oct 2022- Dec 2022     | \$389,999                        | \$194,999          | \$14  | \$195,013   |
| Jan 2023-Mar 2023      | \$205,730                        | \$102,864          | \$0   | \$102,864   |
| Apr 2023-Jun 2023      | \$53,511                         | \$26,755           | \$11  | \$26,766  |
| Jul 2023-Sept 2023     | \$47,692                         | \$23,845           | \$11  | \$23,856  |
| <b>Total Allowable</b> | <b>\$4,060,194</b>               | <b>\$2,030,091</b> | <b>\$263</b>                                  | <b>\$2,030,354</b>                                |

### Attachments

1. Table 4 – Summary of received funding and/or grant agreements

Staff Report prepared by Sylvia Molina, Assistant Director of Finance and Administration

**TABLE 4 - Summary of received funding and/or grant agreements**

| <b>Funding Program</b>  | <b>Procured by</b>                                 | <b>Project</b>  | <b>Award</b>   | <b>Estimated Project Cost</b>                                    | <b>Project Timeframe</b>                | <b>Summary</b>  | <b>9/30/2023</b>  |
|---|--|---|--|--|---|---|---|
| BOR<br>WaterSMART:<br>Water and Energy<br>Efficiency Grant for<br>Fiscal Years 2020<br>and 2021 | Townsend<br>Public Affairs<br><br>February<br>2022 | Automatic Meter<br>Read/Advanced<br>Metering<br>Infrastructure<br>Deployment<br>Program<br>(AMR/AMI)  | \$1.5 million;<br>cost-sharing<br>grant of at<br>least 50% | \$5.51 million<br>(see<br>additional<br>detail on<br>tables 2-4) | September<br>2019 –<br>December<br>2023 | Implementation of<br>conversion from manual<br>to radio read meters.                          | Extension request<br>to April 2024<br>approved.<br>Remaining<br>exchanges are for<br>large meters that<br>had delayed<br>material deliveries.<br>Implementation of<br>Phase 3 (AMI)<br>pending. |
| American Rescue<br>Plan Act (ARPA)<br>funding through<br>the County of<br>Riverside             | General<br>Manager<br><br>May 2022                 | 24" 3040<br>Pressure Zone<br>Cherry<br>Avenue/Internati<br>onal Park Road<br>Transmission<br>Pipeline | \$ 1,282,900   | \$ 5,163,000   | May 2022-<br>December<br>2025           | 24" diameter pipeline to<br>increase the capacity of<br>the water and<br>transmission system. | Design plans<br>and<br>CEQA/NEPA<br>were approved.<br>Anticipated bid<br>opening late<br>February 2024.   |
| American Rescue<br>Plan Act (ARPA)<br>funding through<br>the County of<br>Riverside             | General<br>Manager<br><br>May 2022                 | "B" Line Upper<br>Edgar<br>Transmission<br>Pipeline and<br>Facilities Project                         | \$ 1,300,000   | \$ 2,104,900   | May 2022-<br>December<br>2024           | Replaces a 10"<br>diameter pipeline with<br>frequent leaks.                                   | Design plans<br>and<br>CEQA/NEPA<br>were approved.<br>Final construction<br>bid documents are<br>being compiled with<br>bid opening 2nd qtr.<br>2024.   |

| Funding Program   | Procured by                    | Project   | Award  | Estimated Project Cost | Project Timeframe       | Summary  | 9/30/2023  |
|---|--------------------------------|---|--|------------------------|-------------------------|--|--|
| County of Riverside: Low-Income Household Water Assistance Program (LIHWAP)   | Finance Staff<br>April 2022    | Outstanding Utility Billing charges (general application)                   | Total of \$17,832.87 awarded; applied to 54 accounts | None to District       | July 2022-December 2023 | Provides qualifying low-income residents one-time payment of up to \$2,000 toward their utility bill. Extended program   | Ongoing; includes \$2,256 received 3rd qtr. for 8 accounts; Submitted application for extension to May 2024. |
| California Water and Wastewater Arrearage Payment Program, funded by the State Water Resources Control Board using federal ARPA funds | Finance Staff - <b>PENDING</b> | Outstanding Utility Billing charges from March 3, 2020 to December 31, 2022 |  |                        | 2020-2022               | Extended program providing funds for residential and commercial customer arrearages during the COVID-19 pandemic relief period from March 3, 2020, to December 31, 2022. | District notified eligible to submit application, available December 2023                                    |
| County of Riverside: Lift to Rise   | Finance Staff<br>May 2021      | Outstanding Utility Billing charges (general application)                   | Total of \$16,574.79 awarded; applied to 23 accounts | None to District       | May 2021-August 2022    | Emergency rental assistance, including utilities, for past due balances.   | Completed (November 2022)  |
| JPIA Risk Control Program   | Operations staff<br>March 2021 | Communication Upgrade Project (general application)                         | \$ 10,000  | \$ 32,618              | 2021- 2022              | For the purchase of handheld radios deployed to all field staff, HR, management, and the District's main office.   | Completed (May 2022)   |



| Funding Program   | Procured by                    | Project   | Award      | Estimated Project Cost | Project Timeframe | Summary  | 9/30/2023              |
|---|--------------------------------|---|------------|------------------------|-------------------|--|------------------------|
| California Water and Wastewater Arrearage Payment Program, funded by the State Water Resources Control Board using federal ARPA funds | Finance Staff<br>December 2021 | Outstanding Utility Billing charges from March 3, 2020 to December 31, 2021 | \$ 165,761 | \$ 123,244             | 2020-2022         | Provided funds for community water systems that have accrued residential and commercial customer arrearages during the COVID-19 pandemic relief period from March 3, 2020, to June 15, 2021. | Completed (April 2022) |

## General Ledger

## Budget Variance Revenue

User: wclayton

Printed: 12/28/2023 1:12:03 PM

Period 11 - 11

Fiscal Year 2023

## Beaumont-Cherry Valley Water District

560 Magnolia Avenue  
Beaumont CA 92223  
(951) 845-9581  
www.bcvwd.org



| Account Number       | Description                    | Budget                  | Period Amt             | End Bal                 | Variance                 | % Avail/<br>Uncollect |
|----------------------|--------------------------------|-------------------------|------------------------|-------------------------|--------------------------|-----------------------|
| <b>50</b>            | <b>GENERAL</b>                 |                         |                        |                         |                          |                       |
| 01-50-510-419051     | Grant Revenue                  | \$ 784,000.00           | \$ -                   | \$ 55,616.26            | \$ 728,383.74            | 92.91%                |
|                      | <b>Grant Rev</b>               | <b>\$ 784,000.00</b>    | <b>\$ -</b>            | <b>\$ 55,616.26</b>     | <b>\$ 728,383.74</b>     | <b>92.91%</b>         |
| 01-50-510-490001     | Interest Income - Bonita Vista | \$ 1,000.00             | \$ 0.68                | \$ 235.61               | \$ 764.39                | 76.44%                |
| 01-50-510-490011     | Interest Income - Fairway Cnyn | \$ 252,000.00           | \$ -                   | \$ -                    | \$ 252,000.00            | 100.00%               |
| 01-50-510-490021     | Interest Income - General      | \$ 231,000.00           | \$ 85,010.85           | \$ 1,720,693.79         | \$ (1,489,693.79)        | -644.89%              |
| 01-50-510-490041     | Rlzd Gain/Loss on Investment   | \$ -                    | \$ (6,001.75)          | \$ (39,062.45)          | \$ 39,062.45             | 0.00%                 |
| 01-50-510-490051     | Net Amort/Accret on Investment | \$ -                    | \$ 25,674.10           | \$ 325,466.51           | \$ (325,466.51)          | 0.00%                 |
|                      | <b>Interest Income</b>         | <b>\$ 484,000.00</b>    | <b>\$ 104,683.88</b>   | <b>\$ 2,007,333.46</b>  | <b>\$ (1,523,333.46)</b> | <b>-314.74%</b>       |
| 01-50-510-481001     | Capacity Fees-Wells            | \$ 279,000.00           | \$ -                   | \$ 312,567.20           | \$ (33,567.20)           | -12.03%               |
| 01-50-510-481006     | Cap Fees-Water Rights (SWP)    | \$ 177,000.00           | \$ -                   | \$ 197,776.25           | \$ (20,776.25)           | -11.74%               |
| 01-50-510-481012     | Cap Fees-Water Treatment Plant | \$ 133,000.00           | \$ -                   | \$ 148,695.45           | \$ (15,695.45)           | -11.80%               |
| 01-50-510-481018     | Cap Fees-Local Water Resources | \$ 70,000.00            | \$ -                   | \$ 78,303.25            | \$ (8,303.25)            | -11.86%               |
| 01-50-510-481024     | Cap Fees-Recycled Water        | \$ 202,000.00           | \$ -                   | \$ 324,934.00           | \$ (122,934.00)          | -60.86%               |
| 01-50-510-481030     | Cap Fees-Transmission          | \$ 226,000.00           | \$ -                   | \$ 253,153.60           | \$ (27,153.60)           | -12.01%               |
| 01-50-510-481036     | Cap Fees-Storage               | \$ 289,000.00           | \$ -                   | \$ 324,191.60           | \$ (35,191.60)           | -12.18%               |
| 01-50-510-481042     | Cap Fees-Booster               | \$ 20,000.00            | \$ -                   | \$ 22,441.55            | \$ (2,441.55)            | -12.21%               |
| 01-50-510-481048     | Cap Fees-Pressure Reducing Stn | \$ 11,000.00            | \$ -                   | \$ 11,462.95            | \$ (462.95)              | -4.21%                |
| 01-50-510-481054     | Cap Fees-Miscellaneous Project | \$ 9,000.00             | \$ -                   | \$ 10,009.90            | \$ (1,009.90)            | -11.22%               |
| 01-50-510-481060     | Cap Fees-Financing Costs       | \$ 44,000.00            | \$ -                   | \$ 51,324.68            | \$ (7,324.68)            | -16.65%               |
| 01-50-510-485001     | Front Footage Fees             | \$ 24,000.00            | \$ -                   | \$ 27,219.70            | \$ (3,219.70)            | -13.42%               |
|                      | <b>Non-Operating Revenue</b>   | <b>\$ 1,484,000.00</b>  | <b>\$ -</b>            | <b>\$ 1,762,080.13</b>  | <b>\$ (278,080.13)</b>   | <b>-18.74%</b>        |
| 01-50-510-410100     | Sales                          | \$ 6,510,500.00         | \$ 539,347.11          | \$ 5,176,615.54         | \$ 1,333,884.46          | 20.49%                |
| 01-50-510-410151     | Agricultural Irrigation Sales  | \$ 20,000.00            | \$ 2,093.38            | \$ 22,818.87            | \$ (2,818.87)            | -14.09%               |
| 01-50-510-410171     | Construction Sales             | \$ 201,000.00           | \$ 1,120.85            | \$ 56,601.77            | \$ 144,398.23            | 71.84%                |
| 01-50-510-413001     | Backflow Administration Charge | \$ 64,000.00            | \$ 3,993.36            | \$ 57,845.73            | \$ 6,154.27              | 9.62%                 |
| 01-50-510-413011     | Fixed Meter Charges            | \$ 4,958,500.00         | \$ 456,051.46          | \$ 4,805,531.02         | \$ 152,968.98            | 3.08%                 |
| 01-50-510-413021     | Meter Fees                     | \$ 300,000.00           | \$ -                   | \$ 751,966.00           | \$ (451,966.00)          | -150.66%              |
| 01-50-510-415001     | SGPWA Importation Charges      | \$ 4,072,500.00         | \$ 337,611.60          | \$ 3,287,716.76         | \$ 784,783.24            | 19.27%                |
| 01-50-510-415011     | SCE Power Charges              | \$ 2,227,500.00         | \$ 196,940.10          | \$ 1,917,803.85         | \$ 309,696.15            | 13.90%                |
| 01-50-510-417001     | 2nd Notice Charges             | \$ 49,000.00            | \$ 7,850.00            | \$ 75,800.00            | \$ (26,800.00)           | -54.69%               |
| 01-50-510-417011     | 3rd Notice Charges             | \$ 63,000.00            | \$ 480.00              | \$ 95,560.00            | \$ (32,560.00)           | -51.68%               |
| 01-50-510-417021     | Account Reinstatement Fees     | \$ 50,000.00            | \$ 3,800.00            | \$ 37,800.00            | \$ 12,200.00             | 24.40%                |
| 01-50-510-417031     | Lien Processing Fees           | \$ 8,000.00             | \$ 680.00              | \$ 9,080.00             | \$ (1,080.00)            | -13.50%               |
| 01-50-510-417041     | Credit Check Processing Fees   | \$ 23,000.00            | \$ 1,530.00            | \$ 16,770.00            | \$ 6,230.00              | 27.09%                |
| 01-50-510-417051     | Return Check Fees              | \$ 5,000.00             | \$ 700.00              | \$ 5,075.00             | \$ (75.00)               | -1.50%                |
| 01-50-510-417061     | Customer Damage/Upgrade Charge | \$ 22,000.00            | \$ 2,070.33            | \$ 77,571.33            | \$ (55,571.33)           | -252.60%              |
| 01-50-510-417071     | After-Hours Call Out Charges   | \$ 4,000.00             | \$ 300.00              | \$ 2,800.00             | \$ 1,200.00              | 30.00%                |
| 01-50-510-417081     | Bench Test Fees (Credits)      | \$ -                    | \$ -                   | \$ 300.00               | \$ (300.00)              | 0.00%                 |
| 01-50-510-417091     | Credit Card Processing Fees    | \$ 93,000.00            | \$ 9,958.69            | \$ 106,201.21           | \$ (13,201.21)           | -14.19%               |
| 01-50-510-419001     | Rebates and Reimbursements     | \$ -                    | \$ -                   | \$ -                    | \$ -                     | 0.00%                 |
| 01-50-510-419011     | Development Income             | \$ 226,000.00           | \$ 6,621.67            | \$ 172,230.12           | \$ 53,769.88             | 23.79%                |
| 01-50-510-419012     | Development Income - GIS       | \$ 308,000.00           | \$ -                   | \$ -                    | \$ 308,000.00            | 100.00%               |
| 01-50-510-419031     | Well Maintenance Reimbursement | \$ 85,000.00            | \$ -                   | \$ 177,708.87           | \$ (92,708.87)           | -109.07%              |
| 01-50-510-419061     | Miscellaneous Income           | \$ 1,000.00             | \$ 36.00               | \$ 14,533.94            | \$ (13,533.94)           | -1353.39%             |
|                      | <b>Operating Revenue</b>       | <b>\$ 19,291,000.00</b> | <b>\$ 1,571,184.55</b> | <b>\$ 16,868,330.01</b> | <b>\$ 2,422,669.99</b>   | <b>12.56%</b>         |
| 01-50-510-471001     | Maint Fees - 12303 Oak Glen Rd | \$ 10,000.00            | \$ -                   | \$ 2,599.36             | \$ 7,400.64              | 74.01%                |
| 01-50-510-471011     | Maint Fees - 13695 Oak Glen Rd | \$ 7,000.00             | \$ 566.52              | \$ 6,186.56             | \$ 813.44                | 11.62%                |
| 01-50-510-471021     | Maint Fees - 13697 Oak Glen Rd | \$ 8,000.00             | \$ 632.62              | \$ 6,911.72             | \$ 1,088.28              | 13.60%                |
| 01-50-510-471031     | Maint Fees - 9781 AveMiravilla | \$ 6,000.00             | \$ 525.22              | \$ 5,733.46             | \$ 266.54                | 4.44%                 |
| 01-50-510-471101     | Utilities - 12303 Oak Glen Rd  | \$ 5,000.00             | \$ -                   | \$ 1,038.17             | \$ 3,961.83              | 79.24%                |
| 01-50-510-471111     | Utilities - 13695 Oak Glen Rd  | \$ 5,000.00             | \$ 158.05              | \$ 3,978.22             | \$ 1,021.78              | 20.44%                |
| 01-50-510-471121     | Utilities - 13697 Oak Glen Rd  | \$ 5,000.00             | \$ 206.29              | \$ 5,486.87             | \$ (486.87)              | -9.74%                |
| 01-50-510-471131     | Utilities - 9781 Ave Miravilla | \$ 4,000.00             | \$ 131.55              | \$ 3,703.74             | \$ 296.26                | 7.41%                 |
|                      | <b>Rent/Utilities</b>          | <b>\$ 50,000.00</b>     | <b>\$ 2,220.25</b>     | <b>\$ 35,638.10</b>     | <b>\$ 14,361.90</b>      | <b>28.72%</b>         |
| <b>Revenue Total</b> |                                | <b>\$ 22,093,000.00</b> | <b>\$ 1,678,088.68</b> | <b>\$ 20,728,997.96</b> | <b>\$ 1,364,002.04</b>   | <b>6.17%</b>          |

## General Ledger

## Budget Variance Expense

User: wclayton  
 Printed: 12/28/2023 1:12:31 PM  
 Period 11 - 11  
 Fiscal Year 2023

## Beaumont-Cherry Valley Water District

560 Magnolia Avenue  
 Beaumont CA 92223  
 (951) 845-9581  
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| Account Number       | Description  | Budget               | Period Amt          | End Bal              | Variance             | Encumbered | % Avail/<br>Uncollect |
|----------------------|--|----------------------|---------------------|----------------------|----------------------|------------|-----------------------|
| <b>10</b>            | <b>BOARD OF DIRECTORS</b>                          |                      |                     |                      |                      |            |                       |
| 01-10-110-500101     | Board of Directors Fees                            | \$ 95,500.00         | \$ 9,120.00         | \$ 79,905.00         | \$ 15,595.00         | \$ -       | 16.33%                |
| 01-10-110-500115     | Social Security                                    | \$ 6,000.00          | \$ 565.44           | \$ 4,954.11          | \$ 1,045.89          | \$ -       | 17.43%                |
| 01-10-110-500120     | Medicare   | \$ 1,500.00          | \$ 132.25           | \$ 1,158.75          | \$ 341.25            | \$ -       | 22.75%                |
| 01-10-110-500125     | Health Insurance                                   | \$ 75,500.00         | \$ 3,881.61         | \$ 42,697.71         | \$ 32,802.29         | \$ -       | 43.45%                |
| 01-10-110-500140     | Life Insurance                                     | \$ 2,000.00          | \$ 9.71             | \$ 106.81            | \$ 1,893.19          | \$ -       | 94.66%                |
| 01-10-110-500143     | EAP Program  | \$ 500.00            | \$ 9.30             | \$ 100.44            | \$ 399.56            | \$ -       | 79.91%                |
| 01-10-110-500145     | Workers' Compensation                              | \$ 1,000.00          | \$ 66.56            | \$ 539.10            | \$ 460.90            | \$ -       | 46.09%                |
| 01-10-110-500175     | Training/Education/Mtgs/Travel                     | \$ 34,500.00         | \$ 1,486.60         | \$ 26,593.15         | \$ 7,906.85          | \$ -       | 22.92%                |
|                      | <b>Board of Directors Personnel</b>                | \$ <b>216,500.00</b> | \$ <b>15,271.47</b> | \$ <b>156,055.07</b> | \$ <b>60,444.93</b>  | \$ -       | <b>27.92%</b>         |
| 01-10-110-550043     | Supplies-Other                                     | \$ 1,000.00          | \$ -                | \$ 118.65            | \$ 881.35            | \$ -       | 88.14%                |
|                      | <b>Board of Directors Materials &amp; Supplies</b> | \$ <b>1,000.00</b>   | \$ -                | \$ <b>118.65</b>     | \$ <b>881.35</b>     | \$ -       | <b>88.14%</b>         |
| 01-10-110-550012     | Election Expenses                                  | \$ 79,000.00         | \$ -                | \$ 3,638.90          | \$ 75,361.10         | \$ -       | 95.39%                |
| 01-10-110-550051     | Advertising/Legal Notices                          | \$ 2,500.00          | \$ 122.00           | \$ 244.00            | \$ 2,256.00          | \$ -       | 90.24%                |
|                      | <b>Board of Directors Services</b>                 | \$ <b>81,500.00</b>  | \$ <b>122.00</b>    | \$ <b>3,882.90</b>   | \$ <b>77,617.10</b>  | \$ -       | <b>95.24%</b>         |
| <b>Expense Total</b> | <b>BOARD OF DIRECTORS</b>                          | \$ <b>299,000.00</b> | \$ <b>15,393.47</b> | \$ <b>160,056.62</b> | \$ <b>138,943.38</b> | \$ -       | <b>46.47%</b>         |
| <b>20</b>            | <b>ENGINEERING</b>                                 |                      |                     |                      |                      |            |                       |
| 01-20-210-500105     | Labor  | \$ 576,050.00        | \$ 27,416.08        | \$ 347,124.88        | \$ 228,925.12        | \$ -       | 39.74%                |
| 01-20-210-500114     | Incentive Pay                                      | \$ 6,000.00          | \$ -                | \$ -                 | \$ 6,000.00          | \$ -       | 100.00%               |
| 01-20-210-500115     | Social Security                                    | \$ 43,000.00         | \$ 1,218.19         | \$ 22,298.53         | \$ 20,701.47         | \$ -       | 48.14%                |
| 01-20-210-500120     | Medicare   | \$ 10,500.00         | \$ 397.76           | \$ 5,321.38          | \$ 5,178.62          | \$ -       | 49.32%                |
| 01-20-210-500125     | Health Insurance                                   | \$ 101,000.00        | \$ 3,394.70         | \$ 56,228.55         | \$ 44,771.45         | \$ -       | 44.33%                |
| 01-20-210-500140     | Life Insurance                                     | \$ 1,000.00          | \$ 44.39            | \$ 526.11            | \$ 473.89            | \$ -       | 47.39%                |
| 01-20-210-500143     | EAP Program  | \$ 500.00            | \$ 5.58             | \$ 91.97             | \$ 408.03            | \$ -       | 81.61%                |
| 01-20-210-500145     | Workers' Compensation                              | \$ 5,500.00          | \$ 244.54           | \$ 2,940.94          | \$ 2,559.06          | \$ -       | 46.53%                |
| 01-20-210-500150     | Unemployment Insurance                             | \$ 8,500.00          | \$ -                | \$ -                 | \$ 8,500.00          | \$ -       | 100.00%               |
| 01-20-210-500155     | Retirement/CalPERS                                 | \$ 80,500.00         | \$ 1,428.16         | \$ 40,110.09         | \$ 40,389.91         | \$ -       | 50.17%                |
| 01-20-210-500165     | Uniforms and Employee Benefits                     | \$ 500.00            | \$ -                | \$ -                 | \$ 500.00            | \$ -       | 100.00%               |
| 01-20-210-500175     | Training/Education/Mtgs/Travel                     | \$ 8,000.00          | \$ -                | \$ 1,002.50          | \$ 6,997.50          | \$ -       | 87.47%                |
| 01-20-210-500180     | Accrued Sick Leave Expense                         | \$ 31,000.00         | \$ -                | \$ 3,699.50          | \$ 27,300.50         | \$ -       | 88.07%                |
| 01-20-210-500185     | Accrued Vacation Leave Expense                     | \$ 28,500.00         | \$ -                | \$ 8,030.02          | \$ 20,469.98         | \$ -       | 71.82%                |
| 01-20-210-500187     | Accrued Leave Payments                             | \$ 42,000.00         | \$ -                | \$ 9,579.63          | \$ 32,420.37         | \$ -       | 77.19%                |
| 01-20-210-500195     | CIP Related Labor                                  | \$ (225,000.00)      | \$ (4,513.52)       | \$ (33,784.24)       | \$ (191,215.76)      | \$ -       | 84.98%                |
|                      | <b>Engineering Personnel</b>                       | \$ <b>717,550.00</b> | \$ <b>29,635.88</b> | \$ <b>463,169.86</b> | \$ <b>254,380.14</b> | \$ -       | <b>35.45%</b>         |
| 01-20-210-540048     | Permits, Fees & Licensing                          | \$ 3,000.00          | \$ -                | \$ -                 | \$ 3,000.00          | \$ -       | 100.00%               |
| 01-20-210-550029     | Administrative Expenses                            | \$ 5,000.00          | \$ -                | \$ 4,443.40          | \$ 556.60            | \$ -       | 11.13%                |
| 01-20-210-550046     | Office Equipment                                   | \$ 6,000.00          | \$ -                | \$ 357.79            | \$ 5,642.21          | \$ -       | 94.04%                |
|                      | <b>Engineering Materials &amp; Supplies</b>        | \$ <b>14,000.00</b>  | \$ -                | \$ <b>4,801.19</b>   | \$ <b>9,198.81</b>   | \$ -       | <b>65.71%</b>         |
| 01-20-210-500190     | Temporary Labor                                    | \$ 5,950.00          | \$ -                | \$ 5,903.65          | \$ 46.35             | \$ -       | 0.78%                 |
| 01-20-210-540014     | Development Reimbursable GIS                       | \$ 50,000.00         | \$ -                | \$ 13,860.00         | \$ 36,140.00         | \$ -       | 72.28%                |
| 01-20-210-550030     | Membership Dues                                    | \$ 2,000.00          | \$ 125.00           | \$ 751.00            | \$ 1,249.00          | \$ -       | 62.45%                |
| 01-20-210-550051     | Advertising/Legal Notices                          | \$ 5,000.00          | \$ -                | \$ 1,008.22          | \$ 3,991.78          | \$ -       | 79.84%                |
| 01-20-210-580031     | Outside Engineering                                | \$ 60,000.00         | \$ 5,253.34         | \$ 61,763.79         | \$ (1,763.79)        | \$ -       | -2.94%                |
| 01-20-210-580032     | CIP Related Outside Engineering                    | \$ (42,000.00)       | \$ -                | \$ -                 | \$ (42,000.00)       | \$ -       | 100.00%               |
|                      | <b>Engineering Services</b>                        | \$ <b>80,950.00</b>  | \$ <b>5,378.34</b>  | \$ <b>83,286.66</b>  | \$ <b>(2,336.66)</b> | \$ -       | <b>-2.89%</b>         |
| <b>Expense Total</b> | <b>ENGINEERING</b>                                 | \$ <b>812,500.00</b> | \$ <b>35,014.22</b> | \$ <b>551,257.71</b> | \$ <b>261,242.29</b> | \$ -       | <b>32.15%</b>         |
| <b>30</b>            | <b>FINANCE &amp; ADMIN SERVICES</b>                |                      |                     |                      |                      |            |                       |
| 01-30-310-500105     | Labor  | \$ 1,348,500.00      | \$ 95,593.56        | \$ 1,083,860.70      | \$ 264,639.30        | \$ -       | 19.62%                |
| 01-30-310-500109     | FLSA Overtime                                      | \$ 500.00            | \$ -                | \$ -                 | \$ 500.00            | \$ -       | 100.00%               |
| 01-30-310-500110     | Overtime   | \$ 16,000.00         | \$ 1,418.74         | \$ 11,974.88         | \$ 4,025.12          | \$ -       | 25.16%                |
| 01-30-310-500111     | Double Time  | \$ 2,500.00          | \$ -                | \$ 960.57            | \$ 1,539.43          | \$ -       | 61.58%                |
| 01-30-310-500114     | Incentive Pay                                      | \$ 17,500.00         | \$ 50.00            | \$ 400.00            | \$ 17,100.00         | \$ -       | 97.71%                |
| 01-30-310-500115     | Social Security                                    | \$ 102,500.00        | \$ 5,740.49         | \$ 69,663.79         | \$ 32,836.21         | \$ -       | 32.04%                |
| 01-30-310-500120     | Medicare   | \$ 24,000.00         | \$ 1,624.51         | \$ 17,418.71         | \$ 6,581.29          | \$ -       | 27.42%                |
| 01-30-310-500125     | Health Insurance                                   | \$ 333,000.00        | \$ 22,744.40        | \$ 235,960.39        | \$ 97,039.61         | \$ -       | 29.14%                |
| 01-30-310-500130     | CalPERS Health Admin Costs                         | \$ 3,000.00          | \$ 234.58           | \$ 2,608.24          | \$ 391.76            | \$ -       | 13.06%                |
| 01-30-310-500140     | Life Insurance                                     | \$ 2,500.00          | \$ 165.42           | \$ 1,829.57          | \$ 670.43            | \$ -       | 26.82%                |
| 01-30-310-500143     | EAP Program  | \$ 1,000.00          | \$ 24.18            | \$ 273.92            | \$ 726.08            | \$ -       | 72.61%                |
| 01-30-310-500145     | Workers' Compensation                              | \$ 11,000.00         | \$ 775.95           | \$ 8,171.13          | \$ 2,828.87          | \$ -       | 25.72%                |
| 01-30-310-500150     | Unemployment Insurance                             | \$ 20,000.00         | \$ 3,673.00         | \$ 3,979.00          | \$ 16,021.00         | \$ -       | 80.11%                |
| 01-30-310-500155     | Retirement/CalPERS                                 | \$ 255,500.00        | \$ 19,205.50        | \$ 214,087.71        | \$ 41,412.29         | \$ -       | 16.21%                |
| 01-30-310-500161     | Estimated Current Year OPEB                        | \$ 215,000.00        | \$ -                | \$ -                 | \$ 215,000.00        | \$ -       | 100.00%               |
| 01-30-310-500165     | Uniforms and Employee Benefits                     | \$ 1,000.00          | \$ -                | \$ 823.22            | \$ 176.78            | \$ -       | 17.68%                |
| 01-30-310-500175     | Training/Education/Mtgs/Travel                     | \$ 40,500.00         | \$ 947.51           | \$ 21,827.73         | \$ 18,672.27         | \$ -       | 46.10%                |
| 01-30-310-500180     | Accrued Sick Leave Expense                         | \$ 71,500.00         | \$ 3,743.80         | \$ 24,806.43         | \$ 46,693.57         | \$ -       | 65.31%                |

| Account Number       | Description  | Budget                 | Period Amt           | End Bal                | Variance               | Encumbered  | % Avail/<br>Uncollect |
|----------------------|--|------------------------|----------------------|------------------------|------------------------|-------------|-----------------------|
| 01-30-310-500185     | Accrued Vacation Leave Expense                               | \$ 106,500.00          | \$ 1,740.82          | \$ 42,846.67           | \$ 63,653.33           | \$ -        | 59.77%                |
| 01-30-310-500187     | Accrued Leave Payments                                       | \$ 111,500.00          | \$ 11,366.01         | \$ 53,183.78           | \$ 58,316.22           | \$ -        | 52.30%                |
| 01-30-310-500195     | CIP Related Labor  | \$ (16,000.00)         | \$ -                 | \$ -                   | \$ (16,000.00)         | \$ -        | 100.00%               |
| 01-30-310-560000     | GASB 68 Pension Expense                                      | \$ 222,000.00          | \$ -                 | \$ -                   | \$ 222,000.00          | \$ -        | 100.00%               |
| 01-30-320-500105     | Labor  | \$ 61,800.00           | \$ 7,032.00          | \$ 30,281.55           | \$ 31,518.45           | \$ -        | 51.00%                |
| 01-30-320-500114     | Incentive Pay  | \$ 500.00              | \$ -                 | \$ -                   | \$ 500.00              | \$ -        | 100.00%               |
| 01-30-320-500115     | Social Security  | \$ 5,300.00            | \$ 436.22            | \$ 2,327.51            | \$ 2,972.49            | \$ -        | 56.08%                |
| 01-30-320-500120     | Medicare   | \$ 1,500.00            | \$ 102.02            | \$ 544.35              | \$ 955.65              | \$ -        | 63.71%                |
| 01-30-320-500125     | Health Insurance   | \$ 19,000.00           | \$ 1,475.82          | \$ 7,379.10            | \$ 11,620.90           | \$ -        | 61.16%                |
| 01-30-320-500140     | Life Insurance   | \$ 500.00              | \$ -                 | \$ 32.73               | \$ 467.27              | \$ -        | 93.45%                |
| 01-30-320-500143     | EAP Program  | \$ 500.00              | \$ 1.86              | \$ 9.30                | \$ 490.70              | \$ -        | 98.14%                |
| 01-30-320-500145     | Workers' Compensation  | \$ 1,000.00            | \$ 51.34             | \$ 212.05              | \$ 787.95              | \$ -        | 78.80%                |
| 01-30-320-500150     | Unemployment Insurance                                       | \$ 1,500.00            | \$ -                 | \$ -                   | \$ 1,500.00            | \$ -        | 100.00%               |
| 01-30-320-500155     | Retirement/CalPERS   | \$ 7,800.00            | \$ 596.32            | \$ 4,170.48            | \$ 3,629.52            | \$ -        | 46.53%                |
| 01-30-320-500165     | Uniforms and Employee Benefits                               | \$ 200.00              | \$ -                 | \$ -                   | \$ 200.00              | \$ -        | 100.00%               |
| 01-30-320-500175     | Training/Education/Mtgs/Travel                               | \$ 5,500.00            | \$ -                 | \$ 3,297.27            | \$ 2,202.73            | \$ -        | 40.05%                |
| 01-30-320-500176     | Dist Professional Development                                | \$ 20,000.00           | \$ -                 | \$ 81.00               | \$ 19,919.00           | \$ -        | 99.60%                |
| 01-30-320-500177     | General Safety Trng & Supplies                               | \$ 32,000.00           | \$ 500.00            | \$ 12,700.37           | \$ 19,299.63           | \$ -        | 60.31%                |
| 01-30-320-500180     | Accrued Sick Leave Expense                                   | \$ 1,700.00            | \$ -                 | \$ 263.70              | \$ 1,436.30            | \$ -        | 84.49%                |
| 01-30-320-500185     | Accrued Vacation Leave Expense                               | \$ 2,600.00            | \$ -                 | \$ 1,098.75            | \$ 1,501.25            | \$ -        | 57.74%                |
| 01-30-320-500187     | Accrued Leave Payments                                       | \$ 5,900.00            | \$ -                 | \$ 5,878.75            | \$ 21.25               | \$ -        | 0.36%                 |
| 01-30-320-550024     | Employment Testing   | \$ 6,000.00            | \$ 566.65            | \$ 1,690.43            | \$ 4,309.57            | \$ -        | 71.83%                |
|                      | <b>Finance &amp; Admin Services Personnel</b>                | <b>\$ 3,062,800.00</b> | <b>\$ 179,810.70</b> | <b>\$ 1,864,643.78</b> | <b>\$ 1,198,156.22</b> | <b>\$ -</b> | <b>39.12%</b>         |
| 01-30-310-550006     | Cashiering Shortages/Overages                                | \$ 100.00              | \$ 55.87             | \$ 61.18               | \$ 38.82               | \$ -        | 38.82%                |
| 01-30-310-550042     | Office Supplies  | \$ 12,000.00           | \$ 857.94            | \$ 10,804.33           | \$ 1,195.67            | \$ -        | 9.96%                 |
| 01-30-310-550046     | Office Equipment   | \$ 5,500.00            | \$ 50.00             | \$ 240.32              | \$ 5,259.68            | \$ -        | 95.63%                |
| 01-30-310-550048     | Postage  | \$ 57,000.00           | \$ 319.28            | \$ 8,002.42            | \$ 48,997.58           | \$ -        | 85.96%                |
| 01-30-310-550072     | Miscellaneous Operating Exp                                  | \$ 500.00              | \$ 50.86             | \$ 250.86              | \$ 249.14              | \$ -        | 49.83%                |
| 01-30-310-550078     | Bad Debt Expense   | \$ 25,000.00           | \$ -                 | \$ -                   | \$ 25,000.00           | \$ -        | 100.00%               |
| 01-30-310-550084     | Depreciation   | \$ 3,025,000.00        | \$ 272,829.94        | \$ 3,048,387.05        | \$ (23,387.05)         | \$ -        | -0.77%                |
| 01-30-320-550028     | District Certification                                       | \$ 6,000.00            | \$ -                 | \$ 4,330.00            | \$ 1,670.00            | \$ -        | 27.83%                |
| 01-30-320-550042     | Office Supplies  | \$ 3,000.00            | \$ -                 | \$ 489.18              | \$ 2,510.82            | \$ -        | 83.69%                |
|                      | <b>Finance &amp; Admin Services Materials &amp; Supplies</b> | <b>\$ 3,134,100.00</b> | <b>\$ 274,163.89</b> | <b>\$ 3,072,565.34</b> | <b>\$ 61,534.66</b>    | <b>\$ -</b> | <b>1.96%</b>          |
| 01-30-310-500190     | Temporary Labor  | \$ 17,000.00           | \$ 10,215.68         | \$ 11,601.86           | \$ 5,398.14            | \$ -        | 31.75%                |
| 01-30-310-550001     | Bank/Financial Service Fees                                  | \$ 12,000.00           | \$ 212.18            | \$ 1,878.06            | \$ 10,121.94           | \$ -        | 84.35%                |
| 01-30-310-550008     | Transaction/Return Fees                                      | \$ 3,000.00            | \$ 68.41             | \$ 965.61              | \$ 2,034.39            | \$ -        | 67.81%                |
| 01-30-310-550010     | Transaction/Credit Card Fees                                 | \$ 101,700.00          | \$ 15,069.01         | \$ 127,417.68          | \$ (25,717.68)         | \$ -        | -25.29%               |
| 01-30-310-550014     | Credit Check Fees  | \$ 7,500.00            | \$ 494.72            | \$ 5,391.60            | \$ 2,108.40            | \$ -        | 28.11%                |
| 01-30-310-550030     | Membership Dues  | \$ 42,000.00           | \$ 2,111.29          | \$ 38,293.72           | \$ 3,706.28            | \$ -        | 8.82%                 |
| 01-30-310-550036     | Notary and Lien Fees   | \$ 3,000.00            | \$ -                 | \$ 1,415.00            | \$ 1,585.00            | \$ -        | 52.83%                |
| 01-30-310-550050     | Utility Billing Service                                      | \$ 90,000.00           | \$ 7,048.27          | \$ 77,661.70           | \$ 12,338.30           | \$ -        | 13.71%                |
| 01-30-310-550051     | Advertising/Legal Notices                                    | \$ 3,500.00            | \$ -                 | \$ 448.00              | \$ 3,052.00            | \$ -        | 87.20%                |
| 01-30-310-550054     | Property, Auto, General Ins                                  | \$ 175,000.00          | \$ 20,340.20         | \$ 177,343.03          | \$ (2,343.03)          | \$ -        | -1.34%                |
| 01-30-310-550061     | Media Outreach   | \$ 25,500.00           | \$ -                 | \$ 2,271.08            | \$ 23,228.92           | \$ -        | 91.09%                |
| 01-30-310-580001     | Accounting and Audit   | \$ 47,300.00           | \$ -                 | \$ 45,355.00           | \$ 1,945.00            | \$ -        | 4.11%                 |
| 01-30-310-580011     | General Legal  | \$ 99,500.00           | \$ 4,339.81          | \$ 51,307.33           | \$ 48,192.67           | \$ -        | 48.43%                |
| 01-30-310-580036     | Other Professional Services                                  | \$ 195,455.00          | \$ 13,172.50         | \$ 190,060.00          | \$ 5,395.00            | \$ -        | 2.76%                 |
| 01-30-320-500190     | Temporary Labor  | \$ 5,000.00            | \$ -                 | \$ -                   | \$ 5,000.00            | \$ -        | 100.00%               |
| 01-30-320-550025     | Employee Retention   | \$ 5,500.00            | \$ 903.64            | \$ 1,427.60            | \$ 4,072.40            | \$ -        | 74.04%                |
| 01-30-320-550026     | Recruitment Expense  | \$ 11,000.00           | \$ -                 | \$ 705.00              | \$ 10,295.00           | \$ -        | 93.59%                |
| 01-30-320-550030     | Membership Dues  | \$ 2,500.00            | \$ -                 | \$ 1,739.00            | \$ 761.00              | \$ -        | 30.44%                |
| 01-30-320-550051     | Advertising/Legal Notices                                    | \$ 4,000.00            | \$ -                 | \$ 234.06              | \$ 3,765.94            | \$ -        | 94.15%                |
| 01-30-320-580036     | Other Professional Services                                  | \$ 69,400.00           | \$ 18,600.00         | \$ 64,985.00           | \$ 4,415.00            | \$ -        | 6.36%                 |
|                      | <b>Finance &amp; Admin Services Services</b>                 | <b>\$ 919,855.00</b>   | <b>\$ 92,575.71</b>  | <b>\$ 800,500.33</b>   | <b>\$ 119,354.67</b>   | <b>\$ -</b> | <b>12.98%</b>         |
| <b>Expense Total</b> | <b>FINANCE &amp; ADMIN SERVICES</b>                          | <b>\$ 7,116,755.00</b> | <b>\$ 546,550.30</b> | <b>\$ 5,737,709.45</b> | <b>\$ 1,379,045.55</b> | <b>\$ -</b> | <b>19.38%</b>         |
| <b>35</b>            | <b>INFORMATION TECHNOLOGY</b>                                |                        |                      |                        |                        |             |                       |
| 01-35-315-500105     | Labor  | \$ 163,000.00          | \$ 12,387.20         | \$ 142,452.80          | \$ 20,547.20           | \$ -        | 12.61%                |
| 01-35-315-500114     | Incentive Pay  | \$ 1,500.00            | \$ -                 | \$ -                   | \$ 1,500.00            | \$ -        | 100.00%               |
| 01-35-315-500115     | Social Security  | \$ 13,000.00           | \$ 628.18            | \$ 9,566.39            | \$ 3,433.61            | \$ -        | 26.41%                |
| 01-35-315-500120     | Medicare   | \$ 3,500.00            | \$ 179.76            | \$ 2,270.13            | \$ 1,229.87            | \$ -        | 35.14%                |
| 01-35-315-500125     | Health Insurance   | \$ 25,500.00           | \$ 1,919.55          | \$ 21,115.05           | \$ 4,384.95            | \$ -        | 17.20%                |
| 01-35-315-500140     | Life Insurance   | \$ 500.00              | \$ 20.09             | \$ 217.03              | \$ 282.97              | \$ -        | 56.59%                |
| 01-35-315-500143     | EAP Program  | \$ 500.00              | \$ 1.86              | \$ 20.46               | \$ 479.54              | \$ -        | 95.91%                |
| 01-35-315-500145     | Workers' Compensation  | \$ 1,500.00            | \$ 90.42             | \$ 960.92              | \$ 539.08              | \$ -        | 35.94%                |
| 01-35-315-500150     | Unemployment Insurance                                       | \$ 2,500.00            | \$ -                 | \$ -                   | \$ 2,500.00            | \$ -        | 100.00%               |
| 01-35-315-500155     | Retirement/CalPERS   | \$ 20,000.00           | \$ 854.62            | \$ 14,545.10           | \$ 5,454.90            | \$ -        | 27.27%                |
| 01-35-315-500175     | Training/Education/Mtgs/Travel                               | \$ 5,000.00            | \$ 999.00            | \$ 5,236.01            | \$ (236.01)            | \$ -        | -4.72%                |
| 01-35-315-500180     | Accrued Sick Leave Expense                                   | \$ 9,500.00            | \$ -                 | \$ -                   | \$ 9,500.00            | \$ -        | 100.00%               |
| 01-35-315-500185     | Accrued Vacation Leave Expense                               | \$ 18,000.00           | \$ -                 | \$ -                   | \$ 18,000.00           | \$ -        | 100.00%               |
| 01-35-315-500187     | Accrued Leave Payments                                       | \$ 18,500.00           | \$ -                 | \$ 13,992.12           | \$ 4,507.88            | \$ -        | 24.37%                |
| 01-35-315-500195     | CIP Related Labor  | \$ (33,000.00)         | \$ -                 | \$ -                   | \$ (33,000.00)         | \$ -        | 100.00%               |
|                      | <b>Information Technology Personnel</b>                      | <b>\$ 249,500.00</b>   | <b>\$ 17,080.68</b>  | <b>\$ 210,376.01</b>   | <b>\$ 39,123.99</b>    | <b>\$ -</b> | <b>15.68%</b>         |
| 01-35-315-550044     | Printing/Toner and Maintenance                               | \$ 28,000.00           | \$ 2,303.77          | \$ 20,398.92           | \$ 7,601.08            | \$ -        | 27.15%                |

| Account Number       | Description  | Budget               | Period Amt          | End Bal              | Variance             | Encumbered         | % Avail/<br>Uncollect |
|----------------------|--|----------------------|---------------------|----------------------|----------------------|--------------------|-----------------------|
| 01-35-315-580016     | Computer Hardware                                      | \$ 30,000.00         | \$ 663.57           | \$ 14,834.61         | \$ 15,165.39         | \$ -               | 50.55%                |
| 01-35-315-580028     | Cybersecurity Soft/Hardware                            | \$ 50,000.00         | \$ 4,310.00         | \$ 38,790.00         | \$ 11,210.00         | \$ -               | 22.42%                |
| 01-35-315-580030     | Repair/Purchase Radio Comm Eq                          | \$ 10,000.00         | \$ -                | \$ 9,919.83          | \$ 80.17             | \$ -               | 0.80%                 |
|                      | <b>Information Technology Materials &amp; Supplies</b> | <b>\$ 118,000.00</b> | <b>\$ 7,277.34</b>  | <b>\$ 83,943.36</b>  | <b>\$ 34,056.64</b>  | <b>\$ -</b>        | <b>28.86%</b>         |
| 01-35-315-501511     | Telephone/Internet Service                             | \$ 63,000.00         | \$ 7,525.32         | \$ 70,919.24         | \$ (7,919.24)        | \$ -               | -12.57%               |
| 01-35-315-501521     | Building Alarms and Security                           | \$ 27,500.00         | \$ -                | \$ 11,596.59         | \$ 15,903.41         | \$ -               | 57.83%                |
| 01-35-315-540014     | GIS Maintenance and Updates                            | \$ 10,000.00         | \$ 5,980.00         | \$ 7,420.00          | \$ 2,580.00          | \$ -               | 25.80%                |
| 01-35-315-550030     | Membership Dues  | \$ 3,000.00          | \$ -                | \$ 1,812.25          | \$ 1,187.75          | \$ -               | 39.59%                |
| 01-35-315-550058     | Cyber Security Liability Ins                           | \$ 7,000.00          | \$ -                | \$ 5,311.00          | \$ 1,689.00          | \$ -               | 24.13%                |
| 01-35-315-580021     | IT/Software Support                                    | \$ 8,000.00          | \$ -                | \$ -                 | \$ 8,000.00          | \$ -               | 100.00%               |
| 01-35-315-580026     | License/Maintenance/Support                            | \$ 250,000.00        | \$ 17,501.07        | \$ 177,878.69        | \$ 72,121.31         | \$ 2,719.44        | 27.76%                |
| 01-35-315-580027     | AMR/AMI Annual Support                                 | \$ 163,000.00        | \$ -                | \$ -                 | \$ 163,000.00        | \$ -               | 100.00%               |
|                      | <b>Information Technology Services</b>                 | <b>\$ 531,500.00</b> | <b>\$ 31,006.39</b> | <b>\$ 274,937.77</b> | <b>\$ 256,562.23</b> | <b>\$ 2,719.44</b> | <b>47.76%</b>         |
| <b>Expense Total</b> | <b>INFORMATION TECHNOLOGY</b>                          | <b>\$ 899,000.00</b> | <b>\$ 55,364.41</b> | <b>\$ 569,257.14</b> | <b>\$ 329,742.86</b> | <b>\$ 2,719.44</b> | <b>36.38%</b>         |
| <b>40</b>            | <b>OPERATIONS</b>                                      |                      |                     |                      |                      |                    |                       |
| <b>410</b>           | <b>Source of Supply Personnel</b>                      |                      |                     |                      |                      |                    |                       |
| 01-40-410-500105     | Labor  | \$ 509,000.00        | \$ 35,713.52        | \$ 324,309.85        | \$ 184,690.15        | \$ -               | 36.28%                |
| 01-40-410-500109     | FLSA Overtime  | \$ 500.00            | \$ -                | \$ -                 | \$ 500.00            | \$ -               | 100.00%               |
| 01-40-410-500110     | Overtime   | \$ 7,500.00          | \$ 229.50           | \$ 3,478.32          | \$ 4,021.68          | \$ -               | 53.62%                |
| 01-40-410-500111     | Double Time  | \$ 3,500.00          | \$ -                | \$ -                 | \$ 3,500.00          | \$ -               | 100.00%               |
| 01-40-410-500113     | Standby/On-Call  | \$ 16,000.00         | \$ 1,120.00         | \$ 12,440.00         | \$ 3,560.00          | \$ -               | 22.25%                |
| 01-40-410-500114     | Incentive Pay  | \$ 7,500.00          | \$ 200.00           | \$ 1,700.00          | \$ 5,800.00          | \$ -               | 77.33%                |
| 01-40-410-500115     | Social Security  | \$ 38,500.00         | \$ 2,628.97         | \$ 24,439.84         | \$ 14,060.16         | \$ -               | 36.52%                |
| 01-40-410-500120     | Medicare   | \$ 9,500.00          | \$ 614.84           | \$ 5,715.83          | \$ 3,784.17          | \$ -               | 39.83%                |
| 01-40-410-500125     | Health Insurance                                       | \$ 138,500.00        | \$ 11,652.02        | \$ 100,366.88        | \$ 38,133.12         | \$ -               | 27.53%                |
| 01-40-410-500140     | Life Insurance   | \$ 1,000.00          | \$ 63.00            | \$ 553.63            | \$ 446.37            | \$ -               | 44.64%                |
| 01-40-410-500143     | EAP Program  | \$ 500.00            | \$ 11.16            | \$ 95.05             | \$ 404.95            | \$ -               | 80.99%                |
| 01-40-410-500145     | Workers' Compensation                                  | \$ 21,500.00         | \$ 1,559.49         | \$ 13,600.30         | \$ 7,899.70          | \$ -               | 36.74%                |
| 01-40-410-500150     | Unemployment Insurance                                 | \$ 31,500.00         | \$ -                | \$ -                 | \$ 31,500.00         | \$ -               | 100.00%               |
| 01-40-410-500155     | Retirement/CalPERS                                     | \$ 113,500.00        | \$ 11,391.33        | \$ 101,246.92        | \$ 12,253.08         | \$ -               | 10.80%                |
| 01-40-410-500165     | Uniforms and Employee Benefits                         | \$ 5,000.00          | \$ 958.11           | \$ 3,631.12          | \$ 1,368.88          | \$ -               | 27.38%                |
| 01-40-410-500175     | Training/Education/Mtgs/Travel                         | \$ 6,000.00          | \$ -                | \$ 2,360.73          | \$ 3,639.27          | \$ -               | 60.65%                |
| 01-40-410-500180     | Accrued Sick Leave Expense                             | \$ 24,500.00         | \$ 2,256.01         | \$ 14,937.97         | \$ 9,562.03          | \$ -               | 39.03%                |
| 01-40-410-500185     | Accrued Vacation Leave Expense                         | \$ 37,500.00         | \$ 1,232.32         | \$ 23,007.22         | \$ 14,492.78         | \$ -               | 38.65%                |
| 01-40-410-500187     | Accrued Leave Payments                                 | \$ 16,500.00         | \$ 1,551.20         | \$ 8,624.10          | \$ 7,875.90          | \$ -               | 47.73%                |
| 01-40-410-500195     | CIP Related Labor                                      | \$ (20,000.00)       | \$ -                | \$ -                 | \$ (20,000.00)       | \$ -               | 100.00%               |
| <b>440</b>           | <b>Transmission &amp; Distribution Personnel</b>       |                      |                     |                      |                      |                    |                       |
| 01-40-440-500105     | Labor  | \$ 1,250,000.00      | \$ 66,180.23        | \$ 794,706.83        | \$ 455,293.17        | \$ -               | 36.42%                |
| 01-40-440-500109     | FLSA Overtime  | \$ 2,000.00          | \$ -                | \$ -                 | \$ 2,000.00          | \$ -               | 100.00%               |
| 01-40-440-500110     | Overtime   | \$ 70,500.00         | \$ 3,983.57         | \$ 44,460.07         | \$ 26,039.93         | \$ -               | 36.94%                |
| 01-40-440-500111     | Double Time  | \$ 34,500.00         | \$ 584.58           | \$ 17,096.57         | \$ 17,403.43         | \$ -               | 50.44%                |
| 01-40-440-500113     | Standby/On-Call  | \$ 26,500.00         | \$ 1,960.00         | \$ 22,850.00         | \$ 3,650.00          | \$ -               | 13.77%                |
| 01-40-440-500114     | Incentive Pay  | \$ 16,000.00         | \$ -                | \$ -                 | \$ 16,000.00         | \$ -               | 100.00%               |
| 01-40-440-500115     | Social Security  | \$ 98,000.00         | \$ 5,013.26         | \$ 60,426.17         | \$ 37,573.83         | \$ -               | 38.34%                |
| 01-40-440-500120     | Medicare   | \$ 23,000.00         | \$ 1,172.46         | \$ 14,209.32         | \$ 8,790.68          | \$ -               | 38.22%                |
| 01-40-440-500125     | Health Insurance                                       | \$ 346,000.00        | \$ 16,767.38        | \$ 175,931.73        | \$ 170,068.27        | \$ -               | 49.15%                |
| 01-40-440-500140     | Life Insurance   | \$ 2,500.00          | \$ 125.08           | \$ 1,373.27          | \$ 1,126.73          | \$ -               | 45.07%                |
| 01-40-440-500143     | EAP Program  | \$ 1,000.00          | \$ 26.46            | \$ 294.36            | \$ 705.64            | \$ -               | 70.56%                |
| 01-40-440-500145     | Workers' Compensation                                  | \$ 42,500.00         | \$ 2,673.57         | \$ 28,428.09         | \$ 14,071.91         | \$ -               | 33.11%                |
| 01-40-440-500155     | Retirement/CalPERS                                     | \$ 237,500.00        | \$ 14,331.60        | \$ 166,232.54        | \$ 71,267.46         | \$ -               | 30.01%                |
| 01-40-440-500165     | Uniforms and Employee Benefits                         | \$ 16,000.00         | \$ 399.20           | \$ 9,571.48          | \$ 6,428.52          | \$ -               | 40.18%                |
| 01-40-440-500175     | Training/Education/Mtgs/Travel                         | \$ 5,000.00          | \$ 770.00           | \$ 5,101.86          | \$ (101.86)          | \$ -               | -2.04%                |
| 01-40-440-500180     | Accrued Sick Leave Expense                             | \$ 58,500.00         | \$ 2,554.75         | \$ 22,939.90         | \$ 35,560.10         | \$ -               | 60.79%                |
| 01-40-440-500185     | Accrued Vacation Leave Expense                         | \$ 76,000.00         | \$ 5,477.41         | \$ 51,035.87         | \$ 24,964.13         | \$ -               | 32.85%                |
| 01-40-440-500187     | Accrued Leave Payments                                 | \$ 71,000.00         | \$ -                | \$ 27,388.74         | \$ 43,611.26         | \$ -               | 61.42%                |
| 01-40-440-500195     | CIP Related Labor                                      | \$ (40,000.00)       | \$ -                | \$ (4,583.94)        | \$ (35,416.06)       | \$ -               | 88.54%                |
| <b>450</b>           | <b>Inspections Personnel</b>                           |                      |                     |                      |                      |                    |                       |
| 01-40-450-500105     | Labor  | \$ 38,000.00         | \$ 882.76           | \$ 36,021.47         | \$ 1,978.53          | \$ -               | 5.21%                 |
| 01-40-460-500109     | FLSA Overtime  | \$ 500.00            | \$ -                | \$ -                 | \$ 500.00            | \$ -               | 100.00%               |
| 01-40-450-500110     | Overtime   | \$ 10,500.00         | \$ -                | \$ 10,691.36         | \$ (191.36)          | \$ -               | -1.82%                |
| 01-40-450-500111     | Double Time  | \$ 2,500.00          | \$ -                | \$ 1,162.94          | \$ 1,337.06          | \$ -               | 53.48%                |
| 01-40-450-500113     | Standby/On-Call  | \$ 3,000.00          | \$ -                | \$ -                 | \$ 3,000.00          | \$ -               | 100.00%               |
| 01-40-450-500115     | Social Security  | \$ 3,000.00          | \$ 54.75            | \$ 2,974.98          | \$ 25.02             | \$ -               | 0.83%                 |
| 01-40-450-500120     | Medicare   | \$ 1,000.00          | \$ 12.81            | \$ 695.78            | \$ 304.22            | \$ -               | 30.42%                |
| 01-40-450-500125     | Health Insurance                                       | \$ 13,000.00         | \$ 104.71           | \$ 10,437.22         | \$ 2,562.78          | \$ -               | 19.71%                |
| 01-40-450-500140     | Life Insurance   | \$ 500.00            | \$ 1.89             | \$ 60.24             | \$ 439.76            | \$ -               | 87.95%                |
| 01-40-450-500143     | EAP Program  | \$ 500.00            | \$ 0.40             | \$ 13.45             | \$ 486.55            | \$ -               | 97.31%                |
| 01-40-450-500145     | Workers' Compensation                                  | \$ 2,000.00          | \$ 31.49            | \$ 1,459.67          | \$ 540.33            | \$ -               | 27.02%                |
| 01-40-450-500155     | Retirement/CalPERS                                     | \$ 10,500.00         | \$ 84.96            | \$ 6,530.15          | \$ 3,969.85          | \$ -               | 37.81%                |
| <b>460</b>           | <b>Customer Svc &amp; Meter Reading Personnel</b>      |                      |                     |                      |                      |                    |                       |
| 01-40-460-500105     | Labor  | \$ 220,000.00        | \$ 18,230.33        | \$ 183,042.05        | \$ 36,957.95         | \$ -               | 16.80%                |
| 01-40-460-500110     | Overtime   | \$ 20,500.00         | \$ 1,516.88         | \$ 6,772.81          | \$ 13,727.19         | \$ -               | 66.96%                |
| 01-40-460-500111     | Double Time  | \$ 5,000.00          | \$ -                | \$ 2,558.16          | \$ 2,441.84          | \$ -               | 48.84%                |
| 01-40-460-500113     | Standby/On-Call  | \$ 4,000.00          | \$ -                | \$ -                 | \$ 4,000.00          | \$ -               | 100.00%               |
| 01-40-460-500114     | Incentive Pay  | \$ 4,000.00          | \$ -                | \$ 300.00            | \$ 3,700.00          | \$ -               | 92.50%                |
| 01-40-460-500115     | Social Security  | \$ 18,500.00         | \$ 1,308.70         | \$ 13,863.68         | \$ 4,636.32          | \$ -               | 25.06%                |
| 01-40-460-500120     | Medicare   | \$ 4,500.00          | \$ 306.04           | \$ 3,273.40          | \$ 1,226.60          | \$ -               | 27.26%                |
| 01-40-460-500125     | Health Insurance                                       | \$ 75,500.00         | \$ 4,753.07         | \$ 60,862.21         | \$ 14,637.79         | \$ -               | 19.39%                |

| Account Number   | Description   | Budget                 | Period Amt           | End Bal                | Variance               | Encumbered  | % Avail/<br>Uncollect |
|------------------|---|------------------------|----------------------|------------------------|------------------------|-------------|-----------------------|
| 01-40-460-500140 | Life Insurance  | \$ 500.00              | \$ 21.99             | \$ 295.20              | \$ 204.80              | \$ -        | 40.96%                |
| 01-40-460-500143 | EAP Program   | \$ 500.00              | \$ 6.39              | \$ 67.74               | \$ 432.26              | \$ -        | 86.45%                |
| 01-40-460-500145 | Workers' Compensation   | \$ 9,500.00            | \$ 752.42            | \$ 7,726.12            | \$ 1,773.88            | \$ -        | 18.67%                |
| 01-40-460-500155 | Retirement/CalPERS  | \$ 68,000.00           | \$ 4,462.70          | \$ 54,466.53           | \$ 13,533.47           | \$ -        | 19.90%                |
| 01-40-460-500165 | Uniforms and Employee Benefits                                  | \$ 3,000.00            | \$ 187.13            | \$ 2,302.93            | \$ 697.07              | \$ -        | 23.24%                |
| 01-40-460-500175 | Training/Education/Mtgs/Travel                                  | \$ 1,000.00            | \$ -                 | \$ 145.00              | \$ 855.00              | \$ -        | 85.50%                |
| 01-40-460-500180 | Accrued Sick Leave Expense                                      | \$ 10,500.00           | \$ -                 | \$ 7,922.01            | \$ 2,577.99            | \$ -        | 24.55%                |
| 01-40-460-500185 | Accrued Vacation Leave Expense                                  | \$ 20,000.00           | \$ -                 | \$ 19,038.01           | \$ 961.99              | \$ -        | 4.81%                 |
| 01-40-460-500187 | Accrued Leave Payments  | \$ 14,000.00           | \$ 1,337.60          | \$ 6,441.60            | \$ 7,558.40            | \$ -        | 53.99%                |
| 01-40-460-500195 | CIP Related Labor   | \$ (41,000.00)         | \$ (5,106.12)        | \$ (29,680.55)         | \$ (11,319.45)         | \$ -        | 27.61%                |
| <b>470</b>       | <b>Maintenance &amp; General Plant Personnel</b>                |                        |                      |                        |                        |             |                       |
| 01-40-470-500105 | Labor   | \$ 109,500.00          | \$ 4,448.40          | \$ 108,676.30          | \$ 823.70              | \$ -        | 0.75%                 |
| 01-40-470-500109 | FLSA Overtime   | \$ 500.00              | \$ -                 | \$ -                   | \$ 500.00              | \$ -        | 100.00%               |
| 01-40-470-500110 | Overtime  | \$ 6,500.00            | \$ -                 | \$ 326.63              | \$ 6,173.37            | \$ -        | 94.97%                |
| 01-40-470-500111 | Double Time   | \$ 2,000.00            | \$ -                 | \$ -                   | \$ 2,000.00            | \$ -        | 100.00%               |
| 01-40-470-500113 | Standby/On-Call   | \$ 3,000.00            | \$ -                 | \$ -                   | \$ 3,000.00            | \$ -        | 100.00%               |
| 01-40-470-500114 | Incentive Pay   | \$ 1,500.00            | \$ -                 | \$ -                   | \$ 1,500.00            | \$ -        | 100.00%               |
| 01-40-470-500115 | Social Security   | \$ 8,000.00            | \$ 353.79            | \$ 7,179.77            | \$ 820.23              | \$ -        | 10.25%                |
| 01-40-470-500120 | Medicare  | \$ 2,000.00            | \$ 82.74             | \$ 1,679.17            | \$ 320.83              | \$ -        | 16.04%                |
| 01-40-470-500125 | Health Insurance  | \$ 38,000.00           | \$ 1,962.06          | \$ 29,352.05           | \$ 8,647.95            | \$ -        | 22.76%                |
| 01-40-470-500140 | Life Insurance  | \$ 500.00              | \$ 9.27              | \$ 167.45              | \$ 332.55              | \$ -        | 66.51%                |
| 01-40-470-500143 | EAP Program   | \$ 500.00              | \$ 2.09              | \$ 43.29               | \$ 456.71              | \$ -        | 91.34%                |
| 01-40-470-500145 | Workers' Compensation   | \$ 5,000.00            | \$ 219.76            | \$ 4,004.68            | \$ 995.32              | \$ -        | 19.91%                |
| 01-40-470-500155 | Retirement/CalPERS  | \$ 15,500.00           | \$ 463.02            | \$ 9,482.35            | \$ 6,017.65            | \$ -        | 38.82%                |
| 01-40-470-500165 | Uniforms and Employee Benefits                                  | \$ 1,000.00            | \$ -                 | \$ -                   | \$ 1,000.00            | \$ -        | 100.00%               |
| 01-40-470-500175 | Training/Education/Mtgs/Travel                                  | \$ 2,000.00            | \$ -                 | \$ -                   | \$ 2,000.00            | \$ -        | 100.00%               |
| 01-40-470-500180 | Accrued Sick Leave Expenses                                     | \$ 3,500.00            | \$ 904.50            | \$ 3,048.50            | \$ 451.50              | \$ -        | 12.90%                |
| 01-40-470-500185 | Accrued Vacation Expenses                                       | \$ 4,000.00            | \$ 351.70            | \$ 3,617.95            | \$ 382.05              | \$ -        | 9.55%                 |
| 01-40-470-500187 | Accrual Leave Payments  | \$ 500.00              | \$ -                 | \$ -                   | \$ 500.00              | \$ -        | 100.00%               |
|                  | <b>Operations Personnel</b>                                     | <b>\$ 4,031,000.00</b> | <b>\$ 230,949.25</b> | <b>\$ 2,654,992.92</b> | <b>\$ 1,376,007.08</b> | <b>\$ -</b> | <b>34.14%</b>         |
| <b>410</b>       | <b>Source of Supply Materials &amp; Supplies</b>                |                        |                      |                        |                        |             |                       |
| 01-40-410-501101 | Electricity - Wells   | \$ 2,550,000.00        | \$ 189,943.48        | \$ 2,500,282.82        | \$ 49,717.18           | \$ -        | 1.95%                 |
| 01-40-410-501201 | Gas - Wells   | \$ 1,000.00            | \$ 16.27             | \$ 245.69              | \$ 754.31              | \$ -        | 75.43%                |
| 01-40-410-510011 | Treatment and Chemicals   | \$ 160,000.00          | \$ 2,760.00          | \$ 141,182.14          | \$ 18,817.86           | \$ -        | 11.76%                |
| 01-40-410-510021 | Lab Testing   | \$ 100,000.00          | \$ 4,677.68          | \$ 72,295.08           | \$ 27,704.92           | \$ -        | 27.70%                |
| 01-40-410-510031 | Small Tools, Parts, & Maint                                     | \$ 6,000.00            | \$ 134.09            | \$ 4,408.27            | \$ 1,591.73            | \$ -        | 26.53%                |
| 01-40-410-520021 | Maint & Repair-Telemetry  | \$ 5,000.00            | \$ -                 | \$ 1,540.61            | \$ 3,459.39            | \$ -        | 69.19%                |
| 01-40-410-520061 | Maint & Repair-Pumping Equip                                    | \$ 201,202.00          | \$ 24,735.10         | \$ 97,537.19           | \$ 103,664.81          | \$ -        | 51.52%                |
| 01-40-410-550066 | Subscriptions   | \$ 1,500.00            | \$ -                 | \$ 1,342.49            | \$ 157.51              | \$ -        | 10.50%                |
| <b>440</b>       | <b>Transmission &amp; Distribution Materials &amp; Supplies</b> |                        |                      |                        |                        |             |                       |
| 01-40-440-500178 | General Safety Supplies   | \$ 11,000.00           | \$ -                 | \$ 7,003.22            | \$ 3,996.78            | \$ -        | 36.33%                |
| 01-40-440-510031 | Small Tools, Parts, & Maint                                     | \$ 29,000.00           | \$ 113.02            | \$ 26,408.61           | \$ 2,591.39            | \$ -        | 8.94%                 |
| 01-40-440-520071 | Maint & Repair-Pipeline/FireHy                                  | \$ 107,000.00          | \$ 23,556.31         | \$ 73,220.60           | \$ 33,779.40           | \$ -        | 31.57%                |
| 01-40-440-520081 | Maint & Repair-Hydraulic Valve                                  | \$ 25,000.00           | \$ -                 | \$ 7,297.18            | \$ 17,702.82           | \$ -        | 70.81%                |
| 01-40-440-530001 | Minor Capital Acquisitions                                      | \$ 39,000.00           | \$ 1,297.73          | \$ 33,404.75           | \$ 5,595.25            | \$ -        | 14.35%                |
| 01-40-440-540001 | Backflow Maintenance  | \$ 10,000.00           | \$ -                 | \$ 3,439.89            | \$ 6,560.11            | \$ -        | 65.60%                |
| 01-40-440-540024 | Inventory Adjustments   | \$ 47,000.00           | \$ -                 | \$ -                   | \$ 47,000.00           | \$ -        | 100.00%               |
| 01-40-440-540036 | Line Locates  | \$ 4,000.00            | \$ -                 | \$ 2,835.11            | \$ 1,164.89            | \$ -        | 29.12%                |
| 01-40-440-540042 | Meters Maintenance & Services                                   | \$ 125,000.00          | \$ 2,964.78          | \$ 74,434.92           | \$ 50,565.08           | \$ 4,615.40 | 36.76%                |
| 01-40-440-540078 | Reservoir Maintenance   | \$ 52,000.00           | \$ -                 | \$ 27,595.48           | \$ 24,404.52           | \$ -        | 46.93%                |
| <b>470</b>       | <b>Maintenance &amp; General Plant Materials &amp; Supplies</b> |                        |                      |                        |                        |             |                       |
| 01-40-470-501111 | Electricity -560 Magnolia Ave                                   | \$ 37,000.00           | \$ 2,001.16          | \$ 33,266.25           | \$ 3,733.75            | \$ -        | 10.09%                |
| 01-40-470-501121 | Electricity -12303 Oak Glen Rd                                  | \$ 5,000.00            | \$ 33.99             | \$ 1,546.94            | \$ 3,453.06            | \$ -        | 69.06%                |
| 01-40-470-501131 | Electricity -13695 Oak Glen Rd                                  | \$ 3,000.00            | \$ 158.05            | \$ 2,168.63            | \$ 831.37              | \$ -        | 27.71%                |
| 01-40-470-501141 | Electricity -13697 Oak Glen Rd                                  | \$ 3,000.00            | \$ 206.29            | \$ 2,742.25            | \$ 257.75              | \$ -        | 8.59%                 |
| 01-40-470-501151 | Electricity -9781 AveMiravilla                                  | \$ 2,000.00            | \$ 131.55            | \$ 2,258.27            | \$ (258.27)            | \$ -        | -12.91%               |
| 01-40-470-501161 | Electricity -815 E 12th St                                      | \$ 13,000.00           | \$ 541.25            | \$ 8,105.48            | \$ 4,894.52            | \$ -        | 37.65%                |
| 01-40-470-501171 | Electricity -851 E 6th St                                       | \$ 5,000.00            | \$ 247.86            | \$ 2,807.68            | \$ 2,192.32            | \$ -        | 43.85%                |
| 01-40-470-501321 | Propane -12303 Oak Glen Rd                                      | \$ 1,000.00            | \$ -                 | \$ -                   | \$ 1,000.00            | \$ -        | 100.00%               |
| 01-40-470-501331 | Propane -13695 Oak Glen Rd                                      | \$ 3,000.00            | \$ -                 | \$ 1,764.67            | \$ 1,235.33            | \$ -        | 41.18%                |
| 01-40-470-501341 | Propane -13697 Oak Glen Rd                                      | \$ 3,000.00            | \$ -                 | \$ 2,744.62            | \$ 255.38              | \$ -        | 8.51%                 |
| 01-40-470-501351 | Propane -9781 AveMiravilla                                      | \$ 2,000.00            | \$ -                 | \$ 1,445.47            | \$ 554.53              | \$ -        | 27.73%                |
| 01-40-470-501411 | Sanitation -560 Magnolia Ave                                    | \$ 7,800.00            | \$ 11.68             | \$ 7,236.71            | \$ 563.29              | \$ -        | 7.22%                 |
| 01-40-470-501461 | Sanitation -815 E 12th Ave                                      | \$ 6,200.00            | \$ 1,051.62          | \$ 6,438.10            | \$ (238.10)            | \$ -        | -3.84%                |
| 01-40-470-501471 | Sanitation -11083 Cherry Ave                                    | \$ 5,700.00            | \$ 719.28            | \$ 5,154.55            | \$ 545.45              | \$ -        | 9.57%                 |
| 01-40-470-501611 | Maint & Repair-560 Magnolia                                     | \$ 32,000.00           | \$ 1,141.74          | \$ 29,374.26           | \$ 2,625.74            | \$ -        | 8.21%                 |
| 01-40-470-501621 | Maint & Repair-12303 Oak Glen                                   | \$ 8,000.00            | \$ -                 | \$ 616.15              | \$ 7,383.85            | \$ -        | 92.30%                |
| 01-40-470-501631 | Maint & Repair-13695 Oak Glen                                   | \$ 6,000.00            | \$ 440.41            | \$ 3,516.41            | \$ 2,483.59            | \$ -        | 41.39%                |
| 01-40-470-501641 | Maint & Repair-13697 Oak Glen                                   | \$ 10,000.00           | \$ -                 | \$ 869.73              | \$ 9,130.27            | \$ -        | 91.30%                |
| 01-40-470-501651 | Maint & Repair-9781 Avenida                                     | \$ 6,000.00            | \$ -                 | \$ 4,704.93            | \$ 1,295.07            | \$ -        | 21.58%                |
| 01-40-470-501661 | Maint & Repair-815 E 12th St                                    | \$ 30,000.00           | \$ 3,731.60          | \$ 24,942.01           | \$ 5,057.99            | \$ 3,000.00 | 6.86%                 |
| 01-40-470-501671 | Maint & Repair-851 E 6th St                                     | \$ 3,200.00            | \$ 355.95            | \$ 2,605.82            | \$ 594.18              | \$ -        | 18.57%                |
| 01-40-470-501691 | Maint & Repair-Buildings(Gen)                                   | \$ 60,000.00           | \$ 127.71            | \$ 19,315.88           | \$ 40,684.12           | \$ -        | 67.81%                |
| 01-40-470-510001 | Auto/Fuel   | \$ 150,000.00          | \$ 8,374.77          | \$ 112,898.44          | \$ 37,101.56           | \$ -        | 24.73%                |
| 01-40-470-510002 | CIP Related Fuel  | \$ (10,000.00)         | \$ -                 | \$ -                   | \$ (10,000.00)         | \$ -        | 100.00%               |
| 01-40-470-520011 | Maint & Repair-Safety Equip                                     | \$ 18,000.00           | \$ 4,678.36          | \$ 11,595.55           | \$ 6,404.45            | \$ -        | 35.58%                |
| 01-40-470-520031 | Maint & Repair-General Equip                                    | \$ 104,500.00          | \$ -                 | \$ 104,420.51          | \$ 79.49               | \$ -        | 0.08%                 |
| 01-40-470-520041 | Maintenance & Repair-Fleet                                      | \$ 60,500.00           | \$ 8,621.22          | \$ 58,779.92           | \$ 1,720.08            | \$ -        | 2.84%                 |
| 01-40-470-520051 | Maintenance & Repair-Paving                                     | \$ 97,000.00           | \$ -                 | \$ 95,839.89           | \$ 1,160.11            | \$ -        | 1.20%                 |



| Account Number       | Description                                     | Budget                  | Period Amt             | End Bal                 | Variance               | Encumbered          | % Avail/<br>Uncollect |
|----------------------|---|-------------------------|------------------------|-------------------------|------------------------|---------------------|-----------------------|
| 01-40-470-520053     | Maint & Repair-Paving-Beaumont                  | \$ 498,000.00           | \$ 14,526.75           | \$ 467,013.01           | \$ 30,986.99           | \$ -                | 6.22%                 |
| 01-40-470-530001     | Minor Capital Acquisitions                      | \$ 10,000.00            | \$ 9,450.00            | \$ 9,450.00             | \$ (9,450.00)          | \$ -                | 0.00%                 |
| 01-40-470-540052     | Encroachment Permits                            | \$ 40,000.00            | \$ 2,122.61            | \$ 21,659.44            | \$ 18,340.56           | \$ -                | 45.85%                |
|                      | <b>Operations Materials &amp; Supplies</b>      | <b>\$ 4,693,602.00</b>  | <b>\$ 308,872.31</b>   | <b>\$ 4,119,755.62</b>  | <b>\$ 563,846.38</b>   | <b>\$ 7,615.40</b>  | <b>11.85%</b>         |
| <b>410</b>           | <b>Source of Supply Services</b>                |                         |                        |                         |                        |                     |                       |
| 01-40-410-500501     | State Project Water Purchases                   | \$ 7,182,000.00         | \$ 468,825.00          | \$ 5,646,249.00         | \$ 1,535,751.00        | \$ -                | 21.38%                |
| 01-40-410-540084     | Regulations Mandates & Tariffs                  | \$ 145,000.00           | \$ 995.51              | \$ 58,708.31            | \$ 86,291.69           | \$ -                | 59.51%                |
| <b>440</b>           | <b>Transmission &amp; Distribution Services</b> |                         |                        |                         |                        |                     |                       |
| 01-40-440-500190     | Temporary Labor                                 | \$ 1,000.00             | \$ -                   | \$ -                    | \$ 1,000.00            | \$ -                | 100.00%               |
| 01-40-440-550051     | Advertising/Legal Notices                       | \$ 5,000.00             | \$ -                   | \$ 5.11                 | \$ 4,994.89            | \$ -                | 99.90%                |
| <b>470</b>           | <b>Maintenance &amp; General Plant Services</b> |                         |                        |                         |                        |                     |                       |
| 01-40-470-540030     | Landscape Maintenance                           | \$ 80,000.00            | \$ 1,225.56            | \$ 37,238.65            | \$ 42,761.35           | \$ -                | 53.45%                |
| 01-40-470-540072     | NCRF, Canyons, & Pond Maint                     | \$ 148,300.00           | \$ 1,401.83            | \$ 124,788.61           | \$ 23,511.39           | \$ -                | 15.85%                |
|                      | <b>Operations Services</b>                      | <b>\$ 7,561,300.00</b>  | <b>\$ 472,447.90</b>   | <b>\$ 5,866,989.68</b>  | <b>\$ 1,694,310.32</b> | <b>\$ -</b>         | <b>22.41%</b>         |
| <b>Expense Total</b> | <b>OPERATIONS</b>                               | <b>\$ 16,285,902.00</b> | <b>\$ 1,012,269.46</b> | <b>\$ 12,641,738.22</b> | <b>\$ 3,634,163.78</b> | <b>\$ 7,615.40</b>  | <b>22.27%</b>         |
| <b>50</b>            | <b>GENERAL</b>                                  |                         |                        |                         |                        |                     |                       |
| 01-50-510-500112     | Stipend-Association Mtg Attend                  | \$ 1,000.00             | \$ -                   | \$ 600.00               | \$ 400.00              | \$ -                | 40.00%                |
|                      | <b>Personnel</b>                                | <b>\$ 1,000.00</b>      | <b>\$ -</b>            | <b>\$ 600.00</b>        | <b>\$ 400.00</b>       | <b>\$ -</b>         | <b>40.00%</b>         |
| 01-50-510-502001     | Rents/Leases                                    | \$ 29,500.00            | \$ 2,480.00            | \$ 26,631.84            | \$ 2,868.16            | \$ -                | 9.72%                 |
| 01-50-510-510031     | Small Tools, Parts, & Maint                     | \$ 1,000.00             | \$ -                   | \$ 170.96               | \$ 829.04              | \$ -                | 82.90%                |
| 01-50-510-540066     | Property Damage and Theft                       | \$ 27,000.00            | \$ -                   | \$ -                    | \$ 27,000.00           | \$ -                | 100.00%               |
| 01-50-510-550040     | General Supplies                                | \$ 17,000.00            | \$ -                   | \$ 15,545.20            | \$ 1,454.80            | \$ -                | 8.56%                 |
| 01-50-510-550060     | Public Ed/Community Outreach                    | \$ 12,500.00            | \$ -                   | \$ 11,082.77            | \$ 1,417.23            | \$ -                | 11.34%                |
| 01-50-510-550072     | Miscellaneous Operating Exp                     | \$ 1,000.00             | \$ -                   | \$ -                    | \$ 1,000.00            | \$ -                | 100.00%               |
| 01-50-510-550074     | Disaster Prepared Ongoing Exp                   | \$ 11,000.00            | \$ -                   | \$ 10,647.42            | \$ 352.58              | \$ -                | 3.21%                 |
|                      | <b>General Materials &amp; Supplies</b>         | <b>\$ 99,000.00</b>     | <b>\$ 2,480.00</b>     | <b>\$ 64,078.19</b>     | <b>\$ 34,921.81</b>    | <b>\$ -</b>         | <b>35.27%</b>         |
| 01-50-510-550096     | Beaumont Basin Watermaster                      | \$ 85,000.00            | \$ 5,263.42            | \$ 75,602.28            | \$ 9,397.72            | \$ -                | 11.06%                |
| 01-50-510-550097     | SAWPA Basin Monitoring Program                  | \$ 31,500.00            | \$ 2,422.58            | \$ 24,404.47            | \$ 7,095.53            | \$ -                | 22.53%                |
|                      | <b>General Services</b>                         | <b>\$ 116,500.00</b>    | <b>\$ 7,686.00</b>     | <b>\$ 100,006.75</b>    | <b>\$ 16,493.25</b>    | <b>\$ -</b>         | <b>14.16%</b>         |
| <b>Expense Total</b> | <b>GENERAL</b>                                  | <b>\$ 216,500.00</b>    | <b>\$ 10,166.00</b>    | <b>\$ 164,684.94</b>    | <b>\$ 51,815.06</b>    | <b>\$ -</b>         | <b>23.93%</b>         |
| <b>Expense Total</b> | <b>ALL EXPENSES</b>                             | <b>\$ 25,629,657.00</b> | <b>\$ 1,674,757.86</b> | <b>\$ 19,824,704.08</b> | <b>\$ 5,794,952.92</b> | <b>\$ 10,334.84</b> | <b>22.57%</b>         |



**Beaumont-Cherry Valley Water District  
Board of Directors Regular Meeting  
January 10, 2024**

**Item 3b**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** November 30, 2023 Cash Balance and Investment Report

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**Staff Recommendation**

Approve the November 30, 2023, Cash Balance and Investment Report.

**Summary**

Attached is the Cash and Investment Report as of November 30, 2023. The District's total invested cash and marketable securities have a market value of \$84,794,824.99.

**Analysis**

The attached reports include the following elements following 5045.17 Investment Reporting:

- a. Listing of individual securities held at the end of the reporting period;
- b. Cost and market value of all securities, including realized and unrealized market value gains or losses per GASB requirements;
- c. Average weighted yield to maturity of the portfolio;
- d. Listing of investment by maturity date;
- e. Percentage of the total portfolio, which each type of investment represents;
- f. Statement of compliance with Investment Policy, including an explanation of any compliance exceptions (CGC Section 53646); and
- g. Certification of sufficient liquidity to meet budgeted expenditures over the ensuing six months (CGC Section 53646)

Investments, in type, maturity, and percentage of the total portfolio, follow the existing Board approved investment policy.

The weighted average maturity (WAM) of the portfolio is 450 days. The maximum WAM allowed by the Investment Policy is 1,825 days. The current portfolio and expected revenue cash flow will be sufficient to meet budgeted expenditure requirements for the next six months and the foreseeable future.

**Attachment(s)**

1. November 30, 2023, Cash Balance and Investment Report
2. Local Agency Investment Fund November 2023 Statement
3. Chandler Asset Management Portfolio Summary as of November 30, 2023
4. Chandler Asset Management Statement of Compliance as of November 30, 2023
5. Chandler Asset Management Holdings Report as of November 30, 2023
6. Chandler Asset Management Income Earned Report as of November 30, 2023

Staff Report prepared by William Clayton, Finance Manager





**Beaumont-Cherry Valley Water District  
Cash Balance & Investment Report  
As of November, 2023**

| Account Name      | Account Ending # | <u>Cash Balance Per Account</u> |                        | Difference                      |
|-------------------|------------------|---------------------------------|------------------------|---------------------------------|
|                   |                  | Balance                         | Prior Month Balance    |                                 |
| Wells Fargo       |                  |                                 |                        |                                 |
| General           | 4152             | \$3,801,434.23                  | \$6,307,417.69         | (\$2,505,983.46) <sup>(1)</sup> |
| <b>Total Cash</b> |                  | <b>\$ 3,801,434.23</b>          | <b>\$ 6,307,417.69</b> | <b>\$ (2,505,983.46)</b>        |

**Investment Summary**

| Account Name   | Market Value                   | Prior Month Balance     | Difference            | Actual % of Total | Rate  | Current Period Income | Income Year-to-Date <sup>(3)</sup> |
|--|--------------------------------|-------------------------|-----------------------|-------------------|-------|-----------------------|------------------------------------|
| Ca. State Treasurer's Office: Local Agency Investment Fund | \$43,107,549.76                | \$40,607,549.76         | \$2,500,000.00        | 53%               | 3.93% | \$0.00                | \$899,174.59 <sup>(1)</sup>        |
| CalTRUST Short Term Fund                                   | \$0.00                         | \$0.00                  | \$0.00                | 0%                | 4.87% | \$0.00                | \$0.00 <sup>(4)</sup>              |
| Chandler Investment Services                               | \$37,885,841.00 <sup>(2)</sup> | \$37,453,346.00         | \$432,495.00          | 47%               | 5.07% | \$113,880.85          | \$1,166,098.22                     |
| <b>Total Investments</b>                                   | <b>\$80,993,390.76</b>         | <b>\$78,060,895.76</b>  | <b>\$2,932,495.00</b> |                   |       |                       | <b>\$2,065,272.81</b>              |
| <b>Total Cash &amp; Investments</b>                        | <b>\$ 84,794,824.99</b>        | <b>\$ 84,368,313.45</b> | <b>\$ 426,511.54</b>  |                   |       |                       |                                    |

| Account Name                 | Book Value                     | Prior Month Balance | Difference          |
|------------------------------|--------------------------------|---------------------|---------------------|
| Chandler Investment Services | \$38,269,208.33 <sup>(2)</sup> | \$38,156,713.99     | \$112,494.34        |
| <b>Book - MV</b>             | <b>\$383,367.33</b>            | <b>\$703,367.99</b> | <b>\$112,494.34</b> |

**William Clayton**

Digitally signed by William Clayton  
DN: cn=William Clayton, o=Beaumont-Cherry Valley Water  
District, ou=email-william.clayton@bcvwd.org, c=US  
Date: 2023.12.21 07:43:53 -08'00'

The investments above are in accordance with the District's investment policy.

William Clayton, Finance Manager

**Sylvia Molina**

Digitally signed by Sylvia Molina  
DN: cn=Sylvia Molina, o=BCVWD, ou,  
email=sylvia.molina@bcvwd.org, c=US  
Date: 2023.12.21 08:20:52 -08'00'

BCVWD will be able to meet its cash flow obligations for the next 6 months.

Sylvia Molina, Assistant Director of Finance and Administration

The investments above have been reviewed by the General Manager

Daniel K. Jagers, General Manager

<sup>(1)</sup> \$2,500,000 was transferred from Wells Fargo to LAIF on November 22, 2023

<sup>(2)</sup> Market Value is the value of the investment if sold at the end of the period. Book Value is the value of the investment is held until maturity.

<sup>(3)</sup> Income Year-to-Date is based on Income Earned for each reporting period in total prior to the application of bank fees

<sup>(4)</sup> Redemption of full investment March 2022

<sup>(5)</sup> All investments held are compliance with the District's Investment Policy pertaining to maximum specified percentages of the District's portfolio, maturity, and par amount.

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

December 04, 2023

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

BEAUMONT-CHERRY VALLEY WATER DISTRICT

TREASURER  
P.O. BOX 2037  
BEAUMONT, CA 92223

[Tran Type Definitions](#)



November 2023 Statement

| Effective Date | Transaction Date | Tran Type | Confirm Number | Web Confirm Number | Authorized Caller | Amount       |
|----------------|------------------|-----------|----------------|--------------------|-------------------|--------------|
| 11/22/2023     | 11/21/2023       | RD        | 1743179        | 1703585            | SYLVIA MOLINA     | 2,500,000.00 |

Account Summary

|                   |              |                    |               |
|-------------------|--------------|--------------------|---------------|
| Total Deposit:    | 2,500,000.00 | Beginning Balance: | 40,607,549.76 |
| Total Withdrawal: | 0.00         | Ending Balance:    | 43,107,549.76 |



Portfolio Summary

As of November 30, 2023



PORTFOLIO CHARACTERISTICS

|                           |          |
|---------------------------|----------|
| Average Modified Duration | 1.70     |
| Average Coupon            | 2.76%    |
| Average Purchase YTM      | 3.65%    |
| Average Market YTM        | 5.07%    |
| Average S&P/Moody Rating  | AA/Aa2   |
| Average Final Maturity    | 2.00 yrs |
| Average Life              | 1.83 yrs |

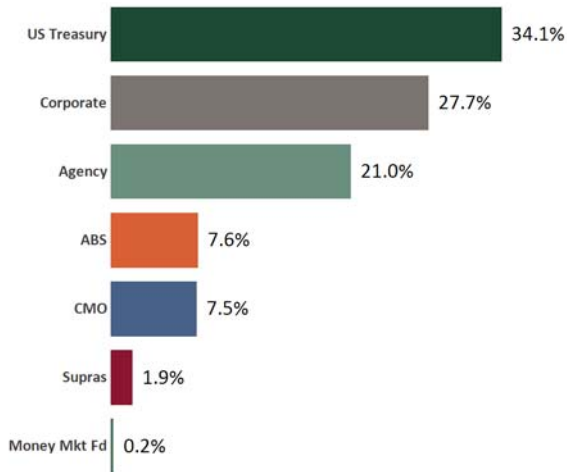
ACCOUNT SUMMARY

|                    | Beg. Values<br>as of 10/31/23 | End Values<br>as of 11/30/23 |
|--------------------|-------------------------------|------------------------------|
| Market Value       | 37,236,406                    | 37,676,712                   |
| Accrued Interest   | 216,940                       | 209,129                      |
| Total Market Value | 37,453,346                    | 37,885,841                   |
| Income Earned      | 113,071                       | 113,881                      |
| Cont/WD            |                               | -3,196                       |
| Par                | 38,591,503                    | 38,734,419                   |
| Book Value         | 38,156,714                    | 38,269,208                   |
| Cost Value         | 37,738,307                    | 37,858,425                   |

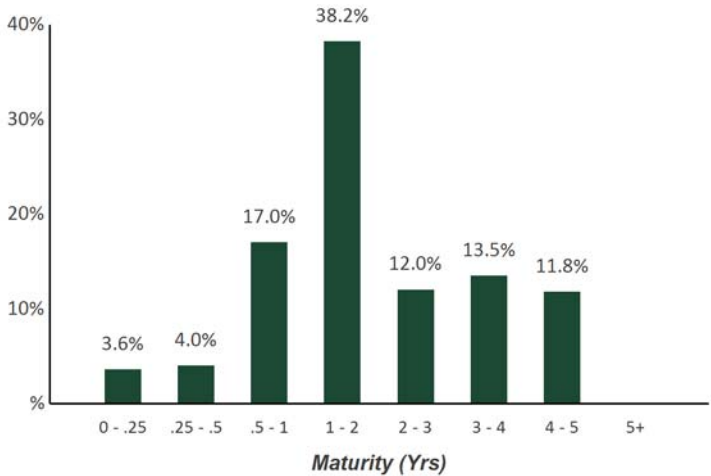
TOP ISSUERS

|                                 |       |
|---------------------------------|-------|
| Government of United States     | 34.1% |
| Federal Farm Credit Bank        | 12.4% |
| Federal Home Loan Mortgage Corp | 7.5%  |
| Federal Home Loan Bank          | 7.3%  |
| American Express ABS            | 1.6%  |
| Federal National Mortgage Assoc | 1.2%  |
| Home Depot                      | 1.2%  |
| Apple Inc                       | 1.2%  |
| Total                           | 66.5% |

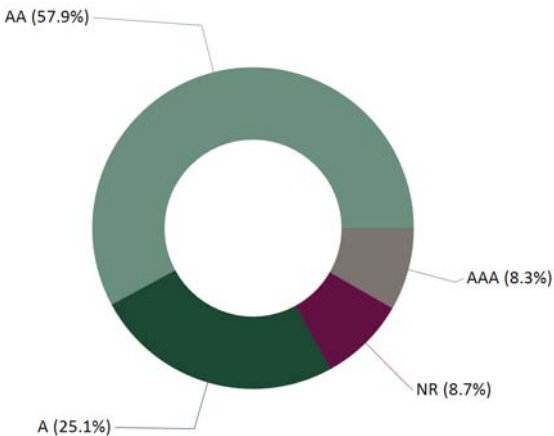
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

| TOTAL RATE OF RETURN                  | 1M    | 3M    | YTD   | 1YR   | Annualized |      |      |       | 3/31/2022 |
|---------------------------------------|-------|-------|-------|-------|------------|------|------|-------|-----------|
|                                       |       |       |       |       | 2YRS       | 3YRS | 5YRS | 10YRS |           |
| Beaumont Cherry Valley Water District | 1.16% | 1.37% | 3.59% | 3.84% | N/A        | N/A  | N/A  | N/A   | 1.88%     |
| ICE BofA 1-3 Yr US Treasury Index     | 1.01% | 1.35% | 3.10% | 3.31% | N/A        | N/A  | N/A  | N/A   | 1.03%     |

# Statement of Compliance

As of November 30, 2023

## BCVWD - Consolidated Portfolio

*This portfolio is a consolidation of assets managed by Chandler Asset Management and assets managed internally by Client. Chandler relies on Client to provide accurate information for reporting assets and producing this compliance statement.*

| Category   | Standard   | Comment         |
|--|--|-----------------|
| U.S. Treasuries  | No limitation; Full faith and credit of the U.S. are pledged for the payment of principal and interest   | <i>Complies</i> |
| Federal Agencies   | No limitation; Federal agencies or U.S. government-sponsored enterprise obligations, participations, or other instruments, including those issued or fully guaranteed as to principal and interest by federal agencies or U.S. government sponsored enterprises.   | <i>Complies</i> |
| Supranational Obligations  | "AA" rating category or higher by a NRSRO; 30% max; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by International Bank for Reconstruction & Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB)  | <i>Complies</i> |
| Municipal Securities (CA, Other States)  | 5% max per issuer; Registered treasury notes or bonds of this state or any of the other 49 United States, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of this state or any of the other 49 United States. Bonds, notes, warrants, or other evidence of indebtedness of any local agency, including the District's own bonds, within this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency. | <i>Complies</i> |
| Corporate Medium Term Notes  | "A" rating category or better by a NRSRO; 30% max; 5% max per issuer; Issuer is a corporation organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S   | <i>Complies</i> |
| Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, and Collateralized Mortgage Obligations | "AA" rating category or higher by a NRSRO; 20% max (combined ABS/MBS/CMO); 5% max per issuer that is not a U.S. Government Agency; Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, and Collateralized Mortgage Obligations limited to mortgage-backed pass-through securities issued by a US government agency or consumer receivable pass-through certificates or bonds  | <i>Complies</i> |
| Negotiable Certificates of Deposit (NCD)   | 30% max; 5% max per issuer; Issued by a nationally or state-chartered bank, or a federal or state association, a state or federal credit union, or by a federally-licensed or state-licensed branch of a foreign bank.   | <i>Complies</i> |
| Certificate of Deposit Placement Service (CDARS)   | 50% max (combined with Negotiable Certificates of Deposit)   | <i>Complies</i> |
| Collateralized Bank Deposits   | Deposits with financial institutions will be collateralized with pledged securities per California Government Code   | <i>Complies</i> |
| Banker's Acceptances   | "A-1" short-term rating or better by a NRSRO; 40% max; 30% max per commercial bank; 5% max per issuer; 180 days max maturity; Issued by domestic or foreign banks, which are eligible for purchase by the Federal Reserve System.  | <i>Complies</i> |
| Commercial Paper   | "Prime" quality of the highest rating by a NRSRO; The entity that issues the commercial paper shall meet all conditions: (i) Organized and operating in the U.S. as a general corporation; (ii) Has total assets >\$500 million; (iii) Has debt other than commercial paper, if any, that is "A" rating category or higher by a NRSRO; 25% max; 5% max per issuer; 10% max of the outstanding paper of an issuing corporation; 270 days max maturity   | <i>Complies</i> |
| Money Market Mutual Funds  | 20% max; Registered with SEC under Investment Company Act of 1940 and issued by diversified management companies and meet either of the following criteria: (i) Highest rating by two NRSROs; or (ii) Retained an investment adviser registered or exempt from SEC registration with > 5 years experience managing money market mutual funds with AUM >\$500 million   | <i>Complies</i> |
| Local Agency Investment Fund (LAIF)  | Maximum amount permitted by LAIF; Not used by investment adviser   | <i>Complies</i> |

|   |  |                 |
|---|--|-----------------|
| Local Government Investment Pool (LGIP) | No limitation; However, the amount invested may not exceed the current maximum allowed by the pool; "AAm", or its equivalent, by a NRSRO; Shares of beneficial interest issued by a joint powers authority organized pursuant to Government Code Section; must meet the requirements of California Government Code Section 53601(p); the pool must seek to maintain a stable Net Asset Value ("NAV") | <i>Complies</i> |
| Repurchase Agreements                   | 10% max; 102% Collateralized; 1 year max maturity; Not used by investment adviser  | <i>Complies</i> |
| Max Per Issuer                          | 5% max per issuer, except U.S. Treasuries, Federal Agency securities, LGIPs, and LAIF  | <i>Complies</i> |
| Maximum Maturity                        | 5 years maximum maturity   | <i>Complies</i> |



Holdings Report  
As of November 30, 2023

| CUSIP     | Security Description  | Par Value/Units | Purchase Date<br>Book Yield | Cost Value<br>Book Value | Mkt Price<br>Mkt YTM | Market Value<br>Accrued Int. | % of Port.<br>Gain/Loss | Moody/S&P<br>Fitch | Maturity<br>Duration |
|-----------|---|-----------------|-----------------------------|--------------------------|----------------------|------------------------------|-------------------------|--------------------|----------------------|
| ABS       |   |                 |                             |                          |                      |                              |                         |                    |                      |
| 36262XAC8 | GM Financial Auto Lease Trust 2021-3 A2<br>0.39% Due 10/21/2024 | 13,431.75       | 05/04/2022<br>2.99%         | 12,994.17<br>13,396.69   | 99.71<br>5.71%       | 13,392.69<br>1.60            | 0.04%<br>(4.00)         | NR / AAA<br>AAA    | 0.89<br>0.05         |
| 43813GAC5 | Honda Auto Receivables Trust 2021-1 A3<br>0.27% Due 4/21/2025   | 52,863.94       | Various<br>2.37%            | 51,660.56<br>52,671.42   | 98.64<br>5.70%       | 52,145.52<br>3.96            | 0.14%<br>(525.90)       | Aaa / NR<br>AAA    | 1.39<br>0.25         |
| 36266FAC3 | GM Financial Auto Lease Trust 2022-2 A3<br>3.42% Due 6/20/2025  | 127,635.50      | 05/03/2022<br>3.45%         | 127,622.19<br>127,631.64 | 99.26<br>5.89%       | 126,688.83<br>133.38         | 0.33%<br>(942.81)       | NR / AAA<br>AAA    | 1.56<br>0.30         |
| 44933LAC7 | Hyundai Auto Receivables Trust 2021-A A3<br>0.38% Due 9/15/2025 | 92,211.17       | 04/25/2022<br>2.62%         | 89,588.92<br>91,630.00   | 98.41<br>5.51%       | 90,748.05<br>15.57           | 0.24%<br>(881.95)       | NR / AAA<br>AAA    | 1.79<br>0.31         |
| 05593AAC3 | BMW Vehicle Lease Trust 2023-1 A3<br>5.16% Due 11/25/2025       | 50,000.00       | 02/07/2023<br>5.22%         | 49,998.81<br>49,999.26   | 99.59<br>5.68%       | 49,794.30<br>43.00           | 0.13%<br>(204.96)       | Aaa / AAA<br>NR    | 1.99<br>0.89         |
| 44934KAC8 | Hyundai Auto Receivables Trust 2021-B A3<br>0.38% Due 1/15/2026 | 20,447.94       | 05/19/2022<br>2.98%         | 19,665.17<br>20,180.54   | 97.59<br>5.96%       | 19,954.39<br>3.45            | 0.05%<br>(226.15)       | NR / AAA<br>AAA    | 2.13<br>0.43         |
| 47789QAC4 | John Deere Owner Trust 2021-B A3<br>0.52% Due 3/16/2026         | 76,106.65       | 05/02/2022<br>3.32%         | 72,122.94<br>74,318.36   | 96.69<br>6.22%       | 73,590.94<br>17.59           | 0.19%<br>(727.42)       | Aaa / NR<br>AAA    | 2.29<br>0.58         |
| 89238JAC9 | Toyota Auto Receivables Trust 2021-D A3<br>0.71% Due 4/15/2026  | 31,082.13       | 12/14/2022<br>5.48%         | 29,271.83<br>30,071.84   | 96.73<br>5.85%       | 30,067.27<br>9.81            | 0.08%<br>(4.57)         | NR / AAA<br>AAA    | 2.38<br>0.63         |
| 43815PAC3 | Honda Auto Receivables 2022-2 A3<br>3.73% Due 7/20/2026         | 50,000.00       | 08/15/2022<br>3.76%         | 49,997.02<br>49,998.25   | 97.96<br>5.61%       | 48,981.50<br>67.35           | 0.13%<br>(1,016.75)     | NR / AAA<br>AAA    | 2.64<br>1.10         |
| 89238FAD5 | Toyota Auto Receivables OT 2022-B A3<br>2.93% Due 9/15/2026     | 209,000.00      | Various<br>3.26%            | 207,519.11<br>208,249.42 | 97.61<br>5.69%       | 204,014.31<br>272.16         | 0.54%<br>(4,235.11)     | Aaa / AAA<br>NR    | 2.79<br>0.87         |
| 02582JJR2 | American Express 2021-1 A<br>0.9% Due 11/15/2026                | 386,000.00      | Various<br>3.23%            | 364,484.53<br>377,839.30 | 95.71<br>5.58%       | 369,421.70<br>154.40         | 0.98%<br>(8,417.60)     | Aaa / NR<br>AAA    | 2.96<br>0.93         |
| 362585AC5 | GM Financial Securitized ART 2022-2 A3<br>3.1% Due 2/16/2027    | 40,000.00       | 04/05/2022<br>3.13%         | 39,991.64<br>39,995.63   | 97.73<br>5.52%       | 39,092.20<br>51.67           | 0.10%<br>(903.43)       | Aaa / AAA<br>NR    | 3.22<br>0.95         |
| 47800AAC4 | John Deere Owner Trust 2022-B A3<br>3.74% Due 2/16/2027         | 115,000.00      | 07/12/2022<br>3.77%         | 114,989.02<br>114,993.22 | 97.59<br>5.88%       | 112,227.93<br>191.16         | 0.30%<br>(2,765.29)     | Aaa / NR<br>AAA    | 3.22<br>1.15         |
| 89231CAD9 | Toyota Auto Receivables Owner 2022-C A3<br>3.76% Due 4/15/2027  | 140,000.00      | 08/08/2022<br>3.80%         | 139,976.61<br>139,985.68 | 97.71<br>5.54%       | 136,791.48<br>233.96         | 0.36%<br>(3,194.20)     | NR / AAA<br>AAA    | 3.38<br>1.31         |





Holdings Report  
As of November 30, 2023



| CUSIP     | Security Description  | Par Value/Units | Purchase Date<br>Book Yield | Cost Value<br>Book Value     | Mkt Price<br>Mkt YTM | Market Value<br>Accrued Int. | % of Port.<br>Gain/Loss | Moody/S&P<br>Fitch | Maturity<br>Duration |
|-----------|---|-----------------|-----------------------------|------------------------------|----------------------|------------------------------|-------------------------|--------------------|----------------------|
| ABS       |   |                 |                             |                              |                      |                              |                         |                    |                      |
| 36265WAD5 | GM Financial Securitized Auto 2022-3 A3<br>3.64% Due 4/16/2027  | 55,000.00       | 07/06/2022<br>3.67%         | 54,999.62<br>54,999.79       | 97.75<br>5.64%       | 53,762.17<br>83.42           | 0.14%<br>(1,237.62)     | Aaa / NR<br>AAA    | 3.38<br>1.14         |
| 43815JAC7 | Honda Auto Receivables Owner 2023-1 A3<br>5.04% Due 4/21/2027   | 50,000.00       | 02/16/2023<br>5.10%         | 49,990.71<br>49,992.97       | 99.41<br>5.47%       | 49,702.90<br>70.00           | 0.13%<br>(290.07)       | Aaa / NR<br>AAA    | 3.39<br>1.60         |
| 02582JIT8 | American Express Credit Trust 2022-2 A<br>3.39% Due 5/17/2027   | 235,000.00      | 05/17/2022<br>3.42%         | 234,948.02<br>234,974.61     | 97.24<br>5.43%       | 228,505.54<br>354.07         | 0.60%<br>(6,469.07)     | NR / AAA<br>AAA    | 3.46<br>1.38         |
| 92348KAA1 | Verizon Master Trust 2021-1 A<br>0.5% Due 5/20/2027             | 300,000.00      | 10/21/2022<br>4.28%         | 279,093.75<br>288,992.82     | 97.56<br>3.13%       | 292,668.31<br>45.83          | 0.77%<br>3,675.49       | Aaa / AAA<br>AAA   | 3.47<br>0.93         |
| 47800BAC2 | John Deere Owner Trust 2022-C A3<br>5.09% Due 6/15/2027         | 210,000.00      | 10/12/2022<br>5.15%         | 209,983.70<br>209,988.68     | 99.20<br>5.72%       | 208,326.93<br>475.07         | 0.55%<br>(1,661.75)     | Aaa / NR<br>AAA    | 3.54<br>1.39         |
| 92348KAV5 | Verizon Master Trust 2022-5 A1A<br>3.72% Due 7/20/2027          | 140,000.00      | 08/02/2022<br>3.75%         | 139,993.84<br>139,996.74     | 99.71<br>4.74%       | 139,596.52<br>159.13         | 0.37%<br>(400.22)       | NR / AAA<br>AAA    | 3.64<br>0.71         |
| 58770AAC7 | Mercedes-Benz Auto Receivable 2023-1 A3<br>4.51% Due 11/15/2027 | 125,000.00      | 01/18/2023<br>4.56%         | 124,985.00<br>124,988.67     | 98.56<br>5.58%       | 123,198.75<br>250.56         | 0.33%<br>(1,789.92)     | NR / AAA<br>AAA    | 3.96<br>1.41         |
| 161571HT4 | Chase Issuance Trust 23-A1 A<br>5.16% Due 9/15/2028             | 410,000.00      | 09/07/2023<br>5.23%         | 409,886.35<br>409,894.33     | 100.42<br>5.05%      | 411,703.55<br>940.27         | 1.09%<br>1,809.22       | NR / AAA<br>AAA    | 4.80<br>2.54         |
| Total ABS |   | 2,928,779.08    | 3.98%                       | 2,873,763.51<br>2,904,789.86 | 5.27%                | 2,874,375.78<br>3,577.41     | 7.60%<br>(30,414.08)    | Aaa / AAA<br>AAA   | 3.28<br>1.20         |

|           |                                   |            |                     |                          |                |                         |                     |                  |              |
|-----------|-----------------------------------|------------|---------------------|--------------------------|----------------|-------------------------|---------------------|------------------|--------------|
| AGENCY    |                                   |            |                     |                          |                |                         |                     |                  |              |
| 3130AAHE1 | FHLB Note<br>2.5% Due 12/8/2023   | 150,000.00 | 04/07/2022<br>2.43% | 150,159.30<br>150,001.83 | 99.94<br>5.03% | 149,913.90<br>1,802.08  | 0.40%<br>(87.93)    | Aaa / AA+<br>NR  | 0.02<br>0.02 |
| 3133ENWP1 | FFCB Note<br>2.625% Due 5/16/2024 | 270,000.00 | 05/10/2022<br>2.69% | 269,635.50<br>269,916.73 | 98.75<br>5.40% | 266,616.90<br>295.31    | 0.70%<br>(3,299.83) | Aaa / AA+<br>AA+ | 0.46<br>0.45 |
| 3133ENYX2 | FFCB Note<br>3.25% Due 6/17/2024  | 460,000.00 | 06/15/2022<br>3.40% | 458,707.40<br>459,648.12 | 99.07<br>4.99% | 455,719.70<br>6,810.56  | 1.22%<br>(3,928.42) | Aaa / AA+<br>AA+ | 0.55<br>0.53 |
| 3130ASDS5 | FHLB Note<br>2.75% Due 6/28/2024  | 500,000.00 | 06/28/2022<br>3.22% | 495,520.00<br>498,711.23 | 98.52<br>5.38% | 492,612.50<br>5,843.75  | 1.32%<br>(6,098.73) | Aaa / AA+<br>NR  | 0.58<br>0.56 |
| 3133EN4N7 | FFCB Note<br>4.25% Due 12/20/2024 | 625,000.00 | 12/15/2022<br>4.40% | 623,181.25<br>624,042.11 | 98.97<br>5.26% | 618,562.50<br>11,879.34 | 1.66%<br>(5,479.61) | Aaa / AA+<br>AA+ | 1.06<br>1.00 |



Holdings Report  
As of November 30, 2023



| CUSIP        | Security Description                                       | Par Value/Units | Purchase Date<br>Book Yield | Cost Value<br>Book Value     | Mkt Price<br>Mkt YTM | Market Value<br>Accrued Int. | % of Port.<br>Gain/Loss | Moody/S&P<br>Fitch | Maturity<br>Duration |
|--------------|--|-----------------|-----------------------------|------------------------------|----------------------|------------------------------|-------------------------|--------------------|----------------------|
| AGENCY       |  |                 |                             |                              |                      |                              |                         |                    |                      |
| 3130AQMR1    | FHLB Callable Note Annual 1/27/2023<br>1.25% Due 1/27/2025 | 150,000.00      | 04/18/2022<br>2.75%         | 144,043.95                   | 95.50                | 143,253.15                   | 0.38%                   | Aaa / AA+<br>NR    | 1.16                 |
|              |  |                 |                             | 147,515.38                   | 5.30%                | 645.83                       | (4,262.23)              |                    | 1.12                 |
| 3135G05X7    | FNMA Note<br>0.375% Due 8/25/2025                          | 500,000.00      | 06/22/2022<br>3.27%         | 456,750.00                   | 92.66                | 463,307.50                   | 1.22%                   | Aaa / AA+<br>AA+   | 1.74                 |
|              |  |                 |                             | 476,378.56                   | 4.83%                | 500.00                       | (13,071.06)             |                    | 1.69                 |
| 3133EPBJ3    | FFCB Note<br>4.375% Due 2/23/2026                          | 725,000.00      | 02/21/2023<br>4.50%         | 722,426.25                   | 99.45                | 720,978.43                   | 1.93%                   | Aaa / AA+<br>AA+   | 2.24                 |
|              |  |                 |                             | 723,086.13                   | 4.64%                | 8,634.55                     | (2,107.70)              |                    | 2.08                 |
| 3130ALEM2    | FHLB Callable Note Qtrly 11/25/2025<br>0.79% Due 2/25/2026 | 400,000.00      | 05/12/2022<br>2.96%         | 369,200.00                   | 91.45                | 365,794.80                   | 0.97%                   | Aaa / AA+<br>NR    | 2.24                 |
|              |  |                 |                             | 381,818.21                   | 4.87%                | 842.67                       | (16,023.41)             |                    | 2.16                 |
| 3133EPCF0    | FFCB Note<br>4.5% Due 3/2/2026                             | 750,000.00      | 03/23/2023<br>3.97%         | 760,837.50                   | 99.71                | 747,849.75                   | 2.00%                   | Aaa / AA+<br>AA+   | 2.25                 |
|              |  |                 |                             | 758,294.62                   | 4.63%                | 8,343.75                     | (10,444.87)             |                    | 2.10                 |
| 3130A9YY1    | FHLB Note<br>2.125% Due 12/11/2026                         | 900,000.00      | 11/28/2023<br>4.60%         | 837,477.00                   | 93.34                | 840,086.10                   | 2.24%                   | Aaa / AA+<br>NR    | 3.03                 |
|              |  |                 |                             | 837,589.86                   | 4.50%                | 9,031.25                     | 2,496.24                |                    | 2.85                 |
| 3133EPBM6    | FFCB Note<br>4.125% Due 8/23/2027                          | 750,000.00      | 02/21/2023<br>4.26%         | 745,935.00                   | 98.74                | 740,535.75                   | 1.98%                   | Aaa / AA+<br>AA+   | 3.73                 |
|              |  |                 |                             | 746,630.65                   | 4.49%                | 8,421.88                     | (6,094.90)              |                    | 3.38                 |
| 3133EPGW9    | FFCB Note<br>3.875% Due 4/25/2028                          | 800,000.00      | 04/24/2023<br>3.76%         | 804,016.00                   | 97.54                | 780,301.60                   | 2.07%                   | Aaa / AA+<br>AA+   | 4.41                 |
|              |  |                 |                             | 803,532.41                   | 4.50%                | 3,100.00                     | (23,230.81)             |                    | 3.98                 |
| 3133EPUN3    | FFCB Note<br>4.5% Due 8/28/2028                            | 325,000.00      | 08/28/2023<br>4.48%         | 325,289.25                   | 99.95                | 324,849.20                   | 0.87%                   | Aaa / AA+<br>AA+   | 4.75                 |
|              |  |                 |                             | 325,274.36                   | 4.51%                | 3,778.13                     | (425.16)                |                    | 4.18                 |
| 3130AWTR1    | FHLB Note<br>4.375% Due 9/8/2028                           | 750,000.00      | 09/12/2023<br>4.49%         | 746,200.50                   | 99.73                | 747,999.00                   | 2.00%                   | Aaa / AA+<br>NR    | 4.78                 |
|              |  |                 |                             | 746,363.24                   | 4.44%                | 10,664.06                    | 1,635.76                |                    | 4.21                 |
| Total Agency |  | 8,055,000.00    | 3.93%                       | 7,909,378.90<br>7,948,803.44 | 4.75%                | 7,858,380.78<br>80,593.16    | 20.95%<br>(90,422.66)   | Aaa / AA+<br>AA+   | 2.58<br>2.36         |
| CMO          |  |                 |                             |                              |                      |                              |                         |                    |                      |
| 3137BEVH4    | FHLMC K040 A2<br>3.241% Due 9/25/2024                      | 150,000.00      | 04/21/2022<br>2.94%         | 150,726.56                   | 98.23                | 147,341.25                   | 0.39%                   | NR / NR<br>AAA     | 0.82                 |
|              |  |                 |                             | 150,246.03                   | 5.62%                | 405.13                       | (2,904.78)              |                    | 0.66                 |
| 3137BFE98    | FHLMC K041 A2<br>3.171% Due 10/25/2024                     | 148,743.54      | 04/21/2022<br>2.96%         | 149,219.98                   | 97.97                | 145,724.19                   | 0.39%                   | Aaa / AAA<br>AAA   | 0.90                 |
|              |  |                 |                             | 148,907.00                   | 5.54%                | 393.05                       | (3,182.81)              |                    | 0.78                 |
| 3137BFXT3    | FHLMC K042 A2<br>2.67% Due 12/25/2024                      | 450,000.00      | 06/22/2022<br>3.52%         | 441,070.31                   | 97.29                | 437,820.30                   | 1.16%                   | Aaa / NR<br>NR     | 1.07                 |
|              |  |                 |                             | 446,319.52                   | 5.53%                | 200.25                       | (8,499.22)              |                    | 0.90                 |
| 3137BHCY1    | FHLMC K044 A2<br>2.811% Due 1/25/2025                      | 365,548.46      | 06/16/2022<br>4.46%         | 357,152.27                   | 97.15                | 355,117.91                   | 0.94%                   | NR / NR<br>AAA     | 1.16                 |
|              |  |                 |                             | 361,941.01                   | 5.48%                | 856.30                       | (6,823.10)              |                    | 1.01                 |





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| CUSIP     | Security Description   | Par Value/Units | Purchase Date<br>Book Yield | Cost Value<br>Book Value     | Mkt Price<br>Mkt YTM | Market Value<br>Accrued Int. | % of Port.<br>Gain/Loss | Moody/S&P<br>Fitch | Maturity<br>Duration |
|-----------|--|-----------------|-----------------------------|------------------------------|----------------------|------------------------------|-------------------------|--------------------|----------------------|
| CMO       |  |                 |                             |                              |                      |                              |                         |                    |                      |
| 3137F4WZ1 | FHLMC K731 A2<br>3.6% Due 2/25/2025  | 346,764.96      | 05/03/2022<br>2.67%         | 350,720.26<br>348,454.45     | 97.96<br>5.49%       | 339,681.24<br>1,040.29       | 0.90%<br>(8,773.21)     | NR / NR<br>AAA     | 1.24<br>0.98         |
| 3137BM7C4 | FHLMC K051 A2<br>3.308% Due 9/25/2025  | 400,000.00      | 05/18/2022<br>3.06%         | 402,031.25<br>401,086.05     | 96.79<br>5.24%       | 387,151.60<br>1,102.67       | 1.02%<br>(13,934.45)    | NR / NR<br>AAA     | 1.82<br>1.59         |
| 3137BNGT5 | FHLMC K054 A2<br>2.745% Due 1/25/2026  | 350,000.00      | 12/15/2022<br>4.49%         | 334,742.19<br>339,506.81     | 95.37<br>5.13%       | 333,799.20<br>800.63         | 0.88%<br>(5,707.61)     | NR / AAA<br>NR     | 2.16<br>1.91         |
| 3137FBBX3 | FHLMC K068 A2<br>3.244% Due 8/25/2027  | 600,000.00      | 10/27/2023<br>5.33%         | 559,078.13<br>560,004.10     | 94.53<br>4.87%       | 567,184.20<br>1,622.00       | 1.50%<br>7,180.10       | Aaa / NR<br>NR     | 3.74<br>3.37         |
| 3137FETN0 | FHLMC K073 A2<br>3.35% Due 1/25/2028   | 130,000.00      | 07/10/2023<br>4.75%         | 123,083.59<br>123,672.13     | 94.42<br>4.86%       | 122,747.95<br>72.58          | 0.32%<br>(924.18)       | NR / NR<br>AAA     | 4.16<br>3.69         |
| Total CMO |  | 2,941,056.96    | 3.93%                       | 2,867,824.54<br>2,880,137.10 | 5.27%                | 2,836,567.84<br>6,492.90     | 7.50%<br>(43,569.26)    | Aaa / AAA<br>AAA   | 1.98<br>1.73         |
| CORPORATE |  |                 |                             |                              |                      |                              |                         |                    |                      |
| 02665WCT6 | American Honda Finance Note<br>3.55% Due 1/12/2024                             | 400,000.00      | Various<br>2.77%            | 405,283.50<br>400,348.12     | 99.76<br>5.51%       | 399,055.20<br>5,482.78       | 1.07%<br>(1,292.92)     | A3 / A-<br>A       | 0.12<br>0.12         |
| 24422EVN6 | John Deere Capital Corp Note<br>0.45% Due 1/17/2024                            | 400,000.00      | Various<br>2.68%            | 385,011.00<br>398,887.78     | 99.37<br>5.31%       | 397,476.40<br>670.00         | 1.05%<br>(1,411.38)     | A2 / A<br>A+       | 0.13<br>0.13         |
| 91159HHV5 | US Bancorp Callable Note Cont<br>1/5/2024<br>3.375% Due 2/5/2024               | 150,000.00      | 04/20/2022<br>2.95%         | 151,047.00<br>150,058.82     | 99.55<br>5.83%       | 149,325.15<br>1,631.25       | 0.40%<br>(733.67)       | A3 / A<br>A        | 0.18<br>0.18         |
| 637432NL5 | National Rural Utilities Callable Note<br>Cont 12/7/2023<br>2.95% Due 2/7/2024 | 150,000.00      | 04/06/2022<br>2.77%         | 150,441.00<br>150,004.35     | 99.49<br>5.69%       | 149,228.70<br>1,401.25       | 0.40%<br>(775.65)       | A1 / A-<br>A+      | 0.19<br>0.18         |
| 89114QCB2 | Toronto Dominion Bank Note<br>3.25% Due 3/11/2024                              | 400,000.00      | Various<br>3.02%            | 401,620.50<br>400,239.05     | 99.36<br>5.52%       | 397,452.80<br>2,888.89       | 1.06%<br>(2,786.25)     | A1 / A<br>AA-      | 0.28<br>0.28         |
| 037833CU2 | Apple Inc Callable Note Cont 3/11/2024<br>2.85% Due 5/11/2024                  | 450,000.00      | 06/22/2022<br>3.23%         | 446,895.00<br>449,267.82     | 98.97<br>5.20%       | 445,362.30<br>712.50         | 1.18%<br>(3,905.52)     | Aaa / AA+<br>NR    | 0.45<br>0.44         |
| 747525AT0 | Qualcomm Inc Callable Note Cont<br>3/20/2024<br>2.9% Due 5/20/2024             | 400,000.00      | Various<br>2.72%            | 401,320.00<br>400,206.17     | 98.75<br>5.61%       | 394,996.00<br>354.45         | 1.04%<br>(5,210.17)     | A2 / A<br>NR       | 0.47<br>0.46         |
| 69371RR81 | Paccar Financial Corp Note<br>3.15% Due 6/13/2024                              | 290,000.00      | 06/06/2022<br>3.16%         | 289,933.30<br>289,982.21     | 98.74<br>5.56%       | 286,350.93<br>4,263.00       | 0.77%<br>(3,631.28)     | A1 / A+<br>NR      | 0.54<br>0.51         |



| CUSIP            | Security Description   | Par Value/Units | Purchase Date<br>Book Yield | Cost Value<br>Book Value | Mkt Price<br>Mkt YTM | Market Value<br>Accrued Int. | % of Port.<br>Gain/Loss | Moody/S&P<br>Fitch | Maturity<br>Duration |
|------------------|--|-----------------|-----------------------------|--------------------------|----------------------|------------------------------|-------------------------|--------------------|----------------------|
| <b>CORPORATE</b> |  |                 |                             |                          |                      |                              |                         |                    |                      |
| 06367TQW3        | Bank of Montreal Note<br>0.625% Due 7/9/2024                                     | 425,000.00      | 04/27/2022<br>3.22%         | 401,846.00<br>418,619.66 | 97.01<br>5.70%       | 412,282.73<br>1,047.74       | 1.09%<br>(6,336.93)     | A2 / A-<br>AA-     | 0.61<br>0.59         |
| 79466LAG9        | Salesforce.com Inc Callable Note Cont<br>7/15/2022<br>0.625% Due 7/15/2024       | 375,000.00      | Various<br>2.99%            | 356,177.25<br>369,704.18 | 97.07<br>5.46%       | 364,003.88<br>885.42         | 0.96%<br>(5,700.30)     | A2 / A+<br>NR      | 0.62<br>0.61         |
| 05531FBH5        | Truist Financial Corporation Callable<br>Note Cont 7/1/2024<br>2.5% Due 8/1/2024 | 400,000.00      | Various<br>3.07%            | 395,039.00<br>398,533.91 | 97.73<br>6.01%       | 390,905.20<br>3,333.33       | 1.04%<br>(7,628.71)     | A3 / A-<br>A       | 0.67<br>0.64         |
| 693475AY1        | PNC Financial Services Callable Note<br>Cont 10/2/2024<br>2.2% Due 11/1/2024     | 150,000.00      | 04/11/2022<br>2.99%         | 147,117.00<br>148,961.75 | 96.90<br>5.71%       | 145,349.40<br>275.00         | 0.38%<br>(3,612.35)     | A3 / A-<br>A       | 0.92<br>0.89         |
| 89236TJT3        | Toyota Motor Credit Corp Note<br>1.45% Due 1/13/2025                             | 150,000.00      | 04/18/2022<br>3.00%         | 143,931.00<br>147,515.29 | 95.95<br>5.22%       | 143,920.35<br>833.75         | 0.38%<br>(3,594.94)     | A1 / A+<br>A+      | 1.12<br>1.08         |
| 00440EAS6        | Chubb INA Holdings Inc Note<br>3.15% Due 3/15/2025                               | 450,000.00      | Various<br>3.67%            | 443,992.50<br>447,153.93 | 97.21<br>5.41%       | 437,434.65<br>2,992.50       | 1.16%<br>(9,719.28)     | A3 / A<br>A        | 1.29<br>1.23         |
| 69371RR73        | Paccar Financial Corp Note<br>2.85% Due 4/7/2025                                 | 120,000.00      | 03/31/2022<br>2.86%         | 119,968.80<br>119,985.97 | 97.01<br>5.17%       | 116,406.84<br>513.00         | 0.31%<br>(3,579.13)     | A1 / A+<br>NR      | 1.35<br>1.30         |
| 023135CE4        | Amazon.com Inc Note<br>3% Due 4/13/2025  | 450,000.00      | Various<br>3.22%            | 447,451.25<br>448,734.18 | 97.38<br>5.00%       | 438,218.10<br>1,800.00       | 1.16%<br>(10,516.08)    | A1 / AA<br>AA-     | 1.37<br>1.31         |
| 78016EZ59        | Royal Bank of Canada Note<br>3.375% Due 4/14/2025                                | 400,000.00      | Various<br>3.64%            | 397,033.20<br>398,620.45 | 97.23<br>5.49%       | 388,923.60<br>1,762.50       | 1.03%<br>(9,696.85)     | A1 / A<br>AA-      | 1.37<br>1.31         |
| 06406RBC0        | Bank of NY Mellon Corp Callable Note<br>Cont 3/25/2025<br>3.35% Due 4/25/2025    | 400,000.00      | Various<br>3.27%            | 400,918.40<br>400,414.47 | 97.24<br>5.42%       | 388,954.80<br>1,340.00       | 1.03%<br>(11,459.67)    | A1 / A<br>AA-      | 1.40<br>1.34         |
| 808513AX3        | Charles Schwab Corp Callable Note<br>Cont 3/21/2025<br>3.85% Due 5/21/2025       | 450,000.00      | 06/22/2022<br>3.80%         | 450,561.98<br>450,267.24 | 97.40<br>5.72%       | 438,279.30<br>481.25         | 1.16%<br>(11,987.94)    | A2 / A-<br>A       | 1.47<br>1.41         |
| 46647PCH7        | JP Morgan Chase & Co Callable Note<br>Cont 6/1/2024<br>0.824% Due 6/1/2025       | 400,000.00      | Various<br>4.27%            | 378,688.50<br>389,651.25 | 97.29<br>6.11%       | 389,170.40<br>1,648.00       | 1.03%<br>(480.85)       | A1 / A-<br>AA-     | 1.50<br>1.43         |
| 63743HFE7        | National Rural Utilities Note<br>3.45% Due 6/15/2025                             | 60,000.00       | 04/27/2022<br>3.46%         | 59,983.80<br>59,992.00   | 97.16<br>5.40%       | 58,293.12<br>954.50          | 0.16%<br>(1,698.88)     | A2 / A-<br>A       | 1.54<br>1.45         |
| 26442UAA2        | Duke Energy Progress LLC Callable Note<br>Cont 5/15/25<br>3.25% Due 8/15/2025    | 400,000.00      | Various<br>3.26%            | 399,859.00<br>399,916.71 | 96.85<br>5.20%       | 387,382.00<br>3,827.78       | 1.03%<br>(12,534.71)    | Aa3 / A<br>NR      | 1.71<br>1.62         |



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| CUSIP     | Security Description   | Par Value/Units | Purchase Date<br>Book Yield | Cost Value<br>Book Value | Mkt Price<br>Mkt YTM | Market Value<br>Accrued Int. | % of Port.<br>Gain/Loss | Moody/S&P<br>Fitch | Maturity<br>Duration |
|-----------|--|-----------------|-----------------------------|--------------------------|----------------------|------------------------------|-------------------------|--------------------|----------------------|
| CORPORATE |  |                 |                             |                          |                      |                              |                         |                    |                      |
| 89236TKF1 | Toyota Motor Credit Corp Note<br>3.65% Due 8/18/2025                           | 180,000.00      | 08/15/2022<br>3.68%         | 179,838.00<br>179,907.47 | 97.47<br>5.21%       | 175,440.78<br>1,879.75       | 0.47%<br>(4,466.69)     | A1 / A+<br>A+      | 1.72<br>1.62         |
| 931142EW9 | Wal-Mart Stores Note<br>3.9% Due 9/9/2025                                      | 100,000.00      | 09/06/2022<br>3.92%         | 99,930.00<br>99,958.61   | 98.42<br>4.84%       | 98,420.40<br>888.33          | 0.26%<br>(1,538.21)     | Aa2 / AA<br>AA     | 1.78<br>1.68         |
| 437076CR1 | Home Depot Callable Note Cont<br>8/15/2025<br>4% Due 9/15/2025                 | 450,000.00      | 09/14/2022<br>4.12%         | 448,560.00<br>449,137.58 | 98.32<br>4.99%       | 442,453.95<br>3,800.00       | 1.18%<br>(6,683.63)     | A2 / A<br>A        | 1.79<br>1.69         |
| 63743HFF4 | National Rural Utilities Note<br>5.45% Due 10/30/2025                          | 145,000.00      | 10/20/2022<br>5.50%         | 144,805.70<br>144,875.97 | 100.35<br>5.25%      | 145,510.69<br>680.49         | 0.39%<br>634.72         | A2 / A-<br>A       | 1.92<br>1.79         |
| 637432NG6 | National Rural Utilities Callable Note<br>Cont 8/1/2025<br>3.25% Due 11/1/2025 | 60,000.00       | 04/14/2022<br>3.31%         | 59,880.00<br>59,934.89   | 96.25<br>5.33%       | 57,748.62<br>162.50          | 0.15%<br>(2,186.27)     | A1 / A-<br>A+      | 1.92<br>1.82         |
| 756109BE3 | Realty Income Corp Callable Note Cont<br>9/1/2025<br>4.625% Due 11/1/2025      | 400,000.00      | 09/20/2022<br>4.64%         | 399,764.00<br>399,854.37 | 98.38<br>5.52%       | 393,536.80<br>1,541.67       | 1.04%<br>(6,317.57)     | A3 / A-<br>NR      | 1.92<br>1.80         |
| 14913R3B1 | Caterpillar Financial Service Note<br>4.8% Due 1/6/2026                        | 370,000.00      | 01/20/2023<br>4.35%         | 374,554.70<br>373,240.68 | 99.82<br>4.89%       | 369,318.83<br>7,153.33       | 0.99%<br>(3,921.85)     | A2 / A<br>A+       | 2.10<br>1.94         |
| 61747YET8 | Morgan Stanley Callable Note Cont<br>7/17/2025<br>4.679% Due 7/17/2026         | 400,000.00      | 09/20/2022<br>5.60%         | 395,440.00<br>396,862.96 | 98.28<br>5.79%       | 393,131.20<br>6,966.51       | 1.06%<br>(3,731.76)     | A1 / A-<br>A+      | 2.63<br>1.52         |
| 713448FW3 | Pepsico Inc. Callable Note Cont<br>10/10/2026<br>5.125% Due 11/10/2026         | 150,000.00      | 11/08/2023<br>5.13%         | 149,959.50<br>149,960.28 | 100.96<br>4.76%      | 151,434.30<br>448.44         | 0.40%<br>1,474.02       | A1 / A+<br>NR      | 2.95<br>2.63         |
| 665859AW4 | Northern Trust Company Callable Note<br>Cont 4/10/2027<br>4% Due 5/10/2027     | 450,000.00      | Various<br>3.99%            | 450,269.40<br>450,191.80 | 97.11<br>4.92%       | 437,013.45<br>1,050.00       | 1.16%<br>(13,178.35)    | A2 / A+<br>A+      | 3.44<br>3.16         |
| 91324PEG3 | United Health Group Inc Callable Note<br>Cont 4/15/2027<br>3.7% Due 5/15/2027  | 115,000.00      | 05/17/2022<br>3.69%         | 115,055.80<br>115,038.63 | 96.39<br>4.85%       | 110,844.59<br>189.11         | 0.29%<br>(4,194.04)     | A2 / A+<br>A       | 3.46<br>3.19         |
| 341081GN1 | Florida Power and Light Callable Note<br>Cont 3/15/2028<br>4.4% Due 5/15/2028  | 450,000.00      | 05/23/2023<br>4.59%         | 446,175.00<br>446,574.97 | 97.59<br>5.01%       | 439,154.55<br>880.00         | 1.16%<br>(7,420.42)     | Aa2 / A+<br>AA-    | 4.46<br>3.98         |
| 58933YBH7 | Merck & Co Callable Note Cont<br>4/17/2028<br>4.05% Due 5/17/2028              | 110,000.00      | 05/08/2023<br>4.07%         | 109,910.90<br>109,920.56 | 97.66<br>4.64%       | 107,422.04<br>173.25         | 0.28%<br>(2,498.52)     | A1 / A+<br>NR      | 4.47<br>4.02         |



Holdings Report

As of November 30, 2023



| CUSIP                   | Security Description                                  | Par Value/Units | Purchase Date<br>Book Yield | Cost Value<br>Book Value       | Mkt Price<br>Mkt YTM | Market Value<br>Accrued Int. | % of Port.<br>Gain/Loss | Moody/S&P<br>Fitch | Maturity<br>Duration |
|-------------------------|---|-----------------|-----------------------------|--------------------------------|----------------------|------------------------------|-------------------------|--------------------|----------------------|
| Total Corporate         |   | 10,650,000.00   | 3.62%                       | 10,548,261.98<br>10,612,524.08 | 5.39%                | 10,440,202.05<br>64,912.27   | 27.73%<br>(172,322.03)  | A1 / A<br>A+       | 1.46<br>1.33         |
| MONEY MARKET FUND       |   |                 |                             |                                |                      |                              |                         |                    |                      |
| 31846V807               | First American Treasury MMF Class Y                   | 94,582.50       | Various<br>4.95%            | 94,582.50<br>94,582.50         | 1.00<br>4.95%        | 94,582.50<br>0.00            | 0.25%<br>0.00           | Aaa / AA+<br>AAA   | 0.00<br>0.00         |
| Total Money Market Fund |   | 94,582.50       | 4.95%                       | 94,582.50                      | 4.95%                | 94,582.50<br>0.00            | 0.25%<br>0.00           | Aaa / AA+<br>AAA   | 0.00<br>0.00         |
| SUPRANATIONAL           |   |                 |                             |                                |                      |                              |                         |                    |                      |
| 4581X0EE4               | Inter-American Dev Bank Note<br>3.25% Due 7/1/2024    | 365,000.00      | 06/22/2022<br>3.26%         | 364,963.50<br>364,989.36       | 98.76<br>5.43%       | 360,464.51<br>4,942.71       | 0.96%<br>(4,524.85)     | Aaa / AAA<br>AAA   | 0.59<br>0.56         |
| 45950KDD9               | International Finance Corp Note<br>4.5% Due 7/13/2028 | 340,000.00      | 07/06/2023<br>4.53%         | 339,622.60<br>339,651.73       | 100.21<br>4.45%      | 340,699.38<br>5,865.00       | 0.91%<br>1,047.65       | Aaa / AAA<br>NR    | 4.62<br>4.06         |
| Total Supranational     |   | 705,000.00      | 3.87%                       | 704,586.10<br>704,641.09       | 4.95%                | 701,163.89<br>10,807.71      | 1.88%<br>(3,477.20)     | Aaa / AAA<br>AAA   | 2.55<br>2.27         |
| US TREASURY             |   |                 |                             |                                |                      |                              |                         |                    |                      |
| 91282CCG4               | US Treasury Note<br>0.25% Due 6/15/2024               | 315,000.00      | Various<br>2.92%            | 298,205.69<br>310,636.89       | 97.35<br>5.29%       | 306,645.25<br>363.63         | 0.81%<br>(3,991.64)     | Aaa / AA+<br>AA+   | 0.54<br>0.53         |
| 91282CCT6               | US Treasury Note<br>0.375% Due 8/15/2024              | 750,000.00      | Various<br>2.78%            | 711,445.31<br>737,713.55       | 96.62<br>5.29%       | 724,658.25<br>825.41         | 1.91%<br>(13,055.30)    | Aaa / AA+<br>AA+   | 0.71<br>0.69         |
| 91282CCX7               | US Treasury Note<br>0.375% Due 9/15/2024              | 750,000.00      | Various<br>2.84%            | 708,437.50<br>735,994.56       | 96.25<br>5.28%       | 721,845.75<br>594.96         | 1.91%<br>(14,148.81)    | Aaa / AA+<br>AA+   | 0.79<br>0.77         |
| 91282CDB4               | US Treasury Note<br>0.625% Due 10/15/2024             | 750,000.00      | Various<br>2.88%            | 711,455.08<br>735,808.70       | 96.09<br>5.25%       | 720,703.50<br>601.95         | 1.90%<br>(15,105.20)    | Aaa / AA+<br>AA+   | 0.88<br>0.85         |
| 91282CDH1               | US Treasury Note<br>0.75% Due 11/15/2024              | 750,000.00      | Various<br>2.93%            | 710,820.32<br>735,035.34       | 95.85<br>5.24%       | 718,887.00<br>247.26         | 1.90%<br>(16,148.34)    | Aaa / AA+<br>AA+   | 0.96<br>0.93         |
| 91282CDN8               | US Treasury Note<br>1% Due 12/15/2024                 | 750,000.00      | Various<br>3.13%            | 711,869.14<br>734,108.43       | 95.80<br>5.20%       | 718,506.00<br>3,463.11       | 1.91%<br>(15,602.43)    | Aaa / AA+<br>AA+   | 1.04<br>1.01         |
| 91282CDS7               | US Treasury Note<br>1.125% Due 1/15/2025              | 775,000.00      | Various<br>3.02%            | 737,794.93<br>759,293.02       | 95.66<br>5.14%       | 741,396.78<br>3,293.22       | 1.97%<br>(17,896.24)    | Aaa / AA+<br>AA+   | 1.13<br>1.09         |



Holdings Report

As of November 30, 2023



| CUSIP                           | Security Description                      | Par Value/Units | Purchase Date<br>Book Yield | Cost Value<br>Book Value       | Mkt Price<br>Mkt YTM | Market Value<br>Accrued Int. | % of Port.<br>Gain/Loss | Moody/S&P<br>Fitch | Maturity<br>Duration |
|---------------------------------|---|-----------------|-----------------------------|--------------------------------|----------------------|------------------------------|-------------------------|--------------------|----------------------|
| US TREASURY                     |   |                 |                             |                                |                      |                              |                         |                    |                      |
| 91282CDZ1                       | US Treasury Note<br>1.5% Due 2/15/2025    | 750,000.00      | Various<br>2.88%            | 723,125.00                     | 95.84                | 718,828.50                   | 1.91%                   | Aaa / AA+<br>AA+   | 1.21                 |
|                                 |   |                 |                             | 738,028.26                     | 5.09%                | 3,301.63                     | (19,199.76)             |                    | 1.17                 |
| 91282CED9                       | US Treasury Note<br>1.75% Due 3/15/2025   | 750,000.00      | Various<br>2.93%            | 726,035.16                     | 95.95                | 719,619.00                   | 1.91%                   | Aaa / AA+<br>AA+   | 1.29                 |
|                                 |   |                 |                             | 739,131.32                     | 5.03%                | 2,776.44                     | (19,512.32)             |                    | 1.25                 |
| 91282CEH0                       | US Treasury Note<br>2.625% Due 4/15/2025  | 500,000.00      | 06/28/2022<br>3.23%         | 491,933.59                     | 96.90                | 484,492.00                   | 1.28%                   | Aaa / AA+<br>AA+   | 1.38                 |
|                                 |   |                 |                             | 496,041.85                     | 4.99%                | 1,685.45                     | (11,549.85)             |                    | 1.32                 |
| 912828XB1                       | US Treasury Note<br>2.125% Due 5/15/2025  | 750,000.00      | Various<br>3.09%            | 729,971.68                     | 96.06                | 720,439.50                   | 1.90%                   | Aaa / AA+<br>AA+   | 1.46                 |
|                                 |   |                 |                             | 740,028.86                     | 4.96%                | 700.55                       | (19,589.36)             |                    | 1.41                 |
| 91282CEU1                       | US Treasury Note<br>2.875% Due 6/15/2025  | 670,000.00      | 06/28/2022<br>3.22%         | 663,457.03                     | 97.02                | 650,030.65                   | 1.74%                   | Aaa / AA+<br>AA+   | 1.54                 |
|                                 |   |                 |                             | 666,601.53                     | 4.91%                | 8,894.43                     | (16,570.88)             |                    | 1.46                 |
| 91282CAB7                       | US Treasury Note<br>0.25% Due 7/31/2025   | 800,000.00      | Various<br>3.08%            | 732,058.59                     | 92.72                | 741,781.60                   | 1.96%                   | Aaa / AA+<br>AA+   | 1.67                 |
|                                 |   |                 |                             | 764,349.11                     | 4.84%                | 668.48                       | (22,567.51)             |                    | 1.63                 |
| 91282CFP1                       | US Treasury Note<br>4.25% Due 10/15/2025  | 600,000.00      | 10/18/2022<br>4.46%         | 596,554.69                     | 99.09                | 594,538.80                   | 1.58%                   | Aaa / AA+<br>AA+   | 1.88                 |
|                                 |   |                 |                             | 597,841.95                     | 4.76%                | 3,274.59                     | (3,303.15)              |                    | 1.77                 |
| 91282CFW6                       | US Treasury Note<br>4.5% Due 11/15/2025   | 750,000.00      | 11/09/2022<br>4.55%         | 748,945.31                     | 99.59                | 746,894.25                   | 1.98%                   | Aaa / AA+<br>AA+   | 1.96                 |
|                                 |   |                 |                             | 749,311.95                     | 4.72%                | 1,483.52                     | (2,417.70)              |                    | 1.85                 |
| 91282CBT7                       | US Treasury Note<br>0.75% Due 3/31/2026   | 750,000.00      | Various<br>2.97%            | 690,097.65                     | 91.67                | 687,539.25                   | 1.82%                   | Aaa / AA+<br>AA+   | 2.33                 |
|                                 |   |                 |                             | 713,607.04                     | 4.55%                | 952.87                       | (26,067.79)             |                    | 2.26                 |
| 91282CFU0                       | US Treasury Note<br>4.125% Due 10/31/2027 | 1,000,000.00    | 09/15/2023<br>4.56%         | 983,867.19                     | 99.07                | 990,742.00                   | 2.62%                   | Aaa / AA+<br>AA+   | 3.92                 |
|                                 |   |                 |                             | 984,660.96                     | 4.38%                | 3,513.05                     | 6,081.04                |                    | 3.57                 |
| 91282CGT2                       | US Treasury Note<br>3.625% Due 3/31/2028  | 800,000.00      | 06/15/2023<br>3.96%         | 788,312.50                     | 97.16                | 777,312.80                   | 2.06%                   | Aaa / AA+<br>AA+   | 4.34                 |
|                                 |   |                 |                             | 789,434.50                     | 4.35%                | 4,912.57                     | (12,121.70)             |                    | 3.93                 |
| 91282CHA2                       | US Treasury Note<br>3.5% Due 4/30/2028    | 400,000.00      | 05/23/2023<br>3.74%         | 395,640.63                     | 96.64                | 386,578.00                   | 1.02%                   | Aaa / AA+<br>AA+   | 4.42                 |
|                                 |   |                 |                             | 396,102.44                     | 4.34%                | 1,192.31                     | (9,524.44)              |                    | 4.03                 |
| Total US Treasury               |   | 13,360,000.00   | 3.34%                       | 12,860,026.99<br>13,123,730.26 | 4.92%                | 12,871,438.88<br>42,745.43   | 34.09%<br>(252,291.38)  | Aaa / AA+<br>AA+   | 1.79<br>1.69         |
|                                 |   |                 |                             |                                |                      |                              |                         |                    |                      |
| TOTAL PORTFOLIO                 |   | 38,734,418.54   | 3.65%                       | 37,858,424.52<br>38,269,208.33 | 5.07%                | 37,676,711.72<br>209,128.88  | 100.00%<br>(592,496.61) | Aa2 / AA<br>AA+    | 2.00<br>1.70         |
| TOTAL MARKET VALUE PLUS ACCRUED |   |                 |                             |                                |                      | 37,885,840.60                |                         |                    |                      |



Income Earned  
As of November 30, 2023

| CUSIP        | Security Description   | Trade Date<br>Settle Date<br>Units     | Book Value: Begin<br>Book Value: Acq<br>Book Value: Disp<br>Book Value: End | Prior Accrued<br>Inc. Received<br>Ending Accrued<br>Total Interest | Accr. Of Discount<br>Amort. Of Premium<br>Net Accret/Amort<br>Income Earned | Total Income |
|--------------|--|--|---|--|---|--------------|
| FIXED INCOME |  |  |   |  |   |              |
| 00440EAS6    | Chubb INA Holdings Inc<br>Note<br>3.15% Due 03/15/2025                             | Various<br>Various<br>450,000.00       | 446,972.27<br>0.00<br>0.00<br>447,153.93                                    | 1,811.25<br>0.00<br>2,992.50<br>1,181.25                           | 181.66<br>0.00<br>181.66<br>1,362.91  | 1,362.91     |
| 023135CE4    | Amazon.com Inc<br>Note<br>3% Due 04/13/2025  | Various<br>Various<br>450,000.00       | 448,658.09<br>0.00<br>0.00<br>448,734.18                                    | 675.00<br>0.00<br>1,800.00<br>1,125.00                             | 92.32<br>16.23<br>76.09<br>1,201.09   | 1,201.09     |
| 02582JJR2    | American Express<br>2021-1 A<br>0.9% Due 11/15/2026                                | Various<br>Various<br>386,000.00       | 377,139.82<br>0.00<br>0.00<br>377,839.30                                    | 154.40<br>289.50<br>154.40<br>289.50                               | 699.48<br>0.00<br>699.48<br>988.98  | 988.98       |
| 02582JIT8    | American Express Credit Trust<br>2022-2 A<br>3.39% Due 05/17/2027                  | 05/17/2022<br>05/24/2022<br>235,000.00 | 234,973.17<br>0.00<br>0.00<br>234,974.61                                    | 354.07<br>663.88<br>354.07<br>663.88                               | 1.44<br>0.00<br>1.44<br>665.32  | 665.32       |
| 02665WCT6    | American Honda Finance<br>Note<br>3.55% Due 01/12/2024                             | Various<br>Various<br>400,000.00       | 400,596.78<br>0.00<br>0.00<br>400,348.12                                    | 4,299.44<br>0.00<br>5,482.78<br>1,183.34                           | 0.00<br>248.66<br>(248.66)<br>934.68  | 934.68       |
| 037833CU2    | Apple Inc<br>Callable Note Cont 3/11/2024<br>2.85% Due 05/11/2024                  | 06/22/2022<br>06/24/2022<br>450,000.00 | 449,132.23<br>0.00<br>0.00<br>449,267.82                                    | 6,056.25<br>6,412.50<br>712.50<br>1,068.75                         | 135.59<br>0.00<br>135.59<br>1,204.34  | 1,204.34     |
| 05531FBH5    | Truist Financial Corporation<br>Callable Note Cont 7/1/2024<br>2.5% Due 08/01/2024 | Various<br>Various<br>400,000.00       | 398,353.65<br>0.00<br>0.00<br>398,533.91                                    | 2,500.00<br>0.00<br>3,333.33<br>833.33                             | 180.26<br>0.00<br>180.26<br>1,013.59  | 1,013.59     |
| 05593AAC3    | BMW Vehicle Lease Trust<br>2023-1 A3<br>5.16% Due 11/25/2025                       | 02/07/2023<br>02/15/2023<br>50,000.00  | 49,999.21<br>0.00<br>0.00<br>49,999.26                                      | 43.00<br>215.00<br>43.00<br>215.00                                 | 0.05<br>0.00<br>0.05<br>215.05  | 215.05       |
| 06367TQW3    | Bank of Montreal<br>Note<br>0.625% Due 07/09/2024                                  | 04/27/2022<br>04/29/2022<br>425,000.00 | 417,753.55<br>0.00<br>0.00<br>418,619.66                                    | 826.39<br>0.00<br>1,047.74<br>221.35                               | 866.11<br>0.00<br>866.11<br>1,087.46  | 1,087.46     |



Income Earned  
As of November 30, 2023



| CUSIP     | Security Description   | Trade Date<br>Settle Date<br>Units | Book Value: Begin<br>Book Value: Acq<br>Book Value: Disp<br>Book Value: End | Prior Accrued<br>Inc. Received<br>Ending Accrued<br>Total Interest | Accr. Of Discount<br>Amort. Of Premium<br>Net Accret/Amort<br>Income Earned | Total Income |
|-----------|--|------------------------------------|---|--|---|--------------|
| 06406RBC0 | Bank of NY Mellon Corp<br>Callable Note Cont 3/25/2025<br>3.35% Due 04/25/2025 | Various                            | 400,440.40  | 223.34   | 0.42  | 1,090.73     |
|           |  | Various                            | 0.00  | 0.00   | 26.35   |              |
|           |  | 400,000.00                         | 0.00  | 1,340.00   | (25.93)   |              |
|           |  |                                    | 400,414.47  | 1,116.66   | 1,090.73  |              |
| 14913R3B1 | Caterpillar Financial Service<br>Note<br>4.8% Due 01/06/2026                   | 01/20/2023                         | 373,367.44  | 5,673.33   | 0.00  | 1,353.24     |
|           |  | 01/24/2023                         | 0.00  | 0.00   | 126.76  |              |
|           |  | 370,000.00                         | 0.00  | 7,153.33   | (126.76)  |              |
|           |  |                                    | 373,240.68  | 1,480.00   | 1,353.24  |              |
| 161571HT4 | Chase Issuance Trust<br>23-A1 A<br>5.16% Due 09/15/2028                        | 09/07/2023                         | 409,891.22  | 940.27   | 3.11  | 1,766.11     |
|           |  | 09/15/2023                         | 0.00  | 1,763.00   | 0.00  |              |
|           |  | 410,000.00                         | 0.00  | 940.27   | 3.11  |              |
|           |  |                                    | 409,894.33  | 1,763.00   | 1,766.11  |              |
| 24422EVN6 | John Deere Capital Corp<br>Note<br>0.45% Due 01/17/2024                        | Various                            | 398,177.84  | 520.00   | 709.94  | 859.94       |
|           |  | Various                            | 0.00  | 0.00   | 0.00  |              |
|           |  | 400,000.00                         | 0.00  | 670.00   | 709.94  |              |
|           |  |                                    | 398,887.78  | 150.00   | 859.94  |              |
| 26442UAA2 | Duke Energy Progress LLC<br>Callable Note Cont 5/15/25<br>3.25% Due 08/15/2025 | Various                            | 399,913.41  | 2,744.45   | 8.16  | 1,086.63     |
|           |  | Various                            | 0.00  | 0.00   | 4.86  |              |
|           |  | 400,000.00                         | 0.00  | 3,827.78   | 3.30  |              |
|           |  |                                    | 399,916.71  | 1,083.33   | 1,086.63  |              |
| 3130A9YY1 | FHLB<br>Note<br>2.125% Due 12/11/2026  | 11/28/2023                         | 0.00  | 0.00   | 112.86  | 219.11       |
|           |  | 11/29/2023                         | 837,477.00  | (8,925.00)   | 0.00  |              |
|           |  | 900,000.00                         | 0.00  | 9,031.25   | 112.86  |              |
|           |  |                                    | 837,589.86  | 106.25   | 219.11  |              |
| 3130AAHE1 | FHLB<br>Note<br>2.5% Due 12/08/2023  | 04/07/2022                         | 150,009.68  | 1,489.58   | 0.00  | 304.65       |
|           |  | 04/08/2022                         | 0.00  | 0.00   | 7.85  |              |
|           |  | 150,000.00                         | 0.00  | 1,802.08   | (7.85)  |              |
|           |  |                                    | 150,001.83  | 312.50   | 304.65  |              |
| 3130ALEM2 | FHLB<br>Callable Note Qtrly 11/25/2025<br>0.79% Due 02/25/2026                 | 05/12/2022                         | 381,150.58  | 579.33   | 667.63  | 930.97       |
|           |  | 05/13/2022                         | 0.00  | 0.00   | 0.00  |              |
|           |  | 400,000.00                         | 0.00  | 842.67   | 667.63  |              |
|           |  |                                    | 381,818.21  | 263.34   | 930.97  |              |
| 3130APU29 | FHLB<br>Note<br>Due 11/09/2023   | 06/28/2022                         | 399,781.91  | 955.56   | 218.09  | 262.53       |
|           |  | 06/29/2022                         | 0.00  | 1,000.00   | 0.00  |              |
|           |  | 0.00                               | 400,000.00  | 0.00   | 218.09  |              |
|           |  |                                    | 0.00  | 44.44  | 262.53  |              |





Income Earned  
As of November 30, 2023



| CUSIP     | Security Description   | Trade Date<br>Settle Date<br>Units | Book Value: Begin<br>Book Value: Acq<br>Book Value: Disp<br>Book Value: End | Prior Accrued<br>Inc. Received<br>Ending Accrued<br>Total Interest | Accr. Of Discount<br>Amort. Of Premium<br>Net Accret/Amort<br>Income Earned | Total Income |
|-----------|--|------------------------------------|---|--|---|--------------|
| 3130AQMR1 | FHLB<br>Callable Note Annual 1/27/2023<br>1.25% Due 01/27/2025 | 04/18/2022                         | 147,339.16  | 489.58   | 176.22  | 332.47       |
|           |  | 04/19/2022                         | 0.00  | 0.00   | 0.00  |              |
|           |  | 150,000.00                         | 0.00  | 645.83   | 176.22  |              |
|           |  |                                    | 147,515.38  | 156.25   | 332.47  |              |
| 3130ASDS5 | FHLB<br>Note<br>2.75% Due 06/28/2024                           | 06/28/2022                         | 498,527.12  | 4,697.92   | 184.11  | 1,329.94     |
|           |  | 06/29/2022                         | 0.00  | 0.00   | 0.00  |              |
|           |  | 500,000.00                         | 0.00  | 5,843.75   | 184.11  |              |
|           |  |                                    | 498,711.23  | 1,145.83   | 1,329.94  |              |
| 3130AWTR1 | FHLB<br>Note<br>4.375% Due 09/08/2028                          | 09/12/2023                         | 746,300.65  | 7,929.69   | 62.59   | 2,796.96     |
|           |  | 09/14/2023                         | 0.00  | 0.00   | 0.00  |              |
|           |  | 750,000.00                         | 0.00  | 10,664.06  | 62.59   |              |
|           |  |                                    | 746,363.24  | 2,734.37   | 2,796.96  |              |
| 3133EN4N7 | FFCB<br>Note<br>4.25% Due 12/20/2024                           | 12/15/2022                         | 623,967.47  | 9,665.80   | 74.64   | 2,288.18     |
|           |  | 12/20/2022                         | 0.00  | 0.00   | 0.00  |              |
|           |  | 625,000.00                         | 0.00  | 11,879.34  | 74.64   |              |
|           |  |                                    | 624,042.11  | 2,213.54   | 2,288.18  |              |
| 3133ENWP1 | FFCB<br>Note<br>2.625% Due 05/16/2024                          | 05/10/2022                         | 269,901.77  | 3,248.44   | 14.96   | 605.58       |
|           |  | 05/16/2022                         | 0.00  | 3,543.75   | 0.00  |              |
|           |  | 270,000.00                         | 0.00  | 295.31   | 14.96   |              |
|           |  |                                    | 269,916.73  | 590.62   | 605.58  |              |
| 3133ENYX2 | FFCB<br>Note<br>3.25% Due 06/17/2024                           | 06/15/2022                         | 459,595.07  | 5,564.72   | 53.05   | 1,298.89     |
|           |  | 06/17/2022                         | 0.00  | 0.00   | 0.00  |              |
|           |  | 460,000.00                         | 0.00  | 6,810.56   | 53.05   |              |
|           |  |                                    | 459,648.12  | 1,245.84   | 1,298.89  |              |
| 3133EPBJ3 | FFCB<br>Note<br>4.375% Due 02/23/2026                          | 02/21/2023                         | 723,015.68  | 5,991.32   | 70.45   | 2,713.68     |
|           |  | 02/23/2023                         | 0.00  | 0.00   | 0.00  |              |
|           |  | 725,000.00                         | 0.00  | 8,634.55   | 70.45   |              |
|           |  |                                    | 723,086.13  | 2,643.23   | 2,713.68  |              |
| 3133EPBM6 | FFCB<br>Note<br>4.125% Due 08/23/2027                          | 02/21/2023                         | 746,556.39  | 5,843.75   | 74.26   | 2,652.39     |
|           |  | 02/23/2023                         | 0.00  | 0.00   | 0.00  |              |
|           |  | 750,000.00                         | 0.00  | 8,421.88   | 74.26   |              |
|           |  |                                    | 746,630.65  | 2,578.13   | 2,652.39  |              |
| 3133EPCF0 | FFCB<br>Note<br>4.5% Due 03/02/2026                            | 03/23/2023                         | 758,597.35  | 5,531.25   | 0.00  | 2,509.77     |
|           |  | 03/24/2023                         | 0.00  | 0.00   | 302.73  |              |
|           |  | 750,000.00                         | 0.00  | 8,343.75   | (302.73)  |              |
|           |  |                                    | 758,294.62  | 2,812.50   | 2,509.77  |              |





Income Earned  
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| CUSIP     | Security Description                      | Trade Date<br>Settle Date<br>Units     | Book Value: Begin<br>Book Value: Acq<br>Book Value: Disp<br>Book Value: End | Prior Accrued<br>Inc. Received<br>Ending Accrued<br>Total Interest | Accr. Of Discount<br>Amort. Of Premium<br>Net Accret/Amort<br>Income Earned | Total Income |
|-----------|---|--|---|--|---|--------------|
| 3133EPGW9 | FFCB<br>Note<br>3.875% Due 04/25/2028     | 04/24/2023<br>04/25/2023<br>800,000.00 | 803,598.35<br>0.00<br>0.00<br>803,532.41                                    | 516.67<br>0.00<br>3,100.00<br>2,583.33                             | 0.00<br>65.94<br>(65.94)<br>2,517.39  | 2,517.39     |
| 3133EPUN3 | FFCB<br>Note<br>4.5% Due 08/28/2028       | 08/28/2023<br>08/29/2023<br>325,000.00 | 325,279.11<br>0.00<br>0.00<br>325,274.36                                    | 2,559.38<br>0.00<br>3,778.13<br>1,218.75                           | 0.00<br>4.75<br>(4.75)<br>1,214.00  | 1,214.00     |
| 3135G05X7 | FNMA<br>Note<br>0.375% Due 08/25/2025     | 06/22/2022<br>06/23/2022<br>500,000.00 | 475,259.06<br>0.00<br>0.00<br>476,378.56                                    | 343.75<br>0.00<br>500.00<br>156.25                                 | 1,119.50<br>0.00<br>1,119.50<br>1,275.75                                    | 1,275.75     |
| 3137BEVH4 | FHLMC<br>K040 A2<br>3.241% Due 09/25/2024 | 04/21/2022<br>04/26/2022<br>150,000.00 | 150,270.71<br>0.00<br>0.00<br>150,246.03                                    | 405.13<br>405.12<br>405.13<br>405.12                               | 0.00<br>24.68<br>(24.68)<br>380.44  | 380.44       |
| 3137BFE98 | FHLMC<br>K041 A2<br>3.171% Due 10/25/2024 | 04/21/2022<br>04/26/2022<br>148,743.54 | 149,250.02<br>0.00<br>326.55<br>148,907.00                                  | 393.92<br>393.92<br>393.05<br>393.05                               | 0.00<br>16.47<br>(16.47)<br>376.58  | 376.58       |
| 3137BFXT3 | FHLMC<br>K042 A2<br>2.67% Due 12/25/2024  | 06/22/2022<br>06/27/2022<br>450,000.00 | 446,017.84<br>0.00<br>0.00<br>446,319.52                                    | 200.25<br>1,001.25<br>200.25<br>1,001.25                           | 301.68<br>0.00<br>301.68<br>1,302.93  | 1,302.93     |
| 3137BHCY1 | FHLMC<br>K044 A2<br>2.811% Due 01/25/2025 | 06/16/2022<br>06/22/2022<br>365,548.46 | 362,333.17<br>0.00<br>671.90<br>361,941.01                                  | 857.87<br>857.87<br>856.30<br>856.30                               | 279.74<br>0.00<br>279.74<br>1,136.04  | 1,136.04     |
| 3137BM7C4 | FHLMC<br>K051 A2<br>3.308% Due 09/25/2025 | 05/18/2022<br>05/23/2022<br>400,000.00 | 401,136.96<br>0.00<br>0.00<br>401,086.05                                    | 1,102.67<br>1,102.67<br>1,102.67<br>1,102.67                       | 0.00<br>50.91<br>(50.91)<br>1,051.76  | 1,051.76     |
| 3137BNGT5 | FHLMC<br>K054 A2<br>2.745% Due 01/25/2026 | 12/15/2022<br>12/20/2022<br>350,000.00 | 339,093.70<br>0.00<br>0.00<br>339,506.81                                    | 800.63<br>800.63<br>800.63<br>800.63                               | 413.11<br>0.00<br>413.11<br>1,213.74  | 1,213.74     |



| CUSIP     | Security Description   | Trade Date<br>Settle Date<br>Units     | Book Value: Begin<br>Book Value: Acq<br>Book Value: Disp<br>Book Value: End | Prior Accrued<br>Inc. Received<br>Ending Accrued<br>Total Interest | Accr. Of Discount<br>Amort. Of Premium<br>Net Accret/Amort<br>Income Earned | Total Income |
|-----------|--|--|---|--|---|--------------|
| 3137F4WZ1 | FHLMC<br>K731 A2<br>3.6% Due 02/25/2025  | 05/03/2022<br>05/06/2022<br>346,764.96 | 349,172.36<br>0.00<br>596.38<br>348,454.45                                  | 1,042.08<br>1,042.08<br>1,040.29<br>1,040.29                       | 0.00<br>121.53<br>(121.53)<br>918.76  | 918.76       |
| 3137FBBX3 | FHLMC<br>K068 A2<br>3.244% Due 08/25/2027                                      | 10/27/2023<br>10/31/2023<br>600,000.00 | 559,108.00<br>0.00<br>0.00<br>560,004.10                                    | 1,622.00<br>1,622.00<br>1,622.00<br>1,622.00                       | 896.10<br>0.00<br>896.10<br>2,518.10  | 2,518.10     |
| 3137FETN0 | FHLMC<br>K073 A2<br>3.35% Due 01/25/2028                                       | 07/10/2023<br>07/13/2023<br>130,000.00 | 123,546.91<br>0.00<br>0.00<br>123,672.13                                    | 72.58<br>362.92<br>72.58<br>362.92                                 | 125.22<br>0.00<br>125.22<br>488.14  | 488.14       |
| 341081GN1 | Florida Power and Light<br>Callable Note Cont 3/15/2028<br>4.4% Due 05/15/2028 | 05/23/2023<br>05/25/2023<br>450,000.00 | 446,511.82<br>0.00<br>0.00<br>446,574.97                                    | 8,965.00<br>9,735.00<br>880.00<br>1,650.00                         | 63.15<br>0.00<br>63.15<br>1,713.15  | 1,713.15     |
| 362585AC5 | GM Financial Securitized ART<br>2022-2 A3<br>3.1% Due 02/16/2027               | 04/05/2022<br>04/13/2022<br>40,000.00  | 39,995.43<br>0.00<br>0.00<br>39,995.63                                      | 51.67<br>103.33<br>51.67<br>103.33                                 | 0.20<br>0.00<br>0.20<br>103.53  | 103.53       |
| 36262XAC8 | GM Financial Auto Lease Trust<br>2021-3 A2<br>0.39% Due 10/21/2024             | 05/04/2022<br>05/06/2022<br>13,431.75  | 29,036.65<br>0.00<br>15,726.69<br>13,396.69                                 | 3.47<br>9.48<br>1.60<br>7.61                                       | 86.73<br>0.00<br>86.73<br>94.34   | 94.34        |
| 36265WAD5 | GM Financial Securitized Auto<br>2022-3 A3<br>3.64% Due 04/16/2027             | 07/06/2022<br>07/13/2022<br>55,000.00  | 54,999.78<br>0.00<br>0.00<br>54,999.79                                      | 83.42<br>166.83<br>83.42<br>166.83                                 | 0.01<br>0.00<br>0.01<br>166.84  | 166.84       |
| 36266FAC3 | GM Financial Auto Lease Trust<br>2022-2 A3<br>3.42% Due 06/20/2025             | 05/03/2022<br>05/11/2022<br>127,635.50 | 129,995.56<br>0.00<br>2,364.50<br>127,631.64                                | 135.85<br>370.50<br>133.38<br>368.03                               | 0.58<br>0.00<br>0.58<br>368.61  | 368.61       |
| 437076CR1 | Home Depot<br>Callable Note Cont 8/15/2025<br>4% Due 09/15/2025                | 09/14/2022<br>09/19/2022<br>450,000.00 | 449,098.02<br>0.00<br>0.00<br>449,137.58                                    | 2,300.00<br>0.00<br>3,800.00<br>1,500.00                           | 39.56<br>0.00<br>39.56<br>1,539.56  | 1,539.56     |



Income Earned  
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| CUSIP     | Security Description   | Trade Date<br>Settle Date<br>Units     | Book Value: Begin<br>Book Value: Acq<br>Book Value: Disp<br>Book Value: End | Prior Accrued<br>Inc. Received<br>Ending Accrued<br>Total Interest | Accr. Of Discount<br>Amort. Of Premium<br>Net Accret/Amort<br>Income Earned | Total Income |
|-----------|--|--|---|--|---|--------------|
| 43813GAC5 | Honda Auto Receivables Trust<br>2021-1 A3<br>0.27% Due 04/21/2025            | 05/02/2022<br>05/03/2022<br>52,863.94  | 62,464.37<br>0.00<br>9,890.74<br>52,671.42                                  | 4.70<br>14.12<br>3.96<br>13.38                                     | 97.79<br>0.00<br>97.79<br>111.17  | 111.17       |
| 43815JAC7 | Honda Auto Receivables Owner<br>2023-1 A3<br>5.04% Due 04/21/2027            | 02/16/2023<br>02/24/2023<br>50,000.00  | 49,992.73<br>0.00<br>0.00<br>49,992.97                                      | 70.00<br>210.00<br>70.00<br>210.00                                 | 0.24<br>0.00<br>0.24<br>210.24  | 210.24       |
| 43815PAC3 | Honda Auto Receivables<br>2022-2 A3<br>3.73% Due 07/20/2026                  | 08/15/2022<br>08/24/2022<br>50,000.00  | 49,998.17<br>0.00<br>0.00<br>49,998.25                                      | 67.35<br>155.42<br>67.35<br>155.42                                 | 0.08<br>0.00<br>0.08<br>155.50  | 155.50       |
| 44933LAC7 | Hyundai Auto Receivables Trust<br>2021-A A3<br>0.38% Due 09/15/2025          | 04/25/2022<br>04/27/2022<br>92,211.17  | 104,712.10<br>0.00<br>13,286.00<br>91,630.00                                | 17.82<br>33.41<br>15.57<br>31.16                                   | 203.90<br>0.00<br>203.90<br>235.06  | 235.06       |
| 44934KAC8 | Hyundai Auto Receivables Trust<br>2021-B A3<br>0.38% Due 01/15/2026          | 05/19/2022<br>05/23/2022<br>20,447.94  | 22,182.85<br>0.00<br>2,059.80<br>20,180.54                                  | 3.80<br>7.13<br>3.45<br>6.78                                       | 57.49<br>0.00<br>57.49<br>64.27   | 64.27        |
| 4581X0EE4 | Inter-American Dev Bank<br>Note<br>3.25% Due 07/01/2024                      | 06/22/2022<br>07/01/2022<br>365,000.00 | 364,987.87<br>0.00<br>0.00<br>364,989.36                                    | 3,954.17<br>0.00<br>4,942.71<br>988.54                             | 1.49<br>0.00<br>1.49<br>990.03  | 990.03       |
| 45950KDD9 | International Finance Corp<br>Note<br>4.5% Due 07/13/2028                    | 07/06/2023<br>07/13/2023<br>340,000.00 | 339,645.53<br>0.00<br>0.00<br>339,651.73                                    | 4,590.00<br>0.00<br>5,865.00<br>1,275.00                           | 6.20<br>0.00<br>6.20<br>1,281.20  | 1,281.20     |
| 46647PCH7 | JP Morgan Chase & Co<br>Callable Note Cont 6/1/2024<br>0.824% Due 06/01/2025 | Various<br>Various<br>400,000.00       | 389,084.72<br>0.00<br>0.00<br>389,651.25                                    | 1,373.33<br>0.00<br>1,648.00<br>274.67                             | 566.53<br>0.00<br>566.53<br>841.20  | 841.20       |
| 47789QAC4 | John Deere Owner Trust<br>2021-B A3<br>0.52% Due 03/16/2026                  | 05/02/2022<br>05/03/2022<br>76,106.65  | 80,459.95<br>0.00<br>6,416.12<br>74,318.36                                  | 19.07<br>35.76<br>17.59<br>34.28                                   | 274.53<br>0.00<br>274.53<br>308.81  | 308.81       |



Income Earned  
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| CUSIP     | Security Description   | Trade Date<br>Settle Date<br>Units     | Book Value: Begin<br>Book Value: Acq<br>Book Value: Disp<br>Book Value: End | Prior Accrued<br>Inc. Received<br>Ending Accrued<br>Total Interest | Accr. Of Discount<br>Amort. Of Premium<br>Net Accret/Amort<br>Income Earned | Total Income |
|-----------|--|--|---|--|---|--------------|
| 47800AAC4 | John Deere Owner Trust<br>2022-B A3<br>3.74% Due 02/16/2027                      | 07/12/2022<br>07/20/2022<br>115,000.00 | 114,992.96<br>0.00<br>0.00<br>114,993.22                                    | 191.16<br>358.42<br>191.16<br>358.42                               | 0.26<br>0.00<br>0.26<br>358.68  | 358.68       |
| 47800BAC2 | John Deere Owner Trust<br>2022-C A3<br>5.09% Due 06/15/2027                      | 10/12/2022<br>10/19/2022<br>210,000.00 | 209,988.32<br>0.00<br>0.00<br>209,988.68                                    | 475.07<br>890.75<br>475.07<br>890.75                               | 0.36<br>0.00<br>0.36<br>891.11  | 891.11       |
| 58770AAC7 | Mercedes-Benz Auto Receivable<br>2023-1 A3<br>4.51% Due 11/15/2027               | 01/18/2023<br>01/25/2023<br>125,000.00 | 124,988.31<br>0.00<br>0.00<br>124,988.67                                    | 250.56<br>469.79<br>250.56<br>469.79                               | 0.36<br>0.00<br>0.36<br>470.15  | 470.15       |
| 58933YBH7 | Merck & Co<br>Callable Note Cont 4/17/2028<br>4.05% Due 05/17/2028               | 05/08/2023<br>05/17/2023<br>110,000.00 | 109,919.09<br>0.00<br>0.00<br>109,920.56                                    | 2,029.50<br>2,227.50<br>173.25<br>371.25                           | 1.47<br>0.00<br>1.47<br>372.72  | 372.72       |
| 61747YET8 | Morgan Stanley<br>Callable Note Cont 7/17/2025<br>4.679% Due 07/17/2026          | 09/20/2022<br>09/22/2022<br>400,000.00 | 396,764.82<br>0.00<br>0.00<br>396,862.96                                    | 5,406.84<br>0.00<br>6,966.51<br>1,559.67                           | 98.14<br>0.00<br>98.14<br>1,657.81  | 1,657.81     |
| 637432NG6 | National Rural Utilities<br>Callable Note Cont 8/1/2025<br>3.25% Due 11/01/2025  | 04/14/2022<br>04/19/2022<br>60,000.00  | 59,932.11<br>0.00<br>0.00<br>59,934.89                                      | 975.00<br>975.00<br>162.50<br>162.50                               | 2.78<br>0.00<br>2.78<br>165.28  | 165.28       |
| 637432NL5 | National Rural Utilities<br>Callable Note Cont 12/7/2023<br>2.95% Due 02/07/2024 | 04/06/2022<br>04/08/2022<br>150,000.00 | 150,026.11<br>0.00<br>0.00<br>150,004.35                                    | 1,032.50<br>0.00<br>1,401.25<br>368.75                             | 0.00<br>21.76<br>(21.76)<br>346.99  | 346.99       |
| 63743HFE7 | National Rural Utilities<br>Note<br>3.45% Due 06/15/2025                         | 04/27/2022<br>05/04/2022<br>60,000.00  | 59,991.57<br>0.00<br>0.00<br>59,992.00                                      | 782.00<br>0.00<br>954.50<br>172.50                                 | 0.43<br>0.00<br>0.43<br>172.93  | 172.93       |
| 63743HFF4 | National Rural Utilities<br>Note<br>5.45% Due 10/30/2025                         | 10/20/2022<br>10/31/2022<br>145,000.00 | 144,870.64<br>0.00<br>0.00<br>144,875.97                                    | 21.95<br>0.00<br>680.49<br>658.54                                  | 5.33<br>0.00<br>5.33<br>663.87  | 663.87       |



Income Earned  
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| CUSIP     | Security Description  | Trade Date<br>Settle Date<br>Units | Book Value: Begin<br>Book Value: Acq<br>Book Value: Disp<br>Book Value: End | Prior Accrued<br>Inc. Received<br>Ending Accrued<br>Total Interest | Accr. Of Discount<br>Amort. Of Premium<br>Net Accret/Amort<br>Income Earned | Total Income |
|-----------|---|------------------------------------|---|--|---|--------------|
| 665859AW4 | Northern Trust Company<br>Callable Note Cont 4/10/2027<br>4% Due 05/10/2027   | Various                            | 450,196.58  | 8,550.00   | 3.46  | 1,495.22     |
|           |   | Various                            | 0.00  | 9,000.00   | 8.24  |              |
|           |   | 450,000.00                         | 0.00  | 1,050.00   | (4.78)  |              |
|           |   |                                    | 450,191.80  | 1,500.00   | 1,495.22  |              |
| 693475AY1 | PNC Financial Services<br>Callable Note Cont 10/2/2024<br>2.2% Due 11/01/2024 | 04/11/2022                         | 148,869.05  | 1,650.00   | 92.70   | 367.70       |
|           |   | 04/13/2022                         | 0.00  | 1,650.00   | 0.00  |              |
|           |   | 150,000.00                         | 0.00  | 275.00   | 92.70   |              |
|           |   |                                    | 148,961.75  | 275.00   | 367.70  |              |
| 69371RR73 | Paccar Financial Corp<br>Note<br>2.85% Due 04/07/2025                         | 03/31/2022                         | 119,985.11  | 228.00   | 0.86  | 285.86       |
|           |   | 04/07/2022                         | 0.00  | 0.00   | 0.00  |              |
|           |   | 120,000.00                         | 0.00  | 513.00   | 0.86  |              |
|           |   |                                    | 119,985.97  | 285.00   | 285.86  |              |
| 69371RR81 | Paccar Financial Corp<br>Note<br>3.15% Due 06/13/2024                         | 06/06/2022                         | 289,979.47  | 3,501.75   | 2.74  | 763.99       |
|           |   | 06/13/2022                         | 0.00  | 0.00   | 0.00  |              |
|           |   | 290,000.00                         | 0.00  | 4,263.00   | 2.74  |              |
|           |   |                                    | 289,982.21  | 761.25   | 763.99  |              |
| 713448FW3 | Pepsico Inc.<br>Callable Note Cont 10/10/2026<br>5.125% Due 11/10/2026        | 11/08/2023                         | 0.00  | 0.00   | 0.78  | 449.22       |
|           |   | 11/10/2023                         | 149,959.50  | 0.00   | 0.00  |              |
|           |   | 150,000.00                         | 0.00  | 448.44   | 0.78  |              |
|           |   |                                    | 149,960.28  | 448.44   | 449.22  |              |
| 747525AT0 | Qualcomm Inc<br>Callable Note Cont 3/20/2024<br>2.9% Due 05/20/2024           | Various                            | 400,262.40  | 5,187.78   | 0.00  | 910.44       |
|           |   | Various                            | 0.00  | 5,800.00   | 56.23   |              |
|           |   | 400,000.00                         | 0.00  | 354.45   | (56.23)   |              |
|           |   |                                    | 400,206.17  | 966.67   | 910.44  |              |
| 756109BE3 | Realty Income Corp<br>Callable Note Cont 9/1/2025<br>4.625% Due 11/01/2025    | 09/20/2022                         | 399,848.14  | 9,250.00   | 6.23  | 1,547.90     |
|           |   | 09/22/2022                         | 0.00  | 9,250.00   | 0.00  |              |
|           |   | 400,000.00                         | 0.00  | 1,541.67   | 6.23  |              |
|           |   |                                    | 399,854.37  | 1,541.67   | 1,547.90  |              |
| 78016EZ59 | Royal Bank of Canada<br>Note<br>3.375% Due 04/14/2025                         | Various                            | 398,537.68  | 637.50   | 82.77   | 1,207.77     |
|           |   | Various                            | 0.00  | 0.00   | 0.00  |              |
|           |   | 400,000.00                         | 0.00  | 1,762.50   | 82.77   |              |
|           |   |                                    | 398,620.45  | 1,125.00   | 1,207.77  |              |
| 79466LAG9 | Salesforce.com Inc<br>Callable Note Cont 7/15/2022<br>0.625% Due 07/15/2024   | Various                            | 369,004.30  | 690.10   | 699.88  | 895.20       |
|           |   | Various                            | 0.00  | 0.00   | 0.00  |              |
|           |   | 375,000.00                         | 0.00  | 885.42   | 699.88  |              |
|           |   |                                    | 369,704.18  | 195.32   | 895.20  |              |



Income Earned  
As of November 30, 2023



| CUSIP     | Security Description  | Trade Date<br>Settle Date<br>Units     | Book Value: Begin<br>Book Value: Acq<br>Book Value: Disp<br>Book Value: End | Prior Accrued<br>Inc. Received<br>Ending Accrued<br>Total Interest | Accr. Of Discount<br>Amort. Of Premium<br>Net Accret/Amort<br>Income Earned | Total Income |
|-----------|---|--|---|--|---|--------------|
| 808513AX3 | Charles Schwab Corp<br>Callable Note Cont 3/21/2025<br>3.85% Due 05/21/2025 | 06/22/2022<br>06/24/2022<br>450,000.00 | 450,284.08<br>0.00<br>0.00<br>450,267.24                                    | 7,700.00<br>8,662.50<br>481.25<br>1,443.75                         | 0.00<br>16.84<br>(16.84)<br>1,426.91  | 1,426.91     |
| 89114QCB2 | Toronto Dominion Bank<br>Note<br>3.25% Due 03/11/2024                       | Various<br>Various<br>400,000.00       | 400,310.05<br>0.00<br>0.00<br>400,239.05                                    | 1,805.55<br>0.00<br>2,888.89<br>1,083.34                           | 0.00<br>71.00<br>(71.00)<br>1,012.34  | 1,012.34     |
| 89231CAD9 | Toyota Auto Receivables Owner<br>2022-C A3<br>3.76% Due 04/15/2027          | 08/08/2022<br>08/16/2022<br>140,000.00 | 139,985.10<br>0.00<br>0.00<br>139,985.68                                    | 233.96<br>438.67<br>233.96<br>438.67                               | 0.58<br>0.00<br>0.58<br>439.25  | 439.25       |
| 89236TJT3 | Toyota Motor Credit Corp<br>Note<br>1.45% Due 01/13/2025                    | 04/18/2022<br>04/20/2022<br>150,000.00 | 147,333.04<br>0.00<br>0.00<br>147,515.29                                    | 652.50<br>0.00<br>833.75<br>181.25                                 | 182.25<br>0.00<br>182.25<br>363.50  | 363.50       |
| 89236TKF1 | Toyota Motor Credit Corp<br>Note<br>3.65% Due 08/18/2025                    | 08/15/2022<br>08/18/2022<br>180,000.00 | 179,903.04<br>0.00<br>0.00<br>179,907.47                                    | 1,332.25<br>0.00<br>1,879.75<br>547.50                             | 4.43<br>0.00<br>4.43<br>551.93  | 551.93       |
| 89238FAD5 | Toyota Auto Receivables OT<br>2022-B A3<br>2.93% Due 09/15/2026             | Various<br>Various<br>209,000.00       | 208,211.38<br>0.00<br>0.00<br>208,249.42                                    | 272.16<br>510.31<br>272.16<br>510.31                               | 38.04<br>0.00<br>38.04<br>548.35  | 548.35       |
| 89238JAC9 | Toyota Auto Receivables Trust<br>2021-D A3<br>0.71% Due 04/15/2026          | 12/14/2022<br>12/16/2022<br>31,082.13  | 32,113.01<br>0.00<br>2,185.61<br>30,071.84                                  | 10.50<br>19.68<br>9.81<br>18.99                                    | 144.44<br>0.00<br>144.44<br>163.43  | 163.43       |
| 91159HHV5 | US Bancorp<br>Callable Note Cont 1/5/2024<br>3.375% Due 02/05/2024          | 04/20/2022<br>04/22/2022<br>150,000.00 | 150,109.24<br>0.00<br>0.00<br>150,058.82                                    | 1,209.38<br>0.00<br>1,631.25<br>421.87                             | 0.00<br>50.42<br>(50.42)<br>371.45  | 371.45       |
| 912828XB1 | US Treasury<br>Note<br>2.125% Due 05/15/2025                                | Various<br>Various<br>750,000.00       | 739,465.52<br>0.00<br>0.00<br>740,028.86                                    | 7,362.43<br>7,968.75<br>700.55<br>1,306.87                         | 563.34<br>0.00<br>563.34<br>1,870.21  | 1,870.21     |



Income Earned  
As of November 30, 2023



| CUSIP     | Security Description                         | Trade Date<br>Settle Date<br>Units | Book Value: Begin<br>Book Value: Acq<br>Book Value: Disp<br>Book Value: End | Prior Accrued<br>Inc. Received<br>Ending Accrued<br>Total Interest | Accr. Of Discount<br>Amort. Of Premium<br>Net Accret/Amort<br>Income Earned | Total Income |
|-----------|--|------------------------------------|---|--|---|--------------|
| 91282CAB7 | US Treasury<br>Note<br>0.25% Due 07/31/2025  | Various                            | 762,590.02  | 505.44   | 1,759.09  | 1,922.13     |
|           |  | Various                            | 0.00  | 0.00   | 0.00  |              |
|           |  | 800,000.00                         | 0.00  | 668.48   | 1,759.09  |              |
|           |  |                                    | 764,349.11  | 163.04   | 1,922.13  |              |
| 91282CBT7 | US Treasury<br>Note<br>0.75% Due 03/31/2026  | Various                            | 712,324.09  | 491.80   | 1,282.95  | 1,744.02     |
|           |  | Various                            | 0.00  | 0.00   | 0.00  |              |
|           |  | 750,000.00                         | 0.00  | 952.87   | 1,282.95  |              |
|           |  |                                    | 713,607.04  | 461.07   | 1,744.02  |              |
| 91282CCG4 | US Treasury<br>Note<br>0.25% Due 06/15/2024  | Various                            | 762,630.63  | 735.83   | 1,537.70  | 1,687.08     |
|           |  | Various                            | 0.00  | 521.58   | 0.00  |              |
|           |  | 315,000.00                         | 453,531.44  | 363.63   | 1,537.70  |              |
|           |  |                                    | 310,636.89  | 149.38   | 1,687.08  |              |
| 91282CCT6 | US Treasury<br>Note<br>0.375% Due 08/15/2024 | Various                            | 736,284.89  | 596.13   | 1,428.66  | 1,657.94     |
|           |  | Various                            | 0.00  | 0.00   | 0.00  |              |
|           |  | 750,000.00                         | 0.00  | 825.41   | 1,428.66  |              |
|           |  |                                    | 737,713.55  | 229.28   | 1,657.94  |              |
| 91282CCX7 | US Treasury<br>Note<br>0.375% Due 09/15/2024 | Various                            | 734,540.71  | 363.15   | 1,453.85  | 1,685.66     |
|           |  | Various                            | 0.00  | 0.00   | 0.00  |              |
|           |  | 750,000.00                         | 0.00  | 594.96   | 1,453.85  |              |
|           |  |                                    | 735,994.56  | 231.81   | 1,685.66  |              |
| 91282CDB4 | US Treasury<br>Note<br>0.625% Due 10/15/2024 | Various                            | 734,474.09  | 217.73   | 1,334.61  | 1,718.83     |
|           |  | Various                            | 0.00  | 0.00   | 0.00  |              |
|           |  | 750,000.00                         | 0.00  | 601.95   | 1,334.61  |              |
|           |  |                                    | 735,808.70  | 384.22   | 1,718.83  |              |
| 91282CDH1 | US Treasury<br>Note<br>0.75% Due 11/15/2024  | Various                            | 733,752.67  | 2,598.51   | 1,282.67  | 1,743.92     |
|           |  | Various                            | 0.00  | 2,812.50   | 0.00  |              |
|           |  | 750,000.00                         | 0.00  | 247.26   | 1,282.67  |              |
|           |  |                                    | 735,035.34  | 461.25   | 1,743.92  |              |
| 91282CDN8 | US Treasury<br>Note<br>1% Due 12/15/2024     | Various                            | 732,853.83  | 2,848.36   | 1,254.60  | 1,869.35     |
|           |  | Various                            | 0.00  | 0.00   | 0.00  |              |
|           |  | 750,000.00                         | 0.00  | 3,463.11   | 1,254.60  |              |
|           |  |                                    | 734,108.43  | 614.75   | 1,869.35  |              |
| 91282CDS7 | US Treasury<br>Note<br>1.125% Due 01/15/2025 | Various                            | 758,146.53  | 2,582.46   | 1,146.49  | 1,857.25     |
|           |  | Various                            | 0.00  | 0.00   | 0.00  |              |
|           |  | 775,000.00                         | 0.00  | 3,293.22   | 1,146.49  |              |
|           |  |                                    | 759,293.02  | 710.76   | 1,857.25  |              |



Income Earned  
As of November 30, 2023



| CUSIP     | Security Description                         | Trade Date<br>Settle Date<br>Units       | Book Value: Begin<br>Book Value: Acq<br>Book Value: Disp<br>Book Value: End | Prior Accrued<br>Inc. Received<br>Ending Accrued<br>Total Interest | Accr. Of Discount<br>Amort. Of Premium<br>Net Accret/Amort<br>Income Earned | Total Income |
|-----------|--|--|---|--|---|--------------|
| 91282CDZ1 | US Treasury<br>Note<br>1.5% Due 02/15/2025   | Various<br>Various<br>750,000.00         | 737,215.70<br>0.00<br>0.00<br>738,028.26                                    | 2,384.51<br>0.00<br>3,301.63<br>917.12                             | 812.56<br>0.00<br>812.56<br>1,729.68  | 1,729.68     |
| 91282CED9 | US Treasury<br>Note<br>1.75% Due 03/15/2025  | Various<br>Various<br>750,000.00         | 738,437.59<br>0.00<br>0.00<br>739,131.32                                    | 1,694.70<br>0.00<br>2,776.44<br>1,081.74                           | 693.73<br>0.00<br>693.73<br>1,775.47  | 1,775.47     |
| 91282CEH0 | US Treasury<br>Note<br>2.625% Due 04/15/2025 | 06/28/2022<br>06/29/2022<br>500,000.00   | 495,804.83<br>0.00<br>0.00<br>496,041.85                                    | 609.63<br>0.00<br>1,685.45<br>1,075.82                             | 237.02<br>0.00<br>237.02<br>1,312.84  | 1,312.84     |
| 91282CEU1 | US Treasury<br>Note<br>2.875% Due 06/15/2025 | 06/28/2022<br>06/29/2022<br>670,000.00   | 666,420.11<br>0.00<br>0.00<br>666,601.53                                    | 7,315.54<br>0.00<br>8,894.43<br>1,578.89                           | 181.42<br>0.00<br>181.42<br>1,760.31  | 1,760.31     |
| 91282CFP1 | US Treasury<br>Note<br>4.25% Due 10/15/2025  | 10/18/2022<br>10/19/2022<br>600,000.00   | 597,747.30<br>0.00<br>0.00<br>597,841.95                                    | 1,184.43<br>0.00<br>3,274.59<br>2,090.16                           | 94.65<br>0.00<br>94.65<br>2,184.81  | 2,184.81     |
| 91282CFU0 | US Treasury<br>Note<br>4.125% Due 10/31/2027 | 09/15/2023<br>09/18/2023<br>1,000,000.00 | 984,339.16<br>0.00<br>0.00<br>984,660.96                                    | 113.32<br>0.00<br>3,513.05<br>3,399.73                             | 321.80<br>0.00<br>321.80<br>3,721.53  | 3,721.53     |
| 91282CFW6 | US Treasury<br>Note<br>4.5% Due 11/15/2025   | 11/09/2022<br>11/15/2022<br>750,000.00   | 749,283.08<br>0.00<br>0.00<br>749,311.95                                    | 15,591.03<br>16,875.00<br>1,483.52<br>2,767.49                     | 28.87<br>0.00<br>28.87<br>2,796.36  | 2,796.36     |
| 91282CGT2 | US Treasury<br>Note<br>3.625% Due 03/31/2028 | 06/15/2023<br>06/16/2023<br>800,000.00   | 789,234.14<br>0.00<br>0.00<br>789,434.50                                    | 2,535.52<br>0.00<br>4,912.57<br>2,377.05                           | 200.36<br>0.00<br>200.36<br>2,577.41  | 2,577.41     |
| 91282CHA2 | US Treasury<br>Note<br>3.5% Due 04/30/2028   | 05/23/2023<br>05/24/2023<br>400,000.00   | 396,029.90<br>0.00<br>0.00<br>396,102.44                                    | 38.46<br>0.00<br>1,192.31<br>1,153.85                              | 72.54<br>0.00<br>72.54<br>1,226.39  | 1,226.39     |





Income Earned  
As of November 30, 2023



| CUSIP                   | Security Description   | Trade Date<br>Settle Date<br>Units     | Book Value: Begin<br>Book Value: Acq<br>Book Value: Disp<br>Book Value: End | Prior Accrued<br>Inc. Received<br>Ending Accrued<br>Total Interest | Accr. Of Discount<br>Amort. Of Premium<br>Net Accret/Amort<br>Income Earned | Total Income |
|-------------------------|--|--|---|--|---|--------------|
| 91324PEG3               | United Health Group Inc<br>Callable Note Cont 4/15/2027<br>3.7% Due 05/15/2027 | 05/17/2022<br>05/20/2022<br>115,000.00 | 115,039.57<br>0.00<br>0.00<br>115,038.63                                    | 1,962.03<br>2,127.50<br>189.11<br>354.58                           | 0.22<br>1.16<br>(0.94)<br>353.64  | 353.64       |
| 92348KAA1               | Verizon Master Trust<br>2021-1 A<br>0.5% Due 05/20/2027                        | 10/21/2022<br>10/25/2022<br>300,000.00 | 288,254.09<br>0.00<br>0.00<br>288,992.82                                    | 45.83<br>125.00<br>45.83<br>125.00                                 | 738.73<br>0.00<br>738.73<br>863.73  | 863.73       |
| 92348KAV5               | Verizon Master Trust<br>2022-5 A1A<br>3.72% Due 07/20/2027                     | 08/02/2022<br>08/11/2022<br>140,000.00 | 139,996.56<br>0.00<br>0.00<br>139,996.74                                    | 159.13<br>434.00<br>159.13<br>434.00                               | 0.18<br>0.00<br>0.18<br>434.18  | 434.18       |
| 931142EW9               | Wal-Mart Stores<br>Note<br>3.9% Due 09/09/2025                                 | 09/06/2022<br>09/09/2022<br>100,000.00 | 99,956.70<br>0.00<br>0.00<br>99,958.61                                      | 563.33<br>0.00<br>888.33<br>325.00                                 | 1.91<br>0.00<br>1.91<br>326.91  | 326.91       |
|                         |  |  | 38,068,570.96<br>987,436.50<br>907,055.73                                   | 216,940.02<br>94,509.02<br>209,128.88                              | 26,917.47<br>1,243.37<br>25,674.10  |              |
| Total Fixed Income      |  | 38,639,836.04                          | 38,174,625.83   | 86,697.88  | 112,371.98  | 112,371.98   |
| CASH & EQUIVALENT       |  |  |   |  |   |              |
| 31846V807               | First American<br>Treasury MMF Class Y   | Various<br>Various<br>94,582.50        | 88,143.03<br>856,037.37<br>849,597.90<br>94,582.50                          | 0.00<br>1,508.87<br>0.00<br>1,508.87                               | 0.00<br>0.00<br>0.00<br>1,508.87  | 1,508.87     |
|                         |  |  | 88,143.03<br>856,037.37<br>849,597.90                                       | 0.00<br>1,508.87<br>0.00   | 0.00<br>0.00<br>0.00  |              |
| Total Cash & Equivalent |  | 94,582.50                              | 94,582.50   | 1,508.87   | 1,508.87  | 1,508.87     |
|                         |  |  | 38,156,713.99<br>1,843,473.87<br>1,756,653.63                               | 216,940.02<br>96,017.89<br>209,128.88                              | 26,917.47<br>1,243.37<br>25,674.10  |              |
| TOTAL PORTFOLIO         |  | 38,734,418.54                          | 38,269,208.33   | 88,206.75  | 113,880.85  | 113,880.85   |

# Accounts Payable

## Checks by Date - Detail by Check Date

User: wclayton  
Printed: 12/28/2023 3:37 PM

### Beaumont-Cherry Valley Water District

560 Magnolia Avenue  
Beaumont CA 92223  
(951) 845-9581  
www.bcvwd.org



| Check No                                   | Vendor No<br>Invoice No | Vendor Name<br>Description                       | Check Date<br>Reference | Check<br>Amount |
|--|-------------------------|--|-------------------------|-----------------|
| ACH  | 10288                   | CalPERS Health Fiscal Services Division          | 12/07/2023              |                 |
|  | 150954053               | Admin Fee for Retired Emp Health Ins Dec 2023    |                         | 19.46           |
|  | 150954053               | Active Employees Health Ins Dec 2023             |                         | 67,069.85       |
|  | 150954053               | Retired Employees Health Ins Dec 2023            |                         | 2,462.50        |
|  | 150954053               | Admin Fee for Health Ins Dec 2023                |                         | 214.62          |
|  | 150954059               | Active Non CalPers Member Health Ins Dec 2023    |                         | 1,962.06        |
|  | 150954059               | Admin Fee Non CalPers Member Health Ins Dec 2023 |                         | 6.28            |
| Total for this ACH Check for Vendor 10288: |                         |  |                         | 71,734.77       |
| ACH  | 10138                   | ARCO Business Solutions                          | 12/07/2023              |                 |
|  | HW201 Dec2023           | ARCO Fuel Charges 11/28-12/04/2023               |                         | 2,954.65        |
| Total for this ACH Check for Vendor 10138: |                         |  |                         | 2,954.65        |
| ACH  | 10894                   | Liberty Dental Plan                              | 12/07/2023              |                 |
|  | 0001662360              | Liberty Dental - Dec 2023                        |                         | 299.88          |
| Total for this ACH Check for Vendor 10894: |                         |  |                         | 299.88          |
| ACH  | 10901                   | Ameritas Life Insurance Corp.                    | 12/07/2023              |                 |
|  | 214280                  | Ameritas Dental Dec 2023                         |                         | 2,142.80        |
|  | 43656                   | Ameritas Vision Dec 2023                         |                         | 391.32          |
| Total for this ACH Check for Vendor 10901: |                         |  |                         | 2,534.12        |
| ACH  | 10902                   | Colonial Life                                    | 12/07/2023              |                 |
|  | 53743681113358          | Col Life Premiums Nov 2023                       |                         | 5,289.36        |
| Total for this ACH Check for Vendor 10902: |                         |  |                         | 5,289.36        |
| ACH  | 10903                   | The Lincoln National Life Insurance Company      | 12/07/2023              |                 |
|  | 4633956686              | Life & ADD EE/ER Insurance Dec 2023              |                         | 725.30          |
| Total for this ACH Check for Vendor 10903: |                         |  |                         | 725.30          |
| ACH  | 10085                   | CalPERS Retirement System                        | 12/07/2023              |                 |
|  | 1002521370              | PR Batch 00002.12.2023 CalPERS 8.25% EE PEPR     | PR Batch 00002.12.2023  | 4,927.13        |
|  | 1002521370              | PR Batch 00002.12.2023 CalPERS 8% ER Paid        | PR Batch 00002.12.2023  | 1,088.84        |
|  | 1002521370              | PR Batch 00002.12.2023 CalPERS 8% EE Paid        | PR Batch 00002.12.2023  | 1,777.22        |
|  | 1002521370              | PR Batch 00002.12.2023 CalPERS ER Paid Classic   | PR Batch 00002.12.2023  | 9,550.14        |
|  | 1002521370              | PR Batch 00001.12.2023 CalPERS 8% EE Paid        | PR Batch 00002.12.2023  | 333.58          |
|  | 1002521370              | PR Batch 00002.12.2023 CalPERS ER PEPR           | PR Batch 00002.12.2023  | 5,064.50        |
|  | 1002521370              | PR Batch 00001.12.2023 CalPERS ER Paid Classic   | PR Batch 00002.12.2023  | 731.79          |
|  | 1002521370              | PR Batch 00002.12.2023 CalPERS 7% EE Deduction   | PR Batch 00002.12.2023  | 1,301.38        |
|  | 1002521370              | PR Batch 00002.12.2023 CalPERS 1% ER Paid        | PR Batch 00002.12.2023  | 185.90          |
| Total for this ACH Check for Vendor 10085: |                         |  |                         | 24,960.48       |
| ACH  | 10087                   | EDD  | 12/07/2023              |                 |
|  | 1-815-036-432           | PR Batch 00002.12.2023 CA SDI                    | PR Batch 00002.12.2023  | 1,041.92        |
|  | 1-815-036-432           | PR Batch 00002.12.2023 State Income Tax          | PR Batch 00002.12.2023  | 6,191.79        |
| Total for this ACH Check for Vendor 10087: |                         |  |                         | 7,233.71        |

| Check No                                   | Vendor No<br>Invoice No | Vendor Name<br>Description                            | Check Date<br>Reference | Check<br>Amount |
|--|-------------------------|---|-------------------------|-----------------|
| ACH  | 10094                   | U.S. Treasury   | 12/07/2023              |                 |
|  | 270374123364355         | PR Batch 00002.12.2023 Medicare Employer Portion      | PR Batch 00002.12.2023  | 2,181.84        |
|  | 270374123364355         | PR Batch 00002.12.2023 Medicare Employee Portion      | PR Batch 00002.12.2023  | 2,269.35        |
|  | 270374123364355         | PR Batch 00002.12.2023 FICA Employee Portion          | PR Batch 00002.12.2023  | 7,907.17        |
|  | 270374123364355         | PR Batch 00002.12.2023 Federal Income Tax             | PR Batch 00002.12.2023  | 14,406.40       |
|  | 270374123364355         | PR Batch 00002.12.2023 FICA Employer Portion          | PR Batch 00002.12.2023  | 7,907.17        |
| Total for this ACH Check for Vendor 10094: |                         |   |                         | 34,671.93       |
| ACH  | 10141                   | Ca State Disbursement Unit                            | 12/07/2023              |                 |
|  | 46417917                | PR Batch 00002.12.2023 Garnishment                    | PR Batch 00002.12.2023  | 288.46          |
|  | 46417918                | PR Batch 00002.12.2023 Garnishment                    | PR Batch 00002.12.2023  | 379.84          |
| Total for this ACH Check for Vendor 10141: |                         |   |                         | 668.30          |
| ACH  | 10203                   | Voya Financial  | 12/07/2023              |                 |
|  | VB1450PP25 2023         | PR Batch 00002.12.2023 Deferred Comp                  | PR Batch 00002.12.2023  | 450.00          |
| Total for this ACH Check for Vendor 10203: |                         |   |                         | 450.00          |
| ACH  | 10264                   | CalPERs Supplemental Income Plans                     | 12/07/2023              |                 |
|  | 1002519874              | PR Batch 00002.12.2023 CalPERS 457                    | PR Batch 00002.12.2023  | 1,643.58        |
|  | 1002519874              | PR Batch 00002.12.2023 100% Contribution              | PR Batch 00002.12.2023  | 263.20          |
|  | 1002519874              | PR Batch 00002.12.2023 ROTH-Post-Tax                  | PR Batch 00002.12.2023  | 854.43          |
|  | 1002519874              | PR Batch 00002.12.2023 CalPERS 457 %                  | PR Batch 00002.12.2023  | 35.31           |
| Total for this ACH Check for Vendor 10264: |                         |   |                         | 2,796.52        |
| ACH  | 10984                   | MidAmerica Administrative & Retirement Solutions      | 12/07/2023              |                 |
|  | 1701826827751           | PR Batch 00002.12.2023 401(a) Deferred Comp           | PR Batch 00002.12.2023  | 1,085.41        |
| Total for this ACH Check for Vendor 10984: |                         |   |                         | 1,085.41        |
| ACH  | 11152                   | Sterling Health Services, Inc                         | 12/07/2023              |                 |
|  | 738811                  | PR Batch 00002.12.2023 Flexible Spending Account (PT) | PR Batch 00002.12.2023  | 619.58          |
| Total for this ACH Check for Vendor 11152: |                         |   |                         | 619.58          |
| ACH  | 11195                   | Taxation & Revenue New Mexico                         | 12/07/2023              |                 |
|  | 0-821-211-936           | PR Batch 00002.12.2023 New Mexico State Tax           | PR Batch 00002.12.2023  | 115.46          |
|  | 11302023                | New Mexico Q3 Unemployment Insurance                  | PR Batch 00002.12.2023  | 379.01          |
| Total for this ACH Check for Vendor 11195: |                         |   |                         | 494.47          |
| ACH  | 10901                   | Ameritas Life Insurance Corp.                         | 12/07/2023              |                 |
|  | 43656                   | Ameritas Vision Dec 2023 Correction                   |                         | 45.24           |
| Total for this ACH Check for Vendor 10901: |                         |   |                         | 45.24           |
| 2183                                       | 11155                   | CICCS   | 12/07/2023              |                 |
|  | 2023-12                 | PR Batch 00002.12.2023 Emp Assistance Program         | PR Batch 00002.12.2023  | 85.56           |
| Total for Check Number 2183:               |                         |   |                         | 85.56           |
| 2184                                       | 10387                   | Franchise Tax Board                                   | 12/07/2023              |                 |
|  | PP25 2023               | PR Batch 00002.12.2023 Garnishment FTB                | PR Batch 00002.12.2023  | 109.03          |
| Total for Check Number 2184:               |                         |   |                         | 109.03          |

| Check No                                   | Vendor No<br>Invoice No | Vendor Name<br>Description                            | Check Date<br>Reference              | Check<br>Amount |
|--|-------------------------|---|--------------------------------------|-----------------|
| 2185                                       | 11066<br>PP25           | Thomas Lamont<br>PR Batch 00002.12.2023 Stipend       | 12/07/2023<br>PR Batch 00002.12.2023 | 75.00           |
| Total for Check Number 2185:               |                         |   |                                      | 75.00           |
| Total for 12/7/2023:                       |                         |   |                                      | 156,833.31      |
| ACH  | 10030                   | Southern California Edison                            | 12/14/2023                           |                 |
|  | 700154530138Oct         | Electricity 10/12-11/12/2023 - 851 E 6th St           |                                      | 247.86          |
|  | 700154530138Oct         | Electricity 10/20-11/20/2023 - Well 25                |                                      | 59,875.54       |
|  | 700154530138Oct         | Electricity 10/20-11/20/2023 - 9781 Avenida Miravilla |                                      | 131.55          |
|  | 700154530138Oct         | Electricity 10/20-11/20/2023 - 560 Magnolia Ave       |                                      | 2,001.16        |
|  | 700154530138Oct         | Electricity 10/17-11/20/2023 - Wells                  |                                      | 130,067.94      |
|  | 700154530138Oct         | Electricity 10/17-11/15/2023 - 815 E 12th Ave         |                                      | 541.25          |
| Total for this ACH Check for Vendor 10030: |                         |   |                                      | 192,865.30      |
| ACH  | 10031                   | Staples Business Advantage                            | 12/14/2023                           |                 |
|  | 3551955151              | Office Supplies                                       |                                      | 32.51           |
|  | 3551955152              | Office Supplies                                       |                                      | 163.10          |
|  | 3552397338              | Office Supplies                                       |                                      | 33.39           |
|  | 3552397340              | Office Supplies                                       |                                      | 38.23           |
|  | 3552397341              | IT Office Supplies                                    |                                      | 663.57          |
|  | 3552397343              | IT Office Supplies                                    |                                      | 233.70          |
|  | 3552850071              | Office Supplies                                       |                                      | 39.63           |
|  | 3552850072              | Office Supplies                                       |                                      | 274.46          |
|  | 3552850073              | Office Supplies                                       |                                      | 1.39            |
|  | 3553250689              | Office Supplies                                       |                                      | 109.74          |
| Total for this ACH Check for Vendor 10031: |                         |   |                                      | 1,589.72        |
| ACH  | 10042                   | Southern California Gas Company                       | 12/14/2023                           |                 |
|  | 07132135000Nov          | Monthly Gas Charges 10/25-11/27/2023                  |                                      | 16.27           |
| Total for this ACH Check for Vendor 10042: |                         |   |                                      | 16.27           |
| ACH  | 10052                   | Home Depot Credit Services                            | 12/14/2023                           |                 |
|  | 11302023                | Parts - Installing Repeaters - AMR/AMI Project        |                                      | 71.42           |
|  | 11302023                | Parts - Installing Repeaters - AMR/AMI Project        |                                      | 58.98           |
|  | 11302023                | Drill Bits - Unit 17                                  |                                      | 5.90            |
|  | 11302023                | Screen Door Kit - 13695 Oak Glen Rd                   |                                      | 440.41          |
|  | 11302023                | Tool Set - Unit 49                                    |                                      | 106.67          |
|  | 11302023                | Parts - Installing Repeaters - AMR/AMI Project        |                                      | 89.63           |
| Total for this ACH Check for Vendor 10052: |                         |   |                                      | 773.01          |
| ACH  | 10138                   | ARCO Business Solutions                               | 12/14/2023                           |                 |
|  | HW201 Dec2023           | ARCO Fuel Charges 12/05-12/11/2023                    |                                      | 1,892.89        |
| Total for this ACH Check for Vendor 10138: |                         |   |                                      | 1,892.89        |
| ACH  | 10147                   | Online Information Services, Inc                      | 12/14/2023                           |                 |
|  | 1225388                 | 157 Credit Reports for Nov 2023                       |                                      | 494.72          |
| Total for this ACH Check for Vendor 10147: |                         |   |                                      | 494.72          |
| ACH  | 10350                   | NAPA Auto Parts                                       | 12/14/2023                           |                 |
|  | 208064                  | Torque Wrench/Grease - Unit 44                        |                                      | 113.02          |
|  | 208370                  | Fuel Cap/Wiper Blades - Unit 44                       |                                      | 70.01           |
| Total for this ACH Check for Vendor 10350: |                         |   |                                      | 183.03          |

| Check No                                   | Vendor No<br>Invoice No                   | Vendor Name<br>Description   | Check Date<br>Reference | Check<br>Amount                    |
|--|---|--|-------------------------|------------------------------------|
| ACH  | 10743<br>20895                            | Townsend Public Affairs, Inc<br>Consulting Services - Dec 2023   | 12/14/2023              | 5,000.00                           |
| Total for this ACH Check for Vendor 10743: |   |  |                         | 5,000.00                           |
| ACH  | 11038<br>34349597<br>34349598<br>34513430 | Clark Pest Control<br>November 2023 Pest Control - Inventory Warehouse<br>November 2023 Pest Control - 12th/Palm<br>Quarterly Pest Control - 560 Magnolia Ave  | 12/14/2023              | 70.00<br>130.00<br>211.00          |
| Total for this ACH Check for Vendor 11038: |   |  |                         | 411.00                             |
| 14659                                      | 10001<br>6576<br>6576                     | Action True Value Hardware<br>Reissue - Pins - John Deere Tractor<br>Reissue - Trimmer Line - Weed Trimmers  | 12/14/2023              | 8.29<br>25.99                      |
| Total for Check Number 14659:              |   |  |                         | 34.28                              |
| 14660                                      | UB*05409                                  | Gary Ellis<br>Refund Check 028823-000, 10225 Cherry Ave  | 12/14/2023              | 344.97                             |
| Total for Check Number 14660:              |   |  |                         | 344.97                             |
| 14661                                      | UB*05408                                  | Group I El Monte Properties LTD<br>Refund Check 055321-003, 798 Michigan Ave<br>Refund Check 055321-003, 798 Michigan Ave<br>Refund Check 055321-003, 798 Michigan Ave                                       | 12/14/2023              | 3,439.44<br>5,105.61<br>2,006.34   |
| Total for Check Number 14661:              |   |  |                         | 10,551.39                          |
| 14662                                      | 10420<br>1CD9-MQG3-XW6C<br>1RKR-X9MD-4GXJ | Amazon Capital Services, Inc.<br>COVID Tests<br>Supplies - Door Hangers  | 12/14/2023              | 137.92<br>101.24                   |
| Total for Check Number 14662:              |   |  |                         | 239.16                             |
| 14663                                      | 10283<br>120723                           | BCVWD Custodian of Petty Cash<br>Birthday Club Reimbursement   | 12/14/2023              | 35.26                              |
| Total for Check Number 14663:              |   |  |                         | 35.26                              |
| 14664                                      | 10774<br>388601<br>802298<br>802299       | Jesus Camacho<br>(25) Truck Washes Nov 2023<br>(25) Truck Washes Nov 2023<br>(25) Truck Washes Nov 2023  | 12/14/2023              | 310.00<br>310.00<br>310.00         |
| Total for Check Number 14664:              |   |  |                         | 930.00                             |
| 14665                                      | 10614<br>44941<br>44941<br>44970<br>44970 | Cherry Valley Automotive<br>Labor, Brake Pad/Brake Rotor - Unit 33/OD 82,545<br>Brake Pad/Brake Rotor - Unit 33/OD 82,545<br>Oil Filter/Oil - Unit 42/OD 45,550<br>Labor, Oil Filter/Oil - Unit 42/OD 45,550 | 12/14/2023              | 174.00<br>476.86<br>54.35<br>24.00 |
| Total for Check Number 14665:              |   |  |                         | 729.21                             |
| 14666                                      | 10016<br>INV00234                         | City of Beaumont<br>Recycled Water Facilitator - 1/3 Share   | 12/14/2023              | 683.34                             |
| Total for Check Number 14666:              |   |  |                         | 683.34                             |
| 14667                                      | 10347<br>11272023                         | Anthony Cove<br>Jury Duty Mileage Reimbursement - A Cove   | 12/14/2023              | 4.56                               |
| Total for Check Number 14667:              |   |  |                         | 4.56                               |

| Check No                      | Vendor No<br>Invoice No  | Vendor Name<br>Description  | Check Date<br>Reference | Check<br>Amount  |
|-------------------------------|--|---|-------------------------|--|
| 14668                         | 10772<br>7669  | CV Strategies<br>Strategic Communication Services - Nov 2023  | 12/14/2023              | 8,172.50   |
| Total for Check Number 14668: |  |   |                         | 8,172.50   |
| 14669                         | 11228<br>73<br>73<br>73  | D I Ready Cleaning Service, Inc<br>Dec 2023 Janitorial Services for 851 E 6th St<br>Dec 2023 Janitorial Services for 815 E 12th St<br>Dec 2023 Janitorial Services for 560 Magnolia Ave   | 12/14/2023              | 288.00<br>534.00<br>1,028.00   |
| Total for Check Number 14669: |  |   |                         | 1,850.00   |
| 14670                         | 10244<br>11302023  | Fiserv Inc<br>Customer Returned Check Reimbursement   | 12/14/2023              | 20.00  |
| Total for Check Number 14670: |  |   |                         | 20.00  |
| 14671                         | 10600<br>12052023  | Gaucha Pest Control Inc.<br>NCR I Rodent Control Dec 2023   | 12/14/2023              | 1,000.00   |
| Total for Check Number 14671: |  |   |                         | 1,000.00   |
| 14672                         | 11230<br>631530-4170597<br>631530-4179827  | Healthpointe Medical Group, Inc<br>Pre-Employment Testing - Nov 2023<br>Pre-Employment Testing - Nov 2023   | 12/14/2023              | 300.00<br>150.00   |
| Total for Check Number 14672: |  |   |                         | 450.00   |
| 14673                         | 10398<br>251453<br>251453<br>251454  | Infosend, Inc<br>Nov 2023 Supply Charges for Utility Billing<br>Nov 2023 Processing Charges for Utility Billing<br>Nov 2023 Postage Charges for Utility Billing   | 12/14/2023              | 722.32<br>988.99<br>5,336.96   |
| Total for Check Number 14673: |  |   |                         | 7,048.27   |
| 14674                         | 10809<br>4970<br>4970<br>4971<br>4971  | Inner-City Auto Repair & Tires<br>Labor - (3) Tie Rods/Ball Joint/Drag Link - Unit 38/OD 52,665<br>(3) Steering Tie Rods/Ball Joint/Drag Link - Unit 38/OD 52,665<br>Battery - Unit 40/OD 41,738<br>Labor - Battery - Unit 40/OD 41,738   | 12/14/2023              | 1,095.00<br>1,034.00<br>323.24<br>50.00  |
| Total for Check Number 14674: |  |   |                         | 2,502.24   |
| 14675                         | 11100<br>13377561  | Loomis Armored US, LLC<br>Armored Truck Service - Dec 2023  | 12/14/2023              | 277.66   |
| Total for Check Number 14675: |  |   |                         | 277.66   |
| 14676                         | 10400<br>12052023  | Sylvia Molina<br>Birthday Club Reimbursement  | 12/14/2023              | 90.00  |
| Total for Check Number 14676: |  |   |                         | 90.00  |
| 14677                         | 10143<br>15814   | Nobel Systems Inc<br>GIS Data Updates - Bookmarks   | 12/14/2023              | 5,980.00   |
| Total for Check Number 14677: |  |   |                         | 5,980.00   |
| 14678                         | 11220<br>301710074_1<br>301711734_1<br>301713004_1<br>301714842_1<br>301716839_1<br>301718898<br>301720261 | Pridestaff, Inc<br>Customer Service Temp - 10/16-10/19/2023<br>Customer Service Temp - 10/23-10/26/2023<br>Customer Service Temp - 10/30-11/02/2023<br>Customer Service Temp - 11/06-11/09/2023<br>Customer Service Temp - 11/13-11/16/2023<br>Customer Service Temp - 11/20-11/23/2023<br>Customer Service Temp - 11/27-11/30/2023 | 12/14/2023              | 1,207.04<br>1,589.76<br>1,648.64<br>1,236.48<br>1,648.64<br>1,236.48<br>1,648.64 |
| Total for Check Number 14678: |  |   |                         | 10,215.68  |

| Check No                                   | Vendor No<br>Invoice No             | Vendor Name<br>Description   | Check Date<br>Reference | Check<br>Amount  |
|--|-------------------------------------|--|-------------------------|------------------|
| 14679                                      | 11142<br>IN-326143                  | Pro-Vigil Inc<br>Monitoring Program December 2023  | 12/14/2023              | 1,500.00         |
| Total for Check Number 14679:              |                                     |  |                         | 1,500.00         |
| 14680                                      | 10689<br>228988                     | Safety Compliance Company<br>Safety Meeting - Driving Safely - 11/30/2023                      | 12/14/2023              | 250.00           |
| Total for Check Number 14680:              |                                     |  |                         | 250.00           |
| 14681                                      | 11127<br>11302023                   | Cenica Smith<br>Mileage Reimbursement - C Smith  | 12/14/2023              | 15.59            |
| Total for Check Number 14681:              |                                     |  |                         | 15.59            |
| 14682                                      | 10341<br>WD-0235006                 | State Water Resources Control Board<br>Annual Permit Fee - Fac 4DW0527 - 07/01/2023-06/30/2024 | 12/14/2023              | 3,576.00         |
| Total for Check Number 14682:              |                                     |  |                         | 3,576.00         |
| 14683                                      | 10447<br>OP#8282 D3                 | State Water Resources Control Board - DWOC<br>D3 Certification Renewal Fee - A Cove Op# 8282   | 12/14/2023              | 90.00            |
| Total for Check Number 14683:              |                                     |  |                         | 90.00            |
| 14684                                      | 10063<br>01345211                   | The Record Gazette<br>PH Notice - Board of Directors Per Diem Increase 11/03/2023              | 12/14/2023              | 122.00           |
| Total for Check Number 14684:              |                                     |  |                         | 122.00           |
| 14685                                      | 10035<br>INV00202274<br>INV00202562 | USA Blue Book<br>Float Switch - Vault Sump Pumps<br>Float Switch - Vault Sump Pumps            | 12/14/2023              | 173.42<br>191.03 |
| Total for Check Number 14685:              |                                     |  |                         | 364.45           |
| 14686                                      | 10934<br>3113040                    | USAFact, Inc<br>Pre-Employment Background Check  | 12/14/2023              | 116.65           |
| Total for Check Number 14686:              |                                     |  |                         | 116.65           |
| Total for 12/14/2023:                      |                                     |  |                         | 260,419.15       |
| ACH  | 10085                               | CalPERS Retirement System  | 12/21/2023              |                  |
|  | 1002526942                          | PR Adjustment PEPRA Max EE Paid  | PR Batch 00003.12.23    | 1,476.12         |
|  | 1002526942                          | PR Adjustment PEPRA Max ER Paid  | PR Batch 00003.12.23    | 1,667.13         |
|  | 1002531862                          | PR Batch 00003.12.2023 CalPERS 8.25% EE PEPRA  | PR Batch 00003.12.23    | 5,154.75         |
|  | 1002531862                          | PR Batch 00003.12.2023 CalPERS 8% EE Paid  | PR Batch 00003.12.23    | 1,781.22         |
|  | 1002531862                          | PR Batch 00003.12.2023 CalPERS ER Paid Classic   | PR Batch 00003.12.23    | 9,567.69         |
|  | 1002531862                          | PR Batch 00003.12.2023 CalPERS 1% ER Paid  | PR Batch 00003.12.23    | 186.40           |
|  | 1002531862                          | PR Batch 00003.12.2023 CalPERS 8% ER Paid  | PR Batch 00003.12.23    | 1,088.84         |
|  | 1002531862                          | PR Batch 00003.12.2023 CalPERS 7% EE Deduction   | PR Batch 00003.12.23    | 1,304.88         |
|  | 1002531862                          | PR Batch 00003.12.2023 CalPERS ER PEPRA  | PR Batch 00003.12.23    | 5,298.46         |
|  | 1002532549                          | PR Adjustment PEPRA Max ER Paid  | PR Batch 00003.12.23    | 100.82           |
|  | 1002532549                          | PR Adjustment PEPRA Max EE Paid  | PR Batch 00003.12.23    | 98.09            |
| Total for this ACH Check for Vendor 10085: |                                     |  |                         | 27,724.40        |
| ACH  | 10087                               | EDD  | 12/21/2023              |                  |
|  | 0-738-292-240                       | PR Batch 00003.12.2023 CA SDI  | PR Batch 00003.12.23    | 1,098.16         |
|  | 0-738-292-240                       | PR Batch 00003.12.2023 State Income Tax  | PR Batch 00003.12.23    | 7,143.91         |
| Total for this ACH Check for Vendor 10087: |                                     |  |                         | 8,242.07         |

| Check No                                   | Vendor No<br>Invoice No | Vendor Name<br>Description                            | Check Date<br>Reference | Check<br>Amount |
|--|-------------------------|---|-------------------------|-----------------|
| ACH  | 10094                   | U.S. Treasury   | 12/21/2023              |                 |
|  | 270375535339649         | PR Batch 00003.12.2023 FICA Employee Portion          | PR Batch 00003.12.2023  | 8,090.58        |
|  | 270375535339649         | PR Batch 00003.12.2023 FICA Employer Portion          | PR Batch 00003.12.2023  | 8,090.58        |
|  | 270375535339649         | PR Batch 00003.12.2023 Medicare Employer Portion      | PR Batch 00003.12.2023  | 2,353.92        |
|  | 270375535339649         | PR Batch 00003.12.2023 Federal Income Tax             | PR Batch 00003.12.2023  | 16,675.36       |
|  | 270375535339649         | PR Batch 00003.12.2023 Medicare Employee Portion      | PR Batch 00003.12.2023  | 2,441.43        |
| Total for this ACH Check for Vendor 10094: |                         |   |                         | 37,651.87       |
| ACH  | 10141                   | Ca State Disbursement Unit                            | 12/21/2023              |                 |
|  | 46583902                | PR Batch 00003.12.2023 Garnishment                    | PR Batch 00003.12.2023  | 288.46          |
|  | 46583910                | PR Batch 00003.12.2023 Garnishment                    | PR Batch 00003.12.2023  | 379.84          |
|  | 46583915                | PR Batch 00003.12.2023 Garnishment                    | PR Batch 00003.12.2023  | 308.07          |
| Total for this ACH Check for Vendor 10141: |                         |   |                         | 976.37          |
| ACH  | 10203                   | Voya Financial  | 12/21/2023              |                 |
|  | VB1450PP26 2023         | PR Batch 00003.12.2023 Deferred Comp                  | PR Batch 00003.12.2023  | 450.00          |
| Total for this ACH Check for Vendor 10203: |                         |   |                         | 450.00          |
| ACH  | 10264                   | CalPERs Supplemental Income Plans                     | 12/21/2023              |                 |
|  | 1002531869              | PR Batch 00003.12.2023 CalPERS 457                    | PR Batch 00003.12.2023  | 1,643.58        |
|  | 1002531869              | PR Batch 00003.12.2023 CalPERS 457 %                  | PR Batch 00003.12.2023  | 34.68           |
|  | 1002531869              | PR Batch 00003.12.2023 100% Contribution              | PR Batch 00003.12.2023  | 263.20          |
|  | 1002531869              | PR Batch 00003.12.2023 ROTH-Post-Tax                  | PR Batch 00003.12.2023  | 854.43          |
| Total for this ACH Check for Vendor 10264: |                         |   |                         | 2,795.89        |
| ACH  | 10984                   | MidAmerica Administrative & Retirement Solutions      | 12/21/2023              |                 |
|  | 1703103382849           | PR Batch 00003.12.2023 401(a) Deferred Comp           | PR Batch 00003.12.2023  | 1,085.41        |
| Total for this ACH Check for Vendor 10984: |                         |   |                         | 1,085.41        |
| ACH  | 11152                   | Sterling Health Services, Inc                         | 12/21/2023              |                 |
|  | PP26 2023               | PR Batch 00003.12.2023 Flexible Spending Account (PT) | PR Batch 00003.12.2023  | 619.58          |
| Total for this ACH Check for Vendor 11152: |                         |   |                         | 619.58          |
| ACH  | 11195                   | Taxation & Revenue New Mexico                         | 12/21/2023              |                 |
|  | 0-525-675-296           | PR Batch 00003.12.2023 New Mexico State Tax           | PR Batch 00003.12.2023  | 117.03          |
| Total for this ACH Check for Vendor 11195: |                         |   |                         | 117.03          |
| ACH  | 10085                   | CalPERS Retirement System                             | 12/21/2023              |                 |
|  | 100000017375959         | Delinquent Reporting Fee                              |                         | 200.00          |
| Total for this ACH Check for Vendor 10085: |                         |   |                         | 200.00          |
| ACH  | 10138                   | ARCO Business Solutions                               | 12/21/2023              |                 |
|  | HW201 Dec 2023          | ARCO Fuel Charges 12/12-12/18/2023                    |                         | 2,543.54        |
| Total for this ACH Check for Vendor 10138: |                         |   |                         | 2,543.54        |
| ACH  | 10709                   | Core & Main LP  | 12/21/2023              |                 |
|  | T679598                 | Curb Stop Lockwing FIP X FIP 1 Style (Lock-On)        |                         | 5,492.45        |
|  | T932862                 | Ball Valve Brass 1 FIP X FIP                          |                         | 1,062.24        |
| Total for this ACH Check for Vendor 10709: |                         |   |                         | 6,554.69        |



| Check No                                   | Vendor No<br>Invoice No | Vendor Name<br>Description                                      | Check Date<br>Reference | Check<br>Amount |
|--|-------------------------|---|-------------------------|-----------------|
| ACH  | 11202                   | Orange County Winwater Works                                    | 12/21/2023              |                 |
|  | 153430.04               | 4 x 24 Galv Nipple - 5th St Pipeline Replacement Project        |                         | 125.86          |
|  | 154849.01               | 6 Romac Macro HP Coupling 6.60-7.60                             |                         | 995.23          |
|  | 154849.01               | 4 Romac Alpha Restraint Coupling 4.50-4.90                      |                         | 909.64          |
|  | 154849.01               | 6 Romac Alpha Restraint Coupling 6.60-7.00                      |                         | 1,252.88        |
|  | 154849.01               | 4 Romac Macro HP Coupling 4.40-5.60                             |                         | 754.14          |
|  | 154849.01               | 8 Romac Alpha Restaint Coupling 8.60-9.10                       |                         | 1,618.19        |
|  | 154849.01               | 12 Romac Macro XL HP Coupling 13.15-14.40                       |                         | 3,656.56        |
|  | 154849.01               | 8 Romac Macro HP Coupling 8.60-9.75                             |                         | 1,127.00        |
| Total for this ACH Check for Vendor 11202: |                         |   |                         | 10,439.50       |
| 14687                                      | 10742                   | Andrew Becerra  | 12/21/2023              |                 |
|  | 10172023                | PR Batch 00003.12.2023 Stipend                                  | PR Batch 00003.12.2023  | 75.00           |
| Total for Check Number 14687:              |                         |   |                         | 75.00           |
| 14688                                      | 10387                   | Franchise Tax Board   | 12/21/2023              |                 |
|  | PP26 2023               | PR Batch 00003.12.2023 Garnishment FTB                          | PR Batch 00003.12.2023  | 109.03          |
| Total for Check Number 14688:              |                         |   |                         | 109.03          |
| 14689                                      | 11171                   | Franchise Tax Board   | 12/21/2023              |                 |
|  | PP26 2023_2             | PR Batch 00003.12.2023 Garnishment FTB                          | PR Batch 00003.12.2023  | 115.90          |
| Total for Check Number 14689:              |                         |   |                         | 115.90          |
| 14690                                      | 10205                   | Riverside County Sheriff  | 12/21/2023              |                 |
|  | PP26 2023               | PR Batch 00003.12.2023 Garnishment Riv Cnty Sheriff             | PR Batch 00003.12.2023  | 109.81          |
| Total for Check Number 14690:              |                         |   |                         | 109.81          |
| 14691                                      | 10420                   | Amazon Capital Services, Inc.                                   | 12/21/2023              |                 |
|  | 1Y9R-CNR4-7CP7          | Uniform Pants - Field Staff                                     |                         | 232.68          |
|  | 1YW7-M3MC-LMC7          | Weed Barrier/Staples - Landscaping District Sites               |                         | 973.90          |
| Total for Check Number 14691:              |                         |   |                         | 1,206.58        |
| 14692                                      | 10272                   | Babcock Laboratories Inc  | 12/21/2023              |                 |
|  | 11302023                | 4 Nitrate Samples   |                         | 75.48           |
|  | 11302023                | 75 Coliform Water Samples                                       |                         | 3,716.25        |
| Total for Check Number 14692:              |                         |   |                         | 3,791.73        |
| 14693                                      | 10305                   | Beaumont Basin Watermaster                                      | 12/21/2023              |                 |
|  | B-274                   | Prepaid 2024 Annual Reporting Services & Groundwater Monitoring |                         | 24,762.00       |
| Total for Check Number 14693:              |                         |   |                         | 24,762.00       |
| 14694                                      | 10382                   | Beaumont Power Equipment Inc                                    | 12/21/2023              |                 |
|  | 4182                    | Trash Can - Landscape Maintenance                               |                         | 107.73          |
| Total for Check Number 14694:              |                         |   |                         | 107.73          |
| 14695                                      | 10929                   | Brent Billingsley (ICS)   | 12/21/2023              |                 |
|  | 1320                    | (96) 60lb Buckets of Accu-Tab Chlorine Tablets                  |                         | 18,480.00       |
| Total for Check Number 14695:              |                         |   |                         | 18,480.00       |
| 14696                                      | 11161                   | Boot Barn Holdings  | 12/21/2023              |                 |
|  | INV00325213             | Boot Voucher Reimbursement - T Lamont                           |                         | 197.90          |
|  | INV00325217             | Boot Voucher Reimbursement - J McCarty                          |                         | 200.00          |
| Total for Check Number 14696:              |                         |   |                         | 397.90          |

| Check No                      | Vendor No<br>Invoice No | Vendor Name<br>Description                                       | Check Date<br>Reference | Check<br>Amount |
|-------------------------------|-------------------------|--|-------------------------|-----------------|
| 14697                         | 10822                   | Canon Financial Services, Inc                                    | 12/21/2023              |                 |
|                               | 31755410                | Meter Usage - 11/01-11/30/2023                                   |                         | 415.01          |
|                               | 31755410                | Contract Charge - 12/01-12/31/2023 - 851 E 6th St                |                         | 238.56          |
|                               | 31755410                | Meter Usage - 11/01-11/30/2023                                   |                         | 40.31           |
|                               | 31755410                | Contract Charge - 12/01-12/31/2023 - 560 Magnolia Ave            |                         | 329.33          |
|                               | 31755411                | Contract Charge - 12/01-12/31/2023 - 12th/Palm                   |                         | 235.78          |
|                               | 31755411                | Meter Usage - 11/01-11/30/2023                                   |                         | 52.65           |
| Total for Check Number 14697: |                         |  |                         | 1,311.64        |
| 14698                         | 10249                   | CDW Government LLC   | 12/21/2023              |                 |
|                               | NJ40131                 | Annual Renewal - AD/Audit Tool - Cybersecurity                   |                         | 4,362.00        |
| Total for Check Number 14698: |                         |  |                         | 4,362.00        |
| 14699                         | 10614                   | Cherry Valley Automotive   | 12/21/2023              |                 |
|                               | 45060                   | Labor - Oil/Filter Belt/Wiper Blades - Unit 4/OD 69,115          |                         | 90.00           |
|                               | 45060                   | Oil/Filter Belt/Wiper Blades - Unit 4/OD 69,115                  |                         | 148.92          |
| Total for Check Number 14699: |                         |  |                         | 238.92          |
| 14700                         | 10351                   | Cherry Valley Nursery & Landscape Supply                         | 12/21/2023              |                 |
|                               | T1-0315527              | Truck & Transfer 3/4" Gray Rock-Temp Parking Lot NCRF            |                         | 6,896.00        |
| Total for Check Number 14700: |                         |  |                         | 6,896.00        |
| 14701                         | 10266                   | Cozad & Fox Inc.   | 12/21/2023              |                 |
|                               | 18624                   | Design & Engineering - B Line Pipeline Replacement Project       |                         | 5,376.10        |
|                               | 18625                   | Design & Engineering - 2020-2021 Pipeline Replacement Project    |                         | 1,172.50        |
| Total for Check Number 14701: |                         |  |                         | 6,548.60        |
| 14702                         | 10390                   | Dangelo Company  | 12/21/2023              |                 |
|                               | S1542143.001            | 4 FLG. X MJ Adaptor - 5th St Pipeline Replacement Project        |                         | 173.40          |
|                               | S1542281.001            | Primer & Cement TFP-600 One Step                                 |                         | 44.40           |
|                               | S1542281.001            | 1 CPVC Female Adaptor W/BRs                                      |                         | 51.85           |
|                               | S1542281.001            | 1 1/4 CPVC Slip Coupling   |                         | 35.02           |
|                               | S1542307.001            | 1 1/4 x 1 Brass Bushing  |                         | 95.34           |
|                               | S1542706.001            | Materials - 5th St Pipeline Replacement Project                  |                         | 151.32          |
|                               | S1543664.001            | Materials - 5th St Pipeline Replacement Project                  |                         | 1,803.37        |
| Total for Check Number 14702: |                         |  |                         | 2,354.70        |
| 14703                         | 11037                   | Darktrace Holdings Limited                                       | 12/21/2023              |                 |
|                               | 958326                  | Cybersecurity 2024   |                         | 50,400.00       |
| Total for Check Number 14703: |                         |  |                         | 50,400.00       |
| 14704                         | 10942                   | Diamond Environmental Services LP                                | 12/21/2023              |                 |
|                               | 0005099425              | (2) Rental and Service Handicap Restroom - 12/18/2023-01/14/2024 |                         | 301.55          |
|                               | 0005099426              | (1) Rental and Service Portable Restroom - 12/18/2023-01/14/2024 |                         | 100.28          |
| Total for Check Number 14704: |                         |  |                         | 401.83          |
| 14705                         | 11194                   | Dudek  | 12/21/2023              |                 |
|                               | 202310191               | Well Siting & Feasibility Study - November 2023                  |                         | 1,988.75        |
| Total for Check Number 14705: |                         |  |                         | 1,988.75        |
| 14706                         | 10303                   | Grainger Inc   | 12/21/2023              |                 |
|                               | 9932473383              | (8) Sump Pump Floats (Located in Well Vaults)                    |                         | 236.50          |
|                               | 9932473391              | (8) Sump Pump Floats (Located in Well Vaults)                    |                         | 394.16          |
|                               | 9932473409              | (2) Sump Pumps (Located in Well Vaults)                          |                         | 1,754.09        |
| Total for Check Number 14706: |                         |  |                         | 2,384.75        |

| Check No                      | Vendor No<br>Invoice No                | Vendor Name<br>Description   | Check Date<br>Reference | Check<br>Amount                  |
|-------------------------------|--|--|-------------------------|----------------------------------|
| 14707                         | 10337<br>19866                         | Hilltop Geotechnical, Inc<br>Engineering & Design - 5th St Pipeline Replacement Project  | 12/21/2023              | 5,610.00                         |
| Total for Check Number 14707: |  |  |                         | 5,610.00                         |
| 14708                         | 11199<br>103014                        | iFlow Inc<br>3" Hydrant Weter w/Backflow   | 12/21/2023              | 17,667.23                        |
| Total for Check Number 14708: |  |  |                         | 17,667.23                        |
| 14709                         | 10937<br>CC02148<br>CC02148<br>CC02148 | Industrial Fire Protection<br>Fire Extinguisher Maintenance (Labor and Chemicals)<br>(1) 2.5 Lb. Fire Extinguisher (Replaced Due to Age)<br>(2) 10Lb. Fire Extinguishers (Replaced Due to Age)                                     | 12/21/2023              | 4,282.00<br>69.00<br>327.36      |
| Total for Check Number 14709: |  |  |                         | 4,678.36                         |
| 14710                         | 10809<br>5040<br>5040                  | Inner-City Auto Repair & Tires<br>Labor - Radiator/Trans Filter/ Tie Rods - Unit 12/OD 76,109<br>Radiator/Trans Filter/Steering Tie Rods - Unit 12/OD 76,109   | 12/21/2023              | 1,375.00<br>1,938.00             |
| Total for Check Number 14710: |  |  |                         | 3,313.00                         |
| 14711                         | 11222<br>0031510<br>0031510<br>0031510 | Ludwig Engineering Associates, Inc.<br>Design & Engineering - American Ave Replacement Pipeline Project<br>Design & Engineering Services - Elm Ave Pipeline Project<br>Design & Engineering - 11th St Replacement Pipeline Project | 12/21/2023              | 4,252.27<br>3,225.86<br>7,184.87 |
| Total for Check Number 14711: |  |  |                         | 14,663.00                        |
| 14712                         | 10148<br>223-50-2<br>223-50-2          | MCC Equipment Rentals Inc.<br>Contracted Labor - 5th St Pipeline Replacement Project<br>Retention Contracted Labor - 5th St Pipeline Replacement Project   | 12/21/2023              | 571,755.39<br>-28,587.77         |
| Total for Check Number 14712: |  |  |                         | 543,167.62                       |
| 14713                         | 10026<br>600341                        | McCrometer Inc<br>(1) 4" McCrometer Flow Meter Repair  | 12/21/2023              | 897.19                           |
| Total for Check Number 14713: |  |  |                         | 897.19                           |
| 14714                         | 10711<br>07287027<br>07287027          | Positive Promotions<br>Employee Appreciation Pens<br>Employee Appreciation Items   | 12/21/2023              | 123.97<br>386.74                 |
| Total for Check Number 14714: |  |  |                         | 510.71                           |
| 14715                         | 11142<br>IN-327689                     | Pro-Vigil Inc<br>Mobile Security Monitoring - Temp Fleet Parking at NCRF   | 12/21/2023              | 5,697.84                         |
| Total for Check Number 14715: |  |  |                         | 5,697.84                         |
| 14716                         | 10867<br>ACCL1028570                   | Recycled Aggregate Materials Co, Inc.<br>Asphalt Disposal - Pipeline Repairs   | 12/21/2023              | 320.00                           |
| Total for Check Number 14716: |  |  |                         | 320.00                           |
| 14717                         | 10223<br>245003                        | Richards, Watson & Gershon<br>Legal Services Oct 2023 Board Approval 12/13/2023  | 12/21/2023              | 4,339.81                         |
| Total for Check Number 14717: |  |  |                         | 4,339.81                         |
| 14718                         | 10830<br>2516391-IN                    | SC Fuels<br>Hydraulic Oil for District Wells   | 12/21/2023              | 1,257.59                         |
| Total for Check Number 14718: |  |  |                         | 1,257.59                         |

| Check No                      | Vendor No<br>Invoice No   | Vendor Name<br>Description   | Check Date<br>Reference | Check<br>Amount  |
|-------------------------------|---|--|-------------------------|--|
| 14719                         | 11131<br>2508-8<br>2518-7   | Sherwin-Williams Company<br>Paint - Well Buildings 14/18/20<br>Caulk - Well Buildings 14/18/20   | 12/21/2023              | 889.15<br>70.13  |
| Total for Check Number 14719: |   |  |                         | 959.28   |
| 14720                         | 10668<br>16<br>16   | Thomas Harder & Co<br>Hydrogeological Consulting Services - Well 1A & 2A<br>Hydrogeological Consulting Services - Well 1A & 2A   | 12/21/2023              | 441.88<br>441.87   |
| Total for Check Number 14720: |   |  |                         | 883.75   |
| 14721                         | 10824<br>11001985<br>11001985   | U-Line<br>24 Folding Chairs - 12th/Palm<br>4 30 x 96 Folding Tables - 12th/Palm  | 12/21/2023              | 736.74<br>685.02   |
| Total for Check Number 14721: |   |  |                         | 1,421.76   |
| 14722                         | 10385<br>5665544  | Waterline Technologies, Inc. - PSOC<br>(2) LMI Pumps - Chlorination Equipment  | 12/21/2023              | 4,583.00   |
| Total for Check Number 14722: |   |  |                         | 4,583.00   |
| 14723                         | 11146<br>1407627-01<br>1407832-01   | Western Water Works Supply Company<br>Curb Stop Lockwing FIP X FIP 1 Style (Lock-On)<br>Curb Stop Lockwing FIP X FIP 1 Style (Lock-On)   | 12/21/2023              | 12,792.94<br>12,542.10   |
| Total for Check Number 14723: |   |  |                         | 25,335.04  |
| 14724                         | 11215<br>56676849<br>56676981   | White Cap Supply Holdings II, LLC<br>20 Plate Compactor Multiquip<br>11 x 13 Rammer Multiquip (Stomper)  | 12/21/2023              | 2,628.26<br>3,942.39   |
| Total for Check Number 14724: |   |  |                         | 6,570.65   |
| Total for 12/21/2023:         |   |  |                         | 867,319.05   |
| ACH                           | 10781<br>10019<br><br><br><br>10031<br><br>10035<br><br><br>10037<br><br><br><br><br><br><br><br><br><br>10052<br><br><br><br><br><br><br>10116 | Umpqua Bank<br>C R & R Incorporated<br>Monthly Charges 3 YD Commercial Bin Nov 23<br>Monthly Charges 3 YD Commercial Bin - Inv Warehouse - Nov 23<br>Monthly Charges 3 YD Locking Recycle Bin - Inv Warehouse - Nov 23<br>Staples Business Advantage<br>Supplies<br>USA Blue Book<br>2 Float Switches - Vault Sump Pumps<br>Float Switch - Vault Sump Pump<br>Waste Management Of Inland Empire<br>Organics Cart Charges - 815 E 12th St - Nov 2023<br>Late Payment - Oct 2023<br>Yard Dumpsters - 815 E 12th St - Nov 2023<br>Recycling Dumpster Charges - 815 E 12th St - Nov 2023<br>Recycling Dumpster Charges - 815 E 12th St - Nov 2023 - Dup Pymt<br>Late Payment - Oct 2023 - Duplicate Payment<br>Yard Dumpsters - 815 E 12th St - Nov 2023 - Duplicate Payment<br>Organics Cart Charges - 815 E 12th St - Nov 2023 - Duplicate Pay<br>Late Fee - Oct 2023<br>Late Fee - Oct 2023 - Duplicate Payment<br>Home Depot Credit Services<br>Materials - 5th St Pipeline Replacement Project<br>Materials - AMR/AMI Repeater Installation<br>Screwdriver Set - Unit 45<br>Verizon Wireless Services LLC<br>Cell Phone/iPad Charges for Oct 2023 | 12/22/2023              | 310.41<br>310.41<br>98.46<br>44.48<br>364.57<br>191.03<br>58.95<br>12.82<br>348.49<br>105.55<br>105.55<br>12.82<br>348.49<br>58.95<br>5.84<br>5.84<br>49.20<br>324.14<br>21.52<br>2,327.84 |

| Check No | Vendor No<br>Invoice No | Vendor Name<br>Description   | Check Date<br>Reference | Check<br>Amount |
|----------|-------------------------|--|-------------------------|-----------------|
|          | 10135                   | Big Time Design<br>Jackets - Field Staff   |                         | 958.11          |
|          | 10171                   | Riverside Assessor - County Recorder<br>Notice of Completion - 2020-2021 Pipeline Replacement Project            |                         | 2,878.16        |
|          |                         | Notice of Completion - B Line Pipeline Replacement Project   |                         | 2,878.16        |
|          | 10173                   | California Society of Municipal Finance Officers<br>CSMFO Conference Registration - W Clayton - 01/31-02/02/2024 |                         | 515.00          |
|          |                         | CSMFO Conference Registration - S Molina - 01/30-02/02/2024  |                         | 640.00          |
|          |                         | CSMFO Conference Registration - S Molina - 01/30-02/02/2024  |                         | 35.00           |
|          |                         | CSMFO Conference Registration - E Gonzales - 01/31-02/02/2024  |                         | 35.00           |
|          |                         | CSMFO Conference Registration - E Gonzales - 01/31-02/02/2024  |                         | 515.00          |
|          | 10224                   | Legal Shield<br>Monthly Prepaid Legal for Employees Nov 2023   |                         | 306.00          |
|          | 10274                   | Beaumont Chamber of Commerce<br>Chamber Breakfast - Nov 2023 - D Hoffman   |                         | 25.00           |
|          |                         | Chamber Breakfast - Nov 2023 - L Williams  |                         | 25.00           |
|          |                         | Chamber Breakfast - Dec 2023 - D Slawson   |                         | 25.00           |
|          |                         | Chamber Breakfast - Dec 2023 - D Hoffman   |                         | 25.00           |
|          |                         | Chamber Breakfast - Dec 2023 - L Williams  |                         | 25.00           |
|          | 10284                   | Underground Service Alert of Southern California<br>183 New Ticket Charges Oct 2023                              |                         | 330.25          |
|          | 10319                   | ACWA Joint Powers Insurance Authority<br>Conference Registration Refund - J Covington                            |                         | -740.00         |
|          |                         | Conference Registration - L Williams - 11/27-11/30/2023  |                         | 815.00          |
|          | 10359                   | Hotels.com LP<br>Hotel - CSMFO Conf - E Gonzales - 01/31-02/02/2024  |                         | 378.06          |
|          |                         | Hotel - CSMFO Conf - W Clayton - 01/31-02/02/2024  |                         | 378.06          |
|          |                         | Hotel - CSMFO Conf - S Delgadillo - 01/30-02/02/2024   |                         | 553.32          |
|          |                         | Hotel - CSMFO Conf - S Molina - 01/30-02/02/2024   |                         | 553.31          |
|          | 10397                   | Wal-Mart<br>Office Supplies  |                         | 7.51            |
|          | 10409                   | Stater Bros<br>Employee Retention  |                         | 100.56          |
|          | 10546                   | Frontier Communications<br>09/25-10/25 Oct 2023 FIOS/FAX 560 Magnolia Ave  |                         | 354.99          |
|          |                         | 09/10-10/10/23 Oct 2023 FIOS/FAX 12th/Palm   |                         | 580.88          |
|          |                         | 09/25-10/25 Oct 2023 FIOS/FAX 560 Magnolia Ave   |                         | 522.30          |
|          | 10588                   | Marriott Hotels<br>Hotel - ACWA Conf - L Williams - 11/27-11/30/2023   |                         | 568.69          |
|          |                         | Credit Hotel Cancellation ACWA Conf - J Covington  |                         | -596.10         |
|          | 10623                   | WP Engine<br>Web Host for BCVWD Website Nov 2023   |                         | 115.00          |
|          | 10635                   | Cal-Mesa Steel Supply, Inc<br>Parts - Repair Dump Trailer  |                         | 33.40           |
|          | 10656                   | EC-Council International Ltd<br>Training for Certified Cloud Security - R Rasha                                  |                         | 999.00          |
|          | 10692                   | MMSoft Design<br>Network Backup Software - Nov 2023  |                         | 808.86          |
|          |                         | Network Monitoring Software - Nov 2023   |                         | 280.68          |
|          | 10766                   | Sam's Club<br>Employee Retention   |                         | 50.00           |
|          |                         | Annual District Membership Renewal   |                         | 119.63          |
|          | 10784                   | Autodesk, Inc<br>Auto CAD Software 815 E 6th St - Nov 2023   |                         | 245.00          |
|          |                         | Auto CAD Software 815 E 6th St - Nov 2023  |                         | 1,020.00        |
|          | 10790                   | Microsoft<br>Monthly Microsoft Office - Nov 2023   |                         | 1,104.00        |
|          |                         | Monthly Microsoft Office - Nov 2023  |                         | 16.40           |
|          |                         | Monthly Microsoft Office - Nov 2023  |                         | 417.10          |
|          | 10840                   | Ready Fresh (Arrowhead)<br>Water - 10/23-11/22/2023 - 851 E 6th St   |                         | 67.95           |
|          | 10848                   | DLR-Anaheim<br>Pending Credit Cancelled Hotel Reservation - CSMFO Conf   |                         | 384.93          |

| Check No                                   | Vendor No<br>Invoice No | Vendor Name<br>Description                                       | Check Date<br>Reference | Check<br>Amount |
|--|-------------------------|--|-------------------------|-----------------|
|  | 10859                   | Party City   |                         |                 |
|  |                         | Employee Retention   |                         | 125.03          |
|  |                         | Employee Retention - Thanksgiving                                |                         | 9.70            |
|  | 10892                   | Zoom Video Communications, Inc.                                  |                         |                 |
|  |                         | (10) Video Conference - Dec 2023                                 |                         | 205.90          |
|  | 10918                   | Apple.com  |                         |                 |
|  |                         | Cloud Storage - iPads - Nov 2023                                 |                         | 9.99            |
|  | 10978                   | Nextiva, Inc.  |                         |                 |
|  |                         | Monthly Phone Service Nov 2023                                   |                         | 2,989.31        |
|  | 10999                   | Backblaze  |                         |                 |
|  |                         | Pending Credit - Offsite Backup Storage - Nov                    |                         | 78.20           |
|  | 11005                   | WaterWisePro Training, LLC                                       |                         |                 |
|  |                         | Maintenance & Construction Expo - J Smith - 11/07-11/08/2023     |                         | 80.00           |
|  |                         | Maintenance & Construction Expo - M Morales - 11/07-11/08/2023   |                         | 80.00           |
|  |                         | Maintenance & Construction Expo - J Petruescu - 11/07-11/08/2023 |                         | 80.00           |
|  |                         | Maintenance & Construction Expo - J Munoz - 11/07-11/08/2023     |                         | 80.00           |
|  |                         | Maintenance & Construction Expo - D Williams - 11/07-11/08/2023  |                         | 80.00           |
|  |                         | Maintenance & Construction Expo - Ian Martin - 11/07-11/08/2023  |                         | 80.00           |
|  | 11017                   | SOLV- Business Solutions   |                         |                 |
|  |                         | 2023 W2 and 1099 Forms   |                         | 113.50          |
|  | 11052                   | Hertz Rental Car   |                         |                 |
|  |                         | Credit - Car Rental Reservation - Ramirez                        |                         | -166.44         |
|  | 11080                   | Global Industrial  |                         |                 |
|  |                         | Pavement Breaker - Unit 8  |                         | 1,297.73        |
|  | 11094                   | Al's Kubota Tractor  |                         |                 |
|  |                         | 2 Weed Trimmers & Accessories - Landscape Maintenance            |                         | 1,225.56        |
|  | 11157                   | FRANCOTYP-POSTALIA INC   |                         |                 |
|  |                         | Postage - Postage Machine  |                         | 207.00          |
|  |                         | Quarterly Rental - Postage Machine                               |                         | 112.28          |
|  | 11169                   | Space Exploration Technologies Corp                              |                         |                 |
|  |                         | Antenna Mounts - AMR/AMI Project                                 |                         | 538.75          |
|  |                         | Backup Internet - Dec 2023                                       |                         | 750.00          |
|  | 11193                   | Mitsogo, Inc   |                         |                 |
|  |                         | Cyber Security - iPads - Nov 2023                                |                         | 67.80           |
|  | 11216                   | DNS Filter   |                         |                 |
|  |                         | Monthly Spam Filter - Nov 2023                                   |                         | 225.00          |
|  | 11231                   | La Michoacana  |                         |                 |
|  |                         | Employee Retention   |                         | 107.64          |
|  | 11232                   | Office of Water Programs   |                         |                 |
|  |                         | Certification Renewal - M Swanson                                |                         | 125.00          |
|  | 11233                   | Canva US, Inc  |                         |                 |
|  |                         | Graphic Design Software Subscription - Public Outreach           |                         | 300.00          |
|  | 11234                   | File Invite Limited  |                         |                 |
|  |                         | Monthly Secure Storage/Secure File Transfer - Nov 2023           |                         | 1,145.83        |
|  |                         | Monthly Secure Storage/Secure File Transfer - Dec 2023           |                         | 1,145.83        |
|  | 11235                   | Thompson Information Services                                    |                         |                 |
|  |                         | Grant Training - L Lopez - 11/16/2023                            |                         | 295.00          |
| Total for this ACH Check for Vendor 10781: |                         |  |                         | 34,848.18       |
| Total for 12/22/2023:                      |                         |  |                         | 34,848.18       |
| Report Total (107 checks):                 |                         |  |                         | 1,319,419.69    |



**Beaumont-Cherry Valley Water District  
Board of Directors Regular Meeting  
January 10, 2024**

**Item 3d**

**STAFF REPORT**

**TO:** Board of Directors  
**FROM:** Dan Jagers, General Manager  
**SUBJECT:** Approval of Pending Invoices

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**Staff Recommendation**

Approve the pending invoices totaling \$3,277.50.

**Background**

Staff has reviewed the pending invoices and found the services rendered were acceptable to the District.

**Fiscal Impact**

There is a \$3,277.50 impact to the District which will be paid from the 2023 budget.

**Attachment(s)**

- Richards Watson Gershon Invoice #245522

Staff Report prepared by William Clayton, Finance Manager



T 213.626.8484  
F 213.626.0078  
Fed. I.D. No. 95-3292015

350 South Grand Avenue  
37th Floor  
Los Angeles, CA 90071

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DAN JAGGERS, GENERAL MANAGER  
BEAUMONT- CHERRY VALLEY WATER DISTRICT  
560 MAGNOLIA AVENUE  
BEAUMONT, CA 92223-2258

Invoice Date: December 08, 2023  
Invoice Number: 245522  
Matter Number: [REDACTED]

[REDACTED] GENERAL COUNSEL SERVICES

*For professional services rendered through November 30, 2023*

|                         |                   |
|-------------------------|-------------------|
| Fees                    | 3,277.50          |
| Costs                   | 0.00              |
| <b>Total Amount Due</b> | <b>\$3,277.50</b> |

TERMS: PAYMENT DUE UPON RECEIPT

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**BEAUMONT-CHERRY VALLEY WATER DISTRICT**  
**560 Magnolia Avenue, Beaumont, CA 92223**

**MINUTES OF REGULAR MEETING – ENGINEERING WORKSHOP  
OF THE BOARD OF DIRECTORS**  
**Thursday, November 16, 2023 at 6:00 p.m.**

*Meeting held in person at 560 Magnolia Ave., Beaumont, CA  
pursuant to California Government Code Section 54950 et. seq.*

**Call to Order:** *President Hoffman opened the meeting at 6:06 p.m.*

*Pledge of Allegiance was led by Director Ramirez.*

*Invocation was given by President Hofman.*

**Announcement and Verification of Remote Meeting Participation**  
*No Board members were attending via teleconference.*

**Roll Call:**

|                    |   |
|--------------------|---|
| Directors present: | Covington, Hoffman, Ramirez, Williams   |
| Directors absent:  | Slawson   |
| Staff present:     | General Manager Dan Jagers<br>Director of Engineering Mark Swanson<br>Assistant Director of Finance and Administration Sylvia Molina<br>Director of Information Technology Robert Rasha<br>Management Analyst II Erica Gonzales<br>Engineering Assistant Evan Ward<br>Engineering Assistant Inmar Shihab<br>Field Superintendent Julian Herrera<br>Executive Assistant Lynda Kerney |
| Legal Counsel      | James Markman   |

Members of the public who registered their attendance: Nisha Ajmani of CV Strategies.

**Public Comment:** None.

- 1. Adjustments to the Agenda:** None.
- 2. 2017 Water Pipeline Replacement Project (Pipeline 2, P-3620-0015, Appletree Lane) Project Cost Update & Notice of Completion**

Director of Engineering Mark Swanson advised that the project is finished, explained the completion process, and provided some background on the project activity. Staff

procured the materials, and a contractor was hired to provide labor and equipment. The paving portion was brought back to the Board and an additional \$74,000 was allocated, he reminded.

The approved project budget was \$543,430 and a total of \$445,556.75 was spent, Swanson reported. The Notice of Completion will be filed, and the retaining amount will be paid to the contractor, he noted.

General Manager Jaggars stated that the best possible paving for the community was provided, and this will alleviate having to repair leaks along Appletree Lane in the near future. He acknowledged the smooth management of materials by the field staff.

President Hoffman added that staff did a good job, it went smoothly, and the Appletree Lane residents were pleased with the interaction with District staff and the work accomplished.

*The Board authorized the General Manager to file the Notice of Completion for the 2017 Water Pipeline Replacement Project (Pipeline 2, P-3620-0015; Appletree Lane) with the Riverside County Assessor – County Clerk – Recorder by the following roll-call vote:*

|                |                                       |              |
|----------------|---------------------------------------|--------------|
| MOVED: Ramirez | SECONDED: Covington                   | APPROVED 4-0 |
| AYES:          | Covington, Hoffman, Ramirez, Williams |              |
| NOES:          | None                                  |              |
| ABSTAIN:       | None                                  |              |
| ABSENT:        | Slawson                               |              |

### **3. Beaumont Master Drainage Line 16 Replacement Pipelines 6A, 7, and 8 Project Cost Update and Notice of Completion**

Director of Engineering Mark Swanson provided background on the project and reminded that Pipeline 6A and 7 were included in the Capital Improvement Budget (CIB), but Pipeline 8 was not. Staff worked to fit all three projects in the existing budget but went over budget by only about \$5,712.61. He requested the Board amend the CIB to reflect the overage.

General Manager Jaggars reminded that this project was in the area of Grand Avenue which was to be paved. It was decided at the Board and staff level to complete the Grand Avenue programmed pipelines to get the street completely repaired and move forward. In the interest of transparency staff presents the budget overage, he added.

Given its complexity, the work was done efficiently and close to the original budget, Jaggars explained.

The project is complete and will be updated in GIS, Swanson noted.

Director Covington noted that all pertinent information was contained in the staff report. President Hoffman concurred and noted the efficiency and purchase of materials.

*The Board:*

- 1. Authorized the General Manager to file the Notice of Completion for the Beaumont Master Drainage Plan Line 16 Replacement Pipelines 6A, 7, and 8 Project with the Riverside County Assessor – County Clerk – Recorder, and*
- 2. Adopted Resolution 2023-29 Amending the 2023-2027 Capital Improvement Budget in the amount of \$5,712.61 for Pipeline 6A of the Grand Avenue Replacement Pipelines Project (P-3040-0019) by the following roll-call vote:*

|                  |                                       |              |
|------------------|---------------------------------------|--------------|
| MOVED: Covington | SECONDED: Ramirez                     | APPROVED 4-0 |
| AYES:            | Covington, Hoffman, Ramirez, Williams |              |
| NOES:            | None                                  |              |
| ABSTAIN:         | None                                  |              |
| ABSENT:          | Slawson                               |              |

**4. Authorization of the General Manager to enter a Contract Extension for Social Media and Public Relations Services with Consultant CV Strategies**

Assistant Director of Finance and Administration Sylvia Molina provided background on the CV Strategies services for media and public relations since 2018. A Request for Proposal in 2022 resulted in continuation of those services and the current contract term expires at the end of December 2023.

The ad hoc Communications Committee discussed changes in the contract scope of services to focus more on the upcoming water rate study and less on some of the management portion, as staff has shown interest in continuing some of the tasks in-house, Ms. Molina explained. The Committee has been mindful of costs and an estimated \$14,000 was saved over the approved contract amount in 2023, she added.

If staff is able to fit some of this work into their schedule, additional savings in 2024 could be realized, but in hope of Board approval, the full contract amount has been included in the FY 2024 budget, Molina continued. She reviewed the revised scope of services.

General Manager Jagers reminded that CV Strategies assisted with the prior rate study, and said it made sense to leverage the contract forward another year.

Ad hoc Communications Committee Chairperson Director Ramirez acknowledged the work of staff and Committee Member Director Williams, and the collaboration with CV Strategies. Director Williams concurred and said she was pleased that staff is engaged and would like to take on some of the activities. She noted that CV Strategies is also working with other water agencies which helps with the messaging in the area and promotes consistency. With the rate study coming up, it will be beneficial to retain them for the year, she said.

Director Covington said he was in favor of extension. Jagers noted that staff brought this contract amendment for approval now in order to be included in the FY 2024 budget.

*The Board authorized the General Manager to enter into a One-Year Term Contract Extension for Social Media and Public Relations Services with Consultant CV Strategies in an amount not to exceed \$99,715, by the following roll-call vote:*

|                  |                                       |              |
|------------------|---------------------------------------|--------------|
| MOVED: Covington | SECONDED: Williams                    | APPROVED 4-0 |
| AYES:            | Covington, Hoffman, Ramirez, Williams |              |
| NOES:            | None                                  |              |
| ABSTAIN:         | None                                  |              |
| ABSENT:          | Slawson                               |              |

**5. Approval of Changes to Draft Fiscal Year 2024 Operating Budget & 2024-2028 Capital Improvement Budget**

Assistant Director of Finance and Administration Sylvia Molina advised the Board about the presentation of the budget to the Finance and Audit Committee and Personnel Committee, and reminded about the comprehensive presentation at the November 8 meeting. She noted that an update to the director per diem rate per the Board's vote for a 4 percent increase resulted in no change in numbers due to rounding, and the award received from the residents of Appletree Lane was added to the Engineering and Operations accomplishments.

General Manager Jagers reminded that Director Ramirez was not present at the last meeting and said that any questions would be answered. He noted that the overall theme from the Board appears to be that the document is on target for moving the budget document forward to the December 13 meeting for consideration.

President Hoffman invited public comment. There was none.

President Hoffman stated that staff has paid great attention to detail and said he believes the budget is accurate. Things can happen, he continued, and there is opportunity during the year to review, discuss, and adjust items as needed.

President Hoffman said he noticed in the General Manager's Report that services will be increased in 2024 and that may contribute to additional income. General Manager Jagers explained that number of connections and related usage are projected forward, and those numbers are included in various documents. He reminded the Board of the water use reduction requirements of AB 606 and SB 1668 and relationship to rates.

President Hoffman noted that questions were asked of Assemblyman Greg Wallis at the Beaumont Chamber of Commerce Breakfast. Mr. Jagers emphasized that the FY 2024 budget has been thoroughly reviewed and will not be approved lightly. Director Covington suggested reviewing the November 8 PowerPoint presentation and acknowledged the de minimus changes described by Ms. Molina.

*The Board approved the changes to the Draft Fiscal Year 2024 Operating Budget and 2024-2028 Capital Improvement Budget by following roll-call vote:*

|                 |                                       |              |
|-----------------|---------------------------------------|--------------|
| MOVED: Williams | SECONDED: Covington                   | APPROVED 4-0 |
| AYES:           | Covington, Hoffman, Ramirez, Williams |              |
| NOES:           | None                                  |              |
| ABSTAIN:        | None                                  |              |
| ABSENT:         | Slawson                               |              |

## 6. Reports for Discussion and Possible Action

### a. Directors' Reports:

- i. Beaumont Chamber of Commerce Breakfast on November 9, 2023 (Hoffman, Williams)
- ii. Orange County Water Summit (Director Ramirez)
- iii. California Special Districts Association Academy (Director Ramirez)
- iv. Collaborative Agencies Committee (Director Ramirez)

### b. Directors' General Comments: None.

### c. General Manager's Report:

Mr. Jagers reported:

- Staff holiday luncheon on December 20 at noon
- It has been raining, and water has been captured in the recharge facility
- Working to prepare for additional rain event
- Monitoring to make sure the water recharged is clean
- A couple of wells are experiencing productivity issues
- The 5<sup>th</sup> Street pipeline is predominantly installed but there had been a struggle with a CalTrans permit
- Many service lines were replaced along 6<sup>th</sup> Street, ahead of the City's paving
- There will be a meeting next week with the City Manager regarding recycled water
- Staff is working on a request from City staff and there will hopefully be some relief on paving costs

President Hoffman said he had heard messaging regarding caution in washing fats down the sink, as it can cause blockages and affects water recycling. He suggested similar messaging in the future when relevant.

- d. Legal Counsel Report: Mr. Markman advised of fast moving developments in the relationship between SGMA and the new adjudication law. BCVWD is pretty much exempt, he said, as the Beaumont Basin is adjudicated and listed as exempt from SGMA, but he expects fights over jurisdiction and control of a managed basin. He suggested a presentation in January.

Mr. Jagers suggested a closed session on potential litigation.

## 7. Topic List for Future Meetings

- Update / presentation on the AMR / AMI project
- Presentation on the San Bernardino Valley Resource Conservation District
- Presentation on solar power opportunities
- Sites Reservoir update
- Policy 5095 – District Residences and Facility Emergency Policy

## 8. Announcements

*President Hoffman called attention to the following announcements:*

- Personnel Committee Meeting: Tuesday, Nov. 21 at 5:30 p.m.
- District offices closed Thursday, Nov. 23 in observance of Thanksgiving Day
- Beaumont Basin Watermaster Meeting: Dec. 6 at 11 a.m.
- Finance & Audit Committee meeting: Thursday, Dec. 7 at 3:00 p.m.
- Regular Board Meeting: Wednesday, Dec. 13 at 6 p.m.
- District offices closed Monday, Dec. 25 in observance of Christmas Day
- District offices closed Monday, Jan. 1, 2024 in observance of New Year's Day

## 9. Adjournment

*President Hoffman adjourned the meeting at 7:03 p.m.*

ATTEST:

DRAFT UNTIL APPROVED

DRAFT UNTIL APPROVED

---

Director David Hoffman, President  
to the Board of Directors of the  
Beaumont-Cherry Valley Water District

---

Director Daniel Slawson, Secretary  
to the Board of Directors of the  
Beaumont-Cherry Valley Water District



**BEAUMONT-CHERRY VALLEY WATER DISTRICT**

560 Magnolia Avenue, Beaumont, CA 92223

**MINUTES OF REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

**Wednesday, December 13, 2023 at 6:00 p.m.**

*Meeting held in person at 560 Magnolia Ave., Beaumont, CA  
pursuant to California Government Code Section 54950 et. seq.*

**Call to Order:** *President Hoffman opened the meeting at 6:07 p.m.*

*Pledge of Allegiance was led by Director Slawson.*

*Invocation was given by President Hoffman.*

**Announcement and Verification of Remote Meeting Participation Pursuant to  
AB 2449 or GC 54953(b)**

*No Board members were attending via teleconference.*

**Roll Call:**

|                    |  |
|--------------------|--|
| Directors present: | Covington, Hoffman, Slawson, Ramirez, Williams (6:57 p.m.)   |
| Directors absent:  | None   |
| Staff present:     | General Manager Dan Jaggars<br>Director of Engineering Mark Swanson<br>Director of Information Technology Robert Rasha<br>Director of Operations James Bean<br>Assistant Director of Finance and Administration Sylvia Molina<br>Human Resources Manager Ren Berioso<br>Finance Manager Bill Clayton<br>Water Utility Superintendent Julian Herrera<br>Engineering Assistant Evan Ward<br>Engineering Assistant Inmar Shihab<br>Executive Assistant Lynda Kerney |
| Legal Counsel      | Steve Flower   |

Members of the public who registered attendance: Chander Letulle, Larry Smith, and Blair Ball of the San Geronio Pass Water Agency, Nisha Ajmani of CV Strategies, and Sean McReynolds of Townsend Public Affairs.

**Public Comment:** None.

- 1. Adjustments to the Agenda:** General Manager Jaggars recommended the President call Item 14, Reorganization of the Board of Directors for Calendar Year 2024, prior to item 11. He also drew attention to a revision of the worksheet for Item 1 and non-substantive amendments to the Announcements section.

## 2. Reports / Presentations / Information Items

Human Resources Manager Ren Berioso presented the Great Place to Work survey results.

At the request of Director Covington, Nisha Ajmani of CV Strategies presented the Communications & Outreach 2023 Year-end Report.

*The Board received and filed the following reports:*

- a. *CV Strategies Monthly Report*
- b. *CV Strategies Communications & Outreach 2023 Year-end Report*
- c. *Townsend Public Affairs, Inc. Monthly Update*
- d. *Great Place to Work Award*

*by the following roll-call vote:*

|                  |                                      |              |
|------------------|--------------------------------------|--------------|
| MOVED: Covington | SECONDED: Slawson                    | APPROVED 4-0 |
| AYES:            | Covington, Hoffman, Ramirez, Slawson |              |
| NOES:            | None                                 |              |
| ABSTAIN:         | None                                 |              |
| ABSENT:          | Williams                             |              |

## 3. Consent Calendar

*Consent Calendar items 3a through 3i were approved with one motion by the following roll-call vote:*

- a. *Review of the October 2023 Budget Variance Reports*
- b. *Review of the October 31, 2023 Cash/Investment Balance Report*
- c. *Review of Check Register for the Month of November 2023*
- d. *Review of November 2023 Invoices Pending Approval*
- e. *Minutes of the Regular Meeting of October 11, 2023*
- f. *Minutes of the Regular Meeting of October 26, 2023*
- g. *Minutes of the Regular Meeting of November 8, 2023*
- h. *Status of Declared Local Emergencies Related to Fires*
  - i. *Impact of the Apple Fire pursuant to Resolution 2020-17*
  - ii. *Impact of the El Dorado Fire pursuant to Resolution 2020-20*

|                |                                      |              |
|----------------|--------------------------------------|--------------|
| MOVED: Slawson | SECONDED: Covington                  | APPROVED 4-0 |
| AYES:          | Covington, Hoffman, Ramirez, Slawson |              |
| NOES:          | None                                 |              |
| ABSTAIN:       | None                                 |              |
| ABSENT:        | Williams                             |              |

## 4. 2022-2023 Water Service Lateral Replacement Project Cost Update and Notice of Completion

Director of Engineering Mark Swanson provided background on the project including uncertainties with materials acquisition. He reminded that the service replacements were due to the City of Beaumont's repaving program. There were about 107 services within various streets in the vicinity of Beaumont Avenue, 10th,



11th and 12th, and 6th Street from Pennsylvania to Highland Springs were addressed. The work is complete and staff is satisfied, he reported.

The Capital Improvement Budget of \$652,000 for the project was conservative due to the uncertainties, Swanson continued. Costs came in just over \$391,000 including some unexpected extras, he reported.

General Manager Jagers commented on the Engineering staff and Field staff working together to accomplish the project, along with the contractor. He reminded about pre-purchase of materials and equipment. He noted that it seems there are no longer COVID-related supply chain issues but noted there will still be effort to minimize change orders.

President Hoffman invited public comment. There was none.

*The Board authorized the General Manager to file the Notice of Completion for the 2022-2023 Water Service Lateral Replacement Project with the Riverside County Assessor – County Clerk – Recorder by the following roll-call vote:*

|                |                                      |              |
|----------------|--------------------------------------|--------------|
| MOVED: Ramirez | SECONDED: Slawson                    | APPROVED 4-0 |
| AYES:          | Covington, Hoffman, Ramirez, Slawson |              |
| NOES:          | None                                 |              |
| ABSTAIN:       | None                                 |              |
| ABSENT:        | Williams                             |              |

#### **5. Selection of Consultant for Design and Engineering Services for the 2850 Pressure Zone Booster Pump Station and Transmission Pipeline Project**

Director of Engineering Mark Swanson introduced the project which is included in the current Capital Improvement Program (CIP) and described the current zones and need for efficiency with a new booster pump, and later phases of the plan.

Three proposals were received and evaluated by staff, Swanson continued. After scoring, Michael Baker International has been recommended by staff, he explained. The proposal includes the building design, the booster station, and the pipeline from the station to Vineland and down to tie into the existing system.

Funds are available as budgeted in the CIP, Swanson stated. General Manager Jagers explained it is time to start this project and stated the proposals came from contractors experienced in this type of work. The intent is to have the Engineering Department participate in design and construction support for potential cost savings.

Director Ramirez asked about the project team and Mr. Jagers pointed to the list in the proposal, noting that staff has no issues.

In response to Director Covington, Mr. Swanson said the engineering firm on the Noble Tank and pipeline was Cozad and Fox.

President Hoffman pointed out this project will install a 24-inch pipeline which can be added onto later for future development and asked if that would be adequate for current and future needs. Staff gave assurance and added that east of Noble, an upgrade will need to be done and that is identified in the RFP.

6:57 p.m. – Director Williams entered the room and joined the meeting.

President Hoffman invited public comment. There was none.

*The Board authorized the General Manager to negotiate the final project engineering scope of services and to execute a Professional Services Agreement with Michael Baker International for design and engineering services for the 2850 Pressure Zone Booster Pump Station and Transmission Pipeline Project in an amount not to exceed \$550,000.00 (\$499,676.20 for design and engineering services plus an approximate 10% contingency of \$50,323.80) by the following roll-call vote:*

|                |                                      |                |
|----------------|--------------------------------------|----------------|
| MOVED: Slawson | SECONDED: Covington                  | APPROVED 4-0-1 |
| AYES:          | Covington, Hoffman, Ramirez, Slawson |                |
| NOES:          | None                                 |                |
| ABSTAIN:       | Williams                             |                |
| ABSENT:        | None                                 |                |

**6. Resolution 2023-30: Acknowledging the Review, Receipt and Acceptance of the District's Policy 5045: Investment of District Funds**

President Hoffman invited public comment. There was none.

Finance Manager Bill Clayton explained the annual policy review and recommended changes. The policy has been reviewed by Chandler Asset Management, a panel of the California Municipal Treasurer's Association, and the District's Finance & Audit Committee. The policy received certification along with some comments for improvement, which are recommended at this time.

Director Covington pointed out the position titles referenced and wondered if there should be one more person in the policy. Mr. Jagers explained that the General Manager and Assistant Director of Finance and Administration (a flex position) are the leaders that serve the Board in conjunction with this policy.

*The Board adopted Resolution 2023-30: Acknowledging the Review, Receipt and Acceptance of the District's Policy 5045: Investment of District Funds by the following roll-call vote:*

|                |  |              |
|----------------|--|--------------|
| MOVED: Ramirez | SECONDED: Williams                             | APPROVED 5-0 |
| AYES:          | Covington, Hoffman, Ramirez, Slawson, Williams |              |
| NOES:          | None   |              |
| ABSTAIN:       | None   |              |
| ABSENT:        | None   |              |

## 7. Revision of District Policies and Procedures Manual

### a. Resolution 2023-31 Policy 3110 Jury and Witness Duty

Human Resources Manager Ren Berioso reminded about the ongoing update of the Policies and Procedures Manual.

The current Jury Duty policy states that employees of all classifications are provided a paid leave of absence of up to 40 hours in one year, however employers are not required to provide paid leave, Mr. Berioso explained. The Personnel Committee, to reduce the fiscal impact of the policy, changed the policy to apply only to full time regular employees, he continued. The Personnel Committee also recommended the Board discuss options for paid leave of absence for regular full time employees: 1) Paid leave of up to 24 hours, or 2) Paid leave of up to 40 hours.

There is no fiscal impact to the budget as the employee is budgeted for labor under their home department, Berioso noted.

Director Ramirez advised that the Personnel Committee had looked at various options, and what is being presented is fair and equitable. The Committee tried to provide staff the best understanding while understanding that the District has to operate, he said.

Director Covington agreed and reminded that the two policies had been through the Personnel Committee twice or more. He emphasized that the District is not responsible financially to pay any jury duty or witness service, and currently pays days of service, or 40 hours. The Personnel Committee struggled with the financial impact on the District, and the Committee's recommendation for the Board to consider was to reduce from 40 hours to 24 hours of paid leave.

Director Covington commented on the jury duty obligation and noted that in some cases, the District is overly generous in benefits offered. This is a savings that will not be a huge impact to the District or to the employees, and is the right move to reel back to 24 hours.

President Hoffman commented that those on jury duty should not be held back by financial challenges. This seems to be a compromise as far as fiscal impact, he noted. Director Slawson clarified the options.

*The Board adopted Resolution 2023-31: Amending the District's Policies and Procedures Manual Adopting Policy 3110 Jury and Witness Duty including up to 24 hours of paid leave for regular full time employees by the following roll-call vote:*

|                 |  |              |
|-----------------|--|--------------|
| MOVED: Williams | SECONDED: Covington                            | APPROVED 5-0 |
| AYES:           | Covington, Hoffman, Ramirez, Slawson, Williams |              |
| NOES:           | None   |              |
| ABSTAIN:        | None   |              |
| ABSENT:         | None   |              |

**b. Resolution 2023-32 Policy 3235 Military Leave**

Human Resources Manager Ren Berioso advised that the District currently has no military leave policy in place. The proposed policy has been recommended by the Personnel Committee with two items for Board consideration. He pointed to the outline of state and federal law, and options for discussion. The options represent potential significant impact to the District's budget but also provide substantial support to those in military service, he noted.

Mr. Berioso explained federal law and the option of offering differential pay to employees on military leave. He shared information on potential fiscal impact, dependent on the employee's salary level and the length of military service.

Currently, the District provides health insurance coverage for the entire length of military service for the employee and dependents, Berioso explained. It is proposed to eliminate that coverage or change it to only that required by law, he said. The military provides such coverage beginning on day 1 of active duty service, he explained. The cost of insurance is already factored into the annual budget, but if the benefit is discontinued, the District could save up to \$2,250 per month.

Director Ramirez noted there is no requirement for the District to supplement the salary of an employee called to military duty. There is the potential for their active duty pay to be lower than their District salary, and the Personnel Committee looked at the opportunity for the District to provide that supplement to continue the employee's full salary.

President Hoffman invited public comment. There was none.

Director Covington noted that the Personnel Committee debated and was supportive of differential pay, saying he thought the Board could support an employee and family called away on military service.

President Hoffman asked about the military's health coverage, and Berioso confirmed the coverage would be duplicative. Covington explained the Personnel Committee discussion, and the recommendation to continue the coverage.

*The Board adopted Resolution 2023-32: Amending the District's Policies and Procedures Manual adding Policy 3235 - Military Leave including provision of differential pay and continuation of District-provided health insurance coverage by the following roll-call vote:*

|                 |  |              |
|-----------------|--|--------------|
| MOVED: Williams | SECONDED: Slawson                              | APPROVED 5-0 |
| AYES:           | Covington, Hoffman, Ramirez, Slawson, Williams |              |
| NOES:           | None   |              |
| ABSTAIN:        | None   |              |
| ABSENT:         | None   |              |

## 8. Chandler Asset Management – Authorization of Contract Extension

Finance Manager Bill Clayton introduced the recommendation by the Finance & Audit Committee to continue the professional investment advisory services relationship with Chandler Asset Management (CAM). Staff has been pleased with the consultant's performance and service delivery, he noted.

The original contract was approved in December 2021, and a one year extension was approved by the Board in December 2022, Clayton reported.

Director Slawson recommended due diligence to assure that the District is not using the same company forever, pointing to guidelines for requests to other companies. Mr. Clayton indicated it would be examined every three to five years to assure the District is receiving the best service for the ratepayers. General Manager Jagers reiterated the success with CAM and pointed out the monthly reports are found in the Board agenda packet, and the Finance & Audit Committee has made note of the interest received.

As District monies are moved into investment vehicles, the expertise brought by CAM provides benefit and guidance though this uncertain economic time, Jagers continued. The District is receiving extra benefit such as policy review, and the cost of service is less than that previously paid to CalTrust, he added.

Staff confirmed for Director Covington there is satisfaction with the consultant. Covington added that it comes down to the relationship between CAM and District staff, and if that is comfortable and worthy of another 12 months, then he is supportive.

President Hoffman noted that CAM has been good about providing reports, clarity, and transparency.

Ms. Molina added that CAM also provides an economic update, is receptive to questions, had provided training to staff, and makes on-site visits. The working relationship, and the assistance provided with financial investments has been good, she stated.

President Hoffman noted that the Finance and Audit Committee had been advised that CAM is easy to work with, which is not the case with some others.

*The Board authorized the contract extension with Chandler Asset Management for Investment Advisory Services for one year by the following roll-call vote:*

|                |  |              |
|----------------|--|--------------|
| MOVED: Ramirez | SECONDED: Slawson                              | APPROVED 5-0 |
| AYES:          | Covington, Hoffman, Ramirez, Slawson, Williams |              |
| NOES:          | None   |              |
| ABSTAIN:       | None   |              |
| ABSENT:        | None   |              |

## 9. Adoption of 2024 Board of Directors Meeting Schedule

Staff referenced Policy 4025.1 which sets regular meeting dates and acknowledged the Board's stated preference to minimize meetings in December. After discussion, the Board eliminated the December 26 Engineering Workshop and December 17 Personnel Committee from the proposed schedule.

*The Board adopted the 2024 Meeting Schedule with the elimination of the December 26 Engineering Workshop and December 17 Personnel Committee meeting by the following roll-call vote:*

|                |  |              |
|----------------|--|--------------|
| MOVED: Slawson | SECONDED: Williams                             | APPROVED 5-0 |
| AYES:          | Covington, Hoffman, Ramirez, Slawson, Williams |              |
| NOES:          | None   |              |
| ABSTAIN:       | None   |              |
| ABSENT:        | None   |              |

## 10. Director Request for Approval for Attendance at Water Education for Latino Leaders (WELL) Training

General Manager Jagers introduced the request from Director Ramirez, who has been accepted into the WELL training program which begins in January. A cost estimate was prepared and an update was provided. Tuition for water district directors is \$4,000 and total cost is estimated at \$11,500, he explained, and emphasized education, networking, and the value of the program.

There is increased budget in 2024 for Travel, Education and Training, and a budget amendment can be made later if needed, Jagers noted.

The calendar shows a few conflicts between District events and the WELL training schedule, Jagers pointed out.

San Geronimo Pass Water Agency Director Chander Letulle spoke in support of the program as a 2023 graduate.

Director Williams congratulated Director Ramirez on acceptance to the program. She noted value in hearing the perspectives of others on water issues, rather than only the water community, and the opportunity to educate them, as well. Education makes directors better, the information is brought back and distributed, and it will benefit all for Director Ramirez to attend, she said.

Director Slawson pointed out the program sounds similar to the CSDA events. Mr. Letulle said it is similar in variety of types of participating organizations, it is different in level of engagement with presenters, speakers, and attendees and the intent of the program to teach elected officials how to ask better questions.

In response to a query from Slawson, Mr. Letulle explained that WELL defines a Latino leader as anyone who represents a Latino population. Director Slawson indicated satisfaction that the program was not exclusionary.

Director Covington indicated support, congratulated Director Ramirez on his interest in the program, and noted it is a great opportunity but is a rigorous schedule.

President Hoffman concurred with the discussion and invited public comment. There was none.

*The Board approved the request for District payment of registration, per diem, travel, and other related expenses for training: Water Education for Latino Leaders (WELL) program by the following roll-call vote:*

|                 |  |              |
|-----------------|--|--------------|
| MOVED: Williams | SECONDED: Covington                            | APPROVED 5-0 |
| AYES:           | Covington, Hoffman, Ramirez, Slawson, Williams |              |
| NOES:           | None   |              |
| ABSTAIN:        | None   |              |
| ABSENT:         | None   |              |

*President Hoffman called a 5-minute recess at 8:03 p.m.  
The Board reconvened at 8:10 p.m.*

*Per the request of staff, President Hoffman called Item 14 out of order.*

#### **14. Reorganization of the Board of Directors for Calendar Year 2024**

President Hoffman explained the reaffirmation procedure per Policy 4025.

*The Board affirmed the following officers for Calendar Year 2024 pursuant to Policy 4025:*

- *President John Covington*
- *Vice President Daniel Slawson*
- *Secretary Lona Williams*
- *Treasurer Andy Ramirez*

*by the following vote:*

|                |  |              |
|----------------|--|--------------|
| MOVED: Slawson | SECONDED: Williams                             | APPROVED 5-0 |
| AYES:          | Covington, Hoffman, Ramirez, Slawson, Williams |              |
| NOES:          | None   |              |
| ABSTAIN:       | None   |              |
| ABSENT:        | None   |              |

*The Board appointed Executive Assistant Lynda Kerney as the Recording Secretary for Calendar Year 2024 by the following vote:*

|                  |  |              |
|------------------|--|--------------|
| MOVED: Covington | SECONDED: Williams                             | APPROVED 5-0 |
| AYES:            | Covington, Hoffman, Ramirez, Slawson, Williams |              |
| NOES:            | None   |              |
| ABSTAIN:         | None   |              |
| ABSENT:          | None   |              |

General Manager Jagers pointed to the revised appointments worksheet.

Director Covington said it has been a challenging year and explained he would make all appointments at this meeting rather than leave some until January. The committees are important, he stated, and each adds to the success of the District.

President-elect John Covington made the following appointments for Calendar Year 2024:

|  | Member    | Member    | Alternate |
|--|-----------|-----------|-----------|
| Personnel Committee                      | Covington | Ramirez   | Williams  |
| Finance & Audit Committee                | Hoffman   | Williams  | Covington |
| Bogart Park Ad Hoc Committee             | Hoffman   | Covington | Williams  |
| Ad Hoc Communications Committee          | Ramirez   | Williams  | Hoffman   |
| Ad Hoc 3x2 Water Re-use                  | Hoffman   | Slawson   | Ramirez   |
| Ad Hoc Sites Reservoir                   | Covington | Hoffman   | Williams  |
|  |           | Delegate  | Alternate |
| San Geronio Pass Regional Water Alliance |           | Slawson   | Williams  |
| Collaborative Agencies Committee         |           | Ramirez   | Williams  |
| San Geronio Pass Water Agency            |           | Slawson   | Covington |

## 11. Review of Annual List of Preapproved Events and Director Appointments

General Manager Jagers pointed to the current list of events for which all directors are preapproved for attendance or must seek preapproval. He explained a request for clarification on ACWA-sponsored events and the Board's approval of all events on the ACWA calendar. He recommended striking the line related to non-approval of attendance at ACWA Region 1 through 8, and Region 10 events and Directors Ramirez and Williams concurred.

Jagers further recommended removing the presidential appointments from the Preapproved List. Director Williams concurred and clarified.

Director Covington concurred with the staff recommendation to include the Beaumont Chamber of Commerce State of the City event as preapproved. Director Ramirez suggested removing the water drop icon identifying ACWA sponsored events, which is supporting the Board's August 9 approval stating that all water-related events on the ACWA events calendar are approved for attendance by the Board. Jagers recommended changing the terminology to ACWA and ACWA-sponsored for clarification.

General Manager Jagers noted additional clarifications in the staff report: The line related to non-approval of attendance at ACWA Region 1 through 8, and Region 10 events will be removed as all events on the ACWA Calendar are preapproved per the Board, and webinars are compensable regardless of whether they are attended live or by recording.



The Board directed staff to bring back the revised list on the Consent Calendar.

There was no vote by the Board.

## **12. Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem**

Directors indicated interest in the following events:

- Beaumont Chamber of Commerce Breakfast on Jan. 12 – Hoffman, Slawson, Williams
- CSDA webinar: Keeping up with the Brown Act on Jan. 23 – Slawson (maybe), Ramirez, Williams
- CSDA virtual workshop: Board Member Best Practices on Jan. 23 – Slawson (maybe), Ramirez, Williams (maybe)
- CSDA virtual workshop: Chat GPT Mastering the Basics and Beyond on Jan. 31 and Feb. 7 – Ramirez (maybe), Williams (maybe), Slawson
- Riverside County Water Task Force Diamond Valley Lake Tour – Slawson
- Pass Area Veterans Expo on Jan. 20 – Ramirez, Slawson, Williams

*The Board pre-approved attendance of all directors at the following events for purposes of per diem and reimbursement of associated reasonable and necessary expenses per District policy:*

- *Pass Area Veterans Expo on Jan. 20*

*by the following roll-call vote:*

|                |  |              |
|----------------|--|--------------|
| MOVED: Slawson | SECONDED: Covington                            | APPROVED 5-0 |
| AYES:          | Covington, Hoffman, Ramirez, Slawson, Williams |              |
| NOES:          | None   |              |
| ABSTAIN:       | None   |              |
| ABSENT:        | None   |              |

## **13. Resolution 2023-33: Adopting the Fiscal Year 2024 Operating Budget and 2024-2028 Capital Improvement Budget**

Assistant Director of Finance and Administration Sylvia Molina reviewed the budget document and noted the budget is considered balanced. She reported budgeted net revenue of \$21,482,500 and gross expenses of \$20,606,900 (a net positive of \$875,600).

Ms. Molina drew attention to the budget draft document, described the budget process, and noted it has been reviewed several times by the Finance & Audit Committee. She described the content of each budget section.

Director Ramirez asked about the inclusion of pension and insurance liabilities. Ms. Molina indicated that the labor section reflected the fully burdened rates for staff. She pointed out that full-time equivalent positions (FTEs) were the same as part time and temporary employees were absorbed into full time positions. Savings is expected related to training costs with less turnover in Operations, she explained.

New water rates are effective January 1, 2024 and a Request For Proposals for new rate study is expected to go out in early to mid-January, Molina continued.

Ms. Molina reviewed the budget summary and highlights of revenue and expenses. She emphasized the collaboration of all departments and noted no further edits had been requested by the Board members or the Finance & Audit Committee.

General Manager Jaggars reiterated that the budgetary process has been completely changed and acknowledged the work of staff.

Director Ramirez asked if the high budget for the Engineering and Operations Center (EOC) had been removed from this budget. Mr. Jaggars noted that expense for the EOC had been programmed into rates at 75 percent of a \$1.7 million activity and it still resides in the Capital Improvement Budget as the first component of a future project. In response to further question by Director Ramirez, Mr. Jaggars detailed the funding over time through rates to service an analysis and the purchase of land. The idea is to look at it as the rate study prepared in 2024 – 2025 and have discussion on further action, he said.

Director Ramirez recalled a previous push for building and said it seems that things have smoothed out operationally and structurally. He asked that the Board look again at the EOC in entirety, as it is no longer the case.

Director Ramirez asked about an increase in cost liability related to moving part time staff into full time. For the 2024 budget, it is the \$7,500 difference, Ms. Molina explained. Long term, she said, there will be retirement, health insurance, vacation time, and costs dependent on longevity. Director Ramirez stated he wanted the Board to be aware, as the District is continuing to grow.

Director Williams said she is pleased with the document and acknowledged the work of staff. Director Slawson also acknowledged the work of staff.

President Hoffman added that some budget adjustments were made in 2023 but overall, it seems expenditures are close to or under budget on many items. He noted that revenue was down, but things have been managed well. Hopefully 2024 will follow the same path, although adjustments may be needed along the way with Board approval, he said.

President Hoffman invited public comment. There was none.

*The Board approved Resolution 2023-331 Adopting the Fiscal Year 2024 Operating Budget and 2024-2028 Capital Improvement Budget for the fiscal year ending December 31, 2024 by the following roll-call vote:*

|                 |  |              |
|-----------------|--|--------------|
| MOVED: Williams | SECONDED: Slawson                              | APPROVED 5-0 |
| AYES:           | Covington, Hoffman, Ramirez, Slawson, Williams |              |
| NOES:           | None   |              |
| ABSTAIN:        | None   |              |
| ABSENT:         | None   |              |

#### 14. Reorganization of the Board of Directors for Calendar Year 2024

*Item 14 was heard earlier in the meeting.*

#### 15. Reports For Discussion and Possible Action

a. Ad Hoc Committees:

Communications Committee: Director Ramirez noted that the earlier report given was excellent.

Sites Reservoir Committee: Mr. Jagers reported meeting with the SGPWA and asked about their interest in having an ad hoc group, also, to confer about next steps. It is hoped this would be established and meetings begin in January or February.

Water Re-Use 3x2: Mr. Jagers said he met with SGPWA General Manager Lance Eckhart and City Manager Elizabeth Gibbs and were assured there would be another staff meeting in December. He identified that the BCVWD Board wanted to have a 3x2 meeting at elected level in January. He reminded that each agency has contributed about \$33,000 for facilitation to move the project forward and the electeds need to hear about progress with that investment.

b. Directors' Reports:

Directors provided reports on the following meetings and events:

- Association of California Water Agencies Fall Conference Nov. 28 to 30, 2023 (Williams)
- Beaumont Chamber of Commerce Breakfast on December 8, 2023 (Hoffman, Slawson)
- San Geronio Pass Water Agency meeting on December 4, 2023 (Slawson)

c. Directors' General Comments:

Director Covington recognized the service of President Hoffman over the last 12 months.

Director Williams offered holiday wishes.

d. General Manager's Report:

Mr. Jagers reported:

- Thanked the Board and team for 2023 and highlighted some activities
- Staff Christmas luncheon on Monday at noon
- After two years of drought, this was an incredible water supply year. He shared the SGPWA water portfolio information totaling 37, 601 acre-feet available; locally 20,080 af delivered; 4,000 in storage with

Antelope Valley-East Kern; 13,321 af to carry over into next year but some risk to spillage

- State Water Project: Next year is currently a 10 percent year
- There could be available 18,450 af next year even with the current status
- High highs and low lows will be the norm for the future, and through partnerships will do the best possible water supply management
- Withdrew 8,000 af from the storage account for two years in a row, but will likely put back 8,000 af this year, may be able to catch up the other 8,000 af next year
- Governor Newsom has moved forward the Bay-Delta tunnel project to modernize the State Water Project.

e. Legal Counsel Report: No report.

#### **16. Topic List for Future Meetings:**

- Update / Presentation on the AMR/AMI project
- Presentation on the San Bernardino Valley Resource Conservation District
- Presentation on solar power opportunities
- Sites Reservoir update
- Policy 5095 – District Residences and Facility Emergency Policy
- Revision of policies related to expenses and travel

#### **17. Announcements**

*President Hoffman pointed out the announcements:*

- District Offices will be closed on the following holidays:
  - Monday, Dec. 25, 2023 – Christmas Day
  - Monday, Jan. 1, 2024 – New Year's Day
- Collaborative Agencies Committee: Wednesday, Jan. 3 at 5 p.m.
- Finance & Audit Committee meeting: Thursday, Jan. 4 at 3 p.m.
- Beaumont Basin Watermaster Committee: Wednesday, Jan. 10 at 11 a.m.
- Regular Board Meeting: Wednesday, Jan. 10 at 6 p.m.

Director Covington advised that he will not be attending the January Personnel Committee meeting (asked alternate to attend) or the January Engineering Workshop.

#### **18. Adjournment**

*President Hoffman thanked all for their work in 2023 and adjourned the meeting at 9:40 p.m.*

ATTEST:

**DRAFT UNTIL APPROVED**

\_\_\_\_\_  
Director David Hoffman, President  
to the Board of Directors of the  
Beaumont-Cherry Valley Water District

**DRAFT UNTIL APPROVED**

\_\_\_\_\_  
Director Daniel Slawson, Secretary  
to the Board of Directors of the  
Beaumont-Cherry Valley Water District



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 10, 2024**

**Item 3g**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT: Status of Declared Local Emergencies related to Fires**

- i) Impact of the Apple Fire pursuant to Resolution 2020-17
- ii) Impact of the El Dorado Fire pursuant to Resolution 2020-20

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**Staff Recommendation**

Extend the Declarations of Local Emergency pursuant to Resolutions 2020-17 and 2020-20.

**Executive Summary / Status Update**

Emergency conditions due to the results of the Apple Fire and El Dorado Fire in 2020 are continuing. Operations staff completed collaboration with Riverside County Flood Control and Water Conservation District and their contractor to further protect District main line facilities on Noble Street at the Noble Creek crossing. These efforts included two (2) cut off walls, riprap, and sidewall reconstruction over an existing District owned water main, protecting the facility from erosion during future stormflow in Noble Creek. Further efforts continue in Edgar Canyon as Operations staff prepare for an anticipated El Nino winter that could bring heavy rain.

Staff recommends renewal of the resolutions to allow provision of extraordinary police powers; immunity for emergency actions; authorize issuance of orders and regulations; and activate pre-established emergency provisions. The declaration of emergency is a prerequisite for requesting state or federal assistance.

**Background**

Conditions of disaster or of extreme peril to the health and safety of persons and property have arisen during and resulting from two significant wildfires within and adjacent to the BCVWD service area. California Governor Gavin Newsom proclaimed a State of Emergency for California on September 3, 2020. The District exercised its authority to proclaim a local emergency with adoption of Resolution 2020-17 on August 12, 2020 related to the Apple Fire, and Resolution 2020-20 on September 9, 2020 related to the El Dorado Fire.

The Board of Directors has received updates and reviewed the status of the local emergencies at least every 60 days, continuing the emergency due to threats of mudslides, debris flows, and potential damage to District facilities and equipment due to heavy rains in the area of the burn scars. At the August 9, 2023 meeting, the Board requested to have these required updates placed on the Consent Calendar rather than receiving an oral report.

**Fiscal Impact**

The fiscal impact to the District is substantial and ongoing. The District will process expenses and request California Disaster Assistance Act funding to assist with these costs.

Staff Report prepared by James Bean, Director of Operations and Lynda Kerney, Executive Assistant

## PROPOSED 2024 BCVWD PREAPPROVED EVENTS AND DIRECTOR APPOINTMENTS Adopted 00/00/0000

Reference: BCVWD Policies and Procedures Manual Part II Sections 14, 15, 4060 and 4065  
For the purposes of satisfying the above policies, the following items are preapproved for Director claims for per diem compensation, and reimbursement of expenses

| TABLE A   |  |   |
|---|--|---|
| Conferences, Workshops, Webinars, Training, Meetings and Tours  |  |   |
| 1   | ACWA and ACWA/JPIA sponsored events  | All directors are preapproved to attend these functions |
| 2   | ACWA Region 9 meetings and events  |   |
| 3   | ACWA Committee meetings  |   |
| 4   | Events listed on the ACWA Online Events Calendar: any water-related event listed |   |
| 5   | Beaumont Basin Watermaster   |   |
| 6   | Beaumont Chamber of Commerce Breakfasts and Luncheons                            |   |
| 7   | Beaumont Chamber of Commerce State of the City event                             |   |
| 8   | BIA of Southern California Water Conference                                      |   |
| 9   | Brown Act training   |   |
| 10  | California Special Districts Association   |   |
| 11  | New Board member orientation (see policy specifics)                              |   |
| 12  | Riverside County Water Task Force  |   |
| 13  | SGPWA Regular and Special Board Meetings   |   |
| 14  | Special Districts Association of Riverside County                                |   |
| 15  | Special Districts Leadership Academy   |   |
| 16  | State-mandated ethics training (one day of service)                              |   |
| 17  | State-mandated sexual harassment training (one day of service)                   |   |
| 18  | Tours of BCVWD facilities  |   |
| 19  | Urban Water Institute  |   |
| 20  | WEF annual Water Summit and Water 101 Workshop                                   |   |
| The following meetings are preapproved for attendance when there are items agendized that are related to BCVWD interests and operations |  |   |
| 21  | Beaumont Unified School District meetings or events                              |   |
| 22  | Cabazon Water District – any official district meeting                           |   |
| 23  | City of Beaumont – any official city meeting                                     |   |
| 24  | City of Banning – any official city meeting                                      |   |
| 25  | City of Calimesa – any official city meeting                                     |   |
| 26  | Riverside LAFCO meetings   |   |

| <b>TABLE B</b>   |   |
|--|---|
| <b>Meetings compensable as designated by the President</b> |   |
| 1  | Meetings with members of the legislative, executive, or judicial branch of the state or federal government when attendance is directed by the President |
| 2  | Meetings or official events of legislative bodies of other governmental agencies as assigned by the President to represent the District                 |
| 3  | Meetings with the General Manager, District Counsel, or Board President on matters of District business   |
| 4  | Other meetings or events for Board members appointed by the President to attend such meeting or event on behalf of the District                         |

| <b>TABLE C</b>          |                  |                |                  |
|-------------------------|------------------|----------------|------------------|
| <b>Voting Delegates</b> |                  | <b>Primary</b> | <b>Alternate</b> |
| 1                       | ACWA conferences | President      | Vice President   |
| 2                       | ACWA Region 9    | President      | Vice President   |
| 3                       | ACWA / JPIA      | President      | Vice President   |

*For the purposes of satisfying the above policies, the following items require separate, individual Board pre-approval for Director claims for per diem compensation, and reimbursement of expenses.*

Decision-making guidance: BCVWD Policies and Procedures Manual Part II, Section 4060:  
*Public resources should only be used when there is a substantial benefit to the District*

| <b>TABLE D</b>   |  |
|--|--|
| <b>Activities / Events requiring separate Board pre-approval</b> |  |
| 1  | Beaumont Chamber of Commerce – other events (not listed in Table A or E)   |
| 2  | Other civic or community functions (festivals, recreation activities, sports, lectures, etc.)                      |
| 3  | Water Education Foundation conferences, tours, seminars (not listed in Table A)                                    |
| 4  | Dedication ceremonies, open houses, groundbreaking ceremonies, ribbon-cutting ceremonies, anniversary celebrations |
| 5  | Receptions, or retirement or anniversary celebrations for other agency officials                                   |
| 6  | Legislative roundtables, public hearings, project update meetings  |
| 7  | Other agency or association dinner or luncheon functions   |
| 8  | Tri-State Seminar annual conference  |
| 9  | Any other events not specifically pre-authorized   |

The Board has determined that these events do not comport with BCVWD policy for reimbursement or compensation:

| <b>TABLE E</b>   |  |
|--|--|
| <b>Activities / Events not eligible for per diem or expense claims (non-compensable)</b> |  |
| 1  | Beaumont Chamber of Commerce – social events, mixers, etc. |
| 2  | Retirement receptions for BCVWD employees or Board members |
| 3  | BCVWD picnics or other social functions                    |

| TABLE F Acronyms |             |   |   |
|------------------|-------------|---|---|
| 1                | ACWA        | Association of California Water Agencies          | <a href="https://www.acwa.com/">https://www.acwa.com/</a>   |
| 2                | ACWA        | ACWA Committees                                   | <a href="https://www.acwa.com/about/board-committees/committee-information/">https://www.acwa.com/about/board-committees/committee-information/</a>                 |
| 3                | ACWA / JPIA | ACWA Joint Powers Insurance Authority             | <a href="https://www.acwajpia.com/training-2/">https://www.acwajpia.com/training-2/</a>   |
| 4                | BIA         | Building Industry Association                     | <a href="https://riversidebia.org/">https://riversidebia.org/</a>   |
| 5                | CSDA        | California Special Districts Association          | <a href="http://csda.net/home">http://csda.net/home</a>   |
| 6                | LAFCO       | Riverside Local Agency Formation Commission       | <a href="https://lafco.org/">https://lafco.org/</a>   |
| 7                | SDARC       | Special Districts Association of Riverside County | <a href="https://www.csda.net/about-csda/chapters-networks/chapter-riverside-county">https://www.csda.net/about-csda/chapters-networks/chapter-riverside-county</a> |
| 8                | SDLA        | Special District Leadership Foundation            | <a href="https://sdla.csda.net/home">https://sdla.csda.net/home</a>   |
| 9                | SGPWA       | San Geronio Pass Water Agency                     | <a href="https://www.sgpwa.com/">https://www.sgpwa.com/</a>   |
| 10               | SGPRWA      | San Geronio Pass Regional Water Alliance          | <a href="http://www.passwateralliance.com/">http://www.passwateralliance.com/</a>   |
| 11               | Tri-State   | Tri-State Seminar, LLC                            | <a href="https://tristateseminar.com/">https://tristateseminar.com/</a>   |
| 12               | WEF         | Water Education Foundation                        | <a href="https://www.watereducation.org/tours-events">https://www.watereducation.org/tours-events</a>   |
| 13               | UWI         | Urban Water Institute                             | <a href="http://www.urbanwater.com">www.urbanwater.com</a>  |





**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 10, 2024**

**Item 3j**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Ren Berioso, Human Resources Manager

**SUBJECT:** Resolution 2024-\_\_: Amending the District's Policies and Procedures Manual adding Policy 3235 - Military Leave

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**Staff Recommendation:**

Adopt Resolution 2024-\_\_ Amending the District Policies and Procedures Manual adding Policy 3235 Military Leave.

**Executive Summary**

At the December 13, 2023 Regular Board meeting, staff presented the proposed new Military Leave policy. The draft includes provisions abiding by the Federal and State laws concerning veterans and reservists. Among the provisions highlighted for approval by the Board members are the differential pay and healthcare benefits coverage for the duration of the military leave of absence due to the potential fiscal impact of the said options.

**Background**

At the December 13, 2023 Regular Board meeting, staff presented the final draft of the new Military Leave policy that included an outline of the current District practices, the proposed changes, and the policy provisions that are aligned with Federal and State legal requirements. Among the several options, staff highlighted the differential pay and health benefits coverage for the duration of the military leave due to the potential financial impact to the District. Examples of actual fiscal figures were presented to help the Board members understand and decide the best course of action for the District and its personnel.

The Board of Directors voted to adopt the new policy and the provisions for both the differential pay and the continuation of health care coverage for the duration of the military service.

**Fiscal Impact**

For differential pay, the fiscal impact will be determined based on the position of any employee to whom the policy is applied to and the length of service.

There is no fiscal impact of retaining the policy provision to continue health insurance benefits to military staff as these are all factored in the 2024 District fiscal budget.

**Attachments**

1. Resolution 2024-\_\_ Adopting the Military Leave policy
2. Proposed Policy 3235 Military Leave (clean version)

Staff Report prepared by Ren Berioso, Human Resources Manager

**Attachment 1**

**RESOLUTION 2024-\_\_**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
BEAUMONT-CHERRY VALLEY WATER DISTRICT AMENDING  
THE DISTRICT’S POLICIES AND PROCEDURES MANUAL  
ADOPTING THE POLICY 3235 MILITARY LEAVE**

**WHEREAS**, on March 18, 2009 the Board of Directors of the Beaumont-Cherry Valley Water District adopted Resolution 2009-05, establishing a Policy and Procedures Manual applicable to Board of Directors and District staff; and

**WHEREAS**, upon review and discussion, the Personnel Committee of the Board of Directors has recommended revisions to the Policy and Procedures Manual based on advice given by the District’s legal counsel and human resources consultant; and

**WHEREAS**, the Board of Directors has reviewed and considered the new Military Leave policy attached hereto as Exhibit A, finds the new policy relevant and acceptable, and it to be in the best interests of the District that the following actions be taken,

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Beaumont-Cherry Valley Water District that the new Military Leave policy be adopted as follows:

The new policy is added to the BCVWD Policies and Procedures Manual:

| Attachment | Policy No. | Title          |
|------------|------------|----------------|
| Exhibit A  | 3235       | Military Leave |

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST:

DRAFT UNTIL APPROVED

DRAFT UNTIL APPROVED

\_\_\_\_\_  
Director John Covington, President of the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

\_\_\_\_\_  
Director Lona Williams, Secretary to the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

Attachment: Policy 3235

**POLICY TITLE:** MILITARY LEAVE

**POLICY NUMBER:** 3235

**3235.1 Purpose.**

Military leave is governed by state and federal law. (Military and Veterans Code §§ 389 et seq. and the Uniformed Services Employment and Reemployment Rights Act (USERRA), 38 U.S.C. §§ 4301 et seq.) The intent of this policy is to set out the basic parameters of applicable law and is not intended to expand any rights beyond those provided by law, except as specifically stated herein. In the event of any inconsistency between this policy and applicable law, the federal or state law will prevail.

3235.2. Employees who are or become a member of the reserve corps of the Armed Forces of the United States, and eligible forces in section 3235.5 below shall be entitled to leaves of absence and employment rights and privileges provided by the Military and Veterans Code of the State of California.

3235.3 Military Leave shall be in accordance with Federal and State Law and will correlate with the District's "most favorable" benefits.

3235.4 A Beaumont-Cherry Valley Water District regular or part time employee may be entitled to the following rights as outlined below:

**3235.5 Eligibility.** Eligible employees are members of the Armed Forces of the United States (including the US. Air Force, Army, Navy, Marine Corps, Space Force, Coast Guard, Revenue Marine Service, and the Army and Navy Nurse Corps), the National Guard, the commissioned corps of the National Atmospheric Administration, the California State Guard (Military Reserve), Federal Emergency Management Agency reserves, the National Disaster Medical System (NDMS) and the commissioned corps of the Public Health Service (PHS), or as otherwise described in federal and state law.

**3235.5.1 Definitions.**

**3255.6.1 Military Leave:** the performance of duty on a voluntary or involuntary basis in a uniformed service under competent authority, and includes active duty, active duty for training, initial active duty for training (weekend drills), full-time National Guard duty, and a period for which an employee is absent for the purpose of an examination to determine the fitness of the person to perform any such duty.

**3235.6.2 Active Duty:** ordered duty as a member of a reserve component of the Armed Forces of the United States, as a member of the National Guard or Naval Militia.

**3235.6.3 Inactive Duty:** drills and other types of training performed periodically by reserve and National Guard members whose status is inactive and does not change to active during the time of their participation. This is usually two (2) days per month for most reserve units to drill, or as otherwise provided by law.

**3235.6.4 Annual Training:** the District grants short-term military leave for annual training such as active duty military training, encampment, naval cruises and special exercises.

**3235.6.5 30-day period:** The first 30 calendar days of any military leave of absence. Military leave begins on the first day of ordered duty.

**3235.6.6 One Year of public agency service:** Includes the combination of all employment by BCVWD within one calendar year prior to the eligible leave.

### 3235.7 Types of Leave

3235.7.1 **Long-Term Military Leave:** an order to report for active duty in the Armed Forces, National Guard or Naval Militia for a period in excess of one hundred and eighty (180) days.

3235.7.2 **Temporary Military Leave:** an order for military duty for purposes of active military training, inactive duty training, encampment, naval cruises, special exercises or like activity, providing that the period of ordered duty does not exceed one hundred and eighty (180) calendar days, including travel time involved in going to and returning from that duty. (MVC § 395(a))

3235.7.3 **War or National Emergency Leave:** leave when the President of the United States has determined that it is necessary to augment the active forces for any operational mission, or in time of a national emergency declared by the President or the Congress of the United States.

3235.7.4 **Emergency Military Leave:** military leave for members of the National Guard during such time as the Governor of California may have issued a proclamation of a state of extreme emergency under the provisions of Section 143 or 146 of the Military and Veterans Code or during such time as the National Guard may be on active duty for one or more situations described in more detail in Section 146 of the Military and Veterans Code. (MVC §395.05 (a)). The leave period is not to exceed the duration of the emergency and time required to travel to and from duty.

3235.9 **Notice and Orders.** Employees who have been ordered to military service shall provide advance notice (orally or in writing) as soon as practicable to their immediate supervisor or department head unless military necessity prevents the giving of notice, or the giving of notice is impossible or unreasonable. A copy of military orders and/or the annual drill schedule must be submitted as soon as available. Official orders are required for periods of military leave exceeding thirty (30) days and may be required for other periods of military leave.

3235.10 **Length of Leave.** The length of military leave is the period of active duty not including travel time going to and returning from such duty unless the orders provide for additional travel time.

3235.10.1 To receive the rights and benefits of emergency military leave, an employee must begin active duty within 10 calendar days after:

- (1) the last day physically worked, or
- (2) the last day on vacation or compensating time off before the active duty date.

3235.11 **Pay While on Military Leave.** Pay means compensation that is equal to the employee's regular gross pay for the days and hours that the employee is normally scheduled to work. This involves the number of working hours the employee would normally work during a period of 30 calendar days and does not include overtime. This does not represent 30 workdays of pay.

3235.11.1 The District will pay the salary of an employee with one year of service to BCVWD on qualifying military leave up to a maximum of 30 calendar days one instance per year commencing on the time the employee is called for active duty for short- and long-term military leave.

3235.11.2 Employee shall be responsible to pay the required employee and dependent contributions, if any, toward any benefits.

3235.11.3 Except as otherwise provided by law or a duly adopted resolution, ordinance, memorandum of understanding, or this policy, an employee on active military duty whose gross military pay is less than his/her gross basic state pay is entitled to a differential pay for the duration of the Military Leave, computed as follows:

## EXHIBIT A

(1) Determination of the monthly rate of both basic state pay and military pay including additional military compensation and overtime pay received, regardless of work hours for both the District and the military service in a month.

(2) Subtracting the difference in military pay including additional military compensation received from gross basic state pay each month for the determination of the differential pay.

3235.11.3 (a) Employee on a military leave is responsible to provide Payroll Department their pay stub/s from the military service every first day of the month, after 30 calendar days paid period. Differential pay also accounts for the excess days incurred following the first day of the second month of active military service.

3235.11.4 If an employee is on active duty that extends from one fiscal year into the next fiscal year, the number of calendar days falling in the second calendar year will be included in the calculation of the 30 calendar day period for the second fiscal year.

3235.11.5 An employee on military leave is entitled to salary and benefits as provided by law or as outlined if:

(1) Employee has been in the service of the District for a period of not less than one year immediately prior to the day on which the absence begins

(2) There has been no break in the continuity of service to the District, and

(3) The employee has 26 qualifying pay periods of District service immediately prior to the active duty date, constituting one year of service.

3235.11.6 Unpaid period. An employee is not paid for the time between release from active military duty and reinstatement to District service.

3235.11.7 The District does not pay for Inactive Duty Training (MVC 395.01(b))

### 3235.12 Travel Time.

3235.12.1 Travel time is not included in military leave for purposes of pay unless the orders clearly state travel time is part of the active duty.

3235.12.2 An employee may use the day prior to the active duty date for travel unless the orders indicate otherwise. If traveling on a working day, the employee may use any accrued paid time off except sick leave to receive pay for the travel time.

3235.12.3 If travel time is used, the District must consider the travel time when computing whether the employee qualifies for pay.

### 3235.13 Inactive Duty Training.

3235.13.1 Inactive duty such as scheduled reserve drill periods also qualifies for a military leave of absence.

3235.13.1 The District does not grant paid time off for inactive duty leaves.

3235.13.2 An employee may use any accrued paid time off except sick leave to attend scheduled reserve drill periods or perform other inactive duty reserve obligations.

### 3235.14 Health Insurance and Insurance Premium Benefits.

3235.14.1 Long Term or Temporary Military Leave. BCVWD will continue to pay its designated

contribution toward the cost of health and life insurance premiums for the employee and any dependents for the length of military leave, whether such leave is paid or unpaid.

**3235.15 Retirement Benefits:** An employee on military leave retains membership in the California Public Employees' Retirement System (CalPERS). While on unpaid military leave, retirement contributions are not deducted from the employee's payroll. An employee may apply for CalPERS service credit for military duty by contacting CalPERS. The employee bears the cost of service credit, unless the employee qualifies for no member cost.

**3235.16 Other Benefits:** BCVWD offers additional benefits such as supplemental insurance, an employee assistance program, and others. Questions regarding other benefit plans should be referred to Human Resources.

**3235.17 Notification of Intent Not to Return.** Any employee on military leave who knowingly provides written notice of intent not to return to his or her position of employment after service in the Armed Forces (uniformed services) is not entitled to rights and benefits that are not determined by seniority as are generally provided by the District to employees having similar seniority, status, and pay who are on furlough or leave of absence under a contract, agreement, Section, practice, or plan in effect at the commencement of such service.

#### **3235.18 Vacation, Sick Leave, Holiday Pay**

##### **3235.18.1 Vacation and Sick Leave**

(a) An employee on military leave will continue to accrue vacation and sick leave for up to one hundred and eighty (180) days. Upon return, these credits will be given at the same rate that would have applied if the employee had remained on the job.

(b) After War or national emergency military leave: Employee is eligible to receive vacation and sick leave for up to 24 months, based on the length of military leave. Employee begins earning vacation and sick leave immediately upon return at the rate they would have received had they remained on the job.

(c) All military service will be counted as District service for the purpose of vacation benefits accrual.

(d) Unused vacation or sick leave will be credited upon the employee's return to work.

**3235.18.2 Holiday Pay:** An employee will be paid for any BCVWD holidays that fall during a period of military leave to the extent that the employee would otherwise be eligible for holiday pay.

**3235.18.3** While on military leave an employee may draw from accrued paid time off, except for sick leave, at any time. Human Resources must be notified to process this request. (38 U.S.C. §4316)

##### **3235.19 Reinstatement.**

**3235.19.1** Reinstatement rights will be as provided by state and/or federal law.

**3235.19.2** If the employee was serving in a probationary period at the time of military leave the time remaining to be served in the probationary period must be completed upon return.

**3235.19.3** To return to the job after completing military leave, the employee should contact Human Resources or the Director of Finance and Administration to request reinstatement. A written request is encouraged.

## EXHIBIT A

- (a) **Military Leave of 30 Days or Less:** An employee performing 30 days or less of military service must report back to work at the beginning of the next regularly scheduled work shift that begins after the employee's safe return home plus 24 hours. If reporting back to work within this time period is impossible or unreasonable through no fault of the employee, the employee must report back to work as soon as possible after the employee's safe return home plus 24 hours.
- (b) **Military Leave of 31 Days to 180 Days:** An employee returning from 31 days to 180 days of military leave must submit notice for reemployment no later than 14 days after completion of military service. If submitting the notice within 14 days is impossible or unreasonable through no fault of the employee, the employee must submit a notice for reemployment on the next first full calendar day when submission of the notice becomes possible.
- (c) **Military Leave of 180 Days or More:** An employee returning from 180 days or more of military leave must submit a notice for reemployment no later than 90 days after the completion of military service.
- (d) **Illness or Injury Incurred During Performance of Military Service:** An employee who is hospitalized for, or convalescing from, an illness or injury incurred in, or aggravated during, the performance of military service must either report to HR or submit a notice for reemployment (in the case of an employee described in Subsections ii and iii above) at the end of the period that is necessary for the employee to recover from such illness or injury. Such period of recovery may not exceed two (2) years.
- (e) **Notice of Reemployment Requirements:** A notice or application for reemployment may be oral or written, however a writing is strongly encouraged. Additionally, a copy of the military separation document will be required to submit with the notice. The separation document may be:
  - Department of Defense Form 214 (DD214) or
  - any other correspondence which either identifies the branch of service or is printed on the official letterhead of the branch of the military service.

3235.19.4 The military separation document must provide:

- The condition of the employee's release from the military service (for example, "honorable," "general," "under honorable conditions" are considered satisfactory discharges),
- The date the employee entered active duty, and
- The date the employee was released from duty.

**3235.20 Reemployment Position:** An employee returning from military service will be placed in the reemployment position with the pay, rights and benefits required by law. Generally, the returning employee is returned to the same or equivalent position with equivalent benefits, pay and other terms and conditions of employment and without loss of job seniority or any other status or benefits accrued prior to or during military leave, provided the employee would still be employed if military leave had not been taken.

**3235.20.1** If an employee has not yet completed his/her probationary period at the time his/her military leave commences, his/her probationary period must be completed upon reinstatement. Time spent on military leave(s) shall

not count toward completion of a probationary period. An employee's probationary period will be extended by the length of the military leave, and is further subject to any other requirements of the Personnel Rules and Regulations, Memoranda of Understanding, and/or Department-specific policies.

3235.20.2 If the employee's position has been abolished or otherwise has ceased to exist during the employee's absence, the employee will be reinstated to a position of like seniority, status, and pay if a position exists, or if no position exists the employee will have the same rights and privileges as though he or she had occupied the position when it ceased to exist.

#### 3235.21 **Employees with Less than One Year of Service.**

3235.21.1 If an employee has served less than one year of employment with BCVWD, any periods of military leave will be unpaid.

3235.21.2 For an employee with more than thirty (30) days employment but less than one year of employment with BCVWD, the employer's designated contribution toward the cost of health and insurance for the employee and dependents will be paid up to four (4) months while the employee is on military leave.

3235.21.3 An employee with less than one year of service with BCVWD may use accrued vacation time, holidays or other compensatory time, except for sick leave, for any military leave. Benefits shall continue to accrue normally during any paid leave period.

3235.22 **Military Family Leave.** An employee who is a military spouse may be eligible for unpaid family leave for up to ten (10) days. (MVC §395.10)

3235.22.1 For an employee to qualify for this unpaid leave, the spouse must meet the following conditions:

- (a) Is a member of the U.S. Armed Forces, National Guard, or Reserves; and
- (b) If a member of the U.S. Armed Forces, has been deployed during wartime to an area designated as a combat theater or combat zone; and
- (c) If a member of the National Guard or Reserves, has been ordered to active duty during a period of military conflict, pursuant to Sections 12301 or 12302 of Title 10 of the U.S. Code or Title 32 of the U.S. Code.

3235.22.1.1 When requesting this unpaid leave, the military spouse must provide documentation to BCVWD that shows both the requested leave and the spouse's deployment will occur during the same period.

3235.23 **Special Protection Against Discharge, Except for Cause:** Under certain circumstances, an employee cannot be discharged for a period of time without cause after returning to their employment with the District.

3235.23.1 Pursuant to USERRA, a reemployed employee may not be discharged without cause (1) for one year after the date of reemployment if the person's period of military service was for 181 days or more; or (2) for 180 days after the date of reemployment if the person's period of military service was for 31 to 180 days.

3235.23.2 This special protection provision applies even if the employee was in an at-will or probationary status before leaving for service. As applied in this policy, "cause" shall have the same meaning as set forth in the applicable provision of the Personnel Rules and Regulations, memorandum of Understanding, employment contract, or Department policy, whichever governs the employee's relationship with the District.



## **EXHIBIT A**

3235.24 **Discrimination and Retaliation Prohibited.** Discrimination and retaliation against persons who have served or are serving in the uniformed services, including those who apply to be a member of or to perform service, are prohibited, as provided in Federal and State laws.



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 10, 2024**

**Item 3k**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Ren Berioso, Human Resources Manager

**SUBJECT:** Resolution 2024-\_\_: Amending the District's Policies and Procedures Manual Revising Section 29 to add Policy 3110 Jury and Witness Duty

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**Staff Recommendation**

Adopt Resolution 2024-\_\_ Amending the District Policies and Procedures Manual Revising Section 29 to add Policy 3110 Jury and Witness Duty.

**Executive Summary**

At the December 13, 2023 Regular Board meeting, staff presented the revised Jury and Witness Duty policy, and highlighted options for 40 or 24 hours of paid jury or witness duty leave exclusive only for full-time, regular employees. The Board members voted to revise the policy offering 24 hours of paid leave of absence for jury or witness duty for full-time, regular employees provided they submit a documentation from the court supporting the leave.

**Background**

At the December 13, 2023 Regular Board meeting, staff presented a revised Jury and Witness Duty policy draft that provided language for leave of absence for full-time, part-time, and temporary employees when summoned for jury or witness duty. The discussion focused on providing protected leave for employees when summoned for jury or witness service. Options on coverage based on employment status qualifications as well as the number of hours provided for paid leave for full-time, regular employees were presented, with discussion of providing between 24 or 40 hours, with supporting documentation from the court. Said paid leave was clarified as not a requirement by State or Federal law.

The Board members voted to adopt the revised provision of the policy of the District providing full-time, regular employees with 24 hours of paid leave for jury or witness duty. Staff was directed to present the revised policy at the January Board meeting for final approval.

**Fiscal Impact**

The fiscal impact will be determined by the length of paid jury or witness service provided, based on the affected employee's hourly wage. There is no impact to the annual budget for said leave as the service would be paid in lieu of labor, in the employees' respective home department.

**Attachments**

1. Resolution 2024-\_\_ Amending the Jury/Witness Duty Leave policy
2. Proposed Policy 3110 Jury and Witness Duty

Staff Report prepared by Ren Berioso, Human Resources Manager

**RESOLUTION 2024-\_\_**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE BEAUMONT-CHERRY VALLEY WATER DISTRICT  
AMENDING THE DISTRICT'S POLICIES AND  
PROCEDURES MANUAL REVISING SECTION 29 TO  
ADD POLICY 3110 JURY AND WITNESS DUTY**

**WHEREAS**, on March 18, 2009 the Board of Directors of the Beaumont-Cherry Valley Water District adopted Resolution 2009-05, establishing a Policy and Procedures Manual applicable to Board of Directors and District staff; and

**WHEREAS**, upon review and discussion, the Personnel Committee of the Board of Directors has recommended revisions to the Policy and Procedures Manual based on advice given by the District's legal counsel and human resources consultant; and

**WHEREAS**, the Board of Directors has reviewed and considered the revisions to the former Jury Duty policy with Policy No. 3110 Jury and Witness Duty attached hereto as Exhibit A, finds the amended policy relevant and acceptable, and it to be in the best interests of the District that the following actions be taken,

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Beaumont-Cherry Valley Water District that the District's Policies and Procedures Manual, Part I Section 29 Jury Duty is hereby replaced in entirety with the new Policy 3110 - Jury and Witness Duty.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

DRAFT UNTIL APPROVED

DRAFT UNTIL APPROVED

\_\_\_\_\_  
Director John Covington, President of the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

\_\_\_\_\_  
Director Lona Williams, Secretary to the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

Attachment: Exhibit A – Policy 3110

**POLICY TITLE:** JURY AND WITNESS DUTY  
**POLICY NUMBER:** 3110

**3110.1 General.** BCVWD encourages all employees to fulfill their civic obligations by performing jury service or witness service when called. Employees shall not suffer any adverse employment action because of jury duty or witness appearance leave.

**3110.2 Application.** This policy and its various provisions shall apply to all full-time probationary and regular employees in all classifications.

**3110.3 Notice.** On receiving a jury summons, subpoena, or other court order requiring appearance in a judicial proceeding as a witness, the employee shall immediately notify his/her immediate supervisor (or other responsible managing employee). Employee shall submit appropriate documentation, including a copy of the jury summons, subpoena, or other court order, along with a time off request form, as soon as practicable.

**3110.4 Paid Leave of Absence.** All regular full-time employees, while serving on a jury or as a witness (unless the employee is a party to the lawsuit or an expert witness), will be given a paid leave of absence of up to twenty-four (24) hours. Said leave of absence is conditional upon the reporting requirements indicated in Paragraph 3110.9 below.

**3110.5 Use of Vacation Accruals.** All regular full-time employees may use accrued, unused, vacation hours for any unpaid leave under this policy. An employee who is a party to the lawsuit or serving as an expert witness may use vacation accruals or request an unpaid leave of absence.

**3110.6 Unpaid Leave of Absence.** Full-time employees who have exhausted their vacation accruals may be granted unpaid leave of absence for jury and witness leave.

**3110.7 Proof of Service.** To receive jury duty or witness pay, an employee must submit the Proof of Service provided by the Court indicating dates and hours served.

**3110.8 Compensation.** Any compensation received as a juror or witness during the first forty (40) hours, not including any travel allowance, must be submitted to the District in order to receive regular compensation. The District shall not compensate for appearances in which the employee receives compensation in excess of the employee's regular earnings. Time spent serving on jury duty or witness leave is not considered hours worked for purposes of calculating overtime compensation. Employees who serve on a scheduled day off shall not receive pay.

**3110.9 Reporting.** Employees are required to report to work on those days when they are not actively serving on jury duty. An employee who is released from jury service or witness duty before the end of his or her regularly scheduled shift or adjusted work schedule is required to return to work. Grounds for exception to the work reporting requirement (one hour or more at the beginning or end of the shift) shall include, among others extended travel time or the need to change from work clothing.

**3110.10 Benefits.** All benefits shall remain in effect for the length of the service.



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 10, 2024**

**Item 4**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** Request for Will-Serve letter for Riverside County Assessor's Parcel No. (APN) 415-210-003, located west of Cherry Avenue and north of 11th Street

**Staff Recommendation**

Consider the request for Will-Serve Letter for the property located at APN 415-210-003 within the City of Beaumont, subject to payment of all deposits and fees to the District and securing all approvals from the City of Beaumont and:

- A. Approve the Application for Water Service and furnish a Will-Serve Letter with conditions as enumerated, or
- B. Deny the Application for Water Service

**Executive Summary**

The Applicant, William Aguirre, is requesting water service from the District for a proposed single-family residence to be constructed on an existing parcel of land located on the west side of Cherry Avenue in the City of Beaumont. The Applicant will be required to execute a Water Main Extension and Facilities Construction Agreement with the District to extend the potable water facilities across the frontage of the property within Cherry Avenue.

**Table 1 – Project Summary**

|  |                           |
|--|---------------------------|
| Applicant                                | William A Aguirre         |
| Owner / Developer                        | Ignacio Parra             |
| Development Type                         | Single-Family Residential |
| Development Name                         | APN 415-210-003           |
| Annexation Required (Yes/No)             | No                        |
| Estimated Potable Consumption            | 1.0 EDU                   |
| Estimated Non-Potable Consumption        | 0.0 EDU                   |
| Total Estimated Water Consumption (EDUs) | 1.0 EDU                   |

**Background**

The single-family residence (Project) is on the west side of Cherry Avenue in the City of Beaumont (See Attachment 1 – APN 415-210-003 Vicinity Map). Cherry Avenue has not been improved across the frontage of the subject property. The District has existing facilities within Cherry Avenue that extend approximately 700 linear feet (LF) north of 11th Street. Due to the location of the proposed residence and its proximity to existing water facilities, the District will require a mainline extension be constructed by the Applicant to service the Project. This Project is currently within the District's Service Boundary and District staff has confirmed there is a 12-inch asbestos-



cement pipe (ACP) potable water distribution main located in Cherry Avenue. The main line extension is estimated to be approximately 330 LF.

### **Discussion**

The Applicant plans to construct a single-story single-family residence and an attached three (3) car garage (see Attachment 2 – APN 415-210-003 Site Plan). The Applicant will need to secure the necessary approvals from the City of Beaumont. Based on the approximate location of the project site in relation to existing District facilities. The Applicant will be required to execute a Water Main Extension and Facilities Construction Agreement with the District and extend the existing water facilities to satisfy the project's needs.

The impact of this residence on the District's water supply system is minimal. Upon approval and completion of the service process, the Applicant will be required to pay all applicable District Deposits and Fees prior to service, including water capacity charges, front footage fees (residential), water main extension and facilities construction deposits and fees, inspection deposits, and GIS deposits.

Final meter size will be determined by the Applicant. Fire Flow requirements will be determined by the City of Beaumont Fire Department and will dictate actual required Fire Hydrant Fire Flows and residential fire sprinkler requirements for the residence.

The Applicant will also be conditioned to secure final project approvals from the City of Beaumont for the Project development prior to construction.

### **Conditions**

1. The Applicant shall conform to all District requirements and/or all City of Beaumont requirements.
2. The Applicant will be required to prepare water improvement plans and execute a water main extension agreement for facilities and pay all deposits, fees, and construction and inspection costs related to said extension
3. The Applicant will be required to extend main line facilities across the project frontage to satisfy its water needs.
4. The Applicant shall conform to the current District Regulations Governing Water Service.
5. To minimize irrigation consumption, the District requires the applicant to conform to the City of Beaumont Landscaping Ordinance pertaining to water efficient landscape requirements, and the following:
  - a. Landscaped areas which have turf, shall have "smart irrigation controllers" which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall, automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes. Orchard areas, if any, shall have drip irrigation.



- b. Landscaping in non-turf areas should be drought-tolerant, consisting of planting materials which are native to the region. Irrigation systems for these areas should be drip or bubbler type.
- c. The Landscaping Ordinance prohibiting turf within the front yard of all residences shall not be modified by the property owner and/or tenant. The District will provide water service provided that no turf is installed within the front yard.
- d. Conversion of drought tolerant landscaping to turf is prohibited.

### **Fiscal Impact**

No negative impact to the District. All fees & deposits will be paid by the Applicant.

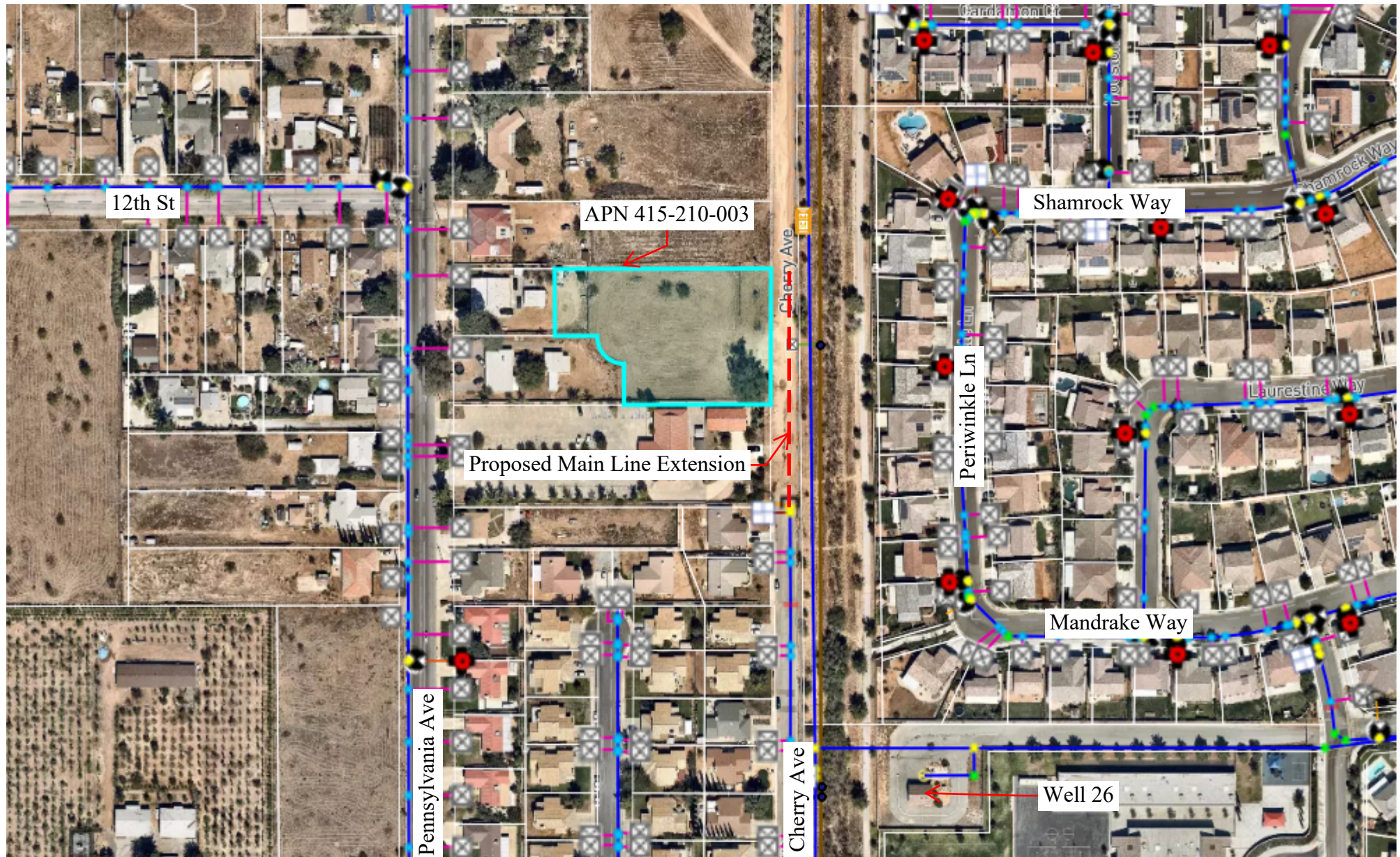
### **Attachments**

- 1. APN 415-210-003 Vicinity Map
- 2. APN 415-210-003 Site Plan
- 3. APN 415-210-003 Will Serve Request Application

Staff Report prepared by Evan Ward, Civil Engineering Assistant

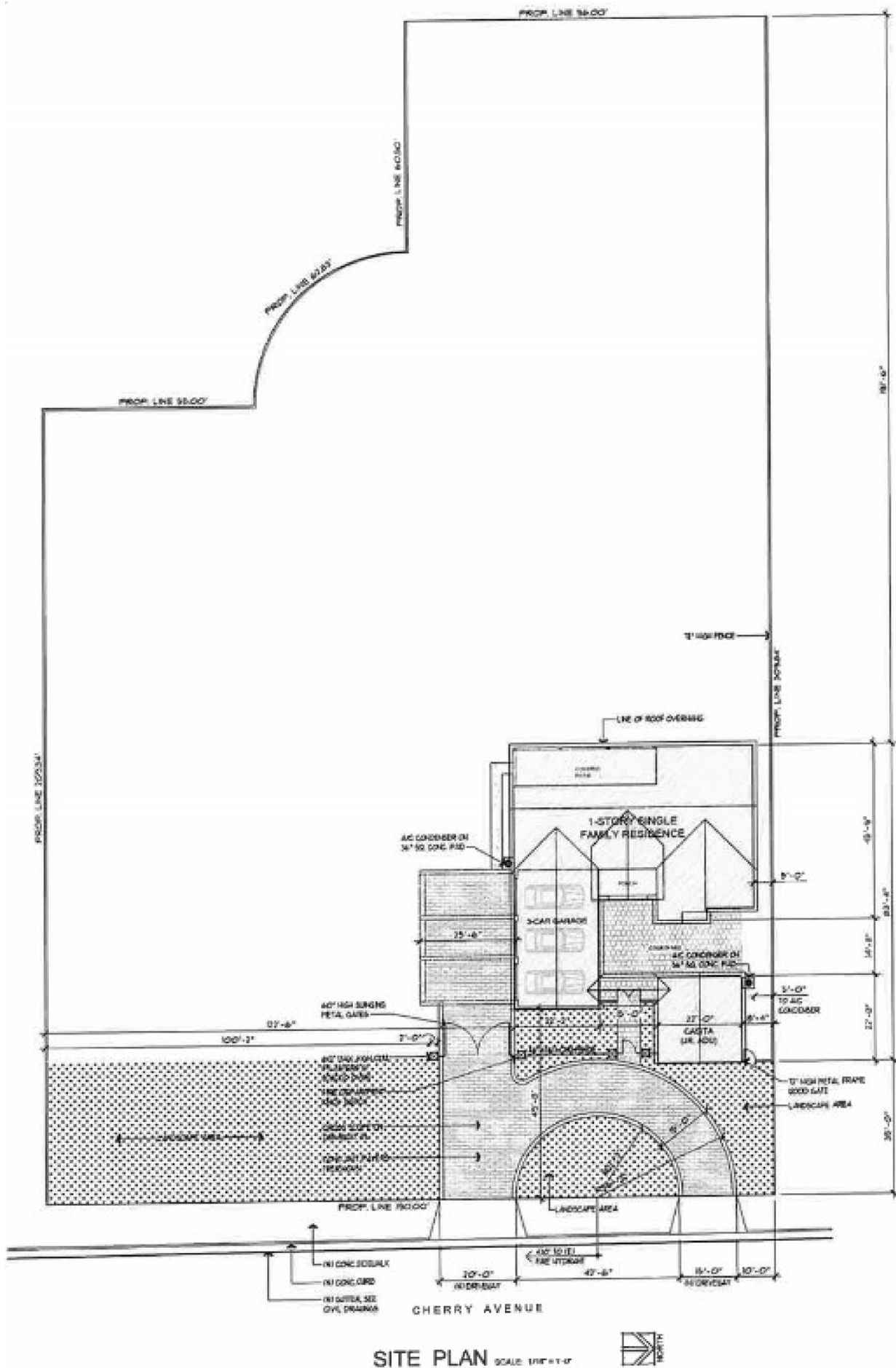


## Attachment 1 - APN 415-210-003 Vicinity Map





# Attachment 2 - APN 415-210-003 Site Map



# Attachment 3 - APN 415-210-003 Will Serve Request Application



## BEAUMONT CHERRY VALLEY WATER DISTRICT

560 Magnolia Avenue • PO Box 2037

Beaumont, CA 92223-2258

Phone (951) 845-9581

www.bcvwd.org

067808

☒ Will Serve Request    ☐ Water Supply Assessment (SB210)

|   |                               |
|---|-------------------------------|
| Applicant Name:<br>William A. Aguirre, PE on behalf of Ignacio Parra  | Contact Phone #<br>[REDACTED] |
| Mailing Address:<br>[REDACTED]  | Fax #:<br>[REDACTED]          |
| City:<br>[REDACTED]   | E-mail:<br>[REDACTED]         |
| State & Zip:<br>[REDACTED]  |                               |
| Service Address:<br>1175 Cherry Ave, Beaumont, CA 92223   |                               |
| Assessor's Parcel Number (APN), Tract Map No. Parcel Map No.:<br>415-210-003  |                               |
| Project Type: <input checked="" type="checkbox"/> Single-Family <input type="checkbox"/> Multi-Family <input type="checkbox"/> Commercial/Industrial <input type="checkbox"/> Minor Subdivision (5 lots or less)<br><input type="checkbox"/> Major subdivision (6+ lots) <input type="checkbox"/> Other |                               |
| Site Map Attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>Vicinity Map, Site Plan, Floor Plan   |                               |

The letter should be delivered to:

Recipient: William A. Aguirre, PE  
[REDACTED]  
[REDACTED]  
[REDACTED]

### PLEASE CHOOSE ONE:

☐ Mail (above address)    ☒ E-mail  
☐ Fax    ☐ Will pick up

CASH  
Receipt # 01103052

The District reserves the right to impose terms and conditions in Will Serve Letters and/or Water Supply Assessment Reports that take into account water availability issues, conservation issues and the District's existing facilities, all of which impact the District's ability to provide service to the subject property and maintain the District's ability to meet existing water demands.

*William Aguirre*

Applicant's Signature

7-11-2023

Date



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 10, 2024**

**Item 5**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** Request for Will-Serve Letter and Approval of Annexation for Lilac Logistics Center Building (Riverside County Assessor's Parcel No. 424-010-019) in the City of Beaumont

**Staff Recommendation**

Review the request for water service and annexation approval for the Lilac Logistics Center Building, a 158,112 square-foot (sf) warehouse building located south of the Route 60 Freeway and west of Potrero Boulevard in the City of Beaumont (Riverside County Assessor's Parcel No. [APN] 424-010-019) subject to payment of all fees to the District and securing all approvals from the City/County:

1. Consider Will Serve Letter for the Project
  - a. Approve the Application for Water Service and furnish Will-Serve Letter with conditions as enumerated, or
  - b. Deny the Application for Water Service
2. Consider the Project Annexation into the District Service Boundary
  - a. Approve the request for Annexation of APN 424-010-019 to the District, or
  - b. Deny the request for Annexation of APN 424-010-019 to the District

**Executive Summary**

The Applicant, Brian Hall, has requested potable and non-potable water service from the District for a proposed 158,112-sf warehouse building to be constructed on a 10.08-acre parcel of land located south of the 60 Freeway west of Potrero Boulevard. The project parcel is located within the District's Sphere of Influence; however, the project will require annexation prior to receiving service from the District.

**Table 1 – Project Summary**

|  |                                      |
|--|--------------------------------------|
| Applicant / Developer                    | Brian Hall                           |
| Development Type                         | Commercial/Industrial                |
| Development Name                         | Lilac Logistics Center               |
| Annexation Required (Yes/No)             | Yes – Requires Annexation            |
| Estimated Domestic Water Consumption     | 3.3 Equivalent Dwelling Units (EDUs) |
| Estimated Irrigation Water Consumption   | 15.9 EDUs                            |
| <b>Total Estimated Water Consumption</b> | <b>19.2 EDUs</b>                     |



## **Background**

The Applicant requested water service from the District on October 12, 2023. The proposed Project, titled "Lilac Logistics Center" and located at APN 424-010-019, is an estimated to be an 158,112 square-foot (sf) warehouse building (see Attachment 1 – APN 424-010-019 [Lilac Logistics Center] Site Plan). The District has two (2) existing 16-inch ductile iron pipe (DIP) potable waterlines (both 2650 pressure zone [PZ]) and one (1) existing 18-inch DIP non-potable waterline (2600 PZ) within 4<sup>th</sup> Street south of the project parcel.

## **Discussion**

The Project is not within District's service area boundary; however, is within District's Sphere of Influence, therefore will require annexation. District staff met with the Applicant on September 27, 2023, to discuss the LAFCO annexation process and existing District facilities. A plan of service document will need to be prepared for this project. All costs related to the preparation of the plan of service will be the responsibility of the developer.

The Applicant will be required to connect into the existing 16-inch potable water main and 18-inch non-potable water main within 4<sup>th</sup> Street to serve this project. The Applicant has requested potable and non-potable water service from the District. Should the project's supply needs exceed the capabilities of the existing system the developer shall improve the existing system to satisfy its needs. Table 2, below, summarizes the estimated consumption (District reserves the right to review actual tenant consumption data and adjust fees accordingly):

**Table 2: Estimated Consumption, Developer Provided**

| Demand                         | Est. Consumption (GPD) | Est. Consumption (EDUs) |
|--------------------------------|------------------------|-------------------------|
| Potable Water Consumption      | 1,590 GPD              | 3.3 EDUs                |
| Non-Potable Water Consumption  | 7,733 GPD              | 15.9 EDUs               |
| <b>Total Water Consumption</b> | <b>9,323 GPD</b>       | <b>19.2 EDUs</b>        |

Upon approval and completion of the annexation process, the Applicant shall pay all applicable District fees in effect at the time of application for service installation, including water capacity charges (facilities fees), meter fees, and property frontage fees. The Applicant will be required to pay for additional storage relating to the volumetric quantity of water required for the Project beyond baseline fire flow demands (1,000 gpm for 2 hours), per policy.

Final potable and non-potable meter sizes will be determined by the Applicant. Fire flow requirements will be determined by the City of Beaumont Fire Department and will dictate actual required fire suppression needs for the Project.

The Applicant will also be conditioned to secure final project approvals from the City of Beaumont / County of Riverside for the Project development prior to construction.



### **Conditions**

Prior to final development approval, the Applicant shall conform to all District requirements for water service and all City of Beaumont/County of Riverside requirements.

1. The Applicant shall complete the annexation process for any project parcel which has yet to be annexed into the District's Service Boundary with LAFCO. All costs associated with the Plan of Services and annexation will be paid by the Applicant.
2. The Applicant is required to pay for additional fire flow storage beyond District's baseline fire flow demands (1,000 gpm for 2 hours).
3. The Applicant will be required to pay commercial front-footage fees for potable and non-potable water along all property frontages where facilities are currently installed.
4. The Applicant shall install a fire service connection(s) to support the City of Beaumont/County of Riverside Fire Department's requirement for on-site fire suppression.
5. The District reserves the right to review annual consumption data (water consumption audit) and adjust the Applicant's capacity charges (facilities fees) at final buildout of the project and when project facilities are fully utilized, for any amount greater than 19.2 EDUs (3.3 EDUs [1,590 gpd] for the domestic demand and 15.9 EDUs [7,733 gpd] for the irrigation demand) which is currently identified in Table 1.
6. If facilities constructed require additional water, qualifying as expansion or change of use (redevelopment) as defined by the District, Applicant shall pay additional capacity charges (facilities fees) related to the increased consumption.
7. The project's irrigation needs shall be facilitated from the District's non-potable system.
8. To minimize the use of potable water, the District requires the applicant to conform to the City of Beaumont Landscaping Ordinance which pertains to water efficient landscape requirements and the following:
  - a. Landscaped areas which have turf, shall have "smart irrigation controllers" which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall, automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes. Orchard areas, if any, shall have drip irrigation.
  - b. Landscaping in non-turf areas should be drought-tolerant, consisting of planting materials which are native to the region. Irrigation systems for these areas should be drip or bubbler type.
  - c. The District will provide service so long as landscape areas are not installed with, converted to, or modified to non-functional turf as set forth in the City of Beaumont's Landscape Ordinance.

### **Fiscal Impact**

No negative fiscal impact to the District. All fees and deposits will be paid by the applicant prior to providing service.



### **Attachments**

1. APN 424-010-019 (Lilac Logistics Center) Site Plan
2. APN 424-010-019 (Lilac Logistics Center Landscape Plan)
3. APN 424-010-019 (Lilac Logistics Center) Vicinity Map
4. APN 424-010-019 Will Serve Request Application

Staff Report prepared by Evan Ward, Civil Engineering Assistant



[illegible]

4" 8" 12" NORTH

70'

PREPARED BY TEO

REINFORCING FOR ALL SITE

SEE WALL FACE OF CONCRETE CURB OR

UTTERS AND SIMILAR.

MAINTAINED WITH AN AUTOMATIC

TO OFF-SITE UTILITIES, CONTRACTOR

SEE "C" DRAWINGS.

ALL HORIZONTAL CONTROL DIMENSIONS

YOUR POINTS.

VS.

CONCRETE OF POLYMER CONCRETE OF 6 O.C.

NUMBER OF JOINTS SHALL BE 1/4" MINIMUM

MATERIAL OF 1/4". FINISH TO BE A

OF THE LINES AS REQUIRED BY FIRE

UNIQUE AND REMOVAL OF THE

BEHINDING REINFORCEMENT AND POINTS.

THE SUBJECT SHALL SUBMIT A

REINFORCEMENT.

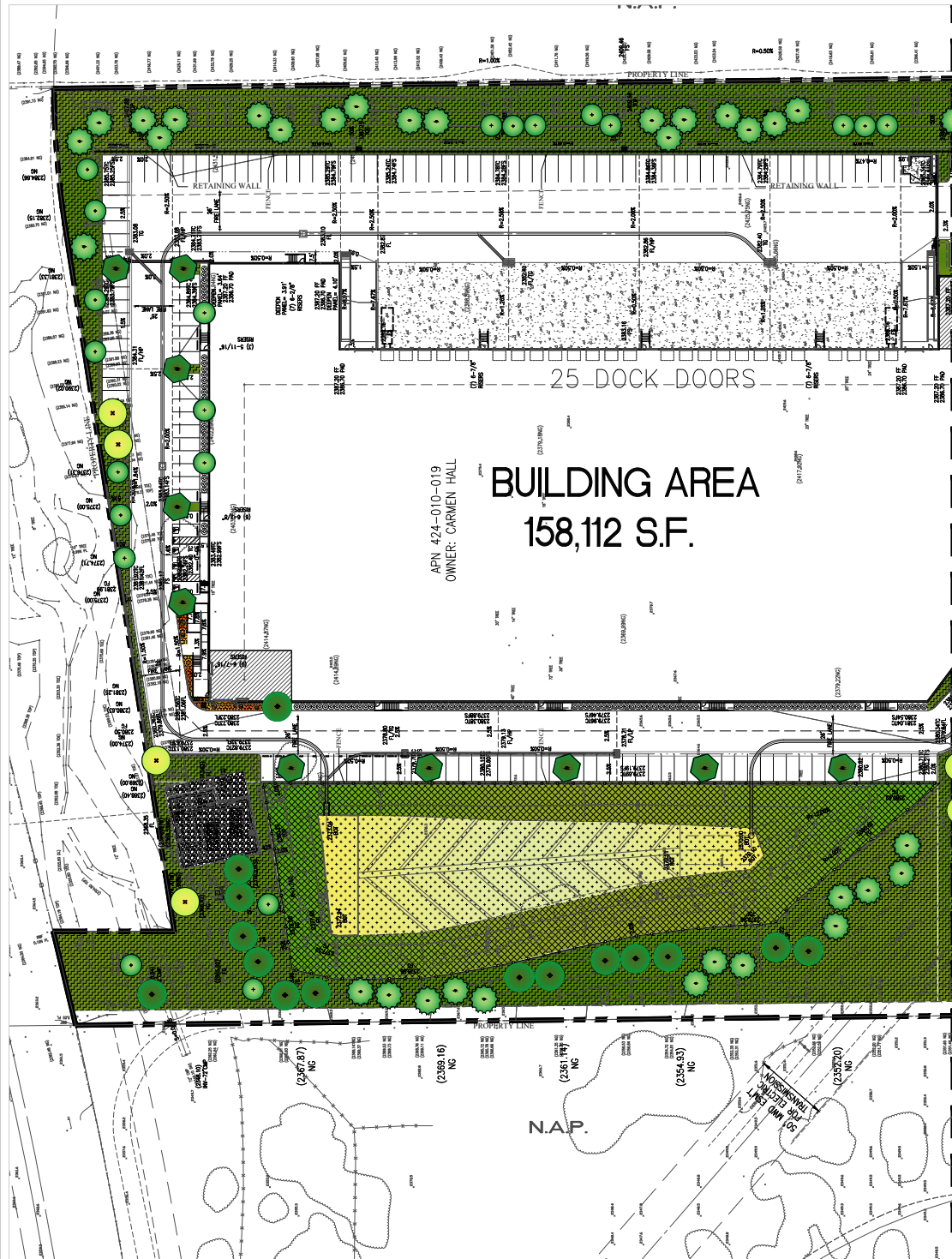
THE WALL CURRENT CITY OF BIRMINGHAM AS
























THE WALL SHALL BE 1/4" MINIMUM

WITH A MINIMUM 8 INCHES (8") HIGH



# Attachment 2 - APN 424-010-019 (Lilac Logistics Center) Landscape Plan



| Tree Legend   |                               |  |         |            |            |
|---|-------------------------------|--|---------|------------|------------|
| SYMBOL  | BOTANICAL NAME                | COMMON NAME                              | SIZE    | QUANTITY   | WATER LINE |
|  | BRACCONIA POPULINAE           | BOTTLE TREE                              | 24" BOX | 0          | LOW        |
|  | CERBERA PALM STRIKE           | DESERT MUSEUM PALM STRIKE                | 24" BOX | 0          | LOW        |
|  | POINSETTIA MULTIFLORA         | ALLIUM PINE                              | 24" BOX | 0          | LOW        |
|  | RHUS GLANDULA                 | AFRICAN SAGEAC                           | 24" BOX | 0          | LOW        |
|  | RHUS GLANDULA                 | AFRICAN SAGEAC                           | 24" BOX | 0          | LOW        |
| SHRUB / GROUND COVER LEGEND   |                               |  |         |            |            |
| SYMBOL  | BOTANICAL NAME                | COMMON NAME                              | SIZE    | WATER LINE |            |
|  | 1. SIBIRIA PRINCE OF ANDROSIA | WILLOW COAST ROSEMA                      | 3 GAL   | LOW        |            |
|  | 2. PARENALIA SCOTLANDSHER     | ROSEFL BUSH                              | 3 GAL   | LOW        |            |
|  | 3. CALIFORNIA LUTIFLORA       | DOVEFL BUSH                              | 3 GAL   | LOW        |            |
|  | 4. RHOIS GLANDULA             | DOVEFL COVET BUSH                        | 3 GAL   | LOW        |            |
|  | 5. RHOIS GLANDULA             | REINVENTING CARPET WHITE SAGE            | 3 GAL   | LOW        |            |
|  | 6. RHOIS GLANDULA             | BLUE GREY WINTERHIA                      | 3 GAL   | LOW        |            |
|  | 7. RHOIS GLANDULA             | BRICKFLY SEDGE                           | 3 GAL   | LOW        |            |
|  | 8. RHOIS GLANDULA             | ARTISTOKE AVAWE                          | 3 GAL   | LOW        |            |
|  | 9. RHOIS GLANDULA             | BULBINE                                  | 1 GAL   | LOW        |            |
|  | 10. RHOIS GLANDULA            | MEDICAMENT ANPALM                        | 15 GAL  | LOW        |            |
|  | 11. RHOIS GLANDULA            | CLARITY BLUE DANIELA                     | 1 GAL   | LOW        |            |
|  | 12. RHOIS GLANDULA            | RED YACCA                                | 15 GAL  | VERY LOW   |            |
|  | 13. RHOIS GLANDULA            | BLUE CHARACTERS                          | 1 GAL   | LOW        |            |
|  | 14. RHOIS GLANDULA            | CENTURY PLANT                            | 15 GAL  | VERY LOW   |            |
|  | 15. RHOIS GLANDULA            | DESERT FIGHT OF PARADISE                 | 15 GAL  | LOW        |            |
|  | 16. RHOIS GLANDULA            | DOVEFL FOTTERESSH                        | 15 GAL  | LOW        |            |
|  | 17. RHOIS GLANDULA            | DESERT POON                              | 15 GAL  | LOW        |            |
|  | 18. RHOIS GLANDULA            | BLAND FASHIONBROOM                       | 15 GAL  | LOW        |            |
|  | 19. RHOIS GLANDULA            | RED GRASS                                | 5 GAL   | LOW        |            |
|  | 20. RHOIS GLANDULA            | CORRECTION TV CAMP                       | 7 GAL   | LOW        |            |
|  | 21. RHOIS GLANDULA            | REINVENTING CARPET                       | 1 GAL   | LOW        |            |
|  | 22. RHOIS GLANDULA            | MOODLY BLUE CIRCLE                       | 15 GAL  | LOW        |            |
|  | 23. RHOIS GLANDULA            | GRAVEL UNDER TELECOMUNICATIONS STRUCTURE |         |            |            |

**LANDSCAPE NOTES**

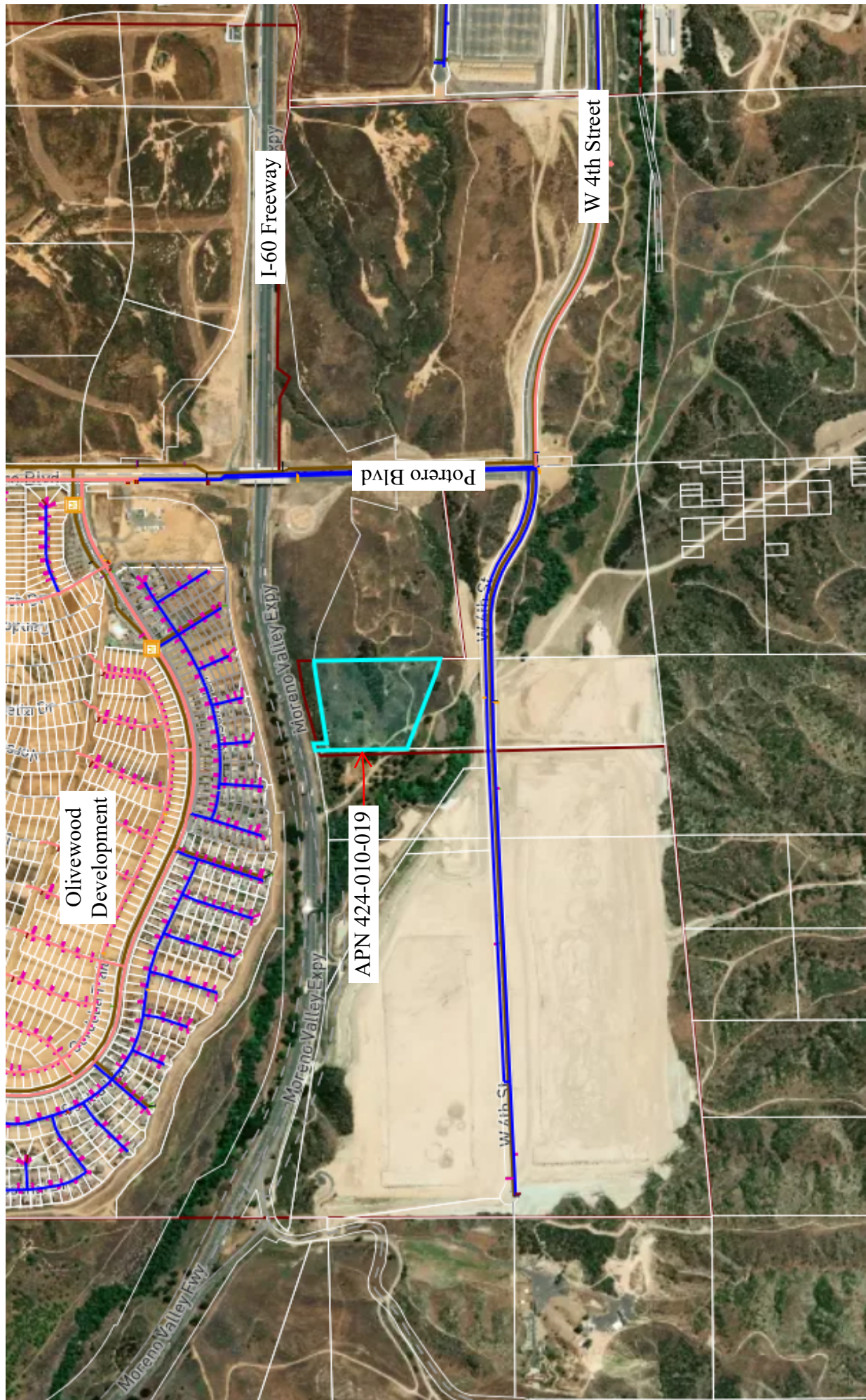
- ALL LANDSCAPE AREAS TO BE IRRIGATED WITH AN AUTOMATIC IRRIGATION SYSTEM.
- LANDSCAPING IS TO CONFORM TO ALL APPLICABLE CODES & ORDINANCES.
- PROPERTY OWNER SHALL BE RESPONSIBLE FOR ALL ON-SITE LANDSCAPING AS SHOWN.
- LANDSCAPE PLANS COMPLY WITH CITY WATER CONSERVATION REQUIREMENTS IN CHAPTER 19.02 OF THE ZONING CODE.







Attachment 3 - APN 424-010-019 (Lilac Logistics Center) Vicinity Map



# Attachment 4 - APN 424-010-019 Will Serve Request Application



## BEAUMONT CHERRY VALLEY WATER DISTRICT

560 Magnolia Avenue • PO Box 2037

Beaumont, CA 92223-2258

Phone (951) 845-9581

www.bcvwd.org

☒ Will Serve Request      ☐ Water Supply Assessment (SB210)

|   |                               |
|---|-------------------------------|
| Applicant Name:<br>Brian Hall   | Contact Phone #<br>[REDACTED] |
| Mailing Address:<br>[REDACTED]  | Fax #:<br>[REDACTED]          |
| City:<br>[REDACTED]   | E-mail:<br>[REDACTED]         |
| State & Zip:<br>[REDACTED]  |                               |
| Service Address:<br>36711 Highway 60, Beaumont, CA  |                               |
| Assessor's Parcel Number (APN), Tract Map No. Parcel Map No.:<br>424-010-019  |                               |
| Project Type: <input type="checkbox"/> Single-Family <input type="checkbox"/> Multi-Family <input checked="" type="checkbox"/> Commercial/Industrial <input type="checkbox"/> Minor Subdivision (5 lots or less)<br><input type="checkbox"/> Major subdivision (6+ lots) <input type="checkbox"/> Other |                               |
| Site Map Attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  |                               |

The letter should be delivered to:

|  |
|--|
| Recipient: Brady M. Woods<br>[REDACTED]<br>[REDACTED]  |
| PLEASE CHOOSE ONE:<br><input type="checkbox"/> Mail (above address) <input checked="" type="checkbox"/> E-mail<br><input type="checkbox"/> Fax <input type="checkbox"/> Will pick up |

The District reserves the right to impose terms and conditions in Will Serve Letters and/or Water Supply Assessment Reports that take into account water availability issues, conservation issues and the District's existing facilities, all of which impact the District's ability to provide service to the subject property and maintain the District's ability to meet existing water demands.

[Handwritten signature]  
Applicant's Signature

10/12/2023

Date



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 10, 2024**

**Item 6**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** Request for Will-Serve Letter for Tentative Tract Map No. 38879 (existing Assessor's Parcel No. 415-200-031) located at the northwest corner of 11th Street and Pennsylvania Avenue in the City of Beaumont

**Staff Recommendation**

Consider the request for Will-Serve Letter for domestic water service for Tentative Tract Map (TTM) 38879, a single-family residential tract project (existing Assessor's Parcel No. [APN] 415-200-031) located at the northwest corner of 11th Street and Pennsylvania Avenue in the City of Beaumont.

- A. Approve the request for Will-Serve Letter for a term of one year, or
- B. Deny the request for Will-Serve Letter.

**Executive Summary**

The Applicant, Penn St Development LLC, has requested potable water service from the District to develop the existing 2.03-acre parcel (APN 415-200-031) by subdividing said parcel into ten (10) total parcels and construct new single-family residences on the ten (10) proposed parcels.

**Table 1 – Project Summary**

|  |                                      |
|--|--------------------------------------|
| Applicant / Developer                    | Penn St Development LLC              |
| Development Type                         | Single-Family Residential            |
| Development Name                         | Tentative Tract Map 38879            |
| Annexation Required (Yes/No)             | No                                   |
| Existing Consumption                     | 3.3 Equivalent Dwelling Units (EDUs) |
| Estimated Domestic Water Consumption     | 10.0 EDUs                            |
| Estimated Irrigation Water Consumption   | 0.0 EDUs                             |
| <b>Total Increased Water Consumption</b> | <b>6.7 EDUs</b>                      |

**Background**

The Applicant requested water service from the District on December 11, 2023. The proposed project, located at APN 424-010-019, is proposed to consist of ten (10) single-family residential homes (see Attachment 1 – Tentative Tract Map 38879). District staff has confirmed that the existing property has an existing 1.5-inch meter with a backflow device located on-site. The average historic consumption of this meter is 1,590 gallons per day (gpd) (3.3 EDUs). The District has an existing 10-inch asbestos-cement pipeline (ACP) potable waterline (2750 pressure zone [PZ]) within Pennsylvania Avenue and an existing 8-inch steel potable waterline (2750 PZ) within 11th Street.



## **Discussion**

The Applicant will be required to connect into the existing 10-inch potable water main within Pennsylvania Avenue for service to the project. Front Footage Fees will be applicable to the project and fees will be required for the frontage on Pennsylvania Avenue and 11th Street due to the existing parcel being a corner lot. The Applicant has requested potable water service from the District. Table 2, below, summarizes the estimated consumption.

Tentative Tract Map 38879 consists of ten (10) single-family homes proposed to occupy the existing APN 415-200-031. Upon approval and completion of the service process, the Applicant shall pay all applicable District deposits and fees in effect at the time of application for service, including (but not limited to) water capacity charges, meter fees, front footage fees, and GIS deposits.

The proposed meter sizes will be determined by the Applicant. The project will be provided with a credit for the existing meter that is currently on-site, however the existing meter will be replaced with a new appropriately sized meter for one of the proposed parcels. Fire flow requirements will be determined by the City of Beaumont Fire Department and will dictate actual required fire suppression needs for the Project.

The Applicant will also be conditioned to secure final project approvals from the City of Beaumont for the Project development prior to construction.

## **Conditions**

Prior to service being provided, the Applicant shall conform to all District requirements for water service and all City of Beaumont requirements.

1. The Applicant shall conform to all District requirements and/or City of Beaumont requirements.
2. The Applicant will be required to prepare water improvement plans and execute a water facilities and mainline extension agreement for facilities and pay all deposits, fees, and construction and inspection costs related to said facilities.
3. The Applicant shall pay front-footage fees along all property frontages where facilities are currently installed.
4. To minimize the use of potable water, the District requires the applicant to conform to the City of Beaumont Landscaping Ordinance which pertains to water efficient landscape requirements and the following:
  - a. Landscaped areas which have turf (i.e. rear yard), shall have “smart irrigation controllers” which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall, automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes.





- b. Landscaping in non-turf areas should be drought-tolerant, consisting of planting materials which are native to the region. Irrigation systems for these areas should be drip or bubbler type.
- c. The District will provide service so long as landscape areas are not installed with, converted to, or modified to non-functional turf as set forth in the City of Beaumont's Landscape Ordinance.
- d. Conversion of drought tolerant landscaping to turf is prohibited.

### **Fiscal Impact**

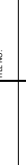
No negative fiscal impact to the District. All fees and deposits will be paid by the applicant prior to providing service.

### **Attachments**

- 1. Tentative Tract Map 38879
- 2. TTM 38879 Vicinity Map
- 3. TTM Will Serve Request Application

Staff Report prepared by Evan Ward, Civil Engineering Assistant

CITY OF BEAUMONT  
TENTATIVE TRACT NO. 38879



**ART**

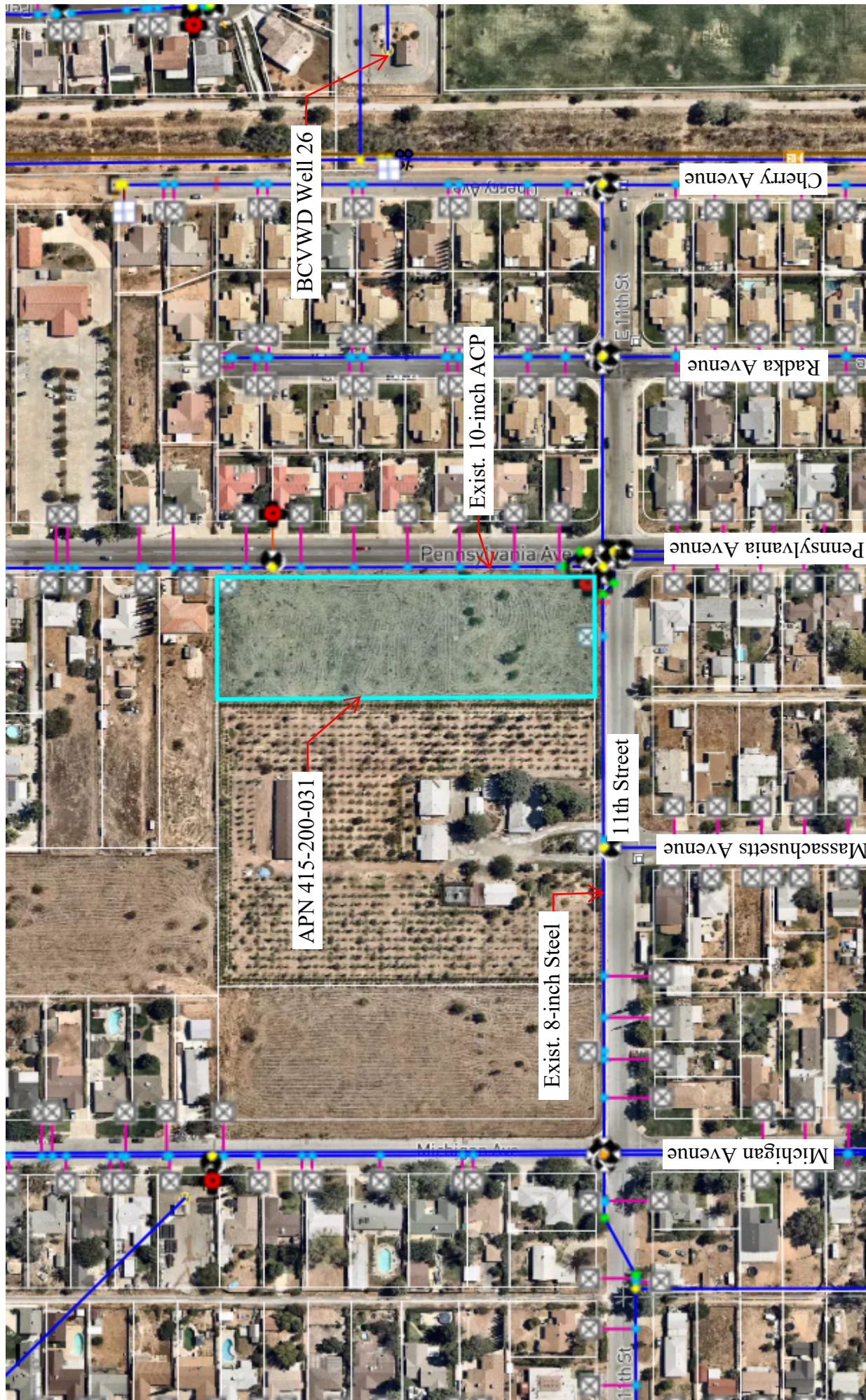
Call 2 Working Days  
Before You Dig!

811





Attachment 2 - Tentative Tract Map 38879 Vicinity Map





## Attachment 3

APN 415-200-031



## BEAUMONT CHERRY VALLEY WATER DISTRICT

560 Magnolia Avenue • PO Box 2037

Beaumont, CA 92223-2258

Phone (951) 845-9581

www.bcvwd.org

☒ Will Serve Request      ☐ Water Supply Assessment (SB210)

|   |                               |
|---|-------------------------------|
| Applicant Name:<br>Penn St Development LLC  | Contact Phone #<br>[REDACTED] |
| Mailing Address:<br>[REDACTED]  | Fax #:<br>[REDACTED]          |
| City:<br>[REDACTED]   | E-mail:<br>[REDACTED]         |
| State & Zip:<br>[REDACTED]  |                               |
| Service Address:<br>Northwest corner of 11th Street and Pennsylvania Avenue, Beaumont   |                               |
| Assessor's Parcel Number (APN), Tract Map No. Parcel Map No.:<br>415-200-031  |                               |
| Project Type: <input type="checkbox"/> Single-Family <input type="checkbox"/> Multi-Family <input type="checkbox"/> Commercial/Industrial <input type="checkbox"/> Minor Subdivision (5 lots or less)<br><input checked="" type="checkbox"/> Major subdivision (6+ lots) <input type="checkbox"/> Other |                               |
| Site Map Attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  |                               |

The letter should be delivered to:

Recipient: Blaine Womer Civil Engineering

[REDACTED]

[REDACTED]

## PLEASE CHOOSE ONE:

☐ Mail (above address)                      ☒ E-mail

☐ Fax    ☐ Will pick up

The District reserves the right to impose terms and conditions in Will Serve Letters and/or Water Supply Assessment Reports that take into account water availability issues, conservation issues and the District's existing facilities, all of which impact the District's ability to provide service to the subject property and maintain the District's ability to meet existing water demands.

Applicant's Signature

12/11/23

Date

Reset Form

Print Form



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 10, 2024**

**Item 7**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** William Clayton, Finance Manager

**SUBJECT:** **Resolution 2024-\_\_:** Amendment to the Fiscal Year 2023 Operating Budget for Electricity - Wells

---

**Staff Recommendation**

Adopt Resolution 2024-\_\_ Amending the Fiscal Year 2023 Operating Budget for Electricity - Wells in the amount of \$136,000.

**Executive Summary**

As of November 30, 2023, the Budget Variance Expense Report for 2023, as reviewed by the Finance and Audit Committee at the January 4, 2024 meeting, shows that the Electricity - Wells line item has nearly exceeded the adopted annual budget amount of \$2,550,000. Staff is requesting an amendment to the Fiscal Year 2023 Operating Budget for Electricity – Wells in the amount of \$136,000 to cover the well pumping cost for December 2023.

**Background**

Under District policy, the General Manager may exercise discretion in administering the approved budget to respond to changed circumstances for any transaction under \$50,000. Any modification of more than \$50,000 shall require approval by the Board of Directors.

As of November 30, 2023, the Budget Variance Expense Report for 2023 shows that the Electricity - Wells line item has nearly exceeded the adopted annual budget amount of \$2,550,000. The expenses for the year as of November 30<sup>th</sup> total \$2,500,282.82, leaving an available balance of \$49,717.18 for December's cost of electricity for well-pumping.

District staff has historically budgeted purchases for electricity for well pumping based upon annual projected well production plus or minus any anticipated or known rate increase from SCE. The 2023 Operating Budget projection for the Electricity – Wells expenses account was based on was the average of the prior four year's actual expenses. The average expense for the account, from 2018 to 2021, for October to December, was \$460,320. Once the 2022 October to December expense of \$370,757 was factored into the projections during the 2023 mid-year budget review, the average estimated expense for the account was \$442,408.

The actual electricity costs for well pumping for October and November of 2023 total \$450,509, exceeding the three-month estimate. Staff is recommending a budget amendment based on the projected remaining electric costs for December 2023.

**Analysis**

District staff has prepared an analysis of projected remaining electric costs for well pumping for December 2023 to calculate the necessary budget amendment requested. Staff reviewed the expenses specifically in the month of December from 2017 to 2022 and, to be conservative, selected the highest rate, that of December 2022, as the basis for the request.

The expense for December 2022 (rounded) was \$185,000. The rate, less the available balance of \$49,000 (rounded), calculates to a budgetary need of \$136,000. Table 1, Projected Remaining 2023 Electricity Costs for Well Pumping, sets forth this calculation.

**Table 1 – Projected Remaining 2023 Electricity Costs for Well Pumping**

| <b>Remaining Monthly Cost of Electricity for Well Pumping</b>               | <b>December 2022</b> | <b>Request (rounded)</b> |
|---|----------------------|--------------------------|
| <b>(a)</b> 2022 Cost - Basis for Estimated Cost for December 2023 (Rounded) | \$183,918.87         | \$185,000                |
| <b>(b)</b> 2023 Year-To-Date Budget Remaining as of November 30 (Rounded)   | \$49,717.18          | \$49,000                 |
| <b>(a) - (b)</b> Estimated Shortfall for December 2023                      | <b>\$134,201.69</b>  | <b>\$136,000</b>         |

### **Fiscal Impact**

The fiscal impact is \$136,000 to the Electricity-Wells expense account.

Note, Staff has reviewed the approved 2024 budget of \$2,750,000 for Electricity – Wells and believes the request aligns with the trend of increasing electrical costs for the District.

### **Attachments**

1. Resolution 2024-\_\_ : Authorizing an Amendment to the Fiscal Year 2023 Operating Budget
2. Resolution 2022-41: A Resolution of the Board of Directors of the Beaumont-Cherry-Valley Water District Adopting the Fiscal Year 2023 Operating Budget and 2023-2027 Capital Improvement Budget for the Fiscal Year Ending December 31, 2023

Staff Report prepared by William Clayton, Finance Manager

**RESOLUTION 2024-\_\_**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE BEAUMONT-CHERRY VALLEY WATER DISTRICT  
AUTHORIZING AN AMENDMENT TO THE FISCAL  
YEAR 2023 OPERATING BUDGET**

**WHEREAS**, at its meeting on December 14, 2022, the Board of Directors of the Beaumont-Cherry Valley Water District approved Resolution 2022-41 Adopting the Annual Operating and Capital Improvement Budget for the Fiscal Year Ending Dec 31, 2023; and

**WHEREAS**, the Board of Directors has carefully reviewed the proposed amendments and finds it necessary and appropriate to balance and amend the 2023 approved District operating budget as designated below; and

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Beaumont-Cherry Valley Water District:

1. That \$136,000 is moved from the District's Capital Replacement Reserve to the Operating Budget for Electricity – Wells, 01-40-410-501101
2. That the 2023 Fiscal Year Budget amendment described above in Item 1 is hereby incorporated into the adopted Fiscal Year 2023 budget as adopted on December 14, 2022 by Resolution 2022-41 of the Beaumont-Cherry Valley Water District
3. The District's General Manager is authorized to take all necessary actions to implement the provisions of the amended FY 2023 Budget as adopted by this Resolution without further Board action
4. The General Manager is directed to implement the intent of this Resolution as soon as reasonable following applicable procedures. The expenditure amounts designated as amended for FY 2023 are hereby appropriated and may be expended by the departments or funds for which they are designated.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

---

Director John Covington, President of the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

---

Director Lona Williams, Secretary to the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

**RESOLUTION 2022-41**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE BEAUMONT-CHERRY VALLEY WATER DISTRICT  
ADOPTING THE FISCAL YEAR 2023 OPERATING  
BUDGET AND 2023-2027 CAPITAL IMPROVEMENT  
BUDGET FOR THE FISCAL YEAR ENDING DECEMBER  
31, 2023**

**WHEREAS**, the Board of Directors of the Beaumont-Cherry Valley Water District has reviewed the staff report, draft budget, and associated materials distributed for the December 14, 2022, Regular Meeting of the Board of Directors; and

**WHEREAS**, the Board of Directors has determined that it is necessary for the efficient management of the District that certain sums of revenue be appropriated to the activities as set forth in said budget,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Beaumont-Cherry Valley Water District:

1. In all aspects, the recitals stated above are true and correct.
2. The Budget Staff Report and Presentation and all associated documents are incorporated herein by reference, approved, and adopted as findings.
3. The Board of Directors determines and adopts the proposed organizational structure outlined in the staff report, budget, and associated documents.
4. The Board of Directors hereby approves and adopts the Fiscal Year (FY) 2023 Operating Budget and 2023-2027 Capital Improvement Budget.
5. The District's General Manager is authorized to take all necessary actions to implement the provisions of the FY 2023 Budget as adopted by this Resolution, including recruiting and appointing positions within the limits of said Budget and Plan without further Board action.
6. The General Manager is directed to implement the intent of this Resolution as soon as reasonable following applicable procedures. The expenditure amounts designated for FY 2023 are hereby appropriated and may be expended by the departments or funds for which they are designated.

**ADOPTED** this 14th day of December, 2022 by the following vote:


**AYES:** Covington, Hoffman, Slawson, Williams

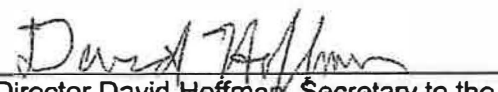
**NOES:**

**ABSTAIN:** Ramirez

**ABSENT:**

**ATTEST:**

  
Director Lona Williams, President of the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

  
Director David Hoffman, Secretary to the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

Attachment – FY 2023 Operating Budget and 2023-2027 Capital Improvement Budget



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 10, 2024**

**Item 8**

**STAFF REPORT**

**TO:** Board of Directors  
**FROM:** William Clayton, Finance Manager  
**SUBJECT:** **BCVWD Fiscal Year 2023 Preliminary Operating Budget Carryovers**

---

**Staff Recommendation**

Approve the Fiscal Year 2023 Preliminary Operating Budget Carryovers.

**Executive Summary**

Staff is seeking authorization for the carryover from the Fiscal Year 2023 Operating & 2023-2027 Capital Improvement Budget to the Fiscal Year 2024 Operating Budget and 2024-2028 Capital Improvement Budget for ongoing projects that meet specific criteria for carrying over into a new fiscal year.

**Background**

On December 14, 2022, the Board adopted the Fiscal Year 2023 Operating & 2023-2027 Capital Improvement Budget for the Fiscal Year (FY) ending December 31, 2023. Attachment 1 – Fiscal Year 2023 Operating Budget Carryover Schedule lists the anticipated unspent funds budgeted for the Fiscal Year 2023 to be carried over to the Fiscal Year 2024 as necessary to complete ongoing activities. Said list was of encumbered or known individual operating expenses, of \$5,000 or more, to be spent under a continuous contract or purchase order.

Department requests for the carryover of operating funds are reviewed in detail by the Finance and Administrative Services Department and must be justified by the requesting Department. This carryover schedule identifies that \$33,235 in unspent funds budgeted for the Fiscal Year 2023 should be carried over to complete budget/planned 2023 expenditures. This schedule was reviewed by the Finance and Audit Committee at the January 4, 2024 meeting.

**Fiscal Impact**

The Fiscal Year 2023 Operating Budget Carryover Schedule proposes that \$38,785 in unspent funds budgeted for the Fiscal Year 2023 be carried over to the Fiscal Year 2024.

**Attachments**

1. Fiscal Year 2023 Operating Budget Carryover Schedule

Staff Report prepared by William Clayton, Finance Manager

**Beaumont-Cherry Valley Water District**  
**Fiscal Year 2023 Operating Budget Carryover Schedule**

| Account No.                             | Account Description          | Carryover Amount | Carryover Description  |
|---|------------------------------|------------------|--|
| 01-30-310-580036                        | Other Professional Services  | \$ 33,235        | Capacity Charge Study contract with Raftelis Financial Consultants, Inc. amendment to Raftelis Water Rate and Fee Study and Water Facility Fee Study approved by Board on April 12, 2023 |
| 01-50-510-550060                        | Public Ed/Community Outreach | 5,550            | Professional Services Contract with CV Strategies for 2023 included the production of a video for the District that will not be completed as of December 31, 2023                        |
| <b>Operating Budget Carryover Total</b> |                              | <b>38,785</b>    |  |

**Background**

Staff requests that \$38,785 in unspent funds budgeted for fiscal year 2023 be carried over to the 2024 fiscal year. This is a list of encumbered or known individual operating expenses that are anticipated to be spent under a contract or purchase order. Funding for equipment and vehicle purchases and capital projects that are not yet complete is carried forward in the Capital Improvement Budget as a matter of routine. Any request for the carryover of operating funds is reviewed in detail by the Finance and Administration Department and must be justified by the requesting Department.



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 10, 2024**

**Item 9**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** **Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem**

---

**Staff Recommendation**

Evaluate director attendance at upcoming events for possible pre-approval or approval after attendance for compensation and / or expense reimbursement pursuant to Policies 4060 and 4065 and vote to pre-approve any selected activities.

**SAMPLE MOTION:**

*I move that the Board pre-approve the attendance of all directors at these events for purposes of per diem and reimbursement of associated reasonable and necessary expenses per District policy: \_\_\_\_ (list events)*

**Background**

Event attendance is governed by BCVWD Policies and Procedures Manual Part II Policy 4060 Training, Education and Conferences, and Part II Policy 4065 Remuneration / Director Per Diem Fees. Per Government Code 53232.3(d), Directors will either prepare a written report for distribution to the Board or make a verbal report during the next regular meeting of the Board. Directors desiring to attend events not specifically enumerated and preauthorized by BCVWD policy should obtain pre-approval via vote of the Board in order to receive a per diem and/or expense reimbursement.

**Upcoming Events**

*For registration of attendance at any event, Board members should contact the Administrative Assistant.*

Activities and events that are, may already be, or can be voted as preapproved for per diem and/or expense reimbursement for attendance:

**1 - SAVE THE DATE**

- Water Education Foundation Lower Colorado River Tour: March 13-15, 2024
- Water Education Foundation Water 101 in Sacramento: April 5
- Water Education Foundation Bay-Delta Tour: May 15-17
- Beaumont Cherry Festival: May 30 and 31, June 1 and 2, 2024
- American Water Works Association Annual Conference and Exhibition: June 10 to 13, 2024 in Anaheim, CA



## 2 - NEW EVENTS

| DATE / TIME                        | EVENT A  | DIRECTOR INTEREST |         |
|------------------------------------|--|-------------------|---------|
| Fri. Jan. 19<br>11:30 - 2          | <b>Beaumont Chamber of Commerce<br/>Citizen of the Year and Installation of Officers</b><br>Morongo Golf Club at Tukwet Canyon<br>\$75 per person / Reservation deadline: Jan. 11<br>Please advise the Administrative Assistant ASAP if you would like to attend. An email prompt was sent on 1/2/2024 | COVINGTON         | HOFFMAN |
| <b>APPROVAL</b>                    |  | RAMIREZ           | SLAWSON |
| <b>Preapproved</b><br>(Table A, 6) |  | WILLIAMS          |         |

| DATE / TIME                             | EVENT B   | DIRECTOR INTEREST |         |
|---|---|-------------------|---------|
| Sun – Wed<br>Feb. 4 to 7,<br>2024       | <b>CSDA 2024 Special District <u>Leadership Academy</u><br/>First time attendee track only<br/>Embassy Suites, San Luis Obispo</b><br>Sunday, Feb. 4 – Wednesday, Feb. 7, 2024<br>\$720 Early Bird (before Jan. 19)<br>Groundbreaking, curriculum-based continuing education program, which recognizes the necessity for the board and general manager to work closely towards a common goal. | COVINGTON         | HOFFMAN |
| <b>APPROVAL</b>                         |   | RAMIREZ           | SLAWSON |
| <b>Preapproved</b><br>(Table A Line 15) |   | WILLIAMS          |         |

| Estimated cost per conference attendee (San Luis Obispo Feb 4-7)   |           |                 |
|--|-----------|-----------------|
| Conference <b>registration</b> with meal package (early bird - prior to 1/19/24)   | \$        | 720.00          |
| <b>Hotel</b> [check in 2/4/24, check out 2/7 (3 nights @ \$129 +tax and fees) est.]  | \$        | 515.00          |
| <b>Meals</b> and incidentals (3.5 days: 2 dinners, 2 lunches (those not included with conference meal package) (US GSA SLO per diem \$34 per dinner / \$18 lunch / \$17 breakfast) | \$        | 104.00          |
| <b>Transportation:</b> Airfare to/from ONT to San Luis Obispo (\$400) with rental car (\$300) est. / Airport parking \$80 (4 days)   | \$        | 780.00          |
| <b>Hotel Parking</b> FREE  | \$        | -               |
| Director <b>per diem</b> (4 days @ \$285 per day)  | \$        | 1,140.00        |
| Estimated cost per conference attendee:  | <b>\$</b> | <b>3,259.00</b> |
| <b>Transportation Alternative</b> (driving personal vehicle 534 miles RT @ 67 cents mile - IRS rate) (5 hours drive)   | \$        | 357.78          |

| DATE / TIME                        | EVENT C  | DIRECTOR INTEREST |         |
|------------------------------------|--|-------------------|---------|
| Fri. Feb. 9<br>7:30 – 9 am         | <b>Beaumont Chamber of Commerce Breakfast</b><br>Speaker: TBD  | COVINGTON         | HOFFMAN |
| <b>APPROVAL</b>                    | <b>Noble Creek Community Center – Copper Room</b><br>390 W. Oak Valley Parkway, Beaumont<br>\$25 per person / Reservation deadline: Jan. 31<br>Please advise the Administrative Assistant 8 days in advance if you would like to attend. The breakfasts are the second Friday of each month. Speakers vary, but information is not generally available in a timely manner. | RAMIREZ           | SLAWSON |
| <b>Preapproved</b><br>(Table A, 6) |  | WILLIAMS          |         |

| DATE / TIME                                | EVENT D   | DIRECTOR INTEREST |         |
|--|---|-------------------|---------|
| Thu. Feb 15<br>10 – 11:30<br>a.m.          | <b>CSDA Webinar: Form 700 Filers – A Guide to SEI Disclosure</b><br>Cost: \$0 - FREE<br>This training will cover the basics of the Form 700, understanding the Conflict of Interest Code,, disclosure obligations, and more. Annual filing obligation is April 1, 2024. | COVINGTON         | HOFFMAN |
| <b>APPROVAL</b>                            |   | RAMIREZ           | SLAWSON |
| <b>Preapproved</b><br>(Table A<br>Line 10) |   | WILLIAMS          |         |

### 3 - ON CALENDAR

| DATE / TIME                        | EVENT E  | DIRECTOR INTEREST |                |
|------------------------------------|--|-------------------|----------------|
| Fri. Jan. 12<br>7:30 – 9 am        | <b>Beaumont Chamber of Commerce Breakfast</b><br>Speaker: Lance Christiansen, California Department of Tax and Fee Administration<br>Topic: 2024 Tax and fee changes<br><b>Noble Creek Community Center – Copper Room</b><br>390 W. Oak Valley Parkway, Beaumont<br>\$25 per person / Reservation deadline: Dec. 21, 2023<br>Please advise the Administrative Assistant 8 days in advance if you would like to attend. The breakfasts are the second Friday of each month. Speakers vary, but information is not generally available in a timely manner. | COVINGTON         | HOFFMAN<br>YES |
| <b>APPROVAL</b>                    |  | RAMIREZ<br>YES    | SLAWSON        |
| <b>Preapproved</b><br>(Table A, 6) |  | WILLIAMS<br>YES   |                |

| DATE / TIME                              | EVENT F  | DIRECTOR INTEREST |                |
|--|--|-------------------|----------------|
| Sat Jan 20<br>10 to 1                    | <b>Pass Area Veterans Expo</b><br>Albert Chatigny Sr. Community Recreation Center<br>1310 Oak Valley Parkway, Beaumont<br>Cost: \$0 FREE | COVINGTON         | HOFFMAN        |
| <b>APPROVAL</b>                          |  | RAMIREZ<br>YES    | SLAWSON<br>YES |
| <b>Approved<br/>by vote<br/>12/13/23</b> |  | WILLIAMS<br>YES   |                |

| DATE / TIME                               | EVENT G  | DIRECTOR INTEREST |                  |
|---|--|-------------------|------------------|
| Tue. Jan. 23<br>10 to noon                | <b>CSDA Webinar: Keeping Up with the Brown Act</b><br>Cost: \$0 FREE<br>Public agency board members, and the employees who support them, must understand the complex public meeting and transparency laws established by the Brown Act. In this webinar, we will walk through practical scenarios to identify the common pitfalls, and best practices, in Brown Act compliance. Topics include agendas, closed sessions, administrative decisions, litigation, and settlements. Bring your questions, experiences, and challenges to this interactive, skills-based session! | COVINGTON         | HOFFMAN          |
| <b>APPROVAL</b>                           |  | RAMIREZ<br>YES    | SLAWSON<br>MAYBE |
| <b>Preapproved</b><br>(Table A<br>Line 9) |  | WILLIAMS<br>YES   |                  |

| DATE / TIME   | EVENT H   | DIRECTOR INTEREST         |                          |
|---|---|---------------------------|--------------------------|
| Two Days:<br>Wed. Jan. 24<br>Thu Jan. 25<br>9 to noon | <b>CSDA Virtual Workshop: Board Member Best Practices</b><br>Cost: \$230<br>This fast-paced and informative session covers all of the essential best practices of serving as a board member of a special district the roles of board members and staff, policies and procedures, your district should consider to ensure effective governance, and general ethics principles related to special districts including an overview of the laws affecting special districts | COVINGTON                 | HOFFMAN                  |
| <b>APPROVAL</b>                                       |   | <b>RAMIREZ<br/>YES</b>    | <b>SLAWSON<br/>MAYBE</b> |
| <b>Preapproved</b><br>(Table A<br>Line 10)            |   | <b>WILLIAMS<br/>MAYBE</b> |                          |

| DATE / TIME   | EVENT I  | DIRECTOR INTEREST        |                        |
|---|--|--------------------------|------------------------|
| Two Days:<br>Wed. Jan. 31<br>Wed. Feb. 7<br>9 to noon | <b>CSDA Virtual Workshop: ChatGPT Mastering the Basics and Beyond</b><br>Cost: \$230<br>Level 1: Unleash the power of ChatGPT to save time and get more done. This instructor-led ChatGPT training will get you started if you've never used Chat GPT before. Explore its powerful use cases and learn how it can help you become more productive.<br>Level 2: Learn advanced techniques and powerful integrations to dramatically improve productivity and get the most out of Chat GPT | COVINGTON                | HOFFMAN                |
| <b>APPROVAL</b>                                       |  | <b>RAMIREZ<br/>MAYBE</b> | <b>SLAWSON<br/>YES</b> |
| <b>Preapproved</b><br>(Table A<br>Line 10)            |  | WILLIAMS                 |                        |

#### 4 – MISCELLANEOUS COMMUNITY EVENTS

*None currently identified*

#### **Fiscal Impact**

The fiscal impact will depend on the number of directors attending an event and the event costs.

| <b>Budget Tracking 2024</b> | Training, Education and Travel |                  | FY 2024 Approved Budget: \$47,000 |
|-----------------------------|--------------------------------|------------------|-----------------------------------|
| As of this date             | Expenditures                   | Budget Remaining | Percent expended                  |
| 1/3/2024                    | \$4,000                        | \$43,000         | 8%                                |

#### **Attachments**

1. Beaumont Chamber of Commerce Citizen of the Year and Installation
2. Special Districts Leadership Academy



**Please come and  
celebrate with us!**

# **2024 Citizen of the Year Luncheon Honoring Anita Worthen and Installation of Officers**

**Friday, January 19, 2024  
11:30 am - 2:00 pm**

**Morongo Golf Club at Tukwet Canyon  
36211 Champions Dr., Beaumont, CA**

**RSVP by Thursday, January 11, 2024  
Reservation form on back of this invitation.**

**Reservations required:  
On-line at [beaumontcachamber.com](http://beaumontcachamber.com),  
scan the QR code below, call 951-845-9541,  
or email [marketing@beaumontcachamber.com](mailto:marketing@beaumontcachamber.com)**



**Mail to Beaumont Chamber of Commerce  
726 Beaumont Ave., Beaumont, CA 92223**

*"Building a Better Community,  
One Business at a Time."*



Beaumont Chamber of Commerce  
Annual Citizen of the Year  
and Installation of Officers Luncheon

Friday, January 19, 2024 @ 11:30am

Morongo Golf Club at Tukwet Canyon

36211 Champions Dr., Beaumont, CA

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Sponsorships: All sponsors will be announced at the event, as well as recognized in the program, listed in the Chamber Website, Beaumont Now, Facebook Page, Constant Contact E-Mails, Linked-In, and Tabletop Card.

Patriotic Sponsor - \$3000 - Includes lunch for 10 and a RESERVED TABLE \$ \_\_\_\_\_

Freedom Sponsor - \$2000 - Includes lunch for 8 RESERVED SEATS \$ \_\_\_\_\_

Salute Sponsor - \$1500 - Includes lunch for 6 \$ \_\_\_\_\_

Old Glory Sponsor - \$1000 - Includes lunch for 4 \$ \_\_\_\_\_

National Sponsor - \$500 - Includes lunch for 2 \$ \_\_\_\_\_

Number of attendees @ \$75 each: \_\_\_\_\_ \$ \_\_\_\_\_

Total Amount Enclosed \$ \_\_\_\_\_

PLEASE PRINT NAME ON CARD: \_\_\_\_\_

Visa/Mastercard # \_\_\_\_\_

Exp. Date: \_\_\_\_\_ CVV: \_\_\_\_\_

Billing Zip: \_\_\_\_\_

Signature: \_\_\_\_\_

Guest Names: \_\_\_\_\_

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# ACHIEVING DISTRICT GOALS... TOGETHER.

## Three Opportunities for Training Throughout The State!



- February 4 – 7, 2024 - San Luis Obispo
- April 14 – 17, 2024 – San Diego
- November 3 – 6, 2024 – San Rafael

*All New Sessions for Returning Attendees (San Diego and San Rafael)*



CSDA's 2024  
**Special District  
Leadership Academy Conference**

*A Comprehensive Governance Leadership Conference for Elected and Appointed Directors/Trustees*



**California Special  
Districts Association**  
*Districts Stronger Together*

# BOARD & STAFF LEARN TO WORK AS A TEAM.

Participate in the **Special District Leadership Academy Conference** and complete all four modules of the Academy during the course of two and a half days.

This conference content is based on CSDA's Special District Leadership Academy (SDLA) groundbreaking, curriculum-based continuing education program, which recognizes the necessity for the board and general manager to work closely toward a common goal. SDLA provides the knowledge base to perform essential governance responsibilities and is designed for both new and experienced special district board members.



Complete all Four Modules of the **Special District Leadership Academy** as Virtual Workshops

**Module 1: Governance Foundations**

February 21 – 22, 2024

9:00 a.m. – 12:00 p.m. each day

**Module 2: Setting Direction / Community Outreach**

April 3 – 4, 2024

9:00 a.m. – 12:00 p.m. each day

**Module 3: Board's Role in Finance and Fiscal Accountability**

September 25 – 26, 2024

9:00 a.m. – 12:00 p.m. each day

**Module 4: Board's Role in Human Resources**

December 4 – 5, 2024

9:00 a.m. – 12:00 p.m. each day



FOR DIRECTORS AND TRUSTEES

## CERTIFICATE IN SPECIAL DISTRICT GOVERNANCE

Designed to acknowledge special district board members and trustees who have taken extra steps to become better educated in core areas of governance.

Complete the Special District Leadership Academy + 10 additional professional development hours and receive this recognition.

1112 I Street, Suite 200, Sacramento, CA 95814 • t: 916.231.2909 • [www.sdlf.org](http://www.sdlf.org)

## ATTEND CSDA'S SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE

Local boards are the reason why local control is local. Special district boards are the voices of the community, and they are also a large reason why special districts exist.

The truth is that every elected or appointed public official needs to worry about governance; governance is what boards do. It's what they bring to the table.

Governance is taking the wishes, needs, and desires of the community and transforming them into policies that govern the district.

***Whether you're new to the board or someone who has served for many years, this conference provides essential tools and information to effectively govern your district!***

### **Attendees will learn:**

- Working as a team: The roles of the board and staff in your district
- Attributes and characteristics of highly effective boards
- How culture, norms, values, and operating styles influence the district
- Specific jobs that the board must perform
- How individual values, skills, and knowledge help to shape how effective boards operate
- The importance of moving from "I" to "we" as the governance team
- The board's role in setting direction for the district
- The board's role in finance and fiscal accountability
- And much more!



### **SDRMA Credit Incentive Points**

Special District Risk Management Authority (SDRMA) is committed to establishing a strategic partnership with our members to provide maximum protection, help control losses, and positively impact the overall cost of property/liability and workers' compensation coverage through the Credit Incentive Program. Credit incentive points can be earned based on an agency's attendance at the Special District Leadership Academy Conference, reducing SDRMA member's annual contribution amount.



**SHOWCASE YOUR DISTRICT'S  
COMMITMENT TO EXCELLENCE**

## DISTRICT OF DISTINCTION ACCREDITATION

Designed as a way for districts to highlight their prudent fiscal practices along with other areas important to effectively operate and govern a special district.

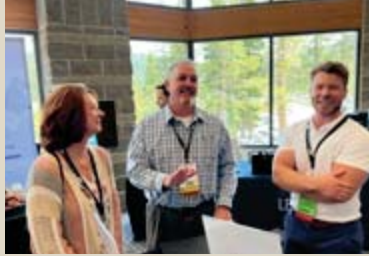
1112 I Street, Suite 200, Sacramento, CA 95814 • t: 916.231.2909 • [www.sdlf.org](http://www.sdlf.org)





## FIRST-TIME ATTENDEE

### SCHEDULE OF EVENTS



### SUNDAY

**5:30 – 7:00 p.m.**  
**REGISTRATION AND NETWORKING  
RECEPTION**

Take a moment to connect with your peers from throughout the state at this informal networking reception. Reception includes light appetizers.

### MONDAY

**8:30 – 10:00 a.m.**  
**BUILDING A FOUNDATION FOR GOOD  
GOVERNANCE**

*\* This session covers Module 1 of the Special District Leadership Academy: Governance Foundations.*

In this conference session, the instructor will lay the groundwork for good governance in your district.

Attendees will discover:

- Why good governance is so important to the overall wellbeing of the district
- The traits of effective board members
- What good governance means and how to effectively put it into practice
- How to move your board from "I" to "we," including how to become an effective team, establish team standards, and essential conditions for team building

**10:00 – 10:30 a.m.**  
**BREAK** (All Attendees)

**10:30 a.m. – 12:30 p.m.**  
**BUILDING A FOUNDATION FOR GOOD  
GOVERNANCE** (continued)

**12:30 – 1:30 p.m.**  
**LUNCH PROVIDED** (All Attendees)

**1:45 – 3:00 p.m.**  
**DEFINING BOARD/STAFF ROLES AND  
RELATIONSHIPS**

*\* This session covers Module 4 of the Special District Leadership Academy: Board's Role in Human Resources.*

This conference session will teach participants how to determine the human resource (HR) health of their district and what areas to focus on as a board and individual governing official including:

- Identifying the board's role in human resources
- Recognizing HR red flags and positive indicators
- Developing and maintaining essential HR policies
- Covering confidentiality and legal liabilities
- Evaluating the general manager

**3:00 – 3:30 p.m.**  
**BREAK** (All Attendees)

**3:30 – 4:30 p.m.**  
**DEFINING BOARD/STAFF ROLES AND  
RELATIONSHIPS** (continued)

**5:30 – 7:00 p.m.**  
**SIP AND SAVOR  
EVENING RECEPTION**



*Sponsored by the Special District Risk Management Authority (SDRMA)*

Join us for a lively evening of networking and refreshments.

### TUESDAY

**8:30 – 10:00 a.m.**  
**FULFILLING YOUR DISTRICT'S MISSION:  
CHARTING THE COURSE**

*\* This session covers Module 2 of the Special District Leadership Academy: Setting Direction/Community Leadership*

This conference session will highlight the importance of setting the direction for your district. Learn the critical components of direction-setting for your district along with how to avoid planning pitfalls. Attendees will walk through the steps of establishing and fulfilling your district's mission, vision, values, strategic goals, and how to communicate those objectives to your constituents.

**10:00 – 10:30 a.m.**  
**BREAK** (All Attendees)

**10:30 – 12:00 p.m.**  
**FULFILLING YOUR DISTRICT'S MISSION:  
CHARTING THE COURSE** (continued)

**12:00 – 1:00 p.m.**  
**LUNCH PROVIDED** (All Attendees)

**1:15 – 2:45 p.m.**  
**GET THE WORD OUT! BEST PRACTICES FOR  
COMMUNICATION AND OUTREACH**

*\* This session covers Module 2 of the Special District Leadership Academy: Setting Direction/Community Leadership.*

This conference session looks at common communication breakdowns and potential areas for improvement in public agency communications. It will discuss proper and effective communication methods to be aware of as a governing official including:

- Identifying audiences
- Responding to public input
- Media relations
- Legislative outreach and advocacy

**2:45 – 3:00 p.m.**  
**BREAK** (All Attendees)



**3:00 – 4:00 p.m.**

**GET THE WORD OUT! BEST PRACTICES FOR COMMUNICATION AND OUTREACH**  
(continued)

**OPEN EVENING**

## ● WEDNESDAY

**8:30 – 10:00 a.m.**

**SHOW ME THE MONEY! WHAT DO BOARD MEMBERS NEED TO KNOW ABOUT DISTRICT FINANCES?**

*\* This session covers Module 3 of the Special District Leadership Academy: Board's Role in Finance and Fiscal Accountability.*

This conference session will provide a review and insight of important financial concepts, reports, and policies specific to public agencies including special districts.

Attendees will learn:

- How to ask the right questions.
- How to link the finance process to the district mission and goals.
- Budget process, budget assessment, and communicating budget information to the public.
- How to develop and analyze capital improvement plans and reserve guidelines.

**10:00 – 10:15 a.m.**

**BREAK** (All Attendees)

**10:15 a.m. – 12:00 p.m.**

**SHOW ME THE MONEY! WHAT DO BOARD MEMBERS NEED TO KNOW ABOUT DISTRICT FINANCES?** (continued)

**12:00 p.m.**

**GRADUATION CERTIFICATE DISTRIBUTION**

*First-time attendees must attend all sessions and turn in their completed certificate application in order to receive their certificate at the conclusion of the conference.*

## RETURNING ATTENDEE

### SCHEDULE OF EVENTS

**SDLA Graduate? Join us for our Returning Attendee Track with Two Days of Breakout Sessions with topics such as:**

- Promoting Civility in a Time of Heightened Partisanship and Polarization
- Rules of Engagement
- Community Outreach
- Financial Reporting
- Board / Manager Relationship Best Practices
- Leading Challenging Board Meetings

Check the SDLA Website for Returning Attendee Track Session details when agenda is confirmed. Returning Attendee Track available only in San Diego and San Rafael.

## ● SUNDAY

5:30 – 7:00 p.m.

**REGISTRATION AND NETWORKING RECEPTION**

Take a moment to network with your peers from throughout the state at this informal networking reception. Reception includes light appetizers.



## ● MONDAY

**8:30 a.m. – 12:30 p.m.**  
**BREAKOUT SESSIONS**

**10:00 – 10:30 a.m.**  
**BREAK (ALL ATTENDEES)**

**12:30 – 1:30 p.m.**  
**LUNCH PROVIDED (ALL ATTENDEES)**

**1:45 – 4:30 p.m.**  
**BREAKOUT SESSIONS**

**3:00 – 3:30 p.m.**  
**BREAK (ALL ATTENDEES)**

**5:30 – 7:00 p.m.**  
**SIP AND SAVOR EVENING RECEPTION**

*Sponsored by the Special District Risk Management Authority (SDRMA)*



Join us for an entertaining evening of networking and refreshments.

## ● TUESDAY

**8:30 a.m. – 12:00 p.m.**  
**BREAKOUT SESSIONS**

**10:00 – 10:30 a.m.**  
**BREAK (ALL ATTENDEES)**

**12:00 – 1:00 p.m.**  
**LUNCH PROVIDED (ALL ATTENDEES)**

**1:15 – 4:00 p.m.**  
**BREAKOUT SESSIONS**

**2:45 – 3:00 p.m.**  
**BREAK (ALL ATTENDEES)**

**4:00 p.m.**  
**CONFERENCE ENDS FOR RETURNING ATTENDEES**



## Three Locations



**February 4 – 7, 2024**

**Embassy Suites  
by Hilton San Luis Obispo**

333 Madonna Rd, San Luis Obispo, CA 93405

HOTEL ROOM RESERVATIONS: CSDA room reservations in the CSDA room block start at the rate of \$149 plus tax and fees per day. The room reservation cut-off is January 11, 2024; however, space is limited and may sell out before this date. Information regarding hotel reservations and link to book in the CSDA room block will be emailed within 24 hours of registration.

CSDA rate includes: complimentary full, cooked-to-order breakfast buffet, complimentary Nightly Managers Reception, and complimentary guest room Wi-Fi.



**EARLY BIRD DISCOUNT:** The early bird discount for this location requires registration on or before Thursday, January 11, 2024.

Cancellations must be in writing and received by CSDA no later than January 11, 2024, at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after January 11, 2024. Substitutions are acceptable and must be done in writing no later than January 26, 2024, at 5:00 p.m. Please submit any cancellation notice or substitution requests to [meganh@csda.net](mailto:meganh@csda.net) or fax to 916-520-2465.



**April 14 – 17, 2024**

**Embassy Suites  
by Hilton San Diego Bay Downtown**

601 Pacific Hwy, San Diego, CA 92101

HOTEL ROOM RESERVATIONS: CSDA room reservations in the CSDA room block are available at the rate of \$194\* or prevailing federal per diem at time of check in plus tax. The room reservation cut-off is March 19, 2024; however, space is limited and may sell out before this date. Information regarding hotel reservations and link to book in the CSDA room block will be emailed within 24 hours of registration. \*current federal per diem as of 9/14/23 but subject to change

CSDA rate includes: complimentary full, cooked-to-order breakfast buffet, complimentary Nightly Managers Reception, \$40/night overnight parking, and complimentary guest room Wi-Fi.



**EARLY BIRD DISCOUNT:** The early bird discount for this location requires registration on or before Tuesday, March 19, 2024.

Cancellations must be in writing and received by CSDA no later than March 19, 2024, at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after March 19, 2024. Substitutions are acceptable and must be done in writing no later than April 5, 2024, at 5:00 p.m. Please submit any cancellation notice or substitution requests to [meganh@csda.net](mailto:meganh@csda.net) or fax to 916-520-2465.



**November 3 – 6, 2024**

**Embassy Suites  
by Hilton San Rafael - Marin County**

101 McInnis Parkway, San Rafael, CA 94903

HOTEL ROOM RESERVATIONS: CSDA room reservations in the CSDA room block start at the rate of \$166 plus tax and fees per day. The room reservation cut-off is October 13, 2024; however, space is limited and may sell out before this date. Information regarding hotel reservations and link to book in the CSDA room block will be emailed within 24 hours of registration.

CSDA rate includes: complimentary full, cooked-to-order breakfast buffet, complimentary Nightly Managers Reception, \$7/night overnight parking, and complimentary guest room Wi-Fi.



**EARLY BIRD DISCOUNT:** The early bird discount for this location requires registration on or before Sunday, October 13, 2024.

Cancellations must be in writing and received by CSDA no later than October 13, 2024, at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after October 13, 2024. Substitutions are acceptable and must be done in writing no later than October 25, 2024, at 5:00 p.m. Please submit any cancellation notice or substitution requests to [meganh@csda.net](mailto:meganh@csda.net) or fax to 916-520-2465.



## 2024 Registration Form

Special District Leadership Academy Conference

(Use one form per registrant)

### Three Ways to Register

- **Register online** by visiting the SDLA Conference website at [sdla.csda.net](http://sdla.csda.net).
- **Fax number:** 916-520-2465. All faxed registration forms must include credit card payment.
- **Mail:** CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814. Please include registration form and payment. Checks should be made payable to: California Special Districts Association.

### Not sure if you are a member?

Contact the CSDA office at 877-924-2732 to find out if your agency or company is already a member. To learn more about the many benefits of CSDA membership, contact Member Services Director Cassandra Strawn at [membership@csda.net](mailto:membership@csda.net) or call toll-free at the number listed above.



**EARLY BIRD  
DISCOUNT!**

|   |  |  |
|---|--|--|
| Name/Title:   |  |  |
| <input type="checkbox"/> First-time Attendee <input type="checkbox"/> Returning Attendee  |  |  |
| District:   |  |  |
| Address:  |  |  |
| City:   | State:   | Zip:   |
| Phone:  |  | Fax:   |
| <input type="checkbox"/> Member <input type="checkbox"/> Non-member   |  | Email:   |
| Emergency Contact - Name & Phone:   |  |  |
| <b>WHICH CONFERENCE WILL YOU BE ATTENDING?</b>  |  |  |
| <input type="checkbox"/> <b>FEBRUARY 4 – 7, 2024 - SAN LUIS OBISPO</b><br>EARLY BIRD DISCOUNT: JANUARY 11, 2024   | <input type="checkbox"/> <b>APRIL 14 – 17, 2024 - SAN DIEGO</b><br>EARLY BIRD DISCOUNT: MARCH 19, 2024                   | <input type="checkbox"/> <b>NOVEMBER 3 – 6, 2024 - SAN RAFAEL</b><br>EARLY BIRD DISCOUNT: OCTOBER 13, 2024   |
| <input type="checkbox"/> CSDA Member    \$720<br><input type="checkbox"/> Non-member    \$1,080   | <input type="checkbox"/> CSDA Member    \$720<br><input type="checkbox"/> Non-member    \$1,080                          | <input type="checkbox"/> CSDA Member    \$720<br><input type="checkbox"/> Non-member    \$1,080  |
| <b>AFTER JANUARY 11</b><br><input type="checkbox"/> CSDA Member    \$775<br><input type="checkbox"/> Non-member    \$1,160  | <b>AFTER MARCH 19</b><br><input type="checkbox"/> CSDA Member    \$775<br><input type="checkbox"/> Non-member    \$1,160 | <b>AFTER OCTOBER 13</b><br><input type="checkbox"/> CSDA Member    \$775<br><input type="checkbox"/> Non-member    \$1,160   |
| <b>SEND MORE - SAVE MORE! -- SPECIAL DISCOUNTED PRICING!</b>  |  |  |
| <b>ADDITIONAL ATTENDEE FROM THE SAME DISTRICT BEFORE EARLY BIRD DISCOUNT</b><br><input type="checkbox"/> CSDA Member    \$490<br><input type="checkbox"/> Non-member    \$735 |  | <b>ADDITIONAL ATTENDEE FROM THE SAME DISTRICT AFTER EARLY BIRD DISCOUNT</b><br><input type="checkbox"/> CSDA Member    \$545<br><input type="checkbox"/> Non-member    \$820 |
| <b>Payment</b>  |  |  |
| <input type="checkbox"/> Check <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express  |  |  |
| Acct. Name:   |  | Acct. Number:  |
| Expiration Date:  | CVC:   | Authorized Signature:  |
| <b>Special Needs (including Dietary, all special dietary needs must be indicated in advance of conference)</b>  |  |  |
| <input type="checkbox"/> Vegetarian <input type="checkbox"/> Other:   |  |  |

**Consent to Use Photographic Images:** Registration and attendance at, or participation in, CSDA meeting and other activities constitutes an agreement by the registrant to CSDA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

**Anti-Discrimination and Harassment Policy:** CSDA is dedicated to a harassment-free event experience for everyone. Our Anti-Discrimination and Harassment Policy can be found under "CSDA Transparency" at [www.csda.net/about-csda/who-we-are](http://www.csda.net/about-csda/who-we-are).



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 10, 2024**

**Item 10**

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** Revision of Schedule of Miscellaneous Fees (Administrative Cost Recoveries) and Setting of Date for Public Hearing

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**Staff Recommendation**

Set a Public Hearing for the Regular Meeting on February 22, 2024, at 6 p.m. to consider the adoption of revisions to the Schedule of Miscellaneous Fees.

**Executive Summary**

Staff has prepared an analysis of the District's Miscellaneous Fees and will present revisions for Board consideration. This staff report serves as the Board's authorization to set the February 22, 2024 regular Board meeting for the public hearing on the proposed fee revisions.

**Background**

From time to time, the Board adopts resolutions that revise existing fees, rates, or charges, adopt new fees or charges, or modify headings or descriptive language for existing fees. The last revision of the miscellaneous fees (administrative cost recoveries) was December 14, 2022 with Resolution 2022-38.

The Miscellaneous Fees Schedule lists charges for all District departments. It is designed to reflect current costs of providing services, bring fees closer to full cost recovery based on direction from the Board, add new fees when applicable for new services, and/or eliminate fees for discontinued services.

Identifying the cost components of services is essential to establishing fees and cost recoveries. Staff has prepared an analysis of the District's fees following the adoption of Resolution 2022-38 which set updated fees.

**Fiscal Impact**

Adoption of updated miscellaneous fees and charges would ensure that the cost of those services is incurred by those utilizing the services.

**Attachments**

None.

Staff Report prepared by Lynda Kerney, Executive Assistant, and William Clayton, Finance Manager