

RESOLUTION 2022-06

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE BEAUMONT-CHERRY VALLEY WATER DISTRICT
AMENDING THE DISTRICT'S POLICIES AND
PROCEDURES MANUAL PART I: PERSONNEL: POLICY
1010.6: POLICY MANUAL**

WHEREAS, on March 18, 2009 the Board of Directors of the Beaumont-Cherry Valley Water District adopted Resolution 2009-05, establishing a Policy and Procedures Manual applicable to Board of Directors and District staff; and

WHEREAS, upon review and discussion, the Personnel Committee of the Board of Directors has recommended rescission of certain revisions to Part I of the Policy and Procedures Manual as adopted with Resolution 2021-06 on April 14, 2021; and

WHEREAS, the Board of Directors has reviewed and considered the revisions to the BCVWD Policy and Procedures Manual as enumerated below, finds the policy preferable and acceptable, deems it to be in the best interests of the District, and desires that the following actions be taken,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District that the BCVWD Policies and Procedures Manual, Part I Policy 1010.6 is hereby amended to read:

The Policy Manual will be written with clarity, precision, and inclusion. The Policy Manual will be written using APA (American Psychological Association) style and grammar guidelines to increase the ease of reading comprehension.

1. The Policy Manual will use a standardized format and numbering system.
2. The Policy Manual will use the serial comma, also known as the Oxford comma.
3. Law, Government Code, etc. will be cited via parenthetical citations.
4. Policies may cite other policies within the text to provide context via parenthetical citations.
5. Abbreviations must be defined upon first use for each individual policy. Terms defined under the Definitions policy need not be defined in subsequent policies. For example, "District" is always defined as "Beaumont-Cherry Valley Water District" (Policy 1000.1).

ADOPTED this 9 day of March, 2022, by the following vote:

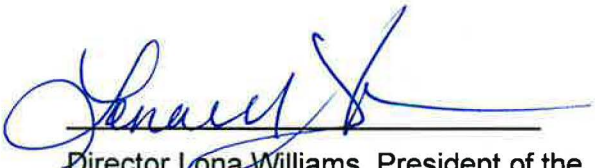
AYES: Williams, Ramirez, Slawson, Covington, Hoffman

NOES:

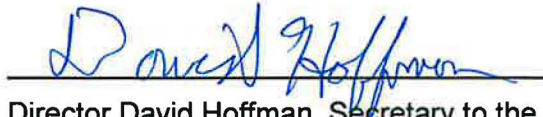
ABSTAIN:

ABSENT:

ATTEST:

A handwritten signature in blue ink, appearing to read "Lona Williams", written over a horizontal line.

Director Lona Williams, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

A handwritten signature in blue ink, appearing to read "David Hoffman", written over a horizontal line.

Director David Hoffman, Secretary to the
Board of Directors of the
Beaumont-Cherry Valley Water District