



**BEAUMONT-CHERRY VALLEY WATER DISTRICT
AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
560 Magnolia Avenue, Beaumont, CA 92223
Wednesday, June 8th, 2016
Regular Session 7:00 p.m.**

Call to Order, President Cottrell

Pledge of Allegiance, Director Slawson

Invocation, Director Hoffman

Roll Call

Public Comment

PUBLIC COMMENT: At this time, any person may address the Board of Directors on matters within its jurisdiction which are not on the agenda. However, any non-agenda matters that require action will be referred to Staff for a report and possible action at a subsequent meeting. To provide comments on specific agenda items, please complete a speaker's request form and provide the completed form to the Board Secretary prior to the Board meeting. Please limit your comments to three minutes. Sharing or passing time to another speaker is not permitted.

ACTION ITEMS

- 1. Adjustments to the Agenda**
- 2. Consent Calendar:** All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion unless members of the Board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.
 - a. April 2016 Budget Variance Report Review** (pages 4-8)
 - b. April 30th, 2016 Cash/Investment Balance Report** (page 9)
 - c. May 2016 Check Register Review** (pages 10-24)
 - d. May 2016 Invoices Pending Approval** (pages 25-26)
 - e. Minutes of the Regular Meeting April 13th, 2016** (pages 27-30)
 - f. Minutes of the Regular Meeting May 11th, 2016** (pages 31-34)
- 3. Consideration and Approval of Bartle Wells Associates Proposal for Water Facility Fee Study Update.** (pages 35-62)**
- 4. Consideration of Resolution 2016-05 a Resolution of the Board of Directors of the Beaumont-Cherry Valley Water District authorizing the implementation of updated Emergency Drought Regulations adopted by the State Water Resources Control Board on May 18, 2016.** (pages 63-81)**

5. **Consideration of Variance or New Water Meter and “Continuation of Service Letter (“Will Serve Letter”) for 1345 Palm Avenue for Proposed Multi-Purpose Building for Existing Seventh-Day Adventist Church Facility.** ******(pages 82-88)
6. **Riverside Local Agency Formation Commission (LAFCO) Special District Selection Committee: Vote to Elect A Regular Special District Member of the LAFCO (Eastern Riverside County) and an Alternate Special District Member.******** (pages 89-93)
7. **Appointment of Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA) Director Representative and an Alternate Representative.******** (pages 94-136)
8. **Continued Participation and Approval of the MOU for the San Gorgonio Pass Regional Water Alliance.********(pages 137-145)
9. **Consideration of Resolution 2016-06 Establishing the Process for the Acquisition of Imported Water Supply from the San Gorgonio Pass Water Agency for New Water System Connections.******** (pages 146-151)

10. Reports For Discussion

- a. Ad Hoc Committees
- b. General Manager
- c. Directors Reports
- d. Legal Counsel Report

11. Announcements

- District Offices will be closed July 4th, 2016 in observance of Independence Day.
- Finance and Audit Committee meeting, July 7th, 2016 at 3:00 p.m.
- Regular Board meeting, July 13th, 2016 at 7:00 p.m.
- Beaumont Basin Watermaster meeting, August 3rd, 2016 at 10:00 a.m.

12. Action List for Future Meetings

- Solar System Update
- Proposition 1 Bond Opportunities

13. Adjournment

****** Information included in the agenda packet

AVAILABILITY OF AGENDA MATERIALS - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Beaumont-Cherry Valley Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 560 Magnolia Avenue, Beaumont, California ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District Office at the same time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during the meeting, they can be made available from the District Office in the Board Room of the District's Office.

REVISIONS TO THE AGENDA -In accordance with §54954.2(a) of the Government Code (Brown Act), revisions to this Agenda may be made up to 72 hours before the Board Meeting, if necessary, after mailings are completed. Interested persons wishing to receive a copy of the set Agenda may pick one up at the District's Main Office, located at 560 Magnolia Avenue, Beaumont, California, up to 72 hours prior to the Board Meeting.

REQUIREMENTS RE: DISABLED ACCESS - In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the District Office, at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. The District Office may be contacted by telephone at (951) 845-9581, email at info@bcvwd.org or in writing at the Beaumont-Cherry Valley Water District, 560 Magnolia Avenue, Beaumont, California 92223.

General Ledger

Budget Variance Revenue

User: wclayton
 Printed: 05/25/16 10:35:51
 Period 04 - 04
 Fiscal Year 2016

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
 Beaumont CA 92223
 (951) 845-9581
 www.bcavwd.org



Account Number	Description	Budget	Period Amt	End Bal	Variance	% Avail/ Uncollect
50	GENERAL					
01-50-510-419061	Miscellaneous Income	\$ 250.00	\$ 10.24	\$ 558.64	\$ (308.64)	-123.46%
01-50-510-490001	Interest Income - Bonita Vista	\$ 2,800.00	\$ -	\$ 394.25	\$ 2,405.75	85.92%
01-50-510-490011	Interest Income-Fairway Canyon	\$ 50,000.00	\$ 18,580.74	\$ 56,331.28	\$ (6,331.28)	-12.66%
01-50-510-490021	Interest Income - General	\$ 20,000.00	\$ 19,456.49	\$ 19,456.49	\$ 543.51	2.72%
	Misc Income	\$ 73,050.00	\$ 38,047.47	\$ 76,740.66	\$ (3,690.66)	-5.05%
01-50-510-481001	Fac Fees-Wells	\$ 387,200.00	\$ -	\$ 195,981.28	\$ 191,218.72	49.39%
01-50-510-481006	Fac Fees-Water Rights (SWP)	\$ 245,000.00	\$ -	\$ 124,006.75	\$ 120,993.25	49.39%
01-50-510-481012	Fac Fees-Water Treatment Plant	\$ 184,200.00	\$ -	\$ 93,232.83	\$ 90,967.17	49.39%
01-50-510-481018	Fac Fees-Local Water Resources	\$ 97,000.00	\$ -	\$ 49,096.55	\$ 47,903.45	49.39%
01-50-510-481024	Fac Fees-Recycld Wtr Facilities	\$ 280,400.00	\$ -	\$ 162,856.32	\$ 117,543.68	41.92%
01-50-510-481030	Fac Fees-Transmission (16")	\$ 313,600.00	\$ -	\$ 158,728.64	\$ 154,871.36	49.39%
01-50-510-481036	Fac Fees-Storage	\$ 401,600.00	\$ -	\$ 203,269.84	\$ 198,330.16	49.39%
01-50-510-481042	Fac Fees-Booster	\$ 27,800.00	\$ -	\$ 14,070.97	\$ 13,729.03	49.39%
01-50-510-481048	Fac Fees-Pressure Reducng Stns	\$ 14,200.00	\$ -	\$ 7,187.33	\$ 7,012.67	49.39%
01-50-510-481054	Fac Fees-Misc Projects	\$ 12,400.00	\$ -	\$ 6,276.26	\$ 6,123.74	49.39%
01-50-510-481060	Fac Fees-Financing Costs	\$ 61,000.00	\$ -	\$ 31,505.88	\$ 29,494.12	48.35%
	Non-Operating Revenue	\$ 2,024,400.00	\$ -	\$ 1,046,212.65	\$ 978,187.35	48.32%
01-50-510-410100	Sales	\$ 3,700,000.00	\$ 257,769.40	\$ 963,606.63	\$ 2,736,393.37	73.96%
01-50-510-410151	Agricultural Irrigation Sales	\$ 25,500.00	\$ (17.17)	\$ 2,241.19	\$ 23,258.81	91.21%
01-50-510-410171	Construction Sales	\$ 68,000.00	\$ 8,443.30	\$ 30,907.40	\$ 37,092.60	54.55%
01-50-510-413001	Backflow Admin Charges	\$ 30,000.00	\$ 4,060.07	\$ 12,328.80	\$ 17,671.20	58.90%
01-50-510-413011	Fixed Meter Charges	\$ 2,600,000.00	\$ 249,158.49	\$ 920,500.88	\$ 1,679,499.12	64.60%
01-50-510-413021	Meter Fees	\$ 95,000.00	\$ 26,850.00	\$ 114,774.00	\$ (19,774.00)	-20.81%
01-50-510-415001	SGPWA Importation Charges	\$ 1,750,000.00	\$ 122,454.15	\$ 458,310.13	\$ 1,291,689.87	73.81%
01-50-510-415011	SCE Power Charges	\$ 1,550,000.00	\$ 87,847.54	\$ 328,792.01	\$ 1,221,207.99	78.79%
01-50-510-417001	2nd Notice Penalties	\$ 90,000.00	\$ 6,255.00	\$ 29,010.00	\$ 60,990.00	67.77%
01-50-510-417011	3rd Notice Charges	\$ 32,000.00	\$ (40.00)	\$ 7,050.00	\$ 24,950.00	77.97%
01-50-510-417021	Account Reinstatement Fees	\$ 75,000.00	\$ 6,800.00	\$ 17,750.00	\$ 57,250.00	76.33%
01-50-510-417031	Lien Processing Fees	\$ 3,800.00	\$ 400.00	\$ 2,900.00	\$ 900.00	23.68%
01-50-510-417041	Credit Check Processing Fees	\$ 7,500.00	\$ 750.00	\$ 3,045.00	\$ 4,455.00	59.40%
01-50-510-417051	Returned Check Fees	\$ 2,000.00	\$ 320.00	\$ 920.00	\$ 1,080.00	54.00%
01-50-510-417061	Custmr Damages/Upgrade Charges	\$ 8,000.00	\$ 336.04	\$ 1,102.65	\$ 6,897.35	86.22%
01-50-510-417071	After Hours Call Out Charges	\$ 600.00	\$ 150.00	\$ 250.00	\$ 350.00	58.33%
01-50-510-417081	Bench Test Fees	\$ 180.00	\$ -	\$ 30.00	\$ 150.00	83.33%
01-50-510-417091	Credit Card Processing Fees	\$ 33,000.00	\$ 2,913.75	\$ 12,444.25	\$ 20,555.75	62.29%
01-50-510-419011	Development Income	\$ 85,000.00	\$ 8,428.76	\$ 20,149.19	\$ 64,850.81	76.30%
01-50-510-419021	Recharge Income	\$ 35,000.00	\$ 7,825.92	\$ 7,825.92	\$ 27,174.08	77.64%
	Operating Revenue	\$ 10,190,580.00	\$ 790,705.25	\$ 2,933,938.05	\$ 7,256,641.95	71.21%
01-50-510-471001	Rent - 12303 Oak Glen	\$ 2,400.00	\$ 200.00	\$ 800.00	\$ 1,600.00	66.67%
01-50-510-471011	Rent - 13695 Oak Glen	\$ 2,400.00	\$ 200.00	\$ 800.00	\$ 1,600.00	66.67%
01-50-510-471021	Rent - 13697 Oak Glen	\$ 2,400.00	\$ 200.00	\$ 800.00	\$ 1,600.00	66.67%
01-50-510-471031	Rent - 9781 Avenida Miravilla	\$ 2,400.00	\$ 200.00	\$ 800.00	\$ 1,600.00	66.67%
01-50-510-471101	Util - 12303 Oak Glen	\$ 2,320.00	\$ 160.20	\$ 715.27	\$ 1,604.73	69.17%
01-50-510-471111	Util - 13695 Oak Glen	\$ 1,400.00	\$ 32.59	\$ 234.49	\$ 1,165.51	83.25%
01-50-510-471121	Util - 13697 Oak Glen	\$ 2,800.00	\$ 93.46	\$ 531.44	\$ 2,268.56	81.02%
01-50-510-471131	Util - 9781 Avenida Miravilla	\$ 2,300.00	\$ 76.16	\$ 300.24	\$ 1,999.76	86.95%
	Rent/Utilities	\$ 18,420.00	\$ 1,162.41	\$ 4,981.44	\$ 13,438.56	72.96%
Revenue Total		\$ 12,306,450.00	\$ 829,915.13	\$ 4,061,872.80	\$ 8,244,577.20	67.00%

General Ledger

Budget Variance Expense

User: wclayton
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 Period 04 - 04
 Fiscal Year 2016

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
 Beaumont CA 92223
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Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
10	BOARD OF DIRECTORS						
01-10-110-500101	Board of Directors Fees	\$ 30,800.00	\$ 2,400.00	\$ 8,800.00	\$ 22,000.00	\$ -	71.43%
01-10-110-500115	Social Security	\$ 3,100.00	\$ 148.80	\$ 545.60	\$ 2,554.40	\$ -	82.40%
01-10-110-500120	Medicare	\$ 700.00	\$ 34.80	\$ 127.60	\$ 572.40	\$ -	81.77%
01-10-110-500145	Workers' Compensation	\$ 450.00	\$ 26.41	\$ 96.84	\$ 353.16	\$ -	78.48%
01-10-110-500175	Seminar & Travel Expenses	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	100.00%
	Board of Directors Personnel	\$ 45,050.00	\$ 2,610.01	\$ 9,570.04	\$ 35,479.96	\$ -	78.76%
01-10-110-550012	Election Expenses	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	\$ -	100.00%
	Board of Directors Services	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	\$ -	100.00%
Expense Total	BOARD OF DIRECTORS	\$ 75,050.00	\$ 2,610.01	\$ 9,570.04	\$ 65,479.96	\$ -	87.00%
20	ENGINEERING						
01-20-210-500105	Labor	\$ 208,929.00	\$ 11,519.17	\$ 48,700.37	\$ 160,228.63	\$ -	76.69%
01-20-210-500115	Social Security	\$ 11,772.00	\$ 832.18	\$ 3,181.58	\$ 8,590.42	\$ -	72.97%
01-20-210-500120	Medicare	\$ 3,029.00	\$ 194.63	\$ 744.10	\$ 2,284.90	\$ -	75.43%
01-20-210-500125	Health Insurance	\$ 20,432.00	\$ 1,702.66	\$ 6,385.39	\$ 14,046.61	\$ -	68.75%
01-20-210-500140	Life Insurance	\$ 883.00	\$ 48.99	\$ 171.49	\$ 711.51	\$ -	80.58%
01-20-210-500145	Workers' Compensation	\$ 3,938.00	\$ 180.14	\$ 688.72	\$ 3,249.28	\$ -	82.51%
01-20-210-500155	Retirement/CalPERS	\$ 30,295.00	\$ 2,242.31	\$ 8,655.58	\$ 21,639.42	\$ -	71.43%
01-20-210-500165	Uniforms & Employee Benefits	\$ 50.00	\$ -	\$ -	\$ 50.00	\$ -	100.00%
01-20-210-500170	Education Expenses	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ -	100.00%
01-20-210-500175	Seminar & Travel Expenses	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-20-210-500180	Accrued Sick Leave Expenses	\$ -	\$ 704.90	\$ 19,436.78	\$ (19,436.78)	\$ -	0.00%
01-20-210-500185	Accrued Vacation Expenses	\$ -	\$ 763.14	\$ 1,348.39	\$ (1,348.39)	\$ -	0.00%
01-20-210-500195	CIP Related Labor	\$ (121,157.68)	\$ (2,097.46)	\$ (12,787.74)	\$ (108,369.94)	\$ -	89.45%
	Engineering Personnel	\$ 161,170.32	\$ 16,090.66	\$ 76,524.66	\$ 84,645.66	\$ -	52.52%
01-20-210-540048	Permits, Fees & Licensing	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	100.00%
	Engineering Materials & Supplies	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	100.00%
01-20-210-540012	Dev Reimbursable Engineering	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ -	100.00%
01-20-210-550068	Software Maintenance	\$ 22,500.00	\$ -	\$ 10,000.00	\$ 12,500.00	\$ -	55.56%
01-20-210-580031	Outside Engineering	\$ 60,000.00	\$ 4,766.68	\$ 7,026.68	\$ 52,973.32	\$ -	88.29%
01-20-210-580032	CIP Related Outside Engineering	\$ (30,000.00)	\$ -	\$ -	\$ (30,000.00)	\$ -	100.00%
	Engineering Services	\$ 67,500.00	\$ 4,766.68	\$ 17,026.68	\$ 50,473.32	\$ -	74.78%
Expense Total	ENGINEERING	\$ 232,670.32	\$ 20,857.34	\$ 93,551.34	\$ 139,118.98	\$ -	60.00%
30	FINANCE & ADMIN SERVICES						
01-30-310-500105	Labor	\$ 1,091,965.00	\$ 56,723.33	\$ 260,291.81	\$ 831,673.19	\$ -	76.16%
01-30-310-500110	Overtime	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-30-310-500115	Social Security	\$ 60,682.00	\$ 4,871.54	\$ 18,130.91	\$ 42,551.09	\$ -	70.12%
01-30-310-500120	Medicare	\$ 15,833.00	\$ 1,139.30	\$ 4,240.18	\$ 11,592.82	\$ -	73.22%
01-30-310-500125	Health Insurance	\$ 234,967.00	\$ 15,480.47	\$ 58,014.89	\$ 176,952.11	\$ -	75.31%
01-30-310-500130	CalPERS Health Admin Costs	\$ 2,000.00	\$ 175.19	\$ 567.08	\$ 1,432.92	\$ -	71.65%
01-30-310-500140	Life Insurance	\$ 6,806.00	\$ 345.85	\$ 1,223.13	\$ 5,582.87	\$ -	82.03%
01-30-310-500145	Workers' Compensation	\$ 18,155.00	\$ 933.12	\$ 3,474.27	\$ 14,680.73	\$ -	80.86%
01-30-310-500150	Unemployment Insurance	\$ 74,709.00	\$ -	\$ -	\$ 74,709.00	\$ -	100.00%
01-30-310-500155	Retirement/CalPERS	\$ 154,821.00	\$ 10,595.08	\$ 40,101.84	\$ 114,719.16	\$ -	74.10%
01-30-310-500160	Post-Employment Health Expenses	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-30-310-500165	Uniforms & Employee Benefits	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-30-310-500170	Education Expenses	\$ 2,000.00	\$ 60.00	\$ 95.00	\$ 1,905.00	\$ -	95.25%
01-30-310-500175	Seminar & Travel Expenses	\$ 16,000.00	\$ 995.00	\$ 2,842.00	\$ 13,158.00	\$ -	82.24%
01-30-310-500180	Accrued Sick Leave Expenses	\$ -	\$ 6,818.11	\$ 60,933.13	\$ (60,933.13)	\$ -	0.00%
01-30-310-500185	Accrued Vacation Expenses	\$ -	\$ 15,856.16	\$ 20,872.60	\$ (20,872.60)	\$ -	0.00%
01-30-310-500195	CIP Related Labor	\$ (25,000.00)	\$ -	\$ -	\$ (25,000.00)	\$ -	100.00%
01-30-310-550024	Employment Testing	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ -	100.00%
	Finance & Admin Services Personnel	\$ 1,659,138.00	\$ 113,993.15	\$ 470,786.84	\$ 1,188,351.16	\$ -	71.62%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-30-310-520001	Maint & Rpr-Office Equipment	\$ 2,800.00	\$ -	\$ 124.32	\$ 2,675.68	\$ -	95.56%
01-30-310-550006	Cashiering Shortages/Overages	\$ 50.00	\$ (5.10)	\$ 3.99	\$ 46.01	\$ -	92.02%
01-30-310-550018	Employee Medical/First Aid	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ -	100.00%
01-30-310-550042	Office Supplies	\$ 15,000.00	\$ 1,534.77	\$ 5,548.60	\$ 9,451.40	\$ -	63.01%
01-30-310-550046	Office Equipment	\$ 65,000.00	\$ 1,415.06	\$ 9,189.47	\$ 55,810.53	\$ -	85.86%
01-30-310-550048	Postage	\$ 58,800.00	\$ 3,814.08	\$ 15,956.45	\$ 42,843.55	\$ -	72.86%
01-30-310-550066	Subscriptions	\$ 10,000.00	\$ 440.40	\$ 1,490.75	\$ 8,509.25	\$ -	85.09%
01-30-310-550072	Misc Operating Expenses	\$ 5,000.00	\$ -	\$ (0.60)	\$ 5,000.60	\$ -	100.01%
01-30-310-550078	Bad Debt Expenses	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-30-310-550084	Depreciation	\$ 1,871,002.00	\$ 208,517.68	\$ 836,830.69	\$ 1,034,171.31	\$ -	55.27%
	Finance & Admin Services Materials & Supplies	\$ 2,032,852.00	\$ 215,716.89	\$ 869,143.67	\$ 1,163,708.33	\$ -	57.25%
01-30-310-550001	Bank Charges	\$ 33,000.00	\$ 2,768.66	\$ 10,391.99	\$ 22,608.01	\$ -	68.51%
01-30-310-550030	Membership Dues	\$ 35,000.00	\$ 1,342.92	\$ 11,715.68	\$ 23,284.32	\$ -	66.53%
01-30-310-550036	Notary & Lien Fees	\$ 1,000.00	\$ 460.00	\$ 460.00	\$ 540.00	\$ -	54.00%
01-30-310-550054	Property, Auto& Gen Liab Insur	\$ 85,000.00	\$ 6,305.13	\$ 25,501.90	\$ 59,498.10	\$ -	70.00%
01-30-310-580001	Accounting & Audit	\$ 35,000.00	\$ 2,600.00	\$ 2,600.00	\$ 32,400.00	\$ -	92.57%
01-30-310-580011	General Legal	\$ 150,000.00	\$ 2,371.68	\$ 24,820.70	\$ 125,179.30	\$ -	83.45%
01-30-310-580021	IT/Software Support	\$ 30,000.00	\$ 2,348.03	\$ 11,963.84	\$ 18,036.16	\$ -	60.12%
	Finance & Admin Services	\$ 369,000.00	\$ 18,196.42	\$ 87,454.11	\$ 281,545.89	\$ -	76.30%
Expense Total	FINANCE & ADMIN SERVICES	\$ 4,060,990.00	\$ 347,906.46	\$ 1,427,384.62	\$ 2,633,605.38	\$ -	65.00%
40	OPERATIONS						
410	Source of Supply Personnel						
01-40-410-500105	Labor	\$ 239,658.00	\$ 11,332.83	\$ 46,644.97	\$ 193,013.03	\$ -	80.54%
01-40-410-500110	Overtime	\$ 13,476.00	\$ 429.77	\$ 2,615.43	\$ 10,860.57	\$ -	80.59%
01-40-410-500111	Double time	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ -	100.00%
01-40-410-500115	Social Security	\$ 14,859.00	\$ 865.80	\$ 3,360.21	\$ 11,498.79	\$ -	77.39%
01-40-410-500120	Medicare	\$ 3,475.00	\$ 202.49	\$ 785.88	\$ 2,689.12	\$ -	77.38%
01-40-410-500125	Health Insurance	\$ 81,728.00	\$ 4,060.19	\$ 15,464.56	\$ 66,263.44	\$ -	81.08%
01-40-410-500140	Life Insurance	\$ 1,539.00	\$ 60.72	\$ 219.24	\$ 1,319.76	\$ -	85.75%
01-40-410-500145	Workers' Compensation	\$ 19,748.00	\$ 811.70	\$ 3,134.21	\$ 16,613.79	\$ -	84.13%
01-40-410-500155	Retirement/CalPERS	\$ 44,846.00	\$ 3,081.55	\$ 11,837.75	\$ 33,008.25	\$ -	73.60%
01-40-410-500165	Uniforms & Employee Benefits	\$ 1,000.00	\$ 41.04	\$ 171.04	\$ 828.96	\$ -	82.90%
01-40-410-500170	Education Expenses	\$ 1,400.00	\$ -	\$ 60.00	\$ 1,340.00	\$ -	95.71%
01-40-410-500175	Seminar & Travel Expenses	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-410-500180	Accrued Sick Leave Expenses	\$ -	\$ 1,084.57	\$ 17,969.33	\$ (17,969.33)	\$ -	0.00%
01-40-410-500185	Accrued Vacation Expenses	\$ -	\$ 726.00	\$ 868.20	\$ (868.20)	\$ -	0.00%
01-40-410-550024	Employment Testing	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ -	100.00%
440	Transmission & Distribution Personnel						
01-40-440-500105	Labor	\$ 514,533.00	\$ 21,511.93	\$ 81,231.29	\$ 433,301.71	\$ -	84.21%
01-40-440-500110	Overtime	\$ 20,000.00	\$ 880.46	\$ 3,572.87	\$ 16,427.13	\$ -	82.14%
01-40-440-500111	Double time	\$ 1,500.00	\$ 53.08	\$ 53.08	\$ 1,446.92	\$ -	96.46%
01-40-440-500115	Social Security	\$ 31,901.00	\$ 1,692.02	\$ 6,191.28	\$ 25,709.72	\$ -	80.59%
01-40-440-500120	Medicare	\$ 7,461.00	\$ 395.71	\$ 1,447.99	\$ 6,013.01	\$ -	80.59%
01-40-440-500125	Health Insurance	\$ 214,535.00	\$ 12,606.61	\$ 44,916.96	\$ 169,618.04	\$ -	79.06%
01-40-440-500140	Life Insurance	\$ 3,303.00	\$ 147.51	\$ 499.75	\$ 2,803.25	\$ -	84.87%
01-40-440-500145	Workers' Compensation	\$ 39,302.00	\$ 1,417.37	\$ 5,102.14	\$ 34,199.86	\$ -	87.02%
01-40-440-500155	Retirement/CalPERS	\$ 87,253.00	\$ 5,219.33	\$ 19,432.38	\$ 67,820.62	\$ -	77.73%
01-40-440-500165	Uniforms & Employee Benefits	\$ 4,000.00	\$ 469.12	\$ 729.12	\$ 3,270.88	\$ -	81.77%
01-40-440-500170	Education Expenses	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-40-440-500175	Seminar & Travel Expenses	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-440-500180	Accrued Sick Leave Expenses	\$ -	\$ 2,069.62	\$ 25,982.88	\$ (25,982.88)	\$ -	0.00%
01-40-440-500185	Accrued Vacation Expenses	\$ -	\$ 2,340.11	\$ 1,863.61	\$ (1,863.61)	\$ -	0.00%
01-40-440-500195	CIP Related Labor	\$ (40,000.00)	\$ -	\$ -	\$ (40,000.00)	\$ -	100.00%
01-40-440-550024	Employment Testing	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ -	100.00%
450	Inspections Personnel						
01-40-450-500105	Labor	\$ -	\$ 1,889.18	\$ 3,908.91	\$ (3,908.91)	\$ -	0.00%
01-40-450-500115	Social Security	\$ -	\$ 120.80	\$ 246.04	\$ (246.04)	\$ -	0.00%
01-40-450-500120	Medicare	\$ -	\$ 28.25	\$ 57.54	\$ (57.54)	\$ -	0.00%
01-40-450-500125	Health Insurance	\$ -	\$ 519.79	\$ 1,059.18	\$ (1,059.18)	\$ -	0.00%
01-40-450-500140	Life Insurance	\$ -	\$ 7.44	\$ 13.84	\$ (13.84)	\$ -	0.00%
01-40-450-500145	Workers' Compensation	\$ -	\$ 109.97	\$ 222.22	\$ (222.22)	\$ -	0.00%
01-40-450-500155	Retirement/CalPERS	\$ -	\$ 446.52	\$ 976.64	\$ (976.64)	\$ -	0.00%
01-40-450-500165	Uniforms & Employee Benefits	\$ 300.00	\$ -	\$ -	\$ 300.00	\$ -	100.00%
460	Customer Svc & Meter Reading Personnel						
01-40-460-500105	Labor	\$ 142,252.00	\$ 9,253.75	\$ 44,714.65	\$ 97,537.35	\$ -	68.57%
01-40-460-500110	Overtime	\$ 3,500.00	\$ 148.23	\$ 1,363.03	\$ 2,136.97	\$ -	61.06%
01-40-460-500111	Double time	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ -	100.00%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-40-460-500115	Social Security	\$ 8,820.00	\$ 680.98	\$ 3,248.78	\$ 5,571.22	\$ -	63.17%
01-40-460-500120	Medicare	\$ 2,063.00	\$ 159.27	\$ 759.81	\$ 1,303.19	\$ -	63.17%
01-40-460-500125	Health Insurance	\$ 61,296.00	\$ 4,941.20	\$ 23,012.02	\$ 38,283.98	\$ -	62.46%
01-40-460-500140	Life Insurance	\$ 913.00	\$ 40.31	\$ 246.68	\$ 666.32	\$ -	72.98%
01-40-460-500145	Workers' Compensation	\$ 11,722.00	\$ 642.05	\$ 3,052.83	\$ 8,669.17	\$ -	73.96%
01-40-460-500155	Retirement/CalPERS	\$ 25,612.00	\$ 2,204.82	\$ 9,544.33	\$ 16,067.67	\$ -	62.73%
01-40-460-500165	Uniforms & Employee Benefits	\$ 750.00	\$ -	\$ -	\$ 750.00	\$ -	100.00%
01-40-460-500170	Education Expenses	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-460-500175	Seminar & Travel Expenses	\$ 300.00	\$ -	\$ -	\$ 300.00	\$ -	100.00%
01-40-460-500180	Accrued Sick Leave Expenses	\$ -	\$ 506.08	\$ 12,374.69	\$ (12,374.69)	\$ -	0.00%
01-40-460-500185	Accrued Vacation Expenses	\$ -	\$ 1,223.50	\$ 320.00	\$ (320.00)	\$ -	0.00%
01-40-460-500195	CIP Related Labor	\$ (10,000.00)	\$ -	\$ -	\$ (10,000.00)	\$ -	100.00%
01-40-460-550024	Employment Testing	\$ 300.00	\$ -	\$ -	\$ 300.00	\$ -	100.00%
470	Maintenance & General Plant Personnel						
01-40-470-500105	Labor	\$ 32,000.00	\$ 813.00	\$ 2,552.19	\$ 29,447.81	\$ -	92.02%
01-40-470-500115	Social Security	\$ 1,700.00	\$ 66.62	\$ 174.46	\$ 1,525.54	\$ -	89.74%
01-40-470-500120	Medicare	\$ 400.00	\$ 15.58	\$ 40.80	\$ 359.20	\$ -	89.80%
01-40-470-500125	Health Insurance	\$ 11,000.00	\$ 503.25	\$ 1,347.44	\$ 9,652.56	\$ -	87.75%
01-40-470-500140	Life Insurance	\$ 200.00	\$ 7.90	\$ 11.23	\$ 188.77	\$ -	94.39%
01-40-470-500145	Workers' Compensation	\$ 2,500.00	\$ 62.71	\$ 164.85	\$ 2,335.15	\$ -	93.41%
01-40-470-500155	Retirement/CalPERS	\$ 9,950.00	\$ 257.81	\$ 913.58	\$ 9,036.42	\$ -	90.82%
	Operations Personnel	\$ 1,614,395.00	\$ 96,148.54	\$ 404,479.91	\$ 1,209,915.09	\$ -	74.95%
410	Source of Supply Materials & Supplies						
01-40-410-501101	Electricity - Wells	\$ 1,550,000.00	\$ 74,531.82	\$ 284,434.16	\$ 1,265,565.84	\$ -	81.65%
01-40-410-501201	Gas - Wells	\$ 225.00	\$ -	\$ 47.84	\$ 177.16	\$ -	78.74%
01-40-410-510011	Treatment & Chemicals	\$ 75,000.00	\$ -	\$ 2,839.89	\$ 72,160.11	\$ -	96.21%
01-40-410-510021	Lab Testing	\$ 90,000.00	\$ 2,700.00	\$ 11,630.00	\$ 78,370.00	\$ -	87.08%
01-40-410-510031	Small Tools, Parts & Maint	\$ 3,280.00	\$ 33.95	\$ 893.88	\$ 2,386.12	\$ -	72.75%
01-40-410-520021	Maint & Rpr-Telemetry Equip	\$ 15,000.00	\$ -	\$ 1,724.83	\$ 13,275.17	\$ -	88.50%
01-40-410-520031	Maint & Rpr-General Equipment	\$ 100.00	\$ -	\$ -	\$ 100.00	\$ -	100.00%
01-40-410-520061	Maint & Rpr-Pumping Equipment	\$ 100,000.00	\$ 3,188.67	\$ 27,528.53	\$ 72,471.47	\$ 5,790.72	66.68%
01-40-410-550066	Subscriptions	\$ 400.00	\$ -	\$ 3.00	\$ 397.00	\$ -	99.25%
440	Trans & Distribution Materials & Supplies						
01-40-440-510031	Small Tools, Parts & Maint	\$ 4,920.00	\$ 799.95	\$ 5,381.97	\$ (461.97)	\$ 167.89	-12.80%
01-40-440-520071	Maint & Rpr-Pipelines&Hydrants	\$ 55,000.00	\$ 331.52	\$ 16,438.40	\$ 38,561.60	\$ -	70.11%
01-40-440-520081	Maint & Rpr-Pressure Regulatrs	\$ 7,500.00	\$ 2,580.73	\$ 2,580.73	\$ 4,919.27	\$ -	65.59%
01-40-440-540001	Backflow Devices	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ -	100.00%
01-40-440-540024	Inventory Adjustments	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-40-440-540026	Inventory Purchase Discounts	\$ (5,000.00)	\$ -	\$ -	\$ (5,000.00)	\$ -	100.00%
01-40-440-540036	Line Locates	\$ 3,500.00	\$ 61.50	\$ 466.16	\$ 3,033.84	\$ -	86.68%
01-40-440-540042	Meters Maintenance & Services	\$ 150,000.00	\$ 4,032.98	\$ 25,966.80	\$ 124,033.20	\$ -	82.69%
01-40-440-540078	Reservoirs Maintenance	\$ 30,000.00	\$ 60.58	\$ 320.53	\$ 29,679.47	\$ -	98.93%
470	Maint & General Plant Materials & Supplies						
01-40-470-501111	Electricity - 560 Magnolia	\$ 23,600.00	\$ 1,185.85	\$ 4,803.07	\$ 18,796.93	\$ -	79.65%
01-40-470-501121	Electricity - 12303 Oak Glen	\$ 2,200.00	\$ 160.20	\$ 715.27	\$ 1,484.73	\$ -	67.49%
01-40-470-501131	Electricity - 13695 Oak Glen	\$ 800.00	\$ 32.59	\$ 234.49	\$ 565.51	\$ -	70.69%
01-40-470-501141	Electricity - 13697 Oak Glen	\$ 2,200.00	\$ 93.46	\$ 531.44	\$ 1,668.56	\$ -	75.84%
01-40-470-501151	Elec - 9781 Avenida Miravilla	\$ 1,800.00	\$ 76.16	\$ 300.24	\$ 1,499.76	\$ -	83.32%
01-40-470-501161	Electricity - 815 E. 12th	\$ 6,000.00	\$ 223.30	\$ 1,108.08	\$ 4,891.92	\$ -	81.53%
01-40-470-501321	Propane - 12303 Oak Glen	\$ 120.00	\$ -	\$ -	\$ 120.00	\$ -	100.00%
01-40-470-501331	Propane - 13695 Oak Glen	\$ 600.00	\$ -	\$ -	\$ 600.00	\$ -	100.00%
01-40-470-501341	Propane - 13697 Oak Glen	\$ 600.00	\$ -	\$ -	\$ 600.00	\$ -	100.00%
01-40-470-501351	Propane-9781 Avenida Miravilla	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-470-501411	Sanitation - 560 Magnolia	\$ 1,800.00	\$ 243.64	\$ 526.75	\$ 1,273.25	\$ -	70.74%
01-40-470-501461	Sanitation - 815 E. 12th	\$ 3,600.00	\$ 257.15	\$ 1,028.60	\$ 2,571.40	\$ -	71.43%
01-40-470-501471	Sanitation - 11083 Cherry Ave	\$ 3,200.00	\$ 244.50	\$ 978.00	\$ 2,222.00	\$ -	69.44%
01-40-470-501511	Phones - 560 Magnolia	\$ 20,000.00	\$ 2,230.50	\$ 9,811.26	\$ 10,188.74	\$ -	50.94%
01-40-470-501561	Phones - 815 E. 12th	\$ 1,800.00	\$ 70.32	\$ 595.43	\$ 1,204.57	\$ -	66.92%
01-40-470-501600	Property Maintenance & Repair	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-40-470-501611	Maint & Repair- 560 Magnolia	\$ 16,000.00	\$ 1,114.44	\$ 5,548.90	\$ 10,451.10	\$ -	65.32%
01-40-470-501621	Maint & Repair- 12303 Oak Glen	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00	\$ -	100.00%
01-40-470-501631	Maint & Repair- 13695 Oak Glen	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-40-470-501641	Maint & Repair- 13697 Oak Glen	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-470-501651	Maint & Rpr-9781 Ave Miravilla	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	\$ -	100.00%
01-40-470-501661	Maint & Repair- 815 E. 12th	\$ 5,000.00	\$ 208.56	\$ 832.20	\$ 4,167.80	\$ -	83.36%
01-40-470-501691	Maint & Rpr- Buidlgs (General)	\$ 5,000.00	\$ 191.36	\$ 419.86	\$ 4,580.14	\$ -	91.60%
01-40-470-510001	Auto/Fuel	\$ 75,000.00	\$ 3,333.24	\$ 14,048.59	\$ 60,951.41	\$ -	81.27%
01-40-470-510002	CIP Related Fuel	\$ (15,000.00)	\$ -	\$ -	\$ (15,000.00)	\$ -	100.00%
01-40-470-520011	Maint & Rpr-Safety Equipment	\$ 15,000.00	\$ 193.66	\$ 918.04	\$ 14,081.96	\$ -	93.88%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-40-470-520031	Maint & Rpr-General Equipment	\$ 45,000.00	\$ 5,905.43	\$ 10,059.25	\$ 34,940.75	\$ 448.02	76.65%
01-40-470-520041	Maint & Rpr-Fleet	\$ 85,000.00	\$ 3,633.87	\$ 19,546.98	\$ 65,453.02	\$ -	77.00%
01-40-470-520091	Maint & Rpr-Communicatn Equip	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ -	100.00%
510	General Materials & Supplies						
01-40-510-510031	Small Tools, Parts & Maint	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
	Operations Materials & Supplies	\$ 2,397,445.00	\$ 107,719.93	\$ 452,263.17	\$ 1,945,181.83	\$ 6,406.63	80.87%
410	Source of Supply Services						
01-40-410-500501	State Project Water Purchases	\$ 1,750,000.00	\$ 258,989.00	\$ 258,989.00	\$ 1,491,011.00	\$ -	85.20%
01-40-410-540084	State Mandates & Tariffs	\$ 50,000.00	\$ 6,098.97	\$ 20,872.93	\$ 29,127.07	\$ -	58.25%
470	Maintenance & General Plant Services						
01-40-470-540030	Landscape Maintenance	\$ 15,000.00	\$ 304.38	\$ 7,205.59	\$ 7,794.41	\$ -	51.96%
01-40-470-540072	Rechrg Facs, Cynns&Ponds Maint	\$ 20,000.00	\$ 645.60	\$ 8,997.95	\$ 11,002.05	\$ -	55.01%
	OperationsServices	\$ 1,835,000.00	\$ 266,037.95	\$ 296,065.47	\$ 1,538,934.53	\$ -	83.87%
Expense Total	OPERATIONS	\$ 5,846,840.00	\$ 469,906.42	\$ 1,152,808.55	\$ 4,694,031.45	\$ 6,406.63	80.00%
50	GENERAL						
01-50-510-540066	Property Damages & Theft	\$ 2,000.00	\$ 2,166.12	\$ 2,939.47	\$ (939.47)	\$ -	-46.97%
01-50-510-550040	General Supplies	\$ 10,000.00	\$ 515.24	\$ 2,141.48	\$ 7,858.52	\$ -	78.59%
01-50-510-550060	Public Education	\$ 15,000.00	\$ 120.00	\$ 1,080.00	\$ 13,920.00	\$ -	92.80%
01-50-510-550072	Misc Operating Expenses	\$ 4,500.00	\$ -	\$ -	\$ 4,500.00	\$ -	100.00%
	General Materials & Supplies	\$ 31,500.00	\$ 2,801.36	\$ 6,160.95	\$ 25,339.05	\$ -	80.44%
01-50-510-550096	Beaumont Basin Watermaster	\$ 35,000.00	\$ 1,331.31	\$ 25,481.24	\$ 9,518.76	\$ -	27.20%
	General Services	\$ 35,000.00	\$ 1,331.31	\$ 25,481.24	\$ 9,518.76	\$ -	27.20%
Expense Total	GENERAL	\$ 66,500.00	\$ 4,132.67	\$ 31,642.19	\$ 34,857.81	\$ -	52.00%
Expense Total	ALL EXPENSES	\$ 10,282,050.32	\$ 845,412.90	\$ 2,714,956.74	\$ 7,567,093.58	\$ 6,406.63	74.00%



**Beaumont-Cherry Valley Water District
Cash Balance & Investment Report
As of April 30th, 2016**

Account Name	Account Ending #	<u>Cash Balance Per Account</u>	
		Balance	Prior Month Balance
Wells Fargo	General 4152	\$11,890,800.43	\$11,605,436.24
	Total Cash	\$ 11,890,800.43	\$ 11,605,436.24

Account Name	Market Value	Prior Month Balance	Actual % of				Rate	2016 Interest to Date ^a
			Total	Policy % Limit	Maturity	Par Amount		
Ca. State Treasurer's Office: Local Agency Investment Fund	\$16,874,888.23	\$16,855,431.74	100%	No Limit	Liquid	N/A	0.467	\$ 35,042.78
	Total Investments	\$ 16,874,888.23	\$ 16,855,431.74					\$ 35,042.78
Total Cash & Investments		\$ 28,765,688.66	\$ 28,460,867.98					

The investments above are in accordance with the District's investment policy.

BCVWD will be able to meet its cash flow obligations for the next 6 months.

Accounts Payable

Checks by Date - Detail by Check Date

User: wclayton
 Printed: 5/25/2016 7:56 AM

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
 Beaumont CA 92223
 (951) 845-9581
 www.bcvwd.org



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10030	Southern California Edison	05/02/2016	
	2039374889 Apr	Electricity 03/24-04/25/16 - 12303 Oak Glen Rd		160.20
	2039374889 Apr	Electricity 03/24-04/25/16 - 9781 Avenida Miravilla		76.16
	2039374889 Apr	Electricity 03/24-04/25/16 - 13697 Oak Glen Rd		93.46
	2039374889 Apr	Electricity 03/24-04/25/16 - 13695 Oak Glen Rd		32.59
	2039374889 Apr	Electricity 03/24-04/25/16 - 815 E 12th Ave		223.30
	2039374889 Apr	Electricity 03/24-04/25/16 - 560 Magnolia Ave		1,185.85
	2039374889 Apr	Electricity 03/24-04/25/16 - Wells		74,531.82
Total for this ACH Check for Vendor 10030:				76,303.38
Total for 5/2/2016:				76,303.38
ACH	10085	CalPERs Retirement System	05/05/2016	
		PR Batch 00001.05.2016 CalPERS 1% ER Paid	PR Batch 00001.05.2016 C	181.26
		PR Batch 00001.05.2016 CalPERS 7% EE Deduction	PR Batch 00001.05.2016 C	2,114.53
		PR Batch 00001.05.2016 CalPERS 8% EE Paid	PR Batch 00001.05.2016 C	2,449.39
		PR Batch 00001.05.2016 CalPERS 8% ER Paid	PR Batch 00001.05.2016 C	894.03
		PR Batch 00001.05.2016 CalPERS ER Paid 13.243%	PR Batch 00001.05.2016 C	7,934.80
		PR Batch 00001.05.2016 CalPERS ER PEPR 6.967%	PR Batch 00001.05.2016 C	841.79
Total for this ACH Check for Vendor 10085:				14,415.80
ACH	10087	EDD	05/05/2016	
		PR Batch 00001.05.2016 CA SDI	PR Batch 00001.05.2016 C	668.63
		PR Batch 00001.05.2016 State Income Tax	PR Batch 00001.05.2016 S	1,929.38
Total for this ACH Check for Vendor 10087:				2,598.01
ACH	10094	U.S. Treasury	05/05/2016	
		PR Batch 00001.05.2016 Federal Income Tax	PR Batch 00001.05.2016 F	6,281.13
		PR Batch 00001.05.2016 FICA Employee Portion	PR Batch 00001.05.2016 F	4,671.70
		PR Batch 00001.05.2016 FICA Employer Portion	PR Batch 00001.05.2016 F	4,671.70
		PR Batch 00001.05.2016 Medicare Employee Portion	PR Batch 00001.05.2016 M	1,092.59
		PR Batch 00001.05.2016 Medicare Employer Portion	PR Batch 00001.05.2016 M	1,092.59
Total for this ACH Check for Vendor 10094:				17,809.71
ACH	10141	Ca State Disbursement Unit	05/05/2016	
		PR Batch 00001.05.2016 Garnishment	PR Batch 00001.05.2016 C	191.53
		PR Batch 00001.05.2016 Garnishment	PR Batch 00001.05.2016 C	360.57
Total for this ACH Check for Vendor 10141:				552.10
ACH	10203	Voya Financial	05/05/2016	
		PR Batch 00001.05.2016 Deferred Comp	PR Batch 00001.05.2016 L	510.00
Total for this ACH Check for Vendor 10203:				510.00
ACH	10264	CalPERs Supplemental Income Plans	05/05/2016	
		PR Batch 00001.05.2016 CalPERS 457	PR Batch 00001.05.2016 C	1,984.61
Total for this ACH Check for Vendor 10264:				1,984.61

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10288	CalPERS Health Fiscal Services Division	05/05/2016	
	2006	Active Employees Health Insurance May 2016		38,568.46
	2006	Retired Employees Health Insurance May 2016		805.80
	2006	M Morales Health Insurance May 2016		1,573.13
	2006	Admin Fee for Health Insurance May 2016		134.39
	2006	J McCue Health Insurance Apr 2016		327.44
	2006	J McCue Health Insurance Apr 2016		-327.44
	2006	R Riggs (Term) Health Insurance May 2016		654.87
Total for this ACH Check for Vendor 10288:				41,736.65
5004	10003	All Purpose Rental	05/05/2016	
	26168	Concrete Saw Rental - 521 Edgar Retrofit		72.60
Total for Check Number 5004:				72.60
5005	10272	Babcock Laboratories Inc	05/05/2016	
	BD60024-0034	(12) Coliforms B1, B6-8, B10-11, H1, I1-2, M1-2, N2		480.00
	BD60443-0034	(2) Coliforms B1, H1		80.00
	BD60834-0034	(1) Coliforms Well 4A Raw		40.00
	BD60837-0034	(10) Coliforms B2-6, B10, I1-2, M1, N1		400.00
	BD61145-0034	(11) Coliforms B7-12, I1, I3, M2-3, N2		440.00
	BD61395-0034	(4) Coliforms Well 6 Raw, Well 12 Raw, Well 16 Raw, Well 21 Raw		160.00
	BD61397-0034	(2) Nitrate Samples Well 16 & Well 21		30.00
	BD61399-0034	(2) Nitrate Samples Cherry & Vineland Reservoir		30.00
	BD62031-0034	(12) Coliforms B1-6, B10, H1, I1-2, M1, N3		480.00
	BD62344-0034	(8) Coliforms B7, B10-12, I1, I3, M3, N4		320.00
	BD62425-0034	(4) Coliforms B8-9, H1-2		160.00
	BD62536-0034	(1) Coliforms Well 19 Raw		40.00
Total for Check Number 5005:				2,660.00
5006	10287	Bank of the West	05/05/2016	
	10016	City of Beaumont		
		Monthly Sewer Charges 03/01-05/01/2016		78.19
	10025	Lee's Auto Body		
		Accident Damages - Unit 16		1,929.70
		Replace Tailgate Cap - Unit 16		90.83
		Labor Replace Tailgate Cap - Unit 16		9.20
	10034	US Postal Service		
		Postage Return Safety DVD's to JPIA		13.45
	10035	USA Blue Book		
		(5) Padlocks - Block Out Program		63.46
		(1) 25PK Lockout Tags - Block Out Program		67.47
		(1) Circuit Breaker Lockout - Block Out Program		62.73
	10037	Waste Management Of Inland Empire		
		Yard Dumpsters 815 E 12th Apr 2016		257.15
		Monthly Sanitation 560 Magnolia Apr 2016		94.37
	10128	American Office Solution		
		(400) Postage Stamps		188.00
	10135	Big Time Design		
		(5) Uniform Pants/Shirts - J McCue		221.40
		(1) Uniform Vest/Windbreaker - J McCue		70.20
		(2) Uniform Pants - J Herrera		47.52
		(1) Uniform Windbreaker - T Lara		41.04
	10147	Online Information Services, Inc		
		152 Credit Reports for Mar 2016		440.40
	10151	Verizon Business		
		Monthly Phone Service 02/27-03/25/2016		1,140.32
	10173	California Society of Municipal Finance Officers		
		Legislative Update 05/19/2016 - Y Rodriguez		30.00
		Legislative Update 05/19/2016 - W Clayton		30.00
	10233	Pro-Pipe & Supply		
		(100) 1" PVC SCH 80 Pipe CL2 Repairs - Well 24		138.32

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	10253	Redlands Auto Electric Replace Battery - Unit 20		164.11
		Labor Analysis & Replace Battery - Unit 20		52.50
	10262	Dick's All Auto Repair Inc Analysis Oxygen Sensor - Unit 17		153.00
	10409	Stater Bros (6) Packs AA Batteries - Office Stock		35.61
	10442	CareerTrack Annual Training Subscription - B Hollstein		199.00
		Annual Training Subscription - W Clayton		199.00
		Annual Training Subscription - L Kreeft		199.00
		Annual Training Subscription - A Frausto		199.00
		Annual Training Subscription - T Williams		199.00
	10526	Verizon Monthly Phone Service 04/01-04/30/2016		981.33
	10541	Full Source, LLC (12) Wire Mesh Face Shields for Landscape Maint - Field Staff		77.76
		(6) Headgear for Landscape Maint - Field Staff		37.26
		Sales/Use Tax for Headgear/Face Shields for Landscape Maint		-8.52
Total for Check Number 5006:				7,501.80
5007	10019 0081693	C R & R Incorporated Monthly Charges 3 YD Commercial Bin May 2016	05/05/2016	244.50
Total for Check Number 5007:				244.50
5008	10014	Cherry Valley Automotive	05/05/2016	
	11178	Labor - Replace Serpentine Belt/Idler/Tensioner - Unit 13		135.00
	11178	Replace Serpentine Belt/Idler/Tensioner - Unit 13		164.28
	11192	Labor - Replace Fuel Pump and Filter - Unit 22		270.00
	11192	Replace Fuel Pump and Fuel Filter - Unit 22		344.47
	11192	Tow - Unit 22		60.00
	11667	Labor - Replace Shift Cable - Unit 18		270.00
	11667	Replace Shift Cable/Shift Linkage Repair Kit - Unit 18		215.91
	11667	Tow - Unit 18		60.00
	11679	Labor - Replace Balancer - Unit 13		90.00
	11679	Replace Balancer - Unit 13		201.18
	11681	Labor - Transmission Service - Unit 11		92.00
	11681	Filter Kit/Transmission Fluid - Unit 11		175.75
	11703	Labor - Oil Change Odometer Read 35,863 - Unit 17		20.00
	11703	Oil Change Odometer Read 35,863 - Unit 17		24.83
	11703	Labor - Repair Left Exhaust Flange - Unit 17		135.00
	11703	Exhaust Putty to Repair Left Exhaust Flange - Unit 17		7.15
	11932	Labor - Oil Change Odometer Read 30,385 - Unit 3		20.00
	11932	Oil Change Odometer Read 30,385 - Unit 3		21.05
	11932	Labor - Replace Brakes - Unit 3		130.00
	11932	Replace Rear Brakes - Unit 3		64.80
	11932	Labor - Rear Differential Service - Unit 3		92.00
	11932	Gear Oil/Additive Rear Differential Service - Unit 3		70.45
	12227	Labor - Repair Shift Indicator - Unit 13		90.00
	12227	Replace Shift Indicator - Unit 13		29.79
	12227	Labor - Repair Drivers Door Handle - Unit 13		90.00
	12227	Replace Drivers Door Handle - Unit 13		51.10
Total for Check Number 5008:				2,924.76
5009	10351 305178	Cherry Valley Nursery & Landscape Supply Transplant Pepper Trees at Vineland Tank	05/05/2016	31.06
Total for Check Number 5009:				31.06
5010	10112	Cla-Val	05/05/2016	
	690228	Labor - Well# 29 Preventative Maintenance of Main Valve		905.00
	690228	Parts - Well# 29 Preventative Maintenance of Main Valve		1,643.33
	690228	Surcharge Fuel - Well# 29 Preventative Maintenance of Main Valve		32.40
Total for Check Number 5010:				2,580.73

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
5011	10244 60427	Fiserv Inc Fiserv - Invalid Account Payment Returned	05/05/2016	53.00
Total for Check Number 5011:				53.00
5012	10052 0025380 0025380 0124710 1570590 2054706 2054706 2054706 2054706 2054706 2054706 5124521 6530872 9012621 9012621	Home Depot Credit Services (4) 3' x 100' Silt Fence - NCR II (1) 5" Utility Knife and Knife Blades - Tools 12th/Palm Concrete Saw Repair - Yard Tools (1) 24" Bolt Cutters - Tools 12th/Palm (4) 1 Gallon Bug Spray - Yard Stock (1) 5 Gallon Water Cooler - 12th/Palm Office (4) Sleeves Water Cooler Cups - 12th/Palm Office (8) Boxes Disposable Gloves - Yard Stock (2) 2 Gallon Water Jugs - Yard Stock Concrete Saw Repair - Yard Tools Replace Customer Refrigerator Filters - 40626 Dutton ER Repairs Well 13 Cut & Frame Root Hatch 521 Edgar - Retrofit Service	05/05/2016	168.40 7.46 15.00 53.97 21.47 23.73 23.63 42.94 21.53 18.95 86.29 146.86 28.30
Total for Check Number 5012:				658.53
5013	10273 283276 283277 283430 283431 283431 283431 283431 283431 283431 283431 283431 283431	Inland Water Works Supply Co. (5) 1" Brass Couplings - Inventory (2) #37 Steel Lids Flush - Inventory (21) 1" Brass Couplings - Inventory (20) 3/4" Brass Gate Valves - Inventory (16) 1-1/2" Meter Bolt Sets - Inventory (13) 1" Copper to Poly Adapters - Inventory (8) 425 Full Circle Clamps - Inventory (400) Feet 1" Copper Roll 100' Coils - Inventory (4) Meter Box Hooks - Field Staff (2) Meter Wrenches - Field Staff (360) Feet 1" Copper Roll 60' Coils - Inventory	05/05/2016	60.59 103.72 254.49 931.39 33.87 495.33 601.17 1,553.73 135.48 192.63 1,398.36
Total for Check Number 5013:				5,760.76
5014	10296 SW000199120 SW000199120 SW000199120	Johnson Machinery Co. PM Service Filters/Oil - CAT Loader Labor - PM Service - CAT Loader Labor - PM Service - CAT Loader	05/05/2016	1,434.36 1,512.27 293.36
Total for Check Number 5014:				3,239.99
5015	10202 273106 273106	Kaboo Leasing Co. Labor to Rebuild Bucket on CAT Loader Steel for Rebuild on Bucket for CAT Loader	05/05/2016	2,660.00 1,100.00
Total for Check Number 5015:				3,760.00
5016	10026 475693 RI	McCrometer Inc Labor - Repair Fire Hydrant Meter	05/05/2016	446.00
Total for Check Number 5016:				446.00
5017	10537 347785	Joshua McCue Safety Boots - J McCue	05/05/2016	130.00
Total for Check Number 5017:				130.00
5018	10278 KM05754034 May	Metlife - Group Benefits MetLife Dental Ins May 2016	05/05/2016	525.79
Total for Check Number 5018:				525.79

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
5019	10350	NAPA Auto Parts	05/05/2016	
	956639	Trailer Wire for Utility Trailer Lights - Unit 17		17.81
	956713	(2) Lift Support for Compressor - Unit 17		59.38
	956713	(1) Fuse Kit for Trailer Lights - Unit 17		25.90
	956713	(2) Fuse Amps/Fuses/Fuse Kit for Trailer Lights - Unit 17		30.19
	957283	(1) Brake Cleaner/Myst Oil/Carb Cleaner - Weedeater Maintenance		15.30
	957283	(1) Wire Brush and Gloves - Yard Stock		19.42
	957995	(4) Tail Lights - Unit 2		4.23
	958179	(1) Ratchet Extension - Tools for Unit 17		8.09
	958242	(1) Gas Cap - Unit 12		15.11
	959002	(1) Wiper Blades and Wiper Fluid - Unit 20		24.81
	959644	(2) Trailer Electrical Connector - Welders Trailer		17.26
	959671	(2) Tail Lights for Welding Trailer		28.06
	959671	(1) WD40 for Unit 17		7.01
Total for Check Number 5019:				272.57
5020	10045	Pacific Alarm Service Inc	05/05/2016	
	R 120086	Alarm Equip Rent/Service/Monitor May 2016 - 560 Magnolia		239.00
	R 120087	Alarm Equip Rent/Service/Monitor May 2016 - Cherry Valley Blvd		44.50
Total for Check Number 5020:				283.50
5021	10102	Pat's Pots	05/05/2016	
	15107	(3) Rental Portable Toilets 05/03-05/30/2016		60.00
	15107	(3) Service Portable Toilets 05/03-05/30/2016		250.00
Total for Check Number 5021:				310.00
5022	10056	RDO Equipment Co. Trust# 80-5800	05/05/2016	
	P15379	16 Disks for the Disking JD Tractor		1,164.67
Total for Check Number 5022:				1,164.67
5023	10095	Riverside County Dept of Waste Resources	05/05/2016	
	201603000339	NCR I Weed Cleanup		209.58
Total for Check Number 5023:				209.58
5024	10276	Standard Insurance Company	05/05/2016	
	00610763 May	Monthly Life & AD&D Insurance May 2016		664.76
	00610763 May	M Morales Monthly Life & AD&D May 2016		18.46
	00610763 May	R Riggs (Term) Monthly Life & AD&D Insurance May 2016		18.11
	00610763 May	J McCue Monthly Life & AD&D Insurance May 2016		-24.50
Total for Check Number 5024:				676.83
5025	10031	Staples Business Advantage	05/05/2016	
	3299692577	(2) Boxes 8-Tab Letter Index Makers - Engineering Files		204.10
	3299692577	(2) Boxes Legal Folder Dividers - Engineering Files		83.14
	3300273127	(3) Boxes Legal Folder Dividers - Engineering Files		124.71
	3300273127	(1) Box 3-Tab Manila Folders - Engineering Files		28.61
Total for Check Number 5025:				440.56
5026	10447	State Water Resources Control Board - DWOCP	05/05/2016	
	Op# 35621	Grade T2 Op# 35621 - J McCue		110.00
Total for Check Number 5026:				110.00
5027	10063	The Record Gazette	05/05/2016	
	713763	Ad for Invite FF Study 04/22-04/29/2016		246.68
Total for Check Number 5027:				246.68
5028	10284	Underground Service Alert of Southern California	05/05/2016	
	420160046	41 New Ticket Charges		61.50
Total for Check Number 5028:				61.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
5029	10255 0301633-IN 0301634-IN	Unlimited Services Building Maintenance May 2016 Janitorial Services 815 E 12th May 2016 Janitorial Services 560 Magnolia	05/05/2016	150.00 845.00
Total for Check Number 5029:				995.00
5030	10036 Z0152081D	USA Mobility Wireless Inc Stand-by SCADA Pager Apr 2016	05/05/2016	70.32
Total for Check Number 5030:				70.32
5031	UB*01869	Gerardo & Lilia Aldapa Refund Check Refund Check Refund Check Refund Check	05/05/2016	105.68 27.03 12.96 9.29
Total for Check Number 5031:				154.96
5032	UB*01870	Lynae Erickson Refund Check Refund Check Refund Check Refund Check	05/05/2016	25.46 23.77 11.39 8.17
Total for Check Number 5032:				68.79
5033	UB*01860	David & Belinda Forniss Refund Check Refund Check Refund Check Refund Check	05/05/2016	126.80 67.58 32.39 23.23
Total for Check Number 5033:				250.00
5034	UB*01871	Kody Foshee Refund Check Refund Check Refund Check Refund Check	05/05/2016	112.79 45.12 21.62 15.51
Total for Check Number 5034:				195.04
5035	UB*01865	Rodney Hume-Dawson Refund Check Refund Check Refund Check Refund Check	05/05/2016	119.35 7.95 3.81 2.73
Total for Check Number 5035:				133.84
5036	UB*01873	Greg Kemp Refund Check	05/05/2016	358.38
Total for Check Number 5036:				358.38
5037	UB*01866	Jesus Martinez Refund Check Refund Check Refund Check Refund Check Refund Check	05/05/2016	102.91 36.05 44.70 21.41 15.37
Total for Check Number 5037:				220.44
5038	UB*01868	Bryan Quan Refund Check	05/05/2016	239.30
Total for Check Number 5038:				239.30

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
5039	UB*01864	Shannon Radcliff	05/05/2016	
		Refund Check		31.86
		Refund Check		11.99
		Refund Check		5.74
		Refund Check		4.12
Total for Check Number 5039:				53.71
5040	UB*01862	Michelle Rousseau	05/05/2016	
		Refund Check		108.16
		Refund Check		43.82
		Refund Check		21.00
		Refund Check		15.06
Total for Check Number 5040:				188.04
5041	UB*01863	Deborah Summerfield	05/05/2016	
		Refund Check		18.76
		Refund Check		36.25
		Refund Check		17.37
		Refund Check		12.46
Total for Check Number 5041:				84.84
5042	UB*01872	Weiman Wang	05/05/2016	
		Refund Check		57.19
		Refund Check		16.19
		Refund Check		7.76
		Refund Check		5.57
Total for Check Number 5042:				86.71
5043	UB*01867	Nina Wiseman	05/05/2016	
		Refund Check		44.70
		Refund Check		55.62
		Refund Check		26.65
		Refund Check		19.12
Total for Check Number 5043:				146.09
5044	UB*01861	Barbara Wood	05/05/2016	
		Refund Check		120.84
		Refund Check		70.85
		Refund Check		33.95
		Refund Check		24.36
Total for Check Number 5044:				250.00
Total for 5/5/2016:				117,467.75
ACH	10502 14746513	Financial Reporting/Accounting CalPERS GASB-68 Reports & Schedules 2015	05/09/2016	
Total for this ACH Check for Vendor 10502:				1,300.00
Total for 5/9/2016:				1,300.00
ACH	10085	CalPERs Retirement System	05/12/2016	
		PR Batch 00001.05.2016 CalPERS 8% EE Paid	PR Batch 00001.05.2016 C	153.95
		PR Batch 00001.05.2016 CalPERS ER Paid 13.243%	PR Batch 00001.05.2016 C	254.85
Total for this ACH Check for Vendor 10085:				408.80
ACH	10087	EDD	05/12/2016	
		PR Batch 00001.05.2016 CA SDI	PR Batch 00001.05.2016 C	17.32
Total for this ACH Check for Vendor 10087:				17.32

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10094	U.S. Treasury	05/12/2016	
		PR Batch 00001.05.2016 FICA Employee Portion	PR Batch 00001.05.2016 F	119.72
		PR Batch 00001.05.2016 FICA Employer Portion	PR Batch 00001.05.2016 F	119.72
		PR Batch 00001.05.2016 Medicare Employee Portion	PR Batch 00001.05.2016 M	28.00
		PR Batch 00001.05.2016 Medicare Employer Portion	PR Batch 00001.05.2016 M	28.00
Total for this ACH Check for Vendor 10094:				295.44
5045	UB*01881	Eliseo Ayala	05/12/2016	
		Refund Check		24.88
		Refund Check		62.43
		Refund Check		29.91
		Refund Check		21.46
Total for Check Number 5045:				138.68
5046	UB*01886	Melva Browder	05/12/2016	
		Refund Check		33.90
		Refund Check		69.94
		Refund Check		33.51
		Refund Check		24.04
Total for Check Number 5046:				161.39
5047	UB*01877	Heather Brown	05/12/2016	
		Refund Check		47.99
		Refund Check		91.02
		Refund Check		43.60
		Refund Check		31.29
Total for Check Number 5047:				213.90
5048	10540 026934	Randy & Danielle Collins	05/12/2016	
		Reissue Unclaimed Funds		86.48
Total for Check Number 5048:				86.48
5049	UB*01885	Lynda Huntimer	05/12/2016	
		Refund Check		25.62
		Refund Check		24.28
		Refund Check		11.64
		Refund Check		8.35
Total for Check Number 5049:				69.89
5050	UB*01883	Adam Hurst	05/12/2016	
		Refund Check		53.32
		Refund Check		25.27
		Refund Check		12.11
		Refund Check		8.69
Total for Check Number 5050:				99.39
5051	10538 030354	Giovanni Licitra	05/12/2016	
		Reissue Unclaimed Funds		56.46
Total for Check Number 5051:				56.46
5052	UB*01874	Thomas Lo	05/12/2016	
		Refund Check		91.32
		Refund Check		62.90
		Refund Check		30.15
		Refund Check		21.62
Total for Check Number 5052:				205.99
5053	10539 025813	Amy McGuire	05/12/2016	
		Reissue Unclaimed Funds		34.32
Total for Check Number 5053:				34.32

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
5054	UB*01882	Alexis Medina	05/12/2016	
		Refund Check		21.10
		Refund Check		58.74
		Refund Check		28.15
		Refund Check		20.19
Total for Check Number 5054:				128.18
5055	UB*01887	Katie Meeks	05/12/2016	
		Refund Check		60.86
		Refund Check		69.25
		Refund Check		33.18
		Refund Check		23.80
Total for Check Number 5055:				187.09
5056	UB*01876	Jacinto Munoz	05/12/2016	
		Refund Check		39.32
Total for Check Number 5056:				39.32
5057	UB*01878	Dorothy Oliver	05/12/2016	
		Refund Check		76.58
		Refund Check		34.21
		Refund Check		16.39
		Refund Check		11.76
Total for Check Number 5057:				138.94
5058	UB*01890	Premiere Asset Services	05/12/2016	
		Refund Check		15.55
Total for Check Number 5058:				15.55
5059	UB*01889	Richmond American Homes of Maryland	05/12/2016	
		Refund Check		97.52
		Refund Check		16.20
		Refund Check		7.75
		Refund Check		5.56
Total for Check Number 5059:				127.03
5060	UB*01880	Glen Robertson	05/12/2016	
		Refund Check		103.13
		Refund Check		42.54
		Refund Check		20.39
		Refund Check		14.62
Total for Check Number 5060:				180.68
5061	UB*01879	Monica Rodriguez	05/12/2016	
		Refund Check		124.00
		Refund Check		38.35
		Refund Check		18.38
		Refund Check		13.19
Total for Check Number 5061:				193.92
5062	UB*01888	Sentinel Field Services Inc	05/12/2016	
		Refund Check		292.63
Total for Check Number 5062:				292.63
5063	UB*01884	David Valdez	05/12/2016	
		Refund Check		48.19
		Refund Check		68.55
		Refund Check		32.84
		Refund Check		23.56
Total for Check Number 5063:				173.14

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
5064	UB*01875	Dawn Veliquette	05/12/2016	
		Refund Check		52.56
		Refund Check		86.55
		Refund Check		41.48
		Refund Check		29.75
Total for Check Number 5064:				210.34
5065	10001	Action True Value Hardware	05/12/2016	
	44536	(1) PVC Glue - Unit 4		14.03
	44536	Supplies to Relocate Pepper Trees - Well 16		34.60
	44536	(1) PVC Glue/Primer Irrigation Repairs - Well 16		10.02
	44536	(4) Pairs Rubber Boots - Field Staff		82.03
	44536	(1) PVC Pipe/Elbow Irrigation Repairs - Well 16		2.79
	44538	(1) Threaded Coupler Irrigation Repairs - Well 16		0.54
	44538	Bubblers/Couplings/Elbows/Risers Irrigation Repairs - Well 16		21.51
	44538	(2) Gloves for Landscaping - Field Staff		15.96
	44538	(2) PVC Reducers - Vineland Tank Cleanup		4.30
	44598	(1) Expansion Coupler CL2 Repair - Well 24		5.39
	44598	(20) Feet of Steel Wire - Repairs on Drag for Grading		23.54
	44598	(4) Cable Clamps - Repairs on Drag for Grading		5.14
	44598	(4) Couplers CL2 Repairs - Well 24		1.08
	44598	(1) Chicken Wire/Ty Wire - NCR I Repairs		18.88
	44598	(3) Hose Clamps CL2 Repairs - Well 6		4.83
	44598	(2) Couplers CL2 Repairs - Well 29		10.78
	44598	(3) TFE Paste/Pipe Compound - Meter Builds		26.95
	44598	(1) Pair of Rubber Boots - Unit 17		20.51
	44598	(1) Tape Measure - Unit 17		25.91
	44598	(1) Hex Bushing PSI Gauge Assembly - Vineland Tank		7.01
	44598	(1) Box Vinyl Gloves - Yard Stock		18.35
	44598	(2) Paint Brushes Graffiti Cleanup - NCR I		6.02
	44598	(1) Box Latex Gloves - Meter Room		14.03
	44598	(4) TFE Paste - Meter Builds		28.04
Total for Check Number 5065:				402.24
5066	10003	All Purpose Rental	05/12/2016	
	26306	(1) 3" Trenching Shovel - Unit 17		25.33
Total for Check Number 5066:				25.33
5067	10086	American Family Life Assurance Company of Columbus	05/12/2016	
	025950	AFLAC Employee Insurance Apr 2016		983.07
	025950	M Morales AFLAC Ins Apr 2016		120.43
Total for Check Number 5067:				1,103.50
5068	10271	Beaumont Ace Home Center	05/12/2016	
	421149	(1) 2 Gallon Water Jug - Unit 10		16.73
	421273	Bolts/Nuts/Washers to Bolt Down Tool Boxes - Unit 16		6.74
	421310	(3) Drill Bits - Tools for Unit 5		14.12
	421337	(1) Duct Tape - Supplies for Unit 13		6.47
	421337	(1) 1" x 8' Ratchet Strap - Repairs NCR Fence		16.19
	421337	(1) 8" Lineman Pliers - Repairs NCR Fence		18.35
	421337	(1) Rebar Tiewire - Repairs NCR Fence		5.17
	421451	(1) Deluxe Gloves - Unit 17		19.32
	421451	(2) Shovels - Unit 17		68.02
	421502	(1) Utility Pump - Tools for Unit 17		38.87
	421502	(1) 10PC Screwdriver Set - Tools for Unit 17		14.35
	421689	(1) 1" FIP Gate Valve CL2 Repairs - Well 12		13.49
	421838	Brass Nipples/Bushings/Tee for PSI Gauge Assembly - Vineland Res		26.04
	421838	FIP Chrome Ball Valves for PSI Gauge Assembly - Vineland Res		34.54
	421842	PVC Elbows/Adapter/Ball Valve CL2 Repairs - Well 24		35.12
	421854	Conduit Hanger/Bolt/Gang Box/Cover for Swamp Cooler - Well 29		10.04
	422058	Paint/Brushes for Graffiti Removal - Air Vacs		56.58
	422182	(1) 2PK Filter Cartridges CL2 Maintenance - Well 6		14.02
	422328	(2) Utility Pumps - Unit 17 & Yard Stock		77.74
Total for Check Number 5068:				491.90

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
5069	10016 261701 Mar-Apr	City of Beaumont Monthly Sewer Charges 03/01-05/01/2016	05/12/2016	71.08
Total for Check Number 5069:				71.08
5070	10124 COLINV058600 COLINV058600 COLINV058600	Cutting Edge Supply Co (2) Center Blades for CAT Loader (2) End Blades for CAT Loader (10) Plow Bolts w/Nuts & Washers for CAT Loader	05/12/2016	482.93 163.23 91.48
Total for Check Number 5070:				737.64
5071	10398 105143 105143 105143	Infosend, Inc Apr 2016 Postage Charges for Utility Billing Apr 2016 Billing Charges for Utility Billing Apr 2016 Supply Charges for Utility Billing	05/12/2016	3,612.63 763.04 652.02
Total for Check Number 5071:				5,027.69
5072	10309 2016-37	Inland Empire Resource Conservation District Conservation Education Brookside Elementary 02/05/2016	05/12/2016	120.00
Total for Check Number 5072:				120.00
5073	10202 273107	Kaboo Leasing Co. Weld & Fabricate Pipe @ 12th/Michigan	05/12/2016	420.00
Total for Check Number 5073:				420.00
5074	10300 34858	Mike's Gopher and Bee Control Monthly Service at NCR I Rodent Control Apr 2016	05/12/2016	400.00
Total for Check Number 5074:				400.00
5075	10527 45504013 45582692 45634677 45686984	OfficeTeam, A Robert Half Company Engineering Temp Services 04/04-04/07/2016 Engineering Temp Services 04/11-04/14/2016 Engineering Temp Services 04/18-04/21/2016 Engineering Temp Services 04/25-04/28/2016	05/12/2016	1,130.00 1,130.00 1,130.00 1,130.00
Total for Check Number 5075:				4,520.00
5076	10171 16-94154	Riverside Assessor - County Recorder Mar 2016 Lien Fees	05/12/2016	460.00
Total for Check Number 5076:				460.00
5077	10290 16-00107	San Gorgonio Pass Water Agency 817 AF @ 317.00 for Apr 2016	05/12/2016	258,989.00
Total for Check Number 5077:				258,989.00
5078	10132 2946851 2947306 2947307	South Coast AQMD Fac ID 120877 AB2588 AQMD Fee 07/2015-06/2016 Fac ID 129302 AB2588 AQMD Fee 07/2015-06/2016 Fac ID 129305 AB2588 AQMD Fee 07/2015-06/2016	05/12/2016	122.53 122.53 122.53
Total for Check Number 5078:				367.59
5079	10031 3301422658 3301422658 3301422658 3301422658 3301422658 3301422658 3301422658	Staples Business Advantage (1) Pk 5 Sets of Indexmakers - Office Stock (1) Box Hanging Folders - Office Stock (3) Boxes Legal Hanging Folders - Office Stock (1) HP 305A Magenta Toner - Office Stock (1) HP 305A Cyan Toner - Office Stock (1) HP 305A Yellow Toner - Office Stock (1) HP 305A Black Toner - Office Stock	05/12/2016	35.63 19.21 54.40 129.59 129.59 129.59 90.71
Total for Check Number 5079:				588.72

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
5080	10116 9764537727	Verizon Wireless Services LLC Cell Phone Charges for Apr 2016	05/12/2016	108.85
Total for Check Number 5080:				108.85
Total for 5/12/2016:				277,308.42
5081	10290 051616	San Gorgonio Pass Water Agency Deposit to SGPWA - East Branch Ext Turnout	05/16/2016 Board Approval 05/11/201	25,000.00
Total for Check Number 5081:				25,000.00
Total for 5/16/2016:				25,000.00
ACH	10085	CalPERs Retirement System	05/19/2016	
		PR Batch 00002.05.2016 CalPERS 1% ER Paid	PR Batch 00002.05.2016 C	181.26
		PR Batch 00002.05.2016 CalPERS 7% EE Deduction	PR Batch 00002.05.2016 C	2,113.54
		PR Batch 00002.05.2016 CalPERS 8% EE Paid	PR Batch 00002.05.2016 C	2,598.13
		PR Batch 00002.05.2016 CalPERS 8% ER Paid	PR Batch 00002.05.2016 C	894.03
		PR Batch 00002.05.2016 CalPERS ER Paid 13.243%	PR Batch 00002.05.2016 C	8,181.02
		PR Batch 00002.05.2016 CalPERS ER PEPRA 6.967%	PR Batch 00002.05.2016 C	840.81
Total for this ACH Check for Vendor 10085:				14,808.79
ACH	10087	EDD	05/19/2016	
		PR Batch 00002.05.2016 CA SDI	PR Batch 00002.05.2016 C	686.71
		PR Batch 00002.05.2016 State Income Tax	PR Batch 00002.05.2016 S	2,010.70
Total for this ACH Check for Vendor 10087:				2,697.41
ACH	10094	U.S. Treasury	05/19/2016	
		PR Batch 00002.05.2016 Federal Income Tax	PR Batch 00002.05.2016 F	6,560.07
		PR Batch 00002.05.2016 FICA Employee Portion	PR Batch 00002.05.2016 F	4,870.58
		PR Batch 00002.05.2016 FICA Employer Portion	PR Batch 00002.05.2016 F	4,870.58
		PR Batch 00002.05.2016 Medicare Employee Portion	PR Batch 00002.05.2016 M	1,139.08
		PR Batch 00002.05.2016 Medicare Employer Portion	PR Batch 00002.05.2016 M	1,139.08
Total for this ACH Check for Vendor 10094:				18,579.39
ACH	10141	Ca State Disbursement Unit	05/19/2016	
		PR Batch 00002.05.2016 Garnishment	PR Batch 00002.05.2016 C	191.53
		PR Batch 00002.05.2016 Garnishment	PR Batch 00002.05.2016 C	360.57
Total for this ACH Check for Vendor 10141:				552.10
ACH	10203	Voya Financial	05/19/2016	
		PR Batch 00002.05.2016 Deferred Comp	PR Batch 00002.05.2016 L	510.00
Total for this ACH Check for Vendor 10203:				510.00
ACH	10264	CalPERs Supplemental Income Plans	05/19/2016	
		PR Batch 00002.05.2016 CalPERS 457	PR Batch 00002.05.2016 C	1,984.61
Total for this ACH Check for Vendor 10264:				1,984.61
5082	10138 HW201 May 2016	ARCO Business Solutions ARCO Fuel Charges 04/12-05/11/2016	05/19/2016	3,810.87
Total for Check Number 5082:				3,810.87
5083	10272 BD61396-0034	Babcock Laboratories Inc (1) Coliform H2	05/19/2016	40.00
Total for Check Number 5083:				40.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
5084	10179	Brian's Live Bee Removal	05/19/2016	
	516-125	04/16 Live Bee Hive Removal Meter Box @ 700 Block Illinois St		100.00
	516-125	05/05 Live Bee Hive Removal Meter Box @ 40025 Bridges St		100.00
	516-125	05/05 Live Bee Hive Removal Meter Box @ 40285 Grand Ave		100.00
	516-142	05/11 Live Bee Hive Removal Meter Box @ 11250 Sunnyslope		100.00
Total for Check Number 5084:				400.00
5085	10249	CDW Government LLC	05/19/2016	
	CZJ3719	Firewall Renewal 1 Year		968.54
	CZJ3719	Firewall Renewal 1 Year		424.02
Total for Check Number 5085:				1,392.56
5086	10211	Dom's Towing	05/19/2016	
	6504	Towing Fees Bad Starter - Unit 2		200.00
Total for Check Number 5086:				200.00
5087	10465	Image Source	05/19/2016	
	459353	Xerox 3610 Contract Charges 05/01-05/31/2016		54.13
	459353	Xerox 3610 Usage Charges 04/01-04/30/2016		237.25
Total for Check Number 5087:				291.38
5088	10273	Inland Water Works Supply Co.	05/19/2016	
	283618	(5) 2" Comp 90 CTS - Inventory		941.98
	283618	(5) 2" Angle Stop x Comp - Inventory		1,121.90
	283618	(5) 2" Corp x Comp - Inventory		1,132.49
	283618	(260) Feet 2" Copper Tubing - Inventory		3,271.94
	283618	(5) 2" Copper Couplings - Inventory		449.82
	283618	(4) 2" 45 Elbow Brass - Inventory		262.48
	283618	(8) 2" Male Adapters x CTS Comp - Inventory		541.90
	283619	(1) Meter Wrench - Field Staff		96.31
	283862	(47) 1" Brass Couplings - Inventory		569.58
	283863	(4) 1-1/2" Meter Bolt Sets - Inventory		8.47
	283863	(17) 1" Copper to Poly Adapters - Inventory		647.74
	283863	(2) Meter Box Hooks - Field Staff		67.74
	283864	(3) 2430-2590 x 2" DS Saddles - Inventory		2,000.38
Total for Check Number 5088:				11,112.73
5089	10121	Jack Henry and Associates Inc	05/19/2016	
	2254583	Remitplus Server Move & Upgrade - Utility Billing		500.00
Total for Check Number 5089:				500.00
5090	10224	Legal Shield	05/19/2016	
	0101129 May	Monthly Prepaid Legal for Employees May 2016		174.35
Total for Check Number 5090:				174.35
5091	10281	Luther's Truck and Equipment	05/19/2016	
	37704	Labor to Replace Converter ASM - Unit 17		180.50
	37704	Replace Catalytic Converter ASM - Unit 17		1,592.67
Total for Check Number 5091:				1,773.17
5092	10461	Robert Rasha Jr.	05/19/2016	
	1171854464	(1) Guitar Center Direct Box - Board Room Equipment		68.19
	1171854464	(1) Guitar Center 5' Mono Cable - Board Room Equipment		8.65
	1171854464	(1) Guitar Center 20' Mic Cable - Board Room Equipment		17.31
Total for Check Number 5092:				94.15

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
5093	10056 P17025 P17025 P17025 P17025 P17025 P17025 P17025 P17025	RDO Equipment Co. Trust# 80-5800 Axle for Disk - JD Tractor U Bolt for Disk - JD Tractor Lock Washer for Disk - JD Tractor Nut for Disk - JD Tractor Bearing for Disk - JD Tractor Snap Ring for Disk - JD Tractor Spacer for Disk - JD Tractor Hanger for Disk - JD Tractor	05/19/2016	73.72 24.72 2.96 3.57 158.28 5.88 35.38 143.52
Total for Check Number 5093:				448.03
5094	10223 206322 206323	Richards, Watson & Gershon Legal Service Case 12788-0001 Board Approval 05/13/16 Legal Service Case 12788-0005 Board Approval 05/13/16	05/19/2016	2,146.96 224.72
Total for Check Number 5094:				2,371.68
5095	10095 201604000339	Riverside County Dept of Waste Resources NCR I Trash/Weed Removal Apr 2016	05/19/2016	58.32
Total for Check Number 5095:				58.32
5096	10132 2959109 2959750	South Coast AQMD FAC ID 140810 Beaumont/Brookside 07/2015-06/2016 FAC ID 148118 Brookside 07/2015-06/2016	05/19/2016	122.53 122.53
Total for Check Number 5096:				245.06
5097	10293 22394	Western Dental Services Inc Dental Premiums May 2016	05/19/2016	172.28
Total for Check Number 5097:				172.28
5098	10544 3300313 3300315 3300316 3300320 3300390 3300394 3300395 3300396 3300398 3301643 3302050 3302276 3302377 3302675 3303101 3303102 3303114 3303115	Western Municipal Water District Annual Notice of Groundwater & Diversion 2015 Annual Notice of Groundwater & Diversion 2015 Annual Notice of Groundwater & Diversion 2015 Annual Notice of Groundwater & Diversion 2015 Annual Notice of Groundwater & Diversion 2015 Annual Notice of Groundwater & Diversion 2015 Annual Notice of Groundwater & Diversion 2015 Annual Notice of Groundwater & Diversion 2015 Annual Notice of Groundwater & Diversion 2015 Annual Notice of Groundwater & Diversion 2015 Annual Notice of Groundwater & Diversion 2015 Annual Notice of Groundwater & Diversion 2015 Annual Notice of Groundwater & Diversion 2015 Annual Notice of Groundwater & Diversion 2015 Annual Notice of Groundwater & Diversion 2015 Annual Notice of Groundwater & Diversion 2015 Annual Notice of Groundwater & Diversion 2015 Annual Notice of Groundwater & Diversion 2015 Annual Notice of Groundwater & Diversion 2015	05/19/2016	50.00 50.00 50.00 50.00 50.00 50.00 50.00 50.00 50.00 50.00 50.00 50.00 50.00 50.00 50.00 50.00 50.00 50.00 50.00 50.00
Total for Check Number 5098:				900.00
5099	UB*01896	Adrian Chatigny Refund Check Refund Check Refund Check Refund Check	05/19/2016	822.42 442.27 328.96 236.00
Total for Check Number 5099:				1,829.65
5100	UB*01895	Ruth Dececio Refund Check Refund Check Refund Check Refund Check	05/19/2016	109.12 37.22 17.84 12.79
Total for Check Number 5100:				176.97

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
5101	UB*01811 050901000	John Green Reissue Unclaimed Funds	05/19/2016	164.20
Total for Check Number 5101:				164.20
5102	10542 030429	Michael & Anissa Maldonado Refund Unclaimed Funds	05/19/2016	250.00
Total for Check Number 5102:				250.00
5103	UB*01892	Anthony Mangione Refund Check Refund Check Refund Check Refund Check	05/19/2016	45.74 84.67 40.57 29.11
Total for Check Number 5103:				200.09
5104	UB*01891	Nicole M Price Refund Check Refund Check Refund Check Refund Check	05/19/2016	16.63 19.58 9.39 6.73
Total for Check Number 5104:				52.33
5105	UB*01894	Richmond American Homes of Maryland Refund Check Refund Check Refund Check Refund Check	05/19/2016	54.35 53.44 25.60 18.37
Total for Check Number 5105:				151.76
5106	UB*01893	Suzanne Scheller Refund Check Refund Check Refund Check Refund Check	05/19/2016	66.30 77.17 36.98 26.53
Total for Check Number 5106:				206.98
Total for 5/19/2016:				66,148.86
Report Total (121 checks):				563,528.41



**Beaumont-Cherry Valley Water District
Finance and Audit Committee Meeting
June 8th, 2016**

DATE: June 2nd, 2016
TO: Board of Directors
FROM: Eric Fraser, General Manager
SUBJECT: Approval of Pending Invoices

Recommendation

Staff recommends that the Board of Directors approve the pending invoice totaling \$2,003.92.

Background

Staff has reviewed the pending invoice and found the services rendered were acceptable to the District.

Fiscal Impact

There is a \$2,003.92 impact to the District which will be paid from the 2016 budget.

Attachments:

- Richards Watson Gershon Invoice #206864

RW | RICHARDS | WATSON | GERSHON
SG ATTORNEYS AT LAW – A PROFESSIONAL CORPORATION

355 South Grand Avenue, 40th Floor, Los Angeles, California 90071-3101
Telephone 213.626.8484 Facsimile 213.626.0078
Fed. I.D. No. 95-3292015

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WORK PRODUCT PRIVILEGES. DO NOT
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FILE WITH PUBLICLY ACCESSIBLE RECORDS.

ERIC FRASER
Beaumont- Cherry Valley Water District
560 Magnolia Avenue
Beaumont, Ca 92223-2258

May 23, 2016
Invoice # 206864

Re: 12788-0001 [REDACTED]

Current Legal Fees	\$1,870.00
Current Client Costs Advanced	<u>\$133.92</u>
TOTAL CURRENT FEES AND COSTS	<u>\$2,003.92</u>
Balance Due From Previous Statement	\$2,146.96
TOTAL BALANCE DUE FOR THIS MATTER	<u>\$4,150.88</u>

TERMS: PAYMENT DUE UPON RECEIPT

PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE

LOS ANGELES

| ORANGE COUNTY

| SAN FRANCISCO

| TEMECULA



**BEAUMONT-CHERRY VALLEY WATER DISTRICT
MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS
560 Magnolia Avenue, Beaumont, CA 92223
Wednesday, April 13th, 2016
Regular Session 7:00 p.m.**

Call to Order, President Cottrell

Director Hoffman began the meeting at 7:05 p.m., in the absence of President Cottrell.

Pledge of Allegiance, Director Covington

Director Covington led the pledge.

Invocation, Director Douglass

Director Douglass led the invocation.

Roll Call

Present at the meeting were Directors Covington, Hoffman, Slawson, and Douglass, President Cottrell was absent. Legal Counsel: James Markman. District Staff: General Manager: Eric Fraser, Director of Engineering: Dan Jagers, Director of Operations: Anthony Lara and Sr. Finance & Administrative Analyst: William Clayton.

Public who registered their attendance were John Jeter, Patsy Reeley, Barbara W. Brown, Hamid Roknian, and Fran Flanders.

Public Comment

There was no public comment.

ACTION ITEMS

1. Adjustments to the Agenda

There were no changes to the Agenda.

2. Consent Calendar: All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion unless members of the Board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- a. February 2016 Budget Variance Report Review** (pages 3-7)
- b. February 29th, 2016 Cash/Investment Balance Report** (page 8)
- c. March 2016 Check Register Review** (pages 9-25)
- d. March 2016 Invoices Pending Approval** (pages 26-28)
- e. Minutes of the Regular Meeting March 9th, 2016** (pages 29-33)

Director Covington motioned to approve all items on the Consent Calendar. The motion was seconded by Director Douglass and passed 4-0, with President Cottrell absent.

3. Consideration of Participation in a Facilitated Process for Resolution of Regional Water Issues with San Bernardino Valley Municipal Water District. (pages 34-36)**

General Manager Fraser gave an overview of the invitation received from the San Bernardino Valley Municipal Water District to participate in a facilitated process to discuss regional water supply issues of mutual interest in the Pass area.

After discussion, all Directors thanked the SBVMWD and agreed to table the item until the next Board meeting. Director Covington motioned to table the item and bring back in the May Board meeting. The motion was seconded by Director Douglass and passed 4-0, with President Cottrell absent.

4. Consideration of Request for Update of “Will Serve Letter” for Previously Approved Development – Tract 32850. (pages 37-41)**

Public comment on Item:

Mr. Dan Haskins, representative for Land Engineering Consultants Inc., explained the tract’s engineering design challenges the owner and developer have been resolving since the last Updated Will Serve Letter dated June 2015. Mr. Haskins is requesting on behalf of the project owner/developer an Updated Will Serve Letter for an additional twelve months.

General Manager Fraser explained that one of the elements the District is including in this and future Will Serve Letters is that of securing the recycled water supply. As recycled water supply becomes available, the District wants to make sure that the water supply identified is allocated to the projects. Therefore, a component included as a condition of approval is to make sure that water supply identified in the plan of service, water supply assessments and our Urban Water Management Plan is allocated by the City of Beaumont to our district to be utilized in these type of projects. This condition of approval shifts the burden to the developer to secure entitlement to the recycled water supply for the project from the City of Beaumont.

After discussion, Director Slawson motioned to approve the Will Serve Letter. The motion was seconded by Director Covington and approved 4-0, with President Cottrell absent.

5. Consideration of Request for updated “Will Serve Letter” for Ongoing Development within K Hovnanian Homes – Four Seasons at Beaumont Development (Tract 33096-12). (pages 42-63)**

General Manager Fraser gave an overview of the request from K. Hovnanian ongoing development for an extension of the Will Serve Letter.

After discussion, Director Slawson motioned to approve the Will Serve Letter. The motion was seconded by Director Douglass, and passed 4-0 with President Cottrell absent.

6. Grand Avenue Storm Drain Project April 2016 Update** (pages 64-79)

General Manager Fraser gave a brief overview on the ongoing progress of the Grand Avenue Storm Drain Project. He stated the District continues to work with Riverside County Flood Control and Water Conservation District (RCFC&WCD) on the joint project. He stated partial funding has been secured by Proposition 84 grant and the estimated total project cost thus far is in the range of \$4,000,000 to \$5,000,000. He explained currently the three agencies are working on a Draft Project Charter (RCFC&WCD internal project document), as well as a Memorandum of Understanding. He hopes to have construction started in the next year or so and stated he hopes it will enhance the water supply 500 acre feet per year on average based on rainfall. He stated no action is required.

7. Reports For Discussion

a. Ad Hoc Committees

No reports were made.

b. General Manager

General Manager Fraser presented a PowerPoint presentation on the status of the water supply in the state, which continues to improve. He stated that the current water allocation of the State Water Project is at 45%. He shared that the current reservoirs condition according to the Department of Water Resources is as follows: Shasta Reservoir is at 91% full, which is 109% of the historical average for this date, Lake Oroville is at 91% full, which is at 116% of the historical average for this date. Lake Oroville started releasing water which ultimately flows under the Golden Gate Bridge to the Pacific Ocean in anticipation of a need for storm water capacity. Additionally, San Luis Reservoir is at 50% full, which is 56% of the historical average, which is a critical reservoir to get water to us, but without the tunnels project and the need to preserve fish habitat it's a challenge to get water to the south. He shared his frustration on the continued water conservation restrictions, when the State is releasing water under the Golden Gate Bridge. On a positive note, the District is delivering water into our recharge facility 24 hours a day.

c. Directors Reports

Director Slawson reported on attending the San Geronio Pass Regional Water Alliance. He gave a brief summary of the concerns, which included: how to get more water into our regions and the concerns of the California Water Fix.

Director Douglass reported on the previous BCVWD Joint Workshop between the different agencies who attended. He shared that the agency's representatives were going back to their individual Board members and discussing the Water Allocation Plan. He expressed that it was a good meeting.

Director Hoffman shared his observation of the water flowing into Phase I on the corner of Beaumont Ave. and Cherry Valley Blvd. and asked if the District knew how much water was being captured.

Director of Engineering, Dan Jagers, explained that it's an average of 40-50 acre feet.

d. Legal Counsel Report

No reports were made.

8. Announcements

- Finance and Audit Committee meeting, May 5th, 2016 at 3:00 p.m.
- Regular Board meeting, May 11th, 2016 at 7:00 p.m.
- District Offices will be closed on May 30th, 2016 in observance of Memorial Day.

Director Hoffman made the announcements above.

9. Action List for Future Meetings

- Solar System Update
- Proposition 1 Bond Opportunities

Director Hoffman made the announcements above.

10. Adjournment

Director Hoffman adjourned the meeting at 7:53 p.m.

Attest:

Director David Hoffman, Vice-President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

Director Daniel Slawson, Secretary to
the Board of Directors of the
Beaumont-Cherry Valley Water District

** Information included in the agenda packet



**BEAUMONT-CHERRY VALLEY WATER DISTRICT
MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS**

560 Magnolia Avenue, Beaumont, CA 92223

Board Member Jeffrey Cottrell will participate telephonically

From the Law Offices of Jeffrey Cottrell

3420 Coach Lane #9, Cameron Park, CA 95682

Wednesday, May 11th, 2016

Regular Session 7:00 p.m.

Call to Order, Vice President Hoffman

Vice President Hoffman began the meeting at 7:02 p.m.

Pledge of Allegiance, Director Covington

Director Covington led the pledge.

Invocation, Director Douglass

Director Douglass led the invocation.

Roll Call

Present at the meeting were Vice President Hoffman, Directors Covington, Slawson, Douglass, and President Cottrell via telephonically. Legal Counsel: James Markman. District Staff: General Manager: Eric Fraser, Director of Engineering: Dan Jagers, Director of Operations: Anthony Lara, Director of Finance and Administrative Services: Yolanda Rodriguez, and Sr. Finance and Administrative Analyst: William Clayton.

Public who registered their attendance were Fran Flanders, Bill Dickson, John Jeter, and David Fenn.

Public Comment

There was no public comment

ACTION ITEMS

1. Adjustments to the Agenda

There were no changes to the Agenda.

2. Consent Calendar: All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion unless members of the Board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- a. March 2016 Budget Variance Report Review** (pages 4-8)
- b. March 31st, 2016 Cash/Investment Balance Report** (page 9)

- c. April 2016 Check Register Review** (pages 10-22)
- d. April 2016 Invoices Pending Approval** (pages 23-25)
- e. Minutes of the Special Meeting March 9th, 2016** (pages 26-27)
- f. Minutes of the Regular Meeting April 13th, 2016** (pages 28-31)

President Cottrell requested item 2f be pulled for correction since he did not attend that meeting. President Cottrell motioned to approve items 2a through 2e of the Consent Calendar. The motion was seconded by Director Slawson and passed 5-0 by roll call: Director Covington - Aye; Director Hoffman - Aye; Director Slawson – Aye; Director Douglass – Aye; President Cottrell – Aye.

3. Consideration of Support for SB1378 (Morrell) reducing the number of the Board of Directors of the San Gorgonio Pass Water Agency from seven to five to Improve the Efficiency and Effectiveness of the Organization.** (pages 32-34)

Public comment on Item:

Dr. Blair Ball, Director of the San Gorgonio Pass Water Agency (SGPWA), expressed his support of reducing the number of board members from seven to five directors. He stated every citizen will still be represented. He stated having five members versus the seven board members will create an annual savings of \$50,000. SGPWA will also have a reduction in election cost.

After discussion, Director Hoffman motioned to approve support for the SB1378 (Morrell) and send a letter of support to Senator Morrell's office and a copy of the letter to the SGPWA. The motion was seconded by Director Douglass and passed 4-1 by roll call: Director Covington – Nay; Director Hoffman – Aye; Director Slawson – Aye; Director Douglass – Aye; President Cottrell – Aye.

4. Consideration of Authorizing the General Manager to Provide a Deposit of \$25,000 to the San Gorgonio Pass Water Agency (SGPWA) for expenses incurred by the SGPWA Increasing the Capacity of the District's Existing East Branch Extension Turnout.** (pages 35-41)

General Manager Fraser explained he would like to utilize the District's raw water pipeline maximum capacity by removing the bottleneck which currently exists in the connection of the SGPWA East Branch Extension turnout to the District's Noble Creek Recharge Facilities. He explained the \$25,000 deposit and application are SGPWA requirements. He also stated he was not sure why SGPWA was requiring an application for new water services since this is a modification to an existing water line connection.

Public comment on Item:

Mr. Jeff Davis, General Manager of the SGPWA, explained that any time a new connection, modification, or changes made to the State Water Project connections, engineering studies have to be done to determine feasibility for the size of the connection, such as any environmental impact issues. He explained the actual cost of the work by consultants will be more and the \$25,000 deposit is basically a down payment.

After discussion, Director Covington motioned to approve the deposit payment to the SGPWA. The motion was seconded by President Cottrell and pass 5-0

by roll call: Director Covington – Aye; Director Hoffman – Aye; Director Slawson – Aye, Director Douglass – Aye; President Cottrell – Aye.

5. Rehabilitation and Repair of District Well No's 5, 13, 18 and RR1.(pages 42-43)**

General Manager Fraser gave an overview of the need to repair the wells.

Director of Operations, Tony Lara explained the current production level and stated the repairs are necessary to maintain maximum production capacity and efficiency in Edgar Canyon.

After discussion, President Cottrell motioned to approve the contract for the well rehabilitation project to Tri-County Pump Company in the amount of \$134,401.00 with an increase contingency of 10%, versus the \$11,250. The motion was seconded by Director Slawson and passed 5-0 by roll call: Director Covington – Aye; Director Hoffman – Aye; Director Slawson – Aye; Director Douglass – Aye; President Cottrell – Aye. Director Hoffman asked for updates via the General Manager Reports for Discussion.

6. Consideration of Participation in a Facilitated Process for Resolution of Regional Water Issues with San Bernardino Valley Municipal Water District. (pages 44-46)**

After discussion, Director Covington motioned to table item #6 for a future meeting and authorize General Manager Fraser to respond based on the letters received by President Cottrell. The motion was seconded by Director Douglass and pass 5-0 by roll call: Director Covington – Aye; Director Hoffman – Aye; Director Slawson – Aye; Director Douglass – Aye; President Cottrell – Aye.

7. Reports For Discussion

a. Ad Hoc Committees

No report were made.

b. General Manager

General Manager Fraser gave an update that BCVWD continues to receive water from the SGPWA (Pass Agency), The Pass Agency increased the flow rate from 18 cubic feet per second (cfs) to 20 cfs. He stated that Mr. Davis from the Pass assured him he is working towards increasing the flow to meet BCVWD's goal of 24 cfs, as they work through some physical control valve issues.

He stated that the Fishing Derby last month was a great success. Ponds are working fantastic, the District is able to rotate and maximize the amount of recharge water. He stated this is one of the reasons why he tries to bring as much water as possible before the summer months kick in as it allows us to minimize the amount of algae in the ponds which reduces the capacity of the ponds.

General Manager Fraser gave an update on the meetings with the Alliance and one of the issues moving forward was the concept of an integrated regional plan. A potential problem with participating with the plan is that those plans are usually identified by watershed. He stated that the District's boundary stops at Highland Springs Avenue which

coincides with the Watershed boundary. The District is already in the Santa Ana Watershed Project Authority's (SAWPA) region as defined by DWR. He stated there is an area between Highland Springs and Cabazon on the east, which can potentially develop an integrated region plan and have the opportunities to get funding through Prop 1. He stated we might have a conflict since our District is already in the SAWPA region, but if we can break away from SAWPA, it can give the District funding opportunities.

c. Directors Reports

Director Slawson gave an update on his attendance at the San Gorgonio Pass Regional Water Alliance on April 27th and May 4th, 2016. He also asked for feedback regarding him continuing to participate with the Alliance, which was created to work together as neighboring agencies.

After Board discussion, it was a consensus that Director Slawson continue to participate in the San Gorgonio Pass Regional Water Alliance and report back updates.

d. Legal Counsel Report

No report was made.

8. Announcements

- District Offices will be closed on May 30th, 2016 in observance of Memorial Day.
- Beaumont Basin Watermaster meeting, June 1st, 2016 at 10:00 a.m.
- Finance and Audit Committee meeting, June 2nd, 2016 at 3:00 p.m.
- Regular Board meeting, June 8th, 2016 at 7:00 p.m.

Vice President Hoffman made the announcements above.

9. Action List for Future Meetings

- Solar System Update
- Proposition 1 Bond Opportunities

Vice President Hoffman made the announcements above.

10. Adjournment

Vice President Hoffman adjourned the meeting at 7:55 p.m.

Attest:

Director David Hoffman, Vice President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

Director Daniel Slawson, Secretary to
the Board of Directors of the
Beaumont-Cherry Valley Water District

** Information included in the agenda packet



**Beaumont-Cherry Valley Water District
Regular Board Meeting
June 8th, 2016**

DATE: June 1, 2016
TO: Board of Directors
FROM: Eric Fraser, General Manager
SUBJECT: Consideration and Approval of Bartle Wells Associates Proposal for Water Facility Fee Study Update

Recommendation

Staff recommends that the Board of Directors consider and approve the General Manager to execute a contract with Bartle Wells Associates for the development of a Water Facility Fee Study.

Background

Staff has identified the need to obtain the services of a qualified consultant to provide an updated Water Facility Fee Study based upon current development trends and needed facilities within the Districts Sphere of Influence and based upon the recently adopted 2016 Master Plan Update.

The District's last Water Facility Fee Study update was performed in 2007 and was approved by the Board of Directors on July 11, 2007 by Resolution No. 2007-03. The objective of the new Water Facility Fee Study is to develop a water facility fee that demonstrates a nexus between new development and the need to replace, expand, or build water facilities necessary to support new development and develop a new source of water supply at current costs. Additionally, to ensure that the water facility fee sufficiently captures new development's proportional share of the cost of new facilities needed to serve new development and to demonstrate that the water facility fee is not arbitrary or discriminatory in its application to individuals or customer classes.

Since the population served by the District is expected to nearly double by 2035 and the District has recently updated the District 2016 Master Plan, an update to the Districts existing Water Facility Fee Study is appropriate.

The City of Beaumont and Community of Cherry-Valley currently have a population of about 49,000. The City of Beaumont's General Plan, adopted in 2007, had a projected build-out population of 87,200. The build out population within the District's Sphere of Influence (SOI) is estimated to be about 112,300 based on BCVWD estimated land use.

The District recently prepared a Request for Proposal for a Water Facility Fee Study and solicited six consultants directly for bids. The Request for Proposal was also advertised on the Districts website and in the local area newspaper "The Record Gazette" in accordance with District Policy.



The District received only one (1) proposal from Bartle Wells Associates, one of the solicited Consultants. The proposals were received until May 18, 2016 at which time they were publicly opened. The Bartle Wells Associates proposal for services was in the amount of \$39,120 with an additional “As Needed” contingency/additional analysis and/or meetings amount of \$5,000.

The District reviewed other local public agencies who recently solicited for proposals and contracted for Water Facility Fee Studies. District staff identifies that the proposed fees set forth in Bartle Wells Associates appear reasonable and appropriate for the proposed “Scope of Services”. A table of Water Facility Fee Studies recently contracted by other Public Agencies as identified by District staff, are set forth in Table 1, hereafter:

Table 1

Agency	Dwelling Units (Approximate Connections)	Amount
Las Virgenes Municipal Water District	19,800	\$42,500
City Of Banning	10,485	\$40,000
Arroyo Grande	6,340	\$45,000

Based upon the need for the District to update the existing water facilities fees and the similar contract amounts seen by other agencies, District staff recommends that the Board of Directors accept Bartle Wells Associates “Proposal for a Water Facility Fee Study” and authorize the General Manager to execute a contract for said services in the amount not to exceed \$39,120 as well as authorize a contingency amount of an additional \$5,000 to be used as needed for additional District requested analysis or meetings.

Fiscal Impact

The fiscal impact to the District is minimal as these funds are provided for by developer facilities fees.

Attachments:

- Fee Proposal
- Scope of Services

Report prepared by: Dan Jagers, Director of Engineering

BEAUMONT-CHERRY VALLEY WATER DISTRICT

Cost Proposal for a Water Facility Fee Study

May 18, 2016



BARTLE WELLS ASSOCIATES
INDEPENDENT PUBLIC FINANCE ADVISORS



BARTLE WELLS ASSOCIATES
INDEPENDENT PUBLIC FINANCE ADVISORS

1889 Alcatraz Avenue
Berkeley, CA 94703
T: 510-653-3399
www.bartlewells.com

May 17, 2016
Beaumont-Cherry Valley WD
560 Magnolia Avenue
Beaumont, CA 92223

Attn: Yolanda Rodriguez
Re: Fee Proposal for a Water Facility Fee Study

Bartle Wells Associates is pleased to submit a proposal to develop a Water Facility Fee Study for the Beaumont-Cherry Valley Water District. Our fee proposal (attached) is based on our scope of services, which is provided as a separate document. BWA and the District can work together to finalize a scope of services and corresponding budget that meets the District's objectives. The attached fee proposal includes:

- Fee Proposal by Task
- Statement of Availability
- Billing Rate Schedule
- Schedule of Insurance

If you have any questions or need additional information, please do not hesitate to contact me at (510) 653-3399, ext. 110.

Sincerely,

Douglas R. Dove, CIPFA, PE
Principal/President

FEE PROPOSAL

Provided below is our draft project budget based on the scope of services described in the proposal. BWA will work with the District to develop a final budget to ensure project costs are in line with the study's objectives and expectations.

TASK	Estimated Hours	D. Dove	A Lechowicz	Total Cost
		@ \$245/hr	@ \$205/hr	
TASKS 1&2. Project Initiation & Data Collection	14	6	8	\$3,110
TASK 3. Growth Projections	12	4	8	\$2,620
TASK 4. Allocation of Facilities	12	4	8	\$2,620
TASK 5. Development of Calculation Methodologies	12	4	8	\$2,620
TASK 6. Calculation of Water Facilities Fees	40	16	24	\$8,840
TASK 7. Development Impact Fee Survey	8	2	6	\$1,720
TASK 8. Preparation of Draft and Final Reports	34	12	22	\$7,450
TASK 9. Drafting of Ordinance	8	2	6	\$1,720
TASK 10. Presentation of Recommendations	20	8	12	\$4,420
TOTAL ESTIMATED HOURS	160	58	102	\$35,120
Estimated Direct Expenses (travel, printing, etc)				\$4,000
TOTAL PROJECT COST				\$39,120
Contingency/Additional Analysis and/or Meetings (Optional)				\$5,000

STATEMENT OF AVAILABILITY

Bartle Wells Associates is prepared to begin work upon the District's authorization to proceed.

1. During the project development period, we will be available at all reasonable times and on reasonable notice for meetings and for consultation with District staff, attorneys, consulting engineers, and others as necessary.
2. Bartle Wells Associates will perform all work related to the assignment. Doug Dove, a firm principal and President, will be assigned as the Project Director on this assignment. He will serve as the lead contact person for BWA and will be involved with the project on a day-to-day basis.
3. The fees for services outlined in this proposal will not exceed \$39,120. The fee is based on the following assumptions:
 - a. The project will be completed by October 1, 2016. BWA will work to meet all District scheduling requirements and deadlines.
 - b. All necessary information will be provided by the District and/or its other consultants in a timely manner.
 - c. Development of draft, final draft, and final versions of tables. Time and expenses involved in revising tables and assumptions may constitute additional services if not achievable within the budget.
 - d. The fee is based on a total of up to five (5) trips to the client site for meetings and presentations including the final fee hearing.
4. Progress payments and direct expenses are payable monthly on a time and materials basis as provided in our Billing Rate Schedule 2016, which will remain in effect for this project.
5. In addition to the services provided under this proposal, the District may authorize Bartle Wells Associates to perform additional services for which the District will compensate us based on consultants' hourly rates at the time the work is performed, plus direct expenses. The proposal also includes an optional contingency of \$5,000 at the District's discretion to account for potential additional meetings, presentations, analysis, or other additional services. Additional services may include, but are not limited to:
 - Travel for meetings or presentations in excess of five (5) scheduled trips
 - Changes in project scope
 - Delays in project schedule
 - Project financing
 - Any other services not specified
6. If the project is terminated for any reason, Bartle Wells Associates is to be reimbursed for professional services and direct expenses incurred up to the time notification of such termination is received.

This proposal may be withdrawn or amended if not accepted within 120 days of its date.

BILLING RATE SCHEDULE 2016

BARTLE WELLS ASSOCIATES

Rates Effective 1/1/2016

Professional Services

Financial Analyst I	\$105 per hour
Financial Analyst II	\$125 per hour
Financial Analyst III	\$145 per hour
Senior Financial Analyst	\$175 per hour
Senior Consultant	\$205 per hour
Principal Consultant	\$245 per hour

The professional time rates include all overhead and indirect costs. Bartle Wells Associates does not charge for secretarial support services and internal computer time. Expert witness, legal testimony or other special limited assignment will be billed at one and one-half times the consultant's hourly rate.

The above rates will be in effect through December 31, 2016 at which time they will be subject to change.

Direct Expenses

Subconsultants will be billed at cost plus ten percent. Word processing and computer-assisted services related to official statement production are charged as direct expenses at \$60 per hour. Other reimbursable direct expenses incurred on behalf of the agency will be billed at cost plus ten percent. These reimbursable costs include, but are not limited to:

- Travel, meals, lodging
- Long distance telephone and fax
- Printing and report binding
- Special statistical analysis
- Outside computer services
- Bond ratings
- Automobile mileage
- Messenger services and mailing costs
- Photocopying
- Graphic design and photography
- Special legal services
- Legal advertisements

Insurance

Bartle Wells Associates maintains insurance in the amounts and coverage as provided in the attached schedule of insurance. Additional or special insurance, licensing, or permit requirements beyond what is shown on the schedule of insurance are billed in addition to the contract amount.

Payment

Fees will be billed monthly for the preceding month, and will be payable within 30 days of the date of the invoice. A late charge of 1.0 percent per month may be applied to balances unpaid after 60 days.

SCHEDULE OF INSURANCE

BWA will maintain in effect the following insurance throughout the duration of the project.

SCHEDULE OF INSURANCE

Insured: BARTLE WELLS ASSOCIATES

Bartle Wells Associates will maintain in force, during the full term of the assignment, insurance in the amounts and coverage as provided in this schedule.

If additional insurance is required, and the insurer increases the premium as a result, then the amount of the increase will be added to the contract price.

TYPE OF INSURANCE	COMPANY POLICY NUMBER	COVERAGES AND LIMITS	EXP. DATE
Commercial General Liability	Hartford Insurance Company Policy #35-SBA PA6857	<ul style="list-style-type: none"> ■ \$4,000,000 General Aggregate ■ \$4,000,000 Products Comp/Op Aggregate 	6/1/17
Excess/Umbrella Liability	Hartford Insurance Company Policy #35-SBA PA6857	<ul style="list-style-type: none"> ■ \$2,000,000 Personal & Advertising Injury ■ \$1,000,000 Each Occurrence ■ \$1,000,000 Aggregate ■ \$1,000,000 Each Occurrence 	
Automobile Liability	Hartford Insurance Company	<ul style="list-style-type: none"> ■ \$1,000,000 Combined Single Limit 	6/1/17
Workers Compensation & Employers' Liability	Hartford Underwriters Insurance Company Policy #35-WEC FG7858	<ul style="list-style-type: none"> Workers' Compensation: Statutory Limits for the State of California. Employers' Liability: <ul style="list-style-type: none"> ■ Bodily Injury by Accident - \$1,000,000 each accident ■ Bodily Injury by Disease - \$1,000,000 each employee ■ Bodily Injury by Disease - \$1,000,000 policy limit 	6/1/17
Professional Liability	Chubb & Son, Inc. 81714947	Solely in the performance of services as municipal financing consultants for others for a fee.	
Excess Professional	ACE G27437606001	<ul style="list-style-type: none"> Limit: \$2,000,000 Per Occurrence & Aggregate (including defense costs, charges, and expenses). Excess Professional. Limit: \$3,000,000 Per Occ. & Aggregate 	6/1/17

BEAUMONT-CHERRY VALLEY WATER DISTRICT

Proposal for a Water Facility Fee Study

May 18, 2016



BARTLE WELLS ASSOCIATES
INDEPENDENT PUBLIC FINANCE ADVISORS

May 17, 2016

Yolanda Rodriguez, Director of Finance and Administrative Services
Beaumont-Cherry Valley Water District
560 Magnolia Avenue
Beaumont, CA 92223

Re: Proposal for the Development of the Water Facility Fee

Bartle Wells Associates (BWA) is pleased to submit this proposal for the Development of the Water Facility Fee to the Beaumont-Cherry Valley Water District (District). Our proposal includes comprehensive financial analysis of the District's water system, demands, offsets, and financial policies. Our final report will provide equitable and legally defensible analysis for your new water facility fee.

BWA has extensive experience conducting studies of similar size and complexity to the work requested by the District. Our project team has worked for the City of Hemet over the past three years to provide the City with a water and wastewater rate study. We've also worked with the Helendale Community Services District to design new wastewater standby charges. Through the course of our work, we met with the District's staff and developers on multiple occasions to gain input and refine our recommendations.

Our overall approach to the study will be the review and development of equitable and legally defensible water facilities fees. BWA will review current methodologies, policies, and structures used by the District. We will consider growth and demand projections and the impacts of the recent drought. The water facility fee analysis will take into account projected growth and demand, drought restrictions, capital expenditures, and other relevant factors. Throughout this project, we will work closely with the District to gain ongoing input, evaluate alternatives, and develop recommendations. BWA will clearly present findings and recommendations to the Board no later than September 2016. We are very comfortable presenting rate and fee structure changes to senior staff, the District's Board, the public and other groups involved.

We are very interested in working with the District on this project and hope this proposal provides a suitable basis for our selection. Doug Dove of Bartle Wells Associates will serve as our project team's authorized representative. Although BWA is located in Northern California, our staff consults for a number of Southern California public agencies and travels to your area regularly.

Sincerely,



Douglas R. Dove, PE, CIPMA
Bartle Wells Associates
Principal/President
(510) 653-3399 ext. 110 • ddove@bartlewells.com

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EXECUTIVE SUMMARY

Bartle Wells Associates (BWA) is pleased to submit this proposal to conduct a Water Facility Fee Study for the Beaumont-Cherry Valley Water District. Provided below are highlights of our proposal.

PROJECT TEAM

Our project team is comprised of financial consulting staff with backgrounds in finance, public administration, and engineering who have performed many water and wastewater capital facility fee studies throughout California. We recently completed wastewater capacity fee studies for the Cities of Chula Vista and Lemon Grove and water utility appraisal studies for the City of Hemet and Town of Apple Valley. We understand how to fairly value water infrastructure and how to recover capital costs from future growth.

APPROACH

Our project approach is to determine fair and reasonable facility fees. Having worked on a number of fee studies over the years, we can advise the Authority on alternative methodologies and the advantages and disadvantages of each. Ultimately, the cost of providing capacity to future growth should not unfairly burden existing customers and should be reasonable to development. BWA will evaluate the costs of capacity based on various methods possibly including an equivalent dwelling unit basis and accessory dwelling units, plumbing fixture units, and water demand based on landuse. We will calculate sample capacity fees for different types of development under each method to evaluate equity.



PROJECT MANAGEMENT

In general, our communication strategy is to be clear, concise, and offer practical advice. Our project schedule includes in-person meetings every two weeks in addition to check-in calls and emails. This will allow our project team to remain on schedule and to identify any concerns. BWA will provide meeting agendas in advance and distribute meeting minutes within five working days. We will submit draft tables and reports to staff before presenting to senior staff to gain input and hone our recommendations. Staff and the public are more willing to accept fee changes when they understand the need for the adjustments, understand the legal requirements, and have the opportunity to ask questions. BWA staff has extensive experience giving presentations on controversial topics. We are happy to lead communications with senior management and the public or provide assistance to staff as needed.

PROFFESIONAL QUALIFICATIONS

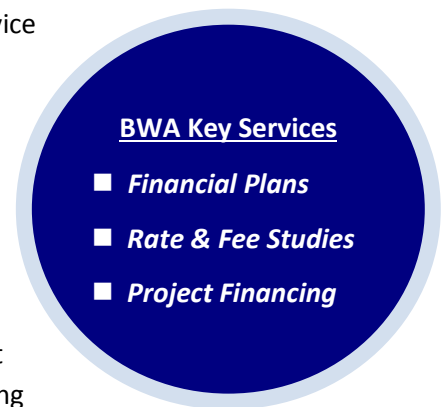
FIRM HISTORY

Bartle Wells Associates (BWA) is an independent financial advisor to public agencies with expertise in water, recycled water, and wastewater rates and finance. Our firm was established in 1964 and is owned and managed by its principal consultants. We have 50 years of experience advising local governments on the complexities and challenges in public finance. We have advised over 500 public agency clients in the western United States, predominantly in California. We have a diversity of abilities and experience to evaluate all types of financial issues faced by local governments and to recommend the best practical solutions. Bartle Wells Associates has a well-qualified professional team with education and backgrounds in finance, civil engineering, public administration, public policy, and economics.

PRINCIPAL ACTIVITIES

BWA specializes in three professional services: utility rate and fee studies, financial plans, and project financing. We are the only independent financial advisor providing *all three* of these interrelated services to public agencies.

RATE AND FEE STUDIES Our *rate studies* employ a cost-of-service approach and are designed to maintain the long-term financial health of a utility enterprise while being fair to all customers. We often phase in rate adjustments over time to minimize the impact on ratepayers. We also have extensive experience developing impact fees that equitably recover the costs of infrastructure required to serve new development. BWA has completed hundreds of water, recycled water, and wastewater rate and fee studies. We have helped communities implement a wide range of water and sewer rate structures and are knowledgeable about the legal requirements governing rates and impact fees including Proposition 218 and Government Code 66000. We develop clear, effective presentations and have represented public agencies at hundreds of public hearings to build consensus for our recommendations.



BWA Key Services

- ***Financial Plans***
- ***Rate & Fee Studies***
- ***Project Financing***



Our offices are located in Berkeley, in a circa 1900 Victorian Building.

FINANCIAL PLANS Our *financial plans* provide agencies with a flexible roadmap for funding long-term operating and capital needs. We evaluate the wide range of financing options available and develop a plan that recommends the best financing approach. We also help agencies develop prudent financial policies, such as fund reserve targets, to support sound financial management. BWA has developed over 2,000 water, recycled water, and wastewater enterprise financial plans to help public agencies fund their operating and capital programs, meet debt service requirements, and maintain long-term financial health.

PROJECT FINANCING Our *project financing* experience includes over 300 bond sales and numerous bank loans, lines of credit, and various state and federal grant and loan programs. To date, we have helped California agencies obtain over \$5 billion of bond financing, \$500 million in low-rate SRF loans and grants, and hundreds of millions in bank loans and lines of credit. We work only for public agencies; we are independent financial advisors and do not buy, trade, or resell bonds. Our work is concentrated on providing independent advice that enables our clients to finance their projects on the most favorable terms—lowest interest rates, smallest issue size, and greatest flexibility.

Bartle Wells Associates is a charter member of the *National Association of Municipal Advisors* (NAMA), which establishes strict criteria for independent advisory firms. All of our lead consultants are Certified Independent Professional Municipal Advisors.



Bartle Wells Associates is committed to providing value and the best advice to our clients. Our strength is *quality*—the quality of advice, service, and work we do for all our clients.

BWA STAFFING

BWA specializes in water and wastewater rates and finance. We have extensive, directly-applicable experience developing similar studies for a wide range of California cities, counties, special districts, and joint powers authorities. Although we are a small business with seven employees, we are one of the largest utility rate consulting firms in California since we specialize exclusively in utility rates and finance. All of our staff members are knowledgeable about utility rates, fees, and finances.

Bartle Wells Associates Staffing			Years With BWA	Years of Professional Experience
Name	Title	Academic Background		
Douglas R. Dove	President & Principal Consultant	Civil Engineering	25	26
Alex Handlers	Principal Consultant	Public Administration	15	22
Catherine Tseng	Vice President	Urban Planning	10	12
Alison Lechowicz	Vice President	Public Administration	6	9
Fletcher Davis	Senior Consultant	Business Administration	1	9
Michael DeGroot	Financial Analyst II	Business Administration	2	2
Chrissie Love	Office Manager	Geography	1	18

Project team members are shaded.

OFFICE LOCATION

BWA's offices are located in Berkeley.

Bartle Wells Associates
 1889 Alcatraz Ave., Berkeley, CA 94703
 Telephone: 510.653.3399
 Fax: 510.653.3769

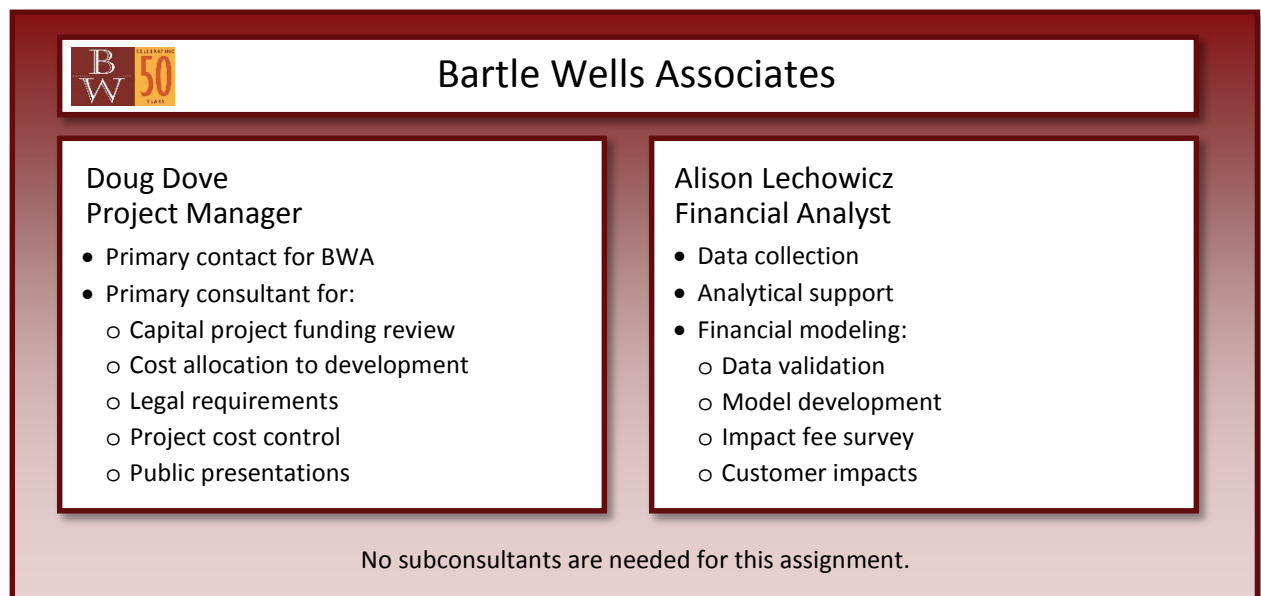
TEAM QUALIFICATIONS

Doug Dove, a firm principal, will serve as principal-in-charge for this project. Doug will oversee all work and be the District's day-to-day contact person. Mr. Dove will provide legal and methodological review for the fee study. Doug will offer a big picture review of legal, policy, and methodological considerations. Doug is President of BWA and a principal consultant with over 25 years of professional experience, specializing in all areas of public finance, including utility rate setting, capacity fee implementation, strategic financial planning and bond marketing.

Doug will be assisted by Alison Lechowicz, Vice President of Bartle Wells Associates. Alison will conduct the financial modeling used to calculate the fees. Doug and Alison work out of Bartle Wells Associates' office located in Berkeley, California. BWA staff regularly travel to Southern California and the San Diego region for a number of ongoing consulting assignments.

ORGANIZATIONAL CHART

For the Water Facility Fee Study, BWA proposes to assign Doug Dove as Project Manager and Alison Lechowicz as Financial Analyst. Doug will be the lead consultant and provide big picture policy and financial recommendations. Doug will also be the lead contact for the District and will conduct all presentations. Alison will be responsible for data collection, financial modeling and analysis, and drafting reports. Resumes for Doug and Alison are provided below.



PROJECT TEAM RESUMES

DOUGLAS DOVE, PE

Project Manager

Douglas R. Dove is President of Bartle Wells Associates and directs the operation of the firm while maintaining a principal consultant's role. With more than 26 years of consulting experience, he specializes in strategic financial planning, utility rate setting and project financing. Since joining Bartle Wells Associates in 1990, he has worked for a wide variety of public agencies and developed numerous financing plans and rate studies to support small and large capital programs as well as managing more than \$1 billion in municipal debt sales and the procurement of more than \$300 million in state and federal grants and low-interest loans.



Mr. Dove frequently shares his expertise and has given presentations at conferences including the Association of California Water Agencies (ACWA), the American Water Works Association (AWWA), the California Association of Sanitation Agencies (CASA), the California Municipal Rates Group (CMRG), the California Special District's Association (CSDA), the California Municipal Treasurers Association (CMTA), the California Water Environment Association (CWEA) and WaterReuse. By special request in July 2015, Mr. Dove made a presentation to the California Water Resources Control Board regarding conservation water pricing.

Hourly Rate: \$245/hr

Time Available for Study: 20%

Recent Assignments

City of Hemet: Water and sewer rate studies, financial plans, and valuation of utility system. Analysis of the City's groundwater management costs, rights, and obligations. Determined the value of the City's long-term groundwater pumping rights and carry-over credits.

City of Chula Vista: Wastewater capacity fee analysis. Salt Creek DIF analysis.

Helendale Community Services District: Water and wastewater utility rate studies. \$2.8 million project financing.

Palmdale WD: Updated cost of service water budget and modified existing budget rate structure.

City of Glendale: Cost of service water rate study with new meter capacity ratios and drought rates.

Indian Wells Valley Water District: Updated cost of service based water rate study and developed conservation rates under an inclining block water rate structure. Assisted with \$20 million bond sale.

San Diego County Water Authority: Evaluated SDCWA's cost allocation methodologies applicable to SDCWA's wholesale water rates and charges.

Newhall County Water District: Provided rate expert litigation support in water rate litigation.

City of Santa Clarita: Sewer maintenance feasibility study. Analysis of the costs of sewer operation under the current agreement with the Los Angeles County Consolidated Sewer Maintenance District and under City operation.

City of California City: Water and sewer rate study. Included rate structure alterations, impact fees, and miscellaneous charges.

Mojave Water Agency: Financial plan and wholesale imported water rate study. Financial analysis of new water supply options for a State Water Project contractor serving a 4,900 square-mile service area.

City of Hesperia: Comprehensive water and wastewater financial plan and rate study.

City of Victorville: Development of water and wastewater rates.

Lake Arrowhead Community Services District: Financial master plan, \$28 revenue bond refinancing, and water and wastewater rate and connection fee studies.

Running Springs Water District: Water, wastewater and fire department financial plans and rate studies.

Sunnyslope CWD: Water and wastewater rate studies and connection fees, utility financing plan.

City of Morgan Hill: Water and Wastewater Rate Studies.

City of San Juan Bautista: Water and wastewater rate studies.

City of Monterey: Wastewater Rate Study.

City of Davis: Comprehensive water rate study developed with a 15-member Water Advisory Committee.

City of Gilroy: Water and wastewater rate studies.

Town of Yountville: Water and wastewater rate studies.

Education

M.S., Civil Engineering – University of California, Berkeley

B.S., Civil Engineering – Drexel University

Certifications

Certified Independent Professional Municipal Advisor (CIPMA), and registered Professional Engineer (PE) in California

ALISON LECHOWICZ, MPA

Financial Analyst

Alison M. Lechowicz is a senior consultant with Bartle Wells Associates. She works closely with public agencies, engineers, legal counsel, and other consultants to develop water and sewer rates and assessments, and long-term financial plans for utility enterprises. Alison helps agencies evaluate financing alternatives for public works projects, coordinates state and federal grant and loan applications, and evaluates bond refinancing opportunities. Alison is also an expert witness on electric rate design and has testified before the California Public Utilities Commission.



Hourly Rate: \$205/hr

Time Available for Study: 30%

Recent Assignments

San Diego County Water Authority: Evaluated SDCWA's cost allocation methodologies applicable to SDCWA's wholesale water rates and charges.

Newhall County Water District: Provided rate expert litigation support in water rate litigation.

City of Chula Vista: Wastewater capacity fee analysis. Salt Creek DIF analysis.

City of Hemet: Water and sewer rate studies, financial plans, and valuation of utility system. Analysis of the City's groundwater management costs, rights, and obligations. Determined the value of the City's long-term groundwater pumping rights and carry-over credits.

City of Palmdale: 3-year schedule of sewer collection system charges, evaluated customer sewerage generation rates as a method for apportioning costs to customer groups, developed multiyear financial plan, reviewed service charge ordinances.

City of Santa Clarita: Sewer maintenance feasibility study. Analysis of the costs of sewer operation under the current agreement with the Los Angeles County Consolidated Sewer Maintenance District and under City operation.

Town of Apple Valley: Evaluated the financial feasibility of the Town acquisition of a private water system using different valuation methods, estimated results of operations and net revenues under public ownership.

Home Gardens Sanitary District: Sewer rate and capacity fee study.

City of Modesto: Drafted the credit review package and secured financing of \$130M for the City's wastewater treatment plant through the Clean Water State Revolving Fund Loan Program. Litigation support for a legal challenge to the City's industrial wastewater rates.

Education

M.P.A. - Columbia University

B.S. - University of California, Berkeley

COMPARABLE PROJECTS

Provided below are client references for similar development impact fee, capacity fee, and utility rate work conducted by Bartle Wells Associates. Additional references are available upon request.

CITY OF HEMET

The City of Hemet is located in Western Riverside County and provides water service to about 9,700 connections and sewer collection service to about 11,200 connections. In 2015, Bartle Wells Associates conducted rate studies for each utility. The City had not raised its sewer rates since 2006 and water rates since 2008. The City did not have a detailed cost of service analysis to support its water rates and tiered pricing.

Bartle Wells Associates conducted a comprehensive analysis of the City's tiered water rates. In reviewing the City's billing records, we discovered that water use was heavily skewed toward the higher tiers. A relatively small amount of water was being consumed in the lower, cheaper tiers indicating that the water rates were not encouraging conservation.

Ultimately, BWA recommended that the City transition to a single rate for all levels of water use. The City participates in a groundwater management plan and is required to purchase replenishment water from the Metropolitan Water District of Southern California. The recommended water rate was developed to cover the cost of treating and conveying the City's groundwater plus the cost of the imported water. Bartle Wells Associates conducted extensive legal review with the City Attorney to insure compliance with Proposition 218 cost of service requirements and to review the recent San Juan Capistrano court case. Based on the City's water service costs, the BWA and City project team determined that tiered water rates were not justifiable. The Hemet City Council praised our efforts in adapting the rates to a new legal framework and appreciated the fairness of the single uniform water rate.



Contact:

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CITY OF CHULA VISTA

The City of Chula Vista is responsible for the maintenance, operations and management of all sewer collection systems that transport flows generated within the City. It maintains nearly 500 miles of sewer main lines and 12 wastewater lift stations. The City is a member agency of the San Diego Metropolitan Wastewater Joint Powers Authority (Metro) for wastewater treatment service.

Bartle Wells Associates has served as the City of Chula Vista's sewer system financial consultant over the course of several assignments. As a member of the City's Wastewater Master Planning team, Bartle Wells Associates worked closely with the City of Chula Vista to analyze sewer system capacity costs and develop a City-wide wastewater system capacity fee. BWA evaluated multiple alternatives including the purchase of additional capacity at the treatment plant (possibly from another member agency), participation in capacity expansion of the treatment plant, and/or construction of local recycled water treatment systems for the diversion and reuse of wastewater.

BWA also consulted for the City of Chula Vista to calculate a sewer development impact fee for the Salt Creek Sewer Basin. Our work included determining which facilities provide a City-wide benefit and which facilities benefit only the Salt Creek basin. We reviewed other considerations that affected our fee calculation including credits owed to developers, available fund reserves, and the financing costs associated with past loans made from the City's sewer fund to the Salt Creek Development Impact Fee fund. Our work included meeting with the developers to review planning assumptions and land-use projections. BWA's impact fee was unanimously approved by City Council.



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CITY OF LEMON GROVE

Lemon Grove is a moderately sized community in San Diego County. The City's Public Works Department is responsible for the collection and transmission of wastewater from the community to the San Diego Metropolitan Wastewater Treatment Plant. The City serves about 6,800 utility service connections. In 2010 the City began conducting a system wide assessment and replacement program of their infrastructure. BWA and IEC were selected to conduct a sewer rate study and financial plan to allocate funding for the capital improvement projects.

The Department was in good financial health, but without the study, funds would have been depleted within three years due to the needed improvements. Our project team conducted a 10-year financial plan and recommended reserve fund target corrections with a low, annual rate increase to ensure the Department's solvency throughout the capital assessment and replacement venture. The rate increases were half of what the City had been implementing for the previous five years and the adjusted reserve targets allowed for extra funds to be allocated to replacement projects.

IEC served as project engineer for the study. At the time of the rate study and financial plan, the City's sewer master plan contained out of date costs. IEC conducted an analysis of the City's capital improvement construction costs and ultimately increased the costs by 42%. In addition, IEC review the project priority rankings and developed a revised CIP list to allow the City to better address high risk pipelines.

BWA's revenue evaluation and IEC's capital cost adjustment provided the City a more accurate picture of the sewer utility's financial health and more equitable cost recovery from service charges (existing customers) and capacity fees (future customers).



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HELENDALE COMMUNITY SERVICES DISTRICT

Helendale CSD provides water, wastewater and parks and recreation services in the Silver Lakes Area in San Bernardino County. BWA has been the District's financial advisor since 2007. In 2008, BWA assisted the District in funding the purchase of a new 20-acre park with a \$2.8 million private placement loan.

In 2012, BWA completed a water and sewer rate study. The study looked at adding additional tiers to encourage conservation and increase revenue from extreme water users. The District purchases a portion of its water from other agencies. We established a pass-through rate for these purchases, developed water tiers based on cost-of-service, and set rates to match declining usage and expected drought conditions in order to ensure sufficient revenue to meet expected capital expenses. The sewer study looked at converting from an EDU billing system to a winter-water use basis. It was determined the current system was sufficient.

BWA is currently in the process of updating the District's standby charges. Standby charges provide a means to charge undeveloped parcels a proportional share of the cost of the utility that provides a special benefit to undeveloped parcels. The current standby charges have been in effect for many years. The study will develop an updated cost basis for the charges to bring them in line with current dollars.



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EAST BAY MUNICIPAL UTILITY DISTRICT (EBMUD)

Bartle Wells Associates has worked with EBMUD on a number of occasions over the last fifteen years. In 2004, the District retained Bartle Wells Associates to review its wastewater rates and charges and review its wastewater connection fees for new customers. As part of this process, Bartle Wells Associates evaluated the cost allocation methodology used by the District to establish its rates and connection fees. The analysis resulted in a reallocation of energy cost to more accurately reflect cost of service and more equitably establish fees for its customers.

Also in 2004, Bartle Wells was retained by EBMUD to conduct a comprehensive financial analysis of the District's new Wastewater Resource Revenue Recovery Program. The program makes use of excess capacity in the District's wastewater treatment facility to process industrial solids and sludge waste. Bartle Wells Associates worked closely with a project team consisting of key staff members from departments affected by the new program. The analysis included a financial evaluation of the overall program as well as separate analyses for each of about 20 specific waste streams. The evaluation concluded that the program provided an overall financial benefit to the District, but that the District should adjust the rates of certain waste streams to ensure rates recover the full cost of service.

In 2005, BWA assisted the District in reviewing its wet weather parcel charge, which recovers costs related to stormwater, inflow and infiltration into the District's wastewater collection system during wet weather. Charges to multi-use commercial parcels, as re-development of parcels takes place within the District, were also reviewed.

In 2007, BWA assisted the District in completing a comprehensive update of its water system capacity charges (SCC). BWA reviewed the legal and economic basis for the capacity charges and its conformance with existing legal requirements and appropriateness with respect to the concepts of reasonableness, costs, and nexus. A special 15-member connection fee working group comprised of BWA consultants and EBMUD staff from engineering, finance, legal, accounting, treasury, budgeting and rate administration met eight times throughout the fee development process.

The District's service area is divided into three principal regions with four additional sub-regions, all of which have their own capacity charge. The SCC is applied on a regional basis to reflect the variations in costs associated with providing new service in different geographic areas of the District as well as each region's unique water consumption pattern. The SCC is based on an "incremental cost" methodology and consists of four components: (1) major facilities in the District's distribution system master plan; (2) major facilities constructed prior to the master plan; (3) Water main oversizing; and (4) future water supply to meet the long-term increases in water demand. With assistance from the working group, BWA evaluated other methodology alternatives and performed a detailed inventory of District assets and capital projects to ensure that the study included all facilities that provide benefit to new users. BWA also performed a comparison of District practices with other California agencies.

The study resulted in presenting three alternative approaches for the SCC to the Board of Directors. The new fees are much easier to understand and administer and are expected to generate an additional \$20 million per year for the District (above the revenues generated from the prior fees). The Board of Directors chose to phase-in the new fees over a three-year period to minimize impacts to developers.

In 2009, BWA assisted the District in developing a detailed cost-of service water rate study using the base-extra capacity method for allocating costs. Recommended by the American Water Works Association (AWWA), this method examines each operating, maintenance, and capital expense for all the water system facilities and assigns it to the base (operations and capital to provide service to the average demand), extra capacity (to provide service to the peak demand), customer costs, and equivalent meter. The demand characteristics of each customer class are broken down to the base-extra capacity components. The results of this study were used to adjust EBMUD's current FY2009 rate structure to match the cost of service assigned to each customer class and increased residential rates by 7.5% while eliminating the drought surcharge.

In 2011, we assisted the District in evaluating the water capacity fee impacts for a large Oakland-based institutional customer that wanted to move its operations to a new location within the District.

Most recently, we assisted the District in updating its wastewater capacity fees in 2013. As a result of the study, BWA recommended that the District use the buy-in methodology based on a reduced build-out capacity. The reduced capacity is consistent with recent trends as the District has evolved away from the large wet industry model from the 1970's to a predominately residential and service-based economy. Capacity charges based on the buy-in method are a reimbursement for past capital costs and therefore the use of the fees is to reimburse the agency, or existing customers.

BWA also performed a capacity fee survey for non-residential customers; specifically addressing office and restaurant customer classes.



Contact:

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1. Project Team Orientation/Kickoff Meeting

To initiate our work, hold a meeting with District staff and others as appropriate, to accomplish the following:

- Identify members of District staff, engineering consultants, and other consultants and advisors who will participate in the project.
- Determine the roles and responsibilities of all project participants.
- Discuss key issues related to the assignment.
- Establish project schedule and key milestone dates.
- Confirm the key goals and expectations of the project team.

Meeting #1: Project team orientation and kickoff meeting

2. Investigation and Data Collection

Assemble the information necessary to understand the District's facilities and long-term capital funding needs. Assistance and cooperation of the District staff will be needed to assemble the background information. Investigation will include, but is not limited to, the following areas:

- Most recent audited financial statement
- Capital fund balances, if any
- Historical financial information in budget format
- Capital Improvement Programs or Plans (CIP)
- District General Plan
- Current water facilities fee charges
- Other relevant information identified by District staff

3. Growth Projection

Determine appropriate units of development for the District's water utility. In this task, BWA will work closely with the District to determine units of development and how different types of customers impact District facilities. This task will be based on available data from the District. If data is not available, BWA will use generally available industry information. Final units of development will be determined with input from the District.

Task 3 also includes comprehensive review of projected development. BWA will develop detailed descriptions and metrics for the current resident base (number of single family, multifamily, commercial, and industrial units) and projected new development. BWA will also review the planning horizon of the impact fee study (i.e. 10 years, 20 years, build-out, expiration date for water regulatory permits, etc.).

4. Allocation of Facilities to Water Facilities Fee

Review available master plans and the General Plan and determine existing and planned District facilities. Develop a list of facilities that can be funded with impact fees. Allocate the cost of facilities between existing District residents and future growth. Allocation of facilities to future growth will consider the following:

- Can existing facilities accommodate use by future growth? If so, allocate a portion of existing facilities to new residents.
- Review the need for new or expanded facilities. Oftentimes, growth will trigger the need for new facilities. For example, a new subdivision may require its own water pump station that would not be needed absent growth.

Meeting #2: Review growth projections and preliminary allocation of costs to development impact fees; 30% complete (conceptual)

5. Development of Appropriate Fee Calculation Methodologies

Based on available information collected in previous work tasks, development impact fees will be developed in accordance with California Government Code §66000 (added by AB 1600). Per Government Code §66000, an agency must be able to justify development and mitigation charges. The intent of the fees will be to fund the cost of providing expanded facilities and capacity to serve new users, and buy into the existing District infrastructure, by identifying the necessary nexus between the fees and the facilities they support. We will do the following to develop the fees:

- Recommend fee structure and calculation methodology that will comply with the requirements of Government Code §66000.
- Determine appropriate division of capital costs between the development impact fee and other fees and rates collected in association with each class of infrastructure, such as water rates.
- Calculate proposed development impact fees based on the basic data developed above.
- Recommend methods to annually adjust development impact fees based on reasonable changes in estimated capital costs, as required.

6. Calculation of Water Facilities Fees

Based on the determination of appropriate methodology, analysis performed in earlier tasks, and input from District staff, Bartle Wells Associates will calculate recommended water facilities fees. Our calculation will consider the following elements:

- Current value of existing infrastructure: for existing facilities that will be shared with new development, BWA will calculate a value using the District's asset depreciation schedule.
- Utilize capital improvement plans to develop costs for future projects.

Meeting #3: Review allocation of facilities, fee methodologies, preliminary impact fee calculations, and impact fee survey; 60% complete

7. Development Impact Fee Survey

Conduct a development impact fee survey comparing the Beaumont-Cherry Valley Water District's proposed fees with other nearby communities. Our survey will review the methodology used by other cities to calculate the fees. The survey will include up to ten other communities and be summarized in easily understood charts. A final list of cities for the survey will be developed with input from the Beaumont-Cherry Valley Water District. This task will be completed concurrently with Task 6 and will be presented to the District during the third project meeting.

8. Preparation of Draft and Final Reports

Prepare a draft report of the study's findings and recommendations, including recommended fees and documentation of all pertinent data. Submit the draft report to District staff for review and comments. Following staff review and comments prepare and submit a final, completed report. BWA will provide printed and electronic copies to the District as needed. BWA will also deliver a copy of the electronic facilities fee model at this time.

The draft and final reports shall contain:

- General discussion of the relationship of the proposed fees to the District's General Plan and capital improvement planning process.
- Description of future growth and the impact of growth on District facilities.
- Identification of the purpose of proposed fees.
- Explanation of how revenues generated by the fees would be used.
- Recognition of a nexus between the current and future infrastructure improvements supported by each fee and the types of development it is applied to.
- Detailed explanation of how the amount of each fee was calculated.

Meeting #4 and #5: Review of draft impact fee report with District staff and/or District Board of Directors; 95% complete

9. Drafting of Ordinance

Bartle Wells Associates will assist District staff and legal advisors in drafting appropriate ordinance language to implement the proposed development impact fees.

10. Presentation of Recommendations

The assigned principal from Bartle Wells Associates will deliver a final presentation to District Board of Directors to present the results of the study and fee recommendations. The final report and implementation documents will also be presented.

Meeting #6: Presentation of final recommendations to District Board of Directors; 100% complete



**Beaumont-Cherry Valley Water District
Regular Board Meeting
June 8th, 2016**

DATE: May 26, 2016

TO: Board of Directors

FROM: Eric Fraser, General Manager

SUBJECT: Consideration of Resolution 2016-05 a Resolution of the Board of Directors of the Beaumont-Cherry Valley Water District authorizing the implementation of updated Emergency Drought Regulations adopted by the State Water Resources Control Board on May 18, 2016.

Recommendation

Staff recommends the Board of Directors adopt Resolution 2016-05 implementing updated water conservation standards in accordance with Drought Regulations adopted by the State Water Resources Control Board (State Board) on May 18, 2016 and rescinding Resolution 2015-05.

Background

On May 9, 2016 Governor Brown issued Executive Order B-37-16 directing the State Board to adjust and extend the emergency water conservation regulations through January 2017. The regulations have been amended to take into account varying water supply conditions for many communities.

On May 18, 2016 the State Board adopted updated drought regulations that replace the regulations adopted in February 2016. The updated regulations that are effective from June 2016 through January 2017 require locally developed conservation standards based on each water suppliers' specific circumstances as it relates to water supply and demands.

The new standards will require urban water suppliers to ensure and certify a water supply that is sufficient to meet demands for a three-year dry period. Water suppliers that are unable to meet the three year demand with available sources will be required to ensure sufficient supplies through the implementation and enforcement of a conservation standard equal to the amount of the water supply shortage. In other words, if an agency's potable water supply is less than the projected three-year demand by 20 percent the agency will be required to reduce water usage by 20 percent effective June 1, 2016. The percentage-reduction based standard adopted in May 2015 will no longer apply.



In order to achieve the applicable conservation standard water suppliers shall continue to submit monthly reports on conservation levels, and enforce the water use restrictions listed in the attached Resolution and the updated regulations.

Urban water suppliers must identify and certify each water source the supplier intends to rely on to serve their potable water demands and the quantity of water available under each source. The data and analysis submitted by the supplier must also be posted on a publicly accessible website. Wholesale water agencies are also required to calculate and submit the volume of water that the agency expects to deliver to each water supplier within its service area in each of the three years and post the calculation and analysis on their website.

Staff has evaluated BCVWD's water supply and historical demands and believes adequate supplies are available to meet the three year demand requirement with no additional conservation required. The attached Resolution eliminates watering day restrictions in accordance with the revised regulations.

Financial Impact

It is anticipated that residents will continue to conserve at some level and revenues will be reduced from pre-drought periods

Report prepared by: Tony Lara, Director of Operations

RESOLUTION 2016-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT AUTHORIZING THE IMPLEMENTATION OF WATER USE RESTRICTIONS AND RESCINDING RESOLUTION 2015-05

WHEREAS, On May 5, 2015 the State Water Resources Control Board (State Board) adopted emergency water use regulations intended to safeguard urban water supplies in the event of continued drought, minimize the potential for waste and unreasonable use of water, and to achieve a 25 percent statewide potable water usage reduction ordered by Governor Brown in his April 1, 2015 executive order, and

WHEREAS, On May 9, 2016 Governor Brown issued Executive Order B-37-16 directing the State Water Board to adjust emergency water conservation regulations through the end of January 2017 in recognition of differing water supply conditions across the state, and

WHEREAS, On May 18, 2016 the State Board adopted the revised emergency regulation based on the ongoing need to prevent the waste and unreasonable use of water supplies and promote conservation during the ongoing drought emergency, and

WHEREAS, the drought conditions that formed the basis of Governor Brown's executive order continue to exist; and

WHEREAS, the Board of Directors declares the conditions continue to exist to implement water usage restrictions in accordance with the Urban Water Management Plan adopted by the Board of Directors, and additional outdoor water use restrictions adopted by the State Water Board that shall be based on the Districts specific circumstances as it relates to water supply and demands.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Beaumont-Cherry Valley Water District declares the following:

1. Implementation of the emergency water use regulations was previously adopted by the Board of Directors of the Beaumont-Cherry Valley Water District by Resolution 2015-05 which shall be rescinded by the adoption of this resolution.
2. The water conservation measures identified in this resolution are mandatory and violations are subject to penalties, fees, and remedies as described in the Districts Rules and Regulations.
3. All persons using water provided by the Beaumont-Cherry Valley Water District shall comply with the restrictions as defined in this resolution and in Part 15 of the District Regulations Governing Water Service, except where recycled water or other non-potable water is used.

- The application of potable water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures is prohibited;
 - The use of a hose that dispenses potable water to wash a motor vehicle, except where the hose is fitted with a shut-off nozzle is prohibited;
 - The application of potable water to sidewalks, and driveways is prohibited;
 - The use of potable water in a fountain or other decorative water feature, except where the water is part of a recirculating system is prohibited;
 - Irrigating turf or ornamental landscapes during and 48 hours after measurable precipitation is prohibited;
 - Restaurants and other food service establishments may only serve water to customers on request;
 - The irrigation of with potable water of ornamental turn on public street medians;
 - The irrigation with potable water of landscapes of newly constructed homes and buildings in a manner inconsistent with regulations or other requirements established by the California Building Standards Commission and the Department of Housing and Community Development;
 - Operators of hotels and motels must provide guests with the option of choosing not to have towels and linens laundered daily; notice of this option must be prominently displayed;
4. Penalties for non-compliance. The following penalties will be imposed when a customer violates the water waste prohibitions set forth in Part 15 of the Beaumont Cherry Valley Water District Regulations Governing Water Service:
- Upon the first failure of any person, firm or corporation to comply, this District shall serve or mail a warning notice upon any person determined to be in violation of these Rules and Regulations.
 - Upon the second failure of any person, firm or corporation to so comply, the water charges of any such customer shall be doubled until full compliance with these Rules and Regulations has been established to the satisfaction of the Board of Directors of the District.
 - Upon the third failure of any person, firm or corporation to so comply, the District shall terminate water service to any connection through which waters delivered by the District are wasted in violation of these Rules and Regulations.

ADOPTED, This 8th day of, 2016

ATTEST:

Jeffrey Cottrell, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

Daniel Slawson, Secretary to the
Board of Directors of the
Beaumont-Cherry Valley Water District

Executive Department

State of California

EXECUTIVE ORDER B-37-16 MAKING WATER CONSERVATION A CALIFORNIA WAY OF LIFE

WHEREAS California has suffered through a severe multi-year drought that has threatened the water supplies of communities and residents, devastated agricultural production in many areas, and harmed fish, animals and their environmental habitats; and

WHEREAS Californians responded to the drought by conserving water at unprecedented levels, reducing water use in communities by 23.9% between June 2015 and March 2016 and saving enough water during this period to provide 6.5 million Californians with water for one year; and

WHEREAS severe drought conditions persist in many areas of the state despite recent winter precipitation, with limited drinking water supplies in some communities, diminished water for agricultural production and environmental habitat, and severely-depleted groundwater basins; and

WHEREAS drought conditions may persist in some parts of the state into 2017 and beyond, as warmer winter temperatures driven by climate change reduce water supply held in mountain snowpack and result in drier soil conditions; and

WHEREAS these ongoing drought conditions and our changing climate require California to move beyond temporary emergency drought measures and adopt permanent changes to use water more wisely and to prepare for more frequent and persistent periods of limited water supply; and

WHEREAS increasing long-term water conservation among Californians, improving water use efficiency within the state's communities and agricultural production, and strengthening local and regional drought planning are critical to California's resilience to drought and climate change; and

WHEREAS these activities are prioritized in the California Water Action Plan, which calls for concrete, measurable actions that "Make Conservation a California Way of Life" and "Manage and Prepare for Dry Periods" in order to improve use of water in our state.

NOW, THEREFORE, I, EDMUND G. BROWN JR., Governor of the State of California, in accordance with the authority vested in me by the Constitution and statutes of the State of California, in particular California Government Code sections 8567 and 8571, do hereby issue this Executive Order, effective immediately.

IT IS HEREBY ORDERED THAT:

The orders and provisions contained in my January 17, 2014 Emergency Proclamation, my April 25, 2014 Emergency Proclamation, Executive Orders B-26-14, B-28-14, B-29-15, and B-36-15 remain in full force and in effect except as modified herein.

State agencies shall update temporary emergency water restrictions and transition to permanent, long-term improvements in water use by taking the following actions.

USE WATER MORE WISELY

1. The State Water Resources Control Board (Water Board) shall, as soon as practicable, adjust emergency water conservation regulations through the end of January 2017 in recognition of the differing water supply conditions across the state. To prepare for the possibility of another dry winter, the Water Board shall also develop, by January 2017, a proposal to achieve a mandatory reduction in potable urban water usage that builds off of the mandatory 25% reduction called for in Executive Order B-29-15 and lessons learned through 2016.
2. The Department of Water Resources (Department) shall work with the Water Board to develop new water use targets as part of a permanent framework for urban water agencies. These new water use targets shall build upon the existing state law requirements that the state achieve a 20% reduction in urban water usage by 2020. (Senate Bill No. 7 (7th Extraordinary Session, 2009-2010).) These water use targets shall be customized to the unique conditions of each water agency, shall generate more statewide water conservation than existing requirements, and shall be based on strengthened standards for:
 - a. Indoor residential per capita water use;
 - b. Outdoor irrigation, in a manner that incorporates landscape area, local climate, and new satellite imagery data;
 - c. Commercial, industrial, and institutional water use; and
 - d. Water lost through leaks.

The Department and Water Board shall consult with urban water suppliers, local governments, environmental groups, and other partners to develop these water use targets and shall publicly issue a proposed draft framework by January 10, 2017.

3. The Department and the Water Board shall permanently require urban water suppliers to issue a monthly report on their water usage, amount of conservation achieved, and any enforcement efforts.

ELIMINATE WATER WASTE

4. The Water Board shall permanently prohibit practices that waste potable water, such as:
 - Hosing off sidewalks, driveways and other hardscapes;
 - Washing automobiles with hoses not equipped with a shut-off nozzle;
 - Using non-recirculated water in a fountain or other decorative water feature;
 - Watering lawns in a manner that causes runoff, or within 48 hours after measurable precipitation; and
 - Irrigating ornamental turf on public street medians.
5. The Water Board and the Department shall direct actions to minimize water system leaks that waste large amounts of water. The Water Board, after funding projects to address health and safety, shall use loans from the Drinking Water State Revolving Fund to prioritize local projects that reduce leaks and other water system losses.
6. The Water Board and the Department shall direct urban and agricultural water suppliers to accelerate their data collection, improve water system management, and prioritize capital projects to reduce water waste. The California Public Utilities Commission shall order investor-owned water utilities to accelerate work to minimize leaks.
7. The California Energy Commission shall certify innovative water conservation and water loss detection and control technologies that also increase energy efficiency.

STRENGTHEN LOCAL DROUGHT RESILIENCE

8. The Department shall strengthen requirements for urban Water Shortage Contingency Plans, which urban water agencies are required to maintain. These updated requirements shall include adequate actions to respond to droughts lasting at least five years, as well as more frequent and severe periods of drought. While remaining customized according to local conditions, the updated requirements shall also create common statewide standards so that these plans can be quickly utilized during this and any future droughts.
9. The Department shall consult with urban water suppliers, local governments, environmental groups, and other partners to update requirements for Water Shortage Contingency Plans. The updated draft requirements shall be publicly released by January 10, 2017.

10. For areas not covered by a Water Shortage Contingency Plan, the Department shall work with counties to facilitate improved drought planning for small water suppliers and rural communities.

IMPROVE AGRICULTURAL WATER USE EFFICIENCY AND DROUGHT PLANNING

11. The Department shall work with the California Department of Food and Agriculture to update existing requirements for Agricultural Water Management Plans to ensure that these plans identify and quantify measures to increase water efficiency in their service area and to adequately plan for periods of limited water supply.
12. The Department shall permanently require the completion of Agricultural Water Management Plans by water suppliers with over 10,000 irrigated acres of land.
13. The Department, together with the California Department of Food and Agriculture, shall consult with agricultural water suppliers, local governments, agricultural producers, environmental groups, and other partners to update requirements for Agricultural Water Management Plans. The updated draft requirements shall be publicly released by January 10, 2017.

The Department, Water Board and California Public Utilities Commission shall develop methods to ensure compliance with the provisions of this Executive Order, including technical and financial assistance, agency oversight, and, if necessary, enforcement action by the Water Board to address non-compliant water suppliers.

This Executive Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

I FURTHER DIRECT that as soon as hereafter possible, this order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this order.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 9th day of May 2016.


EDMUND G. BROWN JR.
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State

ADOPTED TEXT OF EMERGENCY REGULATION

Article 22.5. Drought Emergency Water Conservation.

Sec. 863. Findings of Drought Emergency.

(a) The State Water Resources Control Board finds as follows:

(1) On January 17, 2014, the Governor issued a proclamation of a state of emergency under the California Emergency Services Act based on drought conditions;

(2) On April 25, 2014, the Governor issued a proclamation of a continued state of emergency under the California Emergency Services Act based on continued drought conditions;

(3) On April 1, 2015, the Governor issued an Executive Order that, in part, directs the State Board to impose restrictions on water suppliers to achieve a statewide 25 percent reduction in potable urban usage through February, 2016; require commercial, industrial, and institutional users to implement water efficiency measures; prohibit irrigation with potable water of ornamental turf in public street medians; and prohibit irrigation with potable water outside newly constructed homes and buildings that is not delivered by drip or micro-spray systems;

(4) On November 13, 2015, the Governor issued an Executive Order that directs the State Board to, if drought conditions persist through January 2016, extend until October 31, 2016 restrictions to achieve a statewide reduction in potable usage;

(5) On May 9, 2016, the Governor issued an Executive Order that directs the State Board to adjust and extend its emergency water conservation regulations through the end of January 2017 in recognition of the differing water supply conditions for many communities;

(6) The drought conditions that formed the basis of the Governor's emergency proclamations continue to exist; and

(7) The drought conditions will likely continue for the foreseeable future and additional action by both the State Water Resources Control Board and local water suppliers will likely be necessary to prevent waste and unreasonable use of water and to further promote conservation.

Authority: Section 1058.5, Water Code.

References: Article X, Section 2, California Constitution; Sections 102, 104, 105, and 275, Water Code; *Light v. State Water Resources Control Board* (2014) 226 Cal.App.4th 1463.

Sec. 864. End-User Requirements in Promotion of Water Conservation.

(a) To prevent the waste and unreasonable use of water and to promote water conservation, each of the following actions is prohibited, except where necessary to address an immediate health and safety need or to comply with a term or condition in a permit issued by a state or federal agency:

(1) The application of potable water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures;

(2) The use of a hose that dispenses potable water to wash a motor vehicle, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use;

(3) The application of potable water to driveways and sidewalks;

(4) The use of potable water in a fountain or other decorative water feature, except where the water is part of a recirculating system;

(5) The application of potable water to outdoor landscapes during and within 48-hours after measurable rainfall;

(6) The serving of drinking water other than upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drink are served and/or purchased;

(7) The irrigation with potable water of ornamental turf on public street medians; and

(8) The irrigation with potable water of landscapes outside of newly constructed homes and buildings in a manner inconsistent with regulations or other requirements established by the California Building Standards Commission and the Department of Housing and Community Development.

(b) To promote water conservation, operators of hotels and motels shall provide guests with the option of choosing not to have towels and linens laundered daily. The hotel or motel shall prominently display notice of this option in each guestroom using clear and easily understood language.

(c) Upon this subdivision taking effect, all commercial, industrial and institutional properties that use a water supply, any portion of which is from a source other than a water supplier subject to section 864.5 or 865 of this article, shall either:

(1) Limit outdoor irrigation of ornamental landscapes or turf with potable water to no more than two days per week; or

(2) Target potable water use reductions commensurate with those required of the nearest urban water supplier under section 864.5 or, if applicable, section 865. Where this option is chosen, these properties shall implement the reductions on or before July 1, 2016.

(d) The taking of any action prohibited in subdivision (a) or (e), or the failure to take any action required in subdivision (b) or (c), is an infraction punishable by a fine of up to five hundred dollars (\$500) for each day in which the violation occurs. The fine for the infraction is in addition to, and does not supersede or limit, any other remedies, civil or criminal.

(e)(1) To prevent the waste and unreasonable use of water and to promote water conservation, any homeowners' association or community service organization or similar entity is prohibited from:

(A) Taking or threatening to take any action to enforce any provision of the governing documents or architectural or landscaping guidelines or policies of a common interest development where that provision is void or unenforceable under section 4735, subdivision (a) of the Civil Code; or

(B) Imposing or threatening to impose a fine, assessment, or other monetary penalty against any owner of a separate interest for reducing or eliminating the watering of vegetation or lawns during a declared drought emergency, as described in section 4735, subdivision (c) of the Civil Code.

(2) As used in this subdivision:

(A) "Architectural or landscaping guidelines or policies" includes any formal or informal rules other than the governing documents of a common interest development.

(B) "Homeowners' association" means an "association" as defined in section 4080 of the Civil Code.

(C) "Common interest development" has the same meaning as in section 4100 of the Civil Code.

(D) "Community service organization or similar entity" has the same meaning as in section 4110 of the Civil Code.

(E) "Governing documents" has the same meaning as in section 4150 of the Civil Code.

(F) "Separate interest" has the same meaning as in section 4185 of the Civil Code.

(3) If a disciplinary proceeding or other proceeding to enforce a rule in violation of subdivision (e)(1) is initiated, each day the proceeding remains pending shall constitute a separate violation of this regulation.

Authority: Section 1058.5, Water Code.

References: Article X, Section 2, California Constitution; Sections 4080, 4100, 4110, 4150, 4185, and 4735, Civil Code; Sections 102, 104, 105, 275, 350, and 10617, Water Code; *Light v. State Water Resources Control Board* (2014) 226 Cal.App.4th 1463.

Sec. 864.5. Self-Certification of Supply Reliability for Three Additional Years of Drought.

(a) To prevent the waste and unreasonable use of water and to meet the requirements of the Governor's May 9, 2016 Executive Order, each urban water supplier shall:

(1) Identify and report no later than June 22, 2016, on a form provided by the Board, the conservation standard that the supplier will be required to meet under this section;

(2) Identify and report no later than June 22, 2016, on a form provided by the Board, the data and underlying analysis relied upon by the supplier to determine the conservation standard reported pursuant to this subdivision including, but not limited to identification of each source of supply the supplier intends to rely on and the quantity of water available under that source of supply given the assumptions of this section;

(3) Certify, no later than June 22, 2016, that the conservation standard reported pursuant to this subdivision is based on the information and assumptions identified in this section;

(4) Post, within two weeks of submittal to the board, the data and underlying analysis relied upon by the supplier to determine the conservation standard reported pursuant to this subdivision to a publicly-accessible webpage; and

(5) Beginning June 1, 2016, reduce its total potable water production by the percentage identified as its conservation standard in this section each month, compared to the amount used in the same month in 2013.

(b) Each urban water supplier's conservation standard pursuant to this section shall be the percentage by which the supplier's total potable water supply is insufficient to meet the total potable water demand in the third year after this section takes effect under the following assumptions:

(1) The next three years' precipitation is the same as it was in water years 2013-2015;

(2) No temporary change orders that increase the availability of water to any urban water supplier are issued in the next three years;

(3) The supplier's total potable water demand for each of the next three years will be the supplier's average annual total potable water production for the years 2013 and 2014;

(4) The supplier's total potable water supply shall include only water sources of supply available to the supplier that could be used for potable drinking water purposes;

(5) Each urban water supplier's conservation standard shall be calculated as a percentage and rounded to the nearest whole percentage point.

(c) The Board will reject conservation standards that do not meet the requirements of this section.

(d) Beginning June 1, 2016, each urban water supplier shall comply with the conservation standard it identifies and reports pursuant to this section.

(e) Compliance with the conservation standard reported pursuant to this section shall be measured monthly and assessed on a cumulative basis through January 2017.

(f) If a wholesaler and all of its urban water supplier customers agree, in a legally-binding document, those suppliers and wholesaler may submit to the board, in lieu of the individualized self-certified conservation standard applicable pursuant to section 864.5 or section 865, an aggregated conservation standard, with all supporting documentation required for individualized self-certified conservation standards by section 864.5.

(g) Each urban water wholesaler shall calculate, to the best of its ability, and no later than June 8, 2016, the volume of water that it expects it would deliver to each urban water supplier in each of the next three years under the assumptions identified in subdivision (b), and post that calculation, and the underlying analysis, to a publicly-accessible webpage.

(h) Submitting any information pursuant to this section that the person who submits the information knows or should have known is materially false is a violation of this regulation, punishable

by civil liability of up to five hundred dollars (\$500) for each day in which the violation occurs. Every day that the error goes uncorrected constitutes a separate violation. Civil liability for the violation is in addition to, and does not supersede or limit, any other remedies, civil or criminal.

(i) Any urban water supplier that does not comply with this section shall comply with the applicable conservation standard identified in section 865.

Authority: Section 1058.5, Water Code.

References: Article X, Section 2, California Constitution; Sections 102, 104, 105, 275, 350, 1846, 10617 and 10632, Water Code; Light v. State Water Resources Control Board (2014) 226 Cal.App.4th 1463.

Sec. 865. Mandatory Actions by Water Suppliers.

(a) As used in this article:

(1) "Distributor of a public water supply" has the same meaning as under section 350 of the Water Code, except it does not refer to such distributors when they are functioning solely in a wholesale capacity, but does apply to distributors when they are functioning in a retail capacity.

(2) "R-GPCD" means residential gallons per capita per day.

(3) "Total potable water production" means all potable water that enters into a water supplier's distribution system, excluding water placed into storage and not withdrawn for use during the reporting period, or water exported outside the supplier's service area.

(4) "Urban water supplier" means a supplier that meets the definition set forth in Water Code section 10617, except it does not refer to suppliers when they are functioning solely in a wholesale capacity, but does apply to suppliers when they are functioning in a retail capacity.

(5) "Urban water wholesaler" means a wholesaler of water to more than one urban water supplier.

(6) "Water year" means the period from October 1 through the following September 30. Where a water year is designated by year number, the designation is by the calendar year number in which the water year ends.

(b) In furtherance of the promotion of water conservation each urban water supplier shall:

(1) Provide prompt notice to a customer whenever the supplier obtains information that indicates that a leak may exist within the end-user's exclusive control.

(2) Prepare and submit to the State Water Resources Control Board by the 15th of each month a monitoring report on forms provided by the Board. The monitoring report shall include the amount of potable water the urban water supplier produced, including water provided by a wholesaler, in the preceding calendar month and shall compare that amount to the amount produced in the same calendar month in 2013. The monitoring report shall specify the population served by the urban water supplier, the percentage of water produced that is used for the residential sector, descriptive statistics on water conservation compliance and enforcement efforts, the number of days that outdoor irrigation

is allowed, and monthly commercial, industrial and institutional sector use. The monitoring report shall also estimate the gallons of water per person per day used by the residential customers it serves.

(c)(1) To prevent the waste and unreasonable use of water and to meet the requirements of the Governor's November 13, 2015 May 9, 2016 Executive Order, each urban water supplier that fails to identify a conservation standard as required under section 864.5, or that has a conservation standard rejected by the Board under section

864.5, shall reduce its total potable water production by the percentage identified as its conservation standard in this section. Each urban water supplier's conservation standard considers its service area's relative per capita water usage.

(2) Each urban water supplier whose average July-September 2014 R-GPCD was less than 65 shall reduce its total potable water production by 8 percent for each month as compared to the amount used in the same month in 2013.

(3) Each urban water supplier whose average July-September 2014 R-GPCD was 65 or more but less than 80 shall reduce its total potable water production by 12 percent for each month as compared to the amount used in the same month in 2013.

(4) Each urban water supplier whose average July-September 2014 R-GPCD was 80 or more but less than 95 shall reduce its total potable water production by 16 percent for each month as compared to the amount used in the same month in 2013.

(5) Each urban water supplier whose average July-September 2014 R-GPCD was 95 or more but less than 110 shall reduce its total potable water production by 20 percent for each month as compared to the amount used in the same month in 2013. (

(6) Each urban water supplier whose average July-September 2014 R-GPCD was 110 or more but less than 130 shall reduce its total potable water production by 24 percent for each month as compared to the amount used in the same month in 2013.

(7) Each urban water supplier whose average July-September 2014 R-GPCD was 130 or more but less than 170 shall reduce its total potable water production by 28 percent for each month as compared to the amount used in the same month in 2013.

(8) Each urban water supplier whose average July-September 2014 R-GPCD was 170 or more but less than 215 shall reduce its total potable water production by 32 percent for each month as compared to the amount used in the same month in 2013.

(9) Each urban water supplier whose average July-September 2014 R-GPCD was 215 or more shall reduce its total potable water production by 36 percent for each month as compared to the amount used in the same month in 2013.

(d)(1) Beginning June 1, 2015, each urban water supplier that does not submit a self-certification in compliance with section 864.5 shall comply with the conservation standard specified in subdivision (c), with any modifications to the conservation standard pursuant to subdivision (f) applying beginning March 1, 2016.

(2) Compliance with the requirements of this subdivision shall be measured monthly and assessed on a cumulative basis through January 2017.

(e)(1) Each urban water supplier that provides potable water for commercial agricultural use meeting the definition of Government Code section 51201, subdivision (b), may subtract the amount of water provided for commercial agricultural use from its potable water production total, provided that any urban water supplier that subtracts any water provided for commercial agricultural use from its total potable water production shall:

(A) Impose reductions determined locally appropriate by the urban water supplier, after considering the applicable urban water supplier conservation standard specified in subdivision (c), for commercial agricultural users meeting the definition of Government Code section 51201, subdivision (b) served by the supplier;

(B) Report its total potable water production pursuant to subdivision (b)(2) of this section, the total amount of water supplied for commercial agricultural use, and shall identify the reduction imposed on its commercial agricultural users and each recipient of potable water for commercial agricultural use;

(C) Certify that the agricultural uses it serves meet the definition of Government Code section 51201, subdivision (b); and

(D) Comply with the Agricultural Water Management Plan requirement of paragraph 12 of the April 1, 2015 Executive Order for all commercial agricultural water served by the supplier that is subtracted from its total potable water production.

(2) Submitting any information pursuant to subdivision (e)(1)(B) or (C) of this section that is found to be materially false by the Board is a violation of this regulation, punishable by civil liability of up to five hundred dollars (\$500) for each day in which the violation occurs. Every day that the error goes uncorrected constitutes a separate violation. Civil liability for the violation is in addition to, and does not supersede or limit, any other remedies, civil or criminal.

(f) In consideration of the differences in climate affecting different parts of the state, growth experienced by urban areas and significant investments that have been made by some suppliers towards creating new, local, drought-resilient sources of potable water supply, an urban water supplier's conservation standard identified in subdivision (c) shall be reduced by an amount, not to exceed eight (8) percentage points total, as follows:

(1) For an urban water supplier whose service area evapotranspiration (ET_o) for the months of July through September exceeds the statewide average evapotranspiration, as determined by the Board, for the same months by five (5) percent or more, the supplier's conservation standard identified in subdivision (c) shall be reduced:

(A) By two (2) percentage points if the supplier's service area evapotranspiration exceeds the statewide average by five (5) percent or more but less than ten (10) percent;

(B) By three (3) percentage points if the supplier's service area evapotranspiration exceeds the statewide average by ten (10) percent or more but less than twenty (20) percent;

(C) By four (4) percentage points if the supplier's service area evapotranspiration exceeds the statewide average by twenty (20) percent or more.

(D) Statewide average evapotranspiration is calculated as the arithmetic mean of all urban water suppliers' service area default evapotranspiration values for the months of July through September. Default service area evapotranspiration will be based on the California Irrigation Management System (CIMIS) ETo Zones Map zone for which the supplier's service area has the greatest area of overlap. In lieu of applying its default service area evapotranspiration, a supplier may use specific data from CIMIS stations within its service area that have at least a five-year period of record, or a three year continuous period of record, to identify a more specifically-applicable evapotranspiration for its service area. If no CIMIS station exists within the supplier's service area, a weather station of comparable accuracy, meeting the preceding period of record requirements, may be used. To qualify for the in-lieu climate adjustment, the supplier shall submit the following data to the Board by March 15, 2016 for each station: station ID; station location; and monthly average evapotranspiration, in inches per month, for July, August, and September for either the five-year period of record or the three-year continuous period of record.

(2) To account for water efficient growth experienced in the state since 2013, urban water suppliers' conservation standards shall be reduced by the product of the percentage change in potable water production since 2013 and the percentage reduction in potable water use required pursuant to subdivision (c), rounded to the nearest whole percentage point. Change in potable water production since 2013 shall be calculated as the sum of the following:

(A) The number of additional permanent residents served since January 1, 2013, multiplied by the average residential water use per person for that supplier's service area during the months of February through October, 2015, in gallons; and

(B) The number of new commercial, industrial and institutional connections since January 1, 2013, multiplied by the average commercial, industrial and institutional water use per connection for that supplier's service area during the months of February through October, 2015, in gallons.

(C) To qualify for the growth credit the supplier shall submit to the Board the following data by March 15, 2016: the number of additional permanent residents served since January 1, 2013 and the number of new commercial, industrial and institutional connections since January 1, 2013.

(3) For an urban water supplier that supplies, contracts for, or otherwise financially invests in, water from a new local, drought-resilient source of supply, the use of which does not reduce the water available to another legal user of water or the environment, the conservation standard identified in subdivision (c) shall be reduced:

(A) By one (1) percentage point if the supplier's qualifying source of supply is one (1) percent or more but less than two (2) percent of the supplier's total potable water production;

(B) By two (2) percentage points if the supplier's qualifying source of supply is two (2) percent or more but less than three (3) percent of the supplier's total potable water production;

(C) By three (3) percentage points if the supplier's qualifying source of supply is three (3) percent or more but less than four (4) percent of the supplier's total potable water production;

(D) By four (4) percentage points if the supplier's qualifying source of supply is four (4) percent or more but less than five (5) percent of the supplier's total potable water production;

(E) By five (5) percentage points if the supplier's qualifying source of supply is five (5) percent or more but less than six (6) percent of the supplier's total potable water production;

(F) By six (6) percentage points if the supplier's qualifying source of supply is six (6) percent or more but less than seven (7) percent of the supplier's total potable water production;

(G) By seven (7) percentage points if the supplier's qualifying source of supply is seven (7) percent or more but less than eight (8) percent of the supplier's total potable water production;

(H) By eight (8) percentage points if the supplier's qualifying source of supply is eight (8) percent or more of the supplier's total potable water production.

(I) To qualify for this reduction the supplier must certify, and provide documentation to the Board upon request demonstrating, the percent of its total potable water production that comes from a local, drought-resilient source of supply developed after 2013, the supplier's investment in that local, drought-resilient source of supply, and that the use of that supply does not reduce the water available to another legal user of water or the environment. To qualify for this reduction an urban water supplier shall submit the required certification to the Board by March 15, 2016.

(J) Certifications that do not meet the requirements of subdivision (f)(3)(I), including certifications for which documentation does not support that the source of supply is a local, drought-resilient source of supply, the use of which does not reduce the water available to another legal user of water or the environment, will be rejected. Submitting a certification or supporting documentation pursuant to subdivision (f)(3)(I) that is found to be materially false by the Board is a violation of this regulation, punishable by civil liability of up to five hundred dollars (\$500) for each day in which the violation occurs. Every day that the error goes uncorrected constitutes a separate violation. Civil liability for the violation is in addition to, and does not supersede or limit, any other remedies, civil or criminal.

(4) No urban water supplier's conservation standard pursuant to this section shall drop below eight (8) percent as a consequence of the reductions identified in this subdivision.

(g) To prevent waste and unreasonable use of water and to promote water conservation, each distributor of a public water supply that is not an urban water supplier shall:

(1) Provide prompt notice to a customer whenever the supplier obtains information that indicates that a leak may exist within the end-user's exclusive control; and

(2) Submit a report by September December 15, 2016, on a form provided by the Board, that identifies total potable water production, by month, from December, 2015 through November, 2016, total potable water production, by month, for the same months in 2013, and any actions taken by the supplier to encourage or require its customers to conserve water.

Authority: Section 1058.5, Water Code.

References: Article X, Section 2, California Constitution; Sections 102, 104, 105, 275, 350, 1846, 10617 and 10632, Water Code; Light v. State Water Resources Control Board (2014) 226 Cal.App.4th 1463.

Sec. 866. Additional Conservation Tools.

(a)(1) To prevent the waste and unreasonable use of water and to promote conservation, when a water supplier does not meet its conservation standard required by section 864.5 or section 865 the Executive Director, or the Executive Director's designee, may issue conservation orders requiring additional actions by the supplier to come into compliance with its conservation standard.

(2) A decision or order issued under this article by the Board or an officer or employee of the Board is subject to reconsideration under article 2 (commencing with section 1122) of chapter 4 of part 1 of division 2 of the Water Code.

(b) The Executive Director, or his designee, may issue an informational order requiring water suppliers, or commercial, industrial or institutional properties that receive any portion of their supply from a source other than a water supplier subject to section 864.5 or 865, to submit additional information relating to water production, water use or water conservation. The failure to provide the information requested within 30 days or any additional time extension granted is a violation subject to civil liability of up to \$500 per day for each day the violation continues pursuant to Water Code section 1846.

(c) Orders issued under previous versions of this section shall remain in effect and shall be enforceable as if adopted under this version. Changes in the requirements of this article do not operate to void or excuse noncompliance with orders issued before those requirements were changed.

Authority: Section 1058.5, Water Code.

References: Article X, Section 2, California Constitution; Sections 100, 102, 104, 105, 174, 186, 187, 275, 350, 1051, 1122, 1123, 1825, 1846, 10617 and 10632, Water Code; Light v. State Water Resources Control Board (2014) 226 Cal.App.4th 1463.



**Beaumont-Cherry Valley Water District
Regular Board Meeting
June 8, 2016**

DATE: June 2, 2016

TO: Board of Directors

FROM: Eric Fraser, General Manager

SUBJECT: Consideration of Variance or New Water Meter and "Continuation of Service Letter" ("Will Serve Letter") for 1345 Palm Avenue for Proposed Multi-Purpose Building for Existing Seventh-Day Adventist Church Facility

Recommendation:

Staff recommends that the Board of Directors consider one of the following two options for water service for a proposed new Multi-Purpose Building for the existing Seventh-Day Adventist Church Facility located at 1345 Palm Avenue, and authorize staff to provide a "Continuation of Service Letter" ("Will Serve Letter") for the proposed new Multi-Purpose Building as follows:

Option 1: Provide variance to District Rules and Regulations Section 3-2.1, and approve use of existing water meters for service to proposed multi-purpose building for the existing Seventh-Day Adventist Church Facility located at 1345 Palm Avenue and authorize staff to provide a "Continuation of Service Letter" ("Will Serve Letter") for the proposed new Multi-Purpose Building.

Option 2: Approve new water meter for service to the proposed multi-purpose building for the existing Seventh-Day Adventist Church Facility located at 1345 Palm Avenue and authorize staff to provide a "Continuation of Service Letter" ("Will Serve Letter") for the proposed new Multi-Purpose Building.

Background:

The existing Seventh-Day Adventist Church (SDA Church) located at 1345 Palm Avenue consisting of three existing separate buildings. The existing facilities include a church sanctuary building, a classroom/bathroom building, and a small community hall building. These facilities are served by the District through two existing water meters. However, a review of District records shows that all water delivery is actually provided through one water meter and a second water meter that was installed in 2008 has recorded no water deliveries to these facilities.

The SDA Church is proposing to construct a new 7,350 square foot multi-purpose building which will include new restroom facilities and a new kitchen facility which will eliminate the function of the existing community hall building. At this time, the SDA Church, has submitted plans to the Riverside County Health Department for approval of the new multi-purpose building and kitchen and said plans are approved. In order for the Health Department to issue a permit, the SDA Church needs to submit a "Will Serve Letter" prepared by the District.



The District's Rules Governing Water Service requires that a new water meter be installed to provide service to a new free standing building located on an existing site (no common wall). Specifically, The District's Regulations Governing Water Service Part 3-Service Connection, 3-2.1 Commercial Service Connection and 3-2.4 requires that each free standing commercial building be provided service through a separate water meter.

The SDA Church has also identified that the proposed facilities will service the same Church members currently utilizing the existing facilities (which will be decommissioned as part of this project) and that the SDA Church anticipates no increase in water use that will result due to the proposed project. Figure 1 hereafter shows the existing SDA Church Facilities:

Figure 1
Existing SDA Church Facilities (1345 Palm Avenue)



The Applicant has provided a "Will Serve Letter" Request, project drawing, and associated email for additional project information (attached for reference).

Finally, a review of existing District records show that the existing facilities use approximately 3.94 EDUs (2,287 gallons per day) of water in any particular year (inclusive of site landscaping). Again, the Applicant has identified the proposed facilities will replace existing facilities, therefore District Staff anticipates the new facilities will not add new demand to the system. All existing water deliveries have been provided through one water meter, no deliveries have been provided through the second water meter that was installed in 2008. The entire compound is on one parcel.

At this time, District staff identifies that a variance to the required water meter for each free standing building may be appropriate (Recommendation Option 1) since there is an existing meter located at the site which is currently not in use.

Upon District Board approval, the Applicant will be subject to payment of all applicable District fees, securing all approvals from the District and the City of Beaumont.



Conditions of Service:

Prior to final project development the following conditions must be met:

1. The Applicant shall pay all fees related to new fire service facilities if required including any facilities improvements that may be necessary to meet the fire flow requirements.
2. The Applicant shall prepare a site plan which includes the proposed water service and meter location for the project or utilize existing water meter currently not being used. if necessary to meet fire flow requirements set forth by the City of Beaumont for the new building, Applicant shall provide water main pipeline extensions in accordance with current District Standards showing all required domestic water system improvements. Said plans shall be approved by the District prior to construction.
3. The Applicant shall conform to all District requirements and all City of Beaumont requirements.

Fiscal Impact:

There will be no fiscal impact to the District as all the fees and deposits will be paid for by the Applicant.

Prepared by Daniel K. Jagers, Director of Engineering

To: Beaumont – Cherry Valley Water District * 951 845 9581 * info@bcvwd.org
In attention to: Brandi

Ref.: Beaumont SDA CHURCH MP Building Project

Address: 1345 Palm Ave, Beaumont CA 92223
Owner / Rep

Project: Generate plans for construction permit for MP BUILDING
New Structure, Approx. 7,350 SF, one story

In reference to Beaumont SDA CHURCH Addition, we submitted the plans to Riverside County Health Department for approvals for new Multi-Purpose building and kitchen. The plans are approved. In order to issue the permit, the Health Department asked for a "Will serve" letter from Water Department in reference of this application.

This project will eliminate completely the function of existing Community Services building located in South-West corner of the property. Presently, this building has an existing kitchen which is used only two hours on Saturdays. The kitchen is small and under standards. The Church plan is to disassemble the kitchen and to use this old (mobile home) Community Service building as Church storage or classroom.

Presently, two water meters are providing water for this site. The water line supplying existing South-West building will remain to supply only 2 existing toilets and sinks in occasional use.

The proposed new Multi-Purpose Hall is intending to serve the same Church members with new efficient bathroom fixtures. The new dining area will be in use weekly, on Saturdays, 2-3 hours after Church services, and yearly in Thanksgiving / Christmas days. Occasionally, it shall be in wedding program. The old Church bathrooms shall be demolished and replaced in the new building with new functional and accessible bathrooms.

In conclusion, we are not expecting in the future any increase of water use for this Church property.

We are kindly requesting your approval for a new water meter supplying the Hall.

Thank you very much,
Gabriel Isaia

Beaumont-Cherry Valley Water District

From: Gabriel Isaia <gabriel_isaia@hotmail.com>
Sent: Thursday, March 31, 2016 4:57 PM
To: info@bcvwd.org
Subject: Beaumont SDA Church MP Hall
Attachments: BEAUMONT SDA CHURCH Master Plan.pdf



APEX CONSTRUCTION * GABRIEL ISAIA * GC License B719518

MEMO

From: Gabriel Isaia *
Apex Construction - 33205 Moreno Rd Cathedral City CA 92234

To: Beaumont – Cherry Valley Water District * 951 845 9581 * info@bcvwd.org
In attention to: Brandi

Ref.: Beaumont SDA CHURCH Addition
Address: 1345 Palm Ave, Beaumont CA 92223
Owner / Rep

SCOPE OF WORK Generate plans for construction permit:
MP BUILDING New Structure, Approx. 7,350 SF, one story

In reference to Beaumont SDA CHURCH Addition, we submitted plans to Riverside County Health Department for approvals for church kitchen. This kitchen will serve the Church in occasionally events, not for commercial use.

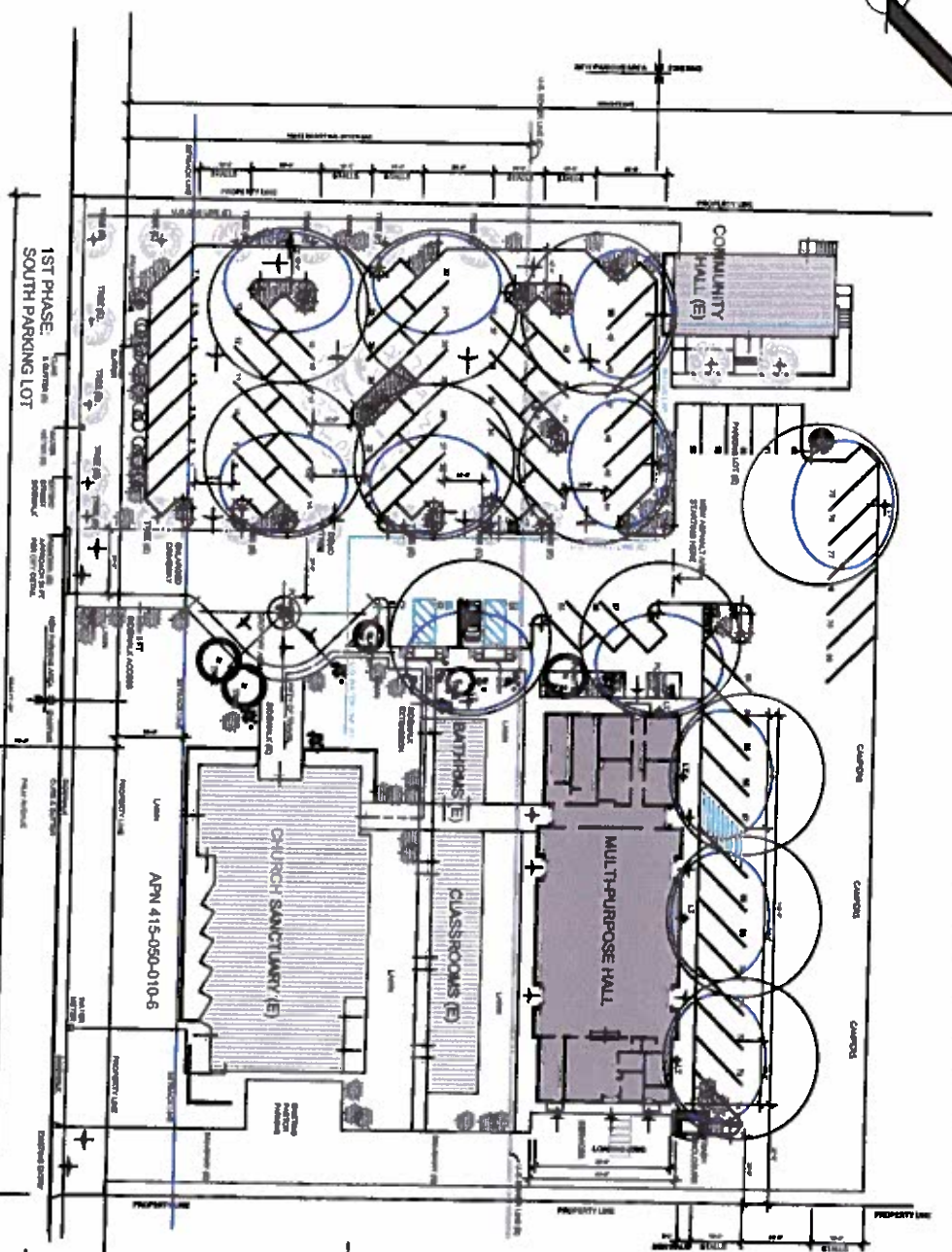
Presently, two water meters are providing water for this site. Health Department asked for a "Will serve" letter in reference for this new building.

We are requesting your approval for a new meter supplying the Hall.

Thank you very much
Gabriel Isaia

BEAUMONT SEVENTH DAY ADVENTIST CHURCH

MULTI-PURPOSE HALL & PARKING





 pilot plan * proposal

 SCALE: 1" = 20'-0"

 APN 415-050-010-6



 parcel map

 SCALE: 1" = 100'-0"

 APN 415-050-010-6



ARCHITECT: JAMES W. HARRIS, INC.

 2017 N. 20th St.

 BEAUMONT, CA 92223

 (951) 754-1111

 www.jwharris.com

 ENGINEER: JAMES W. HARRIS, INC.

 2017 N. 20th St.

 BEAUMONT, CA 92223

 (951) 754-1111

 www.jwharris.com



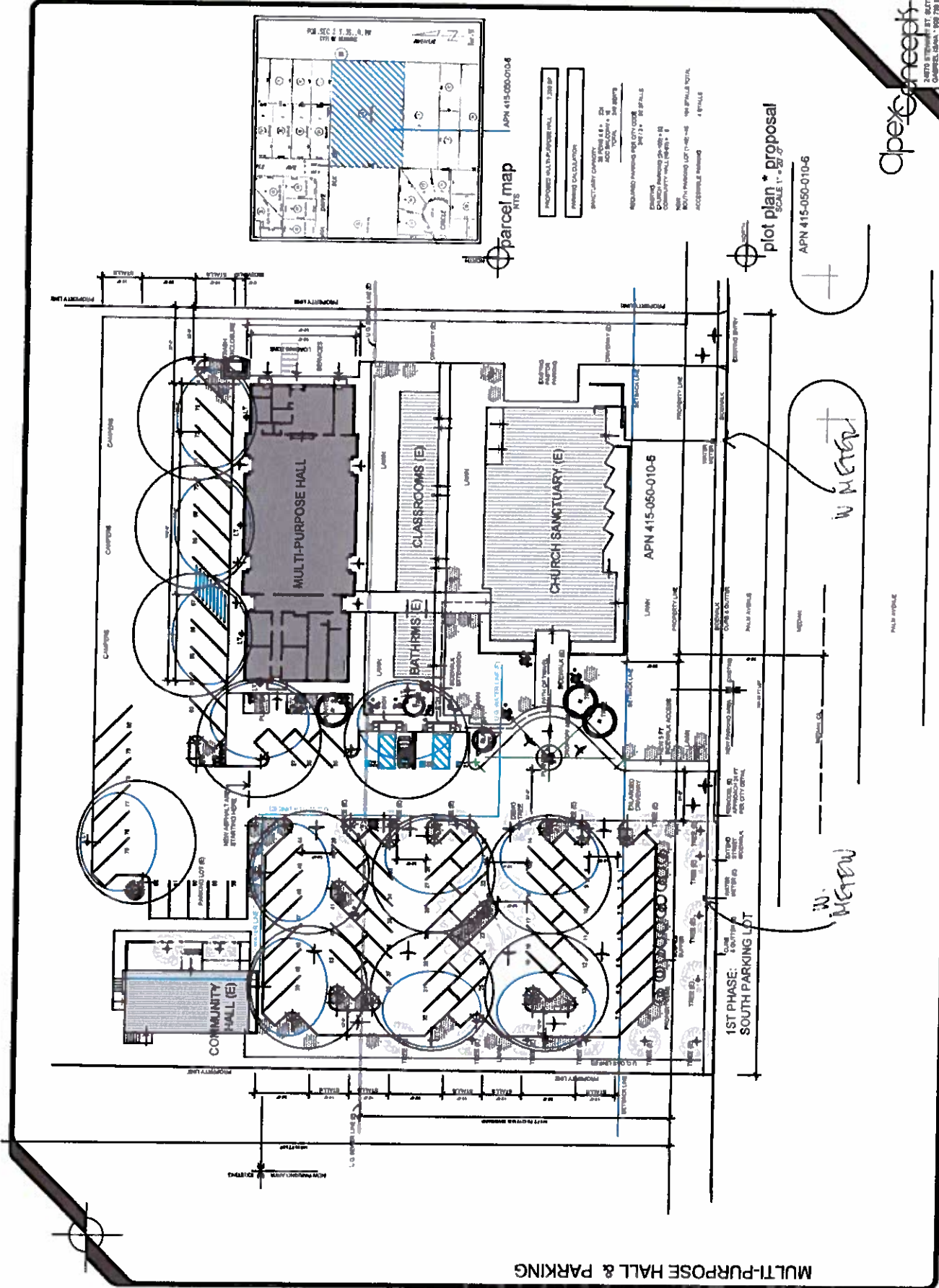
 OPEN CREEK

 24000 PLYMOUTH ST. SUITE 200, LOMA LINDA, CA 92354

 (951) 799-1000 • FAX (951) 799-1001 • www.opencreek.com

A1	SHEET OF 1	PROJECT TITLE BEAUMONT SEVENTH-DAY ADVENTIST CHURCH 1346 PALM AVE BEAUMONT CA 92223 PASTOR WILLIAM PENCK 951 846 3249	DATE _____	SCALE 1" = 20'-0"	DRAWN _____	CHECKED _____	DATE _____	JOB NO. _____
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MULTI-PURPOSE HALL & PARKING

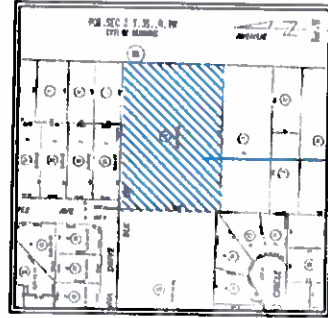


W. METEN

W. METEN

plot plan * proposal
 SCALE 1" = 20' 0"

APN 415-050-010-6



parcel map
 A.T.S.

- PROPOSED MULTI-PURPOSE HALL 1,200 SF
- PROPOSED CALCULATION
- STRUCTURAL CAPACITY 1.1 G. C.I. AND REINFORCED CONCRETE
- TOTAL 200 SHEETS
- REQUIRED PARKING PER CITY CODE 207.13.0 - 80 SPACES
- EXISTING PARKING SPACES 48
- COMMUNITY HALL 2,000 SF
- NEW SOUTH PARKING LOT 17'-6" x 48' 10" SPALLS TOTAL 4 SPACES
- ACCESSIBLE PARKING

SHEET
A1
 OF 8078

OWNER: GARDNER, BINA
 D-RECORDED
 DATE: 11/22/07
 SCALE: 1" = 20' 0"
 JOB NO.

PROJECT TITLE
BEAUMONT SEVENTH DAY ADVENTIST CHURCH
 1345 PALM AVE BEAUMONT CA 92222
 PASTOR WILLIAM PERMCK 951 844 3248

REVISIONS: 0/1/1

APPROVED: [Signature]

APPROVED: [Signature]

apex needs

24870 STEWART ST. SUITE 20, LOMA LINDA, CA 92354
 GARDNER, BINA 951 758 8881 GC LICENSE #7118113



**Beaumont-Cherry Valley Water District
Board of Directors
June 8, 2016**

DATE: June 2, 2016

TO: Board of Directors

FROM: Eric Fraser, General Manager

SUBJECT: Riverside Local Agency Formation Commission (LAFCO) Special District Selection Committee: Vote to Elect A Regular Special District Member of the LAFCO (Eastern Riverside County) and an Alternate Special District Member

Recommendation

Staff recommends that the Board of Directors vote to elect a Regular Special District Member (Eastern Riverside County) and an Alternate Special District Member of their choice to the Riverside (LAFCO). Additionally, staff recommends to cast a vote on the Conduct of Future Special District Selection Committee Elections.

Background

The (LAFCO) has requested that the Board of Directors of the Beaumont-Cherry Valley Water District submit a ballot to vote for one candidate of their choice to represent the Regular Special District of the LAFCO – Eastern Riverside County and an Alternate Special District Member of the LAFCO. Additionally, LAFCO is requesting a ballot for Conduct of Future Special District Selection Committee Elections.

Fiscal Impact

There is no fiscal impact to the District.

Attachments:

- Correspondence from Riverside LAFCO
- Ballot: Regular Special District & Alternate Special District
- Ballot: Conduct of Future Special District Selection Committee Elections

Prepared by Yolanda Rodriguez, Director of Finance & Admin. Svc.



Sent Via Certified Mail
Sent Via Email

**BALLOT INSTRUCTIONS FOR REGULAR SPECIAL DISTRICT MEMBER AND
ALTERNATE SPECIAL DISTRICT MEMBER OF THE LOCAL AGENCY
FORMATION COMMISSION**

To Special District Selection Committee Members:

As previously announced, a physical meeting of the Special District Selection Committee (SDSC) is not feasible at this time and the selection proceedings are being conducted by mail/email. A nomination period was opened March 29, 2016 and closed April 29, 2016. Specifically, the two positions are Regular Special District Member and Alternate Special District Member.

A total of three nominations were received for the position of Regular Member - Eastern Area. Although nominees must have come from the eastern area of the County, all members of the SDSC may cast ballots for this position regardless of geography. Additionally, all SDSC members may vote for the Alternate Special District Member. Enclosed you will find your ballot. Please make no more than one selection for each position. Only the presiding officer or another board member authorized by your board of directors to vote may cast the ballot. Board members designated by their district board to vote in place of the presiding officer must provide that authorization (in the form of a resolution or minute order) to LAFCO no later than the time the ballot is cast. District managers or other staff members may not vote.

This ballot also includes a question regarding how future elections will be conducted. Traditionally, the manner by which the SDSC elections were conducted required the winning candidate to receive a majority of votes cast. If no candidate received a majority of votes cast on the first ballot, a second ballot runoff election was required. Until recently, the statute had been silent on this issue.

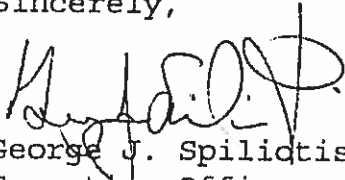
Effective January 1, 2015, Gov. Code Sec. 56332 (f) was amended to state that the candidate receiving the most votes will be elected, unless another procedure has been adopted by the selection committee. The selection committee is being asked to decide whether future elections will be decided by a plurality or majority of votes cast. If a majority vote is selected an automatic runoff procedure will be utilized.

On each segment of the ballot, the presiding officer or designated voting member must print his or her name on the ballot as well as sign and date the certification indicating he or she is authorized to vote for the district. A quorum, consisting of ballots from a majority of the SDSC members, is required to conduct a valid election. For this election, the candidate receiving the highest number of votes cast for each position will be elected.

Once you have completed your ballot, you must deliver it to the LAFCO office at 3850 Vine St., Suite 240, Riverside, CA 92507 prior to 5:00 p.m. Friday, June 10, 2016. It is very important that all voting members transmit their completed ballot to LAFCO by the date specified in order to achieve a quorum. We suggest that ballots be returned by certified mail. We must receive a ballot with an original signature. Photocopies and faxes will not be accepted. However, if you have previously authorized us to deliver your ballot materials via email, you may return a scanned copy of the signed ballot by email to evaldez@lafco.org.

If you have any questions, please contact our office.

Sincerely,



George J. Spilidtis
Executive Officer

May 10, 2016

BALLOT

Regular Special District Member of the Local Agency Formation Commission – Eastern Riverside County
(Term running through May 4, 2020)

Name of District:

Please vote for one: Margit Chiriaco Rusche (Chiriaco Summit Water District)
 Kristin Bloomer (Desert Water Agency)
 Nancy Wright (Mission Springs Water District)

Certification of voting member:

I, _____ hereby certify that I am (check one):
 Print Name Here

- the presiding officer of the above named district.
- a member of the board of the above named district authorized by the board to vote in place of the presiding officer. [Authorization previously transmitted attached]

 Signature

 Date

Ballot must be received by LAFCO by 5:00 p.m. Friday, June 10, 2016 at 3850 Vine Street, Suite 240, Riverside, CA 92507.

BALLOT

Alternate Special District Member of the Local Agency Formation Commission
(Term running through May 4, 2020)

Name of District:

Please vote for one: Gail Papanian (Banning Library District)
 Heather Garcia (Chiriaco Summit Water District)
 Dan Hughes (Beaumont-Cherry Valley Recreation & Park District)
 Robert Stockton (Western Municipal Water District)

Certification of voting member:

I, _____ hereby certify that I am (check one):
 Print Name Here

- the presiding officer of the above named district.
- a member of the board of the above named district authorized by the board to vote in place of the presiding officer. [Authorization previously transmitted attached]

 Signature

 Date

Ballot must be received by LAFCO by 5:00 p.m. Friday, June 10, 2016 at 3850 Vine Street, Suite 240, Riverside, CA 92507.

BALLOT

Conduct of Future Special District Selection Committee Elections

Future elections conducted by the Executive Officer of the Riverside Local Agency Formation Commission or designee on behalf of the Special District Selection Committee shall be decided in the following manner:

- The candidate receiving the highest number of votes among nominees shall be elected. In the event of a tie, the winner shall be decided by a coin toss.

- The candidate receiving a majority of votes cast shall be elected. If more than two candidates have been nominated, the Executive Officer shall conduct the election using instant runoff voting, also known as ranked choice voting.

Ballot must be received by LAFCO by 5:00 p.m. Friday, June 10, 2016 at 3850 Vine Street, Suite 240, Riverside, CA 92507.



**Beaumont-Cherry Valley Water District
Regular Board Meeting
June 8th, 2016**

DATE: May 31, 2016
TO: Board of Directors
FROM: Eric Fraser, General Manager
SUBJECT: Appointment of Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA) Director Representative and an Alternate Representative.

Recommendation:

Staff recommends that the Board of Directors of the Beaumont-Cherry Valley Water District (District) appoint a JPIA Director Representative and an Alternate Representative to serve on the ACWA/JPIA Board of Directors.

Background:

ACWA/JPIA has presented a request to the Beaumont-Cherry Valley Water District Board of Directors, which BCVWD is a Member, to appoint a JPIA Director Representative and an Alternate Representative. The JPIA (Authority) is governed by a Board of Directors which is composed of one representative from each Member, who shall be a Member director selected by the governing board of that Member. Each Member, in addition to appointing its member of the Board, shall appoint at least one alternate who shall be an officer, member of the governing board, or employee of that Member. The alternate appointed by a Member shall have the authority to attend and participate in any meeting of the Board when the regular member for whom he or she is an alternate is absent from said meeting.

Each Director or alternate of the Board shall serve until a successor is appointed. Each Director or alternate shall serve at the pleasure of the Member by which he or she has been appointed. Each Director representing a Member, or his or her alternate, shall have one vote.

Article 8 — Powers Of The Board Of Directors: The Board of Directors of the Authority shall have the following powers and functions: (a) The Board shall elect from its voting members pursuant to Article 10 of the Agreement an Executive Committee. (b) The Board may review all acts of the Executive Committee, and shall have the power to modify and/or reverse any decision or action of the Executive Committee upon a majority vote of the voting Directors present at any Duly Constituted Board Meeting. (c) The Board shall review, modify if necessary, and approve the annual operating budget of the Authority, prepared by the Executive Committee pursuant to Article 11 (d). (d) The Board shall receive and review periodic accountings of all funds under Articles 17 and 18 of the Agreement. (e) The Board shall have the power to conduct on behalf of the Authority all business of the Authority, including that assigned to the Executive Committee, which the Authority may conduct under the provisions hereof and pursuant to law. (f) The Board shall have such other powers and functions as are provided for in the Agreement or in the Bylaws.



Article 9 — Meetings Of The Board Of Directors: (a) The Board shall provide for at least one annual regular meeting. It may also provide for adjourned regular meetings, special meetings, or meetings upon call of the President of the Board. (b) Minutes: The Secretary of the Authority shall cause minutes of regular, adjourned regular, and special meetings (but not of any closed-session portion of any such meeting) to be kept and shall, as soon as possible after each meeting, cause a copy of the minutes to be forwarded to each member of the Board and to each Member. (c) Quorum: Any fifty (50) voting members of the Board present when the meeting is called to order shall constitute a quorum for the transaction of business, except that less than a quorum may adjourn from time to time. A vote of the majority of those voting members present and voting in the prescribed manner at any Duly Constituted Board Meeting shall be sufficient to constitute action by the Board except as otherwise specifically set forth in the Agreement or in the Bylaws. JPIA Agreement Revised May 7, 2012 Page 7 (d) Compliance with the Brown Act: All meetings of the Board, including, without limitation, regular, adjourned regular, and special meetings, shall be called, noticed, held and conducted in accordance with the provisions of the Ralph M. Brown Act, California Government Code Section 54950 et seq.

Fiscal Impact:

The District will be responsible for all costs associated with the participation of its Board Member and the alternate as allowed under the current District Reimbursement Policy. The Board of Directors are currently on a per day basis of \$200.00.

Attachments:

- JPIA Board of Directors – Member/Alternate Information Form
- ACWA JPIA Board of Directors Calendar 2016
- ACWA JPIA Board of Directors Manual.

Prepared by Yolanda Rodriguez, Director of Finance & Admin. Svc.

JPIA Board of Directors - Member/Alternate

An excerpt from the JPIA Agreement:

"Article 7 - Board of Directors"

- (a) The Authority shall be governed by the Board of Directors which is hereby established and which shall be composed of one representative from each Member, who shall be a Member director selected by the governing board of that Member. Each Member, in addition to appointing its member of the Board, shall appoint at least one alternate who shall be an officer, member of the governing board, or employee of that Member. The alternate appointed by a Member shall have the authority to attend and participate in any meeting of the Board when the regular member for whom he or she is an alternate is absent from said meeting.
- (b) Each Director or alternate of the Board shall serve until a successor is appointed. Each Director or alternate shall serve at the pleasure of the Member by which he or she has been appointed.
- (c) Each Director representing a Member, or his or her alternate, shall have one vote.

Please have your agency's Board of Directors designate a JPIA Director Representative and Alternate Representative.

Member Agency: _____

JPIA Director Representative: _____

Must be a member of the agency's board of directors.

Preferred mailing address: _____

E-mail address: _____

Phone number: _____

Assuming office date: _____

JPIA Alternate Representative: _____

Preferred mailing address: _____

E-mail address: _____

Phone number: _____

Please mail form to: Attn: Bobbette Wells, ACWA/JPIA, PO Box 619082, Roseville, CA 95661-9082

or FAX to: (916) 774-7040

ACWA/JPIA - Committee Schedule

Committee Event	Meeting Date	Start Time	End Time	Location
Board of Directors				
Meeting	05/02/2016	1:30 pm	4:00 pm	Spring Conference - Monterey
Meeting	11/28/2016	1:30 pm	4:00 pm	Fall Conference - Anaheim
Employee Benefits Program C				
Meeting	06/29/2016	9:00 am		JPIA Office - Roseville
Executive Committee				
Meeting	02/09/2016	8:30 am		JPIA Office - Roseville
Meeting	03/30/2016	8:30 am		JPIA Office - Roseville
Meeting	05/02/2016			Spring Conference - Monterey
Meeting	06/29/2016	1:00 pm		JPIA Office - Roseville
Meeting	08/30/2016	8:30 am		JPIA Office - Roseville
Meeting	10/31/2016	11:00 am		JPIA Office - Roseville
Meeting	11/28/2016			Fall Conference - Anaheim
Finance & Audit Committee				
Meeting	02/08/2016	1:00 pm		JPIA Office - Roseville
Meeting	03/29/2016	1:00 pm		JPIA Office - Roseville
Meeting	08/29/2016	1:00 pm		JPIA Office - Roseville
Liability Program Committee				
Meeting	08/29/2016	3:00 pm		JPIA Office - Roseville
Personnel Committee				
Meeting	01/21/2016	10:30 am		Ontario
Meeting	04/07/2016	10:30 am		Ontario
Meeting	07/21/2016	10:30 am		Ontario
Meeting	08/29/2016	10:00 am		JPIA Office - Roseville
Property Program Committee				
Meeting	02/08/2016	3:00 pm		JPIA Office - Roseville
Risk Management Committee				
Meeting	03/29/2016	10:00 am		JPIA Office - Roseville
Workers' Comp Program Com				
Meeting	03/29/2016	3:00 pm		JPIA Office - Roseville

ACWA Joint Powers Insurance Authority

Board of Directors' Manual

Revised December 2014

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2100 Professional Drive
Roseville, CA 95661

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Section 1 — Introduction

During the mid 1970's, many water agencies in California were having difficulty in finding suitable liability insurance coverages at an affordable price. They asked the Association of California Water Agencies (ACWA) to explore the feasibility of developing a liability insurance program designed specifically for water agencies which would address the issues of applicable specialized coverages at reasonable prices.

Outside consultants were called upon to perform the research, and after a number of months, the Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA) was formed to provide liability coverages tailored to the unique needs of California water agencies.

Because risk sharing among water agencies was so successful in its first few years, a Property Program was added in January of 1983 and a Workers' Compensation Program was added in July of 1984. In July 2012, the Employee Benefits Program was added.

Each water agency that joins the ACWA/JPIA must also be a member of ACWA, be a public entity, and be directly involved with water. Each member names one of its directors to sit on the ACWA/JPIA's Board of Directors. In addition, the water agency's board members and staff become eligible to participate on the ACWA/JPIA's various Committees of the Programs for which they are members.

This manual is designed to help you better understand your duties and obligations as a member of the ACWA/JPIA's Board of Directors. It contains information on the governing documents, contracts outlining coverages, and resources published by the ACWA/JPIA to aid members in fulfilling their obligations of membership. It is designed to help you meet your obligations under the Brown Act, AB 1234, and the Fair Political Practices Act.

You will also find a glossary of terms to help you with the language of insurance. If you have any questions regarding the information in this manual or need help in any way, please feel free to contact me or anyone on the JPIA staff. We stand ready to assist you in any way we can.

Walter "Andy" Sells
Chief Executive Officer

Section 2 — JPIA Directors and Alternates

JPIA Directors

The JPIA Board of Directors is composed of one representative from each Member of the Authority, who is a member of the governing board thereof and selected by that governing board to be the JPIA Director Representative.

JPIA Alternates

Each Member should also appoint at least one alternate who shall be an officer, member of its governing board, or employee of that member. The alternate appointed by a Member shall have the authority to attend and participate in any meeting of the Board when the regular member for whom he or she is an alternate is absent from said meeting.

Each JPIA Director or alternate shall serve until a successor is appointed. They shall serve at the pleasure of the Member by which they have been appointed.

When the Member appoints a new JPIA Director Representative or alternate, they should notify the JPIA so that the JPIA's data base may be updated.

Section 3 — Fair Political Practices Commission (FPPC) Statement of Economic Interest

Filing Rules

The JPIA's Conflict of Interest Code requires that its members' designated JPIA Director file an FPPC Statement of Economic Interest (SEI) using the Form 700. The JPIA designated Directors are considered "Officials Who Manage Public Investments" as they approve the audited financial statements, budget, and investment policy of the JPIA. All schedules on the Form 700 need to be addressed, keeping in mind that the JPIA is a statewide public agency.

The JPIA is the filing officer and the JPIA office is where all original forms are kept for public inspection. The filing officer/official is responsible for providing members with the current Form 700, a copy of the section of the JPIA's Conflict of Interest Code, Appendix A which names the designated positions and disclosure categories, and other current information released by the FPPC (i.e. Reference Pamphlet, Your Duty to File, Conflict of Interest Code for ACWA/JPIA, Limitations and Restrictions on Gifts, Honoraria, and Travel and Loans sheet). These forms are available on the JPIA's website at www.acwajpia.com, under Committees, on the Board of Directors Page.

The member is the filing official whose responsibilities include obtaining and forwarding the statement to the JPIA filing officer/official, notifying the JPIA filing officer of a change to the member's JPIA designated Director, and maintaining a copy and current list of all statements forwarded to the JPIA filing officer.

The FPPC Statement of Economic Interest filing is required annually and any time there is a change in the member's JPIA designated Director. The new Director is to file an Assuming Office statement and the past Director is to file a Leaving Office statement, both of which are on the Form 700 and are due within 30 days of the change in their position. The SEI is to be filed with the JPIA.

If members have questions regarding the filing procedure, please contact the JPIA at (800) 231-5742. If members need advice, to ask questions, track down statements, and/or receive technical assistance in completing the Form 700, please contact the FPPC free of charge at 1-866-ASK-FPPC (1-866-275-3772). For further information and forms the FPPC web site is www.fppc.ca.gov.

Section 4 — Brown Act

By now, most everyone has heard of the Brown Act and knows it means some careful consideration as to how public agencies conduct their business. Members who are unsure of a procedure and how it may fit into the Brown Act should be sure to check a Brown Act Manual.

The basic intent and purpose of the Brown Act, however, is:

Declaration of Policy

“The legislature finds and declares that public commissions, boards and councils, and other public agencies in the state exist to aid in the conduct of the people’s business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly.”

“The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.” (*Section 54950 of the California Government Code*)

Openness: The Underlying Public Policy

There is a strong public policy underlying the Brown Act that all aspects of the decision-making process of multi-member public bodies, including acquisition of information, discussion, and voting should be open to public scrutiny. It calls for “open decisions, openly arrived at.”

The Countervailing Policy: Need for Privacy and Secrecy

There is a second public policy, which is in “tension” with the first. Certain situations require that aspects of the deliberative process be secret to protect other important interests such as privacy of individuals, public safety, or the public treasury. This tension is expressed in exceptions to the general rule of open meetings.

Section 5 — Code of Ethics

Purpose and Scope

The policy of ACWA/JPIA is to maintain the highest standards of ethics from its Board members, officers and employees. The proper operation of ACWA/JPIA requires decisions and policy to be made in the proper channels of governmental structure, that public office not be used for personal gain, and that all individuals associated with ACWA/JPIA remain impartial and responsible towards the public. Accordingly, it is the policy of ACWA/JPIA that ACWA/JPIA Board members, officers and employees shall maintain the highest standard of personal honesty and fairness in carrying out their duties. This policy sets forth the minimal ethical standards to be followed by the Board of Directors of ACWA/JPIA.

Responsibilities of Public Office

Board members are obliged to uphold the Constitution of the United States and the Constitution of the State of California, and to carry out the laws of the nation, the State, and local governmental agencies. Board members shall comply with applicable laws regulating Board member conduct, including conflict of interests and financial disclosure laws. Board members should work in full cooperation with other public officials unless prohibited by law or prohibited by an officially recognized confidentiality of their work.

Fair and Equal Treatment

No Board member shall grant any special consideration, treatment, or advantage to any person or group beyond that which is available to every other person or group in the same circumstances.

[See, e.g., Age Discrimination in Employment Act of 1967; Americans with Disabilities Act of 1990; California Fair Employment and Housing Act (*California Government Code Section 12940, et seq.*); Rehabilitation Act of 1973; Title VII of the Civil Rights Act of 1964; *California Labor Code Section 1102.1.*]

Proper Use and Safeguarding of ACWA/JPIA Property and Resources

Except as specifically authorized, no Board member shall use or permit the use of ACWA/JPIA owned vehicles, equipment, materials, or property for personal convenience or profit. No Board member shall require an ACWA/JPIA employee to perform services for the personal convenience or profit of a Board member. Each Board member must protect and properly use any ACWA/JPIA asset within his or her control, including information recorded on paper or in electronic form. Using ACWA/JPIA assets for personal profit is forbidden. Board members shall safeguard ACWA/JPIA property, equipment, moneys, and assets against unauthorized use or removal, and against loss due to criminal act or breach of trust.

Board members are responsible for maintaining written records, including expense accounts, in sufficient detail to reflect accurately and completely all transactions and

expenditures made on ACWA/JPIA's behalf. Creating a document with misleading or false information is prohibited.

Conflict of Interest

- A. No Board member shall vote on a matter before the Board of Directors if he or she has any interest, financial or otherwise, direct or indirect, or any obligation of any nature, which is in conflict with the proper performance of his or her duties as a Board member. No Board member shall participate in any discussion of a matter before the Board of Directors if he or she has any interest, financial or otherwise, direct or indirect, or any obligation of any nature which is in conflict with the proper performance of his or her duties as a Board member, unless he or she discloses the full nature of the conflict on the record of the Board.
- B. Circumstances establishing a conflict of interest include but are not limited to situations where:
 - 1. The Board member has more than a remote financial or personal interest in the outcome of a matter before the Board, or is associated as an owner, member, partner, officer, employee, broker or stockholder in an enterprise that will be affected by the outcome of a matter before the Board;
 - 2. The Board member has reason to believe or expect that he or she will receive, or a member of his or her immediate family will receive, a direct or indirect monetary gain or loss by reason of his or her participation in a matter before the Board;
 - 3. The Board member, because of bias or prejudice, or because he or she has prejudged a matter, is incapable of providing fair treatment to a matter before the Board;
 - 4. The Board member is participating in a decision affecting a person, vendor, contractor, firm, consultant or organization while seeking employment with that same person or entity; or
 - 5. The Board member has a prohibited interest as defined by Government Code Section 1090, et seq., or by the Political Reform Act, Government Code Section 81000, et seq., relating to conflicts of interest.
- C. A Board member who has a conflict of interest and who participates in discussions with, or gives an official opinion to, the Board relating to the matter upon which the Board member has a conflict, shall disclose on the records of the Board the nature and extent of the conflict of interest.
- D. Board members shall refrain from voting on or otherwise influencing matters involving any person with whom the member is negotiating for, or has accepted, future employment, or with whom the member has (or is negotiating for) a direct or indirect ownership interest or business relationship. Nothing in the foregoing shall apply to the member's appointing authority or to any non-controlling interest in a publicly held entity. Board members are prohibited from recommending the employment of a relative by ACWA/JPIA. In addition, a

Board member is prohibited from recommending the employment of a relative to any person known by the Board member to be bidding for or negotiating a contract with ACWA/JPIA.

[California Government Code, Section 1090, et seq. and Section 81000, et seq. (Political Reform Act).]

Gifts

- A. No Board member shall receive or agree to receive, directly or indirectly, any compensation, reward or gift from any source except from his or her appointing authority or employer, for any action related to the conduct of ACWA/JPIA business, except as set forth below:
1. Acceptance of food and refreshments of nominal value on infrequent occasions in the ordinary course of a breakfast, luncheon or dinner meeting or other meeting or on an inspection tour where the arrangements are consistent with the transaction of official business.
 2. Acceptance of transportation, lodging, meals or refreshment in connection with attendance at widely attended gatherings sponsored by industrial, technical or professional organizations; or in connection with attendance at public ceremonies or similar activities financed by non-governmental sources where the Board member's participation on behalf of ACWA/JPIA is the result of an invitation addressed to him or her in his or her official capacity, and the transportation, lodging, meals or refreshment accepted is/are related to, and is/are in keeping with, his or her official participation.
 3. Purchase of articles or admissions at advantageous rates where such rates are offered to ACWA/JPIA personnel as a class.
 4. Acceptance of unsolicited advertising or promotional material, such as pens, pencils, note pads, calendars, or other items of nominal value.
 5. Acceptance of incidental transportation from a private organization, provided it is furnished in connection with the performance of the Board member's official duties and is of a type customarily provided by the private organization in the regular course of business to persons without regard to official status, and the private organization does not have or plan to have, business before the official.
 6. Acceptance of commendations, certificates or plaques for outstanding individual service, or work on ACWA/JPIA projects.
- B. In no event shall any Board member accept gifts from any single source the cumulative value of which exceeds the applicable gift limit under California law. This limit is subject to change on January 1 of each odd numbered year.
- C. A gift or gratuity, the receipt of which is prohibited under this section, shall be returned to the donor. If return is not possible, the gift or gratuity shall be turned over to a public or charitable institution without being claimed as a charitable deduction and a report of such action and the reasons why return was not

feasible shall be made on the records of the Board. When possible, the donor also shall be informed of this action.

[California Government Code, Sections 89503 and 89506; California Penal Code Section 70; Federal Hobbs Act (18 U.S.C. Section 1951).]

Contracts With ACWA/JPIA

Board members are prohibited from offering inducements to a potential vendor, contractor, consultant, or other party, to the exclusion of similar persons or firms, in hopes of obtaining reciprocal favors. ACWA/JPIA policies pertaining to the procurement of goods, services, and contractors, as well as the hiring of personnel, must be followed to ensure fairness to the participants. A Board member shall not exercise any decision-making power with respect to any transaction, contract or sale to which ACWA/JPIA is a party and in which the Board member has a financial or personal interest. Proposed relationships with former Board members or ACWA/JPIA employees subject to Board approval must be evaluated carefully in advance of completing any agreement with such persons, to ensure that no unfair advantage is given to them and that ACWA/JPIA's interests are fully protected in such situations.

[California Government Code, Section 1090, et seq., and Section 81000, et seq. (Political Reform Act).]

Use of Confidential Information

Any confidential information you receive as a Board member may not lawfully be released to unauthorized persons, unless the disclosure is first approved by the Board of Directors. In the case of confidential information subject to the attorney-client privilege (such as confidential communications with legal counsel regarding pending litigation), no individual Board member may lawfully waive the privilege and disclose such information, as the privilege belongs to the ACWA/JPIA and may only be waived by the Board (or, where applicable, the Executive Committee) acting as a whole. Board members are prohibited from using any confidential information for personal advantage or profit.

[Ralph M. Brown Act (California Government Code Sections 54950, et seq.); California Government Code Section 1098; California Attorney General's Opinions, Opinion No. 97-410 (August 14, 1997), 80 Ops. Attorney General 231.]

Soliciting Political Contributions

Board members are prohibited from soliciting political funds or contributions at ACWA/JPIA facilities.

Improper Activities and the Reporting of Such Activities

Board members shall not interfere with the proper performance of the official duties of others. Board members are strongly encouraged to fulfill their own moral obligations to the public and ACWA/JPIA by disclosing to the extent not expressly prohibited by law improper activities within their knowledge. No Board member shall directly or indirectly use or attempt to use the authority or influence of his or her

position for the purpose of intimidating, threatening, coercing, commanding, or influencing any person with the intent of interfering with that person's duty to disclose improper activity.

Nondiscrimination and Affirmative Action

Board members shall not, in the performance of their Board functions, discriminate against any person in a protected class. Board members shall cooperate in achieving the equal opportunity goals and objectives of ACWA/JPIA.

[Age Discrimination in Employment Act of 1967; Americans with Disabilities Act of 1990; California Fair Employment and Housing Act; (*Government Code Section 12940, et seq.*); Rehabilitation Act of 1973; Title VII of the Civil Rights Act of 1964; *California Labor Code Section 1102.1.*]

Violation of Ethics Policy

If a director is reported to have violated ACWA/JPIA's ethical standards, the matter shall be referred to the Executive Committee for investigation and consideration of any appropriate action warranted.

Section 6 — Committees

The JPIA has Executive, Finance & Audit, and Personnel Advisory Committees, as well as Property, Liability, Workers' Compensation, and Employee Benefits Program Committees and a Risk Management Committee.

Chair and Member Selection Process

The Executive Committee members are elected by the Board of Directors. (See the Elections section of this manual.) The Chair of the Executive Committee appoints Executive Committee members to act as Chairs and Vice Chairs for the Program and Risk Management Committees and Personnel Advisory Committee. The Executive Committee Chair also solicits volunteers from the JPIA Directors and district employees and appoints members to these Committees.

The Finance & Audit Committee is composed of representatives from member districts, each of whom has a financial background.

Purpose and Function of Committees

The Program Committees were created as a means of facilitating input from Members. The Program Committees are composed only of representatives from Members which participate in those specific Programs, thus not diluting their input by comments from Members not participating in a given Program.

The Program Committees and Risk Management Committee make their recommendations to the Executive Committee, which has the responsibility for balancing their requests with the needs of the JPIA as a whole.

Section 7 — Meetings and Agendas

Meeting Scheduling

In September of each year, a proposed calendar of meeting dates for the upcoming year is prepared for the Executive Committee's approval. This calendar is then presented to the Board of Directors at its fall conference meeting. The calendar can be found on the JPIA's website.

Agendas and Packets

The JPIA staff typically prepares a preliminary agenda two to four weeks prior to a scheduled meeting and the final agenda and meeting packet are mailed to all Committee members seven to ten days in advance of a meeting. The meeting packets can also be found on the JPIA's website.

Should a staff member or JPIA member wish to add an item to an agenda, it must be approved by the Committee Chair. Anytime an addition to the final agenda occurs, it must be posted 48 hours in advance of the meeting. The only exception to this rule is in the case of an emergency as defined in the Brown Act. Agendas can also be found on the JPIA's website.

For Board meetings, a notice of where and when the meeting is to be held shall be given electronically or by first class mail no later than 45 days prior to the date of the meeting. The notice will also include directions on how to request a printed copy of the packet. The complete board packet will be available for viewing and downloading from the JPIA's website approximately 14 days prior to the meeting. The agenda and meeting packet (for those who have requested a packet) are mailed approximately 14 days prior to the meeting.

Section 8 — Executive Committee Elections

Executive Committee

Eight of the nine Executive Committee member positions each have four-year terms. Elections to fill these terms are held at a spring Board of Directors' meeting, every other year. The ninth Executive Committee member position is an ex-officio position, which is held by the current ACWA Vice President.

Nominating Procedures

Approximately 120 days prior to an election, members are notified of the upcoming election. The notice includes date and place of election, positions and terms of office to be filled, incumbent office holders, and the nominating procedures.

Candidates must be their district's director representative on the JPIA's Board of Directors in order to be nominated to the Executive Committee. Also, the member district must participate in all of the ACWA/JPIA's Programs: Liability, Property, Workers' Compensation, and at least one of the Employee Benefits programs. Nominations must be by resolution and three other current JPIA members must, by resolution, also concur in the candidate's nomination. These resolutions must be submitted to the JPIA office no later than 45 days prior to the date of the election. This is the sole method for placing candidates into nomination for Executive Committee positions.

Members have until 45 days prior to the election to submit their nominating resolutions, three concurring in nomination resolutions, and statement of qualifications for their candidate.

Fourteen days before the election, a final notice of the upcoming election is sent. This notice includes the date, time, and place of the election; name and district of all qualified candidates; the candidates' statements of qualifications; and the election procedures and rules. This notice is sent out as part of the Board of Directors' meeting packet to those who have requested a packet. It is also posted on the JPIA's website.

Election Rules

1. The ballots with the names of all qualified candidates are distributed at the entrance to the meeting room before the meeting is called to order.
2. Only the Board of Directors member or Alternate Board of Directors member may obtain the ballot.
3. Only those JPIA member agencies with either a Director or Alternate Director present may vote. **Proxy voting is not permitted.**
4. Additional color-coded ballots are supplied for any necessary subsequent balloting.

5. Ballots are counted by the three (3) appointed election inspectors and the results are announced at the board meeting.
6. All nominated candidates run for election at the same time. Those candidates with the greatest majority of votes are elected to the longest term of office.
7. Since the Bylaws require a **majority vote** to elect Executive Committee members (Article II, Section 9), subsequent ballots may be needed if the required number of candidates do not receive a majority of votes from the members present and voting.
8. If candidates for office do not receive a majority of cast votes, a subsequent ballot is held with one more candidate's name than the number of vacancies to be filled; i.e. the **three** candidates who receive the most votes to run for **two vacancies**; or, the **two** candidates who receive the most votes to run for **one vacancy**.
9. If a tie vote occurs in a preliminary ballot (majority of votes not obtained by required number of candidates), the tied candidates are included in the subsequent ballot if they have received the required number of ballots as determined in seven above.
10. If a tie vote occurs in a final ballot (two candidates for one office or position) the presiding officer will designate one of the tied candidates to call a coin toss, by the presiding officer, to determine the election results.

Section 9 — ACWA Conferences

The ACWA/JPIA's Bylaws set its Board of Directors' meeting to be held on a date and at a time designated by the Executive Committee. The JPIA's Board of Directors' meetings are held at both the spring and fall ACWA conferences. In addition to the board meetings, the JPIA also holds an Executive Committee meeting, seminars, and other committee meetings during the ACWA conferences.

Registration & Reservations

There is no registration fee to attend the JPIA's Board of Directors' meeting, seminars, or other meetings at conference. However, if members are going to attend the ACWA portion of the conference, they must register. To register, they should check ACWA's website for information on conference registration and how to obtain hotel accommodations.

Registration fees, hotel costs, and other expenses incurred by the directors to attend these conferences are the responsibility of their respective districts.

Section 10 — JPIA Coverage Programs

NOTE: Members interested in joining an additional coverage program should contact the JPIA's Member Services staff to start the application process.

Pooled Self-Insurance Programs

Liability Program

Coverage Description

ACWA/Joint Powers Insurance Authority (JPIA) offers a self-insured Liability Program, which provides each member with high limits of protection per occurrence for auto and general liability coverages. The limits vary from year to year, depending on the availability and affordability of excess insurance. In recent years, the limits have ranged from \$40 million to \$70 million per occurrence.

The Liability Program protects the member agencies against third-party claims for bodily injury and property damage. The following coverages are also included:

- Personal Injury
- Public Officials Errors and Omissions
- Products Hazard
- Inverse Condemnation
- Employment Practices
- Pollution (Sudden & Accidental)
- Explosion, Collapse and Underground Coverage

Member agencies pay a deposit premium based on their estimated annual payroll and their loss history. This deposit premium is used to pay all claims. For purposes of the retrospective premium calculation, each member also selects its own Retrospective Allocation Point (RAP). The JPIA offers eight RAP levels: \$2,500; \$5,000; \$10,000; \$25,000; \$50,000; \$100,000; \$300,000; and \$500,000. The following is a schedule of minimum RAPs:

<u>Basic Premium</u>		<u>Minimum RAP</u>
\$ 2,500	to \$ 25,000	\$ 2,500
25,001	to 50,000	5,000
50,001	to 100,000	10,000
100,001	to 250,000	25,000
250,001	to 500,000	50,000
500,001	and above	100,000

A member agency may select a RAP level higher than the minimums listed.

Retrospective Premium Adjustments

Retrospective Premium Adjustments (RPAs) begin approximately four years after the inception of each coverage year. The adjustment is determined by the following elements: losses within the member's RAP level, a share of losses above the selected RAP level, a share of excess insurance costs, a share of general and administrative costs, and a share of interest earned on the funds held.

Once these factors have been calculated, the final premium is compared with the deposit premium. A refund or additional premium is calculated. The process is repeated annually for each coverage year until all claims for that year are closed. The adjustments are credited/debited to/from the member's RSF (see description of RSF at the end of this section).

Workers' Compensation Program

Coverage Description

ACWA/Joint Powers Insurance Authority (JPIA) offers a self-insured Workers' Compensation Program, which provides each member statutory limits as well as Employer's Liability Coverage. The program covers bodily injury by accident or disease, including death, of employees arising out of and in the course of employment. Claims are administered by the JPIA's staff. It also provides a defense for claims alleging violations of California Labor Code Section 132(a). An experience modification factor is calculated for every member agency, regardless of size. The JPIA uses a formula developed by the Workers' Compensation Insurance Rating Bureau of California to generate an experience modification factor, which will reflect the agency's loss experience in comparison with other employers in the same classifications.

Deposit premiums are calculated on a quarterly reporting basis. This deposit premium is used to pay all claims. For purposes of the retrospective premium calculation, each member also selects its own Retrospective Allocation Point (RAP). The JPIA offers eight RAP levels: \$250; \$500; \$1,000; \$2,500; \$5,000; \$10,000; \$15,000; and \$25,000. The following is a schedule of minimum RAPs:

<u>Deposit Premium</u>		<u>Minimum RAP</u>
\$ 1	to \$ 2,500	\$ 250
2,501	to 5,000	500
5,001	to 10,000	1,000
10,001	to 25,000	2,500
25,001	to 50,000	5,000
50,001	to 100,000	10,000
100,001	and above	15,000

A member agency may select a RAP level higher than the minimums listed.

Retrospective Premium Adjustments

The first premium adjustment takes place approximately four years after the beginning of each coverage year and annually thereafter until the coverage period is closed out. This process is called a Retrospective Premium Adjustment. The adjustment is determined by the following elements: losses within the member's RAP level, a share of losses above the selected RAP level,

a share of excess insurance costs, a share of general and administrative costs, and a share of the interest earned on the funds held.

Once these factors have been calculated, the final premium is compared with the deposit premium. A refund or additional premium is calculated. The process is repeated annually for each coverage year until all claims for that year are closed. The adjustments are credited/debited to/from the member's RSF (see description of RSF at the end of this section).

Property Program

Coverage Description

ACWA/Joint Powers Insurance Authority (JPIA) offers a self-insured Property Program, which provides coverage for buildings, personal property, fixed equipment, mobile equipment, and licensed vehicles. Machinery Breakdown coverage is automatically included for all covered buildings and fixed equipment. Member agencies have various deductible selections.

Listed below is an overview of the Property Program's coverage.

- Real Property - includes replacement cost for buildings, completed additions, water tanks, and fencing.
- Personal Property - includes replacement cost for office furniture and equipment, supplies, data processing hardware, software and media, shop tools and equipment, portable tools, and inventories of parts and supplies.
- Fixed Equipment - includes replacement cost for any type of permanently installed fixtures, machinery and equipment.
- Geomembrane (e.g., Hypalon) Covers at actual cash value.
- Aboveground piping coverage.
- Automobile *Comprehensive* and *Collision* includes actual cash value coverage for member-owned vehicles.
 - Comprehensive Coverage pertains to damage other than collision or overturn. It includes fire, theft, vandalism, and windstorm.
 - Collision Coverage pertains to losses that result when a vehicle collides with another vehicle or object, including overturning.
- Up to \$5,000 towing and recovery expense after an automobile or mobile equipment is disabled due to a covered peril.
- Mobile Equipment includes actual cash value coverage for equipment that is not licensed for road use and other machinery such as backhoes and tractors, as well as watercraft.
- There is automatic physical damage coverage for rental vehicles, and up to \$250,000 for rented or borrowed mobile equipment.

- The cost to cleanup pollutants from a member's premises that were released by a covered loss is reimbursed up to \$500,000.
- Theft or destruction of money and securities is covered up to \$1,000,000.
- Automatic coverage of up to \$5,000,000 for newly acquired property.
- Catastrophic Coverage for Vehicles provides up to \$100,000 for comprehensive coverage on unscheduled vehicles while parked or stored on member's premises.
- No adjustment in premium for changes in property values of less than \$5,000,000.

The Memorandum of Property Coverage automatically includes at least \$10,000,000 (higher limits are available upon request) for each of the following:

- Valuable Papers coverage includes the cost of blank materials for reproducing the records and/or the cost to reconstruct the records. Valuable Papers includes manuscripts, drawings, valuable books, maps and card index systems.
- Accounts Receivable coverage reimburses for accounts that are uncollectable due to a covered loss. It includes the cost to reconstruct accounts receivable records.
- Extra Expense covers necessary extra expenses incurred in order to continue, as nearly as practicable, the normal operations of the business following damage to real or personal property by a covered peril.
- Loss of Rents covers anticipated gross rental income plus the amount of all charges which are the legal obligation of the tenant(s) and which would have been received had a loss to the covered property not occurred.
- Loss of Earnings covers the lost net income derived from operations, less charges and expenses which do not necessarily continue during interruption of business, due to loss or damage to covered real or personal property.

Note:

Accurate completion of the Schedule of Values is vitally important to the payment of claims in the event of a loss. Property must be reported in order for it to be covered. The JPIA staff will provide a replacement cost appraisal of the member's buildings and fixed equipment at no additional cost.

Crime Coverage

The Property Program automatically provides members with coverage for Employee Dishonesty, Depositors' Forgery and Computer and Funds Transfer Fraud. The limit for each coverage is \$100,000 with a \$1,000 deductible. The Dishonesty coverage includes Faithful Performance of duties and is extended to include pension plans, directors and treasurers.

Retrospective Premium Adjustments

Retrospective Premium Adjustments (RPAs) are calculated for each coverage year with open claims. The adjustment is determined by comparing current

actual costs with prior projected costs. Member's premiums are adjusted up or down based on the following elements: a share of losses within the JPIA's pooled retention level, excess insurance costs, a share of general and administrative costs, and a share of the interest earned on the funds held.

The adjustments are credited/debited to/from the members' Rate Stabilization Fund (see description of Rate Stabilization Fund at the end of this section).

Description of Rate Stabilization Fund (RSF)

An RSF Fund account is created for each member. Accounts are funded with refunds from open coverage years for the Liability, Property, and Workers' Compensation Programs, as well as refunds from the Catastrophic Loss Fund for closed coverage years of the Liability and Workers' Compensation Programs. Amounts due from a member resulting from retrospective premium adjustments in any of the Programs are deducted from the member's RSF account.

The RSF helps to stabilize the members' annual costs for coverage. It minimizes the possibility of a member receiving a refund check one year, but then having to pay an additional premium the next year. Once the balance in the RSF reaches predetermined amounts, excess amounts are refunded to the member. A member's fund balance is allowed to become negative by predetermined amount before an invoice will be sent.

Employee Benefits Program

The JPIA now offers competitively priced employee benefits plans to its members. Although the Program has been in effect for almost 40 years, it had previously been separately administered by ACWA. The transition to the JPIA in 2012 coordinates all your "insurance" needs under one umbrella:

- Medical Plans:
 - Blue Cross HMO
 - Blue Cross PPO
 - Kaiser Permanente
- Delta Dental
- VSP Vision Care
- Life Insurance
- Short Term Disability
- Long Term Disability
- Employee Assistance Programs

Other Insurance Products Available

Members may have needs for other insurance coverage not included in the pooled self-insurance programs. The JPIA provides a facility for obtaining these additional coverages through its brokers. Some of these are Group Purchase Programs, which usually afford significant discounts from individual policies. The cost of each of these products is passed on directly to the member with a small service fee.

Dam Failure Liability Program

Coverage Description

ACWA/Joint Powers Insurance Authority (JPIA) offers Dam Failure Liability Coverage to those members participating in the Liability Program. This program provides a \$5 million limit of liability per occurrence with a retained limit of \$50,000. Higher limits are available. It protects against Bodily Injury or Property Damage to third parties arising out of the partial or complete structural failure of any scheduled dam. The policy should be consulted for a legal description of the coverage.

A “dam” is defined as any artificial barrier which impounds or diverts water and which is either 25 or more feet in height or has an impounding capacity of 50 acre-feet or more.

The following are not considered dams:

- Artificial barriers less than six feet high
- Artificial barriers impounding less than 15 acre-feet
- Canal gates and locks
- Levees
- Railroad or highway fills
- Elevated tanks
- Barriers to impound water for agricultural use*
- Barriers for sludge drying*
- Water spreading structures less than 15 feet high

*To be so excluded from “dams”, these barriers must not be located across a stream channel, watercourse, or natural drainage area.

Boiler and Machinery Insurance Program

Coverage Description

ACWA/Joint Powers Insurance Authority (JPIA) can provide Member Agencies with a Boiler and Machinery Policy for buildings and fixed equipment not covered in the JPIA Property Program. Boiler and Machinery (or Machinery Breakdown) coverage provides for sudden and accidental damage to an object or part of an object that necessitates repair or replacement. The policy form

provides coverage for mechanical, electrical, and pressure equipment such as electric motors, pumps, turbines, electric generators, internal combustion engines, boilers, air tanks, compressors, fans, blowers, gearsets, and electrical switchgear.

Coverage includes Extra Expenses - expenses incurred to continue operations or business after an insured accident. For example, renting equipment or premises or the utilization of other services.

Blanket Fidelity Bond Program

Coverage Description

ACWA/Joint Powers Insurance Authority (JPIA) can provide members with a Blanket Fidelity Bond. Members that participate in the JPIA Property Program may purchase this additional coverage on an excess basis if limits higher than \$100,000 are desired. Coverages available include Public Employee Dishonesty with Faithful Performance of Duty, Depositor's Forgery, and Computer Fraud.

Employee Dishonesty with Faithful Performance of Duty

Covers loss of money, securities and other property caused by the fraudulent or dishonest acts of employees. Faithful Performance of Duty provides coverage for failure of any "employee" to perform his/her duties. For example, a loss was paid when an accounts payable staff member authorized payment to a non-performing contractor rather than a performing contractor, resulting in an unrecoverable loss of funds.

"Employee" means any person 1) while in your service, and 2) whom you compensate, and 3) whom you have the right to direct and control. Coverage has been broadened to include the Board of Directors and Treasurer.

Depositor's Forgery

Covers loss by Forgery or Alteration of, on or in any checks, drafts, promissory notes or similar written promises, orders or directions to pay specific sums of money that are made by the member or by someone acting as the member's agent. This does not cover the member's accepting bad or forged checks. This excludes losses caused by employees.

Computer Fraud

Covers loss of money, securities and other property caused by Computer Fraud. Computer Fraud means theft of property which follows and is directly related to the use of any computer to fraudulently cause a transfer of that property from inside the member's premises or a banking premise to a person or place outside of those premises. This coverage excludes losses caused by employees and inventory shortage.

Earthquake and Flood Insurance

Coverage Description

The JPIA's Property Program provides a limited amount of coverage for property damage resulting from seismic earth movement or water damage caused by rising bodies of water such as rivers, streams, lakes or reservoirs. A

Difference in Conditions (DIC) Policy is available to cover member's property for higher limits for either or both of these exposures.

Special Event Insurance

Coverage Description

The JPIA encourages members to require insurance from individuals and organizations that rent or use a member's facility for special events, such as parties, receptions, exhibits or festivals. Sometimes these groups may not have insurance, or their insurer will not provide coverage to the member as an additional insured. The JPIA has access to a Special Event Liability Insurance Program that provides coverage for one- or two-day events at a very reasonable price. Evidence of coverage can be provided very quickly as well.

Section 11 — Resources

Bylaws and Agreement

Current copies of the JPIA's Bylaws and Agreement can be found on the website (www.acwajpia.com), on the Board of Directors page. Directors who do not have access to the internet may contact the JPIA to request printed copies.

The Joint Powers Agreement may be amended at any time by a two-thirds vote of the voting members present at any Duly Constituted Board Meeting.

The Executive Committee may adopt an amendment to the Bylaws other than amendments changing the authorized number of members of the Executive Committee. Any amendment adopted by the Executive Committee shall be on the agenda of the next Board of Directors' meeting for ratification. New Bylaws may be adopted or the Bylaws may be amended or repealed by the affirmative vote of a majority of the voting members present at any Duly Constituted Board Meeting.

Risk Control Manual

A copy of the JPIA's Risk Control Manual is issued to each member. The manual is distributed to the risk control contact. For some members, it is appropriate to have more than one copy so that other individuals can have access to the information.

The manual contains detailed information on good risk management practices that are designed to minimize claims in the Liability, Workers' Compensation, and Property Programs.

It contains eight sections that cover: Injury Illness Prevention Program; Cal/OSHA Compliance, Policies, and Procedures Manual; Code of Safe Practices; Model Programs; Fleet Safety Program; Risk Transfer; Special Plans, Policies and Guidelines; and General Forms, Permits, and Checklists.

When updates are made, they are placed on the JPIA's website. The entire manual can also be found on the website. Announcements of changes are made in the monthly Risk Control Bulletin.

Risk Transfer Manual

The JPIA Risk Transfer Manual explains the purpose of risk transfer, how it applies, how to identify and analyze risk, and how to execute good risk transfer. The manual contains samples and models for the members' use. It is available online at the JPIA's website.

Programs Manual

The JPIA Programs Manual contains the Memorandums of Coverage (MOCs) for each coverage program in which a member participates. When a new member joins the JPIA, the general manager and JPIA Representative are given a JPIA Programs Manual. If an existing member joins a new program, it is provided with the Program's Memorandum of Coverage for insertion into the manual. Each

Memorandum of Coverage includes a Declarations Page showing the coverage effective dates and premium. It also includes the coverage provisions that state what is and is not covered.

The Memorandums of Coverage are updated at their respective renewal dates (Liability on October 1, Property on April 1, and Workers' Comp on July 1). Each member is sent a new Declarations Page showing the current coverage effective dates and premium. The new MOC is also sent at that time. A generic copy of each MOC is also available on the JPIA website.

Risk Management Services

The JPIA offers Risk Management services to help each agency understand the importance of safety within the workplace and protection of assets. The JPIA also conducts periodic workshops and seminars and regularly visits each member. Before acceptance into the JPIA's Coverage Programs, a prospective member will have a formal assessment performed by one of the Risk Management Consultants. The survey allows the JPIA to "get to know" prospective members and their operations. The new member risk assessment report is used by the Executive Committee to review new applicants.

Risk Management Services include the following:

- Assists Members in Evaluation and Development of Safety and Loss Control Programs
- Injury & Illness Prevention Program Review and Element Development
- Return-to-Work Program Development and Assistance
- Environmental Assessments
- Ergonomic Evaluations
- Cal/OSHA Regulatory Assistance
- Public Liability Assessments of Premises and Operations
- Property Loss Prevention Assessments

Human Resources Services

The JPIA offers numerous human resource services to members that include one-on-one consultation calls to professional staff members, referrals to an Employment Practices Hotline attorney, review and suggestions for handbooks, regional human resource group meetings, and specialized training classes. Other valuable resources include Occu-Med, Inc. services for Workers' Compensation members (available to others at a cost); consortium prices for background checks (Employer Relations, Inc.); and numerous materials on the JPIA's website under Human Resources.

Human Resources Services on the website include the following:

- Sample policies

- Job Description Manual (over 70 models and information on setting up)
- Model Handbook
- Sample Forms

Training Services

The ACWA/JPIA Training Department focuses on providing quality learning opportunities for member agency employees and board members. Whether through face to face, on-line, or our lending library, we strive to give individuals the necessary tools to work safely, efficiently and legally. As a result, participants are better equipped to meet the demands of the changing world of water utilities and contribute to the success of their agency.

ACWA/JPIA offers four professional certification programs for individuals who wish to focus their development in specific areas. The specialties offered include Supervisor Basics, Human Resources, Risk Management, and Operations – each of which requires 45-50 hours of education. This certification sets the individual apart and gives them the needed tools to create a safe work environment and effectively supervise employees.

JPIA's Website (www.acwajpia.com)

The JPIA's website is a great source of information. On the site, members can find information about the JPIA, its coverage programs, services available, and staff.

On the Committees link, members can find the JPIA's various Committees, their current agendas, and meeting minutes. On the Board of Directors Page, members can also find a list of resources that includes a meeting calendar, the Board of Directors' Manual, the JPIA's Bylaws, and the JPIA Agreement. This page also includes several resources for Statement of Economic Interests (Form 700).

The Resources link on the JPIA's website will lead members to a wide variety of services provided by the JPIA: claims information, current news, human resources information, job descriptions manual, helpful links, member services forms, JPIA's publications, Risk Control Manual, risk management information, Risk Transfer Manual, training information, and the Lending Library.

Section 12 — Glossary of Terms

Account Based Health Plan (ABHP) - see Consumer Driven Health Plan (CDHP).

ACA (Affordable Care Act) – The federal statute signed into law in March 2010. Signed under the title of The Patient Protection and Affordable Care Act, the law includes multiple provisions that will take effect over a matter of years.

ACOEM Guidelines (American College of Occupational and Environmental Medicine) – A medical utilization review system of evidence-based, nationally recognized standards of medical care. Utilization of ACOEM Guidelines is intended to control over-utilization and end unreasonable medical care.

ACV (Actual Cash Value) – Value of property at the time of its loss or damage, determined by subtracting depreciation of the item from its replacement cost. Applies to vehicles and mobile (contractor's) equipment covered under the JPIA's MOPC, hypalon reservoir covers, hypalon bladder tanks, and other property subject to a higher rate of depreciation than the typical property types.

AD&D (Accidental Death and Dismemberment) – A life insurance benefit that pays a claim in the event of accidental death or loss physical functionality. Basic Life is often mirrored by an identical amount of AD&D, resulting in benefit doubling in the case of accidental death.

Adverse Selection – It is a term used in economics, insurance, risk management, and statistics. It refers to a market process in which undesired results occur when buyers and sellers have asymmetric information (access to different information); the “bad” products or services are more likely to be selected. For example, a bank that sets one price for all of its checking account customers runs the risk of being adversely selected against by its low-balance, high activity (and hence least profitable) customers. Two ways to model adverse selection are to employ signaling games and screening games.

Aggregate – The term used to describe the cumulative amount of all losses for a period of time.

AGRIP (Association of Governmental Risk Pools) – A national organization of JPAs and public agency insurance pools. Formed for educational, information gathering and political lobbying purposes. Affiliated with PRIMA.

AIS – Associate in Insurance Services.

ALCM – Associate in Loss Control Management.

ARM – Associate in Risk Management.

ARM-P – Public risk management designation.

ASO (Administrative Services Only) – This refers to what self funded plans pay to a medical claims administrator, which includes use of that claims administrator's network of providers. Providers have agreed to accept negotiated rates for services in exchange for participation in the network.

ASP – Associate Safety Professional.

Attachment Point – The dollar amount of a loss where the next layer of insurance begins to pay for the loss.

Automobile Liability – Designed to afford bodily injury and property damage liability coverage associated with owned, non-owned and hired vehicles.

Automobile Physical Damage – Usually a first party coverage; however, some entities have “Bailment” or “care, custody and control” liability exposures such as garages, maintenance facilities that service vehicles of others, and parking lots.

BI – Bodily injury.

C&R (Compromise and Release) – A final settlement in workers’ compensation.

CAFR (Comprehensive Annual Financial Report) – An award program established by the GFOA to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal.

CAJPA (California Association of Joint Powers Authorities) – It is pronounced ka jaup’ a. Performs regulatory and legislative lobbying as well as accreditation of Joint Powers Authorities to promote the financial stability of JPAs.

CAMP (California Asset Management Program) – A California Joint Powers Authority (“JPA”) established in 1989 to provide California public agencies with professional investment services. JPIA sometimes uses it as a short term investment vehicle.

CAT Fund (Catastrophic Loss Reserve Fund) – A separate JPIA reserve account designated to pay losses without additional premium assessments to members. The Fund can be used when actual incurred losses for a given coverage year exceed 150% of projected losses. A portion (currently 10%) of each member’s annual deposit premium is set aside in this fund. The monies are held, earning interest, until all claims for that coverage year are closed. At that time, the money is refunded to members or credited to their Retrospective Premium Adjustment Fund account.

CIGA (California Insurance Guarantee Association) – A state agency that administers and pays claims on behalf of admitted insurance carriers that have been declared insolvent. Since the JPIA is not an insurance company, it does not participate in CIGA, which is funded by a surcharge on premiums. However, some of the carriers that provide excess coverage to the JPIA do participate in CIGA.

CIH – Certified Industrial Hygienist.

CIPRA (California Institute for Public Risk Analysis) – Organized to develop, analyze and disseminate information on risk management in California’s public sector, especially self-insured entities and Joint Powers Authorities.

Claim – A demand of a right. In general a demand for compensatory damages resulting from the actions of another.

Claims Made – A provision of an insurance policy that requires it to pay only for claims presented during the policy period with no regard for when the action causing the claim took place. (See “Occurrence”)

CNP (Closed No Payment) – Status of a claim that was closed out without any claim payments having been made.

COB (Coordination of Benefits) – When a participant is covered by two health plans, the manner in which benefits are determined. This determination includes which plan pays first, and how benefits are calculated once the primary plan has made payment.

Consumer Driven Health Plan (CDHP) - a health plan in which the full deductible applies to all medical and prescription services, with the only exception being preventive care. These plans must have a minimum deductible set by the IRS each year. The plans are designed to comply with IRS regulations governing Health Savings Accounts (HSAs), which allow participants to set aside tax-advantaged funds in a Health Savings Account to pay for medical expenses.

Co-insurance – The percentage cost sharing split between a plan and participant, which takes effect once the Deductible is met. Typically part of a PPO plan benefit design.

Co-pay – The flat dollar amount owed by a participant for medical plan benefits. Typically part of an HMO plan design, but applicable to certain benefits in PPO plan designs, e.g. office visits.

CPCU – Chartered Property and Casualty Underwriter.

CSP – Certified Safety Professional.

DDC – Defensive Driving Class.

Deductible (Employee Benefits) – The amount a participant must pay in full before Co-Insurance cost sharing begins. Typically associated with PPO medical plans. Some services, like office visits, are often subject to Co-pays prior to the Deductible being met.

Deductible (Liability) – It is that portion of each claim that is paid by the member at the time of loss. It is in addition to any premium already paid. Only the JPIA's Property Program uses a deductible.

Defense – A defendant's denial to a complaint or cause of action.

Deposit Premium – Premium required at the beginning of a policy period based on estimated costs.

DIC (Difference In Conditions) – A specialized property insurance policy written to provide coverage for perils not covered in a standard property policy or in the JPIA's Memorandum of Property Coverage. In particular, it is most often used to provide coverage for earthquake and/or flood losses.

Directors, Officers and Trustees Liability – Intended to protect nonprofit board members, officers, and directors for faulty decisions which imperil the entity. Usually

written to include entity reimbursement for legal actions and personal liability of specific wrong-doers.

EAP (Employee Assistance Program) – A benefit that provides numerous services to covered employees and eligible members of their household and/or dependents (as determined by the plan). The programs are designed to help employees manage the health of their personal lives, allowing them to be productive and focused at work.

EE – Employee

EOB (Explanation of Benefits) – A statement issued by a PPO claims administrator for each claim that details costs for services, broken down by: full cost, network negotiated rate, ineligible amount (if any), plan responsibility and participant responsibility.

EOC (Evidence of Coverage) – The detailed document that describes a medical plan's coverage provisions.

ER – Employer.

E-mod – See Experience Modification.

Employers' Liability – Included as part of a worker's compensation insurance policy. Covers liability for losses arising out of injuries to employees that are not covered by statutory workers' compensation benefits.

Environmental Impairment Liability (EIL) – Also referred to as "Pollution" and "Pollution Legal" Liability; can be written to protect an entity from actions resulting from contamination of air, water, property. First-party (damage to owned property) and third-party (liability for damage to others) protection can often be combined.

EPL (Employment Practices Liability) – Written to protect an entity from liabilities arising from allegations of discrimination, failure to promote or hire, harassment, ADA responsibilities, wrongful termination, etc. A relatively new coverage, this is one of the fastest growing areas of litigation.

Errors and Omissions Liability – Excludes bodily injury and property damage; intended to afford protection for the "misfeasance, malfeasance or non-feasance" of public officials, employees and volunteers. May also include incidental medical personnel (paramedics), police and fire personnel, architects and plan checkers, engineers, and on-staff attorneys.

Excess Insurance – Insurance that is purchased to provide higher limits than the primary policy provides.

Excess Loss – The portion of a loss that is allocated to, or paid by, excess insurance. The JPIA Liability Program self-insures, through a pool, the first \$1 million of each occurrence. Losses in excess of that amount are paid by an excess liability insurance policy purchased by the JPIA on behalf the Program members.

Experience Modification – A mathematical factor used to modify a member's premium in both the JPIA Liability Program and the Workers' Compensation Program. It is based on a member's previous actual loss experience compared to the average or expected loss experience. A calculated factor of greater than 1.0 is a debit and

reflects higher than expected loss experience. Conversely, a factor of less than 1.0 is a credit and reflects more favorable loss experience. Also known as **E-mod**, **Ex-mod**, and **X-mod**.

Experience Modifier – A numerical factor developed by measuring the difference between a member's actual loss experience and the expected losses of the payroll classifications (for workers' compensation) or the average losses of the pool (for liability). The experience period used is the earliest three of the last four years. The factor may increase or decrease a member's standard premium in response to their past lost experience. Members with a favorable loss record will have a factor lower than 1.0 and will pay a lower premium. Member with a poorer loss record will have a factor greater than 1.0 and will pay a higher premium. Also known as **experience modification factor**, **e-mod**, **ex-mod**, and **X-mod**.

FSA (Flexible Spending Account) – An account to which an employee contributes a portion of earnings to pay for certain expenses such as medical or dependent care. Contributions are exempt from payroll taxes.

FASB – Financial Accounting Standards Board.

Fidelity Bonds – Written as financial guarantees of employees' honesty. Personnel with money-handling responsibilities are considered exposures to loss.

Fiduciary Liability – Covers board members, executives and other decision-making personnel with responsibilities for pension funds, retirement plans and employee benefit monies for negligent decisions that result in losses to such funds.

FPPC (Fair Political Practices Commission).

FSC (Family Status Change) – See Qualifying Event.

Fully Insured Plan – A plan for which premiums are paid to an insurance company, who in turn pays claims. These plans are referred to as pass through plans in associations, because premiums are collected and remitted directly to the insurer.

Full Value – A term used in the JPIA's MOPC to provide "guaranteed" replacement cost coverage, which will pay the full cost to replace damaged property regardless of the "limit" carried. Applies to buildings and personal property.

G&A – General & Administrative.

GAAP – Generally Accepted Accounting Principles.

GASB – Governmental Accounting Standards Board.

General Liability – Written to protect the member's assets against liability for property damage of or bodily injury to third parties (see definition of parties).

GFOA (Government Finance Officers' Association) – International association whose purpose is to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and best practices and promoting their use through education. The GFOA is the organization that oversees the CAFR Program.

HCR (Health Care Reform) – See Affordable Care Act.

Health Plan – May be used to reference a medical plan, but also often refers to medical, dental and vision plans.

Health Savings Account (HSA) - a triple tax-advantaged account that allows contributions, investment growth and withdrawals for medical, dental and vision expenses, free from Federal taxes. To contribute to an HSA, an individual must be enrolled in a Consumer Driven Health Plan (CDHP). An individual does not need to be enrolled in a CDHP to withdraw the funds. Before age 65 the withdrawals must be for health expenses to avoid penalties and taxation. Upon reaching age 65, funds can be withdrawn as taxable income free from penalty. These accounts are governed by IRS Publication 969.

High Deductible Health Plan (HDHP) - see Consumer Driven Health Plan (CDHP).

HIPAA (Health Insurance Portability and Accountability Act) – Federal legislation that, among other things, establishes standards for electronic medical records, and protects the privacy of a patient's protected health information. See PHI.

HMO (Health Maintenance Organization) – A plan whose benefits are limited solely to a participating network of providers, for which capitation (per head) payment is made to the participant's assigned provider, regardless of whether the participant seeks services. Claims payments are also made for services exceeding those deemed to be covered by capitation. Deductibles are not often part of an HMO plan design, with the exception of ABHPs, which utilize the network and certain elements of plan design of traditional HMOs.

HRCP (Human Resources Certification Program) – One of the professional certification "tracks" within the JPIA's Professional Development Program (PDP).

IBNR (Incurred But Not Reported) – This is a claim term. It is that part of the total claims that is unknown at any point in time. When a claim is reported, its final value must be estimated. The JPIA tracks how accurately it estimates and knows that historically the average claims' value will grow over time. The JPIA also understands that at any point in time occurrences have taken place that will certainly generate claims that have not yet been reported.

Incurred Loss – This is the ultimate expected total value of any claim. It includes the amount already paid, plus the estimated amount yet to be paid (reserves).

Inverse Condemnation – Both the United States Constitution and the California Constitution require that a private citizen be compensated if property is "taken" by a public entity. When the property is taken proactively it is called eminent domain. When the property is taken "accidentally," without due course, it is called inverse condemnation. Negligence need not be proven. The claimant's legal expenses are payable in addition to actual damages.

LAIF (Local Agency Investment Fund) – It is part of the California State Pooled Money Investment Account (PMIA), sometimes used by JPIA as a short-term investment vehicle.

Learning Management System (LMS) - a software application for the administration, documentation, tracking, reporting and delivery of education courses or training programs.

Lending Library – Library of videos, tapes, DVDs, and booklets available for borrowing by members to use in their training efforts.

Limit – The most that will be paid in a loss.

MOLC (Memorandum of Liability Coverage) – The JPIA's agreement providing liability coverage to Member Agencies.

MOPC (Memorandum of Property Coverage) – The JPIA's agreement providing property coverage to Member Agencies.

NRSRO – Nationally Recognized Statistical Rating Organization.

Occu-Med – Providers of a service program for members in the JPIA's Workers' Compensation Program, which assists in facilitating pre-employment physicals, fit-for-duty exams, etc.

Occurrence – A) In order for the JPIA to pay a liability claim, it must arise out of an occurrence. This is an accident, event, act or omission to act, which results in "damages", "bodily injury", or "property damage" neither expected nor intended from the covered parties' conduct. B) A provision of an insurance policy that requires it to pay for a claim caused during the policy period regardless of when it is presented. (See "claims made")

Open Enrollment – The annual opportunity to make changes to benefits enrollment selections. ACWA/JPIA health plans renew January 1st. Each October through November, employees may choose to add or delete dependents, and/or switch between the available health plans.

OOPM (Out of Pocket Maximum) – The maximum a participant will pay for covered services in a plan year.

PARMA (Public Agency Risk Managers Association) – A state-wide association for risk managers in the public sector. Educational and lobbying activities.

Parties – The participants in any claim or suit are referred to as the "parties" to the action. When dealing with insurance claims, the following terms are used: **First Party** - This is the member district; **Second Party** - This is the ACWA/JPIA; and **Third Party** - This is anyone other than the member or ACWA/JPIA.

PCORI (Patient Centered Outcomes Research Institute) – A consortium put together by the Affordable Care Act to study health treatments and outcomes to identify cost effective treatments that result in long term health and savings. This is funded by fees charged to health plans.

PD – Property damage.

PD (Permanent Disability) – Results when an injury diminishes a worker's future earning capacity. Permanent disability is essentially the disability that remains once the employee's condition has become permanent and stationary. A worker's medical condition is considered permanent and stationary after it has reached maximum medical improvement.

PDP (Professional Development Program) – The framework for JPIA’s training program, providing members’ employees with opportunities to learn or refine job-related skills while pursuing certifications in their fields of interest.

PE – Registered Professional Engineer.

PHI (Protected Health Information) – Protected health information (PHI), as defined by HIPAA, is any individually identifiable information about health status, provision of health care, or payment for health care that can be linked to a specific individual. This is interpreted rather broadly and includes any part of a patient's medical record or payment history. This includes health information with data items which reasonably could be expected to allow individual identification. HIPAA applies to health information exchanged or stored electronically, to data transmitted or maintained in any other form or medium, which includes paper records, fax documents and oral communications.

Plaintiff – The party who complains or sues in a personal action. A claimant becomes a plaintiff by filing suit.

Pooled Loss – The portion of a loss that is allocated to, or paid by, the self-insured pool. The JPIA Liability Program pools, or self-insures, the first \$1 million of each occurrence. Loss costs exceeding this amount are paid by excess insurance.

PPACA (Patient Protection and Affordable Care Act) – This is now commonly referred to as the Affordable Care Act. See Affordable Care Act.

PPD (Permanent Partial Disability) – A permanent disability rating from 1% to 99.75%. It is possible for the worker to be permanently partial disabled, even if the worker has returned to the previous job and is doing the same work as before the injury.

PPO (Preferred Provider Organization) – A type of plan design that utilizes a network of providers to provide significant discounts to participants, yet allows the participant to seek out of network services at a reduced benefit. These plans typically have a Deductible. Once the Deductible is met, Co-insurance applies, resulting in cost sharing between the plan and participant at a predetermined percentage.

PRIMA (Public Risk Management Association) – A national association for risk managers in the public sector. Formed for educational, information gathering and political lobbying purposes.

Property Insurance – This covers the member for damage to its own property, sometimes called first-party coverage.

PTD (Permanent Total Disability) – A permanent disability rating of 100%.

QE (Qualifying Event) – An event like marriage, birth, adoption, that allows a mid-year change to benefits enrollment.

QME (Qualified Medical Evaluator) – A doctor selected from a State panel to address medical, disability, and compensability disputes between the parties.

RAP (Retrospective Allocation Point) – In the JPIA's liability and workers' compensation programs, it is that portion of each claim that the member will be responsible for when the RPA is made. The deposit premium includes an estimate

of the expected losses below the RAP. It is ***not*** a deductible; the member does not pay additional money at the time of loss. RAP losses are included in the RPA calculation. Members share in the pooled losses of other members only for losses above their RAP. The Liability Program offers RAPs of \$2,500; \$5,000; \$10,000; \$25,000; and \$50,000. Retentions above these amounts are treated differently; they are considered SIRs.

REA – Registered Environmental Assessor.

REHS – Registered Environmental Health Specialist.

Reinsurance – Insurance that is purchased by an insurance company (*insurer*) from another insurance company (*reinsurer*) as a means of risk management, to transfer risk from the *insurer* to the *reinsurer*. The JPIA uses a mix of both reinsurance and excess insurance in its pooled coverage programs.

RC (Replacement Cost) – The cost to replace damaged property with like kind and quality, with no deduction for depreciation.

RDP (Registered Domestic Partner) – A couple registered with the State of California that is same gender of any age, or opposite gender and age 62 or above.

Reserve – In order to budget for its expected costs, the JPIA estimates the ultimate expected total value of each claim and "reserves" part of the deposit premium to pay for it. As moneys are paid out for a claim, the reserve amount is decreased.

RIMS (Risk and Insurance Management Society) – National professional organization to promote principles of risk management and assist risk managers in their daily activities.

Risk Control – Those risk management techniques designed to minimize the frequency and/or severity of claims. Risk control techniques include exposure avoidance, loss prevention, loss reduction, segregation of loss exposures, and contractual transfer to shift losses to others.

Risk Financing – Techniques for generating funds to pay for losses that risk control methods do not entirely eliminate. There are two types of risk financing techniques - retention and transfer. Retention involves paying for losses using an organization's own assets; transfer involves covering losses using an outside intermediary for a consideration (such as a payment of a premium). Each agency that participates in the JPIA practices these techniques. Losses are retained to the extent of an agency's RAP; they are transferred to the JPIA pool in excess of this amount.

Risk Management – One of the specialties within the general field of management, the process of managing an organization's activities to minimize the adverse effects of accidental losses on a cost-effective basis. Risk management has two components -- risk control and risk financing.

RPA (Retrospective Premium Adjustment) – At the beginning of each policy period, the JPIA collects a deposit premium representing the estimated costs for that year. Forty-five months after its inception, the JPIA looks back at that estimate and determines how accurate it was and makes an RPA. If it collected too much, a refund is made. If it collected too little, the member is charged for the difference.

The process is repeated annually for each coverage year until all claims for that year are closed out.

RPA Fund (Retrospective Premium Adjustment Stabilization Fund) – A separate JPIA fund designed to stabilize the RPA process. A member's refunds from the Catastrophic Loss Fund and from the RPA process are credited to this fund. Any RPAs resulting in additional premiums due will be charged against this fund. When a member's Fund balance exceeds 60 percent of its basic premium, the excess money will be refunded. Members will not be billed for additional premiums unless they have a negative balance in the Fund exceeding 40 percent of their basic premium.

RTW – Return to work.

SBC (Summary of Benefits and Coverage) – A plan summary that utilizes a specific format, required and set forth by the Affordable Care Act. This allows apples to apples comparison of different medical plans, based on the standardized format. These must be distributed to participants becoming newly eligible for coverage and annually.

SCIF (State Compensation Insurance Company) – A state agency that provides workers' compensation insurance to California employers.

SCP (Supervisor Certification Program) – One of the professional certification "tracks" within the JPIA's Professional Development Program (PDP).

Self Insured Plan – A plan which collects payment from participants and pays claims directly, often utilizing a third party claims administrator. Funds left over can be used to offset future premium increases. Costs for participation are directly tied to the specific group of participants' utilization.

SIEF – Self Insured Excess Fund.

SIR (Self Insured Retention) – In the JPIA's liability program, members may choose SIRs of \$100,000, \$300,000 or \$500,000. This is the amount of each loss the member will be responsible for. It is payable at the time of the loss. An up-front premium credit is given to members selecting these high SIRs. Retentions below these levels are treated differently; they are considered RAPs.

Special Events – Designed to cover your sponsorship of events, such as fireworks shows, festivals, community/entity celebrations; often written to protect other policies' loss integrity. Another type of special event coverage, known as a "tenants' and users'" policy, can be issued for third parties who rent or use your owned facilities.

SPD (Summary Plan Description) – The detailed document that describes a medical plan's coverage provisions.

Supranationals - United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB), with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States.

TD (Temporary Disability) – An impairment of bodily function, or physical incapacity that is reasonably expected to be cured or materially improved with proper medical care. This is the healing period following an injury. Temporary disability benefits are intended to be a substitute for lost wages (subject to minimums and maximums) during a period of temporary incapacity.

TIV (Total Insured Values) – The values shown on a Member Agency’s schedule or appraisal for property coverage. Only those items shown on the schedule are covered for loss.

UST (Underground Storage Tanks) – Refers primarily to underground fuel tanks; used most often in reference to the JPIA’s Memorandum of Underground Storage Tank Pollution Liability Program. This program protects member agencies against third-party claims for bodily injury and property damage caused leaks from USTs. It also includes coverage for government mandated clean-up costs.

UTEL – JPIA’s Memorandum of UTEL Liability Coverage; a separate JPIA liability program for private, not-for-profit water mutuals as well as public entities associated with the water industry but that do not primarily purvey water. The UTEL Program is not currently active.

Workers’ Compensation – A statutory coverage designed as the “sole remedy” for workers injured in the course and scope of their duties.



**Beaumont Cherry Valley Water District
Regular Board Meeting
June 8, 2016**

DATE: June 2, 2016
TO: Board of Directors
FROM: Eric Fraser, General Manager
SUBJECT: Continued Participation and Approval of the Memorandum of Understanding (MOU) for the San Gorgonio Pass Regional Water Alliance (SGPRWA).

Recommendation

Discussion on continued participation and approval of the MOU for the SGPRWA.

Background

In May 2013, County Supervisor Marion Ashley appointed, with the approval of the entire County Board of Supervisors, a Pass Water Policy Panel. The Panel is made up of representatives in the San Gorgonio Pass Area. The Panel, known as the San Gorgonio Pass Regional Water Alliance (SGPRWA), identifies challenges in water supply and water quality for the region to develop mutually beneficial solutions that include coordinating plans and infrastructure development that ultimately delivers clean, reliable, and affordable water supplies for the citizens of the San Gorgonio Pass area for the foreseeable future.

The District is a signator to the Memorandum Of Understanding (MOU). Adoption of the MOU is voluntary and does not require a signature to take action. The Alliance cannot force any of the members to take any action and a member may withdraw at any time. The MOU is revisited annually, the last time the MOU was approved by the BCVWD Board of Directors was on October 14th, 2015.

Financial Impact

The Alliance periodically seeks funds from each agency to fund projects and activities.

Attachments:

- SGPRWA MOU and attachments

Memorandum of Understanding
San Geronio Pass Regional Water Alliance
A Coordination of Regional Water Providers

1. Background

The San Geronio Pass Area local governments and water districts understand that regular coordination, collaboration, and communication can result in improved management of water resources at local and regional levels. Water is a limited resource, and in May 2013, County Supervisor Marion Ashley appointed, with the approval of the entire County Board of Supervisors, a Pass Water Policy Panel. The Panel is made up of representatives in the San Geronio Pass Area. The Panel, known as the San Geronio Pass Regional Water Alliance (SGPRWA) is to identify challenges in water supply and water quality for the region, to develop mutually beneficial solutions that include coordinating plans and infrastructure development that ultimately delivers clean, reliable, and affordable water supplies for the citizens of the San Geronio Pass area for the foreseeable future.

2. Purpose

The purpose of this Memorandum of Understanding (MOU) is to establish the mutual understandings of San Geronio Regional Water Alliance (SGRWA) with respect to certain voluntary joint efforts towards regional coordination, collaboration, and communication of water resource programs.

3. Goals

The goals of the SGRWA are:

- 3.1 To improve coordination, collaboration, and communication among local government water agencies in the San Geronio regional area, to achieve greater efficiency and effectiveness in delivering water supplies. Services are local control.
- 3.2 To develop and promote common water strategies that will, when implemented, fulfill the water demands of the regional area for the foreseeable future.

4. Definitions

- 4.1 San Geronio Regional Water Alliance. Participating county, local governments, and water agencies in the San Geronio Regional area.
- 4.2 Signatories. The parties signing this MOU (Signatories) constitute the current participants.

5. Mutual Understandings

5.1 Alliance Agreements. Principal idea of non-binding collaborative is so that we do not overstate supplies in area. The collaborative is to share resources and opportunities that can benefit our area that we might not qualify for individually. Agreements of the Alliance members:

- 1) Water supply is a regional need
- 2) Affordable quality water is a regional need
- 3) We, the Alliance, are interested in obtaining affordable quality water supply for our individual districts
- 4) Regional collaboration allows for an opportunity for us to obtain #3 above

As we agree on these four points, we also agree to explore opportunity of an integrated water management plan for the area.

5.1 Participation. Participation is strictly voluntary and may be terminated at any time without recourse. San Geronio local governments and water agencies will be invited to become Signatories.

5.2 Activities. Efforts pursued under this agreement will remain consistent with and will not exceed the current authority for any individual participating local government and water agency. Efforts will include information dissemination and sharing between local governments, water agencies, public outreach, and education and other activities as mutually agreed upon from time to time among the Signatories.

5.2.1 It is anticipated that the Signatories will meet at least monthly with subcommittee meeting happening in between full Alliance meetings.

5.3 Funding. Individual Signatories are not required to commit funding to any other Signatory of the Alliance. Recognizing this is a voluntary, non-binding agreement, Signatories agree to commit such resources as are required to implement actions agreed upon per Section 5.4 herein within their individual service areas, subject to approval and direction of the governing bodies of each Signatory.

5.4 Decision Making. Consensus will be sought when the need for decisions arises. Decisions lacking consensus may be implemented by such individual Signatories that choose to do so, but said decisions may not be considered activities of the Alliance.

5.5 Non-binding Nature. This document and participation under this MOU are non-binding, and in no way suggest that a local municipal government or water agency may not continue its own activities as each government and water agency is expected to continue its own policies and procedures, and undertake efforts to secure project funding from any source. A local government or water agency may withdraw from participation at any time.

5.6 Termination. Signatories may terminate their involvement at any time with no recourse.

6. Signatories to the Memorandum of Understanding

We , the undersigned representatives of our respective governing bodies, acknowledge the above as our understanding of how the San Geronio Regional Water Alliance Coordination, Collaboration, and Communication MOU will be implemented.

This MOU will be revisited annually.

Addendum Proposed 5/27/2015 is 5.1 included above

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



FROM: Supervisor Ashley

SUBMITTAL DATE: October 30, 2012

SUBJECT: Water policy for the future - San Gorgonio Pass communities

RECOMMENDED MOTION: That the Board of Supervisors:

1. Support creation of a Pass Water Policy Panel of representatives in the San Gorgonio Pass area to identify challenges in water supply and water quality for the region, to develop mutually beneficial solutions that include coordinating plans and infrastructure development that ultimately delivers clean, reliable and affordable water supplies for the citizens of the San Gorgonio Pass area for the foreseeable future; and
2. Authorize the 5th District Supervisor to appoint members of the Pass Water Policy Panel and to convene discussion as necessary; and to report Panel findings in a public meeting to be held prior to the Autumn of 2013;

BACKGROUND: In an era of limited public funding for vital water infrastructure sustaining a strong economy and healthy environment, the citizens of Riverside County benefit when agencies cooperate with each other by integrating land use planning and water resource development in ways that deliver multiple benefits in addition to securing a safe, reliable water supply.

Responsible leaders in the San Gorgonio Pass Area recognize a growing need to address coming changes in local water supplies as well as changes in water quality regulations. These changes are expected to accelerate, and in the absence of cooperative action among water resource agencies and land use planning authorities, could negatively impact the quality of life for the residents and businesses of this vitally important region of Riverside County.

The quality of groundwater in some areas of the Pass is already the subject of scrutiny by the Regional Water Quality Control Board responsible for ensuring nitrate levels do not exceed standards of the Clean Water Act. Elsewhere, relative water supply abundance in the western area of the Pass cannot be shared efficiently with drier areas due to lack of regional facilities and institutional concerns. Similar issues between neighboring jurisdictions in the Pass Area impact the efficient use of recycled water supplies.

As a result, planning and investment that may otherwise deliver new supplies of secure, affordable water for the area is failing to move forward. This is not in the best interests of those who live, work and visit the Pass Area, particularly future generations who will benefit most from successful cooperation to achieve peace in water policy matters throughout the Pass Area.

In order to address these concerns and to accomplish the shared mission of all water agencies and land use authorities in the Pass Area, a Pass Water Policy Panel is recommended to open the dialogue and explore the best options available to efficiently deliver clean, reliable supplies of water throughout the Pass Area for the foreseeable future.

Marion Ashley
Marion Ashley, Supervisor
Fifth District

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Ashley, seconded by Supervisor Stone and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes:	Buster, Tavaglione, Stone, Benoit and Ashley
Nays:	None
Absent:	None
Date:	November 6, 2012
xc:	Supvr. Ashley

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Kecia Harper-Ihem
Clerk of the Board

By: *[Signature]*
Deputy

AGENDA NO. 3.66

Best Practices for the San Geronio Regional Pass Water Alliance

Meeting Ground Rules:

Meetings – Meetings will be held monthly, except November and December, at the Banning City Hall unless the Alliance majority agrees to any changes. Meeting times are 6 to 7:30pm. Meeting agendas will be posted 72 hours before meetings. All materials distributed to the Alliance members will be posted on the website. Action minutes will be recorded. All meetings will be audibly recorded. The May meeting will be considered the annual business meeting. During this meeting the Alliance will conduct elections and review the memorandum of understanding, budget, and best practices. Any additions, changes, or corrections will be presented during this meeting. Ratification of changes will take place during the June meeting and will be subject to the approval of the governing boards of the signatory entities.

Transparency – Meeting notices, agendas, and minutes will be posted on the Alliance website - www.passwateralliance.com. All Alliance meetings are open to the public. All regular meetings of the Alliance in public agency facilities and at times that are generally deemed convenient for maximum public attendance and participation.

Quorum – A majority of the Alliance member agencies shall constitute a quorum with a minimum of 7 members present to vote on any Alliance action item.

Voting – One vote per agency that is a signatory to the MOU.

Alliance members conduct - Alliance members will conduct themselves with courtesy toward each other, avoiding interruptions and showing respect by listening. Alliance members will not participate in side bar conversations while someone else has the floor. Humor is welcome, but should not be at someone's expense.

All ideas and points have value - Alliance members may hear something with which you do not agree. Please remember that the purpose of the Alliance is to share ideas. All ideas have value in this setting. You are not required to defend or promote your perspective, but you are asked to share it. If you believe another approach is better, offer it as a constructive alternative. Be cautious of ascribing motives to others.

Be comfortable – Alliance members are welcome to refreshments and/or personal breaks. If other needs arise, please complete them without interrupting the meeting if possible.

Electronic courtesy – Most Alliance members have demanding responsibilities outside of this meeting. We ask for everyone's full attention during the meeting. Please turn cell phones, and/or any other communication device to silent or vibrate.

Honor Time – In order to meet ambitious Alliance goals, please follow the time guidelines agreed upon by the Alliance. Comments should be limited to agenda items. The exception will be if the consensus of the Alliance is to have an item added to the agenda. Alliance member's

comments should be focused, stating the point succinctly within 3 minutes; do not hog the floor. This time does not apply to agenzized formal presentations or reports.

Amendments – Any substantive changes to the Alliance MOU are to be ratified by the governing Boards of the respective member agencies of the San Gorgonio Pass Regional Water Alliance.

Cooperation

Defined:

Cooperation is the process of groups of organisms working or acting together for common or mutual benefit, as opposed to working in competition for individual benefit.

Purpose:

To help the group reach its objectives. As members share the same code of conduct the group's norms dictate the responsibilities and obligations of each member. This combination of choices, decisions and behaviors generally fosters a harmonious functioning among group members.

Givens:

1. Everyone deserves respect when talking. One speaker should speak at a time.
2. No one's opinion is of more value than someone else's.
3. The focus should always be on topic, not on individuals.
4. It is okay to disagree, respectfully.
5. Regional objectives may need to supersede individual agency priorities
6. Long term objectives need agreement to be achieved
7. Group consensus moves an item forward
8. Facts, not emotions or biases. Note – facts may change
9. Consider how much each agency has invested in dollars
 - A) Fair equitable
 - B) Proportional entitlements per investments
10. Living document/ agreements – subject to change

Agreed upon group goals:

1. To improve coordination, collaboration, and communication among local, state, and federal governments and water purveyors and other water resource stakeholders in the San Geronio region, to achieve greater efficiency and effectiveness in delivering water supplies. Services will remain under local control
2. To develop and promote common water strategies that will, when implemented, fulfill the water demands of the regional area for the foreseeable future

Regional needs - Stable water supply priorities

	Round 1	Round 2
1) Obtain as much Table A water as possible	\$26 mil	\$8 mil
2) Recycle water	\$3 mil	\$7 mil
3) Long term reliability & sustainability	\$16 mil	\$27 mil
4) Urban management	\$0	\$0
5) New Development	\$4 mil	\$4 mil
6) Will serve letters	\$0	\$0
7) New water	\$6 mil	\$9 mil



**Beaumont-Cherry Valley Water District
Regular Board Meeting
June 8th, 2016**

DATE: June 1, 2016

TO: Board of Directors

FROM: Eric Fraser, General Manager

SUBJECT: Consideration of Resolution 2016-06 Establishing the Process for the Acquisition of Imported Water Supply from the San Gorgonio Pass Water Agency for New Water System Connections.

Recommendation

It is recommended the Board consider Resolution 2016-06, Establishing the Process for the Acquisition of Imported Water Supply from the San Gorgonio Pass Water Agency for New Water System Connections.

Background

One of the key elements in providing service to new customers is an assured source of supply to meet new demand. Under the current conditions, the local water resources to meet demand have long ago been fully utilized. Nearly two-thirds of system demand is met through imported water replenishing the Beaumont Basin at the District's Noble Creek Recharge Facility. With each new connection, an assured source of new water needs to be secured.

On February 18, 2014, the Board of Directors of the SGPWA adopted Resolution No. 2014-02, A Resolution of the San Gorgonio Pass Water Agency Establishing a Policy for Meeting Future Water Demands. Section 3(a) of this resolution states:

"The Agency is prepared to take the necessary actions to provide its service area with adequate supplies of water to meet expanding and increasing needs in the years ahead. As additional water resources are required to meet increasing needs, the Agency will be prepared to take the necessary actions to deliver such supplies."

On July 27, 2015 the SGPWA adopted Resolution 2015-05, Resolution of the Board of Directors of The San Gorgonio Pass Water Agency to Adopt Facility Capacity Fees for Facilities and Water. The recitals of this resolution state:

"WHEREAS, the Board of Directors finds and determines that the present existing water importation, production, transportation, delivery facilities and water supplies are inadequate to meet anticipated demand;"

Resolution 2015-05 was supported by a "nexus study" which supported the costs and charges along with a staff report. The Facility Capacity Fee as adopted by the SGPWA has two components:



- A Facility Component
- A Water Supply Component

Both are imposed on new development, i.e., residential, commercial and industrial, effective July 27, 2015 as stated in the adopted resolution.

The Facility Component would fund the purchase of additional capacity in the Foothill Pipeline of the EBX and a storage facility in the Beaumont Basin known as the Brookside Avenue Recharge Facility (BARF). The Water Supply Component is used to “purchase new water and/or water rights and entitlements to meet future water demand” based on the expected water use of the new home or new commercial/industrial facility.

The component related to the construction of the Beaumont Avenue Recharge Facility (BARF) is considered by BCVWD to be a redundant facility for BCVWD customers and should not be applicable since BCVWD has adequate facilities to recharge the water needed for current and foreseeable demands.

The new water supply component and increased capacity in the Foothill Pipeline are necessary to meet current and future demand. The nexus study further states:

“To maintain reliability for the benefit of future development SGPWA will need to purchase additional water rights and entitlements outside of its SWP contract.”

The nexus study recognizes the reliability issues with the current Table A amount:

“The task of meeting the demands of new growth with scarce water sources is exacerbated by the significant reduction in reliability of imported water deliveries from the SWP due to periodic drought conditions, regulatory and court case cutbacks in allocations. SGPWA will need to purchase new water rights and entitlements to insure that additional water supplies will be available in the future as the SGPWA experiences new development. It has been estimated that the total water demand at build-out is expected to be in excess of local supplies and existing imported SWP water, with allowances for reduced reliability. This deficit will need to be balanced by the purchase of new water rights and entitlements. The water rights and entitlements (authorized by SGPWA Act 101-27.1(b), (d), and (g) that are needed to meet the demands of new development shall be purchased with funds provided by new development in the form of a Water Capacity Fee.”

The Staff Report supporting the Resolution states:

“The Agency would ensure that future development within that entity’s service area would be covered in the Agency’s urban water management plan and that entity would have a right to expect future water supplies to be provided by the Agency for that development.”

Based on these statements, the SGPWA has established an obligation to meet the water supply needs of the region and recognizes the current allotment of Table A capacity is fully subscribed to current users. In order to ensure that adequate water entitlement is procured, the attached resolution establishing the process for water supply entitlement acquisition has been drafted for Board consideration.



The key elements of the resolution are:

- The water supply demand of the applicant and/or new connection shall be determined by BCVWD.
- If the project proponent does not have overlying water rights or requires additional water supply to meet demand, the owner of the proposed new connection will then be directed to SGPWA to pay the appropriate fee as determined by SGPWA to secure the necessary entitlement.
- SGPWA will provide BCVWD with evidence to verify that entitlement has been secured to meet the demand of the connection.
- Once evidence has been provided to demonstrate that adequate entitlement has been procured, BCVWD will consider issuance of a will-serve letter or in the case of an existing will-serve letter, the metered connection to the BCVWD system will be permitted.

Simply paying the fee established by the SGPWA will not be considered adequate to meet the requirements for a will-serve letter and/or metered connection. This is due to the fact that if entitlement is not secured by SGPWA at or before the time of request, there is no assurance that entitlement will be secured or if entitlement is secured at a later date, the cost of acquisition may not be commensurate with the fees collected, resulting in existing rate payers being overcharged through commodity or tax rates, essentially subsidizing the cost of new water supply for new customers.

Financial Impact

The cost to obtain new water supply for new connections to the BCVWD system would be borne by the new customer. There is no anticipated fiscal impact to existing customers.

RESOLUTION 2016-06

A RESOLUTION OF THE BOARD OF DIRECTORS OF BEAUMONT-CHERRY VALLEY WATER DISTRICT (“DISTRICT”) REQUIRING THE SAN GORGONIO PASS WATER AGENCY (“PASS AGENCY”) TO ACQUIRE SUFFICIENT ADDITIONAL WATER RIGHTS NECESSARY TO SERVE ANY PROJECT IN PERPETUITY PRIOR TO THE DISTRICT APPROVING A WILL SERVE LETTER FOR THE PROJECT OR THE DISTRICT MAKING WATER AVAILABLE TO THE PROJECT BASED ON A DISTRICT WILL SERVE LETTER ALREADY ISSUED

A. Recitals.

(i) On February 18, 2014, the Pass Agency adopted its Resolution No. 2014-02 entitled “A Resolution of the San Gorgonio Pass Water Agency Establishing a Policy for Meeting Future Water Demands.”

(ii) Section 3(a) of said Resolution No. 2014-02 provides as follows:

“The Agency is prepared to take the necessary actions to provide its service area with adequate supplies of water to meet expanding and increasing needs in the years ahead. As additional water resources are required to meet increasing needs, the Agency will be prepared to take the necessary actions to deliver such supplies.”

(iii) On October 8, 2014, this Board adopted its Resolution No. 2014-05 recognizing the declared state of drought in California and precluding the issuance of District will serve letters for development projects with certain defined exceptions.

(iv) On July 27, 2015, the Pass Agency adopted its Resolution No. 2015-05 entitled “A Resolution of the Board of Directors of the San Gorgonio Pass Water Agency to Adopt Facility Capacity Fees for Facilities and Water.”

(v) In said Resolution No. 2015-05, the Board of Directors of the Pass Agency found that “...the present existing water infiltration, protection, transportation, deliver facilities and water supplies are inadequate to meet anticipated demand.”

(vi) That document entitled “Capacity Fee Study for San Gorgonio Pass Water Agency” dated July 21, 2015, a document supporting the water capacity fees established in said Resolution states the following:

“The task of meeting the demands of new growth with scarce water sources is exacerbated by the significant reduction in reliability of imported water deliveries from the SWP due to periodic drought conditions, regulatory and court case cutbacks in allocations. SGPWA will need to purchase new water rights and entitlements to insure that additional water supplies will be available in the future as the SGPWA experiences new development. It has been estimated that the total water demand at build-out is expected to be in excess of local supplies and existing imported SWP water, with allowances for reduced reliability. This deficit will need to be balanced by the purchase of new water rights and entitlements. The water rights and entitlements (authorized by SGPWA Act 101-27.1(b), (d), and (g))

that are needed to meet the demands of new development shall be purchased with funds provided by new development in the form of a Water Capacity Fee.”

- (vii) The purpose of this Resolution is to recognize the water supply circumstances noted above by Pass Agency and to implement the collection and use of Pass Agency “Capacity Fees for Facilities and Water” by precluding the District’s approval of will serve letters for any development project in addition to those previously issued and to preclude District water service connections for any development project unless and until (a) the above-referenced fees applicable to the development project have been paid to Pass Agency, (b) Pass Agency has provided to the District substantial written proof that Pass Agency has utilized the fees to obtain water rights to permanently provide sufficient water service to the development project and has allotted the subject water rights so acquired to the District to do so.

B. Resolution.

NOW, THEREFORE, it hereby is found, determined and resolved by the Board of Directors of Beaumont-Cherry Valley Water District as follows:

1. This Board hereby finds and determines that all of the facts stated in Part A, Recitals, of this Resolution are true and correct.
2. Subsequent to the date of this Resolution, this Board shall not approve and the District staff shall not issue a will serve letter for any development project and, if a will serve letter has been issued for a development project, but the fees to be paid as required for the project to proceed have not been paid, staff shall not make or allow the making of a connection of that project to the District’s water supply system until all of the following actions have been taken:
 - a. The project applicant has paid the Pass Agency Facility Capacity Fees for Facilities and Water to permanently satisfy the water demand project for the development by the District;
 - b. The Pass Agency has provided to the District substantial written evidence that it has obtained water rights, such as additional State Water Project Table A entitlement, in a sufficient amount to serve the project permanently, taking into account the historic reliability of water provided pursuant to the water rights obtained;
 - c. The Pass Agency has allocated to the District the water rights referred to in (b.) above to enable the District to meet the water demand of the project permanently, and the water derived from those water rights shall be made available to District at a point of delivery reasonably specified by the District; and
 - d. The Entitlement obtained by the Pass Agency shall be fully funded by the fee collected and not result in any additional recurring fees or charges assessed by the Pass Agency to BCVWD or its customers.

3. To the extent that District fees would be charged to the development for the same purposes as the Pass Agency Facility Capacity Fees for Facilities and Water, the District fees shall not be charged.
4. Resolution No. 2014-05 of this Board hereby is repealed.
5. The Secretary to this Board shall certify to the adoption of this Resolution.

ADOPTED AND APPROVED this 8th day of June, 2016.

Jeffrey Cottrell, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

I, _____ (Daniel Slawson), Secretary of the Beaumont-Cherry Valley Water District Board of Directors, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the Beaumont-Cherry Valley Water District Board of Directors, held on the 8th, day of June, 2016, by the following vote:

AYES:	BOARDMEMBERS:
NOES:	BOARDMEMBERS:
ABSENT:	BOARDMEMBERS:
ABSTAINED:	BOARDMEMBERS:

ATTEST: _____, Secretary