



**Request for
Proposal for
Landscape Maintenance Services**

August 21, 2018

Date of Issuance:	August 21, 2018
Pre-Proposal Meeting:	August 27, 2018 @ 10:00 a.m.
Questions & Request for Clarifications Due no later than:	September 05, 2018 by 3:00 p.m.
Answers & Clarifications Provided no later than:	September 10, 2018 by 5:00 p.m.
Proposal Due Date:	September 13, 2018 @ 3:00 p.m.

Submit Proposals to:
James Bean, Assistant Director of Operations
Beaumont-Cherry Valley Water District
560 Magnolia Ave.
Beaumont, CA 92223
Phone: (951) 845-9581

Table of Contents

- 1. INTRODUCTION 3
 - 1.1. PURPOSE.....3
- 2. INSTRUCTIONS TO PROPOSERS 4
 - 2.1. GENERAL SPECIFICATIONS4
 - 2.2. GENERAL INFORMATION/REQUIREMENTS.....7
 - 2.3. SCHEDULE OF EVENTS.....9
- 3. LANDSCAPE MAINTENANCE10
 - 3.1. SCOPE OF WORK / TECHNICAL SPECIFICATIONS10

EXHIBITS

- APPENDIX A – NON-COLLUSION STATEMENT AND SIGNATURE PAGE.....16
- APPENDIX B – DETAILED SCOPE OF WORK AND SERVICE FREQUENCY.....17
- APPENDIX C – CONTRACT BID SUMMARY.....51
- APPENDIX D – REFERENCES.....54
- APPENDIX E – SAMPLE CONTRACT.....55

1. Introduction

1.1. Purpose

Beaumont-Cherry Valley Water District (the “District” or “BCVWD”) is accepting proposals for landscape maintenance at various locations within the City of Beaumont and the community of Cherry Valley.

The address, location and graphic of each facility are listed in the proposal form. This is not a commitment to procure the work, but a request for proposals and the costs to complete the work. The District will decide to proceed based on the proposal pricing submitted. The District may elect to award only some District sites as part of a landscape maintenance activity, all sites or no sites as part of this request for proposal.

Please review to the enclosed Attachments in the preparation and submittal of your proposal. The Proposal Form must be submitted as your proposal and it must be filled out completely.

It is mandatory that all bidders schedule a time to visit all of the worksites to familiarize themselves with all existing conditions that may affect the work involved. All proposals shall take into consideration all such conditions as may affect the work under this contract. The submittal of a proposal automatically implies that an examination of each site has been performed, and that the Contractor is completely familiar with the location, scope, nature and character of the work and of the equipment and materials needed to perform the required maintenance activities efficiently at each site.

The final date for submitting a proposal is Thursday September 13, 2018 at 3:00 pm to:

James Bean, Assistant Director of Operations
560 Magnolia Avenue
Beaumont, California 92223.

Your proposal envelope must be sealed and clearly marked “**Landscape Maintenance Bid**” and must include Attachments A, B, C and D. Additionally, Contractor shall provide (as part of the submittal package) a unit price rate sheet which provides the District with various unit prices of items and/or services which may be an additional expense to the District (i.e. annual color, mulch, 5-gallon plants, etc.).

Late proposals will not be accepted. Facsimile responses will not be accepted. If the proposal is sent by overnight carrier, proposal is to be within a sealed envelope inside the overnight letter pack.

The District reserves the right to accept or to reject any and all proposals, to waive any irregularities and to make an award that is determined by the District to be in the best interest of the Beaumont-Cherry Valley Water District. The District also reserves the right to award all Bid Schedules, no Bid Schedules, or any combination of said Bid Schedules, at its sole discretion.

2. Instructions to Proposers

2.1. General Specifications

The below listed general specifications are intended as general guidelines to be followed by the Contractor in preparing a proposal and during the ensuing project. Attachment "E" of this RFP should be reviewed for additional specifications.

- Accessibility: The Contractor shall be fully aware of any peculiarities and limitations of the space(s) available for the performance of work under this contract. The Contractor shall exercise due and particular caution to determine that all parts of his work are made quickly and easily accessible.
- Authority of the Beaumont-Cherry Valley Water District: Subject to the power and authority of the District, the District shall in all cases determine the quantity, quality, and acceptability of the work, materials and supplies for which payment is to be made under this contract. The District shall decide questions that may arise relative to the fulfillment of the contract or the obligations of the Contractor hereunder.
- City of Beaumont and County of Riverside (community of Cherry Valley area) Business License: The successful Contractor and any sub-Contractors are required to obtain a City of Beaumont and/or County of Riverside (community of Cherry Valley area) Business License(s) prior to award of Contract and to maintain the license for the entire term of the Agreement. The Business License(s) is not a prerequisite for submission of a bid. Inquiries regarding Business License may be answered by calling the City of Beaumont (951) 769-8520 or the County of Riverside (951) 955-1000. Business Licenses are not required for materials or equipment shipped by U.S. mail or common carrier.
- Changes in Work: The District may, at any time work is in progress, by written order make alterations in the terms of work as shown in the specifications, require the performance of extra work, decrease the quantity of work, or make such other changes as the District may find necessary or desirable. The Contractor shall not claim forfeiture of contract by reasons of such changes by the District. Changes in work and the amount of compensation to be paid to the Contractor for any extra work as so ordered shall be determined in accordance with the unit prices quoted.
- Clean-up: During performance and upon completion of work on the project, Contractor will remove all unused equipment and instruments of service, all excess or unsuitable material, trash, rubbish and debris, and legally dispose of same, unless otherwise directed by these specifications. Contractor shall leave entire area in a neat, clean and acceptable condition, as approved by the District.
- Compliance With OSHA: Contractor agrees that all item(s) offered comply with all applicable Federal and State Occupational Safety and Health Act laws, standards and regulations, and that Bidder will indemnify and hold the District harmless for any failure to so conform.
- Prevailing Wage: Contractor is aware of the requirements of Chapter 1 (beginning at Section 1720 et seq.) of Part 7 of Division 2 of the California Labor Code, as well as Title 8, Section 16000 et seq. of the California Code of Regulations ("Prevailing Wage

Laws”), which require the payment of prevailing wage rates and the performance of other requirements on “public works” and “maintenance” projects. If the services are being performed as part of an applicable “public works” or “maintenance” project, as defined by the Prevailing Wage Laws, and if the Total Compensation is \$1,000 or more, Contractor and its sub-Contractors shall fully comply with the Prevailing Wage Laws for their employees and any others to whom such laws are applicable. Contractor and its sub-Contractors shall also be responsible for any and all violations and fines imposed on them pursuant to the Prevailing Wage Laws. Pursuant to California Senate Bill 854, which amended the Prevailing Wage Laws, this Agreement would also be subject to compliance monitoring and enforcement by the California Department of Industrial Relations (“DIR”). Beginning April 1, 2015, no Contractor or sub-Contractor may be awarded this Agreement unless registered with the DIR pursuant to Labor Code Section 1725.5.

- Contractor shall comply with Senate Bill 854 (signed into law on June 20, 2014) including, but not limited to, the following requirements: (1) no contractor or sub-Contractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5; (2) no contractor or sub-Contractor may be awarded a contract for public work or perform work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5; (3) this Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations; and (4) Contractor must submit certified payroll at least monthly to the Labor.
- Under the Public Works Contractor Registration Law (California SB No. 854 - See Labor Code Section 1725.5), contractors must register with the California Department of Industrial Relations (DIR) using the online application and meet certain requirements before bidding on “public works” contracts in California. “Public works” refers to construction, alteration, demolition, installation, or repair work (including maintenance) done under contract and paid by public funds.
- The application that a contractor submits to the DIR also provides agencies which administer public works programs with a searchable database of qualified contractors. Application and renewal are completed online with a non-refundable fee.
- Contract Incorporation: The sample “Contract” is included as Attachment “E” and said contract will be executed to form the entire contract between the District and the Contractor. The parties shall not be bound by or be liable for any statement, representation, promise, inducement or understanding of any kind or nature not set forth herein. No changes, amendments, or modifications of any of the terms of the contract shall be valid unless submitted in writing and signed by both parties. A completed final contract shall include the entire contents of the bid solicitation, all addendums, all of Bidder’s successful submittal, supplemental agreements, change orders, performance bond(s), and any and all written agreements which alter, amend or extend the contract and shall be executed by the District and the Contractor.
- Coordination with Agencies: The Contractor shall coordinate activities with the District and have their representative on site as requested at the proper times. The Contractor shall directly communicate with the District only. Should any regulatory agency visit

and/or inspect a District Facility, the Contractor shall notify the District immediately and suspend activities until a District representative arrives.

- Damage: The Contractor shall be held responsible for any breakage, loss of the District's infrastructure or supplies through negligence of the Contractor or his employee while working for the District. The Contractor shall immediately report to the District any damages resulting from services performed under this contract. Failure or refusal to restore or replace such damaged property will be a breach of this contract.
- Permits: Contractor shall at its expense, obtain all permits and licenses and pay all charges and fees necessary for the performance of the contract, and shall give all public notices necessary for the lawful performance of the contract.
- Taxes and Assessments: Contractor shall pay all taxes, levies, duties, and assessments of every nature due in connection with any work under the contract, shall make any and all payroll deductions required by law, and shall indemnify and hold harmless the District from any liability on account of any and all such taxes, levies, duties, assessments and deductions.
- Addenda or Bulletins: No supplement, modification or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.
- Protection of Public: Adequate warning devices, barricades, guards, flagmen or other necessary precautions shall be taken by the Contractor to give advised and reasonable protection, safety and warning to persons and vehicular traffic concerned in the area. All traffic control will comply with the American Public Works Association Work Area Traffic Control Handbook (WATCH, Latest Edition), all City of Beaumont and County of Riverside requirements.
- Rejection of Work: Contractor agrees that the District has the sole right and discretion to make all final determinations as to whether the work has been satisfactorily completed.
- Unknown Obstructions: Should any unknown obstruction be encountered during the course of this contract the Contractor shall immediately bring it to the attention of the District. The Contractor shall be responsible for the protection of all existing equipment and utilities encountered within the work area.

2.2. General Information/Requirements

- A. Rejection of Proposals: Beaumont-Cherry Valley Water District reserves the right to accept or reject any or all proposals received as a result of this request.
- B. Incurred Contractor Costs: Beaumont-Cherry Valley Water District will not be liable for any costs incurred by Contractors or other respondents to this Bid, prior to issuance of an agreement, contract or other similar acquisition documents.
- C. Qualification: The selected Contractor shall have a proven record of performing work of a similar nature to the project described herein. This record shall be for a minimum of three (3) years. The Contractor may be required to submit the names of five (5) references and include the name of the entity, contact person, telephone number and a brief description. Include an outline describing company's profile and ability to perform the work.
- D. Other Provisions: The Contractor shall list any other criteria or requirements to delineate responsibility for any additional items/tasks to be completed by either Beaumont-Cherry Valley Water District or Contractor. These shall be in addition to those previously detailed or explained in this Bid Request for.
- E. Contract Terms: If awarded the Contract, the undersigned agrees to start work on this project within ten (10) working days or as otherwise directed by James Bean, Assistant Director of Operations (or his designee) in accordance with these specifications and agrees to continue performing the maintenance and repair work required until November 30, 2019, unless contract extensions are provided in writing and approved mutually by the Beaumont-Cherry Valley Water District and Contractor.
- F. Cancellation: Upon award of contract, District may terminate this Agreement with or without cause upon thirty (30) days prior written notice by certified or registered mail. Contractor may terminate this Agreement with or without cause upon ninety (90) days prior written notice by certified or registered mail.
- G. Law, Rules and Regulations: The work shall comply with all federal, state and local codes, rules and regulations including all ordinances and other statutory provisions pertaining to this class of work. Such Rules, Codes, Regulations and Ordinances shall be considered a part of these specifications. Any conflict between the Bid requirements and the aforementioned rules shall be noted by the Contractor at the time the proposal response is submitted. Any permits required for the work shall be obtained and paid for by the Contractor.
- H. Prime Contractor Responsibilities: The selected Contractor will be required to assume full responsibility for all services offered in his proposal. Further, Beaumont-Cherry Valley Water District will consider the selected Contractor to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the contract. The Contractor shall be responsible for the coordination and supervision of all sub-Contractors and trades employed in this contract. The Contractor shall list the names of all sub-Contractors to be employed under this contract.

- I. Workmanship: All tradesmen shall be thoroughly experienced in the particular work upon which employed, and the work and finished product shall be of a high-aesthetic level. Employees of the Contractor shall perform work that conforms to standard, best landscaping maintenance practices for this class and type of work. Once the project begins by execution of a purchase document, all work by the Contractor shall be completed in the most expedient manner possible.

The Contractor assumes full responsibility to carefully examine the work requirements before submitting a proposal. All proposals shall take into consideration all such conditions as may affect the work under this contract. The Contractor shall verify all conditions, locations and character of the work. The submission of a proposal automatically implies that the Contractor is thoroughly familiar with the work to be performed and Beaumont-Cherry Valley Water District requirements and expectations. No claims for extra compensation may be made after submittal of a proposal and acceptance by Beaumont-Cherry Valley Water District of the proposal.

- J. Owner's Representative: The Contractor shall allow at any time during the contract the access of Beaumont-Cherry Valley Water District Representative to view, inspect or otherwise observe the work in progress. The only exception to this is when safety of the representative would be at issue.

Beaumont-Cherry Valley Water District representative/liaison for this contract (provided on the title page of this Request for Proposals) will coordinate with other Beaumont-Cherry Valley Water District employees for the inspection and coordination of the work. Any approvals, questions, demands, etc. from the Contractor shall be forwarded to this person for direction to the contract. No other Beaumont-Cherry Valley Water District Representative shall bind Beaumont-Cherry Valley Water District to additional costs or make any changes to the Project Scope.

- K. Freedom of Information Act: Information submitted in Contractor proposals becomes public information and as such is subject to public disclosure and review under the California Freedom of Information Act. Information contained in the Contractor's proposal which is company confidential must be clearly identified in the proposal itself.

- L. Workforce Performance: Landscape Maintenance Contractor shall have a valid California Landscape License (C-27).

- All workers shall be under the supervision of an experience maintenance supervisor.
- All work shall be scheduled to assure that horticultural tasks are completed at the proper times.
- Contractor to furnish a rotational schedule for all landscape maintenance.
- Contractor shall repair or replace at his own expense any damage to property caused by any act or omission of the Contractor, employees, or agents.

- M. Bid/Price Forms: Bidder shall complete the Detailed Scope of Work and Service Frequency (Attachment B) and Contract Bid Summary (Attachment C) in its entirety including:

- All items listed and total price;
- All additional costs associated with performance of specifications; and
- Bidder's identification information including a binding signature.

Bidder shall state cash discounts offered that may be taken at the sole discretion of the District. Unless discount payment terms are offered, payment terms shall be "Net 30 Days". Payment due dates, including discount period, will be computed from date of District's acceptance of the equipment or materials or of a correct and complete invoice, whichever is later, to the date District's check is mailed. Any discounts taken will be taken on full amount of invoice, unless other charges are itemized, and discount thereon is disallowed.

Amount Written in Words. This bid will be awarded based upon the total amount bid on each Bid Schedule as written in words. Where there is a discrepancy between words and figures, WORDS WILL GOVERN. Where there is a discrepancy between item unit price and extended total, UNIT PRICE WILL GOVERN.

The District reserves the right to award all Bid Schedules, no Bid Schedules, or any combination of said Bid Schedules, at its sole discretion.

Please check your calculations before submitting your bid; Beaumont-Cherry Valley Water District will not be responsible for Bidder Miscalculations.

2.3. Schedule of Events

- A. Work Schedule: Contractor shall comply with all City, County, or Federal ordinances governing work hours. Saturdays can be considered regular working days if approved by District, to the degree work does not involve equipment noise or disruption outside of approved City of Beaumont or County of Riverside ordinance(s).

Emergency repairs will be expected on weekend days and holidays that are not part of the routine work schedule, all emergency calls will be at the discretion of the District. Twenty-four (24) hour emergency service is provided at no charge to the District, and response time will be no longer than sixty (60) minutes from the receipt of the call. All trip charges are to be included in the contract price.

Rain days will automatically dictate additional man hours to make up for lost time, if necessary, at no additional cost to the District.

Contractor shall provide an exhibit which sets forth a defined maintenance program that more specifically describes each of the identified scope of work items.

3. Landscape Maintenance

3.1. Scope of Work / Technical Specifications

The Contractor's prime responsibility will be to provide complete landscape maintenance services in a safe and timely manner in accordance with the maintenance standards as set forth in this specification and Attachment "E." Contractor shall furnish all labor, equipment, material, and supervision required to properly maintain the landscaped areas and irrigation in an attractive condition throughout the term of the contract.

3.1.1. Initial Maintenance – See Bid Sheet Attachments for Details about initial Site Maintenance

- Removal of weeds from planted areas should be completed by November 30, 2018.
- Initial clean up shall include, but not be limited to, leaf removal from all areas of the property, removal of all dead material, cut back perennial plantings appropriately, add mulch to areas necessary to protect plants, etc.

Non-Collusion Statement & Signature

The undersigned affirms that he/she is duly authorized to execute this contract, that this company, corporation, firm, partnership, or individual has not prepared this proposal in collusion with any other offer, and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business or any individual affiliated with the Beaumont-Cherry Valley Water District, prior to the official opening of this proposal. Failure to observe this procedure may be cause for rejection of this proposal.

I have read, and I understand the standard terms and conditions and I will fully execute them if I am awarded this proposal. I fully understand the proposal specifications.

Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: (____) _____

Fax: (____) _____

E-Mail: _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

BID SCHEDULE 1

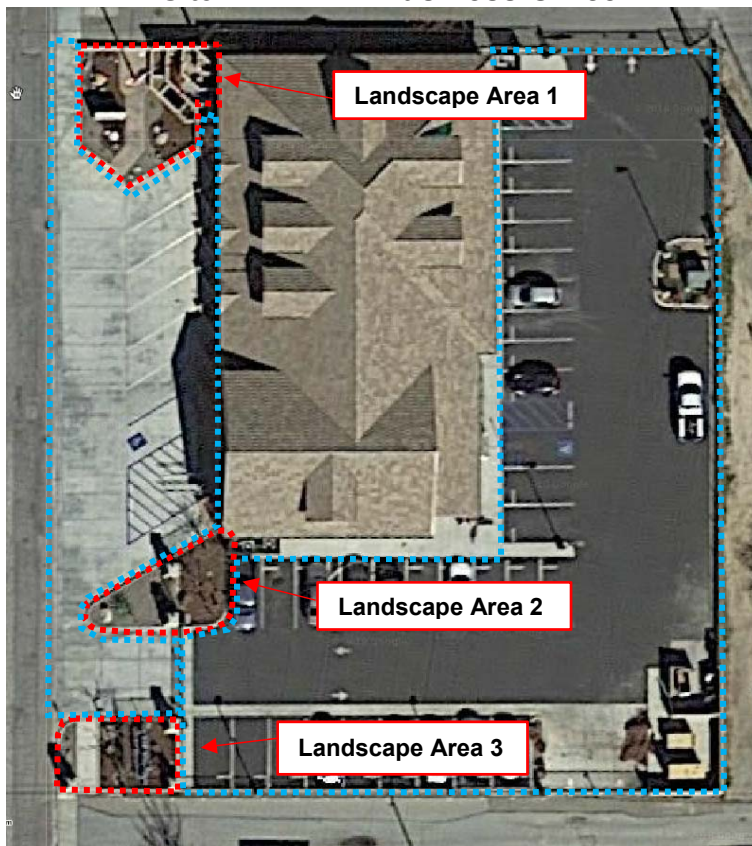
Site 1 – BCVWD Business Office Location – 560 Magnolia Avenue		
Item	Description	Total Monthly Amount
--	Anticipated Authorization to Proceed – October 15, 2018	--
1	Initial Maintenance - By November 1, 2018	\$
2	December 2018 - Landscape Maintenance	\$
3	January 2019 - Landscape Maintenance	\$
4	February 2019 - Landscape Maintenance	\$
5	March 2019 - Landscape Maintenance	\$
6	April 2019 - Landscape Maintenance	\$
7	May 2019 - Landscape Maintenance	\$
8	June 2019 - Landscape Maintenance	\$
9	July 2019 - Landscape Maintenance	\$
10	August 2019 - Landscape Maintenance	\$
11	September 2019 - Landscape Maintenance	\$
12	October 2019 - Landscape Maintenance	\$
13	November 2019 - Landscape Maintenance	\$
Total Site Amount for this Contract (excluding site irrigation maintenance and repair)		\$

Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

Table 1
Site 1 - BCVWD BUSINESS OFFICE

Item #	Description	Occurrence				
		Weekly	Bi-Weekly	Monthly	3-Months	Semi-Annual
1	Mowing					
2	Edging					
3	Weed Eat					
4	Trim Bushes / Shrubs / Hedges				X	
5	Maintain / Adjust Irrigation			X		
6	Clear / Spray Weeds				X	
7	Sweep / Blow	X				
8	Litter Removal	X				
9	Fertilize				X	
10	Empty Trash Cans / Pet Waste					
11	Trim Trees / Adjust Staking					X
12	Maintain Gravel Paths (Rake)					
13	Check / Clear Ditches of Debris					
14	Check / Clear Drains of Debris					

Figure 1
Site 1 BCVWD Business Office



Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

BID SCHEDULE 2

Site 2 – Noble Creek Recharge Facility Phase I		
Location - Southeast corner of Beaumont Avenue and Cherry Valley Boulevard		
Item	Description	Total Monthly Amount
--	Anticipated Authorization to Proceed – October 15, 2018	--
1	Initial Maintenance - By November 1, 2018	\$
2	December 2018 - Landscape Maintenance	\$
3	January 2019 - Landscape Maintenance	\$
4	February 2019 - Landscape Maintenance	\$
5	March 2019 - Landscape Maintenance	\$
6	April 2019 - Landscape Maintenance	\$
7	May 2019 - Landscape Maintenance	\$
8	June 2019 - Landscape Maintenance	\$
9	July 2019 - Landscape Maintenance	\$
10	August 2019 - Landscape Maintenance	\$
11	September 2019 - Landscape Maintenance	\$
12	October 2019 - Landscape Maintenance	\$
13	November 2019 - Landscape Maintenance	\$
Total Site Amount for this Contract (excluding site irrigation maintenance and repair)		\$

Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

Table 2
Site 2 - NOBLE CREEK RECHARGE FACILITY - PHASE 1

Item #	Description	Occurrence				
		Weekly	Bi-Weekly	Monthly	3-Months	Semi-Annual
1	Mowing					
2	Edging	X				
3	Weed Eat			X		
4	Trim Bushes / Shrubs / Hedges				X	
5	Maintain / Adjust Irrigation			X		
6	Clear / Spray Weeds					
7	Sweep / Blow					
8	Litter Removal	X				
9	Fertilize				X	
10	Empty Trash Cans / Pet Waste	X				
11	Trim Trees / Adjust Staking					X
12	Maintain Gravel Paths (Rake)			X		
13	Check / Clear Ditches of Debris			X		
14	Check / Clear Drains of Debris			X		

Figure 2
Site 2 – Noble Creek Recharge Facility Phase I



Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

BID SCHEDULE 3

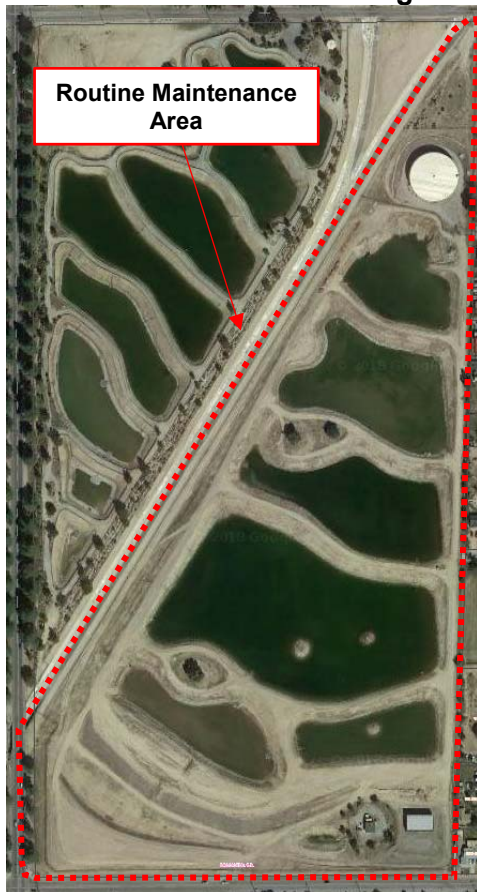
Site 3 – Noble Creek Recharge Facility Phase II		
Location - Northeast corner of Beaumont Avenue and Brookside Avenue		
Item	Description	Total Monthly Amount
- -	Anticipated Authorization to Proceed – October 15, 2018	- -
1	Initial Maintenance - By November 1, 2018	\$
2	December 2018 - Landscape Maintenance	\$
3	January 2019 - Landscape Maintenance	\$
4	February 2019 - Landscape Maintenance	\$
5	March 2019 - Landscape Maintenance	\$
6	April 2019 - Landscape Maintenance	\$
7	May 2019 - Landscape Maintenance	\$
8	June 2019 - Landscape Maintenance	\$
9	July 2019 - Landscape Maintenance	\$
10	August 2019 - Landscape Maintenance	\$
11	September 2019 - Landscape Maintenance	\$
12	October 2019 - Landscape Maintenance	\$
13	November 2019 - Landscape Maintenance	\$
Total Site Amount for this Contract (excluding site irrigation maintenance and repair)		\$

Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

Table 3
Site 3 - NOBLE CREEK RECHARGE FACILITY - PHASE 2

Item #	Description	Occurrence				
		Weekly	Bi-Weekly	Monthly	3-Months	Semi-Annual
1	Mowing					
2	Edging	X				
3	Weed Eat			X		
4	Trim Bushes / Shrubs / Hedges				X	
5	Maintain / Adjust Irrigation			X		
6	Clear / Spray Weeds					
7	Sweep / Blow					
8	Litter Removal	X				
9	Fertilize				X	
10	Empty Trash Cans / Pet Waste	X				
11	Trim Trees / Adjust Staking					X
12	Maintain Gravel Paths (Rake)			X		
13	Check / Clear Ditches of Debris			X		
14	Check / Clear Drains of Debris			X		

Figure 3
Site 3 – Noble Creek Recharge Facility Phase II



Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

BID SCHEDULE 4

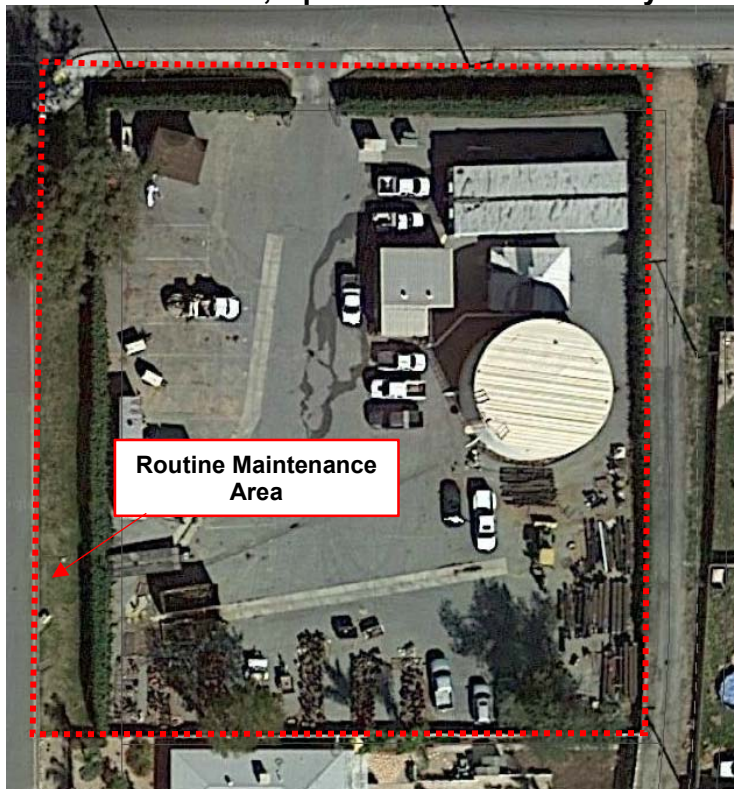
Site 4 – Well Site 1, Operations Center and City Tank Location - Southeast corner of 12th Avenue and Palm Avenue		
Item	Description	Total Monthly Amount
--	Anticipated Authorization to Proceed – October 15, 2018	--
1	Initial Maintenance - By November 1, 2018	\$
2	December 2018 - Landscape Maintenance	\$
3	January 2019 - Landscape Maintenance	\$
4	February 2019 - Landscape Maintenance	\$
5	March 2019 - Landscape Maintenance	\$
6	April 2019 - Landscape Maintenance	\$
7	May 2019 - Landscape Maintenance	\$
8	June 2019 - Landscape Maintenance	\$
9	July 2019 - Landscape Maintenance	\$
10	August 2019 - Landscape Maintenance	\$
11	September 2019 - Landscape Maintenance	\$
12	October 2019 - Landscape Maintenance	\$
13	November 2019 - Landscape Maintenance	\$
Total Site Amount for this Contract (excluding site irrigation maintenance and repair)		\$

Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

Table 4
Site 4 - WELL SITE 1, OPERATIONS CENTER AND CITY TANK

Item #	Description	Occurrence				
		Weekly	Bi-Weekly	Monthly	3-Months	Semi-Annual
1	Mowing	X				
2	Edging	X				
3	Weed Eat				X	
4	Trim Bushes / Shrubs / Hedges				X	
5	Maintain / Adjust Irrigation			X		
6	Clear / Spray Weeds				X	
7	Sweep / Blow	X				
8	Litter Removal	X				
9	Fertilize				X	
10	Empty Trash Cans / Pet Waste					
11	Trim Trees / Adjust Staking					X
12	Maintain Gravel Paths (Rake)					
13	Check / Clear Ditches of Debris					
14	Check / Clear Drains of Debris					

Figure 4
Site 4 – Well Site 1, Operations Center and City Tank



Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

BID SCHEDULE 5

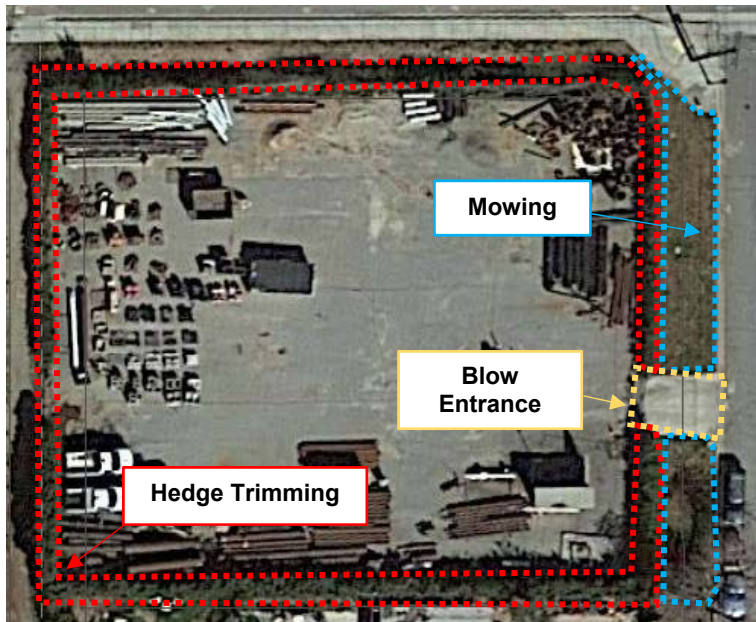
Site 5 – Well Site 2		
Location - Southwest corner of 12th Street and Michigan Avenue		
Item	Description	Total Monthly Amount
--	Anticipated Authorization to Proceed - October 15, 2018	--
1	Initial Maintenance - By November 1, 2018	\$
2	December 2018 - Landscape Maintenance	\$
3	January 2019 - Landscape Maintenance	\$
4	February 2019 - Landscape Maintenance	\$
5	March 2019 - Landscape Maintenance	\$
6	April 2019 - Landscape Maintenance	\$
7	May 2019 - Landscape Maintenance	\$
8	June 2019 - Landscape Maintenance	\$
9	July 2019 - Landscape Maintenance	\$
10	August 2019 - Landscape Maintenance	\$
11	September 2019 - Landscape Maintenance	\$
12	October 2019 - Landscape Maintenance	\$
13	November 2019 - Landscape Maintenance	\$
Total Site Amount for this Contract (excluding site irrigation maintenance and repair)		\$

Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

Table 5
Site 5 - WELL SITE 2

Item #	Description	Occurrence				
		Weekly	Bi-Weekly	Monthly	3-Months	Semi-Annual
1	Mowing	X				
2	Edging	X				
3	Weed Eat				X	
4	Trim Bushes / Shrubs / Hedges				X	
5	Maintain / Adjust Irrigation			X		
6	Clear / Spray Weeds				X	
7	Sweep / Blow	X				
8	Litter Removal	X				
9	Fertilize				X	
10	Empty Trash Cans / Pet Waste					
11	Trim Trees / Adjust Staking					
12	Maintain Gravel Paths (Rake)					
13	Check / Clear Ditches of Debris					
14	Check / Clear Drains of Debris					

Figure 5
Site 5 – Well Site 2



Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

BID SCHEDULE 6

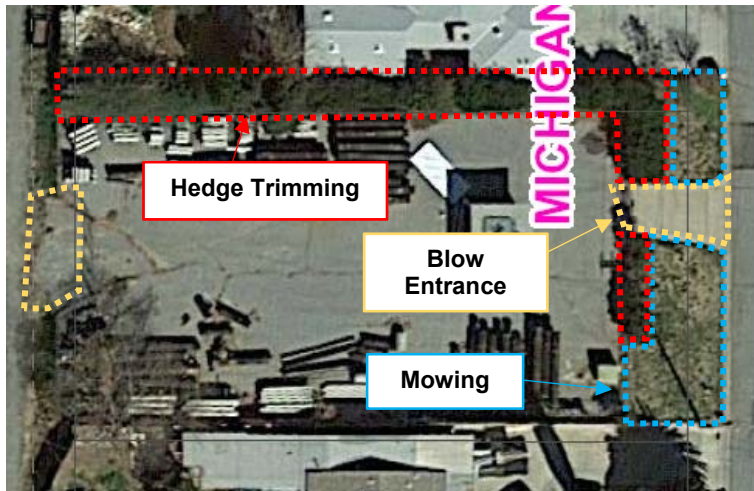
Site 6 – Well Site 3		
Location – North of Michigan Avenue and 11th Street		
Item	Description	Total Monthly Amount
- -	Anticipated Authorization to Proceed - October 15, 2018	- -
1	Initial Maintenance - By November 1, 2018	\$
2	December 2018 - Landscape Maintenance	\$
3	January 2019 - Landscape Maintenance	\$
4	February 2019 - Landscape Maintenance	\$
5	March 2019 - Landscape Maintenance	\$
6	April 2019 - Landscape Maintenance	\$
7	May 2019 - Landscape Maintenance	\$
8	June 2019 - Landscape Maintenance	\$
9	July 2019 - Landscape Maintenance	\$
10	August 2019 - Landscape Maintenance	\$
11	September 2019 - Landscape Maintenance	\$
12	October 2019 - Landscape Maintenance	\$
13	November 2019 - Landscape Maintenance	\$
Total Site Amount for this Contract (excluding site irrigation maintenance and repair)		\$

Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

Table 6
Site 6 - WELL SITE 3

Item #	Description	Occurrence				
		Weekly	Bi-Weekly	Monthly	3-Months	Semi-Annual
1	Mowing	X				
2	Edging	X				
3	Weed Eat				X	
4	Trim Bushes / Shrubs / Hedges				X	
5	Maintain / Adjust Irrigation			X		
6	Clear / Spray Weeds				X	
7	Sweep / Blow	X				
8	Litter Removal	X				
9	Fertilize				X	
10	Empty Trash Cans / Pet Waste					
11	Trim Trees / Adjust Staking					X
12	Maintain Gravel Paths (Rake)					
13	Check / Clear Ditches of Debris					
14	Check / Clear Drains of Debris					

Figure 6
Site 6 – Well Site 3



Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

BID SCHEDULE 7

Site 7 – Well Site 16		
Location – West of Noble Street and Vineland Street		
Item	Description	Total Monthly Amount
--	Anticipated Authorization to Proceed - October 15, 2018	--
1	Initial Maintenance - By November 1, 2018	\$
2	December 2018 - Landscape Maintenance	\$
3	January 2019 - Landscape Maintenance	\$
4	February 2019 - Landscape Maintenance	\$
5	March 2019 - Landscape Maintenance	\$
6	April 2019 - Landscape Maintenance	\$
7	May 2019 - Landscape Maintenance	\$
8	June 2019 - Landscape Maintenance	\$
9	July 2019 - Landscape Maintenance	\$
10	August 2019 - Landscape Maintenance	\$
11	September 2019 - Landscape Maintenance	\$
12	October 2019 - Landscape Maintenance	\$
13	November 2019 - Landscape Maintenance	\$
Total Site Amount for this Contract (excluding site irrigation maintenance and repair)		\$

Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

Table 7
Site 7 - WELL SITE 16

Item #	Description	Occurrence				
		Weekly	Bi-Weekly	Monthly	3-Months	Semi-Annual
1	Mowing					
2	Edging	X				
3	Weed Eat			X		
4	Trim Bushes / Shrubs / Hedges				X	
5	Maintain / Adjust Irrigation			X		
6	Clear / Spray Weeds				X	
7	Sweep / Blow					
8	Litter Removal	X				
9	Fertilize					
10	Empty Trash Cans / Pet Waste					
11	Trim Trees / Adjust Staking					X
12	Maintain Gravel Paths (Rake)					
13	Check / Clear Ditches of Debris					
14	Check / Clear Drains of Debris					

Figure 7
Site 7 – Well Site 16



Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

BID SCHEDULE 8

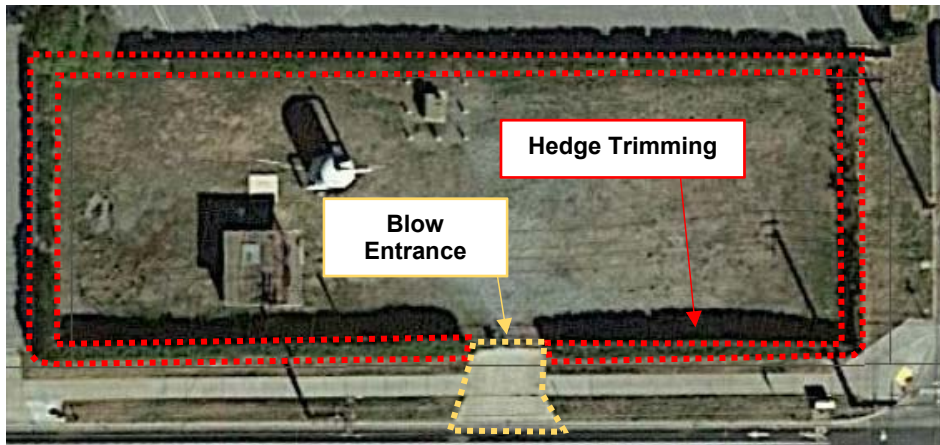
Site 8 – Well Site 22		
Location – Northwest corner of Oak Valley Parkway and Michigan Avenue		
Item	Description	Total Monthly Amount
- -	Anticipated Authorization to Proceed - October 15, 2018	- -
1	Initial Maintenance - By November 1, 2018	Not Applicable
2	December 2018 - Landscape Maintenance	\$
3	January 2019 - Landscape Maintenance	\$
4	February 2019 - Landscape Maintenance	\$
5	March 2019 - Landscape Maintenance	\$
6	April 2019 - Landscape Maintenance	\$
7	May 2019 - Landscape Maintenance	\$
8	June 2019 - Landscape Maintenance	\$
9	July 2019 - Landscape Maintenance	\$
10	August 2019 - Landscape Maintenance	\$
11	September 2019 - Landscape Maintenance	\$
12	October 2019 - Landscape Maintenance	\$
13	November 2019 - Landscape Maintenance	\$
Total Site Amount for this Contract (excluding site irrigation maintenance and repair)		\$

Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

Table 8
Site 8 - WELL SITE 22

Item #	Description	Occurrence				
		Weekly	Bi-Weekly	Monthly	3-Months	Semi-Annual
1	Mowing					
2	Edging					
3	Weed Eat			X		
4	Trim Bushes / Shrubs / Hedges				X	
5	Maintain / Adjust Irrigation			X		
6	Clear / Spray Weeds				X	
7	Sweep / Blow	X				
8	Litter Removal	X				
9	Fertilize					
10	Empty Trash Cans / Pet Waste					
11	Trim Trees / Adjust Staking					
12	Maintain Gravel Paths (Rake)					
13	Check / Clear Ditches of Debris					
14	Check / Clear Drains of Debris					

Figure 8
Site 8 – Well Site 22



Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

BID SCHEDULE 9

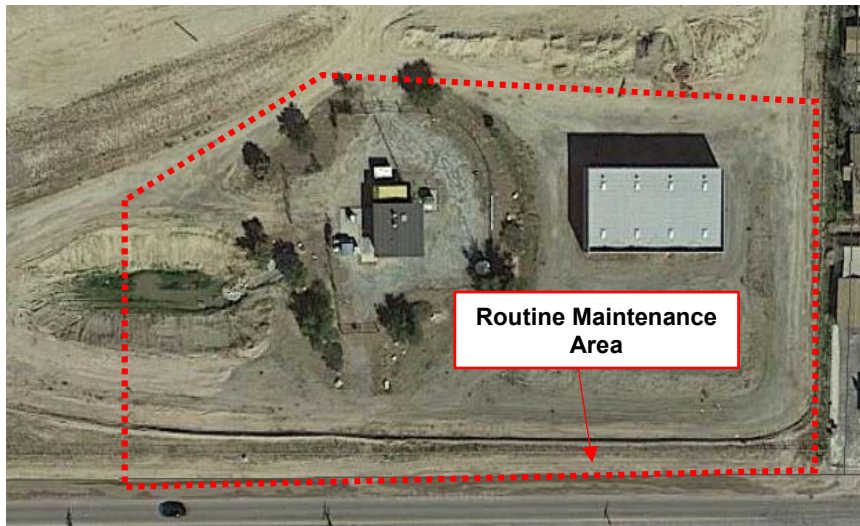
Site 9 – Well Site 23		
Location – East of Beaumont Avenue and Brookside Avenue		
Item	Description	Total Monthly Amount
- -	Anticipated Authorization to Proceed - October 15, 2018	- -
1	Initial Maintenance - By November 1, 2018	Not Applicable
2	December 2018 - Landscape Maintenance	\$
3	January 2019 - Landscape Maintenance	\$
4	February 2019 - Landscape Maintenance	\$
5	March 2019 - Landscape Maintenance	\$
6	April 2019 - Landscape Maintenance	\$
7	May 2019 - Landscape Maintenance	\$
8	June 2019 - Landscape Maintenance	\$
9	July 2019 - Landscape Maintenance	\$
10	August 2019 - Landscape Maintenance	\$
11	September 2019 - Landscape Maintenance	\$
12	October 2019 - Landscape Maintenance	\$
13	November 2019 - Landscape Maintenance	\$
Total Site Amount for this Contract (excluding site irrigation maintenance and repair)		\$

Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

Table 9
Site 9 - WELL SITE 23

Item #	Description	Occurrence				
		Weekly	Bi-Weekly	Monthly	3-Months	Semi-Annual
1	Mowing					
2	Edging					
3	Weed Eat			X		
4	Trim Bushes / Shrubs / Hedges				X	
5	Maintain / Adjust Irrigation			X		
6	Clear / Spray Weeds				X	
7	Sweep / Blow					
8	Litter Removal	X				
9	Fertilize					
10	Empty Trash Cans / Pet Waste					
11	Trim Trees / Adjust Staking					X
12	Maintain Gravel Paths (Rake)					
13	Check / Clear Ditches of Debris					
14	Check / Clear Drains of Debris					

Figure 9
Site 9 – Well Site 23



Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

BID SCHEDULE 10

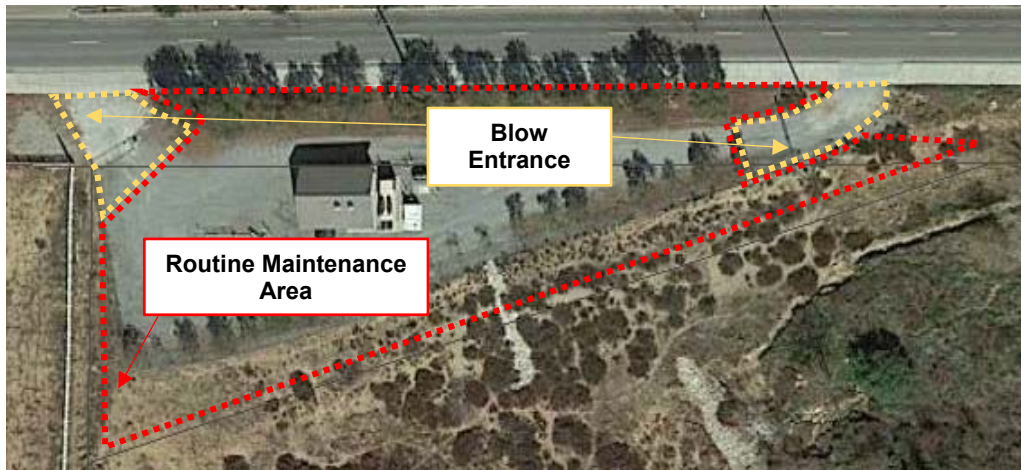
Site 10 – Well Site 24		
Location – East of Union Street and Brookside Avenue		
Item	Description	Total Monthly Amount
- -	Anticipated Authorization to Proceed - October 15, 2018	- -
1	Initial Maintenance - By November 1, 2018	Not Applicable
2	December 2018 - Landscape Maintenance	\$
3	January 2019 - Landscape Maintenance	\$
4	February 2019 - Landscape Maintenance	\$
5	March 2019 - Landscape Maintenance	\$
6	April 2019 - Landscape Maintenance	\$
7	May 2019 - Landscape Maintenance	\$
8	June 2019 - Landscape Maintenance	\$
9	July 2019 - Landscape Maintenance	\$
10	August 2019 - Landscape Maintenance	\$
11	September 2019 - Landscape Maintenance	\$
12	October 2019 - Landscape Maintenance	\$
13	November 2019 - Landscape Maintenance	\$
Total Site Amount for this Contract (excluding site irrigation maintenance and repair)		\$

Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

Table 10
Site 10 - WELL SITE 24

Item #	Description	Occurrence				
		Weekly	Bi-Weekly	Monthly	3-Months	Semi-Annual
1	Mowing					
2	Edging					
3	Weed Eat			X		
4	Trim Bushes / Shrubs / Hedges				X	
5	Maintain / Adjust Irrigation			X		
6	Clear / Spray Weeds				X	
7	Sweep / Blow	X				
8	Litter Removal	X				
9	Fertilize					
10	Empty Trash Cans / Pet Waste					
11	Trim Trees / Adjust Staking					X
12	Maintain Gravel Paths (Rake)					
13	Check / Clear Ditches of Debris					
14	Check / Clear Drains of Debris					

Figure 10
Site 10 – Well Site 24



Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

BID SCHEDULE 11

Site 11 – Well Site 25		
Location - North of Oak Valley Parkway and Star Light Avenue		
Item	Description	Total Monthly Amount
- -	Anticipated Authorization to Proceed - October 15, 2018	- -
1	Initial Maintenance - By November 1, 2018	\$
2	December 2018 - Landscape Maintenance	\$
3	January 2019 - Landscape Maintenance	\$
4	February 2019 - Landscape Maintenance	\$
5	March 2019 - Landscape Maintenance	\$
6	April 2019 - Landscape Maintenance	\$
7	May 2019 - Landscape Maintenance	\$
8	June 2019 - Landscape Maintenance	\$
9	July 2019 - Landscape Maintenance	\$
10	August 2019 - Landscape Maintenance	\$
11	September 2019 - Landscape Maintenance	\$
12	October 2019 - Landscape Maintenance	\$
13	November 2019 - Landscape Maintenance	\$
Total Site Amount for this Contract (excluding site irrigation maintenance and repair)		\$

Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

Table 11
Site 11 - WELL SITE 25

Item #	Description	Occurrence				
		Weekly	Bi-Weekly	Monthly	3-Months	Semi-Annual
1	Mowing					
2	Edging					
3	Weed Eat			X		
4	Trim Bushes / Shrubs / Hedges					
5	Maintain / Adjust Irrigation					
6	Clear / Spray Weeds				X	
7	Sweep / Blow	X				
8	Litter Removal	X				
9	Fertilize					
10	Empty Trash Cans / Pet Waste					
11	Trim Trees / Adjust Staking					
12	Maintain Gravel Paths (Rake)					
13	Check / Clear Ditches of Debris					
14	Check / Clear Drains of Debris					

Figure 11
Site 11 – Well Site 25



Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

BID SCHEDULE 12

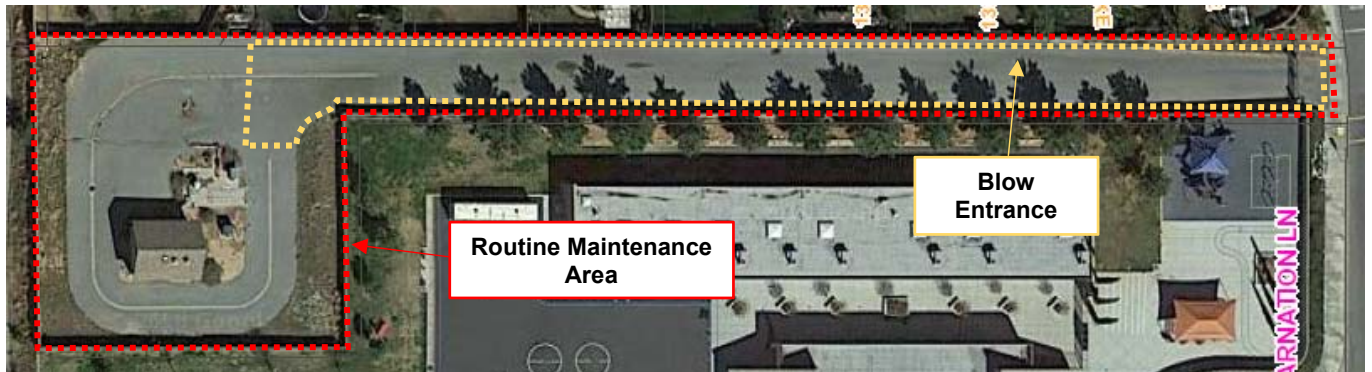
Site 12 – Well Site 26		
Location - East of Carnation Lane and Snapdragon Way		
Item	Description	Total Monthly Amount
--	Anticipated Authorization to Proceed - October 15, 2018	--
1	Initial Maintenance - By November 1, 2018	Not Applicable
2	December 2018 - Landscape Maintenance	\$
3	January 2019 - Landscape Maintenance	\$
4	February 2019 - Landscape Maintenance	\$
5	March 2019 - Landscape Maintenance	\$
6	April 2019 - Landscape Maintenance	\$
7	May 2019 - Landscape Maintenance	\$
8	June 2019 - Landscape Maintenance	\$
9	July 2019 - Landscape Maintenance	\$
10	August 2019 - Landscape Maintenance	\$
11	September 2019 - Landscape Maintenance	\$
12	October 2019 - Landscape Maintenance	\$
13	November 2019 - Landscape Maintenance	\$
Total Site Amount for this Contract (excluding site irrigation maintenance and repair)		\$

Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

Table 12
Site 12 - WELL SITE 26

Item #	Description	Occurrence				
		Weekly	Bi-Weekly	Monthly	3-Months	Semi-Annual
1	Mowing					
2	Edging					
3	Weed Eat			X		
4	Trim Bushes / Shrubs / Hedges				X	
5	Maintain / Adjust Irrigation			X		
6	Clear / Spray Weeds				X	
7	Sweep / Blow	X				
8	Litter Removal	X				
9	Fertilize					
10	Empty Trash Cans / Pet Waste					
11	Trim Trees / Adjust Staking					
12	Maintain Gravel Paths (Rake)					
13	Check / Clear Ditches of Debris					
14	Check / Clear Drains of Debris					

Figure 12
Site 12 – Well Site 26



Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

BID SCHEDULE 13

Site 13 – Well Site 29		
Location – West of Hannon Road and Cherry Valley Boulevard		
Item	Description	Total Monthly Amount
- -	Anticipated Authorization to Proceed - October 15, 2018	- -
1	Initial Maintenance - By November 1, 2018	Not Applicable
2	December 2018 - Landscape Maintenance	\$
3	January 2019 - Landscape Maintenance	\$
4	February 2019 - Landscape Maintenance	\$
5	March 2019 - Landscape Maintenance	\$
6	April 2019 - Landscape Maintenance	\$
7	May 2019 - Landscape Maintenance	\$
8	June 2019 - Landscape Maintenance	\$
9	July 2019 - Landscape Maintenance	\$
10	August 2019 - Landscape Maintenance	\$
11	September 2019 - Landscape Maintenance	\$
12	October 2019 - Landscape Maintenance	\$
13	November 2019 - Landscape Maintenance	\$
Total Site Amount for this Contract (excluding site irrigation maintenance and repair)		\$

Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

Table 13
Site 13 - WELL SITE 29

Item #	Description	Occurrence				
		Weekly	Bi-Weekly	Monthly	3-Months	Semi-Annual
1	Mowing					
2	Edging					
3	Weed Eat			X		
4	Trim Bushes / Shrubs / Hedges					
5	Maintain / Adjust Irrigation					
6	Clear / Spray Weeds				X	
7	Sweep / Blow	X				
8	Litter Removal	X				
9	Fertilize					
10	Empty Trash Cans / Pet Waste					
11	Trim Trees / Adjust Staking					
12	Maintain Gravel Paths (Rake)					
13	Check / Clear Ditches of Debris					
14	Check / Clear Drains of Debris					

Figure 13
Site 13 – Well Site 29



Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

BID SCHEDULE 14

Site 14 – 2650 Pressure Zone Reservoir		
Location – North of Hannon Road and Cherry Valley Boulevard		
Item	Description	Monthly Amount
- -	Anticipated Authorization to Proceed - October 15, 2018	- -
1	Initial Maintenance - By November 1, 2018	Not Applicable
2	December 2018 - Landscape Maintenance	\$
3	January 2019 - Landscape Maintenance	\$
4	February 2019 - Landscape Maintenance	\$
5	March 2019 - Landscape Maintenance	\$
6	April 2019 - Landscape Maintenance	\$
7	May 2019 - Landscape Maintenance	\$
8	June 2019 - Landscape Maintenance	\$
9	July 2019 - Landscape Maintenance	\$
10	August 2019 - Landscape Maintenance	\$
11	September 2019 - Landscape Maintenance	\$
12	October 2019 - Landscape Maintenance	\$
13	November 2019 - Landscape Maintenance	\$
Total Site Amount for this Contract (excluding site irrigation maintenance and repair)		\$

Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

Table 14
Site 14 - 2650 PRESSURE ZONE RESERVOIR

Item #	Description	Occurrence				
		Weekly	Bi-Weekly	Monthly	3-Months	Semi-Annual
1	Mowing					
2	Edging					
3	Weed Eat			X		
4	Trim Bushes / Shrubs / Hedges					
5	Maintain / Adjust Irrigation			X		
6	Clear / Spray Weeds				X	
7	Sweep / Blow	X				
8	Litter Removal	X				
9	Fertilize					
10	Empty Trash Cans / Pet Waste					
11	Trim Trees / Adjust Staking					X
12	Maintain Gravel Paths (Rake)					
13	Check / Clear Ditches of Debris				X	
14	Check / Clear Drains of Debris					

Figure 14
Site 14 – 2650 Pressure Zone Reservoir



Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

BID SCHEDULE 15

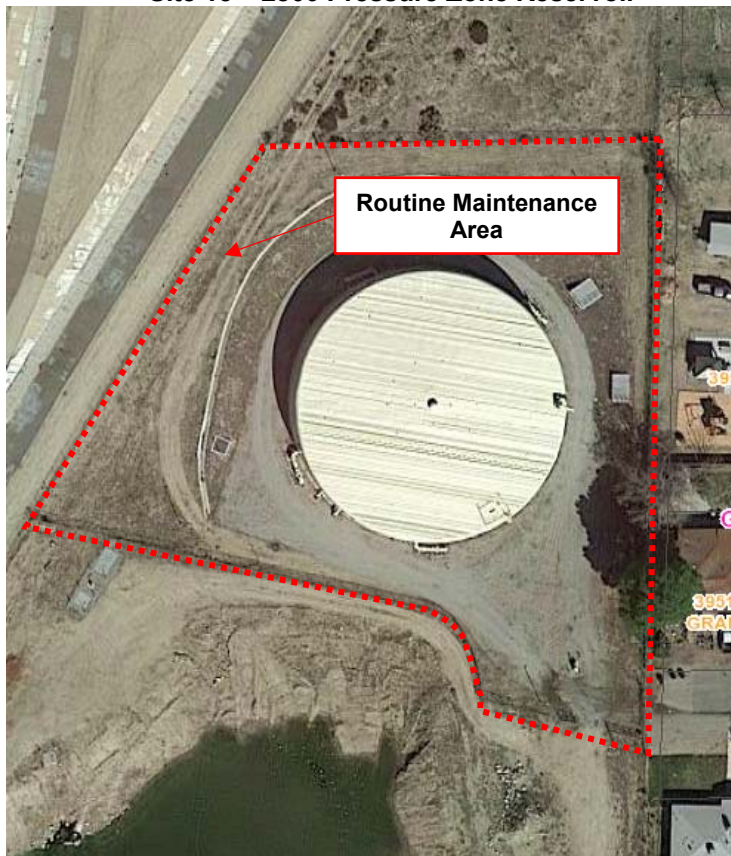
Site 15 – 2800 Pressure Zone Reservoir Location – West of Noble Street and Grand Avenue		
Item	Description	Monthly Amount
- -	Anticipated Authorization to Proceed - October 15, 2018	- -
1	Initial Maintenance - By November 1, 2018	Not Applicable
2	December 2018 - Landscape Maintenance	\$
3	January 2019 - Landscape Maintenance	\$
4	February 2019 - Landscape Maintenance	\$
5	March 2019 - Landscape Maintenance	\$
6	April 2019 - Landscape Maintenance	\$
7	May 2019 - Landscape Maintenance	\$
8	June 2019 - Landscape Maintenance	\$
9	July 2019 - Landscape Maintenance	\$
10	August 2019 - Landscape Maintenance	\$
11	September 2019 - Landscape Maintenance	\$
12	October 2019 - Landscape Maintenance	\$
13	November 2019 - Landscape Maintenance	\$
Total Site Amount for this Contract (excluding site irrigation maintenance and repair)		\$

Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

Table 15
Site 15 - 2800 PRESSURE ZONE RESERVOIR

Item #	Description	Occurrence				
		Weekly	Bi-Weekly	Monthly	3-Months	Semi-Annual
1	Mowing					
2	Edging					
3	Weed Eat			X		
4	Trim Bushes / Shrubs / Hedges					
5	Maintain / Adjust Irrigation					
6	Clear / Spray Weeds					
7	Sweep / Blow					
8	Litter Removal	X				
9	Fertilize					
10	Empty Trash Cans / Pet Waste					
11	Trim Trees / Adjust Staking					
12	Maintain Gravel Paths (Rake)					
13	Check / Clear Ditches of Debris				X	
14	Check / Clear Drains of Debris				X	

Figure 15
Site 15 – 2800 Pressure Zone Reservoir



Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

BID SCHEDULE 16

Site 16 – 2850 Pressure Zone Reservoir (Vineland Tanks) Location – West of Noble Street and Vineland Street		
Item	Description	Monthly Amount
- -	Anticipated Authorization to Proceed - October 15, 2018	- -
1	Initial Maintenance - By November 1, 2018	Not Applicable
2	December 2018 - Landscape Maintenance	\$
3	January 2019 - Landscape Maintenance	\$
4	February 2019 - Landscape Maintenance	\$
5	March 2019 - Landscape Maintenance	\$
6	April 2019 - Landscape Maintenance	\$
7	May 2019 - Landscape Maintenance	\$
8	June 2019 - Landscape Maintenance	\$
9	July 2019 - Landscape Maintenance	\$
10	August 2019 - Landscape Maintenance	\$
11	September 2019 - Landscape Maintenance	\$
12	October 2019 - Landscape Maintenance	\$
13	November 2019 - Landscape Maintenance	\$
Total Site Amount for this Contract (excluding site irrigation maintenance and repair)		\$

Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

Table 16
Site 16 - 2850 PRESSURE ZONE RESERVOIR (VINELAND TANKS)

Item #	Description	Occurrence				
		Weekly	Bi-Weekly	Monthly	3-Months	Semi-Annual
1	Mowing					
2	Edging					
3	Weed Eat			X		
4	Trim Bushes / Shrubs / Hedges				X	
5	Maintain / Adjust Irrigation			X		
6	Clear / Spray Weeds				X	
7	Sweep / Blow	X				
8	Litter Removal	X				
9	Fertilize					
10	Empty Trash Cans / Pet Waste					
11	Trim Trees / Adjust Staking					X
12	Maintain Gravel Paths (Rake)					
13	Check / Clear Ditches of Debris					
14	Check / Clear Drains of Debris					

Figure 16
Site 16 – 2850 Pressure Zone Reservoir (Vineland Tanks)



Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

BID SCHEDULE 17

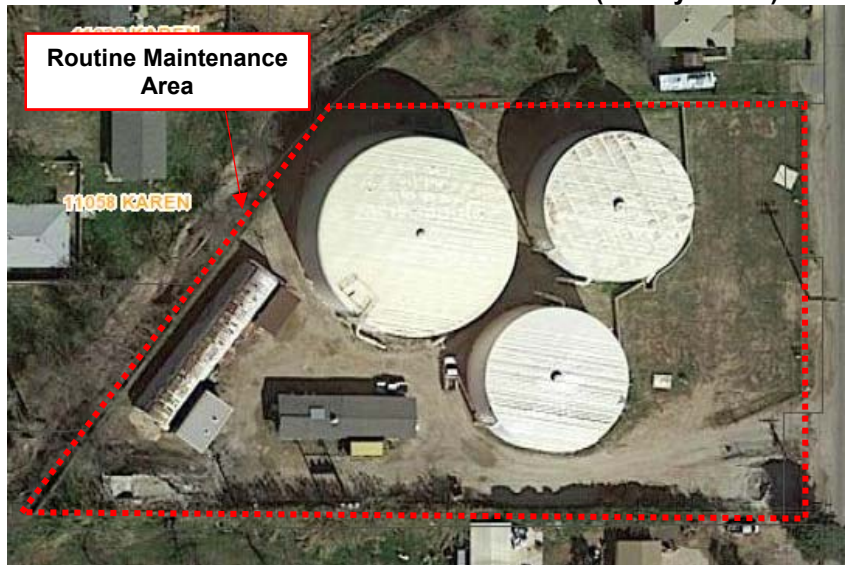
Site 17 – 2750 Pressure Zone Reservoir (Cherry Tanks) Location – South of Brookside Avenue and Cherry Avenue		
Item	Description	Monthly Amount
--	Anticipated Authorization to Proceed - October 15, 2018	--
1	Initial Maintenance - By November 1, 2018	Not Applicable
2	December 2018 - Landscape Maintenance	\$
3	January 2019 - Landscape Maintenance	\$
4	February 2019 - Landscape Maintenance	\$
5	March 2019 - Landscape Maintenance	\$
6	April 2019 - Landscape Maintenance	\$
7	May 2019 - Landscape Maintenance	\$
8	June 2019 - Landscape Maintenance	\$
9	July 2019 - Landscape Maintenance	\$
10	August 2019 - Landscape Maintenance	\$
11	September 2019 - Landscape Maintenance	\$
12	October 2019 - Landscape Maintenance	\$
13	November 2019 - Landscape Maintenance	\$
Total Site Amount for this Contract (excluding site irrigation maintenance and repair)		\$

Attachment B
 2018 BCVWD Landscape Maintenance RFP
 Detailed Scope of Work and Service Frequency

Table 17
Site 17 - 2750 PRESSURE ZONE RESERVOIR (CHERRY TANKS)

Item #	Description	Occurrence				
		Weekly	Bi-Weekly	Monthly	3-Months	Semi-Annual
1	Mowing					
2	Edging					
3	Weed Eat			X		
4	Trim Bushes / Shrubs / Hedges				X	
5	Maintain / Adjust Irrigation					
6	Clear / Spray Weeds					
7	Sweep / Blow	X				
8	Litter Removal	X				
9	Fertilize					
10	Empty Trash Cans / Pet Waste					
11	Trim Trees / Adjust Staking					X
12	Maintain Gravel Paths (Rake)					
13	Check / Clear Ditches of Debris					
14	Check / Clear Drains of Debris					

Figure 17
Site 17 – 2750 Pressure Zone Reservoir (Cherry Tanks)



Attachment C
Contract Bid Summary

Bid Summary Sheet (Bid Schedules 1 through 18)		
Bid Schedule	Description	Total Contract Amount for Each Bid Schedule (site) from Attachment B
1	BCVWD Business Office 560 Magnolia Avenue	\$
2	Noble Creek Recharge Facility Phase I Southeast corner of Beaumont Avenue and Cherry Valley Boulevard	\$
3	Noble Creek Recharge Facility Phase II Northeast corner of Beaumont Avenue and Brookside Avenue	\$
4	Well Site 1, Operations Center and City Tank Southeast corner of 12 th Avenue and Palm Avenue	\$
5	Well Site 2 Southwest corner of 12 th Street and Michigan Avenue	\$
6	Well Site 3 North of Michigan Avenue and 11 th Street	\$
7	Well Site 16 West of Noble Street and Vineland Street	\$
8	Well Site 22 Northwest corner of Oak Valley Parkway and Michigan Avenue	\$
9	Well Site 23 East of Beaumont Avenue and Brookside Avenue	\$
10	Well Site 24 East of Union Street and Brookside Avenue	\$
11	Well Site 25 North of Oak Valley Parkway and Star Light Avenue	\$
12	Well Site 26 East of Carnation Lane and Snapdragon Way	\$

Attachment C
Contract Bid Summary

Bid Summary Sheet (Bid Schedules 1 through 18)		
Bid Schedule	Description	Total Contract Amount for Each Bid Schedule (site) from Attachment B
13	Well Site 29 West of Hannon Road and Cherry Valley Boulevard	\$
14	2650 Pressure Zone Reservoir North of Hannon Road and Cherry Valley Boulevard	\$
15	2800 Pressure Zone Reservoir West of Noble Street and Grand Avenue	\$
16	2850 Pressure Zone Reservoir (Vineland Tanks) West of Noble Street and Vineland Street	\$
17	2750 Pressure Zone Reservoir (Cherry Tanks) South of Brookside Avenue and Cherry Avenue	\$
18	Miscellaneous (fertilizers, herbicides, emergent, etc.)	\$
Summary of Bid Schedules 1 through 17 Possible Amount for this Contract (excluding site irrigation maintenance and repair)		\$

We, the undersigned propose to provide the Beaumont-Cherry Valley Water District (District) with all labor, material, equipment, supervision and any other required service or cost to provide the services as outlined in the request for proposal (also see Attachments "B" and "E") and we understand that the District may choose to award all or some of the work related to the Bid Schedules set forth herein.

Grand Total for Bid No. 171130:

Dollar Amount \$ _____

Written in words: _____

Submitted by: _____

Attachment C
Contract Bid Summary

Signature: _____

Company: _____

Address: _____

City: _____

State: _____

Telephone: _____

Facsimile: _____

E-mail: _____

Date: _____

California State Contractors License Number: _____

California State Department of Industrial Relations Number: _____

Department of Industrial Relations (DIR) Number: _____

Attachment D
References

The following are the names, address and phone numbers for five references (preferable public agencies) for which BIDDER has performed similar work within the past three years: If additional space is required, please duplicate this sheet (do not write on the back).

1. Name: _____

Address: _____

Phone: _____

2. Name: _____

Address: _____

Phone: _____

3. Name: _____

Address: _____

Phone: _____

4. Name: _____

Address: _____

Phone: _____

5. Name: _____

Address: _____

Phone: _____

BEAUMONT-CHERRY VALLEY WATER DISTRICT

ATTACHMENT "E"

LANDSCAPE MAINTENANCE SERVICES

CONTRACT FOR PUBLIC WORK

Parties and Date

This Contract is entered into this ____ day of _____, 2018, between the BEAUMONT-CHERRY VALLEY WATER DISTRICT, a California Irrigation (Special) District ("District"), and _____ ("Contractor"), for the Work described as follows: "Landscape Maintenance Services."

Consideration

In consideration of the mutual covenants hereinafter contained, District and Contractor agree to comply with the terms of this Contract and to faithfully perform their duties hereunder.

ARTICLE I. GENERAL PROVISIONS

Section 1. Standard of Performance:

Contractor shall use due care, skill, and diligence in the performance of its obligations under this Agreement. All work and services to be performed under this Agreement shall be performed in accordance with the best landscape maintenance practices and shall be in keeping with the high aesthetic level of the areas being maintained. The District shall inspect all maintenance operations at varying intervals and approve or reject the work performed and methods or materials used. The aforementioned conditions and requirements are to be performed by experienced individuals who exercise good judgement according to established landscaping practices set forth in the industry. Supervisory personnel shall be English speaking. Contractor shall possess an active and current Contractor's License, C-27, which shall be maintained throughout the term of the Contract.

It is understood by Contractor that this project is to be a superior class job. All materials, preparation and application will be commensurate therewith. Contractor will staff projects only with experienced foremen and predominantly skilled craftsmen capable of fist-class workmanship.

Contractor shall provide at his own risk, cost and management, all labor, equipment, tools, hauling, dumping, taxes and other applicable business items needed in order to perform the landscape maintenance work on project.

Work will be done so that the grounds are maintained in a lush, healthy and attractive manner at all times in accordance with the accepted horticultural standards of the City of Beaumont and County of Riverside.

Section 2. Term of Agreement:

The term of this Agreement shall commence on the ___ day of _____, 2018, and will end on the ___ day of _____, 2019.

District may terminate this Agreement with or without cause upon thirty (30) days prior written notice by certified or registered mail. Contractor may terminate this Agreement with or without cause upon ninety (90) days prior written notice by certified or registered mail.

Section 3. Services to be Performed

In general, District areas to be maintained by Contractor are described within Attachment "B" of the 2018 BCVWD Landscape Maintenance RFP.

The specific maintenance responsibilities are more particularly set forth in Article III of this Agreement. The terms of this Agreement shall control in the event of any conflict between the terms of this Agreement and the terms of Attachment "B."

Section 4. Landscape Personnel

Contractor shall furnish sufficient supervisory and working personnel capable of promptly accomplishing, on schedule, to the satisfaction of the District, all work required under this Agreement during the regular and prescribed hours. Contractor will provide District with an organizational chart of the management team, along with a description of their qualifications and position.

Section 5. Personnel Identification and Conduct

Contractor and its employees shall conduct themselves in a proper and efficient manner at all times and shall cause the least possible annoyance to the community. All employees of Contractor shall be in uniforms, consisting of shirts, slacks and cap, or appropriate protective gear, with distinctive company emblem(s) or I.D. markings. Any employee not in full uniform will be denied access to District Facilities.

All Contractor maintenance vehicles shall be marked with the company name and/or logo so as to identify the personnel working on the job. The District may require Contractor to remove from the work site any employee(s) deemed careless, incompetent, or otherwise objectionable, whose continued employment on the job is considered to be contrary to the best interest of the District.

Contractor shall maintain on the job, at all times when its work is in progress, a competent superintendent fully authorized to act for Contractor. Such superintendent shall be cooperative with the District and all other Contractors.

Breaks and lunches may be taken on District sites, however Contractor shall ensure all trash/waste from said break and lunch is properly disposed of. No radios will be played on District facilities. Contractor and employees shall not utilize earbuds on District facilities to the extent that they will create a safety hazard. Contractor and employees are responsible for their own refuse and pick up.

Contractor agrees to provide sufficient manpower to fulfill its contractual obligation to complete said Agreement.

Section 6. Independent Contractor Status

Contractor has entered into this Agreement and is to perform the terms of the Agreement solely as an independent Contractor and is not in any way to be deemed a partner, joint venture, agent, associate or employee of the District.

Section 7. Equipment and Materials

Contractor shall provide and maintain all his own equipment. Contractor may store such equipment and materials at a location of his choice, but, under no condition, shall such equipment and material be maintained on the grounds within District facilities or in a District building without prior written consent of the District.

Section 8. Compensation

As consideration for performance of the work required herein, District agrees to pay Contractor the total contract amount of _____, (\$ _____), provided that such amount shall be subject to adjustment pursuant to written change orders signed in advance by District.

Copies of the prevailing rate of per diem wages for each craft, classification or type of worker needed to execute this Contract are available to interested parties upon request. If the total amount of this Contract is \$1,000 or more, Contractor agrees to pay such prevailing rates to each workman needed to execute the work required under this Contract and further agrees to comply with the penalty provisions of Section 1775 of the Labor Code. In the event of its failure to pay prevailing rates, Pursuant to Section 1727 of the Labor Code, all wages and penalties withheld for failure of Contractor to pay such per diem wages shall be transferred by District to the State Labor Commissioner for disbursement, should Contractor fail to bring suit for recovery within ninety (90) days after completion of the Contract or acceptance of the work.

Contractor shall pay travel subsistence payments to each workman needed to execute the work, as such travel and subsistence payments are defined in the applicable collective bargaining agreements filed in accordance with Section 1773.8 of the Labor Code.

When Contractor employs workmen in an apprenticeable craft or trade, Contractor shall comply with the provisions of Section 1777.5 of the Labor Code with respect to the employment of properly registered apprentices upon public works. The primary responsibility for compliance with said section for all apprenticeable occupations shall be with Contractor.

Contractor is advised that eight (8) hours of labor constitutes a legal day's work. Pursuant to Section 1813 of the Labor Code, Contractor shall forfeit a penalty of \$25.00 per worker for each day that each worker is permitted to work more that eight (8) hours in any one calendar day and forty (40) hours in any one calendar week, except when payment for overtime is made at not less than one and one-half (1-1/2) times the basic rate for that worker.

In accordance with the requirements of Labor Code Section 1776, Contactor shall keep accurate payroll records on forms provided by the Division of Labor Standards Enforcement, or keep payroll records

containing the same information required by such forms, and shall make any such records available for inspection.

Contractor shall keep himself fully informed of all laws and regulations in any manner affecting the performance of the Contract work, and shall indemnify District and District's agents against any liability arising from violation of any such law or regulation.

Section 9. Additional Services

Any additional services not discussed in this Agreement will only be compensated if Contractor provides a written estimate/bid of proposed extra services prior to the commencement of such services and the Board of Directors, or its agent, authorizes such work in writing. Such additional work shall be considered a separate agreement subject to the general terms of this Agreement.

Contractor shall at no time perform any services or work outside the scope of this Agreement without first submitting a written bid and obtaining written approval from District. Charges for such additional work not included under this Agreement shall be detailed in the request and provided to the District.

Contractor will only be compensated for this additional work or extra services if the written request is provided prior to the commencement of such services and the Board of Directors, or its agent, authorizes such work in writing. Directives for any additional services received by Contractor from an authorized District representative shall be set forth in writing to Contractor and will be subject to the same requirements as set forth herein.

Section 10. Right to Contract with Other Entities

The District has the right to enter into Agreements with other entities for any services not covered within the Agreement.

Section 11. Payment:

Contractor shall submit monthly payment invoices to District at the end of each calendar month during the term of the Contract. All payment invoices shall be subject to approval by the District prior to payment by the District. Such payment invoices shall be made in accordance with Section 20104.50 of the California Public Contract Code, requiring District to make a determination of suitability of the payment request within seven (7) days of receipt of such request and further requiring District to make payment on properly submitted monthly payment invoices within thirty (30) days in order to avoid interest payments to the Contractor upon such amounts. Under no circumstances will invoices be paid for work not rendered. Payment may be withheld pending receipt by the District of labor or backup.

- A. Partial Withholding of Payment: In addition to the other remedies set forth in this Agreement, District may withhold up to ten percent (10%) of the base monthly fee for failure of the Contractor to perform as provided under this Agreement. Upon withholding of any sums, the District shall hand deliver or send by certified mail to Contractor notice of the amount being withheld and explanation as to what items the Contractor has failed to properly perform. Within fifteen (15) days of receipt of notice, Contractor shall correct the deficiencies. In the event the work is not or can not be corrected, the District may contract with an outside entity to make the necessary corrections. It shall be the burden of the

District to demonstrate that Contractor has failed to properly perform under this paragraph. Under no circumstances will invoices be paid for work not yet rendered.

Section 12. Work Schedule:

Contractor shall comply with all City, County or Federal ordinances governing work hours. Saturdays can be considered regular working days if approved by District, to the degree work does not involve equipment noise or disruption to nearby homeowner's privacy and serenity.

Emergency repairs will be expected on weekend days and holidays that are not part of the routine work schedule, all emergency calls will be at the discretion of the District representative. Twenty four (24) hour emergency service is provided at no additional charge to District, and response time will be no longer than sixty (60) minutes from the receipt of the call. All trip charges are to be included in the Contract price.

Rain days will automatically dictate additional man hours to make up for lost time, if necessary, at no additional cost to the District.

Section 13. Business Licenses

As a condition precedent to the District's obligation to perform under the Agreement, Contractor shall obtain and produce a copy of its current business license for the City of Beaumont and/or County of Riverside. If said business license expires, is revoked, suspended or is not renewed, the District shall cease to become obligated under this Agreement.

Contractor shall maintain a current pest control/spraying license and a valid State Contractor's license C-27. Contractor shall secure and maintain all additional local, State and Federal licenses as necessary and/or required.

Section 14. Restoration of Property

In the event Contractor causes damage during the course of the work performed under this Agreement to any property of the District, or to other work on the property, the Contractor shall promptly remedy such damage and repair such damage or pay for the cost of repairing such damage.

Section 15. Governing Law and Entirety of Agreement

This Agreement shall be governed by the laws of the State of California. This Agreement constitutes the entire Agreement between the parties regarding the subject matter. Any prior Agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force and effect. If any provisions in this Agreement are held by any court to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

Contractor shall comply with all applicable Federal, State, County, and City statutes, regulations and ordinances, including but not limited to the Immigration Reform and Control Act of 1986.

Section 16. Assignment Restrictions

Contractor may not assign the Agreement to another company without prior written approval of the District. Such approval shall not be unreasonably withheld.

Section 17. Objections to Personnel

The District has the right to object to an employee of Contractor. Upon written objection to Contractor regarding said employee, Contractor shall replace said employee with a replacement. District agrees that such right shall not be imposed unreasonably.

Section 18. Limitation on Liability

Contractor shall be responsible for damage proximately caused by an act of God within the meaning of Section 4150 of the Government Code only to the extent of five percent (5%) on the contract amount.

Section 19. Trash Removal/Clean Up

Contractor shall maintain all work areas in a clean and safe condition. Contractor shall promptly remove debris created and collected as a result of its work on a daily basis, including, but not limited to debris created by pruning, trimming, weeding, edging and other work required under this Agreement.

Contractor shall clean, with suitable equipment, public and/or private streets, walks, driveways and paved areas immediately after working in the areas and at such other times as may be required by the District. All sidewalks and driveways are to be kept clean and free of debris at all times. Such areas are not "holding areas" for tools and equipment. Care must be taken to prevent equipment from dripping foreign materials (grease, diesel, gas, oil, etc.), causing turf or vegetation damage or harm or discoloration to hard surface areas, including streets.

Section 20. Inspection and Work Orders

Job supervisor shall check with District at least twice a week to pick up any and all work orders. All work orders will be completed within two (2) working days (unless circumstances require more time) and shall be returned to District on the same day as completed. If more time is required, Contractor must obtain approval from the District.

Supervisors will be available to inspect project with the District Representative on a regular basis to be agreed upon by District and Contractor. Supervisors will be available for meetings with the District Representative at least once a month. District shall have the authority to call meetings with Contractor as necessary with at least forty-eight (48) hours notice.

All action items on the inspection reports and/or walk-throughs shall be completed by Contractor within five (5) working days. All reports and walk-throughs will be returned to District with written comments and details as to corrections within five (5) working days.

Section 21. Liability for Damage and Destruction

Contractor assumes liability for fire, theft, accident or any other damage or loss to Contractor's supplies, materials, equipment or of any personal property or belongings of its employees. All portions of the existing structures or facilities, including lighting, drainage and irrigation systems, which are

damaged or altered in any way as a result of the performance of work under this specification during the term of this Agreement, shall be repaired or replaced in kind, subject to final approval of the District.

All work of this kind shall be performed by Contractor at no cost to District and shall be accomplished as directed by District. Repairs to facilities shall be made immediately after damage or alteration occurs, unless otherwise directed.

The District shall be notified within twenty-four (24) hours, of any damage caused by accident, vandalism, theft, acts of God or mysterious causes, and shall follow up notification within four (4) working days with a written description of the problem and steps taken, if any, to rectify the problem.

Section 22. Access Responsibility

The District owns facilities which are fenced and/or gated; and in some cases located within another parcel with easement(s) for ingress/egress and/or maintenance. The contractor shall be provided with keys or access codes to said facilities. The Contractor shall be responsible for provided keys and access codes and will not copy keys or provide access codes to any unauthorized individual(s). It shall be the responsibility of the Contractor to secure each site upon entrance and exit of the facilities; and Contractor shall protect themselves and the District from unauthorized access by properly securing each site.

Section 23. Dispute Resolution

The parties agree that in the interest of economy, speed and continued good relationships, any question arising out of the operation of this Agreement which the parties cannot resolve between themselves, shall be referred to Binding Arbitration under the rules of the American Arbitration Association. The arbitrator shall be entitled to award the prevailing party reasonable attorney's fees and costs, in addition to any other relief to which that party may be entitled. This provision shall be construed as applicable to the entire Agreement.

Section 24. Attorney's Fees and Costs

If any action is necessary to enforce or interpret the terms of this Contract, the prevailing party shall be entitled to recover from the losing party attorney's fees in an amount determined to be reasonable by the court, together with costs and necessary disbursements.

Section 25. Emergency Services

Subject to the specific terms set forth in Section 12, Contractor agrees to respond to emergency calls within twenty-four (24) hours, seven (7) days a week where a delay in corrective action could result in danger to a life or risk physical damage to the District's property.

Section 26. Areas Covered by Agreement

District will notify Contractor in writing if new areas are added to this Agreement. Contractor will respond with a written bid based on the current Agreement with District within two (2) weeks of receipt of said notice. The new areas of responsibility will be reflected in Contractor's invoices.

Section 27. Communication

Job supervisors (foremen) and the project supervisor shall, at ALL times, have radios or cellular phones to ensure adequate and timely communication between the District and themselves.

Project supervisor shall inform District before leaving the project for any reason. Supervisor is to inform District as to his/her approximate time of return and leave the name of the next in charge (who must have a radio or cellular phone).

ARTICLE II INSURANCE AND INDEMNIFICATION

Section 1. Insurance

Contractor shall, at its own expense, maintain at least the following insurance coverages throughout the performance of this Contract:

- A. Worker's compensation insurance coverages for all persons employed or to be employed in the performance of this Contract, which insurance shall at all times be maintained in strict accordance with the requirements of the current California Worker's Compensation Insurance Laws.
- B. General commercial liability insurance coverage of at least \$1,000,000 per occurrence and \$2,000,000 general aggregate insuring Contractor and naming District as an additional insured for all claims for bodily injury, personal injury and property damage, arising out of or in connection with any operations under this Contracts.
- C. Comprehensive Automobile Liability (including hired and non-owned vehicles) with California no-fault coverage, with minimum limits for bodily injury of \$500,000 each person and \$1,000,000 each accident and with minimum limits for property damage of \$500,000 each accident.
- D. Course of construction insurance with a limit of liability equal to the full contract amount, unless waived in writing by District.

Prior to commencement of any work under this Contract, Contractor shall obtain and furnish to District a Certificate of Insurance as to each type of insurance required, which certificate shall be on the form provided to Contractor by District.

Contractor shall be responsible for all loss and damage which may arise out of the nature of the work agreed to herein, or from the action of the elements, or from any unforeseen difficulties which may arise or be encountered in the prosecution of the work until same is fully completed and accepted by District.

Section 2. Indemnification

Contractor agrees to indemnify the District and hold the District harmless from any and all claims against the District which are due to Contractor's negligence, neglect or unauthorized conduct. Such indemnification shall include, but is not limited to, special, general and consequential damages, court costs, and all other reasonable attorney's fees associated with the settlement of a claim.

Contractor agrees, pursuant to the aforementioned conditions, to likewise indemnify the District for all acts of Contractor's subcontractors.

Contractor further agrees to indemnify the District and hold it harmless from all claims against the District for liens or mechanics liens which arise due to the conduct of the Contractor, its agents or employees.

ARTICLE III. PRACTICAL SPECIFICATIONS FOR CONTRACT MAINTENANCE

Section 1. Scope of Work and Job Performance

Contractor shall furnish all horticulture supervision, labor, material, equipment and transportation required to maintain the landscape in an attractive condition throughout the contract period.

Notwithstanding the Specific guidelines set forth in this Agreement, it shall be the duty of Contractor to maintain the project in a first-class condition. These guidelines are not intended to be construed to limit specific actions by Contractor.

Section 2. Gardener's Maintenance Responsibilities

Each gardener is to service all site locations within his or her assigned work within the time intervals specified in Attachment "B." Contractor shall provide a minimum of _____ (__) full-time (40 hour per week) gardeners. The gardener's duties shall be to trim shrubbery, cultivate beds, weed, clean, and perform all tasks generally associated with his job. At no time shall Contractor use the regular gardening employees for other tasks such as tree trimming, flower planting, etc. Contractor shall not give his employees too large of an area to maintain which could result in poor workmanship or non-completion of work. Maintenance gardeners will be expected to:

- A. Report any irrigation problems in their area to their foreman, who will in turn report it to the District.
- B. Maintain the soil grade level in beds so that dirt does not enter the streets and lawns. The gardeners shall maintain a "trough" or edge around all beds where they are adjacent to streets, walks, and lawns so that runoff of water and dirt is minimized;
- C. All hard surfaces are to be left in a "broom swept" condition and all lawn areas are to be raked free of dirt and debris after gardening work is completed; and
- D. Clean all street gutters within site frontage, as necessary, with shovel and broom as part of their normal course of work.

Section 3. Lawn Maintenance

- A. Mowing and Edging: All lawn areas within District Facilities shall be mowed weekly during the active growing season, and as needed during other seasons to maintain a neat appearance and as further described in Attachment "B" of the 2018 BCVWD Landscape Maintenance RFP. Mowing height will be based on what is horticulturally correct for the turf variety, taking into account the season. Mower height is to be adjusted seasonally to avoid burn-out of grass. Contractor will change mowing patterns frequently (wherever possible) to minimize ruts in the turf.

The mowing schedule may be changed at the discretion of the District with two (2) weeks written notice to Contractor. Mowing is to be conducted using appropriate machines for the type of grass being mowed. All mowers must have catching attachments.

Same day as mowing, all turf areas shall be edged where defined by surrounding elements: curb line, mailboxes, planter beds, sidewalks, driveways, etc. Edging is to be done by hand or power edger. Weed-eating shall be done to those areas not accessible to an edger or where the edger may cause damage (i.e. wood bed edging and patio tiles). All turf area drain inlets and valve boxes will be weeded on a weekly basis.

- B. Fertilization: All turf areas shall be fertilized 2-4 times per year depending on the type of fertilizer used and the area to be fertilized. Contractor will work with District to choose the proper fertilizer and application rates. Fertilizers shall be applied so that staining of hard surfaces will not occur. Excess fertilizer will be removed from hard surfaces before irrigation is turned on. Contractor shall use caution when applying fertilizers at District facilities where there is potential for fertilizers to be near direct water sources (i.e. Noble Creek Recharge Facility). Coordination with the District shall occur prior to fertilizer application. NO IRON PRODUCTS will be used unless properly supervised during application and cleanup. All labor and equipment necessary for the application of fertilizer will be ordered and paid for by the Contractor.

Fertilizers shall be ordered and paid for by the District, however, the material costs shall be a part of the Contract Bid.

- C. Weed-Control:
- Pre-emerge: Contractor shall supply all labor and equipment necessary to apply pre-emergent herbicides to the turf areas, whether granular or speakable products are used. These products shall be applied in January through March (depending on weather conditions) at the manufacturer's suggested rates for the control of broadleaf weeds. Contractor shall work with District to determine the best product to use.
- Post-emerge: Contractor shall supply all labor and equipment necessary, at his expense, to apply post-emergent herbicides to all turf areas (on an as needed basis). Contractor shall work with District to determine the best product to use.

Emergents shall be ordered and paid for by the District, however, the material costs shall be a part of the Contract bid.

Section 4. Shrub/Hedge/Brush Care

- A. Maintenance: Dead blossoms are to be removed from booming flowers as needed. Dead plants/shrubs are to be removed as necessary. Note: If dead plants/shrubs are removed without the direction of District, Contractor is to inform District in writing within forty-eight (48) hours so that a determination can be made as to its replacement.

- B. Replacement: Subject to bidding and written approval requirements set forth herein, District will pay for necessary plant material. Contractor shall provide all labor and equipment necessary to install plants/shrubs at no additional charge to District.
- C. Pruning: All shrubs, bushes, plants and vines shall be pruned as necessary to maintain the natural form of the plant; to promote better and more frequent flowering of plant; obtain growth within space limitations; and to eliminate damaged or diseased wood. The “natural” state, however, shall not become a hazard along walkways or driveways. All plant material (excluding espaliered vines) will be pruned 4” to 6” away from all walls.

Contractor will work with District on the “look” required by District for the different plant materials on the project. All trimming material generated as a result of this maintenance is to be removed on a daily basis.

1. Natural vs. Formal/Hedged: Some plants will be trimmed formally. Examples are: ligustrum, boxwood, and ilex, in tight places, around vaults, confined areas, and to screen an area.

Growth retardant (PGRs) may be used on pruned shrubs and vines. Contractor will be responsible for any damage, burning or death of a plant as a result of use of PGRs. Contractor is responsible for the proper and safe use of any and all chemicals. Contractor is to provide all labor and growth retardant chemicals at his expense.

- D. Weed Control: Maintain shrub beds reasonably free of weeds. Use recommended, legally approved herbicides to control weed growth in open areas whenever possible. Avoid frequent soil cultivation to maintain pre-emergent effectiveness and root health.

1. Pre-emerge: This type of control should be used only if a known weed problem warrants usage.
2. Post-emerge: Control broadleaf weeds with selective herbicides.

The chosen chemical will be recommended and legally approved for the specific weed problem.

- E. Fertilization: All bed areas shall be fertilized 2-4 times per year with the appropriate fertilizer. Contractor will work with District to choose the best product and methods to use. Fertilizer is to be applied so that there is no staining of surrounding hard surfaces

Contractor shall provide all labor and equipment, at his expense, necessary to accomplish the work. Contractor shall notify the District, in writing, five (5) working days prior to any fertilizer application. This written document shall include the following:

1. Location and exact date the fertilizer application will be performed.
2. Type of fertilizer (with N-P-K) and method of application to be used.
3. Material Safety Data Sheet (MSDS) provided to the District for all products applied.

Section 5. Tree Maintenance

All tree work including, planting, trimming, and removals will conform to the American National Standard ANSI 300.

- A. Pruning/Trimming: All trees shall be trimmed and “opened up” to allow the wind to pass through. Trees will be trimmed to ensure an attractive appearance and to prevent branches from overhanging onto walks, driveways, streets, roofs or anywhere that they would become a danger or nuisance. Sucker growth and dead wood shall be removed.

Trees that are blown over and broken or uprooted by storms are to be inspected by Contractor and District. Contractor will re-stake, remove, trim and/or replace those trees up to five (5) per incident, at his expense. District will pay for any materials needed, including the cost of the replacement trees. In the event that more than five (5) trees are lost in one storm, District reserves the right to obtain outside bids for all downed trees over that number.

The maintenance and trimming of all trees and palms shall be the responsibility of Contractor. Notwithstanding the foregoing, District shall be responsible for trimming of any trees which are over 15 feet in height and reserves the right to obtain outside bids for such work. Contractor shall be responsible for trimming of all trees under 15 feet in height. As per separate work order, the District may request a proposal from the Contractor to perform maintenance and trimming of trees in excess of 15 feet of height.

Contractor is responsible for the labor to remove and replace any tree that is dead, causing damage, poses a liability, blown over or becomes a nuisance regardless of height or location. Contractor shall consult with District prior to removing any trees. Contractor shall be responsible for the trimming of all trees on an as needed basis. Some trees may need trimming more than once a year.

Contractor and District will agree upon a schedule for tree trimming, including a breakdown for different varieties, within thirty (30) days of any tree trimming.

- B. Staking: On a regular basis, stakes are to be inspected, adjusted or removed as necessary. When tree(s) attain sufficient growth to support itself, the stakes are to be removed. Certain trees will need to be “guyed” to maintain correct vertical growth. Contractor will provide all labor and equipment to perform this action.

Section 6. Light Fixtures

Contractor will repair and/or replace any lighting fixture that is broken by his crew, including but not limited to junction boxes, knuckles, bulbs, conduit and the fixture itself. The repairs are to be completed within forty-eight (48) hours from the time the damage occurred. If repairs are not completed within said period of time, District will perform the repairs and bill Contractor.

Section 7. Mulched Areas

Mulched areas will be inspected at the schedule indicated in the Bid Schedule, and man-made debris removed. Raking will be done with a frequency that will produce a consistent appearance. Weeds and grasses shall be controlled with recommended, legally approved herbicides.

Contractor shall provide all labor and equipment necessary to mulch, aerate, cultivate, rototill and/or turn the beds. District will purchase all mulches and/or soil amendments for the beds. Contractor and District will agree on the types of amendments and methods of applications.

Section 8. Irrigation System

Any damages to system caused by Contractor's equipment or carelessness while carrying out maintenance operations, shall be repaired without charge. Where practical, repairs shall be made within one (1) watering period. Contractor shall regularly inspect the irrigation system to determine whether repairs are necessary to avoid over- or under-watering and/or waste and shall make such adjustments or request authorization to make repairs as necessary.

Section 9. Insect and Disease Control

As required, Contractor is to provide all labor and equipment necessary for the control of insects, fungal activity, snails, diseases, mites or any pest that is injurious to the landscape (including gophers). All pesticides will be used under the supervision of state licensed personnel. All chemicals are to be applied in accordance with its label and all instructions will be followed for its proper and safe use. District will pay for all chemicals and pesticides (except PGRs).

Contractor shall use all caution to protect humans, animals, and water sources from possible toxic effects of materials used and shall be responsible for providing any notices required by law.

Section 10. Schedule of Application

To the extent not already addressed within Attachment "B" of the 2018 BCVWD Landscape Maintenance RFP within thirty (30) days of the start of this Agreement, Contractor shall provide a yearly schedule of applications detailing the anticipated dates, type of fertilizers, herbicides, pesticides, fungicides, etc., that will be used and the amounts to be applied for each defined area. This schedule is also to include manpower cycling, tree trimming, soil aeration, etc.

IN WITNESS WHEREOF, each of the parties has caused this Contract to be executed on the day and year first above written.

(Contractor)

By

Title

Contractor's License Number & Classification

ATTEST:

Secretary

**BEAUMONT-CHERRY VALLEY
WATER DISTRICT**

By

Daniel K. Jagers
General Manager

ATTEST:

Secretary to the Board

CERTIFICATION

LABOR CODE – SECTION 1861

I, the undersigned Contractor, am aware of the provisions of Section 3700 et seq. of the Labor Code which requires every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of the Code, and I, the undersigned Contractor, agree to and will comply with such provisions before commencing the performance of the work of this Contract.

Contractor

By:

Title:
