



**BEAUMONT CHERRY VALLEY WATER DISTRICT
AGENDA
MEETING OF THE FINANCE & AUDIT COMMITTEE
Thursday, July 8, 2010 AT 4:00 p.m.
560 Magnolia Avenue, Beaumont, CA 92223**

CALL TO ORDER, ROLL CALL

PUBLIC INPUT

PUBLIC COMMENT: Anyone wishing to address the Board of Directors on any matter not on the agenda of this meeting may do so now. Anyone wishing to speak on an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must fill out a "Request to Speak" form and give it to the Secretary at the beginning of the meeting. The forms are available on the table at the back of the room. There is a three (3) minute limit on public comments. Sharing or passing time to another speaker is not permitted. Please do not repeat what was said by a previous speaker except to note agreement with that speaker. Thank you for your cooperation.

1. Adoption and Adjustment of Agenda (additions and/or deletions)
2. Review and Acceptance of June 3, 2010 Minutes of the Finance and Audit Committee** (Page 2)
3. Financial Reports/Recommendations
 - a. Review of Invoices for the Month of June 2010** (Page 4)
 - b. Review of June 2010 Invoices Pending Approval** (Page 22)
 - c. Review of the May 2010 Financial Statement** (Page 25)
4. Action List Updates/Recommendations
 - a. Reserves Policy ** (Page 36)
(Olko)
 - b. Unclaimed Funds/Outstanding Checks Policy and Procedure** (Page 41)
(Olko)
5. Action List

ADJOURNMENT

** Information included in the agenda packet

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call Blanca Marin, at (951) 845-9581 Ext. 23 for assistance so the necessary arrangements can be made.

The agenda material for this meeting is available to the public at the District's Administrative Office which is located at 560 Magnolia Avenue, Beaumont, CA 92223. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate inspection at the same location.

**RECORD OF THE MINUTES OF THE
FINANCE & AUDIT COMMITTEE OF THE
BEAUMONT CHERRY VALLEY WATER DISTRICT
June 03, 2010**

CALL TO ORDER, ROLL CALL

Chairman Ball called the meeting to order at 4:00 p.m., 560 Magnolia Avenue, Beaumont, California. Those present at this meeting were Directors Ball and Ross. Members of Staff present at this meeting were Interim General Manager Anthony Lara, Controller Jeannette Olko, Executive Assistant Blanca Marin, Business Manager Julie Salinas and Commercial Office Supervisor Mary Martin. Public present at this meeting were Patsy Reeley, Frances Flanders and Luwana Ryan.

PUBLIC INPUT

No public input was presented at this time.

1. Adoption and Adjustment of Agenda (additions and/or deletions)

Interim Manager Anthony Lara requested that Redwine & Sherrill Invoice be added to Item 3b for approval.

Agenda was adopted with additions.

2. Review and Acceptance of May 6, 2010 Minutes of the Finance and Audit Committee**

The minutes of May 6, 2010 were accepted as presented.

3. Financial Reports/Recommendations

- a. Review of Invoices for the Month of May 2010**

After review, the Committee recommended sending the invoices for the month of May 2010 to the full board for approval.

- b. Review of May 2010 Invoices Pending Approval**

After review, the Committee recommended sending the pending invoices for the month of May 2010 to the full board for approval.

- c. Review of the April 2010 Financial Statement**

The Committee recommended that a CIP Report be added to future Financial Statement Reports.

After review, the Committee recommended sending the April 2010 Financial Statement to the full board for approval.

4. Action List Updates/Recommendations

- a. Obtain breakdown of out-of-pocket expenses from Charles Z. Fedak & Co.

(Salinas)

Business Manager Julie Salinas reported that the majority of the out-of-pocket expenses were for copies, mileage, postage, report processing and meals.

- b. Research Minutes for action regarding Emergency and Operating Reserves
(Salinas)

Interim General Manager Anthony Lara reported that Staff did not find any minutes approving an Emergency Reserve. Lara indicated that Controller Olko will present a Draft Policy for Emergency Reserves in July.

- c. Aging Receivables/Collections (August/September)
(Salinas)

Business Manager Julie Salinas reported that this report will be presented at the August /September 2010 Meeting.

5. Action List

-Emergency Reserves Policy- Olko

- Fiscal Policy-Olko

ADJOURNMENT

Chairman Ball adjourned the meeting at 4:47 p.m.

Dr. Blair Ball, Chairman of the
Finance and Audit Committee of the
Beaumont Cherry Valley Water District

Check Register - Detail - Bank



AP5090

Date : Jun 29, 2010

Page : 1

Time : 11:48 am

Vendor : A&A FENCE To ZETLMAIER

Check Dt. : 01-Jun-2010 To 29-Jun-2010

Bank : 7 To 7

Seq : Check No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description	1099 Type	1099 Box					
7 ACCOUNTS PAYABLE									
40914	03-Jun-2010	ACPROPANE	AC PROPANE	Issued		239	C		
Invoice Description: 9781 Avenida Miravilla									
181709	1-5-5630-583	PROPANE - 9781 AVENIDA MIRAVILLA	MISC	03					203.58
Invoice Total :									203.58
Invoice Description: 13697 Oak Glen Rd.									
181710	1-5-5625-583	PROPANE - 13697 OAK GLEN ROAD	MISC	03					300.98
Invoice Total :									300.98
Invoice Description: 13695 Oak Glen Rd.									
181711	1-5-5620-583	PROPANE - 13695 OAK GLEN ROAD	MISC	03					357.33
Invoice Total :									357.33
Check # 40914 Total :									861.89
40915	03-Jun-2010	ACTIONTRUE	ACTION TRUE VALUE HARDWARE	Issued		239	C		
37824	1-5-5300-534	MAINT METERS & SERVICES	MISC	03					140.84
	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES	MISC	03					57.31
	1-5-5500-564	MISCELLANEOUS TOOLS/EQUIPMENT	MISC	03					10.84
	1-5-5700-596	AUTO/EQUIPMENT OPERATION	MISC	03					19.13
	1-5-5700-601	RECHARGE FAC, CANYON & POND MAINTENANCE	MISC	03					27.18
	2-1-0809-703	MATERIAL	MISC	03					39.94
Invoice Total :									295.24
37844	1-5-5300-534	MAINT METERS & SERVICES	MISC	03					56.21
	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES	MISC	03					10.85
	1-5-5500-564	MISCELLANEOUS TOOLS/EQUIPMENT	MISC	03					25.14
	1-5-5700-593	REPAIR VEHICLES AND TOOLS	MISC	03					5.02
	2-1-0809-703	MATERIAL	MISC	03					6.18
Invoice Total :									103.40
37864	1-5-5200-513	MAINTENANCE EQUIPMENT (PUMPING)	MISC	03					24.99
	1-5-5300-534	MAINT METERS & SERVICES	MISC	03					14.31
	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES	MISC	03					59.06
	1-5-5500-564	MISCELLANEOUS TOOLS/EQUIPMENT	MISC	03					14.43
	1-5-5700-596	AUTO/EQUIPMENT OPERATION	MISC	03					6.94
Invoice Total :									119.73
37874A	1-5-5300-534	MAINT METERS & SERVICES	MISC	03					21.97
	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES	MISC	03					45.46
	1-5-5500-564	MISCELLANEOUS TOOLS/EQUIPMENT	MISC	03					21.73
	1-5-5700-596	AUTO/EQUIPMENT OPERATION	MISC	03					3.71
Invoice Total :									92.87
Check # 40915 Total :									611.24
40916	03-Jun-2010	ALSCO	ALSCO	Issued		239	C		
Invoice Description: 560 Magnolia Ave.									
LYUM361908	1-5-5610-582	MAINTENANCE - 560 MAGNOLIA AVE							28.00
Invoice Total :									28.00
Invoice Description: 815 E. 12th St.									
LYUM361909	1-5-5635-582	MAINTENANCE/REPAIR - 815 E. 12TH STREET							30.00
Invoice Total :									30.00
Check # 40916 Total :									58.00

Check Register - Detail - Bank



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Check Dt. : 01-Jun-2010 To 29-Jun-2010

Bank : 7 To 7

Seq : Check No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description	1099 Type	1099 Box					
40917	03-Jun-2010	B ACE HOME	BEAUMONT DO IT BEST HOME CENTER	Issued	239	C			
317843	1-5-5300-534	MAINT METERS & SERVICES							17.54
Invoice Total :									17.54
317909	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES							3.53
Invoice Total :									3.53
Check # 40917 Total :									21.07
40918	03-Jun-2010	BIGTEXTRAI	BIG TEX TRAILERS	Issued	239	C			
Invoice Description: Unit 31									
45337	1-5-5700-592	REPAIR & MAINT OF GEN EQUIPMENT	MISC	03					63.08
Invoice Total :									63.08
45364	1-5-5700-592	REPAIR & MAINT OF GEN EQUIPMENT	MISC	03					87.00
Invoice Total :									87.00
Check # 40918 Total :									150.08
40919	03-Jun-2010	BTIRE	BEAUMONT TIRE	Issued	239	C			
Invoice Description: 2008 Ford F-150									
2351	1-5-5700-596	AUTO/EQUIPMENT OPERATION							60.00
Invoice Total :									60.00
Check # 40919 Total :									60.00
40920	03-Jun-2010	CLEANBYDES	CLEAN BY DESIGN INC.	Issued	239	C			
Invoice Description: May 2010 Janitorial Services									
3006	1-5-5500-557	OFFICE MAINTENANCE							790.00
	1-5-5635-582	MAINTENANCE/REPAIR - 815 E. 12TH STREET							210.00
Invoice Total :									1000.00
Check # 40920 Total :									1000.00
40921	03-Jun-2010	CONTROLVAL	CONTROL VALVE SYSTEMS INC	Issued	239	C			
2049	1-5-5200-513	MAINTENANCE EQUIPMENT (PUMPING)							715.65
Invoice Total :									715.65
Check # 40921 Total :									715.65
40922	03-Jun-2010	EDISON	SOUTHERN CALIFORNIA EDISON	Issued	239	C			
Invoice Description: 2-03-395-0783									
0783/0510	1-5-5630-515	ELECTRIC - 9781 AVENIDA MIRAVILLA							91.97
	1-5-5200-515	UTILITIES - ELECTRIC							1675.87
Invoice Total :									1767.84
Invoice Description: 2-04-017-1993									
1993/0510	1-5-5200-515	UTILITIES - ELECTRIC							85.26
Invoice Total :									85.26
Invoice Description: 2-29-755-2648									
2648/0510	1-5-5200-515	UTILITIES - ELECTRIC							12974.03
Invoice Total :									12974.03
Invoice Description: 2-03-937-4889									
4889/0510	1-5-5200-515	UTILITIES - ELECTRIC							30747.54

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Vendor : A&A FENCE To ZETLMAIER
 Check Dt. : 01-Jun-2010 To 29-Jun-2010
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Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description	1099 Type	1099 Box					
Invoice Description: 2-27-452-6094									
6094/0510	1-5-5200-515	UTILITIES - ELECTRIC							30747.54
Invoice Total :									33674.13
Invoice Description: 2-26-082-9270									
9270/0510	1-5-5200-515	UTILITIES - ELECTRIC							33674.13
Invoice Total :									20636.78
Check # 40922 Total :									20636.78
Check # 40922 Total :									99885.58
40923	03-Jun-2010	ERICDAHLST	DAHLSTROM, ERIC	Issued			239 C		
Invoice Description: 2010 Boot Allowance									
052510	1-5-5400-508	UNIFORMS, EMPLOYEE BENEFITS							130.00
Invoice Total :									130.00
Check # 40923 Total :									130.00
40924	03-Jun-2010	ESBABCOCK	ES BABCOCK	Issued			239 C		
Invoice Description: Sample Sites									
AE01058-0034	1-5-5200-512	LAB TESTING							480.00
Invoice Total :									480.00
Check # 40924 Total :									480.00
40925	03-Jun-2010	HIGHLANDSP	HIGHLAND SPRINGS EXPRESS LUBE	Issued			239 C		
Invoice Description: 2020 Chevy Tahoe									
10032900000053	1-5-5700-596	AUTO/EQUIPMENT OPERATION							371.50
Invoice Total :									371.50
Invoice Description: 2008 Ford F-450									
10051200000050	1-5-5700-596	AUTO/EQUIPMENT OPERATION							107.31
Invoice Total :									107.31
Check # 40925 Total :									478.81
40926	03-Jun-2010	HUDECS	HUDECS COMPUTER CONSULTING	Issued			239 C		
Invoice Description: IT Support									
19101A	1-5-5500-578	IT SUPPORT/SOFTWARE SUPPORT							2306.44
Invoice Total :									2306.44
Check # 40926 Total :									2306.44
40927	03-Jun-2010	INLANDWATE	INLAND WATER WORKS	Issued			239 C		
222533	1-1-1310-180	INVENTORY							72.00
	1-1-1310-180	INVENTORY							240.00
	1-1-1310-180	INVENTORY							78.00
	1-1-1310-180	INVENTORY							61.10
	1-1-1310-180	INVENTORY							231.00
	1-1-1310-180	INVENTORY							59.69
Invoice Total :									741.79
222534	1-1-1310-180	INVENTORY							256.00
	1-1-1310-180	INVENTORY							432.00
	1-1-1310-180	INVENTORY							254.00
	1-1-1310-180	INVENTORY							82.43

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Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description	1099 Type	1099 Box					
Invoice Total :									1024.43
Check # 40927 Total :									1733.74
40928	03-Jun-2010	JOHNSONPOW	JOHNSON POWER SYSTEMS	Issued	239	C			
Invoice Description: Preventative Maintenance									
SW030098121	1-5-5700-594	LARGE EQUIPMENT MAINTENANCE							453.47
Invoice Total :									453.47
Invoice Description: Preventative Maintenance AA 3406									
SW030098122	1-5-5700-594	LARGE EQUIPMENT MAINTENANCE							614.87
Invoice Total :									614.87
Invoice Description: Preventative Maintenance OT GENERAC									
SW030098123	1-5-5700-594	LARGE EQUIPMENT MAINTENANCE							456.47
Invoice Total :									456.47
Invoice Description: Preventative maintenance for OT D40P2									
SW030098124	1-5-5700-594	LARGE EQUIPMENT MAINTENANCE							456.41
Invoice Total :									456.41
Invoice Description: Preventative Maintenance AA 3412C									
SW030098125	1-5-5700-594	LARGE EQUIPMENT MAINTENANCE							825.12
Invoice Total :									825.12
Invoice Description: Preventative maintenance for AA D150-8									
SW030098126	1-5-5700-594	LARGE EQUIPMENT MAINTENANCE							558.74
Invoice Total :									558.74
Check # 40928 Total :									3365.08
40929	03-Jun-2010	OCBREPROGR	OCB REPROGRAPHICS	Issued	239	C			
Invoice Description: Covers for loan application									
5821739	2-1-0304-705	ENGINEERING							93.53
Invoice Total :									93.53
Check # 40929 Total :									93.53
40930	03-Jun-2010	PRESTIGEMO	PRESTIGE MOBILE DETAIL	Issued	239	C			
Invoice Description: Services performed on 05/25/10									
052510	1-5-5700-596	AUTO/EQUIPMENT OPERATION							80.00
Invoice Total :									80.00
Invoice Description: Service performed on 05/30/10 & 06/01/10									
053010	1-5-5700-596	AUTO/EQUIPMENT OPERATION							352.00
Invoice Total :									352.00
Check # 40930 Total :									432.00
40931	03-Jun-2010	SAFEGUARD	SAFEGUARD	Issued	239	C			
Invoice Description: Non-permit envelopes									
026045942	1-5-5500-555	OFFICE SUPPLIES							398.34
Invoice Total :									398.34
Check # 40931 Total :									398.34
40932	03-Jun-2010	STAPLES	STAPLES BUSINESS ADVANTAGE	Issued	239	C			

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Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description	1099 Type	1099 Box					
Invoice Description: Office supplies and toner									
8015503923	1-5-5500-555	OFFICE SUPPLIES							523.84
Invoice Total :									523.84
Check # 40932 Total :									523.84
40933	03-Jun-2010	VERIZON	VERIZON CALIFORNIA	Issued		239	C		
Invoice Description: 01 2569 1194231501 02									
5895/0510	1-5-5610-580	TELEPHONE - 560 MAGNOLIA AVE							547.26
Invoice Total :									547.26
Check # 40933 Total :									547.26
40934	03-Jun-2010	WASTE MANA	RIVERSIDE COUNTY WASTE MANAGEMENT	Issued		239	C		
201004000339	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES							38.15
Invoice Total :									38.15
Check # 40934 Total :									38.15
40935	10-Jun-2010	ACTIONTRUE	ACTION TRUE VALUE HARDWARE	Issued		244	C		
37884	1-5-5200-513	MAINTENANCE EQUIPMENT (PUMPING)				MISC	03		30.95
	1-5-5300-534	MAINT METERS & SERVICES				MISC	03		94.56
	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES				MISC	03		26.04
	1-5-5500-564	MISCELLANEOUS TOOLS/EQUIPMENT				MISC	03		32.60
	1-5-5700-596	AUTO/EQUIPMENT OPERATION				MISC	03		41.94
	1-5-5700-601	RECHARGE FAC, CANYON & POND MAINTENANCE				MISC	03		13.83
Invoice Total :									239.92
Check # 40935 Total :									239.92
40936	10-Jun-2010	AMERICANOF	AMERICAN OFFICE SOLUTION	Issued		244	C		
Invoice Description: Business cards fro front counter & Jeannette Olko									
051510	1-5-5500-555	OFFICE SUPPLIES							97.88
Invoice Total :									97.88
Check # 40936 Total :									97.88
40937	10-Jun-2010	AQMD	AQMD	Issued		244	C		
Invoice Description: Facility ID 120877									
2198202	1-5-5500-572	STATE MANDATES AND TARRIFFS							110.00
Invoice Total :									110.00
Invoice Description: Facility ID 129302									
2198754	1-5-5500-572	STATE MANDATES AND TARRIFFS							110.00
Invoice Total :									110.00
Invoice Description: Facility ID 129305									
2198755	1-5-5500-572	STATE MANDATES AND TARRIFFS							110.00
Invoice Total :									110.00
Invoice Description: Facility ID 140810									
2199701	1-5-5500-572	STATE MANDATES AND TARRIFFS							110.00
Invoice Total :									110.00
Invoice Description: Facility ID 148118									
2200481	1-5-5500-572	STATE MANDATES AND TARRIFFS							110.00

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Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description	1099 Type	1099 Box					
Invoice Total :									110.00
Check # 40937 Total :									550.00
40938	10-Jun-2010	ARCO	ARCO GASPRO PLUS	Issued	244	C			
Invoice Description: Gas charges from 05/03/10 to 06/03/10									
NP25133635	1-5-5700-589	AUTO/FUEL							4906.16
Invoice Total :									4906.16
Check # 40938 Total :									4906.16
40939	10-Jun-2010	B ACE HOME	BEAUMONT DO IT BEST HOME CENTER	Issued	244	C			
317999	1-5-5700-592	REPAIR & MAINT OF GEN EQUIPMENT							22.36
Invoice Total :									22.36
Invoice Description: Credit for a return									
318001	1-5-5700-592	REPAIR & MAINT OF GEN EQUIPMENT							-4.35
Invoice Total :									-4.35
Invoice Description: wasp killer - for meter boxes									
318161	1-5-5300-534	MAINT METERS & SERVICES							5.43
Invoice Total :									5.43
Check # 40939 Total :									23.44
40940	10-Jun-2010	CLASEN, HO	HOWARD CLASEN	Issued	244	C			
Invoice Description: Weed abatement									
052310	1-5-5700-601	RECHARGE FAC, CANYON & POND MAINTENANCE							6800.00
Invoice Total :									6800.00
Check # 40940 Total :									6800.00
40941	10-Jun-2010	ESBABCOCK	ES BABCOCK	Issued	244	C			
Invoice Description: Routine Samples Wells 3, 24, 25 & 26									
AE01770-0034	1-5-5200-512	LAB TESTING							160.00
Invoice Total :									160.00
Invoice Description: Routine Samples									
AE01773-0034	1-5-5200-512	LAB TESTING							280.00
Invoice Total :									280.00
Invoice Description: Routine Samples									
AE01879-0034	1-5-5200-512	LAB TESTING							360.00
Invoice Total :									360.00
Check # 40941 Total :									800.00
40942	10-Jun-2010	GASCO	THE GAS COMPANY	Issued	244	C			
Invoice Description: 071 321 3500 0									
5000/0610	1-5-5200-514	UTILITIES - GAS							14.30
Invoice Total :									14.30
Check # 40942 Total :									14.30
40943	10-Jun-2010	GERRISHJER	GERRISH, JEREMY	Issued	244	C			
Invoice Description: Reimbursement for faulty meter testing									

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Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description	1099 Type	1099 Box					
060810	1-2-2011-211	CUSTOMER DEPOSITS							50.00
Invoice Total :									50.00
Check # 40943 Total :									50.00
40944	10-Jun-2010	HALLIWILLJ	HALLIWILL, JOHN	Issued	244	C			
Invoice Description:05/20/10									
053110	1-5-5510-550	BOARD OF DIRECTOR FEES							200.00
Invoice Total :									200.00
Check # 40944 Total :									200.00
40945	10-Jun-2010	HUDECS	HUDEC'S COMPUTER CONSULTING	Issued	244	C			
Invoice Description:IT Support									
19145A	1-5-5500-578	IT SUPPORT/SOFTWARE SUPPORT							1520.00
Invoice Total :									1520.00
Check # 40945 Total :									1520.00
40946	10-Jun-2010	MENDOZAANT	MENDOZA, ANTONIO	Issued	244	C			
Invoice Description:2010 Boot Allowance									
060110	1-5-5300-508	UNIFORMS, EMPLOYEE BENEFITS							130.00
Invoice Total :									130.00
Check # 40946 Total :									130.00
40947	10-Jun-2010	METROCALL	USA MOBILITY WIRELESS INC.	Issued	244	C			
Invoice Description:Field pager									
T0152081E	1-5-5610-580	TELEPHONE - 560 MAGNOLIA AVE							25.73
Invoice Total :									25.73
Check # 40947 Total :									25.73
40948	10-Jun-2010	NAPAAUTOPA	NAPA AUTO PARTS	Issued	244	C			
643006	1-5-5200-513	MAINTENANCE EQUIPMENT (PUMPING)							20.64
Invoice Total :									20.64
Check # 40948 Total :									20.64
40949	10-Jun-2010	ONLINE INF	ONLINE INFORMATION SERVICES	Issued	244	C			
Invoice Description:Utility exchange reports									
256717	1-5-5500-562	SUBSCRIPTIONS							298.65
Invoice Total :									298.65
Check # 40949 Total :									298.65
40950	10-Jun-2010	PRESTIGEMO	PRESTIGE MOBILE DETAIL	Issued	244	C			
Invoice Description:Services performed on 06/08/10									
060810	1-5-5700-596	AUTO/EQUIPMENT OPERATION							64.00
Invoice Total :									64.00
Check # 40950 Total :									64.00
40951	10-Jun-2010	ROSSK000	ROSS, KEN	Issued	244	C			
Invoice Description:04/28/10, 05/06/10 & 05/12/10									

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Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description	1099 Type	1099 Box					
052610	1-5-5510-550	BOARD OF DIRECTOR FEES							600.00
Invoice Total :									600.00
Check # 40951 Total :									600.00
40952	10-Jun-2010	STELLAPARK	PARKS, STELLA	Issued	244	C			
Invoice Description:05-13-10 & 06-09-10									
060910	1-5-5510-550	BOARD OF DIRECTOR FEES							400.00
Invoice Total :									400.00
Check # 40952 Total :									400.00
40953	10-Jun-2010	TERMINIX	TERMINIX	Issued	244	C			
Invoice Description:560 Magnolia Ave.									
295494409	1-5-5610-582	MAINTENANCE - 560 MAGNOLIA AVE							49.00
Invoice Total :									49.00
Check # 40953 Total :									49.00
40954	10-Jun-2010	TOMLARA	TOM LARA	Issued	244	C			
Invoice Description:June 2010 Recharge Facility Maintenance									
1911	1-5-5700-598	LANDSCAPE MAINTENANCE	MISC	03					500.00
Invoice Total :									500.00
Invoice Description:June 2010 District Yard Maintenance									
1912	1-5-5700-598	LANDSCAPE MAINTENANCE	MISC	03					3450.00
Invoice Total :									3450.00
Check # 40954 Total :									3950.00
40955	10-Jun-2010	USABUEBOO	USA BLUE BOOK	Issued	244	C			
153223	1-5-5200-511	TREATMENT & CHEMICALS							68.36
	1-5-5200-511	TREATMENT & CHEMICALS							10.73
	1-5-5200-511	TREATMENT & CHEMICALS							5.98
Invoice Total :									85.07
Check # 40955 Total :									85.07
40956	10-Jun-2010	VERIZON	VERIZON CALIFORNIA	Issued	244	C			
Invoice Description:01 2569 1126235360 10									
0159/0610	1-5-5610-580	TELEPHONE - 560 MAGNOLIA AVE							134.79
Invoice Total :									134.79
Invoice Description:01 2569 1126539555 09									
1549/0610	1-5-5635-580	TELEPHONE - 815 E. 12TH STREET							74.17
Invoice Total :									74.17
Check # 40956 Total :									208.96
40957	10-Jun-2010	VERIZONBUS	VERIZON COMMUNICATION	Issued	244	C			
Invoice Description:Account 1144739781									
9781/0610	1-5-5610-580	TELEPHONE - 560 MAGNOLIA AVE							119.99
Invoice Total :									119.99
Check # 40957 Total :									119.99

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Invoice #	Account No.	Account Description	1099 Type	1099 Box					
40958	10-Jun-2010	VERIZONIP	VERIZON BUSINESS	Issued	244	C			
Invoice Description: ACCT 6000066138 X26									
60000661381005	1-5-5610-580	TELEPHONE - 560 MAGNOLIA AVE							688.85
Invoice Total :									688.85
Check # 40958 Total :									688.85
40959	17-Jun-2010	ALSCO	ALSCO	Issued	248	C			
Invoice Description: 560 Magnolia Ave.									
LYUM366911	1-5-5610-582	MAINTENANCE - 560 MAGNOLIA AVE							28.00
Invoice Total :									28.00
Invoice Description: 815 E. 12th St.									
LYUM366912	1-5-5635-582	MAINTENANCE/REPAIR - 815 E. 12TH STREET							30.00
Invoice Total :									30.00
Check # 40959 Total :									58.00
40960	17-Jun-2010	ARAMARK	ARAMARK REFRESHMENT SERVICES	Issued	248	C			
Invoice Description: Coffee Supplies									
202	1-5-5500-555	OFFICE SUPPLIES							122.53
Invoice Total :									122.53
Check # 40960 Total :									122.53
40961	17-Jun-2010	B76	BEAUMONT 76	Issued	248	C			
Invoice Description: Gas Charges 05/01/10 - 05/31/10									
2479	1-5-5700-589	AUTO/FUEL							217.65
Invoice Total :									217.65
Check # 40961 Total :									217.65
40962	17-Jun-2010	BASICCHEMI	BASIC CHEMICAL SOLUTIONS LLC	Issued	248	C			
Invoice Description: Well 24									
SI5738142	1-5-5200-511	TREATMENT & CHEMICALS							1821.75
Invoice Total :									1821.75
Invoice Description: Well 26									
SI5738143	1-5-5200-511	TREATMENT & CHEMICALS							1250.73
Invoice Total :									1250.73
Check # 40962 Total :									3072.48
40963	17-Jun-2010	BLAIRBALL	BALL, BLAIR	Issued	248	C			
Invoice Description: 05/06/10, 05/12/10, 06/03/09 & 06/09/10									
060910	1-5-5510-550	BOARD OF DIRECTOR FEES							760.00
Invoice Total :									760.00
Check # 40963 Total :									760.00
40964	17-Jun-2010	CALTOOL	CALIFORNIA TOOL & WELDING	Issued	248	C			
Invoice Description: 05/06/10, 05/12/10, 06/03/09 & 06/09/10									
DC26014	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES							46.80
Invoice Total :									46.80
Check # 40964 Total :									46.80

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Invoice #	Account No.	Account Description	1099 Type	1099 Box					
40965	17-Jun-2010	CUTTING ED	CUTTING EDGE SUPPLY CO	Issued	248	C			
COLINV018287	1-5-5700-594	LARGE EQUIPMENT MAINTENANCE							52.56
	1-5-5700-594	LARGE EQUIPMENT MAINTENANCE							31.08
	1-5-5700-594	LARGE EQUIPMENT MAINTENANCE							7.10
	1-5-5700-594	LARGE EQUIPMENT MAINTENANCE							7.60
	1-5-5700-594	LARGE EQUIPMENT MAINTENANCE							7.76
	1-5-5700-594	LARGE EQUIPMENT MAINTENANCE							63.40
	1-5-5700-594	LARGE EQUIPMENT MAINTENANCE							8.70
	1-5-5700-594	LARGE EQUIPMENT MAINTENANCE							19.00
	1-5-5700-594	LARGE EQUIPMENT MAINTENANCE							17.26
Invoice Total :									214.46
Check # 40965 Total :									214.46
40966	17-Jun-2010	DALEY&HEFT	DALEY & HEFT LLP	Issued	248	C			
Invoice Description: Professional Services for March 2010									
36494	1-5-5810-611	GENERAL LEGAL							4582.50
Invoice Total :									4582.50
Check # 40966 Total :									4582.50
40967	17-Jun-2010	ESBABCOCK	ES BABCOCK	Issued	248	C			
AE02549-0034	1-5-5200-512	LAB TESTING							45.00
Invoice Total :									45.00
Invoice Description: Samples									
AF00071-0034	1-5-5200-512	LAB TESTING							40.00
Invoice Total :									40.00
Invoice Description: Samples									
AF00107-0034	1-5-5200-512	LAB TESTING							280.00
Invoice Total :									280.00
Invoice Description: Samples									
AF00108-0034	1-5-5200-512	LAB TESTING							80.00
Invoice Total :									80.00
Invoice Description: Samples									
AF00222-0034	1-5-5200-512	LAB TESTING							40.00
Invoice Total :									40.00
Check # 40967 Total :									485.00
40968	17-Jun-2010	FREEMANOFF	FREEMAN OFFICE PRODUCTS	Issued	248	C			
Invoice Description: OFFICE SUPPLIES									
439964-0	1-5-5500-555	OFFICE SUPPLIES							101.40
Invoice Total :									101.40
Check # 40968 Total :									101.40
40969	17-Jun-2010	HASLER	TOTALFUNDS BY HASLER	Issued	248	C			
Invoice Description: Account 7900 0110 0242 2379									
2379/0610	1-5-5500-561	POSTAGE							1000.00
Invoice Total :									1000.00
Check # 40969 Total :									1000.00

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Invoice #	Account No.	Account Description	1099 Type	1099 Box					
40970	17-Jun-2010	HIGHLANDSP	HIGHLAND SPRINGS EXPRESS LUBE	Issued	248	C			
Invoice Description:2002 Dodge Ram									
10052700000045	1-5-5700-596	AUTO/EQUIPMENT OPERATION							152.59
Invoice Total :									152.59
Check # 40970 Total :									152.59
40971	17-Jun-2010	LINDENMEYR	LINDENMEYR MUNROE INC.	Issued	248	C			
Invoice Description:# 10 ENVELOPES									
89349443 RI	1-5-5500-555	OFFICE SUPPLIES							900.00
Invoice Total :									900.00
Invoice Description:STATEMENT PAPER									
89349444 RI	1-5-5500-555	OFFICE SUPPLIES							771.00
Invoice Total :									771.00
Invoice Description:# 9 REMIT ENVELOPES									
89349445 RI	1-5-5500-555	OFFICE SUPPLIES							915.00
Invoice Total :									915.00
Check # 40971 Total :									2586.00
40972	17-Jun-2010	PARSONS	PARSONS WATER & INFRASTRUCTURE INC.	Issued	248	C			
Invoice Description:Work performed from 03/27/10 through 04/30/10									
10050139	1-5-5820-611	GENERAL ENGINEERING							4021.25
	2-1-0809-705	ENGINEERING							14070.28
	2-1-0813-705	ENGINEERING							9073.22
	2-1-0812-705	ENGINEERING							5476.97
	2-1-0810-705	ENGINEERING							8669.02
Invoice Total :									41310.74
Check # 40972 Total :									41310.74
40973	17-Jun-2010	POUANTHONY	POU, ANTHONY	Issued	248	C			
Invoice Description:2010 BOOT ALLOWANCE									
060410	1-5-5300-508	UNIFORMS, EMPLOYEE BENEFITS							46.22
Invoice Total :									46.22
Check # 40973 Total :									46.22
40974	17-Jun-2010	PRESTIGEMO	PRESTIGE MOBILE DETAIL	Issued	248	C			
Invoice Description:Service performed on 06/12/10 & 06/14/10									
061210	1-5-5700-596	AUTO/EQUIPMENT OPERATION							320.00
Invoice Total :									320.00
Check # 40974 Total :									320.00
40975	17-Jun-2010	REDWINE	REDWINE AND SHERRILL	Issued	248	C			
Invoice Description:Services rendered during May 2010									
510001	1-5-5810-611	GENERAL LEGAL			MISC	03			6868.50
	2-1-0911-705	Water Rate & Fee Study (2009)			MISC	03			2880.00
	2-1-0813-700	GENERAL			MISC	03			990.00
Invoice Total :									10738.50
Check # 40975 Total :									10738.50



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Invoice #	Account No.	Account Description	1099 Type	1099 Box					
40976	17-Jun-2010	STAPLES	STAPLES BUSINESS ADVANTAGE	Issued	248	C			
Invoice Description: Office Supplies									
8015612053	1-5-5500-555	OFFICE SUPPLIES							156.02
Invoice Total :									156.02
Check # 40976 Total :									156.02
40977	17-Jun-2010	STMP000991	SCHWEIGL, DIANA	Issued	248	C			
Invoice Description: Refund on account 065-0590-005.									
Invoice Total :									0.00
Check # 40977 Total :									6.09
40978	17-Jun-2010	TIMEWARNER	TIME WARNER CABLE	Issued	248	C			
Invoice Description: ACCT 8448400430049655									
9655/0610	1-5-5610-580	TELEPHONE - 560 MAGNOLIA AVE							120.01
Invoice Total :									120.01
Check # 40978 Total :									120.01
40979	17-Jun-2010	UNDERGROUN	UNDERGROUND SERVICE ALERT	Issued	248	C			
Invoice Description: 98 new tickets									
520100043	1-5-5300-531	LINE LOCATES							147.00
Invoice Total :									147.00
Check # 40979 Total :									147.00
40980	17-Jun-2010	VERIZONWIR	VERIZON WIRELESS	Issued	248	C			
Invoice Description: Account 470967799-00001									
0877049392	1-5-5610-580	TELEPHONE - 560 MAGNOLIA AVE							412.93
Invoice Total :									412.93
Check # 40980 Total :									412.93
40981	17-Jun-2010	WASTEMANAG	WASTE MANAGEMENT	Issued	248	C			
Invoice Description: BEA-0010106-2371-6									
0499565-2371-3	1-5-5635-581	SANITATION - 815 E. 12TH STREET							237.36
Invoice Total :									237.36
Check # 40981 Total :									237.36
40982	17-Jun-2010	WASTEMANAG	WASTE MANAGEMENT	Issued	248	C			
Invoice Description: BEA-0011387-2371-1									
0499566-2371-1	1-5-5610-581	SANITATION - 560 MAGNOLIA AVE							118.95
Invoice Total :									118.95
Check # 40982 Total :									118.95
40983	17-Jun-2010	WELLSFARGO	WELLS FARGO REMITTANCE CENTER	Issued	248	C			
Invoice Description: 8028/0610									
	1-5-5500-555	OFFICE SUPPLIES							173.92
	1-5-5610-580	TELEPHONE - 560 MAGNOLIA AVE							35.97
Invoice Total :									209.89
Check # 40983 Total :									209.89

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Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description	1099 Type	1099 Box					
40984	17-Jun-2010	Z&LPAVING	Z&L PAVING	Issued	248	C			
2407	1-5-5300-534	MAINT METERS & SERVICES	MISC	03					334.32
	1-5-5300-534	MAINT METERS & SERVICES	MISC	03					246.76
	1-5-5300-534	MAINT METERS & SERVICES	MISC	03					382.08
	1-5-5300-530	MAINT PIPELINE/FIRE HYDRANT	MISC	03					509.44
	1-5-5300-530	MAINT PIPELINE/FIRE HYDRANT	MISC	03					366.16
	1-5-5300-534	MAINT METERS & SERVICES	MISC	03					398.00
	1-5-5300-534	MAINT METERS & SERVICES	MISC	03					278.60
	1-5-5300-534	MAINT METERS & SERVICES	MISC	03					278.60
	1-5-5300-534	MAINT METERS & SERVICES	MISC	03					597.00
	1-5-5300-530	MAINT PIPELINE/FIRE HYDRANT	MISC	03					3948.16
	1-5-5300-530	MAINT PIPELINE/FIRE HYDRANT	MISC	03					557.20
	1-5-5300-530	MAINT PIPELINE/FIRE HYDRANT	MISC	03					612.92
	1-5-5300-530	MAINT PIPELINE/FIRE HYDRANT	MISC	03					987.04
Invoice Total :									9496.28
Check # 40984 Total :									9496.28
40985	24-Jun-2010	AUTOVALUE	STAR AUTO PARTS	Issued	253	C			
Invoice Description:Oxygen for welding tanks									
5-537467	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES							12.63
Invoice Total :									12.63
Check # 40985 Total :									12.63
40986	24-Jun-2010	B ACE HOME	BEAUMONT DO IT BEST HOME CENTER	Issued	253	C			
Invoice Description:Door repairs @ cherry yard									
318694	1-5-5700-597	MAINT GENERAL PLANT (BUILDINGS)							19.22
Invoice Total :									19.22
Invoice Description:Main office sprinklers									
318895	1-5-5700-598	LANDSCAPE MAINTENANCE							6.99
Invoice Total :									6.99
Invoice Description:Well maintenance									
318907	1-5-5200-513	MAINTENANCE EQUIPMENT (PUMPING)							53.04
	1-5-5700-597	MAINT GENERAL PLANT (BUILDINGS)							15.18
Invoice Total :									68.22
318914	1-5-5300-531	LINE LOCATES							19.56
Invoice Total :									19.56
318954	1-5-5700-598	LANDSCAPE MAINTENANCE							20.74
Invoice Total :									20.74
Invoice Description:Main office sprinklers									
318970	1-5-5700-598	LANDSCAPE MAINTENANCE							3.80
Invoice Total :									3.80
Check # 40986 Total :									138.53
40987	24-Jun-2010	BANKOFSACR	BANK OF SACRAMENTO	Issued	253	C			
Invoice Description:Escrow account # 6362-022									
041880	2-1-0809-704	CONTRACT							4233.25
Invoice Total :									4233.25

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Invoice #	Account No.	Account Description	1099 Type	1099 Box					
Check # 40987 Total :									4233.25
40988	24-Jun-2010	BCVWD	BEAUMONT CHERRY VALLEY WATER DISTRI	Issued	253	C			
Invoice Description:Petty cash									
062310	1-1-1220-161	PETTY CASH & DRAWERS							386.92
Invoice Total :									386.92
Check # 40988 Total :									386.92
40989	24-Jun-2010	BRYANWILFL	WILFLEY, BRYAN	Issued	253	C			
Invoice Description:SPRING 2010 TUITION									
062310	1-5-5800-519	EDUCATION EXPENSE							1267.06
Invoice Total :									1267.06
Check # 40989 Total :									1267.06
40990	24-Jun-2010	CR&RINCORP	CR&R INC	Issued	253	C			
Invoice Description:06/01/10 through 06/30/10									
0055267	1-5-5640-581	SANITATION - 11083 CHERRY AVE							225.15
Invoice Total :									225.15
Check # 40990 Total :									225.15
40991	24-Jun-2010	CVAUTO	CHERRY VALLEY AUTOMOTIVE	Issued	253	C			
Invoice Description:2005 Ford Ranger									
17502	1-5-5700-593	REPAIR VEHICLES AND TOOLS							20.00
Invoice Total :									20.00
Check # 40991 Total :									20.00
40992	24-Jun-2010	CVNURSERY	CHERRY VALLEY NURSERY	Issued	253	C			
Invoice Description:Island on the 600 block of Palm									
051710	1-5-5300-530	MAINT PIPELINE/FIRE HYDRANT							24.47
Invoice Total :									24.47
Check # 40992 Total :									24.47
40993	24-Jun-2010	EDISON	SOUTHERN CALIFORNIA EDISON	Issued	253	C			
Invoice Description:2-29-011-0410									
0410/0610	1-5-5200-515	UTILITIES - ELECTRIC							30.75
Invoice Total :									30.75
Invoice Description:2-30-136-2661									
2661/0610	1-5-5200-515	UTILITIES - ELECTRIC							13106.74
Invoice Total :									13106.74
Invoice Description:2-32-677-3264									
3264/0610	1-5-5200-515	UTILITIES - ELECTRIC							25.34
Invoice Total :									25.34
Invoice Description:2-28-548-3756									
3756/0610	1-5-5635-515	ELECTRIC - 815 E. 12TH STREET							575.59
Invoice Total :									575.59
Invoice Description:2-04-003-3854									
3854/0610	1-5-5200-515	UTILITIES - ELECTRIC							133.19

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Invoice #	Account No.	Account Description	1099 Type	1099 Box					
Invoice Description:2-24-794-5108									
5108/0610	1-5-5200-515	UTILITIES - ELECTRIC							133.19
Invoice Total :									22.57
Invoice Description:2-28-585-8734									
8734/0610	1-5-5610-515	ELECTRIC - 560 MAGNOLIA AVE							1708.80
Invoice Total :									30.46
Invoice Description:2-04-095-8803									
8803/0610	1-5-5200-515	UTILITIES - ELECTRIC							30.46
Invoice Total :									24520.40
Invoice Description:2-26-082-9270									
9270/0610	1-5-5200-515	UTILITIES - ELECTRIC							24520.40
Invoice Total :									40153.84
Check # 40993 Total :									
40994	24-Jun-2010	ESBABCOCK	ES BABCOCK	Issued	253	C			
Invoice Description:Samples									
AF00423-0034	1-5-5200-512	LAB TESTING							400.00
Invoice Total :									400.00
Check # 40994 Total :									400.00
40995	24-Jun-2010	HALLIWILLJ	HALLIWILL, JOHN	Issued	253	C			
Invoice Description:06/09/10 & 06/10/10									
061610	1-5-5510-550	BOARD OF DIRECTOR FEES							400.00
Invoice Total :									400.00
Check # 40995 Total :									400.00
40996	24-Jun-2010	HEMETVALLE	HEMET VALLEY TOOL & SUPPLY	Issued	253	C			
Invoice Description:Repair Stomper									
54785	1-5-5700-592	REPAIR & MAINT OF GEN EQUIPMENT							5.95
	1-5-5700-592	REPAIR & MAINT OF GEN EQUIPMENT							4.75
	1-5-5700-592	REPAIR & MAINT OF GEN EQUIPMENT							10.00
	1-5-5700-592	REPAIR & MAINT OF GEN EQUIPMENT							9.95
	1-5-5700-592	REPAIR & MAINT OF GEN EQUIPMENT							75.00
	1-5-5700-592	REPAIR & MAINT OF GEN EQUIPMENT							2.69
Invoice Total :									108.34
Check # 40996 Total :									108.34
40997	24-Jun-2010	HOMEDEPOT	HOME DEPOT CREDIT SERVICES	Issued	253	C			
8524/0610	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES							256.40
	1-5-5635-582	MAINTENANCE/REPAIR - 815 E. 12TH STREET							2.47
Invoice Total :									258.87
Check # 40997 Total :									258.87
40998	24-Jun-2010	IDEARCMEDI	SUPERMEDIA LLC	Issued	253	C			
490015459293	1-5-5500-562	SUBSCRIPTIONS							51.50
Invoice Total :									51.50

Check Register - Detail - Bank



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Vendor : A&A FENCE To ZETLMAIER

Check Dt. : 01-Jun-2010 To 29-Jun-2010

Bank : 7 To 7

Seq : Check No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description	1099 Type	1099 Box					
Check # 40998 Total :									51.50
40999	24-Jun-2010	INLANDWATE	INLAND WATER WORKS	Issued	253	C			
222958	1-5-5300-534	MAINT METERS & SERVICES							41.40
	1-5-5300-534	MAINT METERS & SERVICES							3.62
Invoice Total :									45.02
223183	1-5-5300-534	MAINT METERS & SERVICES							100.00
	1-5-5300-534	MAINT METERS & SERVICES							8.75
Invoice Total :									108.75
223184	1-5-5300-534	MAINT METERS & SERVICES							30.60
	1-5-5300-534	MAINT METERS & SERVICES							20.70
	1-5-5300-534	MAINT METERS & SERVICES							4.49
Invoice Total :									55.79
223185	1-1-1310-180	INVENTORY							10.25
	1-1-1310-180	INVENTORY							0.90
Invoice Total :									11.15
Check # 40999 Total :									216.64
41000	24-Jun-2010	JOHNSONPOW	JOHNSON POWER SYSTEMS	Issued	253	C			
Invoice Description:AA 3412 PKGG LEVEL 2 PREVENTATIVE MAINTENANCE									
SW030098337	1-5-5700-594	LARGE EQUIPMENT MAINTENANCE							5282.34
Invoice Total :									5282.34
Check # 41000 Total :									5282.34
41001	24-Jun-2010	KHOV	K HOVNANIAN HOMES	Issued	253	C			
Invoice Description:Tract 33096-1 & 33096-1 Ph B Loop Rd. deposit reimbursement									
062110	1-2-2011-210	DEFERRED REVENUE							65586.02
Invoice Total :									65586.02
Check # 41001 Total :									65586.02
41002	24-Jun-2010	KVSPAIN TAN	KV'S PAINT AND DECORATING	Issued	253	C			
Invoice Description:Tan paint for shop door and frame									
104187	1-5-5700-597	MAINT GENERAL PLANT (BUILDINGS)							48.88
Invoice Total :									48.88
Check # 41002 Total :									48.88
41003	24-Jun-2010	NAPAAUTOPA	NAPA AUTO PARTS	Issued	253	C			
640778	1-5-5700-596	AUTO/EQUIPMENT OPERATION							16.30
Invoice Total :									16.30
645084	1-5-5700-596	AUTO/EQUIPMENT OPERATION							11.40
Invoice Total :									11.40
Check # 41003 Total :									27.70
41004	24-Jun-2010	PACIFICALA	PACIFIC ALARM	Issued	253	C			
Invoice Description:June 1, 2010 to Jun 30, 2010									
R 93706	1-5-5500-557	OFFICE MAINTENANCE							202.00
Invoice Total :									202.00

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Vendor : A&A FENCE To ZETLMAIER

Check Dt. : 01-Jun-2010 To 29-Jun-2010

Bank : 7 To 7

Seq : Check No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description	1099 Type	1099 Box					
Check # 41004 Total :									202.00
41005	24-Jun-2010	PASOROBLES	PASO ROBLES TANK INC.	Issued	253	C			
Invoice Description:2800 Zone Recycled Water Tank									
041880	2-1-0809-704	CONTRACT							80431.75
Invoice Total :									80431.75
Check # 41005 Total :									80431.75
41006	24-Jun-2010	PATSPOTS	PAT'S POTS	Issued	253	C			
Invoice Description:06-08-10 to 07-05-10									
12044	1-5-5700-601	RECHARGE FAC, CANYON & POND MAINTENANCE	MISC	03					310.00
Invoice Total :									310.00
Check # 41006 Total :									310.00
41007	24-Jun-2010	PRESTIGEMO	PRESTIGE MOBILE DETAIL	Issued	253	C			
Invoice Description:Services performed on 06/21/10									
062110	1-5-5700-596	AUTO/EQUIPMENT OPERATION							80.00
Invoice Total :									80.00
Check # 41007 Total :									80.00
41008	24-Jun-2010	SCANLANKAR	KARL SCANLAN COMPANY INC.	Issued	253	C			
Invoice Description:Work performed from 05/01/10 to 05/31/10									
3341	2-1-0813-704	CONTRACT							162991.69
Invoice Total :									162991.69
Check # 41008 Total :									162991.69
41009	24-Jun-2010	SGPWA	SAN GORGONIO PASS WATER AGENCY	Issued	253	C			
Invoice Description:May 2010 state project water									
2010-05	1-5-5200-620	STATE PROJECT WATER PURCHASED							94783.00
Invoice Total :									94783.00
Check # 41009 Total :									94783.00
41010	24-Jun-2010	STAPLES	STAPLES BUSINESS ADVANTAGE	Issued	253	C			
Invoice Description:OFFICE PAPER AND INK									
8015677602	1-5-5500-555	OFFICE SUPPLIES							291.35
Invoice Total :									291.35
Check # 41010 Total :									291.35
41011	24-Jun-2010	STMP000992	LOPEZ, YOLANDA	Issued	253	C			
Invoice Description:Refund on account 031-0225-000.									
Invoice Total :									0.00
Check # 41011 Total :									25.49
41012	24-Jun-2010	TERMINIX	TERMINIX	Issued	253	C			
Invoice Description:13695 OAK GLEN RD.									
296019639	1-5-5620-582	MAINTENANCE/REPAIR - 13695 OAK GLEN ROAD							98.00
Invoice Total :									98.00

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Vendor : A&A FENCE To ZETLMAIER

Check Dt. : 01-Jun-2010 To 29-Jun-2010

Bank : 7 To 7

Seq : Check No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description	1099 Type	1099 Box					
Check # 41012 Total :									98.00
41013	24-Jun-2010	VERIZON	VERIZON CALIFORNIA	Issued	253	C			
Invoice Description:01 2569 1119218137 06									
8254/0610	1-5-5610-580	TELEPHONE - 560 MAGNOLIA AVE							182.31
Invoice Total :									182.31
Check # 41013 Total :									182.31
41014	24-Jun-2010	WOLLR000	WOLL, RYAN	Issued	253	C			
Invoice Description:04/28/10 & 06/09/10									
060910	1-5-5510-550	BOARD OF DIRECTOR FEES							360.00
Invoice Total :									360.00
Check # 41014 Total :									360.00
41015	24-Jun-2010	XEROX	XEROX CORPORATION	Issued	253	C			
Invoice Description:Service period from 03-19-10 to 04-21-10									
048405912	1-5-5500-556	OFFICE EQUIPMENT/SERVICE AGREEMENTS							85.39
Invoice Total :									85.39
Invoice Description:May 2010									
048437661	1-5-5500-556	OFFICE EQUIPMENT/SERVICE AGREEMENTS							986.09
Invoice Total :									986.09
Check # 41015 Total :									1071.48
Total Computer Paid :		672,121.90	Total EFT - PAP Paid :		0.00	Total Paid :		672,121.90	
Total Manually Paid :		0.00	Total EFT - File Paid :		0.00				

Memorandum

Date: July 8, 2010
From: Anthony Lara, Interim General Manager
To: Finance and Audit Committee
Subject: Invoices Pending Payment

Attached please find copies of the professional services invoices which are pending payment. Total amount pending approval is \$29,760.02

Vendor Name	Invoice No.	Amount
Redwine & Sherrill	610001	\$12,825.10
Parsons	10060137	\$16,934.92
		<u>\$29,760.02</u>

Recommendation: That the Finance and Audit Committee recommends approval of the attached invoices totaling \$29,760.02

LAW OFFICES
REDWINE AND SHERRILL

STATEMENT FOR PROFESSIONAL SERVICES

1950 MARKET STREET
RIVERSIDE, CALIFORNIA 92501-1720
TELEPHONE 951-684-2520
ID # 95-1979827

June 29, 2010

INVOICE # 610001

Beaumont Cherry Valley Water District
ATTN: Tony Lara
P. O. Box 2037
Beaumont, CA 92223

For Services Rendered During June 2010

Legal Fees due for Month	\$12,825.00
Costs Advanced for Month	\$ 68.10
CURRENT AMOUNT DUE	\$12,893.10

COPY

MEMORANDUM

June 7, 2010

TO: Tony Lara, Interim General Manager
FROM: Steve Gratwick
SUBJECT: Work During Billing Period: 5/01/10 through 5/28/10
Invoice No. 10060137

RECEIVED
JUN 09 2010

BY:

During this past billing period we performed the following tasks:

Task 01000 – General: 1-5-5820-411

- Administration \$391.25
- Fire Flow Analysis: 40881 Oregon Trail \$340.00
- ODCs (Postage, Reproduction, & Travel) \$30.00

761.25

Task 10003 – 2800 Recycled Water Tank: 2-1-0809-705

- Reviewing Contractor's Submittals and RFIs, project billing,
Field coating inspection of tank \$6,662.50
- ODCs (Postage, Reproduction, & Travel) \$197.67

6860.17

Task 10013 – CEQA Recycled Water, YVWD Connection: 2-1-0304-705

- Review CEQA requirements for YVWD connection
and fee proposal for CEQA document \$1,190.00

1,190.00

Task 10018 – Ring Ranch Road Extension: 2-1-0813-705

- Review and prepare contractor's change orders and review contractor's submittals; \$5,610.00
- ODCs (Postage, Reproduction, & Travel) \$96.00

5706.00

Task 10022 – Brookside Blvd Pipeline 2-1-0810-705

- Review and prepare change order, meeting with contractor, and
prepare final project billing; \$2,380.00
- ODCs (Postage, Reproduction, & Travel) ODCs (Postage, Reproduction, & Travel) \$37.50

2417.50

TOTAL \$16,934.92

HOLD INVOICE
Board Approval Required

Beaumont-Cherry Valley Water District
Statements of Revenues, Expenses, and Changes in Net Assets
Unaudited
Through May 31, 2010

	Actual	Adopted Budget	Budget Remaining	Percent to Budget
Operating revenues:				
Water consumption sales	1,154,364	4,329,564	3,175,200	26.66%
Water service charges	690,199	1,863,415	1,173,216	37.04%
Water importation surcharges	240,261	996,851	756,590	24.10%
Water pumping power surcharges	306,126	1,311,650	1,005,524	23.34%
Development and installation charges	109,204	160,000	50,796	68.25%
Other charges for services	97,331	259,000	161,669	37.58%
Total operating revenues	2,597,484	8,920,480	6,322,996	
Operating expenses:				
Source of supply	751,166	3,071,820	2,320,654	24.45%
Transmission and distribution	344,122	1,033,700	689,578	33.29%
Customer accounts	70,379	183,400	113,021	38.37%
Maintenance & general plant	123,705	298,000	174,295	41.51%
In-House engineering	44,568	112,012	67,444	39.79%
Professional services	105,225	290,000	184,775	36.28%
Administrative	754,499	2,471,669	1,717,170	30.53%
Total operating expenses	2,193,664	7,460,601	5,266,937	
Operating income before depreciation	403,820	1,459,879	1,056,059	27.66%
Depreciation	(843,896)	(2,025,351)	(1,181,455)	41.67%
Operating income(loss)	(440,076)	(565,472)	(125,396)	
Non-operating revenue(expense):				
Interest earnings	14,266	51,000	36,734	27.97%
Rental income	10,811	30,800	19,989	35.10%
Other non-operating revenues	15,461	15,000	(461)	103.07%
Total non-operating revenues, net	40,538	96,800	56,262	41.88%
Net income(loss) before capital contributions	(399,538)	(468,672)	(69,134)	
Capital contributions:				
Facilities charges	2,000	272,402	270,402	0.73%
Front footage fees	0	0	0	
Total capital contributions	2,000	272,402	270,402	
Change in net assets	(397,538)	(196,270)	201,268	

Beaumont-Cherry Valley Water District
Statements of Revenues, Expenses, and Changes in Net Assets
Detailed
Unaudited Through May 31, 2010

	<u>Actual</u>	<u>Adopted Budget</u>	<u>Budget Remaining</u>	<u>Percent to Budget</u>
Operating revenues:				
Water consumption sales				
DOMESTIC WATER SALES	1,084,876	4,074,564	2,989,688	26.63%
IRRIGATION WATER SALES	5,355	30,000	24,645	17.85%
CONSTRUCTION WATER SALES	28,488	125,000	96,512	22.79%
RECHARGE INCOME (CITY OF BANNING)	35,645	100,000	64,355	35.64%
Water service charges (meter charge)				
SERVICE CHARGES	690,199	1,863,415	1,173,216	37.04%
Water importation surcharge	240,261	996,851	756,590	24.10%
Water pumping power surcharge	306,126	1,311,650	1,005,524	23.34%
Development and installation charges				
INSTALLATION CHARGES	90,809	100,000	9,191	90.81%
DEVELOPMENT INCOME	18,395	60,000	41,605	30.66%
Other charges for services				
REIMB. CUST. DAMAGES/UPGRADES	7,254	30,000	22,746	24.18%
BACKFLOW DEVICES	11,344	22,500	11,156	50.42%
RETURNED CHECK FEES	640	3,500	2,860	18.29%
TURN ONS	14,200	36,000	21,800	39.44%
THIRD NOTICE CHARGE	30,940	76,000	45,060	40.71%
PENALTIES	32,952	91,000	58,048	36.21%
Total operating revenues	<u>2,597,484</u>	<u>8,920,480</u>	<u>6,322,996</u>	29.12%
Operating expenses:				
Source of supply				
STATE PROJECT WATER PURCHASED	184,811	570,600	385,789	32.39%
HEALTH INSURANCE	19,690	55,000	35,310	35.80%
RETIREMENT/CALPERS	25,478	65,000	39,522	39.20%
LABOR	86,925	275,000	188,075	31.61%
BEREAVEMENT/SEMINAR/JURY DUTY	245	1,000	755	24.54%
SICK LEAVE	3,143	4,500	1,357	69.85%
VACATION	1,349	6,000	4,651	22.49%
HOLIDAYS	2,956	9,500	6,544	31.12%
LIFE INSURANCE	569	1,600	1,031	35.57%
UNIFORMS, EMPLOYEE BENEFITS	114	1,000	886	11.44%
TREATMENT & CHEMICALS	8,428	160,000	151,572	5.27%
LAB TESTING	30,579	45,000	14,421	67.95%
MAINTENANCE EQUIPMENT (PUMPING)	57,047	160,000	102,953	35.65%
UTILITIES - GAS	54	120	66	45.20%
UTILITIES - ELECTRIC	321,290	1,700,000	1,378,710	18.90%
TELEMETRY MAINTENANCE	621	6,000	5,379	10.34%
SEMINAR & TRAVEL EXPENSES	0	500	500	0.00%
EDUCATION EXPENSES	245	1,000	755	24.50%
WORKER'S COMPENSATION INSURANCE	7,621	10,000	2,379	76.21%
Total Source of supply	<u>751,166</u>	<u>3,071,820</u>	<u>2,320,654</u>	24.45%
Transmission and distribution				
HEALTH INSURANCE	50,908	115,000	64,092	44.27%
RETIREMENT/CALPERS	55,044	110,000	54,956	50.04%
LABOR	162,154	370,000	207,846	43.83%
BEREAVEMENT/SEMINAR/JURY DUTY	1,291	2,400	1,109	53.78%
SICK LEAVE	11,254	18,000	6,746	62.52%
VACATION	4,909	24,000	19,091	20.46%

Beaumont-Cherry Valley Water District
Statements of Revenues, Expenses, and Changes in Net Assets
Detailed
Unaudited Through May 31, 2010

	<u>Actual</u>	<u>Adopted Budget</u>	<u>Budget Remaining</u>	<u>Percent to Budget</u>
HOLIDAYS	6,020	24,000	17,980	25.08%
LIFE INSURANCE	1,330	3,100	1,770	42.92%
UNIFORMS, EMPLOYEE BENEFITS	529	3,200	2,671	16.52%
SEMINAR & TRAVEL EXPENSES	0	1,000	1,000	0.00%
EDUCATION EXPENSES	55	2,000	1,945	2.75%
WORKER'S COMPENSATION INSURANCE	15,913	15,000	(913)	106.09%
MAINT PIPELINE/FIRE HYDRANT	7,561	95,000	87,439	7.96%
LINE LOCATES	1,143	3,500	2,357	32.66%
MAINT METERS & SERVICES	13,309	175,000	161,691	7.61%
BACKFLOW DEVICES	0	500	500	0.00%
MAINTENANCE RESERVOIRS/TANKS	3,760	10,000	6,240	37.60%
MAINTENANCE PRESSURE REGULATORS	0	12,000	12,000	0.00%
INSPECTIONS	10,055	35,000	24,945	28.73%
INVENTORY PURCHASE DISCOUNTS	(1,115)	(5,000)	(3,885)	22.30%
OBSOLETE OR DAMAGED INVENTORY	0	20,000	20,000	0.00%
Total transmission and distribution	344,122	1,033,700	689,578	33.29%
Customer accounts				
HEALTH INSURANCE	12,660	34,000	21,340	37.24%
RETIREMENT/CALPERS	12,329	31,000	18,671	39.77%
LABOR	35,051	99,000	63,949	35.40%
BEREAVEMENT/SEMINAR/JURY DUTY	86	1,000	914	8.58%
SICK LEAVE	1,632	3,000	1,368	54.40%
VACATION	2,801	4,000	1,199	70.03%
HOLIDAYS	2,027	6,500	4,473	31.19%
LIFE INSURANCE	293	800	507	36.61%
UNIFORMS, EMPLOYEE BENEFITS	0	800	800	0.00%
EDUCATION EXPENSES	0	1,000	1,000	0.00%
WORKER'S COMPENSATION	3,500	2,300	(1,200)	152.18%
Total customer accounts	70,379	183,400	113,021	38.37%
Maintenance & general plant				
UTILITIES - DISTRICT PROPERTIES	37,085	95,400	58,315	38.87%
AUTO/FUEL	25,819	85,000	59,181	30.37%
SAFETY EQUIPMENT	0	3,000	3,000	0.00%
COMMUNICATION MAINTENANCE	0	1,000	1,000	0.00%
REPAIR & MAINT OF GEN EQUIPMENT	948	3,000	2,052	31.62%
REPAIR VEHICLES AND TOOLS	1,547	40,000	38,453	3.87%
LARGE EQUIPMENT MAINTENANCE	6,381	35,000	28,619	18.23%
EQUIP. PREVENTATIVE MAINTENANCE	0	1,000	1,000	0.00%
AUTO/EQUIPMENT OPERATION	10,877	40,000	29,123	27.19%
MAINT GENERAL PLANT (BUILDINGS)	1,330	10,000	8,670	13.30%
LANDSCAPE MAINTENANCE	22,917	50,000	27,083	45.83%
RECHARGE FAC, CANYON & POND MAINTENANCE	16,800	30,000	13,200	56.00%
Total maintenance & general plant	123,705	393,400	269,695	31.45%
In-House engineering				
HEALTH INSURANCE	1,735	4,000	2,265	43.37%
RETIREMENT/CALPERS	5,348	10,000	4,652	53.48%
LABOR	29,440	82,000	52,560	35.90%
BEREAVEMENT/SEMINAR/JURY DUTY	0	500	500	0.00%
SICK LEAVE	0	2,000	2,000	0.00%

Beaumont-Cherry Valley Water District
Statements of Revenues, Expenses, and Changes in Net Assets
Detailed
Unaudited Through May 31, 2010

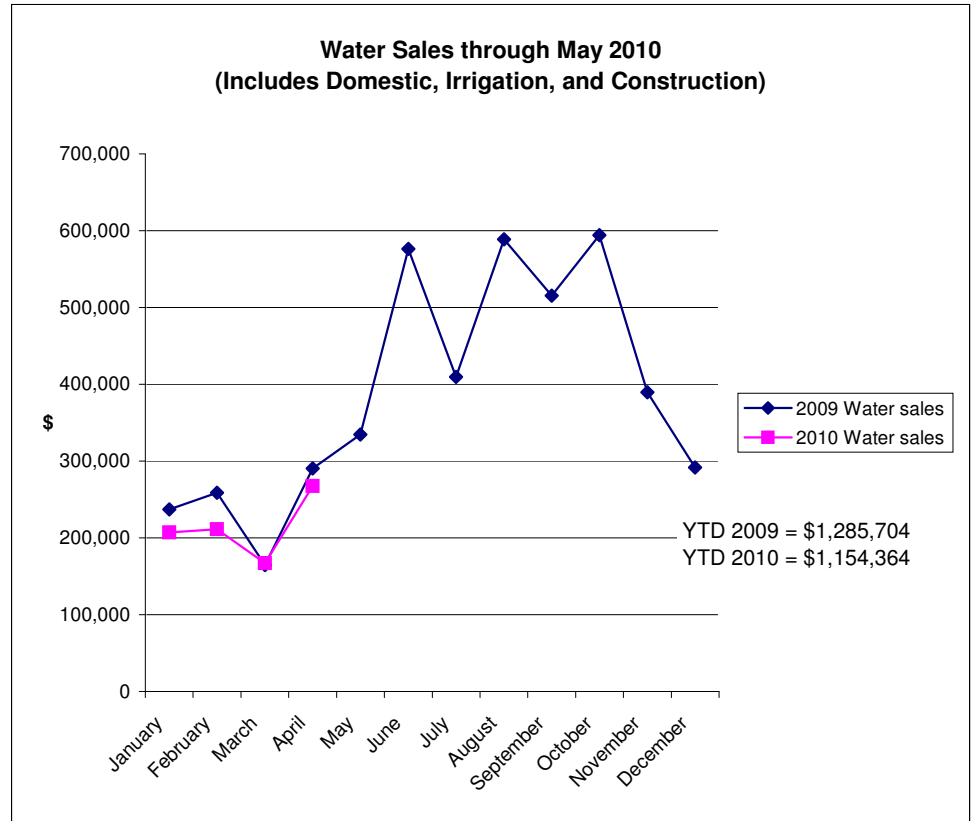
	<u>Actual</u>	<u>Adopted Budget</u>	<u>Budget Remaining</u>	<u>Percent to Budget</u>
VACATION	980	3,200	2,220	30.61%
HOLIDAY	764	3,200	2,436	23.88%
LIFE INSURANCE	139	312	173	44.57%
SEMINAR & TRAVEL EXPENSES	0	500	500	0.00%
EDUCATION EXPENSE	4,350	5,000	650	87.00%
WORKER'S COMPENSATION	1,813	1,300	(513)	139.48%
Total in-house engineering	44,568	112,012	67,444	39.79%
Professional services				
GENERAL LEGAL	64,266	125,000	60,734	51.41%
DEVELOPMENT - REIMB. LEGAL	0	1,000	1,000	0.00%
AUDIT	18,733	19,000	267	98.59%
ACCOUNTING (NON AUDIT)	0	10,000	10,000	0.00%
GENERAL ENGINEERING	21,508	120,000	98,492	17.92%
DEVELOPMENT - REIMB. ENGINEERING	718	5,000	4,282	14.36%
ENGINEERING - PERMITTING (REC WATER)	0	10,000	10,000	0.00%
Total professional services	105,225	290,000	184,775	36.28%
General and administrative				
HEALTH INSURANCE	54,760	152,000	97,240	36.03%
RETIREMENT/CALPERS	81,593	221,000	139,407	36.92%
LABOR	258,012	810,000	551,988	31.85%
BEREAVEMENT/SEMINAR/JURY DUTY	385	2,500	2,115	15.38%
SICK LEAVE	14,514	20,000	5,486	72.57%
VACATION	9,986	38,000	28,014	26.28%
HOLIDAYS	9,943	39,000	29,057	25.49%
LIFE INSURANCE	1,879	5,600	3,721	33.56%
SEMINAR & TRAVEL EXPENSES	105	2,000	1,895	5.25%
EDUCATION EXPENSES	175	1,000	825	17.50%
WORKER'S COMPENSATION INSURANCE	8,345	8,000	(345)	104.32%
UNEMPLOYMENT INSURANCE	3,438	14,000	10,562	24.56%
EMPLOYER SHARE FOR RETIRED (CALPERS)	2,086	4,500	2,414	46.35%
ADMINISTRATIVE COSTS (CALPERS)	560	2,000	1,440	27.98%
BANK CHGS/MONEY MARKET/TRANS. FEES	10,274	20,000	9,726	51.37%
OFFICE SUPPLIES	20,263	47,500	27,237	42.66%
OFFICE EQUIPMENT/SERVICE AGREEMENTS	15,704	85,000	69,296	18.48%
OFFICE MAINTENANCE	5,335	15,000	9,665	35.57%
MEMBERSHIP DUES	19,678	21,000	1,322	93.71%
OFFICE EQUIP.MAINT. & REPAIRS	0	2,000	2,000	0.00%
POSTAGE	17,829	40,000	22,171	44.57%
SUBSCRIPTIONS	2,050	1,600	(450)	128.13%
MISCELLANEOUS OPERATING SUPPLIES	3,599	15,000	11,402	23.99%
MISCELLANEOUS TOOLS/EQUIPMENT	1,619	10,000	8,381	16.19%
EMPLOYEE MEDICAL/FIRST AID	143	600	457	23.83%
RANDOM DRUG TESTING	75	500	425	15.00%
PROPERTY/AUTO/GEN LIABILITY INSURANCE	30,136	60,000	29,864	50.23%
STATE MANDATES AND TARIFFS	4,248	27,000	22,752	15.73%
MISCELLANEOUS EXPENSES	147,523	3,000	(144,523)	4917.42%
PUBLIC EDUCATION	0	10,000	10,000	0.00%
PROPERTY DAMAGE	264	0	(264)	-
IT SUPPORT/SOFTWARE SUPPORT	16,703	65,000	48,297	25.70%
PRINCIPAL PAYMENT	0	470,000	470,000	0.00%

Beaumont-Cherry Valley Water District
Statements of Revenues, Expenses, and Changes in Net Assets
Detailed
Unaudited Through May 31, 2010

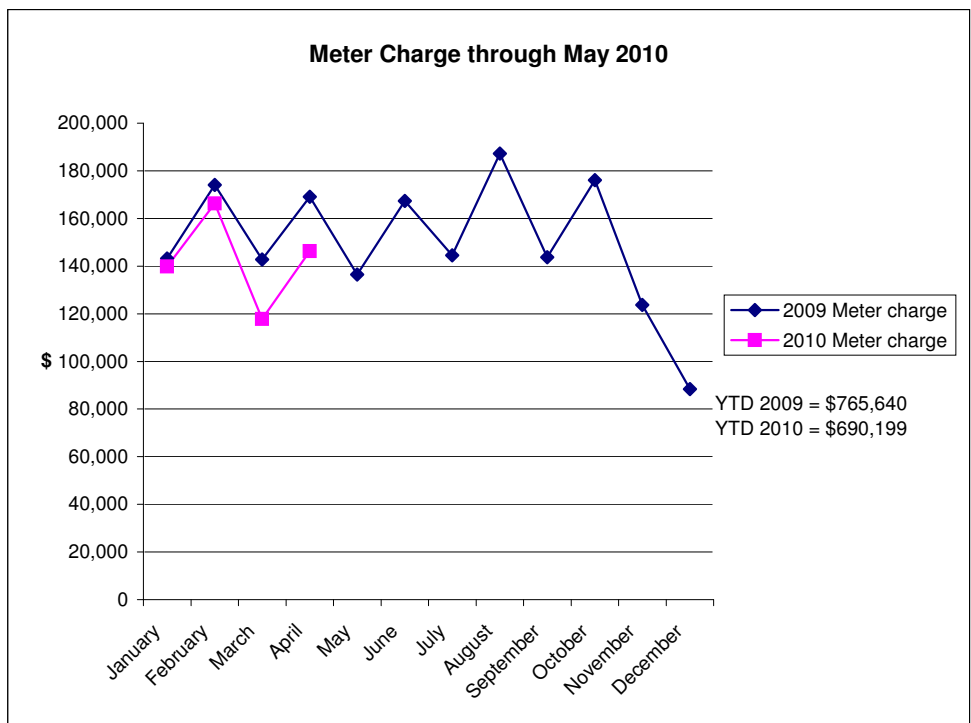
	<u>Actual</u>	<u>Adopted Budget</u>	<u>Budget Remaining</u>	<u>Percent to Budget</u>
INTEREST EXPENSE	0	84,969	84,969	0.00%
BAD DEBT EXPENSES	2,439	1,000	(1,439)	243.91%
BOARD OF DIRECTOR FEES	10,800	40,000	29,200	27.00%
SEMINAR & TRAVEL EXPENSES	0	3,500	3,500	0.00%
ELECTION EXPENSES	35	34,000	33,965	0.10%
Total general and administrative	<u>754,499</u>	<u>2,376,269</u>	<u>1,621,770</u>	31.75%
 Total operating expenses	 2,193,664	 7,460,601	 5,266,937	 29.40%
 Operating income before depreciation	 403,820	 1,459,879		
Depreciation	843,896	2,025,351	1,181,455	41.67%
 Operating income(loss)	 (440,076)	 (565,472)		
 Non-operating revenue(expense):				
Interest earnings	14,266	51,000	36,734	27.97%
Rental income	10,811	30,800	19,989	35.10%
Other non-operating revenues				
MISCELLANEOUS INCOME	<u>15,461</u>	<u>15,000</u>	(461)	103.07%
 Total non-operating revenues, net	 40,538	 96,800		
 Net income(loss) before capital contributions	 (399,538)	 (468,672)		
 Capital contributions:				
Facilities charges	2,000	272,402	270,402	0.73%
Front footage fees	<u>0</u>	<u>0</u>		
 Total capital contributions	 <u>2,000</u>	 <u>272,402</u>		
 Change in net assets	 (397,538)	 (196,270)		

Beaumont Cherry Valley Water District **Water Sales and Meter Charge** **May 2010**

	2009	2010
January	237,095.63	207,141.04
February	258,748.95	211,091.11
March	164,570.15	167,040.58
April	290,514.49	286,190.89
May	334,775.05	282,900.06
June	576,138.52	
July	409,786.49	
August	588,558.68	
September	515,473.59	
October	594,035.63	
November	389,586.47	
December	291,821.63	
Total	4,651,105.28	1,154,363.68

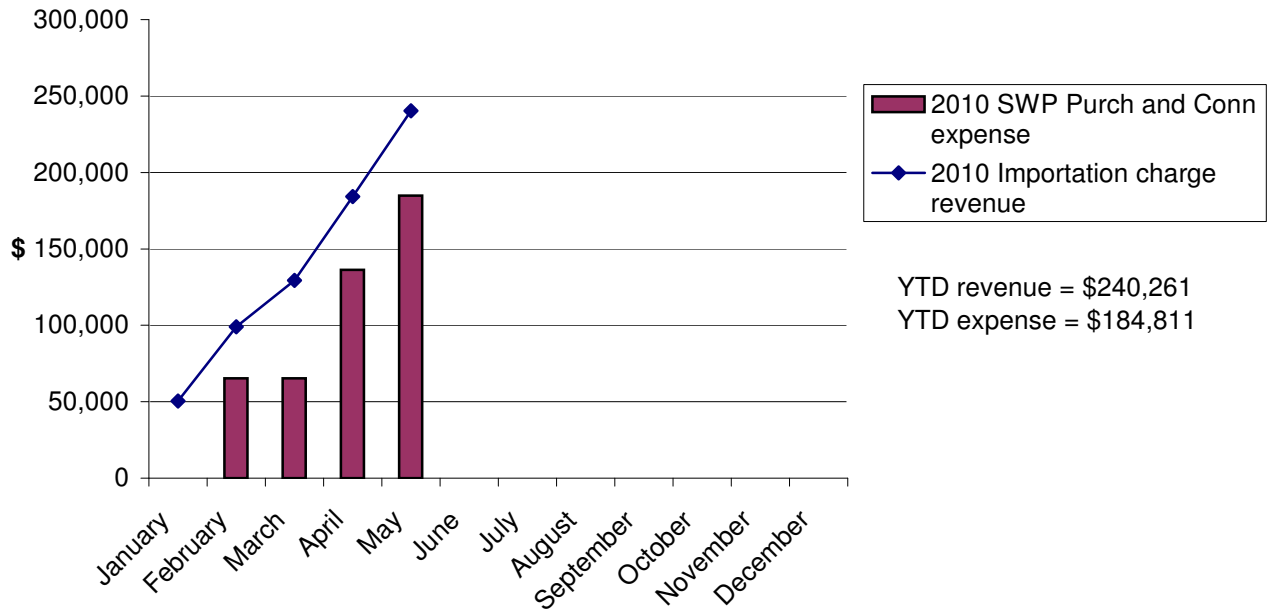


	2009	2010
January	143,230	139,823
February	174,113	166,318
March	142,716	117,800
April	169,148	146,328
May	136,432	119,929
June	167,405	
July	144,567	
August	187,274	
September	143,760	
October	176,144	
November	123,708	
December	88,319	
Total	1,796,816.34	690,198.72

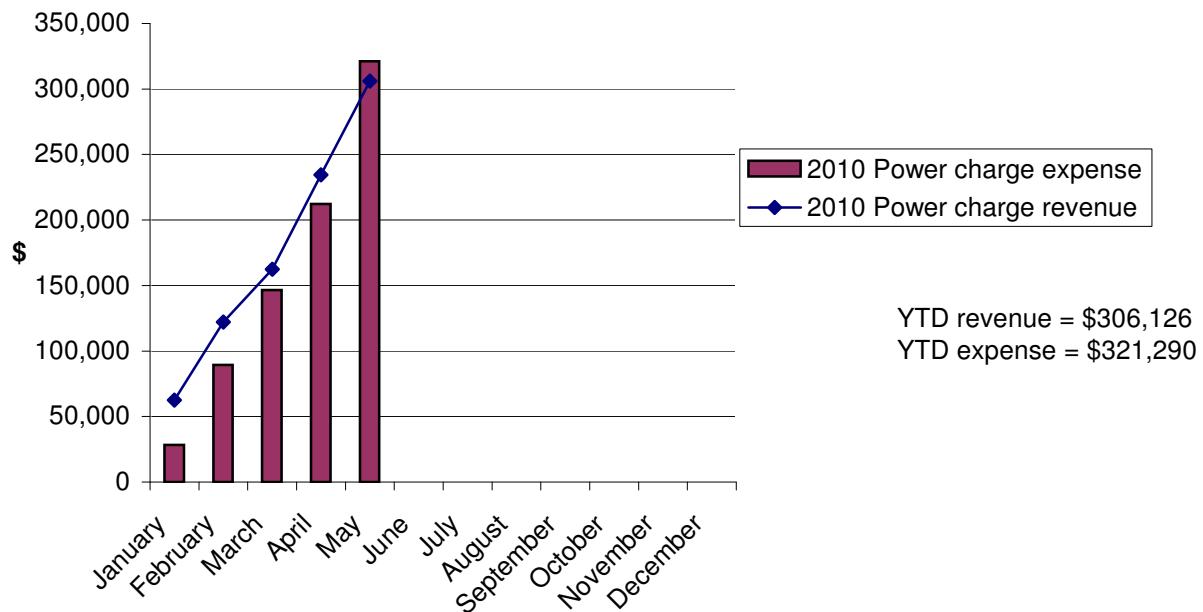


Beaumont Cherry Valley Water District Importation Charge and Power Charge May 2010

2010 Importation Charge Revenue and Expense



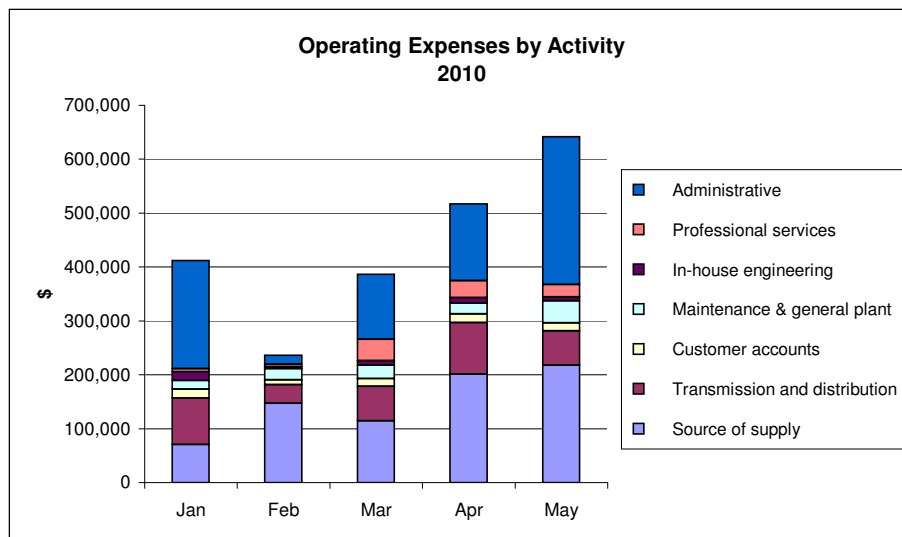
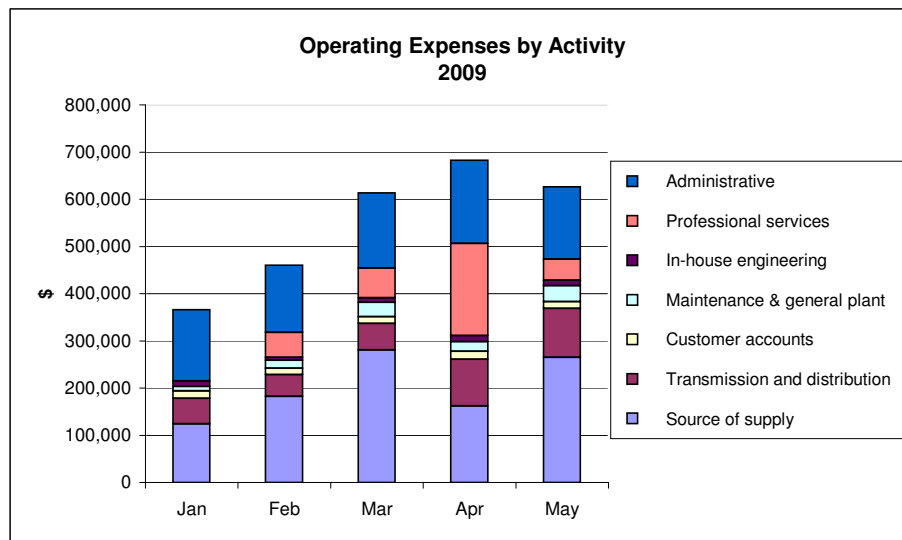
2010 Power Charge Revenue and Expense



**Beaumont-Cherry Valley Water District
Operating Expenses by Activity
May 31, 2010**

2009	Jan	Feb	Mar	Apr	May
Source of supply	124,034	182,079	280,459	162,181	265,301
Transmission and distribution	54,074	46,350	56,318	98,899	103,605
Customer accounts	16,095	13,751	14,432	16,553	14,403
Maintenance & general plant	9,291	16,482	30,534	20,677	33,688
In-house engineering	11,272	6,135	9,545	12,563	11,504
Professional services	0	52,877	62,730	195,758	44,550
Administrative	151,141	142,809	159,423	175,761	153,599

2010	Jan	Feb	Mar	Apr	May
Source of supply	70,365	147,182	114,454	201,122	218,043
Transmission and distribution	86,483	34,424	64,291	95,762	63,163
Customer accounts	16,529	8,911	13,931	15,973	15,034
Maintenance & general plant	16,123	20,866	25,348	20,102	41,266
In-house engineering	15,903	3,522	8,151	9,972	7,022
Professional services	5,906	4,824	40,053	31,453	22,988
Administrative	200,465	16,752	120,040	143,029	274,213



Beaumont-Cherry Valley Water District
Month-end Financial Statement
Cash and Investments (Unaudited)
May 2010

Cash and cash equivalents	4,442,853
Restricted:	
Debt service	184,990
Construction	<u>642,491</u>
Total	<u><u>5,270,335</u></u>

Cash and cash equivalents consist of the following:

Petty cash	1,400
Deposits with financial institutions	<u>4,441,453</u>
Total cash and cash equivalents	<u><u>4,442,853</u></u>

Beaumont-Cherry Valley Water District
Bank of America Note Reconciliation
May 31, 2010

Funds received on March 31, 2010	\$4,965,000
Add: Interest earned	\$578
Less: reimbursement for costs incurred on capital projects	
2800 Zone Tank	\$2,158,092
24" Recycled - Brookside	\$480,932
1 MG Reservoir/Booster	\$63,716
24" Recycled - Westerly Loop Phase 4B	\$1,084,152
Ring Ranch Rd	\$444,273
24" Recycled - Westerly Loop Phase 4A	<u>\$91,923</u>
Total	<u>\$4,323,086</u>
Capital Project Fund balance	\$642,491

Beaumont Cherry Valley Water District
Month End Financial Statement - Detail
Recycled Water System - Breakdown by Project, by Category
As of May 31, 2010

2-1-0809 2800 ZONE RECYCLED WATER TANK PH 1		Project Status	95%
GENERAL	4,256	Contract Total	2,030,000
OUTSIDE LABOR	2,622	Remaining Contract	146,851
MATERIAL	45,098		
CONTRACT	1,883,149		
ENGINEERING	222,966		
	<u>2,158,092</u>		
2-1-0810 24" RECYCLED MAIN BROOKSIDE PH 2		Project Status	100%
GENERAL	10,359	Contract Total	420,929
LABOR	670	Remaining Contract	96,309
EQUIPMENT	1,001		
MATERIAL	1,447		
CONTRACT	324,620		
ENGINEERING	142,835		
	<u>480,932</u>		
2-1-0811 1 MG RESERVOIR/BOOSTER PH 3		Project Status	
LABOR	260	Contract Total	-
ENGINEERING	63,456	Remaining Contract	-
	<u>63,716</u>		
2-1-0812 24" RECYCLED MAIN WESTERLY LOOP PH 4B		Project Status	100%
GENERAL	1,730	Contract Total	911,000
LABOR	2,805	Remaining Contract	(17,429)
MATERIAL	225		
CONTRACT	928,429		
ENGINEERING	150,962		
	<u>1,084,152</u>		
2-1-0813 REC MAIN RING RANCH/OAK VALLEY PH 5		Project Status	95%
GENERAL	2,648	Contract Total	430,000
LABOR	20	Remaining Contract	197,011
CONTRACT	232,989		
ENGINEERING	209,616		
	<u>445,273</u>		
2-1-0818 24" RECYCLED MAIN WESTERLY LOOP PH 4A		Project Status	
GENERAL	3,353	Contract Total	-
LABOR	1,123	Remaining Contract	-
ENGINEERING	87,447		
	<u>91,923</u>		



BEAUMONT-CHERRY VALLEY WATER DISTRICT

RESERVE POLICY

ADOPTED BY THE
BOARD OF DIRECTORS

JULY 2010

In order to adequately meet the water needs of the communities of Beaumont and Cherry Valley, the Board of Directors authorizes the prudent accumulation and management of reserve funds. This policy establishes the fundamental guidelines to be used in management of the District's reserve funds, to identify appropriate use of reserve funds, and sources for funding the reserves. Separate policies direct the investment of these funds and capital improvement budgeting. The Board recognizes that the accumulation of adequate reserves is critical for the continued provision of services, planning for future growth demands, and replacement of system assets.

Reserves may be identified as restricted or unrestricted. **Restricted reserves** are funds that are not appropriable; that is, they cannot be spent or are limited by legal or contractual requirements. Examples include capital fees that are collected for a specific purpose and debt service reserves. **Unrestricted reserves** are funds that are set aside based upon board policy or plans. Examples include reserves dedicated for operations, capital improvements, and rate stabilization.

Section 1. Reserves Established:

To provide accountability of public funds, the following reserves are established:

I. Restricted Reserves

A. Reserves for Future Capital Commitments

These restricted reserves are established by resolution to ensure that specific fees are set aside to provide for expansion of the domestic water system. The following developer impact fees are in place at this time:

1. Front footage
2. Wells
3. Water rights
4. Water treatment plant
5. Facility fees

The Board establishes these restricted reserves by resolution. The annual minimum funded is represented by fees collected during the year. The Board will review these reserves annually, in conjunction with adoption of the Capital Improvement Budget. Appropriation of these reserves shall be done by Board action. Funds appropriated to these reserves shall be

invested in the same manner as other District investments, and interest earnings shall be credited to the restricted reserves.

B. Reserve for Funds Held for Others

The Board establishes these Restricted Reserves in the General Fund, to be used to segregate funds held for others, including refundable or prepaid deposits. Reserve balances will be reviewed annually, and will be adjusted to equal the amount of funds held for others at year-end (December 31). Funds maintained in these reserves shall be invested in the same manner as other District investments.

C. Debt Service Reserve

The Board establishes this Restricted Reserve, to be used to provide for repayment of debt. The Installment Payment Fund accumulates all accrued debt service payments until transferred to the Bank for payment. This reserve will be maintained at the minimum required by funding covenants. Funds appropriated to this reserve shall be invested in the same manner as other District investments, and interest earnings shall be credited to the restricted reserve.

II. Board Designated Unrestricted Reserves

D. Board Designated Reserves for Emergencies and Contingencies

These reserve funds are provided to ensure continued service to the District's customers and service areas, for events which are impossible to anticipate and budget for. The ability of the District to quickly restore facilities and services is critical to the public health and safety of our residents. The Emergency Reserve will be used to fund unanticipated emergency repairs (for example, earthquake damage) that are necessary for the continued provision of service to District customers, where service would otherwise be inhibited or interrupted. The Emergency Reserve shall be adjusted annually to a minimum of 15% of the annual operating budget. Emergency Reserves may be established for other operations of the District upon recommendation by the General Manager.

Reserves for Contingencies are authorized as provision for contingent liabilities which the District may be aware of from time to time. These reserves may be established by the Board at an amount to be recommended by the General Manager and legal counsel, and may or may not be maintained over time, at the Board's discretion. No minimum or maximum is established as they are funded based upon a case-by-case basis.

Funds appropriated to these reserves may be accessed at any time for any other District purpose by Board action. Funds appropriated to these reserves shall be invested in the same manner as other District investments, and interest earnings shall be credited to the District's General Fund.

E. Board Designated Capital Replacement Revolving Fund

The Board recognizes that ongoing replacement of capital facilities, and additional investment in capital is essential to maintain the desired level of service for District customers and meet increased demand upon services.

This reserve shall be earmarked for the purchase of operating equipment, physical plant, infrastructure, water conservation projects, and other capital items. They are designed to stabilize funding for capital by accumulating "pay as you go" reserves available for necessary capital purchases. This reserve's fund balance parameters will be reviewed and determined annually, in connection with the adoption of the District's Capital Improvement Budget.

Ongoing funding of this reserve is intended to be done through any sources available for capital improvements, including operating revenues, and initial funding may be provided from any sources other than restricted revenues. Funds appropriated to the Capital Improvement Reserve may be accessed at any time for any other District purpose upon approval of the Board. Funds appropriated to the Capital Improvement Reserve shall be invested in the same manner as other District funds, and the earnings shall be credited to the District's General Fund.

F. Board Designated Reserve for Operations

The Reserve for Operations will be used to maintain working capital for current operations, including vendor payments, payroll expenses, and other budgeted operating expenses. The reserve is the minimum cash and securities to be held in the Operating Fund on December 31 of each year, to be used for working capital purposes and to ensure continuity of customer services regardless of cash flow. The Board will review these reserves annually, and shall fund them from any sources other than restricted revenues.

The District shall endeavor to maintain in the Reserve for Operations a minimum amount sufficient to pay for three months of budgeted operating expenditures, not exceeding a maximum of six months budgeted operating expenditures. However, funds appropriated to the Reserve for Operations may be accessed at any time for any other District purpose, upon approval by the Board. Funds appropriated to the Reserve for

Operations shall be invested in the same manner as other District funds, and the earnings shall be credited to the District's General Fund.

G. Other Reserves

In addition to the restricted and unrestricted reserves identified above, the Board may approve the creation of other such reserves, whether temporary or permanent, as the Board deems necessary. In such an event, the Board will identify the purpose for which such reserves are created, provide guidance as to how funds are to be appropriated for the reserves, and establish limits and restrictions pertaining to these accounts.

Section 2. Use of Reserves:

Appropriation of reserves will be done by Board action, incorporated into a Board resolution approving payment or appropriation, with specific language approving the use of reserves or by adoption of the annual Operating or Capital Improvement Budgets.

Section 3. Annual Review:

Each year the Board shall receive a report indicating the beginning and ending balance of reserve funds and the purposes for which expenditures have been made, and shall annually consider replenishment, augmentation, or amendment of the reserve balances as appropriate. This report will be prepared as of the fiscal year end, and will be provided to the Board no later than June 30 of each year.



BEAUMONT-CHERRY VALLEY WATER DISTRICT

UNCLAIMED FUNDS/ OUTSTANDING CHECKS POLICY AND PROCEDURE

ADOPTED BY THE
BOARD OF DIRECTORS

JULY 2010

Beaumont-Cherry Valley Water District Unclaimed Funds/Outstanding Checks Policy and Procedure

PURPOSE:

This policy is intended to establish proper disposition and account for unclaimed money in accordance with government statutes.

Unclaimed property is generally defined as a liability the District owes to an individual or entity when a debt or obligation remains outstanding after a specific amount of time. This creates a property right protected by the State's unclaimed property laws.

The District is required to comply with the requirements of the unclaimed property laws and regulations as well as the governing escheatment laws of other states that relate to various forms of abandoned property, including uncashed checks. This policy outlines the procedures to be followed with regard to checks issued by the District that remain uncashed after a specified period of time.

POLICIES:

A. IDENTIFICATION

1. Every quarter an outstanding check report will be generated which identifies all outstanding accounts payable checks over six months old. The listing will be reviewed to determine if disposition of the check is correct. This will include examination of the original documentation and the review of all relevant financial information as needed.
2. When the review process is completed, a letter and affidavit form for replacement checks will be mailed to the address on record for the issued warrant. See attachments A and B for examples. A copy of the letter and the review history will be maintained.
3. A check will be considered unclaimed if:
 - No response is received to the inquiry within 30 days.
 - The payee can't be identified or located.
 - The payee declines payment.

B. STALE DATING CHECKS

1. Accounts Payable checks drawn on District bank accounts that remain outstanding for one year or more will be considered stale dated, and will not be honored by the District's bank if presented for payment.

C. RECLASSIFYING STALE DATED CHECKS

1. All checks that remain unclaimed will be transferred to the District's Unclaimed Property account based on the following criteria:
 - Accounts payable checks - One year from the issue date
2. These checks will be cancelled, and notification of the cancellation will be sent to the District's bank. Accounting entries will be generated to record the dollar amount of unclaimed checks in the liability account - Unclaimed Property.
3. The payee/check information will be recorded in an unclaimed check spreadsheet. This list of unclaimed checks will include the individual or business name as shown on the issued check, the amount of the issued check, the check number, the check issue date, and the original expense account.

D. CLAIMING FUNDS

1. Upon or prior to publication, an individual or business may file a claim for funds with the District. Claimants will be required to complete an Unclaimed Funds Claim Form, along with supporting documentation to establish entitlement to payment. See Attachment C for example. All funds that remain unclaimed based on the timelines established in Section E will be transferred to the District's General Fund.
2. Examples of claims and the types of supporting information that may be required include:
 - a) Individual Claimant – Claims initiated by the customer or owner of the property.
 - Completed and signed Unclaimed Property Request Form.
 - A copy of the check (if available).
 - Copy of any official form used for identification, such as a driver's license, military identification card, or passport.
 - Proof of reported address associated with the unclaimed check. The following documents are acceptable: pay stub, tax return, mortgage, telephone or utility bill, bank or credit card statement.
 - b) Business Claimant – The claim must be made by an officer or official claiming on behalf of the business or corporation, partnership, professional association, non-profit organization, government entity, or private organization.
 - Completed and signed Unclaimed Property Request Form.
 - A copy of the check (if available).

- Copy of official identification for each officer or official, such as a driver's license.
 - Federal tax identification number.
 - Business card of the authorized officer or official.
 - Proof of the business's reported address associated with the unclaimed check, such as tax return documents, a mortgage, rent, telephone, or utility bill, or a bank statement.
 - If a company or business has dissolved or changed names additional information may be requested to process the claim.
- c) Heir or Trustee of Deceased Property Owner – Claims initiated by the authorized lawful heir or trustee of the deceased payee's claim.
- Completed and signed Unclaimed Property Request Form.
 - Death certificate of the deceased owner or owners of the property.
 - Copy of any official form used for identification for each heir, such as a driver's license, military identification card, or passport.
 - Proof of reported address associated with the unclaimed property. The following documents are acceptable: Pay stub, tax return document, mortgage, telephone, or utility bill, bank or credit card statement.
 - Proof of the deceased owner's relationship to the claim holder. The following documents are acceptable: Bank statement, mortgage, telephone, or utility bill.
 - Proof that no other person has a superior right to the interest of the decedent in the described property.
 - All claims made by heirs or trustees of a deceased payee are subject to review and approval by the City Attorney.

The Beaumont-Cherry Valley Water District retains the right to reject any claim in which entitlement has not been established to the District's satisfaction.

If a claim is approved, the check will be reissued and the original check will be removed from the unclaimed check listing.

E. TRANSFER OF CHECKS TO THE GENERAL FUND

On an annual basis, the unclaimed check list will be reviewed to determine which checks can be transferred to the District's General Fund, as determined by Government Code Sections 50050 through 50056, as follows:

- Checks under \$15
Checks for less than \$15 that remain unclaimed for a period of at least one year will become the property of the District and will be transferred to the District's General Fund.
- Checks \$15 and Greater

Checks that are greater than \$15 and have remained outstanding for more than three years will be published once a week for two consecutive weeks in a newspaper of general circulation stating the payee, the amount, and the fund in which the money is held. The notice will also contain the specific date the money will become the property of the District. This date shall not be less than 45 days nor more than 60 days after the first publication.

If there are no claims for the check by the date identified in the notice, a list of unclaimed checks and dollar amounts will be submitted to the Board of Directors for approval and transfer to the District's General Fund. Upon approval by the Board, a journal entry will be prepared to recognize the revenue.

Attachments:

- Attachment A – Sample letter
- Attachment B – Sample affidavit
- Attachment C – Unclaimed property form
- Attachment D – Notice to be published in newspaper

Attachment A

Sample Letter

Dear _____,

Our records indicated that check number _____ issued to you on
_____ in the amount of \$ _____ by the Beaumont-Cherry Valley
Water

District has not been cashed and is now stale dated. To claim this money, please
complete the enclosed 'Stale Dated Check Replacement Affidavit' as indicated and mail
to:

Beaumont-Cherry Valley Water District
560 Magnolia Ave.
Beaumont, CA 92223

Upon receipt of the properly signed affidavit, a new check will be issued to you. Please
feel free to call if you have any questions or if I can be of any assistance. The District
telephone number is 951-845-9581.

Sincerely,

Jeannette Olko
Controller
Beaumont-Cherry Valley Water District

Enclosure

Attachment B

Sample Affidavit

**Beaumont-Cherry Valley Water District
Affidavit of Unclaimed Monies**

I, _____, hereby declare that I am the legal owner or
custodian of check number _____, issued by the Beaumont-Cherry
Valley Water District, in the amount of \$_____, dated
_____ and the name of the payee shown is _____.

Indicate below what happened – Mark on the box and explain.

- () The above check was not received.
- () The above check was destroyed by _____.
- () The above check was lost by me on _____.
- () Other _____.
- () The above check is attached. The check is now void because it was not
cashed within six months and became stale dated.

I request that a replacement check be issued to me and agree that if the above warrant
is received I will promptly return it to the Beaumont-Cherry Valley Water District.

**I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF
CALIFORNIA THAT THE FOREGOING IS TRUE AND CORRECT.**

EXECUTED AT _____,

THIS _____, **DAY OF** _____, **20** _____.

Signature

Daytime Phone number

Address

City State Zip

Attachment C

Sample Notice to be published in the newspaper

Notice is hereby given that the Beaumont-Cherry Valley Water District is holding funds for the following persons. If said funds are not claimed by MMMM dd, yyy, these funds will become the property of the Beaumont-Cherry Valley Water District in accordance with California Government Code Sections 50050 – 50056. These funds may be released to the depositor, their heir, beneficiary, or duly appointed representative provided a claim form has been completed with the necessary information.

The Unclaimed Funds Claim form is available at the Beaumont-Cherry Valley Water District, 560 Magnolia Ave., Beaumont, CA 92223, or by calling Customer Service, at (951) 845-9581. Required claim information includes name, address, phone number, amount of claim, and a copy of supporting documentation to establish entitlement to payment. Once a claim is submitted, the Controller will determine what, if any, additional information is necessary.

Person with funds on deposit for 3 Years:

NAME	AMOUNT	SOURCE OF FUNDS
Vendor A	\$345.78	General Fund
Vendor B	\$127.52	General Fund
Vendor C	\$300	General Fund

Attachment D

Sample Unclaimed Money Claim Form

**Beaumont-Cherry Valley Water District
Unclaimed Funds Claim Form**

Pursuant to California Government Code Section 50052, I wish to file a claim for previously unclaimed funds in the amount of \$_____ that was published in the Local Newspaper on _____. Attached is a copy of one of the following that establishes my entitlement to payment:

For individual claimants:

- ☐ A copy of the check (if available).
- ☐ Copy of any official form used for identification, such as a driver's license, military identification card, or passport.
- ☐ Proof of reported address associated with the unclaimed check. The following documents are acceptable: pay stub, tax return, mortgage, telephone or utility bill, bank or credit card statement.

For business claimants:

- ☐ A copy of the check (if available).
- ☐ Copy of official identification for each officer or official, such as a driver's license.
- ☐ Federal tax identification number.
- ☐ Business card of the authorized officer or official.
- ☐ Proof of the business's reported address associated with the unclaimed check, such as tax return documents, a mortgage, rent, telephone, or utility bill, or a bank statement.

Vendor or individual Name

Signature

Telephone

Address

City, State, Zip

FINANCE USE ONLY

Claim received on _____.

☐

Approved

☐

Denied

Original Warrant #:

Date:

Amount:

Replacement Warrant #:

Date:

Amount:

Controller

DRAFT