



**BEAUMONT CHERRY VALLEY WATER DISTRICT
AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, January 14, 2009 at 7:00 PM
560 Magnolia Avenue, Beaumont, CA 92223**

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, INVOCATION AND ROLL CALL,
PRESIDENT BALL**

PUBLIC INPUT

PUBLIC COMMENT: Anyone wishing to address the Board of Directors on any matter not on the agenda of this meeting may do so now. Anyone wishing to speak on an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must fill out a "Request to Speak" form and give it to the Secretary at the beginning of the meeting. The forms are available on the table at the back of the room. There is a three (3) minute limit on public comments. Sharing or passing time to another speaker is not permitted. Please do not repeat what was said by a previous speaker except to note agreement with that speaker. Thank you for your cooperation.

ACTION ITEMS

1. FINANCIAL REPORTS

- (a) Bills for Consideration
(September - November, 2008)

Recommended Action

The Finance and Audit Committee will present their recommendation as to which bills set forth in the Check Registers for the months of September through December, 2008 should be approved, ratified and confirmed.

Board Action

The Board will take action on the Bills for Consideration taking into account the recommendations of the Finance and Audit Committee.

DOPP	M	S	A	N
ROSS	M	S	A	N
PARKS	M	S	A	N
WOLL	M	S	A	N
BALL	M	S	A	N

- (b) Month End Financial Statements
(September - November, 2008)

Board Action

The Board will take action to "accept and file" the Month End Financial Statements presented by staff.

DOPP	M	S	A	N
ROSS	M	S	A	N
PARKS	M	S	A	N
WOLL	M	S	A	N
BALL	M	S	A	N

- (c) Bills for Consideration**
(December 2008)

Board Action

The Board will take action on the Bills for Consideration taking into account the recommendations of the Finance and Audit Committee.

- (d) Month End Financial Statements**
(December 2008 and Payroll Report)

Board Action

The Board will take action to "accept and file" the Month End Financial Statements presented by staff.

2. APPROVAL OF THE MINUTES

- a. Minutes of the Regular Meeting of December 10, 2008**
- b. Minutes of the Continuation of the Regular Meeting, December 16, 2008**
- c. Minutes of the Finance and Audit Committee Meeting, December 22, 2008**
- d. Minutes of the Personnel Committee Meeting, December 29, 2008**
- e. Minutes of the Personnel Committee Meeting, January 6, 2009
- f. Minutes of the Finance and Audit Committee Meeting, January 6, 2009

DOPP	M	S	A	N
ROSS	M	S	A	N
PARKS	M	S	A	N
WOLL	M	S	A	N
BALL	M	S	A	N

3. ACCEPT AND FILE THIRD REPORT FROM MAYER HOFFMAN McCANN ON 2007 AUDIT

DOPP	M	S	A	N
ROSS	M	S	A	N
PARKS	M	S	A	N
WOLL	M	S	A	N
BALL	M	S	A	N

4. APPROVAL OF NOTICE OF EXEMPTION FOR BEAUMONT CHERRY VALLEY OWNED PROPERTIES, APN Nos. 407-140-002-8 and 407-150-021-6**

DOPP	M	S	A	N
ROSS	M	S	A	N
PARKS	M	S	A	N
WOLL	M	S	A	N
BALL	M	S	A	N

5. ADOPTION OF RESOLUTION 2009-01, RESOLUTION REQUESTING THE LOCAL AGENCY FORMATION COMMISSION OF RIVERSIDE COUNTY TO BEGIN PROCEEDINGS FOR ANNEXATION TO BEAUMONT CHERRY VALLEY WATER DISTRICT, APN Nos. 407-140-002-8 and 407-150-021-6**

DOPP	M	S	A	N
ROSS	M	S	A	N
PARKS	M	S	A	N
WOLL	M	S	A	N
BALL	M	S	A	N

6. APPROVAL OF NOTICE OF EXEMPTION FOR PROPERTIES FORMERLY IN BONITA VISTA MUTUAL WATER COMPANY'S SERVICE AREA**

DOPP	M	S	A	N
ROSS	M	S	A	N
PARKS	M	S	A	N
WOLL	M	S	A	N
BALL	M	S	A	N

7. ADOPTION OF RESOLUTION 2009-02, RESOLUTION REQUESTING THE LOCAL AGENCY FORMATION COMMISSION OF RIVERSIDE COUNTY TO BEGIN PROCEEDINGS FOR ANNEXATION TO THE BEAUMONT CHERRY VALLEY WATER DISTRICT, ELEVEN PARCELS FORMERLY IN BONITA VISTA MUTUAL WATER COMPANY'S SERVICE AREA**

DOPP	M	S	A	N
ROSS	M	S	A	N
PARKS	M	S	A	N
WOLL	M	S	A	N
BALL	M	S	A	N

8. APPROVAL OF AMENDMENT TO AGREEMENT BETWEEN BEAUMONT CHERRY VALLEY WATER DISTRICT, SAN GORGONIO PASS WATER AGENCY AND RIVERSIDE COUNTY FLOOD CONTROL FOR JOINT USE OF PERCOLATION PONDS**

DOPP	M	S	A	N
ROSS	M	S	A	N
PARKS	M	S	A	N
WOLL	M	S	A	N
BALL	M	S	A	N

9. APPROVAL OF PAYMENT TO WAYNE WHEELER FOR INVOICES BEYOND AMOUNT IN ORIGINAL CONTRACT**

DOPP	M	S	A	N
ROSS	M	S	A	N
PARKS	M	S	A	N
WOLL	M	S	A	N
BALL	M	S	A	N

10. APPROVAL OF THE POLICIES AND PROCEDURES MANUAL APPLICABLE TO BOARD OF DIRECTORS AND DISTRICT STAFF**

DOPP	M	S	A	N
ROSS	M	S	A	N
PARKS	M	S	A	N
WOLL	M	S	A	N
BALL	M	S	A	N

11. APPROVAL FOR THE PURCHASE OF AVAILABLE WATER FROM SOUTH MESA WATER COMPANY

DOPP	M	S	A	N
ROSS	M	S	A	N
PARKS	M	S	A	N
WOLL	M	S	A	N
BALL	M	S	A	N

12. APPROVAL TO INITIATE PROCESS TO APPOINT NEW REPRESENTATIVE TO THE WATERMASTER COMMISSION**

DOPP	M	S	A	N
ROSS	M	S	A	N
PARKS	M	S	A	N
WOLL	M	S	A	N
BALL	M	S	A	N

13. APPROVAL OF CONSULTATION FEE FOR ACCOUNTING SERVICES

DOPP	M	S	A	N
ROSS	M	S	A	N
PARKS	M	S	A	N
WOLL	M	S	A	N
BALL	M	S	A	N

14. APPOINTMENT OF AD HOC COMMITTEE FOR THE ADMINISTRATIVE OFFICES

DOPP	M	S	A	N
ROSS	M	S	A	N
PARKS	M	S	A	N
WOLL	M	S	A	N
BALL	M	S	A	N

15. REPORTS

(a) Assistant General Manager

- Bonita Vista Agreements**
- Beaumont Recreation and Parks, property transfers
- Negotiations with Employee Association**
- Recycled Water Project Timeline**

(b) Directors

- Dr. Blair Ball
- Stella Parks
- Marquel Dopp
- Ken Ross
- Ryan Woll

16. ANNOUNCEMENTS

- Ethics Training at Yucaipa Valley Water District on January 28, 2008 at 8:30 am**
- "How to be an Effective Board Member" at Western Municipal Water District on March 5 and 6 of 2009**
- 2009 Budget Meeting for January 31, 2009 at 9:00 a.m.

17. ACTION LIST

18. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL

Closed Session - Conference with Legal Counsel - Potential Litigation

At this time, the Board President will call for a Closed Session to confer with legal counsel pursuant to subdivision (b) and (c) of Government Code Section 54956.9 (Three Matters).

19. OPEN SESSION: Report on Closed Session (Legal Counsel)

20. ADJOURNMENT

** Information included in the agenda packet

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call Blanca Marin Executive Assistant, at (951) 845-9581 Ext. 23 for assistance so the necessary arrangements can be made.

The agenda material for this meeting is available to the public at the District's Administrative Office which is located at 560 Magnolia Avenue, Beaumont, CA 92223. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate inspection at the same location.

BEAUMONT-CHERRY VALLEY WATER DISTRICT
Check Register-Summary-Bank



AP5090

Page : 1

Date : Dec 31, 2008

Time : 11:53 am

Vendor : A&A FENCE To ZETLMAIER
 Cheque Dt. : 01-Dec-2008 To 31-Dec-2008
 Bank : 1 - GENERAL CHECKING

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Check #	Check Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
37964	04-Dec-2008	ACTIONTRUE	ACTION TRUE VALUE HARDWARE	Issued	360	C	618.41
37965	04-Dec-2008	ALLPURPOSE	ALL PURPOSE RENTALS	Issued	360	C	26.40
37966	04-Dec-2008	B ACE HOME	BEAUMONT ACE HOME CENTER	Issued	360	C	22.04
37967	04-Dec-2008	B76	BEAUMONT 76	Issued	360	C	1,199.97
37968	04-Dec-2008	BASICCHEMI	BASIC CHEMICAL SOLUTIONS LLC	Issued	360	C	1,701.70
37969	04-Dec-2008	COFRIVTREA	COUNTY OF RIVERSIDE TREASURER	Issued	360	C	523.88
37970	04-Dec-2008	CONTROLVAL	CONTROL VALVE SYSTEMS INC	Issued	360	C	1,075.98
37971	04-Dec-2008	DAVIDEVANS	DAVID EVANS & ASSOCIATES INC	Issued	360	C	2,925.00
37972	04-Dec-2008	DAVINCI	DA VINCI PRINTING & BLUEPRINTS	Issued	360	C	5.39
37973	04-Dec-2008	EDISON	SOUTHERN CALIFORNIA EDISON	Issued	360	C	114,101.25
37974	04-Dec-2008	EMEDCO	EMEDCO	Issued	360	C	425.59
37975	04-Dec-2008	ESBABCOCK	ES BABCOCK	Issued	360	C	490.00
37976	04-Dec-2008	FEDEX	FEDEX	Issued	360	C	83.67
37977	04-Dec-2008	GASSCO	GAS ARC STEEL SUPPLY CO	Issued	360	C	99.13
37978	04-Dec-2008	INTOUCHCOM	IN TOUCH COMMUNICATIONS	Issued	360	C	105.00
37979	04-Dec-2008	KIMCO	KIMCO STAFFING SERVICES INC.	Issued	360	C	711.21
37980	04-Dec-2008	NAPAAUTOPA	NAPA AUTO PARTS	Issued	360	C	11.74
37981	04-Dec-2008	PERFORMANC	PERFORMANCE METER INC	Issued	360	C	8,356.02
37982	04-Dec-2008	PRESTIGEMO	PRESTIGE MOBILE DETAIL	Issued	360	C	320.00
37983	04-Dec-2008	RAINFORREN	RAIN FOR RENT	Issued	360	C	2,127.35
37984	04-Dec-2008	REDWINE	REDWINE AND SHERRILL	Issued	360	C	14,578.14
37985	04-Dec-2008	SAFEGUARD	SAFEGUARD	Issued	360	C	332.59
37986	04-Dec-2008	SCHLANGEJA	SCHLANGE, J. ANDREW	Issued	360	C	4,186.00
37987	04-Dec-2008	SPEEDYBLUE	SPEEDY BLUE POOLS	Issued	360	C	400.00
37988	04-Dec-2008	STAPLES	STAPLES BUSINESS ADVANTAGE	Issued	360	C	222.04
37989	04-Dec-2008	STMP000528	PASALIS, ALEXANDRIA	Issued	360	C	50.12
37990	04-Dec-2008	STMP000529	CAPITAL PACIFIC HOMES	Issued	360	C	71.06
37991	04-Dec-2008	STMP000530	CAPITAL PACIFIC HOMES	Issued	360	C	74.75
37992	04-Dec-2008	STMP000531	CAPITAL PACIFIC HOMES	Issued	360	C	28.75
37993	04-Dec-2008	VERIZON	VERIZON	Issued	360	C	66.63
37994	04-Dec-2008	Z&LPAVING	Z&L PAVING	Issued	360	C	5,980.80
37995	05-Dec-2008	CHARLESBUT	BUTCHER, CHARLES	Issued	362	C	361.86
37996	05-Dec-2008	TIMSMITH	SMITH, TIMOTHY	Issued	362	C	10.00
37997	11-Dec-2008	ACTIONTRUE	ACTION TRUE VALUE HARDWARE	Issued	370	C	437.26
37998	11-Dec-2008	ALLIEDSTOR	ALLIED STORAGE CONTAINERS	Issued	370	C	70.04
37999	11-Dec-2008	ALLPURPOSE	ALL PURPOSE RENTALS	Issued	370	C	24.20
38000	11-Dec-2008	B ACE HOME	BEAUMONT ACE HOME CENTER	Issued	370	C	107.10
38001	11-Dec-2008	BRYANWILFL	WILFLEY, BRYAN	Issued	370	C	955.65
38002	11-Dec-2008	BSTATIONER	BEAUMONT STATIONERS	Issued	370	C	5.71
38003	11-Dec-2008	CADETUNIFO	CADET UNIFORM SERVICE	Issued	370	C	67.92
38004	11-Dec-2008	CLEANBYDES	CLEAN BY DESIGN INC.	Issued	370	C	1,110.00
38005	11-Dec-2008	CVAUTO	CHERRY VALLEY AUTOMOTIVE	Issued	370	C	856.84
38006	11-Dec-2008	ESBABCOCK	ES BABCOCK	Issued	370	C	564.00
38007	11-Dec-2008	FREEMANOFF	FREEMAN OFFICE PRODUCTS	Issued	370	C	111.83
38008	11-Dec-2008	GASCO	THE GAS COMPANY	Issued	370	C	10.52
38009	11-Dec-2008	GASSCO	GAS ARC STEEL SUPPLY CO	Issued	370	C	54.57
38010	11-Dec-2008	GEOSCIENCE	GEOSCIENCE	Issued	370	C	1,456.00
38011	11-Dec-2008	HOMEDEPOT	HOME DEPOT CREDIT SERVICES	Issued	370	C	129.54
38012	11-Dec-2008	HUDECS	HUDEC'S COMPUTER CONSULTING	Issued	370	C	1,216.41
38013	11-Dec-2008	INLANDWATE	INLAND WATER WORKS	Issued	370	C	6,434.47
38014	11-Dec-2008	KIMCO	KIMCO STAFFING SERVICES INC.	Issued	370	C	434.88
38015	11-Dec-2008	LUTHERSTRU	LUTHERS TRUCK & EQUIPMENT	Issued	370	C	564.88
38016	11-Dec-2008	MATICH	MATICH CORP	Issued	370	C	70.00
38017	11-Dec-2008	MSTBACKFLO	MST BACKFLOW	Issued	370	C	80.00
38018	11-Dec-2008	NAPAAUTOPA	NAPA AUTO PARTS	Issued	370	C	88.34
38019	11-Dec-2008	PARSONS	PARSONS WATER & INFRASTRUCTURE INC.	Issued	370	C	32,851.76

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Check #	Check Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
38020	11-Dec-2008	PERFORMANC	PERFORMANCE METER INC	Issued	370	C	40,759.58
38021	11-Dec-2008	PRESTIGEMO	PRESTIGE MOBILE DETAIL	Issued	370	C	128.00
38022	11-Dec-2008	PURCHASEPC	PITNEY BOWES PURCHASE POWER	Issued	370	C	4,000.00
38023	11-Dec-2008	RYANHERCO	RYAN HERCO FLOW SOLUTIONS	Issued	370	C	66.05
38024	11-Dec-2008	STAPLES	STAPLES BUSINESS ADVANTAGE	Issued	370	C	652.52
38025	11-Dec-2008	STELLAPARK	PARKS, STELLA	Issued	370	C	1,000.00
38026	11-Dec-2008	STMP000532	ESPEY, MEGHAN	Issued	370	C	22.07
38027	11-Dec-2008	STMP000533	FEIGEN, SONYA	Issued	370	C	11.80
38028	11-Dec-2008	STMP000534	LONG, LEONARD	Issued	370	C	11.65
38029	11-Dec-2008	STMP000535	LIU, AL & JUNG	Issued	370	C	270.39
38030	11-Dec-2008	STMP000536	WYATT KELLY (REALTOR)	Issued	370	C	205.90
38031	11-Dec-2008	SWRCB	STATE WATER RESOURCES CONTROL BOA	Issued	370	C	1,452.00
38032	11-Dec-2008	TERMINIX	TERMINIX	Issued	370	C	90.00
38033	11-Dec-2008	VERIZON	VERIZON	Issued	370	C	105.92
38034	18-Dec-2008	ADVANTAGES	ADVANTAGE SEPTIC SYSTEMS	Issued	374	C	325.00
38035	18-Dec-2008	ALLPURPOSE	ALL PURPOSE RENTALS	Issued	374	C	92.40
38036	18-Dec-2008	AQMD	AQMD	Issued	374	C	804.42
38037	18-Dec-2008	ARAMARK	ARAMARK	Issued	374	C	57.50
38038	18-Dec-2008	B ACE HOME	BEAUMONT ACE HOME CENTER	Issued	374	C	914.89
38039	18-Dec-2008	B76	BEAUMONT 76	Issued	374	C	661.61
38040	18-Dec-2008	BLAIRBALL	BALL, BLAIR	Issued	374	C	877.00
38041	18-Dec-2008	BRINKS INC	BRINK'S INC	Issued	374	C	381.03
38042	18-Dec-2008	CALTOOL	CALIFORNIA TOOL & WELDING	Issued	374	C	46.80
38043	18-Dec-2008	CAMGUARD	CAM GUARD SYSTEMS INC.	Issued	374	C	950.00
38044	18-Dec-2008	CR&RINCORP	CR&R INC	Issued	374	C	224.92
38045	18-Dec-2008	CUSTOMTROF	CUSTOM TROPHIES	Issued	374	C	51.07
38046	18-Dec-2008	CVAUTO	CHERRY VALLEY AUTOMOTIVE	Issued	374	C	38.68
38047	18-Dec-2008	DOPPMARQUI	MARQUEL DOPP	Issued	374	C	400.00
38048	18-Dec-2008	EMEDCO	EMEDCO	Issued	374	C	103.94
38049	18-Dec-2008	ESBABCOCK	ES BABCOCK	Issued	374	C	844.00
38050	18-Dec-2008	FEDEX	FEDEX	Issued	374	C	90.57
38051	18-Dec-2008	FREEMANOFF	FREEMAN OFFICE PRODUCTS	Issued	374	C	48.46
38052	18-Dec-2008	HIGHLANDSP	HIGHLAND SPRINGS EXPRESS LUBE	Issued	374	C	1,644.92
38053	18-Dec-2008	IDEARCMEDI	IDEARC MEDIA CORP.	Issued	374	C	98.50
38054	18-Dec-2008	KIMCO	KIMCO STAFFING SERVICES INC.	Issued	374	C	724.80
38055	18-Dec-2008	MACROCOMM	MACRO COMMUNICATIONS	Issued	374	C	150.00
38056	18-Dec-2008	NAPAAUTOPA	NAPA AUTO PARTS	Issued	374	C	109.86
38057	18-Dec-2008	PACIFICALA	PACIFIC ALARM	Issued	374	C	138.50
38058	18-Dec-2008	PETTY CASH	PETTY CASH - MARY MARTIN	Issued	374	C	381.14
38059	18-Dec-2008	POUANTHON\	POU, ANTHONY	Issued	374	C	30.70
38060	18-Dec-2008	SGPWA	SAN GORGONIO PASS WATER AGENCY	Issued	374	C	46,420.00
38061	18-Dec-2008	STAPLES	STAPLES BUSINESS ADVANTAGE	Issued	374	C	787.15
38062	18-Dec-2008	STELLAPARK	PARKS, STELLA	Issued	374	C	600.00
38063	18-Dec-2008	STMP000537	YU, THOMAS	Issued	374	C	259.59
38064	18-Dec-2008	TERMINIX	TERMINIX	Issued	374	C	49.00
38065	18-Dec-2008	TIMEWARNER	TIME WARNER CABLE	Issued	374	C	398.24
38066	18-Dec-2008	TIMSMITH	SMITH, TIMOTHY	Issued	374	C	61.83
38067	18-Dec-2008	TOMLARA	TOM LARA	Issued	374	C	3,950.00
38068	18-Dec-2008	UNDERGROU	UNDERGROUND SERVICE ALERT	Issued	374	C	162.00
38069	18-Dec-2008	VADIM	VADIM	Issued	374	C	23,192.72
38070	18-Dec-2008	VERIZON	VERIZON	Issued	374	C	60.07
38071	18-Dec-2008	VERIZON	VERIZON	Issued	374	C	553.60
38072	18-Dec-2008	VERIZON	VERIZON	Issued	374	C	522.15
38073	18-Dec-2008	VERIZONWIR	VERIZON WIRELESS	Issued	374	C	1,156.72
38074	18-Dec-2008	WASTEMANA	WASTE MANAGEMENT	Issued	374	C	35.13
38075	18-Dec-2008	WASTEMANA	WASTE MANAGEMENT	Issued	374	C	244.37

BEAUMONT-CHERRY VALLEY WATER DISTRICT
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Page : 3

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38076	18-Dec-2008	WASTEMANA	WASTE MANAGEMENT	Issued	374	C	122.47
38077	18-Dec-2008	WELLSFARGC	WELLS FARGO REMITTANCE CENTER	Issued	374	C	647.93
38078	18-Dec-2008	WOLLR000	WOLL, RYAN	Issued	374	C	200.00
38079	18-Dec-2008	XEROX	XEROX CORPORATION	Issued	374	C	3,658.50
38080	24-Dec-2008	DHS-OCP	DEPT OF PUBLIC HEALTH MS #7417	Issued	380	C	120.00
38081	24-Dec-2008	PRESTIGEMO	PRESTIGE MOBILE DETAIL	Issued	380	C	352.00
38082	31-Dec-2008	ALLPURPOSE	ALL PURPOSE RENTALS	Issued	389	C	60.50
38083	31-Dec-2008	AVAYA	AVAYA INC	Issued	389	C	115.44
38084	31-Dec-2008	B ACE HOME	BEAUMONT ACE HOME CENTER	Issued	389	C	813.52
38085	31-Dec-2008	B76	BEAUMONT 76	Issued	389	C	1,284.78
38086	31-Dec-2008	BANNINGACE	BANNING ACE HARDWARE	Issued	389	C	10.76
38087	31-Dec-2008	BASICCHEMI	BASIC CHEMICAL SOLUTIONS LLC	Issued	389	C	6,774.13
38088	31-Dec-2008	CADETUNIFO	CADET UNIFORM SERVICE	Issued	389	C	67.92
38089	31-Dec-2008	CVAUTO	CHERRY VALLEY AUTOMOTIVE	Issued	389	C	75.00
38090	31-Dec-2008	DAVIDEVANS	DAVID EVANS & ASSOCIATES INC	Issued	389	C	2,535.00
38091	31-Dec-2008	DAVINCI	DA VINCI PRINTING & BLUEPRINTS	Issued	389	C	15.63
38092	31-Dec-2008	EDISON	SOUTHERN CALIFORNIA EDISON	Issued	389	C	22,650.07
38093	31-Dec-2008	ESBABCOCK	ES BABCOCK	Issued	389	C	1,965.00
38094	31-Dec-2008	GASSCO	GAS ARC STEEL SUPPLY CO	Issued	389	C	66.05
38095	31-Dec-2008	HIGHLANDSP	HIGHLAND SPRINGS EXPRESS LUBE	Issued	389	C	257.16
38096	31-Dec-2008	HUDECS	HUDECS COMPUTER CONSULTING	Issued	389	C	5,549.63
38097	31-Dec-2008	INLANDWATE	INLAND WATER WORKS	Issued	389	C	2,402.54
38098	31-Dec-2008	KIMCO	KIMCO STAFFING SERVICES INC.	Issued	389	C	724.80
38099	31-Dec-2008	MCCROMETEI	MCCROMETER	Issued	389	C	799.73
38100	31-Dec-2008	METROCALL	USA MOBILITY WIRELESS INC.	Issued	389	C	23.52
38101	31-Dec-2008	MIKEMCGEOR	MIKE MCGEORGE GOPHER CONTROL	Issued	389	C	250.00
38102	31-Dec-2008	NAPAAUTOPA	NAPA AUTO PARTS	Issued	389	C	15.62
38103	31-Dec-2008	PATRICKSEP	PATRICK SEPTIC TANK SERVICE INC.	Issued	389	C	225.00
38104	31-Dec-2008	PATSPOTS	PAT'S POTS	Issued	389	C	310.00
38105	31-Dec-2008	POUANTHON\	POU, ANTHONY	Issued	389	C	30.70
38106	31-Dec-2008	PRESTIGEMO	PRESTIGE MOBILE DETAIL	Issued	389	C	272.00
38107	31-Dec-2008	RAINFORREN	RAIN FOR RENT	Issued	389	C	2,127.35
38108	31-Dec-2008	SAFEGUARD	SAFEGUARD	Issued	389	C	1,358.91
38109	31-Dec-2008	SCHLANGEJA	SCHLANGE, J. ANDREW	Issued	389	C	4,638.64
38110	31-Dec-2008	STAPLES	STAPLES BUSINESS ADVANTAGE	Issued	389	C	728.08
38111	31-Dec-2008	STELLAPARK	PARKS, STELLA	Issued	389	C	400.00
38112	31-Dec-2008	STMP000538	UJKIC, STEFAN	Issued	389	C	50.61
38113	31-Dec-2008	STMP000539	ELITE REALTY GROUP	Issued	389	C	56.19
38114	31-Dec-2008	STMP000540	FIELD ASSET SERVICES	Issued	389	C	46.23
38115	31-Dec-2008	STMP000541	MCCULLOUGH, ANITA	Issued	389	C	40.89
38116	31-Dec-2008	STMP000542	PEREZ, ERICA	Issued	389	C	2.76
38117	31-Dec-2008	STMP000543	DE COUD, MERLIN J.	Issued	389	C	43.21
38118	31-Dec-2008	VERIZON	VERIZON	Issued	389	C	67.99
38119	31-Dec-2008	VERIZON	VERIZON	Issued	389	C	580.75
38120	31-Dec-2008	VERIZON	VERIZON	Issued	389	C	185.46
38121	31-Dec-2008	WILDERMUTH	WILDERMUTH ENVIRONMENTAL INC	Issued	389	C	12,242.50
38122	31-Dec-2008	YANKEESELF	YANKEE SELF STORAGE	Issued	389	C	160.00

Total Computer Paid : 421,538.52 Total EFT PAP : 0.00 Total Paid : 421,538.52
Total Manually Paid : 0.00 Total EFT File : 0.00

159 Total No. Of Cheque(s) ...

December 2008 Financial Report

BEAUMONT-CHERRY VALLEY WATER DISTRICT
MONTH END FINANCIAL STATEMENT

For Period Ending 31-Dec-2008



Date : Jan 02, 2009

Time : 10:08 am

	CURRENT MONTH	YEAR-TO-DATE	PROJECTED BUDGET	BUDGET REMAINING	PERCENT TO BUDGET
General Funds					
Revenue					
OPERATING REVENUE					
DISTRICT REVENUE					
1-4-4010-401 DOMESTIC WATER SALES	(552,631.68)	(5,914,146.42)	(6,945,000.00)	(1,030,853.58)	0.85
1-4-4010-402 IRRIGATION WATER SALES	0.00	(24,388.93)	0.00	24,388.93	0.00
1-4-4010-403 CONSTRUCTION WATER SALES	(20,652.08)	(236,281.98)	0.00	236,281.98	0.00
1-4-4010-404 INSTALLATION CHARGES	(2,010.00)	(340,349.04)	(1,115,000.00)	(774,650.96)	0.31
1-4-4010-405 CONST. METER RENTAL DEPOSIT	0.00	4,554.62	(40,000.00)	(44,554.62)	(0.11)
1-4-4010-406 FIRE SERVICE	0.00	(667.74)	0.00	667.74	0.00
1-4-4010-407 REIMB. CUST. DAMAGES/UPGRADES	(15,167.49)	(29,729.85)	(45,000.00)	(15,270.15)	0.66
1-4-4010-408 BACKFLOW DEVICES	(2,554.03)	(20,620.45)	(500.00)	20,120.45	41.24
1-4-4010-410 RETURNED CHECK FEES	(360.00)	(4,720.00)	0.00	4,720.00	0.00
1-4-4010-411 MISCELLANEOUS INCOME	(2,212.19)	(123,151.25)	(25,000.00)	98,151.25	4.93
1-4-4010-412 RENTAL INCOME	(100.00)	(1,200.00)	(1,200.00)	0.00	1.00
1-4-4010-413 DEVEL. PLAN CHECK DEPOSIT	0.00	(2,213.72)	(95,000.00)	(92,786.28)	0.02
1-4-4010-440 INSPECTION DEPOSIT	1,673.66	(6,879.86)	(125,000.00)	(118,120.14)	0.06
1-4-4010-441 TURN ONS	(3,345.00)	(43,185.00)	0.00	43,185.00	0.00
1-4-4010-442 THIRD NOTICE CHARGE	(6,135.00)	(76,694.00)	0.00	76,694.00	0.00
1-4-4010-443 PENALTIES	(9,350.00)	(88,500.00)	0.00	88,500.00	0.00
1-4-4010-444 SGPWA IMPORTATION CHARGE	(114,874.09)	(1,238,570.00)	(1,250,000.00)	(11,430.00)	0.99
1-4-4010-445 SCE POWER CHARGE	(104,682.38)	(939,795.67)	(1,150,000.00)	(210,204.33)	0.82
Total DISTRICT REVENUE	(832,400.28)	(9,086,539.29)	(10,791,700.00)	(1,705,160.71)	0.84
Total Revenue	(832,400.28)	(9,086,539.29)	(10,791,700.00)	(1,705,160.71)	0.84
Expense					
ADMINISTRATION & GENERAL EXPENSE					
SOURCE OF SUPPLY & WATER TREAT					
1-5-5200-237 HEALTH INSURANCE	3,444.55	38,977.38	35,000.00	(3,977.38)	1.11
1-5-5200-243 RETIREMENT/CALPERS	4,616.53	63,724.07	60,000.00	(3,724.07)	1.06
1-5-5200-501 LABOR	30,609.83	279,627.70	335,340.00	55,712.30	0.83
1-5-5200-502 BEREAVEMENT/SEMINAR/JURY DUTY	0.00	170.24	1,600.00	1,429.76	0.11
1-5-5200-503 SICK LEAVE	432.28	3,855.19	4,150.00	294.81	0.93
1-5-5200-504 VACATION	814.20	6,243.32	9,150.00	2,906.68	0.68
1-5-5200-505 HOLIDAYS	1,543.66	11,358.89	5,030.00	(6,328.89)	2.26
1-5-5200-507 LIFE INSURANCE	114.90	1,383.94	1,250.00	(133.94)	1.11
1-5-5200-508 UNIFORMS, EMPLOYEE BENEFITS	0.00	479.13	1,850.00	1,370.87	0.26
1-5-5200-511 TREATMENT & CHEMICALS	6,774.13	92,872.35	78,500.00	(14,372.35)	1.18
1-5-5200-512 LAB TESTING	3,334.00	35,611.78	56,500.00	20,888.22	0.63
1-5-5200-513 MAINTENANCE EQUIPMENT (PUMPING)	2,672.85	156,798.47	125,000.00	(31,798.47)	1.25
1-5-5200-514 UTILITIES - GAS	0.00	10.85	100.00	89.15	0.11
1-5-5200-515 UTILITIES - ELECTRIC	134,262.58	1,403,219.24	1,451,250.00	48,030.76	0.97

BEAUMONT-CHERRY VALLEY WATER DISTRICT
MONTH END FINANCIAL STATEMENT

For Period Ending 31-Dec-2008



Date : Jan 02, 2009

Time : 10:08 am

	CURRENT MONTH	YEAR-TO-DATE	PROJECTED BUDGET	BUDGET REMAINING	PERCENT TO BUDGET
General Funds					
1-5-5200-516 LEASE LINES	0.00	0.00	6.00	6.00	0.00
1-5-5200-517 TELEMETRY MAINTENANCE	0.00	2,085.59	6,000.00	3,914.41	0.35
1-5-5200-518 SEMINAR & TRAVEL EXPENSES	0.00	0.00	600.00	600.00	0.00
1-5-5200-519 EDUCATION EXPENSES	0.00	0.00	1,000.00	1,000.00	0.00
1-5-5200-520 WORKER'S COMPENSATION INSURANCE	1,599.33	18,706.66	19,292.00	585.34	0.97
1-5-5200-523 OIL FOR WELLS	0.00	513.77	0.00	(513.77)	0.00
1-5-5200-620 STATE PROJECT WATER PURCHASED	46,420.00	534,021.00	1,149,984.00	615,963.00	0.46
1-5-5200-621 GROUNDWATER PURCHASE (SMWC)	0.00	220,000.00	270,000.00	50,000.00	0.81
Total SOURCE OF SUPPLY & WATER TREATME	236,638.84	2,869,659.57	3,611,602.00	741,942.43	0.79
TRANSMISSION & DISTRIBUTION					
1-5-5300-237 HEALTH INSURANCE	8,927.29	115,827.89	125,000.00	9,172.11	0.93
1-5-5300-243 RETIREMENT/CALPERS	8,483.34	108,997.46	93,066.00	(15,931.46)	1.17
1-5-5300-501 LABOR	32,749.24	361,278.58	404,635.00	43,356.42	0.89
1-5-5300-502 BEREAVEMENT/SEMINAR/JURY DUTY	466.35	2,409.00	6,500.00	4,091.00	0.37
1-5-5300-503 SICK LEAVE	620.25	20,585.01	12,500.00	(8,085.01)	1.65
1-5-5300-504 VACATION	639.81	16,697.50	18,461.00	1,763.50	0.90
1-5-5300-505 HOLIDAYS	4,387.74	25,607.64	18,390.00	(7,217.64)	1.39
1-5-5300-507 LIFE INSURANCE	228.09	3,039.29	1,600.00	(1,439.29)	1.90
1-5-5300-508 UNIFORMS, EMPLOYEE BENEFITS	61.40	4,401.00	3,000.00	(1,401.00)	1.47
1-5-5300-518 SEMINAR & TRAVEL EXPENSES	0.00	0.00	2,500.00	2,500.00	0.00
1-5-5300-519 EDUCATION EXPENSES	0.00	170.00	2,000.00	1,830.00	0.09
1-5-5300-520 WORKER'S COMPENSATION INSURANCE	2,806.54	35,306.14	29,302.00	(6,004.14)	1.20
1-5-5300-530 MAINT PIPELINE/FIRE HYDRANT (INVENT	465.45	87,222.97	55,000.00	(32,222.97)	1.59
1-5-5300-531 LINE LOCATES	162.00	1,750.48	3,000.00	1,249.52	0.58
1-5-5300-532 BLACKTOP/CONCRETE REPAIRS-MAINS	0.00	0.00	1,000.00	1,000.00	0.00
1-5-5300-534 MAINT METERS & SERVICES (INVENTOR	5,265.95	85,831.60	350,000.00	264,168.40	0.25
1-5-5300-535 BACKFLOW DEVICES	0.00	525.07	1,300.00	774.93	0.40
1-5-5300-536 MAINTENANCE RESERVOIRS/TANKS	0.00	81.02	1,000.00	918.98	0.08
1-5-5300-537 MAINTENANCE PRESSURE REGULATOR;	0.00	3,222.25	2,500.00	(722.25)	1.29
1-5-5300-538 INSPECTIONS	3,164.46	107,787.29	50,000.00	(57,787.29)	2.16
Total TRANSMISSION & DISTRIBUTION	68,427.91	980,740.19	1,180,754.00	200,013.81	0.83
CUSTOMER SERVICE & METER READI					
1-5-5400-237 HEALTH INSURANCE	2,132.70	26,377.59	23,750.00	(2,627.59)	1.11
1-5-5400-243 RETIREMENT/CALPERS	1,965.13	29,767.19	21,000.00	(8,767.19)	1.42
1-5-5400-501 LABOR	6,958.28	91,618.84	103,503.00	11,884.16	0.89
1-5-5400-502 BEREAVEMENT/SEMINAR/JURY DUTY	355.51	902.83	500.00	(402.83)	1.81
1-5-5400-503 SICK LEAVE	0.00	923.37	1,265.00	341.63	0.73
1-5-5400-504 VACATION	0.00	3,477.12	1,824.00	(1,653.12)	1.91
1-5-5400-505 HOLIDAYS	367.55	3,819.49	2,550.00	(1,269.49)	1.50
1-5-5400-507 LIFE INSURANCE	49.79	706.98	400.00	(306.98)	1.77

BEAUMONT-CHERRY VALLEY WATER DISTRICT
MONTH END FINANCIAL STATEMENT

For Period Ending 31-Dec-2008



Date : Jan 02, 2009

Time : 10:08 am

	CURRENT MONTH	YEAR-TO-DATE	PROJECTED BUDGET	BUDGET REMAINING	PERCENT TO BUDGET
General Funds					
1-5-5400-508 UNIFORMS, EMPLOYEE BENEFITS	0.00	0.00	800.00	800.00	0.00
1-5-5400-518 SEMINAR & TRAVEL EXPENSES	0.00	203.16	250.00	46.84	0.81
1-5-5400-519 EDUCATION EXPENSES	120.00	120.00	550.00	430.00	0.22
1-5-5400-520 WORKER'S COMPENSATION	633.61	7,325.09	6,950.00	(375.09)	1.05
Total CUSTOMER SERVICE & METER READING	12,582.57	165,241.66	163,342.00	(1,899.66)	1.01
ADMINISTRATION					
1-5-5500-237 HEALTH INSURANCE	12,453.60	155,994.81	96,950.00	(59,044.81)	1.61
1-5-5500-243 RETIREMENT/CALPERS	21,855.88	259,441.83	159,000.00	(100,441.83)	1.63
1-5-5500-501 LABOR	87,475.20	931,486.34	747,617.00	(183,869.34)	1.25
1-5-5500-502 BEREAVEMENT/SEMINAR/JURY DUTY	0.00	2,138.41	4,500.00	2,361.59	0.48
1-5-5500-503 SICK LEAVE	4,414.68	23,311.56	17,822.00	(5,489.56)	1.31
1-5-5500-504 VACATION	1,233.70	24,270.43	31,147.00	6,876.57	0.78
1-5-5500-505 HOLIDAYS	8,421.70	43,486.64	25,025.00	(18,461.64)	1.74
1-5-5500-507 LIFE INSURANCE	484.27	4,712.28	3,000.00	(1,712.28)	1.57
1-5-5500-508 UNIFORMS, EMPLOYEE BENEFITS	0.00	130.00	375.00	245.00	0.35
1-5-5500-518 SEMINAR & TRAVEL EXPENSES	706.19	12,619.99	18,500.00	5,880.01	0.68
1-5-5500-519 EDUCATION EXPENSES	0.00	3,242.31	4,000.00	757.69	0.81
1-5-5500-520 WORKER'S COMPENSATION INSURANCE	2,093.53	23,618.36	24,750.00	1,131.64	0.95
1-5-5500-522 UNEMPLOYMENT INSURANCE	0.00	623.00	0.00	(623.00)	0.00
1-5-5500-549 BANK CHGS/MONEY MARKET/TRANS. FE	0.00	16,456.94	0.00	(16,456.94)	0.00
1-5-5500-553 TEMPORARY LABOR	2,595.69	19,956.53	2,500.00	(17,456.53)	7.98
1-5-5500-555 OFFICE SUPPLIES	3,963.43	54,312.53	70,000.00	15,687.47	0.78
1-5-5500-556 OFFICE EQUIPMENT/SERVICE AGREEME	34,857.70	160,649.36	135,000.00	(25,649.36)	1.19
1-5-5500-557 OFFICE MAINTENANCE	1,625.14	21,341.98	30,000.00	8,658.02	0.71
1-5-5500-558 MEMBERSHIP DUES	0.00	20,028.00	35,000.00	14,972.00	0.57
1-5-5500-559 ARMORED CAR	381.03	4,699.65	5,000.00	300.35	0.94
1-5-5500-560 OFFICE EQUIP. MAINT. & REPAIRS	193.94	7,760.37	3,200.00	(4,560.37)	2.43
1-5-5500-561 POSTAGE	4,000.00	35,158.60	55,916.00	20,757.40	0.63
1-5-5500-562 SUBSCRIPTIONS	98.50	2,746.15	2,850.00	103.85	0.96
1-5-5500-563 MISCELLANEOUS OPERATING SUPPLIES	783.84	13,694.16	26,500.00	12,805.84	0.52
1-5-5500-564 MISCELLANEOUS TOOLS/EQUIPMENT	33.69	11,911.46	17,000.00	5,088.54	0.70
1-5-5500-567 EMPLOYEE MEDICAL/FIRST AID	0.00	462.00	600.00	138.00	0.77
1-5-5500-568 RANDOM DRUG TESTING	0.00	150.00	100.00	(50.00)	1.50
1-5-5500-570 PROPERTY/AUTO/GEN LIABILITY INSURA	0.00	70,752.00	90,000.00	19,248.00	0.79
1-5-5500-572 STATE MANDATES AND TARRIFFS	2,256.42	43,372.77	20,360.00	(23,012.77)	2.13
1-5-5500-573 MISCELLANEOUS EXPENSES	238.90	6,959.90	6,000.00	(959.90)	1.16
1-5-5500-574 PUBLIC EDUCATION	0.00	73,937.59	150,000.00	76,062.41	0.49
1-5-5500-577 PROPERTY TAXES - OUT OF DISTRICT P/	0.00	25,491.45	0.00	(25,491.45)	0.00
1-5-5500-630 ACCOUNTS RECEIVABLE	76.11	15,124.37	0.00	(15,124.37)	0.00
1-5-5510-550 BOARD OF DIRECTOR FEES	3,477.00	35,277.00	75,800.00	40,523.00	0.47
1-5-5510-551 SEMINAR & TRAVEL EXPENSES	0.00	2,865.95	2,500.00	(365.95)	1.15

BEAUMONT-CHERRY VALLEY WATER DISTRICT
MONTH END FINANCIAL STATEMENT

For Period Ending 31-Dec-2008



Date : Jan 02, 2009

Time : 10:08 am

	CURRENT MONTH	YEAR-TO-DATE	PROJECTED BUDGET	BUDGET REMAINING	PERCENT TO BUDGET
General Funds					
1-5-5510-552 ELECTION EXPENSES	0.00	932.21	22,575.00	21,642.79	0.04
Total ADMINISTRATION	193,720.14	2,129,116.93	1,883,587.00	(245,529.93)	1.13
MAINTENANCE & GENERAL PLANT					
1-5-5610-501 LABOR - 560 MAGNOLIA AVE	0.00	0.00	500.00	500.00	0.00
1-5-5610-514 GAS - 560 MAGNOLIA AVE	10.52	98.94	2,500.00	2,401.06	0.04
1-5-5610-515 ELECTRIC - 560 MAGNOLIA AVE	1,933.93	27,400.54	16,700.00	(10,700.54)	1.64
1-5-5610-580 TELEPHONE - 560 MAGNOLIA AVE	3,772.97	56,935.82	71,000.00	14,064.18	0.80
1-5-5610-581 SANITATION - 560 MAGNOLIA AVE	626.89	7,576.24	9,000.00	1,423.76	0.84
1-5-5610-582 MAINTENANCE - 560 MAGNOLIA AVE	430.16	12,289.94	1,000.00	(11,289.94)	12.29
1-5-5615-501 LABOR - 12303 OAK GLEN ROAD	0.00	0.00	1,000.00	1,000.00	0.00
1-5-5615-515 ELECTRIC - 12303 OAK GLEN ROAD	265.12	2,046.30	3,500.00	1,453.70	0.58
1-5-5615-582 MAINTENANCE/REPAIR - 12303 OAK GLEI	466.13	10,627.85	4,000.00	(6,627.85)	2.66
1-5-5615-583 PROPANE - 12303 OAK GLEN ROAD	0.00	1,287.49	4,500.00	3,212.51	0.29
1-5-5620-501 LABOR - 13695 OAK GLEN ROAD	0.00	0.00	1,000.00	1,000.00	0.00
1-5-5620-515 ELECTRIC - 13695 OAK GLEN ROAD	0.00	1,046.19	1,650.00	603.81	0.63
1-5-5620-582 MAINTENANCE/REPAIR - 13695 OAK GLEI	0.00	811.91	1,350.00	538.09	0.60
1-5-5620-583 PROPANE - 13695 OAK GLEN ROAD	0.00	1,781.13	2,600.00	818.87	0.69
1-5-5625-501 LABOR - 13697 OAK GLEN ROAD	0.00	0.00	1,000.00	1,000.00	0.00
1-5-5625-515 ELECTRIC - 13697 OAK GLEN ROAD	191.94	2,523.31	2,800.00	276.69	0.90
1-5-5625-582 MAINTENANCE/REPAIR - 13697 OAK GLEI	0.00	803.24	1,500.00	696.76	0.54
1-5-5625-583 PROPANE - 13697 OAK GLEN ROAD	0.00	1,795.01	2,000.00	204.99	0.90
1-5-5630-501 LABOR - 9781 AVENIDA MIRAVILLA	0.00	0.00	1,000.00	1,000.00	0.00
1-5-5630-515 ELECTRIC - 9781 AVENIDA MIRAVILLA	97.75	1,494.10	2,300.00	805.90	0.65
1-5-5630-582 MAINTENANCE/REPAIR - 9781 AVENIDA M	570.24	1,437.78	1,500.00	62.22	0.96
1-5-5630-583 PROPANE - 9781 AVENIDA MIRAVILLA	0.00	2,316.53	1,700.00	(616.53)	1.36
1-5-5700-589 AUTO/FUEL	2,117.19	114,547.97	100,000.00	(14,547.97)	1.15
1-5-5700-590 SAFETY EQUIPMENT	0.00	1,918.86	5,000.00	3,081.14	0.38
1-5-5700-591 COMMUNICATION MAINTENANCE	0.00	110.00	1,000.00	890.00	0.11
1-5-5700-592 REPAIR & MAINT OF GEN EQUIPMENT	0.00	2,772.03	200.00	(2,572.03)	13.86
1-5-5700-593 REPAIR VEHICLES AND TOOLS	1,518.45	23,389.13	50,000.00	26,610.87	0.47
1-5-5700-594 LARGE EQUIPMENT MAINTENANCE	573.47	30,075.74	30,000.00	(75.74)	1.00
1-5-5700-595 EQUIP. PREVENTATIVE MAINTENANCE	0.00	1,053.92	0.00	(1,053.92)	0.00
1-5-5700-596 AUTO/EQUIPMENT OPERATION	3,434.02	23,444.76	20,000.00	(3,444.76)	1.17
1-5-5700-597 MAINT GENERAL PLANT (BUILDINGS)	457.52	18,729.73	10,000.00	(8,729.73)	1.87
1-5-5700-598 LANDSCAPE MAINTENANCE	3,950.00	79,408.47	35,000.00	(44,408.47)	2.27
1-5-5700-601 RECHARGE FAC, CANYON & POND MAIN	(446.86)	21,408.88	11,000.00	(10,408.88)	1.95
Total MAINTENANCE & GENERAL PLANT	19,969.44	449,131.81	396,300.00	(52,831.81)	1.13
ENGINEERING - IN HOUSE					
1-5-5800-237 HEALTH INSURANCE	362.87	4,254.97	4,230.00	(24.97)	1.01
1-5-5800-243 RETIREMENT/CALPERS	965.45	14,664.58	22,000.00	7,335.42	0.67

BEAUMONT-CHERRY VALLEY WATER DISTRICT
MONTH END FINANCIAL STATEMENT

For Period Ending 31-Dec-2008

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Date : Jan 02, 2009

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	CURRENT MONTH	YEAR-TO-DATE	PROJECTED BUDGET	BUDGET REMAINING	PERCENT TO BUDGET
General Funds					
1-5-5800-501 LABOR	12,018.10	108,792.49	139,400.00	30,607.51	0.78
1-5-5800-502 BEREAVEMENT/SEMINAR/JURY DUTY	0.00	458.40	500.00	41.60	0.92
1-5-5800-503 SICK LEAVE	0.00	0.00	1,500.00	1,500.00	0.00
1-5-5800-504 VACATION	0.00	0.00	1,750.00	1,750.00	0.00
1-5-5800-505 HOLIDAY	439.43	5,158.24	3,000.00	(2,158.24)	1.72
1-5-5800-507 LIFE INSURANCE	27.32	285.43	350.00	64.57	0.82
1-5-5800-508 UNIFORMS, EMPLOYEE BENEFITS	0.00	0.00	500.00	500.00	0.00
1-5-5800-518 SEMINAR & TRAVEL EXPENSES	0.00	426.57	500.00	73.43	0.85
1-5-5800-519 EDUCATION EXPENSE	955.65	4,231.08	2,000.00	(2,231.08)	2.12
1-5-5800-520 WORKER'S COMPENSATION	397.23	3,968.61	5,000.00	1,031.39	0.79
Total ENGINEERING - IN HOUSE	15,166.05	142,240.37	180,730.00	38,489.63	0.79
PROFESSIONAL SERVICES					
1-5-5810-611 GENERAL LEGAL	13,214.56	159,572.86	150,000.00	(9,572.86)	1.06
1-5-5810-612 DEVELOPMENT - REIMB. LEGAL	0.00	46.00	1,000.00	954.00	0.05
1-5-5810-613 STWMA BASIN MANAGEMENT EXPENSE	0.00	45,500.00	0.00	(45,500.00)	0.00
1-5-5810-614 AUDIT	6,473.00	59,798.00	50,000.00	(9,798.00)	1.20
1-5-5810-616 ACCOUNTING (NON AUDIT)	0.00	36,797.00	0.00	(36,797.00)	0.00
1-5-5820-611 GENERAL ENGINEERING	21,242.38	120,625.22	45,000.00	(75,625.22)	2.68
1-5-5820-612 DEVELOPMENT - REIMB. ENGINEERING	6,577.86	115,816.90	200,000.00	84,183.10	0.58
1-5-5820-615 ENGINEERING - PERMITTING (REC WATE	3,886.98	34,534.94	50,000.00	15,465.06	0.69
Total PROFESSIONAL SERVICES	51,394.78	572,690.92	496,000.00	(76,690.92)	1.15
Total Expense	597,899.73	7,308,821.45	7,912,315.00	603,493.55	0.92
Total General Funds	(234,500.55)	(1,777,717.84)	(2,879,385.00)	(1,101,667.16)	0.62



CONSTRUCTION IN PROGRESS

For Period Ending 31-Dec-2008

	CURRENT MONTH	YEAR TO DATE	TOTAL SINCE INCEPTION OF PROJECT
Restricted Funds			
Assets			
CONSTRUCTION IN PROGRESS			
CONSTRUCTION IN PROGRESS			
New Service Installations			
2-1-0001-701 LABOR	41,629.02	266,857.05	267,892.49
2-1-0001-702 EQUIPMENT	0.00	1,601.05	1,601.05
2-1-0001-703 MATERIAL	797.44	106,696.64	106,696.64
Total New Service Installations	42,426.46	375,154.74	376,190.18
ODA Runoff/Capture/RechargePark			
2-1-0003-700 GENERAL PRE 2005	0.00	0.00	3,705,373.63
2-1-0003-701 OUTSIDE LABOR	0.00	39,572.81	1,587,222.75
2-1-0003-702 EQUIPMENT	0.00	10,055.00	474,601.25
2-1-0003-703 MATERIAL	0.00	6,729.26	801,753.42
2-1-0003-704 CONTRACT	0.00	0.00	2,966,182.56
2-1-0003-705 ENGINEERING	0.00	0.00	570,943.88
2-1-0003-706 LEGAL	1,363.58	316,463.99	491,619.83
2-1-0003-708 LAND PURCHASE	0.00	0.00	4,571,542.86
Total ODA Runoff/Capture/RechargePark	1,363.58	372,821.06	15,169,240.18
Water Master Plan Update			
2-1-0006-705 ENGINEERING	0.00	3,476.30	3,476.30
Total Water Master Plan Update	0.00	3,476.30	3,476.30
GIS/GPS			
2-1-0302-700 GENERAL	0.00	0.00	70,761.47
2-1-0302-702 EQUIPMENT	0.00	2,552.78	3,132.86
2-1-0302-703 MATERIAL	0.00	2,957.78	4,052.03
2-1-0302-704 CONTRACT	0.00	0.00	33,196.98
2-1-0302-705 ENGINEERING	0.00	616.08	111,724.58
Total GIS/GPS	0.00	6,126.64	222,867.92
Recycled Water System			
2-1-0304-700 GENERAL	90.57	156.95	156.95
2-1-0304-703 MATERIAL	0.00	97.16	97.16
2-1-0304-705 ENGINEERING	(10,078.50)	9,485.51	11,725.51
Total Recycled Water System	(9,987.93)	9,739.62	11,979.62
Vadim Software			
2-1-0523-704 CONTRACT	0.00	0.00	710.00
Total Vadim Software	0.00	0.00	710.00
Deep Well #26-Jt Venture-Banning			
2-1-0526-700 GENERAL PRE 2005	0.00	0.00	3,947.00
2-1-0526-701 LABOR	0.00	729.24	729.24
2-1-0526-703 MATERIAL	0.00	14,861.87	92,856.54
2-1-0526-704 CONTRACT	0.00	(163,292.90)	733,701.00
2-1-0526-705 ENGINEERING	0.00	(58,815.83)	213,378.75
Total Deep Well #26-Jt Venture-Banning	0.00	(206,517.62)	1,044,612.53
Well #25 Pipeline			
2-1-0527-700 GENERAL PRE 2005	0.00	0.00	7,166.85
2-1-0527-701 OUTSIDE LABOR	0.00	0.00	55,213.70
2-1-0527-702 EQUIPMENT	0.00	0.00	13,236.16
2-1-0527-703 MATERIAL	2,127.35	33,567.45	178,548.46
2-1-0527-704 CONTRACT	0.00	(733,551.52)	301,007.50
2-1-0527-705 ENGINEERING	0.00	29,949.67	255,316.19

CONSTRUCTION IN PROGRESS



For Period Ending 31-Dec-2008

	CURRENT MONTH	YEAR TO DATE	TOTAL SINCE INCEPTION OF PROJECT
Restricted Funds			
Total Well #25 Pipeline	2,127.35	(670,034.40)	810,488.86
District Office Expansion			
2-1-0536-700 GENERAL	0.00	1,011.68	340,733.60
2-1-0536-701 OUTSIDE LABOR	1,134.71	12,836.34	96,988.44
2-1-0536-702 EQUIPMENT	0.00	26,366.17	32,497.17
2-1-0536-703 MATERIAL	0.00	4,999.98	159,760.56
2-1-0536-704 CONTRACT	(2,649.60)	2,509,368.60	5,762,169.76
2-1-0536-705 ENGINEERING	0.00	0.00	30,390.00
Total District Office Expansion	(1,514.89)	2,554,582.77	6,422,539.53
Production Well No. 27			
2-1-0537-705 ENGINEERING	0.00	0.00	19,051.58
Total Production Well No. 27	0.00	0.00	19,051.58
Sunny Cal Egg Ranch Well Rehab			
2-1-0605-700 GENERAL	0.00	0.00	4,206.50
2-1-0605-701 LABOR	0.00	183.11	501.60
2-1-0605-702 EQUIPMENT	0.00	0.00	1,377.50
2-1-0605-703 MATERIAL	0.00	5,443.18	22,647.33
2-1-0605-704 CONTRACT	0.00	579,344.68	1,404,312.83
2-1-0605-705 ENGINEERING	0.00	91,107.68	274,123.11
2-1-0605-708 PROPERTY PURCHASE	0.00	0.00	855,400.00
Total Sunny Cal Egg Ranch Well Rehab	0.00	676,078.65	2,562,568.87
Web Site Re-Design			
2-1-0616-704 CONTRACT	0.00	18,400.00	32,916.54
Total Web Site Re-Design	0.00	18,400.00	32,916.54
Sewering			
2-1-0618-701 LABOR	0.00	0.00	1,076.27
2-1-0618-703 MATERIAL	0.00	0.00	27,531.57
2-1-0618-705 ENGINEERING	0.00	8,400.39	362,893.98
2-1-0618-706 LEGAL	0.00	0.00	11,835.70
Total Sewering	0.00	8,400.39	403,337.52
Sewering CVCO1 (SRF)			
2-1-0623-700 GENERAL	0.00	0.00	23,823.25
2-1-0623-701 LABOR	0.00	0.00	1,803.23
2-1-0623-703 MATERIAL	0.00	0.00	10,981.61
2-1-0623-704 CONTRACT	0.00	2,150.00	151,805.99
2-1-0623-705 ENGINEERING	0.00	0.00	225,051.83
2-1-0623-706 LEGAL	0.00	572.00	572.00
Total Sewering CVCO1 (SRF)	0.00	2,722.00	414,037.91
3900 Zone Tank			
2-1-0625-701 IN HOUSE LABOR	0.00	0.00	1,173.68
2-1-0625-702 EQUIPMENT	0.00	0.00	2,036.50
2-1-0625-703 MATERIAL	0.00	7,959.54	175,569.09
2-1-0625-704 CONTRACT	0.00	39,742.41	121,889.10
2-1-0625-705 ENGINEERING	170.00	68,574.68	286,054.93
2-1-0625-709 INHOUSE LABOR	0.00	5,052.18	35,254.16
Total 3900 Zone Tank	170.00	121,328.81	621,977.46
24" Bores across Noble Creek			
2-1-0627-701 LABOR	0.00	0.00	840.00
2-1-0627-703 MATERIAL	0.00	1,132.00	4,741.50
2-1-0627-705 ENGINEERING	0.00	0.00	1,770.00



For Period Ending 31-Dec-2008

	CURRENT MONTH	YEAR TO DATE	TOTAL SINCE INCEPTION OF PROJECT
Restricted Funds			
Total 24" Bores across Noble Creek	0.00	1,132.00	7,351.50
SRF Loan - Recycled Water System			
2-1-0700-700 GENERAL	0.00	1,260.62	1,260.62
2-1-0700-703 MATERIAL	0.00	2,566.10	2,566.10
2-1-0700-704 CONTRACT	4,638.64	54,716.06	57,218.56
2-1-0700-705 SRF LOAN - RECYCLED WATER SY:	2,676.00	10,826.88	98,226.47
Total SRF Loan - Recycled Water System	7,314.64	69,369.66	159,271.75
SECOND STREET MARKET PLACE			
2-1-0703-701 LABOR	0.00	0.00	63,430.80
2-1-0703-703 MATERIAL	0.00	0.00	98,464.91
Total SECOND STREET MARKET PLACE	0.00	0.00	161,895.71
LOWERING OF 12" LINE ON FIRST ST			
2-1-0705-701 LABOR	0.00	(70,871.63)	(70,871.63)
2-1-0705-703 MATERIAL	0.00	(46,749.87)	(46,749.87)
Total LOWERING OF 12" LINE ON FIRST ST	0.00	(117,621.50)	(117,621.50)
ODA Runoff/Recharge Phase II			
2-1-0709-701 LABOR	0.00	33.38	33.38
2-1-0709-705 ENGINEERING	(6,314.25)	5,415.00	5,415.00
Total ODA Runoff/Recharge Phase II	(6,314.25)	5,448.38	5,448.38
CV POLLUTION CONTROL PROJ B.P. WETLAND			
2-1-0710-700 GENERAL	0.00	281.16	281.16
2-1-0710-703 MATERIAL	0.00	820.08	1,286.08
2-1-0710-704 CONTRACT	0.00	21,850.00	31,698.00
2-1-0710-705 Engineering	(6,314.25)	50,000.00	50,000.00
Total CV POLLUTION CONTROL PROJ B.P. W	(6,314.25)	72,951.24	83,265.24
Advantage Septic Install 12303 Oak Gle			
2-1-0801-703 ADVANTAGE SEPTIC SYSTEM 1230	0.00	31,447.92	31,447.92
Total Advantage Septic Install 12303 O	0.00	31,447.92	31,447.92
2008 FORD F450			
2-1-0802-702 2008 F450 4WD, W/UTILITY BODY	0.00	51,431.71	51,431.71
Total 2008 FORD F450	0.00	51,431.71	51,431.71
2008 FORD F250			
2-1-0803-702 2008 F250 4WD	0.00	25,039.17	25,039.17
Total 2008 FORD F250	0.00	25,039.17	25,039.17
2008 FORD F150			
2-1-0804-702 2008 F150 2WD	0.00	18,055.91	18,055.91
Total 2008 FORD F150	0.00	18,055.91	18,055.91
INGERSOLL RAND AIR COMPRESSOR			
2-1-0805-702 AIR COMPRESSOR W/TOOLS & ACC	0.00	21,694.39	21,694.39
Total INGERSOLL RAND AIR COMPRESSOR	0.00	21,694.39	21,694.39
Recharge Facility 2008 ODA			
2-1-0806-701 INHOUSE LABOR	0.00	45,633.63	45,633.63
2-1-0806-702 EQUIPMENT	0.00	12,760.00	12,760.00



For Period Ending 31-Dec-2008

	CURRENT MONTH	YEAR TO DATE	TOTAL SINCE INCEPTION OF PROJECT
Restricted Funds			
2-1-0806-703 MATERIAL	0.00	883.87	883.87
Total Recharge Facility 2008 ODA	0.00	59,277.50	59,277.50
HP Design jet 500 Printer (ENGINEERING)			
2-1-0807-702 EQUIPMENT	0.00	2,550.46	2,550.46
Total HP Design jet 500 Printer (ENGIN	0.00	2,550.46	2,550.46
PIPELINE REPAIR @ KOHLER PROPERTY			
2-1-0808-701 LABOR	0.00	78.82	78.82
Total PIPELINE REPAIR @ KOHLER PROPERT	0.00	78.82	78.82
2800 ZONE RECYCLED WATER TANK PHASE 1			
2-1-0809-700 GENERAL	0.00	3,753.90	3,753.90
2-1-0809-701 OUTSIDE LABOR	0.00	1,606.46	1,606.46
2-1-0809-703 MATERIAL	0.00	0.00	42,135.13
2-1-0809-705 ENGINEERING	12,792.52	80,727.61	85,487.32
Total 2800 ZONE RECYCLED WATER TANK PH	12,792.52	86,087.97	132,982.81
24 " RECYCLED MAIN BROOKSIDE PHASE 2			
2-1-0810-705 ENGINEERING	1,036.68	13,331.36	13,331.36
Total 24 " RECYCLED MAIN BROOKSIDE PHA	1,036.68	13,331.36	13,331.36
24" RECYCLED MAIN WESTERLY LOOP PHASE			
2-1-0812-705 ENGINEERING	284.68	284.68	284.68
Total 24" RECYCLED MAIN WESTERLY LOOP	284.68	284.68	284.68
REC MAIN RING RANCH/OAK VALLEY P PHASE			
2-1-0813-705 ENGINEERING	138.26	138.26	138.26
Total REC MAIN RING RANCH/OAK VALLEY P	138.26	138.26	138.26
Kohler 8" Potable Main Replacement			
2-1-0814-701 LABOR	5,513.16	5,513.16	5,513.16
2-1-0814-703 MATERIAL	204.46	204.46	204.46
2-1-0814-705 ENGINEERING	0.00	585.72	585.72
Total Kohler 8" Potable Main Replacem	5,717.62	6,303.34	6,303.34
State Water Pipeline - Permanent Conne			
2-1-0816-703 LABOR	0.00	87,479.50	87,479.50
2-1-0816-705 ENGINEERING	425.00	37,942.50	37,942.50
Total State Water Pipeline - Permanent	425.00	125,422.00	125,422.00
Pardee/Ryland (Compaction Failure)			
2-1-0817-703 MATERIAL	0.00	36,151.47	36,151.47
Total Pardee/Ryland (Compaction Failur	0.00	36,151.47	36,151.47
Total Assets	49,665.47	3,780,853.70	28,939,795.88
Total Restricted Funds	49,665.47	3,780,853.70	28,939,795.88

Fourth Quarter Report

BEAUMONT-CHERRY VALLEY WATER DISTRICT
4TH QTR REPORT - GENERAL ADMINISTRATION

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For Period Ending 31-Dec-2008

General Funds	FIRST QUARTER	SECOND QUARTER	THIRD QUARTER	OCTOBER	NOVEMBER	DECEMBER	FOURTH QUARTER	YEAR TO DATE
Revenue								
OPERATING REVENUE								
WATER SALES REVENUE & OTHER								
4-4-010-401 DOMESTIC WATER SALES	(946,599.10)	(1,479,517.03)	(1,753,085.90)	(677,113.87)	(505,198.84)	(552,631.68)	(1,734,944.39)	(5,914,146.42)
4-4-010-402 IRRIGATION WATER SALES	(3,163.36)	(5,418.07)	(11,557.82)	(150.00)	(4,099.68)	0.00	(4,249.68)	(24,388.93)
4-4-010-403 CONSTRUCTION WATER SALES	(47,072.74)	(54,806.92)	(48,805.73)	(33,366.50)	(31,578.01)	(20,652.08)	(85,596.59)	(236,281.98)
4-4-010-404 INSTALLATION CHARGES	(36,734.00)	(117,242.27)	(79,567.19)	(102,883.58)	(1,912.00)	(2,010.00)	(106,805.58)	(340,349.04)
4-4-010-405 CONST. METER RENTAL DEPOSIT	5,304.62	0.00	(750.00)	0.00	0.00	0.00	0.00	4,554.62
4-4-010-406 FIRE SERVICE	(150.24)	(517.50)	0.00	0.00	0.00	0.00	0.00	(667.74)
4-4-010-407 REIMB. CUST. DAMAGES/SUPGRADES	(4,658.62)	33,568.69	(14,007.60)	(28,066.65)	(1,398.18)	(15,167.49)	(44,632.32)	(29,729.85)
4-4-010-408 BACKFLOW DEVICES	(4,327.26)	(5,936.66)	(4,345.45)	(2,568.16)	(888.89)	(2,554.03)	(6,011.08)	(20,620.45)
4-4-010-410 RETURNED CHECK FEES	(1,060.00)	(1,060.00)	(1,240.00)	(860.00)	(320.00)	(360.00)	(1,360.00)	(4,720.00)
4-4-010-411 MISCELLANEOUS INCOME	(3,889.41)	(11,788.32)	(60,685.35)	(46,602.63)	1,526.65	(2,212.19)	(47,288.17)	(123,151.25)
4-4-010-412 RENTAL INCOME	(300.00)	(300.00)	(300.00)	(100.00)	(100.00)	(100.00)	(300.00)	(1,200.00)
4-4-010-413 DEVEL. PLAN CHECK DEPOSIT	(89,109.38)	86,574.95	320.71	0.00	0.00	0.00	0.00	(2,213.72)
4-4-010-440 INSPECTION DEPOSIT	(7,325.00)	(12,150.00)	10,921.48	0.00	0.00	1,673.66	1,673.66	(6,879.86)
4-4-010-441 TURN ONS	(9,720.00)	(11,320.00)	(10,400.00)	(4,160.00)	(4,240.00)	(3,345.00)	(11,745.00)	(43,185.00)
4-4-010-442 THIRD NOTICE CHARGE	(16,515.00)	(18,810.00)	(23,689.00)	(5,730.00)	(5,835.00)	(6,135.00)	(17,700.00)	(76,694.00)
4-4-010-443 PENALTIES	(24,275.00)	(16,395.00)	(25,845.00)	(5,710.00)	(6,925.00)	(9,350.00)	(21,985.00)	(88,500.00)
4-4-010-444 SGPWA IMPORTATION CHARGE	(160,241.93)	(307,614.57)	(390,308.25)	(151,008.25)	(114,522.91)	(114,874.09)	(380,405.25)	(1,238,570.00)
4-4-010-445 SCE POWER CHARGE	(103,008.82)	(233,300.17)	(283,630.40)	(122,700.43)	(92,473.47)	(104,682.38)	(319,856.28)	(939,795.67)
Total WATER SALES REVENUE & OTHER	(1,452,345.24)	(2,156,032.87)	(2,696,955.50)	(1,180,840.07)	(767,965.33)	(832,400.28)	(2,781,205.68)	(9,086,539.29)
Total Revenue	(1,452,345.24)	(2,156,032.87)	(2,696,955.50)	(1,180,840.07)	(767,965.33)	(832,400.28)	(2,781,205.68)	(9,086,539.29)
Expense								
OPERATING EXPENSES								
SOURCE OF SUPPLY & WATER TREAT								
1-5-5200-237 HEALTH INSURANCE	10,224.41	11,081.18	8,099.28	3,043.41	3,084.55	3,444.55	9,572.51	38,977.38
1-5-5200-243 RETIREMENT/CALPERS	16,611.46	16,715.25	14,127.83	7,309.98	4,343.02	4,616.53	16,269.53	63,724.07
1-5-5200-501 LABOR	53,579.97	60,861.61	74,348.51	37,484.73	22,743.05	30,609.83	90,837.61	279,627.70
1-5-5200-502 BEREAVEMENT/SEMINAR/JURY DUTY	170.24	0.00	0.00	0.00	0.00	0.00	0.00	170.24
1-5-5200-503 SICK LEAVE	1,468.02	1,289.35	247.74	249.08	168.72	432.28	850.08	3,855.19
1-5-5200-504 VACATION	1,243.54	2,383.78	994.71	628.32	178.77	814.20	1,621.29	6,243.32
1-5-5200-505 HOLIDAYS	5,869.40	865.90	1,751.36	388.43	940.14	1,543.66	2,872.23	11,358.89
1-5-5200-507 LIFE INSURANCE	458.65	302.98	297.02	103.25	107.14	114.90	325.29	1,383.94
1-5-5200-508 UNIFORMS, EMPLOYEE BENEFITS	300.95	75.59	0.00	0.00	102.59	0.00	102.59	479.13
1-5-5200-511 TREATMENT & CHEMICALS	49,670.94	7,359.83	16,335.97	9,512.66	3,218.82	6,774.13	19,505.61	92,872.35
1-5-5200-512 LAB TESTING	3,705.78	13,839.00	8,994.00	3,487.00	2,252.00	3,334.00	9,073.00	35,611.78
1-5-5200-513 MAINTENANCE EQUIPMENT (PUMPING)	30,305.55	80,260.71	28,253.55	9,608.07	5,697.74	2,672.85	17,978.66	156,798.47
1-5-5200-514 UTILITIES - GAS	10.85	0.00	0.00	0.00	0.00	0.00	0.00	10.85
1-5-5200-515 UTILITIES - ELECTRIC	157,788.69	280,184.39	593,278.93	97,796.67	139,907.98	134,262.58	371,967.23	1,403,219.24

BEAUMONT-CHERRY VALLEY WATER DISTRICT
4TH QTR REPORT - GENERAL ADMINISTRATION

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General Funds	FIRST QUARTER	SECOND QUARTER	THIRD QUARTER	OCTOBER	NOVEMBER	DECEMBER	FOURTH QUARTER	YEAR TO DATE
1-5-5200-517 TELEMETRY MAINTENANCE	987.61	677.74	420.24	0.00	0.00	0.00	0.00	2,085.59
1-5-5200-520 WORKER'S COMPENSATION INSURANCE	4,647.66	4,407.12	4,972.86	1,538.27	1,541.42	1,599.33	4,679.02	18,706.66
1-5-5200-523 OIL FOR WELLS	0.00	0.00	513.77	0.00	0.00	0.00	0.00	513.77
1-5-5200-620 STATE PROJECT WATER PURCHASED	136,517.00	216,697.00	127,424.00	0.00	6,963.00	46,420.00	53,383.00	534,021.00
1-5-5200-621 GROUNDWATER PURCHASE (SMWC)	0.00	50,000.00	150,000.00	0.00	20,000.00	0.00	20,000.00	220,000.00
Total SOURCE OF SUPPLY & WATER TREATME	473,560.72	747,001.43	1,030,059.77	171,149.87	211,248.94	236,638.84	619,037.65	2,869,659.57
TRANSMISSION & DISTRIBUTION								
1-5-5300-237 HEALTH INSURANCE	28,772.51	32,414.00	26,429.77	9,452.73	9,831.59	8,927.29	28,211.61	115,827.89
1-5-5300-243 RETIREMENT/CALPERS	24,860.05	29,084.94	23,159.08	14,027.87	9,382.18	8,483.34	31,893.39	108,997.46
1-5-5300-501 LABOR	69,651.88	96,591.35	86,732.64	47,774.84	27,778.63	32,749.24	108,302.71	361,278.58
1-5-5300-502 BEREAVEMENT/SEMINAR/JURY DUTY	543.30	0.00	560.18	839.17	0.00	466.35	1,305.52	2,409.00
1-5-5300-503 SICK LEAVE	6,279.78	4,023.34	3,935.09	1,972.09	3,754.46	620.25	6,346.80	20,585.01
1-5-5300-504 VACATION	4,791.29	4,488.50	3,639.51	2,181.72	956.67	639.81	3,778.20	16,697.50
1-5-5300-505 HOLIDAYS	12,300.01	2,497.30	4,141.98	165.96	2,114.65	4,387.74	6,668.35	25,607.64
1-5-5300-507 LIFE INSURANCE	772.44	897.84	643.18	247.65	250.09	228.09	725.83	3,039.29
1-5-5300-508 UNIFORMS, EMPLOYEE BENEFITS	455.71	1,009.59	2,874.30	0.00	0.00	61.40	61.40	4,401.00
1-5-5300-519 EDUCATION EXPENSES	90.00	0.00	0.00	80.00	0.00	0.00	80.00	170.00
1-5-5300-520 WORKER'S COMPENSATION INSURANCE	8,625.38	8,441.98	9,126.49	3,188.28	3,117.47	2,806.54	9,112.29	35,306.14
1-5-5300-530 MAINT PIPELINE/FIRE HYDRANT (INVENT	25,026.56	28,416.93	12,100.60	16,225.47	4,987.96	465.45	21,678.88	87,222.97
1-5-5300-531 LINE LOCATES	390.97	414.28	405.00	190.73	187.50	162.00	540.23	1,750.48
1-5-5300-534 MAINT METERS & SERVICES (INVENTOR'	3,366.45	30,219.53	17,273.05	22,951.26	6,755.36	5,265.95	34,972.57	85,831.60
1-5-5300-535 BACKFLOW DEVICES	91.50	297.06	136.51	0.00	0.00	0.00	0.00	525.07
1-5-5300-536 MAINTENANCE RESERVOIR/TANKS	71.13	9.89	0.00	0.00	0.00	0.00	0.00	81.02
1-5-5300-537 MAINTENANCE PRESSURE REGULATOR	165.63	950.00	20.78	19.73	2,066.11	0.00	2,085.84	3,222.25
1-5-5300-538 INSPECTIONS	61,989.67	21,905.89	11,693.63	5,706.02	3,327.62	3,164.46	12,198.10	107,787.29
Total TRANSMISSION & DISTRIBUTION	248,244.26	261,662.42	202,871.79	125,023.52	74,510.29	68,427.91	267,961.72	980,740.19
CUSTOMER ACCOUNTS								
1-5-5400-237 HEALTH INSURANCE	6,332.49	7,683.91	6,116.99	1,979.51	2,131.99	2,132.70	6,244.20	26,377.59
1-5-5400-243 RETIREMENT/CALPERS	10,628.17	7,054.76	5,542.34	2,617.57	1,959.22	1,965.13	6,541.92	29,767.19
1-5-5400-501 LABOR	21,249.69	25,086.96	21,284.13	9,911.38	7,148.46	6,958.28	24,018.12	91,618.84
1-5-5400-502 BEREAVEMENT/SEMINAR/JURY DUTY	183.89	0.00	363.43	0.00	0.00	355.51	355.51	902.83
1-5-5400-503 SICK LEAVE	378.23	0.00	545.14	0.00	0.00	0.00	0.00	923.37
1-5-5400-504 VACATION	1,466.68	911.94	914.61	0.00	183.89	0.00	183.89	3,477.12
1-5-5400-505 HOLIDAYS	2,537.55	365.61	364.89	0.00	183.89	367.55	551.44	3,819.49
1-5-5400-507 LIFE INSURANCE	200.01	230.08	131.20	46.25	49.65	49.79	145.69	706.98
1-5-5400-518 SEMINAR & TRAVEL EXPENSES	0.00	0.00	0.00	0.00	203.16	0.00	203.16	203.16
1-5-5400-519 EDUCATION EXPENSES	0.00	0.00	0.00	0.00	0.00	120.00	120.00	120.00
1-5-5400-520 WORKER'S COMPENSATION	1,714.54	1,777.32	1,964.15	593.02	642.45	633.61	1,869.08	7,325.09
Total CUSTOMER ACCOUNTS	44,691.19	43,090.58	37,226.88	15,147.73	12,502.71	12,582.57	40,233.01	165,241.66

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GENERAL ADMINISTRATION								
1-5-5500-237 HEALTH INSURANCE	35,087.85	48,429.60	34,460.34	12,527.46	13,035.96	12,453.60	38,017.02	155,994.81
1-5-5500-243 RETIREMENT/CALPERS	53,475.05	74,141.63	54,889.98	32,860.02	22,219.27	21,855.88	76,935.17	259,441.83
1-5-5500-501 LABOR	180,139.46	255,372.63	215,018.59	115,832.53	77,647.93	87,475.20	280,955.66	931,486.34
1-5-5500-502 BEREAVEMENT/SEMINAR/JURY DUTY	0.00	283.68	1,213.09	445.71	195.93	0.00	641.64	2,138.41
1-5-5500-503 SICK LEAVE	4,044.82	6,186.56	4,118.94	2,738.48	1,808.08	4,414.68	8,961.24	23,311.56
1-5-5500-504 VACATION	1,986.83	11,341.66	7,264.31	1,890.25	541.68	1,233.70	3,665.63	24,270.43
1-5-5500-505 HOLIDAYS	17,825.33	4,238.13	8,254.07	378.23	4,369.18	8,421.70	13,169.11	43,486.64
1-5-5500-507 LIFE INSURANCE	1,045.87	1,278.65	921.95	486.10	495.44	484.27	1,465.81	4,712.28
1-5-5500-508 UNIFORMS, EMPLOYEE BENEFITS	130.00	0.00	0.00	0.00	0.00	0.00	0.00	130.00
1-5-5500-518 SEMINAR & TRAVEL EXPENSES	1,073.68	5,729.87	2,943.92	1,723.44	442.89	706.19	2,872.52	12,619.99
1-5-5500-519 EDUCATION EXPENSES	240.25	1,874.13	1,127.93	0.00	0.00	0.00	0.00	3,242.31
1-5-5500-520 WORKER'S COMPENSATION INSURANCE	4,995.75	6,130.94	6,217.18	2,098.28	2,082.68	2,093.53	6,274.49	23,618.36
1-5-5500-522 UNEMPLOYMENT INSURANCE	623.00	0.00	0.00	0.00	0.00	0.00	0.00	623.00
1-5-5500-549 BANK CHGS/MONEY MARKET/TRANS. FE	2,863.71	4,235.47	5,162.94	1,817.53	2,377.29	0.00	4,194.82	16,456.94
1-5-5500-553 TEMPORARY LABOR	0.00	1,308.02	12,338.03	2,086.25	1,628.54	2,595.69	6,310.48	19,956.53
1-5-5500-555 OFFICE SUPPLIES	13,225.68	14,601.43	12,525.27	6,298.74	3,697.98	3,963.43	13,960.15	54,312.53
1-5-5500-556 OFFICE EQUIPMENT/SERVICE AGREEME	26,547.29	37,080.27	37,987.56	14,767.08	9,429.46	34,857.70	59,054.24	160,649.36
1-5-5500-557 OFFICE MAINTENANCE	3,232.15	4,439.68	7,804.29	2,085.34	2,155.38	1,625.14	5,865.86	21,341.98
1-5-5500-558 MEMBERSHIP DUES	55.00	1,300.00	0.00	14,585.00	4,088.00	0.00	18,673.00	20,028.00
1-5-5500-559 ARMORED CAR	1,163.09	1,177.64	1,200.37	391.94	385.58	381.03	1,158.55	4,699.65
1-5-5500-560 OFFICE EQUIP.MAINT. & REPAIRS	135.00	2,258.00	4,043.53	0.00	1,129.90	193.94	1,323.84	7,760.37
1-5-5500-561 POSTAGE	63.28	16,077.92	12,180.00	2,554.17	283.23	4,000.00	6,837.40	35,158.60
1-5-5500-562 SUBSCRIPTIONS	1,101.00	835.03	662.37	49.25	0.00	98.50	147.75	2,746.15
1-5-5500-563 MISCELLANEOUS OPERATING SUPPLIES	3,515.59	2,974.46	3,237.48	1,743.32	1,439.47	783.84	3,966.63	13,694.16
1-5-5500-564 MISCELLANEOUS TOOLS/EQUIPMENT	1,504.20	4,363.73	5,173.79	637.62	198.43	33.69	869.74	11,911.46
1-5-5500-567 EMPLOYEE MEDICAL/FIRST AID	0.00	462.00	0.00	0.00	0.00	0.00	0.00	462.00
1-5-5500-568 RANDOM DRUG TESTING	0.00	150.00	0.00	0.00	0.00	0.00	0.00	150.00
1-5-5500-570 PROPERTY/AUTO/GEN LIABILITY INSURA	17,306.00	0.00	53,446.00	0.00	0.00	0.00	0.00	70,752.00
1-5-5500-572 STATE MANDATES AND TARRIFFS	2,077.19	7,075.89	18,321.19	13,239.87	402.21	2,256.42	15,898.50	43,372.77
1-5-5500-573 MISCELLANEOUS EXPENSES	4,073.01	1,624.07	927.39	0.00	96.53	238.90	335.43	6,959.90
1-5-5500-574 PUBLIC EDUCATION	0.00	40,720.11	24,274.00	7,614.11	1,329.37	0.00	8,943.48	73,937.59
1-5-5500-577 PROPERTY TAXES - OUT OF DISTRICT P/	0.00	0.00	19,720.85	5,770.60	0.00	0.00	5,770.60	25,491.45
1-5-5500-630 ACCOUNTS RECEIVABLE	0.00	0.00	14,438.75	0.00	609.51	76.11	685.62	15,124.37
1-5-5510-550 BOARD OF DIRECTOR FEES	9,600.00	7,600.00	8,000.00	2,200.00	4,400.00	3,477.00	10,077.00	35,277.00
1-5-5510-551 SEMINAR & TRAVEL EXPENSES	1,229.32	620.00	1,016.63	0.00	0.00	0.00	0.00	2,865.95
1-5-5510-552 ELECTION EXPENSES	0.00	0.00	932.21	0.00	0.00	0.00	0.00	932.21
Total GENERAL ADMINISTRATION	388,371.40	563,891.20	579,822.95	246,621.32	156,489.92	193,720.14	597,031.38	2,129,116.93
MAINTENANCE & GENERAL PLANT								
1-5-5610-514 GAS - 560 MAGNOLIA AVE	9.86	29.59	29.58	9.86	9.53	10.52	29.91	98.94
1-5-5610-515 ELECTRIC - 560 MAGNOLIA AVE	4,001.75	6,756.36	10,000.90	2,852.63	1,854.97	1,933.93	6,641.53	27,400.54

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1-5-5610-580 TELEPHONE - 560 MAGNOLIA AVE	12,062.84	19,571.02	14,063.39	3,785.40	3,680.20	3,772.97	11,238.57	56,935.82
1-5-5610-581 SANITATION - 560 MAGNOLIA AVE	1,873.70	1,793.83	1,975.75	679.18	626.89	626.89	1,932.96	7,576.24
1-5-5610-582 MAINTENANCE - 560 MAGNOLIA AVE	0.00	497.22	7,742.56	311.64	3,308.36	430.16	4,050.16	12,289.94
1-5-5615-515 ELECTRIC - 12303 OAK GLEN ROAD	790.34	490.65	134.99	200.78	164.42	265.12	630.32	2,046.30
1-5-5615-582 MAINTENANCE/REPAIR - 12303 OAK GLEI	538.55	843.75	5,380.45	3,313.92	85.05	466.13	3,865.10	10,627.85
1-5-5615-583 PROPANE - 12303 OAK GLEN ROAD	0.00	652.92	634.57	0.00	0.00	0.00	0.00	1,287.49
1-5-5620-515 ELECTRIC - 13695 OAK GLEN ROAD	277.07	255.26	426.17	87.69	0.00	0.00	87.69	1,046.19
1-5-5620-582 MAINTENANCE/REPAIR - 13695 OAK GLEI	346.40	90.32	196.16	159.00	20.03	0.00	179.03	811.91
1-5-5620-583 PROPANE - 13695 OAK GLEN ROAD	0.00	850.22	930.91	0.00	0.00	0.00	0.00	1,781.13
1-5-5625-515 ELECTRIC - 13697 OAK GLEN ROAD	643.60	487.69	808.97	246.10	145.01	191.94	583.05	2,523.31
1-5-5625-582 MAINTENANCE/REPAIR - 13697 OAK GLEI	163.90	89.34	176.00	374.00	0.00	0.00	374.00	803.24
1-5-5625-583 PROPANE - 13697 OAK GLEN ROAD	0.00	843.10	951.91	0.00	0.00	0.00	0.00	1,795.01
1-5-5630-515 ELECTRIC - 9781 AVENIDA MIRAVILLA	211.55	304.54	738.46	0.00	141.80	97.75	239.55	1,494.10
1-5-5630-582 MAINTENANCE/REPAIR - 9781 AVENIDA M	89.00	579.05	105.67	89.00	4.82	570.24	664.06	1,437.78
1-5-5630-583 PROPANE - 9781 AVENIDA MIRAVILLA	717.75	726.82	871.96	0.00	0.00	0.00	0.00	2,316.53
1-5-5700-589 AUTO/FUEL	20,049.96	37,163.73	35,068.88	5,401.44	14,746.77	2,117.19	22,265.40	114,547.97
1-5-5700-590 SAFETY EQUIPMENT	1,595.59	323.27	0.00	0.00	0.00	0.00	0.00	1,918.86
1-5-5700-591 COMMUNICATION MAINTENANCE	0.00	0.00	110.00	0.00	0.00	0.00	0.00	110.00
1-5-5700-592 REPAIR & MAINT OF GEN EQUIPMENT	1,180.43	1,036.74	548.79	2.84	3.23	0.00	6.07	2,772.03
1-5-5700-593 REPAIR VEHICLES AND TOOLS	5,273.94	4,933.06	7,664.02	1,725.28	2,274.38	1,518.45	5,518.11	23,389.13
1-5-5700-594 LARGE EQUIPMENT MAINTENANCE	5,904.90	8,990.12	10,203.03	1,873.28	2,530.94	573.47	4,977.69	30,075.74
1-5-5700-595 EQUIP. PREVENTATIVE MAINTENANCE	1,010.93	42.99	0.00	0.00	0.00	0.00	0.00	1,053.92
1-5-5700-596 AUTO/EQUIPMENT OPERATION	4,756.35	4,409.87	4,285.12	5,447.04	1,112.36	3,434.02	9,993.42	23,444.76
1-5-5700-597 MAINT GENERAL PLANT (BUILDINGS)	8,578.86	6,799.62	2,809.16	84.57	0.00	457.52	542.09	18,729.73
1-5-5700-598 LANDSCAPE MAINTENANCE	36,562.00	15,395.11	14,501.36	3,950.00	5,050.00	3,950.00	12,950.00	79,408.47
1-5-5700-601 RECHARGE FAC. CANYON & POND MAIN	2,867.91	13,160.09	4,229.05	817.57	781.12	(446.86)	1,151.83	21,408.88
Total MAINTENANCE & GENERAL PLANT	109,507.18	127,116.28	124,587.81	31,411.22	36,539.88	19,969.44	87,920.54	449,131.81
ENGINEERING (IN-HOUSE)								
1-5-5800-237 HEALTH INSURANCE	911.12	1,453.63	1,000.89	383.78	142.68	362.87	889.33	4,254.97
1-5-5800-243 RETIREMENT/CALPERS	4,909.66	4,837.75	2,225.67	1,346.41	379.64	965.45	2,691.50	14,664.58
1-5-5800-501 LABOR	22,547.37	27,437.42	34,584.54	8,760.70	3,444.36	12,018.10	24,223.16	108,792.49
1-5-5800-502 BEREAVEMENT/SEMINAR/JURY DUTY	0.00	0.00	0.00	458.40	0.00	0.00	458.40	458.40
1-5-5800-505 HOLIDAY	3,921.22	184.90	393.12	0.00	219.57	439.43	659.00	5,158.24
1-5-5800-507 LIFE INSURANCE	70.50	74.93	74.65	27.29	10.74	27.32	65.35	285.43
1-5-5800-518 SEMINAR & TRAVEL EXPENSES	0.00	0.00	426.57	0.00	0.00	0.00	0.00	426.57
1-5-5800-519 EDUCATION EXPENSE	948.44	573.26	1,753.73	0.00	0.00	955.65	955.65	4,231.08
1-5-5800-520 WORKER'S COMPENSATION	996.17	1,091.23	943.59	383.10	157.29	397.23	937.62	3,968.61
Total ENGINEERING (IN-HOUSE)	34,304.48	35,653.12	41,402.76	11,359.68	4,354.28	15,166.05	30,880.01	142,240.37
PROFESSIONAL SERVICES (CONTRAC								
1-5-5810-611 GENERAL LEGAL	22,520.00	38,522.19	57,578.21	21,394.08	6,343.82	13,214.56	40,952.46	159,572.86

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5-5810-612 DEVELOPMENT - REIMB. LEGAL	0.00	0.00	46.00	0.00	0.00	0.00	0.00	46.00
5-5810-613 STWMA BASIN MANAGEMENT EXPENSE	0.00	0.00	0.00	45,500.00	0.00	0.00	45,500.00	45,500.00
5-5810-614 AUDIT	0.00	36,265.00	17,060.00	0.00	0.00	6,473.00	6,473.00	59,798.00
5-5810-616 ACCOUNTING (NON AUDIT)	29,314.00	730.00	6,753.00	0.00	0.00	0.00	0.00	36,797.00
5-5820-611 GENERAL ENGINEERING	13,245.00	11,288.25	48,180.01	4,738.00	21,931.58	21,242.38	47,911.96	120,625.22
5-5820-612 DEVELOPMENT - REIMB. ENGINEERING	40,078.74	31,825.88	35,277.04	1,522.34	535.04	6,577.86	8,635.24	115,816.90
5-5820-615 ENGINEERING - PERMITTING (REC WATE	0.00	15,353.95	10,614.01	1,755.00	2,925.00	3,886.98	8,566.98	34,534.94
Total PROFESSIONAL SERVICES (CONTRACTE	105,157.74	133,985.27	175,508.27	74,909.42	31,735.44	51,394.78	158,039.64	572,690.92
Total Expense	1,403,836.97	1,912,400.30	2,191,480.23	675,822.76	527,381.46	597,899.73	1,801,103.95	7,308,821.45
Total General Funds	(48,508.27)	(243,632.57)	(505,475.27)	(505,017.31)	(240,583.87)	(234,500.55)	(980,101.73)	(1,777,717.84)

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Restricted Funds								
Assets								
CONSTRUCTION IN PROGRESS								
New Service Installations								
2-1-0001-701 LABOR	133,480.70	62,481.62	21,000.67	5,531.62	2,733.42	41,629.02	49,894.06	286,857.05
2-1-0001-702 EQUIPMENT	0.00	0.00	1,456.05	145.00	0.00	0.00	145.00	1,601.05
2-1-0001-703 MATERIAL	0.00	0.00	49,300.02	12,833.92	43,765.26	797.44	57,396.62	106,696.64
Total New Service Installations	133,480.70	62,481.62	71,756.74	18,510.54	46,498.68	42,426.46	107,435.68	375,154.74
ODA Runoff/Capture/RechargePark								
2-1-0003-701 OUTSIDE LABOR	27,130.06	12,442.75	0.00	0.00	0.00	0.00	0.00	39,572.81
2-1-0003-702 EQUIPMENT	0.00	10,055.00	0.00	0.00	0.00	0.00	0.00	10,055.00
2-1-0003-703 MATERIAL	6,269.26	460.00	0.00	0.00	0.00	0.00	0.00	6,729.26
2-1-0003-706 LEGAL	5,440.75	1,032.66	3,841.70	2,686.00	302,099.30	1,363.58	306,148.88	316,463.99
Total ODA Runoff/Capture/RechargePark	38,840.07	23,990.41	3,841.70	2,686.00	302,099.30	1,363.58	306,148.88	372,821.06
Water Master Plan Update								
2-1-0006-705 ENGINEERING	0.00	0.00	2,850.00	626.30	0.00	0.00	626.30	3,476.30
Total Water Master Plan Update	0.00	0.00	2,850.00	626.30	0.00	0.00	626.30	3,476.30
GIS/GPS								
2-1-0302-702 EQUIPMENT	0.00	0.00	2,552.78	0.00	0.00	0.00	0.00	2,552.78
2-1-0302-703 MATERIAL	2,957.78	0.00	0.00	0.00	0.00	0.00	0.00	2,957.78
2-1-0302-705 ENGINEERING	399.02	0.00	217.06	0.00	0.00	0.00	0.00	616.08
Total GIS/GPS	3,356.80	0.00	2,769.84	0.00	0.00	0.00	0.00	6,126.64
Recycled Water System								
2-1-0304-700 GENERAL	0.00	0.00	66.38	0.00	0.00	90.57	90.57	156.95
2-1-0304-703 MATERIAL	82.86	14.30	0.00	0.00	0.00	0.00	0.00	97.16
2-1-0304-705 ENGINEERING	0.00	0.00	15,259.03	0.00	4,304.98	(10,078.50)	(5,773.52)	9,485.51
Total Recycled Water System	82.86	14.30	15,325.41	0.00	4,304.98	(9,987.93)	(5,682.95)	9,739.62
Deep Well #26-Jt Venture-Banning								
2-1-0526-701 LABOR	0.00	0.00	729.24	0.00	0.00	0.00	0.00	729.24
2-1-0526-703 MATERIAL	22,579.75	(7,717.88)	0.00	0.00	0.00	0.00	0.00	14,861.87
2-1-0526-704 CONTRACT	16,156.85	(179,449.75)	0.00	0.00	0.00	0.00	0.00	(163,292.90)
2-1-0526-705 ENGINEERING	7,773.22	(69,480.05)	1,200.00	0.00	1,691.00	0.00	1,691.00	(58,815.83)
Total Deep Well #26-Jt Venture-Banning	46,509.82	(256,647.68)	1,929.24	0.00	1,691.00	0.00	1,691.00	(206,517.62)
Well #25 Pipeline								
2-1-0527-703 MATERIAL	3,212.79	17,590.56	8,509.40	0.00	2,127.35	2,127.35	4,254.70	33,567.45
2-1-0527-704 CONTRACT	(715,666.77)	(17,545.12)	22,325.00	(22,664.63)	0.00	0.00	(22,664.63)	(733,551.52)
2-1-0527-705 ENGINEERING	30,853.37	(9,918.28)	7,139.58	0.00	1,875.00	0.00	1,875.00	29,949.67

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Restricted Funds								
Total Well #25 Pipeline	(681,600.61)	(9,872.84)	37,973.98	(22,664.63)	4,002.35	2,127.35	(16,534.93)	(670,034.40)
District Office Expansion								
2-1-0536-700 GENERAL	0.00	1,214.17	(202.49)	0.00	0.00	0.00	0.00	1,011.68
2-1-0536-701 OUTSIDE LABOR	2,074.01	2,727.62	5,520.00	0.00	1,380.00	1,134.71	2,514.71	12,836.34
2-1-0536-702 EQUIPMENT	2,615.84	23,750.33	0.00	0.00	0.00	0.00	0.00	26,366.17
2-1-0536-703 MATERIAL	40.00	3,963.06	996.92	0.00	0.00	0.00	0.00	4,999.98
2-1-0536-704 CONTRACT	1,244,448.31	713,568.78	553,924.50	76.61	0.00	(2,649.60)	(2,572.99)	2,509,368.60
Total District Office Expansion	1,249,178.16	745,223.96	560,238.93	76.61	1,380.00	(1,514.89)	(58.28)	2,554,582.77
Sunny Cal Egg Ranch Well Rehab								
2-1-0605-701 LABOR	0.00	183.11	0.00	0.00	0.00	0.00	0.00	183.11
2-1-0605-703 MATERIAL	196.46	5,246.72	0.00	0.00	0.00	0.00	0.00	5,443.18
2-1-0605-704 CONTRACT	457,177.70	72,035.84	33,218.97	16,912.17	0.00	0.00	16,912.17	579,344.68
2-1-0605-705 ENGINEERING	44,887.08	15,535.75	30,684.85	0.00	0.00	0.00	0.00	91,107.68
Total Sunny Cal Egg Ranch Well Rehab	502,261.24	93,001.42	63,903.82	16,912.17	0.00	0.00	16,912.17	676,078.65
Web Site Re-Design								
2-1-0616-704 CONTRACT	17,500.00	750.00	0.00	0.00	150.00	0.00	150.00	18,400.00
Total Web Site Re-Design	17,500.00	750.00	0.00	0.00	150.00	0.00	150.00	18,400.00
Sewering								
2-1-0618-705 ENGINEERING	8,006.01	394.38	0.00	0.00	0.00	0.00	0.00	8,400.39
Total Sewering	8,006.01	394.38	0.00	0.00	0.00	0.00	0.00	8,400.39
Sewering CVCO1 (SRF)								
2-1-0623-704 CONTRACT	1,850.00	300.00	0.00	0.00	0.00	0.00	0.00	2,150.00
2-1-0623-706 LEGAL	330.00	242.00	0.00	0.00	0.00	0.00	0.00	572.00
Total Sewering CVCO1 (SRF)	2,180.00	542.00	0.00	0.00	0.00	0.00	0.00	2,722.00
3900 Zone Tank								
2-1-0625-703 MATERIAL	7,959.54	0.00	0.00	0.00	0.00	0.00	0.00	7,959.54
2-1-0625-704 CONTRACT	39,742.41	0.00	0.00	0.00	0.00	0.00	0.00	39,742.41
2-1-0625-705 ENGINEERING	21,296.14	22,824.64	24,283.90	0.00	0.00	170.00	170.00	68,574.68
2-1-0625-709 INHOUSE LABOR	4,271.54	780.64	0.00	0.00	0.00	0.00	0.00	5,052.18
Total 3900 Zone Tank	73,269.63	23,605.28	24,283.90	0.00	0.00	170.00	170.00	121,328.81
24" Bores across Noble Creek								
2-1-0627-703 MATERIAL	0.00	1,132.00	0.00	0.00	0.00	0.00	0.00	1,132.00
Total 24" Bores across Noble Creek	0.00	1,132.00	0.00	0.00	0.00	0.00	0.00	1,132.00
SRF Loan - Recycled Water System								
2-1-0700-700 GENERAL	0.00	0.00	593.49	651.82	15.31	0.00	667.13	1,260.62

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Restricted Funds								
2-1-0700-703 MATERIAL	0.00	0.00	0.00	2,566.10	0.00	0.00	2,566.10	2,566.10
2-1-0700-704 CONTRACT	13,575.72	15,098.85	12,514.11	4,702.74	4,186.00	4,638.64	13,527.38	54,716.06
2-1-0700-705 SRF LOAN - RECYCLED WATER SYS	5,624.59	825.00	1,701.29	0.00	0.00	2,676.00	2,676.00	10,826.88
Total SRF Loan - Recycled Water System	19,200.31	15,923.85	14,808.89	7,920.66	4,201.31	7,314.64	19,436.61	69,369.66
LOWERING OF 12" LINE ON FIRST ST								
2-1-0705-701 LABOR	(70,871.63)	0.00	0.00	0.00	0.00	0.00	0.00	(70,871.63)
2-1-0705-703 MATERIAL	(46,749.87)	0.00	0.00	0.00	0.00	0.00	0.00	(46,749.87)
Total LOWERING OF 12" LINE ON FIRST ST	(117,621.50)	0.00	0.00	0.00	0.00	0.00	0.00	(117,621.50)
ODA Runoff/Recharge Phase II								
2-1-0709-701 LABOR	33.38	0.00	0.00	0.00	0.00	0.00	0.00	33.38
2-1-0709-705 ENGINEERING	5,415.00	0.00	6,314.25	0.00	0.00	(6,314.25)	(6,314.25)	5,415.00
Total ODA Runoff/Recharge Phase II	5,448.38	0.00	6,314.25	0.00	0.00	(6,314.25)	(6,314.25)	5,448.38
CV POLLUTION CONTROL PROJ B.P. WETLAND								
2-1-0710-700 GENERAL	0.00	0.00	44.05	237.11	0.00	0.00	237.11	281.16
2-1-0710-703 MATERIAL	30.45	789.63	0.00	0.00	0.00	0.00	0.00	820.08
2-1-0710-704 CONTRACT	19,085.00	2,765.00	0.00	0.00	0.00	0.00	0.00	21,850.00
2-1-0710-705 Engineering	0.00	0.00	6,314.25	0.00	50,000.00	(6,314.25)	43,685.75	50,000.00
Total CV POLLUTION CONTROL PROJ B.P. W	19,115.45	3,554.63	6,358.30	237.11	50,000.00	(6,314.25)	43,922.86	72,951.24
Advantage Septic Install 12303 Oak Gle								
2-1-0801-703 ADVANTAGE SEPTIC SYSTEM 12303 OAK	31,447.92	0.00	0.00	0.00	0.00	0.00	0.00	31,447.92
Total Advantage Septic Install 12303 O	31,447.92	0.00	0.00	0.00	0.00	0.00	0.00	31,447.92
2008 FORD F450								
2-1-0802-702 2008 F450 4WD, W/UTILITY BODY	44,911.75	6,519.96	0.00	0.00	0.00	0.00	0.00	51,431.71
Total 2008 FORD F450	44,911.75	6,519.96	0.00	0.00	0.00	0.00	0.00	51,431.71
2008 FORD F250								
2-1-0803-702 2008 F250 4WD	21,595.24	3,443.93	0.00	0.00	0.00	0.00	0.00	25,039.17
Total 2008 FORD F250	21,595.24	3,443.93	0.00	0.00	0.00	0.00	0.00	25,039.17
2008 FORD F150								
2-1-0804-702 2008 F150 2WD	15,225.96	2,829.95	0.00	0.00	0.00	0.00	0.00	18,055.91
Total 2008 FORD F150	15,225.96	2,829.95	0.00	0.00	0.00	0.00	0.00	18,055.91
INGERSOLL RAND AIR COMPRESSOR								
2-1-0805-702 AIR COMPRESSOR W/TOOLS & ACCESS	21,694.39	0.00	0.00	0.00	0.00	0.00	0.00	21,694.39
Total INGERSOLL RAND AIR COMPRESSOR	21,694.39	0.00	0.00	0.00	0.00	0.00	0.00	21,694.39
Recharge Facility 2008 ODA								

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Restricted Funds								
2-1-0806-701 INHOUSE LABOR	22,435.00	23,198.63	0.00	0.00	0.00	0.00	0.00	45,633.63
2-1-0806-702 EQUIPMENT	9,885.00	2,875.00	0.00	0.00	0.00	0.00	0.00	12,760.00
2-1-0806-703 MATERIAL	0.00	745.94	137.93	0.00	0.00	0.00	0.00	883.87
Total Recharge Facility 2008 ODA	32,320.00	26,819.57	137.93	0.00	0.00	0.00	0.00	59,277.50
HP Design Jet 500 Printer (ENGINEERING)								
2-1-0807-702 EQUIPMENT	0.00	0.00	2,550.46	0.00	0.00	0.00	0.00	2,550.46
Total HP Design Jet 500 Printer (ENGIN	0.00	0.00	2,550.46	0.00	0.00	0.00	0.00	2,550.46
PIPELINE REPAIR @ KOHLER PROPERTY								
2-1-0808-701 LABOR	0.00	0.00	78.82	0.00	0.00	0.00	0.00	78.82
Total PIPELINE REPAIR @ KOHLER PROPERT	0.00	0.00	78.82	0.00	0.00	0.00	0.00	78.82
2800 ZONE RECYCLED WATER TANK PHASE 1								
2-1-0809-700 GENERAL	0.00	0.00	0.00	3,753.90	0.00	0.00	0.00	3,753.90
2-1-0809-701 OUTSIDE LABOR	0.00	0.00	0.00	1,606.46	0.00	0.00	0.00	1,606.46
2-1-0809-705 ENGINEERING	0.00	0.00	47,883.21	1,930.02	18,121.86	12,792.52	32,844.40	80,727.61
Total 2800 ZONE RECYCLED WATER TANK PH	0.00	0.00	47,883.21	7,290.38	18,121.86	12,792.52	38,204.76	86,087.97
24 " RECYCLED MAIN BROOKSIDE PHASE 2								
2-1-0810-705 ENGINEERING	0.00	0.00	0.00	4,207.76	8,086.92	1,036.68	13,331.36	13,331.36
Total 24 " RECYCLED MAIN BROOKSIDE PHA	0.00	0.00	0.00	4,207.76	8,086.92	1,036.68	13,331.36	13,331.36
24" RECYCLED MAIN WESTERLY LOOP PHASE								
2-1-0812-705 ENGINEERING	0.00	0.00	0.00	0.00	0.00	284.68	284.68	284.68
Total 24" RECYCLED MAIN WESTERLY LOOP	0.00	0.00	0.00	0.00	0.00	284.68	284.68	284.68
REC MAIN RING RANCH/OAK VALLEY P PHASE								
2-1-0813-705 ENGINEERING	0.00	0.00	0.00	0.00	0.00	138.26	138.26	138.26
Total REC MAIN RING RANCH/OAK VALLEY P	0.00	0.00	0.00	0.00	0.00	138.26	138.26	138.26
Kohler 8" Potable Main Replacement								
2-1-0814-701 LABOR	0.00	0.00	0.00	0.00	0.00	5,513.16	5,513.16	5,513.16
2-1-0814-703 MATERIAL	0.00	0.00	0.00	0.00	0.00	204.46	204.46	204.46
2-1-0814-705 ENGINEERING	0.00	0.00	0.00	526.03	59.69	0.00	585.72	585.72
Total Kohler 8" Potable Main Replacem	0.00	0.00	0.00	526.03	59.69	5,717.62	6,303.34	6,303.34
State Water Pipeline - Permanent Conne								
2-1-0816-703 LABOR	3,127.50	0.00	84,352.00	0.00	0.00	0.00	0.00	87,479.50
2-1-0816-705 ENGINEERING	13,905.00	22,932.50	680.00	0.00	0.00	425.00	425.00	37,942.50
Total State Water Pipeline - Permanent	17,032.50	22,932.50	85,032.00	0.00	0.00	425.00	425.00	125,422.00

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Restricted Funds								
02-1-0817-703 MATERIAL	0.00	19,032.58	17,118.89	0.00	0.00	0.00	0.00	36,151.47
Total Pardee/Ryland (Compaction Failur	0.00	19,032.58	17,118.89	0.00	0.00	0.00	0.00	36,151.47
Total Assets	1,503,435.08	785,671.82	965,156.31	36,328.93	440,596.09	49,665.47	526,590.49	3,780,853.70
Total Restricted Funds	1,503,435.08	785,671.82	965,156.31	36,328.93	440,596.09	49,665.47	526,590.49	3,780,853.70

BEAUMONT-CHERRY VALLEY WATER DISTRICT
4TH QTR REPORT - NON OPERATING REVENUES

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General Funds								
Revenue								
FACILITY FEES/INTEREST INCOME								
Non Operating Revenue								
1-4-4020-421 FRONT FOOTAGE & OTHER REIMB	0.00	(165,550.00)	0.00	0.00	0.00	0.00	0.00	(165,550.00)
1-4-4020-422 WELLS	(3,639.68)	(77,846.56)	(18,624.32)	(16,200.84)	0.00	(329.12)	(16,529.96)	(116,640.52)
1-4-4020-423 WATER RIGHT (SWP)	(2,303.00)	(241,225.94)	(11,784.50)	(10,251.05)	0.00	(208.25)	(10,459.30)	(285,772.74)
1-4-4020-424 WATER TREATMENT PLANT	(1,731.48)	(37,033.41)	(8,860.02)	(7,707.11)	0.00	(156.57)	(7,863.68)	(55,488.59)
1-4-4020-425 FF - LOCAL WATER RESOURCES	(911.80)	(99,935.21)	(4,665.70)	(4,058.58)	0.00	(82.45)	(4,141.03)	(109,653.74)
1-4-4020-426 FF - RECYCLED WATER FACILITIES	(2,635.76)	(556,374.42)	(13,487.24)	(11,732.22)	0.00	(238.34)	(11,970.56)	(584,467.98)
1-4-4020-427 FF - TRANSMISSION	(2,947.84)	(63,049.28)	(15,084.16)	(13,121.34)	0.00	(266.56)	(13,387.90)	(94,469.18)
1-4-4020-428 FF - STORAGE	(3,775.04)	(80,741.68)	(19,316.96)	(16,803.35)	0.00	(341.36)	(17,144.71)	(120,978.39)
1-4-4020-429 FF - BOOSTER	(261.32)	(5,589.19)	(1,337.18)	(1,163.17)	0.00	(23.63)	(1,186.80)	(8,374.49)
1-4-4020-430 FACILITY FEES - PRESSURE REDUCING :	(133.48)	(2,854.91)	(683.02)	(594.13)	0.00	(12.07)	(606.20)	(4,277.61)
1-4-4020-431 FACILITY FEES - MISCELLANEOUS PROJ	(116.56)	(2,493.02)	(596.44)	(518.83)	0.00	(10.54)	(529.37)	(3,735.39)
1-4-4020-432 FACILITY FEES - FINANCING COSTS	(573.40)	(12,264.05)	(2,934.10)	(2,552.30)	0.00	(51.85)	(2,604.15)	(18,375.70)
1-4-4020-435 INTEREST INCOME	(65,997.90)	(22,653.54)	(9,579.65)	0.00	0.00	0.00	0.00	(88,231.09)
Total Non Operating Revenue	(75,027.26)	(1,367,611.21)	(106,953.29)	(84,702.92)	0.00	(1,720.74)	(86,423.66)	(1,636,015.42)
Total Revenue	(75,027.26)	(1,367,611.21)	(106,953.29)	(84,702.92)	0.00	(1,720.74)	(86,423.66)	(1,636,015.42)
Total General Funds	(75,027.26)	(1,367,611.21)	(106,953.29)	(84,702.92)	0.00	(1,720.74)	(86,423.66)	(1,636,015.42)

**Beaumont Cherry Valley Water District
Payroll Report 10/01/08 to 12/31/08**

<i>*** OCTOBER HAD 3 PAY PERIODS ***</i>		
EMPLOYEE NAME	QUARTERLY NET	QUARTERLY GROSS
BEAN, JAMES	10,736.09	16,622.88
BUTCHER, CHARLES	48,849.28	69,388.80
COUCH, AARON	14,574.04	19,839.40
COVE, ANTHONY	10,791.65	13,161.14
CRAGHEAD, JASON	8,276.60	12,287.12
DAHLSTROM, ERIC	7,507.02	11,539.43
DAHLSTROM, KNUTE	17,705.53	26,703.36
DEFORGE, BEN	8,183.67	12,556.67
DIAZ, KATHY	9,677.12	11,990.57
ESCAMILLA, MARK	7,506.08	9,266.41
FLORES, ARTURO	10,166.62	16,096.59
FLORES, RICARDO	6,874.80	9,983.51
GARCIA, CLAUDIA	9,453.51	11,741.19
HAGGIN, JOE	10,275.03	13,939.41
HERRERA JR., JULIAN	6,805.97	8,913.71
HOLFORD, JESSE	3,680.74	4,641.00
HOLLSTEIN, BRANDI	7,084.98	9,837.17
ILER, RICHARD	3,773.08	4,569.60
LARA, ANTHONY	29,314.06	40,613.76
LEE, DWAN	11,920.95	16,193.06
LEWIS, DANIEL	3,962.44	4,798.08

MARIN, BLANCA	11,440.42	15,508.65
MARTIN, HEIDI	4,756.09	6,610.55
MARTIN, MARY	10,874.76	14,848.65
MEDINA, JON	8,551.18	11,501.81
MENDOZA, ANTONIO	5,447.78	7,959.11
MORALES, MICHAEL	10,649.64	14,069.00
MUNOZ, JAIME	7,580.50	10,820.11
POU, ANTHONY	6,656.15	7,852.96
QUEZADA, EILEEN	5,352.32	7,956.46
REICHENBERGER, JOSEPH	13,914.51	21,790.69
SALINAS, EMANUEL	10,127.74	13,447.37
SALINAS, JULIE	20,650.85	27,054.72
SMITH, TIMOTHY	7,823.18	10,691.97
TUCKER, SHAYNE	2,561.80	3,189.20
WEBB, AURIELLE	9,135.05	10,936.39
WILFLEY, BRYAN	12,047.17	19,519.31
WILFLEY, JAY	19,566.78	25,649.28
WILLIAMS, CHRIS	7,609.98	10,885.90

**RECORD OF THE MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE BEAUMONT CHERRY VALLEY WATER DISTRICT**
December 10, 2008

1. Swearing-in of New Directors, Ryan L. Woll and Ken Ross

General Manager, C.J. Butcher sworn in new Directors.

2. Call to Order, Pledge of Allegiance, Invocation and Roll Call, Secretary Butcher

General Manager, C.J. Butcher called the meeting to order at 7:03 p.m., 560 Magnolia Avenue, Beaumont, California. He led the pledge.

Director Ball recited an invocation.

Those responding to roll call were, Directors Ball, Parks, Dopp, Woll and Ross. Also present were General Manager, C.J. Butcher, Assistant General Manager, Anthony Lara, Legal Counsel, Gil Granito, and Executive Assistant/Recording Secretary, Blanca Marin.

3. Reorganization of the Board of Directors

a. Nomination and Election of the President

General Manager, C.J. Butcher called for nominations for President.

Director Parks moved to nominate Director Ball for President. Director Ross seconded.

Director Parks moved for the nomination to cease. Director Ross seconded. The motion passed with Director Dopp abstaining.

b. Nomination and Election of the Vice President

Director Ross moved to nominate Director Parks to Vice President. Director Woll seconded. The motion passed with Director Dopp abstaining.

4. Appointment of Standing Committees

a. Personnel Committee

b. Audit and Finance Committee

President Ball postponed this item and he requested that all Directors provide a scheduled on their availability to attend meetings.

5. Appointment of the San Timoteo Watershed Management Authority to Replace Past Commissioner William Lash, Resolution 2008-08**

President Ball postponed this item and he requested that all Directors provide a scheduled on their availability to attend meetings.

6. Appointment of District Treasurer

President Ball postponed this item and he requested that all Directors provide a scheduled on their availability to attend meetings.

7. Appointment of District Secretary

President Ball postponed this item and he requested that all Directors provide a scheduled on their availability to attend meetings.

8. Adoption and Adjustment of Agenda (additions and/or deletions)

President Ball moved to move Item 11K to 11C1. Director Ross seconded. The motion passed unanimously.

9. Public Input

Assistant General Manager, Anthony Lara invited Luwana Ryan to address the Board on an item not on the agenda. Mrs. Ryan, resident of Cherry Valley, indicated no reports have been reviewed by the Board since June of 2008.

Assistant General Manager, Anthony Lara invited Barbara Voigt to address the Board on an item not on the agenda. Mrs. Voigt recommended that the Board considered two meetings per month, as the agendas are too big.

10. Adoption of the Minutes

- a. Minutes of the Regular Meeting of November 12, 2008**

Director Parks moved to adopt minutes of November 12, 2008 with the correction on the name of the National Groundwater Association as highlighted by President Ball. Director Dopp seconded. The motion passed with Director Woll abstaining.

11. Action Items

- a. Presentation by District Engineer, Joseph Reichenberger Regarding Repayment of the Recycled Water Loan (No action needs to be taken by the Board)**

Assistant General Manager, Anthony Lara invited Luwana Ryan to address the Board on this item. Mrs. Ryan referred to page 14 of Mr. Reichenberger's report, which addressed the Facilities Fund Deficit. She also referred to page 19 of the same report stated that facilities fees will be used for the repayment of the loan. She further addressed the letter from the City of Beaumont, which still does not address whether the water will be given to the District at no additional cost.

Assistant General Manager, Anthony Lara invited Frances Flanders to address the Board on this item. Mrs. Flanders referred to different amounts of the report provided in the agenda and requested further clarification from the District Engineer, Joseph Reichenberger.

District Engineer, Joseph Reichenberger provided a brief history of the Recycled Water Project; a list of the requirements and reports completed by the District. He explained the five phases of the project, indicating the State Water Resources Control Board will review and approve all designs. He stated that the cost of the

recycled water will be the same as the current cost. He explained that the more recycled water is used the least potable water will be used. He responded to questions from the public and the Board.

General Manager, C.J. Butcher provided a brief verbal report on the award given to the District for the Recharge Facility Project by the National Groundwater Association.

District Engineer, Joseph Reichenberger explained the reason that the District is asking for the State loan is to finish the District Recycled/non-potable Water System. He explained that a reservoir has to be built to store the water that comes from the sewer system. He also explained that payments for the loan will start two years after completion. He indicated that the District would provide quarterly reports to the State. He further commented that if the District waits to respond to their letter, the District might not have the funds later. He also explained the impacts on the cost of the water if the District increases purchases of State water versus recycled water.

District Engineer, Joseph Reichenberger explained that the District could also pump "poor quality/non-potable water" from the South Beaumont Basin and the San Timoteo Basin. He explained that this water would be cheaper as the pumping cost would be less than State project water.

- b. Report on Availability of Water from Other Agencies for the Recycled Water System, General Manager, Charles J. Butcher (Additional Information on this item will be presented at the meeting)

General Manager, C.J. Butcher provided a memorandum to the Board and the public further explaining the Local, Supplemental, Storm Water and State Project water supplies. He further recommended that this item be put on a future agenda for comments.

- c. E-mail from James Garcia, Representative of the State Water Resources Control Board Regarding Recycled Water System Grant and Loan Requesting a Response from the Beaumont Cherry Valley Water District Board of Directors.

After a brief discussion, President Ball appointed an ad hoc committee, formed by himself and Vice President Parks, regarding the Recycled Water. He indicated that the Recycled Water Committee and legal counsel would meet with the City of Beaumont and their legal counsel to discuss the Recycled Water Project. He indicated that the new Board does not have enough knowledge to approve this item.

President Ball moved for the Recycled Water Ad hoc Committee to start communications with the City of Beaumont; for the Board to allow him as President of the Board to start direct communications with State Water Resources Control Board Representative, James Garcia and for the Board to meet on December 16, 2008 to provide an e-mail response to the letter. Vice President Parks seconded. The motion passed unanimously.

C1. Fourth Amendment to Agreement, Parsons Engineering

After a brief report from District Engineer, Joseph Reichenberger, Vice President Parks moved to approve Fourth Amendment to Agreement. Director Ross seconded. The motion passed unanimously.

- d. Acceptance of Report on Compliance and Other Matters and on Internal Control Over Financial Reporting based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards, dated October 6, 2008

After a brief report from District Legal Counsel, Gil Granito, Director Woll moved to accept the Report dated October 6, 2008. Director Ross seconded. The motion passed unanimously.

- e. Acceptance of the October 6, 2008 Letter from Mayer Hoffman MacCann

After a brief report from District Legal Counsel, Gil Granito, Director Dopp moved to accept letter dated October 6, 2008. Vice President Parks seconded. The motion passed unanimously.

- f. Third Report from Mayer Hoffman McCann

District Legal Counsel, Gil Granito recommended that the Board table this item as he spoke to Ken Al-Imam with Mayer Hoffman MacCann and a third report will be provided to the District at no additional cost.

Director Dopp moved to table Third Report as recommended by Legal Counsel, Gil Granito. Director Woll seconded. The motion passed unanimously.

- g. Approval of Notice of Exemption for MCM Poultry Farms, APN Nos. 421-070-008, 421-070-009 and 421-070-010.

Assistant General Manager, Anthony Lara invited Patsy Reeley to address the Board on this item. Mrs. Reeley expressed her opposition to the annexation of these parcels and she recommended that the Board wait before approving this request until the Recycled Water issue is resolved.

General Manager, C.J. Butcher provided a brief report on this item and recommended that the Board do table this item until the recycled water is available.

Director Dopp moved to table this item. Vice President Parks seconded. The motion passed unanimously.

- h. Resolution 2008-09, Resolution Requesting the Local Agency Formation Commission of Riverside County to Begin Proceedings for Annexation to Beaumont Cherry Valley Water District, MCM Poultry Farms.

Director Dopp moved to table this item. Vice President Parks seconded. The motion passed unanimously.

- i. Notice of Intent to Amend Appendix to Conflict of Interest (Designated Positions) and Set a Public Hearing for Same (February 11, 2009)

Legal Counsel, Gil Granito provided a brief report on this item indicating that new positions have been added in the last ten years. The District conflict of interest code needs to be amended to reflect these changes. He further stated that a public hearing will be held at the District office on February 11, 2009 to consider this amended code.

Vice President Parks moved to have a public hearing on February 11, 2009 to approve the Notice of Intent to Amend. Director Ross seconded. The motion passed unanimously.

- j. Acceptance of Noble Creek Artificial Recharge Facility Ground Water Monitoring Report, May 31, 2008 to September 12, 2008.

General Manager, C.J. Butcher explained that the report was for monitoring of wells at the Recharge site.

Director Dopp moved to accept the Noble Creek Artificial Recharge Facility Ground Water Monitoring Report. Vice President Parks seconded. The motion passed unanimously.

- k. Memorandum of Understanding Regarding Operation of Little San Gorgonio Creek Recharge Facility between San Gorgonio Pass Water Agency and Beaumont Cherry Valley Water District

Assistant General Manager, Anthony Lara invited the General Manager of the San Gorgonio Pass Water Agency, Jeff Davis to address the Board on this item. Mr. Davis indicated that the current Memorandum of Understanding was talked about by both agencies and approved by the SGPWA board in April 2008. He indicated that the MOU was drafted to comply with the Pollution Control Project. He also indicated that the board will be interested in helping the District create some revenue if needed. He recommended that the District extend the agreement for at least one year so that the District has the opportunity to decide how the District might want to use the facilities.

General Manager, C.J. Butcher referred to a letter from the Department of the Interior, Bureau of Reclamation stating that they are working on a design for a demonstration wetlands project. He indicated that the location of this project will in conflict with the location that the Pass Agency is currently using. He indicated that the Bureau of Reclamation has asked that the District keep options open in case the project needs to use the location that the Pass Agency is currently using.

After discussion, Director Ross moved to extend the agreement for six months. Director Ross withdrew his motion.

Vice President Parks moved for the contract to be extended on a month by month basis with a 30-day notice of termination. Director Ross seconded. Director Ross withdrew his motion. President Ball seconded. The motion passed with the following vote:

Ayes: Ball, Parks and Woll
Nays: Ross and Dopp
Absent: None
Abstain: None

- l. Letter from Employees Regarding Current Memorandum of Understanding, with Employees Association

General Manager, C.J. Butcher indicated that because of the current election, the Employee Association requested that the current MOU be extended for one more year.

Vice President Parks requested that the Employee Association be notified for an earlier that September negotiation date.

Vice President Parks moved to contact the Employee Association to start negotiations earlier than September and extend the MOU for one more year. Director Ross seconded. The motion passed unanimously.

President Ball requested that an "Action List" be created on the items that need a follow up.

m. Communication Between General Manager, Charles J. Butcher and Director Ball Concerning Surveillance Cameras**

Vice President Parks requested that the surveillance cameras be removed except for the parking lot.

Director Dopp moved to receive and file. Vice President Parks seconded. The motion passed unanimously

12. General Manager's Reports, Discussion and Possible Action

- a. System Update- None
Tim Smith presented an Excellence Award that was presented at the Metropolitan Water District by the Alana Sherman Excellence Award for his work on the Recharge Facility and the Recycled Water.
- b. Response to Director Ball's Request on Payment Information for Costs Related to the Fishing Derby- General Manager, C.J. Butcher indicated that invoices had been sent. He further indicated that the BCVRPD has not been able to locate the deeds. He requested that legal be instructed to draft quit claim deed for these parcels.
- c. Update on Work with Bureau of Reclamation- He indicated that the information provided in the agenda as to how the system would look (Demonstration Wetlands). He briefly explained the system.
- d. Update on the Land Transfer from the Recreations and Parks District- Assignment given to Legal Counsel, Gil Granito
- e. Letter from the Watermaster Concerning Temporary Surplus- Andrew Schlange, Chief of Watermaster Services provided a brief report indicating that five years from now, the temporary water will be gone and the different agencies need to start other sources of water. He spoke of other sources of water. He indicated that the purpose of the letter is to put the agencies in alert, as in five years, the temporary surplus will be gone. He indicated that he is also working towards the Governor's requirement that a new regulation that will take effect in 2020, mandating a 20 percent water conservation program be placed by retailer agencies. He briefly spoke regarding the SRF loan for the Recycled Water and urged the Board to promptly respond to the State Water Resources Control Board's request.

13. Assistant General Manager's Reports

- a. Bonita Vista Agreements Update- He reported that the annexations can be bunched together with the District properties annexation as one annexation. However, one of the drawbacks would be that if any of the annexations were rejected it would hold them all up. He stated that the advantage to annex together would be to save the District money. He

indicated that regarding the current Bonita Vista agreements, there are 23 delinquent accounts. He further indicated that a letter will be sent letting customers know that the amounts are due and payable. He indicated that the District will take other legal action on those customers that do not want to pay. He explained that delinquent amounts may be put on the property bills or put a lien on the properties. He indicated that there are 11 properties that need to be annexed. He indicated that a full report would be provided at the January 2009 meeting.

14. Directors' Reports for Discussion and Possible Action

- a. Director Woll- He suggested that an item in the agenda be added for suggestions for future agendas.
- b. Director Ross- Requested that a report be given at the next meeting by the General Manager on projects completed, in progress and in the future, including costs involved. He requested that a report be given on the 2009 Budget and a report on the top 10 priorities for the District to address in 2009.
- c. Director Ball- He reported that he attended one day of the ACWA Conference. He indicated that it was very informative and that information was given on a water shortage situation. He suggested that for the upcoming budget, a list of cost cutting options be prepared. He further indicated that a local banks be contacted and work with staff to provide input on cost cutting measures.
- d. Director Dopp-None
- e. Director Parks-She provided a brief report on a meeting that she attended at the SGPWA. She further announced that an Ethics Training will be offered at Yucaipa Valley Water District on January 28, 2009. She further indicated that she contacted different agencies regarding how many meetings they hold per month. She recommended to the District that more than one meeting be held per month.

Action Items for Next Months-

1. Fishing Derby Invoices
2. Deeds from Recreations and Parks District
3. Full report on Bonita Vista will be provided by Assistant General Manager, Anthony Lara

15. Closed Session: CONFERENCE WITH LEGAL COUNSEL – (TWO MATTERS)

- a. Pursuant to Government Code Section §54957.6 (b)(1) – Public Employees Performance Evaluation (General Manager) – Preliminary Considerations Only
 - The purpose of this portion of the Closed Session is for the Board members to discuss and/or select criteria and to establish a fact gathering mechanism for said evaluation process.
- b. Pursuant to Government Code Section §54957. (a) - The purpose of the portion of the Closed Session is for the Board Members to discuss matters of security with the District's Staff responsible for managing security operations on matters that pose a threat to the security of the District's operations and facilities.

16. Open Session Report on Closed Session

Legal Counsel, Gil Granito reported that the first item as agendaized was attended by District's General Manager, C.J. Butcher, Assistant General Manager, Anthony Lara and later in the first phase of this meeting, Staff Member Tim Smith joined the meeting. The Board and Staff reviewed and discussed matters of security operations and access of security cameras of the District. No further reportable action was taken on this matter.

The purpose of the second item in the Closed Session only Board members and the attorney were present. The purpose of this phase of the Closed Session was for the Board to discuss and select the criteria to establish a fact gathering mechanism for a future performance evaluation of the General Manager. No further reportable action was taken on this matter.

17. Appointment of Ad hoc Committees

President Ball appointed himself and Director Ross to work on the evaluation of the General Manager.

President Ball appointed himself and Director Parks for a Recycled Water Committee which will meet with the City Council.

President Ball indicated the Grand Jury Committee will continue with himself and Director Parks.

18. Adjournment

President Ball adjourned the meeting at 11:12 pm.

Dr. Blair Ball President of the
Board of Directors of the
Beaumont Cherry Valley Water District

Attest:

Ryan Woll, Secretary to the
Board of Directors of the
Beaumont Cherry Valley Water District

** Information included in the agenda packet

**RECORD OF THE MINUTES OF THE CONTINUATION OF THE DECEMBER 10TH, 2009
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
BEAUMONT CHERRY VALLEY WATER DISTRICT
DECEMBER 16, 2008**

CALL TO ORDER, PLEDGE OF ALLEGIANCE, INVOCATION AND ROLL CALL

President Ball called the meeting to order at 7:04 p.m., 560 Magnolia Avenue, Beaumont, California.

President Ball led the Pledge of Allegiance.

Director Ross recited the invocation.

Those responding to roll call were Directors, Ball, Parks, Dopp and Ross. Director Woll informed the Board that he would be late for the meeting. Also present at this meeting were the Assistant General Manager, Anthony Lara, Legal Counsel, Gil Granito and Executive Assistant/Recording Secretary, Blanca Marin.

PUBLIC INPUT

President Ball invited Luwana Ryan to address the Board on an item not on the agenda. Mrs. Ryan made several comments on the financial information. She indicated that the public needs to have access to financial information at any time. She indicated that financial information needs close scrutiny.

President Ball invited Frances Flanders to address the Board on an item not on the agenda. Mrs. Flanders indicated that the report she presented, had information missing. She requested that the Board reviews the missing information before approving financial reports.

ACTION ITEMS

1. Appointment of Standing Committees

a. Personnel Committee

Director Dopp moved to ratify the appointment of Directors Ross and Parks to the Personnel Committee. Director Ross seconded. The motion passed with Director Woll absent.

b. Audit and Finance Committee

Director Parks moved to ratify the appointment of Directors Ross and Ball for the Audit and Finance Committee. Director Ross seconded. The motion passed with Director Woll absent.

2. Appointments to the San Timoteo Watershed Management Authority, Resolution 2008-08**

President Ball appointed Mr. Anthony Lara, Director Dopp and Director Blair Ball for the San Timoteo Watershed Management Authority by Resolution 2008-08.

Vice President Parks moved to appoint Anthony Lara, Director Dopp and Director Blair Ball. Director Dopp seconded. The motion passed with Director Woll absent.

3. Appointment of District Treasurer

President Ball appointed Director Ross to serve as the Treasurer of the Beaumont Cherry Valley Water District.

Vice President Parks moved to appoint Director Ross for Treasurer. Director Dopp seconded. The motion passed with Director Woll absent.

4. Appointment of District Secretary

President Ball appointed Director Woll to serve as the Secretary to the Board of Directors of the Beaumont Cherry Valley Water District.

Vice President Parks moved to appoint Director Woll to serve as the Secretary to the Board. Director Ross seconded. The motion passed with Director Woll absent.

5. Adoption and Adjustment of Agenda (additions and/or deletions)

Director Dopp moved to adopt the agenda as presented. Vice President Parks seconded. The motion passed with Director Woll absent.

6. Grand Jury- Adjustment of Implementation Timeframe

Director Dopp moved to approve the letter and send the letter to the Grand Jury. Director Ross seconded. The motion passed with Director Woll absent.

7. E-mail from James Garcia, Representative of the State Water Resources Control Board Regarding Recycled Water System Grant and Loan Requesting a Response from the Beaumont Cherry Valley Water District Board of Directors.

President Ball indicated that General Manager, C.J. Butcher was absent for the meeting for medical reasons.

Legal Counsel, Gil Granito indicated that the response letter to the State Water Resources Control Board Regarding Recycled Water Loan was to reaffirm the District's commitment to the Recycled Water Project and to reaffirm the changes to the commitment.

Director Ross moved to authorize sending the letter response to the State Water Resources Control Board. Director Dopp seconded. The motion passed with Director Woll absent.

**8. Recycled Water Project-Designated Representative- Resolution 2008-09
(Modifying Resolutions 2006-30, 2007-05 and 2008-03)**

Vice President Parks moved to approve Resolution 2008-09. Director Ross seconded. The motion passed with Director Dopp opposing and Director Woll absent.

9. Acceptance of the Invoices for the Month of September 2008**

The board recommended that the new Finance and Audit Committee review financial reports and bring them back to the full board recommending approval.

Vice President Parks moved to table this item. Director Ross seconded. The motion passed with Director Woll absent.

10. Acceptance of the Invoices for the Month of October 2008**

Vice President Parks moved to table this item. Director Ross seconded. The motion passed with Director Woll absent.

11. Acceptance of the Invoices for the Month of November 2008**

Vice President Parks moved to table this item. Director Ross seconded. The motion passed with Director Woll absent.

12. Acceptance of the September 2008 Financial Statement**

Vice President Parks moved to table this item. Director Ross seconded. The motion passed with Director Woll absent.

13. Acceptance of the Third Quarter Report**

Vice President Parks moved to table this item. Director Ross seconded. The motion passed with Director Woll absent.

14. Acceptance of the October 2008 Financial Statement **

Vice President Parks moved to table this item. Director Ross seconded. The motion passed with Director Woll absent.

15. Acceptance of the November 2008 Financial Statement**

Vice President Parks moved to table this item. Director Ross seconded. The motion passed with Director Woll absent.

Patsy Reeley questioned the Board on an item related to the Recycled Water Project.

Brief discussion followed regarding the letter from the City of Beaumont, the response from the District to the State and the fact that the City was voting on the exact same resolutions the District voted on related to the Recycled Water.

Barbara Voigt questioned the Board if it would be possible for the District and the City to work on a legal agreement.

Assistant General Manager, Anthony Lara requested that the Board submit copies of any questions related to the Financial Reports for proper response from Staff.

President Ball informed the Board and the public that Assistant General Manager, Anthony Lara was to continue with business as usual in the absence of the General Manager and that Mr. Lara be informed of all activities related to Recycled Water.

ADJOURNMENT

President Ball adjourned the meeting at 7:48 p.m.

Dr. Blair Ball, President of the
Board of Directors of the
Beaumont Cherry Valley Water District

Attest:

Ryan Woll, Secretary to the
Board of Directors of the
Beaumont Cherry Valley Water District

**RECORD OF THE MINUTES OF THE
MEETING OF THE FINANCE & AUDIT COMMITTEE
OF THE BEAUMONT CHERRY VALLEY WATER DISTRICT
December 22, 2008**

CALL TO ORDER, ROLL CALL

Chairman Ball called the meeting to order at 9:02 a.m., 560 Magnolia Avenue, Beaumont, California. Those present at the meeting were Directors Ball and Ross. Also present at the meeting were Assistant General Manager, Anthony Lara, Executive Assistant/Recording Secretary, Blanca Marin and Business Manager, Julie Salinas.

PUBLIC PRESENT

Patsy Reeley
Stella Parks
Ryan Woll
Frances Flanders
Peggy Noble

PUBLIC INPUT

Chairman Ball allowed members of the public to address the Committee as the Items were called for review and comment. He further indicated that other members of the District Board were present as members of the public.

1. Finance and Audit Committee Report

- a. Adoption and Adjustment of Agenda (additions and/or deletions)
- b. Review of Invoices for the Month of September 2008**
- c. Review of Invoices for the Month of October 2008**
- d. Review of Invoices for the Month of November 2008**
- e. Review of the September 2008 Financial Statement**
- f. Review of the Third Quarter Report**
- g. Review of the October 2008 Financial Statement**
- h. Review of the November 2008 Financial Statement**

Luwana Ryan, rate payer questioned the Committee and commented on several invoices.

Frances Flanders requested that the Committee provide a report showing general ledgers as it would be easier for the public to read and understand where the money is being posted. She further questioned several invoices from each month.

After review of all invoices it was the recommendation of the Committee to bring back the invoices 37415, for Emanuel Salinas and 37557 Bryan Wilfley's Education expenses. The Committee further requested that Staff inform the Committee on John Branchflower's charge per hour on check number 37468. Committee also requested that staff review and report back to the Board on O'reilly's contract, Raftelis Financial Consultants rate study, Hudec's Computer Consultants' Contract and Timothy Smith's mileage expenses, check number 37921.

2. Staff Report

- a. Bank Reconciliation Schedule- Business Manager will report back to the full board.
- b. Credit Card Change to Southwest Airlines Credit Card- Julie Salinas will report back to the full Board on this item in January's meeting.
- c. ACWA Insurance Availability to Directors Without Cost to Ratepayers-Business Manager, Julie Salinas indicated that she spoke to a representative of ACWA and she was told that the insurance through ACWA is available only if the same benefits are offered to all employees of the District
- d. ACWA Phone Consultation to Reduce Phone Costs- Business Manager, Julie Salinas will bring back report to the full Board at the January's meeting.
- e. Update on 2008 Year-end Report/2009 Budget and 2008 Audit-

DISCUSSION ITEMS

3. January 2009 Budget Workshop

- a. Employee Participation in District Expense Reduction
- b. Directors Participation in District Expense Reduction

Assistant General Manager, Anthony Lara indicated that he received a lot of feedback from all employees on the Expense Reduction.

4. District Financial Officer – Consultant

5. Directors – Observations and Recommendations

Finance and Audit Committee recommended that the education expenses from Emanuel Salinas and Bryan Wilfley be reviewed by the Personnel Committee and that a recommendation be made to the Finance and Audit Committee.

ADJOURNMENT

Chairman Ball adjourned the meeting at 12:04 p.m.

** Information included in the agenda packet

Dr. Blair Ball, Chairman of the
Finance and Audit Committee of the
Beaumont Cherry Valley Water District

**RECORD OF THE MINUTES OF THE
MEETING OF THE PERSONNEL COMMITTEE
OF THE BEAUMONT CHERRY VALLEY WATER DISTRICT
December 29, 2008**

CALL TO ORDER, ROLL CALL

Assistant General Manager, Anthony Lara called the meeting to order at 3:00 p.m., 560 Magnolia Avenue, Beaumont, California. Those present at this meeting were Directors Parks and Ross. Also present at this meeting were Assistant General Manager, Anthony Lara and Executive Assistant/Recording Secretary, Blanca Marin.

PUBLIC PRESENT

Luwana Ryan
Frances Flanders
Bryan Wilfley
Corey Moore
Peg Noble

PUBLIC INPUT

Assistant General Manager, Anthony Lara invited Luwana Ryan to address the Board on several items. She indicated that the current information in the Employees Memorandum of Understanding does not fully explain what is reimbursable and what is not. She also indicated that the education expenses should be reported to the IRS that she does not believe that education expenses should be tax free. She further indicated that all the employees should have been given the same opportunity to receive the same benefits.

Assistant General Manager, Anthony Lara, invited Corey Moore to address the Committee on the Education Item. Mr. Moore indicated that full education of an employee should not be reimbursable. He questioned the Committee as to why the District is paying for education on an employee that was not qualified to perform the job. He further questioned the Committee as to why the District has been paying for the education of an employee on classes that are not related to his job description.

1. Personnel Committee

- a. Review and consider the intent of the current employee Memorandum of Understanding (MOU) concerning articles 2 and 25 as both articles relate to recent requests for education reimbursements **
- b. Review current employment agreement dated January 28, 2008**

Committee reviewed the articles 2 and 25 of the Memorandum of Understanding stating and requested that several documents be provided related to the education expenses for Emanuel Salinas and Bryan Wilfley.

Committee further reviewed current education agreement between Employee Bryan Wilfley and the District. As Mr. Wilfley was sitting in the audience, the Committee asked him who he reported to and who was signing his timesheets.

2. Directors – Observations and Recommendations

Committee recommended that Staff provide the Committee of copies of timesheets, total amount spent on education, job descriptions and letter grades from both employees currently receiving paid education by the District.

Committee further requested that Staff verify whether or not this education expense is being reported by the District in the W2 or 1099 forms and that Staff review and report back to the Committee on who signs and approves both employees' timesheets.

ADJOURNMENT

Member Stella Parks adjourned the meeting at 3:57 p.m.

Stella Parks, Madam Chairman of the
Personnel Committee of the
Beaumont Cherry Valley Water District

FILED
RIVERSIDE COUNTY

OCT 15 2008

Notice of Exemption

To: Office of Planning and Research
 1400 Tenth Street, Room 121 By LARRY W. WARD, CLERK
 Sacramento, CA 95814

From: Beaumont Cherry Valley Water District
 Deputy: 560 Magnolia Avenue
Beaumont, CA 92223-2258

County Clerk
 County of Riverside
4080 Lemon Street, 1st Floor
Riverside, CA 92501

Project Title: Annexation to Beaumont Cherry Valley Water District (District)

Project Location - Specific: Cherry Valley Blvd/Hannon Road/Taylor Drive (the project site is east of Interstate-10)

Project Location - City: Beaumont Project Location - County: Riverside

Description of Nature, Purpose, and Beneficiaries of Project: The project would consist of annexation of two District-owned parcels of land into the Beaumont Cherry Valley Water District. Vacant property (APN 407-140-002-8) is approximately 1.0 acre in size. The 2650 Zone water storage tank site (APN 407-150-021-6) is approximately 2.5 acres in size. These parcels are within the District's sphere of influence, but outside the current service area. The annexation would not result in any construction or installation of new facilities or services at this time. The purpose of the annexation is to more efficiently manage District facilities. Annexation would be conducted in accordance with the Plan of Services to meet requirements of Senate Bills 221 and 610. The District would be the beneficiary of this project.

Name of Public Agency Approving Project: Beaumont Cherry Valley Water District

Name of Person or Agency Carrying Out Project: C. J. Butcher, Beaumont Cherry Valley Water District

Exempt Status: (check one)

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: Class 19, Section 15319
- Statutory Exemptions. State code number:

COUNTY CLERK
Neg Declaration/Nic Determination
Filed per P.R.C. 21152
POSTED

OCT 15 2008

Removed: _____
By: _____
County of Riverside, California

Reasons why project is exempt:

The proposed annexation of two District-owned parcels of land into the Beaumont Cherry Valley Water District would result in extension of utility services to existing facilities. The annexation would result a capacity to serve only the existing facilities in an area that contains public structures developed to the density allowed by current zoning.

Lead Agency

Contact Person: Mr. C. J. Butcher Area Code/Telephone/Extension: (951) 845-9581

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: C. J. Butcher Date: 10-15-08 Title: General Manager

- Signed by Lead Agency Date received for filing at OPR:
- Signed by Applicant

Memorandum

Date: January 14, 2009
From: Anthony Lara, Assistant General Manager
To: Board of Directors
Subject: Riverside Annexation of District Owned Property, Resolution 2009-01

The Beaumont Cherry Valley Water District (District) has determined that the proposed annexation of two District-owned parcels of land, a vacant 1.0-acre parcel (APN 407-140-002-8) and the 21.6 -acre 2650 Zone water storage tank site (APN 407-150-021-6), into the District's boundaries is exempt from the California Environmental Quality Act (CEQA).

This action is exempt under CEQA Guidelines (Title 14, California Code of Regulations, Chapter 3, Article 19) Section 15319(a) because it is an annexation to a special district of areas containing existing public structures developed to the density allowed by the current zoning and the extension of utility services to existing facilities would have a capacity to serve only the existing facilities. No new construction or facility improvements are planned on either of these parcels.

This action qualifies for a CEQA Class 19 categorical exemption. The District has filed a Notice of Exemption with the Riverside County Clerk of the Board and the California Office of Planning and Research (State Clearinghouse) (see attached).

RESOLUTION NO. 2009-01

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT
REQUESTING THE LOCAL AGENCY FORMATION COMMISSION OF RIVERSIDE
COUNTY TO BEGIN PROCEEDINGS FOR ANNEXATION TO
BEAUMONT CHERRY VALLEY DISTRICT (District)**

(District Owned Property)

RESOLVED, by the board of Directors of the Beaumont Cherry Valley Water District, that

WHEREAS, the board of Directors of the Beaumont Cherry Valley Water District desires to initiate proceedings pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, commencing with Section 56000 of the California Government Code, for annexation to the Beaumont Cherry Valley Water District; and

WHEREAS, the territory proposed for annexation is legally uninhabited (<12 registered voters) of the total annexation area and a description of the boundaries for the action is set forth in Exhibit "A" attached hereto, and by this reference incorporated herein; and

WHEREAS, notice of intent to adopt this resolution of application has not been given to the commission, each interested agency, and each subject agency at least 20 days prior to the adoption of this resolution; and

WHEREAS, said territory would be in conformance with the San Geronio Pass Water Agency sphere of influence; and

WHEREAS, it is desired that the proposed annexation be subject to all standard terms and conditions required by the Riverside County Local Agency Formation Commission; and

WHEREAS, this Board approves and certifies that the project will not have a significant effect on the environment. The District has considered the findings and hereby adopts the Notice of Exemption for the Annexation to Beaumont Cherry Valley Water District, dated January 14, 2009.

NOW, THEREFORE, this Resolution of Application is hereby adopted and approved by the Board of Directors of the Beaumont Cherry Valley Water District, and the Local Agency Formation Commission of Riverside County is hereby requested to take proceedings for the annexation of said territory as described in Exhibit A, according to the terms and conditions stated above and in the manner provided by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

BE FURTHER RESOLVED, that the Secretary of the Beaumont Cherry Valley Water District is hereby authorized and directed to transmit to the Executive Officer for the Riverside County, Local Agency Formation Commission, a certified copy of said resolution.

Passed and adopted at the Regular Meeting of the Board of Directors of the Beaumont-Cherry Valley Water District on January 14, 2009 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Approved:

Dr. Blair Ball, President of the
Board of Directors of the
Beaumont Cherry Valley Water District

Attest:

Ryan Woll, Secretary to the
Board of Directors of the
Beaumont Cherry Valley Water District

parsons

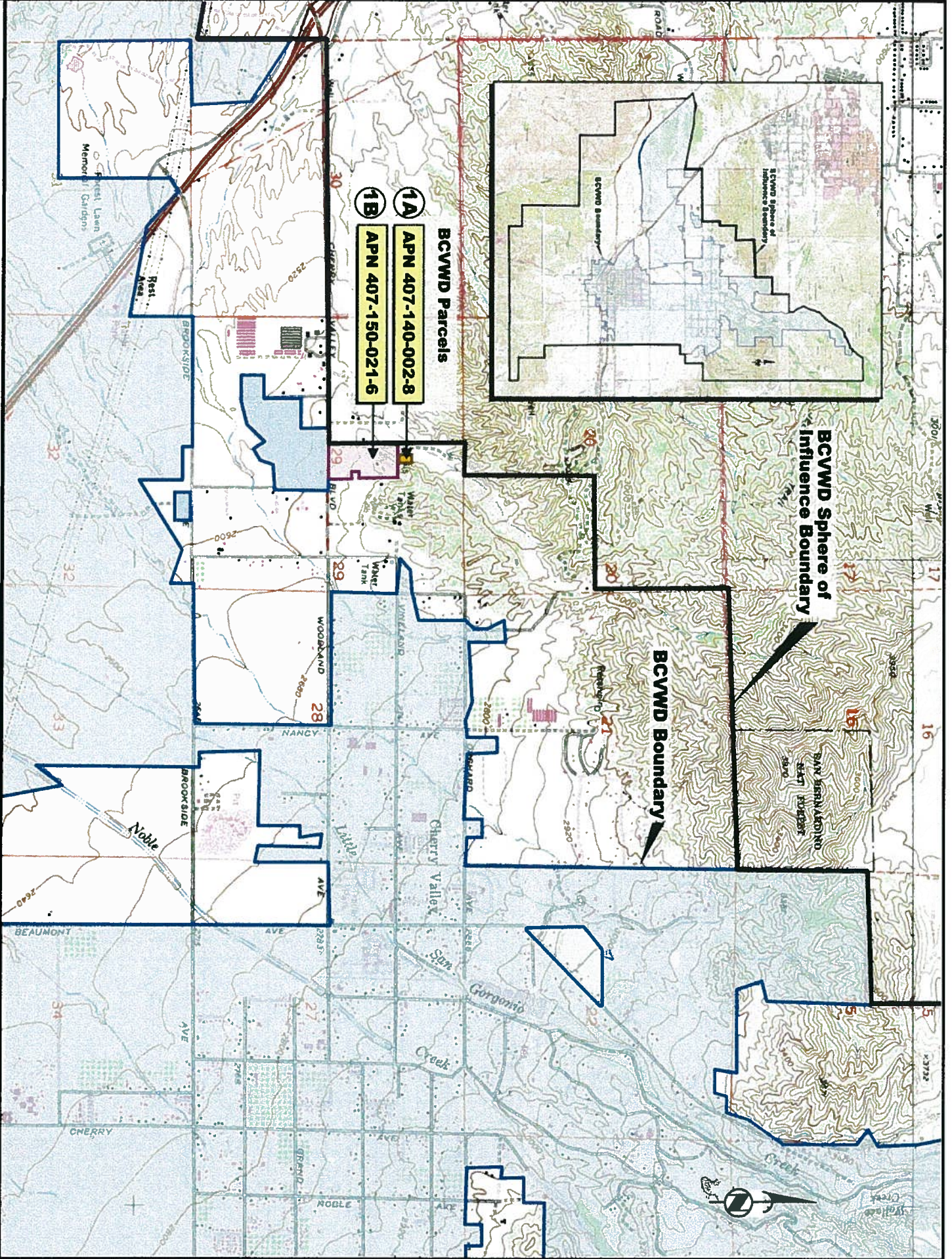


Exhibit A BCWD Parcel Reference Map

Notice of Exemption

To: Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814

County Clerk
County of Riverside
2734 Gateway Drive
Riverside, CA 92507

From: Beaumont Cherry Valley Water District

560 Magnolia Avenue

Beaumont, CA 92223-2258
RIVERSIDE COUNTY

OCT 30 2008

LARRY W. WARD, CLERK

By Y. Marshall T. Marshall
Deputy

Project Title: Annexation to Beaumont Cherry Valley Water District
(formerly in Bonita Vista Mutual Water Company's service area)

Project Location - Specific: Oak Glen Road (between Cherry Oak Road and Rancho Drive) Beaumont, CA

Project Location - City: Beaumont Project Location - County: Riverside

Description of Nature, Purpose, and Beneficiaries of Project:

The project would consist of annexation of portions of eleven privately-owned parcels of land into the Beaumont Cherry Valley Water District. These parcels total approximately 18 acres of land and are within the District's sphere of influence, but outside the current service area. The annexation would not result in any construction or installation of new facilities or services at this time. The purpose of the annexation is to provide water service by the Beaumont Cherry Valley Water District. Annexation would be conducted in accordance with the Plan of Services to meet requirements of Senate Bills 221 and 610. Individual property owners would be the beneficiaries of this project.

Name of Public Agency Approving Project: Beaumont Cherry Valley Water District

Name of Person or Agency Carrying Out Project: C. J. Butcher, Beaumont Cherry Valley Water District

Exempt Status: (check one)

- Ministerial (Sec. 21080(b)(1); 15268);
 Declared Emergency (Sec. 21080(b)(3); 15269(a));
 Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
 Categorical Exemption. State type and section number: Class 19, Section 15319
 Statutory Exemptions. State code number:

COUNTY CLERK
Neg Declaration/Ntc Determination
Filed per P.R.C. 21152
POSTED

OCT 30 2008

Removed: _____
By: _____ Dept.
County of Riverside, State of California

Reasons why project is exempt:

The proposed annexation of portions of eleven privately-owned parcels of land into the Beaumont Cherry Valley Water District would result in extension of utility services for existing facilities. The annexation would result in a capacity to serve only the existing facilities in an area that contains public structures developed to the density allowed by current zoning. No additional services or facilities would be provided as part of the annexation.

Lead Agency

Contact Person: Mr. C. J. Butcher Area Code/Telephone/Extension: (951) 845-9581

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: C. J. Butcher Date: 10/28/08 Title: General Manager

- Signed by Lead Agency
 Signed by Applicant

Date received for filing at OPR:

Memorandum

Date: January 14, 2009
From: Anthony Lara, Assistant General Manager
To: Board of Directors
Subject: Annexation of Eleven Parcels Formerly Serviced by Bonita Vista, Resolution 2009-02

The Beaumont Cherry Valley Water District (hereinafter referred to as the District) proposes to annex portions of eleven privately-owned parcels of land into the District. Formerly serviced by the Bonita Vista Mutual Water District, these parcels total approximately 18 acres of land and are within the District's sphere of influence. The annexation would not result in any additional construction or installation of new facilities or services at this time.

The purpose of the annexation is to provide water service by the District. The annexation would be conducted in accordance with the Plan of Services to meet requirements of Senate Bills 221 and 610. Individual property owners would be the beneficiaries of this project.

The District has determined that the proposed annexation of the eleven parcels qualifies for a Class 19 categorical exemption from the California Environmental Quality Act (CEQA) in accordance with Section 15319 of the CEQA Guidelines. This is because the proposed annexation of portions of eleven privately-owned parcels of land into the District would not result in extension of utility services for existing facilities.

The annexation would result in a capacity to serve only the existing facilities in an area that contains public structures developed to the density allowed by current zoning. No additional services or facilities would be provided as part of the annexation.

RESOLUTION NO. 2009-02

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT
REQUESTING THE LOCAL AGENCY FORMATION COMMISSION OF RIVERSIDE
COUNTY TO BEGIN PROCEEDINGS FOR ANNEXATION TO
BEAUMONT CHERRY VALLEY DISTRICT**

(Formerly Bonita Vista Mutual Water Co. Parcels)

RESOLVED, by the board of Directors of the Beaumont Cherry Valley Water District, that

WHEREAS, the board of Directors of the Beaumont Cherry Valley Water District desires to initiate proceedings pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, commencing with Section 56000 of the California Government Code, for annexation to the Beaumont Cherry Valley Water District; and

WHEREAS, the territory proposed for annexation is occupied by existing residences of the former Bonita Vista Mutual Water Co. and is legally inhabited (>12 registered voters) of the total annexation area and a description of the boundaries for the action is set forth in Exhibit "A" attached hereto, and by this reference incorporated herein; and

WHEREAS, notice of intent to adopt this resolution of application has not been given to the commission, each interested agency, and each subject agency at least 20 days prior to the adoption of this resolution; and

WHEREAS, said territory would be in conformance with the San Geronio Pass Water Agency sphere of influence; and

WHEREAS, it is desired that the proposed annexation be subject to all standard terms and conditions required by the Riverside County Local Agency Formation Commission; and

WHEREAS, this Board approves and certifies that the project will not have a significant effect on the environment. The District has considered the findings and hereby adopts the Notice of Exemption for the Annexation to Beaumont Cherry Valley Water District, dated January 14, 2009.

NOW, THEREFORE, this Resolution of Application is hereby adopted and approved by the Board of Directors of the Beaumont Cherry Valley Water District, and the Local Agency Formation Commission of Riverside County is hereby requested to take proceedings for the annexation of said territory as described in Exhibit A, according to the terms and conditions stated above and in the manner provided by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000

BE FURTHER RESOLVED, that the Secretary of the Beaumont Cherry Valley Water District is hereby authorized and directed to transmit to the Executive Officer

for the Riverside County, Local Agency Formation Commission, a certified copy of said resolution.

Passed and adopted at the Regular Meeting of the Board of Directors of the Beaumont-Cherry Valley Water District on January 14, 2009 by the following vote:

AYES:

NOES:

ABSENT:

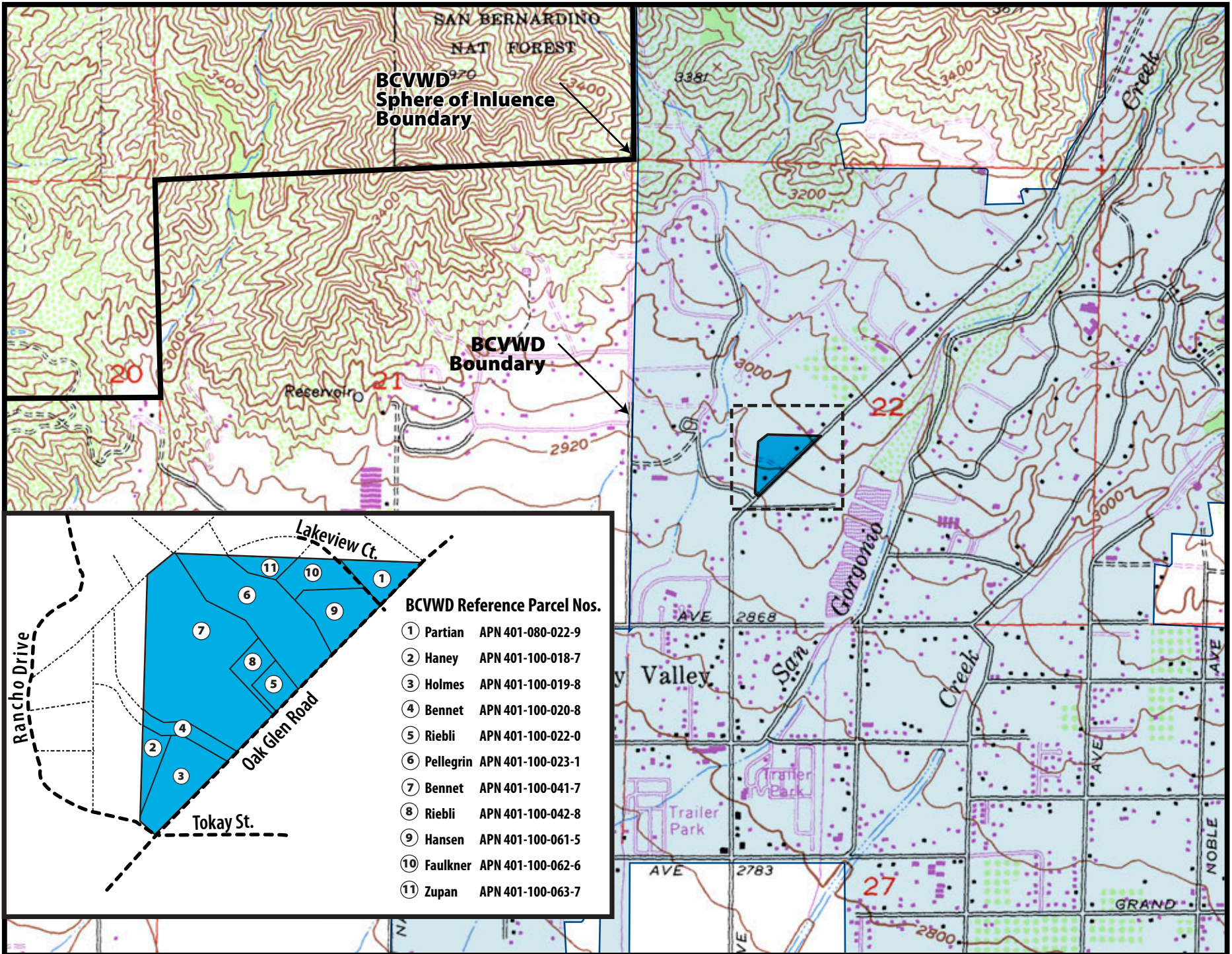
ABSTAIN:

Approved:

Dr. Blair Ball, President of the
Board of Directors of the
Beaumont Cherry Valley Water District

Attest:

Ryan Woll, Secretary to the
Board of Directors of the
Beaumont Cherry Valley Water District



12/01/08

Exhibit A BCVWD Parcel Reference Map

**AMENDMENT TO AGREEMENT FOR
JOINT USE OF PERCOLATION PONDS**

THIS AMENDMENT TO AGREEMENT FOR JOINT USE OF PERCOLATION PONDS (“Amendment”) is made effective the _____ day of _____, 200__, for identification purposes, amongst Beaumont-Cherry Valley Water District (“District”), San Gorgonio Pass Water Agency (“Agency”) and Riverside County Flood Control and Water Conservation District (“Flood Control”).

RECITALS

- A. District, Agency and Flood Control executed that certain Agreement for Joint Use of Percolation Ponds (“Agreement”), wherein the parties provided, in part, for the use, by Agency, of certain percolation ponds located in certain real property owned by District.
- B. The Agreement provides, in part, that the term of the Agreement is ten (10) years from the execution thereof, or January 1, 2008, whichever is later. The Agreement was executed on January 5, 1999; and therefore, the expiration date of the Agreement is January 4, 2009.
- C. The parties hereto agree to amend and extend the term of the Agreement as more particularly set forth herein.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED HEREIN, THE PARTIES AGREE TO AMEND AND EXTEND THE TERM OF THE AGREEMENT AS FOLLOWS:

- 1. The term of the Agreement shall be extended beginning January 5, 2009 and for the remaining ensuing calendar month and for each separate ensuing calendar month thereafter; provided that any party hereto may terminate the Agreement at the end of any calendar month upon thirty (30) days prior written notice to the other parties authorized by Board of Directors action taken in open meeting in the month preceding such notice. The notice must be delivered to the other parties in person or sent by certified or registered mail (return receipt requested) or by express carrier (return receipt requested).
- 2. Except as amended and extended in Section 1, the terms and conditions of the Agreement shall remain in full force and effect. Notwithstanding the immediately preceding sentence, the Agreement shall be interpreted in a manner consistent with the intent of this Amendment.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed as of the day and year first above written.

DISTRICT:

BEAUMONT-CHERRY VALLEY WATER DISTRICT,

By _____

Its: _____

AGENCY:

SAN GORGONIO PASS WATER AGENCY

By _____

Its: _____

FLOOD CONTROL:

RIVERSIDE COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

By _____

Its: _____

MEMORANDUM

To: Tony Lara

Date: December 17, 2008

From: Joe Reichenberger 

SUBJECT: Invoice for Topographic Mapping of Phase's 2, 4 & 5

We have received an invoice for Wayne Wheeler for the topographic mapping of SRF Phase 2 (Brookside Pipeline), Phase 4 (Westerly Loop), and Phase 5 (Ring Ranch Rd. to Oak Valley Pkwy). We have received all materials for Phase 2 and Phase 5. Wayne has completed all of the field work for Phase 4 but we have not received the final topographic map.

Wayne is requesting payment over the original proposed cost. Below are the total cost in the original proposal and the requested payment of each project phase.

	Proposed	Requested
Phase 2	\$10,960.00	\$12,290.00
Phase 4	\$15,110.00	\$16,725.00
Phase 5	\$8,990.00	\$9,940.00
Total	\$35,060.00	\$38,955.00

I have attached the invoice with the breakdown of cost for each project.

The extra costs are due to the incomplete mark out by utilities and the necessary meetings with these utilities as a result of the incomplete mark outs. For Phase's 4 and 5, the District is at fault for the incomplete mark out. District staff failed to notify USA (Underground Service Alert) 48 hours prior to the scheduled work days when the surveyors were out on site. Consequently the surveyors had to come back and survey a second time.

The additional requested cost is reasonable. The total cost of the requested payment is still \$8,000.00 less than the proposed cost from the other company that submitted a proposal back in October when we took proposals for work.

Recommendation:

At this time:

- We pay Wayne Wheeler for the requested payments for Phase 2 and Phase 5.
- We pay Wayne Wheeler for the requested payments for the field work of Phase 4.

When all of the work is completed and the district has the final maps in hand, then we will pay Wayne Wheeler the remaining amount up to \$38,955.00.

Payment would be as follows:

Phase 2	\$12,290.00
Phase 4	\$12,260.00 (Field work only)
Phase 5	\$9,940.00
Total this invoice	\$34,490.00

Total remaining to be paid once work is completed \$4,465.00

Wayne W. Wheeler, Jr. LS

11380 Florindo Road
San Diego, CA 92127-1204

Tel: (858) 385-9482 Fax: (858) 385-9481 Cell: (619) 559-1125 e-mail wwheeler@san.rr.com

November 26, 2008

Mr. Bryan Wilfley
Beaumont-Cherry Valley Water District
560 Magnolia Avenue
Beaumont, California 92223

RE: Invoice Project #1, #2, & #3, Topographic Mapping for Recycled Water Facilities;
Beaumont-Cherry Valley Water District.

Bryan,

I have additional field time due to the incomplete mark out of utilities and necessary re-mobilization and meetings with the utilquest mark-out crews to add and clarify mark out. I understand the District gave suitable notice to Util-quest, but this time was not accounted for in the proposal. I reduced some of the added time with contingencies in my original estimate. However, I would appreciate the consideration of the extra time and cost noted below.

PROJECT #1/SRF PRIORITY 2- BROOKSIDE AVENUE

- Photogrammetric Mapping Services: \$2,600.00

Field:

- Lay and position observations for aerial control: \$1,520.00
- Recover right-of-way and street centerline monuments and position observations: \$1,520.00
- Position observations/data collection for underground and surface utilities with inverts of sanitary manholes, storm drain inlets and manholes: \$1,520.00

Office:

- Process control and topography data, translate to NAD83-Epoch 2002 horizontal datum and NGVD29-BM A.05.82 vertical datum: \$1,140.00
- Research record right-of-way, underground and surface utility records, calculate right-of-way and utility alignments: \$1,520.00
- Edit and review AutoCAD Map 2007 Format and survey report: \$1,140.00

Extra Time:

- Field: 6hr. @ \$190/hr. = \$1,140.00
- Office: 2hr. @ \$95/hr. = \$190.00

(Approved) Project#1: \$10,960.00
(Extra) Project #1: \$1,330.00

Total Project #1: **\$12,290.00**

PROJECT #2/SRF PRIORITY 5- DESERT LAWN DRIVE

- Photogrammetric Mapping Services: **\$4,850.00**

Field:

- Lay and position observations for aerial control: **\$1,520.00**
- Recover right-of-way and street centerline monuments and position observations: **\$1,520.00**
- Position observations/data collection for underground and surface utilities with inverts of sanitary manholes, storm drain inlets and manholes: **\$3,040.00**

Office:

- Process control and topography data, translate to NAD83-Epoch 2002 horizontal datum and NGVD29-BM A.05.82 vertical datum: **\$1,140.00**
- Research record right-of-way, underground and surface utility records, calculate right-of-way and utility alignments: **\$1,520.00**
- Edit and review AutoCAD Map 2007 Format and survey report: **\$1,520.00**

Extra Time:

- **Field: 7hr. @ \$190/hr. = \$1,330.00**
- **Office: 3hr. @ \$95/hr. = \$285.00**

(Approved) Project #2: **\$15,110.00**
(Extra) Project #2: **\$1,615.00**

Total Project #2: \$16,725.00

PROJECT #3/SRF PRIORITY 6-RING RANCH ROAD-14TH STREET

- Photogrammetric Mapping Services: **\$2,150.00**

Field:

- Lay and position observations for aerial control, recover right-of-way and street centerline monuments and position observations: **\$1,900.00**
- Position observations/data collection for underground and surface utilities with inverts of sanitary manholes, storm drain inlets and manholes: **\$1,520.00**

Office:

- Process control and topography data, translate to NAD83-Epoch 2002 horizontal datum and NGVD29-BM A.05.82 vertical datum: **\$1,140.00**
- Research record right-of-way, underground and surface utility records, calculate right-of-way and utility alignments: **\$1,140.00**
- Edit and review AutoCAD Map 2007 Format and survey report: **\$1,140.00**

Extra Time:

- **Field: 4hr. @ \$190/hr. = \$760.00**
- **Office: 2hr. @ \$95/hr. = \$190.00**

(Approved) Project #3: **\$8,990.00**
(Extra) Project #3: **\$950.00**

Total Project #3: \$9,940.00

Please call if you have questions,
Thank you,

Wayne

BEAUMONT-CHERRY VALLEY WATER DISTRICT
POLICIES & PROCEDURES MANUAL
APPLICABLE TO BOARD OF DIRECTORS AND DISTRICT STAFF

[Adopted _____]

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3.	<u>COMMITTEES OF THE BOARD OF DIRECTORS</u>	2
4.	<u>BOARD PRESIDENT</u>	3
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BEAUMONT-CHERRY VALLEY WATER DISTRICT

BOARD OF DIRECTORS
POLICIES & PROCEDURES MANUAL

[Adopted _____]

1. **BASIS OF AUTHORITY**

- A. **Authority.** The Board of Directors is the unit of authority within the District. Apart from his/her normal function as a part of this unit, Directors have no individual authority. As individuals, Directors may not commit the District to any policy, act, or expenditure.

Directors do not represent any fractional segment of the community, but are, rather, a part of the body that represents and acts for the community as a whole.

2. **MEMBERS OF THE BOARD OF DIRECTORS**

- A. **Information.** Directors shall thoroughly prepare themselves to discuss agenda items at meetings of the Board of Directors. Information may be requested from staff or exchanged between Directors before meetings.
- i. Information exchanged before meetings shall be distributed through the General Manager, and all Directors will receive all information being distributed.
 - ii. Copies of information exchanged before meetings shall be available at the meeting for members of the public in attendance, and shall also be provided to anyone not present upon their request.
- B. **Conduct.** Directors shall at all times conduct themselves with courtesy to each other, to staff, and to members of the audience present at Board meetings.
- C. **Comments.** Directors shall defer to the chairperson for conduct of meetings of the Board, but shall be free to question and discuss items on the agenda. All comments should be brief and confined to the matter being discussed by the Board.
- D. **Pertinence.** Directors may request for inclusion into minutes brief comments pertinent to an agenda item only at the meeting that item is discussed (including, if desired, a position on abstention or dissenting vote).
- E. **Conflict of Interest.** Directors shall abstain from participating in consideration on any item involving a personal or financial conflict of interest. Unless such a

conflict of interest exists, however, Directors should not abstain from the Board's decision-making responsibilities.

- F. **Information.** Requests by individual Directors for substantive information and/or research from District staff will be channeled through the General Manager.

3. **COMMITTEES OF THE BOARD OF DIRECTORS**

- A. **Ad Hoc Committees.** The Board President shall appoint such ad hoc committees as may be deemed necessary or advisable by himself/herself and/or the Board. The duties of the ad hoc committees shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made.
- B. **Standing Committees.** The following shall be standing committees of the Board:
 - i. Personnel Committee; and
 - ii. Finance Committee.
- C. **Appointment.** The Board President shall appoint and publicly announce the members of the standing committees for the ensuing year no later than the Board's regular meeting in December.
- D. **Oversight.** The Board's standing committees may be assigned to review District functions, activities, and/or operations pertaining to their designated concerns, as specified below. Said assignment may be made by the Board President, a majority vote of the Board, or on their own initiative. Any recommendations resulting from said review should be submitted to the Board in writing.
 - i. All meetings of standing committees shall conform to all open meeting laws (e.g., "Brown Act") that pertain to regular meetings of the Board of Directors.
- E. **Personnel.** The Board's standing Personnel Committee shall be concerned with the functions, activities, operations, compensation and welfare of District staff.
- F. **Finance.** The Board's standing Finance and Audit Committee shall be concerned with the financial management of the District, including the preparation of an annual budget and major expenditures.

4. **BOARD PRESIDENT**

- A. **Rights.** The President of the Board of Directors shall serve as chairperson at all Board meetings. He/she shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion of questions that follow said actions.
- B. **Absence.** In the absence of the President, the Vice President of the Board of Directors shall serve as chairperson over all meetings of the Board. If the President and Vice President of the Board are both absent, the remaining members present shall select one of themselves to act as chairperson of the meeting.

5. **BOARD MEETINGS**

- A. **Regular Meetings.** Regular meetings of the Board of Directors shall be held on the second Wednesday of each calendar month at 7:00 p.m. in the meeting room at 560 Magnolia Avenue, Beaumont, California, 92223-2258. The date, time and place of regular Board meetings may be reconsidered annually at the annual organizational meeting of the Board.
- B. **Special Meetings and Workshops.** Special Meetings and Workshops of the Board of Directors may be called by the Board President or by a majority of the Board.
 - i. All Directors shall be notified of a Special Board Meeting and/or Workshop and the purpose or purposes for which it is called. Said notification shall be in writing, received by them at least twenty-four (24) hours prior to the meeting.
- C. **Adjourned Meetings.** A majority vote by the Board of Directors may terminate any Board meeting at any place in the agenda to any time and place specified in the order of adjournment, except that if no Directors are present at any regular or adjourned regular meeting, the General Manager may declare the meeting adjourned to a stated time and place, and he/she shall cause a written notice of adjournment to be given to those specified in Subparagraph above.
- D. **Annual Organizational Meeting.** The Board of Directors shall hold an annual organizational meeting at its regular meeting in December. At this meeting the Board will elect a President, Vice President, Secretary and Treasurer from among its members to serve during the coming calendar year, and will appoint the Executive Assistant to the General Manager as the Board's Recording Secretary.
- E. **Agenda Order.** The Chairperson of the meetings described herein shall determine the order in which agenda items shall be considered for discussion and/or action by the Board.

- F. **Public Involvement.** The Chairperson and the General Manager shall ensure that appropriate information is available for the audience at meetings of the Board of Directors, and that physical facilities for said meetings are functional and appropriate.

6. **BOARD MEETING AGENDAS**

- A. **Agenda.** The General Manager, in cooperation with the Board President and Vice President, shall prepare an agenda for each regular and special meeting of the Board of Directors in accordance with the Ralph M. Brown Act.
- B. **Public Requests.** Any member of the public may request that a matter directly related to District business be placed on the agenda of a regularly scheduled meeting of the Board of Directors, subject to the following conditions:
 - i. The request must be in writing and be submitted to the General Manager together with supporting documents and information, if any, at least ten (10) business days prior to the date of the meeting;
 - ii. No matter which is legally a proper subject for consideration by the Board in closed session will be accepted under this policy; and
 - iii. The Board of Directors may place limitations on the total time to be devoted to a public request issue at any meeting, and may limit the time allowed for any one person to speak on the issue at the meeting.
- C. **Testimony.** This policy does not prevent the Board from taking testimony at regular and special meetings of the Board on matters which are not on the agenda which a member of the public may wish to bring before the Board. However, the Board shall not discuss or take action on such matters at that meeting.
- D. **Notice.** At least seventy-two (72) hours prior to the time of all regular meetings, an agenda, which includes but is not limited to all matters on which there may be discussion and/or action by the Board, shall be posted conspicuously for public review at the District office. If the District maintains a website, the agenda shall be posted on the website for public information at the same time.
 - i. The agenda for a special meeting shall be posted at least twenty-four (24) hours before the meeting.

7. **BOARD MEETING CONDUCT**

- A. **Policy.** Meetings of the Board of Directors shall be conducted by the President in a manner consistent with the policies of the District. Section 11 "Rules of Order for Board and Committee Meetings", shall be used as a general guideline for meeting protocol.

- B. **Timing.** All Board meetings shall commence at the time stated on the agenda and shall be guided by same.
- C. **Conduct.** The conduct of meetings shall, to the fullest possible extent, enable Directors to:
 - i. Consider problems to be solved, weigh evidence related thereto, and make wise decisions intended to solve the problems; and,
 - ii. Receive, consider and take any needed action with respect to reports of accomplishment of District operations.
- D. **Public Comment.** Provisions for permitting any individual or group to address the Board concerning any item on the agenda of a special meeting, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors, shall be as followed:
 - i. Three (3) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.
 - ii. No disruptive conduct shall be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.
- E. **Disruption.** Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the President finds that there is in fact willful disruption of any meeting of the Board, he/she may order the disrupting parties out of the room and subsequently conduct the Board's business without them present.

After clearing the room of disruptive individuals, the President may permit those persons who, in his/her opinion, were not responsible for the willful disruption to remain in the meeting room.

8. BOARD ACTIONS AND DECISIONS

- A. **Actions.** Actions by the Board of Directors include but are not limited to the following:
 - i. Adoption or rejection of regulations or policies;
 - ii. Adoption or rejection of a resolution;
 - iii. Adoption or rejection of an ordinance;
 - iv. Approval or rejection of any contract or expenditure;

- v. Approval or rejection of any proposal which commits District funds or facilities, including employment and dismissal of personnel; and,
 - vi. Approval or disapproval of matters that require or may require the District or its employees to take action and/or provide services.
- B. **Majority.** Action can only be taken by the vote of the majority of the Board of Directors. Three (3) Directors represent a quorum for the conduct of business.
- i. **Abstention.** A member abstaining in a vote is considered as absent for that vote. A member abstaining due to a conflict of interest does not count towards a quorum.
 - a. **Example.** If three (3) of five (5) Directors are present at a meeting, a quorum exists and business can be conducted unless the abstention is due to a conflict of interest. However, if one (1) Director abstains on a particular action and the other two (2) cast "aye" votes, no action is taken because a "majority of the Board" did not vote in favor of the action.
 - b. **Example.** If an action is proposed requiring a two-thirds (2/3) vote and two (2) Directors abstain, the proposed action cannot be approved because four (4) of the five (5) Directors would have to vote in favor of the action.
 - c. **Example.** If a vacancy exists on the Board and a vote is taken to appoint an individual to fill said vacancy, three (3) Directors must vote in favor of the appointment for it to be approved. If two (2) of the three (3) Directors present abstain, the appointment is not approved.
- C. **Directions.** The Board may give directions that are not formal action. Such directions do not require formal procedural process. Such directions include the Board's directives and instructions to the General Manager.
- i. The President shall determine by consensus a Board directive and shall state it for clarification. Should any two (2) Directors challenge the statement of the President, a voice vote may be requested.
 - ii. A formal motion may be made to place a disputed directive on a future agenda for Board consideration, or to take some other action (such as refer the matter to the General Manager for review and recommendation, etc.).
 - iii. Informal action by the Board is still Board action and shall only occur regarding matters that appear on the agenda.

9. **ATTENDANCE AT MEETINGS**

- A. **Attendance.** Members of the Board of Directors shall attend all regular and special meetings of the Board unless there is good cause for absence.

10. **MINUTES OF BOARD MEETINGS**

- A. **Minutes.** The Executive Assistant to the General Manager acting in his/her capacity as "Recording Secretary" shall keep minutes of all regular and special meetings of the Board.
- i. Copies of a meeting's minutes shall be distributed to Directors as part of the information packet for the next regular meeting of the Board, at which time the Board will consider approving the minutes as presented or with modifications. Once approved by the Board, the official minutes shall be kept in a fire resistant room.
 - ii. Unless directed otherwise, an audio tape recording of regular and special meetings of the Board of Directors will be made. The device upon which the recording is stored shall be kept indefinitely in a fireproof vault or in fire-resistant room or locked cabinet. Members of the public may inspect recordings of Board meetings without charge on a playback machine that will be made available by the District.
 - iii. Motions, resolutions or ordinances shall be recorded in the minutes as having passed or failed, and individual votes will be recorded unless the action was unanimous. All resolutions and ordinances adopted by the Board shall be numbered consecutively, starting new at the beginning of each year. In addition to other information that the Board may deem to be of importance, the following information (if relevant) shall be included in each meeting's minutes:
 - a. Date, place and type of each meeting;
 - b. Directors present and absent by name;
 - c. Administrative staff present by name;
 - d. Call to order;
 - e. Time and name of late arriving Directors;
 - f. Time and name of early departing Directors;
 - g. Names of Directors absent during any agenda item upon which action was taken;
 - h. Summary record of staff reports;
 - i. Summary record of public comment regarding matters not on the agenda, including names of commentators;
 - j. Approval of the minutes or modified minutes of preceding meetings;

- k. Approval of financial reports;
- l. Record by number (a sequential range is acceptable) of all warrants approved for payment;
- m. Complete information as to each subject of the Board's deliberation;
- n. Record of the vote of each Director on every action item for which the vote was not unanimous;
- o. Resolutions and ordinances described as to their substantive content and sequential numbering;
- p. Record of all contracts and agreements, and their amendment, approved by the Board;
- q. Approval of the annual budget;
- r. Approval of all polices, rules and/or regulations;
- s. Approval of all dispositions of District assets;
- t. Approval of all purchases of District assets; and
- u. Time of meeting's adjournment.

11. **RULES OF ORDER FOR BOARD AND COMMITTEE MEETINGS**

- A. **Policy.** Action items shall be brought before and considered by the Board by motion in accordance with this policy. These rules of order are intended to be informal and applied flexibly. The Board prefers a flexible form of meeting and, therefore, does not conduct its meetings under formalized rules - Robert's Rules of Order.
- B. **Point of Order.** If a Director believes order is not being maintained or procedures are not adequate, then he/she should raise a point of order - not requiring a second - to the President. If the ruling of the President is not satisfactory to the Director, then it may be appealed to the Board. A majority of the Board will govern and determine the point of order.
- C. **Obtaining the Floor.** Any Director desiring to speak should address the President and, upon recognition by the President, may address the subject under discussion.
- D. **Motions.**
 - i. Any Director, including the President, may make or second a motion. A motion shall be brought and considered as follows:

A Director makes a motion; another Director seconds the motion; and the President states the motion.
 - ii. Once the motion has been stated by the President, it is open to discussion and debate. After the public in attendance has had an opportunity to

comment, the President will call for the vote after the matter has been fully debated.

- iii. Any Director may move to immediately bring the question being debated to a vote (following public input), thus suspending any further debate. The motion must be made, seconded, and approved by a majority vote of the Board.

E. **Secondary Motions.** Ordinarily, only one (1) motion can be considered at a time and a motion must be disposed of before any other motions or business are considered. There are a few exceptions to this general rule, though, where a secondary motion concerning the main motion may be made and considered before voting on the main motion.

- i. **Motion to Amend.** A main motion may be amended before it is voted on, either by the consent of the Directors who moved and seconded, or by a new motion and second.
- ii. **Motion to Table.** A main motion may be indefinitely tabled before it is voted on by motion made to table, which is then seconded and approved by a majority vote of the Board.
- iii. **Motion to Postpone.** A main motion may be postponed to a certain time by a motion to postpone, which is then seconded and approved by a majority vote of the Board.
- iv. **Motion to Refer to Committee.** A main motion may be referred to a Board committee for further study and recommendation by a motion to refer to committee, which is then seconded and approved by a majority vote of the Board.
- v. **Motion to Close Debate and Vote Immediately.** As provided above, any Director may move to close debate and immediately vote on a main motion.
- vi. **Motion to Adjourn.** A meeting may be adjourned by motion made, seconded, and approved by a majority vote of the Board before voting on a main motion.

F. **Decorum.**

- i. The President shall take whatever actions are necessary and appropriate to preserve order and decorum during Board meetings, including public hearings.

- ii. The President may also declare a short recess during any meeting.
- G. **Amendment of Rules of Order.** By motion made, seconded and approved by a majority vote, the Board may, at its discretion and at any meeting:
 - i. Temporarily suspend these rules in whole or in part;
 - ii. Amend these rules in whole or in part; or,
 - iii. Both.

12. **TRAINING, EDUCATION AND CONFERENCES**

- A. **Policy.** Members of the Board of Directors are encouraged to attend educational conferences and professional meetings when the purposes of such activities are to improve District operation. Hence, there is no limit as to the number of Directors attending a particular conference or seminar when it is apparent that their attendance is beneficial to the District.
 - i. "Junkets" (a tour or journey for pleasure at public expense), however, will not be permitted.
- B. **Expenses.** It is the policy of the District to encourage Board development and excellence of performance by reimbursing actual expenses incurred for tuition, travel, lodging and meals as a result of training, educational courses, participation with professional organizations, and attendance at local, state and national conferences associated with the interests of the District. Cash advances or use by a Director of District credit cards for these purposes is not permitted.
 - i. The Executive Assistant to the General Manager is responsible for making arrangements for Directors for conference and registration expenses, and may help as requested for per diem. Per diem, when appropriate, shall include reimbursement of expenses for meals, lodging, and travel. All expenses for which reimbursement is requested by Directors, or which are billed to the District by Directors, shall be submitted to the Executive Assistant to the General Manager, together with validated receipts in accordance with State law.
 - ii. Attendance by Directors of seminars, workshops, courses, professional organization meetings, and conferences shall be approved by the Board of Directors prior to incurring any reimbursable costs.
 - iii. Expenses to the District for Board of Directors' training, education and conferences should be kept to a minimum by utilizing recommendations for transportation and housing accommodations put forth, if any, by the event sponsor and by:

- a. Utilizing hotel(s) recommended by the event sponsor in order to obtain discounted rates or using other less expensive nearby lodging.
 - b. Directors traveling together whenever feasible and economically beneficial.
 - c. Requesting reservations sufficiently in advance, when possible, to obtain discounted air fares and hotel rates.
- C. **Notice.** A Director shall not attend a conference or training event for which there is an expense to the District if it occurs after the District has announced his/her pending resignation, or if it occurs after an election in which it has been determined that the Director will not retain his/her seat on the Board. A Director shall not attend a conference or training event when it is apparent that there is no significant benefit to the District.
- D. **Reimbursement.** Upon returning from seminars, workshops, conferences, etc., where expenses are reimbursed by the District, Directors will either prepare a written report for distribution to the Board, or make a verbal report during the next regular meeting of the Board. Said report shall detail what was learned at the session(s) that will be of benefit to the District. Materials from the session(s) may be delivered to the District office to be included in the District library for the future use of other Directors and staff.

13. **REMUNERATION**

- A. **Remuneration.** Members of the Board of Directors shall receive a monthly "Director's Fee," the amount of which shall be established by the Board and be consistent with applicable state law.

14. **PAYMENT OF EXPENSES INCURRED ON DISTRICT BUSINESS**

- A. **General.** Whenever a Director or employee is attending any meeting at which the interest of the District is the major purpose of the meeting, or attending a conference of an organization as authorized in this Manual, or by Board action, or otherwise representing the District at an approved civic or community function, the expenses incurred by reason of attendance at such meeting, conference, or other function shall be reimbursed by the District in accordance with the rules set forth in this Section. In the event that circumstances prevent an expense reimbursement request from being considered in the manner described herein, a Director or employee may submit an expense reimbursement request to the Board for having attended a meeting or conference with the understanding that the Board may or may not approve the request.

- B. **Transportation.** If the distance to the function is five-hundred (500) miles or less, air or automotive travel may be used, at the option of the traveler. If travel is by automobile, a District vehicle shall be used if available. If the General Manager determines that a District vehicle is not available, the rate of reimbursement for mileage shall be the standard mileage rate permitted at the time by the Internal Revenue Service in computing a deduction for business mileage.

If the distance to the function is greater than five-hundred (500) miles, air travel shall be used, unless excepted due to physical or other reason approved by the General Manager, and by the Board of Directors. If automobile travel is used, the transportation expense to be paid by the District will be limited to the total related costs, for duration of travel and ground transportation at the destination, that would have resulted had air travel been used, including, but not limited to, air fare, transportation to and from airports, and airport parking.

- C. **Lodging.** Whenever required to spend the night away from home, District personnel shall engage a room at a good commercial hotel or motel. If accompanied on the trip by another person who is not District personnel, and the room is shared, the District shall be charged only for that portion of the room charge, which would have been made for single occupancy. A receipted bill stating occupants and length of stay shall be submitted with the claim for expense reimbursement. If a room is occupied by more than one person, the rate for single occupancy shall be noted on the receipted statement.
- D. **Meals and Incidental Expenses.** Expense allowance while attending authorized functions shall include, in addition to transportation and lodging, all meals, tips, telephone expense, stenographic expense, auto parking, taxi and other disbursements on behalf of the District. No reimbursement shall be made of expenditures for personal services or needs. District shall not pay for any alcohol expenses incurred. If an automobile is used for transportation when air transportation is required, expenditures for meals and incidental expenses chargeable to the District shall be those which would have resulted had air transportation been used.
- E. **Travel Advance.** A travel advance, equal to the estimated expenditures chargeable to the District, may be made upon a written detailed estimate of the amount needed, submitted to and approved by the General Manager and by the Board of Directors.
- F. **Use of District Credit Cards.** District credit cards are issued to certain District employees for use in connection with District related business. The following rules shall apply to the use of District credit cards:
- i. District credit cards will be used only for District business.

- ii. District credit cards will be used only by duly authorized District employees.
 - iii. Purchases and expenditures will be charged and reconciled to the proper account on each monthly statement.
 - iv. Detailed receipts must be presented to the District business office for each expenditure made by credit card. Each expenditure must document the purpose of said expenditure, the person(s) involved and the business conducted.
- G. **District Expenditures for the Convenience of Others.** On occasion, the District may make an expenditure or incur a charge in connection with District business, for the convenience of persons other than District personnel. Such expenditures or charges are made with the understanding that the District shall be credited against reimbursable expenses, or reimbursed directly as a balance owing the District on the "Report of Expenses", as provided in the next section.
- H. **Report of Expenses for Reimbursement.** District personnel shall submit a "Report of Expenses" of all expenses incurred by them while acting in the interest of the District, to which will be attached the associated vouchers and/ or receipts. Each expenditure item shall include a detailed description of the function and the nature of the District business conducted. The statement shall also indicate the travel advance, if any, credits for expenses apportioned to personal needs, services, or expenses incurred to the District. Balances owing the District shall be paid on submission of the expenses statement. Amounts due to District personnel shall be paid after the expense statement is reviewed by the General Manager and approved by the Board of Directors.

15. **EXPENDITURE REIMBURSEMENT**

- A. **Purpose.** The purpose of this policy is to prescribe the manner in which District employees and directors may be reimbursed for expenditures related to District business.
- B. **Scope.** This policy applies to all employees and members of the Board of Directors and is intended to result in no personal gain or loss to an employee or director.
- C. **Implementation.** Whenever District employees or directors desire to be reimbursed for out-of-pocket expenses for item(s) or service(s) appropriately relating to District business, they shall submit their requests on a reimbursement form approved by the General Manager and the Board of Directors. Included on the reimbursement form will be an explanation of the District-related purpose for the expenditure(s), and receipts evidencing each expense shall be attached.

- i. The Treasurer and/or the General Manager will review and approve reimbursement requests. Reimbursement requests by the Treasurer and General Manager will be reviewed and approved by the Finance and Audit Committee and/or the Board of Directors.
- ii. All expenses must be reasonable and necessary, and employees and directors are encouraged to exercise prudence in all expenditures.
- iii. The most economical mode and class of transportation reasonably consistent with scheduling requirements will be used. In the event a more expensive class of transportation is used, the reimbursable amount will be limited to the cost of the most economical class of transportation available. Reimbursement for use of personal vehicles will be at the applicable IRS-approved rate.
- iv. Expenditures for food and lodging will be moderate and reasonable.

16. **PAYMENT OF DIRECTORS' FEES**

- A. **Availability.** Directors shall be eligible to collect per diem fees as provided by the resolutions and ordinances of the District, and in accordance with State law for attendance to Board business. Board business eligible for per diem shall include, but not be limited to, Board meetings, Board Committee meetings, LAFCO meetings in which District business is discussed or affected as part of the LAFCO agenda, meetings of associations of which the District is a member, special meetings concerning District matters and those organizations for which attendance is authorized for meetings and conferences as listed. Per diem shall include travel days to and from business meetings as appropriate. Board members shall not count travel to meetings within the County as a reimbursable per diem travel day. In the event that circumstances prevent the per diem request from being considered in the manner described herein, a Director may submit a request to the Board for a per diem for having attended a meeting or conference with the understanding that the Board may or may not approve the request.
- B. **Review.** Directors' per diem fees shall be reviewed by the Board annually in October of each year said increase (if any) to be effective January 1 of the next calendar year.

17. **MEMBERSHIP IN ASSOCIATIONS**

- A. **Policy.** The Board of Directors shall ordinarily hold membership in and attend meetings of such national, state, and local associations as may exist which have applicability to the functions of the District, and shall look upon such memberships as an opportunity for in-service training.

18. **ETHICS TRAINING**

- A. **Policy.** All directors and designated executive staff of the District shall receive two hours of training in general ethics principles and ethics laws relevant to public service within one year of election or appointment to the board of directors and at least once every two years thereafter, pursuant to Government Code Sections 53234 through 53235.2.
- B. **Application.** This policy shall also apply to all staff members that the board of directors designates and to members of all commissions, committees and other bodies that are subject to the Ralph M. Brown Open Meeting Act.
- C. **Provider.** All ethics training shall be provided by entities whose curricula has been approved by the California Attorney General and the Fair Political Practices Commission.
- D. **Participation.** Directors shall obtain proof of participation after completing the ethics training. Applicable costs for attending the training will be reimbursed by the District.
 - i. **Records.** District staff shall maintain records indicating both the dates that directors completed the ethics training and the name of the entity that provided the training. These records shall be maintained for at least five years after directors receive the training, and are public records subject to disclosure under the California Public Records Act.
- E. **Training Information.** District staff shall provide the board of directors with information on available training that meets the requirements of this policy at least once every year.
- F. **Training Options.** Ethics training may consist of either a training course or a set of self-study materials with tests, and may be taken at home, in person or online.
- G. **Requirements.** Any director of the District that serves on the board of another agency is only required to take the training once every two (2) years.

19. **CODE OF ETHICS**

- A. **Policy.** The Board of Directors of the District is committed to providing excellence in legislative leadership that results in the provision of the highest quality services to its constituents and to comply with State laws including AB 1234 (Salinas) approved in 2006 (copy attached as reference).

In order to assist in the governance of the behavior between and among members of the Board of Directors and District staff, the following rules shall be observed:

- i. The dignity, style, values and opinions of each Director shall be respected.
- ii. Responsiveness and attentive listening in communication is encouraged.
- iii. The needs of the District's constituents should be the priority of the Board of Directors. When a Director believes he/she may have a conflict of interest, the District's legal counsel shall be requested to make a determination if one exists or not.
- iv. The primary responsibility of the Board of Directors is the formulation and evaluation of policy. Routine matters concerning the operational aspects of the District are to be delegated to professional staff members of the District.
- v. Directors should commit themselves to emphasizing the positive, avoiding double talk, hidden agendas, gossip, backbiting, and other negative forms of interaction.
- vi. Directors should commit themselves to focusing on issues and not personalities. The presentation of the opinions of others should be encouraged. Cliques and voting blocks based on personalities rather than issues should be avoided.
- vii. Differing viewpoints are healthy in the decision-making process. Individuals have the right to disagree with ideas and opinions, but without being disagreeable. Once the Board of Directors takes action, Directors should commit to supporting said action and not to create barriers to the implementation of said action.
- viii. Directors should practice the following procedures:
 - a. In seeking clarification on informational items, Directors may directly approach professional staff members to obtain information needed to supplement, upgrade, or enhance their knowledge to improve legislative decision-making.
 - b. In handling items related to safety, concerns for safety or hazards should be reported to the General Manager or to the District office. Emergency situations should be dealt with immediately by seeking appropriate assistance.
 - c. In presenting items for discussion at Board meetings, See Board Meeting Agenda.
 - d. In seeking clarification for policy-related concerns, especially those involving personnel, legal action, land acquisition and

development, finances, and programming, said concerns should be referred directly to the General Manager and/or the District's legal counsel.

- ix. If approached by District personnel concerning specific District policy, Directors should direct inquiries to the appropriate staff supervisor or General Manager. The chain of command should be followed.

B. **Team Effort.** The work of the District is a team effort. All individuals should work together in the collaborative process, assisting each other in conducting the affairs of the District.

- i. When responding to constituent requests and concerns, Directors should be courteous, responding to individuals in a positive manner and routing their questions through appropriate channels and to responsible management personnel.
- ii. Directors should develop a working relationship with the General Manager wherein current issues, concerns and District projects can be discussed comfortably and openly.
- iii. Directors should function as a part of the whole. Issues should be brought to the attention of the Board as a whole, rather than to individual members selectively.
- iv. Directors are responsible for monitoring the District's progress in attaining its goals and objectives, while pursuing its mission.

20. ETHICS POLICY

The policy of the Beaumont-Cherry Valley Water District/Agency is to maintain the highest ethical standards for its Directors and staff. The proper operation of the District requires that decisions and policy be made within the proper channels of governmental structure, that public office not be used for personal gain, and that Directors and staff remain objective and responsive to the needs of the public they serve. Accordingly, it is the policy of the District that Directors and District staff will maintain the highest standard of personal honesty and fairness in carrying out their duties.

This policy sets forth the basic ethical standards to be followed by the Board of Directors of the Beaumont-Cherry Valley Water District. The objectives of this policy are to (i) provide guidance for dealing with ethical issues, (ii) heighten awareness of ethics and values as critical elements in Directors' conduct, and (iii) improve ethical decision-making and values-based management.

- A. **Responsibilities of Public Office.** Directors are obligated to uphold the Constitution of the United States and the Constitution of the State of California. Directors will comply with applicable laws regulating their conduct, including conflict of interest, financial disclosure and open government laws. Directors will strive to work in cooperation with other public officials unless prohibited from so doing by law or officially recognized confidentiality of their work. (Cal. Const., art. XX, § 3; Gov. Code, § 1360.)
- B. **Fair and Equal Treatment.** Directors, in the performance of their official duties and responsibilities, will not discriminate against or harass any person on the basis of race, religion, color, creed, age, marital status, national origin, ancestry, gender, sexual orientation, medical condition or disability. A Director will not grant any special consideration, treatment or advantage to any person or group beyond that which is available to every other person or group in similar circumstances.
- C. **Proper Use and Safeguarding of District Property and Resources.** Except as specifically authorized, the California Constitution prohibits a Director from making a “gift of public funds” by utilizing or permitting the use of District - owned vehicles, equipment, telephones, materials or property for his or her personal benefit or profit of third parties. A Director will not ask or require a District employee to perform services for the personal benefit or profit of a Director. Each Director must protect and properly use any District asset within his or her control, including information recorded on paper or in electronic form. Directors will safeguard District property, equipment, moneys, and assets against unauthorized use or removal, as well as from loss due to criminal act or breach of trust. (Cal. Const., art. XVI, § 6; Gov. Code, §§ 8314 and 53234 et seq.; Pen. Code, § 424; see *People v. Battin* (1978) 77 Cal.App.3d 635.)
- D. **Use of Confidential Information.** A Director is not authorized, without approval of the Board of Directors, to disclose information that qualifies as confidential information to a person not authorized to receive it. Under applicable provisions of law, information qualifies as confidential if it
- i. Has been received for, or during, a closed session meeting of the Board,
 - ii. Is protected from disclosure under the attorney/client or other evidentiary privilege, or
 - iii. Is not required to be disclosed under the California Public Records Act.

This Section does not prohibit a Director from taking any of the following actions:

- i. Making a confidential inquiry or complaint to a district attorney or grand jury concerning a perceived violation of law, including disclosing facts to

a district attorney or grand jury that are necessary to establish the alleged illegality of an action taken by the District, an elected official or employee,

- ii. Expressing an opinion concerning the propriety or legality of actions taken by the District in closed session, including disclosure of the nature and extent of the allegedly illegal action, or
- iii. Disclosing information acquired during a closed session that is not confidential information. Prior to disclosing confidential information pursuant to (i) or (ii), above, however, a Director will first bring the matter to the attention of either the President of the Board or the full Board, to provide the Board an opportunity to cure an alleged violation.

E. **Conflict of Interest.** A Director will not have a financial interest in a contract with the District/Agency, or be a purchaser at a sale by the District or a vendor at a purchase made by the District, unless the Director's participation was authorized under Government Code sections 1091 or 1091.5, or other provisions of law. A Director will not participate in the discussion, deliberation or vote on a matter before the Board of Directors, or in any way attempt to use his or her official position to influence a decision of the Board, if he or she has a prohibited interest with respect to the matter, as defined in the Political Reform Act, Government Code sections 81000 et seq., relating to conflicts of interest. Generally, a Director has a financial interest in a matter if it is reasonably foreseeable that the Board decision would have a material financial effect (as defined by Fair Political Practices Commission [FPPC] regulations found at Cal. Code Regs., tit. 2, §§ 18100 et seq.) that is distinguishable from the effect on the public generally on

- i. A business entity in which the Director has a direct or indirect investment in the amount specified in FPPC regulations;
- ii. Real property in which the Director has a direct or indirect investment interest, with a value in the amount specified in FPPC regulations;
- iii. A source of income for the Director in the amount specified in FPPC regulations, within twelve (12) months before the Board decision;
- iv. A source of gifts to the Director in an amount specified in FPPC regulations within twelve (12) months before the Board decision; or
- v. A business entity in which the Director holds a position as a director, trustee, officer, partner, manager or employee.

An "indirect interest" means any investment or interest owned by the spouse or dependent child of the Director, by an agent on behalf of the Director, or by a business entity or trust in which the Director, or the Director's spouse, dependent

child or agent, owns directly, indirectly or beneficially a ten percent (10%) interest or greater. An elected official will not accept honoraria or gifts that exceed the limitations specified in the Fair Political Practices Act or FPPC regulations. Directors will report all gifts, campaign contributions, income and financial information as required under the District's Conflict of Interest Code and the provisions of the Fair Political Practices Act and FPPC regulations. (Gov. Code, §§ 87100 et seq.)

If a member of the Board believes that he or she may be disqualified from participation in the discussion, deliberations or vote on a particular matter due to a conflict of interest, the following procedure will be followed:

- i. If the Director becomes aware of the potential conflict of interest before the Board meeting at which the matter will be discussed or acted on, the Director will notify the District's General Manager and the District's legal counsel of the potential conflict of interest, so that a determination can be made whether it is a disqualifying conflict of interest;
 - ii. If it is not possible for the Director to discuss the potential conflict with the General Manager and the District's legal counsel before the meeting, or if the Director does not become aware of the potential conflict until during the meeting, the Director will immediately disclose the potential conflict during the Board meeting, so that there can be a determination whether it is a disqualifying conflict of interest; and
 - iii. Upon a determination that there is a disqualifying conflict of interest, the Director
 - a. Will not participate in the discussion, deliberation or vote on the matter for which a conflict of interest exists, which will be so noted in the Board minutes, and
 - b. Will leave the room until after the discussion, vote and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters or the Director has been advised that specific FPPC exemption applies.
- F. **Nepotism.** A Director will not recommend the employment of a relative by the District. A Director will not recommend the employment of a relative to any person known by the Director to be bidding for or negotiating a contract with the District.
- G. **Soliciting Political Contributions.** Directors are prohibited from soliciting political funds or contributions at District facilities, or from District employees. A Director will not accept, solicit or direct a political contribution from (a)

District employees, officers, consultants or contractors, or (b) vendors or consultants who have a material financial interest in a contract or other matter while that contract or other matter is pending before the District. A Director will not use the District's seal, trademark, stationery or other indicia of the District's identity, or facsimile thereof, in any solicitation for political contributions contrary to state or federal law. (Gov. Code, § 3205.)

- H. **Incompatible Offices.** Another aspect of prohibited conflicts of interest is simultaneous holding of two incompatible public offices, unless simultaneous holding of the offices is compelled or expressly authorized by law. When public offices are incompatible, the public officer forfeits the first office upon taking the second.

Government Code section 1099 codifies the common law rule against holding incompatible public offices. Under section 1099, offices are incompatible under any of the following circumstances unless the simultaneous holding of the office is compelled or expressly authorized by law:

- i. Either office may audit, overrule, remove members of, dismiss employees of, or supervise the other office or body;
- ii. Based on the powers and jurisdictions of the offices, there is a possibility of a significant clash of duties or loyalties between the offices;
- iii. Public policy considerations make it improper for one person to hold both offices. The doctrine of incompatible offices does not apply to positions on government bodies that are solely advisory, or to positions of employment. (Gov. Code, § 1099; 83 Ops.Cal.Atty.Gen 153 (2000); 58 Ops.Cal.Atty.Gen. 109 (1975).) However, the Attorney General has repeatedly held that certain positions, such as general manager of a water district and city manager, are public offices. (E.g., 82 Ops.Cal.Atty.Gen. 201 (1999); 67 Ops.Cal.Atty.Gen 409 (1984).) Government Code section 53227 prohibits an employee of a special district from taking office as an elected or appointed member of the Board of the same special district unless he or she resigns as an employee.

I. **Director-General Manager Financial Officer Relationship.**

- **General Manager.** The Board sets the policy for the District. The General Manager
 - i. Has charge and control of the construction, maintenance and operation of the water system and other facilities of the District upon approval of the Board of Directors,

- ii. Has power and authority to employ and discharge employees and assistants, consistent with District policy and other provisions of law,
- iii. Prescribes the duties of employees and assistants, consistent with District policy, and
- iv. Fixes and alters the compensation of employees and assistants, subject to approval by the Board.

The District's General Manager serves at the pleasure of the Board. The Board will provide policy direction and instructions to the General Manager on matters within the authority of the Board by majority vote of the Board during duly convened Board and Board committee meetings. Members of the Board will deal with matters within the authority of the General Manager through the General Manager, and not through other District employees, except as it pertains to the functions of the Financial Officer. Members of the Board will refrain from making requests directly to District employees (rather than to the General Manager) to undertake analyses, perform other work assignments or change the priority of work assignments. Members of the Board may request non-confidential, factual information regarding District operations from District employees.

- **General Manager Duty.** The General Manager has primary responsibility for
 - i. Ensuring compliance with the District's Personnel Manual, and ensuring that District employees do not engage in improper activities,
 - ii. Investigating allegations of improper activities, and
 - iii. Taking appropriate corrective and disciplinary actions.
- **Board Duty.** The Board has a duty to ensure that the General Manager is operating the District according to law and the policies approved by the Board. Directors are encouraged to fulfill their obligation to the public and the District by disclosing to the General Manager, to the extent not expressly prohibited by law, improper activities within their knowledge. Directors will not interfere with the General Manager's responsibilities in identifying, investigating and correcting improper activities, unless the Board determines that the General Manager is not properly carrying out these responsibilities.
- **Financial Officer.** The Board will appoint the District's Financial Officer (who will report to the General Manager). The Financial Officer will install and maintain a system of auditing and accounting that will completely and at all times show the financial condition of the District in accordance with generally accepted accounting principles and legal requirements. The Board will retain and periodically review the work of an auditor as an independent contractor of the

District (other than the Financial Officer), who will report to the Board, to conduct an annual audit of the District's books, records and financial affairs.

AKLUFIAN WYSOCKI
3403 TENTH S
RIVERSIDE, CA 92501
(909) 682-5480

VI. ADMINISTRATION

1. Administration and Enforcement by Watermaster

The Watermaster shall administer and enforce the provisions of this Judgment and any subsequent order or instructions of the Court.

2. Watermaster Control

The Watermaster is hereby granted discretionary powers to develop and implement a groundwater management plan and program for the Beaumont Basin, which plan shall be filed with and shall be subject to review and approval by, the Court, and which may include water quantity and quality considerations and shall reflect the provisions of this Judgment. Except for the exercise by Overlying Parties of their respective Rights described in Column 4 of Exhibit "B" hereto in accordance with the provisions of the Physical Solution, groundwater extractions and the replenishment thereof, and the storage of Supplemental Water, shall be subject to procedures established and administered by the Watermaster. Such procedures shall be subject to review by the Court upon motion by any Party.

3. Watermaster Standard of Performance

The Watermaster shall, in carrying out its duties and responsibilities herein, act in an impartial manner without favor or prejudice to any Party or purpose of use.

4. Watermaster Appointment

The Watermaster shall consist of a committee composed of persons nominated by the City of Banning, the City of Beaumont, the Beaumont-Cherry Valley Water District, the South Mesa Mutual Water Company and the Yucaipa Valley Water District, each of

AKLUF I A WYSOCKI
3403 TENTH ST, SUITE 610
RIVERSIDE, CA, CALIFORNIA 92501
(909) 682-5480

1 which shall have the right to nominate one representative to the
2 Watermaster committee who shall be an employee of or consultant
3 to the nominating agency. Each such nomination shall be made in
4 writing, served upon the other parties to this Judgment and filed
5 with the Court, which shall approve or reject such nomination.
6 Each Watermaster representative shall serve until a replacement
7 nominee is approved by the Court. The nominating agency shall
8 have the right to nominate that representative's successor.

9 5. Powers and Duties of the Watermaster

10 Subject to the continuing supervision and control of the
11 Court, the Watermaster shall have and may exercise the following
12 express powers, and shall perform the following duties, together
13 with any specific powers, authority, and duties granted or
14 imposed elsewhere in this Judgment or hereafter ordered or
15 authorized by the Court in the exercise of its continuing
16 jurisdiction:

17 A. Rules and Regulations: The adoption of
18 appropriate rules and regulations for the conduct of
19 Watermaster affairs, copies of which shall be provided to
20 all interested parties.

21 B. Wellhead Protection and Recharge: The
22 identification and management of wellhead protection areas
23 and recharge areas.

24 C. Well Abandonment: The administration of a well
25 abandonment and well destruction program.

26 D. Well Construction: The development of minimum
27 well construction specifications and the permitting of new
28 wells.

Memorandum

Date: January 14, 2009
From: Anthony Lara, Assistant General Manager
To: Board of Directors
Subject: Bonita Vista Agreements Update

At the last regular meeting of December 10, 2008, the Board of Directors requested that a detailed update be given on the Bonita Vista Agreements.

The Beaumont Cherry Valley Water District (District) started billing in early 2008 for the repayment of the infrastructure completed in 2003 to serve water to the Bonita Vista Customers. To this date, a total of 61 customers are being billed and 20 accounts have been paid in full.

In December of 2008, the District sent certified letters to 13 delinquent customers. Of those customers five have brought their accounts current. In the case of those that have not responded, Staff has turned them over to legal counsel to draft a follow-up letter. This letter notifies the customers that the outstanding balance will be put on the next property tax bill if these outstanding balances are not paid within 30 days from the date of the letter. Staff has created files for all agreements which include any information related to the properties.

Total amount collected since the billing started in early 2008 is \$96,347, not including accounts which paid in full since 2003 totaling \$38,500. Staff will continue to update the Board on this matter.

BEAUMONT CHERRY VALLEY WATER DISTRICT

DIRECTORS

Dr. Blair Ball

President

Stella Parks

Vice President

Marquel Dopp

Ken Ross

Ryan Woll

560 Magnolia Avenue

Beaumont, California 92223-2258

Telephone 951-845-9581

Fax 951-845-0159

www.bcvwd.org

OFFICERS

C.J. Butcher

Secretary/Treasurer

J.C. Reichenberger

Engineer

Gerald Shoaf

Redwine & Sherrill

General Counsel

January 9, 2009

Re: Successor MOU

Board of Directors of the Beaumont Cherry Valley Water District

In November 2008 the Beaumont Cherry Valley Water District Employee Association, requested to commence negotiations for the year 2010 in September 2009. On behalf of the Employee Association please use this letter as a formal request to commence negotiations prior to September 2009. On Tuesday January 13, 2009 a meeting will be held with the employees to vote on the new negotiating team. We look forward to working with the Board and Strive to achieve a successful negotiation in which both parties walk away satisfied. Thank you in advance for your time and consideration.

Respectfully,



Brandi Hollstein
Account Clerk II



State Water Resources Control Board



Linda S. Adams
Secretary for
Environmental Protection

Division of Financial Assistance
1001 I Street • Sacramento, California 95814 • (916) 341-5700 FAX (916) 341-5707
Mailing Address: P.O. Box 944212 • Sacramento, California 94244-2120
Internet Address: <http://www.waterboards.ca.gov>

Arnold Schwarzenegger
Governor

SEP 15 2008

CERTIFIED MAIL NO. 7003 3110 0003 0772 6293
Return Receipt Requested

Mr. C.J. Butcher
General Manager
Beaumont Cherry Valley Water District
560 Magnolia Avenue
Beaumont, CA 92223

Dear Mr. Butcher:

FACILITIES PLAN APPROVAL (FPA); BEAUMONT CHERRY VALLEY WATER DISTRICT (DISTRICT); RECYCLED WATER FACILITIES PROJECT (PROJECT); WATER RECYCLING FUNDING PROGRAM (WRFP) PROJECT NO. 3819-030 AND 3819-110

In accordance with the State Water Resources Control Board (State Water Board) *Water Recycling Funding Program Guidelines* (Guidelines) dated October 21, 2004, last amended July 15, 2008, the Division of Financial Assistance (DFA) approves the facilities plan for the subject project. Our approval is based on the following determinations:

1. A Financial Assistance Application package dated December 11, 2006, and subsequent information have been received on June 12, 2007, and May 6, 2008, respectively, and are in compliance with Section III.E of the Guidelines.
2. The Project meets the requirements for placement in Category I of the WRFP Competitive Project List (CPL) adopted January 20, 2005. The Project is listed on the CPL. The agency name was changed from San Timoteo Watershed Management Agency to Beaumont Cherry Valley Water District.
3. The Project will augment the state water supplies by replacing the use of potable water from the state water supply with recycled water.
4. The Project will provide a benefit to the Delta by reducing the pumping from the Delta.
5. Division staff have determined that the District does not owe any outstanding Water Rights fees to the State Water Board as of May 9, 2008.
6. An Authorized Representative Resolution was submitted and determined to be in compliance with Division policy and the WRFP Guidelines.
7. The proposed Project was reviewed for compliance with the California Environmental Quality Act (CEQA) process and additional applicable federal requirements. The District has provided an Initial Study/ Mitigated Negative Declaration (IS/MND) for the Project. The District Board of Directors adopted the IS/MND during its regularly scheduled meeting on October 11, 2006. The District filed a Notice of Determination with the Riverside County Clerk on October 20, 2006. The adopted IS/MND was filed with the State Clearinghouse under No. 2007081127. The Division's Regional Programs Unit has completed its compliance review of the submitted environmental documents and determined that the project is in compliance with applicable environmental laws.

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Mr. C.J. Butcher

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8. A construction finance plan has been submitted in accordance with the Guidelines.
9. The District has submitted initial recycled water market assurances in the form of user agreements and a mandatory use ordinance.
10. A water conservation program was approved by the Division on May 6, 2008.
11. The District is an Urban Water Supplier as defined by Section 10617 of the Water Code and has submitted a copy of the Urban Water Management Plan for the service area to the Department of Water Resources in accordance with Section 10644 of the Water Code.
12. Division staff have conducted an economic analysis and the unit cost of recycled water for the Project is \$688 per acre-foot.

This letter does not constitute an offer for a WRF loan or grant. Division staff will present the project to the Deputy Director of the Division for a preliminary funding commitment.

PROJECT DESCRIPTION

The purpose of the Project is to construct recycled water storage and distribution system facilities necessary for providing approximately 3,786 acre-feet per year (AFY) of recycled water to customers within the District service area. The eligible capacity for storage sizing is 7,309 AFY, based on an estimated 20-year recycled water demand.

The proposed Project is a recycled water distribution system that will provide recycled water service to various irrigation sites within the City of Beaumont. The Project will involve the construction of approximately 27,200 linear feet (LF) of 16-inch, 24-inch, and 36-inch recycled water pipelines along city streets and rights-of-way. The proposed Project also includes a 2.0 million gallon (MG) aboveground storage tank, a 1.0 MG storage reservoir, and a new 4300 gallon-per-minute (gpm) pump station to aid in distribution to the irrigation system. The Project consists of the following phases:

- Phase 1: Installation of initial 2.0 MG capacity recycled water storage tank.
- Phase 2: Installation of 24-inch recycled water pipeline in Brookside Ave from the groundwater recharge area to Cherry Ave.
- Phase 3: Installation of 1.0 MG reservoir and 4300 gallon per minute booster pump station at City of Beaumont Water Reclamation Plant and 30-inch on-site reclaimed water main.
- Phase 4: Installation of 24-inch recycled water pipeline in 4th Street from the City of Beaumont Water Reclamation Plant to Potrero Drive, then north to Desert Lawn Drive and 24-inch recycled water in Desert Lawn Drive to Cherry Blvd.
- Phase 5: Installation of 16-inch recycled water pipeline from the end of Ring Ranch Road across Marshall Creek to Oak Valley Parkway.

The expected Project deliveries include 3,786 AFY of existing recycled water. The annual recycled water deliveries are based on the list of user's estimated recycled water demands and proposed connection dates as shown in Enclosure 1. The users with projected connection dates of 2009 are considered existing users and are expected to be connected to the recycled water distribution system upon initial operation of the Project. Converting these customers to recycled water will augment the State and local water supplies.

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Mr. C.J. Butcher

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PROJECT ELIGIBILITY

1. Division staff has determined the items listed below **are eligible** for WRFP loan and grant funding. Detailed project component eligibility and eligible component size will be determined during the review of the Plans and Specifications (P&S) and will be consistent with this FPA letter.
 - A. The eligible design flow in terms of recycled water delivery is 7,309 AFY, based on a 20-year eligible capacity. The eligible capacity of project components shall be based on this design flow.
 - B. Construction cost of recycled water storage and distribution systems described below:
 - Approximately 27,200 feet of recycled water distribution pipeline and appurtenances within the District's jurisdiction.
 - Construction cost for a 2.0 MG storage tank.
 - Construction cost for a 1.0 MG reservoir and 4300 gpm booster pump station.
 - C. Necessary site preparation, access or security improvements.
 - D. Necessary recycled water service lines and meters located within the public right-of-way.
2. The following items **are not eligible** for loan and grant funding:
 - A. Any items that replace/repair facilities that were previously constructed with Clean Water Grant monies.
 - B. Temporary job-site office trailers.
 - C. Computer and office equipment for District or contractor staff.
 - D. Costs of land, easements and rights of way.
 - E. Costs of retrofitting and modifications on user sites.
 - F. Costs associated with operation and maintenance, extended warranties, and earthquake insurance.
 - G. Costs of mitigation and/or cleanup activities at sites where hazardous materials are found.
 - H. Construction contingencies.
 - I. Construction change orders and claims.
 - J. Costs of applying for the WRFP loan and grant.
 - K. Generally ineligible project items as provided in WRFP funding guidelines.

The estimated total construction cost of the Project is \$15,199,800. The estimated eligible construction cost is \$15,199,800. In accordance with the Guidelines, 25 percent of the eligible construction cost, plus a 15 percent allowance for cost of design, legal, construction management, and engineering costs during construction may be funded with a WRFP grant. 25 percent of the eligible construction cost is \$3,799,950; the 15 percent allowance cost is \$569,993. Therefore, the maximum grant amount is \$4,369,943. The remaining balance of \$10,829,857 will be funded with a WRFP loan.

PROJECT MILESTONES

The following is a schedule of project milestones with estimated dates of completion:

Phase 1 - 2 MG Reservoir

<u>Milestone</u>	<u>Date</u>
Submit Financial Assistance Application	December 11, 2006 (completed)
Application Completed	August 22, 2008 (completed)
Agency Acceptance of FPA	September 26, 2008
Submit Final P&S	October 1, 2008
Submit Final Market Assurances	October 15, 2008
Issue Project Eligibility and Performance Standards	October 30, 2008
Agency Agreement with Project Eligibility and Performance Standards	November 14, 2008
Issue Final P&S Approval and Approval-to-Advertise	December 1, 2008
Issue Project Preliminary Funding Commitment	December 1, 2008
Advertise for Bids	December 1, 2008
Open Bids	January 2, 2009
Submit Approval of Award Package	January 30, 2009
Initiate Grant/ Loan Agreement	January 30, 2009
Initiate Construction (Notice-to-Proceed)	February 13, 2009
Issue Agreement of Award	February 20, 2009
Execute Grant/ Loan Agreement	April 30, 2009
Submit Construction Status Report	Due quarterly during construction of project
Complete Construction	August 30, 2009
Submit Final Payment Request	September 30, 2009
Initiate Facilities Operation	September 30, 2009
Final Project Inspection	May 30, 2010
Submit Project Performance Certification and Project Performance Report	September 30, 2010
Submit Annual Operation Report for 5 years	February 28, 2011-2015
Normal Font – State Water Board/ Division Activity Bold Font – Agency Activity	

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Mr. C.J. Butcher

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Phase 2 - Brookside Ave., Groundwater Recharge Area to Cherry Ave. Pipeline

<u>Milestone</u>	<u>Date</u>
Submit Financial Assistance Application	December 11, 2006 (completed)
Application Completed	August 22, 2008 (completed)
Agency Acceptance of FPA	September 26, 2008
Submit Final P&S	October 1, 2008
Submit Final Market Assurances	October 15, 2008
Issue Project Eligibility and Performance Standards	October 30, 2008
Agency Agreement with Project Eligibility and Performance Standards	November 14, 2008
Issue Final P&S Approval and Approval-to-Advertise	December 1, 2008
Issue Project Preliminary Funding Commitment	December 1, 2008
Advertise for Bids	December 1, 2008
Open Bids	January 2, 2009
Submit Approval of Award Package	January 30, 2009
Initiate Grant/ Loan Agreement	January 30, 2009
Initiate Construction (Notice-to-Proceed)	February 13, 2009
Issue Agreement of Award	February 20, 2009
Execute Grant/ Loan Agreement	April 30, 2009
Submit Construction Status Report	Due quarterly during construction of project
Complete Construction	May 9, 2009
Submit Final Payment Request	June 19, 2009
Initiate Facilities Operation	June 30, 2009
Final Project Inspection	February 26, 2010
Submit Project Performance Certification and Project Performance Report	June 30, 2010
Submit Annual Operation Report for 5 years	February 28, 2011-2015
<p>Normal Font – State Water Board/ Division Activity Bold Font – Agency Activity</p>	

Phase 3 – 1 MG Reservoir and Booster Pump Station

<u>Milestone</u>	<u>Date</u>
Submit Financial Assistance Application	December 11, 2006 (completed)
Application Completed	August 22, 2008 (completed)
Agency Acceptance of FPA	September 26, 2008
Issue Project Preliminary Funding Commitment	December 1, 2008
Submit Final P&S	February 28, 2009
Submit Final Market Assurances	March 13, 2009
Issue Project Eligibility and Performance Standards	March 30, 2009
Agency Agreement with Project Eligibility and Performance Standards	April 17, 2009
Issue Final P&S Approval and Approval-to-Advertise	April 30, 2009
Advertise for Bids	May 1, 2009
Open Bids	June 1, 2009
Submit Approval of Award Package	June 30, 2009
Initiate Grant/ Loan Agreement	June 30, 2009
Initiate Construction (Notice-to-Proceed)	July 17, 2009
Issue Agreement of Award	July 30, 2009
Execute Grant/ Loan Agreement	September 30, 2009
Submit Construction Status Report	Due quarterly during construction of project
Complete Construction	April 30, 2010
Submit Final Payment Request	June 30, 2010
Initiate Facilities Operation	June 30, 2010
Submit Project Performance Certification and Project Performance Report	June 30, 2010
Final Project Inspection	February 28, 2011
Submit Annual Operation Report for 5 years	February 28, 2012-2016
<p>Normal Font – State Water Board/ Division Activity Bold Font – Agency Activity</p>	

Phase 4 – Westerly Loop Pipeline

<u>Milestone</u>	<u>Date</u>
Submit Financial Assistance Application	December 11, 2006 (completed)
Application Completed	August 22, 2008 (completed)
Agency Acceptance of FPA	September 26, 2008
Issue Project Preliminary Funding Commitment	December 1, 2008
Submit Final P&S	January 30, 2009
Submit Final Market Assurances	February 13, 2009
Issue Project Eligibility and Performance Standards	February 27, 2009
Agency Agreement with Project Eligibility and Performance Standards	March 20, 2009
Issue Final P&S Approval and Approval-to-Advertise	March 30, 2009
Advertise for Bids	April 1, 2009
Open Bids	April 30, 2009
Submit Approval of Award Package	May 15, 2009
Initiate Grant/ Loan Agreement	May 15, 2009
Initiate Construction (Notice-to-Proceed)	May 29, 2009
Issue Agreement of Award	June 19, 2009
Execute Grant/ Loan Agreement	August 14, 2009
Submit Construction Status Report	Due quarterly during construction of project
Complete Construction	August 30, 2009
Submit Final Payment Request	September 30, 2009
Initiate Facilities Operation	September 30, 2009
Final Project Inspection	May 30, 2010
Submit Project Performance Certification and Project Performance Report	September 30, 2010
Submit Annual Operation Report for 5 years	February 28, 2011-2015
<p>Normal Font – State Water Board/ Division Activity Bold Font – Agency Activity</p>	

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Phase 5 – Ring Ranch Road across Marshall Creek to Oak Valley Parkway

<u>Milestone</u>	<u>Date</u>
Submit Financial Assistance Application	December 11, 2006 (completed)
Application Completed	August 22, 2008 (completed)
Agency Acceptance of FPA	September 26, 2008
Submit Final P&S	November 1, 2008
Submit Final Market Assurances	November 15, 2008
Issue Project Eligibility and Performance Standards	November 30, 2008
Issue Project Preliminary Funding Commitment	December 1, 2008
Agency Agreement with Project Eligibility and Performance Standards	December 19, 2008
Issue Final P&S Approval and Approval-to-Advertise	December 30, 2008
Advertise for Bids	January 1, 2009
Open Bids	February 2, 2009
Submit Approval of Award Package	February 20, 2009
Initiate Grant/ Loan Agreement	February 20, 2009
Initiate Construction (Notice-to-Proceed)	March 2, 2009
Issue Agreement of Award	March 20, 2009
Execute Grant/ Loan Agreement	May 22, 2009
Submit Construction Status Report	Due quarterly during construction of project
Complete Construction	May 30, 2009
Submit Final Payment Request	June 30, 2009
Initiate Facilities Operation	June 30, 2009
Final Project Inspection	February 28, 2010
Submit Project Performance Certification and Project Performance Report	June 30, 2010
Submit Annual Operation Report for 5 years	February 28, 2011-2015
Normal Font – State Water Board/ Division Activity Bold Font – Agency Activity	

These dates are estimates and are subject to change. This schedule does not supersede any regulatory enforcement schedule. Schedules must be compatible with requirements of the Santa Ana Regional Water Quality Control Board enforcement actions related to the proposed project. Special attention to the project milestone schedule is critical. Please contact the Division Project Manager immediately upon any changes to the above dates.

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CONDITIONS OF APPROVAL

The FPA is conditional upon the following:

1. The approval includes only the project described herein and does not include any associated projects that may have been referred to in the project documents or supplemental submittal. This approval does not guarantee that a loan or grant will be awarded for this project or for any subsequent project that may be necessary to assure that the approved project is functional.
2. Copies of the notifications to the users subject to the mandatory use ordinance or policy, a statement of whether any notified users appealed the conditions of recycled water use, and documentation showing the disposition of any appeals are to be submitted to the Division prior to Plans and Specifications approval.
3. When the project begins operation, it will be monitored for progress in delivering recycled water. The District shall submit annual reports for five years after the first full year of operation. These reports shall contain information on the actual recycled water delivered each calendar year and be submitted by the end of February.
4. The District may jeopardize WRF funding if construction begins prior to the Final P&S Approval. Construction after Final P&S Approval and prior to the issuance of the financing agreement is eligible for funding.
5. The Division will determine the District's credit worthiness. A preliminary funding commitment is dependent on the results of the credit analysis.

This letter constitutes a Final Staff Decision. Division staff will request the Deputy Director of the Division of Financial Assistance, with delegation from the State Water Board, to make a preliminary WRF grant commitment for this project **AFTER** an agreement in writing on the eligibility decisions, schedule, and other conditions in this letter has been received from the District. To expedite this process, please notify the Division's Project Manager immediately in writing if you agree with this letter, so the process of requesting State Water Board's approval for the District's grant may be initiated.

If you are **NOT** in agreement, then you must request a Final Division Decision **within ten working days** from the date of this letter. Your request should be specific on the items of disagreement and suggest the exact changes with which you would agree. Please send the request to:

Ms. Barbara L. Evoy, Deputy Director
Division of Financial Assistance
P.O. Box 944212
Sacramento, CA 94244-2120

SEP 15 2008

Mr. C.J. Butcher

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Again, we must reach an agreement in writing before your proposed project can be scheduled for State Water Board approval of a preliminary funding commitment.

Please contact your Project Manager, Mr. James Garcia, at (916) 341-5647 or jgarcia@waterboards.ca.gov if you have any questions or comments regarding this letter.

Sincerely,



James Maughan, Assistant Deputy Director
Division of Financial Assistance

Enclosure

cc: Mr. J. Andrew Schlange
San Timoteo Watershed Management Authority
4 Crown Court
Rancho Mirage, CA 92270

Mr. Gerard Thibeault, Executive Officer
Santa Ana Regional Water Quality Control Board
3737 Main Street, Suite 500
Riverside, CA 92501-3348

Blanca Marin
Beaumont Cherry Valley Water District

Blanca

From: James Garcia [JGarcia@waterboards.ca.gov]
Sent: Tuesday, December 30, 2008 2:45 PM
To: James Garcia
Subject: State Budget Crisis Impacts Contracts

Attachments: BL08-33.doc



BL08-33.doc (44
KB)

Dear Grant Recipient;

This email is to notify you, that as of December 17, 2008, the State has ceased authorizing any new grants or obligations, and suspended grant disbursements on all General Obligation and lease revenue bond programs per Budget Letter 08-33 (attached). This affects the existing or pending agreement/contract(s) the State Board currently has with the Grantee. It's expected that the freeze will remain in effect until the State legislature and Governor can agree on a budget.

Any work on existing or pending agreements by the Grantee during this period is performed at risk. It is anticipated that the State will pay for all eligible work performed during this period (dated back to the issuance of the Preliminary Funding Commitment), however, funds may not be disbursed until the freeze is lifted. The State is reviewing and prioritizing invoices for payment during this period, therefore, you are advised to continue to submit invoices as usual. These invoices will be reviewed and prioritized for disbursement once the freeze has been lifted.

Please contact me with any questions.

James Garcia
Water Resources Control Engineer

State Water Resources Control Board
Division of Financial Assistance
1001 I Street, 16th Floor
Sacramento, CA 95814

jgarcia@waterboards.ca.gov
ph (916) 341-5647
fax (916) 341-5707

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3:00 PMBlancaPrinted]Blanca

BUDGET LETTER

NUMBER:	08-33
SUBJECT: INTERIM LOANS FOR GENERAL OBLIGATION AND LEASE REVENUE BOND PROJECTS	DATE ISSUED: December 18, 2009
REFERENCES:	SUPERSEDES:

TO: Secretary of State
State Controller
State Treasurer
Superintendent of Public Instruction
Administrative Office of the Courts
Agency Secretaries
Office of the President, University of California
Chancellor's Office, California State University
Board of Governors, California Community Colleges

Department Directors
All GO Bond Financing Committees
California Institute for Regenerative Medicine
Departmental Budget Officers
Departmental Accounting Officers
Department of Finance Budget Staff

FROM: DEPARTMENT OF FINANCE

Budget Officers are requested to forward this Budget Letter (BL) to their Department Facilities, Construction, and Contract Managers.

The Pooled Money Investment Board (PMIB) voted yesterday to freeze all disbursements from AB 55 loans (Pooled Money Investment Account (PMIA) loans) with the exception of accrued interest and necessary administrative costs. The PMIB took this action to preserve necessary cash resources to pay the day-to-day operational needs of the state for the balance of the fiscal year pending further PMIB action in January. If loan disbursements continue at the current pace, the state's portion of the PMIA is projected to run out of liquid cash before the end of the current fiscal year (cash held in the Local Agency Investment Fund will remain). No future loans or higher amount of loan renewals will be approved until the budget crisis is resolved in a manner sufficient to allow the state to resume issuing bonds.

AGENCY LIABILITY

Please be advised that any expenditure not in compliance with this BL could result in your department's or agency's operating budget being obligated to pay that expenditure.

PROJECT SUSPENSION AND FREEZES

Effective immediately, all state entities that have expenditure control and oversight of General Obligation and lease revenue bond programs shall:

1. Cease authorizing any new grants or obligations for bond projects, including new phases for existing projects.
2. Suspend all projects, excluding those for which Department of Finance (DOF) authorizes an exemption based on criteria described unless the contracting entity can continue with non-state funding sources (private, local, or federal funds).

STATE OF CALIFORNIA

3. Freeze all disbursements on AB 55 loans that were not authorized nor submitted to the Controller for payment prior to December 17, 2008.
4. Instruct all grant or loan recipients not to enter into any new construction, other agreements or contracts that would be funded from AB 55 loans.

State entities are not permitted to substitute cash in special funds for previously approved AB 55 loans. Utilizing cash in other state special funds that are in the PMIA would not comply with the PMIB's actions taken yesterday.

EXEMPTIONS

Immediately report to your DOF Program Budget Manager any project, which if suspended, will subject the state to unacceptable legal liability, fines or penalties. Such projects will be reviewed on a case-by-case basis to determine if continued funding is appropriate or feasible.

In the next few days, additional project information and status will be required so that the PMIB may determine what additional expenditures will be authorized to comply with its direction that all future AB 55 disbursements not exceed \$500 million through June 2009.

Additional information and direction will be forthcoming.

/s/ Michael C. Genest

MICHAEL C. GENEST
Director

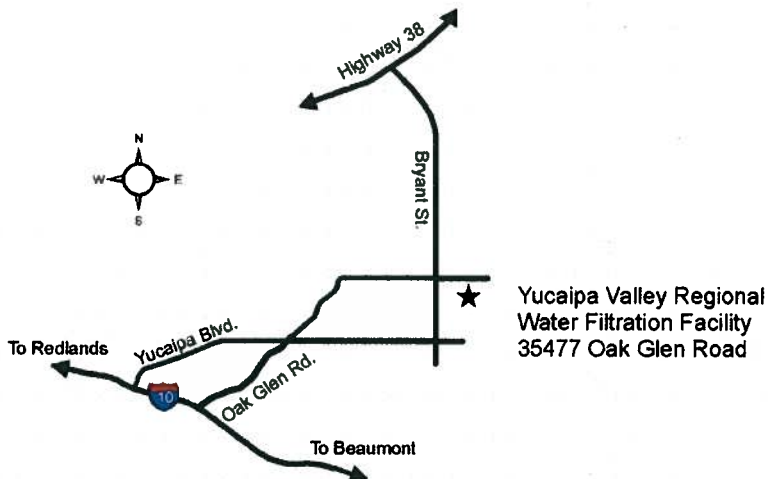


Ethics Training Program For Local Agency Elected Officials

Government Code Section 53235 requires local government officials who receive any type of compensation or reimbursement for expenses to receive at least two hours of ethics training every two years. To fulfill the requirements of this legislation, the Yucaipa Valley Water District will be sponsoring an Ethics Training Program on Wednesday, January 28, 2009 at 8:30 am. The two hour program will be held at the Yucaipa Valley Regional Water Filtration Facility located at 35477 Oak Glen Road, Yucaipa.

A continental breakfast will be served starting at 7:45 am with the training session scheduled to begin promptly at 8:30 am. The cost for this training is free, but space is limited and registration is required.

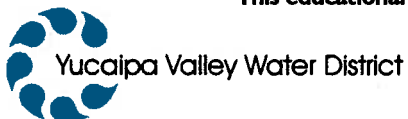
All participants who complete this training program will receive a certificate of completion to acknowledge that they have satisfied this training requirement.



Joe Aklufi, an approved ethics trainer from Aklufi & Wysocki, will conduct the seminar tailored to meet the requirements for local officials. All elected officials, managers and supervisor staff members are encouraged to attend.

Please contact Chelsie Fogus directly at (909) 797-5118 Ext. 4 for additional information.

This educational training opportunity is provided by:



AKLUFİ & WYSOCKI
ATTORNEYS AT LAW



How to be an Effective Board Member



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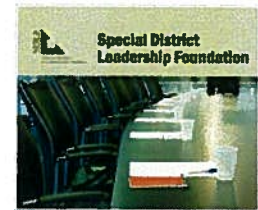


How to be an Effective Board Member

A workshop for newly elected or appointed special district officials

Leading a special district as a newly elected or appointed official is both exciting and challenging. You have accepted the responsibility of representing your constituents and customers in the most effective and professional manner possible. This will demand that you acquire or maintain the necessary skills to govern a special district.

[Register](#)



How to be an Effective Board Member has been designed specifically for special district board members and board chairs/presidents in order to provide the tools, background and overall knowledge necessary to help navigate the first year of governing a special district and be an effective leader.

A newly elected or appointed official should begin their position on a special district board with a solid understanding of what the role entails as well as a complete understanding of the laws that must be followed. CSDA's **How to be an Effective Board Member** provides attendees with this valuable information and the tools they need to effectively govern and advocate on their district's behalf.

Attendees will leave this workshop understanding:

The major legislative issues that affect special districts (Prop. 13, ERAF, LAFCo, state & local fiscal relationships, etc.).

The basics of special districts including their history, structure, organizational differences, funding mechanisms and the role they play in communities.

A board member's roles and responsibilities.

- Making and approving appropriate district policy
- Community leadership
- Strategic thinking
- Developing and participating in the board's vision and purpose

How to be an advocate for special districts.

The intergovernmental issues and relationships between cities, counties, special districts, schools, LAFCo and state government.

Trends in special districts.

The laws that govern special districts and their board members.

- Ralph M. Brown Act
- Conflict of interest/ethics laws

Being a board member is a big job. Our cost-effective training for newly elected or appointed special district board members can help make it a lot easier.

CSDA's Special District Leadership Academy

CSDA's Special District Leadership Academy is the advanced training that follows the New Board Member Training. The academy, which was created to provide governance training to special district officials, consists of 4 curriculum-based courses including the following:

- Governance Foundations
- Setting Direction/Community Leadership
- Board's Role in Finance & Fiscal Accountability
- Board's Role in Human Resources

The Board Member Training program is meant to give attendees an introduction and overview of these topics. The academy will take the major components one step further to deliver a more in-depth understanding.

Special District Administrator Certification Program (SDLF)

These courses are approved for SDA credit. The Special District Administrator Certificate is a voluntary designation sought by individuals who strive to be the "best in the business." Certification helps document and recognize your knowledge, skills and capabilities.

Program Agenda

Day One

9:00 am – Noon

New Board Member Orientation Essential Components of Effective Meetings

Noon – 1 pm

Lunch Break

1:00 – 2:00 pm

Legislative and Community Advocacy

2:00 – 4:00 pm

The Brown Act

4:00 pm

Adjourn for the day

Day Two

8:30 – 10:30 am

Ethics and Conflict of Interest Issues

10:30 – 11:30 am

The Role of the Board Member and CSDA

11:30 am

Adjourn

Register

[January, 15-16, 2009](#)
[Sacramento, CA](#)

[February, 26-27, 2009](#)
[Fresno, CA](#)

[March, 5-6, 2009](#)
[Riverside, CA](#)

For more information, contact CSDA at (877) 924-CSDA (2732)

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