



**BEAUMONT-CHERRY VALLEY WATER DISTRICT
AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
560 Magnolia Avenue, Beaumont, CA 92223
Wednesday, December 9th, 2015
Regular Session 7:00 p.m.**

Call to Order, Vice President Cottrell

Pledge of Allegiance, Director Hoffman

Invocation, Director Douglass

Roll Call

Public Comment

PUBLIC COMMENT: At this time, any person may address the Board of Directors on matters within its jurisdiction which are not on the agenda. However, any non-agenda matters that require action will be referred to Staff for a report and possible action at a subsequent meeting. To provide comments on specific agenda items, please complete a speaker's request form and provide the completed form to the Board Secretary prior to the Board meeting. Please limit your comments to three minutes. Sharing or passing time to another speaker is not permitted.

ACTION ITEMS

1. Adjustments to the Agenda

2. Reorganization of the Board of Directors (pages 3)**

- Nomination and Election of the President
- Nomination and Election of the Vice President
- Nomination and Election of the District Treasurer
- Nomination and Election of the District Secretary
- Appointment of the Personnel Committee
- Appointment of the Finance & Audit Committee

3. Consent Calendar: All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion unless members of the Board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- a. October 2015 Budget Variance Report Review** (pages 4-8)
- b. October 31st, 2015 Cash/Investment Balance Report** (page 9)
- c. November 2015 Check Register Review** (pages 10-26)
- d. November 2015 Invoices Pending Approval** (pages 27-29)
- e. Minutes of the Regular Meeting November 10th, 2015** (pages 30-33)

4. BCVWD Masterplan Overview: Oral Report

5. **Consideration and adoption of the 2016 Budget**** (pages 34-74)

6. **San Geronio Pass Water Agency Capacity Fee**** (pages 75-76)

7. **Discussion Regarding Bogart Park Lease Assignment**

8. **Reports For Discussion**

- a. Ad Hoc Committees
- b. General Manager
- c. Directors Reports
- d. Legal Counsel Report

9. **Announcements**

- Finance & Audit Committee meeting, January 7th, 2016 at 3:00 p.m.
- Regular Board meeting, January 13th, 2016 at 7:00 p.m.
- District Offices will be closed on January 18th, 2016 in observance of Martin Luther King Day.

10. **Action List for Future Meetings**

- Solar System Update
- Grand Avenue Storm Water Capture Project
- Proposition 1 Bond Opportunities
- Sustainable Groundwater Management Act: BCVWD impact

11. **Adjournment**

** Information included in the agenda packet

AVAILABILITY OF AGENDA MATERIALS - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Beaumont-Cherry Valley Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 560 Magnolia Avenue, Beaumont, California ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District Office at the same time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during the meeting, they can be made available from the District Office in the Board Room of the District's Office.

REVISIONS TO THE AGENDA -In accordance with §54954.2(a) of the Government Code (Brown Act), revisions to this Agenda may be made up to 72 hours before the Board Meeting, if necessary, after mailings are completed. Interested persons wishing to receive a copy of the set Agenda may pick one up at the District's Main Office, located at 560 Magnolia Avenue, Beaumont, California, up to 72 hours prior to the Board Meeting.

REQUIREMENTS RE: DISABLED ACCESS - In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the District Office, at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. The District Office may be contacted by telephone at (951) 845-9581, email at info@bcvwd.org or in writing at the Beaumont-Cherry Valley Water District, 560 Magnolia Avenue, Beaumont, California 92223.



**Beaumont Cherry Valley Water District
Regular Board Meeting
December 9th, 2015**

DATE: December 3rd, 2015
TO: Board of Directors
FROM: Eric Fraser, General Manager
SUBJECT: Reorganization of the Board of Directors

Recommendation:

Staff recommends the Board of Directors:

- Nominate and elect members for the positions of President, Vice President, Secretary and Treasurer;
- Presidential appointment of standing committee members:
 - Finance & Audit Committee
 - Personnel Committee

Background:

Per the District's Policies and Procedures Section 5D, Annual Organizational Meeting states:

"The Board of Directors shall hold an annual organizational meeting at its regular meeting in December. At this meeting the Board will elect a President, Vice President, Secretary and Treasurer from among its members to serve during the coming calendar year and will appoint the Executive Assistant to the General Manager as the Board's Recording Secretary."

Further, Section 3C Appointment states:

"The Board President shall appoint and publicly announce the members of the standing committees for the ensuing year no later than the Board's regular meeting in December."

Fiscal Impact:

The Finance and Audit Committee meets once a month bringing a fiscal impact to the District of \$4,800 for both members. The Personnel Committee will meet as needed at a per diem rate of \$200.

General Ledger
Budget Variance Revenue

User: wclayton
Printed: 11/24/15 07:22:55
Period 10 - 10
Fiscal Year 2015

Beaumont-Cherry Valley Water District
560 Magnolia Avenue
Beaumont CA 92223
(951) 845-9581
www.bcverd.org



Account Number	Description	Budget	Period Amt	End Bal	Variance	% Avail/ Uncollect
50	GENERAL					
01-50-510-419051	Grant Revenue	\$ -	\$ -	\$ -	\$ (34,306.00)	0.00%
	Grant Rev	\$ -	\$ -	\$ -	\$ (34,306.00)	0.00%
01-50-510-419061	Miscellaneous Income	\$ 250.00	\$ 1.50	\$ 1,390.65	\$ (1,140.65)	-456.26%
01-50-510-490001	Interest Income - Bonita Vista	\$ 2,800.00	\$ 409.97	\$ 2,136.14	\$ 663.86	23.71%
01-50-510-490011	Interest Income-Fairway Canyon	\$ 51,000.00	\$ -	\$ 40,301.83	\$ 10,698.17	20.98%
01-50-510-490021	Interest Income - General	\$ 9,500.00	\$ 10,662.41	\$ 25,247.52	\$ (15,747.52)	-165.76%
	Misc Income	\$ 63,550.00	\$ 11,073.88	\$ 69,076.14	\$ (5,526.14)	-8.70%
01-50-510-481001	Fac Fees-Wells	\$ 5,000.00	\$ -	\$ 980,858.24	\$ (975,858.24)	-19517.16%
01-50-510-481006	Fac Fees-Water Rights (SWP)	\$ 3,300.00	\$ -	\$ 542,252.96	\$ (538,952.96)	-16331.91%
01-50-510-481012	Fac Fees-Water Treatment Plant	\$ 2,400.00	\$ -	\$ 466,616.96	\$ (464,216.96)	-19342.37%
01-50-510-481018	Fac Fees-Local Water Resources	\$ 1,200.00	\$ -	\$ 214,487.91	\$ (213,487.91)	-17790.66%
01-50-510-481024	Fac Fees-Recycld Wtr Facilities	\$ 3,700.00	\$ 42,452.56	\$ 811,346.85	\$ (807,646.85)	-21828.29%
01-50-510-481030	Fac Fees-Transmission (16")	\$ 4,000.00	\$ -	\$ 794,414.11	\$ (790,414.11)	-19760.35%
01-50-510-481036	Fac Fees-Storage	\$ 5,400.00	\$ -	\$ 1,017,336.44	\$ (1,011,936.44)	-18739.56%
01-50-510-481042	Fac Fees-Booster	\$ 300.00	\$ -	\$ 70,423.19	\$ (70,123.19)	-23374.40%
01-50-510-481048	Fac Fees-Pressure Reducng Stns	\$ 200.00	\$ -	\$ 35,971.56	\$ (35,771.56)	-17885.78%
01-50-510-481054	Fac Fees-Misc Projects	\$ 200.00	\$ -	\$ 31,411.78	\$ (31,211.78)	-15605.89%
01-50-510-481060	Fac Fees-Financing Costs	\$ 1,000.00	\$ 1,279.20	\$ 155,804.91	\$ (154,804.91)	-15480.49%
	Non-Operating Revenue	\$ 26,700.00	\$ 43,731.76	\$ 5,121,124.91	\$ (5,094,424.91)	-19080.24%
01-50-510-410100	Sales	\$ 4,364,000.00	\$ 394,708.35	\$ 3,352,005.03	\$ 1,011,994.97	23.19%
01-50-510-410151	Agricultural Irrigation Sales	\$ 25,500.00	\$ 332.29	\$ 16,983.15	\$ 8,516.85	33.40%
01-50-510-410171	Construction Sales	\$ 48,738.00	\$ 18,332.15	\$ 76,687.75	\$ (27,949.75)	-57.35%
01-50-510-413001	Backflow Admin Charges	\$ 24,000.00	\$ 3,944.53	\$ 30,001.95	\$ (6,001.95)	-25.01%
01-50-510-413011	Fixed Meter Charges	\$ 2,550,000.00	\$ 245,777.32	\$ 2,249,642.06	\$ 300,357.94	11.78%
01-50-510-413021	Meter Fees	\$ 75,000.00	\$ 13,959.00	\$ 173,563.00	\$ (98,563.00)	-131.42%
01-50-510-415001	SGPWA Importation Charges	\$ 2,176,000.00	\$ 187,067.28	\$ 1,563,583.24	\$ 612,416.76	28.14%
01-50-510-415011	SCE Power Charges	\$ 1,764,000.00	\$ 134,200.44	\$ 1,121,701.02	\$ 642,298.98	36.41%
01-50-510-417001	2nd Notice Penalties	\$ 90,000.00	\$ 8,050.00	\$ 74,610.00	\$ 15,390.00	17.10%
01-50-510-417011	3rd Notice Charges	\$ 32,000.00	\$ 5,410.00	\$ 26,660.00	\$ 5,340.00	16.69%
01-50-510-417021	Account Reinstatement Fees	\$ 75,000.00	\$ 7,300.00	\$ 61,100.00	\$ 13,900.00	18.53%
01-50-510-417031	Lien Processing Fees	\$ 2,800.00	\$ 600.00	\$ 6,200.00	\$ (3,400.00)	-121.43%
01-50-510-417041	Credit Check Processing Fees	\$ 7,500.00	\$ 1,125.00	\$ 8,735.00	\$ (1,235.00)	-16.47%
01-50-510-417051	Returned Check Fees	\$ 2,000.00	\$ 70.00	\$ 2,160.00	\$ (160.00)	-8.00%
01-50-510-417061	Custmr Damages/Upgrade Charges	\$ 8,000.00	\$ -	\$ 17,577.08	\$ (9,577.08)	-119.71%
01-50-510-417071	After Hours Call Out Charges	\$ 600.00	\$ 100.00	\$ 800.00	\$ (200.00)	-33.33%
01-50-510-417081	Bench Test Fees	\$ 180.00	\$ -	\$ 120.00	\$ 60.00	33.33%
01-50-510-417091	Credit Card Processing Fees	\$ 24,000.00	\$ 3,374.00	\$ 28,673.75	\$ (4,673.75)	-19.47%
01-50-510-419011	Development Income	\$ 50,000.00	\$ 554.93	\$ 73,120.26	\$ (23,120.26)	-46.24%
01-50-510-419021	Recharge Income	\$ 35,000.00	\$ 1,528.50	\$ 33,871.56	\$ 1,128.44	3.22%
	Operating Revenue	\$ 11,354,318.00	\$ 1,026,433.79	\$ 8,917,794.85	\$ 2,436,523.15	21.46%
01-50-510-471001	Rent - 12303 Oak Glen	\$ 2,400.00	\$ 200.00	\$ 2,000.00	\$ 400.00	16.67%
01-50-510-471011	Rent - 13695 Oak Glen	\$ 2,400.00	\$ 200.00	\$ 2,000.00	\$ 400.00	16.67%
01-50-510-471021	Rent - 13697 Oak Glen	\$ 2,400.00	\$ 200.00	\$ 2,000.00	\$ 400.00	16.67%
01-50-510-471031	Rent - 9781 Avenida Miravilla	\$ 2,400.00	\$ 200.00	\$ 2,000.00	\$ 400.00	16.67%
01-50-510-471101	Util - 12303 Oak Glen	\$ 3,380.00	\$ 147.34	\$ 1,664.17	\$ 1,715.83	50.76%
01-50-510-471111	Util - 13695 Oak Glen	\$ 2,200.00	\$ 326.65	\$ 1,343.44	\$ 856.56	38.93%
01-50-510-471121	Util - 13697 Oak Glen	\$ 2,400.00	\$ 198.87	\$ 2,135.74	\$ 264.26	11.01%
01-50-510-471131	Util - 9781 Avenida Miravilla	\$ 3,400.00	\$ 135.73	\$ 1,638.07	\$ 1,761.93	51.82%
	Rent/Utilities	\$ 20,980.00	\$ 1,608.59	\$ 14,781.42	\$ 6,198.58	29.55%
Revenue Total		\$ 11,465,548.00	\$ 1,082,848.02	\$ 14,157,083.32	\$ (2,691,535.32)	-23.00%

General Ledger

Budget Variance Expense

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 Period 10 - 10
 Fiscal Year 2015

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
 Beaumont CA 92223
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Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
10	BOARD OF DIRECTORS						
01-10-110-500101	Board of Directors Fees	\$ 30,800.00	\$ 2,200.00	\$ 15,864.00	\$ 14,936.00	\$ -	48.49%
01-10-110-500115	Social Security	\$ 3,100.00	\$ 136.40	\$ 983.57	\$ 2,116.43	\$ -	68.27%
01-10-110-500120	Medicare	\$ 700.00	\$ 31.90	\$ 230.03	\$ 469.97	\$ -	67.14%
01-10-110-500145	Workers' Compensation	\$ 450.00	\$ 24.20	\$ 217.51	\$ 232.49	\$ -	51.66%
01-10-110-500175	Seminar & Travel Expenses	\$ 10,000.00	\$ -	\$ 314.00	\$ 9,686.00	\$ -	96.86%
	Board of Directors Personnel	\$ 45,050.00	\$ 2,392.50	\$ 17,609.11	\$ 27,440.89	\$ -	60.91%
Expense Total	BOARD OF DIRECTORS	\$ 45,050.00	\$ 2,392.50	\$ 17,609.11	\$ 27,440.89	\$ -	61.00%
20	ENGINEERING						
01-20-210-500105	Labor	\$ 212,221.38	\$ 19,088.10	\$ 163,342.33	\$ 48,879.05	\$ -	23.03%
01-20-210-500115	Social Security	\$ 11,992.94	\$ 1,225.15	\$ 10,351.84	\$ 1,641.10	\$ -	13.68%
01-20-210-500120	Medicare	\$ 3,077.21	\$ 286.53	\$ 2,421.04	\$ 656.17	\$ -	21.32%
01-20-210-500125	Health Insurance	\$ 18,678.24	\$ 1,556.52	\$ 15,300.59	\$ 3,377.65	\$ -	18.08%
01-20-210-500140	Life Insurance	\$ 576.00	\$ 48.99	\$ 473.60	\$ 102.40	\$ -	17.78%
01-20-210-500145	Workers' Compensation	\$ 2,587.86	\$ 275.59	\$ 2,763.66	\$ (175.80)	\$ -	-6.79%
01-20-210-500155	Retirement/CalPERS	\$ 24,189.89	\$ 3,188.17	\$ 29,374.71	\$ (5,184.82)	\$ -	-21.43%
01-20-210-500165	Uniforms & Employee Benefits	\$ 50.00	\$ -	\$ -	\$ 50.00	\$ -	100.00%
01-20-210-500170	Education Expenses	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ -	100.00%
01-20-210-500175	Seminar & Travel Expenses	\$ 500.00	\$ -	\$ 62.70	\$ 437.30	\$ -	87.46%
01-20-210-500180	Accrued Sick Leave Expenses	\$ -	\$ 852.77	\$ 14,828.16	\$ (14,828.16)	\$ -	0.00%
01-20-210-500185	Accrued Vacation Expenses	\$ -	\$ 1,421.64	\$ 13,907.13	\$ (13,907.13)	\$ -	0.00%
01-20-210-500195	CIP Related Labor	\$ (121,157.68)	\$ (8,931.12)	\$ (70,455.28)	\$ (50,702.40)	\$ -	41.85%
	Engineering Personnel	\$ 155,215.84	\$ 19,012.34	\$ 182,370.48	\$ (27,154.64)	\$ -	-17.49%
01-20-210-540048	Permits, Fees & Licensing	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	100.00%
	Engineering Materials & Supplies	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	100.00%
01-20-210-540012	Dev Reimbursable Engineering	\$ 43,363.84	\$ -	\$ 900.00	\$ 42,463.84	\$ -	97.92%
01-20-210-550068	Software Maintenance	\$ 22,500.00	\$ -	\$ 10,000.00	\$ 12,500.00	\$ -	55.56%
01-20-210-580031	Outside Engineering	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	100.00%
01-20-210-580032	CIP Related Outside Engineering	\$ (25,000.00)	\$ -	\$ -	\$ (25,000.00)	\$ -	100.00%
	Engineering Services	\$ 90,863.84	\$ -	\$ 10,900.00	\$ 79,963.84	\$ -	88.00%
Expense Total	ENGINEERING	\$ 250,079.68	\$ 19,012.34	\$ 193,270.48	\$ 56,809.20	\$ -	23.00%
30	FINANCE & ADMIN SERVICES						
01-30-310-500105	Labor	\$ 1,011,492.50	\$ 61,844.62	\$ 698,159.82	\$ 313,332.68	\$ -	30.98%
01-30-310-500110	Overtime	\$ 1,500.00	\$ -	\$ 7.97	\$ 1,492.03	\$ -	99.47%
01-30-310-500115	Social Security	\$ 58,638.40	\$ 3,725.22	\$ 42,987.07	\$ 15,651.33	\$ -	26.69%
01-30-310-500120	Medicare	\$ 15,342.34	\$ 1,087.05	\$ 10,600.78	\$ 4,741.56	\$ -	30.91%
01-30-310-500125	Health Insurance	\$ 177,443.28	\$ 14,985.77	\$ 122,161.86	\$ 55,281.42	\$ -	31.15%
01-30-310-500130	CalPERS Health Admin Costs	\$ 2,000.00	\$ 115.67	\$ 1,275.17	\$ 724.83	\$ -	36.24%
01-30-310-500140	Life Insurance	\$ 4,608.00	\$ 348.68	\$ 2,997.49	\$ 1,610.51	\$ -	34.95%
01-30-310-500145	Workers' Compensation	\$ 16,790.93	\$ 878.68	\$ 10,816.41	\$ 5,974.52	\$ -	35.58%
01-30-310-500150	Unemployment Insurance	\$ 12,760.00	\$ -	\$ 724.61	\$ 12,035.39	\$ -	94.32%
01-30-310-500155	Retirement/CalPERS	\$ 156,308.39	\$ 10,186.51	\$ 109,624.44	\$ 46,683.95	\$ -	29.87%
01-30-310-500160	Post-Employment Health Expenses	\$ 13,500.00	\$ -	\$ 4,550.40	\$ 8,949.60	\$ -	66.29%
01-30-310-500165	Uniforms & Employee Benefits	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-30-310-500170	Education Expenses	\$ 2,000.00	\$ -	\$ 1,987.11	\$ 12.89	\$ -	0.64%
01-30-310-500175	Seminar & Travel Expenses	\$ 8,000.00	\$ -	\$ 7,936.69	\$ 63.31	\$ -	0.79%
01-30-310-500180	Accrued Sick Leave Expenses	\$ -	\$ 4,484.07	\$ 18,391.90	\$ (18,391.90)	\$ -	0.00%
01-30-310-500185	Accrued Vacation Expenses	\$ -	\$ 16,933.80	\$ 59,812.54	\$ (59,812.54)	\$ -	0.00%
01-30-310-500195	CIP Related Labor	\$ (25,000.00)	\$ -	\$ -	\$ (25,000.00)	\$ -	100.00%
01-30-310-550024	Employment Testing	\$ 300.00	\$ -	\$ 85.00	\$ 215.00	\$ -	71.67%
	Finance & Admin Services Personnel	\$ 1,456,183.84	\$ 114,590.07	\$ 1,092,119.26	\$ 364,064.58	\$ -	25.00%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-30-310-520001	Maint & Rpr-Office Equipment	\$ 2,800.00	\$ -	\$ 603.51	\$ 2,196.49	\$ -	78.45%
01-30-310-550006	Cashiering Shortages/Overages	\$ 50.00	\$ (0.16)	\$ (85.17)	\$ 135.17	\$ -	270.34%
01-30-310-550018	Employee Medical/First Aid	\$ 500.00	\$ 75.59	\$ 75.59	\$ 424.41	\$ -	84.88%
01-30-310-550042	Office Supplies	\$ 41,250.00	\$ 755.89	\$ 7,865.30	\$ 33,384.70	\$ -	80.93%
01-30-310-550046	Office Equipment	\$ 82,000.00	\$ 3,102.74	\$ 28,776.58	\$ 53,223.42	\$ -	64.91%
01-30-310-550048	Postage	\$ 58,800.00	\$ 4,452.60	\$ 40,597.88	\$ 18,202.12	\$ -	30.96%
01-30-310-550066	Subscriptions	\$ 11,000.00	\$ 483.60	\$ 5,165.52	\$ 5,834.48	\$ -	53.04%
01-30-310-550072	Misc Operating Expenses	\$ -	\$ -	\$ 34,673.02	\$ (34,673.02)	\$ -	0.00%
01-30-310-550084	Depreciation	\$ 2,468,440.00	\$ 212,446.81	\$ 2,104,512.38	\$ 363,927.62	\$ -	14.74%
	Finance & Admin Services Materials & Supplies	\$ 2,664,840.00	\$ 221,317.07	\$ 2,222,184.61	\$ 442,655.39	\$ -	16.61%
01-30-310-500190	Temporary Labor	\$ 83,000.00	\$ -	\$ 76,987.00	\$ 6,013.00	\$ -	7.24%
01-30-310-550001	Bank Charges	\$ 30,000.00	\$ 2,453.05	\$ 23,860.37	\$ 6,139.63	\$ -	20.47%
01-30-310-550030	Membership Dues	\$ 30,500.00	\$ -	\$ 20,860.00	\$ 9,640.00	\$ -	31.61%
01-30-310-550036	Notary & Lien Fees	\$ 1,500.00	\$ 391.00	\$ 989.00	\$ 511.00	\$ -	34.07%
01-30-310-550054	Property, Auto& Gen Liab Insur	\$ 105,000.00	\$ 6,398.92	\$ 65,487.44	\$ 39,512.56	\$ -	37.63%
01-30-310-580001	Accounting & Audit	\$ 31,000.00	\$ -	\$ 29,750.00	\$ 1,250.00	\$ -	4.03%
01-30-310-580011	General Legal	\$ 150,000.00	\$ 3,957.94	\$ 84,446.63	\$ 65,553.37	\$ -	43.70%
01-30-310-580021	IT/Software Support	\$ 30,000.00	\$ -	\$ 28,580.97	\$ 1,419.03	\$ -	4.73%
	Finance & Admin Services	\$ 461,000.00	\$ 13,200.91	\$ 330,961.41	\$ 130,038.59	\$ -	28.21%
Expense Total	FINANCE & ADMIN SERVICES	\$ 4,582,023.84	\$ 349,108.05	\$ 3,645,265.28	\$ 936,758.56	\$ -	20.00%
40	OPERATIONS						
410	Source of Supply Personnel						
01-40-410-500105	Labor	\$ 280,784.15	\$ 12,703.80	\$ 130,008.68	\$ 150,775.47	\$ -	53.70%
01-40-410-500110	Overtime	\$ 13,476.00	\$ 810.45	\$ 9,902.89	\$ 3,573.11	\$ -	26.51%
01-40-410-500111	Double time	\$ 100.00	\$ -	\$ 122.10	\$ (22.10)	\$ -	-22.10%
01-40-410-500115	Social Security	\$ 17,842.62	\$ 887.72	\$ 9,532.98	\$ 8,309.64	\$ -	46.57%
01-40-410-500120	Medicare	\$ 4,172.87	\$ 207.61	\$ 2,229.48	\$ 1,943.39	\$ -	46.57%
01-40-410-500125	Health Insurance	\$ 84,052.08	\$ 6,046.48	\$ 44,870.72	\$ 39,181.36	\$ -	46.62%
01-40-410-500140	Life Insurance	\$ 1,272.00	\$ 60.72	\$ 612.71	\$ 659.29	\$ -	51.83%
01-40-410-500145	Workers' Compensation	\$ 20,623.51	\$ 825.21	\$ 11,045.43	\$ 9,578.08	\$ -	46.44%
01-40-410-500155	Retirement/CalPERS	\$ 55,341.84	\$ 3,076.36	\$ 33,878.96	\$ 21,462.88	\$ -	38.78%
01-40-410-500165	Uniforms & Employee Benefits	\$ 1,000.00	\$ -	\$ 130.00	\$ 870.00	\$ -	87.00%
01-40-410-500170	Education Expenses	\$ 1,400.00	\$ 35.00	\$ 577.15	\$ 822.85	\$ -	58.78%
01-40-410-500175	Seminar & Travel Expenses	\$ 500.00	\$ -	\$ 125.60	\$ 374.40	\$ -	74.88%
01-40-410-500180	Accrued Sick Leave Expenses	\$ -	\$ 654.96	\$ 9,997.59	\$ (9,997.59)	\$ -	0.00%
01-40-410-500185	Accrued Vacation Expenses	\$ -	\$ 752.96	\$ 8,846.89	\$ (8,846.89)	\$ -	0.00%
01-40-410-550024	Employment Testing	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ -	100.00%
440	Transmission & Distribution Personnel						
01-40-440-500105	Labor	\$ 477,194.49	\$ 24,108.22	\$ 253,152.43	\$ 224,042.06	\$ -	46.95%
01-40-440-500110	Overtime	\$ 10,000.00	\$ 1,438.69	\$ 15,829.45	\$ (5,829.45)	\$ -	-58.29%
01-40-440-500111	Double time	\$ 500.00	\$ -	\$ 1,079.29	\$ (579.29)	\$ -	-115.86%
01-40-440-500115	Social Security	\$ 29,586.06	\$ 1,850.81	\$ 19,520.43	\$ 10,065.63	\$ -	34.02%
01-40-440-500120	Medicare	\$ 6,919.32	\$ 432.87	\$ 4,565.61	\$ 2,353.71	\$ -	34.02%
01-40-440-500125	Health Insurance	\$ 180,245.02	\$ 11,737.97	\$ 118,193.54	\$ 62,051.48	\$ -	34.43%
01-40-440-500140	Life Insurance	\$ 1,954.80	\$ 180.57	\$ 1,330.80	\$ 624.00	\$ -	31.92%
01-40-440-500145	Workers' Compensation	\$ 39,320.83	\$ 1,547.18	\$ 20,482.38	\$ 18,838.45	\$ -	47.91%
01-40-440-500155	Retirement/CalPERS	\$ 73,612.90	\$ 5,216.68	\$ 59,996.86	\$ 13,616.04	\$ -	18.50%
01-40-440-500165	Uniforms & Employee Benefits	\$ 4,000.00	\$ 59.82	\$ 2,212.42	\$ 1,787.58	\$ -	44.69%
01-40-440-500170	Education Expenses	\$ 1,000.00	\$ 346.82	\$ 910.58	\$ 89.42	\$ -	8.94%
01-40-440-500175	Seminar & Travel Expenses	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-440-500180	Accrued Sick Leave Expenses	\$ -	\$ 3,399.28	\$ 30,748.22	\$ (30,748.22)	\$ -	0.00%
01-40-440-500185	Accrued Vacation Expenses	\$ -	\$ 2,308.58	\$ 27,078.04	\$ (27,078.04)	\$ -	0.00%
01-40-440-500195	CIP Related Labor	\$ (40,000.00)	\$ -	\$ (8,145.29)	\$ (31,854.71)	\$ -	79.64%
01-40-440-550024	Employment Testing	\$ 200.00	\$ -	\$ 90.00	\$ 110.00	\$ -	55.00%
450	Inspections Personnel						
01-40-450-500105	Labor	\$ 24,077.03	\$ 276.11	\$ 13,148.49	\$ 10,928.54	\$ -	45.39%
01-40-450-500110	Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
01-40-450-500115	Social Security	\$ 1,492.78	\$ 17.12	\$ 856.90	\$ 635.88	\$ -	42.60%
01-40-450-500120	Medicare	\$ 349.12	\$ 4.00	\$ 200.40	\$ 148.72	\$ -	42.60%
01-40-450-500125	Health Insurance	\$ 6,537.38	\$ 94.80	\$ 3,664.67	\$ 2,872.71	\$ -	43.94%
01-40-450-500140	Life Insurance	\$ 150.00	\$ 1.89	\$ 56.79	\$ 93.21	\$ -	62.14%
01-40-450-500145	Workers' Compensation	\$ 1,983.95	\$ 15.91	\$ 909.45	\$ 1,074.50	\$ -	54.16%
01-40-450-500155	Retirement/CalPERS	\$ 1,938.20	\$ 91.84	\$ 2,865.24	\$ (927.04)	\$ -	-47.83%
01-40-450-500165	Uniforms & Employee Benefits	\$ 300.00	\$ -	\$ 130.00	\$ 170.00	\$ -	56.67%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
460	Customer Svc & Meter Reading Personnel						
01-40-460-500105	Labor	\$ 141,961.81	\$ 11,253.47	\$ 116,488.80	\$ 25,473.01	\$ -	17.94%
01-40-460-500110	Overtime	\$ 3,200.00	\$ 550.74	\$ 4,053.21	\$ (853.21)	\$ -	-26.66%
01-40-460-500111	Double time	\$ 100.00	\$ -	\$ 142.48	\$ (42.48)	\$ -	-42.48%
01-40-460-500115	Social Security	\$ 8,801.63	\$ 792.75	\$ 7,781.23	\$ 1,020.40	\$ -	11.59%
01-40-460-500120	Medicare	\$ 2,058.45	\$ 185.40	\$ 1,819.87	\$ 238.58	\$ -	11.59%
01-40-460-500125	Health Insurance	\$ 56,034.72	\$ 5,316.54	\$ 50,782.55	\$ 5,252.17	\$ -	9.37%
01-40-460-500140	Life Insurance	\$ 624.00	\$ 46.89	\$ 532.49	\$ 91.51	\$ -	14.67%
01-40-460-500145	Workers' Compensation	\$ 11,697.65	\$ 744.43	\$ 9,050.14	\$ 2,647.51	\$ -	22.63%
01-40-460-500155	Retirement/CalPERS	\$ 26,269.18	\$ 2,356.01	\$ 25,425.90	\$ 843.28	\$ -	3.21%
01-40-460-500165	Uniforms & Employee Benefits	\$ 750.00	\$ -	\$ -	\$ 750.00	\$ -	100.00%
01-40-460-500170	Education Expenses	\$ 500.00	\$ 55.00	\$ 531.68	\$ (31.68)	\$ -	-6.34%
01-40-460-500175	Seminar & Travel Expenses	\$ 300.00	\$ -	\$ -	\$ 300.00	\$ -	100.00%
01-40-460-500180	Accrued Sick Leave Expenses	\$ -	\$ 855.82	\$ 9,560.50	\$ (9,560.50)	\$ -	0.00%
01-40-460-500185	Accrued Vacation Expenses	\$ -	\$ 630.88	\$ 5,763.80	\$ (5,763.80)	\$ -	0.00%
01-40-460-500195	CIP Related Labor	\$ -	\$ (947.11)	\$ (12,348.09)	\$ 12,348.09	\$ -	0.00%
01-40-460-550024	Employment Testing	\$ 300.00	\$ -	\$ -	\$ 300.00	\$ -	100.00%
470	Maintenance & General Plant Personnel						
01-40-470-500105	Labor	\$ 32,000.00	\$ 5,704.07	\$ 31,266.27	\$ 733.73	\$ -	2.29%
01-40-470-500115	Social Security	\$ 1,700.00	\$ 353.65	\$ 1,938.48	\$ (238.48)	\$ -	-14.03%
01-40-470-500120	Medicare	\$ 400.00	\$ 82.73	\$ 453.33	\$ (53.33)	\$ -	-13.33%
01-40-470-500125	Health Insurance	\$ 11,000.00	\$ 1,960.83	\$ 13,366.47	\$ (2,366.47)	\$ -	-21.51%
01-40-470-500140	Life Insurance	\$ 200.00	\$ 26.95	\$ 152.68	\$ 47.32	\$ -	23.66%
01-40-470-500145	Workers' Compensation	\$ 2,500.00	\$ 327.15	\$ 2,379.88	\$ 120.12	\$ -	4.80%
01-40-470-500155	Retirement/CalPERS	\$ 9,950.00	\$ 835.72	\$ 6,338.35	\$ 3,611.65	\$ -	36.30%
	Operations Personnel	\$ 1,612,974.39	\$ 110,322.35	\$ 1,106,237.90	\$ 506,736.49	\$ -	31.42%
410	Source of Supply Materials & Supplies						
01-40-410-501101	Electricity - Wells	\$ 1,692,915.00	\$ 122,972.74	\$ 1,153,039.63	\$ 539,875.37	\$ -	31.89%
01-40-410-501201	Gas - Wells	\$ 225.00	\$ -	\$ 104.65	\$ 120.35	\$ -	53.49%
01-40-410-510011	Treatment & Chemicals	\$ 80,100.00	\$ 3,777.36	\$ 35,957.15	\$ 44,142.85	\$ 19,637.84	30.59%
01-40-410-510021	Lab Testing	\$ 95,000.00	\$ 3,980.00	\$ 29,040.00	\$ 65,960.00	\$ -	69.43%
01-40-410-510031	Small Tools, Parts & Maint	\$ 1,000.00	\$ 40.48	\$ 363.60	\$ 636.40	\$ -	63.64%
01-40-410-520021	Maint & Rpr-Telemetry Equip	\$ 6,500.00	\$ -	\$ 5,301.57	\$ 1,198.43	\$ -	18.44%
01-40-410-520031	Maint & Rpr-General Equipment	\$ 100.00	\$ -	\$ -	\$ 100.00	\$ -	100.00%
01-40-410-520061	Maint & Rpr-Pumping Equipment	\$ 100,000.00	\$ 3,771.98	\$ 230,097.89	\$ (130,097.89)	\$ 92.44	-130.19%
01-40-410-540048	Permits, Fees & Licensing	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
01-40-410-550066	Subscriptions	\$ 600.00	\$ -	\$ 249.00	\$ 351.00	\$ -	58.50%
440	Trans & Distribution Materials & Supplies						
01-40-440-510031	Small Tools, Parts & Maint	\$ 400.00	\$ -	\$ -	\$ 400.00	\$ -	100.00%
01-40-440-520071	Maint & Rpr-Pipelines&Hydrants	\$ 55,000.00	\$ 2,355.05	\$ 32,591.76	\$ 22,408.24	\$ -	40.74%
01-40-440-520081	Maint & Rpr-Pressure Regulatrs	\$ 5,000.00	\$ 2,768.22	\$ 4,478.57	\$ 521.43	\$ 1,857.12	-26.71%
01-40-440-540001	Backflow Devices	\$ 1,800.00	\$ -	\$ 986.37	\$ 813.63	\$ -	45.20%
01-40-440-540024	Invenry Adjustments	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-40-440-540026	Invenry Purchase Discounts	\$ (5,000.00)	\$ -	\$ -	\$ (5,000.00)	\$ -	100.00%
01-40-440-540036	Line Locates	\$ 3,500.00	\$ 790.04	\$ 2,390.08	\$ 1,109.92	\$ -	31.71%
01-40-440-540042	Meters Maintenance & Services	\$ 82,000.00	\$ 7,635.15	\$ 76,116.49	\$ 5,883.51	\$ (69.20)	7.26%
01-40-440-540078	Reservoirs Maintenance	\$ 13,000.00	\$ -	\$ 2,356.49	\$ 10,643.51	\$ -	81.87%
470	Maint & General Plant Materials & Supplies						
01-40-470-501111	Electricity - 560 Magnolia	\$ 23,600.00	\$ 1,656.33	\$ 16,911.50	\$ 6,688.50	\$ -	28.34%
01-40-470-501121	Electricity - 12303 Oak Glen	\$ 2,800.00	\$ 147.34	\$ 1,664.17	\$ 1,135.83	\$ -	40.57%
01-40-470-501131	Electricity - 13695 Oak Glen	\$ 1,500.00	\$ 326.65	\$ 829.02	\$ 670.98	\$ -	44.73%
01-40-470-501141	Electricity - 13697 Oak Glen	\$ 2,725.00	\$ 198.87	\$ 1,703.57	\$ 1,021.43	\$ -	37.48%
01-40-470-501151	Elec - 9781 Avenida Miravilla	\$ 2,200.00	\$ 135.73	\$ 1,276.96	\$ 923.04	\$ -	41.96%
01-40-470-501161	Electricity - 815 E. 12th	\$ 6,000.00	\$ 513.30	\$ 3,903.79	\$ 2,096.21	\$ -	34.94%
01-40-470-501321	Propane - 12303 Oak Glen	\$ 120.00	\$ -	\$ -	\$ 120.00	\$ -	100.00%
01-40-470-501331	Propane - 13695 Oak Glen	\$ 1,100.00	\$ -	\$ 514.42	\$ 585.58	\$ -	53.23%
01-40-470-501341	Propane - 13697 Oak Glen	\$ 1,200.00	\$ -	\$ 432.17	\$ 767.83	\$ -	63.99%
01-40-470-501351	Propane-9781 Avenida Miravilla	\$ 1,200.00	\$ -	\$ 361.11	\$ 838.89	\$ -	69.91%
01-40-470-501411	Sanitation - 560 Magnolia	\$ 1,800.00	\$ 165.45	\$ 1,300.44	\$ 499.56	\$ -	27.75%
01-40-470-501461	Sanitation - 815 E. 12th	\$ 3,600.00	\$ 257.15	\$ 2,571.50	\$ 1,028.50	\$ -	28.57%
01-40-470-501471	Sanitation - 11083 Cherry Ave	\$ 3,200.00	\$ 244.50	\$ 2,434.68	\$ 765.32	\$ -	23.92%
01-40-470-501511	Phones - 560 Magnolia	\$ 25,000.00	\$ 1,878.24	\$ 16,418.71	\$ 8,581.29	\$ -	34.33%
01-40-470-501561	Phones - 815 E. 12th	\$ 3,200.00	\$ 116.51	\$ 1,252.97	\$ 1,947.03	\$ -	60.84%
01-40-470-501600	Property Maintenance & Repair	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-40-470-501611	Maint & Repair- 560 Magnolia	\$ 16,000.00	\$ 604.06	\$ 15,373.14	\$ 626.86	\$ -	3.92%
01-40-470-501621	Maint & Repair- 12303 Oak Glen	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00	\$ -	100.00%
01-40-470-501631	Maint & Repair- 13695 Oak Glen	\$ 1,000.00	\$ 122.76	\$ 122.76	\$ 877.24	\$ -	87.72%
01-40-470-501641	Maint & Repair- 13697 Oak Glen	\$ 500.00	\$ 122.75	\$ 233.48	\$ 266.52	\$ -	53.30%
01-40-470-501651	Maint & Rpr-9781 Ave Miravilla	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	\$ -	100.00%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/
01-40-470-501661	Maint & Repair- 815 E. 12th	\$ 5,000.00	\$ 902.50	\$ 3,655.16	\$ 1,344.84	\$ -	26.90%
01-40-470-501691	Maint & Rpr- Buidlgs (General)	\$ 5,000.00	\$ 44.50	\$ 1,807.27	\$ 3,192.73	\$ -	63.85%
01-40-470-510001	Auto/Fuel	\$ 85,000.00	\$ 5,545.64	\$ 52,621.21	\$ 32,378.79	\$ -	38.09%
01-40-470-510002	CIP Related Fuel	\$ (15,000.00)	\$ -	\$ -	\$ (15,000.00)	\$ -	100.00%
01-40-470-520011	Maint & Rpr-Safety Equipment	\$ 5,500.00	\$ 989.12	\$ 2,292.49	\$ 3,207.51	\$ -	58.32%
01-40-470-520031	Maint & Rpr-General Equipment	\$ 45,000.00	\$ 10,637.86	\$ 32,180.68	\$ 12,819.32	\$ -	28.49%
01-40-470-520041	Maint & Rpr-Fleet	\$ 64,200.00	\$ 3,113.25	\$ 61,741.49	\$ 2,458.51	\$ -	3.83%
01-40-470-520091	Maint & Rpr-Communicatn Equip	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ -	100.00%
510	General Materials & Supplies						
01-40-510-510031	Small Tools, Parts & Maint	\$ 7,300.00	\$ 395.28	\$ 6,726.30	\$ 573.70	\$ -	7.86%
	Operations Materials & Supplies	\$ 2,444,085.00	\$ 176,208.81	\$ 1,801,402.24	\$ 642,682.76	\$ 21,518.20	25.42%
410	Source of Supply Services						
01-40-410-500501	State Project Water Purchases	\$ 2,176,000.00	\$ 31,383.00	\$ 701,863.00	\$ 1,474,137.00	\$ -	67.75%
01-40-410-540084	State Mandates & Tariffs	\$ 50,000.00	\$ -	\$ 24,525.07	\$ 25,474.93	\$ -	50.95%
470	Maintenance & General Plant Services						
01-40-470-540030	Landscape Maintenance	\$ 15,000.00	\$ 48.29	\$ 616.49	\$ 14,383.51	\$ -	95.89%
01-40-470-540072	Rechrg Facs, Cynns&Ponds Maint	\$ 20,000.00	\$ 2,794.42	\$ 22,003.40	\$ (2,003.40)	\$ -	-10.02%
	OperationsServices	\$ 2,261,000.00	\$ 34,225.71	\$ 749,007.96	\$ 1,511,992.04	\$ -	66.87%
Expense Total	OPERATIONS	\$ 6,318,059.39	\$ 320,756.87	\$ 3,656,648.10	\$ 2,661,411.29	\$ 21,518.20	42.00%
50	GENERAL						
01-50-510-540066	Property Damages & Theft	\$ 2,000.00	\$ 887.31	\$ 10,774.39	\$ (8,774.39)	\$ -	-438.72%
01-50-510-550040	General Supplies	\$ 10,000.00	\$ 1,338.68	\$ 10,866.83	\$ (866.83)	\$ 822.57	-16.89%
01-50-510-550060	Public Education	\$ 5,000.00	\$ -	\$ 1,343.39	\$ 3,656.61	\$ -	73.13%
01-50-510-550072	Misc Operating Expenses	\$ 4,500.00	\$ -	\$ 137,737.20	\$ (133,237.20)	\$ -	-2960.83%
	General Materials & Supplies	\$ 21,500.00	\$ 2,225.99	\$ 160,721.81	\$ (139,221.81)	\$ 822.57	-651.37%
01-50-510-550096	Beaumont Basin Watermaster	\$ 35,000.00	\$ 5,325.24	\$ 25,181.24	\$ 9,818.76	\$ -	28.05%
	General Services	\$ 35,000.00	\$ 5,325.24	\$ 25,181.24	\$ 9,818.76	\$ -	28.05%
Expense Total	GENERAL	\$ 56,500.00	\$ 7,551.23	\$ 185,903.05	\$ (129,403.05)	\$ 822.57	-230.00%
Expense Total	ALL EXPENSES	\$ 11,251,712.91	\$ 698,820.99	\$ 7,698,696.02	\$ 3,553,016.89	\$ 22,340.77	31.00%



**Beaumont-Cherry Valley Water District
Cash Balance & Investment Report
As of October 31st, 2015**

Account Name	Account Ending #	Cash Balance Per Account		
		Balance	Prior Month Balance	
Wells Fargo	General	4152	\$7,403,652.16	\$7,001,554.30
Total Cash			\$ 7,403,652.16	\$ 7,001,554.30

Account Name	Market Value	Prior Month Balance	Investment Summary				Rate	2015 Interest to Date
			Actual % of Total	Policy % Limit	Maturity	Par Amount		
Ca. State Treasurer's Office: Local Agency Investment Fund	\$ 16,839,845.45	\$ 16,829,183.04	100%	No Limit	Liquid	N/A	0.28	\$ 25,247.52
Total Investments	\$ 16,839,845.45	\$ 16,829,183.04						\$ 25,247.52
Total Cash & Investments		\$ 24,243,497.61	\$ 23,830,737.34					

The investments above are in accordance with the District's investment policy. _____

BCVWD will be able to meet its cash flow obligations for the next 6 months. _____

Accounts Payable

Checks by Date - Detail by Check Date

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
 Beaumont CA 92223
 (951) 845-9581
 www.bcvwd.org



User: wclayton
 Printed: 11/24/2015 2:37 PM

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10085	CalPERS Retirement System	10/29/2015	
		PR Batch 00003.10.2015 CalPERS 7% Deduction	PR Batch 00003.10.2015 C	96.71
		PR Batch 00003.10.2015 CalPERS PEPRA 6.967%	PR Batch 00003.10.2015 C	96.26
Total for this ACH Check for Vendor 10085:				192.97
ACH	10087	EDD	10/29/2015	
		PR Batch 00003.10.2015 CA SDI	PR Batch 00003.10.2015 C	12.43
		PR Batch 00003.10.2015 State Income Tax	PR Batch 00003.10.2015 S	36.33
Total for this ACH Check for Vendor 10087:				48.76
ACH	10094	U.S. Treasury	10/29/2015	
		PR Batch 00003.10.2015 Federal Income Tax	PR Batch 00003.10.2015 F	160.43
		PR Batch 00003.10.2015 FICA Employee Portion	PR Batch 00003.10.2015 F	97.44
		PR Batch 00003.10.2015 FICA Employer Portion	PR Batch 00003.10.2015 F	97.44
		PR Batch 00003.10.2015 Medicare Employee Portion	PR Batch 00003.10.2015 M	22.79
		PR Batch 00003.10.2015 Medicare Employer Portion	PR Batch 00003.10.2015 M	22.79
Total for this ACH Check for Vendor 10094:				400.89
Total for 10/29/2015:				642.62
ACH	10030	Southern California Edison	11/02/2015	
	001035 Oct 2015	Electric Charges Sep 23-Oct 23 560 Magnolia Ave		1,656.33
	076437 Oct 2015	Electric Charges Sep 23-Oct 23 12303 Oak Glen Rd		147.34
	206083 Oct 2015	Electric Charges Sep 23-Oct 23 9781 Avenida Miravilla Shop		135.73
	338067 Aug 2015	Electric Charges Jul 24-Aug 24 13695 Oak Glen Rd		134.33
	338067 Aug 2015	Electric Charges Jul 24-Aug 24 13695 Oak Glen Rd		100.00
	338067 Aug 2015	Electric Charges Jul 24-Aug 24 13695 Oak Glen Rd		-100.00
	338067 Oct 2015	Electric Charges Sep 23-Oct 23 13695 Oak Glen Rd		73.42
	338067 Sep 2015	Electric Charges Aug 24-Sep 23 13695 Oak Glen Rd		118.90
	338067 Sep 2015	Electric Charges Aug 24-Sep 23 13695 Oak Glen Rd		100.00
	338067 Sep 2015	Electric Charges Aug 24-Sep 23 13695 Oak Glen Rd		-100.00
	346958 Oct 2015	Electric Charges Sep 23-Oct 23 815 E 12th St		513.30
	374889 Oct 2015	Electric Charges Sep 23-Oct 23 Wells		122,972.74
	593142 Oct 2015	Electric Charges Sep 23-Oct 23 13697 Oak Glen Rd		198.87
Total for this ACH Check for Vendor 10030:				125,950.96
4355	UB*01589	Scott Angell	11/02/2015	
		Refund Check		37.14
		Refund Check		68.13
		Refund Check		32.65
		Refund Check		23.42
Total for Check Number 4355:				161.34
4356	UB*01600	Mariah Bannister	11/02/2015	
		Refund Check		142.13
Total for Check Number 4356:				142.13

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
4357	UB*01597	Bobby Barnett	11/02/2015	
		Refund Check		33.20
		Refund Check		77.43
		Refund Check		37.10
		Refund Check		26.61
Total for Check Number 4357:				174.34
4358	UB*01594	Deidre Castello	11/02/2015	
		Refund Check		28.29
		Refund Check		66.77
		Refund Check		31.99
		Refund Check		22.95
Total for Check Number 4358:				150.00
4359	UB*01599	Dee Cervantes	11/02/2015	
		Refund Check		64.32
		Refund Check		75.55
		Refund Check		36.20
		Refund Check		25.97
Total for Check Number 4359:				202.04
4360	UB*01602	Dawn Dumont	11/02/2015	
		Refund Check		90.39
		Refund Check		44.33
		Refund Check		21.23
		Refund Check		15.24
Total for Check Number 4360:				171.19
4361	UB*01598	Rebecca Gallant	11/02/2015	
		Refund Check		82.06
		Refund Check		43.76
		Refund Check		20.98
		Refund Check		15.04
Total for Check Number 4361:				161.84
4362	UB*01588	Nicholas Gardner	11/02/2015	
		Refund Check		46.80
		Refund Check		56.61
		Refund Check		27.13
		Refund Check		19.46
Total for Check Number 4362:				150.00
4363	UB*01590	Jason Leroux	11/02/2015	
		Refund Check		108.44
Total for Check Number 4363:				108.44
4364	UB*01603	Grace Liu	11/02/2015	
		Refund Check		130.91
Total for Check Number 4364:				130.91

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
4365	UB*01601	Pardee Homes Refund Check	11/02/2015	927.00
Total for Check Number 4365:				927.00
4366	UB*01591	Norma Perez Refund Check Refund Check Refund Check Refund Check	11/02/2015	4.68 12.72 6.10 4.37
Total for Check Number 4366:				27.87
4367	UB*01592	Doug & Lori Stephens Refund Check Refund Check Refund Check Refund Check	11/02/2015	130.10 46.24 22.16 15.89
Total for Check Number 4367:				214.39
4368	UB*01595	Heidi Walker Refund Check	11/02/2015	189.47
Total for Check Number 4368:				189.47
4369	UB*01593	Myron Williams Refund Check	11/02/2015	115.76
Total for Check Number 4369:				115.76
Total for 11/2/2015:				128,977.68
ACH	10087 925-0249-1 925-0249-1	EDD 2015 3rd Qtr Payroll Tax Adjustment 2015 3rd Qtr Payroll Tax Adjustment	11/04/2015	66.44 0.05
Total for this ACH Check for Vendor 10087:				66.49
ACH	10288 1868 1868 1868 1868 1868 1868 1868 1868 1868 1868 1868 1868 1868 1868 1868 1868 1868 1868 1868	CalPERS Health Fiscal Services Division M Morales Health Insurance Nov 2015 E Floyd Term Emp Health Insurance Nov 2015 Retroactive Ins Charges Oct R Riggs Retroactive Ins Charges Oct L Scudieri Retroactive Ins Charges Oct T Williams Active Employees Health Insurance Nov 2015 Retired Employees Health Insurance Nov 2015 R Riggs Rate Correction Sep 2015 R Riggs Rate Correction Sep 2015 L Scudieri Rate Correction Oct 2015 L Scudieri Rate Correction Oct 2015 L Scudieri Rate Correction Sep 2015 L Scudieri Rate Correction Sep 2015 T Williams Rate Correction Oct 2015 T Williams Rate Correction Oct 2015 Admin Fee for Health Insurance Nov 2015	11/04/2015	1,507.48 1,556.52 598.66 598.66 1,346.46 34,973.53 758.40 -299.33 299.33 -598.66 598.66 -598.66 598.66 -598.66 598.66 -210.06 210.06 133.61
Total for this ACH Check for Vendor 10288:				41,473.32
Total for 11/4/2015:				41,539.81

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10085	CalPERS Retirement System	11/05/2015	
		PR Batch 00001.11.2015 CalPERS 1% ER Paid	PR Batch 00001.11.2015 C	179.53
		PR Batch 00001.11.2015 CalPERS 7% Deduction	PR Batch 00001.11.2015 C	2,116.98
		PR Batch 00001.11.2015 CalPERS 8% EE Paid	PR Batch 00001.11.2015 C	2,405.19
		PR Batch 00001.11.2015 CalPERS 8% ER Paid	PR Batch 00001.11.2015 C	892.17
		PR Batch 00001.11.2015 CalPERS Employer Paid	PR Batch 00001.11.2015 C	7,835.80
		PR Batch 00001.11.2015 CalPERS PEPRA 6.967%	PR Batch 00001.11.2015 C	856.29
Total for this ACH Check for Vendor 10085:				14,285.96
ACH	10087	EDD	11/05/2015	
		PR Batch 00001.11.2015 CA SDI	PR Batch 00001.11.2015 C	512.93
		PR Batch 00001.11.2015 State Income Tax	PR Batch 00001.11.2015 S	2,277.17
Total for this ACH Check for Vendor 10087:				2,790.10
ACH	10094	U.S. Treasury	11/05/2015	
		PR Batch 00001.11.2015 Federal Income Tax	PR Batch 00001.11.2015 F	7,214.90
		PR Batch 00001.11.2015 FICA Employee Portion	PR Batch 00001.11.2015 F	4,103.52
		PR Batch 00001.11.2015 FICA Employer Portion	PR Batch 00001.11.2015 F	4,103.52
		PR Batch 00001.11.2015 Medicare Employee Portion	PR Batch 00001.11.2015 M	1,067.62
		PR Batch 00001.11.2015 Medicare Employer Portion	PR Batch 00001.11.2015 M	1,067.62
Total for this ACH Check for Vendor 10094:				17,557.18
ACH	10141	Ca State Disbursement Unit	11/05/2015	
		PR Batch 00001.11.2015 Garnishment	PR Batch 00001.11.2015 C	191.53
		PR Batch 00001.11.2015 Garnishment	PR Batch 00001.11.2015 C	360.57
Total for this ACH Check for Vendor 10141:				552.10
ACH	10203	Voya Financial	11/05/2015	
		PR Batch 00001.11.2015 Deferred Comp	PR Batch 00001.11.2015 I	510.00
Total for this ACH Check for Vendor 10203:				510.00
ACH	10264	CalPERS Supplemental Income Plans	11/05/2015	
		PR Batch 00001.11.2015 CalPERS 457	PR Batch 00001.11.2015 C	1,814.61
Total for this ACH Check for Vendor 10264:				1,814.61
ACH	10085	CalPERS Retirement System	11/05/2015	
		PR Batch 00002.11.2015 CalPERS 7% Deduction	PR Batch 00002.11.2015 C	10.37
		PR Batch 00002.11.2015 CalPERS PEPRA 6.967%	PR Batch 00002.11.2015 C	10.32
Total for this ACH Check for Vendor 10085:				20.69
ACH	10087	EDD	11/05/2015	
		PR Batch 00002.11.2015 CA SDI	PR Batch 00002.11.2015 C	1.33
Total for this ACH Check for Vendor 10087:				1.33
ACH	10094	U.S. Treasury	11/05/2015	
		PR Batch 00002.11.2015 Federal Income Tax	PR Batch 00002.11.2015 F	40.00
		PR Batch 00002.11.2015 FICA Employee Portion	PR Batch 00002.11.2015 F	9.18
		PR Batch 00002.11.2015 FICA Employer Portion	PR Batch 00002.11.2015 F	9.18
		PR Batch 00002.11.2015 Medicare Employee Portion	PR Batch 00002.11.2015 M	2.15
		PR Batch 00002.11.2015 Medicare Employer Portion	PR Batch 00002.11.2015 M	2.15
Total for this ACH Check for Vendor 10094:				62.66

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
4372	UB*01608	Robert Baker Refund Check	11/05/2015	1.50
Total for Check Number 4372:				1.50
4373	UB*01607	Robert Dalton Refund Check Refund Check Refund Check Refund Check	11/05/2015	18.64 63.09 29.60 21.24
Total for Check Number 4373:				132.57
4374	UB*01612	Patricia Esquivias Refund Check	11/05/2015	167.64
Total for Check Number 4374:				167.64
4375	UB*01611	K Hovnanian Homes Refund Check	11/05/2015	12.78
Total for Check Number 4375:				12.78
4376	UB*01609	Lidia Lopez Refund Check Refund Check Refund Check Refund Check	11/05/2015	4.55 6.47 3.10 2.22
Total for Check Number 4376:				16.34
4377	UB*01606	James Ortiz Refund Check	11/05/2015	113.56
Total for Check Number 4377:				113.56
4378	UB*01610	Paul Salgado Refund Check Refund Check	11/05/2015	233.19 0.49
Total for Check Number 4378:				233.68
4379	UB*01604	Stanley & Damarys Sanchez Refund Check	11/05/2015	279.16
Total for Check Number 4379:				279.16
4380	10001	Action True Value Hardware	11/05/2015	
	43738	(1) Tie Wire - Unit 17		7.01
	43738	(1) Tie Wire - NCR 1		7.01
	43738	(1) 7" Pliers for NCR 1 Irrigation		11.87
	43738	(4) Keep Out Signs (8) Rings for Signs - NCR 1		12.83
	43738	(1) Starter Fluid - Unit 8		4.63
	43738	(1) Carb Cleaner - Unit 8		5.93
	43738	(1) Bottle of Chlorine - Valve Replacement Avenida Sonrisa		4.31
	43738	(1) Shop Towels - Valve Replacement Avenida Sonrisa		3.55
	43738	(5) Security Bits for Meter Retrofits		16.20
	43738	(1) Pruners - NCR 1 Maintenance		16.18
	43738	(1) Threaded Nipple, Reducer, and Coupling - Service Line Repair		3.21
	43738	(1) PVC Cap - Well Repair		0.42
	43738	(1) Bottle of Cleaner - Well Cleaning		7.55

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	43738	(1) Pack Shop Towels - Well Cleaning		3.55
	44281	(1) Pk Batteries - Stock Unit 11		8.63
	44281	(1) Paint Marker - Stock Unit 11		4.52
	44281	(1) Maglite Bulb - Stock Unit 11		5.18
	44281	(4) Male Adapters - 4A Chlorinator Repairs		2.55
	44281	(2) 3/4" Ball Valves - 4A Chlorinator Repairs		32.37
	44281	(1) 3/4" Regulator - 4A Chlorinator Repairs		97.19
	44281	(1) 3/4" x 10' PVC Pipe - NCR 1 Irrigation		2.80
	44281	(1) 1/2" x 10' PVC Pipe - NCR 1 Irrigation		2.47
	44281	(2) Work Gloves for Crew - NCR 1 Irrigation		8.62
	44281	(32) 1/2" Cap Plugs - NCR 1 Irrigation		20.39
	44281	(2) 3/4" EZ Couplings - NCR 1 Irrigation		11.86
	44281	(2) 1/2" EZ Couplings - NCR 1 Irrigation		10.77
	44281	(2) Cans Spray Paint - NCR 1 Irrigation		8.62
	44281	(1) PVC Pipe Cutters - NCR 1 Irrigation		16.19
	44281	(1) 16" Chain NCR 1 Gate		24.83
	44281	(1) Wood Saw - NCR 1 Irrigation		20.51
	44281	(1) Chain Saw Wrench - NCR 1 Irrigation		5.82
	44308	(1) 1" x 3" Riser - Well 6 Chlorinator Repairs		2.15
	44308	(1) 1" x 4" Riser - Well 6 Chlorinator Repairs		1.93
	44308	(1) Dust Mask for Crew - JD Disking		3.77
	44308	(4) 3/4" x 3" Brass Nipples - Meter Repair CV Fire Vault		32.36
	44308	(2) 3/4" x 2 1/2" Brass Nipples - Meter Repair CV Fire Vault		11.86
	44308	(2) 3/4" x 2" Brass Nipples - Meter Repair CV Fire Vault		11.85
	44308	(1) 3/4" Brass Tee - Meter Repair CV Fire Vault		10.25
	44308	(1) 18" Chain Used for Pulling Trees Near Tanks		24.83
	44308	(1) Dust Mask for Crew - JD Disking		3.77
	44308	(1) Safety Glasses for Crew - Weedeating		5.17
	44308	(1) Safety Glasses for Crew - Weedeating		7.55
	44308	(4) Foam Sealant - Transfer Pipe for Upper Canyon Ponds		21.56
Total for Check Number 4380:				524.62
4381	10086	American Family Life Assurance Company of Columbus	11/05/2015	
	440426	AFLAC Employees Insurance Oct 2015		758.74
	440426	AFLAC M Morales Insurance Oct 2015		120.46
Total for Check Number 4381:				879.20
4382	10287	Bank of the West	11/05/2015	
	10037	Waste Management Of Inland Empire Yard Dumpsters 815 E 12th Sep 2015		257.15
		Monthly Sanitation 560 Magnolia Ave Oct 2015		94.37
	10044	Verizon Monthly Phone Service 10/10-11/09/2015		242.31
		Monthly FAX 09/25-10/24/2015		180.03
		Long Distance 09/25-10/24/2015		46.27
		Monthly FIOS 09/25-10/24/2015		169.99
	10128	American Office Solution (1) Custom Stamp for New Digital Read Meters		30.23
		Journals for Recordkeeping/Pins for Posting Notices/Sharpies		35.98
		(400) Postage Stamps		196.00
		(1) Custom Stamp for New Digital Read Meters		28.07
	10147	Online Information Services, Inc 168 Credit Reports Sept 2015		483.60
	10151	Verizon Business Monthly Phone Service 10/01-10/31/2015		1,132.82
	10153	Brown and Caldwell Job Posting - Water Utility Person I		200.00
	10162	In Gear Technology (1) PSI Pump Kit - Pressure Washer Repair		669.54
		(1) Oil Seal - Pressure Washer Repair		5.18

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		(1) Pump Oil - Pressure Washer Repair		18.15
		(1) Motor Oil - Pressure Washer Repair		5.18
		(1) Cleaner - Pressure Washer Repair		8.64
		(1) Labor - Pressure Washer Repair		280.00
	10272	Babcock Laboratories Inc		
		Cross Connection Class 10/22/15 - K Dahlstrom		35.00
		Cross Connection Class 10/22/15 - J Bean		35.00
	10420	Amazon.com		
		(50) Key Tags & (100) Key Hooks - 12th/Palm Office		46.95
	10424	Top-Line Industrial Supply, LLC		
		(2) 2 1/2" x 2 1/2" FIP Adapters Used for FH Meter Repair		172.75
	10437	Safelite Autoglass		
		Replace Damaged Windshield - Unit 2		219.09
	10457	Jon's Flags & Poles Inc		
		Replace USA Flag & CA Flag for Main Office		191.16
Total for Check Number 4382:				4,783.46
4383	10271	Beaumont Ace Home Center	11/05/2015	
	413085	(1) 3/8" x 3/8" Comp & Braid Flex - Repair Well 6 Lube Line		23.52
	413123	(1) 20' 9 Gage Tension Wire - Mend Fence NCR II		3.24
	413135	(1) 1" PVC Coupling - 4A Chlorinator Repairs		3.77
	413135	(2) 3/4" PVC Coupling - 4A Chlorinator Repairs		7.11
	413157	(1) 20' 9 Gage Tension Wire - Mend Fence NCR II		3.24
	413184	(1) Digital Thermometer - Well 23 Pump Building		13.81
	413184	(1) Digital Thermometer - Well 21 Pump Building		13.81
	413184	(1) Digital Thermometer - Yard Stock		13.82
	413434	(2) 1" Couplings - Well 6 Chlorinator Repairs		7.54
	413434	(2) 1" Male Adapters - Well 6 Chlorinator Repairs		11.43
	413434	(1) 1" PVC Union - Well 6 Chlorinator Repairs		5.17
	413457	(1) 2 Gallon Victory Jug - Unit 20		10.79
	413490	(1) Red Spray Paint - Mark Closed Valves at Interties		6.47
	413490	(1) Red-Orange Spray Paint - Mark Closed Valves at Interties		7.55
	413528	(1) 1/2" - 13" x 3' Threaded Rod - Main Line Repair Olive Ave		4.63
	413528	(12) Washers and Nuts - Main Line Repair Olive Ave		7.39
	413663	(1) 1LB Stump Out - Tree Removal Around Tanks		7.33
	413663	(1) 6" x 18" Chainsaw File - Tree Removal		5.39
	413741	(1) 16" Replacement Saw Chain - Remove Sunburst Tree Roots		24.83
	413751	(1) 3-1/2LB Axe - Remove Tree Roots		27.53
	413763	(1) 1" PVC Tee - Well 26 Cla-Valve Repair		10.57
	413763	(1) 3/4" No Kink Bib Hose - Well 26 Cla-Valve Repair		14.03
	413763	(1) 5/8" X 25' Rubber Hose - Well 26 Cla-Valve Repair		27.53
	413763	(1) 10PC 48" Grey Cable Tie - Well 26 Cla-Valve Repair		10.25
	413763	(1) 3/4" x 3/4" Brass Adapter - Well 26 Cla-Valve Repair		3.01
	413763	(1) Vacuum Breaker - Well 26 Cla-Valve Repair		7.55
	413763	(1) 3/4" x 3/8" Brass Bell - Well 26 Cla-Valve Repair		10.79
	413763	(1) 3/4" x 3/4" x 1/2" Misc - Well 26 Cla-Valve Repair		3.55
	413763	(1) 1" x 3/4" Bushing - Well 26 Cla-Valve Repair		5.07
	413980	(1) Deluxe Gloves for Crew		19.32
	413980	(1) 16" Replacement Saw Chain		25.37
	413980	(1) File Guide Used to Sharpen Chainsaw		9.71
Total for Check Number 4383:				355.12
4384	10010	Beaumont Tire	11/05/2015	
	6524	(4) New Tires Install and Balance - Unit 12		670.18
Total for Check Number 4384:				670.18

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
4385	10019 0079625	C R & R Incorporated Monthly Charges 3 YD Commercial Bin Nov 2015	11/05/2015	244.50
Total for Check Number 4385:				244.50
4386	10338 1366 BCVWD	California Special Districts Association CSDA - 2016 Prepaid Membership	11/05/2015	6,089.00
Total for Check Number 4386:				6,089.00
4387	10339 207792 207792	Centro Business Forms Inc 2015 Year End Processing Forms W-2's & 1099's Sales/Use Tax 2015 Year End Processing Forms W-2's & 1099's	11/05/2015	183.50 -11.95
Total for Check Number 4387:				171.55
4388	10014 11257 11331 11331 11331	Cherry Valley Automotive Oil Change & Oil Filter Odometer Read 84,370 - Unit 16 Oil Change & Oil Filter Odometer Read 33,045 - Unit 17 Replace Air Filter - Unit 17 Rear Differential Service/Fluid/Additive - Unit 17	11/05/2015	44.83 44.83 17.47 177.68
Total for Check Number 4388:				284.81
4389	10104 21862	Crowley Company Inc (6) Valves - Well #23,24,25,29 Chlorinators	11/05/2015	1,216.50
Total for Check Number 4389:				1,216.50
4390	10323 102415	Ben DeForge Safety Boots B Deforge	11/05/2015	59.82
Total for Check Number 4390:				59.82
4391	10262 16027 16027 16033 16046 16048	Dick's All Auto Repair Inc 40 Point Inspection w/Oil Change Odometer Read 34,030 - Unit 12 Smog Inspection - Unit 12 Smog Inspection - Unit 13 Smog Inspection - Unit 10 Smog Inspection - Unit 15	11/05/2015	173.79 51.00 40.75 40.75 40.75
Total for Check Number 4391:				347.04
4392	10208 3864 3864 3864	Fidelity Fire Inc Annual (27) Extinguisher Maintenance Extinguisher Maintenance Chemicals (6) Pull Pins (3) O-Rings - Extinguisher Maintenance	11/05/2015	395.00 40.50 56.70
Total for Check Number 4392:				492.20
4393	10052 3051932 3051932 6022566 6022566 6022566 6022566 6022566 6022566 6022566 7016532	Home Depot Credit Services (1) 1 1/4" Coupling - 9950 Royal Duke Repair (1) 1 1/4" x 10' Pipe - 9950 Royal Duke Repair (1) 18" Lawn Rake - Yard Stock (4) Digging Shovels w/Powerstep - Yard Stock (1) 20" Steel Toolbox - Unit 16 (1) 25' Tape Measure - Yard Stock (1) Fuel Spout for Gas Cans (3) Trimmer Lines for Weedeaters (2) 24 Rolls Packs of Toilet Paper - Yard Stock	11/05/2015	5.39 31.27 13.31 106.58 20.49 15.36 5.37 46.07 18.45

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	7016532	(1) 4PC 1" x 12' Ratcheting Tie Downs - Yard Stock		14.27
	7016532	(2) 8 Pack Paper Towels - Yard Stock		36.96
	7016532	(4) 50CT 42 Gallon Trash Bags - Yard Stock		106.85
	7016532	(4) Boxes 200CT Rags in a Box - Yard Stock		47.23
	7016532	(1) 56oz Dish Soap - Yard Stock		6.14
	7016532	(1) 5/16" x 8" Slotted Screwdriver Set - Unit 16		6.77
	7016532	(1) 3/8" x 8" Slotted Screwdriver Set - Unit 16		7.57
	7016532	(1) 2 1/2" Box of Nails - Yard Stock		4.39
	7016532	(3) Cans Glade Aerosol - Yard Stock		3.92
	8023447	Lumber Fee		0.46
	8023447	(6) 4" x 4" - 8' Dug Fir for Intertie Abandonments Shoring		55.72
	8023447	(1) 12PC Sawzall Blade Set - Intertie Abandonments Shoring		25.63
	8023456	(1) 5 Gallon Water Cooler - Unit 4		24.07
	8023456	(1) 5 Gallon Water Cooler - Yard Stock		20.87
	8023456	(4) 20" x 1000' Stretch Wrap - Group Sand Bags		83.45
	8023456	(1) Black Poly Sheeting - Yard Stock		103.00
	8023456	(1) 8oz Can WD40 - Unit 16		4.13
Total for Check Number 4393:				813.72
4394	10273	Inland Water Works Supply Co.	11/05/2015	
	278621	(1) Zener Meter 2" Fire Service Meter - Inventory		393.72
	278622	(24) 2" Red Tape - Yard Stock		355.62
	278622	(5) Full Circle Clamps 474 - 514 X 07 - Inventory		244.49
	278622	(4) Full Circle Clamps 740 - 780 X 07 - Inventory		372.56
	278622	(6) Full Circle Clamps 860 - 900 X 07 - Inventory		224.38
Total for Check Number 4394:				1,590.77
4395	10429	Legend Pump & Well Service Inc	11/05/2015	
	52626	Repairs Relay Connector - Upper Edger Booster Station		122.76
	52626	Repairs Relay Connector - Upper Edger Booster Station		122.75
Total for Check Number 4395:				245.51
4396	10281	Luther's Truck and Equipment	11/05/2015	
	36777	Repair Left Front Flat Tire - JD Tractor		30.00
Total for Check Number 4396:				30.00
4397	10026	McCrometer Inc	11/05/2015	
	466642 RI	Repair Fire Hydrant Meter		481.68
	466642 RI	Repair Fire Hydrant Meter		481.68
Total for Check Number 4397:				963.36
4398	10278	Metlife - Group Benefits	11/05/2015	
	KM05754034Nov	Monthly MetLife Dental Nov 2015		505.55
	KM05754034Nov	T Williams Monthly MetLife Dental Oct 2015		-22.56
Total for Check Number 4398:				482.99
4399	10350	NAPA Auto Parts	11/05/2015	
	929941	Pliers - Tools for Unit 5		24.99
	929941	Adapter Snap Ring - Tools for Unit 5		15.49
	930955	Impact Socket - Tools for Unit 5		19.97
	930960	10" Bungee Cord - Supplies for Unit 21		5.93
	930960	Wiper Blades - Unit 21		24.82
Total for Check Number 4399:				91.20

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
4400	10045 R115800 R115801	Pacific Alarm Service Inc Alarm/Equip Rent/Service/Monitor Nov 2015 Alarm/Equip Rent/Service/Monitor Nov 2015	11/05/2015	233.00 44.50
Total for Check Number 4400:				277.50
4401	10102 14856	Pat's Pots 1 Reg & 2 Hdcp Toilets w/Weekly Service 10/20-11/16/2015	11/05/2015	310.00
Total for Check Number 4401:				310.00
4402	10171 Aug2015	Riverside County Recorder Aug 2015 Lien Fees	11/05/2015	368.00
Total for Check Number 4402:				368.00
4403	10302 89956	So Cal. Sandbags, Inc (500) Sand Bags for Storm Preparation	11/05/2015	890.00
Total for Check Number 4403:				890.00
4404	10276 00610763 Nov 00610763 Nov 00610763 Nov 00610763 Nov 00610763 Nov	Standard Insurance Company Monthly Life & AD & D Insurance Nov 2015 M Morales Monthly Life & AD & D Insurance Nov 2015 R Riggs Monthly Life & AD & D Insurance Oct 2015 L Scudieri Monthly Life & AD & D Insurance Oct 2015 T Williams Monthly Life & AD & D Insurance Oct 2015	11/05/2015	656.52 18.46 -11.36 -10.23 -10.64
Total for Check Number 4404:				642.75
4405	10341 LW-1001932 LW-1001932 LW-1001932 LW-1001932	State Water Resources Control Board Large Water Systems Fee - Permits, Inspections, Monitoring Large Water Systems Fee - Compliance Tracking Large Water Systems Fee - Exemption/Variance/Waiver Large Water Systems Fee - Monitoring Data Review	11/05/2015 FY 07/01/14-06/30/15 FY 07/01/14-06/30/15 FY 07/01/14-06/30/15 FY 07/01/14-06/30/15	3,119.80 2,766.97 153.00 547.72
Total for Check Number 4405:				6,587.49
4406	10447 OP# 20627	State Water Resources Control Board - DWOCP Water Treatment Renewal Certificate OP# 20627 - A Cove	11/05/2015	55.00
Total for Check Number 4406:				55.00
4407	10043 1051796-0002	Trench Shoring Rental - Shoring Jack, Pump, 50" Tool - Three Rings Ranch Comm.	11/05/2015	151.00
Total for Check Number 4407:				151.00
4408	UB*01605	Sales & Management Sfr 81 Llc Refund Check Refund Check Refund Check Refund Check	11/05/2015	25.83 20.67 9.91 7.10
Total for Check Number 4408:				63.51
4409	10284 1020150045	Underground Service Alert of Southern California 61 New Ticket Charges Oct 2015	11/05/2015	91.50
Total for Check Number 4409:				91.50
Total for 11/5/2015:				68,324.16

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
4410	10515 INV31818	Accela, Inc Pre-paid Annual Maint Accela Finance Program 12/20/15-12/19/2016	11/12/2015	24,328.85
Total for Check Number 4410:				24,328.85
4411	10138 HW201 Nov	ARCO Business Solutions ARCO Fuel Charges 10/12-11/11/2015	11/12/2015	5,368.78
Total for Check Number 4411:				5,368.78
4412	10292 BCVWD 2016	Association of California Water Agencies Pre-paid 2016 Annual Agency Dues	11/12/2015	16,115.00
Total for Check Number 4412:				16,115.00
4413	10272	Babcock Laboratories Inc	11/12/2015	
	BJ50071-0034	(2) Nitrate Samples - Well 16 & Well 21		30.00
	BJ50170-0034	(28) Copper/Lead Samples - Various Locations District Wide		840.00
	BJ50172-0034	(2) Copper/Lead Samples - 1177 Magnolia & 1244 Buttercup		60.00
	BJ50316-0034	(12) Coliforms - B2, B4-B6, B8, B10, H1, I1, I2, N1-N3		480.00
	BJ50479-0034	(2) Nitrate Samples - Cherry & Vineland Reservoir		30.00
	BJ51311-0034	(12) Coliforms - B7-B12, H2, I1, I3, M2, M3, N2		480.00
	BJ51827-0034	(12) Coliforms - B1-B6, B10, H1, I1, I2, M1, N3		480.00
	BJ51828-0034	(1) Coliforms - Well 6 Raw		40.00
	BJ52628-0034	(2) Coliforms - Well 16 Raw & Well 21 Raw		80.00
	BJ52629-0034	(12) Coliforms-B7-B12, H1, H2, I1, I3, M3, N4		480.00
	BJ52631-0034	(2) Nitrate Samples - Cherry & Vineland Reservoir		30.00
	BJ52633-0034	(2) Nitrate Samples - Well 16 & Well 21		30.00
Total for Check Number 4413:				3,060.00
4414	10010 7563	Beaumont Tire Replace Right Front Tire - Unit 13	11/12/2015	99.78
Total for Check Number 4414:				99.78
4415	10014 11297 11297 11297	Cherry Valley Automotive Oil Change 140,487 Odometer Read - Unit 02 Replace Air Filter - Unit 02 Replace Front Brakes - Unit 02	11/12/2015	44.83 21.68 184.38
Total for Check Number 4415:				250.89
4416	10016 261701 Sep-Oct	City Of Beaumont Monthly Sewer Charges 09/01-11/01/2015	11/12/2015	71.08
Total for Check Number 4416:				71.08
4417	10360	Cutting Edge Supply	11/12/2015	
	COLINV055242	(1) Right Shank for Loader		181.02
	COLINV055242	(1) Left Shank for Loader		181.02
	COLINV055242	(4) Plow Bolts for Loader		24.24
	COLINV055242	(4) Hex Nuts for Loader		9.37
	COLINV055242	(10) Rock Teeth for Loader		423.04
	COLINV055242	(10) Pins for Loader		35.86
	COLINV055242	(10) Retainers for Loader		78.19
Total for Check Number 4417:				932.74

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
4427	10255 0287158-IN 0287159-IN	Unlimited Services Building Maintenance Monthly Janitorial Services 815 E 12th Nov 2015 Monthly Janitorial Services 560 Magnolia Nov 2015	11/12/2015	150.00 845.00
Total for Check Number 4427:				995.00
4428	10116 9754712289	Verizon Wireless Services LLC Cell Phone Charges for Oct 2015	11/12/2015	153.09
Total for Check Number 4428:				153.09
4429	10293 19466 19466	Western Dental Services Inc Dental Premiums Nov 2015 Dental Premiums M Morales Nov 2015	11/12/2015	156.84 35.35
Total for Check Number 4429:				192.19
4430	10517 UB 023399	Shannon Zupan Reissue Stale Dated Refund from 04.16.2015 UB 023399-000	11/12/2015	105.00
Total for Check Number 4430:				105.00
Total for 11/12/2015:				96,569.03
4431	10290 111615	San Gorgonio Pass Water Agency Public Records Request - (2) CD's (472) Copies	11/16/2015	51.20
Total for Check Number 4431:				51.20
Total for 11/16/2015:				51.20
ACH	10085	CalPERS Retirement System PR Batch 00003.11.2015 CalPERS 1% ER Paid PR Batch 00003.11.2015 CalPERS 7% Deduction PR Batch 00003.11.2015 CalPERS 8% EE Paid PR Batch 00003.11.2015 CalPERS 8% ER Paid PR Batch 00003.11.2015 CalPERS Employer Paid PR Batch 00003.11.2015 CalPERS PEPRA 6.967%	11/19/2015 PR Batch 00003.11.2015 C PR Batch 00003.11.2015 C PR Batch 00003.11.2015 C PR Batch 00003.11.2015 C PR Batch 00003.11.2015 C PR Batch 00003.11.2015 C	177.33 2,152.44 2,405.19 913.33 7,841.80 906.85
Total for this ACH Check for Vendor 10085:				14,396.94
ACH	10087	EDD PR Batch 00003.11.2015 CA SDI PR Batch 00003.11.2015 State Income Tax	11/19/2015 PR Batch 00003.11.2015 C PR Batch 00003.11.2015 S	503.62 2,245.79
Total for this ACH Check for Vendor 10087:				2,749.41
ACH	10094	U.S. Treasury PR Batch 00003.11.2015 Federal Income Tax PR Batch 00003.11.2015 FICA Employee Portion PR Batch 00003.11.2015 FICA Employer Portion PR Batch 00003.11.2015 Medicare Employee Portion PR Batch 00003.11.2015 Medicare Employer Portion	11/19/2015 PR Batch 00003.11.2015 F PR Batch 00003.11.2015 F PR Batch 00003.11.2015 F PR Batch 00003.11.2015 M PR Batch 00003.11.2015 M	6,883.26 4,038.92 4,038.92 1,096.70 1,096.70
Total for this ACH Check for Vendor 10094:				17,154.50
ACH	10141	Ca State Disbursement Unit PR Batch 00003.11.2015 Garnishment PR Batch 00003.11.2015 Garnishment	11/19/2015 PR Batch 00003.11.2015 C PR Batch 00003.11.2015 C	191.53 360.57
Total for this ACH Check for Vendor 10141:				552.10

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10203	Voya Financial PR Batch 00003.11.2015 Deferred Comp	11/19/2015 PR Batch 00003.11.2015 I	510.00
Total for this ACH Check for Vendor 10203:				510.00
ACH	10264	CalPERS Supplemental Income Plans PR Batch 00003.11.2015 CalPERS 457	11/19/2015 PR Batch 00003.11.2015 C	1,814.61
Total for this ACH Check for Vendor 10264:				1,814.61
4432	10321 110815	Julian Herrera Jr. Safety Boots J Herrera	11/19/2015	107.43
Total for Check Number 4432:				107.43
4433	10272 BJ51002-0034 BJ51003-0034 BJ51603-0034	Babcock Laboratories Inc (12) Coliforms - B1-6, B10, H1, I1, I2, M1, N1 (1) Coliforms - Well 4A Raw (4) EPA Samples - B9, B11, I1, I3	11/19/2015	480.00 40.00 400.00
Total for Check Number 4433:				920.00
4434	10335 63348	Beaumont Safe & Lock Remove and Repair Broken Key - Cherry/Brookside	11/19/2015	74.00
Total for Check Number 4434:				74.00
4435	10010 7532	Beaumont Tire Replace 2 Tires - JD Backhoe Tractor	11/19/2015	634.28
Total for Check Number 4435:				634.28
4436	10228 0954-445732	Consolidated Electrical Inc (4) 250V Fuses - Main Office Water Heater	11/19/2015	16.11
Total for Check Number 4436:				16.11
4437	10104 21908 21908 21908 21908 21908	Crowley Company Inc (6) Guide Valves - Well #23, 24, 25, 29 Parts for Chlorinators (6) Guide Valves - Well #23, 24, 25, 29 Parts for Chlorinators (2) 1/2" Valves - Well #23, 24, 25, 29 Parts for Chlorinators (1) 10" Bladder - Well #23, 24, 25, 29 Parts for Chlorinators (4) Cap Valves - Return Items	11/19/2015	878.89 516.59 380.18 313.08 168.00
Total for Check Number 4437:				2,256.74
4438	10408 110415 110415	Kenny Strickland Inc (8) Pails - AW 68 Val Oil for Wells Oil Environmental Fee	11/19/2015	293.26 2.00
Total for Check Number 4438:				295.26
4439	10224 0101129 Nov	Legal Shield Employee Pepaid Legal Nov 2015	11/19/2015	200.25
Total for Check Number 4439:				200.25
4440	10322 331215	Jonathan Medina Safety Boots - J Medina	11/19/2015	130.00
Total for Check Number 4440:				130.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
4441	10300 33645	Mike's Gopher and Bee Control Monthly Service at NCR1 Rodent Control Oct 2015	11/19/2015	400.00
Total for Check Number 4441:				400.00
4442	10056 P00951 P01214 P02451	RDO Equipment Co. Trust# 80-5800 (3) Keys for JD Tractor (1) Draft Link for JD Tractor (1) Wheel Rim - JD Backhoe Tractor	11/19/2015	47.40 361.22 399.61
Total for Check Number 4442:				808.23
4443	10171 Sep2015	Riverside County Recorder Sep 2015 Lien Fees	11/19/2015	23.00
Total for Check Number 4443:				23.00
4444	10095 201510000339 201510000339 201510000339 201510000339 201510000339 201510000339 201510000339 201510000339 201510000339 201510000339 201510000339 201510000339 201510000339 201510000339 201510000339	Riverside County Waste Management Trimmings - Upper Canyon Trimmings - Upper Canyon Grass Cuttings - NCR II Grass Cuttings - NCR II Grass Cuttings - NCR II Grass Cuttings - NCR II Grass Cuttings - NCR II Grass Cuttings - NCR II Grass Cuttings - NCR II Grass Cuttings - NCR II Grass Cuttings - NCR II Grass Cuttings - NCR II Grass Cuttings - NCR II Grass Cuttings - NCR II Grass Cuttings - NCR II	11/19/2015	41.21 29.18 37.18 344.34 249.09 241.80 38.29 44.49 23.71 29.28 20.91 35.38 19.52 12.00
Total for Check Number 4444:				1,166.38
4445	10132 2889128 2890294	South Coast AQMD Fac ID 26688 I C E EM Elec Generator Annual Operating Fee Fac ID 26688 Flat Fee Prior Year Emissions Fee	11/19/2015	346.54 121.44
Total for Check Number 4445:				467.98
4446	10031 3283694822 3283694822 3283694822 3283694822 3283694822 3283694825	Staples Advantage (2) 100CT Heavy Duty Clasp Envelopes - Office Stock (1) HP 131X Black Toner - 12th/Palm Printer (1) HP 131A Cyan Toner - 12th/Palm Printer (1) HP 131A Magenta Toner - 12th/Palm Printer (1) HP 131A Yellow Toner - 12th/Palm Printer (1) HP 507A Black Toner - 12th/Palm Printer	11/19/2015	54.41 83.58 82.61 82.61 82.61 146.76
Total for Check Number 4446:				532.58
4447	10447 OP #32608	State Water Resources Control Board - DWOCP Grade D1 Renewal - E Dahlstrom	11/19/2015	70.00
Total for Check Number 4447:				70.00
4448	10043 1054607-0001	Trench Shoring Rental - Blower for Confined Space Entry	11/19/2015	30.00
Total for Check Number 4448:				30.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
4449	10238 53968 53968	Weldors Supply And Steel Co. (1) Oxygen Tank - Unit 5 (1) Silicone Bronze - Unit 5	11/19/2015	27.38 12.00
Total for Check Number 4449:				39.38
4450	UB*01615	Dale & Elvira Andrus Refund Check Refund Check Refund Check Refund Check	11/19/2015	102.83 60.29 28.89 20.73
Total for Check Number 4450:				212.74
4451	UB*01614	Suzanne Bjork Refund Check Refund Check Refund Check Refund Check	11/19/2015	318.75 31.37 15.04 10.78
Total for Check Number 4451:				375.94
4452	UB*01618	Timothy Davis Refund Check	11/19/2015	239.50
Total for Check Number 4452:				239.50
4453	UB*01621	Robert Edwards Refund Check Refund Check Refund Check Refund Check	11/19/2015	152.00 38.59 18.49 13.26
Total for Check Number 4453:				222.34
4454	UB*01567	Sheena Fiddler Refund Check Refund Check Refund Check Refund Check	11/19/2015	30.57 72.45 34.71 24.91
Total for Check Number 4454:				162.64
4455	UB*01616	Antonio Mojica Refund Check Refund Check Refund Check Refund Check	11/19/2015	95.64 40.77 19.54 14.02
Total for Check Number 4455:				169.97
4456	UB*01620	Rona Sharifi Refund Check Refund Check Refund Check Refund Check	11/19/2015	20.75 30.05 13.93 9.99
Total for Check Number 4456:				74.72
4457	UB*01617	Ryan Stewart Refund Check	11/19/2015	241.90
Total for Check Number 4457:				241.90

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
4458	UB*01613	Christian Velasco Refund Check	11/19/2015	250.00
Total for Check Number 4458:				250.00
4459	UB*01619	Randy Woo Refund Check Refund Check Refund Check Refund Check	11/19/2015	15.58 54.69 25.41 18.23
Total for Check Number 4459:				113.91
Total for 11/19/2015:				47,412.84
4460	10283 375 61904	BCVWD Custodian of Petty Cash Reimburse for Air Fresheners - Y Rodriguez Reimbursement of Postage - K Dahlstrom	11/23/2015	24.93 0.49
Total for Check Number 4460:				25.42
4461	10223 203802 203803	Richards, Watson & Gershon Legal Service Case 12788-0001 Approved 11/05/2015 Legal Service Case 12788-0005 Approved 11/05/2015	11/23/2015	3,591.60 366.34
Total for Check Number 4461:				3,957.94
Total for 11/23/2015:				3,983.36
Report Total (125 checks):				387,500.70



**Beaumont-Cherry Valley Water District
Finance & Audit Committee Meeting
December 9th, 2015**

DATE: December 3rd, 2015
TO: Board of Directors
FROM: Eric Fraser, General Manager
SUBJECT: Approval of Pending Invoices

Recommendation

Staff recommends that the Board of Directors approve the pending invoices totaling \$3,813.72.

Background

Staff has reviewed the pending invoice and found the services rendered were acceptable to the District.

Fiscal Impact

There is a \$3,813.72 impact to the District which will be paid from the 2015 budget.

Attachments:

- Richards Watson Gershon Invoice #204222
- Richards Watson Gershon Invoice #204221



RICHARDS | WATSON | GERSHON

ATTORNEYS AT LAW – A PROFESSIONAL CORPORATION

355 South Grand Avenue, 40th Floor, Los Angeles, California 90071-3101
Telephone 213.626.8484 Facsimile 213.626.0078
Fed. I.D. No. 95-3292015

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ERIC FRASER
Beaumont- Cherry Valley Water District
560 Magnolia Avenue
Beaumont, Ca 92223-2258

November 16, 2015
Invoice # 204222

Re: 12788-0005 [REDACTED]

Current Legal Fees	\$63.20
Current Client Costs Advanced	<u>\$83.75</u>
TOTAL CURRENT FEES AND COSTS	<u>\$146.95</u>
 Balance Due From Previous Statement	 \$366.34
 TOTAL BALANCE DUE FOR THIS MATTER	 <u>\$513.29</u>

TERMS: PAYMENT DUE UPON RECEIPT

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ERIC FRASER
Beaumont- Cherry Valley Water District
560 Magnolia Avenue
Beaumont, Ca 92223-2258

November 16, 2015
Invoice # 204221

Re: 12788-0001 [REDACTED]

Current Legal Fees	\$3,595.00
Current Client Costs Advanced	<u>\$71.77</u>
TOTAL CURRENT FEES AND COSTS	<u>\$3,666.77</u>
Balance Due From Previous Statement	\$3,591.60
TOTAL BALANCE DUE FOR THIS MATTER	<u>\$7,258.37</u>

TERMS: PAYMENT DUE UPON RECEIPT

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**BEAUMONT-CHERRY VALLEY WATER DISTRICT
AGENDA
MINUTES OF THE SPECIAL BOARD MEETING IN LIEU OF
REGULAR MEETING OF THE BOARD OF DIRECTORS
560 Magnolia Avenue, Beaumont, CA 92223
Tuesday, November 10th, 2015
Regular Session 7:00 p.m.**

Call to Order, Vice President Cottrell

Vice President Cottrell began the meeting at 7:00 p.m.

Pledge of Allegiance, Director Covington

Director Covington led the pledge.

Invocation, Director Slawson

Director Slawson led the invocation.

Roll Call

Present at the meeting were Directors Cottrell, Slawson, Covington, Douglass and Hoffman, Legal Counsel: James Markman was absent. District Staff: General Manager: Eric Fraser, Director of Engineering: Dan Jagers, Director of Operations: Anthony Lara and Director of Finance and Administrative Services: Yolanda Rodriguez.

Public who registered their attendance were Fran Flanders, Bill Dickson, Barbara W. Brown, Patsy Reeley, Gloria O'Hara, Sheila Jones and Barbara Voigt.

Public Comment

Ms. Voigt had questions regarding the water importation charges collected by BCVWD vs. SGPWA expenditures in the past fiscal year.

ACTION ITEMS

1. Adjustments to the Agenda

General Manager Fraser advised the Board that there were no changes to the Agenda.

2. Consent Calendar: All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion unless members of the Board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- a. September 2015 Budget Variance Report Review** (pages 3-7)
- b. September 30th, 2015 Cash/Investment Balance Report** (page 8)
- c. October 2015 Check Register Review** (pages 9-29)

- d. October 2015 Invoices Pending Approval** (pages 30-32)
- e. Minutes of the Regular Meeting October 14th, 2015** (pages 33-37)

Director Slawson motioned to approve all items on the Consent Calendar. The motion was seconded by Director Hoffman and passed 5-0.

3. Consideration of Request for Water Service for Riverside County Assessor's Parcel Number (APN) 415-122-017 (pages 38-42)**

General Manager Fraser recommended approval of the water request application for Riverside County APN 415-122-017. Director Covington motioned to approve the request for water service. The motion was seconded by Director Slawson and passed 5-0.

4. Update on State Mandated Water Conservation Efforts: Oral Report

Director of Operations Lara shared the District's continued efforts on water conservation. He shared that in September the District was at 31% reduction and October was at 25% reduction. Additionally, he shared that the District receives an average of 30 – 50 water waste complaints a month. He shared that he continues to work with the public to enforce compliance as well as public education on water conservation. He also stated that he has not heard back from the State Water Board regarding the District's response to the Information Order from the State Water Board. Director of Operations Lara reminded the Board that there will be a public workshop in Southern California in December in which the State will discuss the extension or modification of the water conservation regulations which expires in February 2016.

5. Reports For Discussion

- a. Ad Hoc Committees

No reports were made.

- b. General Manager

General Manager Fraser gave an update on the use of Well #26, which does not meet the drinking water standard for Chromium 6, but is being used in the non-potable water system. He stated this is beneficial in that by continuing to pump water from Well #26 and using it for non-potable purposes, it's extracting the Chromium 6 which helps it from migrating to the other wells and aids in diminishing the Chromium 6 levels as water from the District's recharge operation migrates to the zone.

General Manager Fraser informed the Board that the San Geronio Pass Water Agency (SGPWA) changed its decision to provide BCVWD with direct water deliveries, which is contrary to their policy. He also shared that the District did receive the response from SGPWA regarding the overcharge issue, but no back-up was included as to how the numbers were derived.

General Manager Fraser stated he continues to work with Yucaipa Valley Water District and the City of Beaumont on a Regional waste water solution and how to best serve the community, for which a workshop will take place on November 30, 2015 at BCVWD.

General Manager Fraser stated that the District received a confirmation from Riverside County Flood Control Water Conservation District, regarding the Prop 84 joint grant application to the Department of Water Resources for the Grand Avenue Storm Water Capture project. He stated the cost will be shared with the grant from DWR covering 1/3 of the cost, Flood Control covering 1/3 and BCVWD covering 1/3 of the cost.

General Manager Fraser, addressed the concerns and questions Ms. Voigt had in regards to the importation charge on her water bill and the difference between what the District charges and pays the SGPWA. He explained that the BCVWD collects a commodity charge in accordance with the rate study adopted and approved by the Board, which includes a pass through energy cost and the San Geronio Pass Water Agency water importation cost. He explained that we collect a portion of the cost to purchase the water which we have already extracted from the Beaumont Water Basin to supply to our customers. The SGPWA hasn't been able to supply us with all the water that we use and need, but we still need to collect the monies to replenish the Basin once the water becomes available for purchase. Currently we are running on a deficit since we extract about 8,000 acre feet of water per year, but the SGPWA only provided us with about 4,000 acre feet of water, therefore we still need to purchase the other 4,000 acre feet when the water becomes available. He explained we still have a responsibility to replenish the Beaumont Water Basin, therefore the monies collected via the customer's water bill are set aside for the purpose of buying the water when the water becomes available and to cover the energy cost involved in pumping the water.

General Manager Fraser gave an update on Well #3 & Well #25 and the work done in conjunction with the City of Banning. General Manager Fraser stated that at this point it's not economical to make any physical changes to the wells, but instead the District is considering treatment options.

General Manager Fraser shared with the Board that District staff is participating in a holiday food and toy drive donations for Carol's Kitchen.

c. Directors Reports

Director Cottrell recommended General Manager Fraser move forward in requesting additional back-up for the reports provided by the SGPWA.

Director Covington and Director Cottrell encouraged more dialogue between BCVWD and the SGPWA board members. Vice President, Bill Dickson, of the SGPWA also encouraged more dialogue between both agency's board members.

Director Covington shared that he received an email from Riverside County and from Beaumont-Cherry Valley Recreation and Parks District stating the Bogart Park item is resurfacing. He expressed he would like to have a representative from BCVWD to meet with the public agencies involved and requested be included as an action item on December's Board Meeting.

Director Slawson stated he attended the San Geronio Pass Regional Water Alliance meeting. He stated that the City of Beaumont Councilman White shared that the City is moving from involvement in the Water Alliance and stated Director Slawson and BCVWD would do a good enough job of representing the community of Beaumont. Director Slawson also shared that Riverside County Flood Control and Water Conservation District had a nice presentation on capturing storm water flow and putting it in recharge facilities, they talked about the joint project with BCVWD on Grand Ave.

d. Legal Counsel Report

Absent.

6. Announcements

- District Offices will be closed on November 11th, 2015 in observance of Veteran's Day.
- District Offices will be closed on November 26th, 2015 in observance of Thanksgiving Day.
- Joint Meeting with the City of Beaumont at BCVWD Board Room, November 30th, 2015 at 7:00 p.m.
- Beaumont Basin Watermaster meeting, December 2nd, 2015 at 10:00 a.m.
- Finance & Audit Committee meeting, December 3rd, 2015 at 3:00 p.m.
- Regular Board meeting, December 9th, 2015

Director Cottrell made the announcements above.

7. Action List for Future Meetings

- Solar System Update
- Grand Avenue Storm Water Capture Project
- Proposition 1 Bond Opportunities
- Sustainable Groundwater Management Act: BCVWD impact

Director Cottrell made the announcements above.

8. Adjournment

Director Cottrell adjourned the meeting at 7:40 p.m.

Attest:

Director Jeffrey Cottrell, Vice President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

Director Daniel Slawson, Secretary to
the Board of Directors of the
Beaumont-Cherry Valley Water District

** Information included in the agenda packet



**Beaumont-Cherry Valley Water District
Regular Board Meeting
December 9th, 2015**

DATE: December 3rd, 2015
TO: Board of Directors
FROM: Eric Fraser, General Manager
SUBJECT: Consideration and adoption of the 2016 Budget

Recommendation

Staff recommends the Board of Directors adopt the attached Fiscal Year 2016 Budget.

Background

Attached for the Board's consideration is the proposed Fiscal Year 2016 budget, the details of which are attached to this staff report. The proposed 2016 Fiscal Year budget does not include capital improvement projects which will be presented as a separate document to the Board of Directors at a later date. The Capital Improvement Budget is based on a multi-year plan that identifies and prioritizes funding for future capital outlays based on an assessment of District-wide needs.

The proposed 2016 budget considers the 2015 budget projections and applied a 0.2% inflationary factor to most projected expense categories where appropriate. This inflationary factor appears reasonable for 2016 based on the most current CPI rate and other available data. The resulting individual expenses are evaluated and adjusted total expenses within the District's revenue constraints.

Fiscal Impact

The total projected revenues for the year are anticipated to be, \$12,306,450 which includes \$10,190,830 of operating revenue, \$91,220 of non-operating revenue, and facility fees of \$2,024,400. The operating and non-operating revenue of \$10,282,050 is equaled to the operating expenses and provides for a contribution of \$1,871,002 of capital replacement reserves.

Beaumont-Cherry Valley Water District

2016 Operating Budget



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Introduction Section



Executive Summary

Honorable Board of Directors:

Staff is pleased to present the Beaumont-Cherry Valley Water District Fiscal Year 2016 Operating Budget to the Board of Directors for consideration. Major goals for the District are to issue the District's Water Masterplan for infrastructure improvements, to comply with state mandates for water conservation, to create opportunities for the use of recycled water, and to remain fiscally responsible as a result of reduced water sales from citizen conservation efforts. As in the past few years, the fundamental theme of the document is to present a balanced budget with conservative estimates for revenue and cost-saving focused expenses.

The Capital Improvement Budget will be presented, as a separate budget, at a future Board Meeting. The focus of the Capital Improvement Budget will be on master-planned facilities, non-potable/recycled water implementation, improved information technology/telemetry systems, and the replacement of aging infrastructure.

The budget was prepared after considering major policy issues that impact District revenue such as mandated water conservation measures and encouraging, but slow economic recovery.

Revenues

The revenue numbers presented assume a conservative estimate of approximately 8,700 acre feet of both potable and non-potable water delivered to our 16,799 active accounts through 16,985 connections. This projection is based on the implementation of mandatory conservation efforts. Should further declines in consumption continue, a rate adjustment may be necessary in future years to accommodate operating expenses with lower sales volume. Although development has increased since the economic down-turn, development associated revenue estimates are proposed to be conservatively less from the prior years since those revenues do not impact operations. Development related revenue is used as the funding basis for capital improvement projects necessary to meet new demand. As in prior years, SGPWA and Southern California Edison (SCE) pass-through revenues are essentially equal to the projected expenses; however, Edison rates were not fully recovered in prior years and are planned to be adjusted during this budget cycle to balance the prior deficiencies.

Expenses

The labor and benefit costs presented include a 0.2% cost of living increase based on the October 2014 to October 2015 CPI in accordance with the employee association MOU. Also included are the appropriate changes in health insurance which are increasing by approximately 9% and retirement costs are increasing by approximately 1% above the 2015 rate. The maintenance & repair cost of pumping equipment in 2016 is being reduced by approximately \$300,000 due to unusually high cost incurred in 2015.

The proposed budget funds \$1,871,002 in depreciation for future capital replacement (down from \$2.468 million in 2015, \$2.1 million in 2013 and up from \$1.85 million in 2012).

Summary

In summary, staff is proposing a balanced budget that has an estimated total revenue of \$12,306,450, which includes \$10,190,830 of operating revenue, \$91,220 of non-operating revenue, and facility fees of \$2,024,400. The operating and non-operating revenue of \$10,282,050 is equaled to the operating expenses and provides for a contribution of \$1,871,002 of capital replacement reserves. The budgeted expenses include changes in insurance, power, benefits, COLA, and postage costs, etc. The fiscal year 2016 budget utilizes the same assumptions as the 2015 budget with actuals.

The District continues to be debt free.

The District staff is currently researching, in conjunction with the District's independent auditing firm, the effects of implementing GASB Statement No. 68. GASB 68 is a new Accounting Pronouncement, which relates to amended financial statement presentation of pension related costs. The impact on the District's financial statements for 2015 and beyond is not known at this time.

Cash Position Report As of October 31, 2015

Cash Balance Per Account

Account Name	Account Ending #	October 31, 2015	December 31, 2014
Wells Fargo			
Accounts Payable	9810	0	0
Payroll	4160	0	0
General Fund	4152	7,403,652.16	5,361,047.88
	Total Cash	\$ 7,403,652.16	\$ 5,361,047.88

Investment Summary

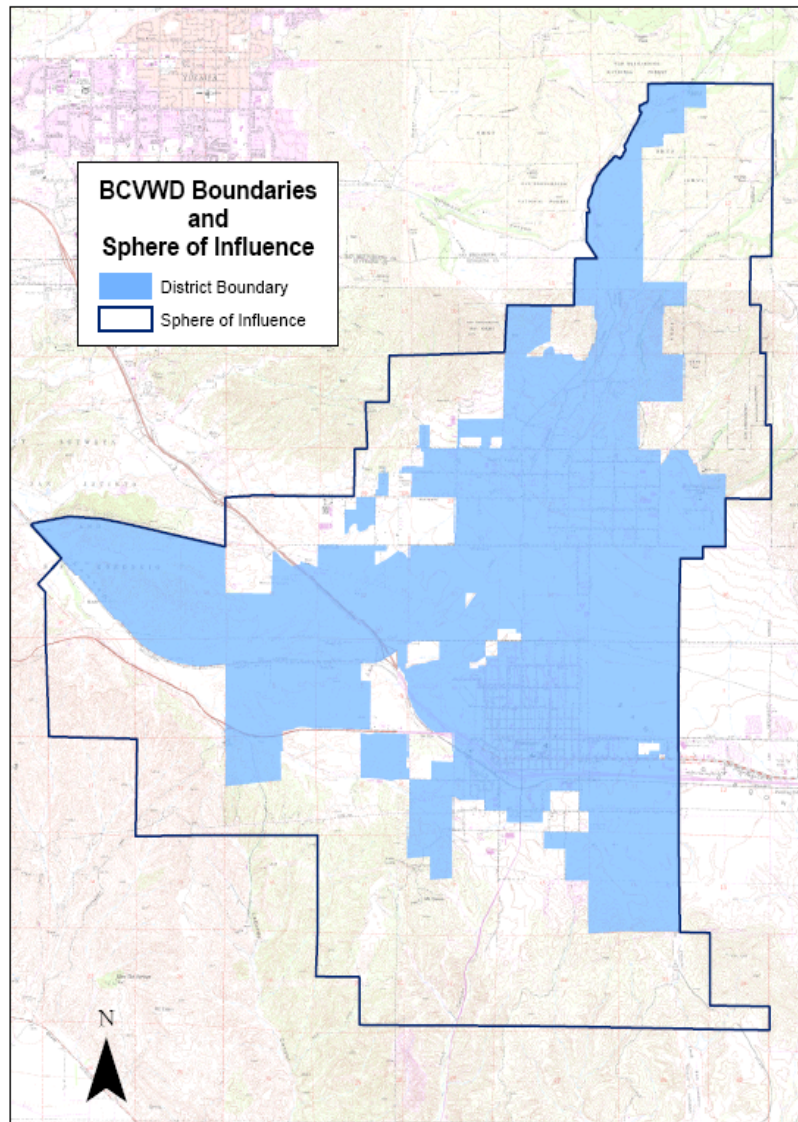
Account Name	October 31, 2015	December 31, 2014	Balance
Ca. State Treasurer's Office: Local Agency Investment Fund	16,839,845.45	10,807,672.62	
	Total Investments	\$ 16,839,845.45	\$ 10,807,672.62
	Total Cash & Investments	\$ 24,243,497.61	\$ 16,168,720.50
			\$ 8,074,777.11

Background

The Beaumont Irrigation District was formed in March of 1919 under the Wright Act of 1897.

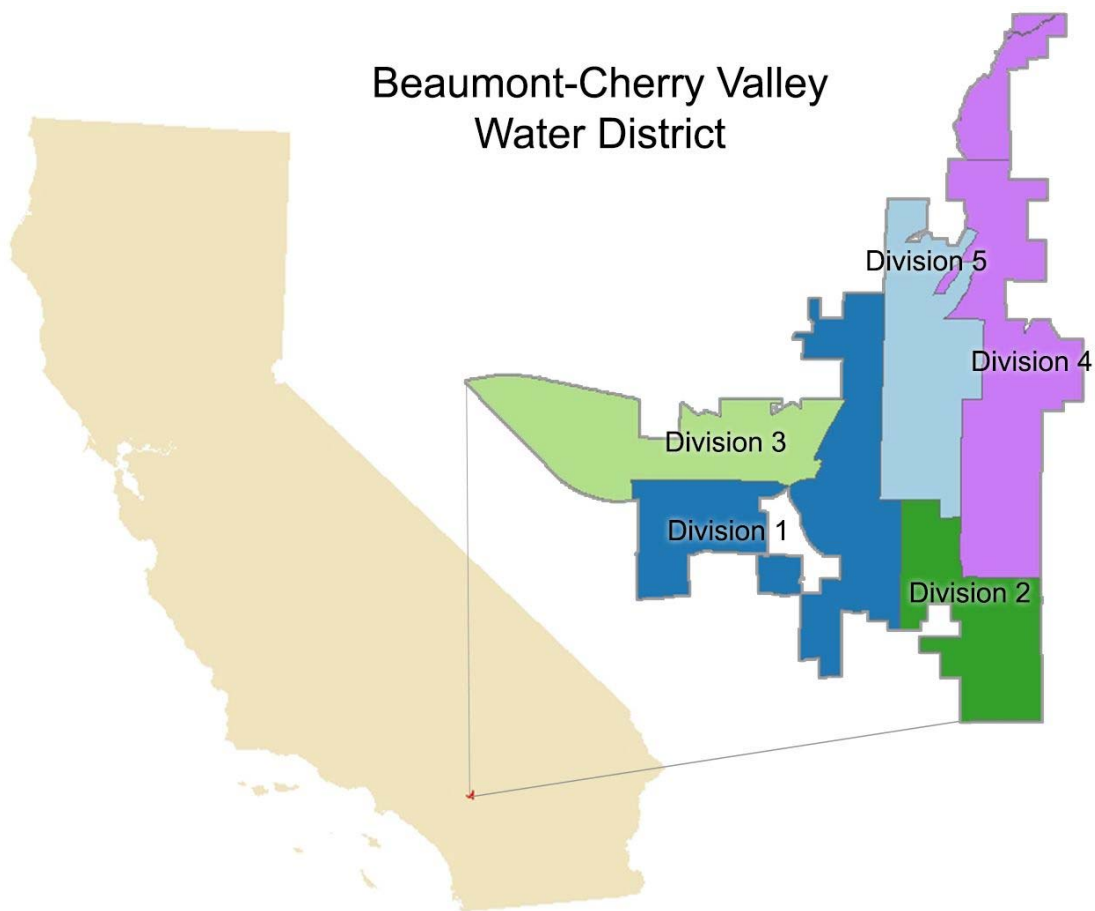
Over many decades, the water system of the Beaumont-Cherry Valley Water District has evolved from a small privately owned company to the system today that serves over 40,000 residents in both the City of Beaumont and the Community of Cherry Valley.

The District's service area is approximately 28 square miles with a majority of the area within the communities of Beaumont and Cherry Valley. The system is served exclusively by ground water using 23 wells. Recharge of the basin is accomplished using imported State Project Water at the District's recharge facilities. A total of 30 million gallons of potable and 2 million gallons of non-potable water storage provide peak demand and fire protection reserves. The water distribution system is comprised of over 100 miles of potable water lines and about 28 miles of non-potable water lines (including transmission and distribution lines) from 2 to 30 inches in diameter.



Organization

Constituents of the District are represented by a five member Board of Directors from five separate divisions. Members of the community vote for all District Directors regardless of where they live in the District. The Board of Directors meets monthly on the second Wednesday. Each year the Board of Directors adopts an operating budget prior to the new fiscal year. The budget authorizes and provides the basis for reporting and control of financial operation and accountability for District funds.



Basis of Budgeting and Accounting

The District reports its activities as an Enterprise Fund, which is used to account for operations that are financed and operated in a manner similar to a private business enterprise. It is the intention of the District to recover the full-costs of providing goods and/or services through the collection of user charges. Thus, user charges are commensurate with the cost to provide service.

Actual revenues and expenses, reported in this document, are recognized on the accrual basis of accounting in conformity with Generally Accepted Accounting Principles (GAAP). Consequently, revenues are recognized in the accounting period in which they are earned and expenses are recognized in the accounting period incurred.

Budget Control and Amendment

The General Manager is responsible for keeping the expenses within budget allocations and may adopt budget policies necessary to carry out that responsibility. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board or reallocated by the General Manager as described in this budget.

The General Manager may exercise discretion in the administration of the Budget to respond to changed circumstances, provided that any single modification in excess of \$50,000 shall require approval by the Board. All budget transfers are documented and tracked in the District's computerized financial system and reported to the Finance and Audit committee at their regular meetings on the first Thursday of each month.

The General Manager may authorize the hiring of full-time staff as necessary, as long as the position or classification has been authorized by the Board. In addition, the General Manager may authorize the hiring of temporary or part-time staff as needed.

In the event that the General Manager determines that an emergency exists requiring immediate action, the General Manager shall have the power, without prior Board action, to enter into contracts and agreements and expend funds on behalf of the District to ensure continuity of District operations per Operations Policies and Procedures Manual 1F Emergency Preparedness Authorization During District Emergencies.

Financial Section

Budget Summary and Detail by Department

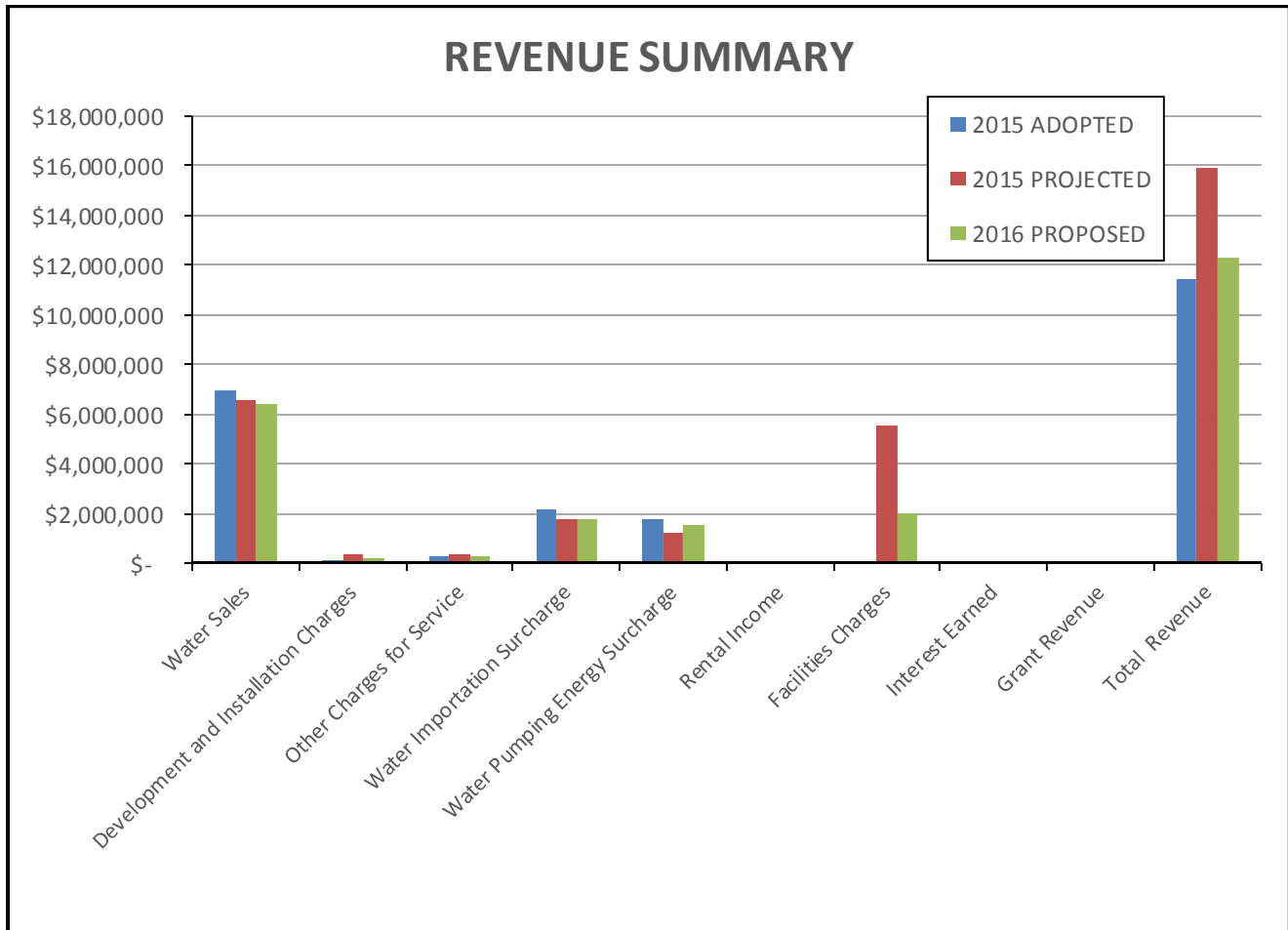


Financial Summary

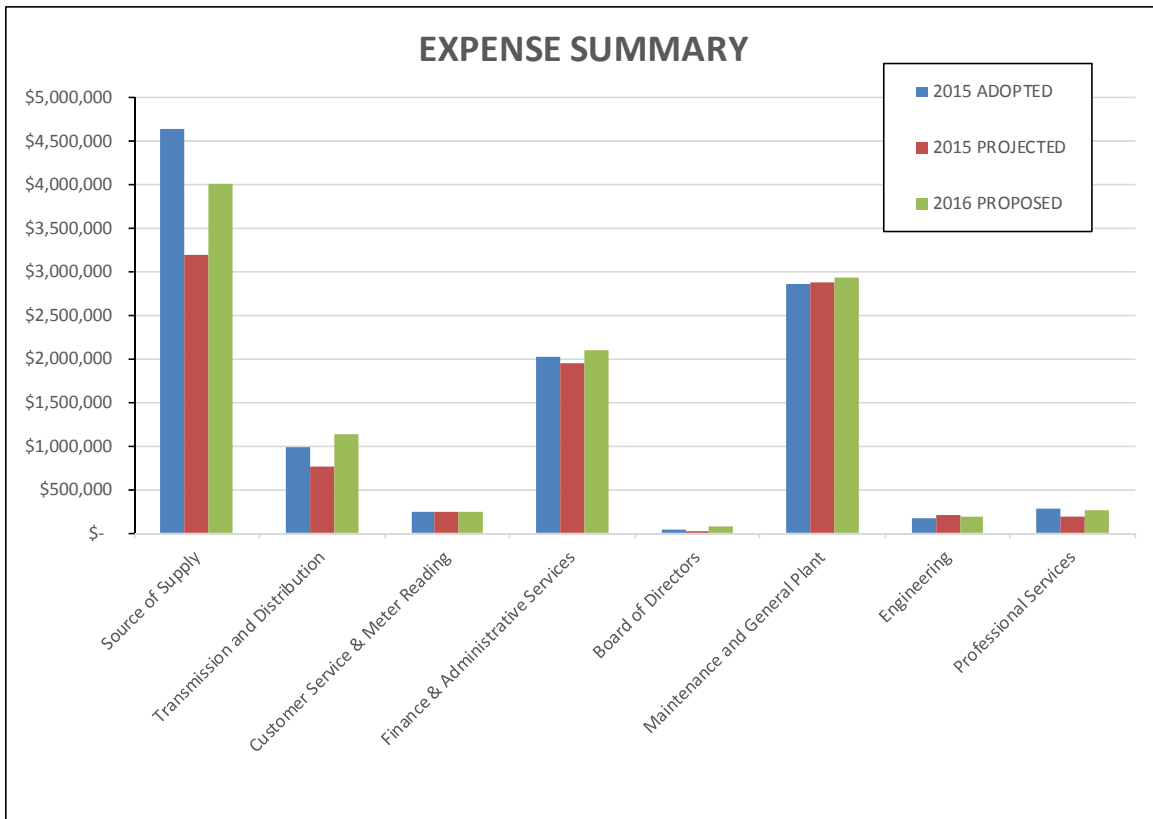
Overview

The District utilizes the accrual basis of accounting, recognizing revenues and expenses in the period in which they are earned and incurred, respectively.

	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	Increase/ (Decrease)
Operating Revenue				
Water Sales	\$ 6,988,238	\$ 6,546,830	\$ 6,393,500	\$ (594,738)
Development and Installation Charges	125,000	337,417	180,000	55,000
Other Charges for Service	301,330	360,561	317,330	16,000
Water Importation Surcharge	2,176,000	1,753,558	1,750,000	(426,000)
Water Pumping Energy Surcharge	1,764,000	1,257,987	1,550,000	(214,000)
Total Operating Revenue	\$ 11,354,568	\$ 10,256,353	\$ 10,190,830	\$ (1,163,738)
Non-Operating Revenue				
Rental Income	\$ 20,980	\$ 20,246	\$ 18,420	\$ (2,560)
Facilities Charges	26,700	5,584,607	2,024,400	1,997,700
Interest Earned	63,300	78,272	72,800	9,500
Grant Revenue	0	0	0	0
Total Non-Operating Revenue	\$ 110,980	\$ 5,683,125	\$ 2,115,620	\$ 2,004,640
Total Revenue	\$ 11,465,548	\$ 15,939,477	\$ 12,306,450	\$ 840,902

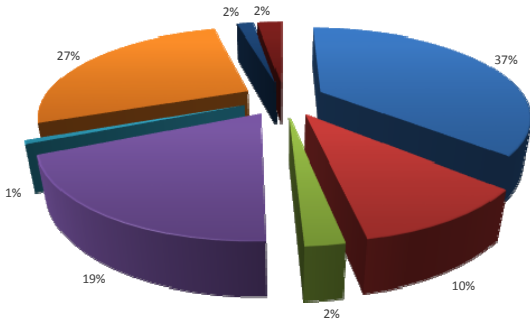


	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	Increase/ (Decrease)
Operating Expenses				
Source of Supply	\$ 4,633,205	\$ 3,192,942	\$ 4,006,633	\$ (626,572)
Transmission and Distribution	980,562	767,689	1,137,208	156,646
Customer Service & Meter Reading	252,597	252,041	248,227	(4,371)
Finance & Administrative Services	2,016,384	1,941,557	2,091,989	75,605
Board of Directors	45,050	22,895	75,050	30,000
Maintenance and General Plant	2,857,835	2,869,657	2,929,312	71,477
Engineering	177,716	198,807	183,671	5,955
Professional Services	288,364	188,204	269,000	(19,364)
Total Operating Expenses	\$ 11,251,713	\$ 9,433,791	\$ 10,941,090	\$ (310,623)
Total Revenue	\$ 11,465,548	\$ 15,939,477	\$ 12,306,450	\$ 840,902
Total Expenses	\$ 11,251,713	\$ 9,433,791	\$ 10,941,090	\$ (310,623)
Net Increase/(loss)	\$ 213,835	\$ 6,505,686	\$ 1,365,360	\$ 1,151,525



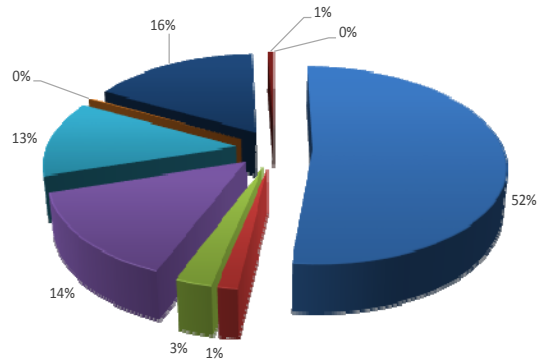
2016 PROPOSED EXPENSES

- Source of Supply
- Customer Service & Meter Reading
- Board of Directors
- Engineering
- Transmission and Distribution
- Finance & Administrative Services
- Maintenance and General Plant
- Professional Services

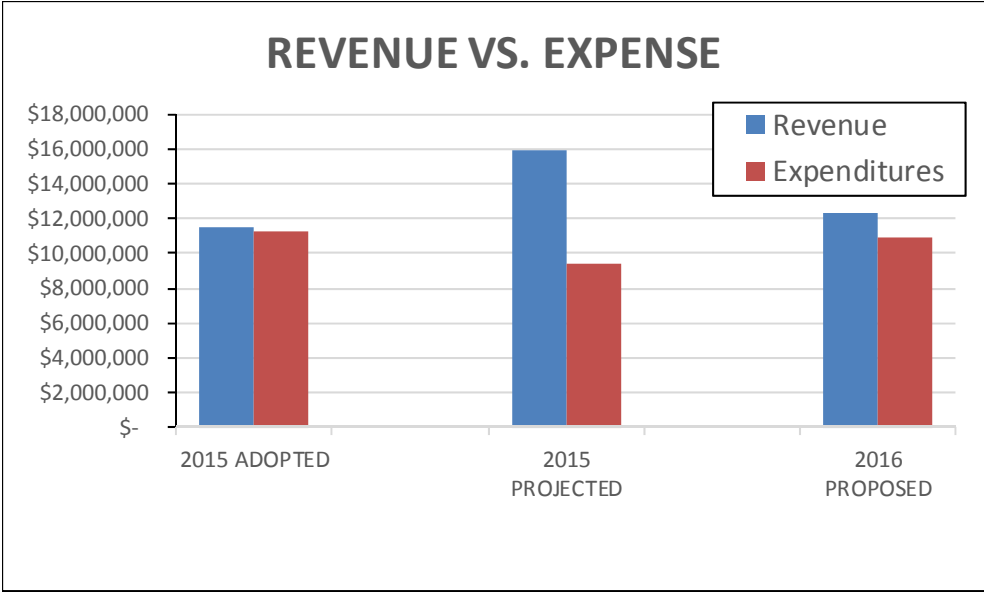


2016 PROPOSED REVENUE

- Water Sales
- Other Charges for Service
- Water Pumping Energy Surcharge
- Facilities Charges
- Grant Revenue
- Development and Installation Charges
- Water Importation Surcharge
- Rental Income
- Interest Earned



	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED
Revenue	\$ 11,465,548	\$ 15,939,477	\$ 12,306,450
Expenditures	\$ 11,251,713	\$ 9,433,791	\$ 10,941,090



Operating Revenues and Expenses

Revenue Detail

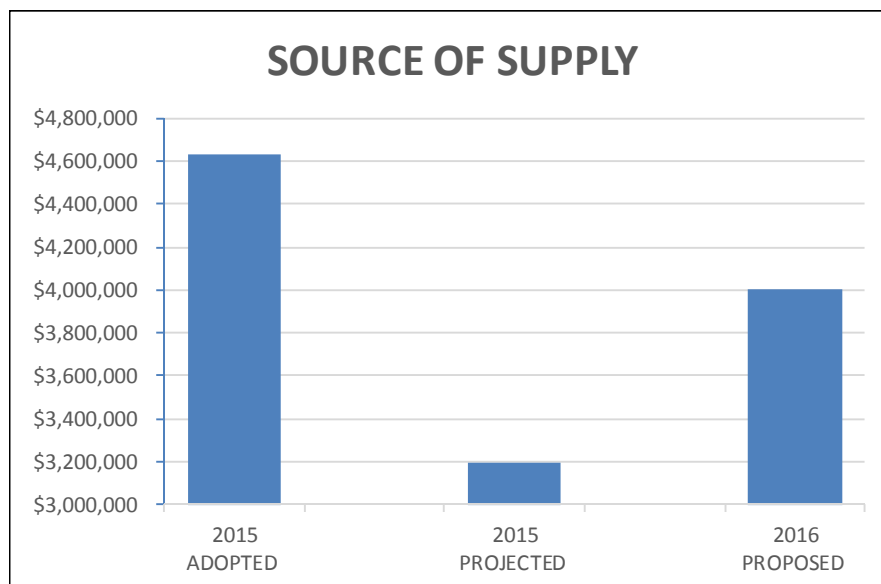
		<u>2015</u> <u>ADOPTED</u>	<u>2015</u> <u>PROJECTED</u>	<u>2016</u> <u>PROPOSED</u>	<u>CHANGE</u>
OPERATING REVENUE					
Water Sales					
01-50-510-413011	Fixed Meter Charges	\$ 2,550,000	\$ 2,679,138	\$ 2,600,000	\$ 50,000
01-50-510-410100	Sales	4,364,000	3,755,923	3,700,000	(664,000)
01-50-510-410151	Agricultural Irrigation Sales	25,500	22,194	25,500	0
01-50-510-410171	Construction Sales	48,738	89,575	68,000	19,262
		<u>6,988,238</u>	<u>6,546,830</u>	<u>6,393,500</u>	<u>(594,738)</u>
Development and Installation Charges					
01-50-510-413021	Meter Fees	75,000	195,574	95,000	20,000
01-50-510-419011	Development Income	50,000	141,843	85,000	35,000
		<u>125,000</u>	<u>337,417</u>	<u>180,000</u>	<u>55,000</u>
Other Charges for Service					
01-50-510-417061	Custmr Damages/Upgrade Charges	8,000	29,399	8,000	0
01-50-510-413001	Backflow Admin Charges	24,000	34,325	30,000	6,000
01-50-510-417051	Returned Check Fees	2,000	3,105	2,000	0
01-50-510-419061	Miscellaneous Income	250	3,644	250	0
01-50-510-419021	Recharge Income	35,000	44,571	35,000	0
01-50-510-417071	After Hours Call Out Charges	600	900	600	0
01-50-510-417031	Lien Processing Fees	2,800	6,500	3,800	1,000
01-50-510-417021	Account Reinstatement Fees	75,000	75,400	75,000	0
01-50-510-417011	3rd Notice Charges	32,000	30,340	32,000	0
01-50-510-417001	2nd Notice Penalties	90,000	88,740	90,000	0
01-50-510-417041	Credit Check Processing Fees	7,500	10,410	7,500	0
01-50-510-417091	Credit Card Processing Fees	24,000	33,017	33,000	9,000
01-50-510-417081	Bench Test Fees	180	210	180	0
		<u>301,330</u>	<u>360,561</u>	<u>317,330</u>	<u>16,000</u>
Water Importation Surcharge					
01-50-510-415001	SGPWA Importation Charges	2,176,000	1,753,558	1,750,000	(426,000)
Water Pumping Energy Surcharge					
01-50-510-415011	SCE Power Charges	1,764,000	1,257,987	1,550,000	(214,000)
	Total Operating Revenues	<u>11,354,568</u>	<u>10,256,353</u>	<u>10,190,830</u>	<u>(1,163,738)</u>
NON-OPERATING REVENUE					
Rental Income					
01-50-510-471001	Rent - 12303 Oak Glen	2,400	2,400	2,400	0
01-50-510-471011	Rent - 13695 Oak Glen	2,400	2,400	2,400	0
01-50-510-471021	Rent - 13697 Oak Glen	2,400	2,400	2,400	0
01-50-510-471031	Rent - 9781 Avenida Miravilla	2,400	2,400	2,400	0
01-50-510-471101	Util - 12303 Oak Glen	3,380	2,495	2,320	(1,060)
01-50-510-471111	Util - 13695 Oak Glen	2,200	2,216	1,400	(800)
01-50-510-471121	Util - 13697 Oak Glen	2,400	3,568	2,800	400
01-50-510-471131	Util - 9781 Avenida Miravilla	3,400	2,366	2,300	(1,100)
		<u>20,980</u>	<u>20,246</u>	<u>18,420</u>	<u>(2,560)</u>
Facilities Charges					
01-50-510-485001	Front Footage Fees	0	0	0	0
01-50-510-481001	Fac Fees-Wells	5,000	1,077,871	387,200	382,200
01-50-510-481006	Fac Fees-Water Rights (SWP)	3,300	603,638	245,000	241,700
01-50-510-481012	Fac Fees-Water Treatment Plant	2,400	512,768	184,200	181,800
01-50-510-481018	Fac Fees-Local Water Resources	1,200	238,991	97,000	95,800
01-50-510-481024	Fac Fees-Recycld Wtr Facilities	3,700	839,149	280,400	276,700
01-50-510-481030	Fac Fees-Transmission (16")	4,000	872,987	313,600	309,600
01-50-510-481036	Fac Fees-Storage	5,400	1,117,957	401,600	396,200
01-50-510-481042	Fac Fees-Booster	300	77,388	27,800	27,500
01-50-510-481048	Fac Fees-Pressure Reducng Stns	200	39,529	14,200	14,000
01-50-510-481054	Fac Fees-Misc Projects	200	34,519	12,400	12,200
01-50-510-481060	Fac Fees-Financing Costs	1,000	169,809	61,000	60,000
01-50-510-488001	Contributed Capital	0	0	0	0
		<u>26,700</u>	<u>5,584,607</u>	<u>2,024,400</u>	<u>1,997,700</u>
Interest Earned					
01-50-510-490021	Interest Income - General	9,500	25,550	20,000	10,500
01-50-510-490011	Interest Income-Fairway Canyon	51,000	50,082	50,000	(1,000)
01-50-510-490001	Interest Income - Bonita Vista	2,800	2,640	2,800	0
		<u>63,300</u>	<u>78,272</u>	<u>72,800</u>	<u>9,500</u>
Grant Revenue					
01-50-510-419051	Grant Revenue	0	0	0	0
	Total Non-Operating Revenues	<u>110,980</u>	<u>5,683,125</u>	<u>2,115,620</u>	<u>2,004,640</u>
	Total Revenues	<u>\$ 11,465,548</u>	<u>\$ 15,939,477</u>	<u>\$ 12,306,450</u>	<u>\$ 840,902</u>

Operating Expenses

Source of Supply

This category represents the projected costs related to the operation and maintenance of the 23 active wells, booster stations, storage facilities, State Water Project supply, supervisory control and data acquisition (SCADA) and water quality functions.

SOURCE OF SUPPLY	2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	CHANGE
01-40-410-500105 Labor	\$ 280,784	\$ 160,522	\$ 239,658	\$ (41,126)
01-40-410-500110 Overtime	13,476	12,694	13,476	0
01-40-410-500111 Double Time	100	122	200	100
01-40-410-500125 Health Insurance	84,052	51,271	81,728	(2,324)
01-40-410-500155 Retirement/CalPERS	55,342	41,218	44,846	(10,496)
01-40-410-500140 Life Insurance	1,272	768	1,539	267
01-40-410-500165 Uniforms & Employee Benefits	1,000	130	1,000	0
01-40-410-500170 Education Expenses	1,400	791	1,400	0
01-40-410-500115 Social Security	17,843	11,670	14,859	(2,984)
01-40-410-500120 Medicare	4,173	2,886	3,475	(698)
01-40-410-500145 Workers' Compensation	20,624	13,029	19,748	(876)
01-40-410-510011 Treatment & Chemicals	80,100	36,635	75,000	(5,100)
01-40-410-510021 Lab Testing	95,000	33,580	90,000	(5,000)
01-40-410-520061 Maint & Rpr-Pumping Equipment	100,000	418,255	100,000	0
01-40-410-501201 Gas - Wells	225	119	225	0
01-40-410-501101 Electricity - Wells	1,692,915	1,448,293	1,550,000	(142,915)
01-40-410-520021 Maint & Rpr-Telemetry Equip	6,500	8,611	15,000	8,500
01-40-410-500175 Seminar & Travel Expenses	500	126	500	0
01-40-410-510031 Small Tools, Parts & Maint	1,000	630	3,280	2,280
01-40-410-520031 Maint & Rpr-General Equipment	100	0	100	0
01-40-410-550066 Subscriptions	600	249	400	(200)
01-40-410-550024 Employment Testing	200	0	200	0
01-40-410-500501 State Project Water Purchases	2,176,000	951,342	1,750,000	(426,000)
01-40-410-500511 Ground Water Purchases	0	0	0	0
	\$ 4,633,205	\$ 3,192,942	\$ 4,006,633	\$ (626,572)

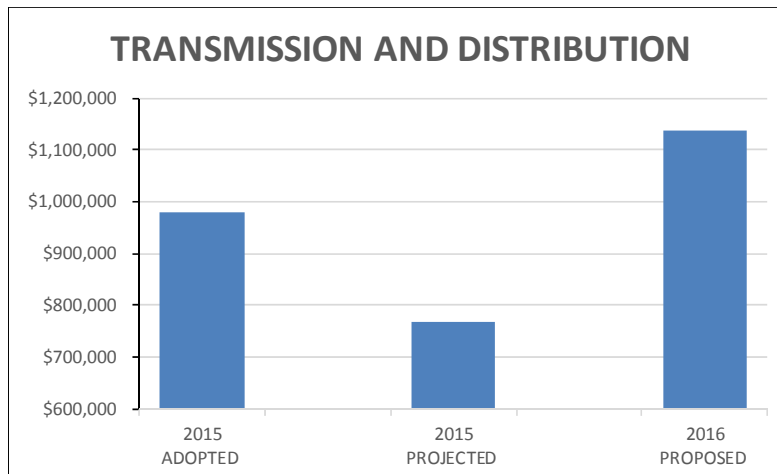


Transmission & Distribution

This department includes the maintenance of the distribution system, service connections, meters, reservoirs and pressure regulating stations that deliver water throughout the District.

This department also includes costs associated with new service requests, fire hydrants and fire services.

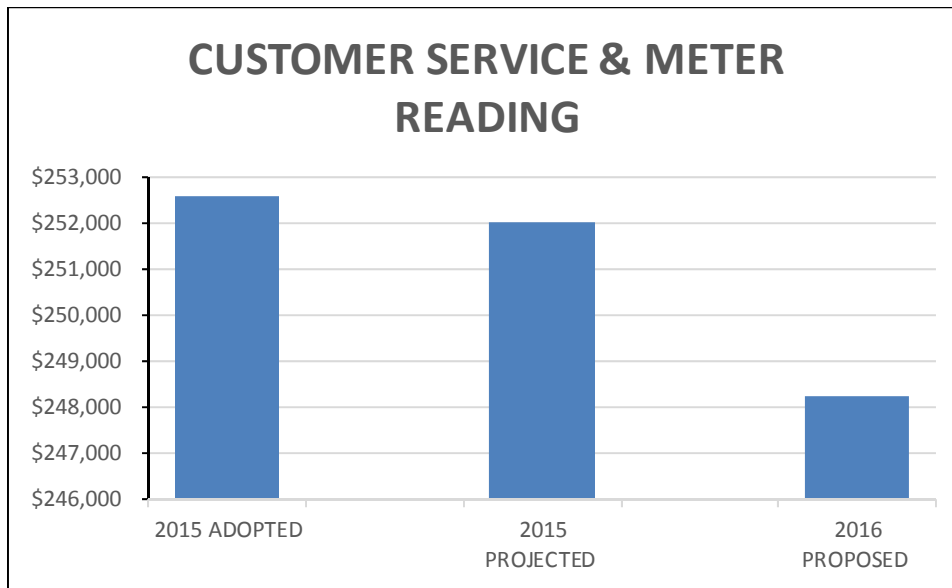
TRANSMISSION AND DISTRIBUTION		2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	CHANGE
01-40-440-500105	Labor	\$ 477,194	\$ 307,756	\$ 514,533	\$ 37,339
01-40-440-500195	CIP Related Labor	(40,000)	(10,860)	(40,000)	0
01-40-440-500110	Overtime	10,000	22,292	20,000	10,000
01-40-440-500111	Double Time	500	1,471	1,500	1,000
01-40-440-500125	Health Insurance	180,245	143,686	214,535	34,290
01-40-440-500155	Retirement/CalPERS	73,613	70,837	87,253	13,640
01-40-440-500140	Life Insurance	1,955	1,465	3,303	1,349
01-40-440-500165	Uniforms & Employee Benefits	4,000	3,846	4,000	0
01-40-440-500170	Education Expenses	1,000	752	1,000	0
01-40-440-500115	Social Security	29,586	23,101	31,901	2,315
01-40-440-500120	Medicare	6,919	5,392	7,461	541
01-40-440-500145	Workers' Compensation	39,321	23,500	39,302	(19)
01-40-440-500175	Seminar & Travel Expenses	500	0	500	0
01-40-440-520071	Maint & Rpr-Pipelines&Hydrants	55,000	38,472	55,000	0
01-40-440-540036	Line Locates	3,500	2,144	3,500	0
01-40-440-540042	Meters Maintenance & Services	82,000	93,214	150,000	68,000
01-40-440-540001	Backflow Devices	1,800	1,973	2,500	700
01-40-440-540078	Reservoirs Maintenance	13,000	2,356	30,000	17,000
01-40-440-520081	Maint & Rpr-Pressure Regulatrs	5,000	1,710	7,500	2,500
01-40-440-540024	Inventory Adjustments	3,000	0	3,000	0
01-40-440-540026	Inventory Purchase Discounts	(5,000)	0	(5,000)	0
01-40-440-510031	Small Tools, Parts & Maint	400	0	4,920	4,520
01-40-440-550024	Employment Testing	200	155	200	0
01-40-450-500105	Labor	24,077	20,728	0	(24,077)
01-40-450-500110	Overtime	0	0	0	0
01-40-450-500125	Health Insurance	6,537	6,091	0	(6,537)
01-40-450-500155	Retirement/CalPERS	1,938	4,376	0	(1,938)
01-40-450-500140	Life Insurance	150	110	0	(150)
01-40-450-500165	Uniforms & Employee Benefits	300	130	300	0
01-40-450-500115	Social Security	1,493	1,327	0	(1,493)
01-40-450-500120	Medicare	349	314	0	(349)
01-40-450-500145	Workers' Compensation	1,984	1,349	0	(1,984)
		\$ 980,562	\$ 767,689	\$ 1,137,208	\$ 156,646



Customer Service & Meter Reading

This department conducts meter reading and field related customer service activities.

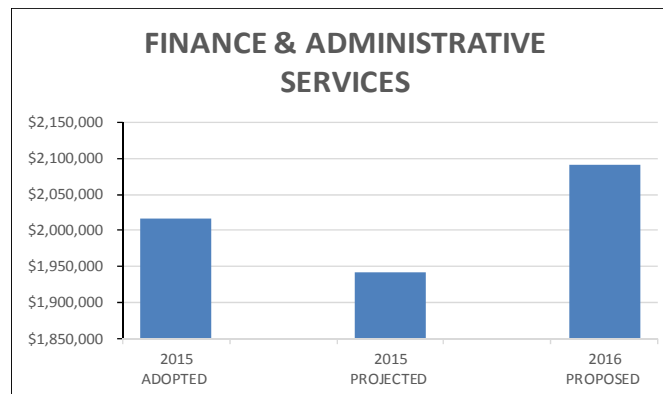
CUSTOMER SERVICE & METER READING		2015	2015	2016	CHANGE
		ADOPTED	PROJECTED	PROPOSED	
01-40-460-500105	Labor	\$ 141,962	\$ 142,829	\$ 142,252	\$ 290
01-40-460-500110	Overtime	3,200	5,638	3,500	300
01-40-460-500111	Double Time	100	230	200	100
01-40-460-500125	Health Insurance	56,035	62,158	61,296	5,261
01-40-460-500155	Retirement/CalPERS	26,269	30,664	25,612	(657)
01-40-460-500140	Life Insurance	624	711	913	289
01-40-460-500165	Uniforms & Employee Benefits	750	0	750	0
01-40-460-500170	Education Expenses	500	953	500	0
01-40-460-500115	Social Security	8,802	9,432	8,820	18
01-40-460-500120	Medicare	2,058	2,236	2,063	4
01-40-460-500145	Workers' Compensation	11,698	10,599	11,722	24
01-40-460-500175	Seminar & Travel Expenses	300	0	300	0
01-40-460-500195	CIP Related Labor	0	(13,409)	(10,000)	(10,000)
01-40-460-550024	Employment Testing	300	0	300	0
		<u>\$ 252,597</u>	<u>\$ 252,041</u>	<u>\$ 248,227</u>	<u>\$ (4,371)</u>



Finance & Administrative Services

This department includes all administrative salaries, employee benefits, operating supplies, property insurance and other expenses associated with the administrative, accounting and billing functions of the District.

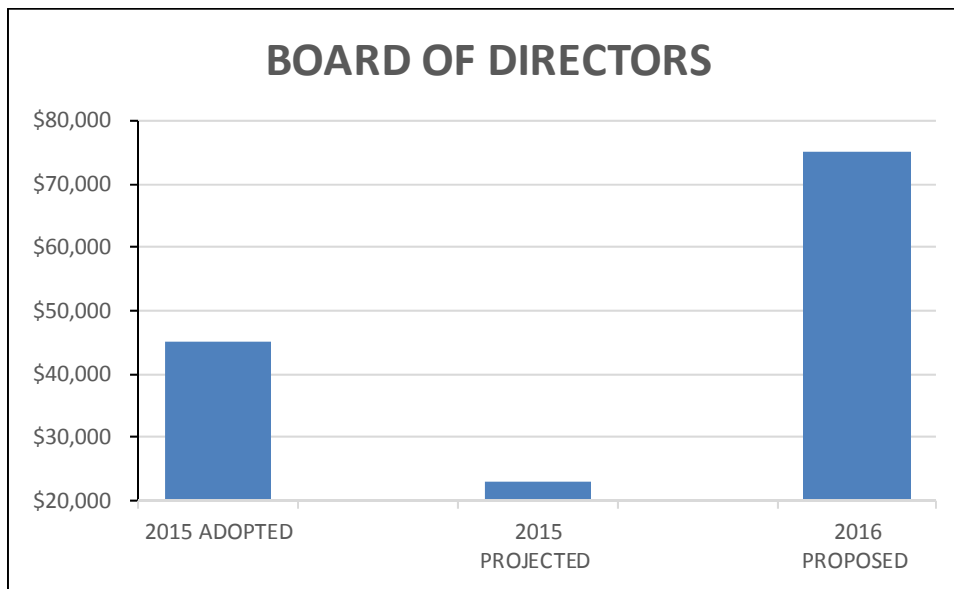
FINANCE & ADMINISTRATIVE SERVICES		2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	CHANGE
01-30-310-500105	Labor	\$ 1,011,493	\$ 888,657	\$ 1,091,965	\$ 80,473
01-30-310-500195	CIP Related Labor	(25,000)	0	(25,000)	
01-30-310-500110	Overtime	1,500	8	500	(1,000)
01-30-310-500196	CIP Related Overtime	0	0	0	
01-30-310-500125	Health Insurance	177,443	155,121	234,967	57,524
01-30-310-500155	Retirement/CalPERS	156,308	137,542	154,821	(1,488)
01-30-310-500140	Life Insurance	4,608	3,911	6,806	2,198
01-30-310-500165	Uniforms & Employee Benefits	500	0	500	0
01-30-310-500170	Education Expenses	2,000	2,649	2,000	0
01-30-310-500115	Social Security	58,638	56,926	60,682	2,043
01-30-310-500120	Medicare	15,342	14,561	15,833	491
01-30-310-500145	Workers' Compensation	16,791	13,471	18,155	1,364
01-30-310-500150	Unemployment Insurance	12,760	1,087	74,709	61,949
01-30-310-500175	Seminar & Travel Expenses	8,000	8,117	16,000	8,000
01-30-310-550036	Notary & Lien Fees	1,500	828	1,000	(500)
01-30-310-500160	Post-Employment Health Expense	13,500	4,550	5,000	(8,500)
01-30-310-500130	CalPERS Health Admin Costs	2,000	1,664	2,000	0
01-30-310-550001	Bank Charges	30,000	32,265	33,000	3,000
01-30-310-500190	Temporary Labor	83,000	76,987	0	(83,000)
01-30-310-550042	Office Supplies	41,250	9,746	15,000	(26,250)
01-30-310-550046	Office Equipment	82,000	54,693	65,000	(17,000)
01-40-470-501691	Maint & Rpr- Bldgs (General)	5,000	1,852	5,000	0
01-30-310-550030	Membership Dues	30,500	35,234	35,000	4,500
01-30-310-520001	Maint & Rpr-Office Equipment	2,800	1,134	2,800	0
01-30-310-550048	Postage	58,800	48,272	58,800	0
01-30-310-550066	Subscriptions	11,000	6,570	10,000	(1,000)
01-50-510-550040	General Supplies	10,000	13,202	10,000	0
01-40-510-510031	Small Tools, Parts & Maint	7,300	10,316	500	(6,800)
01-30-310-550018	Employee Medical/First Aid	500	0	200	(300)
01-30-310-550024	Employment Testing	300	85	200	(100)
01-30-310-550054	Property, Auto& Gen Liab Insur	105,000	76,798	85,000	(20,000)
01-30-310-550072	Misc Operating Expenses	0	34,699	5,000	5,000
01-30-310-550078	Bad Debt Expense	0	0	5,000	5,000
01-40-410-540084	State Mandates & Tariffs	50,000	32,936	50,000	0
01-50-510-550072	Misc Operating Expenses	4,500	145,940	4,500	0
01-50-510-550060	Public Education	5,000	1,343	15,000	10,000
01-50-510-540066	Property Damages & Theft	2,000	13,734	2,000	0
01-30-310-580021	IT/Software Support	30,000	56,735	30,000	0
01-30-310-550006	Cashiering Shortages/Overages	50	(75)	50	0
01-30-310-550090	Principal Repayment	0	0	0	0
01-30-310-590001	Interest Expense	0	0	0	0
01-30-310-590011	Cost of Issuance Amortization	0	0	0	0
		<u>\$ 2,016,384</u>	<u>\$ 1,941,557</u>	<u>\$ 2,091,989</u>	<u>\$ 75,605</u>



Board of Directors

This department includes per diem paid to each Board member as well as the associated payroll tax expenses, election expenses and seminar/travel expenses.

		2015	2015	2016	CHANGE
		ADOPTED	PROJECTED	PROPOSED	
01-10-110-500101	Board of Directors Fees	\$ 30,800	\$ 20,664	\$ 30,800	\$ -
01-10-110-500115	Social Security	3,100	1,281	3,100	0
01-10-110-500120	Medicare	700	300	700	0
01-10-110-500145	Workers' Compensation	450	336	450	0
01-10-110-500175	Seminar & Travel Expenses	10,000	314	10,000	0
01-10-110-550012	Election Expenses	0	0	30,000	30,000
		<u>\$ 45,050</u>	<u>\$ 22,895</u>	<u>\$ 75,050</u>	<u>\$ 30,000</u>



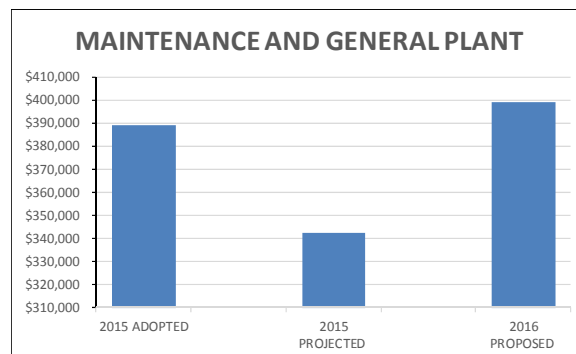
Maintenance & General Plant

This category includes utilities, auto/equipment fuel, maintenance and repairs for all residences and offices. It also includes all landscape maintenance related labor as well as general maintenance in the canyon areas, recharge basin system and the Noble Creek Recharge facility.

MAINTENANCE AND GENERAL PLANT		2015	2015	2016	CHANGE
		ADOPTED	PROJECTED	PROPOSED	
01-40-470-501111	Electricity - 560 Magnolia	\$ 23,600	\$ 22,158	\$ 23,600	\$ -
01-40-470-501511	Phones - 560 Magnolia	25,000	19,595	20,000	(5,000)
01-40-470-501411	Sanitation - 560 Magnolia	1,800	1,489	1,800	0
01-40-470-501611	Maint & Repair- 560 Magnolia	16,000	21,863	16,000	0
01-40-470-501121	Electricity - 12303 Oak Glen	2,800	2,131	2,200	(600)
01-40-470-501621	Maint & Repair- 12303 Oak Glen	1,200	0	1,200	0
01-40-470-501321	Propane - 12303 Oak Glen	120	0	120	0
01-40-470-501131	Electricity - 13695 Oak Glen	1,500	610	800	(700)
01-40-470-501631	Maint & Repair- 13695 Oak Glen	1,000	0	1,000	0
01-40-470-501331	Propane - 13695 Oak Glen	1,100	514	600	(500)
01-40-470-501141	Electricity - 13697 Oak Glen	2,725	2,177	2,200	(525)
01-40-470-501641	Maint & Repair- 13697 Oak Glen	500	221	500	0
01-40-470-501341	Propane - 13697 Oak Glen	1,200	432	600	(600)
01-40-470-501151	Elec - 9781 Avenida Miravilla	2,200	1,707	1,800	(400)
01-40-470-501651	Maint & Rpr-9781 Ave Miravilla	1,500	0	1,500	0
01-40-470-501351	Propane-9781 Avenida Miravilla	1,200	361	500	(700)
01-40-470-501161	Electricity - 815 E. 12th	6,000	5,146	6,000	0
01-40-470-501561	Phones - 815 E. 12th	3,200	1,649	1,800	(1,400)
01-40-470-501461	Sanitation - 815 E. 12th	3,600	3,086	3,600	0
01-40-470-501661	Maint & Repair- 815 E. 12th	5,000	4,150	5,000	0
01-40-470-501471	Sanitation - 11083 Cherry Ave	3,200	2,924	3,200	0
01-40-470-500105	Labor	32,000	27,715	32,000	0
01-40-470-500125	Health Insurance	11,000	12,840	11,000	0
01-40-470-500155	Retirement/CalPERS	9,950	6,392	9,950	0
01-40-470-500140	Life Insurance	200	128	200	0
01-40-470-500115	Social Security	1,700	1,774	1,700	0
01-40-470-500120	Medicare	400	416	400	0
01-40-470-500145	Workers' Compensation	2,500	2,227	2,500	0
01-40-470-510001	Auto/Fuel	85,000	63,333	75,000	(10,000)
01-40-470-510002	CIP Related Fuel	(15,000)	0	(15,000)	0
01-40-470-520011	Maint & Rpr-Safety Equipment	5,500	1,325	15,000	9,500
01-40-470-520091	Maint & Rpr-Communicatn Equip	2,500	0	2,500	0
01-40-470-520031	Maint & Rpr-General Equipment	45,000	35,538	45,000	0
01-40-470-520041	Maint & Rpr-Fleet	64,200	77,827	85,000	20,800
01-40-470-501600	Property Maintenance & Repairs	5,000	0	5,000	0
01-40-470-540030	Landscape Maintenance	15,000	660	15,000	0
01-40-470-540072	Rechrng Facs, Cnyns&Ponds Maint	20,000	22,061	20,000	0
		<u>\$ 389,395</u>	<u>\$ 342,451</u>	<u>\$ 399,270</u>	<u>\$ 9,875</u>

NOTE: System Depreciation is omitted from the chart for clarity

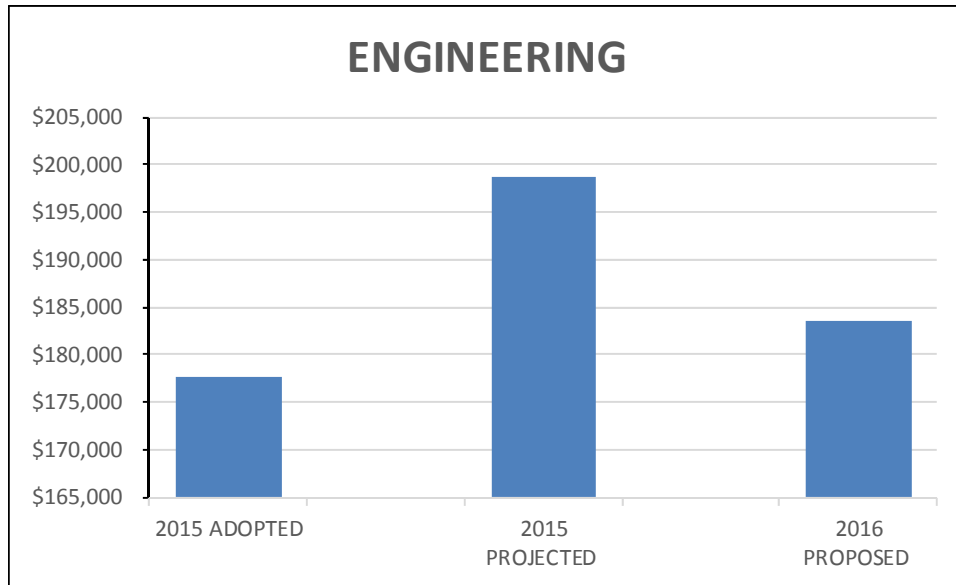
01-30-310-550084 Depreciation \$ 2,468,440 \$ 2,527,206 \$ 1,871,002 \$ (597,438)



Engineering

This category includes the full-time Director of Engineering and part-time engineering support staff.

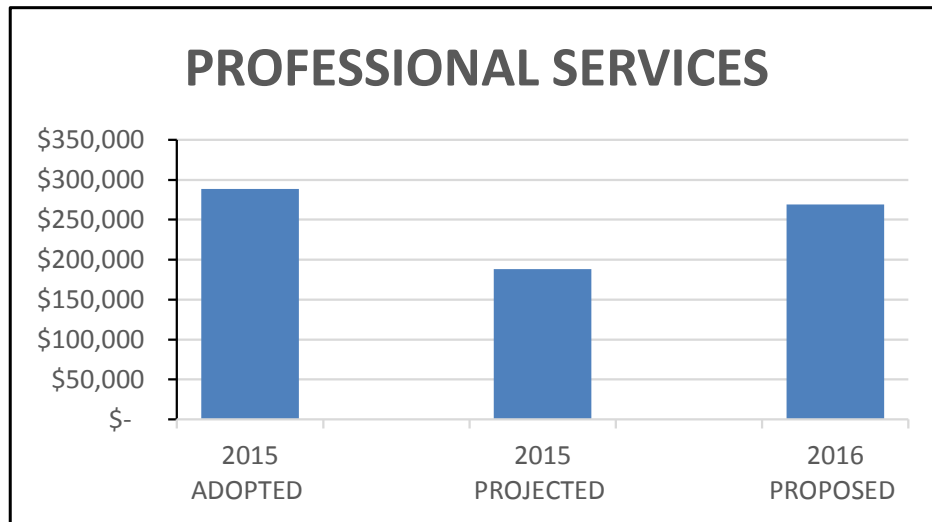
ENGINEERING		2015 ADOPTED	2015 PROJECTED	2016 PROPOSED	CHANGE
01-20-210-500105	Labor	\$ 212,221	\$ 207,897	\$ 208,929	\$ (3,292)
01-20-210-500195	CIP Related Labor	(121,158)	(82,032)	(121,158)	(0)
01-20-210-500125	Health Insurance	18,678	18,581	20,432	1,754
01-20-210-500155	Retirement/CalPERS	24,190	34,906	30,295	6,105
01-20-210-500140	Life Insurance	576	616	883	307
01-20-210-500165	Uniforms & Employee Benefits	50	0	50	0
01-20-210-500170	Education Expenses	2,500	0	2,500	0
01-20-210-500115	Social Security	11,993	12,563	11,772	(220)
01-20-210-500120	Medicare	3,077	2,962	3,029	(48)
01-20-210-500145	Workers' Compensation	2,588	3,252	3,938	1,350
01-20-210-500175	Seminar & Travel Expenses	500	63	500	0
01-20-210-550068	Software Maintenance	22,500	0	22,500	0
		\$ 177,716	\$ 198,807	\$ 183,671	\$ 5,955



Professional Services

This category includes professional services from outside consultants for legal, engineering and auditing services.

PROFESSIONAL SERVICES		2015	2015	2016	CHANGE
		ADOPTED	PROJECTED	PROPOSED	
01-30-310-580011	General Legal	\$ 150,000	\$ 93,698	\$ 150,000	\$ -
01-30-310-580001	Accounting & Audit	31,000	31,000	35,000	4,000
01-20-210-580031	Outside Engineering	50,000	0	60,000	10,000
01-20-210-580032	CIP Related Outside Engineering	(25,000)	0	(30,000)	(5,000)
01-20-210-540012	Dev Reimbursable Engineering	43,364	900	15,000	(28,364)
01-20-210-540048	Permits, Fees & Licensing	4,000	1,513	4,000	0
01-20-210-540018	Grant & Loan Procurement	0	10,000	0	0
01-50-510-550096	Beaumont Basin Watermaster	35,000	51,094	35,000	0
		<u>\$ 288,364</u>	<u>\$ 188,204</u>	<u>\$ 269,000</u>	<u>\$ (19,364)</u>



Appendix A

Budget Detail



Revenues: 2015 Adopted Budget versus 2015 Projected Actuals versus 2016 Proposed Budget

		<u>2015 ADOPTED</u>	<u>2015 PROJECTED</u>	<u>2016 PROPOSED</u>	<u>CHANGE</u>
OPERATING REVENUE					
Water Sales					
01-50-510-413011	Fixed Meter Charges	\$ 2,550,000	\$ 2,679,138	\$ 2,600,000	\$ 50,000
01-50-510-410100	Sales	4,364,000	3,755,923	3,700,000	(664,000)
01-50-510-410151	Agricultural Irrigation Sales	25,500	22,194	25,500	0
01-50-510-410171	Construction Sales	48,738	89,575	68,000	19,262
		<u>6,988,238</u>	<u>6,546,830</u>	<u>6,393,500</u>	<u>(594,738)</u>
Development and Installation Charges					
01-50-510-413021	Meter Fees	75,000	195,574	95,000	20,000
01-50-510-419011	Development Income	50,000	141,843	85,000	35,000
		<u>125,000</u>	<u>337,417</u>	<u>180,000</u>	<u>55,000</u>
Other Charges for Service					
01-50-510-417061	Custmr Damages/Upgrade Charges	8,000	29,399	8,000	0
01-50-510-413001	Backflow Admin Charges	24,000	34,325	30,000	6,000
01-50-510-417051	Returned Check Fees	2,000	3,105	2,000	0
01-50-510-419061	Miscellaneous Income	250	3,644	250	0
01-50-510-419021	Recharge Income	35,000	44,571	35,000	0
01-50-510-417071	After Hours Call Out Charges	600	900	600	0
01-50-510-417031	Lien Processing Fees	2,800	6,500	3,800	1,000
01-50-510-417021	Account Reinstatement Fees	75,000	75,400	75,000	0
01-50-510-417011	3rd Notice Charges	32,000	30,340	32,000	0
01-50-510-417001	2nd Notice Penalties	90,000	88,740	90,000	0
01-50-510-417041	Credit Check Processing Fees	7,500	10,410	7,500	0
01-50-510-417091	Credit Card Processing Fees	24,000	33,017	33,000	9,000
01-50-510-417081	Bench Test Fees	180	210	180	0
		<u>301,330</u>	<u>360,561</u>	<u>317,330</u>	<u>16,000</u>
Water Importation Surcharge					
01-50-510-415001	SGPWA Importation Charges	2,176,000	1,753,558	1,750,000	(426,000)
Water Pumping Energy Surcharge					
01-50-510-415011	SCE Power Charges	1,764,000	1,257,987	1,550,000	(214,000)
	Total Operating Revenues	<u>11,354,568</u>	<u>10,256,353</u>	<u>10,190,830</u>	<u>(1,163,738)</u>
NON-OPERATING REVENUE					
Rental Income					
01-50-510-471001	Rent - 12303 Oak Glen	2,400	2,400	2,400	0
01-50-510-471011	Rent - 13695 Oak Glen	2,400	2,400	2,400	0
01-50-510-471021	Rent - 13697 Oak Glen	2,400	2,400	2,400	0
01-50-510-471031	Rent - 9781 Avenida Miravilla	2,400	2,400	2,400	0
01-50-510-471101	Util - 12303 Oak Glen	3,380	2,495	2,320	(1,060)
01-50-510-471111	Util - 13695 Oak Glen	2,200	2,216	1,400	(800)
01-50-510-471121	Util - 13697 Oak Glen	2,400	3,568	2,800	400
01-50-510-471131	Util - 9781 Avenida Miravilla	3,400	2,366	2,300	(1,100)
		<u>20,980</u>	<u>20,246</u>	<u>18,420</u>	<u>(2,560)</u>
Facilities Charges					
01-50-510-485001	Front Footage Fees	0	0	0	0
01-50-510-481001	Fac Fees-Wells	5,000	1,077,871	387,200	382,200
01-50-510-481006	Fac Fees-Water Rights (SWP)	3,300	603,638	245,000	241,700
01-50-510-481012	Fac Fees-Water Treatment Plant	2,400	512,768	184,200	181,800
01-50-510-481018	Fac Fees-Local Water Resources	1,200	238,991	97,000	95,800
01-50-510-481024	Fac Fees-Recycld Wtr Facilities	3,700	839,149	280,400	276,700
01-50-510-481030	Fac Fees-Transmission (16")	4,000	872,987	313,600	309,600
01-50-510-481036	Fac Fees-Storage	5,400	1,117,957	401,600	396,200
01-50-510-481042	Fac Fees-Booster	300	77,388	27,800	27,500
01-50-510-481048	Fac Fees-Pressure Reducng Stns	200	39,529	14,200	14,000
01-50-510-481054	Fac Fees-Misc Projects	200	34,519	12,400	12,200
01-50-510-481060	Fac Fees-Financing Costs	1,000	169,809	61,000	60,000
01-50-510-488001	Contributed Capital	0	0	0	0
		<u>26,700</u>	<u>5,584,607</u>	<u>2,024,400</u>	<u>1,997,700</u>
Interest Earned					
01-50-510-490021	Interest Income - General	9,500	25,550	20,000	10,500
01-50-510-490011	Interest Income-Fairway Canyon	51,000	50,082	50,000	(1,000)
01-50-510-490001	Interest Income - Bonita Vista	2,800	2,640	2,800	0
		<u>63,300</u>	<u>78,272</u>	<u>72,800</u>	<u>9,500</u>
Grant Revenue					
01-50-510-419051	Grant Revenue	0	0	0	0
	Total Non-Operating Revenues	<u>110,980</u>	<u>5,683,125</u>	<u>2,115,620</u>	<u>2,004,640</u>
	Total Revenues	<u>\$ 11,465,548</u>	<u>\$ 15,939,477</u>	<u>\$ 12,306,450</u>	<u>\$ 840,902</u>

Expenses: 2015 Adopted Budget versus 2015 Projected Actuals versus 2016 Proposed Budget

EXPENSES

SOURCE OF SUPPLY	2015	2015	2016	CHANGE
	ADOPTED	PROJECTED	PROPOSED	
01-40-410-500105 Labor	\$ 280,784	\$ 160,522	\$ 239,658	\$ (41,126)
01-40-410-500110 Overtime	13,476	12,694	13,476	0
01-40-410-500111 Double Time	100	122	200	0
01-40-410-500125 Health Insurance	84,052	51,271	81,728	(2,324)
01-40-410-500155 Retirement/CalPERS	55,342	41,218	44,846	(10,496)
01-40-410-500140 Life Insurance	1,272	768	1,539	267
01-40-410-500165 Uniforms & Employee Benefits	1,000	130	1,000	0
01-40-410-500170 Education Expenses	1,400	791	1,400	0
01-40-410-500115 Social Security	17,843	11,670	14,859	(2,984)
01-40-410-500120 Medicare	4,173	2,886	3,475	(698)
01-40-410-500145 Workers' Compensation	20,624	13,029	19,748	(876)
01-40-410-510011 Treatment & Chemicals	80,100	36,635	75,000	(5,100)
01-40-410-510021 Lab Testing	95,000	33,580	90,000	(5,000)
01-40-410-520061 Maint & Rpr-Pumping Equipment	100,000	418,255	100,000	0
01-40-410-501201 Gas - Wells	225	119	225	0
01-40-410-501101 Electricity - Wells	1,692,915	1,448,293	1,550,000	(142,915)
01-40-410-520021 Maint & Rpr-Telemetry Equip	6,500	8,611	15,000	8,500
01-40-410-500175 Seminar & Travel Expenses	500	126	500	0
01-40-410-510031 Small Tools, Parts & Maint	1,000	630	3,280	2,280
01-40-410-520031 Maint & Rpr-General Equipment	100	0	100	0
01-40-410-550066 Subscriptions	600	249	400	(200)
01-40-410-550024 Employment Testing	200	0	200	0
01-40-410-500501 State Project Water Purchases	2,176,000	951,342	1,750,000	(426,000)
01-40-410-500511 Ground Water Purchases	0	0	0	0
	<u>4,633,205</u>	<u>3,192,942</u>	<u>4,006,633</u>	<u>(626,572)</u>
TRANSMISSION AND DISTRIBUTION				
01-40-440-500105 Labor	477,194	307,756	514,533	37,339
01-40-440-500195 CIP Related Labor	(40,000)	(10,860)	(40,000)	0
01-40-440-500110 Overtime	10,000	22,292	20,000	10,000
01-40-440-500111 Double Time	500	1,471	1,500	0
01-40-440-500125 Health Insurance	180,245	143,686	214,535	34,290
01-40-440-500155 Retirement/CalPERS	73,613	70,837	87,253	13,640
01-40-440-500140 Life Insurance	1,955	1,465	3,303	1,349
01-40-440-500165 Uniforms & Employee Benefits	4,000	3,846	4,000	0
01-40-440-500170 Education Expenses	1,000	752	1,000	0
01-40-440-500115 Social Security	29,586	23,101	31,901	2,315
01-40-440-500120 Medicare	6,919	5,392	7,461	541
01-40-440-500145 Workers' Compensation	39,321	23,500	39,302	(19)
01-40-440-500175 Seminar & Travel Expenses	500	0	500	0
01-40-440-520071 Maint & Rpr-Pipelines&Hydrants	55,000	38,472	55,000	0
01-40-440-540036 Line Locates	3,500	2,144	3,500	0
01-40-440-540042 Meters Maintenance & Services	82,000	93,214	150,000	68,000
01-40-440-540001 Backflow Devices	1,800	1,973	2,500	700
01-40-440-540078 Reservoirs Maintenance	13,000	2,356	30,000	17,000
01-40-440-520081 Maint & Rpr-Pressure Regulatrs	5,000	1,710	7,500	2,500
01-40-440-540024 Inventory Adjustments	3,000	0	3,000	0
01-40-440-540026 Inventory Purchase Discounts	(5,000)	0	(5,000)	0
01-40-440-510031 Small Tools, Parts & Maint	400	0	4,920	4,520
01-40-440-550024 Employment Testing	200	155	200	0
01-40-450-500105 Labor	24,077	20,728	0	(24,077)
01-40-450-500110 Overtime	0	0	0	0
01-40-450-500125 Health Insurance	6,537	6,091	0	(6,537)
01-40-450-500155 Retirement/CalPERS	1,938	4,376	0	(1,938)
01-40-450-500140 Life Insurance	150	110	0	(150)
01-40-450-500165 Uniforms & Employee Benefits	300	130	300	0
01-40-450-500115 Social Security	1,493	1,327	0	(1,493)
01-40-450-500120 Medicare	349	314	0	(349)
01-40-450-500145 Workers' Compensation	1,984	1,349	0	(1,984)
	<u>980,562</u>	<u>767,689</u>	<u>1,137,208</u>	<u>156,646</u>
CUSTOMER SERVICE & METER READING				
01-40-460-500105 Labor	141,962	142,829	142,252	290
01-40-460-500110 Overtime	3,200	5,638	3,500	300
01-40-460-500111 Double Time	100	230	200	0
01-40-460-500125 Health Insurance	56,035	62,158	61,296	5,261
01-40-460-500155 Retirement/CalPERS	26,269	30,664	25,612	(657)
01-40-460-500140 Life Insurance	624	711	913	289
01-40-460-500165 Uniforms & Employee Benefits	750	0	750	0
01-40-460-500170 Education Expenses	500	953	500	0
01-40-460-500115 Social Security	8,802	9,432	8,820	18
01-40-460-500120 Medicare	2,058	2,236	2,063	4
01-40-460-500145 Workers' Compensation	11,698	10,599	11,722	24
01-40-460-500175 Seminar & Travel Expenses	300	0	300	0
01-40-460-500195 CIP Related Labor	0	(13,409)	(10,000)	
01-40-460-550024 Employment Testing	300	0	300	0
	<u>252,597</u>	<u>252,041</u>	<u>248,227</u>	<u>(4,371)</u>

Expenses: 2015 Adopted Budget versus 2015 Projected Actuals versus 2016 Proposed Budget

EXPENSES		2015	2015	2016	CHANGE
		ADOPTED	PROJECTED	PROPOSED	
FINANCE & ADMINISTRATIVE SERVICES					
01-30-310-500105	Labor	1,011,493	888,657	1,091,965	\$ 80,473
01-30-310-500195	CIP Related Labor	(25,000)	0	(25,000)	0
01-30-310-500110	Overtime	1,500	8	500	(1,000)
01-30-310-500196	CIP Related Overtime	0	0	0	0
01-30-310-500125	Health Insurance	177,443	155,121	234,967	57,524
01-30-310-500155	Retirement/CalPERS	156,308	137,542	154,821	(1,488)
01-30-310-500140	Life Insurance	4,608	3,911	6,806	2,198
01-30-310-500165	Uniforms & Employee Benefits	500	0	500	0
01-30-310-500170	Education Expenses	2,000	2,649	2,000	0
01-30-310-500115	Social Security	58,638	56,926	60,682	2,043
01-30-310-500120	Medicare	15,342	14,561	15,833	491
01-30-310-500145	Workers' Compensation	16,791	13,471	18,155	1,364
01-30-310-500150	Unemployment Insurance	12,760	1,087	74,709	61,949
01-30-310-500175	Seminar & Travel Expenses	8,000	8,117	16,000	8,000
01-30-310-550036	Notary & Lien Fees	1,500	828	1,000	(500)
01-30-310-500160	Post-Employment Health Expense	13,500	4,550	5,000	(8,500)
01-30-310-500130	CalPERS Health Admin Costs	2,000	1,664	2,000	0
01-30-310-550001	Bank Charges	30,000	32,265	33,000	3,000
01-30-310-500190	Temporary Labor	83,000	76,987	0	(83,000)
01-30-310-550042	Office Supplies	41,250	9,746	15,000	(26,250)
01-30-310-550046	Office Equipment	82,000	54,693	65,000	(17,000)
01-40-470-501691	Maint & Rpr- Bldgs (General)	5,000	1,852	5,000	0
01-30-310-550030	Membership Dues	30,500	35,234	35,000	4,500
01-30-310-520001	Maint & Rpr-Office Equipment	2,800	1,134	2,800	0
01-30-310-550048	Postage	58,800	48,272	58,800	0
01-30-310-550066	Subscriptions	11,000	6,570	10,000	(1,000)
01-50-510-550040	General Supplies	10,000	13,202	10,000	0
01-40-510-510031	Small Tools, Parts & Maint	7,300	10,316	500	(6,800)
01-30-310-550018	Employee Medical/First Aid	500	0	200	(300)
01-30-310-550024	Employment Testing	300	85	200	(100)
01-30-310-550054	Property, Auto& Gen Liab Insur	105,000	76,798	85,000	(20,000)
01-30-310-550072	Misc Operating Expenses	0	34,699	5,000	5,000
01-30-310-550078	Bad Debt Expense	0	0	5,000	5,000
01-40-410-540084	State Mandates & Tariffs	50,000	32,936	50,000	0
01-50-510-550072	Misc Operating Expenses	4,500	145,940	4,500	0
01-50-510-550060	Public Education	5,000	1,343	15,000	10,000
01-50-510-540066	Property Damages & Theft	2,000	13,734	2,000	0
01-30-310-580021	IT/Software Support	30,000	56,735	30,000	0
01-30-310-550006	Cashiering Shortages/Overages	50	(75)	50	0
01-30-310-550090	Principal Repayment	0	0	0	0
01-30-310-590001	Interest Expense	0	0	0	0
01-30-310-590011	Cost of Issuance Amortization	0	0	0	0
		2,016,384	1,941,557	2,091,989	75,605
BOARD OF DIRECTORS					
01-10-110-500101	Board of Directors Fees	30,800	20,664	30,800	0
01-10-110-500115	Social Security	3,100	1,281	3,100	0
01-10-110-500120	Medicare	700	300	700	0
01-10-110-500145	Workers' Compensation	450	336	450	0
01-10-110-500175	Seminar & Travel Expenses	10,000	314	10,000	0
01-10-110-550012	Election Expenses	0	0	30,000	30,000
		45,050	22,895	75,050	30,000
MAINTENANCE AND GENERAL PLANT					
01-40-470-501111	Electricity - 560 Magnolia	23,600	22,158	23,600	0
01-40-470-501511	Phones - 560 Magnolia	25,000	19,595	20,000	(5,000)
01-40-470-501411	Sanitation - 560 Magnolia	1,800	1,489	1,800	0
01-40-470-501611	Maint & Repair- 560 Magnolia	16,000	21,863	16,000	0
01-40-470-501121	Electricity - 12303 Oak Glen	2,800	2,131	2,200	(600)
01-40-470-501621	Maint & Repair- 12303 Oak Glen	1,200	0	1,200	0
01-40-470-501321	Propane - 12303 Oak Glen	120	0	120	0
01-40-470-501131	Electricity - 13695 Oak Glen	1,500	610	800	(700)
01-40-470-501631	Maint & Repair- 13695 Oak Glen	1,000	0	1,000	0
01-40-470-501331	Propane - 13695 Oak Glen	1,100	514	600	(500)
01-40-470-501141	Electricity - 13697 Oak Glen	2,725	2,177	2,200	(525)
01-40-470-501641	Maint & Repair- 13697 Oak Glen	500	221	500	0
01-40-470-501341	Propane - 13697 Oak Glen	1,200	432	600	(600)
01-40-470-501151	Elec - 9781 Avenida Miravilla	2,200	1,707	1,800	(400)
01-40-470-501651	Maint & Rpr-9781 Ave Miravilla	1,500	0	1,500	0
01-40-470-501351	Propane-9781 Avenida Miravilla	1,200	361	500	(700)
01-40-470-501161	Electricity - 815 E. 12th	6,000	5,146	6,000	0
01-40-470-501561	Phones - 815 E. 12th	3,200	1,649	1,800	(1,400)
01-40-470-501461	Sanitation - 815 E. 12th	3,600	3,086	3,600	0
01-40-470-501661	Maint & Repair- 815 E. 12th	5,000	4,150	5,000	0
01-40-470-501471	Sanitation - 11083 Cherry Ave	3,200	2,924	3,200	0
01-40-470-500105	Labor	32,000	27,715	32,000	0
01-40-470-500125	Health Insurance	11,000	12,840	11,000	0

Expenses: 2015 Adopted Budget versus 2015 Projected Actuals versus 2016 Proposed Budget

EXPENSES		2015	2015	2016	CHANGE
MAINTENANCE AND GENERAL PLANT (cont.)		ADOPTED	PROJECTED	PROPOSED	
01-40-470-500155	Retirement/CalPERS	9,950	6,392	9,950	0
01-40-470-500140	Life Insurance	200	128	200	0
01-40-470-500115	Social Security	1,700	1,774	1,700	0
01-40-470-500120	Medicare	400	416	400	0
01-40-470-500145	Workers' Compensation	2,500	2,227	2,500	\$ -
01-40-470-510001	Auto/Fuel	85,000	63,333	75,000	(10,000)
01-40-470-510002	CIP Related Fuel	(15,000)	0	(15,000)	0
01-40-470-520011	Maint & Rpr-Safety Equipment	5,500	1,325	15,000	9,500
01-40-470-520091	Maint & Rpr-Communicatn Equip	2,500	0	2,500	0
01-40-470-520031	Maint & Rpr-General Equipment	45,000	35,538	45,000	0
01-40-470-520041	Maint & Rpr-Fleet	64,200	77,827	85,000	20,800
01-40-470-501600	Property Maintenance & Repairs	5,000	0	5,000	0
01-40-470-540030	Landscape Maintenance	15,000	660	15,000	0
01-30-310-550084	Depreciation	2,468,440	2,527,206	1,871,002	(597,438)
01-40-470-540072	Rechrg Facs, Cnyns&Ponds Maint	20,000	22,061	20,000	0
		<u>2,857,835</u>	<u>2,869,657</u>	<u>2,270,272</u>	<u>(587,563)</u>
ENGINEERING					
01-20-210-500105	Labor	212,221	207,897	208,929	(3,292)
01-20-210-500195	CIP Related Labor	(121,158)	(82,032)	(121,158)	(0)
01-20-210-500125	Health Insurance	18,678	18,581	20,432	1,754
01-20-210-500155	Retirement/CalPERS	24,190	34,906	30,295	6,105
01-20-210-500140	Life Insurance	576	616	883	307
01-20-210-500165	Uniforms & Employee Benefits	50	0	50	0
01-20-210-500170	Education Expenses	2,500	0	2,500	0
01-20-210-500115	Social Security	11,993	12,563	11,772	(220)
01-20-210-500120	Medicare	3,077	2,962	3,029	(48)
01-20-210-500145	Workers' Compensation	2,588	3,252	3,938	1,350
01-20-210-500175	Seminar & Travel Expenses	500	63	500	0
01-20-210-550068	Software Maintenance	22,500	0	22,500	0
		<u>177,716</u>	<u>198,807</u>	<u>183,671</u>	<u>5,955</u>
PROFESSIONAL SERVICES					
01-30-310-580011	General Legal	150,000	93,698	150,000	0
01-30-310-580001	Accounting & Audit	31,000	31,000	35,000	4,000
01-20-210-580031	Outside Engineering	50,000	0	60,000	10,000
01-20-210-580032	CIP Related Outside Engineering	(25,000)	0	(30,000)	(5,000)
01-20-210-540012	Dev Reimbursable Engineering	43,364	900	15,000	(28,364)
01-20-210-540048	Permits, Fees & Licensing	4,000	1,513	4,000	0
01-20-210-540018	Grant & Loan Procurement	0	10,000	0	0
01-50-510-550096	Beaumont Basin Watermaster	35,000	51,094	35,000	0
		<u>\$ 288,364</u>	<u>\$ 188,204</u>	<u>\$ 269,000</u>	<u>\$ (19,364)</u>
		<u>\$ 11,251,713</u>	<u>\$ 9,433,791</u>	<u>\$ 10,282,050</u>	<u>\$ (969,663)</u>

Appendix B
Summary of Account Descriptions



OPERATING REVENUE

- 01-50-510-413011 — **Fixed Meter Charges** — Fixed service charges for meters.
- 01-50-510-410100 — **Sales** — Commodity charges for commercial, residential and landscape irrigation water usage.
- 01-50-510-410151 — **Agricultural Irrigation Sales** — Commodity charges for irrigation water usage.
- 01-50-510-410171 — **Construction Sales** — Commodity charges for water used for new construction and other purposes through portable fire hydrant meters.
- 01-50-510-413021 — **Meter Fees** — Charges for new service installations.
- 01-50-510-417061 — **Customer Damages/Upgrade Charges** — Reimbursements for work performed when customers/developers cause damage to District property or customer requested changes such as meter relocation charges.
- 01-50-510-413001 — **Backflow Administration Charges** — Administrative charge for required annual backflow program administration.
- 01-50-510-419001 — **Insurance Rebate** — Reimbursement from the joint-powers insurance agency of any rate stabilization refunds due to its members.
- 01-50-510-417051 — **Returned Check Fees** — Charges for payments returned by the bank as unpaid.
- 01-50-510-419061 — **Miscellaneous Income** — Receipts for miscellaneous, non-recurring revenues.
- 01-50-510-471000 — **Rental Income** — Charges for use of District properties.
- 01-50-510-419011 — **Development Income** — Revenue earned and charged to deposits that were collected to cover engineering, legal and administrative costs associated with new development.
- 01-50-510-419021 — **Recharge Income** — Income received for the recharge of imported water from San Geronio Pass Water Agency (SGPWA) for the City of Banning.
- 01-50-510-417071 — **After-Hours Call Out Charge** — Reimbursement charge for after-hours services provided.
- 01-50-510-419031 — **Well Maintenance Reimbursement** — Reimbursement charges for well maintenance to the City of Banning when they take delivery of water from these jointly owned wells (Wells 24, 25, 26).
- 01-50-510-417031 — **Lien Processing Fees** — Fees associated with filing liens on delinquent accounts.
- 01-50-510-417021 — **Account Reinstatement Fees** — Fees associated with the restoration of service when disconnected due to non-payment.
- 01-50-510-417011 — **Third Notice Charges** — Fee associated with disconnection notices sent on delinquent accounts.
- 01-50-510-417001 — **Second Notice Penalties** — Late fee assessed on delinquent accounts and lien processing fees.
- 01-50-510-415001 — **SGPWA Importation Charges** — Pass through charge to cover the cost of purchasing imported water.
- 01-50-510-415011 — **SCE Power Charges** — Pass through charge to cover the cost of electricity used for pumping water from wells and through the system.
- 01-50-510-490001 — **Interest Income - Bonita Vista** — Interest income on Bonita Vista loans receivable.
- 01-50-510-417041 — **Credit Check Processing Fees** — Pass through charge to cover the cost of performing a credit check.
- 01-50-510-417091 — **Credit Card Processing Fees** — Pass-through charge to cover the bank fees charged to the District for credit card processing.
- 01-50-510-417081 — **Bench Test Fees** — Fees for pulling a meter and bench testing it.

RENT & UTILITIES REVENUE

- 01-50-510-471001 — **Rent — 12303 Oak Glen Road** — Rental of District residential property.
- 01-50-510-471011 — **Rent — 13695 Oak Glen Road** — Rental of District residential property.
- 01-50-510-471021 — **Rent — 13697 Oak Glen Road** — Rental of District residential property.
- 01-50-510-471031 — **Rent — 9781 Avenida Miravilla** — Rental of District residential property.
- 01-50-510-471101 — **Utilities — 12303 Oak Glen Road** — Utility payments for District residential property.
- 01-50-510-471111 — **Utilities — 13695 Oak Glen Road** — Utility payments for District residential property.
- 01-50-510-471121 — **Utilities — 13697 Oak Glen Road** — Utility payments for District residential property.
- 01-50-510-471131 — **Utilities — 9781 Avenida Miravilla** — Utility payments for District residential property.

NON-OPERATING REVENUE

- 01-50-510-485001 — **Front Footage Fees** — Charged to cover the cost of pipelines traveling along the frontage of properties requesting service.
- 01-50-510-481001 through 01-50-510-481060 — **Facility Fees** - These fees are paid per EDU by individual homeowners, as well as residential and commercial developers.
- 01-50-510-488001 — **Contributed Capital** — Fees and infrastructure contributed to enhance District facilities.
- 01-50-510-490011 — **Interest Income- Fairway Canyon** — Interest earned on the Fairway Canyon note receivable.
- 01-50-510-490021 — **Interest Income- General** — Interest earned on bank deposits.
- 01-50-510-419051 — **Grant Revenue** — Grant funding received.

OPERATING EXPENSES

SOURCE OF SUPPLY

The three digit department number 410 seen in this section of the General Ledger refers to the expenses incurred for the operation and maintenance of wells, tanks, purchase and extraction of water.

- 01-40-410-500105 — **Labor** — Wage expenses for this department.
- 01-40-410-500110 — **Overtime** — Overtime expenses for this department.
- 01-40-410-500111 — **Double-time** — Double-time expenses for this department.
- 01-40-410-500125 — **Health Insurance** — Cost of providing health benefits for employees in this department.
- 01-40-410-500155 — **Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-40-410-500140 — **Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-40-410-500165 — **Uniforms & Employee Benefits** — Annual purchase of uniforms and boot allowance.
- 01-40-410-500170 — **Education Expense** — Education expense reimbursement.
- 01-40-410-500115 — **Social Security** — This category reflects the District's portion of Social Security (FICA).
- 01-40-410-500120 — **Medicare** — This category reflects the District's portion of Medicare.
- 01-40-410-500145 — **Workers' Compensation** — This category includes standard charges paid for employees in this department to the District's insurance carrier.
- 01-40-410-510011 — **Treatment & Chemicals** — Costs associated with the purchase of water treatment chemicals such as chlorine.
- 01-40-410-510021 — **Lab Testing** — Costs associated with water sample analysis conducted by outside laboratories.
- 01-40-410-520061 — **Maintenance & Repair- Pumping Equipment** — The maintenance cost of pumping equipment, wells, booster and chlorination equipment.
- 01-40-410-501201 — **Gas - Wells** — Natural gas purchased for the operation of an emergency booster pump.
- 01-40-410-501101 — **Electricity - Wells** — Charges for power purchased from Southern California Edison to operate District pumping facilities.
- 01-40-410-520021 — **Maintenance & Repairs – Telemetry Equipment** — Costs associated with the maintenance and repair of the District's telemetry system.
- 01-40-410-500175 — **Seminar & Travel Expense** — Cost associated with attendance to District approved seminars and conferences.
- 01-40-410-510031 — **Small Tools, Parts & Maintenance** – Expenses in this category include minor repairs and small parts purchases.
- 01-40-410-540048 — **State Mandates & Tariffs** – See 01-40-410-540084
- 01-40-410-520031 — **Maintenance & Repair – General Equipment** — Costs associated with the equipment, maintenance and repair incurred for the operation and maintenance of wells, tanks, purchase and extraction of water.
- 01-40-410-550066 — **Subscriptions** — Costs of subscriptions for regulatory and technical updates.
- 01-40-410-550024 — **Employment Testing** — Costs associated with pre-employment and random drug testing.
- 01-40-410-500501 — **State Project Water Purchased** — Costs associated with the purchase of imported water from the SGPWA.
- 01-40-410-500511 — **Groundwater Purchases** — Costs associated with the purchase of groundwater rights from South Mesa Mutual.

TRANSMISSION AND DISTRIBUTION

The three digit departmental number 440 seen in this section of the General Ledger refers to the expenses incurred for the operation and maintenance of the infrastructure used to bring water from wells to storage tanks and from storage tanks to the consumers.

- 01-40-440-500105 — **Labor** — Wage expenses for this department.
- 01-40-440-500195 — **CIP Related Labor** — Wage expenses for a Capital Improvement Project in this department.
- 01-40-440-500110 — **Overtime** — Overtime expenses for this department.
- 01-40-440-500111 — **Double-time** — Double-time expenses for this department.
- 01-40-440-500125 — **Health Insurance** — Cost of providing health benefits for employees in this department.
- 01-40-440-500155 — **Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-40-440-500140 — **Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-40-440-500165 — **Uniforms & Employee Benefits** — Annual purchase of uniforms and boot allowance.

- 01-40-440-500170 — **Education Expenses** — Education expense reimbursement.
- 01-40-440-500115 — **Social Security** — This category reflects the District's portion of Social Security (FICA).
- 01-40-440-500120 — **Medicare** — This category reflects the District's portion of Medicare.
- 01-40-440-500145 — **Workers' Compensation** — This category includes standard charges paid for employees in this department to the District's insurance carrier.
- 01-40-440-500175 — **Seminar & Travel Expenses** — Costs associated with attendance to District approved seminars and conferences.
- 01-40-440-520071 — **Maintenance & Repair – Pipeline & Hydrants** — Expenses in this category include the maintenance and repair of pipelines and fire hydrants.
- 01-40-440-540036 — **Line Locates** — Cost associated with the locating and marking of underground facilities.
- 01-40-440-540042 — **Meters Maintenance & Services** — Costs associated with repair and maintenance of existing meters and services, in accordance with the District's meter change out program.
- 01-40-440-540001 — **Backflow Devices** — Expenses in this category reflect maintenance done to District owned and operated backflow devices, as well as costs for the annual required testing of these devices.
- 01-40-440-540078 — **Reservoirs Maintenance** — Costs associated with the repair and maintenance of storage reservoirs and tanks.
- 01-40-440-520081 — **Maintenance & Repair - Pressure Regulators** — Costs associated with the repair and maintenance of pressure reducing valves (PRV's).
- 01-40-440-540024 — **Inventory Adjustment** — Costs associated with change in market value on inventory using an average-cost valuation method or costs associated with removing obsolete or damaged items from inventory.
- 01-40-440-540026 — **Inventory Purchase Discounts** — Discounts taken on inventory purchases.
- 01-40-440-510031 — **Small Tools, Parts & Maintenance** — Expenses in this category include minor repairs and small parts purchases.
- 01-40-440-550024 — **Employment Testing** — Costs associated with pre-employment and random drug testing.

INSPECTIONS

The three digit departmental number 450 seen in this section of the General Ledger refers to the expenses incurred for the labor of the inspectors. These costs are typically recovered through inspection fees and development charges.

- 01-40-450-500105 — **Labor** — Wage expenses for this department.
- 01-40-450-500110 — **Overtime** — Overtime expenses for this department.
- 01-40-450-500125 — **Health Insurance** — Cost of providing health insurance to employees in this department.
- 01-40-450-500155 — **Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-40-450-500140 — **Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-40-450-500165 — **Uniforms & Employee Benefits** — Annual purchase of uniforms and boot allowance.
- 01-40-450-500115 — **Social Security** — This category reflects the District's portion of Social Security (FICA).
- 01-40-450-500120 — **Medicare** — This category reflects the District's portion of Medicare.
- 01-40-450-500145 — **Workers' Compensation** — This category includes standard charges paid for employees in this department to the District's insurance carrier.

CUSTOMER SERVICE AND METER READING

The three digit departmental number 460 seen in this section of the General Ledger refers to the expenses incurred for the labor of the meter readers and the field customer service representative.

- 01-40-460-500105 — **Labor** — Wage expenses for this department.
- 01-40-460-500110 — **Overtime** — Overtime expenses for this department.
- 01-40-460-500111 — **Double-time** — Double-time expenses for this department.
- 01-40-460-500125 — **Health Insurance** — Cost of providing health benefits for employees in this department.
- 01-40-460-500155 — **Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-40-460-500140 — **Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-40-460-500165 — **Uniforms & Employee Benefits** — Annual purchase of uniforms and boot allowance.
- 01-40-460-500170 — **Education Expenses** — Education expense reimbursement.
- 01-40-460-500115 — **Social Security** — This category reflects the District's portion of Social Security – (FICA).
- 01-40-460-500120 — **Medicare** — This category reflects the District's portion of Medicare.

- 01-40-460-500145 — Workers' Compensation** — This category includes standard charges paid for employees in this department to the District's insurance carrier.
- 01-40-460-500175 — Seminar & Travel Expense** — Costs associated with attendance to District approved seminars and conferences.
- 01-40-460-550024 — Employment Testing** — Costs associated with pre-employment and random drug testing.

FINANCE AND ADMINISTRATIVE SERVICES EXPENSES

The three digit departmental number 310 seen in this section of the General Ledger refers to the expenses incurred for Finance and Administrative Services as well as General District expenses.

- 01-30-310-500105 — Labor** — Wage expenses for this department.
- 01-30-310-500195 — CIP Related Labor** — Wage expenses for a Capital Improvement Project in this department.
- 01-30-310-500110 — Overtime** — Overtime expenses for this department.
- 01-30-310-500196 — CIP Related Overtime**— Overtime expenses for a Capital Improvement Project in this department.
- 01-30-310-500125 — Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-30-310-500155 — Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-30-310-500140 — Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-30-310-500165 — Uniforms & Employee Benefits** — Annual purchase of uniforms and boot allowance.
- 01-30-310-500170 — Education Expenses** — Education expense reimbursement.
- 01-30-310-500115 — Social Security**— This category reflects the District's portion of Social Security – (FICA).
- 01-30-310-500120 — Medicare** — This category reflects the District's portion of Medicare.
- 01-30-310-500145 — Workers' Compensation** — This category includes standard charges paid for employees in this department to the District's insurance carrier.
- 01-30-310-500150 — Unemployment Insurance** — This category reflects District paid unemployment insurance for all District employees.
- 01-30-310-500175 — Seminar & Travel Expenses** — Costs associated with attendance to District approved seminars and conferences.
- 01-30-310-550036 — Notary & Lien Fees** — Fees associated with filing and releasing liens on delinquent accounts.
- 01-30-310-500160 — Post-Employment Health Expenses** — Costs associated with retiree medical benefits.
- 01-30-310-500130 — CalPERS Health Administration Costs** — Administrative fees charged for CalPERS health insurance.
- 01-30-310-550001 — Bank Charges** — Fees associated with District bank accounts.
- 01-30-310-500190 — Temporary Labor** — Labor expenses for the use of temporary employees.
- 01-30-310-550042 — Office Supplies** — Cost of miscellaneous office supplies.
- 01-30-310-550046 — Office Equipment** — This category includes service and/or lease agreements for the phone system and postage & billing equipment.
- 01-40-470-501691 — Maintenance & Repair – Buildings (general)** — This category includes items such as the cleaning service who cleans all District offices and routine maintenance such as A/C repairs and plumbing problems.
- 01-30-310-550030 — Membership Dues** — Membership dues for associations including the Beaumont Chamber of Commerce, Cherry Valley Chamber of Commerce and the California Special District Association, ACWA, AWWA and finance related associations.
- 01-30-310-520001 — Maintenance & Repair – Office Equipment** — This category includes funds allocated to the repair and maintenance of various office equipment including the phone system, computers, mailing equipment and copier machines.
- 01-30-310-550048 — Postage** — Postage expenses include the costs of postage for regular and delinquent utility bills as well as daily correspondence.
- 01-30-310-550066 — Subscriptions** — Costs associated with subscriptions to regulatory and technical materials. Also includes cost for accessing credit verification information.
- 01-50-510-550040 — General Supplies** — Cost of general supplies used for District operations not specifically associated with anyone project.
- 01-40-510-510031 — Small Tools, Parts & Maintenance** — Cost of general tools used for District operations not specifically associated with anyone project.
- 01-30-310-550018 — Employee Medical/First Aid** — Purchases in this category include supplies for First Aid kits located in District Offices.

- 01-30-310-550024 — Employment Testing** — Cost associated with pre-employment and random drug testing.
- 01-30-310-550054 — Property, Auto & General Liability Insurance** — Annual insurance premiums covering District properties and facilities.
- 01-40-410-540084 — State Mandates & Tariffs** — Expenses in this category include NPDES permit fees and water system fees to the California Department of Public Health as well as all permits and annual reports mandated by other Regulatory Agencies.
- 01-50-510-550072 — Miscellaneous Operating Expenses** — Miscellaneous expenses include expenses which do not fall directly under another general ledger account.
- 01-50-510-550060 — Public Education** — Includes costs such as the mandated Annual Consumer Confidence Report (Water Quality Report).
- 01-50-510-540066 — Property Damage & Theft** — Expenses in this category include small claims on the District for property damage.
- 01-30-310-580021 — IT/ Software Support** — The District also pays an annual support fee for its municipal software which is allocated to this category.
- 01-30-310-550006 — Cashiering Shortages/Overages** — This account was created to account for cash shortages and overages at the three cashiering windows.
- 01-30-310-550090 — Principal Repayment** — Principal payment expense for the note payable to Bank of America.
- 01-30-310-590001 — Interest Expense** — Interest expense for the note payable to Bank of America.
- 01-30-310-590011 — Cost of Issuance Amortization** — Allocation of cost of issuance expenses for the note payable to Bank of America.

BOARD OF DIRECTORS EXPENSES

- 01-10-110-500101 — Board of Director Fees** — Each Director can be paid per diem for attendance at meetings/days of service.
- 01-10-110-500115 — Social Security** — This category reflects the District's portion of Social Security – (FICA).
- 01-10-110-500120 — Medicare** — This category reflects the District's portion of Medicare.
- 01-10-110-500145 — Workers' Compensation** — This category includes standard charges paid for employees in this department.
- 01-10-110-500175 — Seminar & Travel Expenses** — Costs associated with the Directors attending and being reimbursed for Seminars and Conferences.
- 01-10-110-550012 — Election Expenses** — Costs associated with directorial elections.

MAINTENANCE & GENERAL PLANT EXPENSES

DISTRICT OFFICE – 560 MAGNOLIA AVE

- 01-40-470-501111 — Electricity - 560 Magnolia Avenue** — Electricity for the main District Office.
- 01-40-470-501511 — Phones - 560 Magnolia Ave** — Phone and communication services for office and field operation.
- 01-40-470-501411 — Sanitation - 560 Magnolia Ave** — Sewer and Refuse for the main District Office.
- 01-40-470-501611 — Maintenance & Repair - 560 Magnolia Ave** — Maintenance and repairs performed at the District Office. Routine maintenance to A/C unit and plumbing issues which arise make up the expenses in this category.

DISTRICT PROPERTY - 12303 OAK GLEN ROAD

- 01-40-470-501121 — Electricity - 12303 Oak Glen Rd** — Electricity for District residence.
- 01-40-470-501621 — Maintenance & Repair - 12303 Oak Glen Rd** — Maintenance and repairs performed at District residence.
- 01-40-470-501321 — Propane - 12303 Oak Glen Rd** — Propane purchased for District residence.

DISTRICT PROPERTY - 13695 OAK GLEN ROAD

- 01-40-470-501131 — Electricity - 13695 Oak Glen Rd** — Electricity for District residence.
- 01-40-470-501631 — Maintenance & Repair - 13695 Oak Glen Rd** — Maintenance and repairs performed at the District residence.
- 01-40-470-501331 — Propane - 13695 Oak Glen Rd** — Propane purchased for District residence.

DISTRICT PROPERTY - 13697 OAK GLEN ROAD

01-40-470-501141 — Electricity - 13697 Oak Glen Rd — Electricity for District residence.

01-40-470-501641 — Maintenance & Repair - 13697 Oak Glen Rd — Maintenance and repairs performed at the District residence.

01-40-470-501341 — Propane - 13697 Oak Glen Rd — Propane purchased for District residence.

DISTRICT PROPERTY - 9781 AVENIDA MIRAVILLA

01-40-470-501151 — Electricity - 9781 Avenida Miravilla— Electricity for District residence.

01-40-470-501651 — Maintenance & Repair - 9781 Avenida Miravilla — Maintenance and repairs performed at the District residence.

01-40-470-501351 — Propane - 9781 Avenida Miravilla — Propane purchased for District residence.

DISTRICT FIELD OFFICE - 815 E. 12TH STREET

01-40-470-501161 — Electricity - 815 E. 12th Street — Electricity for the field office.

01-40-470-501561 — Phones - 815 E. 12th Street — There are both internet services (telemetry and District network) and fax services at the field office.

01-40-470-501461 — Sanitation - 815 E. 12th Street — Sewer/Refuse and trash bin for field office.

01-40-470-501661 — Maintenance & Repair - 815 E. 12th Street — Maintenance and Repair performed at the field office, including monthly cleaning services.

DISTRICT PROPERTY - 11083 CHERRY AVENUE

01-40-470-501471 — Sanitation - 11083 Cherry Ave — Trash bin located at Cherry Yard.

MAINTENANCE AND GENERAL PLANT EXPENSES

01-40-470-500105 — Labor — Wage expenses for this department.

01-40-470-500125 — Health Insurance — Cost of providing health benefits to employees in this department.

01-40-470-500155 — Retirement/CalPERS — Retirement contributions paid on behalf of employees in this department.

01-40-470-500140 — Life Insurance — Life insurance premiums paid on behalf of employees in this department.

01-40-470-500115 — Social Security — This category reflects the District's portion of Social Security (FICA).

01-40-470-500120 — Medicare — This category reflects the District's portion of Medicare.

01-40-470-500145 — Workers' Compensation — This category includes standard charges paid for employees in this department to the District's insurance carrier.

01-40-470-510001 — Auto/Fuel — Fuel purchased for District fleet vehicles.

01-40-470-510002 — CIP Related Fuel— Fuel purchased for Capital Improvement Projects.

01-40-470-520011 — Maintenance & Repair - Safety Equipment — This would include barricades, safety vests, etc. District keeps on-hand inventory, purchases would be only to replenish worn out items.

01-40-470-520091 — Maintenance & Repair - Communication Equipment — Cost of repair and maintenance of District radio equipment.

01-40-470-520031 — Maintenance & Repair - General Equipment — This category applies to the preventative maintenance performed on District equipment.

01-40-470-520041 — Maintenance & Repair – Fleet — This includes all oil changes, preventative maintenance, etc. for all fleet vehicles, as well as the car cleaning service which cleans all District fleet vehicles.

01-40-470-501600 — Property Maintenance & Repairs — Maintenance work performed on the various District owned buildings (wells, pressure regulation stations, booster pumps, etc.).

01-40-470-540030 — Landscape Maintenance — This is the landscape maintenance performed at the various District facilities.

01-30-310-550084 — Depreciation — Annual depreciation expenses on capital assets.

01-40-470-540072 — Recharge Facility, Canyon & Pond Maintenance — This category includes the maintenance necessary for the basins at the recharge project and basins located in Edgar Canyon.

ENGINEERING EXPENSES

The three digit departmental number 210 seen in this section of the General Ledger refers to the expenses incurred for the labor of the Engineering staff.

01-20-210-500105 — Labor — Wage expenses for this department.

- 01-20-210-500195 — CIP Related Labor**— Wage expenses for a Capital Improvement Project in this department.
- 01-20-210-500125 — Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-20-210-500155 — Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-20-210-500140 — Life Insurance** — District paid life insurance through Standard Life Insurance offered to each full time employee. This category total reflects activity for this department only.
- 01-20-210-500165 — Uniforms & Employee Benefits** — Yearly each employee is given a boot allowance of \$130 as well as seven uniforms to be cleaned, mended and maintained by employees. This category total reflects activity for this department only.
- 01-20-210-500170 — Education Expenses** — Education expense reimbursement.
- 01-20-210-500115 — Social Security**— This category reflects the District’s portion of Social Security – (FICA).
- 01-20-210-500120 — Medicare** — This category reflects the District’s portion of Medicare.
- 01-20-210-500145 — Workers’ Compensation** — This category includes standard charges paid for employees in this department to the District’s insurance carrier.
- 01-20-210-500175 — Seminar & Travel Expenses** — The District compensates employees who attend field related seminar/hands on training. This category total reflects activity for this department only.
- 01-20-210-550068 — Software Maintenance** — This category total reflects software licensing activity for this department only.

PROFESSIONAL SERVICES EXPENSES

The section of the General Ledger refers to the expenses incurred for Professional Expenses.

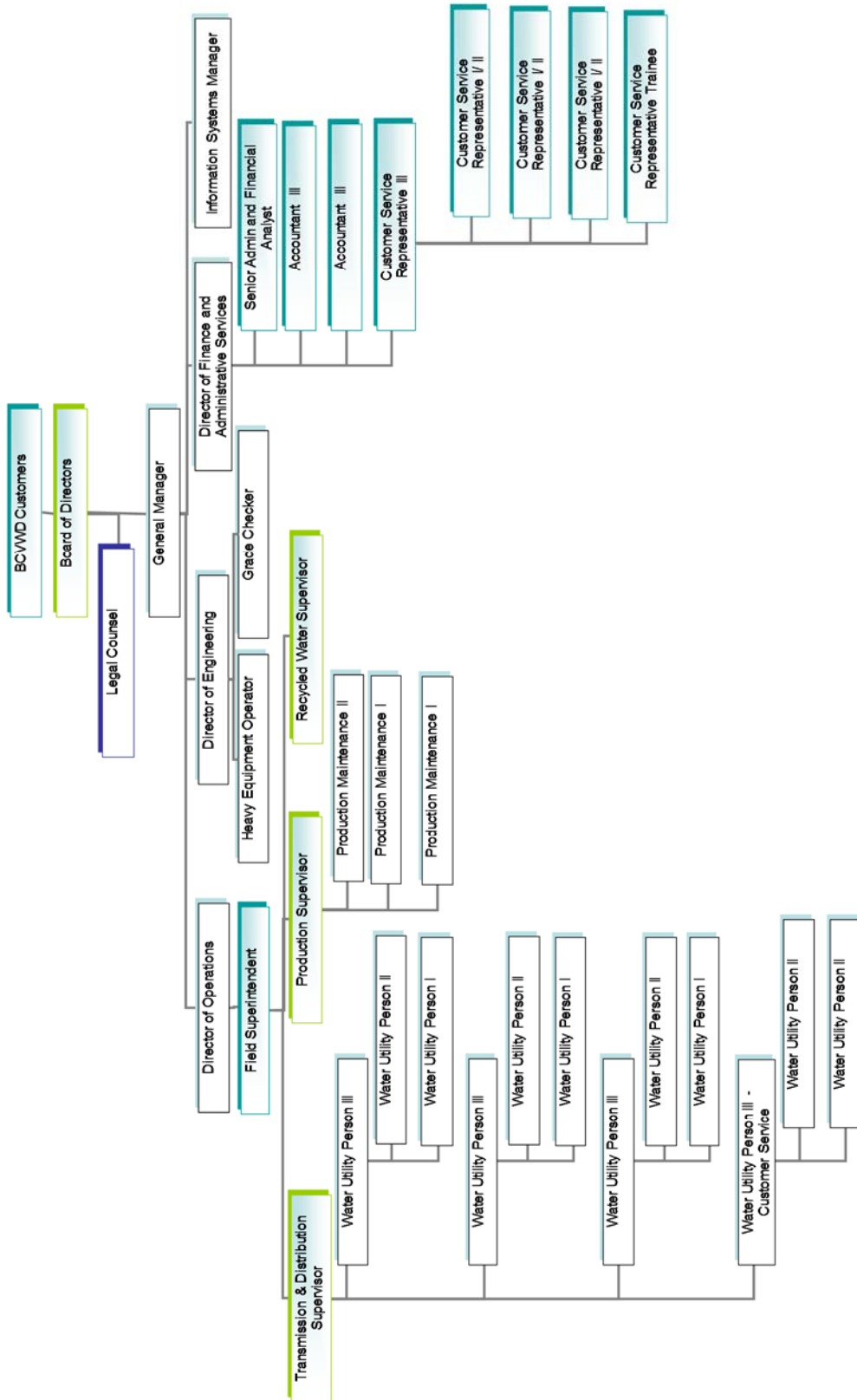
- 01-30-310-580011 — General Legal** — Costs associated with day to day operations may include litigation expenses not associated with Capital Improvements (property acquisitions etc.).
- 01-30-310-580001 — Accounting & Audit** — Includes costs associated with audits of District financials.
- 01-20-210-580031 — Outside Engineering** — This section includes any contract engineering work performed by outside vendors.
- 01-20-210-580032 — CIP Related General Engineering** — This section includes any contract engineering work performed by outside vendors on Capital Improvement Projects.
- 01-20-210-540012 — Development Reimbursable Engineering** — This section includes all engineering required to be reimbursed by development for plan checks and plan processing.
- 01-20-210-540048 — Permits, Fees & Licensing** — This includes all engineering costs associated with non-potable water.
- 01-20-210-540018 — Grant & Loan Procurement** — This section includes all procurement costs for grants and loans.
- 01-50-510-550096 — Beaumont Basin Watermaster** — This section accounts for the District’s cost of participation in the Beaumont Basin Watermaster.

Appendix C

Organization Overview



2016 Organizational Chart



2016 Salary Schedule

Beaumont-Cherry Valley Water District Salary Schedule							
Effective: January 1, 2016 Classification	Hourly Rates					Annual Range	
	1	2	3	4	5		
Customer Service Representative Trainee	10.00	10.53	11.08	11.66	12.27	20,800.00	25,521.60
Water Utility Person I	14.84	15.62	16.44	17.31	18.22	30,867.20	37,897.60
Customer Service Representative I	15.34	16.15	17.00	17.89	18.83	31,907.20	39,166.40
Production Maintenance I	17.89	18.83	19.82	20.86	21.96	37,211.20	45,676.80
Water Utility Person II	17.89	18.83	19.82	20.86	21.96	37,211.20	45,676.80
Customer Service Representative II	18.22	19.18	20.19	21.25	22.37	37,897.60	46,529.60
Production Maintenance II	19.94	20.99	22.09	23.25	24.47	41,475.20	50,897.60
Water Utility Person III	19.94	20.99	22.09	23.25	24.47	41,475.20	50,897.60
Customer Service Representative III	23.83	25.08	26.40	27.79	29.25	49,566.40	60,840.00
Transmission & Distribution Supervisor	26.99	28.41	29.91	31.48	33.14	56,139.20	68,931.20
Recycled Water Supervisor	26.99	28.41	29.91	31.48	33.14	56,139.20	68,931.20
Production Supervisor	26.99	28.41	29.91	31.48	33.14	56,139.20	68,931.20
Grade Checker (1000 HR)	28.57	30.07	31.65	33.32	35.07	59,425.60	72,945.60
Heavy Equipment Operator (1000 HR)	31.02	32.65	34.37	36.18	38.08	64,521.60	79,206.40
Accountant III	31.92	33.60	35.37	37.23	39.19	66,393.60	81,515.20
Information Systems Manager	41.50	43.68	45.98	48.40	50.95	86,320.00	105,976.00
Sr. Finance and Administrative Analyst	37.35	39.32	41.39	43.57	45.86	77,688.00	95,388.80
Field Superintendent	38.16	40.17	42.28	44.50	46.84	79,372.80	97,427.20
Director of Operations	53.87	56.70	59.68	62.82	66.13	112,049.60	137,550.40
Director of Engineering	53.87	56.70	59.68	62.82	66.13	112,049.60	137,550.40
Director of Finance and Administrative Services	53.87	56.70	59.68	62.82	66.13	112,049.60	137,550.40
General Manager	75.83	79.82	84.02	88.44	93.09	157,726.40	193,627.20
Board of Directors	\$200 stipend per meeting attended in accordance with District rules						

RESOLUTION 2015-07

**2016 BUDGET AND SALARY RESOLUTION
OF THE BOARD OF DIRECTORS OF THE
BEAUMONT-CHERRY VALLEY WATER DISTRICT**

WHEREAS, the Board of Directors of the Beaumont-Cherry Valley Water District has reviewed the staff report, draft budget and associated materials distributed for the December 9th, 2015 Regular Meeting of the Board of Directors; and

NOW, THEREFORE BE IT RESOLVED,

1. **RESOLVED**, that in all aspects the recitals stated above are true and correct. Furthermore, staff's presentation, including the General Manager's Staff Report dated December 3rd, 2015 and all of its associated documents are also incorporated herein by reference, approved, and adopted as findings.
2. **RESOLVED**, that the General Manager is directed to implement the intent of this resolution as soon as reasonable following applicable procedures.
3. **RESOLVED**, The Board of Directors determines and adopts the proposed organizational structure as outlined in the staff report, budget, and associated documents.
4. **RESOLVED**, The Board of Directors adopts and approves the submitted budget for 2016 and the salary table which includes a 0.2% COLA for all employees attached hereto as Exhibit "A" while authorizing and reaffirming the General Manager's management authority to recruit and appoint positions within the limits of said table and the approved budget without further Board action and repeals any prior salary tables.

ADOPTED, SIGNED AND APPROVED, this 9th Day of December, of 2015 by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jeffrey Cottrell, Vice-President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

Daniel Slawson, Secretary to the
Board of Directors of the
Beaumont-Cherry Valley Water District

Exhibit A

Beaumont-Cherry Valley Water District Salary Schedule							
Effective: January 1, 2016	Hourly Rates					Annual Range	
Classification	1	2	3	4	5		
Customer Service Representative Trainee	10.00	10.53	11.08	11.66	12.27	20,800.00	25,521.60
Water Utility Person I	14.84	15.62	16.44	17.31	18.22	30,867.20	37,897.60
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Water Utility Person III	19.94	20.99	22.09	23.25	24.47	41,475.20	50,897.60
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Heavy Equipment Operator (1000 HR)	31.02	32.65	34.37	36.18	38.08	64,521.60	79,206.40
Accountant III	31.92	33.60	35.37	37.23	39.19	66,393.60	81,515.20
Information Systems Manager	41.50	43.68	45.98	48.40	50.95	86,320.00	105,976.00
Sr. Finance and Administrative Analyst	37.35	39.32	41.39	43.57	45.86	77,688.00	95,388.80
Field Superintendent	38.16	40.17	42.28	44.50	46.84	79,372.80	97,427.20
Director of Operations	53.87	56.70	59.68	62.82	66.13	112,049.60	137,550.40
Director of Engineering	53.87	56.70	59.68	62.82	66.13	112,049.60	137,550.40
Director of Finance and Administrative Services	53.87	56.70	59.68	62.82	66.13	112,049.60	137,550.40
General Manager	75.83	79.82	84.02	88.44	93.09	157,726.40	193,627.20
Board of Directors							

\$200 stipend per meeting attended in accordance with District rules



**Beaumont-Cherry Valley Water District
Regular Board Meeting
December 9th, 2015**

DATE: December 3rd, 2015
TO: Board of Directors
FROM: Eric Fraser, General Manager
SUBJECT: Staff Requests Board Direction on Collecting Facility Capacity Fees

Recommendation

Staff recommends a formal presentation to the BCVWD Board of Directors by a representative from the San Geronio Pass Water Agency at our February 10th, 2016 Regular Board Meeting.

Background

The San Geronio Pass Water Agency (SGPWA) recently adopted a facility capacity fee to fund new regional water supplies and infrastructure for the future. The per unit fee will be approximately \$3,500 per equivalent dwelling unit (EDU), which would be collected at the time of issuing will-serve letters for new development or in the case of land use planning, the fee would be collected as part of the permitting process. The SGPWA is requesting a 30 day response from Beaumont-Cherry Valley Water District whether the District would like to commence negotiations of the terms and conditions of a cooperative agreement.

Financial Impact

Unknown at the time.

Report prepared by: Yolanda Rodriguez, Director of Finance & Administrative Services



San Geronio Pass Water Agency

A California State Water Project Contractor

1210 Beaumont Avenue • Beaumont, CA 92223

Phone (951) 845-2577 • Fax (951) 845-0281

November 18, 2015

Eric Fraser, General Manager

BCVWD

PO Box 2037

Beaumont, CA 92223

President:
John Jeter

Vice President:
Bill Dickson

Treasurer:
Mary Ann Melleby

Directors:
Blair Ball
Ron Duncan
David Fenn
Leonard Stephenson

General Manager
& Chief Engineer:
Jeff Davis, PE

Legal Counsel:
Jeffrey Ferre
Best Best & Krieger

Dear Eric:

As you may know, the San Geronio Pass Water Agency (Agency) recently adopted a facility capacity fee to help fund new regional water supplies and infrastructure for the future. The per unit fee will vary based on overall water usage, but is expected to be approximately \$3500 per equivalent dwelling unit (EDU).

The San Geronio Pass Water Agency Act allows the Agency to work with retail water agencies and land use planning agencies to coordinate land use planning, providing water supplies and authorizing funding of regional water facilities and acquisition of water supplies by the Agency by way of facility capacity fees. The coordination would be documented by a cooperative agreement. In general, the fee would be collected at the time will-serve letters are issued by a retail water agency for a new development or in the case of a land use planning agency, the fee would be collected as part of the permitting process.

It is logical for the Agency to work with retail water agencies in collecting the fee, because it involves the wholesale/retail connection of providing regional water facilities and water supplies. However, the Agency can also coordinate such arrangements with land use planning agencies to assure that sufficient water facilities and water supplies are available to support desired land uses. The cooperative agreement would spell out the terms and conditions for the collection of the fees, including determination of the overall water use of a new development and thus the overall fee. It is anticipated that cooperative agreements would be tailored to each retail agency and land use planning agency to address specific needs.

Please advise the Agency of your interest to enter into cooperative agreement negotiations. The Agency is moving forward with implementation of the adopted fee, and would like to know within 30 days if your agency would like to commence negotiations of the terms and conditions of a cooperative agreement.

Please do not hesitate to contact me if you have any questions about this process.

Very truly yours,



Jeff Davis